

Budget
Budget
2012 - 2013
2012 - 2013



Village of La Grange Park

Mission Statement

The Village of La Grange Park is committed to providing its citizens effective and efficient government services in a fiscally responsible manner. The Village encourages cooperation among its staff, Board, and other units of government in order to assess community needs and to determine the most effective manner in which to meet those needs. While committed to maintaining a professional and responsive atmosphere, the Village must weigh individual needs against community standards and resources and determine what is in the best interests of all its residents.



Date: April 3, 2012

To: **Village President & Board of Trustees**

From: Julia Cedillo, Village Manager *JC*

RE: **FY2012 - 13 Budget Message**

This draft of the FY2012-2013 is transmitted to you for your review and consideration. The Village's fiscal year runs from May 1 to April 30. A new budget must be adopted before the beginning of the fiscal year. This document could not have been prepared without the assistance of Finance Director Pierre Garesche and the diligence of Department Heads to meet necessary spending targets. Further, this document could not have been assembled without Andy Bagley's hard work. Finally, Administrative Intern Traci Steger also contributed to the process and we appreciate her assistance.

The Village's budget is composed of seven funds that account for the revenues received and proposed expenditures that allow the Village to provide services to residents. Although the General Fund and Capital Projects are treated as separate funds, the General Fund provides the Capital Projects Fund with revenue. Treating Capital Projects as a separate fund gives the Village the opportunity to program and keep better track of capital expenses.

Village revenues in all funds are expected to total \$12,541,302 (net of transfers) with overall expenses (net of transfers) to total \$13,998,678. Table I provides a historical summary of revenues by fund and includes the major revenue categories of the General Fund. Revenues in the General Fund are budgeted to increase only slightly. Water Fund revenues are anticipated to increase by 12.5%, in accordance with the recently approved water rate increase. Revenues in other funds are anticipated to remain relatively stable and to be consistent with historical experience.

Table II summarizes expenses by fund. Total expenses (net of transfers) are budgeted to increase approximately 16.8% due primarily to the South La Grange Road Water Main Project, the Public Works Garage Project and the Beach Avenue Parking Lot. Operating expenses in the General Fund are anticipated to be 14.7% higher than FY 11-12. Of that

increase, the transfer to the Capital Projects Fund (\$576,340) has increased substantially as no GF Interfund Transfer has occurred since FY 2009-2010. Actual operating expenses are up 6.6% due to increases in wages, liability insurance, pensions, and the addition of salt supply, previously budgeted in the MFT Fund.

The FY 12-13 Budget, as proposed, is consistent with the Five-Year Plan. Table III summarizes projected changes in ending reserve balances for each fund. The fund balances are consistent with the projections contained in the Five-Year Plan.

The FY 12-13 Budget proposes no increase in staffing levels. The Village had several authorized positions become vacant in FY 09-10. More recently, one additional vacancy in Public Works occurred in FY 10-11 and one in the Police Department this year. Both of these positions are included in the proposed budget. While the Police Department plans to fill the patrol officer position in the coming year, the position in Public Works will go unfilled at the present time, but we will continue to evaluate. Tables IV and V show historical and budgeted staffing levels for full-time and part-time employees. The budgeted expenses include salaries, wages, associated health insurance and pension contributions, and step increases for those employees eligible to progress through the Village's pay plan.

This budget includes cost of living adjustments (COLA) for all employees that are based on the following:

1. The provisions of the appropriate labor agreement for all Employees covered by such agreements (2.5% for FOP Patrol Officers); and
2. For those employees not covered by labor agreements, the Personnel Manual provides for COLA increases based on the higher of the Consumer Price Index (Chicago-U) for the twelve months ending in December of the previous year (i.e., December 2011 – the CPI-U was 2.1%) or the average percent increases of all collective bargaining agreements in effect.

It should be noted that the Personnel Manual provision on Salary Increases also states that if financial conditions warrant, the Village Board may provide for a reduction or suspension of the increases prescribed.

The FY 12-13 Budget proposes a 2.1% cost of living adjustment for those employees not covered by labor agreements. A 1% cost of living adjustment was granted last year, 2% the year before and none was provided in FY 09-10. Employee contributions to health insurance premiums will increase again this year from 13% to 14%.

With respect to employees governed by collective bargaining agreements, the Public Works Department is represented by the International Union of Operating Engineers, Local 150 (IUOE). April 30, 2012, marks the end of the third year of a three year contract. The Police officers at the patrol officer rank are represented by the Fraternal Order of Police (FOP). FY 12-13 marks the second year of that three year contract.

Overall, the FY 2012-2012 Budget provides the necessary funding to meet its primary mission as well as complete major capital projects. Because the draft budget's expenditures in the General Fund are shown to outpace revenues, the Village will have to remain diligent in the management of its funds throughout the fiscal year to better position ourselves for the future. In recent years, as a result of the Great Recession, the Village has taken proactive measures to control costs, such as eliminating community events, reducing personnel and personnel costs through attrition, increasing employee contributions to healthcare, and keeping cost of living increases static or very low. The Village is doing more with less while continuing to provide excellent services in an efficient manner. Despite these efforts, fixed costs related to personnel, insurance, pension costs, fuel and materials continue to increase while revenues are projected to remain somewhat flat. While there are signs of an economic recovery post the recession, projected revenues for FY 2012-13 are less than the five year average for fiscal years 06-07 through 10-11. As such, it is recommended that in the coming months, the Village take action to address meet revenue-expenditure disparity by reviewing options for increased local revenue and greater cost efficiencies. In addition, the Village will need to remain watchful and flexible to respond to circumstances beyond the Village's control. These circumstances could include continued weakness in the general economy and/or impacts from the State of Illinois as it works to address its financial issues.

Village of La Grange Park Organizational Chart

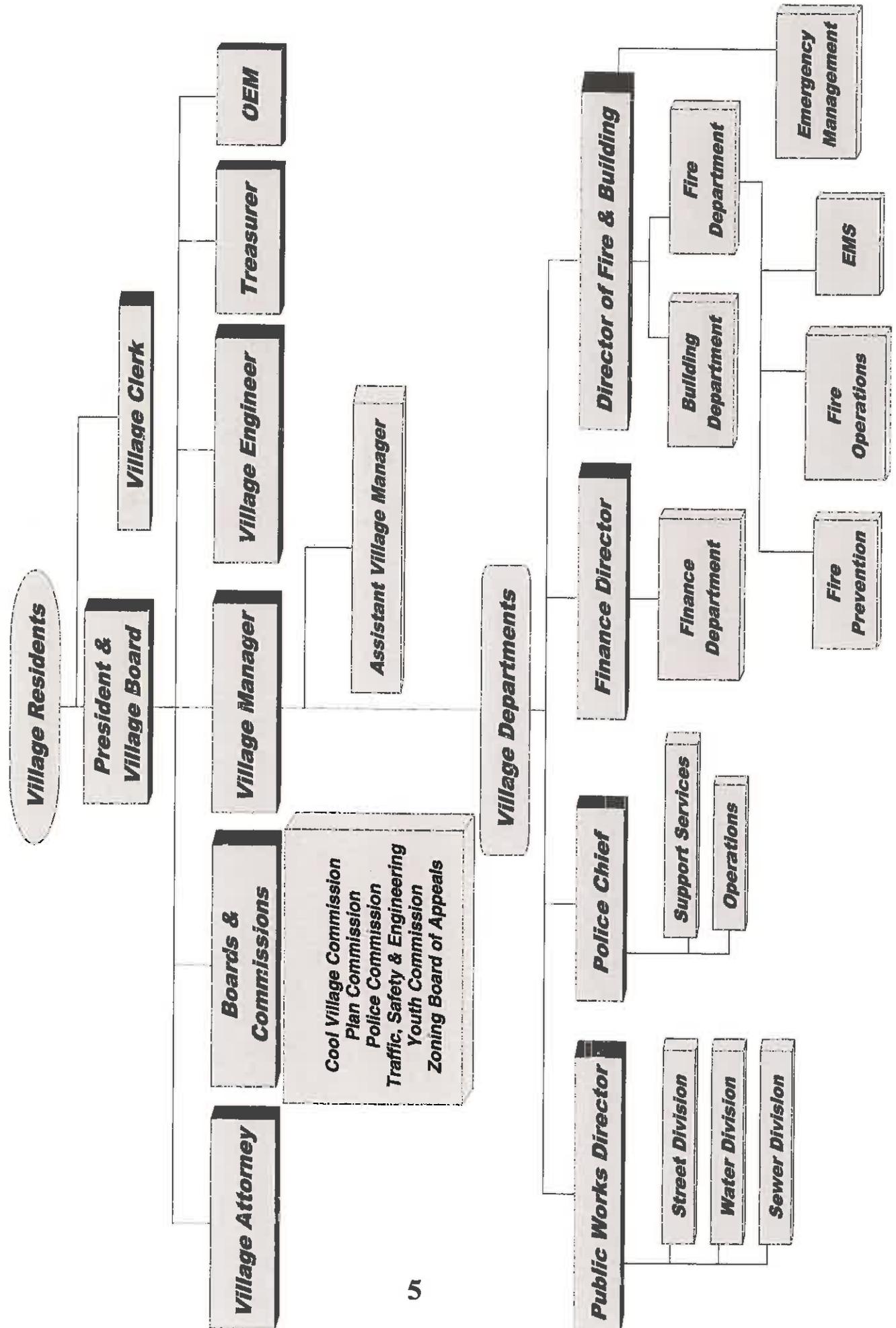


Table 1
SUMMARY OF REVENUES
VILLAGE OF LA GRANGE PARK
FY 2009-2010 THROUGH FY 2012-2013

| FUND | FY 2009-10 Actual | FY 2010-11 Actual | FY 2011-12 Budget | FY 2011-12 Estimated | FY 2012-13 Budget | % CHANGE FY 2011-12 ESTIMATED VS FY 2012-13 BUDGET |
|------------------------------------|----------------------|----------------------|----------------------|-------------------------|----------------------|--|
| GENERAL FUND | | | | | | |
| Taxes | \$4,806,921 | \$4,543,193 | \$4,757,000 | \$4,790,200 | \$4,803,000 | 0.3% |
| Licenses | 296,187 | 293,594 | 292,100 | 285,100 | 286,100 | 0.4% |
| Permits | 204,537 | 175,859 | 201,400 | 151,200 | 163,000 | 7.8% |
| Intergovernmental Revenues | 1,227,733 | 1,273,813 | 1,267,000 | 1,295,000 | 1,297,000 | 0.2% |
| Charges for Service | 412,030 | 402,335 | 424,100 | 368,700 | 389,200 | 5.6% |
| Fines & Forfeitures | 130,013 | 134,541 | 119,500 | 131,200 | 124,700 | -5.0% |
| Miscellaneous Revenues | 388,117 | 324,400 | 270,000 | 266,960 | 274,500 | 2.8% |
| Interfund Transfers | 32,782 | 33,765 | 34,000 | 34,000 | 35,000 | 2.9% |
| TOTAL GENERAL FUND | \$7,498,320 | \$7,181,499 | \$7,365,100 | \$7,322,360 | \$7,372,500 | 0.7% |
| 2004 DEBT SERVICE FUND | \$225,748 | \$225,382 | \$225,300 | \$225,100 | \$227,100 | 0.9% |
| WATER FUND | \$2,513,838 | \$2,520,974 | \$2,508,100 | \$2,508,100 | \$2,819,100 | 12.4% |
| MOTOR FUEL TAX FUND | \$336,505 | \$394,464 | \$532,500 | \$562,200 | \$335,200 | -40.4% |
| SEWER FUND | \$1,123,662 | \$1,065,020 | \$1,082,000 | \$1,061,800 | \$1,061,800 | 0.0% |
| CAPITAL PROJECTS FUND | \$1,001,678 | \$247,214 | \$799,140 | \$109,140 | \$1,427,742 | 1208.2% |
| EMERGENCY PHONE FUND | \$159,912 | \$137,593 | \$136,500 | \$138,000 | \$136,200 | -1.3% |
| SUB-TOTAL ALL FUNDS | \$12,859,663 | \$11,772,147 | \$12,648,640 | \$11,926,700 | \$13,379,642 | 12.2% |
| (MINUS INTERFUND TRANSFERS) | (\$1,186,609) | (\$259,073) | (\$259,000) | (\$259,000) | (\$838,340) | 223.7% |
| TOTAL ALL FUNDS | \$11,673,054 | \$11,513,074 | \$12,389,640 | \$11,667,700 | \$12,541,302 | 7.5% |

Table II
SUMMARY OF EXPENDITURES
VILLAGE OF LA GRANGE PARK
FY 2009-2010 THROUGH FY 2012-2013

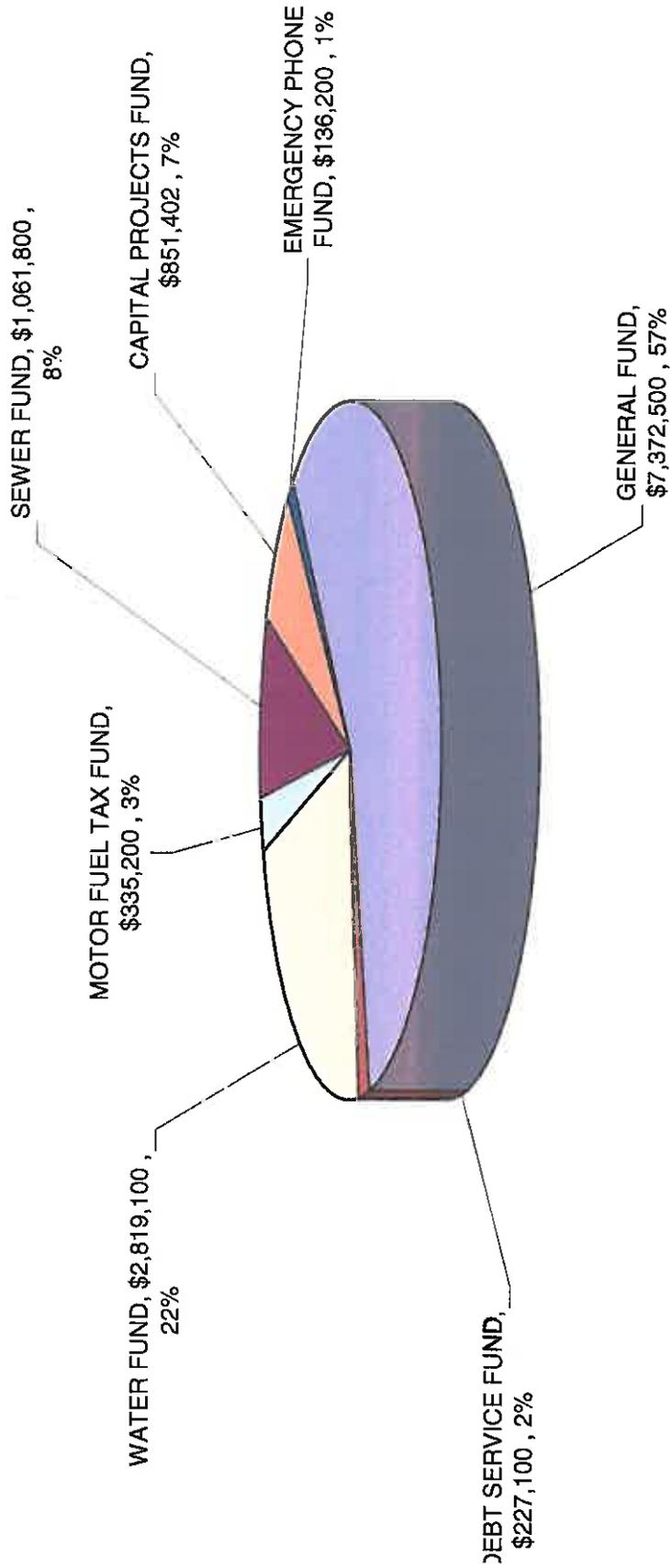
| FUND | FY 2009-10 Actual | FY 2010-11 Actual | FY 2011-12 Budget | FY 2011-12 Estimated | FY 2012-13 Budget | % CHANGE FY 2011-12 ESTIMATED VS FY 2012-13 BUDGET |
|---------------------------------|----------------------|----------------------|----------------------|-------------------------|----------------------|--|
| GENERAL FUND | | | | | | |
| Administration & Finance | \$824,344 | \$921,779 | \$909,900 | \$882,700 | \$914,300 | 3.6% |
| GF Interfund Transfers | 828,474 | 0 | 0 | 0 | 576,340 | 576339900.0% |
| Police | 3,298,807 | 3,461,468 | 3,718,820 | 3,582,300 | 3,858,020 | 7.7% |
| Fire | 1,242,349 | 1,281,721 | 1,372,702 | 1,326,059 | 1,371,432 | 3.4% |
| Public Works | 1,048,560 | 1,023,719 | 1,106,080 | 1,073,580 | 1,164,560 | 8.5% |
| Building | 259,472 | 237,603 | 277,100 | 247,350 | 271,020 | 9.6% |
| TOTAL GENERAL FUND | \$7,502,006 | \$6,926,291 | \$7,384,602 | \$7,111,989 | \$8,155,672 | 14.7% |
| 2004 DEBT SERVICE FUND | \$226,774 | \$225,808 | \$225,500 | \$225,500 | \$227,500 | 0.9% |
| WATER FUND | | | | | | |
| Administration | \$161,596 | \$173,059 | \$185,720 | \$174,820 | \$183,380 | 4.9% |
| Distribution | 1,639,508 | 1,717,384 | 1,932,950 | 2,143,950 | 3,386,100 | 57.9% |
| Interfund Transfer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | \$1,801,104 | \$1,890,443 | \$2,118,670 | \$2,318,770 | \$3,569,480 | 53.9% |
| MOTOR FUEL TAX FUND | | | | | | |
| Interfund Transfer | \$409,621 | \$120,645 | \$454,000 | \$424,300 | \$0 | 0.0% |
| | 225,353 | 225,308 | 225,000 | 225,000 | 227,000 | 0.9% |
| | \$634,974 | \$345,954 | \$679,000 | \$649,300 | \$227,000 | -65.0% |
| SEWER FUND | | | | | | |
| Administration | \$583,621 | \$591,671 | \$599,080 | \$589,480 | \$598,980 | 1.6% |
| Oper. & Maint. | 212,890 | 367,238 | 775,330 | 699,430 | 501,410 | -28.3% |
| Interfund Transfer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | \$796,511 | \$958,909 | \$1,374,410 | \$1,288,910 | \$1,100,390 | -14.6% |
| CAPITAL PROJECTS FUND | \$819,589 | \$239,429 | \$1,171,497 | \$545,000 | \$1,356,926 | 149.0% |
| EMERGENCY PHONE FUND | | | | | | |
| Interfund Transfer | \$40,939 | \$50,586 | \$114,500 | \$66,500 | \$165,000 | 148.1% |
| | 32,782 | 33,765 | 34,000 | 34,000 | 35,000 | 2.9% |
| | \$73,721 | \$84,351 | \$148,500 | \$100,500 | \$200,000 | 99.0% |
| SUB-TOTAL ALL FUNDS | \$11,854,679 | \$10,671,185 | \$13,102,179 | \$12,239,969 | \$14,836,968 | 21.2% |
| (MINUS INTERFUND TRANSF. | (\$1,086,609) | (\$259,073) | (\$259,000) | (\$259,000) | (\$836,340) | 223.7% |
| TOTAL ALL FUNDS | \$10,768,070 | \$10,412,112 | \$12,843,179 | \$11,980,969 | \$13,998,628 | 16.8% |

Table III
FUND BALANCE, REVENUE AND EXPENSE SUMMARY
VILLAGE OF LA GRANGE PARK
FISCAL YEAR 2012 - 2013

| | <u>Beginning Fund Balance</u> | <u>Revenues</u> | <u>Expenses</u> | <u>Surplus/ (Deficit)</u> | <u>Ending Fund Balance</u> | <u>Minimum Standard 25%*</u> | <u>Over/ (Under)</u> |
|--|-------------------------------|---------------------|---------------------|---------------------------|----------------------------|------------------------------|----------------------|
| General Fund | \$2,328,571 | \$7,372,500 | \$8,155,672 | (\$783,172) | \$1,545,399 | \$1,699,040 | (\$153,641) |
| 2004 Debt Service Fund | \$5,010 | \$227,100 | \$227,500 | (\$400) | \$4,610 | \$56,775 | (\$52,165) |
| Water Fund | \$1,686,003 | \$2,819,100 | \$3,569,480 | (\$750,380) | \$935,623 | \$704,775 | \$230,848 |
| Motor Fuel Tax Fund | \$41,522 | \$335,200 | \$227,000 | \$108,200 | \$149,722 | \$83,800 | \$65,922 |
| Sewer Fund | \$668,570 | \$1,061,800 | \$1,100,390 | (\$38,590) | \$629,980 | \$265,450 | \$364,530 |
| Capital Projects Fund | \$76,696 | \$1,427,742 | \$1,356,926 | \$70,816 | \$147,511 | \$153,760 | (\$6,249) |
| Emergency Telephone System Fund | \$214,770 | \$136,200 | \$200,000 | (\$63,800) | \$150,970 | \$34,050 | \$116,920 |
| Totals | \$5,021,141 | \$13,379,642 | \$14,836,968 | (\$1,457,326) | \$3,563,815 | \$2,997,650 | \$566,165 |

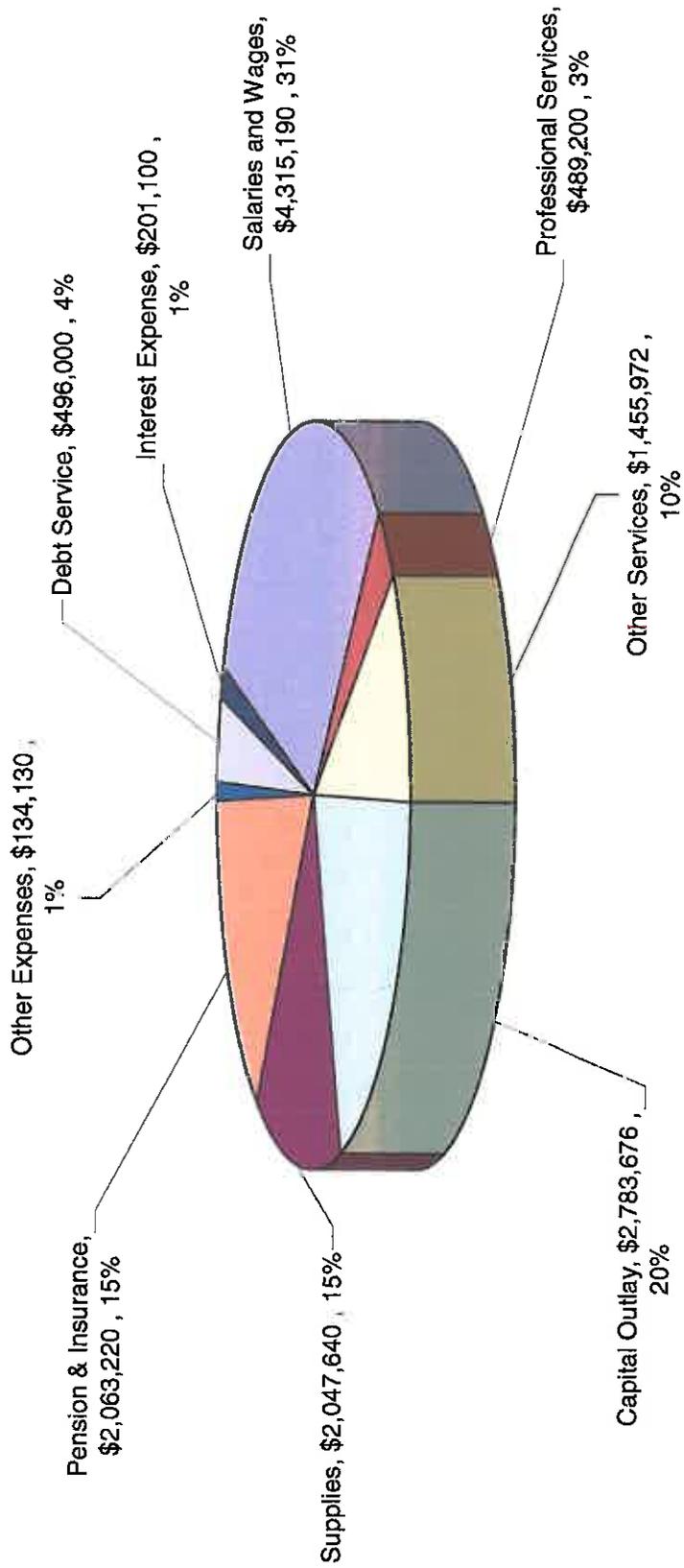
* Note: Reserves standard is 25% of revenues less transfers from the General Fund to the Capital Projects Fund, grants, and bond proceeds

