

PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Amanda G. Seidel



TRUSTEES
Scott F. Mesick
Patricia B. Rocco
Michael L. Sheehan
James P. Kucera
Robert T. Lautner
Jamie M. Zaura

VILLAGE BOARD MEETING

Tuesday, July 26, 2016 – 7:30 P.M.

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Participation (Agenda Related Items Only)**
5. **Consent Agenda (Roll Call Vote)**

No discussion. Trustees wishing to discuss any of the items below MUST request that item be removed from the Consent Agenda prior to motion to approve.

A. Approval of Minutes

- i. Village Board Meeting – June 28, 2016
- ii. Village Board Executive Session – June 28, 2016
- iii. Work Session Meeting – July 12, 2016
- iv. Village Board Executive Session – July 12, 2016

B. Action – Prevailing Wage Rate – *Motion: Adopt "An Ordinance Ascertaining Prevailing Wage Rates for Construction Work in Cook County".*

C. Action – Zoning Application No. 2016-02, 218 31st Street – Variations – *Motion: Approve "An Ordinance Granting a Certain Variation for 218 E. 31st Street, La Grange Park, IL (Public Hearing No. 2016-02)".*

D. Action – Sale of Surplus Vehicle – *Motion: Approving "An Ordinance Authorizing the Sale of Surplus Property Owned by the Village of La Grange Park".*

E. Action – Purchase of 2017 Ford Utility Police Interceptor AWD – *Motion: To purchase one 2017 Ford Utility Police Interceptor AWD vehicle through the Suburban Purchasing Cooperative Program from Joe Rizza Ford in a not to exceed amount of \$34,000, to be expensed to the FY2017 Capital Projects Fund.*

F. Action – Fire Station No. 1 Painting – *Motion: To authorize acceptance of the proposal for Fire Station No. 1 painting from Gary's Painting & Decorating for the total cost of \$12,600.00; (\$10,300.00 for labor, and \$2,300.00 for paint).*

VILLAGE BOARD MEETING
Tuesday, July 26, 2016 – 7:30 p.m.

AGENDA (continued – Page 2)

- G. Action – LTACC E9-1-1 Equipment Upgrades – *Motion: To authorize expenditures for the upgrade to existing 9-1-1 telephone Call Processing (CPE) Equipment for the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange, and Western Springs, at a cost not to exceed \$52,549 and authorize the Village Manager to execute any necessary and related agreements.*
- H. Action – Consolidated Dispatch – LTACC Construction Project – *Motion: To authorize expenditures for construction of a renovated dispatch center for the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs, at a cost not to exceed \$114,354 and authorize the Village Manager to execute any necessary and related agreements, subject to final legal review.*
- I. Action – Authorization for Purchase of La Grange Road Street Lights – *Motion: To approve expenditure for purchase of 2 street lights (complete set: pole, arms and lamp fixture), and 2 extra arms and lamp fixtures from Gexpro in the amount of \$14,208.50.*
- J. Action – 2016 Sidewalk and Curb/Gutter Replacement Project – *Motion:*
 - i. *Accept bid proposal from the lowest responsible bidder, Globe Construction;*
 - ii. *Authorize spending in an amount not to exceed \$19,500; and*
 - iii. *Authorize the Village Manager to execute all necessary contract documents.*
- K. Action – Resolution Amending the 2016-2017 Pay Plan – *Motion: To approve a "Resolution Amending Pay Plan and Schedule of Authorized Positions for FY2016-2017".*
- L. Action – PMA Account Applications and Agreements – *Motion: To approve updated applications and agreements with PMA Financial Network, Inc. and PMA Securities, Inc. and authorize the Finance Director to sign the documents.*
- M. Action – *Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers.*
- N. Action – *Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and August 23, 2016 with subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on August 23, 2016.*

6. Village Manager's Report

7. Administration Committee – Robert Lautner, Chairman

- A. Monthly Report

8. Building & Zoning Committee – Jamie Zaura, Chairwoman

- A. Monthly Report

9. Engineering & Capital Projects Committee – James Kucera, Chairman

- A. Monthly Report

VILLAGE BOARD MEETING
Tuesday, July 26, 2016 – 7:30 p.m.

AGENDA (continued – Page 3)

- 10. Public Safety Committee** – Scott Mesick, Chairman
 - A. Monthly Reports
 - i. Police Department
 - ii. Fire Department
- 11. Public Works Committee** – Michael Sheehan, Chairman
 - A. Monthly Report
- 12. Finance Committee** - Patricia Rocco, Chairwoman
 - A. Monthly Report
- 13. Commercial Revitalization Committee** – James Kucera, Chairman
 - A. Monthly Report
- 14. Other Reports**
 - A. Village Clerk
 - B. Village Treasurer
 - C. Village Engineer
 - D. Village Attorney
 - E. Committee and Collectors Report
Action – Motion to Approve Committee and Collectors Report as Presented
- 15. Village President**
 - A. Discussion & Action – Appointment to the Sustainability Committee – *Motion: To appoint Jeff Nee to the Sustainability Committee for a term to expire May 1, 2019.*
- 16. Public Participation (Non-Agenda Related Items Only)**
- 17. New Business**
- 18. Executive Session**
- 19. Adjourn**

Items of Interest

Work Session Meeting: August 8, 2016

Village Board Meeting: August 23, 2016

The Village of La Grange Park is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Emily Rodman, Assistant Village Manager, at 708-354-0225 x108 promptly to allow the Village of La Grange Park to make reasonable accommodations for those persons. Website <http://www.lagrangepark.org>



Rules for Public Comment

Village Board Work Session Meetings Village Board Meetings

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.

(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Deanne Curelo at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

Consent Agenda Items Divider

Village Board Agenda Memo

TO: President & Board of Trustees
FROM: Emily Rodman, Assistant Village Manager *ER*
Julia Cedillo, Village Manager *JCE*
SUBJECT: Prevailing Wage Rate
DATE: July 12, 2016

Background

Pursuant to state law, municipalities are required to adopt an ordinance ascertaining prevailing wages that must be paid to contractors that install public works pursuant to public contracts on an annual basis. The establishment of prevailing wages to be paid refers only to contractors hired by the Village for applicable projects as defined in the statute. This action has nothing to do with wages that the Village of La Grange Park pays to any of its employees.

The prevailing wage rate is set annually by the Illinois Department of Labor, typically in June. The Illinois Department of Labor has not released new rates for 2016. Thus, the Village will need to approve the existing rates that are effect (2015 rates). When updated prevailing wage rates are released, the Village will need to approve the updated rates.

Motion/Action Requested

This item is for discussion only. If there is consensus, this item will be placed on the July 26, 2016 agenda for approval.

Motion to adopt "An Ordinance Ascertaining Prevailing Wage Rates for Construction Work in Cook County"

Staff Recommendation

State statutes require that municipalities adopt such an ordinance.

DOCUMENTATION:

- An Ordinance Ascertaining Prevailing Wage Rates for Construction Work in Cook County
- Email from Illinois Department of Labor Regarding Requirement to Adopt Prevailing Wage Rates

ORDINANCE NO. 1027

**ORDINANCE ASCERTAINING THE PREVAILING WAGE RATES
FOR CONSTRUCTION WORK IN COOK COUNTY**

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq.

WHEREAS, the aforesaid Act requires that the municipality of the Village of La Grange Park investigate and ascertain the prevailing wage rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of Cook County employed in performing construction of public works, for said Village.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF LA GRANGE PARK, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION I. To the extent and as required by "An Act regulating wages of laborers, mechanics, and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Village is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County as determined by the Department of Labor of the State of Illinois as of June 2015. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION II. Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Village to the extent required by the aforesaid Act.

SECTION III. The Village Clerk shall publicly post or keep available for inspection this determination of such prevailing rate of wage.

SECTION IV. The Village Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION V. The Village Clerk shall promptly file a certified copy of this Ordinance with the Secretary of State of Illinois.

This ordinance shall be in full force and effect from after its passage, approval and publication as provided by law, effective June 23, 2015.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 23rd day of June, 2015.

James L. Discipio, Village President
Village of La Grange Park

ATTEST: _____

Amanda G. Seidel
Village Clerk

CERTIFIED TO BE CORRECT:

Village Clerk

Cook County Prevailing Wage for July 2015

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
ASBESTOS ABT-GEN	ALL			39.400	39.950	1.5	1.5	2.0	13.98	10.72	0.000	0.500
ASBESTOS ABT-MEC	BLD			36.340	38.840	1.5	1.5	2.0	11.47	10.96	0.000	0.720
BOILERMAKER	BLD			47.070	51.300	2.0	2.0	2.0	6.970	18.13	0.000	0.400
BRICK MASON	BLD			43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000	1.030
CARPENTER	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
CEMENT MASON	ALL			43.750	45.750	2.0	1.5	2.0	13.05	14.45	0.000	0.480
CERAMIC TILE FNSHER	BLD			36.810	0.000	1.5	1.5	2.0	10.55	9.230	0.000	0.770
COMM. ELECT.	BLD			40.000	42.800	1.5	1.5	2.0	8.670	12.57	1.100	0.750
ELECTRIC PWR EQMT OP	ALL			46.100	51.100	1.5	1.5	2.0	10.76	14.87	0.000	0.460
ELECTRIC PWR GRNDMAN	ALL			37.050	52.500	1.5	2.0	2.0	8.630	12.28	0.000	0.370
ELECTRIC PWR LINEMAN	ALL			47.500	52.500	1.5	2.0	1.5	11.06	15.75	0.000	0.480
ELECTRICIAN	ALL			45.000	48.000	1.5	1.5	2.0	13.83	15.27	0.000	1.000
ELEVATOR CONSTRUCTOR	BLD			50.800	57.150	2.0	2.0	2.0	13.57	14.21	4.060	0.600
FENCE ERECTOR	ALL			37.340	39.340	1.5	1.5	2.0	13.05	12.06	0.000	0.300
GLAZIER	BLD			40.500	42.000	1.5	2.0	2.0	13.14	16.99	0.000	0.940
HT/FROST INSULATOR	BLD			48.450	50.950	1.5	1.5	2.0	11.47	12.16	0.000	0.720
IRON WORKER	ALL			44.200	46.200	2.0	2.0	2.0	13.65	21.14	0.000	0.350
LABORER	ALL			39.200	39.950	1.5	1.5	2.0	13.98	10.72	0.000	0.500
LATHER	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
MACHINIST	BLD			45.350	47.850	1.5	1.5	2.0	7.260	8.950	1.850	0.000
MARBLE FINISHERS	ALL			32.400	34.320	1.5	1.5	2.0	10.05	13.75	0.000	0.620
MARBLE MASON	BLD			43.030	47.330	1.5	1.5	2.0	10.05	14.10	0.000	0.780
MATERIAL TESTER I	ALL			29.200	0.000	1.5	1.5	2.0	13.98	10.72	0.000	0.500
MATERIALS TESTER II	ALL			34.200	0.000	1.5	1.5	2.0	13.98	10.72	0.000	0.500
MILLWRIGHT	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
OPERATING ENGINEER	BLD 1			48.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 2			46.800	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 3			44.250	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 4			42.500	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 5			51.850	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 6			49.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 7			51.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	FLT 1			53.600	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT 2			52.100	53.600	1.5	1.5	2.0	17.10	11.05	1.900	1.250
OPERATING ENGINEER	FLT 3			46.400	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT 4			38.550	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT 5			55.100	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT 6			35.000	35.000	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 1			46.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 2			45.750	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 3			43.700	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 4			42.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 5			41.100	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 6			49.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 7			47.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
ORNAMNTL IRON WORKER	ALL			45.000	47.500	2.0	2.0	2.0	13.55	17.94	0.000	0.650
PAINTER	ALL			41.750	46.500	1.5	1.5	1.5	11.50	11.10	0.000	0.770
PAINTER SIGNS	BLD			33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	0.000
PILEDRIVER	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
PIPEFITTER	BLD			46.000	49.000	1.5	1.5	2.0	9.000	15.85	0.000	1.780
PLASTERER	BLD			43.430	46.040	1.5	1.5	2.0	13.05	14.43	0.000	1.020
PLUMBER	BLD			46.650	48.650	1.5	1.5	2.0	13.18	11.46	0.000	0.880
ROOFER	BLD			41.000	44.000	1.5	1.5	2.0	8.280	10.54	0.000	0.530
SHEETMETAL WORKER	BLD			42.230	45.610	1.5	1.5	2.0	10.53	20.68	0.000	0.720
SIGN HANGER	BLD			31.310	33.810	1.5	1.5	2.0	4.850	3.280	0.000	0.000
SPRINKLER FITTER	BLD			49.200	51.200	1.5	1.5	2.0	11.75	9.650	0.000	0.550

STEEL ERECTOR	ALL	42.070	44.070	2.0	2.0	2.0	13.45	19.59	0.000	0.350		
STONE MASON	BLD	43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000	1.030		
SURVEY WORKER	---	NOT IN EFFECT	ALL	37.000	37.750	1.5	1.5	2.0	12.97	9.930	0.000	0.500
TERRAZZO FINISHER	BLD	38.040	0.000	1.5	1.5	2.0	10.55	11.22	0.000	0.720		
TERRAZZO MASON	BLD	41.880	44.880	1.5	1.5	2.0	10.55	12.51	0.000	0.940		
TILE MASON	BLD	43.840	47.840	1.5	1.5	2.0	10.55	11.40	0.000	0.990		
TRAFFIC SAFETY WRKR	HWY	32.750	34.350	1.5	1.5	2.0	6.550	6.450	0.000	0.500		
TRUCK DRIVER	E ALL 1	35.480	35.680	1.5	1.5	2.0	8.350	10.50	0.000	0.150		
TRUCK DRIVER	E ALL 2	34.100	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150		
TRUCK DRIVER	E ALL 3	34.300	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150		
TRUCK DRIVER	E ALL 4	34.500	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150		
TRUCK DRIVER	W ALL 1	35.600	35.800	1.5	1.5	1.5	8.250	9.140	0.000	0.150		
TRUCK DRIVER	W ALL 2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000		
TRUCK DRIVER	W ALL 3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000		
TRUCK DRIVER	W ALL 4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000		
TUCK POINTER	BLD	43.800	44.800	1.5	1.5	2.0	8.280	13.49	0.000	0.670		

Legend: RG (Region)

TYP (Trade Type - All, Highway, Building, Floating, Oil & Chip, Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

COOK COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in

tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior

and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt

Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines; ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types; Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 75 Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

Class 6. ROV Pilot, ROV Tender

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

TRAFFIC SAFETY

Work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or

Turntrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or turnpulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

Larry Noller

From: DOL.PWOrdinances <DOL.PWOrdinances@illinois.gov>
Sent: Friday, June 24, 2016 4:20 PM
To: Larry Noller
Subject: PW Ordinances Notification - IL Dept. of Labor Official Email



Bruce
Rauner

Governor

Hugo Chaviano

Director

June 24, 2016

La Grange Park - Village
447 N Catherine Ave
La Grange Park, IL 60526

Attn: Larry Noller, Fin. Officer
James L. Discipio, President
Julia A. Cedillo, Purchasing Agent-Rep

Sub: PB01630032

NOTE TO LOCAL OFFICIALS REGARDING CURRENT PREVAILING WAGES AND PREVAILING WAGE ORDINANCES/RESOLUTIONS

Under the Prevailing Wage Act (820 ILCS 130/9), the Illinois Department of Labor is required to “investigate and ascertain prevailing wage” and benefit rates every year during the month of June. That process is currently underway. New rates will be posted after that process is completed. We expect new rates to appear at the end of July 2016.

Until then, **the rates published in July 2015 remain in effect.** These can be found on our website at <http://www.illinois.gov/idol/Laws-Rules/CONMED/rates/2015/july/county.htm>

The Prevailing Wage Act also requires that local governments adopt prevailing wage rates, and provide copies to the Illinois Department of Labor. The Department will accept ordinances and/or resolutions that cite the most recent prevailing wage rates. (i.e. the July 2015 rates.) The Prevailing Wage Act also allows local governments to investigate and ascertain their own prevailing wage rates.

If you have NOT already forwarded your 2016 ordinance, the Illinois Department of Labor requests that ordinances be scanned and uploaded to the State’s Secure File Transfer Protocol (FTP) Site <https://filet.illinois.gov/filet/PIMupload.asp>. Follow the 4 steps:

(1) For RECIPIENT EMAIL ADDRESS, insert DOL.PWOrdinances@Illinois.gov

Village Board Agenda Memo

Date: July 12, 2016

To: President & Board of Trustees

From: Emily Rodman, Assistant Village Manager 

Julia Cedillo, Village Manager

RE: Zoning Application No. 2016-02, 218 E. 31st Street - Variations

GENERAL BACKGROUND

On May 31, 2016 the Zoning Board of Appeals (ZBA) conducted a public hearing to consider Zoning Application No. 2016-02 filed by Demitrius and Dan Dussias for 218 E. 31st Street for the following variations:

- To extend a fence in a corner side yard approximately twenty-four feet north of the rear building line (Section 12.4.D.2.a.iii)
- To allow for a six foot high privacy fence in a corner side yard (Section 12.4.D.2.b)

If granted, the variations would allow the petitioners to install a six foot high privacy fence, twenty-four feet north of the rear building line. Under the Zoning Code, without relief, the petitioners would only be able to install a four foot high open fence, terminating ten feet north of their building line.

The ZBA accepted testimony and evidence into the record. Upon conclusion of the testimony and discussion, the ZBA made the following determination:

- With regard to the variation from Section 12.4.D.2.a.iii of the Zoning Code (fence location), the ZBA recommended approval of the variation request
- With regard to the variation from Section 12.4.D.2.b of the Zoning Code (fence height), the ZBA recommended denial of the variation request.

MOTION/ACTION REQUESTED

This item is for discussion only. If there is consensus, the item will be placed on the Village Board agenda for consideration at the July 26, 2016 Village Board Meeting.

Motion to approve an ordinance granting a certain variation for 218 E. 31st Street, La Grange Park, IL (Public Hearing No. 2016-02).

RECOMMENDATION

- With regard to the variation from Section 12.4.D.2.a.iii of the Zoning Code (fence location), the ZBA recommended 6-0 approval of the variation request
- With regard to the variation from Section 12.4.D.2.b of the Zoning Code (fence height), the ZBA recommended 6-0 denial of the variation request.

DOCUMENTATION

- Ordinance Granting a Variation for 218 E. 31st Street

- Findings of Fact
- Transcript of the public hearing for Zoning Application No. 2016-02
- Zoning Application
- Supplement Application Materials (provided by Applicant at ZBA meeting)

ORDINANCE NO. 1028

ORDINANCE GRANTING CERTAIN VARIATIONS FOR 218 E. 31ST STREET (PUBLIC HEARING NO. 2016-02)

WHEREAS, on or about April 18, 2016, Demetrius and Dana Dussias, filed an application for multiple variations to permit the installation of a six foot privacy fence on the property commonly referred to as 218 E. 31st Street; and

WHEREAS, on May 12, 2016, the Village of La Grange Park published a legal notice of public hearing before the Zoning Board of Appeals of La Grange Park to consider the variations at a public hearing on May 31, 2016, at 7:00 p.m.; and

WHEREAS, upon conclusion of the public hearing the Zoning Board of Appeals recommended the Village Board of Trustees grant the variation allowing for the extension of the fence to the north of the rear building line as requested in the Application, but recommended the Village Board of Trustees deny the variation request for a six foot high privacy fence in the Application, based upon certain Findings of Fact, true and correct copies of which are attached to this Ordinance; and

WHEREAS, the Board of Trustees of the Village of La Grange Park has reviewed the Application, public notice and Findings of Fact, and have publicly discussed this application at a Village Board Work Session on July 12, 2016, and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

SECTION 1: That the variation requested in the Application, to extend a fence approximately twenty-four feet (24') north of the rear building line, is hereby granted to the property commonly known as 218 E. 31st Street and as legally described in Section 3 of this Ordinance.

SECTION 2: That the variation requested in the Application, to allow the installation of a 6-foot high privacy fence, is hereby denied with respect to the property commonly known as 218 E. 31st Street and as legally described in Section 3 of this Ordinance

SECTION 3: The property that is the subject of the variation granted in Section 1 of this Ordinance is commonly known as 218 E. 31st Street and is legally described as follows:

LOT 5 IN BLOCK 4 IN LAGRANGE PARK HOMESITES, A SUBDIVISION OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER AND THAT PART LYING EAST OF THE CENTERLINE OF 5TH AVENUE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER IN SECTION 33, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

SECTION 4: That all necessary permits may be issued by the Village of La Grange Park, subject to further compliance with this Ordinance and all other applicable Village Ordinances and Codes.

SECTION 5: That this Ordinance shall become effective and shall be in full force and effect from and after its passage in the manner provided by law.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 26th day of July, 2016.

