

Village of La Grange Park
Regular Board Meeting Minutes
September 27, 2022

The Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled September 27, 2022, at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

Village President James Discipio called the meeting to order at 7:36 p.m. President Discipio asked all in attendance to rise for the Pledge of Allegiance. President Discipio asked Village Clerk Meghan Kooi to call the roll.

Board Members in attendance were *(unless otherwise noted)*:

Trustees:	Robert Lautner Jamie Zaura Karen Koncel Michael Sheehan Jermaine Stewart (absent) Juan Silva
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Village President:	James Discipio
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Also in Attendance were:

Village Manager:	Julia Cedillo
Assistant Village Manager:	Maggie Jarr
Village Clerk:	Meghan Kooi
Village Attorney:	Cathy Keating
Village Engineer:	Mark Volk
Public Works Director:	Rick Radde
Police Chief:	Tim Contois
Director of Building and Fire:	Dean Maggos

Village Clerk Kooi informed President Discipio that a quorum was present.

Public Participation (Agenda Related Items Only)

There was none.

Consent Agenda

Village Clerk Kooi stated the following items were on the Consent Agenda for approval:

- A. Approval of Minutes
 - i. *Village Board Meeting - August 23, 2022*
 - ii. *Village Board Closed Session - August 23, 2022*
 - iii. *Village Board Work Session - September 13, 2022*
 - iv. *Village Board Closed Session - September 13, 2022*

- B. *Action - Accounts Payable and Payroll Summary - Motion (1) to Authorize the President and Chairperson of the Finance Committee to Sign the Register for Bills, and Authorize the Treasurer and Village Clerk to Sign Checks in Payment of Operating Bills and Salaries as Itemized in the Check Registers and Motion (2) to Authorize the Village Treasurer and Village Clerk to Sign Checks in the Payment of Payroll and Other Bills that Become Due Between this Date and the Next Village Board Meeting with Subsequent Approval of the Payroll Register and Voucher Register by the Board of Trustees at its Next Meeting*

The motion to approve the Consent Agenda as presented was made by Trustee Michael Sheehan. The motion was seconded by Trustee Robert Lautner and passed unanimously by roll call vote.

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Village Manager's Report

Village Manager Julia Cedillo had several items to report on. The Fire Department's Open House will be held on Saturday, October 1st from 10 a.m. - 1 p.m. The Police Department's Burger Bash will be held on October 8th from 11 a.m. - 3 p.m. The charitable event will donate proceeds to the Special Olympics of Illinois. This concluded the Village Manager's Report.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Karen Koncel read the monthly report for August 2022. New vehicle stickers and dog licenses are now available for purchase, and the deadline for renewal is October 31st. The Village's annual Fall Clean-Up Day will take place on Saturday, October 15th. Eligible residents must purchase five refuse stickers from the Village and place their items at the curb by 6:00 a.m. This concluded the Administration Committee Report.

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Jamie Zaura read the monthly report for August 2022. The renovation permit for 618 N. Ashland was issue, and demolition of the front and side porch took place. The cottage demo at Plymouth Place has been completed, with all the cottages and their foundations removed. This concluded the Building and Zoning Committee Report.

Trustee Zaura read the Agenda Memo Item Final PUD Plan, Special Use and Amendment to PILOT Agreement for 315 N. La Grange Road - Plymouth Place, Inc. Trustee Zaura stated that staff did a thorough job researching the issue and was confident in their recommendation. *At the end of the discussion, Trustee Zaura made a Motion: To Approve An Ordinance Granting Approval Of A Final PUD Plan And Special Use For 315 N. La Grange Road – Plymouth Place, Inc. And To Authorize And Direct The Village President To Sign The Second Amendment To Declaration Of Covenant To Pay Service Fees In Lieu Of Taxes. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

Trustee Zaura read the Agenda Memo Item Code Consultant - Exceeded Costs. *At the end of the discussion, Trustee Zaura made a Motion: To Approve A Payment In The Amount of \$168,099.87, To Lakeside Consultants, For August 2022 Services. The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.*

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee Lautner read the monthly report for August 2022. Hancock Engineering continued work on the Lead Water Service Replacement Program. To encourage residents to participate in the survey, two (2) - \$100 gift certificates from local restaurants will be given to two (2) randomly selected residents who either completed the online survey or had an inspection performed. Project specifications and bid documents were approved by IDOT for the 2022 MFT Patching Program. This concluded the Engineering and Capital Projects Committee Report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee Juan Silva started with the Police Department Summary of Activities for August. Department members took part in 151 hours of training throughout the month of August 2022. Staff members of the police department and village took part in the NNO parade, which took place on Tuesday August 2nd. Thanks to everyone that participated in this event. The department held the written examination portion of the Police Officer eligibility list.

