

PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Amanda G. Seidel



TRUSTEES
Scott F. Mesick
Patricia B. Rocco
Michael L. Sheehan
James P. Kucera
Mario J. Fotino
Robert T. Lautner

VILLAGE BOARD WORK SESSION MEETING

Tuesday, FEBRUARY 10, 2015 – 7:30 P.M.

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Participation (agenda and non-agenda related)**
5. **Public Safety Committee Items**
 - A. Discussion – Sale of Surplus Police Vehicles *Motion: To approve a bid from Yousef Dabbagh in the total amount of \$2,456 to purchase the 2003 Ford Explorer and the 2009 Ford Crown Victoria*
 - B. Discussion - Turn Out Gear Purchase *Motion: To Approve the purchase of seven sets of new protective gear (pants and coats) at the cost of \$1,733.00 per set, or a total of \$12,131.00, from Paul Conway Shields*
6. **Finance Committee Items**
 - A. Discussion – Fiscal Year 2015 Audit Services Agreement *Motion: To approve a professional services agreement with Selden Fox, Ltd. to perform the required annual audit of the Village's financial statements for fiscal year 2015 in the amount of \$19,000*
7. **Other Reports:**
 - A. Village Manager
Discussion & Action – IEMA Pre-Disaster Mitigation Grant Funds
Motion: To approve a Resolution Authorizing Execution of a Grant Agreement with the Illinois Emergency Management Agency for Pre-Disaster Mitigation Grant Funds
 - B. Village President
 - C. Village Clerk
 - D. Committee
8. **New Business**
9. **Executive Session**
10. **Adjourn**

Next Village Board Meeting: February 24, 2015

Next Village Work Session Meeting: March 10, 2015

447 N. Catherine Avenue, La Grange Park, Illinois 60526-2099
708/354-0225 • Fax 708/354-0241 • www.lagrangepark.org



RULES FOR PUBLIC COMMENT

Village Board Work Session Meetings Village Board Meetings

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.

(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Andy Bagley at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

Public Safety Committee

Mario Fotino, Chairman
Patricia Rocco
Robert Lautner

Village Board Agenda Memo

Date: February 5, 2015
To: Village President and Board of Trustees
From: Edward Rompa, Chief of Police
Julia A. Cedillo, Village Manager

Re: Sale of Surplus Police Vehicles

GENERAL BACKGROUND

The La Grange Park Police Department solicited bids for two (2) surplus vehicles. A legal notice was published in a local newspaper and bids were opened on February 4, 2015 at 9:00 a.m. The vehicles being offered for sale are:

- One (1) 2003 Ford Explorer, VIN #1FMZU72K03UB51836
Mileage: 148,552
- One (1) 2009 Ford Crown Victoria, VIN #2FAHP71V19X115714

Two (2) bids were received. They are as follows:

- Chicago Motors of Chicago, Illinois Bid Amount: \$807 ('03 Ford Explorer) and \$1,107 ('09 Ford Crown Victoria)
- Yousef Dabbagh of Island Lake, Illinois Bid Amount: \$1,228 (bid for each)

In conducting research as to the projected resale value of the subject vehicle, the Police Department found that the lowest prices quoted by any of the sources available only dealt with vehicles considered in fair condition. As a result, it is not possible to accurately provide an authoritative quote due to the high mileage and current condition of the vehicle offered for sale. We believe, given the mileage and condition of this vehicle, that the bid from Yousef Dabbagh appears reasonable and appropriate.

DOCUMENTATION

- The legal notice soliciting bids.
- The bids received from Chicago Motors and Mr. Dabbagh

RECOMMENDATION

We recommend that the bid from Yousef Dabbagh in the combined amount of \$2,456 be accepted and that the Village President and Board of Trustees authorize the sale of the surplus vehicle through the passage of an ordinance.

MOTION/ACTION REQUESTED

If approved at the February 10, 2015 Work Session, this matter would be placed on the Regular Village Board Meeting scheduled for February 24, 2015 and an ordinance would be drafted to declare the vehicle as surplus and authorize the sale to Mr. Yousef Dabbagh.

VILLAGE OF LA GRANGE PARK INC

BN Surplus Police Veh

ADORDERNUMBER: 0000903135-01

PO NUMBER: Andrea Bagley

AMOUNT: 29.60

NO OF AFFIDAVITS: 2

Bid Notice

The Village of La Grange Park is accepting bids for two surplus police vehicles. The vehicles being offered for sale are as follows:

White 2003 Ford Explorer

VIN 1FMZU72K03U851836

Odometer reading 148,552

White 2009 Ford Crown Victoria

VIN 2FAHP71V19X115714

Odometer reading 159,522

The vehicles are available for inspection at the La Grange Park Public Works Facility, 937 Barnsdale Rd., La Grange Park, Illinois from Monday through Friday, 8:00 am - 3:00 pm. Vehicles to be sold as is.

Sealed bids will be received until Wednesday, February 4, 2015, at 9:00 am. Bids will be opened at that time at the La Grange Park Village Hall. Bids should be mailed/delivered To the La Grange Park Police Department, 447 N. Catherine Avenue, La Grange Park, Illinois 60526. All bids should be marked SURPLUS VEHICLE BID on the sealed bid Envelope. The Village reserves the right to reject any and all bids.

For further information, please contact Chief Rompa at 708-352-2151.

1/15/15 #903135

Pioneer Press Certificate of Publication

State of Illinois - County of Cook, DuPage

Pioneer Press, does hereby certify it has published the attached advertisements in the following secular newspapers. All newspapers meet Illinois Compiled Statute requirements for publication of Notices per Chapter 715 ILCS 5/0.01 et seq. R.S. 1874, P728 Sec 1, EFF. July 1, 1874. Amended by Laws 1959, P1494, EFF. July 17, 1959. Formerly Ill. Rev. Stat. 1991, CH100, Pl.

Note: Notice appeared in the following checked positions.

PUBLICATION DATE(S): 01/15/2015

THE DOINGS ZONE --- The Doings-Clarendon Hills, The Doings-Hinsdale, The Doings-Oak Brook, The Doings-LaGrange Doings, The Doings-Weekly Doings, The Doings-Western Spring Doings

IN WITNESS WHEREOF, the undersigned, being duly authorized, has caused this Certificate to be signed

by



Jeremy Gates
Account Manager - Public Legal Notices

This 15th Day of January 2015 A.D.

VILLAGE OF LA GRANGE PARK INC
447 N CATHERINE AVE
LA GRANGE PARK, IL 60526-2006

CHICAGO MOTORS INC.

2553 W. CHICAGO AVENUE
CHICAGO, ILLINOIS 60622

DATE: January - 22, 15

ATTENTION: CHIEF ROMPA
Lagrange Park Police Dept. IL.

BID FOR VEHICLES

Dear Sir/Madam

Our bid for Vehicle/Vehicles is as under:

2003 Ford Explorer - 148K.	\$807. ⁰⁰ / ₁₀₀
2009 Ford E.V. 159K	\$1107. ⁰⁰ / ₁₀₀

If you have any question feel free to contact us, also please kindly let us know the bid results and keep us posted for future bids.

M. Nawwal

Telephone (800) 942-0005 (773) 235-6500 FAX: (773) 235-9670

The Village of La Grange Park is accepting bids for two surplus police vehicles.
The vehicles being offered for sale are as follows:

White 2003 Ford Explorer
VIN 1FMZU72K03UB51836
Odometer reading 148,552

Bid \$ 1228

White 2009 Ford Crown Victoria
VIN 2FAHP71V19X115714
Odometer reading 159,522

Bid \$ 1228

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the La Grange Park Public Works Facility, 937
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Vehicles to be sold as is.

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447 N. Catherine Avenue, La Grange Park,
Illinois 60526. All bids should be marked
SURPLUS VEHICLE BID on the sealed bid
envelope.

The Village reserves the right to reject any and all bids. For further information, please contact
Chief Rompa at 708-352-2151. 708-354-0225, ext. 102 708-354-0241 (fax)

abagley@lagrangepark.org

Sealed bids vehicles

Andrea L. Bagley

Executive Secretary / Deputy Village Clerk

Village of La Grange Park

447 N. Catherine Avenue

La Grange Park, IL 60526

Yousef Dabbagh

2438 Fen View Circle

Island Lake, IL 60042

Telephone 773 715 3673

email: ydabba2@live.com

Village Board Agenda Memo

Date: February 5, 2015

To: President and Board of Trustees

From: Dean J. Maggos, Director of Fire and Building
Julia Cedillo, Village Manager

Re: Turnout Gear Purchase



GENERAL BACKGROUND:

The Fire Department is continuing with their budgeted program to replace several sets of structural firefighting turnout gear on an annual basis. The goal of the program is to replace each firefighter's gear approximately every seven years, with some adjustments made depending upon wear and tear of a particular individual's gear, as some firefighters are more active than others.

In the last several years, the fire department conducted extensive research of various vendors of such turnout gear in regards to pricing, quality, options and safety. It should be noted that not all turnout gear is exactly the same, as there are minor differences in weight, stitching, available options, and available materials, etc. There is though a National Fire Protection Association Standard, NFPA 1971, which manufacturers need to comply with.

Last year, we obtained a sample set of gear from a new vendor and new manufacturer for review and evaluation, (different from what had been purchased in the past), but which most closely met our specs from recent years. We also obtained a quote for this gear, and a number of quotes from other vendors/manufacturers, who could provide gear somewhat similar to our specs. After an evaluation of the gear and costs, and after obtaining Village Board approval, we purchased turnout gear manufactured by Cairns, from the vendor Paul Conway Shields.

To date, we have been very satisfied with the Cairns gear, and the vendor, Paul Conway Shields and Equipment. The vendors in this case do not just take our order and ship it, they actually come out and measure personnel, make minor adjustments based upon body configuration, and clarify the specifications. As such, due to our satisfaction, we have determined that if possible, we would want to purchase the same turnout gear, and utilize the same vendor.

