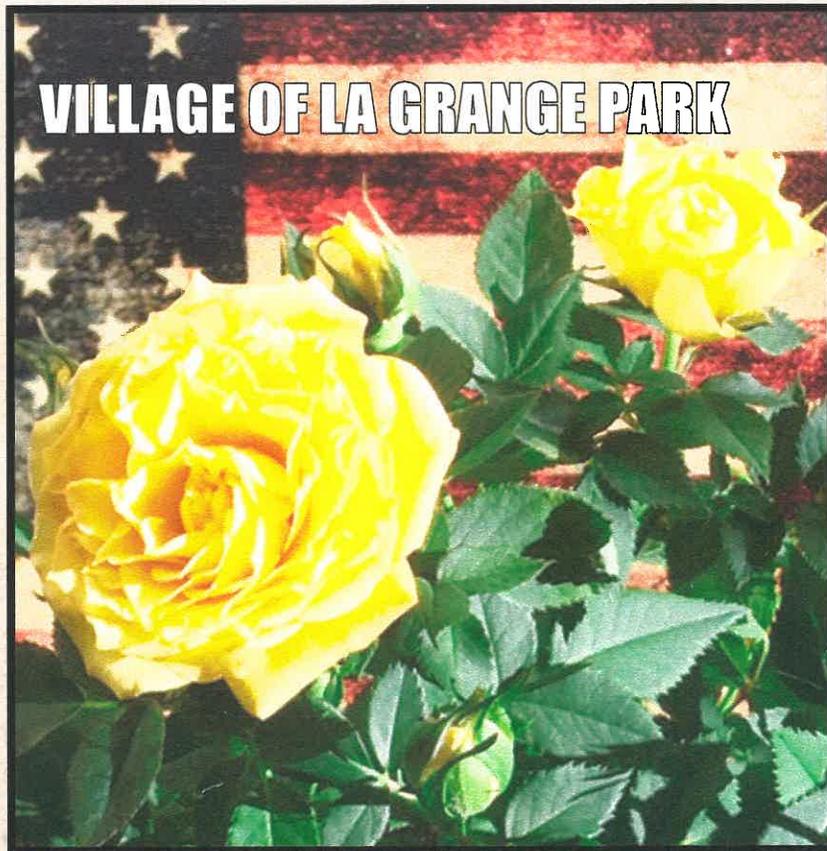


# VILLAGE OF LA GRANGE PARK



**BUDGET 2016-2017**

# Draft Budget FY 2016-17

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**Date:** April 12, 2016  
**To:** Village President & Board of Trustees  
**From:** Julia Cedillo, Village Manager *JC*  
**RE:** Message for the FY16-17 Budget

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With the election results now officially certified by Cook County, the Village is pleased to report that both referenda questions on the March 15th ballot passed with significant support.

- **For the \$10 Million in Road Bonds – 77.12% of voters said “yes”**
- **For the \$1.2 Million in Fire Equipment Bonds - 73.37% of voters said “yes”**

Now that the results are known, just one draft budget for Fiscal Year 2016-2017 is enclosed for your review and consideration. The draft budget includes three modifications from the previous “With Bonds Budget.” They are as follows:

1. An additional \$4,000 has been budgeted in the Administration Department Budget for the hiring of a part-time seasonal employee for the front desk to assist with peak customer service periods.
2. Fire Department turnout gear budget has been increased to \$26,590 to include the gear that was budgeted but not purchased in FY 15-16
3. An additional \$225,000 has been budgeted in the Sewer Fund for sewer lining along La Grange Road, as a result of recent video taken of the sewer line.

### **Background**

The Village’s fiscal year runs from May 1 to April 30. A new budget must be adopted before the beginning of the fiscal year. The development of the draft budget could not have been achieved without the direction of Finance Director Larry Noller and the diligence of Department Heads to meet necessary spending targets. Finally, this document could not have been assembled without Deanne Curelo’s assistance. This budget message outlines the objectives of this year’s process and the goals and highlights of each of the budgets.

### **Budget Objectives**

1. Build capacity for the Lyons Township Area Consolidated Dispatch Center (LTACC).
2. Continue the more recent push for greater financial sustainability.
  - a. Maintain the minimum 25% fund balance standard and grow it for greater cash security and future projects.
  - b. Plan for the potential of a Tax Increment Financing District.

- c. Engage in a Water and Sewer Rate Study to identify capital needs and fee structure options.
3. Better meet service demands with enhanced administrative support for departments.
4. Adhere to the Village Board's Five Priorities for the Village.<sup>1</sup>
5. Provide structure for the accountability of the referenda bonds.
6. Seek enhanced capacity for capital needs as the Motor Fuel Tax Fund provides greater support for operational and some additional capital expenditures.

In sum, the draft budget meets its listed objectives and links us back to the Village's Core Mission in *"providing its citizens effective and efficient government services in a fiscally responsible manner."*

### **Funds / Budget Construction**

Governments are required to use fund accounting which emphasizes accountability rather than profitability. Each fund is segregated for specific purposes in accordance with laws, regulations or limitations. The Village's Budget is composed of governmental funds (general fund, capital projects fund, debt service funds) and proprietary funds (enterprise funds such as water and sewer). There are eight funds in all that account for the revenues received and proposed expenditures that allow the Village to provide services to residents. With the approval of the bond referenda, the draft budget includes two additional funds, the Road Bond Fund and the Fire Equipment Bond Fund.

Although the General Fund and Capital Projects Fund are treated as separate funds, the General Fund provides the Capital Projects Fund with revenue. Treating Capital Projects as a separate fund gives the Village the opportunity to program and keep better track of capital expenses.

As proposed, the FY 16-17 draft budget expects Village revenues in all funds to total \$20,586,985 (net of transfers) with overall expenses (net of transfers) to total \$18,534,295. This includes an estimated \$5.75 million in bond proceeds from the first of two issuances for roads and \$1.2 million in bond proceeds for fire equipment.

### **Budget Performance**

The draft budget anticipates the Village will finish the current fiscal year in a stronger financial position than was originally forecasted. This is mostly attributable to revenues occurring higher than expected. More specifically, revenue from permits, state income tax, charges for services, miscellaneous income, water charges for service and MFT funding came in higher than budgeted. In the Sewer Fund, revenues came in less than expected due to the State of Illinois freezing its funding for the IGIG grant due to its budget impasse. Likewise, expenses in the Sewer Fund were less than expected as the Village halted any reimbursements for the Downspout Disconnection Program as it was funded by the IGIG grant.

The FY 15-16 budget included a transfer from the General Fund in the amount of \$200,000 to the Capital Projects Fund, projecting an overall deficit in the amount of \$26,890, and ending fund balance of \$4,116,666. The proposed FY 16-17 draft budget now projects a surplus of \$472,068 in

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<sup>1</sup> (1) Maintain Fiscal Responsibility with Sound Budget Practices; (2) Improve and Maintain Infrastructure and Roads; (3) Maintain and Communicate Good Government Practices and Services; (4) Maintain Public Services Through Safe Practices and Proper Equipment; and (5) Attract, Retain and Expand Business (*Strategic Planning, 2014*)

the General Fund, with an ending fund balance of \$4,615,624 for the end of the 2015-16 fiscal year.

### **Revenues**

Table I provides a historical summary of all revenues by fund and includes the major revenue categories of the General Fund. For FY 16-17, revenues in the General Fund are budgeted at a level *less than* what we now *project* for FY 15-16, but *more than* what was *budgeted* for FY15-16.

As proposed, the FY 16-17 draft budget includes a transfer to the Capital Projects Fund in the amount of \$200,000.

The draft budget includes a line item entitled, *IPBC Reserve Transfer*. This is a line item to identify the withdrawal of funds in the amount of \$220,000 from the IPBC terminal reserve to assist with funding for LTACC. While the IPBC terminal reserves are included in the Fund Balance Summary Table III, they are excluded from available cash until the Village chooses to withdraw the funds from the IBPC. Monies withdrawn from the IPBC are best suited for one time capital purchases (such as the start up for LTACC) and not operating costs.

The draft budget proposes a 5% increase to the Water Rate. The Village's Lake Michigan water supplier, the Brookfield North Riverside Water Commission (BNRWC), approved a \$0.10 increase in the rate they charge to their customers from \$4.84 per thousand gallons to \$4.94 per thousand gallons, effective January 1, 2016. The BNRWC took this action to fund the installation of another major supply main as well as to cover operating fees to cover increasing costs of electricity, repairs, upgrades, chemicals, salaries, insurance and general operating expenses.

Village staff has examined the impact of this rate change on the Water Fund. Based on this increase and other demands on the fund, staff is recommending that the Village Board approve an increase in the Village's water rate from \$6.99 per 100 cubic feet to \$7.34 per 100 cubic feet, equating to a 5% adjustment. Less than 1% of the increase is attributable to the cost of water and operating expenses. The remainder of the rate adjustment is to increase the long-term funding available for necessary infrastructure replacement. The substantial City of Chicago rate increases over the past five years has prevented the Village from allocating additional capital funding within the water rate.

### **Expenses**

Table II summarizes expenses by fund.

As proposed, total expenses (net of transfers) are budgeted to increase (over FY 15-16 estimated expenditures) by 37.9% primarily due to proposed capital programs as a result of the infusion of bond proceeds and a significant portion of the proceeds being expended in the budget fiscal year. Total expenditures in the General Fund are anticipated to be 6.4% more than budgeted in FY 15-16, primarily due to the costs associated with the implementation of LTACC, our new consolidated dispatch center.

The draft budget includes funding for LTACC in the General Fund. Operational costs are included in the Police and Fire Department budgets. \$350,000 in Capital Funding for LTACC is provided in

the General Fund Summary with a line item entitled, *LTACC Capital Expenditures*, in the form of a transfer out to the agency for the build-out costs associated with the center.

Table III summarizes projected changes in ending reserve balances for each fund. Comparing Table III budget years can be useful in understanding changes in fund balances and reserves from one year to the next (or over time). The draft budget seeks to grow the reserves of General Fund, Water Fund, and Sewer Fund. While we project that the ending fund balance for the Sewer Fund will grow in FY 16-17, its reserve calculation includes the amount required to be set aside by the 2014 sewer bond covenants for the annual property tax abatement, thus impacting the amount of the available cash and reserve.

### **Personnel and Benefits**

The FY 16-17 Budget proposes a very minor increase in staffing levels to allow for additional part-time help for the front desk for the summer months. Otherwise, staffing levels are consistent with the current year's budget which sought to better align allocations with changing service needs in four departments: Public Works, Fire and Building. Additional hours for the Executive Secretary in Public Works are maintained for a second year. Funds are budgeted for additional administrative duties in the Fire Department (more hours for a Fire Lieutenant), while the summer seasonal is not budgeted. In the Building Department, funds are budgeted for the property maintenance services provided by Rick Dandan while the seasonal part-time code enforcement officer was not budgeted.

Tables IV and V show historical and budgeted staffing levels for full-time and part-time employees. The budgeted expenses include salaries, wages, associated health insurance and pension contributions, and step increases for those employees eligible to progress through the Village's pay plan.

This budget includes cost of living adjustments (COLA) for all employees that are based on the following:

1. The provisions of the appropriate labor agreement for all Employees covered by such agreements (IUOE Local 150 Public Works expires May 1, 2016), FOP Patrol Officers (2.25% effective May 1); and
2. For those employees not covered by labor agreements, the Personnel Manual provides for COLA increases based on the higher of the Consumer Price Index (Chicago-U) for the twelve months ending in December of the previous year (i.e., December 2015 – the CPI-U was 0%) or the average percent increases of all collective bargaining agreements in effect.

It should be noted that the Personnel Manual provision on Salary Increases also states that if financial conditions warrant, the Village Board may provide for a reduction or suspension of the increases prescribed.

The FY 16-17 draft budget proposes a 2.25% cost of living adjustment for those employees not covered by labor agreements, to be consistent with the Fraternal Order of Police labor union. A 2% cost of living adjustment was granted in FY 15-16, 2% in FY 14-15, 1.7% in FY 13-14, and 2.1%

and 1% in each of the two years prior. Employee contributions to health insurance were increased in July 2015 to 16% from 15%, which were increased from 14% back in FY 13-14.

Overall, the proposed FY 2016-2017 Budget is well aligned with the priority goals and capital projects rankings, as previously identified by the Village Board. Regardless of the outcome of the referendum, the Village will progress a road program and consolidation of a new 911 dispatch center with enhanced technology and services, new to the Village of La Grange Park. However, the *Without Bonds* draft budget proposes the completion of just two blocks of Barnsdale road (the highest priority roadway on our list), and is far less in scope than what our road program requires.

### **The Village's Five Priorities**

- (1) **Maintain Fiscal Responsibility with Sound Budget Practices.** The draft budget seeks to grow fund reserves. The draft budget also includes an increase to the Police Pension payment in the amount of \$50,000 in accordance with the recently developed Pension Funding Policy. This ensures that we responsibly meet our pension obligations now, instead of placing the burden onto future generations.
- (2) **Improve and Maintain Infrastructure and Roads.** The draft budget maintains and accommodates a focus on roads. The budget also includes funds for a water main replacement project along La Grange Road, sewer lining for La Grange Road and funding for the replacement of trees in our urban forest.
- (3) **Maintain and Communicate Good Government Practices and Services.** In an effort to continue increased understanding of the budget document, the draft budget includes a new addition, *"Full-time Retirement and Health Benefits Summary."*
- (4) **Maintain Public Services Through Safe Practices and Proper Equipment.** The budget includes equipment that not only improves the way we provide services, but improves safety for employees, such as: Ceiling work for Fire Station 1, Floor repair for both Fire stations, roof repair for Fire Station 2, a new exhaust system and lift extension for the mechanic's bay at Public Works. The draft budget includes a new dump truck and plow, new mobile data terminals for Police and Fire vehicles as well as the replacement of some workspace computers.
- (5) **Attract, Retain and Expand Business.** The budget includes funds for possible Tax Increment Financing (TIF) implementation, a public financing tool utilized by municipalities to promote redevelopment, invest in public infrastructure, and fund other community-improvement projects.

### **Resource Management**

In recent years, as a result of the Great Recession, the Village has taken proactive measures to control costs, such as eliminating community events, reducing personnel and personnel costs through attrition, increasing employee contributions to healthcare, and keeping cost of living increases low. The Village has also taken a focused look at how services are delivered and through

the Local Revenue Study, made several adjustments to fees and fee structures, and has added the Local Debt Recovery Program with increased utilization.

The Village is doing more with less while continuing to provide excellent services in an efficient manner. Despite these efforts, fixed costs related to personnel, insurance, pension costs, fuel and materials will continue to increase while revenues are projected to grow at a slower pace. Furthering this challenge are the ever-rising costs of our aging infrastructure.

While the Village has been diligent in identifying its options for necessary funding for the maintenance of its roadways, our annual Paving Evaluation has identified a significant number of roads in need of repair. Complicating matters are the limited resources for which other capital needs must compete for funding. In other words, typically when we fund roads aggressively, there is little funding for other needs such as equipment, vehicles, apparatus and the upkeep of our public buildings.

Since the referenda was approved by voters, the additional funding will allow the Village to address the condition of our roads at a higher level with greater consistency for a period of ten years, moving toward a more acceptable replacement cycle. The funding will also allow for the purchase of critical but costly fire equipment, alleviating the additional financial burden on the General Fund and its ability to side aside significant funding while delaying other necessary equipment purposes.

While the Village is fortunate to have the support of its citizens in supporting bond referenda for much needed capital needs, the Village will continue to be challenged by the ever increasing costs of operations and infrastructure maintenance. In the long-term, the Village's projected expenditures in the General Fund and continued aging infrastructure (together) are outpacing projected revenues. As such, the Village will have to remain diligent in the management of its funds and the diversification of revenue to better position itself for the future.

### **Flexibility – Monitor and Respond**

The Village will need to remain watchful and flexible to respond to circumstances beyond the Village's control. These circumstances could include continued weakness in the general economy and/or impacts from the State of Illinois as it works to address its financial issues and budget impasse. In the coming months, the Village will continue its work in identifying potential revenue enhancements, impacts from consolidated dispatch, development of economic development incentives, as well as funding options for large capital needs. Options and outcomes in these areas will be considered as we further evaluate impacts to Village finances and future budgets.

As the Village moves forward, we will need to continue to balance services and service expectations with available resources.

### **Next Steps**

Staff will present a final draft to the Village Board and to the public at the Budget Hearing on April 12<sup>th</sup> at 7:15 p.m. The Village Board will consider and approve a final Budget at the April 26<sup>th</sup> Village Board Meeting.



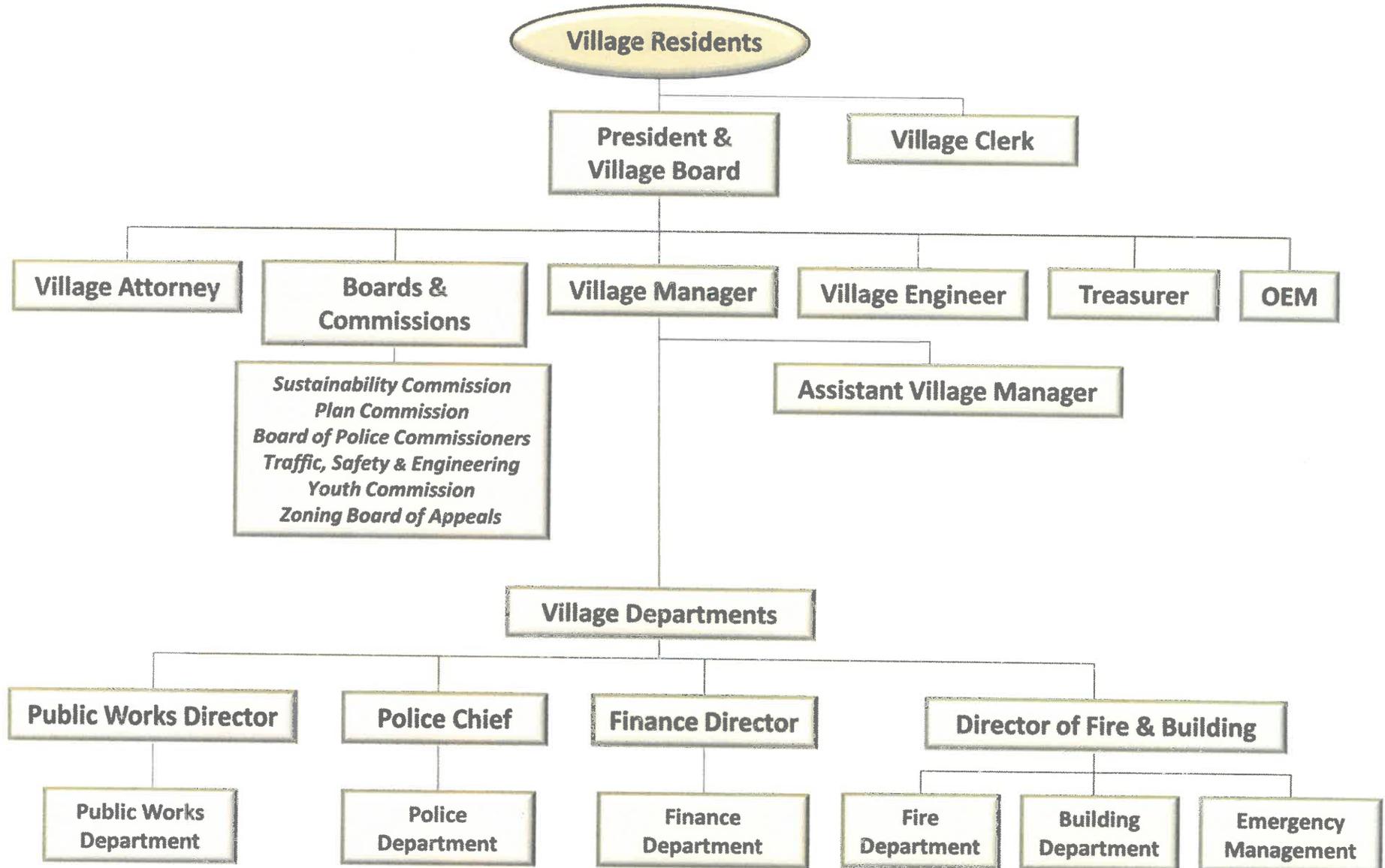
mission statement

The *Village of La Grange Park* is committed to providing its citizens effective and efficient government services in a fiscally responsible manner.

The Village encourages cooperation among its staff, Board, and other units of government in order to assess community needs and to determine the most effective manner in which to meet those needs.

While committed to maintaining a professional and responsive atmosphere, the Village must weigh individual needs against community standards and resources and determine what is in the best interests of all its residents.

# Village of La Grange Park Organizational Chart



**Table I**  
**VILLAGE OF LA GRANGE PARK**  
**SUMMARY OF REVENUES**  
**5 YEAR HISTORY**

	<u>Actual</u> <u>FY 2011/12</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Projected</u> <u>FY 2015/16</u>	<u>Budget</u> <u>FY 2016/17</u>	<u>\$ Change FY</u> <u>2016/17</u> <u>Budget vs FY</u> <u>2015/16</u> <u>Projected</u>	<u>% Change FY</u> <u>2016/17</u> <u>Budget vs FY</u> <u>2015/16</u> <u>Projected</u>
<b>GENERAL FUND</b>								
Taxes	\$ 4,737,300	\$ 4,848,389	\$ 4,871,247	\$ 4,831,779	\$ 4,920,000	\$ 4,965,000	\$ 45,000	0.9%
Licenses	286,414	291,553	328,823	339,477	329,500	329,500	-	0.0%
Permits	144,447	181,132	300,216	379,867	384,790	272,500	(112,290)	-29.2%
Intergovernmental Revenues	1,436,581	1,547,876	1,591,916	1,699,168	1,784,200	1,763,200	(21,000)	-1.2%
Charges for Service	372,449	441,729	500,087	581,424	510,500	504,500	(6,000)	-1.2%
Fines & Forfeitures	143,873	165,109	207,014	176,106	183,000	173,000	(10,000)	-5.5%
Miscellaneous Revenues	283,392	341,249	430,715	391,177	427,590	386,485	(41,105)	-9.6%
Interfund Transfers In	34,000	35,000	36,000	49,613	38,000	85,719	47,719	125.6%
	<u>7,438,456</u>	<u>7,852,036</u>	<u>8,266,018</u>	<u>8,448,611</u>	<u>8,577,580</u>	<u>8,479,904</u>	<u>(97,676)</u>	<u>-1.1%</u>
<b>2004 DEBT SERVICE FUND</b>	224,268	226,357	223,209	215,552	-	-	-	0.0%
<b>WATER FUND</b>	2,491,062	2,971,409	3,194,091	3,256,540	3,423,500	3,589,500	166,000	4.8%
<b>MOTOR FUEL TAX FUND</b>	561,306	396,046	393,234	448,453	374,100	350,100	(24,000)	-6.4%
<b>SEWER FUND</b>	1,047,215	1,098,781	1,120,493	1,176,427	1,136,050	1,277,800	141,750	12.5%
<b>CAPITAL PROJECTS FUND</b>	256,469	677,614	764,138	1,247,739	443,700	220,200	(223,500)	-50.4%
<b>EMERGENCY PHONE FUND</b>	136,999	152,928	169,884	159,516	162,700	25,200	(137,500)	-84.5%
<b>ROAD BONDS FUND</b>	-	-	-	-	-	5,750,000	5,750,000	
<b>FIRE EQUIPMENT BONDS FUND</b>	-	-	-	-	-	1,200,000	1,200,000	
<b>SUB-TOTAL ALL FUNDS</b>	<u>12,155,775</u>	<u>13,375,172</u>	<u>14,131,067</u>	<u>14,952,838</u>	<u>14,117,630</u>	<u>20,892,704</u>	<u>6,775,074</u>	<u>48.0%</u>
<b>(Less Interfund Transfers)</b>	(295,893)	(875,882)	(562,743)	(1,480,572)	(278,000)	(305,719)	(27,719)	10.0%
<b>TOTAL ALL FUNDS</b>	<u>\$ 11,859,882</u>	<u>\$ 12,499,290</u>	<u>\$ 13,568,324</u>	<u>\$ 13,472,266</u>	<u>\$ 13,839,630</u>	<u>\$ 20,586,985</u>	<u>\$ 6,747,355</u>	<u>48.8%</u>

**Table II**  
**VILLAGE OF LA GRANGE PARK**  
**SUMMARY OF EXPENDITURES**  
**5 YEAR HISTORY**

	Actual FY 2011/12	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17	\$ Change FY 2016/17 Budget vs FY 2015/16 Projected	% Change FY 2016/17 Budget vs FY 2015/16 Projected
<b>GENERAL FUND</b>								
Administration & Finance	\$ 789,437	\$ 862,259	\$ 926,892	\$ 870,925	\$ 865,590	\$ 909,610	\$ 44,020	5.1%
Police	3,665,589	3,694,471	3,725,462	3,911,671	3,975,268	4,132,225	156,957	3.9%
Fire	1,290,184	1,303,364	1,334,705	1,335,801	1,409,599	1,606,045	196,446	13.9%
Public Works	938,643	1,020,314	1,148,767	1,338,523	1,340,550	1,240,560	(99,990)	-7.5%
Building	227,323	236,262	270,801	272,099	302,005	316,870	14,865	4.9%
Debt Service	-	12,500	12,500	12,500	12,500	12,500	-	0.0%
Interfund Transfers Out	-	576,340	264,200	1,188,000	200,000	200,000	-	0.0%
Other Financing Uses	-	-	-	-	-	350,000	350,000	-
	<u>6,911,176</u>	<u>7,705,509</u>	<u>7,683,327</u>	<u>8,929,519</u>	<u>8,105,512</u>	<u>8,767,810</u>	<u>662,298</u>	8.2%
<b>DEBT SERVICE FUND</b>	224,253	226,342	223,704	220,248	-	-	-	
<b>WATER FUND</b>								
Administration	159,607	159,323	168,622	162,030	156,090	170,445	14,355	9.2%
Distribution	1,918,644	2,406,332	3,411,643	3,107,942	2,905,285	3,532,930	627,645	21.6%
	<u>2,078,251</u>	<u>2,565,655</u>	<u>3,580,265</u>	<u>3,269,972</u>	<u>3,061,375</u>	<u>3,703,375</u>	<u>642,000</u>	21.0%
<b>MOTOR FUEL TAX FUND</b>								
MFT Expenditures	(224,253)	-	235,000	150,000	339,200	306,000	(33,200)	-9.8%
Interfund Transfers Out	224,253	226,342	223,203	215,552	-	60,000	60,000	0.0%
	<u>-</u>	<u>226,342</u>	<u>458,203</u>	<u>365,552</u>	<u>339,200</u>	<u>366,000</u>	<u>26,800</u>	7.9%
<b>SEWER FUND</b>								
Administration	122,095	120,414	127,337	168,806	222,485	422,975	200,490	90.1%
Operations & Maintenance	467,459	236,629	589,989	449,827	502,925	564,635	61,710	12.3%
Debt Service	455,439	456,530	456,546	445,726	383,500	384,200	700	0.2%
Interfund Transfers Out	37,640	38,200	39,340	40,020	40,000	20,000	(20,000)	-50.0%
	<u>1,082,633</u>	<u>851,773</u>	<u>1,213,212</u>	<u>1,104,379</u>	<u>1,148,910</u>	<u>1,391,810</u>	<u>242,900</u>	21.1%
<b>CAPITAL PROJECTS FUND</b>	520,610	242,777	1,227,043	1,062,550	685,456	227,800	(457,656)	-66.8%
<b>EMERGENCY TELEPHONE FUND</b>								
ETSB Expenditures	59,237	87,058	82,798	83,247	340,000	142,000	(198,000)	-58.2%
Interfund Transfers Out	34,000	35,000	36,000	37,000	38,000	25,719	(12,281)	-32.3%
	<u>93,237</u>	<u>122,058</u>	<u>118,798</u>	<u>120,247</u>	<u>378,000</u>	<u>167,719</u>	<u>(210,281)</u>	-55.6%
<b>ROAD BONDS FUND</b>	-	-	-	-	-	3,018,000	3,018,000	
<b>FIRE EQUIPMENT BONDS FUND</b>	-	-	-	-	-	1,197,500	1,197,500	
<b>SUB-TOTAL ALL FUNDS</b>	<u>10,910,160</u>	<u>11,940,456</u>	<u>14,504,552</u>	<u>15,072,467</u>	<u>13,718,453</u>	<u>18,840,014</u>	<u>5,121,561</u>	37.3%
<b>(Less Interfund Transfers)</b>	(295,893)	(875,882)	(562,743)	(1,480,572)	(278,000)	(305,719)	(27,719)	10.0%
<b>TOTAL ALL FUNDS</b>	<u>\$ 10,614,267</u>	<u>\$ 11,064,574</u>	<u>\$ 13,941,809</u>	<u>\$ 13,591,895</u>	<u>\$ 13,440,453</u>	<u>\$ 18,534,295</u>	<u>\$ 5,093,842</u>	37.9%

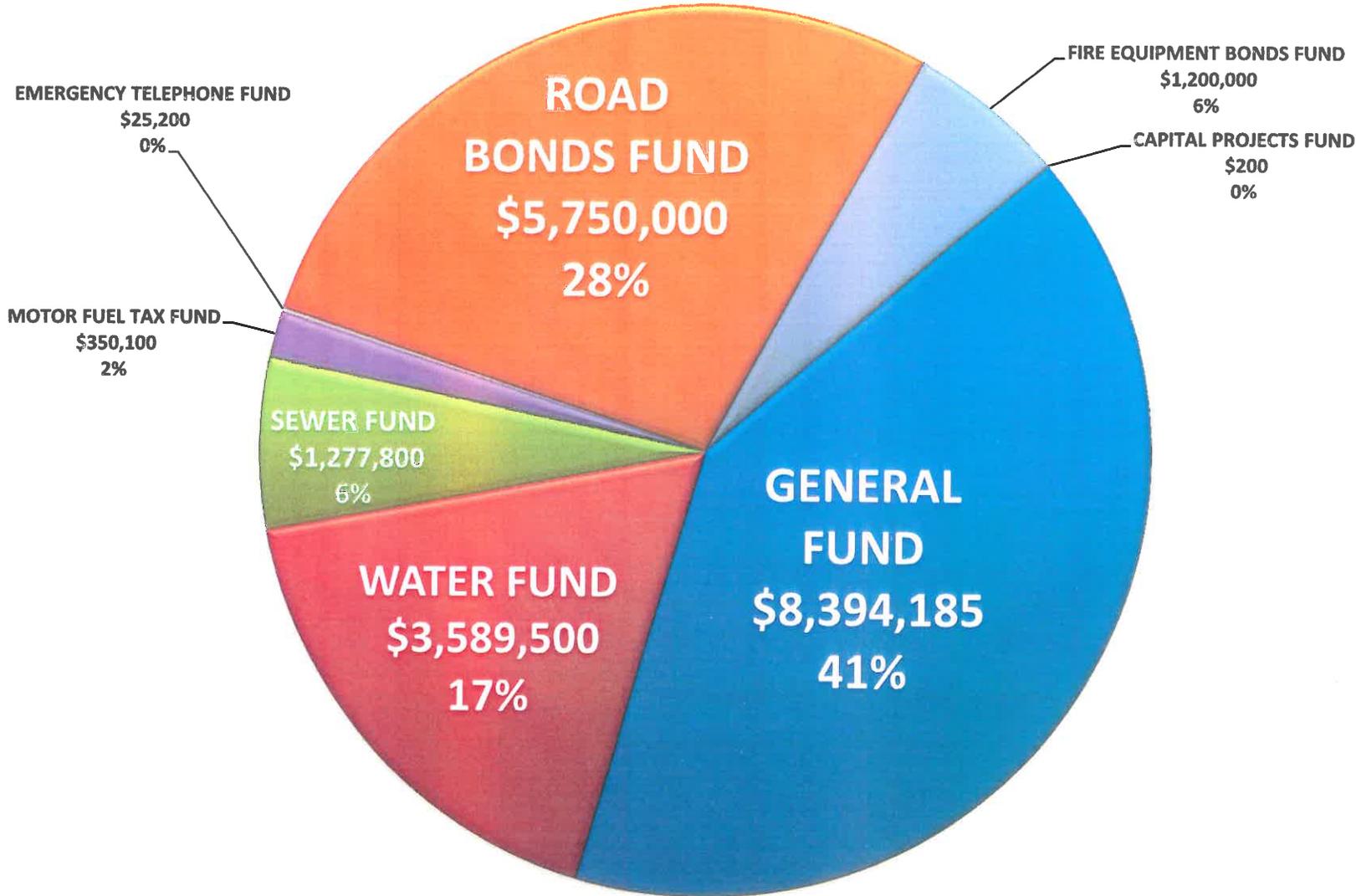
**Table III  
VILLAGE OF LA GRANGE PARK  
FUND BALANCE SUMMARY  
FISCAL YEAR 2016/17**

	<u>Beginning Fund Balance</u>	<u>Revenues/ Inflows</u>	<u>Expenditures/ Outflows</u>	<u>Increase/ (Decrease)</u>	<u>Ending Fund Balance</u>	<u>Cash Basis Adjustment<sup>1</sup></u>	<u>Available Cash</u>	<u>Minimum Standard<sup>2</sup></u>	<u>Over/ (Under)</u>
<b>General Fund</b>	\$ 4,615,624	\$ 8,479,904	\$ 8,767,810	\$ (287,906)	\$ 4,327,718	\$ (1,420,147)	<b>\$ 2,907,571</b>	\$ 2,097,746	\$ 809,825
<b>Water Fund</b>	2,738,500	3,589,500	3,703,375	(113,875)	2,624,625	(850,785)	<b>1,773,840</b>	897,375	876,465
<b>Motor Fuel Tax Fund</b>	301,926	350,100	366,000	(15,900)	286,026	(31,582)	<b>254,444</b>	87,525	166,919
<b>Sewer Fund</b>	1,088,195	1,277,800	1,391,810	(114,010)	974,185	(531,571)	<b>442,614</b>	271,000	171,614
<b>Capital Projects Fund</b>	138,978	220,200	227,800	(7,600)	131,378	-	<b>131,378</b>	-	131,378
<b>Emergency Telephone System Fund</b>	142,519	25,200	167,719	(142,519)	-	-	-	6,300	(6,300)
<b>Road Bonds Fund</b>	-	5,750,000	3,018,000	2,732,000	2,732,000	-	<b>2,732,000</b>	-	2,732,000
<b>Fire Equipment Bonds Fund</b>	-	1,200,000	1,197,500	2,500	2,500	-	<b>2,500</b>	-	2,500
<b>Totals</b>	<b>\$ 9,025,742</b>	<b>\$ 20,892,704</b>	<b>\$ 18,840,014</b>	<b>\$ 2,052,690</b>	<b>\$ 11,078,432</b>	<b>\$ (2,834,085)</b>	<b>\$ 8,244,347</b>	<b>\$ 3,359,946</b>	<b>\$ 4,884,401</b>

1. Includes receivables and deposits not available for spending as of year end and any reserved amounts.

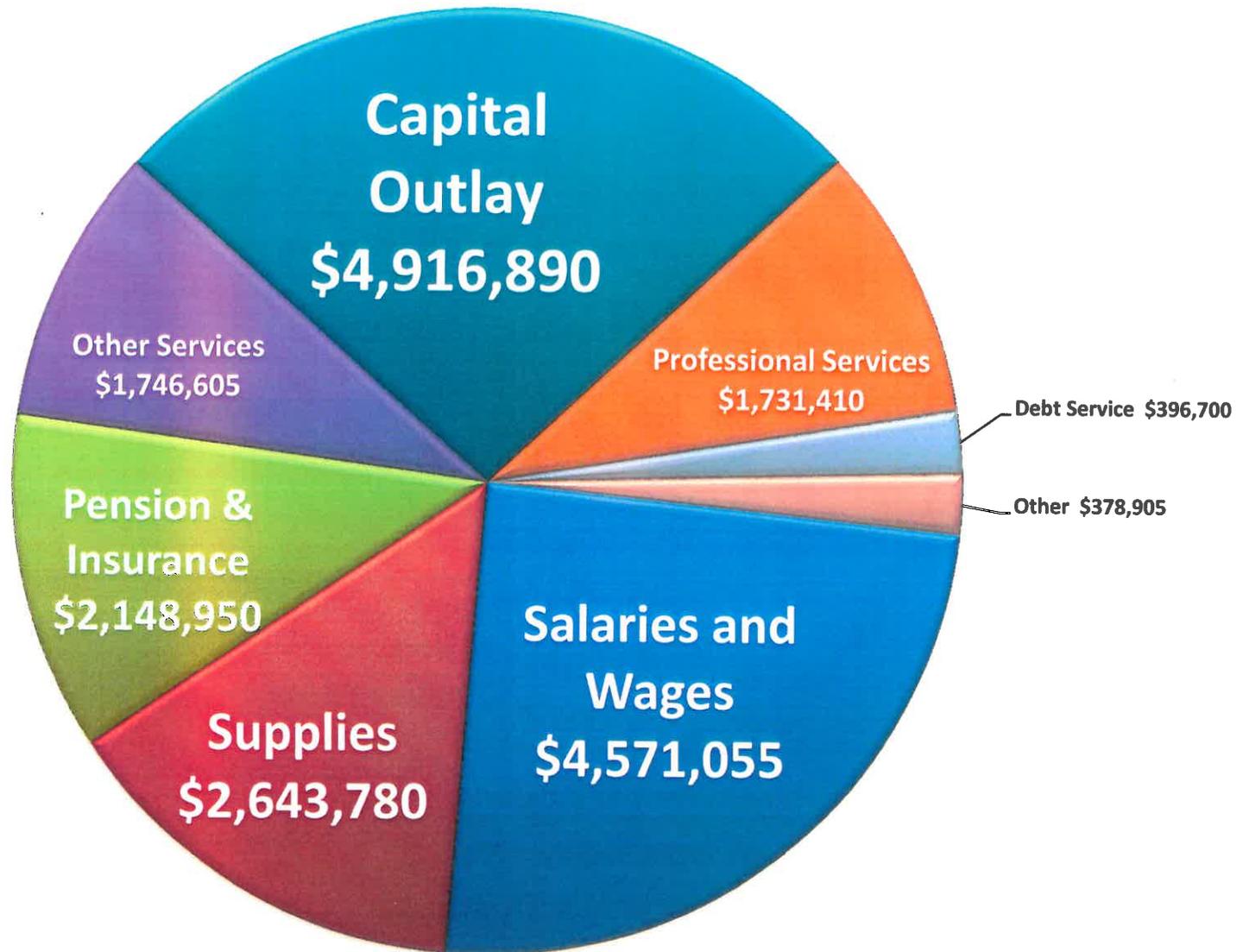
2. Minimum standard is 25% of revenues excluding transfers in, grants, and bond proceeds.

