

**LTACC
Board of Directors Meeting Minutes
April 18, 2016**

On April 18, 2016 the members of the Board of Directors for LTACC met at La Grange Police Department.

In attendance were:

Executive Director:	Kimberly Knutsen (LTACC)
Executive Secretary:	Deanne Curelo (LGP)
Police Chief:	Renee Strasser (LG)
Village Managers:	Julia Cedillo, Chair (LGP) Patrick Higgins (WS) Robert Pilipiszyn (LG)
Attorney:	Mike Jurisik

The meeting was called to order at 1:00 p.m.

Action: Approval of Minutes

A motion was made by Manager Higgins and seconded by Manager Pilipiszyn to approve the minutes as presented. The motion passed unanimously.

Items for Discussion:

IRMA Coverage

At the last IRMA meeting, Chair Cedillo stated that IRMA had proposed two types of coverage options for LTACC, and needed to know which option LTACC wanted to pursue. Attorney Jurisik provided a breakdown of each type of coverage. The first type of coverage is as a sub-entity, commonly referred to as a municipal library option. Attorney Jurisik explained that under this option, the premium would be slightly cheaper and there would be an incremental increase to each of the village's annual premiums. This option would be more expedient to obtain coverage, as it requires IRMA to amend language in their rules. However as a sub entity, one of the villages would have to sponsor LTACC, all future members would have to be IRMA members, and LTACC would not be entitled to a vote.

The other option proposed, is to have LTACC covered as a special district. With this type of coverage LTACC would be its own entity and would not be dependent on one of the villages for coverage. There would also be more flexibility in bringing in new members. However at IRMA's meeting, some of their committee members expressed concerned about LTACC's right to vote. As a special district, LTACC would be entitled to vote, which some members thought would be unfair as it gave the three villages an extra vote. It was also mentioned that LTACC doesn't meet the three years in operations provision. However Attorney Jurisik felt that this wasn't a major sticking point, since the three communities are current members, and their claim volume shouldn't change because of the consolidation.

After discussing the differences between the two types of coverages, the three managers came to the consensus that they would preferred to proceed as a special district, with the right to vote. They also wanted to know what other entities IRMA covered as a special districts and what their rights were.

Attorney Jurisik stated that he would help Chair Cedillo draft a correspondence to IRMA regarding their decision. After the IRMA discussion, Attorney Jurisik excused himself.

Executive Director's Report

Equipment – E.D. Knutsen informed the board that the only outstanding costs were for upgrades to the phone & recorder systems. E.D. Knutsen mentioned that the contracts for Tyco will need to be revised, as well as some of the construction contracts.

State Police – E.D. Knutsen stated that the grant application was submitted on March 31 and that it should be awarded sometime in June. As part of the application with the State Police, LTACC needed to indicate who their backup center was. E.D. Knutsen stated Western Suburban Consolidation was named and Attorney Jurisik was working on creating an IGA between the two agencies. Although the IGA is not needed for the application, Attorney Jurisik felt that it was best practice for having an agreement with another agency.

CAD – According to E.D. Knutsen, LTACC is meeting every timeline. The next deadline is April 22nd. E.D. Knutsen told Chair Cedillo, that La Grange Park still needed to create point addresses for their multi-tenant buildings. Chair Cedillo stated that she would follow up with her staff on the status of this.

Construction – The timeline is pretty much the same. May 16-20 is when the bid documents will be available. E.D. Knutsen had nothing further to report.

IT – E.D. Knutsen informed the board that the fiber that was damaged in Western Springs had been repaired and tested. The only outstanding IT issue was the hook up for the patch paneling in La Grange Park, which Pat will install, once AIS creates firewall rules.

Brookfield

Chair Cedillo and Manager Higgins discussed the dinner they had with Brookfield's Village President and Manager the previous week. They stated that Brookfield seemed interested and inquired about the buy-in cost. Currently the board has not established a firm buy in figure as expenses are still being calculated. E.D. Knutsen offered to put together a running total, so that current and future members could see what has been spent to date. Chair Cedillo stated that Brookfield still had not submitted their compatibility study. It was suggested that Brookfield's Village Manager should be invited to the May 16th meeting, to present their compatibility study to the board and see how the three communities work together and what is entailed in membership.

Plan Drawings Review and Tour

At this time Manager Pilipiszyn excused himself, as E.D. Knutsen and Chief Strasser showed the remaining members the general layout of LTACC, the proposed housing location of the IT infrastructure, and the general reorganization of the records room.

Closing

The group chose May 16, 2016 at 1:00 p.m. as the next meeting date. The meeting will be held at the Village Hall of La Grange Park located at 447 N. Catherine Avenue.

With no additions to the agenda, the meeting adjourned at 2:30 p.m.

Respectfully submitted for approval by Executive Secretary Deanne Curelo

Date Approved: May 16, 2016 as amended