

Village of La Grange Park
Regular Board Meeting Minutes
November 27, 2012

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled on November 27, 2012 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

Village President James Discipio called the meeting to order at 7:30 pm. He asked all in attendance to rise for the Pledge of Allegiance. After the Pledge, he asked Village Clerk Seidel to call the roll.

Board Members in attendance were:

Trustees: Scott Mesick
LaVelle Topps
Marshall Seeder (arrived at 8:17pm)
Patricia Rocco
Krista Grimm(appointed at 7:47pm)

Village President: James Discipio

Board Members absent were:

Trustees: Rimas Kozica

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Emily Rodman
Village Clerk: Amanda Seidel
Village Attorney: Cathleen Keating
Village Engineer: Paul Flood
Finance Director: Pierre Garesche
Police Chief: Dan McCollum
Fire Chief: Dean Maggos
Public Works Director: Brendan McLaughlin

President Discipio said he would like to begin with the swearing-in of paid-on-call firefighters Daniel Bink, Daniel Hacholski and James Vikidel. President Discipio summarized the Village Board Agenda Memo of November 19, 2012 regarding swearing-in ceremony of paid-on-call firefighters. Village Clerk Seidel read the Oath of Office and performed the swearing in of Daniel Bink, Daniel Hacholski and James Vikidel as a Firefighter/Paramedic of the Village of La Grange Park. Chief Maggos said a few words and performed the pinning ceremony.

President Discipio moved on to a presentation and recognition of Lorraine Kawalek for Senior Citizen of the Year. President Discipio presented Lorraine Kawalek with a Certificate of Recognition in honor of her years of service to the Village of La Grange Park for which she has

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been recognized as the 2012 Senior Citizen of the Year by the Third Congressional District of Illinois.

President Discipio moved on to a presentation and recognition of Bobbi Meyer of Cat Nap from the Heart. President Discipio presented Bobbi Meyer of Cat Nap from the Heart a Certificate of Recognition for 15 years of contribution to the Village of Lagrange Park September 2, 1997 to September 2, 2012.

Village President's Report

President Discipio moved on to the next item the Appointment of Krista Grimm to the Village Board. President Discipio read the Village Board Agenda Memo of November 20, 2012 regarding Village Board Appointment. Trustee Rocco made a motion to approve the appointment of Krista Grimm to the Village Board to serve until the next municipal election. The motion was seconded by Trustee Mesick. Motion passed unanimously by roll call vote.

Mesick- Yes Topps- Yes Rocco- Yes President Discipio- Yes

President Discipio moved on to the appointment of Christopher Studwell to the Plan Commission. President Discipio read the Village Board Agenda Memo of November 20, 2012 regarding Plan Commission Appointment. Trustee Mesick made a motion to approve the appointment of Christopher Studwell to the Plan Commission for a term to expire in May 2015. The motion was seconded by Trustee Rocco. Motion passed unanimously by roll call vote.

Mesick- Yes Topps- Yes Rocco- Yes Grimm-Yes

President Discipio said he had a few items to report. He said he met with Mr. Shaw the new owner of the Suburban Life. He also wanted to report that LT Radio won best in the nation and they will be recognized at the December meeting for their award.

President Discipio moved on to the next item the Swearing in of Krista Grimm to the Village Board (filling the vacancy left by Susan Storcel's resignation). Village Clerk Seidel read the Oath of Office and performed the swearing in of Krista Grimm to the office of LaGrange Park Village Trustee. Trustee Grimm then took her seat at the dais. President Discipio and the Board of Trustees welcomed Trustee Grimm.

Public Participation

President Discipio moved on to Public Participation. There were no citizens who wished to address the Board so President Discipio moved on to the Consent Agenda.

Consent Agenda

Village Clerk Seidel said the following items were on the Consent Agenda for approval:

A. Approval of Minutes

(i) Village Board Meeting- October 23, 2012

(ii) Executive Session—October 23, 2012

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(iii) Work Session Meeting – November 13, 2012

(iv) Executive Session Meeting—November 13, 2012

- B. Action- Motion to Approve a Resolution Authorizing Execution of a Health Inspection Services Agreement with the County of Cook.
- C. Action- Motion to Approve a Resolution Accepting the Proposal/Contract for 2012-2013 Tree Trimming Program (Winkler's Tree & Landscaping, Inc.)
- D. Action- Motion to Approve a Resolution Accepting the Proposal/Contract for 2012 sewer Cleaning and Televising Program (National Power Rodding Corp.)
- E. Action- Motion to Approve a Resolution Approving the 2013 Meeting Schedule
- F. Action- Approve a Resolution Authorizing the Destruction of Certain Verbatim Records.
- G. Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers
- H. Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and January 22, 2013 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on January 22, 2013.

