

PRESIDENT
Dr. James L. Discipio
VILLAGE MANAGER
Julia A. Cedillo
VILLAGE CLERK
Amanda G. Seidel



TRUSTEES
Scott F. Mesick
Patricia B. Rocco
Michael L. Sheehan
James P. Kucera
Robert T. Lautner
Jamie M. Zaura

VILLAGE BOARD WORK SESSION MEETING

Tuesday, July 12, 2016 – 7:30 p.m.

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Participation (agenda and non-agenda related)**
5. **Administrative Committee Items**
 - A. Discussion – Prevailing Wage Rate – *Motion: Adopt "An Ordinance Ascertaining Prevailing Wage Rates for Construction Work in Cook County".*
6. **Building & Zoning Committee**
 - A. Discussion – Zoning Application No. 2016-02, 218 31st Street – Variations – *Motion: Approve "An Ordinance Granting a Certain Variation for 218 E. 31st Street, La Grange Park, IL (Public Hearing No. 2016-02)".*
 - B. Discussion & Action – Contract for Building Department Services – Code Consultant – *Motion: To approve a proposal from Code Consultant for the provision of Code Enforcement/Property Maintenance and Commercial/Residential Building Inspections and Plan Review, as needed, not to exceed \$85,000.00 per fiscal year.*
7. **Public Safety Committee Items**
 - A. Discussion – Sale of Surplus Vehicle – *Motion: Approving "An Ordinance Authorizing the sale of Surplus Property Owned by the Village of La Grange Park".*
 - B. Discussion – Purchase of 2017 Ford Utility Police Interceptor AWD – *Motion: To purchase one 2017 Ford Utility Police Interceptor AWD vehicle through the Suburban Purchasing Cooperative Program from Joe Rizza Ford in a not to exceed amount of \$34,000, to be expensed to the FY2017 Capital Projects Fund.*
 - C. Discussion – Fire Station No. 1 Painting – *Motion: To authorize acceptance of the proposal for Fire Station No. 1 painting from Gary's Painting & Decorating for the total cost of \$12,600.00; (\$10,300.00 for labor, and \$2,300.00 for paint).*

VILLAGE WORK SESSION MEETING
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AGENDA (continued – Page 2)

- D. Discussion – LTACC E9-1-1 Equipment Upgrades – *Motion: To authorize expenditures for the upgrade to existing 9-1-1 telephone Call Processing (CPE) Equipment for the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange, and Western Springs, at a cost not to exceed \$52,549 and authorize the Village Manager to execute any necessary and related agreements.*
- E. Discussion – Consolidated Dispatch – LTACC Construction Project – *Motion: To authorize expenditures for construction of a renovated dispatch center for the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs, at a cost not to exceed \$114,354 and authorize the Village Manager to execute any necessary and related agreements, subject to final legal review.*

8. Public Works Committee Items

- A. Discussion – Authorization for Purchase of La Grange Road Street Lights – *Motion: To approve expenditure for purchase of 2 street lights (complete set: pole, arms and lamp fixture), and 2 extra arms and lamp fixtures from Gexpro in the amount of \$14,208.50.*
- B. Discussion – 2016 Sidewalk and Curb/Gutter Replacement Project – *Motion: Accepting the proposal from the lowest responsible bidder, _____, in the amount of \$_____, and authorization for the Village Manager to execute all necessary contract documents. (Bid Opening to be held on 7/11/16, results to be provided at Work Session Meeting).*

9. Finance Committee Items

- A. Discussion – Resolution Amending the 2016-2017 Pay Plan – *Motion: To approve a "Resolution Amending Pay Plan and Schedule of Authorized Positions for FY2016-2017".*
- B. Discussion – PMA Account Applications and Agreements – *Motion: To approve updated applications and agreements with PMA Financial Network, Inc. and PMA Securities, Inc. and authorize the Finance Director to sign the documents.*

10. Other Reports

- A. Village Manager
- B. Village President
 - (1) Discussion & Action – Appointment to the Traffic, Safety, and Engineering Committee – *Motion: To appoint Matthew Huffman to the Traffic, Safety, and Engineering Committee for a term to expire May 1, 2018.*
- C. Village Clerk

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AGENDA (continued – Page 3)

D. Commercial Revitalization Committee

- (1) Discussion & Action – Tax Increment Financing & Business District Legal Counsel – Kathleen Field Orr & Associates – *Motion: Approve a Letter of Engagement with Kathleen Field Orr & Associates for legal services related to Tax Increment Financing and Business Districts.*

11. New Business

- 12. Executive Session** – *Motion to move into Executive Session for the purpose of discussing pending litigation according to 5 ILCS 120/2 (c)(11)*

13. Adjourn

Items of Interest

Village Board Meeting: July 26, 2016

Work Session Meeting: August 9, 2016



Rules for Public Comment

Village Board Work Session Meetings Village Board Meetings

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.

(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Deanne Curelo at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

Administration Committee Divider

Robert Lautner, Chairman
Michael Sheehan
James Kucera

Village Board Agenda Memo

TO: President & Board of Trustees
FROM: Emily Rodman, Assistant Village Manager *ER*
Julia Cedillo, Village Manager *JCE*
SUBJECT: Prevailing Wage Rate
DATE: July 12, 2016

Background

Pursuant to state law, municipalities are required to adopt an ordinance ascertaining prevailing wages that must be paid to contractors that install public works pursuant to public contracts on an annual basis. The establishment of prevailing wages to be paid refers only to contractors hired by the Village for applicable projects as defined in the statute. This action has nothing to do with wages that the Village of La Grange Park pays to any of its employees.

The prevailing wage rate is set annually by the Illinois Department of Labor, typically in June. The Illinois Department of Labor has not released new rates for 2016. Thus, the Village will need to approve the existing rates that are effect (2015 rates). When updated prevailing wage rates are released, the Village will need to approve the updated rates.

Motion/Action Requested

This item is for discussion only. If there is consensus, this item will be placed on the July 26, 2016 agenda for approval.

Motion to adopt "An Ordinance Ascertaining Prevailing Wage Rates for Construction Work in Cook County"

Staff Recommendation

State statutes require that municipalities adopt such an ordinance.

DOCUMENTATION:

- An Ordinance Ascertaining Prevailing Wage Rates for Construction Work in Cook County
- Email from Illinois Department of Labor Regarding Requirement to Adopt Prevailing Wage Rates

ORDINANCE NO. _____

**ORDINANCE ASCERTAINING THE PREVAILING WAGE RATES
FOR CONSTRUCTION WORK IN COOK COUNTY**

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq.

WHEREAS, the aforesaid Act requires that the municipality of the Village of La Grange Park investigate and ascertain the prevailing wage rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of Cook County employed in performing construction of public works, for said Village.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF LA GRANGE PARK, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION I. To the extent and as required by "An Act regulating wages of laborers, mechanics, and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Village is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County as determined by the Department of Labor of the State of Illinois as of June 2015. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION II. Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Village to the extent required by the aforesaid Act.

SECTION III. The Village Clerk shall publicly post or keep available for inspection this determination of such prevailing rate of wage.

SECTION IV. The Village Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION V. The Village Clerk shall promptly file a certified copy of this Ordinance with the Secretary of State of Illinois.

This ordinance shall be in full force and effect from after its passage, approval and publication as provided by law, effective July 26, 2016.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 26th day of July, 2016.

**James L. Discipio, Village President
Village of La Grange Park**

ATTEST: _____

**Amanda G. Seidel
Village Clerk**

CERTIFIED TO BE CORRECT:

Village Clerk

Cook County Prevailing Wage for July 2015

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
ASBESTOS ABT-GEN	ALL			39.400	39.950	1.5	1.5	2.0	13.98	10.72	0.000	0.500
ASBESTOS ABT-MEC	BLD			36.340	38.840	1.5	1.5	2.0	11.47	10.96	0.000	0.720
BOILERMAKER	BLD			47.070	51.300	2.0	2.0	2.0	6.970	18.13	0.000	0.400
BRICK MASON	BLD			43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000	1.030
CARPENTER	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
CEMENT MASON	ALL			43.750	45.750	2.0	1.5	2.0	13.05	14.45	0.000	0.480
CERAMIC TILE FNSHER	BLD			36.810	0.000	1.5	1.5	2.0	10.55	9.230	0.000	0.770
COMM. ELECT.	BLD			40.000	42.800	1.5	1.5	2.0	8.670	12.57	1.100	0.750
ELECTRIC PWR EQMT OP	ALL			46.100	51.100	1.5	1.5	2.0	10.76	14.87	0.000	0.460
ELECTRIC PWR GRNDMAN	ALL			37.050	52.500	1.5	2.0	2.0	8.630	12.28	0.000	0.370
ELECTRIC PWR LINEMAN	ALL			47.500	52.500	1.5	2.0	1.5	11.06	15.75	0.000	0.480
ELECTRICIAN	ALL			45.000	48.000	1.5	1.5	2.0	13.83	15.27	0.000	1.000
ELEVATOR CONSTRUCTOR	BLD			50.800	57.150	2.0	2.0	2.0	13.57	14.21	4.060	0.600
FENCE ERECTOR	ALL			37.340	39.340	1.5	1.5	2.0	13.05	12.06	0.000	0.300
GLAZIER	BLD			40.500	42.000	1.5	2.0	2.0	13.14	16.99	0.000	0.940
HT/FROST INSULATOR	BLD			48.450	50.950	1.5	1.5	2.0	11.47	12.16	0.000	0.720
IRON WORKER	ALL			44.200	46.200	2.0	2.0	2.0	13.65	21.14	0.000	0.350
LABORER	ALL			39.200	39.950	1.5	1.5	2.0	13.98	10.72	0.000	0.500
LATHER	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
MACHINIST	BLD			45.350	47.850	1.5	1.5	2.0	7.260	8.950	1.850	0.000
MARBLE FINISHERS	ALL			32.400	34.320	1.5	1.5	2.0	10.05	13.75	0.000	0.620
MARBLE MASON	BLD			43.030	47.330	1.5	1.5	2.0	10.05	14.10	0.000	0.780
MATERIAL TESTER I	ALL			29.200	0.000	1.5	1.5	2.0	13.98	10.72	0.000	0.500
MATERIALS TESTER II	ALL			34.200	0.000	1.5	1.5	2.0	13.98	10.72	0.000	0.500
MILLWRIGHT	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
OPERATING ENGINEER	BLD	1		48.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD	2		46.800	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD	3		44.250	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD	4		42.500	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD	5		51.850	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD	6		49.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD	7		51.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	FLT	1		53.600	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT	2		52.100	53.600	1.5	1.5	2.0	17.10	11.05	1.900	1.250
OPERATING ENGINEER	FLT	3		46.400	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT	4		38.550	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT	5		55.100	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT	6		35.000	35.000	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY	1		46.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY	2		45.750	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY	3		43.700	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY	4		42.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY	5		41.100	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY	6		49.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY	7		47.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
ORNAMNTL IRON WORKER	ALL			45.000	47.500	2.0	2.0	2.0	13.55	17.94	0.000	0.650
PAINTER	ALL			41.750	46.500	1.5	1.5	1.5	11.50	11.10	0.000	0.770
PAINTER SIGNS	BLD			33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	0.000
PILEDRIVER	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
PIPEFITTER	BLD			46.000	49.000	1.5	1.5	2.0	9.000	15.85	0.000	1.780
PLASTERER	BLD			43.430	46.040	1.5	1.5	2.0	13.05	14.43	0.000	1.020
PLUMBER	BLD			46.650	48.650	1.5	1.5	2.0	13.18	11.46	0.000	0.880
ROOFER	BLD			41.000	44.000	1.5	1.5	2.0	8.280	10.54	0.000	0.530
SHEETMETAL WORKER	BLD			42.230	45.610	1.5	1.5	2.0	10.53	20.68	0.000	0.720
SIGN HANGER	BLD			31.310	33.810	1.5	1.5	2.0	4.850	3.280	0.000	0.000
SPRINKLER FITTER	BLD			49.200	51.200	1.5	1.5	2.0	11.75	9.650	0.000	0.550

STEEL ERECTOR	ALL	42.070	44.070	2.0	2.0	2.0	13.45	19.59	0.000	0.350
STONE MASON	BLD	43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000	1.030
SURVEY WORKER	NOT IN EFFECT	ALL	37.000	37.750	1.5	1.5	2.0	12.97	9.930	0.000 0.500
TERRAZZO FINISHER	BLD	38.040	0.000	1.5	1.5	2.0	10.55	11.22	0.000	0.720
TERRAZZO MASON	BLD	41.880	44.880	1.5	1.5	2.0	10.55	12.51	0.000	0.940
TILE MASON	BLD	43.840	47.840	1.5	1.5	2.0	10.55	11.40	0.000	0.990
TRAFFIC SAFETY WRKR	HWY	32.750	34.350	1.5	1.5	2.0	6.550	6.450	0.000	0.500
TRUCK DRIVER	E ALL 1	35.480	35.680	1.5	1.5	2.0	8.350	10.50	0.000	0.150
TRUCK DRIVER	E ALL 2	34.100	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 3	34.300	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 4	34.500	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	W ALL 1	35.600	35.800	1.5	1.5	1.5	8.250	9.140	0.000	0.150
TRUCK DRIVER	W ALL 2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TUCK POINTER	BLD	43.800	44.800	1.5	1.5	2.0	8.280	13.49	0.000	0.670

Legend: RG (Region)

TYP (Trade Type - All, Highway, Building, Floating, Oil & Chip, Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

COOK COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in

tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior

and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt

Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines; ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types; Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

Class 6. ROV Pilot, ROV Tender

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

TRAFFIC SAFETY

Work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or

Turntrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or turnpulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

Larry Noller

From: DOL.PWOrdinances <DOL.PWOrdinances@illinois.gov>
Sent: Friday, June 24, 2016 4:20 PM
To: Larry Noller
Subject: PW Ordinances Notification - IL Dept. of Labor Official Email



Bruce
Rauner

Governor

Hugo Chaviano

Director

June 24, 2016

La Grange Park - Village
447 N Catherine Ave
La Grange Park, IL 60526

Attn: Larry Noller, Fin. Officer
James L. Discipio, President
Julia A. Cedillo, Purchasing Agent-Rep

Sub: PB01630032

NOTE TO LOCAL OFFICIALS REGARDING CURRENT PREVAILING WAGES AND PREVAILING WAGE ORDINANCES/RESOLUTIONS

Under the Prevailing Wage Act (820 ILCS 130/9), the Illinois Department of Labor is required to “investigate and ascertain prevailing wage” and benefit rates every year during the month of June. That process is currently underway. New rates will be posted after that process is completed. We expect new rates to appear at the end of July 2016.

Until then, **the rates published in July 2015 remain in effect.** These can be found on our website at <http://www.illinois.gov/idol/Laws-Rules/CONMED/rates/2015/july/county.htm>

The Prevailing Wage Act also requires that local governments adopt prevailing wage rates, and provide copies to the Illinois Department of Labor. The Department will accept ordinances and/or resolutions that cite the most recent prevailing wage rates. (i.e. the July 2015 rates.) The Prevailing Wage Act also allows local governments to investigate and ascertain their own prevailing wage rates.

If you have NOT already forwarded your 2016 ordinance, the Illinois Department of Labor requests that ordinances be scanned and uploaded to the State’s Secure File Transfer Protocol (FTP) Site <https://filet.illinois.gov/filet/PIMupload.asp>. Follow the 4 steps:

(1) For RECIPIENT EMAIL ADDRESS, insert DOL.PWOrdinances@Illinois.gov

Building & Zoning Committee Divider

Jamie Zaura, Chairwoman

Scott Mesick

James Kucera

Village Board Agenda Memo

Date: July 12, 2016

To: President & Board of Trustees

From: Emily Rodman, Assistant Village Manager 

Julia Cedillo, Village Manager

RE: Zoning Application No. 2016-02, 218 E. 31st Street - Variations

GENERAL BACKGROUND

On May 31, 2016 the Zoning Board of Appeals (ZBA) conducted a public hearing to consider Zoning Application No. 2016-02 filed by Demetrius and Dan Dussias for 218 E. 31st Street for the following variations:

- To extend a fence in a corner side yard approximately twenty-four feet north of the rear building line (Section 12.4.D.2.a.iii)
- To allow for a six foot high privacy fence in a corner side yard (Section 12.4.D.2.b)

If granted, the variations would allow the petitioners to install a six foot high privacy fence, twenty-four feet north of the rear building line. Under the Zoning Code, without relief, the petitioners would only be able to install a four foot high open fence, terminating ten feet north of their building line.

The ZBA accepted testimony and evidence into the record. Upon conclusion of the testimony and discussion, the ZBA made the following determination:

- With regard to the variation from Section 12.4.D.2.a.iii of the Zoning Code (fence location), the ZBA recommended approval of the variation request
- With regard to the variation from Section 12.4.D.2.b of the Zoning Code (fence height), the ZBA recommended denial of the variation request.

MOTION/ACTION REQUESTED

This item is for discussion only. If there is consensus, the item will be placed on the Village Board agenda for consideration at the July 26, 2016 Village Board Meeting.

Motion to approve an ordinance granting a certain variation for 218 E. 31st Street, La Grange Park, IL (Public Hearing No. 2016-02).

RECOMMENDATION

- With regard to the variation from Section 12.4.D.2.a.iii of the Zoning Code (fence location), the ZBA recommended 6-0 approval of the variation request
- With regard to the variation from Section 12.4.D.2.b of the Zoning Code (fence height), the ZBA recommended 6-0 denial of the variation request.

DOCUMENTATION

- Ordinance Granting a Variation for 218 E. 31st Street

- Findings of Fact
- Transcript of the public hearing for Zoning Application No. 2016-02
- Zoning Application
- Supplement Application Materials (provided by Applicant at ZBA meeting)

ORDINANCE NO. _____

**ORDINANCE GRANTING CERTAIN
VARIATIONS FOR 218 E. 31ST STREET
(PUBLIC HEARING NO. 2016-02)**

WHEREAS, on or about April 18, 2016, Demitrius and Dana Dussias, filed an application for multiple variations to permit the installation of a six foot privacy fence on the property commonly referred to as 218 E. 31ST Street; and

WHEREAS, on May 12, 2016, the Village of La Grange Park published a legal notice of public hearing before the Zoning Board of Appeals of La Grange Park to consider the variations at a public hearing on May 31, 2016, at 7:00 p.m.; and

WHEREAS, upon conclusion of the public hearing the Zoning Board of Appeals recommended the Village Board of Trustees grant the variation allowing for the extension of the fence to the north of the rear building line as requested in the Application, but recommended the Village Board of Trustees deny the variation request for a six foot high privacy fence in the Application, based upon certain Findings of Fact, true and correct copies of which are attached to this Ordinance; and

WHEREAS, the Board of Trustees of the Village of La Grange Park has reviewed the Application, public notice and Findings of Fact, and have publicly discussed this application at a Village Board Work Session on July 12, 2016, and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

SECTION 1: That the variation requested in the Application, to extend a fence approximately twenty-four feet (24') north of the rear building line, is hereby granted to the property commonly known as 218 E. 31ST Street and as legally described in Section 3 of this Ordinance.

SECTION 2: That the variation requested in the Application, to allow the installation of a 6-foot high privacy fence, is hereby denied with respect to the property commonly known as 218 E. 31st Street and as legally described in Section 3 of this Ordinance

SECTION 3: The property that is the subject of the variation granted in Section 1 of this Ordinance is commonly known as 801 Homestead Avenue and is legally described as follows:

LOT 5 IN BLOCK 4 IN LAGRANGE PARK HOMESITES, A SUBDIVISION OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER AND THAT PART LYING EAST OF THE CENTERLINE OF 5TH AVENUE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER IN SECTION 33, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

SECTION 4: That all necessary permits may be issued by the Village of La Grange Park, subject to further compliance with this Ordinance and all other applicable Village Ordinances and Codes.

SECTION 5: That this Ordinance shall become effective and shall be in full force and effect from and after its passage in the manner provided by law.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 26th day of July, 2016.

James L. Discipio, Village President
Village of La Grange Park

ATTEST: _____
Amanda Seidel, Village Clerk
Village of La Grange Park

Vote taken by the Board of Trustees on passage of the above ordinance:

AYES:

_____	_____
_____	_____
_____	_____
_____	_____

NOS:

_____	_____
_____	_____
_____	_____
_____	_____

CERTIFIED TO BE CORRECT:

Village Clerk

APPROVED AS TO FORM-
VILLAGE ATTORNEY

**FINDINGS OF FACT
VILLAGE OF LA GRANGE PARK ZONING BOARD OF APPEALS
218 E. 31ST STREET
CASE NO. 2016-02**

WHEREAS, Demetrius and Dana Dussias, referred to as the “Applicants,” on or about April 18, 2016, filed an Application for Variations to seek approval to construct a six-foot solid fence in a corner side yard on 218 E. 31st Street, referred to as “Subject Property”; and

WHEREAS, the Applicants are requesting the following variations for the Subject Property: 1) to allow for the installation of a fence in a corner side yard extending approximately 24’ north of the rear building line; and 2) to allow for a six foot high solid fence in a corner side yard ; and

WHEREAS, a public hearing was held before the Zoning Board of Appeals of the Village of La Grange Park, Illinois, May 31, 2016, pursuant to notice and publication as required by law; and

WHEREAS, the public hearing was opened at 7:00 p.m. on May 31, 2016, and pursuant to unanimous vote of the Zoning Board of Appeals on May 31, 2016 the public hearing was concluded; and

WHEREAS, based upon documentary evidence and testimony presented by Applicants and members of the public, the Zoning Board of Appeals makes the following Summary of Facts, and pursuant to Section 4.3.F of the La Grange Park Zoning Code, makes the following Findings of Fact:

The Subject Property is a corner lot, with the front yard along 31st Street and the corner side yard along Community. The property is improved with a single-story single-family home and a detached two-car garage. There is an existing four foot open fence enclosing a portion of the rear and corner side yards between the detached garage and rear building line of the home.

The Applicants are seeking to remove the existing fence and install a six foot solid fence in the corner side yard. The fence would begin approximately twenty-four feet north of the rear building line and run along the east property line. The Applicants are requesting the fence extension in order to enclose a door on the east side of the home within the fence. The Applicants also request to install a six foot solid fence for enhanced privacy.

FINDINGS OF FACT

- 1. The strict application of the terms of this Zoning Code will result in undue hardship unless the specific relief requested is granted.**

The subject property is located on a corner lot, with access from 31st Street. The only other ingress/egress to the home is on the east side of the home (facing Community) which directly accesses the corner side yard. There is no existing access door on the south side of the home to the rear yard. It is impractical to provide an additional access door on the south side of the home due the existing interior configuration (bedrooms are located along this wall).

As the home is located on a corner lot, privacy and security are concerns for the

homeowners. Without the installation of a fence, the subject property remains fully exposed to the public right of way (Community Drive), which restricts how the property may be utilized due to safety concerns.

2. The plight of the owner is due to unique circumstances inherent to the Subject Property and not from the personal situation of the owner.

The subject property is a corner lot, located along a major arterial (31st Street) which presents both safety and privacy concerns for the homeowners. Due to the configuration of the home on the property and its location, it is impractical and potentially unsafe for children and pets to utilize the front yard or corner side yard without implementing additional security measures (such as a fence). Additionally, the interior configuration of the home prevents the homeowners from altering the ingress/egress to the home in a practical manner. These factors are inherent to the subject property and were not created by the homeowners.

3. The variation, if granted, will not alter the essential character of the locality.

The installation of fence along a substantial portion of a corner side yard is not inconsistent with fences on other properties within the Village. However, the Zoning Code restricts such fences to four foot open fences for aesthetic and safety reasons. Six foot high privacy fences constructed along the edge of a sidewalk provide a sense of a "wall" and restrict visibility from the interior of the property to the exterior. There is a potential for line-of-sight issues when backing out of the detached garage onto Community Drive. Additionally, there are community benefits to the installation of lower fences, open fences, which promote interactions among neighbors.

Regarding the request for the variation from Section 12.4.D.2.a.iii, to allow the Applicants to install a fence up to 24' north of the rear building line, the Zoning Board of Appeals voted as follows:

AYES: Boyd, Domagalski, Griffin, Lampert, Lee, Studwell

NAYS: None

ABSENT: Bartholomai

Regarding the request for the variation from Section 12.4.D.2.b. to allow the Applicants to install a six foot high solid fence, the Zoning Board of Appeals voted as follows:

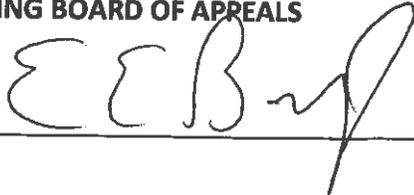
AYES: None

NAYS: Boyd, Domagalski, Griffin, Lampert, Lee, Studwell

ABSENT: Bartholomai

RESPECTFULLY SUBMITTED this 21st day of June, 2016.

VILLAGE OF LA GRANGE PARK
ZONING BOARD OF APPEALS

By:  _____

BEFORE THE VILLAGE OF LAGRANGE PARK
ZONING BOARD OF APPEALS

IN RE THE MATTER OF:)
) Petition
Application for Variations for) #2016-02
218 East 31st Street)

May 31, 2016
7:05 o'clock P.M.

PROCEEDINGS HAD and testimony taken before
the VILLAGE OF LA GRANGE PARK ZONING BOARD OF
APPEALS, taken at the LaGrange Park Village Hall,
447 North Catherine, LaGrange Park, Illinois,
before Marlane K. Marshall, C.S.R., License
#084-001134, a Notary Public qualified and
commissioned for the State of Illinois.



County Court Reporters, Inc.

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cindy@ccrreporters.com

1 BOARD MEMBERS PRESENT:

2 MR. ERIC BOYD, Chairman

3 MS. CAROLINE DOMAGALSKI, Member

4 MR. JIM LEE, Member

5 MR. WILLIAM LAMPERT, Member

6 MR. CHRISTOPHER STUDWELL, Member

7 MR. ANTHONY GRIFFIN, Member

8

9

10 ALSO PRESENT:

11

12 MS. EMILY RODMAN, Assistant Village
13 Manager

14 MS. AMANDA G. SEIDEL, Village Clerk

15 MS. CATHLEEN M. KEATING, Village
16 Attorney

17

18 CHIEF DEAN J. MAGGOS, Director of Fire,
19 Building and Emergency Management

20

21 PRESENT FOR THE PETITIONER:

22 MR. DEMITRIUS DUSSIAS

MS. DANA DUSSIAS

1 CHAIRMAN BOYD: So the first public hearing
2 relates to consideration of an application for
3 variation for 218 East 31st Street, LaGrange Park.
4 It is public hearing #2016-02. And I typically read
5 the public hearing notice into the record first and
6 then we'll begin.

7 "Notice is hereby given that
8 on May 31st, 2016 a public
9 hearing will be held before the
10 Zoning Board of Appeals of
11 LaGrange Park, Illinois at the
12 village hall at 447 North
13 Catherine at 7:00 p.m. or soon
14 thereafter for the purpose of
15 considering an application for
16 zoning variations on property
17 zoned as R-1, Residential
18 District, located at 218 East
19 31st Street, LaGrange Park,
20 Illinois legally described as --"
21 I will leave the legal description out.

22 "The petitioner is requesting
23 variations: One, to allow for a
24 six-foot privacy fence in a

1 corner side yard; and two, to
2 allow for the extension of fence
3 in a corner side yard approxi-
4 mately 14 feet north of the rear
5 building line.

6 The application for zoning
7 variation and description of
8 proposed use are available for
9 examination under normal office
10 hours at the LaGrange Park
11 Village Hall, 447 North Cather-
12 ine, LaGrange Park, Illinois.
13 All interested persons are
14 invited and welcome to attend the
15 hearing. All persons interested
16 in providing testimony at the
17 hearing are welcome to do so."

18 So the first thing I would like to do
19 before anything else because this is a public hearing
20 is to ask that anyone who is going to provide testimony
21 with respect to this variation to please stand and
22 be sworn in by the court reporter.

23 (Whereupon the witnesses were duly
24 sworn by the Notary.)

1 CHAIRMAN BOYD: So you can go ahead and give
2 your presentation. Just so everyone else knows how
3 this proceeds, you will give your presentation, then
4 members of the audience if they have any testimony
5 they will be able to give their testimony or ask
6 questions. Then the board of appeals will ask
7 questions of the applicant, you and the staff, and
8 then we'll request if there is any other information
9 that you would like to provide. At some point we'll
10 close the public hearing and then we'll deliberate
11 among ourselves and have a discussion. At that point
12 when it is closed there is no more testimony, no
13 more evidence. We can't consider anything else.
14 Then at the end we'll request a vote.

15 With that, Mr. Petitioner, step up to the
16 microphone and begin your presentation.

17
18 D E M I T R I U S D U S S I A S ,
19 having been first duly sworn, testified as follows:

20 I am Demitrius Dussias. This is my wife
21 Dana Dussias. We live at 218 East 31st Street.
22 Hello and good evening, Zoning Board members.

23 We have an e-mail that we sent to Emily
24 with photo sims. You guys didn't get those, did you?

1 MS. RODMAN: No.

2 MS. DUSSIAS: Is it okay if I pass them out to
3 you?

4 MR. DUSSIAS: It just shows the before and after
5 pictures of the fence. We put, you know, a designed
6 fence on there and it shows before and after.

7 CHAIRMAN BOYD: Ms. Court Reporter, please note
8 that Ms. Dussias is handing out documents to each of
9 the board members.

10 MR. DOMAGALSKI: There was an e-mail I sent Emily
11 and then there's photo sims behind it. And I mean as
12 you can see -- I guess one of the points was detri-
13 mental aesthetic impact. And as you can see from
14 the pictures, you know, they look pretty nice. In
15 my opinion they look pretty nice.

16 We also have other pictures of corner lots
17 in LaGrange Park that we took over -- one maybe took
18 about an hour or so. There were like 30 houses on
19 corner lots in LaGrange Park, some of this on 31st.
20 They're not a corner but 90% of them are. We could
21 give you those pictures too if would like to see
22 other six-foot fences in our area. I didn't know
23 how many to bring.

24 CHAIRMAN BOYD: Madam Court Reporter, note that

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1 Mr. Dussias is now handing out pictures.

2 MR. DUSSIAS: I mean compared to the fences
3 that you are looking at, you know, now, I mean I
4 don't think ours would be out of character. There
5 is a lot of them like that. I believe property
6 three page 5 would be the fence that we would probably
7 want. You know, we think that it would really help,
8 you know, security for our dogs and ourselves. We
9 have small dogs and children that come over. To have
10 a nice six-foot privacy fence on the corner lot of
11 31st Street -- 31st is as you know a pretty busy
12 street. And I mean our main thing is safety and
13 security for our loved ones and our little dogs.

14 We really think it would make, you know,
15 the property awesome to be honest with you. We really
16 think it would look nice. It would be different. It
17 would be -- We could just utilize our yard. It just
18 would be great for us. We're here every day. We
19 see it every day. To be honest with you I didn't
20 notice how many fences there were unless you really
21 are looking for it.

22 You know, we did vantage points on turning
23 left or right. We measured it out pretty much within
24 a few inches. It looks good. Looks like no one would

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1 have problems with that. We see a lot of like on
2 31st where there's bushes and stuff that you can't
3 necessarily turn left. So we have no problems --
4 There would be no problems with that in our opinion.

5 And we believe really this is a fair and
6 reasonable request and we would love to do it if we
7 get your blessing. We hope you think so and we get
8 a favorable ruling. Thank you. And if you guys
9 have any questions I would love to answer them.

10 CHAIRMAN BOYD: Thank you. Mrs. Dussias, do
11 you have anything to add?

12

13 D A N A D U S S I A S,
14 having been first duly sworn, testified as follows:

15 No. I just -- It's basically everything
16 that he said. I just -- We're really concerned for
17 our dogs and we have kids come over to visit. Just
18 being right on a busy street it would just, you know,
19 be safety for everybody, security and safety. And
20 we just -- we want to make it look better than the
21 fence we have.

22 MR. DUSSIAS: And it would look nice in our
23 opinion.

24 MS. DUSSIAS: We'll make it look nice.

1 CHAIRMAN BOYD: Okay. Thank you. We might have
2 people that have questions for you. Does anybody
3 from the audience have anything to say?

4 All right. Typically we'll begin and have
5 the board members ask questions. Mr. Lee, do you
6 want to start? Anything?

7 MR. LEE: I thought it was a pretty straight-
8 forward case. I don't think there are any questions
9 or clarifications needed.

10 CHAIRMAN BOYD: Mr. Lampert?

11 MR. LAMPERT: Mr. Chairman, are we asking
12 questions of the applicants or of staff?

13 CHAIRMAN BOYD: You can do either.

14 MR. LAMPERT: Okay. If I can direct it to
15 staff. Thank you for your presentation, sir. And
16 the packet was very thorough and covers a lot of
17 examples.

18 Regarding these packets that we have not
19 been able to see and catch up on this, my only
20 thought is this looks like a lot of these fences
21 were done before the new code.

22 MS. RODMAN: That may be the case. I did
23 spend some time driving around the neighborhood on
24 31st Street, LaGrange, 31st Street, kind of south

1 of 31st Street, east of LaGrange looking at a number
2 of the homes on corner lots to try to get a better
3 sense of what fencing is in that area. There are a
4 number of six-foot fences although a lot of them do
5 start behind the rear building line or they follow
6 along the rear yard line and they're not in the
7 corner side yard, which is what the petitioners are
8 requesting. There are some that are in the corner
9 side yard. So it's a little -- I haven't had a
10 chance to thoroughly look at the photos. I imagine
11 the photos do include some of those. Those would
12 have been built before the zoning code currently
13 went into place. Because since the code went into
14 effect in January of 2011 we have not granted any
15 variations that allow for a six-foot fence in a
16 corner side yard.

17 MR. LAMPERT: Okay.

18 MR. DUSSIAS: May I add something?

19 MS. KEATING: I want to say something first.
20 The prohibition on six-foot solid fences was actually
21 enacted quite a while before the 2011 zoning code.
22 And, Dean, I am not sure what year it was.

23 CHIEF MAGGOS: I am guessing it was late 2003
24 or early 2004.

1 MS. KEATING: Early 2000s, I think. So since
2 that time we have not allowed any six-foot privacy
3 fences. And the reason for that was the zoning
4 board and board of trustees that felt that six-foot
5 fences especially along corner lots interfere with
6 the visibility but also aesthetically tend to block
7 out the street, close off the street from neighbors'
8 view. So it's not just since the 2011 code.

9 CHAIRMAN BOYD: Mr. Dussias, did you have
10 anything to say?

11 MR. DUSSIAS: We walked it out. I respect your
12 opinion. It would really not have an effect on the
13 sight of it. I mean it's really easy to look at.

14 MS. RODMAN: I will concur with from 31st Street
15 there would not be a line of sight issue with this
16 particular fence because even though they are request-
17 ing to bring it 24 feet north of the rear building
18 line not far enough north that it creates a line of
19 sight issue.

20 MR. DUSSIAS: And that side door is our back
21 door. We don't have a back door. That's our only --
22 That is our second door. So I believe that you
23 agreed on extending it which it would be very
24 helpful. Thank you. And then we would just like

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1 to, you know, have the six-foot privacy fence.

2 CHAIRMAN BOYD: Just to be clear, she hasn't
3 agreed to anything.

4 MR. DUSSIAS: I'm sorry. She recommended it.
5 It's my first hearing as you can tell.

6 CHAIRMAN BOYD: Just wanted to be clear.

7 MS. RODMAN: I just realized I wasn't sworn in.

8 (Whereupon Ms. Rodman and Chief Maggos
9 were duly sworn by the Notary.)

10 CHAIRMAN BOYD: We tried to do that early but
11 inevitably there is somebody that wants to be sworn
12 in later. Today it's staff. Okay.

13 MR. LAMPERT: Mr. Chairman, thank you for that
14 clarification. And actually, Cathy, I would say it
15 would be pre-2003. As a homeowner on a corner lot
16 our fence was put in in '98 and our corner side yard
17 is a four-foot picket and it's held up since. So we
18 haven't had a chance or haven't had to do anything.
19 But no, thank you. Thanks for the clarification.
20 Nothing further, Mr. Chairman.

21 CHAIRMAN BOYD: Mr. Studwell?

22 MR. STUDWELL: Actually I think there's three
23 people that live on a corner lot, myself included.
24 Is the illustration on the boundary of survey -- I

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1 think what we're missing is also a fence that goes
2 from the house out to where you would want to extend
3 the fence where the side entrance is.

4 CHAIRMAN BOYD: Is this the one you are talking
5 about? (indicating)

6 MR. STUDWELL: Yes. This one here. (indicating)

7 MR. BOYD: The red markings on it.

8

9 E M I L Y R O D M A N,

10 having been first duly sworn, testified as follows:

11 That mark should go west all the way to
12 the home, yes. So the intent is for the yard to be
13 fully enclosed.

14 MR. STUDWELL: And then where is the back fence
15 between your garage and I am assuming some sort of a
16 fence along that line?

17 MR. DUSSIAS: There is one little part. In the
18 rear yard there is just a little -- It's in the
19 corner. You can't really see it. It's just a little
20 -- like maybe four feet wide.

21 MR. STUDWELL: So would you put in a gate at
22 the walkway?

23 MR. DUSSIAS: At the walkway, yes, to go into
24 our side slash back door.

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1 MR. STUDWELL: From the sidewalk.

2 MR. DUSSIAS: Correct.

3 MR. STUDWELL: And why were you set on a
4 six-foot-high fence?

5 MR. DUSSIAS: Well, I guess we are not. I guess
6 that's just in case we want to do it. We would like
7 to do as the one picture showed, you know, a five-foot
8 possibly with a foot of visibility on top. We are
9 willing to, you know, possibly do a four-foot with
10 another foot visibility. The four-foot honestly, I
11 mean I could reach over and grab a dog. I mean
12 really -- Yeah, I mean we've got a big dog too that
13 jumps on the fence. Just makes sense. To us it makes
14 sense and it would really make, I think, our lives
15 very easy -- easier.

16 And 31st is a big thing. I mean you could
17 look -- 100 feet you could just look in our yard. I
18 mean you could see it for barbecuing, I mean anything.
19 You could really see.

20 MR. STUDWELL: It's a double-edged sword of a
21 corner lot unfortunately.

22 MR. DUSSIAS: Yes.

23 MR. STUDWELL: Okay.

24 MR. DUSSIAS: But 31st is really -- you know,

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1 it is a busy street. And I think that's the main
2 thing. I mean we are not in the middle of the block
3 and trying to put a six-foot fence.

4 MR. STUDWELL: Okay.

5 CHAIRMAN BOYD: Mr. Griffin?

6 MR. GRIFFIN: I just had one for staff. The
7 fence that they're spec-ing out here obviously is
8 six foot. But does it also not meet the 33% open
9 factor?

10 MS. RODMAN: Correct.

11 CHAIRMAN BOYD: Ms. Domagalski?

12 MS. DOMAGALSKI: Sure. The photo of your
13 existing fence, would that be considered a 33%
14 visibility fence?

15 MS. RODMAN: Yes.

16 MS. DOMAGALSKI: All right. And have you
17 considered landscaping in addition to?

18 MR. DUSSIAS: Absolutely.

19 MS. DOMAGALSKI: Say we deny the request for a
20 six-foot-high fence. In addition to the fence to
21 would create that privacy buffer, solve that problem.

22 MR. DUSSIAS: So you are saying to put a
23 four-foot fence and then landscape bushes?

24 MS. DOMAGALSKI: Have you considered that?

1 MR. DUSSIAS: Yes, we know we could do that.
2 Aesthetically I don't think that would look great.
3 And you can't look in the yard. We have some pictures.
4 You can't even really look in the yard for that.
5 You can put taller trees than six feet, I guess, or
6 bushes. It would cut off the yard. We will do
7 whatever we think -- And the dogs get in there.
8 It's something we considered but, you know, we think
9 this is better for us.

10 MS. DOMAGALSKI: That was all I had.

11 MR. DUSSIAS: Thank you.

12 CHAIRMAN BOYD: I have two questions, one for
13 you. What kind of dog do you have?

14 MR. DUSSIAS: We have two chihuahuas and a
15 golden retriever. So the golden retriever will jump
16 every time because he's friendly.

17 CHAIRMAN BOYD: Do you have a fence in your
18 yard now?

19 MR. DUSSIAS: We do.

20 CHAIRMAN BOYD: What is your fence height right
21 now?

22 MS. KEATING: There are pictures. (indicating)

23 MR. DUSSIAS: As of now it's very hard to let
24 our dogs in the yard. We have to have them on a

1 leash and walk outside. So it's kind of inconvenient.

2 CHAIRMAN BOYD: Your dog jumped over this fence?
3 (indicating)

4 MR. DUSSIAS: No. He's not used to being in
5 the yard that much. We walk him every day because
6 he's just -- In the yard he will just sit by the
7 fence and wait. He can't see us. Or he'll sit by
8 the door and see us. So he's not -- But that's a
9 picket fence. No, he hasn't tried jumping over that.

10 CHAIRMAN BOYD: Okay. Thank you.

11 MR. DUSSIAS: He jumped on it but not over it.

12 CHAIRMAN BOYD: I have a couple questions for
13 you. Is there anything nonconforming about the
14 existing fence?

15 MS. RODMAN: You know, to be honest I did not
16 go out there and look to see if it's nonconforming.

17 CHAIRMAN BOYD: If it is as depicted, a four-foot
18 picket fence the way it's set up here --

19 MS. RODMAN: That would be allowed, yes. But
20 the style of the fence is considered an open fence
21 under the zoning code and the four feet is the
22 maximum height.

23 CHAIRMAN BOYD: Okay. And again the hardship
24 being alleged is the fact that you have to go out

1 the door and let the dog out through another gate to
2 get in the backyard. Is that right?

3 MR. DUSSIAS: Yes.

4 CHAIRMAN BOYD: Okay. And obviously the six-foot
5 fence or five-foot fence versus the four-foot fence,
6 what is your hardship? I mean it would be nice to
7 have. Why do you think it's a hardship to have a
8 four-foot fence?

9 MR. DUSSIAS: Well, I mean it is -- In my
10 opinion it is safety for our dogs. Let's face it, I
11 mean privacy is nice to have certain times. I think
12 it would look a lot better, aesthetically better in
13 my opinion. Do you have anything to add?

14 MS. DUSSIAS: No.

15 MR. DUSSIAS: I think it would be a big upgrade
16 and this is how we feel about it.

17 CHAIRMAN BOYD: Okay. That's all I have. Anybody
18 else have any other questions?

19 MS. DOMAGALSKI: I have one.

20 CHAIRMAN BOYD: Yes.

21 MS. DOMAGALSKI: Should we grant this would you
22 maintain having two gates by the walk and then an
23 additional gate by the garage?

24 MR. DUSSIAS: Yes. Absolutely one gate by the

1 walk.

2 CHAIRMAN BOYD: Any other questions from the
3 audience? The petitioners, anything else?

4 MS. RODMAN: Mr. Chairman, if I could just
5 reiterate staff's recommendation? Staff's recommenda-
6 tion with regard to the request with regard to the
7 extension of the fence to 24 feet north of the rear
8 building line, staff did feel that it met -- the
9 request met the hardship standards primarily for
10 security reasons. It is not practical for them to
11 move the side door given the configuration of the
12 home and because bedrooms are located at the rear
13 side of the home. And again as I mentioned I drove
14 around the neighborhood. I did not see other than
15 one home any other homes that had side doors that
16 were this far towards the front of the home. Most
17 homes had side doors that are closer to the rear and
18 fell within that 10-foot range. So the code allows
19 you to bring your fence 10 feet north of the rear
20 building line. The majority of homes I saw in the
21 neighborhood did have rear doors that fell within
22 that 10-foot parameter. So most people would be
23 able to enclose their side door with a fence under
24 the existing code. So this is a little bit unique

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1 to this property and that's why staff felt that it
2 met that standard. Again we didn't feel it met the
3 hardship standard for the six-foot privacy fence.

4 But the other thing I would like to mention
5 because this is a little bit unusual, the ZBA and
6 the village board, of course, always have the ability
7 to grant a lesser variation than what is requested.
8 But the petitioners in this case actually did in
9 their application list out the degrees of lesser
10 variations in order of preference to them. So I just
11 wanted to call the ZBA's attention to that as well.

12 CHAIRMAN BOYD: Okay. Thank you. Yes, sir?

13
14 D E A N M A G G O S,
15 having been first duly sworn, testified as follows:

16 I would just like to comment. I was here
17 when some of this discussion took place. I don't
18 remember who was on the zoning board when we first
19 enacted this code.

20 Two things just to consider. There was
21 concern about people backing out of their driveways
22 that there is visibility issues on sidewalks with
23 people walking or riding bikes. And originally the
24 code read that you could not bring the fence beyond

1 the rear building line. And I think there was an
2 amendment or a discussion at some point to allow ten
3 more feet for people who did have doors there so it
4 accommodated requests we were getting. So just some
5 history I thought you may want to have.

6 CHAIRMAN BOYD: Appreciate it. Good. Anyone
7 else have anything? Petitioners? Anybody in the
8 audience? All right. We will close the public
9 hearing. Thank you.

10 (Following proceedings had not made a
11 part of the record of this public
12 hearing the following proceedings
13 were had:)

14 CHAIRMAN BOYD: I would like to go on the record
15 in this public hearing. I realized we did not take
16 a vote on closing the public hearing. All in favor
17 of closing the public hearing back when we did say
18 aye.

19 (A voice vote was taken.)

20 CHAIRMAN BOYD: Thank you.

21 (Which were all the proceedings had
22 and testimony taken at the public
23 hearing of the above-entitled cause.)
24

1 STATE OF ILLINOIS)
2) SS.
3 COUNTY OF C O O K)

4 I, MARLANE K. MARSHALL, C.S.R., a
5 Notary Public duly qualified and commissioned for
6 the State of Illinois, County of Cook, do hereby
7 certify that I reported in shorthand the proceedings
8 had and testimony taken at the hearing of the
9 above-entitled cause, and that the foregoing
10 transcript is a true, correct, and complete report
11 of the entire testimony so taken at the time and
12 place hereinabove set forth.