**Chart I**  
**Village of La Grange Park**  
**Revenues by Fund (Net of Interfund Transfers)**  
**FY 2016/17**

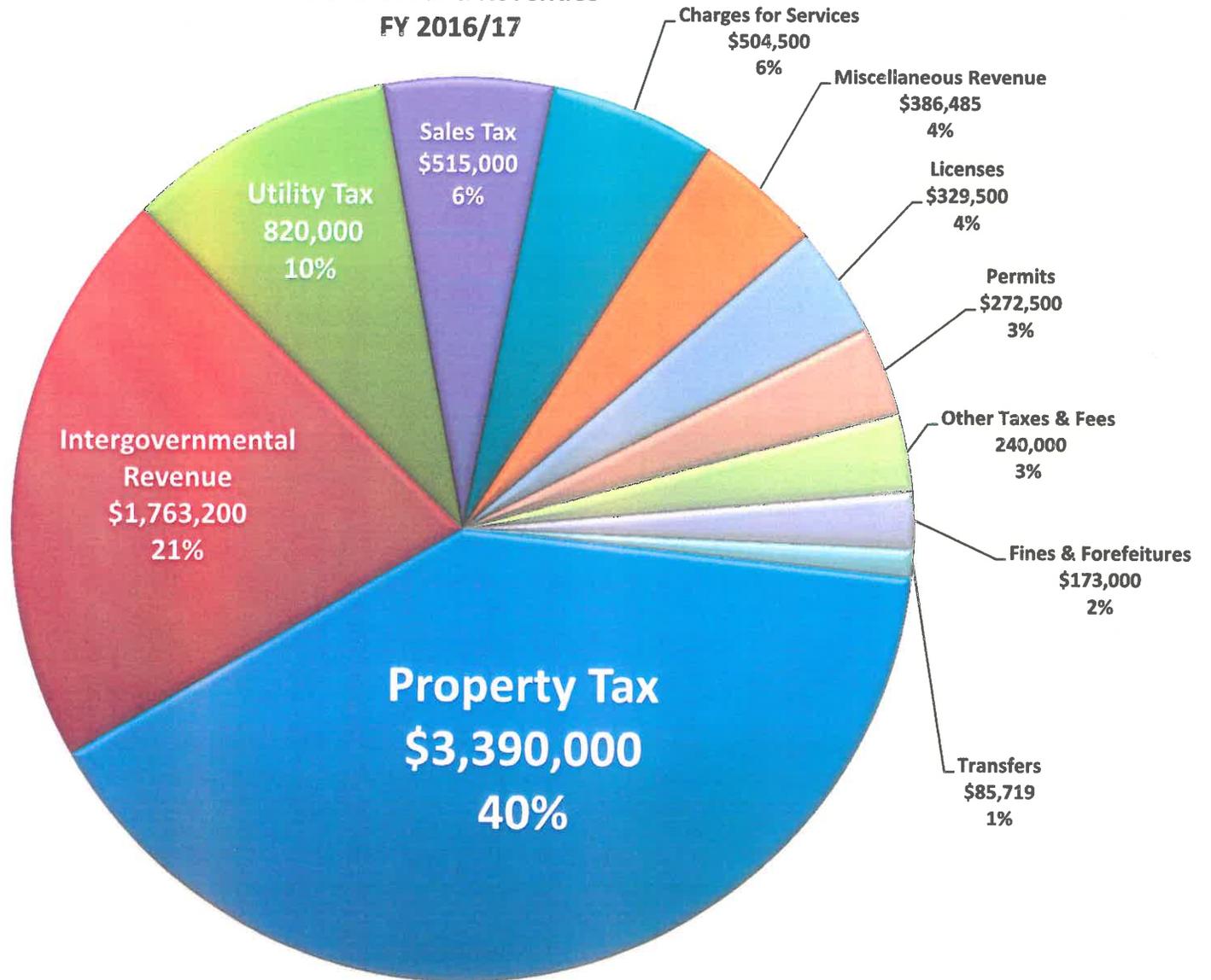


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**Chart II**  
**Village of La Grange Park**  
**Expenditures by Category - All Funds**  
**FY 2016/17**

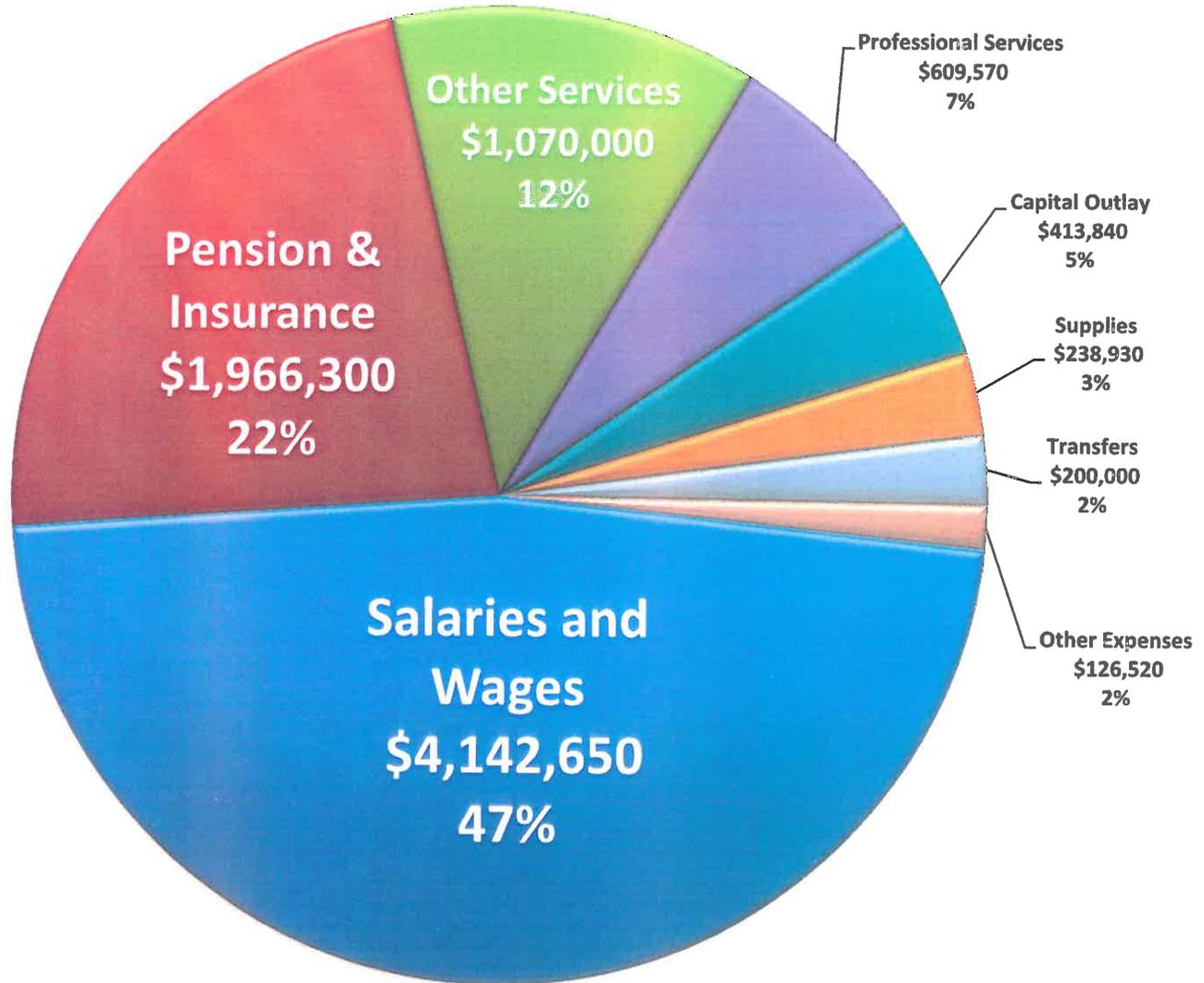


**Chart III**  
**Village of La Grange Park**  
**General Fund Revenues**  
**FY 2016/17**



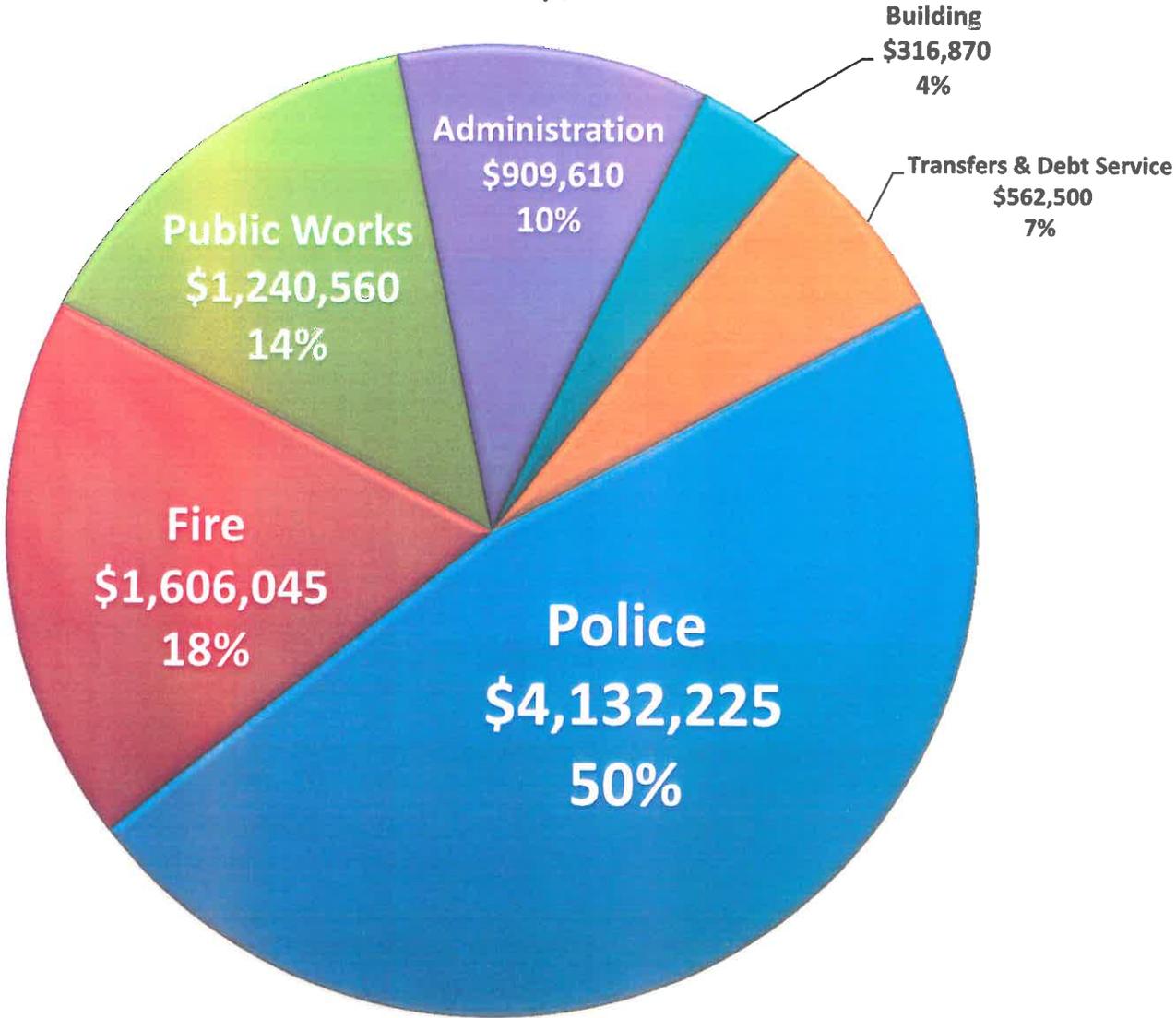
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**Chart IV**  
**Village of La Grange Park**  
**General Fund Expenditures by Category**  
**FY 2016/17**



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**Chart V**  
**Village of La Grange Park**  
**General Fund Expenditures by Department**  
**FY 2016/17**



**Table IV**  
**VILLAGE AUTHORIZED PERSONNEL**  
**FULL-TIME POSITIONS**  
**5 YEAR HISTORY**

	AUTHORIZED FY2012-13	AUTHORIZED FY2013-14	AUTHORIZED FY2014-15	AUTHORIZED FY2015-16	AUTHORIZED FY2016-17
<b>ADMINISTRATION</b>					
Village Manager	1	1	1	1	1
Assistant Village Manager	1	1	1	1	1
Executive Secretary	1	1	1	1	1
Administrative Clerk	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	4	4	4	4	4
<b>FINANCE DEPARTMENT</b>					
Finance Director	1	1	1	1	1
Principal Fiscal Assistant	1	1	1	1	1
Senior Fiscal Assistant	1	1	1	1	1
Fiscal Assistant	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	4	4	4	4	4
<b>POLICE DEPARTMENT</b>					
Police Chief	1	1	1	1	1
Deputy Police Chief	1	1	1	1	1
Commander	1	1	1	1	1
Lieutenant	0	0	0	0	0
Sergeants	4	4	4	4	4
Police Officers	14	14	14	14	14
Dispatchers	4	4	4	4	4
Secretary	1	1	1	1	1
Records Clerk	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	27	27	27	27	27
<b>FIRE DEPARTMENT</b>					
Director of Fire & Building	1	1	1	1	1
<b>PUBLIC WORKS DEPARTMENT</b>					
Public Works Director	1	1	1	1	1
Crew Foreman	1	1	1	1	1
Water Operator	1	1	1	1	1
Mechanic	1	1	1	1	1
Maintenance Workers	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
	9	9	9	9	9
<b>BUILDING DEPARTMENT</b>					
Building Inspector	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	46	46	46	46	46

**Table V**  
**VILLAGE AUTHORIZED PERSONNEL**  
**PART-TIME POSITIONS**  
**5 YEAR HISTORY**

	AUTHORIZED FY2012-13	AUTHORIZED FY2013-14	AUTHORIZED FY2014-15	Authorized FY2015-16	Authorized FY2016-17
<b>ADMINISTRATION</b>					
Summer Seasonal	0	0	0	0	1
<i>Full Time Equivalents (FTEs)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0.12</i>
<b>POLICE DEPARTMENT</b>					
Police Officers	3	3	3	3	3
Auxiliary Police Officers	4	4	4	4	4
Crossing Guards	9	9	9	9	9
Dispatchers	3	3	3	3	3
	19	19	19	19	19
<i>Full Time Equivalents (FTEs)</i>	<i>3.92</i>	<i>3.92</i>	<i>3.92</i>	<i>3.92</i>	<i>3.92</i>
<b>FIRE DEPARTMENT</b>					
Division Chief	3	3	3	3	3
Captain	2	2	2	2	2
Lieutenant	4	4	4	4	4
Fire Inspector*	4	4	4	4	4
Firefighter	40	40	40	40	40
Seasonal Summer Intern	0	0	0	1	1
	53	53	53	54	54
<i>Full Time Equivalents (FTEs)</i>	<i>9.0</i>	<i>9.0</i>	<i>9.0</i>	<i>9.2</i>	<i>9.2</i>
<b>PUBLIC WORKS DEPARTMENT</b>					
Seasonal Maintenance Workers	5	5	5	5	5
Executive Secretary	1	1	1	1	1
	6	6	6	6	6
<i>Full Time Equivalents (FTEs)</i>	<i>1.1</i>	<i>1.1</i>	<i>1.1</i>	<i>1.9</i>	<i>1.9</i>
<b>BUILDING DEPARTMENT</b>					
Building Inspector	0	0	0	0	0
Project Coordinator	0	0	0	1	1
Bldg/Electrical Inspector	0	0	0	0	0
Code Enforcement Officer	0	0	0	0	0
Seasonal Code Enf. Officer	0	0	0	1	1
	0	0	0	2	2
<i>Full Time Equivalents (FTEs)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0.4</i>	<i>0.4</i>
TOTAL PART-TIME POSITIONS	78.0	78.0	78.0	81.0	82.0
<i>TOTAL FULL-TIME EQUIVALENTS (FTEs)</i>	<i>14.0</i>	<i>14.0</i>	<i>14.0</i>	<i>15.4</i>	<i>15.5</i>

\*Fire Inspectors must be La Grange Park firefighters in order to serve as fire inspectors

**Table VI**  
**VILLAGE OF LA GRANGE PARK**  
**POSITION COST ALLOCATION BY FUND**  
**FISCAL YEAR 2016/17**

Position	General Fund Administration	General Fund Police	General Fund Fire	General Fund Public Works	General Fund Building	Water Fund Administration	Water Fund Distribution	Sewer Fund Administration	Sewer Fund Operations
<i>Full-time</i>									
Village Manager	78%					12%		10%	
Assistant Village Manager	78%					12%		10%	
Executive Secretary	78%					12%		10%	
Finance Director	78%					12%		10%	
Principal Fiscal Assistant	78%					12%		10%	
Senior Fiscal Assistant	12%		14%		50%	13%		11%	
Fiscal Assistant	78%					12%		10%	
Police Chief		100%							
Deputy Police Chief		100%							
Commander		100%							
Sergeant		100%							
Police Officer		100%							
Dispatcher		100%							
Police Secretary		100%							
Police Records Clerk		100%							
Director of Fire & Building			66.67%		30.00%	1.67%		1.67%	
Public Works Director				78%			12%		10%
PW Foreman				70%			25%		5%
Water Operator				45%			50%		5%
Mechanic				85%			15%		
PW Maintenance Worker				70%			25%		5%
Building Inspector					100%				
<i>Part-time</i>									
Village Clerk	78%					12%		10%	
Village Treasurer	78%					12%		10%	
Auxiliary Police Officer		100%							
Crossing Guard		100%							
Dispatcher		100%							
Fire Division Chief			100%						
Fire Captain			100%						
Fire Lieutenant			100%						
Fire Inspector			100%						
Firefighter			100%						
Fire Seasonal Intern			100%						
PW Seasonal Maintenance Worker				70%			25%		5%
PW Seasonal Plow				100%					
PW Executive Secretary				78%			12%		10%
Project Coordinator								100%	
Seasonal Code Enforcement Officer					100%				

## Full-Time Employee Retirement and Health Benefits Summary

### Non-Union Employees

*Retirement:* State mandated participation in the Illinois Municipal Retirement Fund (IMRF).

- Village contributes a percentage of total salary as set each calendar year by IMRF. For 2016, Village contribution rate is 9.53% of employee earnings.
- Employees contribute fixed rate of 4.5% of earnings.

Mandatory participation in Social Security and Medicare.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

*Health Insurance:* Voluntary participation in Village sponsored HMO plan through the Intergovernmental Public Benefits Cooperative pool.

- Village contributes 84% of premium: \$484.99/month for single coverage and \$1,426.20/month for family coverage for plan year 2016.
- Employees contribute 16% of premium: \$92.38/month for single coverage and \$271.66/month for family coverage for plan year 2016.

### Public Works Employees in Midwest Operating Engineers Union

*Retirement:* State mandated participation in the Illinois Municipal Retirement Fund (IMRF).

- Village contributes a percentage of total salary as set each calendar year by IMRF. For 2016, Village contribution rate is 9.53% of employee earnings.
- Employees contribute fixed rate of 4.5% of earnings.

**Public Works Employees in Midwest Operating Engineers Union (continued)**

Mandatory participation in Social Security and Medicare.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

*Health Insurance:* Voluntary participation in Union sponsored health plan.

- The Village contributes a fixed monthly amount set by the collective bargaining agreement. For Fiscal Year 2016, \$620/month for single coverage and \$1,650 per month for family coverage.

**Sworn Police Officers**

*Retirement:* State mandated participation in the Village Police Pension Fund.

- Village levies property tax as determined by pension actuary. For FY2016, amount was \$812,453.
- Employees contribute fixed rate of 9.91% of base salary.

Sworn officers do not participate in Social Security, but may participate in Medicare based on hire date.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

*Health Insurance:* Voluntary participation in Village sponsored HMO plan through the Intergovernmental Public Benefits Cooperative pool.

- Village contributes 84% of premium: \$484.99/month for single coverage and \$1,426.20/month for family coverage for plan year 2016.
- Employees contribute 16% of premium: \$92.38/month for single coverage and \$271.66/month for family coverage for plan year 2016.

## GENERAL FUND SUMMARY

### VILLAGE OF LA GRANGE PARK

Fiscal Year 2016/17 Budget

	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2015/16	Budget FY 2016/17
<b>Revenues</b>						
Local Taxes	\$ 4,848,389	\$ 4,871,247	\$ 4,831,779	\$ 4,920,000	\$ 4,930,000	\$ 4,965,000
Licenses	291,553	328,823	339,477	329,500	329,500	329,500
Permits	181,132	300,216	379,867	384,790	246,000	272,500
Intergovernmental Revenues	1,547,876	1,591,916	1,699,168	1,784,200	1,660,700	1,763,200
Charge For Services	441,729	500,087	581,424	510,500	459,800	504,500
Fines & Forfeitures	165,109	207,014	176,106	183,000	180,500	173,000
Miscellaneous Revenues	341,249	430,715	391,177	427,590	367,000	386,485
Other Financing Sources	35,000	36,000	49,613	38,000	38,000	85,719
<b>Total Revenues</b>	<b>\$ 7,852,036</b>	<b>\$ 8,266,018</b>	<b>\$ 8,448,611</b>	<b>\$ 8,577,580</b>	<b>\$ 8,211,500</b>	<b>\$ 8,479,904</b>
<b>Expenditures</b>						
Salaries & Wages	\$ 3,772,749	\$ 3,960,614	\$ 4,027,569	\$ 4,081,054	\$ 4,165,520	\$ 4,142,650
Professional Services	233,011	267,405	308,833	364,880	355,330	609,570
Other Services	1,001,073	1,107,698	1,089,331	1,099,820	1,080,780	1,070,000
Capital Outlay	29,488	13,784	22,885	40,355	44,900	63,840
Supplies	250,622	270,694	357,477	317,430	341,130	238,930
Pension & Insurance	1,762,407	1,715,816	1,842,093	1,886,383	1,925,240	1,966,300
Other	67,318	70,616	80,831	103,090	112,990	114,020
	<b>\$ 7,116,669</b>	<b>\$ 7,406,627</b>	<b>\$ 7,729,019</b>	<b>\$ 7,893,012</b>	<b>\$ 8,025,890</b>	<b>\$ 8,205,310</b>
Ambulance Loan Repayment	12,500	12,500	12,500	12,500	12,500	12,500
Transfer to Capital Projects Fund	576,340	264,200	1,188,000	200,000	200,000	200,000
LTACC Capital Expenditures	-	-	-	-	-	350,000
<b>Total Expenditures</b>	<b>\$ 7,705,509</b>	<b>\$ 7,683,327</b>	<b>\$ 8,929,519</b>	<b>\$ 8,105,512</b>	<b>\$ 8,238,390</b>	<b>\$ 8,767,810</b>
<b>Surplus/(Deficit)</b>	<b>146,527</b>	<b>582,691</b>	<b>(480,908)</b>	<b>472,068</b>	<b>(26,890)</b>	<b>(287,906)</b>
<b>Beginning Fund Balance</b>	<b>\$ 3,895,246</b>	<b>\$ 4,041,773</b>	<b>\$ 4,624,464</b>	<b>\$ 4,143,556</b>	<b>\$ 4,143,556</b>	<b>\$ 4,615,624</b>
<b>Ending Fund Balance</b>	<b>\$ 4,041,773</b>	<b>\$ 4,624,464</b>	<b>\$ 4,143,556</b>	<b>\$ 4,615,624</b>	<b>\$ 4,116,666</b>	<b>\$ 4,327,718</b>
Transfer From IPBC Reserve	-	-	-	-	-	220,000
Adjustment to Available Cash <sup>1</sup>	(1,452,145)	(1,516,424)	(1,640,147)	(1,640,147)	(1,640,147)	(1,640,147)
<b>Available Cash at Fiscal Year End</b>	<b>\$ 2,589,628</b>	<b>\$ 3,108,040</b>	<b>\$ 2,503,409</b>	<b>\$ 2,975,477</b>	<b>\$ 2,476,519</b>	<b>\$ 2,907,571</b>

1. Includes receivables and deposits not available for spending as of year end

**GENERAL FUND REVENUES**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Projected FY 2015/16</u>	<u>Budget FY 2015/16</u>	<u>Budget FY 2016/17</u>
<b>Local Taxes</b>							
01-50-1-100	Property Tax (Prior Years)	\$ 21,799	\$ 5,628	\$ (65,377)	\$ 25,000	\$ 10,000	\$ 10,000
01-50-1-102	Property Tax	3,146,620	3,250,559	3,253,115	3,350,000	3,295,000	3,380,000
01-50-1-110	Sales Tax	466,663	474,410	522,949	510,000	525,000	515,000
01-50-1-112	Amusement Rental Tax	11,266	8,849	11,166	10,000	10,000	10,000
01-50-1-120	Utility Tax - Nicor Gas	168,850	222,368	201,693	150,000	175,000	165,000
01-50-1-122	Utility Tax - Commonwealth Edison	347,790	342,505	327,662	310,000	340,000	325,000
01-50-1-124	Telecommunications Tax	478,382	357,094	357,011	335,000	350,000	330,000
01-50-1-130	Cable Television Franchise Fee	207,018	209,834	223,560	230,000	225,000	230,000
<b>Total Local Taxes</b>		<b>\$ 4,848,389</b>	<b>\$ 4,871,247</b>	<b>\$ 4,831,779</b>	<b>\$ 4,920,000</b>	<b>\$ 4,930,000</b>	<b>\$ 4,965,000</b>
<b>Licenses</b>							
01-50-2-200	Motor Vehicle Licenses	\$ 203,386	\$ 240,389	\$ 242,168	\$ 240,000	\$ 241,000	\$ 240,000
01-50-2-202	Motor Vehicle Penalties	10,994	13,118	10,758	10,000	12,000	10,000
01-50-2-204	Senior Citizen Licenses	19,539	19,281	19,695	20,000	19,600	20,000
01-50-2-206	Senior Citizen Penalties	475	293	315	300	300	300
01-50-2-212	Motorcycle Licenses	1,200	1,750	1,666	1,700	1,700	1,700
01-50-2-214	Motorcycle Penalties	40	73	18	100	100	100
01-50-2-240	Dog Licenses	6,510	6,352	6,869	6,300	6,700	6,300
01-50-2-242	Dog Penalties	185	230	126	100	100	100
01-50-2-250	Business Licenses	37,770	36,547	41,394	40,000	37,000	40,000
01-50-2-252	Liquor Licenses	8,955	9,820	14,913	10,000	10,000	10,000
01-50-2-290	Miscellaneous Licenses	2,500	970	1,555	1,000	1,000	1,000
<b>Total Licenses</b>		<b>\$ 291,553</b>	<b>\$ 328,823</b>	<b>\$ 339,477</b>	<b>\$ 329,500</b>	<b>\$ 329,500</b>	<b>\$ 329,500</b>
<b>Permits</b>							
01-50-3-300	New Construction Permits	\$ 24,853	\$ 91,129	\$ 49,752	\$ 46,000	\$ 30,000	\$ 40,000
01-50-3-302	Alteration / Addition Permits	69,675	96,680	172,206	194,000	108,000	120,000
01-50-3-304	Garage Permits	4,880	6,398	13,488	13,800	8,000	8,000
01-50-3-306	Electrical Permits	8,460	7,515	10,461	10,300	8,000	9,000
01-50-3-308	Plumbing Permits	13,338	25,959	23,446	17,500	14,000	17,500
01-50-3-310	Repair Permits	40,617	43,260	74,680	72,500	48,000	48,000
01-50-3-390	Miscellaneous Permits	19,309	29,275	35,834	30,690	30,000	30,000
<b>Total Permits</b>		<b>\$ 181,132</b>	<b>\$ 300,216</b>	<b>\$ 379,867</b>	<b>\$ 384,790</b>	<b>\$ 246,000</b>	<b>\$ 272,500</b>
<b>Intergovernmental Revenues</b>							
01-50-4-400	State Income Tax	\$ 1,284,811	\$ 1,296,773	\$ 1,368,026	\$ 1,425,000	\$ 1,344,300	\$ 1,385,000
01-50-4-402	Replacement Personal Property Tax	47,272	54,098	52,768	56,000	51,000	55,000
01-50-4-406	State Use Tax	215,793	241,045	274,357	300,000	263,400	320,000
01-50-4-410	State Grants	-	-	-	-	-	-
01-50-4-412	County Grants	-	-	-	-	-	-
01-50-4-420	Federal Grants	-	-	-	3,200	2,000	3,200
01-50-4-430	Other Grants	-	-	4,017	-	-	-
<b>Total Intergovernmental Revenues</b>		<b>\$ 1,547,876</b>	<b>\$ 1,591,916</b>	<b>\$ 1,699,168</b>	<b>\$ 1,784,200</b>	<b>\$ 1,660,700</b>	<b>\$ 1,763,200</b>
<b>Charges For Services</b>							
01-50-5-500	Inspection Fees	\$ 6,150	\$ 7,520	\$ 5,545	\$ 7,000	\$ 7,000	\$ 7,000
01-50-5-502	Election Fees	200	100	200	100	100	100
01-50-5-504	Board & Commission Hearing Fees	2,100	5,000	4,128	5,000	2,000	5,000
01-50-5-506	Community Event Fees	-	-	-	-	-	-
01-50-5-508	Fingerprinting	-	-	-	1,500	-	1,500
01-50-5-510	Accident Reports	780	800	895	900	700	900
01-50-5-512	Special Event Police Services	8,390	9,045	11,100	21,000	10,000	15,000
01-50-5-514	Alarm Monitoring Fee	10,754	14,625	14,903	15,000	15,000	15,000

**GENERAL FUND REVENUES**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2015/16	Budget FY 2016/17
01-50-5-516	Ambulance Service	413,356	462,997	544,653	460,000	425,000	460,000
01-50-5-522	Refuse Charges / Landscape Rebate	-	-	-	-	-	-
<b>Total Charges For Services</b>		<b>\$ 441,729</b>	<b>\$ 500,087</b>	<b>\$ 581,424</b>	<b>\$ 510,500</b>	<b>\$ 459,800</b>	<b>\$ 504,500</b>
<b>Fines &amp; Forfeitures</b>							
01-50-6-600	Court Fines	\$ 54,007	\$ 66,984	\$ 44,099	\$ 35,000	\$ 54,000	\$ 35,000
01-50-6-602	Station Fines	109,902	138,630	127,987	145,000	125,000	135,000
01-50-6-604	False Alarm Violations	1,200	1,400	1,800	2,000	1,500	2,000
01-50-6-610	Forfeitures	-	-	-	-	-	-
01-50-6-650	DUI Fines	-	-	2,220	1,000	-	1,000
<b>Total Fines &amp; Forfeitures</b>		<b>\$ 165,109</b>	<b>\$ 207,014</b>	<b>\$ 176,106</b>	<b>\$ 183,000</b>	<b>\$ 180,500</b>	<b>\$ 173,000</b>
<b>Miscellaneous Revenues</b>							
01-50-7-700	Interest on Investments	\$ 23,747	\$ 25,221	\$ (37,742)	\$ 15,000	\$ 15,000	\$ 15,000
01-50-7-710	Property Damage Reimbursements	24,653	47,299	23,967	40,000	15,000	15,000
01-50-7-720	Rentals & Lease Payments	163,907	170,475	184,887	187,000	185,000	207,000
01-50-7-730	Payments in Lieu of Taxes	119,608	126,473	128,815	174,340	131,000	138,485
01-50-7-740	Curbside Recycling	758	943	494	500	1,000	500
01-50-7-760	Ambulance Donations	-	-	478	250	-	-
01-50-7-765	Police Donations	-	-	1,750	500	-	500
01-50-7-780	Cash Over or Short	19	45	255	-	-	-
01-50-7-779	Miscellaneous Income	8,558	60,259	88,273	10,000	20,000	10,000
<b>Total Miscellaneous Revenues</b>		<b>\$ 341,249</b>	<b>\$ 430,715</b>	<b>\$ 391,177</b>	<b>\$ 427,590</b>	<b>\$ 367,000</b>	<b>\$ 386,485</b>
<b>Other Financing Sources</b>							
01-50-9-900	Transfer From Other Funds	-	-	12,613	-	-	60,000
01-50-9-904	Transfer from 9-1-1 Fund	35,000	36,000	37,000	38,000	38,000	25,719
<b>Total Other Financing Sources</b>		<b>\$ 35,000</b>	<b>\$ 36,000</b>	<b>\$ 49,613</b>	<b>\$ 38,000</b>	<b>\$ 38,000</b>	<b>\$ 85,719</b>
<b>Total Revenues: General Fund</b>		<b>\$ 7,852,036</b>	<b>\$ 8,266,018</b>	<b>\$ 8,448,611</b>	<b>\$ 8,577,580</b>	<b>\$ 8,211,500</b>	<b>\$ 8,479,904</b>

## **ADMINISTRATION & FINANCE**



The Administration Department, under the direction of the Village Manager, implements the programs and policies established by the Village Board and coordinates the operations of all Village departments. The Department is responsible for planning and zoning, human resources, information technology and risk management activities. Administration staff also coordinates the Village's communication programs including e-briefs, Rose Clippings, the Village website and the Village cable channel.

