

# VILLAGE OF LA GRANGE PARK



Budget 2015~2016



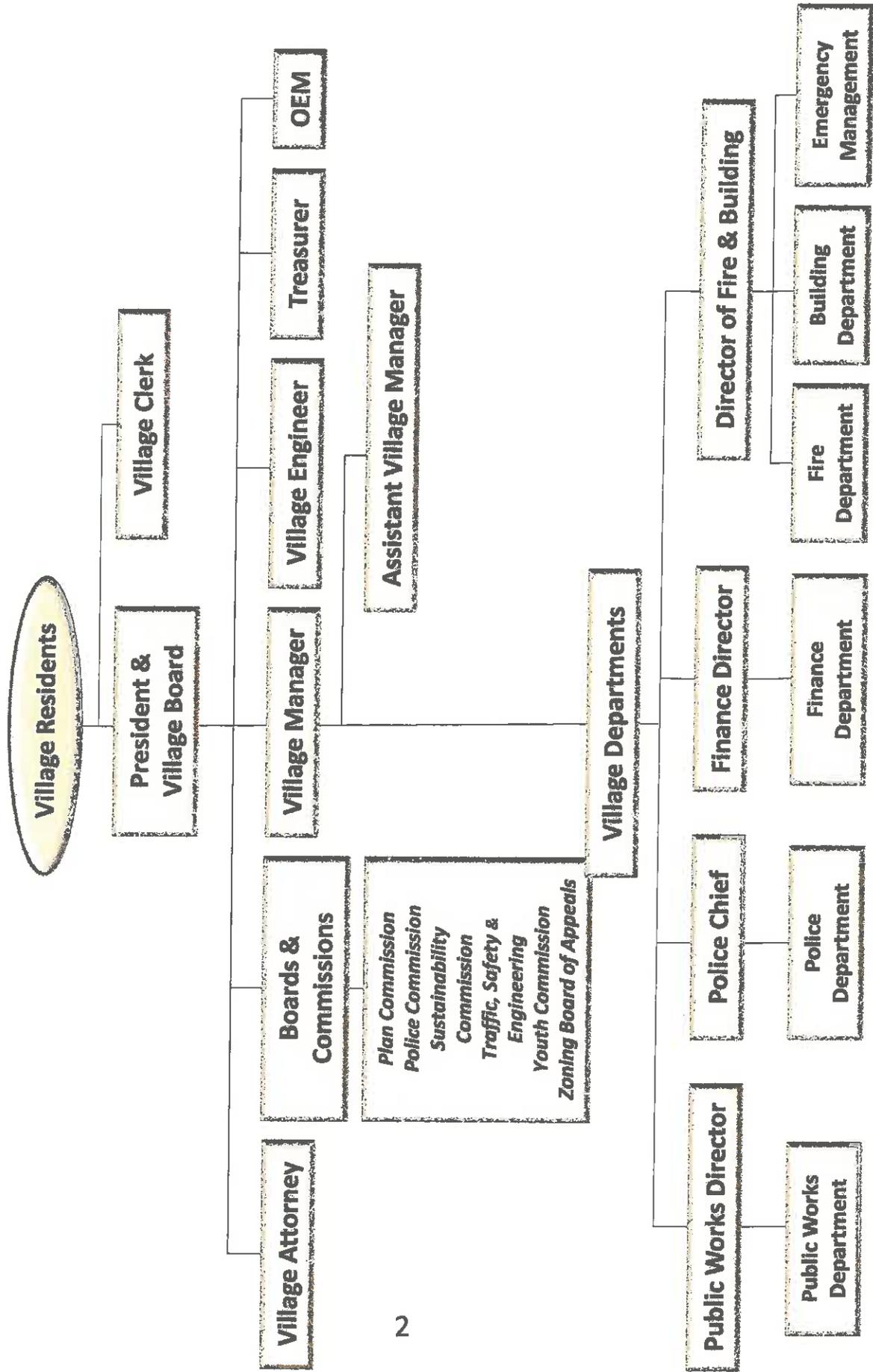
# mission statement

The ***Village of La Grange Park*** is committed to providing its citizens effective and efficient government services in a fiscally responsible manner.

The Village encourages cooperation among its staff, Board, and other units of government in order to assess community needs and to determine the most effective manner in which to meet those needs.

While committed to maintaining a professional and responsive atmosphere, the Village must weigh individual needs against community standards and resources and determine what is in the best interests of all its residents.

# Village of La Grange Park Organizational Chart



**Table I  
VILLAGE OF LA GRANGE PARK  
SUMMARY OF REVENUES  
5 YEAR HISTORY**

	FY 2010/11	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16	\$ Change FY 2015/16	% Change FY 2015/16
	Actual	Actual	Actual	Actual	Projected	Budget	Budget vs FY 2014/15	Budget vs FY 2014/15
							Projected	Projected
<b>GENERAL FUND</b>								
Taxes	\$ 4,543,193	\$ 4,737,300	\$ 4,848,389	\$ 4,871,247	\$ 4,831,150	\$ 4,930,000	\$ 98,850	2.0%
Licenses	293,594	286,414	291,553	328,823	334,450	329,500	(4,950)	-1.5%
Permits	175,859	144,447	181,132	300,216	304,500	246,000	(58,500)	-19.2%
Intergovernmental Revenues	1,273,813	1,436,581	1,547,876	1,591,916	1,622,517	1,660,700	38,184	2.4%
Charges for Service	402,335	372,449	441,729	500,087	461,800	459,800	(2,000)	-0.4%
Fines & Forfeitures	134,541	143,873	165,109	207,014	180,500	180,500	-	0.0%
Miscellaneous Revenues	324,400	283,392	341,249	430,715	395,800	367,000	(28,800)	-7.3%
Interfund Transfers In	33,765	34,000	35,000	36,000	37,000	38,000	1,000	2.7%
	<u>7,181,500</u>	<u>7,438,456</u>	<u>7,852,036</u>	<u>8,266,018</u>	<u>8,167,717</u>	<u>8,211,500</u>	<u>43,784</u>	<u>0.5%</u>
<b>2004 DEBT SERVICE FUND</b>								
	225,382	224,268	226,357	223,209	215,552	217,010	(215,552)	-100.0%
<b>WATER FUND</b>								
	2,520,974	2,481,062	2,971,409	3,194,091	3,256,620	3,383,800	127,180	3.9%
<b>MOTOR FUEL TAX FUND</b>								
	394,464	561,306	396,046	393,234	450,672	354,200	(96,472)	-21.4%
<b>SEWER FUND</b>								
	1,065,020	1,047,215	1,098,781	1,120,493	1,104,130	1,301,850	197,720	17.9%
<b>CAPITAL PROJECTS FUND</b>								
	247,214	256,469	677,614	764,138	1,258,289	390,200	(868,089)	-69.0%
<b>EMERGENCY PHONE FUND</b>								
	137,593	136,999	152,928	169,884	150,200	150,200	-	0.0%
<b>SUB-TOTAL ALL FUNDS</b>	<u>11,772,147</u>	<u>12,155,775</u>	<u>13,375,172</u>	<u>14,131,067</u>	<u>14,603,180</u>	<u>13,791,750</u>	<u>(811,430)</u>	<u>-5.6%</u>
(Less Interfund Transfers)	(295,713)	(295,893)	(875,882)	(562,743)	(1,493,572)	(278,000)	1,215,572	-81.4%
<b>TOTAL ALL FUNDS</b>	<u>\$ 11,476,434</u>	<u>\$ 11,859,882</u>	<u>\$ 12,499,290</u>	<u>\$ 13,568,324</u>	<u>\$ 13,109,608</u>	<u>\$ 13,513,750</u>	<u>\$ 404,143</u>	<u>3.1%</u>

Table II  
**VILLAGE OF LA GRANGE PARK**  
**SUMMARY OF EXPENDITURES**  
**5 YEAR HISTORY**

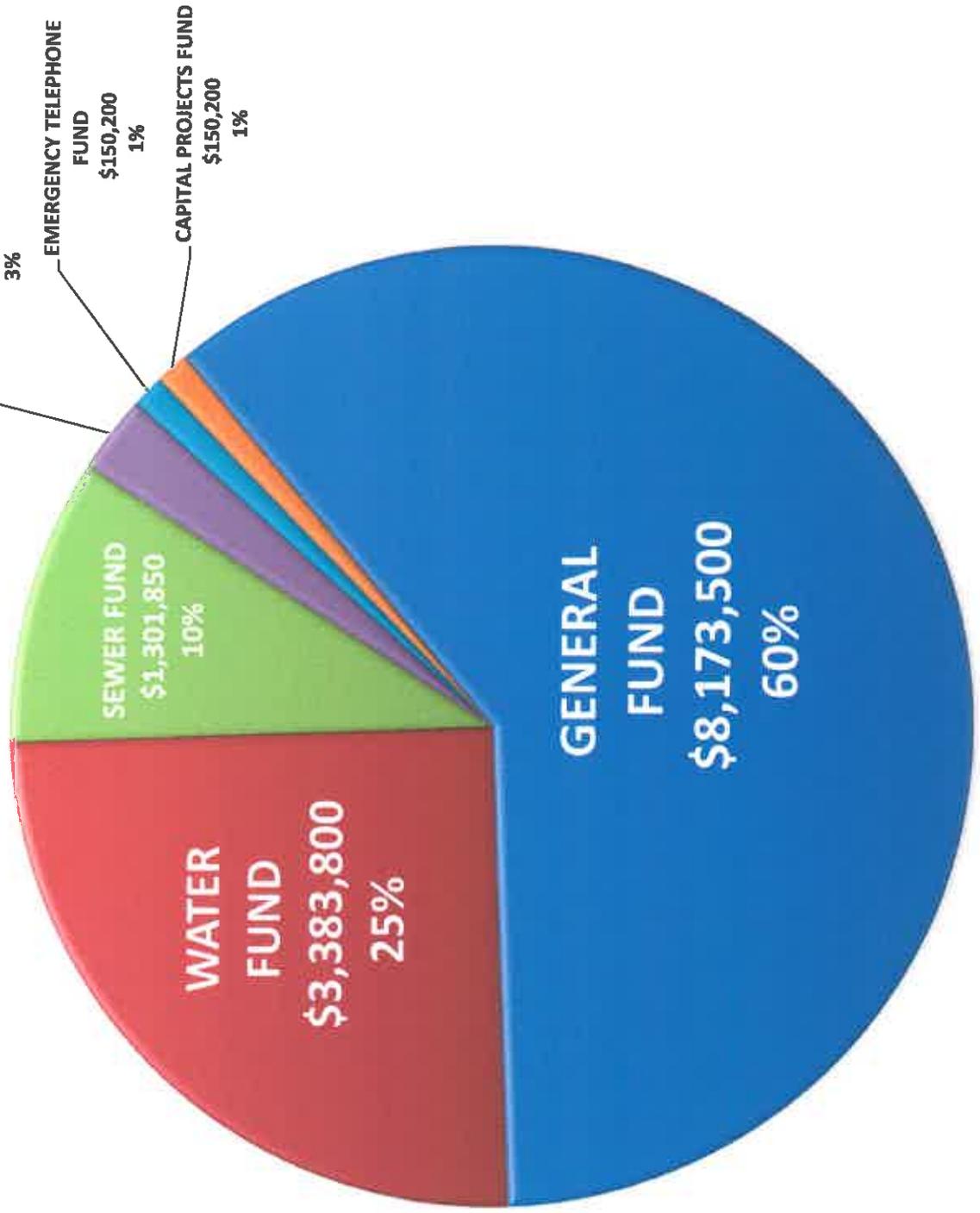
	FY 2010/11 Actual	FY 2011/12 Actual	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Projected	FY 2014/15 Budget	FY 2015/16 Budget	FY 2015/16 Projected	\$ Change FY 2015/16 Budget vs FY 2014/15 Projected	% Change FY 2015/16 Budget vs FY 2014/15 Projected
<b>GENERAL FUND</b>										
Administration & Finance	\$ 921,779	\$ 789,437	\$ 862,259	\$ 926,892	\$ 899,970	\$ 953,600	\$ 947,870	\$ 47,900	5.3%	
Police	3,461,468	3,665,589	3,694,471	3,725,462	3,885,531	4,008,300	4,013,895	128,364	3.3%	
Fire	1,281,721	1,290,184	1,303,364	1,334,705	1,366,375	1,404,897	1,426,090	59,715	4.4%	
Public Works	1,023,719	938,643	1,020,314	1,148,767	1,285,400	1,282,400	1,338,480	53,080	4.1%	
Building	237,603	227,323	236,262	270,801	262,100	296,170	299,555	37,455	14.3%	
Debt Service	-	-	12,500	12,500	12,500	12,500	12,500	-	0.0%	
Interfund Transfers Out	6,926,290	6,911,176	7,705,509	7,683,327	8,912,876	9,145,867	8,238,390	(1,001,000)	-83.3%	
								(674,486)	-7.6%	
<b>2004 DEBT SERVICE FUND</b>										
	225,808	224,253	226,342	223,704	220,248	221,500	-	(220,248)	-100.0%	
<b>WATER FUND</b>										
Administration	173,059	159,607	159,323	168,622	163,293	182,154	168,345	5,052	3.1%	
Distribution	1,717,384	1,918,644	2,406,332	3,411,643	3,115,831	3,684,885	3,118,232	2,401	0.1%	
	1,890,443	2,078,251	2,565,655	3,580,265	3,279,124	3,867,039	3,286,577	7,453	0.2%	
<b>MOTOR FUEL TAX FUND</b>										
MFT Expenditures	120,645	413,726	-	235,000	150,000	150,000	339,200	189,200	126.1%	
Interfund Transfers Out	225,308	224,253	226,342	223,203	215,552	217,000	-	(215,552)	-100.0%	
	345,953	637,979	226,342	458,203	365,552	367,000	339,200	(28,352)	-7.2%	
<b>SEWER FUND</b>										
Administration	132,060	122,095	120,414	127,337	174,140	160,795	427,885	253,745	145.7%	
Operations & Maintenance	330,598	467,459	236,629	589,989	471,370	609,210	538,981	67,611	14.3%	
Debt Service	459,611	455,439	456,530	456,546	445,726	458,000	383,500	(62,226)	-14.0%	
Interfund Transfers Out	36,840	37,640	38,200	39,340	40,020	40,020	40,000	(20)	22.9%	
	958,909	1,082,633	851,773	1,213,212	1,131,256	1,268,025	1,390,366	259,110	22.9%	
<b>CAPITAL PROJECTS FUND</b>										
	239,429	520,610	242,777	1,227,043	1,151,463	1,312,481	627,000	(524,463)	-45.5%	
<b>EMERGENCY TELEPHONE FUND</b>										
ETSB Expenditures	50,586	59,237	87,058	82,798	92,500	116,500	203,500	111,000	120.0%	
Interfund Transfers Out	33,765	34,000	35,000	36,000	37,000	37,000	38,000	1,000	2.7%	
	84,351	93,237	122,058	118,798	129,500	153,500	241,500	112,000	86.5%	
<b>SUB-TOTAL ALL FUNDS</b>	10,671,183	11,548,139	11,940,456	14,504,552	15,190,019	16,335,412	14,123,033	(1,066,986)	-7.0%	
(Less Interfund Transfers)	(295,713)	(295,893)	(875,862)	(562,743)	(1,493,572)	(1,482,020)	(278,000)	1,215,572	-81.4%	
<b>TOTAL ALL FUNDS</b>	\$ 10,375,470	\$ 11,252,246	\$ 11,064,574	\$ 13,941,809	\$ 13,696,447	\$ 14,853,392	\$ 13,845,033	\$ 148,566	1.1%	

**Table III**  
**VILLAGE OF LA GRANGE PARK**  
**FUND BALANCE SUMMARY**  
**FISCAL YEAR 2015/16**

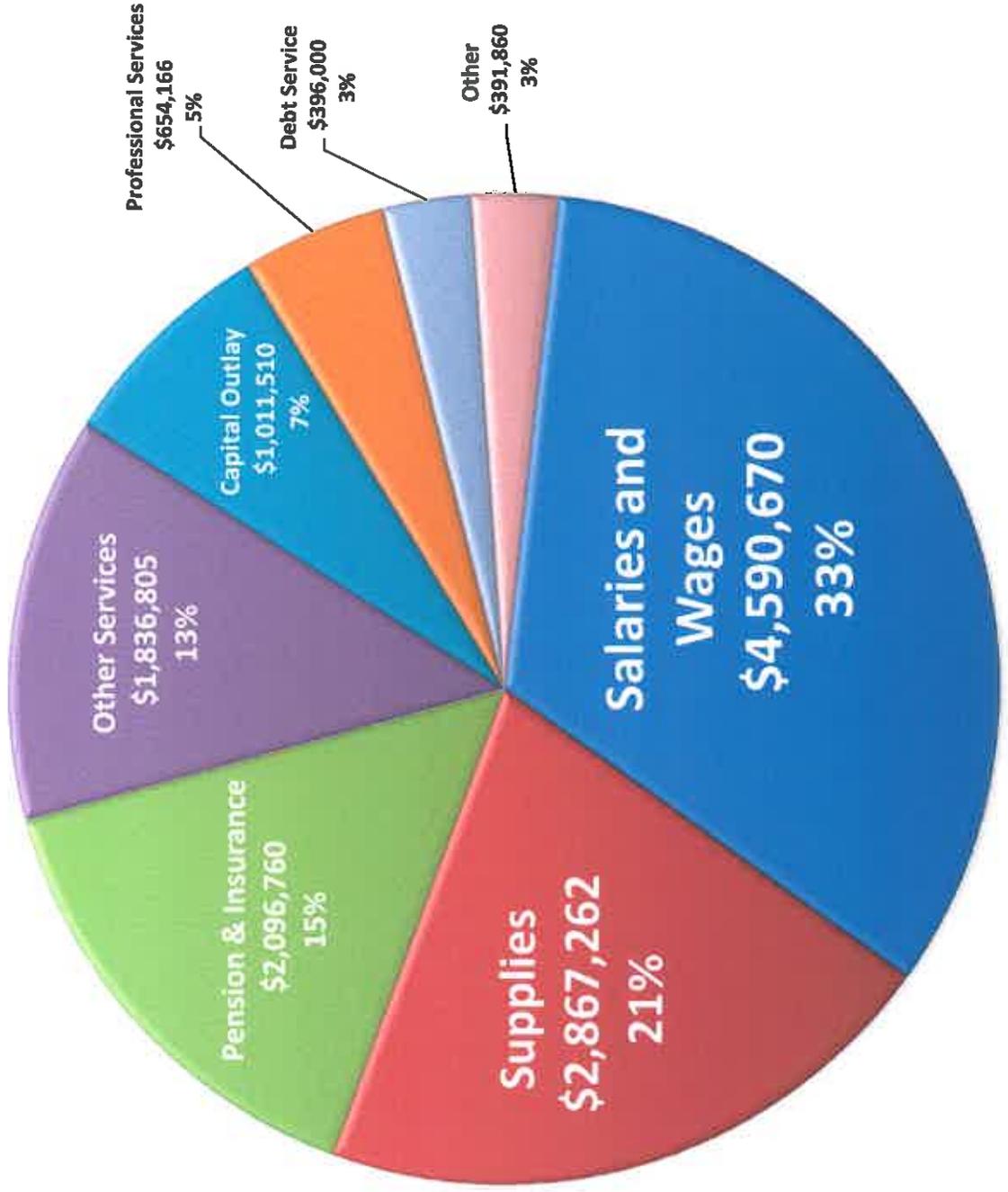
	<b>Beginning Fund Balance</b>	<b>Revenues/ Inflows</b>	<b>Expenditures/ Outflows</b>	<b>Surplus/ (Deficit)</b>	<b>Ending Fund Balance</b>	<b>Cash Basis Adjustment<sup>1</sup></b>	<b>Available Cash</b>	<b>Minimum Standard<sup>2</sup></b>	<b>Over/ (Under)</b>
<b>General Fund</b>	\$ 3,879,305	\$ 8,211,500	\$ 8,238,390	\$ (26,890)	\$ 3,852,415	\$ (1,516,424)	\$ 2,335,991	\$ 2,042,875	\$ 293,116
<b>Water Fund</b>	2,367,303	3,383,800	3,286,577	97,223	2,464,526	(831,413)	1,633,113	845,950	787,163
<b>Motor Fuel Tax Fund</b>	269,245	354,200	339,200	15,000	284,245	(25,033)	259,212	82,550	176,662
<b>Sewer Fund</b>	1,001,881	1,301,850	1,390,366	(88,516)	913,365	(156,294)	757,071	270,375	486,696
<b>Capital Projects Fund</b>	302,371	390,200	627,000	(236,800)	65,571	-	65,571	50	65,521
<b>Emergency Telephone System Fund</b>	339,250	150,200	241,500	(91,300)	247,950	(48,845)	199,105	37,550	161,555
<b>Totals</b>	<b>\$ 8,159,355</b>	<b>\$ 13,791,750</b>	<b>\$ 14,123,033</b>	<b>\$(331,283)</b>	<b>\$ 7,828,072</b>	<b>\$ (2,578,009)</b>	<b>\$ 5,250,063</b>	<b>\$ 3,279,350</b>	<b>\$ 1,970,713</b>

1. Includes receivables and deposits not available for spending as of year end
2. Minimum standard is 25% of revenues excluding transfers in, grants, and bond proceeds.

