# Village of La Grange Park

2011-2012

BUDGET

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## BUDGET

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## Mission Statement

The Village of La Grange Park is committed to providing its citizens effective and efficient government services in a fiscally responsible manner. The Village encourages cooperation among its staff, Board, and other units of government in order to assess community needs and to determine the most effective manner in which to meet those needs. While committed to maintaining a professional and responsive atmosphere, the Village must weigh individual needs against community standards and resources and determine what is in the best interests of all its residents.

EST. La Grange Park 1892

~Village of Roses~

**Date:** April 20, 2011

**To:** **Village President & Board of Trustees**

**From:** Julia Cedillo, Interim Village Manager

**RE:** **FY2011 - 12 Budget Message**

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This draft of the FY 2011-12 Budget is transmitted to you for your review, consideration and approval. The Village's fiscal year runs from May 1 to April 30. A new budget must be adopted before the beginning of the fiscal year.

The Village's budget is composed of seven funds that account for the revenues received and proposed expenditures that allow the Village to provide services to residents. Although the General Fund and Capital Projects are treated as separate funds, the General Fund provides the Capital Projects Fund with revenue. Treating Capital Projects as a separate fund gives the Village the opportunity to program and keep better track of capital expenses.

Village revenues in all funds are expected to total $12,389,640 (net of transfers) with overall expenses (net of transfers) to total $12,843,179. Table I provides a historical summary of revenues by fund and includes the major revenue categories of the General Fund. Revenues in the General Fund are budgeted to increase slightly. Water Fund revenues are anticipated to decrease slightly. Revenues in other funds are anticipated to remain relatively stable and to be consistent with historical experience.

Table II summarizes expenses by fund. Total expenses (net of transfers) are budgeted to increase approximately 24.2% due primarily to the addition of several capital projects. Operating expenses in the General Fund are anticipated to be 4.3% higher than FY 10-11, due to increases in liability insurance, pensions and health insurance.

The FY 11-12 Budget, as proposed, is consistent with the Five-Year Plan. Table III summarizes projected changes in ending reserve balances for each fund. The fund balances are generally consistent with the projections contained in the Five-Year Plan.

The FY 11-12 Budget proposes no increase in staffing levels. The Village had several authorized positions become vacant in FY 09-10 and those vacancies have not been filled. Two vacancies are in the Public Works Department and two vacancies exist in the Police Department. Tables IV and V show historical and budgeted staffing levels for full-time and part-time employees. The budgeted expenses include salaries, wages, associated health insurance and pension contribution, and step increase for those employees eligible to progress through the Village's pay plan.

The FY 11-12 Budget proposes a 1% cost of living adjustment for those employees not covered by labor agreements. The CPI-U for the 12 months ending December 2010 was 1.2%. A 2% cost of living adjustment was granted last year, and none was provided for the year before (FY 09-10). Additionally, employee contributions to health insurance premiums will be increased from 12.5% to 13%.

With respect to employees governed by collective bargaining agreements, the Public Works Department is represented by the International Union of Operating Engineers, Local 150 (IUOE). May 1, 2011, marks the beginning of the third year of a three year contract and includes a 3% increase. The Police officers at the patrol officer rank are represented by the Fraternal Order of Police (FOP). April 30, 2011, marks the expiration of that three year contract. The Village has begun the process of negotiations for a new contract, which will govern a period of time to begin on May 1, 2011.

As the budget is reviewed and as FY 11-12 progresses we will need to remain vigilant and flexible to respond to circumstances beyond the Village's control. These circumstances could include continued weakness in the general economy and/or impacts from the State of Illinois as it works to address its financial issues.

# Organizational Chart

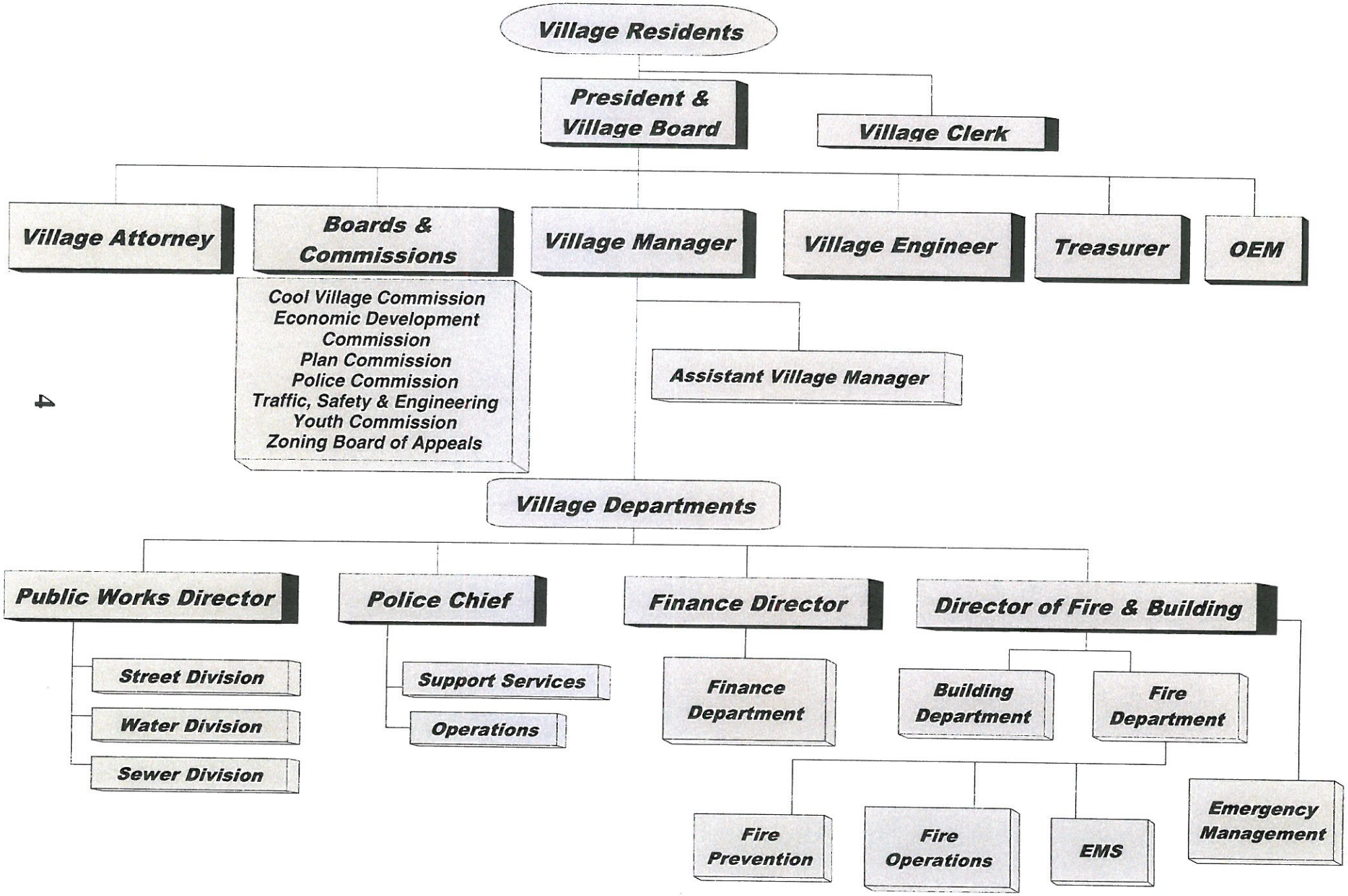


**Table I**
**SUMMARY OF REVENUES**
**VILLAGE OF LA GRANGE PARK**
**FY 2008-2009 THROUGH FY 2011-2012**

| FUND | FY 2008-09 Actual | FY 2009-10 Actual | FY 2010-11 Budget | FY 2010-11 Estimated | FY 2011-12 Budget | % CHANGE FY 2010-11 ESTIMATED VS FY 2011-12 BUDGET |
|---|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | | |
| Taxes | $4,630,185 | $4,806,921 | $4,727,000 | $4,608,000 | $4,757,000 | 3.2% |
| Licenses | 298,362 | 296,187 | 288,600 | 294,100 | 292,100 | -0.7% |
| Permits | 199,987 | 204,537 | 193,500 | 180,000 | 201,400 | 11.9% |
| Intergovernmental Revenues | 1,418,103 | 1,227,733 | 1,348,000 | 1,215,000 | 1,267,000 | 4.3% |
| Charges for Service | 397,159 | 412,030 | 392,600 | 421,900 | 424,100 | 0.5% |
| Fines & Forfeitures | 168,805 | 130,013 | 165,500 | 120,700 | 119,500 | -1.0% |
| Miscellaneous Revenues | 285,930 | 388,117 | 262,000 | 269,000 | 270,000 | 0.4% |
| Interfund Transfers | 31,827 | 32,782 | 33,765 | 33,765 | 34,000 | 0.7% |
| **TOTAL GENERAL FUND** | $7,430,358 | $7,498,321 | $7,410,965 | $7,142,465 | $7,365,100 | 3.1% |
| **2004 DEBT SERVICE FUND** | $228,987 | $225,748 | $226,300 | $226,200 | $225,300 | -0.4% |
| **WATER FUND** | $2,191,242 | $2,513,838 | $2,460,000 | $2,513,500 | $2,508,100 | -0.2% |
| **MOTOR FUEL TAX FUND** | $352,339 | $336,505 | $381,000 | $335,300 | $532,500 | 58.8% |
| **SEWER FUND** | $1,091,205 | $1,123,662 | $1,083,000 | $1,081,000 | $1,082,000 | 0.1% |
| **CAPITAL PROJECTS FUND** | $661,948 | $1,001,678 | $139,640 | $143,540 | $799,140 | 456.7% |
| **EMERGENCY PHONE FUND** | $149,863 | $159,912 | $146,000 | $131,300 | $136,500 | 4.0% |
| **SUB-TOTAL ALL FUNDS** | $12,105,942 | $12,859,663 | $11,846,905 | $11,573,305 | $12,648,640 | 9.3% |
| **(MINUS INTERFUND TRANSFERS** | ($816,324) | ($1,186,609) | ($259,765) | ($259,765) | ($259,000) | -0.3% |
| **TOTAL ALL FUNDS** | $11,289,618 | $11,673,054 | $11,587,140 | $11,313,540 | $12,389,640 | 9.5% |

Table II
SUMMARY OF EXPENDITURES
VILLAGE OF LA GRANGE PARK
FY 2008-2009 THROUGH FY 2011-2012

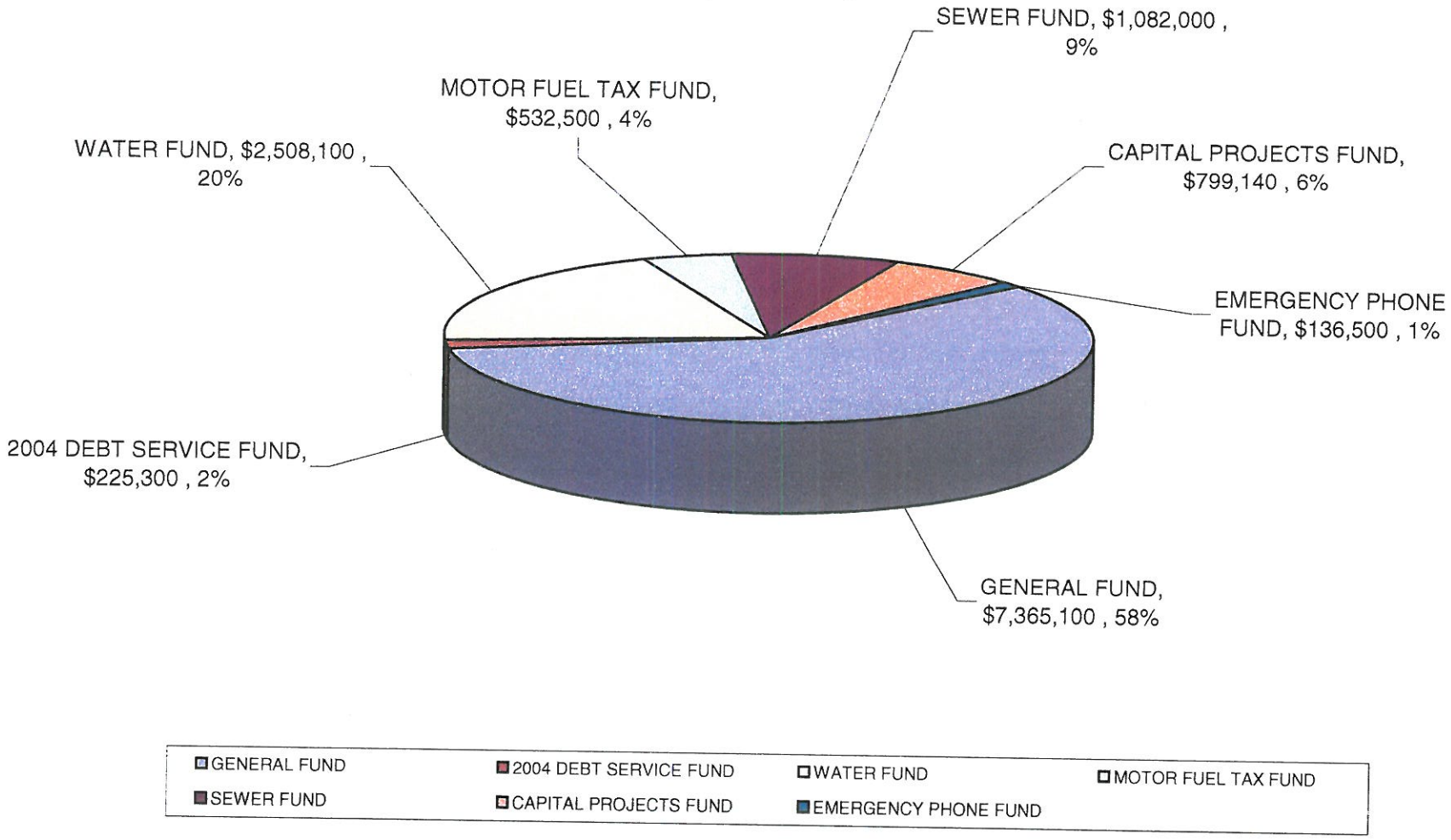
| FUND | FY 2008-09 Actual | FY 2009-10 Actual | FY 2010-11 Budget | FY 2010-11 Estimated | FY 2011-12 Budget | % CHANGE FY 2010-11 ESTIMATED VS FY 2011-12 BUDGET |
|---|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | | |
| Admininstration & Finance | $853,571 | $824,344 | $895,500 | $890,200 | $909,900 | 2.2% |
| GF Interfund Transfers | 556,497 | 828,474 | 0 | 0 | 0 | 0.0% |
| Police | 3,300,667 | 3,298,807 | 3,723,160 | 3,531,260 | 3,718,820 | 5.3% |
| Fire | 1,293,496 | 1,242,349 | 1,352,427 | 1,318,779 | 1,372,702 | 4.1% |
| Public Works | 1,235,184 | 1,048,560 | 1,093,440 | 1,073,440 | 1,106,080 | 3.0% |
| Building | 240,729 | 259,472 | 275,712 | 264,050 | 277,100 | 4.9% |
| **TOTAL GENERAL FUND** | $7,480,144 | $7,502,005 | $7,340,239 | $7,077,729 | $7,384,602 | 4.3% |
| **2004 DEBT SERVICE FUND** | $227,079 | $226,774 | $227,500 | $227,500 | $225,500 | -0.9% |
| **WATER FUND** | | | | | | |
| Administration | $158,294 | $161,596 | $182,920 | $177,120 | $185,720 | 4.9% |
| Distribution | 1,713,401 | 1,639,508 | 1,897,420 | 1,589,020 | 1,932,950 | 21.6% |
| Interfund Transfer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | $1,871,695 | $1,801,105 | $2,080,340 | $1,766,140 | $2,118,670 | 20.0% |
| **MOTOR FUEL TAX FUND** | $101,774 | $409,621 | $123,750 | $101,268 | $454,000 | 348.3% |
| Interfund Transfer | 228,000 | 225,353 | 226,000 | 226,000 | 225,000 | -0.4% |
| | $329,774 | $634,974 | $349,750 | $327,268 | $679,000 | 107.5% |
| **SEWER FUND** | | | | | | |
| Administration | $615,500 | $583,621 | $604,720 | $595,020 | $599,080 | 0.7% |
| Oper. & Maint. | 537,152 | 212,890 | 367,610 | 345,895 | 775,330 | 124.2% |
| Interfund Transfer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | $1,152,652 | $796,512 | $972,330 | $940,915 | $1,374,410 | 46.1% |
| **CAPITAL PROJECTS FUND** | $421,883 | $819,589 | $152,262 | $158,058 | $1,171,497 | 641.2% |
| **EMERGENCY PHONE FUND** | $234,875 | $40,939 | $71,300 | $67,700 | $114,500 | 69.1% |
| Interfund Transfer | 31,827 | 32,782 | 33,765 | 33,765 | 34,000 | 0.7% |
| | $266,702 | $73,721 | $105,065 | $101,465 | $148,500 | 46.4% |
| **SUB-TOTAL ALL FUNDS** | $11,749,929 | $11,854,680 | $11,227,486 | $10,599,075 | $13,102,179 | 23.6% |
| **(MINUS INTERFUND TRANSF.** | ($816,324) | ($1,086,609) | ($259,765) | ($259,765) | ($259,000) | -0.3% |
| **TOTAL ALL FUNDS** | $10,933,605 | $10,768,071 | $10,967,721 | $10,339,310 | $12,843,179 | 24.2% |

## Table III
## FUND BALANCE, REVENUE AND EXPENSE SUMMARY
## VILLAGE OF LA GRANGE PARK
### FISCAL YEAR 2011 - 2012

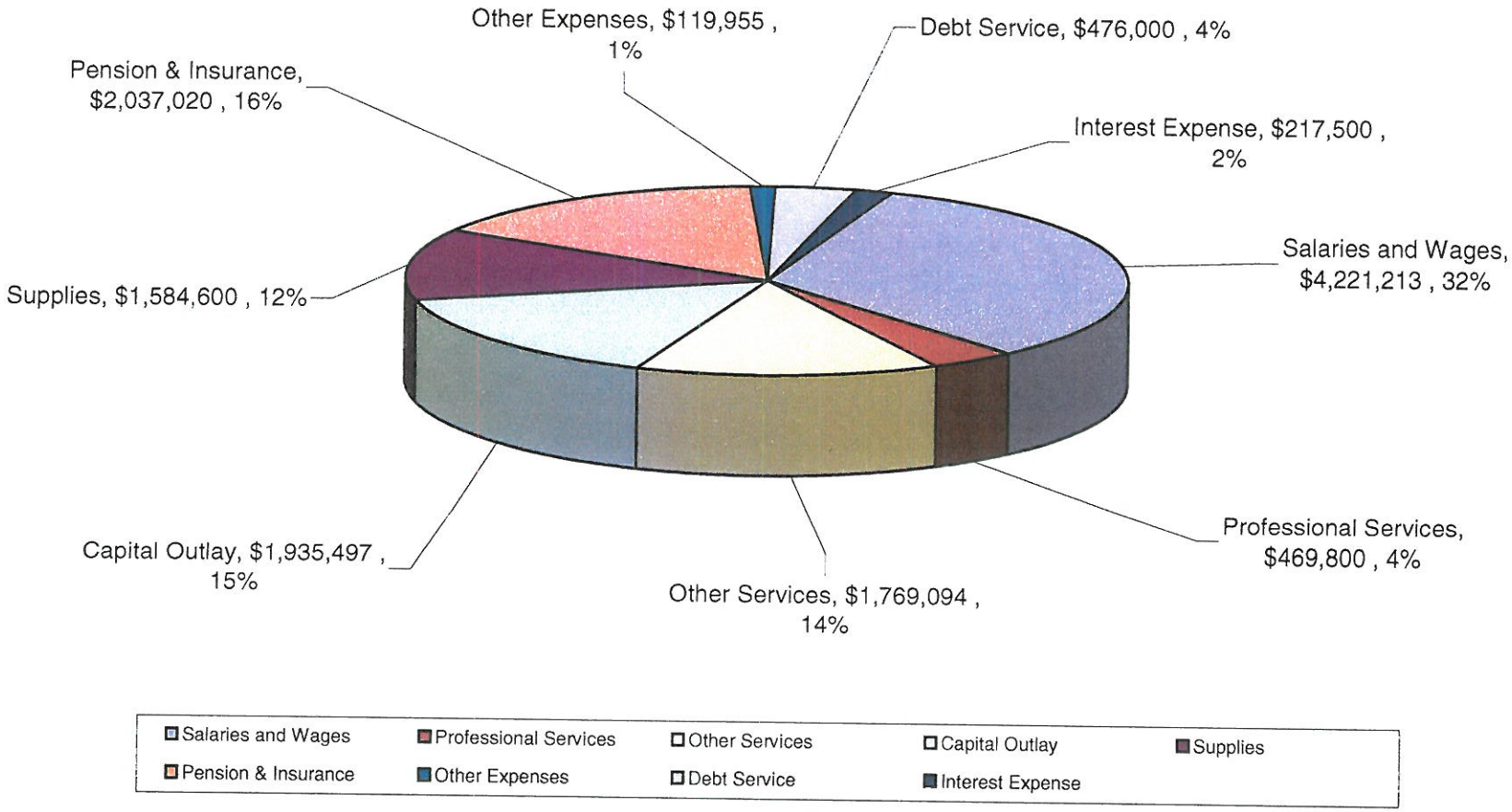
| | Beginning Fund Balance | Revenues | Expenses | Surplus/ (Deficit) | Ending Fund Balance | Minimum Standard 25%* | Over/ (Under) |
|---|---|---|---|---|---|---|---|
| **General Fund** | **$1,758,152** | $7,365,100 | $7,384,602 | ($19,502) | **$1,738,650** | $1,841,275 | ($102,625) |
| **2004 Debt Service Fund** | **$4,537** | $225,300 | $225,500 | ($200) | **$4,337** | $56,325 | ($51,988) |
| **Water Fund** | **$1,599,806** | $2,508,100 | $2,118,670 | $389,430 | **$1,989,236** | $627,025 | $1,362,211 |
| **Motor Fuel Tax Fund** | **$86,746** | $532,500 | $679,000 | ($146,500) | **($59,754)** | $133,125 | ($192,879) |
| **Sewer Fund** | **$929,830** | $1,082,000 | $1,374,410 | ($292,410) | **$637,420** | $270,500 | $366,920 |
| **Capital Projects Fund** | **$465,818** | $799,140 | $1,171,497 | ($372,357) | **$93,461** | $9,785 | $83,676 |
| **Emergency Telephone System Fund** | **$146,681** | $136,500 | $148,500 | ($12,000) | **$134,681** | $34,125 | $100,556 |
| ***Totals*** | **$4,991,569** | **$12,648,640** | **$13,102,179** | **($453,539)** | **$4,538,030** | **$2,972,160** | **$1,565,870** |