Primary responsibilities of the Finance Department include cashiering, accounts payable, payroll processing, utility billing, financial reporting, budgeting, cash management and investments.

The Administration and Finance Departments consists of eight (8) full-time employees.

### ***FY 16-17 Budget Notes***

- Total expenditures for Administration & Finance are proposed to be \$905,210 in FY 16-17 and are budgeted 4.0% lower than FY 15-16, primarily due to personnel related expenditures.
- Salaries and wages are budgeted 1.5% lower in FY 16-17. The Village Treasurer position was combined with the Finance Director position in 2015, which reduced the part-time wages. Turnover within the department has also lowered overall salary and wages. Part-time wages include \$4,000 for seasonal part-time assistance.
- Auditing amount include the costs for a required Other Post-Employment Benefits report per GASB 45.
- Professional Services expenditures include \$20,000 for TIF implementation.
- Telephone costs have been lowered due to a reallocation of costs across departments.
- Health insurance expenditures are lower due a reallocation of costs across departments based on staffing. In addition, the cost for health insurance decreased in the current year due to lower funding requirements by the Village's insurance pool as well as an increase in the employee share of the costs from 15% to 16%.

**ADMINISTRATION & FINANCE**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Projected</u> <u>FY 2015/16</u>	<u>Budget</u> <u>FY 2015/16</u>	<u>Budget</u> <u>FY 2016/17</u>
<b>Salaries &amp; Wages</b>							
01-41-1-100	Full-Time Salaries	\$ 420,313	\$ 465,371	\$ 443,244	\$ 428,000	\$ 469,000	\$ 466,000
01-41-1-110	Part-Time Wages	14,592	17,236	17,453	9,500	17,500	13,100
01-41-1-130	Overtime	2,636	-	114	300	500	500
<b>Total Salaries &amp; Wages</b>		<b>437,541</b>	<b>482,607</b>	<b>460,811</b>	<b>437,800</b>	<b>487,000</b>	<b>479,600</b>
<b>Professional Services</b>							
01-41-2-200	Legal	74,212	62,916	100,688	68,000	76,840	69,840
01-41-2-210	Auditing & Reporting	12,480	12,792	14,520	14,820	15,600	23,900
01-41-2-250	Information Technology	-	-	-	30,000	33,000	30,840
01-41-2-290	Other Professional Services	59,007	70,415	51,102	55,000	44,000	46,000
<b>Total Professional Services</b>		<b>145,698</b>	<b>146,123</b>	<b>166,310</b>	<b>167,820</b>	<b>169,440</b>	<b>170,580</b>
<b>Other Services</b>							
01-41-3-302	Equipment Maintenance & Repair	701	549	369	1,000	3,000	1,000
01-41-3-304	Building Maintenance & Repair	5,197	10,692	12,915	10,000	10,000	10,000
01-41-3-310	Machine & Equipment Rental	5,931	5,888	5,893	5,920	5,920	6,020
01-41-3-320	Janitorial Service	4,842	5,111	4,324	5,000	5,000	5,000
01-41-3-350	Notices	1,681	1,465	2,032	2,100	2,100	2,300
01-41-3-360	Printing	9,499	10,594	10,647	10,800	10,800	11,300
01-41-3-370	Postage	8,175	8,560	10,359	10,150	10,150	10,800
01-41-3-372	Telephone	15,162	15,165	6,760	7,000	9,440	5,720
01-41-3-390	Miscellaneous Services	7,810	4,358	4,078	25,000	5,000	4,150
<b>Total Other Services</b>		<b>59,000</b>	<b>62,382</b>	<b>57,377</b>	<b>76,970</b>	<b>61,410</b>	<b>56,290</b>
<b>Capital Outlay</b>							
01-41-4-430	Office Equipment	1,754	2,209	2,036	2,500	2,500	2,500
<b>Total Capital Outlay</b>		<b>1,754</b>	<b>2,209</b>	<b>2,036</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Supplies</b>							
01-41-5-504	Building & Land Maintenance Materials	787	725	296	500	500	500
01-41-5-520	Janitorial Supplies	325	465	313	500	700	700
01-41-5-550	Fuel	-	19	-	-	-	-
01-41-5-560	Books & Maps	301	340	300	500	500	500
01-41-5-580	Office Supplies	8,573	8,746	7,803	7,000	8,000	7,000
<b>Total Supplies</b>		<b>9,987</b>	<b>10,295</b>	<b>8,712</b>	<b>8,500</b>	<b>9,700</b>	<b>8,700</b>
<b>Pension &amp; Insurance</b>							
01-41-6-600	Property & Liability Insurance	29,610	23,988	2,483	1,600	4,600	1,600
01-41-6-610	Health & Life Insurance	72,392	76,911	88,955	63,000	95,000	72,700
01-41-6-620	FICA	32,087	41,722	22,156	33,490	37,260	36,800
01-41-6-630	IMRF	45,434	58,508	28,167	40,050	44,600	45,500
01-41-6-910	IPBC Health Insurance Reserve	-	(10,716)	-	-	-	-
<b>Total Pension &amp; Insurance</b>		<b>179,523</b>	<b>190,413</b>	<b>141,761</b>	<b>138,140</b>	<b>181,460</b>	<b>156,600</b>
<b>Other Expenses</b>							
01-41-7-700	Dues & Subscriptions	14,191	15,275	15,261	16,570	16,570	16,590
01-41-7-710	Training, Safety & Travel	4,036	8,319	5,124	6,590	6,590	6,590
01-41-7-715	Employee Programs	-	-	-	700	1,600	2,160
01-41-7-720	Official Functions	4,020	2,523	4,551	4,000	4,000	4,000
01-41-7-730	Zoning Board of Appeals	4,214	2,590	3,428	4,000	4,000	4,000
01-41-7-736	Board of Police Commissioners	-	-	-	-	500	-
01-41-7-740	Community Events	281	420	724	1,000	1,000	1,000
01-41-7-750	Recycling Programs	1,545	937	1,190	1,000	1,600	1,000
01-41-7-790	Contingencies	470	2,799	3,640	-	500	-
<b>Total Other Expenses</b>		<b>28,757</b>	<b>32,863</b>	<b>33,918</b>	<b>33,860</b>	<b>36,360</b>	<b>35,340</b>
<b>Total Expenditures: Administration Department</b>		<b>\$ 862,259</b>	<b>\$ 926,892</b>	<b>\$ 870,925</b>	<b>\$ 865,590</b>	<b>\$ 947,870</b>	<b>\$ 909,610</b>

3/21/2016

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **General**

Department: **Administration & Finance**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
01-41-1-100	Administration Full-Time	Village Manager (78%) Assistant Village Manager (78%) Executive Secretary (78%) Finance Director (78%) Principal Fiscal Assistant (78%) Senior Fiscal Assistant (12%) 2 Fiscal Assistants (78%)	\$ 116,000 87,000 38,000 96,000 50,000 7,000 72,000	\$ 466,000
01-41-1-110	Administration Part-Time	Village Clerk (78%) Part-Time Assistance	9,100 4,000	13,100
01-41-1-130	Overtime		500	500
<b>Professional Services</b>				
01-41-2-200	Legal	Village Attorney retainer Personnel & labor issues Other litigation	51,840 9,000 9,000	69,840
01-41-2-210	Auditing	Annual Audit OPEB	21,150 2,750	23,900
01-41-2-250	Information Technology	IT Support MSI software annual support	27,300 3,540	30,840
01-41-2-290	Other Professional Services	Lobbyist TIF Implementation Other services	22,000 20,000 4,000	46,000
<b>Other Services</b>				
01-41-3-302	Equipment Maintenance & Repair		1,000	1,000
01-41-3-304	Building Maintenance & Repair		10,000	10,000
01-41-3-310	Machine & Equipment Rental	Copier Postal Machine	5,500 520	6,020
01-41-3-320	Janitorial Service		5,000	5,000
01-41-3-350	Notices	Legal and Personnel Annual Treasurer's Report	1,400 900	2,300
01-41-3-360	Printing	Village newsletter Economic development Vehicle stickers	5,700 800 2,500	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **General**

Department: **Administration & Finance**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Checks and deposit slips	800	
		Other	1,500	11,300
01-41-3-370	Postage	Vehicle sticker applications	2,500	
		Vehicle sticker reminders	800	
		Village newsletter	3,000	
		Postal permits	500	
		Mail through postage machine	4,000	10,800
01-41-3-372	Telephone	Land Lines	3,240	
		Mobile Phones	600	
		Internet Access	1,880	5,720
01-41-3-390	Miscellaneous Services	Credit card processing fees	3,150	
		Other	1,000	4,150
<u>Capital Outlay</u>				
01-41-3-304	Office Equipment	Furniture	1,500	
		Other	1,000	2,500
<u>Supplies</u>				
01-41-5-504	Building & Land Maint. Materials		500	500
01-41-5-520	Janitorial Supplies		700	700
01-41-5-560	Books & Maps		500	500
01-41-5-580	Office Supplies		7,000	7,000
<u>Pension &amp; Insurance</u>				
01-41-6-600	Property & Liability Insurance	IRMA	1,600	1,600
01-41-6-610	Health & Life Insurance	IPBC	72,700	72,700
01-41-6-620	FICA	Social Security	29,800	
		Medicare	7,000	36,800
01-41-6-630	IMRF	Employer Contribution	45,500	45,500
<u>Other Expenses</u>				
01-41-7-700	Dues & Subscriptions	American Planning Association	470	
		American Payroll Association	240	
		CMAP	160	
		GFOA	150	
		ICLEI	470	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **General**

Department: **Administration & Finance**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		ICMA	1,410	
		IGFOA	160	
		ILCMA	430	
		Illinois Municipal League	940	
		Metropolitan Mayors Caucus	480	
		Proviso Municipal League	360	
		West Central Municipal Conf	8,580	
		West Suburban Chamber of Comm.	1,640	
		Other	1,000	
		Newspaper subscriptions	100	<b>16,590</b>
01-41-7-710	Training, Safety & Travel	Village Manager	2,300	
		Assistant Village Manager	1,560	
		Finance Director	1,560	
		Other training	1,170	<b>6,590</b>
01-41-7-715	Employee Programs	Service Awards	200	
		Tuition Reimbursement	1,560	
		Holiday Gifts	200	
		Other Recognition	200	<b>2,160</b>
01-41-7-720	Official Functions		4,000	<b>4,000</b>
01-41-7-730	Zoning Board of Appeals		4,000	<b>4,000</b>
01-41-7-736	Board of Police Commissioners		-	-
01-41-7-740	Community Events & Shows		1,000	<b>1,000</b>
01-41-7-750	Recycling Programs	Recycling Bins	1,000	<b>1,000</b>
01-41-7-790	Contingencies		-	-
	<b>Total Budget</b>			<b>\$ 909,610</b>

## **POLICE DEPARTMENT**

### ***Statement of Purpose***

*The purpose of the La Grange Park Police Department is to keep the peace and maintain order in La Grange Park; to safeguard the community and prevent crime; to uphold the law and bring to justice those who break the law; to help the public, educate the community and encourage compliance with the law; and in fulfilling this purpose to exercise appropriate discretion and sound judgment based on the best interests of the community.*



The Police Department consists of twenty-seven (27) authorized full-time positions. The Department also includes nineteen (19) authorized part-time positions

### ***FY 16-17 Budget Notes***

- Police Department expenditures for FY 16-17 are budgeted at \$4,132,225. This represents a 2.9% increase from the prior year budget.
- Salaries and wages are budgeted 1.8% lower than the prior year due to turnover within the department and the expectation that the telecommunicators will move to the consolidated dispatch center mid-year.
- A new line item for Dispatch Services has been created for FY 16-17 to account for the annual operating contribution for the consolidated dispatch center as well as any other dispatch expenditures. A portion of these costs are also budgeted in the Fire Department.
- Telephone costs have been increased due to a reallocation of costs across departments.
- Fuel costs are lower due to decreased gasoline prices.
- The Police Pension contribution has been increased to \$850,000 due to planned adjustments based on the Village's pension funding policy as well as the lower market performance over the past year.

**POLICE DEPARTMENT**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2015/16	Budget FY 2016/17
<b>Salaries &amp; Wages</b>							
01-42-1-100	Sworn Full-Time Salaries	\$ 1,726,883	\$ 1,764,074	\$1,819,135	\$1,836,000	\$ 1,854,200	\$ 1,907,600
01-42-1-102	Telecom/Administrative Salaries	271,296	289,801	275,314	308,000	311,000	214,400
01-42-1-112	Crossing Guard Wages	83,969	82,537	89,553	85,000	87,000	85,000
01-42-1-116	Auxiliary Police Officer Wages	8,942	12,145	5,026	12,000	12,000	12,000
01-42-1-130	Overtime Pay	35,363	37,163	78,118	41,000	41,000	41,000
01-42-1-132	Holiday Pay	63,437	67,300	70,660	72,000	72,000	74,000
01-42-1-134	Court Time Pay	26,126	21,400	23,867	18,500	20,000	20,000
01-42-1-136	Officer in Charge Pay	7,739	10,265	11,120	9,000	10,000	10,000
01-42-1-138	Special Events Pay	-	-	-	10,000	10,000	10,000
<b>Total Salaries &amp; Wages</b>		<b>2,223,755</b>	<b>2,284,685</b>	<b>2,372,793</b>	<b>2,391,500</b>	<b>2,417,200</b>	<b>2,374,000</b>
<b>Professional Services</b>							
01-42-2-200	Legal Fees	20,900	22,800	22,919	24,000	24,000	24,000
01-42-2-285	Dispatch Services	-	-	-	-	-	120,000
01-42-2-250	Information Technology	-	-	-	8,000	4,000	8,000
01-42-2-290	Other Professional Services	14,914	10,583	28,947	13,600	13,600	13,600
<b>Total Professional Services</b>		<b>35,814</b>	<b>33,383</b>	<b>51,866</b>	<b>45,600</b>	<b>41,600</b>	<b>165,600</b>
<b>Other Services</b>							
01-42-3-300	Auto Maintenance & Repair	21,129	27,538	21,350	20,000	25,000	22,000
01-42-3-302	Equipment Maintenance & Repair	16,165	15,058	18,095	11,000	13,000	14,500
01-42-3-304	Building Maintenance & Repair	11,086	19,321	14,087	13,000	11,000	13,000
01-42-3-310	Machine & Equipment Rental	4,938	4,887	6,724	5,300	5,300	5,300
01-42-3-320	Janitorial Service	7,686	8,106	7,267	8,000	8,000	8,000
01-42-3-360	Printing	3,640	1,448	2,408	3,900	4,500	3,500
01-42-3-370	Postage	987	917	1,265	2,000	2,000	2,000
01-42-3-372	Telephone	8,790	7,086	3,123	4,500	4,500	9,800
01-42-3-390	Miscellaneous Services	1,486	10,297	4,722	2,700	2,700	2,700
<b>Total Other Services</b>		<b>75,907</b>	<b>94,658</b>	<b>79,041</b>	<b>70,400</b>	<b>76,000</b>	<b>80,800</b>
<b>Capital Outlay</b>							
01-42-4-430	Office Equipment	389	2,000	371	1,000	1,000	1,000
01-42-4-440	Other Equipment & Machinery	-	-	-	-	-	-
<b>Total Capital Outlay</b>		<b>389</b>	<b>2,000</b>	<b>371</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Supplies</b>							
01-42-5-500	Auto Parts & Supplies	12,440	9,200	12,297	12,000	12,000	12,000
01-42-5-502	Equipment Parts & Supplies	1,492	1,861	6,093	5,500	5,500	5,500
01-42-5-504	Building & Land Maintenance Materials	2,292	334	87	700	700	700
01-42-5-510	Food	452	435	280	500	500	500
01-42-5-512	Ammunition & Targets	3,821	3,975	1,494	2,500	2,500	1,500
01-42-5-520	Janitorial Supplies	500	1,863	1,035	2,500	2,500	1,500
01-42-5-540	Uniforms	10,240	13,570	19,635	20,000	21,000	19,000
01-42-5-550	Fuel	57,332	54,534	43,549	40,000	49,000	42,000
01-42-5-560	Books & Maps	-	773	210	500	900	600
01-42-5-580	Office Supplies	7,396	6,720	7,371	7,400	7,400	7,400
01-42-5-584	Photo Supplies	-	16	-	250	250	250
<b>Total Supplies</b>		<b>95,964</b>	<b>93,281</b>	<b>92,051</b>	<b>91,850</b>	<b>102,250</b>	<b>90,950</b>
<b>Pension &amp; Insurance</b>							
01-42-6-600	Property & Liability Insurance	148,364	117,841	101,506	83,600	89,400	83,600
01-42-6-610	Health & Life Insurance	346,909	316,817	341,011	358,000	365,000	378,000
01-42-6-612	Accident Insurance	21	21	21	-	-	-
01-42-6-620	FICA	52,200	55,773	56,054	59,790	60,320	53,900
01-42-6-630	IMRF	27,300	31,402	32,020	28,800	29,550	21,400

**POLICE DEPARTMENT**  
**VILLAGE OF LA GRANGE PARK**  
Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual <u>FY 2012/13</u>	Actual <u>FY 2013/14</u>	Actual <u>FY 2014/15</u>	Projected <u>FY 2015/16</u>	Budget <u>FY 2015/16</u>	Budget <u>FY 2016/17</u>
01-42-6-632	Police Pension	670,360	725,134	764,804	812,453	800,000	850,000
01-42-6-910	IPBC Health Insurance Reserve	-	(44,141)	-	-	-	-
<b>Total Pension &amp; Insurance</b>		<b>1,245,154</b>	<b>1,202,847</b>	<b>1,295,416</b>	<b>1,342,643</b>	<b>1,344,270</b>	<b>1,386,900</b>
<b>Other Expenses</b>							
01-42-7-700	Dues & Subscriptions	3,425	4,661	3,578	5,200	4,500	6,500
01-42-7-710	Training, Safety & Travel	9,984	6,558	9,160	17,100	17,100	16,000
01-42-7-715	Employee Programs	-	-	-	3,975	3,975	3,975
01-42-7-756	Special Programs	1,386	907	4,951	5,000	5,000	5,500
01-42-7-790	Contingencies	2,692	2,482	2,444	1,000	1,000	1,000
<b>Total Other Expenses</b>		<b>17,487</b>	<b>14,608</b>	<b>20,133</b>	<b>32,275</b>	<b>31,575</b>	<b>32,975</b>
<b>Total Expenditures: Police Department</b>		<b>\$ 3,694,471</b>	<b>\$ 3,725,462</b>	<b>\$ 3,911,671</b>	<b>\$ 3,975,268</b>	<b>\$ 4,013,895</b>	<b>\$ 4,132,225</b>

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
01-42-1-100	Sworn Full-Time Salaries	Police Chief Deputy Police Chief Commander 4 Sergeants 14 Police Officers	\$ 122,540 112,600 98,460 394,000 1,180,000	\$ 1,907,600
01-42-1-102	Telcom/Administrative Salaries	4 Dispatchers (50% of year) Police Secretary Records Clerk	107,500 55,600 51,300	214,400
01-42-1-112	Crossing Guard Wages		85,000	85,000
01-42-1-116	Auxiliary Police Officer Wages		12,000	12,000
01-42-1-130	Overtime Pay		41,000	41,000
01-42-1-132	Holiday Pay		74,000	74,000
01-42-1-134	Court Time Pay		20,000	20,000
01-42-1-136	Officer in Charge Pay		10,000	10,000
01-42-1-138	Special Events Pay	These costs are offset by fees for services.	10,000	10,000
<b>Professional Services</b>				
01-42-2-200	Legal Fees	Village Prosecutor	24,000	24,000
01-42-2-250	Information Technology	IT Support MSI Software Support (Tickets)	7,000 1,000	8,000
01-42-2-285	Dispatch Services	LTACC Operating Contribution Other	110,000 10,000	120,000
01-42-2-290	Other Professional Services	West Central Municipal Conference Pension Actuary Social Worker Contract Entry Level Testing	6,000 3,100 2,500 2,000	13,600
<b>Other Services</b>				
01-42-3-300	Auto Maintenance & Repair		22,000	22,000
01-42-3-302	Equipment Maintenance & Repair	Squad Electrical/Computer/ Video Maintenance and Community Notification System	11,000	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Cook County Livescan Maintenance	2,500	
		Miscellaneous	1,000	14,500
01-42-3-304	Building Maintenance & Repair	Heating and Cooling Maintenance	7,000	
		Miscellaneous	6,000	13,000
01-42-3-310	Machine & Equipment Rental	Copier Lease	4,000	
		Miscellaneous	1,300	5,300
01-42-3-320	Janitorial Service	Janitorial Service	7,000	
		Cell Cleaning	1,000	8,000
01-42-3-360	Printing	Citation Printing	1,500	
		Report Forms, Case Folders	1,500	
		Business Cards	500	3,500
01-42-3-370	Postage		2,000	2,000
01-42-3-372	Telephone	Land Lines	6,300	
		Mobile Phones	3,500	9,800
01-42-3-390	Miscellaneous Services	Kennel/Vet Fees	1,200	
		Newspaper Ads/Legal Notices	500	
		Medical Examiner Transports	500	
		Towing Fees	500	2,700
<u>Capital Outlay</u>				
01-42-4-430	Office Equipment	Replacement Desk and Chairs	1,000	1,000
<u>Supplies</u>				
01-42-5-500	Auto Parts & Supplies	Parts and Supplies for Police Fleet	11,000	
		License Plates	1,000	12,000
01-42-5-502	Equipment Parts & Supplies	Replacement of O.C. spray, digital camera batteries, cassettes, DVD's and miscellaneous parts	4,000	
		Fitness Center Equipment	1,500	5,500
01-42-5-504	Building & Land Maintenance Materials	Parking Lot Maintenance	400	
		Miscellaneous Light Bulbs, etc.	300	700
01-42-5-510	Food	Prisoner Meals	500	500
01-42-5-512	Ammunition & Targets	Firearms Supplies	1,500	1,500
01-42-5-520	Janitorial Supplies	Miscellaneous Cleaning Supplies	1,500	1,500

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-42-5-540	Uniforms	Quartermaster Program Body Armor Replacement (\$2,000 of cost to be offset by grant)	18,000 1,000	19,000
01-42-5-550	Fuel		42,000	42,000
01-42-5-560	Books & Maps	Criminal Code Updates Uniform Complaint Manuals Miscellaneous	300 200 100	600
01-42-5-580	Office Supplies	Miscellaneous Supplies	7,400	7,400
01-42-5-584	Photo Supplies	Camera Supplies and Photo Developing	250	250
<u>Pension &amp; Insurance</u>				
01-42-6-600	Property & Liability Insurance	IRMA	83,600	83,600
01-42-6-610	Health & Life Insurance	IPBC	378,000	378,000
01-426-620	FICA	Social Security Medicare	19,400 34,500	53,900
01-42-6-630	IMRF	Employer Contribution	21,400	21,400
01-42-6-632	Police Pension	Employer Contribution	850,000	850,000
<u>Other Expenses</u>				
01-42-7-700	Dues & Subscriptions	West Suburban Investigate Task Force N.I.P.A.S. Illinois Assn. of Chiefs of Police West Suburban Juvenile Officers Intl. Assn. of Chiefs of Police Other	2,000 3,000 650 200 300 350	6,500
01-42-7-710	Training, Safety & Travel	Basic Law Enforcement N.E.M.R.T. Annual Fees In-Service Training Days N.I.P.A.S. Firing Range Rental Fees IACP Conference Lexipol Miscellaneous	5,500 2,500 2,000 1,500 1,000 1,500 2,000	16,000
01-42-7-715	Employee Programs	Service Awards	775	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-42-7-756	Special Programs	Tuition Reimbursement	2,000	
		Holiday Gifts	1,200	
		National Night Out	2,000	
		Adopt A Cop Supplies	2,000	
		Shop With A Cop (Donations)	500	
01-42-7-790	Contingencies	Crime Prevention Materials	1,000	<b>5,500</b>
			1,000	<b>1,000</b>
	<b>Total Budget</b>			<b>\$ 4,132,225</b>

## **FIRE DEPARTMENT**

### ***Mission Statement***

*The Village of La Grange Park Fire Department is a combination fire department, staffed predominantly by dedicated paid-on-call personnel, along with contracted full-time personnel.*

*Our primary responsibility is to protect the public from the effects of illness, injury, fire and disaster. This is accomplished through educating the public on fire prevention, injury prevention, and health risks, conducting effective code enforcement, and by providing excellent and efficient emergency response. Personnel are committed to being well trained and prepared for all emergencies, while maintaining the spirit of volunteerism.*

*We are ever focused on the needs of those we serve, while conducting ourselves at the highest level of moral and ethical standards.*



Fire Department staffing consists of the Director of Fire, Building and Emergency Management, (who also serves as the Village's Fire Chief), and 50 paid-on-call firefighters and officers, nearly all of which are EMT-B's, or Paramedics. Staffing also includes the use of a contractual paramedic service, Public Safety Services, Inc., who provides licensed paramedics to provide Advanced Life Support EMS response from our Fire Station 1, utilizing Village-owned ambulance and supplies. Contract personnel also wear our Fire Department uniforms, and are basically integrated into our Fire Department as one.

The Fire Department currently operates three engines, one ladder truck, two advanced life support equipped ambulances, one command vehicle, and two staff cars. The Fire Department is a member of MABAS (Mutual Aid Box Alarm System) Division 10 and supports MABAS specialty teams such as Haz-Mat, Technical Rescue and Origin & Cause. In addition to fighting fires, the Fire Department provides other emergency and non-emergency services.

### ***FY 16-17 Budget Notes***

- Expenditures in the Fire Department in FY 16-17 are budgeted to be \$1,606,045. This represents a 12.6% increase over the department's budget for FY 15-16.
- \$111,310 of this year's increase in budget, or 67% of such, is a new line item for Dispatch Services, which includes half of the Village's contribution for operational costs for LTACC, our newly created consolidated dispatch. The other half is budgeted in the Police Department section of the budget.
- \$21,250 increase in Salaries & Wages, or 3.7%, this budget year. A portion of this increase, or \$7,040, is due to the additional administrative support anticipated for fire administrative

personnel to assist with LTACC start-up, including building the Computer Aided Dispatch and Fire Records system data.

- Turnout gear has been increased to \$26,590 to include the gear that was budgeted but not purchased in FY 15-16.
- \$2,500 to support Emergency Management in updating the Village's Emergency Operations Plan, and supporting our Village's efforts in the area Pharmaceutical Distribution Plan.
- \$6,600 for our bi-annual hose replacement program which was previously included in the Capital Projects Fund budget and Five Year Plan.

**FIRE DEPARTMENT**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Projected</u> <u>FY 2015/16</u>	<u>Budget</u> <u>FY 2015/16</u>	<u>Budget</u> <u>FY 2016/17</u>
<b>Salaries &amp; Wages</b>							
01-43-1-100	Full-Time Salaries	\$ 85,905	\$ 86,520	\$ 88,271	\$89,760	\$ 89,760	\$ 91,780
01-43-1-110	Part-Time Wages	177,463	197,406	188,241	199,968	183,300	201,690
01-43-1-114	E.M.T. Wages	122,630	120,564	133,830	137,160	125,900	134,500
01-43-1-140	Mutual Aid Pay	51,298	51,760	36,705	43,564	38,500	43,000
01-43-1-142	Training Pay	75,828	70,711	79,912	79,260	104,260	90,000
01-43-1-144	Fire Prevention Pay	24,734	23,602	21,416	22,142	32,000	34,000
<b>Total Salaries &amp; Wages</b>		<b>537,857</b>	<b>550,563</b>	<b>548,375</b>	<b>571,854</b>	<b>573,720</b>	<b>594,970</b>
<b>Professional Services</b>							
01-43-2-218	Ambulance/Paramedic Billing	-	-	-	32,400	27,630	32,400
01-42-2-285	Dispatch Services	-	-	-	-	-	111,310
01-43-2-250	Information Technology	-	-	-	8,960	8,960	8,560
01-43-2-260	Occupational Health	-	-	-	14,000	16,600	18,000
<b>Total Professional Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>55,360</b>	<b>53,190</b>	<b>170,270</b>
<b>Services</b>							
01-43-3-300	Vehicle Maintenance & Repair	23,106	25,911	26,760	30,000	26,500	28,200
01-43-3-302	Equipment Maintenance & Repair	13,780	9,322	12,761	12,450	12,450	11,550
01-43-3-304	Building Maintenance & Repair	10,250	10,653	12,854	17,730	17,730	18,170
01-43-3-320	Janitorial Service	1,210	1,310	1,421	1,200	1,200	1,200
01-43-3-360	Printing	524	746	783	2,000	2,000	2,000
01-43-3-370	Postage	205	322	282	500	500	500
01-43-3-372	Telephone	5,558	6,396	3,684	3,500	4,220	5,490
01-43-3-382	Paramedic Service	486,472	497,174	505,873	514,730	514,730	523,750
01-43-3-390	Miscellaneous Services	59,370	63,827	44,344	1,000	1,000	1,000
<b>Total Services</b>		<b>600,476</b>	<b>615,661</b>	<b>608,762</b>	<b>583,110</b>	<b>580,330</b>	<b>591,860</b>
<b>Capital Outlay</b>							
01-43-4-430	Office Equipment	527	-	80	900	900	1,100
01-43-4-440	Other Equipment & Machinery	3,562	6,062	7,198	9,205	22,500	44,990
<b>Total Capital Outlay</b>		<b>4,089</b>	<b>6,062</b>	<b>7,278</b>	<b>10,105</b>	<b>23,400</b>	<b>46,090</b>
<b>Supplies</b>							
01-43-5-500	Vehicle Parts & Supplies	5,792	7,457	4,878	5,500	5,500	5,500
01-43-5-502	Equipment Parts & Supplies	6,527	5,248	4,323	11,280	11,280	11,180
01-43-5-504	Building & Land Maintenance Materials	677	3,109	2,185	2,000	2,000	2,000
01-43-5-520	Janitorial Supplies	857	752	1,767	1,000	1,000	1,000
01-43-5-530	Chemicals	20	-	-	600	600	600
01-43-5-540	Uniforms	2,452	3,681	4,430	5,000	5,000	5,000
01-43-5-550	Fuel	22,156	25,707	20,736	19,500	19,500	20,000
01-43-5-560	Books & Maps	2,935	862	1,718	4,000	4,000	3,700
01-43-5-580	Office Supplies	3,433	2,145	1,762	3,500	3,500	3,500
01-43-5-582	Medical Supplies	6,888	5,616	6,665	8,500	8,500	8,500
<b>Total Supplies</b>		<b>51,737</b>	<b>54,577</b>	<b>48,464</b>	<b>60,880</b>	<b>60,880</b>	<b>60,980</b>
<b>Pension &amp; Insurance</b>							
01-43-6-600	Property & Liability Insurance	32,152	27,895	33,764	31,000	30,500	31,000
01-43-6-610	Health & Life Insurance	12,655	12,409	14,228	11,900	13,200	12,500
01-43-6-612	Accident Insurance	1,167	1,167	1,167	1,200	1,200	1,200
01-43-6-620	FICA	38,100	38,972	40,036	43,750	43,890	45,600
01-43-6-630	IMRF	8,940	10,172	10,010	8,390	8,530	13,700
01-43-6-910	IPBC Terminal Reserve	-	(1,728)	-	-	-	-
<b>Total Pension &amp; Insurance</b>		<b>93,014</b>	<b>88,887</b>	<b>99,205</b>	<b>96,240</b>	<b>97,320</b>	<b>104,000</b>

**FIRE DEPARTMENT**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Projected FY 2015/16</u>	<u>Budget FY 2015/16</u>	<u>Budget FY 2016/17</u>
<b><i>Other Expenses</i></b>							
01-43-7-700	Dues & Subscriptions	6,996	8,439	7,756	9,575	9,575	10,525
01-43-7-710	Training, Safety & Travel	7,774	9,076	14,621	20,000	25,200	24,850
01-43-7-715	Employee Programs	-	-	-	1,975	1,975	2,000
01-43-7-790	Contingencies	1,421	1,440	1,340	500	500	500
<b><i>Total Other Expenses</i></b>		<b>16,190</b>	<b>18,955</b>	<b>23,717</b>	<b>32,050</b>	<b>37,250</b>	<b>37,875</b>
<b>Total Expenditures: Fire Department</b>		<b>\$ 1,303,364</b>	<b>\$ 1,334,705</b>	<b>\$ 1,335,801</b>	<b>\$ 1,409,599</b>	<b>\$ 1,426,090</b>	<b>\$ 1,606,045</b>

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Salaries &amp; Wages</u>				
01-43-1-100	Full-Time Salaries	Director of Fire & Building (66.67%) Senior Fiscal Assistant (14%)	\$ 83,436 8,344	\$ 91,780
01-43-1-110	Part-Time Wages	POC Fire Response POC Duty Officer Standby Admin - EMS (DC, PM Coord) Admin - Operations (DC) Admin - Payroll, General Admin - Safety Committee Admin - Misc. EMA Support Admin - Misc. Lieutenant Duties Admin - Misc. Special Duties Hose Testing SCBA Maintenance Vehicle Maintenance LTACC Support (320 hrs - \$22 hr)	98,000 25,000 13,200 25,000 5,525 500 2,500 10,725 7,000 4,500 700 2,000 7,040	201,690
01-43-1-114	E.M.T. Wages	POC EMS Standby & Response Continuing Education Community CPR New Hire Training (6)	98,000 25,000 1,500 10,000	134,500
01-43-1-140	Mutual Aid Pay	Automatic-Aid & Mutual-Aid	43,000	43,000
01-43-1-142	Training Pay	Weekly Training Training Administration Instructors Specialty Team Continuing Ed State Certification Courses Fire Officer Courses Fire College MABAS Division 10 & Misc. Classes NIMS Compliance Candidate Training	40,000 7,000 2,000 2,800 12,700 6,000 - 3,000 1,500 15,000	90,000
01-43-1-144	Fire Prevention Pay	Part-time Fire Inspectors Inspections, Plan Reviews, Meetings, Evacuation Planning, Fire Drills Open Houses Block Parties Fire Hydrant Testing	24,000 1,500 3,500 1,500 2,500	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **General**

