

Village of La Grange Park
Regular Board Meeting Minutes
April 28, 2020

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled April 28, 2020 at 7:30 p.m., via Teleconference due to COVID-19 Outbreak.

Village President James Discipio called the meeting to order at 7:33 p.m. President Discipio asked all in attendance to rise for the Pledge of Allegiance. President Discipio then asked Village Clerk Meghan Kooi to call the roll.

Board Members in attendance were (*unless otherwise noted*):

Trustees: Scott Mesick
Michael Sheehan
James Kucera
Robert Lautner
Jamie Zaura
Amanda Seidel

Village President: James Discipio

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Emily Rodman
Village Clerk: Meghan Kooi
Village Attorney: Cathy Keating
Village Engineer: Mark Volk
Public Works Director: Rick Radde
Police Chief: Tim Contois
Finance Director: Larry Noller
Director of Building and Fire: Dean Maggos

Village Clerk Kooi informed President Discipio that a quorum was present.

Public Participation

Ms. Valarie Depa of the 1500 block of Robinhood spoke during Public Participation. Ms. Depa stated she was interested in the Village adding a stop sign at 26th street in front of her residence or around the corner at the intersection of Finsbury and Robinhood. Ms. Depa stated the curve before that intersection is a long stretch of road that makes it hard to see who is around the curve. She stated neighborhood children ride their bikes on the street, and she believed a stop sign would help to keep them and others using the street safe. Police Chief Tim Contois and Village Engineer Mark Volk both stated they would look at traffic counts and pedestrian counts by putting a traffic counter at the intersection as well as do an accident review of that particular intersection in order to determine if a stop sign would be needed at the intersection of Finsbury and Robinhood. Ms. Depa thanked Village Staff and the Board for their time.

Consent Agenda

Village Clerk Kooi stated the following items were on the Consent Agenda for approval:

- A. Approval of Minutes
 - i. *Executive Session Meeting – March 10, 2020*
 - ii. *Village Board Work Session – April 14, 2020*

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- B. Action – Fiscal Year 2020 Police Pension Contribution – Motion: To Transfer Up To \$120,000 From the General Fund to the Police Pension Fund for Fiscal Year 2020*
- C. Action – Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers*
- D. Action – Motion to Authorize the Village Treasurer and Village Clerk to Sign Checks in the Payment of Payroll and Other Bills that Become Due Between this Date and the Next Village Board Meeting with Subsequent Approval of the Payroll Register and Voucher Register by the Board of Trustees at its Next Meeting*

The motion to approve the Consent Agenda as Presented was made by Trustee Mesick. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.

Village Manager's Report

Village Manager Julia Cedillo had one item to report on. Village Manager Cedillo stated that Village Staff would like to proceed with accepting the CARES ACT funds for ambulance transport. As part of the Care Act legislation, the Federal Government distributed funds to help cover cost of EMS transport for residents who have COVID-19 symptoms. Through the program the Village received roughly \$16,000. As a provider, to accept these funds, the Village would have to accept the conditions of the Federal Program, provide reporting to the Federal Government, and the Village could not charge balanced billing for transports. Village Manager Cedillo pointed out that the Village does currently utilize balanced billing which means that the Village continues to bill the patient if their insurance or Medicare does not cover the costs of transport. Village Manager Cedillo went on to state that if the Village accepts the CARES ACT funding and then cannot balance bill (except for Medicare Supplemental Insurance), there could be a point where the funds the Village cannot collect under balanced billing, could exceed the CARES ACT funds the Village has received from the federal government. If the Village does not take the money, those federal dollars would not come back to the community and the Village would have to balance bill any patients for amounts not covered. Village Manger Cedillo concluded that taking the funds, while it may have a negative financial impact on the Village dependent upon how many transports the Village has, it would benefit the community overall. Fire Chief Dean Maggos reiterated that it was complex issue. He stated there had not been a lot of transports in the last month as many residents did not want to have to go to the hospital. Chief Maggos agreed with Village Manger Cedillo's recommendation to accept the funds from the Federal Government at this time. Village Board members all agreed the Federal Government had not released detailed information on the CARES ACT funds or how it might effect the Village financially in the long run, but they were all in agreement that they would follow the recommendations of Village Manger Cedillo, Chief Maggos, and Finance Director Larry Noller on the issue. Village Manager Cedillo stated she would report any new information to the Village Board as it was received.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Amanda Seidel read the monthly report for March 2020. There was a reminder that the new refuse price increase took effect on April 1, 2020. There was also a reminder for residents to complete their 2020 Census. Trustee Seidel also stated The Village of La Grange Park in conjunction with the Lyons Township Area Communications Center would be migrating from Code Red to the Rave Alert/ Smart 911 emergency notification system. This migration will take place effective May 1, 2020. This concluded the Administration Committee Report.

