

Village of La Grange Park
Regular Board Meeting Minutes
April 26, 2016

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled on April 26, 2016 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

President Discipio called the meeting to order at 7:38 p.m. After the Pledge of Allegiance, he asked Village Clerk Seidel to call the roll.

Board Members in attendance were:

Trustees: Scott Mesick
Patricia Rocco
James Kucera
Jamie Zaura

Village President: James Discipio

Board Members absent were:

Trustees: Michael Sheehan
Robert Lautner

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Emily Rodman
Village Clerk: Amanda Seidel
Village Attorney: Cathleen Keating
Public Works Director: Brendan McLaughlin
Village Engineer: Paul Flood
Police Chief: Ed Rompa
Fire Chief: Dean Maggos
Finance Director: Larry Noller

Presentation

President Discipio spoke on behalf of Richard Repzynski's Centennial Birthday. President Discipio read a Proclamation honoring the Centennial Birthday of Richard Repzynski. The Village Board presented a birthday cake and sang Happy Birthday!

President Discipio moved on to congratulating Christopher Phillips for Eagle Scout Status. President Discipio presented a Certificate of Achievement to Christopher Phillips for his achievement in obtaining the status of Eagle Scout.

President Discipio moved on to a presentation congratulating the LT Swimming and Diving 2016 State Champions. President Discipio read a Proclamation recognizing the achievements of the 2015-2016 LTHS Boys Swim Team. The Team was introduced and congratulated by the Village Board.

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President Discipio moved on by introducing Chris Ganschow. Mr. Ganschow presented the Cagwood Consulting Annual Report. He discussed relationship that has been built with legislators and other elected officials. He discussed legislative accomplishments in Springfield including; Indian harbor belt nuisance, defending the LGDF, fighting to get dedicated funds moving, FEMA Grant, matching funds for generator, fighting for release of grant funds. He moved on to keeping Village Officials and residents informed. Village Manger Cedillo and Mr. Ganschow discussed the automatic appropriation bill.

Public Participation

There was none.

Consent Agenda

Clerk Seidel said the following items were on the Consent Agenda for approval:

A. Approval of Minutes

- (i) Village Board Meeting- March 22, 2016
- (ii) Village Board Executive Session- April 12, 2016
- (ii) Work Session Meeting-April 12, 2016

B. Action- Authorization to Purchase & Plant Trees for FY16/17 Tree Planting Program--
Motion: Authorizing the purchase and planting of trees for the Fiscal Year 2016/17 Tree Planting Program from the Suburban Tree Consortium, in an amount not to exceed \$20,000, plus any resident purchased trees.

C. Action- LaGrange Road Water Main Replacement (31st to 29th) - Award of Contract-
Motion:

- i. *to accept the lowest bid.*
- ii. *To establish a ten percent contingency.*
- iii. *Authorize the Village President to execute the necessary contract documents.*

D. Action- Resolution Approving 2016-2017 Pay Plan--*Motion: Move to Approve a Resolution Approving Pay Plan and Schedule of Authorized Positions for FY2016-2017*

E. *Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers*

F. *Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and May 24, 2016 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on May 24, 2016.*

The motion to approve the Consent Agenda as read was made by Trustee Mesick and seconded by Trustee Rocco and passed unanimously on a roll call vote.

Village Manager's Report

Village Manager Cedillo began with an update on the Village Website regarding TIF and Bond Referendum information. She moved on to mention Saturday April 30th is Community Clean Up Day. She moved on to Saturday April 30th is Drug Take Back Day.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Jim Kucera read the Administration Report. He began with the New Water Rate Effective May 1. He moved on to Youth Commission is accepting applications. He moved on to Block Party Regulations have been updated on the Village website. He ended with Community E-Briefs has over 2,100 subscribers.

Trustee Kucera moved on to his next item by summarizing the memo regarding Professional Service Contract Renewal-CW Consulting. Discussion began to postpone this item until a full Board is present more full Board input. It was mentioned how Mr. Ganschows contract will end prior to the May 24th Board Meeting. At the end of discussion there was *a motion by Trustee Kucera to table the "motion authorizing the Village Manager to execute a one-year contract for services with CW Consulting, with an annual cost not to exceed \$28,405" until the May 24th Village Board Meeting. The motion to table was seconded by Trustee Rocco and passed unanimously by roll call vote* This concluded the Administration Committee report.

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Jamie Zaura said there were 68 building permits were issued in March compared to 70 which were issued in March of 2015. She said estimated Construction Costs and Permit Fees Collected were somewhat less than compared to March of 2015. She said there were 110 inspections conducted during this past March, of such, 3 were not approved. She said during the month, our Building Inspector/Code Enforcement Officer attend staff attended SBOC Training Spring Training Institute, which was held in Woodridge. She said during the month various inspections were conducted of a property on Ashland Ave. regarding the ongoing concerns of excessive storage on the property. She said work continued on the Village Hall Emergency Generator Project.

This concluded her report.

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee James Kucera began with his report and said on March 1st, bids were received by the Village for the 2016 Sewer Repair Program, and the low responsible bidder was Suburban General Construction. He said also on March 1st, the Village received bids for replacing the Village Hall Boiler; the low responsible bidder was Core Mechanical, Inc. he said bid documents are currently being distributed for the proposed La Grange Road Watermain Replacement Project and are due by April 5th.

This concluded his report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

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Trustee Scott Mesick started with the Police Department Summary. He said overall police activity is slightly higher with 1502 incidents handled this year. He said the overall total number of crimes reported is slightly higher than last year, especially in the month of March 2016, there were 27 reported this month, compared to 14 in March of 2015. He said traffic enforcement continues to be higher than last year with 1676 various citations being issued through March of 2016, compared to 1356 during the same time last year. He said Patrick Menzione has submitted a requisite letter of resignation, ending his 31 years of dedicated service; his last day of service will be May 1, 2016. He said coffee with a Sergeant will be held on Thursday, May 26th.

