

Village of La Grange Park



Budget
Budget

2013-2014
2013-2014

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BUDGET

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Mission Statement

The Village of La Grange Park is committed to providing its citizens effective and efficient government services in a fiscally responsible manner. The Village encourages cooperation among its staff, Board, and other units of government in order to assess community needs and to determine the most effective manner in which to meet those needs. While committed to maintaining a professional and responsive atmosphere, the Village must weigh individual needs against community standards and resources and determine what is in the best interests of all its residents.



Date: April 29, 2013¹
To: **Village President & Board of Trustees**
From: Julia Cedillo, Village Manager
RE: **Budget Message (Updated) – FY 2013 - 14 Budget**

This updated draft of the FY2013-2014 is transmitted to you for your review and consideration. The Village's fiscal year runs from May 1 to April 30. A new budget must be adopted before the beginning of the fiscal year. This document could not have been prepared without the assistance of Finance Director Pierre Garesche and the diligence of Department Heads to meet necessary spending targets. Finally, this document could not have been assembled without Andy Bagley's hard work.

The Village's budget is composed of seven funds that account for the revenues received and proposed expenditures that allow the Village to provide services to residents. Although the General Fund and Capital Projects are treated as separate funds, the General Fund provides the Capital Projects Fund with revenue. Treating Capital Projects as a separate fund gives the Village the opportunity to program and keep better track of capital expenses. As proposed, the FY2013-14 draft budget expects Village revenues in all funds to total \$12,949,740 (net of transfers) with overall expenses (net of transfers) to total \$14,609,916².

Table I provides a historical summary of revenues by fund and includes the major revenue categories of the General Fund. Revenues in the General Fund are budgeted to increase by 2.9%. The Draft FY13-14 Budget includes certain revenue adjustments as part of the Local Revenue Study and as approved by the Village Board. Those revenue adjustments to the General Fund include: Ambulance Fee increases, new Wireless Alarm Fees, Vehicle Sticker Fee increases, Police Fine increases (parking, ordinance violations), certain Liquor License Fee increases, additional Wireless Lease revenue, Electric Aggregation Civic Contribution and increases to the Water Turn On Fee. These increases, along with anticipated increases to the Income Tax and some Local Taxes, allow the Village to maintain a more structurally

¹ This Budget Message has been updated from the April 2, 2013 version, to include the budgeting of the La Grange Road Light Poles, in the amount of \$84,200.

² This figure was previously \$14,525,716, in the draft Budget.

balanced budget for the coming year. When not including the transfer to the Capital Projects Fund, revenues are projected to be higher than expenditures in the General Fund. When including the \$264,000³ transfer to the Capital Projects Fund, an overall deficit of \$254,720⁴ is projected.

The Budget includes a 7.3% increase to the Water Rate to offset the increased cost of water passed down by the BNRWC and the City of Chicago. Thus, as proposed, Water Fund revenues are anticipated to increase by 6.7%. Revenues in other funds are anticipated to remain relatively stable and to be consistent with historical experience.

Table II summarizes expenses by fund. Total expenses (net of transfers) are budgeted to increase (over FY 12-13 Estimated expenditures) approximately 23.9%⁵ due primarily to the South La Grange Road Water Main Project, the Public Works Garage Renovation Project and the Beach Avenue road work. Operating expenses in the General Fund are anticipated to be 2.5%⁶ higher than FY 12-13.

The FY 13-14 Budget, as proposed, is consistent with the Five-Year Plan. Table III summarizes projected changes in ending reserve balances for each fund. The fund balances are consistent with the projections contained in the Five-Year Plan.

The FY 13-14 Budget proposes no increase in staffing levels. Recently, a vacancy in Public Works occurred in FY 12-13. This position is included in the proposed budget. Tables IV and V show historical and budgeted staffing levels for full-time and part-time employees. The budgeted expenses include salaries, wages, associated health insurance and pension contributions, and step increases for those employees eligible to progress through the Village's pay plan.

This budget includes cost of living adjustments (COLA) for all employees that are based on the following:

1. The provisions of the appropriate labor agreement for all Employees covered by such agreements (2.75% for FOP Patrol Officers, 1.5% for IUOE Local 150 Public Works); and
2. For those employees not covered by labor agreements, the Personnel Manual provides for COLA increases based on the higher of the Consumer Price Index (Chicago-U) for the twelve months ending in December of the previous year (i.e., December 2012 – the CPI-U was 1.7%) or the average percent increases of all collective bargaining agreements in effect.

It should be noted that the Personnel Manual provision on Salary Increases also states that if financial conditions warrant, the Village Board may provide for a reduction or suspension of the increases prescribed.

³ This figure was previously \$180,000 in the draft Budget.

⁴ This figure was previously \$170,520 in the draft Budget.

⁵ This percentage was previously 23.2%.

⁶ This percentage was previously 1.4%.

The FY 13-14 Budget proposes a 1.7% cost of living adjustment for those employees not covered by labor agreements. A 2.1% cost of living adjustment was granted in FY 12-13, and 1% the year before. Employee contributions to health insurance premiums are proposed to increase again this year from 14% to 15%.

With respect to employees governed by collective bargaining agreements, the Public Works Department is represented by the International Union of Operating Engineers, Local 150 (IUOE). May 1, 2013, marks the beginning of the second year of a four year contract. The Police officers at the patrol officer rank are represented by the Fraternal Order of Police (FOP). May 1, 2013 marks the beginning of the final year of that three year contract.

Overall, the FY 2013-2014 Budget provides the Village with necessary funding to meet its primary mission as well as complete some major capital projects. However, because the Village's expenditures in the General Fund are growing faster than revenues can recover, the Village will have to remain diligent in the management of its funds to better position ourselves for the future. In recent years, as a result of the Great Recession, the Village has taken proactive measures to control costs, such as eliminating community events, reducing personnel and personnel costs through attrition, increasing employee contributions to healthcare, and keeping cost of living increases very low. The Village is doing more with less while continuing to provide excellent services in an efficient manner. Despite these efforts, fixed costs related to personnel, insurance, pension costs, fuel and materials continue to increase while revenues are projected to grow at a slower pace.

The draft budget anticipates the Village will finish the current fiscal year in a stronger financial position than was originally forecasted. This is due to revenues performing better than expected, and expenses occurring under budgeted levels. Because the FY 12-13 budget included a transfer in the amount of \$576,340 to the Capital Projects Fund, an overall deficit is still projected for the end of the fiscal year.

The Village will need to remain watchful and flexible to respond to circumstances beyond the Village's control. These circumstances could include continued weakness in the general economy and/or impacts from the State of Illinois as it works to address its financial issues.

In the coming months, staff will continue its work on the Local Revenue Study with regard to the evaluation of Zoning Application Fees, Building Permit Fees and the implementation of some new service fees, as discussed at the Village Board Local Revenue Workshop in December 2012. Further, staff expects that the Dispatch Shared Services Study will become available by summer, providing useful data to the Village as to whether a consolidated approach offers an opportunity for service efficiencies and cost savings.

As the Village moves forward, we will need to continue to balance services and service expectations with available resources.



Date: April 2, 2013
To: **Village President & Board of Trustees**
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Village of La Grange Park Organizational Chart

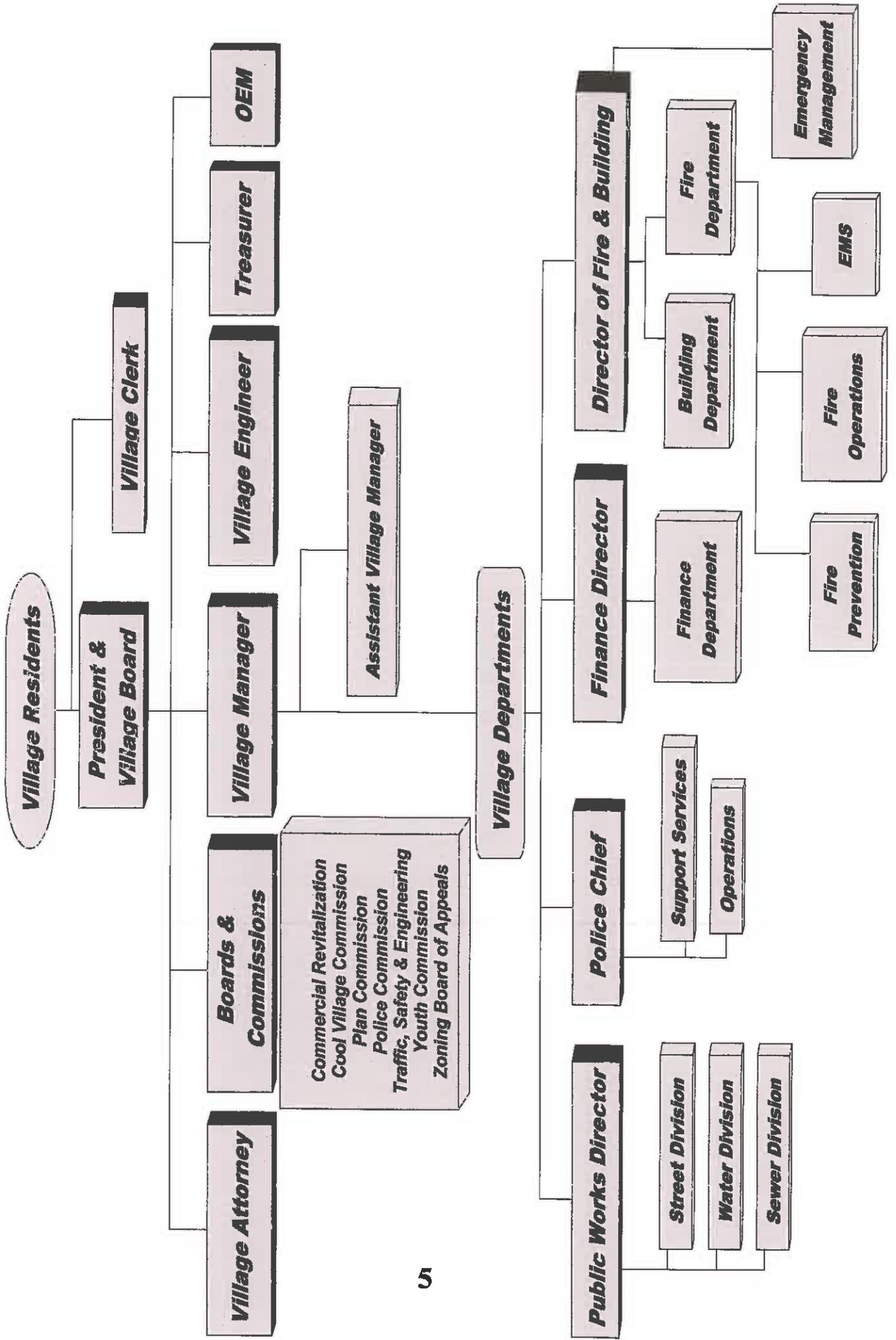


Table II
SUMMARY OF EXPENDITURES
VILLAGE OF LA GRANGE PARK
FY 2010-2011 THROUGH FY 2013-2014

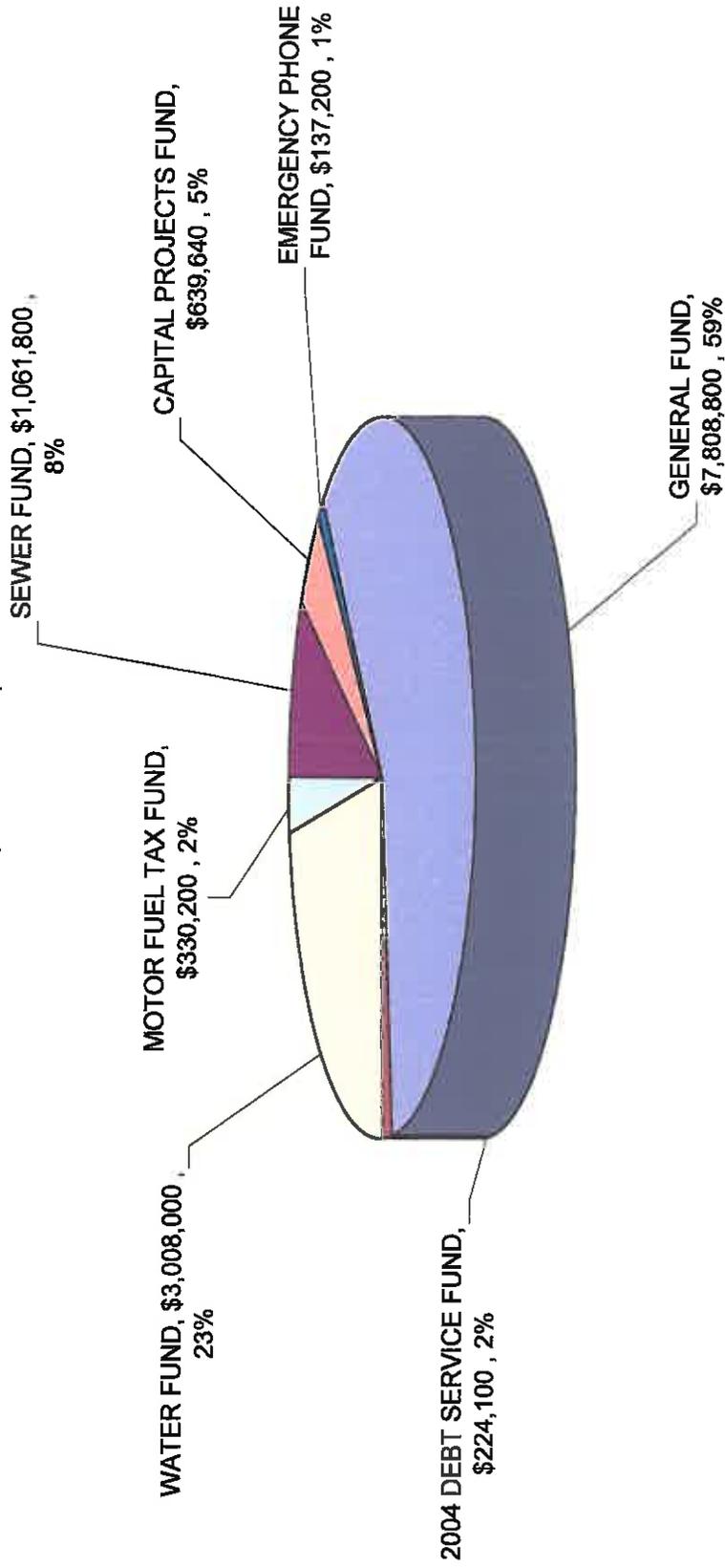
FUND	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimated	FY 2013-14 Budget	% CHANGE FY	
						2012-13 ESTIMATED VS FY 2013-14 BUDGET	2012-13 ESTIMATED VS FY 2013-14 BUDGET
GENERAL FUND							
Administration & Finance	\$821,779	\$789,437	\$914,300	\$889,000	\$941,050	5.9%	
GF Interfund Transfers	0	0	576,340	576,340	264,200	-54.2%	
Police	3,461,468	3,665,589	3,858,020	3,737,950	4,034,280	7.9%	
Fire	1,281,721	1,290,184	1,371,432	1,329,744	1,390,510	4.6%	
Public Works	1,023,719	938,643	1,164,560	1,076,786	1,166,900	8.4%	
Building	237,603	227,323	271,020	253,387	266,580	5.2%	
TOTAL GENERAL FUND	\$6,926,290	\$6,911,177	\$8,155,672	\$7,863,207	\$8,063,520	2.5%	
2004 DEBT SERVICE FUND	\$225,808	\$224,253	\$227,500	\$226,342	\$224,500	-0.8%	
WATER FUND							
Administration	\$173,059	\$159,607	\$183,380	\$175,277	\$182,020	3.8%	
Distribution	1,717,384	1,918,644	3,386,100	2,573,676	3,502,650	36.1%	
	\$1,890,443	\$2,078,251	\$3,569,480	\$2,748,953	\$3,684,670	34.0%	
MOTOR FUEL TAX FUND							
Interfund Transfer	\$120,645	\$413,726	\$0	\$0	\$235,000	N/A	
	225,308	224,253	227,000	226,342	224,000	-1.0%	
	\$345,953	\$637,979	\$227,000	\$226,342	\$459,000	102.8%	
SEWER FUND							
Administration	\$591,671	\$577,534	\$598,980	\$587,491	\$595,880	1.4%	
Oper. & Maint.	367,238	505,089	501,410	353,710	673,610	90.4%	
	\$958,909	\$1,082,633	\$1,100,390	\$941,201	\$1,269,490	34.9%	
CAPITAL PROJECTS FUND							
	\$239,429	\$520,610	\$1,356,926	\$471,826	\$1,279,436	171.2%	
EMERGENCY PHONE FUND							
Interfund Transfer	\$50,586	\$59,237	\$165,000	\$112,250	\$117,500	4.7%	
	33,765	34,000	35,000	35,000	36,000	2.9%	
	\$84,351	\$93,237	\$200,000	\$147,250	\$153,500	4.2%	
SUB-TOTAL ALL FUNDS	\$10,671,183	\$11,548,141	\$14,836,968	\$12,625,121	\$15,134,116	19.9%	
(MINUS INTERFUND TRANSF.)	(\$259,073)	(\$258,253)	(\$838,340)	(\$837,682)	(\$524,200)	-37.4%	
TOTAL ALL FUNDS	\$10,412,110	\$11,289,888	\$13,998,628	\$11,787,439	\$14,609,916	23.9%	

Table III
FUND BALANCE, REVENUE AND EXPENSE SUMMARY
VILLAGE OF LA GRANGE PARK
FISCAL YEAR 2013 - 2014

	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Surplus/ (Deficit)</u>	<u>Ending Fund Balance</u>	<u>Minimum Standard 25%*</u>	<u>Over/ (Under)</u>
General Fund	\$2,219,183	\$7,808,800	\$8,063,520	(\$254,720)	\$1,964,463	\$1,886,150	\$78,313
2004 Debt Service Fund	\$5,526	\$224,100	\$224,500	(\$400)	\$5,126	\$56,025	(\$50,899)
Water Fund	\$2,046,875	\$3,008,000	\$3,684,670	(\$676,670)	\$1,370,205	\$752,000	\$618,205
Motor Fuel Tax Fund	\$214,621	\$330,200	\$459,000	(\$128,800)	\$85,821	\$82,550	\$3,271
Sewer Fund	\$972,745	\$1,061,800	\$1,269,490	(\$207,690)	\$765,055	\$265,450	\$499,605
Capital Projects Fund	\$445,199	\$903,840	\$1,279,436	(\$375,596)	\$69,603	\$75,960	(\$6,357)
Emergency Telephone System Fund	\$207,561	\$137,200	\$153,500	(\$16,300)	\$191,261	\$34,300	\$156,961
Totals	\$6,111,710	\$13,473,940	\$15,134,116	(\$1,660,176)	\$4,451,534	\$3,152,435	\$1,299,099

* Note: Reserves standard is 25% of revenues less transfers from the General Fund to the Capital Projects Fund, grants, and bond proceeds

Chart I
Village of La Grange Park
Revenues by Fund
FY 2013-2014
 (Net of Transfers)



