

PRESIDENT  
Dr. James L. Discipio

VILLAGE MANAGER  
Julia A. Cedillo

VILLAGE CLERK  
Amanda G. Seidel



TRUSTEES  
Scott F. Mesick  
Patricia B. Rocco  
Michael L. Sheehan  
James P. Kucera  
Mario J. Fetino  
Robert T. Lautner

## VILLAGE BOARD MEETING

Tuesday, FEBRUARY 24, 2015 – 7:30 p.m.

### AGENDA

1. **Call meeting to order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Presentation to Nazareth Academy 2014 State Football Champions**
5. **Appointment of Probationary Police Officer Guadalupe Gonzalez**
6. **Public Participation (Agenda Related Items Only)**
7. **Consent Agenda (Roll Call Vote)**

*No discussion. Trustees wishing to discuss any of the items below MUST request that item be removed from the Consent Agenda prior to motion to approve.*

#### A. Approval of Minutes

- (i) Village Board Meeting – January 27, 2015
  - (ii) Village Board Executive Session – January 27, 2015
  - (iii) Strategic Planning Workshop – February 3, 2015
  - (iv) Work Session Meeting – February 10, 2015
- B. Action – Sale of Surplus Vehicles *Motion: To approve an Ordinance to Declare the Vehicles as Surplus and Authorize the Sale to Yousef Dabbagh in the total amount of \$2,456 to purchase the 2003 Ford Explorer and the 2009 Ford Crown Victoria*
- C. Action – Turn Out Gear Purchase *Motion: To approve the purchase of seven sets of new protective gear (pants and coats) at the cost of \$1,733 per set, or a total of \$12,131, from Paul Conway Shields*
- D. Action – Fiscal Year 2015 Audit Services Agreement *Motion: To approve a professional services agreement with Selden Fox, Ltd. To perform the required annual audit of the Village's financial statements for fiscal year 2015 in the amount of \$19,000*
- E. Action – *Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers*
- F. Action – *Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and March 24, 2015 with subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on March 24, 2015*

**VILLAGE BOARD MEETING**  
**Tuesday, FEBRUARY 24 – 7:30 p.m.**

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**AGENDA (continued – Page 2**

8. **Village Manager's Report**
9. **Administration Committee** – Robert Lautner, Chairman
  - A. Monthly Report
10. **Building & Zoning Committee** – Michael Sheehan, Chairman
  - A. Monthly Report
11. **Engineering & Capital Projects Committee** – James Kucera, Chairman
  - A. Monthly Report
12. **Public Safety Committee** – Mario Fotino, Chairman
  - A. Monthly Report– Police Department
  - B. Monthly Report – Fire Department
13. **Public Works Committee** – Scott Mesick, Chairman
  - A. Monthly Report – Public Works Department
14. **Finance Committee** – Patricia Rocco, Chairman
  - A. Monthly Report
15. **Other Reports**
  - A. Village Clerk
  - B. Village Treasurer
  - C. Village Engineer
  - D. Village Attorney
  - E. Committee and Collectors Report

*Action – Motion to Approve Committee and Collectors Report as Presented*

16. **Village President**
17. **Public Participation (Non-Agenda Related Items Only)**
18. **New Business**
19. **Executive Session - for the purpose of discussing collective bargaining in accordance with 5 ILCS 120/2 (c)(2)**
20. **Adjourn**

*Village Board Work Session Meeting: March 10, 2015*  
*Village Board Meeting: March 24, 2015*



## **RULES FOR PUBLIC COMMENT**

### **Village Board Work Session Meetings Village Board Meetings**

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.  
  
(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Andy Bagley at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.



**PROCLAMATION  
RECOGNIZING THE ACHIEVEMENTS  
OF THE  
2014 NAZARETH ACADEMY FOOTBALL TEAM**

**WHEREAS**, Nazareth Academy is a four-year college preparatory high school located in the Village of La Grange Park; and

**WHEREAS**, Nazareth football claims the school's first state title in any sport; and

**WHEREAS**, the Nazareth Academy can proudly boast a record of 14-0 for the 2014 season; and

**WHEREAS**, special commendation is due to all team members, to Coach Tim Racki and his staff; and

**WHEREAS**, we are pleased to publicly commend the Roadrunners for their fine efforts, their sportsmanship, inspired team play; and

**WHEREAS**, all the members of the Nazareth Football Team, players, coaches and parents should be proud of their hard work and accomplishments this record-breaking season; and

**WHEREAS**, the Village of La Grange Park will honor this achievement with Village entryway signage.

**NOW, THEREFORE, BE IT PROCLAIMED**, that I, James L. Discipio, President of the Village of La Grange Park, on behalf of the Board of Trustees and the residents of the Village of La Grange Park, do hereby issue the Proclamation recognizing the achievements of the 2014 Nazareth Football Team and offer our best wishes for the Roadrunner's continued success.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Village of La Grange Park to be affixed the 24<sup>th</sup> day of February, 2015.

\_\_\_\_\_  
James L. Discipio, Village President

ATTEST: \_\_\_\_\_  
Amanda G. Seidel, Village Clerk

## **Village Board Agenda Memo**

**Date:** February 17, 2015  
**To:** Village President and Board of Trustees  
**From:** Edward Rompa, Chief of Police   
**Re:** Oath of Office – Probationary Officer Guadalupe Gonzalez

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Guadalupe Gonzalez will be attending the February 24, 2015 Village Board Meeting to take the ceremonial oath of office as a probationary police officer.

Lupe is single, 24 years old and lives in Chicago with her parents and brother and is fluent in both English and Spanish. She has previously worked as a Receptionist at the North Community Bank in Berwyn, a Veterinary Assistant at the Chicago Center of Veterinary Medicine, and an Animal Caregiver for Paws Chicago.

Officer Gonzalez is a graduate of the University of Illinois at Chicago with a Bachelor of Arts degree in Criminal Justice. As a member of the La Grange Park Police Department she attended the Cook County Sheriff's Police Training Academy from October 6, 2014 through graduation on December 16, 2014.

We are indeed pleased to welcome Officer Gonzalez to the Village of La Grange Park.

## **Consent Agenda Items**

## Village Board Agenda Memo

**Date:** February 5, 2015

**To:** Village President and Board of Trustees

**From:** Edward Rompa, Chief of Police   
Julia A. Cedillo, Village Manager 

**Re:** Sale of Surplus Police Vehicles

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### GENERAL BACKGROUND

The La Grange Park Police Department solicited bids for two (2) surplus vehicles. A legal notice was published in a local newspaper and bids were opened on February 4, 2015 at 9:00 a.m. The vehicles being offered for sale are:

- One (1) 2003 Ford Explorer, VIN #1FMZU72K03UB51836  
Mileage: 148,552
- One (1) 2009 Ford Crown Victoria, VIN #2FAHP71V19X115714

Two (2) bids were received. They are as follows:

- Chicago Motors of Chicago, Illinois      Bid Amount: \$807 ('03 Ford Explorer) and \$1,107 ('09 Ford Crown Victoria)
- Yousef Dabbagh of Island Lake, Illinois      Bid Amount: \$1,228 (bid for each)

In conducting research as to the projected resale value of the subject vehicle, the Police Department found that the lowest prices quoted by any of the sources available only dealt with vehicles considered in fair condition. As a result, it is not possible to accurately provide an authoritative quote due to the high mileage and current condition of the vehicle offered for sale. We believe, given the mileage and condition of this vehicle, that the bid from Yousef Dabbagh appears reasonable and appropriate.

