

PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Amanda G. Seidel



TRUSTEES
Rimas V. Kozica
Scott F. Mesick
Patricia B. Rocco
Marshall Seeder
Susan M. Storcel
LaVelle Topps

VILLAGE BOARD WORK SESSION MEETING

Tuesday, APRIL 9, 2013 – 7:15 P.M.

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Hearing Regarding the Proposed Budget (FY 2013-2014) for the Village of La Grange Park**
5. **Public Participation (agenda and non-agenda related)**
6. **Administration Committee Items**
 - A. Discussion – Agreement for Professional Services (Cagwood Consulting)
7. **Public Works Committee Items**
 - A. Discussion – Award of Bids for Multiyear Tree Maintenance Program Contracts
8. **Finance Committee Items**
 - A. Discussion – Adopt Five Year Plan FY 2013/14 – FY 2017/18
 - B. Discussion – Resolution Approving FY 2013-14 Annual Budget (*discussion also for a motion to approve the addition of an aggregate service cost table, to be distributed first this June/July 2013 and subsequently included in future Budget documents*)
 - C. Discussion – Salary Range Adjustment and Pay Plan Approval
9. **Other Reports:**
 - A. Village Manager
 - B. Village President
 - C. Village Clerk
 - D. Committee
10. **New Business**
11. **Executive Session -**
12. **Adjourn**

Next Village Board Meeting: April 23, 2013

Next Village Work Session Meeting: May 14, 2013

447 N. Catherine Avenue, La Grange Park, Illinois 60526-2099
708/354-0225 • Fax 708/354-0241 • www.lagrangepark.org



RULES FOR PUBLIC COMMENT

Village Board Work Session Meetings Village Board Meetings

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.

(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Andy Bagley at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

Administration Committee

Krista Grimm, Chair
Rimas Kozica
Patricia Rocco

Village Board Agenda Memo

Date: April 4, 2013
To: Village President & Board of Trustees
From: Julia Cedillo, Village Manager 
RE: Professional Service Contract – Cagwood Consulting

GENERAL BACKGROUND:

In April 2012, the Village Board approved a contract for professional services with Cagwood Consulting (Chris Ganschow) to serve as the Village's lobbyist and to represent the Village's interests in Springfield and at the federal level. Cagwood Consulting has served the Village since May 1, 2007, at an annual cost of \$27,000 (\$2,250 per month). The current contract expires as of April 30th and should be renewed if the Village desires Cagwood Consulting to continue to provide services to the Village.

Included with this memorandum is a new contract covering the period May 1, 2013 – April 30, 2014, providing for a new one-year term of service at the same cost as the previous year. The contract may be cancelled by either party with 30 days written notice.

MOTION / ACTION REQUESTED:

It is requested that the Village Board authorize the Village Manager to execute a contract for professional services with Cagwood Consulting covering the period May 1, 2013 – April 30, 2014, so that the Village may benefit from the relationships that have been established over the past twelve months.

MOTION: Move to authorize the Village Manager to execute a contract for services with Cagwood Consulting.

STAFF RECOMMENDATION:

Staff recommends that the Village authorize execution of a contract with Cagwood Consulting for the period May 1, 2013 – April 30, 2014. Mr. Ganschow has actively represented the Village in securing state and federal funding for much needed projects. In recent weeks, Mr. Ganschow has represented the Village in Springfield with regard to the preservation of protection of municipal revenues, as well as other legislation that may impact our community. It should be further noted that Mr. Ganschow was integral to the Village's efforts in securing a \$500,000 grant from the Army Corps of Engineers for the water main replacement project at La Grange Road. It is staff's recommendation that Village interests would be better served by continuity in representation at the state and federal level.

Chris Ganschow will be present at the April 23rd Board Meeting to present his year-end report. A corresponding written report will be included in that meeting's agenda packet.

DOCUMENTATION:

- Cagwood Consulting Contract

Cagwood Consulting

345 Bloom Street, PO Box 786, Highland Park, Illinois 60035
(847) 323-5545 - fax (847) 681-9081 - cagwood@aol.com

With our more than 25 years of experience in communications and developing and executing public affairs strategies, Cagwood Consulting is uniquely positioned to assist the Village of La Grange Park in building key relationships, locally, in Springfield, and in Washington, DC. We can assist the Village in developing and delivering key messages to legislators, the media, residents and other important audiences.

Cagwood Consulting offers a variety of public affairs and communications capabilities for the Village including:

- **SEEKING ADDITIONAL FUNDING SOURCES:** Working to find unique sources of revenue for the Village at the federal, regional, state and local levels, and monitoring the progress of applications for grants and other funding earmarks, including a possible capital improvement bill;
- **MEETING WITH OFFICIALS AND STATE AGENCIES:** Facilitating meetings with officials, including elected legislators, and agency representatives at the county, regional state and federal levels in order for them to better understand La Grange Park's priorities;
- **DRAFTING LEGISLATION:** Meeting with Village officials to define the terms of specific legislation; and composing bills and identifying sponsors and co-sponsors;
- **ANALYZING LEGISLATION:** Analyzing legislation as it is introduced, determining its possible effects on the Village, as well as providing the Village with copies of these bills and any pertinent information regarding their status;
- **ATTENDING VILLAGE BOARD MEETINGS:** Upon request, attending Village Board and Committee meetings, as well as other special events;

- **GETTING THE MESSAGE OUT: Helping the Village of La Grange Park craft its message to residents about its public affairs priorities, including writing newsletter articles and news releases, and working with the media, if requested.**

At your convenience, I would look forward to further discussing with you how Cagwood Consulting might be of assistance to the Village as it moves forward into the future. Thank you in advance for your consideration

About Cagwood Consulting

Christopher Ganschow brings two decades of experience to helping individuals & organizations meet their communications & public affairs priorities. He has assisted leaders in government, private industry & the non-profit sector in getting their message out to key audiences.

Ganschow has worked for five current and former Members of Congress, including Rep. Daniel Lipinski, who sits on the Transportation and Infrastructure Committee, in developing communications strategies and legislative initiatives, including the last three federal transportation bills. He has also worked with several clients, including most recently the Village of La Grange Park, Ill., in successfully obtaining funding in both Washington D.C. and Springfield to meet their infrastructure priorities.

His other clients have included the City of Aurora, Ill., the North Shore Sanitary District; Serafin & Associates; and the Park District of Highland Park, Ill. Ganschow is an award-winning writer and graduate of the University of Missouri-Columbia with a Bachelor's Degree in Journalism. He is active with the YMCA and Chamber of Commerce, among several civic, charitable and professional organizations.

Consulting Service Agreement

THIS AGREEMENT ("Agreement") is made as of May 1, 2013 ("Effective Date") by and between CAGWOOD Associates ("CAGWOOD") with offices at 345 Bloom St. (PO Box 786), Highland Park, IL and the Village of La Grange Park ("The VILLAGE") with offices at 447 N. Catherine Ave., La Grange Park, IL. CAGWOOD and the Village of La Grange Park may also be referred to individually as a "Party" or collectively as the "Parties."

RECITALS

WHEREAS, the VILLAGE wishes to retain CAGWOOD to perform certain consulting services subject to the terms and condition of this Agreement, and;

WHEREAS, CAGWOOD has represented to the VILLAGE that it is capable and is willing to undertake the performance of consulting services for the VILLAGE;

NOW, THEREFORE, in consideration of the payments to be made to CAGWOOD as provided herein, and in consideration of the mutual agreements and covenants contained herein, the VILLAGE and CAGWOOD agree as follows:

1. Term

The term of this Agreement shall commence on the Effective Date, and shall remain in effect for a period of one (1) year (the "Term").

Expiration of the Term shall not terminate any continuing obligations of the Parties, including but not limited to, those obligations set forth in subsequent sections and shall in no way be deemed to be construed as a restriction, limitation or waiver of either Party's rights to pursue any additional available remedy at law or equity.

The term of this Agreement shall cease upon cancellation by either Party with 30 days written notice.

2. Consulting Services

The VILLAGE hereby retains CAGWOOD, which hereby undertakes to exercise its best efforts to promote the business, products, reputation and interest of the VILLAGE through the performance of consulting services ("Services").

Consulting services include, but are not limited to, the following items:

- **SEEKING ADDITIONAL FUNDING SOURCES:** Working to find unique sources of revenue for the Village at the federal, regional, state and local levels, and monitoring the progress of applications for grants and other funding earmarks;
- **MEETING WITH OFFICIALS AND STATE AGENCIES:** Facilitating meetings with officials, including elected legislators, and agency representatives at the

county, regional state and federal levels in order for them to better understand La Grange Park's priorities;

- **DRAFTING LEGISLATION:** Meeting with Village officials to define the terms of specific legislation & composing bills and identifying sponsors & cosponsors;
- **ANALYZING LEGISLATION:** Analyzing legislation as it is introduced, determining its possible effects on the Village, as well as providing the Village with copies of these bills and any pertinent information regarding their status;
- **ATTENDING VILLAGE BOARD MEETINGS:** Upon request, attending Village Board and Committee meetings, as well as other special events;
- **GETTING THE MESSAGE OUT:** Helping the Village of La Grange Park craft its message to residents about its public affairs priorities, including writing newsletter articles & news releases, and working with the media, if requested.

Services will be provided directly by CAGWOOD, or where appropriate, by individuals or entities retained by CAGWOOD that CAGWOOD believes will help to accomplish the Services outlined in this Paragraph. The VILLAGE shall not be responsible for any fees owed to outside individuals or entities unless pre-approved by the VILLAGE. Furthermore, CAGWOOD represents that any individual or entity retained by CAGWOOD will be bound to the same obligations of CAGWOOD under this Agreement, including the obligation of confidentiality.

3. Compensation and Expenses

For and in consideration of CAGWOOD's performance of Services in accordance with the terms and conditions of this Agreement, the VILLAGE shall pay CAGWOOD a monthly retainer of \$2,250 (two-thousand-two-hundred-twenty-five dollars).

If CAGWOOD determines that there is a need to incur additional costs and expenses in the performances of services hereunder, then in that event, VILLAGE shall reimburse CAGWOOD for the same, provided the nature, amount and circumstances thereof are fully disclosed to and approved by an authorized representative of the VILLAGE prior to the time such additional costs or expenses are incurred. CAGWOOD will provide a detailed accounting of all such additional costs and expenses.

4. Reporting

CAGWOOD shall provide periodic written reports to the VILLAGE summarizing the activities CAGWOOD has undertaken on the VILLAGE'S behalf. Said reports shall be submitted on a quarterly basis and shall include status reports on pending funding requests and other items deemed material to this engagement.

5. Compliance with State and Federal Laws

Both parties recognize and agree to comply fully with all applicable federal, state, and local laws regulating corporate political and marketing activities, and each agrees to fully comply with all applicable laws, decrees, rules, regulations, orders, ordinances, actions, and requests of any federal, state, or local government or judicial body, agency, or official pertaining to this Agreement.

6. Confidentiality

In rendering Services pursuant to this Agreement, CAGWOOD, its associates and employees may acquire or be exposed to confidential information or trade secrets concerning the business and operations of the VILLAGE or its affiliates. CAGWOOD agrees to treat and maintain all such information and data as the VILLAGE's confidential property and not to divulge it to others at any time or use it for private purposes or otherwise, except as such use or disclosure may be required in connection with performance of the Services or as may be consented to in advance and in writing by the VILLAGE. The confidentiality obligations hereunder shall not extend to: (i) Confidential information already in the possession of CAGWOOD without any obligation of confidentiality; (ii) Confidential information already in the public domain; or (iii) Confidential information independently received by CAGWOOD without any obligations of confidentiality. The obligations of CAGWOOD contained in this Paragraph shall ensure that any employees, agents, or subcontractors of CAGWOOD who have access or exposure to the aforesaid information shall be bound by these obligations of confidentiality.

7. Limitation on Damages

Neither party shall be liable to the other for any punitive, special or exemplary damages.

8. Governing Law

The parties agree that this Agreement shall be governed by and interpreted in accordance with the internal laws of the State of Illinois. This agreement will conform at all times with all applicable laws now and in the future regarding any registered agent business practice.

9. Counterparts

This Agreement may be signed in one or more counterparts, all of which together will constitute one and the same instrument.

IN WITNESS THEREOF, the parties have duly executed this Agreement as of the date first above written:

For CAGWOOD Consulting,

For the Village of La Grange Park

Its: _____

Its: _____

Signature & Date

Signature & Date

Public Works Committee

Scott Mesick, Chairman
LaVelle Topps
Marshall Seeder

VILLAGE BOARD AGENDA MEMO

Date: 04/03/2013

To: Village President and Board of Trustees

From: Brendan McLaughlin, Director of Public Works *BJM*
Julia Cedillo, Village Manager *JC*

Re: **Award of Bids for Multiyear Tree Maintenance Program Contracts**
(Tree Removal, Stump Removal, General Tree Maintenance and
Emergency Tree Work)

PURPOSE

Award of bids for multiyear tree maintenance program contracts (tree removal, stump removal, general tree maintenance, and emergency tree work).

GENERAL BACKGROUND

The Village needs contractor assistance from the private sector to remove dead parkway trees, removal of tree stumps, to perform general tree maintenance and emergency tree work. This assistance is based on the limited resources of the Public Works Department to perform these tasks in a timely manner.

The Village hires a contractor to remove parkway trees when they have died, and the stump is also removed. In addition, a majority of general tree maintenance involving the removal of broken tree branches high above the ground is beyond the capability of Public Works to execute. Emergency tree work involves hiring a contractor for tree or branch removals outside of the normal workday, when a potential hazard exists to citizens or private property, which must be eliminated quickly.

A legal notice requesting bids was published in the Suburban Life Newspaper on March 20, 2013, and a bid opening was conducted on April 3, 2013, for tree removal, stump removal, general tree maintenance, and emergency tree work. Bid Tabulation Sheets are attached outlining the results of the bid opening.

MOTION / ACTION REQUESTED:

Motion approving the proposals from A & B Landscaping & Tree Services, Inc. for tree and stump removals, and the proposals from Winkler's Tree and Landscaping for general tree maintenance and for emergency tree work, and furthermore rejecting all other bids.

STAFF RECOMMENDATION:

Acceptance of these proposals from the bidder of each category described above.

DOCUMENTATION:

- Resolution accepting the bids in each category as described above;
- Bid results tabulation; and
- Bid Proposal Packet, Specifications and Bidding Documents (*Due to the size of this document, please contact Brendan McLaughlin if you would like to review these documents*).

RESOLUTION NO. _____

**RESOLUTION ACCEPTING PROPOSALS/CONTRACTS FOR
TREE REMOVAL, STUMP REMOVAL, GENERAL TREE MAINTENANCE
AND EMERGENCY TREE WORK**

WHEREAS, it is necessary for the Village to have contractor assistance to remove dead parkway trees, removal of tree stumps, to perform general tree maintenance and emergency tree work; and

WHEREAS, the Village prepared a "Request for Bid" which outlined the work to be performed in this program, and a bid opening was held on April 3, 2013; and

NOW, THEREFORE BE IT HEREBY RESOLVED, by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

1. That the Village of La Grange Park hereby accepts the proposals from the following contractors:
 - A & B Landscaping & Tree Service for tree removals;
 - A & B Landscaping & Tree Service for stump removals;
 - Winkler's Tree and Landscaping for general tree maintenance; and
 - Winkler's Tree and Landscaping for emergency tree work.
2. After approval by the Village Attorney, the Village Manager is hereby authorized to execute a contract with each contractor.
3. The Village Manager is authorized and directed to take such further actions, as he deems necessary and appropriate to implement, administer and enforce this Resolution.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this _____ day of April 2013.

