

Village of La Grange Park  
**Regular Board Meeting Minutes**  
April 26, 2022

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The Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled April 26, 2022, at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

Village President James Discipio called the meeting to order at 7:32 p.m. President Discipio asked all in attendance to rise for the Pledge of Allegiance. President Discipio asked Village Clerk Meghan Kooi to call the roll.

Board Members in attendance were *(unless otherwise noted)*:

Trustees: Robert Lautner  
Jamie Zaura  
Amanda Seidel  
Karen Koncel  
Michael Sheehan  
Jermaine Stewart

Village President: James Discipio

Also in Attendance were:

Village Manager: Julia Cedillo  
Assistant Village Manager: Maggie Jarr  
Finance Director: Larry Noller  
Village Clerk: Meghan Kooi  
Village Attorney: Cathy Keating  
Village Engineer: Mark Volk  
Public Works Director: Rick Radde  
Police Chief: Tim Contois  
Director of Building and Fire: Dean Maggos

Village Clerk Kooi informed President Discipio that a quorum was present.

**Recognition of the Community Park District of La Grange Park on their Achievement of Winning the Illinois Park & Recreation Association's Outstanding Park & Facility of the Year**

President Discipio recognized the Community Park District of La Grange Park on their achievement of winning the Illinois Park & Recreation Association's Outstanding Park & Facility of the Year. Executive Director Jessica Cannaday thanked the Village Board for their support of the Park District's projects over the years.

**Public Participation (Agenda Related Items Only)**

There was none.

**Consent Agenda**

Village Clerk Kooi stated the following items were on the Consent Agenda for approval:

- A. Approval of Minutes
  - i. *Village Board Meeting – March 22, 2022*
  - ii. *Village Board Work Session – April 12, 2022*
  - iii. *Closed Session – April 12, 2022*
  
- B. *Action – Resolution Approving Fiscal Year 2022/23 Pay Plan – Motion: To Approve A Resolution Approving Pay Plan And Schedule Of Authorized Positions For Fiscal Year 2022/23*

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- C. *Action – Accounts Payable and Payroll Summary - Motion (1) to Authorize the President and Chairperson of the Finance Committee to Sign the Register for Bills, and Authorize the Treasurer and Village Clerk to Sign Checks in Payment of Operating Bills and Salaries as Itemized in the Check Registers and Motion (2) to Authorize the Village Treasurer and Village Clerk to Sign Checks in the Payment of Payroll and Other Bills that Become Due Between this Date and the Next Village Board Meeting with Subsequent Approval of the Payroll Register and Voucher Register by the Board of Trustees at its Next Meeting*

*The motion to approve the Consent Agenda as presented was made by Trustee Michael Sheehan. The motion was seconded by Trustee Robert Lautner and passed unanimously by roll call vote.*

**Village Manager’s Report**

Village Manager Julia Cedillo had several items to report on. Streetscape Improvement Plan information would be sent out to residents in the coming weeks. Lead Service Line Replacement Act information would also be available to residents via e-briefs and the village’s website in the coming weeks along with an initial survey of the study area. This concluded the Village Manager’s Report.

**ADMINISTRATION COMMITTEE**

A. MONTHLY REPORT

Trustee Karen Koncel read the monthly report for March 2022. The Village's annual Community Volunteer Day will take place Saturday, May 14 from 9:00 a.m. to 1:00 p.m. Volunteers will provide assistance to older adults in the community who need help with basic lawn care and "spring cleaning." This spring, the Village of La Grange Park and NAMI Metro Suburban are co-hosting a series of FREE community programs focused on mental health and wellness. The next event, titled "Burnout and Self Care," will take place on Monday, May 16 from 6:30-7:30 p.m. on Zoom. This concluded the Administration Committee Report.

**BUILDING AND ZONING COMMITTEE**

A. MONTHLY REPORT

Trustee Jamie Zaura read the monthly report for March 2022. The architectural plan review for Andy's was completed which required revisions. The revised plans were submitted and approved, but there are various other issues still to be addressed before a permit can be issued. Deputy Building Commissioner Patrick Boyle met with the construction team for the Plymouth Place east campus redevelopment regarding the demo of the cottages. The demo work will potentially begin in May. Final inspections were conducted for Hop District Community Brewing Company. This concluded the Building and Zoning Committee Report.

**ENGINEERING & CAPITAL PROJECTS COMMITTEE**

A. MONTHLY REPORT

Trustee Jermaine Stewart read the monthly report for March 2022. Copenhagen Construction began underground work at the intersection of Community Drive and Monroe Avenue as part of the Permeable Pavement Intersection Project. Sewertech, LLC started work on the 2021/2022 Sewer Cleaning and Televising Program. Hancock Engineering began work on its contract with the Village for the Lead Water Service Replacement Program. This concluded the Engineering and Capital Projects Committee Report.