### DOCUMENTATION

- Ordinance Declaring Two Police Cars as Surplus Property and Awarding a Bid for the Purchase Thereof
- The legal notice soliciting bids.
- The bids received from Chicago Motors and Mr. Dabbagh

## **RECOMMENDATION**

We recommend that the bid from Yousef Dabbagh in the combined amount of \$2,456 be accepted and that the Village President and Board of Trustees authorize the sale of the surplus vehicle through the passage of an ordinance.

## **MOTION/ACTION REQUESTED**

If approved at the February 10, 2015 Work Session, this matter would be placed on the Regular Village Board Meeting scheduled for February 24, 2015 and an ordinance would be drafted to declare the vehicle as surplus and authorize the sale to Mr. Yousef Dabbagh.

**ORDINANCE NO. 1002**

**ORDINANCE DECLARING TWO POLICE CARS  
AS SURPLUS PROPERTY AND AWARDED  
A BID FOR THE PURCHASE THEREOF**

WHEREAS, the Village of La Grange Park Police Department solicited bids to sell two (2) surplus police vehicles; and

WHEREAS, on February 4, 2015, two bids were received to purchase the surplus police vehicles from the Village; and

WHEREAS, the vehicles offered for sale are:

2003 Ford Explorer, VIN #1FMZU72K03UB51836 Mileage: 148,552  
2009 Ford Crown Victoria, VIN #2FAHP71V19X115714 Mileage: 159,522

WHEREAS, the most favorable bid for the vehicle was submitted by Yousef Dabbagh in the amount of \$2,456; and

WHEREAS, the Village President and Board of Trustees find and declare that it is in the best interests of the Village to declare the vehicles as surplus property and accept the high bid submitted.

NOW, THEREFORE BE IT ORDAINED, by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

Section 1: Recitals. The recitals above are hereby incorporated by reference into this ordinance as findings of the President and Board of Trustees as if fully inserted herein.

Section 2: Declaration of Surplus Property. The following police vehicles are hereby declared to be surplus property:

2003 Ford Explorer, VIN #1FMZU72K03UB51836 Mileage: 148,552  
2009 Ford Crown Victoria, VIN #2FAHP71V19X115714 Mileage: 159,522

Section 3: Award of Bid. The Village Board hereby awards the bid for the purchase of the surplus vehicles to Yousef Dabbagh, in the amount of \$2,456.

Section 4. Village Manager Authorization. The Village Manager is hereby authorized to take what actions are necessary, including the execution of any written documents, necessary to carry out the intent of this ordinance.

Section 5: Effective Date. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 24<sup>th</sup> day of February, 2015.

YES:

NOS:

ABSENT:

Approved this 24<sup>th</sup> day of February, 2015.

\_\_\_\_\_  
James L. Discipio, Village President

ATTEST:

\_\_\_\_\_  
Amanda G. Seidel  
Village Clerk

*VILLAGE ATTORNEY  
APPROVAL AS TO FORM PREVIOUSLY: 7-17-2007*

VILLAGE OF LA GRANGE PARK INC  
BN Surplus Police Veh

ADORDERNUMBER: 0000903135-01

PO NUMBER: Andrea Bagley

AMOUNT: 29.60

NO OF AFFIDAVITS: 2

**Bid Notice**

The Village of La Grange Park is accepting bids for two surplus police vehicles. The vehicles being offered for sale are as follows:

White 2003 Ford Explorer  
VIN 1FMZU72K03U851836

Odometer reading 148,532

White 2009 Ford Crown Victoria

VIN 2FAHP71V19X115714

Odometer reading 159,522

The vehicles are available for inspection at the La Grange Park Public Works Facility, 837 Barmdale Rd., La Grange Park, Illinois from Monday through Friday, 8:00 am - 3:00 pm. Vehicles to be sold as is.

Sealed bids will be received until Wednesday, February 4, 2015, at 9:00 am. Bids will be opened at that time at the La Grange Park Village Hall. Bids should be mailed/delivered to the La Grange Park Police Department, 447 N. Catherine Avenue, La Grange Park, Illinois 60526. All bids should be marked SURPLUS VEHICLE BID on the sealed bid Envelope. The Village reserves the right to reject any and all bids.

For further information, please contact Chlef Rompa at 708-352-2151.

1/13/15 #903135

# Pioneer Press

## Certificate of Publication

State of Illinois - County of Cook, DuPage

Pioneer Press, does hereby certify it has published the attached advertisements in the following secular newspapers. All newspapers meet Illinois Compiled Statute requirements for publication of Notices per Chapter 715 ILCS 5/0.01 et seq. R.S. 1874, P728 Sec 1, EFF. July 1, 1874. Amended by Laws 1959, P1494, EFF. July 17, 1959. Formerly Ill. Rev. Stat. 1991, CH100, Pl.

Note: Notice appeared in the following checked positions.

PUBLICATION DATE(S): 01/15/2015

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THE DOINGS ZONE — The Doings-Clarendon Hills, The Doings-Hinsdale, The Doings-Oak Brook, The Doings-LaGrange Doings, The Doings-Weekly Doings, The Doings-Western Spring Doings

IN WITNESS WHEREOF, the undersigned, being duly authorized,  
has caused this Certificate to be signed

by



Jeremy Gates

Account Manager - Public Legal Notices

This 15th Day of January 2015 A.D.

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VILLAGE OF LA GRANGE PARK INC  
447 N CATHERINE AVE  
LA GRANGE PARK, IL 60526-2006

# CHICAGO MOTORS INC.

2553 W. CHICAGO AVENUE  
CHICAGO, ILLINOIS 60622

DATE: January - 22 15

ATTENTION: CHIEF ROMPA  
Lagrange Park Police Dept. IL.

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BID FOR VEHICLES

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**Dear Sir/Madam**

**Our bid for Vehicle/Vehicles is as under:**

2003 Ford Explorer - 148K. \$807.<sup>00</sup>/<sub>100</sub>  
2009 Ford E.V. 159K \$1107.<sup>00</sup>/<sub>100</sub>

**If you have any question feel free to contact us, also please kindly let us know the bid results and keep us posted for future bids.**

M. Navin

**Telephone (800) 942-0005 (773) 235-6500 FAX: (773) 235-9670**

The Village of La Grange Park is accepting bids for two surplus police vehicles.  
The vehicles being offered for sale are as follows:

White 2003 Ford Explorer  
VIN 1FMZU72K03UB51836  
Odometer reading 148,552

Bid \$1228

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White 2009 Ford Crown Victoria  
VIN 2FAHP71V19X115714  
Odometer reading 159,522

Bid \$ 1228

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The vehicles are available for inspection at  
the La Grange Park Public Works Facility, 937  
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Vehicles to be sold as is.