YES:

NOS:

ABSENT:

Approved this _____ day of April 2013.

Dr. James L. Discipio, Village President

ATTEST: _____
Amanda G. Seidel
Village Clerk

*APPROVED AS TO FORM-
VILLAGE ATTORNEY – format previously approved*

2013 BID TABULATION - TREE REMOVALS

	A & B Landscaping & Tree Service	Homer Tree Care, Inc.	Steve Piper and Sons	Winkler's Tree & Landscaping	The Davey Tree Expert Company
Tree Removal: 2013-2014					
7-12" diameter	\$8.00	\$10.00	\$10.45	\$14.50	\$30.00
13-18"	\$12.75	\$15.00	\$13.80	\$20.00	\$30.00
19-24"	\$12.75	\$15.50	\$21.80	\$23.90	\$40.00
25-30"	\$16.00	\$20.00	\$28.70	\$28.75	\$40.00
31-36"	\$16.25	\$22.00	\$32.55	\$33.00	\$50.00
over 37"	\$16.25	\$24.00	\$36.25	\$35.00	\$60.00

Tree Removal: 2014-2015					
7-12" diameter	\$8.00	\$10.00	\$10.55	\$15.00	\$34.00
13-18"	\$12.75	\$15.00	\$13.95	\$20.60	\$34.00
19-24"	\$12.75	\$15.50	\$22.00	\$24.50	\$44.00
25-30"	\$16.00	\$20.00	\$29.00	\$29.75	\$44.00
31-36"	\$16.25	\$22.00	\$32.90	\$33.35	\$54.00
over 37"	\$16.25	\$24.00	\$36.60	\$35.90	\$64.00

Tree Removal: 2015-2016					
7-12" diameter	\$9.00	\$10.00	\$10.70	\$15.50	\$40.00
13-18"	\$13.75	\$15.00	\$14.15	\$21.20	\$40.00
19-24"	\$13.75	\$15.50	\$22.35	\$25.25	\$50.00
25-30"	\$17.00	\$20.00	\$29.40	\$30.50	\$50.00
31-36"	\$17.25	\$22.00	\$33.40	\$34.50	\$60.00
over 37"	\$17.25	\$24.00	\$37.20	\$36.10	\$70.00

2013 BID TABULATION - STUMP REMOVALS

	A & B Landscaping & Tree Service	Winkler's Tree & Landscaping	Steve Piper and Sons	Homer Tree Care, Inc.	The Davey Tree Expert Company
Stump Removal: 2013-2014					
7-12" diameter	\$2.00	\$2.99	\$6.65	\$7.00	\$10.00
13-18"	\$2.00	\$2.99	\$7.25	\$7.00	\$10.00
19-24"	\$2.00	\$2.99	\$8.00	\$7.00	\$12.00
25-30"	\$2.00	\$2.99	\$8.40	\$7.00	\$16.00
31-36"	\$2.00	\$2.99	\$8.40	\$7.00	\$18.00
over 37"	\$2.00	\$2.99	\$9.20	\$7.00	\$22.00

Stump Removal: 2014-2015					
7-12" diameter	\$2.25	\$3.08	\$6.70	\$7.25	\$12.00
13-18"	\$2.25	\$3.08	\$7.30	\$7.25	\$12.00
19-24"	\$2.25	\$3.08	\$8.10	\$7.25	\$14.00
25-30"	\$2.25	\$3.08	\$8.50	\$7.25	\$18.00
31-36"	\$2.25	\$3.08	\$8.50	\$7.25	\$18.00
over 37"	\$2.25	\$3.08	\$9.30	\$7.25	\$24.00

Stump Removal: 2015-2016					
7-12" diameter	\$2.75	\$3.12	\$6.80	\$7.50	\$14.00
13-18"	\$2.75	\$3.12	\$7.40	\$7.50	\$14.00
19-24"	\$2.75	\$3.12	\$8.20	\$7.50	\$16.00
25-30"	\$2.75	\$3.12	\$8.60	\$7.50	\$20.00
31-36"	\$2.75	\$3.12	\$8.60	\$7.50	\$20.00
over 37"	\$2.75	\$3.12	\$9.45	\$7.50	\$26.00

2013 BID TABULATION - GENERAL TREE SERVICES

<i>Hourly Rate of Crew</i>	Winkler's Tree & Landscaping	A & B Landscaping & Tree Service	Homer Tree Care, Inc.	Steve Piper and Sons	The Davey Tree Expert Company
2013-2014	\$140.00	\$200.00	\$200.00	\$230.00	\$240.00
2014-2015	\$145.00	\$200.00	\$200.00	\$232.30	\$250.00
2015-2016	\$150.00	\$225.00	\$200.00	\$235.80	\$260.00
Is There a Minimum of Hours Charged?	Yes	Yes	Yes	Yes	Yes
If So - How Many?	2	4	4	8	4

2013 BID TABULATION - EMERGENCY TREE SERVICES

(All prices are "per hour")

	Winkler's Tree & Landscaping	Homer Tree Care, Inc.	A & B Landscaping & Tree Service	The Davey Tree Expert Company
2013-2014	<i>3 man crew & equipment</i>			
<i>Emergency Tree Removal:</i>	<i>2 man crew</i>			
Mon-Fri 7a-3:30pm	\$160.00	\$250.00	\$350.00	\$420.00
Mon-Fri 3:30pm-7a	\$250.00	\$400.00	\$350.00	\$720.00
Friday 3:30pm-midnight	\$300.00	\$500.00	\$350.00	\$720.00
Saturday (midnight - midnight)	\$250.00	\$500.00	\$350.00	\$720.00
Sunday (midnight - midnight)	\$300.00	\$500.00	\$350.00	\$720.00
Monday (12a-7a)	\$300.00	\$500.00	\$350.00	\$720.00
Legal Holidays	\$500.00	\$500.00	\$350.00	\$800.00

Emergency - Misc. Branch Removal/Clean-up

	<i>2 man crew & equipment</i>			
<i>Emergency - Misc. Branch Removal/Clean-up</i>	<i>2 man crew & equipment</i>			
Mon-Fri 7a-3:30pm	\$265.00	\$250.00	\$285.00	\$240.00
Mon-Fri 3:30pm-7a	\$265.00	\$400.00	\$285.00	\$340.00
Friday 3:30pm-midnight	\$265.00	\$400.00	\$285.00	\$340.00
Saturday (midnight - midnight)	\$500.00	\$500.00	\$285.00	\$340.00
Sunday (midnight - midnight)	\$500.00	\$500.00	\$285.00	\$340.00
Monday (12a-7a)	\$500.00	\$500.00	\$285.00	\$340.00
Legal Holidays	\$600.00	\$500.00	\$285.00	\$400.00

2013 BID TABULATION - EMERGENCY TREE SERVICES

(All prices are "per hour")

2014-2015

Emergency Tree Removal:

	Winkler's Tree & Landscaping	Homer Tree Care, Inc.	A & B Landscaping & Tree Service	The Davey Tree Expert Company
	<i>2 man crew</i>		<i>3 man crew & equipment</i>	
Mon-Fri 7a-3:30pm	\$165.00	\$250.00	\$350.00	\$440.00
Mon-Fri 3:30pm-7a	\$260.00	\$400.00	\$350.00	\$755.00
Friday 3:30pm-midnight	\$320.00	\$500.00	\$350.00	\$755.00
Saturday (midnight - midnight)	\$295.00	\$500.00	\$350.00	\$755.00
Sunday (midnight - midnight)	\$320.00	\$500.00	\$350.00	\$755.00
Monday (12a-7a)	\$320.00	\$500.00	\$350.00	\$755.00
Legal Holidays	\$320.00	\$500.00	\$350.00	\$840.00

Emergency - Misc. Branch Removal/Clean-up

	<i>2 man crew & equipment</i>			
	<i>2 man crew</i>		<i>2 man crew & equipment</i>	
Mon-Fri 7a-3:30pm	\$280.00	\$250.00	\$285.00	\$250.00
Mon-Fri 3:30pm-7a	\$280.00	\$400.00	\$285.00	\$355.00
Friday 3:30pm-midnight	\$280.00	\$400.00	\$285.00	\$355.00
Saturday (midnight - midnight)	\$580.00	\$500.00	\$285.00	\$355.00
Sunday (midnight - midnight)	\$580.00	\$500.00	\$285.00	\$355.00
Monday (12a-7a)	\$580.00	\$500.00	\$285.00	\$355.00
Legal Holidays	\$680.00	\$500.00	\$285.00	\$420.00

2013 BID TABULATION - EMERGENCY TREE SERVICES

(All prices are "per hour")

	Winkler's Tree & Landscaping	Homer Tree Care, Inc.	A & B Landscaping & Tree Service	The Davey Tree Expert Company
2015-2016	<i>3 man crew & equipment</i>			
<i>Emergency Tree Removal:</i>	<i>2 man crew</i>			
Mon-Fri 7a-3:30pm	\$200.00	\$250.00	\$350.00	\$460.00
Mon-Fri 3:30pm-7a	\$290.00	\$400.00	\$350.00	\$790.00
Friday 3:30pm-midnight	\$350.00	\$500.00	\$350.00	\$790.00
Saturday (midnight - midnight)	\$375.00	\$500.00	\$350.00	\$790.00
Sunday (midnight - midnight)	\$395.00	\$500.00	\$350.00	\$790.00
Monday (12a-7a)	\$420.00	\$500.00	\$350.00	\$790.00
Legal Holidays	\$750.00	\$500.00	\$350.00	\$880.00

Emergency - Misc. Branch Removal/Clean-up

	<i>2 man crew & equipment</i>			
Mon-Fri 7a-3:30pm	\$320.00	\$250.00	\$285.00	\$260.00
Mon-Fri 3:30pm-7a	\$350.00	\$400.00	\$285.00	\$370.00
Friday 3:30pm-midnight	\$390.00	\$400.00	\$285.00	\$370.00
Saturday (midnight - midnight)	\$640.00	\$500.00	\$285.00	\$370.00
Sunday (midnight - midnight)	\$750.00	\$500.00	\$285.00	\$370.00
Monday (12a-7a)	\$750.00	\$500.00	\$285.00	\$370.00
Legal Holidays	\$800.00	\$500.00	\$285.00	\$440.00

Finance Committee

Patricia Rocco, Chairwoman
Scott Mesick
Marshall Seeder



Date: April 3, 2013
To: Village President & Board of Trustees
From: Julia Cedillo, Village Manager 
RE: **Finance Committee Review**
Draft FY 2013 - 14 Budget and Five Year Plan FY 2013/14 - FY 2017/18

Purpose

The purpose of this memorandum is to provide an overview of the Finance Committee's recommendations to the Village Board for the FY2013-14 Budget and the Five Year Plan FY 2013/14 – FY 2017/18.

The Finance Committee met on two occasions (March 12 and April 1) to review the draft budget and the Five Year Plan. The minutes, questions and follow-up related to the Committee's discussion are included in the Budget Binder.

FY2013-14 Draft Budget Changes

As a result of the Finance Committee's discussions, the April Draft of the FY2013-2014 Budget, includes the following changes.

- The addition of anticipated dollars related to the sergeant salary compression adjustment. \$4,700. This was added to account number 01-42-1-100, under Sergeants, see page 28.
- Revise the Sewer O&M Budget to eliminate \$3,500 in funding for "Vehicles, Portion of Director's Vehicle," account number 05-44-4-400, page 76. This was an error, as the vehicle is budgeted in the Water and Capital Projects Funds.

Other Budget Recommendations

The Committee further recommends that the Village include an addendum to the Budget document that outlines annual service costs in the aggregate amount. This would entail a table that illustrates the previous years' expenditures for certain service areas, as well as the aggregate budgeted cost. Since these service costs are divided amongst several departments and funds, there is no efficient manner by which the total budgeted amount can be referenced. Staff estimates that the creation of such a table would take

approximately 4 hours in staff time the first year and then 3-4 hours on an annual basis. Services costs included in such a table would likely include:

- Engineering Services
- Legal Services
- Information Technology Support and Services
- Plan Review Fees
- Lobbyist Services
- Telephone Services
- Electric Services
- Annual IRMA Contribution (insurance coverage payment)

These service areas were selected by staff according to the following criteria: (1) they are services for which regular payment for services are made (some under contract, some not), (2) payments for such services are \$25,000 or more on an annual basis, and (3) costs for such services are divided between many departments and funds in the Village's Budget. Costs for janitorial services were not included as they are less than \$18,000 annually.

If the Village Board is in support of this recommendation, staff would prepare this first chart in late June and then distribute to the Board, after actual expenditures for the current fiscal year become available. Subsequent to that, such figures would be included in future budget documents, as an addendum.

Five Year Plan

The Committee had no recommended changes to the proposed Five Year Plan. However, there was some discussion on a couple of points.

There was some dialogue about the title of the report and how it relates to its purpose and utilization. There was also discussion about the timing of the Five Year Plan process and whether it should be tied to the Budget process, and reviewed concurrently, or later when more mature estimated actuals (or year-end actuals) are available. Lastly, there was the question as to whether the Five Year Plan is a statutory requirement.

Report Title

The purpose of the Plan is two-fold. It assists in capital planning by identifying needs over a multiple year period. It also provides a financial outlook for each of the funds given certain needs, conditions and assumptions. Together, the plan guides in the preparation of future capital expenditures for future Budgets and provides an indication as to whether the structure of each of the funds is improving or needs improvement. It is not simply a forecast or a guide, it identifies the projects that the Village will pursue, and places them in a queue (order) for investigation of funding options or for further project prioritization (or deferment). In looking at terminology utilized in other communities, the titles *Five Year Plan*, *Five Year Capital Plan* are commonly used. Should the Village Board choose to consider a title that more specifically reflects the plan's purpose and utilization, staff would suggest "Five Year Financial Forecast & Capital Plan." Arguably, the title Five Year Plan is still broad enough and applicable to the plan's purpose. There is no statutory

requirement for a municipality to develop a Five Year Plan. The Plan is a helpful tool to assist in the development of the budget, which is a policy document and is statutorily required.

Timing

In recent years, the Five Year Plan update process was transitioned to coincide with the budget process and document. The financial data for Year 1 (baseline) in the Five Year Plan mirrors the Budget document. This was done not only to create greater efficiencies (and accuracies) in the financial planning process, but also to mitigate any confusion between the documents as the financial data differed in many areas.

The Committee had some discussion as to whether the Five Year Plan update process might be better served with more up-to-date estimated actuals, or year-end actuals. This discussion is likely to continue at the Village Board level in its review of the Five Year Plan.

