

Village of La Grange Park
Regular Board Meeting Minutes
July 24, 2012

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled on July 24, 2012 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

Village President James Discipio called the meeting to order at 7:30 pm. He asked all in attendance to rise for the Pledge of Allegiance. After the Pledge, he asked Village Clerk Seidel to call the roll.

Board Members in attendance were:

Trustees: Rimas Kozica
Scott Mesick
LaVelle Topps
Marshall Seeder
Patricia Rocco
Susan Storcel

Village President: James Discipio

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Emily Rodman
Village Clerk: Amanda Seidel
Public Works Director: Brendan McLaughlin
Village Engineer: Paul Flood
Finance Director: Pierre Garesche
Deputy Police Chief: Phil Kubisztal

President Discipio said he would like to begin with a presentation from Matthew Ryan regarding the Office of Government & Community Affairs Debt Recovery Program. Mr. Ryan presented a PowerPoint presentation regarding the Local Debt Recovery program administered through State of Illinois Comptroller Judy Barr Topinka's office. He went through how the program works, frequently asked questions, and the statute that made this program possible.

The goal of the program is for local municipalities to collect on debt, debt that is seven years old or less. This program can be used if a Village utilizes debt collectors. A lengthy discussion occurred with many questions from the Board regarding if the records are Foiable, does a municipality ever get charged the \$15, what is the window of opportunity time frame, and how this effects retirement accounts. It was clarified that it is usually 10-12 days for a municipality to receive the debt, the departments goal is 30 days from when the request is dropped off to the issue being resolved. The

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basis for protest was clarified; most protests are due to the wrong person with the same name in the same household, due to a Senior/Junior issue. It was also mentioned that sometimes errors also occur due to data entry mistakes and payment/bookkeeping errors. Village Manager Cedillo mentioned there is 11,000 outstanding citations in LaGrange Park and the outstanding debt is around \$446,000. Mr. Ryan clarified some of the concerns and questions that were raised and said he would get back to the board with any unanswered questions.

President Discipio thanked Mr. Ryan for his presentation.

Public Participation

President Discipio said the next item on the Agenda was Public Participation. He asked if there were any citizens who wished to address the Board. Jason Vitel of 3Garden Drive asked how the Debt Recovery Program affects municipal employees and if it affects your credit rating, he then commented on the Public Works Garage. Next to speak was Fred Weisse of 627 N. Brainard who also commented on the Public Works Garage.

There were no other citizens who wished to address the Board so President Discipio moved on to the Consent Agenda.

Consent Agenda

Village Clerk Seidel said the following items were on the Consent Agenda for approval:

- A. Approval of Minutes
 - (i) Work Session Meeting – June 12, 2012 (revised)
 - (ii) Executive Session Meeting – June 12, 2012 (revised)
 - (iii) Village Board Meeting—June 26, 2012
 - (iv) Executive Session Meeting – June 26, 2012
 - (v) Work Session Meeting – July 10, 2012
- B. Action- Motion to Authorize the Village Manager to Approve the Purchase of Ten Mobile radios, 25 Portable Radios and Necessary Accessories in the amount of \$26, 158.
- C. Action- Motion to Authorize the Village Manager to Approve the Purchase for Replacement, Servicing and disposal of 32 Battery Jars for the Chloride UPS from Protech Services of Lake Bluff, IL in the amount of \$5,137.
- D. Action- Motion to Authorize the Village Manager to execute the Project Partnership Agreement (Department of Army- South LaGrange Road water Main Replacement Grant).
- E. Action- Motion to Approve an Open Purchase Order, not to exceed a total amount of \$40,000, with HD Supply Waterworks for the purchase of Fire Hydrant Modification Kits or new Fire Hydrants.
- F. Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers

G. Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and August 28, 2012 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on August 28, 2012.

After Clerk Seidel finished reading the Consent Agenda President Discipio asked for a motion to approve the Consent Agenda as read. The motion to approve the Consent Agenda as read was made by Trustee Mesick and seconded by Trustee Storcel and passed unanimously on a roll call vote.

Village Manager's Report

Village Manager Julia Cedillo mentioned that staff is aware that due to storms in the morning of July 24th that approximately 300 residents in Robinhood Estates are without power and staff is working with ComEd to get this issue resolved.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Storcel summarized the Administration Committee report. She started with mentioning locations of Cooling Centers in response to the Excessive Heat Warning due to the recent weather. She moved to an update on Electrical Aggregation and how residents will be receiving a letter from the Village as well as a letter from ComEd to opt-out of the program. Trustee Storcel moved on to an update on how the Village received confirmation that the LaGrange Park Post Office will remain open. She then moved on to Personnel, the application period for Administrative Clerk has ended and staff hopes to have the position filled by the end of August. The Village anticipates having a new unpaid Community Revitalization Intern starting in early August. This concluded her report.

