

PRESIDENT  
Dr. James L. Discipio

VILLAGE MANAGER  
Julie A. Cedillo

VILLAGE CLERK  
Amanda G. Seidel



TRUSTEES  
Scott F. Mesick  
Patricia B. Rocco  
Michael L. Sheehan  
James P. Kucera  
Mario J. Fotino  
Robert T. Lautner

## VILLAGE BOARD MEETING

Tuesday, APRIL 28, 2015 – 7:30 p.m.

---

### AGENDA

1. **Call meeting to order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Presentation – Chris Ganschow – Cagwood Consulting Annual Report**
5. **Public Participation (Agenda Related Items Only)**
6. **Consent Agenda (Roll Call Vote)**  
*No discussion. Trustees wishing to discuss any of the items below MUST request that item be removed from the Consent Agenda prior to motion to approve.*
  - A. Approval of Minutes
    - (i) Village Board Meeting – March 24, 2015
    - (ii) Work Session Meeting – April 14, 2015
    - (iii) Village Board Executive Session – April 14, 2015
  - B. Action – Professional Service Contract – Cagwood Consulting *Motion: Move to Authorize the Village Manager to Execute a One-Year Contract for Services with Cagwood Consulting*
  - C. Action – Village Board E-mail Policy *Motion: To Approve the Policy, "Electronic Mail Communications To and From Elected Officials"*
  - D. Action – Zoning Application No. 2015-01: 901 E. 26<sup>th</sup> Street Cook County Highway Facility Variation *Motion: To Approve an Ordinance Granting Certain Variations for 901 W. 26<sup>th</sup> Street (Public Hearing No. 2015-01)*
  - E. Action – Street Pavement Mill and Overlay – Cleveland Avenue (26<sup>th</sup> to 30<sup>th</sup>) *Motion: Award a Contract to the Lowest Bidder, GA Paving LLC in the Amount of \$236,961.20*
  - F. Action – Resolution Approving 2015-2016 Pay Plan – *Motion: Move to Approve a Resolution Approving Pay Plan and Schedule of Authorized Positions for FY2015-2016*
  - G. Action - Village Pension Funding Policy *Motion: To Approve the Working Group's Recommended Pension Funding Policy at the April 28, 2015 Village Board Meeting*
  - H. Action – *Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers*

**VILLAGE BOARD MEETING**  
**Tuesday, April 28 – 7:30 p.m.**

---

**AGENDA (continued – Page 2)**

- I. Action – *Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and May 26, 2015 with subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on May 26, 2015*

7. **Village Manager's Report**

8. **Administration Committee** – Robert Lautner, Chairman

- A. Monthly Report

9. **Building & Zoning Committee** – Michael Sheehan, Chairman

- A. Monthly Report

10. **Engineering & Capital Projects Committee** – James Kucera, Chairman

- A. Monthly Report

11. **Public Safety Committee** – Trustee Rocco to give Report

- A. Monthly Report– Police Department  
B. Monthly Report – Fire Department

12. **Public Works Committee** – Scott Mesick, Chairman

- A. Monthly Report – Public Works Department

13. **Finance Committee** – Patricia Rocco, Chairman

- A. Monthly Report  
B. Action – FY 2014-15 Budget Amendment – *Motion: Approve a Resolution Amending the Budget for Fiscal Year 2014-15 for the Village of La Grange Park*  
C. Action – Draft FY 2015-2016 Budget and Five Year Plan *Motion: Approve a Resolution Approving FY 2015-2016 Operating Budget; Motion to Approve the addition of new Table VI, Position Cost Allocation by Fund Table, and Motion to Approve the Five Year Plan FY 2015/16 – 2019/20*  
D. Action – Village Sewer Rate *Motion: To Approve "An Ordinance Amending Chapter 50, Section 50.61 of the Village of La Grange Park Municipal Code Establishing Wastewater Service Charges"*

14. **Other Reports**

- A. Village Clerk  
B. Village Treasurer  
C. Village Engineer  
D. Village Attorney  
E. Committee and Collectors Report

*Action – Motion to Approve Committee and Collectors Report as Presented*

**VILLAGE BOARD MEETING**  
**Tuesday, April 28 – 7:30 p.m.**

---

**AGENDA (continued – Page 3)**

15. **Village President**
  - A. Appointment of Standing Committees and Chairs
  - B. Proclamation – Building Safety Month May 2015
  - C. Proclamation – National Emergency Medical Services Week
  - D. Proclamation – Motorcycle Awareness Month
  - E. Proclamation – National Safe Boating Week
16. **Public Participation (Non-Agenda Related Items *Only*)**
17. **New Business**
18. **Executive Session** – *for the purpose of discussing Collective Bargaining in accordance with 5 ILCS 120/2 (c)(2)*
19. **Adjourn**

*Village Board Work Session Meeting: May 12, 2015*  
*Village Board Meeting: May 26, 2015*



## **RULES FOR PUBLIC COMMENT**

### **Village Board Work Session Meetings Village Board Meetings**

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.  
  
(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Andy Bagley at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

## ***CW Consulting***

**Christopher A. Ganschow**  
PO Box 786, Highland Park, Illinois 6003  
(847) 323-5545 - [cagwood@aol.com](mailto:cagwood@aol.com)

### **Report to the Village Board**

In the last 14 months since my last annual report to the Village Board, we have seen nothing short of a tectonic shift in Illinois politics. A successful businessman, virtually unknown in Illinois politics 18 months ago, secured both the Republican nomination and the Governor's mansion in 2014. Gov. Rauner has now launched his "turnaround agenda" in the current session of the Illinois General Assembly, which is still firmly helmed by two Democrats, House Speaker Michael Madigan and Senate President John Cullerton.

Despite these major shifts, the Village continues to build on relationships with its elected officials, old and new, and has made progress in seeking and securing new sources of funding for major initiatives in the community.

#### **LGDF**

Led by President Discipio, the Village has pleaded its case on a number of crucial issues, including protecting a full and fair share of the Local Government Distributive Fund (LGDF). Beginning with a visit to the state capital in March of 2014 during the West Central Municipal Conference drive-down, Village officials have been fighting to preserve La Grange Park's more than \$1.3 million share of the state income tax. During the trip to Springfield, we were met with our legislative contingent – State Senators Steve Landek and Kimberly Lightford & State Representatives Mike Zalewski, LaShawn Ford and Chris Welch – as well as former Gov. Quinn and officials of his administration, to directly convey opposition to any cuts in the LGDF. Fortunately, the FY 2015 budget enacted last spring preserved the municipal revenue share, at least temporarily.

With the New Year, and a new administration, new threats have to the LGDF have emerged. In the effort to balance what had been an FY '15 budget underfunded by about \$1.6 billion, there were proposals in the General Assembly

to strip as much as \$50 million from the LGDF to help balance the budget through June 30. Again, thanks to the consistent and vehement opposition to any cuts by Village officials - and municipal officials across the state – the revenue share was untouched for now. Unfortunately, the stopgap plan trimmed Motor Fuel Tax distributions.

Now the real work begins as Gov. Rauner's FY 2016 budget proposal calls for cutting the LGDF in half – about \$600 million – or nearly \$700,000 of the Village's money. The next six weeks will be crucial in continuing the battle for our fair share, starting immediately with Village officials' pilgrimage to Springfield tomorrow.

### **Federal**

The Village has continued to build its relationship with our federal officials, including Congressman Mike Quigley (5<sup>th</sup>), who represents the west side of the community. President Discipio hosted a luncheon for Rep. Quigley with other local officials on April 10, and the Congressman has committed to assisting the Village on securing an \$880,000 from the Federal Emergency Management Agency Assistance to Firefighters Grant program to replace the Village's 25-year-old ladder truck. In addition, U.S. Sen. Richard Durbin, Rep. Welch, Rep. Ford and other officials representing the Village are supporting this effort, as well as local organizations, including Plymouth Place.

Congressman Quigley, who sits on the powerful Appropriations Committee, also met with local residents after the luncheon to discuss their issues and concerns with the Federal government. We look forward to continuing to build our relationship with his office.

### **Local**

The 2014 election marked a change in the Village's representation on the Cook County Board. The decennial redistricting moved most of the Village from the 16<sup>th</sup> District to the 17<sup>th</sup> District, which is represented to Elizabeth Doody "Liz" Gorman. Commissioner Gorman "hit the ground running," helping the Village

mitigate the impact of a plan to move a Sheriff's vehicle service lot to the County Highway Department facility on 26<sup>th</sup> Street. The proposal called for maintaining the Sheriff's vehicle fleet, as well as outfitting newly purchased squad cars for service, at the La Grange Park yard.

After learning of the proposal last August, President Discipio and Village officials contacted Commissioner Gorman, who helped arrange meetings with representatives of Sheriff Tom Dart and County Board President Toni Preckwinkle. These gatherings resulted in a tentative commitment by the County to keep Sheriff vehicles from using residential streets to access the facility and the installation of privacy fencing, landscaping, and a security gate at the facility.

### **Grants**

After several delays, the Illinois Emergency Management Agency finally signed off on a \$150,000 grant secured by Congressman Lipinski from the Department of Homeland Security to replace the Village's emergency generator. We worked with Brian Oszakiewski, both when he served on the Congressman's staff and more recently, in Gov. Rauner's office, to help break the bureaucratic logjam that has held up implementing this crucial project.

The Village has also continued to implement the Illinois Environmental Protection Agency Green Infrastructure Grant of \$416,000 for a downspout disconnection program, secured in late 2013.

### **Looking Forward**

#### ***State Budget and Capital Bill***

Our state faces unprecedented fiscal challenges. The FY 2015 budget crisis mentioned above pales in comparison to the potential problems with the FY 2016 budget (July 1, 2015 to June 30, 2016),. Thanks in part to the expiration of the temporary income tax increase Jan. 1 (going from 5 to 3.75 percent), the state faces as much as a \$7 billion budget deficit in next fiscal year.

During the campaign last year, the Governor suggested expanding the state sales tax to services. The service sector now comprises approximately 70 percent of the economy and expanding the sales tax to it has the potential for partially closing the gap. However, he had not broached the subject again since his election, focusing instead on slashing programs like the LGDF and calling for a property tax freeze during his budget address and State of the State speech. How to close this yawning budget gap will be the central point of contentious discussion in Springfield during the next six weeks - and beyond.

It has been six years since the state last implemented an infrastructure investment program - 2009's Illinois Jobs Now program, which provided the Village funding for crucial projects.

Both Gov. Rauner and legislators have professed support for the new capital bill. The Governor's staff is currently formulating a plan and the Illinois Department of Transportation, in conjunction with the Illinois Capital Development Board, announced today the start of a series of listening sessions over the next month to discuss the state's infrastructure needs. Otherwise, officials are keeping their cards close to the vest, including whether an infrastructure investment program will include "member initiative" money that in the past has helped underwrite the Public Works facility project, improvements at the Fire Department, the 31<sup>st</sup> Street parking lot and the La Grange Road water main rehab. The sticking point, as with the FY 2016 budget, will be how to finance the program. There have been several suggestions, including taking the 6.25 percent state sales tax on fuel (in addition to the flat 19 cent per gallon flat rate) and earmarking it for transportation rather than dropping it in the general fund. Another idea being floated is to charge motorists per mile driven, a system akin to the Tollway's transponders.

### **In Washington**

There are also renewed efforts in the nation's capital to invest in the nation's infrastructure. Several members of Congress, including Rep. Quigley, are leading an effort to develop a cohesive national transportation plan through the

recently introduced “Bridge to Sustainable Infrastructure Act.” The bill would provide \$27.5 billion through a small increase in fuel taxes (frozen since 1993) to help pay for highway projects over the next two years.

Comprehensive, multi-year Federal highway bills that included funding for important local projects used to be the norm, but over the last decade partisan rancor in Washington has made this nearly impossible. It is hoped that the “Bridge” bill, cosponsored by several Republicans and Democrats (including Congressman Lipinski), will provide an opportunity to return bipartisanship to national infrastructure planning.

Thank you again for the opportunity to work with the Village over the last year, and I look forward to continuing to work with LaGrange Park going forward in the next 12 months.

## **Consent Agenda Items**

# Village Board Agenda Memo

Date: April 8, 2015  
To: Village President & Board of Trustees  
From: Julia Cedillo, Village Manager   
RE: Professional Service Contract – Cagwood Consulting

---

## PURPOSE

To approve a new one year contract with Cagwood Consulting for lobbyist services.

## GENERAL BACKGROUND

Since May 2007, the Village has engaged Cagwood Consulting (Chris Ganschow) for lobbyist services to represent the Village's interests in Springfield and at the federal level. The current contract includes specific deliverables and a scope of work at an annual cost of \$27,780, or \$2,315 per month. The contract expires on April 30<sup>th</sup> and should be renewed if the Village Board desires Cagwood Consulting to continue to provide services to the Village.

Included with this memorandum is a new contract covering the period May 1, 2015 – April 30, 2016, providing for a new one-year term of service with no change to the annual cost. The contract may be cancelled by either party with 30 days written notice. The contract includes new language that updates the scope of consulting services and includes a list of identified goals for the contract term.

## MOTION / ACTION REQUESTED

It is requested that the Village Board authorize the Village Manager to execute a contract for professional services with Cagwood Consulting covering the period May 1, 2015 – April 30, 2016, so that the Village may benefit from the relationships that have been established in recent years.

**MOTION: Move to authorize the Village Manager to execute a one-year contract for services with Cagwood Consulting.**

## STAFF RECOMMENDATION

Staff recommends that the Village authorize execution of a contract with Cagwood Consulting for the period May 1, 2015 – April 30, 2016. Mr. Ganschow has actively represented the Village in seeking, securing, and protecting state and federal funding for much needed projects and services. In recent weeks, Mr. Ganschow has assisted the Village in securing a meeting with Congressman Quigley to discuss funding opportunities for a new ladder truck. Mr. Ganschow also represents the Village in Springfield with regard to the preservation of municipal revenues, as well as other legislation that may impact our community. It should be further noted that Mr. Ganschow was integral to the Village's efforts in securing a \$416,000 Illinois Green Infrastructure Grant from the Illinois Environmental Protection Agency (IEPA). It is staff's recommendation that Village interests would be better served by continuity in representation at the state and federal level.

## DOCUMENTATION

- Cagwood Consulting Contract (updated)

# ***CW Consulting***

PO Box 786, Highland Park, Illinois 60035

(847) 323-5545 - cagwood@aol.com

With our more than 26 years of experience in communications and developing and executing public affairs strategies, CW Consulting is uniquely positioned to assist the Village of La Grange Park in building key relationships, locally, in Springfield, and in Washington, DC. We can assist the Village in developing and delivering key messages to legislators, the media, residents and other important audiences.

We look forward to continuing our relationship with the Village of La Grange Park, and would suggest working to attain the following goals for 2015-2016:

- **Convey the Village's Concerns on Issues of Importance**
  - Arrange at least five state and federal representatives, including Rep. Luis Gutierrez
  - Identify events where legislators will be in attendance and inform Village officials of those opportunities
  - Arrange meetings with key personnel in Gov. Rauner's administration
  - Seek opportunities to meet with General Assembly caucus leaders (Speaker Madigan, Senate President Cullerton and Republican Leaders Radogno & Durkin)
  - Organize meetings with legislators / officials during the WCMC Drive-Down.
  
- **Secure and/or Protect Funding Sources for the Village**
  - Develop strategies to combat any cuts on the Local Government Distributive Fund (LGDF)
  - Execute strategy to secure an aerial ladder truck for the Village
  - Monitor developments of the "Statewide Next Generation 9-1-1" regarding impact on local revenues and service operations
  - Identify other funding opportunities, including a possible capital investment program
  
- **Produce Regular Reports**
  - Bi-weekly reports for Village Board briefs
  - Quarterly reports for the "Rose Clippings"
  - Quarterly reports to the Village Board on lobbying activities
  - Report to the Village Board in person at least twice
  - Prepare materials for annual WCMC Drive-Down, including a summary of key legislative issues

These goals have been integrated into the services provided under *Section 2* of the attached Consulting Service Agreement. At your convenience, I would look forward to further discussing with you how CW Consulting might be of assistance to the Village as it moves forward into the future. Thank you in advance for your consideration.

## **About CW Consulting**

***Christopher Ganschow*** brings two decades of experience to helping individuals & organizations meet their communications & public affairs priorities. He has assisted leaders in government, private industry & the non-profit sector in getting their message out to key audiences.

Ganschow has worked for five current and former Members of Congress, including Rep. Daniel Lipinski, who sits on the Transportation and Infrastructure Committee, in developing communications strategies and legislative initiatives, including the last three federal transportation bills. He has also worked with several clients, including most recently the Village of La Grange Park, Ill., in successfully obtaining funding in both Washington D.C. and Springfield to meet their infrastructure priorities.

His other clients have included the City of Aurora, Ill., the North Shore Sanitary District; Serafin & Consulting; and the Park District of Highland Park, Ill. Ganschow is an award-winning writer and graduate of the University of Missouri-Columbia with a Bachelor's Degree in Journalism. He is active with the YMCA and Chamber of Commerce, among several civic, charitable and professional organizations.

## Consulting Service Agreement

THIS AGREEMENT ("Agreement") is made as of May 1, 2015 ("Effective Date") by and between CW Consulting ("CW") with offices at 15 Clay Ave, #303, Highwood, IL (PO Box 786, Highland Park, IL) and the Village of La Grange Park ("The VILLAGE") with offices at 447 N. Catherine Ave., La Grange Park, IL. CW and the Village of La Grange Park may also be referred to individually as a "Party" or collectively as the "Parties."

### RECITALS

WHEREAS, the VILLAGE wishes to retain CW to perform certain consulting services subject to the terms and conditions of this Agreement, and;

WHEREAS, CW has represented to the VILLAGE that it is capable and is willing to undertake the performance of consulting services for the VILLAGE;

NOW, THEREFORE, in consideration of the payments to be made to CW as provided herein, and in consideration of the mutual agreements and covenants contained herein, the VILLAGE and CW agree as follows:

#### 1. Term

The term of this Agreement shall commence on the Effective Date, and shall remain in effect for a period of one (1) year (the "Term").

Expiration of the Term shall not terminate any continuing obligations of the Parties, including but not limited to, those obligations set forth in subsequent sections and shall in no way be deemed to be construed as a restriction, limitation or waiver of either Party's rights to pursue any additional available remedy at law or equity.

The term of this Agreement shall cease upon cancellation by either Party with 30 days written notice.

#### 2. Consulting Services

The VILLAGE hereby retains CW, which hereby undertakes to exercise its best efforts to promote the business, products, reputation and interest of the VILLAGE through the performance of consulting services ("Services").

Consulting services include, but are not limited to, the following items:

- **MEETING WITH OFFICIALS AND STATE AGENCIES:** Facilitating meetings with officials, including elected legislators, and agency representatives at the county, regional, state and federal levels in an effort to convey the Village's concerns on issues of importance.

***Deliverables Include:** (1) Arrange at least five meetings with state and federal representatives, including Rep. Luis Gutierrez; (2) Identify events where legislators will be in attendance and inform Village officials of those opportunities; (3) Arrange*

*meetings with key personnel in Governor Rauner's administration; (4) Seek opportunities to meet with General Assembly caucus leaders, including Speaker Madigan, Senate President Cullerton and Republican Leaders Radogno & Durkin; and (5) Organize meetings with legislators / officials during the WCMC Drive-Down.*

- **SECURE AND/OR PROTECT FUNDING SOURCES:** Working to find unique sources of revenue for the Village at the federal, regional, state and local levels, and monitoring the progress of applications for grants and other funding earmarks.

*Deliverables Include: (1) Develop strategies to combat any cuts on the Local Government Distributive Fund (LGDF); (2) Execute strategy to secure a an aerial ladder truck for the Village; (3) Monitor developments of the "Statewide Next Generation 9-1-1" regarding impact on local revenues; and (4) Identify other funding opportunities, including a possible capital investment program.*

- **PRODUCE REGULAR REPORTS:** Provide regular reporting to the Village on lobbyist activities.

*Deliverables Include: (1) Bi-weekly reports for Village Board Briefs on issues of importance to include any legislator contacts that have been made on behalf of the Village; (2) Quarterly reports to the Village Board on lobbying activities; (3) Report to the Village Board in person at least twice; and (4) Prepare materials for annual WCMC Drive-Down, including a summary of key legislative issues and the Village's position on these issues and provide the materials to the Village Manager no later than 1 week prior to the Drive-Down date.*

- **GETTING THE MESSAGE OUT:** Helping the Village of La Grange Park craft its message to residents about its public affairs priorities, including writing newsletter articles & news releases, and working with the media, if requested.

*Deliverables Include: Provide quarterly reports to the Village (due March 15th, June 15th, September 15th and December 15th) for the Rose Clippings on key legislative issues (or other public affairs priorities) impacting the Village for which our residents should be informed.*

- **ATTENDING VILLAGE BOARD MEETINGS:** Upon request, attending Village Board and Committee meetings, as well as other special events.

*Deliverables Include: Attend at least 4 Village Board meetings annually (one per quarter) and at least 2 special events annually on behalf of the Village.*

- **DRAFTING LEGISLATION:** Meeting with Village officials to define the terms of specific legislation & composing bills and identifying sponsors & cosponsors.

- **ANALYZING LEGISLATION:** Analyzing legislation as it is introduced, determining its possible effects on the Village, as well as providing the Village with copies of these bills and any pertinent information regarding their status.

Services will be provided directly by CW, or where appropriate, by individuals or entities retained by CW that CW believes will help to accomplish the Services outlined in this Paragraph. The VILLAGE shall not be responsible for any fees owed to outside individuals or entities unless pre-approved by the VILLAGE. Furthermore, CW represents that any individual or entity retained by CW will be bound to the same obligations of CW under this Agreement, including the obligation of confidentiality.

### 3. Compensation and Expenses

For and in consideration of CW's performance of Services in accordance with the terms and conditions of this Agreement, the VILLAGE shall pay CW a monthly retainer of \$2,315 (two-thousand-three-hundred fifteen dollars).

If CW determines that there is a need to incur additional costs and expenses in the performances of services hereunder, then in that event, VILLAGE shall reimburse CW for the same, provided the nature, amount and circumstances thereof are fully disclosed to and approved by an authorized representative of the VILLAGE prior to the time such additional costs or expenses are incurred. CW will provide a detailed accounting of all such additional costs and expenses.

### 5. Compliance with State and Federal Laws

Both parties recognize and agree to comply fully with all applicable federal, state, and local laws regulating corporate political and marketing activities, and each agrees to fully comply with all applicable laws, decrees, rules, regulations, orders, ordinances, actions, and requests of any federal, state, or local government or judicial body, agency, or official pertaining to this Agreement.

### 6. Confidentiality

In rendering Services pursuant to this Agreement, CW and its employees may acquire or be exposed to confidential information or trade secrets concerning the business and operations of the VILLAGE or its affiliates. CW agrees to treat and maintain all such information and data as the VILLAGE's confidential property and not to divulge it to others at any time or use it for private purposes or otherwise, except as such use or disclosure may be required in connection with performance of the Services or as may be consented to in advance and in writing by the VILLAGE. The confidentiality obligations hereunder shall not extend to: (i) Confidential information already in the possession of CW without any obligation of confidentiality; (ii) Confidential information already in the public domain; or (iii) Confidential information independently received by CW without any obligations of confidentiality. The obligations of CW contained in this Paragraph shall ensure that any employees, agents, or subcontractors of CW who have

access or exposure to the aforesaid information shall be bound by these obligations of confidentiality.

7. Limitation on Damages

Neither party shall be liable to the other for any punitive, special or exemplary damages.

8. Governing Law

The parties agree that this Agreement shall be governed by and interpreted in accordance with the internal laws of the State of Illinois. This agreement will conform at all times with all applicable laws now and in the future regarding any registered agent business practice.

9. Counterparts

This Agreement may be signed in one or more counterparts, all of which together will constitute one and the same instrument.

IN WITNESS THEREOF, the parties have duly executed this Agreement as of the date first above written:

---

For CW Consulting,

For the Village of La Grange Park

Its: \_\_\_\_\_

Its: \_\_\_\_\_

---

Signature & Date

---

Signature & Date

## Village Board Agenda Memo

Date: April 9, 2015  
To: President Discipio and Board of Trustees  
From: Julia Cedillo, Village Manager   
Re: Village Board E-mail Policy

---

### PURPOSE

To approve a Village Board e-mail policy.

### BACKGROUND

A new law went into effect on January 1, 2015 which requires that governmental bodies provide the public with direct e-mail access to elected officials via their website. The e-mail addresses must be posted no later than March 31st. To comply with this new law, staff posted elected official e-mail addresses (\*\*@lagrange.org) to the Village website on March 23, 2015. Access to the e-mail addresses is available under the "Village Government" drop down menu (a new link "Contact Your Elected Officials" was created).

In order to comply with the Open Meetings Act and FOIA requirements, the Village Attorney is recommending that the Village Board use only their official Village e-mail addresses when corresponding about Village business. This is because the Village's e-mail system includes a message archiver which maintains all electronic mail communications that are sent from or received by the system, allowing the Village to efficiently and effectively respond to requests for public information.

As such, Village staff and the Village Attorney recommend that the Village adopt the attached policy, "Electronic Mail Communications To and From Elected Officials," to be integrated into the Village Board Handbook.

### ACTION REQUESTED

*Motion to approve the policy, "Electronic Mail Communications To and From Elected Officials," at the April 28<sup>th</sup> Village Board meeting.*

### STAFF RECOMMENDATION

Staff recommends approval of the Motion. Should the Village Board approve the new policy, all existing Village e-mail addresses will be converted to e-mail accounts on April 21, 2015. A reminder of this transition, as well as directions for accessing e-mail accounts will be provided by staff in advance of that date.

### DOCUMENTATION

- Policy: "Electronic Mail Communications To and From Elected Officials"
- Public Act 098-0930
- Page from the Village's Website

## ELECTRONIC MAIL COMMUNICATIONS TO AND FROM ELECTED OFFICIALS

The Freedom of Information Act (“FOIA”) requires that all “public records” be retained and archived by the Village. The Act defines public records as including “all records, reports, forms, writings, letters, memoranda, books papers, maps photographs, microfilms, cards, tapes, recordings electronic data processing records, electronic communications, recorded information and all other documentary materials pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of any public body.” (5 ILCS 140/2).

The Village is required to publish email addresses of all trustees and other elected officials on its website. Emails are considered public record under the definition listed above. When a person requests public records maintained in electronic form, the Village must produce those records in electronic form. For that reason, the Village must be able to archive all emails sent to and received from village trustees, but also emails that trustees send to members of the public (in response to a question from a member of the public) or to other Village staff and elected officials. If the Village archives all of its email communications, it can easily search and retrieve those email archives when it receives a FOIA request.

The Open Meetings Act defines “meeting” as any gathering, whether in person or by video or audio conference, telephone call, electronic means (such as, without limitation, electronic mail, electronic chat, and instant messaging), or other means of contemporaneous interactive communication, or a majority of a quorum of the members of a public body held for the purpose of discussing public business.” The Public Access Counselor (PAC) has ruled that emails among 3 members of a 7-member Board are meetings in violation of the Open Meetings Act. For that reason, trustees must never respond to a Village-related email by hitting “reply all” and never discuss Village business in group emails, facetime chats or text messages with 2 or more other board members. Doing so is a violation of the Open Meetings Act.

Elected officials’ personal emails are not subject to FOIA or the Open Meetings Act. However, a 2013 court case (*City of Champaign v. Madigan*, 992 N.E.2d 629 (4<sup>th</sup> Dist.)) held that electronic communications sent and received from city council members during city council meetings were public records, subject to FOIA, even though they were sent on individuals’ privately owned communication devices.

In order to properly respond to FOIA requests and alleged Open Meetings Act violations, the Village must archive all electronic communications sent to and received by elected officials (whether those communications are to/from staff, Village consultants, business owners or members of the public). In order to enable the Village to archive elected officials’ electronic mail communications, each elected official should use **only** the official “lagrangepark.org” email address in communications that involve the business of the Village. That enables all “public record” electronic communications to be easily searchable in the event of a FOIA request or Open Meetings Act challenge. This will also provide a clear separation between elected officials’ personal and public business emails.

**Public Act 098-0930**

HB5623 Enrolled

LRB098 18298 JLK 53433 b

AN ACT concerning local government.

**Be it enacted by the People of the State of Illinois,  
represented in the General Assembly:**

Section 5. The Local Records Act is amended by adding Section 20 as follows:

(50 ILCS 205/20 new)

Sec. 20. Internet posting requirements.

(a) A unit of local government or school district that serves a population of less than 1,000,000 that maintains an Internet website other than a social media website or social networking website shall, within 90 days of the effective date of this amendatory Act of the 98th General Assembly, post to its website for the current calendar year a mechanism, such as a uniform single email address, for members of the public to electronically communicate with elected officials of that unit of local government or school district, unless such officials have an individual email address for that purpose.

(b) For the purposes of this Section "Internet website" shall not include any social media website, social networking website, or any other social media presence that a unit of local government or school district maintains.

(c) A hyperlink to the information required to be posted under this Section must be easily accessible from the unit of local government's or school district's home page.

(d) The postings required by this Section are in addition to any other posting requirements required by law or ordinance.

(e) No home rule unit may adopt posting requirements that are less restrictive than this Section. This Section is a limitation under subsection (i) of Section 6 of Article VII of the Illinois Constitution on the concurrent exercise by home rule units of powers and functions exercised by the State.

Section 90. The State Mandates Act is amended by adding Section 8.38 as follows:

(30 ILCS 805/8.38 new)

Sec. 8.38. Exempt mandate. Notwithstanding Sections 6 and 8 of this Act, no reimbursement by the State is required for the implementation of any mandate created by this amendatory Act of the 98th General Assembly.

**Effective Date: 1/1/2015**

# Village of L

Search



[Home](#)   [Village Government](#)   [Village Departm](#)

[Schedule of Events](#)

[Online Payments](#)

[Document Center](#)

[Agendas & Minutes](#)

[Village Codes](#)

[FAQs](#)

[Contact Us](#)

### In Village Government:

- [President and Village Board](#)
- [Committees & Commissions](#)
- [Freedom of Information Act Office](#)
- [Contact Your Elected Officials](#)

## Contact Your Elected Officials

Village President, Dr. Jim Discipio   [jdiscipio@lagrangepark.org](mailto:jdiscipio@lagrangepark.org)

Village Clerk, Amanda Seidel   [aseidel@lagrangepark.org](mailto:aseidel@lagrangepark.org)

Village Trustee, Scott Mesick   [smesick@lagrangepark.org](mailto:smesick@lagrangepark.org)

Village Trustee, Patricia Rocco   [procco@lagrangepark.org](mailto:procco@lagrangepark.org)

Village Trustee, Michael Sheehan   [msheehan@lagrangepark.org](mailto:msheehan@lagrangepark.org)

Village Trustee, James Kucera   [jkucera@lagrangepark.org](mailto:jkucera@lagrangepark.org)

Village Trustee, Robert Lautner   [rlautner@lagrangepark.org](mailto:rlautner@lagrangepark.org)

Village Trustee, Jamie Zaura   [jzaura@lagrangepark.org](mailto:jzaura@lagrangepark.org)

[Printer-friendly Version](#)

[Home](#)   [Village Government](#)   [Village Departments](#)   [Residents](#)   [Businesses](#)   [Schedule of Events](#)  
[Agendas & Minutes](#)   [Village Codes](#)   [FAQs](#)   [Contact Us](#)

# Village Board Agenda Memo

**Date:** April 28, 2015

**To:** Village President & Board of Trustees

**From:** Emily Rodman, Assistant Village Manager 

Julia Cedillo, Village Manager 

**RE:** Zoning Application No. 2015-01: 901 W. 26<sup>th</sup> Street Cook County Highway Facility – Variation

---

## **BACKGROUND**

On February 17, 2015, the Zoning Board of Appeals (ZBA) approved the Cook County Department of Capital Planning & Policy's application for Site Plan Review for the property located at 901 W. 26<sup>th</sup>. The ZBA also conducted a public hearing to consider Zoning Application No. 2015-01 for variations from Section 12.4.D.3a of the Zoning Code to permit the construction of a non-residential fence in a front yard; and from Section 12.4.D.3b of the Zoning Code to permit the construction a fence 8' in height. Approval of the requested variations by the Village Board was a condition of the Site Plan Approval granted by the ZBA.

The ZBA accepted testimony and evidence into the record. Upon conclusion of the testimony and discussion, the ZBA determined that the application met the standards for a variation as outlined in Section 4.3.F of the Zoning Code. The ZBA recommended the Village Board approve the zoning application and grant the above noted variation.

## **MOTION/ACTION REQUESTED**

*To approve an Ordinance Granting Certain Variations for 901 W. 26<sup>th</sup> Street (Public Hearing No. 2015-01)*

## **RECOMMENDATION**

The ZBA, on a vote of 6 "AYES" and 0 "NAYS" has recommended that the zoning application be approved.

## **DOCUMENTATION**

- Ordinance Granting Variations for 901 W. 26<sup>th</sup> Street
- Transcript of the public hearing for Zoning Application No. 2015-01
- February 17, 2015 ZBA memo (previously provided)

**ORDINANCE NO. 1004**

**ORDINANCE GRANTING CERTAIN  
VARIATIONS FOR 901 W. 26<sup>th</sup> Street  
(PUBLIC HEARING NO. 2015-01)**

WHEREAS, on or about January 19, 2015 the Cook County Government Office of Capital Planning and Policy filed an application for variations to permit the replacement and extension of a fence on the property located at 901 W. 26<sup>th</sup> Street; and

WHEREAS, on January 27, 2015, the Village of La Grange Park published a legal notice of public hearing before the Zoning Board of Appeals of La Grange Park to consider the variations at a public hearing on March 17, 2015, at 7:00 p.m.; and

WHEREAS, upon conclusion of the public hearing the Zoning Board of Appeals recommended to the Village Board of Trustees that it grant the variations requested in the Application, based upon certain Findings of Fact, true and correct copies of which are attached to this Ordinance; and

WHEREAS, the Board of Trustees of the Village of La Grange Park has reviewed the Application, public notice, hearing transcript and Findings of Fact, and have publicly discussed this application at a Village Board Meeting on April 14, 2015.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

**SECTION 1:** That the variations requested in the Application to permit construction of a non-residential fence in a front yard and to permit construction of a fence eight feet (8') in height, consistent with the variation application, is hereby granted to the property commonly known as 901 W. 26<sup>th</sup> Street and as legally described in Section 2 of this Ordinance.