Department: **Fire Department**

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Misc. Public Education Events	1,000	<b>34,000</b>
<u>Professional Services</u>				
01-43-2-218	Ambulance/Paramedic Billing	Contracted Billing Service	32,400	<b>32,400</b>
01-42-2-285	Dispatch Services	LTACC Operating Contribution eDispatches	110,000 1,310	<b>111,310</b>
01-43-2-250	Information Technology	IT Support Fire Software Maintenance Medical Software Maintenance	5,000 1,560 2,000	<b>8,560</b>
01-43-2-260	Occupational Health	New Hire Physicals (6) Existing Personnel Physicals	4,000 14,000	<b>18,000</b>
<u>Services</u>				
01-43-3-300	Vehicle Maint. & Repair	Ambulance Safety Lane CHF 1201 - Misc. DO 1218 - Misc. FP 1228 - Misc. AMB 1214 - PM AMB 1214 - Misc. AMB 1215 - PM. AMB 1215 - Misc. ENG 1211 - PM ENG 1211 - Pump Service Test ENG 1211 - Misc. ENG 1221 - PM ENG 1221 - Pump Service Test ENG 1221 - Misc. ENG 1222 - PM ENG 1222 - Pump Service Test ENG 1222 - Misc. TRK 1219 - PM TRK 1219 - Pump Service Test TRK 1219 - Misc. TRK 1219 - UL Aerial Testing Soap, Wax Repairs - Lighting, Sirens, Etc. Miscellaneous	200 1,200 1,200 500 500 2,500 500 2,500 800 550 1,500 800 550 1,500 800 550 2,500 800 550 3,000 1,400 300 1,500 2,000	<b>28,200</b>
01-43-3-302	Equipment Maint. & Repair	SCBA Flow Testing SCBA Repairs Cylinder Hydrostatic Testing	2,200 1,000 500	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Base Radio Maintenance	900	
		Rescue System Contract	750	
		Rescue System Repair	600	
		Air Bag System Maintenance	-	
		Cardiac Monitors Maint. Contract	1,800	
		Stretcher Maintenance Contract	1,000	
		SCBA Compressor Maintenance	500	
		SCBA Quarterly Air Test	300	
		Ground Ladder Testing (Bi-Annual)	-	
		Radio Repair, Pager Repair, Computer Repairs & Maint., Saw, Hose, Misc. Tool Repair	2,000	11,550
01-43-3-304	Building Maint. & Repair	HVAC Maintenance Contract	1,450	
		Elevator Testing	120	
		Fire Extinguisher Maintenance	200	
		Station 1 Carpet Clean	600	
		Station 2 Carpet Clean	500	
		Landscape Materials	500	
		Station 1 Front Passenger Door	2,800	
		Station 2 Gear Extractor/Dryer	10,000	
		Miscellaneous Repairs/Maint.	2,000	18,170
01-43-3-320	Janitorial Service	VH / St. 1 Common Areas	1,200	1,200
01-43-3-360	Printing	EMS, HIPAA, Misc.	1,000	
		Business Cards, Forms, Occupancy	1,000	2,000
01-43-3-370	Postage		500	500
01-43-3-372	Telephone	Land Lines	900	
		Mobile Phones	3,270	
		Internet Access	1,320	5,490
01-43-3-382	Paramedic Service	Contract (Six Shift PM/Firefighters)	523,750	523,750
01-43-3-390	Miscellaneous Services	Miscellaneous	1,000	1,000
<u>Capital Outlay</u>				
01-43-4-430	Office Equipment	Windows/Office Upgrades	600	
		Miscellaneous	500	1,100
01-43-4-440	Other Equipment & Machinery	Notification Pagers	2,100	
		Turnout Gear	26,590	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Hose Replacement	6,600	
		Lock Box Replacement Program	4,000	
		CO Meter Replacements	700	
		Smoke Machine	2,000	
		Apparatus - Misc. Small Tools	3,000	44,990
<u>Supplies</u>				
01-43-5-500	Vehicle Parts & Supplies	Miscellaneous Vehicle Parts	5,500	5,500
01-43-5-502	Equipment Parts & Supplies	Community CPR Program	1,000	
		SCBA Parts	1,200	
		Training Props & Supplies	1,500	
		Helmets	1,500	
		Boots	1,000	
		Gloves	800	
		Hoods	280	
		Batteries	1,500	
		SCBA Sanitizer	150	
		Calibration Gas	250	
		Miscellaneous Repair Parts	1,500	
		EOC Storage & Supplies	500	11,180
01-43-5-504	Bldg. & Land Maint. Materials	HVAC Parts, Building Bulbs, etc.	2,000	2,000
01-43-5-520	Janitorial Supplies	Squeegees, soap, paper products	1,000	1,000
01-43-5-530	Chemicals	Emulsifier, Etc.	600	600
01-43-5-540	Uniforms	POC New & Replacements, Chief Uniform Allowance, Misc. Patches, etc.	5,000	5,000
01-43-5-550	Fuel		20,000	20,000
01-43-5-560	Books & Maps	Code Books & Training Manuals	2,000	
		Public Education Supplies	1,700	3,700
01-43-5-580	Office Supplies	Ink, Toner, Supplies, etc.	3,500	3,500
01-43-5-582	Medical Supplies	Oxygen (ambus, apparatus, police)	2,500	
		Misc. Medical Supplies	6,000	8,500
<u>Pension &amp; Insurance</u>				
01-43-6-600	Property & Liability Insurance	IRMA	31,000	31,000

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-6-610	Health & Life Insurance	IPBC	12,500	12,500
01-43-6-612	Accident Insurance		1,200	1,200
01-43-6-620	FICA	Social Security	36,900	
		Medicare	8,700	45,600
01-43-6-630	IMRF	Employer Contribution	13,700	13,700
<u>Other Expenses</u>				
01-43-7-700	Dues & Subscriptions	MABAS	4,000	
		MABAS 10 Haz-Mat	1,000	
		MABAS 10 Tech-Rescue	1,500	
		Burn Trailer (Salt Creek Cooperative)	1,000	
		IDPH Amb & Personnel Licenses	400	
		NFPA	350	
		IL Fire Chiefs	325	
		Metro Chiefs	50	
		International Chiefs	230	
		NAEMT	50	
		ILEMT	50	
		Fire Service Instructors	150	
		NFPA Code Subscriptions	1,200	
		IL Fire Inspectors	120	
		Misc. Periodicals, etc.	100	10,525
01-43-7-710	Training, Safety & Travel	Investigator Continuing Education	250	
		Water Rescue Continuing Education	-	
		Technical Rescue Continuing Ed	300	
		Haz-Mat Continuing Ed	300	
		FF State Certification Courses	1,500	
		Fire Officer Courses	1,500	
		Fire College Tuition and Expenses	2,200	
		EMT Tuition (6)	5,500	
		Outside Instructors	500	
		Miscellaneous Course Tuition	500	
		Basic Academy (6 new persons)	6,000	
		Basic FF Additional	1,200	
		FDIC (Training / Misc. Personnel)	2,100	
		Fire Chief Professional Development - FDIC, IAFC, IFCA, IFSTA, Etc.	3,000	24,850
01-43-7-715	Employee Programs	Service Awards	750	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **General**

Department: **Fire Department**

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Tuition Reimbursement	-	
		Holiday Gifts	1,250	2,000
01-43-7-790	Contingencies		500	500
	<b>Total Budget</b>			<b>\$ 1,606,045</b>

**PUBLIC WORKS**



The Public Works Department is charged with the responsibility of maintaining Village streets and property, parkway & tree maintenance, the Village’s water system and associated equipment, and the Village’s storm, sanitary and combined sewers. The costs attributed to the Village’s water and sewer systems are budgeted in the Water and Sewer Funds.

The Public Works Department consists of nine (9) full-time personnel, one (1) part-time executive secretary and five (5) seasonal positions. This total complement equates to approximately eleven (11) full-time equivalents (FTE).

***FY 16-17 Budget Notes***

- Expenditures in the Public Works Department for FY 16-17 are budgeted at \$1,240,560. This represents a 7.3% decrease from the department’s budget for FY 15-16.
- Wage line items increased by two percent or \$11,060.
- \$60,000 in labor costs are budgeted for reimbursement through the Motor Fuel Tax Fund.
- Tree removal and stumping is increased by \$42,000 to pay for stump grinding and restoration for trees removed in the prior fiscal year.
- Tree trimming is increased by \$10,000, as the section planned for trimming has more trees and labor costs are expected to increase.
- EAB treatment is budgeted at \$10,000. This is a biennial expense.
- \$15,000 is budgeted for sidewalk replacement. \$19,500 is budgeted in MFT. Last year \$10,000 was budgeted in the Capital Fund and \$20,000 was budgeted in MFT.
- Road Salt expenses are now budgeted in the Motor Fuel Tax Fund.
- Pension and Insurance line items increased by \$1,320.
- \$201,500 in operating expenses have been moved from the General Fund to the Motor Fuel Tax Fund. These include:

\$13,000 IDOT Traffic Signal Maintenance	\$15,000 Street Light Maintenance
\$40,000 Electricity for Street Lights	\$19,500 Pavement Markings
\$19,500 Crack Sealing	\$75,000 Road Salt
\$19,500 Materials for Streets	

**PUBLIC WORKS**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Projected FY 2015/16</u>	<u>Budget FY 2015/16</u>	<u>Budget FY 2016/17</u>
<b>Salaries &amp; Wages</b>							
01-44-1-100	Full-Time Salaries	\$ 373,047	\$ 404,423	\$ 421,608	\$434,200	\$ 434,200	\$ 443,110
01-44-1-120	Part-Time Wages	44,035	45,370	50,369	60,400	60,400	61,610
01-44-1-130	Overtime Pay	27,858	61,821	38,094	47,000	47,000	47,940
	<b>Total Salaries &amp; Wages</b>	<b>444,941</b>	<b>511,614</b>	<b>510,071</b>	<b>541,600</b>	<b>541,600</b>	<b>552,660</b>
<b>Professional Services</b>							
01-44-2-250	Information Technology	-	-	-	1,000	3,000	3,000
	<b>Total Professional Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Services</b>							
01-44-3-300	Vehicle Maintenance & Repair	29,925	25,977	34,350	30,000	26,000	26,000
01-44-3-302	Equipment Maintenance & Repair	8,806	7,647	7,021	9,000	9,000	9,000
01-44-3-304	Building Maintenance & Repair	1,941	7,045	7,602	4,400	4,400	4,400
01-44-3-306	Street Light & Traffic Signal Maint.	33,409	27,045	31,908	28,000	28,000	-
01-44-3-310	Machine & Equipment Rental	5,578	4,857	1,345	5,000	7,000	7,000
01-44-3-320	Janitorial Service	1,466	1,342	1,373	1,500	1,500	1,500
01-44-3-322	Tree Trimming & Removal	69,164	139,482	153,960	179,500	143,000	205,000
01-44-3-324	Refuse Collection & Disposal	25,723	28,410	24,644	32,000	34,500	34,500
01-44-3-326	Landscaping	-	-	-	17,500	17,500	17,500
01-44-3-330	Utilities	39,656	32,961	43,240	40,000	40,000	-
01-40-3-342	Sidewalk Replacement	-	-	-	-	-	15,000
01-44-3-343	Pavement Marking	-	-	-	-	10,000	-
01-44-3-345	Crack Sealing	-	-	-	-	20,000	-
01-44-3-372	Telephone	6,197	6,765	3,268	3,500	4,000	4,700
01-44-3-380	Laundry Service	3,742	4,077	4,900	5,000	4,000	4,000
01-44-3-390	Miscellaneous Services	22,021	34,668	21,829	1,000	1,000	1,000
	<b>Total Services</b>	<b>247,628</b>	<b>320,276</b>	<b>335,440</b>	<b>356,400</b>	<b>349,900</b>	<b>329,600</b>
<b>Capital Outlay</b>							
01-44-4-430	Office Equipment	-	3,321	1,353	1,500	1,500	1,500
01-44-4-440	Other Equipment & Machinery	22,760	-	11,613	25,000	7,500	7,500
	<b>Total Capital Outlay</b>	<b>22,760</b>	<b>3,321</b>	<b>12,966</b>	<b>26,500</b>	<b>9,000</b>	<b>9,000</b>
<b>Supplies</b>							
01-44-5-500	Vehicle Parts & Supplies	8,513	11,040	13,772	12,000	12,000	12,000
01-44-5-502	Equipment Parts & Supplies	3,741	6,142	7,464	6,000	6,000	6,000
01-44-5-504	Building & Land Maintenance Materials	2,606	4,349	26,264	4,000	5,000	5,000
01-44-5-520	Janitorial Supplies	1,160	728	1,234	1,200	1,200	1,200
01-44-5-530	Chemicals	-	93	344	600	1,000	1,000
01-44-5-532	Road Salt	-	-	-	65,000	75,000	-
01-44-5-540	Uniforms	1,503	3,438	2,630	3,800	4,000	4,000
01-44-5-550	Fuel	31,281	36,329	27,424	30,000	35,000	35,000
01-44-5-570	Small Tools	1,142	821	2,059	1,200	1,500	1,500
01-44-5-572	Traffic Control Supplies	3,651	4,194	1,425	4,500	4,700	4,700
01-44-5-574	Materials for Streets	34,155	40,373	121,089	20,000	15,000	-
01-44-5-580	Office Supplies	1,726	3,087	2,196	2,000	2,000	2,000
	<b>Total Supplies</b>	<b>89,477</b>	<b>110,594</b>	<b>205,901</b>	<b>150,300</b>	<b>162,400</b>	<b>72,400</b>
<b>Pension &amp; Insurance</b>							
01-44-6-600	Property & Liability Insurance	42,774	33,366	75,086	64,500	64,800	64,500
01-44-6-610	Health & Life Insurance	96,786	100,010	106,871	109,000	113,000	111,000
01-44-6-620	FICA	31,620	34,484	40,604	41,430	41,430	42,700
01-44-6-630	IMRF	41,040	45,719	49,425	47,820	48,450	50,800
01-44-6-910	IPBC Terminal Reserve	-	(13,934)	-	-	-	-
	<b>Total Pension &amp; Insurance</b>	<b>212,220</b>	<b>199,645</b>	<b>271,986</b>	<b>262,750</b>	<b>267,680</b>	<b>269,000</b>

3/21/2016

**PUBLIC WORKS**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Projected FY 2015/16</u>	<u>Budget FY 2015/16</u>	<u>Budget FY 2016/17</u>
<b><i>Other Expenses</i></b>							
01-44-7-700	Dues & Subscriptions	886	1,063	426	500	1,500	1,500
01-44-7-710	Training, Safety & Travel	1,437	2,008	1,324	1,500	1,500	1,500
01-44-7-715	Employee Programs	-	-	-	-	1,500	1,500
01-44-7-790	Contingencies	965	246	409	-	400	400
	<b><i>Total Other Expenses</i></b>	<b>3,288</b>	<b>3,317</b>	<b>2,159</b>	<b>2,000</b>	<b>4,900</b>	<b>4,900</b>
<b>Total Expenditures: Public Works Department</b>		<b>\$ 1,020,314</b>	<b>\$ 1,148,767</b>	<b>\$ 1,338,523</b>	<b>\$ 1,340,550</b>	<b>\$ 1,338,480</b>	<b>\$ 1,240,560</b>

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **General**

Department: **Public Works Department**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Salaries &amp; Wages</u>				
01-44-1-100	Full-Time Salaries	Public Works Director (78%) Foreman (70%) Water Operator (45%) Mechanic (85%) Maintenance Worker (70%)	\$ 94,760 54,590 35,010 62,800 195,950	\$ 443,110
01-44-1-120	Part-Time Wages	Executive Secretary (78%) 4 Seasonal Maint Worker (70%) Seasonal Winter Plow	29,380 19,990 12,240	61,610
01-44-1-130	Overtime Pay	Snow operations / Misc	47,940	47,940
<u>Professional Services</u>				
01-44-2-250	Information Technology	IT Support	3,000	3,000
<u>Services</u>				
01-44-3-300	Vehicle Maintenance & Repair	Repairs to PW Vehicles	26,000	26,000
01-44-3-302	Eqpt. Maintenance & Repair	Communications Eqpt. trailers, backhoe, loaders	9,000	9,000
01-44-3-304	Bldg. Maintenance & Repair	Building repairs as needed	4,400	4,400
01-44-3-306	Street Light & Traffic Signal Maint.	IDOT Traffic Signal Maintenance 31st St. Lighting La Grange Rd Lighting	- - -	-
01-44-3-310	Machine & Equipment Rental	Propane Tank Rentals Tree Maintenance Barricades	1,500 3,000 2,500	7,000
01-44-3-320	Janitorial Service	PW Facility	1,500	1,500
01-44-3-322	Trimming & Removal	Tree Removal Services Stump Removal & Restoration EAB Treatment Emergency Tree Trimming Tree Trimming Program	60,000 75,000 10,000 10,000 50,000	205,000
01-44-3-324	Refuse Collection & Disposal	Leaf Removal - Hauling Storage Lease Agreement Dumpsters	30,000 3,000 1,500	34,500
01-44-3-326	Landscaping	Landscape Contract	12,500	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **General**

Department: **Public Works Department**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Tub Grinding Brush	5,000	17,500
01-44-3-330	Utilities	Electricity for Street Lights	-	-
01-44-3-342	Sidewalk Replacement		15,000	15,000
01-44-3-343	Pavement Marking	Thermoplastic school markings	-	-
01-44-3-345	Crack Sealing		-	-
01-44-3-372	Telephone	Land Lines	1,700	
		Mobile Phones	1,600	
		Internet Access	1,400	4,700
01-44-3-380	Laundry Service	Uniform Cleaning	4,000	4,000
01-44-3-390	Miscellaneous Services		1,000	1,000
<u>Capital Outlay</u>				
01-44-4-430	Office Equipment		1,500	1,500
01-44-4-440	Other Eqpt. & Machinery	Street Light Poles (La Grange Rd)	7,500	7,500
<u>Supplies</u>				
01-44-5-500	Vehicle Parts & Supplies	Tires, repair parts	12,000	12,000
01-44-5-502	Eqpt. Parts & Supplies	Batteries, repair parts, sweeper brooms	6,000	6,000
01-44-5-504	Bldg. & Land Maint. Materials	Landscape Materials (Poet's, V.H.)	2,000	
		Landscape Materials - 31st Street	1,000	
		Building Supplies	1,000	
		Holiday Decorations	1,000	5,000
01-44-5-520	Janitorial Supplies	Paper products & cleaning supplies	1,200	1,200
01-44-5-530	Chemicals	Propane & Calcium Chloride	1,000	1,000
01-44-5-532	Road Salt		-	-
01-44-5-540	Uniforms	Boots	1,300	
		Outerwear	1,300	
		Safety Equipment	1,400	4,000
01-44-5-550	Fuel	Diesel	19,000	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **General**

Department: **Public Works Department**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Gasoline	16,000	<b>35,000</b>
01-44-5-570	Small Tools	Various Tools	1,500	<b>1,500</b>
01-44-5-572	Traffic Control Supplies	Signs, posts, materials, paint	4,700	<b>4,700</b>
01-44-5-574	Materials for Streets	Cold Mix Asphalt	-	
		Hot crack materials	-	
		Asphalt/concrete materials	-	-
01-44-5-580	Office Supplies	Paper, first aid station, misc. mat'ls.	2,000	<b>2,000</b>
<u>Pension &amp; Insurance</u>				
01-44-6-600	Property & Liability Insurance	IRMA	64,500	<b>64,500</b>
01-44-6-610	Health & Life Insurance	IPBC	12,000	
		MOE	99,000	<b>111,000</b>
01-44-6-620	FICA	Social Security	34,600	
		Medicare	8,100	<b>42,700</b>
01-44-6-630	IMRF	Employer Contribution	50,800	<b>50,800</b>
<u>Other Expenses</u>				
01-44-7-700	Dues & Subscriptions	AWWA	220	
		APWA	120	
		Consortium	500	
		Miscellaneous	660	<b>1,500</b>
01-44-7-710	Training, Safety & Travel	Employee Safety Training	1,500	<b>1,500</b>
01-44-7-715	Employee Programs	Service Awards	300	
		Tuition Reimbursement	900	
		Holiday Gifts	300	<b>1,500</b>
01-44-7-790	Contingencies		400	<b>400</b>
	<b>Total Budget</b>			<b>\$ 1,240,560</b>

## **BUILDING DEPARTMENT**

### ***Mission Statement***

*The Village of La Grange Park Building Department is staffed by a combination of committed Village and contracted employees, maintaining high moral and ethical standards. Our primary responsibility is to provide for the safety of all persons and structures within our village. This is accomplished by operating an efficient permit process, conducting thorough plan-reviews and by conducting quality inspections. We enforce adherence to established building and zoning codes, while still being responsive and compassionate to property owner's rights and concerns. Through effective code enforcement, we increase the appearance and quality of life within the Village, and for our residents.*



Building Department staffing consists of the Director of Fire, Building and Emergency Management, who also serves as the Village's Fire Chief, one (1) full-time Building Inspector/Code Enforcement Officer, and one (1) Senior Fiscal Assistant, whose time is shared by the Finance Department. Additional plan review and inspectional services are contracted.

### ***FY 16-17 Budget Notes***

- This year's budget is again based upon the anticipation of another busy permit, construction, and home improvement year. Expenses in the Building Department in FY 16-17 are budgeted to be \$316,870. This represents a 5.8% increase over the department's budget for FY 15-16, mostly due to a cost increase related to a reallocation in employee insurance benefits.
- A \$4,580 reduction is indicated in overall Salaries & Wages. There is actually a \$3,120 increase, or 2.2%, in Full-Time Salaries and Wages. The reason for such is that funds have been removed from Part-time Salaries, and will be used again to offset the cost of the contracted position for property maintenance.
- \$10,000 to support a part-time contracted position, who will continue to primarily focus on property maintenance compliance.
- Re-budgeting an amount \$5,000 to enhance Building Department software and hardware to enhance department operations from the field.

**BUILDING DEPARTMENT**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Projected FY 2015/16</u>	<u>Budget FY 2015/16</u>	<u>Budget FY 2016/17</u>
<b>Salaries &amp; Wages</b>							
01-45-1-100	Building Full-time Salaries	\$ 128,655	\$ 131,145	\$ 135,519	\$ 138,300	\$ 138,300	\$ 141,420
01-45-1-110	Building Part-time Salaries	-	-	-	-	7,700	-
<b>Total Salaries &amp; Wages</b>		<b>128,655</b>	<b>131,145</b>	<b>135,519</b>	<b>138,300</b>	<b>146,000</b>	<b>141,420</b>
<b>Professional Services</b>							
01-45-2-200	Legal Fees	-	-	-	500	500	500
01-45-2-230	Plan Review/Inspection Fees	49,854	85,360	88,611	84,200	84,200	86,200
01-45-2-250	Information Technology	-	-	-	3,400	3,400	3,420
01-45-2-290	Other Professional Services	1,644	2,539	2,046	7,000	-	10,000
<b>Total Professional Services</b>		<b>51,499</b>	<b>87,899</b>	<b>90,657</b>	<b>95,100</b>	<b>88,100</b>	<b>100,120</b>
<b>Other Services</b>							
01-45-3-300	Auto Maintenance & Repair	694	1,420	166	1,000	1,000	1,000
01-45-3-302	Equipment Maintenance & Repair	204	213	224	500	500	500
01-45-3-304	Building Maintenance & Repair	726	1,451	1,826	2,000	2,000	2,000
01-45-3-320	Janitorial Service	756	819	693	800	700	500
01-45-3-360	Printing	1,449	570	744	1,200	1,500	1,500
01-45-3-370	Postage	359	359	491	600	600	600
01-45-3-372	Telephone	8,992	8,951	3,526	5,340	5,340	3,850
01-45-3-390	Miscellaneous Services	4,883	938	1,041	1,500	1,500	1,500
<b>Total Other Services</b>		<b>18,063</b>	<b>14,721</b>	<b>8,711</b>	<b>12,940</b>	<b>13,140</b>	<b>11,450</b>
<b>Capital Outlay</b>							
01-45-4-430	Office Equipment	440	192	229	-	8,750	5,000
01-45-4-440	Other Equipment & Machinery	57	-	5	250	250	250
<b>Total Capital Outlay</b>		<b>496</b>	<b>192</b>	<b>234</b>	<b>250</b>	<b>9,000</b>	<b>5,250</b>
<b>Supplies</b>							
01-45-5-500	Auto Parts & Supplies	234	243	433	300	300	300
01-45-5-504	Building & Land Maintenance Materials	27	54	18	100	100	100
01-45-5-520	Janitorial Supplies	52	95	38	200	200	200
01-45-5-540	Uniforms	313	24	101	600	600	600
01-45-5-550	Fuel	1,189	985	937	1,000	1,000	1,000
01-45-5-560	Books & Maps	617	-	236	2,200	2,200	2,200
01-45-5-580	Office Supplies	1,025	546	586	1,500	1,500	1,500
<b>Total Supplies</b>		<b>3,457</b>	<b>1,947</b>	<b>2,349</b>	<b>5,900</b>	<b>5,900</b>	<b>5,900</b>
<b>Pension &amp; Insurance</b>							
01-45-6-600	Property & Liability Insurance	5,768	4,653	1,950	1,600	4,700	1,600
01-45-6-610	Health & Life Insurance	4,949	5,334	4,983	21,500	5,500	23,500
01-45-6-620	FICA	9,060	9,840	11,359	10,580	11,170	10,900
01-45-6-630	IMRF	12,720	14,940	15,433	12,930	13,140	13,800
01-45-6-910	IPBC Terminal Reserve	-	(743)	-	-	-	-
<b>Total Pension &amp; Insurance</b>		<b>32,496</b>	<b>34,024</b>	<b>33,725</b>	<b>46,610</b>	<b>34,510</b>	<b>49,800</b>
<b>Other Expenses</b>							
01-45-7-700	Dues & Subscriptions	225	225	225	550	550	550
01-45-7-710	Training, Safety & Travel	1,320	500	650	2,000	2,000	2,000
01-45-7-715	Employee Programs	-	-	29	55	55	80
01-45-7-790	Contingencies	51	148	-	300	300	300
<b>Total Other Expenses</b>		<b>1,596</b>	<b>873</b>	<b>904</b>	<b>2,905</b>	<b>2,905</b>	<b>2,930</b>
<b>Total Expenditures: Building Department</b>		<b>\$ 236,262</b>	<b>\$ 270,801</b>	<b>\$ 272,099</b>	<b>\$ 302,005</b>	<b>\$ 299,555</b>	<b>\$ 316,870</b>

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **General**

Department: **Building Department**

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
01-45-1-100	Full-Time Salaries	Director of Fire & Building (30%) Senior Fiscal Assistant (50%) Building Inspector	\$ 37,835 29,145 74,440	\$ 141,420
<b>Professional Services</b>				
01-45-2-200	Legal Fees	Review of Building Code Issues	500	500
01-45-2-230	Plan Review/Inspection Fees	Contract Plan Review/Comm. Insp Contract Plumbing Inspections Elevator Inspections Engineering Fire Safety Plan Review Health Inspections	45,000 9,000 5,500 16,000 4,000 6,700	86,200
01-45-2-250	Information Technology	IT Support MSI Software Support (Permits)	2,500 920	3,420
01-45-2-290	Other Professional Services		10,000	10,000
<b>Other Services</b>				
01-45-3-300	Auto Maint. & Repair		1,000	1,000
01-45-3-302	Equipment Maint. & Repair	Radio Maintenance	500	500
01-45-3-304	Bldg. Maint. & Repair		2,000	2,000
01-45-3-320	Janitorial Service		500	500
01-45-3-360	Printing	Business Cards, Inspection Reports, Permit Applications	1,500	1,500
01-45-3-370	Postage		600	600
01-45-3-372	Telephone	Land Lines Mobile Phones	3,200 650	3,850
01-45-3-390	Miscellaneous Services	Pest Control, Misc.	1,500	1,500
<b>Capital Outlay</b>				
01-45-4-430	Office Equipment	Building software	5,000	5,000
01-45-4-440	Other Eqpt. & Machinery	Miscellaneous	250	250

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **General**

Department: **Building Department**

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Supplies</u>				
01-45-5-500	Vehicle Parts & Supplies	Miscellaneous vehicle parts	300	300
01-45-5-504	Bldg. & Land Maint. Materials	HVAC Parts, Bldg. Bulbs, etc.	100	100
01-45-5-520	Janitorial Supplies	Squeegees, soap, paper products	200	200
01-45-5-540	Uniforms		600	600
01-45-5-550	Fuel		1,000	1,000
01-45-5-560	Books & Maps	Code Books, Technical Manuals, etc.	2,200	2,200
01-45-5-580	Office Supplies		1,500	1,500
<u>Pension &amp; Insurance</u>				
01-45-6-600	Property & Liability Insurance	IRMA	1,600	1,600
01-45-6-610	Health & Life Insurance	IPBC	23,500	23,500
01-45-6-620	FICA	Social Security Medicare	8,800 2,100	10,900
01-45-6-630	IMRF	Employer Contribution	13,800	13,800
<u>Other Expenses</u>				
01-45-7-700	Dues & Subscriptions	ICC & BOCA Membership, SBOC Membership, ASPA	550	550
01-45-7-710	Training, Safety & Travel	SBOC Training, U of W, Misc.	2,000	2,000
01-45-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	50 - 30	80
01-45-7-790	Contingencies		300	300
	<b>Total Budget</b>			<b>\$ 316,870</b>

**DEBT SERVICE FUND**

The Debt Service Fund was established to service the debt incurred with the issuance of \$2.26 million in bonds for street improvements. A transfer from the Motor Fuel Tax Fund (MFT) provided the funds necessary to pay a portion of the annual debt payments. Principal and interest payments in FY 14-15 totaled \$219,908. Portions were also paid directly by the Water Fund and Sewer Fund. The bonds were retired in December 2014.

**DEBT SERVICE FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Revenues</u>		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2012/13</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>
<b>Miscellaneous Revenue</b>							
02-50-7-700	Interest on Investments	\$ 15	\$ 6	\$ -	\$ -	\$ -	\$ -
<b>Total Miscellaneous Revenue</b>		<u>15</u>	<u>6</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Other Financing Sources</b>							
02-50-9-900	Transfer from MFT Fund	226,342	223,203	215,552	-	-	-
<b>Total Other Financing Sources</b>		<u>226,342</u>	<u>223,203</u>	<u>215,552</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenues</b>		<u>226,357</u>	<u>223,209</u>	<u>215,552</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>							
<b>Services</b>							
02-40-3-390	Miscellaneous Services	\$ 500	\$ 500	\$ 340	\$ -	\$ -	\$ -
<b>Total Services</b>		<u>500</u>	<u>500</u>	<u>340</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Debt Service</b>							
02-40-8-800	Principal Payments	203,777	207,936	212,095	-	-	-
02-40-8-802	Interest Payments	22,065	15,268	7,813	-	-	-
<b>Total Debt Service</b>		<u>225,842</u>	<u>223,204</u>	<u>219,908</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Expenditures</b>		<u>\$ 226,342</u>	<u>\$ 223,704</u>	<u>\$ 220,248</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Surplus/(Deficit)</b>		<u>\$ 15</u>	<u>\$ (495)</u>	<u>\$ (4,696)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Beginning Fund Balance</b>		\$ 5,176	\$ 5,191	\$ 4,696	\$ -	\$ -	\$ -
<b>Ending Fund Balance</b>		<u>\$ 5,191</u>	<u>\$ 4,696</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## **WATER FUND**

The Water Fund is an enterprise fund that accounts for the operation and maintenance of the Village's water system. The Village purchases its Lake Michigan water from the Brookfield North Riverside Water Commission (BNRWC). The BNRWC approved a \$0.10 increase in the rate they charge to their customers from \$4.84 per thousand gallons to \$4.94 per thousand gallons, effective January 1, 2016. The BNRWC took this action to fund the installation of another major supply main. The new BNRWC rate also includes an increase in operating fees to cover increasing costs of electricity, repairs, upgrades, chemicals, salaries, insurance and general operating expenses. Since January 1, 2016, the Village has been paying the new rate to the BNRWC.

Village staff has examined the impact of this rate change on the Water Fund. Based on this increase and other demands on the fund, staff is recommending that the Village Board approve an increase in the Village's water rate from \$6.99 per 100 cubic feet to \$7.34 per 100 cubic feet. This equates to a 5% adjustment. Less than 1% of the increase is attributable to the cost of water and operating expenses. The remainder of the rate adjustment is to increase the long-term funding available for necessary infrastructure replacement. The large City of Chicago rate increases over the past five years has prevented the Village from allocating additional capital funding within the water rate.

### **Administration Budget**

The Water Fund Administration budget includes the costs of administrative support functions.

### **Distribution Budget**

The Water Fund Distribution budget consists of the operational activities of the water system, including a portion of public works salaries and associated benefits, equipment and system repairs, and replacement of pipes and equipment as necessary. The single largest expense in Water Fund Distribution budget is the purchase of water from the BNRWC.

### ***FY 16-17 Budget Notes***

- The FY 16-17 budgeted expenditures are proposed to be \$3,703,375. The increase from the current budget is attributable to the La Grange Road water main replacement project and vehicle purchases.
- \$15,000 is budgeted in the Administration Budget for a rate study to determine long term capital needs and recommend changes to the rate structure.
- Plant Improvements/Water Mains has increased significantly due to the La Grange Road water main replacement project. This project replaces an existing six inch water main with a twelve inch water main. The scope of the project is from the 31<sup>st</sup> Street north alley on the south to 29<sup>th</sup> Street on the north. A second phase will extend the project south to Garfield.

VILLAGE OF LA GRANGE PARK  
Fiscal Year 2016/17 Budget

- There are no expenses related to meter replacement in this year's budget. Commercial meters were changed out in the prior fiscal year. A residential meter program is slated to start next fiscal year, but other options to prolong the existing equipment will be evaluated in the interim.
- One vehicle replacement is included in the budget for a dump truck that will be 22 years old. The current vehicle needs a significant amount of repairs that are not advisable based on the age and condition of the vehicle.
- Cost of water purchased from the BNRWC is budgeted at \$2,145,000.