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Trustee Seidel then read the Agenda Memo Item Suspension of Block Parties, Garage Sales, Plant Sales, etc. due to COVID-19. It was pointed out that “plant show” was not the same as Garden Centers and the motion would not apply to Garden Centers in the community. *At the end of the discussion Trustee Seidel made a Motion: To Suspend Block Parties; House, Apartment, Garage and Yard Sales; Arts and Craft Shows, and Plant Shows (Indoor or Outdoor); and Sidewalk Sales, Through May 30, 2020. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote.*

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Jamie Zaura read the monthly report for March 2020 which included information on the final inspection that was conducted at Mattone for their outdoor patio and other upgrades that had been completed over the last year, and information on Strive4Fitness deciding to begin work on expanding into a 2nd space at Plaza 31 as they try to complete their initial build-out. This concluded the Building and Zoning Committee Report.

Trustee Zaura then read the Agenda Memo Item Clovers Landscaping Temporary Retail Stand. Trustee Zaura asked Village Staff if Clovers had submitted their building permit. Assistant Village Manager Emily Rodman stated that they had not submitted the permit but were hoping to open as soon as possible after May 1, 2020. There were some concerns raised by Board Members on how opening Clovers Landscaping might impact Jewel and ACE Hardware. It was noted those businesses were already struggling and Clovers might hurt future business and plant sales at those locations. Assistant Village Manager Rodman stated that Clovers Landscaping was a unique business and would more than likely not effect the other businesses in the community. Trustee Sheehan asked Village Staff if there would be outhouses provided for Clovers Staff and voiced concerns about possible contamination and keeping staff and the community safe from germ transmission at the location. Assistant Village Manager Rodman stated the Clovers had an agreement in place with Phillips Flowers to utilize their facility, the water used at Clovers would only be for watering their plants, and wipes/hand sanitizers would be readily available at the location. Trustee Mesick noted Clovers would have to follow the same COVID-19 safety guidelines as the other businesses in the community. *At the end of the discussion Trustee Zaura made a Motion: To Approve A Temporary Use Permit for Clovers Garden Center, to Allow for the Construction of a 1,700 Square Foot Temporary Structure and Outdoor Display Area for Seasonal Retail Sales; to be Occupied on or After May 1, 2020 and to be Removed No Later Than July 31, 2020. The motion was seconded by Trustee Mesick and passed by a vote of 5 to 1. Trustee Sheehan voted against the motion.*

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee James Kucera read the monthly report for March 2020 which included information on the 31st Street Water Main Project, the 2020 Sewer Lining Project, Insituform Technologies began work on the 2020 Sewer Lining Project, and Sewertech LLC began work on the 2020 Sewer Cleaning and Televising Project.. This concluded the Engineering and Capital Projects Committee Report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee Robert Lautner started with the Police Department Summary of Activities for March 2020. The report included information on the Police Department’s Foot Patrol Program that would begin for all shifts on May 1, 2020 and continue

