

Village of La Grange Park
Regular Board Meeting Minutes
May 26, 2020

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled May 26, 2020 at 7:30 p.m., via Teleconference due to the COVID-19 Pandemic.

Village President James Discipio called the meeting to order at 7:31 p.m. President Discipio asked all in attendance to rise for the Pledge of Allegiance. President Discipio then asked Village Clerk Meghan Kooi to call the roll.

Board Members in attendance were (*unless otherwise noted*):

Trustees: Scott Mesick
Michael Sheehan
James Kucera
Robert Lautner
Jamie Zaura
Amanda Seidel

Village President: James Discipio

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Emily Rodman
Village Clerk: Meghan Kooi
Village Attorney: Cathy Keating
Village Engineer: Mark Volk
Public Works Director: Rick Radde
Police Chief: Tim Contois
Finance Director: Larry Noller
Director of Building and Fire: Dean Maggos

Village Clerk Kooi informed President Discipio that a quorum was present.

Public Participation

President Discipio welcomed Police Board of Commissioner Nominee, Timothy Alvarez to the meeting. Mr. Alvarez, a 12 year resident of La Grange Park, stated he was honored for the nomination.

Consent Agenda

Village Clerk Kooi stated the following items were on the Consent Agenda for approval:

A. Approval of Minutes

- i. *Village Board Meeting – April 28, 2020*
- ii. *Village Board Work Session – May 12, 2020*
- iii. *Executive Session Meeting – May 12, 2020*

B. Action – Authorization to Destroy Executive Session Recordings – Motion: To Adopt A Resolution Authorizing the Destruction of Certain Verbatim Records of Closed Meetings

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- C. *Action – Motion to Authorize the President and Chairperson of the Finance Committee to Sign the Register for Bills, and Authorize the Treasurer and Village Clerk to Sign Checks in Payment of Operating Bills and Salaries as Itemized in the Check Registers*

- D. *Action – Motion to Authorize the Village Treasurer and Village Clerk to Sign Checks in the Payment of Payroll and Other Bills that Become Due Between this Date and the Next Village Board Meeting with Subsequent Approval of the Payroll Register and Voucher Register by the Board of Trustees at its Next Meeting*

The motion to approve the Consent Agenda as Presented was made by Trustee Mesick. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.

Village Manager's Report

Village Manager Julia Cedillo had one item to report on. Village Manager Cedillo presented information on the heavy rain event that occurred in La Grange Park and the surrounding areas on May 17, 2020. She stated the Village experienced land and street flooding and Village staff had been responding to calls and conducting on-site visits throughout the week. Village Engineer Mark Volk presented the Board with additional information regarding the event. Village Engineer Volk stated the reasons for the flooding were multi-faceted including previous ground saturation from an earlier rainfall, the level of Salt Creek rose rapidly, and the sewer system did not have conveyance for the brief burst of intense rainfall that occurred on May 17th. Public Works Director Rick Radde estimated that roughly 30% of the Village's residents were affected by the flooding. President Discipio thanked Village Staff for their efforts during and immediately following the heavy rain event.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Amanda Seidel read the monthly report for April 2020. There was an update on the Village's tracking of the COVID-9 pandemic and a reminder to residents that they can access information on COVID-19 on the Village's website, through the Village's emailed newsletter, or through the Village's Facebook page. There was a reminder that the Village Vehicle Sticker due date had been extended to October 31, 2020, and a reminder that there was still time to fill out the 2020 Census if a household had not already done so. This concluded the Administration Committee Report.

Trustee Seidel then read the Agenda Memo Item Suspension of Block Parties, Garage Sales, Plant Sales, etc. due to COVID-19. Trustee Seidel stated she supported the motion in order to err on the side of caution for the Village and its residents. *At the end of the discussion Trustee Seidel made a Motion: To Suspend Block Parties; House, Apartment, Garage and Yard Sales; Arts and Craft Shows, and Plant Shows (Indoor or Outdoor); and Sidewalk Sales, Through June 30, 2020. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote.*

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Jamie Zaura read the monthly report for April 2020 which included information on the inspections conducted at Rosati's Pizza, an update that the stone and weed area next to Phillips Flowers had been paved to make room for the new Clovers, and a permit had been issued for Bethlehem Woods to replace an interior chiller and exterior cooling tower. This concluded the Building and Zoning Committee Report.