* Note: Reserves standard is 25% of revenues less transfers from the General Fund to the Capital Projects Fund, grants, and bond proceeds

# Chart I
# Village of La Grange Park
# Revenues by Fund
# FY 2011-2012
(Net of Transfers)



# Chart II
# Village of La Grange Park
# All Funds
# FY 2011-2012
# Expenditures by Object

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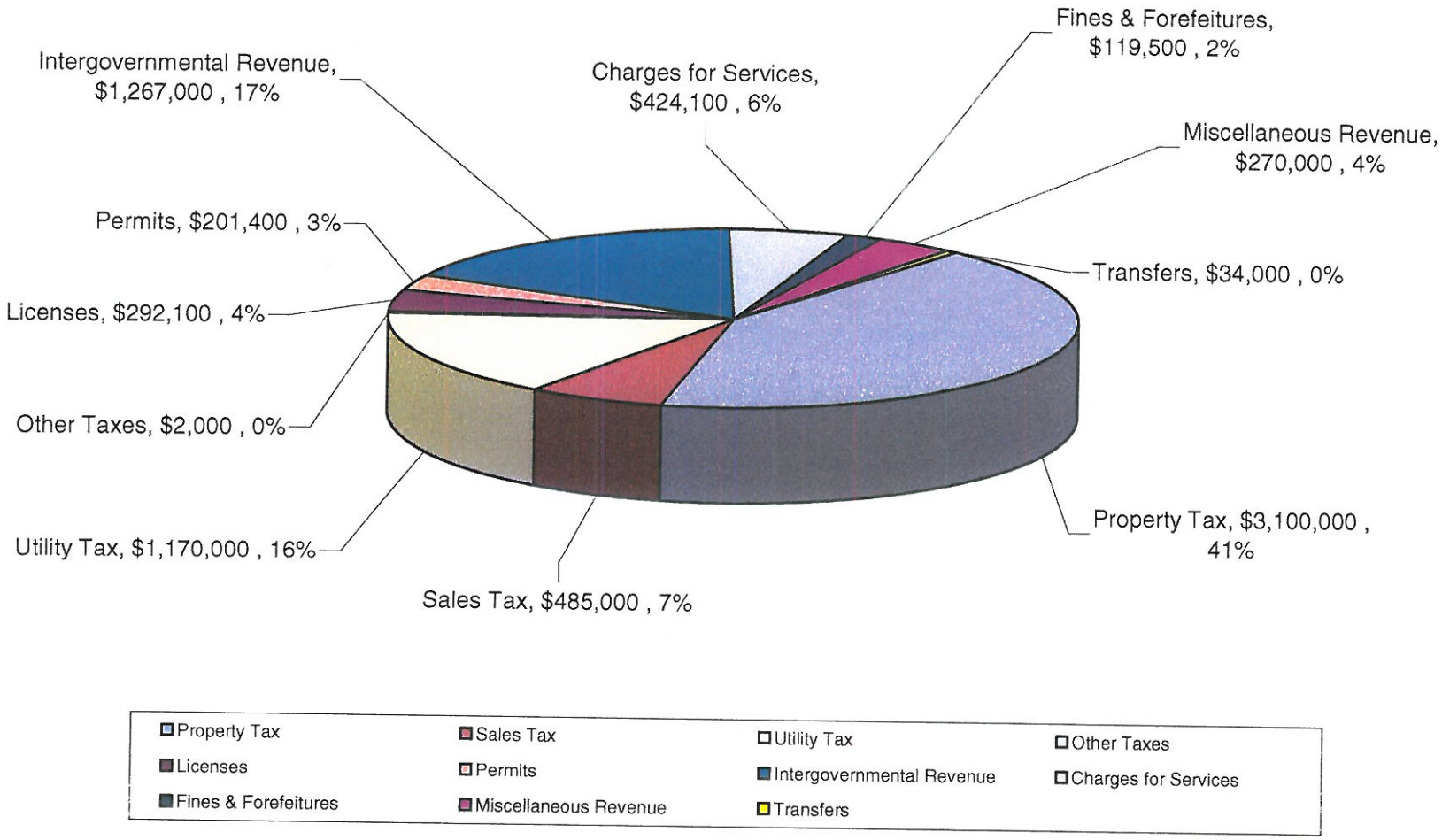
# Chart III
# Village of La Grange Park
# General Fund
# Revenues ($7,365,100)
# FY 2011 - 2012

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## Table IV
## VILLAGE AUTHORIZED PERSONNEL
***FULL-TIME POSITIONS***
**FY 2008-09 THROUGH FY 2011-12**

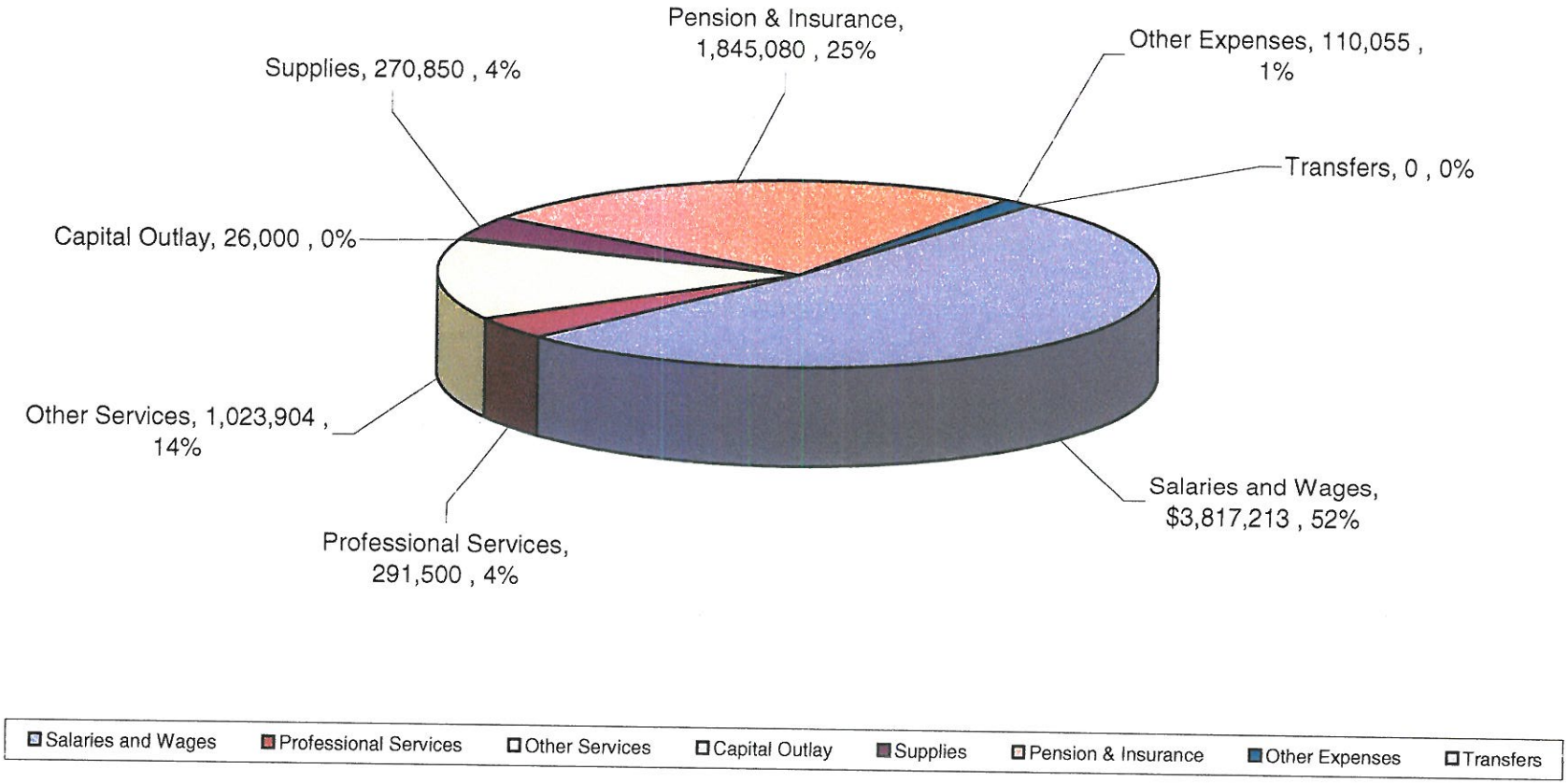
| | AUTHORIZED FY2008-09 | AUTHORIZED FY2009-10 | AUTHORIZED FY2010-11 | AUTHORIZED FY2011-12 | BUDGETED FY2011-12 |
|---|---|---|---|---|---|
| **ADMINISTRATION** | | | | | |
| Village Manager | 1 | 1 | 1 | 1 | 1 |
| Assistant Village Manager | 1 | 1 | 1 | 1 | 1 |
| Executive Secretary | 1 | 1 | 1 | 1 | 1 |
| Administrative Clerk | 1 | 1 | 1 | 1 | 1 |
| | 4 | 4 | 4 | 4 | 4 |
| **POLICE DEPARTMENT** | | | | | |
| Police Chief | 1 | 1 | 1 | 1 | 1 |
| Deputy Police Chief | 1 | 1 | 1 | 1 | 1 |
| Commander | 1 | 1 | 1 | 1 | 1 |
| Lieutenant | 0 | 0 | 0 | 0 | 0 |
| Sergeants | 4 | 4 | 4 | 4 | 4 |
| Police Officers | 17 | 17 | 17 | 17 | 14 |
| Dispatchers | 4 | 4 | 4 | 4 | 4 |
| Secretary | 1 | 1 | 1 | 1 | 1 |
| Records Clerk | 1 | 1 | 1 | 1 | 1 |
| | 30 | 30 | 30 | 30 | 27 |
| **FIRE DEPARTMENT** | | | | | |
| Director of Fire & Building | 1 | 1 | 1 | 1 | 1 |
| **PUBLIC WORKS DEPARTMENT** | | | | | |
| Public Works Director | 1 | 1 | 1 | 1 | 1 |
| Crew Foreman | 1 | 1 | 1 | 1 | 1 |
| Water Operator | 1 | 1 | 1 | 1 | 1 |
| Mechanic | 1 | 1 | 1 | 1 | 1 |
| Maintenance Workers | 6 | 6 | 6 | 6 | 5 |
| | 10 | 10 | 10 | 10 | 9 |
| **BUILDING DEPARTMENT** | | | | | |
| Building Inspector | 1 | 1 | 1 | 1 | 1 |
| **FINANCE DEPARTMENT** | | | | | |
| Finance Director | 1 | 1 | 1 | 1 | 1 |
| Principal Fiscal Assistant | 1 | 1 | 1 | 1 | 1 |
| Senior Fiscal Assistant | 1 | 1 | 1 | 1 | 1 |
| Fiscal Assistant | 1 | 1 | 1 | 1 | 1 |
| | 4 | 4 | 4 | 4 | 4 |
| **TOTAL FULL-TIME POSITIONS** | 50 | 50 | 50 | 50 | 46 |

## Table V
## VILLAGE AUTHORIZED PERSONNEL
***PART-TIME POSITIONS***
***FY 2008-09 THROUGH FY 2011-12***

| | AUTHORIZED FY2008-09 | AUTHORIZED FY2009-10 | AUTHORIZED FY2010-11 | AUTHORIZED FY2011-12 | BUDGETED FY2011-12 |
|---|---|---|---|---|---|
| **ADMINISTRATION** | | | | | |
| Seasonal Summer Intern | 1 | 1 | 0 | 0 | 0 |
| *Full Time Equivalents (FTEs)* | | | *0* | *0* | *0* |
| **POLICE DEPARTMENT** | | | | | |
| Police Officers | 3 | 3 | 3 | 3 | 3 |
| Auxiliary Police Officers | 10 | 10 | 10 | 10 | 4 |
| Crossing Guards | 9 | 9 | 9 | 9 | 9 |
| Dispatchers | 3 | 3 | 3 | 3 | 3 |
| | 25 | 25 | 25 | 25 | 19 |
| *Full Time Equivalents (FTEs)* | | | | *3.92* | *3.92* |
| **FIRE DEPARTMENT** | | | | | |
| Division Chief | 3 | 3 | 3 | 3 | 3 |
| Captain | 2 | 2 | 2 | 2 | 2 |
| Lieutenant | 4 | 4 | 4 | 4 | 4 |
| Fire Inspector* | 4 | 4 | 4 | 4 | 4 |
| Firefighter | 40 | 40 | 40 | 40 | 40 |
| Seasonal Summer Intern | 0 | 0 | 0 | 0 | 0 |
| | 53 | 53 | 53 | 53 | 53 |
| *Full Time Equivalents (FTEs)* | | | | *17.0* | *17.0* |
| **PUBLIC WORKS DEPARTMENT** | | | | | |
| Seasonal Maintenance Workers | 5 | 5 | 5 | 5 | 5 |
| Executive Secretary | 1 | 1 | 1 | 1 | 1 |
| | 6 | 6 | 6 | 6 | 6 |
| *Full Time Equivalents (FTEs)* | | | | *1.1* | *1.1* |
| **BUILDING DEPARTMENT** | | | | | |
| Building Inspector | 1 | 1 | 0 | 0 | 0 |
| Plumbing Inspector | 0 | 0 | 0 | 0 | 0 |
| Bldg/Electrical Inspector | 0 | 0 | 0 | 0 | 0 |
| Code Enforcement Officer | 0 | 0 | 0 | 0 | 0 |
| | 1 | 1 | 0 | 0 | 0 |
| *Full Time Equivalents (FTEs)* | | | *0* | *0* | *0* |
| TOTAL PART=TIME POSITION | 86 | 86 | 84.0 | 84.0 | 78.0 |
| *TOTAL FULL-TIME EQUIVALENTS (FTEs)* | | | | *22.0* | *22.0* |

*Fire Inspectors must be La Grange Park firefighters in order to serve as fire inspectors

# Chart IV
# Village of La Grange Park
# General Fund
# Expenditures by Object ($7,384,602)
# FY 2011 - 2012

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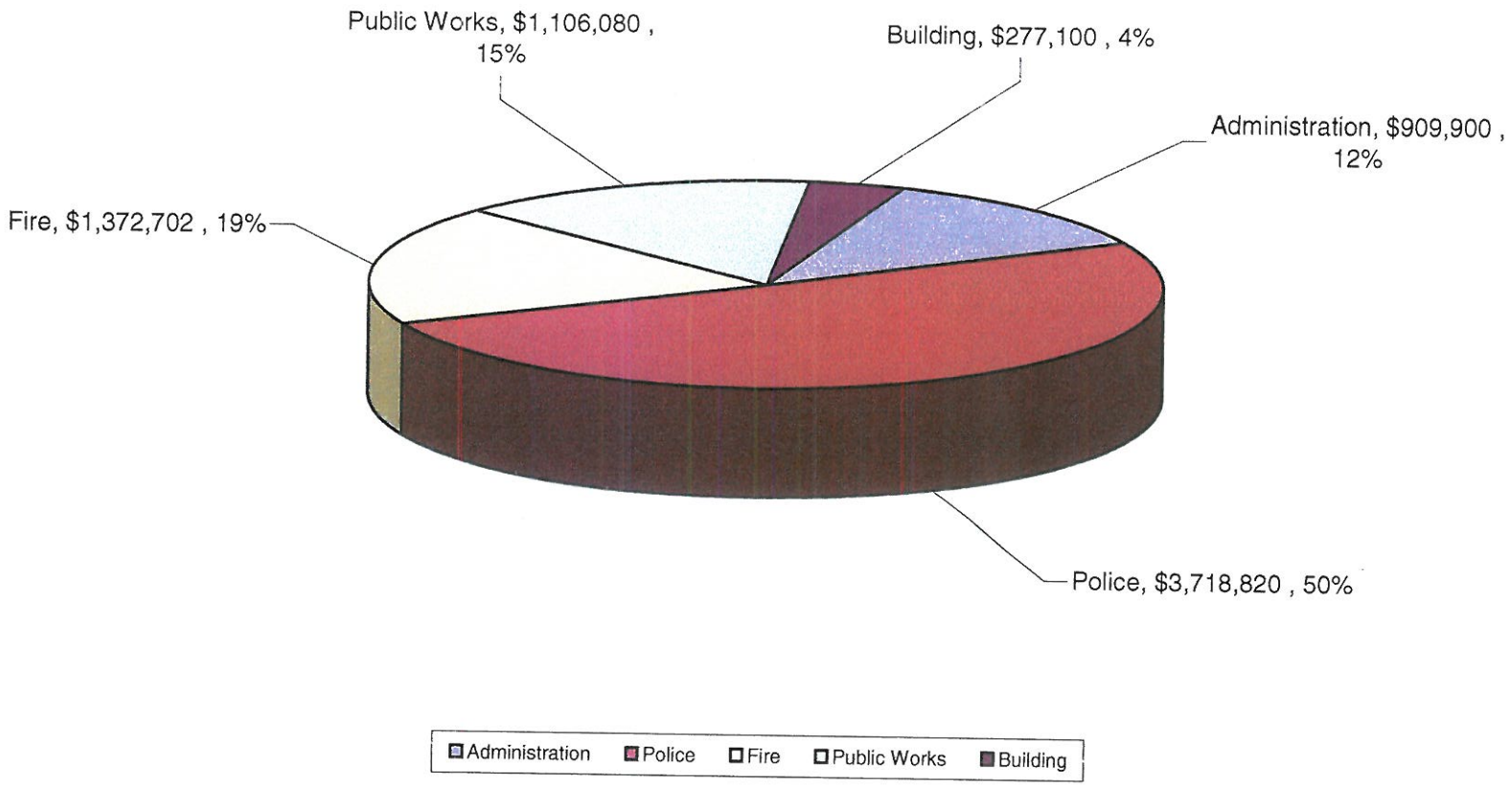
# Chart V
# Village of La Grange Park
# General Fund
# Expenditures by Department ($7,384,602)
# FY 2011 - 2012




4/18/2011

# GENERAL FUND

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| | (Actual) | | (Budgeted) | |
|---|---|---|---|---|
| | | Estimated | | |
| **Revenues** | FY 2009-10 | FY 2010-11 | **FY 2010-11** | **FY 2011-12** |
| Local Taxes | $4,806,921 | $4,608,000 | **$4,727,000** | **$4,757,000** |
| Licenses | 296,187 | 294,100 | **288,600** | **292,100** |
| Permits | 204,537 | 180,000 | **193,500** | **201,400** |
| Intergovernmental Revenues | 1,227,733 | 1,215,000 | **1,348,000** | **1,267,000** |
| Charge For Services | 412,030 | 421,900 | **392,600** | **424,100** |
| Fines & Forfeitures | 130,013 | 120,700 | **165,500** | **119,500** |
| Miscellaneous Revenues | 388,117 | 269,000 | **262,000** | **270,000** |
| Other Financing Sources | 32,782 | 33,765 | **33,765** | **34,000** |
| ***Total Revenues*** | $7,498,321 | $7,142,465 | **$7,410,965** | **$7,365,100** |
| **Expenses** | | | | |
| Salaries & Wages | $3,589,802 | $3,654,720 | **$3,782,195** | **$3,817,213** |
| Professional Services | 289,629 | 277,500 | **299,900** | **291,500** |
| Other Services | 1,023,915 | 1,024,924 | **1,022,489** | **1,023,904** |
| Capital Outlay | 16,653 | 29,880 | **27,580** | **26,000** |
| Supplies | 224,009 | 254,290 | **283,730** | **270,850** |
| Pension & Insurance | 1,429,564 | 1,721,980 | **1,815,480** | **1,845,080** |
| Other Expenses | 99,958 | 101,935 | **96,365** | **97,555** |
| ***Total Expenses*** | $6,673,531 | $7,065,229 | **$7,327,739** | **$7,372,102** |
| Ambulance Loan Repayment | $0 | $12,500 | **$12,500** | **$12,500** |
| Interfund Transfers | $828,474 | $0 | **$0** | **$0** |
| ***Total Expenses: General Fund*** | $7,502,005 | $7,077,729 | **$7,340,239** | **$7,384,602** |
| **Surplus/(Deficit)** | ($3,684) | $64,736 | **$70,726** | **($19,502)** |
| **Beginning Fund Balance** | $1,856,423 | $1,693,416 | **$1,532,002** | **$1,758,152** |
| Increase (Decrease) in Receivable/Payables | ($159,323) | | | |
| **Ending Fund Balance** | $1,693,416 | $1,758,152 | **$1,602,728** | **$1,738,650** |