Trustee Storcel moved on to her next item. She summarized the Village Board Agenda Memo of July 18, 2012 regarding the Local Debt recovery Program. A brief discussion occurred regarding comments and concerns and some need for clarification from the evening's presentation. At the end of discussion it was by consensus that the Intergovernmental Agreement and an accompanying resolution would be placed on the August 14th 2012 Village Board Agenda as an action item.

This concluded Administration Committee Items.

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Rimas Kozica said there were 74 building permits were issued in June, compared to 96 in June 2011.

He said permits issued so far YTD are down 11% compared to last year.

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He said estimated Construction Costs were more than double what they were in June of last year, and Permit Fees Collected for the month were also nearly double for the month. This is mostly due to the permit issued for Nazareth, which includes the new softball field, tennis courts, access road and parking area.

He said there were 119 inspections conducted during this past June, compared to 148 in June of 2011. He said of the inspections, 11 were not approved.

Village Manager clarified how the unapproved inspections are monitored and followed up with.

This concluded his report.

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee Marshal Seeder said continued meetings were held with the Army Corps Engineers, discussing grant funding for a water main project on La Grange Road.

He said pre-construction meeting for the Beach Avenue Parking Lot Project. Public Works Director and Village Engineer Paul Flood updated the Board that the 1st phase went fine, they are waiting for an underground permit and the project should be completed mid-August.

This concluded his report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee LaVelle Topps started with the Police Department Summary for June. He said overall police activity continues to be slightly higher than last year, with 3,516 incidents, compared to 3,394 from January through June of 2011.

He said the Sergeants written test was administered to seven candidates on June 22, 2012. The remaining phases of the process will be completed during the month of August.

He said the Board of Fire and Police Commissioners conducted oral interviews for probationary police officers candidates on Saturday June 30, 2012. An initial eligibility list containing six names was approved. Anyone having military preference points has 10 days to claim them in order to potentially move up on the list. The Police department currently has one vacancy to fill.

He said the Netwest Board met on June 26, 2012 in LaGrange Park and selected J&L Electronics of Peotone, Illinois to perform the narrow banding work necessary to be in compliance with the new FCC regulations effective on January 1, 2013. Each of the four participating Newtest communities will share equally the cost of the work performed, The LaGrange Park share will be \$14,197.75. The 2012-2013 Emergency Telephone Budget contains \$22,500 for this project.

He said June 12, 2012 marked Chief McCollums 40th Anniversary in law enforcement.

That concluded the Police Department report.

Trustee Topps moved on to the Fire Department report. He said there were 114 EMS responses this month and 725 YTD. Last year at this time there were 604 YTD. There were 34 fire/ rescue incidents this month, and 232 YTD and last year at this time there were 299 YTD.

He said on June 2nd, personnel staffed an engine company and assisted with EMS for the LaGrange Fire Department during the Pet Parade.

He said on June 9th, personnel participated with an engine and ambulance at the La Grange Business Association's annual Bike Fest in the Village Market.

He said on June 25, personnel began utilizing a home in the 300 block of Stone for fire training, which is scheduled for demolition later this year.

This concluded his report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the monthly report for June.

In regards to Public Works Operations brush pick up continued the week of June 4th, with 21 loads hauled to the PW dump site- totaling close to 100 yards of brush. Repairs on the parkway continued during the month at 7 sites, with 8 yards of dirt and a bag of seed being added to those areas where water/sewer construction (repairs were performed). Sign maintenance at various locations. 24 large street repairs and potholes filled throughout the Village were completed, using over 50 tons of UPM. 4 dead parkway trees were removed in-house, watering bags which were installed on trees planted within the last year were filled weekly. 149 Village street miles were cleaned by the street sweeper with 50 yards of waste being picked up. Building and ground maintenance were performed around the PW facility, Village Hall and along 31st street. Tree trimming was performed around stop signs throughout the town, 9 work orders for tree trimming in the Villages parkway were taken care of. 82 deliveries of mulch, totaling 235 yards, 3 deliveries of compost totaling 7.5 yards. Barricades were delivered to 6 residents for Block Parties during the month. Poets Corner flower beds were mulched, roses trimmed back, and the fountain was cleaned.

He said various repairs and preventative maintenance were performed on Public Works Vehicle & Equipment Units, Police Vehicles and Fire Vehicle and Equipment.

He said the Village purchased 45,520,000 gallons of water from the Brookfield/North Riverside Water Commission. 2 water service leaks were repaired. 3 water main breaks were repaired. 1,341

water meters were read in section #3. 52 monthly accounts and 34 final meter readings were taken. He said various inspections, appointments, and service calls were also performed. 15 water samples were taken and all samples successfully passed IEPA standards. 112 utility locations were identified prior to excavations. 4 Shut-offs were performed. 4 Buffalo box repairs.