Chart I
Village of La Grange Park
Revenues by Fund
FY 2012-2013
 (Net of Transfers)



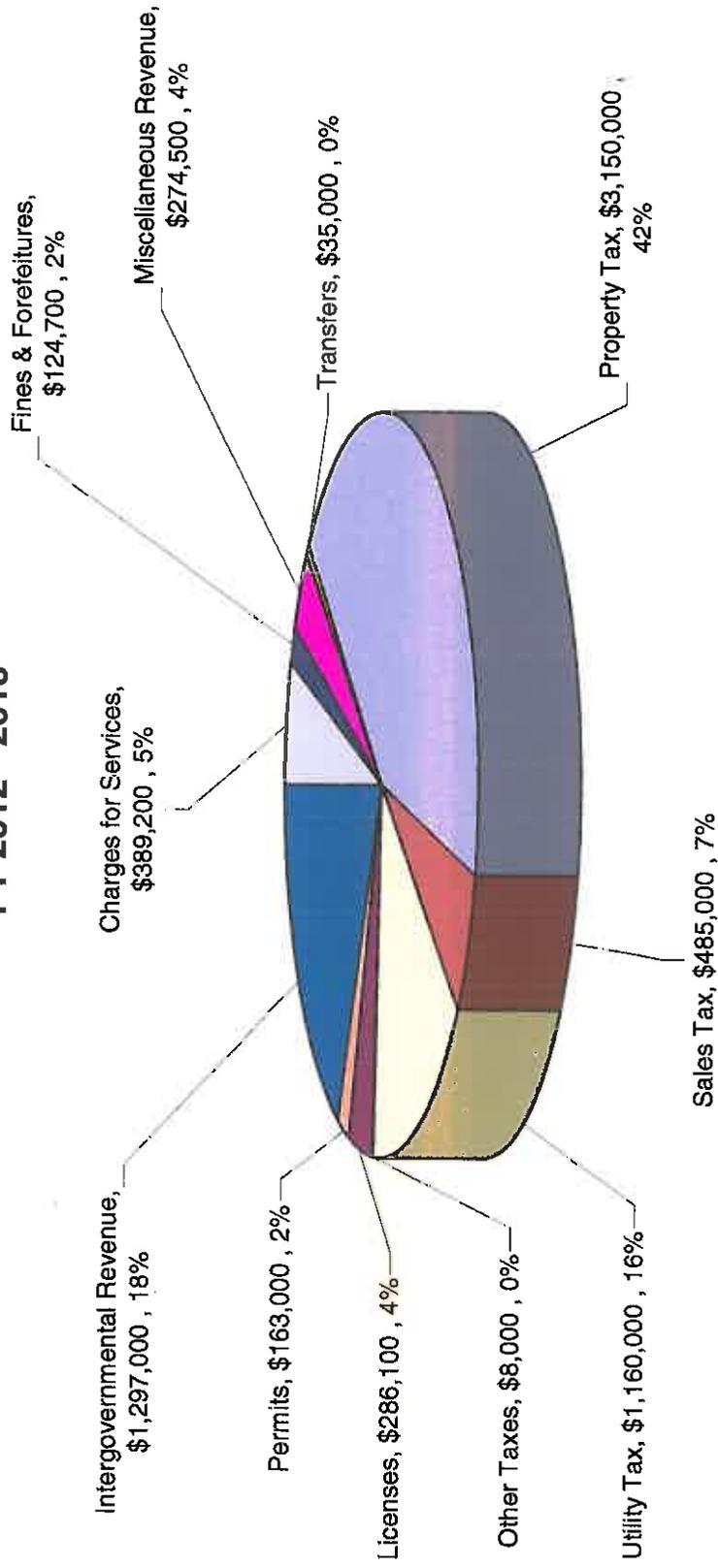
■ GENERAL FUND ■ 2004 DEBT SERVICE FUND ■ WATER FUND ■ MOTOR FUEL TAX FUND ■ SEWER FUND ■ CAPITAL PROJECTS FUND ■ EMERGENCY PHONE FUND

Chart II
Village of La Grange Park
All Funds
FY 2012-2013
Expenditures by Object



- Salaries and Wages
- Professional Services
- Other Services
- Capital Outlay
- Supplies
- Pension & Insurance
- Other Expenses
- Debt Service
- Interest Expense

Chart III
Village of La Grange Park
General Fund
Revenues (\$7,372,500)
FY 2012 - 2013



| | | | |
|---|--|--|---|
| <input type="checkbox"/> Property Tax | <input type="checkbox"/> Sales Tax | <input type="checkbox"/> Utility Tax | <input type="checkbox"/> Other Taxes |
| <input type="checkbox"/> Licenses | <input type="checkbox"/> Permits | <input type="checkbox"/> Intergovernmental Revenue | <input type="checkbox"/> Charges for Services |
| <input type="checkbox"/> Fines & Forefeitures | <input type="checkbox"/> Miscellaneous Revenue | <input type="checkbox"/> Transfers | |

Table IV
VILLAGE AUTHORIZED PERSONNEL
FULL-TIME POSITIONS
FY 2008-09 THROUGH FY 2012-13

| | AUTHORIZED FY2008-09 | AUTHORIZED FY2009-10 | AUTHORIZED FY2010-11 | AUTHORIZED FY2011-12 | AUTHORIZED FY2012-13 | BUDGETED FY2012-13 |
|----------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-----------------------|
| ADMINISTRATION | | | | | | |
| Village Manager | 1 | 1 | 1 | 1 | 1 | 1 |
| Assistant Village Manager | 1 | 1 | 1 | 1 | 1 | 1 |
| Executive Secretary | 1 | 1 | 1 | 1 | 1 | 1 |
| Administrative Clerk | 1 | 1 | 1 | 1 | 1 | 1 |
| | 4 | 4 | 4 | 4 | 4 | 4 |
| POLICE DEPARTMENT | | | | | | |
| Police Chief | 1 | 1 | 1 | 1 | 1 | 1 |
| Deputy Police Chief | 1 | 1 | 1 | 1 | 1 | 1 |
| Commander | 1 | 1 | 1 | 1 | 1 | 1 |
| Lieutenant | 0 | 0 | 0 | 0 | 0 | 0 |
| Sergeants | 4 | 4 | 4 | 4 | 4 | 4 |
| Police Officers | 17 | 17 | 17 | 17 | 14 | 14 |
| Dispatchers | 4 | 4 | 4 | 4 | 4 | 4 |
| Secretary | 1 | 1 | 1 | 1 | 1 | 1 |
| Records Clerk | 1 | 1 | 1 | 1 | 1 | 1 |
| | 30 | 30 | 30 | 30 | 27 | 27 |
| FIRE DEPARTMENT | | | | | | |
| Director of Fire & Building | 1 | 1 | 1 | 1 | 1 | 1 |
| PUBLIC WORKS DEPARTMENT | | | | | | |
| Public Works Director | 1 | 1 | 1 | 1 | 1 | 1 |
| Crew Foreman | 1 | 1 | 1 | 1 | 1 | 1 |
| Water Operator | 1 | 1 | 1 | 1 | 1 | 1 |
| Mechanic | 1 | 1 | 1 | 1 | 1 | 1 |
| Maintenance Workers | 6 | 6 | 6 | 1 | 1 | 1 |
| | 10 | 10 | 10 | 10 | 5 | 5 |
| BUILDING DEPARTMENT | | | | | | |
| Building Inspector | 1 | 1 | 1 | 1 | 1 | 1 |
| FINANCE DEPARTMENT | | | | | | |
| Finance Director | 1 | 1 | 1 | 1 | 1 | 1 |
| Principal Fiscal Assistant | 1 | 1 | 1 | 1 | 1 | 1 |
| Senior Fiscal Assistant | 1 | 1 | 1 | 1 | 1 | 1 |
| Fiscal Assistant | 1 | 1 | 1 | 1 | 1 | 1 |
| | 4 | 4 | 4 | 4 | 4 | 4 |
| TOTAL FULL-TIME POSITIONS | 50 | 50 | 50 | 50 | 46 | 46 |

Table V
VILLAGE AUTHORIZED PERSONNEL
PART-TIME POSITIONS
FY 2008-09 THROUGH FY 2011-12

| | AUTHORIZED FY2008-09 | AUTHORIZED FY2009-10 | AUTHORIZED FY2010-11 | AUTHORIZED FY2011-12 | AUTHORIZED FY2012-13 | BUDGETED FY2012-13 |
|---|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-----------------------|
| ADMINISTRATION | | | | | | |
| Seasonal Summer Intern | 1 | 1 | 0 | 0 | 0 | 0 |
| <i>Full Time Equivalents (FTEs)</i> | | | 0 | 0 | 0 | 0 |
| POLICE DEPARTMENT | | | | | | |
| Police Officers | 3 | 3 | 3 | 3 | 3 | 3 |
| Auxiliary Police Officers | 10 | 10 | 10 | 4 | 4 | 4 |
| Crossing Guards | 9 | 9 | 9 | 9 | 9 | 9 |
| Dispatchers | 3 | 3 | 3 | 3 | 3 | 3 |
| | 25 | 25 | 25 | 19 | 19 | 19 |
| <i>Full Time Equivalents (FTEs)</i> | | | | | 3.92 | 3.92 |
| FIRE DEPARTMENT | | | | | | |
| Division Chief | 3 | 3 | 3 | 3 | 3 | 3 |
| Captain | 2 | 2 | 2 | 2 | 2 | 2 |
| Lieutenant | 4 | 4 | 4 | 4 | 4 | 4 |
| Fire Inspector* | 4 | 4 | 4 | 4 | 4 | 4 |
| Firefighter | 40 | 40 | 40 | 40 | 40 | 40 |
| Seasonal Summer Intern | 0 | 0 | 0 | 0 | 0 | 0 |
| | 53 | 53 | 53 | 53 | 53 | 53 |
| <i>Full Time Equivalents (FTEs)</i> | | | | | 17.0 | 17.0 |
| PUBLIC WORKS DEPARTMENT | | | | | | |
| Seasonal Maintenance Workers | 5 | 5 | 5 | 5 | 5 | 5 |
| Executive Secretary | 1 | 1 | 1 | 1 | 1 | 1 |
| | 6 | 6 | 6 | 6 | 6 | 6 |
| <i>Full Time Equivalents (FTEs)</i> | | | | | 1.1 | 1.1 |
| BUILDING DEPARTMENT | | | | | | |
| Building Inspector | 1 | 1 | 0 | 0 | 0 | 0 |
| Plumbing Inspector | 0 | 0 | 0 | 0 | 0 | 0 |
| Bldg/Electrical Inspector | 0 | 0 | 0 | 0 | 0 | 0 |
| Code Enforcement Officer | 0 | 0 | 0 | 0 | 0 | 0 |
| | 1 | 1 | 0 | 0 | 0 | 0 |
| <i>Full Time Equivalents (FTEs)</i> | | | | | 0 | 0 |
| TOTAL PART-TIME POSITION | 86 | 86 | 84.0 | 78.0 | 76.0 | 78.0 |
| TOTAL FULL-TIME EQUIVALENTS (FTEs) | | | | | 22.0 | 22.0 |

*Fire Inspectors must be La Grange Park firefighters in order to serve as fire inspectors

Chart IV
Village of La Grange Park
General Fund
Expenditures by Object (\$8,155,672)
FY 2012 - 2013

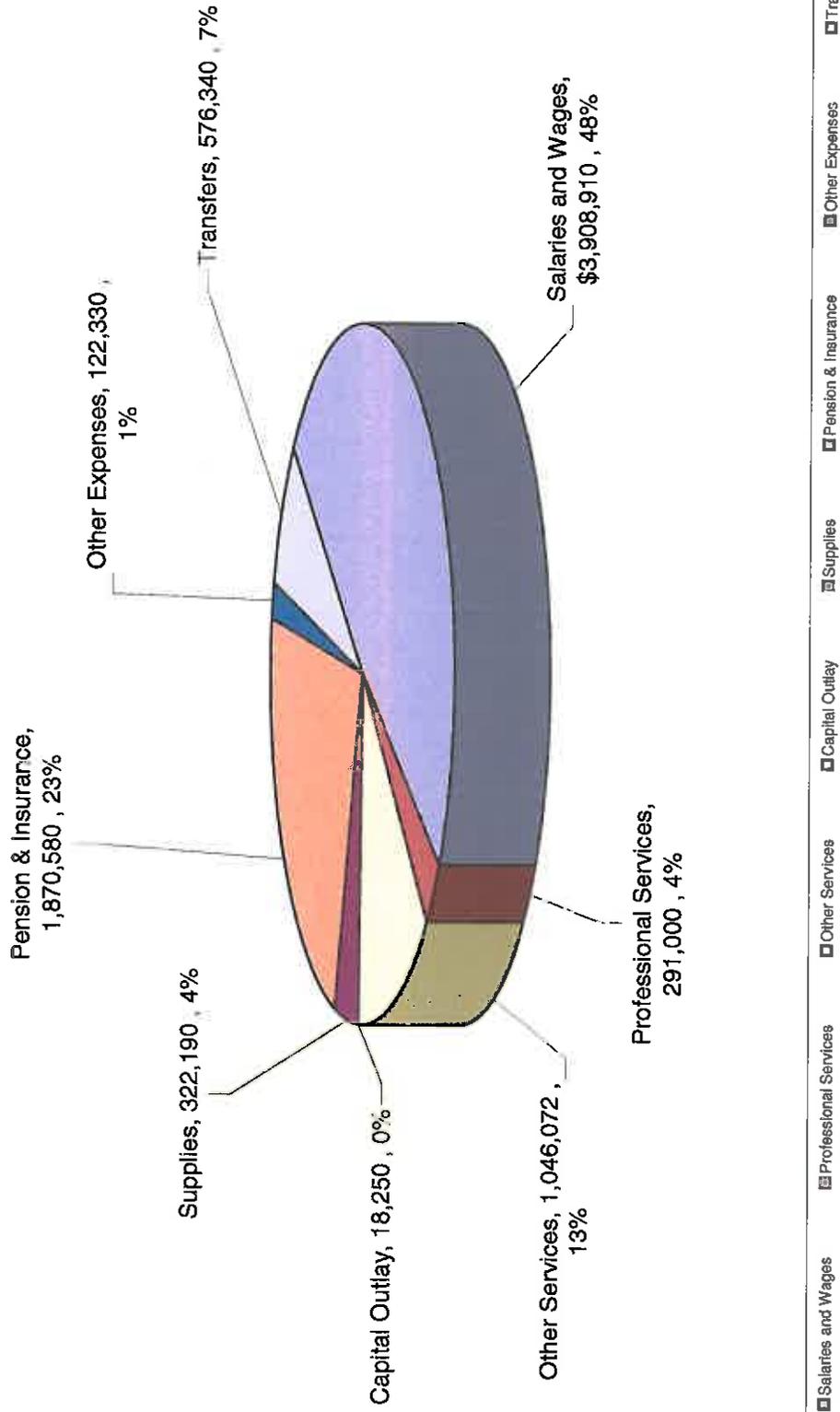
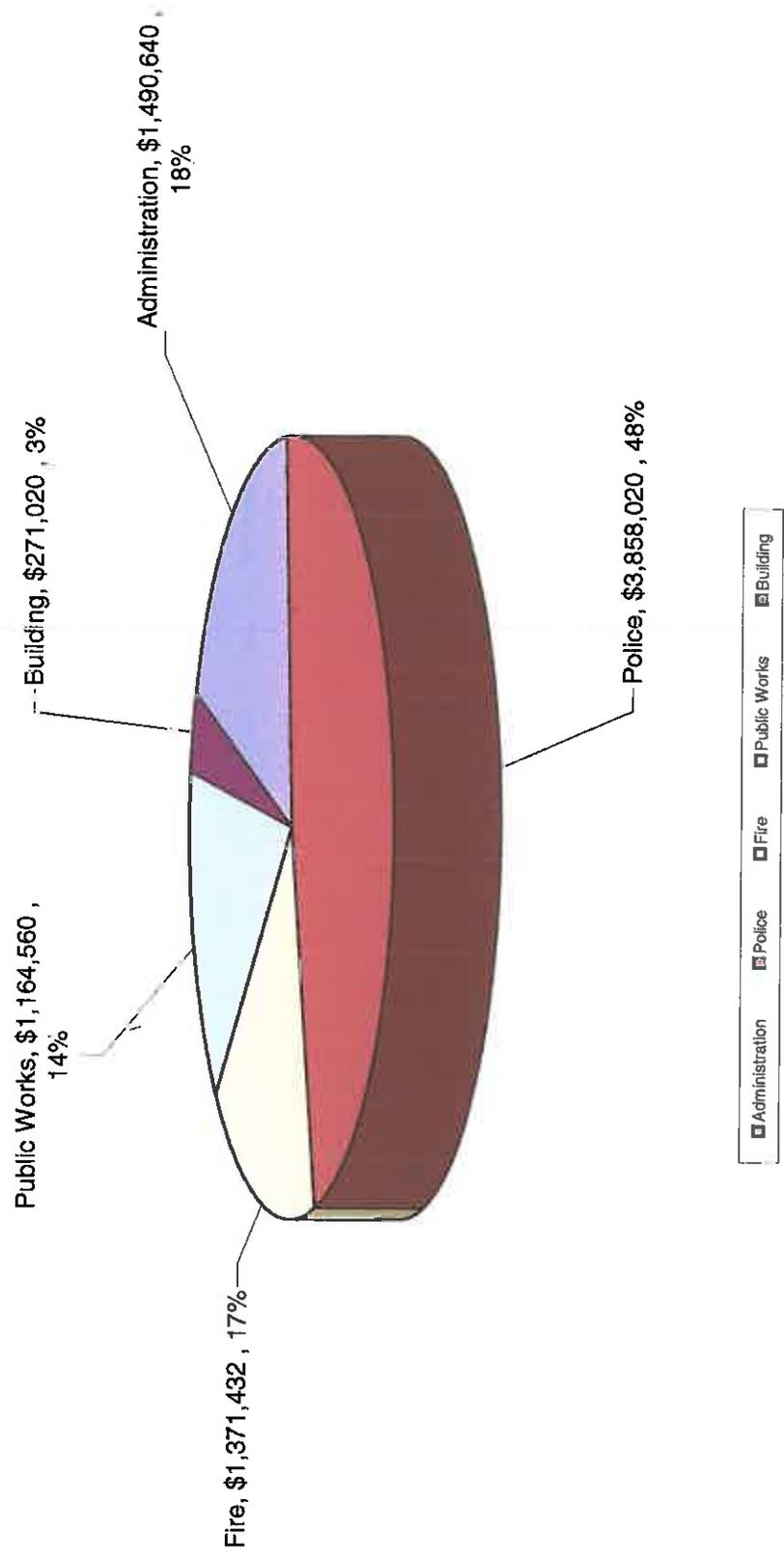


Chart V
Village of La Grange Park
General Fund
Expenditures by Department (\$8,155,672)
FY 2012 - 2013



GENERAL FUND
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Revenues</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|---------------------------|--|---------------------------|---------------------------|
| | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Local Taxes | \$4,543,193 | \$4,790,200 | \$4,757,000 | \$4,803,000 |
| Licenses | 293,594 | 285,100 | 292,100 | 286,100 |
| Permits | 175,859 | 151,200 | 201,400 | 163,000 |
| Intergovernmental Revenues | 1,273,813 | 1,295,000 | 1,267,000 | 1,297,000 |
| Charge For Services | 402,335 | 368,700 | 424,100 | 389,200 |
| Fines & Forfeitures | 134,541 | 131,200 | 119,500 | 124,700 |
| Miscellaneous Revenues | 324,400 | 266,960 | 270,000 | 274,500 |
| Other Financing Sources | 33,765 | 34,000 | 34,000 | 35,000 |
| <i>Total Revenues</i> | \$7,181,499 | \$7,322,360 | \$7,365,100 | \$7,372,500 |
| <u>Expenses</u> | | | | |
| Salaries & Wages | \$3,673,026 | \$3,582,400 | \$3,817,213 | \$3,908,910 |
| Professional Services | 260,774 | 264,500 | 291,500 | 291,000 |
| Other Services | 982,579 | 1,049,974 | 1,023,904 | 1,046,072 |
| Capital Outlay | 31,063 | 26,000 | 26,000 | 18,250 |
| Supplies | 228,304 | 273,150 | 270,850 | 322,190 |
| Pension & Insurance | 1,660,512 | 1,808,010 | 1,845,080 | 1,870,580 |
| Other Expenses | 77,534 | 95,455 | 97,555 | 109,830 |
| <i>Total Expenses</i> | \$6,913,791 | \$7,099,489 | \$7,372,102 | \$7,566,832 |
| Ambulance Loan Repayment | \$12,500 | \$12,500 | \$12,500 | \$12,500 |
| Interfund Transfers | \$0 | \$0 | \$0 | \$576,340 |
| <i>Total Expenses: General Fund</i> | <u>\$6,926,291</u> | <u>\$7,111,989</u> | <u>\$7,384,602</u> | <u>\$8,155,672</u> |
| Surplus/(Deficit) | \$255,208 | \$210,371 | (\$19,502) | (\$783,172) |
| Beginning Fund Balance | \$1,693,416 | \$2,118,200 | \$1,758,152 | \$2,328,571 |
| Increase (Decrease) in Receivable/Payables | \$169,576 | | | |
| Ending Fund Balance | <u>\$2,118,200</u> | <u>\$2,328,571</u> | <u>\$1,738,650</u> | <u>\$1,545,399</u> |

