
PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Meghan M. Kooi



TRUSTEES
Scott F. Mesick
Michael L. Sheehan
James P. Kucera
Robert T. Lautner
Jamie M. Zaura
Amanda G. Seidel

VILLAGE BOARD WORK SESSION MEETING

Tuesday, August 11, 2020 at 7:30 p.m.

Via Teleconference due to Covid-19

Members of the public are encouraged to attend this meeting.
join this meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/759838949>

You can also dial in using your phone.

United States: [+1 \(408\) 650-3123](tel:+14086503123) / **Access Code:** 759-838-949

Public Comments may be submitted prior to and up until 4:30 p.m. on the day of the meeting via email: info@lagrangepark.org. Please put Public Comment in the subject line and reference the meeting your comment is intended for. You may also submit your comments by calling (708) 354-0225, Monday through Fridays, from 9:00 a.m. – 4:30 p.m.

AGENDA

- 1. Call Meeting to Order**
- 2. Village President Statement: This meeting is being held remotely as a meeting with a quorum of the public body physically present is not practical or prudent due to the State's declaration of a disaster due to the impacts of COVID-19**
- 3. Confirm All Participants Can Hear & Reminder That All Motions Need To Be Passed By A Roll Call Vote**
- 4. Pledge of Allegiance**
- 5. Roll Call**
- 6. Presentation on SolSmart by La Grange Park Sustainability Commissioner, Jeff Nee**
- 7. Public Participation (Agenda and Non-Agenda Related)**
- 8. Administration Committee – Amanda Seidel, Chairwoman**
 - A. Discussion – Intergovernmental Agreement for Coronavirus Relief Funds (CRF) – *Motion: To Approve A Resolution Authorizing The Execution Of*

VILLAGE BOARD MEETING

August 11, 2020 – 7:30 p.m.

AGENDA (continued – Page 2)

An Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds between County of Cook, Illinois and Village of La Grange Park (Subrecipient), Illinois

9. Finance Committee Items – Scott Mesick, Chairman

- A. Budget Review Presentation

10. Other Reports

- A. Village Manager
- B. Village President
- C. Village Clerk
- D. Sustainability Commission - Amanda Seidel, Chairwoman
 - 1. Discussion & Action – SolSmart Designation – *Motion: To Approve the Sustainability Commission’s Pursuit of a SolSmart Designation for the Village of La Grange Park*

11. New Business

12. Executive Session (Roll Call Vote) - *Motion to move into Executive Session for the purpose of discussing the following: The selection of a person to fill a Village Commission/Committee according to 5 ILCS 120/2 (c)(3)*

13. Adjourn (Roll Call Vote)

Items of Interest:

Village Board Meeting, August 25, 2020

Village Board Work Session, September 8, 2020



Rules for Public Comment

Village Board Work Session Meetings Village Board Meetings

1. Please step up to the microphone before speaking, and announce your name before beginning your comments.
2. After announcing your name for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.

(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Assistant Village Manager Emily Rodman at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

Administration Committee Divider

Amanda Seidel, Chairwoman

Michael Sheehan

James Kucera

Village Board Agenda Memo

Date: August 5, 2020

To: Village President and Board of Trustees

From: Julia Cedillo, Village Manager

RE: **Intergovernmental Agreement for Coronavirus Relief Funds (CRF)**

PURPOSE: To Approve a Resolution for an Intergovernmental and Subrecipient Agreement between Cook County and the Village for Coronavirus Relief (CARES Act) Funds.

GENERAL BACKGROUND:

Cook County received approximately \$429 million from the U.S. Treasury from the Federal CARES Act. Under the Act, units of local government with a population exceeding 500,000 are eligible to receive this funding and can distribute these funds to municipalities for expenses related to coronavirus. Per the CARES Act, these funds are not eligible for loss of revenues and are only authorized for direct COVID-19 expenses. Cook County has chosen to allocate \$51 million of this relief among the municipalities located within Cook County. Cook County developed a funding allocation based upon a number of factors and have determined that La Grange Park's share is \$322,534.31.

Each municipality must apply for this funding allocation (CRF Application) and it will be contingent on eligible cost reimbursement. Suburban Municipalities must include a signed Intergovernmental Agreement with their CRF Application. Pursuant to 5 ILCS 220/5, each municipality must submit a resolution along with their IGA evidencing that the governing body of that municipality has approved the IGA. Additionally, all subrecipients must indicate to the County by September 30, 2020, if it expects to fully expend all of its allocated funds by December 30, 2020. Village staff anticipates that based upon funding eligibility requirements, that we will expend all of the funds allocated to our community.

STAFF RECOMMENDATION:

Staff recommends approval of the Resolution at the August 25th Village Board Meeting.

MOTION/ACTION REQUESTED:

This item is for discussion at the August 11th Work Session. If there is a Board consensus, it will be placed on the consent agenda for the August 25th Board Meeting.

Motion: To Approve A Resolution Authorizing The Execution Of An Intergovernmental And Subrecipient Agreement For Coronavirus Relief Funds Between County of Cook, Illinois And Village of La Grange Park (Subrecipient), Illinois.

DOCUMENTATION:

- Resolution
- Intergovernmental and Subrecipient Agreement (IGA)
- Cook County Allocations

RESOLUTION NO. ____

**RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL
AND SUBRECIPIENT AGREEMENT FOR CORONAVIRUS RELIEF FUNDS
BETWEEN COUNTY OF COOK, ILLINOIS AND VILLAGE OF LA GRANGE PARK
(SUBRECIPIENT), ILLINOIS.**

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act") to provide resources to help governments, businesses and individuals respond to the Pandemic; and

WHEREAS, the CARES Act created the Coronavirus Relief Fund (the "CRF") to provide financial resources to state and local governments with a population of 500,000 or more residents; and

WHEREAS, Cook County has chosen to allocate \$51,000,000 of its CRF among the 134 municipalities located within Cook County through an application process; and

WHEREAS, pursuant to Article VII, Section 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) and Sections 11-1-2.1 and 1-4-6 of the Illinois Municipal Code (65 ILCS 5/11-1-2.1 and 65 ILCS 5/1-4-6 *et seq.*), public agencies are empowered to enter into intergovernmental agreements to support matters of mutual interest as provided by law; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of La Grange Park that it is in the best interest of the Village and its residents to submit a Cook County Suburban Municipality Application for Coronavirus Relief Funds for funds provided to Cook County under the CARES Act and enter into an intergovernmental and subrecipient agreement with the County of Cook, Illinois.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of La Grange Park, Illinois, as follows:

1. That the Village is authorized to submit a Cook County Suburban Municipality Application for Coronavirus Relief Funds provided to Cook County under the CARES Act.
2. That the Village President is authorized to sign the Intergovernmental and Subrecipient Agreement, and the Village Clerk is authorized to attest to the agreement.
3. That the Village Manager is authorized and directed to take such further actions as she deems necessary and appropriate to implement, administer and enforce this Resolution.

Resolution No _____

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 25th day of August, 2020.

YES:

NOS:

ABSENT:

Approved this 25th day of August, 2020.

James L. Discipio, Village President

ATTEST: _____
Meghan M. Kooi, Village Clerk

(Approved as to form by Village Attorney Cathy Keating on: (08/05/2020))

**INTERGOVERNMENTAL AND SUBRECIPIENT AGREEMENT
FOR
CORONAVIRUS RELIEF FUNDS**



Between

COUNTY OF COOK, ILLINOIS

And

VILLAGE OF LA GRANGE PARK

**(Cook County, Illinois Suburban Municipality, Township or Fire Protection District
(Subrecipient))**

Entered into this 25th day of August, 2020

SUBAWARD INFORMATION

The following information is provided pursuant to 2 C.F.R. 200.331(a)(1):

- Subrecipient's name (must match the name associated with its unique entity identifier): **Village of La Grange Park, Illinois.**
- Subrecipient's unique entity identifier (DUNS): **060369022**
- Subaward Period of Performance Start and End Date: July 1, 2020, through December 30, 2020.
- Total Amount of Federal Funds allocated to the Subrecipient: **\$322,534.31.**
- Federal Award Program Description:
Cook County has received Coronavirus Relief Funds pursuant to the CARES Act, a portion of which it has chosen to allocate in the spirit of intergovernmental cooperation to suburban municipalities in Cook County. Suburban municipalities which for the purposes of this agreement include municipalities, townships and fire protection districts in suburban Cook County may apply for County awarded Coronavirus Relief Funds pursuant to the following procedures and consistent with eligibility guidance. Requests will be reviewed by the Cook County Bureau of Finance Program Management Office (PMO) of the COVID-19 Financial Response Plan. Available funds will be distributed to suburban municipalities consistent with their respective allocations and based on the type of expenditure, the volume of requests, and the balance of funds available.
- Name of Federal Awarding Agency: U.S. Department of the Treasury
- Name of pass-through entity: Cook County, IL
- Contact Information for pass-through entity: Ammar M. Rizki, Chief Financial Officer, Cook County Bureau of Finance, 118 N. Clark Street, Suite 1127. Chicago, Illinois 60602. Email Info: SuburbanCovidFundingRequest@cookcountyil.gov
- Award is for Research & Development (R&D): NO

THIS AGREEMENT entered this **25th** day of **August**, 2020, by and between the County of Cook, Illinois, a body politic and corporate of the State of Illinois, through the Office of the Chief Financial Officer and Bureau of Finance (herein called “Cook County”), and the **Village of La Grange Park** (herein called “Subrecipient”). Cook County and Subrecipient shall sometimes be referred to herein individually as the “Party” and collectively as the “Parties.”