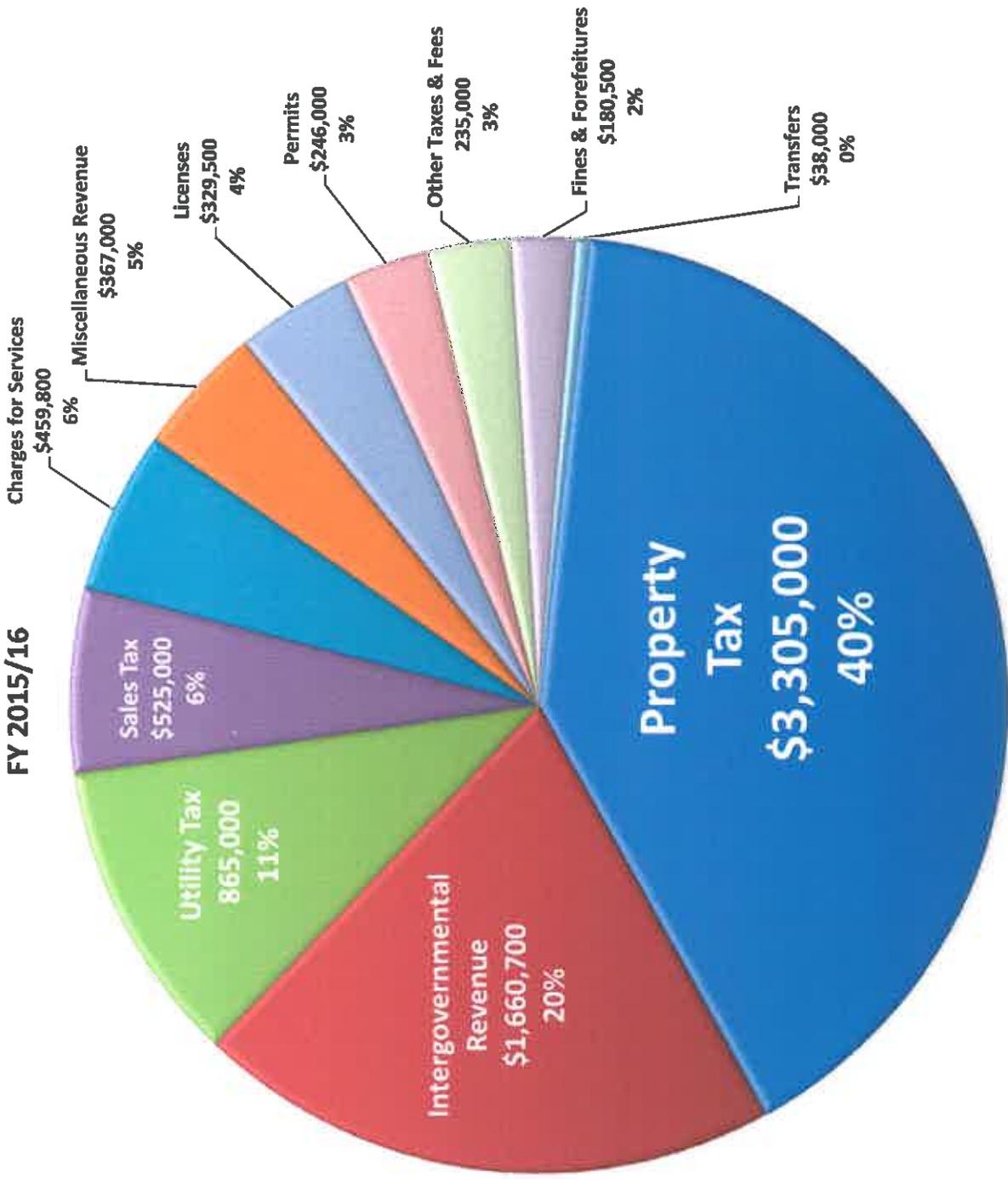
**Chart I**  
**Village of La Grange Park**  
**Revenues by Fund (Net of Interfund Transfers)**  
**FY 2015/16**



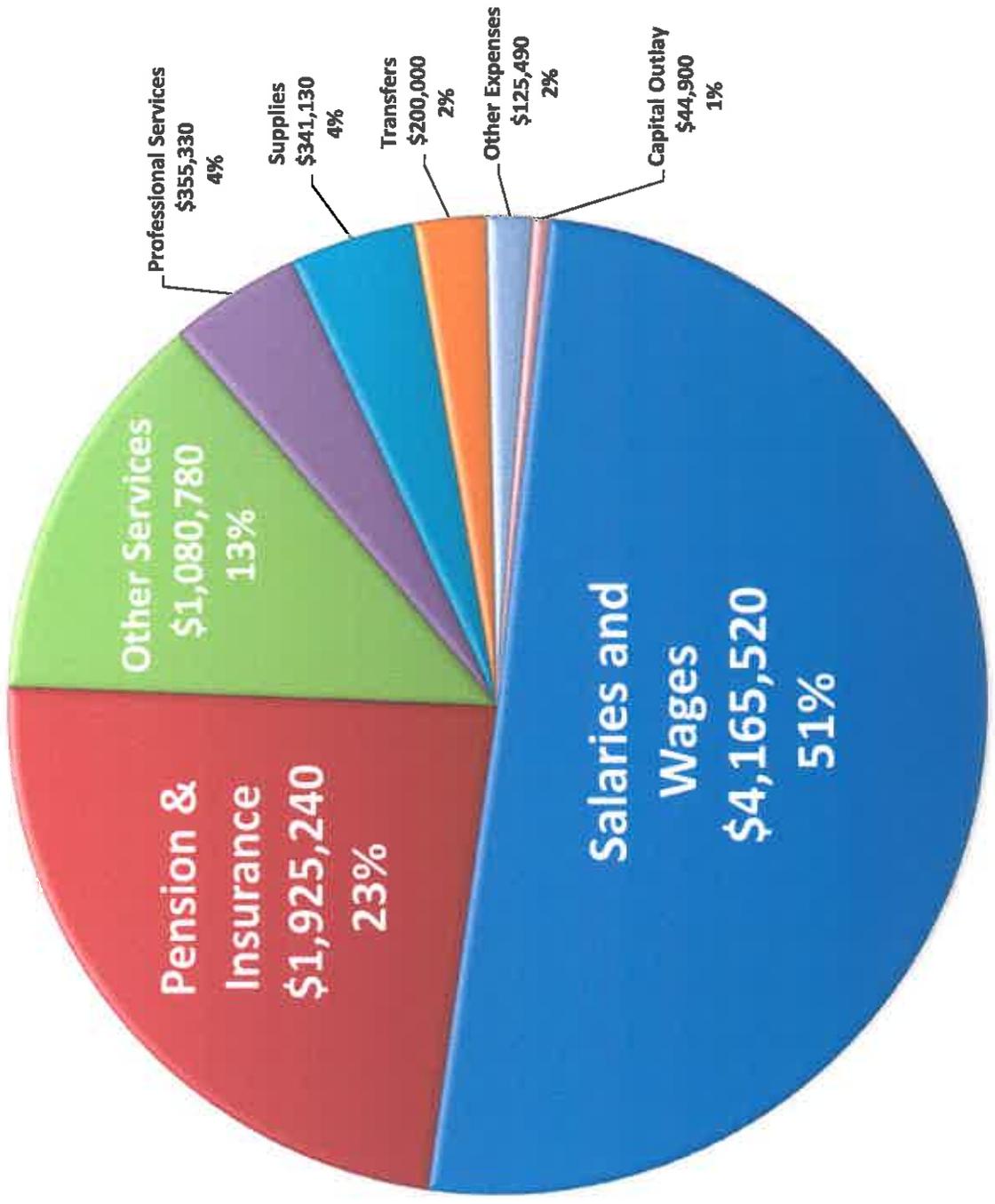
**Chart II**  
**Village of La Grange Park**  
**Expenditures by Category - All Funds**  
**FY 2015/16**



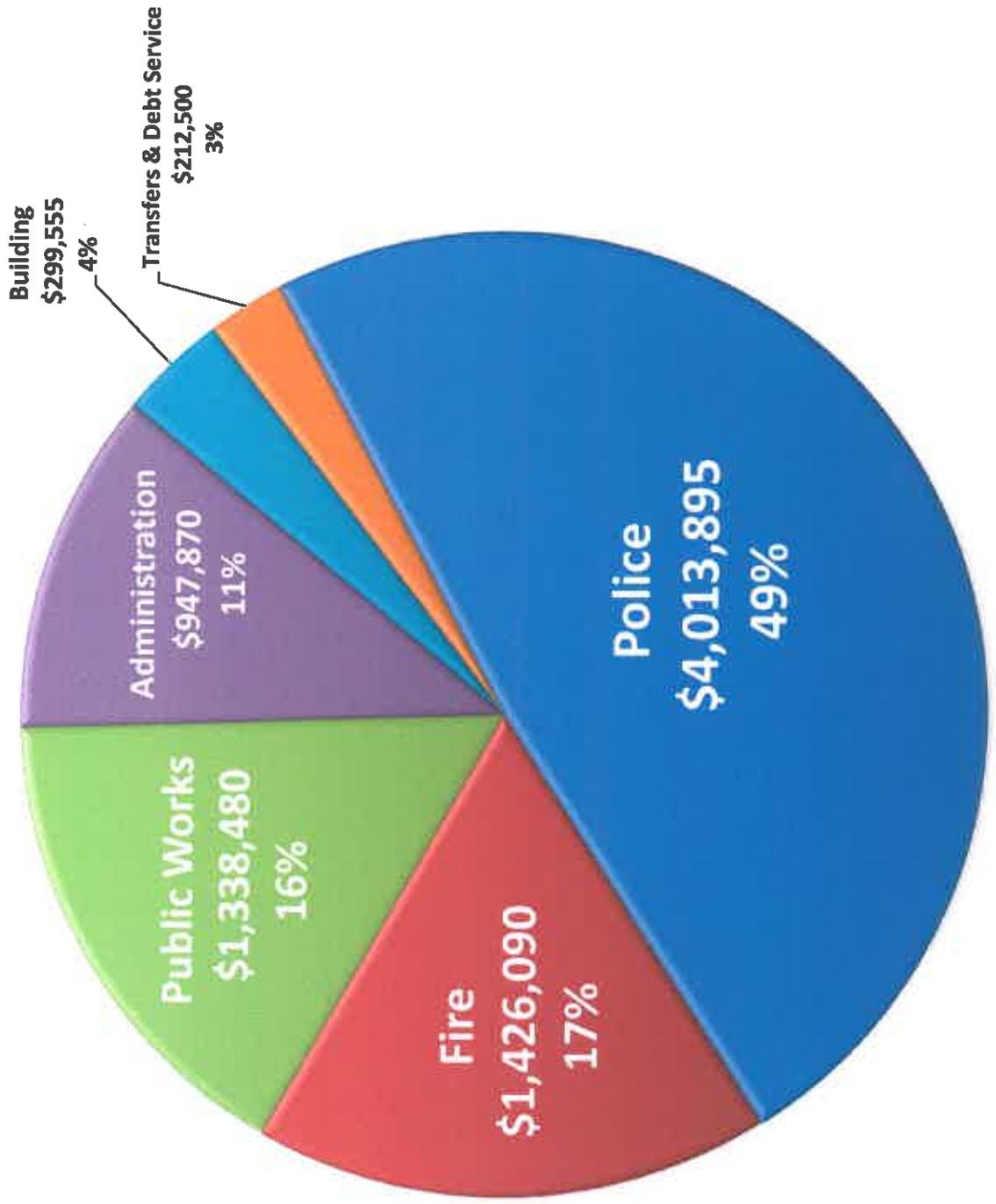
**Chart III**  
**Village of La Grange Park**  
**General Fund Revenues**  
**FY 2015/16**



**Chart IV**  
**Village of La Grange Park**  
**General Fund Expenditures by Category**  
**FY 2015/16**



**Chart V**  
**Village of La Grange Park**  
**General Fund Expenditures by Department**  
**FY 2015/16**



**Table IV**  
**VILLAGE AUTHORIZED PERSONNEL**  
**FULL-TIME POSITIONS**  
**5 YEAR HISTORY**

	AUTHORIZED FY2011-12	AUTHORIZED FY2012-13	AUTHORIZED FY2013-14	AUTHORIZED FY2014-15	BUDGETED FY2015-16
<b>ADMINISTRATION</b>					
Village Manager	1	1	1	1	1
Assistant Village Manager	1	1	1	1	1
Executive Secretary	1	1	1	1	1
Administrative Clerk	1	1	1	1	1
	4	4	4	4	4
<b>FINANCE DEPARTMENT</b>					
Finance Director	1	1	1	1	1
Principal Fiscal Assistant	1	1	1	1	1
Senior Fiscal Assistant	1	1	1	1	1
Fiscal Assistant	1	1	1	1	1
	4	4	4	4	4
<b>POLICE DEPARTMENT</b>					
Police Chief	1	1	1	1	1
Deputy Police Chief	1	1	1	1	1
Commander	1	1	1	1	1
Lieutenant	0	0	0	0	0
Sergeants	4	4	4	4	4
Police Officers	14	14	14	14	14
Dispatchers	4	4	4	4	4
Secretary	1	1	1	1	1
Records Clerk	1	1	1	1	1
	27	27	27	27	27
<b>FIRE DEPARTMENT</b>					
Director of Fire & Building	1	1	1	1	1
<b>PUBLIC WORKS DEPARTMENT</b>					
Public Works Director	1	1	1	1	1
Crew Foreman	1	1	1	1	1
Water Operator	1	1	1	1	1
Mechanic	1	1	1	1	1
Maintenance Workers	5	5	5	5	5
	9	9	9	9	9
<b>BUILDING DEPARTMENT</b>					
Building Inspector	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	46	46	46	46	46

**Table V**  
**VILLAGE AUTHORIZED PERSONNEL**  
**PART-TIME POSITIONS**  
**5 YEAR HISTORY**

	AUTHORIZED FY2011-12	AUTHORIZED FY2012-13	AUTHORIZED FY2013-14	AUTHORIZED FY2014-15	BUDGETED FY2015-16
<b>ADMINISTRATION</b>					
Seasonal Summer Intern	1	0	0	0	0
<i>Full Time Equivalents (FTEs)</i>			0	0	0
<b>POLICE DEPARTMENT</b>					
Police Officers	3	3	3	3	3
Auxiliary Police Officers	10	4	4	4	4
Crossing Guards	9	9	9	9	9
Dispatchers	3	3	3	3	3
<i>Full Time Equivalents (FTEs)</i>	25	19	19	19	19
			3.92	3.92	3.92
<b>FIRE DEPARTMENT</b>					
Division Chief	3	3	3	3	3
Captain	2	2	2	2	2
Lieutenant	4	4	4	4	4
Fire Inspector*	4	4	4	4	4
Firefighter	40	40	40	40	40
Seasonal Summer Intern	0	0	0	0	1
<i>Full Time Equivalents (FTEs)</i>	53	53	53	53	54
			9.0	9.0	9.2
<b>PUBLIC WORKS DEPARTMENT</b>					
Seasonal Maintenance Workers	5	5	5	5	5
Executive Secretary	1	1	1	1	1
<i>Full Time Equivalents (FTEs)</i>	6	6	6	6	6
			1.1	1.1	1.9
<b>BUILDING DEPARTMENT</b>					
Building Inspector	0	0	0	0	0
Project Coordinator	0	0	0	0	1
Bldg/Electrical Inspector	0	0	0	0	0
Code Enforcement Officer	0	0	0	0	0
Seasonal Code Enf. Officer	0	0	0	0	1
<i>Full Time Equivalents (FTEs)</i>	0	0	0	0	2
			0	0	0.4
TOTAL PART-TIME POSITIONS	85	78.0	78.0	78.0	81.0
TOTAL FULL-TIME EQUIVALENTS (FTEs)			14.0	14.0	15.4

\*Fire Inspectors must be La Grange Park firefighters in order to serve as fire inspectors

Table VI  
**VILLAGE OF LA GRANGE PARK**  
**POSITION COST ALLOCATION BY FUND**  
**FISCAL YEAR 2015/16**

Position	General Fund Administration	General Fund Police	General Fund Fire	General Fund Public Works	General Fund Building	Water Fund Administration	Water Fund Distribution	Sewer Fund Administration	Sewer Fund Operations
<i>Full-time</i>									
Village Manager	78%								
Assistant Village Manager	78%								
Executive Secretary	78%								
Finance Director	78%								
Principal Fiscal Assistant	78%								
Senior Fiscal Assistant	12%		14%		50%	12%		10%	
Fiscal Assistant	78%					13%		10%	
Administrative Clerk	78%					12%		11%	
Police Chief		100%						10%	
Deputy Police Chief		100%						10%	
Commander		100%							
Sergeant		100%							
Police Officer		100%							
Dispatcher		100%							
Police Secretary		100%							
Police Records Clerk		100%							
Director of Fire & Building		100%							
Public Works Director			66.67%	78%	30.00%	1.67%	12%	1.67%	10%
PW Foreman				70%			25%		5%
Water Operator				45%			50%		5%
Mechanic				85%			15%		
PW Maintenance Worker				70%			25%		5%
Building Inspector					100%				
<i>Part-time</i>									
Village Clerk	78%								
Village Treasurer	78%								
Auxiliary Police Officer		100%							
Crossing Guard		100%							
Dispatcher		100%							
Fire Division Chief			100%						
Fire Captain			100%						
Fire Lieutenant			100%						
Fire Inspector			100%						
Firefighter			100%						
Fire Seasonal Intern									
PW Seasonal Maintenance Worker				70%			25%		5%
PW Seasonal Plow				100%					
PW Executive Secretary				78%					
Project Coordinator					100%			100%	
Seasonal Code Enforcement Officer									10%

**GENERAL FUND SUMMARY**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

	Actual FY 2012/13	Actual FY 2013/14	Projected FY 2014/15	Budget FY 2014/15	Budget FY 2015/16
<b>Revenues</b>					
Local Taxes	\$ 4,848,389	\$ 4,871,247	\$ 4,831,150	\$ 4,971,000	\$ 4,930,000
Licenses	291,553	328,823	334,450	320,900	329,500
Permits	181,132	300,216	304,500	182,000	246,000
Intergovernmental Revenues	1,547,876	1,591,916	1,622,517	1,592,000	1,660,700
Charge For Services	441,729	500,087	461,800	453,100	459,800
Fines & Forfeitures	165,109	207,014	180,500	180,300	180,500
Miscellaneous Revenues	341,249	430,715	395,800	388,000	367,000
Other Financing Sources	35,000	36,000	37,000	37,000	38,000
<b>Total Revenues</b>	<b>\$ 7,852,036</b>	<b>\$ 8,266,018</b>	<b>\$ 8,167,717</b>	<b>\$ 8,124,300</b>	<b>\$ 8,211,500</b>
<b>Expenditures</b>					
Salaries & Wages	\$ 3,772,749	\$ 3,960,614	\$ 4,028,620	\$ 4,096,685	\$ 4,165,520
Professional Services	233,011	267,405	279,520	266,500	355,330
Other Services	1,001,073	1,107,698	1,085,453	1,115,847	1,080,780
Capital Outlay	29,488	13,784	34,050	37,190	44,900
Supplies	250,622	270,694	342,240	341,930	341,130
Pension & Insurance	1,762,407	1,715,816	1,830,918	1,967,700	1,925,240
Other	67,318	70,616	98,575	119,515	112,990
	<b>\$ 7,116,669</b>	<b>\$ 7,406,627</b>	<b>\$ 7,699,376</b>	<b>\$ 7,945,367</b>	<b>\$ 8,025,890</b>
Ambulance Loan Repayment	12,500	12,500	12,500	12,500	12,500
Interfund Transfers Out	576,340	264,200	1,201,000	1,188,000	200,000
<b>Total Expenditures</b>	<b>\$ 7,705,509</b>	<b>\$ 7,683,327</b>	<b>\$ 8,912,876</b>	<b>\$ 9,145,867</b>	<b>\$ 8,238,390</b>
<b>Beginning Fund Balance</b>	<b>\$ 3,895,246</b>	<b>\$ 4,041,773</b>	<b>\$ 4,624,464</b>	<b>\$ 4,624,464</b>	<b>\$ 3,879,305</b>
Surplus/(Deficit)	146,527	582,691	(745,160)	(1,021,567)	(26,890)
<b>Ending Fund Balance</b>	<b>\$ 4,041,773</b>	<b>\$ 4,624,464</b>	<b>\$ 3,879,305</b>	<b>\$ 3,602,897</b>	<b>\$ 3,852,415</b>
Adjustment to Cash Basis <sup>1</sup>	(1,452,145)	(1,516,424)	(1,516,424)	(1,516,424)	(1,516,424)
<b>Available Cash at Fiscal Year End</b>	<b>\$ 2,589,628</b>	<b>\$ 3,108,040</b>	<b>\$ 2,362,881</b>	<b>\$ 2,086,473</b>	<b>\$ 2,335,991</b>

1. Includes receivables and deposits not available for spending as of year end

**GENERAL FUND REVENUES**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b>Local Taxes</b>						
01-50-1-100	Prior Years Real Estate Tax	\$ 21,799	\$ 5,628	\$ (70,000)	\$ -	\$ 10,000
01-50-1-102	Real Estate Tax	3,146,620	3,250,559	3,260,000	3,350,000	3,295,000
01-50-1-110	Sales Tax	466,663	474,410	518,800	480,000	525,000
01-50-1-112	Amusement Rental Tax	11,266	8,849	10,000	11,000	10,000
01-50-1-120	Utility Tax - Nicor Gas	168,850	222,368	194,100	165,000	175,000
01-50-1-122	Utility Tax - Commonwealth Edison	347,790	342,505	340,000	340,000	340,000
01-50-1-124	Telecommunications Tax	478,382	357,094	358,250	425,000	350,000
01-50-1-130	Cable Television Franchise Fee	207,018	209,834	220,000	200,000	225,000
<b>Total Local Taxes</b>		<b>\$ 4,848,389</b>	<b>\$ 4,871,247</b>	<b>\$ 4,831,150</b>	<b>\$ 4,971,000</b>	<b>\$ 4,930,000</b>
<b>Licenses</b>						
01-50-2-200	Motor Vehicle Licenses	\$ 203,386	\$ 240,389	\$ 241,000	\$ 235,000	\$ 241,000
01-50-2-202	Motor Vehicle Penalties	10,994	13,118	12,000	12,000	12,000
01-50-2-204	Senior Citizen Licenses	19,539	19,281	19,620	19,000	19,600
01-50-2-206	Senior Citizen Penalties	475	293	300	300	300
01-50-2-212	Motorcycle Licenses	1,200	1,750	1,700	1,600	1,700
01-50-2-214	Motorcycle Penalties	40	73	50	100	100
01-50-2-240	Dog Licenses	6,510	6,352	6,735	6,000	6,700
01-50-2-242	Dog Penalties	185	230	90	200	100
01-50-2-250	Business Licenses	37,770	36,547	37,000	37,000	37,000
01-50-2-252	Liquor Licenses	8,955	9,820	14,850	9,000	10,000
01-50-2-290	Miscellaneous Licenses	2,500	970	1,105	700	1,000
<b>Total Licenses</b>		<b>\$ 291,553</b>	<b>\$ 328,823</b>	<b>\$ 334,450</b>	<b>\$ 320,900</b>	<b>\$ 329,500</b>
<b>Permits</b>						
01-50-3-300	New Construction Permits	\$ 24,853	\$ 91,129	\$ 40,000	\$ 25,000	\$ 30,000
01-50-3-302	Alteration / Addition Permits	69,675	96,680	124,000	70,000	108,000
01-50-3-304	Garage Permits	4,880	6,398	12,000	5,000	8,000
01-50-3-306	Electrical Permits	8,460	7,515	8,500	8,000	8,000
01-50-3-308	Plumbing Permits	13,338	25,959	17,000	13,000	14,000
01-50-3-310	Repair Permits	40,617	43,260	70,000	40,000	48,000
01-50-3-390	Miscellaneous Permits	19,309	29,275	33,000	21,000	30,000
<b>Total Permits</b>		<b>\$ 181,132</b>	<b>\$ 300,216</b>	<b>\$ 304,500</b>	<b>\$ 182,000</b>	<b>\$ 246,000</b>
<b>Intergovernmental Revenues</b>						
01-50-4-400	State Income Tax	\$ 1,284,811	\$ 1,296,773	\$ 1,317,163	\$ 1,310,000	\$ 1,344,300
01-50-4-402	Replacement Personal Property Tax	47,272	54,098	51,000	47,000	51,000
01-50-4-406	State Use Tax	215,793	241,045	251,212	235,000	263,400
01-50-4-410	State Grants	-	-	-	-	-
01-50-4-412	County Grants	-	-	-	-	-
01-50-4-420	Federal Grants	-	-	-	-	2,000
01-50-4-430	Other Grants	-	-	3,142	-	-
<b>Total Intergovernmental Revenues</b>		<b>\$ 1,547,876</b>	<b>\$ 1,591,916</b>	<b>\$ 1,622,517</b>	<b>\$ 1,592,000</b>	<b>\$ 1,660,700</b>