# GENERAL FUND REVENUES

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Local Taxes*** | | | | | |
| 01-50-1-100 | Prior Years Real Estate Tax | $11,859 | $0 | **$15,000** | **$0** |
| 01-50-1-102 | Real Estate Tax | 3,127,629 | 3,000,000 | **2,950,000** | **3,100,000** |
| 01-50-1-110 | Sales Tax | 487,961 | 465,000 | **510,000** | **485,000** |
| 01-50-1-112 | Amusement Rental Tax | 18,626 | 18,000 | **22,000** | **2,000** |
| 01-50-1-120 | Utility Tax - Nicor Gas | 207,793 | 175,000 | **265,000** | **205,000** |
| 01-50-1-122 | Utility Tax - Commonwealth Edison | 323,115 | 340,000 | **340,000** | **340,000** |
| 01-50-1-124 | Telecommunications Tax | 469,262 | 455,000 | **480,000** | **465,000** |
| 01-50-1-130 | Cable Television Franchise Fee | 160,675 | 155,000 | **145,000** | **160,000** |
| ***Total Local Taxes*** | | $4,806,921 | $4,608,000 | **$4,727,000** | **$4,757,000** |
| ***Licenses*** | | | | | |
| 01-50-2-200 | Motor Vehicle Licenses | $202,482 | $202,000 | **$200,000** | **$200,000** |
| 01-50-2-202 | Motor Vehicle Penalties | 11,490 | 11,000 | **9,000** | **11,000** |
| 01-50-2-204 | Senior Citizen Licenses | 19,315 | 19,000 | **18,000** | **19,000** |
| 01-50-2-206 | Senior Citizen Penalties | 355 | 500 | **200** | **300** |
| 01-50-2-212 | Motorcycle Licenses | 1,422 | 1,600 | **1,500** | **1,400** |
| 01-50-2-214 | Motorcycle Penalties | 95 | 100 | **100** | **100** |
| 01-50-2-240 | Dog Licenses | 6,345 | 6,000 | **5,700** | **6,300** |
| 01-50-2-242 | Dog Penalties | 330 | 200 | **400** | **300** |
| 01-50-2-250 | Business Licenses | 41,490 | 41,000 | **42,000** | **41,000** |
| 01-50-2-252 | Liquor Licenses | 11,140 | 11,000 | **9,700** | **11,000** |
| 01-50-2-290 | Miscellaneous Licenses | 1,723 | 1,700 | **2,000** | **1,700** |
| ***Total Licenses*** | | $296,187 | $294,100 | **$288,600** | **$292,100** |
| ***Permits*** | | | | | |
| 01-50-3-300 | New Construction Permits | $33,686 | $25,000 | **$33,000** | **$33,000** |
| 01-50-3-302 | Alteration / Addition Permits | 83,226 | 70,000 | **80,000** | **83,000** |
| 01-50-3-304 | Garage Permits | 5,268 | 6,000 | **5,000** | **5,200** |
| 01-50-3-306 | Electrical Permits | 8,276 | 7,000 | **6,500** | **8,200** |
| 01-50-3-308 | Plumbing Permits | 12,755 | 12,000 | **13,000** | **12,000** |
| 01-50-3-310 | Repair Permits | 42,886 | 42,000 | **42,000** | **42,000** |
| 01-50-3-390 | Miscellaneous Permits | 18,440 | 18,000 | **14,000** | **18,000** |
| ***Total Permits*** | | $204,537 | $180,000 | **$193,500** | **$201,400** |
| ***Intergovernmental Revenues*** | | | | | |
| 01-50-4-400 | State Income Tax | $1,025,401 | $1,020,000 | **$1,100,000** | **$1,060,000** |
| 01-50-4-402 | Replacement Personal Property Tax | 47,550 | 45,000 | **53,000** | **47,000** |
| 01-50-4-406 | State Use Tax | 154,782 | 150,000 | **195,000** | **160,000** |
| 01-50-4-410 | State Grants | 0 | 0 | **0** | **0** |
| 01-50-4-412 | County Grants | 0 | 0 | **0** | **0** |
| 01-50-4-420 | Federal Grants | 0 | 0 | **0** | **0** |
| ***Total Intergovernmental Revenues*** | | $1,227,733 | $1,215,000 | **$1,348,000** | **$1,267,000** |

# GENERAL FUND REVENUES

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Charges For Services*** | | | | | |
| 01-50-5-500 | Inspection Fees | $11,022 | $8,000 | **$9,000** | **$11,000** |
| 01-50-5-502 | Election Fees | 100 | 100 | **600** | **100** |
| 01-50-5-504 | Board & Commission Hearing Fees | 5,600 | 5,000 | **3,500** | **5,600** |
| 01-50-5-506 | Community Event Fees | 0 | 0 | **5,000** | **0** |
| 01-50-5-510 | Accident Reports | 885 | 800 | **1,500** | **800** |
| 01-50-5-512 | Special Police Services | 6,650 | 8,000 | **8,000** | **6,600** |
| 01-50-5-516 | Ambulance Service | 387,773 | 400,000 | **365,000** | **400,000** |
| 01-50-5-522 | Refuse Charges / Landscape Rebate | 0 | 0 | **0** | **0** |
| ***Total Charges For Services*** | | $412,030 | $421,900 | **$392,600** | **$424,100** |
| ***Fines & Forfeitures*** | | | | | |
| 01-50-6-600 | Court Fines | $38,846 | $38,000 | **$64,000** | **$38,000** |
| 01-50-6-602 | Station Fines | 80,718 | 80,000 | **100,000** | **80,000** |
| 01-50-6-604 | False Alarm Violations | 950 | 2,500 | **1,500** | **1,500** |
| 01-50-6-610 | Forfeitures | 9,500 | 200 | **0** | **0** |
| ***Total Fines & Forfeitures*** | | $130,013 | $120,700 | **$165,500** | **$119,500** |
| ***Miscellaneous Revenues*** | | | | | |
| 01-50-7-700 | Interest on Investments | $73,789 | $1,000 | **$5,000** | **$3,000** |
| 01-50-7-710 | Property Damage Reimbursements | 45,715 | 10,000 | **10,000** | **10,000** |
| 01-50-7-720 | Rentals & Lease Payments | 124,497 | 120,000 | **115,000** | **120,000** |
| 01-50-7-730 | Payments in Lieu of Taxes | 115,827 | 115,000 | **115,000** | **115,000** |
| 01-50-7-740 | Curbside Recycling | 1,741 | 2,000 | **2,000** | **2,000** |
| 01-50-7-780 | Cash Over or Short | (11) | 0 | **0** | **0** |
| 01-50-7-790 | Miscellaneous Income | 26,561 | 21,000 | **15,000** | **20,000** |
| ***Total Miscellaneous Revenues*** | | $388,117 | $269,000 | **$262,000** | **$270,000** |
| ***Other Financing Sources*** | | | | | |
| 01-50-9-904 | Transfer from 9-1-1 Fund | $32,782 | $33,765 | **$33,765** | **$34,000** |
| ***Total Other Financing Sources*** | | $32,782 | $33,765 | **$33,765** | **$34,000** |
| **Total Revenues: General Fund** | | $7,498,321 | $7,142,465 | **$7,410,965** | **$7,365,100** |

## ADMINISTRATION

For FY 11-12 total expenses for the Administration Department are proposed to be $909,900. Expenses include resources to support 7.5 full-time employees in Administration and Finance.

Budgeted expenses in Administration are slightly higher than FY 10-11 to account for incremental increases in health insurance and pensions and a number of small increases in: Audit Fees, Postage, and Dues and Subscriptions.

# ADMINISTRATION DEPARTMENT

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Salaries & Wages*** | | | | | |
| 01-41-1-100 | Administration Full-time Salaries | $416,578 | $430,000 | **$430,000** | **$430,000** |
| 01-41-1-110 | Administration Part-time Salaries | 16,152 | 18,000 | **19,000** | **18,000** |
| 01-41-1-130 | Overtime Pay | 589 | 500 | **500** | **500** |
| ***Total Salaries & Wages*** | | $433,319 | $448,500 | **$449,500** | **$448,500** |
| ***Professional Services*** | | | | | |
| 01-41-2-200 | Legal Fees | $103,669 | $105,000 | **$105,000** | **$105,000** |
| 01-41-2-210 | Auditing Fees | 12,012 | 13,000 | **12,000** | **13,000** |
| 01-41-2-290 | Other Professional Services | 46,004 | 48,000 | **54,000** | **48,000** |
| ***Total Professional Services*** | | $161,685 | $166,000 | **$171,000** | **$166,000** |
| ***Other Services*** | | | | | |
| 01-41-3-302 | Equipment Maintenance & Repair | $6,843 | $2,600 | **$2,000** | **$2,600** |
| 01-41-3-304 | Building Maintenance & Repair | 9,255 | 7,000 | **8,000** | **7,500** |
| 01-41-3-310 | Machine & Equipment Rental | 3,325 | 5,500 | **5,000** | **5,500** |
| 01-41-3-320 | Janitorial Service | 5,798 | 5,500 | **6,000** | **5,900** |
| 01-41-3-350 | Advertising | 711 | 3,500 | **4,200** | **4,000** |
| 01-41-3-360 | Printing | 8,549 | 8,800 | **9,700** | **9,000** |
| 01-41-3-370 | Postage | 10,122 | 11,000 | **10,000** | **11,000** |
| 01-41-3-372 | Telephone | 12,213 | 12,000 | **13,000** | **12,800** |
| 01-41-3-390 | Miscellaneous Services | 3,357 | 3,500 | **3,300** | **3,500** |
| ***Total Other Services*** | | $60,172 | $59,400 | **$61,200** | **$61,800** |
| ***Capital Outlay*** | | | | | |
| 01-41-4-430 | Office Equipment | $4,281 | $1,800 | **$2,000** | **$1,000** |
| ***Total Capital Outlay*** | | $4,281 | $1,800 | **$2,000** | **$1,000** |
| ***Supplies*** | | | | | |
| 01-41-5-504 | Building & Land Maintenance Materials | $1,266 | $700 | **$600** | **$700** |
| 01-41-5-520 | Janitorial Supplies | 416 | 600 | **700** | **700** |
| 01-41-5-550 | Fuel | 0 | 0 | **0** | **0** |
| 01-41-5-560 | Books & Maps | 189 | 100 | **200** | **200** |
| 01-41-5-580 | Office Supplies | 6,769 | 6,900 | **7,000** | **7,000** |
| 01-41-5-584 | Photo Supplies | 0 | 0 | **0** | **0** |
| ***Total Supplies*** | | $8,640 | $8,300 | **$8,500** | **$8,600** |
| ***Pension & Insurance*** | | | | | |
| 01-41-6-600 | Property & Liability Insurance | $24,766 | $27,000 | **$29,000** | **$28,000** |
| 01-41-6-610 | Health & Life Insurance | 46,565 | 60,000 | **54,000** | **68,000** |
| 01-41-6-620 | Social Security | 20,162 | 32,000 | **35,000** | **35,000** |
| 01-41-6-630 | I.M.R.F. | 23,197 | 37,000 | **37,000** | **42,000** |
| ***Total Pension & Insurance*** | | $114,690 | $156,000 | **$155,000** | **$173,000** |

## ADMINISTRATION DEPARTMENT

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Other Expenses*** | | | | | |
| 01-41-7-700 | Dues & Subscriptions | $14,069 | $15,000 | **$13,000** | **$15,000** |
| 01-41-7-702 | West Central Cable Agency | 0 | 0 | **0** | **0** |
| 01-41-7-710 | Training, Safety & Travel | 3,144 | 3,000 | **3,000** | **3,000** |
| 01-41-7-720 | Receptions / Official Functions | 5,779 | 6,000 | **6,500** | **6,000** |
| 01-41-7-730 | Zoning Board of Appeals | 5,785 | 6,000 | **3,000** | **6,000** |
| 01-41-7-736 | Board of Police Commissioners | 0 | 1,000 | **1,800** | **1,500** |
| 01-41-7-740 | Community Events & Shows | 0 | 300 | **500** | **500** |
| 01-41-7-742 | Rose Show Committee | 5,318 | 0 | **0** | **0** |
| 01-41-7-750 | Recycling Programs | 2,388 | 2,500 | **1,500** | **2,500** |
| 01-41-7-790 | Contingencies | 5,075 | 3,900 | **6,500** | **4,000** |
| ***Total Other Expenses*** | | $41,558 | $37,700 | **$35,800** | **$38,500** |
| **Total Expenditures: Administration Department** | | $824,344 | $877,700 | **$883,000** | **$897,400** |
| **Debt Service** | | | | | |
| 01-46-8-800 | Ambulance Loan Repayment | 0 | 12,500 | **12,500** | **12,500** |
| | | $0 | $12,500 | **$12,500** | **$12,500** |
| ***Interfund Transfers*** | | | | | |
| 01-46-7-780 | Transfer to Other Funds | 828,474 | 0 | **0** | **0** |
| ***Total Interfund Transfers*** | | $828,474 | $0 | **$0** | **$0** |
| **GRAND TOTAL ADMINISTRATION** | | $1,652,818 | $890,200 | **$895,500** | **$909,900** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Administration**

Division: Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Salaries & Wages | | | | |
| 01-41-1-100 | Administration Full-Time Wages | | $430,000 | **$430,000** |
| 01-41-1-110 | Administration Part-Time Wages | | 18,000 | **18,000** |
| 01-41-1-130 | Overtime Pay | | 500 | **500** |
| Professional Services | | | | |
| 01-41-2-200 | Legal Fees | Retainer for Martin, Craig, Chester... | 50,000 | |
| | | Union grievances | 7,000 | |
| | | Other litigation | 48,000 | **105,000** |
| 01-41-2-210 | Auditing Fees | Annual Audit | 13,000 | **13,000** |
| 01-41-2-290 | Other Professional Services | Information technology consulting | 12,000 | |
| | | Lobbyist | 27,000 | |
| | | MSI financial software support | 4,500 | |
| | | Other | 4,500 | **48,000** |
| Other Services | | | | |
| 01-41-3-302 | Equipment Maintenance & Repair | | 2,600 | **2,600** |
| 01-41-3-304 | Building Maintenance & Repair | | 8,000 | **7,500** |
| 01-41-3-310 | Machine & Equipment Rental | Copy machine lease payments | 4,500 | |
| | | Postal machine lease payments | 1,000 | **5,500** |
| 01-41-3-320 | Janitorial Service | Payments to Crystal Management | 5,900 | **5,900** |
| 01-41-3-350 | Advertising | Legal notices | 3,500 | |
| | | Employment advertising | 500 | **4,000** |
| 01-41-3-360 | Printing | Village newsletter | 5,000 | |
| | | Letterhead | 1,500 | |
| | | Vehicle sticker applications | 1,000 | |
| | | Municipal Guide Booklets | 100 | |
| | | Budgets | 200 | |
| | | Business cards | 100 | |
| | | Miscellaneous printing | 1,100 | **9,000** |
| 01-41-3-370 | Postage | Mailing vehicle sticker applications | 2,750 | |
| | | Mailing Village newsletter | 2,750 | |
| | | Postal permits | 500 | |
| | | Mail through postage machine | 5,000 | **11,000** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Administration**

Division: Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 01-41-3-372 | Telephone | Landline service | 8,900 | |
| | | Cellular service | 2,400 | |
| | | DSL Broadband | 1,500 | **12,800** |
| 01-41-3-390 | Miscellaneous Services | | 3,500 | **3,500** |
| Capital Outlay | | | | |
| 01-41-4-430 | Office Equipment | Furniture | 500 | |
| | | Miscellaneous | 500 | **1,000** |
| Supplies | | | | |
| 01-41-5-504 | Building & Land Maint. Materials | Bushes | 100 | |
| | | Parking bumpers | 200 | |
| | | Light bulbs | 200 | |
| | | Miscellaneous materials | 200 | **700** |
| 01-41-5-520 | Janitorial Supplies | Paper towels | 300 | |
| | | Toilet paper | 220 | |
| | | Garbage can liners | 80 | |
| | | Soap | 50 | |
| | | Miscellaneous supplies | 50 | **700** |
| 01-41-5-560 | Books & Maps | Cook County Sidwell Map | 50 | |
| | | Various books | 150 | **200** |
| 01-41-5-580 | Office Supplies | Printer cartridges | 3,400 | |
| | | Copy paper | 1,950 | |
| | | Pens | 200 | |
| | | Calculators | 100 | |
| | | File jackets | 500 | |
| | | Labels | 100 | |
| | | Post-it notes | 50 | |
| | | Other supplies | 700 | **7,000** |
| Pnsion & Insurance | | | | |
| 01-41-6-600 | Property & Liability Insurance | IRMA | 28,000 | **28,000** |
| 01-41-6-610 | Health & Life Insurance | IPBC | 68,000 | **68,000** |
| 01-41-6-620 | Social Security | | 35,000 | **35,000** |
| 01-41-6-630 | I.M.R.F. | | 42,000 | **42,000** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Administration**

Division: Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Other Expenses | | | | |
| 01-41-7-700 | Dues & Subscriptions | ILCMA dues | 400 | |
| | | Proviso Municipal League dues | 500 | |
| | | Northeastern Ill. Planning Comm. | 1,000 | |
| | | Government Finance Officers dues | 200 | |
| | | Newspaper subscriptions | 100 | |
| | | West Central Municipal Conf. Dues | 7,500 | |
| | | West Suburban Chamber of Comm. | 1,500 | |
| | | ICMA dues | 1,500 | |
| | | Illinois Municipal League dues | 1,000 | |
| | | American Planning Ass. dues | 300 | |
| | | Other various dues | 1,000 | **15,000** |
| 01-41-7-710 | Training, Safety & Travel | ICMA conference-Manager | 0 | |
| | | ICMA conference-Asst. Manager | 0 | |
| | | ILCMA conference-Manager | 1,000 | |
| | | ILCMA conference-Asst. Manager | 1,000 | |
| | | Other training | 1,000 | **3,000** |
| 01-41-7-720 | Receptions / Official Functions | Village dinner | 3,000 | |
| | | Municipal Events | 500 | |
| | | Service awards | 1,000 | |
| | | Food for receptions/meetings | 500 | |
| | | Flowers | 500 | |
| | | Miscellaneous expenses | 500 | **6,000** |
| 01-41-7-730 | Zoning Board of Appeals | | 6,000 | **6,000** |
| 01-41-7-736 | Board of Police Commissioners | | 1,500 | **1,500** |
| 01-41-7-740 | Community Events & Shows | | 500 | **500** |
| 01-41-7-750 | Recycling Programs | Recycling Bins | 2,500 | **2,500** |
| 01-41-7-790 | Contingencies | Tuition reimbursement | 800 | |
| | | Christmas gift cert. for employees | 500 | |
| | | Unanticipated expenses | 2,700 | **4,000** |
| | Total Budget | | | **$897,400** |

## POLICE DEPARTMENT

The Police Department consists of 30 authorized full-time positions. Twenty-seven (27) full-time positions are included in the FY 11-12 Budget. The department also includes nineteen (19) permanent part-time positions that equate to 3.92 full-time equivalents (FTE).

Police Department expenses in the FY 11-12 Budget are proposed to be $3,718,820. This represents a -.12% decrease. There are incremental increases to salaries and health insurance. Largely, the overall budget reduction is attributable to the decreased contribution to the Police Pension. It is also due to a number of small reductions to expenditures for various items to a level that is consistent with estimated actual expenditures in FY 10-11.

## POLICE DEPARTMENT

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Salaries & Wages*** | | | | | |
| 01-42-1-100 | Police Full-time Salaries | $1,631,252 | $1,620,000 | **$1,660,000** | **$1,680,000** |
| 01-42-1-102 | Telecom/Administrative Salaries | 249,028 | 250,000 | **280,000** | **275,000** |
| 01-42-1-112 | Crossing Guard Wages | 76,984 | 80,000 | **83,000** | **83,000** |
| 01-42-1-116 | Auxiliary Police Officer Wages | 10,718 | 13,000 | **19,000** | **18,000** |
| 01-42-1-130 | Overtime Pay | 20,166 | 34,000 | **36,000** | **34,000** |
| 01-42-1-132 | Holiday Pay | 61,335 | 61,000 | **63,000** | **66,000** |
| 01-42-1-134 | Court Time Pay | 7,796 | 9,000 | **8,000** | **9,500** |
| 01-42-1-136 | O.I.C. Pay | 10,263 | 8,500 | **8,500** | **9,000** |
| ***Total Salaries & Wages*** | | $2,067,543 | $2,075,500 | **$2,157,500** | **$2,174,500** |
| ***Professional Services*** | | | | | |
| 01-42-2-200 | Legal Fees | $22,800 | $22,000 | **$22,000** | **$22,000** |
| 01-42-2-290 | Other Professional Services | 7,312 | 12,000 | **12,000** | **11,000** |
| ***Total Professional Services*** | | $30,112 | $34,000 | **$34,000** | **$33,000** |
| ***Other Services*** | | | | | |
| 01-42-3-300 | Auto Maintenance & Repair | $17,605 | $23,000 | **$25,000** | **$24,000** |
| 01-42-3-302 | Equipment Maintenance & Repair | 21,801 | 14,000 | **14,000** | **14,000** |
| 01-42-3-304 | Building Maintenance & Repair | 21,070 | 9,000 | **7,000** | **9,000** |
| 01-42-3-310 | Machine & Equipment Rental | 5,022 | 3,500 | **3,500** | **3,500** |
| 01-42-3-320 | Janitorial Service | 7,704 | 8,500 | **9,000** | **8,500** |
| 01-42-3-360 | Printing | 1,196 | 4,500 | **5,000** | **4,800** |
| 01-42-3-370 | Postage | 1,421 | 1,800 | **2,000** | **2,000** |
| 01-42-3-372 | Telephone | 12,508 | 11,500 | **13,000** | **12,000** |
| 01-42-3-390 | Miscellaneous Services | 1,335 | 2,500 | **3,000** | **3,000** |
| ***Total Other Services*** | | $89,662 | $78,300 | **$81,500** | **$80,800** |
| ***Capital Outlay*** | | | | | |
| 01-42-4-430 | Office Equipment | $859 | $0 | **$0** | **$2,000** |
| 01-42-4-440 | Other Equipment & Machinery | 0 | 0 | **0** | **0** |
| ***Total Capital Outlay*** | | $859 | $0 | **$0** | **$2,000** |
| ***Supplies*** | | | | | |
| 01-42-5-500 | Auto Parts & Supplies | $10,810 | $11,000 | **$8,000** | **$11,000** |
| 01-42-5-502 | Equipment Parts & Supplies | 2,769 | 2,000 | **3,000** | **2,800** |
| 01-42-5-504 | Building & Land Maintenance Materials | 1,457 | 800 | **700** | **700** |
| 01-42-5-510 | Food | 474 | 400 | **500** | **500** |
| 01-42-5-512 | Ammunition & Targets | 2,860 | 3,000 | **3,000** | **3,000** |
| 01-42-5-520 | Janitorial Supplies | 1,758 | 2,500 | **2,500** | **2,500** |
| 01-42-5-540 | Uniforms | 9,509 | 18,000 | **22,000** | **21,000** |
| 01-42-5-550 | Fuel | 38,593 | 40,000 | **48,000** | **43,000** |
| 01-42-5-560 | Books & Maps | 834 | 800 | **900** | **800** |
| 01-42-5-580 | Office Supplies | 5,824 | 6,500 | **7,000** | **6,800** |
| 01-42-5-584 | Photo Supplies | 0 | 800 | **900** | **900** |
| ***Total Supplies*** | | $74,887 | $85,800 | **$96,500** | **$93,000** |