**SECTION 2:** The property that is the subject of the variations granted in Section 1 of this Ordinance is commonly known as 901 W. 26<sup>th</sup> Street and is legally described as follows:

PARCEL 1: THAT PART OF BLOCK 26 IN COUNTY CLERK'S DIVISION OF SECTION 28, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN. DESCRIBED AS FOLLOWS: COMMENCING ON THE SOUTH LINE OF SAID BLOCK 26 AFORESAID AT A POINT 632 FEET WEST OF THE EAST LINE OF SECTION 28 AFORESAID, SAID POINT BEING THE INTERSECTION OF THE SOUTH LINE OF SAID BLOCK 26 AND THE CENTER LINE OF BEACH AVENUE, IN ELM TERRACE, A SUBDIVISION OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 28, THENCE WEST ALONG THE SOUTH LINE OF SAID BLOCK 26 TO THE RIGHT OF WAY OF THE CHICAGO, HAMMOND AND WESTERN RAILROAD COMPANY. A CORPORATION OF ILLINOIS; THENCE NORTH ALONG AND PARALLEL WITH THE EAST LINE OF SAID RIGHT OF WAY OF SAID RAILROAD 400 FEET; THENCE EAST AND

PARALLEL WITH THE SOUTH LINE OF SAID BLOCK 26 TO A POINT, WHICH WOULD BE THE CENTER LINE OF BEACH AVENUE AFORESAID, EXTENDED; THENCE SOUTH AND PARALLEL WITH THE EAST LINE OF SAID RIGHT OF WAY OF SAID RAILROAD TO THE PLACE OF BEGINNING, IN THE TOWN OF PROVISO, EXCEPT A TRACT OF LAND DESCRIBED AS FOLLOWS: THAT PART OF BLOCK 26 IN COUNTY CLERK'S DIVISION OF SECTION 28, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT IN THE SOUTH LINE OF SAID BLOCK 26, 632 FEET WEST OF THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 28, SAID POINT BEING THE INTERSECTION OF THE SOUTH LINE OF SAID BLOCK 26, AND THE CENTER LINE OF BEACH AVENUE EXTENDED NORTH, IN ELM TERRACE, A SUBDIVISION OF THE EAST HALF OF THE SOUTHEAST QUARTER (EXCEPT THE WEST 30 RODS THEREOF) OF SAID SECTION 28; THENCE NORTH ALONG THE CENTER LINE OF SAID BEACH AVENUE EXTENDED NORTH A DISTANCE OF 400 FEET TO A POINT (SAID POINT BEING 631.72 FEET WEST OF THE EAST LINE OF SAID NORTHEAST QUARTER); THENCE WEST ALONG A LINE 400 FEET NORTH OF AND PARALLEL TO THE SOUTH LINE OF SAID BLOCK 26, 258.46 FEET TO THE EASTERLY RIGHT OF WAY LINE OF THE INDIANA HARBOR BELT RAILROAD; THENCE SOUTH ALONG THE EASTERLY RIGHT OF WAY LINE OF SAID RAILROAD, 107.25 FEET TO A POINT; THENCE EAST ON A LINE PARALLEL TO THE SOUTH LINE OF BLOCK 26, A DISTANCE OF 121.47 FEET TO A POINT (SAID POINT BEING 137 FEET WEST OF CENTER LINE OF SAID BEACH AVENUE EXTENDED NORTH); THENCE SOUTH ALONG A LINE 137 FEET WEST OF AND PARALLEL TO THE CENTER LINE OF SAID BEACH AVENUE EXTENDED NORTH A DISTANCE OF 292.75 FEET TO THE SOUTH LINE OF SAID BLOCK 26; THENCE EAST ALONG THE SOUTH LINE OF SAID BLOCK 26, A DISTANCE OF 137 FEET TO THE PLACE OF BEGINNING.

SITUATED IN THE COUNTY OF COOK IN THE STATE OF ILLINOIS.

PARCEL 2:

THAT PART OF BLOCK 26 IN COUNTY CLERK'S DIVISION OF SECTION 28, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: BEGINNING AT A POINT IN THE SOUTH LINE OF SAID BLOCK 26, 632.0 FEET WEST OF THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 28, SAID POINT BEING THE INTERSECTION OF THE SOUTH LINE OF BLOCK 26, AND THE CENTER LINE OF BEACH AVENUE EXTENDED NORTH IN ELM TERRACE, A SUBDIVISION OF THE EAST HALF OF THE SOUTHEAST QUARTER (EXCEPT THE WEST 30 RODS THEREOF) OF SAID SECTION 28, THENCE NORTH ALONG THE CENTER LINE OF SAID BEACH AVENUE EXTENDED NORTH A DISTANCE OF 400 FEET TO A POINT (SAID POINT BEING 631.72 FEET WEST OF THE EAST LINE OF SAID NORTHEAST QUARTER); THENCE ALONG A LINE 400 FEET NORTH OF AND PARALLEL TO THE SOUTH LINE OF SAID BLOCK 26, 258.46 FEET TO THE EASTERLY RIGHT OF WAY LINE OF THE INDIANA HARBOR BELT RAILROAD; THENCE SOUTH ALONG THE EASTERLY RIGHT OF WAY LINE OF SAID RAILROAD 107.25 FEET TO A POINT; THENCE EAST ON A LINE PARALLEL TO THE SOUTH LINE OF SAID BLOCK 26, A DISTANCE OF 121.47 FEET TO A POINT (SAID POINT BEING 137 FEET WEST OF THE CENTER LINE OF SAID BEACH AVENUE EXTENDED NORTH); THENCE SOUTH ALONG A LINE 137 FEET WEST OF AND PARALLEL TO THE CENTER LINE OF SAID BEACH AVENUE EXTENDED NORTH A DISTANCE OF 292.75 FEET TO THE SOUTH LINE OF SAID BLOCK 26; THENCE EAST

ALONG THE SOUTH LINE OF SAID BLOCK 26, A DISTANCE OF 137 FEET TO THE PLACE OF BEGINNING.

SUBJECT TO A PERPETUAL EASEMENT RESERVED BY THE GRANTOR FOR AND IN CONNECTION WITH THE EXISTING INDUSTRIAL TRACK AND USE OF THE SAME FROM THE INDIANA HARBOR BELT RAILROAD FOR ALL INDUSTRIAL USES, AS SHOWN ON THE PLAT RECORDED IN THE RECORDER'S OFFICE AS NUMBER 12297 120,

PARCEL 3;

AN IRREGULAR STRIP OF LAND ACROSS THE SOUTH END OF THE FOLLOWING DESCRIBED REAL ESTATE: ALL THAT PART OF THE PART OF THE SOUTH 800 FEET OF LOT 26, IN COUNTY CLERK'S DIVISION IN SECTION 28, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING EAST OF THE EAST LINE OF RIGHT OF WAY OF INDIANA HARBOR BELT RAILROAD COMPANY (EXCEPT THAT PART OF LOT 26 AFORESAID DESCRIBED AS FOLLOWS: COMMENCING ON THE SOUTH LINE OF LOT 26 AT A POINT 632 FEET WEST OF THE EAST LINE OF SECTION 28, SAID POINT BEING AN INTERSECTION OF THE SOUTH LINE OF LOT 26 AND THE CENTER LINE OF BEACH AVENUE IN ELM TERRACE, A SUBDIVISION OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 28, THENCE WEST ALONG THE SOUTH LINE OF SAID LOT 26 TO THE RAILROAD RIGHT OF WAY; THENCE NORTH 400 FEET; THENCE EAST PARALLEL TO THE SOUTH LINE OF LOT 26 TO A POINT WHICH WOULD BE ON CENTER LINE OF BEACH AVENUE EXTENDED; THENCE SOUTH TO PLACE OF BEGINNING) SAID IRREGULAR STRIP CONVEYED HEREBY BEING THE FOLLOWING DESCRIBED AREA: BEGINNING AT A POINT IN THE SOUTH LINE OF LOT 26 AFORESAID, (ALSO BEING THE SOUTH LINE OF THE NORTHEAST QUARTER OF SECTION 28) SAID POINT BEING 632 FEET WEST OF THE SOUTHEAST CORNER OF SAID NORTHEAST QUARTER; THENCE NORTH ALONG A LINE (BEING THE CENTER LINE OF BEACH AVENUE EXTENDED NORTH) A DISTANCE OF 33 FEET TO A POINT: THENCE EAST ALONG A LINE PARALLEL TO THE SOUTH LINE OF SAID NORTHEAST QUARTER A DISTANCE OF 20 FEET TO A POINT OF CURVE; THENCE IN A GENERAL EASTERLY DIRECTION ALONG A CURVED LINE, TANGENT TO THE LAST DESCRIBED COURSE CONVEX TO THE NORTH AND HAVING A RADIUS OF 537.79 FEET, A DISTANCE OF 102.47 FEET TO A POINT OF REVERSE CURVE; THENCE CONTINUING IN A GENERAL EASTERLY DIRECTION ALONG A CURVED LINE, TANGENT TO THE LAST DESCRIBED COURSE, CONVEX TO THE SOUTH AND HAVING A RADIUS OF 511.89 FEET, A DISTANCE OF 97.53 FEET TO A POINT, THENCE EAST ALONG A STRAIGHT LINE, TANGENT TO THE LAST DESCRIBED COURSE AND 13.95 FEET NORTH OF AND PARALLEL TO THE SOUTH LINE OF SAID NORTHEAST QUARTER, A DISTANCE OF 10 FEET TO A POINT; THENCE SOUTH ALONG A LINE SAID LINE BEING 402.93 FEET WEST OF AND PARALLEL TO THE EAST LINE OF SAID NORTHEAST QUARTER, A DISTANCE OF 13.95 FEET TO A POINT IN THE SOUTH LINE OF SAID NORTHEAST QUARTER; THENCE WEST ALONG THE SOUTH LINE OF SAID NORTHEAST QUARTER TO THE PLACE OF BEGINNING, SITUATED IN THE COUNTY OF COOK IN THE STATE OF ILLINOIS,

PARCEL 4:

LOTS 49 AND 50 IN ELM TERRACE SUBDIVISION OF THE EAST HALF OF THE

SOUTHEAST QUARTER (EXCEPT THE WEST 30 RODS THEREOF) IN SECTION 28, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN,

PARCEL 5;

THAT PART OF THE WEST 30 RODS OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 28, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN LYING EAST OF THE EAST LINE OF THE 66 FEET RIGHT OF WAY CONVEYED TO THE CHICAGO, HAMMOND AND WESTERN RAILROAD COMPANY BY DEED OF 3-22-1892 AND RECORDED 3-24-1897 AS DOCUMENT 2513965 IN BOOK 5947, PAGE 436 IN COOK COUNTY.

PARCEL 6;

THAT PART OF 26th STREET AS SHOWN ON THE PLAT OF VACATION RECORDED ON DECEMBER 1, 1986 AS DOCUMENT NUMBER 86570170; SAID VACATED PART OF 26th STREET DESCRIBED AS FOLLOWS: THAT PART OF THE NORTH 33 FEET OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 28. TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING EAST OF THE EAST RIGHT OF WAY LINE OF THE INDIANA HARBOR BELT RAILROAD AND WEST OF THE WEST RIGHT OF WAY LINE OF BEACH AVENUE EXTENDED NORTH, IN COOK COUNTY. ILLINOIS.

SECTION 3: That all necessary permits may be issued by the Village of La Grange Park, subject to further compliance with this Ordinance and all other applicable Village Ordinances and Codes.

SECTION 4: That this Ordinance shall become effective and shall be in full force and effect from and after its passage in the manner provided by law.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 28<sup>th</sup> day of April, 2015.

\_\_\_\_\_  
James L. Discipio, Village President  
Village of La Grange Park

ATTEST: \_\_\_\_\_  
Amanda Seidel  
Village Clerk

Vote taken by the Board of Trustees on passage of the above ordinance:

AYES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOS:**


**CERTIFIED TO BE CORRECT:**

\_\_\_\_\_  
**Village Clerk**

**APPROVED AS TO FORM  
VILLAGE ATTORNEY**

BEFORE THE VILLAGE OF LAGRANGE PARK  
ZONING BOARD OF APPEALS

IN RE THE MATTER OF: )

Application for Variations for )  
901 W. 26th Street )

) Petition  
) #2015-01  
)

ZONING BOARD OF APPEALS HEARING  
February 17, 2015  
Seven o'clock P.M.

PROCEEDINGS HAD and testimony taken before  
the VILLAGE OF LA GRANGE PARK ZONING BOARD OF  
APPEALS, taken at the LaGrange Park Village Hall,  
447 North Catherine, LaGrange Park, Illinois,  
before Marlane K. Marshall, C.S.R., License  
#084-001134, a Notary Public qualified and  
commissioned for the State of Illinois.



**County Court Reporters, Inc.**

County View Centre, Suite 200  
600 South County Farm Road • Wheaton, Illinois 60187  
(630) 653-1622 • FAX (630) 653-4119  
CCR600@Ameritech.net

1 BOARD MEMBERS PRESENT:

- 2 MR. ERIC BOYD, Chairman
- 3 MS. CAROLINE DOMAGALSKI, Member
- 4 MS. JAMIE ZAURA, Member
- 5 MR. WILLIAM LAMPERT, Member
- 6 MR. CHRISTOPHER STUDWELL, Member
- 7 MR. ANTHONY GRIFFIN, Member

8  
9 ALSO PRESENT:

- 10 MS. EMILY RODMAN, Assistant Village  
11 Manager
- 12 MS. AMANDA G. SEIDEL, Village Clerk
- 13 MS. CATHLEEN M. KEATING, Village  
14 Attorney.
- 15 CHIEF DEAN J. MAGGOS, Director of  
16 Building and Fire

17 PRESENT FOR THE PETITIONER:

- 18 MR. KEVIN TAYLOR,  
19 Deputy Director, Cook County Bureau  
20 of Economic Development, Department  
21 of Capital Planning & Policy
- 22 MS. SHEILA V. ATKINS,  
23 Project Director, Cook County Bureau  
24 of Economic Development, Department  
of Capital Planning & Policy

1       PRESENT:   (continued)

2                   MR. PETER G. OLDENDORF,  
3                   Project Manager, Leopardo Construction

4                   MR. KEVIN McGUIRE,  
5                   Director of Vehicle Services, Cook  
6                   County Sheriff's Office

7                   MR. ROBERT McINERNEY,  
8                   Chief Information Officer, Cook  
9                   County Sheriff's Office

10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24

1           CHAIRMAN BOYD: We're going to next proceed to  
2 our public hearing. Let me first begin by reading  
3 the public notice. This is dated January 27th, 2015.

4                   "Please find enclosed a copy  
5 of the legal notice of public  
6 hearing regarding an application  
7 for variations for property  
8 located at 901 West 26th Street.  
9 The applicant is the Cook County  
10 Department of Capital Planning  
11 which is requesting variations  
12 to facilitate the replacement of  
13 a six-foot-tall fence located on  
14 their property adjacent to the  
15 IHB, Indiana Harbor Belt,  
16 Railroad with an eight-foot-tall  
17 fence and extend the fence east  
18 along the front yard of the  
19 property located at 901 West 26th  
20 Street.

21                   The Zoning Board of Appeals  
22 will convene in public hearing on  
23 Tuesday, February 17th, 2015 at  
24 7:00 p.m. in the boardroom of the

1 village hall, 447 North Catherine  
2 Avenue, LaGrange Park, Illinois,  
3 to consider the application.

4 Copies of the application  
5 are available for review at the  
6 village hall during normal  
7 business hours. If your schedule  
8 does not permit your attendance  
9 at the hearing and you wish to  
10 make comments, you may do so by  
11 forwarding them in writing to  
12 the undersigned."

13 Let's begin by everybody who is going to  
14 be testifying or presenting today, why don't we have  
15 the court reporter swear them in. Raise your right  
16 hand and be sworn in by the court reporter.

17 (Whereupon the witness was duly sworn  
18 by the Notary.)

19 CHAIRMAN BOYD: Why don't you go ahead. I think  
20 the microphone was moved.

21

22 K E V I N T A Y L O R,  
23 having been first duly sworn, testified as follows:

24 I am probably okay without it. Good evening,

1 Board Members. Thank you for having us. Village  
2 members as well, general public. My name is Kevin  
3 Taylor. I am the deputy director of capital planning.  
4 We're here to talk about improvements to 901 West  
5 26th Street which is currently a highway facility.  
6 I do have members of the project team that are here  
7 with me that will be speaking as well, Ms. Sheila  
8 Atkins who is with the Department of Capital Planning  
9 and is the project director on the project; Pete  
10 Oldendorf who is with Leopardo Construction and has  
11 been tasked to do the work on the property as well  
12 as Bob McInerney and Kevin McGuire from the Sheriff's  
13 Office.

14 CHAIRMAN BOYD: Let's do this one more time. I  
15 want everyone who is going to testify or say anything  
16 today on behalf of this or against this to stand and  
17 be sworn in.

18 (Whereupon further witnesses were duly  
19 sworn by the Notary.)

20 CHAIRMAN BOYD: That saves us time later.

21 MR. TAYLOR: So Sheila will quickly give a  
22 rundown of the project.

23  
24

1                   S H E I L A    A T K I N S,  
2   having been first duly sworn, testified as follows:

3                   Good evening.  Sheila Atkins, project director  
4   for Cook County Department of Capital Planning.  I am  
5   tasked with this particular project.

6                   Basically the project is pretty straight-  
7   forward.  The objective of the project is to relocate  
8   the sheriff's vehicle service offices and fleet  
9   operations from 10351 South Lawndale, Chicago, to  
10  the Third District office here at 901 West 26th  
11  Street.  And basically what we're trying to do is  
12  we're trying to facilitate a District 3 headquarters  
13  for the services that the sheriff now wants to take  
14  on in that particular facility.

15                  The work is pretty straightforward.  We're  
16  looking to do some asphaltting repair, install an  
17  8-foot fence, there is some interior work that we're  
18  going to be doing like some painting and just some  
19  miniblinds.  We're going to install a guard shack  
20  along with a security gate, and we're going to  
21  install three flag poles with up lighting.  And that's  
22  pretty much it.  That's the extent of the work that  
23  we're looking to do.

24                  Are there other questions specifically about

1 the project itself? We're looking for a variation  
2 on the fencing. Per village code I understand that  
3 if we were to do a 6-foot fence we wouldn't have to  
4 be here today, but we're looking to install an 8-foot  
5 fence along the railroad where it -- We have an  
6 existing fence now that's 6 feet tall. We want to  
7 take that fence, remove it and install an 8-foot  
8 fence as well as on the south side of our parking lot  
9 we want a 10-foot setback fencing and landscaping  
10 along the front. We also want to install an 8-foot  
11 fence and landscaping as well. So we're looking for  
12 a variance there.

13 And I think -- I don't know if I should  
14 go into the variance as it relates to the parking lot.

15 MS. RODMAN: That's not for them to consider.  
16 It's already been approved.

17 MS. ATKINS: That's what we're looking for today,  
18 the variance on the location of the fencing and the  
19 height of the fence.

20 CHAIRMAN BOYD: Okay. Thank you, Ms. Atkins.  
21 Who is next? Are you done?

22 MR. TAYLOR: They're here for questions.

23 CHAIRMAN BOYD: I swore you all in for nothing.

24 MR. TAYLOR: Sheila covered what we're doing.

1 CHAIRMAN BOYD: Then let's begin down at this  
2 end. Will, do you have any questions?

3 MR. LAMPERT: I guess not that it's a point of  
4 our consideration, but the new building and the salt  
5 dome, are those new -- are those going to be new  
6 facilities or just -- It's listed in here as within  
7 the site plan, but you didn't speak to that.

8 MS. ATKINS: No, I'm sorry. Those are existing  
9 buildings. Nothing new is going to be added with  
10 the exceptions of the guard shack -- that will be new  
11 -- and the fencing and landscaping. Those are the only  
12 new items on the exterior as well as the asphalt.

13 And on the interior --

14 MR. LAMPERT: For our consideration for the  
15 variance it's irrelevant. I just was curious because  
16 it was listed in here. Actually that was really my  
17 only question. Thank you, Mr. Chairman.

18 MS. RODMAN: Mr. Chairman, do you mind if I  
19 provide a brief background for the benefit of the  
20 public who hasn't seen the memo?

21 CHAIRMAN BOYD: Not a bit. Thank you.

22 MS. RODMAN: Okay. Thank you. Because I know  
23 that it appears there are a number of members of the  
24 public here.

1           Miss Atkins did provide a great summary of  
2 what the county is looking to do. I just wanted to  
3 elaborate a little bit on how it fits within the  
4 context of the village's comprehensive plan and our  
5 zoning code.

6           The property is zoned I, institutional use.  
7 It is a little bit of a unique use given not only its  
8 location adjacent to the IHB Railroad, it's adjacent  
9 to industrial to the north, the Praxair property to  
10 the east and then, of course, it's adjacent to single-  
11 family residential to the south and the southeast.  
12 It's also a little bit of a unique use given that it's  
13 a governmental use. And the county is looking to  
14 change the use slightly so that they can facilitate  
15 the maintenance of their sheriff's vehicles.

16           What they have indicated to us -- and please  
17 jump in if I am mischaracterizing this -- is that the  
18 facility will accommodate up to 23 employees. The  
19 hours of operation will be from 6:00 a.m. to 6:00 p.m.  
20 with peak traffic hours between 7:00 a.m. and 2:00  
21 p.m. The facility as they mentioned will service  
22 sheriff's vehicles which includes routine maintenance  
23 of the vehicles, oil changes and things like that,  
24 as well as new car preparation when they get new

1 squads in. And it will also store approximately 50  
2 out-of-service vehicles -- I believe those vehicles  
3 are going to be stored along the IHB Railroad, not  
4 in the main portion of the lot -- as well as five to  
5 seven vehicles will be stored on site for auction.

6 The county anticipates servicing approxi-  
7 mately 150 vehicles per week, and those vehicles will  
8 be limited to vans -- excuse me -- passenger vehicles  
9 and vans. There will be no trailers, buses or large  
10 trucks served on the site, although during the winter  
11 salt trucks will continue to be stored on the site  
12 and winter operations will continue to operate from  
13 the site as they do today.

14 They did mention the proposed improvements,  
15 but I would like to just elaborate on the ingress and  
16 egress to the site. So currently there's access to  
17 the site from 31st Street traveling north along the  
18 IHB Railroad as well as from 26th Street. The county  
19 is not proposing to make any changes to that access.  
20 In working with the village the county has agreed to  
21 install signage on their property exiting the property  
22 that says vehicles may not turn right to travel south  
23 down Beach Avenue but they have to proceed along 26th  
24 Street to Kemman Avenue. The county has also agreed

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1 to install additional signage along the residential  
2 streets, Beach Avenue in particular, that will  
3 discourage patrons visiting their site from using  
4 Beach Avenue. So the intent is for them to continue  
5 to use 31st Street and 26th Street as the main access  
6 points. That includes both people visiting the site  
7 as well as their employees. We are going to continue  
8 to work with the county to finalize the exact wording  
9 of that signage, but they have agreed to installing  
10 that signage.

11 With regard to the village code the village  
12 code does require that a buffer yard be installed  
13 where an institutional-zoned property abuts a  
14 residentially-zoned property. So in the case of the  
15 county property that's the south portion of the  
16 property and the east portion of the property where  
17 there are single-family homes. So the code requires  
18 what we call a 10-foot buffer yard which is essentially  
19 landscaped green space. So they are providing that.  
20 And the fence line will start after that green space.  
21 So it'll be 10 feet of landscaping and then there will  
22 be the proposed 8-foot fence which is a commercial  
23 grade vinyl fence, so a decorative variety vinyl fence.  
24 So it is a different fence than what is currently

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1 along the IHB.

2 As Ms. Atkins mentioned, the code does only  
3 allow 6 feet in height, but the code also requires  
4 that if items are being stored on the property the  
5 items must be fully screened. And 6 feet will not  
6 properly screen the items, so that's why the county  
7 is looking for 8 feet.

8 In addition they are looking to extend the  
9 fence along the south portion and the southeast portion  
10 of their property. That will allow them to completely  
11 enclose the property and secure it because they do  
12 have public safety vehicles that are going to be  
13 stored there. They do want to make sure that's  
14 secured 24 hours a day. That will also provide  
15 additional screening for the residential properties.  
16 You won't be able to see into the property. So that  
17 fence and that landscaping will help aesthetically  
18 with the screening of the operation as well.

19 Just a couple quick notes and then I will  
20 turn it back over. I don't want to take too long.  
21 The village's comp plan does outline some objectives.  
22 It's not specific to industrial properties but it  
23 does speak to maintaining and protecting existing  
24 single-family uses, promoting building designs, land-

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1     scaping and signage that enhances the attractiveness  
2     of our commercial areas, providing adequate buffer  
3     between commercial and industrial areas and residential  
4     areas. I think all of the things that the county is  
5     proposing to do with the landscaping and fencing does  
6     meet the objectives of the comprehensive plan. It  
7     does represent an investment of about \$850,000. The  
8     fence is I want to say about 1500 linear feet, so it's  
9     a pretty significant investment in the property as  
10    well as the landscaping investment.

11           As it relates to the zoning code the county  
12    did request a waiver from the interior parking lot  
13    landscaping requirements. The code does allow them  
14    to request that waiver of the zoning administrator.  
15    The zoning administrator has granted that so they  
16    will not be installing that. But as I mentioned,  
17    they are looking to install the other required land-  
18    scaping in the buffer yard.

19           The property does adhere to the village code  
20    with the exception of the two variations that they  
21    are requesting. At that point I think that's all I  
22    have to add. I hope that helps provide some additional  
23    background for the residents.

24           CHAIRMAN BOYD: I have just a quick question.

1 So tonight we're considering the variance but we're  
2 also considering the site plan review too?

3 MS. RODMAN: Yes.

4 CHAIRMAN BOYD: Can you explain why the site  
5 plan review?

6 MS. RODMAN: Sure. The variance is required for  
7 us because there are two aspects of the village code  
8 that they are not meeting. But because they are  
9 looking at making changes to the exterior of the  
10 property that requires the site plan review as well.

11 MS. KEATING: Just to clarify, the zoning board  
12 of appeals is the final approving authority on the  
13 site plan. On the variation as you know you will  
14 make a recommendation to the village board and they  
15 will make the final decision.

16 CHAIRMAN BOYD: All right. With that does  
17 anyone else from the audience have anything to say?  
18 Have you been sworn before?

19 AUDIENCE MEMBER: Not here.

20 CHAIRMAN BOYD: Why don't you both stand up then  
21 and be sworn. If you think you might want to speak,  
22 if you have any inkling that somebody might say  
23 something, be sworn in.

24 (Whereupon further witnesses were duly

1                   sworn by the Notary.)

2           CHAIRMAN BOYD: All right.

3

4                   L A R R Y    T H O M A S ,

5           having been first duly sworn, testified as follows:

6                   Larry Thomas. I live at 1540 Newberry which  
7           is one house off the corner of Newberry and 26th. I  
8           have lived there for 42 years and I have experienced  
9           a lot of the Cook County problems on the -- what is  
10          the name of that -- the Praxair property, liquid  
11          Carbonic.

12                   26th Street is not a full wide street. It's  
13          only a two-third wide street. As a matter of fact,  
14          the guy who lived on the corner from me was killed  
15          on that very street when a car turned a little bit  
16          wide and he was run down at that very corner of  
17          Newberry and 26th Street. My kids were there. I  
18          don't know if any other kids witnessed it, but it was  
19          not a very pleasant sight.

20                   The other concern I have is that -- A lot  
21          of my questions were answered with the number of  
22          employees who were going to be there. But the access  
23          to that parking lot is -- I think it's going to hit  
24          sort of a perfect storm. If you are going east on

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1 31st Street you cross the tracks and you are not  
2 allowed to turn left on Beach, you can't turn left  
3 on Newberry from 6:00 a.m. to 8:00 a.m., and I know  
4 they're going to reconstruct Kemman as soon as the  
5 snow melts. So that eliminates three streets that  
6 the employees are going to not be able to turn left  
7 on. And they're eventually going to come up on 26th  
8 Street. Now, I know there is a sign there now that  
9 says authorized vehicles only can turn left right  
10 across the tracks. But I seriously doubt if an  
11 employee's family car would be considered an authorized  
12 vehicle turning left. I understand where the trucks  
13 and the IHB trucks turn left there all the time too.

14 What I am concerned with especially with  
15 the condition of that crossing is if somebody is  
16 waiting there to turn left somebody might get hung  
17 up on that railroad track with the numerous number  
18 of trains that go by there.

19 And I was happy to see the thing is going  
20 to be totally enclosed, the parking lot, with an  
21 8-foot-high fence.

22 MR. TAYLOR: Yes.

23 MR. THOMAS: That will block off that eyesore  
24 that Jim had mentioned earlier about. The Praxair

1 property looked like early slum when they tore it  
2 down. I was the happiest person in the world when  
3 they tore it down.

4 CHAIRMAN BOYD: When you ask a question I will  
5 ask the people to not answer right away. We will get  
6 all the questions down and then come back to them and  
7 have them answer the questions as appropriate.

8 MR. THOMAS: Thank you.

9 CHAIRMAN BOYD: Anything else?

10 MR. THOMAS: Everything else was answered in  
11 the lady's presentation.

12 CHAIRMAN BOYD: Anyone else? Yes, sir.

13

14

J I M H E A L Y,

15 having been first duly sworn, testified as follows:

16

Jim Healy, 1432 Beach. Two questions.

17

18

19

20

One, the fence that is on the access road that comes  
off of 31st Street, how far down are you going to go  
with that? Are you going all the way to 31st or are  
they going to stop right at the gate?

21

22

23

24

And then the second question is is this  
going to be a maintenance facility? And if it is  
do they have facilities for oil, discarded oil,  
gasoline, stuff like that so it doesn't seep into

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1 the ground and stuff?

2 CHAIRMAN BOYD: Okay. Two good questions. Thank  
3 you. Are you writing those down --

4 MS. RODMAN: I am, yes.

5 CHAIRMAN BOYD: -- so we can respond? Thank you.  
6 Who is next? Don't be shy.

7

8 B E T T Y F L Y N N,

9 having been first duly sworn, testified as follows:

10 Betty Flynn, 1546 Newberry. I am concerned  
11 about the number of vehicles. I live right on the  
12 corner of 26th and Newberry, and you're talking about  
13 150 vehicles a week coming in and out plus 23  
14 employees? That is a lot of vehicles going by my  
15 house every day. I mean I am very, very disappointed.  
16 If they can use that access road that would be much,  
17 much better.

18 And I would also like to know where the  
19 guard shack is going to be located.

20 CHAIRMAN BOYD: Okay. Good questions. Anyone  
21 else?

22

23

24

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1                   S U S A N   G R E V E,

2   having been first duly sworn, testified as follows:

3                   Susan Greve, 1517 Beach Avenue. I have a  
4   question. If you said that they're encouraging them  
5   to use 31st Street and 26th and not Beach, how are  
6   they going to use 31st Street if they're not using  
7   Beach to go down? I guess I didn't understand that.  
8   A map of what they're trying to do would have been  
9   better than defining the parcels.

10                  And then the guard shack. Is that going to  
11   be -- Why a guard shack? Is that going to be manned  
12   all the time? Is that a 24-hour manned guard shack?  
13   And is that going to bring danger to the area that  
14   we live in? Is this going to bring people in the  
15   area that are going to be causing problems in the  
16   neighborhood and potentially lower the value of our  
17   homes? The security gate would go along with the  
18   guard shack. Is that manned continuously  
19   twenty-four seven?

20                  CHAIRMAN BOYD: Good. Anyone else? Yes, sir.

21

22                   J A M E S   D R N E K,

23   having been first duly sworn, testified as follows:

24                   James Drnek, 1545 Beach. About the access

1 thing, before the county highway department moved out  
2 I think there was some talk about some restructuring  
3 of their operation and an access road that would come  
4 off of 25th Avenue, I think, and run somewhere along  
5 the bike trail and come in through the -- come from  
6 the east to the west towards that building and have  
7 the traffic go that way rather than using 26th Street  
8 or the IHB. In fact it might even be better if that  
9 could be done, but I don't know how much would be  
10 involved making an access road there.

11 From what I understand this project has  
12 nothing to do with the frontage of where the Liquid  
13 Carbonic or Praxair property is. It seems like this  
14 is a different thing. And that's where the fence is  
15 I mentioned before.

16 And on Beach Avenue there is a guardrail  
17 there that I don't even know why it's there. It's  
18 an old rusted guardrail. It runs for about 50 or 75  
19 feet. I think maybe somebody could look into removing  
20 that because I don't know what benefit it serves. It's  
21 been there forever since I have been there I know.

22 And just so I understand on the fence, is  
23 it going to be one of those maintenance-free fences  
24 from what I understand where it'll just be nice and

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1 the landscaping will be in front of the fence towards  
2 the street? Is that my understanding of how it's going  
3 to be? Okay. Thank you.

4 CHAIRMAN BOYD: Good questions. Anybody else?  
5 All right. I am going to ask the applicant to the  
6 extent you want to you can respond to those questions.  
7 Then I will ask the village staff to respond as well.  
8 So if you don't want to respond that's fine too.  
9 Maybe you have -- Is there anything you have heard  
10 that you would like to say in response?

11 MS. ATKINS: I think we can respond to all those  
12 questions. Do you have them as well, Emily?

13 MS. RODMAN: Yes. I wrote down as fast as I  
14 could. Between the two of us hopefully we have them  
15 all.

16 CHAIRMAN BOYD: We haven't closed the public  
17 hearing portion yet, so if we miss one raise your hand  
18 again and we'll make sure we get it.

19 MS. RODMAN: The initial comments were regarding  
20 concerns about the -- with 26th Street as well as the  
21 ability of vehicles to be able to turn left from 31st  
22 Street to use the access along the IHB Railroad and  
23 who was considered an authorized vehicle.

24 MR. TAYLOR: Okay.

1 CHAIRMAN BOYD: State your name, sir.

2

3 K E V I N M C G U I R E,

4 having been first duly sworn, testified as follows:

5 I am Kevin McGuire, and I am the director  
6 of vehicle services for the Cook County Sheriff.

7 First of all, Sheriff Conrad, thanks for  
8 coming. We want to be good neighbors to both the  
9 Village of LaGrange Park and to the residents who live  
10 there. That's our top priority.

11 Physically as the site appears now it's  
12 only going to be nicer, nicer landscaping, a nice  
13 fence. The amount of employees there is similar to  
14 what's there now. So there are not more employees.

15 You will see -- There is a heavier amount  
16 or a slightly higher amount of physical traffic, but  
17 95% of it's marked squad cars which is only going to  
18 enhance your property value and enhance your safety.

19 The guard shack that we were talking about  
20 will be located adjacent to the salt dome. Given  
21 that you will have a fence there now and landscaping,  
22 I am not sure how visible that shack would even be.  
23 And the reason we have to have it is we have, obviously,  
24 law enforcement vehicles on site. When we're holding

1 a vehicle for auction there is a chain of custody  
2 aspect to it. That's why it has to be guarded. So  
3 it's a uniformed officer again who will be there 24  
4 hours a day which will only enhance your safety;  
5 it's not going to detract from it. At our current  
6 facility in the seven years that I have been the  
7 director we haven't had a theft or an incident  
8 involving someone coming there to create a problem  
9 as it relates to the vehicles that are stored there.  
10 So I hope that part is addressed. Your safety will  
11 only be enhanced.

