

PRESIDENT
Dr. James L. Discipio
VILLAGE MANAGER
Julia A. Cedillo
VILLAGE CLERK
Amanda G. Seidel



TRUSTEES
Scott F. Mesick
Patricia B. Rocco
Michael L. Sheehan
James P. Kucera
Mario J. Fotino
Robert T. Lautner

VILLAGE BOARD MEETING
Tuesday, JULY 23, 2013 – 7:30 p.m.

AGENDA

1. **Call meeting to order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Presentation – Raymond Wielgos (Veteran’s Memorial)**
5. **Appointment of Auxiliary Police Officer (Brian P. Freeman)**
6. **Public Participation (Agenda Related Items *Only*)**
7. **Consent Agenda (Roll Call Vote)**

No discussion. Trustees wishing to discuss any of the items below MUST request that item be removed from the Consent Agenda prior to motion to approve.

A. Approval of Minutes

- (i) Village Board Meeting – June 25, 2013
- (ii) Executive Session Meeting – May 28, 2013
- (iii) Work Session Meeting – July 9, 2013

- B. **Action – Purchase of New Police Vehicle – Joint Purchasing: *Motion to Approve the Purchase of One (1) 2014 Chevrolet Tahoe from Currie Motors in Frankfort, Illinois in the Amount of \$24,583***
- C. **Action – 2013 Thermoplastic School Zone & Crosswalk Striping: *Motion to Authorize the Participation in the Suburban Joint Purchasing Cooperative Contract with Superior Road Striping in an Amount Not to Exceed \$10,000***
- D. **Action – Village Support for the Memorial Park Improvement Project: *Motion: to Approve a 20% Discount to the Water Rate for Water Supplied to a New Interactive Spray Pad at Memorial Park, Limited to a Period of Four Years at Which Time the Discount Policy shall be Reviewed for Continuation and 2nd Motion: to Approve \$3,300 in Financial Support to the Community Park District of La Grange Park, in the Form of a Reimbursement, for the General Purpose of Public Improvements Planned for the Memorial Park Improvement Project***
- E. **Action – Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers**
- F. **Action – Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and August 27, 2013 with subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on August 27, 2013**

VILLAGE BOARD MEETING
Tuesday, JULY 23 – 7:30 p.m.

AGENDA (continued – Page 2

8. **Village Manager's Report**
 - A. Local Pavement Program Update
9. **Administration Committee** – Robert Lautner, Chairman
 - A. Monthly Report
10. **Building & Zoning Committee** – Michael Sheehan, Chairman
 - A. Monthly Report
11. **Engineering & Capital Projects Committee** – James Kucera, Chairman
 - A. Monthly Report
12. **Public Safety Committee** – Mario Fotino, Chairman
 - A. Monthly Report– Police Department
 - B. Monthly Report – Fire Department
13. **Public Works Committee** – Scott Mesick, Chairman
 - A. Monthly Report – Public Works Department
14. **Finance Committee** – Patricia Rocco, Chairman
 - A. Monthly Report
15. **Other Reports**
 - A. Village Clerk
 - B. Village Treasurer
 - C. Village Engineer
 - D. Village Attorney
 - E. Committee and Collectors Report

Action – Motion to Approve Committee and Collectors Report as Presented
16. **Village President**
17. **Public Participation (Non-Agenda Related Items Only)**
18. **New Business**
19. **Executive Session - for the purpose of discussing the selection of a person to fill a Village Commission/Committee according to 5 ILCS 120/2 (c)(3).**
20. **Adjourn**

Next Village Work Session Meeting: August 13, 2013
Next Village Board Meeting: August 27, 2013



RULES FOR PUBLIC COMMENT

Village Board Work Session Meetings Village Board Meetings

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.

(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Andy Bagley at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

Village Board Agenda Memo

Date: July 15, 2013

To: Village President and Board of Trustees

From: Julia Cedillo, Village Manager
Daniel L. McCollum, Chief of Police 

Re: Appointment of Auxiliary Police Officer

Background

Mr. Brian P. Freeman of Willowbrook, Illinois has applied to become an Auxiliary Police Officer. Mr. Freeman has been employed for the past 25 years as a senior chemist, site cleanup manager and enforcement officer with the U.S. Environmental Protection Agency.

Brian holds a Bachelor's Degree in Chemistry from DePaul University and a Master's Degree in Marketing and Information Technology from the University of Illinois at Chicago.

Mr. Freeman has been interviewed for the position and meets all of the department requirements.

Recommendation

The Police Department is requesting that Mr. Freeman be appointed as an Auxiliary Police Officer as provided in the LaGrange Park Municipal Code, Chapter 33, Section 11 at the July 23, 2013 Regular Village Board Meeting.

He will be unable to attend the July 23, 2013 meeting. If he is approved for appointment, arrangements will be made for him to take the oath of office with the Village Clerk or Deputy Village Clerk.