James L. Discipio, Village President
Village of La Grange Park

ATTEST: _____
Amanda Seidel, Village Clerk
Village of La Grange Park

Vote taken by the Board of Trustees on passage of the above ordinance:

AYES:

_____	_____
_____	_____
_____	_____
_____	_____

NOS:

_____	_____
_____	_____
_____	_____
_____	_____

CERTIFIED TO BE CORRECT:

Village Clerk

APPROVED AS TO FORM-
VILLAGE ATTORNEY

**FINDINGS OF FACT
VILLAGE OF LA GRANGE PARK ZONING BOARD OF APPEALS
218 E. 31ST STREET
CASE NO. 2016-02**

WHEREAS, Demetrius and Dana Dussias, referred to as the "Applicants," on or about April 18, 2016, filed an Application for Variations to seek approval to construct a six-foot solid fence in a corner side yard on 218 E. 31st Street, referred to as "Subject Property"; and

WHEREAS, the Applicants are requesting the following variations for the Subject Property: 1) to allow for the installation of a fence in a corner side yard extending approximately 24' north of the rear building line; and 2) to allow for a six foot high solid fence in a corner side yard ; and

WHEREAS, a public hearing was held before the Zoning Board of Appeals of the Village of La Grange Park, Illinois, May 31, 2016, pursuant to notice and publication as required by law; and

WHEREAS, the public hearing was opened at 7:00 p.m. on May 31, 2016, and pursuant to unanimous vote of the Zoning Board of Appeals on May 31, 2016 the public hearing was concluded; and

WHEREAS, based upon documentary evidence and testimony presented by Applicants and members of the public, the Zoning Board of Appeals makes the following Summary of Facts, and pursuant to Section 4.3.F of the La Grange Park Zoning Code, makes the following Findings of Fact:

The Subject Property is a corner lot, with the front yard along 31st Street and the corner side yard along Community. The property is improved with a single-story single-family home and a detached two-car garage. There is an existing four foot open fence enclosing a portion of the rear and corner side yards between the detached garage and rear building line of the home.

The Applicants are seeking to remove the existing fence and install a six foot solid fence in the corner side yard. The fence would begin approximately twenty-four feet north of the rear building line and run along the east property line. The Applicants are requesting the fence extension in order to enclose a door on the east side of the home within the fence. The Applicants also request to install a six foot solid fence for enhanced privacy.

FINDINGS OF FACT

- 1. The strict application of the terms of this Zoning Code will result in undue hardship unless the specific relief requested is granted.**

The subject property is located on a corner lot, with access from 31st Street. The only other ingress/egress to the home is on the east side of the home (facing Community) which directly accesses the corner side yard. There is no existing access door on the south side of the home to the rear yard. It is impractical to provide an additional access door on the south side of the home due the existing interior configuration (bedrooms are located along this wall).

As the home is located on a corner lot, privacy and security are concerns for the

homeowners. Without the installation of a fence, the subject property remains fully exposed to the public right of way (Community Drive), which restricts how the property may be utilized due to safety concerns.

2. The plight of the owner is due to unique circumstances inherent to the Subject Property and not from the personal situation of the owner.

The subject property is a corner lot, located along a major arterial (31st Street) which presents both safety and privacy concerns for the homeowners. Due to the configuration of the home on the property and its location, it is impractical and potentially unsafe for children and pets to utilize the front yard or corner side yard without implementing additional security measures (such as a fence). Additionally, the interior configuration of the home prevents the homeowners from altering the ingress/egress to the home in a practical manner. These factors are inherent to the subject property and were not created by the homeowners.

3. The variation, if granted, will not alter the essential character of the locality.

The installation of fence along a substantial portion of a corner side yard is not inconsistent with fences on other properties within the Village. However, the Zoning Code restricts such fences to four foot open fences for aesthetic and safety reasons. Six foot high privacy fences constructed along the edge of a sidewalk provide a sense of a "wall" and restrict visibility from the interior of the property to the exterior. There is a potential for line-of-sight issues when backing out of the detached garage onto Community Drive. Additionally, there are community benefits to the installation of lower fences, open fences, which promote interactions among neighbors.

Regarding the request for the variation from Section 12.4.D.2.a.iii, to allow the Applicants to install a fence up to 24' north of the rear building line, the Zoning Board of Appeals voted as follows:

AYES: Boyd, Domagalski, Griffin, Lampert, Lee, Studwell

NAYS: None

ABSENT: Bartholomai

Regarding the request for the variation from Section 12.4.D.2.b. to allow the Applicants to install a six foot high solid fence, the Zoning Board of Appeals voted as follows:

AYES: None

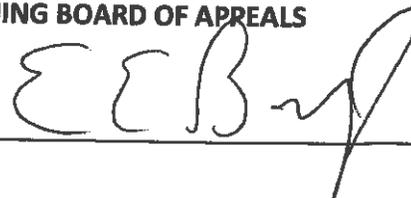
NAYS: Boyd, Domagalski, Griffin, Lampert, Lee, Studwell

ABSENT: Bartholomai

RESPECTFULLY SUBMITTED this 21st day of June, 2016.

**VILLAGE OF LA GRANGE PARK
ZONING BOARD OF APPEALS**

By: _____

A handwritten signature in black ink, appearing to be 'E E B' followed by a stylized flourish, written over a horizontal line.

BEFORE THE VILLAGE OF LAGRANGE PARK
ZONING BOARD OF APPEALS

IN RE THE MATTER OF:)
) Petition
Application for Variations for) #2016-02
218 East 31st Street)

May 31, 2016
7:05 o'clock P.M.

PROCEEDINGS HAD and testimony taken before
the VILLAGE OF LA GRANGE PARK ZONING BOARD OF
APPEALS, taken at the LaGrange Park Village Hall,
447 North Catherine, LaGrange Park, Illinois,
before Marlane K. Marshall, C.S.R., License
#084-001134, a Notary Public qualified and
commissioned for the State of Illinois.



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1 BOARD MEMBERS PRESENT:

2 MR. ERIC BOYD, Chairman

3 MS. CAROLINE DOMAGALSKI, Member

4 MR. JIM LEE, Member

5 MR. WILLIAM LAMPERT, Member

6 MR. CHRISTOPHER STUDWELL, Member

7 MR. ANTHONY GRIFFIN, Member

8

9

ALSO PRESENT:

10

11 MS. EMILY RODMAN, Assistant Village
Manager

12

MS. AMANDA G. SEIDEL, Village Clerk

13

MS. CATHLEEN M. KEATING, Village
Attorney

14

15

CHIEF DEAN J. MAGGOS, Director of Fire,
Building and Emergency Management

16

17

PRESENT FOR THE PETITIONER:

18

MR. DEMITRIUS DUSSIAS

19

MS. DANA DUSSIAS

20

21

22

1 CHAIRMAN BOYD: So the first public hearing
2 relates to consideration of an application for
3 variation for 218 East 31st Street, LaGrange Park.
4 It is public hearing #2016-02. And I typically read
5 the public hearing notice into the record first and
6 then we'll begin.

7 "Notice is hereby given that
8 on May 31st, 2016 a public
9 hearing will be held before the
10 Zoning Board of Appeals of
11 LaGrange Park, Illinois at the
12 village hall at 447 North
13 Catherine at 7:00 p.m. or soon
14 thereafter for the purpose of
15 considering an application for
16 zoning variations on property
17 zoned as R-1, Residential
18 District, located at 218 East
19 31st Street, LaGrange Park,
20 Illinois legally described as --"
21 I will leave the legal description out.

22 "The petitioner is requesting
23 variations: One, to allow for a
24 six-foot privacy fence in a

1 corner side yard; and two, to
 2 allow for the extension of fence
 3 in a corner side yard approxi-
 4 mately 14 feet north of the rear
 5 building line.

6 The application for zoning
 7 variation and description of
 8 proposed use are available for
 9 examination under normal office
 10 hours at the LaGrange Park
 11 Village Hall, 447 North Cather-
 12 ine, LaGrange Park, Illinois.
 13 All interested persons are
 14 invited and welcome to attend the
 15 hearing. All persons interested
 16 in providing testimony at the
 17 hearing are welcome to do so."

18 So the first thing I would like to do
 19 before anything else because this is a public hearing
 20 is to ask that anyone who is going to provide testimony
 21 with respect to this variation to please stand and
 22 be sworn in by the court reporter.

23 (Whereupon the witnesses were duly
 24 sworn by the Notary.)

1 CHAIRMAN BOYD: So you can go ahead and give
2 your presentation. Just so everyone else knows how
3 this proceeds, you will give your presentation, then
4 members of the audience if they have any testimony
5 they will be able to give their testimony or ask
6 questions. Then the board of appeals will ask
7 questions of the applicant, you and the staff, and
8 then we'll request if there is any other information
9 that you would like to provide. At some point we'll
10 close the public hearing and then we'll deliberate
11 among ourselves and have a discussion. At that point
12 when it is closed there is no more testimony, no
13 more evidence. We can't consider anything else.
14 Then at the end we'll request a vote.

15 With that, Mr. Petitioner, step up to the
16 microphone and begin your presentation.

17
18 D E M I T R I U S D U S S I A S ,
19 having been first duly sworn, testified as follows:

20 I am Demitrius Dussias. This is my wife
21 Dana Dussias. We live at 218 East 31st Street.
22 Hello and good evening, Zoning Board members.

23 We have an e-mail that we sent to Emily
24 with photo sims. You guys didn't get those, did you?

1 MS. RODMAN: No.

2 MS. DUSSIAS: Is it okay if I pass them out to
3 you?

4 MR. DUSSIAS: It just shows the before and after
5 pictures of the fence. We put, you know, a designed
6 fence on there and it shows before and after.

7 CHAIRMAN BOYD: Ms. Court Reporter, please note
8 that Ms. Dussias is handing out documents to each of
9 the board members.

10 MR. DOMAGALSKI: There was an e-mail I sent Emily
11 and then there's photo sims behind it. And I mean as
12 you can see -- I guess one of the points was detri-
13 mental aesthetic impact. And as you can see from
14 the pictures, you know, they look pretty nice. In
15 my opinion they look pretty nice.

16 We also have other pictures of corner lots
17 in LaGrange Park that we took over -- one maybe took
18 about an hour or so. There were like 30 houses on
19 corner lots in LaGrange Park, some of this on 31st.
20 They're not a corner but 90% of them are. We could
21 give you those pictures too if would like to see
22 other six-foot fences in our area. I didn't know
23 how many to bring.

24 CHAIRMAN BOYD: Madam Court Reporter, note that

1 Mr. Dussias is now handing out pictures.

2 MR. DUSSIAS: I mean compared to the fences
3 that you are looking at, you know, now, I mean I
4 don't think ours would be out of character. There
5 is a lot of them like that. I believe property
6 three page 5 would be the fence that we would probably
7 want. You know, we think that it would really help,
8 you know, security for our dogs and ourselves. We
9 have small dogs and children that come over. To have
10 a nice six-foot privacy fence on the corner lot of
11 31st Street -- 31st is as you know a pretty busy
12 street. And I mean our main thing is safety and
13 security for our loved ones and our little dogs.

14 We really think it would make, you know,
15 the property awesome to be honest with you. We really
16 think it would look nice. It would be different. It
17 would be -- We could just utilize our yard. It just
18 would be great for us. We're here every day. We
19 see it every day. To be honest with you I didn't
20 notice how many fences there were unless you really
21 are looking for it.

22 You know, we did vantage points on turning
23 left or right. We measured it out pretty much within
24 a few inches. It looks good. Looks like no one would

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1 have problems with that. We see a lot of like on
2 31st where there's bushes and stuff that you can't
3 necessarily turn left. So we have no problems --
4 There would be no problems with that in our opinion.

5 And we believe really this is a fair and
6 reasonable request and we would love to do it if we
7 get your blessing. We hope you think so and we get
8 a favorable ruling. Thank you. And if you guys
9 have any questions I would love to answer them.

10 CHAIRMAN BOYD: Thank you. Mrs. Dussias, do
11 you have anything to add?

12
13 D A N A D U S S I A S,
14 having been first duly sworn, testified as follows:

15 No. I just -- It's basically everything
16 that he said. I just -- We're really concerned for
17 our dogs and we have kids come over to visit. Just
18 being right on a busy street it would just, you know,
19 be safety for everybody, security and safety. And
20 we just -- we want to make it look better than the
21 fence we have.

22 MR. DUSSIAS: And it would look nice in our
23 opinion.

24 MS. DUSSIAS: We'll make it look nice.

1 CHAIRMAN BOYD: Okay. Thank you. We might have
2 people that have questions for you. Does anybody
3 from the audience have anything to say?

4 All right. Typically we'll begin and have
5 the board members ask questions. Mr. Lee, do you
6 want to start? Anything?

7 MR. LEE: I thought it was a pretty straight-
8 forward case. I don't think there are any questions
9 or clarifications needed.

10 CHAIRMAN BOYD: Mr. Lampert?

11 MR. LAMPERT: Mr. Chairman, are we asking
12 questions of the applicants or of staff?

13 CHAIRMAN BOYD: You can do either.

14 MR. LAMPERT: Okay. If I can direct it to
15 staff. Thank you for your presentation, sir. And
16 the packet was very thorough and covers a lot of
17 examples.

18 Regarding these packets that we have not
19 been able to see and catch up on this, my only
20 thought is this looks like a lot of these fences
21 were done before the new code.

22 MS. RODMAN: That may be the case. I did
23 spend some time driving around the neighborhood on
24 31st Street, LaGrange, 31st Street, kind of south

1 of 31st Street, east of LaGrange looking at a number
2 of the homes on corner lots to try to get a better
3 sense of what fencing is in that area. There are a
4 number of six-foot fences although a lot of them do
5 start behind the rear building line or they follow
6 along the rear yard line and they're not in the
7 corner side yard, which is what the petitioners are
8 requesting. There are some that are in the corner
9 side yard. So it's a little -- I haven't had a
10 chance to thoroughly look at the photos. I imagine
11 the photos do include some of those. Those would
12 have been built before the zoning code currently
13 went into place. Because since the code went into
14 effect in January of 2011 we have not granted any
15 variations that allow for a six-foot fence in a
16 corner side yard.

17 MR. LAMPERT: Okay.

18 MR. DUSSIAS: May I add something?

19 MS. KEATING: I want to say something first.
20 The prohibition on six-foot solid fences was actually
21 enacted quite a while before the 2011 zoning code.
22 And, Dean, I am not sure what year it was.

23 CHIEF MAGGOS: I am guessing it was late 2003
24 or early 2004.

1 MS. KEATING: Early 2000s, I think. So since
2 that time we have not allowed any six-foot privacy
3 fences. And the reason for that was the zoning
4 board and board of trustees that felt that six-foot
5 fences especially along corner lots interfere with
6 the visibility but also aesthetically tend to block
7 out the street, close off the street from neighbors'
8 view. So it's not just since the 2011 code.

9 CHAIRMAN BOYD: Mr. Dussias, did you have
10 anything to say?

11 MR. DUSSIAS: We walked it out. I respect your
12 opinion. It would really not have an effect on the
13 sight of it. I mean it's really easy to look at.

14 MS. RODMAN: I will concur with from 31st Street
15 there would not be a line of sight issue with this
16 particular fence because even though they are request-
17 ing to bring it 24 feet north of the rear building
18 line not far enough north that it creates a line of
19 sight issue.

20 MR. DUSSIAS: And that side door is our back
21 door. We don't have a back door. That's our only --
22 That is our second door. So I believe that you
23 agreed on extending it which it would be very
24 helpful. Thank you. And then we would just like

1 to, you know, have the six-foot privacy fence.

2 CHAIRMAN BOYD: Just to be clear, she hasn't
3 agreed to anything.

4 MR. DUSSIAS: I'm sorry. She recommended it.
5 It's my first hearing as you can tell.

6 CHAIRMAN BOYD: Just wanted to be clear.

7 MS. RODMAN: I just realized I wasn't sworn in.

8 (Whereupon Ms. Rodman and Chief Maggos
9 were duly sworn by the Notary.)

10 CHAIRMAN BOYD: We tried to do that early but
11 inevitably there is somebody that wants to be sworn
12 in later. Today it's staff. Okay.

13 MR. LAMPERT: Mr. Chairman, thank you for that
14 clarification. And actually, Cathy, I would say it
15 would be pre-2003. As a homeowner on a corner lot
16 our fence was put in in '98 and our corner side yard
17 is a four-foot picket and it's held up since. So we
18 haven't had a chance or haven't had to do anything.
19 But no, thank you. Thanks for the clarification.
20 Nothing further, Mr. Chairman.

21 CHAIRMAN BOYD: Mr. Studwell?

22 MR. STUDWELL: Actually I think there's three
23 people that live on a corner lot, myself included.
24 Is the illustration on the boundary of survey -- I

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1 think what we're missing is also a fence that goes
2 from the house out to where you would want to extend
3 the fence where the side entrance is.

4 CHAIRMAN BOYD: Is this the one you are talking
5 about? (indicating)

6 MR. STUDWELL: Yes. This one here. (indicating)

7 MR. BOYD: The red markings on it.
8

9 E M I L Y R O D M A N,
10 having been first duly sworn, testified as follows:

11 That mark should go west all the way to
12 the home, yes. So the intent is for the yard to be
13 fully enclosed.

14 MR. STUDWELL: And then where is the back fence
15 between your garage and I am assuming some sort of a
16 fence along that line?

17 MR. DUSSIAS: There is one little part. In the
18 rear yard there is just a little -- It's in the
19 corner. You can't really see it. It's just a little
20 -- like maybe four feet wide.

21 MR. STUDWELL: So would you put in a gate at
22 the walkway?

23 MR. DUSSIAS: At the walkway, yes, to go into
24 our side slash back door.

1 MR. STUDWELL: From the sidewalk.

2 MR. DUSSIAS: Correct.

3 MR. STUDWELL: And why were you set on a
4 six-foot-high fence?

5 MR. DUSSIAS: Well, I guess we are not. I guess
6 that's just in case we want to do it. We would like
7 to do as the one picture showed, you know, a five-foot
8 possibly with a foot of visibility on top. We are
9 willing to, you know, possibly do a four-foot with
10 another foot visibility. The four-foot honestly, I
11 mean I could reach over and grab a dog. I mean
12 really -- Yeah, I mean we've got a big dog too that
13 jumps on the fence. Just makes sense. To us it makes
14 sense and it would really make, I think, our lives
15 very easy -- easier.

16 And 31st is a big thing. I mean you could
17 look -- 100 feet you could just look in our yard. I
18 mean you could see it for barbecuing, I mean anything.
19 You could really see.

20 MR. STUDWELL: It's a double-edged sword of a
21 corner lot unfortunately.

22 MR. DUSSIAS: Yes.

23 MR. STUDWELL: Okay.

24 MR. DUSSIAS: But 31st is really -- you know,

1 it is a busy street. And I think that's the main
2 thing. I mean we are not in the middle of the block
3 and trying to put a six-foot fence.

4 MR. STUDWELL: Okay.

5 CHAIRMAN BOYD: Mr. Griffin?

6 MR. GRIFFIN: I just had one for staff. The
7 fence that they're spec-ing out here obviously is
8 six foot. But does it also not meet the 33% open
9 factor?

10 MS. RODMAN: Correct.

11 CHAIRMAN BOYD: Ms. Domagalski?

12 MS. DOMAGALSKI: Sure. The photo of your
13 existing fence, would that be considered a 33%
14 visibility fence?

15 MS. RODMAN: Yes.

16 MS. DOMAGALSKI: All right. And have you
17 considered landscaping in addition to?

18 MR. DUSSIAS: Absolutely.

19 MS. DOMAGALSKI: Say we deny the request for a
20 six-foot-high fence. In addition to the fence to
21 would create that privacy buffer, solve that problem.

22 MR. DUSSIAS: So you are saying to put a
23 four-foot fence and then landscape bushes?

24 MS. DOMAGALSKI: Have you considered that?

1 MR. DUSSIAS: Yes, we know we could do that.
2 Aesthetically I don't think that would look great.
3 And you can't look in the yard. We have some pictures.
4 You can't even really look in the yard for that.
5 You can put taller trees than six feet, I guess, or
6 bushes. It would cut off the yard. We will do
7 whatever we think -- And the dogs get in there.
8 It's something we considered but, you know, we think
9 this is better for us.

10 MS. DOMAGALSKI: That was all I had.

11 MR. DUSSIAS: Thank you.

12 CHAIRMAN BOYD: I have two questions, one for
13 you. What kind of dog do you have?

14 MR. DUSSIAS: We have two chihuahuas and a
15 golden retriever. So the golden retriever will jump
16 every time because he's friendly.

17 CHAIRMAN BOYD: Do you have a fence in your
18 yard now?

19 MR. DUSSIAS: We do.

20 CHAIRMAN BOYD: What is your fence height right
21 now?

22 MS. KEATING: There are pictures. (indicating)

23 MR. DUSSIAS: As of now it's very hard to let
24 our dogs in the yard. We have to have them on a

1 leash and walk outside. So it's kind of inconvenient.

2 CHAIRMAN BOYD: Your dog jumped over this fence?
3 (indicating)

4 MR. DUSSIAS: No. He's not used to being in
5 the yard that much. We walk him every day because
6 he's just -- In the yard he will just sit by the
7 fence and wait. He can't see us. Or he'll sit by
8 the door and see us. So he's not -- But that's a
9 picket fence. No, he hasn't tried jumping over that.