After Clerk Seidel finished reading the Consent Agenda President Discipio asked for a motion to approve the Consent Agenda as read. The motion to approve the Consent Agenda as read was made by Trustee Mesick and seconded by Trustee Topps and passed unanimously on a roll call vote.

Village Manager's Report

Village Manager Julia Cedillo mentioned the Local Revenue Study Workshop will be held December 17, 2012 at 6:30pm in the Community Room in Village Hall.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Rocco read the Administration Committee Report of November 19, 2012. She started with E-Waste Recycling Day that was held October 22nd, then moved to the State of the Village Address which was held on November 1st, then the Village Tree Lighting Ceremony to be held Friday, December 7th, and ended with the Second Annual Chili Cook-Off to be held following the Tree Lighting Ceremony on December 7th. Trustee Rocco mentioned she attended the Community Nurse Association reception and all they do for the community.

This concluded the Administration Committee report.

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick said there were 96 building permits were issued in October, compared to 93 in October 2011. He said permits issued so far YTD are down 11% compared to last year.

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He said both estimated Construction Costs and Permit Fees Collected are somewhat less for the month compared to October of last year.

He said there were 129 inspections conducted during this past October, compared to 152 in October of 2011. He said of the inspections, 4 were not approved.

He said during the month, the sign permit was approved and new signs for the Subway restaurant were installed. Final inspections for Building, Fire and Health had previously been conducted and approved in September. As such, the restaurant officially “soft” opened to the public for business on October 24th, with the potential of having a Grand Opening at a later date.

He said during the month, the Director attended a meeting sponsored by the Society of Fire protection Engineers. Various code requirements were reviewed and discussed in relation to new designs for the construction of ventilation ducts.

This concluded his report.

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee LaVelle Topps said the Army Corps of Engineers has completed their process of reviewing the bids for the La Grange Road Water Main Replacement Project and awarded a Contract for the project to Trine Construction. A Pre-Construction meeting for the project was held by the ACOE and are now awaiting various submittals and authorizations between the Contractor and the COE before a construction schedule will be issued.

He said construction has been completed on the Beach Avenue Parking Lot Project and it is now open for use by the public. The only issues remaining are punch list items and the energizing of the site lighting controller by ComEd. ComEd should have this work completed in November (however, currently all their available crews have been diverted to east coast to assist in repairs associated with hurricane Sandy).

This concluded his report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee LaVelle Topps started with the Police Department Summary for October. He said the total for all crimes is nearly identical to 2011, with 281 for 2012 compared to 280 last year.

He said we are pleased to report that there were no incidents of vandalism or misbehavior brought to the attention of the Police Department on Halloween and the accompanying trick or treat activities.

He said officers Stefanie Christoferson and Fran Marrocco have been selected to fill the specialized positions of OIC (officer in charge) to supervise a patrol shift when a sergeant is not on duty.

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That concluded the Police Department report.

Trustee Topps moved on to the Fire Department report. He said there were 117 EMS responses this month and 1207 YTD. Last year at this time there were 1071 YTD. There were 23 fire/ rescue incidents this month, and 393 YTD and last year at this time there were 514 YTD.

He said during the month, a great number of fire safety presentations and events took place throughout the Village, most of which were in relation to Fire Prevention Week.

He said personnel provided EMS coverage for the St. Francis 5K which ran partially through our village.

He said some of our personnel participated in a Basic Company Officer Course presented by the University of Illinois Fire Service Institute, which included leadership training and live burn evolutions.

He said during the month, scholarships were awarded at the Illinois Fire Chiefs Conference. One of our own, Firefighter/EMT Bill Drake was a recipient this year.

This concluded his report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the monthly report for October.

In regards to Public Works Operations brush pick was completed the first week of October, with 44 loads hauled to the PW dump site- totaling close to 145 yards of brush. Leaf pick-up began on October 15th and continued through the end of the month with approximately 130 loads picked up in town and hauled to the dump. Sign maintenance was performed at various locations, including removal of graffiti on several signs on Kemman, and installation of a new parking sign at the Beach Ave Parking Lot. Debris removed from water/sewer main repairs and street sweeping debris was moved from the PW facility down to the dump site several times. Building and ground maintenance were performed around the PW facility, Village Hall and along 31st street. The Village's Contractor was in town pouring concrete during the month, with 74 sidewalk squares replaced, and approximately 178 feet of street curb and 326 feet of driveway aprons replaced. Over 31 tons of asphalt was used to repair the street in various locations where water main breaks had occurred and to fill potholes in the Sherwood Village area. Numerous parkway tree inspections were made during the month, relating to tree health questions or tree trimming needs, Tree trimming was performed at various locations, 8 trees were removed by a contractor. A bid opening took place on October 24th for the 2012-2013 Tree Trimming Program, Winkler Tree Service was the lowest bidder. Parkway repairs were made at 10 locations where stumps were removed. Only 2 mulch deliveries were made, totaling 4.5 yards. Barricades were delivered to 14 residents for Block Parties, 14 Barricades were also set-up on October 20th for St. Francis Xavier's falcon 5K Run.

