

PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Amanda G. Seidel



TRUSTEES
Scott F. Mesick
Patricia B. Rocco
Michael L. Sheehan
James P. Kucera
Jamie M. Zaura
Robert T. Lautner

VILLAGE BOARD WORK SESSION MEETING

Tuesday, MAY 12, 2015 – 7:30 P.M.

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Participation (agenda and non-agenda related)**
5. **Building & Zoning Committee Items**
 - A. Discussion & Action – SprintCom Inc. Wireless Communication Equipment – Proposed Lease - 937 Barnsdale – *Motion: To approve a Rooftop Lease for 937 Barnsdale Road between SprintCom Inc. and the Village of La Grange Park*
 - B. Discussion & Action – Zoning Application No. 2015-02, 801 Homestead Avenue – *Motion: To Approve an Ordinance Granting Certain Variations for 801 Homestead Avenue, La Grange Park, IL (Public Hearing No. 2015-02)*
6. **Public Safety Committee Items**
 - A. Discussion – Traffic, Safety & Engineering Meeting – *Motion: Village Board Consensus to have Staff move Forward and Schedule a Meeting of the TS&E Committee*
 - B. Discussion – West Suburban Public Safety Dispatch Consolidation Project – Lyons Township Area Communications Center ("L-TAC") – *Motion: 1) To Authorize the Hiring of an Executive Director for the Consolidated Dispatch Center for the Villages of La Grange Park, La Grange and Western Springs, the Lyons Township Area Communications Center ("L-TAC"); and 2) To Approve a Cost Sharing Agreement for the New Consolidated Dispatch Center for the Villages of La Grange Park, La Grange and Western Springs, the Lyons Township Area Communications Center ("L-TAC")*
7. **Public Works Committee Items**
 - A. Discussion & Action – Authorization for Purchase of La Grange Road Light Poles – *Motion: To approve Expenditure for Purchase of 2 Complete Street Light Poles with Arms and Lamp Fixtures from Gexpro in the amount of \$11,971.30*

VILLAGE BOARD MEETING
Tuesday, MAY 12, 2015 – 7:30 P.M.

AGENDA (continued – Page 2)

- 7. Public Works Committee Items (cont'd)**
 - B. Discussion & Action – Purchase of 10 Hydrant Modification Kits (payment of HD Supply Waterworks, Ltd. invoices) – *Motion: To Approve Authorizing the Payment of \$24,060.00 to HD Supply Waterworks, Ltd.*
 - C. Discussion & Action – New Fire Hydrants/Hydrant Modification Kits – Open Purchase Order – *Motion: Approving an Open Purchase Order, not to Exceed a Total Amount of \$60,000, with HD Supply Waterworks Ltd. for the Purchase of Fire Hydrant Modification Kits or New Fire Hydrants*

- 8. Other Reports:**
 - A. Village Manager
 - B. Village President
Discussion & Action - Standing Committees & Chairs – *Motion: To Authorize the Dissolution of the Public Works Garage Committee*
 - C. Village Clerk
 - D. Committee

- 9. New Business**

- 10. Executive Session – to discuss 1) the minutes of meetings lawfully closed under the Act, whether for the purpose of approval by the body of minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act according to 5 ILCS120/2 (c)(21), 2) the selection of a person to fill a Village Commission/Committee according to 5 ILCS 120/2 (c)(3), and 3) Collective Bargaining in accordance with 5 ILCS 120/2 (c)(2)**

- 11. Adjourn**

Next Village Board Meeting: May 26, 2015
Next Village Work Session Meeting: June 9, 2015



RULES FOR PUBLIC COMMENT

Village Board Work Session Meetings Village Board Meetings

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.

(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Andy Bagley at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

Building & Zoning Committee

Jamie Zaura, Chairman

Scott Mesick

James Kucera

Village Board Agenda Memo

Date: May 6, 2015

To: President & Board of Trustees

From: Emily Rodman, Assistant Village Manager 

Julia Cedillo, Village Manager 

RE: SprintCom Inc. Wireless Communication Equipment – Proposed Lease – 937 Barnsdale

BACKGROUND

At the April 14, 2015 Village Board Work Session, the Village Board discussed a proposed lease with SprintCom Inc. for the installation of wireless communication equipment on the Village's water tower at 937 Barnsdale Road. At the conclusion of the discussion, the Village Board expressed a general consensus in support of the proposed lease and directed staff to place the item on the consent agenda for the April 28th Village Board Meeting.

The legal counsel for SprintCom Inc. was unable to provide final approval for the lease in time for the lease to be considered at the April 28th meeting. However, SprintCom Inc.'s legal counsel has now approved the terms of the lease and they are ready to proceed with its approval. If approved, SprintCom Inc. will proceed with submitting for building permits to install the equipment.

MOTION/ACTION REQUESTED:

This item is for discussion and action.

Motion to Approve a Rooftop Lease for 937 Barnsdale Road between SprintCom Inc. and the Village of La Grange Park.

DOCUMENTATION:

- Rooftop Lease
- April 14, 2015 Village Board Agenda Memo (w/out attachments – previously provided)

SITE AGREEMENT

Site Name: La Grange Park

Site ID #: CH51XC438

This Site Agreement ("Agreement") is entered into as of _____ by SprintCom, Inc., a Kansas corporation ("Sprint/Nextel" or "Tenant") and the Village of La Grange Park ("Owner"). Owner acknowledges receiving One Dollar (\$1.00) and other sufficient consideration for entering into this Agreement.

1. Premises and Use. Owner owns the property described on Exhibit A attached ("Owner's Property"). Subject to the provisions of Section 2 below regarding the Due Diligence Period, Owner leases to Sprint/Nextel the site (consisting of a portion of Owner's Property) described below [*Check all appropriate boxes*]:

- Land consisting of approximately _____ square feet for construction of:
 - shelters and/or base station equipment and
 - antenna support structure;
- Building interior space consisting of approximately _____ square feet for placement of shelters and/or base station equipment;
- Building exterior space consisting of approximately 12' x 20' square feet for placement of shelters and/or base station equipment;
- Building exterior space for attachment of antennas;
- Tower space between the _____ foot and _____ foot level on the tower for attachment of antennas;

generally in the location(s) shown on Exhibit B attached, as well as riser, conduit and other space required for cable runs to connect its equipment and antennas, and together with all necessary non-exclusive easements for vehicular and pedestrian access thereto, for placement of an underground grounding system, and for access to the appropriate source of electric, telephone and other utilities, in the discretion of Sprint/Nextel (the "Site"). All of the Facilities will remain Sprint/Nextel's personal property and are not fixtures. Any visual or textual representation of the Facilities on Exhibit B is illustrative only, and does not limit the rights of Sprint/Nextel as provided for in this Agreement. Sprint/Nextel will use the Site in a manner which will not unreasonably disturb the occupancy of Owner's other tenants, if any. Sprint/Nextel will have unrestricted access to the Site and the Facilities 24 hours per day, 7 days per week.

2. Term. This Agreement becomes effective on the date that both Owner and Sprint/Nextel have executed this Agreement ("Effective Date"). Tenant's lease term shall commence, if at all, at the end of the Due Diligence Period on the Term Commencement Date. The term of Tenant's lease and tenancy, if any, (the "Term") is 5 years, commencing on the "Term Commencement Date" which is defined as the earlier to occur of: (a) the date that Sprint/Nextel commences construction of the Facilities; or 90 days after The Effective Date. The Term will be automatically renewed for 4 additional terms of 5 years each (each a "Renewal Term"), unless Tenant provides Owner with notice of its intention not to renew prior to the expiration of the initial Term or any Renewal Term. The Due Diligence Period is defined as the time between the Effective Date and the Term Commencement Date. During the Due Diligence Period, Sprint/Nextel will be permitted to enter Owner's Property to perform surveys, inspections, investigations and tests, including, without limitation, signal, topographical, geotechnical, structural and environmental tests, in Sprint/Nextel's discretion to determine the physical condition, suitability and feasibility of the Site. If Sprint/Nextel determines, in its discretion, that the Site is not appropriate for Sprint/Nextel's intended use (or if Sprint/Nextel otherwise decides, for any reason or no reason, not to commence the lease Term), then Sprint/Nextel may terminate this Agreement upon notice to Owner at any time prior to the end of the Due Diligence Period. Owner acknowledges that, prior to the Term Commencement Date, Sprint/Nextel has limited access to, but no ownership or control of, any portion of Owner's Property and that Sprint/Nextel's access during the Due Diligence Period shall not cause Sprint/Nextel to be considered an owner or operator of Owner's Property or the Site for purposes of environmental laws or otherwise.

3. Rent. Starting on the date that is 30 days after the Term Commencement Date and on the first day of every month thereafter, Tenant will pay rent in advance in equal monthly installments of \$ 3,000.00 with a 3% annual escalation. Rent for any partial months will be prorated based upon a 30-day month. Notwithstanding anything contained in this Section, Tenant's obligation to pay rent is contingent upon Tenant's receipt of an IRS approved W-9 form setting forth the tax identification number of Owner or of the person or entity to whom rent checks are to be made payable as directed in writing by Owner. Rent will be sent to the address shown underneath Owner's signature.

4. Title and Quiet Possession. Owner represents and warrants to Tenant and further agrees that: (a) it is the owner of Owner's Property; (b) it has rights of pedestrian and vehicular access from the nearest public roadway to the Site,

which Tenant is permitted to use; (c) it has the right to enter into this Agreement; (d) the person signing this Agreement has the authority to sign; (e) Tenant is entitled to access the Site at all times and to quiet possession of the Site throughout the initial Term and each Renewal Term, so long as Tenant is not in default beyond the expiration of any notice or cure period; Owner will not touch any part of Tenant's equipment.

5. Assignment/Subletting. Tenant has the right to sublease (or otherwise transfer or allow the use of) all or any portion of the Site or assign its rights under this Agreement without notice to or consent of Owner.

6. Notices. All notices, requests, demands or other communications with respect to this Agreement, whether or not herein expressly provided for, must be in writing and will be deemed to have been delivered upon receipt or refusal to accept delivery after being either mailed by United States first-class certified or registered mail, postage prepaid, return receipt requested or deposited with an overnight courier service for next-day delivery to the parties at the following addresses (the addresses may be changed by either party by giving written notice). Notices to Tenant are to be sent to: Sprint/Nextel Property Services, Mailstop KSOPHT0101-Z2650, 6391 Sprint Parkway, Overland Park, Kansas 66251-2650, with a mandatory copy to: Sprint/Nextel Law Department, Mailstop KSOPHT0101-Z2020, 6391 Sprint Parkway, Overland Park, Kansas 66251-2020, Attn.: Real Estate Attorney. Notices to Owner must be sent to the address shown underneath Owner's signature.

7. Improvements. Tenant may, at its expense, make improvements on and to the Site as it deems necessary or desirable from time to time for the operation of the Facilities. Owner agrees to cooperate with Tenant with respect to obtaining any required zoning or other governmental approvals for the Site, the Facilities and contemplated use thereof. Upon termination or expiration of this Agreement, Tenant will remove the above-ground Facilities, and will remove any foundation down to one foot below grade level.

8. Compliance with Laws. Owner represents and warrants to Tenant that Owner's Property (including the Site) and all improvements located thereon, are in substantial compliance with building, life/safety, disability and other laws, codes and regulations of applicable governmental authorities. Tenant will substantially comply with all applicable laws relating to its possession and use of the Site.

9. Interference. Tenant will resolve technical interference problems that the Facilities might cause (i) with other equipment located at the Site on the Effective Date, or (ii) when Tenant desires to add additional Facilities to the Site, any equipment that became attached to the Site between the Effective Date and such future date. Likewise, Owner will not permit or suffer the installation of any equipment on Owner's Property after the Effective Date that: (a) results in technical interference problems with the Facilities, or (b) encroaches onto the Site.

10. Utilities. Owner represents and warrants to Tenant that all utilities adequate for Tenant's intended use of the Site are available at or near the Site. Tenant will pay for all utilities used by it at the Site. Owner grants to Tenant and the local utility companies (as appropriate) any easement(s) reasonably required by Tenant or the utility companies in order to provide utility service required by Tenant for its intended use of the Site throughout the initial Term and each Renewal Term, and Owner will execute, at no cost to Tenant or the utility companies, any instrument(s) reasonably necessary to evidence such rights. If there is a loss of electrical service at the Site, Tenant may, at its expense, install and maintain a temporary generator and fuel storage tank at the Site or on Owner's Property adjacent to the Site.

11. Termination. Notwithstanding any provision contained in this Agreement to the contrary, Tenant may, in Tenant's sole and absolute discretion and at any time and for any or no reason, terminate this Agreement without further liability by delivering prior written notice to Owner.

12. Default. If either party is in default under this Agreement for a period of 30 days following receipt of written notice from the non-defaulting party, the non-defaulting party may pursue any remedies available to it against the defaulting party at law and in equity, including, but not limited to, the right to terminate this Agreement. If a non-monetary default cannot reasonably be cured within a 30-day period, this Agreement may not be terminated if the defaulting party commences action to cure the default within the 30-day period and proceeds with due diligence to fully cure the default.

13. Indemnity. Except with respect to Hazardous Substances, which are defined and provided for in Section 14 below, Owner and Tenant each indemnifies and agrees to defend the other against and holds the other harmless from any and all costs (including reasonable attorneys' fees), damages, claims of liability and losses (collectively, "Claims") which arise out of the negligence or intentional misconduct of the indemnifying party, its agents or contractors. This indemnity is subject to the waiver of recovery in Section 17 below, and does not apply to any claims arising from the negligence or intentional misconduct of the indemnified party, its agents or contractors. The indemnity obligations under this Section will survive termination of this Agreement. Nothing set forth in this Agreement shall be deemed a waiver by the Village/City of any defenses or immunities relating to any person or entity or their property, that are or would be otherwise available to the Village/City or its Representatives under the provisions of the Illinois Local Government and Governmental Employees Tort Immunity Act, or that are otherwise available to local governments and their corporate authorities, officers, employees, agents and volunteers under the common law of the State of Illinois or the United States of America.