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SURPLUS VEHICLE BID on the sealed bid  
envelope.

The Village reserves the right to reject any and all bids. For further information, please contact  
Chief Rompa at 708-352-2151. 708-354-0225, ext. 102 708-354-0241 (fax)

abagley@lagrangepark.org

Sealed bids vehicles

Andrea L. Bagley

Executive Secretary / Deputy Village Clerk

Village of La Grange Park

447 N. Catherine Avenue

La Grange Park, IL 60526

**Yousef Dabbagh**  
**2438 Fen View Circle**  
**Island Lake, IL 60042**  
**Telephone 773 715 3673**  
**email: ydabba2@live.com**

## **Village Board Agenda Memo**

**Date:** February 19, 2015

**To:** President and Board of Trustees

**From:** Dean J. Maggos, Director of Fire and Building  
Julia Cedillo, Village Manager

**Re:** Turnout Gear Purchase

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### **GENERAL BACKGROUND:**

The Fire Department is continuing with their budgeted program to replace several sets of structural firefighting turnout gear on an annual basis. The goal of the program is to replace each firefighter's gear approximately every seven years, with some adjustments made depending upon wear and tear of a particular individual's gear, as some firefighters are more active than others.

In the last several years, the fire department conducted extensive research of various vendors of such turnout gear in regards to pricing, quality, options and safety. It should be noted that not all turnout gear is exactly the same, as there are minor differences in weight, stitching, available options, and available materials, etc. There is though a National Fire Protection Association Standard, NFPA 1971, which manufacturers need to comply with.

Last year, we obtained a sample set of gear from a new vendor and new manufacturer for review and evaluation, (different from what had been purchased in the past), but which most closely met our specs from recent years. We also obtained a quote for this gear, and a number of quotes from other vendors/manufacturers, who could provide gear somewhat similar to our specs. After an evaluation of the gear and costs, and after obtaining Village Board approval, we purchased turnout gear manufactured by Cairns, from the vendor Paul Conway Shields.

To date, we have been very satisfied with the Cairns gear, and the vendor, Paul Conway Shields and Equipment. The vendors in this case do not just take our order and ship it, they actually come out and measure personnel, make minor adjustments based upon body configuration, and clarify the specifications. As such, due to our satisfaction, we have determined that if possible, we would want to purchase the same turnout gear, and utilize the same vendor.

Due to a somewhat substantial apparent price increase this year, we have also reached out to the other major distributor in our area, to obtain a quote, and compare costs. The following are the quotes we received.

<u>Vendor</u>	<u>Manufacturer</u>	<u>Style</u>	<u>Cost per set</u>
Municipal Emergency Services, Inc.	Caims	Reaxtion	\$1,777.00
Paul Conway Shields and Equipment	Caims	Reaxtion	\$1,733.00

The purchase is being brought to the Village Board as the price exceeds \$10,000.00, which will pay for the purchase of seven complete sets of protective gear (trousers and coats). The total price is \$12,131.00, which is less than the \$13,000.00 we have budgeted for in our Capital Projects budget for such purchase. Again, the turnout gear being purchased meets the current standards of the National Fire Protection Association for Protective Garments for Structural Firefighting; Standard 1971. It should also be noted that in response to a question raised by a Village Board member last year, it was confirmed that the turnout gear is manufactured in the U.S.A., in Pittsfield, NH.

**RECOMMENDATION:**

Staff recommends the purchase of seven sets of new protective gear (pants and coats), at the cost of \$1,733.00 per set, or a total of \$12,131.00, from Paul Conway Shields, located in New Berlin, Wisconsin.

**ACTION REQUESTED:**

*Motion to approve the purchase of seven sets of new protective gear (pants and coats), at the cost of \$1,733.00 per set, or a total of \$12,131.00, from Paul Conway Shields.*

**DOCUMENTATION:**

- Paul Conway Shields Quote for Caims Structural Firefighting Turnouts - \$1,733.00 per set
- Specifications for Caims Structural Firefighting Turnouts
- Copies of Quote from Municipal Emergency Services, Inc. (MES)



# PAUL CONWAY SHIELDS & EQUIPMENT

## QUOTE

14100 W. Cleveland Av. New Berlin, WI. 53151  
Phn 800-955-8489 Fax 262-782-4437 info@paulconwayshields.com

Date	Quote #
12/02/14	DEHKQ1065

**Sold To:** La Grange Park Fire Department

**Ship To:** La Grange Park Fire Department

**Phone:** (708) 579-2378  
**Fax:** (708) 354-0241

**Phone:** (708) 579-2378  
**Fax:** (708) 354-0241

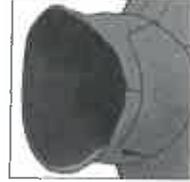
Terms	Rep	P.O. Number	Ship Via
	David Kosir		

Ln #	Qty	Description	Unit Price	Ext. Price
1	1	7.0oz BLACK PCA ADVANCE REACTION JACKET * ARALITE SL2 THERMAL LINER * CROSSTECH BLACK MOISTURE BARRIER * 3" L/Y TRIPLE TRIM NYC * HANGING LETTER PATCH * 3" L/Y SLT LTRS ON HANGING PTCH: L G P K * HOOK & DEE IN/VELCRO OUT CLOSURE * STD 2x9x8 SEMI EXP PKTS W/FLC HANDWARMERS * KEVLAR FULL BACK ON SEMI EXP PKTS * SELF MIC STRAP RIGHT CHEST * 2x3.5x8 RADIO POCKET LEFT CHEST NXT STF * ANTENNA NOTCH LEFT SIDE AS WORN * SELF MIC STRAP LEFT CHEST * D-RING ON SELF PATCH LEFT CHEST TWD SLV * DRAGONHIDE CUFFS * NOMEX HAND & WRIST GUARDS SEWN TO LINEN	\$1,005.00	\$1,005.00
2	1	7.0oz BLACK PCA ADVANCE REACTION PANT * ARALITE SL2 THERMAL LINER * CROSSTECH BLACK MOISTURE BARRIER * 3" L/Y TRIPLE TRIM AROUND CUFFS * DRAGONHIDE KNEES * SILIZONE PADDED KNEES * STD 1.5x10x8/11 ANGLED EXP PKTS * FULL KEVLAR POUCH IN EXP PKTS * DRAGONHIDE CUFFS * STD BLK PADDED H-BACK RIPCORDER SUSPENDERS	\$728.00	\$728.00
			SubTotal	\$1,733.00
			Sales Tax	\$0.00
			Shipping	\$0.00
			<b>Total</b>	<b>\$1,733.00</b>

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PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOR ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING.