GENERAL FUND REVENUES
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|---|-----------------------------------|--------------------|---------------------------------|--------------------|--------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Local Taxes | | | | | |
| 01-50-1-100 | Prior Years Real Estate Tax | \$0 | \$1,200 | \$0 | \$0 |
| 01-50-1-102 | Real Estate Tax | 2,872,450 | 3,150,000 | 3,100,000 | 3,150,000 |
| 01-50-1-110 | Sales Tax | 477,264 | 475,000 | 485,000 | 485,000 |
| 01-50-1-112 | Amusement Rental Tax | 16,871 | 4,000 | 2,000 | 8,000 |
| 01-50-1-120 | Utility Tax - Nicor Gas | 195,857 | 195,000 | 205,000 | 200,000 |
| 01-50-1-122 | Utility Tax - Commonwealth Edison | 355,976 | 340,000 | 340,000 | 340,000 |
| 01-50-1-124 | Telecommunications Tax | 441,691 | 440,000 | 465,000 | 440,000 |
| 01-50-1-130 | Cable Television Franchise Fee | 183,084 | 185,000 | 160,000 | 180,000 |
| Total Local Taxes | | \$4,543,193 | \$4,790,200 | \$4,757,000 | \$4,803,000 |
| Licenses | | | | | |
| 01-50-2-200 | Motor Vehicle Licenses | \$203,600 | \$200,000 | \$200,000 | \$200,000 |
| 01-50-2-202 | Motor Vehicle Penalties | 11,275 | 11,000 | 11,000 | 11,000 |
| 01-50-2-204 | Senior Citizen Licenses | 19,317 | 19,000 | 19,000 | 19,000 |
| 01-50-2-206 | Senior Citizen Penalties | 434 | 600 | 300 | 400 |
| 01-50-2-212 | Motorcycle Licenses | 1,590 | 1,400 | 1,400 | 1,400 |
| 01-50-2-214 | Motorcycle Penalties | 30 | 0 | 100 | 100 |
| 01-50-2-240 | Dog Licenses | 6,095 | 6,000 | 6,300 | 6,000 |
| 01-50-2-242 | Dog Penalties | 175 | 100 | 300 | 200 |
| 01-50-2-250 | Business Licenses | 38,848 | 38,000 | 41,000 | 38,000 |
| 01-50-2-252 | Liquor Licenses | 8,045 | 9,000 | 11,000 | 9,000 |
| 01-50-2-290 | Miscellaneous Licenses | 4,186 | 0 | 1,700 | 1,000 |
| Total Licenses | | \$293,594 | \$285,100 | \$292,100 | \$286,100 |
| Permits | | | | | |
| 01-50-3-300 | New Construction Permits | \$22,918 | \$15,000 | \$33,000 | \$25,000 |
| 01-50-3-302 | Alteration / Addition Permits | 59,864 | 59,000 | 83,000 | 60,000 |
| 01-50-3-304 | Garage Permits | 7,320 | 5,200 | 5,200 | 6,000 |
| 01-50-3-306 | Electrical Permits | 9,250 | 9,000 | 8,200 | 9,000 |
| 01-50-3-308 | Plumbing Permits | 12,741 | 10,000 | 12,000 | 10,000 |
| 01-50-3-310 | Repair Permits | 43,444 | 35,000 | 42,000 | 35,000 |
| 01-50-3-390 | Miscellaneous Permits | 20,323 | 18,000 | 18,000 | 18,000 |
| Total Permits | | \$175,859 | \$151,200 | \$201,400 | \$163,000 |
| Intergovernmental Revenues | | | | | |
| 01-50-4-400 | State Income Tax | \$1,028,860 | \$1,040,000 | \$1,060,000 | \$1,060,000 |
| 01-50-4-402 | Replacement Personal Property Tax | 52,854 | 47,000 | 47,000 | 47,000 |
| 01-50-4-406 | State Use Tax | 192,099 | 190,000 | 160,000 | 190,000 |
| 01-50-4-410 | State Grants | 0 | 0 | 0 | 0 |
| 01-50-4-412 | County Grants | 0 | 0 | 0 | 0 |
| 01-50-4-420 | Federal Grants | 0 | 18,000 | 0 | 0 |
| Total Intergovernmental Revenues | | \$1,273,813 | \$1,295,000 | \$1,267,000 | \$1,297,000 |

GENERAL FUND REVENUES
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|-------------------------------------|--------------------------------------|--------------------|---------------------------------|--------------------|--------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Charges For Services | | | | | |
| 01-50-5-500 | Inspection Fees | \$7,211 | \$7,000 | \$11,000 | \$7,000 |
| 01-50-5-502 | Election Fees | 100 | 100 | 100 | 100 |
| 01-50-5-504 | Board & Commission Hearing Fees | 6,855 | 5,000 | 5,600 | 5,500 |
| 01-50-5-506 | Community Event Fees | 0 | 0 | 0 | 0 |
| 01-50-5-510 | Accident Reports | 858 | 600 | 800 | 600 |
| 01-50-5-512 | Special Police Services | 6,750 | 6,000 | 6,600 | 6,000 |
| 01-50-5-516 | Ambulance Service | 380,561 | 350,000 | 400,000 | 370,000 |
| 01-50-5-522 | Refuse Charges / Landscape Rebate | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | Total Charges For Services | \$402,335 | \$368,700 | \$424,100 | \$389,200 |
| Fines & Forfeitures | | | | | |
| 01-50-6-600 | Court Fines | \$37,444 | \$38,000 | \$38,000 | \$38,000 |
| 01-50-6-602 | Station Fines | 85,112 | 90,000 | 80,000 | 85,000 |
| 01-50-6-604 | False Alarm Violations | 11,773 | 1,500 | 1,500 | 1,500 |
| 01-50-6-610 | Forfeitures | <u>212</u> | <u>1,700</u> | <u>0</u> | <u>200</u> |
| | Total Fines & Forfeitures | \$134,541 | \$131,200 | \$119,500 | \$124,700 |
| Miscellaneous Revenues | | | | | |
| 01-50-7-700 | Interest on Investments | \$35,362 | \$3,000 | \$3,000 | \$3,000 |
| 01-50-7-710 | Property Damage Reimbursements | 10,250 | 0 | 10,000 | 5,000 |
| 01-50-7-720 | Rentals & Lease Payments | 135,241 | 135,000 | 120,000 | 135,000 |
| 01-50-7-730 | Payments in Lieu of Taxes | 116,535 | 118,000 | 115,000 | 115,000 |
| 01-50-7-740 | Curbside Recycling | 1,703 | 1,000 | 2,000 | 1,500 |
| 01-50-7-780 | Cash Over or Short | (78) | (40) | 0 | 0 |
| 01-50-7-790 | Miscellaneous Income | <u>25,386</u> | <u>10,000</u> | <u>20,000</u> | <u>15,000</u> |
| | Total Miscellaneous Revenues | \$324,400 | \$266,960 | \$270,000 | \$274,500 |
| Other Financing Sources | | | | | |
| 01-50-9-904 | Transfer from 9-1-1 Fund | \$33,765 | \$34,000 | \$34,000 | \$35,000 |
| | Total Other Financing Sources | \$33,765 | \$34,000 | \$34,000 | \$35,000 |
| Total Revenues: General Fund | | \$7,181,499 | \$7,322,360 | \$7,365,100 | \$7,372,500 |

ADMINISTRATION

The Administration and Finance Departments consists of eight (8) full-time employees.

Excluding the GF Interfund Transfer (\$576,340) to the Capital Projects Fund and the Ambulance Loan Repayment to Debt Service (\$12,500), total expenses for the Administration Department are proposed to be \$901,800. Administration expenses in FY 12-13 are forecasted to be .49 percent higher than the FY 11-12 Budget to adjust for incremental increases in overtime pay, full-time salaries, office supplies, as well as professional and other services, including equipment maintenance and repair.

ADMINISTRATION DEPARTMENT
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--------------------------------|---------------------------------------|-------------------|---------------------------------|-------------------|-------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Salaries & Wages | | | | | |
| 01-41-1-100 | Administration Full-time Salaries | \$459,830 | \$400,000 | \$430,000 | \$430,300 |
| 01-41-1-110 | Administration Part-time Salaries | 15,916 | 16,000 | 18,000 | 17,000 |
| 01-41-1-130 | Overtime Pay | 3,196 | 6,000 | 500 | 3,200 |
| | Total Salaries & Wages | \$478,942 | \$422,000 | \$448,500 | \$450,500 |
| Professional Services | | | | | |
| 01-41-2-200 | Legal Fees | \$104,741 | \$105,000 | \$105,000 | \$107,000 |
| 01-41-2-210 | Auditing Fees | 12,012 | 13,000 | 13,000 | 13,000 |
| 01-41-2-290 | Other Professional Services | 56,247 | 48,000 | 48,000 | 49,500 |
| | Total Professional Services | \$173,000 | \$166,000 | \$166,000 | \$169,500 |
| Other Services | | | | | |
| 01-41-3-302 | Equipment Maintenance & Repair | \$8,936 | \$4,500 | \$2,600 | \$4,600 |
| 01-41-3-304 | Building Maintenance & Repair | 6,674 | 6,800 | 7,500 | 7,000 |
| 01-41-3-310 | Machine & Equipment Rental | 5,992 | 6,100 | 5,500 | 6,300 |
| 01-41-3-320 | Janitorial Service | 4,449 | 4,600 | 5,900 | 5,000 |
| 01-41-3-350 | Advertising | 2,138 | 2,200 | 4,000 | 2,300 |
| 01-41-3-360 | Printing | 10,817 | 11,000 | 9,000 | 11,000 |
| 01-41-3-370 | Postage | 9,641 | 10,000 | 11,000 | 11,000 |
| 01-41-3-372 | Telephone | 11,764 | 12,000 | 12,800 | 13,000 |
| 01-41-3-390 | Miscellaneous Services | 2,645 | 5,500 | 3,500 | 4,500 |
| | Total Other Services | \$63,055 | \$62,700 | \$61,800 | \$64,700 |
| Capital Outlay | | | | | |
| 01-41-4-430 | Office Equipment | \$1,074 | \$1,000 | \$1,000 | \$1,000 |
| | Total Capital Outlay | \$1,074 | \$1,000 | \$1,000 | \$1,000 |
| Supplies | | | | | |
| 01-41-5-504 | Building & Land Maintenance Materials | \$920 | \$700 | \$700 | \$700 |
| 01-41-5-520 | Janitorial Supplies | 605 | 600 | 700 | 700 |
| 01-41-5-550 | Fuel | 0 | 0 | 0 | 0 |
| 01-41-5-560 | Books & Maps | 52 | 200 | 200 | 200 |
| 01-41-5-580 | Office Supplies | 6,935 | 8,000 | 7,000 | 8,000 |
| 01-41-5-584 | Photo Supplies | 0 | 0 | 0 | 0 |
| | Total Supplies | \$8,511 | \$9,500 | \$8,600 | \$9,600 |
| Pension & Insurance | | | | | |
| 01-41-6-600 | Property & Liability Insurance | \$27,176 | \$28,000 | \$28,000 | \$29,000 |
| 01-41-6-610 | Health & Life Insurance | 60,323 | 66,000 | 68,000 | 69,000 |
| 01-41-6-620 | Social Security | 32,617 | 35,000 | 35,000 | 31,000 |
| 01-41-6-630 | I.M.R.F. | 35,280 | 42,000 | 42,000 | 39,000 |
| | Total Pension & Insurance | \$155,395 | \$171,000 | \$173,000 | \$168,000 |

ADMINISTRATION DEPARTMENT
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|----------------------------------|-------------------|---------------------------------|-------------------|-------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Other Expenses | | | | | |
| 01-41-7-700 | Dues & Subscriptions | \$13,789 | \$15,000 | \$15,000 | \$15,000 |
| 01-41-7-702 | West Central Cable Agency | 0 | 0 | 0 | 0 |
| 01-41-7-710 | Training, Safety & Travel | 2,566 | 3,000 | 3,000 | 3,000 |
| 01-41-7-720 | Receptions / Official Functions | 4,303 | 6,000 | 6,000 | 6,000 |
| 01-41-7-730 | Zoning Board of Appeals | 5,334 | 6,000 | 6,000 | 6,000 |
| 01-41-7-736 | Board of Police Commissioners | 0 | 1,500 | 1,500 | 1,500 |
| 01-41-7-740 | Community Events & Shows | 37 | 500 | 500 | 500 |
| 01-41-7-742 | Rose Show Committee | 0 | 0 | 0 | 0 |
| 01-41-7-750 | Recycling Programs | 2,338 | 2,000 | 2,500 | 2,500 |
| 01-41-7-790 | Contingencies | 935 | 4,000 | 4,000 | 4,000 |
| | Total Other Expenses | \$29,302 | \$38,000 | \$38,500 | \$38,500 |
| Total Expenditures: Administration Department | | <u>\$909,279</u> | <u>\$870,200</u> | <u>\$897,400</u> | <u>\$901,800</u> |
| Debt Service | | | | | |
| 01-46-8-800 | Ambulance Loan Repayment | <u>12,500</u> | <u>12,500</u> | <u>12,500</u> | <u>12,500</u> |
| | | \$12,500 | \$12,500 | \$12,500 | \$12,500 |
| Interfund Transfers | | | | | |
| 01-46-7-780 | Transfer to Other Funds | <u>0</u> | <u>0</u> | <u>0</u> | <u>576,340</u> |
| | Total Interfund Transfers | \$0 | \$0 | \$0 | \$576,340 |
| GRAND TOTAL ADMINISTRATION | | \$921,779 | \$882,700 | \$909,900 | \$1,490,640 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **General**

Department: **Administration**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|------------------------------|--------------------------------|---|---|------------------|
| Salaries & Wages | | | | |
| 01-41-1-100 | Administration Full-Time Wages | | \$430,300 | \$430,300 |
| 01-41-1-110 | Administration Part-Time Wages | | 17,000 | 17,000 |
| 01-41-1-130 | Overtime Pay | | 3,200 | 3,200 |
| Professional Services | | | | |
| 01-41-2-200 | Legal Fees | Retainer for Martin, Craig, Chester... Personnel grievances Other litigation | 54,000 5,000 48,000 | 107,000 |
| 01-41-2-210 | Auditing Fees | Annual Audit | 13,000 | 13,000 |
| 01-41-2-290 | Other Professional Services | Information technology consulting Lobbyist MSI financial software support Other | 19,000 22,000 4,000 4,500 | 49,500 |
| Other Services | | | | |
| 01-41-3-302 | Equipment Maintenance & Repair | | 4,600 | 4,600 |
| 01-41-3-304 | Building Maintenance & Repair | | 7,000 | 7,000 |
| 01-41-3-310 | Machine & Equipment Rental | Copy machine lease payments Postal machine lease payments | 5,100 1,200 | 6,300 |
| 01-41-3-320 | Janitorial Service | Payments to Crystal Management | 5,000 | 5,000 |
| 01-41-3-350 | Advertising | Legal notices Employment advertising | 1,800 500 | 2,300 |
| 01-41-3-360 | Printing | Village newsletter Letterhead Vehicle sticker applications Municipal Guide Booklets Budgets Business cards Miscellaneous printing | 6,000 2,000 1,000 100 300 100 1,500 | 11,000 |
| 01-41-3-370 | Postage | Mailing vehicle sticker applications Mailing Village newsletter Postal permits Mail through postage machine | 2,750 2,750 500 5,000 | 11,000 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **General**

Department: **Administration**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-------------------------------|----------------------------------|--|---|---------------|
| 01-41-3-372 | Telephone | Landline service Cellular service DSL Broadband | 9,000 2,500 1,500 | 13,000 |
| 01-41-3-390 | Miscellaneous Services | | 4,500 | 4,500 |
| <u>Capital Outlay</u> | | | | |
| 01-41-4-430 | Office Equipment | Furniture Miscellaneous | 500 500 | 1,000 |
| <u>Supplies</u> | | | | |
| 01-41-5-504 | Building & Land Maint. Materials | Bushes Parking bumpers Light bulbs Miscellaneous materials | 100 200 200 200 | 700 |
| 01-41-5-520 | Janitorial Supplies | Paper towels Toilet paper Garbage can liners Soap Miscellaneous supplies | 300 220 80 50 50 | 700 |
| 01-41-5-560 | Books & Maps | Cook County Sidwell Map Various books | 50 150 | 200 |
| 01-41-5-580 | Office Supplies | Printer cartridges Copy paper Pens Calculators File jackets Labels Post-it notes Other supplies | 4,000 2,000 200 200 500 100 50 950 | 8,000 |
| <u>Pnsion & Insurance</u> | | | | |
| 01-41-6-600 | Property & Liability Insurance | IRMA | 29,000 | 29,000 |
| 01-41-6-610 | Health & Life Insurance | IPBC | 69,000 | 69,000 |
| 01-41-6-620 | Social Security | | 31,000 | 31,000 |
| 01-41-6-630 | I.M.R.F. | | 39,000 | 39,000 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **General**

Department: **Administration**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-----------------------|---------------------------------|---|---|------------------|
| Other Expenses | | | | |
| 01-41-7-700 | Dues & Subscriptions | ILCMA dues Proviso Municipal League dues Northeastern Ill. Planning Comm. Government Finance Officers dues Newspaper subscriptions West Central Municipal Conf. Dues West Suburban Chamber of Comm. ICMA dues Illinois Municipal League dues American Planning Ass. dues Other various dues | 400 500 1,000 200 100 7,500 1,500 1,500 1,000 300 1,000 | 15,000 |
| 01-41-7-710 | Training, Safety & Travel | ICMA conference-Manager ICMA conference-Asst. Manager ILCMA conference-Manager ILCMA conference-Asst. Manager Other training | 0 0 1,000 1,000 1,000 | 3,000 |
| 01-41-7-720 | Receptions / Official Functions | Village dinner Municipal Events Service awards Food for receptions/meetings Flowers Miscellaneous expenses | 3,000 500 1,000 500 500 500 | 6,000 |
| 01-41-7-730 | Zoning Board of Appeals | | 6,000 | 6,000 |
| 01-41-7-736 | Board of Police Commissioners | | 1,500 | 1,500 |
| 01-41-7-740 | Community Events & Shows | | 500 | 500 |
| 01-41-7-750 | Recycling Programs | Recycling Bins | 2,500 | 2,500 |
| 01-41-7-790 | Contingencies | Tuition reimbursement Christmas gift cert. for employees Unanticipated expenses | 800 500 2,700 | 4,000 |
| | Total Budget | | | \$901,800 |

POLICE DEPARTMENT

The Police Department consists of twenty-seven (27) authorized full-time positions. Twenty-seven (27) full-time positions are included in the FY 12-13 Budget. The Department also includes nineteen (19) permanent part-time positions that equate to 3.92 full-time equivalents (FTE).

Police Department expenses in the FY 12-13 Budget are proposed to be \$3,858,020. This projection represents 3.74 percent increase over the FY 11-12 Budget to account for incremental increases to salaries, a salary compression adjustment for the sergeant salary range, an increase in the police pension contribution, professional services for police officer testing, equipment maintenance and repair, as well as higher prices for ammunition and fuel.

The FY 12-13 Budget estimates that costs related to the Police Pension Fund will be \$730,000 (\$705,000 was budgeted) for FY 11-12. The actual amount is unknown at this time. The amount of the payment depends on the timing of the County's payments to the Police Pension Fund and the level of the County's collections from the taxpayers of La Grange Park is fairly uncertain. That makes it difficult to provide an estimate of the final expense.

The FY 12-13 includes a Police Pension Payment in the amount of \$730,000. This level of funding is a departure from the Village's past practice of funding according to the State's Actuarially Determined Tax Levy. As a result of recent changes to Illinois Pension law, the State of Illinois was not positioned to release their annual notice of Actuarially Determined Tax Levy to municipalities. Therefore, this year, the Police Pension Board enlisted the services of an independent actuarial valuation for the fund. The actuarial report provided by Tepfer Consulting Group, Ltd. provided three levels of funding:

- In accordance with 40 ILCS 5/3, Section 125 (Statutorily Required Contribution) of \$651,352 or 38.10% of member payroll.
- A Tepfer recommended contribution of \$849,803 or 49.71% of payroll.
- A required contribution in accordance with paragraph 36f of Statement No. 25 of the Governmental Accounting Standards Board (GASB) of \$729,058, or 42.65% of payroll.

While none of the three levels of funding were calculated in accordance with the method previously used by the State of Illinois, the GASB method comes closest. Furthermore, in the absence of a suggested contribution level from the State, contributing at any level less than the GASB level will create a liability for the Village. The difference between the GASB level and any smaller contribution we might make would need to be disclosed in the notes to our financial statements as a *Net Pension Obligation*.

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|------------------------------|---------------------------------------|-------------------|---------------------------------|-------------------|-------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Salaries & Wages | | | | | |
| 01-42-1-100 | Police Full-time Salaries | \$1,627,521 | \$1,590,000 | \$1,680,000 | \$1,749,520 |
| 01-42-1-102 | Telecom/Administrative Salaries | 243,620 | 245,000 | 275,000 | 285,900 |
| 01-42-1-112 | Crossing Guard Wages | 85,742 | 82,000 | 83,000 | 89,000 |
| 01-42-1-116 | Auxiliary Police Officer Wages | 7,997 | 12,000 | 18,000 | 18,000 |
| 01-42-1-130 | Overtime Pay | 21,294 | 32,000 | 34,000 | 36,000 |
| 01-42-1-132 | Holiday Pay | 60,748 | 62,000 | 66,000 | 65,000 |
| 01-42-1-134 | Court Time Pay | 13,716 | 19,000 | 9,500 | 17,000 |
| 01-42-1-136 | O.I.C. Pay | <u>13,005</u> | <u>12,000</u> | <u>9,000</u> | <u>11,000</u> |
| | Total Salaries & Wages | \$2,073,641 | \$2,054,000 | \$2,174,500 | \$2,271,420 |
| Professional Services | | | | | |
| 01-42-2-200 | Legal Fees | \$22,467 | \$21,000 | \$22,000 | \$22,000 |
| 01-42-2-290 | Other Professional Services | <u>4,958</u> | <u>10,000</u> | <u>11,000</u> | <u>18,000</u> |
| | Total Professional Services | \$27,425 | \$31,000 | \$33,000 | \$40,000 |
| Other Services | | | | | |
| 01-42-3-300 | Auto Maintenance & Repair | \$15,958 | \$28,000 | \$24,000 | \$28,000 |
| 01-42-3-302 | Equipment Maintenance & Repair | 26,065 | 16,000 | 14,000 | 16,000 |
| 01-42-3-304 | Building Maintenance & Repair | 11,453 | 12,000 | 9,000 | 11,000 |
| 01-42-3-310 | Machine & Equipment Rental | 4,787 | 3,200 | 3,500 | 3,500 |
| 01-42-3-320 | Janitorial Service | 7,440 | 7,500 | 8,500 | 8,500 |
| 01-42-3-360 | Printing | 4,572 | 4,500 | 4,800 | 4,800 |
| 01-42-3-370 | Postage | 1,410 | 1,800 | 2,000 | 2,000 |
| 01-42-3-372 | Telephone | 8,975 | 9,000 | 12,000 | 11,000 |
| 01-42-3-390 | Miscellaneous Services | <u>1,149</u> | <u>2,800</u> | <u>3,000</u> | <u>3,000</u> |
| | Total Other Services | \$81,809 | \$84,800 | \$80,800 | \$87,800 |
| Capital Outlay | | | | | |
| 01-42-4-430 | Office Equipment | \$247 | \$1,800 | \$2,000 | \$2,000 |
| 01-42-4-440 | Other Equipment & Machinery | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | Total Capital Outlay | \$247 | \$1,800 | \$2,000 | \$2,000 |
| Supplies | | | | | |
| 01-42-5-500 | Auto Parts & Supplies | \$11,638 | \$11,000 | \$11,000 | \$12,000 |
| 01-42-5-502 | Equipment Parts & Supplies | 1,645 | 2,500 | 2,800 | 2,800 |
| 01-42-5-504 | Building & Land Maintenance Materials | 1,598 | 600 | 700 | 700 |
| 01-42-5-510 | Food | 231 | 350 | 500 | 500 |
| 01-42-5-512 | Ammunition & Targets | 2,949 | 3,000 | 3,000 | 4,000 |
| 01-42-5-520 | Janitorial Supplies | 2,855 | 2,500 | 2,500 | 2,500 |
| 01-42-5-540 | Uniforms | 19,673 | 20,000 | 21,000 | 21,000 |
| 01-42-5-550 | Fuel | 41,587 | 44,000 | 43,000 | 46,000 |
| 01-42-5-560 | Books & Maps | 501 | 900 | 800 | 900 |
| 01-42-5-580 | Office Supplies | 6,749 | 6,500 | 6,800 | 6,800 |
| 01-42-5-584 | Photo Supplies | <u>0</u> | <u>900</u> | <u>900</u> | <u>1,000</u> |
| | Total Supplies | \$89,425 | \$92,250 | \$93,000 | \$98,200 |