14. Hazardous Substances. Owner represents and warrants to Tenant that it has no knowledge of any substance, chemical or waste on or affecting Owner's Property that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation (collectively, "Hazardous Substance"). Notwithstanding any provision contained in this Agreement to the contrary, Owner will have sole responsibility for the identification, investigation, monitoring and remediation and cleanup of any Hazardous Substance discovered on Owner's Property. Owner agrees to indemnify, defend and hold harmless Tenant from any and all Claims relating to any Hazardous Substance present on or affecting Owner's Property prior to or on the Term Commencement Date, unless the presence or release of the Hazardous Substance is caused by the activities of Tenant. Tenant will not introduce or use any Hazardous Substance on the Site in violation of any applicable law, and Tenant will indemnify, defend and hold harmless Owner from and against all Claims arising out of Tenant's breach of this sentence. Owner will not introduce or use any Hazardous Substance on Owner's Property in violation of any applicable law, and Owner will indemnify, defend and hold harmless Tenant from and against all Claims arising out of Owner's breach of this sentence. The provisions of this Section will apply as of the Effective Date. The indemnity obligations under this Section will survive termination of this Agreement.

15. Subordination and Non-Disturbance. This Agreement is subordinate to any mortgage or deed of trust of record against the Site as of the Effective Date. Promptly after this Agreement is fully executed, however, Owner will obtain a non-disturbance agreement in a form reasonably acceptable to Tenant from the holder of any mortgage or deed of trust.

16. Property Taxes. Tenant will pay Owner any increase in Owner's real property taxes that is directly and solely attributable to improvements to the Site made by Tenant. Owner must pay prior to delinquency, all property taxes and assessments attributable to Owner's Property. Within 60 days after receipt of evidence of Owner's payment and a completed Tax Increase Worksheet in the form of Exhibit C attached, Tenant will pay to Owner any increase in Owner's real property taxes which Owner demonstrates, to Tenant's satisfaction, is directly and solely attributable to any improvements to the Site made by Tenant.

17. Insurance. During the initial Term and all Renewal Terms, each party will procure and maintain commercial general liability insurance, with limits of not less than \$1,000,000 combined single limit per occurrence, and \$2,000,000 aggregate, and will make the other party an additional insured on such policy. Within 30 days after receipt of a written request from the other party, each party will provide the requesting party with a Certificate of Insurance evidencing the required coverage. Each party will cause each insurance policy obtained by it to provide that the insurance company waives all rights of recovery by subrogation against the other party in connection with any damage covered by the policy. Each party waives its right of recovery against the other for any loss or damage covered by any property insurance policies maintained by the waiving party.

18. Maintenance. Tenant will be responsible for repairing and maintaining the Facilities and any other improvements installed by Tenant at the Site in a proper operating and reasonably safe condition; provided, however, if any repair or maintenance is required due to the acts or omissions of Owner, its

agents, contractors or employees, Owner will promptly reimburse Tenant for the reasonable costs incurred by Tenant to restore the damaged areas to the condition which existed immediately prior thereto. Owner will maintain and repair all other portions of Owner's Property in a proper operating and reasonably safe condition.

19. Miscellaneous. (a) This Agreement applies to and binds the heirs, successors, executors, administrators and assigns of the parties to this Agreement; (b) this Agreement is governed by the laws of the state in which the Site is located; (c) Owner agrees to promptly execute and deliver to Tenant a recordable Memorandum of Agreement in the form of Exhibit D, attached; (d) each party will execute, within 20 days after written request, an estoppel certificate or statement certifying that this Agreement is unmodified and in full force and effect or, if modified, describing such modification(s), and that the other party is not in default (beyond applicable cure periods), except as specified in the statement. The estoppel certificate may also certify the current rent amount and whether any rent has been paid in advance; (e) this Agreement (including the Exhibits and Riders) constitutes the entire agreement between the parties and supersedes all prior written and verbal agreements, representations, promises or understandings between the parties. Any amendments to this Agreement must be in writing and executed by both parties; (f) if any provision of this Agreement is invalid or unenforceable with respect to any party, the remainder of this Agreement or the application of the provision to persons other than those as to whom it is held invalid or unenforceable, will not be affected and each provision of this Agreement will be valid and enforceable to the fullest extent permitted by law; and (g) the prevailing party in any action or proceeding in court or mutually agreed upon arbitration proceeding to enforce the terms of this Agreement is entitled to receive its reasonable attorneys' fees and other reasonable enforcement costs and expenses from the non-prevailing party.

20. Non-Binding Until Fully Executed. This Agreement is for discussion purposes only and does not constitute a formal offer by either party. This Agreement is not and will not be binding on either party until and unless it is fully executed by both parties.

The following Exhibits and Riders are attached to and made a part of this Agreement: Exhibits A, B, C, and D and _____.

OWNER:

Village of La Grange Park

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____

Email address: _____

See Addendum to Site Agreement for continuation of Owner signatures

TENANT:

SprintCom, Inc.

a(n) Kansas Corporation

By: _____
Name: _____
Title: _____
Date: _____

**EXHIBIT A
TO SITE AGREEMENT**

Legal Description of Owner's Property

The Owner's Property located at 937 Barnsdale in the Village of La Grange Park, County of Cook, State of Illinois commonly described as follows:

Insert Legal Description:

SITUATED IN THE COUNTY OF COOK, STATE OF ILLINOIS:

LOTS 1, 2, 3, 4, 5, 6, 7, 8, 9 AND 10 IN BLOCK SEVEN (7) IN H. O. STONE AND COMPANY'S ADDITION TO LAGRANGE PARK, BEING A SUBDIVISION IN THE EAST HALF OF THE NORTHEAST QUARTER AND THE NORTH EAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION THIRTY THREE (33), TOWNSHIP THIRTY NINE (39) NORTH, RANGE TWELVE (12) EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT RECORDED MARCH 29, 1924 AS DOCUMENT 8339801, EXCEPT RIGHT OF WAY AND THE LANDS CONVEYED TO THE CHICAGO HAMMOND AND WESTERN RAILROAD, CHICAGO AND WEST TOWN RAILROAD COMPANY, THE INDIANA HARBOR BELT RAILROAD COMPANY AND THE SUBURBAN RAILROAD COMPANY, IN COOK COUNTY, ILLINOIS.

**EXHIBIT B
TO SITE AGREEMENT**

Site Plan

The Site is described as follows:

Insert Site Plan:

SEE ATTACHED

Note: Owner and Sprint may, at Sprint's option, replace this Exhibit with an exhibit setting forth the legal description of the Site, or an as-built drawing depicting the Site. Any visual or textual representation of the Facilities is illustrative only, and does not limit the rights of Sprint as provided for in the Agreement. Without limiting the generality of the foregoing:

1. The Site may be setback from the boundaries of Owner's Property as required by the applicable governmental authorities.
2. The access road's width may be modified as required by governmental authorities, including police and fire departments.
3. Without limiting Sprint's right to make future changes, Sprint intends to initially install up to twelve (12) antennas, fifteen (15) coaxial cables and three (3) GPS signal units and connections (the type, number, mounting positions and locations of which are illustrative only; actual types, numbers, mounting positions and locations may vary from what is shown or described above).
4. The locations of any access and utility easements are illustrative only. Actual locations may be determined by Sprint and/or the servicing utility company in compliance with local laws and regulations.

**EXHIBIT C
TO SITE AGREEMENT**

Memorandum of Agreement

This Memorandum of Agreement ("Memorandum") dated _____, 20__, evidences that a Site Agreement (the "Agreement") dated _____, 20__ (the "Effective Date"), was made and entered into between _____ ("Owner") and SprintCom, Inc. ("Sprint" or "Sprint").

The Agreement provides in part that Sprint has the right to enter upon certain real property owned by Owner and located at 6201 South Fairfield Avenue situated in the of City of Chicago, County of Cook, State of Illinois , as further described in the Agreement (the "Site") for the purpose of performing investigations and tests and, upon finding the Site appropriate, to lease the Site for the purpose of installing, operating and maintaining a communications facility and other improvements. The Site is further described in Exhibit A attached hereto.

The term of Sprint's lease and tenancy under the Agreement is 5 years commencing on the latter of the two dates that both Owner and Sprint have executed the Agreement ("Commencement Date"), and is subject to 5 renewal terms of 5 years each that may be exercised by Sprint.

The parties have executed this Memorandum as of the day and year first above written.

OWNER

THE CATHOLIC BISHOP OF CHICAGO, an Illinois corporation sole

SprintCom, Inc.
a Kansas Corporation

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Address: _____

Address: _____

Contact Phone Number: _____

Email Address: _____

Attach Exhibit A - Site Description

OWNER NOTARY BLOCK:

STATE OF

COUNTY OF

The foregoing instrument was (choose one) attested or acknowledged before me this _____ day of _____, 20____, by (choose one) _____ as an individual, _____, as _____ of _____, a _____ corporation, on behalf of the corporation, or _____, partner or agent on behalf of _____, a _____ partnership.

(AFFIX NOTARIAL SEAL)

(OFFICIAL NOTARY SIGNATURE)
NOTARY PUBLIC STATE OF

My commission expires:

(PRINTED, TYPED OR STAMPED NAME OF NOTARY)
COMMISSION NUMBER:

STATE OF

COUNTY OF

The foregoing instrument was (choose one) attested or acknowledged before me this _____ day of _____, 20____, by (choose one) _____ as an individual, _____, as _____ of _____, a _____ corporation, on behalf of the corporation, or _____, partner or agent on behalf of _____, a _____ partnership.

(AFFIX NOTARIAL SEAL)

(OFFICIAL NOTARY SIGNATURE)
NOTARY PUBLIC STATE OF

My commission expires:

(PRINTED, TYPED OR STAMPED NAME OF NOTARY)
COMMISSION NUMBER:

SPRINT NOTARY BLOCK:

STATE OF

COUNTY OF

The foregoing instrument was *(choose one)* attested or acknowledged before me this _____ day of _____, 20____, by *(choose one)* _____ as an individual, _____, as _____ of _____, a _____ corporation, on behalf of the corporation, or _____, partner or agent on behalf of _____, a _____ partnership.

(AFFIX NOTARIAL SEAL)

(OFFICIAL NOTARY SIGNATURE)
NOTARY PUBLIC STATE OF

My commission expires:

(PRINTED, TYPED OR STAMPED NAME OF NOTARY)

**ADDENDUM
TO SITE AGREEMENT**

Continuation of Owner Signatures

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

**ADDENDUM TO
Memorandum of Agreement
Continuation of Owner Signatures**

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

By: _____
Name: _____
Title: _____
Date: _____
Taxpayer ID: _____
Address: _____

Contact Phone Number: _____
Email Address: _____

Village Board Agenda Memo

Date: April 14, 2015

To: President & Board of Trustees

From: Emily Rodman, Assistant Village Manager
Julia Cedillo, Village Manager

RE: SprintCom Inc. Wireless Communication Equipment – Proposed Lease – 937 Barnsdale

BACKGROUND

At the October 28, 2014 Village Board meeting, the Village Board discussed terms for a proposed lease with SprintCom Inc. for the installation of wireless communication equipment on the Village's water tower. At the conclusion of the discussion, the Village Board expressed a general consensus in support of the proposed terms and directed staff to proceed with further negotiating the lease with Sprint.

On March 17, 2015, the ZBA approved Sprint's request for Site Plan Review to allow the installation of 6 antenna's and ancillary equipment on the Village's water tower located at 937 Barnsdale Road, subject to the condition that the Village Board approve a lease with Sprint.

The proposed lease terms include a lease rate of \$3,000 monthly (\$36,000 annually) with a 3% annual escalator. The lease is for a term of five years, with a renewal option of up to four additional terms. While Sprint has agreed to the majority of the provisions in the lease agreement, they are still working to obtain approval from their legal counsel regarding the insurance language (Section 13).

MOTION/ACTION REQUESTED:

This item is being placed on the April 14, 2015 agenda for discussion only. If there is consensus by the Village Board, the item will be placed on the April 28, 2015 agenda for approval. If approved, Sprint will be required to obtain a building permit prior to installing the equipment.

Motion to Approve a Rooftop Lease for 937 Barnsdale Road between SprintCom Inc. and the Village of La Grange Park.

DOCUMENTATION:

- Rooftop Lease
- October 28, 2014 Village Board Agenda Memo
- March 17, 2015 ZBA Memo (previously provided)

Village Board Agenda Memo

Date: May 12, 2015

To: President & Board of Trustees

From: Emily Rodman, Assistant Village Manager 

Julia Cedillo, Village Manager 

RE: Zoning Application No. 2015-02, 801 Homestead, Variations

GENERAL BACKGROUND:

On March 17, 2015, the Zoning Board of Appeals (ZBA) conducted a public hearing to consider Zoning Application No. 2015-02 filed by Robert and Susan Caemmerer for 801 Homestead Avenue for the following variations:

- To extend an existing wall that encroaches ten feet into a required setback; and
- To reduce the required setback of a front-loaded attached garage from five feet to four feet;

The variations, if granted, would permit the reconstruction and expansion of an attached two-car garage to replace an existing attached two car garage that is deteriorating.

The ZBA accepted testimony and evidence into the record. Upon conclusion of the testimony and discussion, the ZBA determined that the application met the standards for variations and recommended that the Village Board approve the zoning application and grant the above noted variations.

