

PRESIDENT  
Dr. James L. Discipio  
VILLAGE MANAGER  
Julia A. Cedillo  
VILLAGE CLERK  
Amanda G. Seidel



TRUSTEES  
Scott F. Mesick  
Patricia B. Rocco  
Michael L. Sheehan  
James P. Kucera  
Mario J. Fotino  
Robert T. Lautner

## VILLAGE BOARD WORK SESSION MEETING

Tuesday, DECEMBER 10, 2013 – 7:30 P.M.

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### AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Participation (agenda and non-agenda related)**
5. **Administration Committee Items**
  - A. Discussion – Residential Refuse Contract Update (*For Informational Purposes Only*)
6. **Public Works Committee Items**
  - A. Discussion & Action – 2013 Removal & Replacement of Curbs and Aprons Payment of United General Concrete Invoice *Motion: Authorize the Payment of \$10,206 to United General Concrete, Inc.*
  - B. Discussion & Action – Cool Village Commission *Motion #1: To Change the Name of the Cool Village Commission to the Sustainability Commission Motion #2: To Allow the Cool Village Commission/Sustainability Commission to Create and Manage a Facebook Page for Their Commission, Subject to Postings Being Reviewed by Their Staff Liaison Prior to Posting*
7. **Other Reports:**
  - A. Village Manager  
Discussion – Illinois Green Infrastructure Grant (*For Informational Purposes Only*)
  - B. Village President
  - C. Village Clerk
  - D. Committee
8. **New Business**
9. **Executive Session - to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body according to 5 ILCS 120/2 (c)(1)**
10. **Adjourn**

*Note: There will be no Village Board Meeting in December  
Next Village Work Session Meeting: January 13, 2014*

447 N. Catherine Avenue, La Grange Park, Illinois 60526-2099  
708/354-0225 • Fax 708/354-0241 • [www.lagrangepark.org](http://www.lagrangepark.org)



## **RULES FOR PUBLIC COMMENT**

### **Village Board Work Session Meetings Village Board Meetings**

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.  
  
(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Andy Bagley at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

# **Administration Committee**

**Robert Lautner, Chair**  
**Michael Sheehan**  
**Mario Fotino**

# Village Board Agenda Memo

Date: December 4, 2013

To: President & Board of Trustees

From: Emily Rodman, Assistant Village Manager 

Julia Cedillo, Village Manager 

RE: Residential Refuse Contract Update

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## **GENERAL BACKGROUND:**

The Village's contract for residential refuse collection with Allied Waste Services of North America expires on March 31, 2014. In anticipation of the expiration of the contract, the Village undertook a refuse survey in October to gather feedback from residents on their current refuse habits and the existing service provided by Allied Waste. Staff has also been working with a representative from the West Cook Municipal Conference to draft a Request for Proposals (RFP) to solicit proposals from residential waste haulers for a new contract.

At the December 10<sup>th</sup> Village Board Work Session, Assistant Village Manager Emily Rodman will provide a brief overview of the refuse survey results and a summary of the RFP that will be released in January.

## **MOTION/ACTION REQUESTED:**

*None. This is for informational purposes only.*

# **Public Works Committee**

**Scott Mesick, Chairman**

**Michael Sheehan**

**Mario Fotino**

# Village Board Agenda Memo

**Date:** 12/3/13

**To:** President and Board of Trustees

**From:** Brendan McLaughlin, Public Works Director *BSM*  
Julia Cedillo, Village Manager *JC*

**RE:** **2013 Removal & Replacement of Curbs and Aprons**  
***Payment of United General Concrete Invoice***

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**PURPOSE:** Authorization for the payment of the invoice from United General Concrete, Inc. for the removal and replacement of curbs and aprons which were damaged during water main repairs throughout 2013.

**GENERAL BACKGROUND:**

There were 8 areas in the Village where curbs and aprons were in need of removal and replacement due to water main repairs. In the past, these repairs were absorbed in the Sidewalk, Curb & Gutter replacement program within the Capital Projects Fund (line item 07-40-3-342). Unfortunately this year, the cost for concrete restoration due to water main breaks was higher than normal, and cannot be absorbed in the Sidewalk, Curb & Gutter replacement line-item. It is recommended that the Water Fund absorb the cost for these repairs, since they are directly caused by water main repairs.

In future years staff will budget for this expense in the Water Fund. Funds are available within the Water Fund Plant Improvements/Water Mains line item (03-44-4-420), as Phase 2 of the La Grange Road water main replacement project came in under budget.

**MOTION/ACTION REQUESTED:**

Motion authorizing the payment of \$10,206 to United General Concrete, Inc.

**STAFF RECOMMENDATION:**

Staff recommends approval of this payment.