Motion/Action Requested

Motion authorizing the appointment of Mr. Brian P. Freeman as an Auxiliary Police Officer for the Village of LaGrange Park, Illinois.

Consent Agenda Items

Village Board Agenda Memo

Date: July 16, 2013

To: Village President and Board of Trustees

From: Julia Cedillo, Village Manager
Daniel L. McCollum, Chief of Police 

Re: Purchase of New Police Vehicle – Joint Purchasing

GENERAL BACKGROUND

The 2013-14 Village of LaGrange Park Budget authorizes the purchase of one police vehicle. The Northwest Municipal Conference has awarded their municipal vehicle contract to Currie Motors of Frankfort, Illinois on 2014 Chevrolet Tahoe Police Vehicles. The desired vehicle, in accordance with the department's specifications, would cost \$24,583. This would exclude the installation of emergency equipment, a partition, striping, etc. The Police Department has been satisfied with the previously purchased Chevrolet Tahoes.

The cutoff date for ordering 2014 vehicles through the Suburban Purchasing Cooperative is August 30, 2013.

This matter was discussed at the July 9, 2013 and recommended for placement on the Consent Agenda for the July 23, 2013 regular Village Board Meeting.

RECOMMENDATION

Staff recommends approval of the purchase of one (1) 2014 Chevrolet Tahoe from Currie Motors in Frankfort, Illinois in the amount of \$24,583.

MOTION/ACTION REQUESTED

Motion to approve the purchase of one (1) 2014 Chevrolet Tahoe Police Vehicle through the Suburban Purchasing Cooperative from Currie Motors of Frankfort, Illinois in the amount of \$24,583.

DOCUMENTATION

The vehicle spec information is attached.

From: tom sullivan [mailto:curriefleet@gmail.com]

Sent: Thursday, June 20, 2013 12:00 PM

To: Tom

Subject: updates

Good Afternoon

Attached are the updated contracts for the 2014 Ford Police Vehicles thru the NWMC. Please utilize the new forms thru 11/08/13.

We do have 2 upfitted vehicles in stock and 4 sedans for immediate delivery if you are in need.

Currently we have Tahoe PPV and SSV in stock. For 2014 model year order cut off is August 30, 2013. All Tahoes need to be ordered before then since Chevrolet is changing their full size truck lineup. Please utilize the current sheets until the new forms are created.

If you are considering adding Caprice to your Fleet, we do have a new 2012 unit in Heron White C/C available at a very reasonable price.

Thanks again for the opportunity

--

Tom Sullivan
Currie Motors Fleet

p:815-464-9200

f: 815-4647500

Follow Us On Twitter @Curriefleet

Currie Motors Fleet Forest Park

SPC Contract Winner

~~2013~~ Chevrolet Tahoe 4x2 Police Pursuit Vehicle

2014

DM Call Tom Sullivan (815) 464-9200

Standard Package: **\$23,986.00**

Warranty 5 Year 100,000 Powertrain

- Free Delivery Within 30 miles
- Air Bags - dual stage frontal, driver and right front passenger with passenger sensing system.
- Air Bags - head curtain side impact, first and second row outboard seating positions with rollover sensor
- Air Bags - seat mounted side impact, driver and right front passenger for thorax and pelvic protection
- Air Conditioning - dual zone manual climate control & rear auxiliary
- Assist Handles - front passenger and second row outboard
- Audio System – AM/FM Stereo with CD Player
- Cruise Control – electronic
- Defogger – rear window electric
- Door Locks – power programmable with lockout protection
- Engine – Vortec 5.3L V8 SFI FlexFuel
- Headliner – cloth
- Heater – rear auxiliary with passenger heating ducts
- Instrumentation – analog
- Key – single two sided
- LATCH System – Lower Anchors and Top tethers for Children) for child safety seats
- Lighting – interior with dome light, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions
- Mirror – inside rearview manual day/night
- Power Outlets – 3 auxiliary, 12-volt, includes 2 on the instrument panel and 1 in the cargo area
- Remote vehicle starter prep package – includes Remote Keyless Entry
- Safety Belts – 3-point, driver and front passenger in all seating positions
- Seat Adjuster – driver 6-way power
- Seats – 40/20/40 split-bench with custom cloth, 3-passenger, driver and front passenger manual reclining, center fold-down armrest with storage, lockable storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets

- Seat Delete – 3rd row passenger
- Steering Column, tilt-wheel, adjustable with brake/transmission shift interlock
- Steering Wheel – vinyl
- Theft-deterrent System – vehicle, PASS-Key III
- Tire Pressure Monitoring System- (does not apply to spare tire)
- Visors
- Warning Tones
- Windows – power with driver Express-down and lockout features
- Assist Steps – black
- Daytime Running Lamps – with automatic exterior lamp control
- Door Handles – black
- Fascia – front color keyed
- Fascia – rear color keyed
- Glass – Solar-Ray deep tinted (all windows except light-tinted glass on windshield and driver and front passenger side glass)
- Headlamps – dual halogen composite with automatic exterior lamp control and flash-to-pass feature
- Liftgate – with liftglass, rear door system with rear-window wiper/washer
- Mirrors – outside heated power-adjustable, manual-folding
- Recovery Hooks – front, frame-mounted
- Tire – spare P265/70R17
- Tires – P265/70R17 all-season, blackwall
- Tire Carrier – lockable outside spare, winch-type mounted under frame at rear
- Wheel – 17” full-size, steel spare
- Wipers – front intermittent wet-arm with flat blade and pulse washers
- Wiper – rear intermittent with washer
- Alternator – 160 amps
- Brakes – 4-wheel anti-lock, 4-wheel disc, VAC power
- Cooling – auxiliary transmission oil cooler, heavy-duty air-to-oil
- Cooling – external engine oil cooler
- StabiliTrak – stability control system with Proactive Roll Avoidance and Traction Control
- Steering – power
- Suspension – front coil-over shock with stabilizer bar
- Suspension – rear multi-link with coil springs
- Suspension Package – police rated
- Transmission – 6-speed automatic electronically controlled with overdrive
- XM Radio Delete

Additional Options and Order Form

Please enter the following:

GM Fan Code _____

Contact Name _____

Phone Number _____

Purchase Order Number _____

State Tax Exempt Number _____

Quantity

| |
|--|
| |
|--|

PLEASE SUBMIT P.O. TO:

Currie Motors Fleet
7901 W. Roosevelt Rd.
Forest Park, IL 60461
PHONE: (815)464-9200 FAX: (815)464-7500
Contact Person: Tom Sullivan
thomasfsullivan@msn.com

Check desired options:

| | | |
|--|--|-------------------|
| | 4x4 Special Services Vehicle - \$2,249 less than last year! | \$5,385.00 |
| | Content Theft Alarm Disable | STD |
| | Identifier for Special Services Vehicle | N/C |
| | Ignition – 100-amp main power supply | \$50.00 |
| | OnStar | NA |
| | Seats – front cloth and second row vinyl. Provides cloth front seats with power driver-side but retains standard vinyl trim on 2 nd row seats | STD |
| | Ship Thru to Kerr Industries – required for post plant assembly and 2 nd stage optional content. Dealer “invoice only” charge for transportation costs to move vehicle from plant to 2 nd stage activity and return vehicle to plant | Included |
| | Ground Studs – auxiliary, 2 per vehicle in the rear compartment | Included |
| | Luggage Rack – delete | Included |
| | Radio Suppression – braided brass straps attached to various body locations | Included |
| | Wheels – 4-17”x7.5” steel | Included |
| | Special Service Package Only (4x4) Trailer Package – heavy-duty, includes (KNP) external transmission oil cooler and (KC4) engine oil cooler, provides increased trailering capacities | \$265.00 |
| | Air Cleaner – high capacity | STD |
| | Battery – heavy-duty 730 cold-cranking amps | STD |
| | Console Delete Required with Bucket Seats | N/C |
| | Door Handles – inside rear doors inoperative (doors can only be opened from the outside) | \$66.00 |

| | | |
|--|---|----------|
| | Floor Covering – color-keyed carpeting | \$190.00 |
| | Key Common – complete special service vehicle fleet | \$25.00 |
| | Remote Keyless Entry Fleet Package – programmable, includes 6 additional remotes | \$75.00 |
| | Remote Vehicle Starter System – includes remote keyless entry | \$195.00 |
| | Seat Adjuster – front passenger 6-way power | Included |
| | Seats – front bucket with premium cloth, 6-way power driver and front passenger seat adjuster, outboard adjustable head restraints, floor console and rear storage pockets (<i>requires console delete</i>) | \$135.00 |
| | Switches – rear window inoperative (rear windows can only operate from driver’s position) | \$56.00 |
| | Wiring – auxiliary speaker | \$55.00 |
| | Wiring – grille lamps and speakers | \$102.00 |
| | Wiring – horn and siren circuit | \$36.00 |
| | Special Solid Paint – one color | \$275.00 |
| | Flasher System – headlamp and tail lamp, DRL compatible with control wire | \$480.00 |
| | Headlamps, daytime running lamps and automatic headlamp control delete | \$1.00 |
| | License Plate Bracket – front (will be forced on orders with ship-to states that require a front license plate) | \$15.00 |
| | Moldings – color keyed body side | \$100.00 |
| | Roof-Mounted Lamp – provisions | \$30.00 |
| | Spot lamp – left-hand | \$460.00 |
| | Spot lamps – left and right-hand | \$820.00 |
| | Tire – spare P265/70R17 on/off-road, black wall (SSV only) | STD |
| | Tires – P265/70R17 on/off-road, black wall (SSV only) | STD |
| | Wheels – 4-17” x 7.5” bright aluminum 4x4 SSV only | \$395.00 |
| | Batteries – dual heavy-duty 730 cold-cranking amps | \$115.00 |
| | Brake Controller – integrated trailer | \$200.00 |
| | Differential – heavy-duty locking rear | \$295.00 |
| | Emissions – federal requirements | N/C |
| | Engine Block Heater | \$75.00 |
| | Skid Plate Package | STD |
| | City Brake Package | \$125.00 |