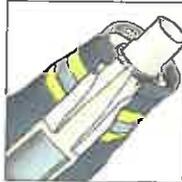
# REACTION JACKET



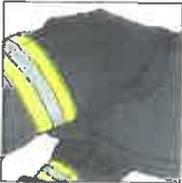
**FREE HANGING THROAT TAB** stays out of your way when not deployed.



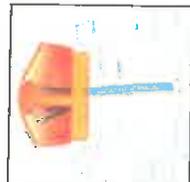
**COLLARBREAK™ ATTACHMENT SYSTEM** with the collar sewn to the liner instead of the outer shell for a completely smooth fit across the neck.



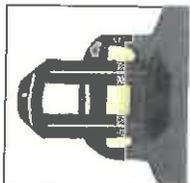
**TELESCOPING SLEEVE WELLS** keep water out and add thermal protection.



**ACTION™ SLEEVE** provides extra length when you reach.



**THERMALLY ENHANCED UPPER BODY** is oversized for more coverage.



**YOCCO™ DRAG RESCUE DEVICE** is easy to deploy when you need it, out of the way when you don't.



**XPS™ EXTENSION PANEL SYSTEM** allows you to choose to extend the back by 3" or 6" for additional overlap and lettering below the SCBA.

## REACTION JACKET

As the ultimate statement for CAIRNS® long history of innovation, REACTION® combines the latest advances in ergonomic design like AXTION® Sleeves with customer-favorite features like COLLARBREAK™ to put it all together for you.

## MORE STANDARD FEATURES

Semi-bellows **CARGO/HANDWARMER POCKETS** lined with shell fabric inside and NOMEX® fleece behind hold a lot but don't bulge out in the front.

**CONTOURED SLEEVES** ergonomically curved to work with you – not against you.

**ACTION® LINER** allows unrestricted movement and easy access between the layers.

**GENEROUS LINER POCKET** lined with moisture barrier.

**TRIMTRAX® THREAD PROTECTION** with patented cording lasts far longer than conventional stitching.

**DOUBLE-STITCHED SEAMS** with 8–10 stitches per inch for longer service life.

Your choice of **MATERIALS**: Outer Shells, Moisture Barriers, Thermal Barriers, Reinforcements, Reflective Trim, and Lettering.

Your choice of **OPTIONS**: Closures, Radio Pockets, Accessory Pockets, Holders/Clips/Straps, Patches/Flags/Embroidery, Knit Wrists, Sleeve Wells, Reinforcements, Thermal Enhancements, and Letter Patches.

Your choice of **SIZES**: Chest, Length, and Sleeve, and both Men's and Women's patterns.



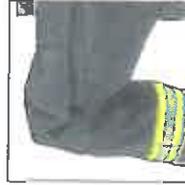
Certified to NFPA 1971 (Structural Fire Fighting).

MADE IN THE USA

# REACTION PANTS



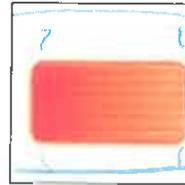
**AXTION® SEAT** adds length in the seat to allow you to bend at the waist and knees freely.



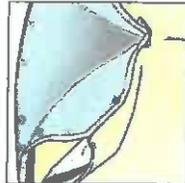
**AXTION® KNEE** adds length over the knee so you can step up, sit down, kneel, or crawl freely.



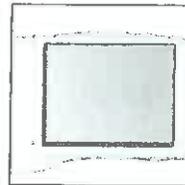
**ADJUSTABLE BELT CLOSURE** transfers weight to your hips and makes the pants fit like a pair of jeans.



**THERMALLY ENHANCED KNEES** add a layer of thermal and moisture barrier to protect this high compression area.



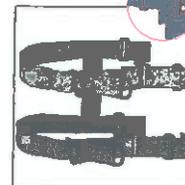
**LINER ACCESS OPENING** on both sides of the waist for easy access between the layers.



**OPTIONAL SILICONE® FOAM KNEES** make crawling almost heavenly and don't absorb water.



**XPS™ EXTENSION PANEL SYSTEM** allows you to choose to extend the height by 3" to maintain overlap with shorter jackets.



**PADDED H-BACK RIPCORD SUSPENDERS** attach to horizontal loops so there is no metal hardware to dig in or pull out.

## REACTION PANTS

When called into action, you need to fight the fire – not your gear. That's when the added length and fullness in the AXTION® Seat and Knee combine to allow you to move unlike any other turnout gear. And with its adjustable belt, REACTION® fits you like you always wanted – like a pair of jeans.

## MORE STANDARD FEATURES

**EXPANSION CARGO POCKETS** with angled flaps for easy access reinforced with shell fabric inside.

**INDEPENDENT STRETCH WAISTBAND** for unrestricted fit and no-gap protection with liner.

**DIAMOND CROTCH GUSSET** distributes stress in both shell and liner for durability.

**REVERSE BOOT CUT** is shorter in the back to avoid premature cuff wear.

**VERTICAL FLY CLOSURE** with hook and loop makes for fast and secure donning.

**TRIAXTRAX® THREAD PROTECTION** with patented cording lasts far longer than conventional stitching.

**DOUBLE-STITCHED SEAMS** with 8–10 stitches per inch for longer service life.

Your choice of **MATERIALS**: Outer Shells, Moisture Barriers, Thermal Barriers, Reinforcements, and Reflective Trim.

Your choice of **OPTIONS**: Closures, Pockets, Straps/Loops, Suspenders, Belts/Belt Loops, Harness Loops/Pockets, and Cuff/Leg Closures.

Your choice of **SIZES**: Waist and Inseam, and both Men's and Women's patterns.