**DOCUMENTATION:**

- United General Concrete, Inc. Service Invoice in the amount of \$10,206.00

# Purchase Requisition

Village of La Grange Park  
 447 N. Catherine Avenue  
 La Grange Park, Illinois 60526  
 (708) 354-0225  
 FAX (708) 354-0241

Date 11-22-13

Department **WATER FUND**  
 Budget Account # 03-44-4-420  
 Purchase Order Needed?  yes  no

Shipping Address (if different)  
 Sufficient Funds ?  yes  no  
 Purchase Order # Assigned 1052

Quantity	Description of Purchase	Price #1	Price #2	Price #3
	2013 - Remove & Replace Curbs/Aprons due to water main repairs	10,206.00		

Final Cost To Village	\$ 10,206.00
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Vendor Information

Price #1 Vendor <b>UNITED GENERAL CONCRETE, INC.</b>	Phone #
Address 6100 Timber Ridge Court, Indian Head Park IL 60525	Contact Person
Price #2 Vendor	Phone #
Address	Contact Person
Price #3 Vendor	Phone #
Address	Contact Person

Reason for **not** obtaining three quotes \_\_\_\_\_  
 \_\_\_\_\_

Requisitioned By

Department Head Approval

**Acceptance of Delivery**

Date Received	Checked By
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2013 – Removal & Replacement – Curb & Aprons (due to Water Main repairs)

630 Park

322 Brainard

519 Brainard

725 Brainard

600 Ashland (at fountain)

320 Castle Circle

1430 Forest

1518 Raymond

# Village Board Agenda Memo

**Date:** October 30, 2013

**To:** President and Board of Trustees

**From:** Brendan McLaughlin, Public Works Director  
Julia Cedillo, Village Manager

BJM



**RE:** Cool Village Commission

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**PURPOSE:** To present a request that the name of the La Grange Park Cool Village Commission be changed to the La Grange Park Sustainability Commission and to present a second request that the Cool Village Commission be allowed to establish a Facebook Page to aid in getting information out and engaging citizens in environmentally friendly actions.

**GENERAL BACKGROUND:** The Cool Village Commission recommends to the Village Board that their name be changed to the Sustainability Commission as they believe (1) the term sustainability better recognizes the issues they advance on behalf of the Village, (2) the term better represents the mission of the Commission, and (3) the public would better recognize this name as compared to the Cool Village Commission.

The request for the Village Board to allow the Commission to establish a Facebook page is based on the desire to increase the methods to communicate environmentally friendly ideas and actions to La Grange Park residents and provide a mechanism for residents to give their ideas related to how we can better preserve our environment.

The Commission members will create and maintain the Facebook page. They will draft proposed postings and any responses. Village staff's role will be limited to the Public Works Director, who is their staff liaison, reviewing proposed postings for appropriateness prior to their posting. The Village will be provided Administrator rights and could de-activate the Facebook page should the need arise.

**MOTION/ACTION REQUESTED:**

Motion to change the name of the Cool Village Commission to the Sustainability Commission.

Motion to allow the Sustainability Commission to create and manage a Facebook page for their Commission, subject to postings being reviewed by their staff liaison prior to posting.

**STAFF RECOMMENDATION:**

Staff has no objection to either of these policy decisions.

**DOCUMENTATION:**

- Cool Village Commission Charter

## **VILLAGE OF LA GRANGE PARK COOL VILLAGE COMMISSION**

There is hereby established an ad hoc advisory commission to be known as the La Grange Park Cool Village Commission, (hereinafter referred to as the "Cool Village Commission" or "CVC").

### **Purpose and Objectives**

The Cool Village Commission shall be an advisory body to the Village Board. The Cool Village Commission shall prepare and recommend to the Village Board a Sustainability Plan designed to achieve the following goal:

***"To educate and inform citizens and facilitate sustainable practices that lead to a reduction of the Village's carbon footprint while promoting water conservation and the improvement of air, climate and water quality."***

### **Duties of the Commission**

Duties and activities by the Cool Village Commission should include but are not limited to achieving the goals and objectives of a Sustainability Plan. Additional duties and activities are listed below: (the items below are for illustrative purposes and are not intended to limit the scope of the Commission's inquiry):

- Evaluate and bring forth to the Village Board recommendations regarding membership to the U.S. Mayor Climate Protection Agreement and the Cool Cities Campaign.
- Provide technical assistance for conducting the Village's baseline carbon inventory.
- Provide technical assistance for monitoring the progress of the Sustainability Plan and deliver corresponding reports to the Village Board.
- Review and recommend environmental goals and sustainable strategies.
- Develop educational information regarding the Sustainability Plan and related activities.
- Assist the Village with the development and distribution of public service announcements.
- Provide public relations support to the Village for promoting the Sustainability Plan and for any additional Cool Village Commission initiatives adopted by the Village Board.
- Conduct educational and public oriented programs under the direction of the Village Board.

### **Membership**

The Cool Village Commission shall consist of seven voting members, all of whom shall be appointed by the Village President with the advice and consent of the Village Board.

- Members shall have professional expertise in or knowledge of urban sustainability, responsible environmental policies and practices, water and ecosystems services, energy conservation and/or clean energy alternatives, climate change, materials management and human health.

- At all times five of the individuals serving on the Cool Village Commission shall reside within the Village.
- The Chairperson of the Commission shall be appointed by the Village President, with the advice and consent of the Village Board. The Chairperson shall resident within the Village limits.

