

PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Amanda G. Seidel



TRUSTEES
Rimas V. Kozica
Scott F. Mesick
Patricia B. Rocco
Marshall Seeder
Susan M. Storcel
LaVelle Topps

VILLAGE BOARD MEETING

Tuesday, OCTOBER 23, 2012 – 7:30 p.m.

AGENDA

1. **Call meeting to order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Participation (Agenda Related Items Only)**
5. **Consent Agenda (Roll Call Vote)**
 - A. Approval of Minutes
 - (i) Special Executive Session Meeting – August 6, 2012 **revised**
 - (ii) Village Board Meeting – September 25, 2012
 - (iii) Work Session Meeting – October 9, 2012
 - (iv) Executive Session Meeting – October 9, 2012
 - B. Action – Motion to Approve an Ordinance Authorizing the Sale of Surplus Property of the Village of La Grange Park, IL
 - C. Action - Motion to Approve a Resolution Accepting the Proposal of Rainbow Farms Enterprises, Inc. for the Disposal of Leaves
 - D. Action - Motion to Concur with the Recommendation of the Finance Director regarding the Tax Levy Estimate
 - E. Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers
 - F. Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and November 27, 2012 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on November 27, 2012.
6. **Village Manager's Report**
7. **Administration Committee** – Susan Storcel, Chairwomen
 - A. Monthly Report
8. **Building & Zoning Committee** – Rimas Kozica, Chairman
 - A. Monthly Report

VILLAGE BOARD MEETING
Tuesday, OCTOBER 23 – 7:30 p.m.

AGENDA (continued – Page 2

9. **Engineering & Capital Projects Committee** – Marshall Seeder, Chairman
 - A. Monthly Report

10. **Public Safety Committee** – LaVelle Topps, Chairman
 - A. Monthly Report– Police Department
 - B. Monthly Report – Fire Department

11. **Public Works Committee** – Scott Mesick, Chairman
 - A. Monthly Report – Public Works Department
 - B. Monthly Report – Water Department

12. **Finance Committee** – Patricia Rocco, Chairwoman
 - A. Monthly Report

13. **Other Reports**
 - A. Village Clerk
 - B. Village Treasurer
 - C. Village Engineer
 - D. Village Attorney
 - E. Committee and Collectors Report

Action – Motion to Approve Committee and Collectors Report as Presented

14. **Village President**
 - A. Proclamation Lead Poisoning Prevention Week (October 21-27)

15. **Public Participation (Non-Agenda Related Items Only)**

16. **New Business**

17. **Executive Session** - For the purpose of discussing 1) the August 6, 2012 Executive Session minutes according to 5 ILCS 120/2.06, and 2) appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body according to 5 ILCS 120/2 (c)(1)

18. **Adjourn**

Village Work Session Meeting: November 13, 2012
Next Village Board Meeting: November 27, 2012



RULES FOR PUBLIC COMMENT

Village Board Work Session Meetings Village Board Meetings

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.

(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Andy Bagley at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

Consent Agenda Items

Village Board Agenda Memo

Date: October 15, 2012
To: Village President and Board of Trustees
From: Julia Cedillo, Village Manager
Daniel L. McCollum, Chief of Police *Dmc*
Re: Sale of Surplus Vehicles

GENERAL BACKGROUND

The Village has two (2) surplus vehicles. The vehicle descriptions are as follows:

1999 Ford Taurus, Vehicle Identification Number 1FAFP52U1XG279467

2006 Ford Crown Victoria, Vehicle Identification Number 2FAFP71W46X149141

In order to list the vehicles for sale, the corporate authorities must declare them as surplus property through the passage of an ordinance (attached). Once that has been done, the Village Manager will solicit sealed bids for the vehicles and publish the required legal notice in the newspaper. If acceptable bids are received, the ordinance provides for the Village Manager to sell the vehicles.

DOCUMENTATION

A copy of the proposed ordinance, previously reviewed and approved by Village Attorney Cathy Keating is attached.

RECOMMENDATION

We recommend that the Village President and Board of Trustees declare the above described vehicles as surplus property and approve the attached ordinance authorizing the Village Manager to solicit bids, publish the required legal notice, and accept or reject any and all bids.

MOTION/ACTION REQUESTED

This matter was discussed at the Work Session Agenda on October 9, 2012 and is being placed on the Village Board Consent Agenda of October 23, 2012 for approval.