Other Options:

| | | |
|--|---------------------------------|----------|
| | Delivery of more than 30+ miles | \$150.00 |
| | Detailed Shop Manual (CD) | \$250.00 |

Additional Options/Deletions Available:

| | | |
|--|------------------------|----------|
| | Rust Proofing | \$295.00 |
| | Secure - idle override | \$285.00 |

Exterior Colors:

| | | |
|--|--|----------|
| | Mocha Steel Metallic | N/C |
| | Black | N/C |
| | Summit White | N/C |
| | Silver Ice Metallic | N/C |
| | Black Granite Metallic (additional charge) | \$195.00 |
| | Crystal Red Tint Coat | \$195.00 |

Interior Colors:

| | |
|--|-------|
| | Ebony |
|--|-------|

**Factory Order Cutoff April 2013
Units in Stock**

**Call For Details
Tom Sullivan (815) 464-9200**

Village Board Agenda Memo

Date: 7/1/2013

To: President and Board of Trustees

From: Brendan McLaughlin, Public Works Director
Julia Cedillo, Village Manager 

RE: 2013 Thermoplastic School Zone & Crosswalk Striping *BSM*

PURPOSE: Request approval to participate in the Suburban Purchasing Cooperative (Joint Purchasing Program for Local Government Agencies) in an amount not to exceed \$10,000 for the purchase of school zone and crosswalk thermoplastic striping.

GENERAL BACKGROUND:

The 2013/14 Village of La Grange Park Budget, Capital Project Fund, includes \$10,000 for the striping of school zones and crosswalks throughout the Village. The Suburban Purchasing Cooperative has awarded a contract to Superior Road Striping of Melrose Park, Illinois, for thermoplastic installation.

MOTION/ACTION REQUESTED:

Motion authorizing the participation in the Suburban Joint Purchasing Cooperative contract with Superior Road Striping, in an amount not to exceed \$10,000.

STAFF RECOMMENDATION:

Staff is recommending approval of the motion.

DOCUMENTATION:

- Suburban Purchasing Cooperative Pricing Sheet



A Joint Purchasing Program For Local Government Agencies

Suburban Purchasing Cooperative Awards **1-Year Contract Extension** **2013 Thermoplastic Lane Marking Contract #123** **To Superior Road Striping**

The Suburban Purchasing Cooperative, a cooperative of 134 municipalities in the six county area of Northern Illinois, is pleased to announce the award of a one-year contract extension for Thermoplastic Lane Marking to Superior Road Striping of Melrose Park, IL. Every municipality and government agency in the State of Illinois is authorized to participate in this program.

The duration of the contract extension is April 12, 2013 through April 11, 2014 with the SPC reserving the right to extend the contract for up to two (2) additional one-year extensions on a negotiated basis. Contract #123 was not issued in conjunction with the Illinois Department of Transportation (IDOT), so Motor Fuel Tax (MFT) funds may not be used.

| <u>Item Description</u> | <u>UOM</u> | <u>Unit \$</u> |
|--|-------------------|-----------------------|
| 4" Thermoplastic Pavement Marking Line | LF | \$0.52 |
| 6" Thermoplastic Pavement Marking Line | LF | \$0.78 |
| 12" Thermoplastic Pavement Marking Line | LF | \$1.56 |
| 24" Thermoplastic Pavement Marking Line | LF | \$3.90 |
| Thermoplastic Pavement Marking Letters & Symbols | SF | \$3.90 |
| Thermoplastic Pavement Marking Removal | SF | \$0.72 |

To place an order, obtain additional information, or schedule thermoplastic lane marking work in your area, please contact Joan Yario or Sandy Hoyos directly at (708) 865-0718 or thermopros@sbcglobal.net.

Thank you for considering the Suburban Purchasing Cooperative. Please feel free to contact your designated SPC Representative with any questions or comments you may have regarding this program.

Superior Road Striping
1967 Cornell Court
Melrose Park, IL 60160
PHONE: (708) 865-0718 FAX: (708) 865-0296
Contact Person: Joan Yario or Sandy Hoyos
thermopros@sbcglobal.net

***DuPage Mayors &
Managers Conference***
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

***Northwest Municipal
Conference***
1616 East Golf Road
Des Plaines, IL 60016
Ellen Dayan
Phone: (847) 296-9200
Fax: (847) 296-9207

***South Suburban Mayors
And Managers Association***
1904 West 17th Street
East Hazel Crest, IL 60429
Ed Paesel
Phone: (708) 206-1155
Fax: (708) 206-1133

***Will County
Governmental League***
3180 Theodore Street, Suite 101
Joliet, IL 60435
Cherie Belom
Phone: (815) 729-3535
Fax: (815) 729-3536

Village Board Agenda Memo

Date: July 15, 2013
To: Village President and Board of Trustees
From: Julia Cedillo, Village Manager 
RE: **Village Support for the Memorial Park Improvement Project**

PURPOSE

To consider support to the Community Park District of La Grange Park for public improvements at Memorial Park.