Due to a somewhat substantial apparent price increase this year, we have also reached out to the other major distributor in our area, to obtain a quote, and compare costs. The following are the quotes we received.

<u>Vendor</u>	<u>Manufacturer</u>	<u>Style</u>	<u>Cost per set</u>
Municipal Emergency Services, Inc.	Caims	Reaxtion	\$1,777.00
Paul Conway Shields and Equipment	Caims	Reaxtion	\$1,733.00

The purchase is being brought to the Village Board as the price exceeds \$10,000.00, which will pay for the purchase of seven complete sets of protective gear (trousers and coats). The total price is \$12,131.00, which is less than the \$13,000.00 we have budgeted for in our Capital Projects budget for such purchase. Again, the turnout gear being purchased meets the current standards of the National Fire Protection Association for Protective Garments for Structural Firefighting; Standard 1971. It should also be noted that in response to a question raised by a Village Board member last year, it was confirmed that the turnout gear is manufactured in the U.S.A., in Pittsfield, NH.

RECOMMENDATION:

Staff recommends the purchase of seven sets of new protective gear (pants and coats), at the cost of \$1,733.00 per set, or a total of \$12,131.00, from Paul Conway Shields, located in New Berlin, Wisconsin.

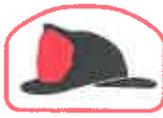
ACTION REQUESTED:

Motion to approve the purchase seven sets of new protective gear (pants and coats), at the cost of \$1,733.00 per set, or a total of \$12,131.00, from Paul Conway Shields.

Review and discuss the proposed purchase. If there is consensus, this item will be placed on the consent agenda for the February 24th Village Board meeting.

DOCUMENTATION:

- Paul Conway Shields Quote for Caims Structural Firefighting Turnouts - \$1,733.00 per set
- Specifications for Caims Structural Firefighting Turnouts
- Copies of Quote from Municipal Emergency Services, Inc. (MES)



PAUL CONWAY SHIELDS & EQUIPMENT

QUOTE

14100 W. Cleveland Av. New Berlin, WI. 53151
Phn 800-955-8489 Fax 262-782-4437 info@paulconwayshields.com

Date	Quote #
12/02/14	DEHKQ1065

Sold To: La Grange Park Fire Department

Ship To: La Grange Park Fire Department

Phone: (708) 579-2378
Fax: (708) 354-0241

Phone: (708) 579-2378
Fax: (708) 354-0241

Terms	Rep	P.O. Number	Ship Via
	David Kosir		

Ln #	Qty	Description	Unit Price	Ext. Price
1	1	7.0oz BLACK PCA ADVANCE REACTION JACKET * ARALITE SL2 THERMAL LINER * CROSSTECH BLACK MOISTURE BARRIER * 3" L/Y TRIPLE TRIM NYC * HANGING LETTER PATCH * 3" L/Y SLT LTRS ON HANGING PTCH: L G P K * HOOK & DEE IN/VELCRO OUT CLOSURE * STD 2x9x8 SEMI EXP PKTS W/FLC HANDWARMERS * KEVLAR FULL BACK ON SEMI EXP PKTS * SELF MIC STRAP RIGHT CHEST * 2x3.5x8 RADIO POCKET LEFT CHEST NXT STF * ANTENNA NOTCH LEFT SIDE AS WORN * SELF MIC STRAP LEFT CHEST * D-RING ON SELF PATCH LEFT CHEST TWD SLV * DRAGONHIDE CUFFS * NOMEX HAND & WRIST GUARDS SEWN TO LINEN	\$1,005.00	\$1,005.00
2	1	7.0oz BLACK PCA ADVANCE REACTION PANT * ARALITE SL2 THERMAL LINER * CROSSTECH BLACK MOISTURE BARRIER * 3" L/Y TRIPLE TRIM AROUND CUFFS * DRAGONHIDE KNEES * SILIZONE PADDED KNEES * STD 1.5x10x8/11 ANGLED EXP PKTS * FULL KEVLAR POUCH IN EXP PKTS * DRAGONHIDE CUFFS * STD BLK PADDED H-BACK RIPCORDER SUSPENDERS	\$728.00	\$728.00
			SubTotal	\$1,733.00
			Sales Tax	\$0.00
			Shipping	\$0.00
			Total	\$1,733.00

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOR ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING.

REACTION JACKET



COLLARBREAK™ ATTACHMENT SYSTEM with the collar sewn to the liner instead of the outer shell for a completely smooth fit across the neck.



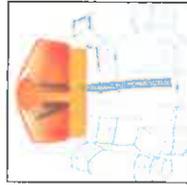
FREE HANGING THROAT TAB stays out of your way when not deployed.



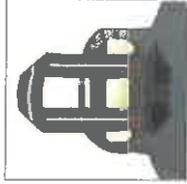
TELESCOPING SLEEVE WELLS keep water out and add thermal protection.



ACTION™ SLEEVE provides extra length when you reach.



THERMALLY ENHANCED UPPER BODY is oversized for more coverage.



YOCO™ DRAG RESCUE DEVICE is easy to deploy when you need it, out of the way when you don't.



XPS™ EXTENSION PANEL SYSTEM allows you to choose to extend the back by 3" or 6" for additional overlap and lettering below the SCBA.



REACTION JACKET

As the ultimate statement for CAIRNS® long history of innovation, REACTION® combines the latest advances in ergonomic design like ACTION® Sleeves with customer-favorite features like COLLARBREAK™ to put it all together for you.

MORE STANDARD FEATURES

Semi-bellows **CARGO/HANDWARMER POCKETS** lined with shell fabric inside and NOMEX® fleeces behind hold a lot but don't bulge out in the front.

CONTOURED SLEEVES ergonomically curved to work with you – not against you.

ACTION® LINER allows unrestricted movement and easy access between the layers.

GENEROUS LINER POCKET lined with moisture barrier.

TRIMTRAX™ THREAD PROTECTION with patented cording lasts far longer than conventional stitching.

DOUBLE-STITCHED SEAMS with 8–10 stitches per inch for longer service life.

Your choice of **MATERIALS**: Outer Shells, Moisture Barriers, Thermal Barriers, Reinforcements, Reflective Trim, and Lettering.

Your choice of **OPTIONS**: Closures, Radio Pockets, Accessory Pockets, Holders/Clips/Straps, Patches/Flags/Embroidery, Knit Wristers, Sleeve Wells, Reinforcements, Thermal Enhancements, and Letter Patches.

Your choice of **SIZES**: Chest, Length, and Sleeve, and both Men's and Women's patterns.



Certified to NFPA 1971
(Structural Fire Fighting).

MADE IN THE USA

REACTION PANTS



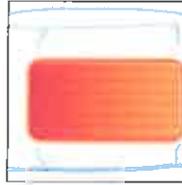
AXTION® SEAT adds length in the seat to allow you to bend at the waist and knees freely.



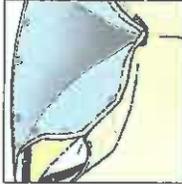
AXTION® KNEE adds length over the knees so you can step up, sit down, kneel, or crawl freely.



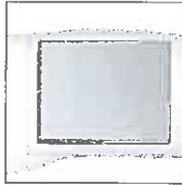
ADJUSTABLE BELT CLOSURE transfers weight to your hips and makes the pants fit like a pair of jeans.



THERMALLY ENHANCED KNEES add a layer of thermal and moisture barrier to protect this high compression area.



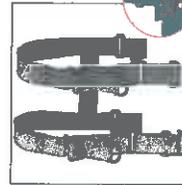
LINER ACCESS OPENING on both sides of the waist for easy access between the layers.



Optional SILIZONE® FOAM KNEES make crawling almost heavenly and don't absorb water.



XPS™ EXTENSION PANEL SYSTEM allows you to choose to extend the height by 3" to maintain overlap with shorter jackets.



PADDED H-BACK RIPCORD SUSPENDERS attach to horizontal loops so there is no metal hardware to dig in or pull out.

REACTION PANTS

When called into action, you need to fight the fire – not your gear. That's when the added length and fullness in the AXTION® Seat and Knee combine to allow you to move unlike any other turnout gear. And with its adjustable belt, REACTION® fits you like you always wanted – like a pair of jeans.

MORE STANDARD FEATURES

EXPANSION CARGO POCKETS with angled flaps for easy access reinforced with shell fabric inside.

INDEPENDENT STRETCH WAISTBAND for unrestricted fit and no-gap protection with liner.

DIAMOND CROTCH GUSSET distributes stress in both shell and liner for durability.

REVERSE BOOT CUT is shorter in the back to avoid premature cuff wear.

VERTICAL FLY CLOSURE with hook and loop makes for fast and secure donning.

TRI/TRAIR® THREAD PROTECTION with patented cording lasts far longer than conventional stitching.

DOUBLE-STITCHED SEAMS with 8-10 stitches per inch for longer service life.

Your choice of **MATERIALS**: Outer Shells, Moisture Barriers, Thermal Barriers, Reinforcements, and Reflective Trim.

Your choice of **OPTIONS**: Closures, Pockets, Straps/Loops, Suspenders, Belts/Belt Loops, Harness Loops/Pockets, and Cuff/Leg Closures.

Your choice of **SIZES**: Waist and Inseam, and both Men's and Women's patterns.



Certified to NFPA 1971 (Structural Fire Fighting).

