PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Amanda G. Seidel

EST. La Grange Park 1892
Village of Roses

TRUSTEES
Scott F. Mesick
Patricia B. Rocco
Michael L. Sheehan
James P. Kucera
Jamie M. Zaura
Robert T. Lautner

VILLAGE BOARD WORK SESSION MEETING

Tuesday, November 10, 2015 – **7:30 P.M.**

AMENDED AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Presentation by Selden Fox, Village Audit Firm, Henry Demlow**
5. **Public Participation (agenda and non-agenda related)**
6. **Administrative Committee Items**

   A. Discussion -Amendment to the La Grange Park Municipal Code – Liquor License Regulations - *Motion: To approve an ordinance amending the "La Grange Park Municipal Code" as amended.*

7. **Public Safety Committee Items**

   A. Discussion & Action – 1000 Block of Newberry – Parking Recommendations – *Motion: Option A: Recommending the implementation of Odd/Even parking restrictions for the 1000 Block of Newberry. Option B: Recommending keeping current hours/days of restrictions, but allow all La Grange Park residents to use spaces with signage installed stating "Residents Only Parking".*

   B. Consolidated Dispatch – LTACC Intergovernmental Agreement and Necessary Expenditures – *Motion:*

   (1) To approve A Resolution Approving and Authorizing the Execution of an Intergovernmental Agreement Entered into by the Villages of La Grange, La Grange Park and Western Springs to Establish an Intergovernmental Cooperative Venture Known as the "Lyons Township Area Communications Center" for the Operation and Maintenance of a Combined Dispatch and Communications System.

   (2) To approve An Ordinance Amending Title 3 (Administration), Chapter 32 (Boards, Commissions and Committees), Sections 32.15 Through 32.21 (Emergency Telephone System Board) of the La Grange Park Municipal Code to Dissolve the La Grange Park Emergency Telephone System Board and Recognize the Village of La Grange Park's Participation in a Consolidated Joint

447 N. Catherine Avenue, La Grange Park, Illinois 60526-2099
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AGENDA (continued – Page 2)

Emergency Telephone System Board Created via an Intergovernmental Agreement Establishing a Consolidated Joint Emergency Dispatch System Known as the Lyons Township Area Communications Center.

(3) *To authorize expenditures for necessary architecture and engineering services related to interior space needs for the Lyons Township Area Communications Center at a cost not to exceed $28,400 and authorize the Village Manager to execute any necessary and related agreements.*

(4) *To authorize expenditures necessary for a New World Computer Automated Dispatch (CAD) Upgrade for the Lyons Township Area Communications Center at a cost not to exceed $200,000 and authorize the Village Manager to execute any necessary and related agreements.*

(5) *To authorize expenditures necessary for the Power Phone Total Response Software for the Lyons Township Area Communications Center at a cost not to exceed $16,000 and authorize the Village Manager to execute any necessary and related agreements.*

7. Public Works Committee Items

A. Discussion – Resolution for Construction on State Highways – *Motion: To approve Resolution for Construction on State Highway.*

B. Discussion & Action – 2015 Fall Tree Planting Program (Payment of Suburban Tree Consortium Invoice) – *Motion: Authorizing payment of $10,322.00 to Suburban Tree Consortium.*

8. Finance Committee Items

A. Discussion & Action – Annual Post-Issuance Compliance Report – *Motion: To receive the annual Post-Issuance Compliance Report.*

B. Discussion – 2015 Property Tax Levy: *Motion:*

(1) *To approve an Ordinance providing for the Annual Tax Levy for the Village of La Grange Park, Cook County, Illinois, for the fiscal year beginning May 1, 2015 and ending April 30, 2016.*

(2) *To approve an Ordinance providing for Specific Reductions of the 2015 Property Tax Levy Pursuant to the Property Tax Extension Limitation Law.*

(3) *To approve an Ordinance abating the tax hereto levied for the year 2015 to pay the principal of and interest on $3,495,000.00 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014, of the Village of La Grange Park, Cook County, Illinois.*

AGENDA (continued – Page 3)

9. Other Reports

A. Village Manager

(1) Discussion & Action – Electricity Supply Bids – Water Plant – *Motion: To authorize the Village Manager to execute a contract (or contract renewal) with [insert supplier's name] for energy supply for the Village's Water Plant for a ___ year contract.*

B. Village President

(1) Discussion & Action – Resolution to Release Non-General Funds to Local Governments – *Motion: To approve Resolution urging Illinois State Leaders to release Non-General Fund Revenues payable to local governments.*

(2) Discussion – 2016 Meeting Schedule: To approve a Resolution approving the 2016 Meeting Dates.

C. Village Clerk

D. Commercial Revitalization Committee

(1) Discussion – Tax Increment Financing Consultant Services – S.B. Friedman

10. New Business

11. Executive Session

12. Adjourn

Items of Interest

Village Board Meeting: November 24, 2015

Village Board Meeting: December 8, 2015

Rules for Public Comment

Village Board Work Session Meetings
Village Board Meetings

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.

2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.

3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.

4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.

   (b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.

5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Deanne Curelo at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

Administration Committee

Robert Lautner, Chair
Michael Sheehan
James Kucera

Village Board Agenda Memo

Date: November 10, 2015

To: President & Board of Trustees

From: Emily Rodman, Assistant Village Manager

Julia Cedillo, Village Manager

RE: Amendment to the La Grange Park Municipal Code - Liquor License Regulations

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GENERAL BACKGROUND

The Dinner Club, an existing business located in downtown La Grange, has recently signed a lease to relocate their operations to the Village Market. In September, the proprietors of the business submitted a letter (attached) to the Village Board requesting the ability to sell packaged beer and wine to supplement their existing meal preparation business. The proprietors also requested the ability to allow patrons to bring their own alcoholic beverage (BYOB).

At the September 22, 2015 Village Board Meeting, the Village Board discussed options to expand the Village's existing liquor license provisions to allow businesses such as *The Dinner Club* to sell packaged wine and beer, which may then subsequently be consumed on-site by patrons of the establishment. The Village Board indicated they were not currently supportive of allowing for BYOB, but would consider exploring the option in the future.

The Village currently offers seven classes of liquor licenses (Classes A-G) outlined in Section 112.19 of the Municipal Code. The number of each type of license issued is also restricted as detailed in Section 112.20.

Based upon the discussion, staff recommends amending, Section 112.19 of the Municipal Code, Section (B), the Class B liquor license regulations, to allow businesses that provide prepared meals or box lunch service to the public to also be permitted to obtain a liquor license. Staff also recommends amending Section 112.20 of the Municipal Code, Section (A), to increase the total number of Class A and B licenses available from five to six, which would allow *The Dinner Club* to apply for a Class B liquor license.

Existing Language:

> **112.19 LICENSES CLASSIFIED; FEE ESTABLISHED.**
>
> (B) Class B license, which shall authorize the sale of wine and beer either in the original package or for consumption on the premises. These licenses are authorized for issuance only to clubs, hotel and restaurants as defined in 112.01. The annual fee for the licenses shall $800.

Proposed Language:

> (B) Class B license, which shall authorize the sale of wine and beer either in the original package or for consumption on the premises. These licenses are authorized for issuance only to clubs, hotel and restaurants as defined in 112.01, and retail and service establishments whose primary business is the preparation of food not for consumption on the premises and who provide catering, banquet and boxed lunch service to the public. The annual fee for the licenses shall $800.

Existing Language:

> **112.20 NUMBER OF LICENSES**
>
> (A) The total number of Class A and B licenses issued shall not exceed five...

Proposed Language:

> (A) The total number of Class A and B licenses issued shall not exceed ~~five~~ six...

MOTION/ACTION REQUESTED

This item is being placed on the agenda for discussion only. If there is consensus, staff will prepare an ordinance amending the above noted sections and the ordinance will be placed on the November 24, 2015 Village Board Meeting agenda for action.

Motion to Approve an Ordinance Amending the "La Grange Park Municipal Code" as Amended

DOCUMENTATION

- Letter from *The Dinner Club* dated September 15, 2015
- Sections 112.19 and 112.20 of the Village of La Grange Park Municipal Code

The Dinner Club

26 S. La Grange Road• La Grange, IL 60525
Phone: (708) 579-3433 • E-Mail: customerservice@thedinnerclub.biz
Web: www.thedinnerclub.biz

Date: September 15, 2015

Village of La Grange Park Liquor Commission
Village of La Grange Park Board
La Grange Park, Illinois 60526

Dear Village of La Grange Park Officials:

The Dinner Club, currently located in downtown La Grange, is relocating to La Grange Park's Village Market by the end of this year. We are extremely excited to be relocating to La Grange Park as we believe it will allow us to expand our services and grow our business. The Dinner Club is a meal preparation business that allows customers to make uncooked meals that they can then take home and serve to their family in the weeks ahead. They also have the option of picking up pre-made meals.

Currently we do not sell any alcohol at our location, however, with our expansion, we would like to offer a limited selection of wine specifically paired to compliment the dinners we offer. Our menu features 14 different entrees each month. Our plan is to offer 6-8 different varieties of wine that pair with the meals we offer. Currently we offer a wine-pairing menu and refer customers to a La Grange wine boutique. We would like to increase our service to our clients by allowing them to purchase the wine directly from us.

In addition, we would like to obtain a permit for BYOB. The Village of La Grange offers this type of permit, which fits nicely with our type of business. We would like to continue to offer the option for customers to "Bring Your Own" wine or beer. Our typical clients are busy people that often come in with friends to assemble their meals. It takes them less than 2 hours to make these dinners. Often customers bring a bottle of wine to share with their friends, which compliments the experience of being in our kitchen. Alcohol is limited to beer and wine, and customers coming in are by appointment only. We do not take walk-ins or allow customers to consume alcohol if they are not making dinners with us. Based on the customer's time spent making meals and the limited amount of time they are at our store, alcohol consumption is at a minimum. It is, however, something that is enjoyed occasionally by our clients and adds to the experience of visiting our store. We do not and will never serve our customers alcohol. Also, our employees never drink any alcohol while in our store.

Our intent is to offer a small selection of wine for purchase, and separately we would like a BYOB permit so that our customers can continue to enjoy an evening out making meals for their family in a relaxed yet controlled environment. Managers will have proper training as recommended by the Liquor

Print

§ 112.19 LICENSES CLASSIFIED; FEE ESTABLISHED.

Licenses required by this chapter shall be divided into the following classes:

(A) Class A license, which shall authorize the sale of wine or beer in the original package, not for consumption on the premises. The annual fee for the licenses shall be $750.

(B) Class B license, which shall authorize the sale of wine and beer either in the original package or for consumption on the premises. These licenses are authorized for issuance only to clubs, hotels and restaurants as defined in § 112.01. The annual fee for the licenses shall be $800.

(C) Class C license, which shall authorize the retail sale of alcoholic liquor in the original package, not for consumption on the premises. The first year license fee shall be $6,500. Each successor licensee under this division, whether a person, firm or corporation, shall pay the first year fee. The annual renewal license fee shall be $1,500. These licenses are authorized for issuance only to:

(1) Grocery stores occupying a minimum of 5,000 square feet of floor space and offering a full line of groceries, fresh meats, dairy products, vegetables, fruits and packaged frozen goods;

(2) Drug stores occupying a minimum of 5,000 square feet of floor space;

(3) Grocery/drug stores meeting the requirements of division (1) above; and

(4) Alcoholic liquor stores occupying a minimum of 3,000 square feet of floor space, of which not less than 2,000 square feet shall be display and customer service area; provided, that no Class C license shall be issued for an alcoholic liquor store to be located nearer than 1,000 yards from another such store within the La Grange Park Village limits.

(D) Class D license, which shall authorize the retail sale of alcoholic liquor for consumption on the premises. These licenses are authorized for issuance only to restaurants whose primary business is the preparation and serving of food (other than alcoholic beverages) and who shall continuously maintain and keep open for normal public use seating for dining of not less than 125 persons. A bar and lounge area for the preparation of alcoholic beverages and seating of patrons will be permitted; however, the area occupied by the combined bar and lounge area will not exceed in square feet 20% of the area devoted to dining room seating. Seating in the lounge area will not be counted in determining minimum dining room seating. The first year fee shall be $6,500. Each successor licensee under this division, whether a person, firm or corporation, shall pay the first year fee. The annual renewal license fee shall be $1,500.

(E) Class E license, which shall authorize the retail sale or dispensing of alcoholic liquor on a temporary basis on the premises during a special event. The fee shall be $25 per day of the event. No special event licensee may conduct more than 12 special events in a year. The provisions of § 112.16 shall be applicable for a Class E license application.

(F) Class F license, which shall authorize retail sale of alcoholic liquor not for consumption on the premises. These licenses are authorized for issuance only to retail and service establishments whose primary business is preparation and serving of food (other than alcoholic beverages), not for consumption on the premises, and who provide catering, banquet and box lunch service to the public

or to members of clubs or to guests of members of clubs. The first year fee shall be $500. Each successor lieensee under this division, whether a person, firm or corporation, shall pay the first year fee. The annual fee for the licenses shall be $100. When a license is issued combining two or more elasses, the fee will be cumulative of the individual fee for each class.

(G) Class G license, which shall authorize retail sale of alcoholic liquor for consumption on the premises of retirement communities for residents, invited guests, at meals, social events, marketing events and civic or community gatherings. These licenses are authorized for issuance only to retirement developments defined as housing developed, planned, designed, licensed and operated to provide a full range of accommodations and services for older adults including independent living, assisted living, sheltered care and nursing home care. Residents may move from one level to another as needs change. This term shall include, but not be limited to, continuing care communities and life care retirement communities. The first year license fee shall be $6,500. Each successor licensee under this division, whether a person or a corporation, shall pay the first year fee. The annual renewal license fee shall be $1,500.

('70 Code, § 4-6) (Ord. 264, passed 9-26-78; Ord. 344, passed 4-26-83; Ord. 383, passed 5-14-85; Ord. 429, passed 11-10-87; Ord. 667, passed 10-10-00; Ord. 729, passed 8-12-03; Ord. 734, passed 11-11-03; Am. Ord. 890, passed 1-27-09; Ord. 964, passed 1-22-13)

§ 112.20 NUMBER OF LICENSES.

(A) The total number of Class A and B licenses issued shall not exceed five. The Village President shall have the right to determine the allocation of the total number of licenses authorized between Class A and Class B; provided, that not less than two of the total authorized licenses shall be reserved for Class B licenses.

(B) The total number of Class C licenses shall not exceed two; provided, that not less than two of the total authorized licenses shall be reserved for grocery, grocery/drug and drug stores meeting the minimum requirements of § 112.19.

(C) The total number of Class D licenses issued shall not exceed two.

(D) The total number of Class G licenses shall not exceed one.

('70 Code, § 4-7) (Ord. 264, passed 9-26-78; Ord. 344, passed 4-26-83; Am. Ord. 890, passed 1-27-09; Am. Ord. 894, passed 4-28-09)

Public Safety Committee

Scott Mesick, Chairman
Patricia Rocco
Robert Lautner

Village Board Agenda Memo

Date: October 19, 2015

TO: President Discipio and Village Board

FROM: Ed Rompa, Police Chief
Julia Cedillo, Village Manager

RE: **1000 Block of Newberry – Parking Recommendations**

PURPOSE: Following a previous Village Board meeting, three Department Heads and the Village Engineer were requested to revisit options related to parking restrictions on the 1000 block of Newberry to see if there are other options that the Village Board may want to consider.

Staff has two recommended options that would help to address the concerns of residents parking north of 31st Street, when all other parking spaces are either taken south of 31st Street or restricted to homeowners on Newberry only. These options also address concerns from other La Grange Park homeowners who feel that the on street parking should not be reserved for one set of individuals who reside in town.

The Police Department will monitor the impacts of the changes by taking periodic observations and reviewing calls for service and tickets issued. A report will be prepared after the changes have been in effect for three months.

DISCUSSION:
When considering the options, staff wanted to make sure that the impact would be evenly distributed between all residents in the 1000 block of Newberry.

Current Restrictions for 1000 Block of Newberry:

1. Each residential home eligible for not more than 5 permits
2. From the Alley south of 31st Street to Garfield Avenue, east and west side
3. Monday – Friday, Permit Parking Only, 6AM to 11AM, 3PM – 8PM
4. Saturday, Permit Parking Only 6AM – 11AM

OPTION A – Implement ODD/EVEN parking restrictions for the 1000 Block of Newberry.
This would allow parking in front of the homes shared equally by both sides of the block. It also limits the impact, to having vehicles parking in front of the homes for half the days of the year. It aids in enforcement as there are no set hours for the restriction.

OPTION B – Keep Current Hour & Day Restrictions, Change Signage to allow all La Grange Park Residents to use spaces.
The Permit Parking is currently restricted Monday thru Friday between the hours of 6:00 AM until 11:00 AM and 3:00 PM until 8:00 PM and on Saturday between the hours of 6:00 AM until 11:00 AM. This option would open up the parking spaces to all Village Residents Only. The new signage would read "Resident Parking Only", and the hours would remain the same.

Other Actions Considered – Driveway Blockages, Parking to Close to Corners or Fire Hydrants

As part of the Department Head meeting with the Village Engineer, it was determined that "No Parking Here to Corner" signs should be erected on Newberry just north of Garfield and "No Parking Here to Alley" should be erected at the north end of Newberry in front of the last two residences. No additional signage is needed to enforce the violations related to driveways. There already are "No Parking" signs posted at the fire hydrant. Staff will also pursue with IDOT to allow directional signage that would direct pedestrians to the traffic signal at Kemman and 31st.

STAFF RECOMMENDATION:

After the Board has determined which Option should be implemented, Staff will collect data for the following categories: (1) tracking of enforcement with the new criteria; (2) total number of vehicles parked in the roadway with a count twice a month at varying hours and days; and (3) police service calls to the area.

Staff is recommending that the process last three months (December 2015 thru February 2016), and be brought back to the Board with the data collected and further review in March 2016.

MOTION/ACTION REQUESTED:

Discussion and action.

OPTION A

Motion recommending the implementation of ODD/EVEN parking restrictions for the 1000 Block of Newberry.

OPTION B

Motion recommending keep Current hours/days of Restrictions, but allow all La Grange Park Residents to use spaces with signage installed stating "Resident Only Parking".

EXAMPLES OF SIGNAGE

OPTION A - Northbound

NO PARKING
ODD NUMBERED DAYS

OPTION A - Southbound

NO PARKING
EVEN NUMBERED DAYS

OPTION B

VILLAGE RESIDENT
PARKING ONLY

MONDAY THRU FRIDAY
6:00 AM to 11:00 AM
3:00 PM to 8:00 PM

SATURDAY
6:00 AM to 11:00 AM

AFTER IDOT APPROVAL

ADVISORY SIGNAGE AT EACH LEG OF THE 31ST & NEWBERRY INTERSECTION

PEDESTRIAN CROSSING SIGNAL
LOCATED AT KEMMAN AVENUE

Edwin Hancock Engineering Company

Memo

To: Ed Rompa, Police Chief

From: Paul Flood

Date: 11/2/2015

Re: 1000 Block of Newberry – Parking Restrictions

Chief Rompa:

At your request, our office has reviewed the Memo dated October 19, 2015 to President Discipio and Village Board regarding the above captioned topic and offer the following comments and observations from an engineering perspective.

Both Options presented are viable based upon the current pavement geometry. The discussions presented with these Options address the associated issues related to them. Since this is intended to be a 'fluid' process using data collected by the Police Department and participant feedback it does not lend itself to a formal traffic study/review process. In this particular situation, we are supportive of proceeding with the collection of empirical evidence in developing an optimal parking scheme that best addresses the needs of the residents and businesses. Because pavement markings are not needed, adjustments to the 'plan' can be made relatively simply should they prove warranted.

If you have any questions regarding this matter or desire additional detail, please feel free to contact me at your convenience.

PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Amanda G. Seidel

EST. La Grange Park 1892
~Village of Roses~

TRUSTEES
Scott F. Mesick
Patricia B. Rocco
Michael L. Sheehan
James P. Kucera
Jamie M. Zaura
Robert T. Lautner

Meeting Notice

Permit Parking Sign Recommendations
Village Board Work Session
November 10, 2015 – 7:30 p.m.
La Grange Park, Village Hall
447 N. Catherine Avenue
La Grange Park, IL 60526

The Village Board will consider new recommendations at their upcoming work session and invite interested residents to attend and provide comment.

If you are unable to attend the Work Session but would like your Parking concerns at this location heard, please put them in writing and submit them to the La Grange Park Police Department on or before November 10, 2015. *Be sure to include your name and contact information. Letters submitted anonymously will not be considered*. These letters can be dropped off at the Police Desk in Village Hall or mailed to:

La Grange Park Police Department
447 N. Catherine Avenue
La Grange Park, IL 60526
Attn: Records

If you have questions or need additional information regarding this meeting, please contact the following police staff: Jackie Vieceli at 708-352-7711 ext. 204.

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Village Board Agenda Memo

Date: November 5, 2015

To: President and Board of Trustees

From: Julia Cedillo, Village Manager
Police Chief Ed Rompa
Fire Chief Dean Maggos

RE: **Consolidated Dispatch – LTACC Intergovernmental Agreement and Necessary Expenditures**

PURPOSE: To authorize a number of initiatives necessary towards the implementation of the consolidated dispatch center, the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs.

GENERAL BACKGROUND:
The three participating communities have made much progress in its work towards the LTACC consolidated center. Both the LTACC Operations Committee, comprised of the six chiefs, and the LTACC Executive Committee, made up of the three village managers have met on a regular basis with LTACC Executive Director Kimberly Knutsen in the research and planning of various elements of implementation. Below provides an overview of what to expect in the near future.

Certification
In July 2015, Governor Rauner signed P.A. 99-0006, which amended certain provisions of state law regarding telecommunications and 9-1-1 centers, among other things. Under this new law, by July 1, 2017, consolidation of existing public safety answering points (PSAPs) must take place. More specifically the statute provides that, in a county with a population of at least 250,000 that any 9-1-1 authority serving a population of 25,000 or less must be consolidated into a new or existing joint emergency telephone system. Therefore, while we are ahead of the game, La Grange Park is now required to consolidate.

The goal of the law is to implement a uniform statewide 9-1-1 system (except for Chicago) that, effective January 1, 2016, will be administered by the Office of the 9-1-1 Administrator within the Department of State Police. Thus, the administration of emergency telephone systems and distribution of 9-1-1 related surcharge funds will no longer remain with Illinois Commerce Commission, and a new Statewide 9-1-1 Advisory Board must be created to assist with the transition to a statewide 9-1-1 system. While there is a new law in place, much of what to expect is unknown and the rules for the new system are currently being written. What we do know is that our application to certify our new center will not go to the ICC, but the State Police and that the current landline surcharge funds we receive to fund 9-1-1 operations will transition to the state and will then be paid out under a new formula (or new rate) to the consolidated center. Wireless Service Emergency service fees collected by the state will no longer be distributed to ETSBs and instead will support a grant program to fund projects for eligible public safety answering points. So, while the three Villages are planning the transition to one consolidated center, the state environment in which we operate is also changing rapidly.

The LTACC Operations Committee is currently working on its application to the state. We hope to be one of the first applications the state will see under the new system. The Villages plan to submit the application after the first of the new calendar to ensure our eligibility for the grant program under the new Statewide

9-1-1 System. We anticipate that because of the changes, our application may take longer to process, so it is imperative to get it submitted and the IGA needs to be approved by each of the Villages before we can submit our application.

IGA – Intergovernmental Agreement

The final draft of the Intergovernmental Agreement is attached for the Board's review and consideration. Village Attorney for Western Springs, Mike Jurusik, has crafted the document and Resolution with input from each of the LTACC Committees. Mr. Jurusik has provided an overview of the major provisions of this agreement within his cover memo. Attorney Keating has completed her review of the IGA document.

There are three exhibits to the IGA: Exhibit A, Start Up Operating Budget, Exhibit B, Capital Implementation Budget, and Exhibit C, Equipment and Personal Property Inventory Chart. The exhibits will be included with the IGA, however, they are very preliminary and are likely to change. This is because there are still many unknown costs and not all processes and operations have been identified and refined at this time. The challenge is that the three communities must approve an IGA in order to qualify for an application to the State of Illinois. The IGA is also required to begin the purchasing process for certain dispatch and radio equipment. Thus, the IGA must come well before the costs are refined and a budget is in place. The purpose of providing preliminary budgetary numbers now is that it provides some sense (estimation) of the costs associated with the new center.

ETSB or Emergency Telephone Systems Board

Currently, the Emergency Telephone Systems Act (and the Wireless Emergency Telephone Safety Act) authorizes the collection of certain surcharges to assist municipalities in the delivery of 9-1-1 services. The Act also allows for the establishment of an emergency telephone systems board to receive the surcharges and authorize disbursements of the funds received. Under P.A. 99-0006, the Emergency Telephone Systems Act is amended such that two or more municipalities are allowed to establish a joint emergency telephone systems board, provided that the local ETSBs are terminated by ordinances that rescind their establishment, authority, and operational functions. Thus, in order for LTACC to receive future surcharge funding, we must dissolve our individuals ETSBs and file for a joint ETSB when we submit our application for certification to the Department of State Police. An Ordinance amending our Municipal Code to that effect is attached for the Board's review and consideration. Attorney Keating has completed her review of the Ordinance language.

Space Needs

In reviewing the existing facility and infrastructure in La Grange, it became clear that locating the new dispatch center in a different room (records room rather than the dispatch room) was more cost effective. This is because the existing dispatch location is not sufficient to house the necessary network infrastructure for the new center. While this is equipment is currently in the basement of the building, it must be moved upstairs to meet the standards of accreditation (it must be maintained in a controlled environment). Further, the new location will be better positioned for expansion. The Operations Committee and Kimberly Knutsen have requested the approval to move forward with an RFP for architectural and engineering services (and other space needs services as necessary) to plan the space needs and establish current and future capacity of the center. The Executive Committee agrees these services are necessary for planning the new facility. See attached documentation from Kimberly Knutsen. The total cost for such services is estimated at $85,000. A motion requesting authorization for our Village's share ($28,400) of these expenditures is included in this memo.

CAD System Upgrade

The LTACC Operations Committee looked at two options for its computer automated dispatch system: New World and Valor. These two systems are among the best in the industry. La Grange currently utilizes Valor

and Western Springs utilizes New World. La Grange Park does not have a CAD system. Rather than purchase an entirely new system and build new, the Operations Committee chose to consider options which updated and expanded from an existing system to be more cost effective. In reviewing both systems, the Operations Committee has selected New World for its performance as it is known in Western Springs and for its future capabilities for the new center. LTACC is seeking authorization from each of the communities to move forward with the upgrade as it will take several months to purchase, install, transfer data from the two communities, and train on the new system. Please see the attached memo. The total estimated cost is a little less than $600,000 for this upgrade and includes the cost of the annual maintenance agreement. The current upgrade proposal includes financing over two years and we are exploring further options. A motion requesting authorization for our Village's total share ($200,000) of these expenditures is included in this memo.

Power Phone Total Response Software Purchase

Under the new state law, newly established 9-1-1 centers must provide emergency medical dispatching systems. The Power Phone software provides the software technology to implement this service. See the attached memo from Kimberly Knutsen. LTACC is requesting funding for this software now so that we may begin the process for installation and training. A motion requesting authorization for our Village's share ($16,000) of these expenditures is included in this memo.

Each of the steps above is inextricably linked to one another in terms of implementing consolidated dispatch. While the items noted above are not budgeted, the Village has approximately $150,000 to $200,000 available in its ETSB Fund (depending on whether the state releases our 9-1-1 money). Further, depending on the timing of the expenditures, the remaining funds will come from General Fund Reserves or will be integrated into the next fiscal year Budget.

Staff will provide an LTACC Presentation at the November 10th Work Session, with the assistance of LTACC Executive Director Kimberly Knutsen.

MOTION/ACTION REQUESTED:

This memo is for discussion and action at the Work Session. The Village of La Grange plans to take action at their Board Meeting on November 9th while the Village of Western Springs will review at their Committee of the Whole Meeting on November 9th with formal action on Monday, November 23rd.

Action on the following items are requested:

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Village Board Agenda Memo

Date: November 5, 2015

To: President and Board of Trustees

From: Julia Cedillo, Village Manager
Police Chief Ed Rompa
Fire Chief Dean Maggos

RE: **Consolidated Dispatch – LTACC Intergovernmental Agreement and Necessary Expenditures**

PURPOSE: To authorize a number of initiatives necessary towards the implementation of the consolidated dispatch center, the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs.

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The three participating communities have made much progress in its work towards the LTACC consolidated center. Both the LTACC Operations Committee, comprised of the six chiefs, and the LTACC Executive Committee, made up of the three village managers have met on a regular basis with LTACC Executive Director Kimberly Knutsen in the research and planning of various elements of implementation. Below provides an overview of what to expect in the near future.

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The goal of the law is to implement a uniform statewide 9-1-1 system (except for Chicago) that, effective January 1, 2016, will be administered by the Office of the 9-1-1 Administrator within the Department of State Police. Thus, the administration of emergency telephone systems and distribution of 9-1-1 related surcharge funds will no longer remain with Illinois Commerce Commission, and a new Statewide 9-1-1 Advisory Board must be created to assist with the transition to a statewide 9-1-1 system. While there is a new law in place, much of what to expect is unknown and the rules for the new system are currently being written. What we do know is that our application to certify our new center will not go to the ICC, but the State Police and that the current landline surcharge funds we receive to fund 9-1-1 operations will transition to the state and will then be paid out under a new formula (or new rate) to the consolidated center. Wireless Service Emergency service fees collected by the state will no longer be distributed to ETSBs and instead will support a grant program to fund projects for eligible public safety answering points. So, while the three Villages are planning the transition to one consolidated center, the state environment in which we operate is also changing rapidly.

The LTACC Operations Committee is currently working on its application to the state. We hope to be one of the first applications the state will see under the new system. The Villages plan to submit the application after the first of the new calendar to ensure our eligibility for the grant program under the new Statewide

9-1-1 System. We anticipate that because of the changes, our application may take longer to process, so it is imperative to get it submitted and the IGA needs to be approved by each of the Villages before we can submit our application.

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The final draft of the Intergovernmental Agreement is attached for the Board's review and consideration. Village Attorney for Western Springs, Mike Jurusik, has crafted the document and Resolution with input from each of the LTACC Committees. Mr. Jurusik has provided an overview of the major provisions of this agreement within his cover memo. Attorney Keating has completed her review of the IGA document.

There are three exhibits to the IGA: Exhibit A, Start Up Operating Budget, Exhibit B, Capital Implementation Budget, and Exhibit C, Equipment and Personal Property Inventory Chart. The exhibits will be included with the IGA, however, they are very preliminary and are likely to change. This is because there are still many unknown costs and not all processes and operations have been identified and refined at this time. The challenge is that the three communities must approve an IGA in order to qualify for an application to the State of Illinois. The IGA is also required to begin the purchasing process for certain dispatch and radio equipment. Thus, the IGA must come well before the costs are refined and a budget is in place. The purpose of providing preliminary budgetary numbers now is that it provides some sense (estimation) of the costs associated with the new center.

ETSB or Emergency Telephone Systems Board

Currently, the Emergency Telephone Systems Act (and the Wireless Emergency Telephone Safety Act) authorizes the collection of certain surcharges to assist municipalities in the delivery of 9-1-1 services. The Act also allows for the establishment of an emergency telephone systems board to receive the surcharges and authorize disbursements of the funds received. Under P.A. 99-0006, the Emergency Telephone Systems Act is amended such that two or more municipalities are allowed to establish a joint emergency telephone systems board, provided that the local ETSBs are terminated by ordinances that rescind their establishment, authority, and operational functions. Thus, in order for LTACC to receive future surcharge funding, we must dissolve our individuals ETSBs and file for a joint ETSB when we submit our application for certification to the Department of State Police. An Ordinance amending our Municipal Code to that effect is attached for the Board's review and consideration. Attorney Keating has completed her review of the Ordinance language.

Space Needs

In reviewing the existing facility and infrastructure in La Grange, it became clear that locating the new dispatch center in a different room (records room rather than the dispatch room) was more cost effective. This is because the existing dispatch location is not sufficient to house the necessary network infrastructure for the new center. While this is equipment is currently in the basement of the building, it must be moved upstairs to meet the standards of accreditation (it must be maintained in a controlled environment). Further, the new location will be better positioned for expansion. The Operations Committee and Kimberly Knutsen have requested the approval to move forward with an RFP for architectural and engineering services (and other space needs services as necessary) to plan the space needs and establish current and future capacity of the center. The Executive Committee agrees these services are necessary for planning the new facility. See attached documentation from Kimberly Knutsen. The total cost for such services is estimated at $85,000. A motion requesting authorization for our Village's share ($28,400) of these expenditures is included in this memo.

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The LTACC Operations Committee looked at two options for its computer automated dispatch system: New World and Valor. These two systems are among the best in the industry. La Grange currently utilizes Valor

and Western Springs utilizes New World. La Grange Park does not have a CAD system. Rather than purchase an entirely new system and build new, the Operations Committee chose to consider options which updated and expanded from an existing system to be more cost effective. In reviewing both systems, the Operations Committee has selected New World for its performance as it is known in Western Springs and for its future capabilities for the new center. LTACC is seeking authorization from each of the communities to move forward with the upgrade as it will take several months to purchase, install, transfer data from the two communities, and train on the new system. Please see the attached memo. The total estimated cost is a little less than $600,000 for this upgrade and includes the cost of the annual maintenance agreement. The current upgrade proposal includes financing over two years and we are exploring further options. A motion requesting authorization for our Village's total share ($200,000) of these expenditures is included in this memo.

Power Phone Total Response Software Purchase

Under the new state law, newly established 9-1-1 centers must provide emergency medical dispatching systems. The Power Phone software provides the software technology to implement this service. See the attached memo from Kimberly Knutsen. LTACC is requesting funding for this software now so that we may begin the process for installation and training. A motion requesting authorization for our Village's share ($16,000) of these expenditures is included in this memo.

Each of the steps above is inextricably linked to one another in terms of implementing consolidated dispatch. While the items noted above are not budgeted, the Village has approximately $150,000 to $200,000 available in its ETSB Fund (depending on whether the state releases our 9-1-1 money). Further, depending on the timing of the expenditures, the remaining funds will come from General Fund Reserves or will be integrated into the next fiscal year Budget.

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KTJ

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Attorneys at Law

20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506

mtjurusik@ktjlaw.com
DD 312-984-6432

www.ktjlaw.com

MEMORANDUM

TO: **President Thomas E. Livingston and Board of Trustees, Village of La Grange**

President James Discipio and Board of Trustees, Village of La Grange Park

President William T. Rodeghier and Board of Trustees, Village of Western Springs

FROM: **Michael T. Jurusik**

DATE: **November 5, 2015**

RE: **Intergovernmental Agreement for Lyons Township Area Communications Center ("LTACC")**

I have enclosed the following documents in regard to the above-referenced matter for your consideration and final action at an upcoming Village Board meeting(s):

1. A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT ENTERED INTO BY THE VILLAGES OF LA GRANGE, LA GRANGE PARK AND WESTERN SPRINGS TO ESTABLISH AN INTERGOVERNMENTAL COOPERATIVE VENTURE KNOWN AS THE "LYONS TOWNSHIP AREA COMMUNICATIONS CENTER" FOR THE OPERATION AND MAINTENANCE OF A COMBINED DISPATCH AND COMMUNICATION SYSTEM (Village of La Grange, Cook County, Illinois).

2. A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT ENTERED INTO BY THE VILLAGES OF LA GRANGE, LA GRANGE PARK AND WESTERN SPRINGS TO ESTABLISH AN INTERGOVERNMENTAL COOPERATIVE VENTURE KNOWN AS THE "LYONS TOWNSHIP AREA COMMUNICATIONS CENTER" FOR THE OPERATION AND MAINTENANCE OF A COMBINED DISPATCH AND COMMUNICATION SYSTEM (Village of La Grange Park, Cook County, Illinois).

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4. AN INTERGOVERNMENTAL AGREEMENT ENTERED INTO BY THE VILLAGES OF LA GRANGE, LA GRANGE PARK AND WESTERN SPRINGS TO ESTABLISH AN INTERGOVERNMENTAL COOPERATIVE VENTURE KNOWN AS THE "LYONS TOWNSHIP AREA COMMUNICATIONS CENTER" FOR THE OPERATION AND MAINTENANCE OF A COMBINED DISPATCH AND COMMUNICATION SYSTEM.

5. AN ORDINANCE AMENDING CHAPTER 33 (EMERGENCY TELEPHONE SYSTEM BOARD) OF THE VILLAGE CODE TO DISSOLVE THE LA GRANGE EMERGENCY TELEPHONE SYSTEM BOARD AND TO RECOGNIZE THE VILLAGE OF LA GRANGE'S PARTICIPATION IN A JOINT EMERGENCY TELEPHONE SYSTEM BOARD CREATED VIA AN INTERGOVERNMENTAL AGREEMENT ESTABLISHING A CONSOLIDATED JOINT EMERGENCY DISPATCH SYSTEM KNOWN AS THE LYONS TOWNSHIP AREA COMMUNICATION CENTER.

6. AN ORDINANCE AMENDING TITLE 3 (ADMINISTRATION), CHAPTER 32 (BOARDS, COMMISSIONS AND COMMITTEES), SECTIONS 32.15 THROUGH 32.21 (EMERGENCY TELEPHONE SYSTEM BOARD) OF THE LA GRANGE PARK MUNICIPAL CODE TO DISSOLVE THE LA GRANGE PARK EMERGENCY TELEPHONE SYSTEM BOARD AND RECOGNIZE THE VILLAGE OF LA GRANGE PARK'S PARTICIPATION IN A CONSOLIDATED JOINT EMERGENCY TELEPHONE SYSTEM BOARD CREATED VIA AN INTERGOVERNMENTAL AGREEMENT ESTABLISHING A CONSOLIDATED JOINT EMERGENCY DISPATCH SYSTEM KNOWN AS THE LYONS TOWNSHIP AREA COMMUNICATION CENTER

7. AN ORDINANCE AMENDING TITLE 2 (BOARDS AND COMMISSIONS), CHAPTER 9 (EMERGENCY TELEPHONE SYSTEM BOARD) OF THE VILLAGE CODE TO DISSOLVE THE WESTERN SPRINGS EMERGENCY TELEPHONE SYSTEM BOARD AND TO RECOGNIZE THE VILLAGE OF WESTERN SPRINGS' PARTICIPATION IN A JOINT EMERGENCY TELEPHONE SYSTEM BOARD CREATED VIA AN INTERGOVERNMENTAL AGREEMENT ESTABLISHING A CONSOLIDATED JOINT EMERGENCY DISPATCH SYSTEM KNOWN AS THE LYONS TOWNSHIP AREA COMMUNICATION CENTER.

8. Draft Illinois Municipal Retirement Fund ("IMRF") Resolution for La Grange (to be completed at a later date once additional information is available and then Village Board approval will be requested by LTACC).

9. Draft IMRF Resolution for La Grange Park (to be completed at a later date once additional information is available and then Village Board approval will be requested by LTACC).

10. Draft IMRF Resolution for Western Springs (to be completed at a later date once additional information is available and then Village Board approval will be requested by LTACC).

[**NOTE:** Once the ICC or the Illinois Department of State Police certifies LTACC, it will have to approve a similar IMRF Resolution.]

This Memorandum has been prepared with the understanding that a detailed explanation of the content of the enclosures is not necessary because the Village staff for each

of the Villages, on a periodic basis, have provided informational updates to each of the Village Boards.

A brief summary of the consolidation steps necessary to establish the "LYONS TOWNSHIP AREA COMMUNICATIONS CENTER" ("LTACC") include:

1. Adoption of the enclosed Resolutions approving the enclosed Intergovernmental Agreement. The IGA provides for the establishment, maintenance and operation of a consolidated 911 system to provide communication services for law enforcement, fire, ambulance and other emergency communication systems for the mutual benefit of the members of the LTACC. The LTACC entity will be a separate legal entity, funded by the participating Villages and other units of local government served by the LTACC.

2. Adoption of the enclosed code amendment ordinances to eliminate the operation of the local emergency telephone system boards, as required by applicable State law. The IGA establishes a new "joint emergency telephone system board" (the "JETSB"), which takes the operational place of the three local emergency telephone system boards being eliminated.

3. Adoption of the enclosed Resolutions approving LTACC's participation in the IMRF, as required by applicable State law.

4. Application for and approval of regulatory certification to operate LTACC from the Illinois Commerce Commission ("ICC"). As of January 1, 2016, the Illinois Department of State Police ("IDSP") may take over the regulatory and certification approval process from the ICC, so the actual approval may come from the IDSP.

The IGA contains the following major provisions:

1. Article I (Lyons Township Area Communications Center Established). The Purpose, Effective Date, Definitions and Powers of LTACC are described.
2. Article II (Board of Directors). Membership on the Board of Directors (i.e., the three Village Managers) and its membership, meeting schedule, voting requirements and electronic participation are explained.
3. Article III (Powers of Board of Directors). Duties and authority are explained.
4. Article IV (Finances). Budget and other fiscal activities and operations of the LTACC are described.
5. Article V (Operating Board and Joint Emergency Telephone System Board). Membership, meeting schedule, duties and authority of the Operating Board and the Joint Emergency Telephone System Board are defined. Operating Board membership consists of one (1) representative from the police department of each Participating Agency and one (1) representative from the fire department of each Participating Agency. Joint Emergency Telephone System Board membership consists of the Operating Board members plus one (1) public member (per state law).
6. Article VI (Executive Director). Duties and authority of the Executive Director are explained.
7. Article VII (Personnel Matters). LTACC staffing levels and wages, health insurance benefits and such other employment benefits (e.g., Illinois Municipal Retirement Fund) payable to its employees are described.