12 AUDIENCE MEMBER: Can I address you?

13 CHAIRMAN BOYD: No, no, no. Let him talk.

14 MR. MCGUIRE: So in terms of egress we're going  
15 to instruct -- First of all the marked squad cars  
16 would be authorized vehicles to make that left-hand  
17 turn. We will be instructing our employees and  
18 anybody coming to and from the site to absolutely do  
19 not go down your street, go down 26th Street or 31st  
20 Street. So in the event that we move forward I would  
21 hope -- I would encourage you -- obviously our central  
22 numbers in the way of contacts will be made available  
23 -- to let me know if that is not the case. But  
24 certainly we have a very good history in the past of

1 people following the basic directions that we're  
2 trying to give. So 26th Street and 31st will be now  
3 not only the primary but the only allowable ingress.  
4 I think there was a question about oil.

5 MS. RODMAN: Yes, how you're going to address  
6 potential environmental factors.

7 MR. MCGUIRE: The way we do our maintenance is  
8 not below ground; it's aboveground. We have portable  
9 oil containers which are taken off site weekly. So  
10 we don't store oil, we don't store flammables. That  
11 is not a part of what we do. So we have a contract  
12 company that comes in and takes away any of the used  
13 oil. So there is no seepage in the ground, there is  
14 no ground water contamination. It's not that type  
15 of an operation. There is no fuel.

16 CHAIRMAN BOYD: All right. Anything else? I'm  
17 sorry, go ahead.

18 MS. RODMAN: I was just going to fill in a couple  
19 questions. The guardrail along Beach is being removed.  
20 Correct?

21

22 P E T E R O L D E N D O R F,  
23 having been first duly sworn, testified as follows:

24 It'll be removed and there will be land-

1 scaping there.

2 MS. RODMAN: Then there was a comment about  
3 potential access on 25th Street. Can you address  
4 that?

5 MS. ATKINS: No.

6 MR. TAYLOR: That's off our property.

7 AUDIENCE MEMBER: I don't feel --

8 CHAIRMAN BOYD: I'm sorry, Ma'am. We're trying  
9 to get a public record of the proceeding tonight. So  
10 it's very important that --

11 AUDIENCE MEMBER: You are not answering the  
12 questions.

13 CHAIRMAN BOYD: Ma'am, let me say this. If you  
14 want to be heard I am going to give you all the  
15 opportunity in the world. Right now we have the  
16 applicant talking and we have the village talking.  
17 We can't have more than one person talking at the  
18 same time. So if you would like to say something  
19 please be recognized by the Chair, and I will be  
20 glad to listen to you when it's your turn. I think  
21 you're still going.

22 MS. RODMAN: I think that's all the questions I  
23 had noted. I may have missed something, but I think  
24 the -- I think our residents will be happy to raise

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1 it if I did. I apologize. Oh, how far south. Yes.  
2 I believe the fence is only being replaced to 29th  
3 Street. Right?

4 MS. ATKINS: Yes.

5 MS. RODMAN: Not all the way down to 31st Street.  
6 And also when we met with the county they do have --  
7 they have spent a lot of time looking at how other  
8 residents who are just east of that fence line how  
9 their fences align with the county fence. And they  
10 will be working very diligently to make sure they're  
11 not disturbing residents' existing fence lines and  
12 their existing properties when they make that  
13 replacement. They will be notifying residents when  
14 work begins, that sort of thing. I think they have  
15 every intention of trying to work very well with the  
16 residents as they move forward with those improvements.

17 CHAIRMAN BOYD: Okay. Anything else from the  
18 applicant?

19 MR. MCGUIRE: No, sir.

20 CHAIRMAN BOYD: Okay. Now we will go back.  
21 Anybody have a question from before? If you have a  
22 new question raise your hand. I will recognize you.  
23 State your name again.

24 MR. THOMAS: Larry Thomas. Maybe I misunderstood

1 this fence. Currently the parking lot of the Cook  
2 County vehicle department there starts right as you  
3 cross Beach Avenue. Beach does not go in front of  
4 the Cook County building. So is it my understanding  
5 that will fence is going to stop right at the corner  
6 of 26th Street and then head west? Because if you  
7 are going to have the guard shack by the salt dome,  
8 then the parking lot would be completely enclosed  
9 and it would never -- there couldn't be any traffic  
10 on 26th Street because you couldn't get in unless  
11 they stop it and extend 26th Street in front of the  
12 Cook County building which it has never been before;  
13 it's always been a parking lot there.

14 CHAIRMAN BOYD: Do you have a map that we could  
15 present? Do we know the answer to that?

16 MS. RODMAN: I do. I can have the public pass  
17 this around. Well, you're all familiar with the area  
18 so it should make sense to you.

19 I would like to clarify one thing with the  
20 county. Because on the plans they submitted it  
21 showed that the guard shack is actually located at  
22 the eastern edge of the parking lot kind of along  
23 where 26th Street would intersect. Is that still  
24 the case?

1 MR. TAYLOR: Yes.

2 MS. RODMAN: It's parallel to the salt dome but  
3 not right next to the salt dome. So if it's all right  
4 with you I will kind of pass this around. It's a  
5 little hard to see for the public, but this is the  
6 proposed fence.

7 CHAIRMAN BOYD: I'm sorry. Would you just  
8 identify what you are looking at for the court  
9 reporter?

10 MS. RODMAN: This is the proposed fence and  
11 asphalt exhibit that was submitted as part of the  
12 county's application. So this is 26th Street here  
13 and this is Beach Avenue. So it kind of -- it's  
14 kind of a curved access.

15 MR. THOMAS: This fence isn't going to extend  
16 all the way to the building?

17 MS. RODMAN: So there will be a guard shack here  
18 and then the fence is going to come around the  
19 property.

20 MR. THOMAS: You said the fence was going to be  
21 by the salt dome. It's nowhere near.

22 MS. RODMAN: That's what we just clarified. The  
23 fence will come around and fully enclose it.

24 MR. THOMAS: Because there is a gate over here

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1 there would be no sense having traffic on 26th Street.

2 MS. KEATING: Whoa, whoa, whoa.

3 CHAIRMAN BOYD: Why don't you finish what you  
4 are doing and come back and sit down.

5 MR. THOMAS: I fully understand right now.

6 MS. RODMAN: Just to summarize -- I'm sorry,  
7 that was difficult. The guard shack -- The confusion  
8 was with where the guard shack was going to be located.  
9 The guard shack is going to be located at the eastern  
10 edge of the property where 26th Street would intersect  
11 the property. So it does fully enclose it. There  
12 was just some confusion there.

13 CHAIRMAN BOYD: Okay. Any other questions?

14 MS. GREVE: I do have a question. Susan Greve.  
15 It's something that possibly I wasn't aware and none  
16 of us seemed to be aware. Is there a fence currently  
17 that goes all the way down the tracks that's a county  
18 fence all the way down to 31st Street? Because when  
19 you say access from 31st the only way that I know  
20 access from 31st is Beach. But I can't even turn  
21 down my own street from 31st.

22 MR. OLDENDORF: I can answer that.

23 MS. GREVE: If there is a road behind along the  
24 tracks I wasn't aware and that's the road they will

1 be taking it does take a lot of traffic off our road.  
2 We have a lot of kids on our street and some wheel-  
3 chair kids, and extra traffic is not necessarily  
4 needed. So they will be going on the other side,  
5 not necessarily a street.

6 CHAIRMAN BOYD: Why don't you state your name,  
7 stand up and answer.

8 MR. OLDENDORF: I am Pete Oldendorf. What we  
9 plan on doing -- I think you're talking about the fence  
10 that runs parallel to the railroad tracks in the  
11 backyards?

12 MS. GREVE: I didn't know that there is a county  
13 fence that runs all the way there.

14 MR. OLDENDORF: There is a fence that runs all  
15 the way to the railroad tracks parallel to the  
16 railroad tracks. And we're removing that fence from  
17 the people's backyards and replacing it with a new  
18 fence. That's going to be running east and west to  
19 29th Street. And then there is a gate there that  
20 turns. And that's going to be for the larger vehicles  
21 to come through there. But for the police officer  
22 vehicles where the guard shack is off 26th Street,  
23 that's where the police officer vehicles will be  
24 coming through. Correct?

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1           MR. MCGUIRE: Yes. There will only be police  
2 officer vehicles coming through.

3           MR. OLDENDORF: That's why they have a guard  
4 shack, to let the police in and out. It's coming from  
5 26th Street.

6           MS. GREVE: So not Beach at all. You keep  
7 saying --

8           MR. OLDENDORF: No. They're saying for the larger  
9 vehicles they're going to go in off 31st Street and  
10 down the alley, and they can enter like the bigger  
11 salt trucks and that kind of thing when they need  
12 to. But most of the traffic would be off of 26th  
13 Street, and they will be coming from the east down  
14 26th Street into the guard shack.

15          MS. GREVE: Okay. And I don't mean to be  
16 repetitive, but if they're coming down 31st Street  
17 and they're not using Beach, are they going through  
18 the parking lot by the vet over there?

19          MS. RODMAN: I think I can -- I think I under-  
20 stand the disconnect if I may. Miss Atkins provided  
21 a couple photos. These are photos that were in your  
22 application packet as well, I believe. There is --  
23 To the west of the fence that runs along the IHB  
24 Railroad there is a significant amount of paved

1 county property. That is what the vehicles would be  
2 driving along. So they will be driving behind the  
3 fence. So it's not a road. It's not a public road  
4 as Beach or Newberry is, but it is a paved access that  
5 authorized vehicles are allowed to use to access that  
6 property. So that's what the county is referring to  
7 when they say vehicles will be turning left from  
8 31st Street onto that access to travel north to the  
9 county property as opposed to using Beach Avenue or  
10 Newberry Avenue to get to the property.

11 MS. GREVE: Okay.

12 CHAIRMAN BOYD: All right. Any other questions  
13 or comments from anyone?

14 MR. HEALY: Yes, sir.

15 CHAIRMAN BOYD: Again state your name.

16 MR. HEALY: Jim Healy. I am on Beach. On the  
17 west side of that access road you can access county  
18 property now just by crossing over the tracks. Are  
19 they going to secure that side? Because you can go  
20 from Hainsworth Park, you can cross the tracks and  
21 walk right onto Beach and 26th right now. Because I  
22 have done it. Don't tell anybody but I have done it.

23 CHAIRMAN BOYD: Yeah, I think that -- Go ahead.

24 MS. KEATING: I think that's the railroad's

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1 property. I don't think the county can do that.

2 MR. HEALY: They're talking about having police  
3 vehicles there they want to secure. You can secure  
4 it on Beach and 26th Street but that's going to be  
5 wide open. So people can just enter the property  
6 there that way. There is no fence over there I don't  
7 think.

8 CHAIRMAN BOYD: All right. Do you have something  
9 to respond? No? Okay. All right. Any other  
10 comments? Questions?

11 Now what we're going to do if there are no  
12 more comments or questions or anything from the  
13 applicant is we're going to close the public hearing.  
14 We'll take a motion to close the public hearing and  
15 then we will consider this matter -- the people on  
16 the board will consider the matter. We'll talk among  
17 ourselves. You're welcome to stay and listen, but  
18 at that point there will be no more testimony or  
19 questions or anything. So I want to make sure that  
20 we're all able to get our say in now before we  
21 conclude the public hearing and have the board consider  
22 the matter. So if there is anything else that you  
23 would like let me know. Yes, Ma'am.

24 MS. FLYNN: Betty Flynn. Will the police cars

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

1 also be able to use that access off 31st Street that  
2 we were just discussing?

3 MS. RODMAN: Yes, that is the intent that the  
4 sheriff's vehicles that are coming in and out of the  
5 property will use that.

6 MS. FLYNN: Not just large vehicles? All of  
7 them?

8 MS. RODMAN: Yes. Well, there will be no large  
9 vehicles that will be using it. Aside from the salt  
10 trucks it will just be passenger vehicles and vans  
11 including the sheriff's vehicles.

12 MS. FLYNN: Because still 150 vehicles every  
13 week sounds like a lot of vehicles going down 26th.  
14 And, you know, we have children, we have animals,  
15 you know. It's a big concern.

16 CHAIRMAN BOYD: Thank you. Anyone else? I  
17 will entertain a motion from the board to close the  
18 public hearing.

19 MS. DOMAGALSKI: So moved.

20 CHAIRMAN BOYD: I'll need a second.

21 MS. ZAURA: Second.

22 CHAIRMAN BOYD: Any discussion? All in favor  
23 say aye.

24 (A voice vote was taken.)

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24

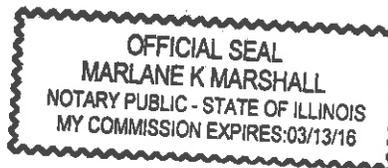
CHAIRMAN BOYD: Opposed? All right.  
(Which were all the proceedings had  
and testimony taken at the public  
hearing of the above-entitled cause.)

1 STATE OF ILLINOIS )  
2 ) SS.  
3 COUNTY OF C O O K )

4 I, MARLANE K. MARSHALL, C.S.R., a  
5 Notary Public duly qualified and commissioned for  
6 the State of Illinois, County of Cook, do hereby  
7 certify that I reported in shorthand the proceedings  
8 had and testimony taken at the hearing of the  
9 above-entitled cause, and that the foregoing  
10 transcript is a true, correct, and complete report  
11 of the entire testimony so taken at the time and  
12 place hereinabove set forth.

13  
14   
15 \_\_\_\_\_  
16 MARLANE K. MARSHALL  
17 Notary Public  
18 CSR License #084-001134

19 My commission expires:  
20 March 13, 2016.





<p><b>Building</b> [1] - 2:14  <b>buildings</b> [1] - 9:9  <b>Bureau</b> [2] - 2:19, 2:22  <b>buses</b> [1] - 11:9  <b>business</b> [1] - 5:7</p>	<p><b>clarified</b> [1] - 29:22  <b>clarify</b> [2] - 15:11, 28:19  <b>Clerk</b> [1] - 2:11  <b>close</b> [3] - 34:13, 34:14, 35:17  <b>closed</b> [1] - 22:16  <b>code</b> [11] - 8:2, 10:5, 12:11, 12:12, 12:17, 13:2, 13:3, 14:11, 14:13, 14:19, 15:7  <b>coming</b> [10] - 19:13, 23:8, 24:8, 24:18, 31:24, 32:2, 32:4, 32:13, 32:16, 35:4  <b>comment</b> [1] - 26:2  <b>comments</b> [5] - 5:10, 22:19, 33:13, 34:10, 34:12  <b>commercial</b> [3] - 12:22, 14:2, 14:3  <b>commission</b> [1] - 37:18  <b>commissioned</b> [2] - 1:15, 37:5  <b>comp</b> [1] - 13:21  <b>company</b> [1] - 25:12  <b>complete</b> [1] - 37:10  <b>completely</b> [2] - 13:10, 28:8  <b>comprehensive</b> [2] - 10:4, 14:6  <b>concern</b> [2] - 16:20, 35:15  <b>concerned</b> [2] - 17:14, 19:10  <b>concerns</b> [1] - 22:20  <b>conclude</b> [1] - 34:21  <b>condition</b> [1] - 17:15  <b>confusion</b> [2] - 30:7, 30:12  <b>Conrad</b> [1] - 23:7  <b>consider</b> [5] - 5:3, 8:15, 34:15, 34:16, 34:21  <b>consideration</b> [2] - 9:4, 9:14  <b>considered</b> [2] - 17:11, 22:23  <b>considering</b> [2] - 15:1, 15:2  <b>Construction</b> [2] - 3:4, 6:10  <b>contacts</b> [1] - 24:22  <b>containers</b> [1] - 25:9  <b>contamination</b> [1] - 25:14  <b>context</b> [1] - 10:4  <b>continue</b> [4] - 11:11, 11:12, 12:4, 12:7</p>	<p><b>continued</b> [1] - 3:2  <b>continuously</b> [1] - 20:18  <b>contract</b> [1] - 25:11  <b>convene</b> [1] - 4:22  <b>Cook</b> [12] - 2:19, 2:22, 3:6, 3:9, 4:9, 7:4, 16:9, 23:6, 28:1, 28:4, 28:12, 37:6  <b>copies</b> [1] - 5:4  <b>copy</b> [1] - 4:4  <b>corner</b> [5] - 16:7, 16:14, 16:16, 19:12, 28:5  <b>correct</b> [3] - 25:20, 31:24, 37:10  <b>COUNTY</b> [1] - 37:2  <b>county</b> [2] - 10:2, 10:13, 11:6, 11:18, 11:20, 11:24, 12:8, 12:15, 13:6, 14:4, 14:11, 21:1, 27:6, 27:9, 28:20, 30:17, 31:12, 33:1, 33:6, 33:9, 33:17, 34:1  <b>County</b> [12] - 2:19, 2:22, 3:7, 3:10, 4:9, 7:4, 16:9, 23:6, 28:2, 28:4, 28:12, 37:6  <b>county's</b> [1] - 29:12  <b>couple</b> [3] - 13:19, 25:18, 32:21  <b>course</b> [1] - 10:10  <b>court</b> [3] - 5:15, 5:16, 29:8  <b>covered</b> [1] - 8:24  <b>create</b> [1] - 24:8  <b>cross</b> [3] - 17:1, 28:3, 33:20  <b>crossing</b> [2] - 17:15, 33:18  <b>CSR</b> [1] - 37:16  <b>curious</b> [1] - 9:15  <b>current</b> [1] - 24:5  <b>currently</b> [5] - 6:5, 11:16, 12:24, 28:1, 30:16  <b>curved</b> [1] - 29:14  <b>custody</b> [1] - 24:1</p>	<p><b>defining</b> [1] - 20:9  <b>Department</b> [5] - 2:19, 2:23, 4:10, 6:8, 7:4  <b>department</b> [2] - 21:1, 28:2  <b>deputy</b> [1] - 6:3  <b>Deputy</b> [1] - 2:19  <b>designs</b> [1] - 13:24  <b>detract</b> [1] - 24:5  <b>Development</b> [2] - 2:19, 2:23  <b>different</b> [2] - 12:24, 21:14  <b>difficult</b> [1] - 30:7  <b>diligently</b> [1] - 27:10  <b>directions</b> [1] - 25:1  <b>director</b> [5] - 6:3, 6:9, 7:3, 23:5, 24:7  <b>Director</b> [4] - 2:14, 2:19, 2:22, 3:6  <b>disappointed</b> [1] - 19:15  <b>discarded</b> [1] - 18:23  <b>disconnect</b> [1] - 32:20  <b>discourage</b> [1] - 12:3  <b>discussing</b> [1] - 35:2  <b>discussion</b> [1] - 35:22  <b>District</b> [2] - 7:10, 7:12  <b>disturbing</b> [1] - 27:11  <b>DOMAGALSKI</b> [2] - 2:3, 35:19  <b>dome</b> [6] - 9:5, 23:20, 28:7, 29:2, 29:3, 29:21  <b>done</b> [4] - 8:21, 21:9, 33:22  <b>doubt</b> [1] - 17:10  <b>down</b> [21] - 9:1, 11:23, 16:16, 18:2, 18:3, 18:6, 18:18, 19:3, 20:7, 22:13, 24:19, 27:5, 30:4, 30:17, 30:18, 30:21, 32:10, 32:13, 32:16, 35:13  <b>driving</b> [2] - 33:2  <b>Drnek</b> [1] - 20:24  <b>duly</b> [13] - 5:17, 5:23, 6:18, 7:2, 15:24, 16:5, 18:15, 19:9, 20:2, 20:23, 23:4, 25:23, 37:5  <b>during</b> [2] - 5:6, 11:10</p>	<p><b>eastern</b> [2] - 28:22, 30:9  <b>Economic</b> [2] - 2:19, 2:23  <b>edge</b> [2] - 28:22, 30:10  <b>egress</b> [2] - 11:16, 24:14  <b>eight</b> [1] - 4:16  <b>eight-foot-tall</b> [1] - 4:16  <b>elaborate</b> [2] - 10:3, 11:15  <b>eliminates</b> [1] - 17:5  <b>Emily</b> [1] - 22:12  <b>EMILY</b> [1] - 2:10  <b>employee's</b> [1] - 17:11  <b>employees</b> [8] - 10:18, 12:7, 16:22, 17:6, 19:14, 23:13, 23:14, 24:17  <b>enclose</b> [3] - 13:11, 29:23, 30:11  <b>enclosed</b> [3] - 4:4, 17:20, 28:8  <b>encourage</b> [1] - 24:21  <b>encouraging</b> [1] - 20:4  <b>end</b> [1] - 9:2  <b>enforcement</b> [1] - 23:24  <b>enhance</b> [3] - 23:18, 24:4  <b>enhanced</b> [1] - 24:11  <b>enhances</b> [1] - 14:1  <b>enter</b> [2] - 32:10, 34:5  <b>entertain</b> [1] - 35:17  <b>entire</b> [1] - 37:11  <b>entitled</b> [2] - 36:4, 37:9  <b>environmental</b> [1] - 25:6  <b>ERIC</b> [1] - 2:2  <b>especially</b> [1] - 17:14  <b>essentially</b> [1] - 12:18  <b>evening</b> [2] - 5:24, 7:3  <b>event</b> [1] - 24:20  <b>eventually</b> [1] - 17:7  <b>exact</b> [1] - 12:8  <b>exception</b> [1] - 14:20  <b>exceptions</b> [1] - 9:10  <b>excuse</b> [1] - 11:8  <b>exhibit</b> [1] - 29:11  <b>existing</b> [5] - 8:6, 9:8, 13:23, 27:11, 27:12  <b>exitting</b> [1] - 11:21  <b>experienced</b> [1] - 16:8  <b>expires</b> [1] - 37:18  <b>explain</b> [1] - 15:4  <b>extend</b> [4] - 4:17,</p>
<b>C</b>		<b>D</b>	<b>E</b>	
<p><b>C.S.R</b> [2] - 1:13, 37:4  <b>call</b> [1] - 12:18  <b>Capital</b> [5] - 2:20, 2:23, 4:10, 6:8, 7:4  <b>capital</b> [1] - 6:3  <b>car</b> [3] - 10:24, 16:15, 17:11  <b>Carbonic</b> [2] - 16:11, 21:13  <b>CAROLINE</b> [1] - 2:3  <b>cars</b> [3] - 23:17, 24:15, 34:24  <b>case</b> [3] - 12:14, 24:23, 28:24  <b>Catherine</b> [2] - 1:12, 5:1  <b>CATHLEEN</b> [1] - 2:12  <b>cause</b> [2] - 36:4, 37:9  <b>causing</b> [1] - 20:15  <b>central</b> [1] - 24:21  <b>certainly</b> [1] - 24:24  <b>certify</b> [1] - 37:7  <b>chain</b> [1] - 24:1  <b>Chair</b> [1] - 26:19  <b>chair</b> [1] - 31:3  <b>Chalman</b> [3] - 2:2, 9:17, 9:18  <b>CHAIRMAN</b> [42] - 4:1, 5:19, 6:14, 6:20, 8:20, 8:23, 9:1, 9:21, 14:24, 15:4, 15:16, 15:20, 16:2, 18:4, 18:9, 18:12, 19:2, 19:5, 19:20, 20:20, 22:4, 22:16, 23:1, 24:13, 25:16, 26:8, 26:13, 27:17, 27:20, 28:14, 29:7, 30:3, 30:13, 31:6, 33:12, 33:15, 33:23, 34:8, 35:16, 35:20, 35:22, 36:1  <b>change</b> [1] - 10:14  <b>changes</b> [3] - 10:23, 11:19, 15:9  <b>Chicago</b> [1] - 7:9  <b>CHIEF</b> [1] - 2:14  <b>Chief</b> [1] - 3:9  <b>children</b> [1] - 35:14  <b>CHRISTOPHER</b> [1] - 2:6</p>		<p><b>danger</b> [1] - 20:13  <b>dated</b> [1] - 4:3  <b>day</b> [3] - 13:14, 19:15, 24:4  <b>DEAN</b> [1] - 2:14  <b>decision</b> [1] - 15:15  <b>decorative</b> [1] - 12:23</p>	<p><b>early</b> [1] - 18:1  <b>east</b> [8] - 4:17, 10:10, 12:16, 16:24, 21:6, 27:8, 31:18, 32:13</p>	

<p>13:8, 28:11, 29:15  <b>extent</b> [2] - 7:22, 22:6  <b>exterior</b> [2] - 9:12, 15:9  <b>extra</b> [1] - 31:3  <b>eyesore</b> [1] - 17:23</p>	<p><b>fits</b> [1] - 10:3  <b>five</b> [1] - 11:4  <b>flag</b> [1] - 7:21  <b>flammables</b> [1] - 25:10  <b>fleet</b> [1] - 7:8  <b>FLYNN</b> [3] - 34:24, 35:6, 35:12  <b>Flynn</b> [2] - 19:10, 34:24  <b>following</b> [1] - 25:1  <b>follows</b> [9] - 5:23, 7:2, 16:5, 18:15, 19:9, 20:2, 20:23, 23:4, 25:23  <b>foot</b> [2] - 4:13, 4:16  <b>FOR</b> [1] - 2:17  <b>foregoing</b> [1] - 37:9  <b>forever</b> [1] - 21:21  <b>forth</b> [1] - 37:12  <b>forward</b> [3] - 7:7, 24:20, 27:16  <b>forwarding</b> [1] - 5:11  <b>four</b> [1] - 20:19  <b>free</b> [1] - 21:23  <b>front</b> [5] - 4:18, 8:10, 22:1, 28:3, 28:11  <b>frontage</b> [1] - 21:12  <b>fuel</b> [1] - 25:15  <b>full</b> [1] - 16:12  <b>fully</b> [4] - 13:5, 29:23, 30:5, 30:11</p>	<p>20:12, 20:18, 23:19, 28:7, 28:21, 29:17, 30:7, 30:8, 30:9, 31:22, 32:3, 32:14  <b>guarded</b> [1] - 24:2  <b>guardrail</b> [3] - 21:16, 21:18, 25:19  <b>guess</b> [2] - 9:3, 20:7  <b>guy</b> [1] - 16:14</p>	<p style="text-align: center;"><b>I</b></p>	<p style="text-align: center;"><b>J</b></p>
<p style="text-align: center;"><b>F</b></p>	<p style="text-align: center;"><b>G</b></p>	<p style="text-align: center;"><b>H</b></p>	<p><b>identify</b> [1] - 29:8  <b>IHB</b> [9] - 4:15, 10:8, 11:3, 11:18, 13:1, 17:13, 21:8, 22:22, 32:23  <b>ILLINOIS</b> [1] - 37:1  <b>Illinois</b> [4] - 1:12, 1:15, 5:2, 37:6  <b>Important</b> [1] - 26:10  <b>improvements</b> [3] - 6:4, 11:14, 27:16  <b>IN</b> [1] - 1:3  <b>Incident</b> [1] - 24:7  <b>includes</b> [2] - 10:22, 12:6  <b>Including</b> [1] - 35:11  <b>Indiana</b> [1] - 4:15  <b>indicated</b> [1] - 10:16  <b>Industrial</b> [3] - 10:9, 13:22, 14:3  <b>Information</b> [1] - 3:9  <b>ingress</b> [2] - 11:15, 25:3  <b>initial</b> [1] - 22:19  <b>inkling</b> [1] - 15:22  <b>Install</b> [9] - 7:16, 7:19, 7:21, 8:4, 8:7, 8:10, 11:21, 12:1, 14:17  <b>installed</b> [1] - 12:12  <b>installing</b> [2] - 12:9, 14:16  <b>institutional</b> [2] - 10:6, 12:13  <b>institutional-zoned</b> [1] - 12:13  <b>instruct</b> [1] - 24:15  <b>instructing</b> [1] - 24:17  <b>intent</b> [2] - 12:4, 35:3  <b>intention</b> [1] - 27:15  <b>interior</b> [3] - 7:17, 9:13, 14:12  <b>Intersect</b> [2] - 28:23, 30:10  <b>Investment</b> [3] - 14:7, 14:9, 14:10  <b>involved</b> [1] - 21:10  <b>involving</b> [1] - 24:8  <b>irrelevant</b> [1] - 9:15  <b>if'll</b> [3] - 12:21, 21:24, 25:24  <b>items</b> [4] - 9:12, 13:4, 13:5, 13:6  <b>itself</b> [1] - 8:1</p>	<p><b>James</b> [1] - 20:24  <b>JAMIE</b> [1] - 2:4  <b>January</b> [1] - 4:3  <b>Jim</b> [3] - 17:24, 18:16, 33:16  <b>jump</b> [1] - 10:17</p>
<p><b>facilitate</b> [3] - 4:12, 7:12, 10:14  <b>facilities</b> [2] - 9:6, 18:23  <b>facility</b> [6] - 6:5, 7:14, 10:18, 10:21, 18:22, 24:6  <b>fact</b> [2] - 16:13, 21:8  <b>factors</b> [1] - 25:6  <b>familiar</b> [1] - 28:17  <b>family</b> [4] - 10:11, 12:17, 13:24, 17:11  <b>far</b> [2] - 18:18, 27:1  <b>fast</b> [1] - 22:13  <b>favor</b> [1] - 35:22  <b>February</b> [2] - 1:7, 4:23  <b>feet</b> [7] - 8:6, 12:21, 13:3, 13:5, 13:7, 14:8, 21:19  <b>fence</b> [48] - 4:13, 4:17, 7:17, 8:3, 8:5, 8:6, 8:7, 8:8, 8:11, 8:19, 12:20, 12:22, 12:23, 12:24, 13:9, 13:17, 14:8, 17:21, 18:17, 21:14, 21:22, 22:1, 23:13, 23:21, 27:2, 27:8, 27:9, 27:11, 28:1, 28:5, 29:6, 29:10, 29:15, 29:18, 29:20, 29:23, 30:16, 30:18, 31:9, 31:13, 31:14, 31:16, 31:18, 32:23, 33:3, 34:6  <b>fences</b> [2] - 21:23, 27:9  <b>fencing</b> [5] - 8:2, 8:9, 8:18, 9:11, 14:5  <b>fill</b> [1] - 25:18  <b>final</b> [2] - 15:12, 15:15  <b>finalize</b> [1] - 12:8  <b>fine</b> [1] - 22:8  <b>finish</b> [1] - 30:3  <b>Fire</b> [1] - 2:14  <b>First</b> [1] - 24:15  <b>first</b> [11] - 4:2, 5:23, 7:2, 16:5, 18:15, 19:9, 20:2, 20:23, 23:4, 23:7, 25:23</p>	<p><b>gasoline</b> [1] - 18:24  <b>gate</b> [5] - 7:20, 18:20, 20:17, 29:24, 31:19  <b>general</b> [1] - 6:2  <b>given</b> [3] - 10:7, 10:12, 23:20  <b>glad</b> [1] - 26:20  <b>governmental</b> [1] - 10:13  <b>grade</b> [1] - 12:23  <b>GRANGE</b> [1] - 1:10  <b>granted</b> [1] - 14:15  <b>great</b> [1] - 10:1  <b>green</b> [2] - 12:19, 12:20  <b>GREVE</b> [6] - 30:14, 30:23, 31:12, 32:6, 32:15, 33:11  <b>Greve</b> [2] - 20:3, 30:14  <b>GRIFFIN</b> [1] - 2:7  <b>ground</b> [4] - 19:1, 25:8, 25:13, 25:14  <b>guard</b> [17] - 7:19, 9:10, 19:19, 20:10, 20:11,</p>	<p><b>HAD</b> [1] - 1:9  <b>Hainsworth</b> [1] - 33:20  <b>Hall</b> [1] - 1:11  <b>hall</b> [2] - 5:1, 5:6  <b>hand</b> [4] - 5:16, 22:17, 24:16, 27:22  <b>happiest</b> [1] - 18:2  <b>happy</b> [2] - 17:19, 26:24  <b>Harbor</b> [1] - 4:15  <b>hard</b> [1] - 29:5  <b>head</b> [1] - 28:6  <b>headquarters</b> [1] - 7:12  <b>HEALY</b> [3] - 33:14, 33:16, 34:2  <b>Healy</b> [2] - 18:16, 33:16  <b>heard</b> [2] - 22:9, 26:14  <b>hearing</b> [11] - 4:2, 4:6, 4:22, 5:9, 22:17, 34:13, 34:14, 34:21, 35:18, 36:4, 37:8  <b>HEARING</b> [1] - 1:6  <b>heavier</b> [1] - 23:15  <b>height</b> [2] - 8:19, 13:3  <b>help</b> [1] - 13:17  <b>helps</b> [1] - 14:22  <b>hereby</b> [1] - 37:6  <b>hereinabove</b> [1] - 37:12  <b>higher</b> [1] - 23:16  <b>highway</b> [2] - 6:5, 21:1  <b>history</b> [1] - 24:24  <b>hit</b> [1] - 16:23  <b>holding</b> [1] - 23:24  <b>homes</b> [2] - 12:17, 20:17  <b>hope</b> [3] - 14:22, 24:10, 24:21  <b>hopefully</b> [1] - 22:14  <b>hours</b> [5] - 5:7, 10:19, 10:20, 13:14, 24:4  <b>house</b> [2] - 16:7, 19:15  <b>hung</b> [1] - 17:16</p>	<p style="text-align: center;"><b>K</b></p>	<p style="text-align: center;"><b>K</b></p> <p><b>KEATING</b> [4] - 2:12, 15:11, 30:2, 33:24  <b>keep</b> [1] - 32:6  <b>Kemman</b> [2] - 11:24, 17:4  <b>KEVIN</b> [2] - 2:18, 3:5  <b>Kevin</b> [3] - 6:2, 6:12, 23:5  <b>kids</b> [4] - 16:17, 16:18, 31:2, 31:3  <b>killed</b> [1] - 16:14  <b>kind</b> [5] - 28:22, 29:4, 29:13, 29:14, 32:11  <b>know</b> [18] - 8:13, 9:22, 15:13, 16:18, 17:3, 17:8, 19:18, 21:9, 21:17, 21:20, 21:21, 24:23, 28:15, 30:19, 31:12, 34:23, 35:14, 35:15</p>
<p style="text-align: center;"><b>F</b></p>	<p style="text-align: center;"><b>G</b></p>	<p style="text-align: center;"><b>H</b></p>	<p style="text-align: center;"><b>I</b></p>	<p style="text-align: center;"><b>L</b></p>
<p><b>gasoline</b> [1] - 18:24  <b>gate</b> [5] - 7:20, 18:20, 20:17, 29:24, 31:19  <b>general</b> [1] - 6:2  <b>given</b> [3] - 10:7, 10:12, 23:20  <b>glad</b> [1] - 26:20  <b>governmental</b> [1] - 10:13  <b>grade</b> [1] - 12:23  <b>GRANGE</b> [1] - 1:10  <b>granted</b> [1] - 14:15  <b>great</b> [1] - 10:1  <b>green</b> [2] - 12:19, 12:20  <b>GREVE</b> [6] - 30:14, 30:23, 31:12, 32:6, 32:15, 33:11  <b>Greve</b> [2] - 20:3, 30:14  <b>GRIFFIN</b> [1] - 2:7  <b>ground</b> [4] - 19:1, 25:8, 25:13, 25:14  <b>guard</b> [17] - 7:19, 9:10, 19:19, 20:10, 20:11,</p>	<p><b>gasoline</b> [1] - 18:24  <b>gate</b> [5] - 7:20, 18:20, 20:17, 29:24, 31:19  <b>general</b> [1] - 6:2  <b>given</b> [3] - 10:7, 10:12, 23:20  <b>glad</b> [1] - 26:20  <b>governmental</b> [1] - 10:13  <b>grade</b> [1] - 12:23  <b>GRANGE</b> [1] - 1:10  <b>granted</b> [1] - 14:15  <b>great</b> [1] - 10:1  <b>green</b> [2] - 12:19, 12:20  <b>GREVE</b> [6] - 30:14, 30:23, 31:12, 32:6, 32:15, 33:11  <b>Greve</b> [2] - 20:3, 30:14  <b>GRIFFIN</b> [1] - 2:7  <b>ground</b> [4] - 19:1, 25:8, 25:13, 25:14  <b>guard</b> [17] - 7:19, 9:10, 19:19, 20:10, 20:11,</p>	<p><b>heard</b> [2] - 22:9, 26:14  <b>hearing</b> [11] - 4:2, 4:6, 4:22, 5:9, 22:17, 34:13, 34:14, 34:21, 35:18, 36:4, 37:8  <b>HEARING</b> [1] - 1:6  <b>heavier</b> [1] - 23:15  <b>height</b> [2] - 8:19, 13:3  <b>help</b> [1] - 13:17  <b>helps</b> [1] - 14:22  <b>hereby</b> [1] - 37:6  <b>hereinabove</b> [1] - 37:12  <b>higher</b> [1] - 23:16  <b>highway</b> [2] - 6:5, 21:1  <b>history</b> [1] - 24:24  <b>hit</b> [1] - 16:23  <b>holding</b> [1] - 23:24  <b>homes</b> [2] - 12:17, 20:17  <b>hope</b> [3] - 14:22, 24:10, 24:21  <b>hopefully</b> [1] - 22:14  <b>hours</b> [5] - 5:7, 10:19, 10:20, 13:14, 24:4  <b>house</b> [2] - 16:7, 19:15  <b>hung</b> [1] - 17:16</p>	<p><b>institutional</b> [2] - 10:6, 12:13  <b>institutional-zoned</b> [1] - 12:13  <b>instruct</b> [1] - 24:15  <b>instructing</b> [1] - 24:17  <b>intent</b> [2] - 12:4, 35:3  <b>intention</b> [1] - 27:15  <b>interior</b> [3] - 7:17, 9:13, 14:12  <b>Intersect</b> [2] - 28:23, 30:10  <b>Investment</b> [3] - 14:7, 14:9, 14:10  <b>involved</b> [1] - 21:10  <b>involving</b> [1] - 24:8  <b>irrelevant</b> [1] - 9:15  <b>if'll</b> [3] - 12:21, 21:24, 25:24  <b>items</b> [4] - 9:12, 13:4, 13:5, 13:6  <b>itself</b> [1] - 8:1</p>	<p><b>LA</b> [1] - 1:10  <b>lady's</b> [1] - 18:11  <b>LAGRANGE</b> [1] - 1:1  <b>LaGrange</b> [4] - 1:11, 1:12, 5:2, 23:9  <b>LAMPERT</b> [3] - 2:5, 9:3, 9:14  <b>land</b> [3] - 13:24, 14:17, 25:24  <b>landscaped</b> [1] - 12:19  <b>landscaping</b> [11] - 8:9, 8:11, 9:11, 12:21, 13:17, 14:5, 14:10, 14:13, 22:1, 23:12, 23:21  <b>large</b> [3] - 11:9, 35:6, 35:8  <b>larger</b> [2] - 31:20, 32:8  <b>Larry</b> [2] - 16:6, 27:24  <b>law</b> [1] - 23:24  <b>Lawndale</b> [1] - 7:9  <b>left</b> [10] - 17:2, 17:6, 17:9, 17:12, 17:13,</p>