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation on Declaring a National Public Health Emergency as a result of the COVID-19 outbreak; and

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (the “CARES Act”); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund (“CRF”), which provides aid to certain eligible local governments to address necessary expenditures due to the COVID-19 Public Health Emergency; and

WHEREAS, Cook County qualified as an eligible local government and received CRF funding from the U.S Department of Treasury; and

WHEREAS, federal guidance issued by the U.S. Department of Treasury indicates that a unit of local government may transfer a portion of its CRF funding to a smaller unit of local government provided that such transfer qualifies as a “necessary expenditure” to the Public Health Emergency and meets the criteria of Section 601 (d) of the Social Security Act as added by Section 5001 of the CARES Act; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and other applicable law permit and encourage units of local government to cooperate with and support each other in the exercise of their authority and the performance of their responsibilities; and

WHEREAS, the Illinois Intergovernmental Cooperation Act authorizes units of local government to combine, transfer or jointly exercise any power, privilege, function, or authority which either of them may exercise, and to enter into agreements for the performance of governmental services, activities, or undertakings, and

WHEREAS, Cook County acknowledges that there are local municipalities within Cook County that were not eligible to receive a portion of CRF and Cook County, through the spirit of intergovernmental cooperation, desires to provide a portion of its CRF funding to aid such local municipalities in addressing the impacts of the COVID-19 Public Health Emergency; and

WHEREAS, Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act requires that units of local government use the funds received to cover only those costs that (1) are necessary expenditures incurred due to the public health emergency with respect to the COVID–19; (2) were not accounted for in the budget most recently approved as of March 27, 2020, (the date of enactment of the CARES Act) for the state or local government; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, in order to provide funds for Subrecipient to pay necessary expenditures it has or will incur due to the COVID-19 public health emergency, the Parties have agreed that Cook County, in its sole and absolute discretion, may reimburse Subrecipient for eligible expenses as provided herein.

NOW, THEREFORE, the Parties mutually agree as follows:

I. AGREEMENT TERM

- A. This Agreement shall become effective on the date of execution, and end on December 30, 2020 (the “Initial Term”).
- B. This Agreement may be extended beyond the Initial Term only upon the written approval of both Parties; provided, however, that all terms and conditions of this Agreement shall remain in full force and effect unless this Agreement is specifically amended.
- C. Cook County, in its sole and absolute discretion, may terminate this Agreement at any time.

II. ACTIVITIES & ELIGIBLE EXPENSES

A. Activities

Subrecipient shall be responsible for administering all COVID-19 response activities in a manner satisfactory to Cook County and consistent with any standards required as a condition of providing these funds. Allowable activities must be directly tied to response and recovery efforts related to COVID-19 and must be allowable pursuant to the CRF requirements.

B. Eligible Expenses

Cook County, in its sole and absolute discretion, may reimburse and/or provide funding to Subrecipient for “Eligible Expenses” as described on Attachment A of this Agreement. Notwithstanding anything herein to the contrary, “Eligible Expenses” shall not include lost revenue. Failure of Subrecipient to comply with the provisions of this Agreement, including non-compliance with 2 C.F.R. 200, may result in expenses being disallowed, withholding of federal funds, and/or termination of this Agreement.

III. NOTICES

Notices to Cook County as required by this Agreement shall be delivered in writing, via email and addressed to Cook County as set forth below. Notices to Subrecipient as required by this Agreement shall be in writing, via email and addressed to Subrecipient as set forth below. All such notices shall also be deemed duly given if personally delivered, or if deposited in the United States mail, registered or certified return receipt requested.

Ammar M. Rizki
Chief Financial Officer
Cook County Bureau of Finance
118 N. Clark Street, Suite 1127
Chicago, IL 60602
SuburbanCovidFundingRequest@cookcountyil.gov

Name of Subrecipient: **Village of La Grange Park**
Address: **447 N. Catherine Avenue**
La Grange Park, IL 60526
Email: **jcedillo@lagrangepark.org**

IV. TERMS & CONDITIONS

The following requirements are applicable to all activities undertaken with CRF funds.

A. Compliance with State and Local Requirements

Subrecipient acknowledges that this Agreement requires compliance with the regulations of the State of Illinois and with all applicable state and local orders, laws, regulations, rules, policies, and certifications governing any activities undertaken during the performance of this Agreement.

B. Compliance with Federal Requirements

Subrecipient acknowledges that Eligible Expenses funded or reimbursed by Cook County to Subrecipient are not considered to be grants but are “other financial assistance” under 2 C.F.R. 200.40. This Agreement requires compliance with certain provisions of Title 2 C.F.R. 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Subrecipient agrees to comply with all applicable federal laws, regulations, and policies governing the funds provided under this Agreement. Subrecipient further agrees to utilize available funds under this Agreement to supplement rather than supplant funds otherwise available.

During the performance of this Agreement, the Subrecipient shall comply with all applicable federal laws and regulations, including, including, but not limited to, the following:

- Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. 7501-7507).
- Subrecipients are subject to a single audit or program specific audit pursuant to 2 C.F.R. 200.501(a) when Subrecipient spends \$750,000 or more in federal awards during their fiscal year.
- Fund payments are subject to 2 C.F.R. 200.303 regarding internal controls.
- Fund payments are subject to 2 C.F.R. 200.330 through 200.332 regarding subrecipient monitoring and management.
- Fund payments are subject to Subpart F regarding audit requirements.

Subcontracts, if any, shall contain a provision making them subject to all of the provisions stipulated in this Agreement, including but not limited to 2 C.F.R. 200.303, 2 C.F.R. 200.330-332, 2 C.F.R. 200.501(a), and 2 C.F.R. Part 200 Subpart F.

With respect to any conflict between such federal requirements and the terms of this Agreement and/or the provisions of state law and except as otherwise required under federal law or regulation, the more stringent requirement shall control.

C. Hold Harmless

Subrecipient shall hold harmless, release, and defend Cook County from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient’s performance or nonperformance of the services or subject matter called for in this Agreement.

D. Indemnification

Subrecipient shall indemnify Cook County, its officers, agents, employees, and the federal awarding agency, from any claim, liability, loss, injury or damage arising out of, or in connection with, performance of this Agreement by Subrecipient and/or its agents, employees or sub-contractors, excepting only loss, injury or damage determined to be solely caused by the gross negligence or willful misconduct of personnel employed by Cook County. It is the intent of the Parties to this Agreement to provide the broadest possible indemnification for Cook County. Subrecipient shall reimburse Cook County for all costs, attorneys' fees,

expenses and liabilities incurred with respect to any litigation in which Subrecipient is obligated to indemnify, defend and hold harmless Cook County under this Agreement.

E. Misrepresentations & Noncompliance

Subrecipient hereby asserts, certifies and reaffirms that all representations and other information contained in Subrecipient's application, request for funding, or request for reimbursement are true, correct and complete, to the best of Subrecipient's knowledge, as of the date of this Agreement. Subrecipient acknowledges that all such representations and information have been relied on by Cook County to provide the funding under this Agreement.

Subrecipient shall promptly notify Cook County, in writing, of the occurrence of any event or any material change in circumstances which would make any Subrecipient representation or information untrue or incorrect or otherwise impair Subrecipient's ability to fulfill Subrecipient's obligations under this Agreement.

F. Workers' Compensation

Subrecipient shall provide Workers' Compensation Insurance coverage for all of its employee involved in the performance of this Agreement.

G. Insurance

Subrecipient shall carry sufficient insurance coverage to protect any funds provided to Subrecipient under this Agreement from loss due to theft, fraud and/or undue physical damage. Subrecipients that are self-insured shall maintain excess coverage over and above its self-insured retention limits.

H. Amendments

This Agreement may be amended at any time only by a written instrument signed by both Parties. Such amendments shall not invalidate this Agreement, nor relieve or release either Party from its obligations under this Agreement. Cook County may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Parties.

I. Suspension or Termination

Cook County may suspend or terminate this Agreement if Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to), the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and Federal awarding agency guidelines, policies or directives as may become applicable at any time;
2. Failure, for any reason, of Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement;
3. Ineffective or improper use of funds provided under this Agreement; or
4. Submission by the Subrecipient to Cook County reports that are incorrect or incomplete in any material respect.

J. Program Fraud & False or Fraudulent Statements or Related Acts

Subrecipient and any subcontractors must comply with 31 U.S.C. Chapter 38, Administrative Remedies for False Claims and Statements, which shall apply to the activities and actions of Subrecipient and any

subcontractors pertaining to any matter resulting from a contract.

K. Debarment / Suspension and Voluntary Exclusion

1. Non-Federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, Debarment and Suspension (1986) and Executive Order 12689, Debarment and Suspension (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Nonprocurement Debarment and Suspension).
 2. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. A contract award must not be made to parties listed in the Systems of Award Management ("SAM") Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at www.sam.gov.
- L. Governing Law and Venue. This Agreement shall be interpreted under, and governed by, the laws of the State of Illinois, without regard to conflicts of laws principles. Any claim, suit, action, or proceeding brought in connection with this Agreement shall be in the Circuit Court of Cook County and each party hereby irrevocably consents to the personal and subject matter jurisdiction of such court and waives any claim that such court does not constitute a convenient and appropriate venue for such claims, suits, actions, or proceedings.

V. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

Subrecipient agrees to comply with and agrees to adhere to appropriate accounting principles and procedures, utilize adequate internal controls, and maintain necessary source documentation for all Eligible Expenses.

B. Duplication of Benefits; Subrogation

Subrecipient shall not carry out any of the activities under this Agreement in a manner that results in a prohibited duplication of benefits as defined by Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155) and in accordance with Section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115-254; 132 Stat. 3442), which amended section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155).

