

Village of La Grange Park  
**Regular Board Meeting Minutes**  
July 28, 2015

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The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled on July 28, 2015 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

President Discipio called the meeting to order at 7:30pm. After the Pledge of Allegiance, he asked Village Clerk Seidel to call the roll.

Board Members in attendance were:

Trustees:

Scott Mesick  
James Kucera  
Robert Lautner  
Jamie Zaura

Board Members absent were:

Village President: James Discipio

Trustees:

Patricia Rocco  
Michael Sheehan

Also in Attendance were:

Village Manager: Julia Cedillo  
Assistant Village Manager: Emily Rodman  
Village Clerk: Amanda Seidel  
Village Attorney: Cathleen Keating (via teleconference until 8pm)  
Public Works Director: Brendan McLaughlin  
Village Engineer: Paul Flood  
Deputy Police Chief: Phil Kubistalz  
Fire Chief: Dean Maggos  
Finance Director: Larry Noller

Public Participation

President Discipio moved on to Public Participation. There was none.

Consent Agenda

Village Clerk Seidel said the following items were on the Consent Agenda for approval:

A. Approval of Minutes

- (i) Village Board Executive Session Meeting- June 23, 2015
- (ii) Village Board Meeting- June 23, 2015
- (iii) Work Session Meeting- July 14, 2015

## Minutes

Village of La Grange Park – Village Board Meeting

July 28, 2015

- B. *Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers*
- C. *Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and August 25, 2015 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on August 25, 2015.*

After Clerk Seidel finished reading the Consent Agenda President Discipio asked for a motion to approve the Consent Agenda as read. *The motion to approve the Consent Agenda as read was made by Trustee Mesick and seconded by Trustee Kucera and passed unanimously on a roll call vote.*

### Village Manager's Report

Village Manager Julia Cedillo began by mentioning the Sustainability Commission Meeting scheduled for Wednesday 7/29 from 6-7pm with the Sierra Club and Rep. Chris Welch at the LaGrange Park Library.

### ADMINISTRATION COMMITTEE

#### A. MONTHLY REPORT

Trustee Robert Lautner read the Administration Report for June. He started with National Night Out to be held August 4<sup>th</sup> at Memorial Park. He moved on to Downspout Disconnection Program Reimbursement on Hold. He moved on to Community E-Briefs have nearly 2,000 subscribers.

This concluded the Administration Committee report.

### BUILDING AND ZONING COMMITTEE

#### A. MONTHLY REPORT

Trustee Jamie Zaura said there were 102 building permits were issued in June, compared to 112 in June 2014. She said estimated Construction Costs, and Permit Fees collected, are both substantially less than what they were for June of last year. She said there were 230 inspections conducted during this past June, of such, 25 were not approved. She said during the month, the mobile classroom units being installed by School District 95 began to arrive at Brook-Park School and are being installed/located on the north end of the school property. She said during the month, a few applications were submitted for the Sewer Backup Prevention Program.

Trustee Jamie Zaura moved by reading the Village Board Agenda Memo of 7/28/2015 regarding 447 N. Catherine Avenue- Zoning Variation Request (#2015-04). Discussion began by Assistant Village Manager Rodman providing updated information regarding staff and their conversation with the property owner and staffs recommendation installing a 6' privacy fence along the perimeter to bring the Village Hall into closer compliance and to buffer the Village Hall from the adjacent property; the fence would be 47' long and the approximate cost would be \$1,500-\$2,000. Trustee Lautner disclosed that he is the property owner on the southeast; he also mentioned the need for a generator and how as a resident all parties concerns were taken into consideration. Discussion moved to how the generator is essential for the Village to function in a power outage. Discussion moved to all

## Minutes

### Village of La Grange Park – Village Board Meeting

July 28, 2015

resident concerns had been addressed. Assistant Village Manager Rodman discussed the reason for staff's recommendation of a fence over shrubs. President Discipio thanked staff. *Trustee Zaura made a motion to approve an ordinance granting certain variations for 447 N. Catherine Avenue, LaGrange Park, IL (Public Hearing No. 2015-04). The motion was seconded by Trustee Mesick. Clerk Seidel called roll: Mesick YES Kucera YES Zaura YES Lautner ABSTAIN Discipio YES motioned passed.*

Trustee Jamie Zaura moved on by reading the Village Board Agenda Memo of 7/28/2015 regarding Final Plan & Plat of Planned Unit Development (#2011-06)-Bethlehem Woods Retirement Living Center (Sisters of St. Joseph of LaGrange). Discussion began with the Board expressing their support. Attorney Keating clarified that the property owners had satisfied and addressed all issues. *Trustee Zaura made a motion to approve the Bethlehem Woods Retirement Living Center Plat of Planned Unit Development. The motion was seconded by Trustee Mesick. Motion passed unanimously by roll call vote.*

This concluded her report.