8. Article VIII (Insurance). Minimum insurance coverages are defined.
9. Article IX (Additional Members). Eligibility criteria and membership approval process are explained.
10. Article X (Withdrawal, Termination And Dissolution). Terms and conditions for withdrawal from LTACC on a voluntary basis and on an involuntary basis are listed. A Dispute Resolution and Negotiation process is provided for, to resolve disputes and discourage litigation or participate in withdrawal.
11. Article XI (Contracts). Recognition of contracting authority.
12. Article XII (Dispatch Center And Facilities). The primary dispatch center will be located at the La Grange Police Station, and the alternate (backup) dispatch center will be located at the Western Springs Police Station. Under the IGA, the dispatching areas within the respective police stations will be leased to LTACC for nominal consideration. Training of LTACC dispatch personnel is discussed.
13. Article XIII (Indemnification). Mutual indemnification provisions apply to the Villages, the LTACC and any new members.
14. Article XIV (Public Works/ESDA/Administrative Dispatching). LTACC may be able to provide dispatching services for public works services, management services and/or administrative services.
15. Article XV (Lead Agency). LTACC can serve as lead agency for grant application and other intergovernmental purposes.
16. Article XVI (Miscellaneous). Boilerplate provisions.

If there are any questions, please feel free to contact me.

Michael

Enclosures

cc: Patrick R. Higgins, Village Manager (w/ encls.)
Ingrid Velkme, Deputy Village Manager (w/ encls.)
Pam Church, Director of Law Enforcement Services (w/ encls.)
Pat Kenny, Director of Fire and Emergency Medical Services (w/ encls.)
Elaine Haeske, Deputy Clerk (w/ encls.)
Patrick Schramm, Director of IT (w/ encls.)
Kimberly A. Knutsen, Executive Director of Proposed LTACC (w/ encls.)
LTACC Working Group Members (w/ encls.)

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT ENTERED INTO BY THE VILLAGES OF LA GRANGE, LA GRANGE PARK AND WESTERN SPRINGS TO ESTABLISH AN INTERGOVERNMENTAL COOPERATIVE VENTURE KNOWN AS THE "LYONS TOWNSHIP AREA COMMUNICATIONS CENTER" FOR THE OPERATION AND MAINTENANCE OF A COMBINED DISPATCH AND COMMUNICATION SYSTEM

(Village of La Grange Park, Cook County, Illinois)

WHEREAS, the Village of La Grange, an Illinois municipal corporation ("La Grange"), the Village of La Grange Park, an Illinois municipal corporation ("La Grange Park"), and the Village of Western Springs, an Illinois municipal corporation ("Western Springs"), (collectively referred to as the "Participating Agencies" or "Parties"), desire to enter into an intergovernmental agreement, entitled "Intergovernmental Agreement Entered Into By The Villages Of La Grange, La Grange Park And Western Springs To Establish An Intergovernmental Cooperative Venture Known As The 'Lyons Township Area Communications Center' For The Operation and Maintenance Of A Combined Dispatch And Communication System" (the "Agreement" or "IGA"), for the purpose of establishing an intergovernmental cooperative venture known as the "Lyons Township Area Communications Center" (also referred to as "LTACC") for the operation and maintenance of a centralized, combined emergency services dispatch and communication system that includes 9-1-1 services and wireless E-9-1-1 services (the "System") that will service each of the Participating Agencies. A copy of the IGA is attached to this Resolution as Exhibit "A" and made a part hereof; and

WHEREAS, the general purpose of the IGA is to provide for the joint establishment, maintenance and operation of the System to provide communication services for law enforcement, fire, ambulance and other emergency communication systems for the mutual benefit of the members of the LTACC (the "Services"); to provide such Services on a contract basis to other public agencies; and to provide a forum for discussion, study, development and implementation of recommendations of mutual interests regarding communications, information systems, statistical matters and criminal justice, fire safety, emergency medical and telephone emergency request systems, public safety information, communication and data processing within portions of Cook and Du Page Counties, Illinois and other geographic areas as may be served by the LTACC; and

WHEREAS, in order to participate in the LTACC, the Corporate Authorities of each of the Participating Agencies are required to vote in favor of the attached IGA by approving a Resolution that contains the same authorizing content and is in substantially the same format as this Resolution; and

WHEREAS, the Corporate Authorities of the Village of La Grange Park, Cook County, Illinois find that it is in its best interests to authorize the approval and execution of the IGA in order to participate in and receive the benefits of the Services to be provided by LTACC; and

WHEREAS, the Corporate Authorities of each of the Participating Agencies are authorized to approve and enter into the IGA under the applicable provisions pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*), the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), Section 11-5.3-1 of the Illinois Municipal Code (65 ILCS 5/11-5.3-1), the Department of State Police Law (20 ILCS 2605-52 (Office of Statewide 9-1-1 Administrator)) and the applicable provisions of the

Illinois Administrative Code (83 Ill. Admin. Code. § 725.200(i)) to approve and enter into the IGA.

NOW, THEREFORE, BE IT RESOLVED BY THE CORPORATE AUTHORITIES OF THE VILLAGE OF LA GRANGE PARK, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: The Corporate Authorities of the Village of La Grange Park, Cook County, Illinois approve and authorize the execution of the attached "Intergovernmental Agreement Entered Into By The Villages Of La Grange, La Grange Park And Western Springs To Establish An Intergovernmental Cooperative Venture Known As The 'Lyons Township Area Communications Center' For The Operation and Maintenance Of A Combined Dispatch And Communication System" (the "Agreement" or "IGA") (Exhibit "A"). In addition, the Corporate Authorities authorize and direct the Village President and Village Clerk, or their designees, to execute and submit signed original signature pages for the IGA, certified copies of this Resolution and such other documents as are necessary to fulfill all of the applicable obligations under the IGA. The Village Clerk shall transmit signed original signature pages for the IGA and certified copies of this Resolution to the presiding officers of the other Participating Agencies within ten (10) calendar days of approval of this Resolution.

ADOPTED this ____ day of _____, 2015, pursuant to a roll call vote as follows:

YES:_____

NOS:_____

ABSENT:_____

APPROVED this ____ day of _____, 2015, by the Village President of the Village of La Grange Park, and attested by the Village Clerk, on the same day.

_____
James Discipio, Village President

ATTEST:

_____
Amanda Seidel, Village Clerk

EXHIBIT "A"

INTERGOVERNMENTAL AGREEMENT ENTERED INTO BY THE VILLAGES OF LA GRANGE, LA GRANGE PARK AND WESTERN SPRINGS TO ESTABLISH AN INTERGOVERNMENTAL COOPERATIVE VENTURE KNOWN AS THE "LYONS TOWNSHIP AREA COMMUNICATIONS CENTER" FOR THE OPERATION AND MAINTENANCE OF A COMBINED DISPATCH AND COMMUNICATION SYSTEM

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATE

I, Amanda Seidel, the duly elected and qualified Village Clerk of the Village of La Grange Park, Cook County, Illinois, certify that attached hereto is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 15-_____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT ENTERED INTO BY THE VILLAGES OF LA GRANGE, LA GRANGE PARK AND WESTERN SPRINGS TO ESTABLISH AN INTERGOVERNMENTAL COOPERATIVE VENTURE KNOWN AS THE "LYONS TOWNSHIP AREA COMMUNICATIONS CENTER" FOR THE OPERATION AND MAINTENANCE OF A COMBINED DISPATCH AND COMMUNICATION SYSTEM

(Village of La Grange Park, Cook County, Illinois)

which was passed by the Board of Trustees of the Village of La Grange Park at a regular meeting held on the __ day of _____, 2015, at which meeting a quorum was present, and approved by the President of the Village of La Grange Park on the __ day of _____, 2015.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of La Grange Park was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of La Grange Park, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of La Grange Park, this ___ day of _____, 2015.

_____
Amanda Seidel, Village Clerk

DRAFT

INTERGOVERNMENTAL AGREEMENT ENTERED INTO BY THE VILLAGES OF LA GRANGE, LA GRANGE PARK AND WESTERN SPRINGS TO ESTABLISH AN INTERGOVERNMENTAL COOPERATIVE VENTURE KNOWN AS THE "LYONS TOWNSHIP AREA COMMUNICATIONS CENTER" FOR THE OPERATION AND MAINTENANCE OF A COMBINED DISPATCH AND COMMUNICATION SYSTEM

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is entered into on the Effective Date hereinafter set forth, by the Village of La Grange, an Illinois municipal corporation ("La Grange"), the Village of La Grange Park, an Illinois municipal corporation ("La Grange Park"), and the Village of Western Springs, an Illinois municipal corporation ("Western Springs"), (collectively referred to as the "Participating Agencies" or "Parties"), to provide for the establishment of an intergovernmental cooperative venture known as the "Lyons Township Area Communications Center" (also referred to as "LTACC") for the operation and maintenance of a centralized, combined emergency services dispatch and communication system that includes 9-1-1 services and wireless E-9-1-1 services (the "System") pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*), the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), Section 11-5.3-1 of the Illinois Municipal Code (65 ILCS 5/11-5.3-1), the Department of State Police Law (20 ILCS 2605-52 (Office of Statewide 9-1-1 Administrator)) and the applicable provisions of the Illinois Administrative Code (83 Ill. Admin. Code. § 725.200(i)).

RECITALS

WHEREAS, the Participating Agencies have determined that there exists a need for a centralized, combined emergency services dispatch and communication system, which will provide for more efficient dispatch and communication capabilities within and among the Participating Agencies and which will otherwise provide for the health, safety and welfare of the residents of the Participating Agencies; and

WHEREAS, the Participating Agencies have determined that joint action in establishing and operating the System is the most efficient and effective means to meet that need and is in the best interests of each of the Participating Agencies and their residents; and

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois and Section 220/1 *et seq.* of the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) authorize two or more units of local government to contract to share services and to exercise, combine or transfer any power or function common to them; and

WHEREAS, the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*) authorize the collection of certain surcharges to assist with the delivery of 9-1-1 services and wireless E-9-1-1 services (collectively referred to as "surcharges" or "surcharge funds"); and

WHEREAS, the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), as amended by

Public Act 99-006 (effective July 2, 2015), requires covered units of local government to consolidate 9-1-1 services and wireless E-9-1-1 services. The new version of Section 15.4 of the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), as amended by Public Act 99-006, authorizes two or more municipalities that impose a surcharge pursuant to 50 ILCS 750/15.3 to establish by intergovernmental agreement a Joint Emergency Telephone System Board ("JETSB"), provided that the local Emergency Telephone System Boards ("ETSB") are terminated by ordinances that rescind their establishment, authority and operational functions. As part of the approval of this Agreement, the Participating Agencies are following the recommendation of its consultant (AECOM Technical Services), who prepared a feasibility study and report entitled "Solutions Proposal For West Suburban Public Safety Dispatch Consolidation Study for Villages of La Grange, La Grange Park and Western Springs" and dated August 17, 2012, in regard to consolidation of their 9-1-1 dispatch systems and agree to adopt rescinding ordinances that eliminate the establishment, authority and operational functions of their respective ETSBs, subject to each Participating Agency using any of its remaining surcharge funds to pay for budgeted items or obligations that exist in their current 2015/2016/2017 ETSB budgets. The Parties, in their discretion, may allocate none, all or a portion of their own surcharge funds to the LTACC in accordance with the terms of this Agreement; and

WHEREAS, it is the desire of the Participating Agencies to jointly establish, maintain and operate the System for the purpose of providing communication services for law enforcement, fire, ambulance and other emergency communication systems for the mutual benefit of the members of the LTACC (the "Services"); to provide such Services on a contract basis to other public agencies; and to provide a forum for discussion, study, development and implementation of recommendations of mutual interests regarding communications, information systems, statistical matters and criminal justice, fire safety, emergency medical and telephone emergency request systems, public safety information, communication and data processing within portions of Cook and Du Page Counties, Illinois and other geographic areas as may be served by the LTACC; and

WHEREAS, the respective Corporate Authorities of the Participating Agencies have authorized and directed the execution of this Agreement.

NOW, THEREFORE, in consideration of the mutual agreements and covenants contained herein, and upon the further consideration stated in the foregoing Recitals, it is agreed by the Participating Agencies as follows:

ARTICLE I
LYONS TOWNSHIP AREA COMMUNICATIONS CENTER ESTABLISHED

1.0. Creation; Purpose; Incorporation of Recitals.

The Participating Agencies establish an intergovernmental cooperative venture known as the "LTACC" for the operation and maintenance of the System, for the purpose of providing facilities, equipment, personnel, software and hardware, data processing and all other services necessary or incidental to: (1) the provision of emergency and/or municipal dispatch and communications services to its members; and (2) the implementation of this Agreement. LTACC shall be considered a "public safety agency" as defined at Section 2.02 of the Emergency Telephone System Act (50 ILCS 750/2.02).

The foregoing Recitals are a material part of this Agreement and are incorporated in this Section as if they were fully set forth herein.

1.1. Effective Date.

This Agreement shall be effective only after each of the Initial Participating Agencies (defined below) has properly and legally passed, approved and published in pamphlet form a resolution, in substantially the same format and content, agreeing to be bound by the terms of this Agreement, and their respective designated officials have executed this Agreement. This Agreement shall be deemed null and void and not binding upon any Party if the Villages of La Grange, La Grange Park and Western Springs have not all passed and approved an authorizing resolution necessary to approve of this Agreement by December 31, 2015. This Agreement shall be binding only on those Participating Agencies that adopt an approving resolution and execute this Agreement. As part of the approval of this Agreement, each Participating Agency shall deliver to all other Participating Agencies a certified copy of a duly enacted resolution authorizing and directing the execution of this Agreement, as well as a signed signature page of this Agreement. The "Effective Date" of this Agreement shall be the date that the last authorized signatory signs and dates this Agreement.

1.2. Definitions. The following terms shall be defined as follows:

Annual Budget means: The Budget adopted annually that provides for the annual operations, maintenance and capital needs of LTACC to operate the System and includes the Capital Budget and the Operating Budget.

Annual Operating Costs means: Costs relating to the operations of the System and the LTACC, including costs related to salaries, employment benefits, insurance, equipment, technology, overhead, outside vendors and utilities.

Annual Service Fees means: On an annual basis, the Board of Directors, in its sole discretion, shall establish one or more levels of Annual Service Fees payable by each Participating Agency. The Annual Service Fees shall be paid to the LTACC annually in equal quarterly installments by the tenth (10th) calendar day of the month, following receipt of an invoice from the LTACC. The Annual Service Fees shall be based on a formula that will be established by the Board of Directors, in its sole discretion, and from time to time may be amended. The Board of Directors, in its sole discretion, may establish one level of Annual Service Fees and additional other fees charged to the Initial Participating Agencies and one or more other levels of Annual Service Fees and additional other charges payable by other members who do not participate at the same level as the Initial Participating Agencies and to Non-Members (e.g., other counties, municipalities, fire protection districts, other units of local government and/or public safety agencies) who may receive some type of Services from the LTACC pursuant to a service agreement.

Capital Budget means: The portion of the Annual Budget that provides for the annual capital needs of LTACC to acquire and maintain, upgrade, repair and replace the System or portions thereof in order to deliver Dispatch Services, including new equipment, technology (software, hardware, computers, servers, etc.) and improvements to the buildings that house the System and the LTACC dispatch operations and personnel.

Capital Equipment Fund means: The Fund that LTACC shall maintain to hold funds for the purpose of purchasing or acquiring capital equipment for use by LTACC.

Capital Implementation Budget means: A budget that identifies and provides for all initial start-up

costs related to the buildings, equipment and implementation of the System.

Capital Implementation Costs means: Any costs related to the start-up of the System, including any acquisition and maintenance, upgrades, repair or replacement of the System or portions thereof such as equipment, technology (software, hardware, computers, servers, etc.) and improvements to the buildings that house the System and the LTACC dispatch operations and personnel.

Capital Cost means: Any costs related to the maintenance, upgrades, repair or replacement of the System or portions thereof, such as any equipment, technology (software, hardware, computers, servers, etc.) and improvements to the buildings that house the System and the LTACC dispatch operations and personnel.

Dispatch and Communication System ("System") means: A centralized, combined emergency services dispatch and communication system.

Dispatch Services means: The transmitting or receiving of communications requesting emergency response and management services and police protection/fire protection/emergency medical and ambulance services by LTACC dispatch personnel and the communication by the dispatch personnel to available police/fire/emergency medical and ambulance personnel in order to deliver police protection/fire protection/emergency medical and ambulance services to the requestor. Dispatch Services includes communications requesting public works services that are needed to respond to emergency situations.

Emergency Telephone System Fund means: The Fund that LTACC shall maintain to receive surcharge monies collected by the Participating Agencies for use and expenditure only in accordance with applicable laws and regulations, including the Emergency System Telephone Act (50 ILCS 750/1 *et seq.*), as amended.

Initial Participating Agencies means: The Village of La Grange, the Village of La Grange Park and the Village of Western Springs, who were the first municipalities to approve this Agreement.

Non-Refundable Capital and Operating Participation Fee means: The fee payable by each Participating Agency as a condition of membership in LTACC that covers a portion of the Capital Costs incurred in the establishment of LTACC and a portion of the ongoing Operating Costs of LTACC that the new member is obligated to contribute towards, and, if necessary, the payment of additional Capital Costs needed to update the equipment and facilities to allow for the service of the new member and not diminish the existing service level of the other Participating Agencies, as determined by the Board of Directors, in its sole discretion, based on information provided by the Executive Director (as defined in Article VI below), any LTACC-retained consultant and/or LTACC's auditor. For the Initial Participating Agencies, this Non-Refundable Capital and Operating Participation Fee shall consist of the initial contributions, and any supplemental contributions (See Section 4.8(B) below), by each Participating Agency to the Capital Equipment Fund, the Capital Implementation Costs and the Start-Up Operating Costs.

Participating Agency (or Participating Agencies) means: Any municipality, fire protection district or unit of local government that agrees to participate in LTACC by approving this Agreement, as amended, and has been accepted and authorized to participate in LTACC in accordance with the terms of this Agreement. This definition also includes any other provider of public safety services, which has a responsibility for the provision of life-safety services and other public safety services and which is

allowed by Illinois law to contract or otherwise associate with other local government entities for such purposes. In the event that legislation changes the corporate name or composition of any Participating Agency, its successor entity shall continue to participate under this Agreement, unless its continued participation is prohibited by law or is no longer feasible or practical due to changes in its operating or budgetary authority as a result of the legislation.

Non-Member means: Any municipality, fire protection district, unit of local government, other person or private or public entity that receives certain Services from LTACC pursuant to a service agreement. A majority vote by the Board of Directors holding office is required to approve a service agreement to compensate the LTACC for the provision of certain Services to a Non-Member. LTACC may, but is not obligated to, provide certain fire, EMS, law enforcement communication, and other contractual services to Non-Members.

Operating Budget means: The portion of the Annual Budget that provides for the annual operating needs and expenses of LTACC to operate and maintain the System in order to deliver Dispatch Services, including costs related to salaries, employment benefits, insurance, outside vendors and utilities.

Operating Costs means: Any costs incurred by LTACC related to operating the System and the buildings, including salaries, employment benefits, insurance, outside vendors and utilities.

Start-Up Operating Budget means: A budget that identifies and provides for all initial start-up costs related to the operations of the buildings, equipment and implementation of the System, including salaries, employment benefits, insurance, outside vendors and utilities.

Start-Up Operating Costs means: Any initial start-up costs related to the buildings, equipment and implementation of the System, including salaries, employment benefits, insurance, outside vendors and utilities.

Recapture Fee means: The fee, determined by the Board of Directors, in its sole discretion, based on information provided by the Executive Director, any LTACC-retained consultant and/or LTACC's auditor, shall be paid by any withdrawing or terminated Participating Agency to reimburse the other Participating Agencies for all incurred but unpaid or to be incurred debt service payments relating to LTACC, incurred but unpaid or to be incurred Operating Costs, and unamortized Capital Costs incurred or paid for by LTACC. These Capital Costs include, but are not limited to, any type of LTACC-related improvements to the buildings or structures owned by the withdrawing or terminated Participating Agency that were used by LTACC or capital equipment incorporated into the buildings or structures that were part of LTACC's System and those improvements will no longer be available to LTACC or the other Participating Agencies after the Participating Agency withdraws from or terminates its participation in LTACC, or upon dissolution of LTACC or the termination of this Agreement. The purpose of the Recapture Fee is to avoid unjust enrichment of those Participating Agencies who are obligated to pay part of the debt obligations of LTACC during their time with LTACC, who have received Services but not paid their fair share, and who have had their buildings and structures improved and have other capital equipment incorporated into those buildings or structures at the expense of LTACC, and then, upon withdrawal from or dissolution of LTACC or termination of this Agreement, those Participating Agencies retain the value of such improvements.

Reserve Fund means: The monies retained by LTACC in an account that equals a certain percentage of the typical Annual Operating Costs held in reserve for use to meet ordinary and necessary disbursements

for salaries, operating expenses and other lawful purposes of LTACC in emergency or special circumstances. As part of its fiscal policies, the Board of Directors, in its sole discretion, shall set the percentage amount of funds retained in the Reserve Fund based on information provided by the Executive Director, any LTACC-retained consultant and/or LTACC's auditor.

ARTICLE II
BOARD OF DIRECTORS

2.0. Composition.

There is established a three (3) member Board of Directors of LTACC (the "Board"), which shall consist of the three (3) Village Managers (or Chief Administrative Officers) of each Initial Participating Agency, or his/her designee. The eligible designees shall be designated for each respective Participating Agency, in writing, by each of the Village Managers or Chief Administrative Officers of the Participating Agencies. As additional Participating Agencies are approved for membership to LTACC, their Village Manager (or Administrator or person holding the equivalent administrative management position) shall join the Board of Directors.

2.1. Chair, Vice-Chair and Secretary.

Based on the rotation provided for below, the Board shall, at its initial meeting and thereafter at its annual meeting, appoint one of its members to serve as the Chair, whose term shall run until a successor is appointed at the next annual meeting. At its initial meeting, and thereafter at its annual meeting, the Board shall also appoint one of its members to serve as the Vice-Chair. The Chair shall preside over all meetings of the Board and shall have such powers as are conferred upon him/her by the Board and this Agreement. In the absence of the Chair or in the event of the Chair's refusal or inability to act, the Vice-Chair shall perform the duties of the Chair and, when so acting, shall have all the powers of and be subject to all the restrictions placed upon the Chair. In the absence of the Chair and the Vice-Chair from a meeting, the Board shall appoint a Chair pro-tem to undertake the duties of the Chair for that particular meeting.

The Village Managers (or Chief Administrative Officers), or their designees, shall serve as Chair on a rotating, annual basis, in the following order:

1st Chair appointment (first year)	La Grange Park
2nd Chair appointment (second year)	Western Springs
3rd Chair appointment (third year)	La Grange
4th Chair appointment (fourth year)	La Grange Park (or a new Participating Agency)

If another Participating Agency joins LTACC, its name shall be inserted at the end of the above rotating list, or as determined by the Board. The Village Manager (or Chief Administrative Officer), or his/her designee, of the new Participating Agency shall not be eligible to serve as Chair until each of the preceding Participating Agencies on the list has served as Chair at least one time. When the Village Manager (or Chief Administrative Officer), or his/her designee, of the last Participating Agency on the list has had an opportunity to serve as Chair, the next Chair shall be selected from the Participating Agency at the top of the list. The Secretary to the Board shall be the Executive Director, or his/her designee, and shall:

A. Take and keep the minutes of the Board meetings in a binder provided for that purpose; and

B. See that all notices are duly given in accordance with the provisions of this Agreement or as required by law; and

C. Be custodian of the records of LTACC and perform all duties incident to the position of Secretary, and such other duties as may from time to time be assigned by the Board of Directors; and

D. Serve as one of the designated Freedom of Information Officers for LTACC; and

E. Perform the above duties in accordance with the Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*) (the "OMA").

In the absence of the Secretary or his/her designee, the Board shall appoint a Secretary pro-tem to undertake the duties of the Secretary during the Secretary's absence.

2.2. Meetings of the Board of Directors.

A. The Board shall establish dates, times and a location for regular meetings, one of which shall be designated as the annual meeting, at which time the Chair and Vice-Chair shall be appointed. Other business may also be considered at the annual meeting. The Board shall meet at least once each year, or more frequently as deemed necessary by the Board.

B. All meetings of the Board shall, except to the extent that this Agreement imposes more strict requirements, be held in accordance with the OMA. Special meetings of the Board may be called by the Chair or a majority of a quorum of the members, provided that at least forty-eight (48) hours prior written notice of the special meeting specifying the time, date and location of the meeting shall be given to each Board member and an agenda specifying the subject of such special meeting shall accompany such notice. In the event of a bona fide emergency, notice shall be given as soon as practicable in a manner that is reasonably calculated to provide actual notice under the circumstances.

C. To the extent not contrary to this Agreement, Robert's Rules of Order shall govern the conduct of all meetings of the Board, until the Board establishes its own rules of proceeding.

D. No Board member shall receive any compensation for serving as a Board member, except that he/she may be reimbursed for actual, necessary and documented business expenses incurred as part of serving on the Board.

2.3. Quorum.

A quorum for the transaction of all business by the Board shall consist of a majority of the Board.

2.4. Voting Requirements.

Except as otherwise provided for in this Agreement, a majority vote of the Board shall be necessary for the Board to act. Each Board member shall have one vote. No oral or written proxy votes or absentee

voting shall be permitted, except that an eligible member may vote on matters while in compliance with the electronic participation rules below. If any Board member fails to retain the status necessary to serve on behalf of the Participating Agency that he/she represents on the Board, then the Participating Agency shall inform the Board of this fact and designate an otherwise qualified representative to serve on the Board until a successor is duly appointed and qualified.

2.5. Electronic Participation in Meetings.

In accordance with the OMA, members of the Board and the Operating Board may attend, participate and vote at open and closed public meetings through the use of telephone conference calls or other electronic means in accordance with the rules and procedures set forth below.

2.5.1. Rules and Procedures.

A. **Definitions.** The definitions of the terms "meeting," "public body," "other means," "quorum" or any other defined term used in this Agreement, which is also found in the OMA, shall have the same definitions as contained in the OMA, as amended.

B. **OMA Compliance**. The Board and the Operating Board must comply with all of the applicable requirements of the OMA, as amended.

C. **Quorum.** The Board and the Operating Board are prohibited from establishing a quorum to conduct business at an open or closed meeting through attendance by the use of telephone conference calls or other electronic means. A quorum must be physically present at the location of an open or closed meeting. Members who wish to attend a meeting electronically must give notice before the commencement of the meeting to the Secretary, unless advance notice is impractical.

D. **Meeting Minutes.** Minutes must reflect whether a member is present physically or electronically, regardless of whether any members are attending through the use of a telephone conference call or other electronic means.

E. **Electronic Attendance and Participation.** As stated in the OMA, provided that the audio, telephone or video conference connection allows the voice of an absent member to be clearly heard by the attendees of the meeting (including the public) and the absent member can clearly hear the voices of the attendees who participate in the meeting, a member of the Board and the Operating Board may only attend, participate and vote at an open or closed meeting through the use of a telephone conference call or other electronic means if the member is prevented from physically attending because of:

(1) personal illness or disability; or
(2) employment purposes or the business of the public body; or
(3) a family emergency or other emergency.

Where a member of the Board or the Operating Board is attending the meeting by use of a telephone conference call or other electronic means, the presiding officer shall, immediately after convening of the meeting, announce to the public which member is attending the meeting by use of a telephone conference call or other electronic means, identify the method of attendance and the reason why the absent member is participating by such means. If the presiding officer attends

the meeting through the use of a telephone conference call or other electronic means, he or she shall not be required to vacate the chair and may act in his or her capacity as the presiding officer for the purposes of the meeting despite not being physically present.

The voice of the absent member participating by telephone conference call or other electronic means, after being identified by the presiding officer as belonging to the absent member, shall be simultaneously broadcast to the public present at the meeting so that his or her voice can be heard, and the member shall also be able to hear any discussions of the other members and the public comment regarding any issue discussed at the meeting before a vote is taken.

2.6. By-laws.

A set of By-laws may be prepared and approved by the Board of Directors, after recommendation from the Executive Director and the Operating Board, which will provide additional direction and detail in regard to the governance of the LTACC. If adopted, the By-laws will be incorporated by reference into this Agreement, with the original and any amendments to the By-laws being placed on file with the Secretary.

ARTICLE III
POWERS OF THE BOARD OF DIRECTORS

3.0. Powers.

A. The Board shall have all powers that are necessary or incidental to the establishment and operation of joint emergency dispatch and communications center(s) serving each of the Participating Agencies, including, but not limited to:

(1) All powers conferred upon Emergency Telephone System Boards under the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*), the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), Section 11-5.3-1 of the Illinois Municipal Code (65 ILCS 5/11-5.3-1), the Department of State Police Law (20 ILCS 2605-52 (Office of Statewide 9-1-1 Administrator)) and the applicable provisions of the Illinois Administrative Code (83 Ill. Admin. Code. § 725.200(i)), including any future amendments to said statutes and regulations;

(2) The Board shall determine and approve the general policies for LTACC and may adopt a set of By-laws for LTACC, with prior consideration of recommendations from the Operating Board and the Executive Director;

(3) The Board shall approve any new members to LTACC by a two-thirds (2/3rds) vote;

(4) Receiving monies from any revenue source authorized by any federal or State law or any surcharge imposed by LTACC or any one of the Participating Agencies pursuant to applicable local, county, state or federal laws, the Emergency System Telephone Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), including any future amendments to said laws and statutes;

(5) Authorization to spend the revenue and surcharge funds in accordance with applicable local, county, state or federal laws, Section 15.4 of the Emergency System Telephone Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), including any future amendments to said laws and statutes;

(6) The purchase or lease or use of facilities for the Services to be provided under this Agreement, with prior consideration of recommendations from the Operating Board and the Executive Director;

(7) The hiring, directing, compensation, discipline and termination of an Executive Director whenever, in its judgment, the best interests of LTACC would be served thereby;

(8) Approval of the Start-Up Operating Budget and the Capital Implementation Budget, the Annual Budget, including a salary and benefits plan for all LTACC personnel, the Capital Budget, the Operating Budget, the Capital Equipment Fund and the Reserve Fund, and use of surcharge funds and wireless surcharge funds for the implementation and operation of the LTACC System by a two-thirds (2/3rds) vote of the Board, with prior consideration of recommendations from the Operating Board and the Executive Director;

(9) Reallocate budgeted amounts from one line item to another to the extent necessary to address emergencies and/or changed conditions, based on the recommendations from the Operating Board and the Executive Director;

(10) Determine and approve all the contributions due from all the Participating Agencies relative to the Start-Up Operating Budget, the Capital Implementation Budget, the Annual Budget, the non-refundable Capital and Operating Participation Fee and the Recapture Fee, and determine and approve any payments owed to any Participating Agency (if any) that withdraws from or terminates its participation in this Agreement, based on information provided by the Executive Director, any LTACC-retained consultant and/or LTACC's auditor and the recommendations from the Operating Board and the Executive Director;

(11) Approve increases in any Capital Budget or Operating Budget that are attached to this Agreement or have otherwise been approved by the Board, as well as any increased contributions resulting from any increase in Capital Budget or Operating Budget, by a two-thirds (2/3rds) vote of the Board, when deemed necessary to further the purposes of the System, based on information provided by the Executive Director, any LTACC-retained consultant and/or LTACC's auditor and the recommendations from the Operating Board and the Executive Director;

(12) Determine and approve any revisions in the data used or the methodology for calculating each Participating Agency's share of LTACC's Annual Operating

Costs, and the non-refundable Capital and Operating Participation Fee, when authorized by the terms of this Agreement by a two-thirds (2/3rds) vote of the Board, based on information provided by the Executive Director, any LTACC-retained consultant and/or LTACC's auditor and the recommendations from the Operating Board and the Executive Director;

(13) Approve five-year projection reports of capital equipment needs and costs and Operating Costs by a two-thirds (2/3rds) vote of the Board, based on information provided by the Executive Director, any LTACC-retained consultant and/or LTACC's auditor and the recommendations from the Operating Board and the Executive Director;

(14) Contract with other entities, organizations or units of government, including "Non-Members" of LTACC, for the use of LTACC facilities, equipment and Services and to approve appropriate rules and charges therefore, based on information provided by the Executive Director, any LTACC-retained consultant and/or LTACC's auditor and the recommendations from the Operating Board and the Executive Director;

(15) In its own name, make and enter into contracts, accept contributions, acquire, hold and dispose of property, real and personal, and incur debts, liabilities or obligations necessary for the accomplishment of its purposes, and sue or be sued to enforce its contracts, liabilities and the duties owed it;

(16) Contract for the purchase of insurance and employee benefits, and otherwise undertake all actions necessary or incidental to the purposes of this Agreement or the powers set forth herein which are not otherwise prohibited by this Agreement;

(17) Enter into contracts with collective bargaining units or organizations relative to the employment of dispatch personnel and other LTACC employees;

(18) The hiring of professional architects, engineers and surveyors pursuant to the Local Government Professional Services Selection Act (50 ILCS 510/.01 *et seq.*), including any future amendments to said statute, relative to matters contained in the Annual Budget; and

(19) Contracting with consultants, auditors and attorneys relative to LTACC matters as provided for in the Annual Budget.

B. The Board shall, in all cases, exercise its powers in a manner that complies with this Agreement and all applicable laws, including compliance with all registrations and certifications required by the Illinois Commerce Commission, and, after January 1, 2016, as required by the Office of Statewide 9-1-1 Administrator of the Illinois Department of State Police, and any subsequent amendments to said laws or regulations.

3.1. Prohibited Actions.

LTACC shall not have the power of eminent domain or the power to levy taxes.

ARTICLE IV
FINANCES

4.1. Fiscal Year.

LTACC's fiscal year shall be from May 1st to April 30th of the next year.

4.2. Start-Up Operating Budget.

The Start-Up Operating Budget for the initial Start-up Operating Costs related to the operation of the Dispatch and Communication System ("System"), as contemplated by this Agreement, is set forth in Exhibit "A" attached to and made a part of this Agreement. The Board shall undertake their best efforts to establish the System serving the Participating Agencies at the earliest feasible date after the approval of this Agreement.

4.2.1. The amounts due pursuant to this Subsection from each Participating Agency shall be payable to LTACC on a date determined by the Board. In the event the number of Participating Agencies changes, or in the event LTACC provides Services to other entities (e.g., Non-Members) on a fee-for-service basis pursuant to a service agreement, then the methodology used to calculate each Participating Agency's percentage share of LTACC's Start-Up Operating Budget shall be revised by utilizing any such data, or different methodology that is deemed equitable and approved by the Board by a two-thirds (2/3rds) vote.

4.3. Capital Implementation Budget.

The Capital Implementation Budget for the initial Capital Implementation Costs related to the buildings, equipment and implementation of the System, as contemplated by this Agreement, is set forth in Exhibit "B" attached to and made a part of this Agreement. The amounts due pursuant to this Section from each Participating Agency shall be payable to LTACC on a date determined by the Board. In the event the number of Participating Agencies changes, or in the event LTACC provides Services to other entities (e.g., Non-Members) on a fee-for-service basis pursuant to a service agreement, then the methodology used to calculate each Participating Agency's percentage share of LTACC's Capital Implementation Budget shall be revised by utilizing any such data, or different methodology that is deemed equitable and approved by the Board by a two-thirds (2/3rds) vote.

4.4. Allocation of Capital Implementation Costs.

A. The Capital Implementation Costs as outlined in the Capital Implementation Budget (Exhibit "B") shall be equally split between the Participating Agencies, unless otherwise determined by the Board. Each Participating Agency shall make its payment to LTACC on a date determined by the Board.

B. If, after the date upon which the System serving the Participating Agencies is operational, there exists unspent funds in the Capital Implementation Budget, said funds shall be allocated to the Capital Equipment Fund or as otherwise directed by the Board.

4.5. Capital Equipment Fund.

A. There shall be created a Capital Equipment Fund for the purpose of meeting the future Capital Equipment needs of LTACC. The Capital Equipment Fund shall only be used to pay Capital Costs and not be used to pay for Operating Costs. In the event of a dispute as to whether a cost is an Operating Cost or a Capital Cost, the dispute shall be decided by a majority of the Board. Based upon input from the Executive Director and the Operating Board, the Board shall, by a two-thirds (2/3rds) vote, approve a five-year projection of capital equipment needs and anticipated costs (**"Five Year Capital Equipment Plan"**) on an annual basis. The funding for the Five Year Capital Equipment Plan and the Capital Equipment Fund shall be chargeable to the Participating Agencies on an annual or periodic basis, as determined by the Board, and the funding allocation formula shall be pro-rated among them based on the Annual Operating Costs Allocation Formula set forth below at Subsection 4.6.C.

B. Each approved Five Year Capital Equipment Plan and the Board's annual determination of the amounts due for the Capital Equipment Fund from each Participating Agency shall be forwarded to the Mayor/President of each Participating Agency immediately upon its approval by the Board.

4.6. Allocation of Annual Operating Costs.

A. **Initial Annual Operating Costs Allocation Formula**. For the period from the effective date of this Agreement to the end of the first full fiscal year, the percentage allocation of LTACC's "Annual Operating Costs" to each Participating Agency shall generally be determined by averaging the following percentages for each Participating Agency:

(1) The percentage number equal to the number of Fire Department/EMS calls received by each Participating Agency divided by the total number of Fire Department/EMS calls received by all the Participating Agencies for the last quarter of 2014; and

(2) The percentage number equal to the number of full-time equivalent sworn police officers for each Participating Agency divided by the total number of full-time equivalent sworn police officers for all the Participating Agencies for the last quarter of 2014.

B. **A "Start-Up Operating Budget"** for the period from the inception of this Agreement to the end of the first fiscal year is attached as Exhibit "A" to this Agreement. This Exhibit includes a chart establishing the respective contribution amounts due for each Participating Agency and includes the amount of each Participating Agency's contribution(s), which amounts are based on each Participating Agency contributing an equal share. In the event the number of Participating Agencies changes prior to the end of the first fiscal year, or in the event LTACC provides Services to other entities (e.g., Non-

Members) on a fee-for-service basis pursuant to a service agreement, then the methodology used to calculate each Participating Agency's percentage share of LTACC's Annual Operating Costs shall be revised by utilizing any such data, or different methodology that is deemed equitable and approved by the Board by a two-thirds (2/3rds) vote.

C. **Annual Operating Costs Allocation Formula.** Subject to Section 4.8. below, for the second full fiscal year beginning May 1, 2017 through April 30, 2018, and all subsequent fiscal years, the percentage of LTACC's total Annual Operating Costs chargeable to each Participating Agency will be based on:

> The ratio of the total number of fire department/EMS and police calls received for each Participating Agency to the total number of fire department/EMS and police calls received by LTACC for the previous fiscal year.

In the event the number of Participating Agencies changes, or in the event LTACC provides Services to other entities (e.g., Non-Members) on a fee-for-service basis pursuant to a service agreement, then the methodology used to calculate each Participating Agency's percentage share of LTACC's Annual Operating Costs shall be revised by utilizing any such data, or different methodology that is deemed equitable and approved by the Board by a two-thirds (2/3rds) vote.

4.7. Annual Budget.

The Board of Directors shall adopt an Annual Budget for the upcoming fiscal year at its April meeting each year. In addition, the Annual Budget process shall be handled as follows:

A. The Executive Director shall prepare a proposed Annual Budget for the Board of Directors to review at the Board's January meeting each year. Copies of the proposed Annual Budget shall be delivered to each of the Directors at least five (5) calendar days in advance of the January meeting.

B. The Board of Directors shall review the proposed Annual Budget and direct the Executive Director to make such modifications as the Board deems proper and advisable.

4.8. Establishment of Fees, Annual Service Fees and Cost-Sharing.

Subject to Sections 4.3., 4.4., 4.5. and 4.6. above, the Board of Directors, in its sole discretion, shall annually establish one or more levels of Annual Service Fees payable by each Participating Agency and any Non-Members. Subject to compliance with the Annual Cost Allocation Formulas of Sections 4.3., 4.4., 4.5. and 4.6. above, the Annual Service Fees shall be based on a formula(s) that will be established by the Board of Directors, in its sole discretion, and from time to time may be amended. The Board of Directors, in its sole discretion, may establish one level of Annual Service Fees and additional other fees charged to the Initial Participating Agencies, and one or more other levels of Annual Service Fees and additional other charges payable by the Participating Agencies and to Non-Members (e.g., other counties, municipalities, fire protection districts, other units of local government and/or public safety agencies) who may receive some type of Services from the LTACC pursuant to a service agreement.

A. Cost-Sharing. Upon approval of the Annual Budget, the Board of Directors shall have the authority to fix cost-sharing charges for all Participating Agencies and Non-Members in an amount sufficient to provide the funds required by the current Annual Budget. All expenses relating to annual Capital Costs and annual Operational Costs and long-term capital costs and long-term operating costs and any other activities of the LTACC will be cost-shared by the Participating Agencies, based on one or more formulas as set forth in this Agreement or as determined by the Board of Directors, with input from the Executive Director, any LTACC-retained consultant and/or LTACC's auditor, and such formula(s) may be amended from time to time without the need to amend this Agreement.

B. Supplemental Fees. If necessary to meet any anticipated or unanticipated expenses, debts or liabilities (e.g., a loan or the LTACC's matching portion of a grant) of the LTACC, all Participating Agencies and Non-Members shall be obligated to timely pay any supplemental fees assessed by the LTACC as determined by the Board of Directors.

C. Additional Costs. Whenever a Participating Agency or a Non-Member relocates its communication equipment and/or the communication equipment of the LTACC to another location, and/or adds additional communication equipment to the Participating Agency's or Non-Member's communication system, thereby increasing the LTACC's responsibilities, obligations or costs, any and all additional costs incurred by the LTACC as a result of the aforesaid relocation of communication equipment to the Participating Agency's or Non-Member's communication system, including, but not limited to, any costs to install communication lines, shall be paid solely by that Participating Agency or Non-Member. No Participating Agency or Non-Member of the LTACC shall relocate the equipment or property of the LTACC, or by any means increase the LTACC's annual capital costs or annual operational costs or long-term capital costs or long-term operating costs or such other responsibilities, obligations and/or costs, including, but not limited to, costs to be incurred by the LTACC for the purchase of new or additional equipment or technology, without first obtaining authorization from the LTACC's Board of Directors to relocate the LTACC's equipment and property and/or increase the LTACC's capital or operating costs, responsibilities or obligations. Any new equipment or additional equipment or technology and/or property acquired in accordance with this Agreement shall become the equipment/property of the LTACC, notwithstanding the fact that the existing Participating Agency or a Non-Member shall pay the costs of purchase and installation of said equipment/property. Unless otherwise agreed to in writing by the Board of Directors, the LTACC shall pay the costs of maintaining the equipment/property once it is purchased and installed.