If Subrecipient receives duplicate benefits from another source, Subrecipient must refund the benefits provided by Cook County to Cook County.

Subrecipient must execute and deliver a Duplication of Benefits and Subrogation Agreement ("Duplication of Benefits Certification"), in the form attached hereto as Attachment B. Subrecipient shall comply with all terms and conditions of the Duplication of Benefits Certification, including, without limitation, Subrecipient's obligation to promptly notify Cook County of any disaster assistance received from any other source.

C. Documentation & Recordkeeping

As required by 2 C.F.R. 200.331(a)(5), Cook County, or any duly authorized representative of Cook County, shall have the right of access to any records, documents, financial statements, papers, or other records of Subrecipient that are pertinent to this Agreement, in order to comply with any audits pertaining to funds

allocated to Subrecipient under this Agreement. The right of access also includes timely and reasonable access to Subrecipient's personnel for the purpose of interview and discussion related to such documents. The right of access is not limited to the required retention period, as set forth in paragraph D below, but lasts as long as the records are retained.

D. Record Retention

Subrecipient shall retain sufficient records, which may include, but are not limited to financial records, supporting documents, statistical records, and all other Subrecipient records pertinent to the Agreement to show its compliance with the terms of this Agreement, as well as the compliance of all subcontractors or consultants paid from funds under this Agreement, for a period of three (3) years from the date of submission of the final expenditure report.

E. Internal Controls

Subrecipient must comply with 2 C.F.R. 200.303 and establish and maintain effective internal control over the funds allocated under this Agreement and provide reasonable assurance that the Subrecipient is managing the award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission.

F. Personally Identifiable Information

Subrecipient must comply with 2 C.F.R. 200.303(e) and take reasonable measures to safeguard protected personally identifiable information, as defined in 2 C.F.R. 200.82, and other information designated as sensitive or the Subrecipient considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

G. Monitoring & Compliance

Cook County shall evaluate the Subrecipient's risk of noncompliance and monitor the activities of Subrecipient as necessary to ensure that the CRF funds are used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of this Agreement. Monitoring of Subrecipient shall include reviewing invoices for eligible expenses, reviewing payroll logs, applicable contracts and other documentation that may be requested by the County to substantiate eligible expenses. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Subrecipient.

Cook County shall verify that Subrecipient is audited as required by 2 C.F.R. Part 200 Subpart F—Audit Requirements. Cook County may take enforcement action against noncompliant Subrecipient as described in 2 C.F.R. 200.338 Remedies for noncompliance of this part and in program regulations

H. Close-Outs

Subrecipient shall close-out its use of funds under this Agreement by complying with the closeout procedures set forth in 2 C.F.R. 200.343 and the procedures described below. Subrecipient's obligation to Cook County will not terminate until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to:

Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that Subrecipient has control over funding provided under this Agreement.

I. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to Cook County, the Federal awarding agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be resolved by Subrecipient within 30 days after notice of such deficiencies by the Subrecipient. Failure of Subrecipient to comply with the audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.

If Subrecipient expends \$750,000 or more in total federal assistance (all programs) in a single year, must have an audit conducted of Coronavirus Relief Funds in accordance with 2 C.F.R. Part 200, Subpart F—Audit Requirements. Subrecipient shall submit a copy of that audit to Cook County.

Subrecipients who do not meet the Single Audit threshold are required to have a program-specific Coronavirus Relief Funds audit conducted in accordance with § 200.507 - Program-Specific Audits and may be required to submit such copy of that audit to Cook County.

Issues arising out of noncompliance identified in a Single or Program-Specific Coronavirus Relief Funds audit are to receive priority status of remediation or possible return of all funds to Cook County.

J. Payment & Reporting Procedures

1. Payment Procedures

Cook County will pay to the Subrecipient funds available under this Agreement based upon information submitted by the Subrecipient and consistent with the allocations and disbursement policies established by Cook County. With the exception of certain advances, payments will be made for eligible expenses actually incurred by the Subrecipient.

Subrecipients should maintain a financial file with copies of back-up documentation for all paid eligible expenditures made by the Subrecipient during the eligible period. Documentation of expenditures will be reviewed and verified upon receipt by Cook County.

- a. Requests for reimbursement or funding must be submitted via email to SuburbanCovidFundingRequest@cookcountyil.gov. Incomplete applications may result in a delay in a decision regarding of funding requests.
- b. Upon receipt of the Applications, the County will confirm receipt of application by email.
- c. The received application will be reviewed and Subrecipient will receive a Notification Letter by email indicating denial and/or approval of the funding request within approximately 10 days.
- d. Notification letters approving requested funds will contain detailed instructions regarding delivery of approved funds to Subrecipient. Receipt of approved funds will be contingent on a fully executed Intergovernmental and Subrecipient Agreement. All CRF funds not expended by Subrecipient must be returned to Cook County by December 30, 2020, in compliance with the Close-Out Procedures contained in this Agreement.

2. Reporting Procedures. Subrecipient will be required to periodically report the status of projects approved for advance funding and will be required to tender to the County records addressing how the

funding was used for eligible expenses. Such reporting may include documentation of invoices, submission of payroll logs, proof of contracts, etc... to substantiate eligible expenses. Subrecipient must indicate to the County by September 30, 2020 its intent (or not) to fully expend its allocated funds by December 30, 2020. In the case the subrecipient reports to Cook County that it anticipates spending less than its entire allocation, the County will reduce the subrecipient's total allocation by the anticipated unused amount. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Subrecipient.

VI. Personnel & Participation Conditions

1. Hatch Act

Subrecipient must comply with provisions of the Hatch Act of 1939 (Chapter 15 of Title V of the U.S.C.) limiting the political activities of public employees, as it relates to the programs funded.

2. Conflict of Interest

The Subrecipient shall maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

VII. ATTACHMENTS

All attachments to this Agreement are incorporated as if set out fully. In the event of any inconsistencies or conflict between the language of this Agreement and the attachments, the language of the attachments shall control, but only to the extent of the conflict or inconsistency.

This Agreement contains the following attachments:

- Attachment A – Eligible Expenses
- Attachment B – Duplication of Benefits Certification

VII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

VIII, WAIVER

Cook County's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of Cook County to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

IX. CERTIFICATION

The subrecipient hereby certifies that they have the authority and approval from the governing body to execute this Agreement and request reimbursement from Cook County from the allocation of the Coronavirus Relief Fund provided to Cook County for eligible expenditures. The subrecipient further certifies the funds received for reimbursement from the Coronavirus Relief Funds were or will be used only to cover those costs that:

- a. Are *necessary expenditures* incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- b. Were not accounted for in the budget most recently approved as of March 27, 2020; and
- c. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Subrecipient understands any award of funds pursuant to this agreement must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure and that the subrecipient has reviewed the guidance established by U.S. Department of the Treasury and certify costs meet the required guidance. Any funds expended by the subrecipient or its subcontractor(s) in any manner that does not adhere to official federal guidance shall be returned to Cook County.

Subrecipient agrees that they will retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with §200.333 *Retention requirements for records* of 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Subrecipient understands any funds provided pursuant to this agreement cannot be used as a revenue replacement for lower than expected tax or other revenue collections and cannot be used for expenditures for which the subrecipient has received any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.

X. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Parties relating to Cook County's allocation of CRF funding to Subrecipient. This Agreement is subject to availability of Federal assistance under the Coronavirus Relief Funds as authorized under the CARES Act. Cook County has no legal requirement to provide funding to any Subrecipient.

VI. SIGNATURE AUTHORITY

The following specific officers/officials, or their authorized designees, are required to sign this Agreement on behalf of the of Subrecipient. Note: If this Agreement is signed by a designee, a duly authenticated delegation of authority evidencing the signer's authority to execute the Agreement for and on behalf of the Subrecipient must be attached to the Agreement for review by Cook County.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement on the dates hereafter set forth below.

VILLAGE OF LA GRANGE PARK

Signed: _____

Its Duly Authorized Agent

Printed Name: James L. Discipio

Title: Village President

Date: August 25, 2020

COOK COUNTY, ILLINOIS

Signed: _____

Its Duly Authorized Agent

Printed Name: _____

Title: _____

Date: _____

Approved as to form:

Signed: _____

Office of the Cook County State's Attorney

ATTACHMENT A – ELIGIBLE EXPENSES

Eligible expenses are subject to approval by Cook County and are contingent on allowability under the respective funding sources. Eligible expenses are those incurred for response and recovery activities as a result of a declared emergency. Cook County will review all expenses submitted for reimbursement. Reimbursement shall only be made for eligible expenses that are directly tied to response and recovery activities related to COVID-19. Expenses must be allowable pursuant to the Federal agency award requirements. Expenses listed below is nonexclusive, and additional Federal funding sources may include additional eligible expenses.

Eligible Coronavirus Relief Fund (CRF) Expenses

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—

- Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);
- Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
- Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Eligible expenditures include, but are not limited to, payment for:

- Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase.
 - COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.
- Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.

- Expenses for quarantining individuals.
- Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID19 public health emergency.
- Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
- Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria, excluding costs associated in conducting Coronavirus Relief Fund Single or Program-Specific audits.

ATTACHMENT B – DUPLICATION OF BENEFITS CERTIFICATION

In consideration of Subrecipient’s receipt of funds or the commitment of funds by the Cook County, Subrecipient hereby assigns to Cook County all of Subrecipient’s future rights to reimbursement and all payments received from any grant, subsidized loan, or insurance policies or coverage or any other reimbursement or relief program related to or administered by the Federal Emergency Management Agency, the Small Business Administration or any other source of funding that were the basis of the calculation of the portion of the Coronavirus Relief Funding transferred to the Subrecipient under the Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds Agreement entered into by and between Cook

County, Illinois, and the Village of La Grange Park on August 25, 2020. Any such funds received by the Subrecipient shall be referred to herein as "additional funds."