MADE IN THE USA

# GARMENT PERFORMANCE REQUIREMENTS



Item	NFPA 1971, 2013 Edition Structural and Proximity Fire Fighting
THL	205 w/m <sup>2</sup> for structural Proximity exempted (aluminized fabric impermeable)
TPP	35 w/m <sup>2</sup>
Tear Resistance	Shell – 100N (22 lbs.) Thermal – 22N (5 lbs.) Moisture barrier – 22N (5 lbs.)
Shell Breaking Strength	140 lbs. (structural); No requirement for Proximity
Fastener Tape	Requirements for peel, shear, and cycle strength
Cleaning Shrinkage	Maximum 5%
Seam Breaking Strength	Major A = 667N (150 lbs.) Major B = 334N (75 lbs.) Minor & knits = 180N (40 lbs.)
Heat and Thermal Shrinkage, excluding hook & pile fasteners when body contact not possible	Tested at 500F for 5 minutes; No melting, separation, or ignition; Hardware to remain functional; Maximum shrinkage 10% in any direction; Moisture barrier seams shall not drip or ignite; Outer shell shall not char; Hardware to remain functional
Thread	Thread Melting Test at 500F for 5 minutes
Flame Test on all Textiles, except: Elastic & hook and pile fasteners; zippers and seam seal materials when body contact is possible; Labels on garment exterior	Maximum char length of 4"; afterflame of no more than 2 seconds and no melting or dripping; Harnesses, escape and ladder belts must meet requirement when they penetrate outer shell, are incorporated into closure system, or attached to pant
Metal Hardware	20 hr. Corrosion test
Labels	Legibility after 5 wash/dry cycles; Must use brand names on labels (no generic fibers)
RPP	Proximity test value is not less than 20 seconds
Outer Shell Water Absorption	30% or less
Water Penetration	Barrier layer minimum resistance of 25 psi
Liquid Penetration	Barrier & seams tested against 5 common liquids for 1 hr
Viral Penetration	Barrier and seams; 1 hr against Phi-X-174 Bacteriophage
Whole Garment Liquid Penetration Test	3 complete garments for each closure; Tested as received; 20 min. test; Proximity tests one garment for each closure if design is same as structural, without wash/dry preconditioning
Conductive, compressive, heat resistance	Shoulders tested at 2 psi; knees at 9 psi; 25 seconds until 2 <sup>nd</sup> degree burn
Water Penetration Resistance	Barrier layer tested at 25 psi
Light Degradation Resistance	Barrier layer only tested; no surface water after exposure
DRD Fabrics, Seams, Splices	Minimum 1,573 lbs
DRD Function Test	Deployment and mannequin drag
Transmitted and Stored Thermal Energy Test	Enhancements sewn to coat sleeves tested for stored energy; minimum time to second degree burn 130 seconds; Proximity does not require stored energy testing
Garment Trim	Coefficient of retro-reflectivity of minimum 100 cd/lux and fluorescent red, yellow-green, or orange-red; Proximity specifically prohibits trim
Wet Flex	No requirement in structural; Proximity shells must show no sign of cracking or delamination to fabric face
Adhesion After Wet Flex	No requirement in structural; Proximity shells must show no sign of separation of coating or laminated from base fabric
Flex at Low Temperatures	No requirement in structural; Proximity shells must show no sign of breaking, shattering or cracking of coating, laminate or fabric
Resistance to High Temperature Blocking	No requirement in structural; Proximity shells must show no sign of blocking

# GARMENT DESIGN REQUIREMENTS



Item	NFPA 1971, 2013 Edition Structural and Proximity Fire Fighting
<b>Optional Requirements</b>	CBRN garment requirements
<b>Garment Composite</b>	Outer shell, thermal liner, and moisture barrier, configured as single or multiple layers
<b>Liner Attachment</b>	Means of securing liner to shell; No more than 1" between liner system and coats sleeves or pant legs and no expandable attachments
<b>Liner Coverage</b>	Extend to neckline of coats, waistline of pants, within 1" of coat cuffs, and within 3" of hems on coats and pants.
<b>Garments &amp; Closure Systems</b>	Must provide continuous moisture & thermal protection; Secured with positive fasteners (hooks & dees or zippers)
<b>Collar</b>	Minimum 3" in height; must have closure system; Proximity collar lining shall not be reflective
<b>Sleeves</b>	Liner 1" from cuff; Must have close fitting wristlet
<b>Hardware</b>	Free of rough spots, burrs, or sharp edges; Inward facing hooks w/ 3 attachment points; Cannot penetrate through all three layers unless covered
<b>Snaps</b>	This requirement eliminated in 2013 edition
<b>Sewing Thread</b>	Inherently flame resistant
<b>Fastener Tape</b>	This requirement changed in the 2013 edition and was moved to be a performance requirement.
<b>Cargo Pockets</b>	Means of drainage and flaps with closure
<b>Metallic Closure Systems/ Metal Components</b>	Shall not contact body; unless covered by closure flap
<b>Liner System</b>	Required to have thermal & moisture barrier & means to secure to shell
<b>Zippers</b>	Moved to performance with additional requirements
<b>Sizing</b>	<ul style="list-style-type: none"> <li>• Male &amp; female patterns</li> <li>• Chest Men 34–60; Female 28-50 in 2" increments or to order</li> <li>• Sleeves M: 32–38; F: 28–34 in 1" increments or to order</li> <li>• Waist M: 30–60; F: 28–50 in 2" increments or to order</li> <li>• Lengths M: 24–36; F: 24–34 in 2" increments or to order</li> </ul>
<b>Trim</b>	Retroreflective & fluorescent trim in stated placements and must appear to be continuous; Trim must be minimum 2" wide; retroreflective surface at least 5/8" wide; Gaps not to exceed 1" allowed on coat inner sleeve and pant inseams or wherever there is a zipper; Proximity specifically prohibits trim
<b>Drag Rescue Device Required in Coats</b>	Accessible from exterior of coat; able to be deployed with gloved hand; designed to prevent accidental deployment
<b>Coats Required to Have Wristlet</b>	Permanently attached and designed so as not to allow any gap in thermal protection
<b>Reinforcements</b>	Must meet all flame and heat requirements of standard; Proximity specifically prohibits non reflective reinforcements, with the exception of 1" cuffs at coat and pant hems



## CAIRNS: A HISTORY OF EXCELLENCE

Cairns' rich history with the invention of the first Kevlar® fire helmet was honored by a plaque in Manhattan, New York City in 1936. Now part of the Globe family of brands, the Globe Cairns Series continues this tradition of innovation today.

Globe Cairns Series helmets are made by the same exacting construction standards as all Globe Helmets. The Cairns difference can be found in our custom-fit, reinforced GCS (Globe Cairns Series) helmet with the collar attached to the liner for a completely smooth fit. And the hood, XOS® Extension Panel System which allows you to customize the full length of the jacket and helmet below, expanding pockets for a lower front profile.

The result: Globe Cairns Series helmets continue to be ahead of their time.

**DuPont**  
**Kevlar** | **Nomex** | **DuPont** | **Stansport** | **For Safety**

DuPont | **Kevlar** & **Nomex**  
Standing Together for Safety

# GLOBE FIREFIGHTER SUITS & GLOBE CAIRNS TRIM STYLES



**NYC**  
3" Trim

**PROJECT FIRES**  
3" Trim

**NFPA BASIC**  
3" Trim

**NFPA VERTICAL**  
3" Trim

**PROJECT FIRES 2**  
3" Trim

**HIGH VISIBILITY 2**  
3" Trim

**NFPA VERTICAL 2**  
3" Trim

**NFPA HIGH VISIBILITY 2**  
3" Trim

**PANTS**  
3" Trim  
Also available down side of legs



**HIGH VISIBILITY**  
3" Trim

**NFPA HIGH VISIBILITY**  
3" Trim



**LETTER PATCHES**  
SEW-ON, SNAP-ON, HOOK AND LOOP  
1-3 Lines



## GLOBE FIREFIGHTER SUITS LETTERING GUIDELINES

### REFLECTIVE LETTERING

2" and 3" (4" to 12" lettering available upon special request) Lime/Yellow or Red/Orange

**HANGING (SNAPS/HOOK AND LOOP)**  
1 Line Only

**4 X 4 NUMBER PATCHES**  
Available as sew-on, snap-on or hook and loop

This chart provides basic guidelines for the amount of lettering available in the specific locations. It also reflects the available space on a 1-line letter patch. In some cases, more room is available when the lettering is applied directly to the back of the jacket and not on a patch. If more room is required, arching the letters may be a solution.

