

Village of La Grange Park
Village Work Session Minutes
September 13, 2016

A Work Session meeting of the Village Board of the Village of La Grange Park, Illinois was held in the Board Room of the La Grange Park Municipal Building on September 13, 2016.

Deputy Village Clerk Curelo called the meeting to order at 7:35 pm. President Discipio asked all in attendance to rise for the Pledge of Allegiance. He then asked Deputy Village Clerk Curelo to call the roll.

Board Members in attendance were:

Trustees:

Scott Mesick
Patricia Rocco
Michael Sheehan
James Kucera
Robert Lautner
Jamie Zaura

Village President:

James Discipio

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Emily Rodman
Village Attorney: Cathleen Keating
Deputy Village Clerk: Deanne Curelo
Village Engineer: Paul Flood
Police Chief: Ed Rompa
Fire Chief: Dean Maggos
Director of Public Works: Brendan McLaughlin

Police Pension Board: Fran Marrocco
Tim Contois
Chris O'Hea

Deputy Clerk Curelo informed President Discipio a quorum was present.

Presentation Foster & Foster

The first item on the agenda was a presentation of the Police Pension Fund Actuarial Valuation Report. The Police Pension Board was also in attendance and completed a roll call. Jason Franken from Foster & Foster went through the report that was distributed in the Board Packet and stated that the funding was consistent with other financial institutions. Mr. Franken stated that one of the recommendations being proposed, is to include administrative expenses in the valuation reports. Mr. Franken indicated that administrative expenses, which are the firm's fees for processing payments, taking minutes, etc.,

have previously not been accounted for from a contribution payment standpoint. He further clarified that the fees have been paid for, but have been paid out of the unfunded liability line item. Mr. Franken answered a few more questions and concluded his report. President Discipio thanked all involved and the police pension board adjourned.

Presentation LTACC Update

Executive Director Kim Knutsen provided an update to the board on the progress of LTACC. She informed the group that the application for LTACC's certification has been filed and that she already had a hearing with an Administrative Law Judge. The next step is to have a second hearing in front of the State Administrator. However, there has been a delay with the transcripts, so the Administrative Law Judge is unable to make her ruling. Once the ruling is made, the State Administrator will make the final decision, which will either be in September or October. Director Knutsen next mentioned that LTACC's IRMA application has been filed and will be voted on at their October meeting. She stated that LTACC has also filed with IMRF and needs to complete an audit prior to employees being transitioned. Director Knutsen stated that construction is in progress and has been meeting deadlines. She also stated that the EMD certifications are progressing, with dispatchers receiving CPR training. The CAD project is actively being built, currently the records portion is being built. However, CAD's timeline has changed due to other deadlines not being met, which were out of LTACC's control, like the delayed hearing. The new live date has been scheduled for March. Director Knutsen stated that although the opening date has been pushed back, there are benefits to it. Originally the project was going to be launched in parts with limited staff available. The new date allows Tyler Technologies to have 8 employees available all week to answer questions.

Director Knutsen mentioned that even with the delay, LTACC still remains within budget. In the near future, she will provide the board with an updated budget sheet. Discussion ensued about the transition over from the Village's current system to the new LTACC system. Director Knutsen assured the board that the dispatcher and officers will be receiving training prior to the cut over and there will be staff from Tyler Technologies on hand to help during the transition. Manager Cedillo mentioned that this project has a lot of moving parts and that Director Knutsen has done a wonderful job in making sure the project is progressing. She wanted to inform the board that the information regarding the live date is relatively new and that the board is the first to receive this detailed information. There will be a memo that will be distributed to all three communities. President Discipio thanked Executive Director Knutsen for her work.

Public Participation

There was none

Commercial Revitalization Committee Items

President Discipio stated that there were three visitors from Kathleen Orr's office and we would be moving the Commercial Revitalization items up. Assistant Manager Emily Rodman discussed the four items listed on the agenda and stated that the goal was to have the board comfortable with the process for establishing TIF guidelines. Kathleen Orr introduced herself and explained the process of a TIF. She stated that it is a long process; however, it is very informative and gives every resident the opportunity to stay informed about the progress. Ms. Orr explained that the Board will need to adopt and publish an "Interested Parties Register", so that any resident can obtain and receive any documentation that is released on the TIF. Next, the Board will need to adopt a resolution about the

Feasibility Study and send it out to each of the taxing bodies so that they are aware. After this, a public hearing will need to be set up; but prior to the hearing, the taxing bodies will need to be sent a notice by certified mail, 45 days prior. She also stated that the Board will also have to send out certified letters to residents within 750 feet of the TIF district. There will also need to be a Joint Review Board which includes county, township, schools, community colleges, park district and library. After the public hearing, the Board will need to wait 14 days before adopting the TIF.

