

Village of La Grange Park
Regular Board Meeting Minutes
March 22, 2016

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled on March 22, 2016 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

President Discipio called the meeting to order at 7:30 p.m. After the Pledge of Allegiance, he asked Village Clerk Seidel to call the roll.

Board Members in attendance were:

Trustees:	Scott Mesick Patricia Rocco Michael Sheehan James Kucera Robert Lautner Jamie Zaura
-----------	--

Village President:	James Discipio
--------------------	----------------

Also in Attendance were:

Village Manager:	Julia Cedillo
Assistant Village Manager:	Emily Rodman
Village Clerk:	Amanda Seidel
Village Attorney:	Cathleen Keating
Public Works Director:	Brendan McLaughlin
Village Engineer:	Paul Flood
Police Chief:	Ed Rompa
Fire Chief:	Dean Maggos
Finance Director:	Larry Noller

Public Participation

Cheryl Petersen of 1021 Newberry discussed the past use of permits and discussed the June TS&E meeting and her support for going back to permits for the 1000 block of Newberry. Joe Petersen of 1021 Newberry spoke to his support of parking permit restrictions for residents of 1000 block of Newberry being reinstated. Dave Meador of 1005 Newberry discussed the current parking restrictions not working and causing undue hardship on the residents of the 1000 block of Newberry. Bill Lampert of 1000 Newberry discussed ymca employee parking, encroachment of residents and property tax effect of residents of the 1000 block of Newberry as well as mentioning the time restrictions at the Beach Avenue Parking Lot.

Presentation

President Discipio introduced Chuck Bosko of the Department of Veterans Affairs to discuss veteran's benefits. Mr. Bosko delivered information to the Board. Mr. Bosko discussed programs and

Minutes
Village of La Grange Park – Village Board Meeting
March 22, 2016

benefits available to Veterans through the Department of Veterans Affairs. He ended by mentioning the presentation at Village Hall to be held April 18th from 7-8pm.

Consent Agenda

Clerk Seidel said the following items were on the Consent Agenda for approval:

A. Approval of Minutes

- (i) Village Board Meeting- February 23, 2016
- (ii) Village Board Executive Session- February 23, 2016
- (ii) Work Session Meeting-March 8, 2016

B. Action- Turnout Gear Purchase-Motion: *to approve the purchase of six sets of new protective gear (pants and coats), at the cost of \$1,919.00 per set, or a total of \$11,514.00, from Municipal Emergency Services, Inc.*

C. Action- 3rd Party receiving, managing, filing and sharing Fire Protection System Inspection, Test and Maintenance (ITM) Reports-Motion:

i. *to authorize the Village Manager to execute a Service Agreement with Inspection Reports Online (IROL, LLC) for the purpose of receiving, managing, filing and sharing Inspection, Test and maintenance (ITM) Reports for fire protection systems.*

ii. *to approve an ordinance amending the Fire Prevention Code requiring those with fire protection systems to register with the Villages designated ITM report management system service provider, and requiring the submittal of ITM reports to such provider.*

D. Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers

E. Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and April 26, 2016 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on April 26, 2016.

The motion to approve the Consent Agenda as read was made by Trustee Sheehan and seconded by Trustee Mesick and passed unanimously on a roll call vote.

Village Manager's Report

Village Manager Cedillo mentioned the upcoming Dinner Club ribbon cutting.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Robert Lautner read the Administration Report. He began with the Village Referenda Results. He moved on to New Refuse Pricing Effective April 1st. He moved on to Arbor Day Nominations. He moved on to Community Volunteer Day which is scheduled for Saturday April 30th.

Trustee Lautner moved on to his next item by summarizing the memo regarding Award of Contract-Boiler Replacement for Village Hall. At the end of discussion there was a *motion by Trustee Lautner*

to approve a contract to the lowest bidder, Core Mechanical Inc. in the amount of \$44,895.00 for replacement of the boiler at Village Hall, 447 North Catherine Avenue. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote
This concluded the Administration Committee report.

