



Regulations for

Little Free Libraries

The installation of a “Little Free Library” or free book exchange box on private property requires the submittal and approval of an Application for a Temporary Use Permit.

To apply, please submit the following items to the Administration Department:

- Completed Temporary Use Permit Application & Application Fee
- Drawing or picture of the proposed book exchange box, including measurements
- Dimensioned drawing or survey illustrating where on the property the exchange box will be located.

A book exchange boxes must adhere to the following standards:

- Be placed a minimum of two (2') from any property line.
- Be no taller than forty-eight inches (48') once installed.
- Be non-permanent in nature.
- Be maintained free of graffiti, obscene, offensive or inappropriate materials.

Regulations regarding the installation and use of Little Free Libraries are subject to change without notice.