After summarizing the process, Ms. Orr turned over the presentation to Lance Dorn and Caitlyn Amos to discuss the Draft Eligibility Report. Mr. Dorn paged through the Village Market Plan and stated that there are two components, the eligibility portion and the redevelopment plan. The Eligibility Report shows how the Village Market qualifies for TIF Development. The redevelopment plan outlines the objectives and strategies for the next 23 years. Mr. Dorn stated that the objectives are broad so that the village doesn't limit itself in the future. Ms. Orr explained this thought further. She stated that if you wanted to change the plan, you would have to restart the process, unless it is changed in the Comprehensive Plan. According to State Law, the TIF document must conform to the Village's current Comprehensive Plan. Discussion ensued regarding how the Comprehensive Plan is the guiding document for TIF and how TIF dollars could not be spent without amending it, which is not an easy process. The Board also discussed whether the year of the current Comprehensive Plan needed to be included in the language of the TIF document, since in 10 years we may have a new plan and that might tie us to the older version. Ms. Orr explained that we needed to designate the current Comp Plan's year in the TIF document, but State Law stated that any TIF document has to conform to the most current Comp Plan. The Board also discussed how the TIF would impact the other taxing districts. Mr. Dorn stated that the other taxing bodies will still get their percentages that they normally receive, but if a property is assessed higher, they would not receive the percentage difference, instead it would go into the TIF. Mr. Dorn then discussed the 31st and Barnsdale Report. He stated that the goals and strategies were the same, the only difference was the budgetary lines, which was due to the size and configuration of the spaces, so more TIF dollars may be needed to help redevelop it. Since there were no further questions, Kathleen Orr and her associates were excused.

Public Works Committee Items

Trustee Sheehan summarized the Village Board Agenda Memo regarding the 2016-17 Tree Trimming Program. Trustee Sheehan supported staff's recommendation to extend Winkler's contract since there have been no complaints about workmanship and that Winkler's was holding their pricing. There was consensus to place the *motion to extend the 2015-16 Tree Trimming Contract with Winkler's Tree Service for an additional year for \$50,447.76* on the Consent Agenda at the September Village Board Meeting.

Trustee Sheehan next summarized the Village Board Agenda Memo regarding the 2016 Leaf Loading, Transportation and Disposal. Trustee Sheehan supported staff's recommendation to accept Rainbow Farm's bid as they are the lowest bidder. There was consensus to place the *motion to accept the proposal of Rainbow Farm Enterprises, Inc. for the disposal of leaves in the amount of \$32.50 per bucket, based on 18 buckets, invoices per truck load, for a total contract amount not to exceed \$30,000* on the Consent Agenda at the September Village Board Meeting.

Trustee Sheehan summarized the last Village Board Agenda Memo, 2016 Patching Program. Trustee Sheehan stated that this item was for discussion and action due to the timing of the project. Trustee Sheehan made a *motion to accept the lowest bid from Chicagoland Paving in the amount of \$74,946.25*

plus a ten percent contingency, which was seconded by Trustee Mesick. Deputy Village Clerk called roll Mesick-yes Rocco-yes Sheehan-yes Kucera-yes Lautner-yes Zaura-yes. Motion passed unanimously.

Finance Committee Items

Trustee Rocco summarized the Village Board Agenda Memo regarding Banking Services Request for Proposal Process which was for discussion only. There was consensus for staff to produce a draft RFP document for the Finance Committee's review and proceed with the RFP process.

Other Reports

President Discipio called upon Village Manager Julia Cedillo for a report. Village Manager Cedillo updated the Village Board that IDOT completed their audit for MFT dollars for the 2013 year. A report of their findings was distributed.

He then called upon Deputy Village Clerk Curelo for a report. Deputy Village Clerk Curelo had nothing to report.

President Discipio than read the Proclamation for National Assisted Living Week 2016 "Keep Connected", September 11-17, 2016, which he presented to Plymouth Place the day prior.

President Discipio moved on by reading the Village Board Memo regarding Appointment and Reappointments to the Youth Commission. There was consensus to place the *motion to appoint new member William Aikens for a one year term to expire on September 1, 2017, and for the reappointments of Desa Bolger, Charlotte Philipp, and Zoe Forsyth for two year terms to expire on September 1, 2018* on the Consent Agenda at the September Village Board Meeting.

New Business

There was none.

Adjournment

Since there was no further business to be brought before the Village Work Session, President Discipio said he would entertain a motion to adjourn. *Trustee Mesick made a motion to adjourn into Executive Session for the purposes of selecting a person to fill a Village Commission/Committee according to 5 ILCS 120/2(c)(3) and to discuss pending litigation according to 5ILCS 120/2 (c)(11). Trustee Sheehan seconded the motion and the motion to adjourn into Executive Session passed unanimously by roll call vote.*

Meeting adjourned at 9:45 p.m.

Respectfully Submitted,

Deanne Curelo
Deputy Village Clerk