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|--------------------------------|--------------------|---------------------------------|--------------------|--------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| <i>Pension & Insurance</i> | | | | | |
| 01-42-6-600 | Property & Liability Insurance | \$135,042 | \$135,000 | \$140,000 | \$145,000 |
| 01-42-6-610 | Health & Life Insurance | 319,959 | 360,000 | 395,000 | 384,000 |
| 01-42-6-612 | Accident Insurance | 52 | 30 | 100 | 100 |
| 01-42-6-620 | Social Security | 51,300 | 50,700 | 50,700 | 52,200 |
| 01-42-6-630 | I.M.R.F. | 22,260 | 24,720 | 24,720 | 27,300 |
| 01-42-6-632 | Police Pension | <u>647,965</u> | <u>730,000</u> | <u>705,000</u> | <u>730,000</u> |
| <i>Total Pension & Insurance</i> | | \$1,176,578 | \$1,300,450 | \$1,315,520 | \$1,338,600 |
| <i>Other Expenses</i> | | | | | |
| 01-42-7-700 | Dues & Subscriptions | \$1,988 | \$4,500 | \$4,500 | \$4,500 |
| 01-42-7-710 | Training, Safety & Travel | 7,892 | 9,000 | 11,000 | 11,000 |
| 01-42-7-756 | Special Programs | 925 | 1,500 | 1,500 | 1,500 |
| 01-42-7-790 | Contingencies | <u>1,538</u> | <u>3,000</u> | <u>3,000</u> | <u>3,000</u> |
| <i>Total Other Expenses</i> | | \$12,342 | \$18,000 | \$20,000 | \$20,000 |
| Total Expenditures: Police Department | | <u>\$3,461,468</u> | <u>\$3,582,300</u> | <u>\$3,718,820</u> | <u>\$3,858,020</u> |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|------------------------------|--------------------------------|--|---------------|--------------------|
| Salaries & Wages | | | | |
| 01-42-1-100 | Command Staff | | \$309,120 | |
| | Sergeants | | 365,400 | |
| | Patrolmen | | 1,075,000 | \$1,749,520 |
| 01-42-1-102 | Telcom/Administrative Salaries | | 285,900 | 285,900 |
| 01-42-1-112 | Crossing Guard Salaries | | 89,000 | 89,000 |
| 01-42-1-116 | Auxiliary Police Officer Wages | | 18,000 | 18,000 |
| 01-42-1-130 | Overtime | | 36,000 | 36,000 |
| 01-42-1-132 | Holiday Pay | | 65,000 | 65,000 |
| 01-42-1-134 | Court Time Pay | | 17,000 | 17,000 |
| 01-42-1-136 | O.I.C. Pay | | 11,000 | 11,000 |
| Professional Services | | | | |
| 01-42-2-200 | Legal Fees | Village Prosecutor Services | 22,000 | 22,000 |
| 01-42-2-290 | Other Professional Services | West Central Municipal Conference | 5,500 | |
| | | I.T. Services (P.D. share) | 2,500 | |
| | | Social Worker Contract | 2,000 | |
| | | Entry Level Testing | 4,000 | |
| | | Promotional Testing | 4,000 | 18,000 |
| Other Services | | | | |
| 01-42-3-300 | Auto Maintenance & Repair | | 28,000 | 28,000 |
| 01-42-3-302 | Equipment Maintenance & Repair | Squad Electrical/Computer/ Video Maintenance and Community Notification System | 10,500 | |
| | | Cook County Livescan Maintenance | 2,500 | |
| | | Miscellaneous | 3,000 | 16,000 |
| 01-42-3-304 | Building Maintenance & Repair | Heating and Cooling Maintenance | 4,500 | |
| | | Winter Floor Coverings | 100 | |
| | | Miscellaneous | 400 | |
| | | New Storage Area (Bsmt) | 6,000 | 11,000 |
| 01-42-3-310 | Machine & Equipment Rental | PD Copier Rental | 3,000 | |
| | | Pager Rental | 200 | |
| | | Miscellaneous | 300 | 3,500 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-----------------------|---------------------------------------|---|---------------|---------------|
| 01-42-3-320 | Janitorial Service | PD Portion of Shared Janitorial Service | 7,500 | |
| | | Cell Cleaning | 1,000 | 8,500 |
| 01-42-3-360 | Printing | Citation Printing | 3,000 | |
| | | Report Forms, Case Folders | 1,400 | |
| | | Business Cards | 400 | 4,800 |
| 01-42-3-370 | Postage | PD Share of Postage Fees | 2,000 | 2,000 |
| 01-42-3-372 | Telephone | Telephone Costs | 11,000 | 11,000 |
| 01-42-3-390 | Miscellaneous Services | Kennel/Vet Fees | 1,200 | |
| | | Newspaper Ads/Legal Notices | 700 | |
| | | Medical Examiner Transports | 600 | |
| | | Towing Fees | 500 | 3,000 |
| Capital Outlay | | | | |
| 01-42-4-430 | Office Equipment | Replacement Desk and Chairs | 2,000 | 2,000 |
| Supplies | | | | |
| 01-42-5-500 | Auto Parts & Supplies | Parts and Supplies for Police Fleet | 12,000 | 12,000 |
| 01-42-5-502 | Equipment Parts & Supplies | Replacement of O.C. spray, digital camera batteries, cassettes, DVD's and miscellaneous parts | 2,800 | 2,800 |
| 01-42-5-504 | Building & Land Maintenance Materials | Lawn and Parking Lot Maintenance | 400 | |
| | | Miscellaneous Light Bulbs, etc. | 300 | 700 |
| 01-42-5-510 | Food | Prisoner Meals | 500 | 500 |
| 01-42-5-512 | Ammunition & Targets | Firearms Training Supplies | 4,000 | 4,000 |
| 01-42-5-520 | Janitorial Supplies | Miscellaneous Cleaning Supplies | 2,500 | 2,500 |
| 01-42-5-540 | Uniforms | Quartermaster Program | 17,000 | |
| | | Body Armor Replacement | 4,000 | 21,000 |
| 01-42-5-550 | Fuel | Fuel for PD Fleet Vehicles | 46,000 | 46,000 |
| 01-42-5-560 | Books & Maps | Criminal Code Updates | 400 | |
| | | Uniform Complaint Manuals | 300 | |
| | | Miscellaneous | 200 | 900 |
| 01-42-5-580 | Office Supplies | Miscellaneous Supplies | 6,800 | 6,800 |
| 01-42-5-584 | Photo Supplies | Camera Supplies and Photo Developing | 1,000 | 1,000 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|--------------------------------|--------------------------------|---|--|--------------------|
| Pension & Insurance | | | | |
| 01-42-6-600 | Property & Liability Insurance | | 145,000 | 145,000 |
| 01-42-6-610 | Health & Life Insurance | | 384,000 | 384,000 |
| 01-42-6-612 | Accident Insurance | | 100 | 100 |
| 01-426-620 | Social Security | | 52,200 | 52,200 |
| 01-42-6-630 | I.M.R.F. | | 27,300 | 27,300 |
| 01-42-6-632 | Police Pension | | 650,000 | 730,000 |
| Other Expenses | | | | |
| 01-42-7-700 | Dues & Subscriptions | West Suburban Investigate Task Force N.I.P.A.S. Illinois Assn. of Chiefs of Police West Suburban Juvenile Officers Intl. Assn. of Chiefs of Police F.B.I.N.A.A. Other | 1,500 1,500 650 200 300 75 275 | 4,500 |
| 01-42-7-710 | Training, Safety & Travel | Basic Law Enforcement N.E.M.R.T. Annual Fees In-Service Training Days N.I.P.A.S. Firing Range Rental Fees Miscellaneous | 4,000 1,900 900 1,000 2,200 1,000 | 11,000 |
| 01-42-7-756 | Special Programs | Neighborhood Watch, National Night Out, Adopt-A-Cop, Year-End School Celebration Various Giveaway Items | 1,500 | 1,500 |
| 01-42-7-790 | Contingencies | Tuition Reimbursement Service Awards/Certificates License Renewal, etc. | 2,000 400 600 | 3,000 |
| | Total Budget | | | \$3,858,020 |

FIRE DEPARTMENT

The La Grange Park Fire Department consists of a full-time Director of Fire and Building Services who provides the necessary direction and supervision of 50 paid-on-call firefighters. This equates to approximately seventeen (17) full-time equivalents (FTE). The fire service is supplemented by a contractual paramedic service whereby certified paramedics are provided by Public Safety Services, Inc. on a 24-hour/7-day schedule and are housed at Station No. 1 using the Village-owned ambulance and supplies.

Total expenses for the Fire Department are budgeted to be \$1,371,702. This represents a slight decrease over the previous year's expenses. The Fire Department's budget includes cost increases related to training to stay up-to-date on training requirements. The budget does not include an increase in costs for Paramedic Services. The Village's new (effective May 1, 2011) three year agreement with the incumbent contractor included a reduction in overall costs from what the Village pays now, for the first two years of the contract.

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--------------------------------------|---------------------------------------|-------------------|---------------------------------|-------------------|-------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Salaries & Wages | | | | | |
| 01-43-1-100 | Fire Department Full-time Wages | \$81,534 | \$83,000 | \$83,000 | \$84,660 |
| 01-43-1-110 | Fire Department Part-time Wages | 195,701 | 165,000 | 182,148 | 173,000 |
| 01-43-1-114 | E.M.T. Wages | 114,645 | 100,000 | 118,515 | 111,000 |
| 01-43-1-140 | Mutual Aid Pay | 55,087 | 60,000 | 60,000 | 52,000 |
| 01-43-1-142 | Training Pay | 66,463 | 100,900 | 100,900 | 111,610 |
| 01-43-1-144 | Fire Prevention Pay | <u>20,503</u> | <u>25,000</u> | <u>32,150</u> | <u>35,200</u> |
| Total Salaries & Wages | | \$533,933 | \$533,900 | \$576,713 | \$567,470 |
| Services | | | | | |
| 01-43-3-300 | Vehicle Maintenance & Repair | \$15,595 | \$24,600 | \$24,600 | \$26,700 |
| 01-43-3-302 | Equipment Maintenance & Repair | 13,483 | 11,300 | 11,300 | 14,000 |
| 01-43-3-304 | Building Maintenance & Repair | 7,043 | 7,800 | 5,480 | 10,080 |
| 01-43-3-320 | Janitorial Service | 1,210 | 1,500 | 1,750 | 1,750 |
| 01-43-3-360 | Printing | 361 | 2,000 | 2,000 | 2,000 |
| 01-43-3-370 | Postage | 308 | 500 | 500 | 500 |
| 01-43-3-372 | Telephone | 4,505 | 6,000 | 6,000 | 6,000 |
| 01-43-3-382 | Paramedic Service | 493,724 | 493,724 | 493,724 | 486,472 |
| 01-43-3-390 | Miscellaneous Services | <u>53,195</u> | <u>45,000</u> | <u>50,900</u> | <u>49,400</u> |
| Total Services | | \$589,423 | \$592,424 | \$596,254 | \$596,902 |
| Capital Outlay | | | | | |
| 01-43-4-430 | Office Equipment | \$148 | \$900 | \$900 | \$900 |
| 01-43-4-440 | Other Equipment & Machinery | <u>8,665</u> | <u>12,400</u> | <u>12,400</u> | <u>4,500</u> |
| Total Capital Outlay | | \$8,813 | \$13,300 | \$13,300 | \$5,400 |
| Supplies | | | | | |
| 01-43-5-500 | Vehicle Parts & Supplies | \$1,967 | \$7,000 | \$7,000 | \$7,000 |
| 01-43-5-502 | Equipment Parts & Supplies | 6,231 | 9,200 | 9,200 | 10,230 |
| 01-43-5-504 | Building & Land Maintenance Materials | 3,001 | 3,600 | 3,600 | 2,610 |
| 01-43-5-520 | Janitorial Supplies | 591 | 930 | 930 | 950 |
| 01-43-5-530 | Chemicals | 500 | 550 | 550 | 600 |
| 01-43-5-540 | Uniforms | 3,170 | 5,500 | 5,500 | 5,000 |
| 01-43-5-550 | Fuel | 20,861 | 18,500 | 18,500 | 19,500 |
| 01-43-5-560 | Books & Maps | 2,308 | 4,000 | 4,000 | 4,000 |
| 01-43-5-580 | Office Supplies | 2,275 | 3,650 | 3,650 | 3,650 |
| 01-43-5-582 | Medical Supplies | <u>4,330</u> | <u>8,500</u> | <u>8,500</u> | <u>8,500</u> |
| Total Supplies | | \$45,234 | \$61,430 | \$61,430 | \$62,040 |
| Pension & Insurance | | | | | |
| 01-43-6-600 | Property & Liability Insurance | \$31,149 | \$33,000 | \$33,000 | \$33,000 |
| 01-43-6-610 | Health & Life Insurance | 13,008 | 15,000 | 15,000 | 15,000 |
| 01-43-6-612 | Accident Insurance | 1,136 | 1,200 | 1,200 | 1,200 |
| 01-43-6-620 | Social Security | 35,340 | 36,540 | 36,540 | 38,100 |
| 01-43-6-630 | I.M.R.F. | <u>7,080</u> | <u>8,160</u> | <u>8,160</u> | <u>8,940</u> |
| Total Pension & Insurance | | \$87,713 | \$93,900 | \$93,900 | \$96,240 |

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|------------------------------------|--------------------|---------------------------------|--------------------|--------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| <i>Other Expenses</i> | | | | | |
| 01-43-7-700 | Dues & Subscriptions | \$7,288 | \$9,235 | \$9,235 | \$9,280 |
| 01-43-7-710 | Training, Safety & Travel | 7,446 | 19,870 | 19,870 | 32,100 |
| 01-43-7-732 | Fire Insurance Board | 0 | 0 | 0 | 0 |
| 01-43-7-790 | Contingencies | <u>1,870</u> | <u>2,000</u> | <u>2,000</u> | <u>2,000</u> |
| | <i>Total Other Expenses</i> | \$16,604 | \$31,105 | \$31,105 | \$43,380 |
| Total Expenditures: Fire Department | | <u>\$1,281,721</u> | <u>\$1,326,059</u> | <u>\$1,372,702</u> | <u>\$1,371,432</u> |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **General**

Department: **Fire Department**

Division: **All**

Program: **All**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-----------------------------|------------------------------|---------------------------------------|---------------|-----------------|
| Salaries & Wages | | | | |
| 01-43-1-100 | FD Full-time Wages | Director Salary (2/3) | \$84,660 | \$84,660 |
| 01-43-1-110 | FD Part-time Wages | POC Fire Response | 102,850 | |
| | | POC Duty Officer Standby | 16,700 | |
| | | Admin - EMS (DC) | 13,700 | |
| | | Admin - Operations (DC) | 13,700 | |
| | | Admin - Payroll | 4,000 | |
| | | Admin - Safety Committee | 500 | |
| | | Admin - Pharmaceutical Distribution | 750 | |
| | | Admin - Misc. Lieutenant Duties | 10,000 | |
| | | Admin - Misc. Special Duties | 5,000 | |
| | | Hose Testing | 4,000 | |
| | | SCBA Maintenance | 500 | |
| | | Vehicle Maintenance | 1,300 | |
| | | Shared Intern | 0 | |
| | | | | 173,000 |
| 01-43-1-114 | E.M.T. Wages | POC EMS Standby & Response | 78,000 | |
| | | Continuing Education | 22,000 | |
| | | Community CPR | 1,000 | |
| | | New Hire Training (5) | 10,000 | |
| | | | | 111,000 |
| 01-43-1-140 | Mutual Aid Pay | Automatic-Aid & Mutual-Aid | 52,000 | 52,000 |
| 01-43-1-142 | Training Pay | Weekly Training | 48,000 | |
| | | Training Officer | 7,500 | |
| | | Asst Training Officer | 1,500 | |
| | | Instructors for Academy | 3,000 | |
| | | Investigator Continuing Education (2) | 1,500 | |
| | | Water Rescue Continuing Ed (1) | 1,500 | |
| | | Dive Rescue 1 | 530 | |
| | | Technical Rescue Continuing Ed (2) | 2,500 | |
| | | MABAS Division 10 & Misc. Classes | 4,000 | |
| | | O'Hare Training | 0 | |
| | | Haz-Mat Technician A (2) | 0 | |
| | | Haz-Mat Operations (2) | 1,920 | |
| | | Advanced Academy (4) | 1,920 | |
| | | Fire Apparatus Engineer (2) | 1,920 | |
| | | Rope Operations (4) | 3,520 | |
| | | TRA (10) | 720 | |
| | | FSVO (10) | 2,400 | |
| | | Training Program Manager (1) | 960 | |
| | | Fire Officer I Courses (2) | 9,600 | |
| | | Fire Officer II Courses (2) | 0 | |
| | | Vehicle/Machinery Operations (2) | 1,920 | |
| | | NIMS Compliance | 3,000 | |
| | | Basic FF Academy (3 new persons) | 6,500 | |
| | | Haz-Mat Awareness (6 persons) | 1,200 | |
| | | Haz-Mat Ops (10 new/current person) | 6,000 | |
| | | | | 111,610 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-----------------|------------------------------|---|--|--------------|
| 01-43-1-144 | Fire Prevention Pay | Part-time Fire Inspectors Inspections, Plan Reviews, Meetings, Evacuation Planning, Fire Drills Open Houses Block Parties Fire Hydrant Testing Misc. Public Education Events | 25,000 2,500 1,000 4,500 2,200 | 35,200 |
| Services | | | | |
| 01-43-3-300 | Vehicle Maint. & Repair | Ambulance Safety Lane CHF 1201 - Misc. DO 1205 - Misc. FP 1291 - Misc. AMB 1214 - PM AMB 1214 - Misc. AMB 1215 - PM. AMB 1215 - Misc. ENG 1211 - PM ENG 1211 - Pump Service Test ENG 1211 - Misc. ENG 1221 - PM ENG 1221 - Pump Service Test ENG 1221 - Misc. ENG 1222 - PM ENG 1222 - Pump Service Test ENG 1222 - Misc. TRK 1219 - PM TRK 1219 - Pump Service Test TRK 1219 - Misc. TRK 1219 - UL Aerial Testing TRK 1219 - Spot Rust/Paint Repair Soap, Wax Repairs - Lighting, Sirens, Etc. Miscellaneous | 150 250 250 250 500 1,500 500 1,500 1,200 350 1,000 1,200 350 800 1,200 350 1,500 1,500 350 1,200 1,500 300 1,000 1,000 | 26,700 |
| 01-43-3-302 | Equipment Maint. & Repair | SCBA Flow Testing SCBA Repairs Cylinder Hydrostatic Testing Base Radio Maintenance Rescue System Contract Rescue System Repair Cardiac Monitors Maint. Contract Stretcher Maintenance Contract SCBA Compressor Maintenance SCBA Quarterly Air Test Ground Ladder Testing (Bi-Annual) Base Radio Upgrads (Interoperability) Radio Repair, Pager Repair, Computer Repairs & Maint., Saw, Hose, Misc. Tool Repair | 2,500 1,000 0 900 650 600 1,800 750 500 300 0 3,000 2,000 | 14,000 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-----------------------|------------------------------|---------------------------------------|--------------------|-------------------------|
| 01-43-3-304 | Building Maint. & Repair | HVAC Maintenance Contract | 1,430 | |
| | | Elevator Testing | 120 | |
| | | Fire Extinguisher Maintenance | 180 | |
| | | Station 1 Carpet Clean | 500 | |
| | | Station 1 Apparatus Ceiling | 0 | |
| | | Station 2 Carpet Clean | 250 | |
| | | Station 2 Bathroom Remodel (2) | 4,000 | |
| | | Station 2 Hose Tower Refinish | 0 | |
| | | Station 2 Office Paint | 600 | |
| | | Landscape Materials | 500 | |
| | | Miscellaneous Repairs/Maint. | 2,500 | 10,080 |
| | | 01-43-3-320 | Janitorial Service | VH / St. 1 Common Areas |
| 01-43-3-360 | Printing | EMS, HIPAA, Misc. | 1,000 | |
| | | Business Cards, Forms, Occupancy | 1,000 | 2,000 |
| 01-43-3-370 | Postage | | 500 | 500 |
| 01-43-3-372 | Telephone | Shared Phone System Costs, Nextel | | |
| | | Service for mobile phones | 6,000 | 6,000 |
| 01-43-3-382 | Paramedic Service | Contract (Six Shift PM/Firefighters) | 486,472 | 486,472 |
| 01-43-3-390 | Miscellaneous Services | Andres Medical Billing | 28,000 | |
| | | Fire Programs Annual Cost | 900 | |
| | | Medical Software Maintenance | 2,000 | |
| | | IT Technical Support | 4,000 | |
| | | New Hire Physicals | 1,500 | |
| | | Existing Personnel Physicals | 12,000 | |
| | | Miscellaneous | 1,000 | 49,400 |
| Capital Outlay | | | | |
| 01-43-4-430 | Office Equipment | MS Office 2010 Enterprise Edition (2) | 900 | 900 |
| 01-43-4-440 | Other Equipment & Machinery | Notification Pagers | 0 | |
| | | Station 2 Generator | 0 | |
| | | HCN and/or H2S Meter (unit 1218) | 500 | |
| | | Apparatus Misc. Small Tools | 4,000 | 4,500 |
| Supplies | | | | |
| 01-43-5-500 | Vehicle Parts & Supplies | Miscellaneous Vehicle Parts | 7,000 | 7,000 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **General**

Department: **Fire Department**

Division: **All**

Program: **All**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---------------------------------------|--------------------------------|--|---------------|---------------|
| 01-43-5-502 | Equipment Parts & Supplies | Community CPR Program | 1,000 | |
| | | SCBA Parts | 500 | |
| | | Training Props & Supplies | 2,000 | |
| | | Helmets | 1,500 | |
| | | Boots | 1,000 | |
| | | Gloves | 800 | |
| | | Hoods | 280 | |
| | | Batteries | 1,000 | |
| | | SCBA Sanitizer | 150 | |
| | | CO Meter Calibration Gas | 0 | |
| | | Miscellaneous Repair Parts | 2,000 | 10,230 |
| 01-43-5-504 | Bldg & Land Maint. Materials | HVAC Parts, Building Bulbs, etc. | 2,610 | 2,610 |
| 01-43-5-520 | Janitorial Supplies | Squeeges, soap, paper products | 950 | 950 |
| 01-43-5-530 | Chemicals | Emulsifier, Etc. | 600 | 600 |
| 01-43-5-540 | Uniforms | POC New & Replacements, Chief Uniform Allowance, Misc. Patches, etc. | 5,000 | 5,000 |
| 01-43-5-550 | Fuel | | 19,500 | 19,500 |
| 01-43-5-560 | Books & Maps | Code Books & Training Manuals | 2,500 | |
| | | Public Education Supplies | 1,500 | 4,000 |
| 01-43-5-580 | Office Supplies | Ink, Toner, Supplies, etc. | 3,650 | 3,650 |
| 01-43-5-582 | Medical Supplies | Oxygen (ambus, apparatus, police) | 2,500 | |
| | | Misc. Medical Supplies | 6,000 | 8,500 |
| <u>Pension & Insurance</u> | | | | |
| 01-43-6-600 | Property & Liability Insurance | | 33,000 | 33,000 |
| 01-43-6-610 | Health & Life Insurance | | 15,000 | 15,000 |
| 01-43-6-612 | Accident Insurance | | 1,200 | 1,200 |
| 01-43-6-620 | Social Security | | 38,100 | 38,100 |
| 01-43-6-630 | I.M.R.F. | | 8,940 | 8,940 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-----------------------|---------------------------|--|---------------|--------------------|
| Other Expenses | | | | |
| 01-43-7-700 | Dues & Subscriptions | MABAS | 4,000 | |
| | | MABAS Haz-Mat | 1,000 | |
| | | WSSO Contingency | 500 | |
| | | Burn Trailer (Salt Creek Cooperative) | 1,000 | |
| | | IDPH Amb & Personnel Licenses | 400 | |
| | | NFPA | 350 | |
| | | IL Fire Chiefs | 280 | |
| | | Metro Chiefs | 50 | |
| | | International Chiefs | 230 | |
| | | NAEMT | 50 | |
| | | ILEMT | 50 | |
| | | Fire Service Instructors | 150 | |
| | | NFPA Code Subscriptions | 950 | |
| | | IL Fire Inspectors | 120 | |
| | | Misc. Periodicals, etc. | 150 | 9,280 |
| 01-43-7-710 | Training, Safety & Travel | Investigator Continuing Education | 400 | |
| | | Water Rescue Continuing Education | 400 | |
| | | Dive Rescue 1 | 400 | |
| | | Technical Rescue Continuing Ed | 600 | |
| | | MABAS Division 10 Classes | 400 | |
| | | O'Hare Training | 0 | |
| | | Haz-Mat Technician A (2) | 0 | |
| | | Haz-Mat Operations (2) | 1,980 | |
| | | Advanced Academy (2) | 990 | |
| | | Fire Apparatus Engineer (2) | 1,000 | |
| | | Rope Operations (4) | 1,640 | |
| | | TRA (10) | 180 | |
| | | FSVO (10) | 360 | |
| | | Training Program Manager | 400 | |
| | | Fire Officer I Courses (2) | 4,000 | |
| | | Fire Office II Courses (2) | 0 | |
| | | Vehicle/Machinery Operations (2) | 1,750 | |
| | | Fire College Tuition and Expenses | 2,350 | |
| | | Winter Fire College Tuition and Exp | 0 | |
| | | EMT Tuition (5) | 5,750 | |
| | | MABAS Division 10 Tower Burn | 800 | |
| | | Outside Instructors | 1,000 | |
| | | Miscellaneous Course Tuition | 1,000 | |
| | | FDIC (Training / Misc. Personnel) | 3,600 | |
| | | Fire Chief Professional Development - FDIC, IAFC, IFCA, IFSTA, Etc. | 3,100 | 32,100 |
| 01-43-7-790 | Contingencies | | 2,000 | 2,000 |
| | Total Budget | | | \$1,371,432 |

PUBLIC WORKS

The Public Works Department consists of nine (9) full-time personnel, one part-time secretary and five seasonal positions. This total complement equates to ten (10) full-time equivalents (FTE). At this time, one full-time Director of Public Works position remains unfilled. Once hired, the salary expense for this position will be less than what was included in the previous budget.