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He said various repairs and preventative maintenance were performed on Public Works Vehicle & Equipment Units, Police Vehicles and Fire Vehicle and Equipment.

He said the Village purchased 33,390,000 gallons of water from the Brookfield/North Riverside Water Commission. 1 service leak repaired. 1,327 water meters were read in section #1. 52 monthly accounts and 29 final meter readings were taken. He said various inspections, appointments, and service calls were also performed. 15 water samples were taken and all samples successfully passed IEPA standards. 78 utility locations were identified prior to excavations. 2 B-Box repairs. 1 Hydrant Modification Kit was installed.

This concluded his report.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Patti Rocco read the Monthly Report regarding the financial summary for October.

In summary she said that we are now, as of October 31, 2012, six months through our fiscal year. It would seem to be a good time for taking stock of our financial position, though a few cautionary words will be necessary in that regard.

The Village's General Fund has recorded \$3,874,000 in revenue and \$3,247,000 in expenses through the first six months, representing a \$627,000 surplus.

She said the reason expenses are 16.6% higher than last year is the fact that the General Fund is transferring money to the Capital Projects Fund this year. We made no such transfers last year.

She said the words of caution that are necessary for a correct interpretation of these numbers relate to the size of the surplus.

This concluded her report.

Trustee Rocco moved on to her next item and read the Village Board Agenda Memo of November 6, 2012 regarding Tax Levy Ordinances.

Trustee Rocco made a motion to approve the annual Tax Levy Ordinance, Ordinance No. 959. The motion was seconded by Trustee Mesick. Motion passed unanimously by roll call vote.

Mesick- Yes Topps- Yes Seeder- Yes Rocco- Yes Grimm-Yes

Trustee Rocco made a motion to approve the Ordinance Pertaining to the Property Tax Extension Limitation Law, Ordinance No. 960. The motion was seconded by Trustee Mesick. Motion passed unanimously by roll call vote.

Mesick- Yes Topps- Yes Seeder- Yes Rocco- Yes Grimm-Yes

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Trustee Rocco made a motion to approve Abatement Ordinance related to Road Bonds, Ordinance No. 961. The motion was seconded by Trustee Mesick. Motion passed unanimously by roll call vote. Mesick- Yes Topps- Yes Seeder- Yes Rocco- Yes Grimm-Yes

Trustee Rocco made a motion to approve Abatement Ordinance Related to Sewer Bonds, Ordinance No. 962. The motion was seconded by Trustee Mesick. Motion passed unanimously by roll call vote. Mesick- Yes Topps- Yes Seeder- Yes Rocco- Yes Grimm-Yes

VILLAGE CLERK

A. MONTHLY REPORT

Clerk Seidel said she had nothing to report.

VILLAGE TREASURER

A. MONTHLY REPORT

Village Treasurer Chad Chevalier said he had nothing to report.

VILLAGE ENGINEER

A. MONTHLY REPORT

Village Engineer Paul Flood said he had nothing to report.

VILLAGE ATTORNEY

A. MONTHLY REPORT

Village Attorney Cathleen Keating said she had nothing to report.

COMMITTEE AND COLLECTORS REPORT

A. MONTHLY REPORT

There were no other reports; President Discipio said he would entertain a motion to approve the Committee and Collector reports as presented. Trustee Mesick made the motion to approve the Committee and Collector reports as presented. Trustee Topps seconded the motion. The motion to approve Committee and Collector's reports passed unanimously on a voice vote.

PUBLIC PARTICIPATION

There were no citizens who wished to address the Board.

NEW BUSINESS

There was none.

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Trustee Seeder wanted to express his apologies on being late to the evening Board Meeting due to being detained downtown for work. He wanted to welcome Trustee Grimm and thank Bobbi Meyer of Cat Nap.

ADJOURNMENT

Since there was no further business to be brought before the Village Board Meeting, President Discipio said he would entertain a motion to adjourn into Executive Session. Trustee Seeder made a motion to adjourn into Executive Session for the *purpose of discussion collective bargaining in accordance with 5 ILCS 120/2 (c)(2)*. Trustee Mesick seconded the motion and the motion to adjourn passed unanimously on a voice vote.

Meeting adjourned at 8:26 p.m.

Respectfully submitted,

Amanda G. Seidel
Village Clerk