GENERAL FUND	2004 DEBT SERVICE FUND	WATER FUND	MOTOR FUEL TAX FUND
SEWER FUND	CAPITAL PROJECTS FUND	EMERGENCY PHONE FUND	

Chart II
Village of La Grange Park
All Funds
FY 2013-2014
Expenditures by Object

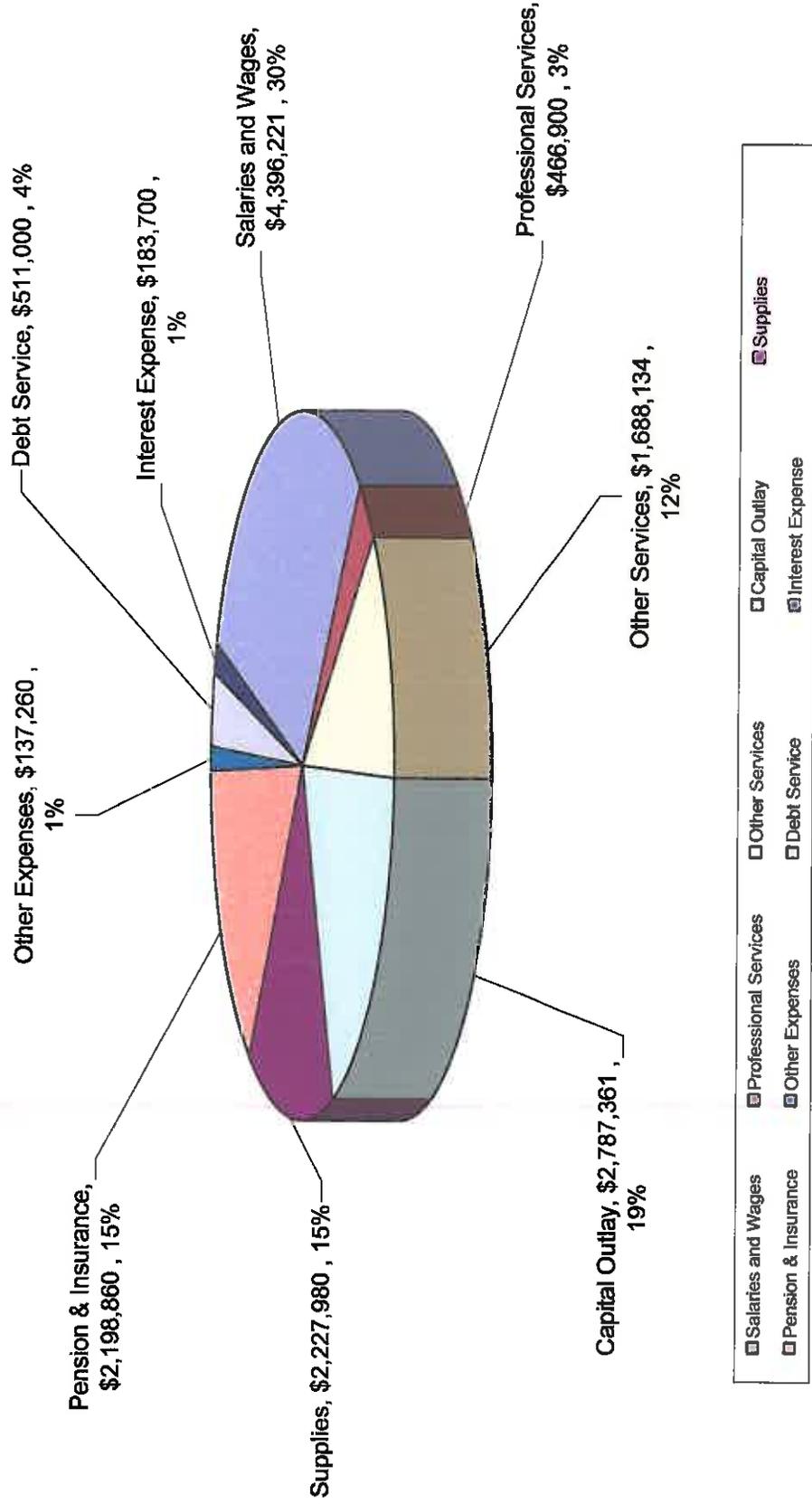


Chart III
Village of La Grange Park
General Fund
Revenues (\$7,808,800)
FY 2013 - 2014

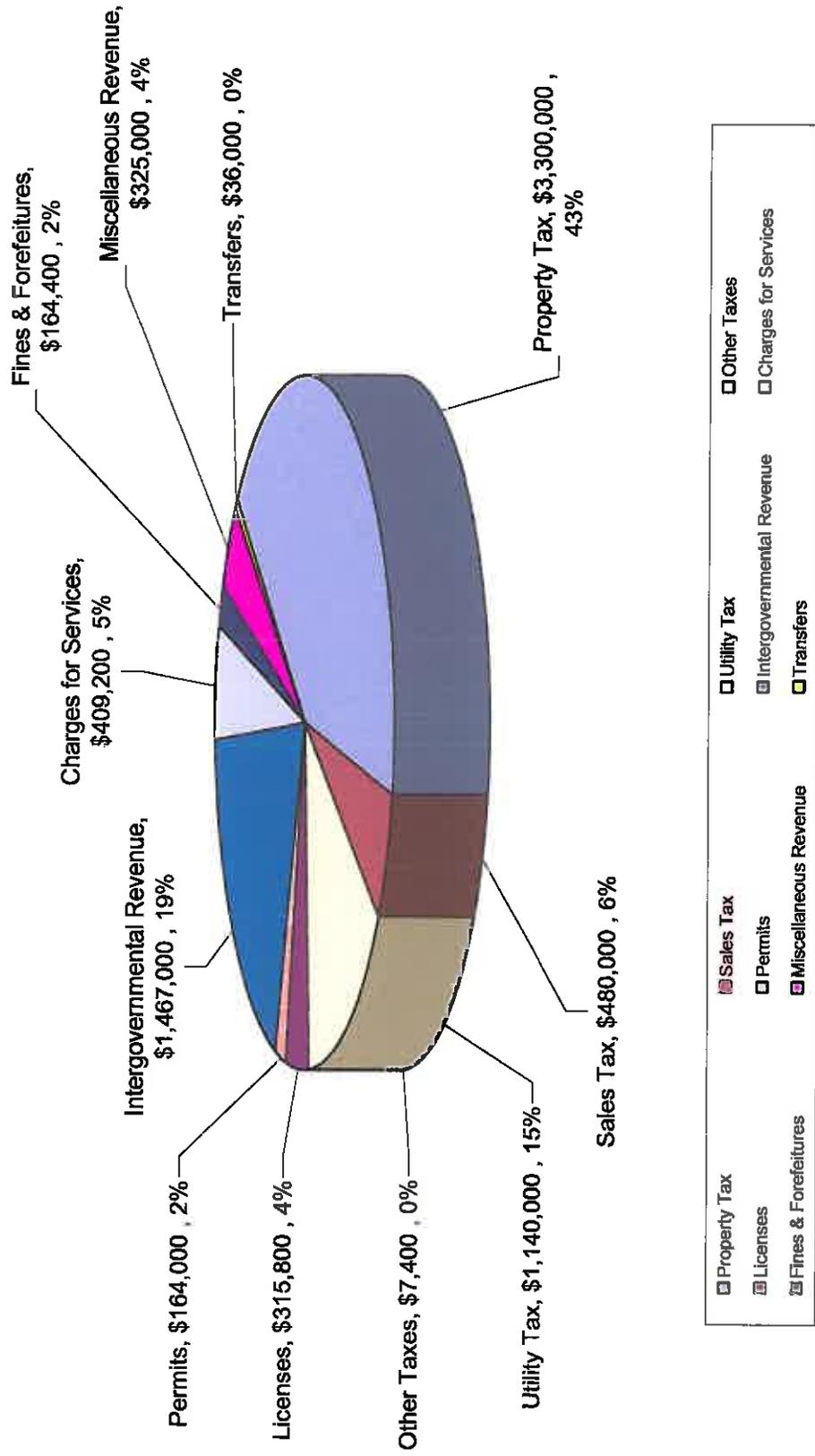


Table IV
VILLAGE AUTHORIZED PERSONNEL
FULL-TIME POSITIONS
FY 2008-09 THROUGH FY 2013-14

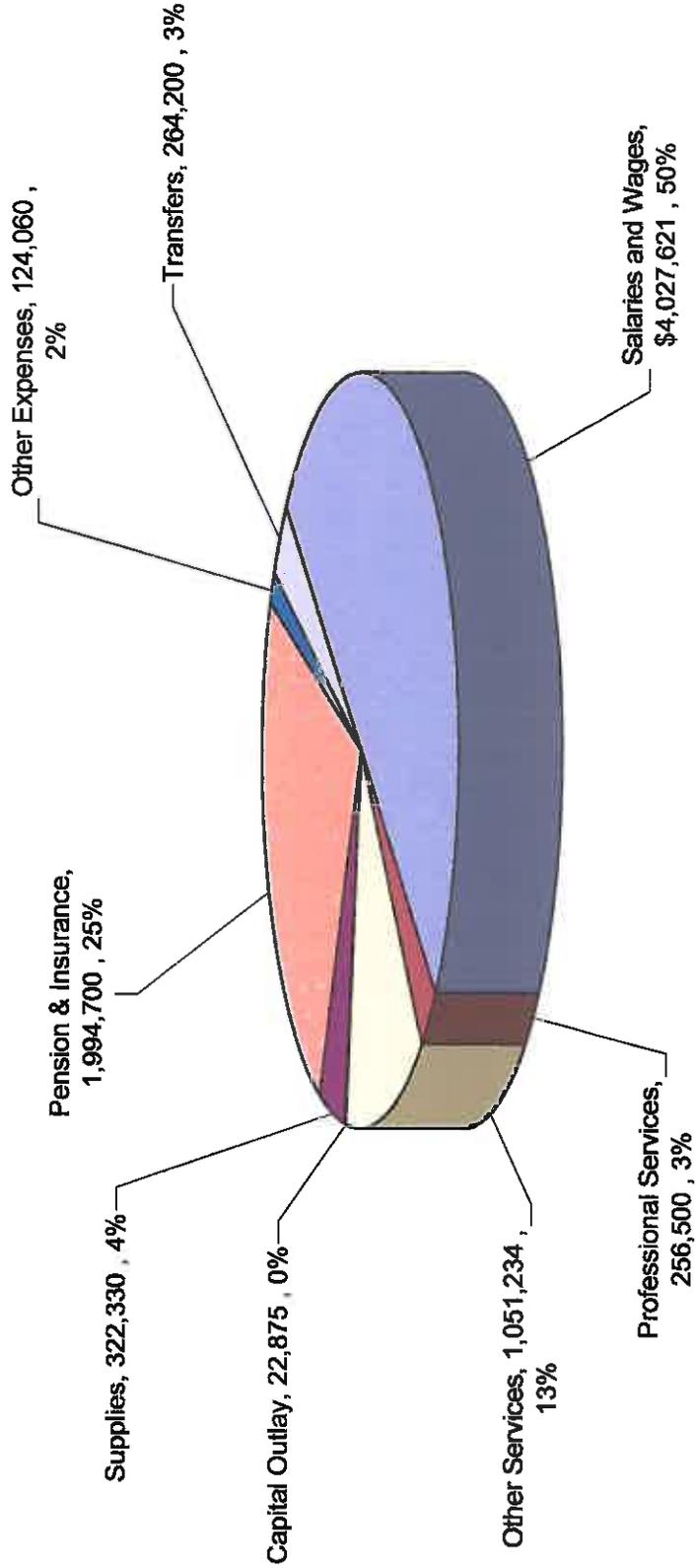
	AUTHORIZED FY2008-09	AUTHORIZED FY2009-10	AUTHORIZED FY2010-11	AUTHORIZED FY2011-12	BUDGETED FY2012-13	BUDGETED FY2013-14
ADMINISTRATION						
Village Manager	1	1	1	1	1	1
Assistant Village Manager	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Administrative Clerk	1	1	1	1	1	1
	4	4	4	4	4	4
POLICE DEPARTMENT						
Police Chief	1	1	1	1	1	1
Deputy Police Chief	1	1	1	1	1	1
Commander	1	1	1	1	1	1
Lieutenant	0	0	0	0	0	0
Sergeants	4	4	4	4	4	4
Police Officers	17	17	17	17	14	14
Dispatchers	4	4	4	4	4	4
Secretary	1	1	1	1	1	1
Records Clerk	1	1	1	1	1	1
	30	30	30	30	27	27
FIRE DEPARTMENT						
Director of Fire & Building	1	1	1	1	1	1
PUBLIC WORKS DEPARTMENT						
Public Works Director	1	1	1	1	1	1
Crew Foreman	1	1	1	1	1	1
Water Operator	1	1	1	1	1	1
Mechanic	1	1	1	1	1	1
Maintenance Workers	6	6	6	6	5	5
	10	10	10	10	9	9
BUILDING DEPARTMENT						
Building Inspector	1	1	1	1	1	1
FINANCE DEPARTMENT						
Finance Director	1	1	1	1	1	1
Principal Fiscal Assistant	1	1	1	1	1	1
Senior Fiscal Assistant	1	1	1	1	1	1
Fiscal Assistant	1	1	1	1	1	1
	4	4	4	4	4	4
TOTAL FULL-TIME POSITIONS	50	50	50	50	46	46

Table V
VILLAGE AUTHORIZED PERSONNEL
PART-TIME POSITIONS
FY 2008-09 THROUGH FY 2013-14

	AUTHORIZED FY2008-09	AUTHORIZED FY2009-10	AUTHORIZED FY2010-11	AUTHORIZED FY2011-12	BUDGETED FY2012-13	BUDGETED FY2013-14
ADMINISTRATION						
Seasonal Summer Intern	1	1	0	0	0	0
<i>Full Time Equivalents (FTEs)</i>			0	0	0	0
POLICE DEPARTMENT						
Police Officers	3	3	3	3	3	3
Auxiliary Police Officers	10	10	10	10	4	4
Crossing Guards	9	9	9	9	9	9
Dispatchers	3	3	3	3	3	3
<i>Full Time Equivalents (FTEs)</i>	25	25	25	3.92	3.92	3.92
FIRE DEPARTMENT						
Division Chief	3	3	3	3	3	3
Captain	2	2	2	2	2	2
Lieutenant	4	4	4	4	4	4
Fire Inspector*	4	4	4	4	4	4
Firefighter	40	40	40	40	40	40
Seasonal Summer Intern	0	0	0	0	0	0
<i>Full Time Equivalents (FTEs)</i>	53	53	53	17.0	17.0	17.0
PUBLIC WORKS DEPARTMENT						
Seasonal Maintenance Workers	5	5	5	5	5	5
Executive Secretary	1	1	1	1	1	1
<i>Full Time Equivalents (FTEs)</i>	6	6	6	1.1	1.1	1.1
BUILDING DEPARTMENT						
Building Inspector	1	1	0	0	0	0
Plumbing Inspector	0	0	0	0	0	0
Bldg/Electrical Inspector	0	0	0	0	0	0
Code Enforcement Officer	0	0	0	0	0	0
<i>Full Time Equivalents (FTEs)</i>	1	1	0	0	0	0
TOTAL PART-TIME POSITION	86	86	84.0	84.0	78.0	78.0
TOTAL FULL-TIME EQUIVALENTS (FTEs)				22.0	22.0	22.0

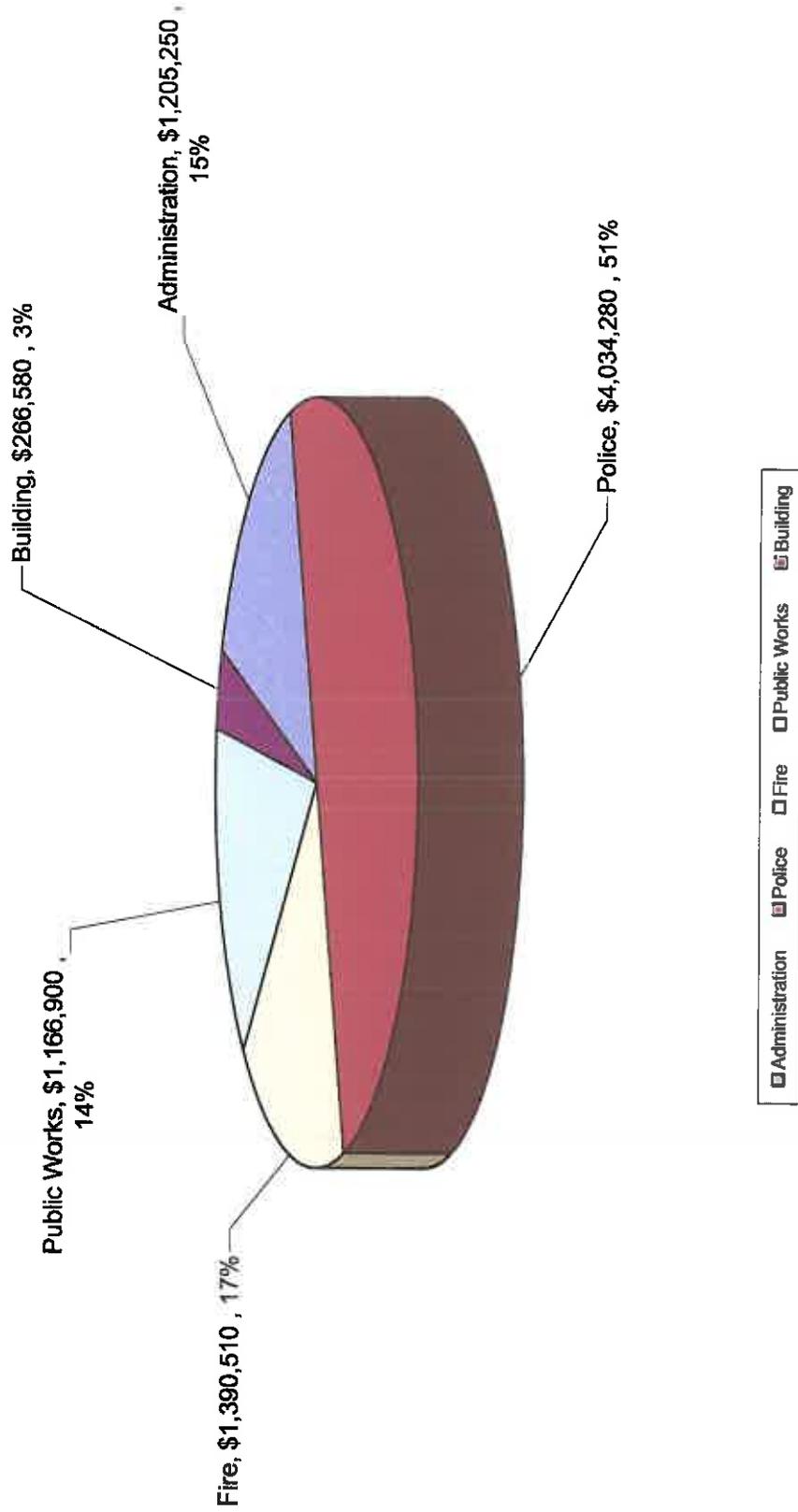
*Fire Inspectors must be La Grange Park firefighters in order to serve as fire inspectors

Chart IV
Village of La Grange Park
General Fund
Expenditures by Object (\$8,063,520)
FY 2013-14



- Salaries and Wages
- Pension & Insurance
- Other Services
- Supplies
- Capital Outlay
- Other Expenses
- Transfers
- Professional Services

Chart V
Village of La Grange Park
General Fund
Expenditures by Department (\$8,063,520)
FY 2013-14