Motions/Actions Requested

A public hearing on the FY 13-14 Budget will be held on April 9, 2013th at 7:15 p.m. The Budget and Five Year Plan will be on the Work Session agenda for discussion. Action is anticipated for the April 23rd Village Board Meeting. The Finance Committee recommends that the Village Board consider the following actions:

- **Motion to approve a Resolution Approving FY2013-2014 Operating Budget.**
- **Motion to approve the addition of an aggregate service cost table, to be distributed first this June/July 2013 and subsequently included in future Budget documents.**
- **Motion to approve the Five Year Plan FY2013/14 – FY 2017/18.**



MEMORANDUM

TO: President Discipio and Board of Trustees
FROM: Julia Cedillo *JCedillo*
CC: Department Heads
DATE: March 4, 2013
RE: Five Year Plan Update

Attached to this memorandum is an update of the Village's Five-Year Plan. The purpose of the Five Year Financial Plan is to provide a budgetary framework for the Village to plan the management of its resources, revenues and expenditures in order to best serve the community. The attached Plan also contains a composite of capital expenditures for all departments and funds.

Capital planning requires that infrastructure needs be examined on a regular basis and that repair and replacement of necessary equipment be planned over a multi-year period. The Plan and its development provide the basis for scheduling and prioritizing large capital expenditures over a five year period. Naturally the key factor regulating spending for these capital items is the availability of funding. Therefore, the capital plan is a needs analysis and a guiding document. It is not intended to be a policy document as is the Village's annual Budget. The Village's ability to purchase specific items will be determined with each year's overall budget preparation, culminating to a final policy that establishes how public funding will be spent and outlines the spending priorities for the upcoming fiscal year.

At this time, the Village is currently in a sound financial condition, but it is not by accident. In recent years, several adjustments to the operating and capital projects fund were made in anticipation of significant reductions in revenues trending as a result of the recession. Furthermore, the Village has diligently managed its resources through careful spending and the monitoring of necessary personnel while still providing quality services to residents. More recently through the Local Revenue Study process, the Village has identified fee and fine revenue adjustments, which are reflected in the Draft Five Year Plan and Draft Budget. Those included were approved by the Village Board.

Consistent with the Village's last update to the Plan in 2012, the future financial outlook is not as bright as the forecast prior to the Recession. However, there is some improvement over the two previous years. While the Plan is a conservative one, projected revenues are reflected to be outpaced by fixed costs. While the Village is witnessing a recovery in certain revenues, particularly state shared revenues and telecom taxes, we must be diligent in monitoring revenue trends and continue the Village's work with the Local Revenue Study to ensure we are recovering the full cost of services provided. Finally, the Village must continue to be frugal with expenses and identify cost efficiencies whenever possible to ensure that operational and infrastructure costs are met and Village finances are sustainable.



DRAFT

VILLAGE OF LA GRANGE PARK

**FIVE YEAR PLAN
FY 2013/14 – FY 2017/18**

TABLE OF CONTENTS

PAGE – ITEM

1. COVER
2. TABLE OF CONTENTS
3. EXECUTIVE SUMMARY
4. EXECUTIVE SUMMARY CONT.
5. EXECUTIVE SUMMARY CONT.
6. EXECUTIVE SUMMARY CONT.
7. EXECUTIVE SUMMARY CONT.
8. **SECTION I**
9. GENERAL FUND OVERVIEW
10. GENERAL FUND SHEET
11. GENERAL FUND SHEET II – BY DEPARTMENT
12. GENERAL FUND SHEET II – BY DEPARTMENT CONT.
13. DEBT SERVICE FUND OVERVIEW
14. DEBT SERVICE FUND SHEET
15. WATER FUND OVERVIEW
16. WATER FUND SHEET
17. THIS PAGE INTENTIONALLY LEFT BLANK
18. WATER FUND DETAILED SHEET
19. MOTOR FUEL TAX FUND OVERVIEW
20. MOTOR FUEL TAX FUND SHEET
21. SEWER FUND OVERVIEW
22. SEWER FUND SHEET
23. THIS PAGE INTENTIONALLY LEFT BLANK
24. SEWER FUND DETAILED SHEET
25. CAPITAL PROJECTS FUND OVERVIEW
26. CAPITAL PROJECTS FUND OVERVIEW CONT.
27. THIS PAGE INTENTIONALLY LEFT BLANK
28. CAPITAL PROJECTS FUND SHEET
29. EMERGENCY TELEPHONE FUND OVERVIEW
30. EMERGENCY TELEPHONE FUND SHEET
31. THIS PAGE INTENTIONALLY LEFT BLANK
32. **SECTION II**
33. SECTION II OVERVIEW
34. MULTI-YEAR CAPITAL PROJECTS
35. MULTI-YEAR CAPITAL PROJECTS CONT.
36. YEAR 1 – FY 2013 – 2014
37. YEAR 2 – FY 2014 – 2015
38. YEAR 2 – FY 2015 – 2016
39. YEAR 2 – FY 2016 – 2017
40. YEAR 2 – FY 2017 – 2018
41. NOTES PAGE

EXECUTIVE SUMMARY

The Five Year Plan covering fiscal years 2013/14 through 2017/18 is presented for the Board's consideration and review. The Plan includes projections of revenue, operating expenses and capital expenses for all of the Village's major operating funds. As a starting point, Budgeted and Projected revenues and expenses are shown for Fiscal Year 2012/2013. Fiscal Year 13/14 then serves as the starting point for the next five fiscal years. The assumptions used in this Plan are as follows:

- Staffing levels remain constant
- Most General Fund revenues rise 3% annually (exceptions: Sales Tax .05%, Licenses 2%, Permits 1%)
- Personnel costs rise 4% annually

This document is divided into two sections. Section I provides a one page "glance" of the financial condition of each of the Village's funds with revenue and expense projections over the next five years. Section II of the document deals only with programmed capital expenses. The first two pages in Section II show the programmed expenses for each year regardless of funding source. The succeeding pages detail the programmed expenses and funding source for each fiscal year covered by the Plan.

REVENUE TRENDS (See Pages 10 and 11)

Economic events of recent years have forced the Village to reevaluate some revenue assumptions. Income Tax was once calculated with a 3% increase. For the second year in a row, the Plan assumes a 2% growth annually for Income Tax after year one. You will note that year one assumes a substantial increase over the current fiscal year, which is based upon recent Income Tax revenue experience and projections released by the Illinois Municipal League. The Plan assumes a 2% increase for Licenses, which was 3% two years ago. This Plan assumes a 1% increase in Permits where the previous plan assumed 0%. This increase is attributable to recent experience and anticipated permitted projects in the coming years. Finally, the Plan assumes a half percent increase annually for Sales Tax based upon trending revenues. This was previously assumed at the 1% level. *The table below illustrates how revenues have trended over the years.*

Revenue Trends 2007-2014

	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
						Est.	Proj.	
Real Estate Tax	3,114,955	2,561,221	2,839,623	3,127,629	2,872,450	3,122,082	3,222,000	3,300,000
Sales Tax	492,881	501,913	512,115	487,961	477,264	479,368	475,000	480,000
Other Local Taxes	1,096,658	1,230,313	1,251,563	1,179,471	1,193,479	1,135,851	1,157,400	1,147,400
Licenses	306,215	301,985	298,362	296,187	293,594	286,414	282,600	315,800
Permits	292,162	243,751	199,987	204,537	175,859	144,447	163,000	164,000
State Income Tax	1,146,699	1,252,606	1,170,831	1,025,401	1,028,860	1,150,496	1,180,000	1,200,000
Intergovernmental Revenue	221,598	312,395	247,271	202,332	244,953	286,086	237,000	247,000
Charges for Services	348,447	318,631	397,159	412,030	402,335	372,449	409,200	409,200
Fines & Forfeitures	161,846	171,018	168,805	130,013	134,541	143,873	134,400	164,400
Miscellaneous Revenue	300,358	298,337	285,930	388,117	324,400	283,392	284,000	325,000
Other Financing Sources	30,000	30,900	31,827	32,782	33,785	34,000	35,000	36,000
	7,511,819	7,223,070	7,403,473	7,486,460	7,181,500	7,438,457	7,579,600	7,788,800

Although this Plan assumes that staffing levels remain constant, positions that have been vacated recently, such as the Water Operator position in Public Works, have not been filled. Although this helps to control personnel expenses, this Plan assumes that personnel expenses will continue to increase 4% annually.

During this economic downturn and slow recovery period, the Village of La Grange Park has not experienced lay-offs, furlough days, or other drastic cost saving measures. This is due, in large part, to conservative fiscal management provided by the Village Board. Put simply, the Village doesn't spend much and is judicious with its resources.

With a very slow moving recovery in progress, the next five years will continue to be a challenge for the Village. Fortunately, the Village anticipated this decline and for fiscal year 2010-2011, focused spending on core services only, eliminating a number of programs, including street resurfacing. This approach to fiscal responsibility has positioned the Village in such a manner where the Village's finances can sustain the completion of several capital projects.

CAPITAL PROJECTS

The Plan, as drafted for the Board's review, includes more than \$13.5 million in capital projects over the next five year period split as follows:

Capital Spending

	Plan 14-18	Plan 13-17	Plan 12-16	Plan 11-15
Administration	100,200	103,000	89,900	111,500
Police	275,000	403,000	297,000	246,000
Fire	1.6 Million	827,622	386,619	348,861
Public Works	625,000	665,000	524,500	283,750
Building	236,040	236,040	236,040	8,240
Streets & Infrastructure	4.4 Million	2.35 Million	2.7 Million	2.79 Million
Water Projects	3.4 Million	2.48 Million	1.93 Million	1.47 Million
Sewer Projects	1.84 Million	1.48 Million	1.8 Million	1.35 Million
PW Garage	962,000	1.37 Million	1.24 Million	600,000

The Plan includes the following major capital projects / purchases:

YEAR 1

- Beach Avenue Street Paving (Phase 3)
- Beach Avenue Water and Sewer (Phase 3)
- South La Grange Road Water Main (Phase 2)
- Pilot Paving Patch Program
- Water Main Relocation at Oak
- New Generator for Village Hall (Grant: \$150,000; Village Share \$50,000)
- Sewer Lining
- Public Works Facility Renovation w/ Fire Suppression (Grants: \$600,000; Village Share \$362,000)¹

¹ \$100,000 in spending authorized for FY2012-2013.

YEAR 2

- Beach Avenue Street Paving (Phase 4)
- Beach Avenue Water and Sewer (Phase 4)
- Paving Patch Program *(to continue if evaluated to be a worthwhile program)*
- North La Grange Road Water Main (Year 1 of 2 reserve)
- Storm Water Management Project (Flood Mitigation Projects)

YEAR 3

- Cleveland Avenue Street Reconstruction
- Paving Patch Program *(to continue if evaluated to be a worthwhile program)*
- North La Grange Road Water Main (Year 2 of 2 reserve)
- Sewer Lining
- Fire Department Ladder Truck (Year 1 of 5 reserve)
- Public Works - Front End Loader and Backhoe

YEAR 4

- Harding Avenue Street Reconstruction (Grant)²
- Paving Patch Program *(to continue if evaluated to be a worthwhile program)*
- Water Main Replacement Project
- Fire Department Ladder Truck (Year 2 of 5 reserve)
- Public Works – Skid Steer Loader, Sweeper, 1 ½ Ton Truck

YEAR 5

- Edgewood Avenue Street Reconstruction (Grant)³
- Water Main Replacement Project
- Sewer Lining
- Fire Department Ladder Truck (Year 3 of 5 reserve)
- Fire Department Ambulance Replacement
- Fire Department Pumper Replacement

The largest expenditures are programmed for street work, seconded by water main replacements. Expenditures in the operating departments contemplate replacement of existing equipment.

The Board should note that the Water and Sewer Funds are shown to be in sound financial condition. The General Fund and Capital Projects Fund will be severely challenged to meet the capital obligations as outlined in this Plan. The 2004 street bonds will retire in December 2014, which will free up significant funding in the MFT fund for street projects. However, MFT funds cannot pay for street projects alone on an annual basis, and therefore capital funding will also be necessary. In the coming years, the Village will have to continue to prioritize capital needs with available resources, and consider alternative funding when appropriate, such as grants and low/no interest loans, as we have in the past.

² Grant Funding is through the WCMC and is based upon confirmed assignment as a FAU route, STP eligible.

³ Grant Funding is through the WCMC and is based upon re-assignment as a FAU route, STP eligible.

BALANCED SPENDING & FLEXIBILITY

Year 1 of the Five Year Plan and Budget includes three major capital projects out of the Capital Projects Fund. This is accomplished through a \$576,340 transfer in FY 12-13 and an additional \$180,000 transfer proposed in FY 13-14, both from the General Fund.

Public Works Garage

The scope of this project has been adjusted since the previous Budget and Five Year Plan. This project was previously noted as new construction. It is now a building renovation project, aligned with available resources. At the writing of this Plan, the cost of the project is anticipated to be \$1,000,000, with \$100,000 spent in the current (FY12-13) fiscal year, and \$900,000 included in the FY 13-14 Draft Budget and Year 1 of the Plan. An additional \$62,000 is budgeted for Fire Suppression. Overall, the renovation is estimated to cost \$310,000 less than what was included in the FY 12-13 Budget and corresponding Five Year Plan. Staff anticipates that the renovation will be complete in FY 13-14.

Beach Avenue Street Project

Year 1 includes asphalt street repaving of Beach Avenue from 31st Street to 29th Street, termed as Phase 3. Also included in the scope of the work for this segment of Beach is the replacement of water and sewer lines. Year 2 of the Plan contemplates Phase 4, which extends the project north to 26th Street. Phase 4 also includes water and sewer main replacements.

Pilot Paving Patch Program

The FY13-14 Budget and Five Year Plan reintroduces the application of (cut) pavement patches into the road maintenance program. The project involves the selection of certain street segments to mill and overlay larger pavement patches on streets that are otherwise in reasonable condition. This work will result in less water accessing below the pavement surface, prematurely aging the pavement. It will also result in a more uniform patch and smoother roadway. The Village Engineer estimates that 3,800 square yards of patch could be completed for \$75,000. Staff will evaluate the results of this program after Year 1 to determine whether it is a cost effective approach to a road maintenance program, to include for future budget years and as funding allows.

Salt and Sidewalks

The FY 12-13 Budget and related Five Year Plan transitioned salt and sidewalks away from the MFT Fund. While this transition adds an additional \$40,000 to the General Fund and an additional \$40,000 to Capital Projects, the MFT fund is able to more quickly recover and funding is now solely dedicated to street projects.

The Five Year Plan also includes two major water projects in Year 1, as follows:

South La Grange Road Water Main (Phase 2)

This project continues the work of the Army Corps of Engineers, moving north on La Grange Road. It replaces the water main along the west side of La Grange Road, from Woodlawn to Oak, with a new 10" water main. Currently the existing water main suffers from deterioration and the replacement will also greatly improve the available water to the west side of town for fire protection.

Water Main Relocation at Oak

In January 2013, in the course of cleaning and televising the combined sanitary and storm sewer, it was discovered that two water mains bisect the combined sewer which takes all flows south of Harding and east of La Grange Road. The obstructions in the pipe exceed 50% of the diameter.

Year 1 of the Plan includes \$53,200 for construction costs related to the relocation and \$9,800 in engineering costs.