That concluded the Police Department report.

Trustee Scott Mesick moved on to the Fire Department Report. He said there were 144EMS responses this month. There were 30fire/rescue incidents this month. He said three of our most recent hires completed EMS system entry and internal EMS/ambulance orientation during the month, and can now serve as EMT's for our department; Andy Chorley, Matt Dahl, Josh Johnson. He said work continued in the remodeling of the fire prevention office and 2nd bathroom at fire station 2. He said staff participated in a kick-off meeting for the design of the Computer Aided Dispatch system for LTACCC. He said all fir department hydraulic rescue tools underwent annual testing during the month. He said required fire alarm testing was conducted of all Village Buildings. He said Fire Prevention staff met with IROL and has begun the process of implementing our 3rd party reporting system for required fire protection system testing.

This concluded his report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the monthly report for March. He read the summary of Public Works Operations. He moved on to Mechanic Maintenance; he said various repairs and preventative maintenance were performed on Public Works Vehicle & Equipment Units, Police Vehicles and Fire Vehicle and Equipment. He moved on to Water Department Operations; He said the Village purchased 30,380,000 gallons of water were purchased from the Brookfield-North Riverside Water Commission. 1,335 water meters were read in section #2. 50 monthly accounts and 16 final meter readings were taken. He said various inspections, appointments, and service calls were also performed. 15 water samples were taken and all samples successfully passed IEPA standards. 107 utility locations were identified prior to excavations. 1water mains repaired. 2 Buffalo Box repairs were made. 1 hydrant modification kit was installed.

This concluded his report.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Patricia Rocco read the Financial Summary. She said Fiscal year to date General Fund revenue is at 101% of the annual budget and \$472,000 greater than last year. She said Property tax receipts are about \$264,000 higher than last year at this time. The increase is primarily due to the timing of collections and refunds compared to the prior year. She said Sales tax revenue is down by

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about 3% from the prior year. She said Natural gas tax receipts have dropped about 40% from last year. Prior year receipts were higher due to extremely cold weather and gas prices are also lower this year. She said License fees are down about \$15,000 due in part to lower vehicle sticker sales and penalties. She said Permit revenue from building activity is about 8% higher than last year. She said Intergovernmental revenue is about \$174,000 or 12% greater than last year due to increased receipts from state shared revenues, including income tax and personal property replacement tax. She said Charges for services are about \$38,000 greater than last year, primarily due to higher ambulance fee collections. She said Fine revenue is 17% higher than the prior year. However, circuit court revenue has dropped significantly due to lower fines assessed by the courts. She said miscellaneous revenue is about \$41,000 higher than last year, primarily due to the collection of payments in lieu of taxes due from prior years and increased reimbursements for damage to Village property. She said Total General Fund expenditures are within expectations at 86% of the annual budget and about \$1 million lower than last year. Last year's budget included a \$1.2 million transfer to the Capital Projects Fund, compared to \$200,000 this year. Excluding the difference in the capital transfer, total fiscal year-to-date expenditures are essentially flat compared to last year.

Trustee Rocco moved on to her next item by summarizing the memo regarding Fiscal Year 2015-2016 Budget Amendment. At the end of discussion there was a *motion to approve a Resolution amending the Budget for Fiscal Year 2015-2016 for the Village of La Grange Park by Trustee Rocco. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote.*

Trustee Rocco moved on to her next item by summarizing the memo regarding FY 2016-2017 Budget. At the end of discussion there was a *motion by Trustee Rocco to approve a Resolution approving FY 2016-2017 Operating Budget. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote*

This concluded her report.

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

Clerk Seidel said she had nothing to report.

VILLAGE TREASURER

B. MONTHLY REPORT

Finance Director Noller discussed and distributed an update on the LaGrange Park Police Pension Fund.

VILLAGE ENGINEER

A. MONTHLY REPORT

Village Engineer Paul Flood said he had nothing to report.

VILLAGE ATTORNEY

A. MONTHLY REPORT

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Village Attorney Cathy Keating said she had nothing to report.

COMMITTEE AND COLLECTORS REPORT

A. MONTHLY REPORT

There were no other reports; President Discipio said he would entertain a motion to approve the Committee and Collector reports as presented. *Trustee Mesick made the motion to approve the Committee and Collector reports as presented. Trustee Kucera seconded the motion. The motion to approve Committee and Collector's reports passed unanimously by voice vote.*

VILLAGE PRESIDENT REPORT

President Discipio began by reading the Village Board Memo regarding Commission Appointments 2016. At the end of discussion there was a *motion by trustee Mesick to approve the Committee and Commission Re-Appointments. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

President Discipio moved on by reading a Proclamation proclaiming Building Safety Month May 2015. President Discipio moved on reading a Proclamation proclaiming National Emergency Medical Services Week for May 15-21, 2016. President Discipio moved on by reading a Proclamation proclaiming Arbor Day April 29, 2016. President Discipio moved on by reading a Proclamation proclaiming National Safe Boating Week for May 21-27, 2016.

PUBLIC PARTICIPATION

There was none

NEW BUSINESS

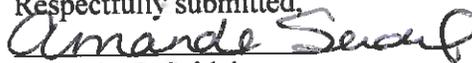
There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board Meeting, President Discipio said he would entertain a motion to adjourn. *The motion to adjourn was made by Trustee Mesick and seconded by Trustee Kucera and passed unanimously by voice vote.*

Meeting adjourned at 9:00 p.m.

Respectfully submitted,



Amanda G. Seidel

Village Clerk