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Jamie Zaura said there were 30 building permits were issued in February compared to 14 which were issued in February of 2015. She said estimated Construction Costs and Permit Fees Collected were both substantially more. She said there were 88 inspections conducted during this past February, of such, 7 were not approved. She said final inspections were conducted for the new business that has moved into our village The Dinner Club located in the Village Market. She said staff had been working on addressing concerns related to a severely deteriorated garage at the corner of Spring and Harding. She said our Code Enforcement Officer worked with Finance to follow-up on businesses that had not renewed their Business License by the due date; all our now resolved. She said a great amount of work took place during the month on the Village Hall emergence generator project.

This concluded her report.

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee James Kucera began with his report and said bids are currently being obtained for the sewer repair program, three repairs have been identified on Woodlawn Avenue and two more on Harding Avenue all near LaGrange Road. He said design work is nearing completion for the proposed La Grange Road water main replacement project; the project limits for this phase of work are from the alley north of 31st Street to 29th Street.

This concluded his report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick started with the Police Department Summary. He said overall police activity is 21% higher, with 989 incidents handled this year. He said traffic enforcement is higher by 28% with 1097 citations issued this year. He said seven current members of the police department with three or more years of service have been presently studying for the Sergeant Eligibility Testing/Final Listing. He said detective Griffin attended the Lyons Township Quarry Advisory Council Meeting. He said Sergeant Hernandez coordinated the 6th Annual Adopt-A-Cop Skate Party.

Trustee Mesick moved on to his next item by summarizing the memo regarding 1000 Block of Newberry Parking Study and Staff Recommendation. Trustee Mesick mentioned his support for removing all signs. Discussion moved to the study done by the Police Department; 1000 block of Newberry Feedback and Photos packet was distributed to the Board. Discussion moved to safety and the ticketing process. Assistant Village Manager Rodman discussed background, conversations,

safety and why odd/even parking is the staff recommendation. Attorney Keating clarified procedure. It was clarified that a motion to remove all signs would have to be done at a later date. Chief Rompa clarified education and discussions with the YMCA. President Discipio mentioned how the Village Board has to be fair to all parties involved. At the end of discussion there was a *motion by Trustee Mesick to direct staff to draft an Ordinance amending Chapter 76: Parking Schedules of the Municipal Code to include new parking regulations for the 1000 Block of Newberry, for the Village Boards consideration and action. The motion was seconded by Trustee Kucera. Village Clerk Seidel called roll: Mesick-No Rocco-yes Sheehan-yes Kucera-yes Lautner-yes Zaura-yes The motion passed 5 to 1.*

That concluded the Police Department report.

Trustee Scott Mesick moved on to the Fire Department Report. He said there were 134 EMS responses this month. There were 39 fire/rescue incidents this month. He said training was provided to all EMS personnel on our new cardiac monitors/defibrillators. He said an annual CPR and AED refresher training was conducted for Fire Department EMS personnel. He said during the second week of the month, some of our personnel participated in the Jump Rope for the Heart events which took place at Brook Park School. Personnel also participated in the Heroes versus Hero's basketball game at Park Jr. High.

This concluded his report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Michael Sheehan read the monthly report for February. He read the summary of Public Works Operations. He moved on to Mechanic Maintenance; he said various repairs and preventative maintenance were performed on Public Works Vehicle & Equipment Units, Police Vehicles and Fire Vehicle and Equipment. He moved on to Water Department Operations; He said the Village purchased 30,160,000 gallons of water were purchased from the Brookfield-North Riverside Water Commission. 1,473 water meters were read in section #2. 50 monthly accounts and 13 final meter readings were taken. He said various inspections, appointments, and service calls were also performed. 15 water samples were taken and all samples successfully passed IEPA standards. 56 utility locations were identified prior to excavations. 3 water mains repaired and 1 service line repaired.