**WATER FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Projected</u> <u>FY 2015/16</u>	<u>Budget</u> <u>FY 2015/16</u>	<u>Budget</u> <u>FY 2016/17</u>
<b>Intergovernmental Revenues</b>							
03-50-4-410	State Grants	13,800	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>		<b>13,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Charges For Services</b>							
03-50-5-500	Cross-Connection Inspection Fees	270	20	120	-	-	-
03-50-5-520	Water Sales	2,917,714	3,167,503	3,181,415	3,405,000	3,365,000	3,574,000
03-50-5-530	Meter Sales & Service	3,269	5,862	9,941	8,000	3,000	5,000
<b>Total Charges For Services</b>		<b>2,921,253</b>	<b>3,173,385</b>	<b>3,191,476</b>	<b>3,413,000</b>	<b>3,368,000</b>	<b>3,579,000</b>
<b>Miscellaneous Revenues</b>							
03-50-7-700	Interest on Investments	14,823	15,585	9,564	10,000	15,000	10,000
03-50-7-710	Property Damage Reimbursements	4,208	3,568	-	-	-	-
03-50-7-780	Cash Over or Short	(5)	(4)	-	-	-	-
03-50-7-790	Miscellaneous Income	17,330	1,557	55,500	500	800	500
<b>Total Miscellaneous Revenues</b>		<b>36,356</b>	<b>20,706</b>	<b>65,064</b>	<b>10,500</b>	<b>15,800</b>	<b>10,500</b>
<b>Total Revenues</b>		<b>\$ 2,971,409</b>	<b>\$ 3,194,091</b>	<b>\$ 3,256,540</b>	<b>\$ 3,423,500</b>	<b>\$ 3,383,800</b>	<b>\$ 3,589,500</b>
<b>Expenditures</b>							
	Salaries & Wages	\$ 254,022	\$ 246,282	\$ 248,661	\$ 274,775	\$ 280,800	\$ 284,235
	Professional Services	77,815	113,796	97,101	74,100	98,200	111,480
	Other Services	148,445	218,748	193,726	212,440	240,525	237,545
	Supplies	1,675,439	2,074,894	2,159,269	2,337,750	2,499,232	2,284,050
	Pension & Insurance	122,081	121,881	146,213	123,250	119,860	130,900
	Other Expenses	7,453	5,796	5,898	7,560	10,460	9,665
<b>Operating Expenditures</b>		<b>2,285,255</b>	<b>2,781,397</b>	<b>2,850,868</b>	<b>3,029,875</b>	<b>3,249,077</b>	<b>3,057,875</b>
	Bond Payments	12,458	12,285	12,082	-	-	-
	Capital Projects	267,942	786,583	407,022	31,500	37,500	645,500
<b>Total Expenditures</b>		<b>\$ 2,565,655</b>	<b>\$ 3,580,265</b>	<b>\$ 3,269,972</b>	<b>\$ 3,061,375</b>	<b>\$ 3,286,577</b>	<b>\$ 3,703,375</b>
<b>Surplus/(Deficit)</b>		<b>\$ 405,755</b>	<b>\$ (386,174)</b>	<b>\$ (13,432)</b>	<b>\$ 362,125</b>	<b>\$ 97,223</b>	<b>\$ (113,875)</b>
<b>Beginning Net Position<sup>1</sup></b>		<b>2,370,226</b>	<b>2,775,981</b>	<b>2,389,807</b>	<b>2,376,375</b>	<b>2,376,375</b>	<b>2,738,500</b>
<b>Ending Net Position<sup>1</sup></b>		<b>2,775,981</b>	<b>2,389,807</b>	<b>2,376,375</b>	<b>2,738,500</b>	<b>2,473,598</b>	<b>2,624,625</b>
Adjustment to Available Cash <sup>2</sup>		(664,346)	(822,444)	(850,785)	(850,785)	(850,785)	(850,785)
<b>Available Cash at Fiscal Year End</b>		<b>\$ 2,111,635</b>	<b>\$ 1,567,363</b>	<b>\$ 1,525,590</b>	<b>\$ 1,887,715</b>	<b>\$ 1,622,813</b>	<b>\$ 1,773,840</b>

1. Excludes capital assets

2. Includes receivables and deposits not available for spending as of year end

**WATER FUND ADMINISTRATION**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2015/16	Budget FY 2016/17
<b>Salaries &amp; Wages</b>							
03-41-1-100	Water Administration Full-time Salaries	\$ 73,276	\$ 79,000	\$ 75,577	\$ 76,300	\$ 80,500	\$ 79,930
03-41-1-110	Water Administration Part-time Salaries	2,233	2,652	2,691	1,425	2,800	1,425
03-41-1-130	Overtime Pay	370	-	18	50	500	100
03-41-1-900	Compensated Absences	-	(775)	(593)	-	-	-
<b>Total Salaries &amp; Wages</b>		<b>75,879</b>	<b>80,877</b>	<b>77,693</b>	<b>77,775</b>	<b>83,800</b>	<b>81,455</b>
<b>Professional Services</b>							
03-41-2-200	Legal Fees	2,880	2,880	2,880	3,000	4,000	3,880
03-41-2-210	Auditing Fees	1,920	1,968	2,140	1,800	2,400	3,670
03-41-2-250	Information Technology	-	-	-	6,000	6,000	6,130
03-41-2-290	Other Professional Services	5,858	8,030	5,118	3,300	3,300	18,300
<b>Total Professional Services</b>		<b>10,658</b>	<b>12,878</b>	<b>10,138</b>	<b>14,100</b>	<b>15,700</b>	<b>31,980</b>
<b>Other Services</b>							
03-41-3-302	Equipment Maintenance & Repair	1,053	1,030	1,517	1,500	1,100	1,500
03-41-3-304	Building Maintenance & Repair	743	686	1,198	6,180	6,180	2,000
03-41-3-310	Machine & Equipment Rental	-	-	-	940	1,000	940
03-41-3-320	Janitorial Service	786	852	721	800	800	800
03-41-3-350	Notices	-	-	-	-	-	370
03-41-3-360	Printing	2,716	2,490	3,319	3,300	3,500	3,360
03-41-3-370	Postage	4,209	6,337	6,902	7,400	7,400	7,400
03-41-3-372	Telephone	3,133	2,810	1,258	1,920	1,920	2,020
03-41-3-390	Miscellaneous Services	2,608	3,091	3,482	5,500	2,000	2,080
<b>Total Other Services</b>		<b>15,249</b>	<b>17,296</b>	<b>18,397</b>	<b>27,540</b>	<b>23,900</b>	<b>20,470</b>
<b>Capital Outlay</b>							
03-41-4-430	Office Equipment	590	312	2,566	1,500	1,500	1,500
<b>Total Capital Outlay</b>		<b>590</b>	<b>312</b>	<b>2,566</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Supplies</b>							
03-41-5-520	Janitorial Supplies	50	237	48	50	100	100
03-41-5-580	Office Supplies	1,375	1,158	1,210	1,000	1,000	1,000
<b>Total Supplies</b>		<b>1,425</b>	<b>1,395</b>	<b>1,258</b>	<b>1,050</b>	<b>1,100</b>	<b>1,100</b>
<b>Pension &amp; Insurance</b>							
03-41-6-600	Property & Liability Insurance	8,770	7,075	1,950	1,600	5,100	1,600
03-41-6-610	Health & Life Insurance	15,598	16,034	17,430	14,500	17,200	12,900
03-41-6-620	FICA	5,760	5,953	6,629	5,950	6,410	6,300
03-41-6-630	IMRF	7,273	9,919	10,049	7,140	7,700	8,000
<b>Total Pension &amp; Insurance</b>		<b>37,401</b>	<b>38,981</b>	<b>36,058</b>	<b>29,190</b>	<b>36,410</b>	<b>28,800</b>
<b>Other Expenses</b>							
03-41-7-700	Dues & Subscriptions	2,179	2,484	2,322	2,790	2,790	2,790
03-41-7-710	Training, Safety & Travel	610	1,239	800	1,020	1,020	1,020
03-41-7-715	Employee Programs	-	-	-	125	125	330
03-41-7-720	Official Functions	618	397	581	1,000	1,000	1,000
03-41-7-770	Bad Debt Expense	2,214	285	-	-	1,000	-
03-41-7-790	Contingencies	41	193	135	-	-	-
<b>Total Other Expenses</b>		<b>5,664</b>	<b>4,598</b>	<b>3,838</b>	<b>4,935</b>	<b>5,935</b>	<b>5,140</b>
<b>Total Expenditures</b>		<b>\$ 146,865</b>	<b>\$ 156,337</b>	<b>\$ 149,948</b>	<b>\$ 156,090</b>	<b>\$ 168,345</b>	<b>\$ 170,445</b>
<b>Nonoperating Expenses</b>							
03-46-8-800	Principal Payments	\$ 11,358	\$ 11,590	\$ 11,821	\$ -	\$ -	\$ -
03-46-8-802	Interest Expense	1,099	695	261	-	-	-
<b>Total Nonoperating Expenses</b>		<b>\$ 12,457</b>	<b>\$ 12,285</b>	<b>\$ 12,082</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>		<b>\$ 159,323</b>	<b>\$ 168,622</b>	<b>\$ 162,030</b>	<b>\$ 156,090</b>	<b>\$ 168,345</b>	<b>\$ 170,445</b>

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Water**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
03-41-1-100	Administration Full-Time	Village Manager (12%) Assistant Village Manager (12%) Executive Secretary (12%) Finance Director (12%) Principal Fiscal Assistant (12%) Senior Fiscal Assistant (13%) 2 Fiscal Assistant (12%) Director of Fire & Building (1.67%)	\$ 17,750 13,380 5,850 14,710 7,650 7,540 10,960 2,090	\$ 79,930
03-41-1-110	Administration Part-Time	Village Clerk (12%)	1,425	1,425
03-41-1-130	Overtime		100	100
<b>Professional Services</b>				
03-41-2-200	Legal Fees	Village Attorney retainer Personnel & labor issues Other litigation	2,880 500 500	3,880
03-41-2-210	Auditing Fees	Annual Audit OPEB	3,250 420	3,670
03-41-2-250	Information Technology	IT Support MSI software annual support	4,200 1,930	6,130
03-41-2-290	Other Professional Services	Rate Study Lobbyist	15,000 3,300	18,300
<b>Other Services</b>				
03-41-3-302	Equipment Maintenance & Repair		1,500	1,500
03-41-3-304	Building Maintenance & Repair	Miscellaneous Repairs	2,000	2,000
03-41-3-310	Machine & Equipment Rental	Copier Postal Machine	860 80	940
03-41-3-320	Janitorial Service		800	800
03-41-3-350	Notices	Legal and Personnel Annual Treasurer's Report	220 150	370
03-41-3-360	Printing	Village newsletter Water Bill Stock Other	860 2,000 500	3,360

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Water**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
03-41-3-370	Postage	Village newsletter	900	
		Water Bills	4,300	
		Consumer Confidence Report	900	
		Postal Permits	500	
		Mail through postage machine	800	<b>7,400</b>
03-41-3-372	Telephone	Land Lines	1,620	
		Mobile Phones	100	
		Internet Access	300	<b>2,020</b>
03-41-3-390	Miscellaneous Services	Credit card processing fees	1,580	
		Other services	500	<b>2,080</b>
<u>Capital Outlay</u>				
03-41-4-430	Office Equipment	Furniture	500	
		Miscellaneous	1,000	<b>1,500</b>
<u>Supplies</u>				
03-41-5-520	Janitorial Supplies		100	<b>100</b>
03-41-5-580	Office Supplies		1,000	<b>1,000</b>
<u>Pension &amp; Insurance</u>				
03-41-6-600	Property & Liability Insurance	IRMA	1,600	<b>1,600</b>
03-41-6-610	Health & Life Insurance	IPBC	12,900	<b>12,900</b>
03-41-6-620	FICA	Social Security	5,100	
		Medicare	1,200	<b>6,300</b>
03-41-6-630	IMRF	Employer Contribution	8,000	<b>8,000</b>
<u>Other Expenses</u>				
03-41-7-700	Dues & Subscriptions	American Planning Association	80	
		American Payroll Association	40	
		CMAA	30	
		GFOA	30	
		ICLEI	80	
		ICMA	220	
		IGFOA	30	
		ILCMA	70	
		Illinois Municipal League	150	
		Metropolitan Mayors Caucus	80	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Water**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Proviso Municipal League	60	
		West Central Municipal Conf	1,320	
		West Suburban Chamber of Comm.	260	
		Newspaper subscriptions	20	
		Other	320	<b>2,790</b>
03-41-7-710	Training, Safety & Travel	Village Manager	360	
		Assistant Village Manager	240	
		Finance Director	240	
		Other training	180	<b>1,020</b>
03-41-7-715	Employee Programs	Service Awards	30	
		Tuition Reimbursement	240	
		Holiday Gifts	30	
		Other Recognition	30	<b>330</b>
03-41-7-720	Official Functions		1,000	<b>1,000</b>
03-41-7-790	Contingencies		-	-
	<b>Total Budget</b>			<b>\$ 170,445</b>

**WATER FUND DISTRIBUTION**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2015/16	Budget FY 2016/17
<b>Salaries &amp; Wages</b>							
03-44-1-100	Water Distribution Full-time Salaries	\$ 130,981	\$ 128,388	\$ 135,369	\$ 151,000	\$ 151,000	\$ 156,560
03-44-1-120	Water Distribution Part-Time Wages	9,160	8,675	9,568	11,000	11,000	11,220
03-44-1-130	Overtime Pay	38,002	24,783	21,874	35,000	35,000	35,000
03-44-1-900	Compensated Absences	-	3,559	4,157	-	-	-
<b>Total Salaries &amp; Wages</b>		<b>178,143</b>	<b>165,405</b>	<b>170,968</b>	<b>197,000</b>	<b>197,000</b>	<b>202,780</b>
<b>Professional Services</b>							
03-44-2-220	Engineering Fees	67,157	100,918	86,963	60,000	60,000	77,000
03-44-2-250	Information Technology	-	-	-	-	2,500	2,500
03-44-2-290	Other Professional Services	-	-	-	-	20,000	-
<b>Total Professional Services</b>		<b>67,157</b>	<b>100,918</b>	<b>86,963</b>	<b>60,000</b>	<b>82,500</b>	<b>79,500</b>
<b>Other Services</b>							
03-44-3-300	Vehicle Maintenance & Repair	16,438	17,685	16,303	17,000	17,000	17,000
03-44-3-302	Equipment Maintenance & Repair	6,585	4,276	5,830	6,000	7,000	7,000
03-44-3-304	Building & Water Main Maintenance	48,044	97,947	70,049	70,000	100,000	100,000
03-44-3-320	Janitorial Service	245	206	279	300	300	300
03-44-3-324	Dumping Fees	5,394	19,761	25,410	30,000	30,000	30,000
03-44-3-330	Utilities	37,025	35,039	32,463	35,000	35,000	35,000
03-44-3-372	Telephone	1,600	1,687	746	800	875	1,075
03-44-3-380	Laundry Service	539	634	754	800	600	600
03-44-3-390	Miscellaneous Services	17,326	24,217	23,495	25,000	25,850	26,100
<b>Total Other Services</b>		<b>133,196</b>	<b>201,452</b>	<b>175,329</b>	<b>184,900</b>	<b>216,625</b>	<b>217,075</b>
<b>Capital Outlay</b>							
03-44-4-400	Vehicles	-	6,834	-	-	-	130,000
03-44-4-420	Plant Improvements / Water Mains	256,461	773,113	387,704	15,000	15,000	493,000
03-44-4-440	Equipment & Machinery	10,891	6,324	16,752	15,000	21,000	21,000
<b>Total Capital Outlay</b>		<b>267,352</b>	<b>786,271</b>	<b>404,456</b>	<b>30,000</b>	<b>36,000</b>	<b>644,000</b>
<b>Supplies</b>							
03-44-5-500	Vehicle Parts & Supplies	4,107	7,662	7,169	6,000	6,000	6,000
03-44-5-502	Equipment Parts & Supplies	1,811	1,533	1,200	1,400	2,000	2,000
03-44-5-504	Building & Land Maintenance Materials	118	208	423	400	500	500
03-44-5-520	Janitorial Supplies	93	94	133	100	200	200
03-44-5-530	Chemicals	2,796	4,306	3,191	3,000	5,000	5,000
03-44-5-540	Uniforms	375	466	1,073	1,000	500	500
03-44-5-550	Fuel	11,373	12,853	10,296	10,000	10,000	10,000
03-44-5-570	Small Tools	915	390	1,537	1,000	1,000	1,000
03-44-5-572	Traffic Control Supplies	5,316	3,297	3,346	1,500	2,000	2,000
03-44-5-574	Materials for Water Mains	73,301	67,353	92,348	90,000	90,000	90,000
03-44-5-576	Water Meters	8,502	7,123	22,470	120,000	120,182	20,000
03-44-5-578	Water	1,565,005	1,967,195	2,014,294	2,102,000	2,260,000	2,145,000
03-44-5-580	Office Supplies	304	1,019	531	300	750	750
<b>Total Supplies</b>		<b>1,674,014</b>	<b>2,073,499</b>	<b>2,158,011</b>	<b>2,336,700</b>	<b>2,498,132</b>	<b>2,282,950</b>
<b>Pension &amp; Insurance</b>							
03-44-6-600	Property & Liability Insurance	26,294	22,484	35,931	28,000	29,800	28,000
03-44-6-610	Health & Life Insurance	27,107	24,928	35,284	33,600	33,300	39,800
03-44-6-620	FICA	13,680	14,578	15,788	15,070	2,680	15,600
03-44-6-630	IMRF	17,600	20,910	23,152	17,390	17,670	18,700
<b>Total Pension &amp; Insurance</b>		<b>84,681</b>	<b>82,900</b>	<b>110,155</b>	<b>94,060</b>	<b>83,450</b>	<b>102,100</b>
<b>Other Expenses</b>							
03-44-7-700	Dues & Subscriptions	48	29	391	100	500	500
03-44-7-710	Training, Safety & Travel	1,376	676	1,584	1,500	3,000	3,000

3/21/2016

**WATER FUND DISTRIBUTION**  
 VILLAGE OF LA GRANGE PARK  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Projected</u> <u>FY 2015/16</u>	<u>Budget</u> <u>FY 2015/16</u>	<u>Budget</u> <u>FY 2016/17</u>
03-44-7-715	Employee Programs	-	-	-	625	625	625
03-44-7-790	Contingencies	366	493	85	400	400	400
	<b>Total Other Expenses</b>	<b>1,790</b>	<b>1,198</b>	<b>2,060</b>	<b>2,625</b>	<b>4,525</b>	<b>4,525</b>
<b>Total Expenditures</b>		<b>\$ 2,406,332</b>	<b>\$ 3,411,643</b>	<b>\$ 3,107,942</b>	<b>\$ 2,905,285</b>	<b>\$ 3,118,232</b>	<b>\$ 3,532,930</b>

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Water**

Department: **Water Distribution**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
03-44-1-100	Distribution Full-Time Salaries	Public Works Director (12%) Foreman (25%) Water Operator (50%) Mechanic (15%) Maintenance Worker (25%)	\$ 14,580 19,500 38,900 11,100 72,480	\$ 156,560
03-44-1-120	Distribution Part-Time Wages	Executive Secretary (12%) 4 Seasonal Maint Worker (25%)	11,220	11,220
03-44-1-130	Overtime Pay		35,000	35,000
<b>Professional Services</b>				
03-44-2-220	Engineering Fees	La Grange Road Water Project Various System Improvements	72,000 5,000	77,000
03-44-2-250	Information Technology	IT Support SCADA	1,500 1,000	2,500
03-44-2-290	Other Professional Services		-	-
<b>Services</b>				
03-44-3-300	Vehicle Maintenance & Repair	Truck Repairs	17,000	17,000
03-44-3-302	Eqpt. Maintenance & Repair	Backhoe, skidsteer, front end loader	7,000	7,000
03-44-3-304	Building & Water Main Maintenance	Valve Exercising & Repairs Leak Detection Watermain Repairs Hydrant Replacement Water Tank Cleaning & Inspection	23,000 24,000 15,000 8,000 30,000	100,000
03-44-3-320	Janitorial Service	PW Facility Cleaning	300	300
03-44-3-324	Dumping Fees	Hauling excavated debris	30,000	30,000
03-44-3-330	Utilities	Electricity & Gas	35,000	35,000
03-44-3-372	Telephone	Land Lines Mobile Phones Internet Access	325 500 250	1,075
03-44-3-380	Laundry Service	Uniform Cleaning	600	600
03-44-3-390	Miscellaneous Services	Traffic control Meter Calibration	7,000 1,000	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Water**

Department: **Water Distribution**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Cross-Connection Certifications	1,800	
		Cross-Connection Software Maint Agrmt	300	
		Samples	8,000	
		Landscape Contract	2,000	
		JULIE	6,000	26,100
<u>Capital Outlay</u>				
03-44-4-400	Vehicles	Replace #608 Dump Truck	130,000	130,000
03-44-4-420	Plant Improvements/Water Mains	Area Patching Program	15,000	
		La Grange Road Water Main Project	478,000	493,000
03-44-4-440	Equipment & Machinery	Water Plant Equipment Replacement	7,000	
		Field Based Equipment	12,000	
		Misc. Equipment	2,000	21,000
<u>Supplies</u>				
03-44-5-500	Vehicle Parts & Supplies	Parts for truck repairs	6,000	6,000
03-44-5-502	Eqpt. Parts & Supplies	Parts for equipment repairs	2,000	2,000
03-44-5-504	Bldg. & Land Maint. Materials	Bldg. repairs and restoration	500	500
03-44-5-520	Janitorial Supplies	Cleaning Supplies	200	200
03-44-5-530	Chemicals	Chemicals for Water Plant	5,000	5,000
03-44-5-540	Uniforms	Boots and safety gear	500	500
03-44-5-550	Fuel	Regular Fuel	5,000	
		Diesel Fuel	5,000	10,000
03-44-5-570	Small Tools	Shovels, wrenches, etc.	1,000	1,000
03-44-5-572	Traffic Control Supplies	Barricades, detour signs, etc.	2,000	2,000
03-44-5-574	Materials for Water Mains	Hydrant purchases	60,000	
		Valve purchases	6,000	
		Clamps & misc. parts	15,000	
		Concrete valve vaults	1,500	
		Gravel	7,500	90,000
03-44-5-576	Water Meters	Water meter parts	20,000	20,000
03-44-5-578	Water	Purchase of water from BNRWC	2,145,000	2,145,000
03-44-5-580	Office Supplies	Paper, hanger cards	750	750

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Water**

Department: **Water Distribution**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Pension &amp; Insurance</u>				
03-44-6-600	Property & Liability Insurance	IRMA	28,000	28,000
03-44-6-610	Health & Life Insurance	IPBC MOE	1,600 38,200	39,800
03-44-6-620	FICA	Social Security Medicare	12,600 3,000	15,600
03-44-6-630	IMRF	Employer Contribution	18,700	18,700
<u>Other Expenses</u>				
03-44-7-700	Dues & Subscriptions	AWWA APWA	250 250	500
03-44-7-710	Training, Safety & Travel	Employee Safety Training	3,000	3,000
03-44-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	75 500 50	625
03-44-7-790	Contingencies		400	400
	<b>Total Budget</b>			<b>\$ 3,532,930</b>

## **MOTOR FUEL TAX FUND**

The revenues of the Motor Fuel Tax Fund (MFT) represent the Village's share of the state gas tax receipts. The state of Illinois remits a percentage of the state gas tax receipts to municipalities on a per capita formula. The use of MFT funds is limited by state statute to expenses related to construction, repair and maintenance of the road system. This includes streets, sidewalks, signs and snow and ice control.

In FY 15-16 MFT receipts are projected to be \$350,000, about \$20,000 higher than budgeted. The increase is likely a result of increased fuel consumption due to the significant decrease in oil and gas prices. The IML is projecting that MFT receipts will be essentially unchanged for the upcoming fiscal year.

### ***FY 16-17 Budget Notes***

- No resurfacing projects are budgeted in the Motor Fuel Tax Fund. Last year \$319,200 was budgeted for street resurfacing in this fund. The Road Bond Fund includes \$2,943,000 for street resurfacing projects this year.
- \$85,000 is budgeted for street patching. Due to fiscal constraints, this was last budgeted two years ago. It was not included in last year's budget.
- \$201,500 in operating expenses have been moved from the General Fund to the Motor Fuel Tax Fund. These include:

\$13,000 IDOT Traffic Signal Maintenance	\$15,000 Street Light Maintenance
\$40,000 Electricity for Street Lights	\$19,500 Pavement Markings
\$19,500 Crack Sealing	\$75,000 Road Salt
\$19,500 Materials for Streets	
- A line item was added this year to transfer \$60,000 to the General Fund to pay for personnel costs associated with street maintenance.

**MOTOR FUEL TAX FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2015/16	Budget FY 2016/17
<b>Intergovernmental Revenue</b>							
04-50-4-404	State Motor Fuel Tax	\$ 323,351	\$ 335,236	\$ 332,782	\$ 350,000	\$ 330,000	\$ 350,000
04-50-4-410	State Grants	72,587	57,736	115,472	-	-	-
04-50-4-420	Federal Grants	-	-	-	24,000	24,000	-
<b>Total Intergovernmental Revenue</b>		<b>395,938</b>	<b>392,972</b>	<b>448,254</b>	<b>374,000</b>	<b>354,000</b>	<b>350,000</b>
<b>Miscellaneous Revenue</b>							
04-50-7-700	Interest on Investments	108	262	199	100	200	100
<b>Total Miscellaneous Revenue</b>		<b>108</b>	<b>262</b>	<b>199</b>	<b>100</b>	<b>200</b>	<b>100</b>
<b>Total Revenues</b>		<b>\$ 396,046</b>	<b>\$ 393,234</b>	<b>\$ 448,453</b>	<b>\$ 374,100</b>	<b>\$ 354,200</b>	<b>\$ 350,100</b>
<b>Expenditures</b>							
<b>Professional Services</b>							
04-40-2-220	Engineering Fees	\$ -	\$ -	\$ -	\$ 65,200	\$ 65,200	\$ -
<b>Total Professional Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>65,200</b>	<b>65,200</b>	<b>-</b>
<b>Services</b>							
04-40-3-306	Street Light & Traffic Signal Maint.	-	-	-	-	-	28,000
04-40-3-330	Utilities	-	-	-	-	-	40,000
04-40-3-340	Street Resurfacing	-	235,000	150,000	254,000	254,000	85,000
04-40-3-342	Sidewalk Replacement	-	-	-	20,000	20,000	19,500
04-40-3-343	Pavement Marking	-	-	-	-	-	19,500
04-40-3-345	Crack Sealing	-	-	-	-	-	19,500
<b>Total Services</b>		<b>-</b>	<b>235,000</b>	<b>150,000</b>	<b>274,000</b>	<b>274,000</b>	<b>211,500</b>
<b>Supplies</b>							
04-40-5-532	Road Salt	-	-	-	-	-	75,000
04-40-5-574	Materials for Streets	-	-	-	-	-	19,500
<b>Total Supplies</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>94,500</b>
<b>Other Financing Uses</b>							
04-46-7-780	Transfer to Debt Service Fund	226,342	223,203	215,552	-	-	-
04-46-7-785	Transfer to General Fund	-	-	-	-	-	60,000
<b>Total Other Financing Uses</b>		<b>226,342</b>	<b>223,203</b>	<b>215,552</b>	<b>-</b>	<b>-</b>	<b>60,000</b>
<b>Total Expenditures</b>		<b>\$ 226,342</b>	<b>\$ 458,203</b>	<b>\$ 365,552</b>	<b>\$ 339,200</b>	<b>\$ 339,200</b>	<b>\$ 366,000</b>
<b>Surplus/(Deficit)</b>		<b>\$ 169,704</b>	<b>\$ (64,969)</b>	<b>\$ 82,901</b>	<b>\$ 34,900</b>	<b>\$ 15,000</b>	<b>\$ (15,900)</b>
<b>Beginning Fund Balance</b>		<b>79,390</b>	<b>249,094</b>	<b>184,125</b>	<b>267,026</b>	<b>267,026</b>	<b>301,926</b>
<b>Ending Fund Balance</b>		<b>249,094</b>	<b>184,125</b>	<b>267,026</b>	<b>301,926</b>	<b>282,026</b>	<b>286,026</b>
Adjustment to Available Cash <sup>1</sup>		(23,381)	(25,033)	(31,582)	(31,582)	(31,582)	(31,582)
<b>Available Cash at Fiscal Year End</b>		<b>\$ 225,713</b>	<b>\$ 159,092</b>	<b>\$ 235,444</b>	<b>\$ 270,344</b>	<b>\$ 250,444</b>	<b>\$ 254,444</b>

1 Includes receivables and deposits not available for spending as of year end

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Motor Fuel Tax**

Department: **Motor Fuel Tax**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Services</u>				
04-40-3-306	Street Light & Traffic Signal Maint.	IDOT Traffic Signal Maintenance	13,000	
		31st St. Lighting	7,000	
		La Grange Rd Lighting	8,000	\$ 28,000
04-40-3-330	Utilities	Electricity for Street Lights	40,000	40,000
04-40-3-340	Street Resurfacing	Patching Program	85,000	85,000
04-40-3-342	Sidewalk Replacement		19,500	19,500
04-40-3-343	Pavement Marking	Thermoplastic school markings	19,500	19,500
04-40-3-345	Crack Sealing		19,500	19,500
<u>Supplies</u>				
04-40-5-532	Road Salt		75,000	75,000
04-40-5-574	Materials for Streets	Cold Mix Asphalt	5,000	
		Hot crack materials	9,500	
		Asphalt/concrete materials	5,000	19,500
<u>Other Financing Uses</u>				
04-46-7-785	Transfer to General Fund	PW Street Labor Reimbursement	60,000	60,000
	<b>Total Budget</b>			\$ 366,000

## **SEWER FUND**

The Sewer Fund includes the costs to maintain the Village's combined sanitary and storm water sewer system. The Sewer Fund is an enterprise fund supported by the revenues derived from sewer fees. The current sewer rate is \$2.21 per 100 cubic feet of metered water. No increase is proposed.

The Sewer Fund budget is separated into Administration and Operations and Maintenance.

### **Administration Budget**

The Sewer Fund Administration budget includes the costs of administrative support functions.

### **Operations and Maintenance Budget**

Sewer Operations and Maintenance provides the resources to support the personnel, supplies and equipment necessary for the proper operation of the Village's sewer system.

### ***FY 16-17 Budget Notes***

- Anticipated revenues include \$193,800 in Illinois Green Infrastructure Grant funds from the State for reimbursements as part of the Downspout Disconnect Assistance Program. The Downspout Disconnection Program is budgeted but for the most part is on hold as the grant remains frozen. The Village is minimally supporting the program through the provision of rain barrels. If the grant is un-frozen, the budget is ready.
- Total expenses of \$1,391,810 include a debt payment of \$384,200 for the 2006 sewer improvements.
- The transfer to the Capital Projects Fund for vehicles has been reduced from \$40,000 to \$20,000 and will be eliminated in FY 17-18 as part of a plan to directly expense sewer vehicle costs to the Sewer Fund.
- \$15,000 is budgeted in the Administration Budget for a rate study to determine long term capital needs and recommend changes to the rate structure.
- \$225,000 is budgeted for sewer lining along La Grange Road. The areas included have been identified by the Village Engineer as high priority based on recent televising of the sewer system.

**SEWER FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2015/16	Budget FY 2016/17
<b>Intergovernmental Revenue</b>							
05-50-4-410	State Grants	\$ -	\$ -	\$ 9,494	\$ 35,700	\$ 204,000	\$ 193,800
05-50-4-420	Federal Grants	-	-	-	16,350	16,350	-
<b>Total Intergovernmental Revenue</b>		-	-	9,494	52,050	220,350	193,800
<b>Charges For Services</b>							
05-50-5-520	Wastewater Service Charges	1,094,865	1,118,233	1,037,195	1,080,000	1,080,000	1,080,000
<b>Total Charges For Services</b>		1,094,865	1,118,233	1,037,195	1,080,000	1,080,000	1,080,000
<b>Miscellaneous Revenue</b>							
05-50-7-700	Interest on Investments	1,597	1,467	1,389	4,000	1,500	4,000
05-50-7-790	Miscellaneous Income	2,319	793	-	-	-	-
<b>Total Miscellaneous Revenue</b>		3,916	2,260	1,389	4,000	1,500	4,000
<b>Other Financing Sources</b>							
05-50-9-900	Transfer In	-	-	93,069	-	-	-
05-50-9-910	Bond Proceeds	-	-	35,280	-	-	-
<b>Total Other Financing Sources</b>		-	-	128,349	-	-	-
<b>Total Revenues</b>		<b>\$ 1,098,781</b>	<b>\$ 1,120,493</b>	<b>\$ 1,176,427</b>	<b>\$ 1,136,050</b>	<b>\$ 1,301,850</b>	<b>\$ 1,277,800</b>
<b>Expenditures</b>							
	Salaries & Wages	\$ 101,985	\$ 101,444	\$ 117,080	\$ 131,150	\$ 144,350	\$ 144,170
	Professional Services	24,838	59,794	86,034	95,280	98,736	94,860
	Other Services	67,679	75,790	140,427	108,350	88,500	85,560
	Supplies	10,607	6,269	8,107	9,300	26,400	26,300
	Pension & Insurance	51,314	49,706	59,359	50,720	51,660	51,750
	Other Expenses	8,993	9,054	8,544	59,110	55,410	55,220
	Interfund Transfers	38,200	39,340	40,020	40,000	40,000	20,000
<b>Operating Expenditures</b>		<b>303,616</b>	<b>341,397</b>	<b>459,571</b>	<b>493,910</b>	<b>505,056</b>	<b>477,860</b>
	Downspout Disconnect Grant Program	-	-	849	20,000	213,000	200,000
	Capital Projects	91,627	415,269	198,233	251,500	288,810	329,750
	Bond Principal Payments	279,865	290,474	301,083	270,000	270,000	280,000
	Bond Interest Payments	176,666	166,072	144,643	113,500	113,500	104,200
<b>Total Expenditures</b>		<b>\$ 851,773</b>	<b>\$ 1,213,212</b>	<b>\$ 1,104,379</b>	<b>\$ 1,148,910</b>	<b>\$ 1,390,366</b>	<b>\$ 1,391,810</b>
<b>Surplus/(Deficit)</b>		<b>\$ 247,008</b>	<b>\$ (92,719)</b>	<b>\$ 72,048</b>	<b>\$ (12,860)</b>	<b>\$ (88,516)</b>	<b>\$ (114,010)</b>
<b>Beginning Net Position<sup>1</sup></b>		<b>917,167</b>	<b>1,164,175</b>	<b>1,029,007</b>	<b>1,101,055</b>	<b>1,101,055</b>	<b>1,088,195</b>
Non-Budget Adjustment <sup>2</sup>		-	(42,449)	-	-	-	-
<b>Ending Net Position<sup>1</sup></b>		<b>1,164,175</b>	<b>1,029,007</b>	<b>1,101,055</b>	<b>1,088,195</b>	<b>1,012,539</b>	<b>974,185</b>
Adjustment to Available Cash <sup>3</sup>		(149,434)	(156,294)	(142,271)	(142,271)	(142,271)	(142,271)
Reserved for Bond Abatement					(387,700)	(387,700)	(389,300)
<b>Available Cash at Fiscal Year End</b>		<b>\$ 1,014,741</b>	<b>\$ 872,713</b>	<b>\$ 958,784</b>	<b>\$ 558,224</b>	<b>\$ 482,568</b>	<b>\$ 442,614</b>

