

Village of La Grange Park
Cool Village Commission – Minutes
Monday, August 16, 2010

The meeting of the La Grange Park Cool Village Commission was called to order at 7:05 p.m. on Monday, August 16th at the Village Hall, 447 N. Catherine Avenue, La Grange Park, Illinois.

1. CALL TO ORDER

Commission Chairperson Patty Rocco called the meeting to order at 7:05 p.m. Members in attendance were:

Commission Members:	Patty Rocco Jamie Zaura John Aikens Donna Twickler Krista Grimm
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Absent:	David Mrazek David Grayson (Resigned)
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Others Present:	Julia Cedillo
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2. APPROVAL OF MINUTES – July 22, 2010

Ms. Rocco made one suggested correction to the minutes regarding her contact with potential applicants to fill the vacancy on the Commission. Ms. Rocco noted that the minutes should reflect that she was to discuss potential candidates with the Commission, and obtain a consensus and then make contact to an individual. Ms. Cedillo noted the changes for the minutes. Ms. Grimm then made a motion to approve the minutes as corrected. Ms. Zaura seconded and the motion passed.

3. DATA GATHERING UPDATE

Ms. Rocco explained that she and Ms. Cedillo will be meeting regularly to continue the data gathering and data inventory process.

4. SEDAC UPDATE

Ms. Cedillo announced to the group that the Village's application for SEDAC, the free program for facility energy utilization audits through the State of Illinois, was approved. Chairperson Rocco completed the application on the Village's behalf. The application was for an inventory for Village Hall and the Public Works facility. SEDAC approved a light fixture audit only for the Village Hall while a more extensive energy efficiency audit was within the scope of the grant for the Public Works facility. The estimated value of the SEDAC grant is \$7,500 in consulting services.

5. QUARTERLY REPORT

Ms. Cedillo stated that the Quarterly Report to the Village Board went very well. They provided positive feedback about the progress the Commission has made to date.

6. STRATEGIC PLANNING – SUSTAINABILITY PLAN

Ms. Rocco re-distributed an outline of the sustainability plans the Commission has received to date. Ms. Zaura also provided an outline of the plans she had reviewed. Ms. Rocco asked the Commission to provide any feedback they had concerning the content, format and organization of the plans that were distributed. There was some discussion about how the sustainability plan would be introduced and about the level of background necessary to explain how the sustainability plan and its components came to be. Others made mention of providing a mission statement of sorts and tying it to the Village's overall strategic plan and mission statement.

There was further discussion about creating a broad outline first and then expanding on each of the components. There was also discussion about the goals of the document and how the group might prioritize what needs to be done in the community. Aside from the content and the outline of elements, there was also discussion about the document including a section on the process the Commission used in establishing its goals for the community. One way to flesh out the process is to explain what the Village is currently doing, and then explain that the Commission looked at what it could be doing as well considered what other communities are doing.

Some of the items the group discussed for possible inclusion in the document are: (1) goals based upon the Greenest Region Compact; (2) what role do government agencies play; and (3) what role is there for public input.

Ultimately it was decided that the group should get started by establishing the following:

1. The Title Cover of the document will include the CVC logo, the title of the plan, the CVC's mission statement and the date. Commissioner Zaura would create this cover page.
2. Chairperson Patty Rocco would draft an outline from which the document would develop.
3. Commissioner Aikens would draft a paragraph about the process by which the Commission vetted out programs for inclusion and consideration.
4. All Commissioners were tasked to come up with their version of the focus areas – how the goals would be organized, whether it is based upon the tenants or titles of the Greenest Region Compact, or some version thereof, or something different altogether.

The group also established a basic outline to get the drafting of the document started, as follows:

“Draft Outline – Environmental Sustainability Plan

- I. Introduction (what the plan is – its purpose, and the Commission that created it)
- II. Background/History (Village's long history of green initiatives, the Village's general Mission statement, Village created a commission, what has the Commission accomplished)
- III. CVC Mission (this is in the charter document)
- IV. CVC Process & Steps Taken (how did/does the CVC determine the goals of the plan)
- V. Goals”

7. CVC TIMELINE UPDATE

No new updates regarding the timeline.

8. ANNOUNCEMENTS

Ms. Rocco stated that the next meeting will take place on September 29th. The October meeting will take place on October 27th. Ms. Cedillo will email a note out to the Commission indicating the upcoming meeting dates.

9. ADJOURNMENT

With no further business to come before the Commission, the meeting was adjourned at 8:50 p.m.

Respectfully Submitted,

Julia Cedillo, Assistant Village Manager