**GENERAL FUND REVENUES**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b>Charges For Services</b>						
01-50-5-500	Inspection Fees	\$ 6,150	\$ 7,520	\$ 7,000	\$ 6,000	\$ 7,000
01-50-5-502	Election Fees	200	100	100	100	100
01-50-5-504	Board & Commission Hearing Fees	2,100	5,000	2,000	2,000	2,000
01-50-5-506	Community Event Fees	-	-	-	-	-
01-50-5-510	Accident Reports	780	800	700	700	700
01-50-5-512	Special Event Police Services	8,390	9,045	12,000	8,300	10,000
01-50-5-514	Alarm Monitoring Fee	10,754	14,625	15,000	11,000	15,000
01-50-5-516	Ambulance Service	413,356	462,997	425,000	425,000	425,000
01-50-5-522	Refuse Charges / Landscape Rebate	-	-	-	-	-
<b>Total Charges For Services</b>		<b>\$ 441,729</b>	<b>\$ 500,087</b>	<b>\$ 461,800</b>	<b>\$ 453,100</b>	<b>\$ 459,800</b>
<b>Fines &amp; Forfeitures</b>						
01-50-6-600	Court Fines	\$ 54,007	\$ 66,984	\$ 54,000	\$ 54,000	\$ 54,000
01-50-6-602	Station Fines	109,902	138,630	125,000	125,000	125,000
01-50-6-604	False Alarm Violations	1,200	1,400	1,500	1,200	1,500
01-50-6-610	Forfeitures	-	-	-	100	-
<b>Total Fines &amp; Forfeitures</b>		<b>\$ 165,109</b>	<b>\$ 207,014</b>	<b>\$ 180,500</b>	<b>\$ 180,300</b>	<b>\$ 180,500</b>
<b>Miscellaneous Revenues</b>						
01-50-7-700	Interest on Investments	\$ 23,747	\$ 25,221	\$ 15,000	\$ 5,000	\$ 15,000
01-50-7-710	Property Damage Reimbursements	24,653	47,299	16,000	5,000	15,000
01-50-7-720	Rentals & Lease Payments	163,907	170,475	185,000	185,000	185,000
01-50-7-730	Payments in Lieu of Taxes	119,608	126,473	128,800	125,000	131,000
01-50-7-740	Curbside Recycling	758	943	1,000	1,000	1,000
01-50-7-780	Cash Over or Short	19	45	-	-	-
01-50-7-790	Miscellaneous Income	8,558	60,259	50,000	67,000	20,000
<b>Total Miscellaneous Revenues</b>		<b>\$ 341,249</b>	<b>\$ 430,715</b>	<b>\$ 395,800</b>	<b>\$ 388,000</b>	<b>\$ 367,000</b>
<b>Other Financing Sources</b>						
01-50-9-904	Transfer from 9-1-1 Fund	\$ 35,000	\$ 36,000	\$ 37,000	\$ 37,000	\$ 38,000
<b>Total Other Financing Sources</b>		<b>\$ 35,000</b>	<b>\$ 36,000</b>	<b>\$ 37,000</b>	<b>\$ 37,000</b>	<b>\$ 38,000</b>
<b>Total Revenues: General Fund</b>		<b>\$ 7,852,036</b>	<b>\$ 8,266,018</b>	<b>\$ 8,167,717</b>	<b>\$ 8,124,300</b>	<b>\$ 8,211,500</b>

## **ADMINISTRATION & FINANCE**



The Administration Department, under the direction of the Village Manager, implements the programs and policies established by the Village Board and coordinates the operations of all Village departments. The Department is responsible for planning and zoning, human resources, information technology and risk management activities. Administration staff also coordinates the Village's communication programs including e-briefs, Rose Clippings, the Village website and the Village cable channel.

Primary responsibilities of the Finance Department include cashiering, accounts payable, payroll processing, utility billing, financial reporting, budgeting, cash management and investments.

The Administration and Finance Departments consists of eight (8) full-time employees.

Total expenditures for Administration & Finance are proposed to be \$947,870 in FY 15-16 and are budgeted 0.6% lower than FY 14-15.

### ***FY 15-16 Budget Notes***

- New line item for Information Technology to allow for more detailed tracking across all departments and funds. These costs were previously budgeted in Other Professional Services.
- \$9,500 in Information Technology to install required upgrades to the MSI financial software system
- \$18,000 in Other Professional Services to perform a TIF study.
- Property and Liability Insurance has decreased significantly due to lower overall claims and a change in the IRMA recommended contribution allocation based on department experience.
- New line item for Employee Programs for costs previously budgeted in Contingencies.

**ADMINISTRATION & FINANCE**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b>Salaries &amp; Wages</b>						
01-41-1-100	Full-Time Salaries	\$ 420,313	\$ 465,371	\$ 444,600	\$ 460,000	\$ 469,000
01-41-1-110	Part-Time Wages	14,592	17,236	17,500	18,000	17,500
01-41-1-130	Overtime	2,636	-	500	1,000	500
<b>Total Salaries &amp; Wages</b>		<b>437,541</b>	<b>482,607</b>	<b>462,600</b>	<b>479,000</b>	<b>487,000</b>
<b>Professional Services</b>						
01-41-2-200	Legal	74,212	62,916	90,000	80,000	76,840
01-41-2-210	Auditing & Reporting	12,480	12,792	14,520	14,000	15,600
01-41-2-250	Information Technology	-	-	-	-	33,000
01-41-2-290	Other Professional Services	59,007	70,415	54,000	54,000	44,000
<b>Total Professional Services</b>		<b>145,698</b>	<b>146,123</b>	<b>158,520</b>	<b>148,000</b>	<b>169,440</b>
<b>Other Services</b>						
01-41-3-302	Equipment Maintenance & Repair	701	549	1,000	3,000	3,000
01-41-3-304	Building Maintenance & Repair	5,197	10,692	15,000	11,600	10,000
01-41-3-310	Machine & Equipment Rental	5,931	5,888	5,720	6,200	5,920
01-41-3-320	Janitorial Service	4,842	5,111	4,730	5,000	5,000
01-41-3-350	Notices	1,681	1,465	1,600	2,000	2,100
01-41-3-360	Printing	9,499	10,594	10,000	10,000	10,800
01-41-3-370	Postage	8,175	8,560	9,000	11,000	10,150
01-41-3-372	Telephone	15,162	15,165	5,500	14,500	9,440
01-41-3-390	Miscellaneous Services	7,810	4,358	5,000	5,800	5,000
<b>Total Other Services</b>		<b>59,000</b>	<b>62,382</b>	<b>57,550</b>	<b>69,100</b>	<b>61,410</b>
<b>Capital Outlay</b>						
01-41-4-430	Office Equipment	1,754	2,209	3,500	3,500	2,500
<b>Total Capital Outlay</b>		<b>1,754</b>	<b>2,209</b>	<b>3,500</b>	<b>3,500</b>	<b>2,500</b>
<b>Supplies</b>						
01-41-5-504	Building & Land Maintenance Materials	787	725	700	700	500
01-41-5-520	Janitorial Supplies	325	465	500	700	700
01-41-5-550	Fuel	-	19	-	-	-
01-41-5-560	Books & Maps	301	340	300	300	500
01-41-5-580	Office Supplies	8,573	8,746	8,000	8,000	8,000
<b>Total Supplies</b>		<b>9,987</b>	<b>10,295</b>	<b>9,500</b>	<b>9,700</b>	<b>9,700</b>
<b>Pension &amp; Insurance</b>						
01-41-6-600	Property & Liability Insurance	29,610	23,988	1,700	29,000	4,600
01-41-6-610	Health & Life Insurance	72,392	76,911	93,000	95,000	95,000
01-41-6-620	Social Security	32,087	41,722	35,390	37,000	37,260
01-41-6-630	IMRF	45,434	58,508	44,510	48,000	44,600
01-41-6-910	IPBC Health Insurance Reserve	-	(10,716)	-	-	-
<b>Total Pension &amp; Insurance</b>		<b>179,523</b>	<b>190,413</b>	<b>174,600</b>	<b>209,000</b>	<b>181,460</b>

**ADMINISTRATION & FINANCE**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b><i>Other Expenses</i></b>						
01-41-7-700	Dues & Subscriptions	14,191	15,275	15,500	15,000	16,570
01-41-7-710	Training, Safety & Travel	4,036	8,319	5,000	5,200	6,590
01-41-7-715	Employee Programs	-	-	-	-	1,600
01-41-7-720	Official Functions	4,020	2,523	4,500	5,000	4,000
01-41-7-730	Zoning Board of Appeals	4,214	2,590	2,600	4,000	4,000
01-41-7-736	Board of Police Commissioners	-	-	1,000	1,000	500
01-41-7-740	Community Events & Shows	281	420	500	500	1,000
01-41-7-750	Recycling Programs	1,545	937	1,600	1,600	1,600
01-41-7-790	Contingencies	470	2,799	3,000	3,000	500
<b><i>Total Other Expenses</i></b>		<b>28,757</b>	<b>32,863</b>	<b>33,700</b>	<b>35,300</b>	<b>36,360</b>
<b>Total Expenditures: Administration Department</b>		<b>\$ 862,259</b>	<b>\$ 926,892</b>	<b>\$ 899,970</b>	<b>\$ 953,600</b>	<b>\$ 947,870</b>

Budget Detail Worksheet

Fiscal Year 2015/16

Department: Administration & Finance

Fund: General

Division:

Program:

Line Item Detail Information

Account	Account Title	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
01-41-1-100	Administration Full-Time	Village Manager (78%) Assistant Village Manager (78%) Executive Secretary (78%) Finance Director (78%) Principal Fiscal Assistant (78%) Senior Fiscal Assistant (12%) Fiscal Assistant (78%) Administrative Clerk (78%)	\$ 469,000	\$ 469,000
01-41-1-110	Administration Part-Time	Village Clerk & Treasurer (78%)	17,500	17,500
01-41-1-130	Overtime		500	500
<b>Professional Services</b>				
01-41-2-200	Legal	Village Attorney retainer Personnel & labor issues Other litigation	51,840 10,000 15,000	76,840
01-41-2-210	Auditing	Annual Audit	15,600	15,600
01-41-2-250	Information Technology	IT Support MSI software upgrades MSI software annual support	20,000 9,500 3,500	33,000
01-41-2-290	Other Professional Services	Lobbyist TIF Study Other services	22,000 18,000 4,000	44,000
<b>Other Services</b>				
01-41-3-302	Equipment Maintenance & Repair		3,000	3,000
01-41-3-304	Building Maintenance & Repair	General Repair Elevator	8,000 2,000	10,000
01-41-3-310	Machine & Equipment Rental	Copier Postal Machine	5,400 520	5,920
01-41-3-320	Janitorial Service		5,000	5,000
01-41-3-350	Notices	Legal notices Annual Treasurer's Report Miscellaneous	600 900 600	2,100

Budget Detail Worksheet

Fiscal Year 2015/16

Fund: General

Department: Operations

Administration & Finance

Division:

Program:

Line Item Detail Information

Account	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-41-3-360	Printing	Village newsletter	5,700	
		Economic development initiatives	800	
		Vehicle stickers	2,300	
		Miscellaneous printing	2,000	10,800
01-41-3-370	Postage	Vehicle sticker applications	2,500	
		Vehicle sticker reminders	950	
		Mailing Village newsletter	2,800	
		Postal permits	400	
		Mail through postage machine	3,500	10,150
01-41-3-372	Telephone	Land Lines	5,600	
		Mobile Phones	2,400	
		Internet Access	1,440	9,440
01-41-3-390	Miscellaneous Services	Credit card processing fees	4,000	
		Miscellaneous	1,000	5,000
<u>Capital Outlay</u>				
01-41-3-304	Office Equipment	Furniture	1,500	
		Miscellaneous	1,000	2,500
<u>Supplies</u>				
01-41-5-504	Building & Land Maint. Materials		500	500
01-41-5-520	Janitorial Supplies		700	700
01-41-5-560	Books & Maps		500	500
01-41-5-580	Office Supplies		8,000	8,000
<u>Pension &amp; Insurance</u>				
01-41-6-600	Property & Liability Insurance	IRMA	4,600	4,600
01-41-6-610	Health & Life Insurance	IPBC/EAP/Wellness	95,000	95,000
01-41-6-620	Social Security		37,260	37,260
01-41-6-630	IMRF		44,600	44,600

Budget Detail Worksheet

Fiscal Year 2015-16

Fund: General

Department: Administration & Finance

Division:

Account:

Line Item: Administration

**Other Expenses**

01-41-7-700	<b>Dues &amp; Subscriptions</b>	American Planning Association	470	
		American Payroll Association	240	
		CMAP	160	
		GFOA	150	
		ICLEI	470	
		ICMA	1,410	
		IGFOA	160	
		ILCMA	430	
		Illinois Municipal League	940	
		Metropolitan Mayors Caucus	480	
		Proviso Municipal League	360	
		West Central Municipal Conf	8,580	
		West Suburban Chamber of Comm.	1,640	
		Newspaper subscriptions	80	
		Other	1,000	<b>16,570</b>
01-41-7-710	<b>Training, Safety &amp; Travel</b>	Village Manager	2,300	
		Assistant Village Manager	1,560	
		Finance Director	1,560	
		Other training	1,170	<b>6,590</b>
01-41-7-715	<b>Employee Programs</b>	Service Awards	300	
		Tuition Reimbursement	800	
		Holiday Gifts	500	<b>1,600</b>
01-41-7-720	<b>Official Functions</b>		4,000	<b>4,000</b>
01-41-7-730	<b>Zoning Board of Appeals</b>		4,000	<b>4,000</b>
01-41-7-736	<b>Board of Police Commissioners</b>		500	<b>500</b>
01-41-7-740	<b>Community Events &amp; Shows</b>		1,000	<b>1,000</b>
01-41-7-750	<b>Recycling Programs</b>	Recycling Bins	1,600	<b>1,600</b>
01-41-7-790	<b>Contingencies</b>		500	<b>500</b>
	<b>Total Budget</b>			<b>\$ 947,870</b>

## **POLICE DEPARTMENT**

### ***Statement of Purpose***

*The purpose of the La Grange Park Police Department is to keep the peace and maintain order in La Grange Park; to safeguard the community and prevent crime; to uphold the law and bring to justice those who break the law; to help the public, educate the community and encourage compliance with the law; and in fulfilling this purpose to exercise appropriate discretion and sound judgment based on the best interests of the community.*



The Police Department consists of twenty-seven (27) authorized full-time positions. The Department also includes nineteen (19) authorized part-time positions

Police Department expenditures for FY 15-16 are budgeted at \$4,013,895. This represents a 0.1% increase from the prior year budget.

### ***FY 15-16 Budget Notes***

- New line item for Special Events Pay for tracking police services which are reimbursed by event holders.
- New line item for Information Technology to allow for more detailed tracking across all departments and funds. These costs were previously budgeted in Other Professional Services.
- \$3,100 for Police Pension Actuarial Services is included in the Other Professional Services line item. The Village is sharing the costs for the annual actuarial evaluation with the Police Pension Fund.
- \$4,000 for new body armor will be reimbursed by a 50% matching grant
- Property and Liability Insurance has decreased significantly due to lower overall claims and a change in the IRMA recommended contribution allocation based on department experience.
- The FY 15-16 budget includes a police pension contribution in the amount of \$800,000. The Village is currently reviewing pension funding as part of implementing GASB 67/68. The budgeted amount includes estimated increases due to the new policy.
- New line item for Employee Programs for costs previously budgeted in Contingencies.

**POLICE DEPARTMENT**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b>Salaries &amp; Wages</b>						
01-42-1-100	Sworn Full-Time Salaries	\$ 1,726,883	\$ 1,764,074	\$1,835,300	\$ 1,840,000	\$ 1,854,200
01-42-1-102	Telecom/Administrative Salaries	271,296	289,801	276,000	305,000	311,000
01-42-1-112	Crossing Guard Wages	83,969	82,537	86,750	87,000	87,000
01-42-1-116	Auxiliary Police Officer Wages	8,942	12,145	7,600	13,000	12,000
01-42-1-130	Overtime Pay	35,363	37,163	75,000	39,000	41,000
01-42-1-132	Holiday Pay	63,437	67,300	70,000	70,000	72,000
01-42-1-134	Court Time Pay	26,126	21,400	19,000	19,000	20,000
01-42-1-136	Officer in Charge Pay	7,739	10,265	10,000	10,000	10,000
01-42-1-138	Special Events Pay	-	-	-	-	10,000
<b>Total Salaries &amp; Wages</b>		<b>2,223,755</b>	<b>2,284,685</b>	<b>2,379,650</b>	<b>2,383,000</b>	<b>2,417,200</b>
<b>Professional Services</b>						
01-42-2-200	Legal Fees	20,900	22,800	23,000	23,000	24,000
01-42-2-250	Information Technology	-	-	-	-	4,000
01-42-2-290	Other Professional Services	14,914	10,583	20,000	12,000	13,600
<b>Total Professional Services</b>		<b>35,814</b>	<b>33,383</b>	<b>43,000</b>	<b>35,000</b>	<b>41,600</b>
<b>Other Services</b>						
01-42-3-300	Auto Maintenance & Repair	21,129	27,538	25,000	25,000	25,000
01-42-3-302	Equipment Maintenance & Repair	16,165	15,058	15,000	15,000	13,000
01-42-3-304	Building Maintenance & Repair	11,086	19,321	10,000	5,000	11,000
01-42-3-310	Machine & Equipment Rental	4,938	4,887	4,500	4,500	5,300
01-42-3-320	Janitorial Service	7,686	8,106	8,000	8,000	8,000
01-42-3-360	Printing	3,640	1,448	3,000	5,000	4,500
01-42-3-370	Postage	987	917	2,000	2,000	2,000
01-42-3-372	Telephone	8,790	7,086	3,200	10,000	4,500
01-42-3-390	Miscellaneous Services	1,486	10,297	3,000	3,000	2,700
<b>Total Other Services</b>		<b>75,907</b>	<b>94,658</b>	<b>73,700</b>	<b>77,500</b>	<b>76,000</b>
<b>Capital Outlay</b>						
01-42-4-430	Office Equipment	389	2,000	1,000	2,000	1,000
01-42-4-440	Other Equipment & Machinery	-	-	-	-	-
<b>Total Capital Outlay</b>		<b>389</b>	<b>2,000</b>	<b>1,000</b>	<b>2,000</b>	<b>1,000</b>
<b>Supplies</b>						
01-42-5-500	Auto Parts & Supplies	12,440	9,200	11,000	11,000	12,000
01-42-5-502	Equipment Parts & Supplies	1,492	1,861	5,000	6,400	5,500
01-42-5-504	Building & Land Maintenance Materials	2,292	334	500	700	700
01-42-5-510	Food	452	435	300	500	500
01-42-5-512	Ammunition & Targets	3,821	3,975	2,500	4,500	2,500
01-42-5-520	Janitorial Supplies	500	1,863	2,000	2,500	2,500
01-42-5-540	Uniforms	10,240	13,570	18,000	21,000	21,000
01-42-5-550	Fuel	57,332	54,534	45,000	49,000	49,000
01-42-5-560	Books & Maps	-	773	400	900	900
01-42-5-580	Office Supplies	7,396	6,720	7,400	7,400	7,400
01-42-5-584	Photo Supplies	-	16	200	800	250
<b>Total Supplies</b>		<b>95,964</b>	<b>93,281</b>	<b>92,300</b>	<b>104,700</b>	<b>102,250</b>

**POLICE DEPARTMENT**  
**VILLAGE OF LA GRANGE PARK**  
Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b><i>Pension &amp; Insurance</i></b>						
01-42-6-800	Property & Liability Insurance	148,364	117,841	85,800	135,000	89,400
01-42-6-610	Health & Life Insurance	346,909	316,817	342,000	395,000	365,000
01-42-6-612	Accident Insurance	21	21	21	100	-
01-42-6-620	Social Security	52,200	55,773	57,460	56,000	60,320
01-42-6-630	IMRF	27,300	31,402	27,600	32,000	29,550
01-42-6-632	Police Pension	670,360	725,134	760,000	760,000	800,000
01-42-6-910	IPBC Health Insurance Reserve	-	(44,141)	-	-	-
<b><i>Total Pension &amp; Insurance</i></b>		<b>1,245,154</b>	<b>1,202,847</b>	<b>1,272,881</b>	<b>1,378,100</b>	<b>1,344,270</b>
<b><i>Other Expenses</i></b>						
01-42-7-700	Dues & Subscriptions	3,425	4,661	4,500	4,500	4,500
01-42-7-710	Training, Safety & Travel	9,984	6,558	12,000	15,000	17,100
01-42-7-715	Employee Programs	-	-	-	-	3,975
01-42-7-756	Special Programs	1,386	907	3,500	5,500	5,000
01-42-7-790	Contingencies	2,692	2,482	3,000	3,000	1,000
<b><i>Total Other Expenses</i></b>		<b>17,487</b>	<b>14,608</b>	<b>23,000</b>	<b>28,000</b>	<b>31,575</b>
<b>Total Expenditures: Police Department</b>		<b>\$ 3,694,471</b>	<b>\$ 3,725,462</b>	<b>\$ 3,885,531</b>	<b>\$ 4,008,300</b>	<b>\$ 4,013,895</b>

Budget Detail Worksheet  
Fiscal Year 2015/16

Fund: GENERAL Department: POLICE DEPARTMENT

Line Item Detail Information

Account Title	Account Title (and/or item)	Reason	Total Amount	Total Amount
<b>Salaries &amp; Wages</b>				
01-42-1-100	Sworn Full-Time Salaries	Command Staff Sergeants Police Officers	\$ 321,000 385,200 1,148,000	\$ 1,854,200
01-42-1-102	Telcom/Administrative Salaries	Dispatcher Police Secretary Records Clerk	311,000	311,000
01-42-1-112	Crossing Guard Wages		87,000	87,000
01-42-1-116	Auxiliary Police Officer Wages		12,000	12,000
01-42-1-130	Overtime Pay		41,000	41,000
01-42-1-132	Holiday Pay		72,000	72,000
01-42-1-134	Court Time Pay		20,000	20,000
01-42-1-136	Officer in Charge Pay		10,000	10,000
01-42-1-138	Special Events Pay	These costs are offset by fees for services.	10,000	10,000
<b>Professional Services</b>				
01-42-2-200	Legal Fees	Village Prosecutor	24,000	24,000
01-42-2-250	Information Technology	IT Support MSI Software Support	3,000 1,000	4,000
01-42-2-290	Other Professional Services	West Central Municipal Conference Pension Actuary Social Worker Contract Entry Level Testing	6,000 3,100 2,500 2,000	13,600