1 Excludes capital assets

2 FY2014-Reclassification for unamortized bond issuance cost due to GASB 63/65

3 Includes receivables and deposits not available for spending as of year end

**SEWER ADMINISTRATION**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2015/16	Budget FY 2016/17
<b>Salaries &amp; Wages</b>							
05-41-1-100	Sewer Administration Full-time Salaries	\$ 61,917	\$ 66,196	\$ 63,316	\$ 64,000	\$ 68,000	\$ 67,080
05-41-1-110	Sewer Administration Part-time Salaries	1,883	2,210	13,783	22,000	29,250	29,170
05-41-1-130	Overtime Pay	308	-	15	50	100	-
05-41-1-900	Compensated Absences	-	(510)	(568)	-	-	-
<b>Total Salaries &amp; Wages</b>		<b>64,107</b>	<b>67,896</b>	<b>76,546</b>	<b>86,050</b>	<b>97,350</b>	<b>96,250</b>
<b>Professional Services</b>							
05-41-2-200	Legal Fees	2,880	2,880	10,380	4,280	4,280	3,880
05-41-2-210	Auditing Fees	1,600	1,640	1,740	1,500	2,000	3,060
05-41-2-250	Information Technology	-	-	-	5,300	5,300	5,370
05-41-2-290	Other Professional Services	5,037	7,314	32,111	2,700	2,700	17,800
<b>Total Professional Services</b>		<b>9,517</b>	<b>11,834</b>	<b>44,231</b>	<b>13,780</b>	<b>14,280</b>	<b>30,110</b>
<b>Other Services</b>							
05-41-3-302	Equipment Maintenance & Repair	669	650	578	1,000	1,000	1,000
05-41-3-304	Building Maintenance & Repair	628	638	999	5,400	5,400	1,000
05-41-3-310	Machine & Equipment Rental	-	-	-	850	850	780
05-41-3-320	Janitorial Service	544	590	499	600	600	-
05-41-3-350	Notices	-	-	-	-	-	300
05-41-3-360	Printing	1,885	2,284	1,745	2,750	2,750	2,920
05-41-3-370	Postage	2,407	3,506	3,803	5,800	5,800	6,200
05-41-3-372	Telephone	1,958	1,934	864	1,450	1,450	2,670
05-41-3-390	Miscellaneous Services	2,101	1,359	2,041	3,800	500	500
<b>Total Other Services</b>		<b>10,191</b>	<b>10,961</b>	<b>10,529</b>	<b>21,650</b>	<b>18,350</b>	<b>15,370</b>
<b>Capital Outlay</b>							
05-41-4-430	Office Equipment	499	308	2,652	1,000	1,000	1,000
<b>Total Capital Outlay</b>		<b>499</b>	<b>308</b>	<b>2,652</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Supplies</b>							
05-41-5-520	Janitorial Supplies	42	210	40	100	100	100
05-41-5-580	Office Supplies	1,063	884	1,167	1,000	1,000	900
<b>Total Supplies</b>		<b>1,104</b>	<b>1,094</b>	<b>1,207</b>	<b>1,100</b>	<b>1,100</b>	<b>1,000</b>
<b>Pension &amp; Insurance</b>							
05-41-6-600	Property & Liability Insurance	7,476	6,031	717	550	700	550
05-41-6-610	Health & Life Insurance	12,255	12,197	14,606	12,100	14,100	10,800
05-41-6-620	FICA	4,860	4,965	5,640	6,580	7,450	7,400
05-41-6-630	IMRF	6,600	8,273	8,552	5,990	6,470	6,600
<b>Total Pension &amp; Insurance</b>		<b>31,191</b>	<b>31,466</b>	<b>29,515</b>	<b>25,220</b>	<b>28,720</b>	<b>25,350</b>
<b>Other Expenses</b>							
05-41-7-700	Dues & Subscriptions	1,816	2,070	1,940	2,210	2,210	2,270
05-41-7-710	Training, Safety & Travel	509	1,032	658	850	850	850
05-41-7-715	Employee Programs	-	-	-	125	125	275
05-41-7-720	Official Functions	515	312	478	500	500	500
05-41-7-750	Back-up Prevention Program	-	-	-	50,000	50,000	50,000
05-41-7-752	Downspout Disconnect Program	-	-	849	20,000	213,000	200,000
05-41-7-770	Bad Debt Expense	935	222	-	-	200	-
05-41-7-790	Contingencies	30	142	201	-	200	-
<b>Total Other Expenses</b>		<b>3,805</b>	<b>3,778</b>	<b>4,126</b>	<b>73,685</b>	<b>267,085</b>	<b>253,895</b>
<b>Total Expenditures</b>		<b>\$ 120,414</b>	<b>\$ 127,337</b>	<b>\$ 168,806</b>	<b>\$ 222,485</b>	<b>\$ 427,885</b>	<b>\$ 422,975</b>

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
05-41-1-100	Administration Full-Time	Village Manager (10%) Assistant Village Manager (10%) Executive Secretary (10%) Finance Director (10%) Principal Fiscal Assistant (10%) Senior Fiscal Assistant (11%) 2 Fiscal Assistant (10%) Director of Fire & Building (1.67%)	\$ 14,800 11,150 4,900 12,260 6,370 6,380 9,130 2,090	\$ 67,080
05-41-1-110	Administration Part-Time	Village Clerk (10%) Downspout Program Inspector (85% Reimbursable by IGIG Grant)	1,170 28,000	29,170
05-41-1-130	Overtime			-
<b>Professional Services</b>				
05-41-2-200	Legal Fees	Village Attorney retainer Personnel & labor issues Other litigation	2,880 500 500	3,880
05-41-2-210	Auditing Fees	Annual Audit OPEB	2,700 360	3,060
05-41-2-250	Information Technology	IT Support MSI software annual support	3,500 1,870	5,370
05-41-2-290	Other Professional Services	Rate Study Lobbyist	15,000 2,800	17,800
<b>Other Services</b>				
05-41-3-302	Equipment Maintenance & Repair		1,000	1,000
05-41-3-304	Building Maintenance & Repair		1,000	1,000
05-41-3-310	Machine & Equipment Rental	Copier Postal Machine	710 70	780
05-41-3-320	Janitorial Service			-
05-41-3-350	Notices	Legal and Personnel Annual Treasurer's Report	180 120	300

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: Sewer

Department: Administration

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
05-41-3-360	Printing	Village newsletter Water Bill Stock Miscellaneous printing	720 2,000 200	2,920
05-41-3-370	Postage	Village newsletter Water Bills Postal Permits Mail through postage machine	500 4,500 500 700	6,200
05-41-3-372	Telephone	Land Lines Mobile Phones Internet Access	1,620 800 250	2,670
05-41-3-390	Miscellaneous Services		500	500
<u>Capital Outlay</u>				
05-41-4-430	Office Equipment	Furniture Miscellaneous	500 500	1,000
<u>Supplies</u>				
05-41-5-520	Janitorial Supplies		100	100
05-41-5-580	Office Supplies		900	900
<u>Pension &amp; Insurance</u>				
05-41-6-600	Property & Liability Insurance	IRMA	550	550
05-41-6-610	Health & Life Insurance	IPBC	10,800	10,800
05-41-6-620	FICA	Social Security Medicare	6,000 1,400	7,400
05-41-6-630	IMRF	Employer Contribution	6,600	6,600
<u>Other Expenses</u>				
05-41-7-700	Dues & Subscriptions	American Planning Association American Payroll Association CMAP GFOA ICLEI ICMA IGFOA ILCMA Illinois Municipal League Metropolitan Mayors Caucus	60 30 20 20 60 180 20 60 120 70	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Proviso Municipal League	50	
		West Central Municipal Conf	1,100	
		West Suburban Chamber of Comm.	210	
		Newspaper subscriptions	10	
		Other	260	<b>2,270</b>
05-41-7-710	Training, Safety & Travel	Village Manager	300	
		Assistant Village Manager	200	
		Finance Director	200	
		Other training	150	<b>850</b>
05-41-7-715	Employee Programs	Service Awards	25	
		Tuition Reimbursement	200	
		Holiday Gifts	25	
		Other Recognition	25	<b>275</b>
05-41-7-720	Official Functions		500	<b>500</b>
05-41-7-750	Back-up Prevention Program		50,000	<b>50,000</b>
05-41-7-752	Downspout Disconnect Program	85% Reimbursed by IGIG Grant	200,000	<b>200,000</b>
05-41-7-790	Contingencies		-	-
	<b>Total Budget</b>			<b>\$ 422,975</b>

**SEWER OPERATIONS AND MAINTENANCE**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2015/16	Budget FY 2016/17
<b>Salaries &amp; Wages</b>							
05-44-1-100	Operation & Maint. Full-time Salaries	\$ 30,510	\$ 31,539	\$33,473	\$33,800	\$ 33,800	\$ 34,450
05-44-1-120	Operation & Maint. Part-Time Wages	2,841	3,025	3,123	6,300	6,000	6,120
05-44-1-130	Overtime Pay	4,528	2,052	3,584	5,000	7,200	7,350
05-44-1-900	Compensated Absences		(3,068)	354	-	-	-
<b>Total Salaries &amp; Wages</b>		<b>37,878</b>	<b>33,548</b>	<b>40,534</b>	<b>45,100</b>	<b>47,000</b>	<b>47,920</b>
<b>Professional Services</b>							
05-44-2-220	Engineering Fees	15,322	47,960	41,803	80,000	82,956	63,250
05-44-2-250	Information Technology	-	-	-	1,500	1,500	1,500
<b>Total Professional Services</b>		<b>15,322</b>	<b>47,960</b>	<b>41,803</b>	<b>81,500</b>	<b>84,456</b>	<b>64,750</b>
<b>Other Services</b>							
05-44-3-302	Equipment Maintenance & Repair	8,069	3,052	8,955	5,000	6,000	6,000
05-44-3-304	Building Maintenance & Repair	193	8,160	192	200	1,000	1,000
05-44-3-310	Machine & Equipment Rental	38,200	39,340	40,020	44,000	44,000	24,000
05-44-3-320	Janitorial Service	204	172	196	200	400	400
05-44-3-326	Sewer Cleaning	42,277	41,419	111,218	50,000	50,000	50,000
05-44-3-330	Utilities	4,513	2,145	2,132	2,200	2,750	2,750
05-44-3-372	Telephone	756	838	408	450	400	440
05-44-3-380	Laundry Service	449	516	628	650	600	600
05-44-3-390	Miscellaneous Services	1,027	8,527	6,169	24,000	5,000	5,000
<b>Total Other Services</b>		<b>95,687</b>	<b>104,169</b>	<b>169,918</b>	<b>126,700</b>	<b>110,150</b>	<b>90,190</b>
<b>Capital Outlay</b>							
05-44-4-420	Capital Improvements	91,112	414,644	195,581	250,000	285,310	326,250
05-44-4-440	Equipment & Machinery	17	317	-	500	2,500	2,500
<b>Total Capital Outlay</b>		<b>91,128</b>	<b>414,961</b>	<b>195,581</b>	<b>250,500</b>	<b>287,810</b>	<b>328,750</b>
<b>Supplies</b>							
05-44-5-502	Equipment Parts & Supplies	702	107	1,083	1,500	1,000	1,000
05-44-5-504	Building & Land Maintenance Materials	1,156	163	178	200	2,000	2,000
05-44-5-520	Janitorial Supplies	77	92	86	100	400	400
05-44-5-540	Uniforms	178	389	561	500	500	500
05-44-5-570	Small Tools	50	7	108	100	200	200
05-44-5-572	Traffic Control Supplies	-	101	1,031	100	200	200
05-44-5-574	Materials for Sewers	7,070	3,688	3,109	5,000	20,000	20,000
05-44-5-576	Water Meters	-	-	316	500	500	500
05-44-5-580	Office Supplies	269	628	428	200	500	500
<b>Total Supplies</b>		<b>9,502</b>	<b>5,175</b>	<b>6,900</b>	<b>8,200</b>	<b>25,300</b>	<b>25,300</b>
<b>Pension &amp; Insurance</b>							
05-44-6-600	Property & Liability Insurance	6,146	5,003	12,346	10,300	10,400	10,300
05-44-6-610	Health & Life Insurance	7,017	6,167	8,533	8,100	7,890	8,300
05-44-6-620	FICA	3,000	3,040	3,620	3,000	550	3,700
05-44-6-630	IMRF	3,960	4,030	5,345	4,100	4,100	4,100
<b>Total Pension &amp; Insurance</b>		<b>20,123</b>	<b>18,240</b>	<b>29,844</b>	<b>25,500</b>	<b>22,940</b>	<b>26,400</b>
<b>Other Expenses</b>							
05-44-7-700	Dues & Subscriptions	40	24	55	100	200	200
05-44-7-710	Training, Safety & Travel	114	226	171	200	500	500
05-44-7-715	Employee Programs	-	-	-	125	125	125
05-44-7-790	Contingencies	5,034	5,026	5,041	5,000	500	500
<b>Total Other Expenses</b>		<b>5,188</b>	<b>5,276</b>	<b>5,267</b>	<b>5,425</b>	<b>1,325</b>	<b>1,325</b>
<b>Total Expenditures</b>		<b>\$ 274,829</b>	<b>\$ 629,329</b>	<b>\$ 489,847</b>	<b>\$ 542,925</b>	<b>\$ 578,981</b>	<b>\$ 584,635</b>

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Sewer**

Department: **Sewer O&M**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Salaries &amp; Wages</u>				
05-44-1-100	O&M Full-Time Salaries	Public Works Director (10%) Foreman (5%) Water Operator (5%) Maintenance Worker (5%)	\$ 12,150 3,900 3,900 14,500	\$ 34,450
05-44-1-120	O&M Part-Time Wages	Executive Secretary (12%) 4 Seasonal Maint Worker (25%)	6,120	6,120
05-44-1-130	Overtime Pay		7,350	7,350
<u>Professional Services</u>				
05-44-2-220	Engineering Fees	Sewer Lining Emergency Repairs Sewer Main Point Repairs Cleaning & Televising Sewer Separation Project Barnsdale Sewer Repairs	33,750 2,250 12,750 7,500 - 7,000	63,250
05-44-2-250	Information Technology	IT Support	1,500	1,500
<u>Services</u>				
05-44-3-302	Eqpt. Maintenance & Repair	Lift Station Maintenance Maintenance of PW Eqpt.	4,000 2,000	6,000
05-44-3-304	Bldg. Maintenance & Repair	Miscellaneous Repairs	1,000	1,000
05-44-3-310	Machine & Equipment Rental	Transfer to Capital Projects Fund Vector Rental	20,000 4,000	24,000
05-44-3-320	Janitorial Service	PW Facility	400	400
05-44-3-326	Sewer Cleaning & Televising	Sewer Cleaning & Televising Services	50,000	50,000
05-44-3-330	Utilities	Com Ed & Nicor	2,750	2,750
05-44-3-372	Telephone	Land Lines Mobile Phones Internet Access	110 150 180	440
05-44-3-380	Laundry Service	Uniform Cleaning	600	600
05-44-3-390	Miscellaneous Services	NPDES Permit	5,000	5,000
<u>Capital Outlay</u>				

**Budget Detail Worksheet**  
**Fiscal Year 2016/17**

Fund: **Sewer**

Department: **Sewer O&M**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
05-44-4-420	Capital Improvements	Sewer Lining	191,250	
		Point repairs and restoration	75,000	
		Catch Basin and Sewer Repair	40,000	
		Barnsdale Sewer Repairs	20,000	<b>326,250</b>
05-44-4-440	Other Eqpt. & Machinery	Lift Stations	2,500	<b>2,500</b>
<u>Supplies</u>				
05-44-5-502	Eqpt. Parts & Supplies	Sewer Fund portion of Eqpt. Repairs	1,000	<b>1,000</b>
05-44-5-504	Bldg. & Land Maint. Materials	Facility Maintenance and top soil	2,000	<b>2,000</b>
05-44-5-520	Janitorial Supplies	Sewer Fund Portion Facility Maint	400	<b>400</b>
05-44-5-540	Uniforms	Sewer Fund portion of Uniforms	500	<b>500</b>
05-44-5-570	Small Tools	Various tools	200	<b>200</b>
05-44-5-572	Traffic Control Supplies	Sewer Fund portion of Traffic Control	200	<b>200</b>
05-44-5-574	Materials for Sewers	Concrete pre-cast structures, frames, pipes, asphalt for restoration	20,000	<b>20,000</b>
05-44-5-576	Water Meters	Sewer Fund portion of water meters	500	<b>500</b>
05-44-5-580	Office Supplies	Sewer Fund portion PW office supplies	500	<b>500</b>
<u>Pension &amp; Insurance</u>				
05-44-6-600	Property & Liability Insurance	IRMA	10,300	<b>10,300</b>
05-44-6-610	Health & Life Insurance	IPBC	1,500	
		MOE	6,800	<b>8,300</b>
05-44-6-620	FICA	Social Security	3,000	
		Medicare	700	<b>3,700</b>
05-44-6-630	IMRF	Employer Contribution	4,100	<b>4,100</b>
<u>Other Expenses</u>				
05-44-7-700	Dues & Subscriptions	AWWA	100	
		APWA	100	<b>200</b>
05-44-7-710	Training, Safety & Travel	Employee Safety Training	500	<b>500</b>
05-44-7-715	Employee Programs	Service Awards	75	

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Sewer**

Department: **Sewer O&M**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
		Tuition Reimbursement	-	
		Holiday Gifts	50	<b>125</b>
05-44-7-790	Contingencies		500	<b>500</b>
	<b>Total Budget</b>			<b>\$ 584,635</b>

## **CAPITAL PROJECTS FUND**

The Capital Projects Fund was established by the Village Board to budget and track major capital improvements and equipment replacements. The Capital Projects Fund generally includes any capital expenditure over \$10,000.

### ***FY 16-17 Budget Notes***

- The primary source of funding for the Capital Projects Fund is an annual transfer of cash reserves from the General Fund. For FY 16-17 the transfer is budgeted at \$200,000.
- The sewer transfer for vehicles has been reduced from \$40,000 to \$20,000 and will be eliminated in FY 17-18 as part of a plan to directly expense sewer vehicle costs to the Sewer Fund.
- A total of \$227,800 in expenditures is proposed for FY 16-17.
- No road projects are funded thru the Capital Projects Fund this year. Last year \$266,100 was included for street resurfacing.
- \$10,000 is budgeted for the re-organization of the PD due to LTACC which will result in the record staff coming to the front desk / dispatch area, the sergeant's office moving to the records vacated area and the police department work station / mail area being brought into the sergeant's old office area. Phone lines will need to be re-routed and an emergency phone setup with possible cameras in the main lobby will be needed for after-hours use. This is part of the work needed for the daily operation of the police department.
- \$21,000 to pressure-wash and paint the ceiling of Fire Station 1. We have not done so since the installation of the diesel exhaust removal systems and there are still years of imbedded particles and soot that should be removed. This also includes painting the interior and exterior doors of this station.
- \$11,000 for roof repairs at Fire Station 2. In many areas of the roof the flashing has deteriorated and pulled away. We have had roofing contractors evaluate the roof who believe the roof does not need to be replaced, but that it is in need of significant repairs.
- \$36,000 for the repairing and resurfacing of both fire station floors with a non-slip surface. The floors have cracks throughout, with some very significant ones, potentially affecting the radiant heating system at Fire Station 2. It would also allow for us to repair the concrete and/or threshold at the rear of Fire Station 1 which is in very poor shape. We have been making temporary patches for the last few years.

VILLAGE OF LA GRANGE PARK  
Fiscal Year 2016/17 Budget

- \$34,000 is budgeted for replacement of a squad for the police department which will assist in maintaining an enhanced fleet utilized 7 days a week and is a 24/7 (365 day a year use) operation for all various police services. The existing vehicle will be sold.
- \$20,000 to install new mobile data terminals in police vehicles needed as part of the transition to the LTACC consolidated dispatch center.
- \$21,000 to equip all Fire Department vehicles with mobile data terminals. These are being budgeted for in anticipation of LTACC becoming operational in FY16/17, and will be needed to work in conjunction with our CAD system. In addition to communicating with our CAD system, they will provide us access to Fire Department preplans and the Fire Records management system. It is anticipated that MDT's and or Laptops for the Chief's vehicle and Duty Officer vehicle are yet to be purchased in FY15/16 so they are not included in this cost.
- An Exhaust System and Lift Extension are budgeted, as they items improve safety and work conditions in the Village mechanic's shop. This is consistent with the Village Board's Goal #4: Maintain Public Services through Safe Practices & Proper Equipment.
- Ice Pre-Treating equipment is budgeted at \$9,000. This equipment will allow a salt brine mix to be applied to streets in advance of snowfall. This will reduce the chances of ice build-up and create safer driving conditions.
- Tree purchases are budgeted the same as last year. These are replacement trees for those removed due to the Emerald Ash Borer.

**CAPITAL PROJECTS FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2015/16	Budget FY 2016/17
<b>Intergovernmental Revenue</b>							
07-50-4-410	State Grants	\$ 62,830	\$ 450,000	\$ -	\$ -	\$ -	\$ -
07-50-4-420	Federal Grants	-	10,000	-	196,000	150,000	-
<b>Total Intergovernmental Revenue</b>		<b>62,830</b>	<b>460,000</b>	<b>-</b>	<b>196,000</b>	<b>150,000</b>	<b>-</b>
<b>Miscellaneous Revenue</b>							
07-50-7-700	Interest on Investments	244	598	194	200	200	200
07-50-7-790	Miscellaneous Income	-	-	19,525	7,500	-	-
<b>Total Miscellaneous Revenue</b>		<b>244</b>	<b>598</b>	<b>19,719</b>	<b>7,700</b>	<b>200</b>	<b>200</b>
<b>Other Financing Sources</b>							
07-50-8-810	Transfer from Sewer Fund	38,200	39,340	40,020	40,000	40,000	20,000
07-50-9-900	Transfer from General Fund	576,340	264,200	1,188,000	200,000	200,000	200,000
<b>Total Other Financing Sources</b>		<b>614,540</b>	<b>303,540</b>	<b>1,228,020</b>	<b>240,000</b>	<b>240,000</b>	<b>220,000</b>
<b>Total Revenues</b>		<b>\$ 677,614</b>	<b>\$ 764,138</b>	<b>\$ 1,247,739</b>	<b>\$ 443,700</b>	<b>\$ 390,200</b>	<b>\$ 220,200</b>
<b>Expenditures</b>							
<b>Professional Services</b>							
07-40-2-220	Engineering Fees	\$ -	\$ -	\$ -	\$ 36,700	\$ 36,700	\$ -
<b>Total Professional Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>36,700</b>	<b>36,700</b>	<b>-</b>
<b>Construction &amp; Maintenance Services</b>							
07-40-3-340	Street Resurfacing	10,000	256,486	665,844	229,400	229,400	-
07-40-3-342	Sidewalk Program	23,255	26,612	31,635	11,700	10,000	-
07-40-3-344	Buildings and Grounds	14,369	753,397	31,836	205,000	185,100	78,000
07-40-3-346	Other Public Improvements	-	-	9,950	-	-	-
<b>Total Construction Services</b>		<b>47,624</b>	<b>1,036,495</b>	<b>739,265</b>	<b>446,100</b>	<b>424,500</b>	<b>78,000</b>
<b>Capital Projects &amp; Equipment</b>							
07-40-4-410	31st Street Projects	107,457	-	187	-	-	-
07-40-4-441	Admin Vehicles & Equipment	2,788	2,210	18,043	-	-	-
07-40-4-442	Police Vehicles & Equipment	52,613	31,435	61,033	76,000	30,000	54,000
07-40-4-443	Fire Vehicles & Equipment	11,993	16,180	35,904	75,000	78,000	21,000
07-40-4-444	PW Vehicles & Equipment	1,122	114,375	183,357	-	5,000	34,000
07-40-4-445	Building Vehicles & Equipment	1,128	-	-	-	-	-
07-40-4-448	Information Technology Equipment	-	-	-	25,000	32,800	20,800
07-40-4-450	Tree Purchases	18,052	26,348	24,761	26,656	20,000	20,000
<b>Total Capital Outlay</b>		<b>195,152</b>	<b>190,548</b>	<b>323,285</b>	<b>202,656</b>	<b>165,800</b>	<b>149,800</b>
<b>Total Expenditures</b>		<b>\$ 242,777</b>	<b>\$ 1,227,043</b>	<b>\$ 1,062,550</b>	<b>\$ 685,456</b>	<b>\$ 627,000</b>	<b>\$ 227,800</b>
<b>Surplus/(Deficit)</b>		<b>\$ 434,837</b>	<b>\$ (462,905)</b>	<b>\$ 185,189</b>	<b>\$ (241,756)</b>	<b>\$ (236,800)</b>	<b>\$ (7,600)</b>
<b>Beginning Fund Balance</b>		<b>223,613</b>	<b>658,450</b>	<b>195,545</b>	<b>380,734</b>	<b>380,734</b>	<b>138,978</b>
<b>Ending Fund Balance</b>		<b>658,450</b>	<b>195,545</b>	<b>380,734</b>	<b>138,978</b>	<b>143,934</b>	<b>131,378</b>
Adjustment to Available Cash <sup>1</sup>		(27)	(10,000)	-	-	-	-
<b>Available Cash at Fiscal Year End</b>		<b>\$ 658,423</b>	<b>\$ 185,545</b>	<b>\$ 380,734</b>	<b>\$ 138,978</b>	<b>\$ 143,934</b>	<b>\$ 131,378</b>

<sup>1</sup> Includes receivables and deposits not available for spending as of year end

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Capital Projects**

Department: **All**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Construction &amp; Maintenance Services</b>				
07-40-3-344	Buildings and Grounds	Police Office Reorganization	10,000	
		Fire Station 1 Painting	21,000	
		Fire Station 2 Roof Repairs	11,000	
		Fire Station 1 & 2 Floor Repairs	36,000	<b>\$ 78,000</b>
<b>Capital Projects &amp; Equipment</b>				
07-40-4-442	Police Vehicles & Equipment	Vehicle Replacement	34,000	
		Mobile Data Terminals	20,000	<b>54,000</b>
07-40-4-443	Fire Vehicles & Equipment	Mobile Data Terminals	21,000	<b>21,000</b>
07-40-4-444	PW Vehicles & Equipment	Ice Pre-treating Equipment	9,000	
		Exhaust System	8,000	
		Lift Extension	12,000	
		Lift Gate for #600	5,000	<b>34,000</b>
07-40-4-448	Information Technology Equipment	Computer Replacement		
		Administration & Finance	4,800	
		Police	6,400	
		Fire	3,200	
		Public Works	3,200	
		Building	3,200	<b>20,800</b>
07-40-4-450	Tree Purchases		20,000	<b>20,000</b>
	<b>Total Budget</b>			<b>\$ 227,800</b>

## **EMERGENCY TELEPHONE SYSTEM FUND**

The Emergency Telephone System Fund was established to account for the revenue received from the telephone surcharge to support 9-1-1 services. The revenues generated by the surcharge must be spent on emergency communications. The Village's Emergency Telephone System Board (ETSB) is responsible for supervising the 9-1-1 system and authorizing all disbursements from the Fund.

In 2015, Public Act 99-0006 changed the way 9-1-1 surcharges are collected. Starting January 2016, the Village no longer collects a local surcharge. Instead, there is a uniform statewide surcharge of \$0.87 that applies to both landline and wireless phones. The new surcharge will then be distributed by the State to 9-1-1 providers based on a new formula set by statute.

Also in 2015, the Village entered into an intergovernmental agreement with the Villages of La Grange and Western Springs to consolidate 9-1-1 services and created the Lyons Township Area Communications Center (LTACC). The intergovernmental agreement creating LTACC dissolves the Villages' ETSB and creates a joint ETSB to oversee LTACC's 9-1-1 expenses.

### ***FY 16-17 Budget Notes***

- No surcharge revenue is budgeted in FY 16-17 in anticipation of those funds going directly to the new joint ETSB.
- Under the intergovernmental agreement for LTACC, the Village may utilize the existing fund balance to continue supporting 9-1-1 operations. Included in the FY 16-17 budget are costs for the NetWest radio system and LTACC startup shared costs.
- Any balance remaining in the fund will be transferred to the General Fund prior to the end of FY 16-17. Currently, the amount budgeted for the transfer is \$25,719. The actual transfer will be adjusted based on actual expenses incurred during the fiscal year.

**EMERGENCY TELEPHONE SYSTEM FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<b>Revenues</b>		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2012/13</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>
<b>Local Tax</b>							
08-50-1-124	911 Wireline Surcharge	\$ 144,421	\$ 133,379	\$ 53,676	\$ 52,000	\$ 55,000	\$ -
<b>Total Local Tax</b>		<b>144,421</b>	<b>133,379</b>	<b>53,676</b>	<b>52,000</b>	<b>55,000</b>	<b>-</b>
<b>Intergovernmental Revenues</b>							
08-50-4-450	911 Wireless Surcharge	-	-	80,746	85,000	75,000	-
<b>Total Intergovernmental</b>		<b>-</b>	<b>-</b>	<b>80,746</b>	<b>85,000</b>	<b>75,000</b>	<b>-</b>
<b>Miscellaneous Revenue</b>							
08-50-7-700	Interest on Investments	501	305	633	700	200	200
08-50-7-790	Miscellaneous Income	8,006	36,200	24,461	25,000	20,000	25,000
<b>Total Miscellaneous Revenue</b>		<b>8,508</b>	<b>36,505</b>	<b>25,094</b>	<b>25,700</b>	<b>20,200</b>	<b>25,200</b>
<b>Total Revenues</b>		<b>\$ 152,928</b>	<b>\$ 169,884</b>	<b>\$ 159,516</b>	<b>\$ 162,700</b>	<b>\$ 150,200</b>	<b>\$ 25,200</b>
<b>Expenditures</b>							
<b>Services</b>							
08-40-3-302	Equipment Maintenance & Repair	\$ 15,428	\$ 5,089	\$ 9,957	\$ 15,000	\$ 19,000	\$ 15,000
08-40-3-372	Telephone	40,095	49,477	54,258	55,000	52,000	55,000
08-40-3-385	Consolidated Dispatch	-	-	-	200,000	60,000	50,000
08-40-3-390	Miscellaneous Services	18,024	19,782	19,032	20,000	22,000	22,000
<b>Total Services</b>		<b>73,547</b>	<b>74,348</b>	<b>83,247</b>	<b>290,000</b>	<b>153,000</b>	<b>142,000</b>
<b>Capital Outlay</b>							
08-40-4-410	Building Alterations & Improvements	-	-	-	-	-	-
08-40-4-440	Equipment & Machinery	13,511	8,450	-	50,000	50,000	-
<b>Total Capital Outlay</b>		<b>13,511</b>	<b>8,450</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
<b>Supplies</b>							
08-40-5-502	Equipment Parts & Supplies	-	-	-	-	500	-
<b>Total Supplies</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>-</b>
<b>Interfund Transfers</b>							
08-46-7-780	Transfer to General Fund	35,000	36,000	37,000	38,000	38,000	25,719
<b>Total Interfund Transfers</b>		<b>35,000</b>	<b>36,000</b>	<b>37,000</b>	<b>38,000</b>	<b>38,000</b>	<b>25,719</b>
<b>Total Expenditures</b>		<b>\$ 122,058</b>	<b>\$ 118,798</b>	<b>\$ 120,247</b>	<b>\$ 378,000</b>	<b>\$ 241,500</b>	<b>\$ 167,719</b>
<b>Surplus/(Deficit)</b>		<b>\$ 30,870</b>	<b>\$ 51,086</b>	<b>\$ 39,269</b>	<b>\$ (215,300)</b>	<b>\$ (91,300)</b>	<b>\$ (142,519)</b>
<b>Beginning Fund Balance</b>		<b>236,594</b>	<b>267,464</b>	<b>318,550</b>	<b>357,819</b>	<b>357,819</b>	<b>142,519</b>
<b>Ending Fund Balance</b>		<b>267,464</b>	<b>318,550</b>	<b>357,819</b>	<b>142,519</b>	<b>266,519</b>	<b>-</b>
Adjustment to Available Cash <sup>1</sup>		(26,119)	(48,845)	(55,905)	(55,905)	(55,905)	-
<b>Available Cash at Fiscal Year End</b>		<b>\$ 241,345</b>	<b>\$ 269,705</b>	<b>\$ 301,914</b>	<b>\$ 86,614</b>	<b>\$ 210,614</b>	<b>\$ -</b>

1. Includes receivables and deposits not available for spending as of year end

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Emergency Telephone System Fund**

Department: **Emergency Telephone System**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Services</u>				
08-40-3-302	Equipment Maint. & Repair		\$ 15,000	\$ 15,000
08-40-3-372	Telephone		55,000	55,000
08-40-3-385	Combined Dispatch		50,000	50,000
08-40-3-390	Miscellaneous Services	IPSAN	22,000	22,000
<u>Interfund Transfers</u>				
08-46-7-780	Transfer to General Fund		25,719	25,719
	<b>Total Budget</b>			<b>\$ 167,719</b>

## **ROAD BONDS FUND**

The Road Bond Fund will be established to budget and track road projects financed with the proceeds from a \$10 million bond issuance approved by referendum in March 2016. The road improvement program is expected to be completed within six years or less, resurfacing 26% or nine miles of the streets that are in most need of repair.

### ***FY 16-17 Budget Notes***

- Includes \$5.75 million in bond proceeds from the first of two planned issuances.
- \$2,943,000 is budgeted for engineering and repaving the following streets:
  - Newberry – 1200 thru 1500 blocks
  - Ostrander – 1100 thru 1500 blocks
  - Alima - 1200 thru 1500 blocks
  - Ashland 200 thru 400 blocks
  - Brewster – East of La Grange Road
  - Stone – 400 Block
  - Waiola – 400 Block
  - Spring – 400 Block
  - Catherine – 400 thru 600
  - Kensington – 400 thru 500 blocks

*Note: Barnsdale Road is delayed due to the late season start time conflicting with school schedule.*

**ROAD BONDS FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual	Actual	Actual	Projected	Budget	Budget
		FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16	FY 2015/16	FY 2016/17
<b>Other Financing Sources</b>							
70-50-9-910	Bond Proceeds	-	-	-	-	-	5,750,000
<b>Total Other Financing Sources</b>		-	-	-	-	-	5,750,000
<b>Total Revenues</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,750,000
<b>Expenditures</b>							
<b>Professional Services</b>							
70-44-2-200	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
70-44-2-220	Engineering Fees	-	-	-	-	-	803,000
70-44-2-290	Other Professional Services	-	-	-	-	-	60,000
<b>Total Professional Services</b>		-	-	-	-	-	878,000
<b>Construction &amp; Maintenance Services</b>							
70-44-3-340	Street Resurfacing	-	-	-	-	-	2,140,000
<b>Total Construction Services</b>		-	-	-	-	-	2,140,000
<b>Total Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,018,000
<b>Surplus/(Deficit)</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,732,000
<b>Beginning Fund Balance</b>		-	-	-	-	-	-
<b>Ending Fund Balance</b>		-	-	-	-	-	2,732,000
Adjustment to Available Cash <sup>1</sup>		-	-	-	-	-	-
<b>Available Cash at Fiscal Year End</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,732,000

1. Includes receivables and deposits not available for spending as of year end

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Road Bonds**

Department: **Public Works**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Professional Services</u>				
70-44-2-200	Legal Fees	Bond Counsel	15,000	\$ 15,000
70-44-2-220	Engineering Services	Phase 1	363,000	align="right">803,000
		Phase 2	440,000	
70-44-2-290	Other Professional Services	Bond Issuance Costs	60,000	60,000
<u>Construction &amp; Maintenance Services</u>				
70-44-3-340	Street Resurfacing	Phase 1	2,140,000	2,140,000
	<b>Total Budget</b>			\$ 3,018,000

## **FIRE EQUIPMENT BOND FUND**

The Fire Equipment Bond Fund will be established to budget and track the purchase of vehicles and equipment financed with the proceeds from a \$1.2 million bond issuance approved by referendum in March 2016.

### **Ladder Truck**

At this time we are proposing to purchase a "Quint" type ladder truck, with a minimum 100' heavy-duty ladder. It is estimated that we will be able to purchase the ladder truck we need, for approximately \$880,000.00. This figure most likely could fluctuate from between \$825,000.00 - \$950,000.00, depending upon options, and whether or not we have the vehicle custom built, or are able to obtain a stock/demo unit that fits our needs.

A "quint" can be considered much more flexible in its use for performing fire operations than a conventional ladder truck. A "quint" will not only have a main ladder, but it carries more ground ladders than an Engine (pumper). It also will have a pump, and a larger water tank and more hose than our current truck.