D. Payment Due Date; Billing. The payment of Annual Service Fees shall be paid to the LTACC annually in four equal quarterly installments by the tenth (10th) calendar day of the month, following receipt of an invoice from the LTACC. Payment terms for the Annual Service Fees of each Non-Member, and any other fees and costs, shall be determined by the Board of Directors. The Executive Director will be responsible for issuing billing statements to all members and Non-Members in advance of the payment due dates. Any quarterly or periodic billing cycles shall be set by the Executive Director. In the event the number of Participating Agencies changes, or in the event LTACC

provides Services to other entities (e.g., Non-Members) on a fee-for-service basis pursuant to a service agreement, then the methodology used to calculate each Participating Agency's percentage share of LTACC's Annual Operating Costs and Annual Capital Costs shall be revised by utilizing any such data, or different methodology that is deemed equitable and approved by the Board by a two-thirds (2/3rds) vote.

E. Payment of Fees. Continued membership in the LTACC shall be contingent upon the payment by each Participating Agency of its established, mandatory Annual Service Fees and any additional fees and charges that may be established by the Board of Directors. Each Participating Agency and Non-Member shall take all required actions to authorize the timely payment of its Annual Service Fees and other required fees, including any assessed supplemental fees, and shall approve the payment of any other additional funds necessary to meet its shared cost obligations under this Agreement, any addendum or service agreement.

F. Delinquent Account; Payment. Any Participating Agency or Non-Member whose allocated fees or other charges have not been paid within thirty (30) calendar days after the issuance of a billing statement shall be assessed interest on the delinquent payment(s) in accordance with the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1).

G. Delinquent Account; Voting and Participation. Any Participating Agency who is delinquent in paying any uncontested Annual Service Fees and other required fees shall not be entitled to further voting privileges on the Board of Directors, nor shall any representative hold office until such time as all delinquent payments and interest have been paid, and the Participating Agency is also subject to the removal provisions set forth in Article VII (Personnel Matters) below.

H. Expenses per the Annual Budget. After adoption of the Annual Budget by the Board of Directors, the Executive Director shall make expenditures in accordance with such Budget, subject to the provisions of this Agreement and any approved fiscal and investment policies.

4.9. Treasurer.

A. Upon approval by the Board of Directors, the treasurer, the chief financial officer, the finance director or any of their functional equivalents of La Grange, La Grange Park or Western Springs shall serve as the treasurer of LTACC for a three year term ("Treasurer"). The Treasurer shall have no voting authority on matters regarding the LTACC and shall receive no additional salary or compensation for Services provided to the LTACC, except that he/she may be reimbursed for actual, necessary and documented business expenses incurred as part of serving as the Treasurer. Each Participating Agency that supplies the person who serves as Treasurer shall not be entitled to reimbursement for any salary or employment benefits of any kind during the person's term as Treasurer.

B. Duties. The Treasurer shall:

(1) Be the custodian of all LTACC funds.
(2) Provide on-going counseling to the Board of Directors, the Executive Director and the Operating Board in matters of fiscal policy and fiscal administration of the LTACC.
(3) Make recommendations on investment policies and practices to the Board of Directors and the Executive Director.
(4) Act as one of the required signatories of all of the LTACC's bank accounts, checks and investment instruments.
(5) Provide a bond in the amount of $250,000 for the faithful discharge of the duties of the position of Treasurer, with such surety or sureties as the Board of Directors shall determine. The LTACC shall pay the bond premium.
(6) Assist the Executive Director with the preparation of the Annual Budget, and the operating and capital budgets and financial reports.
(7) Assist the Executive Director with the preparation and handling of requests for proposals for financial consultants and provide recommendations to the Board of Directors and the Executive Director for the hiring of a certified public accountant or a certified financial auditing firm to conduct annual audit services and other financial services for the LTACC.

C. Financial Reports and Warrant List. The Treasurer shall provide to the Board of Directors, the Operating Board and the Executive Director a written financial report of current and projected revenues and expenses for the current budget year and a monthly warrant list of issued checks and pending checks for approval by the Board of Directors. The frequency of financial reports and the level of detail contained in the financial reports shall be determined by the Board of Directors.

D. Financial Operations. All other necessary financial operations, including but not limited to accounting, accounts payable, and payroll, shall be either outsourced to a third party contractor or handled by a designated LTACC employee approved by the Board of Directors, with input by the Treasurer and the Executive Director.

E. Funds on Deposit. All monies received by LTACC shall be deposited into one or more bank accounts at one or more banks licensed to do business in Illinois, as designated by the Board. Expenditures from these bank accounts shall be for budgeted items or allowable public purposes in furtherance of the objectives of this Agreement, subject to an appropriate budget amendment, and shall be authorized by the Board or the Executive Director consistent with his/her limited spending authority. All monies received by LTACC pursuant to a surcharge imposed by the Participating Agencies under any federal or State law shall be deposited and expended in accordance with applicable federal or State law. All monies received by LTACC pursuant to a surcharge imposed under Section 15.3 of the Emergency Telephone System Act (50 ILCS 750/15.3) shall be deposited into a separate interest-bearing Emergency Telephone System Fund account at a bank designated by the Board. All monies received by LTACC pursuant to a surcharge imposed under the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*) shall be deposited into a separate interest-bearing Wireless Service Emergency Fund account at a bank designated by the Board. Notwithstanding any other provision in this Agreement to the contrary, no expenditures may be made from the Emergency Telephone System Fund or the Wireless Service Emergency

Fund, except upon direction of the Board. All expenditures from the Emergency Telephone System Fund shall only be made to pay for the costs permitted by Section 15.4 of the Emergency Telephone Act (50 ILCS 750/15.4). All expenditures from the Wireless Service Emergency Fund shall only be made to pay for the costs permitted by the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) or the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*). All monies received by LTACC pursuant to any surcharge (or similar revenue stream authorized by law) collected by the LTACC under applicable federal or State law shall be retained and spent in accordance with applicable federal or State law, as amended. Funds shall only be invested in the same manner that the law allows for the investment of municipal funds.

4.10. Donated Personal Property and Services.

If any Participating Agency makes a donation of personal property or services to LTACC and the Board of LTACC, in its sole discretion, accepts said donation, then the donating Participating Agency may receive a credit against any amounts it owes under Section 4.5. (Capital Equipment Fund) of this Agreement. The amount of the credit shall be determined by the Board. The amount of any credit granted under this Section by the Board shall only be effective after: (a) the donated personal property is successfully installed or received and determined to be operational; or (b) the donated services are performed. This subsection does not apply to the donation of initial start-up personal property and services by the Initial Participating Agencies.

4.11. Allocation of Costs and Responsibilities for LTACC Equipment and Property and Participating Agency Equipment and Property.

The respective Participating Agencies agree to convey title and LTACC agrees to assume ownership and responsibility for acquiring and maintaining certain equipment and personal property that will be used directly or indirectly in the operation of the System, as set forth on the Equipment Inventory and Personal Property Chart attached hereto as Exhibit "C" and made a part hereof. In the event that certain equipment or property is not listed on the attached Chart, LTACC shall assume ownership and responsibility for acquiring and maintaining such equipment and personal property at the time that the Participating Agency makes the equipment or personal property available for use by LTACC. One or more bills of sale executed by the Participating Agency and LTACC shall be used to confirm the conveyance of ownership of all such equipment and personal property referenced above.

4.12. Credit for Surcharge Payments.

A. **Emergency Telephone System Fund.** Subject to each Participating Agency using any of its remaining surcharge funds to pay for budgeted items or obligations that exist in their current 2015/2016/2017 ETSB budgets, each Participating Agency shall be obligated to forward any and all other surcharge funds it receives prior to or after the Effective Date of this Agreement pursuant to a surcharge imposed under Section 15.3 of the Emergency Telephone System Act, 50 ILCS 750/1 *et seq.* ("Surcharge Funds") to LTACC for use by LTACC for allowable purposes under the Emergency Telephone System Act, as amended, or other applicable laws. Each Participating Agency shall be credited for the deposit of its Surcharge Funds into LTACC's Emergency Telephone System Fund and such credit shall be applied to the Non-Refundable Capital and Operating Participation Fee or the Annual Service Fees, as directed by the Participating Agency. All expenditures of Surcharge Funds deposited into LTACC's Emergency Telephone System Fund shall

be used in compliance with Subsection 15.4(c) of the Emergency Telephone System Act, as amended, or other applicable laws. Surcharge Funds retained by a Participating Agency shall be used to complete any currently budgeted expenditures in compliance with Section 15.4 of the Emergency Telephone System Act and the Participating Agency's ordinances. The term "Surcharge Funds" includes all monies received pursuant to any surcharge or similar revenue stream authorized by federal or State law that are payable under or in place of the Emergency Telephone System Act.

B. **Wireless Service Emergency Fund.** Subject to each Participating Agency using any of its remaining Surcharge Funds to pay for budgeted items or obligations that exist in their current 2015/2016/2017 ETSB budgets, each Participating Agency shall be obligated to forward any and all payments it receives prior to or after the Effective Date of this Agreement pursuant to a surcharge imposed under the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and/or the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*) (collectively "Wireless Surcharge Funds") to LTACC for use by LTACC for allowable purposes under the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act, as amended, or other applicable laws. Each Participating Agency shall be credited for the deposit of its Wireless Surcharge Funds into LTACC's Wireless Emergency Telephone System Fund or its Prepaid Wireless 9-1-1 Surcharge Fund and such credit shall be applied to the Non-Refundable Capital and Operating Participation Fee or the Annual Service Fees, as directed by the Participating Agency. All expenditures of Wireless Surcharge Funds deposited into LTACC's Wireless Emergency Telephone System Fund and the Prepaid Wireless 9-1-1 Surcharge Fund shall be used in compliance with the applicable provisions of the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act, as amended, or other applicable laws. Wireless Surcharge Funds retained by a Participating Agency shall be used to complete any currently budgeted expenditures in compliance with the applicable provisions of the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act and the Participating Agency's ordinances. The term "Wireless Surcharge Funds" includes all monies received pursuant to any surcharge or similar revenue stream authorized by federal or State law that are payable under or in place of the Wireless Emergency Telephone Safety Act and the Prepaid Wireless 9-1-1 Surcharge Act.

C. **Authorization to Spend Surcharge Funds and Wireless Surcharge Funds**. Until the JETSB is formally certified by the ICC or the Illinois Department of State Police, each Participating Agency's local ETSB shall be authorized to spend its own ETSB funds by adoption of the required resolution(s). Once the JETSB is certified, the local ETSBs will be terminated pursuant to the adoption of ordinances by the Participating Agencies, as required by the Emergency Telephone System Act. Once certified, the JETSB shall authorize by adoption of the required resolution(s) the expenditure of all remaining local ETSB funds of each Participating Agency in accordance with the applicable laws noted above in this Section 4.12, and shall expend each Participating Agency's local ETSB funds on behalf of each Participating Agency consistent with the budgeted items or obligations that exist in their respective current 2015/2016/2017 ETSB budgets. Subject to Subsection 4.12(A and B) above, the balance of such funds shall be paid over to the LTACC's Emergency Telephone System Fund and LTACC's Wireless Emergency

Telephone System Fund for use by the LTACC for allowable purposes under applicable laws.

4.13. Audits.

The Board shall cause an annual audit of the financial affairs of LTACC to be made by a certified public accountant at the end of each fiscal year in accordance with generally accepted accounting principles applicable to local government entities and in accordance with the Illinois Government Account Audit Act (50 ILCS 310/1 *et seq.)*. The Treasurer shall ensure that the LTACC complies with annual audit filing requirements of the Illinois State Comptroller's Office and any other federal or State audit filing requirements. Copies of the annual audit report shall be delivered to the Board members and to the chief financial officer of each Participating Agency within thirty (30) calendar days of receipt by the LTACC.

4.14. Fiscal Policies.

The Board of Directors may establish fiscal policies, procedures and limitations as may be necessary to preserve the integrity and purpose of the approved Annual Budget and related expenditures.

4.15. Procurement Policy.

Purchases and/or letting contracts shall be done in accordance with this Agreement, applicable federal and State law, and any procurement policy and guidelines adopted by the Board of Directors.

4.16. Authorized Signatories.

The following positions shall serve as authorized check and financial instrument signatories at each of the banks, title or trust companies, depositories and/or other financial institutions at which the LTACC maintains accounts: (1) Chair of the Board of Directors; (2) Vice-Chair of the Board of Directors; (3) Executive Director; and (4) Treasurer. There shall be a "two signatory requirement" policy for authorizing any transfer and withdrawal of LTACC funds or executing any checks or other instruments that draw LTACC funds out of any bank, title or trust companies, depositories or other financial institution at which the LTACC maintains financial accounts. Any two (2) of the above-listed, authorized signatories may sign such checks or instruments or authorize such transfers and withdrawals.

4.17. Contract Signatories.

The Board of Directors may authorize, by motion, resolution or ordinance, and approved at a public meeting, any officer or agent, other than the Chair and Vice-Chair, to enter into and execute any contract or execute and deliver any instrument in the name of and on behalf of the LTACC. Such authority may be general or confined to specific Board-approved instances.

4.18. Loans.

No loans shall be procured on behalf of the LTACC and no evidence of indebtedness shall be issued in its name unless authorized by a written resolution or ordinance of the Board of Directors and in accordance with applicable law. Such authority may be general or confined to specific Board-approved instances.

4.19. Termination of Operation of Local Emergency Telephone System Board by Participating Agencies.

In accordance with 50 ILCS 750/15.4(e), as a condition of approval of and participation under this Agreement, each Participating Agency shall no longer continue to operate its local ETSB and shall adopt an ordinance that provides for the termination of its local ETSB, effective only upon the creation of the LTACC and the regulatory approval of the LTACC and LTACC's JETSB by the ICC or the 9-1-1 Administrator.

ARTICLE V
OPERATING BOARD AND JETSB

5.0. Composition – Operating Board.

There is established an Operating Board of the LTACC, which shall be organized and consist of the following voting representatives: (1) one (1) representative from the police department of each Participating Agency; and (2) one (1) representative from the fire department of each Participating Agency. The representatives from each fire department and each police department of each Participating Agency shall not have a defined term, but may be replaced by the corporate authorities of the respective Participating Agency in accordance with applicable state law (See, 50 ILCS 750/4). Each Participating Agency (through its corporate authorities) shall designate its police department and fire department representatives, and one (1) set of alternate representatives, in a written communication from the Village Manager, and forward said communication to the Board of Directors and the Executive Director. The designated public safety representatives and alternate representatives shall continue to serve until a replacement(s) is designated in the manner provided for above. The Operating Board shall meet on a monthly basis, or more frequently, if necessary.

One (1) member of the Operating Board shall be appointed by the remainder of the Operating Board to serve as Chair on a rotating, annual basis, in the following order:

1st Chair appointment (first year)	La Grange
2nd Chair appointment (second year)	La Grange Park
3rd Chair appointment (third year)	Western Springs
4th Chair appointment (fourth year)	La Grange (or a new Participating Agency)

If another Participating Agency joins LTACC, its name shall be inserted at the end of the list, or as determined by the Board. The representatives of the new Participating Agency shall not be eligible to serve as Chair until each of the preceding Participating Agencies on the list have served as Chair at least one time. When one of the representatives of the last Participating Agency on the list has had an opportunity to serve as Chair, the next Chair shall be selected from the Participating Agency at the top of the list.

5.0.1. Composition – Joint Emergency Telephone System Board.

The members of the Operating Board shall also serve as members of LTACC's Joint Emergency Telephone System Board ("JETSB"), as provided for under the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*). The JETSB shall be organized and governed as set forth in below in Subsections 5.1 through 5.4. The statutory powers and duties of the JETSB are set forth in the Emergency Telephone

System Act (50 ILCS 750/1 *et seq.*). and the JETSB shall comply with applicable laws and the LTACC procurement policy in regard to its expenditures of the Surcharge Funds and any other funds that are within its statutory jurisdiction. The Operating Board shall appoint one (1) public member to the JETSB, who shall meet the eligibility criteria of the Emergency Telephone System Act (50 ILCS 750/4) (as of the effective date of this Agreement: the public member shall be a resident of the local exchange service territory included in the 9-1-1 coverage area of the LTACC). The public member: (a) shall be appointed for a one (1) year term; (b) may be appointed to serve consecutive or multiple annual terms; and (c) may be an employee of any of the Participating Agencies.

5.1. Chair, Vice-Chair and Secretary.

The Operating Board shall, at its initial meeting and thereafter at its annual meeting, appoint one of its members to serve as the Chair, whose term shall run until a successor is appointed at the next annual meeting. At its initial meeting and thereafter at its annual meeting, the Board shall also appoint one of its members to serve as the Vice-Chair. The Chair shall preside over all meetings of the Operating Board. In the absence of the Chair or in the event of the Chair's refusal or inability to act, the Vice-Chair shall perform the duties of the Chair and, when so acting, shall have all the powers of and be subject to all the restrictions placed upon the Chair. In the absence of the Chair and the Vice-Chair from a meeting, the Operating Board shall appoint a Chair pro-tem to undertake the duties of the Chair for that particular meeting. The Executive Director, or his/her designee, shall serve as Secretary to the Operating Board and shall:

A. Take and keep the minutes of the meetings in a binder provided for that purpose;

B. See that all notices are duly given in accordance with the provisions of this Agreement or as required by law;

C. Be custodian of the records of the Operating Board and perform all duties incident to the office of Secretary, and such other duties as may from time to time be assigned;

D. Serve as one of the designated Freedom of Information Officers for LTACC; and

E. Perform the above duties in accordance with the OMA.

In the absence of the Secretary, the Operating Board shall designate a Secretary pro-tem to undertake the duties of the Secretary during the Secretary's absence.

5.2. Meetings of the Operating Board.

A. The Operating Board shall establish dates, times and a location for regular meetings, one of which shall be designated as the annual meeting at which time the Chair and Vice-Chair shall be appointed. Other business may also be considered at the annual meeting. The Operating Board shall meet on a monthly basis or shall meet as often as deemed necessary.

B. Special meetings of the Operating Board may be called by the Chair, by the Executive Director or by a majority of a quorum of its members, provided that at least forty-eight (48) hours prior written notice of the special meeting specifying the time, date and

location of the meeting shall be given to each member and an agenda specifying the subject of such special meeting shall accompany such notice. In the event of a bona fide emergency, notice shall be given as soon as practicable in a manner that is reasonably calculated to provide actual notice under the circumstances.

C. To the extent not contrary to this Agreement, Robert's Rules of Order shall govern the conduct of all meetings of the Operating Board until the Operating Board establishes its own rules of proceeding.

D. No Operating Board member shall receive any compensation for serving as an Operating Board member, except that he/she may be reimbursed for actual, necessary and documented business expenses incurred as part of serving on the Operating Board.

5.3. Quorum.

A quorum for the transaction of all business by the Operating Board shall consist of a majority of Operating Board members.

5.4. Voting Requirements.

Except as otherwise provided for in this Agreement, a majority vote of the Operating Board shall be necessary for the Operating Board to act. Each Operating Board member shall have one (1) vote. No written or oral proxy votes or absentee voting shall be permitted, except that an absent member may vote on matters while in compliance with the electronic participation rules set forth in Section 2.5. above. If any Operating Board member fails to retain the status necessary to serve on behalf of the Participating Agency that he/she represents on the Operating Board, then the Participating Agency shall inform the Board and the Operating Board of this fact and designate an otherwise qualified representative to serve on the Operating Board until a successor is duly appointed and qualified.

5.5. Powers and Duties of the Operating Board.

The Operating Board shall make recommendations to the Executive Director and the Board concerning the establishment and operation of the joint emergency dispatch and communications center(s) serving each of the Participating Agencies. The Operating Board shall review, consider and make recommendations to the Executive Director and the Board on matters which include but are not necessarily limited to:

A. The planning and establishment of a joint "9-1-1 Dispatch System" serving the Participating Agencies;

B. The implementation, upgrading and maintenance of the System and the establishment of equipment specifications and coding systems;

C. The planning and establishment of a joint Public Works Communications System serving the Participating Agencies, including provisions for call outs and the receipt and communication of public works alarms;

D. The establishment of standard operating practices and procedures for the System, including identifying and handling of local services that may be unique to one or more Participating Agencies;

E. The purchase or lease or use of facilities for the Services to be provided under this Agreement;

F. Establishment of employment policies and staffing requirements;

G. The purchase of equipment, software, hardware and other business-related technology in accordance with the Annual Budget;

H. Establishment of an Annual Operating Budget and Capital Budget for the implementation and operation of the System, and five-year projections of capital equipment needs and anticipated costs and Operating Costs;

I. Contracts with other entities, organizations or units of government for use of LTACC facilities, equipment and Services and appropriate rules and charges therefore;

J. Reallocation of budgeted amounts from one line item to another to the extent necessary to address emergencies and/or changed conditions, with prior consideration of recommendations from the Board of Directors and the Executive Director;

K. Prepare recommendations to the Board of Directors regarding contributions due from all the Participating Agencies relative to the Start-Up Operating Budget and the Capital Implementation Budget, the Annual Budget, the Capital Budget, the Operating Budget, the Capital Equipment Fund and the Reserve Fund, the non-refundable Capital and Operating Participation Fee, and the Recapture Fee (based on information provided by the Executive Director, any LTACC-retained consultant and/or LTACC's auditor);

L. Determine adjustments in any Capital Budget or Operating Budget that is attached to this Agreement or has otherwise been approved by the Board as well as any adjustments to contributions resulting from any changes in the Capital Budget or Operating Budget;

M. Determine any revisions in the data used or the methodology for calculating each Participating Agency's share of LTACC's Annual Operating Costs when authorized by the terms of this Agreement by a two-thirds (2/3rds) vote of the Board; and

N. All recommendations of the Operating Board must be approved by the Board before being implemented.

The Operating Board shall have authority to approve contracts or enter into agreements for the following activities:

A. The purchase of equipment or of public works pursuant to the public bidding provisions of the Illinois Municipal Code, including any future amendments to said statute. Public notice and competitive bids shall not be required for any contract which any one party to

this Agreement could by law enter into without public notice and competitive bid, relative to matters contained in the Annual Budget.

B. Approval and payment of a monthly warrant list including all bills, invoices and statements that relate to budgeted expenses.

C. Approval of the use of the Surcharge Funds and Wireless Surcharge Funds, and other funds received by the LTACC as allowed by applicable law, in accordance with the Annual Budget and applicable law, including the authorized expenditures set forth in Section 35 of the Emergency Telephone System Act (50 ILCS 750/35), as amended.

ARTICLE VI
EXECUTIVE DIRECTOR

6.0. Creation of Position.

The Board shall hire a full-time Executive Director to serve as the administrative head of LTACC. The Executive Director shall be responsible for the day-to-day operations of LTACC and shall report directly to the Board and the Operating Board.

6.1. Executive Director's Duties.

Subject to the policies established by the Board, and within the limits fixed by an approved Annual Budget, the Executive Director shall oversee and direct the daily operating affairs of LTACC. The Executive Director's duties shall also include:

A. To enforce, to administer and to make operative the policies and directives of LTACC as established by the Board and the Operating Board;

B. Attendance at all meetings of the Board and all meetings of the Operating Board and to report at the meetings, as needed, and to serve as Secretary to those Boards;

C. Preparation for review by the Board of Directors and the Operating Board of draft Annual Budgets and annual projections of revenue, capital equipment needs and anticipated operating costs for the next five (5) years, including recommendations in regard to the annual Capital Budget, the annual Operating Budget, and funding levels for the Capital Equipment Fund and the Reserve Fund, and the use of the Surcharge Funds, the Wireless Surcharge Funds and other LTACC revenues (**"Five Year Revenue and Expense Plan"**);

D. Prepare annual recommendations, including financial calculations, for review by the Board of Directors and the Operating Board regarding contributions due from all the Participating Agencies relative to the Start-Up Operating Budget and the Capital Implementation Budget, the Annual Budget, the Capital Budget, the Operating Budget, the Capital Equipment Fund and the Reserve Fund, the non-refundable Capital and Operating Participation Fee, the Recapture Fee (based on information provided by the Executive Director, any LTACC-retained consultant and/or LTACC's auditor) and the use of Surcharge Funds and Wireless Surcharge Funds, and other LTACC revenues;

E. Timely submission of invoices to the Participating Agencies setting forth the payments due;

F. Monitoring LTACC's budget and the submission of regular reports to the Board and the Operating Board comparing actual expenditures with budgeted expenditures;

G. Making recommendations to the Board concerning the implementation, operation and staffing levels of LTACC, including on-going training of employees, and then implement the directives;

H. To hire, evaluate, promote, demote, discipline and/or terminate employees of LTACC in accordance with the policies and procedures of the LTACC and any governing labor contracts and applicable laws;

I. Receive and consider input from the Board and the Operating Board concerning the implementation and operations of LTACC and act on such input as deemed appropriate;

J. Implement the direction and policies approved by the Board of Directors, including the coordinating and supervision of the implementation, and upgrading and maintenance of the System serving the Participating Agencies;

K. Assist the Operating Board in the establishment of standard operating practices and procedures and training protocols for the System and LTACC's employees;

L. Serve as one of the designated Freedom of Information Officers for LTACC;

M. For day-to-day issues and questions, the Executive Director shall consult with the Chair of the Operating Board;

N. Decide any disputes that may arise under this Agreement pursuant to Section 10.3. (Dispute Resolution; Negotiation) below; and

O. Perform all duties of the Executive Director, as assigned, and any other duties and assignments as directed by the Board and the Operating Board.

6.2. Expenditure of Funds.

The Executive Director, or his/her designee, shall have the authority to:

A. Expend funds on behalf of LTACC to purchase budgeted services, equipment and supplies in an amount not to exceed Ten Thousand and No/100 Dollars ($10,000.00).

B. In the event of an emergency that jeopardizes LTACC's continued ability to operate, the Executive Director shall have the authority to expend an amount not to exceed Ten Thousand and No/100 Dollars ($10,000.00), regardless of whether the expense has been budgeted, after first giving notice to the Chair of the Board and the Chair of the Operating Board.

C. Transfer funds in an amount not to exceed Five Thousand and No/100 Dollars ($5,000.00) within line items of the annual budget in order to meet unanticipated or emergency needs of the LTACC. Such transfers shall be reported to the Board of Directors and the Treasurer in the Executive Director's next monthly report and shall be included in any budget amendments prepared by the Treasurer and approved by the Board of Directors at least on an annual basis.

6.3. Executive Director's Offices.

The Executive Director's offices shall be in the same facility as the LTACC Dispatch Center (as defined in Section 12.0. below).

ARTICLE VII
PERSONNEL MATTERS

7.0. LTACC Personnel.
The Board shall determine the number and job descriptions of persons employed by LTACC, as recommended by the Executive Director. All employees shall solely be employees of LTACC and not employees of any Participating Agency. LTACC shall provide wages, health insurance benefits and such other employment benefits to its employees as deemed advisable by the Board. The Board shall apply to the Illinois Municipal Retirement Fund to request that the employees become members of and receive the benefits provided by said Fund. LTACC and each of the Participating Agencies are Equal Opportunity Employers and shall comply with the regulations of the Equal Opportunity Employment Commission and the Illinois Department of Human Rights.

7.1. Illinois Municipal Retirement Fund (IMRF).

A. **LTACC.** The Board of Directors and the Executive Director shall take the necessary actions to have LTACC apply to become a member of the Illinois Municipal Retirement Fund ("IMRF"), including the performance of a costs study as required by IMRF and the adoption of a "Resolution for Participation in IMRF" (IMRF Form 1.12) and appoint an authorized agent, who shall be the Executive Director.

B. **Initial Participating Agencies.** At the same public meeting that each Participating Agency approves this Agreement, each of the Participating Agencies shall also take all corporate action necessary to authorize and facilitate the transfer of existing dispatch employees employed by the Participating Agency to being employees of LTACC for purposes of remaining within the IRMF.

C. **IMRF Obligations.** If this Agreement is terminated by all Parties, the Participating Agencies shall be responsible for any continuing IMRF employer obligations, as required by law, during the wind-down phase of LTACC. The cost of any continuing IMRF employer obligations shall be allocated per an agreed to costs sharing formula as determined by the Board. If any Participating Agency discontinues being a member of LTACC for any reason, that former Participating Agency shall be obligated to pay its share of the continuing IMRF employer obligations for the time period of its membership.

7.2 Provision of Group Health Insurance and Group Life Insurance Benefits.

The Board of Directors and the Executive Director will take necessary actions to have the LTACC obtain group health insurance and group life insurance benefits from a health insurance company and a life insurance company that are licensed to do business in the State of Illinois for the benefit of its employees, and, if applicable, their spouses and dependents. The LTACC reserves the right to enter into one or more intergovernmental agreements with any of the Participating Agencies or any other unit of local government for the purpose of allowing its employees, and, if applicable, their spouses and dependents, to (a) be covered under group health insurance and group life insurance benefit policies provided for by the Participating Agency or other unit of local government; or (b) to participate in a health insurance cooperative for purposes of obtaining group health insurance and group life insurance benefits. Support for such an intergovernmental health insurance cooperative arrangement is based on the following factors of the Initial Participating Agencies: (a) they are similarly constituted and operated non home rule units of local government; (b) they are taxing bodies located in Cook County, Illinois; (c) they share the common objective of delivering high quality 911 dispatch services through consolidation of resources and personnel; and (d) all of their employees are currently covered under the same health insurance benefits plan provider (Blue Cross / Blue Shield of Illinois).

7.3. Information Technology (IT) and Specialty Services.

LTACC's System must be operational and functional on a 24/7 basis and, therefore, the Board, the Operating Board and the Executive Director agree to cooperate in the retention and/or employment of competently trained and skilled employees and/or outside consultants who have expertise in information technology (IT) and specialty services to manage, maintain, repair and replace all of the LTACC's communications and data delivery equipment, computers, phones, software, hardware and any other related components of the System.

7.4. Resignation and Removal for Non-Attendance or Non-Cooperation.

A. Attendance. Any member of the Board of Directors or the Operating Board or any subcommittee (as established by the Board of Directors or Operating Board) who is absent from the regular meetings of such Board, Committee or subcommittee for three (3) consecutive regular meetings of such Board, Committee or subcommittee, and who has not furnished written explanations for his or her absence which are satisfactory to a majority of the Board, Committee or subcommittee in attendance, shall, following the third (3rd) consecutive absence, be subject to being classified as a resigned member following a hearing before the Board of Directors. In addition, any member of the Board of Directors, Operating Board or any subcommittee who is absent from fifty percent (50%) of the regular meetings in any one (1) calendar year shall be subject to being classified as a resigned member following a hearing before the Board of Directors. At least seven (7) calendar days prior written notice of the date, time and location of the hearing before the Board of Directors shall be given to the member whose failure to attend is at issue. At the hearing, the member may appear personally and present such pertinent evidence as he or she wishes or as the Board of Directors shall request. If, after a hearing, a majority of the Board of Directors in attendance votes to classify a member as resigned, that member shall be removed from his or her position and there shall be deemed to be a vacancy of such position. The Participating Agency may then designate a

replacement (someone other than the person who has been removed) to serve in that position.

B. Non-Performance or Non-Cooperation. Any member of the Board of Directors or the Operating Board or any subcommittee (as established by the Board of Directors or the Operating Board) who fails or refuses to perform assigned tasks and duties or cooperate in good faith in conducting the business of the Board of Directors or the Operating Board or any subcommittee, and who has not furnished written explanations for his or her non-performance or non-cooperation, which are satisfactory to a majority of the Board, Operating Board or subcommittee, shall, following the third (3rd) incident of non-performance or non-cooperation, be subject to being classified as a resigned member following a hearing before the Board of Directors. At least seven (7) days written notice of the date, time and location of the hearing before the Board of Directors shall be given to the member whose non-performance or non-cooperation is at issue. At the hearing, the member may appear personally and present such pertinent evidence as he or she wishes or as the Board of Directors shall request. If, after a hearing, a majority of the Board of Directors votes to classify a member as resigned, that member shall be removed from his or her position and there shall be deemed to be a vacancy of such position. The Participating Agency may then designate a replacement (someone other than the person who has been removed) to serve in that position.

ARTICLE VIII
INSURANCE

8.0. Required Insurance Coverage.

Upon approval of this Agreement, the Executive Director shall prepare and file an application on behalf of LTACC for membership to the Intergovernmental Risk Management Agency ("IRMA") or such other self-insured risk management association or prepare and file an application for insurance coverage with commercial insurers as directed by the Board of Directors.

The Board shall procure and maintain insurance, during the term of this Agreement, as usually held by public entities, including but not limited to: (1) workers' compensation and employer's liability coverages; (2) property insurance coverages sufficient to cover the replacement value of LTACC's equipment, facilities, software, and other assets; (3) general liability coverages with limits of liability of at least Ten Million and No/100 Dollars ($10,000,000.00) or in such other amounts deemed advisable by the Board; (4) directors and officers liability coverage in an amount not less than Three Million and No/100 Dollars ($3,000,000.00); (5) business loss or interruption insurance; (6) any other type of insurance required for the operation of LTACC. LTACC's liability insurance shall cover all appointed or designated representatives (e.g., the treasurer, the chief financial officer, the finance director, fire chief, police chief, IT staff), liaisons, executive directors, officers, committee members, employees, volunteers and agents of LTACC, the members of LTACC's Board of Directors and the Operating Board in connection with any alleged acts or omissions in connection with their lawful activities on behalf of LTACC. The Participating Agencies shall be named as additional insureds on all liability coverages maintained by LTACC. The Board may choose to provide the coverages required herein or any other coverages deemed advisable by the Board, in whole or in part, through LTACC's participation in an intergovernmental self-insured risk pool or the commercial market.

ARTICLE IX
ADDITIONAL MEMBERS

9.0. Eligibility.

All municipalities, fire protection districts and other units of local government, as well as other providers of public safety services, which have a responsibility for the provision of life-safety services and other public safety services and which are authorized by Illinois law to contract or otherwise associate with other local government entities for the purposes heretofore set forth, are eligible to join LTACC, as provided herein.

9.1. Approval of New Members.

Upon approval as required herein, a new member shall have those rights and obligations as set forth in an addendum to this Agreement that contains the terms and conditions of membership as agreed to by the Board of Directors and the new member. Approval of a new member shall be contingent upon each of the following:

A. Approval and execution of an addendum to this Agreement;

B. Delivery to LTACC of a certified copy of a duly enacted resolution in proper form authorizing and directing execution of an addendum to this Agreement, and further agreeing to be bound by this Agreement and the By-Laws (if adopted), as those documents are amended from time to time, and accepting liability for its proportionate share of all existing and future debts and liabilities of LTACC;

C. Payment to LTACC of a "non-refundable Capital and Operating Participation Fee" that relates to a portion of the Capital Costs incurred in the establishment of LTACC and a portion of the ongoing Operating Costs of LTACC that the new member is obligated to contribute towards, and, if necessary, the payment of additional Capital Costs needed to update the equipment and facilities to allow for the service of the new member and not diminish the existing service level of the other Participating Agencies, as determined by the Board based on information provided by the Executive Director, any LTACC-retained consultant and/or LTACC's auditor. The use of any additional Capital Costs received from a new member shall be determined by the Board with input from the Executive Director, any LTACC-retained consultant and/or LTACC's auditor;

D. Timely payment of all fees, costs and financial obligations required by this Agreement, an addendum or as determined by the Board;

E. The Board's determination that LTACC can adequately serve the new member without diminishing the ability of LTACC to continue to serve the other Participating Agencies; and

F. Approval by a two-thirds (2/3rds) vote of the Board.

ARTICLE X
WITHDRAWAL, TERMINATION AND DISSOLUTION

10.0. Voluntary Withdrawal.

An Initial Participating Agency may, at any time after twenty-four (24) months after the Effective Date of this Agreement, give written notice of its intent to withdraw from LTACC, subject to the below conditions in this Section. All other Participating Agencies may, at any time after twenty-four (24) months after joining LTACC, give written notice of its intent to withdraw from LTACC, subject to the below conditions of this Section. Voluntary withdrawal shall be subject to the following conditions:

A. Withdrawal shall not take effect for two (2) calendar years from the date of such notification.

B. Upon withdrawal, the withdrawing member shall continue to be responsible for:

(1) Its share of all LTACC fees and costs through the effective date of its withdrawal or the end of its allocated share of all LTACC financial obligations;

(2) Any contractual obligations it has signed separately with LTACC; and

(3) The Recapture Fee, as determined by the Board with input from the Executive Director, any LTACC-retained consultant and/or LTACC's auditor.

If the withdrawal results in termination of this Agreement, then the withdrawing member shall participate in the termination of this Agreement and the dissolution of LTACC as set forth herein.

10.1. Involuntary Withdrawal.

A. Upon a two-thirds (2/3rds) vote of the Board of Directors, a Participating Agency's participation in the LTACC may be terminated for the following reasons:

(1) The non-payment of any required fees, costs and other financial obligations within thirty (30) days of written notice, if the non-payment is not timely resolved as provided for below.

(2) Conduct by the Participating Agency or any of its employees, agents, contractors or representatives that violates any of the terms of this Agreement, any adopted By-laws, or its service agreement or other applicable laws or governmental regulations.

(3) Non-compliance with or conduct by the Participating Agency or any of its employees, agents, contractors or representatives that violates any protocols, orders, directives of the Board of Directors, the Operating Board, the Executive Director, or industry standards or applicable laws or governmental regulations in regard to the operation of the LTACC or the System or the participation within the System.

Prior to taking a vote to terminate for an uncured default, the Board of Directors shall provide to the Participating Agency an opportunity to have its alleged default resolved pursuant to the provisions of Section 10.3. (Dispute Resolution; Negotiation) below.

B. The non-payment of any required fees, costs and financial obligations required by this Agreement within thirty (30) days of notice by LTACC as set forth herein, or the refusal or failure of any Participating Agency to be bound by any obligations of LTACC, shall constitute a default under this Agreement. The default may be cured within the thirty (30) days following receipt of a notice of default. Involuntary withdrawal shall be subject to the following conditions:

(1) Withdrawal shall take effect immediately or on a date established by a vote of two-thirds (2/3rds) the Board of Directors.

(2) Upon withdrawal, the withdrawing Participating Agency shall continue to be responsible for:

a. Its share of all LTACC fees and costs and its allocated share of all LTACC financial obligations required by this Agreement for a one (1) year period commencing as of the date that the Board of Directors votes to terminate the membership of the Participating Agency;

b. Any contractual obligations it has signed separately with LTACC; and

c. The Recapture Fee.

10.2. Termination and Dissolution.

A. If the Board determines that the withdrawal of a Participating Agency reduces the number of Participating Agencies to less than that feasible to keep LTACC operational, or upon the vote of two-thirds (2/3rds) of the Participating Agencies to dissolve, then this Agreement shall be terminated as of an effective date to be determined by the Board.

B. Upon such termination, and after payment of all debts, all assets and all liabilities of the LTACC, remaining funds shall be distributed among those Participating Agencies who were active members of the LTACC at the time of termination or dissolution, in proportion to their respective payments to the LTACC during the preceding three (3) years. The Participating Agencies shall share equally in all costs pertaining to debts and liabilities of the LTACC and any other costs associated with terminating the operations of the LTACC and the dissolution of LTACC. As part of a dissolution of the LTACC and a termination of this Agreement, a Recapture Fee shall be paid by those certain Participating Agencies who are subject to payment of the Recapture Fee as determined by this Agreement.

C. Upon such termination, and after payment of all debts and liabilities, the Participating Agencies shall cooperate to wind down the LTACC as follows:

(1) The fixed assets of the LTACC shall be declared surplus property and sold by

auction or sealed bid or as allowed by applicable law after at least a prior thirty day (30) public notice is issued. The proceeds from the sale of the fixed assets and all cash, less the payment of any and all debts and liabilities, shall be divided among the active Participating Agencies at the time of dissolution in proportion to their average respective Annual Service Fees paid during the preceding three (3) fiscal years. If the debts and liabilities exceed the proceeds of the sold assets, payment of the remaining debts and liabilities shall be made by contributions by all active Participating Agencies, at the time of dissolution, in proportion to their average respective Annual Service Fees paid during the preceding three (3) fiscal years.

(2) All Participating Agencies shall share on a proportionate basis (as noted in Subsection (1) above) in the payment or satisfaction of all debts and liabilities of the LTACC and any other costs, fees and charges associated with terminating the operations of LTACC and the dissolution of the LTACC.

(3) As part of a dissolution of the LTACC and a termination of this Agreement, a Recapture Fee shall be paid by those certain Participating Agencies who are subject to the Recapture Fee. The Board of Directors, with input from the Executive Director, any LTACC-retained consultant and/or LTACC's auditor, will determine the value of any Recapture Fees.

(4) All public records, individual files and documentation shall be discarded in accordance with the regulations of the Local Records Act, upon approval of the Local Records Commission, or shall be distributed to the applicable Participating Agency which has jurisdiction of the subject matter of the file or documentation for retention, without charge or offset.

10.3. Withdrawal of Participating Agency or Dissolution of LTACC; Surcharge Funds.

Upon withdrawal of a Participating Agency or the dissolution of the LTACC, all monies that are allocated or attributable to the Participating Agency that are received or collected prior to or after the effective date of the withdrawal or termination to pay for the operation and maintenance of LTACC's System from any surcharge or revenue source authorized by any federal or State law, including Section 15.3 of the Emergency Telephone System Act (50 ILCS 750/15.3), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), shall be made available to the Participating Agency for use in accordance with applicable federal or State law, but only after the allocated portion of the Participating Agency's debts, liabilities and obligations pertaining to its participation in LTACC or its withdrawal from LTACC or the dissolution of LTACC have been fully paid.