GENERAL FUND
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

	<u>(Actual)</u>		<u>(Budgeted)</u>	
	<u>FY 2011-12</u>	Estimated <u>FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<u>Revenues</u>				
Local Taxes	\$4,737,300	\$4,854,400	\$4,803,000	\$4,927,400
Licenses	286,414	282,600	286,100	315,800
Permits	144,447	163,000	163,000	164,000
Intergovernmental Revenues	1,436,581	1,427,000	1,297,000	1,467,000
Charge For Services	372,449	409,200	389,200	409,200
Fines & Forfeitures	143,873	134,400	124,700	164,400
Miscellaneous Revenues	283,392	284,000	274,500	325,000
Other Financing Sources	<u>34,000</u>	<u>35,000</u>	<u>35,000</u>	<u>36,000</u>
<i>Total Revenues</i>	\$7,438,457	\$7,589,600	\$7,372,500	\$7,808,800
<u>Expenses</u>				
Salaries & Wages	\$3,540,530	\$3,768,288	\$3,908,910	\$4,027,621
Professional Services	234,352	249,500	291,000	256,500
Other Services	962,221	1,021,099	1,046,072	1,051,234
Capital Outlay	46,186	18,310	18,250	22,875
Supplies	242,990	297,810	322,190	322,330
Pension & Insurance	1,809,219	1,816,780	1,870,580	1,994,700
Other Expenses	<u>63,179</u>	<u>102,580</u>	<u>109,830</u>	<u>111,560</u>
<i>Total Expenses</i>	\$6,898,677	\$7,274,367	\$7,566,832	\$7,786,820
Ambulance Loan Repayment	\$12,500	\$12,500	\$12,500	\$12,500
Interfund Transfers	\$0	\$576,340	\$576,340	\$264,200
<i>Total Expenses: General Fund</i>	<u>\$6,911,177</u>	<u>\$7,863,207</u>	<u>\$8,155,672</u>	<u>\$8,063,520</u>
Surplus/(Deficit)	\$527,279	(\$273,607)	(\$783,172)	(\$254,720)
Beginning Fund Balance	\$2,118,200	\$2,492,790	\$2,328,571	\$2,219,183
Increase (Decrease) in Receivable/Payables	(\$152,689)			
Ending Fund Balance	<u>\$2,492,790</u>	<u>\$2,219,183</u>	<u>\$1,545,399</u>	<u>\$1,964,463</u>

GENERAL FUND REVENUES
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Local Taxes					
01-50-1-100	Prior Years Real Estate Tax	\$9,581	\$22,000	\$0	\$0
01-50-1-102	Real Estate Tax	3,112,501	3,200,000	3,150,000	3,300,000
01-50-1-110	Sales Tax	479,368	475,000	485,000	480,000
01-50-1-112	Amusement Rental Tax	7,478	7,400	8,000	7,400
01-50-1-120	Utility Tax - Nicor Gas	164,387	160,000	200,000	160,000
01-50-1-122	Utility Tax - Commonwealth Edison	338,483	340,000	340,000	340,000
01-50-1-124	Telecommunications Tax	432,216	460,000	440,000	450,000
01-50-1-130	Cable Television Franchise Fee	<u>193,286</u>	<u>190,000</u>	<u>180,000</u>	<u>190,000</u>
Total Local Taxes		\$4,737,300	\$4,854,400	\$4,803,000	\$4,927,400
Licenses					
01-50-2-200	Motor Vehicle Licenses	\$199,631	\$200,000	\$200,000	\$230,000
01-50-2-202	Motor Vehicle Penalties	11,540	8,000	11,000	10,000
01-50-2-204	Senior Citizen Licenses	18,909	19,000	19,000	19,000
01-50-2-206	Senior Citizen Penalties	614	400	400	400
01-50-2-212	Motorcycle Licenses	1,503	1,200	1,400	1,400
01-50-2-214	Motorcycle Penalties	0	100	100	100
01-50-2-240	Dog Licenses	5,995	6,300	6,000	6,000
01-50-2-242	Dog Penalties	155	200	200	200
01-50-2-250	Business Licenses	38,015	38,000	38,000	38,000
01-50-2-252	Liquor Licenses	9,725	9,000	9,000	10,000
01-50-2-290	Miscellaneous Licenses	<u>328</u>	<u>400</u>	<u>1,000</u>	<u>700</u>
Total Licenses		\$286,414	\$282,600	\$286,100	\$315,800
Permits					
01-50-3-300	New Construction Permits	\$6,902	\$25,000	\$25,000	\$25,000
01-50-3-302	Alteration / Addition Permits	58,633	60,000	60,000	60,000
01-50-3-304	Garage Permits	7,185	6,000	6,000	7,000
01-50-3-306	Electrical Permits	10,814	9,000	9,000	9,000
01-50-3-308	Plumbing Permits	8,727	10,000	10,000	10,000
01-50-3-310	Repair Permits	33,241	35,000	35,000	35,000
01-50-3-390	Miscellaneous Permits	<u>18,945</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
Total Permits		\$144,447	\$163,000	\$163,000	\$164,000
Intergovernmental Revenues					
01-50-4-400	State Income Tax	\$1,150,496	\$1,180,000	\$1,060,000	\$1,220,000
01-50-4-402	Replacement Personal Property Tax	47,680	47,000	47,000	47,000
01-50-4-406	State Use Tax	200,988	200,000	190,000	200,000
01-50-4-410	State Grants	0	0	0	0
01-50-4-412	County Grants	0	0	0	0
01-50-4-420	Federal Grants	<u>37,418</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Intergovernmental Revenues		\$1,436,581	\$1,427,000	\$1,297,000	\$1,467,000

GENERAL FUND REVENUES
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Charges For Services					
01-50-5-500	Inspection Fees	\$6,750	\$7,000	\$7,000	\$7,000
01-50-5-502	Election Fees	100	100	100	100
01-50-5-504	Board & Commission Hearing Fees	3,500	3,500	5,500	3,500
01-50-5-506	Community Event Fees	0	0	0	0
01-50-5-510	Accident Reports	570	600	600	600
01-50-5-512	Special Police Services	7,275	7,000	6,000	7,000
01-50-5-514	Alarm Monitoring Fee	2,979	11,000	0	11,000
01-50-5-516	Ambulance Service	351,275	380,000	370,000	380,000
01-50-5-522	Refuse Charges / Landscape Rebate	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Charges For Services	\$372,449	\$409,200	\$389,200	\$409,200
Fines & Forfeitures					
01-50-6-600	Court Fines	\$40,698	\$43,000	\$38,000	\$43,000
01-50-6-602	Station Fines	100,306	90,000	85,000	120,000
01-50-6-604	False Alarm Violations	1,200	1,200	1,500	1,200
01-50-6-610	Forfeitures	<u>1,669</u>	<u>200</u>	<u>200</u>	<u>200</u>
	Total Fines & Forfeitures	\$143,873	\$134,400	\$124,700	\$164,400
Miscellaneous Revenues					
01-50-7-700	Interest on Investments	\$5,600	\$3,000	\$3,000	\$4,000
01-50-7-710	Property Damage Reimbursements	260	17,000	5,000	5,000
01-50-7-720	Rentals & Lease Payments	145,139	135,000	135,000	160,000
01-50-7-730	Payments in Lieu of Taxes	120,054	120,000	115,000	120,000
01-50-7-740	Curbside Recycling	976	1,000	1,500	1,000
01-50-7-780	Cash Over or Short	47	0	0	0
01-50-7-790	Miscellaneous Income	<u>11,318</u>	<u>8,000</u>	<u>15,000</u>	<u>35,000</u>
	Total Miscellaneous Revenues	\$283,392	\$284,000	\$274,500	\$325,000
Other Financing Sources					
01-50-9-904	Transfer from 9-1-1 Fund	\$34,000	\$35,000	\$35,000	\$36,000
	Total Other Financing Sources	\$34,000	\$35,000	\$35,000	\$36,000
Total Revenues: General Fund		<u>\$7,438,457</u>	<u>\$7,589,600</u>	<u>\$7,372,500</u>	<u>\$7,808,800</u>

ADMINISTRATION

The Administration and Finance Departments consists of eight (8) full-time employees.

Excluding the GF Interfund Transfer (\$180,000) to the Capital Projects Fund and the Ambulance Loan Repayment to Debt Service (\$12,500), total expenses for the Administration Department are proposed to be \$928,550. Administration expenses in FY 13-14 are forecasted to be 2.97 percent higher than the FY 12-13 Budget to adjust for incremental increases in full-time salaries, benefits, office supplies, as well as other services, including equipment maintenance and repair.

ADMINISTRATION DEPARTMENT
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Salaries & Wages					
01-41-1-100	Administration Full-time Salaries	\$366,717	\$425,000	\$430,300	\$450,000
01-41-1-110	Administration Part-time Salaries	13,945	16,000	17,000	17,000
01-41-1-130	Overtime Pay	<u>5,096</u>	<u>3,000</u>	<u>3,200</u>	<u>2,000</u>
	Total Salaries & Wages	\$385,758	\$444,000	\$450,500	\$469,000
Professional Services					
01-41-2-200	Legal Fees	\$85,616	\$89,000	\$107,000	\$90,000
01-41-2-210	Auditing Fees	12,285	13,000	13,000	13,000
01-41-2-290	Other Professional Services	<u>53,655</u>	<u>49,000</u>	<u>49,500</u>	<u>49,500</u>
	Total Professional Services	\$151,556	\$151,000	\$169,500	\$152,500
Other Services					
01-41-3-302	Equipment Maintenance & Repair	\$5,922	\$4,000	\$4,600	\$4,400
01-41-3-304	Building Maintenance & Repair	8,080	6,000	7,000	6,000
01-41-3-310	Machine & Equipment Rental	5,386	6,000	6,300	6,000
01-41-3-320	Janitorial Service	4,727	4,800	5,000	5,000
01-41-3-350	Advertising	3,759	2,600	2,300	3,100
01-41-3-360	Printing	10,508	10,000	11,000	10,500
01-41-3-370	Postage	8,545	10,000	11,000	11,000
01-41-3-372	Telephone	13,833	14,000	13,000	14,400
01-41-3-390	Miscellaneous Services	<u>5,187</u>	<u>8,000</u>	<u>4,500</u>	<u>4,800</u>
	Total Other Services	\$65,949	\$65,400	\$64,700	\$65,200
Capital Outlay					
01-41-4-430	Office Equipment	<u>\$2,371</u>	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$2,000</u>
	Total Capital Outlay	\$2,371	\$1,000	\$1,000	\$2,000
Supplies					
01-41-5-504	Building & Land Maintenance Materials	\$604	\$700	\$700	\$700
01-41-5-520	Janitorial Supplies	492	700	700	700
01-41-5-550	Fuel	0	0	0	0
01-41-5-560	Books & Maps	198	300	200	250
01-41-5-580	Office Supplies	8,935	8,000	8,000	8,000
01-41-5-584	Photo Supplies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Supplies	\$10,229	\$9,700	\$9,600	\$9,650
Pension & Insurance					
01-41-6-600	Property & Liability Insurance	\$24,966	\$28,000	\$29,000	\$29,000
01-41-6-610	Health & Life Insurance	56,689	74,000	69,000	82,000
01-41-6-620	Social Security	20,569	31,000	31,000	35,000
01-41-6-630	I.M.R.F.	<u>27,443</u>	<u>39,000</u>	<u>39,000</u>	<u>48,000</u>
	Total Pension & Insurance	\$129,666	\$172,000	\$168,000	\$194,000

ADMINISTRATION DEPARTMENT
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<i>Other Expenses</i>					
01-41-7-700	Dues & Subscriptions	\$13,853	\$15,000	\$15,000	\$14,900
01-41-7-702	West Central Cable Agency	0	0	0	0
01-41-7-710	Training, Safety & Travel	2,407	3,000	3,000	3,400
01-41-7-720	Receptions / Official Functions	5,628	5,800	6,000	5,900
01-41-7-730	Zoning Board of Appeals	5,587	5,600	6,000	5,600
01-41-7-736	Board of Police Commissioners	0	0	1,500	1,000
01-41-7-740	Community Events & Shows	18	0	500	500
01-41-7-742	Rose Show Committee	0	0	0	0
01-41-7-750	Recycling Programs	900	2,000	2,500	2,000
01-41-7-790	Contingencies	<u>3,016</u>	<u>2,000</u>	<u>4,000</u>	<u>2,900</u>
	<i>Total Other Expenses</i>	\$31,407	\$33,400	\$38,500	\$36,200
Total Expenditures: Administration Department		<u>\$776,937</u>	<u>\$876,500</u>	<u>\$901,800</u>	<u>\$928,550</u>
Debt Service					
01-46-8-800	Ambulance Loan Repayment	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>
		\$12,500	\$12,500	\$12,500	\$12,500
Interfund Transfers					
01-46-7-780	Transfer to Other Funds	<u>0</u>	<u>576,340</u>	<u>576,340</u>	<u>264,200</u>
	<i>Total Interfund Transfers</i>	\$0	\$576,340	\$576,340	\$264,200
GRAND TOTAL ADMINISTRATION		\$789,437	\$1,465,340	\$1,490,640	\$1,205,250

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **General**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
01-41-1-100	Administration Full-Time Wages		\$450,000	\$450,000
01-41-1-110	Administration Part-Time Wages		17,000	17,000
01-41-1-130	Overtime Pay		2,000	2,000
Professional Services				
01-41-2-200	Legal Fees	Retainer for Martin, Craig, Chester... Personnel grievances Other litigation	55,000 5,000 30,000	90,000
01-41-2-210	Auditing Fees	Annual Audit	13,000	13,000
01-41-2-290	Other Professional Services	Information technology consulting Lobbyist MSI financial software support Other	19,000 22,000 5,000 3,500	49,500
Other Services				
01-41-3-302	Equipment Maintenance & Repair		4,400	4,400
01-41-3-304	Building Maintenance & Repair		6,000	6,000
01-41-3-310	Machine & Equipment Rental	Copy machine lease payments Postal machine lease payments	5,000 1,000	6,000
01-41-3-320	Janitorial Service	Payments to Crystal Management	5,000	5,000
01-41-3-350	Advertising	Legal notices Economic development initiatives Employment advertising	2,000 500 600	3,100
01-41-3-360	Printing	Village newsletter Letterhead Vehicle sticker applications Municipal Guide Booklets Budgets Business cards Miscellaneous printing	6,000 2,000 1,000 100 300 100 1,000	10,500
01-41-3-370	Postage	Mailing vehicle sticker applications Mailing Village newsletter Postal permits Mail through postage machine	2,750 2,750 500 5,000	11,000

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **General**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-41-3-372	Telephone	Landline service Cellular service DSL Broadband	9,700 2,800 1,900	14,400
01-41-3-390	Miscellaneous Services	Credit card processing fees Other services	1,200 3,600	4,800
<u>Capital Outlay</u>				
01-41-4-430	Office Equipment	Furniture Miscellaneous	1,500 500	2,000
<u>Supplies</u>				
01-41-5-504	Building & Land Maint. Materials	Bushes Parking bumpers Light bulbs Miscellaneous materials	100 200 200 200	700
01-41-5-520	Janitorial Supplies	Paper towels Toilet paper Garbage can liners Soap Miscellaneous supplies	300 220 80 50 50	700
01-41-5-560	Books & Maps	Cook County Sidwell Map Various books	100 150	250
01-41-5-580	Office Supplies	Printer cartridges Copy paper Pens Calculators File jackets Labels Post-it notes Other supplies	4,000 2,000 200 200 500 100 50 950	8,000
<u>Pnsion & Insurance</u>				
01-41-6-600	Property & Liability Insurance	IRMA	29,000	29,000
01-41-6-610	Health & Life Insurance	IPBC	82,000	82,000
01-41-6-620	Social Security		35,000	35,000
01-41-6-630	I.M.R.F.		48,000	48,000

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **General**

Department: **Administration**

Division:

Program

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Other Expenses				
01-41-7-700	Dues & Subscriptions	ILCMA dues Proviso Municipal League dues Northeastern Ill. Planning Comm. Government Finance Officers dues Newspaper subscriptions West Central Municipal Conf. Dues West Suburban Chamber of Comm. ICMA dues Illinois Municipal League dues American Planning Ass. dues Other various dues	400 500 1,000 200 0 7,500 1,500 1,500 1,000 300 1,000	14,900
01-41-7-710	Training, Safety & Travel	ICMA conference-Manager ICMA conference-Asst. Manager ILCMA conference-Manager ILCMA conference-Asst. Manager Other training	0 0 1,200 1,200 1,000	3,400
01-41-7-720	Receptions / Official Functions	Municipal events Service awards Food for receptions/meetings Flowers Miscellaneous expenses	1,000 1,200 2,400 500 800	5,900
01-41-7-730	Zoning Board of Appeals		5,600	5,600
01-41-7-736	Board of Police Commissioners		1,000	1,000
01-41-7-740	Community Events & Shows		500	500
01-41-7-750	Recycling Programs	Recycling Bins	2,000	2,000
01-41-7-790	Contingencies	Tuition reimbursement Christmas gift cert. for employees Unanticipated expenses	800 500 1,600	2,900
	Total Budget			\$928,550

POLICE DEPARTMENT

The Police Department consists of twenty-seven (27) authorized full-time positions. Twenty-seven (27) full-time positions are included in the FY 13-14 Budget. The Department also includes nineteen (19) permanent part-time positions that equate to 3.92 full-time equivalents (FTE).

Police Department expenses in the FY 13-14 Budget are proposed to be \$4,034,280. This projection represents 4.57 percent increase over the FY 12-13 Budget to account for incremental increases to salaries, an increase in the police pension contribution, and training, as well as higher prices for fuel.

The Budget estimates that costs related to the Police Pension Fund will be \$690,000 (\$730,000 was budgeted) for FY 12-13. The actual amount is unknown at this time. The amount of the payment depends on the timing of the County's payments to the Police Pension Fund and the level of the County's collections from the taxpayers of La Grange Park.

The FY 13-14 includes a Police Pension Payment in the amount of \$785,000. While this is \$55,000 more than what was budgeted in FY 12-13, it is a level consistent with the Village's approach for FY12-13. This funding amount was an identified option in the 2012 actuarial report by Tepfer Consulting Group and is calculated in accordance with paragraph 36f of Statement 25 of the Government Accounting Standards Board (GASB).

