PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Amanda G. Seidel

EST. La Grange Park 1892
~Village of Roses~

TRUSTEES
Scott F. Mesick
Patricia B. Rocco
Michael L. Sheehan
James P. Kucera
Mario J. Fotino
Robert T. Lautner

VILLAGE BOARD WORK SESSION MEETING

Tuesday, APRIL 8, 2014 – **7:15 P.M.**

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Hearing Regarding the Proposed Budget (FY 2014-2015)**
5. **Public Participation (agenda and non-agenda related)**

6. **Administrative Committee Items**
   A. Discussion & Action – Appointment of IMRF Authorized Agent – *Motion: to approve a Resolution appointing Larry Noller as the Village's IMRF Authorized Agent*
   B. Discussion – Professional Service Contract - Cagwood Consulting – *Motion: Move to authorize the Village Manager to execute a contract for services with Cagwood Consulting*

7. **Building & Zoning Committee Items**
   A. Discussion – Zoning Application No. 2014-01: 422 N. Catherine, Variation – *Motion to approve an Ordinance Granting a Certain Variation for 422 N. Catherine (Public Hearing No. 2014-01)*
   B. Discussion & Action - Jewel Osco Temporary Structure – *Motion: To approve a Temporary Use Permit for Jewel-Osco, located at 507 E. Woodlawn, to allow for the construction of a 1,560 square foot Temporary Structure for seasonal retail sales; to be occupied on or after April 9, 2014 and to be removed no later than July 3, 2014*
   C. Discussion – Noise Restrictions Exception – St. Louise de Marillac Carnival/Summerfest – *Motion: To grant an exception to the nuisance regulations contained in Section 93.04.C.5 (as amended) of the Village Municipal Code, for the purpose of allowing carnival rides and amplified music to remain operational at the St. Louise de Marillac Carnival/Summerfest on Thursday, July 17, 2014 until 10:00 pm, and on Friday, July 18, 2014 and Saturday, July 19, 2014 until 11:00 pm*

8. **Public Safety Committee Items**
   A. Discussion – West Suburban Public Safety Dispatch Consolidation Study

447 N. Catherine Avenue, La Grange Park, Illinois 60526-2099
708/354-0225 • Fax 708/354-0241 • www.lagrangepark.org

AGENDA (continued – Page 2)

9. Public Works Committee Items

A. Discussion – Edgewood Avenue Paving Improvements (Budget 2014/15) - *Motion: Award a contract to the lowest bidder, _____, in the amount of $_____*

B. FY 2014/15 Area Patching Program & Federal Aid Routes - *Motion: 1) To award a contract to the lowest bidder, _____, for area pavement patching on Harding, Park and Ashland, with a start date no sooner than May 1, 2014; 2) Concur with the recommendation to re-priortize the Federal funds allocated to Harding (west of LaGrange Road) to Kemman (north of 31st Street)*

10. Finance Committee Items

A. Discussion – FY 2013-14 Budget Revisions – *Motion: Approve a Resolution authorizing the fiscal year 2013-14 budget revisions as outlined in Exhibit B*

B. Discussion – Adopt Five Year Plan FY 2014/15 – FY 2018/19

C. Discussion – Resolution Approving FY 2014/15 Annual Budget

D. Discussion – Resolution Approving 2014-2015 Pay Plan – *Motion: Move to Approve a Resolution Approving Pay Plan and Schedule of Authorized Positions for FY2014-2015*

11. Other Reports:

A. Village Manager

Discussion – Buy American Resolution – *Motion: Approve Resolution Affirming the Village's Commitment to Purchasing Products Manufactured or Assembled in the United States of America*

B. Village President

C. Village Clerk

D. Committee

12. New Business

13. Executive Session

14. Adjourn

Next Village Board Meeting: April 22, 2014
Next Village Work Session Meeting: May 13, 2014

Public Safety Committee

Mario Fotino, Chairman
Patricia Rocco
Robert Lautner

Village Board Agenda Memo

Date: April 3, 2014

To: Village President and Board of Trustees

From: Julia Cedillo, Village Manager

Re: **West Suburban Public Safety Dispatch Consolidation Study – Follow Up / Update**

Purpose

To provide the Village Board with follow up data related to the West Suburban Public Safety Dispatch Consolidation Study.

General Background

In November 2013, consulting firm AECOM presented staff from the Villages of La Grange Park, La Grange and Western Springs with a final draft of *West Suburban Public Safety Dispatch Consolidation Study* for review. The work completed by AECOM is thorough, integrating data collected by Police and Fire Chiefs, Village Managers, as well as information gathered through interviews with the Village Presidents. AECOM is recommending that the three communities proceed with developing a plan to implement a consolidated public safety dispatch center located at the La Grange Police Department, 304 W. Burlington in La Grange.

At the January 2014 Board Meeting, AECOM presented their findings and recommendation to the Village Board. Following the presentation, the Village Board identified a number of items for staff follow-up to lead their discussion on this matter for the February 2014 Work Session. Written staff responses to those items were provided to the Village Board at the February 2014 Work Session Meeting. Following further discussion at that meeting, the Village Board requested additional information related to costs for membership to regional dispatch centers, specifically Norcomm and Southwest Central Dispatch. Those costs are on the following page. Staff was also asked to look into how other Village's typically handle window operations once consolidation at another location occurs. That data is also attached to this memo.

Next Steps

Representatives from the three Villages met last month (and staff more recently for a checkup), and would like to progress towards planning next steps for Board consideration. To that end, the group will present each of the Village Boards with a Resolution in June (or soon thereafter) that directs staff from the three Villages to draft an Intergovernmental Agreement that outlines the design, implementation, economics and governance of a consolidated dispatch center for the Villages of La Grange Park, La Grange, and Western Springs.

Motion/Action

There is no action requested at this time. This is for the Village Board's information only. If there is further information requested of staff, please direct staff accordingly.

Documentation

- Comparable Data – Consolidation Costs for Two Regional Centers
- Consolidated Dispatch Follow-Up Items, Chief McCollum, dated February 14, 2014
- Village Board Memo, dated February 4, 2014, with Attachment

Comparable Data
Consolidation Costs for Two Regional Centers

April 2, 2014 Estimate of Costs for Regional Dispatch

Norcomm	
Buy In for First Year	$100,000
Year 1 fee for dispatching Police and Fire (includes CAD and EMD)	$698,905
RMS Costs from CIS	$141,958
License Fee Renewals	$14,000
Additional License Fees for RMS, CAD, MCS, MEC, & AVL	$44,000
Norcomm First Year Costs (Estimated)	**$998,863**

SWC 911*	
One Time Membership Fee	$5,000
$11,303 Per Sworn Officer (21 LPPD Sworn Officers)	$237,365
$27.88 Per Fire Call (based on 2,000 LPFD calls each year)	$55,760
Radio Microwave Connection (est. at between $45K & $67K)	$58,000
Radio Signal Transmitter	$15,000
0.32 (.16 for PD and .16 for FD) of Landline 911 Surcharge	$24,500
100% of Wireless 911 Surcharge	$69,600
SWC 911 First Year Costs (Estimated)	**$465,225**
* This does not include new RMS system. (est. cost $140,000)	

Note: Prisoner Services would cost approximately $1,800 annually, provided by the Village of Westchester.

MEMORANDUM

TO: Julia Cedillo, Village Manager

FROM: Chief McCollum

SUBJECT: Fees for Southwest Central Dispatch and Norcomm

DATE: March 7, 2014

I apologize for the length of time it took for us to get Norcomm's response. It came in late yesterday.

Attached you will find a March 4, 2014 Southwest Central document consisting of 18 pages. It is not a response tailored to LaGrange Park specifically, but instead is an explanation of what each participant pays. In summary, the current annual costs for Southwest Central members are as follows:

• $11,027.42 per sworn officer per fiscal year x 21 L.Pk Officers =	$231,575.82
• $27.20 per fire call (based on 2,000 LPFD calls per year =	$ 54,560
• $5,000 one-time membership fee	$ 5,000
	$291,135.82

Please note that there will be a 2.5% increase for fiscal year 2014-15 for each sworn officer and each fire call.

Additional radio system modification costs would also be necessary, but can only be determined after a review. Southwest Central fees include CAD and EMD, but do not include an RMS component.

Norcomm requires a $100,000 buy-in from all new members. The quoted prices would be reduced if radio equipment was modified to the same frequencies currently utilized by Norcomm agencies. This, in my opinion, would not be desirable for LaGrange Park Police operations.

The Norcomm proposal contains the following costs:

• Buy-in for first year	$100,000
• Year 1 fee for dispatching police and fire (includes CAD & EMD)	$698,905
• RMS costs from CIS	$141,958
• License fee renewals	$ 14,000
• Additional license fees for RMS, CAD, MCS, MEC and AVL	$ 44,000
Norcomm first year costs:	$998,863

Norcomm has also included fees for the first 5 years. Their calculations project a 15% cost increase during that period. This increase covers only their dispatch services and is exclusive of any licensing or other fees.

I hope this information proves useful. Please contact me if you have any questions or need any additional information.

Attachments

NORCOMM
PUBLIC SAFETY COMMUNICATIONS, INC.

March 6th, 2014

Phil Kubisztal
Deputy Chief of Police
Village of La Grange Park
447 N. Catherine Avenue
LaGrange Park, IL 60526

Deputy Chief Kubisztal,

NORCOMM is pleased to submit a proposal to the Village of La Grange Park to provide 9-1-1 dispatch services in the NORCOMM consolidated 9-1-1 Center in Franklin Park. NORCOMM was established in 1994 as Illinois' first private 911 call center providing police, fire and emergency medical dispatch services for municipalities and fire districts. We are proud of our leadership in entering the industry as well as our commitment to providing the highest quality of emergency support services.

A NORCOMM contract allows the Village to budget for the fixed costs of employing a professional dispatch solution that provides NORCOMM managers and staff sufficient to operate a consolidated dispatch center 24 hours per day, 365 days per year. It allows the Village to avoid the unpredictable yet substantial costs, measured in time and inconvenience as well as money, associated with:

- The hiring process, including job postings, screening and interviewing of applicants and pre-employment testing;
- Employee grievances;
- Maintaining appropriate staffing levels despite employee absences and turnover;
- Regular and productive evaluation of employee job performance;
- Compliance with state and federal employment statutes and regulations;
- Internal investigations related to service delivery complaints;
- Defending employment and other liability claims;
- Funding of employee pensions.

A NORCOMM contract allows the Village to be the customer while NORCOMM manages providing staff capable of performing the duties of a 911 dispatcher, Training Coordinator, Operations Managers, and a Director.

Per the Village's request, NORCOMM will provide the Village with eight (8) full-time Telecommunicators working twelve (12) hour shifts to staff Police and Fire/EMS dispatch.

The fees for eight (8) full-time Telecommunicator are as follows:

a) Year 1 fee for dispatch services: $ 698,905.00
b) Year 2 fee for dispatch services: $ 697,173.00
c) Year 3 fee for dispatch services: $ 725,916.00

d) Year 4 fee for dispatch services : $ 766,681.00
e) Year 5 fee for dispatch services: $ 803,716.00

An additional assessed buy-in cost for the NORCOMM 9-1-1 center would be $100,000 payable in the first year of service. NORCOMM has invested a significant amount in the building of our 9-1-1 center, and we have made significant upgrades to our systems since first being constructed in 2005.

It is important to note that an additional agency joining NORCOMM that would be using the same frequencies would lead to a significant savings in costs as additional shared resources lead to further cost savings.

I have asked Computer Information Systems (CIS) to prepare a quote for their RMS system for the Police Department and software for mobile units for Police/Fire/EMS. No hardware costs other than the GPS units are included. . However, the cost of services is reduced due to licenses for modules that have been paid for by other NORCOMM client agencies. The quote for services will be attached in the email with this proposal.

We believe that a data connection to NORCOMM would be estimated in the range of $50,000 to $150,000 depending on the levels of redundancy and the size of the data pipe required by the Village of La Grange Park. A microwave solution with a T-1 redundancy provides a stable communication system with automated switching in the event of an outage on either system.

NORCOMM will provide EMD Training to all NORCOMM employed dispatchers using Priority Dispatch's™ Medical Priority Dispatch System™. Medical Priority Dispatch System software, which is used by the dispatchers to provide pre-arrival emergency medical instructions, will be provided by NORCOMM to the Village of La Grange Park. NORCOMM dispatchers will provide EMD under the authority of Loyola University Medical Center and Dr. Mark Cichon, the EMS Director at our resource hospital.

NORCOMM also has a Quality Assurance program in place for all calls for service, including EMD. NORCOMM personnel are certified as EMD-Q from our EMD provider the National Academy for Emergency Medical Dispatch (NAEMD). We are able to track, score, and train based upon our review of calls for service. NORCOMM has a dedicated Quality Assurance and Training Coordinator who oversees this process in conjunction with our in-house EMD Coordinator. Our EMD Coordinator is a licensed IDPH instructor as well as a Paramedic with one of our NORCOMM client agencies. NORCOMM has the resources to train and perform dedicated QA of calls on a regular basis because of the shared resources that a consolidated 9-1-1 provides to our client agencies.

All NORCOMM personnel attend and graduate NORCOMM's in-house Public Safety Telecommunicator training program. Upon successful completion of NORCOMM's in-house training with a 90% average or better, the employee will start an additional training phase with a Certified Training Officer (CTO), similar to an FTO in the Police Department. In total, the NORCOMM telecommunicator receives over 240 hours of in house training prior to being released. We certify our personnel in APCO Public Safety Communicator I and APCO Advanced Fire Service Communications. All NORCOMM Managers are certified APCO instructors in these two classes, in addition to the APCO CTO class, and APCO Communications Center Manager.

As you are well aware, municipal governments are responsible for providing their constituents with a complex and diverse range of public services. This requires each local government to maintain expertise in a broad array of services.

NORCOMM
PUBLIC SAFETY COMMUNICATIONS, INC.

NORCOMM is able to partner with you to provide the skills and expertise you need to deliver 911 call reception and public safety dispatch services to your constituents, and we will do so efficiently and effectively.

Thank you in advance for your time in reviewing this information. I would like to extend an invitation to visit the NORCOMM 9-1-1 center and see what we have to offer the Village of La Grange Park. Please feel free to call me with any questions at (630)903-2481.

Sincerely,

Donald J. Nielsen, RPL
Executive Director
NORCOMM Public Safety Communications, Inc.

COST PROPOSAL
FOR
LA GRANGE PARK POLICE AND FIRE DEPARTMENTS
NORCOMM CONSORTIUM SYSTEM

A. SYSTEM(S), PROFESSIONAL SERVICES AND OTHER PROGRAM PRODUCT COSTS

1.0 SYSTEM — LICENSE FEE

1.1 Basic Program Products

CAD (1 WS @ $ 15,000.00)	$ 15,000.00		
RMS (8 WS @ $ 2,000.00)	$ 16,000.00		
Basic Program Products Total		**$ 31,000.00**	

1.2 Special Program Products

MCS Server Software (Unlimited Mobiles)*	$ 00.00		
MCS CAD Client - PD (6 Mobiles @ $ 800.00)	$ 4,800.00		
MCS CAD Client - FD (8 Mobiles @ $ 800.00)	$ 6,400.00		
MCS RMS Client (6 Mobiles @ $2,000.00)	$ 12,000.00		
MCS State Interface*	$ 00.00		
MCS Map Client (14 Mobiles @ $ 300.00)	$ 4,200.00		
MEC Citation Interface – APS Public Safety*	$ 00.00		
AVL Server Software (Unlimited Mobiles)*	$ 00.00		
AVL CAD Map Interface*	$ 00.00		
AVL Mobile Client (14 Mobiles @ $ 300.00)	$ 4,200.00		
Image Gateway*	$ 00.00		
Accident Interface – State of Illinois*	$ 00.00		
Map Centric Crime Analysis System (MAS)*	$ 00.00		
Live Scan Fingerprint Interface	$ 5,000.00		
Special Program Products Total		**$ 36,600.00**	
SYSTEMS TOTAL			**$ 67,600.00**

***Existing Norcomm Capacity**

2.0 PROFESSIONAL SERVICES

2.1 Installation, Configuration and System Generation

CAD	$ 4,000.00	
RMS	$ 4,000.00	
MCS	$ 4,000.00	
Installation, Configuration and System Installation Total		**$ 12,000.00**

2.2 Training

On-Site Training Classes

Class	Students	Students/ Class	Hours/ Class	Classes	Rate/ Class	Total
System Manager	3	3	8	1	$1,200.00	$ 1,200.00
Records	2	2	8	1	$1,200.00	$ 1,200.00
Patrol/Investigations	21	4-5	8	5	$1,200.00	$ 6,000.00
Fire	20	5	4	4	$ 600.00	$ 2,400.00
On-Site Training Total						**$ 10,800.00**

On-Site Live Operation Service

Function	Days	Rate/ Day	Total
Records	1	$1,200.00	$ 1,200.00
Patrol	1	$1,200.00	$ 1,200.00
Cut-Over Services Total			**$ 2,400.00**

Travel and Diem Expenses

	Quantity	Rate/ Each	Total
Airfare	3	$ 500.00	$ 1,500.00
Travel Days	6	$ 800.00	$ 4,800.00
Hotel Nights	18	$ 120.00	$ 2,160.00
Car Rental Days	7	$ 80.00	$ 560.00
Diem Days	21	$ 50.00	$ 1,050.00
Travel and Diem Expenses Total			**$ 10,070.00**

Training Total **$ 23,270.00**

2.3 First Year Maintenance and Support **$ 14,000.00**

2.4 Prepaid Annual Renewal - None **$ 00.00**

PROFESSIONAL SERVICES TOTAL **$ 49,270.00**

3.0 OTHER PROGRAM PRODUCTS

3.1 Network Technology (Schedules)

Hardware (Schedule 1)	$ 4,000.00	
System Software (Schedule 2)	$ 5,012.00	
Services (Schedule 3)	$ 7,200.00	
AVL Hardware (Schedule 4)	$ 8,876.00	
Network Technology Total		**$ 25,088.00**

OTHER PROGRAM PRODUCTS TOTAL **$ 25,088.00**

SYSTEMS, PROFESSIONAL SERVICES AND OTHER PROGRAM PRODUCTS TOTAL **$ 141,958.00**

4.0 PROJECT MANAGEMENT @ 0 % **$ 00.00**

GRAND TOTAL **$ 141,958.00**

B. PAYMENT SCHEDULE

Nr. 1 **Payment Upon Execution of Agreement:**

Systems: $ 67,600.00 @ 50%	$ 33,800.00	
Professional Services: $ 49,270.00 @ 50%	$ 24,635.00	
Other Program Products:	$ 25,088.00	
Payment Nr. 1 Total		**$ 83,523.00**

Nr. 2 **Payment Upon Delivery of Systems and Services:**

Systems: $ 67,600.00 @ 50%	$ 33,800.00	
Professional Services: ($ 49,270.00 - $ 23,270.00) @ 50%	$ 13,000.00	
Payment Nr. 2 Total		**$ 46,800.00**

Nr. 3	**Payment on Delivery of Training** Training: $ 23,270.00 @ 50%	**$ 11,635.00**
	PAYMENTS TOTAL	**$ 141,958.00**

C. CURRENT ANNUA LICENSE RENEWAL FEE FOR SYSTEM(S):

RMS/MCS/AVL:		$ 14,000.00
CIS Interfaces		Included
	Total	$ 14,000.00

The First Annual Renewal occurs on the first anniversary date of the delivery of the Basic Program Products. In the event that a specific date is desired by the User, the First Annual Renewal Payment, and subsequent years, will be prorated to occur on that date.

D. TERMS

Net due upon receipt of Invoice as scheduled above.

E. ADDITIONAL LICENSE FEES

RMS	$ 2,000.00 per WS
MCS CAD Client	$ 800.00 per WS
MCS RMS Work Station (WS) Client	$ 2,000.00 per WS
MCS Map Client	$ 300.00 per WS
MEC Citation Client	$ 300.00 per WS
AVL Mobile Client	$ 300.00 per WS

F. FINANCING OPTIONS

CIS has financial plans to accommodate an agency's desire to purchase an entire system within its revenue stream.

SCHEDULES
NETWORK TECHNOLOGY

Hardware	$ 4,000.00	
System Software	$ 5,012.00	
Services	$ 7,200.00	
AVL Hardware	$ 8,876.00	
		$ 25,088.00

SCHEDULE 1
HARDWARE

SERVERS
By Norcomm **$ 00.00**

NETWORK HARDWARE

1. **Cisco Router (2)** **$ 4,000.00**
   - ASA 1941 Router
   - SMARTnet 24x7x4 Maintenance – 3 Year

Network Hardware Total **$ 4,000.00**

Hardware Total **$ 4,000.00**

SCHEDULE 2
SYSTEM SOFTWARE

1. Windows Server 2012	**$ 1,372.00**
• Windows Server 2012 Client Access License (14 @ $ 22.00)	
• Windows Terminal Server Client Access License (14 @ $76.00)	
2. Citrix	**$ 3,640.00**
• XenApp Presentation Server (14 @ $ 260.00)	
3. MS Word	
• MS Word 2010/2013 (14)	**La Grange Park**
System Software Total	**$ 5,012.00**

SCHEDULE 3
SERVICES

1. **Network Engineering** (3 Days @ $1,200.00/Day)	**$ 3,600.00**
2. **Install Client Work Stations** (2 Days @ $1,200.00/Day)	**$ 2,400.00**
3. **Test System** (1 Days @ $1,200.00/Day)	**$ 1,200.00**
Services Total	**$ 7,200.00**

SCHEDULE 4
AVL HARDWARE

1. Trimble Placer GPS (14 @ $ 515.00) • Power Cable • Fuse • 1 Year Warranty	**$ 7,210.00**
2. Miniature Bulkhead GPS Antenna Bundle (14 @ $ 99.00) • 5 Meter Antenna Cable/Right Angle Connector • Mounting Gasket • 1 Year Warranty	**$ 1,386.00**
3. Serial I/O Cable (14 @ $ 20.00)	**$ 280.00**
4. Installation Labor	**La Grange Park**
AVL Hardware Total	**$ 8,876.00**

SOUTHWEST CENTRAL DISPATCH

A synopsis of this centralized multi-jurisdictional

Enhanced 9-1-1 Emergency

Dispatch Center

March 2014

SOUTHWEST CENTRAL DISPATCH
OPERATIONAL AND HISTORICAL REFERENCE

1983 - Because of every rising costs and technological advances in public service, a group of police chiefs began meeting to discuss the possibility of receiving improved services for less money be sharing the costs of a single dispatching center for everyone involved.