## POLICE DEPARTMENT

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Pension & Insurance*** | | | | | |
| 01-42-6-600 | Property & Liability Insurance | $132,294 | $135,000 | **$145,000** | **$140,000** |
| 01-42-6-610 | Health & Life Insurance | 309,949 | 350,000 | **365,000** | **395,000** |
| 01-42-6-612 | Accident Insurance | 52 | 100 | **100** | **100** |
| 01-42-6-620 | Social Security | 49,020 | 51,300 | **51,300** | **50,700** |
| 01-42-6-630 | I.M.R.F. | 12,758 | 22,260 | **22,260** | **24,720** |
| 01-42-6-632 | Police Pension | 508,193 | 680,000 | **750,000** | **705,000** |
| ***Total Pension & Insurance*** | | $1,012,266 | $1,238,660 | **$1,333,660** | **$1,315,520** |
| ***Other Expenses*** | | | | | |
| 01-42-7-700 | Dues & Subscriptions | $4,248 | $4,500 | **$4,500** | **$4,500** |
| 01-42-7-710 | Training, Safety & Travel | 7,604 | 10,000 | **11,000** | **11,000** |
| 01-42-7-756 | Special Programs | 9,806 | 1,500 | **1,500** | **1,500** |
| 01-42-7-790 | Contingencies | 1,818 | 3,000 | **3,000** | **3,000** |
| ***Total Other Expenses*** | | $23,477 | $19,000 | **$20,000** | **$20,000** |
| **Total Expenditures: Police Department** | | $3,298,807 | $3,531,260 | **$3,723,160** | **$3,718,820** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Salaries & Wages | | | | |
| 01-42-1-100 | Command Staff | | 304,000 | |
| | Sergeants | | 343,000 | |
| | Patrolmen | | 1,033,000 | **1,680,000** |
| 01-42-1-102 | Telcom/Administrative Salaries | | 275,000 | **275,000** |
| 01-42-1-112 | Crossing Guard Salaries | | 83,000 | **83,000** |
| 01-42-1-116 | Auxiliary Police Officer Wages | | 18,000 | **18,000** |
| 01-42-1-130 | Overtime | | 34,000 | **34,000** |
| 01-42-1-132 | Holiday Pay | | 66,000 | **66,000** |
| 01-42-1-134 | Court Time Pay | | 9,500 | **9,500** |
| 01-42-1-136 | O.I.C. Pay | | 9,000 | **9,000** |
| Professional Services | | | | |
| 01-42-2-200 | Legal Fees | Village Prosecutor Services | 22,000 | **22,000** |
| 01-42-2-290 | Other Professional Services | West Central Municipal Conference | 5,500 | |
| | | I.T. Services (P.D. share) | 2,500 | |
| | | Social Worker Contract | 2,000 | |
| | | Entry Level Testing | 1,000 | **11,000** |
| Other Services | | | | |
| 01-42-3-300 | Auto Maintenance & Repair | | 24,000 | **24,000** |
| 01-42-3-302 | Equipment Maintenance & Repai | Squad Electrical/Computer/ Video Maintenance and Community Notification System | 10,500 | |
| | | Cook County Livescan Maintenance | 2,500 | |
| | | Miscellaneous | 1,000 | **14,000** |
| 01-42-3-304 | Building Maintenance & Repair | Heating and Cooling Maintenance | 7,000 | |
| | | Winter Floor Coverings | 600 | |
| | | Miscellaneous | 1,400 | **9,000** |
| 01-42-3-310 | Machine & Equipment Rental | PD Copier Rental | 3,000 | |
| | | Pager Rental | 200 | |
| | | Miscellaneous | 300 | **3,500** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 01-42-3-320 | Janitorial Service | PD Portion of Shared Janitorial Service | 7,500 | |
| | | Cell Cleaning | 1,000 | **8,500** |
| 01-42-3-360 | Printing | Citation Printing | 3,000 | |
| | | Report Forms, Case Folders | 1,400 | |
| | | Business Cards | 400 | **4,800** |
| 01-42-3-370 | Postage | PD Share of Postage Fees | 2,000 | **2,000** |
| 01-42-3-372 | Telephone | Telephone Costs | 12,000 | **12,000** |
| 01-42-3-390 | Miscellaneous Services | Kennel/Vet Fees | 1,200 | |
| | | Newspaper Ads/Legal Notices | 700 | |
| | | Medical Examiner Transports | 600 | |
| | | Towing Fees | 500 | **3,000** |
| Capital Outlay | | | | |
| 01-42-4-430 | Office Equipment | Replacement Desk and Chairs | 2,000 | **2,000** |
| Supplies | | | | |
| 01-42-5-500 | Auto Parts & Supplies | Parts and Supplies for Police Fleet | 11,000 | **11,000** |
| 01-42-5-502 | Equipment Parts & Supplies | Replacement of O.C. spray, digital camera batteries, cassettes, DVD's and miscellaneous parts | 2,800 | **2,800** |
| 01-42-5-504 | Building & Land Maintenance Materials | Lawn and Parking Lot Maintenance | 400 | |
| | | Miscellaneous Light Bulbs, etc. | 300 | **700** |
| 01-42-5-510 | Food | Prisoner Meals | 500 | **500** |
| 01-42-5-512 | Ammunition & Targets | Firearms Training Supplies | 3,000 | **3,000** |
| 01-42-5-520 | Janitorial Supplies | Miscellaneous Cleaning Supplies | 2,500 | **2,500** |
| 01-42-5-540 | Uniforms | Quartermaster Program | 17,000 | |
| | | Body Armor Replacement | 4,000 | **21,000** |
| 01-42-5-550 | Fuel | Fuel for PD Fleet Vehicles | 43,000 | **43,000** |
| 01-42-5-560 | Books & Maps | Criminal Code Updates | 400 | |
| | | Uniform Complaint Manuals | 300 | |
| | | Miscellaneous | 100 | **800** |
| 01-42-5-580 | Office Supplies | Miscellaneous Supplies | 6,800 | **6,800** |
| 01-42-5-584 | Photo Supplies | Camera Supplies and Photo | | |
| | | Developing | 900 | **900** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Pension & Insurance | | | | |
| 01-42-6-600 | Property & Liability Insurance | | 140,000 | **140,000** |
| 01-42-6-610 | Health & Life Insurance | | 395,000 | **395,000** |
| 01-42-6-612 | Accident Insurance | | 100 | **100** |
| 01-426-620 | Social Security | | 50,700 | **50,700** |
| 01-42-6-630 | I.M.R.F. | | 24,720 | **24,720** |
| 01-42-6-632 | Police Pension | | 705,000 | **705,000** |
| Other Expenses | | | | |
| 01-42-7-700 | Dues & Subscriptions | West Suburban Investigate Task Force | 1,500 | |
| | | N.I.P.A.S. | 1,500 | |
| | | Illinois Assn. of Chiefs of Police | 650 | |
| | | West Suburban Juvenile Officers | 200 | |
| | | Intl. Assn. of Chiefs of Police | 300 | |
| | | F.B.I.N.A.A. | 75 | |
| | | Other | 275 | **4,500** |
| 01-42-7-710 | Training, Safety & Travel | Basic Law Enforcement | 4,000 | |
| | | N.E.M.R.T. Annual Fees | 1,900 | |
| | | In-Service Training Days | 900 | |
| | | N.I.P.A.S. | 1,000 | |
| | | Firing Range Rental Fees | 2,200 | |
| | | Miscellaneous | 1,000 | **11,000** |
| 01-42-7-756 | Special Programs | Neighborhood Watch, National Night Out, Adopt-A-Cop, Year-End School Celebration<br>Various Giveaway Items | 1,500 | **1,500** |
| 01-42-7-790 | Contingencies | Tuition Reimbursement | 2,000 | |
| | | Service Awards/Certificates | 400 | |
| | | License Renewal, etc. | 600 | **3,000** |
| | **Total Budget** | | | **3,718,820** |

## FIRE DEPARTMENT

The La Grange Park Fire Department consists of a full-time Director of Fire and Building Services who provides the necessary direction and supervision of 50 paid-on-call firefighters. This equates to approximately seventeen (17) full-time equivalents (FTE). The fire service is supplemented by a contractual paramedic service whereby certified paramedics are provided by Public Safety Services, Inc. on a 24-hour/7-day schedule and are housed at Station No. 1 using the Village-owned ambulance and supplies.

Total expenses for the Fire Department are budgeted to be $1,372,702. This represents a 1.58% increase over the previous year's expenses. The expenses include a slight increase in training pay to stay up-to-date on training requirements. The budget does not include an increase in costs for Paramedic Services. The Village's new (effective May 1, 2011) three year agreement with the incumbent contractor included a reduction in overall costs from what the Village pays now, for the first two years of the contract.

# FIRE DEPARTMENT

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Salaries & Wages*** | | | | | |
| 01-43-1-100 | Fire Department Full-time Wages | $80,234 | $81,370 | **$81,370** | **$83,000** |
| 01-43-1-110 | Fire Department Part-time Wages | 157,662 | 177,600 | **177,600** | **182,148** |
| 01-43-1-114 | E.M.T. Wages | 117,027 | 113,750 | **113,750** | **118,515** |
| 01-43-1-140 | Mutual Aid Pay | 53,660 | 60,000 | **60,000** | **60,000** |
| 01-43-1-142 | Training Pay | 70,023 | 80,000 | **92,043** | **100,900** |
| 01-43-1-144 | Fire Prevention Pay | 23,806 | 28,000 | **32,150** | **32,150** |
| ***Total Salaries & Wages*** | | $502,412 | $540,720 | **$556,913** | **$576,713** |
| ***Services*** | | | | | |
| 01-43-3-300 | Vehicle Maintenance & Repair | $32,580 | $22,000 | **$27,725** | **$24,600** |
| 01-43-3-302 | Equipment Maintenance & Repair | 15,865 | 13,900 | **13,900** | **11,300** |
| 01-43-3-304 | Building Maintenance & Repair | 10,089 | 6,530 | **6,530** | **5,480** |
| 01-43-3-320 | Janitorial Service | 1,209 | 1,750 | **1,750** | **1,750** |
| 01-43-3-360 | Printing | 900 | 2,000 | **2,000** | **2,000** |
| 01-43-3-370 | Postage | 371 | 500 | **500** | **500** |
| 01-43-3-372 | Telephone | 4,183 | 6,000 | **6,000** | **6,000** |
| 01-43-3-382 | Paramedic Service | 470,214 | 493,724 | **493,724** | **493,724** |
| 01-43-3-390 | Miscellaneous Services | 48,647 | 44,660 | **44,660** | **50,900** |
| ***Total Services*** | | $584,058 | $591,064 | **$596,789** | **$596,254** |
| ***Capital Outlay*** | | | | | |
| 01-43-4-430 | Office Equipment | $0 | $2,980 | **$2,980** | **$900** |
| 01-43-4-440 | Other Equipment & Machinery | 5,374 | 12,300 | **14,300** | **12,400** |
| ***Total Capital Outlay*** | | $5,374 | $15,280 | **$17,280** | **$13,300** |
| ***Supplies*** | | | | | |
| 01-43-5-500 | Vehicle Parts & Supplies | $4,793 | $7,000 | **$7,000** | **$7,000** |
| 01-43-5-502 | Equipment Parts & Supplies | 7,948 | 9,880 | **9,880** | **9,200** |
| 01-43-5-504 | Building & Land Maintenance Materials | 1,988 | 3,600 | **3,600** | **3,600** |
| 01-43-5-520 | Janitorial Supplies | 513 | 930 | **930** | **930** |
| 01-43-5-530 | Chemicals | 22 | 550 | **550** | **550** |
| 01-43-5-540 | Uniforms | 7,167 | 5,500 | **5,500** | **5,500** |
| 01-43-5-550 | Fuel | 16,477 | 18,500 | **18,500** | **18,500** |
| 01-43-5-560 | Books & Maps | 1,735 | 4,000 | **4,000** | **4,000** |
| 01-43-5-580 | Office Supplies | 3,074 | 3,650 | **3,650** | **3,650** |
| 01-43-5-582 | Medical Supplies | 7,071 | 8,000 | **8,000** | **8,500** |
| ***Total Supplies*** | | $50,788 | $61,610 | **$61,610** | **$61,430** |
| ***Pension & Insurance*** | | | | | |
| 01-43-6-600 | Property & Liability Insurance | $31,071 | $29,000 | **$32,000** | **$33,000** |
| 01-43-6-610 | Health & Life Insurance | 12,135 | 13,000 | **13,000** | **15,000** |
| 01-43-6-612 | Accident Insurance | 1,136 | 1,200 | **1,200** | **1,200** |
| 01-43-6-620 | Social Security | 35,520 | 35,340 | **35,340** | **36,540** |
| 01-43-6-630 | I.M.R.F. | 4,446 | 7,080 | **7,080** | **8,160** |
| ***Total Pension & Insurance*** | | $84,308 | $85,620 | **$88,620** | **$93,900** |

## FIRE DEPARTMENT

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | **(Budgeted) FY 2010-11** | **FY 2011-12** |
|---|---|---|---|---|---|
| ***Other Expenses*** | | | | | |
| 01-43-7-700 | Dues & Subscriptions | $6,638 | $9,485 | **$12,485** | **$9,235** |
| 01-43-7-710 | Training, Safety & Travel | 3,186 | 13,000 | **16,730** | **19,870** |
| 01-43-7-732 | Fire Insurance Board | 2,826 | 0 | **0** | **0** |
| 01-43-7-790 | Contingencies | 2,759 | 2,000 | **2,000** | **2,000** |
| ***Total Other Expenses*** | | $15,409 | $24,485 | **$31,215** | **$31,105** |
| **Total Expenditures: Fire Department** | | $1,242,349 | $1,318,779 | $1,352,427 | $1,372,702 |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Fire Department**

Division: All Program: All

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| **Salaries & Wages** | | | | |
| 01-43-1-100 | FD Full-time Wages | Director Salary (2/3) | 83,000 | **83,000** |
| 01-43-1-110 | FD Part-time Wages | POC Fire Response | 109,208 | |
| | | POC Duty Officer Standby | 16,655 | |
| | | Admin - EMS (DC) | 13,645 | |
| | | Admin - Operations (DC) | 13,645 | |
| | | Admin - Payroll | 3,915 | |
| | | Admin - Safety Committee | 515 | |
| | | Admin - Pharmaceutical Distribution | 775 | |
| | | Admin - Misc. Lieutenant Duties | 10,605 | |
| | | Admin - Misc. Special Duties | 5,355 | |
| | | Hose Testing | 3,580 | |
| | | SCBA Maintenance | 515 | |
| | | Vehicle Maintenance | 1,235 | |
| | | Shared Intern | 2,500 | **182,148** |
| 01-43-1-114 | E.M.T. Wages | POC EMS Standby & Response | 89,835 | |
| | | Continuing Education | 21,560 | |
| | | Community CPR | 1,000 | |
| | | New Hire Training (3) | 6,120 | **118,515** |
| 01-43-1-140 | Mutual Aid Pay | Automatic-Aid & Mutual-Aid | 60,000 | **60,000** |
| 01-43-1-142 | Training Pay | Weekly Training | 45,220 | |
| | | Training Officer | 9,920 | |
| | | Asst Training Officer | 1,470 | |
| | | Instructors for Academy | 3,000 | |
| | | Investigator Continuing Education (2) | 1,300 | |
| | | Water Rescue Continuing Ed (1) | 1,500 | |
| | | Dive Rescue 1 | 530 | |
| | | Technical Rescue Continuing Ed (2) | 2,500 | |
| | | MABAS Division 10 Classes | 2,200 | |
| | | O'Hare Training | 0 | |
| | | Haz-Mat Technician A (2) | 0 | |
| | | Haz-Mat Operations (2) | 0 | |
| | | Advanced Academy (2) | 1,760 | |
| | | Fire Apparatus Engineer (2) | 1,760 | |
| | | Rope Operations (4) | 3,520 | |
| | | TRA (10) | 720 | |
| | | FSVO (10) | 1,440 | |
| | | Training Program Manager (1) | 0 | |
| | | Fire Officer I Courses (2) | 4,400 | |
| | | Fire Officer II Courses (2) | 0 | |
| | | Vehicle/Machinery Operations (2) | 1,760 | |
| | | NIMS Compliance | 3,000 | |
| | | Basic FF Academy (6 new persons) | 10,100 | |
| | | Haz-Mat Awareness (6 new persons) | 800 | |
| | | Haz-Mat Ops (6 new persons) | 4,000 | **100,900** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Fire Department**

Division: All Program: All

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 01-43-1-144 | Fire Prevention Pay | Part-time Fire Inspectors Inspections, Plan Reviews, Meetings, Evacuation Planning, Fire Drills | 25,000 | |
| | | Open Houses | 2,500 | |
| | | Block Parties | 1,000 | |
| | | Fire Hydrant Testing | 1,500 | |
| | | Misc. Public Education Events | 2,150 | **32,150** |
| **Services** | | | | |
| 01-43-3-300 | Vehicle Maint. & Repair | Ambulance Safety Lane | 150 | |
| | | CHF 1201 - Misc. | 250 | |
| | | DO 1205 - Misc. | 250 | |
| | | FP 1291 - Misc. | 250 | |
| | | AMB 1214 - PM | 500 | |
| | | AMB 1214 - Misc. | 2,500 | |
| | | AMB 1215 - PM. | 500 | |
| | | AMB 1215 - Misc. | 2,500 | |
| | | ENG 1211 - PM | 800 | |
| | | ENG 1211 - Pump Service Test | 500 | |
| | | ENG 1211 - Misc. | 1,500 | |
| | | ENG 1221 - PM | 800 | |
| | | ENG 1221 - Pump Service Test | 500 | |
| | | ENG 1221 - Misc. | 1,500 | |
| | | ENG 1222 - PM | 800 | |
| | | ENG 1222 - Pump Service Test | 500 | |
| | | ENG 1222 - Misc. | 2,500 | |
| | | TRK 1219 - PM | 1,500 | |
| | | TRK 1219 - Pump Service Test | 500 | |
| | | TRK 1219 - Misc. | 3,000 | |
| | | TRK 1219 - UL Aerial Testing | 1,000 | |
| | | Soap, Wax | 300 | |
| | | Repairs - Lighting, Sirens, Etc. | 1,000 | |
| | | Miscellaneous | 1,000 | **24,600** |
| 01-43-3-302 | Equipment Maint. & Repair | SCBA Flow Testing | 2,500 | |
| | | SCBA Repairs | 0 | |
| | | Cylinder Hydrostatic Testing | 0 | |
| | | Base Radio Maintenance | 900 | |
| | | Rescue System Contract | 550 | |
| | | Rescue System Repair | 600 | |
| | | Cardiac Monitors Maint. Contract | 1,700 | |
| | | Stretcher Maintenance Contract | 750 | |
| | | SCBA Compressor Maintenance | 500 | |
| | | SCBA Quarterly Air Test | 300 | |
| | | Ground Ladder Testing | 1,000 | |
| | | Radio Repair, Pager Repair, Computer Repairs & Maint., Saw, Hose, Misc. Tool Repair | 2,500 | **11,300** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Fire Department**

Division: All Program: All

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 01-43-3-304 | Building Maint. & Repair | HVAC Maintenance Contract | 1,430 | |
| | | Elevator Testing | 120 | |
| | | Fire Extinguisher Maintenance | 180 | |
| | | Station 1 Carpet Clean | 500 | |
| | | Station 2 Carpet Clean | 250 | |
| | | Station 2 Bathroom Remodel (2) | 0 | |
| | | Station 2 Hose Tower Refinish | 0 | |
| | | Landscape Materials | 500 | |
| | | Miscellaneous Repairs/Maint. | 2,500 | **5,480** |
| 01-43-3-320 | Janitorial Service | VH / St. 1 Common Areas | 1,750 | **1,750** |
| 01-43-3-360 | Printing | EMS, HIPAA, Misc. | 1,000 | |
| | | Business Cards, Forms, Occupancy | 1,000 | **2,000** |
| 01-43-3-370 | Postage | | 500 | **500** |
| 01-43-3-372 | Telephone | Shared Phone System Costs, Nextel Service for mobile phones | 6,000 | **6,000** |
| 01-43-3-382 | Paramedic Service | Contract (Six Shift PM/Firefighters) | 493,724 | **493,724** |
| 01-43-3-390 | Miscellaneous Services | Andres Medical Billing | 28,000 | |
| | | Fire Programs Annual Cost | 900 | |
| | | Medical Software Maintenance | 2,000 | |
| | | IT Technical Support | 4,000 | |
| | | New Hire Physicals | 3,000 | |
| | | Existing Personnel Physicals | 12,000 | |
| | | Miscellaneous | 1,000 | **50,900** |
| **Capital Outlay** | | | | |
| 01-43-4-430 | Office Equipment | MS Office 2007 Enterprise Edition (1) | 900 | **900** |
| 01-43-4-440 | Other Equipment & Machinery | Notification Pagers | 2,000 | |
| | | Ambulance 1214 Stretcher | 0 | |
| | | Engine 1222 Saw | 3,000 | |
| | | Carbon Monoxide Meters (4) | 800 | |
| | | CO Meter Calibration Station (1) | 1,300 | |
| | | Rescue Air Bags | 0 | |
| | | Portable Radio Batteries | 2,500 | |
| | | Vehicle Small Tools | 2,800 | **12,400** |
| **Supplies** | | | | |
| 01-43-5-500 | Vehicle Parts & Supplies | Miscellaneous Vehicle Parts | 7,000 | **7,000** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Fire Department**

Division: All Program: All

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 01-43-5-502 | Equipment Parts & Supplies | Community CPR Program | 1,000 | |
| | | SCBA Parts | 500 | |
| | | Training Props | 1,000 | |
| | | Helmets | 1,500 | |
| | | Boots | 1,000 | |
| | | Gloves | 800 | |
| | | Hoods | 280 | |
| | | Batteries | 750 | |
| | | SCBA Sanitizer | 150 | |
| | | CO Meter Calibration Gas | 220 | |
| | | Miscellaneous Repair Parts | 2,000 | **9,200** |
| 01-43-5-504 | Bldg & Land Maint. Materials | HVAC Parts, Building Bulbs, etc. | 3,600 | **3,600** |
| 01-43-5-520 | Janitorial Supplies | Squeeges, soap, paper products | 930 | **930** |
| 01-43-5-530 | Chemicals | Emulsifier, Firefighting Foam | 550 | **550** |
| 01-43-5-540 | Uniforms | POC New & Replacements, Chief Uniform Allowance, Misc. Patches, etc. | 5,500 | **5,500** |
| 01-43-5-550 | Fuel | | 18,500 | **18,500** |
| 01-43-5-560 | Books & Maps | Code Books & Training Manuals | 2,500 | |
| | | Public Education Supplies | 1,500 | **4,000** |
| 01-43-5-580 | Office Supplies | Ink, Toner, Supplies, etc. | 3,650 | **3,650** |
| 01-43-5-582 | Medical Supplies | Oxygen | 2,500 | |
| | | Misc. Medical Supplies | 6,000 | **8,500** |
| **Pension & Insurance** | | | | |
| 01-43-6-600 | Property & Liability Insurance | | 33,000 | **33,000** |
| 01-43-6-610 | Health & Life Insurance | | 15,000 | **15,000** |
| 01-43-6-612 | Accident Insurance | | 1,200 | **1,200** |
| 01-43-6-620 | Social Security | | 36,540 | **36,540** |
| 01-43-6-630 | I.M.R.F. | | 8,160 | **8,160** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Fire Department**

Division: All Program: All

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| **Other Expenses** | | | | |
| 01-43-7-700 | Dues & Subscriptions | MABAS | 3,700 | |
| | | MABAS Haz-Mat | 1,000 | |
| | | WSSO Contingency | 1,000 | |
| | | Burn Trailer (Salt Creek Cooperative) | 1,000 | |
| | | IDPH Licenses | 100 | |
| | | NFPA | 330 | |
| | | IL Fire Chiefs | 280 | |
| | | Metro Chiefs | 50 | |
| | | International Chiefs | 230 | |
| | | NAEMT | 50 | |
| | | ILEMT | 50 | |
| | | Fire Service Instructors | 150 | |
| | | NFPA Code Subscriptions | 900 | |
| | | IL Fire Inspectors | 120 | |
| | | Misc. Periodicals, etc. | 275 | **9,235** |
| 01-43-7-710 | Training, Safety & Travel | Investigator Continuing Education | 200 | |
| | | Water Rescue Continuing Education | 200 | |
| | | Dive Rescue 1 | 400 | |
| | | Technical Rescue Continuing Ed | 600 | |
| | | MABAS Division 10 Classes | 400 | |
| | | O'Hare Training | 0 | |
| | | Haz-Mat Technician A (2) | 0 | |
| | | Haz-Mat Operations (2) | 800 | |
| | | Advanced Academy (4) | 990 | |
| | | Fire Apparatus Engineer (2) | 1,000 | |
| | | Rope Operations (4) | 1,640 | |
| | | TRA (10) | 180 | |
| | | FSVO (10) | 360 | |
| | | Training Program Manager | 0 | |
| | | Fire Officer I Courses (2) | 2,000 | |
| | | Fire Office II Courses (2) | 0 | |
| | | Vehicle/Machinery Operations (2) | 1,750 | |
| | | Fire College Tuition and Expenses | 2,350 | |
| | | Winter Fire College Tuition and Exp | 0 | |
| | | EMT Tuition (3) | 2,100 | |
| | | MABAS Division 10 Tower Burn | 0 | |
| | | Outside Instructors | 1,000 | |
| | | Miscellaneous Course Tuition | 1,000 | |
| | | IL Fire Chiefs Conference | 500 | |
| | | International Fire Chiefs Conference | 0 | |
| | | FDIC (Chief) | 1,000 | |
| | | FDIC (Training) | 1,400 | **19,870** |
| 01-43-7-790 | Contingencies | | 2,000 | **2,000** |
| | **Total Budget** | | | **1,372,702** |

## PUBLIC WORKS

The Public Works Department consists of nine (9) full-time personnel, one part-time secretary and four to six seasonal positions. This total complement equates to ten (10) full-time equivalents (FTE). At this time, one full-time Maintenance Worker position is unfilled. The Village has no immediate plans to fill the position, although the position is included in the budget. The department has accommodated for the reduction in personnel by restructuring the work flow of the departmental functions. At this time, the department has not witnessed a reduction in service quality. The Village will continue to monitor work flow and services to determine whether the position will be filled in FY 11-12.