MOTION/ACTION REQUESTED:

This item is both for discussion and action.

Motion to approve an ordinance granting certain variations for 801 Homestead Avenue, La Grange Park, IL (Public Hearing No. 2015-02).

RECOMMENDATION:

The ZBA, on a vote of 5 "AYES" and 0 "NAYS" has recommended that the zoning application be approved.

DOCUMENTATION:

- Ordinance Granting Variations for 801 Homestead Avenue
- Findings of Fact
- Transcript of the public hearing for Zoning Application No. 2015-02
- Zoning application (previously distributed)

ORDINANCE NO. 1006

ORDINANCE GRANTING CERTAIN VARIATIONS FOR 801 HOMESTEAD (PUBLIC HEARING NO. 2015-02)

WHEREAS, on or about February 16, 2015, Robert and Susan Caemmerer, filed an application for multiple variations to permit the reconstruction of a two-car attached garage at the property commonly referred to as 801 Homestead Avenue; and

WHEREAS, on February 26, 2015, the Village of La Grange Park published a legal notice of public hearing before the Zoning Board of Appeals of La Grange Park to consider the variations at a public hearing on March 17, 2015, at 7:00 p.m.; and

WHEREAS, upon conclusion of the public hearing the Zoning Board of Appeals recommended to the Village Board of Trustees that it grant the variations requested in the Application, based upon certain Findings of Fact, true and correct copies of which are attached to this Ordinance; and

WHEREAS, the Board of Trustees of the Village of La Grange Park has reviewed the Application, public notice and Findings of Fact, and have publicly discussed this application at a Village Board Work Session on May 12, 2015, and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

SECTION 1: That the variations requested in the Application, to wit:

- Extending an existing wall that encroaches ten feet into a required setback; and
- Reducing the required setback of a front-loaded attached garage from five feet to four feet;

consistent with the variation application, are hereby granted to the property commonly known as 801 Homestead Avenue and as legally described in Section 2 of this Ordinance.

SECTION 2: The property that is the subject of the variations granted in Section 1 of this Ordinance is commonly known as 801 Homestead Avenue and is legally described as follows:

LOT 12 IN BLOCK 6 IN WESTMORELAND, A SUBDIVISION OF SOUTHWEST 1/4 OF NORTHEAST 1/4 OF SECTION 33, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN AND ALL OF THAT PART OF SOUTHEAST 1/4 OF NORTHWEST 1/4 OF SECTION 33 LYING EAST OF 5TH AVENUE IN COOK COUNTY, ILLINOIS.

SECTION 3: That all necessary permits may be issued by the Village of La Grange Park, subject to further compliance with this Ordinance and all other applicable Village Ordinances and Codes.

SECTION 4: That this Ordinance shall become effective and shall be in full force and effect from and after its passage in the manner provided by law.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 12th day of May, 2015.

James L. Discipio, Village President
Village of La Grange Park

ATTEST: _____
Amanda Seidel, Village Clerk
Village of La Grange Park

Vote taken by the Board of Trustees on passage of the above ordinance:

AYES:

_____	_____
_____	_____
_____	_____
_____	_____

NOS:

_____	_____
_____	_____
_____	_____
_____	_____

CERTIFIED TO BE CORRECT:

Village Clerk

APPROVED AS TO FORM-
VILLAGE ATTORNEY

**FINDINGS OF FACT
VILLAGE OF LA GRANGE PARK ZONING BOARD OF APPEALS
801 HOMESTEAD
CASE NO. 2015-02**

WHEREAS, Robert and Susan Caemmerer, referred to as the "Applicant," on or about February 16, 2015, filed an Application for Variations to seek approval to expand a two-car attached garage on the property located at 801 Homestead Avenue, referred to as "Subject Property"; and

WHEREAS, the Applicant is requesting the following variations for the Subject Property: 1) To extend an existing wall that encroaches ten feet into a required setback; and 2) to reduce the required setback of a front-loaded attached garage from five feet to four feet; and

WHEREAS, a public hearing was held before the Zoning Board of Appeals of the Village of La Grange Park, Illinois, March 17, 2015, pursuant to notice and publication as required by law; and

WHEREAS, the public hearing was opened at 7:00 p.m. on March 17, 2015, and pursuant to unanimous vote of the Zoning Board of Appeals on March 17, 2015 the public hearing was concluded; and

WHEREAS, based upon documentary evidence and testimony presented by Applicant and members of the public, the Zoning Board of Appeals makes the following Summary of Facts, and pursuant to Section 4.3.F of the La Grange Park Zoning Code, makes the following Findings of Fact:

The Subject Property fronts both Homestead Avenue and Monroe Avenue, with the home oriented toward Monroe. The Subject Property is zoned R-1 Single Family and is legal non-conforming with regard to the minimum lot area, minimum lot width, rear yard setback and corner side setback. It includes a two-story single-family home with attached two-car garage that is 376 square feet. The Applicant is seeking to expand the existing garage 76 square feet by extending it three feet to the south (towards Monroe Avenue). The existing garage wall is located 6.36' feet from the rear property line. The Applicant is proposing to extend this wall three feet further south, maintaining the existing 6.36' setback. The existing garage is located seven feet behind the front façade of the home. The Applicant is proposing to extend the garage three feet south, reducing this distance to four feet.

FINDINGS OF FACT

- 1. The strict application of the terms of this Zoning Code will result in undue hardship unless the specific relief requested is granted.**

The existing garage is undersized and does not allow for the parking of vehicles and adequate storage. The Applicant is unable to expand the garage to the east as they would be further reducing the required rear setback. The Applicant is unable to expand

the garage to the north without encroaching into the required interior side yard setback. In addition, the Applicant is seeking to maintain the existing interior side yard setback to avoid further drainage issues on their and the adjacent homeowner's property.

2. **The plight of the owner is due to unique circumstances inherent to the Subject Property and not from the personal situation of the owner.**

The Applicant purchased the property with its current configuration. The existing home was constructed in 1930. Due to the lot size (49' x 111') and the fact that it is an attached garage which must remain attached to the home, there is no other location on the property in which the Applicant could locate the garage. The garage cannot be expanded in any other direction (see "a" above).

3. **The variation, if granted, will not alter the essential character of the locality.**

The proposed style of the garage will be consistent with the existing style of the home. The proposed size of the garage is considered to be on the smaller side for two car garages.

Regarding the request for the variations outlined above, the Zoning Board of Appeals voted as follows:

AYES: Boyd, Domagalski, Lee, Studwell, Zaura

NAYS: None

ABSENT: Griffin, Lampert

RESPECTFULLY SUBMITTED this 21st Day of April.

**VILLAGE OF LA GRANGE PARK
ZONING BOARD OF APPEALS**

By: _____



BEFORE THE VILLAGE OF LAGRANGE PARK
ZONING BOARD OF APPEALS

IN RE THE MATTER OF:)
) Petition
Application for Variation for) #2015-02
801 Homestead Road)

ZONING BOARD OF APPEALS HEARING
March 17, 2015
Seven o'clock P.M.

PROCEEDINGS HAD and testimony taken before
the VILLAGE OF LA GRANGE PARK ZONING BOARD OF
APPEALS, taken at the LaGrange Park Village Hall,
447 North Catherine, LaGrange Park, Illinois,
before Marlane K. Marshall, C.S.R., License
#084-001134, a Notary Public qualified and
commissioned for the State of Illinois.

1 BOARD MEMBERS PRESENT:

- 2 MR. ERIC BOYD, Chairman
3 MS. CAROLINE DOMAGALSKI, Member
4 MS. JAMIE ZAURA, Member
5 MR. JIM LEE, Member
6 MR. CHRISTOPHER STUDWELL, Member
7

8 ALSO PRESENT:

- 9 MS. EMILY RODMAN, Assistant Village
Manager
10
MS. AMANDA G. SEIDEL, Village Clerk
11
MS. CATHLEEN M. KEATING, Village
12 Attorney.
13 CHIEF DEAN J. MAGGOS, Director of
Building and Fire
14
MR. PAUL FLOOD, Hancock Engineering
15
MR. ROB WIERZBA, Building Inspector
16
17

18 PRESENT FOR THE PETITIONER:

- 19 MR. BOB CAEMMERER, Petitioner,
20 MS. DARLENE STIRN, Architect
21
22
23
24

1 CHAIRMAN BOYD: We're next going to proceed to
2 the public hearing for the 2015-02 matter to consider
3 application for variation for 801 Homestead Road in
4 LaGrange Park. First I will read the public notice
5 that was issued, and then we're going to explain the
6 process and go from there.

7 "Notice is hereby given that
8 on March 17th, 2015 a public
9 hearing will be held before the
10 Zoning Board of Appeals of
11 LaGrange Park, Illinois in the
12 village hall at 447 North
13 Catherine Avenue at seven o'clock
14 p.m. or soon thereafter for the
15 purpose of considering an appli-
16 cation for zoning variations on
17 property zoned as R-1 Residential
18 District located at 801 Home-
19 stead Avenue, LaGrange Park,
20 Illinois, and legally described
21 as --"

22 And I am going to skip the legal description.

23 "The petitioner is requesting
24 a variation to extend an existing

1 garage wall that encroaches
2 approximately 10 feet into the
3 required rear setback and to
4 reduce the required setback of
5 a front-loaded attached garage
6 from five feet to four feet from
7 the main facade of the home.
8 This variation, if approved,
9 would allow the reconstruction
10 of an attached garage.

11 The application for zoning
12 variation and description of the
13 proposed use are available for
14 examination during normal office
15 hours at the LaGrange Park
16 Village Hall, 447 North Catherine
17 Avenue, LaGrange Park, Illinois.

18 All interested persons
19 are invited and welcome to attend
20 the hearing. All persons
21 interested in providing testi-
22 mony at the hearing are welcome
23 to do so. Zoning Board of
24 Appeals, Village of LaGrange

1 Park. Eric Boyd, Chairman."

2 So this proceeding will go as follows. If
3 anyone would like to present testimony for considera-
4 tion by the zoning board of appeals we're going to
5 first ask you to stand and be sworn. But not yet,
6 We'll have the court reporter do that. Then the
7 petitioner will present his case to the board. Members
8 of the audience will thereafter be given a chance to
9 ask questions and provide their own testimony. We'll
10 then have the board of appeals ask the staff and the
11 applicant questions. If all of our questions are
12 answered and we're satisfied, we'll close the public
13 hearing portion, the court reporter will no longer
14 be taking testimony and we will consider the evidence
15 we have before us and presumably make a decision
16 tonight.

17 So with that could I have you swear in
18 anybody who would like to offer testimony? Anybody
19 who wants to say anything in this particular
20 proceeding tonight stand up and be sworn in please,
21 including the applicant.

22 (Whereupon the witness was duly sworn
23 by the Notary.)

24 CHAIRMAN BOYD: Would you like to -- Actually

1 we have a microphone up here. You want to step up?
2 And begin when you are ready. State your name and
3 where you live first.

4
5 B O B C A E M M E R E R,
6 having been first duly sworn, testified as follows:

7 My name is Bob Caemmerer. We currently
8 reside the 410 South Catherine in LaGrange, and my
9 wife Susan and I purchased this house at 801 Homestead
10 last year and we will be moving in there next month
11 pending a few things left to be done on the interior
12 and Rob doing a final inspection.

13 The last part of the project is we do need
14 to rebuild the crumbling garage. Even the picture of
15 the front of it which you were all provided is the
16 best face of the garage. The rest of it looks much
17 worse. When it was built in 1930 it was built for
18 smaller cars. It was built for families that did
19 not accumulate bicycles, yard toys, all those things
20 that young families now have. So we're redoing this
21 house for ourselves. We plan on living there for the
22 next five years, but we hope that this will be a
23 house that families can use for another hundred years.

24 The expansion of the garage in the direction

1 towards Monroe Avenue is the best direction for us
2 to go. Water management on the property is a big
3 concern for us, so by going towards Monroe we're
4 putting the garage expansion over an area that current-
5 ly is driveway. So we're not increasing the impervious
6 area of the property. If we were to go in any other
7 direction we'd be moving the building closer to other
8 people's garages, and we didn't want to do that.

9 In addition to helping with water management
10 we're changing the pitch of the roof so it goes to
11 the east. And then we're able to very easily get the
12 water out to the street using a gutter and a downspout.
13 Right now it goes to the north. It's all dumped in
14 the interior of the lot which is a low spot back there.
15 So we want to change that so we're not dumping water
16 on our neighbors.

17 Finally, with the setback of the front of
18 the garage we're going from -- it's five feet required.
19 We're asking for four feet. This just is giving us
20 that extra room, the extra length in the garage that's
21 needed. The current garage is short. As we do this
22 the picture of the garage shows it kind of has a very
23 odd-looking castle kind of pediment on it. We wanted
24 the garage to look more uniform with the house, so

1 we're getting rid of that. I found a company that
2 will do the limestone trim that matches what exists
3 on the house. So when that's put in there it'll just
4 look more uniform. And we're going to recycle the
5 brick. It's a unique brick. It has little stars in
6 it. And I think that's about all I have to cover.

7 Oh, one last thing. We did make some changes
8 on the plan that you have in pencil. Originally when
9 we did the plan on the initial review we thought that
10 what we had done the first time would have been able
11 to be built without a variance. On additional review
12 it was looked at and said no, well, you would need a
13 variance for that as it was. So we decided as long
14 as we have to go for a variance let's get the extra
15 space to make the garage more usable. So if you
16 folks have any additional changes we would then put
17 them all in at once, save some costs, and then we
18 would have that done by the architect prior to the
19 next meeting. Thank you very much for your time.

20 CHAIRMAN BOYD: Thank you, Mr. Caemmerer. You
21 can go ahead and sit down. Is there anyone in the
22 audience who would like to say anything? And again
23 if you have not been sworn in I will ask you to be
24 sworn in before you give any testimony. No? Okay.