13
14 

15 MARLANE K. MARSHALL
16 Notary Public
17 CSR License #084-001134

18 My commission expires:
19 March 13, 2020.



Zoning Board Agenda Memo

Date: May 31, 2016
To: Eric Boyd, Zoning Board Chair
Members of the Zoning Board of Appeals
From: Emily Rodman, Assistant Village Manager *ER*
RE: 218 E. 31st Street - ZONING VARIATION REQUEST [#2016-02]

GENERAL BACKGROUND

The subject property is located at 218 E. 31st Street. The property fronts both 31st Street and Community Drive, with the home oriented toward 31st Street. The property is zoned R-1 Single Family and conforms to the required minimum lot area, minimum lot width, and minimum lot depth per the Zoning Code. The subject property is a corner lot, with the front yard along 31st Street and the corner side yard along Community. The property is improved with a single-story single-family home and a detached two-car garage. There is an existing four foot open fence enclosing a portion of the rear and corner side yards between the detached garage and rear building line of the home.

The petitioners are requesting a variation from Section 12.4.D.2.a.iii, which states:

"Fences are permitted within the corner side yard and setback when located behind the rear building line. However, fences in the corner side yard or setback are permitted to extend a maximum of ten (10) feet from the rear building line toward the front lot line"

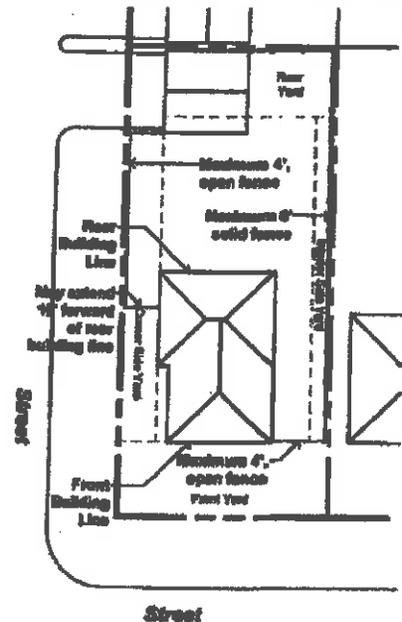
The petitioners are also requesting a variation from Section 12.4.D.2.b, which states:

"...Open fences only are permitted in the front and corner side yards, and may be erected to a maximum height of four (4) feet. Open fences shall be defined as a fence that is thirty-three percent (33%) or more open."

If granted, the variations would allow the petitioners to install a six foot high privacy fence, twenty-four feet north of the rear building line. Under the Zoning Code, without relief, the petitioners would only be able to install a four foot high open fence, terminating ten feet north of their building line.

Under the Zoning Code, the Zoning Board of Appeals has the authority to recommend approval of a lesser variation than what is requested by the petitioners. To this end, the petitioners have prioritized their variation requests and provided a list of lesser variations to which they would also be amenable (see attached application).

FIGURE 12-2: PERMITTED FENCE LOCATION



ANALYSIS

In evaluating this request, the Zoning Board of Appeals should apply the following standards:

- a. Undue Hardship
- b. Unique Circumstances
- c. Essential Character of the Locality

According to the Zoning Code, a variation request must meet each of the following criteria in order for a variance to be granted.

a. Undue Hardship

Will the strict application of the terms of the Zoning Code result in undue hardship unless specific relief is granted?

The subject property is located on a corner lot, with access from 31st Street. The only other ingress/egress to the home is on the east side of the home (facing Community) which directly accesses the corner side yard. There is no existing access door on the south side of the home to the rear yard. It is impractical to provide an additional access door on the south side of the home due the existing interior configuration (bedrooms are located along this wall).

As the home is located on a corner lot, privacy and security are concerns for the homeowners. Without the installation of a fence, the subject property remains fully exposed to the public right of way (Community Drive), which restricts how the property may be utilized due to safety concerns.

b. Unique Circumstances

Is the plight of the owner due to unique circumstances inherent to the subject property and not from the personal situation of the owner?

The subject property is a corner lot, located along a major arterial (31st Street) which presents both safety and privacy concerns for the homeowners. Due to the configuration of the home on the property and its location, it is impractical and potentially unsafe for children and pets to utilize the front yard or corner side yard without implementing additional security measures (such as a fence). Additionally, the interior configuration of the home prevents the homeowners from altering the ingress/egress to the home in a practical manner. These factors are inherent to the subject property and were not created by the homeowners.

c. Essential Character of the Locality

Would the variation, if granted, alter the essential character of the locality?

The installation of fence along a substantial portion of a corner side yard is not inconsistent with fences on other properties within the Village. However, the Zoning Code restricts such fences to four foot open fences for aesthetic and safety reasons. Six foot high privacy fences constructed along the edge of a sidewalk provide a sense of a "wall" and restrict visibility from the interior of the property to the exterior. A common practice in urban design is to maintain and promote visibility from the interior of properties to the public right-of-way to increase "eyes on the street," thereby increasing public safety.

STAFF RECOMMENDATION

Staff believes that the standards have been met with regard to the variation request from Section 12.4.D.2.a.iii, and recommends that the Zoning Board of Appeals grant a variation from this Section to allow the homeowners to install a fence up to 24' north of the rear building line.

While staff can sympathize with the homeowners' concerns regarding privacy, staff does not believe this constitutes a hardship under the Zoning Code and recommends the Zoning Board of Appeals deny the variation request from Section 12.4.D.2.b. Denial of this variation would restrict the homeowners to installation of a four foot open fence.

DOCUMENTATION

- Application for Zoning Variation
- Review Letter from Hancock Engineering
- Letter to Adjacent Property Owners
- Public Hearing Notice

C: Dana & Jim Dussias - Petitioners
Julia Cedillo, Village Manager
Dean Maggos, Director of Fire & Building
Cathy Keating, Village Attorney



APPLICATION FOR ZONING VARIATION

ADDRESS OF SUBJECT PROPERTY: 218 E 31st Street

NAME OF APPLICANT(S): Dana Dussias & Jim Dussias

INTEREST IN PROPERTY: Facing

ADDRESS: 218 E 31st St.

CITY, STATE, ZIP: La Grange Park

EMAIL: _____ PHONE: _____ FAX: - Dana FAX: N/A

NAME OF PROPERTY OWNER/TRUSTEE(S): Dana Dussias & Jim Dussias

ADDRESS: 218 E 31st Street

CITY, STATE, ZIP: La Grange Park

EMAIL: _____ PHONE: _____ FAX: N/A

same

NAME OF ATTORNEY (IF APPLICABLE): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

EMAIL: _____ PHONE: _____ FAX: _____

N/A

NAME OF ENGINEER (IF APPLICABLE): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

EMAIL: _____ PHONE: _____ FAX: _____

N/A

NAME OF ARCHITECT (IF APPLICABLE): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

EMAIL: _____ PHONE: _____ FAX: _____

VILLAGE PERSONAL: Provide the following information for any officer or employee of the Village with an interest in the Owner, Applicant, Consultant or the Subject Property and the nature and extent of that interest.

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

EMAIL: _____ PHONE: _____ FAX: _____

NATURE/EXTENT OF INTEREST: _____



PERMANENT INDEX NUMBER OF SUBJECT PROPERTY (TAX ID NO.): 16-33-110-005

CURRENT ZONING CLASSIFICATION: R-1

ADJACENT ZONING CLASSIFICATION:

NORTH: R-3
 EAST: R-1

SOUTH: R-1
 WEST: R-1

ZONING STANDARDS/STATEMENT OF COMPLIANCE:

REQUIREMENT	CODE SECTION	CODE REGULATION	PROPOSED
MIN. LOT AREA	Table 7-2	6,250 SF	6,618 SF
MIN. LOT WIDTH	"	50'	50'
MIN. LOT DEPTH	"	90'	132.30'
MIN. FRONT SETBACK			
MIN. INTERIOR SIDE SETBACK			
MIN. CORNER SIDE SETBACK			
MIN. REAR YARD SETBACK			
BUILDING COVERAGE			
IMPERVIOUS SURFACE COVERAGE			
BUILDING HEIGHT			
BUILDING HEIGHT SETBACK PLANE			
LOADING			
PARKING			

**If there are parking or loading requirements for the Subject Property, please provide detailed calculation of both the required and proposed number of spaces.*

REQUIRED DOCUMENTATION: All required documents must be submitted in hard copy (2 copies) and in digital form (1 copy).

- STATEMENT OF AGREEMENT TO REIMBURSE COSTS (separate document)
- PROOF OF OWNERSHIP (current title policy report or deed and current title search)
- LEGAL DESCRIPTION
- PLAT OF SURVEY (certified by registered land surveyor)
- DRAWING (TO SCALE) DEPICTING PROPOSED IMPROVEMENTS
- NEIGHBORING OWNERS/AFFIDAVIT OF MAILING* (see page 3)



* The Applicant must notify the occupants/tax assesses (as shown on the records of the Proviso Township Assessor) of all properties located within 250 feet of the boundary lines of the Subject Property, excluding public rights-of-way (see §3.3 of Zoning Code) of the date, time, place and purpose of the hearing on the Variation. The Village will prepare a legal Notice of Hearing. Applicant must mail the Notice not less than 15 nor more than 30 days prior to the scheduled hearing date to all occupants/tax assesses. The applicant/agent must then fill out, sign, and notarize the Affidavit of Mailing form, returning that form and the list of all persons, addresses and PIN numbers to which Notice was sent, to the Village.

SUMMARY OF PROPOSED VARIATION: A statement of the precise variation being sought, the purpose therefor, and the specific feature of features of the proposed use, construction, or development.

* please see attachment - thank you!

ORDINANCE PROVISION: The specific provisions of the Zoning Code from which a variation is sought:

Section 12.4.D.3.b

MINIMUM VARIATION: A statement of the minimum variation of the provisions of the Zoning Ordinance that would be necessary to permit the proposed use, construction, or development.

* please see attachment - thank you!

Any size fence, private or nonprivate we will accept, but extend the fence an extra 14 feet is the most important to our side

APPROVAL STANDARDS FOR A VARIATION: No variation from the provisions of the Zoning Code shall be granted unless the Zoning Board of Appeals and the Village Board of Trustees make specific written findings based upon the standards noted below. Please provide the specific facts you believe support each of the required variation standards (you may attach additional pages if necessary).

a. The strict application of the terms of the Zoning Code will result in undue hardship unless the specific relief requested is granted.

we feel the property can not be utilized to the best of it's ability, we feel it's an inconvenience for not having a back door. If the fence extension is granted, it will provide safety, security, and full use of the yard. Safety for our future children & current pets, along with family & friends kids safety is our top priority for this extension. * please see attachment - thank you!

b. The plight of the owner is due to unique circumstances inherent to the Subject Property and not from the personal situation of the owner.

The house is situated on a corner lot with no back door access to our backyard. we would love to extend the fence an extra 14' to have access to our yard through our side door on Community Drive. Both main bedrooms are located in rear of house facing the backyard and is not ideal for building doors to access backyard due to lack of privacy and safety for our bedrooms.

* please see attachment - thank you!



c. The variation, if granted, will not alter the essential character of the locality.

* please see attachment #1 thank you!

we would love to just have a normal 6', 5', or 4' private fence like most people. we want to build a better looking fence, which in return will look better, and help the resale/value of our home. Extending the fence will help utilize the backyard and make the yard bigger. Nothing out of the ordinary will

EVIDENCE RELEVANT TO STANDARDS FOR A VARIATION: You may attach a statement, present testimony or evidence, but and the Zoning Board of Appeals and the Village Board of Trustees may inquire into the following issues, as well as any others deemed appropriate:

- a. The particular physical surroundings, shape or topographic conditions of the Subject Property impose a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were to be carried out.
- b. The alleged difficulty or hardship has not been created by any person presently having a proprietary interest in the Subject Property.
- c. The granting of the variation will not be detrimental to the public welfare in the neighborhood in which the Subject Property is located.
- d. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, endanger the public safety or impair property values within the neighborhood.
- e. The proposed variation is consistent with the spirit and intent of the Zoning Code and the Village's Comprehensive Plan.
- f. The value of the Subject Property will be substantially reduced (as compared with other properties in the same zoning district) if permitted to be used only under the conditions allowed by regulations governing that zoning district.

OWNER/APPLICANT REPRESENTATIONS:

The Owner states that he and/or she consent to the filing of this application and that all information contained herein is true and correct to the best of his and/or her knowledge.

Name of Owner (print): Dana Dussias Date: 4/18/16

Signature of Owner: Dana Dussias Date: 4/18/16

The applicant certifies that all of the information contained in this application is correct to the best of applicant's knowledge. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application.

Name of Applicant (print): Dana Dussias Date: 4/18/16

Signature of Applicant: Dana Dussias Date: 4/18/16



LIMITATIONS ON VARIATIONS; REVOCATION

No variation shall be granted for relief prohibited by Section 4.3D of the La Grange Park Zoning Code.

No ordinance granting a variation shall be valid for a period longer than 180 days from the effective date of such ordinance. The Applicant must obtain a building permit for the particular construction or improvement for which the variation was issued and commence the construction or alteration within such 180 day period. The Zoning Board of Appeals may recommend, and the Village Board may grant, one (1) extension of this 180-day period, valid for not more than an additional 180 days, upon written application and good cause shown.

CONDITIONS AND RESTRICTIONS ON VARIATIONS

The Zoning Board of Appeals may recommend, and the Village Board may impose, such conditions and restrictions upon the location, construction, design and use of the Property benefitted by a variation as may be necessary or appropriate to protect the public interest, adjacent properties and property values. Failure to maintain such conditions and restrictions as may be imposed shall constitute grounds for revocation of the variation. The variation granted, as well as any conditions or restrictions on that variation, shall be set forth in the ordinance approving the variation.

SIGN REQUIREMENTS FOR ALL PUBLIC HEARINGS

Under Section 3.3C of the Zoning Code, a sign provided by the Village of La Grange Park must be posted in front of the property at least 15 days, but not more than 30 days prior to the scheduled hearing. The Applicant must maintain the sign during the required time period.

APPLICATION FEE

An application fee of \$500.00, payable to the Village of La Grange Park, must accompany this Application.

REIMBURSEMENT OF FEES REQUIRED DEPOSIT AMOUNT

A deposit in the amount of \$1,000.00, payable to the Village of La Grange Park, must accompany this Application and the executed Reimbursement of Fees Agreement.

Revised July 2013

We, Jim and Dana Dussias from 218 E 31st Street, are requesting to have a six foot, private fence built and also extended to the side door, which is located on Community Drive. The extension being requested will extend an extra fourteen feet, past the ten foot marker allowed for a fence. We are asking for an extension of an extra fourteen feet leading to our side to turn that side door into our back door. There is no back door leading into our back yard. This will help us utilize the yard more efficiently. We also consider it to be a safety issue for our dogs, future kids and our friends and families children when they visit. Located on a semi private street, this fence extension will give us a sense of safety and security. We have two bedrooms located in the back of our house, facing the yard and wish not to install doors leading to the back yard because these two rooms are already small on wall space, and we feel this is not an ideal path for family and friends to enter in and out of the back yard through our private bedrooms, especially with food when having gatherings. We do not feel it to be safe for the second bedroom, either, because of using this room as a future bedroom for children. We do not want anyone, whether family, friends or an intruder to use this door. And we would not want our future children to access this door being under age for safety and security.

We are requesting a six foot, all private fence in hopes to have more privacy since we are located on a corner lot of a semi busy street. This will also give us a sense of security and safety. We wish for our private lives, children and dogs to not be on "display". It may also help with garbage and debris from entering our yard, which does happen quite often from the traffic on this corner lot. We also believe it will give a better aesthetic look and will be better for resale in the future. A future family may love to know they have a nice yard with access to it with a secure, six foot private fence.

We understand there are stipulations and regulations, but this is why we are trying to stress our concerns. We love our community, our home and plan on living here for years to come. We are just trying to make this space more efficient and appealing for our living needs. We appreciate your time with this matter and hope you will consider our requests.

If not all our requests will be granted, we would be willing and grateful for the following in this order...

- 1) six foot, all private fence
- 2) six foot, with 33% visibility fence
- 3) five foot, all private fence
- 4) five foot, with 33% visibility fence
- 5) four foot, all private fence
- 6) four foot, 33% visibility fence

Our top concern and number one request is definitely the extra fourteen feet extension to our side door.

Thank you for your time on this matter.

Sincerely,
Jim and Dana Dussias

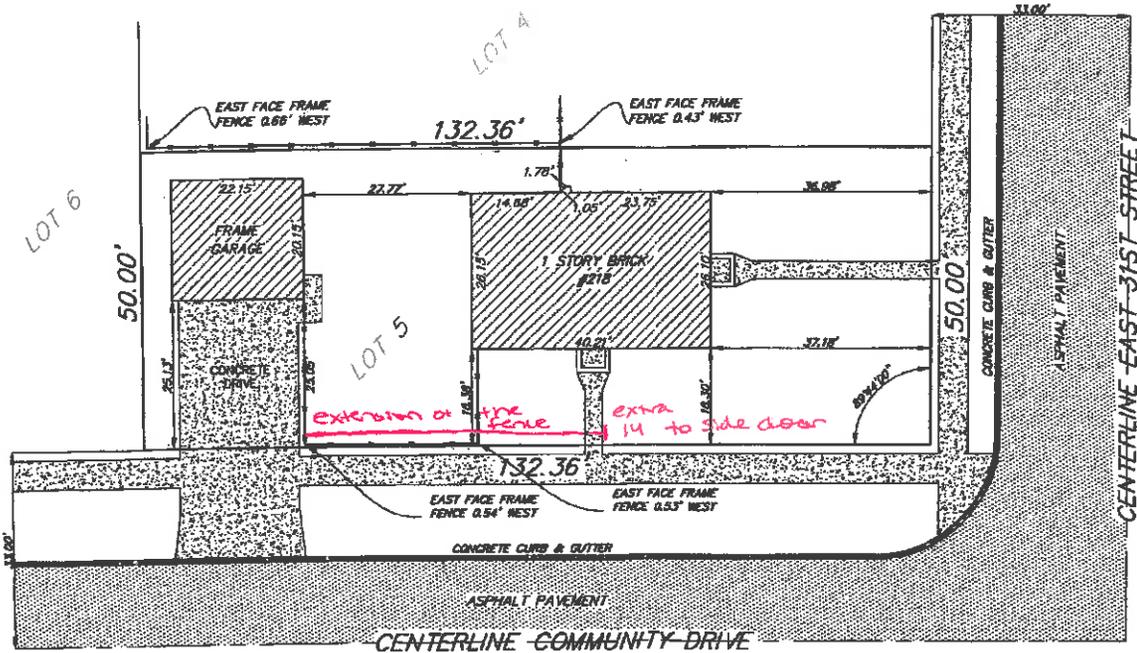
DANA J M D S S I T S

BOUNDARY SURVEY

of

LOT 5 IN BLOCK 4 IN LAGRANGE PARK HOMESITES, A SUBDIVISION OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER AND THAT PART LYING EAST OF THE CENTERLINE OF 5TH AVENUE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER IN SECTION 33, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

± 6,618.00 SQUARE FEET



GRAPHIC SCALE



(IN FEET)
1 inch = 20 ft.

DESIGN FIRM: #184-002888

CLIENT REQUESTED THIS BOUNDARY SURVEY WITHOUT MONUMENTATION
(NOT STAKED & FLAGGED OR OTHERWISE MONUMENTED)

STATE OF ILLINOIS }
COUNTY OF COOK } C.C.

PYRAMID LAND SURVEYORS, INC. AS ILLINOIS LICENSED PROFESSIONAL LAND SURVEYORS, HEREBY STATE THAT WE HAVE SURVEYED THE PROPERTY DESCRIBED ABOVE AND THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. GIVEN UNDER MY HAND AND SEAL THIS 28TH DAY OF MAY 2018

Gene Scola
GENE SCOLA PLS #035-003384 EXPIRES 11-30-2014

ORDERED BY

James A. Jimenez
Attorney at Law

James A. Jimenez & Associates
6814 West Cermak Road (708) 749-3800
Downers Grove, Illinois 60408 Fax: (708) 749-3834
Email: jajimenz@yahoo.com

VICINITY MAP



ADDRESS: 219 EAST 31ST STREET



PNP 15-33-110-005-0000



PYRAMID LAND SURVEYORS
Land Surveyors Illinois and Wisconsin

108 GREY FOX COURT, STREAMWOOD ILLINOIS 60107
PHONE 630-487-1832 FAX 630-487-5340

FIELD WORK COMPLETED: MAY 24, 2018

DRAWN BY: G.V.S. SCALE: 1"=20'

BOOK NUMBER: 1101-45, 1309-18

DRAWING NUMBER: 117-130532

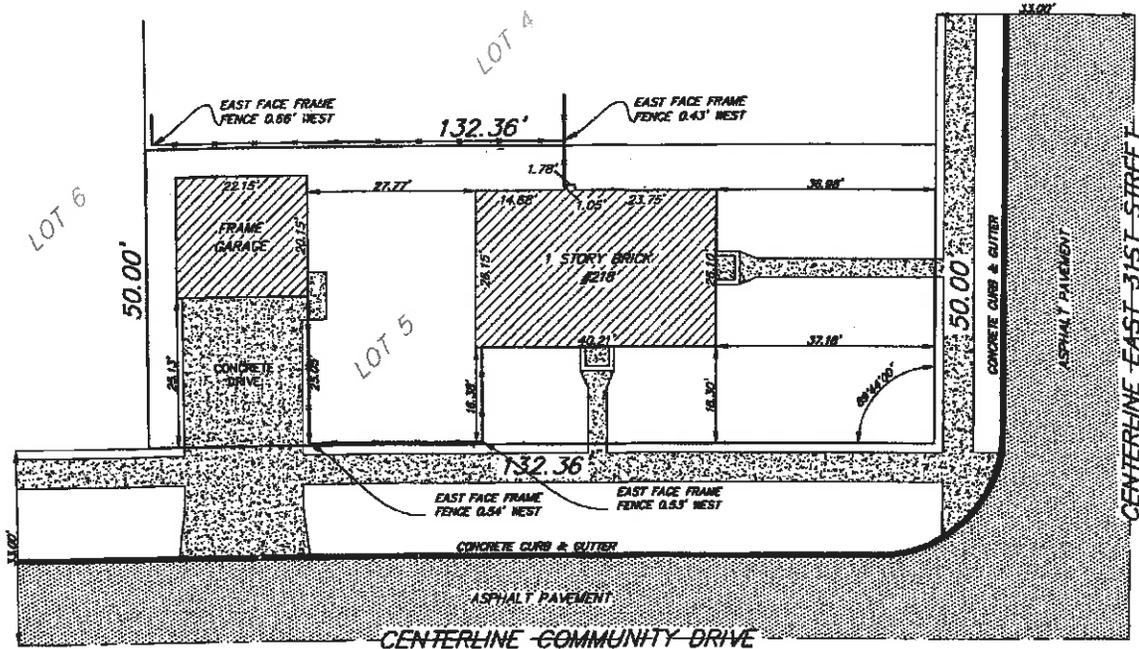
pyramidpls@yahoo.com

DANA & JIM BUSSIAS

BOUNDARY SURVEY

LOT 5 IN BLOCK 4 IN LOGRANGE PARK HOMESITES, A SUBDIVISION OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER AND THAT PART LYING EAST OF THE CENTERLINE OF 5TH AVENUE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER IN SECTION 33, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

± 6,818.00 SQUARE FEET



GRAPHIC SCALE



(IN FEET)
1 inch = 20 ft.

DESIGN FIRM: #184-002898

CLIENT REQUESTED THIS BOUNDARY SURVEY WITHOUT MONUMENTATION (NOT STAKED & FLAGGED OR OTHERWISE MONUMENTED)

STATE OF ILLINOIS)
COUNTY OF COOK) C.G.

PYRAMID LAND SURVEYORS, INC. AS ILLINOIS LICENSED PROFESSIONAL LAND SURVEYORS, HEREBY STATE THAT WE HAVE SURVEYED THE PROPERTY DESCRIBED ABOVE AND THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY, GIVEN UNDER MY HAND AND SEAL THIS 28TH DAY OF MAY 2013

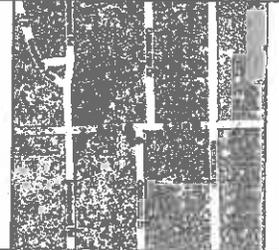
Gene Scola
GENE SCOLA PLS #038-008364 EXPIRES 11-30-2014

ORDERED BY

James A. Jimenez
Attorney at Law

James A. Jimenez & Associates
6314 West Carroll Road (708) 740-2800
Skokie, Illinois 60076 Fax: (708) 740-2834
Email: jafine77@yahoo.com

VICINITY MAP



ADDRESS: 219 EAST 31ST STREET

PNM 15-33-110-006-0000



PYRAMID LAND SURVEYORS
Land Surveyors Illinois and Wisconsin

108 GREY FOX COURT, STREAMWOOD ILLINOIS 60107
PHONE 630-497-1832 FAX 630-497-3340

FIELD WORK COMPLETED: MAY 24, 2013

DRAWN BY: G.V.S. SCALE: 1"=20'

BOOK NUMBER: 1101-45, 1303-18

DRAWING NUMBER: 117-130532

pyramidpl@yahooc.com



**HANCOCK
ENGINEERING**

100+ Years of
Excellence

Civil Engineers ♦ Municipal Consultants ♦ Established 1911

May 9, 2016

Ms. Emily Rodman, AICP
Assistant Village Manager
Village of LaGrange Park
447 N. Catherine Avenue
LaGrange Park, IL 60526

Re: 218 East 31st Street
Variation (fence)

Dear Ms. Rodman:

At your direction, our office has reviewed the information depicted on Pyramid Land Surveyors drawing of May 24, 2013. This survey was used as a 'base drawing' to identify the physical features of the lot and identify the limits of the fence extension being requested. Based upon the information provided in the submittal, we do not anticipate any storm water impacts or line-of-sight concerns with the subject improvements.

If you should have any questions or concerns, please contact our office at your earliest convenience.

Sincerely,

EDWIN HANCOCK ENGINEERING CO.

Paul E. Flood
Principal

Edwin Hancock Engineering Company

9933 Roosevelt Road ♦ Westchester, IL 60154-2749 ♦ Phone: 708-865-0300 ♦ Fax: 708-865-1212 ♦ www.ehancock.com



May 4, 2016

Dear Property Owner:

Please find enclosed a copy of a legal notice of public hearing regarding an application for variations for the property located at 218 E. 31st Street. The applicants are Dana and Jim Dussias, who are requesting variations to allow for the extension of a six foot (6') privacy fence in a corner side yard, approximately fourteen feet (14') north of their rear building line.

The Zoning Board of Appeals will convene a public hearing on Tuesday, 31, 2016 at 7:00 p.m. in the Board Room of the Village Hall, 447 North Catherine Avenue, La Grange Park, Illinois, to consider the application.

Copies of the application are available for review at Village Hall during normal business hours; Monday through Friday, 8:30 a.m. – 5:00 p.m. If your schedule does not permit your attendance at the hearing and you wish to present comments, you may do so by submitting them in writing to the undersigned.

If you have any questions concerning this matter, please contact me at (708) 354-0225 or at erodman@lagrangepark.org.

Sincerely,

Emily Rodman, AICP
Assistant Village Manager
Village of La Grange Park

**NOTICE OF PUBLIC HEARING BY THE
ZONING BOARD OF APPEALS
OF
LA GRANGE PARK, ILLINOIS**

Notice is hereby given that on May 31, 2016, a public hearing will be held before the Zoning Board of Appeals of La Grange Park, Illinois, in the Village Hall at 447 North Catherine Avenue, at 7:00 p.m. or soon thereafter for the purpose of considering an application for zoning variations on property zoned as R-1 Residential District located at 218 E. 31st Street, La Grange Park, Illinois, and legally described as:

LOT 5 IN BLOCK 4 IN LAGRANGE PARK HOMESITES, A SUBDIVISION OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER AND THAT PART LYING EAST OF THE CENTERLINE OF 5TH AVENUE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER IN SECTION 33, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

The petitioner is requesting variations: 1) allow for a six foot (6') privacy fence in a corner side yard, and 2) to allow for the extension of fence in a corner side yard approximately fourteen feet (14') north of the rear building line.

The Application for Zoning Variation and description of proposed use are available for examination during normal office hours at the La Grange Park Village Hall, 447 N. Catherine Avenue, La Grange Park, Illinois.

All interested persons are invited and welcome to attend the hearing. All persons interested in providing testimony at the hearing are welcome to do so.

**ZONING BOARD OF APPEALS
VILLAGE OF LA GRANGE PARK**

Eric Boyd, Chairman

provided at
mtg. 5/31/16
by applicant.

From: r _____
To: erodman@lagrangepark.org
Subject: RE: ZBA Memo
Date: Fri, 27 May 2016 02:59:48 +0000

Hello Emily,

My condolences on the passing of a member of your family.

Thank you for your email update on our zoning variance request. Dana and I read the letter numerous times and thought about this situation at length. We were happy to read that the zoning board would recommend approval of the additional 14 feet. We were disappointed to read that the ZBA would recommend the denial of the 6' privacy fence.

We've lived at this location since June of 2013. Regarding our requested fence being out of character with other homes in this neighborhood, I drove around and found a number of 6' fences and bushes along fence lines that exceed 6'. We believe a 6' privacy fence for a corner house on 31st street is a fair and reasonable request. After living at this location for 3 years now, we know all too well that 31st street is a thoroughfare. With the exception of late at night and very early in the morning, there is constant traffic. A 6' fence would allow us to enjoy our backyard and provide security for our dogs.

Regarding the detrimental aesthetic impact, our house is a non-descript ranch from the 1950's. We love our house and the neighborhood, but this is a reality. In fact, we contend that this fence is an improvement to the aesthetics of our house and neighborhood. I doubt many people will even notice the fence. However, we would notice it b/c we are here almost every day of the year. The house is most visible to the house directly East of us. I've discussed the 6' fence with the ladies to the East and they expressed their support.

We take the ZBA's opinions very seriously. The ZBA controls our fate in this matter. The last thing that me or my wife want is to lower the aesthetic appeal of our home or neighborhood. We believe a 6' fence is a reasonable request. It would be greatly appreciated if you could pass this letter as well as the attached photo simulations on to the ZBA for review. I look forward to discussing this with the ZBA on 5/31.

Please give me a call if you have a few minutes. I'd like to discuss this prior to the meeting.

Sincerely,
Demitrius (Jim) and Dana Dussias
218 E 31st Street, LaGrange Park

Photo Simulations of proposed
fence @ 218 E 31st Street, LaGrange
Park, IL

Owners: Demetrius (Jim) and Dana Dussias

*provided at my
5/31/16 by
applicant*

CURRENT VIEW OF 218 E 31st STREET (PICTURE TAKEN FROM NORTH OF THE HOUSE):



VIEW FROM THE NORTH WITH THE 6' FENCE



CURRENT VIEW OF 218 E 31st STREET (PICTURE TAKEN FROM NORTHEAST OF THE HOUSE):



VIEW OF THE HOUSE FROM THE NORTHEAST WITH THE 6' FENCE

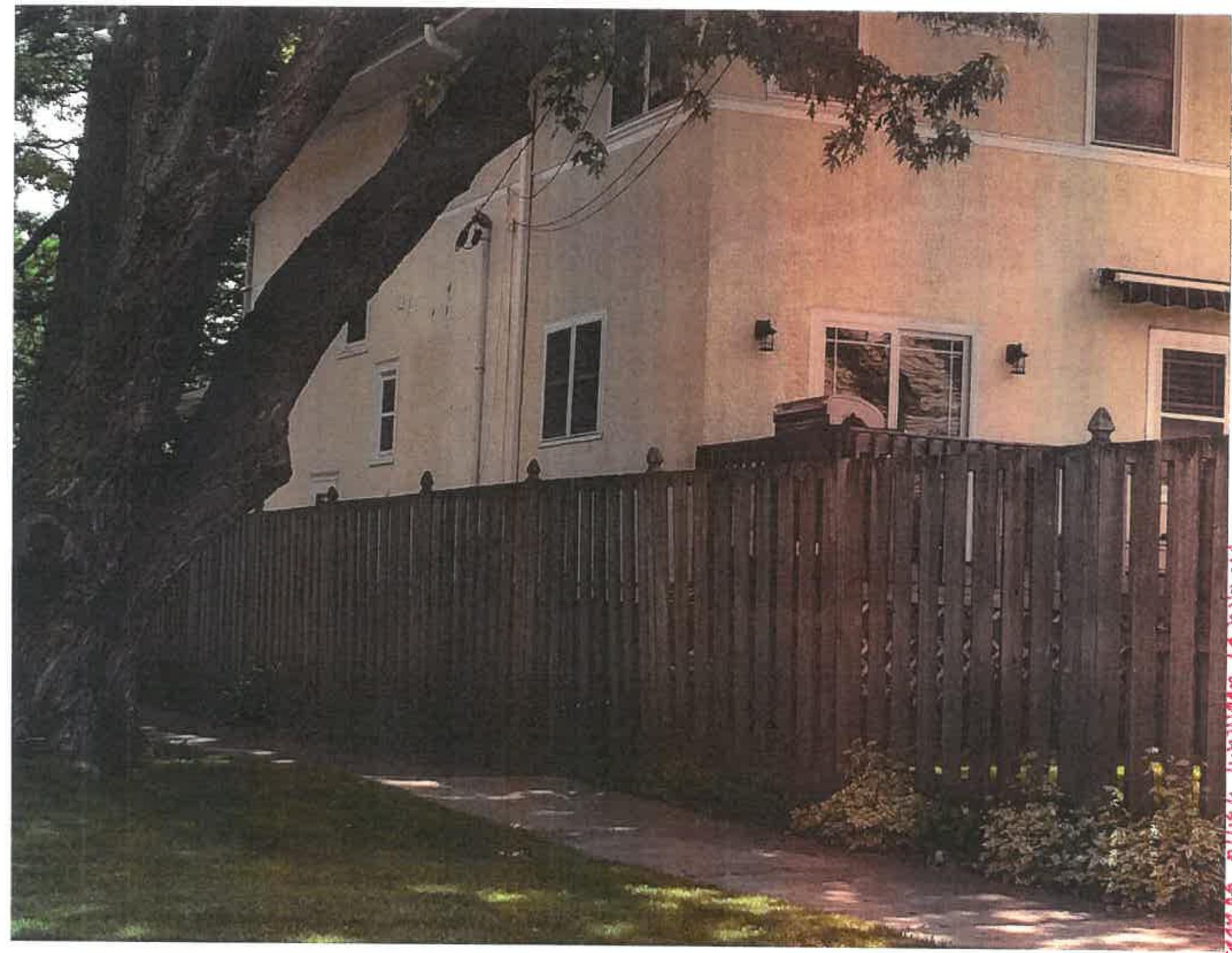


CURRENT VIEW OF 218 E 31st STREET (PICTURE TAKEN FROM SOUTH OF THE HOUSE):



VIEW OF THE HOUSE FROM THE SOUTH WITH THE 6' FENCE





Designed by www.wholhouse.com www.splendid.com





700 E. HARRIS

700 E. HARRIS

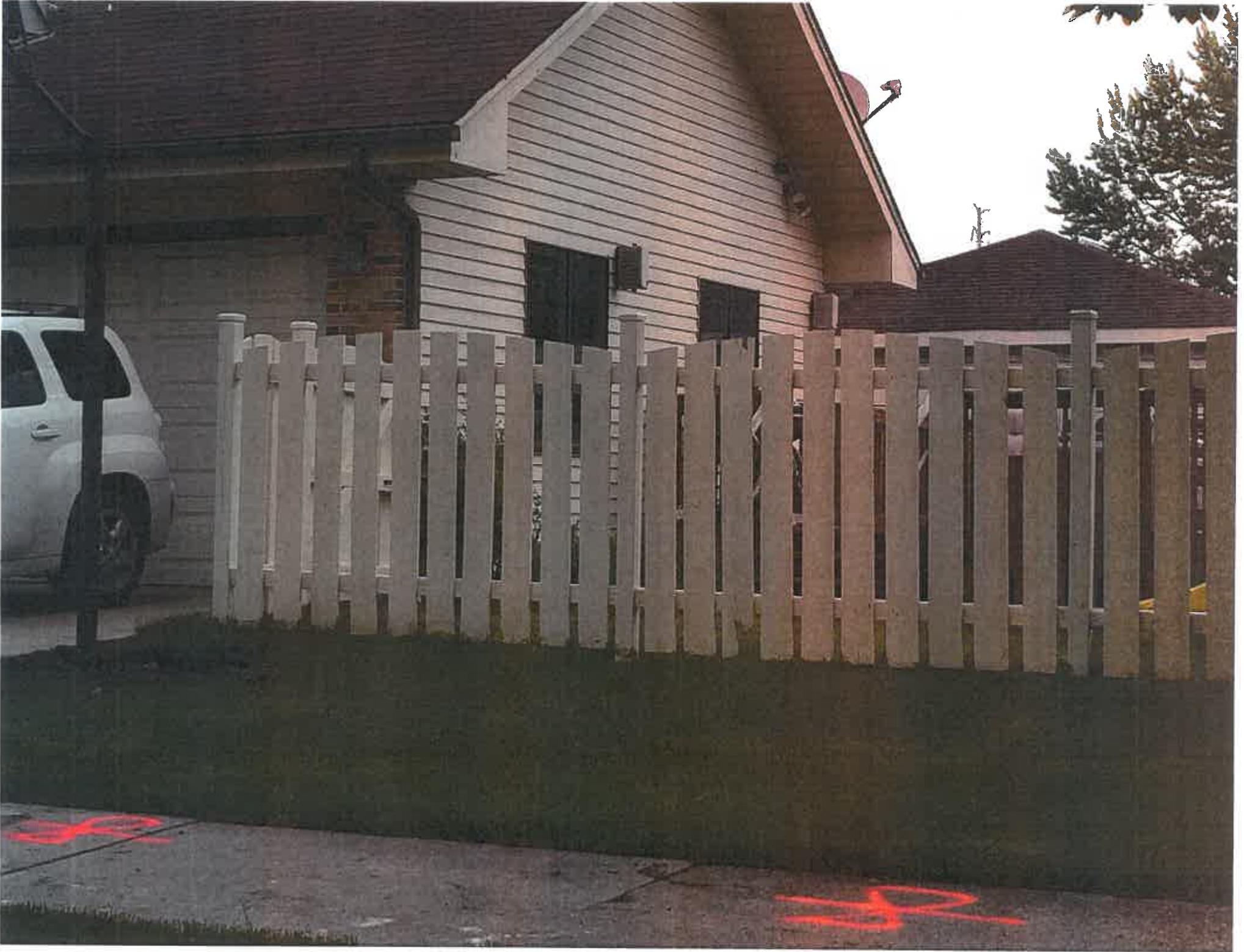
Red fire hydrant



















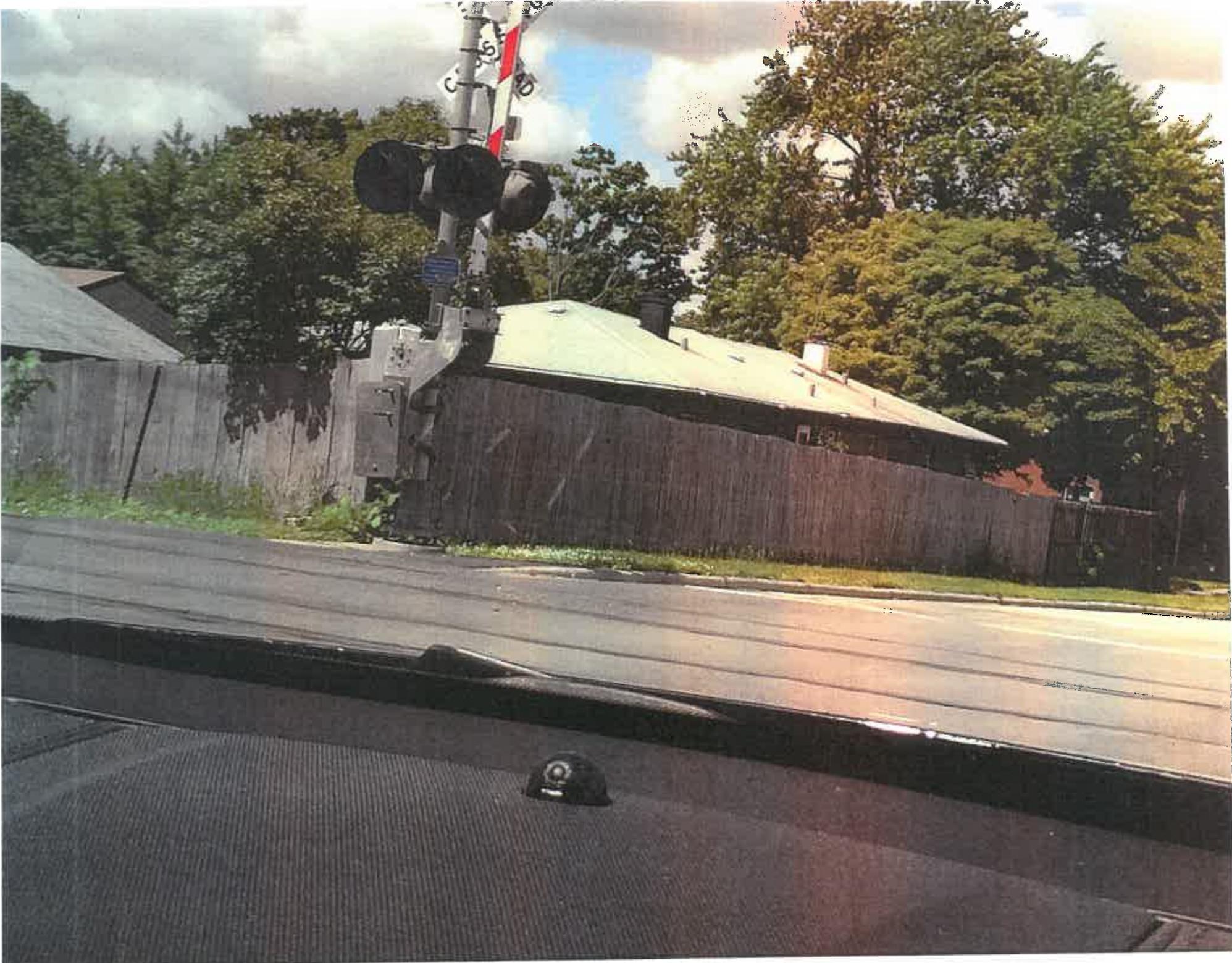






SCHOOL
SPEED
LIMIT
20
ON SCHOOL DAYS
WHEN CHILDREN
ARE PRESENT















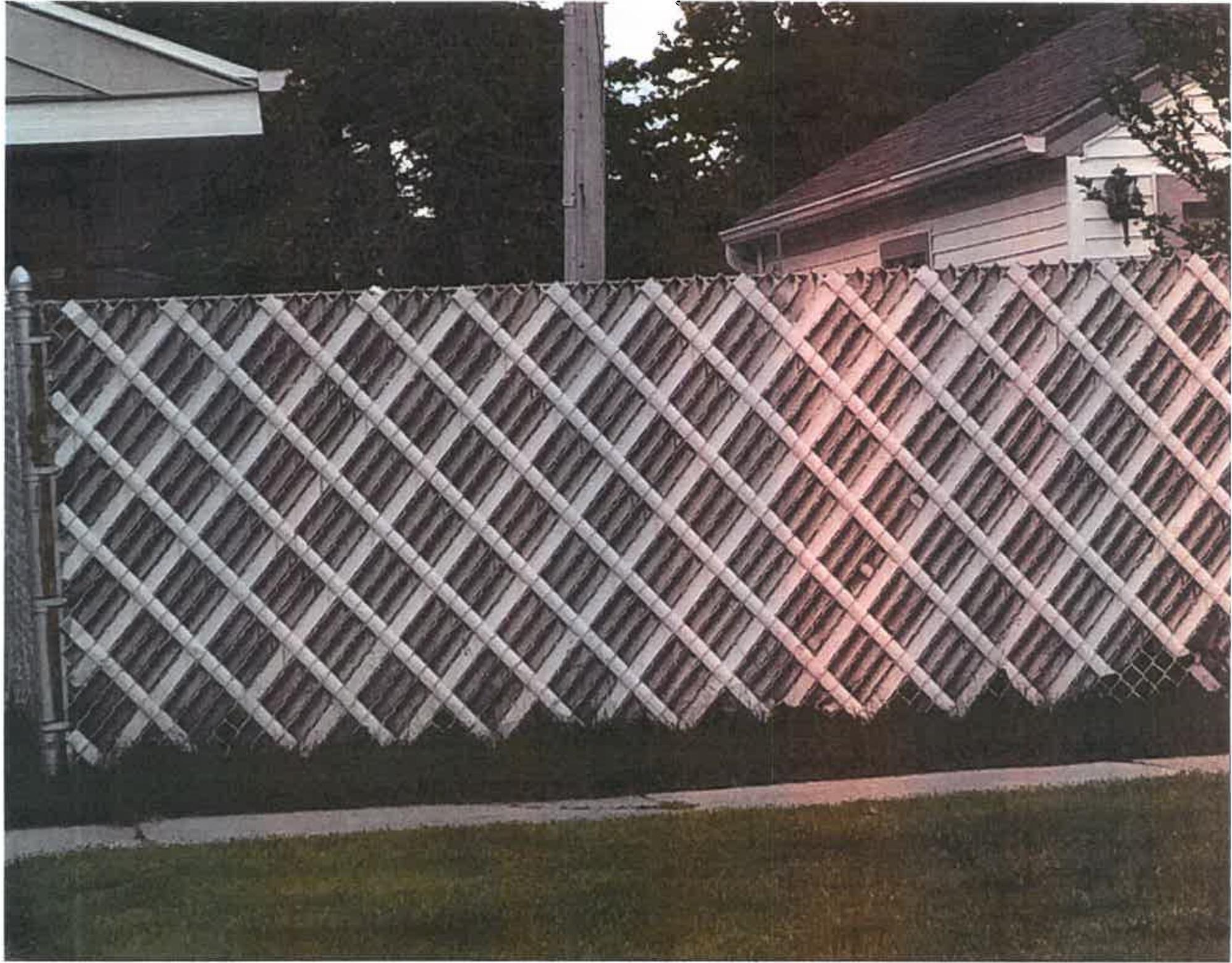




























Village Board Agenda Memo

Date: July 12, 2016
To: Village President & Board of Trustees
From: Emily Rodman, Assistant Village Manager 
Dean Maggos, Director of Fire and Building 
Julia Cedillo, Village Manager 
RE: **Contract for Building Department Services – Code Consultant**

PURPOSE

To consider a proposal from Code Consultant (Rick Dandan) for various Building Department contract services to be performed during the current fiscal year.