MADE IN THE USA

GARMENT PERFORMANCE REQUIREMENTS



Item	NFPA 1971, 2013 Edition Structural and Proximity Fire Fighting
THL	205 w/m ² for structural Proximity exempted (aluminized fabric impermeable)
TPP	35 w/m ²
Tear Resistance	Shell – 100N (22 lbs.) Thermal – 22N (5 lbs.) Moisture barrier – 22N (5 lbs.)
Shell Breaking Strength	140 lbs. (structural); No requirement for Proximity
Fastener Tape	Requirements for peel, shear, and cycle strength
Cleaning Shrinkage	Maximum 5%
Seam Breaking Strength	Major A = 667N (150 lbs.) Major B = 334N (75 lbs.) Minor & knits = 180N (40 lbs.)
Heat and Thermal Shrinkage, excluding hook & pile fasteners when body contact not possible	Tested at 500F for 5 minutes; No melting, separation, or ignition; Hardware to remain functional; Maximum shrinkage 10% in any direction; Moisture barrier seams shall not drip or ignite; Outer shell shall not char; Hardware to remain functional
Thread	Thread Melting Test at 500F for 5 minutes
Flame Test on all Textiles, except: Elastic & hook and pile fasteners; zippers and seam seal materials when body contact is possible; Labels on garment exterior	Maximum char length of 4"; afterflame of no more than 2 seconds and no melting or dripping; Harnesses, escape and ladder belts must meet requirement when they penetrate outer shell, are incorporated into closure system, or attached to pant
Metal Hardware	20 hr. Corrosion test
Labels	Legibility after 5 wash/dry cycles; Must use brand names on labels (no generic fibers)
RPP	Proximity test value is not less than 20 seconds
Outer Shell Water Absorption	30% or less
Water Penetration	Barrier layer minimum resistance of 25 psi
Liquid Penetration	Barrier & seams tested against 5 common liquids for 1 hr
Viral Penetration	Barrier and seams; 1 hr against Phi-X-174 Bacteriophage
Whole Garment Liquid Penetration Test	3 complete garments for each closure; Tested as received; 20 min. test; Proximity tests one garment for each closure if design is same as structural, without wash/dry preconditioning
Conductive, compressive, heat resistance	Shoulders tested at 2 psi; knees at 9 psi; 25 seconds until 2 nd degree burn
Water Penetration Resistance	Barrier layer tested at 25 psi
Light Degradation Resistance	Barrier layer only tested; no surface water after exposure
DRD Fabrics, Seams, Splices	Minimum 1,573 lbs
DRD Function Test	Deployment and mannequin drag
Transmitted and Stored Thermal Energy Test	Enhancements sewn to coat sleeves tested for stored energy; minimum time to second degree burn 130 seconds; Proximity does not require stored energy testing
Garment Trim	Coefficient of retro-reflectivity of minimum 100 cd/lux and fluorescent red, yellow-green, or orange-red; Proximity specifically prohibits trim
Wet Flex	No requirement in structural; Proximity shells must show no sign of cracking or delamination to fabric face
Adhesion After Wet Flex	No requirement in structural; Proximity shells must show no sign of separation of coating or laminated from base fabric
Flex at Low Temperatures	No requirement in structural; Proximity shells must show no sign of breaking, shattering or cracking of coating, laminate or fabric
Resistance to High Temperature Blocking	No requirement in structural; Proximity shells must show no sign of blocking

GARMENT DESIGN REQUIREMENTS



Item	NFPA 1971, 2013 Edition Structural and Proximity Fire Fighting
Optional Requirements	CBRN garment requirements
Garment Composite	Outer shell, thermal liner, and moisture barrier, configured as single or multiple layers
Liner Attachment	Means of securing liner to shell; No more than 1" between liner system and coats sleeves or pant legs and no expandable attachments
Liner Coverage	Extend to neckline of coats, waistline of pants, within 1" of coat cuffs, and within 3" of hems on coats and pants.
Garments & Closure Systems	Must provide continuous moisture & thermal protection; Secured with positive fasteners (hooks & dees or zippers)
Collar	Minimum 3" in height; must have closure system; Proximity collar lining shall not be reflective
Sleeves	Liner 1" from cuff; Must have close fitting wristlet
Hardware	Free of rough spots, burrs, or sharp edges; Inward facing hooks w/ 3 attachment points; Cannot penetrate through all three layers unless covered
Snaps	This requirement eliminated in 2013 edition
Sewing Thread	Inherently flame resistant
Fastener Tape	This requirement changed in the 2013 edition and was moved to be a performance requirement.
Cargo Pockets	Means of drainage and flaps with closure
Metallic Closure Systems/ Metal Components	Shall not contact body; unless covered by closure flap
Liner System	Required to have thermal & moisture barrier & means to secure to shell
Zippers	Moved to performance with additional requirements
Sizing	<ul style="list-style-type: none"> • Male & female patterns • Chest Men 34–60; Female 28–50 in 2" increments or to order • Sleeves M: 32–38; F: 28–34 in 1" increments or to order • Waist M: 30–60; F: 28–50 in 2" increments or to order • Lengths M: 24–36; F: 24–34 in 2" increments or to order
Trim	Retroreflective & fluorescent trim in stated placements and must appear to be continuous; Trim must be minimum 2" wide; retroreflective surface at least 5/8" wide; Gaps not to exceed 1" allowed on coat inner sleeve and pant inseams or wherever there is a zipper; Proximity specifically prohibits trim
Drag Rescue Device Required in Coats	Accessible from exterior of coat; able to be deployed with gloved hand; designed to prevent accidental deployment
Coats Required to Have Wristlet	Permanently attached and designed so as not to allow any gap in thermal protection
Reinforcements	Must meet all flame and heat requirements of standard; Proximity specifically prohibits non reflective reinforcements, with the exception of 1" cuffs at coat and pant hems



CAIRNS: A HISTORY OF EXCELLENCE

Cairns' had its beginnings with the invention of the first American fire helmet by a volunteer firefighter in New York City in 1836. Now part of the Globe family of brands, the Globe Cairns Series continues this tradition of innovation today.

Globe Cairns Series helmets are made to the same exacting construction standard as all Globe Gear. The Cairns difference can be found in customer-favorite features like COLLAPSE-AWAY® Collars with the collar attached to the liner for a completely smooth fit across the neck, XPS® Extension Panel System which allows you to customize the back length of the helmet, and semi-balloons expansion pockets for a lower front profile.

The result: Globe Cairns Series helmets continue to be ahead of their time.

DaPont® | **Globe**
Kevlar® Nomex | DaPont, Globe & Your
Standard **TOUGHEN** for Safety.

GLOBE FIREFIGHTER SUITS & GLOBE CAIRNS TRIM STYLES



NYC
3" Trim

PROJECT FIRES
3" Trim

HIGH VISIBILITY
3" Trim

NFPA BASIC
3" Trim

NFPA VERTICAL
3" Trim

NFPA HIGH VISIBILITY
3" Trim

NFPA Basic is NYC without the upper sleeve band.

NFPA Vertical is Project Fires without the upper sleeve band.

NFPA High Visibility is High Visibility without the sleeve bands.

PROJECT FIRES 2
3" Trim

HIGH VISIBILITY 2
3" Trim

NFPA VERTICAL 1
3" Trim

NFPA HIGH VISIBILITY 1
3" Trim

PANTS
3" Trim

Also available down side of legs



GLOBE FIREFIGHTER SUITS LETTERING GUIDELINES

REFLECTIVE LETTERING

2" and 3" (4" to 12" lettering available upon special request) Lime/Yellow or Red/Orange

LETTER PATCHES
SEW-ON, SNAP-ON, HOOK AND LOOP
1-3 Lines

HANGING (SNAPS/HOOK AND LOOP)
1 Line Only

4 X 4 NUMBER PATCHES
Available as sew-on, snap-on or hook and loop

This chart provides basic guidelines for the amount of lettering available in the specific locations. It also reflects the available space on a 1-line letter patch. In some cases, more room is available when the lettering is applied directly to the back of the jacket and not on a patch. If more room is required, arching the letters may be a solution.

AVERAGE MAXIMUM LETTERS	
Per 1-Line Letter Patch	2" 3"
Row A	12 8
Row B	13 9
Row C	13 9
Row D	13 9
Row E	12 8
Row F	12 8

Letter patches are available in straight line or arched style and a variety of sizes to accommodate 1 to 3 lines of text. If you have too many letters to fit in a straight line, arched letters may allow you to squeeze in more.



GLOBE CAIRNS LETTERING GUIDELINES

REFLECTIVE LETTERING

2" and 3" (4" to 12" lettering available upon special request) Lime/Yellow or Red/Orange

LETTER PATCHES
SEW-ON, SNAP-ON, HOOK AND LOOP
1-3 Lines

HANGING (SNAPS/HOOK AND LOOP)
1 Line Only

4 X 4 NUMBER PATCHES
Available as sew-on, snap-on or hook and loop

These charts provide basic guidelines for the amount of lettering available in the specific locations. They also reflect the available space on a 1-line letter patch. In some cases, more room is available when the lettering is applied directly to the back of the jacket and not on a patch. If more room is required, arching the letters may be a solution.

AVERAGE MAXIMUM LETTERS	
Per 1-Line Letter Patch	2" 3"
Row A	14 10
Row B	14 10
Row C	14 10
Row D	14 10
Row E	12 8
Row F	12 8

Letter patches are available in straight line or arched style and a variety of sizes to accommodate 1 to 3 lines of text. If you have too many letters to fit in a straight line, arched letters may allow you to squeeze in more.



3" XPS™		6" XPS™	
29"	32"	32"	35"
F	F	F	F
G	G	G	G
H	H	H	H
I	I	I	I
J	J	J	J

The shaded boxes represent optional trim areas. When used for trim, they are not available for lettering.

G-XCEL & RSX TRIM STYLES



LETTER ROWS
27"-31" length

LETTER ROWS
29"-33" length

LETTER ROWS
32"-36" length

AVERAGE MAXIMUM LETTERS	
Per 1-Line Letter Patch	2" 3"
Row A	16 11
Row B	16 11
Row C	16 11
Row D	14 10
Row E	14 10
Row F	14 10
Row G (29"/32" length)	14 10
Row H (32"/36" length only)	14 10

NFPA High Visibility 2 is High Visibility 2 without the upper sleeve bands.