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until October 1, 2020 (weather permitting), a reminder for residents to follow the Village on all social media accounts as the Village frequently uses these platforms to update the community on response procedures while the COVID-19 situation remains active and fluid as well as Police Department activities and their status, and a reminder about securing one's personal property at all times. Trustee Lautner moved on to the Fire Department Activities for March 2020. The report included information on the annual inspection, testing and maintenance that took place on all of the Department's hydraulic rescue tools, and the hiring of a new contract Paramedic/Firefighter, Ben Carbonara, who began working on shift in April. This concluded the Public Safety Committee report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Michael Sheehan read the monthly report for March 2020 which included the summary of Public Works Operations, Mechanic Maintenance, and Water Department Operations. This concluded the Public Works Committee report.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the Financial Update - As of March 31, 2020. The memo summarized the Village's General Fund financial performance through March 31, 2020 and noted that the Village had completed eleven months or 92% of fiscal year 2020, which begins May 1st and runs through April 30th, 2020. This concluded the Finance Committee report.

Trustee Mesick then read the Agenda Memo Item Finance Committee Review – FY 20/21 Budget and Five Year Plan. Trustee Mesick reiterated how well Village Staff had adjusted the budget to reflect the uncertain times due to COVID-19. *At the end of the discussion Trustee Mesick made a Motion (1) To Approve A Resolution Approving FY 2020/21 Operating Village Budget, and (2) To Approve the Five Year Plan FY2020/21 – 2024/25. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

Trustee Mesick then read the Agenda Memo Item Fiscal Year 2019/20 Budget Amendments. *At the end of the discussion Trustee Mesick made a Motion to Approve a Resolution Amending the Fiscal Year 2019/20 Budget. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

Village Clerk Meghan Kooi had nothing to report.

VILLAGE TREASURER

B. MONTHLY REPORT

Finance Director Larry Noller had nothing to report.

COMMERCIAL REVITALIZATION COMMITTEE

C. MONTHLY REPORT

Trustee James Kucera read the Commercial Revitalization Report Business which included information on Village Staff being engaged in a modified business outreach program, contacting each of the Village's businesses to check in on them

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and see how they were doing. The Village also conducted outreach to the La Grange Park Chamber of Commerce and continues to maintain a page on the Village's website dedicated to 'Small Businesses Resources' related to the COVID-19 pandemic. This concluded the Commercial Revitalization Committee Report.

VILLAGE ENGINEER

D. MONTHLY REPORT

Village Engineer Mark Volk had nothing to report.

VILLAGE ATTORNEY

E. MONTHLY REPORT

Village Attorney Cathy Keating had nothing to report.

COMMITTEE AND COLLECTORS REPORT

F. MONTHLY REPORT

There were no other reports. *Trustee Mesick made a motion to approve the Committee and Collector reports as presented. The motion was seconded by Trustee Sheehan and passed unanimously by voice vote.*

VILLAGE PRESIDENT REPORT

President James Discipio had several items to report on. President Discipio read the Proclamation for Municipal Clerk's Week that will take place May 3rd – May 9th, 2020. President Discipio also read the Proclamation for Arbor Day 2020.

President Discipio read the Agenda Memo Item Extension of the Local State of Emergency. Trustee Lautner expressed some concern that the Motion did not have an expiration date and requested the Village Board review the Motion every month. *At the end of the discussion Trustee Mesick made a Motion To Approve An Ordinance Extending the Local State of Emergency. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

Public Participation (Non-Agenda Related Items Only)

There was none.

NEW BUSINESS

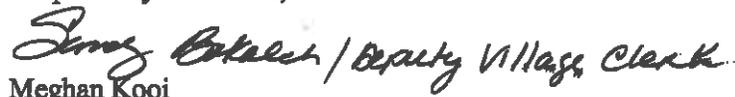
There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board, *President Discipio made a motion to Adjourn. The motion was seconded by Trustee Mesick and passed unanimously by voice vote.*

Meeting adjourned at 9:07 p.m.

Respectfully submitted,


Meghan Kooi
Village Clerk