<p>17:16, 22:21, 24:16, 33:7  <b>left-hand</b> [1] - 24:16  <b>legal</b> [1] - 4:5  <b>Leopardo</b> [2] - 3:4, 6:10  <b>License</b> [2] - 1:13, 37:16  <b>lighting</b> [1] - 7:21  <b>limited</b> [1] - 11:8  <b>line</b> [2] - 12:20, 27:8  <b>linear</b> [1] - 14:8  <b>lites</b> [1] - 27:11  <b>Liquid</b> [1] - 21:12  <b>liquid</b> [1] - 16:10  <b>listed</b> [2] - 9:6, 9:16  <b>listen</b> [2] - 26:20, 34:17  <b>live</b> [4] - 16:6, 19:11, 20:14, 23:9  <b>lived</b> [2] - 16:8, 16:14  <b>located</b> [8] - 4:8, 4:13, 4:19, 19:19, 23:20, 28:21, 30:8, 30:9  <b>location</b> [2] - 8:18, 10:8  <b>look</b> [1] - 21:19  <b>looked</b> [1] - 18:1  <b>looking</b> [14] - 7:16, 7:23, 8:1, 8:4, 8:11, 8:17, 10:2, 10:13, 13:7, 13:8, 14:17, 15:9, 27:7, 29:8  <b>lower</b> [1] - 20:16</p>	<p>37:15  <b>Marshall</b> [1] - 1:13  <b>MARSHALL</b> [2] - 37:4, 37:15  <b>mately</b> [1] - 11:7  <b>matter</b> [4] - 16:13, 34:15, 34:16, 34:22  <b>MATTER</b> [1] - 1:3  <b>McGuire</b> [7] - 3:5, 6:12, 23:5, 24:14, 25:7, 27:19, 32:1  <b>McInerney</b> [2] - 3:8, 6:12  <b>mean</b> [2] - 19:15, 32:15  <b>meet</b> [1] - 14:6  <b>meeting</b> [1] - 15:8  <b>melts</b> [1] - 17:5  <b>Member</b> [5] - 2:3, 2:4, 2:5, 2:6, 2:7  <b>MEMBER</b> [4] - 15:19, 24:12, 26:7, 26:11  <b>Members</b> [1] - 6:1  <b>MEMBERS</b> [1] - 2:1  <b>members</b> [3] - 6:2, 6:6, 9:23  <b>memo</b> [1] - 9:20  <b>mention</b> [1] - 11:14  <b>mentioned</b> [5] - 10:21, 13:2, 14:16, 17:24, 21:15  <b>met</b> [1] - 27:6  <b>microphone</b> [1] - 5:20  <b>might</b> [4] - 15:21, 15:22, 17:16, 21:8  <b>mind</b> [1] - 9:18  <b>miniblinds</b> [1] - 7:19  <b>mischaracterizing</b> [1] - 10:17  <b>miss</b> [3] - 10:1, 22:17, 32:20  <b>missed</b> [1] - 26:23  <b>misunderstood</b> [1] - 27:24  <b>most</b> [1] - 32:12  <b>motion</b> [2] - 34:14, 35:17  <b>move</b> [2] - 24:20, 27:16  <b>moved</b> [3] - 5:20, 21:1, 35:19  <b>MR</b> [37] - 2:2, 2:5, 2:6, 2:7, 2:18, 3:3, 3:5, 3:8, 6:21, 8:22, 8:24, 9:3, 9:14, 17:22, 17:23, 18:8, 18:10, 22:24, 24:14, 25:7, 26:6, 27:19, 27:24, 29:1, 29:15, 29:20, 29:24, 30:5, 30:22,</p>	<p>31:8, 31:14, 32:1, 32:3, 32:8, 33:14, 33:16, 34:2  <b>MS</b> [47] - 2:3, 2:4, 2:10, 2:11, 2:12, 2:21, 8:15, 8:17, 9:8, 9:18, 9:22, 15:3, 15:6, 15:11, 19:4, 22:11, 22:13, 22:19, 25:5, 25:18, 26:2, 26:5, 26:22, 27:4, 27:5, 28:16, 29:2, 29:10, 29:17, 29:22, 30:2, 30:6, 30:14, 30:23, 31:12, 32:6, 32:15, 32:19, 33:11, 33:24, 34:24, 35:3, 35:6, 35:8, 35:12, 35:19, 35:21  <b>must</b> [1] - 13:5</p>	<p><b>notifying</b> [1] - 27:13  <b>nowhere</b> [1] - 29:21  <b>number</b> [4] - 9:23, 16:21, 17:17, 19:11  <b>numbers</b> [1] - 24:22  <b>numerous</b> [1] - 17:17</p>	<p><b>painting</b> [1] - 7:18  <b>parallel</b> [3] - 29:2, 31:10, 31:15  <b>parcels</b> [1] - 20:9  <b>PARK</b> [2] - 1:1, 1:10  <b>Park</b> [5] - 1:11, 1:12, 5:2, 23:9, 33:20  <b>parking</b> [10] - 8:8, 8:14, 14:12, 16:23, 17:20, 28:1, 28:8, 28:13, 28:22, 32:18  <b>part</b> [3] - 24:10, 25:11, 29:11  <b>particular</b> [3] - 7:5, 7:14, 12:2  <b>pass</b> [2] - 28:16, 29:4  <b>passenger</b> [2] - 11:8, 35:10  <b>past</b> [1] - 24:24  <b>patrons</b> [1] - 12:3  <b>paved</b> [2] - 32:24, 33:4  <b>peak</b> [1] - 10:20  <b>people</b> [6] - 12:6, 18:5, 20:14, 25:1, 34:5, 34:15  <b>people's</b> [1] - 31:17  <b>per</b> [2] - 8:2, 11:7  <b>perfect</b> [1] - 16:24  <b>permit</b> [1] - 5:8  <b>person</b> [2] - 18:2, 26:17  <b>Pete</b> [2] - 6:9, 31:8  <b>PETER</b> [1] - 3:3  <b>Petition</b> [1] - 1:4  <b>PETITIONER</b> [1] - 2:17  <b>photos</b> [2] - 32:21  <b>physical</b> [1] - 23:16  <b>physically</b> [1] - 23:11  <b>place</b> [1] - 37:12  <b>plan</b> [8] - 9:7, 10:4, 13:21, 14:6, 15:2, 15:5, 15:10, 15:13, 31:9  <b>Planning</b> [5] - 2:20, 2:23, 4:10, 6:8, 7:4  <b>planning</b> [1] - 6:3  <b>plans</b> [1] - 28:20  <b>pleasant</b> [1] - 16:19  <b>plus</b> [1] - 19:13  <b>point</b> [3] - 9:3, 14:21, 34:18  <b>points</b> [1] - 12:6  <b>poles</b> [1] - 7:21  <b>police</b> [6] - 31:21, 31:23, 32:1, 32:4, 34:2, 34:24  <b>Policy</b> [2] - 2:20, 2:23  <b>portable</b> [1] - 25:8  <b>portion</b> [6] - 11:4,</p>
<b>M</b>		<b>N</b>	<b>O</b>	
<p><b>Ma'am</b> [2] - 26:8, 34:23  <b>ma'am</b> [1] - 26:13  <b>MAGGOS</b> [1] - 2:14  <b>main</b> [2] - 11:4, 12:5  <b>maintaining</b> [1] - 13:23  <b>maintenance</b> [5] - 10:15, 10:22, 18:22, 21:23, 25:7  <b>maintenance-free</b> [1] - 21:23  <b>Manager</b> [2] - 2:10, 3:4  <b>manned</b> [3] - 20:11, 20:12, 20:18  <b>map</b> [2] - 20:8, 28:14  <b>March</b> [1] - 37:18  <b>marked</b> [2] - 23:17, 24:15  <b>Marlane</b> [1] - 1:13  <b>MARLANE</b> [2] - 37:4,</p>	<p><b>name</b> [8] - 6:2, 16:10, 23:1, 27:23, 31:6, 33:15  <b>near</b> [1] - 29:21  <b>necessarily</b> [2] - 31:3, 31:5  <b>need</b> [2] - 32:11, 35:20  <b>needed</b> [1] - 31:4  <b>neighborhood</b> [1] - 20:16  <b>neighbors</b> [1] - 23:8  <b>never</b> [2] - 28:9, 28:12  <b>new</b> [10] - 9:4, 9:5, 9:9, 9:10, 9:12, 10:24, 27:22, 31:17  <b>Newberry</b> [8] - 16:6, 16:7, 16:17, 17:3, 19:10, 19:12, 33:4, 33:10  <b>next</b> [4] - 4:1, 8:21, 19:6, 29:3  <b>nice</b> [2] - 21:24, 23:12  <b>nicer</b> [2] - 23:12  <b>none</b> [1] - 30:15  <b>normal</b> [1] - 5:6  <b>north</b> [3] - 10:9, 11:17, 33:8  <b>North</b> [2] - 1:12, 5:1  <b>Notary</b> [6] - 1:14, 5:18, 6:19, 16:1, 37:5, 37:15  <b>noted</b> [1] - 26:23  <b>notes</b> [1] - 13:19  <b>nothing</b> [3] - 8:23, 9:9, 21:12  <b>notice</b> [2] - 4:3, 4:5</p>	<p><b>name</b> [8] - 6:2, 16:10, 23:1, 27:23, 31:6, 33:15  <b>near</b> [1] - 29:21  <b>necessarily</b> [2] - 31:3, 31:5  <b>need</b> [2] - 32:11, 35:20  <b>needed</b> [1] - 31:4  <b>neighborhood</b> [1] - 20:16  <b>neighbors</b> [1] - 23:8  <b>never</b> [2] - 28:9, 28:12  <b>new</b> [10] - 9:4, 9:5, 9:9, 9:10, 9:12, 10:24, 27:22, 31:17  <b>Newberry</b> [8] - 16:6, 16:7, 16:17, 17:3, 19:10, 19:12, 33:4, 33:10  <b>next</b> [4] - 4:1, 8:21, 19:6, 29:3  <b>nice</b> [2] - 21:24, 23:12  <b>nicer</b> [2] - 23:12  <b>none</b> [1] - 30:15  <b>normal</b> [1] - 5:6  <b>north</b> [3] - 10:9, 11:17, 33:8  <b>North</b> [2] - 1:12, 5:1  <b>Notary</b> [6] - 1:14, 5:18, 6:19, 16:1, 37:5, 37:15  <b>noted</b> [1] - 26:23  <b>notes</b> [1] - 13:19  <b>nothing</b> [3] - 8:23, 9:9, 21:12  <b>notice</b> [2] - 4:3, 4:5</p>	<p><b>o'clock</b> [1] - 1:7  <b>objective</b> [1] - 7:7  <b>objectives</b> [2] - 13:21, 14:6  <b>obviously</b> [2] - 23:23, 24:21  <b>OF</b> [8] - 1:1, 1:2, 1:3, 1:6, 1:10, 37:1, 37:2  <b>office</b> [1] - 7:10  <b>Office</b> [3] - 3:7, 3:10, 6:13  <b>officer</b> [4] - 24:3, 31:21, 31:23, 32:2  <b>Officer</b> [1] - 3:9  <b>offices</b> [1] - 7:8  <b>oil</b> [7] - 10:23, 18:23, 25:4, 25:9, 25:10, 25:13  <b>old</b> [1] - 21:18  <b>OLDENDORF</b> [6] - 3:3, 30:22, 31:8, 31:14, 32:3, 32:8  <b>Oldendorf</b> [2] - 6:10, 31:8  <b>one</b> [7] - 6:14, 16:7, 18:17, 21:23, 22:17, 26:17, 28:19  <b>open</b> [1] - 34:5  <b>operate</b> [1] - 11:12  <b>operation</b> [4] - 10:19, 13:18, 21:3, 25:15  <b>operations</b> [2] - 7:9, 11:12  <b>opportunity</b> [1] - 26:15  <b>opposed</b> [2] - 33:9, 36:1  <b>ourselves</b> [1] - 34:17  <b>out-of-service</b> [1] - 11:2  <b>outline</b> [1] - 13:21  <b>own</b> [1] - 30:21</p>	
		<b>P</b>		
			<p><b>P.M</b> [1] - 1:7  <b>p.m</b> [3] - 4:24, 10:19, 10:21  <b>packet</b> [1] - 32:22</p>	

<p>12:15, 12:16, 13:9, 22:17  <b>possibly</b> [1] - 30:15  <b>potential</b> [2] - 25:6, 26:3  <b>potentially</b> [1] - 20:16  <b>Praxair</b> [4] - 10:9, 16:10, 17:24, 21:13  <b>preparation</b> [1] - 10:24  <b>PRESENT</b> [4] - 2:1, 2:9, 2:17, 3:2  <b>present</b> [1] - 28:15  <b>presentation</b> [1] - 18:11  <b>presenting</b> [1] - 5:14  <b>pretty</b> [4] - 7:6, 7:15, 7:22, 14:9  <b>primary</b> [1] - 25:3  <b>priority</b> [1] - 23:10  <b>problem</b> [1] - 24:8  <b>problems</b> [2] - 16:9, 20:15  <b>proceed</b> [2] - 4:1, 11:23  <b>proceeding</b> [1] - 26:9  <b>proceedings</b> [2] - 36:2, 37:7  <b>PROCEEDINGS</b> [1] - 1:9  <b>project</b> [10] - 6:6, 6:9, 6:22, 7:3, 7:5, 7:6, 7:7, 8:1, 21:11  <b>Project</b> [2] - 2:22, 3:4  <b>promoting</b> [1] - 13:24  <b>property</b> [1] - 13:6  <b>properties</b> [3] - 13:15, 13:22, 27:12  <b>property</b> [36] - 4:7, 4:14, 4:19, 6:11, 10:6, 10:9, 11:21, 12:13, 12:14, 12:15, 13:11, 13:16, 14:9, 14:19, 15:10, 16:10, 18:1, 21:13, 23:18, 26:6, 29:19, 30:10, 30:11, 33:1, 33:6, 33:9, 33:10, 33:18, 34:1, 34:5, 35:5  <b>proposed</b> [4] - 11:14, 12:22, 29:6, 29:10  <b>proposing</b> [2] - 11:19, 14:5  <b>protecting</b> [1] - 13:23  <b>provide</b> [4] - 9:19, 10:1, 13:14, 14:22  <b>provided</b> [1] - 32:20  <b>providing</b> [2] - 12:19, 14:2</p>	<p><b>public</b> [16] - 4:2, 4:3, 4:5, 4:22, 6:2, 9:20, 9:24, 13:12, 22:16, 26:9, 28:16, 29:5, 33:3, 34:13, 34:14, 34:21, 35:18, 36:3  <b>Public</b> [3] - 1:14, 37:5, 37:15</p> <p style="text-align: center;"><b>Q</b></p> <p><b>qualified</b> [2] - 1:14, 37:5  <b>questions</b> [20] - 7:24, 8:22, 9:2, 16:21, 18:6, 18:7, 18:16, 19:2, 19:20, 22:4, 22:6, 22:12, 25:19, 26:12, 26:22, 30:13, 33:12, 34:10, 34:12, 34:19  <b>quick</b> [2] - 13:19, 14:24  <b>quickly</b> [1] - 6:21</p> <p style="text-align: center;"><b>R</b></p> <p><b>R</b> [6] - 5:22, 16:4, 20:1, 20:22, 23:3, 25:22  <b>Railroad</b> [6] - 4:16, 10:8, 11:3, 11:18, 22:22, 32:24  <b>railroad</b> [5] - 8:5, 17:17, 31:10, 31:15, 31:16  <b>railroad's</b> [1] - 33:24  <b>raise</b> [4] - 5:15, 22:17, 26:24, 27:22  <b>rather</b> [1] - 21:7  <b>RE</b> [1] - 1:3  <b>reading</b> [1] - 4:2  <b>really</b> [1] - 9:16  <b>reason</b> [1] - 23:23  <b>recognize</b> [1] - 27:22  <b>recognized</b> [1] - 26:19  <b>recommendation</b> [1] - 15:14  <b>reconstruct</b> [1] - 17:4  <b>record</b> [1] - 26:9  <b>referring</b> [1] - 33:6  <b>regard</b> [1] - 12:11  <b>regarding</b> [2] - 4:6, 22:19  <b>relates</b> [3] - 8:14, 14:11, 24:9  <b>relocate</b> [1] - 7:7  <b>remove</b> [1] - 8:7  <b>removed</b> [2] - 25:19,</p>	<p>25:24  <b>removing</b> [2] - 21:19, 31:16  <b>repair</b> [1] - 7:16  <b>repetitive</b> [1] - 32:16  <b>replaced</b> [1] - 27:2  <b>replacement</b> [2] - 4:12, 27:13  <b>replacing</b> [1] - 31:17  <b>report</b> [1] - 37:10  <b>reported</b> [1] - 37:7  <b>reporter</b> [3] - 5:15, 5:16, 29:9  <b>represent</b> [1] - 14:7  <b>request</b> [2] - 14:12, 14:14  <b>requesting</b> [2] - 4:11, 14:21  <b>require</b> [1] - 12:12  <b>required</b> [2] - 14:17, 15:6  <b>requirements</b> [1] - 14:13  <b>requires</b> [3] - 12:17, 13:3, 15:10  <b>residential</b> [4] - 10:11, 12:1, 13:15, 14:3  <b>residentially</b> [1] - 12:14  <b>residentially-zoned</b> [1] - 12:14  <b>residents</b> [6] - 14:23, 23:9, 26:24, 27:8, 27:13, 27:16  <b>residents'</b> [1] - 27:11  <b>respond</b> [6] - 19:5, 22:6, 22:7, 22:8, 22:11, 34:9  <b>response</b> [1] - 22:10  <b>restructuring</b> [1] - 21:2  <b>review</b> [4] - 5:5, 15:2, 15:5, 15:10  <b>road</b> [10] - 18:17, 19:16, 21:3, 21:10, 30:23, 30:24, 31:1, 33:3, 33:17  <b>ROBERT</b> [1] - 3:8  <b>RODMAN</b> [23] - 2:10, 8:15, 9:18, 9:22, 15:3, 15:6, 19:4, 22:13, 22:19, 25:5, 25:18, 26:2, 26:22, 27:5, 28:16, 29:2, 29:10, 29:17, 29:22, 30:6, 32:19, 35:3, 35:8  <b>routine</b> [1] - 10:22  <b>run</b> [2] - 16:16, 21:4  <b>rundown</b> [1] - 6:22</p>	<p><b>running</b> [1] - 31:18  <b>runs</b> [5] - 21:18, 31:10, 31:13, 31:14, 32:23  <b>rusted</b> [1] - 21:18</p> <p style="text-align: center;"><b>S</b></p> <p><b>safety</b> [4] - 13:12, 23:18, 24:4, 24:10  <b>salt</b> [9] - 9:4, 11:11, 23:20, 28:7, 29:2, 29:3, 29:21, 32:11, 35:9  <b>saves</b> [1] - 6:20  <b>scaping</b> [3] - 14:1, 14:18, 26:1  <b>schedule</b> [1] - 5:7  <b>screen</b> [1] - 13:6  <b>screened</b> [1] - 13:5  <b>screening</b> [2] - 13:15, 13:18  <b>second</b> [3] - 18:21, 35:20, 35:21  <b>secure</b> [4] - 13:11, 33:19, 34:3  <b>secured</b> [1] - 13:14  <b>security</b> [2] - 7:20, 20:17  <b>see</b> [4] - 13:16, 17:19, 23:15, 29:5  <b>seep</b> [1] - 18:24  <b>seepage</b> [1] - 25:13  <b>SEIDEL</b> [1] - 2:11  <b>sense</b> [2] - 28:18, 30:1  <b>seriously</b> [1] - 17:10  <b>served</b> [1] - 11:10  <b>serves</b> [1] - 21:20  <b>service</b> [3] - 7:8, 10:21, 11:2  <b>services</b> [2] - 7:13, 23:6  <b>Services</b> [1] - 3:6  <b>servicing</b> [1] - 11:6  <b>set</b> [1] - 37:12  <b>setback</b> [1] - 8:9  <b>seven</b> [3] - 11:5, 20:19, 24:6  <b>Seven</b> [1] - 1:7  <b>shack</b> [16] - 7:19, 9:10, 19:19, 20:10, 20:11, 20:12, 20:18, 23:19, 23:22, 28:7, 28:21, 29:17, 30:7, 30:8, 30:9, 31:22, 32:4, 32:14  <b>SHEILA</b> [1] - 2:21  <b>Sheila</b> [4] - 6:7, 6:21, 7:3, 8:24</p>	<p style="text-align: right;">5</p> <p><b>Sheriff</b> [2] - 23:6, 23:7  <b>sheriff</b> [1] - 7:13  <b>sheriffs</b> [5] - 7:8, 10:15, 10:22, 35:4, 35:11  <b>Sheriff's</b> [3] - 3:7, 3:10, 6:12  <b>shorthand</b> [1] - 37:7  <b>showed</b> [1] - 28:21  <b>shy</b> [1] - 19:6  <b>side</b> [4] - 8:8, 31:4, 33:17, 33:19  <b>sign</b> [1] - 16:19  <b>sign</b> [1] - 17:8  <b>signage</b> [5] - 11:21, 12:1, 12:9, 12:10, 14:1  <b>significant</b> [2] - 14:9, 32:24  <b>similar</b> [1] - 23:13  <b>single</b> [3] - 10:10, 12:17, 13:24  <b>single-family</b> [2] - 12:17, 13:24  <b>sit</b> [1] - 30:4  <b>site</b> [17] - 9:7, 11:5, 11:10, 11:11, 11:13, 11:16, 11:17, 12:3, 12:6, 15:2, 15:4, 15:10, 15:13, 23:11, 23:24, 24:18, 25:9  <b>six</b> [1] - 4:13  <b>six-foot-tall</b> [1] - 4:13  <b>slightly</b> [2] - 10:14, 23:16  <b>slum</b> [1] - 18:1  <b>snow</b> [1] - 17:5  <b>someone</b> [1] - 24:8  <b>somewhere</b> [1] - 21:4  <b>soon</b> [1] - 17:4  <b>sorry</b> [5] - 9:8, 25:17, 26:8, 29:7, 30:6  <b>sort</b> [2] - 16:24, 27:14  <b>sounds</b> [1] - 35:13  <b>south</b> [6] - 8:8, 10:11, 11:22, 12:15, 13:9, 27:1  <b>South</b> [1] - 7:9  <b>southeast</b> [2] - 10:11, 13:9  <b>space</b> [2] - 12:19, 12:20  <b>speaking</b> [1] - 6:7  <b>specific</b> [1] - 13:22  <b>specifically</b> [1] - 7:24  <b>spent</b> [1] - 27:7  <b>squad</b> [2] - 23:17, 24:15  <b>squads</b> [1] - 11:1  <b>SS</b> [1] - 37:1</p>
---	---	---	---	--

<p><b>staff</b> [1] - 22:7  <b>stand</b> [4] - 6:16, 15:20, 31:7, 32:20  <b>start</b> [1] - 12:20  <b>starts</b> [1] - 28:2  <b>State</b> [2] - 1:15, 37:6  <b>state</b> [4] - 23:1, 27:23, 31:6, 33:15  <b>STATE</b> [1] - 37:1  <b>stay</b> [1] - 34:17  <b>still</b> [3] - 26:21, 28:23, 35:12  <b>stop</b> [3] - 18:20, 28:5, 28:11  <b>store</b> [3] - 11:1, 25:10  <b>stored</b> [5] - 11:3, 11:5, 11:11, 13:4, 13:13, 24:9  <b>storm</b> [1] - 16:24  <b>straight</b> [1] - 7:6  <b>straightforward</b> [1] - 7:15  <b>street</b> [8] - 16:12, 16:13, 16:15, 22:2, 24:19, 30:21, 31:2, 31:5  <b>Street</b> [44] - 1:5, 4:8, 4:20, 6:5, 7:11, 11:17, 11:18, 11:24, 12:5, 16:12, 16:17, 17:1, 17:8, 18:18, 20:5, 20:6, 21:7, 22:20, 22:22, 24:19, 24:20, 25:2, 26:3, 27:3, 27:5, 28:6, 28:10, 28:11, 28:23, 29:12, 30:1, 30:10, 30:18, 31:19, 31:22, 32:5, 32:9, 32:13, 32:14, 32:16, 33:8, 34:4, 35:1  <b>streets</b> [2] - 12:2, 17:5  <b>STUDWELL</b> [1] - 2:6  <b>stuff</b> [2] - 18:24, 19:1  <b>submitted</b> [2] - 28:20, 29:11  <b>summarize</b> [1] - 30:6  <b>summary</b> [1] - 10:1  <b>Susan</b> [2] - 20:3, 30:14  <b>swear</b> [1] - 5:15  <b>swore</b> [1] - 8:23  <b>sworn</b> [17] - 5:16, 5:17, 5:23, 6:17, 6:19, 7:2, 15:18, 15:21, 15:23, 16:1, 16:5, 18:15, 19:9, 20:2, 20:23, 23:4, 25:23</p>	<p style="text-align: center;"><b>T</b></p> <p><b>tail</b> [3] - 4:13, 4:16, 8:6  <b>tasked</b> [2] - 6:11, 7:5  <b>TAYLOR</b> [9] - 2:18, 6:21, 8:22, 8:24, 17:22, 22:24, 26:6, 29:1  <b>Taylor</b> [1] - 6:3  <b>team</b> [1] - 6:6  <b>terms</b> [1] - 24:14  <b>testified</b> [9] - 5:23, 7:2, 16:5, 18:15, 19:9, 20:2, 20:23, 23:4, 25:23  <b>testify</b> [1] - 6:15  <b>testifying</b> [1] - 5:14  <b>testimony</b> [5] - 1:9, 34:18, 36:3, 37:8, 37:11  <b>THE</b> [3] - 1:1, 1:3, 2:17  <b>theft</b> [1] - 24:7  <b>third</b> [1] - 16:13  <b>Third</b> [1] - 7:10  <b>THOMAS</b> [8] - 17:23, 18:8, 18:10, 27:24, 29:15, 29:20, 29:24, 30:5  <b>Thomas</b> [2] - 16:6, 27:24  <b>three</b> [2] - 7:21, 17:5  <b>today</b> [5] - 5:14, 6:16, 8:4, 8:17, 11:13  <b>tonight</b> [2] - 15:1, 26:9  <b>top</b> [1] - 23:10  <b>tore</b> [2] - 18:1, 18:3  <b>totally</b> [1] - 17:20  <b>towards</b> [2] - 21:6, 22:1  <b>track</b> [1] - 17:17  <b>tracks</b> [9] - 17:1, 17:10, 30:17, 30:24, 31:10, 31:15, 31:16, 33:18, 33:20  <b>traffic</b> [8] - 10:20, 21:7, 23:16, 28:9, 30:1, 31:1, 31:3, 32:12  <b>trall</b> [1] - 21:5  <b>trallers</b> [1] - 11:9  <b>trains</b> [1] - 17:18  <b>transcript</b> [1] - 37:10  <b>travel</b> [2] - 11:22, 33:8  <b>travelling</b> [1] - 11:17  <b>trucks</b> [6] - 11:10, 11:11, 17:12, 17:13, 32:11, 35:10  <b>true</b> [1] - 37:10  <b>trying</b> [6] - 7:11, 7:12,</p>	<p>20:8, 25:2, 26:8, 27:15  <b>Tuesday</b> [1] - 4:23  <b>turn</b> [12] - 11:22, 13:20, 17:2, 17:6, 17:9, 17:13, 17:16, 22:21, 24:17, 26:20, 30:20  <b>turned</b> [1] - 16:15  <b>turning</b> [2] - 17:12, 33:7  <b>turns</b> [1] - 31:20  <b>twenty</b> [1] - 20:19  <b>twenty-four</b> [1] - 20:19  <b>two</b> [6] - 14:20, 15:7, 16:13, 18:16, 19:2, 22:14  <b>two-third</b> [1] - 16:13  <b>type</b> [1] - 25:14</p> <p style="text-align: center;"><b>U</b></p> <p><b>under</b> [1] - 32:19  <b>undersigned</b> [1] - 5:12  <b>uniformed</b> [1] - 24:3  <b>unique</b> [2] - 10:7, 10:12  <b>unless</b> [1] - 28:10  <b>up</b> [6] - 7:21, 10:18, 15:20, 17:7, 17:17, 31:7  <b>uses</b> [1] - 13:24</p> <p style="text-align: center;"><b>V</b></p> <p><b>value</b> [2] - 20:16, 23:18  <b>vans</b> [3] - 11:8, 11:9, 35:10  <b>variance</b> [6] - 8:12, 8:14, 8:18, 9:15, 15:1, 15:6  <b>variation</b> [2] - 8:1, 15:13  <b>variations</b> [3] - 4:7, 4:11, 14:20  <b>Variations</b> [1] - 1:4  <b>variety</b> [1] - 12:23  <b>Vehicle</b> [1] - 3:6  <b>vehicle</b> [6] - 7:8, 17:12, 22:23, 23:6, 24:1, 28:2  <b>vehicles</b> [35] - 10:15, 10:22, 10:23, 11:2, 11:5, 11:7, 11:8, 11:22, 13:12, 17:9, 19:11, 19:13, 19:14, 22:21, 23:24, 24:9,</p>	<p>24:16, 31:20, 31:22, 31:23, 32:2, 32:9, 33:1, 33:5, 33:7, 34:3, 35:4, 35:6, 35:9, 35:10, 35:11, 35:12, 35:13  <b>vet</b> [1] - 32:18  <b>VILLAGE</b> [2] - 1:1, 1:10  <b>village</b> [12] - 5:1, 5:6, 6:1, 8:2, 11:20, 12:11, 14:19, 15:7, 15:14, 22:7, 26:16  <b>Village</b> [5] - 1:11, 2:10, 2:11, 2:12, 23:9  <b>village's</b> [2] - 10:4, 13:21  <b>vinyl</b> [2] - 12:23  <b>visible</b> [1] - 23:22  <b>visiting</b> [2] - 12:3, 12:6  <b>voice</b> [1] - 35:24  <b>vote</b> [1] - 35:24</p> <p style="text-align: center;"><b>W</b></p> <p><b>waiting</b> [1] - 17:16  <b>waiver</b> [2] - 14:12, 14:14  <b>walk</b> [1] - 33:21  <b>wants</b> [1] - 7:13  <b>water</b> [1] - 25:14  <b>week</b> [3] - 11:7, 19:13, 35:13  <b>weekly</b> [1] - 25:9  <b>welcome</b> [1] - 34:17  <b>west</b> [5] - 21:6, 28:6, 31:18, 32:23, 33:17  <b>West</b> [4] - 4:8, 4:19, 6:4, 7:10  <b>wheel</b> [1] - 31:2  <b>whoa</b> [3] - 30:2  <b>wide</b> [4] - 16:12, 16:13, 16:16, 34:5  <b>WILLIAM</b> [1] - 2:5  <b>winter</b> [2] - 11:10, 11:12  <b>wish</b> [1] - 5:9  <b>witness</b> [1] - 5:17  <b>witnessed</b> [1] - 16:18  <b>witnesses</b> [2] - 6:18, 15:24  <b>wording</b> [1] - 12:8  <b>world</b> [2] - 18:2, 26:15  <b>writing</b> [2] - 5:11, 19:3  <b>wrote</b> [1] - 22:13</p>	<p style="text-align: center;"><b>Y</b> <span style="float: right;">6</span></p> <p><b>yard</b> [4] - 4:18, 12:12, 12:18, 14:18  <b>years</b> [2] - 16:8, 24:6</p> <p style="text-align: center;"><b>Z</b></p> <p><b>ZAURA</b> [2] - 2:4, 35:21  <b>zoned</b> [3] - 10:6, 12:13, 12:14  <b>ZONING</b> [3] - 1:2, 1:6, 1:10  <b>zoning</b> [5] - 10:5, 14:11, 14:14, 14:15, 15:11  <b>Zoning</b> [1] - 4:21</p>
---	--	--	---	--

County Court Reporters

600 South County Farm Road, Suite 200B

Wheaton, IL 60187 (630) 653-1622

# Village Board Agenda Memo

**Date:** 04/08/15

**To:** President and Board of Trustees

**From:** Brendan McLaughlin, Public Works Director *BSM*  
Julia Cedillo, Village Manager *JC*

**RE:** Street Pavement Mill and Overlay – Cleveland Avenue (26<sup>th</sup> to 30<sup>th</sup>)

---

**PURPOSE:** Staff is seeking the Board's approval to award a contract for the mill and asphalt overlay project for Cleveland Avenue from 26<sup>th</sup> Street to 30<sup>th</sup> Street.