10.4 Dispute Resolution; Negotiation.

The Participating Agencies desire to resolve any future disputes that may arise between them relative to this Agreement by avoiding termination of a Participating Agency in LTACC or litigation. Accordingly, the Participating Agencies agree to engage in good faith negotiations to resolve any such dispute. If any Participating Agency has a dispute about a violation, interpretation or application of a provision of this Agreement, or if a dispute arises regarding a Participating Agency's failure to comply with the terms of

this Agreement, then a written notice prepared by the affected party or his/her/its representative (e.g., the Board of Directors, the Operating Board, the Executive Director or one or more Participating Agencies) shall be served on the Executive Director and upon the Participating Agency at issue as provided in Article XVI of this Agreement. The written notice shall set forth in detail the dispute, the provisions of this Agreement to which the dispute is related, and all facts and circumstances pertinent to the dispute. The Executive Director then, within ten (10) calendar days of receipt of the notice or issuance of the notice, shall schedule a date to conduct a conference to resolve the dispute. Such conference shall be conducted by the Executive Director within thirty (30) calendar days after notice of the dispute has been delivered as provided herein. If a resolution is not reached within such 30-day period (or such longer period to which the Parties may mutually agree), then either party may pursue remedies available under this Agreement or available under applicable law. The Executive Director shall update the Board of Directors and the Operating Board on the status of such dispute resolution efforts.

ARTICLE XI
CONTRACTS

11.0. Execution of Contracts.

The Board may authorize any officer or agent to enter into any contract or execute and deliver any instrument in the name of and on behalf of LTACC, and such authority may be general or confined to specific instances.

ARTICLE XII
DISPATCH CENTER AND FACILITIES

12.0. LTACC Dispatch Center - Primary.

The Village of La Grange currently operates a full service dispatch center from a facility located at 304 West Burlington Avenue, La Grange, Illinois (the "La Grange Dispatch Facility"). Under this Agreement, the La Grange Dispatch Facility shall be the primary site where LTACC dispatchers and other LTACC employees work on a daily basis and provide Dispatch Services (referred to as the "LTACC Dispatch Center" or "LTACC Dispatch Center #1").

12.1. LTACC Dispatch Center - Alternate.

The Village of Western Springs currently operates a full service dispatch center from a facility located at 740 Hillgrove Avenue, Western Springs, Illinois (the "Western Springs Dispatch Facility"). Under this Agreement, the Western Springs Dispatch Facility shall be used as the primary storage facility for all of the computer servers and other technology necessary to operate the System. The Western Springs Dispatch Facility shall serve as the back-up dispatch facility for purposes of performing Dispatch Services (referred to as "LTACC Dispatch Center #2").

12.2. Provision of Dispatch Services.

Dispatch Services shall be provided by the LTACC Dispatch Center in accordance with the LTACC Dispatch Center Policies and Procedures Manual, as adopted, maintained and updated by the Board upon recommendation of the Executive Director and the Operating Board. A copy of the LTACC Dispatch

Center Policies and Procedures Manual shall be incorporated by reference into this Agreement and made a part hereof.

12.3. Lease of LTACC Dispatch Center #1 and LTACC Dispatch Center #2.

For the duration of this Agreement, the Village of La Grange agrees to lease LTACC Dispatch Center #1and all of its fixtures and existing equipment to LTACC, for $1.00 per year, for use in accordance with the terms of this Agreement. For the duration of this Agreement, the Village of Western Springs agrees to lease LTACC Dispatch Center #2 and all of its fixtures and existing equipment to LTACC, for $1.00 per year, for use in accordance with the terms of this Agreement. Under the leasehold interests that are created by this Agreement, LTACC and its officials, officers and employees shall have a right of access in LTACC Dispatch Center #1 and LTACC Dispatch Center #2 for purposes of maintaining and operating the System and complying with the obligations of this Agreement. Upon termination of this Agreement, the leasehold interests and rights of access that are created by this Agreement that pertain to LTACC Dispatch Center #1 and LTACC Dispatch Center #2 shall terminate without further notice or action by LTACC or any Participating Agencies.

A. **Termination of Agreement.** At the time of termination of this Agreement, title to any and all fixtures, equipment, software or hardware relating to the System or to LTACC's operations that are installed or located within LTACC Dispatch Center #1 and LTACC Dispatch Center #2 shall automatically be declared by LTACC to be surplus property and shall be conveyed to the then-owners of LTACC Dispatch Center #1 and LTACC Dispatch Center #2, subject to payment of Recapture Fees by the Participating Agencies who own those buildings. Unless otherwise agreed to in writing, LTACC and the other Participating Agencies shall not obtain any ownership rights or access rights (beyond the lease-access rights contained in this Agreement) in LTACC Dispatch Center #1 and LTACC Dispatch Center #2.

B. **Termination or Withdrawal by La Grange or Western Springs.** In the event that La Grange or Western Springs withdraws from or terminates its participation in the LTACC, then the respective lease arrangements provided by this Agreement for the LTACC Dispatch Center #1 or the LTACC Dispatch Center #2 shall also terminate. Title to any and all fixtures, equipment, software or hardware relating to the System or to LTACC's operations that are installed or located within LTACC Dispatch Center #1 or LTACC Dispatch Center #2 shall automatically be declared by LTACC to be surplus property and shall be conveyed to the then-owners of LTACC Dispatch Center #1 or LTACC Dispatch Center #2, subject to payment of Recapture Fees by the Participating Agencies who own those buildings.

12.4. Training of Dispatch Center Personnel.

All LTACC Dispatch Center employees shall be trained, certified and/or receive additional periodic training, on an as-needed basis, at the direction of the Executive Director, in all technical areas and disciplines relating to the provision of the Dispatch Services and the use of all Dispatch Center equipment, computers and other technology in accordance with applicable laws and regulations and the LTACC Dispatch Center Policies and Procedures Manual, including but not limited to: Emergency Medical Dispatch (E.M.D.) protocol, the Law Enforcement Data System program ("LEADS"), the National Crime Information Center program ("NCIC"), the Illinois Commerce Commission 9-1-1

regulations ("ICC 9-1-1"), the Northern Illinois Police Alarm System program ("NIPAS"), the Illinois Law Enforcement Alarm System program ("ILEAS"), the Mutual Aid Box Alarm System program ("MABAS"), and the Illinois Public Works Mutual Aid Network program ("IPWMAN").

12.5. NET-WEST Radio Transmission Intergovernmental Cooperation Agreement ("NET-WEST IGA").

The Initial Participating Agencies are members of the NET-WEST IGA for purposes of operating a police department-related radio frequency transmission system ("RFTS"). The Village of Brookfield is also a member of the NET-WEST IGA. In regard to the NET-WEST IGA and the RFTS, the Initial Participating Agencies agree that the Board of Directors, with input from the Executive Director and the Operating Board, shall explore and implement one of the following options:

- **Option #1:** Assign the NET-WEST IGA to LTACC and have LTACC take over the FCC radio license, equipment and operations. The NET-WEST IGA participants shall continue to receive radio system services and be obligated per the cost sharing terms of the NET-WEST IGA. LTACC would replace La Grange Park under the NET-WEST IGA in regard to all aspects of operations and maintenance of NET-WEST's RFTS.

- **Option #2:** Terminate the NET-WEST IGA and have those radio services performed by LTACC. LTACC would acquire La Grange Park's federal FCC radio license or apply for its own. LTACC and the Village of Brookfield would enter into a new agreement regarding police radio services.

- **Option #3:** Leave the NET-WEST IGA in place.

12.6. Registration and Certification.

The Executive Director, or his/her designee, shall communicate with and prepare and file all required documents with the Illinois Commerce Commission (pre-January 1, 2016) or the Office of Statewide 9-1-1 Administrator of the Illinois Department of State Police (post-January 1, 2016) and such other local, county, state and federal regulatory agencies to obtain and then maintain and update LTACC's regulatory registrations, certifications, licenses and approvals.

12.7. Accreditation.

The Board of Directors, with input from the Operating Board and the Executive Director, will explore and evaluate options for applying for and receiving accreditation status from national and State recognized accreditation organizations that pertain to the Services performed by the LTACC. The Board of Directors will determine the timetable for pursuing accreditation from one or more accreditation organizations after evaluating and determining that LTACC has adequate staffing and budgetary resources to pay for the costs associated with achieving and maintaining accreditation status.

ARTICLE XIII
INDEMNIFICATION

13.0. Indemnification Generally.

LTACC shall indemnify, defend and hold harmless any person who was or is made a party to a pending or completed action, suit or proceeding by reason of the fact that he/she is or was an appointed or designated representative (e.g., the treasurer, the chief financial officer, the finance director, the fire chief, the police chief, IT staff), liaison, director, officer, committee member, employee, volunteer or agent of LTACC, against and from any expenses (including reasonable attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred in connection with such action, suit or proceeding, if he/she acted in good faith on behalf of the interests of LTACC. The determination of whether an individual acted in good faith on behalf of the interests of LTACC shall be made by a majority vote of a quorum of the Board. This indemnification shall not apply to punitive damages or if indemnification would otherwise be prohibited by law.

13.1. Indemnification – La Grange.

To the fullest extent permitted by law, La Grange agrees to defend, indemnify and hold each of the other Participating Agencies and their respective appointed and elected officials, employees, volunteers, contractors and agents harmless from and against any and all claims, demands, losses, causes of action or liabilities of any nature whatsoever, including reasonable attorney's fees and expenses, arising out of, in whole or in part, or in connection with or in consequence of any act or omission on the part of La Grange, its respective appointed and elected officials, employees, volunteers, contractors and agents, in the performance of or with relation to any of the work or services to be performed or furnished by or on behalf of La Grange under this Agreement, except to the extent caused by the sole negligence of one or more of the other Participating Agencies.

13.2. Indemnification – La Grange Park.

To the fullest extent permitted by law, La Grange Park agrees to defend, indemnify and hold each of the other Participating Agencies and their respective appointed and elected officials, employees, volunteers, contractors and agents harmless from and against any and all claims, demands, losses, causes of action or liabilities of any nature whatsoever, including reasonable attorney's fees and expenses, arising out of, in whole or in part, or in connection with or in consequence of any act or omission on the part of La Grange Park, its respective appointed and elected officials, employees, volunteers, contractors and agents, in the performance of or with relation to any of the work or services to be performed or furnished by or on behalf of La Grange Park under this Agreement, except to the extent caused by the sole negligence of one or more of the other Participating Agencies.

13.3. Indemnification – Western Springs.

To the fullest extent permitted by law, Western Springs agrees to defend, indemnify and hold each of the other Participating Agencies and their respective appointed and elected officials, employees, volunteers, contractors and agents harmless from and against any and all claims, demands, losses, causes of action or liabilities of any nature whatsoever, including reasonable attorney's fees and expenses, arising out of, in whole or in part, or in connection with or in consequence of any act or omission on the part of Western Springs, its respective appointed and elected officials, employees, volunteers, contractors and agents, in

the performance of or with relation to any of the work or services to be performed or furnished by or on behalf of Western Springs under this Agreement, except to the extent caused by the sole negligence of one or more of the other Participating Agencies.

13.4. Indemnification - New Participating Agencies and Non-Members.

Each new Participating Agency shall be obligated to sign an addendum to this Agreement in order to participate in LTACC, and such addendum shall obligate the new Participating Agency to all of the terms of this Agreement, including the above Indemnification provision. The service agreement for each Non-Member shall contain indemnification provisions that are consistent with this Article.

ARTICLE XIV
PUBLIC WORKS / ESDA / ADMINISTRATIVE DISPATCHING

14.0. Other Dispatching Services.

Subject to an evaluation by the Operating Board of LTACC's capabilities and its ability to deliver such dispatching services and their associated additional costs to LTACC, each Participating Agency may receive public works services, management services and/or administrative services from LTACC, in the discretion of the Board of Directors. If there are additional costs to deliver such dispatching services, the Board of Directors shall determine the allocation of payment of such costs based on a recommendation of the Operating Board.

ARTICLE XV
LEAD AGENCY

15.0. Lead Agency.

Subject to approval by the Board of Directors, the LTACC may serve as lead agency in grant or loan applications or other intergovernmental cooperative arrangements for lawful, public purposes involving the LTACC and other third parties, including any of its Participating Agencies.

15.1. Intergovernmental Arrangements.

Subject to approval by the Board of Directors, the LTACC may enter into appropriate intergovernmental agreements with one or more Participating Agencies or with other third parties for any lawful, public purposes.

ARTICLE XVI
MISCELLANEOUS

16.0. Limitation of Liability.

The liabilities, contracts, obligations, debts and property of LTACC shall not be considered in any way a liability, contract, obligation, debt or property of the individual Participating Agencies which together form LTACC. No officer, agent, employee or director of LTACC shall have any authority under this Agreement to extend the contractual liability of any party hereto in any manner not approved by the Board of Directors.

16.1. Member Equipment.

Each Participating Agency shall be responsible for the costs of acquisition, installation and maintenance of the equipment which is unique to that Participating Agency and not a benefit to LTACC as a whole. Examples of such unique equipment include, but are not limited to, squad car, ambulance and fire equipment radios, wireless phones and pagers. Any dispute which arises as to whether the cost or expense of any such equipment or service should be borne by a Participating Agency or by LTACC shall be resolved by the Board.

16.2. Amendment.

This Agreement may not be amended, except by written addendum or amendment duly authorized and adopted by the Corporate Authorities of each Participating Agency who desire to continue to participate in this Agreement.

16.3. Duration.

This Agreement and LTACC shall continue in effect until terminated as provided herein.

16.4. Remedies.

Since the purpose of this Agreement is to provide communications services on an ongoing basis, money damages or termination of this Agreement will not be an adequate remedy in the event of a default. Accordingly, the Parties hereto explicitly agree that any one or more Parties hereto aggrieved by the default hereunder of any one or more other Parties shall be entitled, upon a proper showing of default, to a decree of specific performance of any covenant hereunder from a court of competent jurisdiction and that the alleged adequacy of legal remedies shall not be a defense in an action for specific performance. Nothing in this Agreement shall be construed to deprive an aggrieved party of any remedy afforded by law.

16.5. Assignment.

The rights or obligations of each Participating Agency under this Agreement may not be transferred.

16.6. Severability.

If any part of this Agreement is determined to be invalid by a court of law, such adjudication shall not affect the validity of this Agreement as a whole or of any other part.

16.7. Notices.

Any notice required under this Agreement shall be in writing and deemed to be given on the date of mailing if sent by registered or by certified mail, return receipt requested, or via facsimile to the address or addresses of the Parties' principal administrative offices addressed to the Mayor or Village President or the Village Administrator/Village Manager. Such notices may also be delivered by messenger delivery, overnight express mail or personal delivery. Electronic notice (via email) may be used for any

administrative matters, including, but not limited to, meeting reminders and distribution of agenda packets.

16.8. Headings.

Section headings and titles are descriptive only and do not in any way limit or expand the scope of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have set their hands and seals on the respective dates set forth below. This Agreement may be executed in duplicate originals.

SIGNATURE PAGES TO FOLLOW

SIGNATURE PAGE FOR VILLAGE OF LA GRANGE

IN WITNESS WHEREOF, the below authorized official of the Village of La Grange has signed this Agreement pursuant to legal authorization granted to him under the Constitution of the State of Illinois (Ill. Const. Art. VII, Section 10), the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*), the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), Section 11-5.3-1 of the Illinois Municipal Code (65 ILCS 5/11-5.3-1), the Department of State Police Law (20 ILCS 2605-52 (Office of Statewide 9-1-1 Administrator)), the applicable provisions of the Illinois Administrative Code (83 Ill. Admin. Code. § 725.200(i)), and the corporate approval granted by passage of a resolution by the Corporate Authorities of the Village of La Grange.

Village of La Grange

_____
Thomas E. Livingston, Village President

Date:_____, 2015

Attest:

_____
John Burns, Village Clerk

Date:_____, 2015

337394_8

SIGNATURE PAGE FOR VILLAGE OF LA GRANGE PARK

IN WITNESS WHEREOF, the below authorized official of the Village of La Grange Park has signed this Agreement pursuant to legal authorization granted to him/her under the Constitution of the State of Illinois (Ill. Const. Art. VII, Section 10), the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*), the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), Section 11-5.3-1 of the Illinois Municipal Code (65 ILCS 5/11-5.3-1), the Department of State Police Law (20 ILCS 2605-52 (Office of Statewide 9-1-1 Administrator)), the applicable provisions of the Illinois Administrative Code (83 Ill. Admin. Code. § 725.200(i)), and the corporate approval granted by passage of a resolution by the Corporate Authorities of the Village of La Grange Park.

Village of La Grange Park

_____
James Discipio, Village President

Date:_____, 2015

Attest:

_____
Amanda Seidel, Village Clerk

Date:_____, 2015

337394_8

SIGNATURE PAGE FOR VILLAGE OF WESTERN SPRINGS

IN WITNESS WHEREOF, the below authorized official of the Village of Western Springs has signed this Agreement pursuant to legal authorization granted to him/her under the Constitution of the State of Illinois (Ill. Const. Art. VII, Section 10), the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*), the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), Section 11-5.3-1 of the Illinois Municipal Code (65 ILCS 5/11-5.3-1), the Department of State Police Law (20 ILCS 2605-52 (Office of Statewide 9-1-1 Administrator)), the applicable provisions of the Illinois Administrative Code (83 Ill. Admin. Code. § 725.200(i)), and the corporate approval granted by passage of a resolution by the Corporate Authorities of the Village of Western Springs.

Village of Western Springs

_____
William T. Rodeghier, Village President

Date:_____, 2015

Attest:

_____
Jeanine M. Jasica, Village Clerk

Date:_____, 2015

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Exhibit "A"

Start-Up Operating Budget

(attached)

LYONS TOWNSHIP AREA COMMUNICATIONS CENTER
Operations Budget
FY 2016

Account Description	FY16 Proposed
SALARIES & WAGES	
EXECUTIVE DIRECTOR	104,000
SUPERVISOR	67,790
TELECOMMUNICATOR (13)	740,106
PT TELECOMMUNICATORS	25,000
OVERTIME	
REGULAR	80,000
TOTAL SALARIES & WAGES	**1,016,896**
SUPPLEMENTAL COMPENSATION	
HOLIDAY PAY - OVERTIME COST	7,500
GROUP INSURANCE	
LIFE INSURANCE	1,138
HEALTH INSURANCE	236,266
OTHER BENEFITS	
FICA - EMPLOYER	69,760
IMRF - EMPLOYER	113,166
TOTAL OTHER BENEFITS	**427,830**
TOTAL PERSONNEL COSTS	**1,444,726**

Staff Note: The figures of this Exhibit are preliminary estimates only. These numbers will be further refined as more information becomes available.

LYONS TOWNSHIP AREA COMMUNICATIONS CENTER
Operations Budget
FY 2016

Account Description	FY16 Proposed
UNIFORMS	
F/P/T EMPLOYEE ISSUED @300.00 per person (18* ED)	5,700
Design/Screening LOGO	500
OFFICE SUPPLIES	
OFFICE & OTHER SUPPLIES	350
OPERATING SUPPLIES	
PC SUPPLIES - TONERS	500
PUBLIC/EMPLOYEE RELATIONS (Pub Ed Supplies)	
Public Education Materials	2,000
HOUSEHOLD SUPPLIES	
HOUSEHOLD SUPPLIES	500
POSTAGE	
POSTAGE	250
EXPRESS SERVICES	50
TELEPHONE	
VOICE/INTERNET SERVICES	22,000
PUBLICATION/ADVERTISING	
APPLICANT ADVERTISING	300
PRINTING/COPYING	
COPIER PAPER	500
STATIONERY/FORMS	500
DUES/MEMBERSHIPS	
APCO/NENA- Executive Director	200
APCO/NENA- Dispatcher Membership	1,200
CONFERENCES	2,500
APCO/NENA NATIONAL	
Hotel $185/night @ 4 nights * 1 attendee	
Meals - Per Diem 4 days @ $50/day	
Registration/Class Fees	
Airfare/Ground Transport.	
IPSTA ILLINOIS (2) October/November	1,700
Hotel $125/night @ 3 nights *E/D @ 1 attendee	
Meals - Per Diem 3 days @ $50/day	
Registration/Class Fees @ 150.00 *E/D @ 1 attendee	
Mileage 430 miles @ $0.575 per mile	
TRAINING	5,000
SEMINARS - TELECOMMUNICATORS	
MEETING EXPENSE - Board/Executive Comm.	100
EDUCATION REIMBURSEMENT	1,000
EDUCATION REIMBURSEMENT	
EMD Powerphone	
EMD/TRAINING @2 Students - New Hires	598
IL Dept of Public Health Certification Fee 21@ 20.00	420
EMD/MAINTENANCE	4,965

LYONS TOWNSHIP AREA COMMUNICATIONS CENTER
Operations Budget
FY 2016

Account Description	FY16 Proposed
SERVICE AGREEMENTS	
CAD HW/SW MAINTENANCE **Annual**	65605
Radio Mainenance **Annual**	30000
E9-1-1 Equipment Maintenance	23020
UPS MAINTENANCE **Annual**	1230
RECORDER MAINTENANCE	13014
NETWEST- Circuits	33300
Radio Interface Software Maintenance **Annual**	6000
LEADS T-1 Line	3000
Code Red- Notification Software **Annual**	10000
PROFESSIONAL SERVICE	1,500
AUDIT	2,500
Pre employment physicals	1,000
Psychologicals/Backround Checks	3,000
LEGAL FEES	5,000
CONTRACTED IT SUPPORT	50,000
INSURANCE-IRMA- Claims	10,000
MILEAGE REIMBURSEMENT	500
MILEAGE REIMB/AUTO ALLOWANCE	
OTHER SERVICES/CHARGES	
JANITORIAL SERVICE	725
COMCAST CABLE TV	600
LOCAL INTERNET	750
LEASE/PURCHASE	500
COPIER	
	1,756,803

Exhibit "B"

Capital Implementation Budget

(attached)

LYONS TOWNSHIP AREA COMMUNICATIONS CENTER
Capital Projects Budget
FY 2015/2016

Account Description		FY2015/16 Proposed
CAD UPGRADE-NEW WORLD SYSTEMS		$592,705
Software		
Application Software (4) LG	$382,420	
GIS Software, Mobile in Car Mapping	$25,400	
Implementation Services	$195,700	
Travel and Living Expenses-Billed as needed	$46,000	
Mobile VPN Software	$15,000	
Maintenance		
Annual Software Maintenance	$63,355	
Annual Mobile VPN Maintenance (15% of Lic fee)	$2,250	
System Discount	$137,420	
RADIO SYSTEM CONSOLE UPGRADE		$383,989
Equipment		
(6) Motorola MCC7500 Consoles LG/WS		
(6) Instant Recall Recorder Ports LG/WS		
(6) Gooseneck Microphones LG/WS		
(6) Voice Processor Modules LG/WS		
(6) 19" Personal Computers Windows 7 LG/WS		
(1) GGM 8000 Gateway interface (LG)		
(1) GCP 8000 K-Core site controller (LG)		
(6) APX 7500 Consolettes (LG)		
(6) Instant Recall Recorder (LG)		
(2) KVL Key variable loader for encryption		
(6) APX 7500 Consolette Antenna Systems		
(12) Headsets LG/WS		
(12) Desktop speakers LG/WS		
(6) Foot switches (LG)		
Implementation Services		
Annual Software Maintenance @5000 per position		$30,000
Radio Interface Software Maintenance **Annual**		$6,000.00
E911 EQUIPMENT-VIPER UPGRADE-NG9-1-1		
Equipment (LG)		$120,000
Hardware LG/WS		
Software LG/WS		
Professional Services LG/WS		
Training (LG)		
Installation LG/WS		
Maintenance Contract La Grange		
Software Subscription/Upgrades		$6,000
On Site Maintenance		$12,000
Maintenance Contract Western Springs		
Software Subscription/Upgrades		$300
On Site Maintenance		$600
VOICE LOGGING RECORDER		$35,000
Hardware LG/WS		
Software LG/WS		
Professional Services LG/WS		
Training (LG)		
Installation LG/WS		
Maintenance Contract LG/WS (36 Months)		

Staff Note: The figures of this Exhibit are preliminary estimates only and do not account for financing that may be available. These numbers will be further refined as more information becomes available.

LYONS TOWNSHIP AREA COMMUNICATIONS CENTER
Capital Projects Budget
FY 2015/2016

Account Description		FY2015/16 Proposed
COMPUTER EQUIPMENT		$40,000
Computer Hardware		
Domain Controller (1)		
Exchange Server (1)		
PC Additions/Replacements (4) Local		
Printer-Fax-Scan-Copier		
(6) Touch Screen monitors (VIPER)		
Install and configure servers/switches		
Install and configure routers		
Lantronix Box (NWS/E9-1-1)		
EMD SOFTWARE		$47,000
Licensing (4) Dispatch Positions		
Professional Services (1st Year Maint Included)		
Installation		
Configuration		
Training		
INTERNAL CAMERA SYSTEMS		$60,000
Equipment		
Addition of (2) large screen monitors		
Professional Services		
Network Design		
Installation		
ALARM MONITORING EQUIPMENT		$10,000
Professional Services to relocate equipment		
Installation (LG)		
Training on SIS software		
FIBER CONNECTIVITY		$25,000
BUILDING RENOVATIONS-DISPATCH/IT		$146,000
Architectural Professional Services	$85,000	
Space Needs Analysis		
Room Configuration/Build out		
Fire Suppression-Design/installation		
Furniture-Design/Installation		
HVAC/Temperature Control Systems Modifications		
Network Design/Configuration	$10,000	
Electrical-Running new circuits (DPW) ?	$10,000	
Cabling- 150.00 per cable drop (10 per position)	$6,000	
Administrative Line Installation (Village PBX)	$5,000	
9-1-1 Trunk Installation	$5,000	
Electrical (R56-Grounding)	$25,000	
CONTINGENCY		$100,000
CONTINGENCY/UNANTICIPATED PROJECTS		
TOTAL CAPITAL PROJECTS EXPENSE		**$1,614,594**

Exhibit "C"

Equipment and Personal Property Inventory Chart

La Grange Equipment
Furniture- (3) dispatch console positions
Herman Miller Chairs (3)
Flat screen TV
Speakers/Boom mikes/Foot pedals
Powerphone Total Response (EMD Flipchart)
Intrado/Viper CPE equipment
Eventide Logging Recorder

Western Springs Equipment
Furniture (2) Dispatch console Positions
Chairs (2)
IT- Cluster, San , Switches (NWS)
Motorola CentraCom Gold Elite (2)
Speakers/Boom mikes/Foot pedals

La Grange Park Equipment
Furniture (2) Dispatch console Positions
UPS (20KV)
Herman Miller Chairs (2)
Speakers/Boom mikes/Foot pedals
Eventide Logging Recorder

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 3 (ADMINISTRATION), CHAPTER 32 (BOARDS, COMMISSIONS AND COMMITTEES), SECTIONS 32.15 THROUGH 32.21 (EMERGENCY TELEPHONE SYSTEM BOARD) OF THE LA GRANGE PARK MUNICIPAL CODE TO DISSOLVE THE LA GRANGE PARK EMERGENCY TELEPHONE SYSTEM BOARD AND RECOGNIZE THE VILLAGE OF LA GRANGE PARK'S PARTICIPATION IN A CONSOLIDATED JOINT EMERGENCY TELEPHONE SYSTEM BOARD CREATED VIA AN INTERGOVERNMENTAL AGREEMENT ESTABLISHING A CONSOLIDATED JOINT EMERGENCY DISPATCH SYSTEM KNOWN AS THE LYONS TOWNSHIP AREA COMMUNICATION CENTER

(Village of La Grange Park, Cook County, Illinois)

WHEREAS, the Village of La Grange Park (the "Village" or "La Grange Park") has established and operated an Emergency Telephone System Board ("ETSB") pursuant to Section 15.4 of the Emergency Telephone System Act (50 ILCS 750/15.4) as set forth in Title 3 (Administration), Chapter 32 (Boards, Commissions and Committees), Sections 32.15 through 32.21 (Emergency Telephone System Board) of the La Grange Park Municipal Code, as amended, (the "Code"); and

WHEREAS, the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*) authorize the collection of certain surcharges to assist municipalities with the delivery of 9-1-1 services and wireless E-9-1-1 services (collectively referred to as "surcharges" or "surcharge funds"). The Village receives statutorily authorized surcharges and the Village's ETSB expends such surcharge funds in accordance with the applicable state laws; and

WHEREAS, Section 15.4 of the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), as amended by Public Act 99-006 (effective July 2, 2015), authorizes two or more municipalities that impose a surcharge pursuant to 50 ILCS 750/15.3 to establish by Intergovernmental Agreement a Joint Emergency Telephone System Board ("JETSB"), provided that the local emergency telephone system boards are terminated by ordinances that rescind their establishment, authority and operational functions; and

WHEREAS, the corporate authorities of the Village of La Grange ("La Grange"), the Village of Western Springs ("Western Springs"), and the Village (collectively referred to as the "Participating Agencies" or "Villages") have each agreed to adopt resolutions that approve an intergovernmental agreement to provide for the establishment of an intergovernmental cooperative venture known as the "Lyons Township Area Communications Center" (also referred to as "LTACC") for the operation and maintenance of a centralized, combined emergency services dispatch and communication system that includes 9-1-1 services and wireless E-9-1-1 services (the "System") pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*), the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), Section 11-5.3-1 of the Illinois Municipal Code (65 ILCS 5/11-5.3-1), the Department of State Police Law (20 ILCS 2605-52 (Office of Statewide 9-1-1 Administrator)) and the applicable provisions of the Illinois Administrative Code (83 Ill. Admin. Code. § 725.200(i)) (the "Intergovernmental Agreement"); and

WHEREAS, in accordance with 50 ILCS 750/15.4(e) and as set forth under Article IV (Finances), Section 4.19 (Termination of Operation of Local Emergency Telephone System Board by Participating Agencies) of the Intergovernmental Agreement, the Villages agreed to adopt ordinances that

terminate the establishment, authority and operational functions of their respective local ETSBs, subject to two conditions: (1) each Village, in its own discretion, is allowed to use any of its remaining surcharge funds to pay for budgeted items or obligations that exist in its current 2015/2016 ETSB budget; and (2) the termination of the local ETSBs will be effective only upon the creation of the LTACC and the regulatory approval of the LTACC by the Illinois Commerce Commission ("ICC") or the 9-1-1 Administrator of the Illinois Department of State Police; and

WHEREAS, under Article V (Operating Board), Section 5.0 (Composition) of the Intergovernmental Agreement, the members of the LTACC's Operating Board shall also serve as the members of LTACC's Joint Emergency Telephone System Board (" LTACC JETSB"), as provided for under the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*); and

WHEREAS, in order to participate in the LTACC under the Intergovernmental Agreement, each of the Villages are required to adopt a code amendment ordinance that enacts the same or substantially the same code amendments as found in this Ordinance; and

WHEREAS, the President and Board of Trustees of the Village of La Grange Park desire to amend the provisions of Title 3 (Administration), Chapter 32 (Boards, Commissions and Committees), Sections 32.15 through 32.21 (Emergency Telephone System Board) of the Code regarding the Emergency Telephone System Board to recognize the Village's participation in the Intergovernmental Agreement and the establishment of LTACC's JETSB, and to terminate the establishment, authority and operational functions of its local ETSB, subject to two conditions: (1) the use by the Village, in its own discretion, of any of its remaining surcharge funds to pay for budgeted items or obligations that exist in its current 2015/2016 ETSB budget; and (2) the termination of its local ETSB will be effective only upon the creation of the LTACC and the regulatory approval of the LTACC and LTACC's JETSB by the ICC or the 9-1-1 Administrator of the Illinois Department of State Police; and

WHEREAS, pursuant to the authority granted to the Village by the applicable provisions of the Article VII, Section 10 of the 1970 Constitution of the State of Illinois, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*), the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*), the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), Section 11-5.3-1 of the Illinois Municipal Code (65 ILCS 5/11-5.3-1), the Department of State Police Law (20 ILCS 2605-52 (Office of Statewide 9-1-1 Administrator)) and the applicable provisions of the Illinois Administrative Code (83 Ill. Admin. Code. § 725.200(i)), the President and Board of Trustees of the Village of La Grange Park find that the below Code amendments are in the best interests of and for the protection of the health, welfare and safety of the Village, its residents and the public, and they approve the Code amendments as set forth below.

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LA GRANGE PARK, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The recitals set forth above are incorporated herein and made a part hereof.

SECTION 2: Subject to the conditions set forth below in Section 3 of this Ordinance, Title 3 (Administration), Chapter 32 (Boards, Commissions and Committees) Sections 32.15 through 32.21 (Emergency Telephone System Board) of the Code regarding the Emergency Telephone System Board of the La Grange Park Municipal Code, as amended, shall be further amended to read in its entirety as follows:

Emergency Telephone System Board
32.15 Establishment; Membership; Authority and Duties

32.16 ~~Composition of Board~~ Dissolution of Local ETSB; Re-Instatement
32.17 ~~No compensation, except costs~~ Use of ETSB Funds; Surcharge Funds; Surcharge
~~32.18 Appointment of officers~~
~~32.19 Meetings~~
~~32.20 Powers and duties~~
~~32.21 Creation of an emergency telephone system fund~~

EMERGENCY TELEPHONE SYSTEM BOARD

§ 32.15 ESTABLISHMENT; MEMBERSHIP; AUTHORITY AND DUTIES.

A. Establishment. Pursuant to Resolution No. 15-_____ (adopted on November ____, 2015), the Village approved an intergovernmental agreement entitled "Intergovernmental Agreement Entered Into by the Villages of La Grange, La Grange Park and Western Springs to Establish an Intergovernmental Cooperative Venture Known as the 'Lyons Township Area Communications Center' for the Operation and Maintenance of a Combined Dispatch and Communication System" (the "LTACC Intergovernmental Agreement") that provided for the establishment of an intergovernmental cooperative venture known as the "Lyons Township Area Communications Center" (also referred to as "LTACC") for the operation and maintenance of a centralized, combined emergency services dispatch and communication system that includes 9-1-1 services and wireless E-9-1-1 services (the "System"). The LTACC Intergovernmental Agreement also provided for the creation of the LTACC's Joint Emergency Telephone System Board.

B. Membership; Authority and Duties. The members of LTACC's Joint Emergency Telephone System Board shall be comprised of the members of the LTACC's Operating Board. The authority and duties of LTACC's Joint Emergency Telephone System Board shall be governed by Article V (Operating Board) of the LTACC Intergovernmental Agreement and the Emergency Telephone System Act (50 ILCS 750/1 *et seq.*) and any other applicable laws.

§ 32.16 DISSOLUTION OF LOCAL ETSB; RE-INSTATEMENT.

A. Dissolution of Local ETSB. Pursuant to Ordinance No. 15-_____ (adopted November _____, 2015), the Village's ETSB was dissolved effective upon the date of the regulatory approval of the LTACC and LTACC's JETSB by the Illinois Commerce Commission ("ICC") or the 9-1-1 Administrator of the Illinois Department of State Police.

B. Re-instatement of Local ETSB. In the event the Village withdraws from participation in LTACC, to the extent permitted by applicable laws and regulations, the Village will either take the necessary corporate actions to re-instate its local ESTB or join another joint emergency telephone system board.

§ 32.17 USE OF ETSB FUNDS; SURCHARGE FUNDS; SURCHARGE.

A. Use of ETSB Funds. Under the LTACC Intergovernmental Agreement, the Village, in its own discretion, may use or expend any of its ETSB funds, including any surcharge funds, to pay for budgeted items or obligations that exist in its current 2015/2016 ETSB budget in accordance with the applicable laws, including the Emergency Telephone System Act (50 ILCS 750/1 *et seq.),* the Wireless Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*).

B. Upon dissolution of the Village's ETSB and subject to the terms of the Intergovernmental Agreement and the Village's continued participation in LTACC, all monies received or collected by the Village that are intended to be used to pay for the operation and maintenance of LTACC's System from any surcharge or revenue source authorized by any federal or State law, including Section 15.3 of the Emergency Telephone System Act (50 ILCS 750/15.3), the Wireless

Emergency Telephone Safety Act (50 ILCS 751/1 *et seq.*) and the Prepaid Wireless 9-1-1 Surcharge Act (50 ILCS 753/1 *et seq.*), shall be transferred to the LTACC for deposit and expenditure by the LTACC JETSB in accordance with applicable federal or State law.

C. Surcharge. A surcharge is hereby imposed, at a rate of $1 per month per in-service network connection as defined in Ordinance 487."

SECTION 3: This Ordinance shall become effective and enforceable only upon the following conditions being met:

A. Adoption by each of the Participating Agencies of a resolution approving the Intergovernmental Agreement.
B. Adoption by the other two Participating Agencies (La Grange and Western Springs) of code amendment ordinances that enact the same or substantially the same code amendments as found in this Ordinance.
C. Regulatory approval of the LTACC and LTACC's JETSB by the ICC or the 9-1-1 Administrator of the Illinois Department of State Police.

SECTION 4: To the extent necessary, all tables of content, indexes, headings and internal references or cross-references to sections contained in the La Grange Park Municipal Code, as amended, shall be amended to reflect the changes set forth in this Ordinance.

SECTION 5: Any ordinance, or portion thereof, in conflict herewith is repealed to the extent of such conflict. Except as to the above amendments, all Chapters and Sections of the La Grange Park Municipal Code, as amended, shall remain in full force and effect.

SECTION 6: Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by State law.

YES:
NOS:
ABSENT:

Adopted by the President and the Board of Trustees of the Village of La Grange Park, Cook County, Illinois this _____ day of November, 2015.

_____
Dr. James L. Discipio, Village President

ATTEST:

_____
Amanda Seidel, Village Clerk

This Ordinance was published by me in pamphlet form on the __ day of _____, 2015.

_____
Amanda Seidel, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Amanda Seidel, Clerk of the Village of La Grange Park, in the County of Cook and State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

AN ORDINANCE AMENDING TITLE 3 (ADMINISTRATION), CHAPTER 32 (BOARDS, COMMISSIONS AND COMMITTEES), SECTIONS 32.15 THROUGH 32.21 (EMERGENCY TELEPHONE SYSTEM BOARD) OF THE LA GRANGE PARK MUNICIPAL CODE TO DISSOLVE THE LA GRANGE PARK EMERGENCY TELEPHONE SYSTEM BOARD AND RECOGNIZE THE VILLAGE OF LA GRANGE PARK'S PARTICIPATION IN A CONSOLIDATED JOINT EMERGENCY TELEPHONE SYSTEM BOARD CREATED VIA AN INTERGOVERNMENTAL AGREEMENT ESTABLISHING A CONSOLIDATED JOINT EMERGENCY DISPATCH SYSTEM KNOWN AS THE LYONS TOWNSHIP AREA COMMUNICATION CENTER

which Ordinance was passed by the Board of Trustees of the Village of La Grange Park at a Village Board Meeting on the __ day of November ____, 2015, at which meeting a quorum was present, and approved by the President of the Village of La Grange Park on the ___ day of _____, 2015.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of La Grange Park was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of La Grange Park, and that the result of said vote was as follows, to-wit:

AYES:_____
NAYS:_____
ABSENT:_____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of La Grange Park, this __ day of _____, 2015.

_____
Amanda Seidel, Village Clerk

SEAL

LYONS TOWNSHIP AREA COMMUNICATIONS CENTER

Memorandum

To: LTACC Board of Directors

From: Executive Director Kim Knutsen

Date: October 09, 2015

Re: Approval for RFP to Hire Architect for LTACC buildout

Preparedness is a critically important public safety tenet, ensuring uninterrupted 24-hour operations. Every primary system we use here in the Public Safety Answering Point (PSAP) is mission critical: 9-1-1 phones, computer-aided dispatch (CAD), radios, electrical power distribution, and dispatch consoles etc.

Preliminary evaluation and planning indicate the necessity to relocate the existing dispatch room and existing IT/Network server room to alternate locations that better meet our needs.

The existing IT/Network server room is currently located in the basement of the facility and poses numerous challenges due to various limitations. Relocating various components of our existing infrastructure as well as taking into consideration the addition of new circuits and equipment to a larger secure location, will ensure we are striving for best practices and are meeting the requirements of various accrediting bodies.

The current dispatch center is designed for three dispatch workstations and does not have sufficient footage to add a forth dispatch workstation. Relocating to a larger space will afford us the ability to add the additional workstation, be scalable for future growth, while conforming to the requirements of the Americans with Disabilities Act.

Moving forward with the consolidation plan the intent for the immediate future is to add an additional workspace to the dispatch center. In order to accommodate this space consideration I am proposing relocating the dispatch center to the existing parking and records area. Those divisions in turn would be relocated to the existing dispatch center location. Additionally, I am making a recommendation to relocate the IT/Network server room to the existing (archive) room. Both of these concepts have been discussed with the Operations Board and the members have voiced their support.

I am asking for your approval to seek the services of a qualified architectural firm with experience in design of 9-1-1 dispatch centers to conduct a building needs assessment study. The study will be used to determine space requirements for current and future growth and recommended criteria for improvement for the dispatch center and IT/Network Server room as identified above.

LYONS TOWNSHIP AREA COMMUNICATIONS CENTER

Memorandum

To: LTACC Operations Board

From: Executive Director Kim Knutsen

Date: September 24, 2015

Re: **Computer Automated Dispatch Purchase Recommendation**

As part of the comprehensive assessment of the feasibility of consolidated public safety dispatch for the Villages of LaGrange, LaGrange Park, and Western Springs one of the primary objectives was to identify opportunities to share public safety services that could not only result in more cost-effective service delivery, but also create operational enhancements involving the combined use of equipment. Moving to a shared and common technology platform will both streamline data processing and make data retrieval and analysis more consistent and robust. Both current CAD systems were evaluated to determine if building upon the existing infrastructure was our best option as well as defining a system that best met our expectations from a functionality and financial perspective.

CAD systems are used to accomplish many tasks related to the tracking of public safety incidents and the assignment, allocation and deployment of law enforcement, fire, and EMS personnel. As well, CAD systems are designed and configured to meet the operational and administrative needs of the public safety agencies.
The CAD system is one of the most important tools utilized by a Public Safety Answering Point (PSAP). All reported incidents are entered, dispatched, managed, and tracked via the CAD system, making it a mission critical system. The lives of citizens and public safety personnel heavily depend on the CAD system consistently performing at its maximum operational effectiveness and reliability. Although a CAD system is just one of many systems that public safety departments utilize it is often considered the heart of public safety operations.