1 Well, it's our turn then to ask questions
2 of either the applicant or our staff. Mr. Lee,
3 would you like to begin?

4 MR. LEE: I have no questions or comments.

5 CHAIRMAN BOYD: Okay.

6 MR. STUDWELL: I have a couple questions. On
7 the table in front of us we see that the building
8 coverage is proposed at 1776 square feet. What is
9 the current coverage? Anybody know?

10 MR. CAEMMERER: That is on the plan.

11 MR. STUDWELL: Is that on the plan? Same thing
12 with the impervious coverage -- impervious surface.

13 MR. CAEMMERER: Impervious surface would not
14 change since we're --

15 MR. STUDWELL: You're moving it forward towards
16 the street.

17 MR. CAEMMERER: Over what is already impervious,
18 correct. And the building coverage is increasing by
19 I believe it's 76 square feet.

20 MR. STUDWELL: Okay. Seventeen hundred.

21 MR. CAEMMERER: We're still under.

22 CHAIRMAN BOYD: Emily, is that right? Are you
23 doing the math?

24 MR. CAEMMERER: 1757.

1 MS. RODMAN: I was just going to do the
2 percentage math, but the numbers are correct.

3 (Whereupon the witness was duly sworn
4 by the Notary.)

5
6 E M I L Y R O D M A N,
7 having been first duly sworn, testified as follows:

8 Emily Rodman for the village.

9 MR. STUDWELL: Also on A3 you show that there
10 is an access into the basement that's being closed.
11 Is there any access -- is there any service entrance
12 to this garage?

13 MR. CAEMMERER: Other than the front door, other
14 than the overhead door I was not going to incorporate
15 one because it really doesn't go anywhere.

16 MR. STUDWELL: The only problem with that is if
17 you have a broken spring on that garage door you
18 can't get in or out.

19 MR. CAEMMERER: Never thought about that.

20 MS. DOMAGALSKI: Through the house.

21 MR. STUDWELL: There's no entrance through the
22 house, is there?

23 MR. CAEMMERER: There's a small opening that was
24 in the property about three foot by three foot, and

1 to make it a fireproof door was just too complicated.

2 MR. STUDWELL: I understand that against the
3 house. I am not worried about the house. I am just
4 worried about somebody being trapped inside that
5 building.

6 MR. CAEMMERER: The garage.

7 MR. STUDWELL: Right.

8 MR. CAEMMERER: You think we should add an
9 outside door?

10 MR. STUDWELL: Probably a service door of some
11 sort. Because, like I said, if that spring goes and
12 the springs do go, or if you lose power -- I mean
13 there's back-up power systems, but if you lose power
14 and the spring goes, then you're in double jeopardy.

15 MR. CAEMMERER: If necessary we can add an
16 outside door to the property. That is not a
17 problem.

18 MR. STUDWELL: I think that would be a fire
19 life safety issue as well. Other than that no other
20 questions.

21 CHAIRMAN BOYD: Miss Zaura?

22 MS. ZAURA: I just have one question. On the
23 demolition foundation plan A2, the southeast corner
24 of the garage, the dimension was changed from two

1 feet to 18 inches. Is that just to keep the existing
2 setback the same? You had it a little bit wider
3 before and then it was pencilled out. I am just
4 wondering is that to keep the setback --

5 MR. CAEMMERER: Which page are you on?

6 MS. ZAURA: A2, the southeast corner of the
7 garage. There's a dimension that was two feet and
8 it was crossed over and made 18 inches.

9 MR. CAEMMERER: Maybe my architect could explain
10 it better than I can.

11 (Whereupon the witness was duly sworn
12 by the Notary.)

13
14 D A R L E N E S T I R N,
15 having been first duly sworn, testified as follows:

16 Darlene Stirn, S-t-i-r-n, LaGrange
17 Illinois.

18 MR. CAEMMERER: Okay.

19 CHAIRMAN BOYD: When you are ready to talk just
20 stand up and tell us what you know.

21 MS. STIRN: When we did these plans we were
22 going to completely redo the foundation on the garage.
23 And now we're going to keep -- if we can keep that
24 foundation if it's in good shape we're going to do

1 that. So we moved the dimension back to be the
2 existing.

3 MS. ZAURA: Okay. Thanks. That's all.

4 CHAIRMAN BOYD: Ms. Domagalski?

5 MS. DOMAGALSKI: I just wanted to know -- Some-
6 times when we see these kinds of variation requests
7 we get letters from the adjacent neighbors. Have
8 your neighbors expressed support or concerns?

9 MR. CAEMMERER: All the neighbors I had spoken
10 to have expressed support. I believe one of them --
11 she just ran over the other day and told me she
12 called the village to let them know that I should be
13 able to do this. Very sweet. But they have all been
14 very supportive through the whole process. Not just
15 this, but as we have been renovating the house they
16 come over and visit. Lovely neighbors.

17 MS. DOMAGALSKI: And I also just wanted to say
18 I know when you're in the middle of a construction
19 project and time is of the essence and then all of a
20 sudden you have to go before additional zoning and
21 building authorities it can be frustrating. So I just
22 want to say we appreciate your willingness to go
23 through our process and talk to us about these issues.
24 Thanks.

1 MR. CAEMMERER: Not a problem at all. Rob and
2 Emily have been very helpful in guiding me to this
3 point.

4 CHAIRMAN BOYD: Emily, I have two questions,
5 and I am sure I am just being dense on this.

6 They're asking for a variance from the rear
7 yard setback. Is it existing legally nonconforming
8 with respect to the rear yard setback?

9 MS. RODMAN: It is. It's a little confusing
10 given the unique situation of the property. So by
11 the zoning code the rear yard is the east property
12 line and the front yard is going to be the west
13 property line which is the Homestead frontage. So
14 even though the house fronts Monroe the front yard
15 is technically on Homestead. So the required rear
16 yard setback is that 15% of the lot depth which is
17 16, I think, .37 feet. But the house is only 6.37
18 feet from the property line, so it's already over 10
19 feet into the required rear setback. That's just,
20 you know, how it was built and how our setbacks are
21 configured today. So that's an existing encroachment
22 so it is legal nonconforming in regard to that.

23 The petitioner is not proposing to encroach
24 further into that setback in terms of reducing it from

1 that 6.36 feet. But what they're proposing to do is
2 because they're extending the east wall of the garage
3 further south, they are by the code technically
4 encroaching further into the setback because they're
5 extending the wall along the existing setback line.
6 So that's where that encroachment comes in. It's like
7 the extension of that wall.

8 CHAIRMAN BOYD: Okay. And just to be clear too,
9 with respect to the front-loaded garage issue are
10 they existing legal nonconforming with respect to the
11 setback for the garage?

12 MS. RODMAN: The existing setbacks -- The code
13 requires that for attached front-loaded garages the
14 garage must be offset 5 feet behind the front facade
15 of the home, primarily an aesthetic regulation to
16 make sure that you don't -- when you are looking
17 down the street you don't just see garages. The home
18 is conforming with regard to that requirement today.
19 They are -- the garage is 7 feet back from the front
20 facade of the home.

21 CHAIRMAN BOYD: Oh, okay.

22 MS. RODMAN: Because they're looking to expand
23 the garage three feet in length they're going to be
24 reducing that to only a four-foot differential between

1 the front facade and the garage as opposed to the
2 existing seven.

3 CHAIRMAN BOYD: Okay. And just to be clear, if
4 we were to -- I suspect we could vote on each of
5 those requests separately. But if we wanted to vote
6 on them together how would you suggest we phrase a
7 motion with respect to those two issues? We could
8 either refer to specific sections of the code or how
9 do we do it?

10 MS. RODMAN: If you look at page 3 of the staff
11 report under staff recommendation -- and the village
12 attorney can correct me if I am wrong -- but I think
13 you can just use that wording there. The zoning
14 board of appeals recommends approval to the village
15 board of the variations and then the sections are
16 listed. So I think that's how -- that would be
17 adequate.

18 CHAIRMAN BOYD: All right. Before we close the
19 public hearing do we have any other questions for the
20 applicant or for staff? Does the applicant have
21 anything else they'd like to say?

22 MR. CAEMMERER: Other than thank you so much
23 for your time. That is a lot of things to look at.

24 CHAIRMAN BOYD: Thanks for coming in. May I

1 have a motion to close the public hearing?

2 MS. DOMAGALSKI: So moved.

3 CHAIRMAN BOYD: Second?

4 MR. STUDWELL: Second.

5 CHAIRMAN BOYD: All in favor say aye. Any
6 opposed? Okay.

7 (Which were all the proceedings had
8 and testimony taken at the public
9 hearing of the above-entitled cause.)