Budget Detail Worksheet  
Fiscal Year 2015/16

Fund: GENERAL

Department: POLICE DEPARTMENT

Line Item Detail Information

Account	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Other Services</b>				
01-42-3-300	Auto Maintenance & Repair		25,000	25,000
01-42-3-302	Equipment Maintenance & Repair	Squad Electrical/Computer/ Video Maintenance and Community Notification System Cook County Livescan Maintenance Miscellaneous	9,500 2,500 1,000	13,000
01-42-3-304	Building Maintenance & Repair	Heating and Cooling Maintenance Miscellaneous	6,000 5,000	11,000
01-42-3-310	Machine & Equipment Rental	Copier Lease Miscellaneous	4,000 1,300	5,300
01-42-3-320	Janitorial Service	Janitorial Service Cell Cleaning	7,000 1,000	8,000
01-42-3-360	Printing	Citation Printing Report Forms, Case Folders Business Cards	2,500 1,600 400	4,500
01-42-3-370	Postage		2,000	2,000
01-42-3-372	Telephone	Land Lines Mobile Phones	1,800 2,700	4,500
01-42-3-390	Miscellaneous Services	Kennel/Vet Fees Newspaper Ads/Legal Notices Medical Examiner Transports Towing Fees	1,200 500 500 500	2,700
<b>Capital Outlay</b>				
01-42-4-430	Office Equipment	Replacement Desk and Chairs	1,000	1,000

Budget Detail Worksheet  
Fiscal Year 2015/16

Fund: GENERAL

Department: POLICE DEPARTMENT

Line Item Detail Information

Account	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Supplies</b>				
01-42-5-500	Auto Parts & Supplies	Parts and Supplies for Police Fleet License Plates	11,000 1,000	12,000
01-42-5-502	Equipment Parts & Supplies	Replacement of O.C. spray, digital camera batteries, cassettes, DVD's and miscellaneous parts Fitness Center Equipment	4,000 1,500	5,500
01-42-5-504	Building & Land Maintenance Materials	Parking Lot Maintenance Miscellaneous Light Bulbs, etc.	400 300	700
01-42-5-510	Food	Prisoner Meals	500	500
01-42-5-512	Ammunition & Targets	Firearms Supplies	2,500	2,500
01-42-5-520	Janitorial Supplies	Miscellaneous Cleaning Supplies	2,500	2,500
01-42-5-540	Uniforms	Quartermaster Program Body Armor Replacement (\$2,000 of cost to be offset by grant)	17,000 4,000	21,000
01-42-5-550	Fuel		49,000	49,000
01-42-5-560	Books & Maps	Criminal Code Updates Uniform Complaint Manuals Miscellaneous	400 300 200	900
01-42-5-580	Office Supplies	Miscellaneous Supplies	7,400	7,400
01-42-5-584	Photo Supplies	Camera Supplies and Photo Developing	250	250
<b>Pension &amp; Insurance</b>				
01-42-6-600	Property & Liability Insurance	IRMA	89,400	89,400
01-42-6-610	Health & Life Insurance	IPBC/EAP/Wellness	365,000	365,000
01-426-620	Social Security		60,320	60,320
01-42-6-630	IMRF		29,550	29,550
01-42-6-632	Police Pension		800,000	800,000

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Other Expenses</b>				
01-42-7-700	Dues & Subscriptions	West Suburban Investigate Task Force	1,500	
		N.I.P.A.S.	1,500	
		Illinois Assn. of Chiefs of Police	650	
		West Suburban Juvenile Officers	200	
		Intl. Assn. of Chiefs of Police	300	
		Other	350	<b>4,500</b>
01-42-7-710	Training, Safety & Travel	Basic Law Enforcement	4,000	
		N.E.M.R.T. Annual Fees	2,900	
		In-Service Training Days	2,000	
		N.I.P.A.S.	1,200	
		Firing Range Rental Fees	1,500	
		IACP Conference	1,500	
		Lexipol	3,200	
		Miscellaneous	800	<b>17,100</b>
01-42-7-715	Employee Programs	Service Awards	775	
		Tuition Reimbursement	2,000	
		Holiday Gifts	1,200	<b>3,975</b>
01-42-7-756	Special Programs	National Night Out	2,000	
		Adopt A Cop Supplies	2,000	
		Crime Prevention Materials	1,000	<b>5,000</b>
01-42-7-790	Contingencies		1,000	<b>1,000</b>
	<b>Total Budget</b>			<b>\$ 4,013,895</b>

## **FIRE DEPARTMENT**

### ***Mission Statement***

*The Village of La Grange Park Fire Department is a combination fire department, staffed predominantly by dedicated paid-on-call personnel, along with contracted full-time personnel.*



*Our primary responsibility is to protect the public from the effects of illness, injury, fire and disaster. This is accomplished through educating the public on fire prevention, injury prevention, and health risks, conducting effective code enforcement, and by providing excellent and efficient emergency response. Personnel are committed to being well trained and prepared for all emergencies, while maintaining the spirit of volunteerism.*

*We are ever focused on the needs of those we serve, while conducting ourselves at the highest level of moral and ethical standards.*

Fire Department staffing consists of the Director of Fire, Building and Emergency Management, who also serves as the Village's Fire Chief, and 50 paid-on-call firefighters and officers, nearly all of which are EMT-B's, or Paramedics. Staffing also includes the use of a contractual paramedic service, Public Safety Services, Inc., who provides licensed paramedics to provide Advanced Life Support EMS response from our Fire Station 1, utilizing Village-owned ambulance and supplies. Contract personnel also wear our Fire Department uniforms, and are basically integrated into our Fire Department as one.

The Fire Department currently operates three engines, one ladder truck, two advanced life support equipped ambulances, one command vehicle, and two staff cars. The Fire Department is a member of MABAS (Mutual Aid Box Alarm System) Division 10 and supports MABAS specialty teams such as Haz-Mat, Technical Rescue and Origin & Cause. In addition to fighting fires, the Fire Department provides other emergency and non-emergency services.

Expenditures in the Fire Department in FY 15-16 are budgeted to be \$1,426,090. This represents a 1.5% increase over the department's budget for FY 14-15.

### ***FY 15-16 Budget Notes***

- \$4,800 for a summer intern position, for a period of ten weeks handling special projects.
- New line items for Information Technology, Ambulance Billing and Occupational Health to allow for more detailed tracking of expenses previously included in Miscellaneous Services.
- \$13,000 for the annual turnout gear replacement program. These expenses were previously included in the Capital Projects Fund budget and Five Year Plan.
- New line item for Employee Programs for costs previously budgeted in Contingencies.

**FIRE DEPARTMENT**  
**VILLAGE OF LA GRANGE PARK**  
Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b>Salaries &amp; Wages</b>						
01-43-1-100	Full-Time Salaries	\$ 85,905	\$ 86,520	\$88,000	\$ 88,000	\$ 89,760
01-43-1-110	Part-Time Wages	177,463	197,406	173,300	168,870	183,300
01-43-1-114	E.M.T. Wages	122,630	120,564	122,200	120,300	125,900
01-43-1-140	Mutual Aid Pay	51,298	51,760	35,000	46,125	38,500
01-43-1-142	Training Pay	75,828	70,711	90,000	112,890	104,260
01-43-1-144	Fire Prevention Pay	24,734	23,602	30,000	33,500	32,000
<b>Total Salaries &amp; Wages</b>		<b>537,857</b>	<b>550,563</b>	<b>538,500</b>	<b>569,685</b>	<b>573,720</b>
<b>Professional Services</b>						
01-43-2-218	Ambulance/Paramedic Billing	-	-	-	-	27,630
01-43-2-250	Information Technology	-	-	-	-	8,960
01-43-2-260	Occupational Health	-	-	-	-	16,600
<b>Total Professional Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>53,190</b>
<b>Services</b>						
01-43-3-300	Vehicle Maintenance & Repair	23,106	25,911	28,000	24,500	26,500
01-43-3-302	Equipment Maintenance & Repair	13,780	9,322	10,830	10,830	12,450
01-43-3-304	Building Maintenance & Repair	10,250	10,653	14,000	11,230	17,730
01-43-3-320	Janitorial Service	1,210	1,310	1,200	1,400	1,200
01-43-3-360	Printing	524	746	2,000	2,000	2,000
01-43-3-370	Postage	205	322	500	500	500
01-43-3-372	Telephone	5,558	6,396	2,800	6,590	4,220
01-43-3-382	Paramedic Service	486,472	497,174	505,873	507,117	514,730
01-43-3-390	Miscellaneous Services	59,370	63,827	54,800	54,800	1,000
<b>Total Services</b>		<b>600,476</b>	<b>615,661</b>	<b>620,003</b>	<b>618,967</b>	<b>580,330</b>
<b>Capital Outlay</b>						
01-43-4-430	Office Equipment	527	-	1,200	1,200	900
01-43-4-440	Other Equipment & Machinery	3,562	6,062	11,000	11,000	22,500
<b>Total Capital Outlay</b>		<b>4,089</b>	<b>6,062</b>	<b>12,200</b>	<b>12,200</b>	<b>23,400</b>
<b>Supplies</b>						
01-43-5-500	Vehicle Parts & Supplies	5,792	7,457	5,500	5,500	5,500
01-43-5-502	Equipment Parts & Supplies	6,527	5,248	12,980	12,980	11,280
01-43-5-504	Building & Land Maintenance Materials	677	3,109	2,000	2,000	2,000
01-43-5-520	Janitorial Supplies	857	752	1,000	1,000	1,000
01-43-5-530	Chemicals	20	-	600	600	600
01-43-5-540	Uniforms	2,452	3,681	5,000	5,000	5,000
01-43-5-550	Fuel	22,156	25,707	19,500	19,500	19,500
01-43-5-560	Books & Maps	2,935	862	4,000	4,000	4,000
01-43-5-580	Office Supplies	3,433	2,145	2,700	3,500	3,500
01-43-5-582	Medical Supplies	6,888	5,616	8,500	8,500	8,500
<b>Total Supplies</b>		<b>51,737</b>	<b>54,577</b>	<b>61,780</b>	<b>62,580</b>	<b>60,880</b>

**FIRE DEPARTMENT**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
<b><i>Pension &amp; Insurance</i></b>						
01-43-6-600	Property & Liability Insurance	32,152	27,895	32,400	29,000	30,500
01-43-6-610	Health & Life Insurance	12,655	12,409	14,000	14,000	13,200
01-43-6-612	Accident Insurance	1,167	1,167	1,167	1,200	1,200
01-43-6-620	Social Security	38,100	38,972	41,200	39,000	43,890
01-43-6-630	IMRF	8,940	10,172	8,800	10,000	8,530
01-43-6-910	IPBC Terminal Reserve		(1,728)	-	-	-
<b><i>Total Pension &amp; Insurance</i></b>		<b>93,014</b>	<b>88,887</b>	<b>97,567</b>	<b>93,200</b>	<b>97,320</b>
<b><i>Other Expenses</i></b>						
01-43-7-700	Dues & Subscriptions	6,996	8,439	9,325	9,325	9,575
01-43-7-710	Training, Safety & Travel	7,774	9,076	25,000	36,940	25,200
01-43-7-715	Employee Programs	-	-	-	-	1,975
01-43-7-790	Contingencies	1,421	1,440	2,000	2,000	500
<b><i>Total Other Expenses</i></b>		<b>16,190</b>	<b>18,955</b>	<b>36,325</b>	<b>48,265</b>	<b>37,250</b>
<b>Total Expenditures: Fire Department</b>		<b>\$ 1,303,364</b>	<b>\$ 1,334,705</b>	<b>\$ 1,366,375</b>	<b>\$ 1,404,897</b>	<b>\$ 1,426,090</b>

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **General**

Department: **Fire Department**

Division: **All**

Program: **All**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
01-43-1-100	Full-Time Salaries	Director of Fire & Building (66.67%) Senior Fiscal Assistant (14%)	\$ 81,600 8,160	\$ 89,760
01-43-1-110	Part-Time Wages	POC Fire Response POC Duty Officer Standby Admin - EMS (DC, PM Coord) Admin - Operations (DC) Admin - Payroll, General Admin - Safety Committee Admin - Pharmaceutical Distribution Admin - Misc. Lieutenant Duties Admin - Misc. Special Duties Hose Testing SCBA Maintenance Vehicle Maintenance Intern (12.00 x 10 wks)	93,540 22,000 13,000 21,560 5,400 500 1,000 10,000 5,000 4,500 500 1,500 4,800	183,300
01-43-1-114	E.M.T. Wages	POC EMS Standby & Response Continuing Education Community CPR New Hire Training (6)	90,900 24,000 1,000 10,000	125,900
01-43-1-140	Mutual Aid Pay	Automatic-Aid & Mutual-Aid	38,500	38,500
01-43-1-142	Training Pay	Weekly Training Training Officer Asst Training Officer Instructors for Academy Investigator Continuing Education Water Rescue Continuing Ed Technical Rescue Continuing Ed FF State Certification Courses Fire Officer Courses Fire College MABAS Division 10 & Misc. Classes NIMS Compliance Basic FF Academy Training Basic FF Additional Req Training	40,000 5,000 1,500 3,000 1,300 - 1,500 17,200 6,000 - 6,000 3,000 14,000 5,760	104,260

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-1-144	Fire Prevention Pay	Part-time Fire Inspectors Inspections, Plan Reviews, Meetings, Evacuation Planning, Fire Drills	22,000	
		Open Houses	3,500	
		Block Parties	1,500	
		Fire Hydrant Testing	2,500	
		Misc. Public Education Events	2,500	32,000
<b>Professional Se</b>				
01-43-2-218	Ambulance/Paramedic Billing	Contracted Billing Service	27,630	27,630
01-43-2-250	Information Technology	IT Support	5,000	
		Fire Software Maintenance	1,560	
		Medical Software Maintenance	2,400	8,960
01-43-2-260	Occupational Health	New Hire Physicals (6)	3,600	
		Existing Personnel Physicals	13,000	16,600
<b>Services</b>				
01-43-3-300	Vehicle Maint. & Repair	Ambulance Safety Lane	200	
		CHF 1201 - Misc.	500	
		DO 1218 - Misc.	500	
		FP 1228 - Misc.	500	
		AMB 1214 - PM	500	
		AMB 1214 - Misc.	2,000	
		AMB 1215 - PM.	500	
		AMB 1215 - Misc.	2,000	
		ENG 1211 - PM	800	
		ENG 1211 - Pump Service Test	550	
		ENG 1211 - Misc.	1,500	
		ENG 1221 - PM	800	
		ENG 1221 - Pump Service Test	550	
		ENG 1221 - Misc.	1,500	
		ENG 1222 - PM	800	
		ENG 1222 - Pump Service Test	550	
		ENG 1222 - Misc.	2,500	
		TRK 1219 - PM	1,500	
		TRK 1219 - Pump Service Test	550	
		TRK 1219 - Misc.	3,000	
		TRK 1219 - UL Aerial Testing	1,400	
		Soap, Wax	300	
		Repairs - Lighting, Sirens, Etc.	1,500	
		Miscellaneous	2,000	26,500

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **General**

Department: **Fire Department**

Division: **All**

Program: **All**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-3-302	Equipment Maint. & Repair	SCBA Flow Testing	2,200	
		SCBA Repairs	1,000	
		Cylinder Hydrostatic Testing	500	
		Base Radio Maintenance	900	
		Rescue System Contract	650	
		Rescue System Repair	600	
		Air Bag System Maintenance	-	
		Cardiac Monitors Maint. Contract	1,800	
		Stretcher Maintenance Contract	1,000	
		SCBA Compressor Maintenance	500	
		SCBA Quarterly Air Test	300	
		Ground Ladder Testing (BI-Annual)	1,000	
		Radio Repair, Pager Repair, Computer Repairs & Maint., Saw, Hose, Misc. Tool Repair	2,000	12,450
		01-43-3-304	Building Maint. & Repair	HVAC Maintenance Contract
Elevator Testing	120			
Fire Extinguisher Maintenance	180			
Station 1 Carpet Clean	600			
Station 2 Carpet Clean	400			
Station 2 FP Office and Bath Rmd	5,000			
Landscape Materials (inc St 2 brick)	2,500			
Station 1 Rear Passenger Door	2,000			
Station 2 Sign Lighting	1,500			
Miscellaneous Repairs/Maint.	4,000			17,730
01-43-3-320	Janitorial Service	VH / St. 1 Common Areas	1,200	1,200
01-43-3-360	Printing	EMS, HIPAA, Misc.	1,000	
		Business Cards, Forms, Occupancy	1,000	2,000
01-43-3-370	Postage		500	500
01-43-3-372	Telephone	Land Lines	2,300	
		Mobile Phones	720	
		Internet Access	1,200	4,220
01-43-3-382	Paramedic Service	Contract (Six Shift PM/Firefighters)	514,730	514,730
01-43-3-390	Miscellaneous Services	Miscellaneous	1,000	1,000

**Budget Detail Worksheet**

**Fiscal Year 2015/16**

Fund: **General**

Department: **Fire Department**

Division: **All**

Program: **All**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Capital Outlay</b>				
01-43-4-430	Office Equipment	New Wireless - Station 2	400	
		Miscellaneous	500	900
01-43-4-440	Other Equipment & Machinery	Notification Pagers	2,000	
		Turnout Gear (moved from CPF)	13,000	
		Lock Box Replacement Program	4,000	
		Station 2 Wall A/C (1)	500	
		Apparatus Misc. Small Tools	3,000	22,500
<b>Supplies</b>				
01-43-5-500	Vehicle Parts & Supplies	Miscellaneous Vehicle Parts	5,500	5,500
01-43-5-502	Equipment Parts & Supplies	Community CPR Program	1,000	
		SCBA Parts	1,500	
		Training Props & Supplies	1,500	
		Helmets	1,500	
		Boots	1,000	
		Gloves	800	
		Hoods	280	
		Batteries	1,100	
		SCBA Sanitizer	150	
		Calibration Gas	250	
		Miscellaneous Repair Parts	1,700	
		EOC Storage & Supplies	500	11,280
01-43-5-504	Bldg. & Land Maint. Materials	HVAC Parts, Building Bulbs, etc.	2,000	2,000
01-43-5-520	Janitorial Supplies	Squeegees, soap, paper products	1,000	1,000
01-43-5-530	Chemicals	Emulsifier, Etc.	600	600
01-43-5-540	Uniforms	POC New & Replacements, Chief Uniform Allowance, Misc. Patches, etc.	5,000	5,000
01-43-5-550	Fuel		19,500	19,500
01-43-5-560	Books & Maps	Code Books & Training Manuals	2,500	
		Public Education Supplies	1,500	4,000
01-43-5-580	Office Supplies	Ink, Toner, Supplies, etc.	3,500	3,500

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-5-582	Medical Supplies	Oxygen (ambus, apparatus, police)	2,500	
		Misc. Medical Supplies	6,000	8,500
<b>Pension &amp; Inst</b>				
01-43-6-600	Property & Liability Insurance	IRMA	30,500	30,500
01-43-6-610	Health & Life Insurance	IPBC/EAP/Wellness	13,200	13,200
01-43-6-612	Accident Insurance		1,200	1,200
01-43-6-620	Social Security		43,890	43,890
01-43-6-630	IMRF		8,530	8,530
<b>Other Expense</b>				
01-43-7-700	Dues & Subscriptions	MABAS	4,000	
		MABAS Haz-Mat	1,000	
		WSSO Contingency	500	
		Burn Trailer (Salt Creek Cooperative)	1,000	
		IDPH Amb & Personnel Licenses	400	
		NFPA	350	
		IL Fire Chiefs	325	
		Metro Chiefs	50	
		International Chiefs	230	
		NAEMT	50	
		ILEMT	50	
		Fire Service Instructors	150	
		NFPA Code Subscriptions	1,200	
		IL Fire Inspectors	120	
		Misc. Periodicals, etc.	150	9,575

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **General**

Department: **Fire Department**

Division: **All**

Program: **All**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-7-710	Training, Safety & Travel	Investigator Continuing Education	200	
		Water Rescue Continuing Education	-	
		Technical Rescue Continuing Ed	500	
		Haz-Mat Continuing Ed	500	
		FF State Certification Courses	1,500	
		Fire Officer Courses	1,500	
		Fire College Tuition and Expenses	2,200	
		EMT Tuition (6)	5,500	
		Outside Instructors	500	
		Miscellaneous Course Tuition	500	
		Basic Academy (6 new persons)	6,000	
		Basic FF Additional	1,200	
		FDIC (Training / Misc. Personnel)	2,100	
		Fire Chief Professional Development - FDIC, IAFC, IFCA, IFSTA, Etc.	3,000	<b>25,200</b>
		01-43-7-715	Employee Programs	Service Awards
Tuition Reimbursement	-			
Holiday Gifts	1,400			<b>1,975</b>
01-43-7-790	Contingencies		500	<b>500</b>
	<b>Total Budget</b>			<b>\$ 1,426,090</b>

## **PUBLIC WORKS**

The Public Works Department is charged with the responsibility of maintaining Village streets and property, parkway & tree maintenance, the Village's water system and associated equipment, and the Village's storm, sanitary and combined sewers. The costs attributed to the Village's water and sewer systems are budgeted in the Water and Sewer Funds.



The Public Works Department consists of nine (9) full-time personnel, one (1) part-time executive secretary and five (5) seasonal positions. This total complement equates to approximately eleven (11) full-time equivalents (FTE).

Expenditures in the Public Works Department for FY 15-16 are budgeted at \$1,338,480. This represents a 4.4% increase over the department's budget for FY 14-15.

### ***FY 15-16 Budget Notes***

- The FY 15-16 budget reallocates seasonal positions to allow for one seasonal worker to be available for snow and leaf operations and increases the part time executive secretary position from 20 to 23 hours per week.
- New line item for Information Technology and Landscaping to allow for more detailed tracking across all departments and funds. These items were previously budgeted in Miscellaneous Services.
- New line items for Pavement Markings (\$10,000) and Crack Sealing (\$20,000). These costs were previously included in the Capital Projects Fund.
- New line item for Road Salt (\$75,000) to allow for more detailed tracking. This item was previously included in Material for Streets.
- Property and Liability Insurance increases by \$25,800 due to changes in the annual IRMA recommended contribution allocation.
- New line item for Employee Programs for costs previously budgeted in Contingencies.