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Salaries & Wages					
01-42-1-100	Police Full-time Salaries	\$1,644,706	\$1,730,000	\$1,749,520	\$1,824,700
01-42-1-102	Telecom/Administrative Salaries	256,154	273,000	285,900	295,000
01-42-1-112	Crossing Guard Wages	82,346	83,000	89,000	88,000
01-42-1-116	Auxiliary Police Officer Wages	7,621	11,000	18,000	13,000
01-42-1-130	Overtime Pay	23,109	32,000	36,000	38,000
01-42-1-132	Holiday Pay	60,071	62,000	65,000	67,500
01-42-1-134	Court Time Pay	20,636	14,000	17,000	18,000
01-42-1-136	O.I.C. Pay	8,053	9,000	11,000	11,000
	Total Salaries & Wages	\$2,102,696	\$2,214,000	\$2,271,420	\$2,355,200
Professional Services					
01-42-2-200	Legal Fees	\$22,800	\$24,000	\$22,000	\$23,000
01-42-2-290	Other Professional Services	6,670	14,000	18,000	13,000
	Total Professional Services	\$29,470	\$38,000	\$40,000	\$36,000
Other Services					
01-42-3-300	Auto Maintenance & Repair	\$19,032	\$22,000	\$28,000	\$28,000
01-42-3-302	Equipment Maintenance & Repair	22,332	16,000	16,000	16,000
01-42-3-304	Building Maintenance & Repair	8,596	10,000	11,000	5,000
01-42-3-310	Machine & Equipment Rental	4,409	4,500	3,500	4,500
01-42-3-320	Janitorial Service	7,465	8,500	8,500	8,500
01-42-3-360	Printing	1,520	4,800	4,800	5,000
01-42-3-370	Postage	1,150	2,000	2,000	2,200
01-42-3-372	Telephone	7,548	11,000	11,000	11,000
01-42-3-390	Miscellaneous Services	1,925	3,000	3,000	3,000
	Total Other Services	\$73,977	\$81,800	\$87,800	\$81,200
Capital Outlay					
01-42-4-430	Office Equipment	\$1,629	\$1,800	\$2,000	\$2,000
01-42-4-440	Other Equipment & Machinery	0	0	0	0
	Total Capital Outlay	\$1,629	\$1,800	\$2,000	\$2,000
Supplies					
01-42-5-500	Auto Parts & Supplies	\$9,869	\$11,000	\$12,000	\$11,500
01-42-5-502	Equipment Parts & Supplies	1,774	3,000	2,800	3,000
01-42-5-504	Building & Land Maintenance Materials	852	600	700	700
01-42-5-510	Food	162	350	500	500
01-42-5-512	Ammunition & Targets	2,889	4,000	4,000	4,000
01-42-5-520	Janitorial Supplies	2,521	2,000	2,500	2,500
01-42-5-540	Uniforms	16,191	19,000	21,000	21,000
01-42-5-550	Fuel	56,221	47,000	46,000	48,000
01-42-5-560	Books & Maps	645	900	900	900
01-42-5-580	Office Supplies	6,786	6,800	6,800	6,900
01-42-5-584	Photo Supplies	0	900	1,000	900
	Total Supplies	\$97,911	\$95,550	\$98,200	\$99,900

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<i>Pension & Insurance</i>					
01-42-6-600	Property & Liability Insurance	\$120,003	\$135,000	\$145,000	\$140,000
01-42-6-610	Health & Life Insurance	336,404	384,000	384,000	430,000
01-42-6-612	Accident Insurance	21	100	100	100
01-42-6-620	Social Security	50,700	52,200	52,200	53,400
01-42-6-630	I.M.R.F.	24,720	27,300	27,300	30,480
01-42-6-632	Police Pension	816,586	690,000	730,000	785,000
	<i>Total Pension & Insurance</i>	\$1,348,434	\$1,288,600	\$1,338,600	\$1,438,980
<i>Other Expenses</i>					
01-42-7-700	Dues & Subscriptions	\$3,777	\$4,200	\$4,500	\$4,500
01-42-7-710	Training, Safety & Travel	4,164	10,000	11,000	12,000
01-42-7-756	Special Programs	1,066	1,500	1,500	1,500
01-42-7-790	Contingencies	2,466	2,500	3,000	3,000
	<i>Total Other Expenses</i>	\$11,473	\$18,200	\$20,000	\$21,000
Total Expenditures: Police Department		\$3,665,589	\$3,737,950	\$3,858,020	\$4,034,280

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
01-42-1-100	Command Staff Sergeants Patrolmen		\$320,000 374,700 1,130,000	\$1,824,700
01-42-1-102	Telcom/Administrative Salaries		295,000	295,000
01-42-1-112	Crossing Guard Salaries		88,000	88,000
01-42-1-116	Auxiliary Police Officer Wages		13,000	13,000
01-42-1-130	Overtime		38,000	38,000
01-42-1-132	Holiday Pay		67,500	67,500
01-42-1-134	Court Time Pay		18,000	18,000
01-42-1-136	O.I.C. Pay		11,000	11,000
Professional Services				
01-42-2-200	Legal Fees	Village Prosecutor Services	23,000	23,000
01-42-2-290	Other Professional Services	West Central Municipal Conference I.T. Services (P.D. share) Social Worker Contract Entry Level Testing	5,500 2,500 2,000 3,000	13,000
Other Services				
01-42-3-300	Auto Maintenance & Repair		26,000	26,000
01-42-3-302	Equipment Maintenance & Repair	Squad Electrical/Computer/ Video Maintenance and Community Notification System Cook County Livescan Maintenance Miscellaneous	10,500 2,500 3,000	16,000
01-42-3-304	Building Maintenance & Repair	Heating and Cooling Maintenance Winter Floor Coverings Miscellaneous	4,500 100 400	5,000
01-42-3-310	Machine & Equipment Rental	PD Copier Rental Pager Rental Miscellaneous	3,000 200 1,300	4,500

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-42-3-320	Janitorial Service	PD Portion of Shared Janitorial Service	7,500	
		Cell Cleaning	1,000	8,500
01-42-3-360	Printing	Citation Printing	3,000	
		Report Forms, Case Folders	1,600	
		Business Cards	400	5,000
01-42-3-370	Postage	PD Share of Postage Fees	2,200	2,200
01-42-3-372	Telephone	Telephone Costs	11,000	11,000
01-42-3-390	Miscellaneous Services	Kennel/Vet Fees	1,200	
		Newspaper Ads/Legal Notices	700	
		Medical Examiner Transports	600	
		Towing Fees	500	3,000
<u>Capital Outlay</u>				
01-42-4-430	Office Equipment	Replacement Desk and Chairs	2,000	2,000
<u>Supplies</u>				
01-42-5-500	Auto Parts & Supplies	Parts and Supplies for Police Fleet	11,500	11,500
01-42-5-502	Equipment Parts & Supplies	Replacement of O.C. spray, digital camera batteries, cassettes, DVD's and miscellaneous parts	3,000	3,000
01-42-5-504	Building & Land Maintenance Materials	Lawn and Parking Lot Maintenance	400	
		Miscellaneous Light Bulbs, etc.	300	700
01-42-5-510	Food	Prisoner Meals	500	500
01-42-5-512	Ammunition & Targets	Firearms Training Supplies	4,000	4,000
01-42-5-520	Janitorial Supplies	Miscellaneous Cleaning Supplies	2,500	2,500
01-42-5-540	Uniforms	Quartermaster Program	17,000	
		Body Armor Replacement	4,000	21,000
01-42-5-550	Fuel	Fuel for PD Fleet Vehicles	48,000	48,000
01-42-5-560	Books & Maps	Criminal Code Updates	400	
		Uniform Complaint Manuals	300	
		Miscellaneous	200	900
01-42-5-580	Office Supplies	Miscellaneous Supplies	6,900	6,900
01-42-5-584	Photo Supplies	Camera Supplies and Photo Developing	900	900

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Pension & Insurance				
01-42-6-600	Property & Liability Insurance		140,000	140,000
01-42-6-610	Health & Life Insurance		430,000	430,000
01-42-6-612	Accident Insurance		100	100
01-426-620	Social Security		53,400	53,400
01-42-6-630	I.M.R.F.		30,480	30,480
01-42-6-632	Police Pension		785,000	785,000
Other Expenses				
01-42-7-700	Dues & Subscriptions	West Suburban Investigate Task Force N.I.P.A.S. Illinois Assn. of Chiefs of Police West Suburban Juvenile Officers Intl. Assn. of Chiefs of Police F.B.I.N.A.A. Other	1,500 1,500 650 200 300 75 275	4,500
01-42-7-710	Training, Safety & Travel	Basic Law Enforcement N.E.M.R.T. Annual Fees In-Service Training Days N.I.P.A.S. Firing Range Rental Fees Miscellaneous	4,000 1,900 1,900 1,000 2,200 1,000	12,000
01-42-7-756	Special Programs	Various Giveaway Items and Crime Prevention Materials	1,500	1,500
01-42-7-790	Contingencies	Tuition Reimbursement Service Awards/Certificates License Renewal, etc.	2,000 400 600	3,000
	Total Budget			\$4,034,280

FIRE DEPARTMENT

The La Grange Park Fire Department consists of a full-time Director of Fire and Building Services who provides the necessary direction and supervision of 50 paid-on-call firefighters. This equates to approximately seventeen (17) full-time equivalents (FTE). The fire service is supplemented by a contractual paramedic service whereby certified paramedics are provided by Public Safety Services, Inc. on a 24-hour/7-day schedule and are housed at Station No. 1 using the Village-owned ambulance and supplies.

Total expenses for the Fire Department are budgeted to be \$1,390,510. This represents a slight increase (1.39%) over the previous year's expenses. The Fire Department's budget includes cost increases related to training to stay up-to-date on training requirements. The budget also includes an increase in costs for Paramedic Services. The Village's (effective May 1, 2011) three year agreement with the paramedic contractor included a reduction in overall costs for the first two years of the contract with an increase in the third year, effective May 1, 2013.

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Salaries & Wages					
01-43-1-100	Fire Department Full-time Wages	\$82,667	\$87,500	\$84,660	\$87,000
01-43-1-110	Fire Department Part-time Wages	173,980	165,000	173,000	173,716
01-43-1-114	E.M.T. Wages	114,795	111,000	111,000	118,500
01-43-1-140	Mutual Aid Pay	56,031	45,000	52,000	46,125
01-43-1-142	Training Pay	78,749	95,000	111,610	113,880
01-43-1-144	Fire Prevention Pay	<u>21,574</u>	<u>31,000</u>	<u>35,200</u>	<u>34,200</u>
Total Salaries & Wages		\$527,796	\$534,500	\$567,470	\$573,421
Services					
01-43-3-300	Vehicle Maintenance & Repair	\$16,512	\$27,000	\$26,700	\$25,550
01-43-3-302	Equipment Maintenance & Repair	13,410	12,000	14,000	12,030
01-43-3-304	Building Maintenance & Repair	8,691	10,080	10,080	9,580
01-43-3-320	Janitorial Service	1,212	1,312	1,750	1,400
01-43-3-360	Printing	828	2,000	2,000	2,000
01-43-3-370	Postage	263	250	500	500
01-43-3-372	Telephone	5,960	4,700	6,000	5,500
01-43-3-382	Paramedic Service	476,000	486,472	486,472	497,174
01-43-3-390	Miscellaneous Services	<u>49,302</u>	<u>45,000</u>	<u>49,400</u>	<u>53,200</u>
Total Services		\$572,178	\$588,814	\$596,902	\$606,934
Capital Outlay					
01-43-4-430	Office Equipment	\$729	\$900	\$900	\$625
01-43-4-440	Other Equipment & Machinery	<u>35,346</u>	<u>4,500</u>	<u>4,500</u>	<u>8,500</u>
Total Capital Outlay		\$36,075	\$5,400	\$5,400	\$9,125
Supplies					
01-43-5-500	Vehicle Parts & Supplies	\$5,099	\$4,000	\$7,000	\$5,500
01-43-5-502	Equipment Parts & Supplies	9,053	10,230	10,230	10,980
01-43-5-504	Building & Land Maintenance Materials	1,630	1,500	2,610	2,000
01-43-5-520	Janitorial Supplies	968	1,500	950	1,000
01-43-5-530	Chemicals	300	600	600	600
01-43-5-540	Uniforms	3,033	5,000	5,000	5,000
01-43-5-550	Fuel	21,444	22,780	19,500	19,500
01-43-5-560	Books & Maps	2,786	4,000	4,000	4,000
01-43-5-580	Office Supplies	2,675	3,300	3,650	3,500
01-43-5-582	Medical Supplies	<u>5,346</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>
Total Supplies		\$52,333	\$61,410	\$62,040	\$60,580
Pension & Insurance					
01-43-6-600	Property & Liability Insurance	\$27,505	\$33,000	\$33,000	\$31,000
01-43-6-610	Health & Life Insurance	12,842	15,000	15,000	15,000
01-43-6-612	Accident Insurance	1,167	1,200	1,200	1,200
01-43-6-620	Social Security	36,540	38,100	38,100	36,840
01-43-6-630	I.M.R.F.	<u>8,160</u>	<u>8,940</u>	<u>8,940</u>	<u>9,900</u>
Total Pension & Insurance		\$86,214	\$96,240	\$96,240	\$93,940

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<i>Other Expenses</i>					
01-43-7-700	Dues & Subscriptions	\$6,499	\$9,280	\$9,280	\$9,280
01-43-7-710	Training, Safety & Travel	7,300	32,100	32,100	35,230
01-43-7-790	Contingencies	<u>1,788</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	<i>Total Other Expenses</i>	\$15,587	\$43,380	\$43,380	\$46,510
Total Expenditures: Fire Department		<u>\$1,290,184</u>	<u>\$1,329,744</u>	<u>\$1,371,432</u>	<u>\$1,390,510</u>

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
01-43-1-100	FD Full-time Wages	Fire Chief - Director Salary (2/3) Shared Administrative Clerk (14%)	\$79,000 \$8,000	\$87,000
01-43-1-110	FD Part-time Wages	POC Fire Response POC Duty Officer Standby Admin - EMS (DC) Admin - Operations (DC) Admin - Payroll Admin - Safety Committee Admin - Pharmaceutical Distribution Admin - Misc. Lieutenant Duties Admin - Misc. Special Duties Hose Testing SCBA Maintenance Vehicle Maintenance Intern	101,000 17,116 14,050 14,050 4,500 500 1,000 10,000 5,000 4,500 500 1,500 0	173,716
01-43-1-114	E.M.T. Wages	POC EMS Standby & Response Continuing Education Community CPR New Hire Training (5)	85,000 24,000 1,000 8,500	118,500
01-43-1-140	Mutual Aid Pay	Automatic-Aid & Mutual-Aid	46,125	46,125
01-43-1-142	Training Pay	Weekly Training Training Officer Asst Training Officer Instructors for Academy Investigator Continuing Education (5) Water Rescue Continuing Ed (1) Dive Rescue 1 Technical Rescue Continuing Ed (2) MABAS Division 10 & Misc. Classes O'Hare Training Haz-Mat Technician A (2) Haz-Mat Operations (2) Advanced Academy (4) Fire Apparatus Engineer (4) Rope Operations (4) Vehicle/Machinery Operations (4) FSVO (10) Training Program Manager (1) Fire Officer I Courses (14) Fire Officer II Courses (8) Consortium Courses (FO, Advanced) NIMS Compliance Basic FF Academy (6 new persons) Courage To Be Safe (6 new persons) Tech Rescue Awareness (6 new per) Haz-Mat Awareness (6 new persons) Haz-Mat Ops (6 new persons)	53,000 5,000 1,500 3,000 1,500 1,000 0 2,100 7,000 0 880 1,760 1,760 3,520 3,520 1,760 2,400 960 4,800 3,280 6,000 3,000 2,290 480 480 480 2,410	113,880

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-1-144	Fire Prevention Pay	Part-time Fire Inspectors Inspections, Plan Reviews, Meetings, Evacuation Planning, Fire Drills Open Houses Block Parties Fire Hydrant Testing Misc. Public Education Events	25,000 3,000 1,500 2,500 2,200	34,200
Services				
01-43-3-300	Vehicle Maint. & Repair	Ambulance Safety Lane CHF 1201 - Misc. DO 1218 - Misc. FP 1228 - Misc. AMB 1214 - PM AMB 1214 - Misc. AMB 1215 - PM. AMB 1215 - Misc. ENG 1211 - PM ENG 1211 - Pump Service Test ENG 1211 - Misc. ENG 1221 - PM ENG 1221 - Pump Service Test ENG 1221 - Misc. ENG 1222 - PM ENG 1222 - Pump Service Test ENG 1222 - Misc. TRK 1219 - PM TRK 1219 - Pump Service Test TRK 1219 - Misc. TRK 1219 - UL Aerial Testing Soap, Wax Repairs - Lighting, Sirens, Etc. Miscellaneous	200 250 250 1,850 500 2,000 500 2,000 800 500 1,500 800 500 1,500 800 500 2,500 1,500 500 3,000 1,200 300 1,100 1,000	25,550
01-43-3-302	Equipment Maint. & Repair	SCBA Flow Testing SCBA Repairs Cylinder Hydrostatic Testing Base Radio Maintenance Rescue System Contract Rescue System Repair Air Bag System Maintenance Cardiac Monitors Maint. Contract Stretcher Maintenance Contract SCBA Compressor Maintenance SCBA Quarterly Air Test Ground Ladder Testing (Bi-Annual) IFERN Receiver Antennas Radio Repair, Pager Repair, Computer Repairs & Maint., Saw, Hose, Misc. Tool Repair	2,200 1,000 0 900 650 600 0 1,800 1,000 400 280 1,200 0 2,000	12,030

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-3-304	Building Maint. & Repair	HVAC Maintenance Contract	1,430	
		Elevator Testing	120	
		Fire Extinguisher Maintenance	180	
		Station 1 Carpet Clean	550	
		Station 2 Carpet Clean	300	
		Station 2 Bathroom Remodel (Re-budg	4,000	
		Station 2 Hose Tower Refinish	0	
		Landscape Materials	500	
		Miscellaneous Repairs/Maint.	2,500	9,580
01-43-3-320	Janitorial Service	VH / St. 1 Common Areas	1,400	1,400
01-43-3-360	Printing	EMS, HIPAA, Misc.	1,000	
		Business Cards, Forms, Occupancy	1,000	2,000
01-43-3-370	Postage		500	500
01-43-3-372	Telephone	Shared Phone System Costs, Nextel Service for mobile phones	5,500	5,500
01-43-3-382	Paramedic Service	Contract (Six Shift PM/Firefighters)	497,174	497,174
01-43-3-390	Miscellaneous Services	Andres Medical Billing	32,000	
		Fire Programs Annual Cost	1,200	
		Medical Software Maintenance	2,000	
		IT Technical Support	4,000	
		New Hire Physicals	0	
		Existing Personnel Physicals	13,000	
		Miscellaneous	1,000	53,200
Capital Outlay				
01-43-4-430	Office Equipment	Miscellaneous	500	
		External Hard Drive (Training)	125	625
01-43-4-440	Other Equipment & Machinery	Notification Pagers	2,000	
		Nozzles (1211)	1,500	
		SCBA Masks/HUDs (4)	1,000	
		Apparatus Misc. Small Tools	4,000	8,500
Supplies				
01-43-5-500	Vehicle Parts & Supplies	Miscellaneous Vehicle Parts	5,500	5,500
01-43-5-502	Equipment Parts & Supplies	Community CPR Program	1,000	
		SCBA Parts	1,000	
		Training Props & Supplies	2,000	
		Helmets	1,500	
		Boots	1,000	
		Gloves	800	
		Hoods	280	
		Batteries (\$500 power tools)	1,500	
		SCBA Sanitizer	150	
		Calibration Gas	250	
		Miscellaneous Repair Parts	1,500	10,980

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **General**

Department: **Fire Department**

Division: **All**

Program: **All**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-5-504	Bldg & Land Maint. Materials	HVAC Parts, Building Bulbs, etc.	2,000	2,000
01-43-5-520	Janitorial Supplies	Squeeges, soap, paper products	1,000	1,000
01-43-5-530	Chemicals	Emulsifier, Etc.	600	600
01-43-5-540	Uniforms	POC New & Replacements, Chief Uniform Allowance, Misc. Patches, etc.	5,000	5,000
01-43-5-550	Fuel		19,500	19,500
01-43-5-560	Books & Maps	Code Books & Training Manuals Public Education Supplies	2,500 1,500	4,000
01-43-5-580	Office Supplies	Ink, Toner, Supplies, etc.	3,500	3,500
01-43-5-582	Medical Supplies	Oxygen (ambus, apparatus, police) Misc. Medical Supplies	2,500 6,000	8,500
Pension & Insurance				
01-43-6-600	Property & Liability Insurance		31,000	31,000
01-43-6-610	Health & Life Insurance		15,000	15,000
01-43-6-612	Accident Insurance		1,200	1,200
01-43-6-620	Social Security		36,840	36,840
01-43-6-630	I.M.R.F.		9,900	9,900
Other Expenses				
01-43-7-700	Dues & Subscriptions	MABAS MABAS Haz-Mat WSSO Contingency Burn Trailer (Salt Creek Cooperative) IDPH Amb & Personnel Licenses NFA IL Fire Chiefs Metro Chiefs International Chiefs NAEMT ILEMT Fire Service Instructors NFA Code Subscriptions IL Fire Inspectors Misc. Periodicals, etc.	4,000 1,000 500 1,000 400 350 280 50 230 50 50 150 950 120 150	9,280

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **General**

Department: **Fire Department**

Division: **All**

Program: **All**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-7-710	Training, Safety & Travel	Investigator Continuing Education	400	
		Water Rescue Continuing Education	400	
		Dive Rescue 1	0	
		Technical Rescue Continuing Ed	600	
		MABAS Division 10 Classes	600	
		O'Hare Training	0	
		Haz-Mat Tech A (2)	550	
		Haz-Mat Ops (2)	800	
		Haz-Mat Awareness-New (10)	330	
		Advanced Academy (4)	990	
		Fire Apparatus Engineer (4)	2,000	
		Rope Operations (4)	1,640	
		Vehicle/Machinery Operations (4)	1,550	
		FSVO (10)	600	
		Training Program Manager	400	
		Fire Officer I Courses (14)	2,000	
		Fire Officer II Courses (8)	1,600	
		Consortium Courses (FO, Advanced)	1,000	
		Fire College Tuition and Expenses	2,350	
		Winter Fire College Tuition and Exp	0	
		EMT Tuition (4)	4,800	
		MABAS Division 10 Tower Burn	600	
		Outside Instructors	1,000	
		Miscellaneous Course Tuition	1,000	
		Courage To Be Safe (6 new persons)	320	
		Tech Rescue Awareness (6 new per)	200	
		Haz-Mat Ops (6 new persons)	2,000	
		FDIC (Training / Misc. Personnel)	4,000	
		Fire Chief Professional Development - FDIC, IAFC, IFCA, IFSTA, Etc.	3,500	35,230
		01-43-7-790	Contingencies	
	Total Budget			\$1,390,510

PUBLIC WORKS

The Public Works Department consists of nine (9) full-time personnel, one part-time secretary and five seasonal positions. This total complement equates to ten (10) full-time equivalents (FTE). At this time, the full-time Water Operator position remains unfilled. Once hired, the salary expense for this position will be less than what was included in the previous budget.