NFPA Vertical 2 is Project Fires 2 without the upper sleeve bands.



OVER 125 YEARS OF INNOVATION

Close to 125 years ago, today we not deliver the most advanced, best-in-class, and biggest line of products for everyone in our customer, ranging from firefighters and protective workers to the military and public safety professionals.

Our 125th anniversary during 2014, our employees and our leaders are excited to celebrate by building "Amenity" for our customers, in your safety, in your work, in your life. And by solving what challenges your work, we hope that these will continue to be there to protect them.

1887 Globe Manufacturing Company is founded in Lynn, MA. Gear line (1887) comes to life, primarily with focus on firefighting (FF), which continues to expand in the fire, military, and public safety markets.

1918 Chain receivers - don't fit a winterproof coat, fitting an outer shell, a winterproof hood, and a heavy lining. The new system still sets the bar for all manufacturers at present, that makes the best to use. M-S-1000 is introduced for its availability, as it is built for.

1953 Globe introduces DuPont Kevlar® - the most advanced, most available, and most reliable material.

1966 Globe introduces DuPont Kevlar® - the most advanced, most available, and most reliable material.

1975 Globe is a development of the National Fire Protection Association (NFPA) standard for Firefighter's clothing is introduced for firefighting, which is the first to be used in the fire service.

1985 Globe introduces two state-of-the-art construction layers, the new 100% cotton, and cotton with 100% cotton. The new 100% cotton is the most advanced, most available, and most reliable material.

1991 Globe introduces the new 100% cotton, and cotton with 100% cotton. The new 100% cotton is the most advanced, most available, and most reliable material.

1993 The 4th generation of the legendary Fireman's jacket, which is the most advanced, most available, and most reliable material.

1994 Globe is the first to introduce the new 100% cotton, and cotton with 100% cotton. The new 100% cotton is the most advanced, most available, and most reliable material.

1995 Globe acquires Calsonic Protective Clothing.

1887 Globe Manufacturing Company is founded in Lynn, MA. Gear line (1887) comes to life, primarily with focus on firefighting (FF), which continues to expand in the fire, military, and public safety markets.

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1966 Globe introduces DuPont Kevlar® - the most advanced, most available, and most reliable material.

1975 PROTECTIVE CLOTHING STRUCTURE FIRE FIGHTING (FF) - the most advanced, most available, and most reliable material.

1991 Globe introduces the new 100% cotton, and cotton with 100% cotton. The new 100% cotton is the most advanced, most available, and most reliable material.

1993 The 4th generation of the legendary Fireman's jacket, which is the most advanced, most available, and most reliable material.

1995 The Legend - the most advanced, most available, and most reliable material.

2000 Recipient of the specific component of the "Globe" line, which is the most advanced, most available, and most reliable material.

2003 Globe introduces the new 100% cotton, and cotton with 100% cotton. The new 100% cotton is the most advanced, most available, and most reliable material.

2005 H-ARROW - the most advanced, most available, and most reliable material.

2006 Globe introduces the new 100% cotton, and cotton with 100% cotton. The new 100% cotton is the most advanced, most available, and most reliable material.

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2012 Globe introduces the new 100% cotton, and cotton with 100% cotton. The new 100% cotton is the most advanced, most available, and most reliable material.

2013 Globe introduces the new 100% cotton, and cotton with 100% cotton. The new 100% cotton is the most advanced, most available, and most reliable material.

2014 Globe introduces the new 100% cotton, and cotton with 100% cotton. The new 100% cotton is the most advanced, most available, and most reliable material.



124 East First Street, Deer Creek, IL 61733

Tele: 800.322.8402 - Fax 800.650.3473

TO: La Grange Park F.D.

DATE January 27, 2015
 QUOTE Globe - 2015 pricing
 TERMS NET 30 DAYS
 F.O.B. SHIPPING POINT

ATTENTION: Steve Norvilas

ITEM	QTY	PART #	UOM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1	X3778G	ea	Globe Reaction Coat, Black	\$1,032.00	\$1,032.00
				Outer Shell - 7 oz PCA Advance		\$0.00
				Moisture Barrier - Black Crosstech		\$0.00
				Thermal Liner - Aralite SL2		\$0.00
				NYC 3" L/Y TripleTrim		\$0.00
				"LGPK" L/Y 3" on Hanging Name Patch		\$0.00
				7C Hook n Dee Closure		\$0.00
				Std Pockets w/hand warmers, lined w/kevlar twill		\$0.00
				Radio Pocket with antenna notch - L or R Chest		\$0.00
				D Ring on self patch - location TBD		\$0.00
				Self Mic Strap - Left & Right Inside Collar		\$0.00
				Nomex Wristers		\$0.00
				Dragonhide reinforced cuffs		\$0.00
				Embroidered American Flag		\$0.00
				Take up Straps on each side of torso		\$0.00
						\$0.00
2	1	Y3778G	ea	Globe Reaction Pant, Black	\$745.00	\$745.00
				Outer Shell - 7 oz PCA Advance		\$0.00
				Moisture Barrier - Black Crosstech		\$0.00
				Thermal Liner - Aralite SL2		\$0.00
				3" L/Y TripleTrim around cuffs		\$0.00
				Std Closure		\$0.00
				Std Expansion Pockets lined w/Kevlar twill		\$0.00
				Std Padded Rip Cord Suspenders		\$0.00
				Dragonhide reinforced cuffs		\$0.00
				Dragonhide reinforced knees		\$0.00
				Silicone Padded Knees		\$0.00
						\$0.00
						\$0.00
						\$0.00
				Limetime Warranty - Trim, Stitching, Velcro and Hardware		\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTAL						\$1,777.00

Pam Granath
 Cell 630-863-3417 * Fax 800-886-3397

ORIGINAL

Finance Committee

Patricia Rocco, Chairwoman

Scott Mesick

James Kucera

Village Board Agenda Memo

Date: February 4, 2015

To: Finance Committee Chair Patricia Rocco
Village President and Board of Trustees

From: Larry Noller, Finance Director
Julia Cedillo, Village Manager



Re: Fiscal Year 2015 Audit Services Agreement

PURPOSE

To authorize an agreement with Selden Fox, Ltd. to perform the required annual audit of the Village's financial statements for fiscal year 2015.

BACKGROUND

The Village has been very pleased with the performance of public accounting firm, Selden Fox, in completing the required annual audit. Hank Demlow, the Village's current engagement officer from Selden Fox, has also recently been assisting staff and the GASB 67/68 Working Group with preparing to implement the upcoming mandated reporting changes for public pension funds. Selden Fox's pricing has been found to be competitive and the firm provided an entirely new audit team in 2012 to provide fresh perspective and scrutiny of the Village's financials.

Selden Fox has proposed a fee of \$17,500 for this year's audit, an increase of \$600 over the prior year. An additional fee of \$1,500 has been included for the necessary reporting changes associated with the Village's pension funds due to GASB statements 67 and 68.

STAFF RECOMMENDATION

Staff recommends the Village Board approve the attached agreement with Selden Fox, Ltd.

ACTION REQUESTED

Motion to approve a professional services agreement with Selden Fox, Ltd. to perform the required annual audit of the Village's financial statements for fiscal year 2015 in the amount of \$19,000.

DOCUMENTATION

- Fiscal year 2015 audit services agreement from Selden Fox, Ltd.

Selden Fox, LTD.

A PROFESSIONAL CORPORATION
CERTIFIED PUBLIC ACCOUNTANTS
619 Enterprise Drive
Oak Brook, Illinois 60523-8835

630-954-1400
630-954-1327 FAX

email@seldenfox.com
www.seldenfox.com

January 20, 2015

Board of Trustees
Village of La Grange Park
447 North Catherine Avenue
La Grange Park, Illinois 60526-2099

Attention: Mr. Larry Noller, Finance Director

Ladies and Gentlemen:

This letter will confirm our understanding of the terms, objectives and limitations of our engagement to provide professional services to **Village of La Grange Park**, for the year ending April 30, 2015. Please read it carefully to ensure that it is acceptable.

We will audit the financial statements of the governmental activities, the business-type activities, fiduciary activities, each major fund, the statements of revenues, expenditures and changes in fund balance – budget and actual – for the General and major Special Revenue Funds, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village of La Grange Park as of and for the year ending April 30, 2015.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI) to supplement the Village of La Grange Park's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village of La Grange Park's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide

any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Funding Progress – Pension Funds
3. Other Post-employment Benefits Healthcare Plan

Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Individual Nonmajor Governmental Funds
2. Computation of Legal Debt Margin

Our responsibility and the objective of an audit is to express an opinion on the basic financial statements based on our audit, and to report on the fairness of the supplementary information referred to above when considered in relation to the financial statements as a whole, and is limited to the period covered by our audit. We will conduct our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with generally accepted auditing standards. Accordingly, a material misstatement may remain undetected. Also, an audit is not designed to detect error or fraud that is immaterial to the financial statements. However, we will inform you of any material errors that come to our attention, and we will inform you of any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. If circumstances preclude us from issuing an unmodified opinion, we will discuss the reasons with you in advance. If for any reason we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or decline to issue a report as a result of the engagement.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. Accordingly, the areas and number of transactions selected for testing will involve judgment. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

An audit of financial statements includes obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit of financial statements is not designed to provide assurance on internal control or to identify significant deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We are also responsible to determine that certain other matters related to the conduct of the audit are communicated to those charged with governance, including: (a) the planned scope and timing of the audit, (b) significant audit findings, (c) disagreements with management and other serious difficulties encountered in performing the audit, (d) various matters related to the entity's accounting policies and financial statements, e) management representations and, (f) corrected and uncorrected misstatements.