GENERAL BACKGROUND

Last summer, the Village engaged the services of Code Consultant (Rick Dandan) to provide property maintenance/code enforcement services to supplement the activities of Village staff due to the substantial workload of the Building Inspector within the Building Department.

As the Building Inspector position has been vacant for the past few months, the Village has engaged Code Consultant to provide additional Building Permit related services in the interim. At this point, Code Consultant is providing some hours in offices at the Village Hall to help with these services, such as those related to plan review and inspections for various projects. This is in addition to fielding most property maintenance/code enforcement issues.

Also, the Village is now reclassifying the Building Inspector position to a Building Official/Deputy Building Commissioner to perform higher level functions within the Department. As a result, contract services such as Code Consultant will be used for additional property maintenance/code enforcement. Staff also anticipates the fluctuating need for additional services, such as commercial and residential plan review, and inspections throughout the year, which will vary depending on department workload (busier during the summer months, less so during the winter).

As such, Code Consultant has submitted a proposal to provide contract services to the Village on an as needed basis (see attached proposal). Staff has been pleased with the services provided by Code Consultant to date and has received positive feedback from the community regarding Mr. Dandan.

MOTION/ACTION REQUESTED

This item is for both discussion and action.

Motion to approve a proposal from Code Consultant for the provision of Code Enforcement/Property Maintenance and Commercial/Residential Building Inspections and Plan Review, as needed, not to exceed \$85,000.00 per fiscal year.

STAFF RECOMMENDATION

Staff recommends approving the proposal from Code Consultant (Rick Dandan) to continue to utilize his services for code enforcement/property maintenance and for commercial and residential building inspections and plan review, and for an annual fiscal amount not to exceed \$85,000.00.

It shall be noted that we anticipate this fiscal year, and the \$85,000.00 “not to exceed” amount, to be on the high end in comparison to future fiscal years. This is because as noted, Code Consultant (Rick Dandan), has been filling-in while our current Building Inspector/Code Enforcement Officer position has remained open. Code Consultant is also still handling property maintenance/code enforcement issues that it had been doing. In addition, because they have been able to provide office hours, we have also transferred some of the structural plan review work to Code Consultant, that we previously routinely sent to our other contractor, Don Morris Architects, PC. We do plan on continuing to utilize Don Morris for the time being, as they provide a licensed plumber for plumbing inspections, and are an additional good resources for larger projects, and/or when additional resources are needed. We have though been able to cut some costs by utilizing Code Consultant, as opposed to Don Morris, during the time that the Building Department position has not been filled.

The following is a breakdown of estimated costs related to the use of Code Consultant for this fiscal year.

Property Maintenance/Code Enforcement - \$27,200.00

Building Permit related services – \$57,800.00

Please remember that the \$27,200.00 is a fairly solid number, as this amount is based on a fixed number of hours we will be allotting towards property maintenance/code enforcement for the months of March through November. The \$57,800.00 is less concrete, as this number is more market based, and is proportional to the amount of building activity, and the type of activity, which takes place within the Village. Also please remember these numbers are offset by the amount of permit revenue generated and the reduced expenses paid in salaries, during the time that the Building Department position remains unfilled. As such, the \$85,000.00 is not an actual direct negative impact to the Village budget this fiscal year.

DOCUMENTATION

- Proposal from Code Consultant – Rick Dandan

Code Consultant
31112 Village Green Ct.
Warrenville, IL 60555
(630) 408-9149
propertyconsult@hotmail.com

Mrs. Julia Cedillo
Mrs. Emily Rodman
Mr. Dean Maggos

Village of La Grange Park:

I am submitting this revised proposal in lieu of expansion of services as requested.

My name is Rick Dandan, I am a local building department consultant. I have provided various services for many area municipalities on my own and through consulting firms over the last ten years. I have vast experience performing commercial/residential combination inspections, plan examination, code enforcement, property maintenance and zoning. Exposure has given me the ability & knowledge to provide the best quality service and craft my customer service into the best in our field. I am educated in all major codes and many local amendments as well as having vast computer skills. I am a great team player and know the value of working with all employees, residents, contractors and design professionals for a smooth and safe code compliant outcome. Included please find references, resume & negotiable fee schedule. Copy of liability insurance listing the municipality as additionally insured has been provided. Fees are negotiable and can be added to permit fees or covered by charged permit fees making my services free, I use my own vehicle, office supplies, and phone. I can provide particular, part time, office time, back up, overflow and temporary services. I am an individual not a big company with overhead, therefore I am able to provide the same services as other consultants at a discounted rate with faster turn around times and better communication.

I truly thank you for your time and consideration and look forward to working with staff, building owners & residents of La Grange Park for years to come.

Sincerely,

Rick Dandan

References

Mr. Steve Touloumis, Village of Arlington Heights: 224-239-8995

Mr. Chris Hecklinger, Village of Berkeley: 708-234-2617

Mr. Chuck Lazzara, City of Berwyn: 708-788-2660

Mr. David Upshaw, Village of Broadview: 708-345-8174

Mrs. Sonya Shearer, B&F Technical: 224-828-1394

Mr. Troy Perrin, City of Des Plaines, 847-391-5374

Mr. Joe Footlik, Village of Glenview: 847-904-4323

Mr. Jim Kemper, Village of Hanover Park: 224-254-3634

Mr. Peter Vernon, HR Green: 224-456-3759

Mrs. Pamela Hirth, City of Lockport: 815-838-0549

Mr. Dean Maggos, Village of LaGrange Park: 708-354-0225

Mr. Tony Budzikowski, Village of Lisle: 630-271-4150

Mrs. Karen DeBok, City of Oakbrook Terrace, 630-941-8300

Mr. Jose Rivera, Village of Riverside: 708-447-2700

Mr. Dale Engebretson, City of Warrenville: 630-836-3026

Mr. Robert Schmidt, Village of Western Springs, 708-246-1800

Preliminary Negotiable Fee Schedule

Inspections:

Residential/Commercial Inspections: *includes building,concrete,electric,hvac,energy	\$40.00 per inspection
Residential/Commercial Small Scale Inspections: *includes decks,porches,roof,driveway,windows	\$35.00 per inspection
All Re-Inspections:	\$35.00 per inspection
Property Maintenance/Code Enforcement/Office Time	\$40.00 per hour

Plan/Code Review:

Residential Small Scale (driveways,patios,windows,roof,fences,etc)	\$40.00 per hour
Residential Garages*	\$100.00-\$125.00 based on scale
Residential Interior Remodel*	\$100.00-\$150.00 based on scale
Residential Additions*	\$250.00-\$300.00 based on scale
Residential New Single Family*	\$450.00-\$500.00 based on scale
Commercial*	\$40.00 per hour
Re-Submittals*	\$40.00 per hour

All plan/code reviews include review of applicable zoning,building,electric,hvac & energy for one flat fee noted above. Clerical is free of charge and can be typed on municipality letterhead. All reviews are easy to navigate and include applicable code sections and provide smooth guideline for code compliance.

*Fee typically added on to permit fees and paid by applicant.

**Plan review fee may be paid by municipality,covered by permit fee's already charged or can be added on to permit fee's and passed on to applicant.

Rick Dandan
31112 Village Green Ct.
Warrenville, IL 60555
630-408-9149
propertyconsult@hotmail.com

Employment History:

Village of Riverside: (contract commercial/residential plan examination) -Current

Village of Tinley Park: (contract commercial/residential building inspections & commercial/residential plan review) -Current

City of Lockport: (contract commercial/residential combination inspections & plan review.) -Current

City of Warrenville: (contract commercial/residential building inspections & plan review,property maintenance & code enforcement.) -Current

Village of La Grange Park: (contract commercial/residential building inspections & plan review,property maintenance & code enforcement.) -Current

Village of Berkeley: (contract commercial/residential combination inspections & plan review, property maintenance & code enforcement, pre sale program)-Current

SAFEbuilt: (commercial/residential combination inspections & plan review for municipalities.) 2013-2016

Village of Broadview: (contract commercial/residential building inspections, plan review, property maintenance &code enforcement, rental/pre sale inspection program) 2012-2015

Village of Lisle: (commercial/residential building inspections, property maintenance & code enforcement, rental enforcement program, fire department inspection program). 2014-2015

DMA: (contract commercial/residential combination inspections,plan review,zoning,property maintenance & code enforcement for municipalities). 2008-2015

HR Green: (commercial/residential combination inspections for municipalities.) 2015-2016.

Education:

College of DuPage: Real Estate Program Certificate 2006

Lyons Township High School: Graduate 2003

Certifications:

International Code Council: Building Plans Examiner
International Code Council: Commercial Building Inspector
International Code Council: Property Maintenance/Housing Inspector
International Code Council: Residential Building Inspector
International Code Council: Residential Plans Examiner
Illinois State Board of Education: Building Code Inspector
Illinois State Board of Education: Building Code Plan Reviewer

Skills/Experience:

I have provided various services on my own and through consulting firms to 25 municipalities over the last ten years.

Residential & commercial building, concrete, electric, energy & hvac inspection, plan examination/zoning. Property maintenance/code enforcement experience with municipal rental/pre sale programs and adjudication.

Municipal and private sector working experience including permit processing and internal building department standards/operations.

Working experience/knowledge of ADA, BOCA, ICC, SBOC, NEC codes and many local amendments, I also have knowledge of California and Florida building codes/standards as well.

Excellent verbal, written and customer service skills.

Excellent computer skills including experience with Access, Excel, Word, Outlook, GIS and municipal permit input/tracking programs including Munis, Gov QA, and MIS.

Auto CAD and architectural training experience.

Managerial experience.

I have worked successfully with over 100 municipal employees from permit technicians to city/village managers.

I am one of 50 individuals in the State of Illinois licensed to perform Building inspection/plan review on public schools.

I have performed hundreds of plan reviews and hundreds of inspections from sheds to big box stores and multi family.

Excellent problem solving skills.

Public Safety Committee Divider

Scott Mesick, Chairman

Patricia Rocco

Robert Lautner

Village Board Agenda Memo

Date: 07/06/2016

To: President and Board of Trustees

From: Ed Rompa, Police Chief 
Julia Cedillo, Village Manager 

RE: Sale of Surplus Vehicle

PURPOSE: To designate surplus vehicle for sale.

GENERAL BACKGROUND:

The Police Department has the following items which have been determined to be surplus:

2006 Ford Crown Victoria

STAFF RECOMMENDATION:

Approve Ordinance.

MOTION / ACTION REQUESTED:

This item is for discussion at the July 12th Work Session. If there is Village Board consensus, it will be placed on the consent agenda for the July 28th Board Meeting.

Motion approving an Ordinance Authorizing the Sale of Surplus Property Owned by the Village of La Grange Park.

DOCUMENTATION:

- Ordinance Authorizing the Sale of Surplus Property Owned by the Village of La Grange Park, Illinois

ORDINANCE NO. _____
AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS PROPERTY
OWNED BY THE VILLAGE OF LA GRANGE PARK, ILLINOIS

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAGRANGE PARK, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees of the Village find that the following property of the Village of LaGrange Park, Illinois is surplus property and no longer necessary or useful, and find that it is in the best interest of the Village to sell the following property:

<u>Vehicle ID Number</u>	<u>Year</u>	<u>Make & Model</u>
2FAFP71W26x149	2006	Ford Crown Victoria

SECTION 2: The Village Manager is directed to solicit public bids for the described surplus property in accordance with the law.

SECTION 3: The Village Manager is authorized to sell such items and to reject any and all bids. Upon payment in full of the accepted sales price, the Village Manager is authorized to convey title to any of the above-described property.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall be in full force and effect from its passage, approval and publication as provided by law.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this _____ day of June, 2016.

YES:

NOS:

ABSENT:

Approved this _____ day of June, 2016.

Dr. James L. Discipio, Village President

ATTEST:

Amanda G. Seidel
Village Clerk

APPROVED AS TO FORM-

C. Keating, Village Attorney

Village Board Agenda Memo

Date: 07/06/16

To: President and Board of Trustees

From: Ed Rompa, Police Chief
Julia Cedillo, Village Manager



RE: Purchase of 2017 Ford Utility Police Interceptor AWD

PURPOSE: Purchase of vehicle to replace police unit #228, (2012 Chevrolet Tahoe – Vin #1GNLC2E07CR294173 with 115,358 miles). Please note the 2012 Chevy SUV listed above will be kept and utilized as an alternate pool-car for all village personnel.

GENERAL BACKGROUND:

The 2016/17 Village of La Grange Park Budget includes funds to purchase a replacement police unit #228. The Suburban Purchasing Cooperative has awarded a contract to Joe Rizza Ford located in North Riverside, IL for the 2017 Ford Utility Police Interceptor AWD \$34,000 is budgeted for the vehicle and not to exceed.

Again, the vehicle which is being replaced will be stored at the Public Works Department for an alternate pool-car, available for all Village personnel.

STAFF RECOMMENDATION:

Staff is recommending the purchase of a 2017 Ford Utility Police Interceptor AWD as specified from Joe Rizza Ford in the amount of \$34,000.

MOTION/ACTION REQUESTED:

This item is for discussion at the July 12th Work Session. If there is Village Board consensus, it will be placed on the consent agenda for the July 28th Board Meeting.

Motion to purchase one 2017 Ford Utility Police Interceptor AWD vehicle through the Suburban Purchasing Cooperative Program from Joe Rizza Ford in a not to exceed amount of \$34,000, to be expensed to the FY2017 Capital Projects Fund.

JOE RIZZA



To: The Village of LaGrange Park

From: Joe Rizza Ford of North Riverside

Subject: 2017 Ford Explorer Police Interceptor

Joe Rizza Ford of North Riverside will sell to the Village of LaGrange Park, a 2017 Explorer based off the Suburban Purchasing Cooperative with the following specification.

Suburban Purchasing Price

Base Price	\$24,800.00
LED drivers spotlamp	395.00
Noise suppression	135.00
Dark Car Feature	50.00
Rear handles/ locks inop	35.00

SBC price 25415.00

Rizza Price as equipped 25398.00

Joe Rizza Ford of North Riverside is always happy to supply vehicles to and help out villages and towns in the area. Please contact me if you have any questions.

Thank You,

George Kraft


Joe Rizza Ford of North Riverside
Inventory Manager

Cost Breakdown for Purchase of New 2017 Ford Explorer Interceptor:

1. 2017 Ford Explorer Interceptor – through Joe Rizza of N. Riverside based on Suburban Purchasing Agreement Cooperative (see attached breakdown sheet) Priced at **\$25, 398.00** .
2. Through Fleet Safety, Action Communication and Jake the Stripper the following purchases / services will take place:

a. Light Bar	\$1,200.00
b. Prisoner Partition	\$1,200.00
c. Emergency Lighting	\$1,900.00
d. Stripping	\$700.00
e. Install	\$1,500.00
f. Misc.	<u>\$500.00</u>
	\$7,000.00

Total \$32,398.00

Village Board Agenda Memo

Date: July 7, 2016

To: President and Board of Trustees

From: Dean J. Maggos, Director of Fire and Building
Julia Cedillo, Village Manager



Re: Fire Station No. 1 Painting

GENERAL BACKGROUND:

Portions of Fire Station No. 1, located as part of the Village Hall Complex, have been in need of painting. The areas include the apparatus bay ceiling, interior surfaces of doors and trim, and the exterior of doors and other surfaces. Of particular note is the apparatus bay ceiling and walls, which will also be power washed prior to painting. This ceiling has not been pressure washed and painted since prior to the installation of our vehicle exhaust removal system in 2004. As such, this project should substantially clean-up this area.

The purchase is being brought to the Village Board for approval as the price exceeds \$10,000.00. In the current fiscal year, we have \$21,000.00 budgeted for such in the Capital Projects Fund.

Over the past several months, staff has solicited proposals from three painting contractors. Those proposals are attached for review and the costs that were submitted are as follows:

Artisons Painting & Remodeling	Brookfield	\$19,501.00
Ascher Brothers	Chicago	\$18,535.00
Gary's Painting & Decorating Co.	La Grange	\$12,600.00

RECOMMENDATION:

As noted above, Gary's Painting & Decorating Co. has provided the lowest cost proposal for the work. This company comes recommended by both the Village of Public Works and Police Department, as he has completed painting for both departments in the past. As such, staff recommends accepting the proposal from Gary's Painting & Decorating Co. for the total cost of \$12,600.00.

It should be noted that in using Gary's Painting and Decorating Co. the total cost paid to Gary's Painting and Decorating Co. by the Village will actually be \$10,300.00. Gary has estimated the cost for paint will be \$2,300.00, which we will be purchased directly through his supplier, J.C. Licht in La Grange.

ACTION REQUESTED:

Discussion – To consider the submitted proposals for painting work at Fire Station No. 1, and the recommended acceptance of the proposal from Gary's Painting & Decorating Co.

Motion: To authorize acceptance of the proposal for Fire Station No. 1 Painting from Gary's Painting & Decorating Co. for the total cost of \$12,600.00; (\$10,300.00 for labor, and \$2,300.00 for paint).

If there is consensus, this item will be placed on the consent agenda for approval at the Village Board Meeting of July 28, 2016.

DOCUMENTATION:

- Three proposals submitted for the Fire Station No. 1 painting work.

Village Board Agenda Memo

Date: July 7, 2016

To: President and Board of Trustees

From: Julia Cedillo, Village Manager 
Police Chief Ed Rompa
Fire Chief Dean Maggos

RE: Consolidated Dispatch – LTACC E9-1-1 Equipment Upgrades

PURPOSE: To authorize expenditures for the upgrade to existing 9-1-1 telephone Call Processing (CPE) Equipment for the Lyons Township Area Communications Center (LTACC).

GENERAL BACKGROUND:

In 2015 and 2016, the Village Board authorized a number of initiatives necessary towards the implementation of the consolidated dispatch center, the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs. More specifically, the Village Board authorized the approval of the Intergovernmental Agreement, the dissolution of our local ETSB in recognition of the required new joint ETSB, funding for space needs and expenditures for equipment related to the CAD system upgrade and PowerPhone software, Motorola Radio Equipment Upgrade, and GIS Mapping Services.

At this time, LTACC is requesting the funding necessary for the call processing equipment so that we may begin the upgrades for four positions (stations) to be housed in La Grange, and the remote station in Western Springs, serving as the local backup center. See the attached memo from LTACC Executive Director, Kim Knutsen for more detailed information.

The total cost of the project is divided between the three communities. As such, LTACC is requesting authorization of payment in the amount of \$52,549 from each community. This includes the cost of the upgrade and the first year maintenance costs.

The 2016-17 Fiscal Year Budget includes capital funding for LTACC, in the amount of \$350,000.

MOTION/ACTION REQUESTED:

This item is being placed on the July 12, 2016 agenda for discussion only. If there is consensus by the Village Board, the item will be placed on the July 26, 2016 agenda for approval. LTACC Executive Director Kim Knutsen will be present at the Work Session to answer any questions.

Motion to authorize expenditures for the upgrade to existing 9-1-1 telephone Call Processing (CPE) Equipment for the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs, at a cost not to exceed \$52,549 and authorize the Village Manager to execute any necessary and related agreements.

DOCUMENTATION

- Memo from LTACC Executive Director Kimberly Knutsen dated July 6, 2015 regarding the LTACC E9-1-1 Equipment Upgrades
- West System Upgrade Quote for the La Grange site
- West System Upgrade Quote for the Western Springs Backup site

Memorandum

To: LTACC Board of Directors

From: Executive Director Kim Knutsen

Date: July 06, 2016

Re: LTACC E9-1-1 Equipment Upgrades

The 9-1-1 telephone Call Processing Equipment (CPE) Viper 5.2 currently being utilized in La Grange is expandable to accommodate consolidation. However it is aging and is not currently NG911 compatible. Given this, as part of the 911 center upgrade I would like to upgrade the Call Processing Equipment (CPE). This upgrade will prepare us to be able to expand to accommodate future technologies. Additionally the current CPE equipment at the Village of Western Springs is at end of life. The original AECOM study that was presented outlined this as well and included a recommendation to replace this equipment. Being that the dispatch center at Western Springs is being utilized as a dark back-up facility in the event of a critical system failure or outage at the main center we must provision for equipment at this location as well.

The attached proposal includes CPE equipment for (4) dispatch positions in the main center which includes the upgrade of (3) existing positions and the addition of a (4th) position. It also includes a remote back-up to be installed at the Western Springs back-up center. This will provide for redundancy.

Taking into consideration the costs associated with upgrading the CPE equipment I sought quotes from various vendors to identify the most cost effective solution whether it be an upgrade of an existing system or a new product. The Quotes received from the following vendors are listed below.

Vendor	INITIAL COST
West (VIPER) **Upgrade**	\$ 145,647
AT&T (VIPER) **Upgrade**	\$ 189,022
EMERGENCY CALL WORK **New**	\$ 222,906
J & L (MODUCOM) **New**	\$ 290,000

The attached quote includes pricing for upgrade to the latest software/firmware, operating systems, call taker and administrative training, CCS training for monitoring the system as well as the installation of new punch blocks and network cabling.

Below I have listed Maintenance costs that will need to be included in future LTACC Annual budgets. Note: The onsite Maintenance must be included in the initial purchase.

DESCRIPTION	INITIAL COST
(LG) Annual Software Subscription	\$ 6000.00
(LG) Software Protection and remote tech support (Included year 1)	\$ 2400.00
(LG) Onsite Maintenance (Required)	\$ 12000.00
(LG) Hardware Protection (included year 1)	\$ 1600.00
(WS) Annual Software Subscription	\$ 300.00
(WS) Software Protection and remote tech support (Included year 1)	\$ 120.00

DESCRIPTION	INITIAL COST
VIPER UPGRADE / Onsite Maintenance	\$ 157,647
La Grange Investment	\$ 52,549
La Grange Park Investment	\$ 52,549
Western Springs Investment	\$ 52,549

I am seeking approval to enter into a contact with West (formally Intrado) for upgrades of the La Grange and Western Springs CPE equipment in the amount of \$52,549.



System Upgrade

for

La Grange PD, IL
(Direct Sale)

Quote Number: 5789
Version: 10

The applicable terms and conditions located at <https://www.west.com/legal-privacy/terms-conditions> will apply to this Quote, unless (i) the parties have entered into a separate mutually executed agreement relating to the products or services under this Quote, or Customer is purchasing under a cooperative purchasing agreement referenced in this Quote. Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. The terms of this Quote will govern any conflict with any of the foregoing or any Customer purchase order, and no additional terms in Customer's purchase order will apply.

Summary - La Grange PD

Item	Cost
VIPER	\$28,642.46
A9-1-1 Connect	\$20,307.00
Power 911	\$22,481.22
Power MIS	\$2,163.37
ePrinter	\$600.00
IWS Hardware	\$9,810.00
Professional Services	\$34,400.00
DISCOUNT	(\$27,413.26)
Total:	\$90,990.79

Maintenance Summary

Item	Cost
<u>Software Subscription</u>	
Annual Software Subscription	\$6,000.00
Prepaid Software Subscription – 5 years	\$30,000.00
<u>Software Protection and Remote Tech Support</u>	
Annual Software Protection	\$2,400.00
Prepaid Software Protection – 5 years	\$9,600.00
<u>On-Site Maintenance</u>	
Annual On-Site Maintenance	\$12,000.00
Prepaid On-Site Maintenance – 5 years	\$60,000.00
<u>Hardware Protection</u>	
Annual Hardware Protection	\$1,600.00
Prepaid Hardware Protection – 5 years	\$6,400.00

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Configuration Parameters - La Grange PD

VIPER

Total Number of E9-1-1 CAMA Trunks	Up to 8
Total Number of FXO Lines	Up to 16
Total Number of ISDN-PRI channels (T1)	0
VIPER UPS	Not Included
ECCP	Not Included
PowerOPS	Not Included
VIPER ACD	Not Included

Answering Positions

Total Number of Positions	4
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Power 911 Intelligent Workstation Features

Add-on for Radio Recorder	Not Included
AntiVirus	Not Included
UPS on Workstation PCs (30 minutes)	Not Included
UPS on Servers	Not Included
IWS Programmable Keypads	Not Included

Power MIS and ePrinter

Ad-hoc reporting	Not Included
Power MIS	Included
ePrinter	Included

Miscellaneous

Software Subscription Coverage	Not Included
Monitors	Not Included

GIS

MapFlex	Not Included
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Model#	Description	Qty	List Price	Selling Price	Total
VIPER					
912890/BB	Media Kit Prebuilt Building Block	1			
912800	VIPER Gateway Shelf	4			
912801/U	CAMA Interface Module (CIM) Upgrade	2			
912802/U	VIPER Primary Application Server Upgrade	1			
912803/U	VIPER Primary VoIP Soft Switch Upgrade	1			
912811	Application Server License	1			
912811/U	Application Server Position Access License Upgrade	4			
912812	PBX Access License	1			
912812/U	PBX Access License Upgrade	3			
912813	48V Power Supply and Shelf - VIPER System	2			
912814	Admin Interface Module (AIM)	2			
912814/U	Admin Interface Module (AIM) Upgrade	2			
912817	7 Foot IT Cabinet	1			
912822/U	VIPER Secondary Application Secondary Server Upgrade	1			
912823/U	VIPER Secondary VoIP Soft Switch Upgrade	1			
C10036	Power Cord Cable with A/C twist lock connector	2			
912716/24	Cisco C2960X-24TS-L 24 port switch (without stacking module)	2			
				Subtotal	\$28,642.46

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A9-1-1 Connect

911509	A9-1-1 Call Handling Accessories	4	
911553	A9C HDT (Headset I/F) Module	4	
911554	A9C MTI (Misc Tel I/F) Module	4	
911555	A9C TPR (Third-Party Radio I/F) Module	4	
911501	A9C Desk Mounting Kit	4	
911510-1	A9C Bundle - Dual Core	4	
914121/1	IWS Workstation - Software and Configuration	4	
			Subtotal \$20,307.00

Power 911

913100	Power 911 Client Access License (CAL)	1	
913100/U	Power 911 Client Access License Upgrade	3	
913202	Power 911 Server Access License	1	
913202/U	Power 911 Server Access License Upgrade	3	
			Subtotal \$22,481.22

Power MIS

920100/CD	Power MIS	1	
920100/U	Power MIS Software, Server Software License (SSL) Upgrade	1	
920101/U	Power MIS Concurrent Client Access License (CCAL) Upgrade	1	
920102	Power MIS Data Access License	1	
920102/U	Power MIS Data Access License Upgrade	3	
			Subtotal \$2,163.37

ePrinter

917310/U	ePrinter Software Upgrade	1	
			Subtotal \$600.00

Power 911 Hardware

924143/3	IWS Server - Underlying Software - Windows2008 Migration package	1		
			Subtotal	\$2,560.00

Power MIS Hardware

924143/3	IWS Server - Underlying Software - Windows2008 Migration package	1		
			Subtotal	\$2,560.00

ePrinter Hardware

924143/1	IWS Elite 8000 - Windows 7 Migration Package	1		
			Subtotal	\$300.00

Common Hardware

P10114/R	Backup Disk Solution for Windows Server (Rack-Mount)	1		
			Subtotal	\$3,400.00

Peripheral Hardware

915109/P	Alarm Panel (Includes Power Supply)	1		
			Subtotal	\$990.00

Staging

950852	Front Room Equipment Staging - Per Position	4		
950853	Back Room Equipment Staging - Per Cabinet	1		
			Subtotal	\$2,750.00

Project Survey

950100	Project Survey (per Site)	1		
960575	Living Expense per Day per Person	3		
960580	Travel Fee per Person	1		
			Subtotal	\$3,350.00

Installation

950104	Intrado Professional Services (per Day)	5		
960575	Living Expense per Day per Person	7		
960580	Travel Fee per Person	1		
			Subtotal	\$10,150.00

Call Taker and Admin Training

960780	Power 911 Administrator Training	1		
960801	Power 911 User Training	1		
960575	Living Expense per Day per Person	4		
960580	Travel Fee per Person	1		
			Subtotal	\$5,050.00

CCS Training

P10087	CCS Training	1		
960575	Living Expense per Day per Person	3		
960580	Travel Fee per Person	1		
			Subtotal	\$3,350.00

Project Management Services

950510	Project Management Services	1		
			Subtotal	\$9,750.00

DISCOUNT

DISCOUNT SYST	System Discount	1		
			Subtotal	(\$27,413.26)
			Total	\$90,990.79

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Maintenance Services

Model#	Description	Qty	List Price	Selling Price	Total Price
Software Subscription					
950999/SUB1	Annual Software Subscription Software Subscription Service - 1 Year/Position	4			
				Subtotal	\$6,000.00
950999/SUB1	Prepaid Software Subscription – 5 years Software Subscription Service - 1 Year/Position	20			
				Subtotal	\$30,000.00
Software Protection and Remote Tech Support					
950999/PRO1	Annual Software Protection Software Protection and Remote Technical Support - 1 Year/Position	4			
				Subtotal	\$2,400.00
950999/PRO1	Prepaid Software Protection – 5 years Software Protection and Remote Technical Support - 1 Year/Position	16			
				Subtotal	\$9,600.00
On-Site Maintenance					
950999/ONS1-1	Annual On-Site Maintenance On-Site Maintenance (1 Year), (per position / per year for 1 to 10 positions)	4			
				Subtotal	\$12,000.00
950999/ONS1-1	Prepaid On-Site Maintenance – 5 years On-Site Maintenance (1 Year), (per position / per year for 1 to 10 positions)	20			
				Subtotal	\$60,000.00

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Hardware Protection

	<i>Annual Hardware Protection</i>			
950999/HPSA1	Hardware Protection Stand Alone System - 1 Year/Position	4		
			Subtotal	\$1,600.00
	<i>Prepaid Hardware Protection – 5 years</i>			
950999/HPSA1	Hardware Protection Stand Alone System - 1 Year/Position	16		
			Subtotal	\$6,400.00

Optional Items and Services

Model#	Description	Qty	List Price	Selling Price	Total Price
Peripheral Hardware					
600150	Punch Blocks	3			
207-990000-046	Cable Cheat - 25PR, 25', MF	3			
960103	Network Cabling	13			
				Subtotal	\$4,150.00
Optional A9C Workstation Comparison					
913850/S	IWS VIPER Enabling Kit (Sonic)	4			
914102/BB	IWS Workstation Prebuilt Building Block	4			
914121/1	IWS Workstation - Software and Configuration	4			
				Subtotal	\$17,514.00

Notes

- 1** This quote provides for VIPER hardware and software upgrades for La Grange PD, IL. Assumed the Customer currently has a 3 Position VIPER equipped with Power 911, Power MIS, ePrinter, 2 CAMA Modules and 2 Admin Modules. The OS for all servers is upgraded. Workstations are replaced by A9-1-1 Connect (A9C) appliances.

Quote includes pricing for upgrade to the latest West software/firmware, operating systems and additional equipment to the latest version and models approved by the customer. This quote assumes any additional equipment or software not included in the quote which is currently in use and required for continued operation of the system following the upgrade meets West's minimum system requirements and will remain in operation after the system upgrade.

A new position is being added as well as a 7' cabinet, 2 AIM's, Gateway shelf and power supply to be placed in new room for expansion. Moving costs are not included and is assumed the move will be completed by the customer. Quote also assumes the current system is configured to handle the additional position, and there are sufficient available ports on the LAN switches to accommodate the additional position.

- 2** The Project Survey is intended to identify any additional miscellaneous equipment or services required to ensure smooth installation and operation of the quoted system. Additional costs may be incurred upon completion of the Project Survey.
-

- 3** The Software Subscription Service provides the customer with access to software upgrades including new features. This offering only provides for the availability of the software. Installation and training (if needed) are not included. Any required hardware or operating system changes are also not included. West Safety Solutions Corp will provide periodic software release bulletins to customers which announce and explain new feature releases for West Safety Solutions Corp Software. Customers may then request the new release or version from West Safety Solutions, Corp, based on applicability of the release to Customer's System. The customer is responsible for installation of all these releases, unless the On-Site Maintenance Service is purchased. If On-Site Maintenance has not been purchased and the customer prefers to have West Safety Solutions Corp deploy a new release, West Safety Solutions Corp will dispatch appropriate personnel to perform the upgrade on a mutually agreed upon date at West Safety Solutions, Corp's then current prices for such services.
-

- 4** Software Protection and Remote Technical Support is a coverage requirement with the purchase and ownership of West Safety Solutions Corp CPE system equipment. The coverage requirement is effective after the expiration of the system warranty, but a purchase order for the service, for at least for a one
-

year duration, is required at the time of any new system purchase.

Software Protection and Remote Technical Support cannot be deleted from quotes or system orders. Once a Software Protection and Remote Technical Support service contract is established for the site during system initial purchase, all items subsequently added to the site will not require an additional contract, but the acquisition of additional positions will increase the price of the services.

- a. For sites with one year coverage contracts, the increased price will be reflected in the quote at the next contract renewal point.
- b. For sites with multi-year agreements, the customer will be required to retract the remaining years of the original purchase order and issue a new purchase order for the remaining period covering the original system and new positions.

If a contract for Software Protection and Remote Technical Support expires without renewal, causing a lapse in coverage, the customer's access to the Support Center will be discontinued and a notification of services termination will be issued. Reinstatement of the lapsed coverage will require the following from the customer:

- a) Payment in full for the lapsed period at the prevailing per-seat rate
- b) Purchase of a new maintenance agreement (one-year or five-year)
- c) System Recertification fees in the form of a Class A inspection at \$1,500.00 per day plus related travel and expense charges.

Software Protection

This offering provides for the availability of software product updates. Installation and training (if needed) are not included. West Safety Solutions Corp will publish periodic software release bulletins to customers which announce important product updates for West Safety Solutions Corp Software. Customers may then request the new update from West Safety Solutions, Corp, based on applicability of the release to Customer's System. Customer is responsible for installation of all these releases, unless the On-Site Maintenance Service is purchased. If On-Site Maintenance has not been purchased and the customer prefers to have West Safety Solutions Corp deploy a new release, West Safety Solutions Corp will dispatch appropriate personnel to perform the upgrade on a mutually agreed upon date at West Safety Solutions, Corp's then current prices for such services.

Remote Technical Support

Support is provided by associates who specialize in the diagnosis and resolution of system performance issues. Remote Technical Support is available 24/7 through both a toll free hotline and a secure customer Internet portal. All service inquiries are tracked by a state-of-the-art CRM trouble ticket system that can be queried by customers through the online portal to obtain the most up-to-date status on their issues.

5 On-site Support Services are primarily designed to assist with issues that require System expertise in

troubleshooting and restoration at the customer's location.

On-site Support Services include travel costs and time and labor related to the service incident. Also included in the service are quarterly on-site preventative and routine maintenance reviews (four per year) of the customer's West Safety Solutions Corp System. These maintenance visits can include the installation of routine updates to software. Training, configuration changes, reprogramming and System upgrade labor are not included in this offering, but are available for purchase.

On-Site Support Services options include the designation of a technician dedicated specifically to the customer's deployment(s), or alternately a non-dedicated resource available for use with other customers. West Safety Solutions Corp may engage third-party vendors to provide the On-Site Support Services."

-
- 6 The Hardware Protection Service provides for the replacement of any non-operating West Safety Solutions Corp provided hardware component, with the exception of monitors. This offering only provides for the replacement of the hardware item. Installation services and training (if needed) are not included. This service does not cover items where warranty has been voided due to abuse, Force Majeure or other actions.

When the West Safety Solutions Corp Technical Support Center concludes that an item is non-operational, a fully functioning new or refurbished unit will be shipped to the customer. This unit will then become the property of the customer and will restore the functionality of the non-working item, but it may not be the exact same model as the original. The shipment of the replacement item will include a pre-printed shipping label used for the return of the nonworking item from the customer

-
- 7 All optional modules in this quote have been priced under the assumption that they will be purchased and installed concurrently with the base system. If these modules are to be installed at a later date, additional travel & living expenses will apply.

Unless otherwise stated in this quotation, Installation, Training, Project Management, and Maintenance services have not been included for optional modules. Once the customer has finalized their configuration, a revised quotation will be provided with equipment and services costs revised as necessary.

Terms

SUBMIT P.O. ordermanagement@intrado.com

PRICING All prices are in USD
Taxes, if applicable, are extra.
Shipping charges are extra unless specified on the quote.

SHIPPING TERMS FCA (Montreal), INCOTERMS 2010

PAYMENT Per Contract

DELIVERY TBD

VALIDITY Quote is valid for **120 Days**. However, part numbers beginning with Q, such as QXXXXX, constitute unique third-party components. These components, including model and price, (i) may be subject to change at any time; and (ii) are non-cancellable, non-refundable, and non-exchangeable at any time.



Remote PSAP Configuration

for

Western Springs PD, IL
(Direct Sale)

Quote Number: 7693
Version: 5

The applicable terms and conditions located at <https://www.west.com/legal-privacy/terms-conditions> will apply to this Quote, unless (i) the parties have entered into a separate mutually executed agreement relating to the products or services under this Quote, or Customer is purchasing under a cooperative purchasing agreement referenced in this Quote. Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. The terms of this Quote will govern any conflict with any of the foregoing or any Customer purchase order, and no additional terms in Customer's purchase order will apply.

Summary - Western Springs PD

Item	Cost
VIPER	\$23,768.25
A9-1-1 Connect	\$10,153.50
Power 911	\$4,491.00
Power MIS	\$1,572.75
IWS Hardware	\$8,271.00
Professional Services	\$21,600.00
DISCOUNT	(\$19,350.00)
Total:	\$50,506.50

Maintenance Summary

Item	Cost
<u>Software Subscription</u>	
Annual Software Subscription	\$300.00
Prepaid Software Subscription	\$1,500.00
<u>Software Protection and Remote Tech Support</u>	
Annual Software Protection	\$120.00
Prepaid Software Protection	\$480.00

Configuration Parameters - Western Springs PD

VIPER

Total Number of E9-1-1 CAMA Trunks	3
Total Number of FXO Lines	Up to 10
Total Number of ISDN-PRI channels (T1)	0
VIPER UPS	Not Included
ECCP	Not Included

Answering Positions

Total Number of Positions	2 (BU)
---------------------------	--------

Power 911 Intelligent Workstation Features

Add-on for Radio Recorder	Not Included
AntiVirus	Not Included
UPS on Workstation PCs (30 minutes)	Not Included
UPS on Servers	Not Included
IWS Programmable Keypads	Not Included

Power MIS and ePrinter

Ad-hoc reporting	Not Included
Power MIS	Included
ePrinter	Not Included

Model#	Description	Qty	List Price	Selling Price	Total
VIPER					
912890/BB	Media Kit Prebuilt Building Block	1			
912800	VIPER Gateway Shelf	3			
912801	CAMA Interface Module (CIM)	3			
912811	Application Server License	3			
912812	PBX Access License	2			
912813	48V Power Supply and Shelf - VIPER System	2			
912814	Admin Interface Module (AIM)	3			
912827	VIPER Backroom Mounting Kit	1			
912716/24	Cisco C2960X-24TS-L 24 port switch (without stacking module)	2			
				Subtotal	\$23,768.25
A9-1-1 Connect					
911509	A9-1-1 Call Handling Accessories	2			
911553	A9C HDT (Headset I/F) Module	2			
911554	A9C MTI (Misc Tel I/F) Module	2			
911555	A9C TPR (Third-Party Radio I/F) Module	2			
911501	A9C Desk Mounting Kit	2			
911510-1	A9C Bundle - Dual Core	2			
914121/1	IWS Workstation - Software and Configuration	2			
				Subtotal	\$10,153.50
Power 911					
913100/BAK	Power 911 Backup License	2			
913202	Power 911 Server Access License	2			
				Subtotal	\$4,491.00

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7693 v5- Western Springs PD, IL

Power MIS

920101	Power MIS Concurrent Client Access License (CCAL)	1		
920102	Power MIS Data Access License	2		
			Subtotal	\$1,572.75

Object Server Hardware

914962	IWS Server RACK - Type A	1		
914121/3	IWS Object Server - Underlying Software	1		
			Subtotal	\$4,071.00

Common Hardware

914956	1U Keyboard/LCD/Trackball/8-Port KVM	1		
			Subtotal	\$1,800.00

Peripheral Hardware

600150	Punch Blocks	3		
207-990000-046	Cable Cheat - 25PR, 25', MF	3		
960103	Network Cabling	6		
			Subtotal	\$2,400.00

Staging

950858	Backroom Staging - Additional work when no Cabinet	1		
950852	Front Room Equipment Staging - Per Position	2		
			Subtotal	\$1,750.00

Project Survey

950100	Project Survey (per Site)	1		
960575	Living Expense per Day per Person	3		
960580	Travel Fee per Person	1		
			Subtotal	\$3,350.00

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Installation

950104	Intrado Professional Services (per Day)	3		
960575	Living Expense per Day per Person	5		
960580	Travel Fee per Person	1		
			Subtotal	\$6,750.00

Project Management Services

950510	Project Management Services	1		
			Subtotal	\$9,750.00

DISCOUNT

DISCOUNT SYST	System Discount	1		
			Subtotal	(\$19,350.00)
			Total	\$50,506.50

Maintenance Services

Model#	Description	Qty	List Price	Selling Price	Total Price
Software Subscription					
Annual Software Subscription					
950999/SUB1-BU	Software Sub Service - 1 Year/Position – Back Up Position	2			
				Subtotal	\$300.00
Prepaid Software Subscription					
950999/SUB1-BU	Software Sub Service - 1 Year/Position – Back Up Position	10			
				Subtotal	\$1,500.00
Software Protection and Remote Tech Support					
Annual Software Protection					
950999/PRO1-B U	Soft Protect and Remote Tech Support - 1 Year/Pos – Back Up Pos	2			
				Subtotal	\$120.00
Prepaid Software Protection					
950999/PRO1-B U	Soft Protect and Remote Tech Support - 1 Year/Pos – Back Up Pos	8			
				Subtotal	\$480.00

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 7693 v5- Western Springs PD, IL

Optional Items and Services

Model#	Description	Qty	List Price	Selling Price	Total Price
Optional Workstation Comparison					
913850/S	IWS VIPER Enabling Kit (Sonic)	2			
914102/BB	IWS Workstation Prebuilt Building Block	2			
				Subtotal	\$8,211.00

Notes

- 1 This quote provides pricing for a remote VIPER system for 2 back up positions with Power MIS.

The Project Survey is intended to identify any additional miscellaneous equipment or services required to ensure smooth installation and operation of the quoted system. Additional costs may be incurred upon completion of the Project Survey.

- 2 The Software Subscription Service provides the customer with access to software upgrades including new features. This offering only provides for the availability of the software. Installation and training (if needed) are not included. Any required hardware or operating system changes are also not included. West Safety Solutions Corp will provide periodic software release bulletins to customers which announce and explain new feature releases for West Safety Solutions Corp Software. Customers may then request the new release or version from West Safety Solutions, Corp, based on applicability of the release to Customer's System. The customer is responsible for installation of all these releases, unless the On-Site Maintenance Service is purchased. If On-Site Maintenance has not been purchased and the customer prefers to have West Safety Solutions Corp deploy a new release, West Safety Solutions Corp will dispatch appropriate personnel to perform the upgrade on a mutually agreed upon date at West Safety Solutions, Corp's then current prices for such services.
-

- 3 Software Protection and Remote Technical Support is a coverage requirement with the purchase and ownership of West Safety Solutions Corp CPE system equipment. The coverage requirement is effective after the expiration of the system warranty, but a purchase order for the service, for at least for a one year duration, is required at the time of any new system purchase.

Software Protection and Remote Technical Support cannot be deleted from quotes or system orders. Once a Software Protection and Remote Technical Support service contract is established for the site during system initial purchase, all items subsequently added to the site will not require an additional contract, but the acquisition of additional positions will increase the price of the services.

a. For sites with one year coverage contracts, the increased price will be reflected in the quote at the next contract renewal point.

b. For sites with multi-year agreements, the customer will be required to retract the remaining years of the original purchase order and issue a new purchase order for the remaining period covering the original system and new positions.

If a contract for Software Protection and Remote Technical Support expires without renewal, causing a lapse in coverage, the customer's access to the Support Center will be discontinued and a notification of services termination will be issued. Reinstatement of the lapsed coverage will require the following from the customer:

- a) Payment in full for the lapsed period at the prevailing per-seat rate
- b) Purchase of a new maintenance agreement (one-year or five-year)
- c) System Recertification fees in the form of a Class A inspection at \$1,500.00 per day plus related travel and expense charges.

Software Protection

This offering provides for the availability of software product updates. Installation and training (if needed) are not included. West Safety Solutions Corp will publish periodic software release bulletins to customers which announce important product updates for West Safety Solutions Corp Software. Customers may then request the new update from West Safety Solutions, Corp, based on applicability of the release to Customer's System. Customer is responsible for installation of all these releases, unless the On-Site Maintenance Service is purchased. If On-Site Maintenance has not been purchased and the customer prefers to have West Safety Solutions Corp deploy a new release, West Safety Solutions Corp will dispatch appropriate personnel to perform the upgrade on a mutually agreed upon date at West Safety Solutions, Corp's then current prices for such services.

Remote Technical Support

Support is provided by associates who specialize in the diagnosis and resolution of system performance issues. Remote Technical Support is available 24/7 through both a toll free hotline and a secure customer Internet portal. All service inquiries are tracked by a state-of-the-art CRM trouble ticket system that can be queried by customers through the online portal to obtain the most up-to-date status on their issues.

- 4 All optional modules in this quote have been priced under the assumption that they will be purchased and installed concurrently with the base system. If these modules are to be installed at a later date, additional travel & living expenses will apply.