The department is charged with the responsibility of maintaining Village streets and property, parkway & tree maintenance, the Village's water system and associated equipment, and the Village's storm, sanitary and combined sewers. The costs attributed to water mains and sewer systems are budgeted in the Water and Sewer Funds.

FY 13-14 expenses in Public Works are budgeted to be \$1,166,500. This represents a slight (0.20%) increase from the previous budget. Costs related to Tree Trimming & Removal increased by \$10,000 due to the presence of Emerald Ash Borer, necessitating the Village to remove those trees over time as a preventative approach. The budget includes an adjustment to the Machine Equipment & Rental, to better reflect necessary expenditures from the current fiscal year. Finally, an adjustment to the Miscellaneous Service is included to accommodate increased costs in landscaping services.

PUBLIC WORKS
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Salaries & Wages					
01-44-1-100	Public Works Full-time Salaries	\$335,499	\$356,766	\$410,000	\$410,000
01-44-1-120	Public Works Temporary Wages	39,698	50,000	38,000	38,000
01-44-1-130	Overtime Pay	<u>31,265</u>	<u>37,000</u>	<u>47,000</u>	<u>47,000</u>
Total Salaries & Wages		\$406,462	\$443,766	\$495,000	\$495,000
Services					
01-44-3-300	Vehicle Maintenance & Repair	\$15,381	\$25,000	\$43,000	\$35,000
01-44-3-302	Equipment Maintenance & Repair	13,813	15,000	20,000	17,000
01-44-3-304	Building Maintenance & Repair	3,907	4,000	4,000	4,000
01-44-3-306	Street Light & Traffic Signal Maint.	20,605	28,000	28,000	28,000
01-44-3-310	Machine & Equipment Rental	4,275	7,500	5,000	7,500
01-44-3-320	Janitorial Service	1,685	1,700	1,500	1,500
01-44-3-322	Tree Trimming & Removal	68,351	75,000	60,000	70,000
01-44-3-324	Refuse Collection & Disposal	23,041	30,000	35,000	35,000
01-44-3-330	Utilities	41,060	50,000	50,000	50,000
01-44-3-372	Telephone	6,480	7,000	7,000	5,000
01-44-3-380	Laundry Service	2,886	3,500	4,000	4,000
01-44-3-390	Miscellaneous Services	<u>33,328</u>	<u>21,000</u>	<u>21,000</u>	<u>25,000</u>
Total Services		\$234,812	\$267,700	\$278,500	\$282,000
Capital Outlay					
01-44-4-430	Office Equipment	\$0	\$1,500	\$1,500	\$1,500
01-44-4-440	Other Equipment & Machinery	<u>5,711</u>	<u>7,760</u>	<u>7,500</u>	<u>7,500</u>
Total Capital Outlay		\$5,711	\$9,260	\$9,000	\$9,000
Supplies					
01-44-5-500	Vehicle Parts & Supplies	\$10,689	\$12,000	\$15,000	\$15,000
01-44-5-502	Equipment Parts & Supplies	2,707	8,000	10,000	10,000
01-44-5-504	Building & Land Maintenance Materials	6,084	6,000	10,000	10,000
01-44-5-520	Janitorial Supplies	1,221	1,500	1,500	1,500
01-44-5-530	Chemicals	30	1,000	3,000	3,000
01-44-5-540	Uniforms	2,090	2,500	3,000	3,000
01-44-5-550	Fuel	37,304	35,000	35,000	35,000
01-44-5-570	Small Tools	573	1,500	1,500	1,500
01-44-5-572	Traffic Control Supplies	5,386	5,500	5,000	5,000
01-44-5-574	Materials for Streets	12,244	50,000	60,000	60,000
01-44-5-580	Office Supplies	<u>1,353</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Total Supplies		\$79,681	\$125,000	\$146,000	\$146,000

PUBLIC WORKS
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<i>Pension & Insurance</i>					
01-44-6-600	Property & Liability Insurance	\$30,743	\$39,000	\$39,000	\$39,000
01-44-6-610	Health & Life Insurance	100,362	115,000	120,000	115,000
01-44-6-620	Social Security	36,600	31,620	31,620	32,760
01-44-6-630	I.M.R.F.	41,580	41,040	41,040	43,740
	<i>Total Pension & Insurance</i>	\$209,285	\$226,660	\$231,660	\$230,500
<i>Other Expenses</i>					
01-44-7-700	Dues & Subscriptions	\$1,174	\$1,500	\$1,500	\$1,500
01-44-7-710	Training, Safety & Travel	1,137	1,500	1,500	1,500
01-44-7-790	Contingencies	382	1,400	1,400	1,400
	<i>Total Other Expenses</i>	\$2,693	\$4,400	\$4,400	\$4,400
Total Expenditures: Public Works Department		\$938,643	\$1,076,786	\$1,164,560	\$1,166,900

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **General**

Department: **Public Works Department**

Line-Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
01-44-1-100	PW Full-Time Salaries	7 full time / Union & Director	\$410,000	
01-44-1-120	PW Temporary Wages	7 seasonal/1 part-time	38,000	
01-44-1-130	Overtime Pay	Snow operations / various misc.	47,000	\$495,000
Services				
01-44-3-300	Vehicle Maintenance & Repair	Repairs to PW Vehicles	35,000	35,000
01-44-3-302	Eqpt. Maintenance & Repair	Communications Eqpt. trailers, backhoe, loaders	17,000	17,000
01-44-3-304	Bldg. Maintenance & Repair	Building repairs as needed	4,000	4,000
01-44-3-306	Street Light & Traffic Signal Maint.	IDOT Traffic Signal Maintenance Agreement 31st St. Lighting La Grange Rd Lighting	13,000 7,000 8,000	28,000
01-44-3-310	Machine & Equipment Rental	Propane Tank Rentals Tree Maintenance Barricades	1,500 3,000 3,000	7,500
01-44-3-320	Janitorial Service	PW Facility	1,500	1,500
01-44-3-322	Trimming & Removal	Tree Removal Services Emergency Tree Trimming Tree Trimming Program	35,000 10,000 25,000	70,000
01-44-3-324	Refuse Collection & Disposal	Leaf Removal - Hauling Lease Agreement Dumpsters	25,500 3,000 6,500	35,000
01-44-3-330	Utilities	ComEd & Nicor	50,000	50,000
01-44-3-372	Telephone	PW telephone charges Verizon charges	3,000 2,000	5,000
01-44-3-380	Laundry Service	Uniform Cleaning	4,000	4,000
01-44-3-390	Miscellaneous Services	WCMC Landscape Contract Tub Grinding Brush	2,700 12,500 9,800	25,000

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **General**

Department: **Public Works Department**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Capital Outlay				
01-44-4-430	Office Equipment	Other Office Equipment	1,500	1,500
01-44-4-440	Other Eqpt. & Machinery	Street Light Poles (La Grange Rd)	7,500	7,500
Supplies				
01-44-5-500	Vehicle Parts & Supplies	Tires, repair parts	15,000	15,000
01-44-5-502	Eqpt. Parts & Supplies	Batteries, repair parts, sweeper brooms	10,000	10,000
01-44-5-504	Bldg. & Land Maint. Materials	Landscape Materials (Poet's, V.H.) Landscape Materials - 31st Street Building Supplies Holiday Decorations	4,000 2,000 2,000 2,000	10,000
01-44-5-520	Janitorial Supplies	Paper products & cleaning supplies	1,500	1,500
01-44-5-530	Chemicals	Propane & CaCl	3,000	3,000
01-44-5-540	Uniforms	Boots Outerwear Safety Equipment	1,000 1,000 1,000	3,000
01-44-5-550	Fuel	Diesel Gasoline	19,000 16,000	35,000
01-44-5-570	Small Tools	Various Tools	1,500	1,500
01-44-5-572	Traffic Control Supplies	Signs, posts, materials, paint	5,000	5,000
01-44-5-574	Materials for Streets	Cold Mix Asphalt Hot crack materials Asphalt/concrete materials Road Salt	5,000 5,000 10,000 40,000	60,000
01-44-5-580	Office Supplies	Paper, first aid station, misc. mat'ls.	2,000	2,000
Pension & Insurance				
01-44-6-600	Property & Liability Insurance		39,000	39,000
01-44-6-610	Health & Life Insurance		115,000	115,000
01-44-6-620	Social Security		32,760	32,760
01-44-6-630	I.M.R.F.		43,740	43,740

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **General**

Department: **Public Works Department**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
<u>Other Expenses</u>				
01-44-7-710	Dues & Subscriptions	AWWA	220	
		APWA	120	
		Consortium	500	
		Miscellaneous	660	1,500
01-44-7-710	Training, Safety & Travel	Employee Safety Training	1,500	1,500
01-44-7-790	Contingencies	Jewel Certificates	500	
		Tuition Reimbursement	900	1,400
	Total Budget			\$1,166,900

BUILDING DEPARTMENT

Expenses in the Building Department in FY 13-14 are budgeted to be \$266,580. This translates to a 1.64% percent decrease over the department's budget for FY 12-13. This Building Department budget has decreased for the second consecutive year.

The reduction is attributed to a decrease in expenses for plan review/inspection fees equating to \$13,500 in cost savings. With the previous budget, the Village realized an additional \$14,000 for this same line item.

BUILDING DEPARTMENT
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual Expenditures)</u>		<u>(Budgeted Expenditures)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Salaries & Wages					
01-45-1-100	Building Full-time Salaries	\$117,818	\$132,022	\$124,520	\$135,000
01-45-1-110	Building Part-time Salaries	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Salaries & Wages	\$117,818	\$132,022	\$124,520	\$135,000
Professional Services					
01-45-2-200	Legal Fees	\$0	\$500	\$500	\$500
01-45-2-230	Plan Review/Inspection Fees	52,279	55,000	76,000	62,500
01-45-2-290	Other Professional Services	<u>1,047</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
	Total Professional Services	\$53,326	\$60,500	\$81,500	\$68,000
Other Services					
01-45-3-300	Auto Maintenance & Repair	\$453	\$1,500	\$1,500	\$1,500
01-45-3-302	Equipment Maintenance & Repair	1,124	800	870	850
01-45-3-304	Building Maintenance & Repair	898	700	1,600	1,000
01-45-3-320	Janitorial Service	758	950	1,200	1,100
01-45-3-360	Printing	951	1,000	1,500	1,400
01-45-3-370	Postage	440	400	500	500
01-45-3-372	Telephone	7,434	8,035	7,000	8,050
01-45-3-390	Miscellaneous Services	<u>3,247</u>	<u>4,000</u>	<u>4,000</u>	<u>1,500</u>
	Total Other Services	\$15,305	\$17,385	\$18,170	\$15,900
Capital Outlay					
01-45-4-430	Office Equipment	\$100	\$500	\$500	\$500
01-45-4-440	Other Equipment & Machinery	<u>300</u>	<u>350</u>	<u>350</u>	<u>250</u>
	Total Capital Outlay	\$400	\$850	\$850	\$750
Supplies					
01-45-5-500	Auto Parts & Supplies	\$169	\$500	\$800	\$500
01-45-5-504	Building & Land Maintenance Materials	73	150	150	150
01-45-5-520	Janitorial Supplies	87	150	200	200
01-45-5-540	Uniforms	270	600	600	600
01-45-5-550	Fuel	1,042	1,050	900	1,050
01-45-5-560	Books & Maps	80	2,200	2,200	2,200
01-45-5-580	Office Supplies	<u>1,115</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	Total Supplies	\$2,836	\$6,150	\$6,350	\$6,200
Pension & Insurance					
01-45-6-600	Property & Liability Insurance	\$10,347	\$5,500	\$5,500	\$6,000
01-45-6-610	Health & Life Insurance	5,292	6,000	8,800	6,500
01-45-6-620	Social Security	8,640	9,060	9,060	9,840
01-45-6-630	I.M.R.F.	<u>11,340</u>	<u>12,720</u>	<u>12,720</u>	<u>14,940</u>
	Total Pension & Insurance	\$35,620	\$33,280	\$36,080	\$37,280

BUILDING DEPARTMENT
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual Expenditures)</u>		<u>(Budgeted Expenditures)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<i>Other Expenses</i>					
01-45-7-700	Dues & Subscriptions	\$225	\$500	\$550	\$550
01-45-7-710	Training, Safety & Travel	365	1,700	2,000	1,900
01-45-7-790	Contingencies	<u>1,429</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	<i>Total Other Expenses</i>	\$2,019	\$3,200	\$3,550	\$3,450
Total Expenditures: Building Department		<u>\$227,323</u>	<u>\$253,387</u>	<u>\$271,020</u>	<u>\$266,580</u>
Total General Fund Revenues		\$7,438,457	\$7,589,600	\$7,372,500	\$7,808,800
Total General Fund Expenditures		<u>\$6,911,177</u>	<u>\$7,863,207</u>	<u>\$8,155,672</u>	<u>\$8,063,520</u>
Surplus/(Deficit)		\$527,279	(\$273,607)	(\$783,172)	(\$254,720)

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **General**

Department: **Building Department**

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
01-45-1-100	Building Full-Time Salaries	Director Salary (1/3) Shared Administrative Clerk (50%) Building Insp./Code Enforcement	\$37,000 28,000 70,000	\$135,000
01-45-1-110	Building Part-time Salaries	Summer (Property Maintenance, etc)	0	0
Professional Services				
01-45-2-200	Legal Fees	Review of Building Code Issues	500	500
01-45-2-230	Plan Review/Inspection Fees	Contract Plan Review/Comm. Insp Contract Plumbing Inspections Elevator Inspections Engineering Fire Safety Plan Review Health Inspections	26,000 8,000 4,500 16,000 4,000 4,000	62,500
01-45-2-290	Other Professional Services	Consulting, Technical Assistance (Possible Code Codification)	5,000	5,000
Other Services				
01-45-3-300	Auto Maint. & Repair		1,500	1,500
01-45-3-302	Equipment Maint. & Repair	Radio Maintenance	850	850
01-45-3-304	Bldg. Maint. & Repair		1,000	1,000
01-45-3-320	Janitorial Service		1,100	1,100
01-45-3-360	Printing	Business Cards, Inspection Reports, Permit Applications	1,400	1,400
01-45-3-370	Postage		500	500
01-45-3-372	Telephone	Shared system costs, Nextel	8,050	8,050
01-45-3-390	Miscellaneous Services	Pest Control, Misc.	1,500	1,500
Capital Outlay				
01-45-4-430	Office Equipment	Miscellaneous Storage	500	500
01-45-4-440	Other Eqpt. & Machinery	Miscellaneous	250	250
Supplies				
01-45-5-500	Vehicle Parts & Supplies	Miscellaneous vehicle parts	500	500
01-45-5-504	Bldg. & Land Maint. Materials	HVAC Parts, Bldg. Bulbs, etc.	150	150

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **General**

Department: **Building Department**

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-45-5-520	Janitorial Supplies	Squeegees, soap, paper products	200	200
01-45-5-540	Uniforms		600	600
01-45-5-550	Fuel		1,050	1,050
01-45-5-560	Books & Maps	Code Books, Technical Manuals, etc.	2,200	2,200
01-45-5-580	Office Supplies		1,500	1,500
<u>Pension & Insurance</u>				
01-45-6-600	Property & Liability Insurance		6,000	6,000
01-45-6-610	Health & Life Insurance		6,500	6,500
01-45-6-620	Social Security		9,840	9,840
01-45-6-630	I.M.R.F.		14,940	14,940
<u>Other Expenses</u>				
01-45-7-710	Dues & Subscriptions	ICC & BOCA Membership, SBOC Membership, ASPA	550	550
01-45-7-710	Training, Safety & Travel	SBOC Training, U of W, Misc.	1,900	1,900
01-45-7-790	Contingencies		1,000	1,000
	Total Budget			\$266,580

2004 DEBT SERVICE FUND

The 2004 Debt Service Fund was established to provide a mechanism to service the debt incurred with the issuance of \$2.26 million in bonds for street improvements. A transfer from the Motor Fuel Tax Fund (MFT) provides the funds necessary to pay a portion of the annual debt payments. Principal and interest payments in FY 12-13 total \$225,842. The Debt Service Fund will pay approximately \$224,000 (budgeted) in FY 13-14. Portions of the remainder are paid directly by the Water Fund and Sewer Fund. The bonds will be retired in FY 2014-15 (December 2014).