**GENERAL BACKGROUND:**

Cleveland Avenue is the top ranked local street needing resurfacing. The street has deteriorated to a point where Public Works Crews are limited in what can economically be done to extend its life.

The 2015/16 budget includes \$229,400 in the Capital Projects Fund and \$46,290 in the Sewer Fund for Cleveland Avenue paving improvements. The scope of work for this project includes repairs to minor sections of curb/gutter/sidewalks/driveway aprons, repair and/or replacement of defective drainage structures, restoration of parkways, pavement base repair and new asphalt overlay on Cleveland Avenue (from 26<sup>th</sup> Street to 30<sup>th</sup> Street).

Actual work on this project will not begin until after May 1<sup>st</sup>, when the 2015/16 Budget has been formally approved and adopted.

Hancock Engineering has prepared the necessary bid specifications and the bid opening was held on April 8, 2015. The lowest bidder was GA Paving LLC. in the amount of \$236,961.20. The bid results and recommendation are attached.

**STAFF RECOMMENDATION:**

Staff recommends that the Board accept the Engineer's recommendation.

**MOTION/ACTION REQUESTED:**

Motion to award a contract to the lowest bidder, **GA PAVING LLC.** in the amount of \$236,961.20.

**DOCUMENTATION:**

- Recommendation Letter and Bid Results from Hancock Engineering dated April 8, 2015.



**HANCOCK  
ENGINEERING**

100+ Years of  
Excellence

Civil Engineers ♦ Municipal Consultants ♦ Established 1911

April 8, 2015

President and Board of Trustees  
Village of LaGrange Park  
447 North Catherine Avenue  
LaGrange Park, Illinois 60526

Re: Cleveland Avenue Resurfacing Project  
Bid Opening Results

Dear President and Board of Trustees:

Bids were received for the above referenced project on April 8, 2015. We offer the following comments and recommendations on the bid results.

The plans and specifications for the project were obtained by nine (9) contractors, and the Village received bids from seven (7) qualified companies. A summary of the bids received is as follows:

GA Paving LLC	\$236,961.20
Crowley-Sheppard Asphalt, Inc.	\$264,846.25
Chicagoland Paving Contractor, Inc.	\$274,900.00
Schroeder Asphalt Services, Inc.	\$279,953.05 *
ALamp Concrete Contractors, Inc.	\$288,137.80
Brother's Asphalt Paving, Inc.	\$290,324.00
G&M Cement Construction, Inc.	\$294,316.80
Engineer's Estimate	\$275,690.00

The bids were checked and found to be in order, except one (\*) minor arithmetic error in the summation. The lowest bidder GA Paving LLC, is a well-qualified, local Chicago area contractor who has satisfactorily completed municipal projects in the suburban area surrounding Chicago. Therefore, we recommend that the Village accept the bid proposal submitted by GA Paving LLC in the amount of \$236,961.20.

We have enclosed a copy of the bid tabulation for the project and the original bid proposals.

Please feel free to contact our office should you have any questions or require additional information.

Very truly yours,

EDWIN HANCOCK ENGINEERING CO.

  
Paul E. Flood, Principal

Enclosures

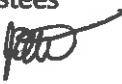
cc: Ms. Julia Cedillo, Village Manager (W/Bid Tab)  
Mr. Brendan McLaughlin, Director of Public Works (W/Bid Tab)

Edwin Hancock Engineering Company

9933 Roosevelt Road ♦ Westchester, IL 60154-2749 ♦ Phone: 708-865-0300 ♦ Fax: 708-865-1212 ♦ www.ehancock.com



# Village Board Agenda Memo

Date: March 26, 2015  
To: Village President & Board of Trustees  
From: Julia Cedillo, Village Manager   
RE: Resolution Approving 2015-2016 Pay Plan

---

## GENERAL BACKGROUND

Every May 1 the Village implements a revision to the pay plan that adjusts the starting and maximum rates for each position. This approval also applies a cost of living adjustment (COLA) to employee wages. The Village's Personnel Policy provides that employees not covered by a collective bargaining agreement may be granted adjustments based upon either of the two following alternatives, with the higher alternative recommended to increase the maximum of the salary range:

1. The percentage increase of the consumer Price Index (Chicago-U) for the twelve months ending in December of the previous year (January 2014 – December 2014); or
2. The May 1 percentage increase of any collective bargaining agreement in effect at that time. If more than one collective bargaining agreement shall be in effect, the mean percentage increase of the agreements shall be applicable. The Public Works Local 150 contract provides for a 2.0% adjustment while the FOP collective bargaining agreement for Patrol Officers expires April 30, 2015.

The Personnel Policy further provides that "If financial conditions warrant, the Village Board may provide for a reduction or suspension of the increases prescribed."

Attached please find the tables detailing the monthly and annual changes in the CPI-U (Chicago) published by the U.S. Department of Labor Bureau of Labor Statistics. Those figures show that the CPI-U (Chicago) increased by 1.5%. One year ago, a 2.0% COLA increase was implemented for non-union employees, while the twelve month CPI change measured 0.5%. This year, it is recommended that non-union employees receive the same adjustment as what is afforded to employees covered under the IUOE Local 150 Contract for Public Works Employees.

The attached Resolution and Schedule of Authorized Positions reflects a COLA of 2.0% for non-union employees.

## MOTION/ACTION REQUESTED

Motion: Move to approve a "Resolution Approving Pay Plan and Schedule of Authorized Positions for FY2015-2016."

### **STAFF RECOMMENDATION**

It is recommended that the Village Board approve the attached resolution approving the pay plan schedule of authorized positions for FY2015-2016. The schedule as prepared and included with the resolution provides for a 2.0% COLA for those positions not covered by a collective bargaining agreement.

### **DOCUMENTATION:**

- CPI-U (Chicago) data published by the Bureau of Labor Statistics
- Resolution Approving Pay Plan and Schedule of Authorized Positions for FY 2015-2016
- Schedules of Authorized Positions and Compensation for Full-time and Part-time Employees

**Table A. Chicago CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted**

Month	2011		2012		2013		2014	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.6	1.4	0.6	2.1	0.2	1.2	0.9	1.2
February	0.5	1.8	0.0	1.6	1.1	2.3	0.5	0.7
March	0.8	2.3	1.2	2.1	-0.1	0.9	1.1	1.9
April	0.4	2.7	0.0	1.7	0.0	0.9	0.5	2.4
May	0.6	3.3	-0.1	1.0	0.5	1.5	-0.1	1.8
June	0.0	3.8	-0.1	0.9	0.1	1.7	0.4	2.0
July	-0.4	3.2	-0.2	1.1	-0.2	1.7	-0.4	1.9
August	0.2	3.2	0.6	1.5	0.1	1.1	0.1	1.9
September	0.2	3.1	0.3	1.8	-0.2	0.7	0.0	2.1
October	-0.2	2.9	-0.2	1.7	-0.3	0.5	-0.4	2.0
November	-0.2	2.8	-0.4	1.5	-0.3	0.6	-0.8	1.6
December	-0.5	2.1	-0.3	1.7	-0.3	0.5	-0.4	1.5

**RESOLUTION NO. 15-06**

**RESOLUTION APPROVING PAY PLAN AND SCHEDULE  
OF AUTHORIZED POSITIONS FOR FY 2015-16**

WHEREAS, the Village of La Grange Park has adopted a pay plan that establishes ranges and pay rates for employees; and

WHEREAS, the Village of La Grange Park amends the pay plan annually to coincide with the adoption of the annual budget.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

Section 1: That the Pay Plan and Schedule of Authorized Positions attached is hereby approved.

Section 2: That May 1, 2015, shall be the effective date of the Pay Plan and Schedule of Authorized Positions.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 28<sup>th</sup> day of April 2015.

AYES:

NAYS:

ABSENT:

Approved this 28<sup>th</sup> day of April 2015.

\_\_\_\_\_  
James L. Discipio  
Village President

ATTEST:

\_\_\_\_\_  
Amanda Seidel  
Village Clerk

**SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION  
FULL-TIME EMPLOYEES  
FISCAL YEAR 2015-16**

	<u>AUTHORIZED POSITIONS</u>	<u>SALARY RANGE</u>	
<b>ADMINISTRATION &amp; FINANCE</b>			
Village Manager	1	<i>VB Determines</i>	
Finance Director	1	\$ 77,997	\$ 118,905
Assistant Village Manager	1	\$ 70,745	\$ 109,067
Executive Secretary	1	\$ 45,603	\$ 68,200
Principal Fiscal Assistant	1	\$ 43,433	\$ 62,323
Senior Fiscal Assistant	1	\$ 39,393	\$ 56,719
Administrative Clerk	1	\$ 35,731	\$ 51,663
Fiscal Assistant	1	\$ 35,731	\$ 51,663
<b>FIRE/BUILDING DEPARTMENT</b>			
Director of Fire & Building	1	\$ 81,898	\$ 122,596
Building Inspector	1	\$ 50,838	\$ 72,623
<b>POLICE DEPARTMENT</b>			
Police Chief	1	\$ 81,898	\$ 122,596
Deputy Police Chief	1	\$ 70,745	\$ 110,158
Commander	1	\$ 69,848	\$ 96,287
Sergeants	4	\$ 69,848	\$ 96,287
Police Officers	14	<i>Union Contract</i>	
Telecommunicators	4	\$ 39,393	\$ 54,306
Secretary	1	\$ 39,393	\$ 54,306
Records Clerk	1	\$ 35,731	\$ 51,663
<b>PUBLIC WORKS DEPARTMENT</b>			
Public Works Director	1	\$ 77,997	\$ 118,905
Crew Foreman	1	<i>Union Contract</i>	
Mechanic	1	<i>Union Contract</i>	
Water Operator	1	<i>Union Contract</i>	
Maintenance Worker	5	<i>Union Contract</i>	

**SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION  
PART-TIME & SEASONAL EMPLOYEES  
FISCAL YEAR 2015-16**

	<b><u>AUTHORIZED POSITIONS</u></b>	<b><u>COMPENSATION</u></b>		
<b>ADMINISTRATION &amp; FINANCE</b>				
Village Clerk	1	\$ 11,875	/ Year	
Village Treasurer	1	\$ 10,578	/ Year	
Summer Intern	0	\$ 11.13	/ Hour	
<b>POLICE DEPARTMENT</b>				
Police Officers	3	\$ 23.00	/ Hour	
Auxiliary Officers	4	\$ 15.71	/ Hour	
Auxiliary Officers-Sergeant	0	\$ 16.43	/ Hour	
Telecommunicators	3	\$ 18.92	-	\$ 22.14 / Hour
Crossing Guards	9	\$ 14.29	/ Hour	
<b>PUBLIC WORKS DEPARTMENT</b>				
Seasonal Maint Workers	5	\$ 10.81	/ Hour (Year 1)	
		\$ 12.00	/ Hour (Year 2)	
		\$ 13.13	/ Hour (Year 3)	
Executive Secretary	1	\$ 21.69	-	\$ 32.78 / Hour
<b>FIRE DEPARTMENT</b>				
Division Chief	3	\$ 29.37	-	\$ 41.25 / Hour
Captain	2	\$ 27.99	-	\$ 39.29 / Hour
Lieutenant	4	\$ 25.38	-	\$ 35.65 / Hour
Fire Inspector	4	\$ 23.02	-	\$ 32.33 / Hour
Firefighter	40	\$ 23.02	-	\$ 32.33 / Hour
Seasonal Summer Intern	1	\$ 12.00	/ Hour	
<b>BUILDING DEPARTMENT</b>				
Building Inspector	0	\$ 28.33	-	\$ 38.99 / Hour
Project Coordinator	1	\$ 28.33	-	\$ 38.99 / Hour
Seasonal Code Enforcement	1	\$ 24.03	/ Hour	

## Village Board Agenda Memo

Date: April 8, 2015

To: Finance Committee Chair Patricia Rocco  
President Discipio and Board of Trustees

From: Larry Noller, Finance Director   
Julia Cedillo, Village Manager 

Re: **Village Pension Funding Policy**

---

### PURPOSE

To approve a Village pension funding policy.

### BACKGROUND

The Governmental Accounting Standards Board (GASB) has mandated new standards that direct how local governments account for pension plans in their financial statements. These standards, known as GASB statements 67 and 68, will soon change how the Village reports financial information for both the Police Pension Fund and the Illinois Municipal Retirement Fund (IMRF).

With statements 67 and 68, GASB has separated pension accounting from pension funding. Previously, GASB set the parameters for how the Village determined its Actuarial Required Contribution (ARC) for accounting purposes. Like many other local governments, the Village used the ARC as the basis for its annual funding policy. GASB has now focused on the reporting of pension liabilities, which is an accounting concern, rather than the funding of pensions, which is a policy issue. Since GASB is no longer providing a basis for funding guidance, the Government Finance Officers Association, along with other state and local government associations, has recommended that local governments adopt a pension funding policy. The primary purpose of a pension funding policy is to guide the Village in determining annual pension contributions. Additionally, a funding policy provides the public and other parties, such as credit rating agencies, assurance that the Village is prudently managing its pension obligations. It is important to note that GASB has no authority over local government pensions other than for financial reporting purposes and the new statements do not require the Village to change the method or assumptions previously used to calculate the annual Police Pension Fund contribution.

As part of its GASB 67/68 implementation plan, the Village chose to thoroughly review how its pensions are funded. In October 2014, the Village formed a working group that included two members from both the Village Board and the Police Pension Board. The GASB 67/68 Working Group was tasked with selecting and working with an actuary to review the actuarial assumptions used to calculate the Village's annual police pension contribution and to incorporate those assumptions into a recommended pension funding policy for the Village. The cost of the annual actuarial report would be split between the Village and the Police Pension Fund.

In developing a pension funding policy for the Village, the Working Group's focus was on the Police Pension Fund. This is because the Village's other pension plan, IMRF, is a multiple employer plan and IMRF sets the policy for all participating employers based on State law. While State law does mandate the actuarial calculation for the minimum annual contribution for the Police Pension Fund, the Village may use a professional actuary to calculate an annual contribution using methods and assumptions more appropriate for the Village's plan as long as the contribution is above the statutory minimum.

The Working Group held its first public meeting in early November to set the process for selecting an actuary. Following that meeting, a request for proposals was sent out to local actuarial firms. The Working Group held two public meetings in January to review proposals and to participate in conference calls with the finalists. Based on the submitted proposals, the conference calls, and comments from the firms' references, the Working Group unanimously selected a highly regarded national firm, Foster and Foster.

At two public meetings in February, the Working Group reviewed actuarial methods and assumptions with Jason Franken, the lead actuary for the Village from Foster and Foster, and developed the attached recommended funding policy. Jason Franken provided the Working Group with an informative presentation on the many actuarial assumptions utilized in calculating the annual police pension contribution. He also provided recommended adjustments to assumptions used in the actuarial calculations for the Police Pension Fund. The recommendations are based on matching the assumptions with the experience and expectations of the fund. If all of the recommendations were implemented at once, the Village's annual contribution would increase by an estimated \$241,000.

The Working Group reviewed the recommendations with Mr. Franken to determine the appropriate assumptions for the police pension fund. The Working Group decided that the current assumptions for the investment rate of return and rate of inflation remained appropriate. Recognizing the impact on the Village's budget, the Working Group's recommended policy would implement other assumption adjustments incrementally. The most important recommendation in the auditor's opinion is a change to the mortality table, and is implemented immediately, as is including an interest payment based on the timing of the annual contribution. The estimated increases from these two adjustments is partially offset by adjustments to demographic tables for retirement, disability and termination as well as a change to the unfunded amortization period to match the timing set by the State. The Working Group also included a change to the payroll growth assumption that will be implemented over the following four years. The result of the adjustments included in the recommended policy is an estimated increase in the annual contribution of approximately \$30,000 for the first year of the policy with additional estimated increases of \$13,500 in each of the four following years. It is important to note that these are estimated increases based on preliminary calculations by Foster and Foster. The actual contributions are subject to change based on other factors such as investment returns and plan experience. As such, the Working Group's recommended policy also includes a provision for the Village Board and Police Pension Board to annually meet to review the actuarial report and to determine if any changes to the actuarial assumptions are necessary.

#### **STAFF RECOMMENDATION/ACTION REQUESTED**

Staff recommends approval of the Working Group's recommended pension funding policy at the April 28, 2015 Village Board meeting.

#### **DOCUMENTATION**

- GASB 67/68 Working Group's recommended Village Pension Funding Policy
- October 7, 2014 Village Board Agenda Memo regarding GASB 67/68 Implementation Plan
- Foster and Foster Resumes
- Foster and Foster Presentation
- Minutes from GASB 67/68 Working Group meetings

# Village of La Grange Park

## Pension Funding Policy

### Applicability

The Village's full-time employees participate in two pension plans as required by State statutes; (1) the Police Pension Fund for all full-time sworn police officers, and (2) the Illinois Municipal Retirement Fund (IMRF) for all other full-time employees. The Village has adopted this pension funding policy to ensure that the costs of pension benefits are funded in a sustainable and transparent manner.

### Policy Objectives

1. To maintain a pension funding plan that is based on an actuarially determined contribution that incorporates both the cost of accrued benefits in the current year and the amortization of any unfunded actuarial accrued liabilities.
2. A commitment to make timely, actuarially determined contributions to the plans to ensure that sufficient assets are available to meet the Village's pension obligations.
3. To maintain intergenerational equity so that the cost of employee benefits are paid by the generation of taxpayers who receives the services from those employees.
4. To manage employer contributions so that employer costs remain consistent as a percentage of payroll over time.
5. To require clear reporting of the financial status of the pension plans by providing detail of how and when the plans will be fully funded.

### Funding Policy

#### ***Illinois Municipal Retirement Fund***

1. As a multi-employer agent plan, IMRF determines the Village's employer contribution rate as a percentage of covered payroll each year in accordance with the IMRF's pension funding policy (Exhibit A).
2. The Village will contribute the required percentage of covered payroll each month to IMRF.

#### ***Police Pension Fund***

1. The Village Board and the Police Pension Board will jointly engage a professional actuary to calculate an annual actuarially determined contribution which will include both:
  - a. A factor for normal cost for current service based upon the plan's benefit provisions;
  - b. A factor to amortize any under or over funded amount.

2. Normal cost will be calculated using the Entry Age Normal level percentage of payroll and the following assumptions:

- a. Asset Valuation Method: 5 year smoothing of investment gains/losses with 20% corridor.
- b. Investment rate of return: 7.00%
- c. Inflation: 2.0%
- d. Salary Increases: Tiered based on service.
- e. Non-economic assumptions, such as rates of separation, disability, retirement, mortality, etc. will be selected based on consultation with the Village's actuary to best reflect current experience.

3. Amortization of under or over funded amounts will be based on a level percentage of payroll using the following assumptions:

- a. Payroll Growth: 4.0% as of May 1, 2015 then decreasing by 0.25% each year until reaching 3.0%.
- b. A 30 year closed period that began in 2011 until it reaches 15 years at which time it will switch to a 15 year open period.

4. The Village's actuary will present the annual plan evaluation and actuarially determined contribution to a joint meeting of the Village Board and Police Pension Board.

5. The Village will annually levy an amount based on the most recent actuarially determined contribution.

### **Accountability**

The Village will report information relating to the pension funds in its annual financial statements as required by the Governmental Accounting Standards Board (GASB).

### **Review of Funding Policy**

Funding a defined benefit pension plan requires a long-term horizon. Assumptions and inputs into the policy should focus on long-term trends, not year-to-year shifts in the economic or non-economic environments. Assumptions or inputs should be evaluated and changed if long-term economic or non-economic inputs have fundamentally changed or are no longer reasonable. As such, the Village Board and the Police Pension Board will review this policy at their joint annual actuarial evaluation meeting to determine if changes are required to ensure adequate funding.

## EXHIBIT A



# Illinois Municipal Retirement Fund

Drake Oak Brook Plaza Suite 500 2211 York Road Oak Brook IL 60523-2374 630/368-1010

*Service Representatives 1-800-ASK-IMRF*

*www.imrf.org*

## Funding Policy of the Illinois Municipal Retirement Fund

### Background

The fundamental financial objective of a public employee defined benefit pension plan is to fund the long-term cost of benefits promised to the plan participants. In order to assure that pension benefits will remain sustainable, the governmental plan sponsor should accumulate adequate resources for future benefit payments in a systematic and disciplined manner during the active service life of the benefitting employees. In pursuit of this objective, the Illinois Municipal Retirement Fund (IMRF) has adopted a funding policy targeting a 100 percent funded ratio.

IMRF believes that its funding policy and its implementation meets the recently released draft "Pension Funding Policy Guidelines" for state and local governments which address the following general policy objectives:

- Ensure pension funding plans are based on actuarially determined contributions
- Build funding discipline into the policy to ensure promised benefits can be paid
- Maintain intergenerational equity so the cost of employee benefits is paid by the generation of taxpayers who receive services
- Make employer costs a consistent percentage of payroll
- Require clear reporting to show how and when pension plans will be adequately funded

### Implementation of Funding Policy

In order to actualize the aforementioned funding policy, the IMRF Board will set employer contribution rates required to fully fund promised benefits utilizing the following principles:

1. An actuarially determined annual required contribution expressed as a percentage of payroll will be calculated which will include a factor for normal cost for current service for each eligible plan and tier based upon the benefit provisions in the Illinois Pension Code and a factor to collect or refund any under or over funded amount.
2. Annual employer contributions will be calculated utilizing the annual required contribution rate.

3. In situations where the annual contributions based upon the annual required contribution rate times employer payroll are insufficient to reduce an unfunded liability, a minimum contribution will be calculated which will pay down the unfunded liability over a closed 20 year period.
4. Normal cost will be calculated using the entry age normal level percentage of payroll actuarial cost method utilizing the following:
  - a. Economic assumptions based upon the latest applicable triennial experience study. The current economic assumptions are as follows:
    - i. Investment rate of return – 7.5%
    - ii. Assumed wage inflation rate – 4%
  - b. Non-economic assumptions based upon the latest applicable triennial experience study including the following:
    - i. Rates of quitting among actives
    - ii. Rates of disability among actives
    - iii. Patterns of merit and longevity increases among actives
    - iv. Rates of retirements
    - v. Rates of mortality
5. Amortization of under or over funded status will be determined based upon the following:
  - a. Actuarial assets will be determined using a five-year smooth market related basis with a 20% corridor
  - b. Amortization will be based on a level percentage of payroll
  - c. The amortization period for taxing bodies will be a closed 29 years until it reaches 15 years at which time it will switch to a 15 year open period
  - d. The amortization period for non-taxing bodies will be a 10 year open period
6. IMRF will annually furnish employers information on the annual required contributions and the actual contributions received and a schedule of funding progress based on the above actuarial principles and assumptions.

All aspects of the funding policy and the individual factors in the calculation of the employer contribution rate which is the resultant of the above process are subject to the review and approval of the IMRF Board of Trustees and are subject to change if deemed appropriate and in the best interests of IMRF sponsors and participants.

Adopted by the IMRF Board of Trustees on December 21, 2012

## **Village Board Agenda Memo**

**Date:** October 7, 2014

**To:** Finance Committee Chair Patricia Rocco  
President Discipio and Board of Trustees

**From:** Larry Noller, Finance Director  
Julia Cedillo, Village Manager

**Re:** **GASB 67/68 Implementation Plan**

---

### **PURPOSE**

To approve a plan to begin implementing GASB Statements 67 and 68.

### **BACKGROUND**

The Governmental Accounting Standards Board (GASB) has issued new standards that direct how state and local governments account for pension costs in their financial statements. These standards, referred to as GASB Statements 67 and 68, will change the way the Village reports information about both the Police Pension and the Illinois Municipal Retirement Fund (IMRF) in its annual financial report. GASB 67 focuses on pension plan financial reporting and is effective for the Village's fiscal year 2014/15. GASB 68 addresses how pension information is reported by employers and is effective for the Village's fiscal year 2015/16.

With Statements 67 and 68, GASB has separated pension accounting from pension funding. Previously, GASB had set the parameters for how the Village should determine its Actuarial Required Contribution (ARC) for accounting purposes. The Village, like many other local governments, currently uses the ARC as the basis for its annual funding policy. GASB is now focused on reporting pension liabilities, which is an accounting concern, rather than funding the cost of pensions, which is a policy issue. As GASB is no longer providing a basis for funding guidance, the Government Finance Officers Association, along with other state and local government associations, has recommended that local governments adopt a pension funding policy. The primary purpose of a pension funding policy is to guide the Village in making pension decisions, such as annual contributions. Additionally, a funding policy provides the public and other parties, such as credit rating agencies, assurance that the Village is prudently managing its pension obligations.

In developing a pension funding policy for the Village, the focus will be on the Police Pension plan. This is because the IMRF plan is a multiple employer plan and sets the policy for all participating employers based on State law. While State law does mandate the actuarial method required to calculate the minimum annual contribution to the Police Pension plan, the Village has the option to use a professional actuary to calculate a funding level it deems appropriate as long as it is above the minimum. The Village's funding policy will determine how the annual Police Pension contribution is calculated by an actuary. It is important to note that GASB 67 and 68 do not require the Village to change the method or assumptions used to calculate the Police Pension plan contribution.

### **STAFF RECOMMENDATION**

Developing a funding policy will require the Village to select the method and assumptions utilized by an actuary to calculate the ARC, such as the investment rate of return and projected salary increases. The Village and Police Pension Board should also engage an actuary soon after the close of each fiscal year so that the most current information is available for the Village's annual financial report, which includes the Police Pension plan financial statements.

Staff recommends forming a working group that would include members from both the Village Board and the Police Pension Board. The working group will select and work with an actuary to set the required assumptions to calculate the annual pension contribution. The working group will then incorporate those assumptions into a recommended Pension Funding Policy for the Village Board to consider in early 2015. The cost of the annual actuarial report would be split between the Village and the Pension Board.

**ACTION REQUESTED**

No formal action is required at this time. Staff is seeking Village Board consensus to proceed with the formation of the Pension Funding Policy working group. The working group's recommendation for a Police Pension funding policy will be brought to the Village Board for formal approval in early 2015.

**DOCUMENTATION**

- Proposed Village GASB 67/68 Implementation Timeline
- Press Release and Summary of Pension Funding Guidelines from the "Big 7"
- Pension Funding: A Guide For Elected Officials from the "Big 7"
- IMRF Press Release regarding GASB 67/68
- IMRF Funding Policy
- GASB's New Pension Standards: Setting the Record Straight

**Village of La Grange Park  
Proposed Pension Funding Working Group Timeline  
10/07/2014**

<b>Oct 2014</b>	<b>Village Board and Pension Board create working group -2 Village Board members -2 Pension Board members -Village Treasurer -Village Manager -Finance Director</b>
<b>Oct/Nov 2014</b>	<b>Working group meets to review GASB 67/68 requirements</b>
<b>Nov/Dec 2014</b>	<b>Request for Proposals for actuary</b>
<b>Dec 2014</b>	<b>Working group reviews proposals and reaches consensus on actuary</b>
<b>Jan 2014</b>	<b>Working group meets with selected actuary to review and set actuarial assumptions</b>
<b>Feb 2014</b>	<b>Village Board and Pension Board approve actuarial assumptions and discuss funding policy</b>
<b>Feb 2015</b>	<b>Village Board adopts Pension Funding Policy</b>
<b>May 2015</b>	<b>FY2015 information in sent to actuary</b>
<b>July/Aug 2015</b>	<b>FY2016 Actuarial report is completed</b>
<b>Sep/Oct 2015</b>	<b>Joint Village Board and Pension Board meeting to review actuarial report and required contribution based on funding policy</b>
<b>Nov 2015</b>	<b>2015 Tax levy is based on FY2016 actuarial report</b>





# News Release

FOR IMMEDIATE RELEASE

March 26, 2013



## STATE AND LOCAL GOVERNMENTS FOCUS ON PENSION FUNDING POLICY



The Council of State Governments  
Sharing capitol ideas.

**WASHINGTON**—The “Big 7” state and local government associations and the Government Finance Officers Association (GFOA) today released Pension Funding: A Guide for Local Officials to provide key facts about public pension plans and a brief overview of which issues state and local officials should address. The guide explores why developing a pension funding policy is essential and offers guidelines to follow when developing that policy.



Last year, the Governmental Accounting Standards Board (GASB) issued new standards that focused on how state and local governments should account for pension benefit costs but did not address how employers should calculate the annual required contribution (ARC) necessary to fund those pensions. To assist state and local government employers, the Big 7 and GFOA established a Pension Funding Task Force (Task Force) to develop policy objectives and guidelines. The policy objectives were released last October.



“These new GASB accounting standards will change the way public pensions and their sponsoring governments report their pension liabilities. In fact, the new GASB standards end the relationship between pension accounting and the funding of the ARC, which is how many governments budget their pension plans each year,” said **Robert J O’Neill, International City/County Management Association executive director and the current chair of the Big 7.** “Because some ratings agencies could use another set of criteria to assess creditworthiness that could dramatically affect the issuance of municipal bonds, it is critical for both the financial community and the public to have an objective set of guidelines on which to present their financial reports. Thus, the most important step here is for state and local governments to base their policy on actuarially determined contributions that use these guidelines.”



The Task Force recommends that pension funding policies be based on the following five general policy objectives:



Leaders at the Core of Better Communities

- Have a pension funding policy that is based on actuarially determined contributions;
- Build funding discipline into the policy to ensure promised benefits can be paid;
- Maintain intergenerational equity so the cost of employee benefits is paid by the generation of taxpayers who receives services;
- Make employer costs a consistent percentage of payroll; and
- Require clear reporting to show how and when pension plans will be fully funded.



The Big 7 is a coalition of seven national associations in Washington, D.C., whose members represent state and local governments. Members of the Big 7 include the National Governors Association, the National Conference of State Legislatures, The Council of State Governments, the National Association of Counties, the National League of Cities, The U.S. Conference of Mayors and the International City/County Management Association.



In addition, the National Association of State Auditors, Comptrollers and Treasurers; the National Association of State Retirement Administrators; and the National Council on Teacher Retirement serve on the Task Force. The Center for State and Local Government Excellence is the convening organization.

###

Jodi Omeear, NGA, 202-624-5346  
Jon Kuhl, NSCL, 202-624-3557  
Kelley Arnold, CSG, 859-244-8258  
Jim Philipps, NACo, 202-942-4220  
Gregory Minchak, NLC, 202-626-3003  
Elena Temple-Webb, USCM, 202-286-1100  
Michele Frisby, ICMA, 202-962-3658  
Barrie Tabin Berger, GFOA, 202-393-8467

*The Big 7 is a coalition of seven national associations in Washington, D.C., whose members represent state and local governments. The leadership of these organizations works together regularly to discuss issues of mutual interest affecting state and local governments. Members of the "Big 7" include: The National Governors Association, the National Conference of State Legislatures, The Council of State Governments, the National Association of Counties, the National League of Cities, The U.S. Conference of Mayors and the International City/County Management Association.*

# PENSION FUNDING GUIDELINES

The Governmental Accounting Standards Board (GASB) has issued new standards for how state and local government employers should account for pension benefit costs. Significantly, the calculation of the employer pension expense will no longer be related to the employer funding requirements. Under this new approach, the GASB will require employers to report an actuarially determined annual required contribution (ARC) only if they voluntarily decide to calculate one. GASB will no longer set the parameters within which an employer calculates the ARC.<sup>1</sup>

Recognizing the need for action, the "Big 7" (National Governors Association, National Conference of State Legislatures, Council of State Governments, National Association of Counties, National League of Cities, U.S. Conference of Mayors, and the International City/County Management Association), established a pension funding task force. In addition to representatives from the Big 7, the National Association of State Auditors, Comptrollers and Treasurers, Government Finance Officers Association, National Association of State Retirement Administrators, and National Council on Teacher Retirement serve on it. The Center for State and Local Government Excellence is the convening organization for the task force.

The task force continues to follow closely at work in progress by the actuarial community and others in order to develop pension funding policy guidelines that are designed around five general policy objectives, starting with an actuarially determined **annual required contribution (ARC)**.<sup>2</sup> The funding policy guidelines should address **three core elements**: (1) actuarial cost method; (2) asset smoothing; and (3) amortization policy.

Draft guidelines have been developed to identify practices for the systematic funding and consistent reporting of funding progress. Recognizing that some accepted practices are more restrictive than current practice, the task force is exploring options that might

---

<sup>1</sup> The new GASB standards no longer use the term "annual required contribution " or "ARC". Instead, the new standards refer to the disclosure of an "actuarially determined contribution". However, these guidelines use the ARC terminology as it is already established in industry practice.