Unless otherwise stated in this quotation, Installation, Training, Project Management, and Maintenance services have not been included for optional modules. Once the customer has finalized their configuration, a revised quotation will be provided with equipment and services costs revised as necessary.

Terms

SUBMIT P.O. ordermanagement@intrado.com

PRICING All prices are in USD
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Shipping charges are extra unless specified on the quote.

SHIPPING TERMS FCA (Montreal), INCOTERMS 2010

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Revision History

Revision Level	Proposal Writer	Notes	Date Revised
3	CSTENGEL	V3 - Revision to reduce to 3 CAMA, Customer using own rack, remove SA and add PBX SIP licenses.	April 04,2016
5	RCRAWFORD	V4 - Remove SIP license to 3rd Party BBX - Call forwarding will be utilized instead. Add 2 AIM Modules. Add Workstations into options.	June 21,2016

Village Board Agenda Memo

Date: July 7, 2016

To: President and Board of Trustees

From: Julia Cedillo, Village Manager 
Police Chief Ed Rompa
Fire Chief Dean Maggos

RE: Consolidated Dispatch – LTACC Construction Project

PURPOSE: To authorize expenditures for the construction of a renovated dispatch center for the Lyons Township Area Communications Center (LTACC).

GENERAL BACKGROUND:

In November 2015, the Board authorized expenditures necessary for the architecture and engineering services related to the interior space needs the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs.¹ In January 2016, LTACC engaged in a Request for Qualifications (RFQ) process and subsequently selected Wold Architects and Engineers to provide all design, engineering, and consultant services for all phases of the construction project. See the attached memo from LTACC Executive Director, Kim Knutsen for more detailed information.

In May, as part of Phase 4 (Bidding and Negotiation) of the project, Wold facilitated the issuance of the bid for the LTACC Dispatch Remodel Project, with an engineer's estimate of \$336,346 (\$112,115 for each community). In June, four bids were received, with Construction Solutions of Illinois, Inc., having submitted the lowest base bid in the amount of \$326,723. At this time, LTACC is requesting the funding for this project so that we may begin the construction process, which includes interior work at the La Grange Police Department for Phase 1: the new Dispatch Center and Information and Technology (IT) Room. It should be noted that the IT room is being transitioned from the basement to the Records Room, which is adjacent to the Dispatch Center. Phase 2 of the project, which includes the transition of the Records Room to the old Dispatch Room, will commence once the migration of dispatch functions to the new center is complete.

The total cost of the project is divided between the three communities. As such, LTACC is requesting authorization of payment in the amount of \$108,908 from each community. While LTACC does not anticipate the need for contingency funds, per Wold's advisement, staff recommends adding a 5% of construction cost contingency, for a total of \$114,354, for unforeseen field conditions.

The 2016-17 Fiscal Year Budget includes capital funding for LTACC, in the amount of \$350,000.

MOTION/ACTION REQUESTED:

This item is being placed on the July 12, 2016 agenda for discussion only. If there is consensus by the Village Board, the item will be placed on the July 26, 2016 agenda for approval. LTACC Executive Director Kim Knutsen will be present at the Work Session to provide a power point presentation and answer any questions.

¹ In 2015 and 2016, the Village Board authorized a number of necessary initiatives towards the implementation of LTACC, including: the approval of the Intergovernmental Agreement, the dissolution of our local ETSB in recognition of the required new joint ETSB, funding for space needs and expenditures for equipment related to the CAD system upgrade, PowerPhone software, Motorola Radio Equipment Upgrade, and GIS Mapping Services.

Motion to authorize expenditures for construction of a renovated dispatch center for the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs, at a cost not to exceed \$114,354 and authorize the Village Manager to execute any necessary and related agreements, subject to final legal review.

DOCUMENTATION

- Memo from LTACC Executive Director Kimberly Knutsen dated July 6, 2015 regarding the LTACC Construction Project Recommendation
- Wold Recommendation Letter dated June 21, 2016
- Wold – Project Bid Tabs
- Bid Form – Construction Solutions of Illinois, Inc.
- Wold Preliminary Design Report, dated March 2016

Memorandum

To: LTACC Board of Directors
From: Executive Director Kim Knutsen
Date: July 06, 2016
Re: LTACC Construction Project

In December of 2015 an architectural assessment was conducted of LaGrange's current dispatch center to determine if the space was adequate enough for the consolidated dispatch center. Recommendations were made to (1) transpose office space between the existing dispatch center and the parking and records division, (2) build-out a new secure IT room that meets the professional security standards such as physical security and isolation from direct public contact as noted in the Illinois State Police Administrative Code Section 1325, (3) provide adequate and scalable spacing for current, as well as any additions, relative to the new infrastructure.

The scope of the project provides for the construction of a new IT room to be located within the immediate dispatch area. This room will accommodate telephone service, network servers, security systems, E9-1-1 equipment, and radio equipment. It will be secure with limited access to authorized personnel only. Power systems are designed to be uninterrupted and capable of maintaining critical systems. Today there are limitations for growth in the current IT room. As we migrate to the Next Generation 9-1-1 phone system it is paramount that we have sufficient room for the equipment.

Upon completion the newly renovated dispatch center will be ADA compliant, will include (4) fully equipped positions, furniture for a (5th) position and space to allow for the addition of a (6th) position if necessary. ****Note-furniture is being re-purposed from existing dispatch centers****. As a result of the technology improvements we have made, telecommunicators will have the ability to monitor security cameras, fire alarms and will begin providing (EMD) Emergency Medical Dispatch services as well.

In January of 2016, as a result of an extensive RFQ process, Wold Architects was selected to provide a comprehensive fixed-fee proposal which included all engineering and consultant services necessary to complete the tasks identified in the RFQ. The proposal deliverables contained the following documents:

- Phase 1- Preliminary Design Scope Documents
- Phase 2- Design Development
- Phase 3- Construction Documents
- Phase 4- Bidding and Negotiation
- Phase 5- Construction Administration

	Construction Cost Budget	Soft Cost Budget	FF&E and By Owner Budget	Total Project Budget
Dispatch Room	\$118,647.90	\$25,017.47	\$4,000.00	\$147,665.37

IT/Network Server Room	\$182,958.64	\$24,699.42	\$35,800.00	\$243,458.06
Records/Parking	\$34,739.67	\$4,689.86	\$0,00	\$39,429.53
Total	\$336,346.21	\$54,406.75	\$39,800.00	\$430,552.96

On May 20, 2016 BID documents were issued and a pre-bid conference was held on May 26, 2016. Sealed documents were to be returned by June 10th.

On June 10, 2016 bids were received from (4) general contractors for the construction cost budget. Construction Solutions of Illinois, Inc. from Alsip, Illinois submitted the low base bid in the amount of **\$326,723.00**. This BID is 9,623.21 less than our estimated budget. See above

We are now in the project management Phase 5 requiring Village Board action as it relates to awarding the contract for the construction administration for the LTACC renovations project. Once approval is received we can begin Phase 1 of the construction project.

Construction Phase 1 - New Dispatch and IT Equipment Room must be complete by October 10, 2016. LTACC will have the right (but is not obligated) to charge the Contractor the amount of \$1,000 for each calendar day beyond that date the project is not completed.

Construction Phase 2 - New Records Room must be complete by November 21, 2016. The Contractor will not have access to begin this work until the migration of dispatch functions to the new dispatch room is complete.

In terms of the overall project, I think we have allowed ample time for the work of Phase 1 to be completed. LTACC's separate vendors should be able to begin work to integrate their systems into the new equipment room in advance of the October 10 date.

Each of the three villages, Western Springs, La Grange and La Grange Park would be splitting the cost by 1/3rd.

DESCRIPTION	INITIAL COST
Construction BID	\$ 326,723
La Grange Investment	\$ 108,908
La Grange Park Investment	\$ 108,908
Western Springs Investment	\$ 108,908

At this time I am seeking approval to move forward with the awarding of the contract to Construction Solutions of Illinois, Inc. from Alsip, Illinois in the amount of \$108,908.

June 21, 2016



Kim Knutsen, Executive Director
Lyons Township Area Communications Center
304 W. Burlington Avenue
La Grange, Illinois 60525

Re: Lyons Township Area
LTACC Dispatch Remodel
Commission No. 163026

Dear Kim:

We recommend the following be presented to the Board of Directors and the respective municipal boards/councils.

On Friday, June 10, 2016 at 10:00 a.m., bids were received from four (4) general contractors for the LTACC Dispatch Remodel project at La Grange Police Department. A bid tabulation is attached for your review. Construction Solutions of Illinois, Inc. from Alsip, Illinois submitted the low base bid in the amount of \$326,723.00.

The budget for this project is based on Wold's Construction Cost Estimate was \$336,346.00.

We have contacted the references provided by CSI, Inc., and have received positive feedback as to their past performance on comparable projects. Based on this information, we recommend awarding the contract to Construction Solutions of Illinois, Inc. in the amount of \$326,723.00.

Please feel free to contact me with any questions.

Sincerely,

WOLD ARCHITECTS AND ENGINEERS

A handwritten signature in black ink that reads "Matt Bickel".

Matt Bickel // AIA, LEED AP
Partner

cc: Contract File (letter only)

SS/IL/Municipal/LTACC/163026/crsp/jun16

Wold Architects and Engineers
110 North Brockway Street, Suite 220
Palatine, IL 60067
woldae.com | 847 241 6100

**PLANNERS
ARCHITECTS
ENGINEERS**



Project Name:

LTACC Dispatch Remodel

BID TABULATION

Commission No.:

163026

Wold Architects and Engineers

Date:

10-Jun-16

110 N. Brockway St. - Suite 220

Time:

10:00 AM

Palatine, Illinois 60067

847.241.6100 Fax: 847.241.6105

Bidders Name	Addendum Numbers	Bid Security	Base Bid	Alternate #1 Liquidated Damages	Remarks
Construction Solutions 12540 S. Holiday Drive, Unit D Alsip, IL 60803 Ph: 708-239-0001 Fx: 708-239-0006	X	X	\$326,723.00	\$0.00	
D Kersey Construction 4130 Timberlane Drive Northbrook, IL 60062 Ph: 847-919-4980 Fx: 847-656-5002	X	X	\$347,417.00	\$0.00	
George Sollitt Construction Co. 790 N. Central Avenue Wood Dale, IL 60191 Ph: 630-860-7333 Fx: 630-860-7347	X	X	\$366,000.00	\$0.00	
Orbis Construction Company 4314-F Crystal Lake Road McHenry, IL 60050 Ph: 815-385-5131 Fx: 815-679-6007	X	X	\$328,025.00	\$0.00	

SECTION 00 41 13

BID FORM

BID PROPOSAL FOR: LYONS TOWNSHIP AREA COMMUNICATIONS CENTER (LTACC)
304 WEST BURLINGTON AVENUE
LA GRANGE, ILLINOIS

BID TO: LYONS TOWNSHIP AREA COMMUNICATIONS CENTER (LTACC)
La Grange Police Department – Roll Call Room
304 West Burlington Avenue
La Grange, Illinois 60525

BID FROM: Construction Solutions of Illinois, Inc.

We have examined the Contract Documents for the proposed Lyons Township Communications Center (LTACC) as prepared by Wold Architects and Engineers, Palatine, Illinois, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 1 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete Phase 1 of the Project, provided a contract is executed within 45 calendar days, by October 10, 2016; and Phase 2 of the project by November 21, 2016.
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of sixty (60) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

THREE HUNDRED TWENTY SIX THOUSAND Dollars \$ 326,723⁰⁰
SEVEN HUNDRED TWENTY THREE /100

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.

- a. Alternate No. 1 Liquidated Damages

Add/Deduct -0- Dollars \$ -0-

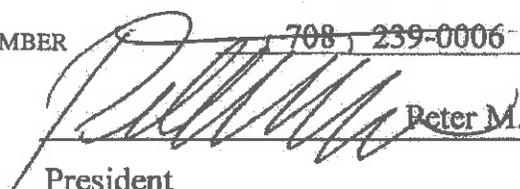
DATE June 10, 2016

FIRM NAME Construction Solutions of Illinois, Inc.

OFFICIAL ADDRESS 12540 S. Holiday Drive, Unit D
Alsip, IL 60803

TELEPHONE NUMBER (708) 239-0001

FAX NUMBER 708 239-0006

BY  Peter M. Schipma

TITLE President

REFERENCES:

Provide a minimum of five (5) references from projects completed in the last five years of similar size, scope, and/or complexity. For each project, provide contact information of at least one representative of the project Owner, along with approximate construction cost and completion date.

- A. Project 1: Addition & Renovation to Frankfort Village Hall
1. Owner Contact: The Linden Group- Mr. Grant Courier
 2. Project Completion Date (year/month): July 2015
 3. Construction cost: 4,023,426
- B. Project 2: Transition Facility Renovation - SWCCCASE
1. Owner Contact: Mr. Tage Shumway - Business Manager 708-342-5336
 2. Project Completion Date (year/month): August 2014
 3. Construction cost: 472,723
- C. Project 3: Early Childhood Learning Center
1. Owner Contact: Studio GC Architecture - Mr. Pat Callahan-312-253-3400
 2. Project Completion Date (year/month): April 2014
 3. Construction cost: 1,621,163
- D. Project 4: McCook Athletic Expo Building Expansion
1. Owner Contact: Mr. Sam Krneta- Renovation Associates- Construction Manager - 708-257-1363
 2. Project Completion Date (year/month): September 2013
 3. Construction cost: 4,408,450
- E. Project 5: East Hazel Crest Police Department Interior Renovations
1. Owner Contact: Mr. Jim Clumpner- Berdusis Architects 708-349-1225
 2. Project Completion Date (year/month): January 2015
 3. Construction cost: 157,723

END OF SECTION 00 41 13

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Construction Solutions of Illinois, Inc.
12540 South Holiday Drive, Unit D
Alsip, IL 60803

SURETY:

(Name, legal status and principal place of business)

Fidelity and Deposit Company of Maryland
300 South Riverside Plaza, Ste. 2100
Chicago, IL 60606

Mailing Address for Notices

Same As Above

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)

Lyons Township Area Communications Center
304 W. Burlington Avenue
LaGrange, IL 60525

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Lyons Township Area Communications Center (LTACC) Dispatch Remodel - Architects project No. 163026

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 10th day of June, 2016.


(Witness)

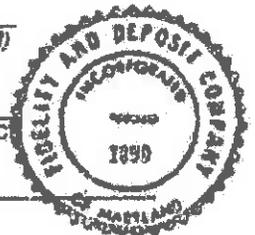
Construction Solutions of Illinois, Inc.
(Principal) (Seal)

By: 
(Title) PRESIDENT

Fidelity and Deposit Company of Maryland
(Surety) (Seal)

By: 
(Title) Rene' Roulo, Attorney-in-Fact

(Witness) See Attached Jurat

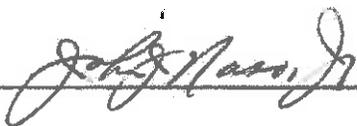


STATE OF ILLINOIS
COUNTY OF COOK

I, John J. Naso Jr., a Notary Public in and for the state and county aforesaid, do hereby certify that Rene' Roulo of Orland Park, Illinois who is personally known to me, appeared before me this day and acknowledged that she signed, sealed and delivered the foregoing instrument as her free and voluntary act as Attorney-in-Fact of the Fidelity and Deposit Company of Maryland, and as the free and voluntary act of the Fidelity and Deposit Company of Maryland, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 10th day of June, A.D. 2016.

My commission expires December 13, 2017
NOTARIAL JURAT



Notary Public



Bond Number Bid Bond

Obligee: Lyons Township Area Communications Center

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by Michael P. Bond, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint Rene' Roulo, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: any and all bonds and undertakings, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York, the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland, and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland, in their own proper persons.

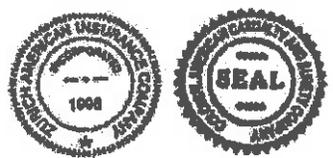
The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 22nd day of July, A.D. 2015.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

Michael P. Bond

By: *Michael P. Bond*
Vice President



Eric D. Barnes

By: *Eric D. Barnes*
Secretary



State of Maryland
County of Baltimore

On this 22nd day of July, A.D. 2015, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, Michael P. Bond, Vice President and Eric D. Barnes, Secretary of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Constance A. Dunn
Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2019



COPY

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Construction Solutions of Illinois, Inc.
12540 South Holiday Drive, Unit D
Alsip, IL 60803

SURETY:

(Name, legal status and principal place of business)

Fidelity and Deposit Company of Maryland
300 South Riverside Plaza, Ste. 2100
Chicago, IL 60606
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)

Lyons Township Area Communications Center
304 W. Burlington Avenue
LaGrange, IL 60525

Same As Above

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Lyons Township Area Communications Center (LTACC) Dispatch Remodel - Architects project No. 163026

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 10th day of June, 2016.

Construction Solutions of Illinois, Inc.

(Principal)

(Seal)

(Witness)

By:

(Title)

Fidelity and Deposit Company of Maryland

(Surety)

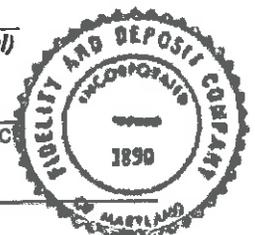
(Seal)

(Witness) See Attached Jurat

By:

(Title) René Roulo

, Attorney-in-Fac



CONSTRUCTION SOLUTIONS OF ILLINOIS, INC.



Please visit our website at www.csofi.com to learn about our company

Completed Projects:

Addition & Renovation to the Village Hall

Village of Frankfort

July 2015

\$4,023,426

The Linden Group

Mr. Grant Courier

708-799-4400

McCook Max Building Expansion

Village of McCook

September 2013

\$4,408,450

Renovation Associates

Mr. Sam Krneta

708-257-1363

Classroom Renovations at Multiple Schools

Schaumburg School District 54

Completion date September 2014

\$1,273,328

Studio GC architecture & BIM

Mr. Pat Callahan

312-253-3400

East Hazel Police Department Interior Renovations

Berdusis Architect

Mr. Jim Clumpner

January 2015

\$157,723

708-349-1225

Itasca Park District

Springbrook Nature Museum Revitalization

Itasca ,IL

\$160,648

FGM Architects

Jason Estes

630-574-8300

Ellis Middle School Door and Hardware Renovation

Elgin School District U-46

Arcon Associates

Mr. Steve Hougsted

708•239•0001

12540 S. HOLIDAY DRIVE UNIT D • ALSIP, ILLINOIS 60803



**Transition Facility Renovation
at SWCCCASE
August 2014
\$472,723
Tage Shumway Business Manager
708-342-5336**

**2014 Renovations at Edmund F. Lindop School
Lindop School District 92
August 2014
472,000
Arcon Associates
Steve Hougsted
630-495-1900**

**Manhattan Elwood Public Library Modular Addition
Manhattan, IL
March 2014
Ms. Ashley Hopper
815-478-3987
\$751,323**

**2013 Summer Renovations
Palos School District 118
\$1,017,523
Wight and Company
'Dave Gassen
630-969-7000**

**Early Childhood Learning Center
Keeneyville School District 20
April 2014
\$1,621,163
Studio GC Architecture & BIM
Mr. Pat Callahan
312-253-3400**

**Schaumburg Park District
Pat Shepard Classroom Renovation Phase II
Schaumburg, IL
\$197,723
June 2014
Mr. John Safakas
847-985-2115**

**Homer Township Public Library District
Homer Glen, IL
Director Ms. Sheree Kozel- LaHa
708-301-7908
Contract amount: \$3,461,121**



**2013 Main Office Interior Renovation at Palatine High School
Township High School District 211
Palatine, IL
\$3,532,723
Arcon Associates
August 2013
Mr. Mike Maguire
Mr. Mike Hantel 630-495-1900**

**New BMW of Orland Park Dealership
SAV II, LLC
May 2012
10, 493,791
OSK Designs
Mr. Jerry Blackman
856-854-0580**

**Sprinter/ Smart Car Dealership
Remodeling of an existing BMW dealership
Orland Park, IL
Interplan Architects, LLC
Contact: Matt Wisz
630-932-2336
Contract amount: \$824,892**

**Shop Room Remodeling at
Larsen Middle School
Elgin School District U-46
\$439,923
Arcon Associates
Mr. Steve Hougsted
630-495-1900**

**HVAC Life Safety Work at
Prospect Heights SD 23
\$996,723
Studio GC Architects & BIM
Mr. Pat Callahan
312-253-3400**

**QZAB District Wide Capital Improvements at Multiple Schools
Maywood Melrose Park Bellwood School District 89
\$1,825,423
Summer 2011
Studio GC Architecture
Mr. Patrick Callahan
312-258-0301**

**Palatine Curtain Wall Replacement
Palatine SD 15
\$1,365,458
Summer 2010
Studio GC Architecture
Mr. Patrick Callahan
312-258-0301**

**ADA Washroom Upgrades at Multiple School
West Aurora School District 129
\$145,523
Summer 2012
Studio GC Architecture
Mr. Patrick Callahan
312-258-0301**

**Life Skills Lab Addition at Saratoga School
Grundy County Area Special Education
\$192,973
Summer 2010
Studio GC Architecture
Mr. Patrick Callahan
312-258-0301**

Thank you for the opportunity. Please call with any questions.

Sincerely,

Peter M. Schipma pschipma@csofi.com

WOLD

architects
engineers
www.woldae.com

110 North Brockway St
Two Hundred Twenty
Palatine, IL 60067

tel 847 241 6100
fax 847 241 6105
mail@woldae.com



Lyons Township Area Communications Center Dispatch Remodel - Phase 1

304 West Burlington Avenue
La Grange, Illinois 60525

March 8, 2016

Minnesota
Illinois
Michigan
Colorado
Iowa

Commission No: 163022



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PURPOSE

Lyons Township Area Communications Center (LTACC) commissioned Wold Architects and Engineers to complete the Phase 1 Preliminary Design for the potential remodeling of the existing communications center and associated spaces within the LaGrange Police Station located at 304 West Burlington Avenue in La Grange, Illinois. The study is to determine the work scope and anticipated budget for relocating the existing Dispatch Room into the current Records Area – providing four (4) dispatcher positions with flexibility to increase to as many as six (6) positions in the future – with adequate support areas (coats, supply storage, copier, etc.), along with relocating the associated IT Room to be adjacent to the Dispatch Room. Relocation of the current Records Area and File Storage has also been studied, including sequencing of work to limit disruptions to existing police and 911 operations.

BACKGROUND

LTACC is a public agency established in calendar year 2015 by an intergovernmental agreement entered into by the Villages of La Grange, La Grange Park and Western Springs. LTACC is in the process of consolidating the La Grange dispatch center, the Western Springs dispatch center and the La Grange Park dispatch center into two dispatch centers. The primary dispatch center will be located at the Village of La Grange Police Station, and the back-up dispatch center will be located at the Western Springs Police Station.

The LTACC Dispatch Center and the Back-Up Dispatch Center will be located within dedicated areas of the existing police stations and will have to be designed and constructed in a manner that allows the Dispatch Centers and LTACC personnel to exist and operate from, but in conjunction with, these existing police department facilities, La Grange and Western Springs police department personnel and their daily activities.

PLANNING COMMITTEE

Wold was assisted in compiling the Phase 1 Preliminary Design by the following Planning Committee members:

Kim Knutsen, Executive Director, LTACC
Chief Renee Strasser, La Grange Police Department
Chief Don Gay, La Grange Fire Department
Ryan Gillingham, Public Works Director, Village of La Grange
Pat Schramm, IT Director, Village of Western Springs



GUIDING PRINCIPLES

1. As much as possible, the LTACC Dispatch Center should be isolated from LaGrange Police Station building systems.
2. LTACC will operate using a partially-redundant back-up center model.
3. Design should allow for LTACC personnel to operate separate from LaGrange Police Department personnel, however, opportunities for shared common spaces (meeting rooms, break room, toilets, etc.) should be maximized where possible.
4. Design should provide for future growth and be flexibility to adapt to operational or technology changes.
5. Workspace functionality, ergonomics and comfort should be emphasized, as makes practical sense, to support employee productivity and retention.
6. Strategies for protecting people and assets from natural and man-made disasters should be incorporated as makes practical sense.
7. Power systems should be uninterrupted and capable of maintaining critical systems operation for up to 72 hours.
8. Energy efficient design strategies should be incorporated as makes practical sense.
9. Future expansion and maintenance of IT / Network Server Room equipment should be considered.
10. Project shall be designed and phased to minimize disruption to current LTACC and La Grange Police Department operations.
11. Considerations for potential future accreditation of LTACC operations should be evaluated for incorporation into the final design.



SPACE PROGRAMMING & FUNCTIONAL REQUIREMENTS

DISPATCH ROOM (590 SF)

Space	Functional Requirements
Shift Supervisor	One (1) Shift Supervisor position; same console set up as Dispatchers; ideally would also have a separate workstation for administrative duties
Dispatchers	Two (2) Dispatch positions required, with planned expansion of 1-2 additional positions; existing console furniture to be relocated
Filing	One (1) 4-drawer lateral file
Supply Storage	Low cabinets for storage of office supplies and cleaning supplies
Mail Boxes	Mail slots for up to 20 persons
Copier/Printer	Freestanding copier/printer/fax machine
Coat Closet / Personal Storage	Storage space for 6-8 individuals at a time

- Access to the Dispatch Room shall be from main corridor only. Access control system (card reader, fab, etc.) to be implemented.
- Four (4) wall mounted 40" video displays are anticipated for the space – one (1) for cable TV, three (3) for security monitoring.
- Wet sprinkler system is acceptable.

IT / NETWORK SERVER ROOM (247 SF)

Space	Functional Requirements
Data / Communication Racks - Network servers - CAD system - Radio equipment	Six (6) racks to be planned – 4 day one, 2 future; rack size to be 77"h, 23.6"w, 42.8"d
UPS / Battery Back-Up	Rack mounted UPS to be utilized
Electrical sub panel	
Alarm systems equipment	
Telecomm Entrance	

- Access to IT / Network Server Room shall be through the Dispatch Room. Access control system to be implemented.
- FM-200 clean agent fire suppression system to be utilized.
 - Hard cap to be constructed on IT / Network Server Room to limit required volume clean agent tank.
 - FM-200 tanks and pre-action valve to be housed in a separate closet accessible from corridor for maintenance. Closet to be approximately 3' deep by 4' wide with a 3' door.



LA GRANGE POLICE RECORDS AREA (374 SF)

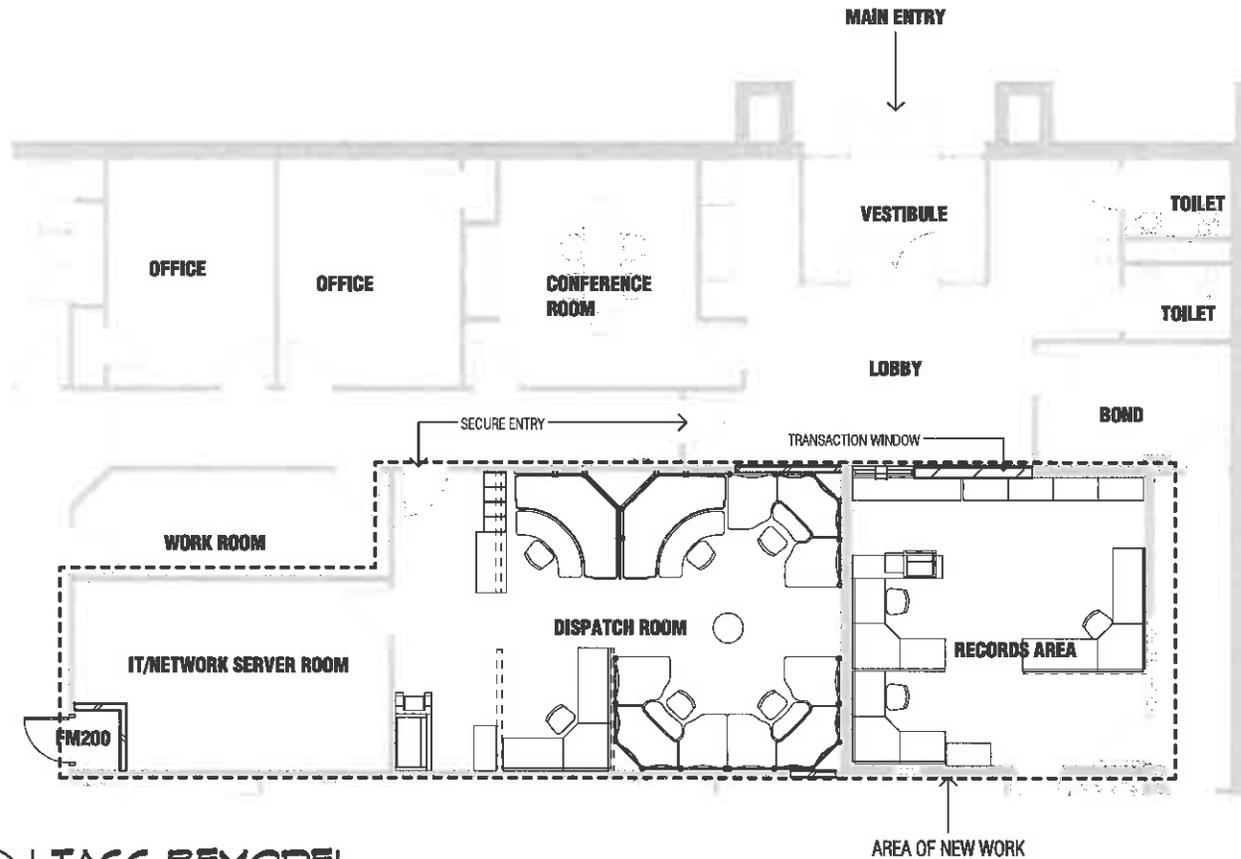
Space	Functional Requirements
Work Stations	Three (3) workstations to be relocated from existing
Service Window	Ballistic-resistive window with speak-through and paper pass. Larger parcels can be delivered through Bond-Out door. Also need a drop box for tickets.
File Storage	Quantity to be confirmed by Chief Strasser
Copier/Printer	

LA GRANGE POLICE FILE STORAGE

Space	Functional Requirements
High density mobile file storage	Existing Bradford system to be relocated to basement by La Grange Public Works



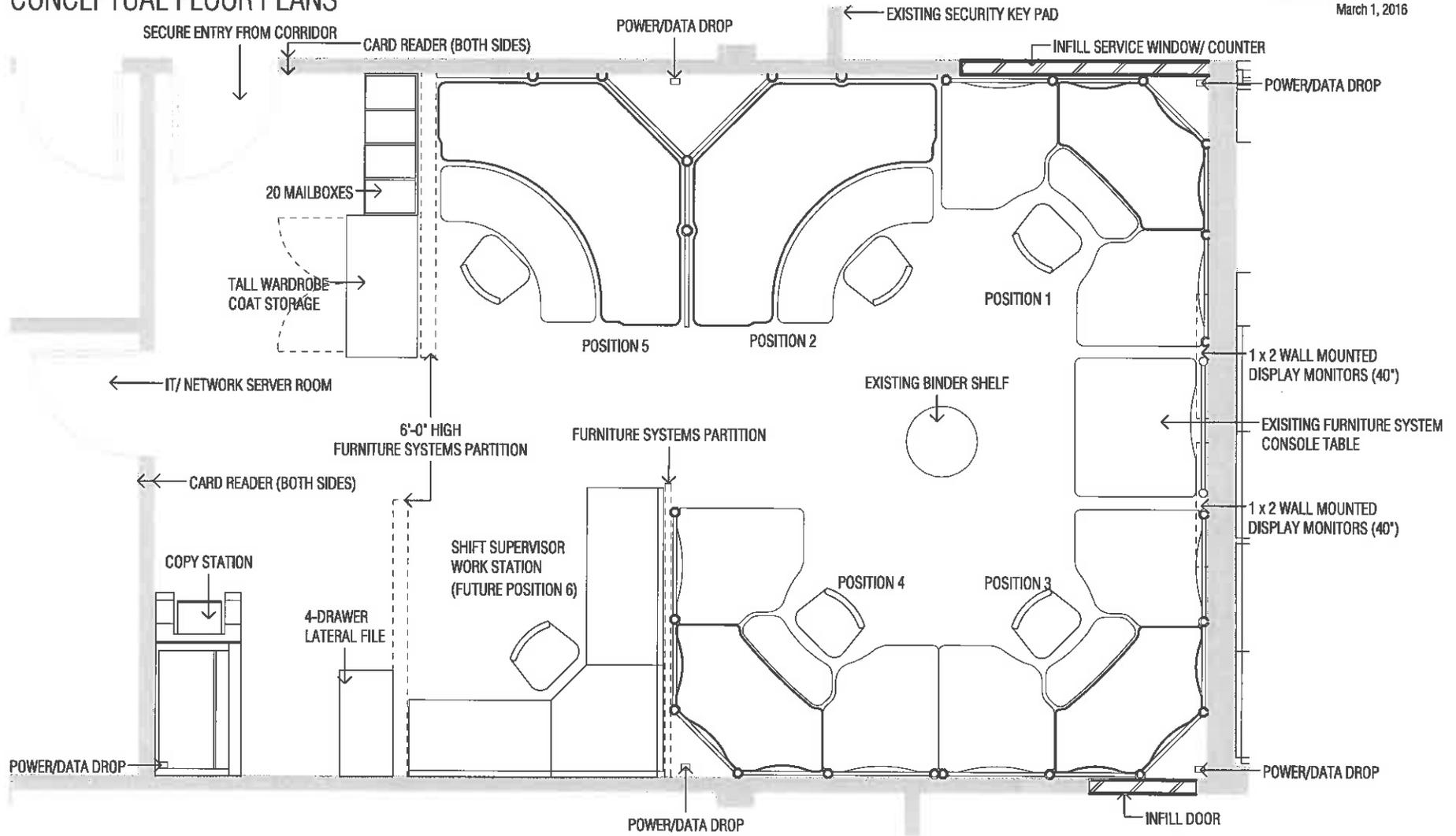
CONCEPTUAL FLOOR PLANS



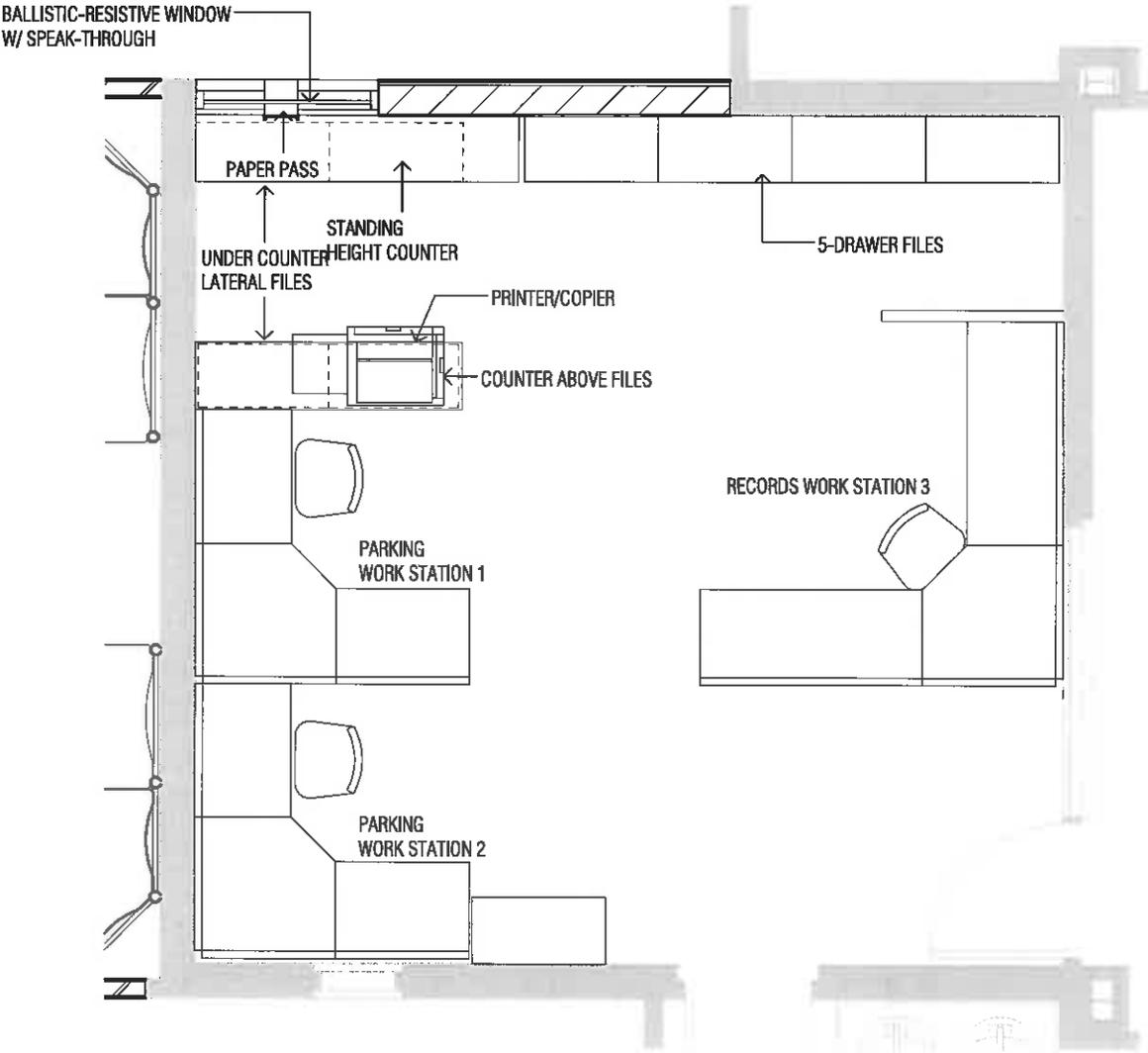
① **LTACC REMODEL**
 1/8" = 1'-0"
 0 6' 12'



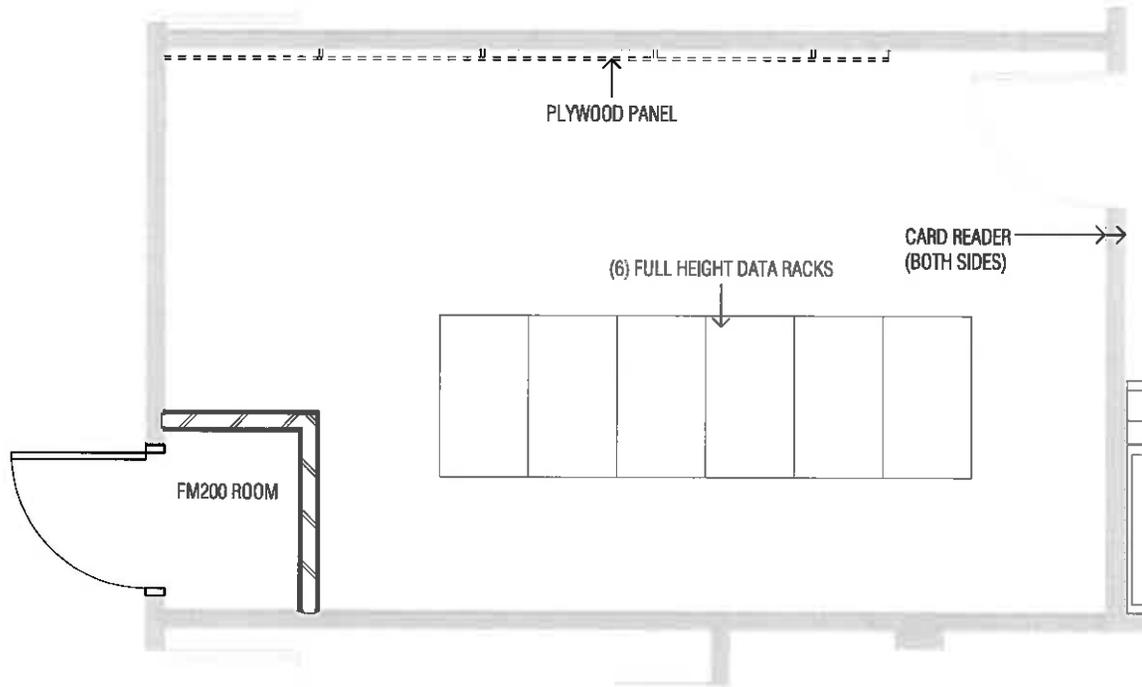
CONCEPTUAL FLOOR PLANS



1 DISPATCH ROOM- OPTION 1
3/8" = 1'-0"



1 RECORDS AREA
3/8" = 1'-0"
0 2' 4'



1 IT/ NETWORK SERVER ROOM
3/8" = 1'-0"
0 2 4'



NEW DISPATCH ROOM SCOPE OF WORK

Demolition & General Construction

- Existing Records furniture removal by Owner. Temporary set-up and power/data for staff relocated during construction will be by Owner.
- Demolition of existing Records Area – removal of carpet, service counter and window (including soffit and down lights), ceiling tile, existing door and frame.
- Installation of anti-static rubber tile flooring throughout new space.
- New acoustical ceiling tile installation.
- New steel door with modifications to existing hollow metal frame for access control system.
- Blocking in walls for mounting of new video monitors.
- Infill and patching as required.
- Acoustic wall panels.
- Painting of drywall walls.
- Installation of relocated dispatch consoles and additional furniture/storage systems as shown on plans by Owner or Owner's separate vendor.
- Optional: Measures to provide additional acoustic separation – installation of gypsum board on resilient channels at entire perimeter of room, and installation of acoustical batt insulation above ceiling.
- Optional: Install high window in northeast corner to allow for borrowed daylight from Lobby skylights.

Mechanical

- New 5-ton roof top unit for Dispatch Room (existing 2-ton unit is too small for new room).
- Modify existing ductwork as necessary to accommodate increased distribution requirements. Install new grilles/diffusers at new ceiling system.

Electrical

- New 100 amp panel from spare switch on main switchboard (backed up by generator) to serve new Dispatch Room and IT Room.
- New grounding system for communications tower.
- Demolition of Records Area electrical systems, including lighting (to be salvaged), lighting controls, power, fire alarm, telecommunications, etc.
- Provide receptacles at perimeter to allow for flexible use of space. Provide power connections for equipment and convenience receptacles as required.
- Provide power connections to consoles and equipment as required. Provide general/convenience receptacles as needed. Provide UPS power to feed consoles and other equipment identified as critical.
- Provide pathways for low voltage cabling to consoles.
- Provide general data cabling and associated devices. Route from IT / Network Server Room.
- Modify existing fire alarm and security systems as required to accommodate new space configuration.
- New LED lighting and controls.



NEW IT/ NETWORK SERVER ROOM SCOPE OF WORK

Demolition & General Construction

- Existing high density mobile file storage system removal by Owner.
- Demolition of existing Police Department File Storage Room – flooring, ceiling tile, existing door, opening at corridor for new access to clean agent closet,
- Installation of new anti-static tile throughout.
- New steel door with modifications to existing hollow metal frame for access control system.
- New drywall ceiling.
- Partitions walls constructed to create separate closet for clean agent room.
- Overhead cable management system.
- Infill and patching as required.
- Painting of drywall walls.

Mechanical

- New FM-200 system for IT Room.
- New 3-ton supplemental cooling unit for IT room with roof-top condensing unit.

Electrical

- Demolition of existing Police Department File Storage Room – lighting, lighting controls, power, fire alarm, telecommunications, etc.
- Provide power distribution to new IT racks (6 racks total – 4 day one, 2 future).
- New rack-mounted UPS.
- Install new LED lighting and lighting control.
- Modify existing fire alarm and security systems as required to accommodate new space configuration.



NEW RECORDS AREA SCOPE OF WORK

Demolition & General Construction

- Demolition of existing Dispatch Room – removal of raised floor, floor tile, ceiling tile. Removal of existing dispatch console furniture by Owner or Owner's separate vendor.
- Installation of rubber tile flooring throughout new space.
- Installation of new acoustical ceiling tile throughout.
- New service window and counter as shown on plans.
- Infill and patching as required.
- Painting of existing concrete block walls.
- Installation of existing, relocated workstation furniture and file storage as shown on plans by Owner.

Mechanical

- Utilize existing 2-ton roof top unit. Minimal work within this area to adjust existing ducts as necessary to accommodate ceiling modifications. Install new grilles/diffusers at new ceiling system.

Electrical

- Demolition of Dispatch Room electrical systems, including lighting (to be salvaged), lighting controls, power, fire alarm, telecommunications, etc.
- Provide receptacles to proposed workstation furniture locations. Provide power connections for equipment and convenience receptacles as required.
- Provide data cabling and associated devices to workstation furniture and copier/printer. Route from existing Police Department server room.
- Modify existing fire alarm and security systems as required to accommodate new space configuration.
- New LED lighting and controls.



PROJECT BUDGET

The following budget numbers are based on a line item take off of the final conceptual design recommended by the Planning Group. Contractor's assumed mark-up is added to the Construction Budget as outlined below.

Total Project Budgets are construction costs plus all other costs as described below, and as noted in the detailed budget.

	Construction Cost Budget	Soft Cost Budget	FF&E and By Owner Budget *	Total Project Budget
Dispatch Room	\$118,647.90	\$25,017.47	\$4,000.00	\$147,665.37
IT / Network Server Room	\$182,958.64	\$24,699.42	\$35,800.00	\$243,458.05
Records Area	\$34,739.67	\$4,689.86	\$0.00	\$39,429.53
TOTAL	\$336,346.21	\$54,406.74	\$39,800.00	\$430,552.94

(*Note: Work items performed by Owner are reflected as \$0 and do not account for Owner time and materials)

OPTIONAL DESIGN ENHANCEMENTS

The Planning Committee identified that design criteria specific to potential future accreditation requirements be evaluated as possible "a la carte" enhancements to be evaluated by the Board. The criteria for compliance with Motorola's R56 standards for grounding of communications centers have been accounted for in the base construction costs. The following items are additional optional design enhancement for consideration by LTACC.