2004 DEBT SERVICE FUND
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Revenues</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
<u>Account Number</u> <u>Description</u>	<u>FY 2011-12</u>	Estimated <u>FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Miscellaneous Revenue				
02-50-7-700 Interest on Investments	\$16	\$100	\$100	\$100
Total Miscellaneous Revenue	\$16	\$100	\$100	\$100
Other Financing Sources				
02-50-9-900 Transfer from MFT Fund	\$224,253	\$226,342	\$227,000	\$224,000
Total Other Financing Sources	\$224,253	\$226,342	\$227,000	\$224,000
Total Revenues: 2004 Debt Service Fund	<u>\$224,268</u>	<u>\$226,442</u>	<u>\$227,100</u>	<u>\$224,100</u>
Expenditures				
Services				
02-40-3-390 Miscellaneous Services	\$500	\$500	\$500	\$500
Total Services	\$500	\$500	\$500	\$500
Debt Service				
02-40-8-800 Principal Payments	\$195,460	\$203,777	\$204,000	\$208,000
02-40-8-802 Interest Payments	<u>28,293</u>	<u>22,065</u>	<u>23,000</u>	<u>16,000</u>
Total Debt Service	\$223,753	\$225,842	\$227,000	\$224,000
Total Expenditures: 2004 Debt Service Fund	<u>\$224,253</u>	<u>\$226,342</u>	<u>\$227,500</u>	<u>\$224,500</u>
Surplus/(Deficit)	\$16	\$100	(\$400)	(\$400)
Beginning Fund Balance	\$5,410	\$5,426	\$5,010	\$5,526
Increase (Decrease) in Receivables/Payables	0			
Ending Fund Balance	<u>\$5,426</u>	<u>\$5,526</u>	<u>\$4,610</u>	<u>\$5,126</u>

WATER FUND

The Water Fund is an enterprise fund that accounts for the all revenues and expenses attendant to the operation and maintenance of the Village's water system. The Brookfield-North Riverside Water Commission (BNRWC) provides all of the Village's potable water pursuant to a long-term supply contract.

The Village purchases its water supply from the Brookfield North Riverside Water Commission (BNRWC). The Village was notified that the BNRWC approved an 11.7% increase in the rate they charge to their customers from \$3.42 per thousand gallons to \$3.82 per thousand gallons, effective January 1, 2013. The BNRWC took this action in response to a 15% increase from their supplier, the City of Chicago. The new BNRWC rate also includes an increase in operating fees to cover increasing costs of electricity, repairs, upgrades and general operating expenses. Since January 1, 2013, the Village has been paying the new rate to the BNRWC.

Upon receiving this information, the Village examined the impact of this rate change on the condition of the Water Fund. Based on this increase and other demands on the fund, on March 26, 2013, the Village Board approved an increase in the Village's rate from \$5.58 per 100 cubic feet to \$5.99 per 100 cubic feet. This equates to a 7.3% adjustment. Of the 7.3% increase, 6.8% is attributable to the cost of water and 0.5% is attributable to other costs related to the distribution and administration of water service. The budget includes this 7.3% rate adjustment.

Administration

Water Fund Administration includes the expenses relating to the "office" functions of the fund such as billing, meter reading, auditing, postage, etc. Water Fund Administration also includes the payment of the Water Fund's portion of the 2004 Street Bonds. Total expenses in Water Fund Administration for FY 13-14 are budgeted to be \$182,020, a -0.74% decrease from the previous year.

Distribution

Water Fund Distribution includes the resources necessary to fund the "field" activities of the water system. This includes salaries and associated benefits, equipment and system repairs, and replacement of pipes and equipment as necessary. The FY 13-14 budgeted expenses are proposed to be \$3,502,650, a 3.23 percent increase attributable to increased costs for Building (water tank) Water Main Maintenance and the increased cost of water supply.

Under Capital Outlay, Phase 2 of the La Grange Road Water Main Project involves the replacement of the 8" pipe with a 10" pipe spanning the length from Woodlawn to Oak

Avenue. This main has a history of breaks caused by deterioration. Further, the upsized will greatly improve the available water to the West side of town for fire protection. Phase 1 of this project is underway and construction will commence in the spring of 2013 as an Army Corps of Engineers project. The Village share of Phase 1 has already been extended (paid).

The Water Fund Distribution budget also includes the relocation of two water mains on Oak at Kemman and Newberry. In January 2013, in the course of cleaning and televising the combined sanitary and storm sewer, it was discovered that two water mains bisect the combined sewer which takes all flows south of Harding and east of La Grange Road. The obstructions in the pipe exceed 50% of the diameter. \$63,000 is budgeted for costs associated with the relocation project.

Finally, the Water Fund includes funding for the replacement of a water main for Phase 3 of the Beach Avenue road project. It also includes funding for a portion of the Public Works facility renovation project and related fire suppression costs.

The single largest expense in Water Fund Distribution is the purchase of water from the BNRWC. This has been increased to \$1,780,000 from the previous \$1,600,000, in accordance to the rate increase, effective January 1, 2013.

WATER FUND
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Permits					
03-50-3-320	Water Permits	\$0	\$0	\$0	\$0
Total Permits		\$0	\$0	\$0	\$0
Intergovernmental Revenues					
03-50-4-410	State Grants	\$0	\$13,800	\$0	\$0
03-50-4-420	Federal Grant	0	0	0	0
Total Intergovernmental Revenues		\$0	\$13,800	\$0	\$0
Charges For Services					
03-50-5-500	Cross-Connection Inspection Fees	\$60	\$155	\$0	\$0
03-50-5-520	Water Sales	2,479,849	2,800,000	2,812,500	3,000,000
03-50-5-530	Meter Sales & Service	1,390	1,400	1,000	1,400
Total Charges For Services		\$2,481,299	\$2,801,555	\$2,813,500	\$3,001,400
Miscellaneous Revenues					
03-50-7-700	Interest on Investments	\$8,949	\$7,000	\$5,000	\$6,000
03-50-7-710	Property Damage Reimbursements	0	0	0	0
03-50-7-780	Cash Over or Short	(10)	0	0	0
03-50-7-790	Miscellaneous Income	823	600	600	600
Total Miscellaneous Revenues		\$9,762	\$7,600	\$5,600	\$6,600
Total Revenues: Water Fund		\$2,491,062	\$2,822,955	\$2,819,100	\$3,008,000

WATER FUND
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Expenses					
	Salaries & Wages	251,802	274,300	285,660	257,000 ✓
	Professional Services	11,450	136,700	148,000	133,800
	Other Services	154,134	195,500	199,550	222,350
	Capital Outlay	88,467	266,876	1,074,000	1,020,850
	Supplies	1,431,718	1,711,400	1,698,150	1,878,350
	Pension & Insurance	121,815	139,820	137,920	145,120
	Other Expenses	<u>6,502</u>	<u>11,900</u>	<u>13,100</u>	<u>14,500</u>
Total Expenses Water Fund		<u>\$2,065,888</u>	<u>\$2,736,496</u>	<u>\$3,556,380</u>	<u>\$3,671,970</u>
	Non Operating Expense	12,364	12,457	13,100	12,700
Grand Total Expenses		<u>\$2,078,251</u>	<u>\$2,748,953</u>	<u>\$3,569,480</u>	<u>\$3,684,670</u>
Surplus/(Deficit)		412,810	74,002	(750,380)	(676,670)
Beginning Fund Balance		1,496,673	1,972,873	1,686,003	2,046,875
Increase (Decrease) in Receivables/Payables		63,390			
Ending Fund Balance		<u>\$1,972,873</u>	<u>\$2,046,875</u>	<u>\$935,623</u>	<u>\$1,370,205</u>

WATER FUND ADMINISTRATION
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Salaries & Wages					
03-41-1-100	Water Administration Full-time Salaries	\$73,589	\$80,000	\$85,660	\$77,000
03-41-1-110	Water Administration Part-time Salaries	2,288	2,600	3,000	3,000
03-41-1-130	Overtime Pay	689	700	1,000	1,000
	Total Salaries & Wages	\$76,566	\$83,300	\$89,660	\$81,000
Professional Services					
03-41-2-200	Legal Fees	\$2,880	\$2,900	\$5,000	\$4,000
03-41-2-210	Auditing Fees	1,890	2,000	2,000	2,000
03-41-2-290	Other Professional Services	6,262	6,800	6,000	7,000
	Total Professional Services	\$11,032	\$11,700	\$13,000	\$13,000
Other Services					
03-41-3-302	Equipment Maintenance & Repair	\$895	\$1,300	\$1,100	\$1,100
03-41-3-304	Building Maintenance & Repair	736	800	1,000	1,000
03-41-3-320	Janitorial Service	788	800	900	900
03-41-3-360	Printing	2,729	3,200	3,200	3,200
03-41-3-370	Postage	6,467	7,000	8,000	8,000
03-41-3-372	Telephone	2,392	3,000	3,000	3,000
03-41-3-390	Miscellaneous Services	2,050	2,500	1,600	2,900
	Total Other Services	\$16,056	\$18,600	\$18,800	\$20,100
Capital Outlay					
03-41-4-430	Office Equipment	\$914	\$1,000	\$3,000	\$3,000
	Total Capital Outlay	\$914	\$1,000	\$3,000	\$3,000
Supplies					
03-41-5-520	Janitorial Supplies	\$58	\$100	\$100	\$100
03-41-5-580	Office Supplies	1,400	1,500	1,300	1,500
	Total Supplies	\$1,458	\$1,600	\$1,400	\$1,600
Pension & Insurance					
03-41-6-600	Property & Liability Insurance	\$7,371	\$8,100	\$8,700	\$8,400
03-41-6-610	Health & Life Insurance	13,475	16,000	13,500	18,000
03-41-6-620	Social Security	6,540	5,760	5,760	5,760
03-41-6-630	I.M.R.F.	8,280	7,860	7,860	8,460
	Total Pension & Insurance	\$35,666	\$37,720	\$35,820	\$40,620
Other Expenses					
03-41-7-700	Dues & Subscriptions	\$3,482	\$3,600	\$2,300	\$3,700
03-41-7-710	Training, Safety & Travel	348	500	1,000	1,000
03-41-7-720	Receptions / Official Functions	863	1,000	1,500	1,500
03-41-7-770	Bad Debt Expense	328	3,500	3,500	3,500
03-41-7-790	Contingencies	532	300	300	300
	Total Other Expenses	\$5,553	\$8,900	\$8,600	\$10,000
Total Expenditures: Water Fund Administration Department		\$147,244	\$162,820	\$170,280	\$169,320
Nonoperating Expenses					
03-46-8-800	Principal Payments	\$10,895	\$11,358	\$12,000	\$12,000
03-46-8-802	Interest Expense	1,469	1,099	1,100	700
	Total Nonoperating Expenses	\$12,364	\$12,457	\$13,100	\$12,700
GRAND TOTAL WATER FUND - Administration Dept.		\$159,607	\$175,277	\$183,380	\$182,020

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: Water

Department: Administration

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
03-41-1-100	Administration Full-Time Wages		\$77,000	\$77,000
03-41-1-110	Administration Part-Time Wages		3,000	3,000
03-41-1-130	Overtime Pay		1,000	1,000
Professional Services				
03-41-2-200	Legal Fees	Retainer for Martin, Craig, Chester... Personnel grievances Other litigation	3,000 200 800	4,000
03-41-2-210	Auditing Fees	Annual Audit	2,000	2,000
03-41-2-290	Other Professional Services	Information technology consulting MSI financial software support Lobbyist	1,300 2,400 3,300	7,000
Other Services				
03-41-3-302	Equipment Maintenance & Repair		1,100	1,100
03-41-3-304	Building Maintenance & Repair		1,000	1,000
03-41-3-320	Janitorial Service	Payments to Crystal Management	900	900
03-41-3-360	Printing	Village newsletter Letterhead Municipal Guide Booklets Budgets Miscellaneous printing	2,000 500 100 200 400	3,200
03-41-3-370	Postage	Mailing Village newsletter Postal permits Mail through postage machine	700 6,400 900	8,000
03-41-3-372	Telephone	Landline service Cellular service DSL Broadband	2,000 600 400	3,000
03-41-3-390	Miscellaneous Services		2,900	2,900
Capital Outlay				
03-41-4-430	Office Equipment	Furniture Printer Miscellaneous	500 500 2,000	3,000

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **Water**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Supplies				
03-41-5-520	Janitorial Supplies	Paper towels	30	
		Toilet paper	30	
		Garbage can liners	20	
		Paper towels	10	
		Miscellaneous supplies	10	100
03-41-5-580	Office Supplies	Printer cartridges	700	
		Copy paper	370	
		Pens	30	
		File jackets	80	
		Labels	20	
		Post-it notes	10	
		Other supplies	290	1,500
Pension & Insurance				
03-41-6-600	Property & Liability Insurance	IRMA	8,400	8,400
03-41-6-610	Health & Life Insurance	IPBC	18,000	18,000
03-41-6-620	Social Security		5,760	5,760
03-41-6-630	I.M.R.F.		8,460	8,460
Other Expenses				
03-41-7-700	Dues & Subscriptions	ILCMA dues	170	
		Proviso Municipal League dues	170	
		Northeastern Ill. Planning Comm.	280	
		Government Finance Officers dues	130	
		Newspaper subscriptions	120	
		West Central Municipal Conf. Dues	1,470	
		West Suburban Chamber of Comm.	350	
		ICMA dues	300	
		Illinois Municipal League dues	240	
		American Planning Ass. dues	150	
		Other various dues	320	3,700
03-41-7-710	Training, Safety & Travel	ICMA conference-Manager	0	
		ICMA conference-Asst. Manager	0	
		ILCMA conference-Manager	200	
		ILCMA conference-Asst. Manager	200	
		Other training	600	1,000
03-41-7-720	Receptions / Official Functions	Village dinner	800	
		Golf outings	0	
		Service awards	200	
		Food for receptions/meetings	200	
		Flowers	100	
		Miscellaneous expenses	200	1,500

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **Water**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
03-41-7-770	Bad Debt Expense		3,500	3,500
03-41-7-790	Contingencies	Tuition reimbursement	100	
		Christmas gift cert. for employees	100	
		Unanticipated expenses	100	300
	Total Budget			\$169,320

WATER FUND DISTRIBUTION
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Salaries & Wages					
03-44-1-100	Water Distribution Full-time Salaries	\$142,794	\$145,000	\$150,000	\$130,000
03-44-1-120	Water Distribution Temporary Wages	8,684	11,000	11,000	11,000
03-44-1-130	Overtime Pay	<u>23,757</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
	Total Salaries & Wages	\$175,236	\$191,000	\$196,000	\$176,000
Professional Services					
03-44-2-220	Engineering Fees	\$418	\$125,000	\$135,000	\$120,800
	Total Professional Services	\$418	\$125,000	\$135,000	\$120,800
Other Services					
03-44-3-300	Vehicle Maintenance & Repair	\$8,010	\$10,000	\$4,000	\$4,000
03-44-3-302	Equipment Maintenance & Repair	7,809	14,000	14,000	14,500
03-44-3-304	Building & Water Main Maintenance	62,308	70,000	75,000	100,000
03-44-3-320	Janitorial Service	259	300	300	300
03-44-3-324	Dumping Fees	14,447	20,000	20,000	20,000
03-44-3-330	Utilities	33,071	35,000	35,000	35,000
03-44-3-372	Telephone	1,451	1,500	2,000	2,000
03-44-3-380	Laundry Service	444	600	600	600
03-44-3-390	Miscellaneous Services	<u>10,279</u>	<u>25,500</u>	<u>29,850</u>	<u>25,850</u>
	Total Other Services	\$138,079	\$176,900	\$180,750	\$202,250
Capital Outlay					
03-44-4-400	Vehicles	\$0	\$0	\$0	\$11,250
03-44-4-420	Plant Improvements / Water Mains	62,915	244,876	1,050,000	985,600
03-44-4-440	Equipment & Machinery	<u>24,638</u>	<u>21,000</u>	<u>21,000</u>	<u>21,000</u>
	Total Capital Outlay	\$87,553	\$265,876	\$1,071,000	\$1,017,850
Supplies					
03-44-5-500	Vehicle Parts & Supplies	\$3,725	\$3,000	\$3,000	\$3,000
03-44-5-502	Equipment Parts & Supplies	1,726	4,000	4,000	4,000
03-44-5-504	Building & Land Maintenance Materials	344	500	1,000	1,000
03-44-5-520	Janitorial Supplies	166	300	500	500
03-44-5-530	Chemicals	3,996	4,000	5,500	5,500
03-44-5-540	Uniforms	466	500	1,000	1,000
03-44-5-550	Fuel	5,897	10,000	10,000	10,000
03-44-5-570	Small Tools	209	1,000	1,000	1,000
03-44-5-572	Traffic Control Supplies	1,982	3,000	2,000	2,000
03-44-5-574	Materials for Water Mains	52,303	75,000	60,000	60,000
03-44-5-576	Water Meters	1,783	8,000	8,000	8,000
03-44-5-578	Water	1,357,482	1,600,000	1,600,000	1,780,000
03-44-5-580	Office Supplies	<u>182</u>	<u>500</u>	<u>750</u>	<u>750</u>
	Total Supplies	\$1,430,260	\$1,709,800	\$1,696,750	\$1,876,750

WATER FUND DISTRIBUTION
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<i>Pension & Insurance</i>					
03-44-6-600	Property & Liability Insurance	\$22,304	\$26,000	\$26,000	\$26,000
03-44-6-610	Health & Life Insurance	30,545	44,000	44,000	44,000
03-44-6-620	Social Security	15,300	13,680	13,680	14,280
03-44-6-630	I.M.R.F.	18,000	18,420	18,420	20,220
	<i>Total Pension & Insurance</i>	\$86,149	\$102,100	\$102,100	\$104,500
<i>Other Expenses</i>					
03-44-7-700	Dues & Subscriptions	\$350	\$500	\$500	\$500
03-44-7-710	Training, Safety & Travel	192	2,000	3,000	3,000
03-44-7-790	Contingencies	408	500	1,000	1,000
	<i>Total Other Expenses</i>	\$949	\$3,000	\$4,500	\$4,500
Total Expenditures: Water Fund Distribution Depart.		\$1,918,644	\$2,573,676	\$3,386,100	\$3,502,650
Total Water Fund Expenditures		\$2,078,251	\$2,748,953	\$3,569,480	\$3,684,670
Total Water Fund Revenues		\$2,491,062	\$2,822,955	\$2,819,100	\$3,008,000
Total Water Fund Expenditures		\$2,078,251	\$2,748,953	\$3,569,480	\$3,684,670
Surplus/(Deficit)		\$412,810	\$74,002	(\$750,380)	(\$676,670)

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: Water

Department: Water Distribution

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
03-44-1-100	Distribution Full-Time Salaries		\$130,000	
03-44-1-120	Distribution Temporary Wages		11,000	
03-44-1-130	Overtime Pay		35,000	\$176,000
Professional Services				
03-44-2-220	Engineering Fees	Beach Avenue Phase 3	45,000	
		Various System Improvements	20,000	
		La Grange Road Phase 2	46,000	
		Water Main Relocation @ Oak	9,800	120,800
Services				
03-44-3-300	Vehicle Maintenance & Repair	Truck Repairs	4,000	4,000
03-44-3-302	Eqpt. Maintenance & Repair	Backhoe, skidsteer, front end loader	7,000	
		Auto Lube	5,500	
		Seat Replacement (#605)	500	
		Underbody Sealant	1,500	14,500
03-44-3-304	Building & Water Main Maintenance	Valve Exercising & Repairs	23,000	
		Leak Detection	24,000	
		Watermain Repairs	15,000	
		Hydrant Replacement	8,000	
		Water Tank Cleaning & Inspection	30,000	100,000
03-44-3-320	Janitorial Service	PW Facility Cleaning	300	300
03-44-3-324	Dumping Fees	Hauling excavated debris	20,000	20,000
03-44-3-330	Utilities	ComEd & Nicor	35,000	35,000
03-44-3-372	Telephone	PW telephone charges	1,000	
		Verizon charges	1,000	2,000
03-44-3-380	Laundry Service	Uniform Cleaning	600	600
03-44-3-390	Miscellaneous Services	Traffic control	7,000	
		Meter Calibration	1,000	
		Cross-Connection Certifications	1,550	
		Cross-Connection Software Maint Agrmt	300	
		Samples	8,000	
		Landscape Contract	2,000	
		JULIE	6,000	25,850
Capital Outlay				
03-44-4-400	Vehicles	Portion of Director Vehicle Purchase	8,750	
		Portion of Dump Body	2,500	11,250
03-44-4-420	Plant Improvements/Water Mains	Portion of PW Facility	180,000	
		Portion of Fire Suppression System	12,400	
		Beach Ave - Phase 3 Portion	276,000	
		LaGrange Road Water Main		
		Replacement - Phase 2	464,000	
		Water Main Relocation @ Oak	53,200	985,600
03-44-4-440	Equipment & Machinery	Water Plant Equipment Replacement	7,000	
		Field Based Equipment	12,000	
		Misc. Equipment	2,000	21,000
Supplies				
03-44-5-500	Vehicle Parts & Supplies	Parts for truck repairs	3,000	3,000
03-44-5-502	Eqpt. Parts & Supplies	Parts for equipment repairs	4,000	4,000