AVERAGE MAXIMUM LETTERS		
Per 1-Line Letter Patch	2"	3"
Row A	12	8
Row B	13	9
Row C	13	9
Row D	13	9
Row E	12	8
Row F	12	8

Letter patches are available in straight line or arched style and a variety of sizes to accommodate 1 to 3 lines of text. If you have too many letters to fit in a straight line, arched letters may allow you to squeeze in more.

## GLOBE CAIRNS LETTERING GUIDELINES

### REFLECTIVE LETTERING

2" and 3" (4" to 12" lettering available upon special request) Lime/Yellow or Red/Orange

**LETTER PATCHES**  
SEW-ON, SNAP-ON, HOOK AND LOOP  
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1 Line Only

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Available as sew-on, snap-on or hook and loop

These charts provide basic guidelines for the amount of lettering available in the specific locations. They also reflect the available space on a 1-line letter patch. In some cases, more room is available when the lettering is applied directly to the back of the jacket and not on a patch. If more room is required, arching the letters may be a solution.

AVERAGE MAXIMUM LETTERS		
Per 1-Line Letter Patch	2"	3"
Row A	14	10
Row B	14	10
Row C	14	10
Row D	14	10
Row E	12	8
Row F	12	8

Letter patches are available in straight line or arched style and a variety of sizes to accommodate 1 to 3 lines of text. If you have too many letters to fit in a straight line, arched letters may allow you to squeeze in more.

3" X 25" TRIM		
29"	32"	35"
F	F	F
G	G	G
H	H	H
I	I	I

6" X 15" TRIM		
29"	32"	35"
F	F	F
G	G	G
H	H	H
I	I	I

The shaded boxes represent optional trim areas. When used for trim, they are not available for lettering.

**LETTER ROWS**  
32"-36" length



**LETTER ROWS**  
29"-33" length



**LETTER ROWS**  
27"-31" length



## G-XCEL & RSX TRIM STYLES

AVERAGE MAXIMUM LETTERS		
Per 1-Line Letter Patch	2"	3"
Row A	16	11
Row B	16	11
Row C	16	11
Row D	14	10
Row E	14	10
Row F	14	10
Row G (29"/33" length)	14	10
Row H (32"/36" length only)	14	10

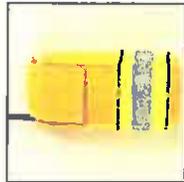


# OPTIONS

We can customize any of our garment styles with thousands of options from our library developed in collaboration with our customers over 125 years. Options are organized into the categories below for easy referencing. For available options in each of these categories, please contact your Globe Dealer.



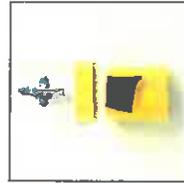
**JACKET FRONT CLOSURES**



**RADIO POCKETS**



**ACCESSORY POCKETS**



**HOLDERS/CLIPS/STRAPS**



**SLEEVE WELLS**



**KNIT WRISTERS**



**REINFORCEMENTS**



**THERMAL ENHANCEMENTS**



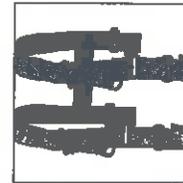
**PATCHES/FLAGS/EMBROIDERY**



**LETTER PATCHES**



**PANT FLY CLOSURES**



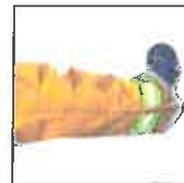
**SUSPENDERS**



**BELTS/BELT LOOPS**



**HARNES LOOP/POCKETS**



**CUFF/LEG CLOSURES**

Options are available for all styles of our garments. For more information on the options available for your style, please contact your Globe Dealer.

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## Globe Manufacturing Company

371 Leaning Rock Pike, York, PA 17403  
 Tel: 717-853-3333 Fax: 717-853-3334  
 Tel: 800-442-3344 Fax: 610-536-6386  
 URL: <http://globalproducts.com>  
[info@globalmfg.com](mailto:info@globalmfg.com)

## International:

Germany: 49-39-311111  
 Italy: 39-02-90000000  
 Spain: 34-91-55555555  
 France: 33-1-44444444  
 UK: 44-11-22222222  
 Japan: 81-3-33333333  
 Korea: 82-2-22222222  
 Mexico: 52-55-22222222  
 Canada: 1-800-333-3333  
 Australia: 61-2-22222222  
 New Zealand: 64-9-22222222  
 South Africa: 27-21-22222222  
 India: 91-11-22222222  
 China: 86-21-22222222  
 Brazil: 55-11-22222222  
 Argentina: 54-11-22222222  
 Chile: 56-2-22222222  
 Colombia: 57-1-22222222  
 Costa Rica: 506-2-22222222  
 Ecuador: 593-2-22222222  
 El Salvador: 503-2-22222222  
 Guatemala: 502-2-22222222  
 Honduras: 504-2-22222222  
 Nicaragua: 505-2-22222222  
 Panama: 507-2-22222222  
 Paraguay: 595-2-22222222  
 Peru: 51-1-22222222  
 Uruguay: 598-2-22222222  
 Venezuela: 58-2-22222222



ATHLETIC GEAR FOR FIREFIGHTERS



# OVER 125 YEARS OF INNOVATION

At the end of the 19th century, the garment industry was a labor-intensive, low-tech business. Today, it's a high-tech, high-growth industry. At the end of the 20th century, the garment industry was a labor-intensive, low-tech business. Today, it's a high-tech, high-growth industry.

Over the years, we've introduced a wide range of innovative products and services. From our first invention, the first safety harness, to our most recent, the first safety harness with a built-in fall arrest system, we've always been at the forefront of safety technology.