**PUBLIC SAFETY COMMITTEE**

A. MONTHLY REPORT

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Trustee Amanda Seidel started with the Police Department Summary of Activities for March 2022. Numerous members of the department took part in the Special Olympics Polar Plunge and raised nearly \$6000.00 for this cause. Coffee with the Chief and Staff took place on March 15th at Panera Bread. There was a friendly reminder about securing one's personal property, at all times. Trustee Seidel moved on to the Fire Department Activities for March 2022. Staff began working on the transition to a new Patient Care Reporting software. It is being implemented by the Loyola EMS system and will likely be implemented in May. Fire Officers began planning for proposed live fire training at the Plymouth Place cottages in May. Various fire prevention activities took place in regard to projects in the village. This concluded the Public Safety Committee report.

## PUBLIC WORKS COMMITTEE

### A. MONTHLY REPORT

Trustee Sheehan read the monthly report for March 2022. GIS work has continued collecting data on village owned assets along with continued training throughout the village. Water meters were read in Section #3 and 15 monthly bacterial samples were taken. Various water and sewer work orders were completed along with resident tree concerns and general construction inquiries. This concluded the Public Works Committee report.

## FINANCE COMMITTEE

### A. MONTHLY REPORT

Trustee Lautner read the Financial Update - As of March 31, 2022. The memo summarized the Village's General Fund financial performance through March 31, 2022, and noted that the village had completed 11 months of fiscal year 2022, which began May 1, 2021 and will run through April 30, 2022. This concluded the Finance Committee report.

Trustee Lautner read the Agenda Memo Item Fiscal Year 2021/22 Budget Amendments. *At the end of the discussion, Trustee Lautner made a Motion: To Approve a Resolution Amending the Fiscal Year 2021/22 Budget. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

Trustee Lautner read the Agenda Memo Item FY 22/23 Budget & Five-Year Plan. *At the end of the discussion, Trustee Lautner made a Motion: 1) To Approve a Resolution Approving FY 22/23 Operating Budget. The motion was seconded by Trustee Koncel and passed unanimously by roll call vote. Trustee Lautner made a Motion: 2) To Approve the Five-Year Plan FY 22/23 – 26/27. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote.*

## OTHER REPORTS

### VILLAGE CLERK

#### A. MONTHLY REPORT

Village Clerk Kooi had nothing to report.

### VILLAGE TREASURER

#### B. MONTHLY REPORT

Finance Director Larry Noller had nothing to report.

## COMMERCIAL REVITALIZATION COMMITTEE

### C. MONTHLY REPORT

Trustee Stewart read the Commercial Revitalization Report. The Village is hosting a public event to kick off the Village Market Streetscape Improvement Plan on Tuesday, May 3<sup>rd</sup> at the La Grange Park Public Library. This concluded the Commercial Revitalization Committee Report.

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**VILLAGE ENGINEER**

**D. MONTHLY REPORT**

Village Engineer Mark Volk had nothing to report.

**VILLAGE ATTORNEY**

**E. MONTHLY REPORT**

Village Attorney Cathy Keating had nothing to report.

**COMMITTEE AND COLLECTORS REPORT**

**F. MONTHLY REPORT**

There were no other reports. *Trustee Sheehan made a motion to approve the Committee and Collector reports as presented. The motion was seconded by Trustee Lautner and passed unanimously by voice vote.*

**VILLAGE PRESIDENT REPORT**

President Discipio had several items to report on. President Discipio again congratulated the Park District on their achievement of winning the Illinois Park & Recreation Association’s Outstanding Park & Facility of the Year. Residents were also encouraged to attend the May 3<sup>rd</sup> Village Market Streetscape Improvement Plan Kick-Off Meeting at the La Grange Park Public Library. President Discipio then read the Proclamation – Recognizing the 50<sup>th</sup> Anniversary of the La Grange Area Historical Society (April 15<sup>th</sup>, 2022), the Proclamation – 2022 Arbor Day, the Proclamation – 2022 Municipal Clerks Week (May 1<sup>st</sup> – 7<sup>th</sup>), the Proclamation – 2022 National EMS Week (May 15<sup>th</sup> – 21<sup>st</sup>), and the Proclamation – 2022 Building Safety Month (May). This concluded the Village President’s Report.

**Public Participation (Non-Agenda Related Items Only)**

Ms. Mary Gutierrez addressed the Village Board regarding her flooding concerns believed to have been caused by her neighbor’s kitchen/patio addition in 2001. Ms. Gutierrez believes her property has lost value due to the flooding issues and had addressed the Planning and Zoning Committee regarding their permitting process. Ms. Alexandria Zuk encouraged all residents to attend the upcoming April 29<sup>th</sup> tree planting event in honor of Arbor Day 2022.

**NEW BUSINESS**

There was none.

**ADJOURNMENT**

Since there was no further business to be brought before the Village Board, President Discipio stated he would entertain a motion to move into Closed Session. *Trustee Lautner made a Motion to move into Closed Session to discuss the selection of a person to fill a Village Commission/Committee according to 5 ILCS 120/2 (c)(3). The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.*

Meeting adjourned at 8:22 p.m.

Respectfully submitted,



Meghan M. Kooi  
Village Clerk