This concluded his report.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Patricia Rocco read the Financial Summary. She said fiscal year to date General Fund Revenue is at 82% of the annual budget. She said property tax receipts are about \$107,000 higher than last year at this time. She said sales tax revenue is down about 3.3% from the prior year. She said natural gas tax receipts have dropped about 42% from last year. She said permit revenue is 14% above last year. She said intergovernmental revenue is 12% greater than last year due to increased receipts from state shared revenues including the income tax, personal property replacement tax and

the use tax. She said charges for services are about \$44,000 higher than last year. She said Fine Revenue is 15% higher than the prior year. She said miscellaneous revenue is about \$51,000 higher than the prior year. She said total general fund expenditures are with expectations at 76% of the annual budget and \$1.08 million lower than last year (last year's budget included a \$1.2 million transfer to the Capitol Projects Fund).

Trustee Rocco moved on to his next item by summarizing the memo regarding Fiscal Year 2016 Audit Services. A letter from BKD was distributed to the Board regarding; engagement objectives & scope, responsibilities, services, limitations, and fees. At the end of discussion there was a *motion to approve BKD, LLP to perform the required annual audit of the Villages financial statements for fiscal year 2016 in the not to exceed amount of 420,5000 to be expensed to the FY2017 General Fund, Water Fund and Sewer Fund, and authorize the Village Manager to approve the agreement following review by the Village Attorney. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote*

Trustee Rocco moved on to her next item by summarizing the memo regarding Village Water Rate. At the end of discussion there was a *motion by Trustee Rocco to approve an ordinance Amending Chapter 51, Section 51.43 of the Village of La Grange Park Municipal Code Establishing Water Rates. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote*

Trustee Rocco summarized the Finance Committee meeting of April 12th and mentioned the upcoming Budget Presentation.

This concluded her report.

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

Clerk Seidel said she had nothing to report.

VILLAGE TREASURER

B. MONTHLY REPORT

Finance Director Noller said he had nothing to report.

VILLAGE ENGINEER

A. MONTHLY REPORT

Village Engineer Paul Flood said he had nothing to report.

VILLAGE ATTORNEY

A. MONTHLY REPORT

Village Attorney Cathy Keating said she had nothing to report.

COMMITTEE AND COLLECTORS REPORT

A. MONTHLY REPORT

There were no other reports; President Discipio said he would entertain a motion to approve the Committee and Collector reports as presented. *Trustee Mesick made the motion to approve the Committee and Collector reports as presented. Trustee Sheehan seconded the motion. The motion to approve Committee and Collector's reports passed unanimously by voice vote.*

VILLAGE PRESIDENT REPORT

President Discipio began by reading a Proclamation honoring the 100th Birthday of Barbaree Holben. He moved on to mentioning LaGrange Park was named #7 for safest suburbs according to Credit Donkey. He moved on to mentioning the Springfield legislative Drive Down on April 6th. He moved on to the Dinner Club Ribbon Cutting.

PUBLIC PARTICIPATION

There was none

NEW BUSINESS

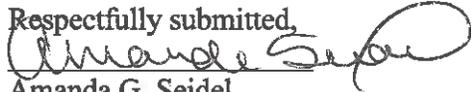
Bryan Mathie of 422 Newberry spoke regarding Beekeeping and specifically honey bee education. Mr. Matthews distributed an updated Beekeeping Proposal. He discussed his conversations with the Park District in allowing beekeeping potentially at Beach Oak Park. He discussed other communities, liability, safety, cost and maintenance. The Board received Mr. Mathies Beekeeping Pilot proposal for LaGrange Park. Attorney Keating clarified changes would have to occur to the municipal code section 92.032.

The Village Board discussed the usage and parking restrictions at the Beach Avenue Parking Lot. Chief Rompa discussed current restrictions and usage. It was asked that staff look at parking limitations and timing of public spaces.

ADJOURNMENT

Since there was no further business to be brought before the Village Board Meeting, President Discipio said he would entertain a motion to adjourn. *The motion to adjourn was made by Trustee Sheehan and seconded by Trustee Mesick and passed unanimously by voice vote.*

Meeting adjourned at 9:06 p.m.

Respectfully submitted,

Amanda G. Seidel
Village Clerk