

Village of La Grange Park
Regular Board Meeting Minutes
September 22, 2015

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled on September 22, 2015 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

President Discipio called the meeting to order at 7:30pm. After the Pledge of Allegiance, he asked Deputy Village Clerk Curelo to call the roll.

Board Members in attendance were:

Trustees:

Scott Mesick
Patricia Rocco
Michael Sheehan
Robert Lautner
Jamie Zaura

Village President: James Discipio

Board Members absent were:

Trustees:

James Kucera

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Emily Rodman
Deputy Village Clerk: Deanne Curelo
Village Attorney: Cathleen Keating
Public Works Director: Brendan McLaughlin
Village Engineer: Paul Flood
Police Chief: Ed Rompa
Fire Chief: Dean Maggos
Finance Director: Larry Noller

Presentation

President Discipio began with welcoming and introduction of Dr. Kyle Schumacher, Superintendent of School District 102. President Discipio discussed Dr. Schumachers background. President Discipio discussed a meeting he had with Dr. Schumacher.

Public Participation

There was none.

Consent Agenda

Minutes
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Deputy Clerk Curelo said the following items were on the Consent Agenda for approval:

A. Approval of Minutes

- (i) Village Board Meeting- August 25, 2015
- (ii) Village Board Executive Session- August 25, 2015
- (iii) Work Session Meeting- September 8, 2015
- (iv) Work Session Executive Session- September 8, 2015

B. Action- 2015 Leaf Loading, Transportation and Disposal- *Motion: Accepting the proposal of Rainbow Farm Enterprises, Inc. for the disposal of leaves in the amount of \$28.00 Per Bucket (option #1), not to exceed \$30,000 and authorize the Village President to execute the necessary contract documents.*

C. Action- Right-of-way Use License and Fiber Optic Cable Agreement Sigecom, LLC d/b/a WOW! Internet, Cable and Phone- *Motion: Authorizing the Village President to execute a Right-of-Way Use License and Fiber Optic Cable Agreement between the Village of La Grange Park and Sigecom, LLC doing business as Wow! Internet, Cable and Phone.*

D. Action- Schematic Design Study- Center Section Storm Relief Project- *Motion: Authorizing the Village President to execute the Professional Engineering Services Agreement with Hancock Engineering.*

E. Action- Tree Maintenance Program Contracts- One Year Extension (tree Removal, Stump Removal, General Tree Maintenance and Emergency Tree Work)- *Motion: Approving a one year contract extension with A&B Landscaping and Tree Service, Inc. for tree and stump removals, and with Winkler's Tree & Landscaping for general tree maintenance and for emergency tree work, and authorizing the Village President to execute the necessary contract documents.*

F. Action-Village Fund Balance Reporting Policy- *Motion: To approve a Village Fund Balance Reporting Policy.*

G. *Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers*

H. *Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and October 27, 2015 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on October 27, 2015.*

After Deputy Clerk Curelo finished reading the Consent Agenda President Discipio asked for a motion to approve the Consent Agenda as read. *The motion to approve the Consent Agenda as read was made by Trustee Mesick and seconded by Trustee Lautner and passed unanimously on a roll call vote.*

Village Manager's Report

Village Manager Julia Cedillo began by mentioning that the TIF Feasibility study is on the website. She moved on to discuss the Fire Department Open House.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

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Trustee Robert Lautner read the Administration Report. He began with Community Clean Up Day. He moved on to E-Waste Recycling Day on October 17th. He moved on to La Grange Park Chamber of Commerce Events. He ended with the State of the Village address on October 8th.

Trustee Lautner moved on to his next item by reading the Village Board Memo regarding Dinner Club-Liquor License Request. Trustee Lautner discussed why he supports modification and staff to look at BYOB. The Trustees discussed why they were in favor. Village Manager Cedillo clarified BYOB and how staff will be getting more information and the research staff has done. Discussion moved to how the Dinner Club wants to relocate. Discussion moved to concern over timing with other major projects for staff occurring at the same time. Assistant Village Manager Rodman clarified questions of the Board. At the end of discussion *Trustee Lautner made a motion to direct Village Staff to draft an Ordinance amending Title XI, Chapter 112, and Alcoholic Beverages of the LaGrange Park Municipal Code. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote.*

This concluded the Administration Committee report.

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Jamie Zaura said there were 99 building permits were issued in August, compared to 111 in August 2014. He said estimated Construction Costs for the month are nearly double what they were compared to August of last year. Permit Fees collected are nearly double. He said there were 155 inspections conducted during this past August, of such, 19 were not approved. He said as you are aware, on August 19th, a roof truss failed at Ace Hardware, staff worked with police and fire departments, the Village issued a conditional temporary occupancy which allowed for them to reopen with specific conditions. He said during the month, we approved reimbursement for three projects related to the Sewer Backup Prevention Program, total reimbursements for the month were \$7,525. He said staff worked with the Park District related to Island Night on August 12th. He said during the month the home in the 1400 block of Beach, previously declared unfit for occupancy was reinspected after a group of volunteers cleaned the home, the resident was going to be allowed back.

This concluded her report.