Additional funds received by the Subrecipient that are determined to be a Duplication of Benefits ("DOB") shall be referred to herein as "DOB Funds." Subrecipient agrees to immediately notify Cook County of the source and receipt of additional funds related to the COVID-19 pandemic. Cook County shall notify the Federal awarding agency of the additional funding reported by Subrecipient to Cook County. Subrecipient agrees to reimburse Cook County for any additional funding received by the Subrecipient if such additional funding is determined to be a DOB by Cook County, the Federal awarding agency or an auditing agency. Subrecipient further agrees to apply for additional funds that the Subrecipient may be entitled to under any applicable Disaster Program in an effort to maximize funding sources available to the Subrecipient and Cook County.

Subrecipient acknowledges that in the event that Subrecipient makes or files any false, misleading, or fraudulent statement and/or omits or fails to disclose any material fact in connection with the funding under this Agreement, Subrecipient may be subject to civil and/or criminal prosecution by federal, State and/or local authorities. In any proceeding to enforce this Agreement, the Grantee shall be entitled to recover all costs of enforcement, including actual attorney's fees.

Subrecipient: Village of La Grange Park

Signed: _____

Its Duly Authorized Agent

Printed Name: James L. Discipio

Title: Village President

Date: August 25, 2020

Allocation of CARES ACT Funding to Suburban Cook Municipalities**

<u>MUNICIPALITY</u>	<u>Allocation Score</u>	<u>Population</u>	<u>Pop Allocation \$</u>	<u>Remainder allocation \$</u>	<u>% Pop in COOK</u>	<u>Final Allocation</u>
Cicero	87.78	80,796	\$ 477,054.13	\$ 585,858.64		\$ 1,062,912.77
Berwyn	70.00	54,391	\$ 321,147.72	\$ 467,203.73		\$ 788,351.45
Harvey	93.33	24,408	\$ 144,115.27	\$ 622,938.30		\$ 767,053.57
Dolton	92.22	22,348	\$ 131,952.15	\$ 615,522.37		\$ 747,474.52
Chicago Heights	83.33	29,322	\$ 173,129.63	\$ 556,194.91		\$ 729,324.54
Calumet City	76.67	35,913	\$ 212,045.71	\$ 511,699.32		\$ 723,745.03
Blue Island	84.44	22,899	\$ 135,205.49	\$ 563,610.84		\$ 698,816.33
Maywood	82.22	23,158	\$ 136,734.73	\$ 548,778.98		\$ 685,513.71
Oak Lawn	53.33	55,022	\$ 324,873.41	\$ 355,964.74		\$ 680,838.16
Markham	91.11	12,314	\$ 72,707.12	\$ 608,106.44		\$ 680,813.56
Melrose Park	76.67	24,703	\$ 145,857.07	\$ 511,699.32		\$ 657,556.39
Riverdale	86.67	13,077	\$ 77,212.20	\$ 578,442.71		\$ 655,654.91
Robbins	93.33	5,438	\$ 32,108.28	\$ 622,938.30		\$ 655,046.58
Summit	84.44	11,116	\$ 65,633.62	\$ 563,610.84		\$ 629,244.46
Burnham	90.00	4,088	\$ 24,137.30	\$ 600,690.51		\$ 624,827.81
Wheeling	58.89	38,646	\$ 228,182.51	\$ 393,044.40	100%	\$ 621,226.91
Evanston	27.78	73,473	\$ 433,816.01	\$ 185,398.30		\$ 619,214.31
Des Plaines	40.00	58,899	\$ 347,764.88	\$ 266,973.56		\$ 614,738.44
Bellwood	73.33	18,672	\$ 110,247.47	\$ 489,451.52		\$ 599,698.99
Burbank	64.44	28,289	\$ 167,030.35	\$ 430,124.07		\$ 597,154.42
Hometown	85.56	4,177	\$ 24,662.79	\$ 571,026.78		\$ 595,689.57
Ford Heights	86.67	2,682	\$ 15,835.67	\$ 578,442.71		\$ 594,278.38
Arlington Heights	22.22	74,760	\$ 441,415.01	\$ 148,318.64		\$ 589,733.65
Sauk Village	78.89	10,246	\$ 60,496.77	\$ 526,531.18		\$ 587,027.95
Stone Park	83.33	4,826	\$ 28,494.77	\$ 556,194.91		\$ 584,689.68
Chicago Ridge	74.44	13,928	\$ 82,236.87	\$ 496,867.45		\$ 579,104.32
Hazel Crest	74.44	13,565	\$ 80,093.56	\$ 496,867.45		\$ 576,961.02
Park Forest	82.22	21,210	\$ 125,232.91	\$ 548,778.98	85%	\$ 572,910.11
Schaumburg	18.89	72,887	\$ 430,356.01	\$ 126,070.85	100%	\$ 556,426.86
South Holland	64.44	21,296	\$ 125,740.69	\$ 430,124.07		\$ 555,864.76
Palatine	22.22	67,482	\$ 398,442.58	\$ 148,318.64		\$ 546,761.23
Phoenix	80.00	1,908	\$ 11,265.65	\$ 533,947.12		\$ 545,212.76
Stickney	75.56	6,566	\$ 38,768.47	\$ 504,283.39		\$ 543,051.86
Elmwood Park	58.89	24,098	\$ 142,284.90	\$ 393,044.40		\$ 535,329.30
Skokie	24.44	62,700	\$ 370,207.61	\$ 163,150.51		\$ 533,358.12
Lynwood	71.11	9,194	\$ 54,285.31	\$ 474,619.66		\$ 528,904.97
Dixmoor	75.56	3,563	\$ 21,037.48	\$ 504,283.39		\$ 525,320.86
Country Club Hills	63.33	16,482	\$ 97,316.78	\$ 422,708.13		\$ 520,024.91
Niles	52.22	28,938	\$ 170,862.33	\$ 348,548.81		\$ 519,411.14
Posen	72.22	5,865	\$ 34,629.47	\$ 482,035.59		\$ 516,665.06
Lansing	52.22	27,402	\$ 161,793.12	\$ 348,548.81		\$ 510,341.94
South Chicago Heights	72.22	4,003	\$ 23,635.42	\$ 482,035.59		\$ 505,671.01
Mount Prospect	27.78	53,719	\$ 317,179.95	\$ 185,398.30		\$ 502,578.25
Justice	63.33	12,608	\$ 74,443.02	\$ 422,708.13		\$ 497,151.16
Broadview	66.67	7,618	\$ 44,979.93	\$ 444,955.93		\$ 489,935.86
Orland Park	20.00	57,857	\$ 341,612.47	\$ 133,486.78	100%	\$ 475,099.25
Streamwood	34.44	39,228	\$ 231,618.89	\$ 229,893.90		\$ 461,512.78
River Grove	60.00	9,883	\$ 58,353.46	\$ 400,460.34		\$ 458,813.79
Palos Hills	53.33	17,060	\$ 100,729.53	\$ 355,964.74		\$ 456,694.28
Lyons	58.89	10,372	\$ 61,240.72	\$ 393,044.40		\$ 454,285.13
Calumet Park	61.11	7,602	\$ 44,885.46	\$ 407,876.27		\$ 452,761.73
Oak Park	21.11	52,381	\$ 309,279.82	\$ 140,902.71		\$ 450,182.53
Richton Park	55.56	13,292	\$ 78,481.65	\$ 370,796.61		\$ 449,278.26
Brookfield	51.11	18,310	\$ 108,110.07	\$ 341,132.88		\$ 449,242.95
Homewood	48.89	18,703	\$ 110,430.51	\$ 326,301.02		\$ 436,731.52
Bridgeview	50.00	16,096	\$ 95,037.67	\$ 333,716.95		\$ 428,754.61
Hoffman Estates	18.89	50,932	\$ 300,724.31	\$ 126,070.85	100%	\$ 426,795.15
Glenview	21.11	47,308	\$ 279,326.66	\$ 140,902.71		\$ 420,229.37
Glenwood	50.00	8,715	\$ 51,457.09	\$ 333,716.95		\$ 385,174.03