**PUBLIC WORKS**  
**VILLAGE OF LA GRANGE PARK**  
Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
<b>Salaries &amp; Wages</b>						
01-44-1-100	Full-Time Salaries	\$ 373,047	\$ 404,423	\$ 421,600	\$ 440,000	\$434,200
01-44-1-120	Part-Time Wages	44,035	45,370	50,750	38,000	60,400
01-44-1-130	Overtime Pay	27,858	61,821	40,000	47,000	47,000
	<b>Total Salaries &amp; Wages</b>	<b>444,941</b>	<b>511,614</b>	<b>512,350</b>	<b>525,000</b>	<b>541,600</b>
<b>Professional Services</b>						
01-44-2-250	Information Technology	-	-	-	-	3,000
	<b>Total Professional Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,000</b>
<b>Services</b>						
01-44-3-300	Vehicle Maintenance & Repair	29,925	25,977	26,000	30,000	26,000
01-44-3-302	Equipment Maintenance & Repair	8,806	7,647	8,000	10,000	9,000
01-44-3-304	Building Maintenance & Repair	1,941	7,045	4,500	4,000	4,400
01-44-3-306	Street Light & Traffic Signal Maint.	33,409	27,045	28,000	28,000	28,000
01-44-3-310	Machine & Equipment Rental	5,578	4,857	1,500	7,000	7,000
01-44-3-320	Janitorial Service	1,466	1,342	1,500	1,500	1,500
01-44-3-322	Tree Trimming & Removal	69,164	139,482	158,000	148,000	143,000
01-44-3-324	Refuse Collection & Disposal	25,723	28,410	30,000	30,000	34,500
01-44-3-326	Landscaping	-	-	-	-	17,500
01-44-3-330	Utilities	39,656	32,961	40,000	40,000	40,000
01-44-3-343	Pavement Marking	-	-	-	-	10,000
01-44-3-345	Crack Sealing	-	-	-	-	20,000
01-44-3-372	Telephone	6,197	6,765	3,200	6,200	4,000
01-44-3-380	Laundry Service	3,742	4,077	4,000	4,000	4,000
01-44-3-390	Miscellaneous Services	22,021	34,668	20,000	25,000	1,000
	<b>Total Services</b>	<b>247,628</b>	<b>320,276</b>	<b>324,700</b>	<b>333,700</b>	<b>349,900</b>
<b>Capital Outlay</b>						
01-44-4-430	Office Equipment	-	3,321	3,000	3,000	1,500
01-44-4-440	Other Equipment & Machinery	22,760	-	14,100	7,500	7,500
	<b>Total Capital Outlay</b>	<b>22,760</b>	<b>3,321</b>	<b>17,100</b>	<b>10,500</b>	<b>9,000</b>
<b>Supplies</b>						
01-44-5-500	Vehicle Parts & Supplies	8,513	11,040	12,000	15,000	12,000
01-44-5-502	Equipment Parts & Supplies	3,741	6,142	6,000	10,000	6,000
01-44-5-504	Building & Land Maintenance Materials	2,606	4,349	25,000	10,000	5,000
01-44-5-520	Janitorial Supplies	1,160	728	1,200	1,500	1,200
01-44-5-530	Chemicals	-	93	500	1,000	1,000
01-44-5-532	Road Salt	-	-	-	-	75,000
01-44-5-540	Uniforms	1,503	3,438	4,000	3,000	4,000
01-44-5-550	Fuel	31,281	36,329	30,000	35,000	35,000
01-44-5-570	Small Tools	1,142	821	1,500	1,500	1,500
01-44-5-572	Traffic Control Supplies	3,651	4,194	1,000	4,800	4,700
01-44-5-574	Materials for Streets	34,155	40,373	90,000	75,000	15,000
01-44-5-580	Office Supplies	1,726	3,087	2,000	2,000	2,000
	<b>Total Supplies</b>	<b>89,477</b>	<b>110,594</b>	<b>173,200</b>	<b>158,800</b>	<b>162,400</b>

**PUBLIC WORKS**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b><i>Pension &amp; Insurance</i></b>						
01-44-6-600	Property & Liability Insurance	42,774	33,366	61,700	39,000	64,800
01-44-6-610	Health & Life Insurance	96,786	100,010	108,000	120,000	113,000
01-44-6-620	Social Security	31,620	34,484	39,190	41,000	41,430
01-44-6-630	IMRF	41,040	45,719	46,160	50,000	48,450
01-44-6-910	IPBC Terminal Reserve		(13,934)	-	-	-
<b><i>Total Pension &amp; Insurance</i></b>		<b>212,220</b>	<b>199,645</b>	<b>255,050</b>	<b>250,000</b>	<b>267,680</b>
<b><i>Other Expenses</i></b>						
01-44-7-700	Dues & Subscriptions	886	1,063	1,000	1,500	1,500
01-44-7-710	Training, Safety & Travel	1,437	2,008	1,000	1,500	1,500
01-44-7-715	Employee Programs	-	-	-	-	1,500
01-44-7-790	Contingencies	965	246	1,000	1,400	400
<b><i>Total Other Expenses</i></b>		<b>3,288</b>	<b>3,317</b>	<b>3,000</b>	<b>4,400</b>	<b>4,900</b>
<b>Total Expenditures: Public Works Department</b>		<b>\$ 1,020,314</b>	<b>\$ 1,148,767</b>	<b>\$ 1,285,400</b>	<b>\$ 1,282,400</b>	<b>\$ 1,338,480</b>

Budget Detail Worksheet				
Fiscal Year 2015/16				
Fund: General		Department: Public Works Department		
Location: Detail Information				
Account	Account Title	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
01-44-1-100	Full-Time Salaries	Public Works Director (78%) Foreman (70%) Water Operator (45%) Mechanic (85%) Maintenance Worker (70%)	\$ 434,200	\$ 434,200
01-44-1-120	Part-Time Wages	Executive Secretary (78%) 4 Seasonal Maintenance Worker (70%) Seasonal Winter Plow	28,800 19,600 12,000	60,400
01-44-1-130	Overtime Pay	Snow operations / Misc	47,000	47,000
<b>Professional Services</b>				
01-44-2-250	Information Technology	IT Support	3,000	3,000
<b>Services</b>				
01-44-3-300	Vehicle Maintenance & Repair	Repairs to PW Vehicles	26,000	26,000
01-44-3-302	Eqpt. Maintenance & Repair	Communications Eqpt. trailers, backhoe, loaders	9,000	9,000
01-44-3-304	Bldg. Maintenance & Repair	Building repairs as needed	4,400	4,400
01-44-3-306	Street Light & Traffic Signal Maint.	IDOT Traffic Signal Maintenance 31st St. Lighting La Grange Rd Lighting	13,000 7,000 8,000	28,000
01-44-3-310	Machine & Equipment Rental	Propane Tank Rentals Tree Maintenance Barricades	1,500 3,000 2,500	7,000
01-44-3-320	Janitorial Service	PW Facility	1,500	1,500
01-44-3-322	Trimming & Removal	Tree Removal Services EAB Treatment Emergency Tree Trimming Tree Trimming Program	93,000 - 10,000 40,000	143,000
01-44-3-324	Refuse Collection & Disposal	Leaf Removal - Hauling Storage Lease Agreement Dumpsters	30,000 3,000 1,500	34,500
01-44-3-326	Landscaping	Landscape Contract Tub Grinding Brush	12,500 5,000	17,500

Budget Detail Worksheet  
Fiscal Year: 2015/16

Fund: General Department: Public Works Department

Line Item Detail Information

Account	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-44-3-330	Utilities	Electricity for Street Lights	40,000	40,000
01-44-3-343	Pavement Marking	Thermoplastic school markings	10,000	10,000
01-44-3-345	Crack Sealing		20,000	20,000
01-44-3-372	Telephone	Land Lines	1,700	
		Mobile Phones	900	
		Internet Access	1,400	4,000
01-44-3-380	Laundry Service	Uniform Cleaning	4,000	4,000
01-44-3-390	Miscellaneous Services		1,000	1,000
<b>Capital Outlay</b>				
01-44-4-430	Office Equipment		1,500	1,500
01-44-4-440	Other Eqpt. & Machinery	Street Light Poles (La Grange Rd)	7,500	7,500
<b>Supplies</b>				
01-44-5-500	Vehicle Parts & Supplies	Tires, repair parts	12,000	12,000
01-44-5-502	Eqpt. Parts & Supplies	Batteries, repair parts, sweeper brooms	6,000	6,000
01-44-5-504	Bldg. & Land Maint. Materials	Landscape Materials (Poet's, V.H.)	2,000	
		Landscape Materials - 31st Street	1,000	
		Building Supplies	1,000	
		Holiday Decorations	1,000	5,000
01-44-5-520	Janitorial Supplies	Paper products & cleaning supplies	1,200	1,200
01-44-5-530	Chemicals	Propane & Calcium Chloride	1,000	1,000
01-44-5-532	Road Salt		75,000	75,000
01-44-5-540	Uniforms	Boots	1,300	
		Outerwear	1,300	
		Safety Equipment	1,400	4,000
01-44-5-550	Fuel	Diesel	19,000	
		Gasoline	16,000	35,000
01-44-5-570	Small Tools	Various Tools	1,500	1,500

**Budget Detail Worksheet**  
**Fiscal Year 2015/16**

Fund: General

Department: Public Works Department

**Line Item Detail Information**

Account	Account Title Vendor/Item	Reason	Detail Annual	Total Amount
01-44-5-572	Traffic Control Supplies	Signs, posts, materials, paint	4,700	<b>4,700</b>
01-44-5-574	Materials for Streets	Cold Mix Asphalt Hot crack materials Asphalt/concrete materials	5,000 5,000 5,000	<b>15,000</b>
01-44-5-580	Office Supplies	Paper, first aid station, misc. mat'ls.	2,000	<b>2,000</b>
<b>Pension &amp; Insurance</b>				
01-44-6-600	Property & Liability Insurance	IRMA	64,800	<b>64,800</b>
01-44-6-610	Health & Life Insurance	IPBC/EAP/Wellness	113,000	<b>113,000</b>
01-44-6-620	Social Security		41,430	<b>41,430</b>
01-44-6-630	IMRF		48,450	<b>48,450</b>
<b>Other Expenses</b>				
01-44-7-710	Dues & Subscriptions	AWWA APWA Consortium Miscellaneous	220 120 500 660	<b>1,500</b>
01-44-7-710	Training, Safety & Travel	Employee Safety Training	1,500	<b>1,500</b>
01-44-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	300 900 300	<b>1,500</b>
01-44-7-790	Contingencies		400	<b>400</b>
	<b>Total Budget</b>			<b>\$ 1,338,480</b>

## **BUILDING DEPARTMENT**

### ***Mission Statement***

*The Village of La Grange Park Building Department is staffed by a combination of committed Village and contracted employees, maintaining high moral and ethical standards. Our primary responsibility is to provide for the safety of all persons and structures within our village. This is accomplished by operating an efficient permit process, conducting thorough plan-reviews and by conducting quality inspections. We enforce adherence to established building and zoning codes, while still being responsive and compassionate to property owner's rights and concerns. Through effective code enforcement, we increase the appearance and quality of life within the Village, and for our residents.*



Building Department staffing consists of the Director of Fire, Building and Emergency Management, who also serves as the Village's Fire Chief, one (1) full-time Building Inspector/Code Enforcement Officer, and one (1) Senior Fiscal Assistant, whose time is shared by the Finance Department. Additional plan review and inspectional services are contracted.

This year's budget is based upon the anticipation of another busy permit, construction, and home improvement year. Expenses in the Building Department in FY 15-16 are budgeted to be \$299,555. This represents a 1.1% increase over the department's budget for FY 14-15.

### ***FY 15-16 Budget Notes***

- \$7,700 for a temporary part-time position, who will work from June through September, assisting with inspections, but primarily focusing on property maintenance compliance.
- New line item for Information Technology to allow for more detailed tracking across all departments and funds. These costs were previously budgeted in Other Professional Services.
- Re-budgeting of \$8,750 to enhance Building Department software and hardware to enhance department operations from the field.
- New line item for Employee Programs for costs previously budgeted in Contingencies.

**BUILDING DEPARTMENT**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b>Salaries &amp; Wages</b>						
01-45-1-100	Building Full-time Salaries	\$ 128,655	\$ 131,145	\$ 135,520	\$ 140,000	\$ 138,300
01-45-1-110	Building Part-time Salaries	-	-	-	-	7,700
<b>Total Salaries &amp; Wages</b>		<b>128,655</b>	<b>131,145</b>	<b>135,520</b>	<b>140,000</b>	<b>146,000</b>
<b>Professional Services</b>						
01-45-2-200	Legal Fees	-	-	500	500	500
01-45-2-230	Plan Review/Inspection Fees	49,854	85,360	75,000	80,500	84,200
01-45-2-250	Information Technology	-	-	-	-	3,400
01-45-2-290	Other Professional Services	1,644	2,539	2,500	2,500	-
<b>Total Professional Services</b>		<b>51,499</b>	<b>87,899</b>	<b>78,000</b>	<b>83,500</b>	<b>88,100</b>
<b>Other Services</b>						
01-45-3-300	Auto Maintenance & Repair	694	1,420	500	1,500	1,000
01-45-3-302	Equipment Maintenance & Repair	204	213	500	850	500
01-45-3-304	Building Maintenance & Repair	726	1,451	2,000	1,200	2,000
01-45-3-320	Janitorial Service	756	819	700	780	700
01-45-3-360	Printing	1,449	570	1,500	1,500	1,500
01-45-3-370	Postage	359	359	600	500	600
01-45-3-372	Telephone	8,992	8,951	2,200	8,750	5,340
01-45-3-390	Miscellaneous Services	4,883	938	1,500	1,500	1,500
<b>Total Other Services</b>		<b>18,063</b>	<b>14,721</b>	<b>9,500</b>	<b>16,580</b>	<b>13,140</b>
<b>Capital Outlay</b>						
01-45-4-430	Office Equipment	440	192	-	8,740	8,750
01-45-4-440	Other Equipment & Machinery	57	-	250	250	250
<b>Total Capital Outlay</b>		<b>496</b>	<b>192</b>	<b>250</b>	<b>8,990</b>	<b>9,000</b>
<b>Supplies</b>						
01-45-5-500	Auto Parts & Supplies	234	243	300	500	300
01-45-5-504	Building & Land Maintenance Materials	27	54	60	150	100
01-45-5-520	Janitorial Supplies	52	95	200	200	200
01-45-5-540	Uniforms	313	24	600	600	600
01-45-5-550	Fuel	1,189	985	1,000	1,000	1,000
01-45-5-560	Books & Maps	617	-	2,200	2,200	2,200
01-45-5-580	Office Supplies	1,025	546	1,100	1,500	1,500
<b>Total Supplies</b>		<b>3,457</b>	<b>1,947</b>	<b>5,460</b>	<b>6,150</b>	<b>5,900</b>
<b>Pension &amp; Insurance</b>						
01-45-6-600	Property & Liability Insurance	5,768	4,653	1,700	5,000	4,700
01-45-6-610	Health & Life Insurance	4,949	5,334	5,200	6,400	5,500
01-45-6-620	Social Security	9,060	9,840	10,370	11,000	11,170
01-45-6-630	IMRF	12,720	14,940	13,550	15,000	13,140
01-45-6-910	IPBC Terminal Reserve	-	(743)	-	-	-
<b>Total Pension &amp; Insurance</b>		<b>32,496</b>	<b>34,024</b>	<b>30,820</b>	<b>37,400</b>	<b>34,510</b>

**BUILDING DEPARTMENT**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b><i>Other Expenses</i></b>						
01-45-7-700	Dues & Subscriptions	225	225	550	550	550
01-45-7-710	Training, Safety & Travel	1,320	500	1,000	2,000	2,000
01-45-7-715	Employee Programs	-	-	-	-	55
01-45-7-790	Contingencies	51	148	1,000	1,000	300
<b><i>Total Other Expenses</i></b>		<b>1,596</b>	<b>873</b>	<b>2,550</b>	<b>3,550</b>	<b>2,905</b>
<b>Total Expenditures: Building Department</b>		<b>\$ 236,262</b>	<b>\$ 270,801</b>	<b>\$ 262,100</b>	<b>\$ 296,170</b>	<b>\$ 299,555</b>

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **General**

Department: **Building Department**

Division: **All**

Program: **All**

**Line Item Detail Information**

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
01-45-1-100	Full-Time Salaries	Director of Fire & Building (30%) Senior Fiscal Assistant (50%) Building Insp./Code Enforcement	\$ 37,000 28,500 72,800	\$ 138,300
01-45-1-110	Building Part-time Salaries	Summer (Property Maintenance, etc)	7,700	7,700
<b>Professional Services</b>				
01-45-2-200	Legal Fees	Review of Building Code Issues	500	500
01-45-2-230	Plan Review/Inspection Fees	Contract Plan Review/Comm. Insp Contract Plumbing Inspections Elevator Inspections Engineering Fire Safety Plan Review Health Inspections	43,000 9,000 5,500 16,000 4,000 6,700	84,200
01-45-2-250	Information Technology	IT Support MSI Software Support (Permits)	2,500 900	3,400
01-45-2-290	Other Professional Services			-
<b>Other Services</b>				
01-45-3-300	Auto Maint. & Repair		1,000	1,000
01-45-3-302	Equipment Maint. & Repair	Radio Maintenance	500	500
01-45-3-304	Bldg. Maint. & Repair		2,000	2,000
01-45-3-320	Janitorial Service		700	700
01-45-3-360	Printing	Business Cards, Inspection Reports, Permit Applications	1,500	1,500
01-45-3-370	Postage		600	600
01-45-3-372	Telephone	Land Lines Mobile Phones	3,300 2,040	5,340
01-45-3-390	Miscellaneous Services	Pest Control, Misc.	1,500	1,500

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **General**

Department: **Building Department**

Division: All

Program: All

**Line Item Detail Information**

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Capital Outlay</b>				
01-45-4-430	Office Equipment	Building software	8,750	<b>8,750</b>
01-45-4-440	Other Eqpt. & Machinery	Miscellaneous	250	<b>250</b>
<b>Supplies</b>				
01-45-5-500	Vehicle Parts & Supplies	Miscellaneous vehicle parts	300	<b>300</b>
01-45-5-504	Bldg. & Land Maint. Materials	HVAC Parts, Bldg. Bulbs, etc.	100	<b>100</b>
01-45-5-520	Janitorial Supplies	Squeegees, soap, paper products	200	<b>200</b>
01-45-5-540	Uniforms		600	<b>600</b>
01-45-5-550	Fuel		1,000	<b>1,000</b>
01-45-5-560	Books & Maps	Code Books, Technical Manuals, etc.	2,200	<b>2,200</b>
01-45-5-580	Office Supplies		1,500	<b>1,500</b>
<b>Pension &amp; Insurance</b>				
01-45-6-600	Property & Liability Insurance	IRMA	4,700	<b>4,700</b>
01-45-6-610	Health & Life Insurance	IPBC/EAP/Wellness	5,500	<b>5,500</b>
01-45-6-620	Social Security		11,170	<b>11,170</b>
01-45-6-630	IMRF		13,140	<b>13,140</b>
<b>Other Expenses</b>				
01-45-7-710	Dues & Subscriptions	ICC & BOCA Membership, SBOC Membership, ASPA	550	<b>550</b>
01-45-7-710	Training, Safety & Travel	SBOC Training, U of W, Misc.	2,000	<b>2,000</b>
01-45-7-715	Employee Programs	Service Awards	25	
		Tuition Reimbursement	-	
		Holiday Gifts	30	<b>55</b>
01-45-7-790	Contingencies		300	<b>300</b>
	<b>Total Budget</b>			<b>\$ 299,555</b>

**2004 DEBT SERVICE FUND**

The 2004 Debt Service Fund was established to service the debt incurred with the issuance of \$2.26 million in bonds for street improvements. A transfer from the Motor Fuel Tax Fund (MFT) provided the funds necessary to pay a portion of the annual debt payments. Principal and interest payments in FY 14-15 totaled \$219,908. Portions were also paid directly by the Water Fund and Sewer Fund. The bonds were retired in December 2014 and this fund will be closed at the end of FY 14-15.

**2004 DEBT SERVICE FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Revenues</u>		Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2012/13</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>
<b>Miscellaneous Revenue</b>						
02-50-7-700	Interest on Investments	\$ 15	\$ 6	\$ -	\$ 10	\$ -
<b>Total Miscellaneous Revenue</b>		<b>15</b>	<b>6</b>	<b>-</b>	<b>10</b>	<b>-</b>
<b>Other Financing Sources</b>						
02-50-9-900	Transfer from MFT Fund	226,342	223,203	215,552	217,000	-
<b>Total Other Financing Sources</b>		<b>226,342</b>	<b>223,203</b>	<b>215,552</b>	<b>217,000</b>	<b>-</b>
<b>Total Revenues</b>		<b>226,357</b>	<b>223,209</b>	<b>215,552</b>	<b>217,010</b>	<b>-</b>
<b>Expenditures</b>						
<b>Services</b>						
02-40-3-390	Miscellaneous Services	\$ 500	\$ 500	\$ 340	\$ 500	\$ -
<b>Total Services</b>		<b>500</b>	<b>500</b>	<b>340</b>	<b>500</b>	<b>-</b>
<b>Debt Service</b>						
02-40-8-800	Principal Payments	203,777	207,936	212,094	213,000	-
02-40-8-802	Interest Payments	22,065	15,268	7,814	8,000	-
<b>Total Debt Service</b>		<b>225,842</b>	<b>223,204</b>	<b>219,908</b>	<b>221,000</b>	<b>-</b>
<b>Total Expenditures</b>		<b>\$ 226,342</b>	<b>\$ 223,704</b>	<b>\$ 220,248</b>	<b>\$ 221,500</b>	<b>\$ -</b>
<b>Surplus/(Deficit)</b>		<b>\$ 15</b>	<b>\$ (495)</b>	<b>\$ (4,696)</b>	<b>\$ (4,490)</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>		<b>\$ 5,176</b>	<b>\$ 5,191</b>	<b>\$ 4,696</b>	<b>\$ 4,956</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>		<b>\$ 5,191</b>	<b>\$ 4,696</b>	<b>\$ -</b>	<b>\$ 466</b>	<b>\$ -</b>

## **WATER FUND**

The Water Fund is an enterprise fund that accounts for the operation and maintenance of the Village's water system. The Village purchases its Lake Michigan water from the Brookfield North Riverside Water Commission (BNRWC). The BNRWC approved a 12.8% increase in the rate they charge to their customers from \$4.29 per thousand gallons to \$4.84 per thousand gallons, effective January 1, 2015. The BNRWC took this action in response to a 15% increase from their supplier, the City of Chicago. The new BNRWC rate also includes an increase in operating fees to cover increasing costs of electricity, repairs, upgrades, chemicals, salaries, insurance and general operating expenses. Since January 1, 2015, the Village has been paying the new rate to the BNRWC.

Village staff has examined the impact of this rate change on the Water Fund. Based on this increase and other demands on the fund, staff is recommending that the Village Board approve an increase in the Village's water rate from \$6.47 per 100 cubic feet to \$6.99 per 100 cubic feet. This equates to an 8% adjustment. Of the 8% increase, 7.7% is attributable to the cost of water and 0.3% is attributable to other costs related to the distribution and administration of water service. The budgeted FY 15-16 water sales revenue includes the proposed 8% rate adjustment.

### **Administration Budget**

The Water Fund Administration budget includes the costs of administrative support functions. Total expenditures in Water Fund Administration for FY 15-16 are budgeted to be \$168,345, which is a 7.6% decrease from FY 14-15, primarily due to the retiring of bonds in 2014.

