



Mandatory Downspout Disconnection Exemption Application

Before applying for an exemption, property owners must make every effort to disconnect their downspouts from the Village's combined sewer system.

Contact Information

(Full legal name of registered property owner(s)).

First Name		Last Name	
Street No.		Street Name	
City/Town		State	Zip
Home Phone No.		Mobile No.	Email

Property Address

<input type="checkbox"/> Property Address same as mailing address stated above. If not, specify below.	
Street No.	Street Name

Property Information

Dwelling Type: Single Family Home	Total number of external downspouts: <ul style="list-style-type: none"> • Disconnected from the Village's combined system: _____ • Connected to the Village's combined system: _____
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Supporting Documentation

Please submit the following:	
<input type="checkbox"/>	This form, completed.
<input type="checkbox"/>	A completed questionnaire (page 2).
<input type="checkbox"/>	<p>A Property Sketch (page 3).</p> <p>Please use the downspout number (i.e. Downspout #1, #2, #3, etc.) from your completed questionnaire and label the downspouts on your Property Sketch and include any supporting information to match.</p> <p>You are encouraged to supply any additional information that would assist us in the review of your application such as photographs. Please make sure your photos clearly show the downspout and surrounding areas.</p>

Questionnaire				
	Downspout # _____	Downspout # _____	Downspout # _____	Downspout # _____
1	Is this downspout currently connected to the combined sewer system?			
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If no is selected for the particular # of downspout, there is no need to complete the remaining questions for that particular downspout. Please move on to the next downspout.			
2	Are you applying for an exemption on the basis that the disconnection:			
	<input type="checkbox"/> Will create a hazardous condition	<input type="checkbox"/> Will create a hazardous condition	<input type="checkbox"/> Will create a hazardous condition	<input type="checkbox"/> Will create a hazardous condition
	<input type="checkbox"/> is technically not feasible	<input type="checkbox"/> is technically not feasible	<input type="checkbox"/> is technically not feasible	<input type="checkbox"/> is technically not feasible
	<input type="checkbox"/> Both of the above	<input type="checkbox"/> Both of the above	<input type="checkbox"/> Both of the above	<input type="checkbox"/> Both of the above
3	What surface and landscaping features are within 10 feet of the downspout? Please label these features on the Property Sketch.			
	<input type="checkbox"/> Grass	<input type="checkbox"/> Grass	<input type="checkbox"/> Grass	<input type="checkbox"/> Grass
	<input type="checkbox"/> Garden	<input type="checkbox"/> Garden	<input type="checkbox"/> Garden	<input type="checkbox"/> Garden
	<input type="checkbox"/> Patio	<input type="checkbox"/> Patio	<input type="checkbox"/> Patio	<input type="checkbox"/> Patio
	<input type="checkbox"/> Walkway	<input type="checkbox"/> Walkway	<input type="checkbox"/> Walkway	<input type="checkbox"/> Walkway
<input type="checkbox"/> Driveway	<input type="checkbox"/> Driveway	<input type="checkbox"/> Driveway	<input type="checkbox"/> Driveway	
<input type="checkbox"/> Swale or depression	<input type="checkbox"/> Swale or depression	<input type="checkbox"/> Swale or depression	<input type="checkbox"/> Swale or depression	
<input type="checkbox"/> Other, please specify:	<input type="checkbox"/> Other, please specify:	<input type="checkbox"/> Other, please specify:	<input type="checkbox"/> Other, please specify:	
4	What is the approximate distance from this downspout to the neighboring property?			
	_____ Feet	_____ Feet	_____ Feet	_____ Feet
5	Can the downspout be moved and/or relocated, altered or extended to allow water to be discharged to an area that would not create a hazardous condition?			
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If no is selected, please explain in detail (use extra pages if necessary).			
6	Is there any corrective or preventative measure that can be taken to avoid or mitigate the hazard?			
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If no is selected, please explain in detail (use extra pages if necessary).			
7	Optional Comments (use extra pages if necessary):			
If additional downspouts are identified (more than 4), please reprint the Questionnaire (page 2 and 3).				

Continue on to next page.

Property Sketch

Please include the following on your Property Sketch:

- Any Main features such as grass, driveway, walkways, deck, pool, trees or gardens, etc.
- All downspouts (please label according to the Downspout # used on the Questionnaire)
- *i.e. Downspout #1, Downspout #2, Downspout #3, etc.*
- Check off the appropriate boundary features

Property Boundary:

Curb Property Line Sidewalk Other: _____

NOT required to sketch to scale

Property Boundary:

Curb Property Line Sidewalk Other: _____

Property Boundary:

Curb Property Line Sidewalk Other: _____

Front of Property

Street Name: _____

Property Boundary:

Curb Property Line Sidewalk Other: _____

Continue on to next page.

Eligibility Criteria

To be eligible for consideration for an exemption under Chapter 50, sewers, of the Village of La Grange Park Municipal Code, the Applicant must meet the following requirements:

1. The Applicant(s) must be the legally registered owner(s) of the subject property;
2. The Applicant must provide all of the documentation required in this application; and
3. Disconnection of the downspouts on the subject property from a Village combined sewer must, in the determination of the Director of Building, create a hazardous condition or not be technically feasible.

Terms

1. Where the documentation submitted by an Applicant is insufficient for the Director of Building to make a determination as to the eligibility for an exemption, the Director of Building reserves the right to require, but is not obligated to do so, such further and other documentation as the Director of Building considers necessary to make such determination.
2. Provision of Access to the Village. The Applicant shall provide the Village with such reasonable access to the Director of Building and his representatives to the subject property, as the Director of Building may deem necessary, to verify the information contained in the Applicant's application and to determine eligibility for an exemption, if the Director of Building so requests.
3. Neither the completion and submission to the Village of this application by the Applicant nor the review by the Village of this application shall constitute the granting of an exemption under Chapter 50 of the Municipal Code. The granting of an exemption shall be in the Director of Building's determination and, where granted, the exemption shall be issued in writing by the Village to the owner(s) of the subject property indicated on this application.
4. The Director of Building reserves the right to revoke an exemption previously issued where any information provided in this application or in support of this application by the property owner(s) or any person on his or her behalf is false, misleading or inaccurate in whole or part.
5. The Director of Building reserves the right to revise the application form or the exemption process from time to time.

The Village reserves the right to amend, modify or revoke the exemption provided under Chapter 50 of the Village's Municipal Code as it deems appropriate.

Declaration

In order for your application to be reviewed, all information must be completed. In addition, Village staff may inspect your property to verify the provided information; by submission of this application you grant permission to Village staff to enter onto your property for inspection/verification purposes.

I am the registered owner of the subject property and certify that the information contained in this application, and all other attached/enclosed documentation is accurate and true in all respects*.

Signature Print Name (Full Legal) Date

*In the case of ownership by a corporation, a person with the authority to bind the owner may submit this application.

Submit your completed application to: **Village of La Grange Park, Mandatory Downspout Disconnection Program**, 447 N. Catherine Avenue, La Grange Park, IL 60526. Phone: 708-354-0225.
Website: www.lagrangepark.org. Email: downspout@lagrangepark.org