

**MINUTES
PLAN COMMISSION-TRAINING WORKSHOP
VILLAGE OF LA GRANGE PARK
January 10, 2013
Village Hall
447 N. Catherine Avenue
La Grange Park, Illinois
7:00 P.M.**

Convene Meeting

Chairman Phyllis Anderson-Meyer called the meeting to order at 7:01 p.m. on Thursday, January 10, 2013, in the Board Room of the Village Hall, 447 N. Catherine Avenue, La Grange Park, Illinois.

Committee Members Present: Phyllis Anderson-Meyer- Chairman
 Michael Sheehan
 Christopher Studwell
 James P. Kucera
 Roger Egeland

Also Present: Village Clerk Amanda Seidel
 Village Manager Julia Cedillo
 Assistant Village Manager Emily Rodman
 Village Attorney Cathy Keating

Public Comment

Chairman Anderson-Meyer moved on to Public Comment, there was none.

Orientation Regarding Commission Responsibilities & Procedures

Assistant Village Manager Emily Rodman began with a Power Point Presentation beginning with the introductions of staff and Commission members. She moved on to definition and principles of planning. Village Attorney Keating moved on to the Plan Commission authority and discussed the Plat Act and local authority, she mentioned the authority of the Plan Commission is to review the comprehensive plan as well as subdivision applications. Since the Village does not have a subdivision ordinance it looks at the State of Illinois Plat Act. She discussed the scope of authority of the Commission as well as the authority of the Zoning Board of Appeals. Assistant Village Manager Rodman moved on to subdivision review and discussed the documents and analyses that will be provided to the Commission. Village Manager Cedillo moved on to conducting a meeting and official meeting format and procedure. Assistant Village Manager moved on to ethics principles and the Open Meeting Act, an Open Meeting Act training is required and information will be provided to the Commissioners. Village

Attorney Keating clarified the conflicts of interest and the Open Meetings Act in regards to meetings and email communications. All Plan Commissioner's questions were answered and clarified during the power point presentation.

Future Meeting Dates

The Plan Commission's next meeting was scheduled for January 30th 2013, at 7:00 p.m.

Adjournment

The motion to adjourn was brought by Committee Member Sheehan and seconded by Committee Member Studwell. The motion to adjourn passed unanimously on a voice vote. With no further business to come before the Commission, Chairman Anderson-Meyer declared the meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Amanda G. Seidel
Village Clerk