### ***FY 15-16 Budget Notes***

- New line item for Information Technology and Machine & Equipment Rental to allow for more detailed tracking across all departments and funds. These costs were previously budgeted in Other Professional Services and Miscellaneous Services.
- \$2,400 in Information Technology to install required upgrades to the MSI financial system.
- \$5,280 for Water Fund portion of Village Hall boiler replacement.
- Property and Liability Insurance has decreased significantly due to lower claims and a change in the IRMA contribution allocation based on department experience.
- New line item for Employee Programs for costs previously budgeted in Contingencies.
- Payments for principal and interest are eliminated for FY 15-16 because the 2004 Bonds were retired in December 2014.

**Distribution Budget**

The Water Fund Distribution budget consists of the operational activities of the water system, including a portion of public works salaries and associated benefits, equipment and system repairs, and replacement of pipes and equipment as necessary. The single largest expense in Water Fund Distribution budget is the purchase of water from the BNRWC.

The FY 15-16 budgeted expenditures are proposed to be \$3,118,232, a 15.4% decrease attributable to delaying the next phase of the La Grange Road water main replacement for one year while necessary easements are acquired.

***FY 15-16 Budget Notes***

- New line item for Information Technology to allow for more detailed tracking across all departments and funds. These costs were previously budgeted in Miscellaneous Services.
- New line item for Other Professional Services. \$20,000 is budgeted for FY 15-16 for the acquisition of necessary easements to complete the La Grange Road water main replacement project.
- Vehicle Maintenance & Repair budget has been increased to \$17,000 based on actual history and projected needs.
- Plant Improvements/Water Mains has decreased significantly due to the delay in the La Grange Road water main replacement project.
- Cost of water purchased from the BNRWC is increasing to \$2,260,000 due to BNRWC rate increase.
- New line item for Employee Programs for costs previously budgeted in Contingencies.

**WATER FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
<b>Permits</b>						
03-50-3-320	Water Permits	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Permits</b>		-	-	-	-	-
<b>Intergovernmental Revenues</b>						
03-50-4-410	State Grants	13,800	-	-	-	-
03-50-4-420	Federal Grant	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>		13,800	-	-	-	-
<b>Charges For Services</b>						
03-50-5-500	Cross-Connection Inspection Fees	270	20	120	-	-
03-50-5-520	Water Sales	2,917,714	3,167,503	3,178,000	3,220,000	3,365,000
03-50-5-530	Meter Sales & Service	3,269	5,862	6,500	3,000	3,000
<b>Total Charges For Services</b>		2,921,253	3,173,385	3,184,620	3,223,000	3,368,000
<b>Miscellaneous Revenues</b>						
03-50-7-700	Interest on Investments	14,823	15,585	15,000	5,000	15,000
03-50-7-710	Property Damage Reimbursements	4,208	3,568	-	-	-
03-50-7-780	Cash Over or Short	(5)	(4)	-	-	-
03-50-7-790	Miscellaneous Income	17,330	1,557	57,000	800	800
<b>Total Miscellaneous Revenues</b>		36,356	20,706	72,000	5,800	15,800
<b>Total Revenues</b>		<b>\$ 2,971,409</b>	<b>\$ 3,194,091</b>	<b>\$ 3,256,620</b>	<b>\$ 3,228,800</b>	<b>\$ 3,383,800</b>

**WATER FUND**  
**VILLAGE OF LA GRANGE PARK**  
Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
<b>Expenditures</b>						
	Salaries & Wages	\$ 254,022	\$ 246,282	\$ 244,100	\$ 273,500	\$ 280,800
	Professional Services	77,815	113,796	157,740	179,985	98,200
	Other Services	148,445	218,748	222,310	220,950	240,525
	Capital Outlay	267,942	786,583	397,000	917,554	37,500
	Supplies	1,675,439	2,074,894	2,113,611	2,110,850	2,499,232
	Pension & Insurance	122,081	121,881	123,080	137,700	119,860
	Other Expenses	7,453	5,796	9,200	14,200	10,460
	Non Operating Expense	12,458	12,285	12,083	12,300	-
<b>Total Expenditures</b>		<b>\$ 2,565,655</b>	<b>\$ 3,580,265</b>	<b>\$ 3,279,124</b>	<b>\$ 3,867,039</b>	<b>\$ 3,286,577</b>
<b>Surplus/(Deficit)</b>		<b>\$ 405,755</b>	<b>\$ (386,174)</b>	<b>\$ (22,504)</b>	<b>\$ (638,239)</b>	<b>\$ 97,223</b>
<b>Beginning Net Position<sup>1</sup></b>		<b>2,370,226</b>	<b>2,775,981</b>	<b>2,389,807</b>	<b>2,389,807</b>	<b>2,367,303</b>
<b>Ending Net Position<sup>1</sup></b>		<b>2,775,981</b>	<b>2,389,807</b>	<b>2,367,303</b>	<b>1,751,568</b>	<b>2,464,526</b>
Adjustment to Cash Basis <sup>2</sup>		(664,346)	(831,413)	(831,413)	(831,413)	(831,413)
<b>Available Cash at Fiscal Year End</b>		<b>\$ 2,111,635</b>	<b>\$ 1,558,394</b>	<b>\$ 1,535,890</b>	<b>\$ 920,155</b>	<b>\$ 1,633,113</b>

1. Excludes capital assets

2. Includes receivables and deposits not available for spending as of year end

**WATER FUND ADMINISTRATION**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b>Salaries &amp; Wages</b>						
03-41-1-100	Water Administration Full-time Salaries	\$ 73,276	\$ 79,000	\$ 75,000	\$ 79,000	\$ 80,500
03-41-1-110	Water Administration Part-time Salaries	2,233	2,652	2,800	3,000	2,800
03-41-1-130	Overtime Pay	370	-	100	500	500
03-41-1-900	Compensated Absences	-	(775)	-	-	-
<b>Total Salaries &amp; Wages</b>		<b>75,879</b>	<b>80,877</b>	<b>77,900</b>	<b>82,500</b>	<b>83,800</b>
<b>Professional Services</b>						
03-41-2-200	Legal Fees	2,880	2,880	3,500	3,500	4,000
03-41-2-210	Auditing Fees	1,920	1,968	2,140	2,100	2,400
03-41-2-250	Information Technology	-	-	-	-	6,000
03-41-2-290	Other Professional Services	5,858	8,030	7,000	7,000	3,300
<b>Total Professional Services</b>		<b>10,658</b>	<b>12,878</b>	<b>12,640</b>	<b>12,600</b>	<b>15,700</b>
<b>Other Services</b>						
03-41-3-302	Equipment Maintenance & Repair	1,053	1,030	1,300	1,100	1,100
03-41-3-304	Building Maintenance & Repair	743	686	900	900	6,180
03-41-3-310	Machine & Equipment Rental	-	-	-	-	1,000
03-41-3-320	Janitorial Service	786	852	800	800	800
03-41-3-360	Printing	2,716	2,490	3,000	3,000	3,500
03-41-3-370	Postage	4,209	6,337	7,000	7,000	7,400
03-41-3-372	Telephone	3,133	2,810	1,100	3,000	1,920
03-41-3-390	Miscellaneous Services	2,608	3,091	3,500	2,900	2,000
<b>Total Other Services</b>		<b>15,249</b>	<b>17,296</b>	<b>17,600</b>	<b>18,700</b>	<b>23,900</b>
<b>Capital Outlay</b>						
03-41-4-430	Office Equipment	590	312	5,000	5,054	1,500
<b>Total Capital Outlay</b>		<b>590</b>	<b>312</b>	<b>5,000</b>	<b>5,054</b>	<b>1,500</b>
<b>Supplies</b>						
03-41-5-520	Janitorial Supplies	50	237	100	100	100
03-41-5-580	Office Supplies	1,375	1,158	1,200	1,500	1,000
<b>Total Supplies</b>		<b>1,425</b>	<b>1,395</b>	<b>1,300</b>	<b>1,600</b>	<b>1,100</b>
<b>Pension &amp; Insurance</b>						
03-41-6-600	Property & Liability Insurance	8,770	7,075	1,700	8,000	5,100
03-41-6-610	Health & Life Insurance	15,598	16,034	16,500	17,000	17,200
03-41-6-620	Social Security	5,760	5,953	5,960	6,400	6,410
03-41-6-630	IMRF	7,273	9,919	7,510	8,300	7,700
<b>Total Pension &amp; Insurance</b>		<b>37,401</b>	<b>38,981</b>	<b>31,670</b>	<b>39,700</b>	<b>36,410</b>
<b>Other Expenses</b>						
03-41-7-700	Dues & Subscriptions	2,179	2,484	2,500	3,700	2,790
03-41-7-710	Training, Safety & Travel	610	1,239	1,000	1,200	1,020
03-41-7-715	Employee Programs	-	-	-	-	125
03-41-7-720	Official Functions	618	397	1,000	1,500	1,000
03-41-7-770	Bad Debt Expense	2,214	285	500	3,000	1,000
03-41-7-790	Contingencies	41	193	100	300	-
<b>Total Other Expenses</b>		<b>5,664</b>	<b>4,598</b>	<b>5,100</b>	<b>9,700</b>	<b>5,935</b>
<b>Total Expenditures</b>		<b>\$ 146,865</b>	<b>\$ 156,337</b>	<b>\$ 151,210</b>	<b>\$ 169,854</b>	<b>\$ 168,345</b>

**WATER FUND ADMINISTRATION**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
<b><i>Nonoperating Expenses</i></b>						
03-46-8-800	Principal Payments	\$ 11,358	\$ 11,590	\$ 11,822	\$ 12,000	\$ -
03-46-8-802	Interest Expense	1,099	695	261	300	-
	<b>Total Nonoperating Expenses</b>	<b>\$ 12,458</b>	<b>\$ 12,285</b>	<b>\$ 12,083</b>	<b>\$ 12,300</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>		<b>\$ 159,323</b>	<b>\$ 168,622</b>	<b>\$ 163,293</b>	<b>\$ 182,154</b>	<b>\$ 168,345</b>

Budget Detail Worksheet Fiscal Year 2015/16					
Fund:	Water	Department:	Administration	Program:	0000
Division:		Program:			
Line Item Detail Information:					
Account	Account Title	Vendor/Item	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>					
03-41-1-100	Administration Full-Time	Village Manager (12%) Assistant Village Manager (12%) Executive Secretary (12%) Finance Director (12%) Principal Fiscal Assistant (12%) Senior Fiscal Assistant (13%) Fiscal Assistant (12%) Administrative Clerk (12%) Director of Fire & Building (1.67%)		\$ 80,500	\$ 80,500
03-41-1-110	Administration Part-Time	Village Clerk & Treasurer (12%)		2,800	2,800
03-41-1-130	Overtime			500	500
<b>Professional Services</b>					
03-41-2-200	Legal Fees	Village Attorney retainer Personnel & labor issues Other litigation		3,000 500 500	4,000
03-41-2-210	Auditing Fees	Annual Audit		2,400	2,400
03-41-2-250	Information Technology	IT Support MSI software annual support MSI software upgrades		2,000 2,000 2,000	6,000
03-41-2-290	Other Professional Services	Lobbyist		3,300	3,300
<b>Other Services</b>					
03-41-3-302	Equipment Maintenance & Repair			1,100	1,100
03-41-3-304	Building Maintenance & Repair	Village Hall Boiler Replacement Miscellaneous Repairs		5,280 900	6,180
03-41-3-310	Machine & Equipment Rental	Copier Postal Machine		900 100	1,000
03-41-3-320	Janitorial Service			800	800
03-41-3-360	Printing	Village newsletter Water Bill Stock Miscellaneous printing		1,000 1,500 1,000	3,500
03-41-3-370	Postage	Village newsletter Water Bills Consumer Confidence Report Postal Permits Mail through postage machine		900 4,300 900 500 800	7,400

Budget Detail Worksheet Fiscal Year 2015/16				
Function	Department	Program	Account	Reason
Division	Department	Program	Account	Reason
Detailed Information				
Account	Account Title	Reason	Detail Amount	Total Amount
03-41-3-372	Telephone	Land Lines	950	
		Mobile Phones	720	
		Internet Access	250	1,920
03-41-3-390	Miscellaneous Services	Credit card processing fees	1,000	
		Other services	2,000	2,000
<u>Capital Outlay</u>				
03-41-4-430	Office Equipment	Furniture	500	
		Miscellaneous	1,000	1,500
<u>Supplies</u>				
03-41-5-520	Janitorial Supplies		100	100
03-41-5-580	Office Supplies		1,000	1,000
<u>Pension &amp; Insurance</u>				
03-41-6-600	Property & Liability Insurance	IRMA	5,100	5,100
03-41-6-610	Health & Life Insurance	IPBC/EAP/Wellness	17,200	17,200
03-41-6-620	Social Security		6,410	6,410
03-41-6-630	IMRF		7,700	7,700
<u>Other Expenses</u>				
03-41-7-700	Dues & Subscriptions	American Planning Association	80	
		American Payroll Association	40	
		CMAA	30	
		GFOA	30	
		ICLEI	80	
		ICMA	220	
		IGFOA	30	
		ILCMA	70	
		Illinois Municipal League	150	
		Metropolitan Mayors Caucus	80	
		Proviso Municipal League	60	
		West Central Municipal Conf	1,320	
		West Suburban Chamber of Comm.	260	
		Newspaper subscriptions	20	
		Other	320	2,790
03-41-7-710	Training, Safety & Travel	Village Manager	360	
		Assistant Village Manager	240	
		Finance Director	240	
		Other training	180	1,020

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **Water**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
03-41-7-715	Employee Programs	Service Awards	50	
		Tuition Reimbursement	0	
		Holiday Gifts	75	125
03-41-7-720	Official Functions		1,000	1,000
03-41-7-770	Bad Debt Expense		1,000	1,000
03-41-7-790	Contingencies		-	-
	<b>Total Budget</b>			<b>\$ 168,345</b>

**WATER FUND DISTRIBUTION**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b>Salaries &amp; Wages</b>						
03-44-1-100	Water Distribution Full-time Salaries	\$ 130,981	\$ 128,388	\$132,000	\$ 145,000	\$ 151,000
03-44-1-120	Water Distribution Part-Time Wages	9,160	8,675	9,200	11,000	11,000
03-44-1-130	Overtime Pay	38,002	24,783	25,000	35,000	35,000
03-44-1-900	Compensated Absences	-	3,559	-	-	-
<b>Total Salaries &amp; Wages</b>		<b>178,143</b>	<b>165,405</b>	<b>166,200</b>	<b>191,000</b>	<b>197,000</b>
<b>Professional Services</b>						
03-44-2-220	Engineering Fees	67,157	100,918	145,100	167,385	60,000
03-44-2-250	Information Technology	-	-	-	-	2,500
03-44-2-290	Other Professional Services	-	-	-	-	20,000
<b>Total Professional Services</b>		<b>67,157</b>	<b>100,918</b>	<b>145,100</b>	<b>167,385</b>	<b>82,500</b>
<b>Other Services</b>						
03-44-3-300	Vehicle Maintenance & Repair	16,438	17,685	17,000	4,000	17,000
03-44-3-302	Equipment Maintenance & Repair	6,585	4,276	5,000	14,500	7,000
03-44-3-304	Building & Water Main Maintenance	48,044	97,947	100,000	100,000	100,000
03-44-3-320	Janitorial Service	245	206	300	300	300
03-44-3-324	Dumping Fees	5,394	19,761	20,200	20,000	30,000
03-44-3-330	Utilities	37,025	35,039	35,000	35,000	35,000
03-44-3-372	Telephone	1,600	1,687	760	2,000	875
03-44-3-380	Laundry Service	539	634	600	600	600
03-44-3-390	Miscellaneous Services	17,326	24,217	25,850	25,850	25,850
<b>Total Other Services</b>		<b>133,196</b>	<b>201,452</b>	<b>204,710</b>	<b>202,250</b>	<b>216,625</b>
<b>Capital Outlay</b>						
03-44-4-400	Vehicles	-	6,834	-	-	-
03-44-4-420	Plant Improvements / Water Mains	256,461	773,113	380,000	890,000	15,000
03-44-4-440	Equipment & Machinery	10,891	6,324	12,000	22,500	21,000
<b>Total Capital Outlay</b>		<b>267,352</b>	<b>786,271</b>	<b>392,000</b>	<b>912,500</b>	<b>36,000</b>
<b>Supplies</b>						
03-44-5-500	Vehicle Parts & Supplies	4,107	7,662	6,000	3,000	6,000
03-44-5-502	Equipment Parts & Supplies	1,811	1,533	2,000	4,000	2,000
03-44-5-504	Building & Land Maintenance Materials	118	208	500	1,000	500
03-44-5-520	Janitorial Supplies	93	94	200	500	200
03-44-5-530	Chemicals	2,796	4,306	5,000	5,500	5,000
03-44-5-540	Uniforms	375	466	500	1,000	500
03-44-5-550	Fuel	11,373	12,853	12,000	10,000	10,000
03-44-5-570	Small Tools	915	390	1,000	1,000	1,000
03-44-5-572	Traffic Control Supplies	5,316	3,297	2,000	2,000	2,000
03-44-5-574	Materials for Water Mains	73,301	67,353	75,000	90,000	90,000
03-44-5-576	Water Meters	8,502	7,123	10,500	10,500	120,182
03-44-5-578	Water	1,565,005	1,967,195	1,996,861	1,980,000	2,280,000
03-44-5-580	Office Supplies	304	1,019	750	750	750
<b>Total Supplies</b>		<b>1,674,014</b>	<b>2,073,499</b>	<b>2,112,311</b>	<b>2,109,250</b>	<b>2,498,132</b>
<b>Pension &amp; Insurance</b>						
03-44-6-600	Property & Liability Insurance	26,294	22,484	31,000	26,000	29,800
03-44-6-610	Health & Life Insurance	27,107	24,928	32,000	38,000	33,300

**WATER FUND DISTRIBUTION**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
03-44-6-620	Social Security	13,680	14,578	12,710	15,000	2,680
03-44-6-630	IMRF	17,600	20,910	15,700	19,000	17,670
<b>Total Pension &amp; Insurance</b>		<b>84,681</b>	<b>82,900</b>	<b>91,410</b>	<b>98,000</b>	<b>83,450</b>
<b>Other Expenses</b>						
03-44-7-700	Dues & Subscriptions	48	29	100	500	500
03-44-7-710	Training, Safety & Travel	1,376	676	3,000	3,000	3,000
03-44-7-715	Employee Programs	-	-	-	-	625
03-44-7-790	Contingencies	366	493	1,000	1,000	400
<b>Total Other Expenses</b>		<b>1,790</b>	<b>1,198</b>	<b>4,100</b>	<b>4,500</b>	<b>4,525</b>
<b>Total Expenditures</b>		<b>\$ 2,406,332</b>	<b>\$ 3,411,643</b>	<b>\$ 3,115,831</b>	<b>\$ 3,684,885</b>	<b>\$ 3,118,232</b>

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Account	Commitment Vendor/Item	Reason	Detail Amount	Total Amount
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<b>Salaries &amp; Wages</b>				
03-44-1-100	Distribution Full-Time Salaries	Public Works Director (12%) Foreman (25%) Water Operator (50%) Mechanic (15%) Maintenance Worker (25%)	\$ 151,000	\$ 151,000
03-44-1-120	Distribution Part-Time Wages	Executive Secretary (12%) 4 Seasonal Maintenance Worker (25%)	11,000	11,000
03-44-1-130	Overtime Pay		35,000	35,000
<b>Professional Services</b>				
03-44-2-220	Engineering Fees	La Grange Road Water Project Various System Improvements	40,000 20,000	60,000
03-44-2-250	Information Technology	IT Support SCADA	1,500 1,000	2,500
03-44-2-290	Other Professional Services	La Grange Road Easements	20,000	20,000
<b>Services</b>				
03-44-3-300	Vehicle Maintenance & Repair	Truck Repairs	17,000	17,000
03-44-3-302	Eqpt. Maintenance & Repair	Backhoe, skidsteer, front end loader	7,000	7,000
03-44-3-304	Building & Water Main Maintenance	Valve Exercising & Repairs Leak Detection Watermain Repairs Hydrant Replacement Water Tank Cleaning & Inspection	23,000 24,000 15,000 8,000 30,000	100,000
03-44-3-320	Janitorial Service	PW Facility Cleaning	300	300
03-44-3-324	Dumping Fees	Hauling excavated debris	30,000	30,000
03-44-3-330	Utilities	Electricity & Gas	35,000	35,000
03-44-3-372	Telephone	Land Lines Mobile Phones Internet Access	325 300 250	875
03-44-3-380	Laundry Service	Uniform Cleaning	600	600

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: Water

Department: Water Distribution

**Line Item Detail Information**

Account	Vendor/Item	Reason	Detail Amount	Total Amount
03-44-3-390	Miscellaneous Services	Traffic control	7,000	
		Meter Calibration	1,000	
		Cross-Connection Certifications	1,550	
		Cross-Connection Software Maint Agrmt	300	
		Samples	8,000	
		Landscape Contract	2,000	
		JULIE	6,000	25,850
<b>Capital Outlay</b>				
03-44-4-400	Vehicles			-
03-44-4-420	Plant Improvements/Water Mains	Area Patching Program	15,000	15,000
03-44-4-440	Equipment & Machinery	Water Plant Equipment Replacement	7,000	
		Field Based Equipment	12,000	
		Misc. Equipment	2,000	21,000
<b>Supplies</b>				
03-44-5-500	Vehicle Parts & Supplies	Parts for truck repairs	6,000	6,000
03-44-5-502	Eqpt. Parts & Supplies	Parts for equipment repairs	2,000	2,000
03-44-5-504	Bldg. & Land Maint. Materials	Bldg. repairs and restoration	500	500
03-44-5-520	Janitorial Supplies	Cleaning Supplies	200	200
03-44-5-530	Chemicals	Chemicals for Water Plant	5,000	5,000
03-44-5-540	Uniforms	Boots and safety gear	500	500
03-44-5-550	Fuel	Regular Fuel	5,000	
		Diesel Fuel	5,000	10,000
03-44-5-570	Small Tools	Shovels, wrenches, etc.	1,000	1,000
03-44-5-572	Traffic Control Supplies	Barricades, detour signs, etc.	2,000	2,000
03-44-5-574	Materials for Water Mains	Hydrant purchases	60,000	
		Valve purchases	6,000	
		Clamps & misc. parts	15,000	
		Concrete valve vaults	1,500	
		Gravel	7,500	90,000
03-44-5-576	Water Meters	Commercial Water Meter Replacement	109,682	
		Water meter parts	10,500	120,182
03-44-5-578	Water	Purchase of water from BNRWC	2,260,000	2,260,000

Fund: 03-44-580		Department: 03-44-580		Division: 03-44-580	
Line Item Description Information					
Account	Account Title	Reason	Detail Amount	Total Amount	
03-44-5-580	Office Supplies	Paper, hanger cards	750	750	
<b>Pension &amp; Insurance</b>					
03-44-6-600	Property & Liability Insurance	IRMA	29,800	29,800	
03-44-6-610	Health & Life Insurance	IPBC/EAP/Wellness	33,300	33,300	
03-44-6-620	Social Security		2,680	2,680	
03-44-6-630	IMRF		17,670	17,670	
<b>Other Expenses</b>					
03-44-7-710	Dues & Subscriptions	AWWA APWA	250 250	500	
03-44-7-710	Training, Safety & Travel	Employee Safety Training	3,000	3,000	
03-44-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	75 500 50	625	
03-44-7-790	Contingencies		400	400	
	<b>Total Budget</b>			<b>\$ 3,118,232</b>	

## **MOTOR FUEL TAX FUND**

The revenues of the Motor Fuel Tax Fund (MFT) represent the Village's share of the state gas tax receipts. The state of Illinois remits a percentage of the state gas tax receipts to municipalities on a per capita formula. The use of MFT funds is limited by state statute to expenses related to construction, repair and maintenance of the road system. This includes streets, sidewalks, signs and snow and ice control. Additionally, MFT funds can be used to pay off bonds for street improvements.