Both New World Systems and Valor Systems were contacted and asked to provide data specific to their product using the following guidelines:

- Company overview
- Product overview
- Detailed presentation
- Ability to accommodate multi-jurisdictional dispatching
- Manner of implementation
- Overview of training and support
- List of references
- Pamphlets, brochures, or other media describing their product

Valor Systems was founded in 1994 by William A. Rendina, Valor Systems entered the Public Safety market, specializing in small to medium-size agencies. The company headquarters is currently located in Oakbrook, Illinois.

Existing customers include: La Grange Public Safety, Broadview Public Safety, Macon County 911, New Hampshire Statewide 911, New Hampshire State Police, New York State Police – Headquarters, Rhode Island Statewide 911, Bland County, VA.

Valor Systems highlights several important competitive advantages:

1. Clean, highly configurable Seventh Generation CAD and RMS
2. High-quality proven products and services
3. Premier software development company 100% focused on Public Safety technologies
4. A reputation for high customer satisfaction and continuous value enhancement
5. Skilled team of individuals with significant business, technical & public safety experience
6. True Software as a Service (SaaS), significantly reducing upfront software expenditures

VALOR IMS is a suite of Incident Management System tools, incorporating Computer Aided Dispatch, Records Management, and Mobile Data modules. The CAD can be configured to work with single or multiple agencies and comprehensively provide critical information to field units. Standard Operating Guidelines are customized by your agency to assist dispatchers in handling special situations. The VALOR IMS provides operational efficiencies through an intuitive user interface. The Graphical User Interface was designed with industry standard Style Guides, providing a clean familiar look with easy navigation. Within minutes, a user will understand the operational flow and begin processing calls and filling out reports.

The Village of La Grange is currently utilizing Valor CAD and PD RMS which was implemented in 2006. In speaking with the telecommunicators they indicated the current platform of this system proves to be a daily challenge. The program lacks basic inquiry capabilities, lacks flexible management reporting, is inefficient and requires duplicate entry in many instances, has insufficient processing capabilities and creates a more stressful environment for staff members. Staff members do not have the permissions or the ability to add or delete information from the database IE, removing ex-employees from the system as this is done by the vendor. Alerts and cautions are not displayed in a manner in which this information is readily available to be disseminated to responders. Self-initiated calls require dispatchers to enter data into two separate screens before a call for service is generated. The integration into the Records Management system is difficult to query previous entries relative to people, vehicles and known associates if needed for investigative purposes. The system support is less than desirable as updates have not been completed in a timely manner. The software was running in an XP environment as recent as 2015.

New World Systems has provided solutions, including application software, hardware, training and support, for Local Government and Public Safety agencies since 1981. New World's longevity, stability, financial strength, experience, and specialization in the public sector uniquely qualify them as a long-term partner for customers. Headquartered in Troy, Michigan, with regional sales and support offices nationwide, New World is privately held and employee-owned. Founded by its president, Larry D. Leinweber, New World employs more than 400 people. New World Systems has never been acquired or merged and have invested over $125 million in recent years to develop their Microsoft® platform. As recent as the first half of 2015 New World added 45 new agencies.

Local Existing customers: Kankakee County Public Safety, Glenview Public Safety, O'Fallon Public Safety, Springfield Public Safety, City of Elgin Public Safety, Glen Carbon Public Safety, Quad Com Public Safety, Madison County, In Public Safety and Deerfield Public Safety.

The Village of Western Springs is currently utilizing the New World Systems Aegis/MSP Combined LE/Fire CAD which was purchased in 2007 and the administration agrees that their initial investment met their expectations from a CAD, Law Enforcement Records perspective. When asked, the telecommunicators indicated the initial implementation was a success. The training provided was sufficient and the simplicity of entering and searching data was highlighted as a benefit. The overall opinion of the system is favorable as it is easy to learn, logical and intuitive.

It should be noted that the Village of La Grange Park does not currently utilize a CAD system but has expressed interest in adding this technology. The Village of La Grange Park has a manual process which requires several points of data entry for telecommunicators and police officers. The initial process begins with a telecommunicator time stamping a card, followed by documenting information on a piece of paper. That information is then entered into an excel spread sheet which is then printed onto the time stamped card. Once the incident is ready to be

completed a police officer must then complete a typed disposition that is entered in a word document that is printed out and placed on the back of the card. From that point the card is sent through an approval process and returned to the telecommunicator to be entered into a records management program. Additionally Fire incidents are currently being documented in a different manner. Information is manually recorded onto an excel sheet that is placed in a departmental mailbox that is forwarded to the fire department. Both of these practices are inefficient as they require telecommunicators to work through a lengthy process that requires duplicate entry.

Both existing vendors were given an opportunity to provide a demonstration. The Valor virtual demonstration took place on 06/19/15 via a webinar. Participants of this webinar were E/D Kim Knutsen, IT Director Pat Schramm, William Rendina (Valor Systems) and John Reilly (Valor Systems). The demonstration was very basic as were the responses to the questions posed. Valor systems prides themselves for their ability to customize their product however this is sometimes more time intensive for the customer/users. The software lacked consistency and standardization and did not appear to be the best solution for a multi-jurisdictional platform therefore a formal bid was not requested.

New World Systems provided an in person demonstration at the La Grange PD on 07/16/15. In attendance was E/D Kim Knutsen, IT Director Pat Schramm, members of the Operations Board and their assigned designees. A complete overview of CAD, Mobile, Records and Field Report Writing was provided.

On 09/10/15, In addition to the initial demonstration, members of the Operating Committee met with the Executive Director, Deputy Director and members of the Fire Command Staff in Glenview to obtain an objective perspective of the New World Systems Enterprise CAD. The comments received were favorable and it was stated several times that they felt the vendor was reputable and remained engaged with them for an extended time after the upgrade was completed.

The agencies represented by the Operating Committee have expressed their desire to upgrade to the Aegis Enterprise CAD and implement mobile data for all police and fire agencies as well as adding Field Reporting and Fire Records. Neither of the existing CAD solutions have this functionality as currently designed.

CAD mobile provides communication and intelligence that improves performance, safety and preparedness in the field. It keeps first responders informed when arriving on scene and ensures responders are as efficient as possible, while remaining a visible presence in the community. Mobile computing organizes and presents information from inquiries to be viewed quickly and allows users to easily drill down into more detail. At a glance supervisors can make informed decisions about deploying resources. Mobile computing uses a seamless flow of data and single click access to information from CAD, Records, NCIC, Maps and more to provide intelligence to first responders. Alerts and hazards are prominently displayed from CAD, keeping first responders prepared. Information returned from queries is organized and presented for easy and quick viewing. Integrated mapping reduces response times. Embedded ESRI mapping and AVL capabilities provide first responders with up-to-the minute views of all activity utilizing information from dispatch, including unit and incident location and turn by turn directions.

Field based reporting provides the advanced workflow and time-saving tools that reduce paperwork and ensure field personnel are as efficient as possible and is designed for easy use on a laptop or windows tablet. To save time and reduce errors, information from dispatch, NCIC, inquiries and reports can be saved and used to auto-populate appropriate fields in reports. Supervisors can electronically review and approve reports submitted by field personnel. After review and approval, all report information is easily merged into Records.

The advantages of Fire Records Management include State NFIRS/NEMSIS electronic reporting & compliance with HIPAA requirements, complete station activity, scheduling and training management, automated tools for incident tracking and investigations, streamlined fire field inspections, and EMS management solutions. Fire records saves time and automates the process of tracking incidents and managing fire investigations. Advanced workflow, auto populated from CAD and agency-defined configurable fields reduce errors and ensure the proper incident information is always captured.

Prior to the formal decision to move forward with the consolidation process the Village of Western Springs had begun the process of updating the hardware associated with this proposed upgrade. The following hardware upgrades have been completed and the estimated time already accounted for is approximately 70 hours. Additionally Western Springs incurred the costs of approximately $7500.00 in licensing fees for the server upgrades.

1. Increased the virtual environment from 1 to 3 servers. Created a cluster for redundancy and performance. Switched to an EMC SAN for shared storage (much faster and more redundant). Added 10 Terabytes of storage to house the New World servers.
2. Replaced the backup system to decrease downtime in the event of a total disaster.
3. Replaced the network switches in the server room. They are now "Stacked" for redundancy.
4. Built 11 of the 12 servers required for New World Enterprise. The 12th server is an AIX Unix server and cannot be virtualized.
5. Ongoing discussions with Wide Open West to procure a fiber connection between Western Springs and LaGrange and for use of fiber from LaGrange to LaGrange Park.

New World's true integration enables information to flow seamlessly though out a suite of software applications. From the initiation of a call for service telecommunicators and responders have access to accurate intelligence to make more informed decisions. Transitioning to a common technology platform will both steam line data processing and make data retrieval and analysis more consistent.

A list of software enhancements as a result of this upgrade is included in Appendix A.

The recommendation of the LTACC Operations Board is to move forward with upgrading the New World Systems CAD that is currently being utilized by the Village of Western Springs. Included in this proposal, upgrade existing CAD platform to NWS Enterprise CAD, the addition of CAD mobile for Law Enforcement and Fire, Fire Records, and Field Reporting. In addition the proposal includes an extensive training program to accommodate the training needs of the telecommunicators.

Appendix B includes the overall cost exhibit.

Appendix A

CAD Enterprise Features

1) **Command Line Features**
   a) Ability to have multiple command lines open at one time
   b) Configurable parameter order for all commands
   c) Ability in Maintenance to remove Optional Parameters that you do not use
   d) Define default values for a parameter (example.... Make the Traffic Stop command use "TS" for the Call Type", default unit disposition by unit status, default state for NCIC transactions, etc.

2) **Enhanced Interactive Location Prompt**
   a) Includes Common Names and Streets in the same list of match candidates
   b) Available in the command line and any other window in CAD with a "location" field.
   c) Shows 15+ entries at once
   d) Searches for keyword information anywhere in the address (Type...School to locate Carmel High School.
   e) Intersections show valid intersecting streets

3) **Multi-Agency /Discipline Dispatching**
   a) Each Call for Service allows you to have individual options for Police, Fire and EMS:
      i) Call Type
      ii) Call Priority
      iii) Recommendations for Fire/EMS/Police
   a) Clear an individual agency type without affecting the others
   b) Cancel an individual agency type without affecting the others

4) **Unit Recommendations / Response Plans**
   a) Proximity Dispatch using the street network to calculate etas of the units taking into account:
      i) Recommendations and backups based on how quickly units can arrive at the incident (ETA).
      ii) Speed Limits and other factors determine ETA
      iii) Road Closures added by Dispatch with Expirations
      iv) Road Weight Restrictions
      v) Underpass/Overpass Height Restrictions
      vi) Unit Type Delay Calculation (Ladder Apparatus takes 130% of the normal travel time).
      vii) Unit Status (Ex: In-Quarters status adds 30 seconds to the eta for the firemen to prepare)
      viii) Specific Unit Delay Assignment
      ix) View Closest Unit and Station Order based recommendations at the same time.
      x) Non-GPS Units can be routed from the assigned station address or any currently assigned address.

5) **General Unit Recommendation Improvements**
   a) Significantly improved recommendation engine to handle large and complex recommendation scenarios and ability to leverage multiple dispatch centers
   b) Recommendation by Assigned Equipment (JAWS, Haz-Mat, etc.)
   c) Recommendation by Personnel Skill (Spanish Speaking, SWAT, Dive Team Member, etc.).
   d) Recommendation by Unit Capability (Capabilities are custom defined and assigned to units).
   e) Recommendations by Group (for strike teams and task forces)
   f) Recommendations by Unit Number, Unit Type and Station as well as Unit Type and Jurisdiction (FDID/ORI)
   g) Response Plan Tree-View Maintenance model for long term maintenance and setup of complex plans.
   h) Response Plans can be assigned to any number of call type, areas, and addresses and address ranges.
   i) All Fire/EMS Features of Response plans are available for Police Unit Recommendations (they are no longer maintained in separate areas in Maintenance).
   j) Multi-Unit Backups of any complexity, group and level
   k) Enhanced alerting for unit recommendations, unit and call timers

6) **Mode of Operation**
   a) Commonly known as disaster or storm mode
   b) Assign different response plans based on the mode of operation the system is currently running in (to either increase or decrease resources)
   c) Run multiple modes at one time
   d) Pre-create area groups to assign modes to

7) **General Enhancements**
   A. Enhanced User Interface designed to increase call taker and dispatcher efficiency
   B. Modeless operation allowing for uninterrupted workflows
   C. Parsing of NCIC responses with automatic alerts
   D. Live Narrative Viewer that shows all incoming narrative updates in one screen from mobile and other dispatchers.
   E. Discipline-specific narrative restrictions (can exclude police users from fire narrative).
   F. CAD Catch Up can be used while the system is offline so calls can be automatically transmitted to the server after downtime.

G. Streamlined spreadsheet-style maintenance model for easier administration maintenance of tables and workflow.
H. Window Management is more powerful with Templates, Docking, Tabbed View, and Auto-Hide Features.
I. Alarm Permit Search to create calls based on a permit number from an alarm company.
J. Ability to have Alerts 'pop-up'
K. The ability to disassociate a call that was incorrectly associated
L. Streamlined unit maintenance
M. Offline management client
N. Additional feature improvements in Chat, Narratives, Dynamic Unit Recommendations, BOLOs, CAD to CAD, Push to Talk, and Rip and Runs

8) Reporting

a) Standard Reports are native to Excel 2007/2010 for simple modifications before printing.
b) Reports can be run from Excel without running CAD
c) Reporting data is automatically stored in a Data Warehouse so the live system is not affecting by long running large reports.
d) Analytical Cubes are provided for analyzing Call for Service, Response Times, and Unit Activity.
e) All grids are exportable to pre-formatted excel reports
f) Response Plans Report available in excel to share with Fire/EMS Departments for review.
g) Briefing Listing available straight from CAD
h) Integration with Decision Support reporting module

<u>Mobile Enterprise Features</u>

1) Inquiry Capability

a) NCIC Parsing
b) Drill Down functionality (Incidents, Cases, Warrants, Bookings)
c) Incident Inquiry
d) Case Inquiry
e) NCIC Log
f) Warrant Inquiry and Service Attempts
g) Multi-server search

2) Field Reporting

a) Dynamic Multiples (Names, Charges, Property)
b) Can configure reports for no approval required
c) Web Report Viewer

3) Fire Integration

a) Pre-plan Search (For both Police and Fire Mobile)
b) Offline access to Pre-plan information
c) Customized dispatch screen for Fire Mobile
d) EMS Patient Care Reporting
e) Fire Inspections

4) General

a) Server Based Profiles – login from different computers and your profile follows you
b) Less complex configuration (MMC)
c) Simplified update mechanism (Fleet Management)
d) Centralized security (Enterprise Security)
e) Updated look and field
f) Latest Windows .NET Technology

5) **11x Mapping**
   a) Updated look/feel
   b) Updated in-car routing

6) **CAD Enterprise Integration**
   a) Unit Log Inquiry
   b) Paging
   c) NCIC Forwarding
   d) Multiple agency context (1 Call for Service, up to 3 different call types for Fire/Police/EMS)

Appendix B- Cost Exhibit

DESCRIPTION	INITIAL COST
Application Software	$382,420
GIS Software, Mobile in Car Mapping	$25,400
Implementation Services	$195,700
Travel and Living Expenses-Billed as needed	$46,000
Mobile VPN Software	$15,000
Discount	$137,420
Annual Software Maintenance	$63,355
Annual Mobile VPN Maintenance	$2,250
[illegible]	$592,705

LYONS TOWNSHIP AREA COMMUNICATIONS CENTER

Memorandum

To: LTACC Operations Board

From: Executive Director Kim Knutsen

Date: September 24, 2015

Re: **PowerPhone Total Response Software Purchase Recommendation**

In order to meet the criteria established for Emergency Medical Dispatchers as outlined by the Emergency Medical Services (EMS) Systems Act (210 ILCS 50) Section 515.710 and its components for Emergency Medical Dispatch and Agency certification I am requesting approval to move forward with the EMD certification process and the purchase of PowerPhone Total Response computer aided call handling software.

Emergency Medical Dispatch is a systematic program of handling medical calls for assistance. Trained telecommunicators, using locally-approved EMD protocols, can quickly and properly determine the nature and priority of the call, dispatch the appropriate response and then give the caller instructions to help treat the patient until the responding EMS unit arrives.

In 2014 the Villages of La Grange and Western Springs began the initial Emergency Medical Dispatcher certification process with PowerPhone at the direction of the Loyola Emergency Medical Services System administrator. The current telecommunicators of the Villages of La Grange and Western Springs have successfully completed the certification process and are awaiting the issuance of their EMD licenses from the Illinois Department of Public Health. The Village of La Grange Park telecommunicators are in the process of completing the initial EMD certification.

Along with the EMD training PowerPhone requires the use of the Total Response EMD Protocols for the use of live call taking. Protocols localize information, and control resources sent according to scene conditions and standard operating procedures (SOPs).

Currently the Village of LaGrange has a standard single copy of a Total Response desk top manual. This desktop manual that was previously available has been discontinued and has been replaced with a paper based tablet or computer based computer aided call handling software.

The purchase of the computer based computer aided call handling software will allow dispatchers to have access to these protocols at each of their workstations and allow ease of work flow by tabbing thru the correct protocol sequences.

The Total Response call assessment tools allow PSAPs to collect and evaluate objective performance data, which can then be used to:

- Evaluate system performance or PSAP processes
- Compare data to pre-determined standards
- Highlight performance strengths and areas requiring additional training
- Assess individual performance, using positive reinforcement to modify behaviors
- Make ongoing adjustments as necessary

The attached quote includes all software licensing fees as well as professional services. The training being provided includes call handler training for all dispatch staff members @4 hours per person, (1) day of (Protocol Builder) training, (1) day of (Supervisor QA) training, and (1) day of Administrator training. The Supervisor and QA training is based.

DESCRIPTION	INITIAL COST
LICENSING	$33,100
PROFESSIONAL SERVICES	12,500
ANNUAL MAINTENANCE-YR 1 INCLUDED	.0
TOTAL	45,600

Public Works Committee

Michael Sheehan, Chairman
Jamie Zaura
Scott Mesick

Village Board Agenda Memo

Date: 11/1/2015

To: President & Village Board

From: Brendan McLaughlin, Director of Public Works BJM

Julia Cedillo, Village Manager

RE: **Resolution for Construction on State Highways**

GENERAL BACKGROUND:

The Illinois Department of Transportation maintains control over La Grange Road, 31st Street and Maple Avenue. Since the Village maintains control over the public utilities within the right-of-way of these highways, work is occasionally performed in these areas.

To avoid posting a surety bond whenever work is performed, IDOT allows municipalities to adopt a multi-year resolution. This is a standard resolution that will cover 2016 and 2017.

STAFF RECOMMENDATION:
Staff recommends approval of the Resolution.

MOTION / ACTION REQUESTED:
Motion to approve Resolution for Construction on State Highway.

DOCUMENTATION:

- Resolution for Construction of State Highways

RESOLUTION No. _____

WHEREAS, the Village of La Grange Park, hereinafter referred to as *Municipality,* located in the County of Cook, State of Illinois, desires to undertake in the years 2016 and 2017, the location, construction, operation and maintenance of driveways and street returns, watermains, sanitary and storm sewers, street light, traffic signals, sidewalk, landscaping, etc., on State highways, within said *Municipality,* which by law and/or agreement come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as *Department,* and,

WHEREAS, an individual working permit must be obtained from the *Department* prior to any of the aforesaid installations being constructed either by the *Municipality* or by a private person or firm under contract and supervision of the *Municipality.*

NOW, THEREFORE, be it resolved by the *Municipality:*

FIRST: That *Municipality* hereby pledges its good faith and guarantees that all work shall be performed in accordance with the conditions of the permit to be granted by the *Department,* and to hold the State of Illinois harmless during the prosecution of such work, and assume all liability for damages to person or property due to accidents or otherwise by reason of the work which is to be performed under the provision of said permit.

SECOND: That all authorized officials of the *Municipality* are hereby instructed and authorized to sign said working permit on behalf of the *Municipality.*

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 24th day of November 2015.

YES:

NOS:

ABSENT:

Approved this 24th day of November 2015.

_____
Dr. James L. Discipio, Village President

ATTEST: _____
Amanda Seidel
Village Clerk

APPROVED AS TO FORM-
VILLAGE ATTORNEY- Format Previously Approved
10/7/02 C.Keating

Village Board Agenda Memo

Date: 11/4/2015

To: President and Board of Trustees

From: Brendan McLaughlin, Public Works Director BJM
Julia Cedillo, Village Manager

RE: 2015 Fall Tree Planting Program
Payment of Suburban Tree Consortium Invoice

PURPOSE:
To approve payment of $10,322.00 to Suburban Tree Consortium for the purchase and planting of 33 trees.

GENERAL BACKGROUND:
As a member of the Suburban Tree Consortium, the Village has contracted with Wilson Nurseries over the past 10 years to provide trees. The Village had previously received an order confirmation from Spring Grove Nurseries for 33 trees to be purchased in September. Furthermore, the Suburban Tree Consortium membership provides the services of the landscape contractor Pugsley and Lahaie for delivery and planting of these trees.

During the second week of October, 33 trees were planted by the contractor throughout the Village. In the FY2015-16 Budget there is $20,000 budgeted in the Capital Projects Fund (#07-40-4-450) for this purchase.

STAFF RECOMMENDATION:
Staff recommends approval of this payment.

MOTION / ACTION REQUESTED:
This item is both for discussion and action.

MOTION AUTHORIZING PAYMENT OF $10,322.00 TO SUBURBAN TREE CONSORTIUM.

DOCUMENTATION:
- Suburban Tree Consortium Invoice #0006238-IN dated 10/27/15

Purchase Requisition

Village of La Grange Park
447 N. Catherine Avenue
La Grange Park, Illinois 60526
(708) 354-0225
FAX (708) 354-0241

Date 10-30-15

Department **Capital Projects Fund**
Budget Account # 07-40-4-450
Purchase Order Needed? ☐ yes ☒ no

Shipping Address (if different)
Sufficient Funds ? ☒ yes ☐ no
Purchase Order # Assigned

Quantity	Description of Purchase	Price #1	Price #2	Price #3
	2015 Fall Tree Planting Program			
	33 Trees purchased & planted			
	Invoice 0006238-IN dated 10/27/15	10,322.00		
	Pugsley & LaHaie - planting costs $4,187.00			
	Wilson Nurseries - 33 trees cost $6,135.00			
	(Resident purchases of 26 trees = $5,744.00			
	Village reimbursed)			

Final Cost To Village	$ 10,322.00

Vendor Information

Price #1 Vendor **Suburban Tree Consortium, c/o West Central Municipal Conference**	Phone #
Address 2000 5th Ave., Building N, River Grove IL 60171	Contact Person
Price #2 Vendor	Phone #
Address	Contact Person
Price #3 Vendor	Phone #
Address	Contact Person

Reason for **not** obtaining three quotes _____

_____

BJM

Requisitioned By _____ Department Head Approval

Acceptance of Delivery

Date Received	Checked By

INVOICE

Suburban Tree Consortium
C/O West Central Municipal Conf
2000 5th Ave., Bldg N
River Grove, IL 60171
(708) 453-9100

INVOICE NUMBER: 0006238-IN
INVOICE DATE: 10/27/2015

Village of LaGrange Park
Forestry Department
447 N. Catherine Ave
La Grange Park, IL 60526
CONTACT: Brendan McLaughlin

CUSTOMER NO. 0001201
CUSTOMER P.O.:

TERMS: NET 30 DAYS

SALES CD	DESCRIPTION		QUANTITY	PRICE	AMOUNT
STC1	PUGSLEY & LAHAIE	EACH	1.000	4,187.000	4,187.00
STC11	Spring Grove Nursery, Inc.	EACH	1.000	6,135.000	6,135.00

Payable to: WEST CENTRAL MUNICIPAL CONFERENCE
FEIN: 36-3447848

Net Invoice:	10,322.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	**10,322.00**

Pugsley & La Haie, LLC

24414 Old McHenry Road
Lake Zurich, IL 60047

SOLD TO:

W.C.M.C.
ATTN: JUDY CORVO
2000 Fifth Ave., Building J
River Grove, IL 60171

INVOICE

DATE:	INVOICE NO.:
10/22/2015	574

TERMS
DUE UPON RECEIPT

DESCRIPTION	QTY	RATE	AMOUNT
ATTN: JUDY CORVO			
RE: STREET TREE CONSORTIUM - Village of LaGrange Park			
For trees delivered, installed & mulched - Fall 2015			
SPRING GROVE NURSERY:			
3 - 2" Trees			
2" Tree	3	79.00	237.00
2" Delivery	3	26.00	78.00
Mulch	3	8.00	24.00
29 - 2 1/2" Trees			
2.5" Tree	29	85.00	2,465.00
2.5" Delivery	29	28.00	812.00
Mulch	29	9.00	261.00
1- 2 1/2" Tree Delivery Only	1	28.00	28.00
VILLAGE SUPPLIED TREE:			
3 - 2 1/2" Trees			
2.5" Tree	3	85.00	255.00
Mulch	3	9.00	27.00

PAYMENT DUE UPON RECEIPT	Total	$4,187.00

Phone #	847-438-0013

SPRING GROVE NURSERY, INC.

Spring Grove Nursery, Inc.
1255 W. Spring Rd., Mazon, IL 60444
P: 815.448.2097 F: 815.448.2139
www.SpringGroveNursery.com

Invoice

Bill To
Village of LaGrange Park 447 N. Catherine Ave. LaGrange Park, IL 60526

Date	Invoice #
10/19/2015	2374

P.O. No.	Terms	Due Date	Account #	Ship Date
	Net 45	12/3/2015		10/19/2015

Qty	Size	Description	Price	Amount
15	2.5"	State Street Maple (Acer miyabei 'Morton')	193.00	2,895.00
2	2.5"	Purple Catalpa (Catalpa x erubescens 'Purpurea')	182.00	364.00
3	2.0"	Prairiefire Crabapple (Malus 'Prairifire')	149.00	447.00
10	2.5"	Street Keeper Honeylocust (Gleditsia triacanthos 'Draves')	185.00	1,850.00
3	2.5"	Autumn Blaze Maple (Acer x freemani 'Jeffersred')	193.00	579.00

Thank you for your order. We appreciate your business!

Subtotal	$6,135.00
Sales Tax	$0.00
Total	$6,135.00
Payments/Credits	$0.00
Balance Due	$6,135.00

TERMS: Payment is due at the time of pickup or delivery. For Net 30 accounts, customer will pay all invoices within thirty (30) days of the date of invoice. Past due accounts are subject to a service charge of 1.5% per month (18% per year), which shall accrue on a daily basis. All payments received shall be applied at the sole discretion of Spring Grove Nursery, Inc. Payments will be paid first to interest and then applied to principal. Past due accounts are immediately returned to C.O.D. terms. Failure of Spring Grove Nursery to observe or enforce any provision of the agreement shall not constitute a waiver of any provision of the Agreement.

LIMITED WARRANTY: If any nursery stock proves to be untrue to its description or variety, under which it is sold, we hold ourselves in readiness, on proper proof, to replace such nursery stock that may prove to be untrue to description or name, or refund the original amount paid. We shall in no case be liable for any sum greater that the amount originally received for such nursery stock. Seller gives no warranty as to livability, express or implied. Claims must be made in writing within five (5) days of receipt of order. Failure to present such a claim within five (5) days shall constitute a waiver of all warranties, including waiver of all warranties expressed, implied, or statutory, including but not limited to the implied warranty of merchantability and the implied warranty of fitness to particular purpose. The right of rejection shall be deemed waived upon passage of that five (5) day period.

Buyer Signature Accepts Terms of Sale _____

Finance Committee

Patricia Rocco, Chairwoman
Scott Mesick
James Kucera

Village Board Agenda Memo

Date: November 3, 2015

To: Finance Committee Chair Patricia Rocco
Village President and Board of Trustees

From: Larry Noller, Finance Director
Julia Cedillo, Village Manager

Re: Annual Post-Issuance Compliance Report

PURPOSE

To receive the annual Post-Issuance Compliance Report for the Village's 2014 refunding bonds.

GENERAL BACKGROUND

The Village issued bonds in 2014 to refund the 2006 sewer bonds. The ordinance for the bonds requires an annual report to the Village Board that demonstrates the Village's compliance with IRS record keeping requirements for tax-exempt bonds.

STAFF RECOMMENDATION

Staff recommends the Village Board receive the annual Post-Issuance Compliance Report.

MOTION/ACTION REQUESTED

Motion to receive the annual Post-Issuance Compliance Report.

DOCUMENTATION

- Annual Post-Issuance Compliance Report

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: President and Board of Trustees of the Village of LaGrange Park, Cook County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record Keeping Policy (the *"Policy"*) adopted by the President and Board of Trustees (the *"Corporate Authorities"*) of the Village of LaGrange Park, Cook County, Illinois (the *"Village"*), I have prepared a report reviewing the Village's contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the Village has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the Village's compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the Village with respect to each issue of the Tax Advantaged Obligations. At this time, the Village does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the Village, including any leases, with respect to the use of any property owned by the Village and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries*. The Internal Revenue Service (the *"IRS"*) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the Village is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the Village and made available to all members of the Corporate Authorities at the next regular meeting thereof.

Respectfully submitted this 3rd day of November, 2015.

By _____
Larry Noller
Finance Director
Compliance Officer

Village Board Agenda Memo

Date: November 3, 2015

To: Finance Committee Chair Patricia Rocco
Village President and Board of Trustees

From: Larry Noller, Finance Director
Julia Cedillo, Village Manager

Re: 2015 Property Tax Levy

PURPOSE

To approve the 2015 Village Property Tax Levy and annual bond abatement ordinances.

GENERAL BACKGROUND

The Village's 2015 property tax levy ordinance will be reviewed at the November 10th workshop and then placed on the agenda for Board approval at the November 24th meeting. The Board approved an estimated property tax levy at the October 27th meeting of $3,500,132 which is 2.83% above the 2014 levy extension of $3,403,907. Since the estimated amount is less than a 5% increase, a public hearing is not required under the Truth in Taxation Law.

The Village's annual property tax levy is restricted by the Illinois Property Tax Extension Limitation Law (PTELL). The PTELL limits the amount the Village may increase the aggregate levy each year to the lesser of 5% or the change in the Consumer Price Index (CPI). For the 2015 levy, the PTELL CPI change is 0.8% and is therefore the limiting factor.

The PTELL allows the Village to collect additional taxes on any new property value. Over the last 10 years, the value of new property has ranged between 0.04% and 0.64% of the Village's total equalized assessed value (EAV). Since we will not know the actual amount of new value until well after the Village's tax levy ordinance is due to the County Clerk, an estimate of 2% of EAV has been included in the levy estimate calculation. The County will reduce the Village's extension to the amount allowed under the PTELL. It is important to note that while the Village's levy is increased due to including the new property value, the additional amount is distributed across the new property and is not increasing the rate for existing property.

Unless directed otherwise, the County Clerk will add 3% to the Village's levy to offset uncollectable taxes. As has been done in the past, the 2015 levy reduces the loss factor to 2% based on the Village's collection history. This additional amount does not increase the total levy allowed under the PTELL.

Three proposed ordinances are attached to this memo. The first ordinance authorizes the County Clerk to extend the Village's proposed 2015 property tax levy. The second ordinance provides the County Clerk direction on how to reduce the Village's 2015 property tax levy in the likely event that the aggregate levy exceeds the PTELL allowed amount. As in the past, the Village is directing the County Clerk to apply any reduction due to PTELL to the corporate (general) levy. This ensures the special purpose amounts, such as for the police pension, will be fully levied.

The third ordinance is to abate the property tax levy for the 2014 sewer refunding bonds. These bonds were originally issued in 2006 for sewer infrastructure projects. While the Village pays for the bonds with sewer fee

revenue, the bonds are also backed by an annual property tax levy included in the bond ordinance. This provides protection to the bondholders, thereby lowering the borrowing cost for the Village. The Village must direct the County Clerk to abate this property tax each year or the bond levy will be extended.

STAFF RECOMMENDATION

Staff recommends the Village Board approve the attached ordinances at the November 24th Board meeting.

MOTION/ACTION REQUESTED

Motion to approve An Ordinance Providing For The Annual Tax Levy For The Village Of La Grange Park, Cook County, Illinois, For The Fiscal Year Beginning May 1, 2015 And Ending April 30, 2016.

Motion to approve An Ordinance Providing For Specific Reductions Of The 2015 Property Tax Levy Pursuant To The Property Tax Extension Limitation Law.

Motion to approve An Ordinance abating the tax hereto levied for the year 2015 to pay the principal of and interest on $3,495,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014, of the Village of La Grange Park, Cook County, Illinois.

DOCUMENTATION

- Levy estimate
- PTELL CPI history
- 10 year history of Village EAV and property tax extensions
- 2015 Property tax levy ordinance
- 2015 Truth in taxation certificate
- 2015 Property tax levy PTELL reduction ordinance
- 2015 Sewer bond abatement ordinance

Village of La Grange Park
2015 Property Tax Levy Estimate

Estimated Total 2015 Equalized Assesed Value

2014 Final EAV	319,016,621
2015 Estimated % Change in Base EAV	1.00%
2015 Estimated % New Property	2.00%
2015 Estimated Base EAV	322,206,787
2015 Estimated New Value	6,444,136
2015 Estimated EAV	328,650,923

Estimated 2015 Limiting Rate

PTELL CPI	0.8%

$$\frac{\text{2014 Extension x (1+PTELL CPI)}}{\text{2015 Estimated EAV-New Property}} \quad \frac{3{,}403{,}907}{322{,}206{,}787} \times 1.008 \times 100 = 1.065$$

Total 2015 Levy Estimate

2015 Estimated EAV	328,650,923
2015 Estimated Limiting Rate	1.065
2015 Estimated Levy	3,500,132

2015 Estimated Levy Recap

2014 Actual Levy Extension	3,403,907
2015 Estimated Levy	3,500,132
2015 Estimated $ Increase	96,225
2016 Estimated % Increase	2.83%

Illinois Dept. of Revenue
History of CPI's Used for the PTELL
1/21/2015

Year	December CPI-U	% Change From Previous December	% Use for PTELL	Comments	Levy Year	Year: Taxes Paid
1991	137.900	--				
1992	141.900	2.9%	2.9%		1993	1994
1993	145.800	2.7%	2.7%	(5 % for Cook)	1994	1995
1994	149.700	2.7%	2.7%		1995	1996
1995	153.500	2.5%	2.5%		1996	1997
1996	158.960	3.6%	3.6%		1997	1998
1997	161.300	1.5%	1.5%		1998	1999
1998	163.900	1.6%	1.6%		1999	2000
1999	168.300	2.7%	2.7%		2000	2001
2000	174.000	3.4%	3.4%		2001	2002
2001	176.700	1.6%	1.6%		2002	2003
2002	180.900	2.4%	2.4%		2003	2004
2003	184.300	1.9%	1.9%		2004	2005
2004	190.300	3.3%	3.3%		2005	2006
2005	196.800	3.4%	3.4%		2006	2007
2006	201.800	2.5%	2.5%		2007	2008
2007	210.036	4.08%	4.1%		2008	2009
2008	210.228	0.1%	0.1%		2009	2010
2009	215.949	2.7%	2.7%		2010	2011
2010	219.179	1.5%	1.5%		2011	2012
2011	225.672	3.0%	3.0%		2012	2013
2012	229.601	1.7%	1.7%		2013	2014
2013	233.049	1.5%	1.5%		2014	2015
2014	234.812	0.8%	0.8%		2015	2016

Village of La Grange Park
10 Year Equalized Assessed Value History

Tax Year	Total EAV	Base EAV	New Property EAV	New Property % EAV	Total EAV Increase/(Decrease)	
2014	319,016,621	317,747,462	1,269,159	0.40%	1,497,141	0.47%
2013	317,519,480	317,377,441	142,039	0.04%	(18,611,566)	-5.54%
2012	336,131,046	335,669,381	461,665	0.14%	(27,391,646)	-7.54%
2011	363,522,692	361,564,856	1,957,836	0.54%	(71,346,283)	-16.41%
2010	434,868,975	433,784,535	1,084,440	0.25%	6,316,815	1.47%
2009	428,552,160	426,766,222	1,785,938	0.42%	28,330,846	7.08%
2008	400,221,314	397,651,601	2,569,713	0.64%	26,428,193	7.07%
2007	373,793,121	371,706,017	2,087,104	0.56%	20,815,939	5.90%
2006	352,977,182	351,793,088	1,184,094	0.34%	(2,423,501)	-0.68%
2005	355,400,683	353,873,755	1,526,928	0.43%	75,509,098	26.98%

Village of La Grange Park
10 Year Property Tax History

Tax Year	PTELL CPI	Taxes Extended	$ Change	% Change
2014	1.5%	$ 3,403,907	$ 63,602	1.9%
2013	1.7%	$ 3,340,305	$ 59,666	1.8%
2012	3.0%	$ 3,280,639	$ 99,815	3.1%
2011	1.5%	$ 3,180,824	$ 67,162	2.2%
2010	2.7%	$ 3,113,662	$ 92,369	3.1%
2009	0.1%	$ 3,021,293	$ 15,631	0.5%
2008	4.1%	$ 3,005,662	$ 138,669	4.8%
2007	2.5%	$ 2,866,993	$ 85,533	3.1%
2006	3.4%	$ 2,781,460	$ 101,739	3.8%
2005	3.3%	$ 2,679,721	$ 991,026	58.7%

Ordinance No.

ANNUAL TAX LEVY ORDINANCE

AN ORDINANCE PROVIDING FOR THE ANNUAL TAX LEVY FOR THE VILLAGE OF LA GRANGE PARK, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2015 AND ENDING APRIL 30, 2016

BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois:

SECTION 1:

That for the purpose of paying certain corporate expenses of the Village of La Grange Park, Cook County, Illinois, for the fiscal year beginning the first day of May 2015, and ending the thirtieth day of April 2016, as set forth in the Annual Budget, passed and approved by the Board of Trustees on the 28th day of April, 2015, there is hereby levied upon all of the taxable property within the corporate limits of the Village of La Grange Park, Cook County, Illinois, the following sums of money for the following purposes and objects hereinafter described.

The column headed "Total Budgeted" represents the sum budgeted for each particular purpose opposite thereto. The sum or sums in the column headed "From Tax Levy" opposite each purpose represents the sum of money to be collected from the tax levy. The balance, if any, from each sum budgeted shall be collected or taken from any surplus on hand and the other sources of revenue of the Village of La Grange Park.