The department is charged with the responsibility of maintaining Village streets and property, parkway & tree maintenance, the Village's water system and associated equipment, and the Village's storm, sanitary and combined sewers. The costs attributed to water mains and sewer systems are budgeted in the Water and Sewer Funds.

FY 12-13 expenses in Public Works are budgeted to be \$1,164,560. This represents a 5.29 percent increase from the previous budget. Costs related to Tree Trimming & Removal increased by \$10,000 due to the presence of Emerald Ash Borer, necessitating the Village to remove those trees over time as a preventative approach. Furthermore, line item Material for Streets has increased by \$40,000 to accommodate the costs of salt supply. Salt supply was previously budgeted in the MFT Fund, and not in the general fund. This move allows the Village's MFT Fund to accrue dollars more quickly for future street projects. This change also allows for a reduction in staff time and engineering costs as there will be no MFT documentation requiring processing or approval.

PUBLIC WORKS
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|-----------------------------------|---------------------------------------|-------------------|---------------------------------|-------------------|-------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Salaries & Wages | | | | | |
| 01-44-1-100 | Public Works Full-time Salaries | \$382,428 | \$375,000 | \$415,000 | \$410,000 |
| 01-44-1-120 | Public Works Temporary Wages | 45,604 | 34,000 | 34,000 | 38,000 |
| 01-44-1-130 | Overtime Pay | <u>45,329</u> | <u>47,000</u> | <u>47,000</u> | <u>47,000</u> |
| Total Salaries & Wages | | \$473,361 | \$456,000 | \$496,000 | \$495,000 |
| Services | | | | | |
| 01-44-3-300 | Vehicle Maintenance & Repair | \$29,841 | \$43,000 | \$43,000 | \$43,000 |
| 01-44-3-302 | Equipment Maintenance & Repair | 15,160 | 18,000 | 18,000 | 20,000 |
| 01-44-3-304 | Building Maintenance & Repair | 4,677 | 4,000 | 2,000 | 4,000 |
| 01-44-3-306 | Street Light & Traffic Signal Maint. | 24,905 | 28,000 | 28,000 | 28,000 |
| 01-44-3-310 | Machine & Equipment Rental | 17,274 | 5,000 | 5,000 | 5,000 |
| 01-44-3-320 | Janitorial Service | 1,891 | 2,000 | 1,500 | 1,500 |
| 01-44-3-322 | Tree Trimming & Removal | 38,055 | 68,000 | 50,000 | 60,000 |
| 01-44-3-324 | Refuse Collection & Disposal | 28,816 | 35,000 | 35,000 | 35,000 |
| 01-44-3-330 | Utilities | 47,958 | 50,000 | 50,000 | 50,000 |
| 01-44-3-372 | Telephone | 5,750 | 7,000 | 7,000 | 7,000 |
| 01-44-3-380 | Laundry Service | 3,444 | 4,000 | 4,000 | 4,000 |
| 01-44-3-390 | Miscellaneous Services | <u>14,860</u> | <u>28,000</u> | <u>23,000</u> | <u>21,000</u> |
| Total Services | | \$232,630 | \$292,000 | \$266,500 | \$278,500 |
| Capital Outlay | | | | | |
| 01-44-4-430 | Office Equipment | \$120 | \$1,500 | \$1,500 | \$1,500 |
| 01-44-4-440 | Other Equipment & Machinery | <u>20,776</u> | <u>7,500</u> | <u>7,500</u> | <u>7,500</u> |
| Total Capital Outlay | | \$20,896 | \$9,000 | \$9,000 | \$9,000 |
| Supplies | | | | | |
| 01-44-5-500 | Vehicle Parts & Supplies | \$11,911 | \$15,000 | \$15,000 | \$15,000 |
| 01-44-5-502 | Equipment Parts & Supplies | 8,362 | 10,000 | 10,000 | 10,000 |
| 01-44-5-504 | Building & Land Maintenance Materials | 4,063 | 7,500 | 7,500 | 10,000 |
| 01-44-5-520 | Janitorial Supplies | 1,366 | 1,500 | 1,500 | 1,500 |
| 01-44-5-530 | Chemicals | 1,183 | 3,000 | 3,000 | 3,000 |
| 01-44-5-540 | Uniforms | 1,157 | 3,000 | 3,000 | 3,000 |
| 01-44-5-550 | Fuel | 37,459 | 35,000 | 35,000 | 35,000 |
| 01-44-5-570 | Small Tools | 1,302 | 1,500 | 1,500 | 1,500 |
| 01-44-5-572 | Traffic Control Supplies | 5,495 | 5,500 | 3,500 | 5,000 |
| 01-44-5-574 | Materials for Streets | 8,575 | 20,000 | 20,000 | 60,000 |
| 01-44-5-580 | Office Supplies | <u>1,617</u> | <u>2,000</u> | <u>2,000</u> | <u>2,000</u> |
| Total Supplies | | \$82,491 | \$104,000 | \$102,000 | \$146,000 |

PUBLIC WORKS
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|---|--------------------|---------------------------------|--------------------|--------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| <i>Pension & Insurance</i> | | | | | |
| 01-44-6-600 | Property & Liability Insurance | \$40,933 | \$35,000 | \$35,000 | \$39,000 |
| 01-44-6-610 | Health & Life Insurance | 95,100 | 95,000 | 115,000 | 120,000 |
| 01-44-6-620 | Social Security | 36,600 | 36,600 | 36,600 | 31,620 |
| 01-44-6-630 | I.M.R.F. | <u>38,340</u> | <u>41,580</u> | <u>41,580</u> | <u>41,040</u> |
| | <i>Total Pension & Insurance</i> | \$210,974 | \$208,180 | \$228,180 | \$231,660 |
| <i>Other Expenses</i> | | | | | |
| 01-44-7-700 | Dues & Subscriptions | \$747 | \$1,500 | \$1,500 | \$1,500 |
| 01-44-7-710 | Training, Safety & Travel | 1,727 | 1,500 | 1,500 | 1,500 |
| 01-44-7-790 | Contingencies | <u>894</u> | <u>1,400</u> | <u>1,400</u> | <u>1,400</u> |
| | <i>Total Other Expenses</i> | \$3,369 | \$4,400 | \$4,400 | \$4,400 |
| Total Expenditures: Public Works Department | | <u>\$1,023,719</u> | <u>\$1,073,580</u> | <u>\$1,106,080</u> | <u>\$1,164,560</u> |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **General**

Department: **Public Works Department**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-----------------------------|--------------------------------------|--|--------------------------------------|------------------|
| Salaries & Wages | | | | |
| 01-44-1-100 | PW Full-Time Salaries | 7 full time / Union & Director | \$410,000 | |
| 01-44-1-120 | PW Temporary Wages | 7 seasonal/1 part-time | 38,000 | |
| 01-44-1-130 | Overtime Pay | Snow operations / various misc. | 47,000 | \$495,000 |
| Services | | | | |
| 01-44-3-300 | Vehicle Maintenance & Repair | Repairs to PW Vehicles | 43,000 | 43,000 |
| 01-44-3-302 | Eqpt. Maintenance & Repair | Communications Eqpt. trailers, backhoe, loaders Replace hydraulic tank (#602) | 17,000 3,000 | 20,000 |
| 01-44-3-304 | Bldg. Maintenance & Repair | Building repairs as needed Security Upgrades | 2,000 2,000 | 4,000 |
| 01-44-3-306 | Street Light & Traffic Signal Maint. | IDOT Traffic Signal Maintenance Agreement 31st St. Lighting La Grange Rd Lighting | 13,000 7,000 8,000 | 28,000 |
| 01-44-3-310 | Machine & Equipment Rental | Propane Tank Rentals Tree Maintenance Barricades | 1,000 2,000 2,000 | 5,000 |
| 01-44-3-320 | Janitorial Service | PW Facility | 1,500 | 1,500 |
| 01-44-3-322 | Trimming & Removal | Tree Removal Services EAB Removal Services Tree Trimming Program Branch Removal | 10,000 10,000 30,000 10,000 | 60,000 |
| 01-44-3-324 | Refuse Collection & Disposal | Leaf Removal - Hauling Lease Agreement Dumpsters | 23,000 3,000 9,000 | 35,000 |
| 01-44-3-330 | Utilities | ComEd & Nicor | 50,000 | 50,000 |
| 01-44-3-372 | Telephone | PW telephone charges Verizon charges | 5,000 2,000 | 7,000 |
| 01-44-3-380 | Laundry Service | Uniform Cleaning | 4,000 | 4,000 |
| 01-44-3-390 | Miscellaneous Services | WCMC Landscape Contract Tub Grinding Brush | 2,700 8,500 9,800 | 21,000 |
| Capital Outlay | | | | |
| 01-44-4-430 | Office Equipment | Other Office Equipment | 1,500 | 1,500 |
| 01-44-4-440 | Other Eqpt. & Machinery | Street Light Poles (La Grange Rd) | 7,500 | 7,500 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **General**

Department: **Public Works Department**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|--------------------------------|--------------------------------|--|---|----------------|
| Supplies | | | | |
| 01-44-5-500 | Vehicle Parts & Supplies | Tires, repair parts | 15,000 | 15,000 |
| 01-44-5-502 | Eqpt. Parts & Supplies | Batteries, repair parts, sweeper brooms | 10,000 | 10,000 |
| 01-44-5-504 | Bldg. & Land Maint. Materials | Landscape Materials (Poet's, V.H.) Landscape Materials - 31st Street Building Supplies Holiday Decorations Entryway Sign Maintenance | 3,000 1,500 1,500 1,000 3,000 | 10,000 |
| 01-44-5-520 | Janitorial Supplies | Paper products & cleaning supplies | 1,500 | 1,500 |
| 01-44-5-530 | Chemicals | Propane & CaCl | 3,000 | 3,000 |
| 01-44-5-540 | Uniforms | Boots Outerwear Safety Equipment | 1,000 1,000 1,000 | 3,000 |
| 01-44-5-550 | Fuel | Diesel Gasoline | 19,000 16,000 | 35,000 |
| 01-44-5-570 | Small Tools | Various Tools | 1,500 | 1,500 |
| 01-44-5-572 | Traffic Control Supplies | Signs, posts, materials, paint | 5,000 | 5,000 |
| 01-44-5-574 | Materials for Streets | Cold Mix Asphalt Hot crack materials Asphalt/concrete materials Road Salt | 5,000 6,000 9,000 40,000 | 60,000 |
| 01-44-5-580 | Office Supplies | Paper, first aid station, misc. mat'ls. | 2,000 | 2,000 |
| Pension & Insurance | | | | |
| 01-44-6-600 | Property & Liability Insurance | | 39,000 | 39,000 |
| 01-44-6-610 | Health & Life Insurance | | 120,000 | 120,000 |
| 01-44-6-620 | Social Security | | 31,620 | 31,620 |
| 01-44-6-630 | I.M.R.F. | | 41,040 | 41,040 |
| Other Expenses | | | | |
| 01-44-7-710 | Dues & Subscriptions | AWWA APWA Consortium Miscellaneous | 220 120 500 660 | 1,500 |
| 01-44-7-710 | Training, Safety & Travel | Employee Safety Training | 1,500 | 1,500 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **General**

Department: **Public Works Department**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-------------|------------------------------|-----------------------|------------------|--------------------|
| 01-44-7-790 | Contingencies | Jewel Certificates | 500 | |
| | | Tuition Reimbursement | 900 | 1,400 |
| | Total Budget | | | \$1,164,560 |

BUILDING DEPARTMENT

Expenses in the Building Department in FY 12-13 are budgeted to be \$271,020. This amount translates to a 2.19% percent decrease over the budget amount in FY 11-12.

This cost reduction is attributed to a decrease in expenses for plan review/inspection fees equating to \$14,000 in cost savings.

BUILDING DEPARTMENT
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual Expenditures)</u> | | <u>(Budgeted Expenditures)</u> | |
|--------------------------------------|---------------------------------------|------------------------------|---------------------------------|--------------------------------|-------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Salaries & Wages | | | | | |
| 01-45-1-100 | Building Full-time Salaries | \$113,149 | \$115,000 | \$120,000 | \$124,520 |
| 01-45-1-110 | Building Part-time Salaries | <u>0</u> | <u>1,500</u> | <u>1,500</u> | <u>0</u> |
| Total Salaries & Wages | | \$113,149 | \$116,500 | \$121,500 | \$124,520 |
| Professional Services | | | | | |
| 01-45-2-200 | Legal Fees | \$0 | \$500 | \$500 | \$500 |
| 01-45-2-230 | Plan Review/Inspection Fees | 59,521 | 65,000 | 90,000 | 76,000 |
| 01-45-2-290 | Other Professional Services | <u>828</u> | <u>2,000</u> | <u>2,000</u> | <u>5,000</u> |
| Total Professional Services | | \$60,349 | \$67,500 | \$92,500 | \$81,500 |
| Other Services | | | | | |
| 01-45-3-300 | Auto Maintenance & Repair | \$1,294 | \$1,500 | \$1,500 | \$1,500 |
| 01-45-3-302 | Equipment Maintenance & Repair | 1,780 | 850 | 850 | 870 |
| 01-45-3-304 | Building Maintenance & Repair | 1,388 | 1,600 | 1,600 | 1,600 |
| 01-45-3-320 | Janitorial Service | 756 | 1,200 | 1,200 | 1,200 |
| 01-45-3-360 | Printing | 346 | 1,400 | 1,400 | 1,500 |
| 01-45-3-370 | Postage | 519 | 500 | 500 | 500 |
| 01-45-3-372 | Telephone | 6,245 | 7,000 | 7,500 | 7,000 |
| 01-45-3-390 | Miscellaneous Services | <u>3,333</u> | <u>4,000</u> | <u>4,000</u> | <u>4,000</u> |
| Total Other Services | | \$15,661 | \$18,050 | \$18,550 | \$18,170 |
| Capital Outlay | | | | | |
| 01-45-4-430 | Office Equipment | \$33 | \$500 | \$500 | \$500 |
| 01-45-4-440 | Other Equipment & Machinery | <u>0</u> | <u>400</u> | <u>200</u> | <u>350</u> |
| Total Capital Outlay | | \$33 | \$900 | \$700 | \$850 |
| Supplies | | | | | |
| 01-45-5-500 | Auto Parts & Supplies | \$360 | \$800 | \$800 | \$800 |
| 01-45-5-504 | Building & Land Maintenance Materials | 100 | 150 | 150 | 150 |
| 01-45-5-520 | Janitorial Supplies | 103 | 170 | 170 | 200 |
| 01-45-5-540 | Uniforms | 146 | 600 | 600 | 600 |
| 01-45-5-550 | Fuel | 1,253 | 900 | 900 | 900 |
| 01-45-5-560 | Books & Maps | 104 | 2,000 | 2,000 | 2,200 |
| 01-45-5-580 | Office Supplies | <u>576</u> | <u>1,350</u> | <u>1,200</u> | <u>1,500</u> |
| Total Supplies | | \$2,642 | \$5,970 | \$5,820 | \$6,350 |
| Pension & Insurance | | | | | |
| 01-45-6-600 | Property & Liability Insurance | \$5,303 | \$5,500 | \$5,500 | \$5,500 |
| 01-45-6-610 | Health & Life Insurance | 7,089 | 9,000 | 9,000 | 8,800 |
| 01-45-6-620 | Social Security | 8,340 | 8,640 | 8,640 | 9,060 |
| 01-45-6-630 | I.M.R.F. | <u>9,120</u> | <u>11,340</u> | <u>11,340</u> | <u>12,720</u> |
| Total Pension & Insurance | | \$29,852 | \$34,480 | \$34,480 | \$36,080 |

BUILDING DEPARTMENT
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual Expenditures)</u> | | <u>(Budgeted Expenditures)</u> | |
|--|------------------------------------|------------------------------|---------------------------------|--------------------------------|--------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| <i>Other Expenses</i> | | | | | |
| 01-45-7-700 | Dues & Subscriptions | \$415 | \$550 | \$550 | \$550 |
| 01-45-7-710 | Training, Safety & Travel | 2 | 2,000 | 2,000 | 2,000 |
| 01-45-7-790 | Contingencies | <u>15,501</u> | <u>1,400</u> | <u>1,000</u> | <u>1,000</u> |
| | <i>Total Other Expenses</i> | \$15,917 | \$3,950 | \$3,550 | \$3,550 |
| Total Expenditures: Building Department | | <u>\$237,603</u> | <u>\$247,350</u> | <u>\$277,100</u> | <u>\$271,020</u> |
| Total General Fund Revenues | | \$7,181,499 | \$7,322,360 | \$7,365,100 | \$7,372,500 |
| Total General Fund Expenditures | | <u>\$6,926,291</u> | <u>\$7,111,989</u> | <u>\$7,384,602</u> | <u>\$8,155,672</u> |
| Surplus/(Deficit) | | \$255,208 | \$210,371 | (\$19,502) | (\$783,172) |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **General**

Department: **Building Department**

Division: All

Program: All

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|------------------------------|-------------------------------|--|--|------------------|
| Salaries & Wages | | | | |
| 01-45-1-100 | Building Full-Time Salaries | Director Salary (1/3) Shared Administrative Clerk Building Insp./Code Enforcement | \$34,860 24,900 64,760 | \$124,520 |
| 01-45-1-110 | Building Part-time Salaries | Shared Intern w/Fire Department | 0 | 0 |
| Professional Services | | | | |
| 01-45-2-200 | Legal Fees | Review of Building Code Issues | 500 | 500 |
| 01-45-2-230 | Plan Review/Inspection Fees | Contract Plan Review/Comm. Insp Contract Plumbing Inspections Elevator Inspections Engineering Fire Safety Plan Review Health Inspections | 35,500 8,000 4,500 22,000 2,000 4,000 | 76,000 |
| 01-45-2-290 | Other Professional Services | Consulting, Technical Assistance (Possible Code Codification) | 5,000 | 5,000 |
| Other Services | | | | |
| 01-45-3-300 | Auto Maint. & Repair | | 1,500 | 1,500 |
| 01-45-3-302 | Equipment Maint. & Repair | Radio Maintenance | 870 | 870 |
| 01-45-3-304 | Bldg. Maint. & Repair | | 1,600 | 1,600 |
| 01-45-3-320 | Janitorial Service | | 1,200 | 1,200 |
| 01-45-3-360 | Printing | Business Cards, Inspection Reports, Permit Applications | 1,500 | 1,500 |
| 01-45-3-370 | Postage | | 500 | 500 |
| 01-45-3-372 | Telephone | Shared system costs, Nextel | 7,000 | 7,000 |
| 01-45-3-390 | Miscellaneous Services | Pest Control, Misc. | 4,000 | 4,000 |
| Capital Outlay | | | | |
| 01-45-4-430 | Office Equipment | Miscellaneous Storage | 500 | 500 |
| 01-45-4-440 | Other Eqpt. & Machinery | Miscellaneous | 350 | 350 |
| Supplies | | | | |
| 01-45-5-500 | Vehicle Parts & Supplies | Miscellaneous vehicle parts | 800 | 800 |
| 01-45-5-504 | Bldg. & Land Maint. Materials | HVAC Parts, Bldg. Bulbs, etc. | 150 | 150 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **General**

Department: **Building Department**

Division: **All**

Program: **All**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|--------------------------------|--------------------------------|--|---------------|------------------|
| 01-45-5-520 | Janitorial Supplies | Squeegees, soap, paper products | 200 | 200 |
| 01-45-5-540 | Uniforms | | 600 | 600 |
| 01-45-5-550 | Fuel | | 900 | 900 |
| 01-45-5-560 | Books & Maps | Code Books | 2,200 | 2,200 |
| 01-45-5-580 | Office Supplies | | 1,500 | 1,500 |
| <u>Pension & Insurance</u> | | | | |
| 01-45-6-600 | Property & Liability Insurance | | 5,500 | 5,500 |
| 01-45-6-610 | Health & Life Insurance | | 9,000 | 8,800 |
| 01-45-6-620 | Social Security | | 9,060 | 9,060 |
| 01-45-6-630 | I.M.R.F. | | 12,720 | 12,720 |
| <u>Other Expenses</u> | | | | |
| 01-45-7-710 | Dues & Subscriptions | ICC & BOCA Membership, SBOC Membership, ASPA | 550 | 550 |
| 01-45-7-710 | Training, Safety & Travel | SBOC Training, U of W, Misc. | 2,000 | 2,000 |
| 01-45-7-790 | Contingencies | | 1,000 | 1,000 |
| | Total Budget | | | \$271,020 |

2004 DEBT SERVICE FUND

The 2004 Debt Service Fund was established to provide a mechanism to service the debt incurred with the issuance of \$2.26 million in bonds for street improvements. A transfer from the Motor Fuel Tax Fund (MFT) provides the funds necessary to pay a portion of the annual debt payments. Principal and interest payments in FY 11-12 total \$271,062. The Debt Service Fund will pay \$227,500 in FY 12-13. Portions of the remainder are paid directly by the Water Fund and Sewer Fund. The bonds will be retired in FY 2014-15.

