

Village of La Grange Park
Regular Board Meeting Minutes
June 23, 2020

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled June 23, 2020 at 7:30 p.m., via Teleconference due to the COVID-19 Pandemic.

Village President James Discipio called the meeting to order at 7:30 p.m. President Discipio stated for the record that the meeting was being held remotely due to COVID-19. Village Clerk Meghan Kooi read the Agenda Memo Open Meetings Act – New Requirements for Remote Meetings.

President Discipio asked all in attendance to rise for the Pledge of Allegiance. President Discipio then asked Village Clerk Kooi to call the roll.

Board Members in attendance were *(unless otherwise noted)*:

Trustees: Scott Mesick
Michael Sheehan (absent)
James Kucera
Robert Lautner
Jamie Zaura
Amanda Seidel

Village President: James Discipio

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Emily Rodman
Village Clerk: Meghan Kooi
Village Attorney: Cathy Keating
Village Engineer: Mark Volk
Public Works Director: Rick Radde
Police Chief: Tim Contois
Finance Director: Larry Noller
Director of Building and Fire: Dean Maggos

Village Clerk Kooi informed President Discipio that a quorum was present.

Presentation by Police Chief Tim Contois, Overview of Current Police Practices

Police Chief Contois presented the Village Board with an overview of current police practices. Chief Contois emphasized the importance of community relations within the department and introduced the #8CantWait Campaign and how the department's policies related to the campaign. Chief Contois reviewed the current police practices and trainings, code of ethics, the state regulations in regards to choke holds and neck restraints, and the mission statement of the police department.

Public Participation

There was none.

Consent Agenda

Village Clerk Kooi stated the following items were on the Consent Agenda for approval:

- A. Approval of Minutes
 - i. *Village Board Meeting – May 26, 2020*
 - ii. *Village Board Work Session – June 9, 2020*

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- B. Action – Vehicle License and Dog License Amendments – Motion: To Approve an Ordinance Amending the Village of La Grange Park Municipal Code Regarding Vehicle Licenses and Animal Licenses*
- C. Action – Motion to Authorize the President and Chairperson of the Finance Committee to Sign the Register for Bills, and Authorize the Treasurer and Village Clerk to Sign Checks in Payment of Operating Bills and Salaries as Itemized in the Check Registers*
- D. Action – Motion to Authorize the Village Treasurer and Village Clerk to Sign Checks in the Payment of Payroll and Other Bills that Become Due Between this Date and the Next Village Board Meeting with Subsequent Approval of the Payroll Register and Voucher Register by the Board of Trustees at its Next Meeting*

The motion to approve the Consent Agenda as Presented was made by Trustee Mesick. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.

Village Manager's Report

Village Manager Julia Cedillo had one item to report on. Village Manager Cedillo stated that due to the State of Illinois moving into Phase 4 of re-opening, the next Village Board Work Session being held on July 14, 2020 would be held in-person at the Village Hall. She stated that new safety guidelines would be organized ahead of the meeting, and based on numbers and social distancing all Board Members could attend the meeting as well as up to 20 community members.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Amanda Seidel read the monthly report for May 2020. The report included information on the Village Hall re-opening to the public on June 15, 2020 and the new office hours being 9:00 am – 4:30 pm. The Village is currently seeking 5 new youths to participate in the Youth Commission. An application for this position can be found on the Village Website. There was also a reminder that the date for Vehicle Stickers and Dog Tag Renewals had been extended until October 31, 2020 due to COVID-19, and a reminder that the Village would be closed on July 3, 2020 in observance of Independence Day. This concluded the Administration Committee Report.

Trustee Seidel then read the Agenda Memo Item Suspension of Block Parties, Garage Sales, Plant Sales, etc. due to COVID-19. Trustee Lautner stated that Block Parties, Garage Sales, etc. should be allowed due to Illinois entering Phase 4 of re-opening. *At the end of the discussion Trustee Seidel made a Motion: To Suspend Block Parties Through July 14, 2020. The motion was seconded by Trustee Lautner and passed by a vote of 4 to 1 by roll call vote. Trustee Lautner voted against the motion.*

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Jamie Zaura read the monthly report for May 2020 which included information on Clovers Garden Center receiving final approval and opening for business during the month, Staff working with POSTO 31 to allow for additional tables and seating for their outdoor dining area, and staff meeting with homeowners on several drainage complaint follow-ups related to the heavy rains and flooding. This concluded the Building and Zoning Committee Report.