The department is charged with the responsibility of maintaining Village streets and property, parkway & tree maintenance, the Village's water system and associated equipment, and the Village's storm, sanitary and combined sewers. The costs attributed to water mains and sewer systems are budgeted in the Water and Sewer Funds.

FY 11-12 expenses in Public Works are budgeted to be $1,106,080. This represents a 1.16% increase from the previous year.

# PUBLIC WORKS

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Salaries & Wages*** | | | | | |
| 01-44-1-100 | Public Works Full-time Salaries | $403,910 | $395,000 | **$420,000** | **$415,000** |
| 01-44-1-120 | Public Works Temporary Wages | 31,813 | 40,000 | **33,000** | **34,000** |
| 01-44-1-130 | Overtime Pay | 42,425 | 40,000 | **50,000** | **47,000** |
| ***Total Salaries & Wages*** | | $478,148 | $475,000 | **$503,000** | **$496,000** |
| ***Services*** | | | | | |
| 01-44-3-300 | Vehicle Maintenance & Repair | $40,137 | $50,000 | **$40,000** | **$43,000** |
| 01-44-3-302 | Equipment Maintenance & Repair | 19,057 | 18,000 | **15,000** | **18,000** |
| 01-44-3-304 | Building Maintenance & Repair | 6,866 | 4,000 | **5,000** | **2,000** |
| 01-44-3-306 | Street Light & Traffic Signal Maint. | 30,321 | 28,000 | **20,000** | **28,000** |
| 01-44-3-310 | Machine & Equipment Rental | 9,012 | 12,000 | **10,000** | **5,000** |
| 01-44-3-320 | Janitorial Service | 887 | 1,500 | **2,500** | **1,500** |
| 01-44-3-322 | Tree Trimming & Removal | 45,329 | 50,000 | **55,000** | **50,000** |
| 01-44-3-324 | Refuse Collection & Disposal | 34,096 | 35,000 | **35,000** | **35,000** |
| 01-44-3-330 | Utilities | 47,686 | 50,000 | **45,000** | **50,000** |
| 01-44-3-340 | Reclamite New Pavement Treatment | 0 | 0 | **0** | **0** |
| 01-44-3-372 | Telephone | 6,693 | 6,000 | **8,500** | **7,000** |
| 01-44-3-380 | Laundry Service | 2,763 | 4,000 | **3,500** | **4,000** |
| 01-44-3-390 | Miscellaneous Services | 29,150 | 20,000 | **21,000** | **23,000** |
| ***Total Services*** | | $271,995 | $278,500 | **$260,500** | **$266,500** |
| ***Capital Outlay*** | | | | | |
| 01-44-4-430 | Office Equipment | $1,688 | $1,000 | **$1,500** | **$1,500** |
| 01-44-4-440 | Other Equipment & Machinery | 4,452 | 11,000 | **6,000** | **7,500** |
| ***Total Capital Outlay*** | | $6,140 | $12,000 | **$7,500** | **$9,000** |
| ***Supplies*** | | | | | |
| 01-44-5-500 | Vehicle Parts & Supplies | $14,469 | $13,000 | **$15,000** | **$15,000** |
| 01-44-5-502 | Equipment Parts & Supplies | 4,766 | 8,000 | **10,000** | **10,000** |
| 01-44-5-504 | Building & Land Maintenance Materials | 7,958 | 6,000 | **10,000** | **7,500** |
| 01-44-5-520 | Janitorial Supplies | 1,480 | 1,000 | **2,000** | **1,500** |
| 01-44-5-530 | Chemicals | 95 | 2,500 | **3,000** | **3,000** |
| 01-44-5-540 | Uniforms | 2,849 | 2,000 | **3,000** | **3,000** |
| 01-44-5-550 | Fuel | 31,990 | 39,000 | **25,000** | **35,000** |
| 01-44-5-570 | Small Tools | 1,030 | 1,500 | **1,500** | **1,500** |
| 01-44-5-572 | Traffic Control Supplies | 2,899 | 3,500 | **5,000** | **3,500** |
| 01-44-5-574 | Materials for Streets | 17,717 | 15,000 | **33,000** | **20,000** |
| 01-44-5-580 | Office Supplies | 1,434 | 1,800 | **2,500** | **2,000** |
| ***Total Supplies*** | | $86,687 | $93,300 | **$110,000** | **$102,000** |

# PUBLIC WORKS

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Pension & Insurance*** | | | | | |
| 01-44-6-600 | Property & Liability Insurance | $38,383 | $36,000 | **$32,000** | **$35,000** |
| 01-44-6-610 | Health & Life Insurance | 83,529 | 100,000 | **100,000** | **115,000** |
| 01-44-6-620 | Social Security | 41,460 | 36,600 | **36,600** | **36,600** |
| 01-44-6-630 | I.M.R.F. | 27,179 | 38,340 | **38,340** | **41,580** |
| ***Total Pension & Insurance*** | | $190,552 | $210,940 | **$206,940** | **$228,180** |
| ***Other Expenses*** | | | | | |
| 01-44-7-700 | Dues & Subscriptions | $1,131 | $1,200 | **$1,500** | **$1,500** |
| 01-44-7-710 | Training, Safety & Travel | 2,900 | 1,500 | **2,500** | **1,500** |
| 01-44-7-790 | Contingencies | 11,008 | 1,000 | **1,500** | **1,400** |
| ***Total Other Expenses*** | | $15,039 | $3,700 | **$5,500** | **$4,400** |
| **Total Expenditures: Public Works Department** | | $1,048,560 | $1,073,440 | **$1,093,440** | **$1,106,080** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Public Works Department**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Salaries & Wages | | | | |
| 01-44-1-100 | PW Full-Time Salaries | 7 full time / Union & Director | 415,000 | |
| 01-44-1-120 | PW Temporary Wages | 7 seasonal/1 part-time | 34,000 | |
| 01-44-1-130 | Overtime Pay | Snow operations / various misc. | 47,000 | **496,000** |
| Services | | | | |
| 01-44-3-300 | Vehicle Maintenance & Repair | Repairs to PW Vehicles | 43,000 | **43,000** |
| 01-44-3-302 | Eqpt. Maintenance & Repair | Communications Eqpt. trailers, backhoe, loaders | 18,000 | **18,000** |
| 01-44-3-304 | Bldg. Maintenance & Repair | Building repairs as needed | 2,000 | **2,000** |
| 01-44-3-306 | Street Light & Traffic Signal Maint. | IDOT Traffic Signal Maintenance Agreement | 13,000 | |
| | | 31st St. Lighting | 7,000 | |
| | | La Grange Rd Lighting | 8,000 | **28,000** |
| 01-44-3-310 | Machine & Equipment Rental | Street/Tree Maint. | 1,000 | |
| | | Tree Maintenance | 2,000 | |
| | | Barricades | 2,000 | **5,000** |
| 01-44-3-320 | Janitorial Service | PW Facility | 1,500 | **1,500** |
| 01-44-3-322 | Trimming & Removal | Tree Removal Services | 40,000 | |
| | | Tree Trimming Services | 10,000 | **50,000** |
| 01-44-3-324 | Refuse Collection & Disposal | Leaf Removal - Hauling | 23,000 | |
| | | Leaf Removal- BFI Assistance | 0 | |
| | | Lease Agreement | 3,000 | |
| | | Dumpsters | 9,000 | **35,000** |
| 01-44-3-330 | Utilities | ComEd & Nicor | 50,000 | **50,000** |
| 01-44-3-340 | Reclamite | New pavement treatment | 0 | **0** |
| 01-44-3-372 | Telephone | PW telephone charges | 5,000 | |
| | | Nextel charges | 2,000 | **7,000** |
| 01-44-3-380 | Laundry Service | Uniform Cleaning | 4,000 | **4,000** |
| 01-44-3-390 | Miscellaneous Services | WCMC | 2,700 | |
| | | Landscape Contract | 11,500 | |
| | | Grinding Brush Rental | 8,800 | **23,000** |
| Capital Outlay | | | | |
| 01-44-4-430 | Office Equipment | Other Office Equipment | 1,500 | **1,500** |
| 01-44-4-440 | Other Eqpt. & Machinery | Street Light Poles (La Grange Rd) | 7,500 | **7,500** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Public Works Department**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Supplies | | | | |
| 01-44-5-500 | Vehicle Parts & Supplies | Tires, repair parts | 15,000 | **15,000** |
| 01-44-5-502 | Eqpt. Parts & Supplies | Batteries, repair parts, sweeper brooms | 10,000 | **10,000** |
| 01-44-5-504 | Bldg. & Land Maint. Materials | Landscape Materials (Poet's, V.H.) | 3,000 | |
| | | Landscape Materials - 31st Street | 1,500 | |
| | | Building Supplies | 1,500 | |
| | | Holiday Decorations | 1,500 | **7,500** |
| 01-44-5-520 | Janitorial Supplies | Paper products & cleaning supplies | 1,500 | **1,500** |
| 01-44-5-530 | Chemicals | Propane & CaCl | 3,000 | **3,000** |
| 01-44-5-540 | Uniforms | Boots | 1,000 | |
| | | Outerwear | 1,000 | |
| | | Safety Equipment | 1,000 | **3,000** |
| 01-44-5-550 | Fuel | Diesel | 19,000 | |
| | | Gasoline | 16,000 | **35,000** |
| 01-44-5-570 | Small Tools | Various Tools | 1,500 | **1,500** |
| 01-44-5-572 | Traffic Control Supplies | Signs, posts, materials, paint | 3,500 | **3,500** |
| 01-44-5-574 | Materials for Streets | Cold Mix Asphalt | 5,000 | |
| | | Hot crack materials | 6,000 | |
| | | Asphalt/concrete materials | 9,000 | **20,000** |
| 01-44-5-580 | Office Supplies | Paper, first aid station, misc. mat'ls. | 2,000 | **2,000** |
| Pension & Insurance | | | | |
| 01-44-6-600 | Property & Liability Insurance | | 35,000 | **35,000** |
| 01-44-6-610 | Health & Life Insurance | | 115,000 | **115,000** |
| 01-44-6-620 | Social Security | | 36,600 | **36,600** |
| 01-44-6-630 | I.M.R.F. | | 41,580 | **41,580** |
| Other Expenses | | | | |
| 01-44-7-710 | Dues & Subscriptions | AWWA | 220 | |
| | | APWA | 120 | |
| | | Consortium | 500 | |
| | | Miscellaneous | 660 | **1,500** |
| 01-44-7-710 | Training, Safety & Travel | Employee Safety Training | 1,500 | **1,500** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Public Works Department**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 01-44-7-790 | Contingencies | Jewel Certificates | 500 | |
| | | Tuition Reimbursement | 900 | **1,400** |
| | **Total Budget** | | | **1,106,080** |

## BUILDING DEPARTMENT

Expenses in the Building Department in FY 11-12 are budgeted to be $277,100. This translates to a .5% increase over the budget amount in FY 10-11.

The increase is attributable to wages and benefits. Increases are offset by a number of small reductions to expenditures for various items to a level that is consistent with estimated actual expenditures in FY 10-11.

# BUILDING DEPARTMENT

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual Expenditures) FY 2009-10 | Estimated FY 2010-11 | (Budgeted Expenditures) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Salaries & Wages*** | | | | | |
| 01-45-1-100 | Building Full-time Salaries | $105,210 | $115,000 | **$115,282** | **$120,000** |
| 01-45-1-110 | Building Part-time Salaries | 3,171 | 0 | **0** | **1,500** |
| ***Total Salaries & Wages*** | | $108,381 | $115,000 | **$115,282** | **$121,500** |
| ***Professional Services*** | | | | | |
| 01-45-2-200 | Legal Fees | $0 | $500 | **$500** | **$500** |
| 01-45-2-230 | Plan Review/Inspection Fees | 95,291 | 75,000 | **92,400** | **90,000** |
| 01-45-2-290 | Other Professional Services | 2,541 | 2,000 | **2,000** | **2,000** |
| ***Total Professional Services*** | | $97,832 | $77,500 | **$94,900** | **$92,500** |
| ***Other Services*** | | | | | |
| 01-45-3-300 | Auto Maintenance & Repair | $34 | $1,500 | **$1,500** | **$1,500** |
| 01-45-3-302 | Equipment Maintenance & Repair | 1,206 | 850 | **400** | **850** |
| 01-45-3-304 | Building Maintenance & Repair | 1,226 | 1,610 | **800** | **1,600** |
| 01-45-3-320 | Janitorial Service | 756 | 1,000 | **6,100** | **1,200** |
| 01-45-3-360 | Printing | 2,032 | 1,200 | **1,200** | **1,400** |
| 01-45-3-370 | Postage | 609 | 500 | **500** | **500** |
| 01-45-3-372 | Telephone | 8,563 | 7,000 | **8,000** | **7,500** |
| 01-45-3-390 | Miscellaneous Services | 3,602 | 4,000 | **4,000** | **4,000** |
| ***Total Other Services*** | | $18,028 | $17,660 | **$22,500** | **$18,550** |
| ***Capital Outlay*** | | | | | |
| 01-45-4-430 | Office Equipment | $0 | $500 | **$500** | **$500** |
| 01-45-4-440 | Other Equipment & Machinery | 0 | 300 | **300** | **200** |
| ***Total Capital Outlay*** | | $0 | $800 | **$800** | **$700** |
| ***Supplies*** | | | | | |
| 01-45-5-500 | Auto Parts & Supplies | $252 | $500 | **$1,200** | **$800** |
| 01-45-5-504 | Building & Land Maintenance Materials | 148 | 150 | **150** | **150** |
| 01-45-5-520 | Janitorial Supplies | 63 | 170 | **170** | **170** |
| 01-45-5-540 | Uniforms | 163 | 600 | **600** | **600** |
| 01-45-5-550 | Fuel | 995 | 660 | **1,800** | **900** |
| 01-45-5-560 | Books & Maps | 0 | 2,000 | **2,000** | **2,000** |
| 01-45-5-580 | Office Supplies | 1,386 | 1,200 | **1,200** | **1,200** |
| ***Total Supplies*** | | $3,007 | $5,280 | **$7,120** | **$5,820** |
| ***Pension & Insurance*** | | | | | |
| 01-45-6-600 | Property & Liability Insurance | $4,774 | $5,300 | **$5,800** | **$5,500** |
| 01-45-6-610 | Health & Life Insurance | 7,293 | 8,000 | **8,000** | **9,000** |
| 01-45-6-620 | Social Security | 9,960 | 8,340 | **8,340** | **8,640** |
| 01-45-6-630 | I.M.R.F. | 5,722 | 9,120 | **9,120** | **11,340** |
| ***Total Pension & Insurance*** | | $27,749 | $30,760 | **$31,260** | **$34,480** |

## BUILDING DEPARTMENT

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual Expenditures) FY 2009-10 | Estimated FY 2010-11 | **(Budgeted Expenditures) FY 2010-11** | **FY 2011-12** |
|---|---|---|---|---|---|
| ***Other Expenses*** | | | | | |
| 01-45-7-700 | Dues & Subscriptions | $413 | $550 | **$550** | **$550** |
| 01-45-7-710 | Training, Safety & Travel | 420 | 1,500 | **2,300** | **2,000** |
| 01-45-7-790 | Contingencies | 3,642 | 15,000 | **1,000** | **1,000** |
| ***Total Other Expenses*** | | $4,475 | $17,050 | **$3,850** | **$3,550** |
| **Total Expenditures: Building Department** | | $259,472 | $264,050 | **$275,712** | **$277,100** |
| **Total General Fund Revenues** | | $7,498,321 | $7,142,465 | **$7,410,965** | **$7,365,100** |
| **Total General Fund Expenditures** | | $7,502,005 | $7,077,729 | **$7,340,239** | **$7,384,602** |
| **Surplus/(Deficit)** | | ($3,684) | $64,736 | **$70,726** | **($19,502)** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General** Department: **Building Department**

Division: All Program: All

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Salaries & Wages | | | | |
| 01-45-1-100 | Building Full-Time Salaries | Director Salary (1/3) | 35,000 | |
| | | Shared Administrative Clerk | 25,000 | |
| | | Building Insp./Code Enforcement | 60,000 | **120,000** |
| 01-45-1-110 | Building Part-time Salaries | Shared Intern w/Fire Department | 1,500 | **1,500** |
| Professional Services | | | | |
| 01-45-2-200 | Legal Fees | Review of Building Code Issues | 500 | **500** |
| 01-45-2-230 | Plan Review/Inspection Fees | Contract Plan Review/Comm. Insp | 44,800 | |
| | | Contract Plumbing Inspections | 9,900 | |
| | | Elevator Inspections | 4,200 | |
| | | Engineering | 24,800 | |
| | | Fire Safety Plan Review | 2,300 | |
| | | Health Inspections | 4,000 | **90,000** |
| 01-45-2-290 | Other Professional Services | Consulting, Technical Assistance | 2,000 | **2,000** |
| Other Services | | | | |
| 01-45-3-300 | Auto Maint. & Repair | | 1,500 | **1,500** |
| 01-45-3-302 | Equipment Maint. & Repair | Radio Maintenance | 850 | **850** |
| 01-45-3-304 | Bldg. Maint. & Repair | | 1,600 | **1,600** |
| 01-45-3-320 | Janitorial Service | | 1,200 | **1,200** |
| 01-45-3-360 | Printing | Business Cards, Inspection Reports, Permit Applications | 1,400 | **1,400** |
| 01-45-3-370 | Postage | | 500 | **500** |
| 01-45-3-372 | Telephone | Shared system costs, Nextel | 7,500 | **7,500** |
| 01-45-3-390 | Miscellaneous Services | Pest Control, Misc. | 4,000 | **4,000** |
| Capital Outlay | | | | |
| 01-45-4-430 | Office Equipment | Miscellaneous Storage | 500 | **500** |
| 01-45-4-440 | Other Eqpt. & Machinery | Miscellaneous | 200 | **200** |
| Supplies | | | | |
| 01-45-5-500 | Vehicle Parts & Supplies | Miscellaneous vehicle parts | 800 | **800** |
| 01-45-5-504 | Bldg. & Land Maint. Materials | HVAC Parts, Bldg. Bulbs, etc. | 150 | **150** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **General**

Department: **Building Department**

Division: All

Program: All

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 01-45-5-520 | Janitorial Supplies | Squeegees, soap, paper products | 170 | **170** |
| 01-45-5-540 | Uniforms | | 600 | **600** |
| 01-45-5-550 | Fuel | | 900 | **900** |
| 01-45-5-560 | Books & Maps | Code Books | 2,000 | **2,000** |
| 01-45-5-580 | Office Supplies | | 1,200 | **1,200** |
| Pension & Insurance | | | | |
| 01-45-6-600 | Property & Liability Insurance | | 5,500 | **5,500** |
| 01-45-6-610 | Health & Life Insurance | | 9,000 | **9,000** |
| 01-45-6-620 | Social Security | | 8,640 | **8,640** |
| 01-45-6-630 | I.M.R.F. | | 11,340 | **11,340** |
| Other Expenses | | | | |
| 01-45-7-710 | Dues & Subscriptions | ICC & BOCA Membership, SBOC Membership, ASPA | 550 | **550** |
| 01-45-7-710 | Training, Safety & Travel | SBOC Training, U of W, Misc. | 2,000 | **2,000** |
| 01-45-7-790 | Contingencies | | 1,000 | **1,000** |
| | **Total Budget** | | | **277,100** |

## 2004 DEBT SERVICE FUND

The 2004 Debt Service Fund was established to provide a mechanism to service the debt incurred with the issuance of $2.26 million in bonds for street improvements. A transfer from the Motor Fuel Tax Fund (MFT) provides the funds necessary to pay a portion of the annual debt payments. Principal and interest payments in FY 11-12 total $271,062. The Debt Service Fund will pay $225,000. Portions of the remainder are paid directly by the Water Fund and Sewer Fund. The bonds will be retired in FY 2014-15.