- | | |
|--|-------------|
| 1. Fur existing walls in new Dispatch Room with drywall and sound batt insulation to roof deck | \$8,000.00 |
| 2. Install high window at northeast corner of new Dispatch Room for borrowed light from lobby skylight | \$3,500.00 |
| 3. Intrusion detection system (NFPA 1221 – 4.6.2.1) | \$10,000.00 |
| 4. Ballistic-resistive wall construction around new Dispatch Room (NFPA 1221 – 4.6.5) | \$50,000.00 |
| 5. Ballistic-resistive door at new Dispatch Room (NFPA 1221 – 4.6.3.2) | \$7,500.00 |
| 6. Vehicle bollards and blast windows at Burlington Avenue (NFPA 1221 – 4.6.7) | \$75,000.00 |
| 7. Provisions for portable or vehicle mounted generator (NFPA 1221 – 4.7.1.3) | \$10,000.00 |
| 8. Protection/enclosure of exterior generator (NFPA 1221 – 4.7.4.6.1) | \$45,000.00 |
| 9. Back-up HVAC systems (NFPA 1221 – 4.10.4.1.5) | \$32,000.00 |

**LTACC Dispatch Remodel
New Dispatch Room Budget Summary**

	Item	Unit \$ /Unit	Total # /Unit	Estimate
GENERAL DEMOLITION				
1	Casework - Base cabinets beneath countertop	\$12.25 LF	8 LF	\$98.00
2	Counter Top	\$8.25 LF	8 LF	\$66.00
3	Interior Doors	\$23.00 EA	2 EA	\$46.00
4	Door - Frames	\$75.00 EA	1 EA	\$75.00
5	Coiling Counter Door	\$200.00 EA	1 EA	\$200.00
6	Security Window	\$100.00 EA	1 EA	\$100.00
7	Acoustical Ceiling	\$1.00 SF	590 SF	\$590.00
8	Carpet	\$0.75 SF	590 SF	\$442.50
9	Vinyl Base	\$0.75 LF	96 LF	\$72.00
10	Drywall Soffits	\$5.00 SF	10.5 SF	\$52.50
11	For Dumpster Fees, Waste Removal, etc. subtotal is doubled			\$1,742.00
GENERAL DEMOLITION - Cost Subtotal				\$3,484.00
GENERAL CONSTRUCTION				
26	Doors, Frame Modifications & Hardware - Electric Strike	\$2,800.00 EA	1 EA	\$2,800.00
27	Access Control Hardware	\$2,000.00 EA	1 EA	\$2,000.00
28	Partition Walls (infill service window, misc patching)	\$5.00 SF	60 SF	\$300.00
29	Suspended Ceiling	\$5.00 SF	590 SF	\$2,950.00
30	Floor - Vinyl Base	\$3.00 LF	96 LF	\$288.00
31	Floor - Rubber Tile	\$17.50 SF	590 SF	\$10,325.00
32	Painting - Interior Doors, Frames	\$50.00 EA	1 EA	\$50.00
33	Painting - Interior Walls (including wall in Lobby)	\$1.10 SF	2000 SF	\$2,200.00
34	Acoustic Wall Panels	\$3,500.00 EA	1 EA	\$3,500.00
35	Furniture Partitions, Storage, Mailboxes	\$15,000.00 EA	1 EA	\$15,000.00
36	Fire Extinguisher	\$200.00 EA	1 EA	\$200.00
37	Signage	\$100.00 EA	2 EA	\$200.00
GENERAL CONSTRUCTION - Cost Subtotal				\$39,813.00
MECHANICAL				
41	Demolition	\$4.40 SF	590 SF	\$2,596.00
42	5-ton rooftop unit	\$22,000.00 EA	1 EA	\$22,000.00
43	HVAC distribution	\$8.80 SF	590 SF	\$5,192.00
44	Fire Protection - Modifications to existing wet sprinkler	\$2.20 SF	590 SF	\$1,298.00
45	Temperature controls	\$825.00 EA	1 EA	\$825.00
MECHANICAL - Cost Subtotal				\$31,911.00
ELECTRICAL				
49	Demolition	\$2.20 SF	590 SF	\$1,298.00
50	Lighting	\$5.50 SF	590 SF	\$3,245.00
51	Lighting controls	\$1.10 SF	590 SF	\$649.00
52	Power	\$440.00 EA	12 EA	\$5,280.00
53	Data Cabling	\$220.00 EA	12 EA	\$2,640.00
54	Security (Card Readers)	\$1,650.00 EA	2 EA	\$3,300.00
ELECTRICAL - Cost Subtotal				\$16,412.00
Subtotal				\$91,620.00
General Conditions 4.0%				\$3,664.80
Bonds/Insurance 2.5%				\$2,290.50
O&P 18.0%				\$16,491.60
Estimating Contingency 5.0%				\$4,581.00
CONSTRUCTION COST BUDGET - Dispatch Room				\$118,647.90
SOFT COSTS				
66	Professional Design Fees (8.5% of Construction Cost Budget)			\$10,085.07
67	Bid Advertising / Printing			\$2,500.00
68	Plan Review & Permit Fees			\$2,500.00
69	Legal Allowance			\$2,500.00
70	Moving Costs			\$1,500.00
71	Contingency (5% of Construction Cost Budget)			\$5,932.40
Soft Costs Subtotal				\$25,017.47
FF&E and BY OWNER COSTS				
76	Disassembly of existing Dispatch Room consoles by Owner			\$0.00
77	Disassembly of existing dispatch consoles from La Grange Park PD by Owner			\$0.00
78	Installation of re-used dispatch consoles in new Dispatch Room by Owner			\$0.00
79	Technology (reinstallation of existing) by Owner or separate vendor			\$0.00
80	Wall mounted video monitors and brackets	\$1,000.00 EA	4 EA	\$4,000.00
FF&E and By Owner Cost Subtotal				\$4,000.00
PROJECT BUDGET TOTAL - Dispatch Room				\$147,665.37

**LTACC Dispatch Remodel
New Dispatch Room Budget Summary**

	Item	Unit \$ /Unit	Total # /Unit	Estimate
86	OPTIONAL DESIGN ENHANCEMENTS			
87	Fur existing walls in new Dispatch Room with drywall and sound batt insulation to roof deck			\$8,000.00
88	Install high window at northeast corner of new Dispatch Room for borrowed light from lobby skylight			\$3,500.00
89	Intrusion detection system (NFPA 1221 - 4.6.2.1)			\$10,000.00
90	Ballistic-resistive wall construction around new Dispatch Room (NFPA 1221 4.6.5)			\$50,000.00
91	Ballistic-resistive door at new Dispatch Room (NFPA 1221 - 4.6.3.2)			\$7,500.00
92	Vehicle bollards and blast windows at Burlington Avenue (NFPA 1221 - 4.6.7)			\$75,000.00
93	Provisions for portable or vehicle mounted generator (NFPA 1221 - 4.7.1.3)			\$10,000.00
94	Protection/enclosure of exterior generator (NFPA 1221 - 4.7.4.6.1)			\$45,000.00
95	Back-up HVAC systems (NFPA 1221 - 4.10.4.1.5)			\$32,000.00
96			Optional Design Enhancements	\$241,000.00

**LTACC Dispatch Remodel
New IT / Network Server Room Budget Summary**

Item	Unit \$ /Unit	Total # /Unit	Estimate
GENERAL DEMOLITION			
1 Interior Doors	\$23.00 EA	1 EA	\$23.00
2 Acoustical Ceiling	\$1.00 SF	247 SF	\$247.00
3 Resilient Flooring	\$0.75 SF	247 SF	\$185.25
4 Vinyl Base	\$0.75 LF	65 LF	\$48.75
5 For Dumpster Fees, Waste Removal, etc. subtotal is doubled			\$504.00
GENERAL DEMOLITION - Cost Subtotal			\$1,008.00
GENERAL CONSTRUCTION			
20 Doors, Frame & Hardware	\$1,750.00 EA	1 EA	\$1,750.00
21 Doors, Frame Modifications & Hardware - Electric Strike	\$2,800.00 EA	1 EA	\$2,800.00
22 Access Control Hardware	\$2,000.00 EA	1 EA	\$2,000.00
23 Partition Walls	\$5.00 SF	100 SF	\$500.00
24 Drywall Ceiling	\$3.50 SF	247 SF	\$864.50
25 Floor - Vinyl Base	\$3.00 LF	65 LF	\$195.00
26 Floor - Rubber Tile	\$17.50 SF	247 SF	\$4,322.50
27 Painting - Interior Doors, Frames	\$50.00 EA	2 EA	\$100.00
28 Painting - Interior Walls	\$1.10 SF	585 SF	\$643.50
29 Fire Extinguisher	\$100.00 EA	1 EA	\$100.00
GENERAL CONSTRUCTION - Cost Subtotal			\$11,525.50
MECHANICAL			
33 Demolition	\$8.80 SF	247 SF	\$2,173.60
34 New 3-ton Supplemental Cooling unit	\$22,000.00 EA	1 EA	\$22,000.00
35 New Ductwork	\$2.20 SF	247 SF	\$543.40
36 Fire Protection - rework of existing piping	\$2.20 SF	247 SF	\$543.40
37 Fire Protection - Pre-action Valve	\$8,800.00 EA	1 EA	\$8,800.00
38 Fire Protection - FM200 System	\$17,600.00 EA	1 EA	\$17,600.00
39 Temperature Controls	\$825.00 EA	1 EA	\$825.00
MECHANICAL - Cost Subtotal			\$52,485.40
ELECTRICAL			
43 Demolition	\$2.20 SF	247 SF	\$543.40
44 Lighting	\$4.40 SF	247 SF	\$1,086.80
45 Lighting Controls	\$1.10 SF	247 SF	\$271.70
46 Server Cabinets	\$3,300.00 EA	4 ea	\$13,200.00
47 Power to Racks	\$660.00 EA	4 EA	\$2,640.00
48 New 100 amp Panel	\$19,800.00 EA	1 EA	\$19,800.00
49 Tower Grounding	\$6,600.00 EA	1 EA	\$6,600.00
50 Ladder Rack	\$110.00 LF	12 LF	\$1,320.00
51 Security (Card Readers)	\$1,650.00 EA	1 EA	\$1,650.00
52 Security (Head End)	\$13,200.00 EA	1 EA	\$13,200.00
53 Rack Mounted UPS (3kW)	\$3,300.00 EA	4 ea	\$13,200.00
54 Room Grounding	\$2,750.00 EA	1 ea	\$2,750.00
ELECTRICAL - Cost Subtotal			\$76,261.90
Subtotal			\$141,280.90
General Conditions 4.0%			\$5,651.23
Bonds/Insurance 2.5%			\$3,532.02
O&P 18.0%			\$25,430.54
Estimating Contingency 5.0%			\$7,064.04
CONSTRUCTION COST BUDGET - IT/Network Server Room			\$182,958.64
SOFT COSTS			
66 Professional Design Fees (8.5% of Construction Cost Budget)			\$15,551.48
67 Bid Advertising / Printing			incl w/ Dispatch
68 Plan Review & Permit Fees			incl w/ Dispatch
69 Legal Allowance			incl w/ Dispatch
70 Moving Costs			incl w/ Dispatch
71 Contingency (5% of Construction Cost Budget)			\$9,147.93
Soft Costs Subtotal			\$24,699.42
FF&E and BY OWNER COSTS			
76 Disassembly of existing high density mobile file storage by Owner			\$0.00
77 Reinstallation of existing high density mobile file storage in Basement by Owner			\$0.00
78 Network servers, switches, etc.			in Capital Budget
79 Dispatch systems (radio, CAD, security, etc.) by Owner's separate vendors			in Capital Budget
80 Phone system			in Capital Budget
81 Relocation of existing radio equipment from basement to new IT Room(allowance)	\$10,000.00 EA	1 EA	\$10,000.00
82 Security camera head-end/interface with video monitors (allowance)	\$25,000.00 EA	1 EA	\$25,000.00
83 Work table for IT Technicians	\$800.00 EA	1 EA	\$800.00
FF&E and By Owner Cost Subtotal			\$35,800.00
PROJECT BUDGET TOTAL - IT/Network Server Room			\$243,458.05

**LTACC Dispatch Remodel
New Records Area Budget Summary**

	Unit \$ /Unit	Total # /Unit	Estimate
GENERAL DEMOLITION			
1 Security Window	\$100.00 EA	1 Ea	\$100.00
2 Acoustical Ceiling	\$1.00 SF	374 SF	\$374.00
3 Raised floor w/ Ceramic Tile	\$3.00 SF	374 SF	\$1,122.00
4 Vinyl Base	\$0.75 LF	LF	\$0.00
5 For Dumpster Fees, Waste Removal, etc. subtotal is doubled			\$1,596.00
GENERAL DEMOLITION - Cost Subtotal			\$3,192.00
GENERAL CONSTRUCTION			
20 Suspended Ceiling	\$5.00 SF	374 SF	\$1,870.00
21 Floor - Vinyl Base	\$3.00 LF	78 LF	\$234.00
22 Floor - Rubber Tile	\$17.50 SF	374 SF	\$6,545.00
23 Painting - Interior Doors, Frames w/ Side Lites	\$75.00 EA	1 EA	\$75.00
24 Painting - Interior Walls	\$1.10 SF	740 SF	\$814.00
25 Security Window w/ Pass-Through and Communication	\$4,000.00 EA	1 EA	\$4,000.00
26 Countertop and Transaction Counter	\$40.00 LF	8 LF	\$320.00
27 Drop Box	\$150.00 EA	1 EA	\$150.00
28 Signage	\$100.00 EA	1 EA	\$100.00
GENERAL CONSTRUCTION - Cost Subtotal			\$14,108.00
MECHANICAL			
32 Demolition	\$2.20 SF	374 SF	\$822.80
33 HVAC Distribution	\$4.40 SF	374 SF	\$1,645.60
34 Modifications to existing sprinklers	\$2.20 SF	374 SF	\$822.80
35 Temperature Controls	\$825.00 EA	1 EA	\$825.00
MECHANICAL - Cost Subtotal			\$4,116.20
ELECTRICAL			
39 Demolition	\$2.20 SF	374 SF	\$822.80
40 Lighting	\$4.40 SF	374 SF	\$1,645.60
41 Lighting Controls	\$1.10 SF	374 SF	\$411.40
42 Power	\$440.00 EA	3 EA	\$1,320.00
43 Data Cabling	\$220.00 EA	4 EA	\$880.00
44 Copier Power	\$330.00 EA	1 EA	\$330.00
ELECTRICAL - Cost Subtotal			\$5,409.80
Subtotal			\$26,826.00
General Conditions 4.0%			\$1,073.04
Bonds/Insurance 2.5%			\$670.65
O&P 18.0%			\$4,828.68
Estimating Contingency 5.0%			\$1,341.30
CONSTRUCTION COST BUDGET - Records Area			\$34,739.67
SOFT COSTS			
56 Professional Design Fees (8.5% of Construction Cost Budget)			\$2,952.87
57 Bid Advertising / Printing			incl w/ Dispatch
58 Plan Review & Permit Fees			incl w/ Dispatch
59 Legal Allowance			incl w/ Dispatch
60 Moving Costs			incl w/ Dispatch
61 Contingency (5% of Construction Cost Budget)			\$1,736.98
Soft Costs Subtotal			\$4,689.86
FF&E and BY OWNER COSTS			
66 Disassembly of existing Records Area workstation by Owner			
67 Set-up of temporary workstations for Records staff during construction (including temporary data cabling)			
68 Installation of re-used Records Area workstations and by Owner			
69 Technology (reinstallation of existing) by Owner			
FF&E and By Owner Cost Subtotal			\$0.00
PROJECT BUDGET TOTAL - Records Area			\$39,429.53

Public Works Committee Divider

Michael Sheehan, Chairman

Jamie Zaura

Scott Mesick

Village Board Agenda Memo

Date: 7/6/2016

To: President and Board of Trustees

From: Brendan McLaughlin, Public Works Director *BM*
Julia Cedillo, Village Manager *JC*

RE: Authorization for Purchase of La Grange Road Street Lights

PURPOSE:

Request authorization to purchase 2 street lights (complete set: pole, arms and lamp fixture), and 2 extra arms and lamp fixtures from Gexpro.

DISCUSSION:

Staff is seeking approval for an expenditure to purchase street light poles, arms, lamps and fixtures, to be used on La Grange Road. It has been a year since the last order for light poles was placed, and the stockpile has been depleted due to accidents on La Grange Road.

In order to match the existing poles on La Grange Road, the Village continues to purchase Millerbernd poles and Sterner fixtures from Gexpro. Gexpro provided a quote on June 14, 2016, in the amount of \$14,208.50 for the purchase of 2 street lights (complete set: pole, arms and lamp fixture), and 2 extra arms and lamp fixtures.

In this fiscal year, the Village has budgeted in the Public Works Fund – Capital Outlay (01-44-4-440) \$7,500. Claims have been submitted for accidents involving these street light poles to the Village's risk management pool, and any funds received will be credited back to this line item.

STAFF RECOMMENDATION:

Staff recommends approval of the expenditure at the July 26th Board Meeting.

MOTION/ACTION REQUESTED:

Motion to approve expenditure for purchase of 2 street lights (complete set: pole, arms and lamp fixture), and 2 extra arms and lamp fixtures from Gexpro in the amount of \$14,208.50.

DOCUMENTATION:

- Quote from Gexpro dated June 14, 2016



QUOTATION NO. _____

DATE 14-Jun-16

TERMS-
% CASH DISCOUNT AS SHOWN
10TH PROX-NET 11TH PROX

Job: IDOT 190

VILLAGE OF LAGRANGE PARK
ATTN: BECKY

FROM: SEAN COSTELLO
PHONE: 630-718-6562 FAX: 630-718-6517

Unless otherwise stated, this quotation expires 30 days from its date, may be modified or withdrawn by Gexpro prior to any acceptance and supersedes all previous quotations and agreements relating to this transaction. All communications should refer to the quotation number.

GEXPRO
2235 CORPORATE LN
NAPERVILLE, IL 60563

WE THANK YOU FOR YOUR INQUIRY AND ARE PLEASED TO QUOTE AS FOLLOWS:

Qty	Type	Mfg.	Description	Unit Price	Extended Total
4		STERNER	EXEC-RT25-250HPS-3H-3-C-10-DB DARK BRONZE	\$1,096.03	\$4,384.12
4		STERNER	261-0073-9901 LAMP	\$22.57	\$90.28
2		MILLER	40B908.0721 X 35' BKWY 13" BC BRZ LESS ANCHOR BOLTS	\$4,867.05	\$9,734.10
			SUBJECT TO MFG.'S TERMS AND CONDITIONS PLEASE DOUBLE CHECK PART NUMBERS !!!		
			TOTAL PAGE 1 NOT INCLUDING TAX		\$14,208.50

WE HOPE THAT WE SHALL BE FAVORED WITH YOUR ORDER. ATTIC STOCK IF NEEDED IS NOT INCLUDED IN THIS BID
PARTIAL SHIPMENTS AND/OR PRESHIPMENT OF ANCHOR BOLTS WILL INCUR FREIGHT CHARGES.

All sales are subject to Gexpro's Terms & Conditions of sale at the time of the quotation. Gexpro's Standard Terms and Conditions of Sale are available at www.Gexpro.com/terms.

This quotation supersedes all previous quotations relating to this transaction. Due to market conditions, all products or items set forth in this quotation are subject to price increases through time of shipment, unless this quotation expressly states that pricing for any such products or items is firm and fixed. Any services included in this quotation and listed as not being performed by Gexpro shall be provided on a pass-through basis with the actual service provider's terms and conditions governing the provisions of the services.

Notwithstanding anything to the contrary in Customer's purchase order or any subsequent documents, Gexpro expressly objects to any additional or different terms proposed by Customer, and no such terms will be binding on Gexpro unless specifically agreed to in writing by a Gexpro officer or person holding a valid delegation of authority from the Company evidenced by a Secretary's Certificate bearing the corporate seal.

GEX-181 (7/2010)

Village Board Agenda Memo

Date: 7/5/2016

To: President and Board of Trustees

From: Brendan McLaughlin, Public Works Director *BSM*
Julia Cedillo, Village Manager *JC*

RE: 2016 Sidewalk and Curb/Gutter Replacement Project

PURPOSE:

Staff is seeking the Board's approval to award a contract for the 2016 Sidewalk and Curb/Gutter Replacement Project to the lowest responsible bidder, to be determined after the bid opening on July 11, 2016.

GENERAL BACKGROUND:

The sidewalk replacement and installation program was approved by the Village Board in the FY2016/17 budget, and continues to focus on the elimination of "trip" hazards to provide safe public sidewalks. The sidewalks that are determined to be a potential trip hazard will be replaced at no cost to the residents. This year we are partnering with La Grange and Riverside in order to have greater quantities that should aid in pricing.

Hancock Engineering prepared the bid specifications, and a bid opening will be held on July 11, 2016. The bid results and a recommendation from Hancock Engineering will be represented to the Village Board at the Work Session meeting on July 12, 2016.

In this fiscal year, the Village has budgeted in the MFT Fund – Services (04-40-3-342) \$19,500 and IDOT has approved a maximum of \$19,500 for this general maintenance project.

STAFF RECOMMENDATION:

Staff will provide a recommendation at the Village Work Session meeting on July 12, 2016, and requests approval at the July 26th Village Board meeting.

MOTION/ACTION REQUESTED:

Motion accepting the proposal from the lowest responsible bidder, _____, in the amount of \$_____ and authorization for the Village Manager to execute all necessary contract documents.

DOCUMENTATION:

- Invitation for Bids – Public Sidewalk and Curb/Gutter Replacement
(Due to the size of this document, please contact Brendan McLaughlin if you would like to receive a copy)

INVITATION FOR BIDS

BID DOCUMENTS AND SPECIFICATIONS

**PUBLIC SIDEWALK AND CURB/GUTTER
REPLACEMENT**

FOR THE MUNICIPALITIES OF:

LA GRANGE PARK, LAGRANGE, AND RIVERSIDE

**VILLAGE OF LA GRANGE PARK
447 N. CATHERINE AVENUE
LA GRANGE PARK, IL 60526
(708) 352-2922**

VILLAGE OF LA GRANGE PARK
LEGAL NOTICE

The Village of La Grange Park, Cook County, Illinois, does hereby invite sealed bids for the following project(s):
2016 PUBLIC SIDEWALK AND CURB/GUTTER REPLACEMENT.

It is the intent of the Village of La Grange Park ("La Grange Park"), the Village of LaGrange ("LaGrange"), and the Village of Riverside ("Riverside"), (Collectively, the "Municipalities") to jointly bid concrete flatwork and award to a primary contractor ("Contractor").

Bids will be received until **10:00 A.M.** Prevailing Local Time on **July 12, 2016** by mail or delivered by hand to the Office of the Village Clerk, Village of La Grange Park, 447 N. Catherine Avenue, La Grange Park, Illinois 60526 immediately after which time and at such place all bids will be publicly opened and read aloud. Bids shall be submitted in an opaque, sealed envelope plainly marked with the title of the project.

Bidding documents, consisting of the bid proposal, and project specifications are available at the offices of Edwin Hancock Engineering Co. 9933 Roosevelt Road, Westchester, Illinois, until 4:00 PM on Monday, July 11, 2016. Bid proposals must be submitted on the forms provided.

All bidders must provide proof that they are prequalified with the Illinois Department of Transportation to perform at least 50% of the value of the work before being issued bidding documents.

As evidence of good faith, each bid shall be accompanied by a bid bond, bank draft or certified check and made payable to the Village of La Grange Park, Illinois, in the amount of five percent (5%) of the total amount of the bid, which shall be submitted to secure the Village against loss occasioned by failure of the bidder to abide by and comply with the terms of his bid.

The successful bidder shall be required to furnish payment and performance bonds in the full amount of the bid or proposal, at the time a contract is awarded, to the Village of La Grange Park by a surety company authorized to do business in the State of Illinois and approved by the Village. Failure to produce acceptable bonds will constitute default and the bid bond will be forfeited. No bid shall be withdrawn after the opening of bids without the consent of the Village for a period of forty-five (45) days after the scheduled time of closing bids.

The Contractor and Subcontractors shall comply with all regulations issued pursuant to Prevailing Wage Act (820 ILCS 130), and other applicable Federal Laws and regulations pertaining to labor standards.

Each bidder shall satisfy the Village as to his ability, financial and otherwise, to perform the work specified.

The Village Board reserves the right to reject any and all applicable bids, to waive any informalities in bidding, and to make award on that bid, which, in its opinion, is most advantageous to the Village. The contract will be awarded to the lowest responsible bidder.

VILLAGE OF La GRANGE PARK
By Amanda G. Seidel, Village Clerk

Published in the Suburban Life Newspaper on June 29, 2016

SCHEDULE OF PRICES

Company Name: _____
 Address: _____
 City, State, Zip Code: _____

Project: **SIDEWALK CURB/GUTTER REPLACEMENT**
 County: **Cook**
 Local Agency: **Villages of La Grange Park, LaGrange, and Riverside**

Item No.	Items	Unit	Quantity	Unit Price	Total
BASE BID					
1	P.C.C Sidewalk Removal and Replacement, 5"	SQFT	5,375		
2	P.C.C Sidewalk Removal and Replacement, 7"	SQFT	100		
3	10" Combination Curb and Gutter Removal and Replacement	FT	40		
4	Exposed Aggregate P.C.C Removal and Replacement, 5"	SQFT	6674		
5	Exposed Aggregate P.C.C Removal and Replacement, 7"	SQFT	0		
TOTAL BASE BID (Items 1-5)					
SUPPLEMENTAL UNIT PRICES					
1	5" Detectable Warnings	SQFT	25		

Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary.
NOTE TO BIDDERS: Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by SEALED BID ONLY. Fax and e-mail bids are not acceptable and will not be considered.

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Authorized Signature: _____ Company Name: _____
 Typed/Printed Name: _____ Date: _____
 Title: _____ Telephone Number: _____
 E-mail: _____

1. INTENT

It is the intent of the Village of La Grange Park ("La Grange Park"), the Village of LaGrange ("LaGrange"), and The Village of Riverside ("Riverside"), (collectively, the "Municipalities") to jointly bid concrete flatwork and award to a primary contractor ("Contractor").

Through this joint bid process, the Municipalities are presenting an economy of scale to potential bidders, providing them with opportunities for increased revenues as well as reduced costs, which the bidders will in turn extend to the Municipalities via lower pricing. The Village of La Grange Park is conducting the bidding process on behalf of the Municipalities. Each City and Village's municipal manager or board of trustees/city council as the case may be, will have the right to review and independently approve or reject the bid award and execute the Agreement Acceptance.

The work performed shall be in accordance with the provisions of the Illinois Prevailing Wage Act 820 ILCS 130/0.01 et seq., as amended, and Employment of Illinois Workers on Public Works Act (30 ILCS 570/).

Submissions shall include, at a minimum, five (5) references that indicate the bidder's ability to successfully perform similar work within the last three (3) years. At a minimum reference submissions shall include municipal references.

2. DOCUMENT OBTAINED FROM OTHER SOURCES

The Village of La Grange Park is the only official source for bid packages and supporting materials. Registration with the Village of La Grange Park is the only way to ensure bidders receive all Addenda and other Notices concerning this project. The Village of La Grange Park cannot ensure that bidders who obtain bid packages from sources other than the Village of La Grange Park will receive Addenda and other Notices. All bidders are advised that bids that do not conform to the requirements of this bid package, including compliance with and attachment of all Addenda and other Notices, may, at the Village of La Grange Park's discretion, be rejected as non-responsive and/or the bidder disqualified. **In such cases, the Village of La Grange Park will NOT rebid the project absent extraordinary circumstances.**

3. BID PRICE

The Contractor shall provide pricing on the Schedule of Prices included in this Request for Bids ("RFB") per the specifications identified herein. The bidders shall offer pricing for all of the items included on the Schedule of Prices. The Schedule of Prices includes base bid items and additional items for which the Municipalities are requesting supplemental unit prices. As of this date, the Municipalities cannot offer estimated quantities for the supplemental items. The supplemental unit prices will be utilized if a Municipality later determines items are needed.

4. SECURITY GUARANTEE

Each bidder shall submit a Bid Bond, Certified or Cashier's Check in the amount of 5% to serve as a guarantee that the bidders shall enter into a contract with the Municipalities to perform the work identified herein, at the price bid. As soon as the bid prices have been compared, the Village of La Grange Park will return the bonds of all except the three lowest responsible bidders. When the Agreement is executed the bonds of the two remaining unsuccessful bidders will be returned. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned.

Any bid not complying with the Security requirement will be rejected as non-responsive.

5. AWARD

Award shall be made on the total base bid and to the lowest responsive and responsible bidder who best meets the specifications including financial capacity to perform, experience and qualifications performing similar work, and scheduling based upon the evaluation criteria specified herein.

The Village of La Grange Park reserves the right to award in part or in whole, by County, not to award any portion of the bid, and/or to award to multiple Contractors whatever is deemed to be in the best interest of the Municipalities.

No work shall be awarded to a Bidder that is in arrears or is in default to any of the municipalities for any debt or contract, or that has defaulted, as surety or otherwise, upon any obligation to the Municipality, or that has failed to perform satisfactorily any previous contract with, or work for, the Municipality.

6. ADDITIONAL INFORMATION

Should the bidder require additional information about this bid, submit questions via email to: bmclaughlin@lagrangepark.org.

ANY and ALL changes to these specifications are valid only if they are included by written Addendum from the Village of La Grange Park to All Bidders. No interpretation of the meaning of the plans, specifications or other contract documents will be made orally. Failure of any bidder to receive any such addendum or interpretation shall not relieve the bidder from obligation under this bid as submitted. All addenda so issued shall become part of the bid documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused a bidder to improperly submit a bid.

The Village of La Grange Park recognizes that in some cases the information conveyed in this RFB may provide an insufficient basis for performing a complete analysis of the RFB requirements. Prospective bidders are, therefore, requested to make the best possible use of the information provided, without the expectation that the Village of La Grange Park will be able to answer every request for further information or that the schedule for receipt and evaluation of proposals will be modified to accommodate such request.

7. CONTRACT BONDS

The successful Contractor shall furnish within ten (10) calendar days after being notified of the acceptance of bid:

- 7.1 A performance bond satisfactory to each municipality, executed by a surety company authorized to do business in the State of Illinois, in an amount equal to 100 percent (100%) of the purchase order issued by each municipality as security for the faithful performance of the municipality's contract; and
- 7.2 A payment bond satisfactory to each municipality, executed by a surety company authorized to do business in the State of Illinois, for the protection of all persons supplying labor and materials to the Contractor or Subcontractors for the performance of work provided for in the contract, in an amount equal to 100 percent (100%) of the purchase order issued by each municipality.
- 7.3 Documents required by this section must be received and approved by the Owner before a written contract will be issued.

All bonds must be from companies having a rating of at least A-minus and of a class size of at least X as determined by A.M. Best Ratings.

8. TERM

The term of this Agreement shall be for one (1) year from the date of award. The Municipalities reserve the right to wave the bidding procedures and renew this contract for two (4) additional one (1) year periods, subject to acceptable performance by the Contractor. At the end of the initial or renewal term, the Municipalities reserve the right to extend this agreement for a period of up to ninety (90) days for the purpose of getting a new agreement in place.

For any term beyond the initial term, this agreement is contingent on the appropriation of sufficient funds; no charges shall be assessed for failure of the Municipalities to appropriate funds in future contract years.

9. ESCALATOR PROVISION

Prices throughout the initial term of the contract shall remain firm/fixed. Written requests for price revisions after the initial term shall be submitted sixty (60) days in advance. Requests must be based upon and include documentation of the actual change in the cost of the components involved in the contract and shall not include overhead or profit. The Municipalities reserves the right to reject any price increase and elect not to renew the contract.

10. VOLUME/ESTIMATED QUANTITY

The volumes identified herein are estimated quantities. The Municipalities do not guarantee any specific amount and shall not be held responsible for any deviation. This contract shall cover the Municipalities' requirements whether more or less than the estimated amount.

The Village of La Grange Park reserve the right to increase and/or decrease quantities, add or delete locations or Municipalities during the term of the Agreement, whatever is deemed to be in the best interest of the Municipalities.

In the event awarded Contractor (s) is unavailable, the Municipalities reserve the right to use whatever Contractor is available to minimize and/or mitigate damages to their Municipality.

11. JOINT PURCHASING/PURCHASING EXTENSION

The purchase of goods and services pursuant to the terms of this Agreement shall also be offered for purchases to be made by the Municipalities, as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, *et seq.*, as amended, (the "Act"). All purchases and payments made under the Act shall be made directly by and between each Municipality and the successful bidder. The bidder agrees that the Village of La Grange Park shall not be responsible in any way for purchase orders or payments made by the other Municipalities. The bidder further agrees that all terms and conditions of this Agreement shall continue in full force and effect as to the other Municipalities during the extended term of this Agreement.

Bidder and the other Municipalities may negotiate such other and further terms and conditions to this Agreement ("Other Terms") as individual projects may require. In order to be effective, Other Terms shall be reduced to writing and signed by a duly authorized representative of both the successful bidder and the other Municipality.

The bidder shall provide the other Municipalities with all documentation as required in the RFB, and as otherwise required by the Village of La Grange Park, including, but not limited to:

- 100% performance and payment bonds for the project awarded by other Municipalities
- Certificate of insurance naming each other Municipality as an additional insured
- Certified payrolls to the other Municipality for work performed

12. UNBALANCED BIDS

Any bid which is materially unbalanced as to prices for the Base Bid and/or Optional Bid Items may be rejected. An unbalanced bid is one which is based on the prices significantly less than the cost for some work and/or prices which are significantly overstated for other work.

The Municipalities will review all unit prices submitted by the apparently lowest responsible bidder and will decide whether any of the unit prices are excessively above or below a reasonable cost analysis value determined by the Municipalities.

In the event any unit prices are determined to be unbalanced and contrary to the interest of the Village of La Grange Park, the right is reserved to reject such bid at the discretion of the Village of La Grange Park.

13. DISCREPANCIES

In all cases of discrepancies between the drawings and specifications, the Village of La Grange Park's Director of Public Works shall be notified in the manner as identified in the General Terms and Conditions. The specifications shall govern over the drawings. If work proceeds without obtaining proper interpretations of the conflicting drawings and specifications from the owner or their designee, the installed work that is not in accordance with the design and best practices must be replaced at no additional cost.

14. OMISSIONS/HIDDEN CONDITIONS

The drawings and specifications are intended to include all work and materials necessary for completion of the work. Any incidental item of material, labor, or detail required for the proper execution and completion of the work and omitted from either the drawings or specifications or both, but obviously required by governing codes, federal or state laws, local regulations, trade practices, operational functions, and good workmanship, shall be provided as a part of the contract work at no additional cost to the owner, even though not specifically detailed or mentioned.

15. FIELD MODIFICATIONS

A field modification is written by the owner or his designee to the Contractor for purposes of clarification of the specifications or plans. A field modification is limited to items that do not change the scope of the project. Field modifications do not affect either the project cost or completion date.

Field modifications become part of the Contract Documents and become binding upon the Contractor if he fails to object within three (3) working days after receiving the modification. A field modification may be used as the basis of a project cost change or contract extension if all parties agree on the field modification form to a potential future claim of either party, or that the field modification will be complied with, but under protest.

Any bid which is materially unbalanced as to prices for the Base Bid and/or Optional Bid Items may be rejected. An unbalanced bid is one which is based on the prices significantly less than the cost for some work and/or prices which are significantly overstated for other work.

The Municipalities will review all unit prices submitted by the apparently lowest responsible bidder and will decide whether any of the unit prices are excessively above or below a reasonable cost analysis value determined by the Municipalities.

In the event any unit prices are determined to be unbalanced and contrary to the interest of the Municipalities, the right is reserved to reject such bid at the discretion of the Municipalities.

16. RESERVATION OF RIGHTS

Each Municipality reserves the right to accept the Bidder's Proposal that is, in their judgment, the best and most favorable to the interests of the Municipality and the public; to reject the low Price Proposal; to accept any item to any Bidder's Proposal; to reject any and all Bidder's Proposals; to accept and incorporate corrections, clarifications or modifications following the opening of the Bidder's Proposals when to do so would not, in Municipalities opinion, prejudice the bidding process or create any improper advantage to any Bidder; and to waive irregularities and informalities in the bidding process or in any Bidder's Proposal submitted; provided, however, that the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defects or informalities, and Bidders should not rely upon, or anticipate, such waivers in submitting the Bidder's Proposals. The enforcement of this Reservation of Rights by one or more of the Municipalities shall not be considered an alteration of the bids.

17. CONTACT WITH VILLAGE PERSONNEL

All bidders are prohibited from making any contact with the municipalities' Presidents, Trustees, or any other official or employee of the municipalities (collectively, "Municipal Personnel") with regard to the Project, other than in the manner and to the person(s) designated herein. The La Grange Park Village Manager reserves the right to disqualify any bidder found to have contacted Municipal Personnel in any manner with regard to the Project. Additionally, if the La Grange Park Village Manager determines that the contact with Municipal Personnel was in violation of any provision of 720 ILCS 5/33E, the matter will be turned over to the Cook County State's Attorney for review and prosecution.

18. DISCLOSURE OF POTENTIAL OR ACTUAL CONFLICT OF INTEREST

Each Municipality's Code of Ethics or applicable State law prohibits public officials or employees from performing or participating in an official act or action with regard to a transaction in which he has or knows he will thereafter acquire an interest for profit, without full public disclosure of such interest. This disclosure requirement extends to the spouse, children and grandchildren, and their spouses, parents and the parents of a spouse, and brothers and sisters and their spouses.

To ensure full and fair consideration of all bids, the Municipalities require all Bidders including owners or employees to investigate whether a potential or actual conflict of interest exists between the Bidder and any Municipality, their officials, and/or employees. If the Bidder discovers a potential or actual conflict of interest, the Bidder must disclose the conflict of interest in its bid, identifying the name of the municipal official or employee with whom the conflict may exist, the nature of the conflict of interest, and any other relevant information. The existence of a potential or actual conflict of interest does NOT, on its own, disqualify the disclosing Bidder from consideration. Information provided by Bidders in this regard will allow the Village of La Grange Park to take appropriate measures to ensure the fairness of the bidding process.

The Village of La Grange Park requires all bidders to submit a certification, enclosed with this bid packet, that the bidder has conducted the appropriate investigation and disclosed all potential or actual conflicts of interest.

By submitting a bid, all Bidders acknowledge and accept that if and Municipality discovers an undisclosed potential or actual conflict of interest, that Municipality may disqualify the Bidder and/or refer the matter to the appropriate authorities for investigation and prosecution.

19. SILENCE OF SPECIFICATIONS

The apparent silence of specifications as to any detail or apparent omission from a detailed description concerning any portion shall be interpreted as meaning that only the best commercial material or practice shall prevail and that only items of the best material or workmanship to be used.

20. NEW PARTS AND MATERIALS: TITLE

Equipment and materials must be of current date (latest model or supply) and meet specifications. This provision excludes the use of surplus, re-manufactured or used products, whether in part or in whole, except where specifications explicitly provide therefore. Further, the bidder warrants that it has lien free title to all equipment, supplies, or materials purchased under the terms of this contract.

21. PREVAILING WAGE (see also Provisions at page 13)

All contracts, for work herein are subject to the provisions of the Prevailing Wage Act, 820 ILCS 130/0.01 et. seq.); providing for the payment of the prevailing rate of wage to all laborers, workmen and mechanics engaged on the work. This shall include payment of the general prevailing rate for legal holiday and overtime work. Any revisions to the enclosed prevailing wage information prior to the date of the contract shall be in force for the duration of the contract.

For Municipalities located within Cook County, work shall be pursuant to the Prevailing Wage Schedule for Cook County.

22. CERTIFIED PAYROLL REQUIREMENTS (Public Act 94-0515) (see also Provisions at page 14)

Effective August 10, 2005 Contractors and subcontractors on public works projects must submit certified payroll records on a monthly basis to the public body in charge of the project, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the Contractor is aware that filing records he or she knows to be false is a Class B misdemeanor.

The certified payroll records must include for each worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number and social security number. Any Contractor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

Increased penalties for Prevailing Wage Violations (Public Act 94-0488)

Effective January 1, 2006, penalties for violations for the Prevailing Wage Act will increase from 20% to 50% of the underpaid amounts for second or subsequent violations. An additional penalty of 5% of the underpayment penalty must be paid to workers each month the wages remain unpaid (put from the current 2% penalty).

For violations that occur after January 1, 2006, the debarment period – during which contracts are ineligible for public works contracts – increases from 2 years to 4 years if two notices of violation are issued/serious violation occur within a 5-year period. In addition, a new monetary penalty of \$5,000 may be assessed against Contractors who retaliate against employees who report violations or file complaints under the Prevailing Wage Act.

23. EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS ACT (30 ILCS 570/0.01 et.seq.)

Pursuant to 30 ILCS 570/0.01 et. seq., any month immediately following 2 consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5% as measured by the United States Department of Labor, the Contractor shall employ only Illinois laborers on this project unless Illinois laborers are not available, or are incapable of performing the particular type of work involved, which the Contractor must certify with the Village of La Grange Park's Director of Public Works.

24. ILLINOIS HUMAN RIGHTS ACT (775 ILCS 5/)

In the event of the Contractor's non-compliance with the provisions of the Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Applicable Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

25. SUBSTANCE ABUSE PREVENTION ON PUBLIC WORK PROJECT ACT

Contractor shall comply with the provisions of 820 ILCS 265/1, et seq., which include prior to commencement of work on a municipal project, having in place a written substance abuse program for the prevention of substance abuse among its employees which meets or exceeds the program requirements identified in this Act. The substance abuse policy shall be submitted in writing to the municipality and shall be made available to the general public.

26. WAIVER OF WORKERS COMPENSATION/OCCUPATIONAL DISEASE EXPENSE REIMBURSEMENT

The Contractor agrees to waive any and all rights to reimbursement of workers' compensation expenses under Section 1(a)(4) of the Illinois Workers' Compensation Act (820 ILCS 305), and as amended; and the Contractor agrees to waive any and all rights to reimbursement of occupational disease expenses under Section 1(a)(3) of the Illinois Occupational Diseases Act (820 ILCS 310), and as amended.

27. TOXIC SUBSTANCES DISCLOSURES

All bidders must comply with the requirements of the Toxic Substance Disclosure to Employees Act, for any materials, supplies, and covered by said Act.

28. DEFINITIONS

28.1 **Base Bid** is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents as the base, to which Work may be added or from which Work may be deleted for sums stated in Option Bids or Unit Prices.

28.2 **Unit Price** is an amount stated in the bid as a price per unit of measurement for materials, equipment or services, including all overhead and profit for a portion of the Work as described in the Bidding Documents.

The Owner may reject or negotiate any unit price which is considered excessive or unreasonable.

In the event of a conflict or calculation error between the total base bid pricing, and/or extension pricing, the Unit Price shall prevail.

29. RESPONSIVE BID

29.1 A "Responsive Bid" is defined as a "bid which conforms in all material respects to the requirements set forth in the invitation for bids." Bidders are hereby notified that any exceptions to the requirements of this bid may be cause for rejection of the bid.

29.2 Bidders shall promptly notify the Village of La Grange Park of any ambiguity, inconsistency or error which they may discover upon examination of the bidding documents. Interpretations, corrections and changes will be made by addendum. Each bidder shall ascertain prior to submitting a bid that all addenda have been received and acknowledged in the bid.

30. MODIFICATIONS

Bidders shall be allowed to modify/withdraw their bids prior to opening. Once Bids have been received and opened they cannot be changed or withdrawn unless requested in writing and approved by the Village of La Grange Park.

31. INSURANCE

The Contractor shall maintain for the duration of the contract, including warranty period, insurance purchased from a company or companies lawfully authorized to do business in the state of Illinois and having a rating of at least A-minus and a class size of at least X as rated by A.M. Best Ratings. Such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

31.1 **Workers' Compensation Insurance** covering all liability of the Contractor arising under the Workers' Compensation Act and Occupational Diseases Act; limits of liability not less than statutory requirements.

31.2 **Employers Liability** covering all liability of Contractor as employer, with limits not less than: \$1,000,000 per injury – per occurrence; \$500,000 per disease – per employee; and \$1,000,000 per disease – policy limit.

31.3 **Comprehensive General Liability** in a broad form on an occurrence basis, to include but not be limited to, coverage for the following where exposure exists; Premises/Operations, Contractual Liability, Products/Completed Operations for 2 years following final payment, Independent Contractor's coverage to respond to claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees as well as claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the Contractor, or (2) by another person and claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use there from; Broad Form Property Damage Endorsement; Railroad exclusions shall be deleted if any part of the project is within 50 feet of any railroad track

General Aggregate Limit \$ 2,000,000
Each Occurrence Limit \$ 1,000,000

The subcontracting, if any, shall be done by the Contractor in accordance with applicable Article 108.01 of the IDOT Standard Specifications.

Failure to identify subcontractors could result in disqualification.

35. CHANGE ORDERS

The Owner believes that the project is fully defined in the Contract Documents and that Change orders will not be necessary. However, **in the event that a Change Order is required, the Contractor shall review the scope of work to be performed under the contract to suggest alternatives that can be implemented to offset the cost increase of any necessary changes without sacrificing the quality and/or scope of the contract specifications.** All Change Orders and alternative suggestions must be approved by the Village of La Grange Park prior to execution.

- 36.1. Change Orders shall comply with 720 ILCS 5/33E-9.
- 36.2 In case of an increase in the Contract Sum, there will be an allowance for overhead and profit.
- 36.3. The allowance for the combined overhead and profit, including premiums for all bonds and insurance, shall be based on the percentage as bid. This same percentage shall apply to **both extras and credits and for work** performed by the Contractor, a Subcontractor, or Sub-subcontractor.
- 36.4. Detailed written Requests for Change Orders must be submitted to the Municipality on the form provided by the Municipality. (Request furnished in any other format or lacking sufficient information will be rejected). In order to facilitate checking of quotations for extras or credits, all requests for change orders shall be accompanied by a complete itemization of costs including labor, materials and Subcontracts. Where major cost items are Subcontracts, they shall also be itemized. Requests will be reviewed by the affected Municipality's Director of Public Works.
- 36.5. Each written Request for a Change Order must be accompanied by written suggestions where costs can be reduced to offset the Change Order increase requested or a written certification stating that the Contractor has reviewed the work to be performed and cannot identify areas where costs can be reduced.
- 36.6. A written Change Order must be issued by the affected Municipality's Director of Public Works prior to commencing any additional work covered by such order. Work performed without proper authorization shall be the Contractor's sole risk and expense.