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<p style="text-align: center;">A</p> <p>A2 11:23 12:6 A3 10:9 able 7:11 8:10 13:13 above-entitled 17:9 18:9 access 10:10,11 accumulate 6:19 add 11:8,15 addition 7:9 additional 8:11 8:16 13:20 adequate 16:17 adjacent 13:7 aesthetic 15:15 ahead 8:21 allow 4:9 AMANDA 2:10 answered 5:12 anybody 5:18,18 9:9 appeals 1:2,6,11 3:10 4:24 5:4 5:10 16:14 appli- 3:15 applicant 5:11 5:21 9:2 16:20 16:20 application 1:4 3:3 4:11 appreciate 13:22 approval 16:14 approved 4:8 approximately 4:2 architect 2:20 8:18 12:9 area 7:4,6 asking 7:19 14:6 Assistant 2:9 attached 4:5,10 15:13</p>	<p>attend 4:19 attorney 2:12 16:12 audience 5:8 8:22 authorities 13:21 available 4:13 Avenue 3:13,19 4:17 7:1 aye 17:5</p> <hr/> <p style="text-align: center;">B</p> <p>B 6:5,5 back 7:14 13:1 15:19 back-up 11:13 basement 10:10 believe 9:19 13:10 best 6:16 7:1 better 12:10 basement 10:10 bicycles 6:19 big 7:2 bit 12:2 board 1:2,6,10 2:1 3:10 4:23 5:4,7,10 16:14 16:15 Bob 2:19 6:7 Boyd 2:2 3:1 5:1 5:24 8:20 9:5 9:22 11:21 12:19 13:4 14:4 15:8,21 16:3,18,24 17:3,5 brick 8:5,5 broken 10:17 building 2:13,15 7:7 9:7,18 11:5 13:21 built 6:17,17,18 8:11 14:20</p>	<p style="text-align: center;">C</p> <p>C 6:5 18:2 C.S.R 1:13 18:4 Caemmerer 2:19 6:7 8:20 9:10 9:13,17,21,24 10:13,19,23 11:6,8,15 12:5 12:9,18 13:9 14:1 16:22 called 13:12 CAROLINE 2:3 cars 6:18 case 5:7 castle 7:23 Catherine 1:12 3:13 4:16 6:8 CATHLEEN 2:11 cation 3:16 cause 17:9 18:9 certify 18:7 Chairman 2:2 3:1 5:1,24 8:20 9:5,22 11:21 12:19 13:4 14:4 15:8,21 16:3,18,24 17:3,5 chance 5:8 change 7:15 9:14 changed 11:24 changes 8:7,16 changing 7:10 CHIEF 2:13 CHRISTOPH... 2:6 clear 15:8 16:3 Clerk 2:10 close 5:12 16:18 17:1 closed 10:10</p>	<p>closer 7:7 code 14:11 15:3 15:12 16:8 come 13:16 comes 15:6 coming 16:24 comments 9:4 commission 18:18 commissioned 1:15 18:5 company 8:1 complete 18:10 completely 12:22 complicated 11:1 concern 7:3 concerns 13:8 configured 14:21 conforming 15:18 confusing 14:9 consider 3:2 5:14 considera- 5:3 considering 3:15 construction 13:18 Cook 18:6 corner 11:23 12:6 correct 9:18 10:2 16:12 18:10 costs 8:17 County 18:2,6 couple 9:6 court 5:6,13 cover 8:6 coverage 9:8,9 9:12,18 crossed 12:8</p>	<p>crumbling 6:14 CSR 18:16 current 7:21 9:9 current- 7:4 currently 6:7</p> <hr/> <p style="text-align: center;">D</p> <p>D 10:6 12:14 Darlene 2:20 12:16 day 13:11 DEAN 2:13 decided 8:13 decision 5:15 demolition 11:23 dense 14:5 depth 14:16 described 3:20 description 3:22 4:12 differential 15:24 dimension 11:24 12:7 13:1 direction 6:24 7:1,7 Director 2:13 District 3:18 doing 6:12 9:23 Domagalski 2:3 10:20 13:4,5 13:17 17:2 door 10:13,14,17 11:1,9,10,16 double 11:14 downspout 7:12 driveway 7:5 duly 5:22 6:6 10:3,7 12:11 12:15 18:5 dumped 7:13 dumping 7:15</p>
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			<p>J 2:13 JAMIE 2:4 jeopardy 11:14 JIM 2:5</p> <hr/> <p style="text-align: center;">K</p> <p>K 1:13 18:2,4,15 KEATING 2:11 keep 12:1,4,23 12:23 kind 7:22,23 kinds 13:6 know 9:9 12:20 13:5,12,18 14:20</p> <hr/> <p style="text-align: center;">L</p> <p>L 10:6 12:14 LA 1:10 LaGrange 1:1 1:11,12 3:4,11 3:19 4:15,17 4:24 6:8 12:16 Lee 2:5 9:2,4 left 6:11 legal 3:22 14:22 15:10 legally 3:20 14:7 length 7:20 15:23 let's 8:14 letters 13:7 License 1:13 18:16 life 11:19 limestone 8:2 line 14:12,13,18 15:5 listed 16:16 little 8:5 12:2 14:9 live 6:3 living 6:21</p>	
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<p>located 3:18 long 8:13 longer 5:13 look 7:24 8:4 16:10,23 looked 8:12 looking 15:16,22 looks 6:16 lose 11:12,13 lot 7:14 14:16 16:23 Lovely 13:16 low 7:14 ly 7:5</p> <hr/> <p style="text-align: center;">M</p> <hr/> <p>M 2:11 6:5,5 10:6,6 MAGGOS 2:13 main 4:7 management 7:2 7:9 Manager 2:9 March 1:7 3:8 18:19 Marlane 1:13 18:4,15 Marshall 1:13 18:4,15 matches 8:2 math 9:23 10:2 matter 1:3 3:2 mean 11:12 meeting 8:19 Member 2:3,4,5 2:6 Members 2:1 5:7 microphone 6:1 middle 13:18 Monroe 7:1,3 14:14 month 6:10 mony 4:22</p>	<p>motion 16:7 17:1 moved 13:1 17:2 moving 6:10 7:7 9:15</p> <hr/> <p style="text-align: center;">N</p> <hr/> <p>N 10:6 12:14,14 name 6:2,7 necessary 11:15 need 6:13 8:12 needed 7:21 neighbors 7:16 13:7,8,9,16 Never 10:19 nonconforming 14:7,22 15:10 normal 4:14 north 1:12 3:12 4:16 7:13 Notary 1:14 5:23 10:4 12:12 18:5,16 notice 3:4,7 numbers 10:2</p> <hr/> <p style="text-align: center;">O</p> <hr/> <p>O 6:5 10:6 18:2 18:2 o'clock 1:7 3:13 odd-looking 7:23 offer 5:18 office 4:14 offset 15:14 Oh 8:7 15:21 okay 8:24 9:5,20 12:18 13:3 15:8,21 16:3 17:6 once 8:17 opening 10:23 opposed 16:1 17:6</p>	<p>Originally 8:8 outside 11:9,16 overhead 10:14</p> <hr/> <p style="text-align: center;">P</p> <hr/> <p>p.m 1:7 3:14 page 12:5 16:10 Park 1:1,10,11 1:12 3:4,11,19 4:15,17 5:1 part 6:13 particular 5:19 PAUL 2:14 pediment 7:23 pencil 8:8 pencilled 12:3 pending 6:11 people's 7:8 percentage 10:2 persons 4:18,20 Petition 1:4 petitioner 2:18 2:19 3:23 5:7 14:23 phrase 16:6 picture 6:14 7:22 pitch 7:10 place 18:12 plan 6:21 8:8,9 9:10,11 11:23 plans 12:21 please 5:20 point 14:3 portion 5:13 power 11:12,13 11:13 present 2:1,8,18 5:3,7 presumably 5:15 primarily 15:15 prior 8:18 Probably 11:10 problem 10:16</p>	<p>11:17 14:1 proceed 3:1 proceeding 5:2 5:20 proceedings 1:9 17:7 18:7 process 3:6 13:14,23 project 6:13 13:19 property 3:17 7:2,6 10:24 11:16 14:10,11 14:13,18 proposed 4:13 9:8 proposing 14:23 15:1 provide 5:9 provided 6:15 providing 4:21 public 1:14 3:2,4 3:8 5:12 16:19 17:1,8 18:5,16 purchased 6:9 purpose 3:15 put 8:3,16 putting 7:4</p> <hr/> <p style="text-align: center;">Q</p> <hr/> <p>qualified 1:14 18:5 question 11:22 questions 5:9,11 5:11 9:1,4,6 11:20 14:4 16:19</p> <hr/> <p style="text-align: center;">R</p> <hr/> <p>R 6:5,5 10:6 12:14,14 R-1 3:17 ran 13:11 read 3:4</p>	<p>ready 6:2 12:19 really 10:15 rear 4:3 14:6,8 14:11,15,19 rebuild 6:14 recommenda... 16:11 recommends 16:14 reconstruction 4:9 recycle 8:4 redo 12:22 redoing 6:20 reduce 4:4 reducing 14:24 15:24 refer 16:8 regard 14:22 15:18 regulation 15:15 renovating 13:15 report 16:11 18:10 reported 18:7 reporter 5:6,13 requesting 3:23 requests 13:6 16:5 required 4:3,4 7:18 14:15,19 requirement 15:18 requires 15:13 reside 6:8 Residential 3:17 respect 14:8 15:9,10 16:7 rest 6:16 review 8:9,11 rid 8:1 right 7:13 9:22 11:7 16:18</p>
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<p>Road 1:5 3:3 Rob 2:15 6:12 14:1 Rodman 2:9 10:1,8 14:9 15:12,22 16:10 roof 7:10 room 7:20</p> <hr/> <p style="text-align: center;">S</p> <hr/> <p>S 12:14 S-t-i-r-n 12:16 safety 11:19 satisfied 5:12 save 8:17 Second 17:3,4 sections 16:8,15 see 9:7 13:6 15:17 SEIDEL 2:10 separately 16:5 service 10:11 11:10 set 18:12 setback 4:3,4 7:17 12:2,4 14:7,8,16,19 14:24 15:4,5 15:11 setbacks 14:20 15:12 seven 1:7 3:13 16:2 Seventeen 9:20 shape 12:24 short 7:21 shorthand 18:7 show 10:9 shows 7:22 sit 8:21 situation 14:10 skip 3:22 small 10:23 smaller 6:18</p>	<p>Some- 13:5 somebody 11:4 soon 3:14 sort 11:11 south 6:8 15:3 southeast 11:23 12:6 space 8:15 specific 16:8 spoken 13:9 spot 7:14 spring 10:17 11:11,14 springs 11:12 square 9:8,19 SS 18:1 staff 5:10 9:2 16:10,11,20 stand 5:5,20 12:20 stars 8:5 State 1:15 6:2 18:1,6 stead 3:19 step 6:1 Stirn 2:20 12:16 12:21 street 7:12 9:16 15:17 STUDWELL 2:6 9:6,11,15 9:20 10:9,16 10:21 11:2,7 11:10,18 17:4 sudden 13:20 suggest 16:6 support 13:8,10 supportive 13:14 sure 14:5 15:16 surface 9:12,13 Susan 6:9 suspect 16:4 swear 5:17</p>	<p>sweet 13:13 sworn 5:5,20,22 6:6 8:23,24 10:3,7 12:11 12:15 systems 11:13</p> <hr/> <p style="text-align: center;">T</p> <hr/> <p>T 12:14 table 9:7 taken 1:9,11 17:8 18:8,11 talk 12:19 13:23 technically 14:15 15:3 tell 12:20 terms 14:24 testi- 4:21 testified 6:6 10:7 12:15 testimony 1:9 5:3,9,14,18 8:24 17:8 18:8 18:11 thank 8:19,20 16:22 Thanks 13:3,24 16:24 they'd 16:21 thing 8:7 9:11 things 6:11,19 16:23 think 8:6 11:8 11:18 14:17 16:12,16 thought 8:9 10:19 three 10:24,24 15:23 time 8:10,19 13:19 16:23 18:11 times 13:6 tion 5:4</p>	<p>today 14:21 15:18 told 13:11 tonight 5:16,20 toys 6:19 transcript 18:10 trapped 11:4 trim 8:2 true 18:10 turn 9:1 two 11:24 12:7 14:4 16:7</p> <hr/> <p style="text-align: center;">U</p> <hr/> <p>understand 11:2 uniform 7:24 8:4 unique 8:5 14:10 usable 8:15 use 4:13 6:23 16:13</p> <hr/> <p style="text-align: center;">V</p> <hr/> <p>variance 8:11,13 8:14 14:6 variation 1:4 3:3 3:24 4:8,12 13:6 variations 3:16 16:15 village 1:1,10,11 2:9,10,11 3:12 4:16,24 10:8 13:12 16:11,14 visit 13:16 vote 16:4,5</p> <hr/> <p style="text-align: center;">W</p> <hr/> <p>wall 4:1 15:2,5,7 want 6:1 7:8,15 13:22 wanted 7:23 13:5,17 16:5 wants 5:19 water 7:2,9,12</p>	<p>7:15 we'll 5:6,9,12 we're 3:1,5 5:4 5:12 6:20 7:3,5 7:10,11,15,18 7:19 8:1,4 9:14 9:21 12:23,24 welcome 4:19,22 west 14:12 wider 12:2 WIERZBA 2:15 wife 6:9 willingness 13:22 witness 5:22 10:3 12:11 wondering 12:4 wording 16:13 worried 11:3,4 worse 6:17 wrong 16:12</p> <hr/> <p style="text-align: center;">X</p> <hr/> <p style="text-align: center;">Y</p> <hr/> <p>Y 10:6 yard 6:19 14:7,8 14:11,12,14,16 year 6:10 years 6:22,23 young 6:20</p> <hr/> <p style="text-align: center;">Z</p> <hr/> <p>Zaura 2:4 11:21 11:22 12:6 13:3 zoned 3:17 zoning 1:2,6,10 3:10,16 4:11 4:23 5:4 13:20 14:11 16:13</p> <hr/> <p style="text-align: center;">0</p> <hr/> <p>084-001134 1:14</p>
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Public Safety Committee

Scott Mesick, Chairman

Patricia Rocco

Robert Lautner

Village Board Agenda Memo

Date: 5/7/2015

To: President and Board of Trustees

From: Ed Rompa, Chief of Police 
Julia Cedillo, Village Manager 

RE: TRAFFIC, SAFETY & ENGINEERING COMMITTEE MEETING

PURPOSE: Staff is seeking the Board's consent to schedule a Traffic, Safety & Engineering Committee meeting for the discussion of two items.

GENERAL BACKGROUND:

Due to safety concerns raised by residents/staff in two specific areas within the Village, Staff is therefore recommending that a meeting be scheduled for the Traffic, Safety & Engineering Committee.

The items which will be discussed are: (1) removal of residential permit parking signs Ordinance No. 76, Parking Schedules – Schedule VI (Residential Permit Parking Only Mon. Through Fri. 6am-11am, 3pm-8pm and Sat. 6am-11am) located along the 1000 block of Newberry (alley south of 31st to Garfield Avenue); and (2) additional signage to be added around Forest Road School, along the Barnsdale Avenue area to assist with traffic flow during school days.

STAFF RECOMMENDATION:

Staff is looking for the Board's consent to move forward and bring two items to the Traffic, Safety & Engineering Committee for discussion, due to safety concerns in specific areas of the Village.

MOTION/ACTION REQUESTED:

Village Board consensus to have Staff move forward and schedule a meeting of the Traffic, Safety & Engineering Committee.

Village Board Agenda Memo

Date: May 7, 2015

To: Village President and Board of Trustees

From: Julia Cedillo, Village Manager 

RE: **West Suburban Public Safety Dispatch Consolidation Project – Lyons Township Area Communications Center (“L-TAC”)**

PURPOSE

This agenda item seeks authorization to (1) hire an Executive Director; and (2) approve a Cost Sharing Agreement for the new consolidated dispatch center with the Villages of La Grange and Western Springs.

GENERAL BACKGROUND

At the June 2014 Work Session, the Village Board approved a Resolution authorizing the Village to proceed with the design phase of a Consolidated Dispatch Center with the Villages of La Grange and Western Springs. More recently, at the September 23, 2014 Board Meeting, the Village Board approved a Proposal for Professional Services with GOVHR for services associated with the recruitment and selection of an Executive Director for the new consolidated dispatch center.

In recruiting for the position, the three Villages received over 20 applications from very qualified individuals. With the assistance of GOVHR, we narrowed the candidate pool to five for a Police and Fire Chief panel interview. From there, two finalists advanced to a second panel interview with the Village Managers and Assistant Village Managers. Following the completion of the 2nd panel interview, the candidate selected to fill the position is Kimberly Knutsen. The decision was unanimous by each panel.

Ms. Knutsen is presently working as the Communications Director for the Village of Romeoville, Illinois (population 39,650) where she also oversees the agency’s compliance with Emergency Medical Dispatch (EMD) with the Illinois Department of Health. Prior to her position in Romeoville, she served as the Director of Operations for the Police Communications Center at the Village of Bolingbrook (population 73,936). Ms. Knutsen has experience as a Board Member of the Will County Emergency Telephone Systems and serves on the Technology, Finance and Equipment Committee and the Personnel Committee. In the course of her career, she has been actively involved in numerous system enhancements including two radio upgrades, upgraded CPU equipment and a recent cut-over to a new CAD system. Her noteworthy accomplishments include: the supervision of the construction of a new state of the art 9-1-1 center, assisted in the implementation of a county-wide upgrade of a new CAD system, successfully designed and facilitated a standardized training and compliance program and finally, and currently serves as the Secretary/Treasurer for the Illinois Emergency Telecommunications Response Task Force.

Ms. Knutsen’s first day is June 1, 2015.

Costs

Also attached to this memorandum please find a draft Cost Sharing Agreement. This draft document provides for the sharing of costs related to the salary (\$100,000 annually) and benefits of the new executive director, as well as any costs related to the Project Management Phase and preliminary start up activities. The Agreement also provides for the responsibilities and obligations of the Start-Up Committee as it relates to oversight of the Project Management Phase. This document is currently under review with the three Villages. Village staff will work with Attorney Keating in the coming days to determine changes necessary until final form, to be included in the May 26th Board Meeting Agenda packet for discussion and action.

MOTION / ACTION REQUESTED:

Due to the necessity of legal review of the Cost Sharing Agreement and the timing of this project, a final Cost Sharing Agreement will be provided for the May 26th Board Meeting. For initial review only.