1984 - Although many municipal entities met tot discuss the philosophy of advanced technology, shares operations and decreased costs, ultimately only a few took the necessary steps to cause this philosophy to become a reality. By July of 1984, ten municipal entities with foresight and vision entered into an intergovernmental agreement which became the foundation for Southwest Central Dispatch, an intergovernmental cooperation association.

The Village of Chicago Ridge
The Village of Dixmoor
The Palos Fire Protection District
The City of Palos Heights
The Palos Heights Fire Protection District
The City of Palos Hills
The Village of Palos Park
The Village of Posen
The Village of Robbins
The Village of Worth

1984 - A Search Committee was formed to seek qualified applicants throughout the nation to become the Director of Southwest Central Dispatch. With the hiring of the Director, the process began which would make the vision a reality. With the cooperation of the City of Palos Heights, Southwest Central Dispatch was provided with office space from which it began to build, organize, and establish its operations. During this time the City of Palos Heights constructed a building exclusively for Southwest Central Dispatch where its operations exist today at 7611 W. College Drive.

1986 - Even before the Center went on-line for dispatching services, the membership of Southwest Central Dispatch increased with the addition of the City of Blue Island on January 22, 1986. With the building in place, the acquisition and installation of equipment and the hiring of personnel was completed. Southwest Central Dispatch began operations on June 16, 1986. By the end of August of 1986, Southwest Central Dispatch was providing technological advanced Computer Aided Dispatching service to eight police agencies and seven fire agencies. Because of fiscal financial constraints it became necessary for the Village of Robbins to withdraw as a member of Southwest Central Dispatch.

The Blue Island Police Department
The Chicago Ridge Police Department
The Dixmoor Police Department
The Palos Heights Police Department
The Palos Hills Police Department
The Palos Park Police Department
The Posen Police Department
The Worth Police Department

The Blue Island Fire Department
The Chicago Ridge Fire Department
The Dixmoor Fire Department
The Palos Fire Protection District
The Palos Heights Fire Protection District
The Posen Fire Department
The Worth Fire Department

The operational base for the Center consisted of three radio dispatch consoles and a phone taker position. Subsequent to operational review and studies, it was determined that a fourth dispatch position was required at times to handle the requirements of the Center. This position was added and used as necessary.

1987 - Southwest Central Dispatch expanded into DuPage County when the Village of Willowbrook recognized the advanced technological

capabilities available through Southwest Central Dispatch and realized the cost savings value of a consolidation with Southwest Central Dispatch. For these reasons, the Village of Willowbrook became an active member of Southwest Central Dispatch.

Upon the inclusion of Willowbrook and the prospect of further expansion, operation review and studies confirmed a need for additional dispatch positions. Thereafter, a fourth position became fully operational and an additional four positions were established to be available as needed in the future to receive and handle incoming calls and additional mobile traffic requirements.

1988 - Southwest Central Dispatch increased its membership when the Village of Lemont recognized the advanced technological capabilities and the cost savings available through Southwest Central Dispatch and discontinued its own dispatching to become active members of Southwest Central Dispatch.

1991- 1992 The membership of Southwest Central Dispatch, realizing the importance of utilizing the best technology to provide the most responsive service to the residents of its members and the utmost in safety procedures and resources to the Police, Fire and EMS agencies of Southwest Central Dispatch, created Southwest Central 911 System which brought with it the most advanced state-of-the-art Enhanced 9-1-1 Telephone System to Southwest Central Dispatch. This system, which current supports over sixty-thousand access lines, went on line and in service on March 25, 1992.

1992 - Southwest Central Dispatch expanded into Will County when the Mokena Fie Protection District and the Frankfort Fire Protection District recognized the advanced technological capabilities and value of Southwest Central Dispatch, and became members of Southwest Central Dispatch. (Mokena Fire Protection District, April 1992) (Frankfort Fire Protection District, October 1992).

At this time, the Center's radio console equipment was expanded and upgraded to eight fully functional and capable dispatch positions to accommodate the additional work loads and the anticipated growth patterns of the future.

1993 - Southwest Central Dispatch again increased its membership by further expansion into DuPage County when the Village of Clarendon Hills, after conducting extensive research and studying the operations of various available dispatch centers, recognized the value of the advanced technological capabilities and the cost savings available through Southwest Central Dispatch, discontinued its dispatching facility and became an active member of Southwest Central Dispatch in May of 1993.

In October of 1993, the New Lenox Fire Protection district became a member of Southwest Central Dispatch because it recognized the advanced technological capabilities and cost value of Southwest Central Dispatch.

1994- The City of Blue Island chose to leave Southwest Central Dispatch and Southwest Central 9-1-1 System to establish its own 911 dispatch center over which it would have exclusive control.

1995 - To ensure Southwest Central Dispatch's members that the organization they supported was capable of meeting the highest professional standards available, both nationally and internationally, Southwest Central Dispatch became the first multi-jurisdictional emergency communications center, to be nationally and internationally certified by *The Commission on Accreditation of Law Enforcement Agencies* on July 29, 1995 in Buffalo, New York.

Southwest Central Dispatch again expanded into Will County when the Manhattan Fire Protection District became a member in October 1995 announcing that it too recognized the advanced technological capabilities and cost value of Southwest Central Dispatch.

The Village of Posen chose to leave southwest Central Dispatch and Southwest Central 9-1-1 System and consolidate with the City of Blue Island, its adjoining neighbor community.

1996 - Southwest Central Dispatch received a Five Hundred Thousand Dollar grant from the State of Illinois to upgrade its existing data system.

1997 - The Mokena Fire Protection District withdrew from Southwest Central Dispatch.

1998 - In a continuing effort to insure that Southwest Central Dispatch is capable of meeting the highest professional standards available, both nationally and internationally, Southwest Central Dispatch became the first multi-jurisdictional emergency communications center, to be nationally and internationally re-certified by *The Commission on Accreditation of Law Enforcement Agencies* on July 29, 1998 in Hershey, Pennsylvania.

Southwest Central Dispatch received a Six Hundred Fifty Thousand Dollar grant from the State of Illinois to upgrade its existing radio network to support numerical radio identification and an Automatic Vehicle Location System.

2000 - The Lemont Fire Protection District became a member of Southwest Central Dispatch.

The Village of Dixmoor withdrew from Southwest Central Dispatch.

Southwest Central Dispatch received a One Hundred Twenty Thousand Dollar grant from the State of Illinois to interface its CAD with the AVL mapping program.

2001 - The Village of Burr Ridge Police Department became a member of Southwest Central Dispatch.

In a continuing effort to insure that Southwest Central Dispatch remains capable of meeting the highest professional standards available, both nationally and internationally, Southwest Central Dispatch was again re-certified by *The Commission on Accreditation of Law Enforcement Agencies* on November 17, 2001 in San Diego, California.

The AVL Locating System for police vehicles went into operation.

2002 - Southwest Central Dispatch and Southwest Central 911 System currently provided state of the art radio and data communications and CAD dispatching to the following fourteen municipal entities in a three county area:

The Village of Burr Ridge
The Village of Chicago Ridge
The Village of Clarendon Hills
The Frankfort Fire Protection District
The Village of Lemont
The Manhattan Fire Protection District
The New Lenox Fire Protection District
The Palos Fire Protection District
The City of Palos Heights
The Palos Heights Fire Protection District
The City of Palos Hills
The Village of Palos Park
The Village of Willowbrook
The Village of Worth

Southwest Central Dispatch provides complete CAD dispatching services to its members' nine police agencies and eight fire agencies:

The Burr Ridge Police Department
The Chicago Ridge Police Department
The Clarendon Hills Police Department
The Lemont Police Department
The Palos Heights Police Department
The Palos Hills Police Department
The Palos Park Police Department
The Willowbrook Police Department
The Worth Police Department

The Chicago Ridge Fire Department
The Clarendon Hills Fire Department
The Frankfort Fire Protection District
The Manhattan Fire Protection District
The New Lenox Fire Protection District
The Palos Fire Protection District
The Palos Heights Fire Protection District
The Worth Fire Department

Subsequent to a change in administration, the Lemont Fire Protection withdrew from Southwest Central Dispatch.

2004 - In a continuing effort to insure that Southwest Central Dispatch remains capable of meeting the highest professional standards available, both nationally and internationally, Southwest Central Dispatch moved from Certification and sought full accreditation from *The Commission on Accreditation of Law Enforcement Agencies*.

2005 - Southwest Central Dispatch became the first independent multi regional communications center in the State to receive full accreditation from the *The Commission on Accreditation of Law Enforcement Agencies* in March of 2005.

In May of 2005, the Village of Indian Head Park was accepted as a member of Southwest Central Dispatch.

Southwest Central Dispatch and Southwest Central 911 System currently provided state of the art radio and data communications and CAD dispatching to the following fifteen municipal entities in a three county area:

The Village of Burr Ridge
The Village of Chicago Ridge
The Village of Clarendon Hills
The Frankfort Fire Protection District
The Village of Indian Head Park
The Village of Lemont
The Manhattan Fire Protection District
The New Lenox Fire Protection District
The Palos Fire Protection District
The City of Palos Heights
The Palos Heights Fire Protection District
The City of Palos Hills
The Village of Palos Park
The Village of Willowbrook
The Village of Worth

Southwest Central Dispatch provides complete CAD dispatching services to its members' ten police agencies and eight fire agencies:

The Burr Ridge Police Department
The Chicago Ridge Police Department
The Clarendon Hills Police Department
The Lemont Police Department
The Indian Head Park Police Department
The Palos Heights Police Department
The Palos Hills Police Department
The Palos Park Police Department
The Willowbrook Police Department
The Worth Police Department

The Chicago Ridge Fire Department
The Clarendon Hills Fire Department
The Frankfort Fire Protection District
The Manhattan Fire Protection District
The New Lenox Fire Protection District
The Palos Fire Protection District
The Palos Heights Fire Protection District
The Worth Fire Department

2006 - Southwest Central Dispatch completed a two year project to completely redesign and improve the CAD operating system and moved from an IBM mainframe environment to a server system and replaced all mobile data units. A complete renovation of the dispatch area was completed including replacing the existing Motorola communications consoles and Plant telephone system with a state of the art MODUCOM console and telephone system.

2007- Southwest Central Dispatch received a One Hundred Sixty Thousand Dollar CY PRES Fund grant to enhance center systems.

2008- Southwest Central Dispatch was recognized by and awarded "***Flagship***" status and awarded re-accreditation by *The Commission on Accreditation of Law Enforcement Agencies* in March of 2008.

2009- On January 1, 2009 the Village of Worth dissolved their Village fire department and entered into a contract with the North Palos Fire Protection District for services.

As of February 28th, the Frankfort Fire Protection District, the Manhattan Fire Protection District and the New Lenox Fire Protection District will be withdrawing from the membership of Southwest Central Dispatch to join a newly created Will County dispatch system.

On April 28th, 2009, the North Palos Fire Protection District quit the Oak Lawn Police Department dispatch and was accepted as a member of Southwest Central Dispatch.

Southwest Central Dispatch provides complete CAD dispatching services to its members' ten police agencies and five fire agencies:

The Burr Ridge Police Department
The Chicago Ridge Police Department
The Clarendon Hills Police Department
The Lemont Police Department
The Indian Head Park Police Department
The Palos Heights Police Department
The Palos Hills Police Department
The Palos Park Police Department
The Willowbrook Police Department
The Worth Police Department

The Chicago Ridge Fire Department
The Clarendon Hills Fire Department
The North Palos Fire Protection District
The Palos Fire Protection District
The Palos Heights Fire Protection District

2010- On April 28th, the Village of Hinsdale was accepted as a member of Southwest Central Dispatch and their police and fire departments began receiving dispatch services.

On August 19th, 2010, the Village of Crestwood became a member of Southwest Central Dispatch. Dispatching services to their police and fire departments began on December 1st, 2010

Southwest Central Dispatch provides complete CAD dispatching services to its members' twelve police agencies and seven fire agencies:

The Burr Ridge Police Department
The Chicago Ridge Police Department
The Clarendon Hills Police Department
The Crestwood Police Department
The Hinsdale Police Department
The Lemont Police Department
The Indian Head Park Police Department
The Palos Heights Police Department
The Palos Hills Police Department
The Palos Park Police Department
The Willowbrook Police Department
The Worth Police Department

The Chicago Ridge Fire Department
The Clarendon Hills Fire Department
The Crestwood Fire Department
The Hinsdale Fire Department
The North Palos Fire Protection District
The Palos Fire Protection District
The Palos Heights Fire Protection District

2011- Southwest Central Dispatch was recognized by and awarded re-accreditation by *The Commission on Accreditation of Law Enforcement Agencies*.

2013- In April 2013, the Board of Directors approved the membership of the City of Countryside into Southwest Central Dispatch. Dispatching services to their police department began on October 8th, 2013

Southwest Central Dispatch provides complete CAD dispatching services to its members' thirteen police agencies and seven fire agencies:

The Burr Ridge Police Department
The Chicago Ridge Police Department
The Clarendon Hills Police Department
The Crestwood Police Department

The Countryside Police Department
The Hinsdale Police Department
The Lemont Police Department
The Indian Head Park Police Department
The Palos Heights Police Department
The Palos Hills Police Department
The Palos Park Police Department
The Willowbrook Police Department
The Worth Police Department

The Chicago Ridge Fire Department
The Clarendon Hills Fire Department
The Crestwood Fire Department
The Hinsdale Fire Department
The North Palos Fire Protection District
The Palos Fire Protection District
The Palos Heights Fire Protection District

SOUTHWEST CENTRAL DISPATCH

OPERATIONS SUMMARY REFERENCE

Southwest Central Dispatch is able to provide state of the art technology and dispatch services though a Computer Aided Dispatch program uniquely addressing the many varied individual needs of each member of Southwest Central Dispatch. To meet changes in technology and current membership's requirements the entire CAD system was redesigned and written for residency on an HP Server which is interfaced with the center's server array to provide a computerized platform to handle the operational requirements of the Center. This redesign has kept proven technology and current department accommodations. In addition it has provided the platform to expand in all areas of public safety applications to accommodate the future needs of the growing public safety community. The CAD will continue to be controlled and maintained exclusively by Southwest Central Dispatch through its on-staff System Analyst. This allows Southwest Central Dispatch the latitude to modify, enhance and create computer

programs at will, to address the requirements of each and every member of Southwest Central Dispatch without the burden of relying on vendors who, at times, charge exorbitant costs and provide service at their leisure. Standard reports are generated on a scheduled basis for all members, and unique, individual reports can be generated for a member upon request. In addition to the routine productivity and managerial reports which can be created by every member on demand, all State mandated reports are capable of being generated individually or collectively on a monthly basis.

Every agency has a direct link to the Southwest Central Dispatch CAD system from each of their facilities through either a dedicated T1 data circuit or a microwave path which is maintained and paid for by Southwest Central Dispatch. This platform will support future plans and considerations critical to the plans of the State and other government entities. This circuit connects a workstation or agency network at every department location to the CAD system and resources of Southwest Central Dispatch. This connection provides a variety of services available to the individual departments from Southwest Central Dispatch including emergency call generated displays and printouts received by the Southwest Central 9-1-1 System and/or any incoming calls for service which is generated at Southwest Central Dispatch. This information is printed and/or displayed on the computer at the agency's facility at the time it is created. This link also provides the conduit through which each facility can access their records and statistical data resident on Southwest's server computer. Those records can also be updated for the purposes of record reporting. Southwest Central Dispatch maintains the security procedures which prohibit unauthorized alteration of critical record information from the remote facilities and limit the areas/programs resident on the server which can be accessed by personnel outside Southwest Central Dispatch. Resident on the server and available to all members are numerous statistical and managerial reports which can be generated to meet each individual agency requirements. Custom reports are readily available through the center's System Analysts. In addition, Southwest Central Dispatch provides T1 circuit connectivity direct to Springfield for each department which facilitates efficient and expedient LEADS service as well as other provided resources available both through the State and Southwest Central Dispatch. Every law enforcement agency can utilize this conduit to access CLEAR.

SWCD collects data on every call handled. This captured data is held at SWCD and maintained in a server array. The data can be delivered to an agency record management system through Wide Area Networks (WANS) which are

currently in operation in Southwest Central Dispatch's system. The same applies to data reported to Firehouse software.

Currently all mobile units are going through an upgrade of both hardware and software. As part of this upgrade, the end of life AVL system will be upgraded along with internal mapping and routing abilities. This AVL system provides for officer safety and incident control Command personnel will be able to view in real time the response/location of their vehicles. When initially instituted the AVL system greatly enhanced officer safety by providing a method whereby the Telecommunicators can locate any officer and their vehicle in emergency situations solely by locating the XY coordinates sent through the AVL system by on-board equipment in the vehicle to the Center on the AVL mapping system. This system may also be accessed by the respective departments for a designated computer at their station. These upgrades are being at no cost to members.

An integral part of the CAD system is a mobile data system which provides a direct communications link between the mobile units and Southwest Central Dispatch through a wireless private Verizon Network. The mobile units are being equipped with Panasonic CF31, CF19 and Z1 tablets as appropriate. This upgrade will allow for agency use of dedicated non-interfering agency programs. These mobile units have a direct data link to the CAD at Southwest Central Dispatch. This link provides a non-voice data exchange which eliminates record time delays, as well as a mobile messaging system from every agency directly to all or specific mobile vehicles. Additionally, the data system and the terminals in the vehicles have other capabilities including receiving the call record which is displayed on a screen for ready reference, allowing access to ancillary location and resident/response safety information, fire pre-plans, non-voice communications, as well as systems interoperability and status and time records for fire and police operations.

SWCD has completed the upgrade of all police radio systems and fire dispatch systems with current state of the art systems, digital and narrow band capable. There are currently eight fully upgraded integrated dispatch positions providing radio and phone communications. SWCD provides Enhanced 9-1-1 Phase II telephone service with current mapping systems. Of the eight available dispatch positions, two positions are designated as fire dispatch positions and manned 24X7.

Southwest Central Dispatch utilizes two (2) main police dispatch UHF frequencies, four (4) main fire dispatch frequencies as well as Mutual Aid(White),

and IFERN. There are additional UHF, VHF and 800 frequencies for expansion and interoperability. SWCD has the ability to communicate with State agencies, surrounding County agencies and the Department of Justice. With the completion of the integrated dispatch system the number and combination of the radio infrastructure will be nearly limitless.

SWCD Enhanced 911 Telephone System provides wire line and wireless enhanced service. The center currently has dedicated trunks for wire line and wireless totaling twenty six and the existing equipment is expandable. Southwest has three alternate PSAPs available for emergencies and acts as an alternate PSAP for Cook County Sheriff's Police Department, South. In addition, at this time, Southwest Central Dispatch maintains all the pre-existing seven digit emergency numbers for all member agencies as well as provides limited after hour administrative telephone functions.

Depending upon the shift and season, there are four to six people in the communications room at the Center with a Shift Manager or Acting Shift Manager on all shifts with additional personnel assigned as deemed necessary. All Telecommunicators and supervisors are LEADS certified, EMD certified and receive retraining on a regular basis to assure their skill level remains proficient and acceptable to performance standards.

Southwest Central Dispatch provides complete Police, Fire and EMS dispatching service to sixteen municipal entities covering an area of over 185 square miles of land mass in three counties with a resident population of approximately 175,000 people. In the past year SWCD processed over 209,600 calls of which 9-1-1 and emergency calls totaled over 126,000 resulting in 160,492 emergency dispatches. Of these dispatches, 141,853 were police related and 18,629 were fire and EMS related.

As an Intergovernmental Cooperation Association by statute, Southwest Central Dispatch is governed by its By-laws which provide representation for each member of the Association. The CEO or their designees sit on the Board of Directors. The Board of Directors establishes Southwest Central's policy, establishes the by-laws, and sets rate of assessment and approves its budget. Every member of Southwest Central dispatch has an equal voice in the Association through its elected CEO or their designee. Additionally, they have an equal input in the operations of the center through their police and/or fire chief who sit on the Executive committee which meet monthly for daily affairs.

The chief of each fire/police agency is a member of the Executive Committee, which, in general provides direction to and oversees the overall operation of Southwest Central Dispatch subject to the limitations established by the Board of Directors and by-laws. Municipal entities seeking to be come part of southwest Central Dispatch must do so through enacting ordinances to become part of the intergovernmental Cooperation Association. New members of Southwest Central Dispatch are admitted in accordance with the requirements of its By-laws

Southwest Central Dispatch provides professional dispatch services as an inter-governmental cooperation association, constantly upgrading technology and method of service determined to be beneficial to its members and the organization. Currently, this organization has the ability to expand with additional agencies who desire to be part of Southwest Central Dispatch and enjoy the technology and services immediately without the expense of establishing and maintaining a dispatch center. Looking to the future, Southwest Central Dispatch will maintain the capability and ability to provide these services to organizations who wish to benefit in technology and cost savings through consolidation of services.

In summary, this Southwest Central Dispatch, through the formation of a cooperation association by statute and unwavering commitment by its members, provides state of the art technology and resources which can be uniquely designed or modified for the member agencies which otherwise would be financially prohibitive on an individual basis. History has shown that this operation has provided an overall cost savings for the members and in-depth human resources which could not have been attained on an individual basis. Southwest Central Dispatch has the capability to provide these services to organizations who wish to benefit in technology and cost savings through consolidation of services. To this end, Southwest Central Dispatch will assist any organization sharing these values and goals in determining if such a consolidation would be beneficial.

Southwest Central 9-1-1 System, an ETSB

There exists and Emergency Telephone System Board titled Southwest Central 9-1-1 System which is also a cooperation association by state statute. The governance of this association is modeled as the governance of Southwest Central Dispatch. As an ETSB this association receives and expenses surcharge funds by statute. The Board of Directors is comprised of those member agencies that do not have or have dissolved their own ETSB, the officers of the Executive Committee and the Director of Southwest Central Dispatch. The chief of each fire/police member agency and the Director of Southwest Central Dispatch comprise the 9-1-1 Executive Committee, which, in general provides direction to and oversees the overall operation of the system subject to the limitations established by the Board of Directors and by-laws. The Board of Directors approves and annual budget establishing in what manner the surcharge funds are to be used

Finances

Each Association establishes an annual budget, all inclusive of all anticipated expenses, which is reviewed, approved and recommended by the Executive Committees to the Boards of Directors annually. The Southwest Central Dispatch budget sets the rates and expenses for the fiscal year as approved by the Board of Directors. The Board of Directors for each Association review, modify is necessary and approve the fiscal budgets and rates annually.