<sup>2</sup> Many public sector retirement systems have a fixed contribution rate that is set by statute or other legal guidance. Other systems determine contributions using other methodologies. Such systems should evaluate their contribution rates relative to their ARC determined in accordance with these Guidelines.

be needed to phase in the new practices over a period of years.<sup>3</sup> The task force notes that these guidelines likely will be updated periodically to reflect changes in actuarial practice with regard to funding policy.

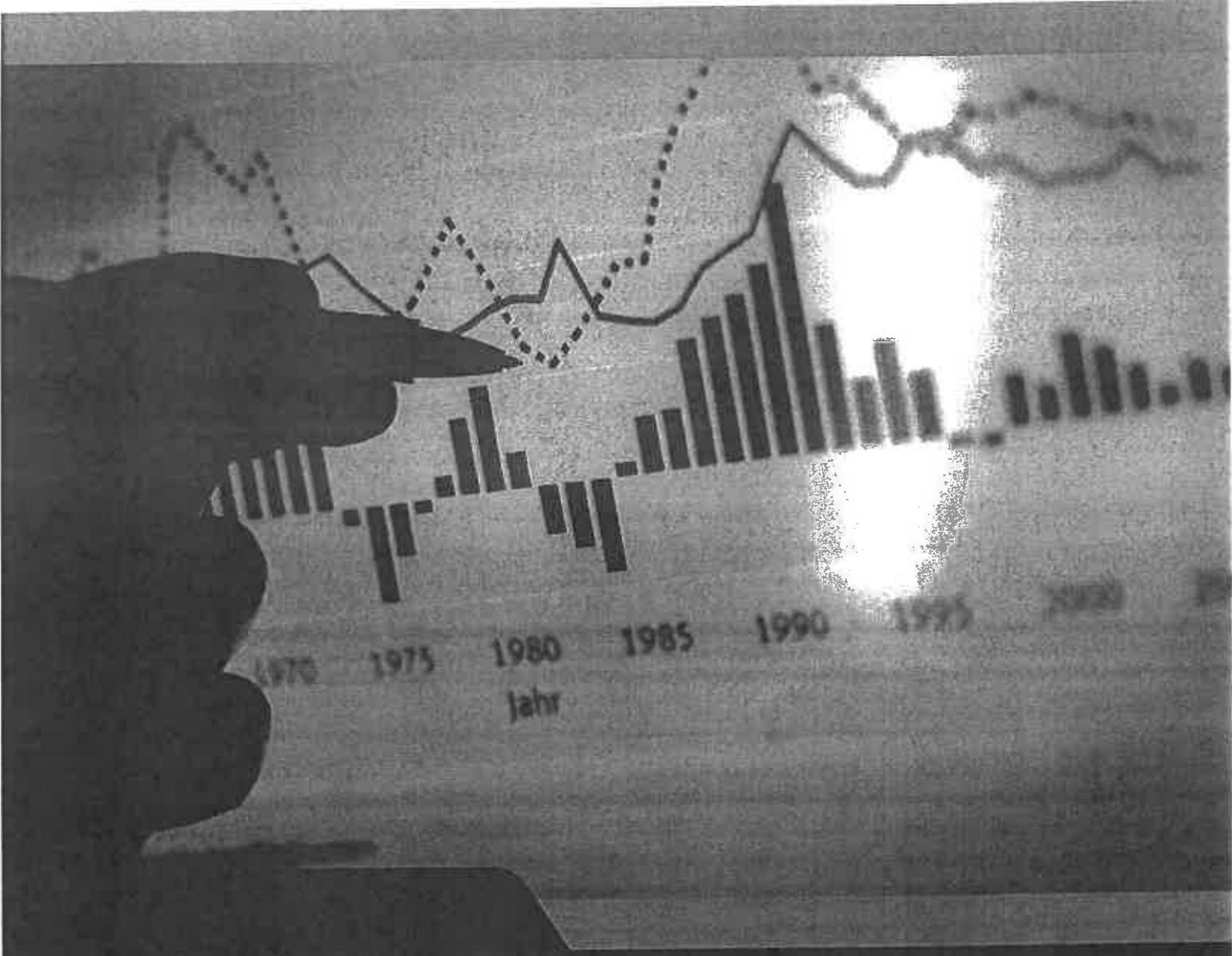
## GENERAL POLICY OBJECTIVES

**State and local governments should have a pension funding policy that is based upon an actuarially determined annual required contribution (ARC), and that meets the following five policy objectives in an integrated way. Governments likely will need to strike a balance between competing objectives and determine the most appropriate time frame in which to meet their goals.**

- **Actuarially Determined Contributions.** A pension funding plan should be based upon an actuarially determined annual required contribution (ARC) that incorporates both the cost of benefits in the current year and the amortization of the plan's unfunded actuarial accrued liability.
- **Funding Discipline.** A commitment to make timely, actuarially determined contributions to the retirement system is needed to ensure that sufficient assets are available for all current and future retirees.
- **Intergenerational equity.** Annual contributions should be reasonably related to the expected and actual cost of each year of service so that the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.
- **Contributions as a stable percentage of payroll.** Contributions should be managed so that employer costs remain consistent as a percentage of payroll over time.
- **Accountability and transparency.** Clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.

---

<sup>3</sup> These Pension Funding Guidelines are developed for ongoing pension plans that provide a lifetime income according to a defined benefit formula based on the member's salary. Other funding policy consideration may apply to other types of plans, including terminated or frozen plans, retiree only plans, plans that have matched investment and benefit cash flows ("immunized" plans), retiree medical plans, other non-pay-related benefits and defined contribution plans. There are also some plan features that may require special consideration, including floor offset plans, cash balance plans and plans with "gain sharing" features.



# **PENSION FUNDING:**

## **A Guide for Elected Officials**

Report from the Pension Funding Task Force 2013

**Issued by:**

- National Governors Association (NGA)
- National Conference of State Legislatures (NCSL)
- The Council of State Governments (CSG)
- National Association of Counties (NACo)
- National League of Cities (NLC)
- The U.S. Conference of Mayors (USCM)
- International City/County Management Association (ICMA)
- National Council on Teacher Retirement (NCTR)
- National Association of State Auditors, Comptrollers and Treasurers (NASACT)
- Government Finance Officers Association (GFOA)
- National Association of State Retirement Administrators (NASRA)



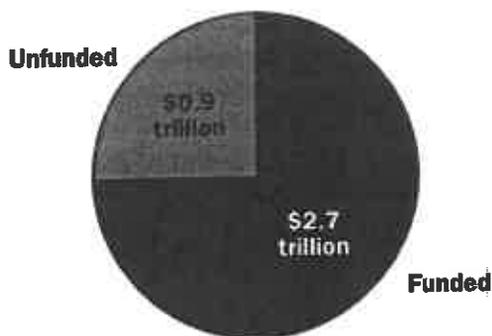
# PENSION FUNDING: A Guide for Elected Officials

---

## Introduction

Defined benefit pension plans have a long history in public sector compensation. These plans are typically funded through a combination of employer and employee contributions and earnings from investments. Public pension plans hold more than \$3 trillion in assets in trust on behalf of more than 15 million working and 8 million retired state and local government employees and their surviving family members. The pie chart below illustrates the 2011 funded status of 109 state-administered plans and 17 locally administered plans. These plans represent 85 percent of total state and local government pension assets and members.

**Figure 1.** Funding of Aggregate Pension Liability, 2011



Source: BC-CRR Estimates based on *Public Plans Database (PPD)*.

The value of securities held by public and private retirement plans declined significantly following the economic crisis of 2008–2009, causing an increase in unfunded pension liabilities. The range of those unfunded public pension liabilities varies widely among governments. These same governments also have enacted major changes in their retirement plans over the past decade. Today, some public pension plans are well funded, while others have seen their funded status decline.

Now another change is on the horizon: new pension accounting standards issued by the Governmental Accounting Standards Board (GASB) in 2012. GASB Statement No. 67, *Financial Reporting for Pension Plans*, takes effect for pension plan fiscal years beginning after June 15, 2013 (fiscal years ending on or after June 30, 2014). GASB Statement No. 68, *Accounting and Reporting for Pensions*, applies to employers (and contributing nonemployers) in fiscal years beginning after June 15, 2014 (fiscal years ending on or after June 30, 2015).

These new accounting standards will change the way public pensions and their sponsoring governments report their pension liabilities. In particular, the new standards no longer provide guidance on how to calculate the actuarially determined annual required contribution (ARC), which many governments have used not only for accounting, but also to budget their pension plan contribution each year. In fact, these new GASB accounting standards end the relationship between pension accounting and the funding of the ARC.

In addition to GASB's new accounting standards, policymakers should be aware that rating agencies such as Moody's may use yet another set of criteria to assess the impact of pension obligations on the creditworthiness of a municipal bond issuer. If the ratings agencies publicize their pension calculations, state and local officials would be faced with the challenge of interpreting three sets of pension numbers: an accounting number to comply with the GASB's financial reporting requirements, an actuarial calculation to determine funding requirements for budgeting purposes, and a financial analysis figure produced by bond rating agencies to evaluate and compare issuers of municipal debt.

This guide provides key facts about public pension plans, why it is essential to have a pension funding policy, a brief overview of the new GASB standards, and which issues state and local officials need to address. The guide also offers guidance for policy makers to use when developing their pension plan's funding policy.

## Pension funding background

In the 1970s, it was not uncommon for state and local governments to fund their pensions on a pay-as-you-go basis. Following the passage of ERISA, which set private sector funding requirements, state and local officials took steps to fully advance-fund their pensions. They were further encouraged to meet their actuarial funding obligations by new accounting and reporting standards issued by the GASB in 1986.

The trend to improve pension funding continued over the next decade. When the GASB issued Statements 25 and 27 in 1994, employers were required to disclose information on plan assets and liabilities in their financial reports. More important, to comply with GASB, employers also had to disclose their actuarially determined ARC and the percentage of the ARC the employer actually paid. The GASB defined the ARC to include the normal cost of pensions for today's employees plus a contribution to pay for any unfunded liabilities, typically amortized over a maximum 30-year period. Paying the full ARC has been an important measure of whether or not a pension plan is on track to fund its pension promises.

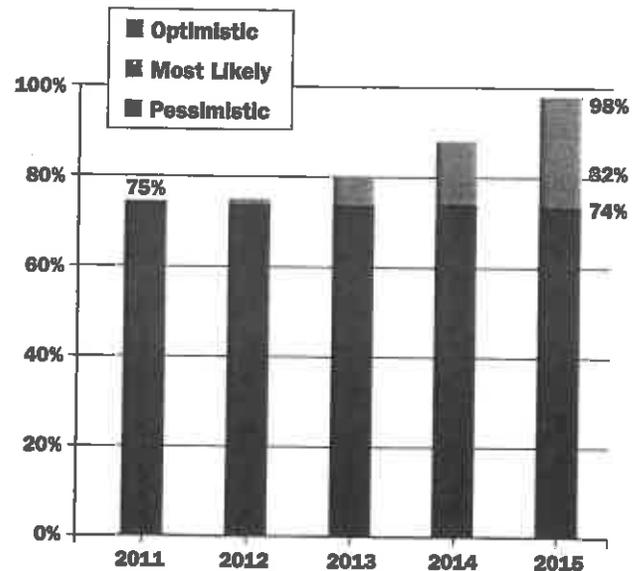
By the turn of the century, public pensions were as well funded as private pensions. In fact, most public plans were nearly 100 percent funded in 2000. Unfortunately, the last decade of economic upheaval and the wide swings in the stock market have reduced pension assets in both public and private plans.

In 2011, the estimated aggregate ratio of assets to liabilities slipped to 75 percent<sup>1</sup>. State and local officials have stepped up their efforts to restore pension funding. According to the National Conference of State Legislatures, 44 states have enacted major changes in state retirement plans from 2009–2012.<sup>2</sup> Changes have included increases in employee contributions to pension plans, longer vesting periods, reduced benefit levels, higher retirement ages, and lower cost-of-living adjustments. Some modifications may apply to new workers only, while others affect current employees and/or retirees.

## Pension funding policies

A variety of state and local laws and policies guide decisions concerning pension funding practices. Many state and local governments have passed legislation that stipulates how pensions should be funded. Others

Figure 2. Projected State and Local Funding Ratios Under Three Scenarios, 2011–2015



Source: BC-CRR estimates for 2011–2015 based on *Public Plans Database (PPD)*.

have policies that address how pension assets are to be invested or if pension reserves must be maintained.

Generally speaking, employers with well-funded pension plans take a long-term approach to estimating investment returns, adjust their demographic and other assumptions as needed, and consistently pay their annual required contribution in full.

A clear pension funding policy is important because it:

- Lays out a plan to fund pensions;
- Provides guidance in making annual budget decisions;
- Demonstrates prudent financial management practices;
- Reassures bond rating agencies; and
- Shows employees and the public how pensions will be funded.

## GASB's new approach

Under prior GASB statements, there was a close link between accounting and funding measures. That link has now been broken. The new GASB standards

1 Munnell, Alicia H., Aubrey, Jean-Pierre, Hurwitz, Josh, Medina, Madeline, and Quinby, Laura, "The Funding of State and Local Pensions: 2011–2015," Center for State and Local Government Excellence, May 2012.

2 Snell, Ron, "State Retirement Legislation 2009–2012," National Conference of State Legislatures, July 31, 2012.

focus entirely on accounting measurements of pension liabilities and no longer on how employers fund the cost of benefits or calculate their ARC. This is a significant change for government employers because the ARC historically served as a guide for policy makers, employees, bond rating agencies and the public to determine whether pension obligations were being appropriately funded. The ARC also often was used to inform budget decisions.

Today, employers report a liability on the face of their financial statements only if they fail to fully fund their ARC (just as a homeowner would report a liability only for mortgage payments in arrears). Thus, many government employers today do *not* report a liability for pensions on the face of their financial statements. However, if the plan they sponsor does have an unfunded pension liability, it is reported in the notes to the financial statements, which are considered an integral part of financial reporting. In contrast, under the new GASB standards, employers will report their unfunded pension liability on the face of their financial statements, even if they fully fund each year's ARC (just as a homeowner would report a mortgage liability even if all monthly mortgage payments are paid on time, in full). Thus, in the future, all employers will report any unfunded pension liability on the face of their financial statements, and that amount may be substantial for many.

Furthermore, those seeking to know how much an employer should be contributing each year to the pension plan and how much the employer actually contributed (funding information) today can find that information in the employer's financial report. In contrast, under the new GASB pension accounting standards, employers will no longer *automatically* be required to obtain an actuarially determined ARC and then include information concerning that amount and actual employer contributions in their financial report.

## Filling the gap in funding guidance

Because the GASB's new standards focus entirely on how state and local governments should account for pension liabilities and no longer focus on how employers fund the costs of benefits or calculate their ARC, a new source of guidance is needed.

To help fill that gap, the national associations representing local and state governments established a Pension Funding Task Force (Task Force) to develop policy guidelines.

The "Big 7" (National Governors Association, National Conference of State Legislatures, Council of State Governments, National Association of Counties, National League of Cities, U.S. Conference of Mayors, and the International City/County Management Association) and the Government Finance Officers Association established a pension funding task force in 2012. The National Association of State Auditors, Comptrollers and Treasurers; the National Association of State Retirement Administrators; and the National Council on Teacher Retirement also serve on it. The Center for State and Local Government Excellence is the convening organization for the Task Force.

The Task Force has monitored the work of the actuarial community and the rating agencies, as well as considered recommendations from their own organizations to develop guidelines for funding standards and practices and to identify methods for voluntary compliance with these standards and practices.

The actuarial and finance communities have been working on the pension funding issues and will be invaluable resources as governments make needed changes. Indeed, the California Actuarial Advisory Panel and the Government Finance Officers Association have issued guidelines consistent with the Task Force's recommendations, but with a greater level of specificity. The Conference of Consulting Actuaries is also preparing similar guidance. State and local officials are encouraged to review the guidelines and best practices of these organizations.

It also is important to note that some governments with well-funded pension plans will determine that they need to make few, if any, changes to their funding policies, while others may face many challenges. Keep in mind that changes can be made over time. A transition plan can address changes that may need to be phased in over a period of years. For example, an employer or retirement board that currently amortizes its unfunded liabilities over 30 years could adopt a transition plan to continue that schedule (as a fixed, decreasing period) for current unfunded liabilities and to amortize any new unfunded liabilities over 25 years. In five years, that pension plan would have completed its transition to a 25-year amortization period.

In many cases, governments will need to strike a balance between competing objectives to determine the most appropriate timeframe in which to meet their goals.

## Task force recommendations

States and localities have established distinct statutory, administrative and procedural rules governing

how retirement benefits are financed. While nothing in the new GASB standards or the possible credit rating agency changes *requires* a change in funding policy, the Task Force recommends pension funding policies be based on the following five general policy objectives:

1. Have a pension funding policy that is based on an actuarially determined contribution.
2. Build funding discipline into the policy to ensure that promised benefits can be paid.
3. Maintain intergenerational equity so that the cost of employee benefits is paid by the generation of taxpayers who receives services.
4. Make employer costs a consistent percentage of payroll.
5. Require clear reporting to show how and when pension plans will be fully funded.

A sound pension funding policy should address at least the following three core elements of pension funding in a manner consistent with the policy objectives:

- Actuarial cost method;
- Asset smoothing method; and
- Amortization policy.

These core elements should be consistent with the parameters established by GASB Statement No. 27, *Accounting for Pensions by State and Local Governmental Employers*, with which most governmental entities currently comply. Such parameters specify an actuarially determined ARC that should comply with applicable Actuarial Standards of Practice (ASOP No. 4), be based on an estimated long-term investment yield for the plan, and should amortize unfunded liabilities over no more than 30 years. The actuarially determined ARC, the parameters for determining the ARC, and the percentage of the ARC the employer actually paid should be disclosed and reassessed periodically to be sure that they remain effective. To that end, the Task Force recommends that state and local governments not only stay within the ARC calculation parameters established in GASB 27, but also consider the following policy objectives when reviewing each core element of their funding policy:

**Actuarial Cost Method:** the method used to allocate the pension costs (and contributions) over an employee's working career.

**Policy Objectives:**

1. Each participant's benefit should be fully funded under a reasonable allocation method by the expected retirement date.

2. The benefit costs should be determined as a level percentage of member compensation and include expected income adjustments.

The Entry Age Normal (level percentage of payroll) actuarial cost method is especially well-suited to meeting these policy objectives.

**Asset Smoothing Method:** the method used to recognize gains or losses in pension assets over some period of time to reduce the effects of market volatility and provide stability to contributions.

**Policy Objectives:**

1. The funding policy should specify all components of asset smoothing, such as the amount of return subject to smoothing and the time period(s) used for smoothing a specific gain or loss.
2. The asset smoothing method should be the same for both gains and losses and should not be reset or biased toward high or low investment returns.

The use of a five-year period for "smoothing" investment experience is especially well-suited to meeting these policy objectives.

**Amortization Policy:** the policy that determines the length of time and structure of payments required to systematically fund accrued employee benefits not covered by the actuarial value of assets.

**Policy Objectives:**

1. The adjustments to contributions should be made over periods that appropriately balance intergenerational equity against the goal of keeping contributions level as a percentage of payroll over time.
2. The amortization policy should reflect explicit consideration of (a) gains and losses actually experienced by a plan, (b) any changes in assumptions and methods, and (c) benefit or plan changes.
3. The amortization of surplus requires special consideration consistent with the goal of stable costs and intergenerational equity.

Amortizing the various components of the unfunded actuarial accrued liability over periods that focus on matching participant demographics but also, except for plan amendments, consider managing contribution volatility, is especially well-suited to meeting these policy objectives.

## Conclusion

The most important step for local and state governments to take is to base their pension funding policy on an actuarially determined contribution (ADC). The ADC should be obtained on an annual or biannual basis. The pension policy should promote fiscal discipline and intergenerational equity, and clearly report when and how pension plans will be fully funded.

Other issues to address in the policy are periodic audits and outside reviews. The ultimate goal is to ensure that pension promises can be paid, employer costs can be managed, and the plan to fund pensions is clear to everyone.

## Resources

1. GFOA best practice, *Guidelines for Funding Defined Benefit Pension Plans*, at: [www.gfoa.org](http://www.gfoa.org)
2. GASB Statements No. 67 and 68 at: [www.GASB.org](http://www.GASB.org)
3. GASB Statement 27: [http://www.gasb.org/cs/ContentServer?site=GASB&c=Document\\_C&pagename=GASB%2FDocument\\_C%2FGASBDocumentPage&cid=1176160029312](http://www.gasb.org/cs/ContentServer?site=GASB&c=Document_C&pagename=GASB%2FDocument_C%2FGASBDocumentPage&cid=1176160029312)
4. Moody's Request for Comments: Adjustments to US State and Local Government Reported Pension Data at: [http://www.wikipension.com/wiki/Moodys\\_Request\\_For\\_Comments](http://www.wikipension.com/wiki/Moodys_Request_For_Comments)
5. National Conference of State Legislatures, changes to state pension plans at: <http://www.ncsl.org/documents/employ/2012-LEGISLATION-FINAL-Aug-31-2012.pdf>
6. The National Association of State Retirement Administrators for examples of state funding policies at: [www.NASRA.org](http://www.NASRA.org)
7. Center for State and Local Government Excellence for examples of changes to state and local government pension plans at: <http://slge.org>
8. California Actuarial Advisory Panel at: <http://www.sco.ca.gov/caap.html>
9. Conference of Consulting Actuaries at: <http://www.ccactuaries.org/index.cfm>

## For More Information

### National Governors' Association

Barry Anderson ■ (202) 624-5318, banderson@nga.org

### National Conference of State Legislatures

Michael Bird ■ (202) 624-8686, michael.bird@ncsl.org

Jeff Hurley ■ (202) 624-7753, jeff.hurley@ncsl.org

### The Council of State Governments

Chris Whatley ■ (202) 624-5460, cwhatley@csg.org

### National Association of Counties

Deseree Gardner ■ (202) 942-4204, dgardner@naco.org

### National League of Cities

Nell Bomberg ■ (202) 626-3042, bomberg@nlc.org

### The U.S. Conference of Mayors

Larry Jones ■ (202) 861-6709, ljones@usmayors.org

### International City/County Management Association

Joshua Franzel ■ (202) 682-6104, jfranzel@icma.org

### Center for State and Local Government Excellence

Elizabeth Kellar ■ (202) 962-3611, ekellar@slge.org

### National Association of State Auditors, Comptrollers and Treasurers

Cornelia Chebinou ■ (202) 624-5451, cchebinou@nasact.org

### Government Finance Officers Association

Batne Tabin Berger ■ (202) 393-8467, btberger@gfoa.org

### National Association of State Retirement Administrators

Jeannine Markoe Raymond ■ (202) 624-1417, jeannine@nasra.org

### National Council on Teacher Retirement

Leigh Snell ■ (540) 333-1015, lsnell@nctr.org



# Illinois Municipal Retirement Fund

Suite 500 2211 York Road Oak Brook IL 60523-2337

**Member Services Representatives 1-800-ASK-IMRF**

[www.imrf.org](http://www.imrf.org)

## **FOR IMMEDIATE RELEASE**

### **Media Contacts:**

Kristin Ellertson / Anahita Wadia Khan  
Sikich Marketing & Public Relations  
(312) 541-9300, Ext. 110 / 104  
[kellertson@sikich.com](mailto:kellertson@sikich.com)  
[akhan@sikich.com](mailto:akhan@sikich.com)

John Krupa  
Illinois Municipal Retirement Fund  
(630) 472-9754  
[jkrupa@imrf.org](mailto:jkrupa@imrf.org)

## **IMRF Adopts New Financial Reporting Procedures**

*— Pension plan changes accounting based on new rules from Governmental Accounting Standards Board —*

**OAK BROOK, Ill. — October 2, 2014** — The Illinois Municipal Retirement Fund (IMRF) has modified how it reports its financial position to comply with new reporting requirements from the Governmental Accounting Standards Board (GASB).

The accounting rule changes required by GASB Statement No. 67, which apply to pension plans such as IMRF, are reflected in IMRF's Comprehensive Annual Financial Report for the year ending Dec. 31, 2013.

Many IMRF employers — including municipalities, park districts and county governments — will now change how they report their financial position to conform with GASB Statement No. 68, which applies to local units of government participating in pension plans. The new accounting rules for those employers will take effect in the fiscal year that ends June 30, 2015 or thereafter.

The new GASB requirements only impact how IMRF and its employers report their financial position. These new accounting rules have no impact on IMRF's assets (\$33.2 billion as of Dec. 31, 2013) or its funded status (96.7 percent). These new guidelines also have no impact on how much IMRF collects from its employers and members, how it invests these funds or how much it distributes to retirees.

"Adjusting the way we now report financials does not affect the financial position or health of our plan," IMRF Executive Director Louis Kosiba. "Over a 30-year time horizon, our total rate of return on investments has been 10.38 percent — well in excess of our goal. We will continue to collect the required contributions from our employers and members, invest them prudently and pay modest benefits. IMRF calculations always have conformed with generally accepted accounting principles, and they will continue to do so."



For IMRF employers, the most notable change will occur on the “statement of net position” (i.e., balance sheet). Instead of recording a plan’s unfunded actuarial liability in the footnotes, an employer will list it on the balance sheet. The amount of the liability will not change.

GASB believes the new rules — which will also prohibit “smoothing” of investment returns in financial reporting and will require plans to recognize pension expenses as they occur — will increase the transparency, consistency and comparability of pension information across state and local governments. While GASB is not a federal agency, it sets standards of financial accounting and reporting for state and local governments.

Other financial report modifications that GASB Statement 67 required of pension plans, such as IMRF as of Dec. 31, 2013, include:

1. Changing the calculation of liabilities for each employer’s pension plan;
2. In some instances, reporting assets and liabilities “as of” a consistent measurement date (e.g., the last day of its fiscal year);
3. Helping the local government pension plan determine whether to discount pension liabilities using the long-term assumed rate of return on investments, or by a blended rate involving the assumed rate of return and a municipal bond rate.

Other financial report modifications that GASB Statement 68 requires of local government employers as of June 30, 2015 or thereafter include:

1. Starting to report the unfunded actuarial liability for its pension on the balance sheet, rather than in its footnotes;
2. Utilizing a combination of the long-term assumed rate of return on investments and a municipal bond rate to discount future pension liabilities;
3. Stopping the reporting of the annual required contribution as an expense;
4. Continuing to include the liability-calculation factors for expected future service and future salary increases and any ad hoc post-retirement benefit increases, including cost-of-living-adjustments (COLAs), if those will be substantially automatic;
5. Reporting assets and liabilities “as of” a consistent measurement date (e.g., the last day of its fiscal year).

#### **ABOUT IMRF**

The Illinois Municipal Retirement Fund (IMRF) was created by the Illinois General Assembly. Since 1941, IMRF has partnered with local units of government to provide retirement, disability and death benefits for public employees. With a funded status of 96 percent and \$33 billion in assets, IMRF is well-funded and sustainable. Today, IMRF has about 400,000 members and retirees, and serves nearly 3,000 different units of government, including towns and villages, libraries and park districts, and counties and school districts (non-teaching personnel). The average member who retired in 2013 had 22 years of service and received an annual benefit of about \$16,500. For more information, visit [www.imrf.org](http://www.imrf.org).



# Illinois Municipal Retirement Fund

Drake Oak Brook Plaza Suite 500 2211 York Road Oak Brook IL 60523-2374 630/368-1010

Service Representatives 1-800-ASK-IMRF

[www.imrf.org](http://www.imrf.org)

## Funding Policy of the Illinois Municipal Retirement Fund

### Background

The fundamental financial objective of a public employee defined benefit pension plan is to fund the long-term cost of benefits promised to the plan participants. In order to assure that pension benefits will remain sustainable, the governmental plan sponsor should accumulate adequate resources for future benefit payments in a systematic and disciplined manner during the active service life of the benefitting employees. In pursuit of this objective, the Illinois Municipal Retirement Fund (IMRF) has adopted a funding policy targeting a 100 percent funded ratio.

IMRF believes that its funding policy and its implementation meets the recently released draft "Pension Funding Policy Guidelines" for state and local governments which address the following general policy objectives:

- Ensure pension funding plans are based on actuarially determined contributions
- Build funding discipline into the policy to ensure promised benefits can be paid
- Maintain intergenerational equity so the cost of employee benefits is paid by the generation of taxpayers who receive services
- Make employer costs a consistent percentage of payroll
- Require clear reporting to show how and when pension plans will be adequately funded

### Implementation of Funding Policy

In order to actualize the aforementioned funding policy, the IMRF Board will set employer contribution rates required to fully fund promised benefits utilizing the following principles:

1. An actuarially determined annual required contribution expressed as a percentage of payroll will be calculated which will include a factor for normal cost for current service for each eligible plan and tier based upon the benefit provisions in the Illinois Pension Code and a factor to collect or refund any under or over funded amount.
2. Annual employer contributions will be calculated utilizing the annual required contribution rate.

3. In situations where the annual contributions based upon the annual required contribution rate times employer payroll are insufficient to reduce an unfunded liability, a minimum contribution will be calculated which will pay down the unfunded liability over a closed 20 year period.
4. Normal cost will be calculated using the entry age normal level percentage of payroll actuarial cost method utilizing the following:
  - a. Economic assumptions based upon the latest applicable triennial experience study. The current economic assumptions are as follows:
    - i. Investment rate of return – 7.5%
    - ii. Assumed wage inflation rate – 4%
  - b. Non-economic assumptions based upon the latest applicable triennial experience study including the following:
    - i. Rates of quitting among actives
    - ii. Rates of disability among actives
    - iii. Patterns of merit and longevity increases among actives
    - iv. Rates of retirements
    - v. Rates of mortality
5. Amortization of under or over funded status will be determined based upon the following:
  - a. Actuarial assets will be determined using a five-year smooth market related basis with a 20% corridor
  - b. Amortization will be based on a level percentage of payroll
  - c. The amortization period for taxing bodies will be a closed 29 years until it reaches 15 years at which time it will switch to a 15 year open period
  - d. The amortization period for non-taxing bodies will be a 10 year open period
6. IMRF will annually furnish employers information on the annual required contributions and the actual contributions received and a schedule of funding progress based on the above actuarial principles and assumptions.

All aspects of the funding policy and the individual factors in the calculation of the employer contribution rate which is the resultant of the above process are subject to the review and approval of the IMRF Board of Trustees and are subject to change if deemed appropriate and in the best interests of IMRF sponsors and participants.

Adopted by the IMRF Board of Trustees on December 21, 2012



## **GASB's New Pension Standards: Setting the Record Straight**

The Governmental Accounting Standards Board's (GASB) recent pension standards substantially improve the accounting and financial reporting of public employee pensions by state and local governments. The new standards are:

- Statement No. 67, *Financial Reporting for Pension Plans*, which applies to financial reporting by most pension plans.
- Statement No. 68, *Accounting and Financial Reporting for Pensions*, which applies to financial reporting by most governments that provide their employees with pension benefits.

Below are questions and answers that should help clarify common misperceptions about the new pension Statements.

### **1. Do the new GASB Statements establish requirements for how governments should fund their pensions?**

No. In the past, the accounting and financial reporting standards were closely associated with the approach that many governments take to funding their benefits—that is, toward contributing sufficient resources to a defined benefit pension plan to finance benefit payments when they come due. Consequently, many governments have established funding policies based on the GASB's standards. However, after reexamining the prior standards for pensions, the GASB concluded that approaches to funding are not necessarily the best approach to accounting for and reporting pension benefits. Therefore, the new Statements mark a definitive separation of accounting and financial reporting from funding.

### **2. Will governments have to pay more each year for pensions because of the GASB's new Statements?**

As just stated, the new pension Statements relate only to accounting and financial reporting, or how pension costs and obligations are measured and reported in external financial reports. How much governments actually contribute each year to a pension plan is a policy issue. Governments will likely report pension expense more quickly than under the prior standards; however, how or whether this information is used in assessing the amounts that governments will contribute to their pension plans is a public policy decision made by government officials.

### **3. Do governments have to use a municipal bond rate for discounting as punishment for not fully funding their pensions?**

No. The selection of an appropriate interest rate for discounting projected future benefit payments to their present value is based on what resources are projected to be used to make those payments: (1) assets of the plan that have been invested using an investment strategy to achieve the assumed long-term expected rate of return and their earnings; or (2) the general resources of the government employer. As long as the projected plan net position related to current employees and inactive employees exceeds the projected benefit payments for

those employees, the long-term expected rate of return on investments will serve as the basis for discounting. This asset-based rate is appropriate because the earnings on the plan's investments reduce the amount an employer will need to contribute to the plan.

If a government reaches a *crossover point*—when projected benefit payments for current employees and inactive employees exceed projected plan net position related to those employees—then benefit payments projected to be made from that point forward will be discounted using a high-quality municipal bond interest rate. This liability-based rate is appropriate because the plan would no longer be expected to have sufficient assets related to those employees to produce investment income that will reduce how much an employer will have to contribute. The pension liability would then resemble the employer's outstanding debt and other typical long-term liabilities.

However, it is true—all other factors being equal—that the less well-funded a pension plan is, the more likely it will reach a crossover point and therefore have to discount some projected benefit payments using the municipal bond index rate. Under current economic conditions, municipal bond rates are lower than long-term expected returns on pension plan investments. Using a lower discount rate increases the present value of projected benefit payments and, thereby, increases the size of the pension liability.

#### **4. Do the GASB's standards allow governments to make their liabilities look smaller by using a discount rate based on unrealistically high expected rates of investment return?**

No. The new Statements require that governments measure their pension liabilities using assumptions that are consistent with the standards of practice of the actuarial profession. If a government assumes a rate of return that is out of line with the actuarial standards, then it is misapplying the accounting standards rather than exploiting a loophole in the standards.

It is important to note that examining a pension plan's investment return in any short-term period is not appropriate for drawing conclusions about the appropriateness of a government's assumption about *long-term* investment earnings. The investment return in any given year or short-term period is likely to be either higher or lower than the assumed long-term return. However, an appropriate long-term investment return assumption will reflect the expected average earnings over a long period, even though it may not be the same as actual earnings in any particular single or short-term period.

Governments will disclose information about their long-term investment return assumptions in the notes to the financial statements to assist in evaluating the reasonableness of those assumptions. The information will include a brief description of how the long-term expected rate of return was determined, significant methods and assumptions used for that purpose, the assumed asset allocation of the pension plan's portfolio, and the long-term expected real rate of return for each major asset class.

#### **5. Is the discount rate the most important factor in determining the size of a government's pension liability?**

The guidance put forth in the new Statements pertaining to the selection of a discount rate is certainly an important element but it is only one part of the determination. Discounting is one of the basic three steps involved in measuring a government's total pension liability—projecting, discounting, and attributing. (The measurement process is more fully described in separate fact sheets about accounting and financial reporting by governments that provide pension benefits.)