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee Jim Kucera began with the August report and said work is virtually complete on the IDOT contract for Kemman Avenue Resurfacing Project (from 31st Street to 26th Street). He said the repaving of Cleveland Avenue (from 30th Street to 26th Street) by G-A Paving was completed in June. He said in July the Village received bids for the resurfacing of Pine Tree Lane and the portion of Finsbury Lane that was not part of the McNaughton development; a contract was awarded to the lowest bidder G-A Paving.

This concluded his report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick started with the Police Department Summary. He said the total numbers of crimes reported are very similar to the same as reported from last year. He said the overall police service is lower than last year, with 4224 incidents reported through August 2015, as compared to 4621 reported through August of 2014. He said the Police Department will be hosting a Bike Auction on Saturday September 26th at 9am, also “Drug Take Back Day” will happen from 10am-2pm. He said Traffic enforcement continues to rise with 4085 total citations issued through August of 2015, as compared to 4072 from August of 2014.

That concluded the Police Department report.

Trustee Scott Mesick moved on to the Fire Department Report. He said there were 148 EMS responses this month. There were 60 fire/rescue incidents this month. He said on August 4th, personnel participated in the National Night Out. He said early in the month, EMS were called to a home in the Village for a male in cardiac arrest. He said during the month, personnel began using a home on the 500 block of N. Catherine Ave, which was scheduled for demolition, to conduct training.

Trustee Scott Mesick moved on by reading the Village Board Agenda Memo regarding Emergency Generator Replacement Project. Discussion began over the project being over budget and where the money would come from. At the end of discussion *Trustee Mesick made a motion to approve a contract to the lowest bidder, Lyons & Pinner Electric in the amount of \$216,700.00 for the Emergency Generator Replacement Project. The motion was seconded by Trustee Sheehan. Motion passed unanimously by roll call vote.*

This concluded his report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Michael Sheehan read the monthly report for August. He read the summary of Public Works Operations. He moved on to Mechanic Maintenance; he said various repairs and preventative maintenance were performed on Public Works Vehicle & Equipment Units, Police Vehicles and Fire Vehicle and Equipment. He moved on to Water Department Operations; He said the Village purchased 42,320,000 gallons of water were purchased from the Brookfield-North Riverside Water Commission. 1,477 water meters were read in section #2. 52 monthly accounts and 27 final meter readings were taken. He said various inspections, appointments, and service calls were also performed. 15 water samples were taken and all samples successfully passed IEPA standards. 181 utility locations were identified prior to excavations. 2 water main was repaired and 1 service leak were repaired. 3 B-box repairs were made.

This concluded his report.

FINANCE COMMITTEE

A. MONTHLY REPORT

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Trustee Patricia Rocco read the Financial Summary. She said fiscal year to date General Fund Revenue is at 44% of the annual budget. She said property tax receipts are about \$70,000 higher than last year at this time. She said natural gas tax receipts have dropped about 51% from last year. She said permit revenue jumped in July and is now about 40% above last year. She said intergovernmental revenue is 20% greater than last year due to increased receipts from state shared revenues including the income tax, personal property replacement tax and the use tax. She said charges for services are about \$39,000 higher than last year. She said miscellaneous revenue is about \$36,000 lower than the prior year. She said total general fund expenditures are with expectations at 30% of the annual budget and \$583,000 lower than last year.

Trustee Rocco moved on to her next item by reading the Village Board Memo regarding Temporary Staffing Services. Trustee Rocco discussed her reasons for support. Finance Director Noller clarified questions of the Board. At the end of discussion *Trustee Rocco made a motion to approve payment of temporary employee services with Stivers Staffing Services in an amount not to exceed \$28,000. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote.*

This concluded her report.

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

Deputy Clerk Curelo said she had nothing to report.

VILLAGE TREASURER

B. MONTHLY REPORT

Finance Director Noller had nothing to report.

VILLAGE ENGINEER

A. MONTHLY REPORT

Village Engineer Paul Flood said he had nothing to report.

VILLAGE ATTORNEY

A. MONTHLY REPORT

Village Attorney Cathy Keating said she had nothing to report.

COMMITTEE AND COLLECTORS REPORT

A. MONTHLY REPORT

There were no other reports; President Discipio said he would entertain a motion to approve the Committee and Collector reports as presented. *Trustee Sheehan made the motion to approve the Committee and Collector reports as presented. Trustee Mesick seconded the motion. The motion to approve Committee and Collector's reports passed unanimously by voice vote.*

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VILLAGE PRESIDENT REPORT

President Discipio began by commending staff on all their hard work. He moved on to mention the BYOB training. Chief Rompa clarified how it would affect the police department and businesses. President Discipio moved on to mentioning the participation at the IML conference.

President Discipio moved on by reading the Village Board Memo regarding Appointment to the Zoning Board of Appeals. *Trustee Mesick made the motion to appoint Robert Bartholomai to the Zoning Board of Appeals for a term to expire May 1, 2016. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote*

President Discipio moved on by reading the Proclamation for National Preparedness Month

President Discipio moved on by reading the Proclamation for Fire Prevention Week.

PUBLIC PARTICIPATION

There was none

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board Meeting, President Discipio said he would entertain a motion to adjourn. *Trustee Lautner made a motion to adjourn. Trustee Mesick seconded the motion and the motion to adjourn passed unanimously by roll call vote.*

Meeting adjourned at 8:30 p.m.

Respectfully submitted,



Deanne Curelo
Deputy Village Clerk