# 2004 DEBT SERVICE FUND

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Revenues<br>Account Number | Description | (Actual)<br>FY 2009-10 | Estimated<br>FY 2010-11 | (Budgeted)<br>FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Miscellaneous Revenue*** | | | | | |
| 02-50-7-700 | Interest on Investments | $394 | $200 | **$300** | **$300** |
| ***Total Miscellaneous Revenue*** | | $394 | $200 | **$300** | **$300** |
| ***Other Financing Sources*** | | | | | |
| 02-50-9-900 | Transfer from MFT Fund | $225,353 | $226,000 | **$226,000** | **$225,000** |
| ***Total Other Financing Sources*** | | $225,353 | $226,000 | **$226,000** | **$225,000** |
| **Total Revenues: 2004 Debt Service Fund** | | $225,748 | $226,200 | **$226,300** | **$225,300** |
| **Expenditures** | | | | | |
| ***Services*** | | | | | |
| 02-40-3-390 | Miscellaneous Services | $500 | $500 | **$500** | **$500** |
| ***Total Services*** | | $500 | $500 | **$500** | **$500** |
| ***Debt Service*** | | | | | |
| 02-40-8-800 | Principal Payments | $187,142 | $192,000 | **$192,000** | **$196,000** |
| 02-40-8-802 | Interest Payments | 39,132 | 35,000 | **35,000** | **29,000** |
| ***Total Debt Service*** | | $226,274 | $227,000 | **$227,000** | **$225,000** |
| **Total Expenditures: 2004 Debt Service Fund** | | $226,774 | $227,500 | **$227,500** | **$225,500** |
| **Surplus/(Deficit)** | | ($1,026) | ($1,300) | **($1,200)** | **($200)** |
| **Beginning Fund Balance** | | $6,864 | $5,837 | **$4,217** | **$4,537** |
| Increase (Decrease) in Receivables/Payables | | (1) | | | |
| **Ending Fund Balance** | | $5,837 | $4,537 | **$3,017** | **$4,337** |

## WATER FUND

The Water Fund is an enterprise fund that accounts for all of the revenues and expenses attendant to the operation and maintenance of the Village's water system. The Brookfield-North Riverside Water Commission (BNRWC) provides all of the Village's potable water pursuant to a long-term supply contract.

Revenues in the Water Fund reflect a 5% rate increase implemented in FY 10-11, resulting in the current rate of $4.96/100 cu. ft.

Water Fund Administration includes the expenses relating to the "office" functions of the fund such as billing, meter reading, auditing, postage, etc. Water Fund Administration also includes the payment of the Water Fund's portion of the 2004 Street Bonds. Total expenses in Water Fund Administration are budgeted to be $185,720, a 1.53% increase from the previous year.

Water Fund Distribution includes the resources necessary to fund the "field" activities of the water system. This includes salaries and associated benefits, equipment and system repairs, and replacement of pipes and equipment as necessary. The FY 11-12 budgeted expenses are proposed to be $1,932,950, an increase attributable to new equipment and machinery as well as increases to pension and insurance.

The single largest expense in Water Fund Distribution is the purchase of water from the BNRWC ($1,150,000). Capital expenses include putting some funds in reserve for the South La Grange Road water main scheduled for FY 12-13, and in the out years, for the North La Grange water main. The Village will attempt to reinvigorate a $150,000 grant opportunity for South La Grange Road for Year 2 of the Five Year Plan. The Village will have to increase future expenditures for the project if the funding is no longer available.

# WATER FUND
# VILLAGE OF LA GRANGE PARK
2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Permits*** | | | | | |
| 03-50-3-320 | Water Permits | $0 | $0 | **$0** | **$0** |
| ***Total Permits*** | | $0 | $0 | **$0** | **$0** |
| ***Intergovernmental Revenues*** | | | | | |
| 03-50-4-410 | State Grants | $0 | $0 | **$0** | **$0** |
| 03-50-4-420 | Federal Grant | 0 | 0 | **0** | **0** |
| ***Total Intergovernmental Revenues*** | | $0 | $0 | **$0** | **$0** |
| ***Charges For Services*** | | | | | |
| 03-50-5-500 | Cross-Connection Inspection Fees | $160 | $700 | **$0** | **$0** |
| 03-50-5-520 | Water Sales | 2,407,110 | 2,500,000 | **2,450,000** | **2,500,000** |
| 03-50-5-530 | Meter Sales & Service | 2,530 | 1,500 | **3,700** | **2,500** |
| ***Total Charges For Services*** | | $2,409,800 | $2,502,200 | **$2,453,700** | **$2,502,500** |
| ***Miscellaneous Revenues*** | | | | | |
| 03-50-7-700 | Interest on Investments | $11,981 | $6,000 | **$5,000** | **$5,000** |
| 03-50-7-710 | Property Damage Reimbursements | 91,424 | 4,700 | **0** | **0** |
| 03-50-7-780 | Cash Over or Short | (18) | 0 | **0** | **0** |
| 03-50-7-790 | Miscellaneous Income | 650 | 600 | **1,300** | **600** |
| ***Total Miscellaneous Revenues*** | | $104,037 | $11,300 | **$6,300** | **$5,600** |
| **Total Revenues: Water Fund** | | $2,513,838 | $2,513,500 | **$2,460,000** | **$2,508,100** |

# WATER FUND
# VILLAGE OF LA GRANGE PARK
2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| **Expenses** | | | | | |
| | Salaries & Wages | 260,683 | 272,900 | **$282,200** | **$283,200** |
| | Professional Services | 26,613 | 16,500 | **33,900** | **55,000** |
| | Other Services | 170,309 | 127,100 | **192,000** | **180,400** |
| | Capital Outlay | 18,569 | 22,000 | **162,500** | **182,500** |
| | Supplies | 1,196,328 | 1,182,500 | **1,259,900** | **1,257,150** |
| | Pension & Insurance | 108,654 | 123,540 | **124,240** | **136,820** |
| | Other Expenses | 7,402 | 8,700 | **12,700** | **11,100** |
| **Total Expenses Water Fund** | | $1,788,559 | $1,753,240 | **$2,067,440** | **$2,106,170** |
| | Non Operating Expense | 12,546 | 12,900 | **12,900** | **12,500** |
| **Grand Total Expenses** | | $1,801,105 | $1,766,140 | **$2,080,340** | **$2,118,670** |
| **Surplus/(Deficit)** | | 712,733 | 747,360 | **379,660** | **389,430** |
| **Beginning Fund Balance** | | 294,513 | 852,446 | **977,113** | **1,599,806** |
| Increase (Decrease) in Receivables/Payables | | (154,800) | | | |
| **Ending Fund Balance** | | $852,446 | $1,599,806 | **$1,356,773** | **$1,989,236** |
| | *(Reserved for Public Works Garage)* | | (200,000) | **(200,000)** | **(130,000)** |
| **Unreserved Fund Balance** | | $852,446 | $1,399,806 | **$1,156,773** | **$1,859,236** |

# WATER FUND ADMINISTRATION

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Salaries & Wages*** | | | | | |
| 03-41-1-100 | Water Administration Full-time Salaries | $81,677 | $84,000 | **$84,000** | **$84,000** |
| 03-41-1-110 | Water Administration Part-time Salaries | 2,652 | 2,800 | **3,000** | **3,000** |
| 03-41-1-130 | Overtime Pay | 125 | 100 | **200** | **200** |
| ***Total Salaries & Wages*** | | $84,453 | $86,900 | **$87,200** | **$87,200** |
| ***Professional Services*** | | | | | |
| 03-41-2-200 | Legal Fees | $5,040 | $5,100 | **$6,500** | **$6,000** |
| 03-41-2-210 | Auditing Fees | 1,848 | 1,900 | **2,200** | **2,100** |
| 03-41-2-290 | Other Professional Services | 5,793 | 6,500 | **7,200** | **6,900** |
| ***Total Professional Services*** | | $12,681 | $13,500 | **$15,900** | **$15,000** |
| ***Other Services*** | | | | | |
| 03-41-3-302 | Equipment Maintenance & Repair | $789 | $800 | **$800** | **$900** |
| 03-41-3-304 | Building Maintenance & Repair | 1,427 | 1,500 | **2,000** | **1,800** |
| 03-41-3-320 | Janitorial Service | 833 | 900 | **1,000** | **900** |
| 03-41-3-360 | Printing | 3,736 | 3,600 | **3,600** | **3,900** |
| 03-41-3-370 | Postage | 5,390 | 8,000 | **8,000** | **8,000** |
| 03-41-3-372 | Telephone | 3,351 | 3,000 | **3,300** | **3,500** |
| 03-41-3-390 | Miscellaneous Services | 687 | 1,500 | **800** | **1,500** |
| ***Total Other Services*** | | $16,212 | $19,300 | **$19,500** | **$20,500** |
| ***Capital Outlay*** | | | | | |
| 03-41-4-430 | Office Equipment | $635 | $5,000 | **$5,000** | **$5,000** |
| ***Total Capital Outlay*** | | $635 | $5,000 | **$5,000** | **$5,000** |
| ***Supplies*** | | | | | |
| 03-41-5-520 | Janitorial Supplies | $53 | $100 | **$200** | **$200** |
| 03-41-5-580 | Office Supplies | 1,025 | 1,100 | **1,200** | **1,200** |
| ***Total Supplies*** | | $1,078 | $1,200 | **$1,400** | **$1,400** |
| ***Pension & Insurance*** | | | | | |
| 03-41-6-600 | Property & Liability Insurance | $7,259 | $8,000 | **$8,700** | **$8,700** |
| 03-41-6-610 | Health & Life Insurance | 8,338 | 11,000 | **11,000** | **13,000** |
| 03-41-6-620 | Social Security | 6,720 | 6,480 | **6,480** | **6,540** |
| 03-41-6-630 | I.M.R.F. | 7,080 | 7,140 | **7,140** | **8,280** |
| ***Total Pension & Insurance*** | | $29,397 | $32,620 | **$33,320** | **$36,520** |
| ***Other Expenses*** | | | | | |
| 03-41-7-700 | Dues & Subscriptions | $2,164 | $2,300 | **$2,300** | **$2,300** |
| 03-41-7-710 | Training, Safety & Travel | 837 | 800 | **1,000** | **1,000** |
| 03-41-7-720 | Receptions / Official Functions | 874 | 900 | **1,600** | **1,500** |
| 03-41-7-770 | Bad Debt Expense | 535 | 1,500 | **2,500** | **2,500** |
| 03-41-7-790 | Contingencies | 182 | 200 | **300** | **300** |
| ***Total Other Expenses*** | | $4,593 | $5,700 | **$7,700** | **$7,600** |
| **Total Expenditures: Water Fund Administration Department** | | $149,051 | $164,220 | **$170,020** | **$173,220** |
| ***Nonoperating Expenses*** | | | | | |
| 03-46-8-800 | Principal Payments | $10,431 | $11,000 | **$11,000** | **$11,000** |
| 03-46-8-802 | Interest Expense | 2,115 | 1,900 | **1,900** | **1,500** |
| **Total Nonoperating Expenses** | | $12,546 | $12,900 | **$12,900** | **$12,500** |
| **GRAND TOTAL WATER FUND - Administration Dept.** | | $161,596 | $177,120 | **$182,920** | **$185,720** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **Water** Department: **Administration**

Division: Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Salaries & Wages | | | | |
| 03-41-1-100 | Administration Full-Time Wages | | $84,000 | **$84,000** |
| 03-41-1-110 | Administration Part-Time Wages | | 3,000 | **3,000** |
| 03-41-1-130 | Overtime Pay | | 200 | **200** |
| Professional Services | | | | |
| 03-41-2-200 | Legal Fees | Retainer for Martin, Craig, Chester... | 3,000 | |
| | | Union grievances | 700 | |
| | | Other litigation | 2,300 | **6,000** |
| 03-41-2-210 | Auditing Fees | Annual Audit | 2,100 | **2,100** |
| 03-41-2-290 | Other Professional Services | Information technology consulting | 2,200 | |
| | | MSI financial software support | 1,700 | |
| | | Lobbyist | 3,000 | **6,900** |
| Other Services | | | | |
| 03-41-3-302 | Equipment Maintenance & Repair | | 900 | **900** |
| 03-41-3-304 | Building Maintenance & Repair | | 1,800 | **1,800** |
| 03-41-3-320 | Janitorial Service | Payments to Crystal Management | 900 | **900** |
| 03-41-3-360 | Printing | Village newsletter | 2,000 | |
| | | Letterhead | 500 | |
| | | Municipal Guide Booklets | 100 | |
| | | Budgets | 200 | |
| | | Miscellaneous printing | 1,100 | **3,900** |
| 03-41-3-370 | Postage | Mailing Village newsletter | 700 | |
| | | Postal permits | 6,400 | |
| | | Mail through postage machine | 900 | **8,000** |
| 03-41-3-372 | Telephone | Landline service | 2,500 | |
| | | Cellular service | 600 | |
| | | DSL Broadband | 400 | **3,500** |
| 03-41-3-390 | Miscellaneous Services | | 1,500 | **1,500** |
| Capital Outlay | | | | |
| 03-41-4-430 | Office Equipment | Furniture | 1,500 | |
| | | Printer | 500 | |
| | | Miscellaneous | 3,000 | **5,000** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **Water** Department: **Administration**

Division: Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Supplies | | | | |
| 03-41-5-520 | Janitorial Supplies | Paper towels | 90 | |
| | | Toilet paper | 60 | |
| | | Garbage can liners | 30 | |
| | | Paper towels | 10 | |
| | | Miscellaneous supplies | 10 | **200** |
| 03-41-5-580 | Office Supplies | Printer cartridges | 600 | |
| | | Copy paper | 370 | |
| | | Pens | 30 | |
| | | File jackets | 80 | |
| | | Labels | 20 | |
| | | Post-it notes | 10 | |
| | | Other supplies | 90 | **1,200** |
| Pension & Insurance | | | | |
| 03-41-6-600 | Property & Liability Insurance | IRMA | 8,700 | **8,700** |
| 03-41-6-610 | Health & Life Insurance | IPBC | 13,000 | **13,000** |
| 03-41-6-620 | Social Security | | 6,540 | **6,540** |
| 03-41-6-630 | I.M.R.F. | | 8,280 | **8,280** |
| Other Expenses | | | | |
| 03-41-7-700 | Dues & Subscriptions | ILCMA dues | 70 | |
| | | Proviso Municipal League dues | 70 | |
| | | Northeastern Ill. Planning Comm. | 180 | |
| | | Government Finance Officers dues | 30 | |
| | | Newspaper subscriptions | 20 | |
| | | West Central Municipal Conf. Dues | 1,070 | |
| | | West Suburban Chamber of Comm. | 250 | |
| | | ICMA dues | 200 | |
| | | Illinois Municipal League dues | 140 | |
| | | American Planning Ass. dues | 50 | |
| | | Other various dues | 220 | **2,300** |
| 03-41-7-710 | Training, Safety & Travel | ICMA conference-Manager | 0 | |
| | | ICMA conference-Asst. Manager | 0 | |
| | | ILCMA conference-Manager | 200 | |
| | | ILCMA conference-Asst. Manager | 200 | |
| | | Other training | 600 | **1,000** |
| 03-41-7-720 | Receptions / Official Functions | Village dinner | 800 | |
| | | Golf outings | 0 | |
| | | Service awards | 200 | |
| | | Food for receptions/meetings | 200 | |
| | | Flowers | 100 | |
| | | Miscellaneous expenses | 200 | **1,500** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **Water** Department: **Administration**

Division: Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 03-41-7-770 | Bad Debt Expense | | 2,500 | **2,500** |
| 03-41-7-790 | Contingencies | Tuition reimbursement | 100 | |
| | | Christmas gift cert. for employees | 100 | |
| | | Unanticipated expenses | 100 | **300** |
| | Total Budget | | | **$173,220** |

## WATER FUND DISTRIBUTION

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Salaries & Wages*** | | | | | |
| 03-44-1-100 | Water Distribution Full-time Salaries | $139,331 | $142,000 | **$150,000** | **$150,000** |
| 03-44-1-120 | Water Distribution Temporary Wages | 8,719 | 12,000 | **10,000** | **11,000** |
| 03-44-1-130 | Overtime Pay | 28,180 | 32,000 | **35,000** | **35,000** |
| ***Total Salaries & Wages*** | | $176,230 | $186,000 | **$195,000** | **$196,000** |
| ***Professional Services*** | | | | | |
| 03-44-2-220 | Engineering Fees | $13,932 | $3,000 | **$18,000** | **$40,000** |
| ***Total Professional Services*** | | $13,932 | $3,000 | **$18,000** | **$40,000** |
| ***Other Services*** | | | | | |
| 03-44-3-300 | Vehicle Maintenance & Repair | $323 | $2,000 | **$4,000** | **$3,000** |
| 03-44-3-302 | Equipment Maintenance & Repair | 3,759 | 2,500 | **2,500** | **3,000** |
| 03-44-3-304 | Building & Water Main Maintenance | 77,180 | 40,000 | **85,000** | **75,000** |
| 03-44-3-320 | Janitorial Service | 210 | 200 | **500** | **300** |
| 03-44-3-324 | Dumping Fees | 13,996 | 15,000 | **25,000** | **20,000** |
| 03-44-3-330 | Utilities | 39,184 | 32,000 | **35,000** | **35,000** |
| 03-44-3-372 | Telephone | 1,694 | 1,500 | **2,000** | **2,000** |
| 03-44-3-380 | Laundry Service | 428 | 600 | **500** | **600** |
| 03-44-3-390 | Miscellaneous Services | 17,323 | 14,000 | **18,000** | **21,000** |
| ***Total Other Services*** | | $154,097 | $107,800 | **$172,500** | **$159,900** |
| ***Capital Outlay*** | | | | | |
| 03-44-4-400 | Vehicles | $0 | $0 | **$0** | **$15,000** |
| 03-44-4-420 | Plant Improvements / Water Mains | 5,760 | 10,000 | **150,000** | **141,000** |
| 03-44-4-440 | Equipment & Machinery | 12,174 | 7,000 | **7,500** | **21,500** |
| ***Total Capital Outlay*** | | $17,934 | $17,000 | **$157,500** | **$177,500** |
| ***Supplies*** | | | | | |
| 03-44-5-500 | Vehicle Parts & Supplies | $819 | $1,000 | **$2,000** | **$2,000** |
| 03-44-5-502 | Equipment Parts & Supplies | 2,240 | 3,000 | **4,000** | **4,000** |
| 03-44-5-504 | Building & Land Maintenance Materials | 582 | 1,500 | **5,000** | **12,000** |
| 03-44-5-520 | Janitorial Supplies | 210 | 250 | **500** | **500** |
| 03-44-5-530 | Chemicals | 4,715 | 4,500 | **4,500** | **5,000** |
| 03-44-5-540 | Uniforms | 387 | 750 | **1,000** | **1,000** |
| 03-44-5-550 | Fuel | 4,367 | 7,000 | **10,000** | **10,000** |
| 03-44-5-570 | Small Tools | 1,382 | 800 | **1,000** | **1,000** |
| 03-44-5-572 | Traffic Control Supplies | 864 | 1,000 | **2,000** | **1,500** |
| 03-44-5-574 | Materials for Water Mains | 44,239 | 55,000 | **67,000** | **60,000** |
| 03-44-5-576 | Water Meters | 7,033 | 6,000 | **6,000** | **8,000** |
| 03-44-5-578 | Water | 1,128,133 | 1,100,000 | **1,155,000** | **1,150,000** |
| 03-44-5-580 | Office Supplies | 279 | 500 | **500** | **750** |
| ***Total Supplies*** | | $1,195,250 | $1,181,300 | **$1,258,500** | **$1,255,750** |

## WATER FUND DISTRIBUTION

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Pension & Insurance*** | | | | | |
| 03-44-6-600 | Property & Liability Insurance | $21,661 | $26,000 | **$26,000** | **$26,000** |
| 03-44-6-610 | Health & Life Insurance | 27,175 | 36,000 | **36,000** | **41,000** |
| 03-44-6-620 | Social Security | 14,940 | 13,980 | **13,980** | **15,300** |
| 03-44-6-630 | I.M.R.F. | 15,480 | 14,940 | **14,940** | **18,000** |
| ***Total Pension & Insurance*** | | $79,257 | $90,920 | **$90,920** | **$100,300** |
| ***Other Expenses*** | | | | | |
| 03-44-7-700 | Dues & Subscriptions | $93 | $500 | **$1,000** | **$500** |
| 03-44-7-710 | Training, Safety & Travel | 2,270 | 2,000 | **3,000** | **2,000** |
| 03-44-7-790 | Contingencies | 446 | 500 | **1,000** | **1,000** |
| ***Total Other Expenses*** | | $2,809 | $3,000 | **$5,000** | **$3,500** |
| **Total Expenditures: Water Fund Distribution Depart.** | | $1,639,508 | $1,589,020 | **$1,897,420** | **$1,932,950** |
| **Total Water Fund Expenditures** | | $1,801,105 | $1,766,140 | **$2,080,340** | **$2,118,670** |
| **Total Water Fund Revenues** | | $2,513,838 | $2,513,500 | **$2,460,000** | **$2,508,100** |
| **Total Water Fund Expenditures** | | $1,801,105 | $1,766,140 | **$2,080,340** | **$2,118,670** |
| **Surplus/(Deficit)** | | $712,733 | $747,360 | **$379,660** | **$389,430** |