Ten applicants showed up to take the examination with seven passing. Next, the Board of Police Commissioners will interview them. There was a friendly reminder about securing one's personal property at all times. Trustee Silva reviewed the Fire Department Activities for August 2022. Six of paid-on-call personnel hired this year began attending

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EMT-B school during the month. Inspections were conducted for the fire alarm at the new Alphabet Learning Center, and a re-inspection was conducted for the final installation approval of Plaza 31 fire sprinklers and alarm. Personnel began the annual testing of all fire hose, which will take several weeks. This concluded the Public Safety Committee report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Sheehan read the monthly report for August 2022. GIS work has continued collecting data on village owned assets along with continued training throughout the village. Water meters were read in Section #2. 15 monthly bacterial water samples were taken. Various water and sewer work orders were completed along with resident tree concerns and general construction inquiries. This concluded the Public Works Committee report.

Trustee Sheehan read the Agenda Memo Item 2022 MFT Patching Program - Contract Award. *At the end of the discussion, Trustee Sheehan made a Motion(s): 1) To Accept The Bid Proposal From M&J Asphalt In A “Not To Exceed” Amount Of \$100,000.00 And 2) To Authorize the Village Manager To Execute The Contract Documents.* The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.

Trustee Sheehan read the Agenda Memo Item 2022/2023 Sewer Lining Project - Contract Award. Trustee Lautner questioned if the bid was for \$82,250.00, why was the board being asked to approve up to \$100,000. Village Attorney Cathy Keating stated this was to cover any potential additional work that would be needed. Trustee Sheehan stated it is best to do routine maintenance now, and the lowest bid was surprisingly low. *At the end of the discussion, Trustee Sheehan made a Motion: To Accept The Bid Proposal From Hoerr Construction, Inc. In The “Not To Exceed” Amount Of \$100,000.00 And To Authorize The Village Manager To Execute The Contract Documents.* The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.

Trustee Sheehan read the Agenda Memo Item 2022/2023 Tree Trimming Program - Contract Award. *At the end of the discussion, Trustee Sheehan made a Motion: To Approve A One-Year Contract Between The Village Of La Grange Park And Sinnott Tree Service For 2022/2023 Tree Trimming Program In A “Not To Exceed” Amount Of \$110,000.00 And Authorize The Village Manager To Execute Necessary Documents.* The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Lautner read the Financial Update - As of August 31, 2022. The memo summarized the Village’s General Fund financial performance through August 31, 2022, and noted that the village had completed 4 months of fiscal year 2023, which began May 1, 2022 and will run through April 30, 2023. This concluded the Finance Committee report.

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

Village Clerk Kooi provided an update on upcoming dates as they relate to the November 8th Gubernatorial Election. All paper/pdf voter registrations and in-person registration must be postmarked and completed by October 11th. Sunday, October 23rd is the last day to register online. This concluded the Village Clerk's Report.

VILLAGE TREASURER

B. MONTHLY REPORT

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There was nothing to report.

COMMERCIAL REVITALIZATION COMMITTEE

C. MONTHLY REPORT

Trustee Zaura read the Commercial Revitalization Report. The Village hosted a public open house for the Village Market Streetscape Improvement Plan on September 7th at the La Grange Park Public Library. This event included a series of informative and interactive engagement stations to give community members an opportunity to provide input on potential streetscape designs. The La Grange Park Chamber of Commerce is hosting a chili cook-off event on Thursday, September 29th from 6:00 to 8:00 p.m. at Memorial Park. This concluded the Commercial Revitalization Committee Report.

VILLAGE ENGINEER

D. MONTHLY REPORT

Village Engineer Mark Volk had nothing to report.

VILLAGE ATTORNEY

E. MONTHLY REPORT

Village Attorney Cathy Keating had nothing to report.

COMMITTEE AND COLLECTORS REPORT

F. MONTHLY REPORT

There were no other reports. *Trustee Sheehan made a motion to approve the Committee and Collector reports as presented. The motion was seconded by Trustee Lautner and passed unanimously by voice vote.*

VILLAGE PRESIDENT REPORT

President Discipio had several items to report on. There was a reminder about the upcoming Fire Department's Open House that will be held on October 1st. President Discipio congratulated staff on being awarded the Green Intelligence Award at the West Central Municipal Conference. President Discipio read the Proclamation - Fire Prevention Week. This concluded the Village President Report.

PUBLIC PARTICIPATION (NON-AGENDA RELATED ITEMS ONLY)

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board, President Discipio stated he would entertain a motion to adjourn. *Trustee Lautner made a motion to adjourn. The motion was seconded by Trustee Sheehan and passed unanimously by voice vote.*

Meeting adjourned at 8:26 p.m.

Respectfully submitted,



Meghan M. Kooi
Village Clerk

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