<u>MUNICIPALITY</u>	<u>Allocation Score</u>	<u>Population</u>	<u>Pop Allocation \$</u>	<u>Remainder allocation \$</u>	<u>% Pop in COOK</u>	<u>Final Allocation</u>
Tinley Park	16.67	55,773	\$ 329,307.64	\$ 111,238.98	87%	\$ 383,275.56
Elk Grove Village	27.78	32,400	\$ 191,303.45	\$ 185,398.30	100%	\$ 376,701.76
Park Ridge	23.33	36,950	\$ 218,168.60	\$ 155,734.58		\$ 373,903.17
Northlake	44.44	12,161	\$ 71,803.74	\$ 296,637.29		\$ 368,441.03
Midlothian	42.22	14,346	\$ 84,704.92	\$ 281,805.42		\$ 366,510.34
Evergreen Park	37.78	19,147	\$ 113,052.07	\$ 252,141.69		\$ 365,193.77
Norridge	40.00	14,152	\$ 83,559.46	\$ 266,973.56		\$ 350,533.02
Crestwood	42.22	10,706	\$ 63,212.80	\$ 281,805.42		\$ 345,018.22
Matteson	34.44	19,448	\$ 114,829.31	\$ 229,893.90		\$ 344,723.20
Morton Grove	31.11	22,796	\$ 134,597.33	\$ 207,646.10		\$ 342,243.43
East Hazel Crest	48.89	1,497	\$ 8,838.93	\$ 326,301.02		\$ 335,139.94
Hickory Hills	37.78	13,710	\$ 80,949.70	\$ 252,141.69		\$ 333,091.40
Prospect Heights	35.56	15,887	\$ 93,803.64	\$ 237,309.83		\$ 331,113.47
La Grange Park	36.67	13,178	\$ 77,808.55	\$ 244,725.76		\$ 322,534.31
Rolling Meadows	26.67	23,532	\$ 138,942.99	\$ 177,982.37		\$ 316,925.36
Oak Forest	22.22	27,173	\$ 160,441.01	\$ 148,318.64		\$ 308,759.65
Northbrook	16.67	32,958	\$ 194,598.12	\$ 111,238.98		\$ 305,837.11
Franklin Park	30.00	17,627	\$ 104,077.35	\$ 200,230.17		\$ 304,307.51
Forest Park	32.22	13,704	\$ 80,914.28	\$ 215,062.03		\$ 295,976.31
Palos Heights	32.22	12,520	\$ 73,923.43	\$ 215,062.03		\$ 288,985.47
Alsip	26.67	18,709	\$ 110,465.94	\$ 177,982.37		\$ 288,448.31
Thornton	40.00	2,401	\$ 14,176.53	\$ 266,973.56		\$ 281,150.09
Schiller Park	31.11	11,403	\$ 67,328.19	\$ 207,646.10		\$ 274,974.29
Westchester	26.67	16,117	\$ 95,161.66	\$ 177,982.37		\$ 273,144.03
Lincolnwood	28.89	12,245	\$ 72,299.72	\$ 192,814.24		\$ 265,113.95
Harwood Heights	32.22	8,333	\$ 49,201.60	\$ 215,062.03		\$ 264,263.63
Worth	30.00	10,466	\$ 61,795.74	\$ 200,230.17		\$ 262,025.91
Rosemont	35.56	4,066	\$ 24,007.40	\$ 237,309.83		\$ 261,317.23
Merrionette Park	36.67	1,858	\$ 10,970.43	\$ 244,725.76		\$ 255,696.19
Hanover Park	36.67	37,426	\$ 220,979.11	\$ 244,725.76	54%	\$ 251,480.63
Hillside	30.00	7,933	\$ 46,839.82	\$ 200,230.17		\$ 247,069.99
Bedford Park	31.11	604	\$ 3,566.27	\$ 207,646.10		\$ 211,212.37
Flossmoor	23.33	9,155	\$ 54,055.03	\$ 155,734.58		\$ 209,789.61
Elgin	44.44	110,849	\$ 654,499.89	\$ 296,637.29	22%	\$ 209,250.18
La Grange	17.78	15,322	\$ 90,467.64	\$ 118,654.91		\$ 209,122.55
Homer Glen	7.78	24,472	\$ 144,493.15	\$ 51,911.53		\$ 196,404.68
Berkeley	24.44	5,048	\$ 29,805.55	\$ 163,150.51		\$ 192,956.06
Wilmette	4.44	27,089	\$ 159,945.04	\$ 29,663.73		\$ 189,608.77
North Riverside	22.22	6,429	\$ 37,959.56	\$ 148,318.64		\$ 186,278.21
Lemont	12.22	17,291	\$ 102,093.46	\$ 81,575.25	100%	\$ 183,668.71
Olympia Fields	21.11	4,790	\$ 28,282.21	\$ 140,902.71		\$ 169,184.92
Palos Park	21.11	4,736	\$ 27,963.37	\$ 140,902.71		\$ 168,866.08
Countryside	20.00	5,933	\$ 35,030.97	\$ 133,486.78		\$ 168,517.75
Hodgkins	23.33	1,971	\$ 11,637.63	\$ 155,734.58		\$ 167,372.20
Steger	47.78	9,221	\$ 54,444.73	\$ 318,885.08	43%	\$ 160,531.82
Orland Hills	16.67	7,023	\$ 41,466.79	\$ 111,238.98		\$ 152,705.78
Bartlett	16.67	40,647	\$ 239,997.27	\$ 111,238.98	41%	\$ 144,006.86
Willow Springs	14.44	5,621	\$ 33,188.79	\$ 96,407.12		\$ 129,595.91
Riverside	11.11	8,563	\$ 50,559.61	\$ 74,159.32		\$ 124,718.94
Western Springs	5.56	13,359	\$ 78,877.25	\$ 37,079.66		\$ 115,956.91
Forest View	16.67	666	\$ 3,932.35	\$ 111,238.98		\$ 115,171.33
Buffalo Grove	13.33	40,494	\$ 239,093.89	\$ 88,991.19	33%	\$ 108,268.08
Indian Head Park	12.22	3,719	\$ 21,958.57	\$ 81,575.25		\$ 103,533.82
River Forest	5.56	10,816	\$ 63,862.29	\$ 37,079.66		\$ 100,941.95
Winnetka	3.33	12,316	\$ 72,718.93	\$ 22,247.80		\$ 94,966.73
Inverness	5.56	7,376	\$ 43,551.06	\$ 37,079.66		\$ 80,630.72
McCook	10.00	220	\$ 1,298.97	\$ 66,743.39		\$ 68,042.36
Glencoe	1.11	8,826	\$ 52,112.48	\$ 7,415.93		\$ 59,528.41
Barrington	5.56	10,217	\$ 60,325.54	\$ 37,079.66	55%	\$ 53,572.86
Northfield	2.22	5,386	\$ 31,801.25	\$ 14,831.86		\$ 46,633.11

MUNICIPALITY	Allocation Score	Population	Pop Allocation \$	Remainder allocation \$	% Pop in COOK	Final Allocation
South Barrington	1.11	4,996	\$ 29,498.52	\$ 7,415.93		\$ 36,914.45
Roselle	13.33	22,463	\$ 132,631.16	\$ 88,991.19	16%	\$ 35,459.57
Burr Ridge	3.33	10,758	\$ 63,519.83	\$ 22,247.80	36%	\$ 30,876.35
Kenilworth	1.11	2,475	\$ 14,613.46	\$ 7,415.93		\$ 22,029.39
Hinsdale	5.56	17,637	\$ 104,136.39	\$ 37,079.66	13%	\$ 18,358.09
Golf	2.22	493	\$ 2,910.88	\$ 14,831.86		\$ 17,742.75
University Park	58.89	6,887	\$ 40,663.79	\$ 393,044.40	4%	\$ 17,348.33
Barrington Hills	1.11	4,190	\$ 24,739.55	\$ 7,415.93	52%	\$ 16,720.85
Deerfield	10.00	18,646	\$ 110,093.96	\$ 66,743.39	1%	\$ 1,768.37
Deer Park	1.11	4,225	\$ 24,946.21	\$ 7,415.93	1%	\$ 323.62
Bensenville	33.33	18,044	\$ 106,539.49	\$ 222,477.96	0%	-
East Dundee	15.56	3,216	\$ 18,988.64	\$ 103,823.05	0%	-
Elmhurst	7.78	46,746	\$ 276,008.37	\$ 51,911.53	0%	-
Frankfort	4.44	19,373	\$ 114,386.48	\$ 29,663.73	0%	-
Oak Brook	0.00	8,016	\$ 47,329.89	\$ -	0%	-

** Sorted from highest to lowest allocation

Finance Committee Divider

Scott Mesick, Chairman

James Kucera

Robert Lautner

Village Board Agenda Memo

Date: August 5, 2020

To: Finance Committee Chair Scott Mesick
President Discipio and Board of Trustees

From: Larry Noller, Finance Director 
Julia Cedillo, Village Manager

Re: **Budget Review Presentation**

PURPOSE

Provide a review of the FY2021 budget performance through July 31st.

BACKGROUND

The Village's FY21 budget was nearly complete when the COVID-19 pandemic introduced enormous uncertainty into the process. The Village immediately re-examined its revenue forecasts and reduced several planned expenditures to accommodate an anticipated decline in resources. Due to the high degree of uncertainty at the time, it was decided that the Village Board would review the budget after three months to determine if further modifications were needed due to the pandemic.

STAFF RECOMMENDATION

Staff will present a three month budget review at the August work session. The presentation will include the major revenues' performance to date compared to the budget and prior years. We will review what measures the Village has implemented in response to the pandemic and discuss recommendations. The IML has also released the attached revised forecast, which provides guidance regarding the state shared revenues.

ACTION REQUESTED

No action is required at this time.

DOCUMENTATION

- IML State Shared Revenue Revised Forecast

REVENUE ESTIMATES

State Shared Municipal Revenues

MFY 2020 Update
MFY 2021 Revised Forecast

BY NATALIE DAVILA, JOANNA KOH AND MICHAEL D. KLEMENS, KDM, INC.

The COVID-19 outbreak and associated government stay at home orders instituted in mid-March have been the biggest disruption to the economy since the Great Depression. The shutdown of the economy has caused both reduced demand and supply, resulting in lost jobs, production, income and Gross Domestic Product (GDP). It has also exposed major weaknesses in the U.S. supply chain and manufacturing.