**Timetable**

The Cool Village Commission shall use its best efforts to complete its appointed tasks within 36 months of its first meeting.

**Meetings**

The Cool Village Commission shall establish its own meeting schedule. All meetings of the Commission shall be subject to the provisions of the State of Illinois Open Meetings Act.

**Reports**

The Cool Village Commission shall prepare a report to the Village Board no less often than quarterly and more frequently when special circumstances occur.

# **Village Manager's Report**

# Village Board Agenda Memo

Date: December 5, 2013

To: Village President & Board of Trustees

From: Julia Cedillo, Village Manager 

RE: Illinois Green Infrastructure Grant

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## GENERAL BACKGROUND:

The Village recently received notification of an Illinois Green Infrastructure Grant award in the amount of \$416,000 from the Illinois Environmental Protection Agency which seeks to eliminate rooftop pollutants from entering Salt Creek through a community-wide Downspout Assistance Program. With this program, there are also direct benefits to homeowners as the disconnection of these downspouts will provide for greater capacity in the combined sewer system during rain events, which will work to reduce the incidence of basement flooding.

The grant application to the state was the result of the work done by the Village's Engineering & Capital Projects Committee whose work and research culminated in the drafting of a Flood Mitigation Report, released and presented in 2012. That report identified a downspout disconnection program as one potential and effective effort to reduce the adverse impacts to homeowners during a heavy rain event.

While we are in receipt of the news and the Village is currently working on the details of the program with the state, this issue will first go before the Village Board for discussion and approval prior to any implementation. At the December 10<sup>th</sup> Village Board Work Session, Village Manager Julia Cedillo will provide a brief overview of the Grant Program, the Village's Application, and progress on the grant to date.

## MOTION/ACTION REQUESTED:

*This is for informational purposes only. Following the presentation, staff is available to take any questions and comments. Staff is looking for general Board direction as to whether there is continued support for this program before proceeding with grant administration.*

## DOCUMENTS

- Hancock Memo, Residential Roof Disconnection Review, September 7, 2011

# MEMO

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Date: September 7, 2011

To: Village of La Grange Park

Attn: Ms. Julia Cedillo, Village Manager

From: Paul E Flood, Senior Vice President  
Mark D. Lucas, Vice President

Re: Engineering and Capital Projects Committee  
Residential Roof Disconnection Review

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During our review of the Village combined sewer system we made a recommendation that the Village consider requiring the disconnection of all existing residential roof drains from the system. Based on results of the Resident Survey for the first section of the Village, the responses indicated that the number of homes that had roofs connected directly to the combined sewer (via downspout connections to building service) was approximately 47%. Our previous review of the area, based on walking inspection of 10 random residential blocks within the study area, indicated approximately 45% of the homes roofs were directly tributary to the sewer system through downspout connections. Therefore, our findings are supported by the results of the survey.

We reviewed the roof sizes within the study area by measuring 6 random blocks of structure coverage based on available aerial data. The average residential structure covers 1,300 square feet. There is an average of 24 homes located on each block and 52 blocks of residential structures tributary to the system.

The estimated residential roof area that is connected directly to the combined sewer is 16.76 acres of the approximately 231 acres of tributary area to the sewer system. The impervious nature of the roof area yields a significant volume and rate of flow entering the sewers during storm events. These residential roofs connected to the sewer system represent 7.25% of the area, and contribute approximately 12% of the flow to the sewer. The amount of flow entering the system will vary based on the intensity and duration of the storm event.

There is approximately 12 additional acres of roof area associated with a larger multi-family development and institutional/commercial uses that are directly connected to the sewer system. Some of these impacts, in the case of Jewel facility, are mitigated through restricted

flows from the site. Others because of their age and construction cannot be readily disconnected from the sewer. For these instances, the disconnection is best addressed during redevelopment of the particular site.

The area studied in the Village is served by a combined sewer system; and as such there are no federal, state or county wide requirements to disconnect any type of storm discharge from the system, including downspouts, as by definition this is the sewer that serves as the storm conveyance system. Our recommendation to require the disconnection of the downspouts is based on the capacity of the system to convey flows during storm events. Downspouts that are directly connected to the sewer concentrate and centralize the roof runoff into the system causing peak discharges from individual roofs to enter the system during the same time and within close proximity to the roadway runoff peak discharge. Disconnecting the downspouts and directing the discharge to flow overland prior to entering the sewer system delays the surface runoff from entering the sewer system which helps equalize the system, reducing the peaks and subsequent surcharging in the sewer. Additionally the disconnection allows some, and in lesser events most, of the runoff from the roofs to infiltrate into the soils, which will reduce the volume of flow entering the system. Another benefit of disconnecting the downspouts would be a reduction in pollutant loads being added to Salt Creek. The runoff from the roofs that would be directed over lawns would allow contaminants to be absorbed into the soils which would improve the quality of the water that eventually drained into the sewer system. The reduction in volume entering the system will reduce the frequency/duration of combined sewer overflow (CSO) events which means less untreated sewer flow discharging directly into Salt Creek.