**Budget Detail Worksheet**
**Fiscal Year 2010-11**

Fund: **Water** Department: **Water Distribution**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Salaries & Wages | | | | |
| 03-44-1-100 | Distribution Full-Time Salaries | | 150,000 | |
| 03-44-1-120 | Distribution Temporary Wages | | 11,000 | |
| 03-44-1-130 | Overtime Pay | | 35,000 | **196,000** |
| Professional Services | | | | |
| 03-44-2-220 | Engineering Fees | Various other System Improvements | 30,000 | |
| | | Beach or La Grange Rd. Watermain | 0 | |
| | | Street pave (Morgan, Blanchan, Beach) | 10,000 | **40,000** |
| Services | | | | |
| 03-44-3-300 | Vehicle Maintenance & Repair | Truck Repairs | 3,000 | **3,000** |
| 03-44-3-302 | Eqpt. Maintenance & Repair | Backhoe, compaction eqpt. | 3,000 | **3,000** |
| 03-44-3-304 | Building & Water Main Maintenance | Valve Exercising & Repairs | 28,000 | |
| | | Leak Detection | 24,000 | |
| | | Watermain Repairs | 15,000 | |
| | | Hydrant Replacement | 8,000 | **75,000** |
| 03-44-3-320 | Janitorial Service | PW Facility Cleaning | 300 | **300** |
| 03-44-3-324 | Dumping Fees | Hauling excavated debris | 20,000 | **20,000** |
| 03-44-3-330 | Utilities | ComEd & Nicor | 35,000 | **35,000** |
| 03-44-3-372 | Telephone | PW telephone charges | 1,000 | |
| | | Nextel charges | 1,000 | **2,000** |
| 03-44-3-380 | Laundry Service | Uniform Cleaning | 600 | **600** |
| 03-44-3-390 | Miscellaneous Services | Traffic control | 7,000 | |
| | | Meter Calibration | 1,000 | |
| | | Cross-Connection Inspections | 1,000 | |
| | | Security System | 1,000 | |
| | | Samples | 6,000 | |
| | | JULIE | 5,000 | **21,000** |
| Capital Outlay | | | | |
| 03-44-4-400 | Vehicles | Portion of Vehicle Purchase | 15,000 | **15,000** |
| 03-44-4-420 | Plant Improvements/Water Mains | Electrical Service Move | 0 | |
| | | Beach or La Grange Rd. Water Main | 0 | |
| | | Street pave (Morgan, Blanchan, Beach) | 65,000 | |
| | | PLC Replacement (controllers) | 40,000 | |
| | | Transfer Switch and VFD's | 36,000 | **141,000** |
| 03-44-4-440 | Equipment & Machinery | Handheld Meter Reader | 6,000 | |
| | | Leak Locator, Chlorine Kit | 8,000 | |
| | | Portable Pump, Generator & Saw | 7,500 | **21,500** |
| 03-44-5-500 | Vehicle Parts & Supplies | Parts for truck repairs | 2,000 | **2,000** |
| 03-44-5-502 | Eqpt. Parts & Supplies | Parts for equipment repairs | 4,000 | **4,000** |
| 03-44-5-504 | Bldg. & Land Maint. Materials | Bldg. repairs and restoration | 12,000 | **12,000** |

**Budget Detail Worksheet**
**Fiscal Year 2010-11**

Fund: **Water**

Department: **Water Distribution**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 03-44-5-520 | Janitorial Supplies | Cleaning Supplies | 500 | **500** |
| 03-44-5-530 | Chemicals | Chemicals for Water Plant | 5,000 | **5,000** |
| 03-44-5-540 | Uniforms | Boots and safety gear | 1,000 | **1,000** |
| 03-44-5-550 | Fuel | Regular Fuel | 5,000 | |
| | | Diesel Fuel | 5,000 | **10,000** |
| 03-44-5-570 | Small Tools | Shovels, wrenches, etc. | 1,000 | **1,000** |
| 03-44-5-572 | Traffic Control Supplies | Barricades, detour signs, etc. | 1,500 | **1,500** |
| 03-44-5-574 | Materials for Water Mains | Hydrant purchases | 40,000 | |
| | | Valve purchases | 4,000 | |
| | | Clamps & misc. parts | 10,000 | |
| | | Concrete valve vaults | 1,000 | |
| | | Gravel | 5,000 | **60,000** |
| 03-44-5-576 | Water Meters | Water meter parts | 8,000 | **8,000** |
| 03-44-5-578 | Water | Purchase of water from BNRWC | 1,150,000 | **1,150,000** |
| 03-44-5-580 | Office Supplies | Paper, hanger cards | 750 | **750** |
| Pension & Insurance | | | | |
| 03-44-6-600 | Property & Liability Insurance | | 26,000 | **26,000** |
| 03-44-6-610 | Health & Life Insurance | | 41,000 | **41,000** |
| 03-44-6-620 | Social Security | | 15,300 | **15,300** |
| 03-44-6-630 | I.M.R.F. | | 18,000 | **18,000** |
| Other Expenses | | | | |
| 03-44-7-710 | Dues & Subscriptions | APWA & AWWA | 500 | **500** |
| 03-44-7-710 | Training, Safety & Travel | Employee Safety Training | 2,000 | **2,000** |
| 03-44-7-790 | Contingencies | Tuition Reimbursement | 500 | |
| | | Miscellaneous | 500 | **1,000** |
| | **Total Budget** | | | **1,932,950** |

## MOTOR FUEL TAX FUND

The revenues of the Motor Fuel Tax Fund (MFT) represent the Village's share of the state gas tax receipts. The state of Illinois remits a percentage of the state gas tax receipts to municipalities on a per capita formula. In FY 11-12 MFT receipts are estimated to be $340,000. Under Miscellaneous Revenue, please note $192,000 in State Grants, to be used for street repair and resurfacing.

The use of MFT funds is limited by state statute to expenses related to construction, repair and maintenance of the road system. This includes streets, sidewalks, signs and snow and ice control. Additionally, MFT funds can be used to pay off bonds for street improvements.

FY 10-11 was an "off" year for the MFT Fund. Money accumulated in the MFT to better position the Village for a project this year. For FY 11-12, $175,000 is budgeted for street resurfacing for Beach Avenue (Phase 2), and $192,000 is budgeted for the Blanchan Morgan Street Repair Project (grant funded).

Every year the MFT Fund transfers over $200,000 to the Debt Service Fund. In FY 10-11 that transfer will be $225,000.

# MOTOR FUEL TAX FUND
# VILLAGE OF LA GRANGE PARK
2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Intergovernmental Revenue*** | | | | | |
| 04-50-4-404 | State Motor Fuel Tax | $335,527 | $335,000 | **$380,000** | **$340,000** |
| | ***Total Intergovernmental Revenue*** | $335,527 | $335,000 | **$380,000** | **$340,000** |
| ***Miscellaneous Revenue*** | | | | | |
| 04-50-7-700 | Interest on Investments | $979 | $300 | **$1,000** | **$500** |
| 04-50-4-410 | State Grants | 0 | 0 | **0** | **192,000** |
| | ***Total Miscellaneous Revenue*** | **$979** | **$300** | **$1,000** | **$192,500** |
| **Total Revenues: Motor Fuel Tax Fund** | | $336,505 | $335,300 | **$381,000** | **$532,500** |
| ***Expenses*** | | | | | |
| ***Professional Services*** | | | | | |
| 04-40-2-220 | Engineering Fees | $45,818 | $10,000 | **$46,750** | **$25,000** |
| | ***Total Professional Services*** | $45,818 | $10,000 | **$46,750** | **$25,000** |
| ***Construction Services*** | | | | | |
| 04-40-3-306 | Street Light & Traffic Signal Maint. | $0 | $0 | **$0** | **$0** |
| 04-40-3-340 | Street Resurfacing | 260,550 | 19,982 | **0** | **367,000** |
| 04-40-3-342 | Sidewalks, Curbs & Gutters | 76,484 | 31,286 | **37,000** | **22,000** |
| | ***Total Construction Services*** | $337,034 | $51,268 | **$37,000** | **$389,000** |
| ***Capital Outlay*** | | | | | |
| 04-40-4-440 | Equipment & Machinery | $0 | $0 | **$0** | **$0** |
| | ***Total Capital Outlay*** | $0 | $0 | **$0** | **$0** |
| ***Supplies*** | | | | | |
| 04-40-5-574 | Materials for Streets | $26,769 | $40,000 | **$40,000** | **$40,000** |
| | ***Total Supplies*** | $26,769 | $40,000 | **$40,000** | **$40,000** |
| ***Other Financing Uses*** | | | | | |
| 04-46-7-780 | Transfer to Debt Service Fund | $225,353 | $226,000 | **$226,000** | **$225,000** |
| | ***Total Other Financing Uses*** | $225,353 | $226,000 | **$226,000** | **$225,000** |
| **Total Expenditures: Motor Fuel Tax Fund** | | $634,974 | $327,268 | **$349,750** | **$679,000** |
| **Surplus/(Deficit)** | | ($298,469) | $8,032 | **$31,250** | **($146,500)** |
| **Beginning Fund Balance** | | $379,230 | $78,714 | **$88,427** | **$86,746** |
| Increase (Decrease) in Receivables/Payables | | (2,047) | | | |
| **Ending Fund Balance** | | $78,714 | $86,746 | **$119,677** | **($59,754)** |

4/26/2011

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **Motor Fuel Tax** Department: **Motor Fuel Tax**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Professional Services | | | | |
| 04-40-2-220 | Engineering Fees | | 25,000 | **$25,000** |
| Construction Services | | | | |
| 04-40-3-340 | Street Resurfacing | Street Paving (Beach Avenue) | 175,000 | |
| | | Street Paving (Blanchan Morgan - grant funds) | 192,000 | **367,000** |
| 04-40-3-342 | Sidewalks, Curbs and Gutters | Sidewalk Slabjacking | 8,000 | |
| | | Sidewalk/Curb Replacement | 14,000 | **22,000** |
| Supplies | | | | |
| 04-40-5-574 | Materials for Streets | Salt for Snow Operations | 40,000 | **40,000** |
| Other Financing Uses | | | | |
| 04-46-7-780 | Transfer to Debt Service Fund | Bond Payments | 225,000 | **225,000** |
| | **Total Budget** | | | **679,000** |

## SEWER FUND

The Sewer Fund is an enterprise fund supported by the revenues derived from sewer fees. The current sewer rate is $2.10 per 100 cubic feet and no change in the rate is proposed. Like the Water Fund, the Sewer Fund expenses are separated into Sewer Fund Administration and Sewer Fund Operations and Maintenance. Total Sewer Fund revenues are projected to be $1,082,000. Total expenses include a debt payment of $456,000 for the 2006 Sewer Bonds and for a portion of the 2004 Street Improvement Bonds.

Sewer Administration provides the "office" functions. The single largest expense in Sewer Administration is the payment of the principal and interest in outstanding bonds.

Sewer Operations and Maintenance provides the resources to support the personnel, supplies and equipment necessary for the proper operation of the Village's sewer system. Total maintenance costs are budgeted to be $785,330. The largest expense category in this group of accounts is Capital Outlay. The FY 11-12 Budget includes the sewer portion of street paving, point repairs, and catch basin repairs.

FY 10-12 includes funding for the Blanchan Morgan Street Repair project as well as Phase 2 of the Beach Avenue Road Project. Also included under Capital Outlay is $250,000 for sewer lining to extend the life of our existing sewer infrastructure and a $175,000 reserve for Storm Water Management engineering and projects, as recommended by the Engineering and Capital Projects Committee and approved by the Village Board.

# SEWER FUND

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Intergovernmental Revenue*** | | | | | |
| 05-50-4-410 | State Grants | $0 | $0 | **$0** | **$0** |
| ***Total Intergovernmental Revenue*** | | $0 | $0 | **$0** | **$0** |
| ***Charges For Services*** | | | | | |
| 05-50-5-520 | Wastewater Service Charges | $1,075,829 | $1,080,000 | **$1,080,000** | **$1,080,000** |
| ***Total Charges For Services*** | | $1,075,829 | $1,080,000 | **$1,080,000** | **$1,080,000** |
| ***Miscellaneous Revenue*** | | | | | |
| 05-50-7-700 | Interest on Investments | $2,557 | $1,000 | **$3,000** | **$2,000** |
| 05-50-7-790 | Miscellaneous Income | 45,276 | 0 | **0** | **0** |
| ***Total Miscellaneous Revenue*** | | $47,833 | $1,000 | **$3,000** | **$2,000** |
| **Total Revenues: Sewer Fund** | | $1,123,662 | $1,081,000 | **$1,083,000** | **$1,082,000** |
| **Expenses** | | | | | |
| | Salaries & Wages | $114,395 | $116,200 | **$120,000** | **$120,800** |
| | Professional Services | 55,610 | 56,600 | **44,050** | **98,300** |
| | Other Services | 101,726 | 120,770 | **113,040** | **111,290** |
| | Capital Outlay | 706 | 113,455 | **155,500** | **505,500** |
| | Supplies | 10,171 | 12,450 | **13,700** | **16,100** |
| | Pension & Insurance | 46,529 | 50,140 | **52,840** | **55,120** |
| | Other Expenses | 8,972 | 10,300 | **12,200** | **11,300** |
| **Total Expenses Sewer Fund** | | $338,109 | $479,915 | **$511,330** | **$918,410** |
| | Non-Operating Expense | $458,403 | $461,000 | **$461,000** | **$456,000** |
| **Grand Total Expenses** | | $796,512 | $940,915 | **$972,330** | **$1,374,410** |
| **Surplus/(Deficit)** | | $327,150 | $140,085 | **$110,670** | **($292,410)** |
| **Beginning Fund Balance** | | $648,281 | $789,745 | **$900,401** | **$929,830** |
| Increase (Decrease) in Receivables/Payables | | (185,686) | | | |
| **Ending Fund Balance** | | $789,745 | $929,830 | **$1,011,071** | **$637,420** |
| *(Cumulative Reserve for the Public Works Garage)* | | | (100,000) | **(100,000)** | **(65,000)** |
| **Unreserved Fund Balance** | | $789,745 | $829,830 | **$911,071** | **$572,420** |

4/26/2011

## SEWER ADMINISTRATION

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Salaries & Wages*** | | | | | |
| 05-41-1-100 | Sewer Administration Full-time Salaries | $68,371 | $70,000 | **$70,000** | **$71,000** |
| 05-41-1-110 | Sewer Administration Part-time Salaries | 3,294 | 3,600 | **3,800** | **3,600** |
| 05-41-1-130 | Overtime Pay | 104 | 100 | **200** | **200** |
| ***Total Salaries & Wages*** | | $71,768 | $73,700 | **$74,000** | **$74,800** |
| ***Professional Services*** | | | | | |
| 05-41-2-200 | Legal Fees | $5,040 | $5,200 | **$6,500** | **$5,900** |
| 05-41-2-210 | Auditing Fees | 1,540 | 1,600 | **1,800** | **1,700** |
| 05-41-2-290 | Other Professional Services | 4,648 | 4,800 | **6,500** | **5,700** |
| ***Total Professional Services*** | | $11,228 | $11,600 | **$14,800** | **$13,300** |
| ***Other Services*** | | | | | |
| 05-41-3-302 | Equipment Maintenance & Repair | $847 | $700 | **$700** | **$700** |
| 05-41-3-304 | Building Maintenance & Repair | 1,158 | 1,200 | **2,000** | **1,700** |
| 05-41-3-320 | Janitorial Service | 571 | 600 | **700** | **700** |
| 05-41-3-360 | Printing | 2,552 | 1,700 | **2,500** | **2,700** |
| 05-41-3-370 | Postage | 3,722 | 4,100 | **4,100** | **4,100** |
| 05-41-3-372 | Telephone | 1,580 | 1,800 | **1,800** | **1,800** |
| 05-41-3-390 | Miscellaneous Services | 1,358 | 1,500 | **1,700** | **1,700** |
| ***Total Other Services*** | | $11,788 | $11,600 | **$13,500** | **$13,400** |
| ***Capital Outlay*** | | | | | |
| 05-41-4-430 | Office Equipment | $474 | $3,000 | **$3,000** | **$3,000** |
| ***Total Capital Outlay*** | | $474 | $3,000 | **$3,000** | **$3,000** |
| ***Supplies*** | | | | | |
| 05-41-5-520 | Janitorial Supplies | $55 | $100 | **$200** | **$200** |
| 05-41-5-580 | Office Supplies | 919 | 1,000 | **1,200** | **1,100** |
| ***Total Supplies*** | | $975 | $1,100 | **$1,400** | **$1,300** |
| ***Pension & Insurance*** | | | | | |
| 05-41-6-600 | Property & Liability Insurance | $6,188 | $6,800 | **$7,500** | **$7,200** |
| 05-41-6-610 | Health & Life Insurance | 7,784 | 10,000 | **12,000** | **12,000** |
| 05-41-6-620 | Social Security | 5,640 | 5,520 | **5,520** | **5,580** |
| 05-41-6-630 | I.M.R.F. | 5,940 | 6,000 | **6,000** | **6,900** |
| ***Total Pension & Insurance*** | | $25,552 | $28,320 | **$31,020** | **$31,680** |

## SEWER ADMINISTRATION

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Other Expenses*** | | | | | |
| 05-41-7-700 | Dues & Subscriptions | $1,804 | $2,300 | **$2,300** | **$2,300** |
| 05-41-7-710 | Training, Safety & Travel | 419 | 500 | **900** | **800** |
| 05-41-7-720 | Receptions / Official Functions | 733 | 1,200 | **1,700** | **1,600** |
| 05-41-7-770 | Bad Debt Expense | 336 | 500 | **700** | **600** |
| 05-41-7-790 | Contingencies | 143 | 200 | **400** | **300** |
| ***Total Other Expenses*** | | $3,434 | $4,700 | **$6,000** | **$5,600** |
| **Total Expenditures: Sewer Fund Administration Depart.** | | $125,218 | $134,020 | **$143,720** | **$143,080** |
| ***Nonoperating Expenses*** | | | | | |
| 05-46-8-800 | Principal Payments | $252,427 | $264,000 | **$264,000** | **$269,000** |
| 05-46-8-802 | Interest Expense | 205,976 | 197,000 | **197,000** | **187,000** |
| ***Total Nonoperating Expenses*** | | $458,403 | $461,000 | **$461,000** | **$456,000** |
| **GRAND TOTAL SEWER FUND - Administration Department** | | $583,621 | $595,020 | **$604,720** | **$599,080** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **Sewer** Department: **Administration**

Division: Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Salaries & Wages | | | | |
| 05-41-1-100 | Administration Full-Time Wages | | $71,000 | **$71,000** |
| 05-41-1-110 | Administration Part-Time Wages | | 3,600 | **3,600** |
| 05-41-1-130 | Overtime Pay | | 200 | **200** |
| Professional Services | | | | |
| 05-41-2-200 | Legal Fees | Retainer for Martin, Craig, Chester... | 3,000 | |
| | | Union grievances | 500 | |
| | | Other litigation | 2,400 | **5,900** |
| 05-41-2-210 | Auditing Fees | Annual Audit | 1,700 | **1,700** |
| 05-41-2-290 | Other Professional Services | Information technology consulting | 2,100 | |
| | | MSI financial software support | 1,400 | |
| | | Lobbyist | 2,200 | **5,700** |
| Other Services | | | | |
| 05-41-3-302 | Equipment Maintenance & Repair | | 700 | **700** |
| 05-41-3-304 | Building Maintenance & Repair | | 1,700 | **1,700** |
| 05-41-3-320 | Janitorial Service | Payments to Crystal Management | 700 | **700** |
| 05-41-3-360 | Printing | Village newsletter | 1,400 | |
| | | Letterhead | 300 | |
| | | Municipal Guide Booklets | 100 | |
| | | Budgets | 200 | |
| | | Miscellaneous printing | 700 | **2,700** |
| 05-41-3-370 | Postage | Mailing Village newsletter | 400 | |
| | | Postal permits | 3,400 | |
| | | Mail through postage machine | 300 | **4,100** |
| 05-41-3-372 | Telephone | Landline service | 1,200 | |
| | | Cellular service | 400 | |
| | | DSL Broadband | 200 | **1,800** |
| 05-41-3-390 | Miscellaneous Services | | 1,700 | **1,700** |
| Capital Outlay | | | | |
| 05-41-4-430 | Office Equipment | Furniture | 1,000 | |
| | | Printer | 500 | |
| | | Miscellaneous | 1,500 | **3,000** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **Sewer** Department: **Administration**

Division: Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Supplies | | | | |
| 05-41-5-520 | Janitorial Supplies | Paper towels | 90 | |
| | | Toilet paper | 60 | |
| | | Garbage can liners | 30 | |
| | | Soap | 10 | |
| | | Miscellaneous supplies | 10 | **200** |
| 05-41-5-580 | Office Supplies | Printer cartridges | 540 | |
| | | Copy paper | 280 | |
| | | Pens | 40 | |
| | | File jackets | 90 | |
| | | Labels | 30 | |
| | | Post-it notes | 20 | |
| | | Other supplies | 100 | **1,100** |
| Pension & Insurance | | | | |
| 05-41-6-600 | Property & Liability Insurance | IRMA | 7,200 | **7,200** |
| 05-41-6-610 | Health & Life Insurance | IPBC | 12,000 | **12,000** |
| 05-41-6-620 | Social Security | | 5,580 | **5,580** |
| 05-41-6-630 | I.M.R.F. | | 6,900 | **6,900** |
| Other Expenses | | | | |
| 05-41-7-700 | Dues & Subscriptions | ILCMA dues | 80 | |
| | | Proviso Municipal League dues | 80 | |
| | | Northeastern Ill. Planning Comm. | 190 | |
| | | Government Finance Officers dues | 40 | |
| | | Newspaper subscriptions | 30 | |
| | | West Central Municipal Conf. Dues | 980 | |
| | | West Suburban Chamber of Comm. | 260 | |
| | | ICMA dues | 110 | |
| | | Illinois Municipal League dues | 150 | |
| | | American Planning Ass. dues | 60 | |
| | | Other various dues | 320 | **2,300** |
| 05-41-7-710 | Training, Safety & Travel | ICMA conference-Manager | 0 | |
| | | ICMA conference-Asst. Manager | 0 | |
| | | ILCMA conference-Manager | 200 | |
| | | ILCMA conference-Asst. Manager | 200 | |
| | | Other training | 400 | **800** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 05-41-7-720 | Receptions / Official Functions | Village dinner | 800 | |
| | | Golf outings | 0 | |
| | | Service awards | 300 | |
| | | Food for receptions/meetings | 200 | |
| | | Flowers | 100 | |
| | | Miscellaneous expenses | 200 | **1,600** |
| 05-41-7-770 | Bad Debt Expense | | 600 | **600** |
| 05-41-7-790 | Contingencies | Tuition reimbursement | 100 | |
| | | Christmas gift cert. for employees | 100 | |
| | | Unanticipated expenses | 100 | **300** |
| | Total Budget | | | **$143,080** |