CORPORATE FUND

Administration Department	Total Budgeted	From Tax Levy
Full-Time Salaries	$469,000.00	
Part-Time Salaries	17,500.00	
Overtime	500.00	
Legal Fees	76,840.00	
Auditing Fees	15,600.00	
Information Technology	33,000.00	
Other Professional Services	44,000.00	
Equipment Maintenance & Repair	3,000.00	
Building Maintenance & Repair	10,000.00	
Machine & Equipment Rental	5,920.00	
Janitorial Service	5,000.00	
Notices	2,100.00	
Printing	10,800.00	
Postage	10,150.00	
Telephone	9,440.00	
Miscellaneous Services	5,000.00	
Office Equipment	2,500.00	
Bldg. & Land Maint. Materials	500.00	
Janitorial Supplies	700.00	
Fuel	0.00	
Books & Maps	500.00	
Office Supplies	8,000.00	
Health & Life Insurance	95,000.00	
Dues & Subscriptions	16,570.00	
Training, Safety & Travel	6,590.00	
Employee Programs	1,600.00	
Official Functions	4,000.00	
Zoning Board Of Appeals	4,000.00	
Board Of Police Commissioners	500.00	
Community Event	1,000.00	
Recycling Programs	1,600.00	
Contingencies	500.00	
Ambulance Loan Repayment	12,500.00	
Total For Administration Department	$873,910.00	$250,000.00

Police Department	Total Budgeted	From Tax Levy
Police Full-Time Salaries	$1,457,200.00	
Telecom/Administrative Salaries	311,000.00	
Auxiliary Police Officer Wages	12,000.00	
Legal Fees	24,000.00	
Information Technology	4,000.00	
Other Professional Services	13,600.00	
Auto Maintenance & Repair	25,000.00	
Equipment Maintenance & Repair	13,000.00	
Building Maintenance & Repair	11,000.00	
Machine & Equipment Rental	5,300.00	
Janitorial Service	8,000.00	
Printing	4,500.00	
Postage	2,000.00	
Telephone	4,500.00	
Miscellaneous Services	2,700.00	
Office Equipment	1,000.00	
Other Equipment & Machinery	0.00	
Auto Parts & Supplies	12,000.00	
Equipment Parts & Supplies	5,500.00	
Bldg. & Land Maint. Materials	700.00	
Food	500.00	
Ammunition & Targets	2,500.00	
Janitorial Supplies	2,500.00	
Uniforms	21,000.00	
Fuel	49,000.00	
Books & Maps	900.00	
Office Supplies	7,400.00	
Photo Supplies	250.00	
Health & Life Insurance	365,000.00	
Dues & Subscriptions	4,500.00	
Training, Safety & Travel	17,100.00	
Employee Programs	3,975.00	
Special Programs	5,000.00	
Contingencies	1,000.00	
Total For Police Department	$2,397,625.00	$762,679.00

Building Department	Total Budgeted	From Tax Levy
Building Full-Time Salaries	$138,300.00	
Building Part-Time Salaries	7,700.00	
Legal Fees	500.00	
Plan Review / Inspection Fees	84,200.00	
Information Technology	3,400.00	
Other Professional Services	0.00	
Auto Maintenance & Repair	1,000.00	
Equipment Maintenance & Repair	500.00	
Building Maintenance & Repair	2,000.00	
Janitorial Service	700.00	
Printing	1,500.00	
Postage	600.00	
Telephone	5,340.00	
Miscellaneous Services	1,500.00	
Office Equipment	8,750.00	
Other Equipment & Machinery	250.00	
Auto Parts & Supplies	300.00	
Bldg. & Land Maint. Materials	100.00	
Janitorial Supplies	200.00	
Uniforms	600.00	
Fuel	1,000.00	
Books & Maps	2,200.00	
Office Supplies	1,500.00	
Health & Life Insurance	5,500.00	
Dues & Subscriptions	550.00	
Training, Safety & Travel	2,000.00	
Employee Programs	55.00	
Contingencies	300.00	
Total For Building Department	$270,545.00	$50,000.00
TOTAL FOR CORPORATE FUND	**$3,542,080.00**	**$1,062,679.00**

SPECIAL CORPORATE PURPOSES

FIRE PROTECTION FUND

	Total Budgeted	From Tax Levy
Salaries & Wages	$447,820.00	
Information Technology	8,960.00	
Occupational Health	16,600.00	
Vehicle Maintenance & Repair	26,500.00	
Equipment Maintenance & Repair	12,450.00	
Building Maintenance & Repair	17,730.00	
Janitorial Service	1,200.00	
Printing	2,000.00	
Postage	500.00	
Telephone	4,220.00	
Miscellaneous Services	1,000.00	
Office Equipment	900.00	
Other Equipment & Machinery	22,500.00	
Vehicle Parts & Supplies	5,500.00	
Equipment Parts & Supplies	11,280.00	
Bldg. & Land Maint. Materials	2,000.00	
Janitorial Supplies	1,000.00	
Chemicals	600.00	
Uniforms	5,000.00	
Fuel	19,500.00	
Books & Maps	4,000.00	
Office Supplies	3,500.00	
Medical Supplies	8,500.00	
Health & Life Insurance	13,200.00	
Accident Insurance	1,200.00	
Dues & Subscriptions	9,575.00	
Training, Safety & Travel	25,200.00	
Employee Programs	1,975.00	
Contingencies	500.00	
TOTAL FOR FIRE PROTECTION FUND	**$674,910.00**	**$480,000.00**

STREET & BRIDGE FUND

	Total Budgeted	From Tax Levy
Public Works Full-Time Salaries	$481,200.00	
Public Works Part-Time Wages	60,400.00	
Information Technology	3,000.00	
Vehicle Maintenance & Repair	26,000.00	
Equipment Maintenance & Repair	9,000.00	
Building Maintenance & Repair	4,400.00	
St. Light & Traf. Sig. Maint.	28,000.00	
Machine & Equipment Rental	7,000.00	
Janitorial Service	1,500.00	
Tree Trimming & Removal	143,000.00	
Refuse Collection & Disposal	34,500.00	
Landscaping	17,500.00	
Utilities	40,000.00	
Pavement Marking	10,000.00	
Crack Sealing	20,000.00	
Telephone	4,000.00	
Laundry Service	4,000.00	
Miscellaneous Services	1,000.00	
Office Equipment	1,500.00	
Other Equipment & Machinery	7,500.00	
Vehicle Parts & Supplies	12,000.00	
Equipment Parts & Supplies	6,000.00	
Bldg. & Land Maint. Materials	5,000.00	
Janitorial Supplies	1,200.00	
Chemicals	1,000.00	
Road Salt	75,000.00	
Uniforms	4,000.00	
Fuel	35,000.00	
Small Tools	1,500.00	
Traffic Control Supplies	4,700.00	
Materials For Streets	15,000.00	
Office Supplies	2,000.00	
Health & Life Insurance	113,000.00	
Dues & Subscriptions	1,500.00	
Training, Safety & Travel	1,500.00	
Employee Programs	1,500.00	
Contingencies	400.00	
TOTAL FOR STREET & BRIDGE FUND	**$1,183,800.00**	**$180,000.00**

OTHER SPECIAL CORPORATE PURPOSES

	Total Budgeted	From Tax Levy
Police Pension Fund	$1,265,000.00	$812,453.00
Illinois Municipal Retirement Fund	144,270.00	85,000.00
Police Protection Fund	550,000.00	500,000.00
Employer Social Security Fund	194,070.00	100,000.00
Liability Insurance Fund	194,000.00	120,000.00
Crossing Guards Fund	87,000.00	45,000.00
Ambulance Service Fund	668,260.00	115,000.00
TOTAL FOR OTHER SPECIAL CORPORATE PURPOSES	**$3,102,600.00**	**$1,777,453.00**
TOTAL FOR SPECIAL CORPORATE PURPOSES	**$4,961,310.00**	**$2,437,453.00**

WATER FUND

Administration Department

Salaries and Wages	$83,800.00	
Professional Services	15,700.00	
Other Services	23,900.00	
Capital Outlay	1,500.00	
Supplies	1,100.00	
Pension and Insurance	36,410.00	
Other Expenses	5,935.00	
Total for Administration Department	$168,345.00	$0.00

Distribution Department

Salaries and Wages	$197,000.00	
Professional Services	82,500.00	
Other Services	216,625.00	
Capital Outlay	36,000.00	
Supplies	2,498,132.00	
Pension and Insurance	83,450.00	
Other Expenses	4,525.00	
Total for Distribution Department	$3,118,232.00	$0.00
TOTAL FOR WATER FUND	**$3,286,577.00**	**$0.00**

DEBT SERVICE FUND

	Total Budgeted	From Tax Levy
Miscellaneous Services	$0.00	
Principal Payments	0.00	
Interest Payments	0.00	
TOTAL FOR 2004 DEBT SERVICE FUND	**$0.00**	**$0.00**

MOTOR FUEL TAX FUND

Engineering Fees	$65,200.00	
Street Resurfacing	274,000.00	
Sidewalks, Curbs and Gutters	0.00	
Other Equipment and Machinery	0.00	
Materials for Streets	0.00	
TOTAL FOR MOTOR FUEL TAX FUND	**$339,200.00**	**$0.00**

SEWER FUND

	Total Budgeted	From Tax Levy
Administration Department		
Salaries and Wages	$97,350.00	
Professional Services	14,280.00	
Other Services	18,350.00	
Capital Outlay	1,000.00	
Supplies	1,100.00	
Pension and Insurance	28,720.00	
Other Expenses	650,585.00	
Total for Administration Department	$811,385.00	$0.00
Operations & Maintenance Department		
Salaries and Wages	$47,000.00	
Professional Services	84,456.00	
Other Services	70,150.00	
Capital Outlay	287,810.00	
Supplies	25,300.00	
Pension and Insurance	22,940.00	
Other Expenses	1,325.00	
Total for Distribution Department	$538,981.00	$0.00
TOTAL FOR SEWER FUND	**$1,350,366.00**	**$0.00**

CAPITAL PROJECTS FUND

	Total Budgeted	From Tax Levy
Engineering Fees	$36,700.00	
Construction Services	424,500.00	
Capital Outlay	165,800.00	
TOTAL FOR CAPITAL PROJECTS FUND	**$627,000.00**	**$0.00**

EMERGENCY TELEPHONE SYSTEM

Equipment Maintenance & Repair	$19,000.00	
Telephone	52,000.00	
Consolidated Dispatch	60,000.00	
Miscellaneous Services	22,000.00	
Building Alterations & Improv.	0.00	
Equipment & Machinery	50,000.00	
Equipment Parts & Supplies	500.00	
Contingencies	0.00	
TOTAL FOR EMERGENCY TELEPHONE SYSTEM FUND	**$203,500.00**	**$0.00**

Total for All Funds	$14,310,033.00	$3,500,132.00
Add 2% for Loss of Collection		70,003.00
GRAND TOTAL OF ALL TAX LEVIES		**$3,570,135.00**

SECTION 2:

SUMMARY

Fund	Total Budgeted	Amount to be Raised by Tax Levy	2% for Loss of Collection	Total Amount to be Raised by Tax Levy
Corporate	$3,542,080.00	$1,062,679.00	$21,254.00	$1,083,933.00
Police Pension	1,265,000.00	812,453.00	$16,249.00	828,702.00
I.M.R.F	144,270.00	85,000.00	$1,700.00	86,700.00
Street & Bridge	1,183,800.00	180,000.00	$3,600.00	183,600.00
Fire Protection	674,910.00	480,000.00	$9,600.00	489,600.00
Police Protection	550,000.00	500,000.00	$10,000.00	510,000.00
Social Security	194,070.00	100,000.00	$2,000.00	102,000.00
Liability Insurance	194,000.00	120,000.00	$2,400.00	122,400.00
Crossing Guards	87,000.00	45,000.00	$900.00	45,900.00
Ambulance Service	668,260.00	115,000.00	$2,300.00	117,300.00
	$8,503,390.00	**$3,500,132.00**	**$70,003.00**	**$3,570,135.00**

GRAND TOTAL OF ALL TAX LEVIES **$3,570,135.00**

SECTION 3:

The Village Clerk is hereby authorized and directed to certify this ordinance and levy to the County Clerk of Cook County, Illinois, and said County Clerk of Cook County, Illinois is hereby authorized and directed to extend the taxes that they may be collected in the manner other general taxes are collected, in manner and form provided by law, and this shall be a sufficient authority to do so.

SECTION 4:

This ordinance shall be in full force and effect upon its passage and approval as required by law.

PASSED AND APPROVED by the Board of Trustees this 24th day of November, 2015.

_____

Amanda G. Seidel, Village Clerk
Village of La Grange Park
Cook County, Illinois

APPROVED this 24th day of November, 2015.

_____

Dr. James L. Discipio, Village President
Village of La Grange Park
Cook County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATION

I, DEANNE M. CURELO, do hereby certify that I am the duly elected and qualified Deputy Village Clerk of the Village of La Grange Park, Illinois.

That as such Deputy Village Clerk I am the keeper of the Minutes, Ordinances, Resolutions, and other records of the Board of Trustees of the Village of La Grange Park; and that attached hereto is a true and accurate copy of an ordinance passed by the Board of Trustees of said Village on November 25, 2014 for the Annual Tax Levy for the Village of La Grange Park, Cook County, Illinois, for the fiscal year beginning May 1, 2015 and ending April 30, 2016 as provided by law.

This ordinance was passed by a "Yes" and "Nay" vote on the same day, entered on the Journal, and immediately approved by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois.

WITNESS, my hand and corporate seal of the Village of La Grange Park, Cook County, Illinois this 24th day of November, 2015.

_____
Deanne Curelo, Deputy Village Clerk
of La Grange Park, Cook County, IL

TRUTH IN TAXATION

CERTIFICATE OF COMPLIANCE

I, James L. Discipio, hereby certify that I am the presiding officer of the Village of La Grange Park, and as such officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85(2006).

This certificate applies to the 2015 levy.

_____ Date: November 24, 2015

Dr. James L. Discipio, Village President

Ordinance No.

AN ORDINANCE PROVIDING FOR
SPECIFIC REDUCTIONS OF THE 2015
PROPERTY TAX LEVY PURSUANT TO THE
PROPERTY TAX EXTENSION LIMITATION LAW.

WHEREAS, the Board of Trustees of the Village of La Grange Park has adopted a property tax levy for the Village of La Grange Park; and

WHEREAS, the Village of La Grange Park is subject to the Property Tax Extension Limitation Law, 35 ILCS §200/18-185 et seq.; and

WHEREAS, the property tax levy enacted by the Village of La Grange Park may need to be reduced by the Cook County Clerk so as to conform to the Property Tax Extension Limitation Law;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LA GRANGE PARK, COUNTY OF COOK, AND STATE OF ILLINOIS:

SECTION 1: If a reduction in the levy of the Village of La Grange Park is required pursuant to the Property Tax Extension Limitation Law, then the Cook County Clerk is hereby directed to reduce the Corporate Fund levy of the Village of La Grange Park by the entire reduction amount (100%), which may be required by the Property Tax Extension Limitation Law. If the required reduction is larger than the total Corporate Fund levy, then the Cook County Clerk shall proportionally reduce the levy of each of the other funds by the difference.

SECTION 2: This ordinance shall pertain to the tax year 2015 levy.

SECTION 3: This ordinance shall take effect from the date of its passage and approval as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, this 24th day of November, 2015.

APPROVED:

_____
Dr. James L. Discipio
Village President
Village of La Grange Park
Cook County, Illinois

ATTEST:

_____
Amanda G. Seidel, Village Clerk

ORDINANCE NO. _____

ORDINANCE abating the tax hereto levied for the year 2015 to pay the principal of and interest on $3,495,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014, of the Village of La Grange Park, Cook County, Illinois.

WHEREAS the President and Board of Trustees (the *"Corporate Authorities"*) of the Village of La Grange Park, Cook County, Illinois (the *"Village"*), by an ordinance adopted on the 28th day of October, 2014, as supplemented by a related Notification of Sale (together, the *"Ordinance"*), did provide for the issue of $3,495,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014 (the *"Bonds"*), and the levy of a direct annual tax to pay the principal of and interest on the Bonds; and

WHEREAS funds from a lawfully available source not derived from any borrowing (the *"Lawfully Available Funds"*) are available for the purpose of paying principal and interest on the bonds up to and including December 1, 2016; and

WHEREAS the Lawfully Available Funds have been deposited in the Alternate Bond and Interest Subaccount (as defined in the Ordinance) in an amount sufficient to pay debt service on all the Bonds up to and including December 1, 2016; and

WHEREAS it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2015 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE BE IT AND IT IS HEREBY ORDAINED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2015 in the Ordinance, in the amount of $387,700.00, is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Corporate Authorities shall file a certified copy hereof with the County Clerk of

The County of Cook, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2015 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its passage by the Corporate Authorities and signing and approval by the President.

ADOPTED: this 24th day of November, 2015

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED: November 24, 2015

_____
President, Village of La Grange Park,
Cook County, Illinois

Published in pamphlet form by authority of the President and Board of Trustees on _____, 2015.

ATTEST:

_____
Village Clerk, Village of La Grange Park,
Cook County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the _____ day of _____ 2015, there was filed in my office a duly certified copy of an ordinance entitled:

> ORDINANCE abating the tax hereto levied for the year 2015 to pay the principal of and interest on $3,495,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014, of the Village of La Grange Park, Cook County, Illinois.

(the *"Ordinance"*) duly adopted by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois (the *"Village"*), on the 24th day of November, 2015 and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2015 for the payment of the Village's $3,495,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this _____ day of _____, 2015.

_____
County Clerk, The County of Cook

[SEAL]

Village Manager's Report

Village Board Agenda Memo

Date: November 2, 2015

To: Village President & Board of Trustees

From: Julia Cedillo, Village Manager

RE: Electricity Supply Bids – Water Plant

PURPOSE

To seek Village Board approval for an electricity supply bid for the water plant pumping station.

GENERAL BACKGROUND:

The Village purchases electricity from an alternative energy supplier for its largest account, the water plant pumping station. The Village became involved in the purchase of energy from alternate energy suppliers through the Municipal Energy Collaborative (MEC) formed by the Metropolitan Mayors' Caucus and Enterpriz Cook County. The MEC selected Energy Choices P.C. as its energy broker in the acquisition of energy contracts for participating municipalities. The Village has utilized the services of Energy Choices for the energy supply for our water plant since 2006.

At the present time, the Village's electricity for this account is being supplied by Constellation Energy (Integrys Energy was absorbed by Constellation Energy). That supply contract expires in December 2015. Energy Choices recommends soliciting prices for electricity now because prices are relatively favorable, but may be impacted as the weather turns cold. As such, Energy Choices solicited preliminary bids of the Village's behalf for one, two and three year supply contracts. This memorandum includes an attachment from Energy Choices which includes a table reflecting the prices bid by four energy suppliers on November 2, 2015. The low price for each contract year was submitted by Constellation Energy, our incumbent provider. You will note that the preliminary prices are higher than the Village's current supply contract. The chart below depicts the aggregate estimated cost for the multi-year term options. Also, a chart illustrating the price history for energy supply is attached.

Preliminary Bid Results: Total Cost per provider for a one, two and three year contract

	MidAmerican	Constellation	Dynegy	MC2
1 Year	$33,232	**$32,017**	$32,367	$32,149
2 Years	$66,830	**$64,322**	$65,366	$64,642
3 Years	$102,135	**$98,037**	$99,870	$98,469

The preliminary quotes received from the lowest bidder show an estimated increase of $1,079 for a one-year contract. Pricing increases slightly with a two-year contract but more so with a three year contract. For this reason, Energy Choices recommends a one or two year contract.

Energy suppliers will not hold their prices firm for more than 24 hours. Accordingly, it will be necessary to solicit bids once again immediately before the November Work Session. To be clear, the energy broker will solicit updated bids from the firms on the attached table. Staff will provide the Board the bid results before the meeting for discussion and action. Please note that typically the lowest supplier remains the lowest supplier even a week later.

MOTION/ACTION REQUESTED

Move to authorize the Village Manager to execute a contract (or contract renewal) with [insert supplier's name] for energy supply for the Village's Water Plant for a _____ year contract.

The Village Board may elect to choose the lowest bidder with an option for renewable energy certificates (REC). Selecting this option will add an additional annual cost, where the amount is dependent on the term of the contract. Below are the additional costs for RECs through Constellation Energy. MC2 costs for REC are twice the price and the other two bidders would not offer the option for the size of the account (too small).

<u>50% RECs:</u>

- 1 Year Term: $118 additionally
- 2 Year Term: $129 additionally (for each year)

<u>100% RECs:</u>

- 1 Year Term: $232 additionally
- 2 Year Term: $273 additionally (for each year)

Without the RECs options, about 10% of the supply comes from green energy resources. Should the Village Board choose to elect the addition of the RECs, then the motion should be:

Move to authorize the Village Manager to execute a contract (or contract renewal) with [insert supplier's name] for energy supply for the Village's Water Plant for a _____ year contract, backed by ____% in renewable energy certificates (RECs).

STAFF RECOMMENDATION:

Staff recommends that the Village Board authorize the Village Manager to execute a contract for energy supply for the water plant. Energy Choices recommends the lowest bidder for a one or two year term contract. Staff recommends a two year contract when considering the staff time required for the bid renewal process.

Staff further recommends that should the Village Board favor the two year term, backing the supply with 50% renewable certificates is a negligible additional cost (approximately $129 each year) given the benefits of supporting green energy initiatives. This option would be consistent with the Village's Sustainability Plan and the Sustainability Commission's work in the reduction of carbon emissions.

DOCUMENTATION

- Electricity Procurement Memo with attachments dated November 2, 2015 from Mollie VanderLaan, Energy Choices

energy choices
1954 First Street, Suite 106
Highland Park, IL 60035
Phone (847) 418-3888
Fax (847) 823-0045

To: Julia Cedillo

From: Mollie VanderLaan

Subj: Electricity Procurement

Date: November 2, 2015

Julia,

Thank you for working with Energy Choices on your electricity renewal. Please find following an assessment of your situation in light of the current market and opportunities you may want to explore.

Current Situation:
LaGrange Park has one pumping account with Constellation Energy. This contract expires in December. LaGrange Park should choose an extension contract with Constellation Energy for one or two years, since the prices are so similar (see attached results). To get the contract backed by 50% Renewable Energy Certificates (RECs), you would have to pay $118 more on the one year contract and $129 more on the 2 year contract. To get the contract backed by 100% RECs, you would have to pay $232 more on the one year contract and $273 more on the two year contract. The pricing results included show prices assuming you do NOT purchase RECs.
Included in Packet: Memo, Pricing Results, Price History of Previous Contracts/Prices on this account

Energy Pricing Overview in Northern Illinois – ComEd's Service Territory

Electricity and natural gas prices are linked as natural gas is the fuel of choice for electricity generation plants on the margin. That means that gas-fired generation units are the first plants fired up when demand spikes (and they are the first plants to be turned off when electricity demand decreases). As a result, when natural gas prices go up, commodity electricity prices trend in a similar manner. Understanding the market forces affecting natural gas pricing is necessary if one is going to make any kind of informed prediction of where both gas and electricity prices are headed. Commodity electricity prices will continue to be dominated by natural gas prices, although, significant expansion of subsidized renewable energy will tend to increase delivered electricity prices. ***Right now, energy prices are largely stable, reflecting the large supply of natural gas available in North American at this time, lack of early winter cold, and a quiet hurricane season in the Gulf.***

Your overall contract price is going up not because of higher energy prices, but because of capacity increases in the Illinois market. Capacity is a transmission cost set by an auction each year. This year prices have gone up substantially because of required improvements generators must make to improve reliability. As a result, all customers, regardless of the supplier they choose, are facing increases.

Profile: Energy Choices, P.C.

Founded in 1997 by professional engineers with business backgrounds, Energy Choices has always put the needs of its clients first. As a fee based consulting firm, we first focused our efforts on energy purchasing, rate auditing and development of onsite co-generation. When electricity deregulation began in 1999, Energy Choices responded to broader client needs by offering comprehensive energy management services.

Today, Energy Choices uses a strategic management approach that combines creativity with a bias toward efficiency. We guide your electricity and natural gas purchases to achieve both your corporate and plant performance objectives. Our experienced team of energy consultants work to limit your risk, maximize ways to save electricity while lowering energy bills, and offer you a one-stop resource to manage your total energy.

From usage analysis, purchase strategies and investment recommendations to further possible savings, our energy consulting and brokerage services will help you leverage all available options and deliver smart energy management choices.

Philosophy: Energy Efficient Solutions

Customer interests are our first concern. We translate your energy management priorities into a working plan. Our service approach is designed with your organization's competitive position in mind to help support your sound, long-term decision-making by:

- Optimizing energy contracts
- Recommending innovative energy usage strategies
- Providing top rate financial, market and usage analyses simply expressed

Clients: Serving Illinois and National Businesses

Energy Choices serves commercial, industrial, institutions and governmental clients of all sizes throughout Illinois and beyond for national clients.
We are not able to serve residential customers at this time.

The Energy Choices Difference

There are many energy brokers and consultants who are eager to secure *your* business. Our principals have a unique combination of engineering and business degrees, coupled with energy management experience in managing and controlling budgets. We also have a reputation for generating and implementing innovative ideas. And our publication, *EnergyNews Flash*, is written to assist facility and energy managers make smart decisions beyond procurement.

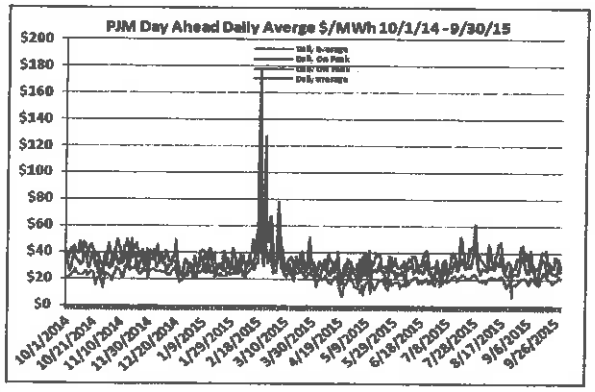
energy choices

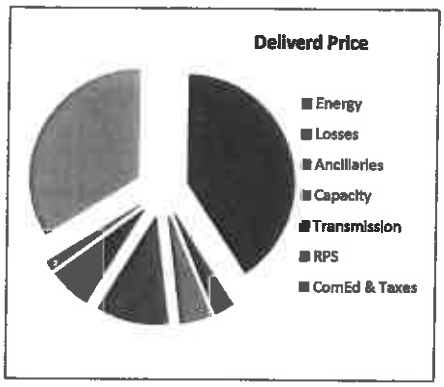
Multiple Supplier Electricity Pricing Anaylsis

For

Village of LaGrange Park

Start Date:	Dec-15	Current Contract	MidAmerican Energy	Constellation Energy	Dynegy Energy	MC2 Energy
Annual kWhs	389,316					
All-In Energy ($/kWh)	12-Months	$0.04947	$0.05536	$0.05224	$0.05314	$0.05258
All-In Energy ($/yr)		$19,259	$21,553	$20,338	$20,688	$20,470
ComEd Costs ($/yr)		$11,679	$11,679	$11,679	$11,679	$11,679
Total Cost ($/yr)		$30,938	$33,232	$32,017	$32,367	$32,149
All-In Energy ($/kWh)	24-Months	$0.04947	$0.05583	$0.05261	$0.05395	$0.05302
All-In Energy ($/yr)		$19,259	$21,736	$20,482	$21,004	$20,642
ComEd Costs ($/yr)		$11,679	$11,679	$11,679	$11,679	$11,679
Total Cost ($/yr)		$30,938	$33,415	$32,161	$32,683	$32,321
All-In Energy ($/kWh)	36-Months	$0.04947	$0.05745	$0.05394	$0.05551	$0.05431
All-In Energy ($/yr)		$19,259	$22,366	$21,000	$21,611	$21,144
ComEd Costs ($/yr)		$11,679	$11,679	$11,679	$11,679	$11,679
Total Cost ($/yr)		$30,938	$34,045	$32,679	$33,290	$32,823





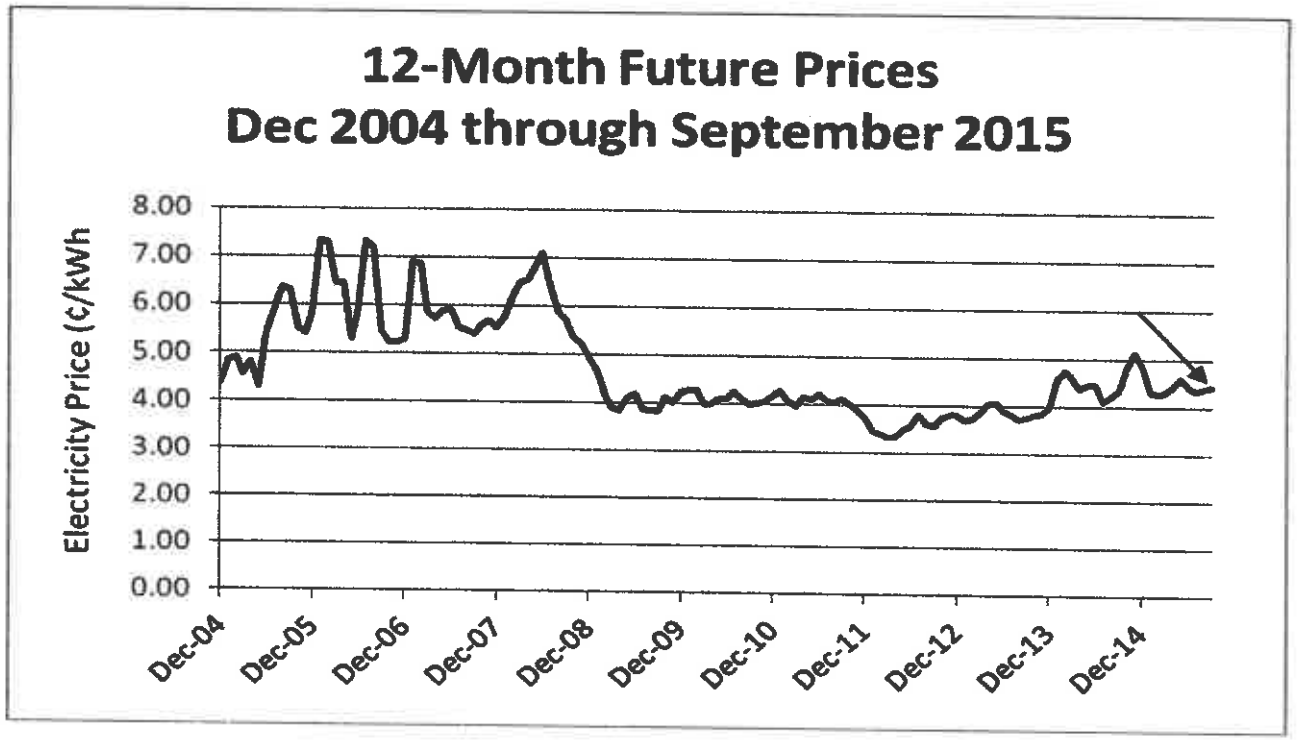
Notes:

1) Prices are valid when analysis was made. Refreshing of prices may be necessary as we move into contracting
2) All above prices are for 100% swing in supply
3) Client is required to notify successful supplier if there are changes in operation that would affect consumption
4) The information presented above is to the best efforts of Energy Choices, P.C.

energy choices

VILLAGE OF LAGRANGE PARK PRICE HISTORY

		December 2006 - May 2008	May 2008 - December 2010	December 2010 - December 2013	December 2013 - December 2015
All-In Energy Price ($/kWh)		$0.08142	$0.06397	$0.06261	$0.04947
All-In Energy Cost ($)		$31,698	$24,905	$24,375	$19,259
Utility Costs		$11,679	$11,679	$11,679	$11,679
TOTAL COSTS		$43,377	$36,584	$36,054	$30,939
Annual kWhs	389,316				


12-Month Future Prices
Dec 2004 through September 2015
Electricity Price (¢/kWh
8.00
7.00
6.00
5.00
4.00
3.00
2.00
1.00
0.00
Dec-04
Dec-05
Dec-06
Dec-07
Dec-08
Dec-09
Dec-10
Dec-11
Dec-12
Dec-13
Dec-14

	MidAmerican	Cost	Constellation	Cost	Dynegy	Cost	MC2	Cost
1 Year	$0.05536	$33,232	**$0.05224**	**$32,017**	$0.05536	$32,367	$0.05258	$32,149
2 Years	$0.05583	$66,830	**$0.05261**	**$64,322**	$0.05536	$65,366	$0.05302	$64,642
3 Years	$0.05745	$102,135	**$0.05394**	**$98,037**	$0.05536	$99,870	$0.05431	$98,469

Current Contract Rate: 0.04947

Current Provider: Constellation Energy (formerly Integrys)

Village President

Village Board Agenda Memo

Date: November 4, 2015

To: Village Board of Trustees

From: President James L. Discipio

RE: **Resolution to Release Non-General Funds to Local Governments**

PURPOSE: To approve a resolution supporting and encouraging the release of certain funds owed to local governments.

GENERAL BACKGROUND (provided by the Illinois Municipal League):

On Tuesday, November 10 (the date of this Village Board Work Session), the Illinois House will vote on a bill of critical importance to municipalities.

HB 4305 would restore FY2016 appropriation authority for Motor Fuel Tax (MFT), casino gaming, video gaming, and 9-1-1 revenue distributions. The bill also includes funding for other, non-municipal purposes. These revenues, which are collected by the state for purposes of distributing the money to local governments, are being withheld as a result of the state budget impasse.

The IML requested that municipalities contact state legislators at their district offices and urge that they support the immediate restoration of these local fund distributions by voting for HB 4305. The IML has also made available the attached resolution for local consideration and action which will be sent to state leaders.

It is important to convey to legislators that the monies being withheld are non-general revenue funds. In other words, releasing these funds will not affect the state budget, or add to the state's debt. Enactment of HB 4305, however, ensures that cities, villages, and towns continue to receive funding for important public purposes.

Please see the attached chart assembled by Finance Director Noller regarding the estimated impact to the Village of La Grange Park.

MOTION/ACTION REQUESTED:
Action on this item is requested for the November 10, 2015 Work Session.

Motion to Approve Resolution Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments.

DOCUMENTATION

- Resolution Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments
- Estimated Impact to the Village of La Grange Park
- Memo from the IML dated October 28, 2015
- Draft Letter to Legislators, Cagwood Consulting

RESOLUTION NO. _____

RESOLUTION URGING ILLINOIS STATE LEADERS TO RELEASE NON-GENERAL FUND REVENUES PAYABLE TO LOCAL GOVERNMENTS

WHEREAS, the State of Illinois has been operating without a Fiscal Year 2016 state budget since July 1, 2015; and

WHEREAS, the absence of a budget has resulted in the state withholding over $150 million in revenue owed to municipal governments for lack of appropriation authority; and

WHEREAS, the Village of La Grange Park estimates that the local impact to our revenues as of the end of October 2015 is as follows: $51,948 for the Use Tax, $81,000 for Motor Fuel tax Funds, $13,000 for 9-1-1 Wireless Service Emergency Funds; and

WHEREAS, critical local services, such as road construction, maintenance, and repair will remain underfunded until state leaders take action to release local Motor Fuel Tax funds to municipalities; and

WHEREAS, many municipalities rely on state distributions of local revenue to fund their 9-1-1 service centers and, without these funds, the effectiveness of emergency services to reach citizens will be in peril; and

WHEREAS, municipal budgets and basic services will be negatively impacted without the release of local Use Tax, 9-1-1 Wireless Service Emergency Fund, and Motor Fuel Tax funds.

NOW, THEREFORE BE IT RESOLVED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF LA GRANGE PARK that we call upon the Governor and General Assembly to take action to immediately release all non-general fund revenues owed to local governments. These funds include revenues from the Motor Fuel Tax, Wireless Service Emergency Fund, Use Tax, Local Government Video Gaming Distributive Fund, and casino gaming;

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Governor, Comptroller, Senate President, Senate Minority Leader, House Speaker, House Minority Leader, local legislators, and the Illinois Municipal League.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 10th day of November, 2015.

YES:
NOS:
ABSENT:

Approved this 10th day of November, 2015.

_____

Dr. James L. Discipio, Village President

ATTEST: _____

Amanda Seidel, Village Clerk

Village of La Grange Park
Estimate of local funds withheld by State

	Use Tax	MFT	911	Total
July				
August		*27,000*		*27,000*
September	26,956	*27,000*	*6,500*	*60,456*
October	24,992	*27,000*	*6,500*	*58,492*
	51,948	81,000	13,000	145,948
November	*23,000*	*27,000*	*6,500*	*56,500*
December	*23,000*	*27,000*	*6,500*	*56,500*
January	*23,000*	*27,000*	*6,500*	*56,500*
February	*23,000*	*27,000*	*6,500*	*56,500*
March	*23,000*	*27,000*	*6,500*	*56,500*
April	*23,000*	*27,000*	*6,500*	*56,500*
	138,000	*162,000*	*39,000*	*339,000*
FY 2106	***189,948***	***243,000***	***52,000***	***484,948***

Note: Amounts in italics are estimated.

Release of Municipal Funds

DATE: **October 28, 2015**

TO: **Mayors/Village Presidents/Town Presidents**
Managers/Administrators

FROM: **Brad Cole, Executive Director**
Illinois Municipal League

RE: **Release of Municipal Funds**

The Illinois Municipal League (IML) has been actively working to gain the release of funds being withheld by the State of Illinois during this lengthy budget impasse. As your advocate in Springfield, we have had numerous meetings and discussions centered on the importance of releasing local funds that are critical to municipal operations, programs and services.

Various forms of legislation have been introduced that would authorize the State to release specific funds (Motor Fuel Tax, Use Tax, video gaming fees, casino fees, 9-1-1 service fees) and/or all non-general revenue funds that are otherwise distributed to local governments. The next scheduled session date for the General Assembly is November 10. There is also a meeting of the Governor and legislative leaders scheduled for November 18. We are hopeful that these issues can be resolved as soon as possible, but certainly prior to the end of this calendar year.

Linked here for your reference and use are two documents: 1) a resolution that can be adopted by your city council or village board, in support of releasing local funds; and 2) a letter that can be sent by the mayor or village president, either in lieu of the resolution or in addition to the resolution. You are also welcome and encouraged to develop your own resolution or letter, but these are provided to be of assistance if you wish to submit either at this time. And time is of the essence given the upcoming session and meeting dates, and the fast-approaching end of the year. In addition to sending these documents to the leaders addressed on the draft letter, please also forward copies to your local legislators and return a copy to me for our records.

Please be assured that the Illinois Municipal League understands the acute importance of having these funds released by the State. We will remain aggressive on this issue until it is resolved and until municipalities are made whole in the funds due to them. Thank you.

MUNICIPAL LEAGUE

Street Address:
Illinois Municipal League
500 East Capitol Avenue
Springfield, IL
62701

Mailing Address:
Illinois Municipal League
P.O. Box 5180
Springfield, IL
62705-5180

Office Hours:
8:30 am - 4:30 pm
Monday - Friday

Contact Us
Phone: (217) 525-1220
Fax: (217) 525-7438
Email: inquiry@iml.org
Staff Login

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Draft Letter to Illinois Legislators

Dear X:

On behalf of the Village of La Grange Park, I am writing seeking your support of **House Bill 4305** and **House Bill 4150**. These legislative proposals are vitally important to not only to our Village, but municipalities throughout Illinois.

We understand that the current budget impasse has made it difficult for many organizations to maintain operations, but municipalities have been especially hard hit by Illinois holding back payments of the Motor Fuel Tax, 9-1-1, the Use Tax, and other funds earmarked specifically for local communities.

HB 4305 would appropriate $285.8 million in MFT funds to communities across Illinois, including La Grange Park. Our Village receives approximately $320,000 in MFT funds annually. Without this money, La Grange Park will find it difficult to continue street improvement projects, and even purchase salt for the winter season.

HB 4305 would also free up about $77.1 million from the Wireless Emergency Telephone Tax fund, of which La Grange Park receives approximately $80,000 per year for 9-1-1 services. Funding for 9-1-1 is especially critical as our Village, like many other communities in Illinois, pursues state-mandated emergency dispatch consolidation. We are working on partnering with our neighbors - La Grange and Western Springs - and withholding 9-1-1 money makes that more difficult.

HB 4150 is another piece of legislation La Grange Park, and many other municipalities, would like to see move forward, as it funds crucial police training programs. The bill calls for appropriating $12 million that is collected though $2 surcharge on traffic and criminal convictions and dedicated to underwrite several law enforcement programs, including for the North East Multi Regional Training (NEMERT). The Village - and communities throughout the Chicago area - depend on this program for training our officers. La Grange Park is also a host site for these trainings and LGPD officers often serve as instructors.

In addition, the state's recent decision to halt distributions of Use Tax funds has placed an even greater burden on communities. La Grange Park received $275,000 in Use Tax money during the last fiscal year. The Use Tax is simply "pass through" money collected by the state and distributed to municipalities. The Village supports legislation - if necessary – to get Use Tax funds flowing again.

In addition, I would like to reiterate the Village's opposition to any cuts to the Local Government Distributive Fund (LGDF). We appreciate that the General Assembly has made no serious moves to reduce the LGDF this year. However, the Governor's proposal to slash LGDF by 50 percent still concerns us and municipalities across the state - we have not heard him withdraw that idea. Even a 10 percent cut in the LGDF would cost the Village over $130,000 annually – more than the salary and benefits of any individual officer in the La Grange Park Police Department.

Finally, I want to express our concern over the proposal by the Illinois Finance Authority to provide loans to municipalities in lieu of 9-1-1 and MFT distributions. A loan program will cost municipalities more money to access, presumably, the same amount of funding that was already designated for these uses. This is not only irrational, but adds to the cost of government. Our services will cost more in the end, and the staff time that it will take to secure a loan will take focus off of our core mission. The concept promotes government waste and inefficiencies, which we are trying to eliminate to be more responsible and cost effective. If anything, the State should be paying municipalities interest on the money it is withholding from them.

Our community has done more with less over the last few years – our FY '16 budget includes $2.5 million less in spending than in FY '15. We have made the tough decisions and should not bear the burden of the State of Illinois' long-term fiscal mismanagement

Thank you for your consideration and your service, and please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

Village Board Agenda Memo

Date: November 5, 2015

To: Board of Trustees

From: Jim Discipio, Village President

RE: **2016 Meeting Schedule**

GENERAL BACKGROUND:
State Statutes require public bodies to provide notice of scheduled meetings prior to the start of each calendar year. We have put together a list of dates for the 2016 calendar year that continues the Village Board's established meeting schedule of a Work Session on the second Tuesday and a regular Village Board meeting on the fourth Tuesday of each month.

Please note that the 4th Tuesday in December 2016 falls on December 27. It is unlikely that the Village Board will meet on December 27, 2015.

ACTION REQUESTED:
Motion to approve a Resolution Approving 2016 Meeting Dates

RECOMMENDATION:
This is a Village Board decision.

DOCUMENTATION:
Resolution and attached Meeting dates for calendar year 2016.

RESOLUTION NO. ____

RESOLUTION APPROVING 2016 MEETING DATES

WHEREAS, in accordance with Illinois Compiled Statutes (5 ILCS 120/2.02.), every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar year, and

WHEREAS, in addition to the notice required by Section 2.02, every public body at the beginning of each calendar year must prepare and make available a schedule of all its regular meetings for such calendar year, listing the times and places of such meetings.

NOW, THEREFORE BE IT HEREBY RESOLVED, by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

1. That the Village of La Grange Park hereby approves the 2016 Meetings Reminder, as attached hereto; and

2. The Village Manager is authorized and directed to take such further actions as she deems necessary and appropriate to implement, administer and enforce this Resolution.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 24th day of November, 2015.

YES:

NOS:

ABSENT:

Approved this 24th day of November, 2015.

_____
Dr. James L. Discipio, Village President

ATTEST: _____
Amanda Seidel
Village Clerk

VILLAGE OF LA GRANGE PARK
La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

2016 MEETINGS REMINDER

VILLAGE BOARDS & COMMISSIONS

Board of Police Commissioners	As Needed
Sustainability Commission	As Needed
Commercial Revitalization Committee	Quarterly
Municipal Code Subcommittee	As Needed
Plan Commission	3rd Wednesday (as needed)
Police Pension Fund	As Needed
Traffic, Safety & Engineering	2nd Wednesday (as needed)
Youth Commission	Monday Night Preceding 2nd Tuesday
Zoning Board of Appeals	3rd Tuesday (as needed)

All meetings will be held at 447 N. Catherine Avenue, La Grange Park, IL beginning at 7:00 p.m. unless otherwise posted.