The amount of a government's pension liability also depends on a variety of other factors such as:

- The types of benefits a government has promised
- The length of service of employees and their salaries in the final years of their employment
- The life expectancy of retirees, which determines how long they will continue to receive benefits
- The inflation rate, which affects both salaries and rates of return on investments.

**6. Can the information reported by governments under the new Statements be compared?**

Yes. The comparability of the pension information that will result from the new Statements has been significantly improved. One of the features of the prior standards that many financial statement users have criticized is the variety of choices that employers could make when attributing the present value of projected benefit payments to past, present, and future periods. Governments previously were allowed to select from six different actuarial cost allocation methods, each of which could be applied in two ways—as a level dollar amount each year or as a level percentage of payroll in each year. In the view of many users, these options seriously diminished comparability. The new Statements, however, require that all governments use one type of actuarial cost method—called *entry age*—and apply it only as a level percentage of payroll.

It should be noted that, although governments are required to measure their pensions within the same parameters set forth in the standards, the resulting amounts will be different because of differences in the terms of the governments' respective pension plans, differences in the demographics of the plan members, and differences in other relevant factors. In other words, because the governments are in different circumstances, their measurements will employ different assumptions.

It has been suggested that comparability would be greatly improved if all governments were required to use the same assumptions. However, taking a one-size-fits-all approach would ignore significant differences between governments—such as the mix of their investment portfolios and their actual earnings experience—that are relevant to determining the amount that governments are obligated to provide for pensions.

**7. Has the GASB determined that state and local government pension plans are underfunded by \$3 trillion?**

No. The GASB has never conducted research regarding the extent to which pension plans are funded in the aggregate. Funding relates to a public policy issue that is beyond the scope of the GASB's activities.

1

2

3

4

## RESUMES

---

**Jason Franken** will be the lead actuarial consultant and the day-to-day contact person for the Village of Wilmette Police and Fire Pension Funds. He brings over 17 years of actuarial pension experience. Jason is a Fellow of the Society of Actuaries, an Enrolled Actuary per ERISA and a member of the Academy of Actuaries. He consults clients on a wide range of retirement plan issues, including statutory funding requirements, accounting for pension and postretirement medical plans, plan administration, experience studies and plan design. Jason will coordinate the valuation production, deliver results at meetings, conduct special actuarial analyses, and ensure the work product adheres to the rules, regulations, and guidelines set forth by the United States Government and the Actuarial Standards of Practice.

**Heidi Andorfer** recently joined the firm and has over 18 years of actuarial pension experience. Heidi is one of few thousand actuaries worldwide who is both a Fellow of the Society of Actuaries and an Enrolled Actuary per ERISA. Heidi will assist Jason in managing the project, delivering valuation results at meetings, and ensuring that the work product adheres to the rules, regulations, and guidelines set forth by the United States Government, the State of Illinois, and the Actuarial Standards of Practice.

**John Bartz** is an actuary with more than 35 years of experience in the consulting industry with broad experience in plan design for Fortune 500 companies and large municipalities. Prior to joining Foster & Foster in 2009, he was a practice leader at Watson Wyatt. John is an Associate of the Society of Actuaries (ASA) and will provide a final review all of the work products before they are delivered to the Village.

**Tyler Koftan** is a 2011 graduate of the University of Iowa with a B.S. in actuarial science. Tyler has been with Foster & Foster since January 2013 as an actuarial student, and plans to achieve ASA credentials by the end of the year. Tyler's focus will assist the team with the valuation report.

**Geena Zaval** has over 5 years of experience as an administrative assistant. Geena provides office services by implementing administrative systems, procedures and policies, and monitoring projects.

**Mary Jean Gloudeman** will be the lead data and administrator consultant. She will handle the data manipulation and general administrative inquires.



# Village of LaGrange Park Police Pension Fund

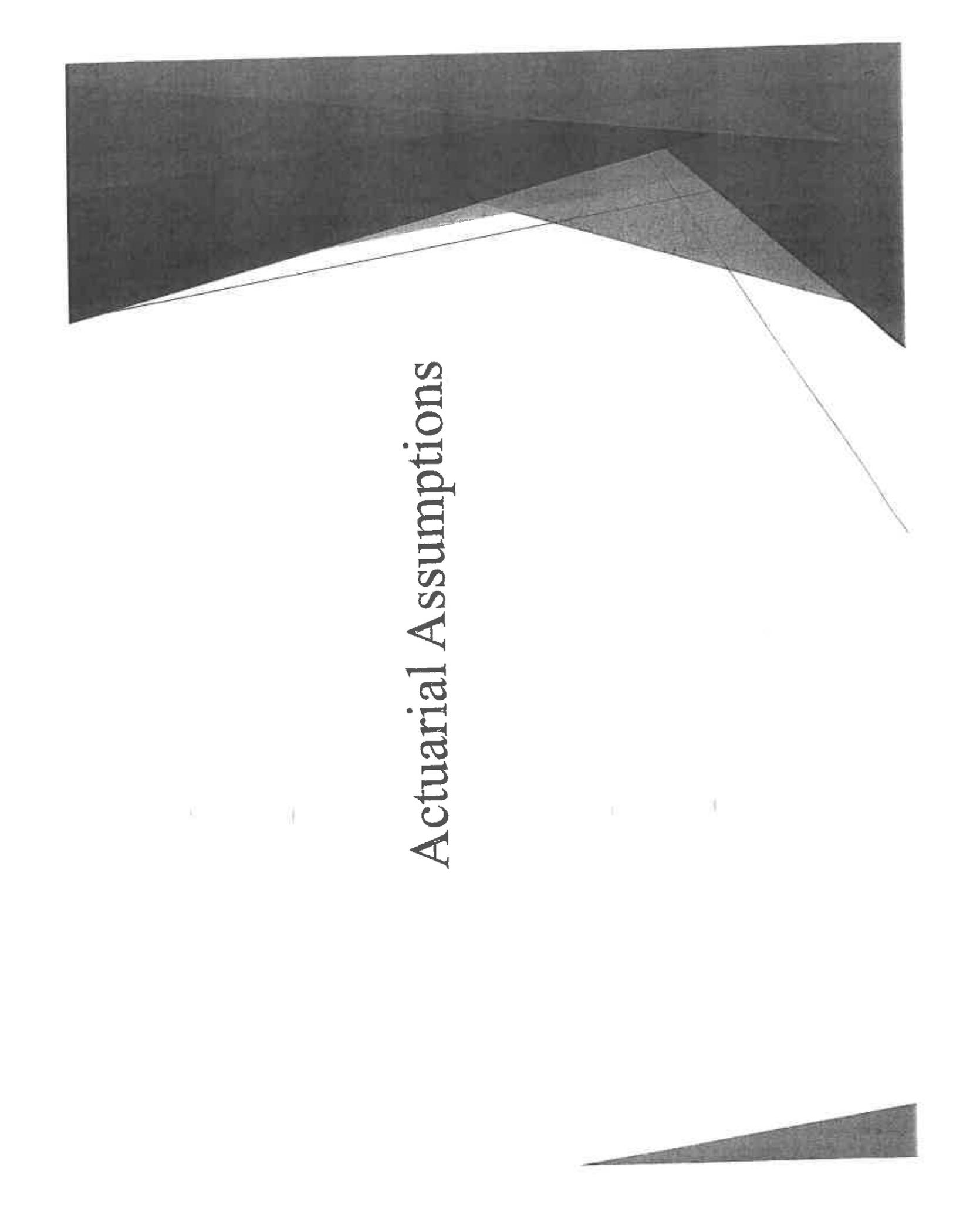
Working Group Discussion



**FOSTER & FOSTER**  
ACTUARIES AND CONSULTANTS

# Agenda

- Actuarial Assumptions
- Funding Policy
- GASB 67/68 Issues



# Actuarial Assumptions

# Actuarial Assumptions

- Background on actuarial assumptions
  - The American Academy of Actuaries outlines methods and procedures for pension assumptions in its Actuarial Standards of Practice (“ASOPs”)
  - All actuarial results should be determined with these guidelines in mind
  - Selecting unrealistic assumptions that understate the liability and contribution requirements is contrary to these standards
    - Can provide a false sense of security and lead to severe underfunding
- Under new GASB requirements, support for your actuarial assumptions is more critical

# Actuarial Assumptions

- Economic assumptions
  - Inflation
  - Investment return
  - Salary increases
  - Payroll growth
- Demographic assumptions
  - Mortality
  - Retirement
  - Disability
  - Termination
  - Spousal age
  - Married percentage

# Actuarial Assumptions

- Inflation assumption
  - Inflation impacts all the economic assumptions including investment return, salary increase and payroll growth
  - Average inflation over prior periods
    - Last 20 years = 2.37%
    - Last 30 years = 2.78%
    - Last 40 years = 4.00%
  - Current assumption = 2.00%
  - Recommendation = Increase inflation assumption to 2.50% to be more in line with expectations

# Actuarial Assumptions

- Investment return assumption
- Investment return assumption based on the asset allocation of the Fund
- Increased equity exposure supports a higher return rate
  - What is current split between equities/fixed income?
  - Any plans to modify the mix of equities/fixed income in the future?
- Current assumption = 7.00% net-of-fees
- Recommendation = Consider lowering to 6.75% unless investment policy allows least 60% to be invested in equities
- Estimated impact = If a change to 6.75% is warranted, the estimated contribution will increase by approximately \$43,000

# Actuarial Assumptions

- Salary increase assumption
  - This assumption determines how the pay for an individual member increases during his career
  - Current assumption = Based on age grading down from 4.86% at age 25 to 1.5% at age 55; Additional inflation allowance of 2.00%
    - Are these increases consistent with expectations?
    - Are there any other aspects of compensation that influence the benefit at retirement (e.g. longevity increases, special bonuses in final year of employment, etc.)?
  - Recommendation = Increase inflation assumption to 2.50% to make the assumption more reasonable
  - Estimated impact = Increases the contribution by about \$32,000

# Actuarial Assumptions

- Payroll growth assumption
  - This assumption determines how the pay for the entire department increases
  - Usually less than the salary increase assumption since higher paid members replaced by lower paid new hires
  - Used to determine the annual amortization payment on unfunded liabilities when the level percentage of payroll amortization period is used
    - Lowering the assumption increases the annual payment
  - Current assumption = N/A under the actuary's "recommended" numbers; 4.00% per year in the GASB 25 calculation
  - Recommendation = Transition to a payroll growth assumption of 3.00% by 0.25% per year
  - Estimated impact = Each of the four steps of the transition increases the contribution by approximately \$13,000

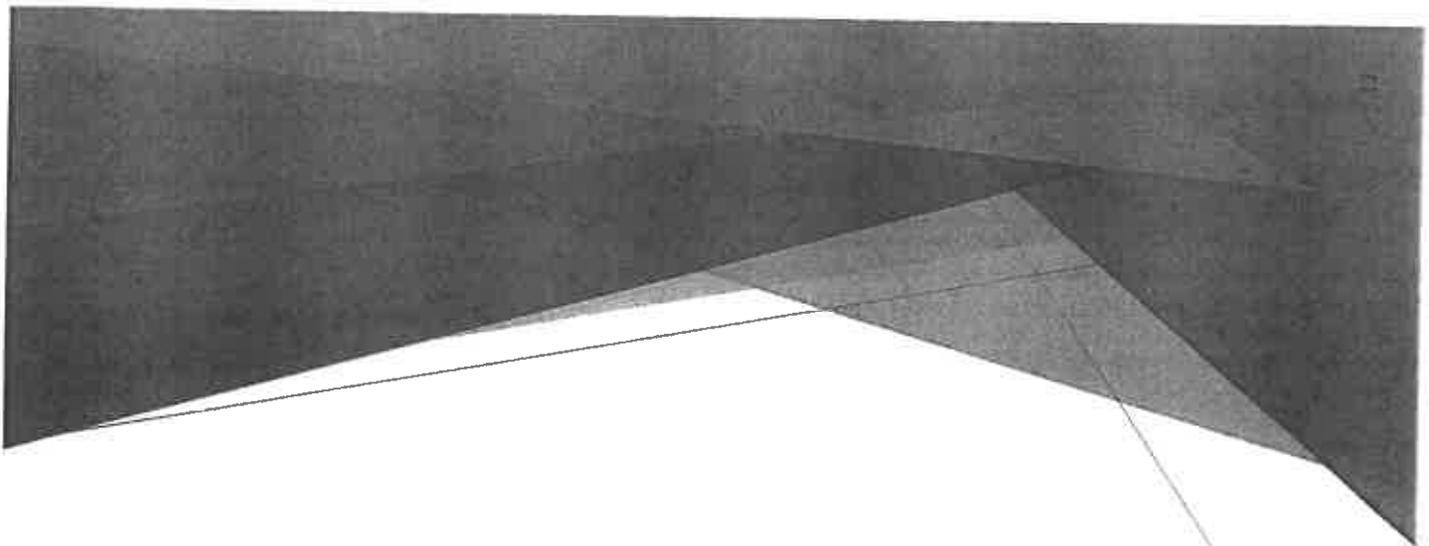
# Actuarial Assumptions

- Mortality table
  - Current assumption = RP-2000 blue collar table with a 200% load for members age 50 and 125% for members age 50 and over
    - The current table drastically understates life expectancies
  - Average life expectancies for a 50-year old male
    - 1971 GAM table = 26.9 years
    - Current table = 27.7 years
    - RP-2000 blue collar table = 29.7 years
    - RP-2000 combined healthy table = 30.8 years
    - RP-2000 blue collar table projected to 2015 with Scale AA = 31.3 years
- Recommendation –
  - Adopt the RP-2000 blue collar table
  - Transition to the RP-2000 blue collar table projected to the valuation date each year
- Estimated impact = Adopting the RP-2000 blue collar table increases the contribution by approximately \$55,000
  - Moving to the RP-2000 blue collar table projected to the valuation date adds approximately \$40,000

# Actuarial Assumptions

- Other demographic assumptions
  - Current assumption = Age-based tables for retirement, disability and termination
  - Recommendations
    - Change the retirement, disability and termination assumptions to be consistent with rates developed by the State of Illinois Department of Insurance in its September 26, 2007 experience study
      - Provides sound documentation for selected assumptions
      - Change the in-line of duty disability assumption from 15% to 85% to better reflect experience
  - Estimated impact = Decreases the contribution by \$37,000

# Funding Policy



# Funding Policy

- What is a funding policy?
  - Written statement of specific procedures used to determine pension contributions
  - Agreed upon processes related to actuarial calculations
  - Discussion of monitoring and updating progress in funding of the pension plan

# Funding Policy

- Goals of a funding policy?
  - Ensure contributions are based on actuarially sound techniques
  - Secure the benefits promised to the members of the plan
  - Create stable and predictable contribution requirements
  - Maintain intergenerational equity so the cost of the benefits is paid by the taxpayers who receive the services
  - Provide transparency on the financial status of the plan

# Funding Policy

- Actuarial cost method
  - An actuarial cost method is a budgeting mechanism used to accumulate money over a member's working career so that there is enough money to pay their pension retirement
  - The actuarial cost method determines the normal cost and the actuarial accrued liability
  - Entry Age Normal (EAN) cost method
    - Creates a level contribution pattern during a member's career
    - Used by over 90% of public pension funds since it produces a more predictable contribution pattern
  - Projected Unit Credit (PUC) cost method
    - Contributions are based on the value of the benefits that accrue each year
    - Benefits accruing near retirement are much more valuable than those early in a member's career
    - Contribution pattern is back-loaded

# Funding Policy

- Actuarial cost method
- GASB 67/68 requires the use of the Entry Age Normal cost method for accounting purposes
- Recommendation = Use the Entry Age Normal cost method for funding and accounting purposes

# Funding Policy

- Asset smoothing method
  - Asset smoothing is a standard actuarial practice that helps eliminate volatility from the financial markets
  - As of March 30, 2011, Illinois Pension Code requires investment gains and losses to be recognized over a five year period
  - The actuarial value of assets (smoothed assets) is used in determining the funded status of the pension plan and the unfunded liability and contribution requirement
  - If unrecognized investment gains exist, the market value of assets will be larger than the actuarial value
  - If unrecognized investment losses exist, the actuarial value of assets will be larger than the market value
  - The two values converge if you consistently earn your investment return assumption
  - Recommendation = Continue with the current 5-year asset smoothing method with a 20% corridor

# Funding Policy

- Amortization of unfunded liabilities
  - The actuarial cost method determines the actuarial accrued liability
  - In the actuarial valuation, the accrued liability is compared to the actuarial value of assets
  - If the accrued liability is larger, unfunded liabilities exist and need to be paid down in order to a mortgage
  - Currently, the amortization period in Illinois Pension Code ends in 2040 (target is funding status of 90% of accrued liability)

# Funding Policy

- Amortization of unfunded liabilities
  - Payments can be made on a level dollar or level percentage of payroll basis
  - Level dollar is equivalent of standard mortgage
    - Same amount is paid every year
  - The payments in the level percentage of payroll method increase each year by the growth assumption
    - The current payment is less than the level dollar approach since future payments get larger
    - The level dollar method is the same as the level percentage approach with a 0% payroll growth assumption

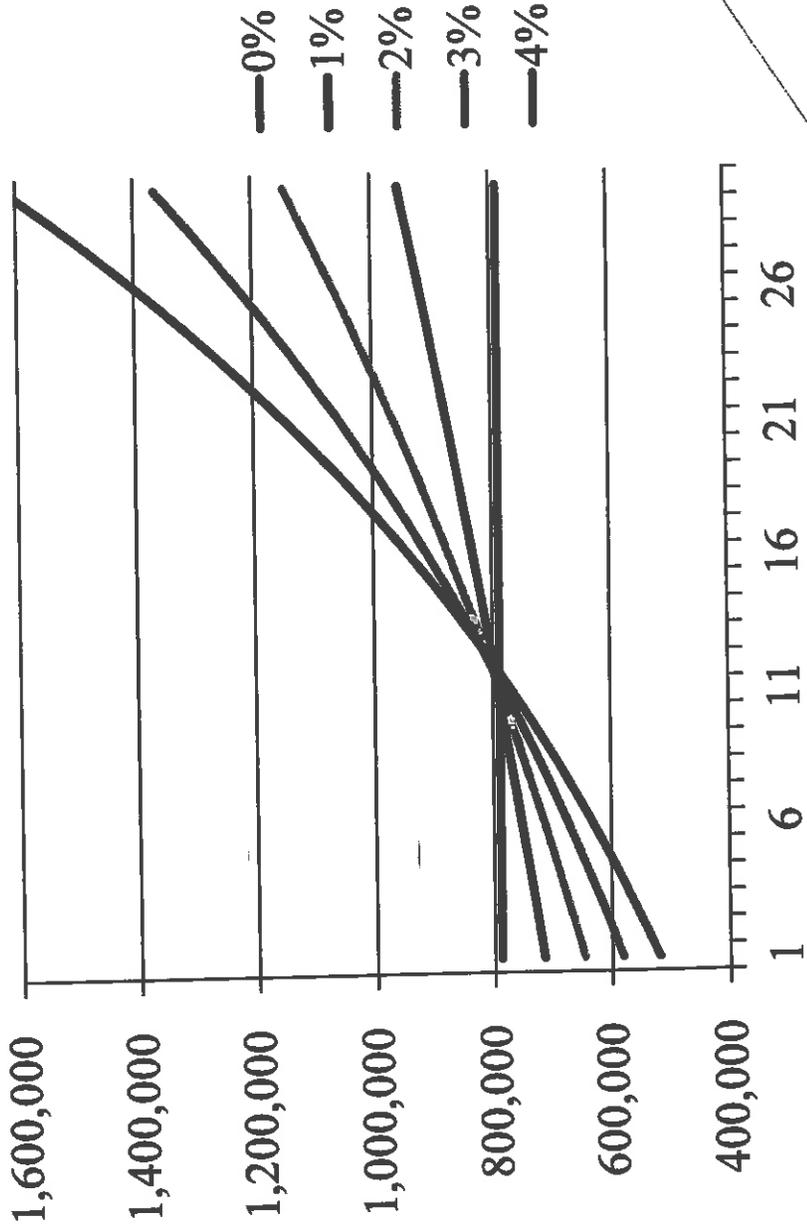
# Funding Policy

- Amortization of unfunded liabilities
  - The payroll growth assumption determines how unfunded liabilities are paid off
  - Example - 30-year amortization
    - Unfunded Actuarial Liability = \$10,000,000
    - Interest Rate = 7.50%

Payroll Growth Rate	UAL Payment	Decrease as % of Level \$
0% (Level \$)	\$787,639	N/A
1%	\$714,678	-9%
2%	\$645,095	-18%
3%	\$579,179	-26%
4%	\$517,177	-34%

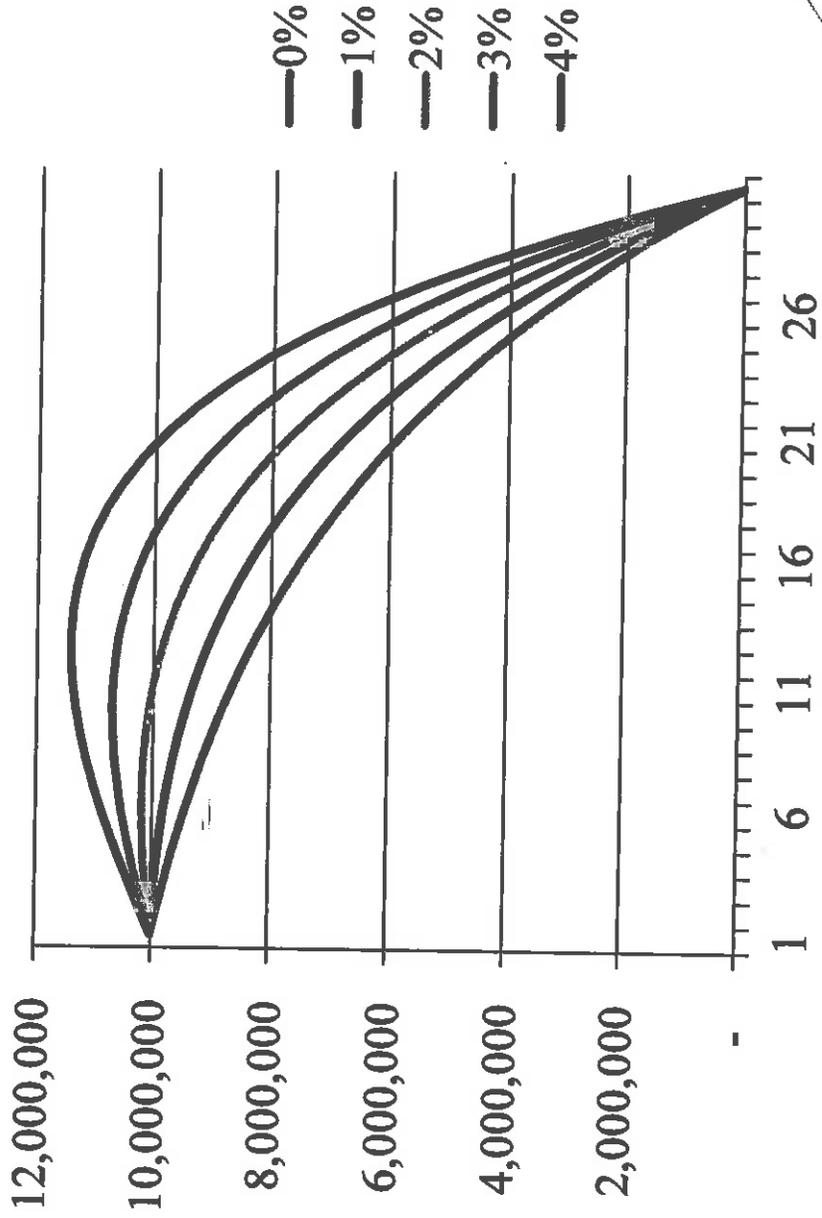
# Funding Policy

- How do the amortization payments change over the 30-year period?



# Funding Policy

- What happens to the unfunded liabilities?



# Funding Policy

- Amortization of unfunded liabilities
  - Current approach = For GASB 25, level dollar over a closed 23-year period
  - Recommended approach:
    - Level percentage of payroll - transition to a 2.50% payroll growth assumption
    - Continue with the closed period until it reaches 15 years
    - Once it reaches 15 years, it remains at 15 years (open amortization period)
  - This recommended approach is consistent with that adopted by the IMRF

# Funding Policy

- Timing of contribution
  - In the current GASB 25 calculations, the annual required contribution as of the valuation date
  - If the contribution is made on that date, the amount is correct
  - If not, interest should be added to account for the timing of the payment
  - Recommendation = Include one full year of interest on the contribution to better reflect the timing of the contribution
  - Estimated impact = Increases the contribution amount by \$65,000 based on current contribution
    - Impact may be larger depending on other changes

GASB 67/68

# Valuation Date

- GASB 67 allows the entities to use the current valuation date or the prior year's valuation date with a roll-forward to the end of the current year
  - For the 4/30/2015 disclosure, the plan can use either the 4/30/2014 or the 4/30/2015 valuation dates to determine the liabilities
  - Using last year's valuation date enables the information to be completed sooner
- GASB 68 allows the entities to use a measurement date of the end of either current or prior fiscal years
  - The Village can use the calculations as of 4/30/2015 or 4/30/2016 for its 4/30/2016 financial statements
  - Using 4/30/2015 would allow the Village to have all of the required information prior to the end of the fiscal year.

# Sample Report

- See additional handout for the information we expect to include in our report.
- The auditor and investment consultant will need to provide information to help us complete the disclosure

# Issues to Address

- Election of GASB assumptions
- Collaboration between Village and Board to set funding/GASB assumptions
- GASB assumptions can be different than funding assumptions but the same assumptions need to be used for 67 and 68

# Have Questions?

## Contact Information:

Jason Franken, FSA, EA, MAAA

(630) 620-0200

[jason@foster-foster.com](mailto:jason@foster-foster.com)

Village of La Grange Park  
**GASB 67/68 Working Group Meeting**  
November 11, 2014

---

A GASB Working Group Meeting of the Village of La Grange Park, Illinois was held in the Conference Room of the La Grange Park Municipal Building on November 11, 2014.

Finance Director Larry Noller called the meeting to order at 6:00 pm. He asked Village Clerk Seidel to call the roll.

Working Group Members in attendance were:

Trustee Patty Rocco  
Trustee Mario Fotino  
Police Pension Board Member Mike Sabella  
Police Pension Board Member Phil Kubisztal

Also in Attendance were:

Village Manager: Julia Cedillo  
Village Finance Director: Larry Noller  
Village Treasurer: Chad Chevalier  
Village Clerk: Amanda Seidel  
Village Trustee: Jim Kucera  
Village Trustee: Scott Mesick  
Village President: Jim Discipio  
Village Auditor: Hank Demlow

Clerk Seidel informed Finance Director Noller a quorum was present.

The next item on the Agenda was Public Comment. There were no citizens present at the GASB 67/68 Working Group.

Finance Director Noller moved on to Review and Discussion of GASB 67/68. Finance Director Noller discussed the GASB 67/68 Implementation Plan and how the Village's approach/plan to fund pension. GASB was discussed in regards to criteria for the annual contribution regarding funding and budget by Village Manager Cedillo and Finance Director Noller. Auditor Hank Demlow discussed an overview of the changes to GASB and the focus of liability. Discussion moved to actuarial value asset, net pension liability, note disclosure statement, change in assumption, calculation changes, and components. The factors were discussed and how the changes effect budget planning. Discussion moved to an overview of the history of GASB, the GASB PR Task Force, and the effects on bond rating agency, IMRF, and municipalities. Police Pension Board Member Mike Sabella discussed more funding to the Police Pension fund and the responsibility and goal of the Committee. Finance Director Noller moved discussion to the Proposed Pension Funding Working Group Timeline beginning in October 2014 and ending in November 2015.

Finance Director Noller moved on to Actuarial Services. Deputy Chief Kubisztal discussed fiduciary responsibilities, state minimum contribution and recommendation of the Police Pension Fund. Deputy Chief Kubisztal passed out a Memorandum of Retirement/Pension System Actuarial Services; TCG Public Consulting, Lauterbach & Amen, Timothy Sharpe, Foster and Foster, Goldstein & Associates. MWM Consulting and Gabriel Rotar Smith were two firms that Finance Director Noller also mentioned. The seven mentioned firms were discussed. Finance Director Noller discussed the process to look for based on the RFP process including philosophy and references. Auditor Hank Demlow mentioned suggestions for best approach and process to find an actuary. At the end of discussion the Working Group reached a consensus to send an RFP to the seven mentioned firms. It was asked for Finance Director Noller to send the RFP to Police Pension Board Members Phil Kubisztal and Mike Sabella for review.

The educational components were discussed and to put a link on the Village Website of GASB 67/68 for the residents of La Grange Park.

The next meeting of the GASB Working Group 67/68 was scheduled for Tuesday January 6<sup>th</sup>, 2015 to review the RFP responses. Since there was no further business to be brought before the GASB 67/68 Working Group that evening. The GASB Working Group 67/68 adjourned at 7:00 pm.

Respectfully submitted,

Amanda G. Seidel  
Village Clerk

Village of La Grange Park  
**GASB 67/68 Working Group Meeting**  
January 6, 2015, 2014

---

A GASB Working Group Meeting of the Village of La Grange Park, Illinois was held in the Conference Room of the La Grange Park Municipal Building on January 6, 2015.

Finance Director Larry Noller called the meeting to order at 6:10 pm. He asked Village Clerk Seidel to call the roll.

Working Group Members in attendance were:

Trustee Patty Rocco  
Trustee Mario Fotino  
Police Pension Board Member Phil Kubisztal

Also in Attendance were:

Village Manager: Julia Cedillo  
Village Finance Director: Larry Noller  
Village Treasurer: Chad Chevalier  
Village Clerk: Amanda Seidel  
Village Trustee: Robert Lautner  
Village President: Jim Discipio  
Village Auditor: Hank Demlow

Clerk Seidel informed Finance Director Noller a quorum was present.

The next item on the Agenda was Public Comment. There were no citizens present at the GASB 67/68 Working Group.

Finance Director Noller moved on to Approval of Minutes. *Member Rocco made a motion to approve the Minutes of November 11, 2014. The motion to approve was seconded by Member Fotino. The motion passed unanimously by voice.*

Finance Director Noller moved on to Actuarial Services. Finance Director Noller passed out a RFP Results comparison of cost for the three firms that submitted RFP's. The Group discussed the pros and cons of each Group: Foster & Foster, Lauterbach & Amen LLP, and TCG Public Consulting. It was noted that Lauterbach & Amen submitted their proposal late and that they are the Accounting Firm for the Police Pension Fund. Finance Director Noller discussed his pros and cons for the three firms. The experience, national presence, detailed and well written proposal, and qualified actuaries were discussed for Foster & Foster. The relationship with the Village, single actuary, weak proposal was discussed regarding Lauterback & Amen. The fact that Art Tepfer is the Pension Funds current actuary, experience, relationship with the Village, and that Art is not local were discussed regarding TCG Public Consulting. Village Treasurer Chevalier shared his pros and cons for the three firms. Deputy Chief Kubisztal discussed the history and relationship the Police Pension Fund has had with Art Tepfer and TCG Public Consulting.

The Working Group discussed their concern regarding separation of duties and the fact that Lauterbach & Amen is the Accounting Firm for the Police Pension Fund, with this as a concern the Working Group decided not to move forward with Lauterbach & Amen. The Working Group moved on to discuss the different philosophies and expertise for Foster & Foster and TCG Consulting. The costs of the two firms were discussed since the total fee for Foster & Foster was \$19,700 and the total fee for TCG Consulting was \$13,200. It was asked if the cost for Foster & Foster could be reduced. The total cost for a consulting Actuary will be a 50/50 split between the Village and the Police Pension Board.

The Working Group moved on to next steps. Finance Director Noller said he would check references of Foster&Foster and TCG Consulting, ask Foster &Foster for a lower fee, and set up a conference call. The Working Group had some questions for the firms or references including: satisfaction of municipalities, the quality the firm made themselves available, availability to meet our needs, wiliness to meet and talk with us regarding assumptions, would we get lost as a small municipality, the impact on quality of service for large firm versus small firm, approach of the facilitating group, and has the firm already transitioned other communities to GASB 67/68 or is this a new endeavor. Finance Director Noller discussed the next meeting as a conference call to get a feel of the two firm's response and interaction.

The next meeting of the GASB Working Group 67/68 was scheduled for Tuesday January 20<sup>th</sup>, 2015 at 6pm. There was no further business to be brought before the GASB 67/68 Working Group that evening. *Member Fotino made a motion to adjourn; the motion was seconded by Member Rocco and passed unaniously by voice vote.* The GASB Working Group 67/68 adjourned at 7:12 pm.

Respectfully submitted,

Amanda G. Seidel  
Village Clerk

Village of La Grange Park  
**GASB 67/68 Working Group Meeting**  
January 20, 2015

---

A GASB Working Group Meeting of the Village of La Grange Park, Illinois was held in the Conference Room of the La Grange Park Municipal Building on January 20, 2015.

Finance Director Larry Noller called the meeting to order at 6:00 pm. He asked Village Clerk Seidel to call the roll.

Working Group Members in attendance were:

Trustee Patty Rocco  
Trustee Mario Fotino  
Police Pension Board Member Phil Kubisztal  
Police Pension Board Member Mike Sabella (via teleconference)

Also in Attendance were:

Village Manager: Julia Cedillo  
Village Finance Director: Larry Noller  
Village Clerk: Amanda Seidel  
Village Trustee: Robert Lautner

Clerk Seidel informed Finance Director Noller a quorum was present.

*Trustee Fotino made a motion to allow Police Pension Board Member Mike Sabella to participate via teleconference. The motion was seconded by Trustee Rocco. The motion passed unanimously.*

The next item on the Agenda was Public Comment. There were no citizens present at the GASB 67/68 Working Group.

Finance Director Noller moved on to Approval of Minutes. Village Clerk Seidel mentioned that Auditor Demlow was not present at the last meeting and she will add Police Pension Board Member Mike Sabella was not in attendance. *Trustee Rocco made a motion to approve the Minutes of January 6, 2014 as amended. The motion to approve was seconded by Trustee Fotino. The motion passed unanimously by voice.*

Finance Director Noller moved on to Actuarial Services. There were two conference calls scheduled for the night to select an actuary to assist with police pension funding policy and produce actuarial reports. The first Conference Call was with Jason Franken and Heidi Andorfer of Foster & Foster Actuaries and Consultants. Their Power Point Presentation Packet was handed to each member of the Working Group. Their firm, people, clients, process, consulting team, selection of actuarial assumptions, GASB Implementation, and proposed fees were discussed. Foster & Foster mentioned in response that they could reduce their fee. Projects outside the retainer were discussed. Their ProVal software was discussed as well as their specifics to get to an assumption. They also discussed true cost calculation and experience study which provide a

more detailed project. The second conference call was with Art Tepher of TCG Consulting. Art Tepher discussed how he reaches the 3 different calculations, funding method and methodology. He discussed his software and data from the Department of Insurance. Art Tepher clarified concern on how he handles many clients and stays within the projected timeframe and deadlines. The Working Group asked many questions to each group including; setting actuarial assumptions, experience with implementing GASB 67/68, facilitating funding policy, and pros and cons of small firms versus large firms.