Attachment

ORDINANCE #957

AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS PROPERTY
OF THE VILLAGE OF LA GRANGE PARK, ILLINOIS

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LA GRANGE PARK, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees of the Village find that the following personal property of the Village of La Grange Park, Illinois is surplus property and no longer necessary or useful, and find that it is in the best interest of the Village to sell the following property:

<u>Vehicle ID Number</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>
1FAFP52U1XG279467	1999	Ford	Taurus
2FAFP71W46X149141	2006	Ford	Crown Victoria

SECTION 2: The Village Manager is directed to publish the required legal notice and solicit public bids for the described surplus property in accordance with the law.

SECTION 3: The Village Manager is authorized to sell such items and to reject any and all bids. Upon payment in full of the accepted sales price, the Village Manager is authorized to convey title to any of the above-described property.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall be in full force and effect from its passage, approval and publication as provided by law.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 23rd day of October, 2012.

Village President

ATTEST: _____
Village Clerk

Ordinance # _____

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Vote taken by the Board of Trustees on passage of the above ordinance.

AYES:

_____	_____
_____	_____
_____	_____

NOS:

_____	_____
_____	_____
_____	_____

(Approved as to form previously by Village Attorney Cathy Keating)

Village Board Agenda Memo

Date: October 3, 2012
To: Village President and Board of Trustees
From: Brendan McLaughlin, Director of Public Works *BJS*
Julia Cedillo, Village Manager
Re: **2012 Leaf Loading, Transportation and Disposal**

GENERAL BACKGROUND

The Village hires a contractor each year to dispose of the leaves that are removed from the streets and stockpiled by Public Works crews. Last year an estimated 4,000 cubic yards of leaves were removed and disposed of, and approximately 2,000 cubic yards were ground and mixed with brush to make compost. This year, all collected leaves will be hauled out because a significant amount of compost is still available for the residents.

Bid specifications were prepared, and a Request for Proposal was published in the August 29, 2012, Suburban Life newspaper. *Bid packets were also sent out to six contractors.*

A bid opening was held on September 27, 2012, at 9:30am. The following proposals were received:

<u>COMPANY</u>	<u>#1 - Cost Per Bucket</u>	<u>#2 - Cost per Cubic Yard</u>
Rainbow Farms Enterprises	\$21.25	no bid
DisposAll Waste Services	\$29.75	\$700/per load* (*utilizing minimum 100cy trailer)

A cost analysis was performed, and it was determined that the most cost effective method for the removal of leaves would be to use Option #1, Cost per Bucket. *This was the same option used last year, at a cost of \$20.13 per bucket.*

\$23,000 has been budgeted in the Public Works Fund – Refuse Collection & Disposal (#01-44-3-324). It should be noted that in order to keep costs down, the Village will be loading leaves.

MOTION ACTION REQUESTED:

Motion approving the Resolution accepting the proposal of Rainbow Farms Enterprises, Inc. for the disposal of leaves in the amount of \$21.25 Per Bucket (Option #1), and authorize the Village President to execute the necessary contract documents.

RECOMMENDATION

Staff recommends hiring Rainbow Farms Enterprises, Inc. to dispose of the leaves this year, and also authorize the Village President to execute the necessary contract documents. Rainbow Farms Enterprises (previously known as Dutch Valley Enterprises) has performed work for the Village of La Grange Park in the past, and has also done work for the Villages of La Grange, Alsip and Zion.

DOCUMENTATION

- Resolution Approving Proposal

RESOLUTION NO. 12-17

**RESOLUTION APPROVING PROPOSAL
2012 LEAF LOADING, TRANSPORTATION and DISPOSAL**

WHEREAS, the Village of La Grange Park (“Village”) solicited requests for proposals to provide leaf disposal to the Village for the 2012 season; and

WHEREAS, after review of the proposals received, it was determined that Rainbow Farms Enterprises, Inc. could provide the Village with the service levels required.

NOW, THEREFORE BE IT HEREBY RESOLVED, by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

1. That the Village of La Grange Park hereby accepts Option #1, \$21.25/bucket (Cost per Bucket) proposal from Rainbow Farms Enterprises, Inc. dated September 27, 2012; and
2. The Village President is hereby authorized to execute the necessary contract documents with Rainbow Farms Enterprises, Inc.; and
3. The Village Manager is authorized and directed to take such further actions, as necessary and appropriate to implement, administer and enforce this Resolution.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 23rd day of OCTOBER 2012.

YES:

NOS:

ABSENT:

Approved this 23rd day of October 2012.