2004 DEBT SERVICE FUND
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Revenues</u> | | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|---|-------------------------|-------------------|---------------------------------|-------------------|-------------------|
| <u>Account Number</u> | <u>Description</u> | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Miscellaneous Revenue | | | | | |
| 02-50-7-700 | Interest on Investments | \$73 | \$100 | \$300 | \$100 |
| Total Miscellaneous Revenue | | \$73 | \$100 | \$300 | \$100 |
| Other Financing Sources | | | | | |
| 02-50-9-900 | Transfer from MFT Fund | \$225,308 | \$225,000 | \$225,000 | \$227,000 |
| Total Other Financing Sources | | \$225,308 | \$225,000 | \$225,000 | \$227,000 |
| Total Revenues: 2004 Debt Service Fund | | \$225,382 | \$225,100 | \$225,300 | \$227,100 |
| | | | | | |
| Expenditures | | | | | |
| Services | | | | | |
| 02-40-3-390 | Miscellaneous Services | \$500 | \$500 | \$500 | \$500 |
| Total Services | | \$500 | \$500 | \$500 | \$500 |
| Debt Service | | | | | |
| 02-40-8-800 | Principal Payments | \$191,301 | \$196,000 | \$196,000 | \$204,000 |
| 02-40-8-802 | Interest Payments | 34,007 | 29,000 | 29,000 | 23,000 |
| Total Debt Service | | \$225,308 | \$225,000 | \$225,000 | \$227,000 |
| Total Expenditures: 2004 Debt Service Fund | | \$225,808 | \$225,500 | \$225,500 | \$227,500 |
| | | | | | |
| Surplus/(Deficit) | | (\$427) | (\$400) | (\$200) | (\$400) |
| | | | | | |
| Beginning Fund Balance | | \$5,837 | \$5,410 | \$4,537 | \$5,010 |
| Increase (Decrease) in Receivables/Payables | | 0 | | | |
| Ending Fund Balance | | \$5,410 | \$5,010 | \$4,337 | \$4,610 |

WATER FUND

The Water Fund is an enterprise fund that accounts for the all revenues and expenses attendant to the operation and maintenance of the Village's water system. The Brookfield-North Riverside Water Commission (BNRWC) provides all of the Village's potable water pursuant to a long-term supply contract.

The Village was notified that the BNRWC approved a twenty percent (20%) increase in the rate they charge to their customers from \$2.85 per thousand gallons to \$3.42 per thousand gallons effective January 1, 2012. The BNRWC took this action in response to a 25% increase from their supplier, the City of Chicago. Since January 1, 2012, the Village has been paying the new rate to the BNRWC.

Upon receiving this information the Village examined the impact of this rate change on the condition of the Water Fund. Based on this increase and other demands on the fund, the Village Board approved an increase in the Village's rate from \$4.96 per 100 cubic feet to \$5.58 per 100 cubic feet. This equates to a 12.5% adjustment. This adjustment is reflected in the draft budget.

Administration

Water Fund Administration includes the expenses relating to the "office" functions of the fund such as billing, meter reading, auditing, postage, etc. Water Fund Administration also includes the payment of the Water Fund's portion of the 2004 Street Bonds. Total expenses in Water Fund Administration for FY 12-13 are budgeted to be \$183,380, a -1.26 percent decrease from the previous year.

Distribution

Water Fund Distribution includes the resources necessary to fund the "field" activities of the water system. This includes salaries and associated benefits, equipment and system repairs, and replacement of pipes and equipment as necessary. The FY 12-13 budgeted expenses are proposed to be \$3,386,100, a 68.5 percent increase mainly attributable to the replacement of the water main on South La Grange Road. The project includes the replacement of an 8" pipe with a 10" pipe spanning the length from Brewster to Oak Avenue. This main has a history of breaks caused by deterioration. Further, the upsize will greatly improve the availability of water to the west side of the Village with regard to Fire Protection.

While the proposed budget does not include grant funding for the South La Grange Road Water Main, the Village has recently received word from the Army Corps of Engineers that funding in the amount of \$500,000 is highly likely for this project. However, because there is no guarantee that these grant funds will be available, the grant funds are not reflected.

The single largest expense in Water Fund Distribution is the purchase of water from the BNRWC (\$1,150,000). The Water Fund includes a line item of \$250,000 for the Public Works Garage as well a total of \$25,000 for utility relocates for the project.

WATER FUND
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|---|----------------------------------|--------------------|---------------------------------|--------------------|--------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Permits | | | | | |
| 03-50-3-320 | Water Permits | \$0 | \$0 | \$0 | \$0 |
| Total Permits | | \$0 | \$0 | \$0 | \$0 |
| Intergovernmental Revenues | | | | | |
| 03-50-4-410 | State Grants | \$0 | \$0 | \$0 | \$0 |
| 03-50-4-420 | Federal Grant | 0 | 0 | 0 | 0 |
| Total Intergovernmental Revenues | | \$0 | \$0 | \$0 | \$0 |
| Charges For Services | | | | | |
| 03-50-5-500 | Cross-Connection Inspection Fees | \$700 | \$100 | \$0 | \$0 |
| 03-50-5-520 | Water Sales | 2,492,802 | 2,500,000 | 2,500,000 | 2,812,500 |
| 03-50-5-530 | Meter Sales & Service | 2,160 | 900 | 2,500 | 1,000 |
| Total Charges For Services | | \$2,495,662 | \$2,501,000 | \$2,502,500 | \$2,813,500 |
| Miscellaneous Revenues | | | | | |
| 03-50-7-700 | Interest on Investments | \$14,439 | \$6,500 | \$5,000 | \$5,000 |
| 03-50-7-710 | Property Damage Reimbursements | 10,342 | 0 | 0 | 0 |
| 03-50-7-780 | Cash Over or Short | (3) | 0 | 0 | 0 |
| 03-50-7-790 | Miscellaneous Income | 535 | 600 | 600 | 600 |
| Total Miscellaneous Revenues | | \$25,313 | \$7,100 | \$5,600 | \$5,600 |
| Total Revenues: Water Fund | | \$2,520,974 | \$2,508,100 | \$2,508,100 | \$2,819,100 |

WATER FUND
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|-----------------------|--------------------|---------------------------------|--------------------|--------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Expenses | | | | | |
| | Salaries & Wages | 279,864 | 280,800 | \$283,200 | \$285,660 |
| | Professional Services | 9,656 | 51,900 | 55,000 | 148,000 |
| | Other Services | 161,329 | 182,800 | 180,400 | 199,550 |
| | Capital Outlay | 17,548 | 180,500 | 182,500 | 1,074,000 |
| | Supplies | 1,279,390 | 1,468,250 | 1,257,150 | 1,698,150 |
| | Pension & Insurance | 121,753 | 131,220 | 136,820 | 137,920 |
| | Other Expenses | 8,433 | 10,800 | 11,100 | 13,100 |
| Total Expenses Water Fund | | \$1,877,973 | \$2,306,270 | \$2,106,170 | \$3,556,380 |
| | Non Operating Expense | 12,471 | 12,500 | 12,500 | 13,100 |
| Grand Total Expenses | | \$1,890,443 | \$2,318,770 | \$2,118,670 | \$3,569,480 |
| Surplus/(Deficit) | | 630,531 | 189,330 | 389,430 | (750,380) |
| Beginning Fund Balance | | 852,446 | 1,496,673 | 1,599,806 | 1,686,003 |
| Increase (Decrease) in Receivables/Payables | | 13,696 | | | |
| Ending Fund Balance | | \$1,496,673 | \$1,686,003 | \$1,989,236 | \$935,623 |

WATER FUND ADMINISTRATION
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|---|---|-------------------|---------------------------------|-------------------|-------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Salaries & Wages | | | | | |
| 03-41-1-100 | Water Administration Full-time Salaries | \$88,637 | \$81,000 | \$84,000 | \$85,660 |
| 03-41-1-110 | Water Administration Part-time Salaries | 2,615 | 2,700 | 3,000 | 3,000 |
| 03-41-1-130 | Overtime Pay | 304 | 1,100 | 200 | 1,000 |
| | Total Salaries & Wages | \$91,556 | \$84,800 | \$87,200 | \$89,660 |
| Professional Services | | | | | |
| 03-41-2-200 | Legal Fees | \$4,315 | \$3,600 | \$6,000 | \$5,000 |
| 03-41-2-210 | Auditing Fees | 1,848 | 1,900 | 2,100 | 2,000 |
| 03-41-2-290 | Other Professional Services | 3,493 | 6,400 | 6,900 | 6,000 |
| | Total Professional Services | \$9,656 | \$11,900 | \$15,000 | \$13,000 |
| Other Services | | | | | |
| 03-41-3-302 | Equipment Maintenance & Repair | \$1,002 | \$1,100 | \$900 | \$1,100 |
| 03-41-3-304 | Building Maintenance & Repair | 928 | 1,000 | 1,800 | 1,000 |
| 03-41-3-320 | Janitorial Service | 805 | 900 | 900 | 900 |
| 03-41-3-360 | Printing | 1,702 | 3,000 | 3,900 | 3,200 |
| 03-41-3-370 | Postage | 7,483 | 7,000 | 8,000 | 8,000 |
| 03-41-3-372 | Telephone | 2,253 | 2,800 | 3,500 | 3,000 |
| 03-41-3-390 | Miscellaneous Services | 1,459 | 2,100 | 1,500 | 1,600 |
| | Total Other Services | \$15,632 | \$17,900 | \$20,500 | \$18,800 |
| Capital Outlay | | | | | |
| 03-41-4-430 | Office Equipment | \$3,021 | \$3,000 | \$5,000 | \$3,000 |
| | Total Capital Outlay | \$3,021 | \$3,000 | \$5,000 | \$3,000 |
| Supplies | | | | | |
| 03-41-5-520 | Janitorial Supplies | \$77 | \$100 | \$200 | \$100 |
| 03-41-5-580 | Office Supplies | 1,077 | 1,400 | 1,200 | 1,300 |
| | Total Supplies | \$1,154 | \$1,500 | \$1,400 | \$1,400 |
| Pension & Insurance | | | | | |
| 03-41-6-600 | Property & Liability Insurance | \$8,114 | \$8,100 | \$8,700 | \$8,700 |
| 03-41-6-610 | Health & Life Insurance | 11,045 | 13,000 | 13,000 | 13,500 |
| 03-41-6-620 | Social Security | 6,480 | 6,540 | 6,540 | 5,760 |
| 03-41-6-630 | I.M.R.F. | 7,140 | 8,280 | 8,280 | 7,860 |
| | Total Pension & Insurance | \$32,779 | \$35,920 | \$36,520 | \$35,820 |
| Other Expenses | | | | | |
| 03-41-7-700 | Dues & Subscriptions | \$2,108 | \$2,300 | \$2,300 | \$2,300 |
| 03-41-7-710 | Training, Safety & Travel | 444 | 700 | 1,000 | 1,000 |
| 03-41-7-720 | Receptions / Official Functions | 655 | 1,300 | 1,500 | 1,500 |
| 03-41-7-770 | Bad Debt Expense | 3,471 | 2,500 | 2,500 | 3,500 |
| 03-41-7-790 | Contingencies | 113 | 500 | 300 | 300 |
| | Total Other Expenses | \$6,791 | \$7,300 | \$7,600 | \$8,600 |
| Total Expenditures: Water Fund Administration Department | | \$160,588 | \$162,320 | \$173,220 | \$170,280 |
| Nonoperating Expenses | | | | | |
| 03-46-8-800 | Principal Payments | \$10,663 | \$11,000 | \$11,000 | \$12,000 |
| 03-46-8-802 | Interest Expense | 1,808 | 1,500 | 1,500 | 1,100 |
| | Total Nonoperating Expenses | \$12,471 | \$12,500 | \$12,500 | \$13,100 |
| GRAND TOTAL WATER FUND - Administration Dept. | | \$173,059 | \$174,820 | \$185,720 | \$183,380 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Water**

Department: **Administration**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|------------------------------|--------------------------------|---|-----------------------------------|-----------------|
| Salaries & Wages | | | | |
| 03-41-1-100 | Administration Full-Time Wages | | \$85,660 | \$85,660 |
| 03-41-1-110 | Administration Part-Time Wages | | 3,000 | 3,000 |
| 03-41-1-130 | Overtime Pay | | 1,000 | 1,000 |
| Professional Services | | | | |
| 03-41-2-200 | Legal Fees | Retainer for Martin, Craig, Chester... Personnel grievances Other litigation | 3,000 200 1,800 | 5,000 |
| 03-41-2-210 | Auditing Fees | Annual Audit | 2,000 | 2,000 |
| 03-41-2-290 | Other Professional Services | Information technology consulting MSI financial software support Lobbyist | 800 1,900 3,300 | 6,000 |
| Other Services | | | | |
| 03-41-3-302 | Equipment Maintenance & Repair | | 1,100 | 1,100 |
| 03-41-3-304 | Building Maintenance & Repair | | 1,000 | 1,000 |
| 03-41-3-320 | Janitorial Service | Payments to Crystal Management | 900 | 900 |
| 03-41-3-360 | Printing | Village newsletter Letterhead Municipal Guide Booklets Budgets Miscellaneous printing | 2,000 500 100 200 400 | 3,200 |
| 03-41-3-370 | Postage | Mailing Village newsletter Postal permits Mail through postage machine | 700 6,400 900 | 8,000 |
| 03-41-3-372 | Telephone | Landline service Cellular service DSL Broadband | 2,000 600 400 | 3,000 |
| 03-41-3-390 | Miscellaneous Services | | 1,600 | 1,600 |
| Capital Outlay | | | | |
| 03-41-4-430 | Office Equipment | Furniture Printer Miscellaneous | 500 500 2,000 | 3,000 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Water**

Department: **Administration**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|--------------------------------|---------------------------------|-----------------------------------|---------------|---------------|
| <u>Supplies</u> | | | | |
| 03-41-5-520 | Janitorial Supplies | Paper towels | 30 | |
| | | Toilet paper | 30 | |
| | | Garbage can liners | 20 | |
| | | Paper towels | 10 | |
| | | Miscellaneous supplies | 10 | 100 |
| 03-41-5-580 | Office Supplies | Printer cartridges | 600 | |
| | | Copy paper | 370 | |
| | | Pens | 30 | |
| | | File jackets | 80 | |
| | | Labels | 20 | |
| | | Post-it notes | 10 | |
| | | Other supplies | 190 | 1,300 |
| <u>Pension & Insurance</u> | | | | |
| 03-41-6-600 | Property & Liability Insurance | IRMA | 8,700 | 8,700 |
| 03-41-6-610 | Health & Life Insurance | IPBC | 13,500 | 13,500 |
| 03-41-6-620 | Social Security | | 5,760 | 5,760 |
| 03-41-6-630 | I.M.R.F. | | 7,860 | 7,860 |
| <u>Other Expenses</u> | | | | |
| 03-41-7-700 | Dues & Subscriptions | ILCMA dues | 70 | |
| | | Proviso Municipal League dues | 70 | |
| | | Northeastern Ill. Planning Comm. | 180 | |
| | | Government Finance Officers dues | 30 | |
| | | Newspaper subscriptions | 20 | |
| | | West Central Municipal Conf. Dues | 1,070 | |
| | | West Suburban Chamber of Comm. | 250 | |
| | | ICMA dues | 200 | |
| | | Illinois Municipal League dues | 140 | |
| | | American Planning Ass. dues | 50 | |
| | | Other various dues | 220 | 2,300 |
| 03-41-7-710 | Training, Safety & Travel | ICMA conference-Manager | 0 | |
| | | ICMA conference-Asst. Manager | 0 | |
| | | ILCMA conference-Manager | 200 | |
| | | ILCMA conference-Asst. Manager | 200 | |
| | | Other training | 600 | 1,000 |
| 03-41-7-720 | Receptions / Official Functions | Village dinner | 800 | |
| | | Golf outings | 0 | |
| | | Service awards | 200 | |
| | | Food for receptions/meetings | 200 | |
| | | Flowers | 100 | |
| | | Miscellaneous expenses | 200 | 1,500 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Water**

Department: **Administration**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-------------|------------------------------|------------------------------------|---------------|------------------|
| 03-41-7-770 | Bad Debt Expense | | 3,500 | 3,500 |
| 03-41-7-790 | Contingencies | Tuition reimbursement | 100 | |
| | | Christmas gift cert. for employees | 100 | |
| | | Unanticipated expenses | 100 | 300 |
| | Total Budget | | | \$170,280 |

WATER FUND DISTRIBUTION
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|------------------------------------|---------------------------------------|-------------------|---------------------------------|-------------------|-------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Salaries & Wages | | | | | |
| 03-44-1-100 | Water Distribution Full-time Salaries | \$142,417 | \$150,000 | \$150,000 | \$150,000 |
| 03-44-1-120 | Water Distribution Temporary Wages | 13,244 | 11,000 | 11,000 | 11,000 |
| 03-44-1-130 | Overtime Pay | <u>32,647</u> | <u>35,000</u> | <u>35,000</u> | <u>35,000</u> |
| Total Salaries & Wages | | \$188,308 | \$196,000 | \$196,000 | \$196,000 |
| Professional Services | | | | | |
| 03-44-2-220 | Engineering Fees | \$0 | \$40,000 | \$40,000 | \$135,000 |
| Total Professional Services | | \$0 | \$40,000 | \$40,000 | \$135,000 |
| Other Services | | | | | |
| 03-44-3-300 | Vehicle Maintenance & Repair | \$13,751 | \$4,000 | \$3,000 | \$4,000 |
| 03-44-3-302 | Equipment Maintenance & Repair | 6,189 | 7,000 | 3,000 | 14,000 |
| 03-44-3-304 | Building & Water Main Maintenance | 58,375 | 75,000 | 75,000 | 75,000 |
| 03-44-3-320 | Janitorial Service | 230 | 300 | 300 | 300 |
| 03-44-3-324 | Dumping Fees | 13,901 | 20,000 | 20,000 | 20,000 |
| 03-44-3-330 | Utilities | 36,605 | 35,000 | 35,000 | 35,000 |
| 03-44-3-372 | Telephone | 1,239 | 2,000 | 2,000 | 2,000 |
| 03-44-3-380 | Laundry Service | 503 | 600 | 600 | 600 |
| 03-44-3-390 | Miscellaneous Services | <u>14,906</u> | <u>21,000</u> | <u>21,000</u> | <u>29,850</u> |
| Total Other Services | | \$145,698 | \$164,900 | \$159,900 | \$180,750 |
| Capital Outlay | | | | | |
| 03-44-4-400 | Vehicles | \$0 | \$15,000 | \$15,000 | \$0 |
| 03-44-4-420 | Plant Improvements / Water Mains | 7,570 | 141,000 | 141,000 | 1,050,000 |
| 03-44-4-440 | Equipment & Machinery | <u>6,957</u> | <u>21,500</u> | <u>21,500</u> | <u>21,000</u> |
| Total Capital Outlay | | \$14,527 | \$177,500 | \$177,500 | \$1,071,000 |
| Supplies | | | | | |
| 03-44-5-500 | Vehicle Parts & Supplies | \$1,641 | \$3,000 | \$2,000 | \$3,000 |
| 03-44-5-502 | Equipment Parts & Supplies | 2,055 | 4,000 | 4,000 | 4,000 |
| 03-44-5-504 | Building & Land Maintenance Materials | 458 | 12,000 | 12,000 | 1,000 |
| 03-44-5-520 | Janitorial Supplies | 218 | 500 | 500 | 500 |
| 03-44-5-530 | Chemicals | 4,018 | 5,000 | 5,000 | 5,500 |
| 03-44-5-540 | Uniforms | 1,189 | 1,000 | 1,000 | 1,000 |
| 03-44-5-550 | Fuel | 4,009 | 10,000 | 10,000 | 10,000 |
| 03-44-5-570 | Small Tools | 899 | 1,000 | 1,000 | 1,000 |
| 03-44-5-572 | Traffic Control Supplies | 1,816 | 1,500 | 1,500 | 2,000 |
| 03-44-5-574 | Materials for Water Mains | 45,643 | 60,000 | 60,000 | 60,000 |
| 03-44-5-576 | Water Meters | 8,340 | 8,000 | 8,000 | 8,000 |
| 03-44-5-578 | Water | 1,207,488 | 1,360,000 | 1,150,000 | 1,600,000 |
| 03-44-5-580 | Office Supplies | <u>462</u> | <u>750</u> | <u>750</u> | <u>750</u> |
| Total Supplies | | \$1,278,236 | \$1,466,750 | \$1,255,750 | \$1,696,750 |

WATER FUND DISTRIBUTION
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|---|---------------------------|---------------------------------|---------------------------|---------------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| <i>Pension & Insurance</i> | | | | | |
| 03-44-6-600 | Property & Liability Insurance | \$24,039 | \$25,000 | \$26,000 | \$26,000 |
| 03-44-6-610 | Health & Life Insurance | 36,015 | 37,000 | 41,000 | 44,000 |
| 03-44-6-620 | Social Security | 13,980 | 15,300 | 15,300 | 13,680 |
| 03-44-6-630 | I.M.R.F. | <u>14,940</u> | <u>18,000</u> | <u>18,000</u> | <u>18,420</u> |
| | <i>Total Pension & Insurance</i> | \$88,974 | \$95,300 | \$100,300 | \$102,100 |
| <i>Other Expenses</i> | | | | | |
| 03-44-7-700 | Dues & Subscriptions | \$352 | \$500 | \$500 | \$500 |
| 03-44-7-710 | Training, Safety & Travel | 897 | 2,000 | 2,000 | 3,000 |
| 03-44-7-790 | Contingencies | <u>394</u> | <u>1,000</u> | <u>1,000</u> | <u>1,000</u> |
| | <i>Total Other Expenses</i> | \$1,642 | \$3,500 | \$3,500 | \$4,500 |
| Total Expenditures: Water Fund Distribution Depart. | | <u>\$1,717,384</u> | <u>\$2,143,950</u> | <u>\$1,932,950</u> | <u>\$3,386,100</u> |
| Total Water Fund Expenditures | | <u>\$1,890,443</u> | <u>\$2,318,770</u> | <u>\$2,118,670</u> | <u>\$3,569,480</u> |
| Total Water Fund Revenues | | \$2,520,974 | \$2,508,100 | \$2,508,100 | \$2,819,100 |
| Total Water Fund Expenditures | | \$1,890,443 | \$2,318,770 | \$2,118,670 | \$3,569,480 |
| Surplus/(Deficit) | | \$630,531 | \$189,330 | \$389,430 | (\$750,380) |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Water**