The timing of the purchase is dependent upon the availability of stock or demo models. If there is one that fits our needs, I anticipate we can take the purchase for Board approval within a month of finding a suitable vehicle. If a custom vehicle is built, the purchase will take quite a bit longer. I anticipate we will need to evaluate specs if we decide to use an existing group purchasing program, and complete specs and go out for bid if we don't. As such, I anticipate we would take a purchase for Board approval by July. It will then take between 8-12 months to build. If the truck is not delivered within the 2016/17 fiscal year, it will be re-budgeted for 2017/18.

### **Ambulance**

At this time we are proposing to purchase a Type I ambulance for approximately \$260,000. It would meet all current safety standards, and also a powered stretcher and loading system, which helps load the stretcher into the ambulance. The cost of the ambulance could be reduced to approximately \$220,000, if we are able to obtain the powered stretcher and loading system through other means, such as a grant.

Again, the initial overall timing of the purchase is dependent upon when the Village obtains the funds. I anticipate that if we use an existing group purchasing program, we will need to evaluate their specs, but most likely will be able to bring the purchase for board approval by June. If we go out for bid, this process will take a bit longer, and we will most likely bring the purchase to the Board for approval in July or August. It will then most likely take between 3-6 months to build.

**FIRE EQUIPMENT BONDS FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2016/17 Budget

<u>Account Number</u>	<u>Description</u>	Actual	Actual	Actual	Projected	Budget	Budget
		FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16	FY 2015/16	FY 2016/17
<b>Other Financing Sources</b>							
71-50-9-910	Bond Proceeds	-	-	-	-	-	1,200,000
<b>Total Other Financing Sources</b>		-	-	-	-	-	1,200,000
<b>Total Revenues</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
<b>Expenditures</b>							
<b>Professional Services</b>							
71-43-2-200	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500
71-43-2-290	Other Professional Services	-	-	-	-	-	30,000
<b>Total Professional Services</b>		-	-	-	-	-	37,500
<b>Capital Projects &amp; Equipment</b>							
71-43-4-443	Fire Vehicles & Equipment	-	-	-	-	-	1,160,000
<b>Total Capital Outlay</b>		-	-	-	-	-	1,160,000
<b>Total Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,197,500
<b>Surplus/(Deficit)</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500
<b>Beginning Fund Balance</b>		-	-	-	-	-	-
<b>Ending Fund Balance</b>		-	-	-	-	-	2,500
Adjustment to Available Cash <sup>1</sup>		-	-	-	-	-	-
<b>Available Cash at Fiscal Year End</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500

1. Includes receivables and deposits not available for spending as of year end

**Budget Detail Worksheet  
Fiscal Year 2016/17**

Fund: **Fire Equipment Bonds**

Department: **Fire**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Professional Services</u>				
71-43-2-200	Legal Fees	Bond Counsel	\$ 7,500	\$ 7,500
71-43-2-290	Other Professional Services	Bond Issuance Costs	30,000	30,000
<u>Capital Projects &amp; Equipment</u>				
71-43-4-443	Fire Vehicles & Equipment	Replace Ladder Truck	900,000	
		Replace Ambulance 1214	260,000	1,160,000
	<b>Total Budget</b>			\$ 1,197,500

## **POLICE PENSION FUND**

The La Grange Park Police Pension Fund is organized under State statute to provide pension benefits to full-time sworn police officers. The fund is administered by a five-member Pension Board as defined by State statutes, and includes two citizens appointed by the Village Board, two active police officers, and one current beneficiary.

Funds used to pay for the benefits of retired police officers come from three sources:

1. **Active Police Officers** – Current police officers contribute 9.91% of base salary towards the pension plan.
2. **Interest and Investment Income** – Income generated by the Fund's investments.
3. **Village Property Tax Contribution** – The employer contribution based on professional actuarial calculations.

**POLICE PENSION FUND**  
**VILLAGE OF LA GRANGE PARK**  
Fiscal Year 2016/17 Budget

	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2015/16	Budget FY 2016/17
<b>Revenues</b>						
Employee Contributions	\$ 169,363	\$ 173,819	\$ 174,138	\$ 181,900	\$ 184,000	\$ 189,000
Interest	286,530	251,382	262,510	250,000	250,000	250,000
Transfer from General Fund	670,360	725,134	764,804	812,453	800,000	850,000
<b>Total Revenues</b>	<b>\$ 1,126,253</b>	<b>\$ 1,150,335</b>	<b>\$ 1,201,452</b>	<b>\$ 1,244,353</b>	<b>\$ 1,234,000</b>	<b>\$ 1,289,000</b>
<b>Expenditures</b>						
Pension Benefits	\$ 1,065,278	\$ 1,066,146	\$ 1,120,540	\$ 1,160,000	\$ 1,160,000	\$ 1,194,800
Contribution Refunds	-	81,529	-	-	-	-
Administrative Services	39,916	36,501	38,066	40,000	40,000	40,000
Investment Services	57,272	63,187	60,346	65,000	65,000	65,000
<b>Total Expenditures</b>	<b>\$ 1,162,466</b>	<b>\$ 1,247,363</b>	<b>\$ 1,218,952</b>	<b>\$ 1,265,000</b>	<b>\$ 1,265,000</b>	<b>\$ 1,299,800</b>
<b>Surplus/(Deficit)</b>	<b>\$ (36,213)</b>	<b>\$ (97,028)</b>	<b>\$ (17,500)</b>	<b>\$ (20,647)</b>	<b>\$ (31,000)</b>	<b>\$ (10,800)</b>
Unrealized Investment Gain/(Loss)	660,000	863,146	575,875	500,000	745,100	500,000
Change in Property Tax Receivable	48,747	35,433	(384,412)	-	-	-
<b>Beginning Fund Balance</b>	<b>\$ 11,811,029</b>	<b>\$ 12,483,563</b>	<b>\$ 13,285,114</b>	<b>\$ 13,459,077</b>	<b>\$ 13,459,077</b>	<b>\$ 13,938,430</b>
<b>Ending Fund Balance</b>	<b>\$ 12,483,563</b>	<b>\$ 13,285,114</b>	<b>\$ 13,459,077</b>	<b>\$ 13,938,430</b>	<b>\$ 14,173,177</b>	<b>\$ 14,427,630</b>

Village of La Grange Park  
Finance Committee Minutes  
March 8, 2016

---

A Finance Committee meeting of the Village of La Grange Park, Illinois was held in the Conference Room of the La Grange Park Municipal Building on March 8, 2016.

Chairman Rocco called the meeting to order at 6:20 pm. Village Clerk Seidel called roll.

*Trustee Mesick made a motion to allow Trustee Kucera to participate electronically. Trustee Rocco seconded the motion. The motion passed unanimously.*

Committee Members in attendance were:

Trustees:

Scott Mesick  
Patricia Rocco  
James Kucera (arrived 6:45)

Village President: James Discipio

Also in Attendance were:

Village Clerk: Amanda Seidel  
Finance Director: Larry Noller  
Village Trustee: Robert Lautner  
Public Works Director: Brendan McLaughlin  
Police Chief: Ed Rompa  
Fire Chief: Dean Maggos

Clerk Seidel informed Chairman Rocco a quorum was present.

**Approval of Minutes-February 23, 2016**

*Trustee Mesick made a motion to approve the minutes of February 23, 2016. The motion was seconded by Trustee Rocco and passed unanimously by voice vote.*

**Public Comment**

There was none.

**Review of FY 2016/2017 Budgets**

Village Manager Cedillo summarized the background of the two draft budgets and the reasons due to the uncertainty of the March 15<sup>th</sup> referendum. Village Manager went through the memo regarding the draft budget process including; objectives for the budget process with and without bonds budget, Funds/Budget Construction with and without bonds budget, budget performance, revenues, expenses, personnel and benefits. She moved on to the Villages Five Priorities;

March 8, 2016

Village of La Grange Park – Work Session Meeting

maintain fiscal responsibility with sound budget practices, improve and maintain infrastructure and roads, maintain and communicate good government practices and services, maintain public services through safe practices and proper equipment, and attract, retain and expand business. She moved on to resource management. She moved on to flexibility to monitor and respond to circumstances beyond the village's control. She ended with next steps.

Finance Director Noller distributed a packet of miscellaneous documentation with background on; village board 5 priorities, IML projections on state share revenue, dual budget reconciliation chart, water & sewer rates, water fund, tree program, desktop computer replacements, village vehicle stickers, DPW information on capital requests, Barnsdale road scope of program, proposed road [program priority paving list.

Village Manager Cedillo and Finance Director Noller answered and clarified questions of the Village of LaGrange Park preliminary draft budget FY 16-17 with referendum bonds and without referendum bonds.

It was recommended the Finance Committee meet again on March 22<sup>nd</sup> to review the budget since the results of the referendum will be known.

Adjournment

Since there was no further business to be brought before the Finance Committee. *Trustee Mesick made a motion to adjourn. Trustee Kucera seconded the motion and the motion to adjourn passed unanimously by voice vote.*

Meeting adjourned at 7:22 p.m.

Respectfully submitted,  
Amanda G. Seidel  
Village Clerk



# Miscellaneous Documentation

**New Addition**

**Sewer Fund**

**La Grange Road Sewer Lining**



## MEMORANDUM

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TO: LARRY NOLLER, FINANCE DIRECTOR

FROM: BRENDAN MCLAUGHLIN, PUBLIC WORKS DIRECTOR

SUBJECT: LA GRANGE ROAD SEWER LINING

DATE: MARCH 18, 2016

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Hancock Engineering has recently completed their review of the La Grange Road Sewer Tapes and has notified the village that a majority of the sewers on LaGrange Road need lining. Identified. The areas of lining are of high priority compared to other locations previously are more of a priority than those on the list from previous years. They recommend lining all of the sewers on LaGrange Road identified below, even those that are of a less severe case because of the economy of scale of doing more work in one area. Repairing sewers on LaGrange Road is much more costly. There are a few point repairs/manhole replacement that may be necessary with the lining work and their estimate includes the costs for those repairs.

\$225,000 is their estimate to reline the sewers on LaGrange Road. The following is the list of sections included in their estimate:

848 LaGrange Road to 822 LaGrange Road  
739 LaGrange Road to 800A LaGrange Road  
800A LaGrange Road to 815 LaGrange Road  
815 LaGrange Road to 835 LaGrange Road  
800 LaGrange Road to 724 LaGrange Road  
600 LaGrange Road to 617 LaGrange Road  
426 LaGrange Road to 430 LaGrange Road  
600A LaGrange Road to 621 LaGrange Road  
430 LaGrange Road to 446 LaGrange Road  
446 LaGrange Road to 446A LaGrange Road  
446A LaGrange Road to 500 LaGrange Road  
701E LaGrange Road to 717 LaGrange Road  
800 LaGrange Road to 822 LaGrange Road  
724 LaGrange Road to 700 LaGrange Road

# **Fire Department Turnout Gear**

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**La Grange Park Fire Department  
Office of the Fire Chief**

# Memo

**To:** Finance Committee Members

**From:** Dean J. Maggos, Fire Chief



**Date:** March 17, 2016

**C:** President and Board of Trustees

**Re:** Turnout Gear Purchase

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Following a discussion with Village Manager Cedillo and Finance Director Noller, I just wanted to make everyone aware of a potential delay in the delivery date of the turnout gear purchase that was discussed at the last Village Board Work Session, and which is on the Consent Agenda for the Board Meeting on March 22<sup>nd</sup>.

After contacting the vendor, it appears that the delivery date for this purchase will most likely be after April 30<sup>th</sup>. If that is the case, this purchase will need to be charged to Fiscal Year 2017. If the proposed FY2017 budget is passed as proposed, there will be adequate funds to handle such purchase. Obviously if it arrives prior to or on April 20<sup>th</sup>, it will still be charged to FY2016.

Just so you are also aware, we also inquired about rushing the order, which would have guaranteed arrival before the end of FY2016, but it would have cost the Village an additional \$636.00. We were all in agreement that there is no need to spend the extra money based upon current needs.

# **Village Board**

## **5 Priorities**

## Summary Report – Strategic Planning– March 26, 2014

### Ranking

The Board was then asked to rank each of the five priority categories with a red (highest), green (high), or yellow (priority) sticker and received two of each color sticker. The results of the ranking session are noted below. Staff weighted each of the 3 levels of priority and then calculated a weighted average to determine which how the priorities ranked in relation to each other.

PRIORITY	RED	GREEN	YELLOW	RANKING
Improve and Maintain Infrastructure and Roads	5	2	0	2
Attract, Retain and Expand Business	1	2	3	5
Maintain and Communicate Good Government Practices and Services	2	4	2	3
Maintain Fiscal Responsibility with Sound Budget Practices	6	1	0	1
Maintain Public Services Through Safe Practices and Proper Equipment	0	4	3	4

The five priorities identified by the Village Board, in order of rank are:

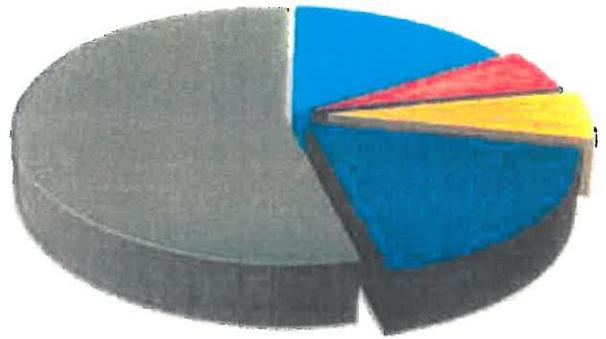
1. Maintain Fiscal Responsibility with Sound Budget Practices
2. Improve and Maintain Infrastructure and Roads
3. Maintain and Communicate Good Government Practices and Services
4. Maintain Public Services Through Safe Practices and Proper Equipment
5. Attract, Retain and Expand Business

**IML Projections**  
**State Share Revenue**

# State Shared Municipal Revenue — MFY 2016 Revised Estimates and MFY 2017 Forecasts

BY NATALIE DAVILA AND JOANNA KOH, KDM, INC.

In this article, we present a year-to-date review of local government revenues administered by the state of Illinois, describe what factors underlie tax performance, develop Municipal Fiscal Year (MFY) 2016 revised estimates and use these revised estimates as the starting point to develop MFY 2017 forecasts for the Local Government Distributive Fund (LGDF), Use Tax, Motor Fuel Tax (MFT) and Corporate Personal Property Replacement Tax (CPPRT). These estimates and forecasts assume current law, and will obviously be subject to change if the state fiscal year 2016 or 2017 budget deviates from past practices.



## REVENUE OVERVIEW

All state-administered municipal revenue sources have experienced very strong performance so far this fiscal year. The following analysis projects revenue for the rest of MFY 2016 and provides forecasts for MFY 2017. The analysis is based on the previously mentioned economic forecasts along with the following assumptions:

- All MFY 2016 municipal Use Tax and Motor Fuel Tax allocations will be distributed by the end of the MFY.
- Income tax refund rates remain unchanged throughout the forecast period. The rates used are the current formula rates of 15.11 percent for Corporate Income and Corporate Personal Property Replacement Taxes and 9.75 percent for Individual Income Tax.
- LGDF will be paid to municipalities within 60 days of being vouchered.
- CPPRT tax administration expenses remain at State Fiscal Year 2015 levels.
- No municipal government revenue fund sweeps occur during the forecast period.

## ECONOMIC OVERVIEW

Reflecting the improving labor market and economy in general, Illinois municipal governments have experienced relatively strong growth in major tax revenue sources during the first half of MFY 2016. Forecasts for MFY 2017 are that economic growth will exceed that in MFY 2016. Continued healthy consumer spending is expected to remain the primary driver of economic growth, supported by further gains in personal income, high levels of consumer confidence, and looser lending standards. Consensus forecasts suggest that the trade sector will remain a major drag on Gross Domestic Product (GDP) growth, albeit by less than during the previous year. A strong U.S. dollar will contribute to continued soft U.S. exports. In terms of the most significant measure of U.S. economic activity, real GDP for MFY 2017 is forecast to grow at 2.6 percent, slightly higher than the 2.4 percent estimate for 2016. The GDP price index is forecast to increase 1.8 percent, translating into nominal GDP growth in MFY 2017 of 4.4 percent, compared with 3.4 percent in MFY 2016.

TABLE 1: Summary Table – Distributions to Municipalities

	MFY 2014 ACTUAL	MFY 2015 ACTUAL	MFY 2016 ORIGINAL FORECAST	MFY 2016 REVISED ESTIMATE	MFY 2017 FORECAST
Income Tax (Per Capita)	\$96.70	\$97.11	\$99.00	\$105.00	\$102.00
State Use Tax (Per Capita)	\$17.06	\$19.26	\$19.40	\$22.20	\$23.50
Motor Fuel Tax (Per Capita)	\$24.56	\$24.03	\$23.80	\$25.80	\$25.90
Total Per Capita	\$139.08	\$139.72	\$142.20	\$153.00	\$151.40
CPPRT (\$ thousand)	\$1,406,875	\$1,372,283	\$1,380,000	\$1,457,000	\$1,426,600

**TABLE 2: Monthly LGDF Allocations Per Capita**

	MFY 2009	MFY 2010	MFY 2011	MFY 2012	MFY 2013	MFY 2014	MFY 2015	MFY 2016
May	23.76	5.03	0.00	0.00	15.60	5.32	5.57	5.30
June	8.14	19.95	7.38	8.49	5.57	9.24	9.74	10.84
July	0.00	6.50	12.67	11.51	8.65	17.06	15.11	17.93
August	9.01	0.00	7.55	9.30	12.57	5.80	5.63	7.44
September	5.25	7.08	15.15	5.97	6.61	8.88	9.32	16.60
October	5.05	4.82	0.00	0.00	8.48	5.52	10.75	0.00
November	0.00	0.00	0.00	7.73	5.32	5.38	0.00	5.81
December	14.60	4.60	7.41	5.32	5.28	9.39	9.48	10.20
January	4.37	7.09	9.83	10.00	8.31	11.18	11.20	6.73
February	7.38	0.00	12.68	0.00	6.28	0.00	0.00	
March	9.28	5.34	6.02	8.13	5.18	9.19	8.15	
April	0.00	4.20	6.87	5.18	17.52	9.75	12.15	
	86.85	64.62	85.57	71.64	105.39	96.70	97.11	80.84

\*Note that these monthly amounts correspond to the month the municipality received the payment. We assume that payment will be made in a timely manner for the last half of MFY 2016.

### LOCAL GOVERNMENT DISTRIBUTIVE FUND

In spite of the state fiscal constraints, during the current municipal fiscal year LGDF payments to local governments have been made within 60 days of being vouchered. Through November, LGDF vouchered for disbursement grew by 14.2 percent compared to the same period in MFY 2015. The amount is higher for both legislative and economic reasons.

The legislative reason involves the timing of changes around the January 1, 2015, decrease in income tax rates and the associated increase in LGDF allocation rates that gave municipalities a one-time bump in May and June disbursements. The economic reason is that final tax payments allocated in May and June 2015 were greater than anticipated due to higher capital gains in Tax Year 2014. Some portion of this higher than anticipated revenue should be considered one-time rather than ongoing and should not be built into the underlying trend.

These factors, combined with the improving labor market, have boosted year-to-date total LGDF allocations from \$76.81 to \$80.84 per capita over the same period in MFY 2015. As a result, we are revising the MFY 2016 estimate from \$99.00 to \$105.00 per capita.

Because much of these gains in MFY 2016 were caused by one-time factors, municipalities should not anticipate similar growth rates in MFY 2017. Underlying growth will be primarily driven by income tax withheld from wage

income. Underlying growth in non-withholding revenue will be weaker than in MFY 2016 as will revenue associated from corporate profits. The corporate income tax component of LGDF revenue received by municipalities in MFY 2017 will be based on a combination of tax year 2015 and 2016 corporate profits. Corporate profits will be largely flat in tax year 2015, increasing by 4 percent in tax year 2016, resulting in an estimated average growth in corporate profits of approximately 1.5 percent for MFY 2017. Taking all these factors together, we forecast LGDF per capita at \$102.00 for MFY 2017.

### MUNICIPAL/COUNTY SHARE OF ILLINOIS USE TAX

Year-to-date, the municipal/county share of the Illinois Use Tax has increased by 23.4 percent compared with the same period in MFY 2015. This huge increase has been driven primarily by the fact that Amazon started collecting use tax in February 2015. Another contributing factor is the continued strong growth in on-line sales.

This extremely strong year-to-date growth leads us to revise our 2016 estimate for Use Tax distributed to municipalities from \$19.40 to \$22.20 per capita.

The increase in Use Tax arising from Amazon is built into the new base for MFY 2017 leading to a lower growth rate when compared with MFY 2016. Driven by higher consumer spending and continued strong growth in on-line sales when compared to MFY 2016, our MFY 2017 forecast stands at \$23.50 per capita.

STATE SHARED MUNICIPAL REVENUE CONTINUES ON PAGE 6

**TABLE 3: Monthly Use Tax Distributions Per Capita**

	MFY 2009	MFY 2010	MFY 2011	MFY 2012	MFY 2013	MFY 2014	MFY 2015	MFY 2016
May	0.99	0.89	0.66	1.16	1.05	1.01	1.17	1.79
June	1.27	1.06	1.32	1.29	1.3	1.27	1.55	1.88
July	1.17	1.09	1	1.21	1.2	1.39	1.43	1.85
August	1.08	0.92	0.95	1.18	1.25	1.23	1.52	1.76
September	1.32	1.22	1.23	1.3	1.4	1.63	1.69	1.99
October	1.11	0.97	1.02	1.04	1.16	1.41	1.44	1.84
November	1.39	0.87	0.99	1.24	1.29	1.31	1.56	1.68
December	1.27	0.94	1.15	0.94	1.33	1.42	1.90	
January	1.21	0.91	1.44	1.18	1.29	1.52	1.79	
February	1.08	0.81	1.12	1.19	1.36	1.43	1.71	
March	1.56	1.4	1.77	1.82	1.94	2.25	2.59	
April	0.99	0.83	1.08	1.16	1.35	1.19	0.91	
	14.44	11.91	13.73	14.71	15.92	17.06	19.26	12.79

STATE SHARED MUNICIPAL REVENUE CONTINUES

**MUNICIPAL SHARE OF MOTOR FUEL TAX**

MFY 2015 Motor Fuel Tax fell short of expectations because the state's fund sweep reduced distributions to municipalities by \$13.4 million in April 2015. In the absence of the sweep, the MFY 2015 figure would have been \$25.21. As a result of the sweep, the actual MFY 2015 figure was \$24.03 per capita – a difference of \$1.18 per person. The MFY 2016 revised estimate and MFY 2017 forecast assume that there will be no further fund sweeps.

Total MFY 2016 year-to-date Motor Fuel Tax share for municipalities has increased by 2.99 percent compared with the same period last year. Consumption of motor fuel is anticipated to continue to grow moderately for the remainder of the MFY provided gasoline prices remain low. As a result, we revise our estimate upward from \$23.89 to \$25.80 per capita.

It should be noted that Motor Fuel Taxes have not been distributed since August 2015 because of the absence of appropriation authority. Distributions will resume now that these funds have been released (12/07/15).

Our estimates assume that municipalities will receive these delayed payments in MFY 2016.

Assembly and then signed into law by the Governor. Our estimates assume that municipalities will receive these delayed payments in MFY 2016.

We base the MFY 2017 forecast on a few assumptions. First, there will be no further fund sweeps. Second, gasoline prices will stay below \$4 per gallon causing a very modest increase in demand which will be largely offset by new auto purchases coming in the form of more fuel efficient vehicles - \$4 appears to be the threshold above which drivers modify their behavior. Total MFY 2017 Motor Fuel Tax is forecast at \$25.90 per capita.

**TABLE 4: Monthly Motor Fuel Tax Distributions Per Capita**

	MFY 2009	MFY 2010	MFY 2011	MFY 2012	MFY 2013	MFY 2014	MFY 2015	MFY 2016
May	2.24	2	2.17	2.06	1.94	1.72	1.84	2.33
June	2.61	2.73	2.1	2.02	2.16	2.54	2.59	2.18
July	1.98	1.45	1.98	1.88	1.82	1.75	1.95	1.42
August	2.19	2.41	2.15	2.19	2.13	2.05	2.18	2.52
September	2	2.02	2.09	2.15	2.13	2.4	1.48	2.43
October	1.83	1.66	2.41	1.92	1.85	1.7	2.01	1.64
November	2.49	1.68	1.76	2.14	2.03	2.18	2.17	2.13
December	1.7	2.73	2.25	2.26	2.16	1.88	2.2	
January	2.43	2.06	2.15	2.1	2.07	2.5	2.52	
February	2.39	2.39	2.33	2.02	2.01	2.21	2.37	
March	2.33	1.88	1.88	2.06	1.71	2.03	1.8	
April	2.14	2.05	2.13	2	2.02	1.6	0.92	
	26.33	25.06	25.4	24.8	24.03	24.56	24.03	14.64

**TABLE 5: CPPRT Distributions**

	MFY 2009	MFY 2010	MFY 2011	MFY 2012	MFY 2013	MFY 2014	MFY 2015	MFY 2016
May	289,961	261,078	160,495	187,346	183,351	262,146	226,241	288,434
July	232,152	210,065	163,017	173,818	236,948	256,143	227,937	236,956
August	126,895	21,577	21,404	43,506	28,629	26,864	24,515	31,932
October	207,224	239,883	314,063	290,293	180,321	187,191	225,834	238,203
December	66,922	55,544	253,335	41,933	68,990	68,283	60,111	
January	150,639	157,835	129,826	178,699	183,242	231,119	200,370	
March	55,536	61,551	71,818	49,951	57,347	68,588	57,199	
April	267,707	229,054	260,567	274,425	290,544	306,541	350,076	
	<b>1,397,036</b>	<b>1,236,587</b>	<b>1,374,525</b>	<b>1,239,971</b>	<b>1,229,372</b>	<b>1,406,875</b>	<b>1,372,283</b>	<b>795,525</b>

**CORPORATE PERSONAL PROPERTY REPLACEMENT TAXES (CPPRT)**

MFY 2016 year-to-date CPPRT increased by 12.9 percent over the same period last year. In March and April 2015 (when the final tax returns and quarterly estimated tax payments started coming in), CPPRT receipts showed unusually strong growth, which was driven by higher tax payments by trusts and estates due to high capital gains. However, we do not anticipate this strong growth continuing for the remainder of the fiscal year.

The MFY 2016 estimate is revised to grow at an annual rate of 6.23 percent, to stand at roughly \$1.457 billion.

MFY 2017 CPPRT is forecast at roughly \$1.426 billion, a decline of -2.14 percent. This negative growth rate is purely due to much higher CPPRT payments distributed in MFY 2016 that were significantly above trend.

*Michelle Davila and Joanno Koh have 50 years combined experience in state and local government finance. KBM, Inc. specializes in state and local finance, fiscal policy and economic analysis. Michelle is a public finance economist and can be contacted at mdavila@jdmichael.com.*

## IML Hires Public Affairs Manager

Lori Harlan has been named the Illinois Municipal League's Public Affairs Manager, effective December 1, 2015. She was selected following a broad application and candidate review process.



Lori has extensive experience in marketing, communications, public relations, training and curriculum development. Most recently she was the Marketing & Communications Manager for HSHS Medical Group, located in Springfield, Illinois. She was also Publications Director for the Illinois Association of Park

Districts and Manager of Communications at Memorial Health System, both also headquartered in Springfield

As a freelance writer, Lori has been published locally and nationally. She also taught business writing at Lincoln Land

Community College for nearly 10 years. Lori obtained a Bachelor's Degree from Sangamon State University and holds a Master's Degree in English from the University of Illinois at Springfield.

"Lori comes to us with a wealth of experience and expertise," said Brad Cole, IML Executive Director. "We're looking forward to having her on the IML team."

Filling this newly created position, Lori will assist all IML departments in reviewing and developing written materials for both internal and external audiences. She will coordinate website updates and expand the IML social media presence. Additional primary duties will include coordinating meetings, press conferences, public events and educational/training outreach to IML members.

Lori may be reached in the IML office by phone at (217) 525-1220, or by e-mail at lharlan@iml.org

# Dual Budget Reconciliation Chart

Village of La Grange Park  
Dual Budget Reconciliation

General Fund Without Bonds Budget Revenues				Without Bonds	With Bonds	
01-50-9-900	Transfer from MFT Fund	PW Street Labor Reimbursement	Increased		60,000	5,419,804 60,000
<b>General Fund With Bonds Budget Expenditures</b>						<b>8,479,804</b>
<b>General Fund Without Bonds Budget Expenditures</b>						<b>8,768,115</b>
01-44-3-342	Sidewalk Replacement		Moved to MFT	35,000	15,000	(20,000)
01-44-3-343	Pavement Marking	Thermoplastic school markings	Moved to MFT	20,000	-	(20,000)
01-44-3-345	Crack Sealing		Moved to MFT	25,000	-	(25,000)
01-44-3-306	Street Light & Traffic Signal Maint.	IDOT Traffic Signal Maintenance	Moved to MFT	13,000	-	(13,000)
		31st St. Lighting	Moved to MFT	7,000	-	(7,000)
		La Grange Rd Lighting	Moved to MFT	8,000	-	(8,000)
01-44-5-574	Materials for Streets	Cold Mix Asphalt	Moved to MFT	5,000	-	(5,000)
		Hot crack materials	Moved to MFT	10,000	-	(10,000)
		Asphalt/concrete materials	Moved to MFT	5,000	-	(5,000)
01-44-3-330	Utilities	Electricity for Street Lights	Moved to MFT	40,000	-	(40,000)
	Transfer to Capital Projects Fund		Increased	65,000	200,000	135,000
<b>General Fund With Bonds Budget Expenditures</b>						<b>8,750,115</b>
<b>MFT Fund Without Bonds Budget Expenditures</b>						<b>518,000</b>
04-40-2-220	Engineering Fees	Barnsdale (31st to Woodlawn)	Moved to Road Bond Fund	52,000	-	(52,000)
04-40-3-306	Street Light & Traffic Signal Maint.	IDOT Traffic Signal Maintenance	Moved from General	-	13,000	13,000
		31st St. Lighting	Moved from General	-	7,000	7,000
		La Grange Rd Lighting	Moved from General	-	8,000	8,000
04-40-3-330	Utilities	Electricity for Street Lights	Moved to MFT	-	40,000	40,000
04-40-3-340	Street Resurfacing	Barnsdale (31st to Woodlawn)	Moved to Road Bond Fund	308,000	-	(308,000)
04-40-3-342	Sidewalk Replacement		Moved from General	-	19,500	19,500
01-44-3-343	Pavement Marking	Thermoplastic school markings	Moved from General	-	19,500	19,500
01-44-3-345	Crack Sealing		Moved from General	-	19,500	19,500
04-40-5-574	Materials for Streets	Cold Mix Asphalt	Moved from General	-	5,000	5,000
		Hot crack materials	Moved from General	-	9,500	9,500
		Asphalt/concrete materials	Moved from General	-	5,000	5,000
04-46-7-785	Transfer to General Fund	PW Street Labor Reimbursement	Increased		60,000	60,000
<b>MFT Fund With Bonds Budget Expenditures</b>						<b>366,800</b>
<b>Capital Projects Fund Without Bonds Budget Expenditures</b>						<b>179,800</b>
07-40-4-442	Police Vehicles & Equipment	Vehicle Replacement	Additional Vehicle	-	34,000	34,000
07-40-4-444	PW Vehicles & Equipment	Ice Pre-treating Equipment	Additional Equipment	-	9,000	9,000
		Lift Gate for #800	Additional Equipment	-	5,000	5,000
<b>Capital Projects Fund With Bonds Budget Expenditures</b>						<b>227,800</b>
<b>Expenditures by Fund Summary</b>						
				<b>Without Bonds</b>	<b>With Bonds</b>	
General Fund				8,768,115	8,750,115	(18,000)
Water Fund				3,703,375	3,703,375	-
Motor Fuel Tax Fund				518,000	366,800	(152,000)
Sewer Fund				1,186,810	1,186,810	-
Capital Projects Fund				179,800	227,800	48,000
ETS Fund				167,719	167,719	-
Subtotal				14,503,819	14,381,819	(122,000)
Road Bond Fund				-	3,018,000	3,018,000
Fire Equipment Bond Fund				-	1,197,500	1,197,500
Subtotal				-	4,215,500	4,215,500
<b>Total</b>				<b>14,503,819</b>	<b>18,597,319</b>	<b>4,093,500</b>

# **Water (and Sewer) Rates**

Water Rate Comparison 2016

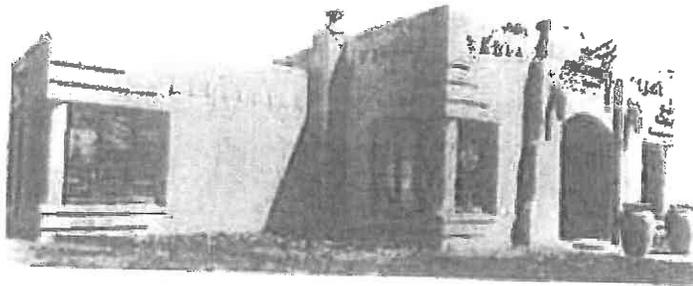
Community	Water (100/cubic feet)	Sewer (100/cubic feet)	Total (100/cubic feet)	Water Comments	Sewer Comments
Berwyn	\$ 5.71	\$ -	\$ 5.71	\$57.05 for first 1000 cubic feet, 5.97 for every hundred cubic foot over minimum	flat rate 4.37 residential
Brookfield	\$ 7.32	\$ 0.20	\$ 7.52	\$10.05 (\$4.84 for water, \$1.75 for administration, and \$3.46 for maintenance/replacement) per 1,000 gallons of water	\$.271 of water charge
Hillside	\$ 8.23	\$ 0.34	\$ 8.57	\$11.00 per thousand gallons	.45 per thousand gallons of water consumption
La Grange	\$ 8.19	\$ 1.50	\$ 9.69	\$8.1921 per 100 cubic feet	\$1.5 per 100 cubic feet
La Grange Park	\$ 6.99	\$ 2.21	\$ 9.20		
Maywood	\$ 10.87	\$ 0.51	\$ 11.38	\$10.87 per 100 CF	0.51 per 100 CF
North Riverside	\$ 6.77	\$ -	\$ 6.77	Residential: first 4,000G is \$36.20, then \$9.05 per 1,000G, bimonthly fee of \$30. Commercial and MF: first 7,50 G is \$110.55, then \$14.74 per 1,00G, bimonthly fee of \$30.	No charge
Riverside	\$ 9.34	\$ 1.25	\$ 10.59	\$9.34 per 100 CF	\$1.25 per 100 CF
Stickney	\$ 6.87	\$ -	\$ 6.87	Stickney's water is a flat rate of 55 for the first 5,984 gallons. After that its .0087 for every gallon	No charge
Westchester	\$ 6.25	\$ 0.91	\$ 7.16	\$8.35 per 1,000G	\$1.22 per 1,000G
Western Springs	\$ 7.56	\$ -	\$ 7.56	\$10.10/1,000 gallons	Combined water and sewer rate

# BROOKFIELD-NORTH RIVERSIDE WATER COMMISSION

8636 Brookfield Avenue  
Phone: (708) 485-4244

Brookfield, Illinois 60513  
FAX: (708) 485-9321

Jean M. DiMonte, Treasurer  
Janice J. Decosola, Clerk  
John T. O'Connell, Attorney  
Robert F. Novotny, Superintendent



COMMISSIONERS  
Edward J. Durec, Chairman  
David B. Witken, Commissioner  
Mark Lucas, Commissioner

December 31, 2015

Village of LaGrange Park  
447 North Catherine Avenue  
LaGrange Park, IL. 60525-2099

Re: 2016 Water Rates

RECEIVED JAN 04 2016

Dear Customer:

The City of Chicago has not notified the Brookfield North Riverside Water Commission that it has enacted any water rate increases for 2016 at this time. However, this rate may change according to the rate adjustment described in the enclosed excerpt from the City of Chicago's Web Site. According to this article the Chicago Rate will remain at \$3.81 until June 1<sup>st</sup> of 2016. If the City's rate changes in June, the increase will be passed through to our customers at that time. We will keep you informed of any changes at that time.