The current approved budget for Southwest Central Dispatch is $3,987,736. In order to establish the rate of assessment, all revenues obtained from outside of Southwest Central Dispatch are subtracted from the required budget amount. The remaining amount needed to fund the organization is divided between police and fire by a Board approved formula. The police assessment is determined by the number of sworn personnel divided into the percentage of expense determined. For existing members, the current rate is $11,027.42 per full time officer or the equivalent. This assessment is the only expense for the fiscal year.

The fire assessment is determined by the total number of calls during the preceding calendar year divided into the percentage of expense determined. The current rate is $$27.20 per call. This assessment is the only expense for the fiscal year.

It is anticipated that there will be a 2.5% increase for fiscal 2014-2015. This would assess $11,303.11 per sworn officer and $27.88 per fire call.

For new members, there is a one-time membership fee of $5,000.00 per agency. Additionally, there will be ancillary charges to establish the necessary resources for providing the provided level of dispatch service, i.e. radio equipment, microwave equipment, vehicle equipment, etc. This requires a review and survey to make a determination of what is necessary to bring your agency on-board with Southwest Central Dispatch.

MEMORANDUM

TO: Julia Cedillo, Village Manager

FROM: Chief McCollum

SUBJECT: Consolidated Dispatch Follow-Up Items

DATE: February 14, 2014

The following information is being provided as a follow-up to our discussion in your office on Wednesday February 12, 2014. We should have the majority of the other information to you by the end of next week (quotes from Norcomm and S.W. central).

Total Prisoners Held Overnight in LaGrange Park by Year

2013	37
2012	19
2011	16

Window Hours/Receptionist at PD

27 departments having a consolidated dispatch center were contacted. (The Departments by name and respective hours are attached on a separate document).

Of the departments surveyed, 15 (55%) provide 24-hour staffing for walk-in customers. Nine of the agencies (33%) provide between 11 and 16 hours of service), and 4 had between 8 and 10 hours of walk-in opportunities.

Saturday hours were offered by a combined total of 19 agencies (70%). Of those offering Saturday hours, 15 were the 24-hour operations previously indicated. The others, with the exception of Hinsdale, were open for at least 8 hours on Saturday. Hinsdale is open for six hours (8:00am – 2:00 pm) on Saturday. Countryside PD was the only one of the Saturday respondents also open on Sundays. This means that 20 of the 27 (including the 24-hour operations) are also open on Sundays as well.

Please let me know if you have any questions or need any additional information.

Thanks.

All towns listed are using a combined dispatch center.
(Towns that do their own dispatching were eliminated from the list.)

TOWN	hours of operation			# hrs. staffed
	start (am)	end (pm)		
Addison	8:30	5:00	phone off @ 4:30/no Sat.	9.5
Arlington Heights				24 hrs
Bartlett				24 hrs
Bellwood				24 hrs
Bensenville	8:00	11:00	Mon - Sat	15
Bloomingdale				24 hrs
Bridgeview				24 hrs
Burbank				24 hrs
Burr Ridge	8:00	8:00	no Sat.	12
Cicero				24 hrs
Clarendon Hills	8:00	7:00	no Sat.	11
Countryside				24 hrs
Darien	7:00	7:00	Sat & Sun 7:00 - 3:00	12
Elmhurst				24 hrs
Glen Ellyn				24 hrs
Hinsdale	8:00	10:30	Sat. 8:00 - 2:00	14.5
Hodgkins	6:00	10:00	no Sat.	16
Indian Head Park	8:00	8:00	no Sat.	12
Lombard				24 hrs
Melrose Park				24 hrs
River Forest				24 hrs
River Grove				24 hrs
Warrenville	6:00	10:00	Sat. 9:00 - 5:00	16
Westchester				24 hrs
Westmont	9:00	5:00	no Sat.	8
Willowbrook	8:00	11:00	no Sat.	15
Wood Ridge	8:00	4:30	no Sat.	8.5

2/13/2014

Village Board Agenda Memo

Date: February 4, 2014

To: Village President and Board of Trustees

From: Julia Cedillo, Village Manager

Re: **West Suburban Public Safety Dispatch Consolidation Study – AECOM Report**

General Background

In 2010-2011, the Villages of La Grange Park, La Grange and Western Springs engaged in a case study evaluation to explore opportunities for shared services. The study examined police, fire and communications services and provided an assessment as to where compatibility for shared services exists. The study also identified opportunities to share resources and partner in the delivery of core public safety services which eliminate redundancies, and possibly result in cost savings. The report identified emergency dispatch service or communications operations as having great promise in terms of functionality and cost savings when considering shared service between the communities.

Subsequently, the Village Board discussed further exploration of a technical services study to better understand the feasibility of consolidating into a single dispatch center. At the time, it was the consensus of the Village Board to move forward with engaging in a technical services study with the Villages of La Grange and Western Springs. The study would evaluate the strengths, weaknesses, and opportunities of consolidating the dispatching functions as well as examine the costs and benefits of the consolidation as well as provide an implementation plan for the recommended solution. In 2012, through a well vetted RFP process, the three communities unanimously selected AECOM as the preferred consulting firm for the project.

AECOM Study

Throughout 2013, staff from each of the communities met with AECOM in the development of the study report. In October 2013, AECOM provided an overview presentation of their findings. In late November, AECOM presented a final draft for staff review. The work completed by AECOM is thorough, integrating data collected by Police and Fire Chiefs, Village Managers, as well as information gathered through interviews with the Village Presidents. AECOM is recommending that the three communities proceed with developing a plan to implement a consolidated public safety dispatch center located at the La Grange Police Department, 304 W. Burlington in La Grange.

Given the AECOM recommendation, there are a number of benefits as well as some challenges that warrant thoughtful consideration. At the January 2014 Board Meeting, AECOM presented their findings and recommendation to the Village Board. Following the presentation, the Village Board identified a number of items for staff follow-up to lead their discussion on this matter for the February 2014 Work Session. Written staff responses to those items are attached to this memo.

Documentation

- Consolidated Dispatch Follow Up Items
- *Previously Distributed:* AECOM Final Report: West Suburban Public Safety Dispatch Consolidation Study, November 22, 2013, and Addendum Replacement Page 49B *(inserted)*

Dispatch Consolidation Follow Up

1. **What kind of agreements or arrangement is in place for the Village of Westchester (NorComm) and the City of Countryside (Southwest Central Dispatch?)? Both communities migrated to an established dispatch service center.**

   Response provided by the Police Department

   Westchester joined NorComm, a private company in 2013. The relationship does not provide for a governing board. Westchester is considered a client, and pays for the dispatch services provided, including RMS and CAD. Operational issues are addressed to a designated management employee at NorComm.

   - Westchester pays $506,419 to NorComm annually for Police and Fire dispatch services on a 10-year contract. The contract includes the start-up costs, which will be eliminated after 2 years.
   - Westchester staffs their front desk with civilian employees 365 days per year, 24 hours a day. The annual cost for such staffing is $150,000.

   The Countryside Police Department belongs to Southwest Central Dispatch[1]. This consolidated dispatch center serves approximately 15 communities and included police and fire departments and a service population of approximately 180,000. They are an accredited dispatch center by the Commission on Accreditation of Law Enforcement Agencies (CALEA). Each participant's Mayor or Village President serves on the governing board. Operational oversight is provided by the Chiefs of the Police and Fire Departments of the participating departments.

   - Countryside pays approximately $352,000 per year. The exact amount could not be provided to us, because the actual amount in 911 surcharge fees was not known. It was estimated at approximately $100,000 annually and is included as part of the $352,000 estimate.
   - Countryside PD staffs their front desk with civilian employees, 365 days per year, 24 hours per day. The annual cost for such staffing is $120,000.

2. **What is the cost of purchasing our own equipment compared to consolidation?**

   Response

   In 2008, the Village spent approximately $380,000 on a complete new set of equipment for our Communications Center. This included new consoles with new equipment (computers), voice logging recorder, UPS unit, new rack equipment and replacement of transmitters, a new central electronics bank in the basement (telephone switch for 911 and incoming calls which interfaced to phone system and radios), and new furniture. This upgrade did not include a new records management system (RMS) as we had previous upgrades with the PIMS agency beforehand. This also did not include a computer aided dispatch (CAD) system. In 2009, the Village sought out a quote for a both RMS and CAD, and received a quote for approximately $230,000 from Computer

[1] Countryside residents receive the services of Pleasantview Fire Protection District, which includes dispatch.

Information Systems, Inc. (CIS), which likely included some hardware upgrades for the mobile components of our vehicles.

Current

- 2008 Console Equipment and Coms Center Upgrade: $380,000
- *New RMS and CAD (estimate only):* *$240,000 - $250,000*

  Total: *$620,000 - $630,000*

Consolidation Cost according to AECOM Report

- Our share (28.1%) of one-time capital expenditures (pg. 45): $237,585

3. Are there challenges in our current dispatch operations or response service – or where might service be improved?

Police Department Response

The following challenges exist in our current operation:

- No CAD system.
- We are the only agency still using PIMS as our RMS. It's adequate, but there are far superior systems. The longevity of the system is an ongoing question.
- Police officers provide dispatch relief, which accounts for a minimum of 3 hours per day.
- Sick calls or the unavailability of a dispatcher require a sworn officer to staff dispatch.
- Advancements in Fire Service protocols require increased skills and familiarity.

Fire Department Response

Emergency Medical Dispatch

This has been the highlight of discussion thus far. This would be a great improvement to services, and in some cases, can be critical in saving a resident's life. Without getting into all of the details here about how the service works, I believe residents have the expectation that such services are already being provided. There are many stories in the news media where the audio and/or transcript of the dispatcher's conversation with someone in need are played and/or shown, where a dispatcher talks someone through CPR or other life-saving action. When it comes to medical advice and direction, it is currently against the law for our dispatchers to provide such help or guidance.

Computer Aided Dispatching

There are various benefits and inefficiencies that can be overcome with the utilization of a CAD system.

- *Critical Safety Information.* Information regularly provided by residents in regards to those with special needs and certain medical conditions cannot be properly maintained or easily retrieved in emergencies. For instance, there have been a number of occasions where residents have told us a loved one has a special medical condition which requires special care, or that a loved one is

incapacitated and is not capable of self-rescue during a fire or another emergency. A CAD system would allow this information to be flagged by address, and when the incident is entered in the CAD, the information would be displayed for the dispatcher to alert responding personnel. The information would also display on vehicle Mobile Data Terminals. The same applies to lock box information and/or critical building safety information for firefighters. For instance, if firefighters were responding to a business with a unique dangerous roof structure, or a high concentration of dangerous chemicals stored in a specific area, the address would again be flagged and the CAD system would automatically display a caution note to dispatchers and responding personnel. The CAD system could also be used to alert EMS personnel and police officers to past incidents at a particular address where there was concern about a violent encounter or situation. Once in place, these types of features eventually could be easily expanded upon, such as the CAD system holding floor plans of schools and other facilities, which would be accessible by responding fire and police personnel for a variety of emergencies.

- *Speed and Accuracy.* Although computer systems do at times experience problems, once properly trained, a CAD system can improve the speed and efficiency of call handling. Many systems allow for 911 and other calls to automatically be loaded into the system in real time, and can provide run cards and/or dispatching instructions to the dispatcher. For instance, if there is a reported structure fire at a particular address in La Grange Park, the CAD system could provide the dispatcher specific information regarding what departments and/or units should be sent. This auto-assignment avoids the dispatcher's (or police officer's) reliance on memory or saves time in manually looking up the procedures in binder for a particular situation.

- *General Information Sharing and Operations.* Currently, when recording information related to fire and EMS incidents and responses, it is all hand written. As such, the information being relayed from the caller is written down into a paper response log, and any additional information such as the times fire department units are responding and/or arriving on the scene, are also manually written down. This type of paper system is very burdensome when creating additional reports. For instance, once the response log is hand written, EMS personnel on the ambulance and/or personnel at the station have to telephone the dispatcher to get the times, which are then handwritten down in their notes. This information is then transposed into a computerized "fire incident worksheet" or EMS report. For fire incidents, this information is then re-entered into our National Fire Incident Reporting System report, which is then transmitted electronically to the Office of the State Fire Marshal's office on a regular basis. A CAD system would most likely eliminate many of the middle steps, as the information from the CAD could automatically be downloaded into NFIRS report if warranted. Also, anyone with access to the CAD system screen could see the call information and response documentation in real time, allowing them to access information they need, instead of tracking down the paper copy.

Job Function

Currently, patrol officers regularly fill-in for dispatchers during lunch breaks, vacations, and other occasional time off. While they are experienced first responder professionals, they do not have the critical training and expertise of a public safety telecommunicator/dispatcher. As such, their familiarity with handling fire and EMS emergencies is limited in this role as compared to our dispatchers. As a result, this can present itself as a challenging situation for officers who are required to handle fire or life safety emergencies that are complex, stressful, and where time is of the essence.

4. **What is the status of the fiber connect? How feasible is this and are the schools already participating or want to participate?**

Response provided by the Village of Western Springs:

It is believed to be more than feasible, as many fiber connections are currently in place in Western Springs, with their Metropolitan Area Network. All of their Village's facilities are connected, all of the public schools, the Catholic grade school, the Library, and Lyons Township South. Expansion of the system would include the oversizing of the fiber (i.e. increase the number of strands to service both La Grange and La Grange Park). The greatest challenge to expansion/connection is getting under the railroad. One possible solution is to identify some existing conduit. The Village of Western Springs has a direct connection into the Internet at their end which is more than sufficient to handle communications sharing for public safety operations for consolidated dispatch (total potential space is about the equivalent of 600 T1s). In addition to the Village of Western Spring's own uses, they have effectively provided the children in their area with world class Internet connections, perhaps matched in a few places around the country, but probably not exceeded.

5. **What is currently taking place overnight at Village Hall? Are there personnel in the building after hours and overnight?**

Police Department Response

The only personnel in the Police Department at night are the on-duty telecommunicators and any police officers with arrests or who are completing required reports. Officers frequently take their breaks within the Police Department. Telecommunicators monitor prisoners via audio monitor. They also perform data entry duties, filing and interact with any walk-ins.

Fire Department Response

There are two paramedic/firefighters on-duty every 24 hour shift, and are housed overnight at Fire Station One, which is part of the Village Hall Complex. Based upon their scope of work, they are allowed to sleep overnight, and at times leave the building overnight to respond to emergencies. There are occasional times where additional fire personnel are in Fire Station One overnight when they respond back for fire calls, but in most cases, that is only for short durations.

6. **What is staff's view of consolidation – what are the pros and cons, the upsides and concerns?**

Administration Department Response (re AECOM Recommendation)

Benefits

It is likely that consolidation will result in enhanced 911 Dispatch service provision, a reduction in future infrastructure costs through cost sharing, and enhanced interoperability between the communities. Consolidation will allow the three communities to integrate EMD, something we otherwise could not afford on our own. Specific to La Grange Park, consolidation will introduce new technologies, resulting in the modernization of information systems within the Police and Fire Departments, resulting in efficiencies to operations and reporting requirements. Consolidation will also allow our Police Department to free up sworn officers who are currently assigned to dispatch duties as needed. Consolidation of dispatch for the three communities will lead to a shared standard for public safety telecommunications, which over time may expand to other public safety services, potentially leading to other opportunities for shared service models in the future.

Additional Benefits of AECOM's Recommendation for Consolidation

- Will allow for greater control over operations, service levels, and specialty service levels (as compared to other consolidation models).
- The three Villages already share a radio system and frequency. Other consolidation models, such a regional center may require changes to our radio and apparatus identifiers.
- While we can obtain a new RMS and CAD on our own, the New World system with Crash Data reporting will create efficiencies for our patrol officers.
- A robust CAD and RMS system with the mobile component will allow the patrol officers to access data, complete dispositions in the field, allowing them to remain on the street rather than coming in to complete paperwork.
- A shared CAD and RMS will enhance interoperability and efficient information sharing with our neighbors. These enhancements may lead to other public safety opportunities.
- Consolidation will create efficiencies in responding to Freedom of Information Requests. Our Police Department processes approximately 150 -160 per year.
- The recommendation allows us to consolidate dispatchers from the three communities to one center, not likely an option under membership to a regional consolidated dispatch center.

Challenges

Our dispatchers currently provide 24 hour window service for the Police Department where someone is available to handle a number of service requests. According to a recent activity study, there are nearly 700 visits per month, averaging about 24 visits in a 24 hour period with about 60% of the activity in the 7 a.m. to 3 p.m. shift. With consolidation, the Village would have to identify alternative methods of servicing these walk-in activities. If these services cannot be accommodated with existing Village staff, we will have to hire personnel (most likely part-time, estimated at $50,000 per year) to greet walk-ins and tend to service requests. This would add to the cost of

consolidation. Further, the Village will have to decide whether window services are provided after business hours as well as whether there will be access to the Village Hall lobby overnight. Whatever changes are considered, the Village will have to manage expectations and anticipate service needs for a successful transition.

Also, as equipment, software and intergovernmental communication plays an important role with dispatch and reporting operations, police officers and staff and fire personnel will need to be familiarized and trained with the new technology. Overall, there will be a number of operational or process changes, which will have to be evaluated, planned for and executed, requiring dedicated staff time.

Finally, there is greater flexibility (in terms of responding to conditions) in controlling long-term/short-costs, service levels, performance expectations when you are the only controlling entity. Shared governance will require strong communication and a shared vision of expectations and responsibilities. Therefore, it is essential that should the Village move forward with consolidation, there be a thoughtful process in the development of an intergovernmental agreement, a common understanding of service goals and performance objectives, and a detailed process for the transition that works for the three communities. This can be less of a challenge when partnering communities are similarly situated (compatible), are proximate in location, and have a familiarity with one another's operations and environment.

Police Department Response

Consolidated dispatch works. It has proven to do so in DuPage County for nearly 40 years, with Ducomm. Whether consolidated dispatch is or is not a fit for any community, including La Grange Park, is subject to many variables. Listed are some of the considerations and concerns for the consolidation of dispatch services.

Please note that in offering these observations, many of them should be prefaced with a preamble – "depending upon the chosen model of consolidation". This cautionary inclusion recognizes that consolidating with the subject communities may not be the most cost-efficient or "best" solution and that other opportunities or arrangements, requiring further exploration may be more cost-effective and equally or more desirable, given the economics.

Pros Relating to Consolidating Dispatch Services (for Consolidation in General)

- Transfer of management, supervision, payroll, etc. to another entity.
- Potential for increased training for telecommunications personnel.
- Police officers no longer would provide desk relief – more officers available.
- Potential for cost savings and improved efficiency (EMD, CAD, RMS)
- Big ticket items would be shared by participants.
- Decreasing 911 revenues would no longer be critical to support stand-alone operation.
- Liability for monitoring fire and burglar alarms would be reduced by transferring responsibility.

- FD calls would be better handled by fire-specific, trained personnel.
- EMD is added (and required) for consolidated agencies.
- Current personnel may be able to retain positions and even be paid a higher rate.
- Increased advancement opportunities for dispatch center personnel.
- Sharing costs could reduce fiscal strain when NG-911 requirements take effect.
- Dispatch consolidation has proven effective in numerous other jurisdictions – including those who have reduced the hours the station is staffed.

Cons Relating to Consolidating Dispatch Services (for Consolidation in General)

- Potential loss of 911 funding – some agencies require direct transfer.
- May be more expensive.
- Governance structure may be cumbersome.
- Loss of direct control/supervision.
- Perceived drop in service to the community if station hours are reduced – loss of the human connection, operations centered on crime and emergencies rather than customer service.
- Existing personnel may not be acceptable and lose their employment.
- Potential loss of fire/burglar alarm revenue and costs to break contracts.
- Current equipment, furniture and programs become obsolete – Moducom Consoles, Eventide Recorder, Overnight Parking Program, Cimmeron radio ID, etc.
- If station is staffed 24/7, considerable costs are involved. (Elmwood Park pays $150,000 per year).
- Ancillary duties, such as prisoner checks, traffic bonds, ticket payment processing, animal log books, senior call program, LEADS compliance, etc., transferred to another entity.
- Clerical staff will need to be added, even if the station closes during certain hours.
- Difficult and potentially expensive to go back once you consolidate.
- Depending upon the chosen model, radio equipment may require replacement.
- Start-up costs may be excessive.

Fire Department Response

There are various pros, cons and uncertainties, but I believe consolidation to be well overdue. I believe we need to provide Village residents with more efficient services, while reducing the potential for, or the actual amount of, increased service costs in the future. If we had a much better revenue base, and could commit to telecommunicators/dispatchers being on duty 24 hours a day, utilizing a CAD system and providing EMD, I probably wouldn't feel as strongly about consolidation at this time. Even so, I still might support it in order to address future financial concerns regarding technology replacements and enhancements.

Pros

There are obviously many pros or upsides from the fire side of things, many of which have been identified above in question number three. There is also an upside in that we already conduct a great amount of automatic-aid and mutual-aid together, especially with La Grange and with sharing

our ambulances. As such, some minor additional efficiencies would be gained in saving time, by the amount of radio traffic that now goes back and forth when requesting an ambulance from one another. In the consolidated dispatch, they would immediately know who has an available ambulance between the three agencies, and be able to immediately dispatch it.

Cons

Although overall beneficial, there are a number of concerns in moving forward, especially with uncertainties. The first is that the start-up will take staff time, work and money. Anyone who has consolidated, whether it be a Communications Center or another department or agency, will tell you it isn't easy. This work and process though will hopefully come out with the anticipated improved services and efficiencies in the end. There is also the concern regarding retention of current employees. This should be closely evaluated in regards to how this would be handled, and if desirable, build provisions into agreements to allow for such. Also, there are some concerns regarding operations. It helps we are in the same MABAS Division, but each Fire Department may have to somewhat modify a few of our individual basic dispatching procedures to make it easier and less confusing for the joint center to handle incidents. Again, there are some uncertainties, especially related to some technical issues as we move forward. For instance, we would not want to lose our ability to monitor fire alarms at the dispatch center, especially wirelessly. It is likely though, based upon our research thus far, that our current fire alarms could be easily monitored at the new center, and new alarms could be added from the other communities to the wireless system. What we don't know yet for sure is how our current monitoring agreement with our current vendor would be viewed and/or handled. We would hope and work towards an easy transition, but there is some unique state legislation currently being proposed by another alarm vendor that could impact municipal fire alarm systems throughout the state. It is too early to tell what impact that would have to us.

7. **What level of service would the Village provide after consolidation – in other words, how would we handle administrative tasks that were typically completed by dispatchers?**

Although the information would be very helpful for Village Board discussion, staff believes that it is too soon to identify how each task would be handled where. Below you will note a number of tasks currently handled by dispatch. Some of these tasks would be transferred to a consolidated center, some tasks are currently handled also by our Village Hall front counter, and some could be absorbed by our Village Hall front counter. It is likely that the remaining duties would be best handled by part-time front desk personnel at the Police Department. Re-assignment of these duties would be evaluated during a consolidation transition process.