GENERAL BACKGROUND

The Community Park District recently completed work on their Master Plan for their facilities and parks. One element of the plan includes public improvements at Memorial Park, to include construction of an interactive spray pad for youth and toddlers, as well as: bio-swales, sitting walls, a focal entrance, family shelter, relocation of playground equipment, new landscape berms along the La Grange Road frontage (noise protection), and the relocation of the front sidewalk along La Grange Road.

The full cost of the planned improvements for Memorial park is \$829,275. To help fund the improvements, the Park District has applied for a \$400,000 grant from the Illinois Department of Natural Resources. As part of the grant evaluation process, the agency provides additional points for intergovernmental support of the project. As such, the Park District is requesting intergovernmental support for two of the park's planned enhancements:

Walkway Along La Grange Road

The Park District is seeking financial support for the relocation of the front sidewalk along La Grange Road. Plans call for landscape berms to be built in the existing location of the sidewalk. The relocated walkway would be situated closer to the amphitheater. Plans to date are conceptual and are subject to further Village review. The Park District is requesting 20% of the full cost (estimate is \$16,500), which is approximately \$3,300.

Water Rate Discount

The Park District is seeking Village support in the form of a 20% discount on water and sewer rates for the interactive spray pad. It is estimated that the new water feature would use approximately 580,320 gallons of water per year, translating to \$6,276 in Village water and sewer costs (2013 rates). At this rate of utilization, a 20% discount would be \$929.38 for water and \$325.83 for sewer. Please see the cost table on the following page.

| 2013 Water Rates | | | | | Requested | |
|------------------|-------------------|-----------------------|------------------------|-------------------|---------------|-------------------|
| Water / Sewer | Est. Gallons Used | Converted to Cubic Ft | Rate | Yrly. Cost | Discount Rate | Discount |
| Water | 580,320 | 77,578 | 5.99 per 100 Cubic Ft. | \$4,646.92 | 20% | \$929.38 |
| Sewer | 580,320 | 77,578 | 2.10 per 100 Cubic Ft. | \$1,629.14 | 20% | \$325.83 |
| Total | | | | \$6,276.06 | | \$1,255.21 |

The Village does not currently extend discounted rates. However, the Village does not charge the Park District for water utilization at any of its parks. Currently we bill the Park District only for water utilization at the Recreation Center located on Barnsdale Road. Recently, this topic was discussed in the Local Revenue Study. In the report, staff did not recommend that we begin to charge for water at the parks, but did recommend the installation of meters at each of the parks to measure water being used.

DISCUSSION

At the July 9, 2013 Work Session, the Village Board considered the request brought forth by the Community Park District of La Grange Park. The consensus of the Board was to support the request, with modifications. The consensus of the Board was to support a 20% water rate discount, for a period of four years, at which time the policy would be reviewed for continuance. Further, the Board agreed to provide financial support for the general purpose of public improvements at Memorial Park, and not specific to the relocation of the public sidewalk. In accordance with the Village Board discussion and direction, motions for the July Village Board Meeting are outlined as follows:

ACTION / MOTION

1. **Motion to approve a 20% discount to the water rate for water supplied to a new interactive spray pad at Memorial Park, limited to a period of four years at which time the discount policy shall be reviewed for continuation.**
2. **Motion to approve \$3,300 in financial support to the Community Park District of La Grange Park, in the form of a reimbursement, for the general purpose of public improvements planned for the Memorial Park Improvement Project.**

DOCUMENTATION

- Letter, dated July 10, 2013, Roy Cripe, Executive Director, Community Park District of La Grange Park
- Staff Memo dated July 3, 2013
- Letter Seeking Support – Memorial Park Improvement Project, dated July 3, 2013, Roy Cripe, Executive Director, Community Park District of La Grange Park
- Photo example of water feature (interactive spray pad)
- Conceptual Drawing (partial) of planned improvements (depicting re-route of front walking path)
- Staff Memo on Park District Water Usage, dated June 21, 2013, Allison Chorley, Senior Fiscal Assistant



July 10, 2013

Village of La Grange Park
Board of Trustees
447 N. Catherine Ave
La Grange Park, IL 60526

RE: Memorial Park Improvement Project

Thank you very much for the wonderful support displayed last evening for the Park District Memorial Park Improvement Project. As we all know, it takes excellent team work to grow and maintain an excellent community and the Community Park District's Board of Commissioners and Staff are grateful to be an active member of a successful team. Speaking of Staff, Julia, Dean, Dan and Emily are; in my opinion, top shelf professionals. While working in the best interest of the Village, their time and energy spent on this and previous Park District projects are greatly appreciated.