10 CHAIRMAN BOYD: Okay. Thank you.

11 MR. DUSSIAS: He jumped on it but not over it.

12 CHAIRMAN BOYD: I have a couple questions for
13 you. Is there anything nonconforming about the
14 existing fence?

15 MS. RODMAN: You know, to be honest I did not
16 go out there and look to see if it's nonconforming.

17 CHAIRMAN BOYD: If it is as depicted, a four-foot
18 picket fence the way it's set up here --

19 MS. RODMAN: That would be allowed, yes. But
20 the style of the fence is considered an open fence
21 under the zoning code and the four feet is the
22 maximum height.

23 CHAIRMAN BOYD: Okay. And again the hardship
24 being alleged is the fact that you have to go out

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1 the door and let the dog out through another gate to
2 get in the backyard. Is that right?

3 MR. DUSSIAS: Yes.

4 CHAIRMAN BOYD: Okay. And obviously the six-foot
5 fence or five-foot fence versus the four-foot fence,
6 what is your hardship? I mean it would be nice to
7 have. Why do you think it's a hardship to have a
8 four-foot fence?

9 MR. DUSSIAS: Well, I mean it is -- In my
10 opinion it is safety for our dogs. Let's face it, I
11 mean privacy is nice to have certain times. I think
12 it would look a lot better, aesthetically better in
13 my opinion. Do you have anything to add?

14 MS. DUSSIAS: No.

15 MR. DUSSIAS: I think it would be a big upgrade
16 and this is how we feel about it.

17 CHAIRMAN BOYD: Okay. That's all I have. Anybody
18 else have any other questions?

19 MS. DOMAGALSKI: I have one.

20 CHAIRMAN BOYD: Yes.

21 MS. DOMAGALSKI: Should we grant this would you
22 maintain having two gates by the walk and then an
23 additional gate by the garage?

24 MR. DUSSIAS: Yes. Absolutely one gate by the

1 walk.

2 CHAIRMAN BOYD: Any other questions from the
3 audience? The petitioners, anything else?

4 MS. RODMAN: Mr. Chairman, if I could just
5 reiterate staff's recommendation? Staff's recommenda-
6 tion with regard to the request with regard to the
7 extension of the fence to 24 feet north of the rear
8 building line, staff did feel that it met -- the
9 request met the hardship standards primarily for
10 security reasons. It is not practical for them to
11 move the side door given the configuration of the
12 home and because bedrooms are located at the rear
13 side of the home. And again as I mentioned I drove
14 around the neighborhood. I did not see other than
15 one home any other homes that had side doors that
16 were this far towards the front of the home. Most
17 homes had side doors that are closer to the rear and
18 fell within that 10-foot range. So the code allows
19 you to bring your fence 10 feet north of the rear
20 building line. The majority of homes I saw in the
21 neighborhood did have rear doors that fell within
22 that 10-foot parameter. So most people would be
23 able to enclose their side door with a fence under
24 the existing code. So this is a little bit unique

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1 to this property and that's why staff felt that it
2 met that standard. Again we didn't feel it met the
3 hardship standard for the six-foot privacy fence.

4 But the other thing I would like to mention
5 because this is a little bit unusual, the ZBA and
6 the village board, of course, always have the ability
7 to grant a lesser variation than what is requested.
8 But the petitioners in this case actually did in
9 their application list out the degrees of lesser
10 variations in order of preference to them. So I just
11 wanted to call the ZBA's attention to that as well.

12 CHAIRMAN BOYD: Okay. Thank you. Yes, sir?
13

14 D E A N M A G G O S,
15 having been first duly sworn, testified as follows:

16 I would just like to comment. I was here
17 when some of this discussion took place. I don't
18 remember who was on the zoning board when we first
19 enacted this code.

20 Two things just to consider. There was
21 concern about people backing out of their driveways
22 that there is visibility issues on sidewalks with
23 people walking or riding bikes. And originally the
24 code read that you could not bring the fence beyond

1 the rear building line. And I think there was an
2 amendment or a discussion at some point to allow ten
3 more feet for people who did have doors there so it
4 accommodated requests we were getting. So just some
5 history I thought you may want to have.

6 CHAIRMAN BOYD: Appreciate it. Good. Anyone
7 else have anything? Petitioners? Anybody in the
8 audience? All right. We will close the public
9 hearing. Thank you.

10 (Following proceedings had not made a
11 part of the record of this public
12 hearing the following proceedings
13 were had:)

14 CHAIRMAN BOYD: I would like to go on the record
15 in this public hearing. I realized we did not take
16 a vote on closing the public hearing. All in favor
17 of closing the public hearing back when we did say
18 aye.

19 (A voice vote was taken.)

20 CHAIRMAN BOYD: Thank you.

21 (Which were all the proceedings had
22 and testimony taken at the public
23 hearing of the above-entitled cause.)
24

1 STATE OF ILLINOIS)
2 COUNTY OF C O O K) SS.
3

4 I, MARLANE K. MARSHALL, C.S.R., a
5 Notary Public duly qualified and commissioned for
6 the State of Illinois, County of Cook, do hereby
7 certify that I reported in shorthand the proceedings
8 had and testimony taken at the hearing of the
9 above-entitled cause, and that the foregoing
10 transcript is a true, correct, and complete report
11 of the entire testimony so taken at the time and
12 place hereinabove set forth.
13

14 Marlane K Marshall
15 MARLANE K. MARSHALL
16 Notary Public
17 CSR License #084-001134

18 My commission expires:
19 March 13, 2020.
20



21
22
23
24

Zoning Board Agenda Memo

Date: May 31, 2016
To: Eric Boyd, Zoning Board Chair
Members of the Zoning Board of Appeals
From: Emily Rodman, Assistant Village Manager *ER*
RE: 218 E. 31st Street - ZONING VARIATION REQUEST [#2016-02]

GENERAL BACKGROUND

The subject property is located at 218 E. 31st Street. The property fronts both 31st Street and Community Drive, with the home oriented toward 31st Street. The property is zoned R-1 Single Family and conforms to the required minimum lot area, minimum lot width, and minimum lot depth per the Zoning Code. The subject property is a corner lot, with the front yard along 31st Street and the corner side yard along Community. The property is improved with a single-story single-family home and a detached two-car garage. There is an existing four foot open fence enclosing a portion of the rear and corner side yards between the detached garage and rear building line of the home.

The petitioners are requesting a variation from Section 12.4.D.2.a.iii, which states:

"Fences are permitted within the corner side yard and setback when located behind the rear building line. However, fences in the corner side yard or setback are permitted to extend a maximum of ten (10) feet from the rear building line toward the front lot line"

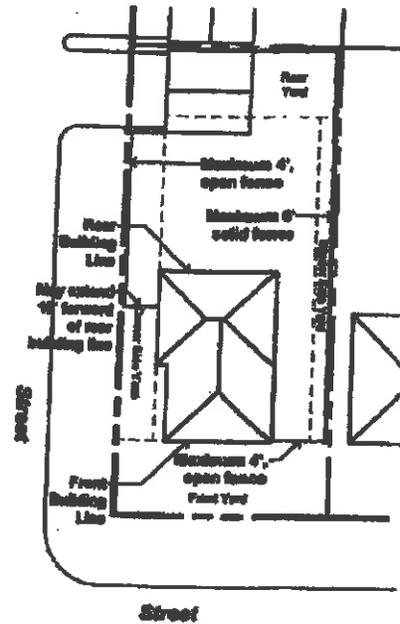
The petitioners are also requesting a variation from Section 12.4.D.2.b, which states:

"...Open fences only are permitted in the front and corner side yards, and may be erected to a maximum height of four (4) feet. Open fences shall be defined as a fence that is thirty-three percent (33%) or more open."

If granted, the variations would allow the petitioners to install a six foot high privacy fence, twenty-four feet north of the rear building line. Under the Zoning Code, without relief, the petitioners would only be able to install a four foot high open fence, terminating ten feet north of their building line.

Under the Zoning Code, the Zoning Board of Appeals has the authority to recommend approval of a lesser variation than what is requested by the petitioners. To this end, the petitioners have prioritized their variation requests and provided a list of lesser variations to which they would also be amenable (see attached application).

FIGURE 12-2: PERMITTED FENCE LOCATION



ANALYSIS

In evaluating this request, the Zoning Board of Appeals should apply the following standards:

- a. Undue Hardship
- b. Unique Circumstances
- c. Essential Character of the Locality

According to the Zoning Code, a variation request must meet each of the following criteria in order for a variance to be granted.

a. Undue Hardship

Will the strict application of the terms of the Zoning Code result in undue hardship unless specific relief is granted?

The subject property is located on a corner lot, with access from 31st Street. The only other ingress/egress to the home is on the east side of the home (facing Community) which directly accesses the corner side yard. There is no existing access door on the south side of the home to the rear yard. It is impractical to provide an additional access door on the south side of the home due the existing interior configuration (bedrooms are located along this wall).

As the home is located on a corner lot, privacy and security are concerns for the homeowners. Without the installation of a fence, the subject property remains fully exposed to the public right of way (Community Drive), which restricts how the property may be utilized due to safety concerns.

b. Unique Circumstances

Is the plight of the owner due to unique circumstances inherent to the subject property and not from the personal situation of the owner?

The subject property is a corner lot, located along a major arterial (31st Street) which presents both safety and privacy concerns for the homeowners. Due to the configuration of the home on the property and its location, it is impractical and potentially unsafe for children and pets to utilize the front yard or corner side yard without implementing additional security measures (such as a fence). Additionally, the interior configuration of the home prevents the homeowners from altering the ingress/egress to the home in a practical manner. These factors are inherent to the subject property and were not created by the homeowners.

c. Essential Character of the Locality

Would the variation, if granted, alter the essential character of the locality?

The installation of fence along a substantial portion of a corner side yard is not inconsistent with fences on other properties within the Village. However, the Zoning Code restricts such fences to four foot open fences for aesthetic and safety reasons. Six foot high privacy fences constructed along the edge of a sidewalk provide a sense of a "wall" and restrict visibility from the interior of the property to the exterior. A common practice in urban design is to maintain and promote visibility from the interior of properties to the public right-of-way to increase "eyes on the street," thereby increasing public safety.

STAFF RECOMMENDATION

Staff believes that the standards have been met with regard to the variation request from Section 12.4.D.2.a.iii, and recommends that the Zoning Board of Appeals grant a variation from this Section to allow the homeowners to install a fence up to 24' north of the rear building line.

While staff can sympathize with the homeowners' concerns regarding privacy, staff does not believe this constitutes a hardship under the Zoning Code and recommends the Zoning Board of Appeals deny the variation request from Section 12.4.D.2.b. Denial of this variation would restrict the homeowners to installation of a four foot open fence.

DOCUMENTATION

- Application for Zoning Variation
- Review Letter from Hancock Engineering
- Letter to Adjacent Property Owners
- Public Hearing Notice

C: Dana & Jim Dussias - Petitioners
Julia Cedillo, Village Manager
Dean Maggos, Director of Fire & Building
Cathy Keating, Village Attorney



APPLICATION FOR ZONING VARIATION

ADDRESS OF SUBJECT PROPERTY: 218 E 31st Street

NAME OF APPLICANT(S): Dana Dussias & Jim Dussias

INTEREST IN PROPERTY: Facing

ADDRESS: 218 E 31st St.

CITY, STATE, ZIP: La Grange Park

EMAIL: _____

-DANA FAX: N/A

NAME OF PROPERTY OWNER/TRUSTEE(S): Dana Dussias & Jim Dussias

ADDRESS: 218 E 31st Street

CITY, STATE, ZIP: La Grange Park

EMAIL: _____

PHONE: _____

FAX: N/A

same

NAME OF ATTORNEY (IF APPLICABLE): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

EMAIL: _____

PHONE: _____

FAX: _____

N/A

NAME OF ENGINEER (IF APPLICABLE): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

EMAIL: _____

PHONE: _____

FAX: _____

N/A

NAME OF ARCHITECT (IF APPLICABLE): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

EMAIL: _____

PHONE: _____

FAX: _____

VILLAGE PERSONAL: Provide the following information for any officer or employee of the Village with an interest in the Owner, Applicant, Consultant or the Subject Property and the nature and extent of that interest.

~~NAME:~~ _____

~~ADDRESS:~~ _____

~~CITY, STATE, ZIP:~~ _____

~~EMAIL:~~ _____

~~PHONE:~~ _____

~~FAX:~~ _____

NATURE/EXTENT OF INTEREST: _____



PERMANENT INDEX NUMBER OF SUBJECT PROPERTY (TAX ID NO.): 15-33-110-005

CURRENT ZONING CLASSIFICATION: R-1

ADJACENT ZONING CLASSIFICATION:

NORTH: R-3
 EAST: R-1

SOUTH: R-1
 WEST: R-1

ZONING STANDARDS/STATEMENT OF COMPLIANCE:

REQUIREMENT	CODE SECTION	CODE REGULATION	PROPOSED
MIN. LOT AREA	Table 7-2	6,250 SF	6,618 SF
MIN. LOT WIDTH	"	50'	50'
MIN. LOT DEPTH	"	90'	132.36'
MIN. FRONT SETBACK			
MIN. INTERIOR SIDE SETBACK			
MIN. CORNER SIDE SETBACK			
MIN. REAR YARD SETBACK			
BUILDING COVERAGE			
IMPERVIOUS SURFACE COVERAGE			
BUILDING HEIGHT			
BUILDING HEIGHT SETBACK PLANE			
LOADING*			
PARKING*			

*If there are parking or loading requirements for the Subject Property, please provide detailed calculation of both the required and proposed number of spaces.

REQUIRED DOCUMENTATION: All required documents must be submitted in hard copy (2 copies) and in digital form (1 copy).

- STATEMENT OF AGREEMENT TO REIMBURSE COSTS (separate document)
- PROOF OF OWNERSHIP (current title policy report or deed and current title search)
- LEGAL DESCRIPTION
- PLAT OF SURVEY (certified by registered land surveyor)
- DRAWING (TO SCALE) DEPICTING PROPOSED IMPROVEMENTS
- NEIGHBORING OWNERS/AFFIDAVIT OF MAILING* (see page 3)



* The Applicant must notify the occupants/tax assesses (as shown on the records of the Proviso Township Assessor) of all properties located within 250 feet of the boundary lines of the Subject Property, excluding public rights-of-way (see §3.3 of Zoning Code) of the date, time, place and purpose of the hearing on the Variation. The Village will prepare a legal Notice of Hearing. Applicant must mail the Notice not less than 15 nor more than 30 days prior to the scheduled hearing date to all occupants/tax assesses. The applicant/agent must then fill out, sign, and notarize the Affidavit of Mailing form, returning that form and the list of all persons, addresses and PIN numbers to which Notice was sent, to the Village.

SUMMARY OF PROPOSED VARIATION: A statement of the precise variation being sought, the purpose therefor, and the specific feature of features of the proposed use, construction, or development.

* please see attachment - thank you!

ORDINANCE PROVISION: The specific provisions of the Zoning Code from which a variation is sought:

Section 12.4, D.2.b

MINIMUM VARIATION: A statement of the minimum variation of the provisions of the Zoning Ordinance that would be necessary to permit the proposed use, construction, or development.

* please see attachment - thank you!
Any size fence, private or nonprivate we will accept, but extend the fence an extra 14 feet is the most important to our side

APPROVAL STANDARDS FOR A VARIATION: No variation from the provisions of the Zoning Code shall be granted unless the Zoning Board of Appeals and the Village Board of Trustees make specific written findings based upon the standards noted below. Please provide the specific facts you believe support each of the required variation standards (you may attach additional pages if necessary).

a. The strict application of the terms of the Zoning Code will result in undue hardship unless the specific relief requested is granted.

we feel the property can not be utilized to the best of it's ability, we feel it's an inconvenience for not having a back door. If the fence extension is granted, it will provide safety, security, and full use of the yard. Safety for our future children, current pets, along with family & friends kids safety is our top priority for this extension. * please see attachment - thank you!

b. The plight of the owner is due to unique circumstances inherent to the Subject Property and not from the personal situation of the owner.

The house is situated on a corner lot with no back door access to our backyard we would love to extend the fence an extra 14' to have access to our yard through our side door on Community Drive. Both main bedrooms are located in rear of house facing the backyard and is not ideal for building doors to access backyard due to lack of privacy and safety for our bedrooms:

* please see attachment - thank you!



c. The variation, if granted, will not alter the essential character of the locality.

* please see attachment thank you!

we would love to just have a normal 6', 5', or 4' private fence like most people. we want to build a better looking fence, which in return will look better, and help the resale/value of our home. Extending the fence will help utilize the backyard and make the yard bigger. Nothing out of the ordinary will

EVIDENCE RELEVANT TO STANDARDS FOR A VARIATION: You may attach a statement, present testimony or evidence, be others deemed appropriate:

- a. The particular physical surroundings, shape or topographic conditions of the Subject Property impose a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were to be carried out.
- b. The alleged difficulty or hardship has not been created by any person presently having a proprietary interest in the Subject Property.
- c. The granting of the variation will not be detrimental to the public welfare in the neighborhood in which the Subject Property is located.
- d. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, endanger the public safety or impair property values within the neighborhood.
- e. The proposed variation is consistent with the spirit and intent of the Zoning Code and the Village's Comprehensive Plan.
- f. The value of the Subject Property will be substantially reduced (as compared with other properties in the same zoning district) if permitted to be used only under the conditions allowed by regulations governing that zoning district.

OWNER/APPLICANT REPRESENTATIONS:

The Owner states that he and/or she consent to the filing of this application and that all information contained herein is true and correct to the best of his and/or her knowledge.

Name of Owner (print): Dana Dussias Date: 4/18/16

Signature of Owner: Dana Dussias Date: 4/18/16

The applicant certifies that all of the information contained in this application is correct to the best of applicant's knowledge. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application.

Name of Applicant (print): Dana Dussias Date: 4/18/16

Signature of Applicant: Dana Dussias Date: 4/18/16



LIMITATIONS ON VARIATIONS; REVOCATION

No variation shall be granted for relief prohibited by Section 4.3D of the La Grange Park Zoning Code.

No ordinance granting a variation shall be valid for a period longer than 180 days from the effective date of such ordinance. The Applicant must obtain a building permit for the particular construction or improvement for which the variation was issued and commence the construction or alteration within such 180 day period. The Zoning Board of Appeals may recommend, and the Village Board may grant, one (1) extension of this 180-day period, valid for not more than an additional 180 days, upon written application and good cause shown.

CONDITIONS AND RESTRICTIONS ON VARIATIONS

The Zoning Board of Appeals may recommend, and the Village Board may impose, such conditions and restrictions upon the location, construction, design and use of the Property benefitted by a variation as may be necessary or appropriate to protect the public interest, adjacent properties and property values. Failure to maintain such conditions and restrictions as may be imposed shall constitute grounds for revocation of the variation. The variation granted, as well as any conditions or restrictions on that variation, shall be set forth in the ordinance approving the variation.

SIGN REQUIREMENTS FOR ALL PUBLIC HEARINGS

Under Section 3.3C of the Zoning Code, a sign provided by the Village of La Grange Park must be posted in front of the property at least 15 days, but not more than 30 days prior to the scheduled hearing. The Applicant must maintain the sign during the required time period.

APPLICATION FEE

An application fee of \$500.00, payable to the Village of La Grange Park, must accompany this Application.

REIMBURSEMENT OF FEES REQUIRED DEPOSIT AMOUNT

A deposit in the amount of \$1,000.00, payable to the Village of La Grange Park, must accompany this Application and the executed Reimbursement of Fees Agreement.

Revised July 2013

We, Jim and Dana Dussias from 218 E 31st Street, are requesting to have a six foot, private fence built and also extended to the side door, which is located on Community Drive. The extension being requested will extend an extra fourteen feet, past the ten foot marker allowed for a fence. We are asking for an extension of an extra fourteen feet leading to our side to turn that side door into our back door. There is no back door leading into our back yard. This will help us utilize the yard more efficiently. We also consider it to be a safety issue for our dogs, future kids and our friends and families children when they visit. Located on a semi private street, this fence extension will give us a sense of safety and security. We have two bedrooms located in the back of our house, facing the yard and wish not to install doors leading to the back yard because these two rooms are already small on wall space, and we feel this is not an ideal path for family and friends to enter in and out of the back yard through our private bedrooms, especially with food when having gatherings. We do not feel it to be safe for the second bedroom, either, because of using this room as a future bedroom for children. We do not want anyone, whether family, friends or an intruder to use this door. And we would not want our future children to access this door being under age for safety and security.

We are requesting a six foot, all private fence in hopes to have more privacy since we are located on a corner lot of a semi busy street. This will also give us a sense of security and safety. We wish for our private lives, children and dogs to not be on "display". It may also help with garbage and debris from entering our yard, which does happen quite often from the traffic on this corner lot. We also believe it will give a better aesthetic look and will be better for resale in the future. A future family may love to know they have a nice yard with access to it with a secure, six foot private fence.

We understand there are stipulations and regulations, but this is why we are trying to stress our concerns. We love our community, our home and plan on living here for years to come. We are just trying to make this space more efficient and appealing for our living needs. We appreciate your time with this matter and hope you will consider our requests.

If not all our requests will be granted, we would be willing and grateful for the following in this order...