<u>Communication Center Duties and Tasks – Requiring Backfill</u>

Walk Up Window and Administrative Calls

Public Walk-in Counter Service

Answer department administrative lines and direct call to proper person

Contact public works department after hours

Receive requests and inquiry for information from the general public

Issue copies of and collect fees for accident reports
Receive FOIA requests and direct to proper person
Stock and issue forms for the public. Firearms Owners, Rules of the Road, FOIA, etc.
Maintain lost/found animal log
Maintain streetlight/traffic light outage log
Maintain business contact file
Maintain repossession/relocation log
Maintain tow book
Maintain vendor/visitor book
Maintain petty cash drawer
Create/Complete Watch Commander log
Closed Home program
Sell Village vehicle and animal licenses
Issue Village bicycle licenses
Receive and grant parking permission (both daytime and overnight)
Elderly call-in program

Citations
Receive, process and file traffic citations
Receive, process and file parking, compliance and ordinance "L" citations
Assist with court dates, bonds, payments, Gov-pay, etc. for traffic, parking & compliance citations

Local Database
PIMS inquires
PIMS dispatch card entry
LEADS inquires / Entries / Add-On
LEADS Coordinator - LEADS Validations, LEADS Audits
I-CLEAR inquires

Alarm Board
Monitor Alarm System
Maintain Alarm System Information (keyholders, business contacts, etc.)
Notify and Track OOS alarms
Notify and Track trouble alarms and make appropriate notifications

Monitoring
Monitor prisoner audio surveillance

Prisoner & Arrest
Search and make physical prisoner checks (Matron Duty)

How Other Villages Handle the Transition of Tasks

To provide the Village Board with some sense as to how a Village might handle the transition of administrative tasks after consolidation, the Police Department conducted research, and provides the following findings:

Burr Ridge

Dispatching is done by Southwest Central Dispatch. Their station is staffed with a records clerk Monday through Friday 8am-8pm. Full records access and informational assistance is available during those times. After 8pm, a telephone is available for anyone in need of a police officer at the station. It is connected to Southwest Central Dispatch and, when needed, an officer is dispatched accordingly to the PD. They do not house prisoners, since they are in DuPage County and prisoners are taken directly to the jail in Wheaton.

Countryside PD

They belong to Southwest Central Dispatch. Their Records Division works 8am-4pm, Monday through Friday. After that, a part-time community service officer staffs the front desk. There is a part-time person on duty to receive visitors 24 hours per day. After records closes, the CSO takes overnight parking permission calls, ticket payments, and walk-in accident reports. They also check on prisoners housed in any of their cells. FOIA requests are left until the next scheduled full-time records clerk is on duty.

Westchester PD

Dispatching is done by Norcomm. This was the most unique operation we found. There are two union positions in the records operation. One is the senior clerk, who works 7am-3pm Monday through Friday, and the other clerk, who works 3pm-11pm Monday through Friday. All other staffing is done by part-time employees, who are limited to 30 hours per week and receive no benefits. Because the full-time records clerk positions are covered under a restrictive labor contract, their duties are limited to being at the desk, conducting prisoner checks and referring various matters/questions to the on-duty patrol supervisor. The non-union part-time employees do no data entry, filing, copying, etc. Any FOIA or union specified duties may only be performed by the 2 represented employees.

Hodgkins PD

Dispatching is done by Southwest Central Dispatch. Their station is staffed for records access from Monday through Friday 6am-10pm for records and informational assistance. No records access or PD staffing is provided, except during the aforementioned days and hours. After hours, a telephone is available for visitors to pick up. It is connected to Southwest Central Dispatch. Any prisoner checks are performed by police officers. All other non-emergency matters must be conducted during the hours staffing is provided.

8. **Please provide an idea of the budget impact.**

Response: Page 49 of the AECOM report displays the budgetary impact over 10 years based on assumptions adopted by the consultants. This translates to about $267,133 over a ten year period. Other potential budgetary impacts include the Fire software ($20,000 already included in the Five Year Plan), and costs related to additional part-time staff for administrative duties, if necessary. If administrative tasks cannot be handled by existing staff, this new cost is estimated to be approximately $50,000 per year. If the Village prefers to offer service hours extended beyond business hours, this cost would be more.

9. **What are other communities doing for similar services?**

Municipalities provide for dispatch service utilizing the following models:

In-house Dispatch or Communications Center – These communities are entirely self-reliant when it comes to costs and liabilities and have singular control over issues related to governance. This is La Grange Park's current model.

Communities: La Grange Park, La Grange, Western Springs, Brookfield, Maywood, Berwyn, Riverside *(there are likely more in our region and throughout the Chicagoland area)*

Large Regional Telecommunications/Dispatch Provider – these are larger intergovernmental cooperatives serving multiple police and fire agencies. New members typically do not have a role in governance but pay an annual contribution for services. These centers typically do not provide for a-la-cart or tailored services for participating communities.

- Southwest Central Dispatch: Burr Ridge, Chicago Ridge, Clarendon Hills, Countryside, Crestwood, Hinsdale, Indian Head Park, Lemont, North Palos Fire Protection District, Palos Fire Protection District, Palos Heights, Palos Heights Fire Protection District, Palos Hills, Palos Park, Willowbrook, Worth
- NorComm: Franklin Park, Oak Lawn, Westchester, *(many others, but did not obtain a list)*
- DuComm (DuPage Public Safety Communications): Addison Fire Protection District, Bartlett, Bloomingdale Fire Protection District, Carol Stream Police and Fire District, Darien Police, Darien-Woodridge Fire Protection District, Elmhurst, Glen Ellyn Police & Volunteer Fire Academy, Glenside Fire Protection District, Hanover Park, Itasca Fire Protection District, Lisle Police, Lisle – Woodridge Fire Protection District, Lombard, Oak Brook, Oakbrook Terrace Police and Fire Protection District, Roselle, Villa Park, Warrenville Police and Fire Protection District, West Chicago Police and Fire Protection District, Wheaton, Winfield Police and Fire Protection District, Woodridge Police, Wood Dale Fire Protection District, York Center Fire Protection District
- Northwest Central Dispatch System: Arlington Heights, Buffalo Grove, Elk Grove Village, Hoffman Estates, Inverness Police, Mount Prospect, Palatine, Palatine Rural Fire Protection District, Prospect Heights Police, Rolling Meadows, Schaumburg, Streamwood

- Red Center: The Regional Emergency Dispatch (R.E.D.) Center pro-vides Fire & Emergency Medical Services (EMS) dispatching to the Highwood, Lincolnwood, Morton Grove, Niles, Northbrook, Northfield, Wheeling, Wilmette, and Winnetka/Kenilworth Fire Departments as well as the Deerfield-Bannockburn, Lincolnshire-Riverwoods, Long Grove, North Maine, and Prospect Heights Fire Protection Districts.
- Tazcomm (Tazewell/Pekin Consolidated Communications Center): Pekin Police and Fire, Tazewell County Sheriff's Office, Cincinnati Fire, Deer Creek/Goodfield Police, Delavan Fire, Delavan Police, Delavan Ambulance, Advanced Medical Transport, Hopedale Ambulance, Hopedale Fire, Mackinaw Rescue, Green Valley Police, Mackinaw Police and Fire, Minier Fire and Rescue, Hopedale Police, Marquette Heights Fire, Tremont 702, Marquette Heights Police, North Pekin Police and Fire, Minier/Armington Police, South Pekin Fire, Pekin Park Police, Tremont Fire, South Pekin Police, Tremont Police

Smaller Telecommunications/ Dispatch Centers – this is where a few communities consolidate. These centers may or may not take on new additional members, and may or may not offer a role in governance (shared governance). Some of these centers are more likely to allow some tailored services for its members.

- WSCDC (West Suburban Consolidated Dispatch Center) - Oak Park, River Forest and Elmwood Park
- ACDC (Addison Consolidated Dispatch Center) – Addison Police, Bensenville, Bloomingdale
- E-COMM 911 Dispatch: Flossmoor, Glenwood, Hazel Crest, Riverdale, South Holland
- Tri-Com Central Dispatch: Geneva, Batavia, St. Charles, Elburn, Sugar Grove
- Westmont Dispatch: The Village of Westmont partners with the Village of Downers Grove to provide consolidated emergency dispatch services for both communities.
- Orland Park: Provides dispatch services for Orland Hills
- Vernon Hills provides dispatch services for Lincolnshire and Libertyville
- EASTCOM (Eastern Will County Communications Center) - This operation currently operates out of the Crete Police Station. Members include: Beecher, Crete, Monee, Peotone, and University Park, and the fire districts of Beecher, Crete Township, Monee and Peotone.
- Quadcom: Carpentersville, East Dundee, West Dundee, West Dundee, Sleepy Hollow, Rutland/Dundee Fire Protection District
- Southcom: Located in north-eastern Illinois, provides fire, police and emergency medical dispatching services for the Villages of Matteson, Olympia Fields, Park Forest and Richton Park

Pending Possible Consolidation – communities considering the creation of a consolidated dispatch center.

- Lake Forest took the first step to entering an agreement with Lake Bluff, Highland Park and Glenview for centralized emergency 9-1-1 dispatch services Tuesday night, Jan. 21, by unanimously approving a resolution to draft a contract to set up the arrangement. Glenview now provides dispatch services for Grayslake, Hainesville, Niles and Morton Grove.

Other Pertinent Information / Documentation:

- Additional Information regarding EMD – Overview, Fire Chief Maggos *(attached)*

Public Works Committee

Scott Mesick, Chairman
Michael Sheehan
Mario Fotino

Village Board Agenda Memo

Date: 04/03/14

To: President and Board of Trustees

From: Brendan McLaughlin, Public Works Director
Julia Cedillo, Village Manager

RE: **Edgewood Avenue Paving Improvements (Budget 2014/15)**

PURPOSE: Paving improvements on Edgewood Avenue from Ogden to Harding.

GENERAL BACKGROUND:
The 2014/15 budget includes $396,000 in the Capital Projects Fund, $63,000 in the Sewer Fund and $21,000 in the Water Fund for Edgewood Avenue paving improvements. The scope of work for this project includes repairs to minor sections of curb/gutter/sidewalks/driveways, sewer manhole reconstruction, pavement base repair and new asphalt overlay on Edgewood Avenue (from Ogden to Harding).

Actual work on this project will not begin until after May 1st, when the 2014/15 Budget has been formally approved and adopted.

Hancock Engineering has prepared the necessary bid specifications and the bid opening is scheduled for April 15, 2014. The bid results and recommendation will be presented at the Board Meeting scheduled for April 22nd.

MOTION/ACTION REQUESTED:
This item is for information purposes only. The bid prices and a recommendation will be provided to the Board on April 22nd for action.

Motion for Board Meeting on April 22nd:
Motion to award a contract to the lowest bidder, _____, in the amount of $_____.

STAFF RECOMMENDATION:
Staff recommends that the Board accept the Engineer's recommendation at the April 22nd Board Meeting.

DOCUMENTATION:
Bid results and recommendation from the Village Engineer will be provided at the Board Meeting on April 22nd.

Village Board Agenda Memo

Date: 04/03/14

TO: President and Board of Trustees

FROM: Julia Cedillo, Village Manager
Brendan McLaughlin, Public Works Director
Paul Flood, Village Engineer

RE: **FY 2014/15 AREA PATCHING PROGRAM & FEDERAL AID ROUTES**

PURPOSE: This agenda item seeks to: 1) Award a bid to complete area patching on Harding, Park and Ashland and 2) Prioritize Kemman (north of 31st) as a replacement project for repaving Harding (La Grange Road to Edgewood), using Federal funding through the Central Council of Mayors.

DISCUSSION: To advance the Village Board's top priority of addressing failing pavement, a large area patching program has been included in the FY 2014/15 Budget. These patches are intended to extend the useful life of a roadway and to prevent further deterioration of the pavement. Staff and the Village Engineer have put this project out to bid with an opening scheduled for April 15th, so that we can complete these patches as soon as the new fiscal year starts. The road segments were selected as having continuous areas which lowers costs. Also, we believe focusing on patching Harding from end to end will extend the life of this street, and allow the Village to reallocate Federal funds designated for repaving Harding (west of La Grange Road) next year to Kemman (north of 31st) which is in worse shape.

The Village has five roadway segments that are eligible for Federal funds. They include:

1. Kemman (north of 31st Street) – last repaved in 1999
2. Harding (Kemman to La Grange Road) - resurfaced in 1998
3. Harding (La Grange Road to Edgewood) - last repaved in 1998
4. Brainard (31st Street to Harding) - resurfaced in 2009
5. Brainard (Harding to Ogden - south Village limits) – portions were overlaid in late 70's

Last year, the Village submitted a request for Federal Funding for Harding (La Grange Road to Brainard). This segment was selected as it could benefit from resurfacing; Brainard was not submitted as there was uncertainty if the Village would agree to the Federal standards required when using those funds. Staff did confirm with the WCMC Transportation Planner that La Grange Park could request to change priorities if the Village Board determined another roadway warranted repaving over the Harding segment. The Transportation Planner also advised that a budget adjustment could be requested if the new project is higher. Kemman is estimated to cost $45,000 more than Harding. Neither of these requests is anticipated to be a problem.

At that time, it was thought that perhaps Harding could be patched and the funds used for Brainard if the Village Board decided to use the Federal funds and implement the "no parking on one side" requirement. After this exceptional winter, the Public Works Director and Village Engineer believe that Kemman (north of 31st Street) has deteriorated to a point where its ranking as a priority street has exceeded that of Brainard. Public Works has filled potholes on Kemman, but that is only a stop gap measure. Traffic counts on Kemman are 6400 ADT and are 4000 on Brainard.

The Village Board has the Brainard Project on their agenda for discussion in May and a decision in June. The Brainard Project is currently listed in year five of the Five Year Plan utilizing Village funds. It may be possible to advance the project to year three or four using Federal funds. There are a few areas where patching could be used in the interim to improve the road surface. Should the Village choose to utilize the Federal funds for Kemman instead of Harding, and if it is the Board's desire, the Village will request a Federal grant from the WCMC for the Brainard project. Such a request would be made after the Board makes its decision in June.

MOTION / ACTIONS REQUESTED:

At the April 22nd Village Board Meeting:

1) Motion to award a contract to the lowest bidder, _____, for area pavement patching on Harding, Park and Ashland, with a start date no sooner than May 1, 2014;
2) Concur with the recommendation to re-prioritize the Federal funds allocated to Harding (west of La Grange Road) to Kemman (north of 31st Street).

DOCUMENTATION:

Bid results for area pavement patching, and recommendation from the Village Engineer, will be provided at the Board Meeting on April 22nd.

Finance Committee

Patricia Rocco, Chairwoman
Scott Mesick
James Kucera

Village Board Agenda Memo

Date: March 28, 2014

To: Finance Committee Chair Patricia Rocco
President & Board of Trustees

From: Julia A. Cedillo, Village Manager

Re: **Fiscal-Year 2013-14 Budget Revisions**

GENERAL BACKGROUND:

The attached Exhibit A summarizes the budget status of our various funds and departments based on estimated expenses as of April 30, 2014. Exhibit B, also attached, provides recommended revisions to the fiscal year 2013-14 budget.

Under the Budget Officers Act of the Illinois State Statutes the Village Board may amend the budget by a two-thirds vote. To ensure we do not spend more than is authorized by the budget we are requesting of the Village Board that it revise the fiscal year 2013-14 budget.

The General Fund budget needs revising for a couple of reasons but you may note that its overall budget is neither increasing nor decreasing. The administration department budget and the building department budget are being increased while the police department budget is decreased by an identical amount. The administration department budget needs amending in large part because of the accrued vacation and sick-leave payout made to the recently retired finance director. The building department budget needs to be increased mostly because of plan review fees paid to Don Morris Architects. We've had many building projects in the Village this fiscal year including: the Heatherdale Subdivision, the interior remodeling of Fruitful Yield, an addition to the Deslauriers industrial building, and a few new single-family houses. Conversely, the police department will come in under budget this year and therefore we can modestly reduce its budget to offset the above increases.

MOTION/ACTION REQUESTED:

"I move that we approve the resolution authorizing the fiscal year 2013-14 budget revisions as outlined in Exhibit B."

STAFF RECOMMENDATION:

We recommend the resolution be approved at the April 22, 2014 board meeting.

DOCUMENTATION:

- Resolution Approving Budget Revisions
- Exhibit A-Budget Status
- Exhibit B-Budget Revisions

RESOLUTION NO. _____

RESOLUTION APPROVING FY 2013-2014 OPERATING BUDGET AMENDMENTS

WHEREAS the Village of La Grange Park operates on a May 1 through April 30 fiscal year; and

WHEREAS throughout the fiscal year unanticipated expenses occur resulting in shortfalls within specific line items and departments; and

WHEREAS the Budget Act allows municipalities to amend the budget by a two-thirds vote of the Board of Trustees; and

WHEREAS such amendments must be made prior to the end of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of LaGrange Park, Cook County, Illinois, as follows:

That the 2013-14 budget be amended according to the revisions identified in Exhibit B.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 22nd day of April, 2014.

YES:

NO:

ABSENT:

Approved this 22nd day of April, 2014.

_____
Dr. James L. Discipio, Village President

ATTEST: _____
Amanda G. Seidel, Village Clerk

Exhibit A

Budget Status Summary

	FY 2013-14 Budget	Estimated Expenses	(Over Budget) or Under Budget
General Fund			
Administration Department	$928,550	$940,000	($11,450)
Police Department	4,034,280	3,900,000	134,280
Fire Department	1,390,510	1,360,000	30,510
Public Works Department	1,231,900	1,200,000	31,900
Building Department	266,580	305,000	(38,420)
Debt Service	12,500	12,500	0
Total General Fund	$7,864,320	$7,717,500	$146,820
Debt Service Fund	$224,500	$224,000	$500
Water Fund			
Administration Department	$169,320	$160,000	$9,320
Distribution Department	3,502,650	3,300,000	202,650
Bond Principal & Interest	12,700	12,300	400
Total Water Fund	$3,684,670	$3,472,300	$212,370
Motor Fuel Tax Fund	$235,000	$235,000	$0
Sewer Fund			
Administration Department	$137,880	$135,000	$2,880
Operation & Maintenance Dept.	673,610	670,000	3,610
Bond Principal & Interest	458,000	457,000	1,000
Total Sewer Fund	$1,269,490	$1,262,000	$7,490
Capital Projects Fund	$1,279,436	$1,200,000	$79,436
Emergency 9-1-1 Fund	$117,500	$68,000	$49,500
Totals	$14,674,916	$14,178,800	$496,116

Exhibit B

Recommended Budget Revisions
(Fiscal Year 2013-14)

Fund	Department	Account #	Description	Increase (Decrease)
General	Administration	01-41-1-100	Admin. Full-Time Salaries	**$15,000**
General	Police	01-42-6-600	Property & Liability Insurance	($10,000)
		01-42-6-610	Health & Life Insurance	(45,000)
				($55,000)
General	Building	01-45-2-230	Plan Review / Inspection Fees	**$40,000**
			Aggregate General Fund Budget Revision	***$0***

VILLAGE OF LA GRANGE PARK

FIVE YEAR PLAN UPDATE
FY15-19

(March 25, 2014 Draft)

TABLE OF CONTENTS

PAGE – ITEM

1. COVER
2. TABLE OF CONTENTS
3. EXECUTIVE SUMMARY
4. EXECUTIVE SUMMARY CONT.
5. EXECUTIVE SUMMARY CONT.
6. EXECUTIVE SUMMARY CONT.
7. **SECTION I**
8. GENERAL FUND OVERVIEW
9. GENERAL FUND SHEET
10. GENERAL FUND SHEET II – BY DEPARTMENT
11. GENERAL FUND SHEET II – BY DEPARTMENT CONT.
12. DEBT SERVICE FUND OVERVIEW
13. DEBT SERVICE FUND SHEET
14. WATER FUND OVERVIEW
15. WATER FUND OVERVIEW CONT.
16. WATER FUND SHEET
17. WATER FUND DETAILED SHEET
18. MOTOR FUEL TAX FUND OVERVIEW
19. MOTOR FUEL TAX FUND SHEET
20. SEWER FUND OVERVIEW
21. SEWER FUND SHEET
22. THIS PAGE INTENTIONALLY LEFT BLANK
23. SEWER FUND DETAILED SHEET
24. CAPITAL PROJECTS FUND OVERVIEW
25. CAPITAL PROJECTS FUND OVERVIEW CONT.
26. CAPITAL PROJECTS FUND OVERVIEW CONT.
27. CAPITAL PROJECTS FUND OVERVIEW CONT.
28. CAPITAL PROJECTS FUND SHEET
29. THIS PAGE INTENTIONALLY LEFT BLANK
30. EMERGENCY TELEPHONE FUND OVERVIEW
31. EMERGENCY TELEPHONE FUND SHEET
32. **SECTION II**
33. SECTION II OVERVIEW
34. MULTI-YEAR CAPITAL PROJECTS
35. MULTI-YEAR CAPITAL PROJECTS CONT.
36. YEAR 1 – FY 2013 – 2014
37. YEAR 2 – FY 2014 – 2015
38. YEAR 2 – FY 2015 – 2016
39. YEAR 2 – FY 2016 – 2017
40. YEAR 2 – FY 2017 – 2018
41. NOTES PAGE

EXECUTIVE SUMMARY

The Five Year Plan covering fiscal years 2014/15 through 2018/19 is presented for the Board's consideration and review. The Plan includes projections of revenue, operating expenses and capital expenses for all of the Village's major operating funds. As a starting point, Budgeted and Projected revenues and expenses are shown for Fiscal Year 2013/2014. Fiscal Year 14/15 then serves as the starting point for the next five fiscal years. The assumptions used in this Plan are as follows:

- Staffing levels remain constant, with the exception of part-time inspector for the Downspout Disconnection Assistance Program, lasting three fiscal years. This position is budgeted in the Sewer Fund in Years 1 through 3.
- Most General Fund revenues rise 3% annually (exceptions: Sales Tax .05%, Licenses 2%, and Permits 1%).
- State Income Tax has been adjusted to reflect a more conservative outlook; it has been reduced from 2% annual increases to 1% annual increases.
- Personnel costs rise 4% annually.

This document is divided into two sections. Section I provides a one page "glance" of the financial condition of each of the Village's funds with revenue and expense projections over the next five years. Section II of the document deals only with programmed capital expense needs. The first two pages in Section II show the programmed expenses for each year regardless of funding source. The succeeding pages detail the programmed expenses and funding source for each fiscal year covered by the Plan.