Management is responsible for the entity's basic financial statements and all accompanying information, such as related notes and schedules and for the selection and application of the accounting policies. Management is responsible for the fair presentation in the financial statements of financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the entity, and the respective changes in financial position and, where applicable, cash flows in conformity with the accrual basis of accounting generally accepted in the United States of America. Management is responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. Management is responsible for establishing and maintaining effective internal control over financial reporting, and for informing us of all significant deficiencies in the design or operation of such controls of which it has knowledge. Management is responsible for identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and for informing us of any known material violations of such laws and regulations.

Management is responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. Management agrees to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. Management also agrees to include the audited financial statements with any presentation of the supplementary information that includes our report thereon, or if our report on supplementary information will not accompany the audited financial statements, management agrees to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the entity involving: (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. Management is also responsible for informing us of its knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, analysts, regulators, short sellers, or others. The audit committee, or its equivalent, is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud or suspected fraud affecting the entity.

Management is responsible for providing: (a) access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters; (b) additional information that is requested for the purpose of the audit; and (c) unrestricted access to persons within the entity from whom it is necessary to obtain audit evidence. At the conclusion of the engagement, management will provide us with a letter that confirms certain representations made during the audit. Management is responsible for adjusting the financial statements to correct material misstatements and for affirming to the auditor in the representation letter that the effects of any uncorrected misstatements aggregated by the auditor during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

As part of our engagement for the year ending April 30, 2015 we will:

1. Prepare the basic financial statements and accompanying notes from a trial balance provided by the Village. We will provide 25 copies of the report.
2. Prepare the Annual Financial Report to the Comptroller of the State of Illinois.

3. Prepare the disclosures for the Cook County Treasurer's Office.
4. Prepare a management letter outlining weaknesses in internal control or other matters which we feel appropriate.
5. Prepare a required communication with the Village's Finance Committee or Board of Trustees indicating, among other things, estimates used in the preparation of the financial statements, errors noted, disagreements in accounting matters, and cooperation of staff.
6. Allocate the Village's investments in accordance with Governmental Accounting Standards Board (GASB) standards for the audit report.
7. If required, audit the Village's major federal financial assistance programs to meet the requirements under the Single Audit Act of 1984. Our fees for this service will be determined at a later date depending on the number of grants and the dollar amount received.

In the process of performing the audit, we may perform nonattest services, such as performing certain computations, preparation of the State of Illinois Comptroller Annual Report and other services as described above, and preparing proposed adjusting journal entries. We will provide you with a list of proposed adjusting journal entries, as well as supporting detail for other services provided, when our procedures have been completed. Our professional standards require us to document that you understand and accept your responsibilities for such nonattest services:

- You are responsible to make all management decisions and make informed judgments on the results of the services.
- You have designated an individual with suitable skills, knowledge or experience to be accountable for overseeing such services. We understand that Mr. Larry Noller will have this responsibility.
- You will evaluate the adequacy of and accept responsibility for the results of such services and determine that they met management's objectives.
- You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

Although not included in our estimated fee, we will be available during the year to consult with you on tax and accounting effects of any proposed transactions or

contemplated changes in business policies subject to the terms of this engagement letter including the limitation on our liability as set forth below.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm (either in hard copy or electronically), you also agree to provide us with printers' proofs or masters for our review and approval before printing or publishing. You also agree to provide us with a copy of the final reproduced material for our approval before it is published. If you publish your financial statements electronically on the World Wide Web, you understand that electronic sites are a means of distributing information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

We will have full cooperation and assistance of your personnel during the audit, including the preparation of schedules, analyses of accounts, retrieval of documentation and typing of confirmations and other correspondence. The receipt of such items on a piecemeal basis throughout the audit decreases audit efficiency and increases our time requirements and thus the audit costs.

Our professional fees for the foregoing services will be billed at rates determined by the nature of the services and the degree of skill required by our personnel. Our professional fees for the foregoing services will be \$17,500. In addition to this amount, we estimate our fee for the procedures and reporting changes associated with the implementation of GASB 67/68 applicable to the year ending April 30, 2015 will be \$1,500.

Invoices are payable upon presentation. Our initial fee estimates assume we will receive the aforementioned assistance from your personnel and unexpected circumstances will not be encountered. We will notify you of any circumstances we encounter that could significantly affect our initial estimate of total fees. Any fees incurred from collection efforts of amounts payable to us shall be paid by the Village of La Grange Park. We reserve the right to terminate our services if payment is not made when due. It is mutually understood and agreed that our liability, if any, arising from the services performed under the terms of this engagement letter will not exceed the fees we have received for this engagement.

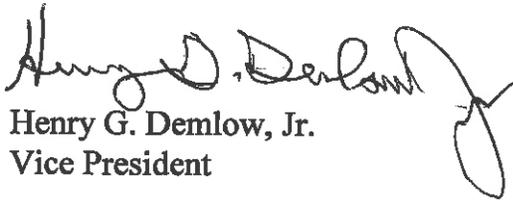
The Village of La Grange Park, its Board of Trustees and management will indemnify Selden Fox, Ltd. and its shareholders, officers and employees or representatives and hold them harmless from any claims, liabilities, losses and costs arising in circumstances where there has been any knowing misrepresentation by a member of the Village of La Grange Park's management, employees or agents, regardless of whether such person was acting in the Village's interest.

Henry G. Demlow, Jr. is the engagement officer for the audit services specified in this letter and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

The work papers (including electronic files) for this engagement are the property of Selden Fox, Ltd. and constitute confidential information. If requested, access to such work papers will be provided under the supervision of Selden Fox, Ltd. personnel. If the foregoing arrangements agree with your requirements, please indicate below by signing the approval statement and return this letter to us. A copy is enclosed for your records. We appreciate the opportunity to serve you and trust that our association will be a long and pleasant one.

Very truly yours,

SELDEN FOX, LTD.


Henry G. Demlow, Jr.
Vice President

HGD/njc

APPROVAL

The foregoing is approved by the Board of Trustees of the VILLAGE OF LA GRANGE PARK. You are hereby authorized to proceed with the services as described.

VILLAGE OF LA GRANGE PARK

By: _____

Title: _____

Village Manager's Report

Village Board Agenda Memo

Date: February 5, 2015

To: Village President & Board of Trustees

From: Julia Cedillo, Village Manager 

RE: IEMA Pre-disaster Mitigation Grant Funds

GENERAL BACKGROUND

In 2009, the Village was notified by Congressman Lipinski that it was the recipient of a federal grant for a replacement generator for the Village Hall in the amount of \$150,000. Shortly after notification, we were notified that the grant would be processed through the Federal Emergency Management Agency (FEMA) and the Illinois Emergency Management Agency (IEMA), as a Local Pre-disaster Mitigation (PDM) Grant, requiring a 25% local match.

In order to be eligible to receive PDM Grants funds, the local jurisdiction and grant recipient must have a Hazard Mitigation Plan in place. This prerequisite has been fulfilled as the Village Board approved the Plan on November 11, 2014.

The Village previously approved a Grant Agreement with IEMA for this project on November 26, 2013. That Grant Agreement included a project estimate of \$153,000, where the Village's 25% match was \$38,250, and the federal match was \$114,750. The grant agreement also included a stipulation that the Village must first proceed with engineering and design, and then submit final estimates to confirm the budget before proceeding with the completion of the project.

Subsequently, the Village completed the required engineering and design for the project and submitted a modified scope of work to include the removal of the existing generator fuel tank. The Village also submitted a modified budget estimate in the amount of \$199,860. Both the modified scope of work and a modified budget in the amount of \$200,000 have been reviewed and approved by IEMA and FEMA. As such, the new budget is included in the new Grant Agreement. The Village must complete the project by December 31, 2015. The Village has budgeted its 25% share or \$50,000 in the Emergency Telephone System Fund.

MOTION/ACTION REQUESTED:

Motion to approve a Resolution Authorizing Execution of a Grant Agreement with the Illinois Emergency Management Agency for Pre-disaster Mitigation Grant Funds.

DOCUMENTATION:

- Resolution Authorizing Execution of a Grant Agreement with the Illinois Emergency Management Agency for Pre-disaster Mitigation Grant Funds
- IEMA Grant Agreement (*updated to allow for greater scope and greater funding – and extension*)
- Detail of updated scope of work
- Project Cost Estimate (*engineer's estimate*)
- Resolution Approving the Cook County Hazard Mitigation Plan (*prerequisite for the grant*)
- Previous Grant Agreement with IEMA

RESOLUTION NO. 15-04

RESOLUTION AUTHORIZING EXECUTION OF A GRANT AGREEMENT FOR FISCAL YEARS 2015-16 WITH THE ILLINOIS EMERGENCY MANAGEMENT AGENCY FOR PRE-DISASTER MITIGATION GRANT FUNDS

WHEREAS, the Illinois Emergency Management Agency (IEMA) has received Federal Funds from the Federal Emergency Management Agency (FEMA) under the United States Department of Homeland Security, to be distributed as Pre-Disaster Mitigation Grants; and

WHEREAS, IEMA informed the Village of La Grange Park that the Village is eligible to receive grant funding as part of the FEMA Pre-disaster Mitigation Grant; and

WHEREAS, the Village of La Grange Park has met the prerequisite Hazard Mitigation Plan, approved on November 11, 2014 by the Village President and Board of Trustees; and

WHEREAS, IEMA and the Village of La Grange Park previously executed a Grant Agreement providing for \$114,750 in IEMA grant share funds, conditioned with first incurring design and engineering expenses only, resulting in Village's submission of a detailed cost estimate to FEMA for the purchase and installation of the generator; and

WHEREAS, the Village submitted the updated cost estimate which subsequently requires a modification to the grant to include certain remediation efforts and associated costs; and

WHEREAS, the Illinois Emergency Management Agency has prepared an updated grant agreement in the amount of \$150,000, for Fiscal Years 2015-2016, requiring the Village Manager's signature prior to execution; and

WHEREAS, the grant agreement provides funding specific to a new emergency generator for the Village Hall, to sustain necessary operations during times of crisis or disaster, ensuring the continuity of public safety services for La Grange Park citizens; and

WHEREAS, upon approval of the grant agreement, the Village may proceed with the generator replacement project, as authorized by IEMA and FEMA.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of La Grange Park, Illinois, as follows:

1. That the Village is authorized to participate in the Pre-disaster Mitigation Grant program with IEMA and FEMA.
2. That the Village President is authorized to sign the agreement, and the Village Clerk is authorized to attest to its approval.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this _____ day of February, 2015.