- 1) six foot, all private fence
- 2) six foot, with 33% visibility fence
- 3) five foot, all private fence
- 4) five foot, with 33% visibility fence
- 5) four foot, all private fence
- 6) four foot, 33% visibility fence

Our top concern and number one request is definitely the extra fourteen feet extension to our side door.

Thank you for your time on this matter.

Sincerely,
Jim and Dana Dussias

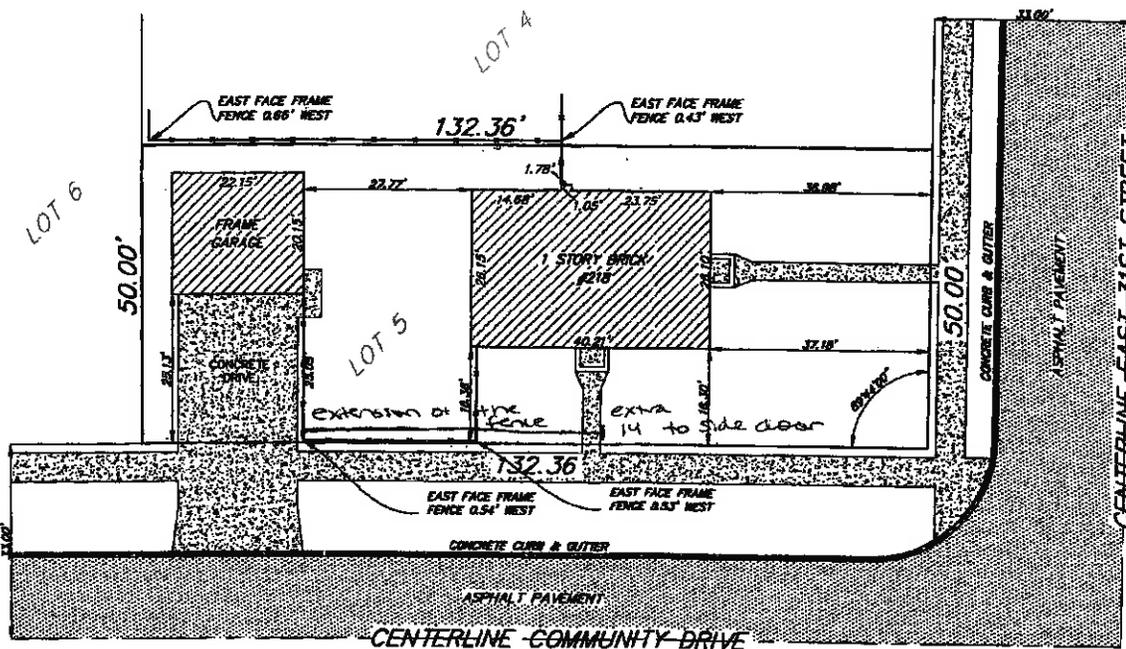
DANA & JIM D S.S.A.S

BOUNDARY SURVEY

of

LOT 5 IN BLOCK 4 IN LAGRANGE PARK HOMESITES, A SUBDIVISION OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER AND THAT PART LYING EAST OF THE CENTERLINE OF 5TH AVENUE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER IN SECTION 33, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

* 6,618.00 SQUARE FEET



GRAPHIC SCALE



(IN FEET)
1 inch = 20 ft.

DESIGN FIRM: #184-002988

CLIENT REQUESTED THIS BOUNDARY SURVEY WITHOUT MONUMENTATION (NOT STAKED & FLAGGED OR OTHERWISE MONUMENTED)

STATE OF ILLINOIS)
COUNTY OF COOK) C.C.

PYRAMID LAND SURVEYORS, INC. AS ILLINOIS LICENSED PROFESSIONAL LAND SURVEYORS, HEREBY STATE THAT WE HAVE SURVEYED THE PROPERTY DESCRIBED ABOVE AND THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. GIVEN UNDER MY HAND AND SEAL THIS 28TH DAY OF MAY 2013

GENE SCOLA PLS #035-003384 EXPIRES 11-30-2014

ORDERED BY

James A. Jimenez
Attorney at Law

James A. Jimenez & Associates
6314 West Central Road (708) 749-3280
Schaumburg, Illinois 60193 Fax (708) 749-0254
Email: jajim@pylnd.com

VICINITY MAP



ADDRESS: 218 EAST 31ST STREET



PN# 15-33-119-065-0000



PYRAMID LAND SURVEYORS
Land Surveyors Illinois and Wisconsin

108 GREY FOX COURT, STREAMWOOD ILLINOIS 60107
PHONE: 830-487-1532 FAX: 830-487-5340

FIELD WORK COMPLETED: MAY 24, 2013

DRAWN BY: G.V.S. SCALE: 1"=20'

BOOK NUMBER: 1101-45, 1303-18

DRAWING NUMBER: 117-130682

pyramidpls@yahoo.com

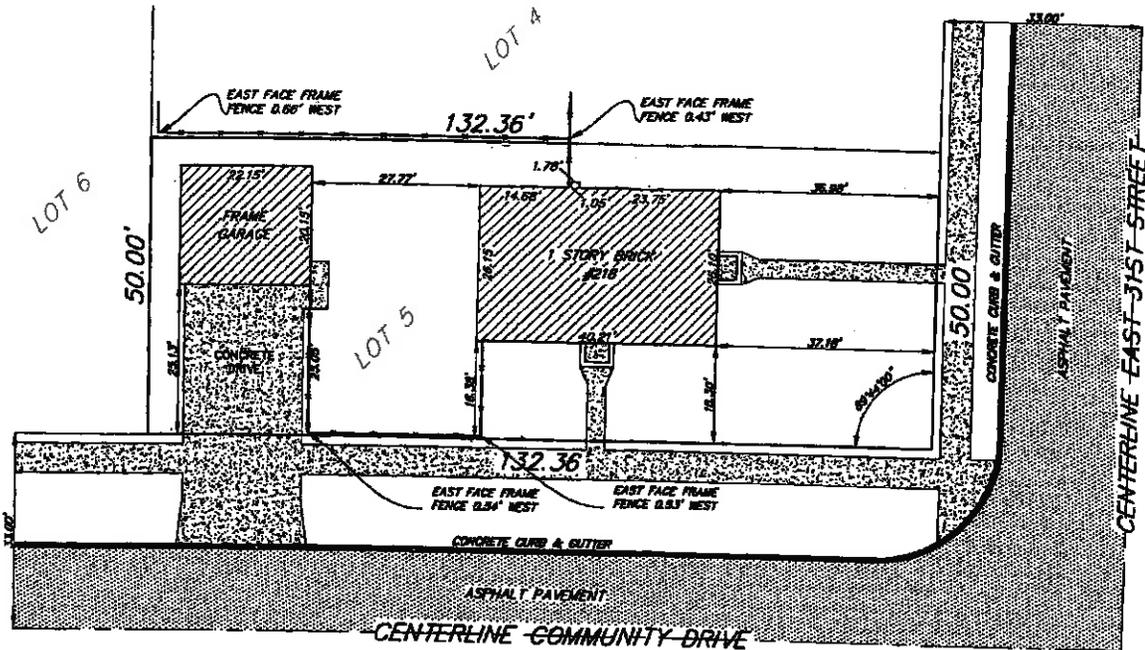
DANA & Jim BOSSIAS

BOUNDARY SURVEY

of

LOT 5 IN BLOCK 4 IN LoGRANGE PARK HOMESITES, A SUBDIVISION OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER AND THAT PART LYING EAST OF THE CENTERLINE OF 5TH AVENUE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER IN SECTION 33, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

± 6,618.00 SQUARE FEET



GRAPHIC SCALE



(IN FEET)
1 inch = 20 ft.

DESIGN FIRM: #164-002888

CLIENT REQUESTED THIS BOUNDARY SURVEY WITHOUT MONUMENTATION
(NOT STAKED & FLAGGED OR OTHERWISE MONUMENTED)

STATE OF ILLINOIS)
COUNTY OF COOK) C.C.

PYRAMID LAND SURVEYORS, INC. AS ILLINOIS LICENSED PROFESSIONAL LAND SURVEYORS, HEREBY STATE THAT WE HAVE SURVEYED THE PROPERTY DESCRIBED ABOVE AND THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. GIVEN UNDER MY HAND AND SEAL THIS 26TH DAY OF MAY 2013

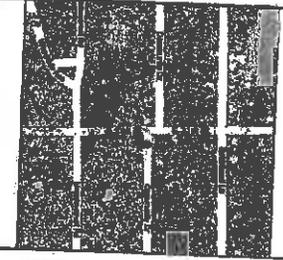
GENE SCOLA PLS #035-003384 EXPIRES 11-30-2014

ORDERED BY

James A. Jimenez
Attorney at Law

James A. Jimenez & Associates
6234 West Central Street
Berwyn, Illinois 60402
Phone (708) 749-2800
Fax (708) 749-2824
Email: jaf@aol.com

VICINITY MAP



ADDRESS: 219 EAST 31ST STREET

PNW 15-05-110-005-0000



PYRAMID LAND SURVEYORS
Land Surveyors Illinois and Wisconsin

108 GREY FOX COURT, STREAMWOOD ILLINOIS 60107
PHONE 630-497-1832 FAX 630-497-5340

FIELD WORK COMPLETED: MAY 24, 2013

DRAWN BY: G.V.S. SCALE: 1"=20'

BOOK NUMBER: 1101-45, 1903-18

DRAWING NUMBER: 117-190532

pyramidpls@yahoo.com

May 9, 2016

Ms. Emily Rodman, AICP
Assistant Village Manager
Village of LaGrange Park
447 N. Catherine Avenue
LaGrange Park, IL 60526

Re: 218 East 31st Street
Variation (fence)

Dear Ms. Rodman:

At your direction, our office has reviewed the information depicted on Pyramid Land Surveyors drawing of May 24, 2013. This survey was used as a 'base drawing' to identify the physical features of the lot and identify the limits of the fence extension being requested. Based upon the information provided in the submittal, we do not anticipate any storm water impacts or line-of-sight concerns with the subject improvements.

If you should have any questions or concerns, please contact our office at your earliest convenience.

Sincerely,

EDWIN HANCOCK ENGINEERING CO.


Paul E. Flood
Principal



May 4, 2016

Dear Property Owner:

Please find enclosed a copy of a legal notice of public hearing regarding an application for variations for the property located at 218 E. 31st Street. The applicants are Dana and Jim Dussias, who are requesting variations to allow for the extension of a six foot (6') privacy fence in a corner side yard, approximately fourteen feet (14') north of their rear building line.

The Zoning Board of Appeals will convene a public hearing on Tuesday, 31, 2016 at 7:00 p.m. in the Board Room of the Village Hall, 447 North Catherine Avenue, La Grange Park, Illinois, to consider the application.

Copies of the application are available for review at Village Hall during normal business hours; Monday through Friday, 8:30 a.m. – 5:00 p.m. If your schedule does not permit your attendance at the hearing and you wish to present comments, you may do so by submitting them in writing to the undersigned.

If you have any questions concerning this matter, please contact me at (708) 354-0225 or at erodman@lagrangepark.org.

Sincerely,

A handwritten signature in black ink, appearing to read "ERODMAN".

Emily Rodman, AICP
Assistant Village Manager
Village of La Grange Park

**NOTICE OF PUBLIC HEARING BY THE
ZONING BOARD OF APPEALS
OF
LA GRANGE PARK, ILLINOIS**

Notice is hereby given that on May 31, 2016, a public hearing will be held before the Zoning Board of Appeals of La Grange Park, Illinois, in the Village Hall at 447 North Catherine Avenue, at 7:00 p.m. or soon thereafter for the purpose of considering an application for zoning variations on property zoned as R-1 Residential District located at 218 E. 31st Street, La Grange Park, Illinois, and legally described as:

LOT 5 IN BLOCK 4 IN LAGRANGE PARK HOMESITES, A SUBDIVISION OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER AND THAT PART LYING EAST OF THE CENTERLINE OF 5TH AVENUE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER IN SECTION 33, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

The petitioner is requesting variations: 1) allow for a six foot (6') privacy fence in a corner side yard, and 2) to allow for the extension of fence in a corner side yard approximately fourteen feet (14') north of the rear building line.

The Application for Zoning Variation and description of proposed use are available for examination during normal office hours at the La Grange Park Village Hall, 447 N. Catherine Avenue, La Grange Park, Illinois.

All interested persons are invited and welcome to attend the hearing. All persons interested in providing testimony at the hearing are welcome to do so.

**ZONING BOARD OF APPEALS
VILLAGE OF LA GRANGE PARK**

Eric Boyd, Chairman

provided at
mtg. 5/31/16
by applicant.

From: [redacted]
To: erodman@lagrangepark.org
Subject: RE: ZBA Memo
Date: Fri, 27 May 2016 02:59:48 +0000

Hello Emily,

My condolences on the passing of a member of your family.

Thank you for your email update on our zoning variance request. Dana and I read the letter numerous times and thought about this situation at length. We were happy to read that the zoning board would recommend approval of the additional 14 feet. We were disappointed to read that the ZBA would recommend the denial of the 6' privacy fence.

We've lived at this location since June of 2013. Regarding our requested fence being out of character with other homes in this neighborhood, I drove around and found a number of 6' fences and bushes along fence lines that exceed 6'. We believe a 6' privacy fence for a corner house on 31st street is a fair and reasonable request. After living at this location for 3 years now, we know all too well that 31st street is a thoroughfare. With the exception of late at night and very early in the morning, there is constant traffic. A 6' fence would allow us to enjoy our backyard and provide security for our dogs.

Regarding the detrimental aesthetic impact, our house is a non-descript ranch from the 1950's. We love our house and the neighborhood, but this is a reality. In fact, we contend that this fence is an improvement to the aesthetics of our house and neighborhood. I doubt many people will even notice the fence. However, we would notice it b/c we are here almost every day of the year. The house is most visible to the house directly East of us. I've discussed the 6' fence with the ladies to the East and they expressed their support.

We take the ZBA's opinions very seriously. The ZBA controls our fate in this matter. The last thing that me or my wife want is to lower the aesthetic appeal of our home or neighborhood. We believe a 6' fence is a reasonable request. It would be greatly appreciated if you could pass this letter as well as the attached photo simulations on to the ZBA for review. I look forward to discussing this with the ZBA on 5/31.

Please give me a call if you have a few minutes. I'd like to discuss this prior to the meeting.

Sincerely,
Demitrius (Jim) and Dana Dussias
218 E 31st Street, LaGrange Park

Photo Simulations of proposed
fence @ 218 E 31st Street, LaGrange
Park, IL

Owners: Demitrius (Jim) and Dana Dussias

*provided by
skilled
applicant*

CURRENT VIEW OF 218 E 31st STREET (PICTURE TAKEN FROM NORTH OF THE HOUSE):



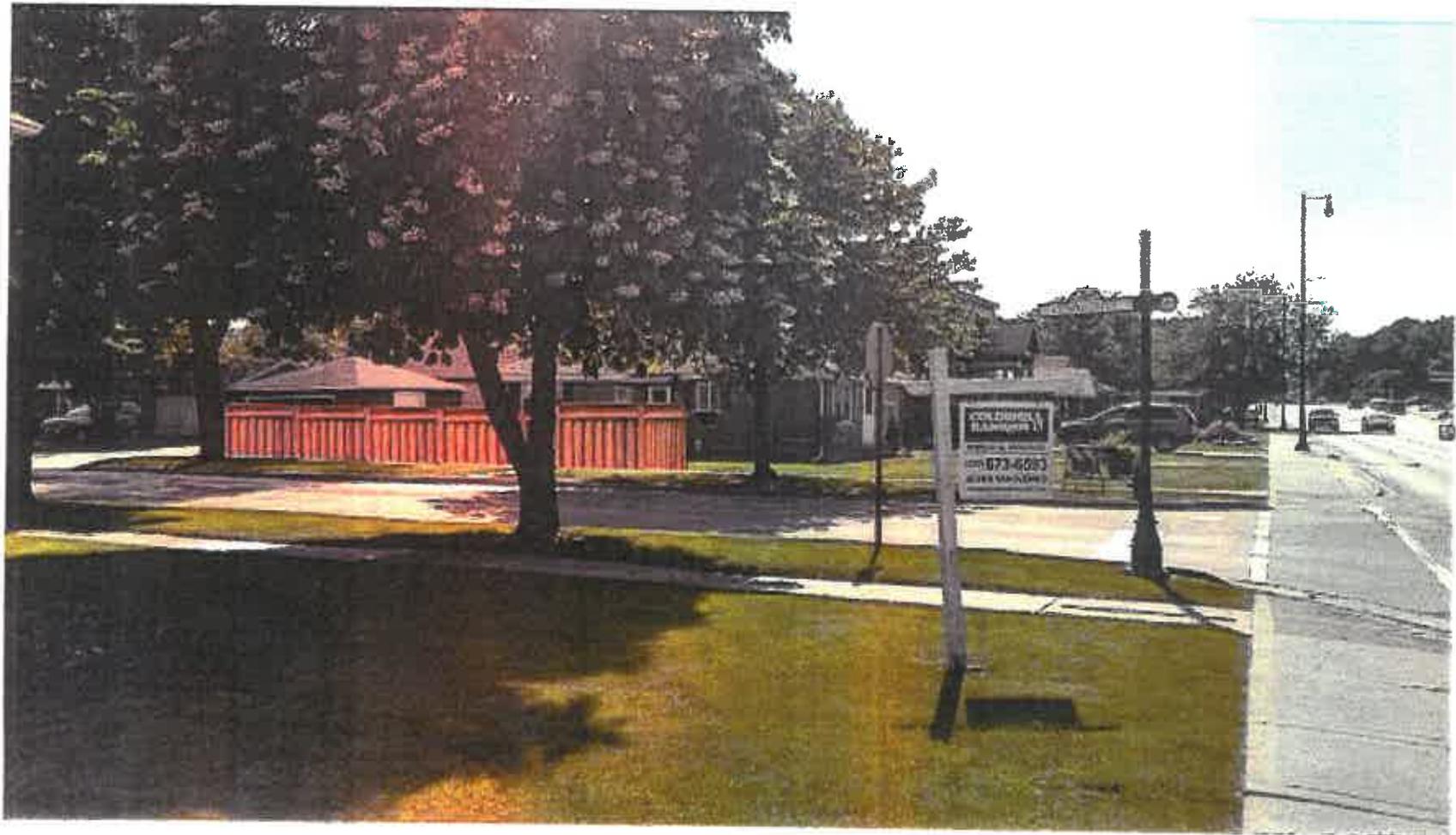
VIEW FROM THE NORTH WITH THE 6' FENCE



CURRENT VIEW OF 218 E 31st STREET (PICTURE TAKEN FROM NORTHEAST OF THE HOUSE):



VIEW OF THE HOUSE FROM THE NORTHEAST WITH THE 6' FENCE



CURRENT VIEW OF 218 E 31st STREET (PICTURE TAKEN FROM SOUTH OF THE HOUSE):



VIEW OF THE HOUSE FROM THE SOUTH WITH THE 6' FENCE





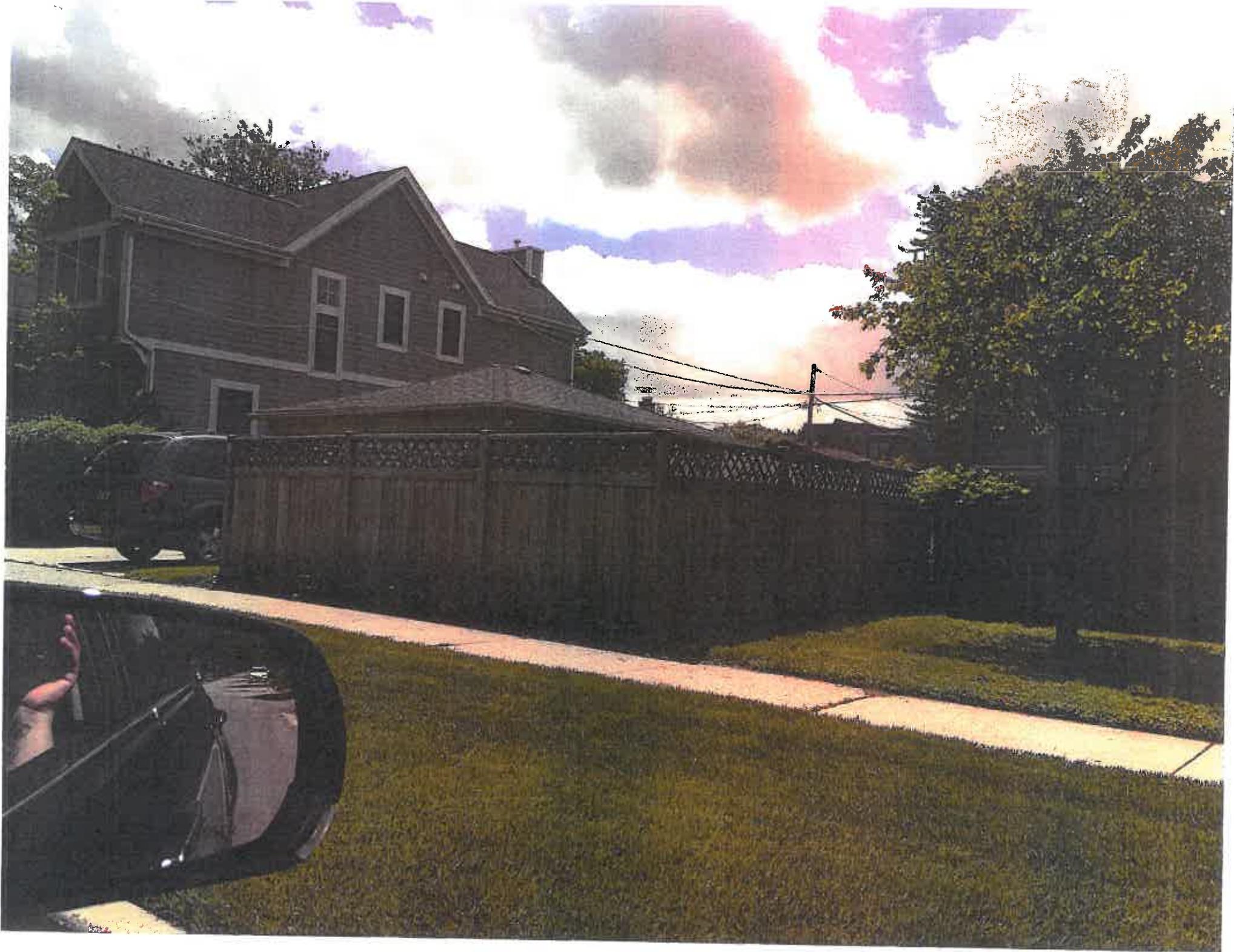
provided by WHOLLY FRUIT SPECIALTY CO. INC.



















