

Village of La Grange Park
Regular Board Meeting Minutes
April 24, 2012

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled on April 24, 2012 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

Village President James Discipio called the meeting to order at 7:32 pm. He asked all in attendance to rise for the Pledge of Allegiance. After the Pledge, he asked Village Clerk Seidel to call the roll.

Board Members in attendance were:

Trustees: Rimas Kozica
Scott Mesick
LaVelle Topps
Marshall Seeder
Patricia Rocco

Village President: James Discipio

Board Members absent were:

Trustees: Susan Storcel

Also in Attendance were:

Village Manager: Julia Cedillo
Village Attorney: Cathleen Keating
Village Clerk: Amanda Seidel
Village Treasurer: Richard Zeiler
Village Engineer: Paul Flood
Finance Manager: Pierre Garesche
Fire Chief: Dean Maggos
Police Chief: Dan McCollum

President Discipio said he would like to begin by honoring retiring Village Treasurer Richard Zeiler. President Discipio presented a plaque of appreciation for 36 years of dedication and service to Village Treasure Richard Zeiler. Residents, staff and Trustees all complimented and thanked Treasurer Zeiler for all he has done over the years for the Village of LaGrange Park. Treasurer Zeiler spoke and commented on how many Village staff and Trustees he has worked with over the years, he also commented on the great work of the current staff. A reception was held honoring Village Treasurer Zeilers retirement prior to the Village Board Meeting.

President Discipio moved on to the next presentation and introduced Brian Dorf of B.O.S.S.- Business Owner's Strategies and Solutions. Brian, Jim and Alison gave a history of their

background and explained what their organization does, they host learning after hour events with networking for small business owners the last Thursday of the month.

President Discipio moved on to the next presentation from Chris Ganschow of Cagwood Consulting for an Annual Report. Chris Ganschow said he has been working to move the agenda forward and bring back tax money to the Village. He mentioned his work coordinating with Army Corp of Engineers for money for a water main replacement and his work finding funding for the Public Works Garage. He thanked all the legislators and departments for their assistance. He mentioned funding for the parking lot on 31st street as well as his work on trying to keep the Post Office open. He then moved on to discuss his work on the legislative front; past and present. He discussed the current Pension Reform proposal in Springfield and how it could affect municipalities. When Chris Ganschow was finished with his report, the Board and President Discipio thanked him for his work and his help finding funding for the Village.

Public Participation

President Discipio said the next item on the Agenda was Public Participation. He asked if there were any citizens who wished to address the Board.

The first citizen to address the Board was Ron Hirsch of 526 N. Edgewood who wanted to give an update on the Salt Creek Marsh.

The next citizen to address the Board was Fred Weiss of 627 N. Brainard who expressed his concern with security of a paperless agenda.

There were no other citizens who wished to address the Board so President Discipio moved on to the Consent Agenda.

President Discipio congratulated reporter Jane Michaels on her recent award.

Consent Agenda

Village Clerk Seidel said the following items were on the Consent Agenda for approval:

- A. Approval of Minutes
 - (i) Executive Session Meeting – February 28, 2012 revised
 - (ii) Village Board Meeting – March 27, 2012
 - (iii) Work Session Meeting – April 10, 2012
 - (iv) Executive Session Meeting – April 10, 2012
- B. Action- Authorize the Village Manager to Execute a Contract for Services with Cagwood Consulting.
- C. Action- Adopt Five Year Plan FY 2012/13-FY 2016/17
- D. Action- Motion to Approve a Resolution Approving FY 2012-13 Operating Budget.

Minutes

Village of La Grange Park – Board Meeting

April 24, 2012

Page 3

- E. Action- Motion to Approve a Resolution Approving Pay Plan and Schedule of Authorized Positions for FY 2012-2013
- F. Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers
- G. Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and May 22, 2012 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on May 22, 2012.

After Clerk Seidel finished reading, President Discipio asked for a motion to approve the Consent Agenda as read. Trustee Mesick asked to remove Executive Session Minutes from February 28, 2012. Trustee Rocco asked to remove the Village Board Meeting Minutes of March 27, 2012. President Discipio removed item D to move to Finance Committee for discussion. President Discipio asked for a motion to remove items A(i) and A(ii) and D. There was no discussion and the motion to approve the Consent Agenda with items A(i) and A(ii) and D removed was made by Trustee Mesick and seconded by Trustee Topps and passed unanimously on a roll call vote.