REVENUE TRENDS

Economic events of recent years have forced the Village to reevaluate some revenue assumptions. Income Tax was once calculated with a 3% increase. In the last two Five Year Plans, the Plan assumed a 2% growth annually for Income Tax after year one, which was reduced from 3% previously. This Plan assumes a 1% growth for Income Tax. Current year one assumptions are based upon but are more conservative than the most up-to-date projections released by the Illinois Municipal League. The Plan assumes a 2% increase for Licenses, which was 3% three years ago. This Plan assumes a 1% increase in Permits for the second year in a row, where previous to that it assumed a 0% growth. This more recent increase in Permits is attributable to recent experience and anticipated permitted projects in the coming years. Finally, for the second year in a row, the Plan assumes a half percent increase annually for Sales Tax based upon trending revenues. Previously, this was assumed at the 1% level. The Village is hopeful that the addition of Fruitful Yield at the Village Market will increase sales tax receipts, but the Plan does not yet anticipate those increased revenues. *The table below illustrates how revenues have trended over the years.*

Revenue Trends 2007-2015

	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	Est. 2013-14	Proj. 2014-15
Real Estate Tax	3,114,955	2,561,221	2,839,623	3,127,629	2,872,450	3,122,082	3,168,419	3,304,000	3,350,000
Sales Tax	492,881	501,913	512,115	487,961	477,264	479,368	466,663	470,000	480,000
Other Local Taxes	1,096,658	1,230,313	1,251,563	1,179,471	1,193,479	1,135,851	1,213,307	1,131,000	1,141,000
Licenses	306,215	301,985	298,362	296,187	293,594	286,414	291,553	327,900	$320,900
Permits	292,162	243,751	199,987	204,537	175,859	144,447	181,132	249,000	$182,000
State Income Tax	1,146,699	1,252,606	1,170,831	1,025,401	1,028,860	1,150,496	1,284,811	1,300,000	$1,310,000
Intergovernmental Revenue	221,598	312,395	247,271	202,332	244,953	286,086	263,065	272,000	282,000
Charges for Services	348,447	318,631	397,159	412,030	402,335	372,449	441,729	453,000	$453,100
Fines & Forfeitures	161,846	171,018	168,805	130,013	134,541	143,873	165,109	180,200	$180,300
Miscellaneous Revenue	300,358	298,337	285,930	388,117	324,400	283,392	341,249	398,000	$387,000
Other Financing Sources	30,000	30,900	31,827	32,782	33,765	34,000	35,000	36,000	$37,000
	7,511,819	*7,223,070*	*7,403,473*	*7,486,460*	*7,181,500*	*7,438,457*	7,852,036	8,121,100	8,123,300

During the economic downturn and slow recovery period, the Village of La Grange Park did not experienced lay-offs, furlough days, or other drastic cost saving measures. This is due in large part to conservative fiscal management provided by the Village Board. Put simply, the Village doesn't spend much and is judicious with its resources.

With a slow moving recovery in progress, the out years in the Five Year Plan have historically proved to be a challenge for the Village. While the outlook for the General Fund has improved (for the second consecutive year), there continues to be far more capital projects than resources to pay for them. The Village must be judicious with spending, keeping an eye on reserves, and continue to evaluate capital needs and prioritize within available resources.

CAPITAL PROJECTS

Capital Projects are detailed in Section II of the Plan, which serves as a capital projects prioritization. The Plan, as drafted for the Board's review, includes more than $12.7 million in capital projects over the next five year period, in the following categories:

Capital Spending

	Plan 15-19	Plan 14-18	Plan 13-17	Plan 12-16	Plan 11-15
Administration	133,450	100,200	103,000	89,900	111,500
Police	235,000	275,000	403,000	297,000	246,000
Fire	1.9 Million	1.6 Million	827,622	386,619	348,861
Public Works	790,000	625,000	665,000	524,500	283,750
Building	236,240	236,040	236,040	236,040	8,240
Streets & Infrastructure	5.1 Million	4.4 Million	2.35 Million	2.7 Million	2.79 Million
Water Projects	2.6 Million	3.4 Million	2.48 Million	1.93 Million	1.47 Million
Sewer Projects	1.64 Million	1.84 Million	1.48 Million	1.8 Million	1.35 Million
PW Garage	Complete	962,000	1.37 Million	1.24 Million	600,000

The Plan includes the following major capital projects / purchases:

YEAR 1

- Replacement of 2002 Public Works Street Sweeper
- New Generator for Village Hall – funded at 75% by FEMA
- Beach Avenue Street Paving (Phase 4, Final Phase, 29th to 26th Street)
- Edgewood Repaving (Ogden to Harding)
- Street Maintenance – patching, crack-filling (new), restriping

- Water main valve replacement – Beach
- Water main replacement on Ogden (Park to Edgewood)
- Water main replacement on La Grange Road (2 blocks north of 31st Street)
- Downspout Disconnection Assistance Program (Year 1 of 3) – funded at 85% by the IGIG Grant

YEAR 2

- Fire Department Ladder Truck (Year 1 of 5 reserve)
- Replace 2000 John Deere Backhoe
- Street Repaving (currently budgeted for Harding) – 75% grant funded (construction only)
- Street Maintenance – patching and crack-filling
- Downspout Disconnection Assistance Program (Year 2 of 3) – funded at 85% by the IGIG Grant
- Sewer Lining
- New Elevator / Parts
- New Boiler for Village Hall

YEAR 3

- Fire Department Ladder Truck (Year 2 of 5 reserve)
- Cleveland Avenue Repaving
- Street Repaving (various segments of highest priority)
- Street Maintenance – patching, crack-filling, restriping
- Replace 2000 John Deer Front End Loader
- Water main replacement on North La Grange Road
- Downspout Disconnection Assistance Program (Year 3 of 3) – funded at 85% by the IGIG Grant

YEAR 4

- Fire Department Ladder Truck (Year 3 of 5 reserve)
- Ambulance 1214 Replacement
- 1992 Pumper Replacement (Fire)
- Replace John Deere Skid Steer Loader
- Replace 1 ½ Ton Truck (DPW)
- Barnsdale Road Street Repaving
- Street Repaving (various segments of highest priority)
- Street Maintenance – patching and crack-filling
- Water main replacement – location to be determined
- Sewer lining

YEAR 5

- Fire Department Ladder Truck (Year 4 of 5 reserve)
- Replace 1996 International Truck
- Replace 2002 GMC Sierra Van
- Street Maintenance – patching, crack-filling, restriping
- Brainard Street Repaving
- Water Meter Modernization Project (Year 1 of 3)

The largest expenditures are programmed for street work, seconded by water main replacements. Expenditures in the operating departments contemplate replacement of existing equipment.

The Board should note that the Water Fund is shown to be in sound financial condition at the end of year five. The Sewer Fund, while showing a dip into the reserve (after Year 5), is still believed to be in sound financial condition, but we must monitor its condition closely as we budget for capital projects that are sourced from this fund. In looking at the General Fund, while its condition has improved greatly from the current Plan, it will be challenged in the out years with a balance coming in under the standard reserve. The Capital Projects Fund will be severely challenged to meet the capital obligations as outlined in this Plan. However, the Capital Fund is primarily funded by the General Fund, so its condition is ultimately dependent upon resources available for interfund transfer.

The 2004 street bonds will retire in December 2014, which will free up significant funding in the MFT fund for street projects. However, MFT funds cannot pay for street projects alone on an annual basis, and therefore capital funding will also be necessary. The ambulance loan will end in fiscal year 17-18, freeing up an additional $12,500. In the coming years, the Village will have to continue to prioritize capital needs with available resources, and consider alternative funding when appropriate, such as grants and low/no interest loans, as we have in the past.

SECTION I

GENERAL FUND

The General Fund is the main source of Village revenue and funds the Village's major operating departments: Administration, Police, Fire, and Building. Public Works expenses are partly funded by the General Fund and partly funded by Water and Sewer revenues.

Revenues

An examination of the make-up of General Fund revenues for selected fiscal year shows:

						ACTUAL	ESTIMATED	BUDGETED
	FY 01/02	FY 06/07	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Real Estate Tax	30.1%	41.5%*	42.1%	40.0%	42.0%	42.6%	44.4%	45.0%
Sales Tax	15.0%	6.6%	6.8%	6.6%	6.4%	6.3%	6.3%	6.5%
Other Local Taxes	17.9%	14.6%	18.4%	16.6%	15.3%	16.3%	15.2%	15.3%
Licenses	4.3%	4.1%	3.8%	4.1%	3.9%	3.9%	4.4%	4.3%
Permits	2.9%	3.9%	2.5%	2.4%	1.9%	2.4%	3.3%	2.4%
State Income Tax	17.9%	18.3%	14.9%	14.3%	15.5%	17.3%	17.5%	17.6%
Intergovernmental Revenue	0.7%	3.0%	3.2%	3.4%	3.8%	3.5%	3.7%	3.8%
Charges for Services	5.7%	4.6%	4.7%	5.6%	5.0%	5.9%	6.1%	6.1%
Fines & Forfeitures	2.8%	2.2%	2.1%	1.9%	1.9%	2.2%	2.4%	2.4%
Miscellaneous Revenue	2.5%	4.0%	4.1%	4.5%	3.8%	4.6%	5.4%	5.2%
Other Financing Sources	0.2%	0.4%	0.4%	0.5%	0.5%	0.5%	0.5%	0.5%

**PROPERTY TAX REFERENDUM APPROVED*

The table shows an increasing reliance on property taxes and charges for services and reductions in Other Local Taxes (amusement, utility and telecom tax, franchise fees). Revenues from State Income Tax and Intergovernmental Revenue seem to be rebounding.

Expenses

On the expense side, the Village's largest expenses are personnel related. This is not uncommon for service organizations. With each new fiscal year, the Village implements a revision to the pay plan that adjusts the starting and maximum rates for each position. This approval also applies a cost of living adjustment (COLA) to employee wages. Year 1 includes an adjustment of 2% for non-union employees. Year 1 reflects wage increases for union employees, as follows: IUOE Local 150 (Public Works) at 2%. The Village's collective bargaining agreement with the FOP expires on April 30, 2014 (police patrol officers).

Year 1 of the Plan includes a Police Pension payment in the amount of $760,000. This level of funding is consistent with the Village's approach for the current (FY13-14) fiscal year. This funding amount was an identified option in an actuarial report by Tepfer Consulting Group and is calculated in accordance with paragraph 36f of Statement 25 of the Government Accounting Standards Board (GASB).

VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
GENERAL FUND

	FY 13-14 Budget YEAR 0	FY 13-14 Est. Actual YEAR 0	FY 14-15 Proj YEAR1	FY 15-16 Proj. YEAR 2	FY 16-17 Proj. YEAR 3	FY 17-18 Proj. YEAR 4	FY 18-19 Proj. YEAR 5
Revenues							
Real Estate Tax	3,300,000	3,304,000	3,350,000	3,450,500	3,554,015	3,660,635	3,770,455
Sales Tax	480,000	470,000	480,000	482,400	484,812	487,236	489,672
Other Local Taxes	1,147,400	1,131,000	1,141,000	1,175,230	1,210,487	1,246,802	1,284,206
Licenses	315,800	327,900	320,900	327,318	333,864	340,542	347,352
Permits	164,000	249,000	182,000	183,820	185,658	187,515	189,390
State Income Tax	1,220,000	1,300,000	1,310,000	1,323,100	1,336,331	1,349,694	1,363,191
Other Intergov. Revenues	247,000	272,000	282,000	290,460	299,174	308,149	317,393
Charges for Services	409,200	453,000	453,100	466,693	480,694	495,115	509,968
Fines & Forfeitures	164,400	180,200	180,300	185,709	191,280	197,019	202,929
Miscellaneous Revenues	325,000	398,000	388,000	399,640	411,629	423,978	436,697
Other Financing Sources	36,000	36,000	37,000	38,110	39,253	40,431	41,644
Total Revenues	7,808,800	8,121,100	8,124,300	8,322,980	8,527,198	8,737,115	8,952,898
Expenditures							
Administration	$928,550	$939,500	$953,600	989,088	1,025,916	1,064,135	1,103,798
Police	$4,034,280	$3,829,101	$4,008,300	4,166,160	4,330,260	4,500,848	4,678,181
Fire	$1,390,510	$1,349,814	$1,404,897	1,453,672	1,504,176	1,556,472	1,610,623
Public Works	$1,166,900	$1,188,800	$1,282,400	1,328,622	1,376,541	1,426,219	1,477,724
Building	$266,580	$303,120	$296,170	298,343	309,138	320,332	331,938
Total Expenditures	7,786,820	7,610,335	7,945,367	8,235,885	8,546,031	8,868,006	9,202,263
Interfund Transfers	264,200	264,200	1,188,000	0	0	0	0
Ambulance Loan	$12,500	$12,500	$12,500	12,500	12,500	12,500	-
TOTAL FUND EXPENDITURES	8,063,520	7,887,035	9,145,867	8,248,385	8,558,531	8,880,506	9,202,263
Surplus / (Deficit)	(254,720)	234,065	(1,021,567)	74,595	(31,333)	(143,391)	(249,365)
Beginning Cash & Investment Balance	2,219,183	2,905,264	3,139,329	2,117,762	2,192,357	2,161,024	2,017,633
Ending Cash & Investment Balance	1,964,463	3,139,329	2,117,762	2,192,357	2,161,024	2,017,633	1,768,268
Standard Cash & Investment Balance	1,886,150	1,964,225	1,734,075	2,080,745	2,131,799	2,184,279	2,238,224
Over (Under)	78,313	1,175,104	383,687	111,612	29,225	(166,646)	(469,956)

VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
GENERAL FUND

		FY 13-14 Budget YEAR 0	FY 13-14 Est. Actual YEAR 0	FY 14-15 Proj YEAR1	FY 15-16 Proj. YEAR 2	FY 16-17 Proj. YEAR 3	FY 17-18 Proj. YEAR 4	FY 18-19 Proj. YEAR 5
Revenues								
Real Estate Tax	1.03	3,300,000	3,304,000	3,350,000	3,450,500	3,554,015	3,660,635	3,770,455
Sales Tax	1.005	480,000	470,000	480,000	482,400	484,812	487,236	489,672
Other Local Taxes	1.03	1,147,400	1,131,000	1,141,000	1,175,230	1,210,487	1,246,802	1,284,206
Licenses	1.02	315,800	327,900	320,900	327,318	333,864	340,542	347,352
Permits	1.01	164,000	249,000	182,000	183,820	185,658	187,515	189,390
State Income Tax	1.01	1,220,000	1,300,000	1,310,000	1,323,100	1,336,331	1,349,694	1,363,191
Other Intergov. Revenues	1.03	247,000	272,000	282,000	290,460	299,174	308,149	317,393
Charges for Services	1.03	409,200	453,000	453,100	466,693	480,694	495,115	509,968
Fines & Forfeitures	1.03	164,400	180,200	180,300	185,709	191,280	197,019	202,929
Miscellaneous Revenues	1.03	325,000	398,000	388,000	399,640	411,629	423,978	436,697
Other Financing Sources	1.03	36,000	36,000	37,000	38,110	39,253	40,431	41,644
Total Revenues		7,808,800	8,121,100	8,124,300	8,322,980	8,527,198	8,737,115	8,952,898
Expenditures								
Administration Department								
Salaries & Wages	1.04	$469,000	$482,000	$479,000	498,160	518,086	538,810	560,362
Professional Services	1.03	$152,500	$143,000	$148,000	152,440	157,013	161,724	166,575
Other Services	1.03	$65,200	$62,200	$69,100	71,173	73,308	75,507	77,773
Capital Outlay	1.03	$2,000	$1,000	$3,500	3,605	3,713	3,825	3,939
Supplies	1.03	$9,650	$9,000	$9,700	9,991	10,291	10,599	10,917
I.M.R.F.	1.04	48,000	55,000	48,000	49,920	51,917	53,993	56,153
Insurance	1.04	$146,000	$155,000	$161,000	167,440	174,138	181,103	188,347
Other Expenses	1.03	$36,200	$32,300	$35,300	36,359	37,450	38,573	39,730
Total Expenditures: Admin. Dept.		928,550	939,500	953,600	989,088	1,025,916	1,064,135	1,103,798
Police Department								
Salaries & Wages	1.04	$2,355,200	$2,294,000	$2,383,000	2,478,320	2,577,453	2,680,551	2,787,773
Professional Services	1.03	$36,000	$34,000	$35,000	36,050	37,132	38,245	39,393
Other Services	1.03	$81,200	$77,100	$77,500	79,825	82,220	84,686	87,227
Capital Outlay	1.03	$2,000	$1,800	$2,000	2,060	2,122	2,185	2,251
Supplies	1.03	$99,900	$96,200	$104,700	107,841	111,076	114,409	117,841
I.M.R.F.	1.04	30,480	30,480	32,000	33,280	34,611	35,996	37,435
Police Pension	1.04	785,000	750,000	760,000	790,400	822,016	854,897	889,093
Insurance	1.04	$623,500	$528,421	$586,100	609,544	633,926	659,283	685,654
Other Expenses	1.03	$21,000	$17,100	$28,000	28,840	29,705	30,596	31,514
Total Expenditures: Police Dept.		4,034,280	3,829,101	4,008,300	4,166,160	4,330,260	4,500,848	4,678,181
Fire Department								
Salaries & Wages	1.04	$573,421	531,300	569,685	592,472	616,171	640,818	666,451
Professional Services	1.03							
Other Services	1.03	$606,934	622,549	618,967	637,536	656,662	676,362	696,653
Capital Outlay	1.03	$9,125	9,125	12,200	12,566	12,943	13,331	13,731
Supplies	1.03	$60,580	58,920	62,580	64,457	66,391	68,383	70,434
I.M.R.F.	1.04	9,900	9,900	10,000	10,400	10,816	11,249	11,699
Insurance	1.04	$84,040	82,040	83,200	86,528	89,989	93,589	97,333
Other Expenses	1.03	$46,510	35,980	48,265	49,713	51,204	52,740	54,322
Total Expenditures: Fire Dept.		1,390,510	1,349,814	1,404,897	1,453,672	1,504,176	1,556,472	1,610,623

VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
GENERAL FUND

		FY 13-14 Budget YEAR 0	FY 13-14 Est. Actual YEAR 0	FY 14-15 Proj YEAR1	FY 15-16 Proj. YEAR 2	FY 16-17 Proj. YEAR 3	FY 17-18 Proj. YEAR 4	FY 18-19 Proj. YEAR 5
Public Works Department								
Salaries & Wages	1.04	$495,000	$495,000	$525,000	546,000	567,840	590,554	614,176
Professional Services	1.03							
Other Services	1.03	$282,000	$340,400	$333,700	343,711	354,022	364,643	375,582
Capital Outlay	1.03	$9,000	$11,500	$10,500	10,815	11,139	11,474	11,818
Supplies	1.03	$146,000	$112,000	$158,800	163,564	168,471	173,525	178,731
I.M.R.F.	1.04	43,740	43,740	50,000	52,000	54,080	56,243	58,493
Insurance	1.04	$186,760	$181,760	$200,000	208,000	216,320	224,973	233,972
Other Expenses	1.03	$4,400	$4,400	$4,400	4,532	4,668	4,808	4,952
Total Expenditures: Public Works		1,166,900	1,188,800	1,282,400	1,328,622	1,376,541	1,426,219	1,477,724
Building Department								
Salaries & Wages	1.04	$135,000	$135,000	140,000	145,600	151,424	157,481	163,780
Professional Services	1.03	$68,000	$106,300	83,500	86,005	88,585	91,243	93,980
Other Services	1.03	$15,900	$16,360	16,580	17,077	17,589	18,117	18,661
Capital Outlay	1.03	$750	$750	8,990	773	796	820	845
Supplies	1.03	$6,200	$5,480	6,150	6,335	6,525	6,721	6,923
I.M.R.F.	1.04	14,940	14,940	15,000	15,600	16,224	16,873	17,548
Insurance	1.04	$22,340	$21,740	22,400	23,296	24,228	25,197	26,205
Other Expenses	1.03	$3,450	$2,550	3,550	3,657	3,767	3,880	3,996
Total Expenditures: Building Dept		266,580	303,120	296,170	298,343	309,138	320,332	331,938
Interfund Transfers		264,200	264,200	1,188,000	0	0	0	0
Ambulance Loan		$12,500	$12,500	$12,500	12,500	12,500	12,500	0
TOTAL FUND EXPENDITURES		8,063,520	7,887,035	9,145,867	8,248,385	8,558,531	8,880,506	9,202,263
Surplus / (Deficit)		(254,720)	234,065	(1,021,567)	74,595	(31,333)	(143,391)	(249,365)
Beginning Cash & Investment Balance		2,219,183	2,905,264	3,139,329	2,117,762	2,192,357	2,161,024	2,017,633
Ending Cash & Investment Balance		1,964,463	3,139,329	2,117,762	2,192,357	2,161,024	2,017,633	1,768,268
Standard Cash & Investment Balance		1,886,150	1,964,225	1,734,075	2,080,745	2,131,799	2,184,279	2,238,224
Over (Under)		78,313	1,175,104	383,687	111,612	29,225	(166,646)	(469,956)

DEBT SERVICE FUND

The Debt Service Fund was created in 2004 following the Village's issuance of $2.26 million in bonds to fund street improvements. The only source of revenue in this fund is the transfer from the Motor Fuel Tax Fund to pay for a portion of the annual debt payment on the 2004 bond issue. The Water Fund and Sewer Fund are also responsible for a portion of this debt. The Water and Sewer Funds are charged directly for their share of the debt payment.

The allocation between funds for payment of this debt is as follows:

Motor Fuel Tax Fund	83%
Water Fund	5%
Sewer Fund	12%

The final bond payment is due on December 1, 2014.

VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
2004 DEBT SERVICE FUND

	FY 13-14 Budget YEAR 0	FY 13-14 Est. Actual YEAR 0	FY 14-15 Proj YEAR1	FY 15-16 Proj. YEAR 2	FY 16-17 Proj. YEAR 3	FY 17-18 Proj. YEAR 4	FY 18-19 Proj. YEAR 5
Revenues							
Interest on Investments	100	15	10	0	0	0	0
Interfund Transfers	224,000	223,204	217,000	0	0	0	0
Total Revenues	224,100	223,219	217,010	0	0	0	0
Expenditures							
Miscellaneous Services	500	500	500	0	0	0	0
Principal Payments	208,000	207,936	213,000	0	0	0	0
Interest Payments	16,000	15,268	8,000	0	0	0	0
Total Expenditures	224,500	223,704	221,500	0	0	0	0
Surplus / (Deficit)	(400)	(485)	(4,490)	0	0	0	0
Beginning Cash & Investment Balance	5,526	5,441	4,956	0	0	0	0
Ending Cash & Investment Balance	5,126	4,956	466	0	0	0	0
Standard Cash & Investment Balance	NA	NA	NA	NA	NA	NA	NA
Over (Under)	NA	NA	NA	NA	NA	NA	NA

WATER FUND

Over the next five years, over $2.6 million in capital improvements are programmed. Two major water main projects are planned for Year 1, noted below.