**1867** Glove Manufacturing Company is founded in Lowell, Massachusetts.

**1918** Glove receives a patent for its invention of a safety harness.

**1953** Glove introduces the first safety harness with a built-in fall arrest system.

**1966** Glove introduces the first safety harness with a built-in fall arrest system.

**1975** Glove is a ribbon company that introduced the first safety harness.

**1985** Glove receives a patent for its invention of a safety harness.

**1991** Glove introduces the first safety harness with a built-in fall arrest system.

**1993** Glove introduces the first safety harness with a built-in fall arrest system.

**1994** Glove introduces the first safety harness with a built-in fall arrest system.

**1995** Glove introduces the first safety harness with a built-in fall arrest system.



**2000** Glove introduces the first safety harness with a built-in fall arrest system.

**2003** Glove introduces the first safety harness with a built-in fall arrest system.

**2005** Glove introduces the first safety harness with a built-in fall arrest system.

**2006** Glove introduces the first safety harness with a built-in fall arrest system.

**2007** Glove introduces the first safety harness with a built-in fall arrest system.

**2008** Glove introduces the first safety harness with a built-in fall arrest system.

**2009** Glove introduces the first safety harness with a built-in fall arrest system.

**2012** Glove introduces the first safety harness with a built-in fall arrest system.

**2013** Glove introduces the first safety harness with a built-in fall arrest system.

**2014** Glove introduces the first safety harness with a built-in fall arrest system.





## **Village Board Agenda Memo**

Date: February 4, 2015

To: Finance Committee Chair Patricia Rocco  
Village President and Board of Trustees

From: Larry Noller, Finance Director  
Julia Cedillo, Village Manager



Re: **Fiscal Year 2015 Audit Services Agreement**

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### **PURPOSE**

To authorize an agreement with Selden Fox, Ltd. to perform the required annual audit of the Village's financial statements for fiscal year 2015.

### **BACKGROUND**

The Village has been very pleased with the performance of public accounting firm, Selden Fox, in completing the required annual audit. Hank Demlow, the Village's current engagement officer from Selden Fox, has also recently been assisting staff and the GASB 67/68 Working Group with preparing to implement the upcoming mandated reporting changes for public pension funds. Selden Fox's pricing has been found to be competitive and the firm provided an entirely new audit team in 2012 to provide fresh perspective and scrutiny of the Village's financials.

Selden Fox has proposed a fee of \$17,500 for this year's audit, an increase of \$600 over the prior year. An additional fee of \$1,500 has been included for the necessary reporting changes associated with the Village's pension funds due to GASB statements 67 and 68.

### **STAFF RECOMMENDATION**

Staff recommends the Village Board approve the attached agreement with Selden Fox, Ltd.

### **ACTION REQUESTED**

Motion to approve a professional services agreement with Selden Fox, Ltd. to perform the required annual audit of the Village's financial statements for fiscal year 2015 in the amount of \$19,000.

### **DOCUMENTATION**

- Fiscal year 2015 audit services agreement from Selden Fox, Ltd.

# Selden Fox, LTD.

A PROFESSIONAL CORPORATION  
CERTIFIED PUBLIC ACCOUNTANTS  
619 Enterprise Drive  
Oak Brook, Illinois 60523-8835

630-954-1400  
630-954-1327 FAX

email@seldenfox.com  
www.seldenfox.com

January 20, 2015

Board of Trustees  
Village of La Grange Park  
447 North Catherine Avenue  
La Grange Park, Illinois 60526-2099

Attention: Mr. Larry Noller, Finance Director

Ladies and Gentlemen:

This letter will confirm our understanding of the terms, objectives and limitations of our engagement to provide professional services to **Village of La Grange Park**, for the year ending April 30, 2015. Please read it carefully to ensure that it is acceptable.

We will audit the financial statements of the governmental activities, the business-type activities, fiduciary activities, each major fund, the statements of revenues, expenditures and changes in fund balance – budget and actual – for the General and major Special Revenue Funds, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village of La Grange Park as of and for the year ending April 30, 2015.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI) to supplement the Village of La Grange Park's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village of La Grange Park's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide

any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Funding Progress – Pension Funds
3. Other Post-employment Benefits Healthcare Plan

Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Individual Nonmajor Governmental Funds
2. Computation of Legal Debt Margin

Our responsibility and the objective of an audit is to express an opinion on the basic financial statements based on our audit, and to report on the fairness of the supplementary information referred to above when considered in relation to the financial statements as a whole, and is limited to the period covered by our audit. We will conduct our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with generally accepted auditing standards. Accordingly, a material misstatement may remain undetected. Also, an audit is not designed to detect error or fraud that is immaterial to the financial statements. However, we will inform you of any material errors that come to our attention, and we will inform you of any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. If circumstances preclude us from issuing an unmodified opinion, we will discuss the reasons with you in advance. If for any reason we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or decline to issue a report as a result of the engagement.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. Accordingly, the areas and number of transactions selected for testing will involve judgment. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

An audit of financial statements includes obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit of financial statements is not designed to provide assurance on internal control or to identify significant deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We are also responsible to determine that certain other matters related to the conduct of the audit are communicated to those charged with governance, including: (a) the planned scope and timing of the audit, (b) significant audit findings, (c) disagreements with management and other serious difficulties encountered in performing the audit, (d) various matters related to the entity's accounting policies and financial statements, (e) management representations and, (f) corrected and uncorrected misstatements.

Management is responsible for the entity's basic financial statements and all accompanying information, such as related notes and schedules and for the selection and application of the accounting policies. Management is responsible for the fair presentation in the financial statements of financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the entity, and the respective changes in financial position and, where applicable, cash flows in conformity with the accrual basis of accounting generally accepted in the United States of America. Management is responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. Management is responsible for establishing and maintaining effective internal control over financial reporting, and for informing us of all significant deficiencies in the design or operation of such controls of which it has knowledge. Management is responsible for identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and for informing us of any known material violations of such laws and regulations.

Management is responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. Management agrees to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. Management also agrees to include the audited financial statements with any presentation of the supplementary information that includes our report thereon, or if our report on supplementary information will not accompany the audited financial statements, management agrees to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the entity involving: (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. Management is also responsible for informing us of its knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, analysts, regulators, short sellers, or others. The audit committee, or its equivalent, is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud or suspected fraud affecting the entity.

Management is responsible for providing: (a) access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters; (b) additional information that is requested for the purpose of the audit; and (c) unrestricted access to persons within the entity from whom it is necessary to obtain audit evidence. At the conclusion of the engagement, management will provide us with a letter that confirms certain representations made during the audit. Management is responsible for adjusting the financial statements to correct material misstatements and for affirming to the auditor in the representation letter that the effects of any uncorrected misstatements aggregated by the auditor during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

As part of our engagement for the year ending April 30, 2015 we will:

1. Prepare the basic financial statements and accompanying notes from a trial balance provided by the Village. We will provide 25 copies of the report.
2. Prepare the Annual Financial Report to the Comptroller of the State of Illinois.

3. Prepare the disclosures for the Cook County Treasurer's Office.
4. Prepare a management letter outlining weaknesses in internal control or other matters which we feel appropriate.
5. Prepare a required communication with the Village's Finance Committee or Board of Trustees indicating, among other things, estimates used in the preparation of the financial statements, errors noted, disagreements in accounting matters, and cooperation of staff.
6. Allocate the Village's investments in accordance with Governmental Accounting Standards Board (GASB) standards for the audit report.
7. If required, audit the Village's major federal financial assistance programs to meet the requirements under the Single Audit Act of 1984. Our fees for this service will be determined at a later date depending on the number of grants and the dollar amount received.