Hopefully your letter of financial support that will be forwarded to the OSLAD grant administrators will be the document that puts our project above the cut line when grant recipients are announced next spring. Whatever the outcome, be assured that any construction will be done with prior approval of the Village.

Sincerely,

A handwritten signature in black ink, appearing to read 'Roy A. Cripe', with a long horizontal flourish extending to the right.

Roy A. Cripe
Executive Director

Cc: Julia Cedillo
Dean Maggos
Dan McCollum
Emily Rodman

Village Board Agenda Memo

Date: July 3, 2013
To: Village President and Board of Trustees
From: Julia Cedillo, Village Manager 
RE: **Village Support for the Memorial Park Improvement Project**

PURPOSE

To consider support to the Community Park District of La Grange Park for public improvements at Memorial Park.

GENERAL BACKGROUND

The Community Park District recently completed work on their Master Plan for their facilities and parks. One element of the plan includes public improvements at Memorial Park, to include construction of an interactive spray pad for youth and toddlers, as well as: bio-swales, sitting walls, a focal entrance, family shelter, relocation of playground equipment, new landscape berms along the La Grange Road frontage (noise protection), and the relocation of the front sidewalk along La Grange Road.

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The Park District is requesting 20% of the full cost (estimate is \$16,500), which is approximately \$3,300.

Water Rate Discount

The Park District is seeking Village support in the form of a 20% discount on water and sewer rates for the interactive spray pad. It is estimated that the new water feature would use approximately 580,320 gallons of water per year, translating to \$6,276 in Village water and sewer costs (2013 rates). At this

rate of utilization, a 20% discount would be \$929.38 for water and \$325.83 for sewer. Please see the cost table below.

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| Sewer | 580,320 | 77,578 | 2.10 per 100 Cubic Ft. | \$1,629.14 | 20% | \$325.83 |
| Total | | | | \$6,276.06 | | \$1,255.21 |

The Village does not currently extend discounted rates. However, the Village does not charge the Community Park District for water utilization at any of its parks. Currently we bill the Park District only for water utilization at the Recreation Center located on Barnsdale Road (see staff memo from Senior Fiscal Assistant Allison Chorley). This issue was included in the Local Revenue Study. In the report, staff did not recommend that we begin to charge for water at the parks, but did recommend the installation of meters at each of the parks to better understand how much water is being used.

Should the Village Board grant a discounted rate to the Community Park District, it may want to consider time limits. For instance, the 20% discount could be reviewed every four years for continuation/ reaffirmation of policy.

ACTION / MOTION

This matter is being placed on the Agenda for the July 9, 2013 Village Board Work Session for discussion. If there is consensus to support the Community Park District in their public improvements for Memorial Park, this matter will be placed on the July 23, 2013 Village Board Meeting Agenda for approval.

DOCUMENTATION

- Letter Seeking Support – Memorial Park Improvement Project, dated July 3, 2013, Roy Cripe, Executive Director, Community Park District of La Grange Park
- Photo example of water feature (interactive spray pad)
- Conceptual Drawing (partial) of planned improvements (depicting re-route of front walking path)
- Staff Memo on Park District Water Usage, dated June 21, 2013, Allison Chorley, Senior Fiscal Assistant



July 3, 2013

Julia Cedillo, Village Manager
Village of La Grange Park
447 N. Catherine Ave
La Grange Park, IL 60526

RE: Memorial Park Improvement Project

Dear Julia,

As you know, the Community Park District has recently submitted an Open Space Land Acquisition and Development (OSLAD) grant application to the Illinois Department of Natural Resources (INDR). If awarded, the Park District would receive a \$400,000 reimbursement for a project currently budgeted at \$829,275. Applications are graded on a point system where the points given are relative to how well the project fits the grant's award criteria. One of the more significant criteria is the extent to which other units of local government are involved with the project, which gets to the purpose of this letter. In short, I am asking for a letter from the Village that pledges financial assistance to the project in order to receive the maximum OSLAD bonus points. Specifically, I am asking for consideration of two proposals.

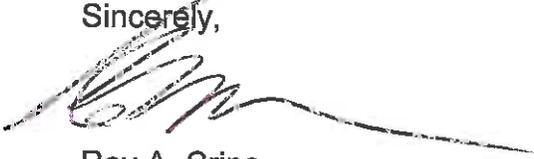
The first is a request for assistance with the sand and water play area. The attached photograph of the new water/sand play area in Burr Ridge is similar to the water/sand play area we envision for the north end of Memorial Park. The proposal being made here is to consider charging the Park District a discounted water & sewer fee for water used by the water/sand play area. We estimate a 31gpm consumption rate which converts to an estimated 77,578 cubic feet of water used during a normal operating season. A normal operating season is considered to be 78 days long (15% cold/rain days) with 8 hours of operation per day at 50% water usage. At the present rate of \$5.99 per 100cf for water and \$2.10 for sewer, the respective utility cost for a normal season is \$4,646 and \$1,629. If I may suggest a number, a 20% discount would be valued at approximately \$930 per year for water and \$325 per year for sewer.