VILLAGE OF LA GRANGE PARK

La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

2016 MEETINGS REMINDER

January 12, 2016	Work Session Meeting	7:30 p.m.	Village Hall
January 26, 2016	Village Board Meeting	7:30 p.m.	Village Hall
February 9, 2016	Work Session Meeting	7:30 p.m.	Village Hall
February 23, 2016	Village Board Meeting	7:30 p.m.	Village Hall
March 8, 2016	Work Session Meeting	7:30 p.m.	Village Hall
March 22, 2016	Village Board Meeting	7:30 p.m.	Village Hall
April 12, 2016	Work Session Meeting	7:30 p.m.	Village Hall
April 26, 2016	Village Board Meeting	7:30 p.m.	Village Hall
May 10, 2016	Work Session Meeting	7:30 p.m.	Village Hall
May 24, 2016	Village Board Meeting	7:30 p.m.	Village Hall
June 14, 2016	Work Session Meeting	7:30 p.m.	Village Hall
June 28, 2016	Village Board Meeting	7:30 p.m.	Village Hall
July 12, 2016	Work Session Meeting	7:30 p.m.	Village Hall
July 26, 2016	Village Board Meeting	7:30 p.m.	Village Hall
August 9, 2016	Work Session Meeting	7:30 p.m.	Village Hall
August 23, 2016	Village Board Meeting	7:30 p.m.	Village Hall
September 13, 2016	Work Session Meeting	7:30 p.m.	Village Hall
September 27, 2016	Village Board Meeting	7:30 p.m.	Village Hall
October 11, 2016	Work Session Meeting	7:30 p.m.	Village Hall
October 25, 2016	Village Board Meeting	7:30 p.m.	Village Hall
November 8, 2016	Work Session Meeting	7:30 p.m.	Village Hall
November 22, 2016	Village Board Meeting	7:30 p.m.	Village Hall
December 6, 2016	Village Board Meeting	7:30 p.m.	Village Hall

Commercial Revitalization Committee

James Kucera, Chairman
Jamie Zaura
Patricia Rocco

Village Board Agenda Memo

Date: November 10, 2015

To: President & Board of Trustees

From: Emily Rodman, Assistant Village Manager

Julia Cedillo, Village Manager

RE: Tax Increment Financing Consultant Services – S. B. Friedman

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GENERAL BACKGROUND

In February 2015, the Village Board held a strategic planning session to discuss the possibility of conducting a Tax Increment Financing Feasibility Study for the Village as part of a long-term financial and economic development strategy. The Village subsequently budgeted $18,000 in the Fiscal Year 2015-2016 budget to conduct the TIF Study.

In September, the Village released a Request for Proposals to solicit proposals to conduct a TIF Feasibility Study for five geographical areas within the Village. A total of five responses were submitted. Each of the proposals received came in over the amount budgeted by approximately $20,000-$25,000.

In October, the Commercial Revitalization Committee (CRC) met to review and discuss the submitted proposals and selected three firms to interview. The interviews were conducted on November 4, 2015. Based on the proposals received and the results of the interviews, the CRC recommends the Village retain the services of S. B. Friedman to conduct the TIF Feasibility Study.

MOTION/ACTION REQUESTED

Staff has been in discussions with S.B. Friedman regarding refining the scope of services to reduce the overall cost of the study and will present the identified options at the Work Session. Staff is seeking direction from the Village Board regarding how they would like to refine the scope and the not-to-exceed cost. Based upon the feedback received, staff will work with S.B. Friedman and the Village Attorney to draft a contract for professional services for consideration by the Village Board at the November 24, 2015 meeting.

DOCUMENTATION

- S.B. Friedman Proposal for Tax Increment Financing Consultant Services

VILLAGE OF LA GRANGE PARK, ILLINOIS

Request for Proposals:
Tax Increment Financing Consultant Services

Submittal Deadline: October 12, 2015, 10:00 am

SB Friedman
Development Advisors

S. B. Friedman & Company | 221 N. LaSalle Street | Chicago, IL 60601 | www.sbfriedman.com

SB Friedman
Development Advisors

S. B. Friedman & Company | 221 North LaSalle Street, Suite 820 | Chicago, IL 60601 | T (312) 424-4250 | F (312) 424-4262

October 7, 2015

Ms. Emily Rodman
Assistant Village Manager
Village of La Grange Park
447 N. Catherine Avenue
La Grange Park, IL 60526

Re: Proposal to Provide Tax Increment Financing Consultant Services

Dear Ms. Rodman:

SB Friedman Development Advisors ("SB Friedman") is pleased to present this proposal to the Village of La Grange Park to provide Tax Increment Financing (TIF) consulting services to evaluate the eligibility of and identify optimal boundaries for potential TIF districts for five study areas, estimate potential revenue from those districts, and provide recommendations regarding maximizing revenue.

Our firm has deep experience in all aspects of Tax Increment Financing, including: TIF district designation and amendment; property tax increment projections for TIF assistance requests and underwriting of various financing obligations; term sheet negotiation and redevelopment agreements; and documenting/supporting TIF compliance activities. We also have experience in designating and projecting revenues from Business Districts and Special Service Areas. Our approach to this assignment includes working closely with Village staff to determine the eligibility of the study areas to be designated as TIF districts and analyze the relative revenue potential of each study area.

Founded in 1990, *SB Friedman* is a real estate and development advisory firm in its 25th year of business. We have substantial and notable experience with assisting public sector clients in the designation and support of TIF districts; we have not only led the establishment/amendment of over 50 TIF districts under multiple statutes, but have also provided over 150 evaluations of proposed TIF transactions/requests to more than 50 clients. In addition, over the past 10 years, our firm has participated in the structuring and underwriting of about $1.7 billion of public and public-private financing in support of over $5.4 billion of projects.

We appreciate the opportunity to present this proposal, and look forward to the opportunity to work with the Village of La Grange Park. Please do not hesitate to contact us with any questions.

Sincerely,

Stephen B. Friedman, FAICP, CRE
President
(312) 424-4260, sbf@sbfriedman.com

Fran Lefor Rood, AICP
Senior Project Manager
(312) 424-4253, frood@sbfriedman.com

VILLAGE OF LA GRANGE PARK, IL

RFP for Tax Increment Financing Consultant Services

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S. B. Friedman & Company
221 North LaSalle Street, Suite 820
Chicago, Illinois 60601-1317
T: (312) 424-4250 F: (312) 424-4262
E: info@sbfriedman.com
www.sbfriedman.com

1 Firm Background and Experience

Firm Background

***SB Friedman Development Advisors* ("*SB Friedman*")** is a specialized real estate and development advisory firm based in Chicago. Founded in 1990, we have assisted governmental entities, economic development organizations, transit agencies, developers, corporations, not-for-profits, universities, health care institutions, and lending institutions with development planning, financial analysis and strategy. Our firm is headed by Stephen B. Friedman, FAICP, CRE, who brings more than 40 years of experience to both the public and private sectors. Prior to 1990, he was a principal with the real estate advisory services practice of a national accounting and consulting firm.

SB Friedman has extensive experience in development financing and has assisted numerous municipalities throughout the Midwest with underwriting for public-private transactions. This is particularly relevant in today's credit constrained economic environment where the public sector may need to be involved in facilitating development. Over the past 10 years, we have participated in the origination of about **$1.7 billion of public-private financing** (including tax credit financing, Tax Increment Financing, revenue bonds, and others) in support of **over $5.4 billion of projects**.

Our staff provides objective and independent advice in the field of real estate development. We specialize in the business aspects of development with an emphasis on the implementation of public-private partnerships. *SB Friedman* has been recognized as one of the few consulting companies that truly understands both the public and private perspectives on development issues. We work closely with our clients to identify innovative public-private development solutions and prepare implementable development strategies.

SB Friedman has a substantial track record providing the types of services requested in this Request for Proposals. Our firm is in its 25th year of operation, and has assisted over 100 public, private and non-profit clients in planning, financing and developing real estate projects. (A client list is provided on page 15 of this section.) We provide both strategic and technical services in such areas as:

- **Tax Increment Financing (TIF)**
- **Public-Private Development Finance**
- **Real Estate Market Analysis**
- **Real Estate Financial Feasibility**
- **Fiscal and Economic Impact Studies**
- **Housing Strategies / Affordable Housing**
- **Downtown/Transit-Oriented Development**
- **Area Plans and Implementation**
- **Developer Recruitment and Management**
- **Bond Feasibility Studies**

The firm's experience is complemented by a commitment to creative problem solving and continued client assistance from start to finish of the development process. Our services deliver each of the key elements of a successful project: We provide in-depth understanding of economic feasibility, physical assets and constraints, and community goals to help formulate and finance projects through public-private partnerships. For more information about our firm's qualifications, please visit our website at: www.sbfriedman.com.

Tax Increment Financing Services

The firm has been a member of the Illinois Tax Increment Association (ITIA) for over 10 years, and has senior personnel serving as national TIF curriculum advisor and instructor for the Council of Development Finance Agencies (CDFA), as well as lead editor of its 2009 "Advanced Tax Increment Finance Reference Guide." We have substantial and notable experience with assisting both public and private sector clients in the designation and support of TIF districts. Services provided include:

ELIGIBILITY STUDIES, PLANS AND AMENDMENTS. The firm has led the establishment of over 50 TIF districts in multiple states under multiple statutes, and has also assisted communities in making "major" and "minor" amendments to existing TIF districts- to add or subtract parcels, expand budgets and for other reasons. Depending on the specific state TIF statutory requirements and local community policies, these services have included conducting detailed assessments of physical conditions on a parcel-by-parcel, building-by-building basis to establish eligibility and preparing redevelopment plans. These TIF designation processes have also generally included economic evaluations of the proposed TIF area based on trends in property valuation, vacancy rates, building obsolescence and others. In addition, we have managed the public consensus-building process for TIF districts prior to their adoption. Finally, we routinely perform up-front TIF capacity analyses to help clients determine how much investment a proposed TIF may be able to support.

PRO FORMA FINANCIAL ANALYSIS AND DEAL STRUCTURING. We have provided over 150 evaluations of proposed TIF transactions/requests to more than 50 clients. Our municipal clients typically take a "gap analysis" or "but for" approach to sizing TIF assistance. Thus, the TIF assistance package is tied to the specific extraordinary costs and demonstrated need for financial assistance for a given project. Our analyses frequently include deals where TIF is layered and/or interacts with other financing sources.

NEGOTIATION SUPPORT/TERM SHEET. The main goal in TIF negotiation is to strike a business agreement that is clear, fair and complete. Often, this agreement is best captured in a term sheet that serves as the backbone of the final legal TIF agreement between the municipality and applicant. *SB Friedman* has assisted clients in crafting term sheets for TIF grants and loans, as well as negotiating an appropriate TIF financing package. We provide analytical support to help clients articulate their case, as well as rigorous term sheet drafting to ensure that the business terms are clear, concise and complete.

ADMINISTRATIVE AND ANALYTICAL SERVICES. We have experience in assisting communities with such "nuts and bolts" TIF issues as: Annual Joint Review Board and state reporting support, tracking district revenues over time, reviewing delinquency/collection rates, reviewing parcel lists to ensure accurate revenue capture, reviewing and certifying TIF-eligible costs, estimating the impact of pending appeals, and tracking/projecting assessment ratios, equalizers and tax rates.

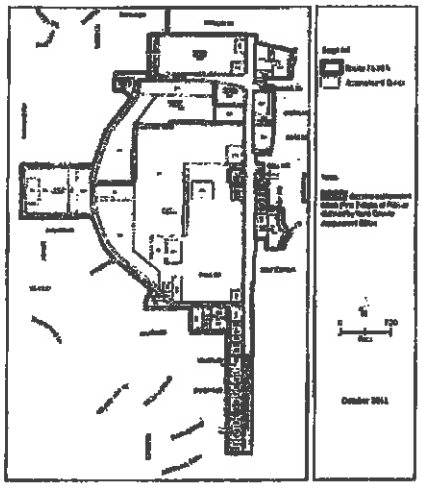
REVENUE PROJECTIONS. Our firm has prepared TIF cash flow projections for more than 200 districts and projects covering residential, retail, office, research, industrial, hotel, parking, sports facility and other land uses. These projections are based on the incremental values to be added by specific development projects as well as general changes in property value in the district as a whole. Our firm takes a rigorous approach to projecting future TIF revenues based on comparable property research, detailed understanding of local assessment methodology, and studies of trends in tax rates, property appreciation and other relevant indices. Our projections are routinely used in the sizing of revenue and TIF-backed general obligation bonds, as well as privately placed TIF revenue notes.

Relevant Project Experience

VILLAGE OF CARPENTERSVILLE, IL

TIF Services

Since 2011, *SB Friedman* has provided TIF services to the Village of Carpentersville, including assisting in designating three new TIF districts and in amending an existing TIF district. For each area, we conducted several eligibility studies and either drafted or amended redevelopment plans. We also assisted in the noticing and public approval processes required for TIF district designation/amendment under state law.



Map 2: GIS Boundary

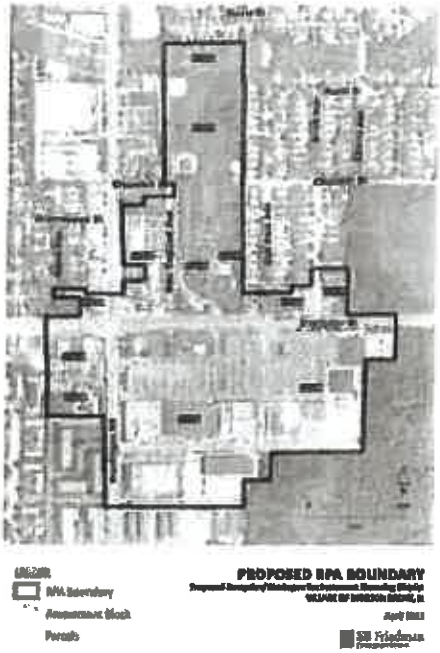
Route 25 TIF District Designation. In 2011, the Village of Carpentersville sought to designate a TIF district to support the redevelopment of a declining mixed-use area focused around the Route 25 corridor and the Meadowdale Shopping Center site. Our analysis indicated that the area suffered from: stagnating or declining property values due to a lack of private investment; inadequate utilities; lack of community planning; obsolete platting; and the presence of structures below minimum code standards. ***Results:*** *The Route 25 TIF district was adopted by the Village Board in the spring of 2012. Following designation of the TIF district, we prepared detailed tax increment projections to assist the Village in negotiating with a potential developer for a portion of the site. Major redevelopment within the district is currently underway.*

Old Town TIF District Designation. In 2014, the Village sought to catalyze redevelopment of its traditional town center through TIF designation. Our analysis indicated that the 397-acre study area qualified for TIF designation as both a conservation area and a blighted area due to: stagnating or declining property values resulting from a lack of private investment; inadequate utilities; lack of community planning; the presence of structures below minimum code standards; and obsolete platting. ***Results:*** *SB Friedman continues to assist the Village in district designation. It is anticipated that the Old Town TIF District will be considered for adoption by the Village Board in early 2016.*

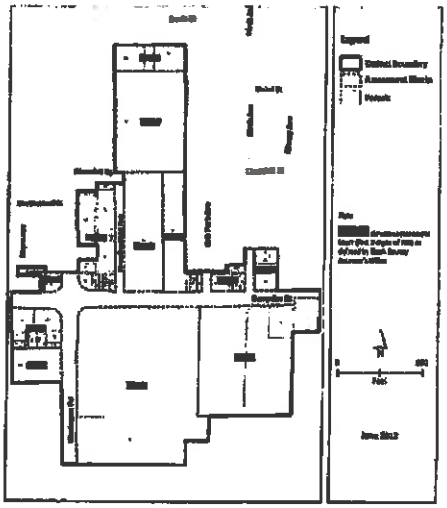
Spring Hill Center for Commerce and Industry TIF District Amendment. In 2015, the Village sought to amend the TIF district's existing Redevelopment Plan and Project by updating language regarding eligible redevelopment costs and the estimated redevelopment project costs. This would allow the Village to support additional projects within the RPA, including payments to developers as reimbursement for costs incurred for site rehabilitation and property assembly, demolition and site prep costs. ***Results:*** *We continue to assist the Village with the TIF district amendment. It is anticipated that the amendment will be considered for adoption by the Village Board in early 2016.*

Spring Hill Mall TIF District Designation. In 2015, the Village sought to designate a TIF district in the southwest corner of the Village that would facilitate redevelopment of the aging Spring Hill Mall. Our analysis indicated that the 7-acre study area qualified for TIF designation as a conservation area due to: lack of growth in equalized assessed value; excessive vacancies; the presence of obsolescence and inadequate utilities. ***Results:*** *SB Friedman continues to assist the Village in district designation. It is anticipated that the Spring Hill Mall TIF District will be considered for adoption by the Village Board in early 2016.*

VILLAGE OF MORTON GROVE, IL
TIF and Business District Services



Dempster/Waukegan TIF Designation and Negotiation Support. In 2011, *SB Friedman* was engaged by the Village of Morton Grove to complete an Eligibility Study and Redevelopment Plan for a commercial area near the intersection of Dempster Street and Waukegan Road. The Village sought to implement an economic development tool to support the redevelopment of one of the Village's major shopping centers, and provide improved stormwater management and other infrastructure to the study area. As part of the eligibility study, we observed qualifying factors to designate the area as a blighted area, as defined under the TIF Act. We also assisted with the noticing and public approval process leading to the approval of the ordinances adopting the TIF district. In addition, we provided negotiation support to the Village in drafting revenue sharing agreements with the local school districts and reviewed preliminary requests for TIF assistance for the proposed shopping center redevelopment. Our firm also worked with the Village to establish a Business District to provide supplemental funds for redevelopment purposes. ***Results:** The Dempster/Waukegan Redevelopment Project Area Plan and Project was approved in October 2012.*

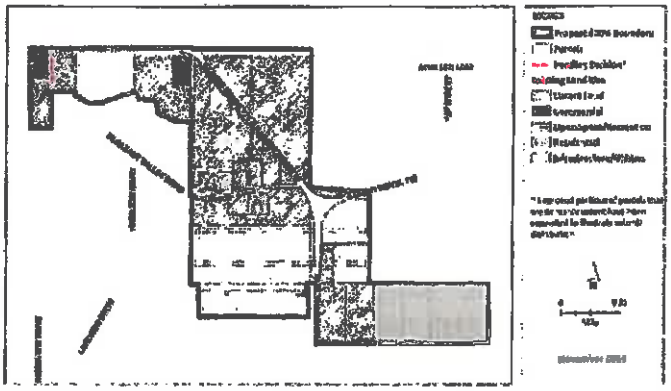


Dempster Waukegan Business District Eligibility Study & Redevelopment Plan. *SB Friedman* assisted the Village in establishing its first Business District near the intersection of Dempster Street and Waukegan Road, coterminous with the Dempster/ Waukegan TIF district. The district boundary includes retail and commercial uses in one of Morton Grove's primary shopping destinations. At the heart of the district is Prairie View Plaza, a grocery-anchored shopping center that had experienced high vacancy in recent years. The Business District was established to provide supplemental funds to redevelop the shopping center, and to catalyze commercial redevelopment activity throughout the balance of the district. It is anticipated that the incremental revenues generated from both districts will be used to improve stormwater management and upgrade other infrastructure within the district. Our work included conducting the eligibility study for the area; drafting the Redevelopment Plan document; coordinating the public hearing and public approval process; and managing coordination with the Illinois Department of Revenue to process business mailing addresses and other documentation, in accordance with the Illinois Business District Development and Redevelopment Act. ***Results:** The Dempster Waukegan Business District Redevelopment Plan was approved by the Village Board in September 2012. The Business District Retailers' and Service Occupation Tax became effective on January 1, 2013.*

VILLAGE OF LAKEWOOD, IL

Tax Increment Financing (TIF) Services for IL Route 47/176 Proposed TIF District

In 2014, the Village of Lakewood engaged *SB Friedman* to conduct a TIF eligibility study and designation of a declining mixed-use and vacant area focused around the intersection of Illinois Route 47 and Illinois Route 176. The TIF district was created to support the redevelopment of an area containing predominantly vacant and recreation uses, as well as some commercial and residential uses.



Our eligibility analysis indicated that the area qualified for designation as a "blighted area" for vacant parcels and as a "conservation area" for improved parcels. Research and fieldwork showed that the area, overall, suffered from stagnating or declining property values as evidenced by a lack of growth in equalized assessed value (EAV). Improved parcels within the area had a prevalence of structures aged 35 years or more, and showed evidence of inadequate utilities; lack of community planning; and presence of structures below minimum code standards. Vacant parcels showed evidence of obsolete platting.

In addition to conducting the eligibility study and preparing the redevelopment plan for the area, *SB Friedman* assisted in the noticing and public approval processes required for the designation of a TIF district under state law.

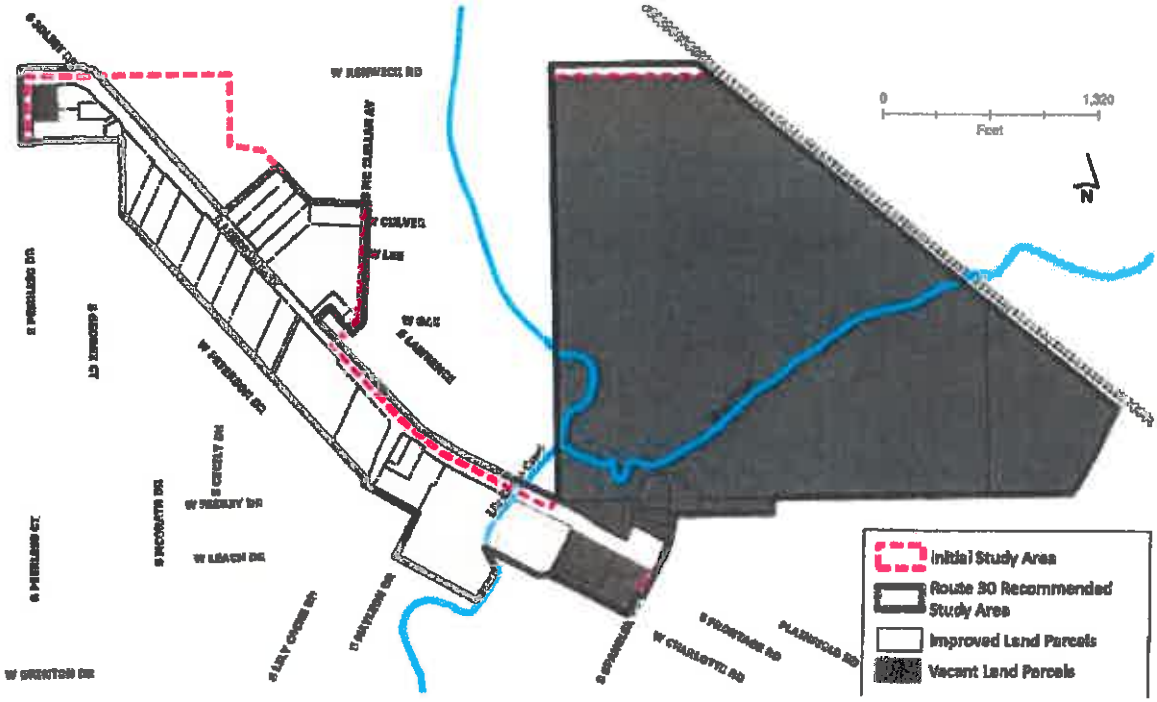
Results:* *The Illinois Route 47 & Illinois Route 176 TIF District was adopted by the Village Board in January of 2015.

VILLAGE OF PLAINFIELD, IL

Tax Increment Financing (TIF) Advisory Services –Proposed Route 30 TIF District

In early 2015, the Village of Plainfield sought to designate a TIF district to facilitate redevelopment of the Route 30 Corridor from Renwick Road to Interstate 55 on the Village's southeast side. *SB Friedman* was engaged to conduct a TIF district eligibility study, develop a Redevelopment Project Area (RPA) Plan and Project document, and assist in the noticing and public approval processes required for TIF district designation under state law.

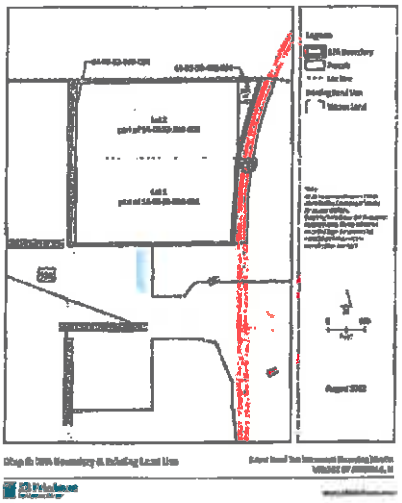
Our preliminary eligibility analysis indicated that properties within the study area would likely qualify for designation as a conservation area for improved land and a blighted area for vacant land. We found that improved parcels in the area suffer from lack of growth in equalized assessed value (EAV); lack of community planning; inadequate utilities; and presence of structures below minimum code standards, while vacant properties suffer from stagnating or declining property values due to a lack of private investment and obsolete platting.



***Results:** SB Friedman presented our eligibility findings, including a final boundary proposal, to the Village Board in April 2015. The Village is exploring the annexation of parcels that are currently outside of the municipal limits.*

VILLAGE OF RANTOUL, IL

TIF Designation and Bond Financial Feasibility Services



In 2012, the Village of Rantoul sought to designate a TIF district to support the redevelopment of an approximately 167-acre vacant site on the western edge of town and adjacent to Interstate 57. *SB Friedman* was engaged to conduct a TIF eligibility study and draft a redevelopment plan for the area. As an engineering study found that the site flooded and contributed to flooding within the watershed, a blighted area eligibility finding was made on that basis.

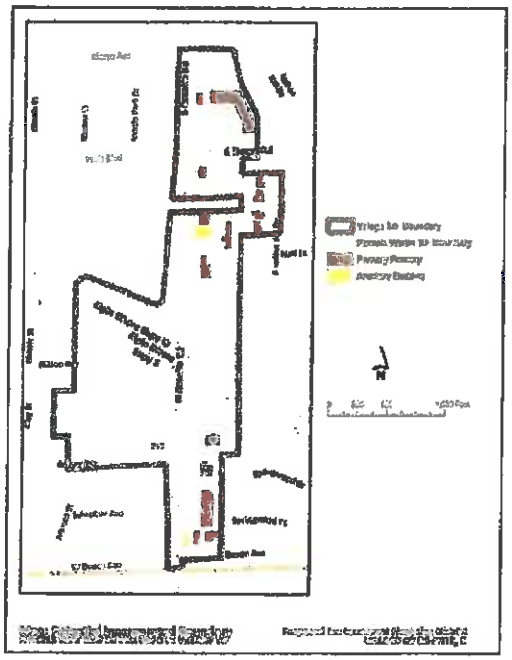
In the summer of 2013, the firm was engaged to conduct a feasibility study for special revenue bonds to be issued in support of a new distribution facility. Key work steps included: developing incremental property tax revenue projections, developing key assumptions regarding tax rate change, payment timing and property valuation, and documenting findings for inclusion in the bond offering statement.

***Results:** The TIF district was established in December 2012. The new facility was completed in the late fall of 2013. The bonds were issued in December 2013.*

VILLAGE OF ROSELLE, IL

TIF Services –Roselle/Nerge Corridor Proposed TIF District

In 2014, the Village of Roselle engaged *SB Friedman* to conduct a TIF eligibility study/designation to support the redevelopment of a declining mixed-use area focused around the intersection of North Roselle Road and the Elgin-O'Hare Expressway. The area under consideration for inclusion in the proposed TIF district contains predominately commercial and vacant properties.



Preliminary eligibility analyses indicate that properties within the area will qualify for designation as a "blighted area" for vacant land and a "blighted area" for improved land. Research and fieldwork show that improved parcels in the area suffer from lack of growth in equalized assessed value (EAV); deterioration; lack of community planning; excessive vacancy; and presence of structures below minimum code standards. Vacant properties suffer from stagnating or declining property values due to a lack of private investment and obsolete platting.

***Results:** The TIF district was designated in the second quarter of 2015.*

CITY OF WOOD DALE, IL

TIF Services – Proposed Thorndale Corridor TIF District

Map 2: RPA Boundary

Proposed Thorndale Corridor Tax Increment Financing District
CITY OF WOOD DALE, IL

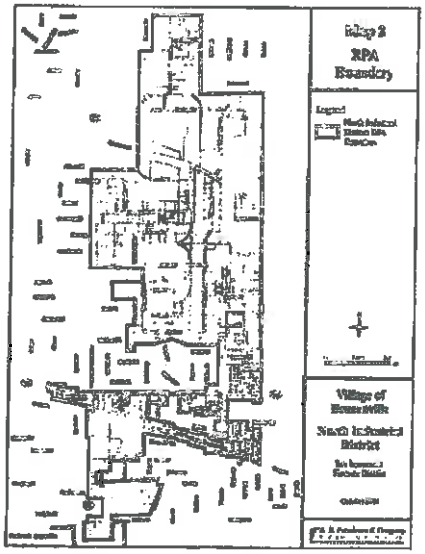
In 2014, the City of Wood Dale engaged *SB Friedman* to conduct a TIF eligibility study/designation to support the redevelopment of a declining mixed-use area comprising approximately 603 acres of improved land near the future expansion path of the Elgin-O'Hare Expressway. The area under consideration for the proposed Thorndale Corridor TIF District contains predominantly industrial and public/institutional properties. The formation of this proposed TIF district was a key implementation recommendation of the Thorndale Corridor Master Plan, which was developed for the City by a consultant team that included *SB Friedman* and was adopted in 2009.

SB Friedman's TIF eligibility analysis indicated that properties within the area will qualify for designation as a "blighted area" for improved land. Our research and fieldwork showed that properties in the area suffer from lack of growth in equalized assessed value, physical deterioration, excessive vacancy, inadequate utilities, and presence of structures below minimum code standards. *SB Friedman* worked with the City to develop a comprehensive redevelopment plan for the proposed TIF district that aims to leverage public funds to stimulate private investment and catalyze future development in the area.

***Results:** The TIF district was established in the first half of 2015.*

VILLAGE OF BENSENVILLE, IL

TIF Services



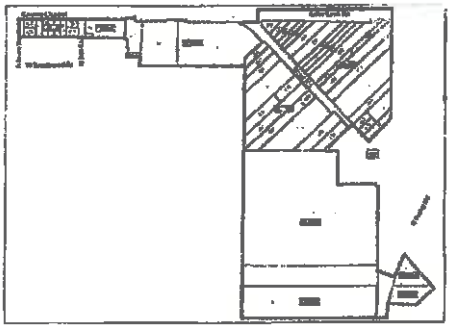
In late 2009, the Village of Bensenville identified a range of concerns related to TIF and public-private financing. They engaged *SB Friedman* to:

- **Advise on the close-out of their Downtown TIF District which was approaching the end of its 23-year life span;**
- **Assist with communications to other taxing bodies regarding a planned new TIF;**
- **Guide the designation of a new TIF district encompassing over 800 parcels; and**
- **Develop TIF revenue projections to size potential Village contributions to infrastructure improvements in the North Industrial Business Park area.**

Results: ***The TIF district was established in the summer of 2011. TIF and Special Service Area revenue bonds backed by the Village's general obligation were issued to fund infrastructure improvements in the North Industrial Area. Construction of those public improvements is complete.***

VILLAGE OF PALATINE, IL

Rand-Lake Cook TIF District Designation and Other TIF and Development Advisory Services



SB Friedman **has provided ongoing development advisory services to the Village of Palatine since 1999. The Village most recently engaged *SB Friedman* to prepare a Tax Increment Financing (TIF) Eligibility Study and Redevelopment Plan for the proposed Rand-Lake Cook TIF District in 2012. The 110-acre area had generally been developed as a commercial corridor in unincorporated Cook County, which was incrementally annexed into the Village over the past three decades. Nearly a quarter of the parcels were vacant. The purpose of the TIF district is to support more cohesive and coordinated redevelopment of the area in terms of its design, layout, transportation and access to public infrastructure.**

During the same time, the Village also engaged *SB Friedman* to review a development proposal near the intersection of Rand and Lake Cook requesting public financial assistance. We conducted a high-level review of the TIF revenue projections and operating pro forma submitted by the developer to assess the need for assistance.

The firm's prior work for the Village of Palatine has included:

- **TIF Eligibility Studies and Redevelopment Plans for the area encompassing the Rand and Dundee Roads commercial corridors.**
- **Incremental property tax and sales tax projections for commercial, residential, restaurant and mixed-use projects. These projections were used in negotiating with developers and structuring redevelopment agreements. Wal-Mart, Arlington Toyota and Harley-Davidson are three of several completed projects where incremental property taxes, sales tax sharing or both were used to attract or retain businesses within the Rand Road TIF district.**
- **Reviewing the need for requested public assistance for several projects in the Downtown TIF District, including hard and soft costs, sales/operating assumptions, and developer returns against industry standards. The Village has successfully negotiated with developers on several large redevelopment projects in the downtown, including townhouse and condominium developments, a large retail/office building, and a public parking garage.**

***Results:** The Rand-Lake Cook TIF District was designated on August 8, 2012, and the Village of Palatine entered into a Redevelopment Agreement with Patrick Hyundai for a new car dealership at the southeast corner of Rand Road and Lake Cook Road. The new 30,000-square-foot facility opened in December 2013.*

CITY OF CHICAGO -- DEPARTMENT OF PLANNING AND DEVELOPMENT

TIF Eligibility Studies and Plans

SB Friedman is one of the firms under contract to provide assistance to the City of Chicago's Department of Planning and Development with regard to its Tax Increment Financing (TIF) program. Since 1996, the firm has prepared eligibility studies and plans for approximately 30 districts on the North, South, West and Near West Sides of Chicago, including both project-specific and area-wide TIF districts. These districts varied in terms of development goals and objectives, including neighborhood revitalization, affordable housing, groceries in food deserts, historical rehabilitation projects, commercial projects, and others. A selection of the eligibility studies and plans we have completed for TIF districts follows:

AREA-WIDE MIXED USE

- 87th & Cottage Grove
- Bryn Mawr/Broadway
- Central West
- Devon/Sheridan
- Hollywood/Sheridan
- LaSalle Central
- Wilson Yard

COMMERCIAL CORRIDORS & PROJECTS

- 53rd Street
- 69th & Ashland
- 71st & Stony Island Avenue
- Avalon Park/South Shore
- Clark-Ridge
- Madison-Austin
- North Pullman
- Western Avenue North
- Western Avenue South

HOSPITAL/INSTITUTIONAL

- 26th & King Drive

INDUSTRIAL

- Stevenson Brighton
- West Pullman

RESIDENTIAL

- 67th & Cicero
- 79th & Vincennes
- Archer Courts
- Edgewater Ashland
- Englewood
- Homan Arthington
- Lakeside Clarendon
- Multiple CHA Transformation Sites
- West Woodlawn
- Woodlawn

TIF AMENDMENTS

- 47th & Ashland
- 119th St/I-57 (*ongoing*)
- Belmont-Central
- Bronzeville
- Central West
- Englewood Mall
- Fullerton-Milwaukee
- Greater Southwest Industrial (East)
- Sanitary Drainage & Ship Canal (*ongoing*)

These assignments include detailed field surveys of all the tax parcels within the proposed TIF district to establish eligibility and to demonstrate that the required tests of "lack of growth and development" and "but for..." are met. The redevelopment plan and budget are then prepared, and documentation is provided for the review and approval process. Detailed financial projections for the TIF districts are prepared to establish the budget; these projections may be based on planned projects, transfer revenues from adjacent TIF districts, and/or general growth patterns in the district. We then participate in the community review process and the formal public approval process before the Community Development Commission and the Chicago City Council.

VILLAGE OF GLENVIEW, IL

Naval Air Station TIF District Consulting Services

SB Friedman **was engaged by the Village of Glenview to forecast revenue streams from its Naval Air Station TIF District. The TIF District was established in 1998 in order to catalyze redevelopment of the 1,000+ acre Naval Air Station according to a master plan prepared by the Village. Today, "The Glen" is mostly built out, with a few sites that are under development or in planning. As the development is supported by municipal bonds and other debt, the Village wanted to verify that the TIF District would produce incremental revenues sufficient to service debt obligations.** ***SB Friedman*** **undertook several tasks to help the Village forecast future TIF revenues and understand performance issues:**

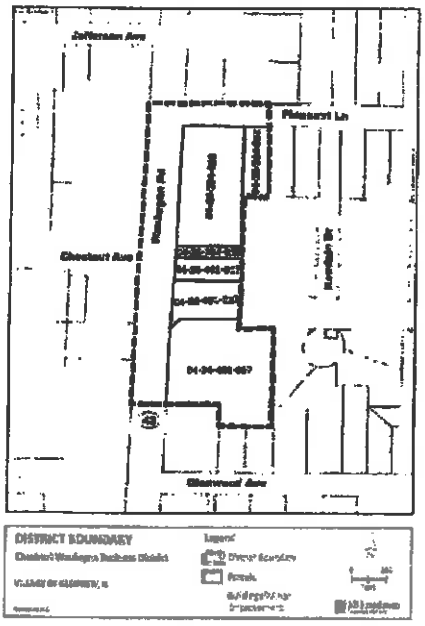
- **Update and verify property records in TIF District database.** ***SB Friedman*** **examined the Village's existing database of properties located within the TIF District and updated property records to reflect parcel splits, changes in property classification, and current assessed valuations.**
- **Evaluate TIF district performance.** ***SB Friedman*** **compared actual TIF District performance to the Village's original projections and performed a forensic analysis to determine where and why discrepancies were occurring. As part of this task,** ***SB Friedman*** **investigated trends in property assessments, property tax appeals, and levy requests by individual taxing jurisdictions to explain fluctuations in revenues.**
- **Forecast future TIF revenues.** ***SB Friedman*** **produced estimates of future net revenue from the TIF District based on information gathered in the previous tasks, anticipated redevelopment activity, and taxing jurisdictions' expectations of future levy requests.**

Results: ***SB Friedman's analysis was presented to the Glenview Village Board in February of 2012. The Village subsequently used the analysis to update the anticipated date on which all outstanding debt related to the TIF District would be retired.***

VILLAGE OF GLENVIEW, IL

Business District Eligibility Study, Redevelopment Plan Creation and Designation Support

The Village of Glenview identified certain conditions along Waukegan Road, which they believed inhibited economic development and endangered public health and safety in that part of the Village. They sought to explore the potential for designating the area as a Business District under Illinois law in order to generate a source of funds to help ameliorate those conditions.



In February of 2012, *SB Friedman* was engaged to conduct a Business District eligibility study for the study area. We gathered background data including sub-area plans, traffic studies, the Village comprehensive plan, and other relevant documents. We also conducted field research and data analysis to determine whether the study area met eligibility criteria of the Business District law.

We completed a Redevelopment Plan for the Chestnut Waukegan Business District, and worked with Village staff and the property owner to develop a budget for the Redevelopment Project. In addition, we assisted the Village and their legal counsel with noticing and other public process aspects of the designation.

***Results:** The Village of Glenview adopted the Chestnut Waukegan Business District in August of 2012.*

Select Client List

MUNICIPALITIES
City of Aurora, IL
City of Aurora, IL
City of Brookfield, WI
City of Chicago, IL
City of Cleveland, OH
City of Council Bluffs, IA
City of Davenport, IA
City of Delafield, WI
City of Des Plaines, IL
City of Elmhurst, IL
City of Gary, IN
City of Indianapolis, IN
City of Kenosha, WI
City of Lake Forest, IL
City of Milwaukee, WI
City of Moline, IL
City of Omaha, NE
City of Park Ridge, IL
City of Richardson, TX
City of Rockford, IL
City of Shaker Heights, OH
City of St. Charles, IL
City of Warrenville, IL
City of Wauwatosa, WI
City of Wheaton, IL
Town of Normal, IL
Village of Bensenville, IL
Village of Carpentersville, IL
Village of Clarendon Hills, IL
Village of Glenview, IL
Village of Mount Pleasant, WI
Village of Oak Park, IL
Village of Oswego, IL
Village of Palatine, IL
Village of Pleasant Prairie, WI
Village of Roselle, IL
Village of Skokie, IL
Village of Vernon Hills, IL
Village of Winnetka, IL

OTHER PUBLIC AGENCIES
Atlanta Emerging Markets, Inc.
Chicago Development Fund
Chicago Public Schools
Chicago Metropolitan Agency for Planning
Chicago Transit Authority
Dallas Development Fund
DuPage County, IL
Gary / East Chicago / Hammond Empowerment Zone
Joplin Regional Airport/ City of Joplin, MO
Metra
Metropolitan Water Reclamation District
Milwaukee County Dept. of Economic Development
Milwaukee Public Schools
Northwest Indiana Regional Development Authority
Regional Transportation Authority

EDUCATION AND HEALTHCARE
Chicago Academy for the Arts
Chicago International Charter
Elmhurst Memorial Hospital
Felician Sisters
Lewis University
Loyola University Chicago
Mercy Hospital
Northwest Community Healthcare
Presence Health
University of Chicago
University of Illinois at Chicago
University of Illinois at Urbana-Champaign
University of Nebraska-Kearney
University of Nebraska Medical Center

COMMUNITY DEVELOPMENT ORGANIZATIONS
Back of the Yards Neighborhood Council
Chicago Loop Alliance
Fox Cities Chamber of Commerce and Industry
John D. and Catherine T. MacArthur Foundation
Michigan Baseball Foundation
Milwaukee County Research Park Corporation
Uptown United
West Humboldt Park Development Council

PRIVATE DEVELOPERS AND LANDOWNERS
The Alter Group
Central Station Development Corporation
Chicago Community Development Corporation
The Community Builders
East Lake Management and Development Corporation
ER James Partners
Heartland Housing
Hispanic Housing Development Corporation
Holsten Real Estate Development Corporation
The John Buck Company
Joseph Freed and Associates
The McShane Companies
Moser Enterprises, Inc.
NRP Group
The Prime Group, Inc.
The Resurrection Project
Senior Lifestyle Corp.
Van Vlissengen & Co.
White-Peterman (Whiteco Residential)
Wispark

FINANCIAL INSTITUTIONS
NCB Capital
Northern Trust
Oppenheimer & Company
ShoreBank
Travois, Inc.
Urban Partnership Bank
William Blair & Company

COLLABORATORS
CH2M
Crawford, Murphy & Tilly, Inc.
Ginkgo Planning and Design
HDR
The Lakota Group
Leo A Daly
Skidmore, Owings & Merrill (SOM)
Solomon Cordwell Buenz (SCB)
TranSystems

2 References

MR. BRIAN MURPHY
Village Administrator
Village of Plainfield
(815) 439-4252, bmurphy@goplainfield.com
Project: Village of Plainfield - TIF Eligibility Study

MR. PATRICK WATKINS
Director of Community Development
Village of Roselle
(630) 671-2820, pwatkins@roselle.il.us
Project: Village of Roselle, IL - TIF Services for Roselle/Nerge Corridor Proposed TIF District

MR. MARTIN BOURKE
Consultant
Village of Carpentersville
(847) 954-9165, mbourke@vil.carpentersville.il.us
Project: Village of Carpentersville, IL - TIF Services

MR. MICHAEL CASSADY
Village Manager
Village of Bensenville
(630) 350-3405, MCassady@bensenville.il.us
Project: Village of Bensenville, IL - TIF Services

MR. JIM HORAN
Deputy Commissioner
City of Chicago Department of Planning and Development
(312) 744-6452, jim.horan@cityofchicago.org
Project: City of Chicago - Numerous TIF Eligibility Studies and Redevelopment Plans

MS. ELLEN DEAN
(Former Economic Development Manager, Village of Glenview)
Economic Development Director
Village of Gurnee
(847) 599-7574, edean@village.gurnee.il.us
Project: Village of Glenview, IL - Business District Eligibility Study, Redevelopment Plan Creation & Designation

3 Personnel Qualifications

Personnel Background and Experience

SB Friedman maintains a diverse, highly-trained professional staff of 14, plus two administrative staff, all located in our sole office in Chicago, Illinois. Our staff members hold masters-level advanced degrees from leading institutions, including the Universities of Illinois, Wisconsin, Michigan and Pennsylvania, Georgia Tech, and the London School of Economics, thus bringing a diversity of educational backgrounds and experiences.