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: Water

Department: Water Distribution

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
03-44-5-504	Bldg. & Land Maint. Materials	Bldg. repairs and restoration	1,000	1,000
03-44-5-520	Janitorial Supplies	Cleaning Supplies	500	500
03-44-5-530	Chemicals	Chemicals for Water Plant	5,500	5,500
03-44-5-540	Uniforms	Boots and safety gear	1,000	1,000
03-44-5-550	Fuel	Regular Fuel Diesel Fuel	5,000 5,000	10,000
03-44-5-570	Small Tools	Shovels, wrenches, etc.	1,000	1,000
03-44-5-572	Traffic Control Supplies	Barricades, detour signs, etc.	2,000	2,000
03-44-5-574	Materials for Water Mains	Hydrant purchases Valve purchases Clamps & misc. parts Concrete valve vaults Gravel	40,000 4,000 10,000 1,000 5,000	60,000
03-44-5-576	Water Meters	Water meter parts	8,000	8,000
03-44-5-578	Water	Purchase of water from BNRWC	1,780,000	1,780,000
03-44-5-580	Office Supplies	Paper, hanger cards	750	750
<u>Pension & Insurance</u>				
03-44-6-600	Property & Liability Insurance		26,000	26,000
03-44-6-610	Health & Life Insurance		44,000	44,000
03-44-6-620	Social Security		14,280	14,280
03-44-6-630	I.M.R.F.		20,220	20,220
<u>Other Expenses</u>				
03-44-7-710	Dues & Subscriptions	APWA & AWWA	500	500
03-44-7-710	Training, Safety & Travel	Employee Safety Training	3,000	3,000
03-44-7-790	Contingencies	Tuition Reimbursement Miscellaneous	500 500	1,000
	Total Budget			\$3,502,650

MOTOR FUEL TAX FUND

The revenues of the Motor Fuel Tax Fund (MFT) represent the Village's share of the state gas tax receipts. The state of Illinois remits a percentage of the state gas tax receipts to municipalities on a per capita formula. In FY 12-13 MFT receipts are estimated to be \$330,000. This is a decrease from the previous fiscal year. As such, the Village is anticipating that MFT funds for FY13-14 will remain the same.

The Illinois Municipal League notes in a recent issue of IML Review that MFT revenues are stagnant due to the trends in: (1) average miles driven and (2) changes in fuel economy. Further, each year there are growing costs taken out of the MFT aggregate to fund the state's costs for administering the vehicle emission testing process.

For FY 2012-13, the *Estimated* revenues column reflects receipt of the third of five (\$57,736) installment payments from the state for capital construction funds (local roads). While two installments remain to be disbursed to municipalities, the budget does not anticipate these funds for FY 13-14 as the Village receives no notification as to when disbursements are made.

The use of MFT funds is limited by state statute to expenses related to construction, repair and maintenance of the road system. This includes streets, sidewalks, signs and snow and ice control. Additionally, MFT funds can be used to pay off bonds for street improvements.

The budget proposes \$235,000 in funding for the Asphalt Repaving of Beach Avenue, Phase 3. In FY 12-13, expenses such as the purchase of salt supply (\$40,000) and the Sidewalk Program were transitioned to other funds, allowing the MFT to rebound more quickly for future street projects.

Every year (up until December 2014) the MFT Fund transfers over \$200,000 to the Debt Service Fund. In FY 13-14 that transfer will be \$224,000.

**MOTOR FUEL TAX FUND
VILLAGE OF LA GRANGE PARK
2013-2014 Budget**

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<i>Intergovernmental Revenue</i>					
04-50-4-404	State Motor Fuel Tax	\$334,124	\$330,000	\$335,000	\$330,000
04-50-4-410	State Grants	<u>227,021</u>	<u>57,736</u>	<u>0</u>	<u>0</u>
	Total Intergovernmental Revenue	\$561,145	\$387,736	\$335,000	\$330,000
<i>Miscellaneous Revenue</i>					
04-50-7-700	Interest on Investments	\$161	\$200	\$200	\$200
04-50-7-790	Miscellaneous Income	0	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Miscellaneous Revenue	\$161	\$200	\$200	\$200
Total Revenues: Motor Fuel Tax Fund		<u>\$561,306</u>	<u>\$387,936</u>	<u>\$335,200</u>	<u>\$330,200</u>
<i>Expenses</i>					
<i>Professional Services</i>					
04-40-2-220	Engineering Fees	\$20,619	\$0	\$0	\$0
	Total Professional Services	\$20,619	\$0	\$0	\$0
<i>Construction Services</i>					
04-40-3-306	Street Light & Traffic Signal Maint.	\$0	\$0	\$0	\$0
04-40-3-340	Street Resurfacing	353,136	0	0	235,000
04-40-3-342	Sidewalks, Curbs & Gutters	<u>19,923</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Construction Services	\$373,059	\$0	\$0	\$235,000
<i>Capital Outlay</i>					
04-40-4-440	Equipment & Machinery	\$0	\$0	\$0	\$0
	Total Capital Outlay	\$0	\$0	\$0	\$0
<i>Supplies</i>					
04-40-5-574	Materials for Streets	\$20,049	\$0	\$0	\$0
	Total Supplies	\$20,049	\$0	\$0	\$0
<i>Other Financing Uses</i>					
04-46-7-780	Transfer to Debt Service Fund	\$224,253	\$226,342	\$227,000	\$224,000
	Total Other Financing Uses	\$224,253	\$226,342	\$227,000	\$224,000
Total Expenditures: Motor Fuel Tax Fund		<u>\$637,979</u>	<u>\$226,342</u>	<u>\$227,000</u>	<u>\$459,000</u>
Surplus/(Deficit)		(\$76,673)	\$161,594	\$108,200	(\$128,800)
Beginning Fund Balance		\$128,622	\$53,027	\$41,522	\$214,621
Increase (Decrease) in Receivables/Payables		1,078			
Ending Fund Balance		<u>\$53,027</u>	<u>\$214,621</u>	<u>\$149,722</u>	<u>\$85,821</u>

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: Motor Fuel Tax

Department: Motor Fuel Tax

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Professional Services				
04-40-2-220	Engineering Fees		\$0	\$0
Construction Services				
04-40-3-340	Street Resurfacing	Beach Avenue (26th to 31st Streets)	235,000	235,000
04-40-3-342	Sidewalks, Curbs and Gutters		0	0
Supplies				
04-40-5-574	Materials for Streets		0	0
Other Financing Uses				
04-46-7-780	Transfer to Debt Service Fund	Bond Payments	224,000	224,000
	Total Budget			\$459,000

SEWER FUND

The Sewer Fund is an enterprise fund supported by the revenues derived from sewer fees. The current sewer rate is \$2.10 per 100 cubic feet and no change in the rate is proposed. Like the Water Fund, the Sewer Fund expenses are separated into Sewer Fund Administration and Sewer Fund Operations and Maintenance. Total Sewer Fund revenues are projected to be \$1,061,800. Total expenses include a debt payment of \$458,000 for the 2006 Sewer Bonds and for a portion of the 2004 Street Improvement Bonds.

Administration

Sewer Administration provides the "office" functions. The single largest expense in Sewer Administration is the payment of the principal and interest in outstanding bonds.

Operations and Maintenance

Sewer Operations and Maintenance provides the resources to support the personnel, supplies and equipment necessary for the proper operation of the Village's sewer system. Total costs in Operations are budgeted to be \$677,110. The largest expenditures in Operations are in Capital Outlay. FY 13-14 includes funding for sewer lining services to extend the life of existing pipes in the system. Also included is the sewer portion of the Public Works Garage Renovation (\$90,000) and related fire suppression (\$6,200). Finally, funds are set aside for the sewer work related to the Beach Avenue Road project.

SEWER FUND
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<i>Intergovernmental Revenue</i>					
05-50-4-410	State Grants	\$0	\$0	\$0	\$0
<i>Total Intergovernmental Revenue</i>		\$0	\$0	\$0	\$0
<i>Charges For Services</i>					
05-50-5-520	Wastewater Service Charges	\$1,045,325	\$1,060,000	\$1,060,000	\$1,060,000
<i>Total Charges For Services</i>		\$1,045,325	\$1,060,000	\$1,060,000	\$1,060,000
<i>Miscellaneous Revenue</i>					
05-50-7-700	Interest on Investments	\$1,889	\$1,800	\$1,800	\$1,800
05-50-7-790	Miscellaneous Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Miscellaneous Revenue</i>		\$1,889	\$1,800	\$1,800	\$1,800
Total Revenues: Sewer Fund		<u>\$1,047,215</u>	<u>\$1,061,800</u>	<u>\$1,061,800</u>	<u>\$1,061,800</u>
Expenses					
	Salaries & Wages	\$100,064	\$112,000	\$120,620	\$111,600
	Professional Services	53,642	47,900	50,200	76,600
	Other Services	136,843	116,250	117,850	112,050
	Capital Outlay	268,001	123,500	262,000	414,200
	Supplies	8,917	23,000	26,800	26,800
	Pension & Insurance	51,267	56,520	54,720	59,040
	Other Expenses	8,459	5,500	11,200	11,200
Total Expenses Sewer Fund		<u>\$627,194</u>	<u>\$484,670</u>	<u>\$643,390</u>	<u>\$811,490</u>
	Non-Operating Expense	\$455,439	\$456,531	\$457,000	\$458,000
Grand Total Expenses		<u>\$1,082,633</u>	<u>\$941,201</u>	<u>\$1,100,390</u>	<u>\$1,269,490</u>
Surplus/(Deficit)		(\$35,418)	\$120,599	(\$38,590)	(\$207,690)
Beginning Fund Balance		\$895,680	\$852,146	\$668,570	\$972,745
Increase (Decrease) in Receivables/Payables		(8,116)			
Ending Fund Balance		<u>\$852,146</u>	<u>\$972,745</u>	<u>\$629,980</u>	<u>\$765,055</u>

SEWER ADMINISTRATION
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated</u> <u>FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Salaries & Wages					
05-41-1-100	Sewer Administration Full-time Salaries	\$61,641	\$64,000	\$71,720	\$65,000
05-41-1-110	Sewer Administration Part-time Salaries	2,835	2,700	3,600	3,000
05-41-1-130	Overtime Pay	575	300	300	300
	Total Salaries & Wages	\$65,050	\$67,000	\$75,620	\$68,300
Professional Services					
05-41-2-200	Legal Fees	\$2,880	\$3,000	\$5,300	\$4,000
05-41-2-210	Auditing Fees	1,575	1,700	1,700	1,700
05-41-2-290	Other Professional Services	5,187	5,700	5,700	5,700
	Total Professional Services	\$9,642	\$10,400	\$12,700	\$11,400
Other Services					
05-41-3-302	Equipment Maintenance & Repair	\$823	\$1,300	\$1,300	\$1,300
05-41-3-304	Building Maintenance & Repair	669	1,000	1,200	1,200
05-41-3-320	Janitorial Service	546	600	700	700
05-41-3-360	Printing	2,111	2,000	2,000	2,300
05-41-3-370	Postage	4,208	4,400	4,800	4,500
05-41-3-372	Telephone	1,801	1,800	1,800	1,900
05-41-3-390	Miscellaneous Services	2,091	2,200	2,100	2,200
	Total Other Services	\$12,250	\$13,300	\$13,900	\$14,100
Capital Outlay					
05-41-4-430	Office Equipment	\$761	\$1,500	\$2,000	\$2,000
	Total Capital Outlay	\$761	\$1,500	\$2,000	\$2,000
Supplies					
05-41-5-520	Janitorial Supplies	\$61	\$100	\$200	\$200
05-41-5-580	Office Supplies	1,201	1,100	1,300	1,300
	Total Supplies	\$1,262	\$1,200	\$1,500	\$1,500
Pension & Insurance					
05-41-6-600	Property & Liability Insurance	\$6,283	\$7,100	\$7,300	\$7,200
05-41-6-610	Health & Life Insurance	11,136	14,000	12,000	16,000
05-41-6-620	Social Security	5,580	4,860	4,860	4,800
05-41-6-630	I.M.R.F.	6,900	6,600	6,600	7,080
	Total Pension & Insurance	\$29,899	\$32,560	\$30,760	\$35,080

SEWER ADMINISTRATION
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<i>Other Expenses</i>					
05-41-7-700	Dues & Subscriptions	\$1,781	\$1,900	\$1,900	\$1,900
05-41-7-710	Training, Safety & Travel	290	500	600	600
05-41-7-720	Receptions / Official Functions	700	700	1,100	1,100
05-41-7-770	Bad Debt Expense	139	1,600	1,600	1,600
05-41-7-790	Contingencies	<u>321</u>	<u>300</u>	<u>300</u>	<u>300</u>
	<i>Total Other Expenses</i>	\$3,231	\$5,000	\$5,500	\$5,500
Total Expenditures: Sewer Fund Administration Depart.		\$122,095	\$130,960	\$141,980	\$137,880
<i>Nonoperating Expenses</i>					
05-46-8-800	Principal Payments	\$268,646	\$279,865	\$280,000	\$291,000
05-46-8-802	Interest Expense	<u>186,794</u>	<u>176,666</u>	<u>177,000</u>	<u>167,000</u>
	<i>Total Nonoperating Expenses</i>	\$455,439	\$456,531	\$457,000	\$458,000
GRAND TOTAL SEWER FUND - Administration Department		<u>\$577,534</u>	<u>\$587,491</u>	<u>\$598,980</u>	<u>\$595,880</u>

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
05-41-1-100	Administration Full-Time Wages		\$65,000	\$65,000
05-41-1-110	Administration Part-Time Wages		3,000	3,000
05-41-1-130	Overtime Pay		300	300
Professional Services				
05-41-2-200	Legal Fees	Retainer for Martin, Craig, Chester... Personnel grievances Other litigation	3,000 200 800	4,000
05-41-2-210	Auditing Fees	Annual Audit	1,700	1,700
05-41-2-290	Other Professional Services	Information technology consulting MSI financial software support Lobbyist	1,400 1,600 2,700	5,700
Other Services				
05-41-3-302	Equipment Maintenance & Repair		1,300	1,300
05-41-3-304	Building Maintenance & Repair		1,200	1,200
05-41-3-320	Janitorial Service	Payments to Crystal Management	700	700
05-41-3-360	Printing	Village newsletter Letterhead Municipal Guide Booklets Budgets Miscellaneous printing	1,000 300 100 200 700	2,300
05-41-3-370	Postage	Mailing Village newsletter Postal permits Mail through postage machine	500 3,400 600	4,500
05-41-3-372	Telephone	Landline service Cellular service DSL Broadband	1,200 500 200	1,900
05-41-3-390	Miscellaneous Services		2,200	2,200
Capital Outlay				
05-41-4-430	Office Equipment	Furniture Printer Miscellaneous	500 500 1,000	2,000

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Supplies				
05-41-5-520	Janitorial Supplies	Paper towels	90	
		Toilet paper	60	
		Garbage can liners	30	
		Soap	10	
		Miscellaneous supplies	10	200
05-41-5-580	Office Supplies	Printer cartridges	600	
		Copy paper	300	
		Pens	50	
		File jackets	100	
		Labels	30	
		Post-it notes	20	
		Other supplies	200	1,300
Pension & Insurance				
05-41-6-600	Property & Liability Insurance	IRMA	7,200	7,200
05-41-6-610	Health & Life Insurance	IPBC	16,000	16,000
05-41-6-620	Social Security		4,800	4,800
05-41-6-630	I.M.R.F.		7,080	7,080
Other Expenses				
05-41-7-700	Dues & Subscriptions	ILCMA dues	80	
		Proviso Municipal League dues	50	
		Northeastern Ill. Planning Comm.	190	
		Government Finance Officers dues	40	
		Newspaper subscriptions	30	
		West Central Municipal Conf. Dues	800	
		West Suburban Chamber of Comm.	200	
		ICMA dues	100	
		Illinois Municipal League dues	150	
		American Planning Ass. dues	60	
		Other various dues	200	1,900
05-41-7-710	Training, Safety & Travel	ICMA conference-Manager	0	
		ICMA conference-Asst. Manager	0	
		ILCMA conference-Manager	150	
		ILCMA conference-Asst. Manager	150	
		Other training	300	600

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: Sewer

Department: Administration

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
05-41-7-720	Receptions / Official Functions	Village dinner	300	
		Golf outings	0	
		Service awards	300	
		Food for receptions/meetings	200	
		Flowers	100	
		Miscellaneous expenses	200	
				1,100
05-41-7-770	Bad Debt Expense		1,600	1,600
05-41-7-790	Contingencies	Tuition reimbursement	100	
		Christmas gift cert. for employees	100	
		Unanticipated expenses	100	
				300
	Total Budget			\$137,880

SEWER OPER. & MAINT.
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Salaries & Wages					
05-44-1-100	Operation & Maint. Full-time Salaries	\$29,795	\$35,000	\$35,000	\$33,000
05-44-1-120	Operation & Maint. Temporary Wages	2,384	3,000	3,000	3,100
05-44-1-130	Overtime Pay	2,834	7,000	7,000	7,200
	Total Salaries & Wages	\$35,014	\$45,000	\$45,000	\$43,300
Professional Services					
05-44-2-220	Engineering Fees	\$44,000	\$37,500	\$37,500	\$65,200
	Total Professional Services	\$44,000	\$37,500	\$37,500	\$65,200
Other Services					
05-44-3-302	Equipment Maintenance & Repair	\$7,654	\$6,000	\$6,000	\$6,000
05-44-3-304	Building Maintenance & Repair	147	500	1,000	1,000
05-44-3-310	Machine & Equipment Rental	37,640	38,200	38,200	42,200
05-44-3-320	Janitorial Service	216	400	400	400
05-44-3-326	Sewer Cleaning	44,155	50,000	50,000	40,000
05-44-3-330	Utilities	1,379	2,750	2,750	2,750
05-44-3-372	Telephone	834	700	1,000	1,000
05-44-3-380	Laundry Service	370	400	600	600
05-44-3-390	Miscellaneous Services	32,198	4,000	4,000	4,000
	Total Other Services	\$124,593	\$102,950	\$103,950	\$97,950
Capital Outlay					
05-44-4-400	Vehicles	\$0	\$0	\$0	\$0
05-44-4-420	Capital Improvements	265,017	120,000	257,500	409,700
05-44-4-440	Equipment & Machinery	2,222	2,000	2,500	2,500
	Total Capital Outlay	\$267,240	\$122,000	\$260,000	\$412,200
Supplies					
05-44-5-502	Equipment Parts & Supplies	\$261	\$300	\$1,000	\$1,000
05-44-5-504	Building & Land Maintenance Materials	97	200	2,000	2,000
05-44-5-520	Janitorial Supplies	155	200	400	400
05-44-5-540	Uniforms	159	500	500	500
05-44-5-570	Small Tools	21	200	200	200
05-44-5-572	Traffic Control Supplies	90	200	200	200
05-44-5-574	Materials for Sewers	6,712	20,000	20,000	20,000
05-44-5-576	Water Meters	0	0	500	500
05-44-5-580	Office Supplies	161	200	500	500
	Total Supplies	\$7,655	\$21,800	\$25,300	\$25,300
Pension & Insurance					
05-44-6-600	Property & Liability Insurance	\$5,079	\$6,000	\$6,000	\$6,000
05-44-6-610	Health & Life Insurance	8,849	11,000	11,000	11,000
05-44-6-620	Social Security	3,420	3,000	3,000	3,000
05-44-6-630	I.M.R.F.	4,020	3,960	3,960	3,960
	Total Pension & Insurance	\$21,368	\$23,960	\$23,960	\$23,960