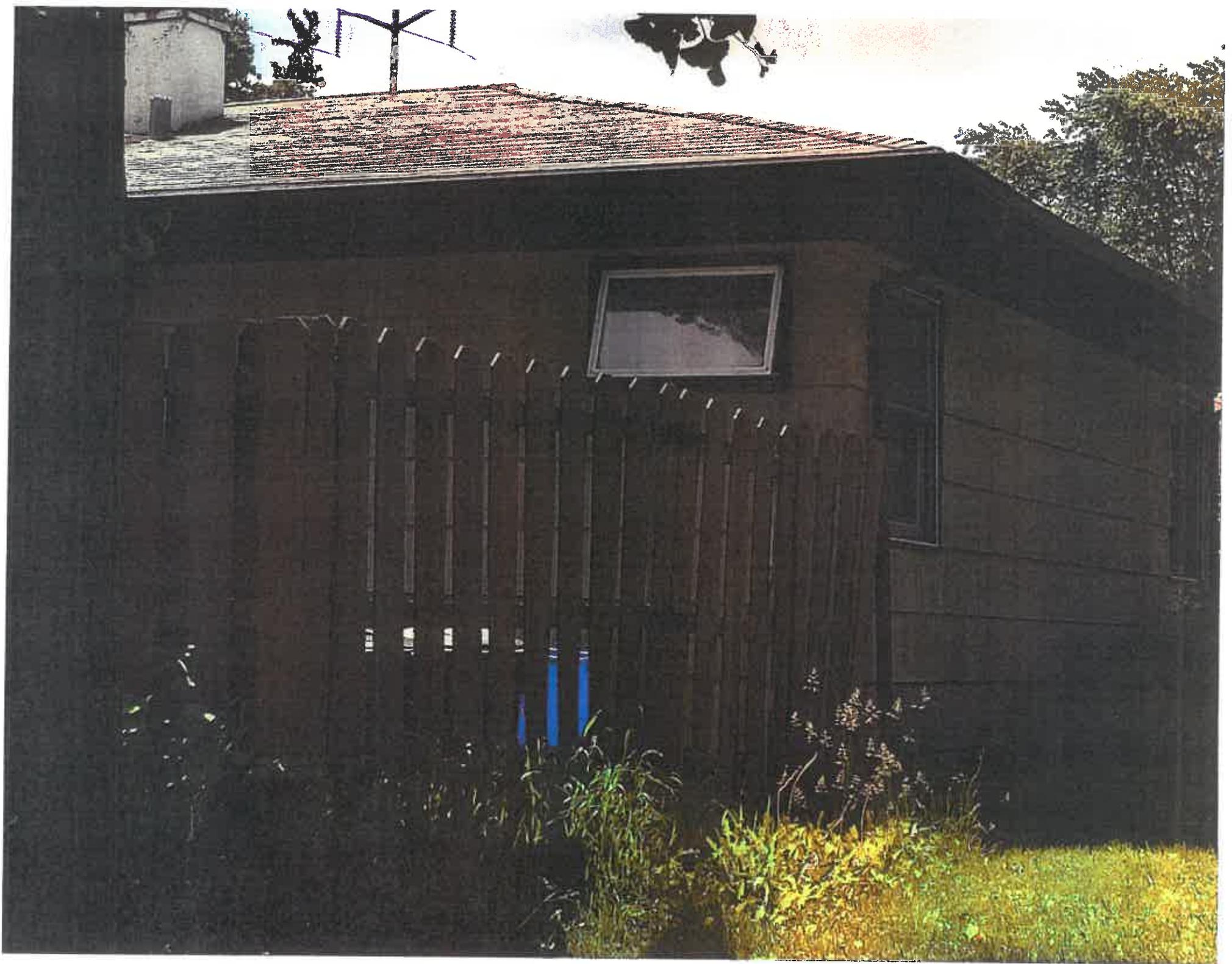




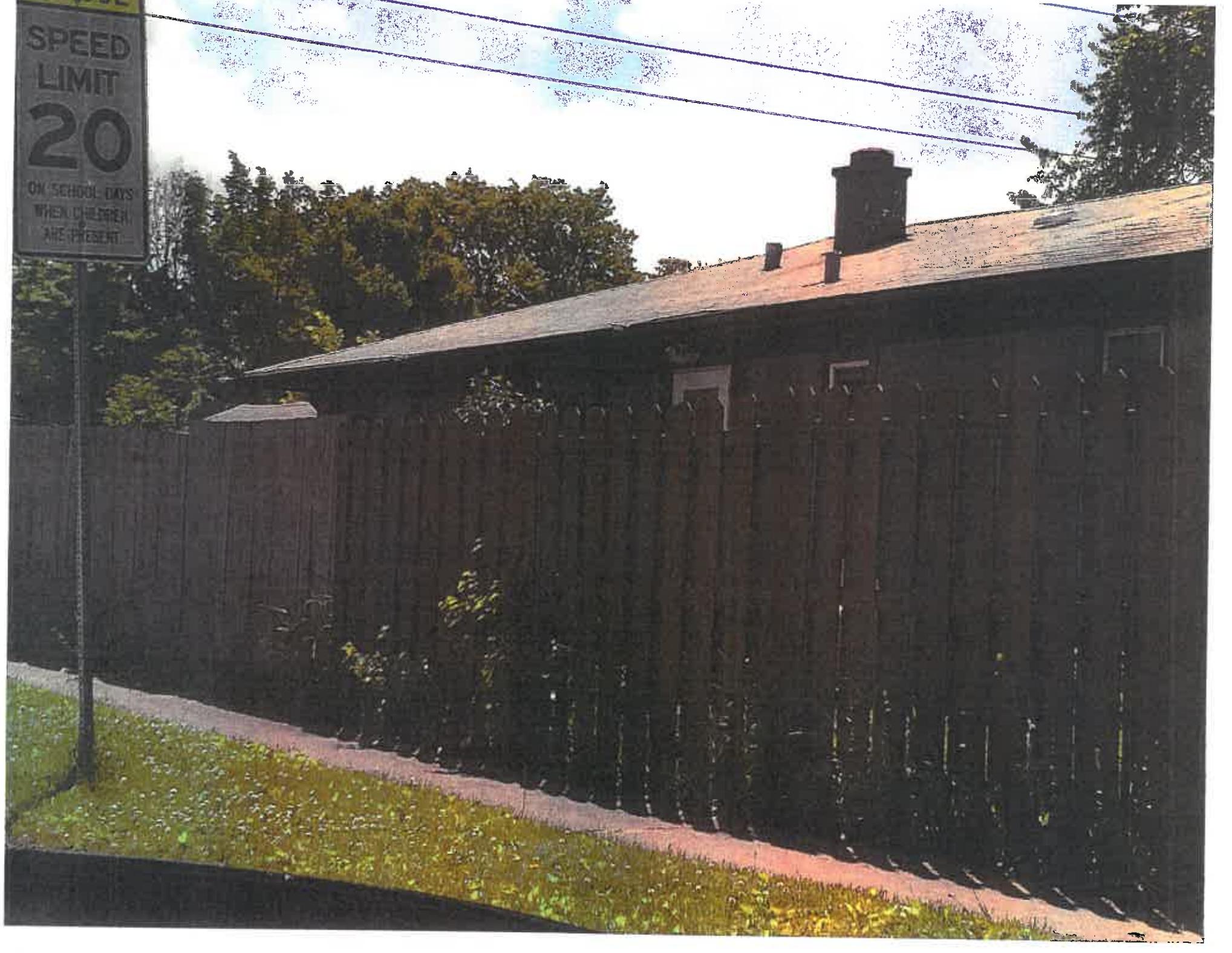




SMITH &
SONS
1234 5678



SPEED
LIMIT
20
ON SCHOOL DAYS
WHEN CHILDREN
ARE PRESENT











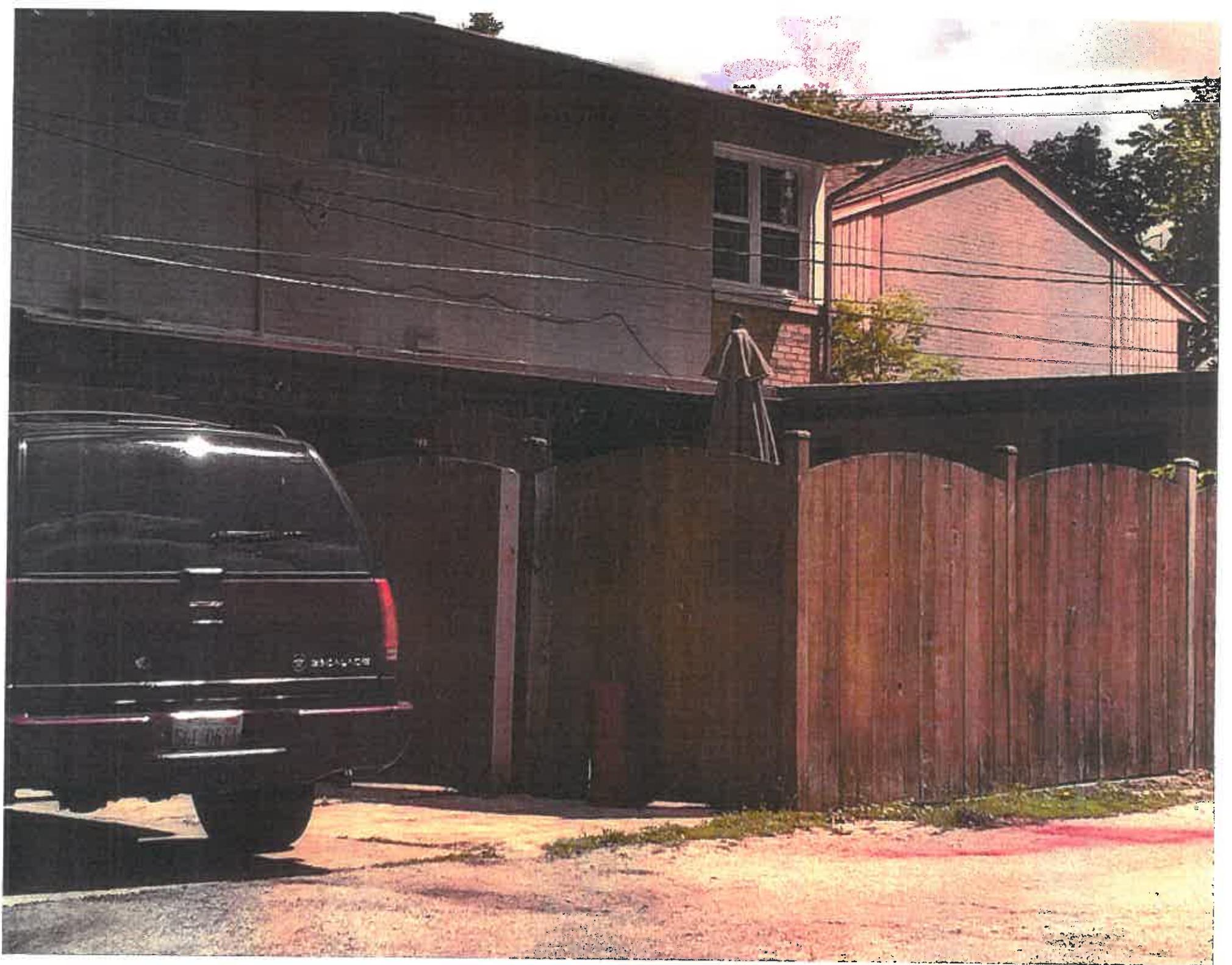


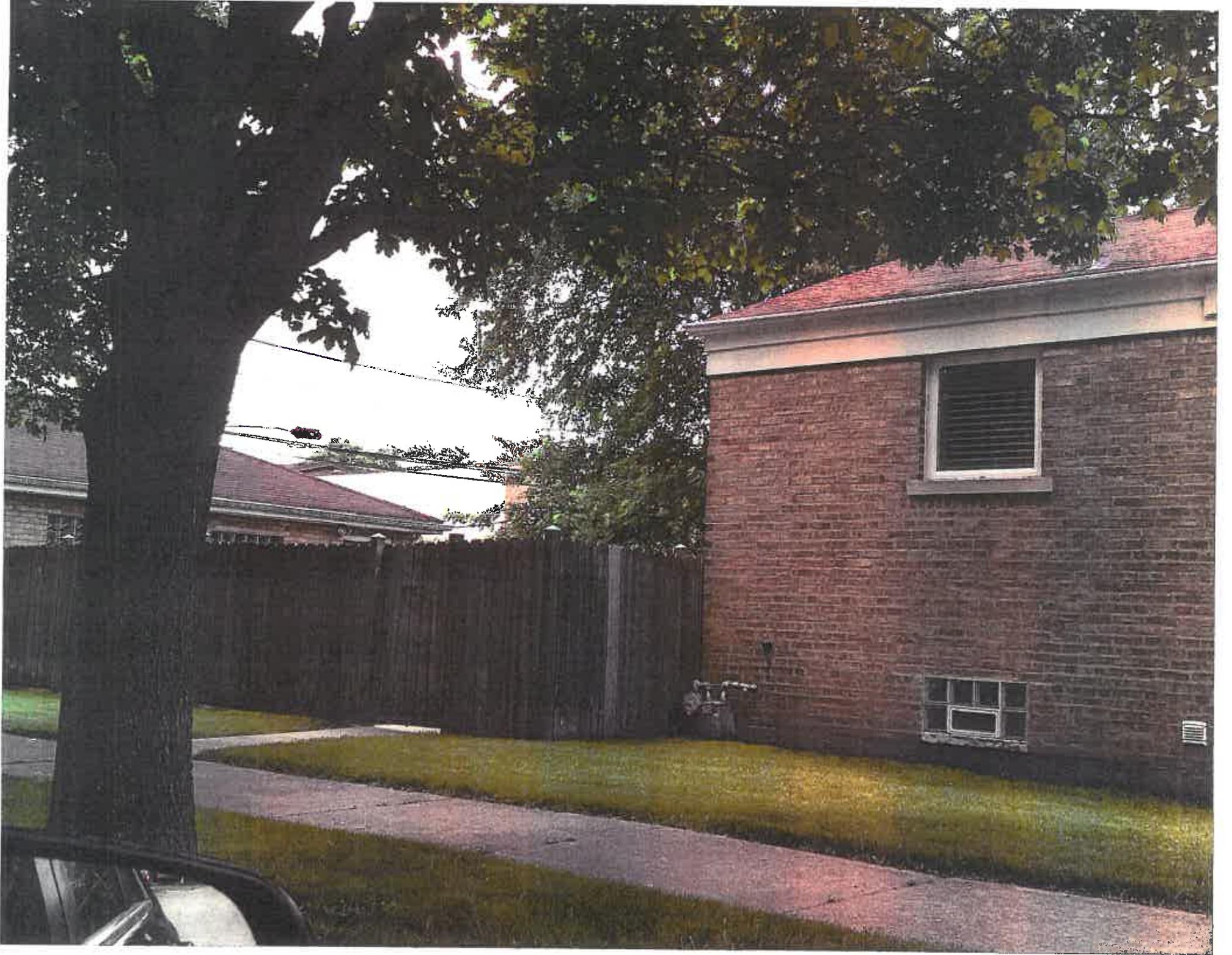


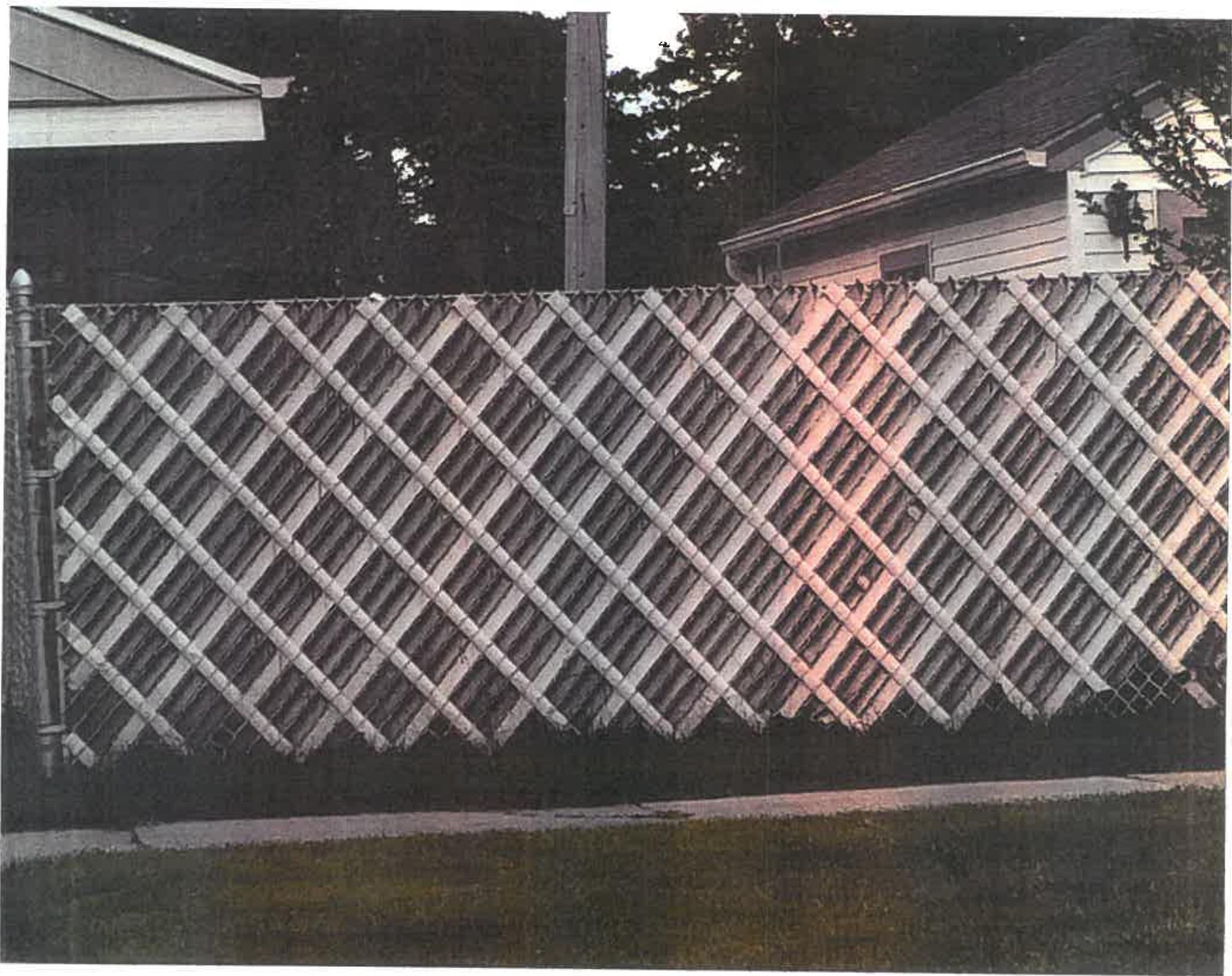










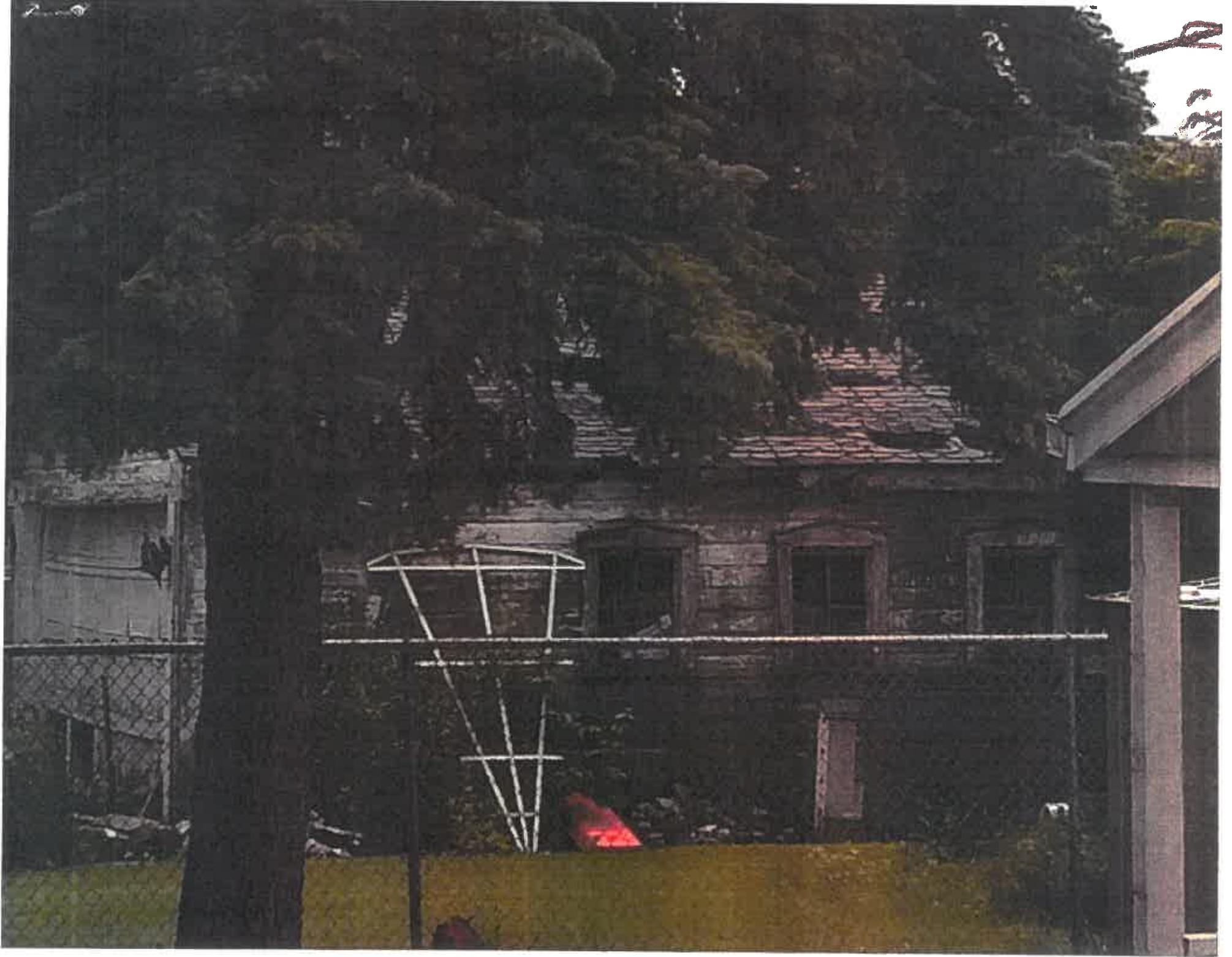






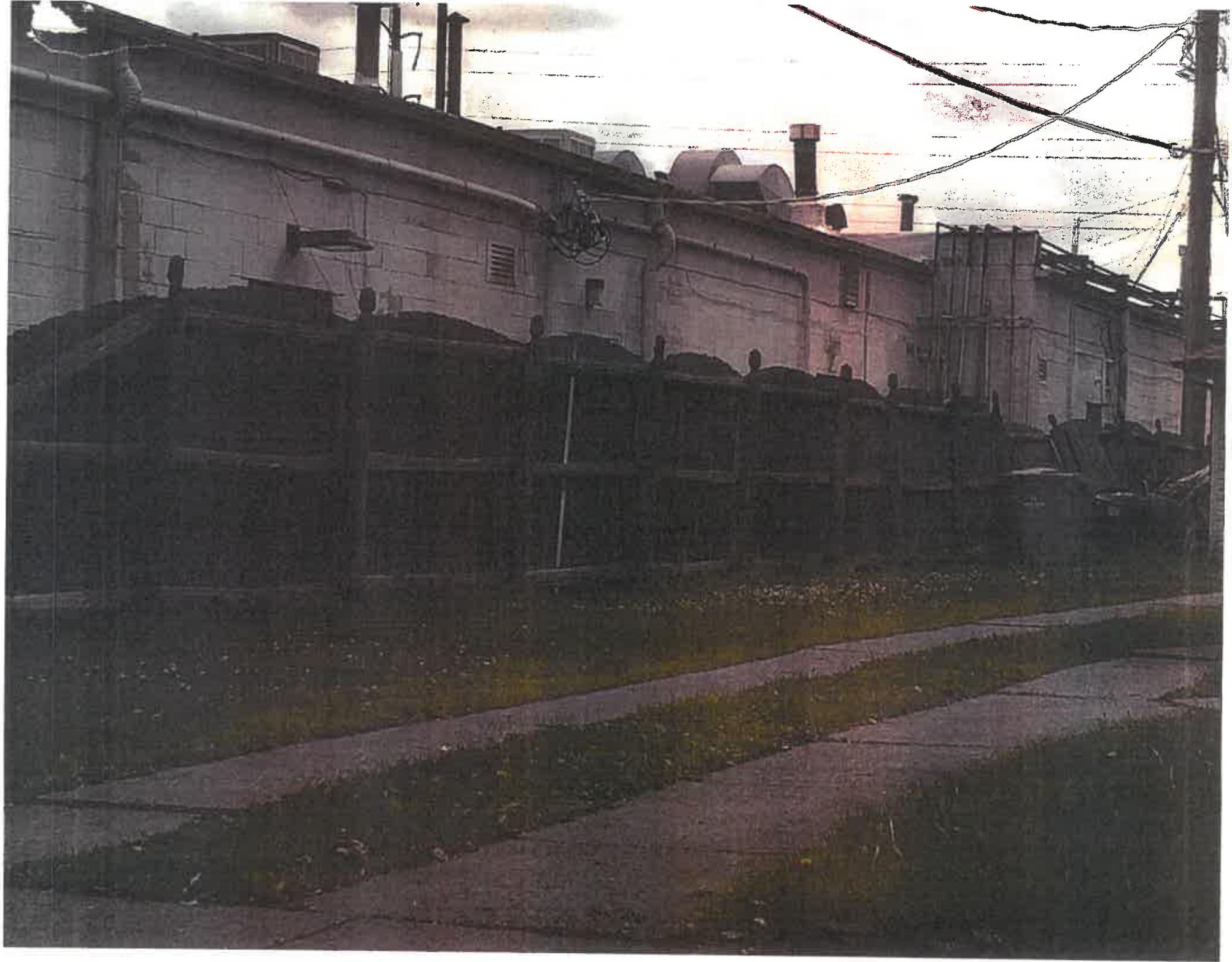












Village Board Agenda Memo

Date: 07/06/2016

To: President and Board of Trustees

From: Ed Rompa, Police Chief 
Julia Cedillo, Village Manager 

RE: Sale of Surplus Vehicle

PURPOSE: To designate surplus vehicle for sale.

GENERAL BACKGROUND:

The Police Department has the following items which have been determined to be surplus:

2006 Ford Crown Victoria

STAFF RECOMMENDATION:

Approve Ordinance.

MOTION / ACTION REQUESTED:

This item is for discussion at the July 12th Work Session. If there is Village Board consensus, it will be placed on the consent agenda for the July 28th Board Meeting.

Motion approving an Ordinance Authorizing the Sale of Surplus Property Owned by the Village of La Grange Park.

DOCUMENTATION:

- Ordinance Authorizing the Sale of Surplus Property Owned by the Village of La Grange Park, Illinois

ORDINANCE NO. 1029
AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS PROPERTY
OWNED BY THE VILLAGE OF LA GRANGE PARK, ILLINOIS

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAGRANGE PARK, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees of the Village find that the following property of the Village of LaGrange Park, Illinois is surplus property and no longer necessary or useful, and find that it is in the best interest of the Village to sell the following property:

<u>Vehicle ID Number</u>	<u>Year</u>	<u>Make & Model</u>
2FAFP71W26x149	2006	Ford Crown Victoria

SECTION 2: The Village Manager is directed to solicit public bids for the described surplus property in accordance with the law.

SECTION 3: The Village Manager is authorized to sell such items and to reject any and all bids. Upon payment in full of the accepted sales price, the Village Manager is authorized to convey title to any of the above-described property.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall be in full force and effect from its passage, approval and publication as provided by law.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this ____ day of July, 2016.

YES:

NOS:

ABSENT:

Approved this ____ day of July, 2016.

ATTEST:

Amanda G. Seidel
Village Clerk

Dr. James L. Discipio, Village President

APPROVED AS TO FORM-

C. Keating, Village Attorney

Village Board Agenda Memo

Date: 07/06/16

To: President and Board of Trustees

From: Ed Rompa, Police Chief 
Julia Cedillo, Village Manager 

RE: Purchase of 2017 Ford Utility Police Interceptor AWD

PURPOSE: Purchase of vehicle to replace police unit #228, (2012 Chevrolet Tahoe – Vin #1GNLC2E07CR294173 with 115,358 miles). Please note the 2012 Chevy SUV listed above will be kept and utilized as an alternate pool-car for all village personnel.

GENERAL BACKGROUND:

The 2016/17 Village of La Grange Park Budget includes funds to purchase a replacement police unit #228. The Suburban Purchasing Cooperative has awarded a contract to Joe Rizza Ford located in North Riverside, IL for the 2017 Ford Utility Police Interceptor AWD \$34,000 is budgeted for the vehicle and not to exceed.

Again, the vehicle which is being replaced will be stored at the Public Works Department for an alternate pool-car, available for all Village personnel.

STAFF RECOMMENDATION:

Staff is recommending the purchase of a 2017 Ford Utility Police Interceptor AWD as specified from Joe Rizza Ford in the amount of \$34,000.

MOTION/ACTION REQUESTED:

This item is for discussion at the July 12th Work Session. If there is Village Board consensus, it will be placed on the consent agenda for the July 28th Board Meeting.

Motion to purchase one 2017 Ford Utility Police Interceptor AWD vehicle through the Suburban Purchasing Cooperative Program from Joe Rizza Ford in a not to exceed amount of \$34,000, to be expensed to the FY2017 Capital Projects Fund.

JOE RIZZA



To: The Village of LaGrange Park

From: Joe Rizza Ford of North Riverside

Subject: 2017 Ford Explorer Police Interceptor

Joe Rizza Ford of North Riverside will sell to the Village of LaGrange Park, a 2017 Explorer based off the Suburban Purchasing Cooperative with the following specification.

Suburban Purchasing Price

Base Price	\$24,800.00
LED drivers spotlamp	395.00
Noise suppression	135.00
Dark Car Feature	50.00
Rear handles/ locks inop	35.00

SBC price 25415.00

Rizza Price as equipped 25398.00

Joe Rizza Ford of North Riverside is always happy to supply vehicles to and help out villlages and towns in the area. Please contact me if you have any questions.

Thank You,

George Kraft


Joe Rizza Ford of North Riverside
Inventory Manager

Cost Breakdown for Purchase of New 2017 Ford Explorer Interceptor:

1. 2017 Ford Explorer Interceptor – through Joe Rizza of N. Riverside based on Suburban Purchasing Agreement Cooperative (see attached breakdown sheet) Priced at **\$25, 398.00** .
2. Through Fleet Safety, Action Communication and Jake the Stripper the following purchases / services will take place:

a. Light Bar	\$1,200.00
b. Prisoner Partition	\$1,200.00
c. Emergency Lighting	\$1,900.00
d. Stripping	\$700.00
e. Install	\$1,500.00
f. Misc.	<u>\$500.00</u>
	\$7,000.00

Total \$32,398.00

Village Board Agenda Memo

Date: July 7, 2016
To: President and Board of Trustees
From: Dean J. Maggos, Director of Fire and Building 
Julia Cedillo, Village Manager 
Re: Fire Station No. 1 Painting

GENERAL BACKGROUND:

Portions of Fire Station No. 1, located as part of the Village Hall Complex, have been in need of painting. The areas include the apparatus bay ceiling, interior surfaces of doors and trim, and the exterior of doors and other surfaces. Of particular note is the apparatus bay ceiling and walls, which will also be power washed prior to painting. This ceiling has not been pressure washed and painted since prior to the installation of our vehicle exhaust removal system in 2004. As such, this project should substantially clean-up this area.

The purchase is being brought to the Village Board for approval as the price exceeds \$10,000.00. In the current fiscal year, we have \$21,000.00 budgeted for such in the Capital Projects Fund.

Over the past several months, staff has solicited proposals from three painting contractors. Those proposals are attached for review and the costs that were submitted are as follows:

Artisons Painting & Remodeling	Brookfield	\$19,501.00
Ascher Brothers	Chicago	\$18,535.00
Gary's Painting & Decorating Co.	La Grange	\$12,600.00

RECOMMENDATION:

As noted above, Gary's Painting & Decorating Co. has provided the lowest cost proposal for the work. This company comes recommended by both the Village of Public Works and Police Department, as he has completed painting for both departments in the past. As such, staff recommends accepting the proposal from Gary's Painting & Decorating Co. for the total cost of \$12,600.00.

It should be noted that in using Gary's Painting and Decorating Co. the total cost paid to Gary's Painting and Decorating Co. by the Village will actually be \$10,300.00. Gary has estimated the cost for paint will be \$2,300.00, which we will be purchased directly through his supplier, J.C. Licht in La Grange.