For the May 26th Board Meeting:

"Motion to authorize the hiring of an Executive Director for the consolidated dispatch center for the Villages of La Grange Park, La Grange and Western Springs, the Lyons Township Area Communications Center ("L-TAC")."

"Motion to approve a Cost Sharing Agreement for the new consolidated dispatch center for the Villages of La Grange Park, La Grange and Western Springs, the Lyons Township Area Communications Center ("L-TAC")."

STAFF RECOMMENDATION:

Staff recommends approval of these motions. The new Executive Director will provide the planning, development, and support for the new dispatch agency and will be critical to the recommendations and coordination of tasks that are essential to the operation of the new facility. The Cost Sharing Agreement will ensure that each community is equally responsible with regard to the costs and oversight of the Project Management Phase and preliminary start up activities for the interim period, until an Intergovernmental Agreement is approved by all communities and the Illinois Commerce Commission.

DOCUMENTATION:

- Position Announcement for Executive Director, GOVHR
- *Draft Cost Sharing Agreement for Establishment of Lyons Township Area Communications Center, (May 7, 2015).*



Announces a Recruitment For

EXECUTIVE DIRECTOR

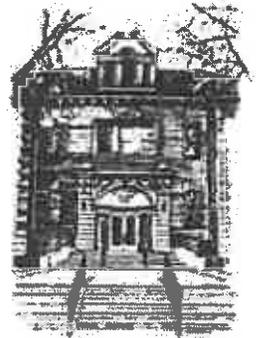
For A New Consolidated Dispatch Center for THE VILLAGES OF LaGRANGE, LaGRANGE PARK, AND WESTERN SPRINGS, ILLINOIS

GovHr USA is pleased to announce the recruitment and selection process for the position of Executive Director for a new consolidated dispatch center comprised of the police and fire departments of the Village of La Grange, La Grange Park and Western Springs, Illinois. This brochure provides background information on the law enforcement and fire service departments of these municipalities, as well as the requirements and expected qualifications for the position. Candidates interested in applying for the position should submit their résumé and cover letter, along with contact information for five work-related references by **December 31, 2014** to www.GovHRUSA.com/current-positions/recruitment.

Lee McCann, Vice President
Paul Harlow, Vice President

GovHR USA/Voorhees Associates
650 Dundee Road, Suite 270
Northbrook, IL 60062
TEL: 847-380-3240
FAX: 866-401-3100

Formal applications should be submitted to:
www.govhrusa.com/current-positions/recruitment



Consolidated Dispatch Center

PROFESSIONAL ANNOUNCEMENT

The Villages of La Grange, La Grange Park and Western Springs are communities located in Cook County, Illinois, approximately 15 miles west of downtown Chicago. Through an Intergovernmental Agreement, the municipalities are developing a consolidated dispatch center to serve the public safety needs of the combined communities and are in search of a communications executive to serve as its first Executive Director. The Executive Director will report to a Board of Directors (Village Managers of the member communities) and work closely with an Operations Committee (3 Police Chiefs and 3 Fire Chiefs of the member communities). The consolidated dispatch center, anticipated to be fully operational in 2015, will provide E911 Police, Fire and Emergency Medical Services dispatching to the member communities, which have a residential service population of approximately 42,000 and an area of approximately 7.5 square miles. Candidates should have a bachelor's degree in public administration or a related field. A master's degree in public administration or related field is a plus. Candidates should have at least ten years of increasingly responsible experience in an operational public safety communications position with five of those years in a supervisory or administrative capacity, preferably in a multi-position, multi-jurisdictional environment; or an equivalent combination of training and experience. Professional certification as an Emergency Number Professional through NENA, Registered Public Safety Leader through APCO, and Emergency Medical Dispatch certification is considered very desirable for this position.



The Executive Director's responsibilities will include managing and directing a staff of 14 full-time employees and the operations of the 911 Center. The candidate must have requisite skills in the areas of project and personnel management, budget development and administration, financial accounting, long-range financial planning, training, 911 system design, maintenance and operations of equipment, including Computer Aided Dispatch (CAD) software, hardware and process. Candidates should have a comprehensive knowledge of the principles and regulations pertaining to 911 systems and 911 system design, equipment and practices.

The successful candidate will be a highly effective, experienced administrator with a proven track record in progressive communications systems management, with the ability to work closely with municipal officials. The consolidated dispatch authority will offer a competitive benefits package and is an Equal Opportunity Employer. Starting salary: \$100,000+/- DOQ. Candidates should apply no later than December 31, 2014 with résumé, cover letter and contact information for 5 references to www.govhrusa.com/current-positions/recruitment to the attention of Leo C. McCann or Paul M. Harlow, GovHR USA , 650 Dundee Road #270, Northbrook, IL 60062 Tel: 847-380-3240; Fax: 866-401-3100.

BACKGROUND

The Village of La Grange

The La Grange Police Department is made up of 28 full-time sworn Police Officers and 4 part-time Police Officers. There are also 16 unpaid Auxiliary Police Officers assisting the Department. The La Grange Fire Department is made up of 20 members, including 18 Firefighter/Paramedics. The Department provides fire and emergency medical services to the community.

Executive Director

The Village of La Grange Park

The La Grange Park Police Department has a compliment of 21 full-time sworn Police Officers. The La Grange Park Fire Department consists of 50 personnel, staffed mostly by paid-on-call personnel along with full-time contracted Paramedic/Firefighters. Paid-on-call personnel are all Village residents or otherwise work for the Fire Department with the contract service.

The Village of Western Springs

The Western Springs Police Department is staffed by 20 sworn Officers. The Western Springs Fire Department is staffed by four full-time, one part-time, six contract Firefighter/Paramedics and thirty-eight paid-on-call personnel. The Department provides Fire and EMS response.

Combined, the new Dispatch Center will serve a total population of approximately 42,560 residents (La Grange – 15,732, La Grange Park – 13,659, Western Springs – 13,171) and an area of approximately 7.5 square miles. The most recent data shows the combined call load for the municipalities at 42,600 calls per year (Fire/EMS 5,100 – Police 37,500).

All three communities are in Cook County and are contiguous to one another. The communities are all fully developed and have limited opportunities for new development or annexation. New construction is primarily the result of redevelopment of properties. Location within the Chicago metropolitan area, convenient transportation via commuter train, proximity to the Interstate highway system and excellent infrastructure mark these communi-



ties as highly desirable places to live and conduct business. The Villages place a high value on quality education and are serviced by Lyons Township High School, Riverside Brookfield High School and Nazareth Academy. All three communities are predominantly residential in character and have supporting institutional and commercial land uses. Each community is non-home rule and a council-manager form of government. The primary source of revenue for the municipalities is real estate property tax. The municipalities share a strong sense of "community" with a high regard on quality community service leading to the expectation that the consolidated dispatch center will carry out this philosophy in every phase of operation.

BACKGROUND

In 2011 a Service Sharing Study was conducted for the Villages of La Grange, La Grange Park and Western Springs in conjunction with the Metropolitan Mayors Caucus. The study noted several commonalities and opportunities for public safety sharing. The study noted the opportunity in the area of 911 Emergency Communications Serving both Police and Fire.

Consolidated Dispatch Center

An opportunity exists to combine in some fashion the emergency communications of the three study participants. While all three use a common communications frequency, each department deploys its own dispatching center which handles both police and fire calls.

The study concluded with the following recommendation:



Combine emergency dispatching responsibilities either through a regional service provider or through an intergovernmental agreement between the three members.

With the support of the governing bodies of each municipality, the communities have undertaken the task of consolidating into a combined dispatch center that will service the police and fire departments of the municipalities. An Intergovernmental Agreement between the Villages of La Grange, La Grange Park and Western Springs as allowed for under the Illinois Intergovernmental Cooperation Act (5ILCS 220/1) will provide the legal basis for the new consolidated dispatch center and by-laws will be adopted to serve as the foundation for the organization.

MEMBER AGENCY OVERSIGHT AND GOVERNANCE

The consolidated dispatch center (yet to be named) will be governed by a Board of Directors comprised of the Village Managers of the participating communities. The Police and Fire Chiefs will serve as the Operations Committee. The Executive Director, appointed by the Board of Directors, will serve as the chief administrative officer of the organization.

FACILITY AND TECHNOLOGY

The combined dispatch center will be located at the Village of La Grange's 911 Emergency Communications Center. The agency will dispatch calls for service to law enforcement and fire service departments on the radio frequencies already being used by the member departments. A new Computer Aided Dispatch (CAD) system is considered a high priority to be researched and developed by the new Executive Director.

STAFFING

The staffing in place at the separate communications centers (14 full-time dispatchers) will provide the immediate staffing needs of the combined dispatch center. The organization structure and personnel needs will be developed by the Executive Director as part of his/her responsibilities to develop an annual budget for the agency.

Executive Director

CHALLENGES AND OPPORTUNITIES

The first Executive Director of the consolidated dispatch center for the Villages of La Grange, La Grange Park and Western Springs will:

- Have the unique opportunity to be part of the development of the organization, to initiate operational guidelines and policies, establish the Center's mission, goals, objectives and long-range strategic plan.
- Apply his/her education, skills and experience to perform project and personnel management, budget development and administration, financial accounting, long-range financial planning, training, 911 system design, maintenance and operations of equipment, including Computer Aided Dispatch (CAD) software, hardware and process; train staff and implement Emergency Medical Dispatch.
- Be responsible to develop an organization and its personnel to set a mark for exceptional customer service to the center's constituents. Assure that all services provided by the organization are fairly and effectively carried out for all disciplines and members.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Work with the Board of Directors to establish the Center's mission, goals, objectives and long-range strategic planning for the Center.

Develop and recommend an organization structure for the Board of Directors' consideration.

Recommend to the Operations Committee for adoption such measures as may be deemed necessary or expedient for the efficient operation of the Center; including the development, coordination, planning, training and implementation of all operational-related systems and policies.

Enforce, administer, and to make operative the policies of the Center as established by the Board of Directors and the Operations Committee.

Attend and participate in all meetings of the Board of Directors and the Operations Committee.

Be responsible for the Center's operation, its technology, physical facilities, written directives, rules and regulations and staffing.

Ensure proper resources (staff and equipment) are obtained to achieve the mission of the Center. Plan and prioritize the Center's physical resources.

Prepare a monthly report of the Center's activities and submit it to the Board of Directors and the Operations Committee.



Consolidated Dispatch Center

Prepare a proposed annual budget as well as a report of estimated revenues and expenses in order to determine the estimated funding necessary to defray the expenses of the Center for the fiscal year and to present same to the Board of Directors and the Operations Committee.

Assist in the preparation of a multi-year operational and capital plan.

Appoint, evaluate, promote, demote or remove employees of the Center pursuant to the approved budget and in accord with the policies and procedures of the Center.

Manage within a collective bargaining agreement environment, ensuring adherence to the contract and administration of any grievances.

Ensure that all Center personnel are properly and adequately trained for their individual job functions.

Develop emergency and contingency planning and response to emergency situations, modifying plans, actions, and decisions in light of given circumstances.



Effectively communicate, orally, in writing and via various forms of electronic media, with all levels of management and technical and non-technical staff.

Be responsible for media relations and public information for matters pertaining to the Center.

Be responsive to the needs of the Center's members and ensure that issues are addressed fairly and in a timely manner for all municipalities.

Display a comprehensive knowledge of the principles and regulations pertaining to 911 systems and 911 system design, equipment and practices.

CANDIDATE QUALIFICATION CRITERIA

The following education, experience, management, and leadership criteria have been identified by the Villages of La Grange, La Grange Park and Western Springs as important skills and abilities for candidates to possess and demonstrate.

Education and Experience

(Not in order of importance)

Candidates should have a bachelor's degree in public administration or a related field. A master's degree in public administration or related field is a plus.

Candidates should have at least ten years of increasingly responsible experience in an operational public safety (police and fire) communications position with five of those years in a supervisory or administrative capacity, preferably in a multi-position, multi-jurisdictional environment; or an equivalent combination of training and experience.

Executive Director

Candidates should have professional certification as an Emergency Number Professional through NENA, Registered Public Safety Leader through APCO, and Emergency Medical Dispatch certification is considered very desirable for this position.

The successful candidate will be highly collaborative, with the ability to work closely with elected and appointed officials and department heads of the municipalities.

Candidates should have a thorough knowledge of laws and regulations as they pertain to the administration of a consolidated 911 dispatch center; be familiar with current and emerging communications issues and be able to ensure compliance with appropriate reporting and record keeping requirements for municipal government.

The candidate will be required to provide and present comprehensive, clear, concise and understandable information to the Board of Directors and Operations Committee, ensuring that complete and accurate information is made available to all on a timely basis.

Candidates must have experience working with information technology and be able to create, coordinate and evaluate information through the use of recognized software programs, and be adept in the use of personal computer applications including the use of Word, Excel, Access, Outlook and PowerPoint.

Leadership Skills and Management Style

(Not in order of importance)

Candidates must have complete personal and professional integrity; conduct all personal and professional interactions fairly, honestly and ethically, avoiding any appearances of a conflict of interest.

Be an articulate and effective communicator, both orally and in writing; be thoroughly knowledgeable about the operations of the Center at all times.

Candidates will be required to provide policy insights and recommendations to the Board of Directors and Operations Committee and be able to effectively present professional views and options, and carry out decisions in a timely, professional, and impartial manner.



Be flexible in exploring and analyzing communications systems and services, methodologies and policies; have an open, friendly personality and management style and be one who can establish trust quickly with others. Maintain a calm demeanor during times of stress, providing thoughtful guidance to employees and participating department heads.

Candidates need to have an appreciation for the communities the organization serves; the quality of life and the expectation to provide exceptional, cost-effective services that the residents of the participating communities expect.