36. INVOICES AND PAYMENTS

The Contractor shall submit invoices to each Municipality detailing the services provided directly to the respective Municipality. All services shall be invoiced based on unit pricing and quantities used. The Municipalities shall only pay for quantities used or ordered. Quantities may be adjusted up or down based on the needs of the Municipality. Payment shall be made in accordance with the Local Government Prompt Payment Act.

Invoices shall be delivered to:

Village of LaGrange Park
Brendan McLaughlin
Director of Public Works
937 Barnsdale Road
LaGrange Park, IL 60526

Village of LaGrange
Ryan Gillingham
Director of Public Works
320 East Avenue
LaGrange, IL 60525

Village of Riverside
Ed Bailey
Director of Public Works
27 Riverside Rd
Riverside, IL 60546

37. PRECEDENCE

Where there appears to be variances or conflicts, the following order of precedence shall prevail: The Village of La Grange Park Invitation for Bids General Terms & Specifications and the Contractor's Bid Response.

38. JURISDICTION, VENUE, CHOICE OF LAW

This contract shall be governed by and construed according to the laws of the State of Illinois. Jurisdiction and venue shall be exclusively found in the Circuit Court of Cook County, State of Illinois, and the Circuit Court at the Richard J. Daley Center, Cook County

39. NON-ENFORCEMENT BY THE MUNICIPALITIES

The Contractor shall not be excused from complying with any of the requirements of the agreement because of any failure on the part of the Municipality, on any one or more occasions, to insist on the Contractor's performance or to seek the Contractor's compliance with any one or more of said terms or conditions.

40. INDEPENDENT CONTRACTOR

The Contractor is an independent contractor and no employee or agent of the Contractor shall be deemed for any reason to be an employee or agent of the Municipalities.

41. TERMINATION

The Municipalities reserve the right to terminate their respective portion of this contract, or any part thereof, upon thirty (30) days written notice. In case of such termination, the Contractor(s) shall be entitled to receive payment from the terminating Municipalities for work completed to date in accordance with the terms and conditions of this contract. In the event that this Contract is terminated due to Contractor's default, the Municipalities shall be entitled to purchase substitute items and/or services elsewhere and charge the Contractor with any or all losses incurred, including attorney's fees and expenses.

42. NON APPROPRIATIONS

The Municipalities reserve the right to terminate their respective part of this contract or to reject bids, in the event that sufficient funds to complete the contract are not appropriated by either the Village Board of Trustees or City Council of the affected Municipality.

43. PROTEST PROCEDURE

Any bidder wishing to file a protest regarding the proposal process may do so by giving written notice to the Village of La Grange Park Director of Public Works within seven calendar days of the closing time and date. This notice should include the title of the requirement, the bid number, the closing date and the nature of the protest.

Any disputes concerning a question of fact under this procurement which is not disposed of by agreement shall be decided by the Village of La Grange Park Director of Public Works. The decision of the Village of La Grange Park Director of Public Works or his duly authorized representative for the determination of such appeals shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, or capricious, or arbitrary, or so grossly erroneous as necessary to imply bad faith, or not supported by substantial evidence. In connection with any appeal proceeding under this clause, the Contractor shall be afforded an opportunity to be heard and offer evidence in support of his appeal. Pending final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of the contract and in accordance with the decision of the Director of Public Works.

44. AFFIDAVITS

The following affidavits included in these contract documents must be executed and submitted with the bid:

- A) References
- B) Disqualification of Certain Bidders
- C) Affidavit/Anti-collision
- D) Conflict of Interest Form
- E) Tax Compliance
- F) Identification of Subcontractors
- G) Participation Affidavit

45. ALTERNATE AND MULTIPLE BIDS

Unless otherwise indicated in these documents, the bidder may not submit alternate or multiple bids as part of this package. The submission of more than one bid within a single package may be cause for rejection of any or all of the bids of that bidder.

46. CONTRACTOR'S LICENSES: The bidder to which the contract is awarded (including subcontractors), prior to commencing any work, must have a valid Contractor's License or other required license on-file with the Municipality in which the work is performed.

47. AUDIT/ACCESS TO RECORDS

- A. The Contractor shall maintain books, records, documents and other evidence directly pertinent to performance of the work under this agreement consistent with generally accepted accounting standards in accordance with the American Institute of Certified Public Accountants Professional Standards. The Contractor shall also maintain the financial information and data used by the Contractor in the preparation or support of any cost submissions required under this subsection, (Negotiation of contract amendments, change orders) and a copy of the cost summary submitted to the Village. The Auditor General, the Village, or any government agency or any of their duly authorized representatives shall have access to the books, records, documents, and other evidence for purposes of inspection, audit, and copying. The Contractor will provide facilities for such access and inspection.
- B. Audits conducted pursuant to this provision shall be consistent with generally accepted auditing standards in accordance with the American Institute of Public Accountants Professional Standards.
- C. The Contractor agrees to the disclosure of all information and reports resulting from access to records pursuant to the subsection above. Where the audit concerns a Contractor, the auditing agency will afford the Contractor an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.
- D. Records under the subsections above shall be maintained and made available during performance of the work under this agreement and until three years from the date of final audit for the project. In addition, those records which relate to any dispute or litigation or the settlement of claims arising out of such performance, costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the date of resolution of such dispute, appeal, litigation, claim or exception.

48. COMPETENCY OF BIDDER

If requested in writing by a municipality, the Bidder must present within three (3) working days, satisfactory evidence of its ability and possession of the necessary facilities, experience, financial resources and adequate insurance to comply with the terms of the Contract Documents.

Additionally, bidders shall provide, at a minimum, five (5) references that indicate the bidder's ability to successfully perform similar work on the form identified **XXXXXX**

LABOR STATUTES, RECORDS AND RATES

CONSTRUCTION CONTRACTS

for

MUNICIPALITIES - STATE OF ILLINOIS

JULY 2016

All Contractors shall familiarize themselves with all provisions of all Acts referred to herein and in addition shall make an investigation of labor conditions and all negotiated labor agreements which may exist or are contemplated at this time. Nothing in the Acts referred to herein shall be construed to prohibit the payment of more than the prevailing wage scale.

In the employment and use of labor, the Contractor and any subcontractor of the Contractor shall conform to all Illinois Constitutional and statutory requirements including, but not limited to, the following:

- 1.0 Equal Employment Opportunity:
 - 1.1 Illinois Constitution, Article I, Section 17, which provides: "All persons shall have the right to be free from discrimination on the basis of race, color, creed, national ancestry and sex in the hiring and promotion practices of any employer or in the sale or rental of property."
 - 1.2 Illinois Constitution, Article I, Section 18, which provides: "The equal protection of the laws shall not be denied or abridged on account of sex by the state or its units of local government and school districts."
 - 1.3 The Public Works Employment Discrimination Act, 775 ILCS 10/1, provides in substance that no person may be refused or denied employment by reason of unlawful discrimination, nor may any person be subjected to unlawful discrimination in any manner in connection with contracting for or performance of any work or service of "any kind by, for, on behalf of, or for the benefit of the State, or of any department, bureau, commission, board or other political subdivision or agency thereof."
 - 1.4 Contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix B), which is incorporated herein by reference. Furthermore, the Contractor shall comply with the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended.
- 2.0 The Veterans Preference Act, 330 ILCS 55/1, provides: "In the employment and appointment to fill positions in the construction, addition to, or alteration of all public works undertaken or contracted for by the State, or any of its political subdivisions thereof, preference shall be given to persons who have been members of the Armed Forces of the United States...in times of hostilities with a foreign country..."
- 3.0 The Servicemen's Employment Tenure Act, as amended, 330 ILCS 60/2, "safeguarding the employment and the rights and privileges inhering in the employment contract, of servicemen."
- 4.0 The Prevailing Wage Act, 820 ILCS 130/0.01 et seq., provides: "It is the policy of the State of Illinois that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in the locality in which the work is performed, shall be paid to all laborers, workers and mechanics employed by or on behalf of any and all public bodies engaged in public works." The Contractor must prominently post the current Schedule of Prevailing Wages for Cook County.
 - 4.1 The Prevailing Wage Act, 820 ILCS 130/4, provides: "All bid specifications shall list the specified rates to all laborers, workers and mechanics in the locality for each craft or type of worker or mechanic needed to execute the contract. If the Department of Labor revises the prevailing rate of hourly wages to be paid by the public body, the revised rate shall apply to such contract, and the public body shall be responsible to notify the Contractor and each subcontractor of the revised rate."
 - 4.1.1 The Village shall notify the Contractor of any revised rates as determined by the Department of Labor and as received by the Village. It shall be the responsibility and liability of the Contractor to promptly notify each and every subcontractor of said revised rates.

4.1.2 Unless otherwise specified in the Contract Documents, the Contractor shall assume all risks and responsibility for any changes to the prevailing hourly wage which may occur during the Contract Time. A revision to the prevailing rate of hourly wages shall not be cause for any adjustment in the Contract Sum.

4.2 The Prevailing Wage Act, 820 ILCS 130/5 provides that the Contractor and each Sub Contractor shall, "submit monthly, in person, by mail or electronically a certified payroll to the public body in charge of the project."

4.2.1 The Contractor shall submit to the Village by the tenth day, monthly, a certified payroll list including all workers, laborers and mechanics employed by the Contractor and each of the Sub Contractors.

4.2.2 The certified payroll records shall include each worker's name, address, telephone number, social security number, classification, number of hours worked each day, the hourly wage and starting and ending times each day.

4.2.3 included with the payroll records, the Contractor and each Sub Contractor shall attest, in writing, to the veracity and accuracy of the records and that the hourly rate paid is not less than the general prevailing wages required.

5.0 The Child Labor Law, as amended, 820 ILCS 205/1, which provides: "No minor under 16 years of age...at any time shall be employed, permitted or suffered to work in any gainful occupation...in any type of construction work within this state."

The Contractor will include verbatim or by reference the provisions contained herein in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. The Contractor will be liable for compliance with these provisions by such subcontractors.

The Contractor and each subcontractor shall keep or cause to be kept an accurate record of names, occupations and actual wages paid to each laborer, workman and mechanic employed by him in connection with the contract. This record shall be open at all reasonable hours for inspection by any representative of the Village or the Illinois Department of Labor and must be preserved for four (4) years following completion of the contract.

The current Prevailing Wages Rates for Cook County, can be found at:

<http://www.state.il.us/agency/idol/rates/rates.PDF>

2016 JOINT BIDDING INITIATIVE
SIDEWALK, CURB AND GUTTER REPLACEMENT
SUMMARY OF WORK

1. **SCOPE OF WORK**

The Work consists of furnishing all labor, materials, equipment, and other incidentals necessary for the completion of removal and replacement of concrete sidewalk, curb & gutter, driveways, small street patches, patios, installation of ADA detectable warnings, traffic control, and tree grates at various locations within the Municipalities.

2. **CONTRACTOR SUBMITTALS**

2.1 Prior to beginning work, the Contractor shall furnish to each Municipality the necessary certifications that all materials to be used meet the specification of Division 1000, MATERIALS per the Illinois Department of Transportation (IDOT) "Standard Specifications for Road and Bridge Construction" (Adopted April 1, 2016) and "Supplemental Specifications and Recurring Special Provisions" (Adopted April 1, 2016), hereinafter referred to as the "Standard Specifications".

2.2 Prior to beginning work, the Contractor shall provide a list of contacts include the name and phone number of the Project Manager, each crew leader, and an emergency contact who shall be available 24-hours a day, 7 days a week.

2.3 Following the award of construction contract and prior to starting work, the Contractor shall furnish to each Municipality a construction progress schedule or critical path schedule satisfactory to the Public Works Director (or his/her designee) which shall show the proposed sequence of work and how the Contractor proposes to complete the work prior to the completion date(s) specified in Section 5 of these Technical Specifications.

3. **MATERIALS & SERVICES TO BE PROVIDED BY THE MUNICIPALITIES**

Each Municipality shall provide the Contractor with a list(s) of repairs sorted by address and a map showing the approximate location of each repair.

4. **MATERIAL TESTING**

QC Testing is not required for materials used associated with this project. The Municipalities may contract with a separate materials testing firm to perform materials testing if it is in the best interest of the Municipality. If testing performed by the Municipality results in unsatisfactory results, the Contractor shall take corrective action to ensure the materials meet the Standard Specifications. The corrective action must be approved by the Public Works Director (or his/her designee). The Municipality, at its own discretion, may require unsatisfactory material to be removed and replaced at no additional cost to the Municipality.

5. **RESIDENT NOTIFICATION**

Residents shall be notified in writing 48 hours in advance of work adjacent their driveway that will prohibit access including sidewalk, driveway, curb & gutter, or pavement improvements. The notification for shall include an alternate date in case of rain and or other cancellations and must include Contractor's contact person(s) and phone number for additional information.

Driveways shall be kept barricaded for a minimum of 3 days.

6. **PROTECTION OF WORK**

The Contractor shall be responsible to provide personnel to protect his work from third party damage. Should any of the new work be damaged, it shall be removed and replaced at the Contractor's expense. The Contractor shall schedule his work so that the concrete placed, takes its initial set during daylight hours. Claims of darkness shall not be reason to relieve the Contractor from responsibility.

7. **REMOVAL AND HAULING OF DEBRIS**

All material excavated during the progress of the work shall be immediately loaded and hauled away and shall not be stored in the street or parkway area.

8. **RESTORATION**

Restoration of areas adjacent to the proposed improvements, not identified for additional work, shall be incidental to all Pay Items. Restoration includes all the landscape, driveway, sidewalk, or pavement restoration within 2 feet of improved areas, unless otherwise determined by the Municipality. Any damage due to negligence of the

Contractor or deemed unnecessary by the Municipality will be restored at no additional cost to the Municipality. Restoration must be completed to the satisfaction of the Public Work Director (or his/her designee). The Public Works Director (or his/her designee) may request restoration not satisfactorily completed to be removed and replaced at no additional cost to the Municipality.

All restored areas shall be saw-cut to provide a neat vertical face between the existing surface and the work performed.

Concrete restoration shall meet the Specifications as listed herein.

Asphalt surface restoration shall consist of new HMA pavement to match the existing pavement thickness or 4-inches minimum, whichever is greater.

Landscape restoration shall consist of 4-inches of topsoil, seed, and blanket.

9. CONCRETE CURING

As soon as the finished concrete has lost its sheen, a spray on membrane curing compound conforming to Section 1022.01 and Section 1020.13 of the Standard Specifications shall be applied to all finished concrete surfaces. The membrane curing compound shall be white pigmented, no clear curing compound will be allowed. **WORK THAT IS NOT PROPERLY CURED WILL NOT BE ACCEPTED OR PAID FOR.** All Portland Cement Concrete shall be treated with a protective coat application.

10. TECHNICAL SPECIFICATIONS

The Contractor shall complete the work in accordance with the Standard Specifications (as supplemented by the following technical specifications), the latest edition of the "Manual on Uniform Traffic Control Devices for Streets and Highways", and the "Manual of Test Procedures for Materials" in effect on the date of invitation for bids, and the Supplemental Specifications and Recurring Special Provisions which apply to and govern the construction of this work. The Contractor shall comply with all other applicable ordinances and requirements of State, County, Local and other agencies having jurisdictional authority over the work. Where there is a conflict between these Technical Specifications, the Standard Specifications and other applicable requirements, the most restrictive requirement shall prevail. The Contractor shall provide all necessary labor, tools, equipment, materials and other appurtenances necessary to complete the work unless otherwise noted in these Specifications.

The Contractor shall prune vegetation that interferes with construction (e.g. tree branches, overgrown bushes, etc.) in accordance with Section 201.05 of the Standard Specifications. Cost of pruning is incidental to the contract. The Contractor shall not remove existing trees without prior approval of the Public Works Director (or his/her designee).

10.1 Mobilization

This work shall be done in accordance with Section 671 of the Standard Specifications except as modified herein.

The estimated number of mobilizations that the Contractor shall make to each municipality is as follows:

Village of La Grange Park: 1

Village of LaGrange: 1

Village of Riverside: 1

Basis of Payment: Mobilization will not be paid for separately, but will be included in the items for which this work applies.

10.2 Traffic Control and Protection

This work shall be done in accordance with the applicable portions of Section 701 of the Standard Specifications, the Supplemental Specifications, the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways", and any details and Highway Standards contained in the Plans and Special Provisions, and the Special Provisions contained herein, except as modified herein. Special Attention is called to Article 107.09 of the Standard Specifications and the following Highway Standards, Details, Recurring Local Roads and Streets Special Provisions, and Special Provisions contained herein, relating to traffic control.

HIGHWAY STANDARDS: 701301, 701311, 701501, 701801, 701901

DISTRICT ONE DETAILS: Traffic Control and Protection for Side Roads, Intersections, and Driveways.

RECURRING LOCAL ROADS AND STREETS SPECIAL PROVISIONS: Work Zone Traffic Control Surveillance, Flaggers in Work Zones.

This work includes furnishing, installing and maintaining of all temporary signs, barricades, warning lights, fences, flagmen, and other devices which are to be used for purposes of regulating, warning or guiding vehicular or pedestrian traffic during construction of this project.

The Contractor shall maintain one lane open to traffic at all times. Two lanes of traffic shall be maintained at all times during nonworking hours. Type II barricades (State of Illinois Standard 2299-9) with lights shall be maintained, whenever one lane of traffic is to be closed, at 25-foot intervals, except wherever there is a vertical grade difference of six inches or more; barricades shall be spaced at ten-foot intervals, throughout the improvement.

When it becomes necessary to close a street due to work through an intersection or street crossing, the Contractor shall provide traffic control devices in accordance with State of Illinois Standard "701501".

No excavation shall be left open overnight. All traffic control devices shall remain in place until specific authorization for their removal is received from the Public Work Director (or his/her designee).

No work shall proceed unless all traffic control devices are in place as specified herein or as determined by the Public Work Director (or his/her designee).

All traffic control devices shall be kept clean and neat appearing, and shall be replaced immediately if they become ineffective due to damage or defacement.

The Contractor shall contact the Municipality at least 72 hours in advance of beginning work. Construction operations shall be conducted in a manner such that streets will be open to emergency traffic and accessible as required to local traffic. Advanced notice shall be provided to residents, police, fire, school districts and trash haulers when access to any street will be temporarily closed or limited. Removal and replacement of curb and gutter and driveways shall be planned so as to cause a minimum of inconvenience to the abutting property owners. The work shall be accomplished such that the streets will be left open to local traffic at the end of each working day.

Basis of Payment: This work will not be paid for separately, but will be included in the items for which this work applies. This work includes all labor, materials, installation, transportation, maintenance, handling, flagmen and incidental expenses or work necessary to furnish, install, maintain and remove all traffic control devices indicated herein and as determined by the Public Work Director (or his/her designee) to complete the work as specified. Additional flaggers, fencing, signs, or barricades as may be required by the Public Work Director (or his/her designee) for safe movement of traffic and pedestrians will not be paid for separately, but will be included in the items for which this work applies.

10.3 ITEM 01 – P.C.C. SIDEWALK REMOVAL AND REPLACEMENT (5")

This item shall include the removal and replacement of Portland Cement sidewalk of the thickness specified. This work shall be done in accordance with the Standard Specifications insofar as applicable, including Section 424 and 440. The work shall include complete removal and replacement of those areas which have been marked by the Public Work Director (or his/her designee) for removal and replacement which are included on a list supplied to the Contractor. The Contractor shall notify the Municipality 48 hours in advance of scheduled time and place he intends to work.

The Contractor shall saw-cut a perpendicular clean joint between that portion of the sidewalk to be removed and that which is to remain in place. If the Contractor removes or damages the existing sidewalk outside the limits designated by the Public Work Director (or his/her designee) for removal, he will be required to remove and replace that portion at his own expense to the satisfaction of the Public Work Director (or his/her designee).

The concrete shall be Class SI Portland Cement Concrete per Section 1020 of the Standard Specifications.

Expansion joints will be required as specified in Standard Specifications except the maximum spacing will be 50 feet. Expansion joint material will be of the Bituminous Preformed Joint Filler type and is considered incidental to Portland Cement Concrete sidewalk or driveway.

The thickness of the new sidewalk shall be a minimum of five (5") inches or equal to the thickness of the existing sidewalk whichever is greater.

Forms shall be held securely in place by stakes or braces with the top edge true to line and grade. The forms for the sidewalk shall be set so the maximum cross-slope is two percent (2%), except as may be otherwise directed by the Public Work Director (or his/her designee).

For sidewalks passing over newly constructed utility trenches, three equally spaced epoxy coated No. 4 reinforcing bars shall be centered over all utility trenches. Bars shall extend a minimum of 5 feet (1.5 m) beyond the walls of the utility trench. Reinforcement shall be incidental to the cost of the pay item.

This item shall include saw-cutting, removal and disposal of existing concrete sidewalk; site preparation; installation of new concrete sidewalks, including providing, pouring, consolidating, finishing, curing, applying protective coat, and protecting the P.C.C. sidewalk; contraction and expansion joints; reinforcing bars; locating, potholing, exposing, and protection of existing utilities; and restoration of adjacent areas.

Basis of Payment: This work will be paid for at the contract unit price per square foot for P.C.C. SIDEWALK REMOVAL AND REPLACEMENT (5"), which price shall be payment in full for removal, disposal, and full installation of new concrete sidewalks.

10.4 ITEM 02 – P.C.C. SIDEWALK REMOVAL AND REPLACEMENT (7")

This item shall include the removal and replacement of Portland Cement Concrete sidewalk of the thickness specified. This work shall be done in accordance with the Standard Specifications insofar as applicable, including Section 424 and 440. The work shall include complete removal and replacement of those areas which have been marked by the Public Work Director (or his/her designee) for removal and replacement which are included on a list supplied to the Contractor. The Contractor shall notify the Municipality 48 hours in advance of scheduled time and place he intends to work.

The Contractor shall saw-cut a perpendicular clean joint between that portion of the sidewalk to be removed and that which is to remain in place. If the Contractor removes or damages the existing sidewalk outside the limits designated by the Public Work Director (or his/her designee) for removal, he will be required to remove and replace that portion at his own expense to the satisfaction of the Public Work Director (or his/her designee).

Sidewalk construction across driveways WILL BE SAWCUT ON BOTH SIDES ADJACENT TO THE DRIVEWAY to reduce the possibility of damage to the driveway. Any damage to driveways will be repaired with like materials and will be considered incidental to Sidewalk Removal and Replacement.

The concrete shall be Class SI Portland Cement Concrete per Section 1020 of the Standard Specifications.

Expansion joints will be required as specified in Standard Specifications except the maximum spacing will be 50 feet. Expansion joint material will be of the Bituminous Preformed Joint Filler type and is considered incidental to Portland Cement Concrete sidewalk or driveway.

Sidewalks within the limits of existing or proposed driveways shall have a minimum thickness of seven (7") inches. This additional thickness of sidewalk will be considered incidental to the contract unit price for Sidewalk Removal and Replacement.

Forms shall be held securely in place by stakes or braces with the top edge true to line and grade. The forms for the sidewalk shall be set so the maximum cross-slope is two percent (2%), except as may be otherwise directed by the Public Work Director (or his/her designee).

This item shall include saw-cutting, removal and disposal of existing concrete sidewalk; site preparation; installation of new concrete sidewalks, including providing, pouring, consolidating, finishing, curing, applying protective coat, and protecting the P.C.C. sidewalk; contraction and expansion joints; reinforcing bars; locating, potholing, exposing, and protection of existing utilities; and restoration of adjacent areas.

Basis of Payment: This work will be paid for at the contract unit price per square foot for P.C.C. SIDEWALK REMOVAL AND REPLACEMENT (7"), which price shall be payment in full for removal, disposal, and full installation of new concrete sidewalks.

10.5 ITEM 03 – 10” COMBINATION CONCRETE CURB & GUTTER REMOVAL AND REPLACEMENT (M3.12, B6.12, B6.18)

This work shall consist of removal and replacement of M3.12, B6.12 and B6.18 combination concrete curb and gutter to match existing. This work shall be done in accordance with the Standard Specifications insofar as applicable, including Section 440 and 606. The work shall include complete removal and replacement of those areas which have been marked by the Public Work Director (or his/her designee) for removal and replacement which are included on a list supplied to the Contractor. The Contractor shall notify the Municipality 48 hours in advance of scheduled time and place he intends to work.

The Contractor shall saw-cut a perpendicular clean joint between that portion of the combination concrete curb & gutter to be removed and that which is to remain in place. If the Contractor removes or damages the existing combination concrete curb & gutter outside the limits designated by the Public Work Director (or his/her designee) for removal, he will be required to remove and replace that portion at his own expense to the satisfaction of the Public Work Director (or his/her designee).

Existing pavement (HMA or concrete), driveways, or sidewalks adjacent to combination concrete curb & gutter to be removed and replaced shall be saw-cut to reduce the possibility of damage to the existing pavements, driveways, or sidewalks. Any damage to existing pavement, driveways, or sidewalks will be repaired with like materials and at no additional cost to the Municipalities.

The concrete shall be Class SI Portland Cement Concrete per Section 1020 of the Standard Specifications. All Portland Cement Concrete shall be treated with a protective coat application.

Contraction joints shall be installed according to the Standard Specifications every fifteen feet or at wider spacing if required by the Public Work Director (or his/her designee). For continuous sections greater than 50 feet long, one (1) transverse expansion joints shall be required every 50'. For continuous sections 0-50 feet long, one (1) transverse expansion joint shall be required. Expansion joint material will be of the Bituminous Preformed Joint Filler type and is considered incidental to this Pay Item.

Existing tie bars must be retained or replaced as existing. Dowel bars shall be drilled into existing combination concrete curb & gutter at both ends of the removal and replacement. Tie and dowel bars are considered incidental to this Pay Item.

The new curb must be depressed for wheel chair ramps where sidewalk abuts the curb, then tapered up to full height within two feet.

This item shall include saw-cutting, removal and disposal of existing combination concrete curb & gutter; site preparation; installation of new combination concrete curb & gutter, including providing, pouring, consolidating, finishing, curing, applying protective coat, and protecting the combination concrete curb & gutter; contraction and expansion joints; reinforcing bars; locating, potholing, exposing, and protection of existing utilities; and restoration of adjacent areas.

Basis of Payment: This work will be paid for at the contract unit price per foot for COMBINATION CONCRETE CURB & GUTTER REMOVAL AND REPLACEMENT (M3.12, B6.12, B6.18).

10.6 ITEM 04 – EXPOSED AGGREGATE P.C.C. SIDEWALK REMOVAL AND REPLACEMENT (5”)

This item shall include the removal and replacement of Portland Cement Concrete sidewalk of the thickness specified. This work shall be done in accordance with the Standard Specifications insofar as applicable, including Section 424 and 440. The work shall include complete removal and replacement of those areas which have been marked by the Public Work Director (or his/her designee) for removal and replacement which are included on a list supplied to the Contractor. The Contractor shall notify the Municipality 48 hours in advance of scheduled time and place he intends to work.

The Contractor shall saw-cut a perpendicular clean joint between that portion of the sidewalk to be removed and that which is to remain in place. If the Contractor removes or damages the existing sidewalk outside the limits designated by the Public Work Director (or his/her designee) for removal, he will be required to remove and replace that portion at his own expense to the satisfaction of the Public Work Director (or his/her designee).

The concrete shall be Class SI Portland Cement Concrete per Section 1020 of the Standard Specifications. All residential sidewalks shall be constructed of pea gravel mix. The gravel aggregate shall have a minimum size of 3/8" (9mm) and shall be added and blended at the concrete plant. After the concrete has been placed, the concrete shall be lightly washed and brushed as required to provide an exposed aggregate finish satisfactory to the Director of Public Works.

Expansion joints will be required as specified in Standard Specifications except the maximum spacing will be 50 feet. Expansion joint material will be of the Bituminous Preformed Joint Filler type and is considered incidental to Portland Cement Concrete sidewalk or driveway.

The thickness of the new sidewalk shall be a minimum of five (5") inches or equal to the thickness of the existing sidewalk whichever is greater.

Forms shall be held securely in place by stakes or braces with the top edge true to line and grade. The forms for the sidewalk shall be set so the maximum cross-slope is two percent (2%), except as may be otherwise directed by the Public Work Director (or his/her designee).

For sidewalks passing over newly constructed utility trenches, three equally spaced epoxy coated No. 4 reinforcing bars shall be centered over all utility trenches. Bars shall extend a minimum of 5 feet (1.5 m) beyond the walls of the utility trench. Reinforcement shall be incidental to the cost of the pay item.

This item shall include saw-cutting, removal and disposal of existing concrete sidewalk; site preparation; installation of new concrete sidewalks, including providing, pouring, consolidating, finishing, curing, applying protective coat, and protecting the P.C.C. sidewalk; contraction and expansion joints; reinforcing bars; locating, potholing, exposing, and protection of existing utilities; and restoration of adjacent areas.

Basis of Payment: This work will be paid for at the contract unit price per square foot for EXPOSED AGGREGATE P.C.C. SIDEWALK REMOVAL AND REPLACEMENT (5"), which price shall be payment in full for removal, disposal, and full installation of new concrete sidewalks.

10.7 ITEM 05 – EXPOSED AGGREGATE P.C.C. SIDEWALK REMOVAL AND REPLACEMENT (7")

This item shall include the removal and replacement of Portland Cement Concrete sidewalk of the thickness specified. This work shall be done in accordance with the Standard Specifications insofar as applicable, including Section 424 and 440. The work shall include complete removal and replacement of those areas which have been marked by the Public Work Director (or his/her designee) for removal and replacement which are included on a list supplied to the Contractor. The Contractor shall notify the Municipality 48 hours in advance of scheduled time and place he intends to work.

The Contractor shall saw-cut a perpendicular clean joint between that portion of the sidewalk to be removed and that which is to remain in place. If the Contractor removes or damages the existing sidewalk outside the limits designated by the Public Work Director (or his/her designee) for removal, he will be required to remove and replace that portion at his own expense to the satisfaction of the Public Work Director (or his/her designee).

Sidewalk construction across driveways WILL BE SAWCUT ON BOTH SIDES ADJACENT TO THE DRIVEWAY to reduce the possibility of damage to the driveway. Any damage to driveways will be repaired with like materials and will be considered incidental to Sidewalk Removal and Replacement.

The concrete shall be Class SI Portland Cement Concrete per Section 1020 of the Standard Specifications.

All residential sidewalks shall be constructed of pea gravel mix. The gravel aggregate shall have a minimum size of 3/8" (9mm) and shall be added and blended at the concrete plant. After the concrete has been placed, the concrete shall be lightly washed and brushed as required to provide an exposed aggregate finish satisfactory to the Director of Public Works.

Expansion joints will be required as specified in Standard Specifications except the maximum spacing will be 50 feet. Expansion joint material will be of the Bituminous Preformed Joint Filler type and is considered incidental to Portland Cement Concrete sidewalk or driveway.

Sidewalks within the limits of existing or proposed driveways shall have a minimum thickness of seven (7") inches. This additional thickness of sidewalk will be considered incidental to the contract unit price for Sidewalk Removal and Replacement.

Forms shall be held securely in place by stakes or braces with the top edge true to line and grade. The forms for the sidewalk shall be set so the maximum cross-slope is two percent (2%), except as may be otherwise directed by the Public Work Director (or his/her designee).

This item shall include saw-cutting, removal and disposal of existing concrete sidewalk; site preparation; installation of new concrete sidewalks, including providing, pouring, consolidating, finishing, curing, applying protective coat, and protecting the P.C.C. sidewalk; contraction and expansion joints; reinforcing bars; locating, potholing, exposing, and protection of existing utilities; and restoration of adjacent areas.

Basis of Payment: This work will be paid for at the contract unit price per square foot for EXPOSED AGGREGATE P.C.C. SIDEWALK REMOVAL AND REPLACEMENT (7"), which price shall be payment in full for removal, disposal, and full installation of new concrete sidewalks.

10.9 SUPPLEMENTAL ITEM 01 - DETECTABLE WARNING

This work shall consist of constructing sidewalk curb ramps with detectable warnings in compliance with the Americans with Disabilities Act, Accessibility Guidelines (ADAAG). Work shall be according to Section 424 of the Standard Specifications except as modified herein.

After the surface of the concrete has been broom finished, the Contractor shall re-finish the edges and joints of the sidewalk to provide a "California Edge" finish. The edging shall be 2-1/2" wide.

Detectable Warnings shall be placed at all crosswalk locations where removal and replacement is performed. This work will be measured and paid for at the contract unit price per square foot for PORTLAND CEMENT CONCRETE SIDEWALK, REMOVAL & REPLACEMENT

5" DETECTABLE WARNINGS, which price shall include all required expansion joints, special texturing, and variable height edge treatment of sidewalk ramps.

Basis of Payment: This work will be paid for at the contract unit price per each for 5" DETECTABLE WARNING

11. SCHEDULING OF WORK AND COMPLETION DATES

The Contractor shall coordinate directly with Public Works Director (or his/her designee) for each Municipality to schedule the work.

The Contractor shall notify each Municipality no less than 72 hours prior to the start of any construction. The Contractor shall also notify the Illinois Department of Transportation, the Cook County Highway Department or any other affected agency prior to the start of any work within their respective rights-of-way.

The Contractor shall notify residents in writing 48 hours in advance of any work which will affect their driveway access. The duration of driveway closures shall not exceed 96 hours unless agreed to by the property owner and the Public Works Director (or his/her designee).

All work shall be completed prior to October 1, 2016 unless otherwise agreed to by a Municipality or as specified below for individual Municipalities.

12. PERMITS

For any State or County Highway Permits or other required Local Permits, the Contractor shall execute all necessary permit forms, provide and pay for any fee and bond requirements, and execute and comply with all insurance and performance guarantee requirements as incidental to the Contract.

13. **ESTIMATED QUANTITIES**

What follows is a table showing estimated quantities for the Contract.

Item No.	Item Description	Unit	La Grange Park	LaGrange	Riverside	TOTAL
01	P.C.C. Sidewalk Removal and Replacement (5")	SQFT	3,575	1,800		5375
02	P.C.C. Sidewalk Removal and Replacement (7")	SQFT	100	0	0	100
03	10 "Combination Concrete Curb & Gutter Removal and Replacement (M3.12, B6.12, B6.18)	LF	40	0	0	40
04	Exposed Aggregate P.C.C Removal and Replacement, 5"	SQFT	0	0	6,674	6,674
05	Exposed Aggregate P.C.C Removal and Replacement, 7"	SQFT	0	0	0	0
Supp. Item	5 "Detectable Warning Fields	SQFT	25	0	0	25

*The estimated quantities listed in the bid table for each community are for reference only. The Contractor is hereby made aware that the bid prices shall apply to work in all municipalities participating in this bid even if no estimated quantity is listed for that municipality

CONTRACTOR REFERENCES

Please list below five (5) references for which your firm has performed similar work for municipalities as identified in Bidder Qualifications.

Municipality:

Address:

City, State, Zip Code:

Contact Person/

Telephone Number:

Dates of Service/Award

Amount:

Municipality:

Address:

City, State, Zip Code:

Contact Person/Telephone

Number:

Dates of Service/Award

Amount:

Agency:

Address:

City, State, Zip Code:

Contact Person/

Telephone Number:

Dates of Service/Award

Amount:

Agency:

Address:

City, State, Zip Code:

Contact Person/

Telephone Number:

Dates of Service/Award

Amount:

Agency:

Address:

City, State, Zip Code:

Contact Person/

Telephone Number:

Dates of Service/Award

Amount:

DISQUALIFICATION OF CERTAIN BIDDERS

PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or subcontract, for a stated period of time, from the date of conviction or entry of a plea or admission of guilt, if the person or business entity,

1. has been convicted of an act committed, within the State of Illinois or any state within the United States, of bribery or attempting to bribe an officer or employee in the State of Illinois, or any State in the United States in that officer's or employee's official capacity;
2. has been convicted of an act committed, within the State of Illinois or any state within the United States, of bid rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act 15 U.S.C.;
3. has been convicted of bid rigging or attempting to rig bids under the laws of the State of Illinois, or any state in the United States;
4. has been convicted of bid rotating or attempting to rotate bids under the laws of the State of Illinois, or any state in the United States;
5. has been convicted of an act committed, within the State of Illinois or any state in the United States, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act 15 U.S.C. Sec. 1 et seq.;
6. has been convicted of price-fixing or attempting to fix prices under the laws of the State of Illinois, or any state in the United States;
7. has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois or in any state in the United States;
8. has made an admission of guilt of such conduct as set forth in subsection (A) through (F) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to;
9. has entered a plea of nolo contendere to charges of bribery, price fixing, bid rigging, bid rotating, or fraud; as set forth in subparagraphs (A) through (F) above.

Business entity, as used herein, means a corporation, partnership, limited liability company trust, association, unincorporated business or individually owned business.

(Signature of Offeror if the Offeror is an Individual)
 (Signature of Partner if the Offeror is a Partnership)
 (Signature of Officer if the Offeror is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this _____ day of _____, 2016

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.

ANTI-COLLUSION AFFIDAVIT AND CONTRACTOR'S CERTIFICATION

_____ being first duly sworn,

deposes and says that he is _____
(Partner, Officer, Owner, Etc.)

of _____
(Contractor)

The party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract. The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed a sworn to before a notary public.
Subscribed and Sworn to this _____ day of _____, 2016

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

CONFLICT OF INTEREST

_____, hereby certifies that

it has conducted an investigation into whether an actual or potential conflict of interest exists between the bidder, its owners and employees and any official or employee of a Municipality identified herein.

Bidder further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if bidder has not disclosed any actual or potential conflict of interest, the Village of La Grange Park may disqualify the bid or the affected the Municipality may void any award and acceptance that the Municipality has made.

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed a sworn to before a notary public.
Subscribed and Sworn to this ____ day of _____, 2016

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

TAX COMPLIANCE AFFIDAVIT

_____ being first duly sworn,

deposes and says that he is _____
(Partner, Officer, Owner, Etc.)

of _____
(Contractor)

The individual or entity making the foregoing proposal or bid certifies that he is not barred from contracting with the any of the Municipalities identified herein because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act. The individual or entity making the proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this _____ day of _____ 2016

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

SUB-CONTRACTOR INFORMATION

(ATTACH ADDITIONAL PAGES AS NEEDED)

Name: _____ **# Years in Business:** _____

Address: _____ **# Years used by Contractor:** _____

Services provided by Sub-Contractor: _____

.....

Name: _____ **# Years in Business:** _____

Address: _____ **# Years used by Contractor:** _____

Services provided by Sub-Contractor: _____

.....

Name: _____ **# Years in Business:** _____

Address: _____ **# Years used by Contractor:** _____

Services provided by Sub-Contractor: _____

PARTICIPATION AFFIDAVIT

_____ being first duly sworn,

deposes and says, under penalties as provided in Section -109 of the Illinois Code of Civil Procedures, 735 ILCS 5/1-109, that he is _____ (Partner, Officer, Owner, Etc.) of

(Contractor)

The individual or entity making the foregoing proposal or bid certifies that the Contractor or Subcontractor, respectively, is not barred from being awarded a contract or subcontract pursuant to 30 ILCS 500/50-10. Additionally, the Contractor or Subcontractor, respectively, certifies he/she is not suspended from doing business with any State, Federal or Local Agency.

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this _____ day of _____, 2016

Notary Public

Failure to complete and return this form will be considered sufficient reason for rejection of the bid.

APPENDIX C:
AGREEMENT ACCEPTANCE

PUBLIC SIDEWALK AND CURB/GUTTER REPLACEMENT

ACCEPTANCE

The Contract/Proposal attached hereto and by this reference incorporated herein and made a part hereof is hereby accepted by the order of **Village of La Grange Park, 447 N. Catherine Avenue, La Grange Park, IL 60526** ("Owner") and _____ ("Contractor") this ____ day of July, 2016 not to exceed \$ _____.

This Acceptance, together with the Contract/Proposal attached hereto, constitutes the entire and only agreement between the parties relating to the accomplishment of the Work and the compensation therefore and supersedes and merges any other prior or contemporaneous discussions, agreements, or understandings, whether written or oral, and shall prevail over any contradictory or inconsistent terms or conditions contained in any purchase order, acceptance, acknowledgement, invoice, or other standard form used by the parties in the performance of the Contract/Proposal. Any such contradictory or inconsistent terms or conditions shall be deemed objected to by Owner without further notice of objection and shall be of no effect nor in any circumstances binding upon Owner unless accepted by Owner in a written document plainly labeled "Amendment to Contract/Proposal." Acceptance or rejection by Owner or any such contradictory or inconsistent terms or conditions shall not constitute acceptance of any other contradictory or inconsistent terms or conditions.

Contractor: Village of La Grange Park

By: _____ By: _____
(Name and Title) (Name and Title)

*Corporate Seal of corporation *Village Seal

Attest:

By: _____ By: _____
(Name and Title) (Name and Title)

Finance Committee Divider

Patricia Rocco, Chairwoman

Scott Mesick

James Kucera

Village Board Agenda Memo

Date: June 29, 2016
To: Village President & Board of Trustees
From: Emily Rodman, Assistant Village Manager 
Julia Cedillo, Village Manager 
RE: Resolution Amending the 2016-2017 Pay Plan

PURPOSE

To authorize an amendment to the Village's Pay Plan and Schedule of Authorized Positions to allow for the reclassification of the Building Inspector position to a new Building Official / Deputy Building Commissioner position.

GENERAL BACKGROUND

Before the commencement of each fiscal year, the Village implements a revision to the pay plan that adjusts the starting and maximum wage and salary rates for each position. The Village Board Approved the FY2016-17 Pay Plan Resolution at the April 26, 2016 Village Board Meeting.

With the recent vacancy of the Building Inspector position, the Village evaluated the needs of the Building Department and determined that current service levels necessitate a reclassification of the position. As such, staff recommends reclassification to an exempt supervisory Building Official/Deputy Building Commissioner position with enhanced responsibilities, requiring stronger qualifications and experience.

The new position will supervise Building Department staff, contract personnel, and coordinate operations related to the Building Department and building permit processes. The attached Position Announcement and Job Description provide detail on the functions, responsibilities, and required performance abilities.

This reclassification requires an amendment to the existing Pay Plan and Schedule of Authorized Positions.

MOTION/ACTION REQUESTED

This item is being placed on the July 12, 2016 agenda for discussion only. If there is consensus by the Village Board, the item will be placed on the July 26, 2016 agenda for approval.

Motion to approve a "Resolution Amending Pay Plan and Schedule of Authorized Positions for FY2016-2017."

STAFF RECOMMENDATION

It is recommended that the Village Board approve the attached resolution amending the Village's Pay Plan and Schedule of Authorized Positions for FY2016-2017. The schedule as prepared and included with the resolution provides for the Building Official / Deputy Building Commissioner position with a salary range of \$71,982 - \$94,257.

DOCUMENTATION

- Resolution Amending Pay Plan and Schedule of Authorized Positions for FY 2016-2017
- Schedule of Authorized Positions and Compensation for Full-time and Part-time Employees
- Building Official / Deputy Building Commissioner Position Announcement
- Building Official / Deputy Building Commissioner Job Description

RESOLUTION NO. _____

**RESOLUTION AMENDING PAY PLAN AND SCHEDULE
OF AUTHORIZED POSITIONS FOR FY 2016-17**

WHEREAS, on April 26, 2016 the Village of La Grange Park adopted a Pay Plan and Schedule of Authorized Positions for fiscal year 2016-17 that established ranges and pay rates for employees to coincide with the adoption of the annual budget; and

WHEREAS, the Village of La Grange Park amends the Pay Plan and Schedule of Authorized Positions for fiscal year 2016-17 to allow for the reclassification of the Building Inspector position to a new Building Official / Deputy Building Commissioner position.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

Section 1: That an Amendment to the Pay Plan and Schedule of Authorized Positions attached is hereby approved.

Section 2: That all resolutions, or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 26th day of July 2016.

AYES:

NAYS:

ABSENT:

Approved this 26th day of July 2016.