#### ENGINEERING & CAPITAL PROJECTS COMMITTEE

##### A. MONTHLY REPORT

Trustee Jim Kucera began with the June report and said significant progress has been made on the Illinois Department of Transportation contract for Kemman Avenue Resurfacing Project (from 31<sup>st</sup> Street to 26<sup>th</sup> Street). He moved on to the repaving of Cleveland Avenue (from 30<sup>th</sup> Street to 26<sup>th</sup> Street) by G-A Paving was completed in June. He moved on to final plans and specifications have been prepared for the resurfacing of Pine Tree Lane and the portion of Finsbury Lane that was not part of the McNaughton development. The Village will be using MFT funds for a significant portion of this work.

This concluded his report.

#### PUBLIC SAFETY COMMITTEE

##### A. MONTHLY REPORT

Trustee Scott Mesick started with the Police Department Summary. He said the total numbers of crimes reported are almost the same as reported from last year during the same period. He said traffic enforcement is also very similar to what was reported from last year during the same period. He said overall police activity compared to last year is slightly lower with 3150 incidents reported by June of 2015. He said Sergeant Felix Hernandez is coordinating the finishing touches to the 2015 National Night Out Event which will be held Tuesday, August 4<sup>th</sup>. He said the Police Department has assisted with security/safety at the following special events: St. Louise Summerfest, Wednesday Night Entertainment at Memorial Park, VFC Conference Swim Meet, Park Patrols, Block Parties, organized runs/walks, Bike Safety Fest in association with the Chamber, plus many more.

That concluded the Police Department report.

Trustee Scott Mesick moved on to the Fire Department Report. He said there were 156 EMS responses this month. There were 44 fire/rescue incidents this month. He said Fire Department

personnel provided a fire truck display for the Chamber of Commerce Bike Fest on June 6<sup>th</sup>. Also hydrant flushing continued during the month. He said on June 14<sup>th</sup>, a graduation ceremony took place for our six candidates for the Fire Academy being hosted at the Western Springs Fire Department. He said firefighters completed constructing and installing new lockers at both fire stations to hold turnout gear.

This concluded his report.

#### PUBLIC WORKS COMMITTEE

##### A. MONTHLY REPORT

Trustee Scott Mesick read the monthly report for June. He read the summary of Public Works Operations. He moved on to Mechanic Maintenance; he said various repairs and preventative maintenance were performed on Public Works Vehicle & Equipment Units, Police Vehicles and Fire Vehicle and Equipment. He moved on to Water Department Operations; He said the Village purchased 365,720,000 gallons of water were purchased from the Brookfield-North Riverside Water Commission. 1,344 water meters were read in section #3. 52 monthly accounts and 39 final meter readings were taken. He said various inspections, appointments, and service calls were also performed. 15 water samples were taken and all samples successfully passed IEPA standards. 189 utility locations were identified prior to excavations. 1 water main was repaired. 3 B-box repairs were made.

This concluded his report.

#### FINANCE COMMITTEE

##### A. MONTHLY REPORT

Trustee Robert Lautner read the Financial Summary. She said fiscal year to date General Fund Revenue is at 12% of the annual budget. He said natural gas tax receipts have dropped about 58% from last year. He said telecommunication tax receipts were slightly up in June compared to the last several months. He said permit revenue is lower than last year by about \$33,000. He said intergovernmental revenue is 24% greater than last year due to increased receipts from state shared revenues including the income tax, personal property replacement tax and the use tax. He said charges for services are about \$37,000 higher than last year due to ambulance fees, which can fluctuate significantly due to the timing of collections. He said fine revenue is about 25% higher than the prior year due to the Police Department use of the State Local Debt Recovery program to collect unpaid tickets. He said total general fund expenditures are within expectations at 12% of the annual budget.

This concluded her report.

#### OTHER REPORTS

#### VILLAGE CLERK

##### A. MONTHLY REPORT

Clerk Seidel said she had nothing to report.

Minutes

Village of La Grange Park – Village Board Meeting  
July 28, 2015

VILLAGE ENGINEER

A. MONTHLY REPORT

Village Engineer Paul Flood said he had nothing to report.

COMMITTEE AND COLLECTORS REPORT

A. MONTHLY REPORT

There were no other reports; President Discipio said he would entertain a motion to approve the Committee and Collector reports as presented. *Trustee Mesick made the motion to approve the Committee and Collector reports as presented. Trustee Lautner seconded the motion. The motion to approve Committee and Collector's reports passed unanimously by voice vote.*

VILLAGE PRESIDENT REPORT

President Discipio began by reading the Village Board Memo of July 22, 2015 regarding Office of the Village Treasurer. Discussion began by Attorney Keating clarifying that the ordinance meets state statute. *Trustee Mesick made the motion to appoint Finance Director Larry Noller as Village Treasurer, effective July 28, 2015. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote. Trustee Mesick made a motion to adopt an ordinance amending Chapter 31 of the Village of LaGrange Park Municipal Code Concerning the Office of the Village Treasurer. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

PUBLIC PARTICIPATION

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board Meeting, President Discipio said he would entertain a motion to adjourn. *Trustee Mesick made a motion to adjourn. Trustee Lautner seconded the motion and the motion to adjourn passed unanimously by voice vote.*

Meeting adjourned at 8:10 p.m.

Respectfully submitted,



Amanda G. Seidel  
Village Clerk