Ogden Avenue Water Project)

The Ogden project consists of replacing the water main located on the north side of Ogden Avenue between Park and Edgewood with a new 10" water main. The current water main in place starts as a 4" line at Park and changes to a 6" line at Dover, and then reduces back to a 4" line at Malden. This main also has a history of breakage. By upsizing to a 10" line, water flow will improve in an area that is farthest from the water tower.

La Grange Road

The La Grange Road project consists of replacing the water main on La Grange Road between 31st Street and 29th Street. The replacement is necessary due to a history of water main breaks; its location is within the pavement of La Grange Road which makes the repairs more costly and dangerous due to the high volume of traffic. The size of the existing main is 6". The proposed project would replace this main with an 8" water main and the plan is to install the new water main underneath the existing sidewalk making any future repairs or tapping of the main for new service connections safer and less expensive.

Year 2 proposes no water projects. Year 3 includes funding to continue replacement work for the North La Grange Road water main. This project involves replacing the existing 8" main from 31st Street to just south of Garfield Avenue. This segment has a history of water main breaks and its location within the pavement of La Grange Road makes repairs more costly and dangerous due to the high volume of traffic.

Year 4 includes funding for another large segment of water main replacement, to be determined. As noted by the Village Engineer, the Village has approximately 42 miles of water main. Each main has the expected useful life of 75 years. 23 or the 42 miles of our water main is approximately 70 years or older. Therefore, it is critically important that the Village continues to progress on water main replacement work for aging or failing segments.

Finally, the Plan introduces the Water Meter Modernization Project, a program to replace the water meter and meter reading system over three phases and three years, beginning in Year 5 of the Plan. The entire project is estimated to cost approximately $800,000. The Village's current meters are over 10 years old and the batteries are starting to fail. In considering a new system, meters could be read on demand from the Finance Department and would not require that staff go to the home for final reads. New systems also have the capability to monitor hourly for leaks.

WATER RATES

Many suburban Chicago communities are impacted by the City of Chicago's multi-year rate increase for the cost of water. Increases are as follows: 25% in 2012, 15% in years 2013 through 2015, and the CPI in 2016 and thereafter. As a result, the Brookfield North Riverside Water Commission passed along the first increase to its members in 2012, and the Village increased water rates by 12.5%. In 2013, the BNRWC increased their costs to members by 11.7%, to include the increased cost of water as well as increases in operating costs. As a result, the Village passed a water rate increase of 7.3%. This year, the commission increased their costs again by 12.3%, which the Village

is currently paying. The Draft Budget and Five Year Plan proposes and includes an increase to the Village water rate by 8% (requires approval by the Village Board). Of the 8% increase, 7.4% is attributable to the cost of water and 0.6% is attributable to other costs related to the distribution and administration of water service. In the last two years and the proposed for this year (FY14-15, Year 1), the Village's increase to customers is almost entirely to cover the increased cost of water. Only a negligible amount of this increase is attributable to the Village's operating costs, which also increase each year.

While the City of Chicago has announced further rate increases in future years, it is uncertain at this time as to how the BNRWC will respond in passing the increases on to their customers. Therefore, no rate increases are shown beyond Year 1.

Given the assumptions in this Plan the Water Fund remains in a sound financial condition.

VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
WATER FUND

	FY 13-14 Budget YEAR 0	FY 13-14 Est. Actual YEAR 0	FY 14-15 Proj YEAR1	FY 15-16 Proj. YEAR 2	FY 16-17 Proj. YEAR 3	FY 17-18 Proj. YEAR 4	FY 18-19 Proj. YEAR 5
Revenues							
Intergovernmental Revenues	0	0					
Charges for Services	3,001,400	3,005,500	3,223,000	3,223,000	3,223,000	3,223,000	3,223,000
Miscellaneous Revenues	6,600	14,500	5,800	5,974	6,153	6,338	6,528
Total Revenues	3,008,000	3,020,000	3,228,800	3,228,974	3,229,153	3,229,338	3,229,528
Expenditures							
Administration Dept.	169,320	159,120	169,854	176,172	182,728	189,531	196,592
Distribution Department	3,502,650	3,184,250	3,684,885	2,756,640	3,264,445	3,309,642	3,152,450
Total Expenditures	3,671,970	3,343,370	3,854,739	2,932,812	3,447,172	3,499,173	3,349,042
Bond Payments							
2004 Road Bonds	12,700	12,285	12,300	0	0	0	0
TOTAL FUND EXPENDITURES	3,684,670	3,355,655	3,867,039	2,932,812	3,447,172	3,499,173	3,349,042
Surplus / (Deficit)	(676,670)	(335,655)	(638,239)	296,162	(218,019)	(269,835)	(119,514)
Beginning Cash & Investment Balance	2,046,875	2,309,231	1,973,576	1,335,337	1,631,499	1,413,480	1,143,645
Ending Cash & Investment Balance	1,370,205	1,973,576	1,335,337	1,631,499	1,413,480	1,143,645	1,024,131
Standard Cash & Investment Balance	752,000	755,000	807,200	807,244	807,288	807,335	807,382
Over (Under)	618,205	1,218,576	528,137	824,255	606,192	336,310	216,749

VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
WATER FUND

	FY 13-14 Budget YEAR 0	FY 13-14 Est. Actual YEAR 0	FY 14-15 Proj YEAR1	FY 15-16 Proj. YEAR 2	FY 16-17 Proj. YEAR 3	FY 17-18 Proj. YEAR 4	FY 18-19 Proj. YEAR 5
Revenues							
Intergovernmental Revenues	0	0	0	0	0	0	0
Charges for Services	3,001,400	3,005,500	3,223,000	3,223,000	3,223,000	3,223,000	3,223,000
Miscellaneous Revenues	6,600	14,500	5,800	5,974	6,153	6,338	6,528
Total Revenues	3,008,000	3,020,000	3,228,800	3,228,974	3,229,153	3,229,338	3,229,528
Expenditures							
Administration Department							
Salaries & Wages	81,000	82,000	82,500	85,800	89,232	92,801	96,513
Professional Services	13,000	12,000	12,600	12,978	13,367	13,768	14,181
Other Services	20,100	18,300	18,700	19,261	19,839	20,434	21,047
Capital Outlay	3,000	1,000	5,054	5,206	5,362	5,523	5,688
Supplies	1,600	1,200	1,600	1,648	1,697	1,748	1,801
I.M.R.F.	8,460	8,460	8,300	8,632	8,977	9,336	9,710
Insurance	32,160	28,960	31,400	32,656	33,962	35,321	36,734
Other Expenses	10,000	7,200	9,700	9,991	10,291	10,599	10,917
Total Expenditures: Admin. Dept.	169,320	159,120	169,854	176,172	182,728	189,531	196,592
Distribution Department							
Salaries & Wages	176,000	176,000	191,000	198,640	206,586	214,849	223,443
Professional Services	120,800	111,000	167,385	0	86,400	86,400	0
Other Services	202,250	202,250	202,250	208,318	214,567	221,004	227,634
Capital Outlay	1,017,850	723,250	912,500	130,000	529,000	551,000	456,190
Supplies	96,750	96,750	129,250	133,128	137,121	141,235	145,472
Water	1,780,000	1,780,000	1,980,000	1,980,000	1,980,000	1,980,000	1,980,000
I.M.R.F.	20,220	20,220	19,000	19,760	20,550	21,372	22,227
Insurance	84,280	70,280	79,000	82,160	85,446	88,864	92,419
Other Expenses	4,500	4,500	4,500	4,635	4,774	4,917	5,065
Total Expenditures: Dist. Dept.	3,502,650	3,184,250	3,684,885	2,756,640	3,264,445	3,309,642	3,152,450
Interfund Transfers							
2004 Road Bonds	12,700	12,285	12,300	0	0	0	0
TOTAL FUND EXPENDITURES	3,684,670	3,355,655	3,867,039	2,932,812	3,447,172	3,499,173	3,349,042
Surplus / (Deficit)	(676,670)	(335,655)	(638,239)	296,162	(218,019)	(269,835)	(119,514)
Beginning Cash & Investment Balance	2,046,875	2,309,231	1,973,576	1,335,337	1,631,499	1,413,480	1,143,645
Ending Cash & Investment Balance	1,370,205	1,973,576	1,335,337	1,631,499	1,413,480	1,143,645	1,024,131
Standard Cash & Investment Balance	752,000	755,000	807,200	807,244	807,288	807,335	807,382
Over (Under)	618,205	1,218,576	528,137	824,256	606,191	336,311	216,749

MOTOR FUEL TAX FUND

Municipalities are required to maintain a separate fund to account for motor fuel taxes distributed by the State of Illinois. The amounts are distributed to the Village on a per capita basis. The use of motor fuel tax money is restricted by state law to the maintenance and repair of local streets and sidewalks.

The Village receives in excess of $300,000 annually from the State of Illinois as its share of the gasoline tax. Approximately $225,000 of these receipts is dedicated to the repayment of the 2004 Road Bonds. This obligation will continue until December 2014.

Over the last ten years, the Motor Fuel Tax Fund has not been a reliable source of funding for new street paving projects. Given the level of revenues received and existing debt obligations, street work paid for by the MFT Fund occurred every other year. With the road bonds retiring this fiscal year, the MFT becomes a more dependable funding source for street projects.

Year 1 includes $150,000 in funding for the Asphalt Repaving of Beach Avenue, Phase 4. In Year 2, the fund is allowed to recover with no projects planned. Year 3 includes funding to pay for a portion of the Cleveland Avenue repaving project, as well as a small portion of various repaving segments. Year 4 includes substantial funding for the repaving of Barnsdale Road, the 500 to 1000 blocks, south of 31st Street. Year 4 also includes funding for a small portion of various repaving segments. Year 5 includes substantial funding for a street repaving project, currently identified as Brainard Avenue (a Village Board policy decision).

In past years, the Village utilized MFT funding for the expenses related to Salt Operations and the Sidewalk program. Two years ago these expenses were transitioned to other funds to allow the MFT Fund to accrue funds more quickly for future street projects. Salt Operations has been moved to the General Fund in the Public Works Budget, under Supplies. Funding for the Sidewalk program has been transitioned to the Capital Projects Fund.

VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
MOTOR FUEL TAX FUND

	FY 13-14 Budget YEAR 0	FY 13-14 Est. Actual YEAR 0	FY 14-15 Proj YEAR1	FY 15-16 Proj. YEAR 2	FY 16-17 Proj. YEAR 3	FY 17-18 Proj. YEAR 4	FY 18-19 Proj. YEAR 5
Revenues							
State Motor Fuel Tax	$330,000	$382,736	$320,000	323,200	326,432	329,696	332,993
Miscellaneous Revenue	$200	$200	$200	200	200	200	200
Total Revenues	330,200	382,936	320,200	323,400	326,632	329,896	333,193
Expenditures							
Professional Services	$0	$0	$0	0	0	0	0
Construction Services	$235,000	$235,000	$150,000	0	330,000	465,000	300,000
Capital Outlay	0	0	0	0	0	0	0
Supplies	$0	$0	$0	0	0	0	0
Other Financing Uses	$224,000	$223,204	$217,000	0	0	0	0
Total Expenditures	459,000	458,204	367,000	0	330,000	465,000	300,000
Surplus / (Deficit)	(128,800)	(75,268)	(46,800)	323,400	(3,368)	(135,104)	33,193
Beginning Cash & Investment Balance	$214,621	$225,713	150,445	103,645	427,045	423,677	288,574
Ending Cash & Investment Balance	85,821	150,445	103,645	427,045	423,677	288,574	321,767
Standard Cash & Investment Balance	82,550	95,734	80,050	80,850	81,658	82,474	83,298
Over (Under)	3,271	54,711	23,595	346,195	342,019	206,099	238,469

SEWER FUND

The Sewer Fund is the accounting vehicle that keeps track of revenues and expenses associated with the operation and maintenance of the Village's sewer system. Revenues received are sewer fees charged to system customers. The current sewer rate is $2.10/100 cu. ft. No rate increases are proposed for the next five year period. The current fee level is sufficient to pay for the operation and maintenance of the sewer system and the annual debt payment to service a $5.6 million bond issue approved in 2006 to fund sewer improvements. Payments are made twice annually and will continue until 2025. Annual payments are between $425,000 and $429,000.

The Five-Year Plan shows $1.6 million spent over the life of the Plan for sewer televising, cleaning, lining, and point repairs. Also included in that number are funds set aside for the Downspout Disconnection Assistance Program, 85% funded through the Illinois Green Infrastructure Grant. This grant is a reimbursement program that pays for design, engineering and capital costs associated with water quality improvement projects. The Program itself will span three fiscal years, with costs divided as follows:

Downspout Disconnection Assistance Program

		FY 14-15	FY 15-16	FY 16-17	
	Budgeted In:	***Year 1***	***Year 2***	***Year 3***	***Total***
Part-time Inspector	Sewer Admin	$24,000	$32,000	$8,000	$64,000
Village Engineer	Sewer O&M	$12,544	$16,725	$4,181	$33,450
Construction	Sewer O&M	$147,206	$196,275	$49,069	$392,550
State Reimbursement (85%)	Sewer Admin	$20,400	$27,200	$6,800	$54,400
	Sewer O&M	$10,662	$14,216	$3,554	$28,433
	Sewer O&M	$125,125	$166,834	$41,708	$333,668
		$156,188	***$208,250***	***$52,063***	***$416,500***
Village Share (15%)	Sewer Admin	$3,600	$4,800	$1,200	$9,600
	Sewer O&M	$1,882	$2,509	$627	$5,018
	Sewer O&M	$22,081	$29,441	$7,360	$58,883
		$27,563	***$36,750***	***$9,188***	***$73,500***
Total		**$183,750**	**$245,000**	**$61,250**	**$490,000**

VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
SEWER FUND

	FY 13-14 Budget YEAR 0	FY 13-14 Est. Actual YEAR 0	FY 14-15 Proj YEAR1	FY 15-16 Proj. YEAR 2	FY 16-17 Proj. YEAR 3	FY 17-18 Proj. YEAR 4	FY 18-19 Proj. YEAR 5
Revenues							
Intergovernmental Revenues	0	0	156,188	208,250	52,063	0	0
Charges for Services	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000
Miscellaneous Revenues	1,800	2,300	$1,500	2000	2000	2000	2000
Total Revenues	1,061,800	1,062,300	1,217,688	1,270,250	1,114,063	1,062,000	1,062,000
Expenditures							
Administration Department	137,880	130,180	160,795	166,884	173,205	179,770	186,586
Operations & Maint. Dept.	673,610	644,910	649,230	927,030	500,294	761,217	632,617
Total Expenditures	811,490	775,090	810,025	1,093,914	673,499	940,987	819,203
Bond Payments							
2006 Bond P&I Payments	428,000	426,546	428,000	428,500	428,500	428,500	428,500
2004 Road Bonds	30,000	30,000	30,000	0	0	0	0
	458,000	456,546	458,000	428,500	428,500	428,500	428,500
TOTAL FUND EXPENDITURES	1,269,490	1,231,636	1,268,025	1,522,414	1,101,999	1,369,487	1,247,703
Surplus / (Deficit)	(207,690)	(169,336)	(50,337)	(252,164)	12,064	(307,487)	(185,703)
Beginning Cash & Investment Balance	972,745	1,199,437	1,030,101	979,764	727,601	739,664	432,177
Ending Cash & Investment Balance	765,055	1,030,101	979,764	727,601	739,664	432,177	246,475
Standard Cash & Investment Balance	265,450	265,575	304,422	317,563	278,516	265,500	265,500
Over (Under)	499,605	764,526	675,342	410,038	461,148	166,677	(19,025)

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VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
SEWER FUND

VILLAGE OF LA GRANGE PARK
FIVE YEAR PLAN
SEWER FUND

	FY 13-14 Budget YEAR 0	FY 13-14 Est. Actual YEAR 0	FY 14-15 Proj YEAR1	FY 15-16 Proj. YEAR 2	FY 16-17 Proj. YEAR 3	FY 17-18 Proj. YEAR 4	FY 18-19 Proj. YEAR 5
Revenues							
Intergovernmental Revenues	0	0	156,188	208,250	52,063	0	0
Charges for Services	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000
Miscellaneous Revenues	1,800	2,300	1,500	2,000	2,000	2,000	2,000
Total Revenues	1,061,800	1,062,300	1,217,688	1,270,250	1,114,063	1,062,000	1,062,000
Expenditures							
Administration Department							
Salaries & Wages	68,300	68,600	93,200	96,928	100,805	104,837	109,030
Professional Services	11,400	10,400	11,000	11,330	11,670	12,020	12,381
Other Services	14,100	12,600	12,600	12,978	13,367	13,768	14,181
Capital Outlay	2,000	1,000	4,045	4,166	4,291	4,420	4,553
Supplies	1,500	1,000	1,400	1,442	1,485	1,530	1,576
I.M.R.F.	7,080	7,080	7,000	7,280	7,571	7,874	8,189
Insurance	28,000	24,800	26,300	27,352	28,446	29,584	30,767
Other Expenses	5,500	4,700	5,250	5,408	5,570	5,737	5,909
Total Expenditures: Admin. Dept.	137,880	130,180	160,795	166,884	173,205	179,770	186,586
Operations & Maintenance Dept.							
Salaries & Wages	43,300	43,300	69,300	78,000	53,000	50,000	52,000
Professional Services	65,200	45,000	56,050	73,725	19,181	57,000	15,000
Other Services	55,750	54,350	55,750	57,423	59,146	60,920	62,748
Machine & Eqpt. Rental (Reim.)	42,200	40,000	44,020	45,341	46,701	48,102	49,545
Capital Outlay	412,200	416,000	369,710	616,275	264,069	485,000	391,060
Supplies	25,300	20,300	25,300	26,059	26,841	27,646	28,475
I.M.R.F.	3,960	3,960	4,400	4,576	4,759	4,949	5,147
Insurance	20,000	16,300	19,000	19,760	20,550	21,372	22,227
Other Expenses	5,700	5,700	5,700	5,871	6,047	6,228	6,415
Total Expenditures: O&M Dept.	673,610	644,910	649,230	927,030	500,294	761,217	632,617
Bond Payments							
2006 Bond P&I Payments	428,000	426,546	428,000	428,500	428,500	428,500	428,500
2004 Road Bonds	30,000	30,000	30,000	0	0	0	0
	458,000	456,546	458,000	428,500	428,500	428,500	428,500
TOTAL FUND EXPENDITURES	1,269,490	1,231,636	1,268,025	1,522,414	1,101,999	1,369,487	1,247,703
Surplus / (Deficit)	(207,690)	(169,336)	(50,337)	(252,164)	12,064	(307,487)	(185,703)
Beginning Cash & Investment Balance	972,745	1,199,437	1,030,101	979,764	727,601	739,664	432,177
Ending Cash & Investment Balance	765,055	1,030,101	979,764	727,601	739,664	432,177	246,475
Standard Cash & Investment Balance	265,450	265,575	304,422	317,563	278,516	265,500	265,500
Over (Under)	499,605	764,526	675,342	410,038	461,149	166,677	(19,025)

CAPITAL PROJECTS FUND

The Capital Projects Fund was created by the Board to track large capital expenditures for each of the operating departments as well as large infrastructure projects. The Capital Projects Fund includes any capital purchase over $10,000, which is consistent with the capitalization threshold the Village uses for accounting. In other words, any capital purchase over $10,000 is converted from an expense to a fixed asset, which depreciates over time.

The Fund receives most of its revenues in the form of a transfer from the General Fund. This year, the Capital Projects fund will receive a transfer in the amount of $1,187,000. Other sources of revenue include an annual reimbursement from the Sewer Fund and periodic grants. The total revenues received are dependent on the financial condition of the General Fund and any grants received.

Year 1 of the Five Year Plan and Budget includes two major capital projects out of the Capital Projects Fund. Also included in Year 1 are costs related to street maintenance.

Edgewood Avenue Repaving

Year 1 includes street repaving of Edgewood Avenue from Ogden to Harding. The scope of work includes minor sections of curb repair, sewer manhole reconstruction, pavement base repair and new asphalt overlay. This roadway is identified as a priority need as a result of the *2013 Paving Evaluation.*

Beach Avenue Repaving – Final Phase

Year 1 proposes the fourth and final phase of the Beach Avenue Project, extending from 26th to 29th. The scope includes new curb and gutter, rebuilding of sewer manholes, pavement base repair and new asphalt overlay. This roadway is also identified as a priority need street as a result of the *2013 Paving Evaluation.*

Street Maintenance

A critical element to any street program is the maintenance of the streets that are not immediately scheduled for repaving. Maintenance includes safety markings and approaches that extend the life of a roadway such as pavement patching and crack filling to seal the surface to prevent water penetration into the deeper layers. Crack filling has been re-introduced into the budget. Street markings (school zones and crosswalks) are included in year 1 and then alternate every other year. Area pavement patching (approximately 3,800 square yards of patch) is included in each year of the Plan.

A note on Salt and Sidewalks

Two years ago, the Budget and related Five Year Plan transitioned salt and sidewalks away from the MFT Fund. While this transition added an additional $80,000 to the General Fund and Capital Projects Fund, the MFT fund is able to more quickly recover and funding is now solely dedicated to street repaving projects.

Also included in Year 1 is the substantial cost of the replacement of a major piece of equipment, the street sweeper. The Public Works Department has identified this expenditure ($195,000) as its top priority. The current 2002 Freightliner Street Sweeper is a vacuum sweeper, is frequently out of service for costly repairs, and the company is no longer in existence, making parts hard to come by.

The Public Works Department would like to replace the sweeper with a mechanical sweeper; more commonly used by municipalities and has a better track record in terms of maintenance and repair costs. A mechanical sweeper is able to pick up heavy debris on the streets (twigs, sticks and piles of leaves) that a vacuum cannot. Further, load transitioning with a mechanical sweeper can occur in the field where a vacuum sweeper must empty at a dump site.

Other smaller capital purchases related to computer equipment, Police and Fire Equipment building improvements round out the capital plan for Year 1. This is accomplished through a $1,187,000 transfer from the General Fund.