James L. Discipio
Village President

ATTEST:

Amanda Seidel
Village Clerk

**SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION
FULL-TIME EMPLOYEES
FISCAL YEAR 2016-17**

	<u>AUTHORIZED POSITIONS</u>	<u>SALARY RANGE</u>
ADMINISTRATION & FINANCE		
Village Manager	1	<i>VB Determines</i>
Finance Director	1	\$ 79,752 - \$ 121,580
Assistant Village Manager	1	\$ 72,337 - \$ 111,521
Executive Secretary	1	\$ 46,629 - \$ 69,735
Principal Fiscal Assistant	1	\$ 44,410 - \$ 63,725
Senior Fiscal Assistant	1	\$ 40,279 - \$ 57,995
Fiscal Assistant	2	\$ 36,535 - \$ 52,825
FIRE/BUILDING DEPARTMENT		
Director of Fire & Building	1	\$ 83,741 - \$ 125,354
Building Official / Deputy Building Commissioner	1	\$ 71,982 - \$ 94,257
Building Inspector	4	\$ 51,982 - \$ 74,257
POLICE DEPARTMENT		
Police Chief	1	\$ 83,741 - \$ 125,354
Deputy Police Chief	1	\$ 72,337 - \$ 112,637
Commander	1	\$ 71,420 - \$ 98,453
Sergeants	4	\$ 71,420 - \$ 98,453
Police Officers	14	<i>Union Contract</i>
Telecommunicators	4	\$ 40,279 - \$ 55,528
Secretary	1	\$ 40,279 - \$ 55,528
Records Clerk	1	\$ 36,535 - \$ 52,825
PUBLIC WORKS DEPARTMENT		
Public Works Director	1	\$ 79,752 - \$ 121,580
Crew Foreman	1	<i>Union Contract</i>
Mechanic	1	<i>Union Contract</i>
Water Operator	1	<i>Union Contract</i>
Maintenance Worker	5	<i>Union Contract</i>

**SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION
PART-TIME & SEASONAL EMPLOYEES
FISCAL YEAR 2016-17**

	AUTHORIZED POSITIONS	COMPENSATION		
ADMINISTRATION & FINANCE				
Village Clerk	1	\$ 11,642	/ Year	
Village Treasurer	1	\$ 1,000	/ Year	
Summer Intern	1	\$ 10.00	-	\$ 15.00 / Hour
POLICE DEPARTMENT				
Police Officers	3	\$ 20.00	-	\$ 23.52 / Hour
Auxiliary Officers	4	\$ 12.00	-	\$ 16.06 / Hour
Telecommunicators	3	\$ 19.35	-	\$ 22.64 / Hour
Crossing Guards	9	\$ 14.61	/ Hour	
PUBLIC WORKS DEPARTMENT				
Seasonal Maint Workers	5	\$ 11.05	/ Hour	(Year 1)
		\$ 12.27	/ Hour	(Year 2)
		\$ 13.43	/ Hour	(Year 3)
Executive Secretary	1	\$ 22.18	-	\$ 33.52 / Hour
FIRE DEPARTMENT				
Division Chief	3	\$ 30.03	-	\$ 42.18 / Hour
Captain	2	\$ 28.62	-	\$ 40.17 / Hour
Lieutenant	4	\$ 25.95	-	\$ 36.45 / Hour
Fire Inspector	4	\$ 23.54	-	\$ 33.06 / Hour
Firefighter	40	\$ 23.54	-	\$ 33.06 / Hour
Seasonal Summer Intern	1	\$ 12.27	/ Hour	
BUILDING DEPARTMENT				
Building Inspector	0	\$ 28.97	-	\$ 39.87 / Hour
Project Coordinator	1	\$ 28.97	-	\$ 39.87 / Hour
Seasonal Code Enforcement	1	\$ 24.57	/ Hour	



- POSITION ANNOUNCEMENT -

BUILDING OFFICIAL / DEPUTY BUILDING COMMISSIONER

The Village of La Grange Park (population 13,579) seeks a full-time exempt level employee for the Building Department. This position will supervise Building Department staff, contract personnel, and coordinate operations related to the Building Department and building permit process. Current staff includes one full-time municipal employee, and various contractors. This person will report directly to the Director of Fire and Building, with responsibilities to include inspection of residential construction for compliance with Village building codes, and the enforcement of Village codes as they pertain to property maintenance. Responsibilities also include reviewing applications and issuing permits for building construction, remodeling and rehabilitation, conducting residential and commercial plan reviews and inspections.

Experience with a municipal building department or in the construction field is desired. Experience with managing and directing multiple tasks is necessary. Working knowledge of the International Property Maintenance Code, the International Residential Code, and the National Electrical Code is required. Must possess ICC certification as Residential Building Inspector, Residential Electrical Inspector, Property Maintenance and Housing Inspector. Must possess Residential Plans Examiner and Building Plans Examiner Certification within one year of date of hire. Must possess a Bachelor of Science or Bachelor of Arts Degree, although consideration may be given to those candidates with college credit who can demonstrate strong abilities in the requirements of the job. Additional certifications are preferred and may be required as a future condition of ongoing employment.

Must have excellent public relations skills, good written communication skills, and have the ability to ensure code compliance and impartial enforcement of all pertinent municipal ordinances related to property maintenance and construction. Honesty and integrity is critical. Candidates must possess and maintain a valid Illinois Driver's License, and are subject to background investigation. Salary range is \$71,982 to \$94,257 per year. Excellent benefits package, including ongoing educational opportunities.

Applicants must submit a cover letter, current resume, and at least three (3) professional references for consideration. No electronic submissions will be accepted. Application materials must be submitted by no later than **5:00 p.m. on July 29, 2016** to:

**Human Resources
Village of La Grange Park
447 N. Catherine Avenue
La Grange Park, IL 60526
Equal opportunity employer.**

BUILDING OFFICIAL / DEPUTY BUILDING COMMISSIONER

Dept: Building

FLSA Status: Exempt

Employment Status: Full-time

Supervision exercised toward: Senior Fiscal Assistant, and Building Department Contract Personnel

Supervision received from: Director of Fire & Building

Residency: Not required

Nature of Work:

Building inspection and code enforcement involves enforcement of Village ordinances. The Building Official's primary focus is in building and construction work within the Village, enforcing codes related to areas such as carpentry, electrical and mechanical trades. The Building Official will supervise Building Department staff, and coordinate operations related to the building permit process. The Building Official is also involved in property maintenance, identifying code concerns and working with property owners to correct code violations.

Functions and Responsibilities:

Supervise Building Department staff, contract employees, and coordinate operations related to the building permit process.

Conducts inspections for code compliance in regards to municipal codes and ordinances, including but not limited to property maintenance, zoning, building construction, health and sanitation. Documents inspections with reports and photos as deemed necessary.

Manages and directs multiple tasks simultaneously.

Receives and investigates property maintenance and other municipal and building code related complaints from Village Administration, other Village personnel, and the public via phone, mail, in-person, and by email. Conducts surveys of property in the Village on a regular basis to seek out code violations. Conducts various forms of research to identify property owners and those responsible for code compliance.

Works with property owners and others towards code compliance, and scheduling for such compliance. Issues compliance notices, and tickets when deemed appropriate to achieve compliance. Appears in court on behalf of the Village to achieve compliance. Works with property owners and others to educate them regarding Village codes and ordinances, and how to achieve compliance.

Conducts inspections at construction sites to ensure compliance with building codes in a variety of disciplines and trades.

Prepares and maintains various reports, logs, databases, correspondence and other documentation in relation to the job using computers and other equipment, including the use of miscellaneous software programs such as Word, Excel and others.

Regularly conducts plan review for fences, concrete work and other small structures or construction projects and issues reports and coordinates permitting accordingly. Will also have the responsibility to conduct plan reviews for larger residential projects and commercial projects.

Attends meetings, conferences and seminars as required. Communicates with other communities and those people in similar positions through participation in professional organizations.

OTHER JOB FUNCTIONS

Performs related work as required.

Required Performance Abilities:

Basic level of data analysis such as reviewing, prioritizing and entering.

The ability to influence a desired outcome.

Planning, motivation and working independently.

Oral and written communication skills, and the ability to use them to deal with all people in a positive manner.

The ability to operate various machines including cameras, computers, office equipment and motor vehicles.

The ability to use a variety of reference resources.

The ability to add, subtract, multiply, divide, calculate percentages and decimals, and perform other mathematical operations similar in complexity.

The ability to exercise sound and reasonable independent judgment.

Equipment:

Drive and operate a passenger automobile.

Measuring devices such as scales, rulers, tapes.

Wear basic protective equipment such as hard hats when deemed appropriate.

Physical Demands:

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of their job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Requires the ability to frequently sit, talk and hear.

Requires the ability to distinguish colors, shapes and sounds related to the job.

Requires specific vision abilities including close vision, distance vision, color vision, peripheral vision, depth perception and the ability to focus.

Requires the ability to work under adverse environmental and other conditions including but not limited to cold, heat, limited lighting, wetness, traffic, agitated individuals and stress. The employee may be occasionally exposed to dangerous conditions.

Minimum Qualifications:

A Bachelor of Science or Bachelor of Arts Degree; or an approved amount of college credit with demonstrated strong abilities in the requirements of the job.

A valid Illinois driver's license is required.

ICC Certification - Property Maintenance and Housing Inspector

ICC Certification - Residential Building Inspector

ICC Certification - Residential Electrical Inspector

*ICC Certification - Residential Plans Examiner

*ICC Certification - Building Plans Examiner

*Required within one year of hire.

Village Board Agenda Memo

Date: July 6, 2016

To: Finance Committee Chair Patricia Rocco
President Discipio and Board of Trustees

From: Larry Noller, Finance Director 
Julia Cedillo, Village Manager 

Re: **PMA Account Applications and Agreements**

PURPOSE

Approve updated applications and agreements with PMA Financial Network, Inc. and PMA Securities, Inc.

BACKGROUND

The Village currently utilizes PMA for investment of Village funds. Due to new rules and regulations, PMA Securities, Inc., as a broker-dealer and a municipal advisor registered with the SEC and MSRB, and its affiliate PMA Financial Network, Inc., are requesting existing clients update their account applications and agreements.

STAFF RECOMMENDATION

The Village Attorney has reviewed the applications and agreements and staff recommends Village Board approval at the July 26th meeting.

ACTION REQUESTED

Motion to approve updated applications and agreements with PMA Financial Network, Inc. and PMA Securities, Inc. and authorize the Finance Director to sign the documents.

DOCUMENTATION

- PMA Financial Network Account Application & Agreement
- PMA Securities Account Application & Agreement
- Terms and Conditions - PMA Accounts
- Municipal Advisor Disclosure Statement - PMA 2016

Institutional Brokerage Account Application & Agreement

info@pmanetwork.com | 630.657.6400

1. CLIENT INFORMATION *(please print or type):*

Entity Name to appear on Records / Reports ("Entity"): _____

Legal Entity Name as filed with the IRS (if known): _____

Street Address: _____

City State Zip

Mailing Address (if different): _____

City State Zip

Account Contact: _____ Title: _____

(Person to whom general correspondence, account statements, confirmations, etc. should be addressed)

Telephone: _____ Ext: _____ Fax: _____

E-Mail Address: _____

Federal Employer Identification Number: _____ (complete enclosed IRS Form W-9)

2. TYPE OF ENTITY/FORM OF ORGANIZATION

A. Indicate type of entity:

- | | |
|--|---|
| <input type="checkbox"/> U.S. Municipal, County, State or Federal Government Entity* | <input type="checkbox"/> Registered Investment Company* |
| <input type="checkbox"/> U.S. Banking Institution/Other Regulated Financial Institution* | <input type="checkbox"/> Investment adviser registered with U.S. Securities and Exchange Commission or state securities authority |
| <input type="checkbox"/> Insurance or reinsurance company | <input type="checkbox"/> Non-Profit Entities |
| <input type="checkbox"/> Non-registered investment fund | <input type="checkbox"/> Other Institutional: _____ |

* Exempted from Customer Identification Program (CIP) requirements.

B. Indicate Form of Organization:

(In addition to the information requested below, please provide a signed resolution dated within 12 months of the signature date of this Application and Agreement identifying authorized signers.)

- | | |
|--|--|
| <input type="checkbox"/> Governmental Entity | <input type="checkbox"/> Corporation
<i>Please provide a copy of the corporation's articles of incorporation.</i> |
| <input type="checkbox"/> Limited liability company
<i>Please provide a copy of the operating agreement.</i> | <input type="checkbox"/> Partnership
<i>Please provide a copy of the partnership agreements.</i> |
| <input type="checkbox"/> Trust
<i>Please provide a copy of the Trust Agreement.</i> | <input type="checkbox"/> Other: _____ |

3. LIST OF AUTHORIZED PERSONS

The following person(s) are authorized to take any and all actions, give any and all instructions and execute any and all documents, including but not limited to, agreements to open brokerage accounts, related to the purchase and sale of securities on behalf of the Entity named above. If necessary attach the same information for additional Authorized Persons. The Entity will provide any additions or corrections to the list of Authorized Persons.

Use Authorized Persons on file with PMA.

Print Name _____ Position _____ Signature _____

Print Name _____ Position _____ Signature _____

Print Name _____ Position _____ Signature _____

Include Home addresses for Authorized Signers for any entity that is not exempt from CIP requirements:

Name of Authorized Person	Street Address	City, State and Zip Code
---------------------------	----------------	--------------------------

Institutional Brokerage Account Application & Agreement

info@pmanetwork.com | 630.657.6400

4. INVESTMENT INFORMATION

Investable Assets	<input type="checkbox"/> Up to \$1 million	<input type="checkbox"/> \$5-\$10 million	<input type="checkbox"/> \$25-\$50 million
	<input type="checkbox"/> \$1 - \$5 million	<input type="checkbox"/> \$10 - \$25 million	<input type="checkbox"/> Over \$50 million
Anticipated Number of Trades	<input type="checkbox"/> ≤ 10/year	<input type="checkbox"/> 10-25/year	<input type="checkbox"/> ≥ 25/year
Investment Policy (provide copy)	<input type="checkbox"/> State Statute	<input type="checkbox"/> More Restrictive than State Statute	

5. ELECTRONIC DELIVERY

Check this box if you would like to enroll in electronic delivery and agree to be bound by the terms and conditions of electronic delivery:

As a client that has selected electronic delivery you will receive notifications that documents are available for review rather than physical copies. These notifications will be sent to the email address that you provide below. Any accounts that you open in the future will also be enrolled in electronic delivery.

Email address: _____

6. AGREEMENT AND SIGNATURES

By signing below, you:

- Acknowledge receipt of and agree to the terms of the Terms and Conditions for PMA Financial Network, Inc. and PMA Securities, Inc., which by this reference is incorporated herein, and that the Terms and Conditions, together with this Application and Agreement and any other agreements that we enter into with you, will govern each account that you open or request to be opened with PMA Financial Network.
- Confirm that none of the funds to be deposited in this PMA Financial Network account are proceeds from an offering of municipal securities, and you acknowledge that if you have any proceeds from an offering of municipal securities for investment through PMA, you will open an account through PMA Securities, Inc., a registered municipal advisor.
- Acknowledge that PMA Financial Network is hereby authorized to rely upon the direction of any of the above Authorized Persons with respect to the investment and withdrawal of monies, contracts and agreements on your behalf unless and until PMA has received written notice from you that such person should be removed from the list of Authorized Persons.
- Certify that no one except the account holder listed on this Application and Agreement has an interest in the brokerage account.
- Certify that all information in this Application included in this Application and Agreement is current, accurate, truthful and complete.
- Agree to notify us promptly in writing of any material changes in the information you supply to us on this Application and Agreement. In particular, you agree to notify us in writing if the list of Authorized Persons is amended.

Your accounts at PMA Financial Network are governed by a predispute arbitration clause, starting on page 3, Section 18 of the Terms and Conditions. You acknowledge that you have received a copy of the Terms and Conditions, including the pre-dispute arbitration clause.

Signature _____	Position _____	Date _____
Name (Print) _____		

Mail Completed Application To:

PMA Financial Network, Inc. • 2135 CityGate Lane, 7th Floor • Naperville, IL 60563

Phone : 630-657-6400 • Fax: 630-718-8701

PMA Use Only:	
Approval _____	Date _____
PMA Representative Signature _____	Date _____



PMA Securities, Inc.
2135 CityGate Lane, 7th Floor
Naperville, IL 60563

Institutional Brokerage Account Application & Agreement

info@pmanetwork.com | 630.657.6400

1. CLIENT INFORMATION (please print or type):

Entity Name to appear on Records / Reports ("Entity"): _____

Legal Entity Name as filed with the IRS (if known): _____

Street Address: _____

City State Zip

Mailing Address (if different): _____

City State Zip

Account Contact: _____ Title: _____

(Person to whom general correspondence, account statements, confirmations, etc. should be addressed)

Telephone: _____ Ext: _____ Fax: _____

E-Mail Address: _____

Federal Employer Identification Number: _____ (complete enclosed IRS Form W-9)

2. TYPE OF ENTITY/FORM OF ORGANIZATION

A. Indicate type of entity:

- U.S. Municipal, County, State or Federal Government Entity*
Registered Investment Company*
U.S. Banking Institution/Other Regulated Financial Institution*
Investment adviser registered with U.S. Securities and Exchange Commission or state securities authority
Insurance or reinsurance company
Non-Profit Entities
Non-registered investment fund
Other Institutional:
* Exempted from Customer Identification Program (CIP) requirements.

B. Indicate Form of Organization:

(In addition to the information requested below, please provide a signed resolution dated within 12 months of the signature date of this Application and Agreement identifying authorized signers.)

- Governmental Entity
Corporation
Limited liability company
Please provide a copy of the corporation's articles of incorporation.
Trust
Please provide a copy of the operating agreement.
Partnership
Please provide a copy of the partnership agreements.
Other:

3. LIST OF AUTHORIZED PERSONS

The following person(s) are authorized to take any and all actions, give any and all instructions and execute any and all documents, including but not limited to, agreements to open brokerage accounts, related to the purchase and sale of securities on behalf of the Entity named above. If necessary attach the same information for additional Authorized Persons. The Entity will provide any additions or corrections to the list of Authorized Persons.

Use Authorized Persons on file with PMA.

Print Name Position Signature
Print Name Position Signature
Print Name Position Signature

Include Home addresses for Authorized Signers for any entity that is not exempt from CIP requirements:

Name of Authorized Person Street Address City, State and Zip Code



PMA Securities, Inc.
2135 CityGate Lane, 7th Floor
Naperville, IL 60563

Institutional Brokerage Account Application & Agreement

info@pmanetwork.com | 630.657.6400

4. AFFILIATION WITH BROKER-DEALER OR PUBLIC COMPANY

Is any Authorized Person employed by, or an associated person of, a registered broker-dealer, securities exchange, or the Financial Industry Regulatory Authority, Inc. ("FINRA")? Yes No

Is any Authorized Person an officer, director, 10% shareholder or policymaker of a U.S. publicly-traded company? Yes No

If you answered yes to either of the above questions provide the name of the Authorized Person(s) and the name and address of the Authorized Person(s)'s employer:

5. INVESTMENT INFORMATION

Investable Assets	<input type="checkbox"/> Up to \$1 million	<input type="checkbox"/> \$5-\$10 million	<input type="checkbox"/> \$25-\$50 million
	<input type="checkbox"/> \$1 - \$5 million	<input type="checkbox"/> \$10 - \$25 million	<input type="checkbox"/> Over \$50 million
Anticipated Number of Trades	<input type="checkbox"/> ≤ 10/year	<input type="checkbox"/> 10-25/year	<input type="checkbox"/> ≥ 25/year
Investment Policy (provide copy)	<input type="checkbox"/> State Statute	<input type="checkbox"/> More Restrictive than State Statute	

6. INSTITUTIONAL ACCOUNT/SOPHISTICATED MUNICIPAL MARKET PROFESSIONAL AFFIRMATION

Will the Entity's account meet the definition of "Institutional Account" under FINRA Rules, which is set forth below? Yes No

The term "Institutional Account" means the account of: (1) a bank, savings and loan association, insurance company or registered investment company; (2) an investment adviser registered either with the United States Securities and Exchange Commission under Section 203 of the Investment Advisers Act or with a state securities commission (or any agency or office performing like functions); or (3) any other person (whether a natural person, corporation, partnership, trust or otherwise) with total assets of at least \$50 million as of the date of this Application and Agreement (whether such assets are invested for such person's own account or under management for the account of others).

Do you agree that in connection with any transaction effected by PMA you can make the following representations? Yes No

a. You are fully capable of evaluating investment risks independently, both in general and with respect to all transactions and investment strategies involving a security or securities; and will exercise independent judgment in evaluating: (i) recommendations of PMA Securities, Inc. ("PMA Securities") or its associated persons; (ii) the quality of execution of your transactions by PMA Securities; and (iii) the transaction price for non-recommended secondary market agency transactions as to which PMA Securities' services have been explicitly limited to providing anonymity, communication and order matching functions and PMA Securities does not exercise discretion over how the transactions are executed.

b. You have timely access to "material information" that is available publicly through "established industry sources," in each case as defined in Rule G-47 of the Municipal Securities Rulemaking Board ("MSRB"); see the explanations below.

"Established industry sources" includes the MSRB's Electronic Municipal Market Access ("EMMA") system, rating agency reports, and other sources of information relating to municipal securities transactions generally used by brokers, dealers, and municipal securities dealers that effect transactions in the type of municipal securities at issue.

Information is considered to be material if there is a substantial likelihood that the information would be considered important or significant by a reasonable investor in making an investment decision.

7. ELECTRONIC DELIVERY

Check this box if you would like to enroll in electronic delivery and agree to be bound by the terms and conditions of electronic delivery:

As a client that has selected electronic delivery you will receive notifications that documents are available for review rather than physical copies. These notifications will be sent to the email address that you provide below. Any accounts that you open in the future will also be enrolled in electronic delivery.

Email address: _____

Institutional Brokerage Account Application & Agreement

info@pmanetwork.com | 630.657.6400

8. AGREEMENT AND SIGNATURES

By signing below, you:

- a. Acknowledge receipt of and agree to the terms of the Terms and Conditions for PMA Financial Network, Inc. and PMA Securities, Inc., which by this reference is incorporated herein, and that the Terms and Conditions, together with this Application and Agreement and any other agreements that we enter into with you, will govern each account that you open or request to be opened with PMA Securities.
- b. If you indicated you are a municipal entity above, you acknowledge receipt of the PMA Securities, Inc. Municipal Advisor Disclosure Statement.
- c. Agree that if you request our investment services with respect to proceeds of an offering of municipal securities, you will identify the proceeds as such and designate the proceeds for a municipal advisory account, and that you will not designate any funds or securities other than municipal bond proceeds for a municipal advisory account.
- d. Acknowledge that PMA Securities is hereby authorized to rely upon the direction of any of the above Authorized Persons with respect to the investment and withdrawal of monies, contracts and agreements on your behalf unless and until PMA has received written notice from you that such person should be removed from the list of Authorized Persons.
- e. Certify that no one except the account holder listed on this Application and Agreement has an interest in the brokerage account.
- f. Certify that all information in this Application included in this Application and Agreement is current, accurate, truthful and complete.
- g. Agree to notify us promptly in writing of any material changes in the information you supply to us on this Application and Agreement. In particular, you agree to notify us in writing if: (i) the list of Authorized Persons is amended; (ii) any Authorized Person becomes affiliated with a broker-dealer, a U.S. stock exchange or FINRA, or becomes an officer, director or policymaker of a U.S. publicly-traded company; or (iii) any representation made above under "INSTITUTIONAL ACCOUNT/SOPHISTICATED MUNICIPAL MARKET PROFESSIONAL AFFIRMATION" above ceases to be true.

Your accounts at PMA Securities are governed by a predispute arbitration clause, starting on page 3, Section 18 of the Terms and Conditions. You acknowledge that you have received a copy of the Terms and Conditions, including the pre-dispute arbitration clause.

Signature _____	Position _____	Date _____
-----------------	----------------	------------

Name (Print) _____

Mail Completed Application To:

PMA Securities, Inc. • 2135 CityGate Lane, 7th Floor • Naperville, IL 60563
Phone : 630-657-6400 • Fax: 630-718-8701

PMA Use Only:	
Approval _____	Date _____
PMA Representative Signature _____	Date _____



TERMS AND CONDITIONS PMA Financial Network, Inc. PMA Securities, Inc.

References in this Agreement to “we,” “our,” or “us” are to PMA Financial Network, Inc. and/or PMA Securities, Inc., as the context requires, and references to “you” or “your” are to the account owner.

General Account Terms

1. *Applicable PMA Entity:* Securities and municipal advisory brokerage services, and investments cleared through our clearing firm are offered through PMA Securities, Inc., a broker-dealer and municipal advisor registered with the U.S. Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB), and a member of the Financial Industry Regulatory Authority (FINRA) and the Securities Investors Protection Corporation (SIPC). All other products and brokerage services are generally provided by PMA Financial Network, Inc.

Sections 1 through 23 of these Terms and Conditions, which are included “The General Terms and Conditions” heading, apply to any accounts maintained with PMA Financial Network, Inc. or PMA Securities, Inc. (collectively “PMA”), which are under common ownership. Sections 24 through 27, which are included under the heading “Terms Applicable to PMA Securities Accounts Only,” apply only to accounts maintained with PMA Securities, Inc. The Application & Agreement for the applicable PMA company, and these Terms and Conditions, constitute the “Agreement.”

2. *Account:* When we approve your Application, we will open a brokerage account for you to purchase and sell investments for your account and on your instructions. Certain of these accounts may constitute Municipal Advisor accounts which are subject to additional Terms and Conditions set forth in paragraphs 28 through 34). In either case, you acknowledge that the account is a non-discretionary account and we do not take discretion over the selection of investments in the account. You agree that you have the ultimate decision making authority over investments in the account and that all orders are based on your own investment decisions or the investment decisions of your duly authorized personnel. You understand that, except as provided by law, you are solely responsible for all orders entered, including, but not limited to, trade qualifiers, the number of trades entered, investment strategies and risks associated with each trade, and will not hold PMA nor any of its officers, directors, employees, agents or affiliates liable for those investment decisions.

Any account that you maintain with us is not an investment advisory account. For you to open an investment advisory account through PMA’s affiliate, Prudent Man Advisors, Inc., you must sign a separate agreement with that entity. If you have any questions as to whether an account is a brokerage account, municipal advisory account or investment advisory account, or the difference between these types of accounts, please contact us.

3. *No Legal or Tax Advice.* You acknowledge that we do not and will not provide legal or tax advice.

4. *Commissions and Fees:* You agree to pay our brokerage commissions, charges and other fees, as they exist from time to time and apply to your transactions and services you receive. You also acknowledge that where we act as principal in buying a security from you or selling a security to you we receive compensation in the form of a markdown, which is a decrease in the price paid to you below the price prevailing in the market, or a markup, which is an increase in the price charged to you over the price prevailing in the market. You also acknowledge that for deposit products, we act as your agent and offer you a net rate, with our fee being taken from the gross rate paid by the financial institution. From time to time, we execute transactions for deposit products with the assistance of a third party consultant or procure insurance. You agree to pay for the cost of such insurance or any fees charged by such third party consultant. You further agree to pay all applicable taxes, including, without limitation, state and local excise taxes.

5. *Rules and Regulations:* You acknowledge that this Agreement, any brokerage or other account(s) that you maintain with us and any transactions you make are subject to all applicable federal and state laws, rules, and regulations and the constitution, rules, regulations, customs, usages, rulings and interpretations of the exchange or market and its clearinghouse (if any) where such transactions are executed. You represent all transactions effected by us for you are in compliance with all laws governing your investments and by your investment guidelines.

6. *Payment, Settlement, and Liquidation:* We will not hold funds or securities for you. All transactions in your account will settle on a delivery versus payment/receipt versus payment basis. When you purchase securities or other investments on a cash basis, you agree to pay for the investments by settlement day.

We may require full payment before we accept your order. When you sell long investments, you must own the investments when you place the order. You also agree to make good delivery of the investments you are selling by settlement day. If you do not pay for a long investment by the settlement day, PMA may liquidate that position at market prices and charge you any actual fees or costs. PMA will use best efforts to notify you electronically before taking such actions but in all cases has the power to liquidate the position without your authorization.

If you have other obligations to us, which you do not satisfy on a timely basis, for our protection, or to satisfy your obligations to us, we may, at our discretion, without prior demand or notice but after using best efforts to notify you electronically, sell or otherwise liquidate all or any part of the securities and other property securing your obligations or close any or all transactions in your Brokerage Account. In this regard, we may transfer securities and other property that are now or in the future, held, carried, or maintained in or through the Brokerage Account and, to the extent of such account holder’s interest, any present or future brokerage account with us in which such an account holder has an interest. You are responsible for costs, commissions, and losses arising from any actions we must take to liquidate or close transactions in your Brokerage Account or from your failure to make timely, good delivery of securities.

7. *Restrictions on Trading:* You understand that we may at any time, in our sole discretion and without prior notice to you, prohibit or restrict your ability to trade securities or investments, or to substitute investments, in your Brokerage Account.

8. *Provision of Market Data:* We may convey to you through telephone, electronic, or other means last sale transaction data, bid and asked quotations, and other information relating to securities or other investments and the securities markets (collectively referred to in this section as "market data").

We obtain market data from securities exchanges and markets and from parties that transmit market data (collectively referred to in this section as "the market data providers"). All market data is protected by copyright laws. We provide market data for your personal, non-commercial use; you may not sell, market, or redistribute it in any way, unless you've entered into written agreements with the appropriate market data providers. We may terminate your access to the market data at any time in our sole and absolute discretion.

We receive the market data from industry sources that are believed to be reliable. However, the accuracy, completeness, timeliness, or correct sequencing of the market data, and the availability of the market data without interruptions, can't be guaranteed either by us or the market data providers. Neither we nor the market data providers will be liable to you or to any other person for any losses or damages arising from inaccuracies, errors, omissions, delays, non-performance, or interruptions in the availability of market data or your access to market data, whether or not due to any negligent act or omission by us or the market data providers. You acknowledge that the provision of such market data does not constitute a recommendation by us to purchase or sell any security or any financial, tax or legal advice by us. The market data is provided "as is" and on an "as available" basis. There is no warranty of any kind, express or implied, regarding the market data.

You are fully capable of evaluating securities, reading markets, and recognizing portfolio diversification. However, the market data and other analysis provided by PMA may assist in your investment decisions. Any quotations generated from market data will also be considered subject to availability.

9. *Orders/Confirmation of Transactions:* You agree not to use email or voicemail to transmit orders to purchase or sell a security or other investment and further agree that we are not liable for any actions taken or any omissions to act as a result of any email or voicemail message you send to us. Transactions entered into for your account shall be confirmed in writing where required by applicable law or regulation. You agree that transactions on your statements and confirmations shall be conclusively be deemed accurate, binding and authorized by you unless you notify us in writing within 10 days.

10. *Consent to Monitoring and Recording:* You understand that we may, in our sole and absolute discretion, monitor or tape record telephone conversations with you, and you consent to such monitoring and recording.

11. *Notification:* We will send all notices and communications relating to your Brokerage Account to you at the mailing address or, where applicable, the electronic mail address indicated in your Institutional Brokerage Account Application ("Application"), or to another address you specify to us in

writing. Any communication we send to such mailing address, whether by mail, courier, or otherwise, or to your electronic mail (email) address is considered delivered to you personally, whether or not you actually receive it. You agree to promptly notify us of any changes in your mailing address or e mail address.

12. *Email and Electronic Delivery.* If you have indicated in your Application that you consent to electronic delivery, you authorize us to deliver all communications to you by the following methods: (i) **by email at the address specified in the Application;** (ii) **by sending you an email that includes a hyperlink to the website or an address on the Internet where the information is posted, and can be read and printed;** and (iii) **by sending you a notice that directs you to an address on the Internet or a place within a website where the communication is posted and from which it can be read and printed.** This delivery will be effective whether or not you access or review the communication. Even if you have consented to electronic delivery, we may choose to send communications to you by other means, and if we do so that will not affect your consent. You must notify us of any change in your email address. Although we will not charge you for sending electronic communications, you understand that other online subscription fees or charges by Internet service providers may apply. You may revoke your consent to electronic delivery of communications and elect to receive documents in paper form.

All email sent to and from us is subject to monitoring, review by or disclosure to someone other than your intended recipient. You acknowledge that there may be delays in email being received by your intended recipient. You agree to hold us harmless for any delay in email delivery regardless of whether the delay was caused by us or a third party. Email sent to and from an address of PMA will be retained by our corporate email system. Electronic communications with us via our website or a wireless device are also subject to monitoring, review by or disclosure to someone other than the recipient and we will retain these communications as may be required by law.

13. *Losses Due to Extraordinary Events; Limitation of Liability:* We shall not be liable for losses caused directly or indirectly by conditions beyond our control, including, but not limited to, war, strikes, natural disasters, terrorist acts, government restrictions, exchange or market rulings, suspensions of trading, interruptions of communications or data processing services, or disruptions in orderly trading on any exchange market.

14. *Warranty Disclaimer; Damage Limitation:* Neither we nor any third party makes any representations or warranties express or implied, including, without limitation, any implied warranties of merchantability or fitness for a particular purpose in respect of any services provided in connection with your Brokerage Account. Both parties to this Agreement agree that the only appropriate measure of damages for any breach of this Agreement are compensatory damages and that in no event shall either party be entitled to incidental, special, indirect, punitive or consequential damages.

15. *Hold Harmless:* You hereby agree to hold PMA and its officers, directors, employees, agents and affiliates harmless from any liability, financial or otherwise, or expense (including attorneys' fees and disbursements), as incurred, as a result of any losses or damages you may suffer with respect to any such decisions, instructions, transactions or strategies employed in

your brokerage account by you or the Authorized Persons identified in your Application, or as a result of any breach by you of any of the covenants, representations, acknowledgments or warranties herein.

16. **Anti-Money Laundering Requirements:** The USA PATRIOT Act is designed to detect, deter, and punish terrorists and others who engage in money laundering or disguising illegally obtained funds so that the funds appear to come from legitimate sources or activities. All brokerage firms are required to have anti-money laundering programs. As part of our program, we may require you to provide various identification documents or other information to verify your identity and/or your institution's identity. Until you provide the information or documents we need, we may not be able to open an account or effect any transaction for you.

You represent that neither you nor any other person who has an ownership interest in, or authority over, your account is or has been a Politically Exposed Person, also known as a senior foreign political figure, or an immediate family member or close associate of a senior foreign political figure, within the meaning of the U.S. Department of the Treasury's Guidance on Enhanced Scrutiny for Transactions That May Involve the Proceeds of Foreign Official Corruption and as referenced in the USA PATRIOT Act. In addition, you represent that neither you nor any other person who has an ownership interest in, or authority over, your account is a corporation, business or other entity that is beneficially or majority owned or controlled by the senior foreign political figure. If you, any other owner of or authorized person on your account is or has been such a figure, you agree to disclose that fact to us and provide the necessary information required by law to open and/or to service your account. You also represent that your account will not be used for any transactions with, or for the benefit of, any person, entity or country that is the subject of any sanctions administered or enforced by the U.S. Treasury Department's Office of Foreign Assets Control (OFAC), including, but not limited to, any person, or entity designated on OFAC's List of Specialty Designated Nationals. For the purpose of this section, a "Politically Exposed Person" is a current or former senior official in the executive, legislative, administrative, a military or judicial branch of a foreign government (whether elected or not) or a senior official of major foreign party, a senior executive of a foreign government-owned corporation or a corporation, business or other entity formed by or for the benefit of such a figure. The term "politically exposed person" includes a current or former senior foreign political figure's "immediate family" which includes, but is not limited to, parents, siblings and in-laws or a "close associate," which means a person who is widely and publicly known to maintain an unusually close relationship with a senior foreign political figure, including a person in a position to conduct substantial domestic and international financial transactions on behalf of such figure. For a discussion of the preceding terms and definitions, see <http://federalreserve.gov/boarddocs/srletters/2001/sr0103/hrm>.

17. **Termination:** You may terminate this Agreement and any account that you maintain with us at any time by giving us written notice, after paying any obligations you owe to us. We may terminate any account that you maintain with us and any or all services rendered under this Agreement at any time and for any reason in our sole and absolute discretion. Closing an account or terminating services will not affect rights and obligations incurred or arising prior to closure or termination. This Agreement will survive termination of your account(s) and

will continue to apply to any disputed or other remaining matters arising from our relationship.

18. **Arbitration:** This Agreement contains a predispute arbitration clause. By signing this Agreement, the parties agree as follows:

- All parties to this Agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided by the rules of the arbitration forum in which a claim is filed.
- Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.
- The ability of the parties to obtain documents, witness statements and other discovery is generally more limited in arbitration than in court proceedings.
- The arbitrators do not have to explain the reason(s) for their award.
- The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.
- The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is ineligible for arbitration may be brought in court.
- The rules of the arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this Agreement.
- The arbitration proceeding will be held at such location as may be required by applicable regulations.

You agree to settle by arbitration any controversy, dispute, claim or grievance between you or your officers, directors, employees or agents, and us, any of our affiliates or our or their shareholders, officers, directors, employees or agents arising out of, or relating to, this Agreement, your Brokerage Account or account transactions, or in any other way arising from your relationship with us. Such arbitration will be conducted before and in accordance with the rules then prevailing of the American Arbitration Association, unless (i) the rules of FINRA, (ii) another United States securities self-regulatory organization or United States securities exchange of which the person, entity or entities against whom the claim is made is a member or (iii) an order of court require that the arbitration be conducted under differing rules. The results of any arbitration proceeding shall be final and may be enforced by a court of competent jurisdiction. Either of us may initiate arbitration by serving or mailing a written notice to the other. The notice must specify which rules will apply to the arbitration, and such specification will be binding on both of us. Any award the arbitrator makes will be final and binding, and judgment on it may be entered in any court of competent jurisdiction.

No person shall bring a putative or certified class action to arbitration, nor seek to enforce any predispute arbitration agreement against any person who has initiated in court a putative class action; or who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until: (i) the class certification is denied; or (ii) the class is decertified; or (iii) the customer is excluded from the class by the court. Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this Agreement

except to the extent stated herein.

19. *Entire Agreement, Amendment, and Waiver:* This Agreement, any attachments hereto, our privacy policy, business continuity policy, and terms contained on statements and confirmations sent to you, as amended from time to time, contains the entire agreement between you and us with respect to the subject matter hereof.
20. *Governing Law:* This Agreement is governed by the laws of the State of Illinois (without regard to its conflict of law provisions), as applied to contracts entered into and completely performed within the State of Illinois.
21. *Assignment:* You may not assign your rights and obligations under this Agreement without first obtaining our prior written consent. We may transfer your Brokerage Account and assign our rights and obligations under this Agreement to any subsidiary, affiliate, or successor by merger or consolidation without notice to you, or to any other entity after 30 days prior written notice to you. This Agreement is binding upon, and inures to the benefit of, your and our successors and permitted assigns, if any.
22. *Severability:* If any provision or condition of this Agreement shall be held to be invalid or unenforceable by any court, or regulatory or self-regulatory agency or body, such provision shall be deemed modified or, if necessary, rescinded in order to comply with the relevant court, or regulatory or self-regulatory agency or body. The validity of the remaining provisions and conditions shall not be affected thereby, and this Agreement shall be carried out as if such invalid or unenforceable provision or condition was not contained herein.
23. *Amendments and Waivers.* We may amend this Agreement and if we do so will give notice to you before the changes take effect. In the event you do not agree to an amendment, we may close and liquidate your Brokerage Account in an orderly manner. No amendment of any nature will affect either of our obligations incurred prior to the effective date of the amendment.

A waiver shall be effective only for the specific purpose for which given. Our failure, at any time, to require strict compliance by you with any provision of this Agreement shall not constitute a waiver, or affect or diminish our right to demand strict compliance by you with any other provision of this Agreement.

Terms Applicable to PMA Securities Accounts Only

24. *Consent/Official Communications Regarding Securities:* You authorize the disclosure of your name, security position(s) and contact information, for purposes of receiving official communications concerning municipal securities, if relevant, to: (i) an issuer of municipal securities; (ii) a trustee for an issue of municipal securities in its capacity as trustee; (iii) a state or federal tax authority; or (iv) a custody agent for a stripped coupon municipal securities program in its capacity as custody agent. You further authorize the disclosure of your name, security position(s) and contact information for purposes of receiving official communications relating to non-municipal publicly traded securities from an issuer of such securities.
25. *FINRA Public Disclosure Program:* As a member of FINRA,

PMA Securities, Inc. is required to disclose the availability of BrokerCheck, an online tool that provides information on FINRA-registered firms. To access BrokerCheck or download a brochure, go to www.finra.org. You can also call the BrokerCheck Hotline at (800) 289-9999.

26. *SIPC and Other Insurance Coverage:* You understand that PMA Securities, Inc. is a member of the Securities Investor Protection Corporation ("SIPC") and that SIPC currently protects the securities in your PMA Securities, Inc. Brokerage Account up to \$500,000, with a limit of \$100,000 for cash balances, which are being held for purposes of investment. Cash balances not held for investment purposes (e.g. the sole purpose is to collect interest) may not be covered by SIPC. You acknowledge that these SIPC protections do not cover fluctuations in the market value of your securities. A brochure with the details of SIPC's protections is available at www.sipc.org or by calling (202) 371-8300.
27. *Restrictions on Ability to Sell Securities:* Before instructing us to sell any securities that are "restricted securities" or securities of an issuer of which you are an "affiliate" as those terms are defined in Rule 144 under the Securities Act of 1933, or securities that are otherwise not freely transferable as the result of an agreement with the issuer of such securities or otherwise. You will advise us as to the status of such securities, obtain clearance from us as to the salability of such securities, promptly furnish whatever information and documents (including opinion of legal counsel) that we may reasonably request and not sell, pledge, assign or transfer such securities unless you first provide any such required or requested documents.

Terms Applicable to Municipal Advisor Accounts—Investment of Bond Proceeds

28. *Identification of Municipal Advisory Accounts.* You agree that if you request our services with respect to proceeds of an offering of municipal securities, you will identify the proceeds as such and designate the proceeds for a municipal advisory account, and that you will not designate any funds or security other than municipal bond proceeds for a municipal advisory account. When performing municipal advisory activities relating to the investment of proceeds of an offering of municipal securities for you as a municipal entity client or an obligated person client, we are acting as a municipal advisor and any accounts with bond proceeds are deemed municipal advisory accounts subject to these provisions. For operational purposes, a municipal advisory account will be a sub-account, but for all other purposes will be treated as a separate account.
29. *Scope of Services.* Upon opening a municipal advisory account, we will work with you in an effort to determine suitable investment options for the investment of your proceeds of municipal securities, given the timetable, cash flow and permitted investments you have presented. You acknowledge that any municipal advisory account is a non-discretionary account and we do not take discretion over the selection of investments in the account. You agree that you have the ultimate decision making authority over investments in the account and that all orders are based on your own investment decisions or the investment decisions of your duly authorized personnel. If all proceeds from the issuance were invested through PMA, if requested, PMA will also assist you in bond proceeds management/arbitrage reporting for

compliance with provisions of the Internal Revenue Service, subject to review by your legal and accounting professionals.

30. *Municipal Advisor Disclosures.* You acknowledge that we have provided you with the PMA Securities, Inc. Municipal Advisor Disclosure Statement, which contain important disclosures on matters such as all material conflicts of interest and all legal and disciplinary events that are material to a client's evaluation of us relevant to our provision of municipal advisory services. This disclosure document also will specify the date of the last material change or addition to the legal or disciplinary event disclosures, if any, on any Form MA or Form MA-I that we file with the SEC and a brief explanation for the materiality of the change or addition.
31. *Limitations on Engagement or Scope of Services.* Nothing in this Agreement should be construed as altering or limiting our duties as a municipal advisor. However, we may limit the scope of our engagement, duties and services with respect to any municipal advisory account by subsequent agreement with you.
32. *Information Required in Connection with Recommendations.* For any recommendation for a municipal advisor account, we will seek to provide suitable recommendations based on information obtained through the reasonable diligence of the firm. You agree to provide such information to assist in this process.
33. *Fee Schedule.* You acknowledge receipt of our standard fee schedule applicable to transactions in your account, unless we have agreed to a different fee schedule which shall supersede the standard fee schedule. The confirmation will provide information relating to fees or sufficient information to determine the markups or markdowns charged for such transaction.
34. *Form MA and MA-I.* As a municipal advisor, we have filed a Form MA for the firm and a Form MA-I for each person conducting municipal advisory activities associated with the firm. Forms MA and MA-I require the disclosure of information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation regarding a municipal advisory firm and its associated persons who engage in municipal advisory activities. You may access these forms regarding the firm through the SEC Edgar system located at <https://www.sec.gov/cgi-bin/browse-edgar?company=English+Concepts%2C+Inc.&owner=exclude&action=getcompany> and searching for English Concepts, Inc., which is our formal corporate name.



**PMA SECURITIES, INC.
MUNICIPAL ADVISOR
DISCLOSURE STATEMENT**

This Disclosure Statement is provided by PMA Securities, Inc. ("Municipal Advisor" or the "Firm") to you as a Municipal Entity Client (the "Client") at or before providing you with an engagement letter or agreement between Municipal Advisor and you (the "Agreement") and is dated as of the date reflected above. This Disclosure Statement provides information regarding conflicts of interest and legal or disciplinary events of Municipal Advisor required to be disclosed to Client pursuant to MSRB Rule G-42(b) and (c)(ii).

PART A – Disclosures of Conflicts of Interest

MSRB Rule G-42 requires that municipal advisors provide to their clients disclosures relating to any material conflicts of interest, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable.

Material Conflicts of Interest – Municipal Advisor makes the disclosures set forth below with respect to material conflicts of interest in connection with the Scope of Services under the Agreement, together with explanations of how Municipal Advisor addresses or intends to manage or mitigate each conflict.

General Mitigations – As general mitigations of Municipal Advisor's conflicts, with respect to all of the conflicts disclosed below, Municipal Advisor mitigates such conflicts through its adherence to its fiduciary duty to Client, which includes a duty of loyalty to Client in performing all municipal advisory activities for Client. This duty of loyalty obligates Municipal Advisor to deal honestly and with the utmost good faith with Client and to act in Client's best interests without regard to Municipal Advisor's financial or other interests. In addition, the success and profitability of Municipal Advisor is not dependent on maximizing short-term revenue generated from individualized recommendations to its clients but instead is dependent on long-term profitability built on a foundation of integrity, and quality of service and adherence to its fiduciary duty. Furthermore, Municipal Advisor's municipal advisory supervisory structure, leveraging our long-standing and comprehensive broker-dealer supervisory processes and practices, provides strong safeguards against individual representatives of Municipal Advisor potentially departing from their regulatory duties due to personal interests. As an additional mitigating factor, Municipal Advisor and its Affiliates (as defined below) do not compensate staff with transaction-based compensation, including for sales activity or referrals. Instead most Municipal Advisor and PMA Affiliate personnel are paid a salary and discretionary bonus based on the combined profitability of the PMA Affiliates and individual performance, with staff also being eligible for stock and/or stock options for Municipal Advisor's Affiliate, Forecast5 Analytics, Inc. Some management personnel are compensated in part based on the profitability of an office or business unit for which they have responsibility, but no personnel receive compensation that is specifically based on transactions that they generate or recommend. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

Background - PMA Securities, Inc. is a broker-dealer and municipal advisor registered with the U.S. Securities and Exchange Commission ("SEC") and Municipal Securities Rulemaking Board ("MSRB") and is a member of the Financial Industry Regulatory Authority and the Securities Investor Protection Corporation. In these roles, PMA Securities generally provides fixed income brokerage services and public finance services to institutional clients, including financial advisory services and advice with respect

to the investment of proceeds of municipal securities. Municipal Advisor is affiliated with PMA Financial Network, Inc., a financial services provider, and Prudent Man Advisors, Inc., an investment adviser registered with the SEC (the "Advisory Affiliate"). These entities operate under common ownership with the Firm and are referred to in this disclosure as the "PMA Affiliates." The Municipal Advisor is also affiliated with Forecast5 Analytics, Inc., a data analytics company which offers software and forecasting and consulting services to municipal entities, and PMA Leasing, Inc., an equipment leasing company. These entities and the PMA Affiliates are referred to in this disclosure collectively as the "Affiliates." Each of these Affiliates also provides services to municipal entity clients. Unless otherwise stated, separate fees are charged for each of these products and services and referrals to its Affiliates result in an increase in revenue to the overall Affiliated companies.