Almost 43 million unemployment claims were filed nationwide by May 30, 2020. In May, unemployment fell from 14.7% to 13.3%, in sharp contrast with a consensus forecast of up to 20%. However, the May report included a footnote saying that there had been an error indicating that the unemployment rate likely should be higher than the widely reported rate. Correcting for this misclassification error yields a 16.3% rate for May and 19.7% for April. The expected GDP decreases for the second quarter of 2020 range between 34.0% and 53.8%, while the first quarter GDP declined by 4.8%.^{1,2} Looking forward, a recent survey of economists found the majority were predicting that these contractions could continue into the future: the results suggest a 23% probability that the economy will not grow again until the fourth quarter of 2020 and a 22% probability that it will not grow until the first quarter of 2021 or later.³

Congress passed the Coronavirus Aid, Relief and Economic Security (CARES) Act on March 27, 2020, providing \$2.2 trillion to stimulate the economy and help workers and families.⁴ Most relevant for revenue forecasting purposes are:

- Direct cash to taxpayers of up to \$1,200 per person (based on income).
- Expanded unemployment compensation benefits for individual workers and elimination of waiting periods to receive benefits. In addition to state benefit amounts, affected employees received an additional \$600 per week through July 2020. This boosted the average Illinois unemployment insurance payment to around \$1,020 per week.
- A loan guarantee program called the Paycheck Protection Program (PPP) to help small businesses and nonprofits keep employees on the payroll. PPP loans convert into federal grants if business owners meet certain conditions. Originally, the program rules required business owners to spend PPP money within eight weeks and direct 75% of funding toward payroll costs to get their loan fully forgiven. Recent changes to the law extend the deadline to 24 weeks and reduce the share of funding that must be directed toward payroll costs to 60%. It also pushes back a June 30 deadline to rehire

laid-off workers. At the time of writing, the U.S. Small Business Administration, which oversees the lending program, had approved more than 4.5 million PPP loans worth \$510.8 billion. More than \$120 billion in funding is still available.

- Other business tax relief including tax credits for companies that keep employees on their payrolls. Employers that need to fully or partially cease operations, or experience substantial decreases in revenue due to the pandemic, can recoup up to 50% of eligible wages paid to workers through refundable payroll tax credits. The refundable tax credit is 50% of up to \$10,000 in wages paid by an eligible employer whose business has been financially impacted by COVID-19.

Congress is currently negotiating another stimulus bill based on the Health and Economic Recovery Omnibus Emergency Solutions (HEROES) Act passed by the House of Representatives on May 15, 2020.⁵ The HEROES Act would extend the \$600 unemployment insurance supplement thru January 31, 2021, and would extend unemployment benefits for gig workers through March 2021. The House has been

negotiating with the Senate and **the final outcome will likely differ** considerably from the current proposal. The relevant provisions in the HEROES Act are not considered in our estimates because no details are certain.

While the federal government has instituted fiscal and monetary stimulus programs to ease the economic pain, the full scale of the impact cannot be measured at this time. Consequently, there is **significant uncertainty around** current estimates; precise estimates are impossible. In this report, we revise Municipal Fiscal Year (MFY) 2021 revenue forecasts based on our analysis of the impact of the COVID-19 pandemic, the State Fiscal Year (SFY) 2021 budget, and the CARES Act. Below is a list of the relevant information and assumptions in the final state budget that we used to revise these estimates:

PANDEMIC RELATED

- The impact from a possible second wave of infection and future resulting stay at home orders is not assumed.

FEDERAL STIMULUS RELATED

- The CARES Act provides an additional \$600 weekly for individuals receiving

unemployment insurance from March 29, 2020, to July 25, 2020. No further extension of this benefit is assumed.

- Gig workers, such as independent contractors and sole proprietors, are eligible to receive a maximum 39 weeks of **unemployment benefits, or until** December 31, 2020, under the CARES Act.

STATE BUDGET RELATED

- SFY 2021 Refund Fund rates are decreased from 9.50% in SFY 2020 to 9.0% for Individual Income Tax and from 14.25% to 14.00% for Corporate Income Tax and Personal Property Replacement Tax (PPRT).
- A decrease in Local Government Distributive Fund (LGDF) receipts is anticipated for SFY 2021. This is a forecast decrease, not representative of previous rate cuts or hold backs by the General Assembly, which IML was successful in eliminating for SFY 2021.
- The total diversion amount appropriated from PPRT is \$312 million, an increase of \$8 million over SFY 2020.
- **Off-the-top** expenditures in the Motor Fuel Tax (MFT) Fund subtracted before allocation

REVENUE SUMMARY	MFY 2019 ACTUAL	MFY 2020 DECEMBER 2019 FORECAST	MFY 2020 ACTUAL	MFY 2021 DECEMBER 2019 FORECAST	MFY 2021 JUNE 2020 REVISED FORECAST
Income Tax (Per Capita)	\$97.10	\$107.25	\$108.39	\$105.00	\$97.30
State Use Tax (Per Capita)	\$29.56	\$33.65	\$34.51	\$35.50	\$35.50
Motor Fuel Tax (Per Capita)	\$25.46	\$24.30	\$24.94	\$24.85	\$20.00
Transp Renewal (Per Capita)		\$11.45	\$11.21	\$16.87	\$15.00
Cannabis (Per Capita)		\$0.13	\$0.16	\$0.80	\$0.84
Total Per Capita	\$152.12	\$176.78	\$179.21	\$183.02	\$168.64
PPRT (in millions)	\$1,228.4	\$1,570.0	\$1,617.2	\$1,405.0	\$1,205.0

PERSONAL PROPERTY REPLACEMENT TAX (PPRT) FUND (in thousands)

MFY	2013	2014	2015	2016	2017	2018	2019	2020	2021
May	\$183,351	\$262,146	\$226,241	\$288,434	\$218,871	\$225,528	\$262,718	\$362,151	\$198,403
July	\$236,948	\$256,143	\$227,937	\$236,956	\$237,933	\$230,620	\$204,713	\$213,911	
Aug	\$28,629	\$26,864	\$24,515	\$31,932	\$27,696	\$10,628	\$20,687	\$25,660	
Oct	\$180,321	\$187,191	\$225,834	\$238,203	\$216,418	\$157,444	\$185,262	\$372,295	
Dec	\$68,990	\$68,283	\$60,111	\$58,176	\$57,578	\$41,508	\$45,302	\$61,826	
Jan	\$183,242	\$231,119	\$200,370	\$189,405	\$214,012	\$141,338	\$151,888	\$226,073	
March	\$57,347	\$68,588	\$57,199	\$76,069	\$137,475	\$125,380	\$59,910	\$44,943	
April	\$290,544	\$306,541	\$350,076	\$270,903	\$350,200	\$257,738	\$297,882	\$310,332	
Total	\$1,229,372	\$1,406,875	\$1,372,283	\$1,390,078	\$1,460,184	\$1,190,185	\$1,228,362	\$1,617,192	\$1,205,000

to governments will increase from the actual \$278 million in MFY 2020 to \$340 million budgeted for SFY 2021, an increase of \$66 million over MFY 2020 actual. The increases are due primarily to higher payments for refunds and International Fuel Tax Agreement (IFTA) resulting from doubling tax rates last year. All of these payments are charged to the MFT Fund.

- The 2019 income tax return due date and associated payments was extended from April 15, 2020 to July 15, 2020.

PERSONAL PROPERTY REPLACEMENT TAX (PPRT) FUND

PPRT ended MFY 2020 with revenues of \$1,617.2 million, an increase of 32% or \$388.8 million over the last fiscal year. This out-performance was driven by a one-time transfer of \$95.8 million from the Refund Fund, tax amnesty receipts, and a healthy growth in tax payments from business and pass-through entities. Because the municipal fiscal year ended in April, when March collection was distributed, PPRT in MFY 2020

was not affected by COVID-19 or the delay in the income tax due date. MFY 2021 will, therefore, realize all of that impact.

Due to the significant decrease in consumer purchasing and the ensuing economic downturn caused by federal and state government efforts to contain COVID-19, corporate profits are assumed to fall by 20% and profits for pass-through entities by 25% for MFY 2021. We also assume no transfers to or from the Refund Fund or any other one-time windfalls. Expenditures charged to

LOCAL GOVERNMENT DISTRIBUTIVE FUND (LGDF)

MFY	2013	2014	2015	2016	2017	2018	2019	2020	2021
May	\$15.60	\$5.32	\$5.57	\$5.30	\$6.25	\$5.21	\$13.72	\$20.08	\$10.08
June	\$5.57	\$9.24	\$9.74	\$10.84	\$9.68	\$10.04	\$6.34	\$6.27	
July	\$8.65	\$17.06	\$15.11	\$17.93	\$13.64	\$20.33	\$8.57	\$9.38	
August	\$12.57	\$5.80	\$5.63	\$7.44	\$6.52	\$9.17	\$6.29	\$6.72	
September	\$6.61	\$8.88	\$9.32	\$16.60	\$9.31	\$9.55	\$6.14	\$5.95	
October	\$8.48	\$5.52	\$10.75	\$0.00	\$5.42	\$7.87	\$9.54	\$10.62	
November	\$5.32	\$5.38	\$0.00	\$5.81	\$5.92	\$5.92	\$6.87	\$6.93	
December	\$5.28	\$9.39	\$9.48	\$10.20	\$8.75	\$5.21	\$5.69	\$6.55	
January	\$8.31	\$11.18	\$11.20	\$6.73	\$5.87	\$7.60	\$8.30	\$9.15	
February	\$6.28	\$0.00	\$0.00	\$5.26	\$5.32	\$11.00	\$9.98	\$9.43	
March	\$5.18	\$9.19	\$8.15	\$9.87	\$8.60	\$5.53	\$6.01	\$7.01	
April	\$17.52	\$9.75	\$12.15	\$10.80	\$9.94	\$8.49	\$9.65	\$10.30	
Total	\$105.37	\$96.71	\$97.10	\$106.78	\$95.22	*\$90.7/\$105.9	\$97.10	\$108.39	\$97.30

*Per capita was \$90.7 for municipalities using accrual accounting and \$105.9 for those with cash basis.