Village Manager's Report

Village Manager Julia Cedillo said she had nothing to report.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Rocco summarized the Administration Committee report after the Finance Committee. The 2012 Arbor Day Ceremony will be held Friday, April 27th where the Village will honor longtime resident Paul Matlas. National Drug Take Back Day takes place Saturday April 28th. The fifth annual Community Volunteering weekend took place on April 21st, this is an event where the Youth Commission and other community volunteers provide assistance to seniors in the community who need help with basic lawn care. The Village is accepting applications from interested teens to serve on the Village's Youth Commission. The Village has completed its search for the Public Works Director position, the Village is pleased to announce that Brendan McLaughlin has accepted the position and will begin on May 7th. Community E-Briefs, the Village's electronic newsletter is at its highest subscriber rate ever at 1129. Employees with milestone service anniversaries will be recognized by the Village Board at the May 22nd Village Board Meeting.

Trustee Rocco reminded residents about the upcoming Salt Creek Clean Up Day.

Trustee Rocco moved on to her next item by reading the Village Board Agenda Memo from April 17, 2012 regarding Electrical Power Aggregation- Plan of Operation and Governance.

Minutes

Village of La Grange Park – Board Meeting

April 24, 2012

Page 4

It is recommended by staff that the proposed Plan of Operation and Governance remain in draft form to be posted to the Village's website for public comment. It will also be distributed at each of the two required public hearings on the Electrical Aggregation Program, scheduled for May 8th and May 14th at 6:00pm. Ideally, the Plan would be later approved by the Village Board in May, after the Public Hearings have concluded.

President Discipio raised a question regarding how the provider will be providing opportunities for educating residential and small commercial retail customer in LaGrange Park, #2 on page 9 of the plan. There were also questions raised about the cancellation fee and early termination fee.

It was mentioned that David Hoover from NIMEC will be present at the public hearings to answer questions.

Trustee Rocco moved on to read the Village Board Agenda Memo of April 17, 2012 regarding Electrical Power Aggregation-Agreement with NIMEC.

Discussion began with some concerns from Attorney Keating. Trustee Seeder expressed concern regarding the compensation structure in the contract as well as inquiry on what services will be provided once the program is in place. Trustee Kozica was looking for clarification on what happens at the end of the contract term Mr. Hoover clarified that the rate has fees included as well as answered any comments and concerns.

Trustee Rocco brought a motion that the Village of LaGrange Park, Illinois authorizing the Village President to enter into an agreement with Glenview Consulting Group, d/b/a Northern Illinois Municipal Electrical Collaborative for consulting Services Regarding the Aggregation of Electricity Program. The motion was seconded by Trustee Topps. Clerk Seidel called roll: Trustee Kozica-present, Trustee Mesick=yes, Trustee Topps=yes, Trustee Seeder=yes, Trustee Rocco=yes. Motion passed by a vote of 4 to 1 present.

Trustee Rocco moved on to the next item and began to read the Village Board Agenda Memo from April 4, 2012 regarding the Paperless Agenda Process- Purchase of Equipment.

Trustee Rocco brought a motion to approve the purchase and installation of a paperless agenda solution, to include iPad equipment, website updates, and the installation of a wireless access point (includes set up and configuration), from the Village's information and technology consulting company, AIS, All Information Systems. The motion was seconded by Trustee Mesick.

Discussion began over the concerns regarding going to a paperless agenda. Concern was discussed over note taking capabilities as well as actual financial savings. Trustee Kozica brought a motion to table the motion to approve the purchase and installation of a paperless agenda solution, to include iPad equipment, website updates, and the installation of a wireless access point (includes set up and configuration), from the Village's information and technology consulting company, AIS, All Information Systems. Trustee Seeder seconded the motion.

Clerk Seidel called roll: Trustee Kozica-yes, Trustee Mesick-yes, Trustee Topps-yes, Trustee Seeder-yes, Trustee Rocco-yes. Motion to table passed unanimously by a roll call vote.