ACTION REQUESTED:

Discussion – To consider the submitted proposals for painting work at Fire Station No. 1, and the recommended acceptance of the proposal from Gary's Painting & Decorating Co.

Motion: To authorize acceptance of the proposal for Fire Station No. 1 Painting from Gary's Painting & Decorating Co. for the total cost of \$12,600.00; (\$10,300.00 for labor, and \$2,300.00 for paint).

If there is consensus, this item will be placed on the consent agenda for approval at the Village Board Meeting of July 28, 2016.

DOCUMENTATION:

- Three proposals submitted for the Fire Station No. 1 painting work.

Proposal

GARY'S PAINTING & DECORATING CO.

Commercial • Residential

Interior & Exterior

La Grange, Illinois

GARY GILBERTO

(708) 426-4442

garyspainting@att.net

PROPOSAL SUBMITTED TO Lagrange PK Fine Dept	PHONE	DATE 6/29/16
STREET 447 N. Catherine Ave Lg PK	ESTIMATE BY: Gary Gilberto	APPROX. BEGINNING DATE: 8/1/16
CITY, STATE AND ZIP CODE Lagrange Park ILL 60526	JOB DESCRIPTION Prep + Paint Interior + Exterior	
JOB LOCATION Same as above		

We hereby submit specifications and estimates for:

ALL work includes total preparation which includes power washing, scraping, priming, caulking + patching where needed.

Work to be done. Prep + paint bay ceiling, walls, storage door both sides, sprinkler pipes, interior trim, overhead door + safty parts + exterior trim. Same existing colors excluding sprinkler pipes which will be safty Red.

Products to be used on doors + trim HP 25 DMT latex 15 gallons priced at 41.43 per gallon. Product on ceiling + walls is Coronado N110-1 priced at 61.75 per gallon bucket (20 buckets) Dry fall paint will be used which turns to powder when it falls. 2 gallons DMT safty Red.

ALL walls + floors will be covered up with rosin paper + plastic. Rented equipment rolling scaffolding, power washer + paint sprayer

Fully insured through Country Companies with Workman compensation + Liability insurance both policies up to 1 million dollars. Total labor \$10,300 material \$2,300.00

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: \$5,300.00 down payment balance on completion of Job dollars (\$10,300)

Payment to be made as follows
Checks payable To Gary Gilberto 441 Homestead Rd unit G
(material will be paid with credit card.) Lagrange PK ILL 60526

Authorized Signature Gary Gilberto

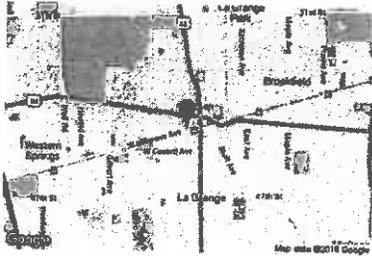
Note This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature [Signature]

Signature _____



10 N Ashland Ave, La Grange, IL 60525 (Google Map)
Phone: 708-352-9494
Fax: 708-352-3988

Manager
Mary Novak
mary.novak@cicchi.com
In-Store Design Consultant
Jessica Pedrosa



our services

MON 7:00 AM - 5:30 PM
TUES 7:00 AM - 5:30 PM
WED 7:00 AM - 5:30 PM
THURS 7:00 AM - 5:30 PM
FRI 7:00 AM - 5:30 PM
SAT 8:00 AM - 5:00 PM
SUN Closed

> IN-STORE DESIGN
CONSULTANT



Date: May 10, 2016
Invoice # 11283-A1

ARTISONS PAINTING & REMODELING

4143 Eberly Avenue
Brookfield, IL 60513
(708) 785-2112

Info@artisonspainting.com

TO:

Norm Rick
La Grange Park Fire Department
447 N Catherine
La Grange Park, IL 60526
nrick@lagrangepark.org

INTERIOR & EXTERIOR PAINTING	PAYMENT TERMS
Half Due at the Start, Half Due on Completion	

DESCRIPTION

EXTERIOR
All surfaces will be properly prepped before painting including scraping, sanding, rust removal with a powered abrasive disc, caulking with a 55 year caulk, patching, cleaning with degreaser and pressure washing. All areas will be protected with drop cloths, plastic and tape. We will have the utmost respect for all of your property. All areas to be painted will receive two coats of Self Priming Lifetime Warranty Premium Paint and Rust Destroyer specialized primer. When we are done each day we will clean up. The following areas will be painted on the exterior: The 2 doors and jambs, the front and rear bay doors and the surrounding trim and pillars.

Exterior trim, jamb, doors and pillars painting Total \$2,778.00

INTERIOR
All surfaces will be properly prepped before painting including scraping, sanding, rust removal with a powered abrasive disc, caulking with a 55 year caulk, patching, cleaning with degreaser and pressure washing. All areas will be protected with drop cloths, plastic and tape. All motors, sprinklers, fans and equipment will be completely sealed in plastic to ensure protection. We will use tape and plastic to protect the walls from overspray. We will have the utmost respect for all of your property. All areas to be painted will receive two coats of Self Priming Lifetime Warranty Premium Paint and Rust Destroyer specialized primer. When we are done each day we will clean up. The following areas will be painted on the interior: The entire ceiling including pipes. All brown steel doors, trim and jambs.

Interior doors, trim and jambs painting Total \$3,074.00

Interior ceiling painting Total \$13,649.00

Total **\$19,501.00**

Contract Prepared By: Joseph DiGangi

This is a quotation on the goods named, subject to the conditions noted below: (Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.)

To accept this estimate, sign here and return: _____



3033 West Fletcher Street
Chicago, Illinois 60618

phone (773) 588-0001 fax (773) 588-5350
www.ascherbrothers.com

December 4, 2015

Norman Rick
La Grange Park Fire Department
447 N. Catherine Ave
La Grange Park IL 60526

Re: **La Grange Park Fire Department - Painting**
447 N Catherine Ave
La Grange Park IL 60526

Dear Norman,

Our estimate to furnish labor, equipment and material to do the following work at the above location per my site visit with you is **Eighteen Thousand Five Hundred Thirty Five Dollars (\$18,535.00)**.

#1 Apparatus Bay Ceiling Structure (Includes metal corrugated deck, bar joists, sprinkler pipes, galvanized surfaces, miscellaneous pipes, etc.) \$15,465.00

- Protect adjacent surfaces not receiving finish with tape, plastic, and drop cloths as necessary.
- Power wash rinse to remove surface dirt.
- Apply Sherwin Williams Multi Surface (Eggshell or Semi-gloss Finish) Paint by spray application to match a white or light gray color.
- Supply lifts to reach areas of work.
- Alternate: If color of ceiling is to go black *ADD: \$1,585.00*

#2 Interior Previously Painted Brown Man Doors/Frames (Both Sides) \$ 1,890.00

- Protect adjacent surfaces not receiving finish with tape, plastic, and drop cloths as necessary.
- Lightly sand as necessary & apply enamel finish paint to match existing brown color.

#3 Exterior of Fire Department - Four (4) Overhead Doors, Bollards, and One (1) Man Door/Frame \$ 1,180.00

- Protect adjacent surfaces not receiving finish with tape, plastic, and drop cloths as necessary.
- Lightly sand as necessary & apply enamel finish paint to match existing brown color.

Union workers will do all work in a first class workmanlike manner during regular hours. We are fully covered by Workers' Compensation and Public Liability Insurance.

All of our employees have completed our training and information program to conform to OSHA Hazard Communication Standard 1926.59.

Equal Employment Opportunity is the Law and Practice of Ascher Brothers. Ascher Brothers is a DRUG FREE COMPANY.