AYES:

NOS:

ABSENT:

Approved this _____ day of February, 2015.

Dr. James L. Discipio, Village President

ATTEST:

Amanda Seidel, Village Clerk

*Approved as to Form: 02-05-15
(Date)*

**ILLINOIS EMERGENCY MANAGEMENT AGENCY
STATE-LOCAL PREDISASTER MITIGATION GRANT (FY2010 PDM)
ASSISTANCE AGREEMENT**

Fiscal Years 2015 - 2016 (Date of execution – December 31, 2015)

This Grant Agreement between the Illinois Emergency Management Agency (the IEMA/Grantee) and the Village of LaGrange Park (the Subgrantee), Federal Taxpayer Identification Number 36-6005954 shall be effective on the date signed by the IEMA. It shall apply to all PreDisaster Mitigation Grant (PDM) assistance provided by the Federal Emergency Management Agency (FEMA) through the IEMA to the Subgrantee.

Be it resolved by the Subgrantee, that the individual named below

Julia Cedillo, Village Manager

(Name and Title)

has the legal authority and is hereby authorized to execute documents for and in behalf of the Subgrantee, an eligible jurisdiction as determined by the Federal Emergency Management Agency. The purpose of this designation is so that the individual whose name appears above will be the authorized representative for obtaining Federal or State Hazard Mitigation Grant Program funds.

The Subgrantee hereby assures and certifies that the project will comply with the State of Illinois and the Federal Emergency Management Agency regulations. Also, the Subgrantee gives assurance and certifies under oath that all information in the grant agreement is true and correct to the best of the Subgrantee's knowledge, information, and belief; that the funds shall be used only for the purposes described in the Agreement; with respect to and as a condition for the grant that the following provisions will be adhered to:

FINANCIAL INFORMATION AND REQUIREMENTS

1. This Grant Agreement in the amount of \$150,000 will serve as the contract between the IEMA and the Subgrantee for the purpose of funding the purchase and installation of a generator at the LaGrange Park Village Hall.
 - a. Total estimated cost of project is \$200,000.
Total IEMA share is \$150,000. This amount represents the 75 percent Federal share of the cost of acquisition and installation of a back-up generator.
2. The Subgrantee will provide all necessary financial and managerial resources to meet the terms and conditions of receiving PDM funds.

3. The Subgrantee is aware that the PDM requires cost-sharing on the basis of not more than 75 percent Federal and at least 25 percent non-Federal contributions and that the Subgrantee may be required to provide and/or secure the full non-Federal share for mitigation activities.
4. The PDM funds requested for this project shall not and will not duplicate benefits received for the same loss from any other funds.
5. This Grant Agreement may be amended by the Grantee as required because of:
 - changes in State laws or regulations;
 - an extension in the term;
 - an increase in the amount; and/or
 - any other provision requiring a modification.
6. The Subgrantee may send a written request for a portion of the total contract amount shown in Item 1 upon the following conditions: a) this Grant Agreement is signed by the Subgrantee and the IEMA; and b) the Subgrantee will spend the funds requested within a twenty-day period after receipt of the funds from the IEMA. Additional funds may be drawn down upon request from the authorized representative based on need and the ability to spend within a twenty-day period.
7. In the event that the applicant fails to expend or is over advanced PDM funds, the IEMA reserves the right to recapture funds in accordance with the applicable Federal or State laws and requirements. Funds remaining at the expiration of the grant agreement shall be returned to the State within 45 days.

REQUIREMENTS FOR ALL HAZARD MITIGATION PROJECTS

8. The Subgrantee agrees to maintain good standing in the National Flood Insurance Program (NFIP).
9. The Subgrantee will begin project work within 90 days of the approval of the Grant Agreement and complete all items of work by the time of the grant expiration unless an exception is granted, extending the time with an amendment to this Agreement.
10. The Subgrantee will comply with all applicable ordinances, codes and standards as pertains to this PDM project and agrees to provide maintenance as appropriate.
11. The IEMA, the Illinois Auditor General, the Illinois Attorney General or any of their duly authorized representatives reserve the right to review, inspect or audit all contracts, records and documents related to the expenditure of the PDM funds. The IEMA reserves the right to disallow any expenditures that are deemed ineligible, unreasonable, and/or excessive. In the event that questioned costs are ultimately deemed disallowed, as determined by the IEMA, the Subgrantee shall be responsible for repayment of such costs.

12. The Subgrantee will not enter into cost-plus-percentage-of-cost contracts for completion of the PDM projects.
13. The Subgrantee will not enter into any contract with any party which is debarred or suspended from participating in Federal assistance programs.
14. The authorized representative for the Subgrantee is required to submit quarterly reports to the Hazard Mitigation Officer on or before the first day of each quarter following the signing of this Grant Agreement. Said report will include the status of the project and the estimated percentage of project completed. For acquisition projects, the report should quantify the closings to be conducted in the next quarter and other information as requested.
15. A final report covering all aspects of the project will be prepared for the Subgrantee after the final closing.
16. The Subgrantee is required to submit a single audit conducted in accordance with Office of Management and Budget (OMB) Circular A-133, "Audits of States, Local Governments and Non-profit Organizations," when expending \$750,000 or more in Federal funds, including Public Assistance, Hazard Mitigation Grant Program (HMGP), and PDM funds during a fiscal year.
17. The Subgrantee is required to submit a copy of each report as a result of an audit to the Chief Fiscal Officer, for each fiscal year where \$750,000 or more in Federal funds were expended, beginning the fiscal year of the Presidential declaration of major disaster and ending the fiscal year of the final reimbursement.
18. The Subgrantee will be responsible for timely action in resolving any audit finding and/or questioned project costs. The Subgrantee will return to the IEMA, within 15 days of such request by the Chief Fiscal Officer, any advance funds which are not supported by audit or other Federal or State review of documentation maintained by the Subgrantee.
19. The Subgrantee agrees that all funds remaining at the end of this Agreement or at the expiration or obligation by the Grantee shall be returned to the State within 45 days.

REQUIREMENTS FOR ACQUISITION AND RELOCATION PROJECTS

20 – 34 **Not Applicable**

REQUIREMENTS FOR ALL STATE CONTRACTS

35. Obligations of the State will cease immediately without penalty of further payment being required if in any fiscal year the Illinois General Assembly or Federal funding source fails to appropriate or otherwise make available sufficient funds for this agreement.

36. The Subgrantee certifies that it will comply with the requirements of the federal Drug Free Workplace Act, 41 U.S.C.A. 702 as amended, and 49 C.F.R. Part 29, subpart F, including Appendix C as amended. The Subgrantee is required to sign the enclosed Drug-Free Workplace Certification and return it with this contract.
37. Pursuant to Section 6i. of the Illinois Purchasing Act the Subgrantee shall maintain, for a minimum of 3 years after the completion of the Grant Agreement, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the Grant Agreement; that the contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the grantor agency (IEMA), the Illinois Auditor General, the Illinois Attorney general or any of their duly authorized representatives and to provide full access to all relevant materials. The IEMA reserves the right to disallow any expenditures that are deemed ineligible, unreasonable, and/or excessive, or for which supporting documentation is not available. In the event that questioned costs are ultimately deemed disallowed, as determined by the IEMA, the Subgrantee shall be responsible for repayment of such costs.
38. The Subgrantee assures that it will comply with all applicable federal statutes, regulations, executive orders, and other federal requirements in carrying out any project supported by federal funds. The Subgrantee recognizes that federal laws, regulations, policies, and administrative practices may be modified from time to time and those modifications may affect project implementation. The Sugrantee agrees that the most recent federal requirements will apply to the project. The Subgrantee will comply with all applicable provisions of Federal and State law and regulations in regard to procurement of goods and services.
39. The Subgrantee will comply with all Federal and State statutes and regulations relating to non-discrimination.
40. The Subgrantee will comply with provisions of the Hatch Act limiting the political activities of public employees.
41. The Subgrantee will comply with minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act and to the extent applicable, Subgrantee will comply with the Davis-Bacon Act, as amended, 40 U.S.C. 3141 *et seq.*, the Copeland "Anti-Kickback" Act, as amended, 18 U.S.C. 874, and the Grant Work Hours and Safety Standards Act, as amended, 40 U.S.C. 3701 *et seq.*, regarding labor standards for federally assisted sub agreements.
42. The Subgrantee will prohibit employees, contractors, subcontractors for a purpose that is or gives the appearance of 1) using their positions for personal gain of themselves or those with whom they have family business or ties; 2) a conflict of interest; or 3) kickbacks.