WATER RATES

Last Year, the City of Chicago announced a multi-year rate increase for the cost of water. Increases are as follows: 25% in 2012, 15% in years 2013 through 2015, and the CPI in 2016 and thereafter. As a result, the Brookfield North Riverside Water Commission passed along the first increase to its members in 2012, and the Village increased water rates by 12.5%. The Village's increase to customers was almost entirely to cover the increased cost of water. Only a negligible amount of this increase (.2%) was attributable to the Village's operating costs, which also increase each year. This year, the BNRWC has increased their fees to members, to include the increased cost of water as well as increases in operating costs. As such, the Draft Budget and Five Year Plan include an increase to the Village water rate by 7.5%. The increase is intended to act as a pass through of the BNRWC rate increase placed upon the Village.

OTHER REVENUE INCREASES

The Plan and the Draft FY13-14 Budget include certain revenue adjustments as part of the Local Revenue Study and as approved by the Village Board. Those revenue adjustments include:

- Ambulance Fee Increases
- Wireless Alarm Fees
- Village Vehicle Sticker Fee Increases
- Police Fine Increases (parking, ordinance violations)
- Certain Liquor Fee Increases
- Additional Wireless Lease Revenue
- Electric Aggregation Civic Contribution
- Water Turn On Fees

In the coming months, staff will continue its work on the Local Revenue Study with regard to the evaluation of Zoning Application Fees, Building Permit Fees and the implementation of some new service fees, as discussed at the Village Board Local Revenue Workshop in December 2012.

As the Village moves forward, we will need to continue to balance services and service expectations with available resources.

SECTION I

GENERAL FUND

The General Fund is the main source of Village revenue and funds the Village's major operating departments: Administration, Police, Fire, and Building. Public Works expenses are partly funded by the General Fund and partly funded by Water and Sewer revenues.

Revenues

An examination of the make-up of General Fund revenues for selected fiscal year shows:

	FY 2001/2002	FY 2006/2007	FY 2009/2010	FY 2010/2011	ACTUAL FY 2011/2012	ESTIMATED FY 2012/2013	BUDGETED FY 2013/2014
Real Estate Tax	30.10%	41.5%*	42.10%	40.00%	41.97%	42.45%	42.26%
Sales Tax	15.00%	6.60%	6.80%	6.60%	6.44%	6.26%	6.15%
Other Local Taxes	17.90%	14.60%	18.40%	16.60%	15.27%	15.25%	14.69%
Licenses	4.30%	4.10%	3.80%	4.10%	3.85%	3.72%	4.04%
Permits	2.90%	3.90%	2.50%	2.40%	1.94%	2.15%	2.10%
State Income Tax	17.90%	18.30%	14.90%	14.30%	15.47%	15.55%	15.62%
Intergovernmental Revenue	0.70%	3.00%	3.20%	3.40%	3.85%	3.25%	3.16%
Charges for Services	5.70%	4.60%	4.70%	5.60%	5.01%	5.39%	5.24%
Fines & Forfeitures	2.80%	2.20%	2.10%	1.90%	1.83%	1.77%	2.11%
Miscellaneous Revenue	2.50%	4.00%	4.10%	4.50%	3.81%	3.74%	4.16%
Other Financing Sources	0.20%	0.40%	0.40%	0.50%	0.46%	0.46%	0.46%

*PROPERTY TAX REFERENDUM APPROVED

The table shows an increasing reliance on property taxes and reductions in Sales Taxes and State Income Tax Distributions, as a percentage of revenues.

Expenses

On the expense side, the Village's largest expenses are personnel related. This is not uncommon for service organizations. As a percentage of total General Fund expenses salaries and wages, and pensions have been:

	FY 2001/2002	FY 2006/2007	FY 2009/2010	FY 2010/2011	ACTUAL FY 2011/2012	ESTIMATED FY 2012/2013	BUDGETED FY 2013/2014
Salaries & Wages	32.0%	45.7%	48.2%	53.0%	51.2%	47.9%	47.5%
Pensions	4.7%	8.4%	7.6%	11.0%	13.5%	10.4%	10.9%

With each new fiscal year, the Village implements a revision to the pay plan that adjusts the starting and maximum rates for each position. This approval also applies a cost of living adjustment (COLA) to employee wages. Year 1 includes an adjustment of 1.7% (at the Chicago-U CPI level) for non-union employees. Year 1 reflects wage increases for union employees, as follows: IUOE Local 150 (Public Works) at 1.5% and FOP (Police) at 2.75%.

Year 1 of the Plan includes a Police Pension payment in the amount of \$785,000. This level of funding is consistent with the Village's approach for the current (FY12-13) fiscal year. This funding amount was an identified option in an actuarial report by Tepfer Consulting Group and is calculated in accordance with paragraph 36f of Statement 25 of the Government Accounting Standards Board (GASB).

VILLAGE OF LA GRANGE PARK
 FIVE YEAR FINANCIAL PLAN
 GENERAL FUND

	FY 12-13 Budget YEAR 0	FY 12-13 Est. Actual YEAR 0	FY 13-14 Proj YEAR 1	FY 14-15 Proj. YEAR 2	FY 15-16 Proj. YEAR 3	FY 16-17 Proj. YEAR 4	FY 17-18 Proj. YEAR 5
Revenues							
Real Estate Tax	3,150,000	3,222,000	3,300,000	3,399,000	3,500,970	3,605,999	3,714,179
Sales Tax	485,000	475,000	480,000	482,400	484,812	487,236	489,672
Other Local Taxes	1,168,000	1,157,400	1,147,400	1,181,822	1,217,277	1,253,795	1,291,409
Licenses	286,100	282,800	315,800	322,116	328,558	335,129	341,832
Permits	163,000	163,000	164,000	165,640	167,296	168,969	170,659
State Income Tax	1,080,000	1,180,000	1,220,000	1,244,400	1,269,288	1,294,674	1,320,567
Other Intergov. Revenues	237,000	247,000	247,000	254,410	262,042	269,904	278,001
Charges for Services	389,200	409,200	409,200	421,476	434,120	447,144	460,558
Fines & Forfeitures	124,700	134,400	164,400	169,332	174,412	179,644	185,034
Miscellaneous Revenues	274,500	284,000	325,000	334,750	344,793	355,136	365,790
Other Financing Sources	<u>35,000</u>	<u>35,000</u>	<u>36,000</u>	<u>37,080</u>	<u>38,192</u>	<u>39,336</u>	<u>40,518</u>
Total Revenues	7,372,500	7,589,600	7,808,800	8,012,426	8,221,761	8,436,969	8,658,220
Expenditures							
Administration	\$901,800	\$876,500	\$828,550	983,037	998,823	1,035,958	1,074,495
Police	\$3,858,020	\$3,737,950	\$4,034,280	4,193,250	4,358,507	4,530,300	4,708,889
Fire	\$1,371,432	\$1,329,744	\$1,390,510	1,438,899	1,489,006	1,540,893	1,594,626
Public Works	\$1,164,560	\$1,076,786	\$1,166,900	1,209,162	1,252,982	1,298,419	1,345,532
Building	<u>\$271,020</u>	<u>\$253,387</u>	<u>\$266,580</u>	<u>276,302</u>	<u>286,383</u>	<u>296,638</u>	<u>307,680</u>
Total Expenditures	7,566,832	7,274,367	7,788,820	8,080,650	8,385,701	8,702,408	9,031,222
Interfund Transfers	576,340	576,340	180,000	0	0	0	0
Ambulance Loan	\$12,500	\$12,500	\$12,500	12,500	12,500	12,500	12,500
TOTAL FUND EXPENDITURES	8,155,672	7,863,207	7,979,320	8,093,150	8,398,201	8,714,908	9,043,722
Surplus / (Deficit)	(783,172)	(273,607)	(170,520)	(80,724)	(176,440)	(277,939)	(385,502)
Beginning Cash & Investment Balance	2,328,571	2,492,790	2,219,183	2,048,663	1,967,940	1,791,500	1,513,560
Ending Cash & Investment Balance	<u>1,545,399</u>	<u>2,219,183</u>	<u>2,048,663</u>	<u>1,967,940</u>	<u>1,791,500</u>	<u>1,513,560</u>	<u>1,128,058</u>
Standard Cash & Investment Balance	1,699,040	1,753,315	1,907,200	2,003,107	2,055,440	2,109,242	2,164,555
Over (Under)	(153,641)	465,868	141,463	(35,167)	(263,940)	(595,682)	(1,036,497)

VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
GENERAL FUND

		FY 12-13 Budget YEAR 0	FY 12-13 Est. Actual YEAR 0	FY 13-14 Proj YEAR1	FY 14-15 Proj. YEAR 2	FY 15-16 Proj. YEAR 3	FY 16-17 Proj. YEAR 4	FY 17-18 Proj. YEAR 5
Revenues								
Real Estate Tax	1.03	3,150,000	3,222,000	3,300,000	3,399,000	3,500,970	3,605,999	3,714,179
Sales Tax	1.005	485,000	475,000	480,000	482,400	484,812	487,236	489,672
Other Local Taxes	1.03	1,168,000	1,157,400	1,147,400	1,181,822	1,217,277	1,253,795	1,291,409
Licenses	1.02	286,100	282,600	315,800	322,116	328,558	335,129	341,832
Permits	1.01	163,000	163,000	164,000	165,640	167,296	168,969	170,659
State Income Tax	1.02	1,060,000	1,180,000	1,220,000	1,244,400	1,269,288	1,294,674	1,320,567
Other Intergov. Revenues	1.03	237,000	247,000	247,000	254,410	262,042	269,904	278,001
Charges for Services	1.03	389,200	409,200	409,200	421,478	434,120	447,144	460,558
Fines & Forfeitures	1.03	124,700	134,400	164,400	169,332	174,412	179,644	185,034
Miscellaneous Revenues	1.03	274,500	284,000	325,000	334,750	344,793	355,136	365,790
Other Financing Sources	1.03	35,000	35,000	36,000	<u>37,080</u>	<u>38,192</u>	<u>39,338</u>	<u>40,518</u>
Total Revenues		7,372,500	7,589,600	7,808,800	8,012,426	8,221,761	8,436,969	8,658,220
Expenditures								
Administration Department								
Salaries & Wages	1.04	\$450,500	\$444,000	\$469,000	487,760	507,270	527,561	548,664
Professional Services	1.03	\$169,500	\$151,000	\$152,500	157,075	161,787	166,641	171,640
Other Services	1.03	\$64,700	\$85,400	\$65,200	67,156	69,171	71,246	73,383
Capital Outlay	1.03	\$1,000	\$1,000	\$2,000	2,060	2,122	2,185	2,251
Supplies	1.03	\$9,600	\$9,700	\$9,650	9,940	10,238	10,545	10,861
I.M.R.F.	1.04	39,000	39,000	48,000	49,920	51,917	53,993	56,153
Insurance	1.04	\$129,000	\$133,000	\$146,000	151,840	157,914	164,230	170,799
Other Expenses	1.03	<u>\$38,500</u>	<u>\$33,400</u>	<u>\$36,200</u>	<u>37,286</u>	<u>38,405</u>	<u>39,557</u>	<u>40,743</u>
Total Expenditures: Admin. Dept.		901,800	876,500	928,550	963,037	998,823	1,035,958	1,074,495
Police Department								
Salaries & Wages	1.04	\$2,271,420	\$2,214,000	\$2,355,200	2,449,408	2,547,384	2,649,280	2,755,251
Professional Services	1.03	\$40,000	\$38,000	\$36,000	37,080	38,192	39,338	40,518
Other Services	1.03	\$87,800	\$81,800	\$81,200	83,636	86,145	88,729	91,391
Capital Outlay	1.03	\$2,000	\$1,800	\$2,000	2,060	2,122	2,185	2,251
Supplies	1.03	\$98,200	\$95,550	\$99,900	102,897	105,984	109,163	112,438
I.M.R.F.	1.04	27,300	27,300	30,480	31,699	32,967	34,286	35,657
Police Pension	1.04	730,000	690,000	785,000	816,400	849,056	883,018	918,339
Insurance	1.04	\$581,300	\$571,300	\$623,500	648,440	674,378	701,353	729,407
Other Expenses	1.03	<u>\$20,000</u>	<u>\$18,200</u>	<u>\$21,000</u>	<u>21,630</u>	<u>22,279</u>	<u>22,947</u>	<u>23,636</u>
Total Expenditures: Police Dept.		3,858,020	3,737,950	4,034,280	4,193,250	4,358,507	4,530,300	4,708,889
Fire Department								
Salaries & Wages	1.04	\$567,470	534,500	573,421	596,358	620,212	645,020	670,821
Professional Services	1.03	-	0	0	0	0	0	0
Other Services	1.03	\$596,902	588,814	606,934	625,142	643,896	663,213	683,109
Capital Outlay	1.03	\$5,400	5,400	9,125	9,399	9,681	9,971	10,270
Supplies	1.03	\$62,040	61,410	60,580	62,397	64,269	66,197	68,183
I.M.R.F.	1.04	8,940	8,940	9,900	10,296	10,708	11,136	11,581
Insurance	1.04	\$87,300	87,300	84,040	87,402	90,898	94,534	98,315
Other Expenses	1.03	<u>\$43,380</u>	<u>43,380</u>	<u>46,510</u>	<u>47,905</u>	<u>49,342</u>	<u>50,822</u>	<u>52,347</u>
Total Expenditures: Fire Dept.		1,371,432	1,329,744	1,390,510	1,438,899	1,489,006	1,540,893	1,594,626

VILLAGE OF LA GRANGE PARK
 FIVE YEAR FINANCIAL PLAN
 GENERAL FUND

		<u>FY 12-13</u> <u>Budget</u> <u>YEAR 0</u>	<u>FY 12-13</u> <u>Est. Actual</u> <u>YEAR 0</u>	<u>FY 13-14</u> <u>Proj</u> <u>YEAR1</u>	<u>FY 14-15</u> <u>Proj.</u> <u>YEAR 2</u>	<u>FY 15-16</u> <u>Proj.</u> <u>YEAR 3</u>	<u>FY 16-17</u> <u>Proj.</u> <u>YEAR 4</u>	<u>FY 17-18</u> <u>Proj.</u> <u>YEAR 5</u>
Public Works Department								
Salaries & Wages	1.04	\$495,000	\$443,766	\$495,000	514,800	535,392	556,808	579,080
Professional Services	1.03	-	-	-	-	-	-	-
Other Services	1.03	\$278,500	\$267,700	\$282,000	290,460	299,174	308,149	317,393
Capital Outlay	1.03	\$9,000	\$9,260	\$9,000	9,270	9,548	9,835	10,130
Supplies	1.03	\$146,000	\$125,000	\$146,000	150,380	154,891	159,538	164,324
I.M.R.F.	1.04	41,040	41,040	43,740	45,490	47,309	49,202	51,170
Insurance	1.04	\$190,620	\$185,620	\$186,760	194,230	202,000	210,080	218,483
Other Expenses	1.03	<u>\$4,400</u>	<u>\$4,400</u>	<u>\$4,400</u>	<u>4,532</u>	<u>4,668</u>	<u>4,808</u>	<u>4,952</u>
Total Expenditures: Public Works		1,164,560	1,076,786	1,166,900	1,209,162	1,252,982	1,298,419	1,345,532
Building Department								
Salaries & Wages	1.04	\$124,520	\$132,022	135,000	140,400	146,016	151,857	157,931
Professional Services	1.03	\$81,500	\$60,500	68,000	70,040	72,141	74,305	76,534
Other Services	1.03	\$18,170	\$17,385	15,900	16,377	16,868	17,374	17,895
Capital Outlay	1.03	\$850	\$850	750	773	796	820	845
Supplies	1.03	\$6,350	\$6,150	6,200	6,386	6,578	6,775	6,978
I.M.R.F.	1.04	12,720	12,720	14,940	15,538	16,160	16,806	17,478
Insurance	1.04	\$23,360	\$20,560	22,340	23,234	24,163	25,130	26,135
Other Expenses	1.03	<u>\$3,550</u>	<u>\$3,200</u>	<u>3,450</u>	<u>3,554</u>	<u>3,661</u>	<u>3,771</u>	<u>3,884</u>
Total Expenditures: Building Dept		271,020	253,387	266,580	276,302	286,383	296,838	307,680
Interfund Transfers		576,340	576,340	180,000	0	0	0	0
Ambulance Loan		\$12,500	\$12,500	\$12,500	12,500	12,500	12,500	12,500
TOTAL FUND EXPENDITURES		8,155,672	7,863,207	7,979,320	8,093,150	8,398,201	8,714,908	9,043,722
Surplus / (Deficit)		(783,172)	(273,607)	(170,520)	(80,724)	(176,440)	(277,939)	(385,502)
Beginning Cash & Investment Balance		2,328,571	2,492,790	2,219,183	2,048,663	1,967,940	1,791,500	1,513,560
Ending Cash & Investment Balance		<u>1,545,399</u>	<u>2,219,183</u>	<u>2,048,663</u>	<u>1,967,940</u>	<u>1,791,500</u>	<u>1,513,560</u>	<u>1,128,058</u>
Standard Cash & Investment Balance		1,699,040	1,753,315	1,907,200	2,003,107	2,055,440	2,109,242	2,164,555
Over (Under)		(153,641)	465,868	141,463	(35,167)	(263,940)	(595,682)	(1,036,497)

DEBT SERVICE FUND

The Debt Service Fund was created in 2004 following the Village's issuance of \$2.26 million in bonds to fund street improvements. The only source of revenue in this fund is the transfer from the Motor Fuel Tax Fund to pay for a portion of the annual debt payment on the 2004 bond issue. The Water Fund and Sewer Fund are also responsible for a portion of this debt. The Water and Sewer Funds are charged directly for their share of the debt payment.