This concluded her report.

BUILDING AND ZONING COMMITTEE
A. MONTHLY REPORT

Trustee Rimas Kozica said there were 64 building permits were issued in March, compared to 77 in March 2011.

He said permits issued so far YTD are slightly more than last year at this time.

He said estimated construction costs and Permit Fees collected for this past March were both somewhat less than what they were for March of 2011.

He said there were 73 inspections conducted during March of 2012, compared to 117 in March of 2011. He said of the inspections, 9 were not approved.

He said final inspections were conducted by both Building and Fire Prevention staff for a new emergency generator installed at the Jewel-Osco store. Also, a permit was issued for the seasonal greenhouse at this location after this Temporary Use was approved by the Board earlier in the month.

This concluded his report.

ENGINEERING & CAPITAL PROJECTS COMMITTEE
A. MONTHLY REPORT

Trustee Marshal Seeder said a meeting with the Army Corps Engineers, discussing grant funding for a water main project on La Grange Road.

He said the Village is proceeding with developing final design for Beach Parking Lot.

He said the Village continued the close-out process on the Beach/Monroe & Blanchan/Morgan paving projects.

This concluded his report.

PUBLIC SAFETY COMMITTEE
A. MONTHLY REPORT

Trustee LaVelle Topps started with the Police Department Summary for March. He said overall police activity for the first three months this year is 16% higher than in 2011 with 1736 incidents reported compared to 1492 last year.

He said the Emergency Telephone System Board met on March 29, 2012 and approved the 2012-2013 ETSB Budget.

He said the Board of Police Commissioners met on March 14, 2012 and approved the conducting of patrol officer and sergeant's examinations. The Board continues to review their rules and regulations, a process that began in 2012 and appears to be nearing completion.

He said requests for proposals were solicited from vendors through a Legal Notice published in the newspaper to accomplish the federally mandated narrow banding of emergency service radio frequencies.

That concluded the Police Department report.

Trustee Topps started with the Fire Department report. He said there were 124 EMS responses this month and 358 YTD. Last year at this time there were 293 YTD. There were 32 fire/ rescue incidents this month, and 122 YTD and last year at this time there were 129 YTD.

He said throughout the month, staff attended various meetings held in regards to MABAS and area hospital planning for the NATO summit to be held in Chicago this May.

He said personnel attended two block parties this month, including the Just Irish Enough event held for St. Baldricks in the 600 block of Newberry. Personnel also conducted a first-aid class for a group of cub scouts at station 1.

He said Fire Prevention staff continues to work with ADT on moving fire alarm subscribers to the wireless system. Approximately 85 of the 100 alarms being monitored by our Communications Center are now wireless.

He said personnel met with staff from the LaGrange and Western Springs fire departments to assess a proposed Computer Aided Dispatch system being considered in regards to the ongoing shared Communications Center discussions.

This concluded his report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick summarized the monthly report for March.

Minutes

Village of La Grange Park – Board Meeting

April 24, 2012

Page 7

In regards to Public Works Operations there were over 1100 pothole repairs made throughout the Village, using 6.5 tons of asphalt. Eight parkway repairs were made, with 10 yards of dirt and a bag of seed being added to areas where water/sewer construction were performed during the winter season. Barricades were delivered for 4 block parties. 166 Village street miles were cleaned by the street sweeper, with 44 yards of waste being picked up. Building and ground maintenance were performed around the PW facility, Village Hall, and along 31st St. Meetings with the new landscape contractor to review all the areas to be mowed, and gardens to be maintained. Several Work Orders for tree trimming in the Village's parkway were taken care of. Sidewalk repair in the 1400 Block of Newberry with UPM to remove trip hazard. Individual branch pickups requests were performed. 24 deliveries of mulch, totaling 80 yards; 1 delivery of compost of 3 yards.

He said various repairs and preventative maintenance were performed on Public Works Vehicle & Equipment Units, Police Vehicles and Fire Vehicle and Equipment.