43. The Subgrantee and its employees, contractors, and subcontractors shall hold harmless the United States and its agents and employees, the State of Illinois and its agents and employees from and against all claims, damages, losses and expenses arising out of or resulting from the approval of work regardless of whether or not such claim, damage, loss of expense is caused entirely or in part by the United States or the State of Illinois.
44. The Subgrantee shall certify that (a) no Federal or State appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant loan, or cooperative agreement. (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instruction. (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
45. The Subgrantee shall certify that they are not barred from being awarded a contract under 30 ILCS 500. Section 50-11 prohibits a person from entering into a contract with a State Agency if they know or should know that they are delinquent in the payment of any debt to the State as defined by the Debt Collection Board. The Subgrantee further acknowledges that the contracting State agency may declare this Grant Agreement (contract) void if this certification is false or if the Subgrantee is determined to be delinquent in the payment of any debt during the term of the Grant Agreement.
46. In accordance with the Buy American Act, 41 U.S.C. 10-10d, only steel, iron, and manufactured products produced in the United States may be purchased with Federal funds unless an exception under section b(2) or b(3) of the Buy American Act applies. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Federal Government.
47. The Subgrantee certifies to the best of his or her knowledge and belief that for each contract for federal assistance exceeding \$100,000:
 - (a) No federal appropriated funds have been or will be paid by or on behalf of the Subgrantee to any person to influence or attempt to influence an officer or employee of any federal

agency, a Member of Congress, an officer or employee of Congress, or an employee or a Member of Congress regarding the award of federal assistance, or the extension continuation, renewal, amendment, or federal assistance, or the extension, continuation, renewal, amendment, or modification of any federal assistance agreement; and

- (b) If any funds other than federal appropriated funds have been or will be paid to any person to influence or attempt to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any application for federal assistance, the Subgrantee assures that it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," including information required by the instructions accompanying the form, which form may be amended to omit such information as authorized by 31 U.S.C. 1352.
 - (c) The language of this certification shall be included in the award documents for all sub awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements).
48. The subgrantee agrees to comply with the conditions established in the Record of Environmental Consideration approved by the FEMA Regional Environmental Officer.

SIGNATURES

Signature of Subgrantee's Authorized Representative:

_____ Date Signed: _____

Name Typed: _____ Title: _____

Subgrantee Jurisdiction:

Mailing Address for Disbursements:

Signature of the Grantee (Illinois Emergency Management Agency):

_____ Date Signed: _____

James Joseph
Acting Director

_____ Date Signed: _____
Jenifer Johnson
Chief Legal Counsel

_____ Date Signed: _____
Kevin High
Chief Fiscal Officer

Julia Cedillo

From: Julia Cedillo
Sent: Thursday, April 17, 2014 8:55 AM
To: Davis, Ron; Hart, Megan (Megan.Hart@fema.dhs.gov)
Cc: Dean Maggos; Phil Kubisztal; Gary S. Wall (gwall@baxterwoodman.com)
Subject: RE: Generator Project La Grange Park
Attachments: cost est-LaGrange Park-04 15 2014.pdf; REMOVAL QUOTE LA GRANGE.PDF

Hi Ron,

Thanks for guidance on this. This email provides follow up to the items noted in your email.

Paragraph for Modified Scope:

On the site where the new generator and concrete slab will be located is a 2000 gallon diesel underground storage tank. The UST was installed in January of 1995 and solely serves the 45 KW generator in the lower level of the Village Hall, which is being removed as part of this project.

The proposed project includes a new 250 KW diesel generator with a self-contained diesel tank, and removal of the existing generator along with the UST and small day-tank adjacent to the generator. The UST will be removed per Illinois Regulations, by a licensed contractor, skilled in the decommissioning and removal of underground storage tanks.

Removal of the UST is preferable to capping and abandonment in place, as the new generator pad will be placed approximately 7 feet from the existing UST. This would make any future tank removal more difficult and costly because a contractor would have to perform strategic excavation to protect the structural integrity of the new generator concrete slab.

Additionally, the proposed angle of excavation for the new generator concrete slab could possibly undermine the existing UST concrete hold-down pad and hold-down anchor straps. A deeper concrete foundation would be required for the new generator slab, in order to avoid any interference with the existing UST structure. This would add more cost and additional labor to the project.

We understand that if a leak is encountered during the removal of the UST, the remediation of the site is not an eligible cost under the PDM grant.

Updated Budget:

This is attached, as well as a quote for the UST removal. I know that you did not specifically request this. However, it substantiates the allocated amount in the updated budget estimate.

Next Steps:

Please let us know if you have any questions and also what the next steps are for this process.

Thanks, Julia

ELECTRICAL CONSTRUCTION COST ESTIMATE		4/1/2014
Village of LaGrange Park		By: GSW
447 N. Catherine Avenue		Checked: MWH
Emergency Generator Replacement		BW # 100930

Item	Quantity	Units	Material Cost	Total Material	Labor Cost	Total Labor
Generator						
250 KW Diesel Generator (base)	1	EA	\$55,000	\$55,000	\$4,100	\$4,100
Sound Atten. Enclosure	1	EA	\$10,000	\$10,000	\$0	\$0
Stairs / Platform	1	EA	\$4,900	\$4,900	\$1,000	\$1,000
72 Hour Tank Upgrade	1	EA	\$4,500	\$4,500	\$0	\$0
200A & 800A, 3 Pole Integral Circuit Breakers	1	LS	\$2,200	\$2,200	\$0	\$0
Generator Offload (crane) and set in place	1	LS	\$1,000	\$1,000	\$750	\$750
Diesel Fuel (1470 gal)	1470	EA	\$4.50	\$6,615	\$0.25	\$368
Concrete Generator Pad	7	CY	\$600	\$4,200	\$600	\$4,200
Automatic Transfer Switch						
800 Amp Automatic Transfer Switch	1	EA	\$7,000	\$7,000	\$2,500	\$2,500
Conduit						
3/4" RGS Conduit	150	LF	\$2.56	\$384	\$5.35	\$803
3/4" IMC Conduit	250	LF	\$2.06	\$515	\$4.74	\$1,185
1" RGS Conduit	70	LF	\$3.69	\$258	\$6.55	\$459
2 1/2" RGS Conduit	50	LF	\$13.30	\$665	\$12.20	\$610
2 1/2" IMC Conduit	175	LF	\$10.60	\$1,855	\$10.65	\$1,864
3 1/2" IMC Conduit	180	LF	\$19.15	\$3,447	\$15.80	\$2,844
Cables						
#12 AWG Cu THHN	450	LF	\$0.16	\$71	\$0.39	\$176
#10 AWG Cu THHN	300	LF	\$0.25	\$74	\$0.43	\$128
#6 AWG Cu THHN	200	LF	\$0.65	\$130	\$0.66	\$131
#1/0 AWG Cu THHN	200	LF	\$2.54	\$508	\$1.29	\$258
#3/0 AWG Cu THHN	990	LF	\$3.40	\$3,366	\$1.61	\$1,594
600 Kcmil AWG Cu THHN	750	LF	\$15.25	\$11,438	\$3.30	\$2,475
Misc.						
Trench and Backfill	1	LS	\$500	\$500	\$500	\$500
Ground Rod	1	EA	\$25	\$25	\$100	\$100
Core Walls for Conduits	1	LS	\$500	\$500	\$500	\$500
Misc. Jun. Boxes, Relays, etc.	1	LS	\$1,800	\$1,800	\$1,000	\$1,000
Removal						
UST Removal Permitting	1	LS	\$400	\$400	\$0	\$0
UST Removal	1	LS	\$0	\$0	\$3,700	\$3,700
Day Tank Removal	1	LS	\$0	\$0	\$1,000	\$1,000
Engine Generator Removal	1	LS	\$0	\$0	\$3,600	\$3,600
Cut / Cap Existing Intake / Exhaust	1	LS	\$500	\$500	\$1,000	\$1,000
TOTALS				\$121,850		\$36,842

Total Material / Labor	\$158,692
Add General Contractor 15% Overhead / Profit	\$23,804
Add 2.75% Contingency	\$4,364
Add Engineering Fee	\$13,000
Grand Total	\$199,860

RESOLUTION NO. 14-24
A RESOLUTION OF THE VILLAGE OF LA GRANGE PARK, IL
AUTHORIZING THE ADOPTION OF THE
COOK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, all of Cook County has exposure to natural hazards that increase the risk to life, property, environment and the County's economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS; a coalition of Cook County, Cities, Villages and the Metropolitan Water Reclamation District of Greater Chicago with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Cook County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Village of La Grange Park, IL:

- 1.) Adopts in its entirety, Volume 1, Chapter 53, the Village of La Grange Park jurisdictional annex of Volume 2, and the appendices of Volume 2 of the Cook County Multi-Jurisdictional Hazard Mitigation Plan (HMP).
- 2.) Will use the adopted and approved portions of the HMP to guide pre- and post-disaster mitigation of the hazards identified.
- 3.) Will coordinate the strategies identified in the HMP with other planning programs and mechanisms under its jurisdictional authority.
- 4.) Will continue its support of the Steering Committee and continue to participate in the Planning Partnership as described by the HMP.
- 5.) Will help to promote and support the mitigation successes of all HMP Planning Partners.

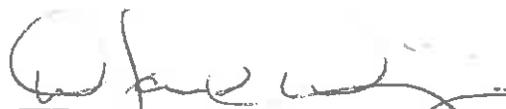
ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 11th day of November 2014.

YES: 6

NO's: 0

ABSENT: 0

Approved this 11th day of November 2014.



Dr. James L. Discipio, Village President

ATTEST: Amanda G. Seidel
Amanda G. Seidel, Village Clerk

*APPROVED AS TO FORM-
VILLAGE ATTORNEY 11/05/14*



Illinois Emergency Management Agency

Previously Executed Agreement

Jonathon E. Monken, Director

ILLINOIS EMERGENCY MANAGEMENT AGENCY
STATE-LOCAL PREDISASTER MITIGATION GRANT (FY2010 PDM)
ASSISTANCE AGREEMENT

Fiscal Years 2014 - 2015 (Date of execution - September 25, 2014)

This Grant Agreement between the Illinois Emergency Management Agency (the IEMA/Grantee) and the Village of LaGrange Park (the Subgrantee), Federal Taxpayer Identification Number 36-6005954 shall be effective on the date signed by the IEMA. It shall apply to all PreDisaster Mitigation Grant (PDM) assistance provided by the Federal Emergency Management Agency (FEMA) through the IEMA to the Subgrantee.