Sincerely,

Jason W. Sennese

Jason W. Sennese

JWS:dlu

54649

Preliminary Negotiable Fee Schedule

Inspections:

Residential/Commercial Inspections: \$40.00 per inspection
*includes building,concrete,electric,hvac,energy

Residential/Commercial Small Scale Inspections: \$35.00 per inspection
*includes decks,porches,roof,driveway,windows

All Re-Inspections: \$35.00 per inspection

Property Maintenance/Code Enforcement/Office Time \$40.00 per hour

Plan/Code Review:

Residential Small Scale
(driveways,patios,windows,roof,fences,etc) \$40.00 per hour

Residential Garages* \$100.00-\$125.00 based on scale

Residential Interior Remodel* \$100.00-\$150.00 based on scale

Residential Additions* \$250.00-\$300.00 based on scale

Residential New Single Family* \$450.00-\$500.00 based on scale

Commercial* \$40.00 per hour

Re-Submittals* \$40.00 per hour

All plan/code reviews include review of applicable zoning,building,electric,hvac & energy for one flat fee noted above. Clerical is free of charge and can be typed on municipality letterhead. All reviews are easy to navigate and include applicable code sections and provide smooth guideline for code compliance.

*Fee typically added on to permit fees and paid by applicant.

**Plan review fee may be paid by municipality,covered by permit fee's already charged or can be added on to permit fee's and passed on to applicant.

Village Board Agenda Memo

Date: July 7, 2016

To: President and Board of Trustees

From: Julia Cedillo, Village Manager 
Police Chief Ed Rompa
Fire Chief Dean Maggos

RE: Consolidated Dispatch – LTACC E9-1-1 Equipment Upgrades

PURPOSE: To authorize expenditures for the upgrade to existing 9-1-1 telephone Call Processing (CPE) Equipment for the Lyons Township Area Communications Center (LTACC).

GENERAL BACKGROUND:

In 2015 and 2016, the Village Board authorized a number of initiatives necessary towards the implementation of the consolidated dispatch center, the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs. More specifically, the Village Board authorized the approval of the Intergovernmental Agreement, the dissolution of our local ETSB in recognition of the required new joint ETSB, funding for space needs and expenditures for equipment related to the CAD system upgrade and PowerPhone software, Motorola Radio Equipment Upgrade, and GIS Mapping Services.

At this time, LTACC is requesting the funding necessary for the call processing equipment so that we may begin the upgrades for four positions (stations) to be housed in La Grange, and the remote station in Western Springs, serving as the local backup center. See the attached memo from LTACC Executive Director, Kim Knutsen for more detailed information.

The total cost of the project is divided between the three communities. As such, LTACC is requesting authorization of payment in the amount of \$52,549 from each community. This includes the cost of the upgrade and the first year maintenance costs.

The 2016-17 Fiscal Year Budget includes capital funding for LTACC, in the amount of \$350,000.

MOTION/ACTION REQUESTED:

This item is being placed on the July 12, 2016 agenda for discussion only. If there is consensus by the Village Board, the item will be placed on the July 26, 2016 agenda for approval. LTACC Executive Director Kim Knutsen will be present at the Work Session to answer any questions.

Motion to authorize expenditures for the upgrade to existing 9-1-1 telephone Call Processing (CPE) Equipment for the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs, at a cost not to exceed \$52,549 and authorize the Village Manager to execute any necessary and related agreements.

DOCUMENTATION

- Memo from LTACC Executive Director Kimberly Knutsen dated July 6, 2015 regarding the LTACC E9-1-1 Equipment Upgrades
- West System Upgrade Quote for the La Grange site
- West System Upgrade Quote for the Western Springs Backup site

Memorandum

To: LTACC Board of Directors
From: Executive Director Kim Knutsen
Date: July 06, 2016
Re: LTACC E9-1-1 Equipment Upgrades

The 9-1-1 telephone Call Processing Equipment (CPE) Viper 5.2 currently being utilized in La Grange is expandable to accommodate consolidation. However it is aging and is not currently NG911 compatible. Given this, as part of the 911 center upgrade I would like to upgrade the Call Processing Equipment (CPE). This upgrade will prepare us to be able to expand to accommodate future technologies. Additionally the current CPE equipment at the Village of Western Springs is at end of life. The original AECOM study that was presented outlined this as well and included a recommendation to replace this equipment. Being that the dispatch center at Western Springs is being utilized as a dark back-up facility in the event of a critical system failure or outage at the main center we must provision for equipment at this location as well.

The attached proposal includes CPE equipment for (4) dispatch positions in the main center which includes the upgrade of (3) existing positions and the addition of a (4th) position. It also includes a remote back-up to be installed at the Western Springs back-up center. This will provide for redundancy.

Taking into consideration the costs associated with upgrading the CPE equipment I sought quotes from various vendors to identify the most cost effective solution whether it be an upgrade of an existing system or a new product. The Quotes received from the following vendors are listed below.

Vendor	INITIAL COST
West (VIPER) **Upgrade**	\$ 145,647
AT&T (VIPER) **Upgrade**	\$ 189,022
EMERGENCY CALL WORK **New**	\$ 222,906
J & L (MODUCOM) **New**	\$ 290,000

The attached quote includes pricing for upgrade to the latest software/firmware, operating systems, call taker and administrative training, CCS training for monitoring the system as well as the installation of new punch blocks and network cabling. Below I have listed Maintenance costs that will need to be included in future LTACC Annual budgets. Note: The onsite Maintenance must be included in the initial purchase.

DESCRIPTION	INITIAL COST
(LG) Annual Software Subscription	\$ 6000.00
(LG) Software Protection and remote tech support (Included year 1)	\$ 2400.00
(LG) Onsite Maintenance (Required)	\$ 12000.00
(LG) Hardware Protection (included year 1)	\$ 1600.00
(WS) Annual Software Subscription	\$ 300.00
(WS) Software Protection and remote tech support (Included year 1)	\$ 120.00

DESCRIPTION	INITIAL COST
VIPER UPGRADE / Onsite Maintenance	\$ 157,647
La Grange Investment	\$ 52,549
La Grange Park Investment	\$ 52,549
Western Springs Investment	\$ 52,549

I am seeking approval to enter into a contact with West (formally Intrado) for upgrades of the La Grange and Western Springs CPE equipment in the amount of \$52,549.



System Upgrade

for

La Grange PD, IL
(Direct Sale)

Quote Number: 5789

Version: 10

The applicable terms and conditions located at <https://www.west.com/legal-privacy/terms-conditions> will apply to this Quote, unless (i) the parties have entered into a separate mutually executed agreement relating to the products or services under this Quote, or Customer is purchasing under a cooperative purchasing agreement referenced in this Quote. Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. The terms of this Quote will govern any conflict with any of the foregoing or any Customer purchase order, and no additional terms in Customer's purchase order will apply.

Summary - La Grange PD

Item	Cost
VIPER	
A9-1-1 Connect	\$28,642.46
Power 911	\$20,307.00
Power MIS	\$22,481.22
ePrinter	\$2,163.37
IWS Hardware	\$600.00
Professional Services	\$9,810.00
DISCOUNT	\$34,400.00
	(\$27,413.26)
Total:	\$90,990.79

Maintenance Summary

Item	Cost
<u>Software Subscription</u>	
Annual Software Subscription	
Prepaid Software Subscription – 5 years	\$6,000.00
	\$30,000.00
<u>Software Protection and Remote Tech Support</u>	
Annual Software Protection	
Prepaid Software Protection – 5 years	\$2,400.00
	\$9,600.00
<u>On-Site Maintenance</u>	
Annual On-Site Maintenance	
Prepaid On-Site Maintenance – 5 years	\$12,000.00
	\$60,000.00
<u>Hardware Protection</u>	
Annual Hardware Protection	
Prepaid Hardware Protection – 5 years	\$1,600.00
	\$6,400.00

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Configuration Parameters - La Grange PD

VIPER

Total Number of E9-1-1 CAMA Trunks	Up to 8
Total Number of FXO Lines	Up to 16
Total Number of ISDN-PRI channels (T1)	0
VIPER UPS	Not Included
ECCP	Not Included
PowerOPS	Not Included
VIPER ACD	Not Included

Answering Positions

Total Number of Positions	4
---------------------------	---

Power 911 Intelligent Workstation Features

Add-on for Radio Recorder	Not Included
AntiVirus	Not Included
UPS on Workstation PCs (30 minutes)	Not Included
UPS on Servers	Not Included
IWS Programmable Keypads	Not Included

Power MIS and ePrinter

Ad-hoc reporting	Not Included
Power MIS	Included
ePrinter	Included

Miscellaneous

Software Subscription Coverage	Not Included
Monitors	Not Included

GIS

MapFlex	Not Included
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Model#	Description	Qty	List Price	Selling Price	Total
VIPER					
912890/BB	Media Kit Prebuilt Building Block	1			
912800	VIPER Gateway Shelf	4			
912801/U	CAMA Interface Module (CIM) Upgrade	2			
912802/U	VIPER Primary Application Server Upgrade	1			
912803/U	VIPER Primary VoIP Soft Switch Upgrade	1			
912811	Application Server License	1			
912811/U	Application Server Position Access License Upgrade	4			
912812	PBX Access License	1			
912812/U	PBX Access License Upgrade	3			
912813	48V Power Supply and Shelf - VIPER System	2			
912814	Admin Interface Module (AIM)	2			
912814/U	Admin Interface Module (AIM) Upgrade	2			
912817	7 Foot IT Cabinet	1			
912822/U	VIPER Secondary Application Secondary Server Upgrade	1			
912823/U	VIPER Secondary VoIP Soft Switch Upgrade	1			
C10036	Power Cord Cable with A/C twist lock connector	2			
912716/24	Cisco C2960X-24TS-L 24 port switch (without stacking module)	2			
				Subtotal	\$28,642.46

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A9-1-1 Connect

911509	A9-1-1 Call Handling Accessories	4
911553	A9C HDT (Headset I/F) Module	4
911554	A9C MTI (Misc Tel I/F) Module	4
911555	A9C TPR (Third-Party Radio I/F) Module	4
911501	A9C Desk Mounting Kit	4
911510-1	A9C Bundle - Dual Core	4
914121/1	IWS Workstation - Software and Configuration	4

Subtotal \$20,307.00

Power 911

913100	Power 911 Client Access License (CAL)	1
913100/U	Power 911 Client Access License Upgrade	3
913202	Power 911 Server Access License	1
913202/U	Power 911 Server Access License Upgrade	3

Subtotal \$22,481.22

Power MIS

920100/CD	Power MIS	1
920100/U	Power MIS Software, Server Software License (SSL) Upgrade	1
920101/U	Power MIS Concurrent Client Access License (CCAL) Upgrade	1
920102	Power MIS Data Access License	1
920102/U	Power MIS Data Access License Upgrade	3

Subtotal \$2,163.37

ePrinter

917310/U	ePrinter Software Upgrade	1
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Subtotal \$600.00

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Power 911 Hardware

924143/3	IWS Server - Underlying Software - Windows2008 Migration package	1		
			Subtotal	\$2,560.00

Power MIS Hardware

924143/3	IWS Server - Underlying Software - Windows2008 Migration package	1		
			Subtotal	\$2,560.00

ePrinter Hardware

924143/1	IWS Elite 8000 - Windows 7 Migration Package	1		
			Subtotal	\$300.00

Common Hardware

P10114/R	Backup Disk Solution for Windows Server (Rack-Mount)	1		
			Subtotal	\$3,400.00

Peripheral Hardware

915109/P	Alarm Panel (Includes Power Supply)	1		
			Subtotal	\$990.00

Staging

950852	Front Room Equipment Staging - Per Position	4		
950853	Back Room Equipment Staging - Per Cabinet	1		
			Subtotal	\$2,750.00

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Project Survey

950100	Project Survey (per Site)	1	
960575	Living Expense per Day per Person	3	
960580	Travel Fee per Person	1	
			Subtotal \$3,350.00

Installation

950104	Intrado Professional Services (per Day)	5	
960575	Living Expense per Day per Person	7	
960580	Travel Fee per Person	1	
			Subtotal \$10,150.00

Call Taker and Admin Training

960780	Power 911 Administrator Training	1	
960801	Power 911 User Training	1	
960575	Living Expense per Day per Person	4	
960580	Travel Fee per Person	1	
			Subtotal \$5,050.00

CCS Training

P10087	CCS Training	1	
960575	Living Expense per Day per Person	3	
960580	Travel Fee per Person	1	
			Subtotal \$3,350.00

Project Management Services

950510	Project Management Services	1	
			Subtotal \$9,750.00

DISCOUNT

DISCOUNT SYST	System Discount	1	
			Subtotal (\$27,413.26)

Total \$90,990.79

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Maintenance Services

Model#	Description	Qty	List Price	Selling Price	Total Price
Software Subscription					
950999/SUB1	Annual Software Subscription Software Subscription Service - 1 Year/Position	4			
				Subtotal	\$6,000.00
950999/SUB1	Prepaid Software Subscription – 5 years Software Subscription Service - 1 Year/Position	20			
				Subtotal	\$30,000.00
Software Protection and Remote Tech Support					
950999/PRO1	Annual Software Protection Software Protection and Remote Technical Support - 1 Year/Position	4			
				Subtotal	\$2,400.00
950999/PRO1	Prepaid Software Protection – 5 years Software Protection and Remote Technical Support - 1 Year/Position	16			
				Subtotal	\$9,600.00
On-Site Maintenance					
950999/ONS1-1	Annual On-Site Maintenance On-Site Maintenance (1 Year), (per position / per year for 1 to 10 positions)	4			
				Subtotal	\$12,000.00
950999/ONS1-1	Prepaid On-Site Maintenance – 5 years On-Site Maintenance (1 Year), (per position / per year for 1 to 10 positions)	20			
				Subtotal	\$60,000.00

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Hardware Protection			
	<i>Annual Hardware Protection</i>		
950999/HPSA1	Hardware Protection Stand Alone System - 1 Year/Position	4	
			Subtotal
			\$1,600.00
	<i>Prepaid Hardware Protection ~ 5 years</i>		
950999/HPSA1	Hardware Protection Stand Alone System - 1 Year/Position	16	
			Subtotal
			\$6,400.00

Optional Items and Services

Model#	Description	Qty	List Price	Selling Price	Total Price
Peripheral Hardware					
600150	Punch Blocks	3			
207-990000-046	Cable Cheat - 25PR, 25', MF	3			
960103	Network Cabling	13			
				Subtotal	\$4,150.00
Optional A9C Workstation Comparison					
913850/S	IWS VIPER Enabling Kit (Sonic)	4			
914102/BB	IWS Workstation Prebuilt Building Block	4			
914121/1	IWS Workstation - Software and Configuration	4			
				Subtotal	\$17,514.00

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Notes

- 1 This quote provides for VIPER hardware and software upgrades for La Grange PD, IL. Assumed the Customer currently has a 3 Position VIPER equipped with Power 911, Power MIS, ePrinter, 2 CAMA Modules and 2 Admin Modules. The OS for all servers is upgraded. Workstations are replaced by A9-1-1 Connect (A9C) appliances.

Quote includes pricing for upgrade to the latest West software/firmware, operating systems and additional equipment to the latest version and models approved by the customer. This quote assumes any additional equipment or software not included in the quote which is currently in use and required for continued operation of the system following the upgrade meets West's minimum system requirements and will remain in operation after the system upgrade.

A new position is being added as well as a 7' cabinet, 2 AIM's, Gateway shelf and power supply to be placed in new room for expansion. Moving costs are not included and is assumed the move will be completed by the customer. Quote also assumes the current system is configured to handle the additional position, and there are sufficient available ports on the LAN switches to accommodate the additional position.

- 2 The Project Survey is intended to identify any additional miscellaneous equipment or services required to ensure smooth installation and operation of the quoted system. Additional costs may be incurred upon completion of the Project Survey.
-

- 3 The Software Subscription Service provides the customer with access to software upgrades including new features. This offering only provides for the availability of the software. Installation and training (if needed) are not included. Any required hardware or operating system changes are also not included. West Safety Solutions Corp will provide periodic software release bulletins to customers which announce and explain new feature releases for West Safety Solutions Corp Software. Customers may then request the new release or version from West Safety Solutions, Corp, based on applicability of the release to Customer's System. The customer is responsible for installation of all these releases, unless the On-Site Maintenance Service is purchased. If On-Site Maintenance has not been purchased and the customer prefers to have West Safety Solutions Corp deploy a new release, West Safety Solutions Corp will dispatch appropriate personnel to perform the upgrade on a mutually agreed upon date at West Safety Solutions, Corp's then current prices for such services.
-

- 4 Software Protection and Remote Technical Support is a coverage requirement with the purchase and ownership of West Safety Solutions Corp CPE system equipment. The coverage requirement is effective after the expiration of the system warranty, but a purchase order for the service, for at least for a one
-

year duration, is required at the time of any new system purchase.

Software Protection and Remote Technical Support cannot be deleted from quotes or system orders. Once a Software Protection and Remote Technical Support service contract is established for the site during system initial purchase, all items subsequently added to the site will not require an additional contract, but the acquisition of additional positions will increase the price of the services.

- a. For sites with one year coverage contracts, the increased price will be reflected in the quote at the next contract renewal point.
- b. For sites with multi-year agreements, the customer will be required to retract the remaining years of the original purchase order and issue a new purchase order for the remaining period covering the original system and new positions.

If a contract for Software Protection and Remote Technical Support expires without renewal, causing a lapse in coverage, the customer's access to the Support Center will be discontinued and a notification of services termination will be issued. Reinstatement of the lapsed coverage will require the following from the customer:

- a) Payment in full for the lapsed period at the prevailing per-seat rate
- b) Purchase of a new maintenance agreement (one-year or five-year)
- c) System Recertification fees in the form of a Class A inspection at \$1,500.00 per day plus related travel and expense charges.

Software Protection

This offering provides for the availability of software product updates. Installation and training (if needed) are not included. West Safety Solutions Corp will publish periodic software release bulletins to customers which announce important product updates for West Safety Solutions Corp Software. Customers may then request the new update from West Safety Solutions, Corp, based on applicability of the release to Customer's System. Customer is responsible for installation of all these releases, unless the On-Site Maintenance Service is purchased. If On-Site Maintenance has not been purchased and the customer prefers to have West Safety Solutions Corp deploy a new release, West Safety Solutions Corp will dispatch appropriate personnel to perform the upgrade on a mutually agreed upon date at West Safety Solutions, Corp's then current prices for such services.

Remote Technical Support

Support is provided by associates who specialize in the diagnosis and resolution of system performance issues. Remote Technical Support is available 24/7 through both a toll free hotline and a secure customer Internet portal. All service inquiries are tracked by a state-of-the-art CRM trouble ticket system that can be queried by customers through the online portal to obtain the most up-to-date status on their issues.

5 On-site Support Services are primarily designed to assist with issues that require System expertise in

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5789 v10- La Grange PD, IL

troubleshooting and restoration at the customer's location.

On-site Support Services include travel costs and time and labor related to the service incident. Also included in the service are quarterly on-site preventative and routine maintenance reviews (four per year) of the customer's West Safety Solutions Corp System. These maintenance visits can include the installation of routine updates to software. Training, configuration changes, reprogramming and System upgrade labor are not included in this offering, but are available for purchase.

On-Site Support Services options include the designation of a technician dedicated specifically to the customer's deployment(s), or alternately a non-dedicated resource available for use with other customers. West Safety Solutions Corp may engage third-party vendors to provide the On-Site Support Services."

-
- 6 The Hardware Protection Service provides for the replacement of any non-operating West Safety Solutions Corp provided hardware component, with the exception of monitors. This offering only provides for the replacement of the hardware item. Installation services and training (if needed) are not included. This service does not cover items where warranty has been voided due to abuse, Force Majeure or other actions.

When the West Safety Solutions Corp Technical Support Center concludes that an item is non-operational, a fully functioning new or refurbished unit will be shipped to the customer. This unit will then become the property of the customer and will restore the functionality of the non-working item, but it may not be the exact same model as the original. The shipment of the replacement item will include a pre-printed shipping label used for the return of the nonworking item from the customer

-
- 7 All optional modules in this quote have been priced under the assumption that they will be purchased and installed concurrently with the base system. If these modules are to be installed at a later date, additional travel & living expenses will apply.

Unless otherwise stated in this quotation, Installation, Training, Project Management, and Maintenance services have not been included for optional modules. Once the customer has finalized their configuration, a revised quotation will be provided with equipment and services costs revised as necessary.

Terms

SUBMIT P.O. ordermanagement@intrado.com

PRICING All prices are in USD
Taxes, if applicable, are extra.
Shipping charges are extra unless specified on the quote.

SHIPPING TERMS FCA (Montreal), INCOTERMS 2010

PAYMENT Per Contract

DELIVERY TBD

VALIDITY Quote is valid for **120 Days**. However, part numbers beginning with Q, such as QXXXXX, constitute unique third-party components. These components, including model and price, (i) may be subject to change at any time; and (ii) are non-cancellable, non-refundable, and non-exchangeable at any time.