In the process of performing the audit, we may perform nonattest services, such as performing certain computations, preparation of the State of Illinois Comptroller Annual Report and other services as described above, and preparing proposed adjusting journal entries. We will provide you with a list of proposed adjusting journal entries, as well as supporting detail for other services provided, when our procedures have been completed. Our professional standards require us to document that you understand and accept your responsibilities for such nonattest services:

- You are responsible to make all management decisions and make informed judgments on the results of the services.
- You have designated an individual with suitable skills, knowledge or experience to be accountable for overseeing such services. We understand that Mr. Larry Noller will have this responsibility.
- You will evaluate the adequacy of and accept responsibility for the results of such services and determine that they met management's objectives.
- You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

Although not included in our estimated fee, we will be available during the year to consult with you on tax and accounting effects of any proposed transactions or

contemplated changes in business policies subject to the terms of this engagement letter including the limitation on our liability as set forth below.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm (either in hard copy or electronically), you also agree to provide us with printers' proofs or masters for our review and approval before printing or publishing. You also agree to provide us with a copy of the final reproduced material for our approval before it is published. If you publish your financial statements electronically on the World Wide Web, you understand that electronic sites are a means of distributing information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

We will have full cooperation and assistance of your personnel during the audit, including the preparation of schedules, analyses of accounts, retrieval of documentation and typing of confirmations and other correspondence. The receipt of such items on a piecemeal basis throughout the audit decreases audit efficiency and increases our time requirements and thus the audit costs.

Our professional fees for the foregoing services will be billed at rates determined by the nature of the services and the degree of skill required by our personnel. Our professional fees for the foregoing services will be \$17,500. In addition to this amount, we estimate our fee for the procedures and reporting changes associated with the implementation of GASB 67/68 applicable to the year ending April 30, 2015 will be \$1,500.

Invoices are payable upon presentation. Our initial fee estimates assume we will receive the aforementioned assistance from your personnel and unexpected circumstances will not be encountered. We will notify you of any circumstances we encounter that could significantly affect our initial estimate of total fees. Any fees incurred from collection efforts of amounts payable to us shall be paid by the Village of La Grange Park. We reserve the right to terminate our services if payment is not made when due. It is mutually understood and agreed that our liability, if any, arising from the services performed under the terms of this engagement letter will not exceed the fees we have received for this engagement.

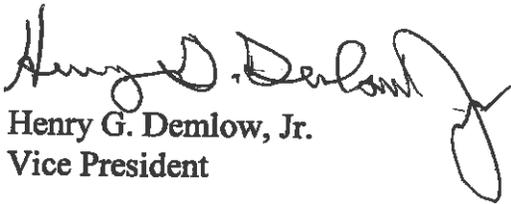
The Village of La Grange Park, its Board of Trustees and management will indemnify Selden Fox, Ltd. and its shareholders, officers and employees or representatives and hold them harmless from any claims, liabilities, losses and costs arising in circumstances where there has been any knowing misrepresentation by a member of the Village of La Grange Park's management, employees or agents, regardless of whether such person was acting in the Village's interest.

Henry G. Demlow, Jr. is the engagement officer for the audit services specified in this letter and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

The work papers (including electronic files) for this engagement are the property of Selden Fox, Ltd. and constitute confidential information. If requested, access to such work papers will be provided under the supervision of Selden Fox, Ltd. personnel. If the foregoing arrangements agree with your requirements, please indicate below by signing the approval statement and return this letter to us. A copy is enclosed for your records. We appreciate the opportunity to serve you and trust that our association will be a long and pleasant one.

Very truly yours,

SELDEN FOX, LTD.

  
Henry G. Demlow, Jr.  
Vice President

HGD/njc

APPROVAL

The foregoing is approved by the Board of Trustees of the VILLAGE OF LA GRANGE PARK. You are hereby authorized to proceed with the services as described.

VILLAGE OF LA GRANGE PARK

By: \_\_\_\_\_

Title: \_\_\_\_\_

# Memorandum

**TO:** Trustee Patricia Rocco, Chairman  
Finance Committee

**FROM:** Julia Cedillo, Village Manager

**DATE:** February 19, 2015

**RE:** *First Half & Second Half of February 2015*

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Payments for operating expenses from the various funds for *first & second half of February 2015* includes:

	<u><i>First Half of February</i></u>	<u><i>Second Half of February</i></u>
General Fund	\$ 183,087.93	\$ 139,807.04
2004 Debt Service Fund	- 0 -	- 0 -
Water Fund	208,240.52	7,731.57
Motor Fuel Fund	- 0 -	- 0 -
Sewer Fund	3,506.62	1,710.18
Emergency Telephone	4,368.59	1,234.30
Trust & Agency Fund	694.79	- 0 -
Working Cash Fund	- 0 -	- 0 -
Capital Projects Fund	23,858.11	- 0 -
Total	\$ 423,756.56	\$ 150,483.09

Payment for salaries, deductions, and employer payroll costs for the *first & second half of February 2015* includes a payroll disbursement from:

	<u><i>First Half of February</i></u>	<u><i>Second Half of February</i></u>
General Fund	\$ 153,914.38	\$ 188,878.25
Water Fund	8,623.69	8,365.37
Sewer Fund	4,863.55	4,803.85
Trust & Agency	- 0 -	- 0 -
Total	\$ 167,401.62	\$ 202,047.47

## **Items of Interest**

**VILLAGE OF LA GRANGE PARK**  
**La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois**

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**2015 MEETINGS REMINDER**

March 10, 2015	Work Session Meeting	7:30 p.m.	Village Hall
March 24, 2015	Village Board Meeting	7:30 p.m.	Village Hall
April 14, 2015	Work Session Meeting	7:30 p.m.	Village Hall
April 28, 2015	Village Board Meeting	7:30 p.m.	Village Hall
May 12, 2015	Work Session Meeting	7:30 p.m.	Village Hall
May 26, 2015	Village Board Meeting	7:30 p.m.	Village Hall
June 9, 2015	Work Session Meeting	7:30 p.m.	Village Hall
June 23, 2015	Village Board Meeting	7:30 p.m.	Village Hall
July 14, 2015	Work Session Meeting	7:30 p.m.	Village Hall
July 28, 2015	Village Board Meeting	7:30 p.m.	Village Hall
August 11, 2015	Work Session Meeting	7:30 p.m.	Village Hall
August 25, 2015	Village Board Meeting	7:30 p.m.	Village Hall
September 8, 2015	Work Session Meeting	7:30 p.m.	Village Hall
September 22, 2015	Village Board Meeting	7:30 p.m.	Village Hall
October 13, 2015	Work Session Meeting	7:30 p.m.	Village Hall
October 27, 2015	Village Board Meeting	7:30 p.m.	Village Hall
November 10, 2015	Work Session Meeting	7:30 p.m.	Village Hall
November 24, 2015	Village Board Meeting	7:30 p.m.	Village Hall
December 8, 2015	Work Session Meeting	7:30 p.m.	Village Hall