Candidates must be willing to commit to a reasonable tenure in service to the Center.

DRAFT

COST SHARING AGREEMENT FOR ESTABLISHMENT OF LYONS TOWNSHIP AREA COMMUNICATIONS CENTER

This Cost Sharing Agreement for Establishment of Lyons Township Area Communications Center is made and entered into this ___ day of May, 2015, by and between the Villages of La Grange, La Grange Park and Western Springs (collectively the “Villages” or individually as “La Grange”, “La Grange Park” and “Western Springs”) (the “Agreement”) for the purpose of allocating and sharing the costs and obligations relating to the payment of salary and employment benefits to an Executive Director, the project management phase costs and the preliminary start-up costs regarding the establishment of a centralized, combined emergency services dispatch and communication system to be known as “the Lyons Township Area Communications Center”, which will be a public agency organized and established in calendar year 2015 by the Villages through the adoption of an intergovernmental agreement (“L-TAC”). The Villages agree as follows:

RECITALS:

WHEREAS, the Villages have determined that there exists a need to jointly cooperate and share the costs of establishing and operating L-TAC. Once L-TAC is formally established by an intergovernmental agreement (the “IGA”), this Agreement will be terminated after the Villages’ respective obligations are satisfied. The IGA that will create L-TAC will include the operating and procedural terms, protocols and covenants for L-TAC; and

WHEREAS, the Villages of La Grange, La Grange Park and Western Springs have taken all necessary corporate actions to authorize the Village Managers of La Grange (Robert J. Pilipiszyn), La Grange Park (Julia Cedillo) and Western Springs (Patrick R. Higgins) (collectively the “Village Managers”) to approve and enter into this Agreement on behalf of the Villages. This Agreement is authorized and entered into in accordance with the applicable State laws, including Article VII, Section 10 of the 1970 Constitution of the State of Illinois, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the Illinois Municipal Code (65 ILCS 5/1 *et seq.*), the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*).

NOW, THEREFORE, in consideration of the mutual agreements, obligations and covenants set forth in this Agreement, and upon the further consideration stated in the foregoing Recitals, it is agreed by the Parties as follows:

Section 1. Incorporation. The above Recitals are incorporated by reference into this Section 1.

Section 2. Sharing of Costs and Obligations. The Villages agree to allocate and share the following costs and obligations:

A. Salary and Employment Benefits for L-TAC Executive Director.

1. The Villages agree to employ the services of Kimberly A. Knutsen as Executive Director of the proposed L-TAC under the terms, provisions and conditions set forth in this Agreement, including the terms of a Letter of Appointment dated April 13, 2015 that is addressed to Knutsen and executed by the Village Managers of the Villages, and the duties and responsibilities set forth in the Position Description for Executive Director of L-TAC. Copies of the Letter of Appointment and the Position Description for Executive Director of L-TAC are attached to this Agreement as **Group Exhibit “A”** and made a part hereof.

2. The Villages agree to share equally (on a one-third basis) in the cost of all salary and employment benefits payable or provided to Knutsen (referred to as “Knutsen Employment Benefits”) as set forth in the attached Letter of Appointment (Group Exhibit “A”).
3. In order to complete the Project Management Phase and the Preliminary Start-Up activities and any other directives of the Village Managers, the Village Managers (or their designees), the Start-Up Committee (defined below), and the Executive Director shall meet, as needed, and cooperatively define goals and performance objectives which they determine necessary for the Executive Director, and shall further establish in writing the priority among those various goals and objectives.
4. The Village Managers agree to hire another person to serve as Executive Director in the event that Knutsen does not accept the position or separates from the position during the term of this Agreement.

B. Start-Up Committee.

1. A six (6) person “Start-Up Committee”, consisting of the fire and police chiefs (or their designees) of the Villages, shall assist with and oversee the completion of the Project Management Phase and the Preliminary Start-Up activities and perform any other assignments and tasks as directed by the Village Managers or as needed to accomplish the goals and objectives of this Agreement. In addition, the Committee shall work cooperatively with the Executive Director to prepare the Estimated Budget for Project Management Phase Costs and the Estimated Budget for Preliminary Start-Up Costs. The Committee shall review all contracts, agreements, financial obligations/commitments and expense requests of the Executive Director or of the Committee members relating to the Project Management Phase and the Preliminary Start-Up activities and shall send written recommendations to the Village Managers for approval of such contracts, agreements, financial obligations/commitments and expenses. These contracts, agreements, financial obligations/commitments and expenses shall be included under the term “Shared Costs” as defined below. In addition, the Committee shall provide periodic written reports to the Village Managers on the status of the completion of the Project Management Phase and the Preliminary Start-Up activities and any other assignments, tasks, goals and objectives of this Agreement. The frequency of the status reports shall be determined by the Village Managers.

C. Project Management Phase Activities and Related Costs.

1. The Villages agree that certain preliminary planning, resource management, procurement and contracting activities must be performed in order to establish L-TAC and its centralized, combined emergency services dispatch and communication system (the “System”), and plan for the transition from the Villages’ current dispatch centers and systems to L-TAC and its System. There are facilities, equipment, personnel, software and hardware, data processing and other services necessary or incidental to the provision of emergency and/or municipal dispatch and communications services to its members that need to be coordinated, acquired and contracted for during the initial phase of establishing L-TAC and the System, which phase shall be referred to as the “Project Management Phase.” The Project Management Phase activities shall be conducted by the Executive Director, the Start-Up Committee and any consultants, contractors and vendors authorized by the Village Managers (or their designees) or the Start-Up Committee or the Executive Director.
2. “Project Management Phase Costs” are the costs incurred relative to the Project Management

Phase activities.

3. Budget for Project Management Phase Costs. The draft Estimated Budget for Project Management Phase Costs shall be prepared by the Executive Director for review and comment by the Start-Up Committee. The Start-Up Committee and the Executive Director shall work cooperatively to finalize the draft Estimated Budget for Project Management Phase Costs, which final version shall be sent to the Village Managers for approval under a recommendation of the Start-Up Committee. A copy of the final version of the Estimated Budget for Project Management Phase Costs shall be attached to this Agreement as **Exhibit "B"** and made a part hereof once it is approved by the Village Managers.
4. The Villages agree to share equally (on a one-third basis) in all of the incurred Project Management Phase Costs.

D. Preliminary Start-Up Activities and Related Costs.

1. The Villages agree that certain preliminary planning, resource management, procurement and contracting activities must be performed in order to transition from the Villages' current dispatch centers and systems and begin operating L-TAC and the System. There are facilities, equipment, personnel, software and hardware, data processing and other services necessary or incidental to the provision of emergency and/or municipal dispatch and communications services to its members that need to be coordinated, acquired and contracted for during the initial phase of establishing L-TAC and the System, which phase shall be referred to as the "Project Management Phase." The Project Management Phase activities shall be conducted by the Executive Director, the Start-Up Committee and any consultants, contractors and vendors authorized by the Village Managers (or their designees) or the Start-Up Committee or the Executive Director.
2. "Preliminary Start-Up Costs" are the costs incurred in regard to all initial start-up costs related to L-TAC, including the acquisition and maintenance, upgrades, repair or replacement of the dispatch system or portions thereof, such as equipment, technology (software, hardware, computers, servers, etc.) and improvements to the buildings that house the System and the L-TAC dispatch operations and personnel.
3. Budget for Preliminary Start-Up Costs. The draft Estimated Budget for Preliminary Start-Up Costs shall be prepared by the Executive Director for review and comment by the Start-Up Committee. The Start-Up Committee and the Executive Director shall work cooperatively to finalize the draft Estimated Budget for Preliminary Start-Up Costs, which final version shall be sent to the Village Managers for approval under a recommendation of the Start-Up Committee. A copy of the final version of the Estimated Budget for Preliminary Start-Up Costs shall be attached to this Agreement as **Exhibit "C"** and made a part hereof once it is approved by the Village Managers.
4. The Villages agree to share equally (on a one-third basis) in all of the incurred Preliminary Start-Up Costs.

E. Payment Schedule for Shared Costs.

1. On a quarterly basis, La Grange agrees to calculate all of the shared costs under this Agreement (the "Shared Costs"), which include the Knutsen Employment Benefits, the

Project Management Phase Costs and the Preliminary Start-Up Costs, and send invoices to La Grange Park and Western Springs showing the monthly and quarterly costs of the Shared Costs for payment of their respective one-third share. The quarterly periods shall be: January 1st to March 31st; April 1st to June 30th; July 1st to September 30th; and October 1st to December 31st. La Grange Park and Western Springs agree to pay their respective share of the Shared Costs to La Grange on a quarterly basis by the 15th day of the next month following the end of each quarter.

Section 3. General Provisions.

- A. Term.** The term of this Agreement shall commence on its Effective Date (as defined below) and continue until the IGA for L-TAC is approved by the Villages, or its mutual termination by the Villages, or termination by one or more of the Villages, upon sending written notice of its/their withdrawal from the Agreement.
- B. Termination.** Upon the termination of this Agreement, the Villages shall share equally in all costs pertaining to debts and liabilities incurred under this Agreement and any other costs associated with terminating the establishment of L-TAC and its System and the dissolution of L-TAC. The Villages shall work cooperatively to declare as surplus and sell all equipment and personal property acquired under this Agreement and shall share equally in the proceeds and losses of such sales.
- C. Notice.** All notices and other communications required or permitted under this Agreement shall be in writing and may be personally delivered, faxed, e-mailed or sent by first class mail, postage prepaid, addressed to the Village Managers at their business mailing address and electronic telecommunications contact information. All notices and other communications required or permitted under this Agreement shall be deemed to have been received on the day when personally delivered, faxed, e-mailed or three (3) calendar days after being mailed, as the case may be.
- D. Complete Agreement.** This Agreement contains the entire understanding between the Villages and supersedes any prior understanding or written or oral agreements between them with respect to the subject matter of this Agreement. There are no representations, agreements, arrangements or understandings, oral or written, between and among the Villages relating to the subject matter of this Agreement which are not fully expressed herein. No oral modification, amendment or change shall be allowed to this Agreement. Any modification, amendment or change to this Agreement shall be in writing and approved and executed by the Village Managers.
- E. Severability.** If any provision of this Agreement or the application of any such provision to any Village shall be determined by any court of competent jurisdiction to be invalid and unenforceable to any extent, the remainder of this Agreement shall not be affected, and each remaining provision of this Agreement shall be considered valid and shall be enforced to the fullest extent permitted by law.

IN WITNESS WHEREOF, the Villages of La Grange, La Grange Park and Western Springs have caused this Agreement to be signed on their behalf by their respective Village Managers, on the days and year written below. The effective date of this Agreement shall be the date the last signatory signs this Agreement, which date shall be entered on page 1 hereof. Each of the Village Managers has executed the attached separate signatory page, which is made a part hereof.

VILLAGE OF LA GRANGE

By: _____
Robert J. Pilipiszyn
Village Manager

Date: _____

Notary Public:

Name: _____

Date: _____

VILLAGE OF LA GRANGE PARK

By: _____
Julia Cedillo
Village Manager

Date: _____

Notary Public:

Name: _____

Date: _____

VILLAGE OF WESTERN SPRINGS

By: _____
Patrick R. Higgins
Village Manager

Date: _____

Notary Public:

Name: _____

Date: _____

GROUP EXHIBIT "A"

**Letter of Appointment dated April 13, 2015,
which is addressed to Kimberly A. Knutsen and signed by the Village Managers
of the Villages of La Grange, La Grange Park and Western Springs**

and

Position Description for Executive Director of L-TAC

(attached)

EXHIBIT "B"

Estimated Budget for Project Management Phase Costs

(to be attached upon approval by the Village Managers)

EXHIBIT "C"

Estimated Budget for Preliminary Start-Up Costs

(to be attached upon approval by the Village Managers)

Public Works Committee

Michael Sheehan, Chairman

Jamie Zaura

Scott Mesick

Village Board Agenda Memo

Date: 5/4/2015

To: President and Board of Trustees

From: Brendan McLaughlin, Public Works Director *BJM*
Julia Cedillo, Village Manager *JAC*

RE: AUTHORIZATION FOR PURCHASE OF LA GRANGE ROAD LIGHT POLES

PURPOSE: To request authorization to purchase 2 street lights (complete set: pole, arms and lamp fixture) from Gexpro.

DISCUSSION:

Staff is seeking approval for an expenditure to purchase 2 street light poles to be used on La Grange Road. During the month of March there was a hit and run accident on 31st and La Grange Road, and it was necessary to replace the street light pole and fixture with the one pole which was in the Village's stockpile.

In order to match the existing poles on La Grange Road, the Village continues to purchase Millerbernd poles and Sterner fixtures from Gexpro. Gexpro provided a quote on April 13, 2015, in the amount of \$11,971.30 for the purchase of 2 street light poles and fixtures. The FY 15/16 Budget includes \$7,500 for one replacement pole (does not include the cost of installation). The remainder will have to come from Fund Balance. A claim has been submitted for the accident to our risk management pool.

STAFF RECOMMENDATION:

Staff recommends approval of the expenditure.

MOTION/ACTION REQUESTED:

This item is being placed on the May 12, 2015, Work Session for discussion and action.

Move to approve expenditure for purchase of 2 complete street light poles with arms and lamp fixtures from Gexpro in the amount of \$11,971.30.