The allocation between funds for payment of this debt is as follows:

Motor Fuel Tax Fund -	83%
Water Fund -	5%
Sewer Fund -	12%

Remaining annual bond payments range between \$259,000 and \$272,000. The final bond payment is due on December 1, 2014.

**VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
2004 DEBT SERVICE FUND**

	FY 12-13 Budget YEAR 0	FY 12-13 Est. Actual YEAR 0	FY 13-14 Proj YEAR1	FY 14-15 Proj. YEAR 2	FY 15-16 Proj. YEAR 3	FY 16-17 Proj. YEAR 4	FY 17-18 Proj. YEAR 5
Revenues							
Interest on Investments	100	100	100	100	0		
Interfund Transfers	<u>227,000</u>	<u>226,342</u>	<u>224,000</u>	<u>233,000</u>	0		
Total Revenues	227,100	226,442	224,100	233,100	0		
Expenditures							
Miscellaneous Services	500	500	500	500	0		
Principal Payments	204,000	203,777	208,000	204,000	0		
Interest Payments	<u>23,000</u>	<u>22,065</u>	<u>16,000</u>	<u>28,500</u>	0		
Total Expenditures	227,500	226,342	224,500	233,000	0		
Surplus / (Deficit)	(400)	100	(400)	100	0		
Beginning Cash & Investment Balance	5,010	5,426	5,526	5,126	5,226		
Ending Cash & Investment Balance	<u>4,610</u>	<u>5,526</u>	<u>5,126</u>	<u>5,226</u>	<u>5,226</u>		
Standard Cash & Investment Balance	NA	NA	NA	NA	NA		
Over (Under)	NA	NA	NA	NA	NA		

WATER FUND

Over the next five years, over \$3.4 million in capital improvements are programmed. Funds are shown to be acquired to install Phase 2 of the South La Grange Road water main in Year 1 of the Plan. Phase 1 of the water main will commence in the spring of 2012 as an Army Corps of Engineers project. The Village share of Phase 1 has already been extended (paid). Year 1 also includes the relocation of two water mains on Oak at Kemman and Newberry. These mains bisect the combined sewer which takes all flows south of Harding and east of La Grange Road. \$63,000 is budgeted for costs associated with the relocation project. Funds are also shown to be acquired to install the North La Grange Road water main with reserves in Years 2 and 3 of the Plan. Finally, the Plan includes the completion of two additional water main replacement projects in years 4 and 5 of the Plan. The Public Works Director and the Village Engineer are in the process of prioritizing areas of work and developing early estimates for these water main projects.

The Village purchases its water supply from the Brookfield North Riverside Water Commission (BNRWC). The Village has been advised that the BNRWC approved an 11.7% increase (in 2012, there was a 20% increase) in the rate they charge to their customers from \$3.42 per thousand gallons to \$3.82 per thousand gallons effective January 1, 2012. The BNRWC took this action in response to a 15% increase from their supplier, the City of Chicago. Since January 1, 2012, the Village has been paying the new rate to the BNRWC.

Upon receiving this information the Village has examined the impact of this rate change on the condition of the Water Fund. Based on this increase and other demands on the fund, it is recommended that the Village increase the Village's rate to accommodate this pass-through. This would require a 7.5% adjustment to the current Village rate. This adjustment has been reflected in Year 1 in the Plan, but must be approved by the Village Board. While the City of Chicago has announced further rate increases in future years, it is uncertain at this time as to how the BNRWC will respond in passing the increases on to their customers. Therefore, no rate increases are shown beyond Year 1.

Given the assumptions in this Plan the Water Fund remains in a sound financial condition.

**VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
WATER FUND**

	FY 12-13 Budget YEAR 0	FY 12-13 Est. Actual YEAR 0	FY 13-14 Proj YEAR 1	FY 14-15 Proj. YEAR 2	FY 15-16 Proj. YEAR 3	FY 16-17 Proj. YEAR 4	FY 17-18 Proj. YEAR 5
Revenues							
Intergovernmental Revenues	0	13,800	-	-	-	-	-
Charges for Services	2,813,500	2,801,555	3,001,400	3,001,400	3,001,400	3,001,400	3,001,400
Miscellaneous Revenues	<u>5,800</u>	<u>7,800</u>	<u>6,600</u>	<u>6,798</u>	<u>7,002</u>	<u>7,212</u>	<u>7,428</u>
Total Revenues	2,819,100	2,822,955	3,008,000	3,008,198	3,008,402	3,008,612	3,008,828
Expenditures							
Administration Dept.	170,280	162,820	169,320	175,616	182,149	188,929	195,965
Distribution Department	<u>3,386,100</u>	<u>2,573,676</u>	<u>3,502,650</u>	<u>3,195,075</u>	<u>2,913,805</u>	<u>2,927,628</u>	<u>2,911,404</u>
Total Expenditures	3,556,380	2,736,496	3,671,970	3,370,691	3,095,954	3,116,557	3,107,369
Bond Payments							
2004 Road Bonds	13,100	12,457	12,700	13,200	0	0	0
TOTAL FUND EXPENDITURES	3,569,480	2,748,953	3,684,670	3,383,891	3,095,954	3,116,557	3,107,369
Surplus / (Deficit)	(750,380)	74,002	(676,670)	(375,693)	(87,552)	(107,945)	(98,541)
Beginning Cash & Investment Balance	1,686,003	1,972,873	2,046,875	1,370,205	994,512	906,960	799,015
Ending Cash & Investment Balance	<u>935,623</u>	<u>2,046,875</u>	<u>1,370,205</u>	<u>994,512</u>	<u>906,960</u>	<u>799,015</u>	<u>700,474</u>
Standard Cash & Investment Balance	704,775	702,289	752,000	752,050	752,101	752,153	752,207
Over (Under)	230,848	1,344,586	618,205	242,462	154,859	46,862	(51,733)

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**VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
WATER FUND**

	FY 12-13 Budget YEAR 0	FY 12-13 Est. Actual YEAR 0	FY 13-14 Proj YEAR 1	FY 14-15 Proj. YEAR 2	FY 15-16 Proj. YEAR 3	FY 16-17 Proj. YEAR 4	FY 17-18 Proj. YEAR 5
Revenues							
Intergovernmental Revenues	0	13,800	0	0	0	0	0
Charges for Services	2,813,500	2,801,555	3,001,400	3,001,400	3,001,400	3,001,400	3,001,400
Miscellaneous Revenues	<u>5,600</u>	<u>7,600</u>	<u>6,600</u>	<u>6,788</u>	<u>7,002</u>	<u>7,212</u>	<u>7,428</u>
Total Revenues	2,819,100	2,822,955	3,008,000	3,008,188	3,008,402	3,008,612	3,008,828
Expenditures							
Administration Department							
Salaries & Wages	89,660	83,300	81,000	84,240	87,610	91,114	94,759
Professional Services	13,000	11,700	13,000	13,390	13,792	14,205	14,632
Other Services	18,800	18,600	20,100	20,703	21,324	21,984	22,623
Capital Outlay	3,000	1,000	3,000	3,090	3,183	3,278	3,377
Supplies	1,400	1,600	1,600	1,648	1,697	1,748	1,801
I.M.R.F.	7,860	7,860	8,460	8,798	9,150	9,516	9,897
Insurance	27,960	29,860	32,160	33,448	34,784	36,176	37,623
Other Expenses	<u>8,600</u>	<u>8,900</u>	<u>10,000</u>	<u>10,300</u>	<u>10,609</u>	<u>10,927</u>	<u>11,255</u>
Total Expenditures: Admin. Dept.	170,280	162,820	169,320	175,616	182,149	188,929	195,965
Distribution Department							
Salaries & Wages	196,000	191,000	176,000	183,040	190,362	197,976	205,895
Professional Services	135,000	125,000	120,800	108,750	20,000	80,000	82,400
Other Services	160,750	176,900	202,250	208,318	65,000	80,000	80,000
Capital Outlay	1,071,000	265,876	1,017,850	702,000	638,000	561,465	526,900
Supplies	96,750	109,800	96,750	96,853	102,642	105,721	108,893
Water	1,600,000	1,600,000	1,780,000	1,780,000	1,780,000	1,780,000	1,780,000
I.M.R.F.	18,420	18,420	20,220	21,029	21,870	22,745	23,655
Insurance	83,680	83,680	84,280	87,651	91,157	94,804	98,596
Other Expenses	<u>4,500</u>	<u>3,000</u>	<u>4,500</u>	<u>4,635</u>	<u>4,774</u>	<u>4,817</u>	<u>5,065</u>
Total Expenditures: Dist. Dept.	3,386,100	2,573,676	3,502,650	3,195,075	2,913,805	2,927,628	2,911,404
Intersfund Transfers							
2004 Road Bonds	13,100	12,457	12,700	13,200	0	0	0
TOTAL FUND EXPENDITURES	3,569,480	2,748,953	3,684,670	3,383,891	3,095,954	3,116,557	3,107,369
Surplus / (Deficit)	(750,380)	74,002	(676,670)	(375,693)	(87,552)	(107,945)	(98,541)
Beginning Cash & Investment Balance	1,686,003	1,972,673	2,046,875	1,370,205	994,512	906,960	799,015
Ending Cash & Investment Balance	935,623	2,046,875	1,370,205	994,512	906,960	799,015	700,474
Standard Cash & Investment Balance	704,775	702,269	752,000	752,050	752,101	752,153	752,207
Over (Under)	230,848	1,344,586	618,205	242,463	154,859	46,862	(51,733)

MOTOR FUEL TAX FUND

Municipalities are required to maintain a separate fund to account for motor fuel taxes distributed by the State of Illinois. The amounts are distributed to the Village on a per capita basis. The use of motor fuel tax money is restricted by state law to the maintenance and repair of local streets and sidewalks.

The Village receives in excess of \$300,000 annually from the State of Illinois as its share of the gasoline tax. Approximately \$225,000 of these receipts is dedicated to the repayment of the 2004 Road Bonds. This obligation will continue until December 2014.

Expenses in the Motor Fuel Tax Fund are not steady. Given the level of revenues received and existing debt obligations, street work paid for by the MFT Fund occurs at least every other year. Year 1 includes \$235,000 in funding for the Asphalt Repaving of Beach Avenue, Phase 3.

In the last several years, the Village has utilized MFT funding for the expenses related to Salt Operations as well as the Sidewalk program. With the FY2012-13 Budget and corresponding Five Year Plan, these expenses have been transitioned to other funds to allow the MFT Fund to accrue funds more quickly for future street projects. Salt Operations has been moved to the General Fund in the Public Works Budget, under Supplies. Funding for the Sidewalk program has been transitioned to the Capital Projects Fund.

**VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
MOTOR FUEL TAX FUND**

	FY 12-13 Budget YEAR 0	FY 12-13 Est. Actual YEAR 0	FY 13-14 Proj YEAR 1	FY 14-15 Proj. YEAR 2	FY 15-16 Proj. YEAR 3	FY 16-17 Proj. YEAR 4	FY 17-18 Proj. YEAR 5
Revenues							
State Motor Fuel Tax	\$335,000	\$387,736	\$330,000	333,300	336,633	339,999	343,399
Miscellaneous Revenue	\$200	\$200	\$200	200	200	200	200
Total Revenues	335,200	387,936	330,200	333,500	336,833	340,199	343,599
Expenditures							
Professional Services	\$0	\$0	\$0	0	0	44,680	22,340
Construction Services	\$0	\$0	\$235,000	175,000	305,000	223,425	111,800
Capital Outlay	0	0	0	0	0	0	0
Supplies	\$0	\$0	\$0	0	0	0	0
Other Financing Uses	\$227,000	\$228,342	\$224,000	233,000	0	0	0
Total Expenditures	227,000	228,342	459,000	408,000	305,000	268,105	134,140
Surplus / (Deficit)	108,200	161,594	(128,800)	(74,500)	31,833	72,094	209,459
Beginning Cash & Investment Balance	\$41,522	\$53,027	214,621	85,821	11,321	43,154	115,248
Ending Cash & Investment Balance	149,722	214,621	85,821	11,321	43,154	115,248	324,708
Standard Cash & Investment Balance	83,800	96,984	82,550	83,375	84,208	85,050	85,900
Over (Under)	65,922	117,637	3,271	(72,054)	(41,054)	30,199	238,808

SEWER FUND

The Sewer Fund is the accounting vehicle that keeps track of revenues and expenses associated with the operation and maintenance of the Village's sewer system. Revenues received are sewer fees charged to system customers. The current sewer rate is \$2.10/100 cu. ft. These fees are sufficient to pay for the operation and maintenance of the sewer system and the annual debt payment to service a \$5.6 million bond issue approved in 2006 to fund sewer improvements. Payments are made twice annually and will continue until 2025. Annual payments are between \$425,000 - \$429,000.

The Five-Year Plan shows \$1.6 million spent over the life of the Plan for sewer televising, cleaning, lining, and point repairs. Also included in that number are funds set aside for Storm Water Management Solutions as prescribed by the Engineering and Capital Projects Committee and approved by the Village Board, in the amount of \$175,000 in Year 2 of the Plan.