This concluded his report.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Patti Rocco read the monthly report for June.

She said the total value of the Village's investment portfolio as of June 30, 2012 was \$3,667,413. This is \$579,070 more than the total as of June 30, 2011. The weighted average yield for the portfolio is presently .208%, which compares to .178% for one year ago. Both of these average yields compare poorly to the 5.1% we were earning five years ago, but that is the result of current market conditions. Irrespective of whether yields are high or low, we continue to make the safety of our investments the Village's number one priority.

It was asked what accounts are effected and higher than last year. Finance Director Garesche clarified any comments from the Board.

This concluded her report.

PUBLIC WORKS GARAGE COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the July 18, 2012 memo regarding Wholesale Renovation & Modernization of the Public works Garage. He said the purpose was to provide a synopsis of the Public Works Garage Committee meeting held on July 16th and present the committee's recommendation to direct staff to frame a work program for a wholesale renovation to the existing public works garage and prepare a request for Qualifications/Request for Proposals for a design-build contractor to partner with the Village in completing the renovation. An updated Public Works Garage-Project estimate Spreadsheet was passed out to the Board.

Discussion began with benefits of renovating over new construction and why the Committee decided to move in this direction. Public Works Director McLaughlin clarified a question regarding language in the RFP/RFQ. Discussion continued on whether or not to table these motions and postpone until 8/14. Trustee Kozica mentioned his reasoning for wanting to move this issue to the work session. Trustee Seeder had questions on how staff would move forward and how he would like more information. Trustee Mesick clarified some of the comments and why he supports moving forward at this time. Public Works Director clarified concerns that the current building is not structurally unsafe and it is structurally sound. President Discipio clarified the history of the project and how things have changed, he then reiterated why wholesale renovation is the preferred method.

Trustee Mesick called a Motion to Direct Staff to frame a work program for a wholesale renovation to the existing Public Works Garage. The motion was seconded by Trustee Topps. Motion passed unanimously by roll call vote. Vote: Kozica- yes Mesick- yes Topps- yes Seeder- yes Storcel-yes Rocco- yes.

Trustee Kozica called a Motion to Table the Motion to Prepare a Request for Qualifications/Request for Proposals for a design-build contractor to partner with the Village in completing the renovation. The motion was seconded by Trustee Seeder. Motion failed by a vote of 5 to 2 by roll call vote. Vote: Kozica- yes Mesick- no Topps- no Seeder- yes Storcel-no Rocco- no.

Trustee Mesick called a Motion to Prepare a Request for Qualifications/Request for Proposals for a design-build contractor to partner with the Village in completing the renovation. The motion was seconded by Trustee Storcel. Motion passed by a vote of 5 to 2 by roll call vote. Vote: Kozica- no Mesick- yes Topps- yes Seeder- no Storcel-yes Rocco- yes.

This concluded Public Works Garage Committee Items.

VILLAGE CLERK

A. MONTHLY REPORT

Clerk Seidel said she had nothing to report.

VILLAGE ENGINEER

A. MONTHLY REPORT

Village Engineer Paul Flood said he had nothing to report.

COMMITTEE AND COLLECTORS REPORT

A. MONTHLY REPORT

There were no other reports; President Discipio said he would entertain a motion to approve the Committee and Collector reports as presented. Trustee Mesick made the motion to approve the Committee and Collector reports as presented. Trustee Seeder seconded the motion. The motion to approve Committee and Collector's reports passed unanimously on a voice vote.

Village President's Report

President Discipio had a few items to report. He said we should recognize Police Chief McCollum for his 40 years in law enforcement. He said staff received over 1000 applications for the Administrative Clerk position. He said thank you to Public Works for their work with the

morning's storm. He also mentioned that St. Louise had there carnival, Trustee Mesick and Trustee Rocco attended and said they did a wonderful job.

PUBLIC PARTICIPATION

Jason Vitel of 3 Garden Drive commented on Electrical Aggregation and the Civic Contribution, the Public Works Garage, the Post Office, the Village Treasurer position and Com Ed.

Fred Weisse of 627 N. Brainard had a comment and question regarding Electrical Aggregation.

President Discipio mentioned staff would get back to them regarding their questions.

NEW BUSINESS

There was none

ADJOURNMENT

Since there was no further business to be brought before the Village Board Meeting, President Discipio said he would entertain a motion to adjourn into Executive Session. Trustee Seeder made a motion to adjourn into Executive Session *for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body according to 5 ILCS 120/2 (c) (1)*. Trustee Mesick seconded the motion and the motion to adjourn into Executive Session passed unanimously on a voice vote.

Meeting adjourned at 9:32 p.m.

Respectfully submitted,
Amanda G. Seidel
Village Clerk