He said the Village purchased 34,100,000 gallons of water from the Brookfield/North Riverside Water Commission. 1 water service leak was repaired. 1,331 water meters were read in section #3. 50 monthly accounts and 10 final meter readings were taken. He said various inspections, appointments, and service calls were also performed. 15 water samples were taken and all samples successfully passed IEPA standards. 15 utility locations were identified prior to excavations. 2 Buffalo box repairs. A Hydrant modification kits were installed at 921 La Grange Road and in the 400 Block of Sherwood. Repairs were made to the hydrant located at 1518 Maple, damaged in a traffic accident.

This concluded his report.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Patricia Rocco said we are now 91.7% of the way through its fiscal year. General Fund revenues have increased 2.2% compared to last year while expenses have decreased 0.4%. As a consequence of these trends it is expected we will finish the fiscal year with at least a \$200,000 operating surplus.

She said several revenues are doing better that last year, such as state income tax, state use tax, police fines, and real estate tax. Others, such as the electric utility tax, permit fees, and ambulance fees, are doing worse than last year. And still many others are doing just about the same as last year, such as our sales tax and telecommunications tax. The mixed bag has resulted in the small 2.2% overall increase cited earlier.

She said on the expenditure side of things every department has spent less than 91.7% of its budget. The administration department has spent 78.6%, the police department 89.3%, the fire department 82.6%, public works 77.6%, and the building department 73.6%. The building department has kept its expenses down by doing an excellent job of managing expenses related

to professional services. We are utilizing Don Morris Architects far less than in the past for both inspections and plan reviews as our building inspector now performs a much larger percentage of these tasks. In the case of the public works department, the interim public works director has done an excellent job of keeping expenses in check during his tenure as the director.

She said the “Other Professional Services” line item in the General Fund’s Administration Department shows we spent \$3,755.00 during the month of March. We paid \$1,755 to Cagwood Consulting for services related to government relations and \$2,000 was paid to Stephen A. Laser Associates for an assessment of two employee candidates.

Trustee Rocco moved on to the next item which was item D, moved from the consent agenda. A motion to Approve a Resolution Approving FY 2012-2013 Operating Budget was brought by Trustee Rocco and seconded by Trustee Mesick. Motion passed unanimously on a roll call vote. Staff was thanked for all their hard work preparing the budget and keeping the Village stabilized.

This concluded the Finance Committee’s Report.

VILLAGE CLERK

A. MONTHLY REPORT

Clerk Seidel said she had nothing to report.

VILLAGE TREASURER

A. MONTHLY REPORT

Treasurer Zeiler said he had one item to report. He said the total portfolio value at cost is \$2,927,155.72 and returns are low.

Treasurer Zeiler also mentioned his attendance over the years at the quarterly meetings of the Police Pension Fund Committee. He said the Village should be proud of this group and commended for their work.

VILLAGE ENGINEER

A. MONTHLY REPORT

Village Engineer Paul Flood said he had nothing to report.

VILLAGE ATTORNEY

A. MONTHLY REPORT

Village Attorney Keating said she had nothing to report.

COMMITTEE AND COLLECTORS REPORT

A. MONTHLY REPORT

There were no other reports; President Discipio said he would entertain a motion to approve the Committee and Collector reports as presented. Trustee Mesick made the motion to approve the Committee and Collector reports as presented. Trustee Seeder seconded the motion, and the motion to approve Committee and Collector's reports passed unanimously on a voice vote.

Village President's Report

President Discipio began by reading the Proclamation for Arbor Day. The Village of LaGrange Park proclaims, April 27th, 2012 as Arbor Day.

President Discipio moved on to his next item which was an announcement of LaGrange Park Fireman Rick Ronovsky's promotion as Fire Chief of Hinsdale. President Discipio and the Board congratulated Rick on his promotion.

President Discipio moved on to his next item reminding residents of the upcoming Empty Bowls Event at Village Potters in the Village Market on April 26th.

This concluded his report.

PUBLIC PARTICIPATION

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board Meeting, President Discipio said he would entertain a motion to adjourn into Executive Session. Trustee Seeder made a motion to adjourn into Executive Session *for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body according to 5 ILCS 120/2 (c) (1)*. Trustee Mesick seconded the motion and the motion to adjourn into Executive Session passed unanimously on a voice vote.

Meeting adjourned at 9:04 p.m.

Respectfully submitted,

Amanda G. Seidel
Village Clerk