Fire Department Ladder Truck

Years 2 through 5 of the Plan set aside funds (the total cost is estimated to be just over $1 million) to replace our 1990 ladder truck. The maintenance costs have increased over time with age, and are estimated to increase even more. The vehicle is beginning to rust, and although we are maintaining that well, it too will worsen with time. According to the NFPA, which is not law but a nationally recognized standard, fire apparatus over 15 year old should be placed in a reserve status, and fire apparatus over 25 years old should be removed from service and replaced. This is an important matter due to the potential for a catastrophic breakdown due to the age of parts, which could pose tragic if it happens in the middle of an emergency operation. Many ladder trucks, ours included, weigh over 30 tons, which over time contributes to significant wear on many parts in itself.

We believe that maintaining this type of vehicle in our La Grange Park fleet is important, and serves many critical purposes. In addition to the main ladder, it provides for necessary support functions at fires, vehicle extrications and a variety of other emergencies. It carries a great amount of equipment, and in our operations guidelines, is always to be located at the front of a building. The cost estimate is based on the current replacement value of what we currently own, with an estimated increase in purchasing price of a new truck over the next several years. There is the potential that this vehicle could cost somewhat less than planned if prices remain steady as compared to inflation.

Please note that Chief Maggos has submitted grant requests through the Federal Assistance to Firefighters Grant program for the last four years, but has thus far been unsuccessful. In addition, Chief Maggos notes that there are several low cost financing options, and lease to own programs, which may allow us to afford replacement.

Year 2 Street Repaving Program (75% Grant Funded)

Year 2 includes funding for the street repaving of Harding Avenue, granted funded with a LAFO (Local Agency Functional Overlay) through the WCMC. If the Village Board makes the policy decision to fund Brainard instead with a STP Grant, the Village would apply for a revision (street swap) to the grant request in June 2014. The next 5 Year Plan and Budget would reflect this change in Years 1 and 5 (Brainard is currently budgeted in Year 5 of the proposed Plan).

Year 3 – Cleveland Avenue

This project repaves Cleveland Avenue from 26th Street to 31st Street. This roadway is identified as a priority need as a result of the *2013 Paving Evaluation.*

Year 4 – Barnsdale Road

This project repaves the 500 to 1000 blocks of Barnsdale Road. Repaving this roadway will benefit travelers in the area of Barnsdale School. This roadway is identified as a priority need as a result of the *2013 Paving Evaluation.*

Year 5 – Brainard Avenue

This is a road reconstruction project. The project scope is dependent on a policy choice by the Village Board. The estimate included in the Plan reflects the larger scope with federal assistance. It includes new curb and gutter, new sewer pipes and a new asphalt surface. If the Village were to take on this project using local funds, the scope would narrow, diminishing the burden on the Capital projects Fund and the Sewer Fund (which currently ends Year 5 with dip in the standard reserve). This roadway is identified as a priority need as a result of the *2013 Paving Evaluation.*

In sum, the Capital Projects Fund includes the following activities:

YEAR 1

- Replacement of 2002 Public Works Street Sweeper
- New Generator for Village Hall – funded at 75% by FEMA
- Beach Avenue Street Paving (Phase 4, Final Phase, 29th to 26th Street)
- Edgewood Repaving (Ogden to Harding)
- Street Maintenance – patching, crack-filling (new), restriping

YEAR 2

- Fire Department Ladder Truck (Year 1 of 5 reserve)
- Street Repaving (currently budgeted for Harding) – 75% grant funded (construction only)
- Street Maintenance – patching and crack-filling
- New Elevator / Parts
- New Boiler for Village Hall

YEAR 3

- Fire Department Ladder Truck (Year 2 of 5 reserve)
- Cleveland Avenue Repaving
- Street Repaving (various segments of highest priority)
- Street Maintenance – patching, crack-filling, restriping
- Replace 2000 John Deer Front End Loader

YEAR 4

- Fire Department Ladder Truck (Year 3 of 5 reserve)
- Ambulance 1214 Replacement
- 1992 Pumper Replacement (Fire)
- Replace John Deere Skid Steer Loader
- Replace 1 ½ Ton Truck (DPW)
- Barnsdale Road Street Repaving
- Street Repaving (various segments of highest priority)
- Street Maintenance – patching and crack-filling

YEAR 5

- Fire Department Ladder Truck (Year 4 of 5 reserve)
- Replace 1996 International Truck
- Replace 2002 GMC Sierra Van
- Street Maintenance – patching, crack-filling, restriping
- Brainard Street Repaving

VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
CAPITAL PROJECTS FUND

	FY 13-14 Budget YEAR 0	FY 13-14 Est. Actual YEAR 0	FY 14-15 Proj YEAR1	FY 15-16 Proj. YEAR 2	FY 16-17 Proj. YEAR 3	FY 17-18 Proj. YEAR 4	FY 18-19 Proj. YEAR 5
Revenues							
Grants	600,000	450,000	150,000	363,750	0	0	0
Interest on Investments	300	300	12,200	300	300	300	300
Reim. from Sewer Fund	39,340	39,340	40,020	45,341	46,701	48,102	49,545
Trf. from General Fund	264,200	264,200	1,188,000	0	0	0	0
Total Revenues	903,840	753,840	1,390,220	409,391	47,001	48,402	49,845
Expenditures							
Street Resurfacing	213,460	237,438	710,000	665,000	470,000	500,000	642,500
Sidewalks, C & G	30,000	30,000	30,000	35,000	30,000	35,000	30,000
Public Bldgs. & Grounds	845,400	740,000	208,000	100,000	0	0	0
31st Street Projects	0	0	0	0	0	0	0
Administration Eqpt.	9,400	9,400	22,651	17,200	21,200	28,200	18,700
Police Eqpt.	29,600	29,600	63,800	32,000	0	33,000	66,000
Fire Eqpt.	15,426	15,672	63,030	315,650	445,100	831,500	326,000
Public Works Eqpt.	121,150	110,000	195,000	20,000	60,000	102,500	78,750
Building Equipment	0	0	0	28,000	0	0	0
Tree Purchases	15,000	26,194	20,000	20,000	20,000	20,000	20,000
Total Expenditures	1,279,436	1,198,304	1,312,481	1,232,850	1,046,300	1,550,200	1,181,950
Surplus / (Deficit)	(375,596)	(444,464)	77,739	(823,459)	(999,299)	(1,501,798)	(1,132,105)
Beginning Cash & Investment Balance	445,199	676,497	232,033	309,772	(513,687)	(1,512,986)	(3,014,784)
Ending Cash & Investment Balance	69,603	232,033	309,772	(513,687)	(1,512,986)	(3,014,784)	(4,146,890)
Standard Cash & Investment Balance	225,960	188,460	310,055	102,348	11,750	12,100	12,461
Over (Under)	(156,357)	43,573	(283)	(616,035)	(1,524,736)	(3,026,884)	(4,159,351)

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EMERGENCY TELEPHONE FUND

The Emergency Telephone System Fund (ETSF) was established to account for the proceeds of the telephone 9-1-1 surcharge. The purpose of the fund is to provide the resources necessary to maintain the Village's 9-1-1 emergency communications system and equipment.

Expenses in this fund are used to maintain, repair, and replace the Village's emergency communications equipment. Other expenses in the fund include a transfer of money to the General Fund for some of the personnel costs related to emergency communications. Year 1 reflects a $50,000 expense for the local share and 25% match of the $150,000 Pre-disaster Mitigation Grant for the new emergency generator at Village Hall. This has been re-budgeted from the current fiscal year as the grant is still being processed.

VILLAGE OF LA GRANGE PARK
FIVE YEAR FINANCIAL PLAN
EMERGENCY TELEPHONE FUND

	FY 13-14 Budget YEAR 0	FY 13-14 Est. Actual YEAR 0	FY 14-15 Proj YEAR1	FY 15-16 Proj. YEAR 2	FY 16-17 Proj. YEAR 3	FY 17-18 Proj. YEAR 4	FY 18-19 Proj. YEAR 5
Revenues							
Local Tax	130,000	130,000	130,000	129,000	128,000	127,000	126,000
Miscellaneous Revenue	7,200	10,200	8,200	8,200	8,200	8,200	8,200
Total Revenues	137,200	140,200	138,200	137,200	136,200	135,200	134,200
Expenditures							
Services	67,000	65,500	66,000	70,019	72,120	74,283	76,512
Capital Outlay	50,000	0	50,000	0	0	0	0
Supplies	500	0	500	500	500	500	500
Other Expenses	0	0	0	0	0	0	0
Interfund Transfer	36,000	36,000	37,000	38,110	39,253	40,431	41,644
Total Expenditures	153,500	101,500	153,500	108,629	111,873	115,214	118,655
Surplus / (Deficit)	(16,300)	38,700	(15,300)	28,571	24,327	19,986	15,545
Beginning Cash & Investment Balance	207,561	246,421	285,121	269,821	298,392	322,719	342,705
Ending Cash & Investment Balance	191,261	285,121	269,821	298,392	322,719	342,705	358,250
Standard Cash & Investment Balance	34,300	35,050	34,550	34,300	34,050	33,800	33,550
Over (Under)	156,961	250,071	235,271	264,092	288,669	308,905	324,700

SECTION II

SECTION II

Section II lists all of the projects proposed to be funded within the time frame covered by the Five-Year Plan. The first two tables indicate the cost of any specific item in any given year regardless of funding source. For example, under the Police Department it is anticipated that over the next five years $190,000 will be spent to replace squad cars.

The next five pages of Section II detail proposed capital expenses for each fiscal year by funding source. For example, in Year 1, under "Streets & Infrastructure – Beach – Phase 4", $150,000 will be contributed by MFT and the Capital Projects Fund will contribute $40,000, the Sewer Fund $30,000, the Water Fund $10,000 for a total construction cost of $230,000 (not including engineering).

This type of presentation provides the Board with a more general overview on the first two pages of Section II and greater detail as the reader delves more deeply into the contents of the plan document.

VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS

ITEM	YEAR 0 Budget FY 13-14	YEAR 0 Est. Act. FY 13-14	YEAR 1 Projected FY 14-15	YEAR 2 Projected FY 15-16	YEAR 3 Projected FY 16-17	YEAR 4 Projected FY 17-18	YEAR 5 Projected FY 18-19	MULTI-YEAR PLAN TOTAL
Administration:								
Computer Replacements	11,200	11,000	9,700	11,200	19,200	11,200	9,700	61,000
Computer Network Equipment	6,200	5,200	16,950	6,000	2,000	2,000	4,000	30,950
Village Hall Maintenance	0	0	13,000			15,000		28,000
Paperless Agenda	0	0	9,500				5,000	14,500
Sub-Total	**17,400**	**16,200**	**49,150**	**17,200**	**21,200**	**28,200**	**18,700**	**134,450**
Police:								
Vehicle Replacement	28,000	28,000	59,000	32,000		33,000	66,000	190,000
PD Garage Doors and Floor	22,000	26,000						0
PD Painting / Wall Repair	0	0	15,000					15,000
PD Carpeting & Floors	0	0	30,000					30,000
Sub-Total	**50,000**	**54,000**	**104,000**	**32,000**	**0**	**33,000**	**66,000**	**235,000**
Fire:								
Turnout Gear Replacement	12,226	12,700	13,000	13,000	13,500	13,500	14,000	67,000
Ongoing Hose Replacement	0	0	5,800		6,600		7,000	19,400
EMS Laptops	0	0	8,000					8,000
Five Inch Hose Conversion	0	0		34,650				34,650
Monitor / Defib Replacements	0	0		65,000				65,000
Ladder Truck Replacement	0	0		203,000	203,000	203,000	203,000	812,000
Fire Station 2 Roof Replace	0	0			45,000			45,000
Thermal Imagers	0	0					12,000	12,000
Station Apparatus Bays Clean / Paint	0	0			20,000			20,000
Fire Station Floors / Lockers	0	0			85,000			85,000
Vehicle Mobile Data Terminals	0	0			55,000			55,000
FD Software Replacement	0	0			17,000			17,000
Ambulance 1214 Replacement	0	0				215,000		215,000
1992 Pumper Replacement	0	0				400,000		400,000
Duty Officer Vehicle Replacement	0	0					40,000	40,000
Fire Station 2 Boiler	0	0					10,000	10,000
Fire Chief / Build Director Vehicle Replac	0	0					40,000	40,000
Sub-Total	**12,226**	**12,700**	**26,800**	**315,650**	**445,100**	**831,500**	**326,000**	**1,945,050**
Public Works:								
Tree Purchases	15,000	26,194	20,000	20,000	20,000	20,000	20,000	100,000
Replace Street Sweeper	0	0	195,000					195,000
Director Vehicle - Ford F150	35,000	35,000						0
Replace Dump Body on 2 1/2 Truck	10,000	10,000						0
Replace 11 Light Poles - La Grange Rd	84,200	76,000						0
~~Asphalt Hot Box Patch Trailer~~	0	0						0
Repl 2000 JD Backhoe	0	0		100,000				100,000
Repl 2000 JD Front End Loader	0	0			120,000			120,000
Repl 2000 JD Skid Steer Loader	0	0				40,000		40,000
Replace 1 1/2 Ton Truck	0	0				70,000		70,000
Replace Dump Body 1999 GMC 7500	0	0				10,000		10,000
Replace 1998 Ford F150 Truck	0	0					35,000	35,000
Replace 1996 7400 International Truck	0	0					70,000	70,000
Replace 2002 GMC Sierra Van	0	0					50,000	50,000
Sub-Total	**144,200**	**147,194**	**215,000**	**120,000**	**140,000**	**140,000**	**175,000**	**790,000**
Building:								
MSI Program Upgrades	0	0	8,240					8,240
Vehicle Replacement	0	0		28,000				28,000
Generator for Village Hall	200,000	0	200,000					200,000
Sub-Total	**200,000**	**0**	**208,240**	**28,000**	**0**	**0**	**0**	**236,240**

VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS

ITEM	YEAR 0 Budget FY 13-14	YEAR 0 Est. Act. FY 13-14	YEAR 1 Projected FY 14-15	YEAR 2 Projected FY 15-16	YEAR 3 Projected FY 16-17	YEAR 4 Projected FY 17-18	YEAR 5 Projected FY 18-19	MULTI-YEAR PLAN TOTAL
Streets & Infrastructure:								
Sidewalk Program	30,000	30,000	30,000	35,000	30,000	35,000	30,000	160,000
School Zone/Crosswalk Restriping	10,000	6,528	10,000		10,000		10,000	30,000
Area Paving Patches	75,000	75,000	75,000	75,000	75,000	75,000	75,000	375,000
Crack Sealing	0	0	15,000	15,000	15,000	15,000	15,000	75,000
Street Paving Beach (& Newberry)	305,000	346,460						0
Beach Engineering	58,000	85,450						0
Beach Avenue 4 - Final Phase	0	0	320,000					320,000
Beach Ave - Engineering	0	0	52,853					52,853
Edgewood Avenue Resurfacing	0	0	480,000					480,000
Edgewood Engineering	0	0	75,532					75,532
Street Repaving Program (Grant)	0	0		605,000				605,000
Street Repaving Engineering (Grant)	0	0		90,000				90,000
Street Repaving Program - Cleveland	0	0			369,000			369,000
Cleveland Engineering	0	0			55,000			55,000
Street Repaving Program - Barnsdale (S.	0	0				556,000		556,000
Street Repaving Engineering	0	0				85,000		85,000
Street Repaving Program - Brainard	0	0					885,000	885,000
Street Repaving Engineering	0	0					132,500	132,500
Street Repaving - Various Segments					360,000	360,000		720,000
Street Repaving Engineering- Various					45,000	45,000		90,000
Sub-Total	**478,000**	**543,438**	**1,058,385**	**820,000**	**959,000**	**1,171,000**	**1,147,500**	**5,155,885**
Water:								
So. La Grange Rd. Water Main	464,000	380,863						0
So. La Grange Rd. (Engineering)	46,000	46,000						0
Beach Avenue 3	276,000	276,000						0
Water Main Relocation @ Oak	53,200	47,956						0
Engineering	74,800	74,800						0
W. Main Valve Repl (Beach @ 26th and 2	0	0	15,000					15,000
W. Main Repl Ogden Ave	0	0	360,000					360,000
Ogden Engineering	0	0	60,000					60,000
Water Main Project - La Grange Rd	0	0	480,000		480,000			960,000
La Grange Rd Engineering	0	0	80,000		86,400			166,400
Water Main Replac Project	0	0				480,000		480,000
Engineering	0	0				86,400		86,400
Repl 1983 Sullair Air Compressr	0	0			20,000			20,000
Water Meter Mod - Large Accts	0	0					100,000	100,000
Water Meter Mod - Base Station	0	0					120,000	120,000
Water Meter Mod - Handhelds	0	0					16,000	16,000
W. Meter Mod - Meters (Year 1 of 3)	0	0					220,000	220,000
Sub-Total	**914,000**	**825,619**	**995,000**	**0**	**586,400**	**566,400**	**456,000**	**2,603,800**
Sewer:								
Engineering	65,200	58,000	22,500	57,000	15,000	57,000	15,000	166,500
Sewer Point Repairs	40,000	40,000	75,000	50,000	75,000	75,000	100,000	375,000
Catch Basin & Sewer Repair	20,000	12,000	40,000	40,000	40,000	40,000	40,000	200,000
Sewer Lining	225,000	210,776		240,000		240,000		480,000
Beach Avenue 3 & 4	28,500	28,500						0
IGIG Construction (Grant)	0	0	147,210	196,275	49,069			392,554
IGIG Engineering (Grant)	0	0	12,550	16,725	4,181			33,456
Sub-Total	**378,700**	**349,276**	**297,260**	**600,000**	**183,250**	**412,000**	**155,000**	**1,647,510**
Other Projects:								
Public Works Building	900,000	900,000						0
Fire Supression for PW Buildings	62,000	62,000						0
New Elevator / Parts				50,000				
Vhall Boiler Replacement				50,000				
Sub-Total	**962,000**	**962,000**	**0**	**100,000**	**0**	**0**	**0**	**0**
TOTAL	**3,156,526**	**2,910,427**	**2,953,835**	**2,032,850**	**2,334,950**	**3,182,100**	**2,344,200**	**12,747,935**

VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS
YEAR 1 - FY 2014-15

	General Fund	2004 Debt Service	Water Fund	MFT	Sewer Fund	Capital Projects Fund	EMGCY Telephone Fund	Total
Administration:								
Computer Replacements			1,500			8,200		9,700
Computer Network Equipment			1,914		1,595	13,441		16,950
Village Hall Maintenance - Front Door ADA						13,000		13,000
Paperless Agenda Transition			1,140		950	7,410		9,500
Sub-Total	**0**	**0**	**4,554**	**0**	**2,545**	**42,051**	**0**	**49,150**
Police:								
Vehicle Replacement (2)						59,000		59,000
PD Painting / Wall Repair						15,000		15,000
PD Carpeting & Floors						30,000		30,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**104,000**	**0**	**104,000**
Fire:								
Turnout Gear Replacement						13,000		13,000
Ongoing Hose Replacement						5,800		5,800
EMS Laptop Replacement						8,000		8,000
Five Inch Fire Hose						34,630		34,630
Sub-Total	**0**	**0**	**0**	**0**	**0**	**61,430**	**0**	**61,430**
Public Works:								
Tree Planting Program						20,000		20,000
Replace Street Sweeper						195,000		195,000
~~Asphalt Hot Box Patch Trailer~~						0		0
Sub-Total	**0**	**0**	**0**	**0**	**0**	**215,000**	**0**	**215,000**
Building:								
Generator for Village Hall (Grant)						150,000	50,000	200,000
MSI Program Upgrades	8,240							0
Sub-Total	**8,240**	**0**	**0**	**0**	**0**	**150,000**	**50,000**	**200,000**
Streets & Infrastructure:								
Sidewalk Program						30,000		30,000
School Zone/Crosswalk Restriping						10,000		10,000
Area Paving Patches						75,000		75,000
Crack Sealing						15,000		15,000
Beach Avenue 4 - Final Phase			14,000	150,000	42,000	114,000		320,000
Beach Ave - Engineering			2,885		8,468	41,500		52,853
Edgewood Avenue Resurfacing			21,000		63,000	396,000		480,000
Edgewood Engineering			4,500		12,532	58,500		75,532
Sub-Total	**0**	**0**	**42,385**	**150,000**	**126,000**	**740,000**	**0**	**1,058,385**
Water:								
Water Valve Replacement (Beach @ 26th and 29th)			15,000					15,000
Water Main Replac Ogden Ave			360,000					360,000
Ogden Engineering			60,000					60,000
Water Main Replac La Grange Rd			480,000					480,000
La Grange Rd Engineering			80,000					80,000
Sub-Total	**0**	**0**	**995,000**	**0**	**0**	**0**	**0**	**995,000**
Sewer:								
Sewer Point Repairs					75,000			75,000
Catch Basin & Sewer Repair					40,000			40,000
Engineering					22,500			22,500
IGIG Construction - Year 1 of 3 (Grant)					147,210			147,210
IGIG Engineering (Grant)					12,550			12,550
Sub-Total	**0**	**0**	**0**	**0**	**297,260**	**0**	**0**	**297,260**
Other Projects:								
Sub-Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL	**8,240**	**0**	**1,041,939**	**150,000**	**425,805**	**1,312,481**	**50,000**	**2,980,225**

VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS
YEAR 2 - FY 2015-16

	General Fund	2004 Debt Service	Water Fund	MFT	Sewer Fund	Capital Projects Fund	EMGCY Telephone Fund	Total
Administration:								
Computer Replacements						11,200		11,200
Computer Network Equipment						6,000		6,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**17,200**	**0**	**17,200**
Police:								
Vehicle Replacement (1)						32,000		32,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**32,000**	**0**	**32,000**
Fire:								
Turnout Gear Replacement						13,000		13,000
Monitor / Defib Replacements						65,000		65,000
Replace Large Diameter Hose (5" Hose Conversion)						34,650		34,650
Ladder Truck Replacement - *(1 of 5)*						203,000		203,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**315,650**	**0**	**315,650**
Public Works:								
Tree Planting Program						20,000		20,000
Repl 2000 JD Backhoe			100,000					100,000
Sub-Total	**0**	**0**	**100,000**	**0**	**0**	**20,000**	**0**	**120,000**
Building:								
Vehicle Replacement						28,000		28,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**28,000**	**0**	**28,000**
Streets & Infrastructure:								
Sidewalk Program						35,000		35,000
School Zone/Crosswalk Restriping						0		0
Area Paving Patches						75,000		75,000
Crack Sealing						15,000		15,000
Street Repaving Program (Grant)			30,000	0	90,000	485,000		605,000
Street Repaving Engineering (Grant)						90,000		90,000
Sub-Total	**0**	**0**	**30,000**	**0**	**90,000**	**700,000**	**0**	**820,000**
Water:								
Sub-Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Sewer:								
Sewer Point Repairs					50,000			50,000
Catch Basin & Sewer Repair					40,000			40,000
Engineering					57,000			57,000
IGIG Construction - Year 2 of 3 (Grant)					196,275			196,275
IGIG Engineering (Grant)					16,725			16,725
Sewer Lining					240,000			240,000
Sub-Total	**0**	**0**	**0**	**0**	**600,000**	**0**	**0**	**600,000**
Other Projects:								0
New Elevator / Parts						50,000		
Vhall Boiler Replacement						50,000		
Sub-Total	**0**	**0**	**0**	**0**	**0**	**100,000**	**0**	**0**
TOTAL	**0**	**0**	**130,000**	**0**	**690,000**	**1,212,850**	**0**	**1,932,850**

VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS
YEAR 3 - FY 2016-17

	General Fund	2004 Debt Service	Water Fund	MFT	Sewer Fund	Capital Projects Fund	EMGCY Telephone Fund	Total
Administration:								
Computer Replacements						19,200		19,200
Computer Network Equipment						2,000		2,000
Village Hall Maintenance								0
Sub-Total	**0**	**0**	**0**	**0**	**0**	**21,200**	**0**	**21,200**
Police:								
Vehicle Replacement (0)								0
Sub-Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Fire:								
Turnout Gear Replacement						13,500		13,500
Ongoing Hose Replacement						6,600		6,600
Ladder Truck Replacement - *(2 of 5)*						203,000		203,000
Fire Station Floors / Lockers						85,000		85,000
FD Software Replacement						17,000		17,000
Fire Station 2 Roof Replacement						45,000		45,000
Station Apparatus Bays Clean / Paint						20,000		20,000
Vehicle Mobile Data Terminals						55,000		55,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**445,100**	**0**	**445,100**
Public Works:								
Tree Planting Program						20,000		20,000
Repl 2000 JD Front End Loader			60,000			60,000		120,000
Sub-Total	**0**	**0**	**60,000**	**0**	**0**	**80,000**	**0**	**140,000**
Building:								
								0
Sub-Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Streets & Infrastructure:								
Sidewalk Program						30,000		30,000
School Zone/Crosswalk Restriping						10,000		10,000
Area Paving Patches						75,000		75,000
Crack Sealing						15,000		15,000
Street Repaving Program - Cleveland			14,000	280,000	55,000	20,000		369,000
Street Repaving Engineering						55,000		55,000
Street Repaving - Various Segments			15,000	50,000	45,000	250,000		360,000
Street Repaving Engineering- Various						45,000		45,000
Sub-Total	**0**	**0**	**29,000**	**330,000**	**100,000**	**500,000**	**0**	**959,000**
Water:								
No. La Grange Rd. Water Main			480,000					480,000
No. La Grange Rd. (Engineering)			86,400					86,400
Repl 1983 Sullair Air Compressr			20,000					20,000
Sub-Total	**0**	**0**	**586,400**	**0**	**0**	**0**	**0**	**586,400**
Sewer:								
Sewer Point Repairs					75,000			75,000
Catch Basin & Sewer Repair					40,000			40,000
Engineering					15,000			15,000
IGIG Construction - Year 3 of 3 (Grant)					49,069			49,069
IGIG Engineering (Grant)					4,181			4,181
Sub-Total	**0**	**0**	**0**	**0**	**183,250**	**0**	**0**	**183,250**
Other Projects:								
Sub-Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL	**0**	**0**	**675,400**	**330,000**	**283,250**	**1,046,300**	**0**	**2,334,950**

VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS
YEAR 4 - FY 2017-18

	General Fund	2004 Debt Service	Water Fund	MFT	Sewer Fund	Capital Projects Fund	EMGCY Telephone Fund	Total
Administration:								
Computer Replacements						11,200		11,200
Computer Network Equipment						2,000		2,000
Village Hall Maintenance						15,000		15,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**28,200**	**0**	**28,200**
Police:								
Vehicle Replacement (1)						33,000		33,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**33,000**	**0**	**33,000**
Fire:								
Turnout Gear Replacement						13,500		13,500
Ladder Truck Replacement - *(3 of 5)*						203,000		203,000
Ambulance 1214 Replacement						215,000		215,000
1992 Pumper Replacement						400,000		400,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**831,500**	**0**	**831,500**
Public Works:								
Tree Planting Program						20,000		20,000
Repl 2000 JD Skid Steer Loader			10,000			30,000		40,000
Replace 1 1/2 Ton Truck			17,500			52,500		70,000
Replace Dump Body 1999 GMC 7500	7,500		2,500					10,000
Sub-Total	**7,500**	**0**	**30,000**	**0**	**0**	**102,500**	**0**	**140,000**
Building:								
Sub-Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Streets & Infrastructure:								
Sidewalk Program						35,000		35,000
School Zone/Crosswalk Restriping						0		0
Area Paving Patches						75,000		75,000
Crack Sealing						15,000		15,000
Street Repaving Program - Barnsdale (S. of 31st)			26,000	415,000	85,000	30,000		556,000
Street Repaving Engineering						85,000		85,000
Street Repaving - Various Segments			15,000	50,000	45,000	250,000		360,000
Street Repaving Engineering- Various						45,000		45,000
Sub-Total	**0**	**0**	**41,000**	**465,000**	**130,000**	**535,000**	**0**	**1,171,000**
Water:								
Water Main Replac Project			480,000					480,000
Engineering			86,400					86,400
Sub-Total	**0**	**0**	**566,400**	**0**	**0**	**0**	**0**	**566,400**
Sewer:								
Sewer Point Repairs					75,000			75,000
Catch Basin & Sewer Repair					40,000			40,000
Engineering					57,000			57,000
Sewer Lining					240,000			240,000
Sub-Total	**0**	**0**	**0**	**0**	**412,000**	**0**	**0**	**412,000**
Other Projects:								0
Sub-Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL	**7,500**	**0**	**637,400**	**465,000**	**542,000**	**1,530,200**	**0**	**3,182,100**

VILLAGE OF LA GRANGE PARK
MULTI-YEAR CAPITAL PROJECTS
YEAR 5 - FY 2018-19

	General Fund	2004 Debt Service	Water Fund	MFT	Sewer Fund	Capital Projects Fund	EMGCY Telephone Fund	Total
Administration:								
Computer Replacements						9,700		9,700
Computer Network Equipment						4,000		4,000
Village Hall Maintenance								0
Paperless Agenda Replacemts						5,000		5,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**18,700**	**0**	**18,700**
Police:								
Vehicle Replacement (2)						66,000		66,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**66,000**	**0**	**66,000**
Fire:								
Turnout Gear Replacement						14,000		14,000
Ongoing Hose Replacement						7,000		7,000
Ladder Truck Replacement - *(4 of 5)*						203,000		203,000
Duty Officer Vehicle Replacement						40,000		40,000
Fire Station 2 Boiler						10,000		10,000
Thermal Imager Replacements						12,000		12,000
Fire Chief / Building Director Vehicle Replacement						40,000		40,000
Sub-Total	**0**	**0**	**0**	**0**	**0**	**326,000**	**0**	**326,000**
Public Works:								
Tree Planting Program						20,000		20,000
Replace 1998 Ford F150 Truck			8,750			26,250		35,000
Replace 1996 7400 International Truck			17,500			52,500		70,000
Replace 2002 GMC Sierra Van			50,000					50,000
Sub-Total	**0**	**0**	**76,250**	**0**	**0**	**98,750**	**0**	**175,000**
Building:								
Sub-Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Streets & Infrastructure:								
Sidewalk Program						30,000		30,000
School Zone/Crosswalk Restriping						10,000		10,000
Area Pavement Patches						75,000		75,000
Crack Sealing						15,000		15,000
Street Repaving Program - Brainard			42,500	300,000	132,500	410,000		885,000
Street Repaving Engineering						132,500		132,500
Sub-Total	**0**	**0**	**42,500**	**300,000**	**132,500**	**672,500**	**0**	**1,147,500**
Water:								
Water Meter Modernization - Large Accts			74,000		26,000			100,000
Water Meter Mod - Base Station			88,800		31,200			120,000
Water Meter Mod - Handhelds			11,840		4,160			16,000
Water Meter Mod - Meters (Year 1 of 3)			162,800		57,200			220,000
Sub-Total	**0**	**0**	**337,440**	**0**	**118,560**	**0**	**0**	**456,000**
Sewer:								
Sewer Point Repairs					100,000			100,000
Engineering					15,000			15,000
Catch Basin & Sewer Repair					40,000			40,000
Sub-Total	**0**	**0**	**0**	**0**	**155,000**	**0**	**0**	**155,000**
Other Projects:								0
Sub-Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL	**0**	**0**	**456,190**	**300,000**	**406,060**	**1,181,950**	**0**	**2,344,200**

NOTES PAGE

EST. La Grange Park 1892

~Village of Roses~

Date: March 25, 2014

To: Village President & Board of Trustees

From: Julia Cedillo, Village Manager

RE: FY2014-15 – Summary of Draft Budget Changes

As a result of the March 11, 2014 Finance Committee review of the Draft Budget, the following changes were made to the updated draft Budget, dated, March 25, 2014:

- Changes were made to the Water Budget to reflect the inclusion of the water main replacement project on La Grange Road (two blocks north of 31st Street). The Edgewood water main replacement project was removed. This change was revenue neutral.

Staff included an additional change to reflect an updated cost estimate for the replacement of the main entrance door at Village Hall, making the doorway ADA compliant.

- Changes were made to the Capital Projects Fund Budget to reflect an increase in the cost of the project from $12,000 to $13,000, to allow for "tube frames" which were inadvertently omitted from the initial quote. The adjustment also includes costs associated with electrical work.
- Changes in the amount of $1,000 were made to other portions of the budget, accordingly. Specifically, a $1,000 increase was made to miscellaneous income in the General Revenue Fund as well to the total amount for the transfer from the General Fund to the Capital Projects Fund.

Staff is recommending additional changes to the Budget to reflect cost adjustments after the Village Engineer recently completed preliminary field work for road construction projects on Edgewood and Beach. These changes collectively increased the total expenditure for engineering and construction work on Beach, while decreasing these expenditures by equal amounts for Edgewood. In sum, the changes are revenue neutral in terms of budgetary impact to the following funds: Capital Projects, Water, Sewer and MFT (no increases to any of the funds within the Budget).

These changes have been mirrored in the Five Year Plan.

RESOLUTION NO. _____

RESOLUTION APPROVING FY 2014-2015
OPERATING BUDGET

WHEREAS, the Village of La Grange Park is required to adopt an annual budget prior to the start of the fiscal year; and

WHEREAS, the Village of La Grange Park operates on a May 1 through April 30 fiscal year; and

WHEREAS, the Village Board has reviewed and has conducted a public hearing on the proposed FY 2014-2015 budget.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

SECTION ONE: That the FY 2014-2015 Operating Budget is hereby approved.

SECTION TWO: That May 1, 2014 shall be the effective date of the annual operating budget.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 22nd day of April, 2014.

YES:

NOS:

ABSENT:

Approved this 22nd day of April, 2014.

_____
James J. Discipio, Village President
Village of La Grange Park

ATTEST: _____
Amanda Seidel
Village Clerk

Village Board Agenda Memo

Date: April 2, 2014

To: Village President & Board of Trustees

From: Julia Cedillo, Village Manager

RE: Resolution Approving 2014-2015 Pay Plan

GENERAL BACKGROUND

Every May 1 the Village implements a revision to the pay plan that adjusts the starting and maximum rates for each position. This approval also applies a cost of living adjustment (COLA) to employee wages. The Village's Personnel Policy provides that employees not covered by a collective bargaining agreement may be granted adjustments based upon either of the two following alternatives, with the higher alternative recommended to increase the maximum of the salary range:

1. The percentage increase of the consumer Price Index (Chicago-U) for the twelve months ending in December of the previous year (January 2013 – December 2013); or

2. The May 1 percentage increase of any collective bargaining agreement in effect at that time. If more than one collective bargaining agreement shall be in effect, the mean percentage increase of the agreements shall be applicable. The Public Works Local 150 contract provides for a 2.0% adjustment while the FOP collective bargaining agreement for Patrol Officers expires April 30, 2014.

The Personnel Policy further provides that "If financial conditions warrant, the Village Board may provide for a reduction or suspension of the increases prescribed."

Attached please find the tables detailing the monthly and annual changes in the CPI-U (Chicago) published by the U.S. Department of Labor Bureau of Labor Statistics. Those figures show that the CPI-U (Chicago) increased by just 0.5%. One year ago, a 1.7% COLA increase was implemented for non-union employees, consistent with the twelve month CPI change. This year, it is recommended that non-union employees receive the same adjustment as what is afforded to employees covered under the IUOE Local 150 Contract for Public Works Employees.

The attached Resolution and Schedule of Authorized Positions reflects a COLA of 2.0% for non-union employees.

MOTION/ACTION REQUESTED

Motion: **Move to approve a "Resolution Approving Pay Plan and Schedule of Authorized Positions for FY2014-2015."**

STAFF RECOMMENDATION

It is recommended that the Village Board approve the attached resolution approving the pay plan schedule of authorized positions for FY2014-2015. The schedule as prepared and included with the resolution provides for a 2.0% COLA for those positions not covered by a collective bargaining agreement.

DOCUMENTATION:

- CPI-U (Chicago) data published by the Bureau of Labor Statistics
- Resolution Approving Pay Plan and Schedule of Authorized Positions for FY 2014-2015
- Schedules of Authorized Positions and Compensation for Full-time and Part-time Employees

U.S. Department Of Labor
Bureau of Labor Statistics
Washington, D.C. 20212

Consumer Price Index

All Urban Consumers - (CPI-U)

Chicago-Gary-Kenosha, IL-IN-WI

All items

1982-84=100

Year	Semiannual Avg. 1st Half	Semiannual Avg. 2nd Half	Annual Avg.	Percent change Dec-Dec	Percent change Avg-Avg
1982			96.2	7.0	6.9
1983			100.0	3.7	4.0
1984	102.6	105.0	103.8	3.3	3.8
1985	106.7	108.8	107.7	3.8	3.8
1986	109.1	110.9	110.0	1.6	2.1
1987	112.9	116.0	114.5	4.4	4.1
1988	117.0	121.0	119.0	4.8	3.9
1989	123.3	126.7	125.0	4.3	5.0
1990	129.9	133.5	131.7	6.4	5.4
1991	136.2	137.9	137.0	2.7	4.0
1992	139.9	142.2	141.1	3.3	3.0
1993	144.5	146.3	145.4	2.2	3.0
1994	147.4	149.8	148.6	3.0	2.2
1995	152.7	153.9	153.3	2.2	3.2
1996	156.2	158.7	157.4	3.8	2.7
1997	161.0	162.4	161.7	1.9	2.7
1998	164.4	165.6	165.0	1.4	2.0
1999	167.4	169.4	168.4	2.5	2.1
2000	172.6	175.1	173.8	3.9	3.2
2001	178.5	178.2	178.3	1.2	2.6
2002	180.1	182.2	181.2	2.5	1.6
2003	183.8	185.3	184.5	1.7	1.8
2004	187.2	190.1	188.6	2.2	2.2
2005	192.0	196.7	194.3	3.6	3.0
2006	197.9	198.8	198.3	0.7	2.1
2007	203.052	206.583	204.818	4.7	3.3
2008	212.193	212.878	212.536	-0.6	3.8
2009	208.525	211.465	209.995	2.5	-1.2
2010	212.602	213.139	212.870	1.2	1.4
2011	218.044	219.324	218.684	2.1	2.7
2012	221.396	222.613	222.005	1.7	1.5
2013	224.566	224.524	224.545	0.5	1.1

RESOLUTION NO. _____

RESOLUTION APPROVING PAY PLAN AND SCHEDULE OF AUTHORIZED POSITIONS FOR FY 2014-2015

WHEREAS, the Village of La Grange Park has adopted a pay plan that establishes ranges and pay rates for employees; and

WHEREAS, the Village of La Grange Park amends the pay plan annually to coincide with the adoption of the annual budget.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

Section 1: That the Pay Plan and Schedule of Authorized Positions attached is hereby approved.

Section 2: That May 1, 2014, shall be the effective date of the Pay Plan and Schedule of Authorized Positions.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 22nd day of April 2014.

AYES:

NAYS:

ABSENT:

Approved this 22nd day of April 2014.

_____
James L. Discipio
Village President

ATTEST: _____
Amanda Seidel
Village Clerk

SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION
[Full-Time Employees]
FY 2014 - 2015

	AUTHORIZED POSITIONS	SALARY RANGE
ADMINISTRATION		
Village Manager	1	*VB Determines*
Finance Director	1	$76,468 - $116,574
Assistant Village Manager	1	$69,358 - $106,928
Executive Secretary	1	$44,709 - $66,863
Principal Fiscal Assistant	1	$42,581 - $61,101
Senior Fiscal Assistant	1	$38,621 - $55,607
Administrative Clerk	1	$35,030 - $50,650
Fiscal Assistant	1	$35,030 - $50,650
FIRE/BUILDING DEPARTMENT		
Director of Fire & Building	1	$80,292 - $120,192
Building Inspector	1	$49,841 - $71,199
POLICE DEPARTMENT		
Police Chief	1	$80,292 - $120,192
Deputy Police Chief	1	$69,358 - $107,998
Commander	1	$68,307 - $94,163
Sergeants	4	$68,307 - $94,163
Police Officers	14	*Union Contract*
Telecommunicators	4	$38,621 - $53,241
Secretary	1	$38,621 - $53,241
Records Clerk	1	$35,030 - $50,650
PUBLIC WORKS DEPARTMENT		
Public Works Director	1	$76,468 - $116,574
Crew Foreman	1	*Union Contract*
Mechanic	1	*Union Contract*
Water Operator	1	*Union Contract*
Maintenance Worker	5	*Union Contract*

SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION
[Part-Time & Seasonal Employees]
FY 2014 - 2015

	AUTHORIZED POSITIONS	COMPENSATION
ADMINISTRATION		
Village Clerk	1	$11,874.84 / Year
Village Treasurer	1	$10,578.42 / Year
Building Inspector	1	$27.77 - $38.23 / Hour
Summer Intern	0	$10.91 / Hour
POLICE DEPARTMENT		
Police Officers	3	$22.55 / Hour
Auxiliary Officers	4	$15.40 / Hour
Sgt - Auxiliary Officers	1	$16.11 / Hour
Telecommunicators	3	$18.55 - $21.71 / Hour
Crossing Guards	9	$14.01 / Hour
PUBLIC WORKS DEPARTMENT		
Seasonal Maint Workers	5	$10.60 / (year 1)
		$11.76 / (year 2)
		$12.87 / (year 3)
Executive Secy (8 Hrs/Week)	1	$21.26 - $32.14 / Hour
FIRE DEPARTMENT		
Division Chief	3	$28.79 - $40.44 / Hour
Captain	2	$27.44 - $38.52 / Hour
Lieutenant	4	$24.88 - $34.95 / Hour
Firefighter	40	$22.57 - $31.70 / Hour

Village Manager's Report

Village Board Agenda Memo

Date: April 2, 2014

To: Village President & Board of Trustees

From: Julia Cedillo, Village Manager

RE: **Buy American Resolution**

PURPOSE

To seek Village Board approval for a Resolution Affirming the Village's Commitment to Purchasing Products Manufactured or Assembled in the USA.

GENERAL BACKGROUND

At the February 11, 2014 Village Board Work Session, the Village Board directed staff to develop a resolution encouraging Village staff to purchase USA made products whenever possible. That draft resolution is attached to this memo, for the Board's consideration.

Moving forward, staff will be cognizant to include USA made product options as it considers purchases.

ACTION REQUESTED

Approve Resolution Affirming the Village's Commitment to Purchasing Products Manufactured or Assembled in the United States of America.

RESOLUTION NO. _____

RESOLUTION AFFIRMING THE VILLAGE'S COMMITMENT TO PURCHASING PRODUCTS MANUFACTURED OR ASSEMBLED IN THE UNITED STATES OF AMERICA

WHEREAS, the United States Bureau of Economic Analysis reports that every $1 spent on USA-made goods causes $1.35 to be invested in the United States economy; and

WHEREAS, purchasing USA-made products promotes sustainable job creation, the foundation of a thriving economy; and

WHEREAS, according to the Federal Advanced Manufacturing Portal, each new manufacturing job in the United States creates 1.6 additional jobs in local service businesses; and

WHEREAS, purchasing products made in the USA supports the workers that directly or indirectly create the product; and

WHEREAS, the Village recognizes that it can contribute positively to the nation's economic future each time it purchases goods made in the USA.

NOW, THEREFORE BE IT HEREBY RESOLVED, by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois:

1. That the Village of La Grange Park hereby renews its efforts to support the initiative known as "Buy American" by purchasing goods made in the USA when doing so is practical and fiscally responsible.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 22nd day of April 2014.

AYES:

NAYS:

ABSENT:

Approved this 22nd day of April 2014.

_____
Dr. James L. Discipio, Village President

ATTEST: _____
Amanda G. Seidel, Village Clerk

APPROVED AS TO FORM-
VILLAGE ATTORNEY April 2, 2014

Items of Interest

VILLAGE OF LA GRANGE PARK
La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

2014 MEETINGS REMINDER

April 22, 2014	Village Board Meeting	7:30 p.m.	Village Hall
May 13, 2014	Work Session Meeting	7:30 p.m.	Village Hall
May 27, 2014	Village Board Meeting	7:30 p.m.	Village Hall
June 10, 2014	Work Session Meeting	7:30 p.m.	Village Hall
June 24, 2014	Village Board Meeting	7:30 p.m.	Village Hall
July 8, 2014	Work Session Meeting	7:30 p.m.	Village Hall
July 22, 2014	Village Board Meeting	7:30 p.m.	Village Hall
August 12, 2014	Work Session Meeting	7:30 p.m.	Village Hall
August 26, 2014	Village Board Meeting	7:30 p.m.	Village Hall
September 9, 2014	Work Session Meeting	7:30 p.m.	Village Hall
September 23, 2014	Village Board Meeting	7:30 p.m.	Village Hall
October 14, 2014	Work Session Meeting	7:30 p.m.	Village Hall
October 28, 2014	Village Board Meeting	7:30 p.m.	Village Hall
November 11, 2014	Work Session Meeting	7:30 p.m.	Village Hall
November 25, 2014	Village Board Meeting	7:30 p.m.	Village Hall
December 9, 2014	Work Session Meeting	7:30 p.m.	Village Hall