Department: **Water Distribution**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|------------------------------|-----------------------------------|---|---------------|------------------|
| Salaries & Wages | | | | |
| 03-44-1-100 | Distribution Full-Time Salaries | | \$150,000 | |
| 03-44-1-120 | Distribution Temporary Wages | | 11,000 | |
| 03-44-1-130 | Overtime Pay | | 35,000 | \$196,000 |
| Professional Services | | | | |
| 03-44-2-220 | Engineering Fees | South LaGrange Road Watermain | 115,000 | |
| | | Various Other System Improvements | 20,000 | 135,000 |
| Services | | | | |
| 03-44-3-300 | Vehicle Maintenance & Repair | Truck Repairs | 4,000 | 4,000 |
| 03-44-3-302 | Eqpt. Maintenance & Repair | Backhoe, skidsteer, front end loader | 7,000 | |
| | | Replace hydraulic tank (#601) | 3,000 | |
| | | New Swinger-arm (Backhoe) | 4,000 | 14,000 |
| 03-44-3-304 | Building & Water Main Maintenance | Valve Exercising & Repairs | 28,000 | |
| | | Leak Detection | 24,000 | |
| | | Watermain Repairs | 15,000 | |
| | | Hydrant Replacement | 8,000 | 75,000 |
| 03-44-3-320 | Janitorial Service | PW Facility Cleaning | 300 | 300 |
| 03-44-3-324 | Dumping Fees | Hauling excavated debris | 20,000 | 20,000 |
| 03-44-3-330 | Utilities | ComEd & Nicor | 35,000 | 35,000 |
| 03-44-3-372 | Telephone | PW telephone charges | 1,000 | |
| | | Verizon charges | 1,000 | 2,000 |
| 03-44-3-380 | Laundry Service | Uniform Cleaning | 600 | 600 |
| 03-44-3-390 | Miscellaneous Services | Traffic control | 7,000 | |
| | | Meter Calibration | 1,000 | |
| | | Cross-Connection Certifications | 1,550 | |
| | | Cross-Connection Software Maint Agrmt | 300 | |
| | | Security System | 1,000 | |
| | | Card Access Software Upgrade | 3,000 | |
| | | Samples | 8,000 | |
| | | Landscape Contract | 2,000 | |
| | | JULIE | 6,000 | 29,850 |
| Capital Outlay | | | | |
| 03-44-4-400 | Vehicles | Portion of Director Vehicle Purchase | 0 | 0 |
| 03-44-4-420 | Plant Improvements/Water Mains | Relocate electric lines to DPW building | 10,000 | |
| | | South La Grange Road Water Main | 775,000 | |
| | | Relocate water/sewer main to DPW building | 15,000 | |
| | | Portion of PW Facility | 250,000 | 1,050,000 |
| 03-44-4-440 | Equipment & Machinery | Portable Hydraulic Unit | 8,000 | |
| | | Wiring New VFD's to SCADA System | 8,000 | |
| | | Miscellaneous Equipment Replace | 5,000 | |
| | | Portion Dump Body Replacemt (609) | 0 | 21,000 |
| Supplies | | | | |
| 03-44-5-500 | Vehicle Parts & Supplies | Parts for truck repairs | 3,000 | 3,000 |
| 03-44-5-502 | Eqpt. Parts & Supplies | Parts for equipment repairs | 4,000 | 4,000 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Water**

Department: **Water Distribution**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|--------------------------------|--------------------------------|---|---|--------------------|
| 03-44-5-504 | Bldg. & Land Maint. Materials | Bldg. repairs and restoration | 1,000 | 1,000 |
| 03-44-5-520 | Janitorial Supplies | Cleaning Supplies | 500 | 500 |
| 03-44-5-530 | Chemicals | Chemicals for Water Plant | 5,500 | 5,500 |
| 03-44-5-540 | Uniforms | Boots and safety gear | 1,000 | 1,000 |
| 03-44-5-550 | Fuel | Regular Fuel Diesel Fuel | 5,000 5,000 | 10,000 |
| 03-44-5-570 | Small Tools | Shovels, wrenches, etc. | 1,000 | 1,000 |
| 03-44-5-572 | Traffic Control Supplies | Barricades, detour signs, etc. | 2,000 | 2,000 |
| 03-44-5-574 | Materials for Water Mains | Hydrant purchases Valve purchases Clamps & misc. parts Concrete valve vaults Gravel | 40,000 4,000 10,000 1,000 5,000 | 60,000 |
| 03-44-5-576 | Water Meters | Water meter parts | 8,000 | 8,000 |
| 03-44-5-578 | Water | Purchase of water from BNRWC | 1,600,000 | 1,600,000 |
| 03-44-5-580 | Office Supplies | Paper, hanger cards | 750 | 750 |
| <u>Pension & Insurance</u> | | | | |
| 03-44-6-600 | Property & Liability Insurance | | 26,000 | 26,000 |
| 03-44-6-610 | Health & Life Insurance | | 44,000 | 44,000 |
| 03-44-6-620 | Social Security | | 13,680 | 13,680 |
| 03-44-6-630 | I.M.R.F. | | 18,420 | 18,420 |
| <u>Other Expenses</u> | | | | |
| 03-44-7-710 | Dues & Subscriptions | APWA & AWWA | 500 | 500 |
| 03-44-7-710 | Training, Safety & Travel | Employee Safety Training | 3,000 | 3,000 |
| 03-44-7-790 | Contingencies | Tuition Reimbursement Miscellaneous | 500 500 | 1,000 |
| | Total Budget | | | \$3,386,100 |

MOTOR FUEL TAX FUND

The revenues of the Motor Fuel Tax Fund (MFT) represent the Village's share of the state gas tax receipts. The state of Illinois remits a percentage of the state gas tax receipts to municipalities on a per capita formula. In FY 12-13 MFT receipts are estimated to be \$335,000. This is a -1.49 percent decrease from the previous budget.

The previous budget year (FY 2011-12), the Estimated revenues column reflects receipt of the second of five (\$57,736) installment payments from the state for capital construction funds and an additional \$192,000 in state grants for the Blanchan and Morgan repaving project. The proposed budget does not anticipate any grant dollars received, therefore, a reduction in revenues is reflected.

The use of MFT funds is limited by state statute to expenses related to construction, repair and maintenance of the road system. This includes streets, sidewalks, signs and snow and ice control. Additionally, MFT funds can be used to pay off bonds for street improvements.

The draft budget proposes an "off" year for the MFT Fund, as no projects are budgeted. Further, expenses such the purchase of salt supply (\$40,000) and the Sidewalk Program have been transitioned to other funds, allowing the MFT to rebound more quickly for future street projects.

Every year (up until December 2014) the MFT Fund transfers over \$200,000 to the Debt Service Fund. In FY 12-13 that transfer will be \$227,000.

MOTOR FUEL TAX FUND
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|--------------------------------------|-------------------|---------------------------------|-------------------|-------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Intergovernmental Revenue | | | | | |
| 04-50-4-404 | State Motor Fuel Tax | \$336,340 | \$335,000 | \$340,000 | \$335,000 |
| 04-50-4-410 | State Grants | <u>57,736</u> | <u>227,000</u> | <u>192,000</u> | <u>0</u> |
| Total Intergovernmental Revenue | | \$394,076 | \$562,000 | \$532,000 | \$335,000 |
| Miscellaneous Revenue | | | | | |
| 04-50-7-700 | Interest on Investments | \$290 | \$200 | \$500 | \$200 |
| 04-50-7-790 | Miscellaneous Income | 98 | <u>\$0</u> | <u>0</u> | <u>\$0</u> |
| Total Miscellaneous Revenue | | \$388 | \$200 | \$500 | \$200 |
| Total Revenues: Motor Fuel Tax Fund | | <u>\$394,464</u> | <u>\$562,200</u> | <u>\$532,500</u> | <u>\$335,200</u> |
| Expenses | | | | | |
| Professional Services | | | | | |
| 04-40-2-220 | Engineering Fees | \$7,601 | \$4,300 | \$25,000 | \$0 |
| Total Professional Services | | \$7,601 | \$4,300 | \$25,000 | \$0 |
| Construction Services | | | | | |
| 04-40-3-306 | Street Light & Traffic Signal Maint. | \$0 | \$0 | \$0 | \$0 |
| 04-40-3-340 | Street Resurfacing | 19,982 | 370,000 | 367,000 | 0 |
| 04-40-3-342 | Sidewalks, Curbs & Gutters | <u>31,286</u> | <u>20,000</u> | <u>22,000</u> | <u>0</u> |
| Total Construction Services | | \$51,268 | \$390,000 | \$389,000 | \$0 |
| Capital Outlay | | | | | |
| 04-40-4-440 | Equipment & Machinery | \$0 | \$0 | \$0 | \$0 |
| Total Capital Outlay | | \$0 | \$0 | \$0 | \$0 |
| Supplies | | | | | |
| 04-40-5-574 | Materials for Streets | \$61,777 | \$30,000 | \$40,000 | \$0 |
| Total Supplies | | \$61,777 | \$30,000 | \$40,000 | \$0 |
| Other Financing Uses | | | | | |
| 04-46-7-780 | Transfer to Debt Service Fund | \$225,308 | \$225,000 | \$225,000 | \$227,000 |
| Total Other Financing Uses | | \$225,308 | \$225,000 | \$225,000 | \$227,000 |
| Total Expenditures: Motor Fuel Tax Fund | | <u>\$345,954</u> | <u>\$649,300</u> | <u>\$679,000</u> | <u>\$227,000</u> |
| Surplus/(Deficit) | | \$48,510 | (\$87,100) | (\$146,500) | \$108,200 |
| Beginning Fund Balance | | \$78,714 | \$128,622 | \$86,746 | \$41,522 |
| Increase (Decrease) in Receivables/Payables | | 1,398 | | | |
| Ending Fund Balance | | <u>\$128,622</u> | <u>\$41,522</u> | <u>(\$59,754)</u> | <u>\$149,722</u> |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Motor Fuel Tax**

Department: **Motor Fuel Tax**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|------------------------------|-------------------------------|---------------|---------------|------------------|
| <u>Professional Services</u> | | | | |
| 04-40-2-220 | Engineering Fees | | \$0 | \$0 |
| <u>Construction Services</u> | | | | |
| 04-40-3-340 | Street Resurfacing | | 0 | 0 |
| 04-40-3-342 | Sidewalks, Curbs and Gutters | | 0 | 0 |
| <u>Supplies</u> | | | | |
| 04-40-5-574 | Materials for Streets | | 0 | 0 |
| <u>Other Financing Uses</u> | | | | |
| 04-46-7-780 | Transfer to Debt Service Fund | Bond Payments | 227,000 | 227,000 |
| | Total Budget | | | \$227,000 |

SEWER FUND

The Sewer Fund is an enterprise fund supported by the revenues derived from sewer fees. The current sewer rate is \$2.10 per 100 cubic feet and no change in the rate is proposed. Like the Water Fund, the Sewer Fund expenses are separated into Sewer Fund Administration and Sewer Fund Operations and Maintenance. Total Sewer Fund revenues are projected to be \$1,060,000. Total expenses include a debt payment of \$457,000 for the 2006 Sewer Bonds and for a portion of the 2004 Street Improvement Bonds.

Administration

Sewer Administration provides the "office" functions. The single largest expense in Sewer Administration is the payment of the principal and interest in outstanding bonds.

Operations and Maintenance

Sewer Operations and Maintenance provides the resources to support the personnel, supplies and equipment necessary for the proper operation of the Village's sewer system. Total costs in Operations are budgeted to be \$501,410. This includes \$15,000 for engineering costs related to a Sewer System Feasibility Study. Also included is \$50,000 in Sewer Cleaning and Televising Services to maintain the system.

The largest expense in Operations is Capital Outlay. FY 12-13 includes funding for the Public Works Garage Project (\$125,000) and related utility re-locates (\$12,500). Also included under Capital Outlay is \$100,000 for point repairs and restoration and \$20,000 for catch basin reconstruction.

SEWER FUND
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|---|-------------------------------|---------------------------------|-------------------------------|-------------------------------|
| | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| <i>Intergovernmental Revenue</i> | | | | |
| 05-50-4-410 State Grants | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |
| <i>Total Intergovernmental Revenue</i> | \$0 | \$0 | \$0 | \$0 |
| <i>Charges For Services</i> | | | | |
| 05-50-5-520 Wastewater Service Charges | <u>\$1,063,182</u> | <u>\$1,060,000</u> | <u>\$1,080,000</u> | <u>\$1,060,000</u> |
| <i>Total Charges For Services</i> | \$1,063,182 | \$1,060,000 | \$1,080,000 | \$1,060,000 |
| <i>Miscellaneous Revenue</i> | | | | |
| 05-50-7-700 Interest on Investments | \$1,839 | \$1,800 | \$2,000 | \$1,800 |
| 05-50-7-790 Miscellaneous Income | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Total Miscellaneous Revenue</i> | \$1,839 | \$1,800 | \$2,000 | \$1,800 |
| Total Revenues: Sewer Fund | <u>\$1,065,020</u> | <u>\$1,061,800</u> | <u>\$1,082,000</u> | <u>\$1,061,800</u> |
| Expenses | | | | |
| Salaries & Wages | \$119,997 | \$116,200 | \$120,800 | \$120,620 |
| Professional Services | 70,389 | 96,700 | 98,300 | 50,200 |
| Other Services | 116,276 | 133,190 | 111,290 | 117,850 |
| Capital Outlay | 118,799 | 406,000 | 505,500 | 262,000 |
| Supplies | 15,692 | 16,100 | 16,100 | 26,800 |
| Pension & Insurance | 48,656 | 53,420 | 55,120 | 54,720 |
| Other Expenses | 9,488 | 11,300 | 11,300 | 11,200 |
| Total Expenses Sewer Fund | <u>\$499,298</u> | <u>\$832,910</u> | <u>\$918,410</u> | <u>\$643,390</u> |
| Non-Operating Expense | \$459,611 | \$456,000 | \$456,000 | \$457,000 |
| Grand Total Expenses | <u>\$958,909</u> | <u>\$1,288,910</u> | <u>\$1,374,410</u> | <u>\$1,100,390</u> |
| Surplus/(Deficit) | \$106,112 | (\$227,110) | (\$292,410) | (\$38,590) |
| Beginning Fund Balance | \$789,745 | \$895,680 | \$929,830 | \$668,570 |
| Increase (Decrease) in Receivables/Payables | (177) | | | |
| Ending Fund Balance | <u>\$895,680</u> | <u>\$668,570</u> | <u>\$637,420</u> | <u>\$629,980</u> |

SEWER ADMINISTRATION
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--------------------------------|---|-------------------|---------------------------------|-------------------|-------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Salaries & Wages | | | | | |
| 05-41-1-100 | Sewer Administration Full-time Salaries | \$74,176 | \$67,000 | \$71,000 | \$71,720 |
| 05-41-1-110 | Sewer Administration Part-time Salaries | 3,258 | 3,300 | 3,600 | 3,600 |
| 05-41-1-130 | Overtime Pay | <u>254</u> | <u>900</u> | <u>200</u> | <u>300</u> |
| | Total Salaries & Wages | \$77,688 | \$71,200 | \$74,800 | \$75,620 |
| Professional Services | | | | | |
| 05-41-2-200 | Legal Fees | \$4,315 | \$4,400 | \$5,900 | \$5,300 |
| 05-41-2-210 | Auditing Fees | 1,540 | 1,600 | 1,700 | 1,700 |
| 05-41-2-290 | Other Professional Services | <u>2,798</u> | <u>5,700</u> | <u>5,700</u> | <u>5,700</u> |
| | Total Professional Services | \$8,653 | \$11,700 | \$13,300 | \$12,700 |
| Other Services | | | | | |
| 05-41-3-302 | Equipment Maintenance & Repair | \$1,150 | \$700 | \$700 | \$1,300 |
| 05-41-3-304 | Building Maintenance & Repair | 711 | 1,200 | 1,700 | 1,200 |
| 05-41-3-320 | Janitorial Service | 560 | 600 | 700 | 700 |
| 05-41-3-360 | Printing | 1,138 | 2,200 | 2,700 | 2,000 |
| 05-41-3-370 | Postage | 4,500 | 3,800 | 4,100 | 4,800 |
| 05-41-3-372 | Telephone | 1,500 | 1,800 | 1,800 | 1,800 |
| 05-41-3-390 | Miscellaneous Services | <u>1,997</u> | <u>2,000</u> | <u>1,700</u> | <u>2,100</u> |
| | Total Other Services | \$11,557 | \$12,300 | \$13,400 | \$13,900 |
| Capital Outlay | | | | | |
| 05-41-4-430 | Office Equipment | \$1,345 | \$2,000 | \$3,000 | \$2,000 |
| | Total Capital Outlay | \$1,345 | \$2,000 | \$3,000 | \$2,000 |
| Supplies | | | | | |
| 05-41-5-520 | Janitorial Supplies | \$79 | \$100 | \$200 | \$200 |
| 05-41-5-580 | Office Supplies | <u>857</u> | <u>1,200</u> | <u>1,100</u> | <u>1,300</u> |
| | Total Supplies | \$936 | \$1,300 | \$1,300 | \$1,500 |
| Pension & Insurance | | | | | |
| 05-41-6-600 | Property & Liability Insurance | \$6,915 | \$6,900 | \$7,200 | \$7,300 |
| 05-41-6-610 | Health & Life Insurance | 9,221 | 11,000 | 12,000 | 12,000 |
| 05-41-6-620 | Social Security | 5,520 | 5,580 | 5,580 | 4,860 |
| 05-41-6-630 | I.M.R.F. | <u>6,000</u> | <u>6,900</u> | <u>6,900</u> | <u>6,600</u> |
| | Total Pension & Insurance | \$27,656 | \$30,380 | \$31,680 | \$30,760 |

SEWER ADMINISTRATION
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|---|-------------------------|---------------------------------|-------------------------|-------------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| <i>Other Expenses</i> | | | | | |
| 05-41-7-700 | Dues & Subscriptions | \$1,746 | \$2,000 | \$2,300 | \$1,900 |
| 05-41-7-710 | Training, Safety & Travel | 370 | 600 | 800 | 600 |
| 05-41-7-720 | Receptions / Official Functions | 546 | 1,100 | 1,600 | 1,100 |
| 05-41-7-770 | Bad Debt Expense | 1,470 | 600 | 600 | 1,600 |
| 05-41-7-790 | Contingencies | 94 | 300 | 300 | 300 |
| | <i>Total Other Expenses</i> | \$4,225 | \$4,600 | \$5,600 | \$5,500 |
| Total Expenditures: Sewer Fund Administration Depart. | | \$132,060 | \$133,480 | \$143,080 | \$141,980 |
| <i>Nonoperating Expenses</i> | | | | | |
| 05-46-8-800 | Principal Payments | \$263,036 | \$269,000 | \$269,000 | \$280,000 |
| 05-46-8-802 | Interest Expense | <u>196,575</u> | <u>187,000</u> | <u>187,000</u> | <u>177,000</u> |
| | <i>Total Nonoperating Expenses</i> | \$459,611 | \$456,000 | \$456,000 | \$457,000 |
| GRAND TOTAL SEWER FUND - Administration Department | | <u>\$591,671</u> | <u>\$589,480</u> | <u>\$599,080</u> | <u>\$598,980</u> |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|------------------------------|--------------------------------|--|---------------|--------------|
| Salaries & Wages | | | | |
| 05-41-1-100 | Administration Full-Time Wages | | \$71,720 | \$71,720 |
| 05-41-1-110 | Administration Part-Time Wages | | 3,600 | 3,600 |
| 05-41-1-130 | Overtime Pay | | 300 | 300 |
| Professional Services | | | | |
| 05-41-2-200 | Legal Fees | Retainer for Martin, Craig, Chester... | 3,000 | |
| | | Personnel grievances | 300 | |
| | | Other litigation | 2,000 | 5,300 |
| 05-41-2-210 | Auditing Fees | Annual Audit | 1,700 | 1,700 |
| 05-41-2-290 | Other Professional Services | Information technology consulting | 1,400 | |
| | | MSI financial software support | 1,600 | |
| | | Lobbyist | 2,700 | 5,700 |
| Other Services | | | | |
| 05-41-3-302 | Equipment Maintenance & Repair | | 1,300 | 1,300 |
| 05-41-3-304 | Building Maintenance & Repair | | 1,200 | 1,200 |
| 05-41-3-320 | Janitorial Service | Payments to Crystal Management | 700 | 700 |
| 05-41-3-360 | Printing | Village newsletter | 1,000 | |
| | | Letterhead | 300 | |
| | | Municipal Guide Booklets | 100 | |
| | | Budgets | 200 | |
| | | Miscellaneous printing | 400 | 2,000 |
| 05-41-3-370 | Postage | Mailing Village newsletter | 500 | |
| | | Postal permits | 3,700 | |
| | | Mail through postage machine | 600 | 4,800 |
| 05-41-3-372 | Telephone | Landline service | 1,200 | |
| | | Cellular service | 400 | |
| | | DSL Broadband | 200 | 1,800 |
| 05-41-3-390 | Miscellaneous Services | | 2,100 | 2,100 |
| Capital Outlay | | | | |
| 05-41-4-430 | Office Equipment | Furniture | 500 | |
| | | Printer | 500 | |
| | | Miscellaneous | 1,000 | 2,000 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|--------------------------------|--------------------------------|-----------------------------------|---------------|--------------|
| <u>Supplies</u> | | | | |
| 05-41-5-520 | Janitorial Supplies | Paper towels | 90 | |
| | | Toilet paper | 60 | |
| | | Garbage can liners | 30 | |
| | | Soap | 10 | |
| | | Miscellaneous supplies | 10 | 200 |
| 05-41-5-580 | Office Supplies | Printer cartridges | 600 | |
| | | Copy paper | 300 | |
| | | Pens | 50 | |
| | | File jackets | 100 | |
| | | Labels | 30 | |
| | | Post-it notes | 20 | |
| | | Other supplies | 200 | 1,300 |
| <u>Pension & Insurance</u> | | | | |
| 05-41-6-600 | Property & Liability Insurance | IRMA | 7,300 | 7,300 |
| 05-41-6-610 | Health & Life Insurance | IPBC | 12,000 | 12,000 |
| 05-41-6-620 | Social Security | | 4,860 | 4,860 |
| 05-41-6-630 | i.M.R.F. | | 6,600 | 6,600 |
| <u>Other Expenses</u> | | | | |
| 05-41-7-700 | Dues & Subscriptions | ILCMA dues | 80 | |
| | | Proviso Municipal League dues | 50 | |
| | | Northeastern Ill. Planning Comm. | 190 | |
| | | Government Finance Officers dues | 40 | |
| | | Newspaper subscriptions | 30 | |
| | | West Central Municipal Conf. Dues | 800 | |
| | | West Suburban Chamber of Comm. | 200 | |
| | | ICMA dues | 100 | |
| | | Illinois Municipal League dues | 150 | |
| | | American Planning Ass. dues | 60 | |
| | | Other various dues | 200 | 1,900 |
| 05-41-7-710 | Training, Safety & Travel | ICMA conference-Manager | 0 | |
| | | ICMA conference-Asst. Manager | 0 | |
| | | ILCMA conference-Manager | 150 | |
| | | ILCMA conference-Asst. Manager | 150 | |
| | | Other training | 300 | 600 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-------------|---------------------------------|------------------------------------|---------------|--------------|
| 05-41-7-720 | Receptions / Official Functions | Village dinner | 300 | |
| | | Golf outings | 0 | |
| | | Service awards | 300 | |
| | | Food for receptions/meetings | 200 | |
| | | Flowers | 100 | |
| | | Miscellaneous expenses | 200 | 1,100 |
| 05-41-7-770 | Bad Debt Expense | | 1,600 | 1,600 |
| 05-41-7-790 | Contingencies | Tuition reimbursement | 100 | |
| | | Christmas gift cert. for employees | 100 | |
| | | Unanticipated expenses | 100 | 300 |
| | Total Budget | | | \$141,980 |