No rate increases are proposed for the next five year period.

VILLAGE OF LA GRANGE PARK
 FIVE-YEAR FINANCIAL PLAN
 SEWER FUND

	FY 12-13 Budget YEAR 0	FY 12-13 Est. Actual YEAR 0	FY 13-14 Proj YEAR1	FY 14-15 Proj. YEAR 2	FY 15-16 Proj. YEAR 3	FY 16-17 Proj. YEAR 4	FY 17-18 Proj. YEAR 5
Revenues							
Intergovernmental Revenues	0	0	0	0	0	0	0
Charges for Services	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000
Miscellaneous Revenues	<u>1,800</u>	<u>1,800</u>	<u>\$1,800</u>	<u>2000</u>	<u>2000</u>	<u>2000</u>	<u>2000</u>
Total Revenues	1,061,800	1,061,800	1,061,800	1,062,000	1,062,000	1,062,000	1,062,000
Expenditures							
Administration Department	141,980	130,960	137,880	143,050	148,417	153,988	159,771
Operations & Maint. Dept.	<u>501,410</u>	<u>353,710</u>	<u>673,610</u>	<u>522,269</u>	<u>587,052</u>	<u>351,564</u>	<u>628,817</u>
Total Expenditures	643,390	484,670	811,490	665,319	735,469	505,552	788,588
Bond Payments							
2006 Bond P&I Payments	427,000	426,531	428,000	428,500	428,500	428,500	428,500
2004 Road Bonds	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>31,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
	457,000	456,531	458,000	459,500	428,500	428,500	428,500
TOTAL FUND EXPENDITURES	1,100,390	941,201	1,269,490	1,124,819	1,163,969	934,052	1,217,088
Surplus / (Deficit)	(38,590)	120,599	(207,690)	(62,819)	(101,969)	127,948	(155,088)
Beginning Cash & Investment Balance	668,570	852,146	972,745	765,055	702,236	600,267	728,214
Ending Cash & Investment Balance	<u>629,980</u>	<u>972,745</u>	<u>765,055</u>	<u>702,236</u>	<u>600,267</u>	<u>728,214</u>	<u>573,126</u>
Standard Cash & Investment Balance	265,450	265,450	265,450	265,500	265,500	265,500	265,500
Over (Under)	364,530	707,295	499,605	436,736	334,767	462,714	307,626

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VILLAGE OF LA GRANGE PARK
FIVE YEAR PLAN
SEWER FUND

	FY 12-13 Budget YEAR 0	FY 12-13 Est. Actual YEAR 0	FY 13-14 Proj YEAR 1	FY 14-15 Proj. YEAR 2	FY 15-16 Proj. YEAR 3	FY 16-17 Proj. YEAR 4	FY 17-18 Proj. YEAR 5
Revenues							
Intergovernmental	0	0					
Charges for Sewer	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000
Miscellaneous	1,800	1,800	1,800	2,000	2,000	2,000	2,000
Total Revenues	1,061,800	1,061,800	1,061,800	1,062,000	1,062,000	1,062,000	1,062,000
Expenditures							
Administration Department							
Salaries & Wages	75,620	67,000	68,300	71,032	73,873	76,828	79,901
Professional Services	12,700	10,400	11,400	11,742	12,094	12,457	12,831
Other Services	13,900	13,300	14,100	14,523	14,959	15,408	15,870
Capital Outlay	2,000	1,500	2,000	2,060	2,122	2,186	2,252
Supplies	1,500	1,200	1,500	1,545	1,591	1,639	1,688
I.M.R.F.	6,600	6,600	7,080	7,363	7,658	7,964	8,283
Insurance	24,160	25,960	28,000	29,120	30,285	31,496	32,756
Other Expenses	5,500	5,000	5,500	5,665	5,835	6,010	6,190
Total Expenditures: A	141,980	130,960	137,880	143,050	148,417	153,988	159,771
Operations & Maintenance Dept.							
Salaries & Wages	45,000	45,000	43,300	45,032	46,833	48,708	50,854
Professional Services	37,500	37,500	65,200	45,500	57,500	15,000	65,000
Other Services	65,750	64,750	55,750	57,423	59,146	60,920	62,748
Machine & Equipment	38,200	38,200	42,200	43,466	44,770	46,113	47,496
Capital Outlay	260,000	122,000	412,200	274,000	320,000	120,000	340,000
Supplies	25,300	21,800	25,300	26,059	26,841	27,646	28,475
I.M.R.F.	3,960	3,960	3,960	4,118	4,283	4,454	4,632
Insurance	20,000	20,000	20,000	20,800	21,632	22,497	23,397
Other Expenses	5,700	500	5,700	5,871	6,047	6,228	6,415
Total Expenditures: B	501,410	353,710	673,610	522,269	587,052	351,564	628,817
Bond Payments							
2006 Bond P&I Paym	427,000	426,531	428,000	428,500	428,500	428,500	428,500
2004 Road Bonds	30,000	30,000	30,000	31,000	0	0	0
	457,000	456,531	458,000	459,500	428,500	428,500	428,500
TOTAL FUND EXPENSE	1,100,390	941,201	1,269,490	1,124,819	1,163,969	934,052	1,217,088
Surplus / (Deficit)	(38,590)	120,599	(207,690)	(62,819)	(101,969)	127,948	(155,088)
Beginning Cash & Inv	668,570	852,146	972,745	765,055	702,236	600,267	728,214
Ending Cash & Inv	629,980	972,745	765,055	702,236	600,267	728,214	573,126
Standard Cash & Inv	265,450	265,450	265,450	265,500	265,500	265,500	265,500
Over (Under)	364,530	707,295	499,605	436,736	334,767	462,714	307,626

CAPITAL PROJECTS FUND

The Capital Projects Fund was created by the Board to track large capital expenditures for each of the operating departments as well as large infrastructure projects. The Capital Projects Fund includes any capital purchase over \$10,000, which is consistent with the capitalization threshold the Village uses for accounting. In other words, any capital purchase over \$10,000 is converted from an expense to a fixed asset, which depreciates over time.

The Fund receives most of its revenues in the form of a transfer from the General Fund. This year, the Capital Projects fund will receive a transfer in the amount of \$180,000. Other sources of revenue include an annual reimbursement from the Sewer Fund and periodic grants. The total revenues received are dependent on the financial condition of the General Fund and any grants received.

Once again this year, the Public Works Garage project is the most significant Capital Project in the Five Year Plan. Seventy percent of the cost of the project or \$673,000 (\$630,000 for renovation, \$43,000 for fire suppression) is allocated to this fund and is reflected in Year 1. The Village has received state grant funds in the amount of \$600,000 to help offset the costs.

Year 1 of the Plan reintroduces the application of (cut) pavement patches into the road maintenance program. The project involves the selection of certain street segments to mill and overlay larger pavement patches on streets that are otherwise in reasonable condition. This work will result in less water accessing below the pavement surface, prematurely aging the pavement. It will also result in a more uniform patch and smoother roadway. The Village Engineer estimates that 3,800 square yards of patch could be completed for \$75,000. Staff will evaluate the results of this program after Year 1 to determine whether it is a cost effective approach to a road maintenance program, to include for future budget years and as funding allows.

The Village Hall Generator purchase is re-budgeted for Year 1 of the Plan. The Village completed all grant documentation in 2012. However, the Village must now submit a Pre-Disaster Mitigation Plan. It was previously determined that the Village could forego this grant prerequisite as the County's plan would fulfill the requirement. However, the County no longer intends on completing the development of the plan, so the Village must complete its own. FEMA has extended additional grant dollars to the Village for the development of this plan, which can be completed concurrent to the installation of the generator. It is uncertain at this time as to whether the appropriation for this grant has been affected by the federal sequestration.

Year 1 includes the asphalt street repaving of Beach Avenue from 31st Street to 29th Street, termed as Phase 3. The replacement of water and sewer lines for this segment of Beach is budgeted under those corresponding funds.

Given current projections available, identifying sufficient resources to fund Beach Avenue Phase 4 street work in Year 2 will be challenging. Our ability to do so will depend on the performance of the revenues and expenditures of the upcoming budget. Looking forward, the Village will re-prioritize future Capital Projects in Years 2-5 as necessary and seek grant/alternative funding opportunities, where available.

The Capital Projects Fund includes the following activities:

- Beach Avenue Asphalt Resurfacing – Phase 3 in Year 1.
- Renovation of the Public Works Garage Project in Year 1.

- **Tree Purchases in Years 1 through 5.**
- **Village Hall Generator in the amount of \$150,000, grant funded, illustrated in the revenues and expenditures. The remaining \$50,000 required for the local match is included in the Emergency Telephone Fund.**
- **The Sidewalk Program in Years 1-5. Prior to the current fiscal year, this program was previously budgeted in the MFT Fund.**
- **Area Pavement Patches – Pilot Program in Years 1-5 (program will be evaluated after Year 1).**
- **School Zone / Crosswalk Restriping in Years 1, 3, and 5.**
- **Beach Avenue Asphalt Resurfacing – Phase 4 in Year 2.**
- **Interior Repair in the Police Department (floors and walls) in Year 2**
- **Street Reconstruction of Cleveland Avenue in Year 3**
- **Street Reconstruction of Harding (La Grange Road, west to Brainard) in Year 4. Ideally, this project would be grant funded as a LAPP grant through the WCMC. The Village must confirm that this area is a designated FAU route. LAPP grants are funded at 80/20%.**
- **Street Reconstruction of Edgewood (Ogden to Harding, east to Brainard) in Year 5. Ideally, this project would be grant funded as a LAPP grant through the WCMC. The Village must apply to re-designate Edgewood as a FAU route. LAPP grants are funded at 80/20%.**

Please note that Years 4 and 5 include significant expenditures for village equipment / vehicles. The Village will have to closely monitor the Five Year Plan and may wish to consider whether street resurfacing can be put on hold in Year 4 or 5 to allow for the purchase of much needed equipment.

Finally, included in Years 3, 4 and 5 are the first three of five reserves for the purchase of a Fire Department ladder truck, which has an estimated total cost of \$1 million. Five consecutive yearly reserves are required to position the Village for the purchase of that equipment in FY 19/20, when our existing ladder truck is 30 years old. The Village continues to seek grant funding or intergovernmental sharing to help offset the entire cost of the ladder truck. Further, the Fire Department will take a look at possible funding options for that future purchase.

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**VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
CAPITAL PROJECTS FUND**

	FY 12-13 Budget YEAR 0	FY 12-13 Est. Actual YEAR 0	FY 13-14 Proj YEAR 1	FY 14-15 Proj. YEAR 2	FY 15-16 Proj. YEAR 3	FY 16-17 Proj. YEAR 4	FY 17-18 Proj. YEAR 5
Revenues							
Grants	812,702	60,000	600,000	0	0	1,295,840	653,500
Interest on Investments	500	300	300	300	300	300	300
Reim. from Sewer Fund	38,200	38,200	39,340	43,466	44,770	46,113	47,496
Trf. from General Fund	<u>576,340</u>	<u>576,340</u>	<u>180,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	1,427,742	674,840	819,640	43,766	45,070	1,342,253	701,296
Expenditures							
Street Resurfacing	0	10,000	213,460	265,000	333,900	1,370,840	732,900
Sidewalks, C & G	50,000	24,000	30,000	40,000	45,000	40,000	40,000
Public Bldgs. & Grounds	1,107,500	240,000	845,400	0	0	0	0
31st Street Projects	98,000	98,000	0	0	0	0	0
Administration Eqpt.	22,200	19,200	9,400	15,200	18,200	21,200	28,200
Police Eqpt.	52,000	52,000	29,600	103,000	0	60,000	62,000
Fire Eqpt.	12,226	12,226	15,426	63,730	281,000	445,000	831,400
Public Works Eqpt.	0	200	36,950	0	60,000	267,500	0
Building Equipment	0	1,200	0	6,240	27,800	0	0
Tree Purchases	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>10,000</u>	<u>10,000</u>	<u>15,000</u>	<u>15,000</u>
Total Expenditures	1,356,926	471,826	1,195,236	505,170	775,900	2,219,540	1,709,500
Surplus / (Deficit)	70,816	203,014	(375,596)	(461,404)	(730,830)	(877,287)	(1,008,204)
Beginning Cash & Investment Balance	76,696	242,185	445,199	69,603	(391,801)	(1,122,631)	(1,999,918)
Ending Cash & Investment Balance	<u>147,512</u>	<u>445,199</u>	<u>69,603</u>	<u>(391,801)</u>	<u>(1,122,631)</u>	<u>(1,999,918)</u>	<u>(3,008,122)</u>
Standard Cash & Investment Balance	356,936	168,710	54,910	10,842	11,267	335,563	175,324
Over (Under)	(209,424)	276,489	14,693	(402,743)	(1,133,698)	(2,335,481)	(3,183,446)

EMERGENCY TELEPHONE FUND

The Emergency Telephone System Fund (ETSF) was established to account for the proceeds of the telephone 9-1-1 surcharge. The purpose of the fund is to provide the resources necessary to maintain the Village's 9-1-1 emergency communications system and equipment.

Expenses in this fund are used to maintain, repair, and replace the Village's emergency communications equipment. Other expenses in the fund include a transfer of money to the General Fund for some of the personnel costs related to emergency communications. Year 1 reflects a \$50,000 expense for the local share and 25% match of the \$150,000 Pre-disaster Mitigation Grant for the new emergency generator at Village Hall. This has been re-budgeted from the current fiscal year as the grant is still being processed.

**VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
EMERGENCY TELEPHONE FUND**

	FY 12-13 Budget YEAR 0	FY 12-13 Est. Actual YEAR 0	FY 13-14 Proj YEAR1	FY 14-15 Proj. YEAR 2	FY 15-16 Proj. YEAR 3	FY 16-17 Proj. YEAR 4	FY 17-18 Proj. YEAR 5
Revenues							
Local Tax	130,000	130,000	130,000	130,000	130,000	130,000	130,000
Miscellaneous Revenue	<u>6,500</u>	<u>6,000</u>	<u>6,200</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>
Total Revenues	136,500	138,000	136,200	136,500	136,500	136,500	136,500
Expenditures							
Services	64,000	66,000	92,000	70,019	72,120	74,283	76,512
Capital Outlay	50,000	0	72,500	0	0	0	0
Supplies	500	500	500	500	500	500	500
Other Expenses	0	0	0	0	0	0	0
Interfund Transfer	34,000	34,000	35,000	37,080	38,192	39,338	40,518
Total Expenditures	148,500	100,500	200,000	107,599	110,812	114,121	117,530
Surplus / (Deficit)	(12,000)	37,500	(63,800)	28,901	25,688	22,379	18,970
Beginning Cash & Investment Balance	96,523	177,270	214,770	150,970	179,871	205,559	227,938
Ending Cash & Investment Balance	<u>84,523</u>	<u>214,770</u>	<u>150,970</u>	<u>179,871</u>	<u>205,559</u>	<u>227,938</u>	<u>246,908</u>
Standard Cash & Investment Balance	34,125	34,500	34,050	34,125	34,125	34,125	34,125
Over (Under)	50,398	180,270	116,920	145,746	171,434	193,813	212,783

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SECTION II

SECTION II

Section II lists all of the projects proposed to be funded within the time frame covered by the Five-Year Plan. The first two tables indicate the cost of any specific item in any given year regardless of funding source. For example, under the Police Department it is anticipated that over the next five years \$275,000 will be spent to replace squad cars and complete some interior building repair (\$28,000 in Year 1, \$103,000 in Year 2, \$0 in Year 3, \$60,000 in Year 4, and \$62,000 in Year 5).