I. Municipal Advisory Business. Municipal Advisor provides certain municipal advisory services to or on behalf of municipal entity clients such as Client that Client may elect to utilize. These services include financial advisory services, under which Municipal Advisor provides advice with respect to the issuance of municipal securities, and services relating to the investment of proceeds of municipal securities. If you elect to retain Municipal Advisor to provide financial advisory services, and you elect to retain Municipal Advisor to provide advice with respect to the investment of proceeds of municipal securities, you will sign a separate agreement with Municipal Advisor regarding the terms of each financial advisory engagement and an omnibus agreement for the investment of bond proceeds, and Municipal Advisor will earn a fee for each service as set forth in the applicable agreement. Municipal Advisor's providing these two distinct types of services creates an incentive for Municipal Advisor, when acting in a financial advisory capacity, to recommend a transaction that results in a greater amount of bond proceeds, or proceeds available for investment for a longer duration, because of the possibility that Municipal Advisor, in providing advice with respect to the investment of bond proceeds, would receive additional compensation. To mitigate this conflict, in the event that Municipal Advisor makes a recommendation as a financial advisor to any Client either retaining or considering to retain the Firm for investment of such bond proceeds, that could influence the amount to be invested, Municipal Advisor will consider alternatives to such recommendation, which will be disclosed to Client along with the impact that the recommendation and its alternatives would have on the business activities of Client with Municipal Advisor. In addition, different products or different structures may have different fees. A recommendation to invest in certain products or structures with higher fees will result in Municipal Advisor earning higher fees. In mitigation, Municipal Advisor will review the structure or portfolio construction, as applicable, in an effort to ensure that the recommendations are in the best interest of the Client.

II. Broker-Dealer Business. Municipal Advisor is a broker-dealer which engages in a broad range of securities-related activities to service its clients in addition to serving as municipal advisor. In addition, such securities-related activities, which may include but are not limited to the buying and selling of new issue and outstanding securities, including securities of Client, may be undertaken on behalf of, or as counterparty to, Client, personnel of Client, and current or potential investors in the securities of Client. These other clients may, from time to time and depending on the specific circumstances, have interests in conflict with those of Client, such as when their buying or selling of Client's securities may have an adverse effect on the market for Client's securities, and the interests of such other clients could create the incentive for Municipal Advisor to make recommendations to Client that could result in more advantageous pricing for the other clients. Furthermore, any potential conflict arising from Municipal Advisor's effecting or otherwise assisting such other clients in connection with such transactions is mitigated by means of such activities being engaged in on customary terms through units of Municipal Advisor that operate independently from Municipal Advisor's public finance municipal advisory business, thereby reducing the likelihood that the interests of such other clients would have an impact on the services provided by Municipal Advisor to Client under the Agreement. Further, Municipal Advisor's policies prohibit it from purchasing or selling municipal securities of a Client for itself or clients in the primary market when Municipal Advisor acted as the financial adviser on the transaction.

III. Affiliate Conflict. Municipal Advisor's Affiliates provide certain other services to or on behalf of municipal entity clients such as Client, or to local government investment pools ("LGIPS") of which Client may be a participant. Some or all of these may relate to or affect Municipal Advisor's activities within the Scope of Services under the Agreement.

Prudent Man Advisors, Inc. as the Advisory Affiliate provides investment advisory services to municipal entity clients such as Client and to LGIPs of which Client may be a participant. In the event Client is also a client of the Advisory Affiliate, the Advisory Affiliate will earn investment advisory fees as set forth in the advisory agreement between the Advisory Affiliate and Client. Moreover, the Affiliate will earn an advisory fee for management of the LGIP assets as set forth in the applicable Information Statement. In addition to the general mitigations reflected above, if these services relate through the investment of bond proceeds through the investment adviser, the potential conflict for Prudent Man Advisors is mitigated by the fact that the Advisory Affiliate is subject to its own comprehensive regulatory regime as an investment adviser under the Investment Advisers Act of 1940. Further, the Advisory Affiliate's procedures prohibit it from purchasing or selling municipal securities of a Municipal Advisor Client for itself or clients in the primary market when Municipal Advisor acted as the financial adviser on the transaction.

PMA Financial Network serves as administrator, providing transfer agent and fund accounting services, for LGIPs of which Client may be a participant and PMA Financial Network also provides fixed rate investment services for municipal entity clients. PMA Financial Network earns an administration fee based on a percentage of the average daily net assets under administration for the applicable LGIP and earns a mark-up/transaction fee for its fixed rate investments per the applicable fee schedule. Thus, Client may be a participant in an LGIP and may purchase fixed rate investments through PMA Financial Network for its operating funds.

In addition, Forecast5 Analytics, Inc. and PMA Financial Network provide services that help municipal entity clients identify its cash flow and periods of financing needs—PMA Financial through its Cash Flow analysis and Forecast5 through its 5Cast long range financial forecasting software and consulting. These Affiliates, in providing financial forecasting, have an incentive to recommend a course of action resulting in the need for a financing resulting in an increase the level of Client's business activities with Municipal Advisor, or to validate or support a plan proposed for financial advisory services. In addition to the general mitigations above, these considerations are mitigated by the fact that the municipal entity clients are providing their financial data and assumptions into the data models in order to generate the results. If the financial forecasting generated for a client indicates a need for financing or support of a financing, representatives of Forecast5 Analytics, Inc. and PMA Financial Network recommending that a municipal entity client engage Municipal Advisor in connection with the financing have a conflict of interest in making these recommendations because of the potential benefit to Municipal Advisor, which is affiliated with both entities. In each case, the recommendation of Municipal Advisor by an Affiliate's representative is made by a person registered as municipal advisor representative with Municipal Advisor, and therefore subject to the regulatory requirements under municipal advisor rules and registrations. Moreover, in the event that Municipal Advisor is making a recommendation to Client based on the financial forecasting by an Affiliate, Municipal Advisor will review the analysis to validate support for the recommendation.

IV. Payments to Obtain/Retain Business. Municipal Advisor does not retain any firms to obtain or retain Client's municipal advisory business under the Agreement as a municipal advisor registered under the Securities Exchange Act. However, representatives of Affiliates of Municipal Advisor that are providing non-municipal advisory services to a client may recommend that the client engage Municipal Advisor to provide municipal advisory services. These representatives are not compensated for such recommendations, however, the representatives receive compensation from the Municipal Advisor and its Affiliates based on the overall profitability of the firms and the individual performance of the employee as outlined in the Background section of this disclosure. This relationship creates an incentive for the representative who is also associated with the Municipal Advisor as a municipal advisor representative to recommend that a client hire Municipal Advisor even if doing so is not in the client's best interests. In addition to the general mitigations described above, this conflict of interest is mitigated by the disclosure to Client of such association, in that knowledge of such association can be considered by Client in determining whether the recommendation by the Affiliate was biased. Furthermore, this potential conflict is mitigated by the fact that the Affiliate's personnel are also registered as municipal advisor representatives of Municipal Advisor and therefore subject to the comprehensive regulatory regime for municipal advisors under the Securities Exchange Act.

V. Fee-Splitting Arrangements. With respect to the investment of proceeds of municipal securities, Municipal Advisor has paid a portion of the fee it has received from Client for services under the Agreement to several third parties (“Third Parties”) in connection with municipal advisory investment services provided by Third Party to Client. Municipal Advisor and its Affiliates pay a Royalty and Sponsorship fee to LGIP Funds, various associations that sponsor such LGIP Funds as well as the Independent Community Bankers of America. These royalty fees are generally paid for the right and license to use the names and logos of such organizations to denote their sponsorship of the LGIP and PMA, or for marketing to their membership. These royalty fees to associations or sponsors, which are typically based on total assets under administration in the LGIP, including assets in an associated fixed income investment program, are disclosed in the applicable Fund’s Information Statement. They may also be based on a percentage of investments provided by their membership.

Municipal Advisor’s payment of royalty fees to Third Parties creates an incentive on the part of the recipients to recommend that a particular participant in an LGIP (an “LGIP Client”) hire Municipal Advisor whether or not hiring Municipal Advisor is in the best interests of the LGIP Client. In addition to the general mitigations described above, this conflict of interest is mitigated by the fact that in many instances, the LGIP Client directed the royalty fee, thereby obviating the potential for the payment to influence either party’s loyalty. This conflict of interest is also mitigated by the fact that the royalty payments are disclosed in the applicable LGIP’s Information Statement, or disclosure to LGIP Client of such payment, in that knowledge of such fees can be considered by Client in determining whether Municipal Advisor or the Third Party have competing loyalties to others besides Client. In addition, the mitigations described below with respect to Compensation-Based Conflicts also generally serve to mitigate this potential conflict of interest.

VI. Compensation-Based Conflicts. The fees due under the Agreement will be contingent on the size or closing of the transaction as to which Municipal Advisor is providing advice. While this form of compensation is customary in the municipal securities market, it presents a conflict because it creates an incentive for Municipal Advisor to recommend unnecessary financings or financings that are disadvantageous to Client, or to advise Client to increase the size of the issue. This conflict of interest is mitigated by the general mitigations described above. In addition, Municipal Advisor has implemented policies and procedures designed to ensure that recommendations be suitable for clients and that Municipal Advisor not receive excessive compensation.

VII. Other Municipal Advisor Relationships. Municipal Advisor serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of Client. Among others, Municipal Advisor acts as a financial advisor, placement agent or bond proceeds investment provider to numerous municipal entity clients, and at any given time a particular municipal advisor representative for Municipal Advisor may be involved in numerous different transactions in different capacities. Accordingly, these municipal advisor representatives have a conflict of interest in allocating their time and activity between clients. Municipal Advisor’s compensation varies for different transactions, and municipal advisor professionals have an incentive to devote more of their time and attention to transactions for which Municipal Advisor receives greater compensation. For example, Municipal Advisor serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to Client under the Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, Municipal Advisor sometimes faces a conflict of interest arising from these competing client interests. None of these other engagements or relationships would impair Municipal Advisor’s ability to fulfill its regulatory duties to Client.

Fees charged Municipal Advisor clients can and do differ based on the services for the engagement, market conditions, geographic location, LGIP or other restrictive requirements, expansion of business to new locations or client base, state presence and other competitive reasons. Nonetheless, the fees charged are considered in light of the regulatory duties owed to all Municipal Advisor clients.

VIII. Secondary Market Transactions in Client's Securities. Municipal Advisor, in connection with its sales and trading non-municipal advisory activities, may acquire securities in a riskless principal transaction, including securities of Client, and therefore Municipal Advisor could have interests in conflict with those of Client with respect to the value of Client's securities as a principal transaction and the levels of mark-up or mark-down that may be available in connection with purchases and sales thereof. In particular, Municipal Advisor or its Affiliates may submit orders for and acquire Client's securities issued in an Issue under the Agreement from other broker-dealers provided it is not in the primary market, for the accounts of its customers in a riskless principal capacity. This activity results in a conflict of interest with Client in that it creates the incentive for Municipal Advisor to make recommendations to Client that could result in more advantageous pricing of Client's bond in the marketplace. Any such conflict is mitigated by means of such activities being engaged in on customary terms through units of Municipal Advisor that operate independently from Municipal Advisor's public finance municipal advisory business, thereby reducing the likelihood that such investment activities would have an impact on the services provided by Municipal Advisor to Client under the Agreement.

IX. Charitable Contribution at Request of Client Personnel. While we do not believe that the following creates a conflict of interest on the part of Municipal Advisor, we note that Municipal Advisor often makes contributions to charitable organizations, or to fundraisers for such charitable organizations, including foundations associated with our Clients, at the request of personnel of Client. Municipal Advisor believes that contributions to charitable organizations are important philanthropic contributions to society and the goals of our Clients but nonetheless recognizes that it could be viewed as a potential conflict of interest. If Client desires specific information on charitable contributions that may have been made with respect to a charitable organization at the request of its personnel, upon written request of Client, Municipal Advisor will provide such information to Client and Client may wish to consider such information to determine if it has any impact on how it conducts its activities with Municipal Advisor under the Agreement.

X. Other Conflicts of Interest. To the extent there are other conflicts specific to you, they will be set forth in your Agreement or in a supplemental disclosure.

* * * * *

PART B – Disclosures of Information Regarding Legal Events and Disciplinary History

MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to its client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel. Accordingly, Municipal Advisor sets out below required disclosures and related information in connection with such disclosures.

I. **Material Legal or Disciplinary Event.** There are no legal or disciplinary events that are material to Client's evaluation of Municipal Advisor or the integrity of Municipal Advisor's management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC.

II. **How to Access Form MA and Form MA-I Filings.** Municipal Advisor's most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at <https://www.sec.gov/cgi-bin/browse-edgar?company=English+Concepts%2C+Inc.&owner=exclude&action=getcompany> and searching for English Concepts, Inc., which is the formal corporate legal name for Municipal Advisor. The SEC permits certain items of information required on Form MA or MA-I to be provided by reference to such required information already filed by Municipal Advisor in its capacity as a broker-dealer on Form BD or Form U4 or as an investment adviser on Form ADV, as applicable. Information provided by Municipal Advisor on Form BD or Form U4 is publicly accessible through reports generated by BrokerCheck at <http://brokercheck.finra.org>. For purposes of accessing such BrokerCheck reports, Municipal Advisor's CRD number is 30397. Further, the Form ADV for Prudent Man Advisors, Inc., as an affiliate of Municipal Advisor, is publicly accessible at the Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov> by searching for "Prudent Man Advisors, Inc."

III. Most Recent Change in Legal or Disciplinary Event Disclosure. Municipal Advisor has not made any material legal or disciplinary event disclosures on Form MA or any Form MA-I filed with the SEC.

* * * * *

PART C – Future Supplemental Disclosures

As required by MSRB Rule G-42, this Disclosure Statement may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in the conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of Municipal Advisor. Municipal Advisor will provide Client with any such supplement or amendment as it becomes available throughout the term of the Agreement.

Village President Divider

Village Board Agenda Memo

Date: July 7, 2016
To: Village Board of Trustees
From: Dr. James Discipio, Village President
Julia Cedillo, Village Manager
RE: Traffic, Safety, and Engineering Committee

GENERAL BACKGROUND

The TS&E Committee consists of seven (7) members appointed by the President with the advice and consent of the Board of Trustees. The Village currently has one vacancy on the Traffic, Safety, and Engineering Committee due to the resignation of Brian Lisek. The Village must appoint a member to the commission with a term to expire on May 1, 2018.

I am recommending that Mr. Matthew Huffman be appointed to serve the unexpired term. Mr. Huffman is a civil engineer, working for Christopher Burke Engineer, a well-respected municipal engineering firm. Mr. Huffman reports experience in all areas of transportation, including with IDOT, and is actively involved in his professional association.

MOTION / ACTION REQUESTED

This item is being placed on the July 12, 2016 agenda for discussion only. If there is consensus by the Village Board, the item will be placed on the July 26, 2016 agenda for approval.

Move to appoint Matthew Huffman to the Traffic, Safety, and Engineering Committee, for a term to expire on May 1, 2018.

DOCUMENTATION

- Matthew Huffman – Commission/Board Application



**VILLAGE COMMISSION/BOARD APPLICATION
LA GRANGE PARK, ILLINOIS**

The Municipal Ordinances of the Village of La Grange Park provide for several advisory citizens committees to make recommendations to the Board of Trustees on local issues.

Most commissions, committees, and boards require a minimal time commitment. We seek interested citizens with a desire to learn, who can be objective and act in the best interests of the entire community.

If you are interested in serving as an unpaid volunteer on one of the Village's citizen commissions, committees, or boards, please complete the form below and check your areas of interest. The Village will retain your information for use when vacancies occur.

NAME: Matthew Huffman

EMAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED]

PHONE: (Daytime) [REDACTED] (Evening)

DATE OF APPLICATION: May 3, 2016

CURRENT EMPLOYMENT INFORMATION

POSITION: Project Manager - Phase I Engineering Department

EMPLOYER: Christopher B. Burke Engineering, Ltd.

ADDRESS: 9575 W. Higgins Road , Rosemont IL, 60526

BOARD OR COMMISSION(S) YOU WOULD BE WILLING TO SERVE:

Traffic, Safety, and Engineering Committee

DESCRIBE YOUR REASONS FOR INTEREST IN SERVING ON ABOVE-LISTED

BOARD OR COMMISSION(S): My family and I just moved to LaGrange Park last year and

would like to contribute to our community in an area that I have a passion for... infrastructure. Serving

my community and working with others is something I truly enjoy. At our previous home, I was

president of our 326 unit condo association for nearly 4 years where we took on nearly \$5MM of

building infrastructure projects to address water issues in nearly 20% of our units.

DESCRIBE ANY SPECIAL SKILL, EXPERIENCE OR KNOWLEDGE WHICH RELATES TO YOUR INTEREST IN SERVING AS A COMMISSION MEMBER:

Professionally, I am a civil engineer with a focus in transportation related projects to address safety

(ped/vehicle), congestion, mobility, access, drainage, and new construction (signals/roads/sidewalks/

bikepaths). I was chair of the American Society of Civil Engineers - Illinois Section Transportation &

Development Institute and have been involved with our professional organization for over 15 years. I

(Use additional pages if necessary)

have experience working with IDOT, Cook County DOT, Cook County Forest Preserve District, ICC,

and other agencies to accomplish the goals/objectives we set out to achieve. (cont'd below)

Please mark your areas of interest below.

(You may check more than one.)

Zoning Board of Appeals

Comprised of seven members, the Zoning Board conducts hearings and makes recommendations on village zoning issues.

Plan Commission

Comprised of five members, the Commission makes recommendations on future development in the community through comprehensive planning consideration of subdivision requests.

X

Traffic, Safety, and Engineering Committee

Comprised of seven members, the Committee makes recommendations on topics such as community traffic regulations, traffic safety, and parking.

_____ *Board of Police Commissioners*

Comprised of three members, the Commission implements State law in the hiring, promotion, and discipline of sworn police personnel.

_____ *Police Pension Fund*

Comprised of five members, the group's primary responsibility is to oversee the finances and operation of the Police Pension Fund.

_____ *Cool Village Commission*

Comprised of seven members, the Commission shall prepare and recommend to the Village Board a Sustainability Plan designed to educate and inform citizens and facilitate sustainable practices that lead to a reduction of the Village's carbon footprint while promoting water conservation and the improvement of air, climate and water quality.

Please return this form to: the President Dr. James L. Discipio, Village of La Grange Park, 447 North Catherine Avenue, La Grange Park, Illinois 60526.

THANK YOU FOR YOUR INTEREST!

cont'd from above - No engineering project is simple and is very important to involve the project stakeholders in the engineering process. I have experience putting on public meetings and organizing stakeholder involvement groups in order to communicate with the surrounding community to gather input, answer questions, and address issues/concerns.

I have my professional engineers license in the State of Illinois, a Bachelor of Science in Civil Engineering from University of Illinois at Chicago, and a Masters of Science in Project Management in Civil Engineering from Northwestern University.

I feel that I can be a contributing member to the Committee to provide insight/information on a variety of traffic, safety and engineering topics/issues. For any engineering topic or issue, it is important to gather all the all the information/facts, listen to all opinions/ideas, and then try to make an informed decision that is in the best interest for all stakeholders.

Commercial Revitalization Committee Divider

James Kucera, Chairman
Jamie Zaura
Patricia Rocco

Village Board Agenda Memo

Date: July 12, 2016

To: Village President & Board of Trustees

From: Emily Rodman, Assistant Village Manager 
Julia Cedillo, Village Manager 

RE: Tax Increment Financing & Business District Legal Counsel Recommendation - Kathleen Field Orr & Associates

PURPOSE

To consider a letter of engagement with Kathleen Field Orr & Associates to provide legal services related to Tax Increment Financing (TIF) and Business Districts.

BACKGROUND

In June, the Village released a Request for Proposals (RFP) for legal services related to the implementation of two Tax Increment Financing Districts, four Business Districts and associated annexation services. The RFP document is attached and outlines the specific services the Village is seeking. The RFP was sent to five legal firms and all five firms submitted proposals in response to the RFP. Staff reviewed the responses received and based upon the experience of the firms, anticipated hours of work, hourly rates and staff's prior experience, staff recommended the Village engage Kathleen Field Orr & Associates for legal services. At their meeting on June 28, 2016, the CRC discussed the various RFP responses and concurred with staff's recommendation to engage Kathleen Field Orr & Associates.

A proposed letter of engagement from Kathleen Field Orr & Associates is attached. The letter outlines the scope of services proposed and the proposed hourly rate (\$200). The Village Attorney has reviewed the letter and has no concerns with proceeding at this time.

RECOMMENDATION

If the Village Board concurs with the CRC's recommendation, staff recommends the Village Board approve the attached proposal from Kathleen Field Orr and Associates to serve as the Village's legal counsel related to TIF and Business Districts.

ACTION REQUESTED

This item is for both discussion and action.

Motion to Approve a Letter of Engagement with Kathleen Field Orr & Associates for legal services related to Tax Increment Financing and Business Districts.

DOCUMENTATION

- Letter for Engagement – Kathleen Field Orr & Associates
- Commercial Revitalization Committee Memo – June 28, 2016 (w/out attachments)
- Village of La Grange Park Request for Proposal – Tax Increment Financing and Business District Legal Services (w/out attachments)
- Kathleen Field Orr & Associates Proposal

LAW OFFICE
KATHLEEN FIELD ORR & ASSOCIATES
53 WEST JACKSON BLVD.
SUITE 964
CHICAGO, ILLINOIS 60604
(312)382-2113
(312)382-2127 facsimile

KATHLEEN FIELD ORR
kfo@kfoassoc.com

July 6, 2016

Village of La Grange Park
447 North Catherine Avenue
La Grange Park, Illinois 60526
Attn: Dr. Jim Discipio, Village President and Board of Trustees

Re: Village of La Grange Park

Dear Ms. Rodman:

Thank you for selecting Kathleen Field Orr & Associates to provide legal services to the Village in connection with its proposed application of the Illinois Tax Increment Allocation Act (“TIF”) and the Business District Development and Redevelopment Law of Illinois (“*Business District*”).

The purpose of this letter is to set forth the terms on which we understand you intend us to proceed and to address matters up front in order to avoid potential misunderstandings.

Scope of Services. This engagement letter does not engage us to undertake any matter other than the establishment, administration and implementation of the Village’s use of TIF and Business District statutes. We are prepared to be called upon to negotiate and draft development and redevelopment agreements in connection therewith. We are also well acquainted with the laws regarding annexation and are prepared to assist the Village as may be requested.

Firm Personnel. I will be primarily responsible for the supervision of this matter, but you are engaging the firm and, as necessary, I will draw on the talent and expertise of my partner and associate within the firm. We do not use paralegal staff in any capacity. You may expect to communicate with any or all of the lawyers during the course of our firm’s engagement in this matter. The resumes of the firm members are attached to this letter.

Legal Fees. Our fees for services are \$200.00 per hour; however, while you are charged for travel time, we do not seek reimbursement for facsimile transmissions, photocopies or long

distance telephone calls. It would be our intention to perform superior legal services with as much efficiency as permitted.

Billing Arrangements. Itemized statements of services and disbursements will be sent monthly, with payment to be made within thirty (30) days of the invoice date.

If you ever have any questions regarding the billing format or any information contained in any invoice or statement, please let me know immediately so that we can attempt to resolve any concerns fairly and without delay.

Withdrawal. The Village of LaGrange ^{Park} may terminate the attorney-client relationship at any time and for any reason. Such a termination does not, however, absolve you of responsibility to pay for services incurred prior to our receipt of notice of termination or incurred subsequent to notice but, in our view, reasonably necessary to protect your interests.

We are particularly looking forward to working with the Village Manager, Julia A. Cedillo and Assistant Village Manager, Emily Rodman from whom we will take direction. We understand and are prepared to work with any officer, employee or consultant working with you on TIF matters and/or Business District matters, as requested.

We are very pleased to have an opportunity to assist you with your commitment to economic development as we believe the Village will continue to prosper as a result of all of its new undertakings.

I am available to answer any questions you might have and/or meet with you if you believe that that would be advantageous.

Very truly yours,

KATHLEEN FIELD ORR & ASSOCIATES


KATHLEEN FIELD ORR

KFO/kms
Enclosures

cc: *Julia A. Cedillo, Village Manager*
Emily Rodman, Assistant Village Manager

Biographies

KATHLEEN FIELD ORR is the managing partner of the law firm of Kathleen Field Orr & Associates, focusing in the area of local government law. During the course of her practice of over thirty-five (35) years, Ms. Orr has concentrated in the area of municipal law and municipal finance. She has worked extensively in economic development, dealing with innovative financial incentive programs pertaining to residential, commercial, recreational and industrial development. She is currently a member and has served as Chairperson of the Local Government Section Council of the Illinois Bar Association, and is an active member of the Illinois Tax Increment Association and the Illinois Municipal League. In addition to serving as Special Counsel to approximately 40 municipalities in the State of Illinois, she has served as the Village Attorney of the Village of Park Forest, the Village of Matteson, City Attorney of the City of Calumet City, and Corporation Counsel of the City of Chicago Heights. She is currently serving as City Attorney of the United City of Yorkville, and Village Attorney of the Village of East Dundee, the Village of Carbon Cliff, the Village of Berkeley and the Village of Villa Park. She continues to serve the Park Forest Housing Authority since its organization in 1988; the Berwyn 9-1-1 Emergency Telephone Board since its inception in 1987; and, the Park Forest Public Library since 1979.

JAMES W. BINNINGER is an associate with the law firm of Kathleen Field Orr and Associates. Mr. Binninger received his Juris Doctor from Southern Illinois University School of Law and a Bachelor of Science in Political Science with a concentration in Urban Affairs from Northern Illinois University. Prior to joining the firm, Mr. Binninger was the in-house Assistant Corporation Counsel for the City of Elgin and the Village Attorney for the Village of Hanover Park, Illinois for the last 28 years. During his time with the Village of Hanover Park he was involved in the creation of Village TIF districts, various redevelopment agreements and a broad range of municipal legal issues. He has continued his municipal law practice at the firm with an emphasis on tax increment financing. He has been a frequent speaker regarding building codes and property maintenance, zoning, subdivision controls, land use and liability issues of public employees.

ANDREW D. COSTA is an associate working with the law firm of Kathleen Field Orr and Associates. Mr. Costa received his Juris Doctor with a certificate in Business Law from DePaul University College of Law and a Bachelor of Arts in Sociology with a concentration on Law and Society from DePaul University, both conferred *cum laude*. During Law School, Mr. Costa gained valuable knowledge and experience by assisting other attorneys through his work as a Law Clerk with the firm of Gardiner Koch Weisberg & Wrona. Mr. Costa was admitted to the Illinois Bar in November of 2014. He has worked in the area of Municipal Law and has assisted with the creation of TIF districts, various redevelopment agreements, and ordinances. Mr. Costa is a member the American Bar Association, Illinois State Bar Association, Chicago Bar Association, and Will County Bar Association.

Commercial Revitalization Committee Agenda Memo

Date: June 28, 2016

To: Trustee Jim Kucera, Chairman & Committee Members

From: Emily Rodman, Assistant Village Manager *ER*.

RE: Tax Increment Financing and Business District Legal Counsel Recommendation

BACKGROUND

Earlier this month the Village released a Request for Proposals (RFP) for legal services related to the implementation of two Tax Increment Financing Districts, four Business Districts and associated annexation services. The RFP document is attached and outlines the specific services the Village is seeking. The RFP was sent to five legal firms, two of which staff has experience working with directly and three were provided by the Village's development consultant, S.B. Friedman Development Advisors. All five firms submitted proposals in response to the RFP which are attached.

Staff anticipates working closely with our selected legal counsel on the implementation of both the TIF and Business Districts. Counsel will review the implementation timeline and draft all required notices and ordinances to ensure compliance with the TIF statute. Counsel will also facilitate the annexation of the IHM railroad parcel to achieve contiguity of the former Praxair parcel. Finally, the legal counsel selected will provide ongoing support to Village staff and the Village Board with regard to annual TIF reporting requirements, review and negotiation of redevelopment projects and agreements, etc.

Based upon review of the submitted proposals, experience of the firms, anticipated hours of work, hourly rates and staff's prior experience, staff recommends the Village engage Kathleen Field Orr & Associates for legal services. Ms. Orr has extensive experience with regard to TIF and Business District implementation and ongoing management, as well as annexation. Ms. Orr has worked with S.B. Friedman on several past TIF Districts and is currently working with them in Bloomington, Carpentersville, and Lemont on TIF Districts. She is also an active member of the Illinois Tax Increment Financing Association and previously presented at the Village's Strategic Planning Session on Tax Increment Financing (February 2015).

ACTION REQUESTED

If the Commercial Revitalization Committee concurs with staff's recommendation, staff will forward the Committee's recommendation to the Village Board for consideration at the July 12th Work Session.

DOCUMENTATION

- Village of La Grange Park Request for Proposal – Tax Increment Financing and Business District Legal Services (w/out attachments)
- Holland & Knight Proposal
- Cohen, Salk & Huvarud Proposal
- Gorski & Good Proposal
- Kathleen Field Orr & Associates Proposal
- Ancel Glink Proposal



Village of La Grange Park

REQUEST FOR PROPOSALS

Tax Increment Financing and Business District Legal Services

OVERVIEW

Request for Proposals

The Village of La Grange Park (hereinafter "Village"), located in Cook County Illinois, is seeking proposals from qualified law firms for legal work related to the potential creation of Tax Increment Financing (hereinafter "TIF") Districts, in accordance with 65 ILCS 74.4, in order to promote the development and revitalization of multiple commercial and industrial areas in the Village. Specifically, the Village has entered into a contract with S.B. Friedman Development Advisors to oversee the process of designation and implementation of two TIF Districts (Phase 1) and four Business Districts (Phase 2) in the locations shown on the attached map. The attached S.B. Friedman Development Advisors contract provides additional details. In order to establish contiguity within one of the proposed TIF districts, the Village and the selected law firm will need to work with the Indiana Harbor Belt Railroad to voluntarily annex a portion of its property into the Village.

The Village anticipates starting the process of designating and implementing the two TIF districts simultaneously over the summer months. Once that process is complete, the Village intends to proceed with implementation of all four business districts simultaneously (anticipated this fall/winter).

SCOPE OF SERVICES

Tax Increment Financing Districts

- Review, comment on and edit for legal compliance all TIF designation documents prepared by S.B. Friedman Development Advisors (e.g., the project timeline, the eligibility study, a housing impact study and the redevelopment plan).
- Draft all required hearing notices, public notices and ordinances designating and establishing the TIF districts (actual distribution and publication of notices will be handled by Village staff) and advise the Village staff on all required recipients of notices.
- Attend and offer all necessary legal counsel at Joint Review Board meeting and all required public meetings and public hearings.
- Advise the Village on legal strategies for handling any objections and negative feedback.



Business Districts

- Review, comment on and edit for legal compliance all documents prepared by S.B. Friedman Development Advisors (e.g., the project timeline, the eligibility study, etc.).
- Draft all required hearing notices, public notices and ordinances designating and establishing the Business districts (actual distribution and publication of notices will be handled by Village staff) and advise the Village staff on all required recipients of notices.
- Attend and offer all necessary legal counsel at all required public meetings/hearings.

Other

- Assist with Indiana Harbor Belt property annexation, including drafting annexation notices, ordinances, etc. (excluding Plat of Annexation).
- General consultation with staff and research as necessary to achieve legally compliant annexation.

Proposal Submittal

Please submit a letter outlining your firm's experience with providing legal services related to Tax Increment Financing and Business District implementation, as well as annexation. The letter should include a brief description of the proposed services and associated costs. If costs are proposed to be billed hourly, please provide the minimum billable increment and an estimate of anticipated total hours for Phase 1, Phase 2 and the annexation (the Village recognizes the final cost would be subject to actual hours billed).

Questions regarding this document and the Scope of Services may be directed at any time to Emily Rodman at (708) 354-0225 or erodman@lagrangepark.org.

Proposals shall be emailed or delivered **no later than 5:00 p.m. on June 17, 2016** to:

Emily Rodman, Assistant Village Manager
Village of La Grange Park
447 N. Catherine Avenue,
La Grange Park, Illinois 60526
erodman@lagrangepark.org

LAW OFFICE
KATHLEEN FIELD ORR & ASSOCIATES
53 WEST JACKSON BLVD.
SUITE 964
CHICAGO, ILLINOIS 60604
(312)382-2113
(312)382-2127 facsimile

KATHLEEN FIELD ORR
kfo@kfoassoc.com

RECEIVED JUN 13 2016

June 8, 2016

Emily Rodman, Assistant Village Manager
Village of La Grange Park
447 North Catherine Avenue
La Grange, Illinois 60526

Re: Village of La Grange Park

Dear Ms. Rodman:

Thank you for the opportunity to offer my services to the Village of La Grange Park in connection with the administration and implementation of its Tax Increment Financing Districts ("TIF").

I have practiced solely in the area of municipal law since 1974 and I have been actively involved with enterprise zones, tax increment financing districts and business development districts, as well as the drafting and implementing economic incentive and redevelopment agreements. Currently, I am working with more than 100 TIF Districts and 20 Business Districts located in over 35 municipalities in the State of Illinois. I am a frequent speaker at conferences on economic development all over our State.

As municipal attorneys, we are called upon daily to draft resolutions, ordinances, regulations and policies in connection with economic development projects. Having served numerous municipalities over the past three decades, we have also acquired substantial experience in zoning codes, annexations, planned unit developments and annexation agreements. Our firm has worked extensively in the area of municipal finance and tax exempt financing, including the issuance of industrial revenue bonds, tax increment revenue bonds, business district bonds, special service area bonds as well as general obligation bonds. Our biographies and client list demonstrate our broad experience in the area of local government law and our ability to address and advise on all aspects of governmental operations.

I have been an active member of the Illinois Tax Increment Finance Association and serve on its Program Committee. I have also attached my resume and that of my associate, James W. Binnering along with a list of clients and references for your convenience.

Our fees for services are \$200.00 per hour; however, while you are charged for travel time, we do not seek reimbursement for facsimile transmissions, photocopies or long distance telephone calls. It would be our intention to perform superior legal services with as much efficiency as permitted.

I am available to answer any questions you might have and/or meet with you if you believe that that would be advantageous.

Very truly yours,

KATHLEEN FIELD ORR & ASSOCIATES

A handwritten signature in black ink, appearing to read 'Kathleen Field Orr', written in a cursive style.

KATHLEEN FIELD ORR

KFO/kms
Enclosures

CURRENT LIST OF MUNICIPAL CLIENTS

Village of Andalusia
Village of Annawan
Village of Berkeley
Berwyn 911 Emergency Telephone System Board
City of Bloomington
City of Calumet City
Village of Carbon Cliff
City of Colona
City of Colchester
Village of Creve Coeur
Village of Divernon
The Dundee Foundation, NFP
Village of Durand
Village of East Dundee
Village of Elizabeth
Village of Hampton
City of Havana
Henry County Enterprise Zone
Village of Hillside
Village of Lake Zurich
Village of Lake Villa
City of Lanark
Village of Lemont
Village of Lena
City of LeRoy
City of Lewistown
Village of Malta
Metro West Council of Government
Village of Montgomery
City of Mount Carroll
Park Forest Housing Authority
Park Forest Public Library
Village of Port Byron
Village of Saunemin
City of Savanna
Village of Sherman
Village of Stockton
Village of Warren
Village of West Dundee
Village of Woodhull
United City of Yorkville

Biographies

KATHLEEN FIELD ORR is the managing partner of the law firm of Kathleen Field Orr & Associates, focusing in the area of local government law. During the course of her practice of over thirty-five (35) years, Ms. Orr has concentrated in the area of municipal law and municipal finance. She has worked extensively in economic development, dealing with innovative financial incentive programs pertaining to residential, commercial, recreational and industrial development. She is currently a member and has served as Chairperson of the Local Government Section Council of the Illinois Bar Association, and is an active member of the Illinois Tax Increment Association and the Illinois Municipal League. In addition to serving as Special Counsel to approximately 40 municipalities in the State of Illinois, she has served as the Village Attorney of the Village of Park Forest, the Village of Matteson, City Attorney of the City of Calumet City, and Corporation Counsel of the City of Chicago Heights. She is currently serving as City Attorney of the United City of Yorkville, and Village Attorney of the Village of East Dundee, the Village of Carbon Cliff, the Village of Berkeley and the Village of Villa Park. She continues to serve the Park Forest Housing Authority since its organization in 1988; the Berwyn 9-1-1 Emergency Telephone Board since its inception in 1987; and, the Park Forest Public Library since 1979.

JAMES W. BINNINGER is an associate with the law firm of Kathleen Field Orr and Associates. Mr. Binninger received his Juris Doctor from Southern Illinois University School of Law and a Bachelor of Science in Political Science with a concentration in Urban Affairs from Northern Illinois University. Prior to joining the firm, Mr. Binninger was the in-house Assistant Corporation Counsel for the City of Elgin and the Village Attorney for the Village of Hanover Park, Illinois for the last 28 years. During his time with the Village of Hanover Park he was involved in the creation of Village TIF districts, various redevelopment agreements and a broad range of municipal legal issues. He has continued his municipal law practice at the firm with an emphasis on tax increment financing. He has been a frequent speaker regarding building codes and property maintenance, zoning, subdivision controls, land use and liability issues of public employees.

Items of Interest Divider

VILLAGE OF LA GRANGE PARK

La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

2016 MEETINGS REMINDER

July 12, 2016	Work Session Meeting	7:30 p.m.	Village Hall
July 26, 2016	Village Board Meeting	7:30 p.m.	Village Hall
August 9, 2016	Work Session Meeting	7:30 p.m.	Village Hall
August 23, 2016	Village Board Meeting	7:30 p.m.	Village Hall
September 13, 2016	Work Session Meeting	7:30 p.m.	Village Hall
September 27, 2016	Village Board Meeting	7:30 p.m.	Village Hall
October 11, 2016	Work Session Meeting	7:30 p.m.	Village Hall
October 25, 2016	Village Board Meeting	7:30 p.m.	Village Hall
November 8, 2016	Work Session Meeting	7:30 p.m.	Village Hall
November 22, 2016	Village Board Meeting	7:30 p.m.	Village Hall
December 13, 2016	Village Board Meeting	7:30 p.m.	Village Hall

The Doings, La Grange
Thursday, June 23, 2016

La Grange Park anticipates July start for road work

BY ANNEMARIE
MANNION
Pioneer Press

The village of La Grange Park is poised to issue bonds and hire engineering and construction firms to begin long-awaited road repairs in July.

Brendan McLaughlin, public works director, said the Village Board is expected to approve hiring the engineering and construction firms at its June 28 meeting.

The village also has sold general obligation corporate purpose bonds to fund the \$11.2 million for road improvements and for the purchase of a ladder truck and ambulance for the Fire Department.

Village officials report the bond bidding process resulted in a net interest cost of 1.97 percent.

The lowest bidder for the engineering work is Edwin Hancock Associates, which put in a bid of \$339,000.



JANE MICHAELS/CHICAGO TRIBUNE

La Grange Park officials say they will begin in July to repair roads.

"They do some key things," McLaughlin said. "They do all the field measurements for amounts of material needed and they do all the inspections."

The lowest bidder for the road construction is GA Paving, which bid \$2.12 million. The road work will be done in portions and will take several years to complete.

Voters in March overwhelmingly approved spending the money for road upgrades and the emergency vehicles. Results showed 77 percent of voters

cast ballots in favor of the village issuing \$10 million in bonds to pay for street repairs. No votes accounted for 23 percent of the vote. Seventy three percent voted in favor of spending \$1.2 million for an ambulance and ladder truck for the Fire Department while 27 percent voted against it.

It is estimated the owner of a \$350,000 house will pay about \$380 a year over the next decade to pay for improvements.

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D102 may ask voters to endorse a tax hike

Decision expected sometime in August

BY ANNEMARIE MANNION
Pioneer Press

The La Grange Elementary District 102 Board will decide by August if it wants to place a referendum on the November ballot asking voters if they endorse a tax hike to improve the district's financial picture by about \$3 million a year.

According to the district, it needs to increase revenues or decrease expenditures by that amount every year in order maintain services and educational programs.

"It would be for operations," said Superintendent Kyle Schumacher. "We need \$3 million a year — basically indefinitely."

The district has until Aug. 22 to decide if it wants to put the question to voters on the Nov. 8 ballot. The board unanimously passed a resolution June 8 to pursue the possible referendum.

Approval of a ballot question will allow the district to keep small class sizes, maintain and implement educational programs and update technology hardware and online resources, officials said. Schumacher said the district, which operates on a budget of about \$40 million a year, has already made cuts to its operations.

"(The cuts) are going to have to be more significant than a \$50 box of paper," he said. "It will have to come from staff. At this point we've reduced as much from operations as we can."

If the ballot question is not endorsed by voters, he said the district will likely have to cut its teaching staff. If the district eliminates 13 teachers at the elementary level the average size of



STEPHANIE FORDICE PHOTO

The La Grange District 102 Board will decide by August if it will place a referendum on the November ballot asking voters to endorse a tax hike.

Community meetings

La Grange Elementary District 102 plans to hold meetings with the community to discuss long-term financial projections and the possibility of a referendum on the Nov. 8 ballot.

The meetings will be held from 7 to 8:30 p.m. on the following dates:

- Aug. 1 — La Grange Public Library, 10 W. Cossitt Ave., La Grange.
- Aug. 4 — Park Junior High School, 333 N. Park Road, La Grange Park.
- Aug. 8 — La Grange Park Public Library, 555 N. La Grange Road, La Grange Park.
- Aug. 11 — Congress Park School, 9311 Shields, Brookfield.

classes would go from 21 or 22 students to 28, he said.

The last time the district posed an operations referendum was in 1996.

"That (increase) was supposed to last us six or seven years," Schumacher said. "Obviously, it's been 20 years since then."

During that time, he said the district's enrollment has increased by 486 students and teachers have been added. The district in the

2015-2016 school year had an enrollment of 3,154 students and a teaching staff of 225. Schumacher said the state's budget crisis also has meant less money. He said the district receives about 15 percent of its budget from the state.

"There has certainly been several million dollars over the last few years that we haven't received from the state," he said.

School board President Matt Scotty echoed the need to improve the district's finances, stating in a district new release that fund balances have reached a low point and it is time to discuss a referendum with residents. If the tax increase goes through, it is estimated that it would cost \$106 per \$100,000 of a home's value. The owner of a \$600,000 house would pay \$641 more a year.

District officials plan to meet in August with residents to discuss the district's needs. The district has five elementary schools: Barnsdale Road, Congress Park, Cossitt Avenue, Forest Road and Ogden Avenue, and one middle school, Park Junior High. Students come from La Grange, Brookfield, and La Grange Park.

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The Suburban Life
Wednesday, June 29, 2016

PUBLIC NOTICE

The Village of La Grange Park, Cook County, Illinois, does hereby invite sealed bids for the following project(s): 2016 PUBLIC SIDEWALK AND CURB/GUTTER REPLACEMENT.

It is the intent of the Village of La Grange Park ("La Grange Park"), the Village of LaGrange ("LaGrange"), and the Village of Riverside ("Riverside"), (Collectively, the "Municipalities") to jointly bid concrete flatwork and award to a primary contractor ("Contractor"). Bids will be received until 10:00 A.M. Prevailing Local Time on July 12, 2016 by mail or delivered by hand to the Office of the Village Clerk, Village of La Grange Park, 447 N. Catherine Avenue, La Grange Park, Illinois 60526 immediately after which time and at such place all bids will be publicly opened and read aloud. Bids shall be submitted in an opaque, sealed envelope plainly marked with the title of the project.

Bidding documents, consisting of the bid proposal, and project specifications are available at the offices of Edwin Hancock Engineering Co., 8933 Roosevelt Road, Westchester,

'Go Ape' at Bemis Woods



Treetop attraction features zip lines and obstacles

SUBURBAN LIFE MEDIA

WESTERN SPRINGS – Go Ape, a treetop adventure course company, opened its latest location June 25 at Bemis Woods South in Western Springs.

The 7-acre course offers guests a unique two- to three-hour trek through the forest canopy.

Course features include five zip lines for a total of 2,837 feet of exhilaration, a “double Tarzan

swing” that allows two participants to simultaneously swing from 30 feet and safely land in a cargo net, a series of rope ladders, bridges, spider webs and trapezes, and 40 obstacles situated 40-plus feet up in the forest canopy.

La Grange Park

■ It was reported at 7:30 a.m. June 16 that two homeless people were issued no trespass orders when they were found camping in the 400 block of Barnsdale Road in an area along the railroad tracks, commonly referred to as the leaf dump. One person was taken to the hospital for evaluation. The other left the area.

The Doings, La Grange Thursday, June 30, 2016

La Grange Road closed for 5 hours following June 21 traffic accident

BY ANNEMARIE MANNION
Pioneer Press

The La Grange Park Police Department and Illinois State Police are investigating a traffic crash that closed down La Grange Road for five hours June 21.

The accident took place at about 1:03 a.m. in the 1600 block of La Grange Road, in a wooded area between Cermak Road and Scottdale Road.

Police said a 24-year-old Chicago man was driving south on La Grange Road in a 1993 Nissan pickup when it struck the rear of a 2016 Volvo tractor trailer, causing the pickup truck to catch on fire. The driver of

the tractor trailer assisted the pickup truck driver out of his vehicle as it became engulfed in flames.

The driver of the pickup was transported to Loyola Medical Center in Maywood for treatment of non-life threatening injuries. The driver of the tractor trailer, a 53-year-old man from Villa Park, said he was not injured and declined medical treatment. The fire was extinguished by the La Grange Park Fire Department.

La Grange Road was closed for about 5 hours while crash investigators gathered evidence. The crash remains under investigation, police said.

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