The second proposal being extended is to make a one-time partial reimbursement of the cost to relocate the sidewalk presently located on the west edge of Memorial Park along La Grange Road. The intention for this area is to enhance its use for small community events. With the specified improvements, benefits could include hosting arts and crafts shows and possibly the Farmers Market, hosting an improved Fall Festival and Christmas Walk, and promoting picnics during the Music Under the Stars concerts. The plan submitted to OSLAD (see the attached) removes the existing standard width sidewalk and constructs a wider pathway that meanders into to park's interior. This would facilitate pop-up tents being put up for special events. At an estimated cost of \$7.25/sf, the preliminary cost estimate for the new path is \$16,500. The proposal being

made here is to reimburse 20% of this cost or approximately \$3,300. As to timing, we would like the park improvement project to commence in the fall 2014 and finish before summer vacation 2015. That would cause the Village reimbursement to occur during the last half of 2015.

Memorial Park has become our flagship park and the improvement plan we hope to complete will only enhance its recreational and esthetic value. As mentioned earlier, Village assistance is not critical to completing the entire project if it is funded by OSLAD. Village financial support will; however, be most helpful in winning a grant award. Thank you for considering this proposal and for the spirit of cooperation you and the Board of Trustees have exhibited in the past. I would be pleased to provide you with a more complete description of the entire project as your schedule allows.

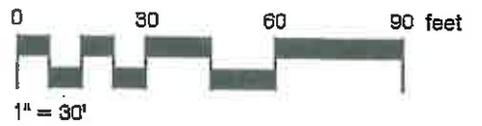
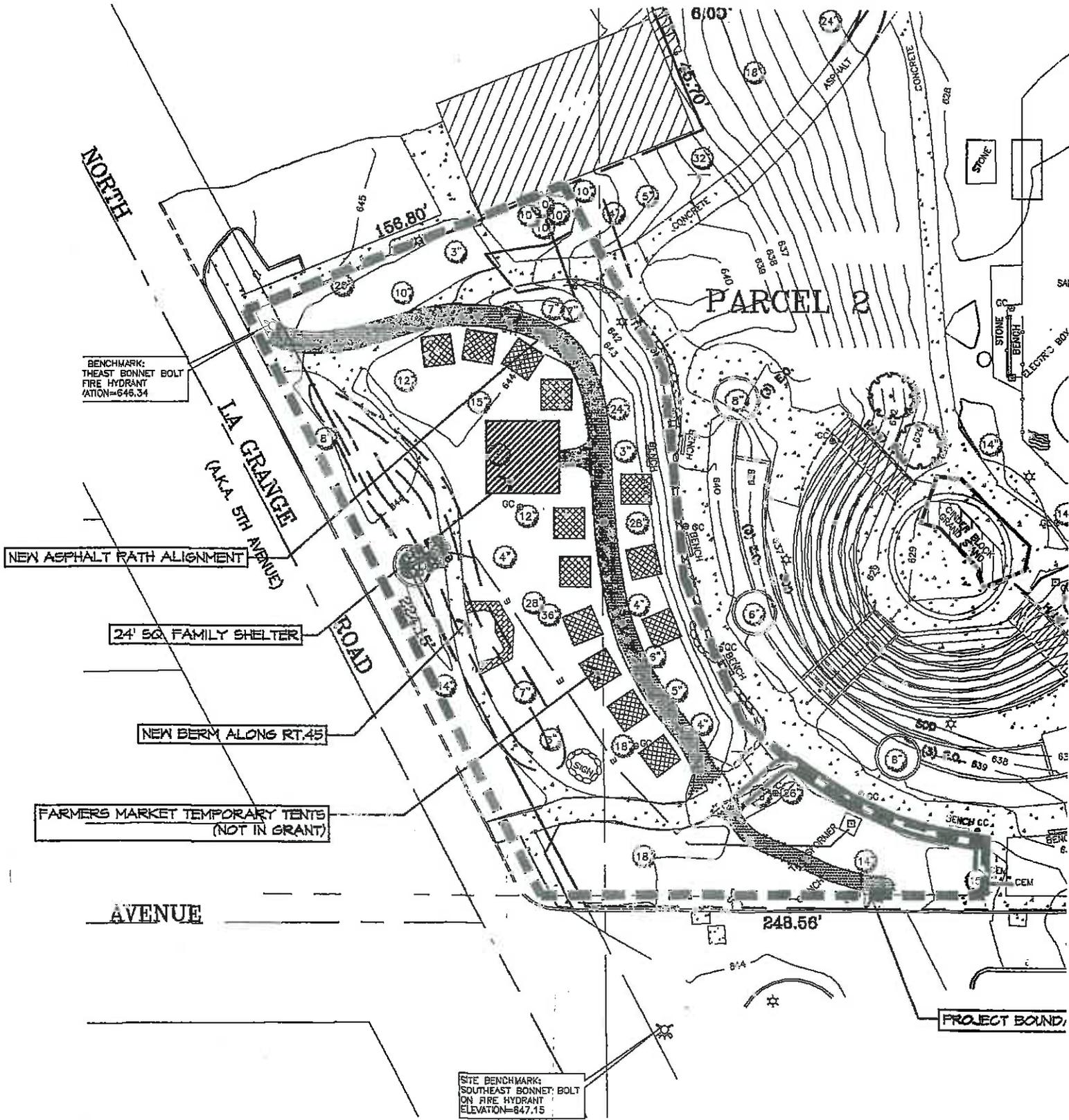
Sincerely,