SB Friedman's professional staff members regularly perform a range of development advisory services for clients, affording the firm substantial capacity to respond to tight deadlines and challenging assignments.

Below are summaries of the experience and roles of the key individuals who are committed to this project. Following the summaries are detailed resumes for key personnel.

MS. FRAN LEFOR ROOD, AICP – SENIOR PROJECT MANAGER. Fran focuses on special district designation and reporting, real estate market analysis and redevelopment strategy, fiscal and economic impact analysis, and financial deal reviews. Her recent relevant project experience includes a comprehensive research and analysis assignment to develop TIF Status Reports and Strategic Review and Implementation Plan Reports for the City of Chicago; a TIF eligibility study for the Village of Plainfield, Illinois; TIF projections and amortization analysis for several financial deal review projects; and a major TIF amendment in the City of Chicago, for which the eligibility of over 4,000 parcels was determined. Prior to joining *SB Friedman*, Fran was a Senior Research Analyst at the Cook County Assessor's Office. She holds a Master of Urban Planning and Policy degree from the University of Illinois at Chicago and a Bachelor of Arts degree in Public Policy from the University of Chicago. Fran is a member of the American Planning Association and Illinois Housing Authority, and active in the Illinois Tax Increment Association.

Fran will be the primary point of contact as Project Director. She will direct and staff the assignment, be responsible for all deliverables, and lead meetings with the Village.

MR. LANCE DORN – ASSOCIATE PROJECT MANAGER. Lance has a background in market analysis, fiscal impact analysis, redevelopment strategy and public-private partnership finance. His relevant experience includes: TIF district eligibility studies/designations for the Villages of Carpentersville and Plainfield, Illinois; a Special Service Area reconstitution for the Wicker Park Bucktown Chamber of Commerce in Chicago; and pro forma reviews and financial gap analyses for various public sector clients in Illinois and Wisconsin. Lance holds a Master's degree in Real Estate Development from the University of Maryland, as well as a B.A. in Urban Planning and Development and a Graduate Certificate in Geographic Information Systems, both from the University of Wisconsin-Milwaukee. He is a member of the Urban Land Institute and Real Estate Investment Association.

Lance will serve as Project Manager on this assignment. He will handle the day-to-day aspects of the project and provide updates on progress.

MS. CAITLIN AMOS – ASSOCIATE. Caitlin is an Associate with a background in finance, community and economic development, and land use and market analysis. Her relevant experience includes conducting TIF eligibility studies and planning for the Village of Roselle, Illinois; conducting TIF amendments in the Villages of Carpentersville and Hoffman Estates, Illinois; preparing an Economic Feasibility Study and Project Plan for creation of the East Michigan Tax Incremental District in Milwaukee, Wisconsin; and preparing sales tax projections as part of a review of a request for financial assistance for the City of Joliet, Illinois. Prior to joining *SB Friedman*, Caitlin worked for the Downtown Boston Business Improvement District as a policy and planning researcher, where she conducted market and financial analysis to determine feasible financing models for their public realm improvements. Caitlin holds a Master of Science in City Design and Social Science from the London School of Economics and Political Science, a dual Master of Business and Master of Arts in Community Development and Planning from Clark University, and a Bachelor of Arts in Economics from Wheaton College (MA). She is a member of the American Planning Association and the Urban Land Institute.

Caitlin will provide professional staff support, including fieldwork, data collection and analysis, and other research, analytical and documentation tasks.

Fran Lefor Rood, AICP

Senior Project Manager

EDUCATION

Master in Urban Planning and Policy, University of Illinois at Chicago

Bachelor of Arts in Public Policy, University of Chicago

ASSOCIATIONS

American Planning Association/ American Institute of Certified Planners (AICP); Illinois Housing Authority; Illinois Tax Increment Association

SELECT PUBLICATIONS

"Will There Be a Resurgence of Development in 2015," *ILCMA Newsletter*, 2015; "(Re-) Development Strategy: The Bridge from Goals to Implementation" (with S. Friedman & G. Dickinson), *ILCMA Newsletter*, 2014

SELECT PRESENTATIONS

"Business Districts 101" (ITIA Conference, 2015)

"The Future of Development" (Speed Planning Session, APA IL Conference, 2014)

"Closing the Gap and Making an Impact with New Market Tax Credits" (APA IL State Conference, 2012)

PREVIOUS EXPERIENCE

Senior Research Analyst, Cook County Assessor's Office

Graduate-Level Intern, Neighborhood Housing Services of Chicago, Corporation for Supportive Housing, and Metro Chicago Information Center

FRAN LEFOR ROOD, AICP brings expertise in special district designation and reporting, financial deal reviews, real estate market analysis, and community and economic impact analysis. She focuses on analyzing market conditions and assessing strategic redevelopment options to inform policy and development decisions, as well as studying the broader economic impacts of development. Fran is registered with the SEC as a Municipal Advisor.

- **Special District Designations, Projections and Reporting.** Conducts forensics for tax increment financing (TIF) district and Business District designations, authors eligibility studies and redevelopment project plans, and projects incremental TIF district revenues in Illinois, Wisconsin and Ohio.
  - Chicago Five-Year Strategic Review and Implementation Plan Reports and 10-Year TIF Status Reports for the City of Chicago, including developing a report template, reconciling and analyzing multiple data sources, and producing reports for 35 districts.
  - TIF eligibility studies/designations in Carpentersville, St. Charles and Plainfield, Illinois.
  - TIF amendment for the City of Chicago, for which the eligibility of over 4,000 parcels was determined.
  - Business District designations in Glenview and Roselle, Illinois.
- **Financial Deal Reviews and Feasibility Analyses.** Conducts deal reviews and financial gap analyses for private development projects seeking financial assistance from municipalities, including analyzing public and private costs and projecting developer returns; and conducts financial feasibility analyses and identifies potential gap financing sources for public projects.
- **Real Estate Market Analysis and Implementation Strategies.** Analyzes residential, office, retail and industrial markets and develops implementation strategies for redevelopment.
- **Economic and Fiscal Impact Analysis.** Analyzes community and economic impacts of development.
  - Regional fiscal and economic impact analysis for the Chicago Metropolitan Agency for Planning (CMAP).

Lance Dorn
Associate Project Manager

EDUCATION

Master in Real Estate Development, University of Maryland

Graduate Certificate, Urban Geographic Information Systems, University of Wisconsin-Milwaukee

Bachelor of Arts Degree with a focus in Urban Planning and Development, University of Wisconsin-Milwaukee

ASSOCIATIONS

Real Estate Investment Association, Urban Land Institute

PREVIOUS EXPERIENCE

GIS & Research Specialist, Maryland-based commercial real estate firm-performed site selection and market potential analyses

Economic Development & GIS Intern, East Central Wisconsin Regional Planning Commission

LANCE DORN has been with *SB Friedman* since 2012. He brings experience in market analysis, economic and fiscal impact analysis, redevelopment strategy, and public-private partnership finance. Lance applies his strong data-driven technical capabilities to projects, including skills in Geographic Information System (GIS) applications. His professional experience includes:

- **Special District Planning, Analysis and Deal Review.** Performs eligibility analyses for Special Service Area, TIF district and Business District designations, projects incremental property and sales tax revenues, and assists with deal structuring and the certification of eligible costs for reimbursement. Conducts pro forma review and financial gap analysis to evaluate the appropriate level of public financial assistance.
  - TIF eligibility study for a study area encompassing the Route 30 Corridor for the Village of Plainfield, Illinois.
  - Special Service Area reconstitution for the Wicker Park Bucktown Chamber of Commerce (SSA 33).
  - TIF district designations for the Village of Carpentersville, Illinois, including the Spring Hill Mall TIF District and Old Town TIF District.
  - Pro forma review to determine the appropriate amount of sales tax sharing with an underperforming shopping center in the Village of Bloomingdale, Illinois.
  - Financial deal review and cost certification for a mixed-use development on a high-traffic corner in the Village of Riverwoods, Illinois.

- **Economic and Fiscal Impact Analysis.** Analyzes the fiscal impact of a variety of development types on local governments by projecting municipal expenditures and revenues from property taxes, sales taxes, utility taxes and impact fees.
  - Fiscal/economic impact analysis of the Randall/ Algonquin intersection improvements for McHenry County DOT.
  - Fiscal/economic impact analysis of TIF assistance for the Village of Carpentersville, Illinois.
  - Fiscal/economic impact analysis of a church and townhouse development for the Village of Glenview, Illinois.
  - Fiscal impact analysis of a residential development for the Village of Lake Bluff, Illinois.
  - Economic impact analysis of an existing shopping center for the Village of Bloomingdale, Illinois.

Caitlin Amos

Associate

EDUCATION

Master of Science in City Design and Social Science, London School of Economics

Master of Business and Master of Arts in Community Development and Planning, Clark University

Bachelor of Arts in Economics, Wheaton College (MA)

ASSOCIATIONS

American Planning Association, Urban Land Institute

SELECT PUBLICATIONS

"Exchange Publics" (with Ibrahim, D., Martin Sainz de los Terreros, J., and M. Morel), Public City, MSc City Design and Social Science Studio Publication 2011-2012 (pp. 114-135). London, UK: The Cities Programme, The London School of Economics and Political Science.

PREVIOUS EXPERIENCE

Policy and Planning Researcher, Downtown Boston Business Improvement District

Research Consultant, London School of Economics Enterprise (Client: Better Bankside Business Improvement District in London, UK)

CAITLIN AMOS is an Associate with a background in finance, community and economic development, land use and market analysis, and urban planning. Her experience includes conducting TIF eligibility studies and planning for the Village of Roselle, Illinois. Prior to joining *SB Friedman*, she worked for the Downtown Boston Business Improvement District as a policy and planning researcher, where she conducted market and financial analysis to determine feasible financing models for public realm improvements.

- **Special District Designation and Projections.** Conducts research and field reconnaissance to assess TIF eligibility in Illinois and Wisconsin.
  - TIF eligibility studies and planning for the Village of Roselle, Illinois.
  - TIF amendments for the Villages of Carpentersville and Hoffman Estates, Illinois.
  - Economic feasibility analysis, including TIF projections, and preparation of a Tax Incremental District Project Plan for the City of Milwaukee, Wisconsin.
- **Financial Deal Reviews.** Conducts financial reviews for private development projects seeking financial assistance from municipalities, including analyzing public and private costs.
  - Recently assisted the City of Joliet, Illinois in reviewing a request for financial assistance from an auto dealership to rebuild/expand their facilities, including preparing sales tax projections.
- **Economic/Fiscal Impact Analysis.** Analyzes the economic and fiscal impacts of a broad range of development types.
  - Economic and fiscal impact analysis of the South Campus development for the University of Illinois Chicago.
  - Economic impact study for the Kohler Company of a proposed golf course development.
  - Fiscal impact analysis of a housing development for the Village of Lake Bluffs, Illinois.
- **Real Estate Market Analysis.** Analyzes office, retail, industrial and residential markets to inform policy and development decisions.
  - Demographic trend and retail potential analyses for the Village of Oswego, Illinois.
  - Market analysis for various land uses on a vacant site and development advisory services for the Village of Lemont, Illinois (ongoing).

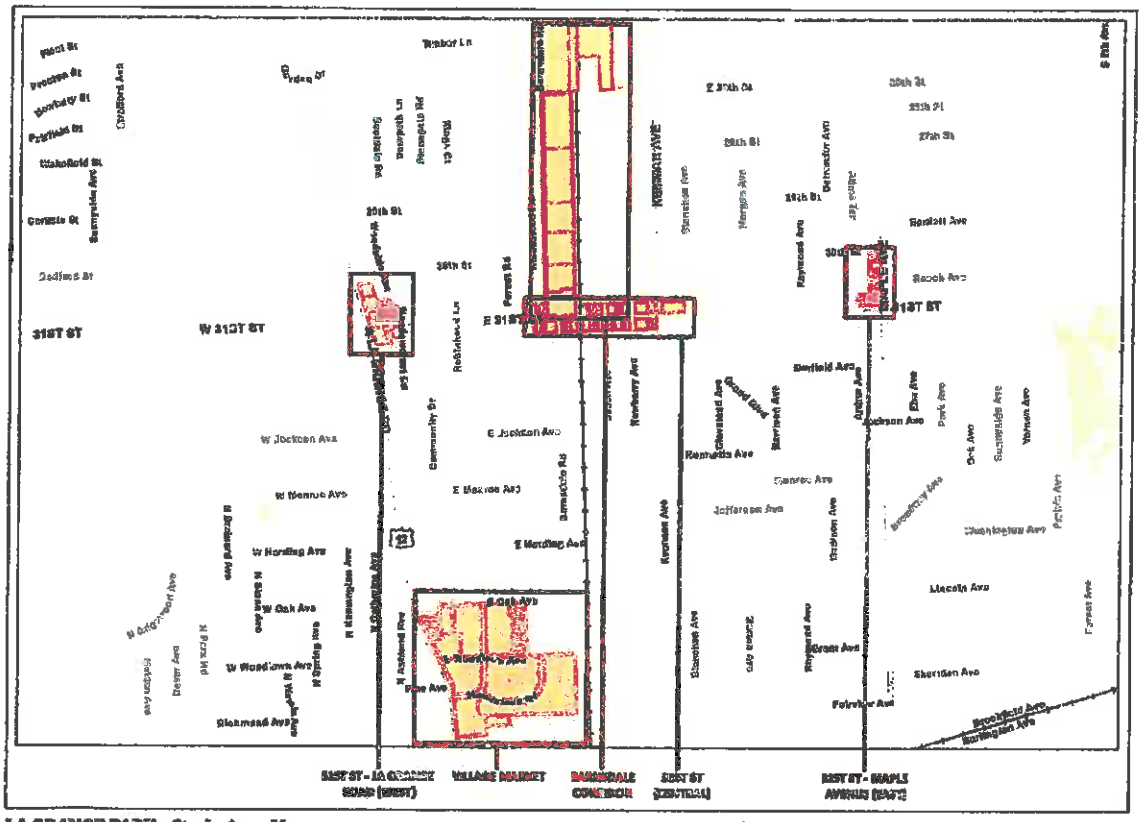
4 Work Plan and Timeframe

Background and Understanding

It is our understanding that the Village of La Grange Park (the "Village") is considering utilizing Tax Increment Financing (TIF) to support revitalization and public infrastructure investment in one or more of several predominantly commercial and industrial areas throughout the Village. The Village therefore seeks to evaluate the eligibility of and identify optimal boundaries for five study areas (the "Study Areas"), as described below and shown in Map 1:

1. **Village Market: A commercial and residential area located east of La Grange Road between Oak Avenue and Brewster Lane, containing the Village Market shopping center, Memorial Park and Homestead Apartments.**
2. **31st Street – Maple Avenue (East): A commercial district located along Maple Avenue north of 31st Street, including several freestanding and inline retail/commercial buildings.**
3. **31st Street – La Grange Road (West): A commercial district located along La Grange Road north and south of 31st Street, encompassing predominantly freestanding retail/commercial buildings.**

Map 1: Study Areas



LA GRANGE PARK - Study Area Map

SB Friedman

4. **31st Street (Central):** A commercial and industrial district centered on 31st Street between Homestead Road and Blanchan Avenue, including freestanding retail/commercial buildings, a retail strip center and a light industrial building. This Study Area overlaps slightly with Barnsdale Corridor.
5. **Barnsdale Corridor:** An industrial corridor located north of 31st Street, generally between Barnsdale Road and the IHB Railroad right-of-way, consisting predominantly of light manufacturing and warehouse and distribution uses. This Study Area overlaps slightly with 31st Street (Central).

The Village also seeks to understand the relative potential financial benefit of the Study Areas by projecting the amount of property tax increment each area could generate if designated as a TIF district. In addition, the Village is interested in comparing the potential TIF revenue generated in the Study Areas to the amount of revenue that could be generated if the Study Areas were instead designated as Business Districts under Illinois statute. Other related services of interest to the Village are described in the Request for Proposals and Addendum 1. As discussed in the Approach section below, we believe that several of the services would better be undertaken later in the process after first determining whether to move forward with one or more TIF designations.

SB Friedman has broad and deep experience in all aspects of Tax Increment Financing, including: TIF district designation and amendment, including housing impact studies; developing property tax increment projections for TIF assistance requests and underwriting of various financing obligations; negotiating term sheets and redevelopment agreements; and documenting and supporting TIF compliance activities. We are noted for our rigorous analyses of TIF eligibility and feasibility, and the market, fiscal, economic and related aspects of public-private development projects. We also have experience in designating and projecting revenues from Business Districts and Special Service Areas.

Approach

Under this proposed scope of services, *SB Friedman* will work with Village staff to determine the eligibility of the Study Areas to be designated as TIF districts and analyze the relative revenue potential of each Study Area. We have organized our proposed scope of services into three primary tasks:

1. **Conduct TIF Eligibility Study for Four Study Areas.** We will begin the engagement by completing a TIF Eligibility Study for four discreet Study Areas. For the purposes of the eligibility analysis and to maximize efficiency, we will analyze the Barnsdale Corridor and 31st Street (Central) Study Areas together. The Eligibility Study will document the eligibility criteria across each Study Area, as required by the TIF Act. As we confirm and document eligibility findings, we will work with Village staff to identify and finalize the optimal TIF boundary for each Study Area.

2. **Prepare Revenue Projections and Technical Memorandum.** Following confirmation of optimal TIF boundaries, we will work with the Village to identify any development projects within the proposed boundaries that are currently proposed or underway. We will prepare TIF projections for the four Study Areas, including revenue from any proposed/under-construction projects. Using typical Village bonding parameters, we will estimate the level of public debt that could be amortized with TIF increment. We will also analyze potential sales tax revenues that could result from creation of a Business District rather than a TIF district. To summarize our findings, we will prepare a brief technical memorandum documenting the projections and potential revenue associated with each Study Area.

3. **Present at Two Public Meetings.** We will prepare a PowerPoint presentation documenting our eligibility analyses and revenue projections, and will present our findings at up two public meetings.

We have provided a detailed scope of service and budget for each of these three tasks.

SB Friedman recommends that the following tasks only be undertaken following the eligibility and revenue analyses and determination of how best to proceed with designation of one or more Study Areas as a TIF district:

- **Housing Impact Study.** The Act requires that a Housing Impact Study be completed if the TIF Redevelopment Plan and Project would result in the displacement of 10 or more occupied residential units, or if the area contains 75 or more occupied residential units and the Village does not certify that no residential displacement will occur. The Village Market Study Area boundary appears to contain more than 75 occupied housing units. Unless the Village would be willing to certify that no residential displacement would occur during the life of the TIF district, a Housing Impact Study would be required for the Village Market Study Area. None of the other Study Areas appear to contain inhabited residential units, so those areas are unlikely to require a Housing Impact Study. While the Village Market Study Area may require a Housing Impact Study, we recommend the Village waits to conduct the study until it has determined that it wishes to move forward with designating the Village Market Study Area a TIF district.

- **Prepare TIF Redevelopment Plan and Project and Complete Public Approval Process.** *SB Friedman* will prepare a Redevelopment Plan and Project document incorporating the eligibility analysis, redevelopment project costs, redevelopment project, goals and objectives, and all other statutorily required components of the TIF Plan. We will work with the Village to conduct the public approval process designating the TIF district.

- **Review Costs Associated with Development/Redevelopment.** *SB Friedman* has a breadth of experience underwriting TIF assistance for development and redevelopment projects. We are available to work with the Village in reviewing requests for TIF assistance from developers, determining the level of assistance that is needed, analyzing the ability of increment from a proposed project or the entire TIF district to amortize the assistance amount, and negotiating and structuring an assistance package. We can also work with subconsultants to estimate construction costs for particular projects, if desired.

- **Assess Impacts on Affected Taxing Districts.** *SB Friedman* is available to analyze potential impacts on local taxing districts, such as public schools and libraries, resulting from new development associated with creation of a TIF district.

Because the particular scope of service and budget for these future tasks will depend on the characteristics of the district(s) and the needs of the Village, we have not provided a detailed scope of service or budget. However, a rough budget estimate has been provided for the Village's information. *SB Friedman* will work with the Village when needed to develop a detailed scope of service and budget for any future task.

Scope of Services

Our proposed scope of services and work steps for each phase of work are as follows:

TASK 1: CONDUCT TIF ELIGIBILITY STUDY FOR FOUR STUDY AREAS

1. Conduct Project Kickoff Call

We will conduct a call with the Village to:

- Discuss the project scope and timeframe;
- Confirm the initial boundary of each Study Area and fieldwork approach;
- Review existing documents compiled by the Village, including the Village's first and current comprehensive plans and current zoning map; and
- Identify additional key sources of data that we will need for our analysis.

2. Obtain and Review Background Data

We will pursue key data to determine whether the Study Areas qualify for TIF designation, based on the criteria outlined in the TIF Act. In order to complete our eligibility study for each Study Area, we will:

- Obtain current GIS parcel shape files and/or existing base maps from the Village, and prepare internal base maps;
- Obtain and review five-year history of building permit data for parcels within the Study Area;
- Obtain information about properties in the Study Area through interviews, as appropriate;
- Obtain and review available engineering documents related to wetlands, flooding and stormwater management, as appropriate;
- Prepare PIN list, and order and enter taxpayer and six-year history of equalized assessed values (EAVs) for the Study Area and Village, as a whole; and
- Enter, proof and map eligibility criteria, as required.

3. Conduct Field Research

We will conduct field research in the Study Areas, and generally, the surrounding context of the Study Areas, to document field-observable eligibility factors.

4. Analyze EAV Data and Conduct Analyses for Required Findings and Tests

We will analyze the growth in EAV over the past six years (five year-to-year periods) and compare EAV growth in each Study Area to growth in the Village EAV overall and the Consumer Price Index over those periods. We will conduct additional analyses of data from the Village and our field research to determine whether the Study Areas meet other required findings and tests outlined in the TIF Act, which include:

- Lack of growth and private investment
- "But for" analysis
- Conformance to the plans of the Village

- Contiguity of parcels and benefit from TIF district designation

5. **Analyze Eligibility and Boundaries for Four Study Areas**

Based on our field research and other data, we will analyze eligibility of each Study Area and determine the optimal boundary for each potential TIF district. The eligibility findings and boundaries will be documented in a series of maps for each Study Area.

6. **Conduct Call with Village to Discuss Findings and Boundaries**

We will conduct a call with the Village to discuss our findings and recommendations, and to finalize the TIF boundary for each Study Area. During this call, we will also confirm whether the Village seeks a formal TIF Eligibility Study for each Study Area or a subgroup of the Study Areas.

7. **Prepare Four Eligibility Study Documents**

At the Village's direction, we will prepare a formal TIF Eligibility Study for each Study Area that would be suitable for inclusion in a TIF Redevelopment Project and Plan document. If the Village desires less formal documentation, we can also prepare a technical memorandum or PowerPoint presentation providing sufficient information to decide whether to proceed with TIF designation. In this case, a formal TIF Eligibility Study would need to be prepared along with the TIF Redevelopment Plan and Project during a subsequent engagement.

TASK 2: PREPARE REVENUE PROJECTIONS AND TECHNICAL MEMORANDUM

1. **Project Incremental Taxes for Four Potential TIF Districts**

Using the optimal boundaries determined through the eligibility analysis, we will prepare TIF projections for the four potential TIF districts. We have assumed that the Village will provide the development program for any proposed or under-construction redevelopment projects within the Study Areas. Our projections will account for inflationary increment and those proposed or under-construction projects. We will discuss with the Village what development/redevelopment assumptions should be included in the TIF projections. If desired, *SB Friedman* is available to conduct market assessments to determine the short-term development potential for one or more of the Study Areas; this service is not included in our budget estimate.

2. **Prepare Amortization Schedules Based on Village Bonding Assumptions**

We will work with Village staff to understand typical bonding practices and any recent public debt issuances by the Village. We will incorporate these assumptions into our TIF projection model to estimate the level of Village bonding that could potentially be amortized by increment from each of the potential TIF districts.

3. **Project Business District Revenue for Four Potential TIF Districts**

We do not anticipate conducting eligibility analyses to determine whether the potential TIF districts may also qualify to be designated as Business Districts. However, we will prepare revenue projections to determine potential sales tax revenue that would result from creation of Business Districts rather than,

or in addition to, TIF districts. We anticipate collecting any available information from the Village regarding sales tax revenue for the potential districts. Using that data, industry sources, and our experience with retail analysis, we will estimate potential sales for each potential TIF district and project sales tax revenue under alternate scenarios (e.g., imposition of a 0.25 or 0.75 percent tax).

4. Prepare Brief Technical Memorandum Regarding Projections and Recommendations

We will prepare a technical memorandum documenting the TIF and Business District projections for the potential TIF districts. The memo will also provide information on potential Village bonding that could be amortized with incremental property tax revenue from the TIF districts. Based on our understanding of the Village's desires to maximize revenue, preferences for debt issuance, and timing considerations, we will provide recommendations regarding which of the original Study Area(s) appear to have the most potential to meet the Village's goals. We will make one round of revisions to the memo based on consolidated feedback from the Village.

TASK 3: PRESENT AT TWO PUBLIC MEETINGS

1. Prepare Presentation for Public Meetings

We anticipate preparing one PowerPoint presentation for use at both public meetings. We will work with the Village to determine what content should be included in the presentation. The presentation will likely include: documentation of our eligibility analyses, boundary recommendations for each of the Study Areas, results of the revenue projections, and, if the Village desires, recommendations regarding which area(s) best meet the Village's goals. We anticipate making one round of revisions to the presentation based on feedback from the Village.

2. Attend up to Two Public Meetings

We will attend and make presentations at up to two public meetings. We expect at least one of these meetings will be a Village Board Work Session. We are available for additional meetings or public presentations as an additional service.

Timeframe

We will work closely with the Village to meet any specific deadlines for the analyses, where possible. On the basis of the scope of the work outlined herein and our experience with similar projects, we estimate it will take approximately 60 to 90 days to complete Tasks 1 and 2. The precise timing will depend in part on the length of time it takes for the Village, Cook County and other potential data sources to provide key data for our analyses. We will work with the Village to determine the timing of Task 3, which is expected to occur following the completion of Task 2.

5 Proposed Budget

Professional fees for our services will be based on time required at the then-current billing rates of the *SB Friedman* personnel assigned to the project. The scope of the engagement and our experience with similar services indicate that our professional fees and expenses for Tasks 1 through 3 will total **$44,460**, as shown below and detailed in the budget on the following page.

Task 1: Complete TIF Eligibility Study for Four Study Areas	$ 22,120
Task 2: Prepare Revenue Projections and Technical Memorandum	16,650
Task 3: Present at Two Public Meetings	4,990
Reimbursable Expenses	700
TOTAL SB FRIEDMAN FEES AND EXPENSES	**$ 44,460**

The above fee estimate is based upon the work steps described in Section 4, Work Plan and Timeframe, and the time budgets shown in the detailed budget on the following page. The fee estimate has been prepared based on certain assumptions as to the time required and the amount of data available from the Village. The fee estimate is subject to upward revision if the engagement entails more time than estimated due to problems that are encountered which could not reasonably have been foreseen at the commencement of the engagement, or if the scope is changed. In this event, we will discuss the matter with you so that a mutually agreeable revision may be made. Fees and expenses for our services will not exceed the total budget estimate without further authorization from the Village.

The following approximate budget ranges are provided for the Village's consideration for additional services that could be provided, following completion of Tasks 1 through 3.

Approximate Fees for Optional Services to Be Conducted Following Initial Analyses *(Excluded from fee estimate)*	
Complete Housing Impact Study	$ 5,000 - 5,500
Prepare TIF Plan and Complete Public Approval Process	15,000 - 20,000
Review Costs Associated with Development/Redevelopment	10,000 - 25,000
Assess Impacts on Affected Taxing Districts	5,000 - 10,000

Actual billings will be based on time expended at the *Special TIF Project Hourly Rates* that are currently as follows:

President	$290
Practice Leader	$260
Senior Project Manager	$220
Project Manager	$195
Associate Project Manager	$165
Associate	$135
Research Associate	$120
Editor	$100
Intern/Data Entry/Support	$ 85

These rates will be in effect until December 31, 2015 except in the case of promotions of individuals. After this date, rates are subject to adjustment.

Travel, publications, maps, telephone toll charges, photocopies, report reproduction, color reproduction, faxes, messenger and express services, data purchased specifically for this project, use of company owned or licensed data bases, and other out-of-pocket expenses will be billed as incurred without mark up. Travel time in excess of normal commuting time at the beginning or end of the day will be billed. Travel time during business hours will be billed in full.

Additional meeting time and additional services, beyond what has been included in the budget, will be billed at then-current billing rates.

Invoices will be rendered monthly as our work progresses for services and costs incurred. These invoices will detail the time spent by individual, date and activity. Invoices are payable within 30 days.

If at any point the decision is made to discontinue our services, our fee will be based upon the actual time expended and out-of-pocket costs incurred to that date.

Detailed Budget Estimate

			Senior Project Manager	Associate Project Manager	Associate
	Special TIF Project Rates	*Person: Rate:*	$ 220	$ 165	$ 135
TASK 1: Conduct TIF Eligibility Study for Four Study Areas					
1	Conduct Project Kickoff Call		1	1	1
2	Obtain and Review Background Data		1	4	8
3	Conduct Field Research			12	16
4	Collect EAV Data and Conduct Analyses for Required Findings and Tests			4	12
5	Analyze Eligibility and Boundaries for Four Study Areas		2	4	8
6	Conduct Call with Village to Discuss Findings and Boundaries		2	2	2
7	Prepare Four Eligibility Study Documents		4	16	48
	Subtotal Hours for TASK 1	148	10	43	95
	Subtotal Dollars for TASK 1	$ 22,120	$ 2,200	$ 7,095	$ 12,825
TASK 2: Prepare Revenue Projections and Technical Memorandum					
1	Project Incremental Taxes for Four Potential TIF Districts		2	6	24
2	Prepare Amortization Schedules based on Village Bonding Assumptions		2	4	8
3	Project Business District Revenue for Four Potential TIF Districts		4	8	24
4	Prepare Brief Technical Memorandum regarding Projections and Recommendations		4	8	16
	Subtotal Hours for TASK 2	110	12	26	72
	Subtotal Dollars for TASK 2	$ 16,650	$ 2,640	$ 4,290	$ 9,720
TASK 3: Present at Two Public Meetings					
1	Prepare Presentation for Public Meetings		2	4	6
2	Attend up to Two Public Meetings		8	8	comp
	Subtotal Hours for TASK 3	28	10	12	6
	Subtotal Dollars for TASK 3	$ 4,990	$ 2,200	$ 1,980	$ 810
	Total Hours	286	32	81	173
	Total Dollars	$ 43,760	$ 7,040	$ 13,365	$ 23,355
	Reimbursable Expenses	$ 700			
TOTAL BUDGET FOR TASKS 1 THROUGH 3		$ 44,460			

6 Financial Stability and Insurance

SB Friedman Development Advisors was founded in 1990 by Stephen B. Friedman, FAICP, CRE, and has been in business for 25 years. Upon request, we are able to provide proof of financial stability in the form of confidential financial statements to ensure performance over the duration of the contract with the Village of La Grange Park.

Following is our firm's sample certificate of insurance.

SBFRI-1 OP ID: SF

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/02/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Blumberg Unit
Daniel and Henry Ins Co
150 S. Wacker, Ste. 1625
Chicago, IL 60606
Blumberg/Sobel

CONTACT NAME: Sandra Falco
PHONE (A/C, No, Ext): 312-334-6041 FAX (A/C, No): 312-332-0203
E-MAIL ADDRESS: falcos@danielandhenry.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Hartford Casualty Ins Co.	29424
INSURER B: Hartford Ins Co of the Midwest	37478
INSURER C: Lloyds, Underwriters at London	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
SB Friedman & Co.
221 N. LaSalle St. #820
Chicago, IL 60601

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC			84SBAVW1408	01/07/2015	01/07/2016	EACH OCCURRENCE	$	1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$	300,000
							MED EXP (Any one person)	$	10,000
							PERSONAL & ADV INJURY	$	1,000,000
							GENERAL AGGREGATE	$	2,000,000
							PRODUCTS - COMP/OP AGG	$	2,000,000
								$	
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			84SBAVW1408	01/07/2015	01/07/2016	COMBINED SINGLE LIMIT (Ea accident)	$	1,000,000
							BODILY INJURY (Per person)	$	
							BODILY INJURY (Per accident)	$	
							PROPERTY DAMAGE (PER ACCIDENT)	$	
								$	
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000			84SBAVW1408	01/07/2015	01/07/2016	EACH OCCURRENCE	$	1,000,000
							AGGREGATE	$	1,000,000
								$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		84WECBN7958	01/07/2015	01/07/2016	X WC STATU-TORY LIMITS OTH-ER		
							E.L. EACH ACCIDENT	$	1,000,000
							E.L. DISEASE - EA EMPLOYEE	$	1,000,000
							E.L. DISEASE - POLICY LIMIT	$	1,000,000
C	Professional Liab			HMPL15-000033	07/15/2015	07/15/2016	Ea Claim		1,000,000
							Aggregate		3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

VILLAGP

Village of La Grange Park
447 N Catherine Ave
La Grange Park, IL 60526

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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7 Vendor Qualification Statement

Following is our completed and signed Vendor Qualification Statement (Appendix 2).

APPENDIX 2

VENDOR QUALIFICATION STATEMENT

NAME OF BUSINESS: S. B. Friedman & Company

BUSINESS ADDRESS: 221 N LaSalle St. Suite 820, Chicago, IL 60601

MAILING ADDRESS (IF DIFFERENT): (same as above)

PHONE NUMBER: (312) 424-4250 FAX NUMBER: (312) 424-4262

WEBSITE: www.sbfriedman.com

OWNERSHIP: Corporation

INDIVIDUAL PARTNERSHIP CORPORATION

FRANCHISE OR PARENT COMPANY (IF APPLICABLE): N/A

LIST ALL PARTNERS, MANAGERS & CORPORATE OFFICERS	TITLE
Stephen B. Friedman	President
Anthony Q. Smith	Executive Vice President
Anita C. Friedman	Secretary

NUMBER OF EMPLOYEES: 16

HOW MANY YEARS HAS YOUR ORGANIZATION BEEN IN BUSINESS? 25

HOW MANY YEARS HAS YOUR ORGANIZATION BEEN IN BUSINESS UNDER ITS PRESENT BUSINESS NAME? 25

UNDER WHAT OTHER OR FORMER NAMES HAS YOUR ORGANIZAITON OPERATED?
SB Development Advisors

IF A CORPORATION OR A LIMIATED LIABILITY COMPANY, ANSWER THE FOLLOWING: (IF A DIVISION/SUBSIDIARY IS SUBMITTING A PROPOSAL, ITEMS A-F APPLY TO THE PARENT CORPORATION)

- DATE OF INCORPORATION: 1/3/1991
- STATE OF INCORPORATION: Illinois

LIST STATES AND CATEGORIES IN WHICH YOUR ORGANIZATION IS LEGALLY QUALIFIED TO DO BUSINESS:

Illinois - real estate and development advisory services

Ohio - real estate and development advisory services

LIST STATES IN WHICH PARTNERSHIP OR TRADE NAME IS FILED:

Illinois

LIST AT LEAST TWO BANK REFERENCES:
Mayo Walcott, Executive Vice President, Wintrust Bank - River North
431 N. Clark Street, Chicago, IL 60654, Direct Line - (312) 467-3109
Kat Kendall, Property Administrator, Sterling Bay
121 W. Wacker, Chicago, IL 60601 Phone - (312) 332-7878
(We only use one bank, so have provided another credit reference.)

LIST NAME(S) OF INSURANCE COMPANY AND NAME AND ADDRESS OF AGENT(S):

Mr. Michael A. Sobel, CPCU, Vice President, The Daniel & Henry Co.

150 South Wacker Drive, Suite 1625, Chicago, IL 60606

The undersigned certifies under oath to the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED BY: Stephen B. Friedman, President

NAME OF FIRM: SB Friedman Development Advisors

ADDRESS: 221 N LaSalle St. Suite 820, Chicago, IL 60601

TELEPHONE NUMBER: (312) 424-4250

Submitted this 7 day of October, 2015.

Signature

La Grange Equipment
Furniture- (3) dispatch console positions
Herman Miller Chairs (3)
Flat screen TV
Speakers/Boom mikes/Foot pedals
Powerphone Total Response (EMD Flipchart)
Intrado/Viper CPE equipment
Eventide Logging Recorder

Western Springs Equipment
Furniture (2) Dispatch console Positions
Chairs (2)
IT- Cluster, San , Switches (NWS)
Motorola CentraCom Gold Elite (2)
Speakers/Boom mikes/Foot pedals

La Grange Park Equipment
Furniture (2) Dispatch console Positions
UPS (20KV)
Herman Miller Chairs (2)
Speakers/Boom mikes/Foot pedals
Eventide Logging Recorder

Items of Interest

VILLAGE OF LA GRANGE PARK

La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

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2015 MEETINGS REMINDER

November 10, 2015	Work Session Meeting	7:30 p.m.	Village Hall
November 24, 2015	Village Board Meeting	7:30 p.m.	Village Hall
December 8, 2015	Village Board Meeting	7:30 p.m.	Village Hall

SUBURBAN LIFE
WEDNESDAY, OCTOBER 28, 2015

La Grange Park schedules town hall meeting

Discussion topics to focus on proposed bond referendums

SUBURBAN LIFE MEDIA

LA GRANGE PARK – La Grange Park residents can discuss proposed bond referendums that would total $11.2 million during a town hall meeting at 7 p.m. Nov. 12 at the La Grange Park Village Hall, 447 N. Catherine Ave.

The village has proposed two referendums to appear on the March 15, 2016, ballot that would ask for $10 million for a road improvement program and $1.2 million for a new ladder truck and ambulance for the fire department.

According to the village website, the bonds would be paid off in 10 years with an interest rate not to exceed 6 percent.

The village estimates the bonds would add $109 to a homeowner's tax bill for a property valued at $100,000.

The village is required to seek voter approval for any new bonds issued that are supported by property taxes.

According to the village website, the village has limited means to raise revenue and issuing bonds is the best way to pay for these expenses that do not fit in its annual budget.

If voters approve the $10 million bond referendum, the village estimates it would be able to repave 26 percent of its roads in greatest need of repair within six years.

The village repaves two to three blocks per year with the current funding available, meaning roads would be repaved once every 70 years. The village's target is a 35-year repaving cycle.

The village also said it needs to purchase the new firetruck and ambulance to replace aging equipment that is 25 and 16 years old, respectively.

What are the questions?

The village of La Grange Park has proposed two bond referendum questions for the March 15, 2016, primary election:

- Shall the Village of La Grange Park, Cook County, Illinois, undertake road improvements in and for the Village, including street resurfacing and sidewalk repair, all on property owned by the Village or over which the Village has sufficient easements, and issue its general obligation bonds to the amount of $10,000,000 for the purpose of paying the costs thereof, said bonds bearing interest at not to exceed the rate of 6 percent per annum?
- Shall the Village of La Grange Park, Cook County, Illinois, purchase fire safety vehicles and equipment for the public welfare and safety of the Village, and issue its general obligation bonds to the amount of $1,200,000 for the purpose of paying the costs thereof, said bonds bearing interest at not to exceed the rate of 6% per annum?

Fiscal Assistant

POSITION ANNOUNCEMENT

The Village of La Grange Park (population 13,579) seeks a full-time, forty-hour per week Fiscal Assistant. The position is responsible for providing excellent customer service to residents at the Village Hall front office. Duties include, but are not limited to, answering the phone, payment processing, supporting utility billing, accounts payable, vehicle stickers, mail, permitting and general accounting operations.

The ideal candidate will have at least two years of progressively responsible, financial and customer service experience. Experience with local government is a plus. Proficiency in Microsoft Office suite, including Word, Excel and Excel is required. Must have a high school diploma or equivalent, college level accounting education preferred. Candidates should possess a high level of integrity and professionalism and demonstrate the ability to exercise discretion in working with confidential information. Excellent organization, time management and communication skills are a must. Candidates should be able to work well in a team environment and engage others with composition and respect.

The starting salary is $38,000 +/- depending on qualifications and experience. The Village offers a full complement of benefits including health and life insurance, paid holidays, vacation and sick time as well as IMRF pension and education reimbursement.

A cover letter, current resume and a completed employment application must be submitted for consideration. Employment applications are available at the La Grange Park Village Hall, or online at www.lagrangepark.org (Document Center). Candidates selected for interviews will be required to agree to a background check. Application materials shall be submitted by U.S. Mail (or dropped off), no later than November 11, 2015 to:

Human Resources
Village of La Grange Park
447 N. Catherine Avenue
La Grange Park, IL 60526

Electronic submittals will not be accepted or considered.

Applicants with disabilities who will need accommodations in order to complete any portion(s) of the employment process should contact the Administration Department at (708) 354-0225.

The Village of La Grange Park is an equal opportunity employer.