At the end of the Conference Call discussion began over the pros and cons. It was discussed that Foster & Foster was more professional, better presentation and a few members of the work group mentioned their confidence in handling the work load. There was concern that Foster & Foster did not have many Illinois clients, the fee was higher than all other firms. Discussion moved to TCG. Art Tephers respect and current satisfactory job with the Police Pension Board was discussed. There was concern that Art Tepher resides in Panama and the concern if something were to happen. Discussion moved to references. Finance Director passed out a packet of questions and answers that were asked to references. The Working Group mentioned that Foster & Foster received more responses and detailed responses from their references. The submitted proposals, conference call, and references were discussed for each firm. At the end of discussion the Working Group unanimously consented to retaining Foster & Foster for their Actuarial Services due to: justification of cost, availability, and their ability to lower the fee, back up plan, ability to respond, and their experience with GASB. *Police Pension Board Member Mike Sabella made a motion to retain the firm Foster & Foster for Actuarial Services. Trustee Fotino seconded the motion and the motion passed unanimously by voice vote.*

The Working Group moved on to next steps. Finance Director Noller said he would formalize the agreement with Foster & Foster. Finance Director also mentioned he will set up a time for Foster & Foster to meet with the Group to work on crafting a recommended funding policy.

The next meeting of the GASB Working Group 67/68 was scheduled for February 12th, 2015 at 6pm. There was no further business to be brought before the GASB 67/68 Working Group that evening. *Police Pension Board Member Kubistalz made a motion to adjourn; the motion was seconded by Trustee Fotino and passed unanimously by voice vote.* The GASB Working Group 67/68 adjourned at 8:30 pm.

Respectfully submitted,

Amanda G. Seidel  
Village Clerk

Village of La Grange Park  
**GASB 67/68 Working Group Meeting**  
February 12, 2015

---

A GASB Working Group Meeting of the Village of La Grange Park, Illinois was held in the Conference Room of the La Grange Park Municipal Building on February 12, 2015.

Finance Director Larry Noller called the meeting to order at 6:00 pm. He asked Village Clerk Seidel to call the roll.

Working Group Members in attendance were:

Trustee Patty Rocco  
Police Pension Board Member Phil Kubisztal  
Police Pension Board Member Mike Sabella

Working Group Members absent were:

Trustee Mario Fotino

Also in Attendance were:

Village Manager: Julia Cedillo  
Village Finance Director: Larry Noller  
Village Clerk: Amanda Seidel

Clerk Seidel informed Finance Director Noller a quorum was present.

The next item on the Agenda was Public Comment. There were no citizens present at the GASB 67/68 Working Group.

Finance Director Noller moved on to Approval of Minutes. *Trustee Rocco made a motion to approve the Minutes of January 20, 2015. The motion to approve was seconded by Mike Sabella. The motion passed unanimously by voice.*

Finance Director Noller moved on to Actuarial Presentation by Foster & Foster. Jason Franken went through the Power Point Packet Village of LaGrange Park Police Pension Fund Working Group Discussion. Jason Franken began with the agenda. He moved on to Actuarial Assumptions and gave a brief back ground. He moved on to discuss different assumptions including: economic, demographic, inflation, investment return, salary increase, payroll growth, mortality table and other demographic assumptions. He discussed the current assumption, recommendation and estimated impact of each. He moved on to Funding Policy by discussing goals, actuarial cost method, asset smoothing method, amortization of unfunded liabilities, and timing of contribution. He moved on to GASB 67/68 discussing valuation date, sample report, and issues to address. He ended his presentation with questions from the Working Group. His recommendation of increase inflation assumption to 2.50% to be more in line with future expectations was discussed. Lowering the Investment return assumption from 7% to 6.75% was discussed. The Mortality table was discussed in detail including the recommendation to adopt the RP-2000 blue collar table and transition to the RP-2000 blue collar table projected to the valuation date each year. Finance Director Noller and Village Manager Cedillo discussed the fiscal impact on the Village.

The Working Group moved on to Funding Policy. Finance Director Noller passed out sample policies from Downers Grove, Flossmoor, Glen Ellyn, and Woodridge. The goals, methods, and amortization were discussed. The proposed recommended changes from Foster & Foster were discussed including the large \$163,000 financial impact. The changes to the mortality table were discussed. The options were discussed. The funding policy and investment table policy were discussed. The Working Group discussed some of the items they would like to see included in the Funding Policy, Finance Director Noller said he would put some items together for the next meeting.

The Working Group discussed next steps to decide assumptions and a funding policy. The Group discussed assumption as well as how the Village will fund, and criteria for adjustment. The next meeting of the GASB Working Group 67/68 was scheduled for February 26th, 2015 at 6pm. There was no further business to be brought before the GASB 67/68 Working Group that evening. *Trustee Rocco made a motion to adjourn; the motion was seconded by Police Pension Board Member Kubistalz and passed unanimously by voice vote.* The GASB Working Group 67/68 adjourned at 8:30 pm.

Respectfully submitted,

Amanda G. Seidel  
Village Clerk

Village of La Grange Park  
GASB 67/68 Working Group Meeting  
February 26, 2015

---

A GASB Working Group Meeting of the Village of La Grange Park, Illinois was held in the Conference Room of the La Grange Park Municipal Building on February 26, 2015.

Finance Director Larry Noller called the meeting to order at 6:00 pm. He asked Village Clerk Seidel to call the roll.

Working Group Members in attendance were:

Trustee Patty Rocco  
Trustee Scott Mesick  
Police Pension Board Member Phil Kubisztal  
Police Pension Board Member Mike Sabella

Also in Attendance were:

Village Manager: Julia Cedillo  
Village Finance Director: Larry Noller  
Village Clerk: Amanda Seidel  
Trustee: Robert Lautner  
Actuary: Jason Franken of Foster & Foster

Clerk Seidel informed Finance Director Noller a quorum was present.

The next item on the Agenda was Public Comment. There were no citizens present at the GASB 67/68 Working Group.

Finance Director Noller moved on to Approval of Minutes. *Member Mike Sabella made a motion to approve the Minutes of February 12, 2015 with the change of spelling of Deputy Chief's name. The motion to approve was seconded by Trustee Rocco. The motion passed unanimously by voice.*

Finance Director Noller moved on to Funding Policy. The Working Group discussed the Village of LaGrange Park Police Pension Fund Funding Policy Assumptions handout that was provided. The current, initial policy and Foster& Foster recommendation were discussed in regards to the fiscal impact of \$241,000 versus \$26,000. Jason Franken discussed interest rate, 2 parts inflation & merit increase, and mortality table and what items he sees as a priority. Interest on tax levy based on timing and the mortality table were items of priority to change. Police Pension Board Member Sabella mentioned his fiduciary responsibility as a member of the Police Pension Board. The financial impact to the budget was discussed and how \$241,000 would impact services of the Village. A possible referendum and ways to leverage additional funds were discussed. Discussion moved to how the Village is working in the right direction and how other Villages are handling police pension. Village Manager Cedillo discussed transparency and the annual budget presentation; she also discussed ramping up to Jason Franken's recommendations. Finance Director Noller discussed amounts for budget levels and levy levels as well as a timeline for implementation of suggested changes. At the end of discussion on the Table it was discussed to

change mortality table, interest based on timing, move 4% payroll growth to 3.75% and phase in the other changes.

Discussion moved to the Village of LaGrange Park Pension Funding Policy handout. Applicability, policy objectives, funding policy, accountability, and review of Funding Policy were discussed. The following changes to the Funding Policy were discussed. Under Funding Policy Police Pension Fund #1 the Group wanted to change “the Village” to “The Village/Police Pension Board”. In #2D it was agreed to change “Tiered based on age” to “based on service”. In #4 it was agreed to change “the Villages actuary” adding “joint with the Police Pension Board”. It was agreed to change #3A “Payroll Growth from 4% to decreasing to 3% over a 5 year period”. The last change to be discussed was to clarify the last sentence on page to say “The Village Board and Police Pension Board will meet annually after actuarial evaluation whether changes shall be made per the subsequent year”.

The Working Group discussed next steps. There was no further business to be brought before the GASB 67/68 Working Group that evening. *Trustee Rocco made a motion to adjourn; the motion was seconded by Trustee Mesick and passed unanimously by voice vote.* The GASB Working Group 67/68 adjourned at 8:10 pm.

Respectfully submitted,

Amanda G. Seidel  
Village Clerk

# Memorandum

**TO:** Trustee Patricia Rocco, Chairman  
Finance Committee

**FROM:** Julia Cedillo, Village Manager

**DATE:** April 23, 2015

**RE:** *First Half & Second Half of April 2015*

---

Payments for operating expenses from the various funds for *first & second half of April 2015* includes:

	<u><i>First Half of April</i></u>	<u><i>Second Half of April</i></u>
<b>General Fund</b>	<b>\$ 209,595.60</b>	<b>\$ 45,790.19</b>
<b>2004 Debt Service Fund</b>	<b>- 0 -</b>	<b>- 0 -</b>
<b>Water Fund</b>	<b>212,891.47</b>	<b>13,537.11</b>
<b>Motor Fuel Fund</b>	<b>- 0 -</b>	<b>- 0 -</b>
<b>Sewer Fund</b>	<b>5,061.02</b>	<b>3,392.48</b>
<b>Emergency Telephone</b>	<b>6,151.91</b>	<b>2,341.01</b>
<b>Trust &amp; Agency Fund</b>	<b>51.46</b>	<b>- 0 -</b>
<b>Working Cash Fund</b>	<b>- 0 -</b>	<b>- 0 -</b>
<b>Capital Projects Fund</b>	<b>186.60</b>	<b>- 0 -</b>
<b>Total</b>	<b>\$ 433,938.06</b>	<b>\$ 65,060.79</b>

Payment for salaries, deductions, and employer payroll costs for the *first & second half of April 2015* includes a payroll disbursement from:

	<u><i>First Half of April</i></u>	<u><i>Second Half of April</i></u>
<b>General Fund</b>	<b>\$ 152,261.86</b>	<b>\$ 179,589.55</b>
<b>Water Fund</b>	<b>10,603.83</b>	<b>8,767.30</b>
<b>Sewer Fund</b>	<b>5,138.44</b>	<b>5,036.04</b>
<b>Trust &amp; Agency</b>	<b>- 0 -</b>	<b>- 0 -</b>
<b>Total</b>	<b>\$ 168,004.13</b>	<b>\$ 193,392.89</b>

# **Finance Committee**

**Patricia Rocco, Chairwoman**

**Scott Mesick**

**James Kucera**

## Village Board Agenda Memo

Date: April 8, 2015

To: Finance Committee Chair Patricia Rocco  
President Discipio and Board of Trustees

From: Larry Noller, Finance Director   
Julia Cedillo, Village Manager 

Re: Fiscal Year 2014-15 Budget Amendment

---

### PURPOSE

To approve an amendment to the fiscal year 2014-15 budget.

### BACKGROUND

Village policy requires that the Village Board amend the annual budget if a department's total expenditures will exceed the approved budget. The Village Board may amend the budget by a two-thirds vote.

The FY 2014-15 Public Works Department budget requires amending for two reasons. First, although the total annual property and liability insurance contribution for the Village has decreased, the proportion assigned to Public Works was greater than budgeted due to a change in the recommended allocation from the Village's risk management pool. Second, the Village Board approved the purchase of additional road salt in order to take advantage of lower pricing. The total of \$57,000 in budget increases for these two Public Works line items will be entirely offset by reductions in Administration and Police insurance line items, which are projected to be under budget for the year.

The FY 2014-15 Sewer Fund Administration budget requires amending due to the 2006 bond refunding. The bond refunding process necessitated the use of legal and financial consultants. The costs of these services were paid with bond proceeds. The proposed budget increases will be offset entirely by a reduction in the capital improvements line item of the Sewer Fund Operation and Maintenance budget.

### STAFF RECOMMENDATION

Staff recommends approval of the budget amendment.

### ACTION REQUESTED

Approve the attached budget amendment resolution at the April 28, 2015 Village Board meeting.

***"Motion to approve a Resolution Amending the Budget for Fiscal Year 2014-15 for the Village of La Grange Park."***

### DOCUMENTATION

- Budget Amendment Resolution

**RESOLUTION NO. 15-07**

**RESOLUTION AMENDING THE BUDGET  
FOR FISCAL YEAR 2014-15  
FOR THE VILLAGE OF LA GRANGE PARK**

WHEREAS the Village of La Grange Park operates on a May 1 through April 30 fiscal year; and

WHEREAS throughout the fiscal year unanticipated expenses may occur resulting in shortfalls within specific line items and departments; and

WHEREAS the Budget Act allows municipalities to amend the budget by a two-thirds vote of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

SECTION 1: That the Fiscal Year 2014-15 budget is amended according to the revisions identified in Exhibit A.

SECTION 2: That the Village Clerk is hereby directed to file a certified copy of this resolution with the County Clerk of Cook County, Illinois.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 28<sup>th</sup> day of April, 2015.

YES:

NO:

ABSENT:

Approved this 28<sup>th</sup> day of April, 2015.

\_\_\_\_\_  
Dr. James L. Discipio, Village President

ATTEST: \_\_\_\_\_  
Amanda G. Seidel, Village Clerk

**Exhibit A**  
**Fiscal Year 2014-15 Budget Amendment**

<b>Fund</b>	<b>Department</b>	<b>Account</b>	<b>Description</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Change</b>
General	Administration	01-41-6-600	Property & Liability Insurance	29,000	14,000	(15,000)
General	Police	01-42-6-600	Property & Liability Insurance	135,000	124,000	(11,000)
General	Police	01-42-6-610	Health & Life Insurance	395,000	364,000	(31,000)
General	Public Works	01-44-5-574	Materials For Streets	75,000	106,000	31,000
General	Public Works	01-44-6-600	Property & Liability Insurance	39,000	65,000	26,000
<b>General Fund Change</b>						<b>-</b>
Sewer	Administration	05-41-2-200	Legal Fees	3,500	11,500	8,000
Sewer	Administration	05-41-2-290	Other Professional Services	5,700	32,700	27,000
Sewer	Operations & Maintenance	05-44-4-420	Capital Improvements	367,210	332,210	(35,000)
<b>Sewer Fund Change</b>						<b>-</b>

## Village Board Agenda Memo

Date: April 9, 2015  
To: President Discipio and Board of Trustees  
From: Julia Cedillo, Village Manager   
Re: **Finance Committee Review**  
**Draft FY 2015-2016 Budget and Five Year Plan**

---

### PURPOSE

The purpose of this memo is to provide an overview of the Finance Committee's recommendation to the Village Board for the FY 2015 – 2016 Budget.

### BACKGROUND

The Finance Committee met on March 10, 2015 to review the draft Budget and Five Year Plan. The minutes, and notes with questions with follow-up related to the Committee's discussion are included in the Budget Binder.

### CHANGES TO THE DRAFT BUDGET

As a result of the Finance Committee's discussion, the Committee recommends that an additional table be added to the Budget to illustrate how administrative salaries are distributed between the funds (General Fund, Water Fund and Sewer Fund). This change has been included in the April 14, 2015 draft, as the new Table VI (page 13).

No other changes are recommended.

### ACTION REQUESTED

A public hearing on the FY 2015-16 Budget will be held on April 14, 2015 at 7:15 p.m. The Budget and Five Year Plan will be on the Work Session Agenda for discussion. Action is anticipated for the April 28, 2015 Village Board Meeting. The Finance Committee recommends that the Village Board consider the following actions:

- **Motion to approve a Resolution Approving FY 2015-2016 Operating Budget.**
- **Motion to approve the addition of a new Table VI, Position Cost Allocation by Fund Table.**
- **Motion to approve the Five Year Plan FY 2015/16 – 2019/20.**

### DOCUMENTATION

- Resolution Approving FY 2015-2016 Operating Budget
- New Table VI, Position Cost Allocation By Fund, Fiscal Year 2015/16

**RESOLUTION NO. 15-08**

**RESOLUTION APPROVING FY 2015-2016  
OPERATING BUDGET**

WHEREAS, the Village of La Grange Park is required to adopt an annual budget prior to the start of the fiscal year; and

WHEREAS, the Village of La Grange Park operates on a May 1 through April 30 fiscal year; and

WHEREAS, the Village Board has reviewed and has conducted a public hearing on the proposed FY 2015-2016 budget.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

SECTION ONE: That the FY 2015-2016 Operating Budget is hereby approved.

SECTION TWO: That May 1, 2015 shall be the effective date of the annual operating budget.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 28<sup>th</sup> day of April, 2015.

YES:

NOS:

ABSENT:

Approved this 28<sup>th</sup> day of April, 2015.

---

James J. Discipio, Village President  
Village of La Grange Park

ATTEST: \_\_\_\_\_  
Amanda Seidel  
Village Clerk

**Table VI**  
**VILLAGE OF LA GRANGE PARK**  
**POSITION COST ALLOCATION BY FUND**  
**FISCAL YEAR 2015/16**

Position	General Fund Administration	General Fund Police	General Fund Fire	General Fund Public Works	General Fund Building	Water Fund Administration	Water Fund Distribution	Sewer Fund Administration	Sewer Fund Operations
<i>Full-time</i>									
Village Manager	78%					12%		10%	
Assistant Village Manager	78%					12%		10%	
Executive Secretary	78%					12%		10%	
Finance Director	78%					12%		10%	
Principal Fiscal Assistant	78%				50%	12%		10%	
Senior Fiscal Assistant	12%		14%			13%		11%	
Fiscal Assistant	78%					12%		10%	
Administrative Clerk	78%					12%		10%	
Police Chief		100%							
Deputy Police Chief		100%							
Commander		100%							
Sergeant		100%							
Police Officer		100%							
Dispatcher		100%							
Police Secretary		100%							
Police Records Clerk		100%							
Director of Fire & Building			66.67%		30.00%	1.67%		1.67%	10%
Public Works Director				78%			12%		5%
PW Foreman				70%			25%		5%
Water Operator				45%			50%		5%
Mechanic				85%			15%		
PW Maintenance Worker				70%			25%		
Building Inspector					100%				
<i>Part-time</i>									
Village Clerk	78%					12%		10%	
Village Treasurer	78%					12%		10%	
Auxiliary Police Officer		100%							
Crossing Guard		100%							
Dispatcher			100%						
Fire Division Chief			100%						
Fire Captain			100%						
Fire Lieutenant			100%						
Fire Inspector			100%						
Firefighter			100%						
Fire Seasonal Intern									
PW Seasonal Maintenance Worker				70%		25%		5%	
PW Seasonal Plow				100%					
PW Executive Secretary				78%				10%	
Project Coordinator					100%			100%	
Seasonal Code Enforcement Officer									

## Village Board Agenda Memo

Date: March 31, 2015

To: Finance Committee Chair Patricia Rocco  
President Discipio and Board of Trustees

From: Larry Noller, Finance Director  
Julia Cedillo, Village Manager



Re: Village Sewer Rate

---

### PURPOSE

To approve a sewer rate increase of \$0.11/100 cubic feet effective with bills issued after May 1, 2015 in order to fund a sewer backup prevention cost share program for Village homeowners.

### BACKGROUND

The proposed FY 2015-16 Sewer Fund budget includes a 5.2% increase in the Village's sewer rate from \$2.10/100 cubic feet to \$2.21/100 cubic feet. The additional revenue generated will fund a residential sewer backup prevention cost share program. The goal of the program is to encourage homeowners to install additional protection against the backup of sewage in their basements during severe rain events. The program will offer homeowners a 50% reimbursement of up to \$3,000 to install backflow devices and up to \$5,000 to install an overhead sewer system. The proposed rate increase will allow for a total of \$50,000 in reimbursements during FY 2015-16.

The Village has not increased the sewer rate since December 2005 when the sewer improvement bonds were issued. For a typical family of four using 2400 cubic feet of water per quarter, the quarterly sewer bill will increase \$2.64 from \$50.40 to \$53.04. The minimum quarterly sewer bill based on 600 cubic feet will increase \$0.66 from \$12.60 to \$13.26.

### STAFF RECOMMENDATION

Staff recommends approval of the rate increase.

### ACTION REQUESTED

Approve the attached rate ordinance at the April 28, 2015 Village Board meeting.

***Motion to approve "An Ordinance Amending Chapter 50, Section 50.61 of the Village of La Grange Park Municipal Code Establishing Wastewater Service Charges."***

### DOCUMENTATION

- Sewer Rate Ordinance
- Public Works Director Memo Regarding Sewer Backup Proposals

**ORDINANCE NO. 1005**

**AN ORDINANCE AMENDING CHAPTER 50, SECTION 50.61  
OF THE VILLAGE OF LA GRANGE PARK MUNICIPAL CODE  
ESTABLISHING WASTEWATER SERVICE CHARGES**

WHEREAS, the Village of La Grange Park operates and maintains a municipal sewer system; and

WHEREAS, the President and Board of Trustees, so as to provide a sewer backup prevention cost share program, have determined that an increase in the sewer rate charged to customers of the Village of La Grange Park water system is necessary;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

SECTION 1: That Section 50.61 of Chapter 50 of the Village of La Grange Park Municipal Code is repealed and the following is substituted therefor:

**50.61 CHARGES ESTABLISHED.**

The wastewater service charge which shall be paid by all users of the village wastewater facilities shall be as follows:

- (A) \$2.21 for each 100 cubic feet of water if the payment is received by the due date printed on the bill.
- (B) \$2.43 for each 100 cubic feet of water if the payment is received after the due date printed on the bill.
- (C) A minimum bill shall be calculated on the basis of 600 cubic feet for those persons using less than 600 cubic feet of water during the billing period.
- (D) The above rates are effective for bills issued after May 1, 2015.

SECTION 2: All ordinances of this Village in conflict herewith are hereby repealed.

SECTION 3: This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

APPROVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois this 28<sup>th</sup> day of April, 2015.

---

Dr. James L. Discipio  
Village President

ATTEST:

---

Amanda Seidel  
Village Clerk



To: Julia Cedillo, Village Manager  
From: Brendan McLaughlin, Public Works Director  
Date: December 20, 2014  
Re: Budget Proposals related to Sewer Backups

---

**Purpose:** To present proposals related to sanitary sewer backups for consideration in the 2015/16 Budget.

**Context:** This past summer saw three different storm events that caused residential backups of combined sewage. The trend has been for summer storms to be more severe and more frequent than in prior decades. Residents look to the Village to see what can be done to prevent sewer backups in their homes. Unfortunately, there is little the Village can do related to the sewer mains. Viable options relate to homeowner alterations to their sewer service line (lateral) and run between \$3,000 and \$12,000. Our employees are often asked if there is any financial assistance the Village can provide. The Village provided assistance in the past and neighboring communities do offer financial assistance.

**Discussion:** Since the Village Board last discussed a cost share program for backup prevention systems in 2011, both Westchester and Brookfield have adopted cost share programs. La Grange chose to eliminate permit and inspection charges for backup prevention systems. Additionally, the Village has had additional large rain events.

There are benefits to the village in having its housing stock equipped with systems that prevent sewer backups. The most important benefit is that it protects the public health from bacteria, fecal material, viruses and other organisms that may cause disease. Additional benefits include the ability for people to improve their basements, improve their home value, and offer a home for future sale that has the benefit of a backup prevention system.

There is a concern that residents have paid for adding backup prevention systems to their homes without benefit of a cost share program. Adding a cost share program now could have some of those residents arguing it is inequitable. The only argument I can offer is that it is in the village's collective best interest to see more homes equipped with these devices as it improves the housing stock.

There are some residents who find the cost of a backup prevention system more difficult to undertake. These include seniors on fixed incomes and lower income families. The village may want to consider a separate cost share and/or payment program for this group of residents. Contracts could be drawn up that requires monthly payments and could include a requirement to payoff any outstanding balance prior to sale of the home. A lien can be placed against the home to protect the village.

**Decision Points:**

- 1) Does the Village want to a 50/50 cost sharing program for sewer backup prevention?
- 2) Should the Village waive permit and inspection fees for sewer backup prevention?
- 3) Does the Village want to consider a loan program for low income residents?
- 4) Does the Village want to consider a loan program for older residents?
- 5) If the Village wants a 50/50 cost share program in place, what should the caps be?
  - a. Backflow device – up to \$3,000
  - b. Overhead sewer – up to \$5,000

It is staff's recommendation that a cost share program be put in place with the \$3,000 and \$5,000 caps and a loan program for low income residents. Staff recommends waiving permit and inspection fees. Staff is recommending a budget of \$50,000 from the sewer fees be allocated for this program. If the annual allotment it expended, residents could be placed on a reimbursement wait list for the next fiscal year.

**Proposed Fiscal Year 15/16 Budget:**

The proposed budget includes \$50,000 to implement a 50/50 cost sharing program and waives fees for permitting and inspection of sewer backup devices. The caps on the 50/50 cost share program are \$3,000 for backflow devices and \$5,000 for overhead sewers. The proposed budget does not include a loan program for low income or older residents.

# **President's Report**

# Village Board Agenda Memo

**Date:** April 22, 2015  
**To:** Board of Trustees  
**From:** Dr. James Discipio, Village President  
**Re:** Appointment of Standing Committees & Chairs

In accordance with §30.23 (B), below is the revised roster for the Standing Committees, prompted by the resignation of Mario Fotino and the appointment of Jamie Zaura to the Village Board.

I recommend that the Village Board consider the dissolution of the Public Works Garage Committee as that committee's work is complete with the achievement of the facility's renovations.

## COMMITTEES

### Administration

Bob Lautner, Chairman

### Members

Mike Sheehan, James Kucera

### Building & Zoning

Jamie Zaura, Chairwoman

Scott Mesick, James Kucera

### Engineering & Capital Projects

James Kucera, Chairman

Patricia Rocco, Bob Lautner

### Finance

Patricia Rocco, Chairwoman

Scott Mesick, James Kucera

### Public Safety

Scott Mesick, Chairman

Patricia Rocco, Bob Lautner

### Public Works

Mike Sheehan, Chairman

Jamie Zaura, Scott Mesick

### Municipal Code Committee

Bob Lautner, Chairman

Mike Sheehan, Jamie Zaura

### ~~Public Works Garage Committee~~

~~Scott Mesick, Chairman~~

*Eliminate Committee (project is complete)*

~~Bob Lautner, Mike Sheehan~~

### Zoning Amendment Committee

Mike Sheehan, Chairman

Scott Mesick, Jamie Zaura

### Sustainability Sub-Committee

Patricia Rocco, Chairwoman

Mike Sheehan, Bob Lautner

### Commercial Revitalization Committee

James Kucera, Chairman

Jamie Zaura, Patricia Rocco

## Motion / Action

***Motion to authorize the dissolution of the Public Works Garage Committee.***

*Per §30.23 (B) of the Municipal Code, no action is required by the Village Board for committee appointments.*



**PROCLAMATION**  
**Building Safety Month – May 2015**

- WHEREAS, our Village’s continuing efforts to address the critical issues of safety, energy efficiency, water conservation and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound; and,
- WHEREAS, our confidence is achieved through the devotion of vigilant guardians-building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry-who work year-round to ensure the safe construction of buildings; and,
- WHEREAS, these guardians – dedicated members of the International Code Council – use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play; and,
- WHEREAS, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wild fires, floods and earthquakes; and,
- WHEREAS, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities’ largely unknown guardians of public safety – our local code officials – who assure us of safe, efficient and livable buildings, and;

**NOW, THEREFORE BE IT PROCLAIMED THAT:**

The Village of La Grange Park proclaims May 2015 as “BUILDING SAFETY MONTH”.

**BE IT FURTHER RESOLVED THAT:**

The members of the La Grange Park Village Board ask citizens to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus, and federal agencies involved in protecting lives and property:

**IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of La Grange Park to be affixed this 28<sup>th</sup> day of April, 2015.**

\_\_\_\_\_  
Dr. James L. Discipio, Village President

ATTEST: \_\_\_\_\_  
Amanda G. Seidel, Village Clerk



**PROCLAMATION**

**“NATIONAL EMERGENCY MEDICAL SERVICES WEEK”  
May 17-23, 2015**

- WHEREAS, Emergency Medical Services (EMS) is a vital public service; and
- WHEREAS, the access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
- WHEREAS, the Village of La Grange Park provides a community based EMS system comprised of well equipped, well prepared and dedicated Paramedics, Emergency Medical Technicians, Firefighters, and Police Officers; and
- WHEREAS, Village of La Grange Park EMS are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
- WHEREAS, Village of La Grange Park EMS responded to over 1,650 calls for assistance during the last calendar year; and
- WHEREAS, this year’s theme is part of a larger campaign, entitled “EMS Strong”, which conveys an incredibly powerful message about the EMS profession, and the honorable men and women who serve within it;

**NOW, THEREFORE BE IT PROCLAIMED THAT:**

May 17-23, 2015 is recognized as “National Emergency Medical Services Week”.

**BE IT FURTHER RESOLVED THAT:**

The members of the La Grange Park Village Board encourage all citizens to recognize the dedication and lifesaving work that the honorable men and women of our Emergency Medical Service provide daily to our Village.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Village of La Grange Park to be affixed this 28<sup>th</sup> day of April, 2015.

\_\_\_\_\_  
Dr. James L. Discipio, Village President

**ATTEST:**

\_\_\_\_\_  
Amanda G. Seidel, Village Clerk



## **PROCLAMATION**

**WHEREAS, safety is the highest priority for the highways and streets of our city and state; and**

**WHEREAS, the great State of Illinois is proud to be a national leader in motorcycle safety, education and awareness; and**

**WHEREAS, motorcycles are a common and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and**

**WHEREAS, it is especially meaningful that the citizens of our city and state be aware of motorcycles on the roadways and recognize the importance of motorcycle safety; and**

**WHEREAS, the members of A.B.A.T.E. of Illinois, Inc. (A Brotherhood Aimed Toward Education), continually promote motorcycle safety, education and awareness in high school drivers' education programs and to the general public in our city and state, presenting motorcycle awareness programs to over 100,000 participants in Illinois over the past four years; and**

**WHEREAS, all motorcyclists should join A.B.A.T.E. of Illinois, Inc. in actively promoting the safe operation of motorcycles as well as promoting motorcycle safety, education, awareness and respect to the citizens of our city and state; and**

**WHEREAS, the motorcyclists of Illinois have contributed extensive volunteerism and money to national and community charitable organizations; and**

**WHEREAS, during the month of May, all roadway users should unite in the safe of roadways within the Village of La Grange Park and throughout the great State of Illinois;**

**NOW, THEREFORE, I, Dr. James L. Discipio, President of the Village of La Grange Park, in recognition of 29 years of A.B.A.T.E. of Illinois, Inc., and over 638,000 registered motorcyclists statewide, and in recognition of the continued role Illinois serves as a leader in motorcycle safety, education and awareness, do hereby proclaim May 2015, to be MOTORCYCLE AWARENESS MONTH in the Village of La Grange Park, and urge all motorists to join in an effort to improve safety and awareness on our roadways.**

**IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of La Grange Park to be affixed this 28<sup>th</sup> day of April, 2015.**

---

**Dr. James L. Discipio, Village President**

**ATTEST:** \_\_\_\_\_  
**Amanda G. Seidel, Village Clerk**



National Safe Boating Week  
May 16 – 22 2015  
**PROCLAMATION**

Recreational boating is fun and enjoyable, and we are fortunate that we have sufficient resources to accommodate the wide variety of pleasure boating demands. However, our waterways can become crowded at times and be a place of chaos and confusion. While being a marvelous source of recreation, boating, to the unprepared, can be a risky sport. Not knowing or obeying the Navigation Rules or the nautical "Rules of the Road," drinking alcohol or taking drugs while operating a boat, or choosing not to wear your life jacket when doing so is clearly not the smart thing to do, are all examples of human error or a lack of proper judgment. One particular behavior that can reduce the number of boaters who lose their lives by drowning each year by approximately 80% is the wearing of a life jacket. It is a simple task that has the potential to reduce terrible loss in lives.

Knowledge and skills are important in reducing human error and improving judgment. If people are aware of the risk, they are likely to take the precautionary measures to protect themselves and their friends and family. That is why we must continue to spread the messages of boating safety not only during National Safe Boating Week but also throughout the entire year.

**Whereas**, on average, 700 people die each year in boating-related accidents in the U.S.; approximately 70% of these are fatalities caused by drowning; and

**Whereas**, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment, or environmental factors; and

**Whereas**, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets; and

**Whereas**, today's life jackets are more comfortable, more attractive, and more wearable than styles of years past and deserve a fresh look by today's boating public.

**Therefore**, I, Dr. James L. Discipio, President of the Village of La Grange Park, do hereby support the goals of the North American Safe Boating Campaign and proclaim May 16-22, 2015, as National Safe Boating Week and the start of the year-round effort to promote safe boating.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of La Grange Park to be affixed this 28<sup>th</sup> day of April, 2015.

\_\_\_\_\_  
Dr. James L. Discipio, Village President

ATTEST: \_\_\_\_\_  
Amanda G. Seidel, Village Clerk

## **Items of Interest**

**VILLAGE OF LA GRANGE PARK**  
**La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois**

**Wednesday, April 29<sup>th</sup>**

**WCMC Legislative Drive-Down  
Springfield (dinner @ 7:00 pm)**

---

**2015 MEETINGS REMINDER**

May 12, 2015	Work Session Meeting	7:30 p.m.	Village Hall
May 26, 2015	Village Board Meeting	7:30 p.m.	Village Hall
June 9, 2015	Work Session Meeting	7:30 p.m.	Village Hall
June 23, 2015	Village Board Meeting	7:30 p.m.	Village Hall
July 14, 2015	Work Session Meeting	7:30 p.m.	Village Hall
July 28, 2015	Village Board Meeting	7:30 p.m.	Village Hall
August 11, 2015	Work Session Meeting	7:30 p.m.	Village Hall
August 25, 2015	Village Board Meeting	7:30 p.m.	Village Hall
September 8, 2015	Work Session Meeting	7:30 p.m.	Village Hall
September 22, 2015	Village Board Meeting	7:30 p.m.	Village Hall
October 13, 2015	Work Session Meeting	7:30 p.m.	Village Hall
October 27, 2015	Village Board Meeting	7:30 p.m.	Village Hall
November 10, 2015	Work Session Meeting	7:30 p.m.	Village Hall
November 24, 2015	Village Board Meeting	7:30 p.m.	Village Hall
December 8, 2015	Work Session Meeting	7:30 p.m.	Village Hall