In FY 14-15 MFT receipts are projected to be \$335,000. This is approximately the same amount the Village received in the previous year, but greater than what was budgeted (\$320,000). The Illinois Municipal League (IML) previously noted that revenues are stagnant due to the trends in: (1) average miles driven and (2) changes in fuel economy. Further, each year there are growing costs taken out of the MFT aggregate to fund the State's costs for administering the vehicle emission testing process. The IML is predicting a very slight decrease in MFT receipts for the upcoming fiscal year, therefore the Village is budgeting that MFT funds for FY15-16 will drop slightly (\$330,000).

FY 14-15 projected revenues include the receipt of the last of five installment payments (\$57,736) from the State for capital construction funds from the 2009 Jobs Now! Capital Program. An additional one time amount of \$57,736 was received as part of the 2014 State capital bill program.

### ***FY 15-16 Budget Notes***

- \$156,700 in funding for the repaving of Finsbury Lane and Pine Tree Lane.
- \$20,000 for sidewalk replacement (additional funds budgeted in the Capital Projects Fund).
- \$162,500 for the Village's portion to repave Kemman Avenue north of 31<sup>st</sup> Street. 60% of the project will be funded by a federal grant. An additional amount is budgeted in the Sewer Fund for sewer related improvements.

**MOTOR FUEL TAX FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
<b><i>Intergovernmental Revenue</i></b>						
04-50-4-404	State Motor Fuel Tax	\$ 323,351	\$ 335,236	\$ 335,000	\$ 320,000	\$ 330,000
04-50-4-410	State Grants	72,587	57,736	115,472	-	-
04-50-4-420	Federal Grants		-	-	-	24,000
<b><i>Total Intergovernmental Revenue</i></b>		<b>395,938</b>	<b>392,972</b>	<b>450,472</b>	<b>320,000</b>	<b>354,000</b>
<b><i>Miscellaneous Revenue</i></b>						
04-50-7-700	Interest on Investments	108	262	200	200	200
04-50-7-790	Miscellaneous Income	-	-	-	-	-
<b><i>Total Miscellaneous Revenue</i></b>		<b>108</b>	<b>262</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>Total Revenues</b>		<b>\$ 396,046</b>	<b>\$ 393,234</b>	<b>\$ 450,672</b>	<b>\$ 320,200</b>	<b>\$ 354,200</b>

**MOTOR FUEL TAX FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
<b>Expenditures</b>						
<b>Professional Services</b>						
04-40-2-220	Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ 65,200
<b>Total Professional Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>65,200</b>
<b>Construction Services</b>						
04-40-3-306	Street Light & Traffic Signal Maint.	-	-	-	-	-
04-40-3-340	Street Resurfacing	-	235,000	150,000	150,000	254,000
04-40-3-342	Sidewalks, Curbs & Gutters	-	-	-	-	20,000
<b>Total Construction Services</b>		<b>-</b>	<b>235,000</b>	<b>150,000</b>	<b>150,000</b>	<b>274,000</b>
<b>Capital Projects &amp; Equipment</b>						
04-40-4-440	Equipment & Machinery	-	-	-	-	-
<b>Total Capital Projects &amp; Equipment</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies</b>						
04-40-5-574	Materials for Streets	-	-	-	-	-
<b>Total Supplies</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Uses</b>						
04-46-7-780	Transfer to Debt Service Fund	226,342	223,203	215,552	217,000	-
<b>Total Other Financing Uses</b>		<b>226,342</b>	<b>223,203</b>	<b>215,552</b>	<b>217,000</b>	<b>-</b>
<b>Total Expenditures</b>		<b>\$ 226,342</b>	<b>\$ 458,203</b>	<b>\$ 365,552</b>	<b>\$ 367,000</b>	<b>\$ 339,200</b>
<b>Surplus/(Deficit)</b>		<b>\$ 169,704</b>	<b>\$ (64,969)</b>	<b>\$ 85,120</b>	<b>\$ (46,800)</b>	<b>\$ 15,000</b>
<b>Beginning Fund Balance</b>		<b>79,390</b>	<b>249,094</b>	<b>184,125</b>	<b>184,125</b>	<b>269,245</b>
<b>Ending Fund Balance</b>		<b>249,094</b>	<b>184,125</b>	<b>269,245</b>	<b>137,325</b>	<b>284,245</b>
Adjustment to Cash Basis <sup>1</sup>		(23,381)	(25,033)	(25,033)	(25,033)	(25,033)
<b>Available Cash at Fiscal Year End</b>		<b>\$ 225,713</b>	<b>\$ 159,092</b>	<b>\$ 244,212</b>	<b>\$ 112,292</b>	<b>\$ 259,212</b>

1. Includes receivables and deposits not available for spending as of year end

Budget Detail Worksheet  
Fiscal Year 2015/16

Fund: Motor Fuel Tax

Department: Motor Fuel Tax

Line Item Detail Information

Account	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Professional Services</b>				
04-40-2-220	Engineering Fees	Kemman (60% to be reimbursed by IDOT)	\$ 40,000	
		Finsbury	17,400	
		Pine Tree	7,800	\$ 65,200
<b>Construction Services</b>				
04-40-3-306	Street Light & Traffic Signal Maint.		-	-
04-40-3-340	Street Resurfacing	Kemman (Village 40% share)	122,500	
		Finsbury	92,700	
		Pine Tree	38,800	254,000
04-40-3-342	Sidewalk Replacement	Additional in Capital Projects Fund	20,000	20,000
<b>Capital Outlay</b>				
04-40-4-440	Equipment & Machinery		-	-
<b>Supplies</b>				
04-40-5-574	Materials for Streets		-	-
<b>Other Financing Uses</b>				
04-46-7-780	Transfer to Debt Service Fund		-	-
	<b>Total Budget</b>			\$ 339,200

VILLAGE OF LA GRANGE PARK  
Fiscal Year 2015/16 Budget

**SEWER FUND**

The Sewer Fund includes the costs to maintain the Village's combined sanitary and storm water sewer system. The Sewer Fund is an enterprise fund supported by the revenues derived from sewer fees. The current sewer rate is \$2.10 per 100 cubic feet of metered water. Included in the FY 15-16 budget is a proposed \$0.11 increase in the sewer rate to fund the cost of a residential sewer backup assistance program. The program would partially reimburse residents for the cost to modify their connection to the Village's sewer system in order to prevent flooding within their home.

Anticipated revenues include \$204,000 in IGIG grant funds from the State for reimbursements as part of the Downspout Disconnect Assistance Program. This program will span three fiscal years. For an estimated cost breakdown of both revenues and expenditures over the course of the program, please reference the chart below. Also included is \$16,350 in grant reimbursements for sewer improvements associated with the Kemman project.

**Downspout Disconnection Assistance Program**

		FY 14-15	FY 15-16	FY 16-17	
		Year 1	Year 2	Year 3	Total
Part-time Inspector	Sewer Admin	\$12,457	\$27,000	\$24,500	\$63,957
Village Engineer	Sewer O&M	\$2,000	\$16,725	\$14,700	\$33,425
Construction	Sewer O&M	\$5,000	\$196,275	\$191,000	\$392,275
State Reimbursement (85%)	Sewer Admin	\$10,588	\$22,950	\$20,825	\$54,363
	Sewer O&M	\$1,700	\$14,216	\$12,495	\$28,411
	Sewer O&M	\$4,250	\$166,834	\$162,350	\$333,434
		<b>\$16,538</b>	<b>\$204,000</b>	<b>\$195,670</b>	<b>\$416,208</b>
Village Share (15%)	Sewer Admin	\$1,869	\$4,050	\$3,675	\$9,594
	Sewer O&M	\$300	\$2,509	\$2,205	\$5,014
	Sewer O&M	\$750	\$29,441	\$28,650	\$58,841
		<b>\$2,919</b>	<b>\$36,000</b>	<b>\$34,530</b>	<b>\$73,449</b>
<b>Total</b>		<b>\$19,457</b>	<b>\$240,000</b>	<b>\$230,200</b>	<b>\$489,657</b>

The Sewer Fund budget is separated into Sewer Fund Administration and Sewer Fund Operations and Maintenance. Total expenses of \$1,390,366 include a debt payment of \$383,500 for the 2006 sewer improvements.

### **Administration Budget**

The Sewer Fund Administration budget includes the costs of administrative support functions. FY 15-16 expenditures are budgeted at \$427,885 versus \$160,795 in FY 14-15. The increase is due to the addition of the proposed Back-up Prevention Program (\$50,000) and the Downspout Disconnection Program (\$240,000). The Downspout Disconnection Program costs are 85% reimbursed by a State IGIG grant.

### ***FY 15-16 Budget Notes***

- New line items for Information Technology and Machine & Equipment Rental to allow for more detailed tracking across all departments and funds. These costs were previously budgeted in Other Professional Services and Miscellaneous Services.
- \$2,000 in Information Technology to install required upgrades to the MSI financial system
- Property and Liability Insurance has decreased significantly due to lower claims and a change in the IRMA contribution allocation based on department experience.
- New line item for Employee Programs for costs previously budgeted in Contingencies.
- New line items for the proposed Back-up Prevention Program and Downspout Disconnect Program.

### **Operations and Maintenance Budget**

Sewer Operations and Maintenance provides the resources to support the personnel, supplies and equipment necessary for the proper operation of the Village's sewer system. Total costs in Operations are budgeted to be \$578,981.

### ***FY 15-16 Budget Notes***

- New line item for Information Technology to allow for more detailed tracking across all departments and funds. These costs were previously budgeted in Miscellaneous Services.
- Funding for sewer improvements related to the Cleveland, Kemman, Finsbury and Pine Tree street projects as well as sewer lining and other repairs.
- New line item for Employee Programs for costs previously budgeted in Contingencies.

**SEWER FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
<b>Intergovernmental Revenue</b>						
05-50-4-410	State Grants	\$ -	\$ -	\$ 17,350	\$ 156,188	\$ 204,000
05-50-4-420	Federal Grants	-	-	-	-	16,350
<b>Total Intergovernmental Revenue</b>		<b>-</b>	<b>-</b>	<b>17,350</b>	<b>156,188</b>	<b>220,350</b>
<b>Charges For Services</b>						
05-50-5-520	Wastewater Service Charges	1,094,865	1,118,233	1,050,000	1,060,000	1,080,000
<b>Total Charges For Services</b>		<b>1,094,865</b>	<b>1,118,233</b>	<b>1,050,000</b>	<b>1,060,000</b>	<b>1,080,000</b>
<b>Miscellaneous Revenue</b>						
05-50-7-700	Interest on Investments	1,597	1,467	1,500	1,500	1,500
05-50-7-790	Miscellaneous Income	2,319	793	-	-	-
<b>Total Miscellaneous Revenue</b>		<b>3,916</b>	<b>2,260</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Other Financing Sources</b>						
05-50-9-910	Bond Proceeds	-	-	35,280	-	-
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>35,280</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>		<b>\$ 1,098,781</b>	<b>\$ 1,120,493</b>	<b>\$ 1,104,130</b>	<b>\$ 1,217,688</b>	<b>\$ 1,301,850</b>
<b>Expenditures</b>						
	Salaries & Wages	\$ 101,985	\$ 101,444	\$ 119,800	\$ 162,500	\$ 144,350
	Professional Services	24,838	59,794	101,670	67,050	98,736
	Other Services	67,679	75,790	113,760	72,350	88,500
	Capital Outlay	91,627	415,269	221,800	373,755	288,810
	Supplies	10,607	6,269	19,700	26,700	26,400
	Pension & Insurance	51,314	49,706	52,800	56,700	51,660
	Other Expenses	8,993	9,054	15,980	10,950	268,410
	Interfund Transfers	38,200	39,340	40,020	40,020	40,000
	Bond Principal Payments	279,865	290,474	301,083	302,000	270,000
	Bond Interest Payments	176,666	166,072	144,643	156,000	113,500
<b>Total Expenditures</b>		<b>\$ 851,773</b>	<b>\$ 1,213,212</b>	<b>\$ 1,131,256</b>	<b>\$ 1,268,025</b>	<b>\$ 1,390,366</b>
<b>Surplus/(Deficit)</b>		<b>\$ 247,008</b>	<b>\$ (92,719)</b>	<b>\$ (27,126)</b>	<b>\$ (50,337)</b>	<b>\$ (88,516)</b>
<b>Beginning Net Position<sup>1</sup></b>		<b>917,167</b>	<b>1,164,175</b>	<b>1,029,007</b>	<b>1,029,007</b>	<b>1,001,881</b>
Non-Budget Expense <sup>2</sup>		-	(42,449)	-	-	-
<b>Ending Net Position<sup>1</sup></b>		<b>1,164,175</b>	<b>1,029,007</b>	<b>1,001,881</b>	<b>978,670</b>	<b>913,365</b>
Adjustment to Cash Basis <sup>3</sup>		(149,434)	(156,294)	(156,294)	(156,294)	(156,294)
<b>Available Cash at Fiscal Year End</b>		<b>\$ 1,014,741</b>	<b>\$ 872,713</b>	<b>\$ 845,587</b>	<b>\$ 822,376</b>	<b>\$ 757,071</b>

1. Excludes capital assets

2. FY2014-Reclassification for unamortized bond issuance cost due to GASB 63/65

3. Includes receivables and deposits not available for spending as of year end

**SEWER ADMINISTRATION**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b>Salaries &amp; Wages</b>						
05-41-1-100	Sewer Administration Full-time Salaries	\$ 61,917	\$ 66,196	\$ 62,800	\$ 66,000	\$68,000
05-41-1-110	Sewer Administration Part-time Salaries	1,883	2,210	12,800	27,000	29,250
05-41-1-130	Overtime Pay	308	-	100	200	100
05-41-1-900	Compensated Absences	-	(510)	-	-	-
<b>Total Salaries &amp; Wages</b>		<b>64,107</b>	<b>67,896</b>	<b>75,700</b>	<b>93,200</b>	<b>97,350</b>
<b>Professional Services</b>						
05-41-2-200	Legal Fees	2,880	2,880	10,380	3,500	4,280
05-41-2-210	Auditing Fees	1,600	1,640	1,740	1,800	2,000
05-41-2-250	Information Technology	-	-	-	-	5,300
05-41-2-290	Other Professional Services	5,037	7,314	33,500	5,700	2,700
<b>Total Professional Services</b>		<b>9,517</b>	<b>11,834</b>	<b>45,620</b>	<b>11,000</b>	<b>14,280</b>
<b>Other Services</b>						
05-41-3-302	Equipment Maintenance & Repair	669	650	1,000	1,000	1,000
05-41-3-304	Building Maintenance & Repair	628	638	1,000	1,000	5,400
05-41-3-310	Machine & Equipment Rental	-	-	-	-	850
05-41-3-320	Janitorial Service	544	590	600	600	600
05-41-3-360	Printing	1,885	2,284	2,000	2,000	2,750
05-41-3-370	Postage	2,407	3,506	4,000	4,000	5,800
05-41-3-372	Telephone	1,958	1,934	600	2,000	1,450
05-41-3-390	Miscellaneous Services	2,101	1,359	1,500	2,000	500
<b>Total Other Services</b>		<b>10,191</b>	<b>10,961</b>	<b>10,700</b>	<b>12,600</b>	<b>18,350</b>
<b>Capital Outlay</b>						
05-41-4-430	Office Equipment	499	308	4,000	4,045	1,000
<b>Total Capital Outlay</b>		<b>499</b>	<b>308</b>	<b>4,000</b>	<b>4,045</b>	<b>1,000</b>
<b>Supplies</b>						
05-41-5-520	Janitorial Supplies	42	210	100	100	100
05-41-5-580	Office Supplies	1,063	884	1,000	1,300	1,000
<b>Total Supplies</b>		<b>1,104</b>	<b>1,094</b>	<b>1,100</b>	<b>1,400</b>	<b>1,100</b>
<b>Pension &amp; Insurance</b>						
05-41-6-600	Property & Liability Insurance	7,476	6,031	700	7,000	700
05-41-6-610	Health & Life Insurance	12,255	12,197	13,560	14,000	14,100
05-41-6-620	Social Security	4,860	4,965	5,790	5,300	7,450
05-41-6-630	IMRF	6,600	8,273	6,290	7,000	6,470
<b>Total Pension &amp; Insurance</b>		<b>31,191</b>	<b>31,466</b>	<b>26,340</b>	<b>33,300</b>	<b>28,720</b>
<b>Other Expenses</b>						
05-41-7-700	Dues & Subscriptions	1,816	2,070	1,900	1,900	2,210
05-41-7-710	Training, Safety & Travel	509	1,032	950	950	850
05-41-7-715	Employee Programs	-	-	-	-	125
05-41-7-720	Official Functions	515	312	500	1,100	500
05-41-7-750	Back-up Prevention Program	-	-	-	-	50,000
05-41-7-752	Downspout Disconnect Program	-	-	7,000	-	213,000
05-41-7-770	Bad Debt Expense	935	222	200	1,000	200
05-41-7-790	Contingencies	30	142	130	300	200

**SEWER ADMINISTRATION**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
	<i>Total Other Expenses</i>	3,805	3,778	10,680	5,250	267,085
<b>Total Expenditures</b>		<b>\$ 120,414</b>	<b>\$ 127,337</b>	<b>\$ 174,140</b>	<b>\$ 160,795</b>	<b>\$ 427,885</b>

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: Sewer

Department: Administration

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
05-41-1-100	Administration Full-Time	Village Manager (10%) Assistant Village Manager (10%) Executive Secretary (10%) Finance Director (10%) Principal Fiscal Assistant (10%) Senior Fiscal Assistant (11%) Fiscal Assistant (10%) Administrative Clerk (10%) Director of Fire & Building (1.67%)	\$68,000	\$68,000
05-41-1-110	Administration Part-Time	Village Clerk and Treasurer (10%) Downspout Program Inspector (85% Reimbursable by IGIG Grant)	2,250 27,000	29,250
05-41-1-130	Overtime		100	100
<b>Professional Services</b>				
05-41-2-200	Legal Fees	Village Attorney retainer Personnel & labor issues Other litigation	2,880 550 850	4,280
05-41-2-210	Auditing Fees	Annual Audit	2,000	2,000
05-41-2-250	Information Technology	IT Support MSI software annual support MSI software upgrades	1,500 1,800 2,000	5,300
05-41-2-290	Other Professional Services	Lobbyist	2,700	2,700
<b>Other Services</b>				
05-41-3-302	Equipment Maintenance & Repair		1,000	1,000
05-41-3-304	Building Maintenance & Repair	Village Hall Boiler Replacement Miscellaneous Repairs	4,400 1,000	5,400
05-41-3-310	Machine & Equipment Rental	Copier Postal Machine	750 100	850
05-41-3-320	Janitorial Service		600	600

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

**Line Item Detail Information**

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
05-41-3-360	Printing	Village newsletter Water Bill Stock Miscellaneous printing	750 1,500 500	<b>2,750</b>
05-41-3-370	Postage	Village newsletter Water Bills Postal Permits Mail through postage machine	500 4,300 500 500	<b>5,800</b>
05-41-3-372	Telephone	Land Lines Mobile Phones Internet Access	900 300 250	<b>1,450</b>
05-41-3-390	Miscellaneous Services		500	<b>500</b>
<u>Capital Outlay</u>				
05-41-4-430	Office Equipment	Furniture Miscellaneous	500 500	<b>1,000</b>
<u>Supplies</u>				
05-41-5-520	Janitorial Supplies		100	<b>100</b>
05-41-5-580	Office Supplies		1,000	<b>1,000</b>
<u>Pension &amp; Insurance</u>				
05-41-6-600	Property & Liability Insurance	IRMA	700	<b>700</b>
05-41-6-610	Health & Life Insurance	IPBC/EAP/Wellness	14,100	<b>14,100</b>
05-41-6-620	Social Security		7,450	<b>7,450</b>
05-41-6-630	IMRF		6,470	<b>6,470</b>

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Other Expenses</b>				
05-41-7-700	Dues & Subscriptions	American Planning Association	60	
		American Payroll Association	30	
		CMAP	20	
		GFOA	20	
		ICLEI	60	
		ICMA	180	
		IGFOA	20	
		ILCMA	60	
		Illinois Municipal League	120	
		Metropolitan Mayors Caucus	70	
		Proviso Municipal League	50	
		West Central Municipal Conf	1,100	
		West Suburban Chamber of Comm.	210	
		Newspaper subscriptions	10	
		Other various dues	200	2,210
05-41-7-710	Training, Safety & Travel	Village Manager	300	
		Assistant Village Manager	200	
		Finance Director	200	
		Other training	150	850
05-41-7-715	Employee Programs	Service Awards	50	
		Tuition Reimbursement	0	
		Holiday Gifts	75	125
05-41-7-720	Official Functions		500	500
05-41-7-750	Back-up Prevention Program		50,000	50,000
05-41-7-752	Downspout Disconnect Program	85% Reimbursed by IGIG Grant	213,000	213,000
05-41-7-770	Bad Debt Expense		200	200
05-41-7-790	Contingencies		200	200
	<b>Total Budget</b>			<b>\$427,885</b>