PPRT, contained in the SFY 2021 State Operating Budget, are \$312 million for SFY 2021.

Based on these assumptions, PPRT is estimated at \$1,205 million in MFY 2021, a decrease of 25% from the MFY 2020 level. If PPRT receives a meaningful fund transfer from the Refund Fund, we may update the PPRT estimate.

LOCAL GOVERNMENT DISTRIBUTIVE FUND (LGDF)

Total LGDF distribution to local governments came in at \$108.39 for MFY 2020, 12% higher than MFY 2019. The final total exceeded our estimate by \$1.94 per capita.

Illinois' unemployment rate increased from 3.4% in February 2020 to 16.4% in April 2020.⁶ The state-level unemployment rate for May 2020 is not available at the time of this writing. In Illinois, almost one million unemployment insurance claims had been filed in the last 10 weeks. Most claimants are temporarily receiving the extra \$600 weekly supplement from the federal government, until the end of July. Between 65% and 75% of these claimants are thought to earn less than \$4,000 monthly. For these individuals, unemployment insurance exceeds their earnings. Because Illinois fully taxes unemployment benefits, the current high unemployment rate will not significantly affect LGDF until the supplement expires in July 2020.

Meanwhile, income tax revenues will decrease due to pay cuts, furloughs and work-hour reductions. Also, income for pass-through entities such as partnerships, S-corporations, and trusts is anticipated to decrease significantly.

Due to the COVID-19 pandemic, corporate profits fell 14.9% in the first quarter of 2020 and will likely be reduced further in the second quarter as many businesses were closed fully or partially for at least two months.⁷ Unless consumer demand rebounds soon, the decline in profits will last and the consensus outlook for 2020 is a reduction of about 20%.⁸

Per capita LGDF for MFY 2021 is projected at \$97.30, a decrease of 10.2% from the MFY 2020 actual of \$108.39. If the \$600 unemployment insurance supplement is extended to January 2021, we may revise our estimates.

LOCAL GOVERNMENT DISTRIBUTIVE FUND - ADULT-USE CANNABIS

The Cannabis Regulation and Tax Act took effect on January 1, 2020. Local governments will receive 8% of revenue from associated state revenue, to be disbursed through LGDF. Since the beginning of the year, more than 30 existing medical marijuana dispensaries have been issued licenses to begin selling cannabis to adults 21 and older. Additional locations will be licensed throughout the year and some locations may be licensed but, due to local ordinances, not permitted to sell to non-medical clients. Our initial estimate was just under \$0.07 per capita per month for MFY 2021. Given that the average for the last three monthly distributions was exactly \$0.07, and with uncertain economic conditions going forward, we revise our estimate up slightly to \$0.84 per capita annually.

LOCAL GOVERNMENT DISTRIBUTIVE FUND - ADULT-USE CANNABIS		
MFY	MFY 2020	MFY 2021
May		\$0.05
June		
July		
August		
September		
October		
November		
December		
January		
February		
March	\$0.07	
April	\$0.09	
TOTAL	\$0.16	\$0.84

MUNICIPAL SHARE OF ILLINOIS USE TAX (UT)

In MFY 2020, UT generated \$34.51 per capita, reflecting a 17% increase over the MFY 2019 actual. UT revenue outperformed our estimate by \$0.86 or 3%. UT collections benefited from the fact that MFY 2020 was the first full year since the requirement that remote retailers collect and remit UT. Additionally, the continued shift from brick-and-mortar to online shopping is supporting the growth of these tax revenues.

Starting on January 1, 2020, marketplace facilitators such as Amazon are required to collect the 6.25% UT on marketplace sales from certain retailers. Effective January 1, 2021, marketplace facilitators and eligible remote retailers are required to collect both Illinois' 6.25% Retailer's Occupation Tax (ROT) and any locally imposed ROT, instead of the 6.25% UT, on online purchases from sellers based on where the product is delivered.

MUNICIPAL SHARE OF ILLINOIS USE TAX (UT)									
MFY	2013	2014	2015	2016	2017	2018	2019	2020	2021
May	\$1.05	\$1.01	\$1.17	\$1.79	\$1.72	\$1.72	\$1.96	\$2.42	\$2.49
June	\$1.30	\$1.27	\$1.55	\$1.88	\$2.02	\$2.24	\$2.37	\$2.75	
July	\$1.20	\$1.39	\$1.43	\$1.85	\$1.97	\$1.92	\$2.06	\$2.60	
August	\$1.25	\$1.23	\$1.52	\$1.76	\$1.91	\$1.94	\$2.25	\$2.61	
September	\$1.40	\$1.63	\$1.69	\$1.99	\$2.16	\$2.05	\$2.41	\$2.65	
October	\$1.16	\$1.41	\$1.44	\$1.84	\$1.72	\$1.96	\$2.34	\$2.73	
November	\$1.29	\$1.31	\$1.56	\$1.68	\$1.87	\$2.09	\$2.22	\$2.61	
December	\$1.33	\$1.42	\$1.90	\$1.93	\$1.93	\$2.20	\$2.55	\$2.93	
January	\$1.29	\$1.52	\$1.79	\$1.95	\$2.10	\$2.18	\$2.70	\$3.21	
February	\$1.36	\$1.43	\$1.71	\$1.92	\$2.04	\$2.53	\$2.99	\$3.01	
March	\$1.94	\$2.25	\$2.59	\$2.74	\$3.17	\$3.20	\$3.61	\$4.13	
April	\$1.35	\$1.19	\$0.91	\$1.69	\$1.83	\$1.90	\$2.10	\$2.86	
TOTAL	\$15.92	\$17.06	\$19.26	\$23.03	\$24.44	\$25.94	\$29.56	\$34.51	\$35.50

The second change is likely to reduce UT revenues significantly, while increasing state and local ROT. The impact on each local government is almost impossible to predict because UT is currently distributed by population, while ROT distributions depend on the specific tax rates and destination addresses of the customers. It is also not clear how this legislation will withstand a possible constitutional legal challenge. Regardless, since

the effective date for collecting state and local ROT is January 1, 2021, these changes are not likely to affect MFY 2021 revenues.

We expect UT growth to return to trend in MFY 2021. Based on this assumption, UT per capita is forecast to total \$35.50 per capita for MFY 2021.

MUNICIPAL SHARE OF MOTOR FUEL TAX (MFT)

In MFY 2020, MFT distributions came in at \$24.94 per capita, \$0.64 higher than our estimate of \$24.30. This increase resulted primarily from a one-time fund transfer of \$33.4 million from the Environmental Protection Agency (EPA) Vehicle Inspection Fund to the MFT fund, which translates to an \$0.80 per capita increase in MFY 2020. (You may remember

MUNICIPAL SHARE OF MOTOR FUEL TAX (MFT)									
MFY	2013	2014	2015	2016	2017	2018	2019	2020	2021
May	\$1.94	\$1.72	\$1.84	\$2.33	\$2.28	\$2.19	\$2.29	\$2.21	\$1.78
June	\$2.16	\$2.54	\$2.59	\$2.18	\$2.26	\$2.22	\$2.11	\$2.03	
July	\$1.82	\$1.75	\$1.95	\$1.42	\$1.43	\$1.76	\$1.93	\$1.85	
August	\$2.13	\$2.05	\$2.18	\$2.52	\$2.29	\$2.31	\$2.27	\$2.31	
September	\$2.13	\$2.40	\$1.48	\$2.43	\$2.17	\$2.18	\$2.19	\$1.84	
October	\$1.85	\$1.70	\$2.01	\$1.64	\$1.92	\$1.93	\$1.83	\$2.11	
November	\$2.03	\$2.18	\$2.17	\$2.13	\$2.22	\$2.21	\$2.40	\$1.96	
December	\$2.16	\$1.88	\$2.20	\$2.46	\$2.26	\$2.25	\$2.26	\$2.25	
January	\$2.07	\$2.50	\$2.52	\$2.26	\$2.37	\$2.21	\$2.17	\$2.98	
February	\$2.01	\$2.21	\$2.37	\$2.18	\$2.26	\$2.26	\$2.17	\$1.74	
March	\$1.71	\$2.03	\$1.80	\$2.20	\$2.15	\$1.96	\$1.97	\$1.74	
April	\$2.02	\$1.60	\$0.92	\$1.89	\$1.83	\$1.94	\$1.89	\$1.93	
TOTAL	\$24.03	\$24.56	\$24.03	\$25.63	\$25.43	\$25.43	\$25.46	\$24.94	\$20.00

that the Illinois Department of Transportation (IDOT) used to subtract \$30 million for EPA's vehicle inspection program, while the state budget was \$23 million. When the Illinois Municipal League (IML) identified this issue and fixed it legislatively last spring, a provision was added to transfer any balance in excess of \$2 million in the Vehicle Inspection Fund to MFT by December 31 every year.⁹) As a result of this transfer in December 2019, MFT per capita increased by \$0.80 in MFY 2020. The first transfer in December 2019 was substantial because it included several years' worth of excess transfers from MFT to EPA and unused funds. This is not likely to recur in MFY 2021 or in the future.