## SEWER OPER. & MAINT.

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Salaries & Wages*** | | | | | |
| 05-44-1-100 | Operation & Maint. Full-time Salaries | $34,313 | $33,000 | **$36,000** | **$36,000** |
| 05-44-1-120 | Operation & Maint. Temporary Wages | 2,154 | 3,000 | **3,000** | **3,000** |
| 05-44-1-130 | Overtime Pay | 6,160 | 6,500 | **7,000** | **7,000** |
| ***Total Salaries & Wages*** | | $42,627 | $42,500 | **$46,000** | **$46,000** |
| ***Professional Services*** | | | | | |
| 05-44-2-220 | Engineering Fees | $44,382 | $45,000 | **$29,250** | **$85,000** |
| ***Total Professional Services*** | | $44,382 | $45,000 | **$29,250** | **$85,000** |
| ***Other Services*** | | | | | |
| 05-44-3-302 | Equipment Maintenance & Repair | $1,285 | $6,000 | **$3,000** | **$5,000** |
| 05-44-3-304 | Building Maintenance & Repair | 1,313 | 300 | **1,000** | **500** |
| 05-44-3-310 | Machine & Equipment Rental | 36,600 | 36,640 | **36,640** | **37,640** |
| 05-44-3-320 | Janitorial Service | 201 | 200 | **400** | **400** |
| 05-44-3-326 | Sewer Cleaning | 34,020 | 40,230 | **30,000** | **35,000** |
| 05-44-3-330 | Utilities | 5,040 | 2,500 | **2,000** | **2,750** |
| 05-44-3-372 | Telephone | 789 | 750 | **1,000** | **1,000** |
| 05-44-3-380 | Laundry Service | 375 | 550 | **500** | **600** |
| 05-44-3-390 | Miscellaneous Services | 10,316 | 22,000 | **25,000** | **15,000** |
| ***Total Other Services*** | | $89,939 | $109,170 | **$99,540** | **$97,890** |
| ***Capital Outlay*** | | | | | |
| 05-44-4-420 | Capital Improvements | $0 | $109,455 | **$150,000** | **$500,000** |
| 05-44-4-440 | Equipment & Machinery | 232 | 1,000 | **2,500** | **2,500** |
| ***Total Capital Outlay*** | | $232 | $110,455 | **$152,500** | **$502,500** |
| ***Supplies*** | | | | | |
| 05-44-5-502 | Equipment Parts & Supplies | $746 | $400 | **$500** | **$500** |
| 05-44-5-504 | Building & Land Maintenance Materials | 174 | 1,500 | **1,500** | **2,000** |
| 05-44-5-520 | Janitorial Supplies | 175 | 200 | **400** | **400** |
| 05-44-5-540 | Uniforms | 322 | 350 | **500** | **500** |
| 05-44-5-570 | Small Tools | 0 | 200 | **200** | **200** |
| 05-44-5-572 | Traffic Control Supplies | 0 | 200 | **200** | **200** |
| 05-44-5-574 | Materials for Sewers | 7,323 | 8,000 | **8,000** | **10,000** |
| 05-44-5-576 | Water Meters | 262 | 200 | **500** | **500** |
| 05-44-5-580 | Office Supplies | 194 | 300 | **500** | **500** |
| ***Total Supplies*** | | $9,196 | $11,350 | **$12,300** | **$14,800** |
| ***Pension & Insurance*** | | | | | |
| 05-44-6-600 | Property & Liability Insurance | $5,002 | $6,000 | **$6,000** | **$6,000** |
| 05-44-6-610 | Health & Life Insurance | 8,175 | 8,500 | **8,500** | **10,000** |
| 05-44-6-620 | Social Security | 3,840 | 3,540 | **3,540** | **3,420** |
| 05-44-6-630 | I.M.R.F. | 3,960 | 3,780 | **3,780** | **4,020** |
| ***Total Pension & Insurance*** | | $20,977 | $21,820 | **$21,820** | **$23,440** |

## SEWER OPER. & MAINT.

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Other Expenses*** | | | | | |
| 05-44-7-700 | Dues & Subscriptions | $79 | $100 | **$200** | **$200** |
| 05-44-7-710 | Training, Safety & Travel | 379 | 300 | **1,000** | **500** |
| 05-44-7-790 | Contingencies | 5,080 | 5,200 | **5,000** | **5,000** |
| ***Total Other Expenses*** | | $5,538 | $5,600 | **$6,200** | **$5,700** |
| **Total Expenditures: Sewer Fund Oper. & Maint. Dept.** | | $212,890 | $345,895 | **$367,610** | **$775,330** |
| **Total Sewer Fund Expenditures** | | $796,512 | $940,915 | **$972,330** | **$1,374,410** |
| **Total Sewer Fund Revenues** | | $1,123,662 | $1,081,000 | **$1,083,000** | **$1,082,000** |
| **Total Sewer Fund Expenditures** | | $796,512 | $940,915 | **$972,330** | **$1,374,410** |
| **Surplus/(Deficit)** | | $327,150 | $140,085 | **$110,670** | **($292,410)** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **Sewer** Department: **Sewer O&M**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Salaries & Wages | | | | |
| 05-44-1-100 | O&M Full-Time Salaries | | 36,000 | |
| 05-44-1-120 | O&M Temporary Wages | | 3,000 | |
| 05-44-1-130 | Overtime Pay | | 7,000 | **46,000** |
| Professional Services | | | | |
| 05-44-2-220 | Engineering Fees | Storm Water Management | 25,000 | |
| | | Street paving (Morgan, Blanchan, Beach) | 10,000 | |
| | | Sewer Lining Project | 37,000 | |
| | | Cleaning & Televising Repairs | 13,000 | **85,000** |
| Services | | | | |
| 05-44-3-302 | Eqpt. Maintenance & Repair | Lift Station Maintenance | 3,500 | |
| | | Mantenance of PW Eqpt. | 1,500 | **5,000** |
| 05-44-3-304 | Bldg. Maintenance & Repair | Miscellaneous Repairs | 500 | **500** |
| 05-44-3-310 | Machine & Equipment Rental | Equipment Rental | 37,640 | **37,640** |
| 05-44-3-320 | Janitorial Service | PW Facility | 400 | **400** |
| 05-44-3-326 | Sewer Cleaning | Sewer Cleaning Services | 35,000 | **35,000** |
| 05-44-3-330 | Utilities | ComEd & Nicor | 2,750 | **2,750** |
| 05-44-3-372 | Telephone | PW telephone charges | 700 | |
| | | Nextel charges | 300 | **1,000** |
| 05-44-3-380 | Laundry Service | Uniform Cleaning | 600 | **600** |
| 05-44-3-390 | Miscellaneous Services | Sewer Televising | 15,000 | **15,000** |
| Capital Outlay | | | | |
| 05-44-4-420 | Capital Improvements | Street paving (Morgan, Blanchan, Beach) | 65,000 | |
| | | Storm Water Management | 150,000 | |
| | | Point Repairs & Restoration | 35,000 | |
| | | Sewer Lining | 250,000 | **500,000** |
| 05-44-4-440 | Other Eqpt. & Machinery | Lift Stations | 2,500 | **2,500** |
| Supplies | | | | |
| 05-44-5-502 | Eqpt. Parts & Supplies | Sewer portion of eqpt. Repairs | 500 | **500** |
| 05-44-5-504 | Bldg. & Land Maint. Materials | Facility Maintenance and top soil | 2,000 | **2,000** |
| 05-44-5-520 | Janitorial Supplies | Facility Maintenance | 400 | **400** |
| 05-44-5-540 | Uniforms | Sewer portion of Uniforms | 500 | **500** |
| 05-44-5-570 | Small Tools | Various tools | 200 | **200** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **Sewer**

Department: **Sewer O&M**

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 05-44-5-572 | Traffic Control Supplies | Sewer portion of Traffic Control | 200 | **200** |
| 05-44-5-574 | Materials for Sewers | Concrete pre-cast structures, frames, pipes asphalt for restoration | 10,000 | **10,000** |
| 05-44-5-576 | Water Meters | Sewer portion of water meters | 500 | **500** |
| 05-44-5-580 | Office Supplies | Sewer portion for PW office supplies | 500 | **500** |
| Pension & Insurance | | | | |
| 05-44-6-600 | Property & Liability Insurance | | 6,000 | **6,000** |
| 05-44-6-610 | Health & Life Insurance | | 10,000 | **10,000** |
| 05-44-6-620 | Social Security | | 3,420 | **3,420** |
| 05-44-6-630 | I.M.R.F. | | 4,020 | **4,020** |
| Other Expenses | | | | |
| 05-44-7-710 | Dues & Subscriptions | Sewer Portion of APWA & AWWA | 200 | **200** |
| 05-44-7-710 | Training, Safety & Travel | Employee Safety Training | 500 | **500** |
| 05-44-7-790 | Contingencies | Tuition Reimbursement | 5,000 | **5,000** |
| | **Total Budget** | | | **775,330** |

## CAPITAL PROJECTS FUND

The Capital Projects Fund was established by the Village Board as a mechanism to program and track capital improvements. The major source of revenue comes in as a transfer from the General Fund. This year, given the Village's financial condition, no transfer from the General Fund is programmed.

The Capital Projects fund includes the following large projects:

- Beach Avenue Road Project ($275,000)
    - Engineering - $90,000
    - Beach Avenue Paving - $185,000

- Public Works Garage ($1,245,000)
    - Grant Funded portion is $600,000 (Illinois Capital Bill)
    - Cumulative Reserve is $450,000
    - The remaining portions of the project are budgeted as cumulative reserves in the Water and Sewer Funds ($195,000 combined)

This project is included in the draft budget, in anticipation of the successful distribution of Capital Bill funds. The Village also has an additional EECBG grant Notice to Proceed approved through Cook County, in the amount of $100,000 for new construction. However, that grant is restrictive as to the scope of the project and for this reason it is not included in the Five Year Plan or FY 2011-2012 Budget.

It is important to note that although the Public Works Garage is included in FY 11-12, actual construction for this project is highly unlikely in FY 11-12. This is due to the uncertainty and timing of the Capital Bill funding and the limitations of the construction season. However, maintaining the project within the FY 11-12 Budget does allow the Village some flexibility. If the Village proceeds forward with the project, the Village anticipates that construction will take ten months, not including some preparatory work. Thus, although construction is unlikely in FY 11-12, advance preparation such as architectural planning, site preparation and soil testing could take place, if the grants materialize and the Village Board decides to move forward.

Due to the nature of the work crossing two budgetary years, it is likely that future adjustments to the budget will be made, depending on the progress of the project. If and when the Village receives the 25% seed money from the Capital Bill, the Village must deposit the funds ($150,000) into separate interest-bearing accounts until the project is underway.

It is important to note that executing both the Public Works Garage and the Beach Avenue repaving projects at the same time will strain budgetary resources and cash flow. For this reason, the Village must be judicious in managing the

timing of these projects. Ideally both projects would remain in FY 11-12, with construction of Beach Avenue in the summer and fall of 2011, and construction of the Public Works Garage in the summer of 2012.

It should be noted that no work on the Public Works Garage will commence without Board Approval. At the time of project approval, staff recommends a review of all contributing Village funds to ensure that the project as well as the budget is financially sustainable.

The Capital Projects Fund also includes the grant revenue and expenditures for the replacement of the Village Hall's emergency back up generator. Staff is currently in the process of an engineering study to determine the scope and cost of the project. There is a total of $200,000 budgeted for this project, for which $150,000 is grant funded. The 25% match in the amount of $50,000 has been budgeted in the Emergency Telephone System Fund.

The Capital Projects Fund includes the replacement of a 1 2/2 ton truck in the Public Works Department. This is a small multi-purpose dump truck that is utilized during most Public Works operations. Because of its versatility, this type of truck is driven more on a daily basis than any other Public Works vehicle.

Also in the Capital Fund, please find grant revenue and expenditures for trees as part of the Village's efforts to mitigate the potential impact of Emerald Ash Borer to parkway trees. La Grange Park has been selected to receive an EAB Grant for Urban Forest Restoration in the amount of $10,000. This assists the village in purchasing trees where the replacement of ash trees is needed as part of the Village's EAB Readiness Plan. To date, the Village has removed 20 ash trees and the Village has identified 80 more for removal in 2011. The grant will allow for the purchase of 75 trees. Public Works crews will plant the trees in an effort to maximize the total number of trees purchased under the grant. The grant does require a 25% program match in the amount of $2,500. The match has been increased to $5,000 to account for the planting and restoration materials as part of the replacement program.

Finally, the Capital Projects Fund also includes the replacement of small equipment specific to departments and the Village's computer network system.

# CAPITAL PROJECTS FUND

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| ***Intergovernmental Revenue*** | | | | | |
| 07-50-4-410 | State Grants | $6,547 | $106,000 | **$100,000** | **$600,000** |
| 07-50-4-420 | Federal Grants | 16,453 | 0 | **0** | **160,000** |
| ***Total Intergovernmental Revenue*** | | $23,000 | $106,000 | **$100,000** | **$760,000** |
| ***Miscellaneous Revenue*** | | | | | |
| 07-50-7-700 | Interest on Investments | $2,785 | $900 | **$3,000** | **$1,500** |
| 07-50-7-790 | Miscellaneous Income | $10,819 | $0 | **$0** | **$0** |
| ***Total Miscellaneous Revenue*** | | $13,604 | $900 | **$3,000** | **$1,500** |
| ***Quasi-External Transactions*** | | | | | |
| 07-50-8-810 | Reimbursements from Sewer Fund | $36,600 | $36,640 | **$36,640** | **$37,640** |
| ***Total Quasi-External Transactions*** | | $36,600 | $36,640 | **$36,640** | **$37,640** |
| ***Other Financing Sources*** | | | | | |
| 07-50-9-900 | Transfer from General Fund | $828,474 | $0 | **$0** | **$0** |
| 07-50-9-910 | Note Proceeds | 100,000 | 0 | **0** | **0** |
| ***Total Other Financing Sources*** | | $928,474 | $0 | **$0** | **$0** |
| **Total Revenues: Capital Projects Fund** | | $1,001,678 | $143,540 | **$139,640** | **$799,140** |
| **Expenses** | | | | | |
| ***Construction Services*** | | | | | |
| 07-40-3-340 | Street Resurfacing | $488,521 | $95,566 | **$100,000** | **$305,000** |
| 07-40-3-342 | Sidewalks, Curbs & Gutters | 0 | 0 | **0** | **0** |
| 07-40-3-344 | Public Buildings & Grounds | 23,290 | 0 | **0** | **750,000** |
| ***Total Construction Services*** | | $511,811 | $95,566 | **$100,000** | **$1,055,000** |
| ***Capital Outlay*** | | | | | |
| 07-40-4-410 | 31st Street Projects | $0 | $0 | **$0** | **$0** |
| 07-40-4-441 | Administration Equipment | 17,966 | 31,100 | **31,100** | **13,000** |
| | *Computer Replacements ($7,900)* | | | | |
| | *Exchange Server ($5,100)* | | | | |
| 07-40-4-442 | Police Equipment | 35,706 | 13,690 | **0** | **26,000** |
| | *Squad Notebook Comp. ($26,000)* | | | | |
| 07-40-4-443 | Fire Equipment | 252,256 | 17,702 | **21,162** | **17,497** |
| | *Turnout Gear ($11,869)* | | | | |
| | *Hose Replacement ($5,628)* | | | | |

## CAPITAL PROJECTS FUND

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Account Number | Description | (Actual) FY 2009-10 | Estimated FY 2010-11 | (Budgeted) FY 2010-11 | FY 2011-12 |
|---|---|---|---|---|---|
| 07-40-4-444 | Public Works Equipment | 1,165 | 0 | **0** | **45,000** |
| 07-40-4-445 | Building Equipment | 336 | 0 | **0** | **0** |
| 07-40-4-450 | Tree Purchases | 349 | 0 | **0** | **15,000** |
| ***Total Capital Outlay*** | | $307,778 | $62,492 | **$52,262** | **$116,497** |
| **Total Expenditures: Capital Projects Fund** | | $819,589 | $158,058 | **$152,262** | **$1,171,497** |
| **Surplus/(Deficit)** | | $182,089 | ($14,518) | **($12,622)** | **($372,357)** |
| **Beginning Fund Balance** | | $368,945 | $480,336 | **$899,424** | **$465,818** |
| Increase (Decrease) in Receivables/Payables | | (70,698) | | | |
| **Ending Fund Balance** | | $480,336 | $465,818 | **$886,802** | **$93,461** |
| *(Cumulative Reserve for the Public Works Garage)* | | | (550,000) | **(700,000)** | **(450,000)** |
| **Unreserved Fund Balance** | | $480,336 | ($84,182) | **$186,802** | **($356,539)** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **Capital Projects Fund** Department: **Capital Projects**

Division: Program:

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| 07-40-3-340 | Street Resurfacing | Beach Avenue paving | $185,000 | |
| | | Engineering related to Beach Avenue | 90,000 | |
| | | Engineering for Morgan/Blanchan | 30,000 | **$305,000** |
| 07-40-3-344 | Public Buildings & Grounds | Grant funded portion of DPW garage | 600,000 | |
| | | Village Hall generator | 150,000 | **750,000** |
| 07-40-4-441 | Adminstration Equipment | Computer replacements | 7,900 | |
| | | Exchange server | 5,100 | **13,000** |
| 07-40-4-442 | Police Equipment | Squad notebook computers | 26,000 | **26,000** |
| 07-40-4-443 | Fire Dept. Equipment | Turnout Gear | 11,869 | |
| | | Hose Replacement | 5,628 | **17,497** |
| 07-40-4-444 | Public Works Equipment | Repl 1990/1996 1 1/2 Ton | 45,000 | **45,000** |
| 07-40-4-450 | Tree Purchases | EAB (Emerald Ash Borer) Plan | 5,000 | |
| | | Urban Forest Rest.(Fed) Grant | 10,000 | **15,000** |
| | **Total Budget** | | | **$1,171,497** |

## EMERGENCY TELEPHONE SYSTEM FUND

The Emergency Telephone System Fund (ETSF) was established to account for the proceeds received from the telephone 9-1-1 surcharge. The revenues generated by the surcharge must be spent on emergency communications.

Total revenues in FY 11-12 are projected to be $136,500. The telephone surcharge accounts for $130,000.

Expenses in this fund are used to maintain, repair and replace the Village's emergency communications equipment. $50,000 is budgeted in Capital Outlay for the replacement of the Village Hall Emergency Generator, which provides back-up power supply to the communications center in the event of power failure. The Village was awarded an IEMA Disaster Mitigation grant in the amount of $150,000, which requires a 25% local match in funding.

The ETSF also transfers $34,000 to the General Fund to cover a portion of the salaries attributable to telecommunications operations as permitted by state statute.

# EMERGENCY TELEPHONE SYSTEM FUND

VILLAGE OF LA GRANGE PARK

2011-2012 Budget

| Revenues | | (Actual) | | (Budgeted) | |
|---|---|---|---|---|---|
| Account Number | Description | FY 2009-10 | Estimated FY 2010-11 | FY 2010-11 | FY 2011-12 |
| ***Local Tax*** | | | | | |
| 08-50-1-124 | Telephone Surcharge for 9-1-1 | $149,897 | $125,000 | **$135,000** | **$130,000** |
| ***Total Local Tax*** | | $149,897 | $125,000 | **$135,000** | **$130,000** |
| ***Miscellaneous Revenue*** | | | | | |
| 08-50-7-700 | Interest on Investments | $0 | $300 | **$1,000** | **$500** |
| 08-50-7-790 | Miscellaneous Income | 10,015 | 6,000 | **10,000** | **6,000** |
| ***Total Miscellaneous Revenue*** | | $10,015 | $6,300 | **$11,000** | **$6,500** |
| **Total Revenues: Emergency Telephone System Fund** | | $159,912 | $131,300 | **$146,000** | **$136,500** |
| **Expenses** | | | | | |
| ***Services*** | | | | | |
| 08-40-3-302 | Equipment Maintenance & Repair | $9,372 | $21,000 | **$22,000** | **$22,000** |
| 08-40-3-372 | Telephone | 13,747 | 20,000 | **22,000** | **20,000** |
| 08-40-3-390 | Miscellaneous Services | 17,820 | 22,000 | **22,500** | **22,000** |
| ***Total Services*** | | $40,939 | $63,000 | **$66,500** | **$64,000** |
| ***Capital Outlay*** | | | | | |
| 08-40-4-410 | Building Alterations & Improvements | $0 | $0 | **$0** | **$0** |
| 08-40-4-440 | Equipment & Machinery | 0 | 4,200 | **4,200** | **50,000** |
| ***Total Capital Outlay*** | | $0 | $4,200 | **$4,200** | **$50,000** |
| ***Supplies*** | | | | | |
| 08-40-5-502 | Equipment Parts & Supplies | $0 | $500 | **$600** | **$500** |
| ***Total Supplies*** | | $0 | $500 | **$600** | **$500** |
| ***Other Expenses*** | | | | | |
| 08-40-7-790 | Contingencies | $0 | $0 | **$0** | **$0** |
| ***Total Other Expenses*** | | $0 | $0 | **$0** | **$0** |
| ***Interfund Transfers*** | | | | | |
| 08-46-7-780 | Transfer to General Fund | $32,782 | $33,765 | **$33,765** | **$34,000** |
| ***Total Interfund Transfers*** | | $32,782 | $33,765 | **$33,765** | **$34,000** |
| **Total Expenditures: Emergency Telephone System** | | $73,721 | $101,465 | **$105,065** | **$148,500** |
| **Surplus/(Deficit)** | | $86,191 | $29,835 | **$40,935** | **($12,000)** |
| **Beginning Fund Balance** | | $49,805 | $116,846 | **$96,523** | **$146,681** |
| Increase (Decrease) in Receivables/Payables | | ($19,150) | | | |
| **Ending Fund Balance** | | $116,846 | $146,681 | **$137,458** | **$134,681** |

**Budget Detail Worksheet**
**Fiscal Year 2011-12**

Fund: **Emergency Telephone System Fund** Department: **Emergency Telephone System**

Division: Program: .

Line Item Detail Information

| Account # | Account Title Vendor/Item | Reason | Detail Amount | Total Amount |
|---|---|---|---|---|
| Services | | | | |
| 08-40-3-302 | Equipment Maint. & Repair | | $22,000 | **$22,000** |
| 08-40-3-372 | Telephone | | 20,000 | **20,000** |
| 08-40-3-390 | Miscellaneous Services | | 22,000 | **22,000** |
| Capital Outlay | | | | |
| 08-40-4-440 | Equipment & Machinery | Village Hall Generator | 50,000 | **50,000** |
| Supplies | | | | |
| 08-40-7-790 | Equipment Parts & Supplies | | 500 | **500** |
| Other Expenses | | | | |
| 08-40-7-780 | Contingencies | | 0 | **0** |
| InterfundTransfers | | | | |
| 08-46-7-780 | Transfer to General Fund | | 34,000 | **34,000** |
| | **Total Budget** | | | **$148,500** |