**SEWER OPERATIONS AND MAINTENANCE**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2012/13</u>	<u>Actual FY 2013/14</u>	<u>Projected FY 2014/15</u>	<u>Budget FY 2014/15</u>	<u>Budget FY 2015/16</u>
<b>Salaries &amp; Wages</b>						
05-44-1-100	Operation & Maint. Full-time Salaries	\$ 30,510	\$ 31,539	\$33,600	\$ 35,000	\$33,800
05-44-1-120	Operation & Maint. Part-Time Wages	2,841	3,025	5,000	27,100	6,000
05-44-1-130	Overtime Pay	4,528	2,052	5,500	7,200	7,200
05-44-1-900	Compensated Absences		(3,068)	-	-	-
<b>Total Salaries &amp; Wages</b>		<b>37,878</b>	<b>33,548</b>	<b>44,100</b>	<b>69,300</b>	<b>47,000</b>
<b>Professional Services</b>						
05-44-2-220	Engineering Fees	15,322	47,960	56,050	56,050	82,956
05-44-2-250	Information Technology	-	-	-	-	1,500
<b>Total Professional Services</b>		<b>15,322</b>	<b>47,960</b>	<b>56,050</b>	<b>56,050</b>	<b>84,456</b>
<b>Other Services</b>						
05-44-3-302	Equipment Maintenance & Repair	8,069	3,052	6,000	6,000	6,000
05-44-3-304	Building Maintenance & Repair	193	8,160	500	1,000	1,000
05-44-3-310	Machine & Equipment Rental	38,200	39,340	40,020	44,020	44,000
05-44-3-320	Janitorial Service	204	172	200	400	400
05-44-3-326	Sewer Cleaning	42,277	41,419	72,800	40,000	50,000
05-44-3-330	Utilities	4,513	2,145	2,500	2,750	2,750
05-44-3-372	Telephone	756	838	360	1,000	400
05-44-3-380	Laundry Service	449	516	700	800	600
05-44-3-390	Miscellaneous Services	1,027	8,527	20,000	4,000	5,000
<b>Total Other Services</b>		<b>95,687</b>	<b>104,169</b>	<b>143,080</b>	<b>99,770</b>	<b>110,150</b>
<b>Capital Outlay</b>						
05-44-4-420	Capital Improvements	91,112	414,644	215,300	367,210	285,310
05-44-4-440	Equipment & Machinery	17	317	2,500	2,500	2,500
<b>Total Capital Outlay</b>		<b>91,128</b>	<b>414,961</b>	<b>217,800</b>	<b>369,710</b>	<b>287,810</b>
<b>Supplies</b>						
05-44-5-502	Equipment Parts & Supplies	702	107	1,000	1,000	1,000
05-44-5-504	Building & Land Maintenance Materials	1,156	163	1,000	2,000	2,000
05-44-5-520	Janitorial Supplies	77	92	200	400	400
05-44-5-540	Uniforms	178	389	400	500	500
05-44-5-570	Small Tools	50	7	-	200	200
05-44-5-572	Traffic Control Supplies	-	101	-	200	200
05-44-5-574	Materials for Sewers	7,070	3,688	15,000	20,000	20,000
05-44-5-576	Water Meters	-	-	500	500	500
05-44-5-580	Office Supplies	269	628	500	500	500
<b>Total Supplies</b>		<b>9,502</b>	<b>5,175</b>	<b>18,600</b>	<b>25,300</b>	<b>25,300</b>
<b>Pension &amp; Insurance</b>						
05-44-6-600	Property & Liability Insurance	6,146	5,003	11,600	6,000	10,400
05-44-6-610	Health & Life Insurance	7,017	6,167	7,580	9,500	7,890
05-44-6-620	Social Security	3,000	3,040	3,370	3,500	550
05-44-6-630	IMRF	3,960	4,030	3,910	4,400	4,100
<b>Total Pension &amp; Insurance</b>		<b>20,123</b>	<b>18,240</b>	<b>26,460</b>	<b>23,400</b>	<b>22,940</b>
<b>Other Expenses</b>						
05-44-7-700	Dues & Subscriptions	40	24	100	200	200

**SEWER OPERATIONS AND MAINTENANCE**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
05-44-7-710	Training, Safety & Travel	114	226	200	500	500
05-44-7-715	Employee Programs	-	-	-	-	125
05-44-7-790	Contingencies	5,034	5,026	5,000	5,000	500
	<b>Total Other Expenses</b>	<b>5,188</b>	<b>5,276</b>	<b>5,300</b>	<b>5,700</b>	<b>1,325</b>
<b>Total Expenditures</b>		<b>\$ 274,829</b>	<b>\$ 629,329</b>	<b>\$ 511,390</b>	<b>\$ 649,230</b>	<b>\$ 578,981</b>

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: Sewer

Department: Sewer O&M

**Line Item Detail Information**

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<b>Salaries &amp; Wages</b>				
05-44-1-100	O&M Full-Time Salaries	Public Works Director (10%) Foreman (5%) Water Operator (5%) Maintenance Worker (5%)	\$33,800	\$33,800
05-44-1-120	O&M Part-Time Wages	Executive Secretary (12%) 4 Seasonal Maintenance Worker (25%)	6,000	6,000
05-44-1-130	Overtime Pay		7,200	7,200
<b>Professional Services</b>				
05-44-2-220	Engineering Fees	Cleveland (26th to 30th) Finsbury Kemman (60% to be reimbursed by IDOT) Pine Tree Sewer Lining Emergency Repairs Sewer Main Point Repairs Cleaning & Televising Sewer Separation Project	7,406 2,600 27,250 200 8,000 2,250 12,750 7,500 15,000	82,956
05-44-2-250	Information Technology	IT Support	1,500	1,500
<b>Services</b>				
05-44-3-302	Eqpt. Maintenance & Repair	Lift Station Maintenance Maintenance of PW Eqpt.	4,000 2,000	6,000
05-44-3-304	Bldg. Maintenance & Repair	Miscellaneous Repairs	1,000	1,000
05-44-3-310	Machine & Equipment Rental	Transfer to Capital Projects Fund Vactor Rental	40,000 4,000	44,000
05-44-3-320	Janitorial Service	PW Facility	400	400
05-44-3-326	Sewer Cleaning & Televising	Sewer Cleaning & Televising Services	50,000	50,000
05-44-3-330	Utilities	ComEd & Nicor	2,750	2,750
05-44-3-372	Telephone	Land Lines Mobile Phones Internet Access	110 110 180	400
05-44-3-380	Laundry Service	Uniform Cleaning	600	600

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **Sewer**

Department: **Sewer O&M**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
05-44-3-390	Miscellaneous Services	NPDES Permit	5,000	<b>5,000</b>
<u>Capital Outlay</u>				
05-44-4-420	Capital Improvements	Cleveland (26th to 30th) Finsbury Kemman (60% to be reimbursed by IDOT) Pine Tree Sewer Lining Point repairs and restoration Catch Basin and Sewer Repair	46,290 14,300 83,520  1,200 50,000 50,000 40,000	       <b>285,310</b>
05-44-4-440	Other Eqpt. & Machinery	Lift Stations	2,500	<b>2,500</b>
<u>Supplies</u>				
05-44-5-502	Eqpt. Parts & Supplies	Sewer Fund portion of Eqpt. Repairs	1,000	<b>1,000</b>
05-44-5-504	Bldg. & Land Maint. Materials	Facility Maintenance and top soil	2,000	<b>2,000</b>
05-44-5-520	Janitorial Supplies	Sewer Fund Portion Facility Maintenance	400	<b>400</b>
05-44-5-540	Uniforms	Sewer Fund portion of Uniforms	500	<b>500</b>
05-44-5-570	Small Tools	Various tools	200	<b>200</b>
05-44-5-572	Traffic Control Supplies	Sewer Fund portion of Traffic Control	200	<b>200</b>
05-44-5-574	Materials for Sewers	Concrete pre-cast structures, frames, pipes, asphalt for restoration	20,000	<b>20,000</b>
05-44-5-576	Water Meters	Sewer Fund portion of water meters	500	<b>500</b>
05-44-5-580	Office Supplies	Sewer Fund portion PW office supplies	500	<b>500</b>
<u>Pension &amp; Insurance</u>				
05-44-6-600	Property & Liability Insurance	IRMA	10,400	<b>10,400</b>
05-44-6-610	Health & Life Insurance	IPBC/EAP/Wellness	7,890	<b>7,890</b>
05-44-6-620	Social Security		550	<b>550</b>
05-44-6-630	IMRF		4,100	<b>4,100</b>

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **Sewer**

Department: **Sewer O&M**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Other Expenses</u>				
05-44-7-710	Dues & Subscriptions	AWWA APWA	100 100	200
05-44-7-710	Training, Safety & Travel	Employee Safety Training	500	500
05-44-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	75 0 50	125
05-44-7-790	Contingencies		500	500
	<b>Total Budget</b>			<b>\$ 578,981</b>

## **CAPITAL PROJECTS FUND**

The Capital Projects Fund was established by the Village Board to budget and track major capital improvements and equipment replacements. The Capital Projects Fund generally includes any capital expenditure over \$10,000, which is consistent with the capitalization threshold the Village uses for accounting. In other words, capital purchases over \$10,000 may be converted to fixed assets on the Village's financial statements and depreciated over their useful lives.

The primary source of funding for the Capital Projects Fund is an annual transfer of cash reserves from the General Fund. For FY 15-16 the transfer is budgeted at \$200,000. Other sources of revenue include an annual reimbursement from the Sewer Fund for vehicle use and miscellaneous grant funds. \$150,000 in federal grant dollars for the Village Hall generator project are also included in the FY 15-16 budget.

A total of \$627,000 in expenditures is proposed for FY 15-16.

### ***FY 15-16 Budget Notes***

- \$266,100 for street resurfacing projects on Cleveland Avenue (from 26<sup>th</sup> to 30<sup>th</sup>). The scope of work includes minor sections of curb repair, sewer manhole reconstruction, pavement base repair and new asphalt overlay.
- \$150,000 for the Village Hall generator project.
- \$35,100 for replacement of the Village Hall boiler.
- \$30,000 for the replacement of a police vehicle.
- \$70,000 for replacement of cardiac monitors/defibrillators for the Village ambulances.
- \$20,000 in tree replacements, supporting the reforestation of our urban landscape impacted by Emerald Ash Borer infestation.

**CAPITAL PROJECTS FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
<b><i>Intergovernmental Revenue</i></b>						
07-50-4-410	State Grants	\$ 62,830	\$ 450,000	\$ -	\$ -	\$ -
07-50-4-420	Federal Grants	-	10,000	-	150,000	150,000
<b><i>Total Intergovernmental Revenue</i></b>		<b>62,830</b>	<b>460,000</b>	<b>-</b>	<b>150,000</b>	<b>150,000</b>
<b><i>Miscellaneous Revenue</i></b>						
07-50-7-700	Interest on Investments	244	598	200	200	200
07-50-7-790	Miscellaneous Income	-	-	17,069	12,000	-
<b><i>Total Miscellaneous Revenue</i></b>		<b>244</b>	<b>598</b>	<b>17,269</b>	<b>12,200</b>	<b>200</b>
<b><i>Other Financing Sources</i></b>						
07-50-8-810	Transfer from Sewer Fund	38,200	39,340	40,020	40,020	40,000
07-50-9-900	Transfer from General Fund	576,340	264,200	1,201,000	1,188,000	200,000
<b><i>Total Other Financing Sources</i></b>		<b>614,540</b>	<b>303,540</b>	<b>1,241,020</b>	<b>1,228,020</b>	<b>240,000</b>
<b>Total Revenues</b>		<b>\$ 677,614</b>	<b>\$ 764,138</b>	<b>\$ 1,258,289</b>	<b>\$ 1,390,220</b>	<b>\$ 390,200</b>

**CAPITAL PROJECTS FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
<b>Expenditures</b>						
<b>Professional Services</b>						
07-40-2-220	Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ 36,700
<b>Total Professional Services</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>36,700</u>
<b>Construction &amp; Maintenance Services</b>						
07-40-3-340	Street Resurfacing	10,000	256,486	688,022	710,000	229,400
07-40-3-342	Sidewalk Program	23,255	26,612	31,635	30,000	10,000
07-40-3-344	Buildings and Grounds	14,369	753,397	58,500	208,000	185,100
07-40-3-346	Other Public Improvements	-	-	15,962	-	-
<b>Total Construction Services</b>		<u>47,624</u>	<u>1,036,495</u>	<u>794,119</u>	<u>948,000</u>	<u>424,500</u>
<b>Capital Projects &amp; Equipment</b>						
07-40-4-410	31st Street Projects	107,457	-	-	-	-
07-40-4-441	Admin Vehicles & Equipment	2,788	2,210	22,651	22,651	-
07-40-4-442	Police Vehicles & Equipment	52,613	31,435	63,800	63,800	30,000
07-40-4-443	Fire Vehicles & Equipment	11,993	16,180	63,030	63,030	78,000
07-40-4-444	PW Vehicles & Equipment	1,122	114,375	183,357	195,000	5,000
07-40-4-445	Building Vehicles & Equipment	1,128	-	-	-	-
07-40-4-448	Information Technology Equipment	-	-	-	-	32,800
07-40-4-450	Tree Purchases	18,052	26,348	24,506	20,000	20,000
<b>Total Capital Outlay</b>		<u>195,152</u>	<u>190,548</u>	<u>357,344</u>	<u>364,481</u>	<u>165,800</u>
<b>Total Expenditures</b>		<u>\$ 242,777</u>	<u>\$ 1,227,043</u>	<u>\$ 1,151,463</u>	<u>\$ 1,312,481</u>	<u>\$ 627,000</u>
<b>Surplus/(Deficit)</b>		<u>\$ 434,837</u>	<u>\$ (462,905)</u>	<u>\$ 106,826</u>	<u>\$ 77,739</u>	<u>\$ (236,800)</u>
<b>Beginning Fund Balance</b>		<u>223,613</u>	<u>658,450</u>	<u>195,545</u>	<u>195,545</u>	<u>302,371</u>
<b>Ending Fund Balance</b>		<u>658,450</u>	<u>195,545</u>	<u>302,371</u>	<u>273,284</u>	<u>65,571</u>
<b>Adjustment to Cash Basis<sup>1</sup></b>		<u>(27)</u>	<u>(10,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Available Cash at Fiscal Year End</b>		<u>\$ 658,423</u>	<u>\$ 185,545</u>	<u>\$ 302,371</u>	<u>\$ 273,284</u>	<u>\$ 65,571</u>

1. Includes receivables and deposits not available for spending as of year end

Budget Detail Worksheet Fiscal Year 2015/16					
Fund	Capital Project	Account Title	Reason	Amount	Total Amount
<b>Professional Services</b>					
07-40-2-220	Engineering Services	Cleveland (26th to 30th)		\$ 36,700	\$ 36,700
<b>Construction &amp; Maintenance Services</b>					
07-40-3-340	Street Resurfacing	Cleveland (26th to 30th)		229,400	229,400
07-40-3-342	Sidewalk Replacement	Additional in MFT Fund		10,000	10,000
07-40-3-344	Buildings and Grounds	Village Hall Boiler Replacement Village Hall Generator Project (IEMA Grant Funded)		35,100 150,000	185,100
<b>Capital Projects &amp; Equipment</b>					
07-40-4-441	Admin Vehicles & Equipment			-	-
07-40-4-442	Police Vehicles & Equipment	Vehicle Replacement		30,000	30,000
07-40-4-443	Fire Vehicles & Equipment	MDTs - Units 1201/1218 Cardiac Monitors/Defibrillators		8,000 70,000	78,000
07-40-4-444	PW Vehicles & Equipment	Lift Gate		5,000	5,000
07-40-4-445	Building Vehicles & Equipment			-	-
07-40-4-448	Information Technology Equipment	Computers Administration & Finance Police Fire Public Works Building Network Switches		3,200 3,200 9,800 1,600 3,000 12,000	32,800
07-40-4-450	Tree Purchases			20,000	20,000
	<b>Total Budget</b>				\$ 627,000

## **EMERGENCY TELEPHONE SYSTEM FUND**

The Emergency Telephone System Fund (ETSF) was established to account for the revenue received from the telephone 9-1-1 surcharge. The revenues generated by the surcharge must be spent on emergency communications. The Village's Emergency Telephone System Board is responsible for supervising the 9-1-1 system and authorizing all disbursements from the Fund

Total revenues in FY 15-16 are projected to be \$150,200 with 9-1-1 surcharge fees accounting for \$130,000.

The ETSF resources are used to operate, maintain, repair and replace the Village's emergency communications equipment.

### ***FY 15-16 Budget Notes***

- \$50,000 has been budgeted in Capital Outlay for the replacement of the Village Hall Emergency Generator, which provides back-up power supply to the communications center in the event of power failure. The Village was awarded an IEMA Disaster Mitigation grant in the amount of \$150,000, which requires a 25% local match in funding. This has been re-budgeted from the current fiscal year as the grant is still being processed (see Capital Projects Fund overview).
- \$60,000 for costs associated with the transition to a combined dispatch system with the Villages of La Grange and Western Springs. A new line item has been created to track these costs.
- \$38,000 transfer to the General Fund to cover a portion of the salaries attributable to telecommunications operations as permitted by state statute.

**EMERGENCY TELEPHONE SYSTEM FUND**  
**VILLAGE OF LA GRANGE PARK**  
 Fiscal Year 2015/16 Budget

<b>Revenues</b>		Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2012/13</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>
<b>Local Tax</b>						
08-50-1-124	911 Wireline Surcharge Fee	\$ 144,421	\$ 133,379	\$ 55,000	\$ 130,000	\$ 55,000
08-50-4-450	911 Wireless Surcharge Fee	-	-	75,000	-	75,000
<b>Total Local Tax</b>		<b>144,421</b>	<b>133,379</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>
<b>Miscellaneous Revenue</b>						
08-50-7-700	Interest on Investments	501	305	200	200	200
08-50-7-790	Miscellaneous Income	8,006	36,200	20,000	8,000	20,000
<b>Total Miscellaneous Revenue</b>		<b>8,508</b>	<b>36,505</b>	<b>20,200</b>	<b>8,200</b>	<b>20,200</b>
<b>Total Revenues</b>		<b>\$ 152,928</b>	<b>\$ 169,884</b>	<b>\$ 150,200</b>	<b>\$ 138,200</b>	<b>\$ 150,200</b>
<b>Expenditures</b>						
<b>Services</b>						
08-40-3-302	Equipment Maintenance & Repair	\$ 15,428	\$ 5,089	\$ 19,000	\$ 19,000	\$ 19,000
08-40-3-372	Telephone	40,095	49,477	51,000	25,000	52,000
08-40-3-385	Consolidated Dispatch	-	-	-	-	60,000
08-40-3-390	Miscellaneous Services	18,024	19,782	22,000	22,000	22,000
<b>Total Services</b>		<b>73,547</b>	<b>74,348</b>	<b>92,000</b>	<b>66,000</b>	<b>153,000</b>
<b>Capital Outlay</b>						
08-40-4-410	Building Alterations & Improvements	-	-	-	-	-
08-40-4-440	Equipment & Machinery	13,511	8,450	-	50,000	50,000
<b>Total Capital Outlay</b>		<b>13,511</b>	<b>8,450</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>
<b>Supplies</b>						
08-40-5-502	Equipment Parts & Supplies	-	-	500	500	500
<b>Total Supplies</b>		<b>-</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>Interfund Transfers</b>						
08-46-7-780	Transfer to General Fund	35,000	36,000	37,000	37,000	38,000
<b>Total Interfund Transfers</b>		<b>35,000</b>	<b>36,000</b>	<b>37,000</b>	<b>37,000</b>	<b>38,000</b>
<b>Total Expenditures</b>		<b>\$ 122,058</b>	<b>\$ 118,798</b>	<b>\$ 129,500</b>	<b>\$ 153,500</b>	<b>\$ 241,500</b>
<b>Surplus/(Deficit)</b>		<b>\$ 30,870</b>	<b>\$ 51,086</b>	<b>\$ 20,700</b>	<b>\$ (15,300)</b>	<b>\$ (91,300)</b>
<b>Beginning Fund Balance</b>		<b>236,594</b>	<b>267,464</b>	<b>318,550</b>	<b>318,550</b>	<b>339,250</b>
<b>Ending Fund Balance</b>		<b>267,464</b>	<b>318,550</b>	<b>339,250</b>	<b>303,250</b>	<b>247,950</b>
Adjustment to Cash Basis <sup>1</sup>		(26,119)	(48,845)	(48,845)	(48,845)	(48,845)
<b>Available Cash at Fiscal Year End</b>		<b>\$ 241,345</b>	<b>\$ 269,705</b>	<b>\$ 290,405</b>	<b>\$ 254,405</b>	<b>\$ 199,105</b>

1. Includes receivables and deposits not available for spending as of year end

**Budget Detail Worksheet  
Fiscal Year 2015/16**

Fund: **Emergency Telephone System Fund**

Department: **Emergency Telephone System**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Services</u>				
08-40-3-302	Equipment Maint. & Repair		\$ 19,000	\$ 19,000
08-40-3-372	Telephone		52,000	52,000
08-40-3-385	Combined Dispatch		60,000	60,000
08-40-3-390	Miscellaneous Services		22,000	22,000
<u>Capital Outlay</u>				
08-40-4-440	Equipment & Machinery	Village Hall Generator Project	50,000	50,000
<u>Supplies</u>				
08-40-5-502	Equipment Parts & Supplies		500	500
<u>Interfund Transfers</u>				
08-46-7-780	Transfer to General Fund	Dispatch Costs	38,000	38,000
	<b>Total Budget</b>			<b>\$ 241,500</b>

## **Police Pension Fund**

The La Grange Park Police Pension Fund is organized under State statute to provide pension benefits to full-time sworn police officers. The fund is administered by a five-member Pension Board as defined by State statutes, and includes two citizens appointed by the Village Board, two active police officers, and one current beneficiary.

Funds used to pay for the benefits of retired police officers come from three sources:

1. **Active Police Officers** – Current police officers contribute 9.91% of base salary towards the pension plan.
2. **Interest and Investment Income** – Income generated by the Fund's investments.
3. **Village Property Tax Contribution** – The employer contribution based on professional actuarial calculations.

**POLICE PENSION FUND**  
**VILLAGE OF LA GRANGE PARK**  
Fiscal Year 2015/16 Budget

	<u>Actual</u> <u>FY 2012/13</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Projected</u> <u>FY 2014/15</u>	<u>Budget</u> <u>FY 2015/16</u>
<b><u>Revenues</u></b>				
Employee Contributions	\$ 169,363	\$ 173,819	\$ 174,000	\$ 184,000
Interest	286,530	251,382	250,000	250,000
Property Tax	670,360	725,134	760,000	800,000
<b>Total Revenues</b>	<b>\$ 1,126,253</b>	<b>\$ 1,150,335</b>	<b>\$ 1,184,000</b>	<b>\$ 1,234,000</b>
<b><u>Expenditures</u></b>				
Pension Benefits	\$ 1,065,278	\$ 1,066,146	\$ 1,120,000	\$ 1,160,000
Contribution Refunds	-	81,529	-	-
Administrative Services	39,916	36,501	40,000	40,000
Investment Services	57,272	63,187	65,000	65,000
<b>Total Expenditures</b>	<b>\$ 1,162,466</b>	<b>\$ 1,247,363</b>	<b>\$ 1,225,000</b>	<b>\$ 1,265,000</b>
<b>Surplus/(Deficit)</b>	<b>\$ (36,213)</b>	<b>\$ (97,028)</b>	<b>\$ (41,000)</b>	<b>\$ (31,000)</b>
Unrealized Investment Gain/(Loss)	660,000	863,146	680,000	724,700
Change in Property Tax Receivable	48,747	35,433	-	-
<b>Beginning Fund Balance</b>	<b>\$ 11,811,029</b>	<b>\$ 12,483,563</b>	<b>\$ 13,285,114</b>	<b>\$ 13,924,114</b>
<b>Ending Fund Balance</b>	<b>\$ 12,483,563</b>	<b>\$ 13,285,114</b>	<b>\$ 13,924,114</b>	<b>\$ 14,617,814</b>