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ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee James Kucera read the monthly report for May 2020 which included information on the 31st Street Water Main Project bidding process, the beginning of construction on the Alley and Off-Street Parking Project, and the continuation of Phase 2 of the La Grange Road Water Main Project. This concluded the Engineering and Capital Projects Committee Report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee Robert Lautner started with the Police Department Summary of Activities for May 2020. The report included a welcome to Probationary Officer Denise Gargonic who will be starting the Police Training Institute on June 28, 2020 with an anticipated graduation date of September 11, 2020, a reminder for residents to follow the Village on all social media accounts as the Village frequently uses these platforms to update the community on response procedures to the COVID-19 pandemic as well as Police Department activities and their status, and a reminder about securing one's personal property at all times. Trustee Lautner moved on to the Fire Department Activities for May 2020. The report included information on the department responding to various call for patients with COVID-19 symptoms, the STARCOMM2 radio system going live and all Fire Operations moving over to the new system, and 9 candidates graduated from the Basic Operations Fire Academy in Romeoville. This concluded the Public Safety Committee report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the monthly report for May 2020 which included the summary of Public Works Operations, Mechanic Maintenance, and Water Department Operations. This concluded the Public Works Committee report.

Trustee Mesick read the Agenda Memo Item Tree Maintenance Program Contracts – One Year Extension (Tree Removal, Stump Removal, Tree Trimming, General Tree Maintenance, and Emergency Tree Work. *At the end of the discussion Trustee Mesick made a Motion: To Approve One Year Contract Extensions with Winkler Tree Service and A&B Landscape and Tree for Annual Tree Care, and to Authorize the Village President to Execute the Necessary Documents. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

Trustee Mesick then read the Agenda Memo Item 2020/21 – MFT General Maintenance Resolution. *At the end of the discussion Trustee Mesick made a Motion: To Adopt a “Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code” for the Expenditure of \$467, 500 in MFT Funds. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the Financial Update - As of May 31, 2020. The memo summarized the Village's General Fund financial performance through May 31, 2020 and noted that the Village had completed 1 month of fiscal year 2021, which began May 1, 2020 and will run through April 30, 2021. This concluded the Finance Committee report.

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

Village Clerk Meghan Kooi had nothing to report.

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VILLAGE TREASURER

B. MONTHLY REPORT

Finance Director Larry Noller had nothing to report.

COMMERCIAL REVITALIZATION COMMITTEE

C. MONTHLY REPORT

Trustee James Kucera read the Commercial Revitalization Report which included information on the new public parking spaces on North Beach Avenue (immediately north of 31st Street) being substantially complete, and, due to the Transition to Phase 3 of re-opening on May 29, 2020, many of the Village's restaurants are now offering outdoor dining. This concluded the Commercial Revitalization Committee Report.

VILLAGE ENGINEER

D. MONTHLY REPORT

Village Engineer Mark Volk had nothing to report.

VILLAGE ATTORNEY

E. MONTHLY REPORT

Village Attorney Cathy Keating had nothing to report.

COMMITTEE AND COLLECTORS REPORT

F. MONTHLY REPORT

There were no other reports. *Trustee Mesick made a motion to approve the Committee and Collector reports as presented. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

VILLAGE PRESIDENT REPORT

President Discipio had several items to report on. He stated he had a Zoom meeting with Plymouth Place and thanked Village Staff for their hard work on the presentation and their hard work during the COVID-19 pandemic. Village President Discipio stated he and Police Chief Contois had met with Village Resident Kevin Hector to answer any questions he had about the Village and discuss his involvement in participating in Village matters in the future. President Discipio stated Mr. Hector was a community-minded and enthusiastic individual and he looked forward to working with him.

President Discipio then reviewed with the Village Board the Local State of Emergency. Trustee Lautner stated he was comfortable with letting the State of Emergency expire at the end of June. All other Trustee Members agreed with Trustee Lautner and stated the order could be reviewed in the future if need be.

Public Participation (Non-Agenda Related Items Only)

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board, President Discipio stated he would entertain a motion to adjourn into Executive Session. *Trustee Mesick made a Motion to Move into Executive Session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public*

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body according to 5ILCS 120/2 (c)(1). The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,



**Meghan Kooi
Village Clerk**