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Trustee Zaura then read the Agenda Memo Item Temporary Outdoor Dining for Restaurants. Assistant Village Manager Emily Rodman stated that all businesses including Restaurants have to follow all IDPH and DCEO guidelines for safety. Police Chief Tim Contois confirmed that the Police Department would be proactive on the guidelines and enforce them on the local level. Assistant Village Manager Rodman stated any temporary permits given to restaurants for outdoor dining would be expire at the end of the calendar year. Village Manager Cedillo also stated that the Illinois Department of Health might release additional guidelines for restaurants and that information may be forthcoming. Trustee Zaura stated any way the Village could assist the restaurants to stay in business was a good thing and she was for the motion. *At the end of the discussion Trustee Zaura made a Motion: To Approve an Ordinance Allowing for Temporary Outdoor Dining. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee James Kucera read the monthly report for April 2020 which included information on the 31st Street Water Main Project bidding process, the completion of the Sewer Cleaning and Televising Project, and the completion of the the 2020 Sewer Lining Project. This concluded the Engineering and Capital Projects Committee Report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee Robert Lautner started with the Police Department Summary of Activities for April 2020. The report included a congratulations to Officer Nick Spurlash who was unanimously voted as the 2019 La Grange Park Officer of the Year, a reminder for residents to follow the Village on all social media accounts as the Village frequently uses these platforms to update the community on response procedures to the COVID-19 pandemic as well as Police Department activities and their status, and a reminder about securing one's personal property at all times. Trustee Lautner moved on to the Fire Department Activities for April 2020. The report included information on the transporting of patients who were suspect for COVID-19, a video conference training attended by members of the Fire Department, and the Department's involvement in many Birthday Drive-bys throughout the month. This concluded the Public Safety Committee report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Michael Sheehan read the monthly report for April 2020 which included the summary of Public Works Operations, Mechanic Maintenance, and Water Department Operations. This concluded the Public Works Committee report.

Trustee Sheehan read the Agenda Memo Item 31st Water Main Construction Engineering. *At the end of the discussion Trustee Sheehan made a Motion: To Approve and Authorize the Village President to Execute Agreements Between the Village of La Grange Park and Edwin Hancock Engineering for Construction Engineering Services in an Amount of \$94,200.00 for the 31st Street Water Main Replacement Program. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote.*

Trustee Sheehan then read the Agenda Memo Item Core & Main Invoice. *At the end of the discussion Trustee Sheehan made a Motion: (1) To Accept the Invoice from Core & Main in the Amount of \$19,620.00 and (2) To Authorize the Village Manager to Sign the Purchase Requisition. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote.*

Trustee Sheehan also briefly reviewed the Rebuild Illinois – Fast Track Public Infrastructure Program with the Board. The review was to inform the Village Board that the Public Works Department wishes to seek a grant for roadway improvements

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utilizing the services of Baxter & Woodman, Consulting Engineers. The memo was for informational purposes only. Staff will provide an overview of the application at the June 9th Public Hearing.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the Financial Update - As of April 30, 2020. The memo summarized the Village’s General Fund financial performance through April 30, 2020 and noted that the Village had completed 100% of fiscal year 2020, which began May 1, 2019 and ran through April 30, 2020. This concluded the Finance Committee report.

Trustee Mesick then read the Agenda Memo Item Cafeteria Plan Amendment. Finance Director Larry Noller stated the motion would make things more efficient for payroll and reporting. *At the end of the discussion Trustee Mesick made a Motion: To Approve A Resolution Amending the Village’s Section 125 Cafeteria Plan and Authorize the Village Manager to Execute All Required Documents. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

Trustee Mesick then read the Agenda Memo Item Fiscal Year 2019/20 Budget Amendments. *At the end of the discussion Trustee Mesick made a Motion: To Approve a Resolution Amending the Fiscal Year 2019/20 Budget. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

Village Clerk Meghan Kooi had nothing to report.

VILLAGE TREASURER

B. MONTHLY REPORT

Finance Director Larry Noller had nothing to report.

COMMERCIAL REVITALIZATION COMMITTEE

C. MONTHLY REPORT

Trustee James Kucera read the Commercial Revitalization Report which included information on the opening of Rosati’s Pizza on May 18, 2020, and information that Murphy’s Transmission and Auto Repair had contacted the Village about the potential expansion of their business. This concluded the Commercial Revitalization Committee Report.

VILLAGE ENGINEER

D. MONTHLY REPORT

Village Engineer Mark Volk had nothing to report.

VILLAGE ATTORNEY

E. MONTHLY REPORT

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Village Attorney Cathy Keating had nothing to report.

COMMITTEE AND COLLECTORS REPORT

F. MONTHLY REPORT

There were no other reports. *Trustee Mesick made a motion to approve the Committee and Collector reports as presented. The motion was seconded by Trustee Kucera and passed unanimously by voice vote.*

VILLAGE PRESIDENT REPORT

President James Discipio read the Agenda Memo Item Commission Appointments – 2020. *At the end of the discussion Trustee Mesick made a Motion: To Approve Committee and Commission Appointments and Reappointments. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

Timothy Alvarez stated he was happy to help the community and his fellow residents. President Discipio read a letter to the Board from Kathy Johnson. In the letter, Kathy Johnson wrote she was looking forward to promoting sustainability for the Village and its residents and thanked the Board for the opportunity.

President Discipio then reviewed with the Board the Local State of Emergency. Trustee Mesick stated he was ok with moving forward with the current Local State of Emergency as the Board was monitoring the situation closely. Trustee Lautner was comfortable with reviewing the Local State of Emergency on a monthly basis. Trustee Seidel stated that safety was most important for the Village's residents and was in favor of extending the Local State of Emergency. Trustee Zaura agreed it was the responsible thing to do for the community.

President Discipio then read the National EMS Week, May 17-23, 2020 Proclamation.

Public Participation (Non-Agenda Related Items Only)

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board, President Discipio stated he would entertain a motion to Adjourn. *Trustee Mesick made a motion to Adjourn. The motion was seconded by Trustee Lautner and passed unanimously by voice vote.*

Meeting adjourned at 9:08 p.m.

Respectfully submitted,


Meghan Kooi
Village Clerk