Dr. James L. Discipio, Village President

ATTEST: _____

Amanda Seidel
Village Clerk

*APPROVED AS TO FORM-
VILLAGE ATTORNEY – Format Previously Approved*

Village Board Agenda Memo

Date: October 2, 2012

To: Finance Committee Chair Patricia Rocco
President & Board of Trustees

From: Pierre Garesché, Finance Director *PAG*
Julia Cedillo, Village Manager *JC*

Re: **Tax Levy Estimate**

GENERAL BACKGROUND:

The Truth in Taxation Law mandates that the Village Board estimate the taxes it will levy at least 20 days prior to the adoption of the real estate tax levy. In that regard, we estimate the real property tax levy for the 2012 tax year will be \$3,336,684. That represents a 4.9% increase over the 2011 tax extension of \$3,180,824.

The complete tax levy ordinance will be on the agenda for the November 27, 2012 board meeting for your approval.

MOTION/ACTION REQUESTED:

"I move that the President and Board of Trustees concur with the recommendation of the Finance Director and determine hereby that the amount of money estimated to be necessary to be raised from the 2012 real property tax levy for the 2012-13 fiscal year is \$3,336,684; which amount is less than 5% higher than the amount of taxes extended for 2011."

STAFF RECOMMENDATION:

We recommend the motion be approved at the October 23, 2012 board meeting.

DOCUMENTATION:

◆ None

Memorandum

TO: Trustee Patricia Rocco, Chairman
Finance Committee

FROM: Julia Cedillo, Village Manager

DATE: October 18, 2012

RE: *First Half & Second Half of October 2012*

Payments for operating expenses from the various funds for *first & second half of October 2012* includes:

	<u>First Half of October</u>	<u>Second Half of October</u>
General Fund	\$ 350,586.41	\$ 71,575.29
2004 Debt Service Fund	- 0 -	- 0 -
Water Fund	144,380.11	7,847.60
Motor Fuel Fund	215,967.51	- 0 -
Sewer Fund	7,286.79	3,094.25
Emergency Telephone	6,174.96	935.00
Trust & Agency Fund	1,500.00	- 0 -
Working Cash Fund	- 0 -	- 0 -
Capital Projects Fund	66,954.13	1,800.78
Total	\$ 792,849.91	\$ 85,252.92

Payment for salaries, deductions, and employer payroll costs for the *first & second half of October 2012* includes a payroll disbursement from:

	<u>First Half of October</u>	<u>Second Half of October</u>
General Fund	\$ 147,298.08	\$ 163,299.89
Water Fund	9,386.08	8,719.70
Sewer Fund	3,714.91	3,676.01
Trust & Agency	- 0 -	- 0 -
Total	\$ 160,399.07	\$ 175,695.60

President's Report

PROCLAMATION

Lead Poisoning Prevention Week October 21 - 27, 2012

WHEREAS, the Village of La Grange Park supports a healthy and safe environment for all of our children and families; and

WHEREAS, the Village of La Grange Park is dedicated to protecting the health of our youngest residents; and

WHEREAS, even in low amounts, lead poisoning can cause irreversible brain damage, shortened attention span, hyperactivity, aggressive behavior, learning disabilities, and other health and developmental problems for children; and

WHEREAS, lead paint in housing units and child care centers built before 1978 represents a risk for our children, and residents should take necessary precautions when engaging in renovation or repair of these buildings to reduce the risk of lead poisoning; and

WHEREAS, the Village of La Grange Park encourages all residents, especially parents and child care providers to be aware of the dangers of lead poisoning and seek appropriate testing for their children as a tool to prevent lead poisoning;

NOW, THEREFORE, I, Dr. James L. Discipio, Village President, do hereby proclaim October 21 - 27, 2012, CHILDHOOD LEAD POISONING PREVENTION WEEK in our Village, and encourage all of our residents to work together to combat the threat of lead poisoning.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of La Grange Park to be affixed this 23rd day of October, 2012.

Dr. James L. Discipio, Village President

ATTEST:

Amanda G. Seidel, Village Clerk

Items of Interest

VILLAGE OF LA GRANGE PARK
La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

2012 MEETINGS REMINDER

November 13, 2012	Work Session Meeting	7:30 p.m.	Village Hall
November 27, 2012	Village Board Meeting	7:30 p.m.	Village Hall
December 11, 2012	Work Session Meeting	7:30 p.m.	Village Hall