To recap the Brookfield North Riverside Water Commission rate structure and operations, the Commission operates five (5) pumping stations and over 11 miles of large diameter water mains to deliver water to their customer base. The 2015 cost of operating these facilities was \$1.03 per thousand gallons. At this time the Water Commission will be increasing their operating fees by \$0.03 to cover increasing costs of maintenance projects, electricity, repairs, upgrades, chemicals, salaries and general operating expenses. An additional \$0.07 will be added to cover the repayment of a Low Interest IEPA Loan being processed for the new Chicago Supply Main being constructed starting in 2016. This main is being provided to our system to secure an uninterrupted flow of water to our customers for the years to come. As we mentioned previously, our current transmission main was installed in 1938 or 78 years ago and is approaching its life expectancy. This will be the first of seven (7) \$0.07 increases to cover the repayment of the 20 year loan agreement. Therefore the new water rate for 2016 will increase from the old rate of \$4.84 per thousand to \$4.94 per thousand gallons, pending any City of Chicago changes in June. This rate will be reflected on your February water bill for water used in January 2016.

Sincerely,

  
Robert F. Novotny  
Water Superintendent

**VILLAGE OF LAGRANGE PARK  
LAGRANGE ROAD WATER MAIN IMPROVEMENTS PROJECT  
ALLEY N. OF 31st STREET TO 29TH  
PRELIMINARY ESTIMATE OF COSTS  
January 29, 2016**

	UNIT	UNIT PRICE	QUANTITY	COST	
1	10" Dia., Ductile Iron Pipe, CL 52, Water Main	Foot	\$85.00	1,300	\$110,500.00
2	6" Dia., Ductile Iron Pipe, CL 52, Water Main	Foot	\$65.00	70	\$4,550.00
3	10" Gate Valve	Each	\$3,000.00	4	\$12,000.00
4	6" Gate Valve	Each	\$2,000.00	2	\$4,000.00
5	Standard Valve Vault, 5' Diameter	Each	\$3,000.00	4	\$12,000.00
6	Standard Valve Vault, 4' Diameter	Each	\$2,000.00	2	\$4,000.00
7	Fire Hydrant w/Auxiliary Valve & Box	Each	\$5,000.00	5	\$25,000.00
8	Special Ductile Iron Fittings	Lbs.	\$4.00	1,700	\$6,800.00
9	Restrained Joint, 10"	Each	\$100.00	80	\$8,000.00
10	Restrained Joint, 6"	Each	\$65.00	12	\$780.00
11	Fire Hydrant to be Removed	Each	\$500.00	3	\$1,500.00
12	Short Water Service, 1"	Each	\$1,200.00	15	\$18,000.00
13	Special Water Service Connection	Each	\$7,000.00	2	\$14,000.00
14	Water Main Connection n/31st St	Each	\$5,000.00	1	\$5,000.00
15	Water Main Connection at 29th St	Each	\$5,000.00	1	\$5,000.00
16	Non-Special Waste Removal	CuYds	\$60.00	220	\$13,200.00
17	Trench Backfill	CuYds	\$40.00	340	\$13,600.00
18	Exploratory Excavation	Hours	\$30.00	100	\$3,000.00
19	Pressure Testing and Disinfection	L.S.	\$7,000.00	1	\$7,000.00
20	6" Dia., PVC Sanitary Sewer Service Pipe	Foot	\$30.00	200	\$6,000.00
21	Storm Sewer Replacement, 8" PVC	Foot	\$50.00	90	\$4,500.00
22	Storm Sewer Replacement, 10" DIP	Foot	\$50.00	72	\$3,600.00
23	Structure to be Abandoned	Each	\$300.00	7	\$2,100.00
24	Combination Curb and Gutter Removal	Foot	\$12.00	200	\$2,400.00
25	Sidewalk Removal	SqFt	\$2.50	7,500	\$18,750.00
26	Driveway Pavement Removal	SqYds	\$15.00	170	\$2,550.00
27	Pavement Removal (Alley)	SqYds	\$25.00	50	\$1,250.00
28	Bituminous Concrete Surface Removal	SqYds	\$8.00	350	\$2,800.00
29	Combination Concrete Curb & Gutter	Foot	\$25.00	200	\$5,000.00
30	Portland Cement Concrete Sidewalk, 5"	SqFt	\$8.00	7,500	\$45,000.00
31	Detectable Warnings	Each	\$300.00	5	\$1,500.00
32	Portlan Cement Concrete Alley Pavement 8"	SqYds	\$50.00	50	\$2,500.00
33	Portland Cement Concrete Drwy Pmnt, 7"	SqYds	\$45.00	170	\$7,650.00
34	Protective Coat	SqYds	\$2.00	1,100	\$2,200.00
35	Class D Patches, 12"	SqYds	\$90.00	40	\$3,600.00
36	Hot-Mix Asphalt Surface Course, Mix D	Tons	\$150.00	42	\$6,300.00
37	Topsoil Placement, 3"	SqYds	\$3.00	1,500	\$4,500.00
38	Sodding	SqYds	\$7.00	1,500	\$10,500.00
39	Tree Root Pruning (2" - 15")	Each	\$200.00	2	\$400.00
40	Tree Root Pruning (15")	Each	\$250.00	2	\$500.00
41	Tree Protection Boards	Each	\$75.00	6	\$450.00
42	Televised Sewer Inspection	Foot	\$3.00	800	\$2,400.00
43	Highway Permit Bond	L.S.	\$10,000.00	1	\$10,000.00
44	Traffic Control and Protection	L.S.	\$20,000.00	1	\$20,000.00
<b>TOTAL ESTIMATE OF COSTS</b>					<b>\$434,380.00</b>
Contingency (10%)					<u>\$43,438.00</u>
<b>TOTAL CONSTRUCTION COSTS</b>					<b>\$477,818.00</b>
<b>ENGINEERING (18%)</b>					<u>\$71,572.70</u>
<b>CONSTRUCTION COST</b>					<b>\$649,490.70</b>
<b>COST PER FOOT</b>					<b>\$422.69</b>
<b>TOTAL PROJECT COST</b>					<b>\$649,490.70</b>

# Water Fund

# MEMO

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Date: February 8, 2016

To: Village of La Grange Park

Attn: Mr. Brendan McLaughlin  
Public Works Director

From: Paul E. Flood

Re: Future Water Main Construction

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Over the last couple of years we have spoken several times about identifying costs for future water main replacement programs in the Village. In order to assist with the planning our office has put together some basic information as it relates to these needs.

## Water Main:

Water main typically has an approximate economic life span of eighty (80) years. Ultimately, several factors influence the 'aging' process of water main such as soil conditions, quality of the pipe materials and the water itself but for our discussion purposes the eighty (80) year life is reasonable. The failure mode for water main is usually a greater need for repair activities and the associated costs and inconvenience. Additionally, over time the need for larger diameter water mains to service residential customers is becoming a more significant issue.

The Village's water distribution system consists of approximately forty-two (42) miles of water mains. Over twenty-three (23) miles of this main has an age greater than seventy (70) years. Replacement of one (1) mile of water main costs approximately \$1,500,000 in today's dollars. The Village should consider developing a targeted water main replacement program to reduce the average age of the pipe network. Based upon the values above, the Village would need to budget almost \$3,500,000 annually for the next ten years in order to return to this replacement schedule. Obviously, this isn't possible, but is identified for discussion purposes.

Going forward, we suggest the Village keep these needs in mind when it reviews its current water rate structure. If you would like to discuss this in more detail, we remain available at your convenience.

<b>ORIGINAL WATER FUND REQUEST</b>						
<b>PRIORITY</b>	<b>BUDGET FY16/17</b>	<b>BUDGET FY17/18</b>	<b>BUDGET FY18/19</b>	<b>BUDGET FY19/20</b>	<b>BUDGET FY20/21</b>	<b>PROJECT TITLE</b>
1	\$1,100,000					Watermain Replacement - LaGrange Road (29th to Garfield)
2	\$130,000					Vehicle Replacement - 1996 7400 Int'l (#608)
3	\$50,000					Vehicle Replacement - 2002 GMC Sierra Van (#605)
4		\$100,000				Equipment Replacement - John Daere Backhoe (#606)
5		\$566,400	\$566,400	\$566,400	\$566,400	Future Watermain Replacements
6		\$629,600	\$500,000	\$500,000		Water Meter Replacement - Residential Accounts
7				\$130,000		Vehicle Replacement - 1996 7400 Int'l (#629)
<b>TOTAL</b>	<b>\$1,280,000</b>	<b>\$1,296,000</b>	<b>\$1,066,400</b>	<b>\$1,196,400</b>	<b>\$566,400</b>	

<b>REVISED WATER FUND REQUEST</b>						
<b>PRIORITY</b>	<b>BUDGET FY16/17</b>	<b>BUDGET FY17/18</b>	<b>BUDGET FY18/19</b>	<b>BUDGET FY19/20</b>	<b>BUDGET FY20/21</b>	<b>PROJECT TITLE</b>
<b>CAPITAL AVAILABLE</b>	<b>\$800,000</b>	<b>\$438,000</b>	<b>\$596,000</b>	<b>\$254,000</b>	<b>\$382,000</b>	
1	\$550,000		\$550,000			Watermain Replacement - LaGrange Road (29th to Garfield)
2	\$130,000					Vehicle Replacement - 1996 7400 Int'l (#608)
3			\$50,000			Vehicle Replacement - 2002 GMC Sierra Van (#605)
4		\$100,000				Equipment Replacement - John Deere Backhoe (#606)
5					\$566,400	Future Watermain Replacements
6		\$60,000	\$60,000	\$60,000		Water Meter Battery Replacement - Residential Accounts
7				\$130,000		Vehicle Replacement - 1996 7400 Int'l (#629)
<b>TOTAL</b>	<b>\$680,000</b>	<b>\$160,000</b>	<b>\$660,000</b>	<b>\$190,000</b>	<b>\$566,400</b>	
<b>NEW CAPITAL REVENUES</b>	<b>\$318,000</b>	<b>\$318,000</b>	<b>\$318,000</b>	<b>\$318,000</b>	<b>\$318,000</b>	
<b>CAPITAL AVAILABLE (YEAR END)</b>	<b>\$438,000</b>	<b>\$596,000</b>	<b>\$254,000</b>	<b>\$382,000</b>	<b>\$133,600</b>	

**MEMORANDUM**

DRAFT



DATE: 1/29/16  
TO: Julia Cedillo, Village Manager  
FROM: Brendan McLaughlin, Director of Public Works  
RE: Water Fund Capital – Revised Five Year Plan

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**Purpose:** To present an alternate Capital Plan for the Water Fund that better meets the revenues available.

**Background:** The original budget for the Water Fund included the projects the department believes are necessary and beneficial to maintaining the water system. It included \$566,400 worth of water main replacement annually. It also included a meter change out program that would allow the Village to go to a central meter reading system, cutting down time spent in the field and being able to monitor homes for excessive usage.

**Discussion:** After meeting with the Village Manager and Finance Director, the department re-evaluated capital items to better conform with the funds available for capital, based on our current water rates. That figure is between \$150,000 and \$200,000 per year. We have saved up \$800,000 in balance, to allow for the La Grange Road Water Main Replacement project.

To better maintain cash flow, the revised budget request would phase construction of the La Grange Road Water Main Replacement Project over two years. The revised budget requests modifies the residential water meter replacement project, and seeks to only replace batteries on the remote reader transmitters. The revised budget request also pushes back the replacement of the Sierra Van which is the primary vehicle used by water personnel for two more years when it will be 16 years old. Water Main Replacement projects are the reduced to meet the funds available.

The proposed budget also includes funds to perform a professional rate study to better plan for capital replacement and to see where our water rates align with comparable communities. It assumes a five percent increase to water rates that is entirely designated to capital. The Water Fund has not had an increase (other than wholesale rate pass thru's) in ?? years. Village operations and capital replacement have not benefited from prior rate increases. In fact, we have lost capital purchasing power due to inflation of construction costs and operating expenses.

As a result of these changes the proposed Water Fund Capital Plan budget is as follows on the attached page.

# Tree Program



To: Julia Cedillo, Village Manager  
From: Brendan McLaughlin, Public Works Director *BSM*  
Date: January 21, 2016  
Re: Operating Budget – Additional Information on Tree Removal and Trimming

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The proposed budget includes:

\$ 10,000 for Emergency Tree Trimming

\$ 10,000 for EAB Treatment

\$ 50,000 for Tree Trimming from Waiola to La Grange Road

\$ 50,000 for Tree Trimming from La Grange Road to Barnsdale Road \*

\$ 60,000 for tree removals

\$ 75,000 for stump removal and restoration

REDUCED

The Emergency Tree Trimming amount remains the same as prior years. These funds cover the cost of calling in a contractor to address broken limbs, branches that are caught up in the tree and limbs that are hitting houses. The Village does not own a bucket truck and as a result, relies on contractors to address these situations.

The EAB injections are budgeted every other year and are used to prevent the Emerald Ash Borer from invading key trees around the community. There are 84 trees being injected and all have remained resistant so far.

The Public Works budget request seeks to trim two sections of trees this year. The west side trees are more mature and are prioritized higher as they were last trimmed in January 2009. The center section was last trimmed in January 2008. The next trimming season is 2017. This would mean that trees would have gone seven and eight years between trimmings. The recommended length of time between trimmings is five years. Tree trimming was cut in 2010, 2011 and 2012 due to budget constraints. There are more broken branches and dead limbs in the untrimmed trees and it would be a benefit to address these before they become more of a hazard. This catch up year would allow the village to get back on track with a five year trimming cycle the following year.

\$60,000 is proposed for tree removals. This would remove approximately 200 trees at \$300 each. This year 366 trees were removed by our contractor. An additional 123 trees were removed in-house. The Village started with 1,347 Ash Trees and 942 have been removed to date. Of the remaining 405 trees, 73 have already been identified as infested and will need to come down next year. Based on past years' rate of decline, we believe another 120 will need to come down.

\$75,000 is budgeted for stump removal and restoration. That is based on the number of trees removed this year. The cost to grind a stump, remove the shavings, add black dirt and seed, plus the protective screening is \$125 per tree. This will allow for 600 stumps to be restored.

**Julia Cedillo**

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**From:** Brendan McLaughlin  
**Sent:** Monday, March 07, 2016 3:09 PM  
**To:** Julia Cedillo  
**Subject:** tree budget

I reviewed the proposed budget to refresh my memory...

Yes, there should be enough funds to stump the trees we anticipate removing this summer.

We have roughly 400 ash trees left. We anticipate removing 200 trees at \$300 a piece on average.

We will hold stump removal for newly cut trees until the fall to ensure that funds are not needed to take down more trees than the 200 anticipated.

**Desktop  
Computer Replacements**

# ROLLING REPLACEMENT SCHEDULE FOR COMPUTERS

Updated 11.16.15

LOCATION	16/17	17/18	18/19	19/20	20/21	21/22	
SCADA system			\$1,500				
DPW Office - Moore		\$1,600				\$1,600	
JULIE computer		Used				Used	
DPW Mechanic's computer	Used				Used		
DPW Office - Noble	\$1,600			\$1,600			
DPW Director - McLaughlin		\$1,600				\$1,600	
DPW Director Tablet		\$1,000					
DPW - Srejma	\$1,600				\$1,600		*5 year cycle
Fire Station #2 - Watch Office	\$1,600				\$1,600		
Fire Station #1 - Watch Office			\$1,600				
Fire Station #1 - Training Office				\$1,600			
Station #1 - Lt. Quarters	\$1,600				\$1,600		
Station #2 - Fire Bureau		\$1,600				\$1,600	
Fire Chief - Maggos		\$1,600				\$1,600	
Fire Training Laptop					\$1,600		*5 year cycle
Fire Prevention Laptop					\$1,600		*5 year cycle
Building Inspector - Wierzba	\$1,600				\$1,600		
Project Coordinator - Tucker							*One time pur
Finance/Bdlg. - Chorley	\$1,600				\$1,600		
Front Desk - Slejza				\$1,600			
Finance - Bluhm	\$1,600			\$1,600			
Finance - Noller	\$1,600				\$1,600		
Front Desk - Temp		\$1,600				\$1,600	
Front Counter Laptop			\$1,800			\$1,600	
Executive Secretary - Curelo		\$1,600				\$1,600	
Village President/Intern		\$1,600					
VM - Cedillo					\$1,600		*6 year cycle
AVM - Rodman	\$1,600				\$1,600		
Cable Equipment (Copy Room)				\$1,600			
Admin Laptop (Old Front Ctr)			Used				*6 year cycle
Police Chief - Rompa	\$1,600				\$1,600		
Commandor - Strezo	\$1,600				\$1,600		
Deputy Chief- Kubisztal			\$1,600				
Police Secretary - Vicelli	\$1,600				\$1,600		
Records Clerk - Rackow				\$1,600			
Dispatch	\$1,600						
Dispatch 2							
Detectives		\$1,600				\$1,600	
Report Room				\$1,600			
Remote Station				Used			
Social Worker				Used			
Police Conference Room				Used			
iPads (14 total)			\$10,000				
<b>TOTAL</b>	<b>\$20,800</b>	<b>\$13,800</b>	<b>\$16,500</b>	<b>\$12,800</b>	<b>\$20,800</b>	<b>\$11,200</b>	

# **Village Vehicle Stickers**

### Vehicle Sticker Comparison 2016

<b>Village</b>	<b>Vehicle Sticker</b>		<b>Senior Sticker</b>	
La Grange	\$	30.00	\$	5.00
La Grange Park	\$	35.00	\$	15.00
Western Springs	\$	35.00		NA
Westchester	\$	37.00	\$	21.00
Brookfield	\$	40.00	\$	8.00
Riverside	\$	90.00		NA
River Forest	\$	45.00	\$	25.00

3/8/2016

I:\Vehicle Stickers\vehicle sticker comparison March 2016.xlsx

**DPW**

**Additional Information  
on Capital Requests**



To: Julia Cedillo, Village Manager  
From: Brendan McLaughlin, Public Works Director  
Date: January 21, 2016  
Re: Capital Budget – Additional Information

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Charlie Schuenemann, the Village Mechanic, requested two capital items be included in next year's budget. Both improve the safety of his job. One also improves productivity. Details on the two proposals are provided below.

#### **Rack Mounted Lift Extension**

A rack mounted lift extension allows a vehicle that is currently driven onto the two rails of the lift to be lifted up into the air to access all four tires. The vehicle is lifted up off of the rack at lift points under the vehicle. This allows for tires to be rotated and other repairs made that require lifting of the body. Currently the mechanic is only able to lift one end of the vehicle at a time and then Charlie manually insert stands which must be balanced on the rack. This is a labor intensive process and less safe than using a lift extension that is designed to be mounted on the rack.

#### **Exhaust System for Mechanic's Bay**

The mechanic's bay was relocated from the older section of the garage to the newer section in 2007. This was done to get more vehicles in the garage and reduce the area dedicated to the mechanics. When this change took place, no provision was made for the mechanic to discharge exhaust fumes from his bay. He currently uses a hose tucked under the garage door, but that is not very effective. Also, the garage door is normally open during decent weather allowing fumes to filter back in to the work area. Having an exhaust system would allow exhaust fumes to be vented out of the shop at the rear of the building near the roof line.

**Barnsdale Road**

**Scope of Work**

660 LinFt Length (c.L. to c.L.)  
 25.4 Feet Width (E-E)  
 65% Fract. Curb Replacement proportion  
 1 Grade Surface Condition (1 to 5, 1= worst)  
 2 No. of Interactions (one intxn includes both sides)

Constr Cost/Foot= \$ 207 00

**Rehabilitating  
 BARNSDALE AVENUE  
 from Jackson Avenue to Garfield Avenue**

**Engineer's Preliminary Estimate of Cost**

1.	2,200	SqYds	Bituminous Surface Removal	@	4.00	8,800.00
2.	100	SqYds	Pavement Patching	@	60.00	6,000.00
3.	2	Each	Inlets, Type A	@	2,000.00	4,000.00
4.	1	Each	Catch Basins, 3' Dia.	@	3,000.00	3,000.00
5.	2	Each	Manholes to be Reconstructed	@	1,700.00	3,400.00
6.	2	Each	Catch Basins to be Reconstructed	@	1,700.00	3,400.00
7.	1	Each	Valve Vaults to be Reconstructed	@	1,700.00	1,700.00
8.	9	Each	Structures to be Adjusted	@	500.00	4,500.00
9.	30	LinFt	Storm Sewers	@	70.00	2,100.00
10.	15	CuYds	Trench Backfill	@	25.00	375.00
11.	800	LinFt	Concrete Curb & Gutter Removal	@	7.50	6,000.00
12.	800	LinFt	Comb. Conc. C & G, Type B-6.12	@	26.00	20,800.00
13.	900	SqFt	Sidewalk Removal	@	2.50	2,250.00
14.	900	SqFt	PCC Sidewalk, 5"	@	7.00	6,300.00
15.	20	SqYds	Pavement Removal	@	20.00	400.00
16.	20	SqYds	PCC Base Course, 8"	@	70.00	1,400.00
17.	200	SqYds	Concrete Driveway Pavement Removal	@	30.00	6,000.00
18.	200	SqYds	PCC Driveway Pavement, 7"	@	70.00	14,000.00
19.	80	SqYds	Bituminous Driveway Pavement Removal	@	30.00	2,400.00
20.	80	SqYds	Bituminous Driveway Pavement	@	40.00	3,200.00
21.	200	Gals	Bituminous Materials, Prime Coat	@	2.00	400.00
22.	10	Tons	Aggregate, Prime Coat	@	20.00	200.00
23.	115	Tons	Polymerized Leveling Binder-3/4"	@	95.00	10,925.00
24.	280	Tons	Bituminous Concrete Surface Course-2"	@	90.00	25,200.00
25.	450	SqYds	Sodding	@	12.00	5,400.00
26.	100	LinFt	Thermoplastic Pavement Marking, Line 24"	@	15.00	1,500.00
27.	410	LinFt	Thermoplastic Pavement Marking, Line 6"	@	4.00	1,640.00
28.	1	Unit	Traffic Control and Protection	@	3,000.00	3,000.00
Total Estimated Paving Cost						124,015.00
Total Estimated Sewer Cost						24,275.00
Total Estimated Construction Cost						148,290.00
Engineering						22,244.00
<b>Total Estimated Project Cost</b>						<b>170,534.00</b>

609 LinFt	Length (CL to CL)	Constr. Cost/Foot= \$	217.80
25.3 Feet	Width (E-E)		
85% Fract	Curb Replacement proportion		
1 Grade	Surface Condition (1 to 5, 1= worst)		
2	No. of Intersections (one intxn. includes both sides)		

**Rehabilitating  
BARNSDALE ROAD  
from Garfield Avenue to 31st Street**

**Engineer's Preliminary Estimate of Cost**

1.	2,200 SqYds	Bituminous Surface Removal	@	4.00	8,800.00
2.	85 SqYds	Pavement Patching	@	60.00	5,100.00
3.	2 Each	Inlets, Type A	@	2,000.00	4,000.00
4.	2 Each	Catch Basins, 3' Dia.	@	3,000.00	6,000.00
5.	2 Each	Manholes to be Reconstructed	@	1,700.00	3,400.00
6.	1 Each	Catch Basins to be Reconstructed	@	1,700.00	1,700.00
7.	1 Each	Valve Vaults to be Reconstructed	@	1,700.00	1,700.00
8.	9 Each	Structures to be Adjusted	@	500.00	4,500.00
9.	30 LinFt	Storm Sewers	@	70.00	2,100.00
10.	15 CuYds	Trench Backfill	@	25.00	375.00
11.	1,100 LinFt	Concrete Curb & Gutter Removal	@	7.50	8,250.00
12.	1,100 LinFt	Comb. Conc. C & G, Type B-6.12	@	26.00	28,600.00
13.	1,000 SqFt	Sidewalk Removal	@	2.50	2,500.00
14.	1,000 SqFt	PCC Sidewalk, 5"	@	7.00	7,000.00
15.	20 SqYds	Pavement Removal	@	20.00	400.00
16.	20 SqYds	PCC Base Course, 8"	@	70.00	1,400.00
17.	120 SqYds	Concrete Driveway Pavement Removal	@	30.00	3,600.00
18.	120 SqYds	PCC Driveway Pavement, 7"	@	70.00	8,400.00
19.	90 SqYds	Bituminous Driveway Pavement Removal	@	30.00	2,700.00
20.	90 SqYds	Bituminous Driveway Pavement	@	40.00	3,600.00
21.	225 Gals	Bituminous Materials, Prime Coat	@	2.00	450.00
22.	10 Tons	Aggregate, Prime Coat	@	20.00	200.00
23.	115 Tons	Polymerized Leveling Binder-3/4"	@	95.00	10,925.00
24.	280 Tons	Bituminous Concrete Surface Course-2"	@	90.00	25,200.00
25.	900 SqYds	Sodding	@	12.00	10,800.00
26.	100 LinFt	Thermoplastic Pavement Marking, Line 24"	@	15.00	1,500.00
27.	400 LinFt	Thermoplastic Pavement Marking, Line 6"	@	4.00	1,600.00
28.	1 Unit	Traffic Control and Protection	@	3,000.00	3,000.00
		<b>Total Estimated Paving Cost</b>			<b>132,225.00</b>
		<b>Total Estimated Sewer Cost</b>			<b>25,575.00</b>
		<b>Total Estimated Construction Cost</b>			<b>157,800.00</b>
		<b>Engineering</b>			<b>23,670.00</b>
		<b>Total Estimated Project Cost</b>			<b>181,470.00</b>

# **Proposed Road Program**

## **Priority Paving List**

DISCUSSION FACILITATION DOCUMENT - POSSIBLE ROADS TO FUND WITHIN TEN YEARS

FISCAL YR	BOND YR	STREET	FROM	TO	COST	CUMULATIVE	FY 16/17	FY 17/18	FY 18/19	FY 19/20	BLOCKS
							PHASE 1	PHASE 2	PHASE 3	PHASE 4	
2016.17	1	BARNSDALE	WOODLAWN	31ST	\$ 641,000	\$ 641,000	\$ 641,000				6
	1	RAYMOND	26TH	30TH	\$ 422,000	\$ 1,063,000	\$ 422,000				3
2017.18	2	CLARK	WOODLAWN	RICHMOND	\$ 107,000	\$ 107,000	\$ 107,000				1
	2	WINDA	WOODLAWN	RICHMOND	\$ 100,000	\$ 207,000	\$ 100,000				1
	2	SPRING	WOODLAWN	RICHMOND	\$ 103,000	\$ 310,000	\$ 103,000				1
	2	HUNTINGTON	WOODLAWN	RICHMOND	\$ 107,000	\$ 417,000		\$ 107,000			1
	2	ASHLAND	WOODLAWN	RICHMOND	\$ 158,000	\$ 575,000	\$ 158,000				1
	2	BREWSTER	LA GRANGE ROAD	EAST DEAD END	\$ 84,000	\$ 659,000			\$ 84,000		1
	2	HUNTINGTON	OAK	WOODLAWN	\$ 113,000	\$ 772,000		\$ 113,000			1
	2	CATHERINE	HARDING	OAK	\$ 112,000	\$ 884,000		\$ 112,000			1
	2	BREWSTER	CATHERINE	ASHLAND	\$ 58,000	\$ 942,000	\$ 58,000				1
	2	ASHLAND	WOODLAWN	RICHMOND	\$ 158,000		\$ 158,000				
2018.19	3	EDGEMOND	OGDEN	HARDING	\$ 612,000	\$ 612,000		\$ 612,000			4
	3	BLANCHARD	26TH	30TH	\$ 401,000	\$ 1,013,000			\$ 401,000		3
2019.20	4	HOMESTEAD	30TH	31ST	\$ 294,000	\$ 294,000		\$ 294,000			3
	4	ROBINHOOD	30TH	COMMUNITY	\$ 137,000	\$ 431,000		\$ 137,000			1
	4	HOMESTEAD	HARDING	JACKSON	\$ 268,000	\$ 699,000		\$ 268,000			2
	4	BARNSDALE	31ST	26TH	\$ 384,000	\$ 1,083,000		\$ 384,000			
2020.21	5	OSTRANDER	26TH	30TH	\$ 378,000	\$ 378,000	\$ 378,000				3
	5	ALMA	26TH	30TH	\$ 378,000	\$ 756,000	\$ 378,000				3
	5	ROBINHOOD	HARDING	OAK	\$ 105,000	\$ 861,000			\$ 105,000		1
	5	SHERWOOD	OAK	HOMESTEAD	\$ 279,000	\$ 1,140,000			\$ 279,000		3
	5	WOODLAWN	VILLAGE MARKET	SHERWOOD	\$ 56,000	\$ 1,196,000			\$ 56,000		1
2021.22	6	RICHMOND	EDGEWOOD	MALDEN	\$ 62,000	\$ 62,000		\$ 62,000			1
	6	DAX	DOVER	BRAINARD	\$ 156,000	\$ 218,000		\$ 156,000			2
	6	PARK	OAK	HARDING	\$ 142,000	\$ 360,000		\$ 142,000			1
	6	STONE	JACKSON	DEAD END	\$ 105,000	\$ 465,000				\$ 105,000	1
	6	WINDA	JACKSON	DEAD END	\$ 105,000	\$ 570,000				\$ 105,000	1
	6	SPRING	MONROE	DEAD END	\$ 238,000	\$ 808,000				\$ 238,000	2
2022.23	7	SCOTDALE	29TH	29TH	\$ 283,000	\$ 283,000			\$ 283,000		2
	7	STONEGATE	SCOTDALE	SCOTDALE	\$ 520,000	\$ 803,000			\$ 520,000		5
2023.24	8	SCOTDALE	SCOTDALE	LA GRANGE ROAD	\$ 420,000	\$ 420,000			\$ 420,000		4
	8	DEERPATH	SCOTDALE	SCOTDALE	\$ 208,000	\$ 628,000			\$ 208,000		2
	8	TIMBER	FINSBURY	ROBINHOOD	\$ 97,000	\$ 725,000			\$ 97,000		1
	8	HUNTINGTON	FINSBURY	ROBINHOOD	\$ 97,000	\$ 822,000			\$ 97,000		1
	8	ROBINHOOD	26TH	PINETREE	\$ 180,000	\$ 1,002,000			\$ 180,000		2
2024.25	9	HARDING	EDGEWOOD	LA GRANGE ROAD	\$ 500,000	\$ 500,000				\$ 500,000	8
	9	CATHERINE	JACKSON	RICHMOND	\$ 214,000	\$ 714,000		\$ 214,000			2
	9	STONE	JACKSON	HARDING	\$ 214,000	\$ 928,000				\$ 214,000	2
2025.26	10	LA GRANGE ROAD	LA GRANGE ROAD	KEMMAN	\$ 700,000	\$ 700,000				\$ 700,000	9
1-10 ANNUAL PATCHING PROGRAM (\$50,000 PER YEAR)					\$ 500,000	\$ 500,000					88
<b>GRAND TOTAL</b>						\$ 10,038,000	\$ 2,503,000	\$ 2,601,000	\$ 2,730,000	\$ 1,862,000	\$ 9,538,000
<b>POSSIBLE STREET SEGMENTS TO ADD</b>											
OSTRANDER 30TH 31ST					\$ 123,000	\$ 123,000				\$ 500,000	
RAYMOND 30TH 31ST					\$ 123,000	\$ 246,000				\$ 10,196,000	
JACKSON BRAINARD LA GRANGE ROAD					\$ 300,000	\$ 546,000				158000	
GARFIELD LAGRANGE ROAD BARNSDALE					\$ 200,000	\$ 746,000				\$ 10,038,000	
					\$	746,000					

STREETS WERE SELECTED BASED ON PRESENT CONDITION, TRAFFIC VOLUME, PROJECTED WEAR AND PROXIMITY TO ASSEMBLY USES.

BONDS WILL ALSO FUND ANNUAL PATCHING PROGRAM TO PROVIDE BENEFIT TO OTHER STREETS, REMOVING POTHOLES, IMPROVING PAVEMENT CONDITION AND EXTENDING THEIR USEFUL LIFE.

\$ 108,386.36  
AVG \$/BLOCK

**RESOLUTION NO. 16-04**

**RESOLUTION AMENDING THE BUDGET  
FOR FISCAL YEAR 2015-16  
FOR THE VILLAGE OF LA GRANGE PARK**

WHEREAS the Village of La Grange Park operates on a May 1 through April 30 fiscal year; and

WHEREAS throughout the fiscal year unanticipated expenses may occur resulting in shortfalls within specific line items and departments; and

WHEREAS the Budget Act allows municipalities to amend the budget by a two-thirds vote of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

SECTION 1: That the Fiscal Year 2015-16 budget is amended according to the revisions identified in Exhibit A.

SECTION 2: That the Village Clerk is hereby directed to file a certified copy of this resolution with the County Clerk of Cook County, Illinois.

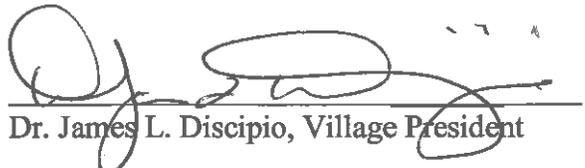
ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 26<sup>th</sup> day of April, 2016.

YES: *all*

NO:

ABSENT:

Approved this 26<sup>th</sup> day of April, 2016.

  
Dr. James L. Discipio, Village President

ATTEST:   
Amanda G. Seidel, Village Clerk

**RESOLUTION NO. 16-05**

**RESOLUTION APPROVING FY 2016-2017  
OPERATING BUDGET**

WHEREAS, the Village of La Grange Park is required to adopt an annual budget prior to the start of the fiscal year; and

WHEREAS, the Village of La Grange Park operates on a May 1 through April 30 fiscal year; and

WHEREAS, the Village Board has reviewed and has conducted a public hearing on the proposed FY 2016-2017 Budget.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

SECTION ONE: That the FY 2016-2017 Operating Budget is hereby approved.

SECTION TWO: That May 1, 2016 shall be the effective date of the annual operating budget.

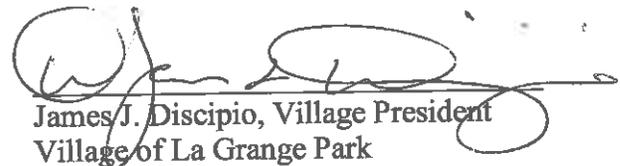
ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 26<sup>th</sup> day of April, 2016.

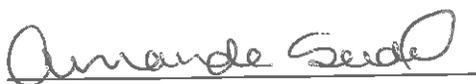
YES: *all*

NOS:

ABSENT:

Approved this 26<sup>th</sup> day of April, 2016.

  
James J. Discipio, Village President  
Village of La Grange Park

ATTEST:   
Amanda Seidel  
Village Clerk