A handwritten signature in black ink, appearing to read 'Roy A. Cripe', with a long horizontal flourish extending to the right.

Roy A. Cripe
Executive Director

Encl. (2)





MEMORANDUM

To: Julie Cedillo, Village Manager

From: Allison Chorley, Senior Fiscal Assistant

Date: June 21, 2013

Re: Park District Water Usage

Currently the Village of La Grange Park bills the Park District for water usage *only* for their offices at 1501 Barnsdale Road. The various parks and the garage located at 845 Barnsdale Road have not been billed since April 1996. We stopped billing the Park District for water usage in exchange for the use of Memorial Park for the then annual Party in the Park.

I have included the usage for the office facility and the past usage for the various park meters. The highest usages were for Memorial Park, Hainsworth, and the garage. The remaining meters usages were fairly low as most of them were the smaller parks and the only meter that we had was for drinking fountains.

The average annual usage for Memorial Park was about 4,500 cubic feet, using current rates this would be about \$360.00 per year. It is possible that this usage is much higher as we were billing them prior to the installation of the basketball, volleyball, and roller hockey facilities at this park.

The average annual usage for Hainsworth Park was about 8,500 cubic feet, using current rates this would be about \$680.00 per year. This usage varied greatly as it would depend on how often they had to water the ball fields.

The average annual usage for the garage was about 6,500 cubic feet, using current rates this would be about \$525.00 per year.

Please keep in mind that these usages are almost twenty years old and that Park District services and facilities have vastly changed.

Memorandum

TO: Trustee Patricia Rocco, Chairman
Finance Committee

FROM: Julia Cedillo, Village Manager

DATE: July 18, 2013

RE: *First Half & Second Half of July 2013*

Payments for operating expenses from the various funds for *first & second half of July 2013* includes:

| | <u><i>First Half of July</i></u> | <u><i>Second Half of July</i></u> |
|------------------------|----------------------------------|-----------------------------------|
| General Fund | \$ 130,058.57 | \$ 141,795.85 |
| 2004 Debt Service Fund | - 0 - | - 0 - |
| Water Fund | 160,868.96 | 69,345.73 |
| Motor Fuel Fund | - 0 - | - 0 - |
| Sewer Fund | 19,808.26 | 42,947.30 |
| Emergency Telephone | 1,209.59 | 2,648.02 |
| Trust & Agency Fund | - 0 - | 1,462.50 |
| Working Cash Fund | - 0 - | - 0 - |
| Capital Projects Fund | 2,350.00 | 167,214.20 |
| Total | \$ 314,295.38 | \$ 425,413.60 |

Payment for salaries, deductions, and employer payroll costs for the *first & second half of July 2013* includes a payroll disbursement from:

| | <u><i>First Half of July</i></u> | <u><i>Second Half of July</i></u> |
|----------------|----------------------------------|-----------------------------------|
| General Fund | \$ 166,452.22 | \$ 145,776.29 |
| Water Fund | 8,781.91 | 8,944.06 |
| Sewer Fund | 3,880.97 | 3,841.76 |
| Trust & Agency | - 0 - | - 0 - |
| Total | \$ 179,115.10 | \$ 158,562.11 |

Items of Interest

VILLAGE OF LA GRANGE PARK
La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

Illinois Municipal League 100th Annual Conference

October 17 – 19, 2013
Hilton Chicago Hotel

2013 MEETINGS REMINDER

| | | | |
|--------------------|-----------------------|-----------|--------------|
| August 13, 2013 | Work Session Meeting | 7:30 p.m. | Village Hall |
| August 27, 2013 | Village Board Meeting | 7:30 p.m. | Village Hall |
| September 10 2013 | Work Session Meeting | 7:30 p.m. | Village Hall |
| September 24, 2013 | Village Board Meeting | 7:30 p.m. | Village Hall |
| October 8, 2013 | Work Session Meeting | 7:30 p.m. | Village Hall |
| October 22, 2013 | Village Board Meeting | 7:30 p.m. | Village Hall |
| November 12, 2013 | Work Session Meeting | 7:30 p.m. | Village Hall |
| November 26, 2013 | Village Board Meeting | 7:30 p.m. | Village Hall |
| December 10, 2013 | Work Session Meeting | 7:30 p.m. | Village Hall |