SEWER OPER. & MAINT.
VILLAGE OF LA GRANGE PARK
 2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<i>Other Expenses</i>					
05-44-7-700	Dues & Subscriptions	\$21	\$200	\$200	\$200
05-44-7-710	Training, Safety & Travel	160	300	500	500
05-44-7-790	Contingencies	<u>5,048</u>	<u>0</u>	<u>5,000</u>	<u>5,000</u>
	<i>Total Other Expenses</i>	\$5,228	\$500	\$5,700	\$5,700
Total Expenditures: Sewer Fund Oper. & Maint. Dept.		\$505,099	\$353,710	\$501,410	\$673,610
Total Sewer Fund Expenditures		<u>\$1,082,633</u>	<u>\$941,201</u>	<u>\$1,100,390</u>	<u>\$1,269,490</u>
Total Sewer Fund Revenues		\$1,047,215	\$1,061,800	\$1,061,800	\$1,061,800
Total Sewer Fund Expenditures		\$1,082,633	\$941,201	\$1,100,390	\$1,269,490
Surplus/(Deficit)		(\$35,418)	\$120,599	(\$38,590)	(\$207,690)

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: Sewer

Department Sewer O&M

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
05-44-1-100	O&M Full-Time Salaries		\$33,000	
05-44-1-120	O&M Temporary Wages		3,100	
05-44-1-130	Overtime Pay		7,200	\$43,300
Professional Services				
05-44-2-220	Engineering Fees	Beach - Phase 3 Portion	4,950	
		Sewer Main Point Repairs	12,750	
		Cleaning & Televising	7,500	
		Sewer Lining Engineering	40,000	65,200
Services				
05-44-3-302	Eqpt. Maintenance & Repair	Lift Station Maintenance	4,000	
		Maintenance of PW Eqpt.	2,000	6,000
05-44-3-304	Bldg. Maintenance & Repair	Miscellaneous Repairs	1,000	1,000
05-44-3-310	Machine & Equipment Rental	Vactor Rental	4,000	
		Sewer Fund Portion of PW Fleet	38,200	42,200
05-44-3-320	Janitorial Service	PW Facility	400	400
05-44-3-326	Sewer Cleaning & Televising	Sewer Cleaning & Televising Services	40,000	40,000
05-44-3-330	Utilities	ComEd & Nicor	2,750	2,750
05-44-3-372	Telephone	PW telephone charges	700	
		Verizon charges	300	1,000
05-44-3-380	Laundry Service	Uniform Cleaning	600	600
05-44-3-390	Miscellaneous Services	Legal Notices, Employee Physicals	4,000	4,000
Capital Outlay				
05-44-4-400	Vehicles	Portion of Directors Vehicle	0	0
05-44-4-420	Capital Improvements	Point repairs and restoration	40,000	
		Sewer catch basin reconstruction	20,000	
		Portion of Fire Suppression System	6,200	
		Portion of PW Renovation	90,000	
		Beach - Phase 3 Portion	28,500	
		Sewer Lining	225,000	409,700
05-44-4-440	Other Eqpt. & Machinery	Lift Stations	2,500	2,500
Supplies				
05-44-5-502	Eqpt. Parts & Supplies	Sewer Fund portion of Eqpt. Repairs	1,000	1,000
05-44-5-504	Bldg. & Land Maint. Materials	Facility Maintenance and top soil	2,000	2,000
05-44-5-520	Janitorial Supplies	Sewer Fund portion Facility Maintenance	400	400

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **Sewer**

Department **Sewer O&M**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
05-44-5-540	Uniforms	Sewer Fund portion of Uniforms	500	500
05-44-5-570	Small Tools	Various tools	200	200
05-44-5-572	Traffic Control Supplies	Sewer Fund portion of Traffic Control	200	200
05-44-5-574	Materials for Sewers	Concrete pre-cast structures, frames, pipes, asphalt for restoration	20,000	20,000
05-44-5-576	Water Meters	Sewer Fund portion of water meters	500	500
05-44-5-580	Office Supplies	Sewer Fund portion for PW office supp	500	500
<u>Pension & Insurance</u>				
05-44-6-600	Property & Liability Insurance		6,000	6,000
05-44-6-610	Health & Life Insurance		11,000	11,000
05-44-6-620	Social Security		3,000	3,000
05-44-6-630	I.M.R.F.		3,960	3,960
<u>Other Expenses</u>				
05-44-7-710	Dues & Subscriptions	Sewer Fund Portion of APWA & AWWA	200	200
05-44-7-710	Training, Safety & Travel	Employee Safety Training	500	500
05-44-7-790	Contingencies	Tuition Reimbursement	5,000	5,000
	Total Budget			\$673,610

CAPITAL PROJECTS FUND

The Capital Projects Fund was established by the Village Board as a mechanism to program and track capital improvements. The Capital Projects Fund includes any capital purchase over \$10,000, which is consistent with the capitalization threshold the Village uses for accounting. In other words, any capital purchase over \$10,000 is converted from an expense to a fixed asset, which depreciates over time.

The major source of revenue for the Capital Projects Fund comes in as a transfer from the General Fund. This year the transfer is programmed to be \$180,000. Other sources of revenue include an annual reimbursement from the Sewer Fund and periodic grants. The total revenues received are dependent on the financial condition of the General Fund and any grants received.

In the FY 12-13 Capital Projects Fund, the Village completed construction of the Beach Avenue Parking Lot and the Sidewalk Replacement Program. The fund also allowed the Village to purchase two police vehicles, parkway trees and equipment for the Fire Department. The remaining balance from the FY 12-13 transfer (\$576,340) from the General Fund will help fund the myriad of projects planned for FY 13-14.

Because work for the Public Works Project did not commence in FY 12-13, the project is re-budgeted in the FY 13-14 budget. Seventy percent of the cost of the project or \$630,000 is allocated to this fund. An additional portion of \$43,400 has been budgeted for fire suppression work (fire sprinklers and new water line). The Village has been awarded a grant in the amount of \$600,000 to help offset the costs. These budgetary numbers for the Public Works project are reduced from the previous FY 12-13 budget as the scope has changed from new construction to building renovation, to align with available Village resources. Staff anticipates that the renovation will be complete in FY 13-14.

FY 13-14 reintroduces the application of (cut) pavement patches into the road maintenance program. The project involves the selection of certain street segments to mill and overlay larger pavement patches on streets that are otherwise in reasonable condition. This work will result in less water accessing below the pavement surface, prematurely aging the pavement. It will also result in a more uniform patch and smoother roadway. The Village Engineer estimates that 3,800 square yards of patch could be completed for \$75,000. Staff will evaluate the results of this program after one year to determine whether it is a cost effective approach to a road maintenance program, to include for future budget years and as funding allows.

The Village Hall Generator purchase is re-budgeted for FY13-14. The Village completed all grant documentation in 2012. However, the Village must now submit a Pre-Disaster Mitigation Plan. It was previously determined that the Village could forego

this prerequisite as the County's plan would fulfill the requirement. However, the County no longer intends on completing the development of the plan, so the Village must complete its own. FEMA has extended additional grant dollars to the Village for the development of this plan, which can be completed concurrent to the installation of the generator. It is uncertain at this time as to whether the appropriation for this grant has been affected by the federal sequestration.

FY 13-14 includes the asphalt street repaving of Beach Avenue from 31st Street to 29th Street, termed as Phase 3. The replacement of water and sewer lines for this segment of Beach is budgeted under those corresponding funds.

The Capital Projects Fund includes \$15,000 in Tree Replacements. With the presence of Emerald Ash Borer now identified within the Village's boundaries, the Village will have to ramp up to its efforts in the near future to mitigate its impact on the Village's tree inventory which includes over 1300 Ash trees. With such an amount, it is often more financially feasible to manage the costs over time. Budgeting for Tree Replacements will allow the Village to replenish its tree inventory at a minimum level as the Village begins to implement the EAB Plan which calls for the removal and some treatment of Ash trees in the parkways over a period of years and as necessary.

The Capital Projects Fund proposes the following activities:

- Beach Avenue Asphalt Resurfacing – Phase 3
- Renovation of the Public Works Garage
- Village Hall Generator in the amount of \$150,000, grant funded, illustrated in the revenues and expenditures. The remaining \$50,000 required for the local match is included in the Emergency Telephone Fund.
- \$15,000 in Tree Purchases
- For the second consecutive year, the Sidewalk Program is included in this fund. This program was previously budgeted in the MFT Fund.
- Area Pavement Patches – Pilot Program (program will be evaluated)
- School Zone / Crosswalk Restriping
- Replace the Police Department overhead doors and fix garage floor
- The purchase of one Police vehicle (a reduction from the three included in the Five Year Plan)
- The replacement of the 1996 Dodge Durango SUV (Public Works Director vehicle)
- The purchase of a new dump body for a Dump Truck in Public Works.

Finally, the Capital Projects Fund also includes the replacement of small equipment specific to departments and the Village's computer network system.

CAPITAL PROJECTS FUND
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated</u> <u>FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
<i>Intergovernmental Revenue</i>					
07-50-4-410	State Grants	\$208,432	\$60,000	\$662,702	\$450,000
07-50-4-420	Federal Grants	<u>0</u>	<u>0</u>	<u>150,000</u>	<u>150,000</u>
	<i>Total Intergovernmental Revenue</i>	\$208,432	\$60,000	\$812,702	\$600,000
<i>Miscellaneous Revenue</i>					
07-50-7-700	Interest on Investments	\$397	\$300	\$500	\$300
07-50-7-790	Miscellaneous Income	<u>\$10,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	<i>Total Miscellaneous Revenue</i>	\$10,397	\$300	\$500	\$300
<i>Quasi-External Transactions</i>					
07-50-8-810	Reimbursements from Sewer Fund	<u>\$37,640</u>	<u>\$38,200</u>	<u>\$38,200</u>	<u>\$39,340</u>
	<i>Total Quasi-External Transactions</i>	\$37,640	\$38,200	\$38,200	\$39,340
<i>Other Financing Sources</i>					
07-50-9-900	Transfer from General Fund	<u>\$0</u>	<u>\$576,340</u>	<u>\$576,340</u>	<u>\$264,200</u>
	<i>Total Other Financing Sources</i>	\$0	\$576,340	\$576,340	\$264,200
Total Revenues: Capital Projects Fund		<u>\$256,469</u>	<u>\$674,840</u>	<u>\$1,427,742</u>	<u>\$903,840</u>
Expenses					
<i>Construction Services</i>					
07-40-3-340	Street Resurfacing	\$404,369	\$10,000	\$0	\$213,460
07-40-3-342	Sidewalks, Curbs & Gutters	0	24,000	50,000	30,000
07-40-3-344	Public Buildings & Grounds	<u>20,479</u>	<u>240,000</u>	<u>1,107,500</u>	<u>845,400</u>
	<i>Total Construction Services</i>	\$424,848	\$274,000	\$1,157,500	\$1,088,860
<i>Capital Outlay</i>					
07-40-4-410	31st Street Projects	\$12,298	\$98,000	\$98,000	\$0
07-40-4-441	Administration Equipment	4,478	19,200	22,200	9,400
07-40-4-442	Police Equipment	7,472	52,000	52,000	29,600
07-40-4-443	Fire Equipment	6,557	12,226	12,226	15,426

CAPITAL PROJECTS FUND
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2011-12</u>	<u>Estimated FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
07-40-4-444	Public Works Equipment	49,784	200	0	121,150
07-40-4-445	Building Equipment	335	1,200	0	0
07-40-4-450	Tree Purchases	14,839	15,000	15,000	15,000
	Total Capital Outlay	\$95,763	\$197,826	\$199,426	\$190,576
Total Expenditures: Capital Projects Fund		\$520,610	\$471,826	\$1,356,926	\$1,279,436
Surplus/(Deficit)		(\$264,141)	\$203,014	\$70,816	(\$375,596)
Beginning Fund Balance		\$512,556	\$242,185	\$76,696	\$445,199
Increase (Decrease) in Receivables/Payables		(6,230)			
Ending Fund Balance		\$242,185	\$445,199	\$147,512	\$69,603

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **Capital Projects**

Department: **All**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Construction Services				
07-40-3-340	Street Resurfacing	Beach Avenue Reconstr - Phase 3 Engineering for Beach Avenue Street Segment Overlay - Pilot School Zone and Crosswalk striping	\$70,460 58,000 75,000 10,000	\$213,460
07-40-3-342	Sidewalks, Curbs & Gutters	Sidewalk removal and replacement Sidewalk slab-jacking	\$20,000 10,000	30,000
07-40-3-344	Public Buildings & Grounds	Replace P.D. overhead garage doors Repair and refinish P.D. garage floor Public Works Building Renovation DPW building fire sprinkler system Village Hall Generator Project	\$11,000 11,000 630,000 43,400 150,000	845,400
Capital Outlay				
07-40-4-410	31st Street Projects		\$0	0
07-40-4-441	Administration Equipment	Computer replacements Antivirus software VM backup solution	\$3,200 1,200 5,000	9,400
07-40-4-442	Police Equipment	Police Vehicle Computer replacement	\$28,000 1,600	29,600
07-40-4-443	Fire Equipment	Turnout Gear Computer replacements	\$12,226 3,200	15,426
07-40-4-444	Public Works Equipment	Replace 1996 Dodge Durango SUV Portion of Dump Body Computer replacements Replace 11 light poles - La Grange Rd	\$26,250 \$7,500 3,200 84,200	121,150
07-40-4-445	Building Equipment		\$0	0
07-40-4-450	Tree Purchases	Tree purchases	\$15,000	15,000
	Total Budget			\$1,279,436

EMERGENCY TELEPHONE SYSTEM FUND

The Emergency Telephone System Fund (ETSF) was established to account for the proceeds received from the telephone 9-1-1 surcharge. The revenues generated by the surcharge must be spent on emergency communications. Total revenues in FY 13-14 are projected to be \$137,200. This is an increase of \$1,000 over the previous fiscal year. The telephone surcharge accounts for \$130,000. Expenses in this fund are used to maintain, repair and replace the Village's emergency communications equipment.

\$50,000 has been budgeted in Capital Outlay for the replacement of the Village Hall Emergency Generator, which provides back-up power supply to the communications center in the event of power failure. The Village was awarded an IEMA Disaster Mitigation grant in the amount of \$150,000, which requires a 25% local match in funding. This has been re-budgeted from the current fiscal year as the grant is still being processed (see Capital Projects Fund overview).

Under Capital Outlay, the FY 12-13 column (previous fiscal year) reflects the Village's share of the Net West Narrow-banding equipment upgrades. La Grange Park participates in the Net West Radio Network, along with the communities of Brookfield, La Grange and Western Springs. The four partners share all costs as equal partners. This project was budgeted at \$22,500, but came in under budget.

Under Miscellaneous Services, the FY 12-13 column includes payment made in the amount of \$25,000 for consulting services related to a feasibility study on consolidated dispatch for the Villages of La Grange Park, La Grange and Western Springs. The study is currently underway and evaluates the strengths, weaknesses and opportunities of consolidating the public safety dispatching functions of all three Villages. Additionally the study will include detailed costs and benefits of the consolidation and a related implementation plan for the recommended solution.

The ETSF also transfers \$36,000 to the General Fund to cover a portion of the salaries attributable to telecommunications operations as permitted by state statute.

EMERGENCY TELEPHONE SYSTEM FUND
VILLAGE OF LA GRANGE PARK
2013-2014 Budget

		<u>(Actual)</u>		<u>(Budgeted)</u>	
		Estimated			
<u>Revenues</u>	<u>Account Number</u> <u>Description</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Local Tax					
	08-50-1-124 Telephone Surcharge for 9-1-1	\$129,050	\$130,000	\$130,000	\$130,000
	Total Local Tax	\$129,050	\$130,000	\$130,000	\$130,000
Miscellaneous Revenue					
	08-50-7-700 Interest on Investments	\$182	\$300	\$200	\$200
	08-50-7-790 Miscellaneous Income	7,768	8,000	6,000	7,000
	Total Miscellaneous Revenue	\$7,950	\$8,300	\$6,200	\$7,200
Total Revenues: Emergency Telephone System Fund		\$136,999	\$138,300	\$136,200	\$137,200
Expenses					
Services					
	08-40-3-302 Equipment Maintenance & Repair	\$9,746	\$20,000	\$21,000	\$21,000
	08-40-3-372 Telephone	27,273	24,000	20,000	24,000
	08-40-3-390 Miscellaneous Services	20,524	49,000	51,000	22,000
	Total Services	\$57,542	\$93,000	\$92,000	\$67,000
Capital Outlay					
	08-40-4-410 Building Alterations & Improvements	\$0	\$0	\$0	\$0
	08-40-4-440 Equipment & Machinery	1,300	19,000	72,500	50,000
	Total Capital Outlay	\$1,300	\$19,000	\$72,500	\$50,000
Supplies					
	08-40-5-502 Equipment Parts & Supplies	\$395	\$250	\$500	\$500
	Total Supplies	\$395	\$250	\$500	\$500
Other Expenses					
	08-40-7-790 Contingencies	\$0	\$0	\$0	\$0
	Total Other Expenses	\$0	\$0	\$0	\$0
Interfund Transfers					
	08-46-7-780 Transfer to General Fund	\$34,000	\$35,000	\$35,000	\$36,000
	Total Interfund Transfers	\$34,000	\$35,000	\$35,000	\$36,000
Total Expenditures: Emergency Telephone System		\$93,237	\$147,250	\$200,000	\$153,500
Surplus/(Deficit)		\$43,762	(\$8,950)	(\$63,800)	(\$16,300)
Beginning Fund Balance		\$177,270	\$216,511	\$214,770	\$207,561
Increase (Decrease) in Receivables/Payables		(\$4,521)			
Ending Fund Balance		\$216,511	\$207,561	\$150,970	\$191,261

**Budget Detail Worksheet
Fiscal Year 2013-14**

Fund: **Emergency Telephone System Fund**

Department: **Emergency Telephone System**

Division:

Program:

Line Item: Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Services				
08-40-3-302	Equipment Maint. & Repair		\$21,000	\$21,000
08-40-3-372	Telephone		24,000	24,000
08-40-3-390	Miscellaneous Services		22,000	22,000
Capital Outlay				
08-40-4-440	Equipment & Machinery	Village Hall Generator	50,000	50,000
Supplies				
08-40-7-790	Equipment Parts & Supplies		500	500
Other Expenses				
08-40-7-780	Contingencies		0	0
Interfund Transfers				
08-46-7-780	Transfer to General Fund		36,000	36,000
	Total Budget			\$153,500