Be it resolved by the Subgrantee, that the individual named below

Julia Cedillo, Village Manager

(Name and Title)

has the legal authority and is hereby authorized to execute documents for and in behalf of the Subgrantee, an eligible jurisdiction as determined by the Federal Emergency Management Agency. The purpose of this designation is so that the individual whose name appears above will be the authorized representative for obtaining Federal or State Hazard Mitigation Grant Program funds.

The Subgrantee hereby assures and certifies that the project will comply with the State of Illinois and the Federal Emergency Management Agency regulations. Also, the Subgrantee gives assurance and certifies under oath that all information in the grant agreement is true and correct to the best of the Subgrantee's knowledge, information, and belief; that the funds shall be used only for the purposes described in the Agreement; with respect to and as a condition for the grant that the following provisions will be adhered to:

FINANCIAL INFORMATION AND REQUIREMENTS

1. This Grant Agreement in the amount of \$114,750 will serve as the contract between the IEMA and the Subgrantee for the purpose of funding engineering, design, purchase and installation of a generator at the LaGrange Park Village Hall. At this time, the Village is authorized to incur engineering and design expenses only. Once the design is completed, the Village must submit a detailed cost estimate for the purchase and installation of the generator. Upon FEMA's approval of the estimate and, if necessary, a budget modification, the remaining work will be authorized.

a. Total estimated cost of project is \$153,000. Total IEMA share is \$114,750. This amount represents the 75 percent Federal share of the cost of engineering, design, acquisition and installation of a back-up generator.



- b. The Village has received a one-year waiver for the requirement to have an adopted mitigation plan. No costs can be incurred after one year from the FEMA award date of September 25, 2013, unless the Village has participated in and adopted a FEMA approved mitigation plan.
2. The Subgrantee will provide all necessary financial and managerial resources to meet the terms and conditions of receiving PDM funds.
 3. The Subgrantee is aware that the PDM requires cost-sharing on the basis of not more than 75 percent Federal and at least 25 percent non-Federal contributions and that the Subgrantee may be required to provide and/or secure the full non-Federal share for mitigation activities.
 4. The PDM funds requested for this project shall not and will not duplicate benefits received for the same loss from any other funds.
 5. This Grant Agreement may be amended by the Grantee as required because of:
 - changes in State laws or regulations;
 - an extension in the term;
 - an increase in the amount; and/or
 - any other provision requiring a modification.
 6. The Subgrantee may send a written request for a portion of the total contract amount shown in Item 1 upon the following conditions: a) this Grant Agreement is signed by the Subgrantee and the IEMA; and b) the Subgrantee will spend the funds requested within a twenty-day period after receipt of the funds from the IEMA. Additional funds may be drawn down upon request from the authorized representative based on need and the ability to spend within a twenty-day period.
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9. The Subgrantee will begin project work within 90 days of the approval of the Grant Agreement and complete all items of work by the time of the grant expiration unless an exception is granted, extending the time with an amendment to this Agreement.
10. The Subgrantee will comply with all applicable ordinances, codes and standards as

pertains to this PDM project and agrees to provide maintenance as appropriate.

11. The IEMA, the Illinois Auditor General, the Illinois Attorney General or any of their duly authorized representatives reserve the right to review, inspect or audit all contracts, records and documents related to the expenditure of the PDM funds. The IEMA reserves the right to disallow any expenditures that are deemed ineligible, unreasonable, and/or excessive. In the event that questioned costs are ultimately deemed disallowed, as determined by the IEMA, the Subgrantee shall be responsible for repayment of such costs.
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17. The Subgrantee is required to submit a copy of each report as a result of an audit to the Chief Fiscal Officer, for each fiscal year where \$500,000 or more in Federal funds were expended, beginning the fiscal year of the Presidential declaration of major disaster and ending the fiscal year of the final reimbursement.
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19. The Subgrantee agrees that all funds remaining at the end of this Agreement or at the expiration or obligation by the Grantee shall be returned to the State within 45 days.

REQUIREMENTS FOR ACQUISITION AND RELOCATION PROJECTS

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REQUIREMENTS FOR ALL STATE CONTRACTS

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36. The Subgrantee certifies that it will comply with the requirements of the federal Drug Free Workplace Act, 41 U.S.C.A. 702 as amended, and 49 C.F.R. Part 29, subpart F, including Appendix C as amended. The Subgrantee is required to sign the enclosed Drug-Free Workplace Certification and return it with this contract.
37. Pursuant to Section 6i. of the Illinois Purchasing Act the Subgrantee shall maintain, for a minimum of 3 years after the completion of the Grant Agreement, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the Grant Agreement; that the contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the grantor agency (IEMA), the Illinois Auditor General, the Illinois Attorney general or any of their duly authorized representatives and to provide full access to all relevant materials. The IEMA reserves the right to disallow any expenditures that are deemed ineligible, unreasonable, and/or excessive, or for which supporting documentation is not available. In the event that questioned costs are ultimately deemed disallowed, as determined by the IEMA, the Subgrantee shall be responsible for repayment of such costs.
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41. The Subgrantee will comply with minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act and to the extent applicable, Subgrantee will comply

with the Davis-Bacon Act, as amended, 40 U.S.C. 3141 *et seq.*, the Copeland "Anti-Kickback" Act, as amended, 18 U.S.C. 874, and the Grant Work Hours and Safety Standards Act, as amended, 40 U.S.C. 3701 *et seq.*, regarding labor standards for federally assisted sub agreements.

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43. The Subgrantee and its employees, contractors, and subcontractors shall hold harmless the United States and its agents and employees, the State of Illinois and its agents and employees from and against all claims, damages, losses and expenses arising out of or resulting from the approval of work regardless of whether or not such claim, damage, loss of expense is caused entirely or in part by the United States or the State of Illinois.
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manufactured products produced in the United States may be purchased with Federal funds unless an exception under section b(2) or b(3) of the Buy American Act applies. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Federal Government.

47. The Subgrantee certifies to the best of his or her knowledge and belief that for each contract for federal assistance exceeding \$100,000:
 - (a) No federal appropriated funds have been or will be paid by or on behalf of the Subgrantee to any person to influence or attempt to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee or a Member of Congress regarding the award of federal assistance, or the extension, continuation, renewal, amendment, or federal assistance, or the extension, continuation, renewal, amendment, or modification of any federal assistance agreement; and
 - (b) If any funds other than federal appropriated funds have been or will be paid to any person to influence or attempt to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any application for federal assistance, the Subgrantee assures that it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," including information required by the instructions accompanying the form, which form may be amended to omit such information as authorized by 31 U.S.C. 1352.
 - (c) The language of this certification shall be included in the award documents for all sub awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements).
48. The subgrantee agrees to comply with the conditions established in the Record of Environmental Consideration approved by the FEMA Regional Environmental Officer.

SIGNATURES

Signature of Subgrantee's Authorized Representative:


_____ Date Signed: 12/2/2013

Name Typed: _____ Title: _____

Subgrantee Jurisdiction:

Mailing Address for Disbursements:

Signature of the Grantee (Illinois Emergency Management Agency):


_____ Date Signed: 12/31/13
Jonathon E. Monken
Director


_____ Date Signed: 12/23/13
Jenffer Johnson
Chief Legal Counsel


_____ Date Signed: 12/27/13
Kevin High
Chief Fiscal Officer

STATE OF ILLINOIS
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act (IL Rev. Stat., ch. 127, par. 152.311). The Drug-free Workplace Act, effective January 1, 1992, requires that no subgrantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that subgrantee or contractor has certified to the State that the subgrantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purposes of this certification, "subgrantee" or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$ 5,000 or more from the State.

The subgrantee/contractor certifies and agrees that it will provide a drug-free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, are prohibited in the subgrantee's or contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (b) Establishing a drug-free awareness program to inform employees about:
 - (1) the dangers of drug abuse in the workplace;
 - (2) the subgrantee's or contractor's policy of maintaining a drug-free workplace;

- (3) any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) the penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) or paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 5 of the Drug-free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

Printed Name of Organization Village of La Grange Park



Signature of Authorized Representative

Requisition/Contract/Grant ID #

Julia Cedillo Village Manager January 10, 2014

Printed Name and Title

Date

Items of Interest

VILLAGE OF LA GRANGE PARK
La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

Saturday, February 7th
Riverside Golf Club

8:30 – 11:00 am
WCMC Legislative Breakfast

2015 MEETINGS REMINDER

February 24, 2015	Village Board Meeting	7:30 pm	Village Hall
March 10, 2015	Work Session Meeting	7:30 p.m.	Village Hall
March 24, 2015	Village Board Meeting	7:30 p.m.	Village Hall
April 14, 2015	Work Session Meeting	7:30 p.m.	Village Hall
April 28, 2015	Village Board Meeting	7:30 p.m.	Village Hall
May 12, 2015	Work Session Meeting	7:30 p.m.	Village Hall
May 26, 2015	Village Board Meeting	7:30 p.m.	Village Hall
June 9, 2015	Work Session Meeting	7:30 p.m.	Village Hall
June 23, 2015	Village Board Meeting	7:30 p.m.	Village Hall
July 14, 2015	Work Session Meeting	7:30 p.m.	Village Hall
July 28, 2015	Village Board Meeting	7:30 p.m.	Village Hall
August 11, 2015	Work Session Meeting	7:30 p.m.	Village Hall
August 25, 2015	Village Board Meeting	7:30 p.m.	Village Hall
September 8, 2015	Work Session Meeting	7:30 p.m.	Village Hall
September 22, 2015	Village Board Meeting	7:30 p.m.	Village Hall
October 13, 2015	Work Session Meeting	7:30 p.m.	Village Hall
October 27, 2015	Village Board Meeting	7:30 p.m.	Village Hall
November 10, 2015	Work Session Meeting	7:30 p.m.	Village Hall
November 24, 2015	Village Board Meeting	7:30 p.m.	Village Hall
December 8, 2015	Work Session Meeting	7:30 p.m.	Village Hall