The COVID-19 pandemic has wreaked havoc on fuel consumption starting in mid-March 2020, and the outlook for MFT has worsened substantially for MFY 2021. Although gasoline prices have fallen sharply due to plunging crude oil prices since February 2020, the demand for gasoline has shrunk significantly because of government-mandated restrictions and stay at home orders. According to INRIX, a traffic data firm, personal travel in Illinois decreased roughly 40% during this time.¹⁰

Gasoline consumption is assumed to have decreased by 30% to 35% in April and May; as closures were lifted at the end of May, consumption is expected to increase slowly. A second outbreak and another stay at home order are not assumed for this estimate. We assume the inflation adjusted tax rate change scheduled for July 2020 will be around 1.5%. The state budget bill indicates that expenditures charged to MFT will increase from \$278 million in MFY 2020 to \$340 million in

MUNICIPAL SHARE OF TRANSPORTATION RENEWAL FUND (TRF)		
MFY	MFY 2020	MFY 2021
May	\$0.00	\$1.19
June	\$0.00	
July	\$0.00	
August	\$0.00	
September	\$1.49	
October	\$1.50	
November	\$1.35	
December	\$1.49	
January	\$1.41	
February	\$1.37	
March	\$1.34	
April	\$1.26	
TOTAL	\$11.21	\$15.00

MFY 2021. Payments for IFTA and refunds indicate the biggest increase from the actual \$43 million in MFY 2020 to \$77 million in SFY 2021. (This is also noted in the TRF funding narrative to follow.) Based on these assumptions and information, per capita MFT is projected to fall to \$20.00 for MFY 2021, a decrease of 20% from the MFY 2020 level of \$24.94.

MUNICIPAL SHARE OF THE TRANSPORTATION RENEWAL FUND (TRF)

MFY 2020 was the first year that TRF was enacted, effective July 1, 2019. Eight per capita distributions from TRF brought \$11.21 in MFY 2020 compared with our forecast of \$11.45. TRF shares its tax base with MFT, but MFT also receives tax revenues from the \$0.075 diesel



Contact Ms. Davila at natalieadavila@sbcglobal.net.

fuel differential. Taxes on motor fuel incur refunds and IFTA payments. The new law for TRF is silent about these payments. Last fall, the Illinois Department of Revenue (IDOR) informed us that they would seek to amend the law so IDOR could charge these expenses to TRF.

However, no statutory amendment has been proposed yet by IDOR. Therefore, the MFT Fund will continue to pay for all refunds and IFTA payments, while TRF will have no such expenditures in MFY 2021. The MFT Fund paid \$43 million for refunds and IFTA payments in MFY 2020; the final budget bill contains appropriations of \$77 million for SFY 2021. (This was previously noted in the MFT funding narrative.)

Based on the same assumptions as for MFT, total TRF per capita disbursements are annually projected at \$15.00, representing 75% of the MFT estimate for MFY 2021.

¹ <https://www.bea.gov/news/2020/gross-domestic-product-1st-quarter-2020-advance-estimate>
² <https://www.frbatlanta.org/cqer/research/gdpnow#:~:text=Latest%20estimate%3A%20%2D53.8%20percent%20%E2%80%94,52.8%20percent%20on%20June%20>
³ <https://fivethirtyeight.com/features/dont-expect-a-quick-recovery-our-survey-of-economists-says-it-will-likely-take-years/>
⁴ <https://www.govinfo.gov/content/pkg/BILLS-116hr748enr/pdf/BILLS-116hr748enr.pdf>
⁵ <https://docs.house.gov/billssthisweek/20200511/BILLS-116hr6800ih.pdf>
⁶ <https://www.bls.gov/eag/eag.IL.htm>
⁷ <https://www.bea.gov/data/income-saving/corporate-profits>
⁸ <https://www.nytimes.com/2020/05/27/business/stock-market-coronavirus.html>
⁹ HB2943 contains the language and became Public Act 101-0493 on August 23, 2019. <http://ilga.gov/legislation/billstatus.asp?DocNum=2943&GAID=15&A=101&DocTypeID=HB&LegID=119256&SessionID=108>
¹⁰ <https://inrix.com/blog/2020/05/covid19-us-traffic-volume-synopsis-9/>

KDM, Inc., specializes in state and local finance, fiscal policy and economic analysis. Natalie Davila, Ph.D., a public finance economist, Joanna Koh, research associate and Michael D. Klemens, president, have over 50 years' combined experience in state and local government finance.

Other Reports

Sustainability Commission

Village Board Agenda Memo

Date: August 11,2020

To: President and Board of Trustees

From: Richard Radde, Public Works Director
Julia Cedillo, Village Manager
Jeff Nee, Sustainability Commission Commissioner

RE: SolSmart Designation

PURPOSE

The Village of La Grange Park Sustainability Commission is seeking Village Board approval to pursue a SolSmart community designation reflecting La Grange Park's commitment to solar power development.

GENERAL BACKGROUND:

SolSmart is a national program led by the International City / County Management Association and The Solar Foundation, recognizing cities, counties and regional organizations that foster the development of mature local solar markets. SolSmart assigns and awards points using objective criteria for removing obstacles for solar energy development. Communities that receive sufficient points are designated Gold, Silver or Bronze. Since the program launched in 2016, more than 350 cities, counties and regional organizations nationwide have achieved SolSmart designation. Numerous villages & cities in the Chicagoland area have achieved SolSmart designation including La Grange, Brookfield and Hillside.

SolSmart program criteria reduce costs for the installation of solar panels for both the Village and residents, improve business prospects for solar companies in the Village and achieve recognition for the Village. SolSmart certification evaluation criteria include permitting; planning, zoning & development regulations; inspection; construction codes; solar rights, utility engagement; community engagement and market development & finance.

The Sustainability Commission anticipates initially seeking a Bronze designation that will require the following:

- Conduct a no-cost consult with a SolSmart Advisor to develop a path to designation;
- Establish a vision and concrete goals for the adoption of solar within the Village via a formal letter of commitment and establish a process to track key solar panel installation metrics;
- Meet overall program prerequisites and points requirements in two foundational categories of 1) Permitting and 2) Planning, Zoning & Development Regulations. These prerequisites will require the Village to create and post a permit checklist online and

- conduct a review and develop a memo on existing barriers to solar in the zoning code; and
- Earn sufficient points by taking actions across six special focus categories.

The Sustainability Commission does not anticipate any direct costs associated with the SolSmart consult or designation. It welcomes the opportunity to work with the Village to complete the prerequisites and any additional actions necessary to achieve a Bronze designation. The Sustainability Commission anticipates that the steps the Village takes to achieve the SolSmart designation will facilitate an increase in solar panel installations within the community.

STAFF RECOMMENDATION:

Staff recommends approval of the Sustainability Commission's request for the Village to pursue a SolSmart designation.

MOTION/ACTION REQUESTED:

This item is for discussion and action.

Motion: To Approve the Sustainability Commission's Pursuit of a SolSmart Designation for the Village of La Grange Park

DOCUMENTATION:

- SolSmart Criteria



SOLSMART CRITERIA

SolSmart awards cities, counties, and regional organizations points using objective criteria for removing obstacles to solar energy development. Communities that receive sufficient points are designated SolSmart Gold, Silver, or Bronze.

Points are awarded in the following eight categories. Learn about specific criteria within these categories in the [SolSmart Application](#).

PERMITTING

Implement permitting best practices to provide solar developers and installers a transparent, efficient, and cost-effective approval processes that also protects your community's valuable staff time.

PLANNING, ZONING, & DEVELOPMENT REGULATIONS

Provide maximum siting options for rooftop and ground-mounted solar projects while preserving your community's character and historic resources.

INSPECTION

Protect public health and safety while ensuring compliance with state and local codes.

CONSTRUCTION CODES

Adopt applicable codes and standards that provide clear guidance on solar installation requirements and solar-ready construction.

SOLAR RIGHTS

Protect the right to sunlight for current and future solar consumers through solar access ordinances or easements.

UTILITY ENGAGEMENT

Discuss and implement your community's goals for solar energy, community solar, net metering, and interconnection with local utility.

COMMUNITY ENGAGEMENT

Support local or regional solar energy development through public education and engagement efforts, group purchase programs, and participation in state-level solar conversations.

MARKET DEVELOPMENT & FINANCE

Lead the way with solar installations on public facilities and grow the local solar market by providing information on, or expanding, local financing options and incentives.

Learn about the [SolSmart Designation process](#)

FEATURED RESOURCE



Best Practices in Solar Planning and Zoning

SolSmart Webinar Series



SOLAR PLANNING & ZONING

8/5/2020 11:30 AM

WANT TO GET STARTED?

- REQUEST A CONSULTATION
- APPLY FOR DESIGNATION
- FAQS

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SOLSMART IS FUNDED BY THE U.S. DEPARTMENT OF ENERGY SOLAR ENERGY TECHNOLOGIES OFFICE.



GET STARTED TODAY!

- › **REQUEST FOR CONSULTATION**
- › **APPLY FOR DESIGNATION**
- › **MAKE A REFERRAL**

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Items of Interest Divider

VILLAGE OF LA GRANGE PARK

La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

Annual Schedule of Regular Meeting Dates for 2020

August 11, 2020	Work Session Meeting	7:30 p.m.	Village Hall
August 25, 2020	Village Board Meeting	7:30 p.m.	Village Hall
September 8, 2020	Work Session Meeting	7:30 p.m.	Village Hall
September 22, 2020	Village Board Meeting	7:30 p.m.	Village Hall
October 13, 2020	Work Session Meeting	7:30 p.m.	Village Hall
October 27, 2020	Village Board Meeting	7:30 p.m.	Village Hall
November 10, 2020	Work Session Meeting	7:30 p.m.	Village Hall
November 24, 2020	Village Board Meeting	7:30 p.m.	Village Hall
December 8, 2020	Village Board Meeting	7:30 p.m.	Village Hall