SEWER OPER. & MAINT.
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--------------------------------|---------------------------------------|-------------------|---------------------------------|-------------------|-------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Salaries & Wages | | | | | |
| 05-44-1-100 | Operation & Maint. Full-time Salaries | \$33,471 | \$35,000 | \$36,000 | \$35,000 |
| 05-44-1-120 | Operation & Maint. Temporary Wages | 3,084 | 3,000 | 3,000 | 3,000 |
| 05-44-1-130 | Overtime Pay | 5,754 | 7,000 | 7,000 | 7,000 |
| | Total Salaries & Wages | \$42,309 | \$45,000 | \$46,000 | \$45,000 |
| Professional Services | | | | | |
| 05-44-2-220 | Engineering Fees | \$61,737 | \$85,000 | \$85,000 | \$37,500 |
| | Total Professional Services | \$61,737 | \$85,000 | \$85,000 | \$37,500 |
| Other Services | | | | | |
| 05-44-3-302 | Equipment Maintenance & Repair | \$4,572 | \$5,000 | \$5,000 | \$6,000 |
| 05-44-3-304 | Building Maintenance & Repair | 408 | 500 | 500 | 1,000 |
| 05-44-3-310 | Machine & Equipment Rental | 36,640 | 37,640 | 37,640 | 38,200 |
| 05-44-3-320 | Janitorial Service | 192 | 400 | 400 | 400 |
| 05-44-3-326 | Sewer Cleaning | 42,030 | 43,000 | 35,000 | 50,000 |
| 05-44-3-330 | Utilities | 2,064 | 2,750 | 2,750 | 2,750 |
| 05-44-3-372 | Telephone | 697 | 1,000 | 1,000 | 1,000 |
| 05-44-3-380 | Laundry Service | 431 | 600 | 600 | 500 |
| 05-44-3-390 | Miscellaneous Services | 17,684 | 30,000 | 15,000 | 4,000 |
| | Total Other Services | \$104,719 | \$120,890 | \$97,890 | \$103,950 |
| Capital Outlay | | | | | |
| 05-44-4-420 | Capital Improvements | \$117,454 | \$400,000 | \$500,000 | \$257,500 |
| 05-44-4-440 | Equipment & Machinery | 0 | 4,000 | 2,500 | 2,500 |
| | Total Capital Outlay | \$117,454 | \$404,000 | \$502,500 | \$260,000 |
| Supplies | | | | | |
| 05-44-5-502 | Equipment Parts & Supplies | \$255 | \$500 | \$500 | \$1,000 |
| 05-44-5-504 | Building & Land Maintenance Materials | 1,039 | 2,000 | 2,000 | 2,000 |
| 05-44-5-520 | Janitorial Supplies | 171 | 400 | 400 | 400 |
| 05-44-5-540 | Uniforms | 127 | 500 | 500 | 500 |
| 05-44-5-570 | Small Tools | 315 | 200 | 200 | 200 |
| 05-44-5-572 | Traffic Control Supplies | 1,153 | 200 | 200 | 200 |
| 05-44-5-574 | Materials for Sewers | 11,213 | 10,000 | 10,000 | 20,000 |
| 05-44-5-576 | Water Meters | 233 | 500 | 500 | 500 |
| 05-44-5-580 | Office Supplies | 251 | 500 | 500 | 500 |
| | Total Supplies | \$14,757 | \$14,800 | \$14,800 | \$25,300 |
| Pension & Insurance | | | | | |
| 05-44-6-600 | Property & Liability Insurance | \$5,607 | \$5,600 | \$6,000 | \$6,000 |
| 05-44-6-610 | Health & Life Insurance | 8,073 | 10,000 | 10,000 | 11,000 |
| 05-44-6-620 | Social Security | 3,540 | 3,420 | 3,420 | 3,000 |
| 05-44-6-630 | I.M.R.F. | 3,780 | 4,020 | 4,020 | 3,960 |
| | Total Pension & Insurance | \$21,000 | \$23,040 | \$23,440 | \$23,960 |

SEWER OPER. & MAINT.
VILLAGE OF LA GRANGE PARK
 2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|------------------------------------|-------------------|---------------------------------|--------------------|--------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| <i>Other Expenses</i> | | | | | |
| 05-44-7-700 | Dues & Subscriptions | \$22 | \$200 | \$200 | \$200 |
| 05-44-7-710 | Training, Safety & Travel | 210 | 500 | 500 | 500 |
| 05-44-7-790 | Contingencies | <u>5,031</u> | <u>6,000</u> | <u>5,000</u> | <u>5,000</u> |
| | <i>Total Other Expenses</i> | \$5,263 | \$6,700 | \$5,700 | \$5,700 |
| Total Expenditures: Sewer Fund Oper. & Maint. Dept. | | \$367,238 | \$699,430 | \$775,330 | \$501,410 |
| Total Sewer Fund Expenditures | | <u>\$958,909</u> | <u>\$1,288,910</u> | <u>\$1,374,410</u> | <u>\$1,100,390</u> |
| Total Sewer Fund Revenues | | \$1,065,020 | \$1,061,800 | \$1,082,000 | \$1,061,800 |
| Total Sewer Fund Expenditures | | \$958,909 | \$1,288,910 | \$1,374,410 | \$1,100,390 |
| Surplus/(Deficit) | | \$106,112 | (\$227,110) | (\$292,410) | (\$38,590) |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: Sewer

Department: Sewer O&M

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason: | Detail Amount | Total Amount |
|------------------------------|-------------------------------|---|---------------|-----------------|
| Salaries & Wages | | | | |
| 05-44-1-100 | O&M Full-Time Salaries | | \$35,000 | |
| 05-44-1-120 | O&M Temporary Wages | | 3,000 | |
| 05-44-1-130 | Overtime Pay | | 7,000 | \$45,000 |
| Professional Services | | | | |
| 05-44-2-220 | Engineering Fees | Sewer Main Point Repairs | 15,000 | |
| | | Cleaning & Televising | 7,500 | |
| | | Sewer System Feasibility Study | 15,000 | 37,500 |
| Services | | | | |
| 05-44-3-302 | Eqpt. Maintenance & Repair | Lift Station Maintenance | 4,000 | |
| | | Maintenance of PW Eqpt. | 2,000 | 6,000 |
| 05-44-3-304 | Bldg. Maintenance & Repair | Miscellaneous Repairs | 1,000 | 1,000 |
| 05-44-3-310 | Machine & Equipment Rental | Equipment Rental | 38,200 | 38,200 |
| 05-44-3-320 | Janitorial Service | PW Facility | 400 | 400 |
| 05-44-3-326 | Sewer Cleaning & Televising | Sewer Cleaning & Televising Services | 50,000 | 50,000 |
| 05-44-3-330 | Utilities | ComEd & Nicor | 2,750 | 2,750 |
| 05-44-3-372 | Telephone | PW telephone charges | 700 | |
| | | Verizon charges | 300 | 1,000 |
| 05-44-3-380 | Laundry Service | Uniform Cleaning | 600 | 600 |
| 05-44-3-390 | Miscellaneous Services | Legal Notices, Employee Physicals | 4,000 | 4,000 |
| Capital Outlay | | | | |
| 05-44-4-420 | Capital Improvements | Relocate water/sewer main to DPW building | 7,500 | |
| | | Relocate electric lines to DPW building | 5,000 | |
| | | Construct Public Works building | 125,000 | |
| | | Point repairs and restoration | 100,000 | |
| | | Sewer catch basin reconstruction | 20,000 | 257,500 |
| 05-44-4-440 | Other Eqpt. & Machinery | Lift Stations | 2,500 | 2,500 |
| Supplies | | | | |
| 05-44-5-502 | Eqpt. Parts & Supplies | Sewer portion of eqpt. Repairs | 1,000 | 1,000 |
| 05-44-5-504 | Bldg. & Land Maint. Materials | Facility Maintenance and top soil | 2,000 | 2,000 |
| 05-44-5-520 | Janitorial Supplies | Facility Maintenance | 400 | 400 |
| 05-44-5-540 | Uniforms | Sewer portion of Uniforms | 500 | 500 |
| 05-44-5-570 | Small Tools | Various tools | 200 | 200 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Sewer**

Department: **Sewer O&M**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|--------------------------------|--------------------------------|--|---------------|------------------|
| 05-44-5-572 | Traffic Control Supplies | Sewer portion of Traffic Control | 200 | 200 |
| 05-44-5-574 | Materials for Sewers | Concrete pre-cast structures, frames, pipes, asphalt for restoration | 20,000 | 20,000 |
| 05-44-5-576 | Water Meters | Sewer portion of water meters | 500 | 500 |
| 05-44-5-580 | Office Supplies | Sewer portion for PW office supplies | 500 | 500 |
| <u>Pension & Insurance</u> | | | | |
| 05-44-6-600 | Property & Liability Insurance | | 6,000 | 6,000 |
| 05-44-6-610 | Health & Life Insurance | | 11,000 | 11,000 |
| 05-44-6-620 | Social Security | | 3,000 | 3,000 |
| 05-44-6-630 | I.M.R.F. | | 3,960 | 3,960 |
| <u>Other Expenses</u> | | | | |
| 05-44-7-710 | Dues & Subscriptions | Sewer Portion of APWA & AWWA | 200 | 200 |
| 05-44-7-710 | Training, Safety & Travel | Employee Safety Training | 500 | 500 |
| 05-44-7-790 | Contingencies | Tuition Reimbursement | 5,000 | 5,000 |
| Total Budget | | | | \$501,410 |

CAPITAL PROJECTS FUND

The Capital Projects Fund was established by the Village Board as a mechanism to program and track capital improvements. The Capital Projects Fund includes any capital purchase over \$10,000, which is consistent with the capitalization threshold the Village uses for accounting. In other words, any capital purchase over \$10,000 is converted from an expense to a fixed asset, which depreciates over time.

The major source of revenue for the Capital Projects Fund comes in as a transfer from the General Fund. This year the transfer is programmed to be \$576,340. Other sources of revenue include an annual reimbursement from the Sewer Fund and periodic grants. The total revenues received are dependent on the financial condition of the General Fund and any grants received.

In the FY 11-12 Capital Projects Fund, the Village completed street reconstruction for Phase 2 of Beach Avenue. Also completed were resurfacing projects on Blanchan and Morgan.

Because work for the Public Works Project did not commence in FY 11-12, the project is re-budgeted in the proposed FY 12-13 budget. Seventy percent of the cost of the project or \$870,000 is allocated to this fund. The Village has received grant funds in the amount of \$600,000 to help offset the costs. Expenditures related to utility re-locates are also budgeted in this fund. In an effort to better balance spending for capital expenditures, the Capital Projects Fund does not include any street paving projects for the upcoming budget year (FY 2012-13).

Construction for the Public Works Garage could occur over two budget fiscal years. Due to the nature of the work crossing two budgetary years, it is likely that future adjustments to the Five Year Plan and the Budget will be made, depending on progress. Major infrastructure projects underway concurrently have the potential to strain budgetary resources and cash flow. For this reason, the Village must be judicious in managing this project. It should be noted that no construction work on the Public Works Garage will commence without Board Approval. The project is budgeted between three funds with the following ratio: 70% in Capital Projects Fund, 20% in the Water Fund and 10% in the Sewer Fund. Costs for related utility re-locates are also budgeted between the three funds. At the time of project approval, staff recommends a review of all contributing Village funds to ensure that the project and the budget are financially sustainable. In an effort to better balance spending for capital expenditures, this year's Capital Projects Fun does not include any street paving projects.

The Capital Projects Fund proposes the following activities:

- The Beach Avenue Parking Lot Construction
- The Public Works Garage Project

- \$15,000 in Tree Purchases
- The Village Hall Generator in the amount of \$150,000, grant funded, illustrated in the revenues and expenditures. The remaining \$50,000 required for the local match is included in the Emergency Telephone Fund.
- The introduction of the Sidewalk Program. This program was previously budgeted in the MFT Fund.

The Capital Projects Fund includes \$15,000 in Tree Replacements. With the presence of Emerald Ash Borer now identified within the Village's boundaries, the Village will have to ramp up to its efforts in the near future to mitigate its impact on the Village's tree inventory which includes over 1300 Ash trees. With such an amount, it is often more financially feasible to manage the costs over time. Budgeting for Tree Replacements will allow the Village to replenish its tree inventory at a minimum level as the Village begins to implement the EAB Plan which calls for the removal and some treatment of Ash trees in the parkways over a period of years and as necessary.

Finally, the Capital Projects Fund also includes the replacement of small equipment specific to departments and the Village's computer network system.

CAPITAL PROJECTS FUND
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|--------------------------------|-------------------|---------------------------------|-------------------|--------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| Intergovernmental Revenue | | | | | |
| 07-50-4-410 | State Grants | \$105,675 | \$51,000 | \$600,000 | \$662,702 |
| 07-50-4-420 | Federal Grants | <u>103,778</u> | <u>10,000</u> | <u>160,000</u> | <u>150,000</u> |
| Total Intergovernmental Revenue | | \$209,453 | \$61,000 | \$760,000 | \$812,702 |
| Miscellaneous Revenue | | | | | |
| 07-50-7-700 | Interest on Investments | \$1,122 | \$500 | \$1,500 | \$500 |
| 07-50-7-790 | Miscellaneous Income | <u>\$0</u> | <u>\$10,000</u> | <u>\$0</u> | <u>\$0</u> |
| Total Miscellaneous Revenue | | \$1,122 | \$10,500 | \$1,500 | \$500 |
| Quasi-External Transactions | | | | | |
| 07-50-8-810 | Reimbursements from Sewer Fund | \$36,640 | \$37,640 | \$37,640 | \$38,200 |
| Total Quasi-External Transactions | | \$36,640 | \$37,640 | \$37,640 | \$38,200 |
| Other Financing Sources | | | | | |
| 07-50-9-900 | Transfer from General Fund | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$576,340</u> |
| Total Other Financing Sources | | \$0 | \$0 | \$0 | \$576,340 |
| Total Revenues: Capital Projects Fund | | <u>\$247,214</u> | <u>\$109,140</u> | <u>\$799,140</u> | <u>\$1,427,742</u> |
| Expenses | | | | | |
| Construction Services | | | | | |
| 07-40-3-340 | Street Resurfacing | \$103,163 | \$415,000 | \$305,000 | \$0 |
| 07-40-3-342 | Sidewalks, Curbs & Gutters | 0 | 0 | 0 | 50,000 |
| 07-40-3-344 | Public Buildings & Grounds | <u>2,044</u> | <u>0</u> | <u>750,000</u> | <u>1,107,500</u> |
| Total Construction Services | | \$105,206 | \$415,000 | \$1,055,000 | \$1,157,500 |
| Capital Outlay | | | | | |
| 07-40-4-410 | 31st Street Projects | \$0 | \$13,000 | \$0 | \$98,000 |
| 07-40-4-441 | Administration Equipment | 0 | 13,000 | 13,000 | 22,200 |
| 07-40-4-442 | Police Equipment | 13,690 | 26,000 | 26,000 | 52,000 |
| 07-40-4-443 | Fire Equipment | 120,533 | 17,000 | 17,497 | 12,226 |

CAPITAL PROJECTS FUND
VILLAGE OF LA GRANGE PARK
 2012-2013 Budget

| <u>Account Number</u> | <u>Description</u> | <u>(Actual)</u> | | <u>(Budgeted)</u> | |
|--|-----------------------------|-------------------------|---------------------------------|---------------------------|---------------------------|
| | | <u>FY 2010-11</u> | <u>Estimated FY 2011-12</u> | <u>FY 2011-12</u> | <u>FY 2012-13</u> |
| 07-40-4-444 | Public Works Equipment | 0 | 45,000 | 45,000 | 0 |
| 07-40-4-445 | Building Equipment | 0 | 1,000 | 0 | 0 |
| 07-40-4-450 | Tree Purchases | 0 | 15,000 | 15,000 | 15,000 |
| | Total Capital Outlay | \$134,223 | \$130,000 | \$116,497 | \$199,426 |
| Total Expenditures: Capital Projects Fund | | <u>\$239,429</u> | <u>\$545,000</u> | <u>\$1,171,497</u> | <u>\$1,356,926</u> |
| Surplus/(Deficit) | | \$7,786 | (\$435,860) | (\$372,357) | \$70,816 |
| Beginning Fund Balance | | \$480,336 | \$512,556 | \$465,818 | \$76,696 |
| Increase (Decrease) in Receivables/Payables | | 24,434 | | | |
| Ending Fund Balance | | <u>\$512,556</u> | <u>\$76,696</u> | <u>\$93,461</u> | <u>\$147,511</u> |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Capital Projects Fund**

Department: **Capital Projects**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|-------------|----------------------------|---|--|--------------------|
| 07-40-3-340 | Street Resurfacing | No projects budgeted | \$0 | \$0 |
| 07-40-3-342 | Sidewalks, Curbs & Gutters | Sidewalk removal and replacement Sidewalk slab-jacking | 40,000 10,000 | 50,000 |
| 07-40-3-344 | Public Buildings & Grounds | Relocate water/sewer main to DPW building Relocate electric lines to DPW building Construct Public Works Building Village Hall Generator | 52,500 35,000 870,000 150,000 | 1,107,500 |
| 07-40-4-410 | 31st Street Projects | Construct Beach Avenue Parking Lot Engineering | 88,000 10,000 | 98,000 |
| 07-40-4-441 | Administration Equipment | Computer Replacements & Equip Computer Network Equipment | 19,200 3,000 | 22,200 |
| 07-40-4-442 | Police Equipment | Two police vehicles | 52,000 | 52,000 |
| 07-40-4-443 | Fire Dept. Equipment | Turnout Gear | 12,226 | 12,226 |
| 07-40-4-444 | Public Works Equipment | Replace 1996 Dodge Durango SUV | 0 | 0 |
| 07-40-4-450 | Tree Purchases | Purchase and planting of 45 trees | 15,000 | 15,000 |
| | Total Budget | | | \$1,356,926 |

EMERGENCY TELEPHONE SYSTEM FUND

The Emergency Telephone System Fund (ETSF) was established to account for the proceeds received from the telephone 9-1-1 surcharge. The revenues generated by the surcharge must be spent on emergency communications. Total revenues in FY 12-13 are projected to be \$136,200. The telephone surcharge accounts for \$130,000. Expenses in this fund are used to maintain, repair and replace the Village's emergency communications equipment.

\$50,000 is budgeted in Capital Outlay for the replacement of the Village Hall Emergency Generator, which provides back-up power supply to the communications center in the event of power failure, and for the purchase of required equipment for narrow-banding. The Village was awarded an IEMA Disaster Mitigation grant in the amount of \$150,000, which requires a 25% local match in funding.

The ETSF also reflects the Village's share of the Net West Narrow-banding equipment upgrades. The FCC is requiring public safety radio license holders to refine and narrow-band their radio frequencies. Agencies must be in compliance on or before January 1, 2013. La Grange Park participates in the Net West Radio Network, along with the communities of Brookfield, La Grange and Western Springs. The four partners share all costs as equal partners (25% per community or \$22,500).

The ETSF includes funding in the amount of \$25,000 for consulting services related to a feasibility study on consolidated dispatch for the Villages of La Grange Park, La Grange and Western Springs. The anticipated study would evaluate the strengths, weaknesses and opportunities of consolidating the public safety dispatching functions of all three Villages. Additionally the study will include detailed costs and benefits of the consolidation and a related implementation plan for the recommended solution.

The ETSF also transfers \$35,000 to the General Fund to cover a portion of the salaries attributable to telecommunications operations as permitted by state statute.

EMERGENCY TELEPHONE SYSTEM FUND
VILLAGE OF LA GRANGE PARK
2012-2013 Budget

| Revenues | Account Number | Description | (Actual) | | (Budgeted) | |
|--|------------------------------------|-------------------------------------|-------------------|---------------------------------|-------------------|-------------------|
| | | | FY 2010-11 | Estimated FY 2011-12 | FY 2011-12 | FY 2012-13 |
| Local Tax | | | | | | |
| | 08-50-1-124 | Telephone Surcharge for 9-1-1 | \$131,374 | \$130,000 | \$130,000 | \$130,000 |
| | Total Local Tax | | \$131,374 | \$130,000 | \$130,000 | \$130,000 |
| Miscellaneous Revenue | | | | | | |
| | 08-50-7-700 | Interest on Investments | \$221 | \$200 | \$500 | \$200 |
| | 08-50-7-790 | Miscellaneous Income | 5,998 | 7,800 | 6,000 | 6,000 |
| | Total Miscellaneous Revenue | | \$6,219 | \$8,000 | \$6,500 | \$6,200 |
| Total Revenues: Emergency Telephone System Fund | | | \$137,593 | \$138,000 | \$136,500 | \$136,200 |
| Expenses | | | | | | |
| Services | | | | | | |
| | 08-40-3-302 | Equipment Maintenance & Repair | \$7,939 | \$21,000 | \$22,000 | \$21,000 |
| | 08-40-3-372 | Telephone | 21,597 | 19,000 | 20,000 | 20,000 |
| | 08-40-3-390 | Miscellaneous Services | 18,449 | 26,000 | 22,000 | 51,000 |
| | Total Services | | \$47,986 | \$66,000 | \$64,000 | \$92,000 |
| Capital Outlay | | | | | | |
| | 08-40-4-410 | Building Alterations & Improvements | \$0 | \$0 | \$0 | \$0 |
| | 08-40-4-440 | Equipment & Machinery | 2,600 | 0 | 50,000 | 72,500 |
| | Total Capital Outlay | | \$2,600 | \$0 | \$50,000 | \$72,500 |
| Supplies | | | | | | |
| | 08-40-5-502 | Equipment Parts & Supplies | \$0 | \$500 | \$500 | \$500 |
| | Total Supplies | | \$0 | \$500 | \$500 | \$500 |
| Other Expenses | | | | | | |
| | 08-40-7-790 | Contingencies | \$0 | \$0 | \$0 | \$0 |
| | Total Other Expenses | | \$0 | \$0 | \$0 | \$0 |
| Interfund Transfers | | | | | | |
| | 08-46-7-780 | Transfer to General Fund | \$33,765 | \$34,000 | \$34,000 | \$35,000 |
| | Total Interfund Transfers | | \$33,765 | \$34,000 | \$34,000 | \$35,000 |
| Total Expenditures: Emergency Telephone System Fund | | | \$84,351 | \$100,500 | \$148,500 | \$200,000 |
| Surplus/(Deficit) | | | \$53,243 | \$37,500 | (\$12,000) | (\$63,800) |
| Beginning Fund Balance | | | \$116,846 | \$177,270 | \$146,681 | \$214,770 |
| Increase (Decrease) in Receivables/Payables | | | \$7,181 | | | |
| Ending Fund Balance | | | \$177,270 | \$214,770 | \$134,681 | \$150,970 |

**Budget Detail Worksheet
Fiscal Year 2012-13**

Fund: **Emergency Telephone System Fund**

Department: **Emergency Telephone System**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---------------------|------------------------------|---|---------------|------------------|
| Services | | | | |
| 08-40-3-302 | Equipment Maint. & Repair | | \$21,000 | \$21,000 |
| 08-40-3-372 | Telephone | | 20,000 | 20,000 |
| 08-40-3-390 | Miscellaneous Services | | 26,000 | |
| | | Shared Services Feasibility Study | 25,000 | 51,000 |
| Capital Outlay | | | | |
| 08-40-4-440 | Equipment & Machinery | Required equipment for narrow-banding Village Hall Generator | 22,500 | |
| | | | 50,000 | 72,500 |
| Supplies | | | | |
| 08-40-7-790 | Equipment Parts & Supplies | | 500 | 500 |
| Other Expenses | | | | |
| 08-40-7-780 | Contingencies | | 0 | 0 |
| Interfund Transfers | | | | |
| 08-46-7-780 | Transfer to General Fund | | 35,000 | 35,000 |
| | Total Budget | | | \$200,000 |