The next five pages of Section II detail proposed capital expenses for each fiscal year by funding source. For example, in Year 1, under "Streets & Infrastructure – Beach – Phase 3", \$225,000 will be contributed by MFT and the Capital Projects Fund will contribute \$70,460 for a total construction cost of \$305,460. Additional project costs for Beach Avenue Water and Sewer Main Replacement are budgeted under those subheadings.

This type of presentation provides the Board with a more general overview on the first two pages of Section II and greater detail as the reader delves more deeply into the contents of the plan document.

**VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS**

ITEM	YEAR 0 Budget FY 12-13	YEAR 0 Est. Act. FY 12-13	YEAR 1 Projected FY 13-14	YEAR 2 Projected FY 14-15	YEAR 3 Projected FY 15-16	YEAR 4 Projected FY 16-17	YEAR 5 Projected FY 17-18	MULTI-YEAR PLAN TOTAL
Administration:								
Computer Replacements	7,900	7,900	11,200	9,700	11,200	19,200	11,200	62,500
Computer Network Equipment	5,100	5,100	6,200	5,500	7,000	2,000	2,000	22,700
Village Hall Maintenance							15,000	15,000
Sub-Total	13,000	13,000	17,400	15,200	18,200	21,200	28,200	100,200
Police:								
Vehicle Replacement	52,000	52,000	28,000	58,000		60,000	62,000	208,000
Net West Narrowbanding	22,500	19,000						0
PD Garage Doors and Floor			22,000					22,000
PD Painting / Wall Repair				15,000				15,000
PD Carpeting & Floors				30,000				30,000
Sub-Total	74,500	71,000	50,000	103,000	0	60,000	62,000	275,000
Fire:								
Turnout Gear Replacement	12,226	12,226	12,226	13,000	13,000	13,400	13,400	65,026
Ongoing Hose Replacement	5,000	5,000		5,800		6,600		12,400
EMS Laptops				10,300				10,300
Five inch Hose Conversion				34,630				34,630
Monitor / Defib Replacements					65,000			65,000
Ladder Truck Replacement					203,000	203,000	203,000	609,000
Fire Station 2 Roof Replace						45,000		45,000
Thermal Imagers 4244/4222								0
Station Apparatus Bays Clean / Paint						20,000		20,000
Fire Station Floors / Lockers						85,000		85,000
Vehicle Mobile Data Terminals						55,000		55,000
FD Software Replacement						17,000		17,000
Ambulance 1214 Replacement							215,000	215,000
1992 Pumper Replacement							400,000	400,000
Sub-Total	17,226	17,226	12,226	63,730	281,000	445,000	831,400	1,633,356
Public Works:								
Tree Purchases	15,000	15,000	15,000	10,000	10,000	15,000	15,000	65,000
Director Vehicle - Ford F150			35,000					35,000
Replace Dump Body on 2 1/2 Truck			10,000					10,000
Repl 2000 JD Backhoe					100,000			100,000
Repl 2000 JD Fmt End Loader					120,000			120,000
Repl 1996 1 1/2 Ton						70,000		70,000
Repl 2000 JD Skid Steer Loader						40,000		40,000
Replace Street Sweeper						185,000		185,000
Sub-Total	15,000	15,000	60,000	10,000	230,000	310,000	15,000	625,000
Building:								
MSI Program Upgrades				8,240				8,240
Vehicle Replacement					27,800			27,800
Generator for Village Hall	200,000	0	200,000					200,000
Sub-Total	200,000	0	200,000	8,240	27,800	0	0	236,040

**VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS**

ITEM	YEAR 0 Budget FY 12-13	YEAR 0 Est. Act. FY 12-13	YEAR 1 Projected FY 13-14	YEAR 2 Projected FY 14-15	YEAR 3 Projected FY 15-16	YEAR 4 Projected FY 16-17	YEAR 5 Projected FY 17-18	MULTI-YEAR PLAN TOTAL
Streets & Infrastructure:								
Sidewalk Slabacking	10,000	10,000	10,000	10,000	10,000	10,000	10,000	50,000
Sdwlk/Curb Repl	40,000	40,000	20,000	30,000	35,000	30,000	30,000	145,000
Beach Ave Parking Lot	99,000	100,000						0
School Zone/Crosswalk Restriping			10,000		10,000		10,000	30,000
Street Paving - Beach 3 & 4			305,460	306,000				611,460
Engineering - Beach 3 & 4			58,000	59,000				117,000
Area Pavement Patches			75,000	75,000	75,000	75,000	75,000	375,000
Street Reconstruction - Cleveland Ave					572,000			572,000
Engineering - Cleveland Street Reconet					98,900			98,900
Harding Reconstruct (GRANT)						1,396,400		1,396,400
Harding Engineering						223,400		223,400
Edgewood Reconstruct (GRANT)							698,200	698,200
Edgewood Engineering							111,740	111,740
Sub-Total	149,000	150,000	478,460	480,000	800,900	1,734,800	934,940	4,429,100
Water:								
So. La Grange Rd. Water Main	775,000	244,876	464,000					464,000
So. La Grange Rd. (Engineering)	115,000	105,000	46,000					46,000
Beach Avenue 3 & 4			276,000	277,000				553,000
Water Main Relocation @ Oak			53,200					53,200
No. La Grange Rd. Water Main				425,000	428,000			853,000
No. La Grange Rd. (Engineering)				63,750	65,000			128,750
Repl 1983 Sullair Air Compressor					20,000			20,000
Wtr Main Rpl						520,000	520,000	1,040,000
Engineering			74,800	45,000		60,000	80,000	279,800
Sub-Total	890,000	349,876	914,000	810,750	513,000	600,000	600,000	3,437,750
Sewer:								
Engineering	15,000	15,000	65,200	45,500	57,500	15,000	65,000	248,200
Sewer Televising & Cleaning	60,000	50,000	40,000	50,000	25,000	50,000	40,000	205,000
Sewer Point Repairs	100,000	100,000	40,000	75,000	50,000	100,000	75,000	340,000
Catch Basin & Sewer Repair	20,000	20,000	20,000	20,000	20,000	20,000	20,000	100,000
Sewer Lining			225,000	0	250,000	0	245,000	720,000
Beach Avenue 3 & 4			28,500	29,000				57,500
Stormwater Mgmt Project				150,000				150,000
Stormwater Mgmt Engineering				25,000				25,000
Sub-Total	185,000	185,000	418,700	394,500	402,500	185,000	445,000	1,848,700
Other Projects:								
Public Works Building	1,245,000	100,000	900,000					900,000
Relocate water/sewer main to DPW building	75,000	0	0					0
Relocate electric lines to DPW building	50,000	0	0					0
Fire Suppression for PW Buildings			62,000					62,000
Sub-Total	1,370,000	100,000	962,000	0	0	0	0	962,000
TOTAL	2,913,728	901,102	3,112,786	1,885,420	2,273,400	3,356,000	2,916,540	13,544,146

**VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS
YEAR 1 - FY 2013-14**

	General Fund	2004 Debt Service	Water Fund	MFT	Sewer Fund	Capital Projects Fund	EMGCY Telephone Fund	Total
Administration:								
Computer Replacements						11,200		11,200
Computer Network Equipment						6,200		6,200
Village Hall Maintenance						0		0
Sub-Total	0	0	0	0	0	17,400	0	17,400
Police:								
Vehicle Replacement (1) - Reduced from (2)						28,000		28,000
PD Garage Doors and Floor						22,000		22,000
Sub-Total	0	0	0	0	0	50,000	0	50,000
Fire:								
Turnout Gear Replacement						12,226		12,226
Sub-Total	0	0	0	0	0	12,226	0	12,226
Public Works:								
Tree Purchases						15,000		15,000
Director Vehicle - Ford F150			8,750			26,250		35,000
Replace Dump Body on 2 1/2 Truck			2,500			7,500		10,000
Sub-Total	0	0	11,250	0	0	48,750	0	60,000
Building:								
Generator for Village Hall						150,000	50,000	200,000
Sub-Total	0	0	0	0	0	150,000	50,000	200,000
Streets & Infrastructure:								
Sidewalk Slabjacking						10,000		10,000
Sdwk/Curb Repl						20,000		20,000
School Zone/Crosswalk Restriping						10,000		10,000
Beach Avenue - Phase 3				235,000		70,460		305,460
Beach Ave 3 - Engineering						58,000		58,000
Area Paving Patches - Pilot						75,000		75,000
Sub-Total	0	0	0	235,000	0	243,460	0	478,460
Water:								
So. La Grange Rd. Water Main (non grant funded portion)			464,000					464,000
Beach Avenue 3 - Water			276,000					276,000
Water Main Relocation @ Oak			53,200					53,200
Engineering			120,800					120,800
Sub-Total	0	0	914,000	0	0	0	0	914,000
Sewer:								
Sewer Televising & Cleaning					40,000			40,000
Sewer Point Repairs					40,000			40,000
Catch Basin & Sewer Repair					20,000			20,000
Engineering					65,200			65,200
Beach Avenue 3					28,500			28,500
Sewer Lining					225,000			225,000
Sub-Total	0	0	0	0	418,700	0	0	418,700
Other Projects:								
Renovate Public Works Building			180,000		90,000	630,000		900,000
Fire Supression for PW Buildings			12,400		6,200	43,400		62,000
Sub-Total	0	0	192,400	0	96,200	673,400	0	962,000
TOTAL	0	0	1,117,650	235,000	514,900	1,195,236	50,000	3,112,786

**VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS
YEAR 2 - FY 2014-15**

	General Fund	2004 Debt Service	Water Fund	MFT	Sewer Fund	Capital Projects Fund	EMGCY Telephone Fund	Total
Administration:								
Computer Replacements						9,700		9,700
Computer Network Equipment						5,500		5,500
Sub-Total	0	0	0	0	0	15,200	0	15,200
Police:								
Vehicle Replacement (2)						58,000		58,000
PD Painting / Wall Repair						15,000		15,000
PD Carpeting & Floors						30,000		30,000
Sub-Total	0	0	0	0	0	103,000	0	103,000
Fire:								
Turnout Gear Replacement						13,000		13,000
Ongoing Hose Replacement						5,800		5,800
EMS Laptop Replacement						10,300		10,300
Five Inch Hose Conversion						34,830		34,830
Sub-Total	0	0	0	0	0	63,730	0	63,730
Public Works:								
Tree Purchases						10,000		10,000
Sub-Total	0	0	0	0	0	10,000	0	10,000
Building:								
MSI Program Upgrades						8,240		8,240
Sub-Total	0	0	0	0	0	8,240	0	8,240
Streets & Infrastructure:								
Sidewalk Slabjacking						10,000		10,000
Sdwk/Curb Repl						30,000		30,000
School Zone/Crosswalk Restriping						0		0
Beach Avenue - Phase 4				175,000		131,000		306,000
Beach Ave 4 - Engineering						59,000		59,000
Area Paving Patches						75,000		75,000
Sub-Total	0	0	0	175,000	0	305,000	0	480,000
Water:								
No. La Grange Rd. Water Main			425,000					425,000
No. La Grange Rd. (Engineering)			63,750					63,750
Beach Avenue 4 - Water			277,000					277,000
Beach Avenue 4 - Engineering			45,000					45,000
Sub-Total	0	0	810,750	0	0	0	0	810,750
Sewer:								
Sewer Televising & Cleaning					50,000			50,000
Sewer Point Repairs					75,000			75,000
Catch Basin & Sewer Repair					20,000			20,000
Engineering					15,000			15,000
Stormwater Mgmt Project					150,000			150,000
Stormwater Mgmt Engineering					25,000			25,000
Beach Avenue 4 - Sewer					29,000			29,000
Beach Avenue 4 - Engineering					5,500			5,500
Sub-Total	0	0	0	0	369,500	0	0	369,500
Other Projects:								
								0
Sub-Total	0	0	0	0	0	0	0	0
TOTAL	0	0	810,750	175,000	369,500	505,170	0	1,860,420

**VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS
YEAR 3 - FY 2015-16**

	General Fund	2004 Debt Service	Water Fund	MFT	Sewer Fund	Capital Projects Fund	EMGCY Telephone Fund	Total
Administration:								
Computer Replacements						11,200		11,200
Computer Network Equipment						7,000		7,000
Village Hall Maintenance								0
Sub-Total	0	0	0	0	0	18,200	0	18,200
Police:								
Vehicle Replacement (0) - reduced from 3						0		0
Sub-Total	0	0	0	0	0	0	0	0
Fire:								
Turnout Gear Replacement						13,000		13,000
Monitor/Defibrillator Replacements						65,000		65,000
Ladder Truck Replacement - (1 of 5)						203,000		203,000
Sub-Total	0	0	0	0	0	281,000	0	281,000
Public Works:								
Tree Purchases						10,000		10,000
Repl 2000 JD Backhoe			100,000					100,000
Repl 2000 JD Front End Loader			60,000			60,000		120,000
Sub-Total	0	0	160,000	0	0	70,000	0	230,000
Building:								
Vehicle Replacement						27,800		27,800
Sub-Total	0	0	0	0	0	27,800	0	27,800
Streets & Infrastructure:								
Sidewalk Slabjacking						10,000		10,000
Sdwk/Curb Repl						35,000		35,000
School Zone/Crosswalk Restriping						10,000		10,000
Street Reconstruction - Cleveland Ave			30,000	305,000	87,000	150,000		572,000
Engineering - Street Reconstruction						98,900		98,900
Area Paving Patches						75,000		75,000
Sub-Total	0	0	30,000	305,000	87,000	378,900	0	800,900
Water:								
No. La Grange Rd. Water Main			428,000					428,000
No. La Grange Rd. (Engineering)			65,000					65,000
Repl 1983 Sullair Air Compressor			20,000					20,000
Sub-Total	0	0	513,000	0	0	0	0	513,000
Sewer:								
Sewer Televising & Cleaning					25,000			25,000
Sewer Point Repairs					50,000			50,000
Catch Basin & Sewer Repair					20,000			20,000
Engineering					7,500			7,500
Sewer Lining					250,000			250,000
Engineering - Sewer Lining					50,000			50,000
Sub-Total	0	0	0	0	402,500	0	0	402,500
Other Projects:								
Sub-Total	0	0	0	0	0	0	0	0
TOTAL	0	0	703,000	305,000	489,500	775,900	0	2,273,400

**VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS
YEAR 4 - FY 2016-17**

	General Fund	2004 Debt Service	Water Fund	MFT	Sewer Fund	Capital Projects Fund	EMGCY Telephone Fund	Total
Administration:								
Computer Replacements						19,200		19,200
Computer Network Equipment						2,000		2,000
Village Hall Maintenance						0		0
Sub-Total	0	0	0	0	0	21,200	0	21,200
Police:								
Vehicle Replacement (2) - reduced from (3)						60,000		60,000
Sub-Total	0	0	0	0	0	60,000	0	60,000
Fire:								
Turnout Gear Replacement						13,400		13,400
Ongoing Hose Replacement						6,600		6,600
Ladder Truck Replacement - (2 of 6)						203,000		203,000
Fire Station 2 Roof Replacement						45,000		45,000
Station Apparatus Bays Clean / Paint						20,000		20,000
Fire Station Floors / Lockers						85,000		85,000
Vehicle Mobile Data Terminals						55,000		55,000
FD Software Replacement - Reduced by \$3K						17,000		17,000
Thermal Imagers - (Removed - was \$10,500)						0		0
Sub-Total	0	0	0	0	0	445,000	0	445,000
Public Works:								
Tree Purchases						15,000		15,000
Repl 2000 JD Skid Steer Loader			10,000			30,000		40,000
Replace Street Sweeper						185,000		185,000
Replace 1 1/2 Ton Truck			17,500			52,500		70,000
Sub-Total	0	0	27,500	0	0	282,500	0	310,000
Building:								
Sub-Total	0	0	0	0	0	0	0	0
Streets & Infrastructure:								
Sidewalk Slabjacking						10,000		10,000
Sdwk/Curb Repl						30,000		30,000
School Zone/Crosswalk Restriping						0		0
Street Reconstruction - Harding (GRANT)			13,965	223,425	41,890	1,117,120		1,396,400
Harding Engineering				44,680		178,720		223,400
Area Paving Patches						75,000		75,000
Sub-Total	0	0	13,965	268,105	41,890	1,410,840	0	1,734,800
Water:								
Watermain Replacement			520,000					520,000
Watermain Engineering			80,000					80,000
Sub-Total	0	0	600,000	0	0	0	0	600,000
Sewer:								
Sewer Televising & Cleaning					50,000			50,000
Sewer Point Repairs					100,000			100,000
Catch Basin & Sewer Repair					20,000			20,000
Engineering					15,000			15,000
Sub-Total	0	0	0	0	185,000	0	0	185,000
Other Projects:								
Sub-Total	0	0	0	0	0	0	0	0
TOTAL	0	0	641,465	268,105	226,890	2,219,540	0	3,356,000

**VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS
YEAR 5 - FY 2017-18**

	General Fund	2004 Debt Service	Water Fund	MFT	Sewer Fund	Capital Projects Fund	EMGCY Telephone Fund	Total
Administration:								
Computer Replacements						11,200		11,200
Computer Network Equipment						2,000		2,000
Village Hall Maintenance						15,000		15,000
Sub-Total	0	0	0	0	0	28,200	0	28,200
Police:								
Vehicle Replacement (2)						62,000		62,000
Sub-Total	0	0	0	0	0	62,000	0	62,000
Fire:								
Turnout Gear Replacement						13,400		13,400
Ladder Truck Replacement - (3 of 5)						203,000		203,000
Ambulance 1214 Replacement						215,000		215,000
1992 Pumper Replacement						400,000		400,000
Sub-Total	0	0	0	0	0	831,400	0	831,400
Public Works:								
Tree Purchases						15,000		15,000
Sub-Total	0	0	0	0	0	15,000	0	15,000
Building:								
Sub-Total	0	0	0	0	0	0	0	0
Streets & Infrastructure:								
Sidewalk Slabjacking						10,000		10,000
Sdwik/Curb Repl						30,000		30,000
School Zone/Crosswalk Restriping						10,000		10,000
Edgewood Reconstruction (GRANT)			6,900	111,800	21,000	558,500		698,200
Edgewood Engineering				22,340		88,400		111,740
Area Pavement Patches						75,000		75,000
Sub-Total	0	0	6,900	134,140	21,000	772,900	0	934,940
Water:								
Watermain Replacement			520,000					520,000
Watermain Engineering			80,000					80,000
Sub-Total	0	0	600,000	0	0	0	0	600,000
Sewer:								
Sewer Televising & Cleaning					40,000			40,000
Sewer Point Repairs					75,000			75,000
Engineering					15,000			15,000
Catch Basin & Sewer Repair					20,000			20,000
Sewer Lining					245,000			245,000
Engineering - Sewer Lining					50,000			50,000
Sub-Total	0	0	0	0	445,000	0	0	445,000
Other Projects:								
Sub-Total	0	0	0	0	0	0	0	0
TOTAL	0	0	606,900	134,140	466,000	1,708,500	0	2,916,540

RESOLUTION NO. _____

**RESOLUTION APPROVING FY 2013-2014
OPERATING BUDGET**

WHEREAS, the Village of La Grange Park is required to adopt an annual budget prior to the start of the fiscal year; and

WHEREAS, the Village of La Grange Park operates on a May 1 through April 30 fiscal year; and

WHEREAS, the Village Board has reviewed and has conducted a public hearing on the proposed FY 2013-2014 budget.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

SECTION ONE: That the FY 2013-2014 Operating Budget is hereby approved.

SECTION TWO: That May 1, 2013 shall be the effective date of the annual operating budget.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 23rd day of April, 2013.

YES:

NOS:

ABSENT:

Approved this 23rd day of April, 2013.

James J. Discipio, Village President
Village of La Grange Park

ATTEST: _____
Amanda Seidel
Village Clerk

Village Board Agenda Memo

Date: April 4, 2013
To: Village President & Board of Trustees
From: Julia Cedillo, Village Manager 
RE: Resolution Approving 2013-2014 Pay Plan

GENERAL BACKGROUND:

Every May 1 the Village implements a revision to the pay plan that adjusts the starting and maximum rates for each position. This approval also applies a cost of living adjustment (COLA) to employee wages. The Village's Personnel Policy provides that employees not covered by a collective bargaining agreement may be granted adjustments based upon either of the two following alternatives, with the higher alternative recommended to increase the maximum of the salary range:

1. The percentage increase of the consumer Price Index (Chicago-U) for the twelve months ending in December of the previous year (January 2012 – December 2012); or
2. The May 1 percentage increase of any collective bargaining agreement in effect at that time. If more than one collective bargaining agreement shall be in effect, the mean percentage increase of the agreements shall be applicable. The FOP collective bargaining agreement for Patrol Officers provides for a 2.75% adjustment while the Public Works Local 150 contract provides for a 1.5%.

The Personnel Policy further provides that "If financial conditions warrant, the Village Board may provide for a reduction or suspension of the increases prescribed."

Attached please find the tables detailing the monthly and annual changes in the CPI-U (Chicago) published by the U.S. Department of Labor Bureau of Labor Statistics. Those figures show that the CPI-U (Chicago) went from 219.585 in January 2012 to 221.838 in December 2012. This represents an increase of 1.7%. One year ago, a 2.1% COLA increase was implemented for non-union employees, consistent with the twelve month CPI change. With respect to those employees that are covered by a collective bargaining agreement, the Village will abide by the terms of those agreements and implement wage adjustments as provided for in the agreements.

The attached Resolution and Schedule of Authorized Positions reflects a COLA of 1.7% for non-union employees. The Resolution and Schedule of Authorized Positions includes an additional 1.05% wage range adjustment for the police sergeant/commander positions to alleviate the internal wage compression that exists between these positions and that of the Police Department patrol officer position.

MOTION/ACTION REQUESTED:

Motion: Move to approve a "Resolution Approving Pay Plan and Schedule of Authorized Positions for FY2013-2014."

STAFF RECOMMENDATION:

It is recommended that the Village Board approve the attached resolution approving the pay plan schedule of authorized positions for FY2013-2014. The schedule as prepared and included with the resolution provides for a 1.7% COLA for those positions not covered by a collective bargaining agreement, as well as an additional 1.05% wage range adjustment for the sergeant and commander position.

DOCUMENTATION:

- CPI-U (Chicago) data published by the Bureau of Labor Statistics
- Resolution Approving Pay Plan and Schedule of Authorized Positions for FY 2013-2014
- Schedules of Authorized Positions and Compensation for Full-time and Part-time Employees

U.S. Department Of Labor
Bureau of Labor Statistics
Washington, D.C. 20212

Consumer Price Index

All Urban Consumers - (CPI-U)

Chicago-Gary-Kenosha, IL-IN-WI

All items

1982-84=100

Year	Semiannual Avg.		Annual Avg.	Percent change	
	1st Half	2nd Half		Dec-Dec	Avg-Avg
1982			96.2	7.0	6.9
1983			100.0	3.7	4.0
1984	102.6	105.0	103.8	3.3	3.8
1985	106.7	108.8	107.7	3.8	3.8
1986	109.1	110.9	110.0	1.6	2.1
1987	112.9	116.0	114.5	4.4	4.1
1988	117.0	121.0	119.0	4.8	3.9
1989	123.3	126.7	125.0	4.3	5.0
1990	129.9	133.5	131.7	6.4	5.4
1991	136.2	137.9	137.0	2.7	4.0
1992	139.9	142.2	141.1	3.3	3.0
1993	144.5	146.3	145.4	2.2	3.0
1994	147.4	149.8	148.6	3.0	2.2
1995	152.7	153.9	153.3	2.2	3.2
1996	156.2	158.7	157.4	3.8	2.7
1997	161.0	162.4	161.7	1.9	2.7
1998	164.4	165.6	165.0	1.4	2.0
1999	167.4	169.4	168.4	2.5	3.1
2000	172.6	175.1	173.8	3.9	3.2
2001	178.5	178.2	178.3	1.2	2.6
2002	180.1	182.2	181.2	2.5	1.6
2003	183.8	185.3	184.5	1.7	1.8
2004	187.2	190.1	188.6	2.2	2.2
2005	192.0	196.7	194.3	3.6	3.0
2006	197.9	198.8	198.3	0.7	2.1
2007	203.052	206.583	204.818	4.7	3.3
2008	212.193	212.878	212.536	-0.6	3.8
2009	208.525	211.465	209.995	2.5	-1.2
2010	212.602	213.139	212.870	1.2	1.4
2011	218.044	219.324	218.684	2.1	2.7
2012	221.396	222.613	222.005	1.7	1.5

RESOLUTION NO. _____

**RESOLUTION APPROVING PAY PLAN AND SCHEDULE
OF AUTHORIZED POSITIONS FOR FY 2013-2014**

WHEREAS, the Village of La Grange Park has adopted a pay plan that establishes ranges and pay rates for employees; and

WHEREAS, the Village of La Grange Park amends the pay plan annually to coincide with the adoption of the annual budget.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

Section 1: That the Pay Plan and Schedule of Authorized Positions attached is hereby approved.

Section 2: That May 1, 2013, shall be the effective date of the Pay Plan and Schedule of Authorized Positions.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 23rd day of April 2013.

AYES:

NAYS:

ABSENT:

Approved this 23rd day of April 2013.

James L. Discipio
Village President

ATTEST:

Amanda Seidel
Village Clerk

SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION
[Full-Time Employees]
FY 2013 - 2014

	<u>AUTHORIZED POSITIONS</u>	<u>SALARY RANGE</u>	
ADMINISTRATION			
Village Manager	1	<i>VB Determines</i>	
Finance Director	1	\$74,968	\$114,289
Assistant Village Manager	1	\$67,998	\$104,831
Executive Secretary	1	\$43,832	\$65,552
Principal Fiscal Assistant	1	\$41,746	\$59,903
Senior Fiscal Assistant	1	\$37,864	\$54,517
Administrative Clerk	1	\$34,343	\$49,657
Fiscal Assistant	1	\$34,343	\$49,657
FIRE/BUILDING DEPARTMENT			
Director of Fire & Building	1	\$78,717	\$117,835
Building Inspector	1	\$48,864	\$69,803
POLICE DEPARTMENT			
Police Chief	1	\$78,717	\$117,835
Deputy Police Chief	1	\$67,998	\$105,881
Commander	1	\$66,967	\$92,317
Sergeants	4	\$66,967	\$92,317
Police Officers	14	<i>Union Contract</i>	
Telecommunicators	4	\$37,864	\$52,197
Secretary	1	\$37,864	\$52,197
Records Clerk	1	\$34,343	\$49,657
PUBLIC WORKS DEPARTMENT			
Public Works Director	1	\$74,968	\$114,289
Crew Foreman	1	<i>Union Contract</i>	
Mechanic	1	<i>Union Contract</i>	
Water Operator	1	<i>Union Contract</i>	
Maintenance Worker	5	<i>Union Contract</i>	

SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION
[Part-Time & Seasonal Employees]
FY 2013 - 2014

	<u>AUTHORIZED POSITIONS</u>	<u>COMPENSATION</u>
ADMINISTRATION		
Village Clerk	1	\$11,642 / Year
Village Treasurer	1	\$10,371 / Year
Building Inspector	0	\$27.23 - \$37.48 / Hour
Summer Intern	0	\$10.70 / Hour
POLICE DEPARTMENT		
Police Officers	3	\$22.11 / Hour
Auxiliary Officers	4	\$15.10 / Hour
Sgt - Auxiliary Officers	1	\$15.79 / Hour
Telecommunicators	3	\$18.18 - \$21.29 / Hour
Crossing Guards	9	\$13.74 / Hour
PUBLIC WORKS DEPARTMENT		
Seasonal Maint Workers	5	\$10.39 / (year 1) \$11.53 / (year 2) \$12.62 / (year 3)
Executive Secy (8 Hrs/Week)	1	\$20.84 - \$31.51 / Hour
FIRE DEPARTMENT		
Division Chief	3	\$28.22 - \$39.64 / Hour
Captain	2	\$26.90 - \$37.77 / Hour
Lieutenant	4	\$24.39 - \$34.27 / Hour
Firefighter	40	\$22.13 - \$31.08 / Hour

Items of Interest

VILLAGE OF LA GRANGE PARK
La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

**A Farewell Celebration for Mayor Tony Esposito
Village of Berkeley**

**Tuesday, April 16, 2013
5:00 – 6:00 p.m.**

**WSCCI Seeds of Greatness
William Tell Holiday Inn**

**Wednesday, April 17, 2013
5:30 – 10:00 p.m.**

**WCMC Annual Dinner Meeting
Donald E. Stephens Convention Center**

**Friday, May 10, 2013
6:00 – 9:00 p.m.**

2013 MEETINGS REMINDER

April 23, 2013	Village Board Meeting	7:30 p.m.	Village Hall
May 14, 2013	Work Session Meeting	7:30 p.m.	Village Hall
May 28, 2013	Village Board Meeting	7:30 p.m.	Village Hall
June 11, 2013	Work Session Meeting	7:30 p.m.	Village Hall
June 25, 2013	Village Board Meeting	7:30 p.m.	Village Hall
July 9, 2013	Work Session Meeting	7:30 p.m.	Village Hall
July 23, 2013	Village Board Meeting	7:30 p.m.	Village Hall
August 13, 2013	Work Session Meeting	7:30 p.m.	Village Hall
August 27, 2013	Village Board Meeting	7:30 p.m.	Village Hall
September 10 2013	Work Session Meeting	7:30 p.m.	Village Hall
September 24, 2013	Village Board Meeting	7:30 p.m.	Village Hall
October 8, 2013	Work Session Meeting	7:30 p.m.	Village Hall
October 22, 2013	Village Board Meeting	7:30 p.m.	Village Hall
November 12, 2013	Work Session Meeting	7:30 p.m.	Village Hall
November 26, 2013	Village Board Meeting	7:30 p.m.	Village Hall
December 10, 2013	Work Session Meeting	7:30 p.m.	Village Hall