DOCUMENTATION:

- Quote from Gexpro dated April 13, 2015



General Supply & Services, Inc.
 GESCO General Supply & Services Puerto Rico, LLC

Quotation

GEXPRO-NAPERVILLE

2235 CORPORATE DRIVE

NAPERVILLE IL 60563

This Quotation supersedes all previous quotations and agreements relating to this transaction. Unless otherwise stated on this document: (i) our quotation for your use in submitting a job or project bid to your customer expires 30 days from the date hereof, and may be withdrawn earlier by us if prior to acceptance of your bid; and (ii) prices for all products/items set forth on this Quotation are subject to price increases in effect through time of shipment unless the Quotation expressly states that pricing is firm/fixe. All other Gexpro quotations are subject to price increases through time of shipment.

www.gexpro.com

Quote#: 265-394541
To: VILLAGE OF LAGRANGE PARK
 447 N CATHERINE AVE
 LA GRANGE PK IL 60526
Attention: BECKY SREMJA

Cust PO#: QUOTE - BECKY SREJMA
From: SEAN COSTELLO
Phone#: 630-718-6562
E-Mail: SEAN.COSTELLO@GEXPRO.COM
Date 04/13/2015

LINE NO	DESCRIPTION	QTY	U/M	UNIT PRICE	EXTENDED TOTAL
01	78918900000 EXEC-RT25-250HPS-3H-3-C-10-DBZ	2	E	1,096.03	2,192.06
02	78918900000 261-0073-9901 LAMP	2	E	22.57	45.14
03	71253000000 16-STB4-350-1FS307-001L-B	2	E	4,867.05	9,734.10

Total : 11,971.30

QUOTE - THANKS, SEAN

TOTAL DOES NOT INCLUDE TAX , SPECIAL HANDLING OR MISCELLANEOUS CHARGES

Seller's Terms & Conditions of Sale, as detailed on Seller's Commercial Credit Application, shall apply to this transaction. Seller's Terms & Conditions of Sale also can be found at www.gexpro.com/terms. No additional or different terms proposed by Buyer will be binding on Seller unless specifically agreed to, in writing, by an authorized representative of Seller.

Village Board Agenda Memo

Date: 5/5/2015

To: President and Board of Trustees

From: Brendan McLaughlin, Public Works Director
Julia Cedillo, Village Manager *JCS*

BJM

RE: Purchase of 10 Hydrant Modification Kits
Payment of HD Supply Waterworks Ltd. Invoices

PURPOSE:

To approve payment of \$24,060.00 to HD Supply Waterworks, Ltd. for the purchase of 10 fire hydrant modification kits.

GENERAL BACKGROUND:

In 2009 the Public Works Department purchased the necessary tools to allow the rebuilding of current fire hydrants, instead of replacing them with new fire hydrants. By rebuilding the fire hydrants, the Village is able to save a substantial amount of money in both hardware costs, and also the labor time needed for a new installation and restoration of the area.

Hydrant modification kits contain the necessary parts/materials to repair and upgrade current leaking fire hydrants, and cost approximately \$2,406.00.

In the FY2014-15 Budget there is \$60,000 budgeted in the Water Fund (#03-44-5-574) for hydrant purchases.

STAFF RECOMMENDATION:

Staff recommends approval of this payment.

MOTION/ACTION REQUESTED:

This item is being placed on the May 12, 2015, Work Session for discussion and action.

Move to approve authorizing the payment of \$24,060.00 to HD Supply Waterworks, Ltd.

DOCUMENTATION:

- HD Supply Waterworks, Ltd. Invoice D862454 dated 4/30/15 for \$9,624.00
- HD Supply Waterworks, Ltd. Invoice D862442 dated 4/30/15 for \$4,812.00
- HD Supply Waterworks, Ltd. Invoice D862462 dated 4/30/15 for \$9,624.00



INVOICE

Local Service, Nationwide
 P.O. Box 1419
 Thomasville, Ga 31799-1419

Branch Address:
 CHICAGO-W IL
 Branch - 229
 220 South Westgate Dr
 Carol Stream IL 60188-2243
 630/665-1800

INVOICE#	D862454
INVOICE DATE	4/30/15
ACCOUNT #	104519
SALESPERSON	ROB CAPPS
BRANCH#	229

Total Amount Due	9,624.00
------------------	----------

Remit To:
 HD SUPPLY WATERWORKS, LTD.
 PO BOX 28330
 ST LOUIS, MO 63146

LAGRANGE PARK VILLAGE OF
 447 N CATHERINE AVE
 LA GRANGE PARK IL 60526-2006

Shipped to:
 000/0000 CUSTOMER PICK-UP
 00000

CUSTOMER JOB- W&S NON 2015 W&S MISC D862454

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
4/30/15	4/30/15	VERBAL GARY	2015 W&S MISC	W&S NON		WILL CALL	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	Ord by: GARY						
/40013566254	625 WAIOLA 1965 5X 87"	1	1		2406.00000	EA	2,406.00
/40013566255	545 STONE 5X 1965 80.5"	1	1		2406.00000	EA	2,406.00
/40013566256	402 PARK 5X 1968 81"	1	1		2406.00000	EA	2,406.00
/40013566257	318 PARK 5X 1974 81"	1	1		2406.00000	EA	2,406.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted.
 To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	Subtotal						
NET 30	9,624.00						
Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL	9,624.00

CHICAGO-W IL
 Branch - 229
 220 South Westgate Dr
 Carol Stream IL 60188-2243

INVOICE: D862454

00000



Local Service, Nationwide
 P.O. Box 1419
 Thomasville, Ga 31799-1419

INVOICE

Branch Address:

CHICAGO-W IL
 Branch - 229
 220 South Westgate Dr
 Carol Stream IL 60188-2243

630/665-1800

INVOICE#	D862442
INVOICE DATE	4/30/15
ACCOUNT #	104519
SALESPERSON	ROB CAPPS
BRANCH#	229
Total Amount Due	4,812.00

Remit To:

HD SUPPLY WATERWORKS, LTD.
 PO BOX 28330
 ST LOUIS, MO

63146



LAGRANGE PARK VILLAGE OF
 447 N CATHERINE AVE
 LA GRANGE PARK IL 60526-2006

000/0000
 00000

Shipped to:
 CUSTOMER PICK-UP

CUSTOMER JOB- W&S NON 2015 W&S MISC D862442

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
4/30/15	4/30/15	VERBAL GARY	2015 W&S MISC	W&S NON		WILL CALL	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	Ord by: GARY						
/40013566248	525 BRAINARD 1965 5X 80.5"	1	1		2406.00000	EA	2,406.00
/40013566249	1422 NEWBERRY 5X 1978 80"	1	1		2406.00000	EA	2,406.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted.
 To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms		Subtotal
NET 30		4,812.00
Freight	Delivery	INVOICE TOTAL
		4,812.00
INVOICE:		D862442

CHICAGO-W IL
 Branch - 229
 220 South Westgate Dr
 Carol Stream IL 60188-2243

00000



Local Service, Nationwide
 P.O. Box 1419
 Thomasville, Ga 31799-1419

INVOICE

Branch Address:

CHICAGO-W IL
 Branch - 229
 220 South Westgate Dr
 Carol Stream IL 60188-2243

630/665-1800

INVOICE#	D862462
INVOICE DATE	4/30/15
ACCOUNT #	104519
SALESPERSON	ROB CAPPS
BRANCH#	229

Total Amount Due 9,624.00

Remit To:

HD SUPPLY WATERWORKS, LTD.
 PO BOX 28330
 ST LOUIS, MO

63146



LAGRANGE PARK VILLAGE OF
 447 N CATHERINE AVE
 LA GRANGE PARK IL 60526-2006

000/0000
 00000

Shipped to:
 CUSTOMER PICK-UP

CUSTOMER JOB- W&S NON 2015 W&S MISC D862462

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
4/30/15	4/30/15	VERBAL GARY	2015 W&S MISC	W&S NON		WILL CALL	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	Ord by: GARY						
/40013566261	1965 5X 81" 548 KENSINGTON	1	1		2406.00000	EA	2,406.00
/40013566262	314 SPRING 1966 WATEROUS 5X 81.5"	1	1		2406.00000	EA	2,406.00
/40013566263	301 STONE 5X 1967 81"	1	1		2406.00000	EA	2,406.00
/40013566264	403 WAIOLA 1974 5X 81"	1	1		2406.00000	EA	2,406.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms

Subtotal

NET 30

9,624.00

Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL	9,624.00
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INVOICE: D862462

CHICAGO-W IL
 Branch - 229
 220 South Westgate Dr
 Carol Stream IL 60188-2243

00000

VILLAGE BOARD AGENDA MEMO

DATE: 5/5/2015

TO: President and Board of Trustees

FROM: Brendan McLaughlin, Director of Public Works
Julia Cedillo, Village Manager

BJM

[Signature]

RE: New Fire Hydrants/Hydrant Modification Kits – Open Purchase Order

PURPOSE: To request authorization to have an open Purchase Order with HD Supply Waterworks Ltd. for the purchase of new fire hydrants and/or fire hydrant modification kits. The Purchase Order would have a “not to exceed” total amount of \$60,000.

DISCUSSION:

In 2009 the PW Department purchased the necessary tools to allow the rebuilding of current fire hydrants, instead of replacing them with new fire hydrants. By rebuilding the fire hydrants the Village is able to save a substantial amount of money in both hardware and labor for the installation.

In order to upgrade leaking fire hydrants, the Department needs the ability to purchase hydrant modification kits, with each kit costing approximately \$2,406.00. An open Purchase Order would allow the Department to purchase modification kits throughout the 2015-2016 budget year, instead of storing a large number of the kits on-site. This open Purchase Order would also allow the Department to purchase new fire hydrants, should it become necessary (caused by accidents where the hydrant cannot be repaired).

The Department budgeted \$60,000 (#03-44-5-474, Water Fund/Water Distribution – Supplies, Materials for Water Mains) in the FY2015-2016 Budget for hydrant purchases.

HD Supply Waterworks is the Village’s vendor for all water and sewer parts and supplies.

STAFF RECOMMENDATION

Staff recommends the approval from the Board of an Open Purchase Order, not to exceed \$60,000, with HD Supply Waterworks Ltd. for the purchase of fire hydrant modification kits or new fire hydrants.

MOTION / ACTION REQUESTED

Motion approving an Open Purchase Order, not to exceed a total amount of \$60,000, with HD Supply Waterworks Ltd. for the purchase of fire hydrant modification kits or new fire hydrants.

President's Report

Village Board Agenda Memo

Date: May 4, 2015
To: Board of Trustees
From: Dr. James Discipio, Village President
Re: **Standing Committees & Chairs**

At the April Board Meeting the Board reviewed the revised roster for Standing Committees, in accordance with §30.23 (B).

I also recommend that the Village Board consider the dissolution of the Public Works Garage Committee as that committee's work is complete with the achievement of the facility's renovations.

Public Works Garage Committee

Scott Mesick, Chairman

Bob Lautner, Mike Sheehan, Members

Motion / Action

Motion to authorize the dissolution of the Public Works Garage Committee.

Village Board Agenda Memo

Date: April 22, 2015
To: Board of Trustees
From: Dr. James Discipio, Village President
Re: **Appointment of Standing Committees & Chairs**

In accordance with §30.23 (B), below is the revised roster for the Standing Committees, prompted by the resignation of Mario Fotino and the appointment of Jamie Zaura to the Village Board.

I recommend that the Village Board consider the dissolution of the Public Works Garage Committee as that committee's work is complete with the achievement of the facility's renovations.

COMMITTEES

Administration

Bob Lautner, Chairman

Members

Mike Sheehan, James Kucera

Building & Zoning

Jamie Zaura, Chairwoman

Scott Mesick, James Kucera

Engineering & Capital Projects

James Kucera, Chairman

Patricia Rocco, Bob Lautner

Finance

Patricia Rocco, Chairwoman

Scott Mesick, James Kucera

Public Safety

Scott Mesick, Chairman

Patricia Rocco, Bob Lautner

Public Works

Mike Sheehan, Chairman

Jamie Zaura, Scott Mesick

Municipal Code Committee

Bob Lautner, Chairman

Mike Sheehan, Jamie Zaura

Public Works Garage Committee

Scott Mesick, Chairman

Eliminate Committee (project is complete)

~~Bob Lautner, Mike Sheehan~~

Zoning Amendment Committee

Mike Sheehan, Chairman

Scott Mesick, Jamie Zaura

Sustainability Sub-Committee

Patricia Rocco, Chairwoman

Mike Sheehan, Bob Lautner

Commercial Revitalization Committee

James Kucera, Chairman

Jamie Zaura, Patricia Rocco

Motion / Action

Motion to authorize the dissolution of the Public Works Garage Committee.

Per §30.23 (B) of the Municipal Code, no action is required by the Village Board for committee appointments.

Items of Interest

VILLAGE OF LA GRANGE PARK
La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

Friday, May 8th

WCMC Annual Dinner Meeting
Rosemont (dinner @ 6:00 pm)

2015 MEETINGS REMINDER

May 26, 2015	Village Board Meeting	7:30 p.m.	Village Hall
June 9, 2015	Work Session Meeting	7:30 p.m.	Village Hall
June 23, 2015	Village Board Meeting	7:30 p.m.	Village Hall
July 14, 2015	Work Session Meeting	7:30 p.m.	Village Hall
July 28, 2015	Village Board Meeting	7:30 p.m.	Village Hall
August 11, 2015	Work Session Meeting	7:30 p.m.	Village Hall
August 25, 2015	Village Board Meeting	7:30 p.m.	Village Hall
September 8, 2015	Work Session Meeting	7:30 p.m.	Village Hall
September 22, 2015	Village Board Meeting	7:30 p.m.	Village Hall
October 13, 2015	Work Session Meeting	7:30 p.m.	Village Hall
October 27, 2015	Village Board Meeting	7:30 p.m.	Village Hall
November 10, 2015	Work Session Meeting	7:30 p.m.	Village Hall
November 24, 2015	Village Board Meeting	7:30 p.m.	Village Hall
December 8, 2015	Work Session Meeting	7:30 p.m.	Village Hall