Remote PSAP Configuration

for

Western Springs PD, IL
(Direct Sale)

Quote Number: 7693

Version: 5

The applicable terms and conditions located at <https://www.west.com/legal-privacy/terms-conditions> will apply to this Quote, unless (i) the parties have entered into a separate mutually executed agreement relating to the products or services under this Quote, or Customer is purchasing under a cooperative purchasing agreement referenced in this Quote. Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. The terms of this Quote will govern any conflict with any of the foregoing or any Customer purchase order, and no additional terms in Customer's purchase order will apply.

Summary - Western Springs PD

Item	Cost
VIPER	\$23,768.25
A9-1-1 Connect	\$10,153.50
Power 911	\$4,491.00
Power MIS	\$1,572.75
IWS Hardware	\$8,271.00
Professional Services	\$21,600.00
DISCOUNT	(\$19,350.00)
Total:	\$50,506.50

Maintenance Summary

Item	Cost
<u>Software Subscription</u>	
Annual Software Subscription	\$300.00
Prepaid Software Subscription	\$1,500.00
<u>Software Protection and Remote Tech Support</u>	
Annual Software Protection	\$120.00
Prepaid Software Protection	\$480.00

Configuration Parameters - Western Springs PD

VIPER

Total Number of E9-1-1 CAMA Trunks	3
Total Number of FXO Lines	Up to 10
Total Number of ISDN-PRI channels (T1)	0
VIPER UPS	Not Included
ECCP	Not Included

Answering Positions

Total Number of Positions	2 (BU)
---------------------------	--------

Power 911 Intelligent Workstation Features

Add-on for Radio Recorder	Not Included
AntiVirus	Not Included
UPS on Workstation PCs (30 minutes)	Not Included
UPS on Servers	Not Included
IWS Programmable Keypads	Not Included

Power MIS and ePrinter

Ad-hoc reporting	Not Included
Power MIS	Included
ePrinter	Not Included

Model#	Description	Qty	List Price	Selling Price	Total
VIPER					
912890/BB	Media Kit Prebuilt Building Block	1			
912800	VIPER Gateway Shelf	3			
912801	CAMA Interface Module (CIM)	3			
912811	Application Server License	3			
912812	PBX Access License	2			
912813	48V Power Supply and Shelf - VIPER System	2			
912814	Admin Interface Module (AIM)	3			
912827	VIPER Backroom Mounting Kit	1			
912716/24	Cisco C2960X-24TS-L 24 port switch (without stacking module)	2			
				Subtotal	\$23,768.25
A9-1-1 Connect					
911509	A9-1-1 Call Handling Accessories	2			
911553	A9C HDT (Headset I/F) Module	2			
911554	A9C MTI (Misc Tel I/F) Module	2			
911555	A9C TPR (Third-Party Radio I/F) Module	2			
911501	A9C Desk Mounting Kit	2			
911510-1	A9C Bundle - Dual Core	2			
914121/1	IWS Workstation - Software and Configuration	2			
				Subtotal	\$10,153.50
Power 911					
913100/BAK	Power 911 Backup License	2			
913202	Power 911 Server Access License	2			
				Subtotal	\$4,491.00

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7693 v5- Western Springs PD, IL

Power MIS

920101	Power MIS Concurrent Client Access License (CCAL)	1		
920102	Power MIS Data Access License	2		
			Subtotal	\$1,572.75

Object Server Hardware

914962	IWS Server RACK - Type A	1		
914121/3	IWS Object Server - Underlying Software	1		
			Subtotal	\$4,071.00

Common Hardware

914956	1U Keyboard/LCD/Trackball/8-Port KVM	1		
			Subtotal	\$1,800.00

Peripheral Hardware

600150	Punch Blocks	3		
207-990000-046	Cable Cheat - 25PR, 25', MF	3		
960103	Network Cabling	6		
			Subtotal	\$2,400.00

Staging

950858	Backroom Staging - Additional work when no Cabinet	1		
950852	Front Room Equipment Staging - Per Position	2		
			Subtotal	\$1,750.00

Project Survey

950100	Project Survey (per Site)	1		
960575	Living Expense per Day per Person	3		
960580	Travel Fee per Person	1		
			Subtotal	\$3,350.00

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Installation

950104	Intrado Professional Services (per Day)	3		
960575	Living Expense per Day per Person	5		
960580	Travel Fee per Person	1		
			Subtotal	\$6,750.00

Project Management Services

950510	Project Management Services	1		
			Subtotal	\$9,750.00

DISCOUNT

DISCOUNT SYST	System Discount	1		
			Subtotal	(\$19,350.00)
			Total	\$50,506.50

Maintenance Services

Model#	Description	Qty	List Price	Selling Price	Total Price
Software Subscription					
950999/SUB1-BU	Annual Software Subscription Software Sub Service - 1 Year/Position – Back Up Position	2			
				Subtotal	\$300.00
950999/SUB1-BU	Prepaid Software Subscription Software Sub Service - 1 Year/Position – Back Up Position	10			
				Subtotal	\$1,500.00
Software Protection and Remote Tech Support					
950999/PRO1-B U	Annual Software Protection Soft Protect and Remote Tech Support - 1 Year/Pos – Back Up Pos	2			
				Subtotal	\$120.00
950999/PRO1-B U	Prepaid Software Protection Soft Protect and Remote Tech Support - 1 Year/Pos – Back Up Pos	8			
				Subtotal	\$480.00

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Optional Items and Services

Model#	Description	Qty	List Price	Selling Price	Total Price
Optional Workstation Comparison					
913850/S	IWS VIPER Enabling Kit (Sonic)	2			
914102/BB	IWS Workstation Prebuilt Building Block	2			
				Subtotal	\$8,211.00

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7693 v5- Western Springs PD, IL

Notes

- 1 This quote provides pricing for a remote VIPER system for 2 back up positions with Power MIS.

The Project Survey is intended to identify any additional miscellaneous equipment or services required to ensure smooth installation and operation of the quoted system. Additional costs may be incurred upon completion of the Project Survey.

- 2 The Software Subscription Service provides the customer with access to software upgrades including new features. This offering only provides for the availability of the software. Installation and training (if needed) are not included. Any required hardware or operating system changes are also not included. West Safety Solutions Corp will provide periodic software release bulletins to customers which announce and explain new feature releases for West Safety Solutions Corp Software. Customers may then request the new release or version from West Safety Solutions, Corp, based on applicability of the release to Customer's System. The customer is responsible for installation of all these releases, unless the On-Site Maintenance Service is purchased. If On-Site Maintenance has not been purchased and the customer prefers to have West Safety Solutions Corp deploy a new release, West Safety Solutions Corp will dispatch appropriate personnel to perform the upgrade on a mutually agreed upon date at West Safety Solutions, Corp's then current prices for such services.
-

- 3 Software Protection and Remote Technical Support is a coverage requirement with the purchase and ownership of West Safety Solutions Corp CPE system equipment. The coverage requirement is effective after the expiration of the system warranty, but a purchase order for the service, for at least for a one year duration, is required at the time of any new system purchase.

Software Protection and Remote Technical Support cannot be deleted from quotes or system orders. Once a Software Protection and Remote Technical Support service contract is established for the site during system initial purchase, all items subsequently added to the site will not require an additional contract, but the acquisition of additional positions will increase the price of the services.

a. For sites with one year coverage contracts, the increased price will be reflected in the quote at the next contract renewal point.

b. For sites with multi-year agreements, the customer will be required to retract the remaining years of the original purchase order and issue a new purchase order for the remaining period covering the original system and new positions.

If a contract for Software Protection and Remote Technical Support expires without renewal, causing a lapse in coverage, the customer's access to the Support Center will be discontinued and a notification of services termination will be issued. Reinstatement of the lapsed coverage will require the following from the customer:

- a) Payment in full for the lapsed period at the prevailing per-seat rate
- b) Purchase of a new maintenance agreement (one-year or five-year)
- c) System Recertification fees in the form of a Class A inspection at \$1,500.00 per day plus related travel and expense charges.

Software Protection

This offering provides for the availability of software product updates. Installation and training (if needed) are not included. West Safety Solutions Corp will publish periodic software release bulletins to customers which announce important product updates for West Safety Solutions Corp Software. Customers may then request the new update from West Safety Solutions, Corp, based on applicability of the release to Customer's System. Customer is responsible for installation of all these releases, unless the On-Site Maintenance Service is purchased. If On-Site Maintenance has not been purchased and the customer prefers to have West Safety Solutions Corp deploy a new release, West Safety Solutions Corp will dispatch appropriate personnel to perform the upgrade on a mutually agreed upon date at West Safety Solutions, Corp's then current prices for such services.

Remote Technical Support

Support is provided by associates who specialize in the diagnosis and resolution of system performance issues. Remote Technical Support is available 24/7 through both a toll free hotline and a secure customer internet portal. All service inquiries are tracked by a state-of-the-art CRM trouble ticket system that can be queried by customers through the online portal to obtain the most up-to-date status on their issues.

- 4 All optional modules in this quote have been priced under the assumption that they will be purchased and installed concurrently with the base system. If these modules are to be installed at a later date, additional travel & living expenses will apply.

Unless otherwise stated in this quotation, Installation, Training, Project Management, and Maintenance services have not been included for optional modules. Once the customer has finalized their configuration, a revised quotation will be provided with equipment and services costs revised as necessary.

Terms

SUBMIT P.O. ordermanagement@intrado.com

PRICING All prices are in USD
Taxes, if applicable, are extra.
Shipping charges are extra unless specified on the quote.

SHIPPING TERMS FCA (Montreal), INCOTERMS 2010

PAYMENT Per Contract

DELIVERY TBD

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Revision History

Revision Level	Proposal Writer	Notes	Date Revised
3	CSTENGEL	V3 - Revision to reduce to 3 CAMA, Customer using own rack, remove SA and add PBX SIP licenses.	April 04,2016
5	RCRAWFORD	V4 - Remove SIP license to 3rd Party BBX - Call forwarding will be utilized instead. Add 2 AIM Modules. Add Workstations into options.	June 21,2016

Village Board Agenda Memo

Date: July 7, 2016

To: President and Board of Trustees

From: Julia Cedillo, Village Manager 
Police Chief Ed Rompa
Fire Chief Dean Maggos

RE: Consolidated Dispatch – LTACC Construction Project

PURPOSE: To authorize expenditures for the construction of a renovated dispatch center for the Lyons Township Area Communications Center (LTACC).

GENERAL BACKGROUND:

In November 2015, the Board authorized expenditures necessary for the architecture and engineering services related to the interior space needs the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs.¹ In January 2016, LTACC engaged in a Request for Qualifications (RFQ) process and subsequently selected Wold Architects and Engineers to provide all design, engineering, and consultant services for all phases of the construction project. See the attached memo from LTACC Executive Director, Kim Knutsen for more detailed information.

In May, as part of Phase 4 (Bidding and Negotiation) of the project, Wold facilitated the issuance of the bid for the LTACC Dispatch Remodel Project, with an engineer's estimate of \$336,346 (\$112,115 for each community). In June, four bids were received, with Construction Solutions of Illinois, Inc., having submitted the lowest base bid in the amount of \$326,723. At this time, LTACC is requesting the funding for this project so that we may begin the construction process, which includes interior work at the La Grange Police Department for Phase 1: the new Dispatch Center and Information and Technology (IT) Room. It should be noted that the IT room is being transitioned from the basement to the Records Room, which is adjacent to the Dispatch Center. Phase 2 of the project, which includes the transition of the Records Room to the old Dispatch Room, will commence once the migration of dispatch functions to the new center is complete.

The total cost of the project is divided between the three communities. As such, LTACC is requesting authorization of payment in the amount of \$108,908 from each community. While LTACC does not anticipate the need for contingency funds, per Wold's advisement, staff recommends adding a 5% of construction cost contingency, for a total of \$114,354, for unforeseen field conditions.

The 2016-17 Fiscal Year Budget includes capital funding for LTACC, in the amount of \$350,000.

MOTION/ACTION REQUESTED:

This item is being placed on the July 12, 2016 agenda for discussion only. If there is consensus by the Village Board, the item will be placed on the July 26, 2016 agenda for approval. LTACC Executive Director Kim Knutsen will be present at the Work Session to provide a power point presentation and answer any questions.

¹ In 2015 and 2016, the Village Board authorized a number of necessary initiatives towards the implementation of LTACC, including: the approval of the Intergovernmental Agreement, the dissolution of our local ETSB in recognition of the required new joint ETSB, funding for space needs and expenditures for equipment related to the CAD system upgrade, PowerPhone software, Motorola Radio Equipment Upgrade, and GIS Mapping Services.

Motion to authorize expenditures for construction of a renovated dispatch center for the Lyons Township Area Communications Center (LTACC), serving the Villages of La Grange Park, La Grange and Western Springs, at a cost not to exceed \$114,354 and authorize the Village Manager to execute any necessary and related agreements, subject to final legal review.

DOCUMENTATION

- Memo from LTACC Executive Director Kimberly Knutsen dated July 6, 2015 regarding the LTACC Construction Project Recommendation
- Wold Recommendation Letter dated June 21, 2016
- Wold – Project Bid Tabs
- Bid Form – Construction Solutions of Illinois, Inc.
- Wold Preliminary Design Report, dated March 2016

Memorandum

To: LTACC Board of Directors
From: Executive Director Kim Knutsen
Date: July 06, 2016
Re: LTACC Construction Project

In December of 2015 an architectural assessment was conducted of LaGrange's current dispatch center to determine if the space was adequate enough for the consolidated dispatch center. Recommendations were made to (1) transpose office space between the existing dispatch center and the parking and records division, (2) build-out a new secure IT room that meets the professional security standards such as physical security and isolation from direct public contact as noted in the Illinois State Police Administrative Code Section 1325, (3) provide adequate and scalable spacing for current, as well as any additions, relative to the new infrastructure.

The scope of the project provides for the construction of a new IT room to be located within the immediate dispatch area. This room will accommodate telephone service, network servers, security systems, E9-1-1 equipment, and radio equipment. It will be secure with limited access to authorized personnel only. Power systems are designed to be uninterrupted and capable of maintaining critical systems. Today there are limitations for growth in the current IT room. As we migrate to the Next Generation 9-1-1 phone system it is paramount that we have sufficient room for the equipment.

Upon completion the newly renovated dispatch center will be ADA compliant, will include (4) fully equipped positions, furniture for a (5th) position and space to allow for the addition of a (6th) position if necessary. **Note-furniture is being re-purposed from existing dispatch centers**. As a result of the technology improvements we have made, telecommunicators will have the ability to monitor security cameras, fire alarms and will begin providing (EMD) Emergency Medical Dispatch services as well.

In January of 2016, as a result of an extensive RFQ process, Wold Architects was selected to provide a comprehensive fixed-fee proposal which included all engineering and consultant services necessary to complete the tasks identified in the RFQ. The proposal deliverables contained the following documents:

- Phase 1- Preliminary Design Scope Documents
- Phase 2- Design Development
- Phase 3- Construction Documents
- Phase 4- Bidding and Negotiation
- Phase 5- Construction Administration

	Construction Cost Budget	Soft Cost Budget	FF&E and By Owner Budget	Total Project Budget
Dispatch Room	\$118,647.90	\$25,017.47	\$4,000.00	\$147,665.37

IT/Network Server Room	\$182,958.64	\$24,699.42	\$35,800.00	\$243,458.06
Records/Parking	\$34,739.67	\$4,689.86	\$0,00	\$39,429.53
Total	\$336,346.21	\$54,406.75	\$39,800.00	\$430,552.96

On May 20, 2016 BID documents were issued and a pre-bid conference was held on May 26, 2016. Sealed documents were to be returned by June 10th.

On June 10, 2016 bids were received from (4) general contractors for the construction cost budget. Construction Solutions of Illinois, Inc. from Alsip, Illinois submitted the low base bid in the amount of \$326,723.00. This BID is 9,623.21 less than our estimated budget. See above

We are now in the project management Phase 5 requiring Village Board action as it relates to awarding the contract for the construction administration for the LTACC renovations project. Once approval is received we can begin Phase 1 of the construction project.

Construction Phase 1 - New Dispatch and IT Equipment Room must be complete by October 10, 2016. LTACC will have the right (but is not obligated) to charge the Contractor the amount of \$1,000 for each calendar day beyond that date the project is not completed.

Construction Phase 2 - New Records Room must be complete by November 21, 2016. The Contractor will not have access to begin this work until the migration of dispatch functions to the new dispatch room is complete.

In terms of the overall project, I think we have allowed ample time for the work of Phase 1 to be completed. LTACC's separate vendors should be able to begin work to integrate their systems into the new equipment room in advance of the October 10 date.

Each of the three villages, Western Springs, La Grange and La Grange Park would be splitting the cost by 1/3rd.

DESCRIPTION	INITIAL COST
Construction BID	\$ 326,723
La Grange Investment	\$ 108,908
La Grange Park Investment	\$ 108,908
Western Springs Investment	\$ 108,908

At this time I am seeking approval to move forward with the awarding of the contract to Construction Solutions of Illinois, Inc. from Alsip, Illinois in the amount of \$108,908.



June 21, 2016

Kim Knutsen, Executive Director
Lyons Township Area Communications Center
304 W. Burlington Avenue
La Grange, Illinois 60525

Re: Lyons Township Area
LTACC Dispatch Remodel
Commission No. 163026

Dear Kim:

We recommend the following be presented to the Board of Directors and the respective municipal boards/councils.

On Friday, June 10, 2016 at 10:00 a.m., bids were received from four (4) general contractors for the LTACC Dispatch Remodel project at La Grange Police Department. A bid tabulation is attached for your review. Construction Solutions of Illinois, Inc. from Alsip, Illinois submitted the low base bid in the amount of \$326,723.00.

The budget for this project is based on Wold's Construction Cost Estimate was \$336,346.00.

We have contacted the references provided by CSI, Inc., and have received positive feedback as to their past performance on comparable projects. Based on this information, we recommend awarding the contract to Construction Solutions of Illinois, Inc. in the amount of \$326,723.00.

Please feel free to contact me with any questions.

Sincerely,

WOLD ARCHITECTS AND ENGINEERS

A handwritten signature in black ink that reads "Matt Bickel".

Matt Bickel // AIA, LEED AP
Partner

cc: Contract File (letter only)

SS/IL/Municipal/LTACC/163026/crsp/jun16

Wold Architects and Engineers
110 North Brockway Street, Suite 220
Palatine, IL 60067
woldae.com | 847 241 6100

PLANNERS
ARCHITECTS
ENGINEERS



Project Name:

LTACC Dispatch Remodel

BID TABULATION

Commission No.:

163026

Wold Architects and Engineers

Date:

10-Jun-16

110 N. Brockway St. - Suite 220

Time:

10:00 AM

Palatine, Illinois 60067

847.241.6100 Fax: 847.241.6105

Bidders Name	Addendum Numbers	Bid Security	Base Bid	Alternate #1 Liquidated Damages	Remarks
Construction Solutions 12540 S. Holiday Drive, Unit D Alsip, IL 60803 Ph: 708-239-0081 Fx: 708-239-0006	X	X	\$326,723.00	\$0.00	
D Kersey Construction 4130 Timberlane Drive Northbrook, IL 60062 Ph: 847-919-4980 Fx: 847-856-5002	X	X	\$347,417.00	\$0.00	
George Sollitt Construction Co. 790 N. Central Avenue Wood Dale, IL 60191 Ph: 630-860-7333 Fx: 630-860-7347	X	X	\$366,000.00	\$0.00	
Orbis Construction Company 4314-F Crystal Lake Road McHenry, IL 60050 Ph: 815-385-5131 Fx: 815-679-6007	X	X	\$328,025.00	\$0.00	

SECTION 00 41 13

BID FORM

BID PROPOSAL FOR: LYONS TOWNSHIP AREA COMMUNICATIONS CENTER (LTACC)
304 WEST BURLINGTON AVENUE
LA GRANGE, ILLINOIS

BID TO: LYONS TOWNSHIP AREA COMMUNICATIONS CENTER (LTACC)
La Grange Police Department - Roll Call Room
304 West Burlington Avenue
La Grange, Illinois 60525

BID FROM: Construction Solutions of Illinois, Inc.

We have examined the Contract Documents for the proposed Lyons Township Communications Center (LTACC) as prepared by Wold Architects and Engineers, Palatine, Illinois, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 1 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete Phase 1 of the Project, provided a contract is executed within 45 calendar days, by October 10, 2016; and Phase 2 of the project by November 21, 2016.
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of sixty (60) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

THREE HUNDRED TWENTY SIX THOUSAND Dollars \$ 326,723⁰⁰
SEVEN HUNDRED TWENTY THREE

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.

a. Alternate No. 1 Liquidated Damages

Add/Deduct -0- Dollars \$ -0-

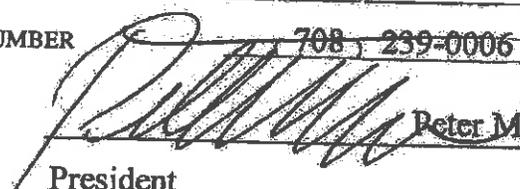
DATE June 10, 2016

FIRM NAME Construction Solutions of Illinois, Inc.

OFFICIAL ADDRESS 12540 S. Holiday Drive, Unit D
Alsip, IL 60803

TELEPHONE NUMBER (708) 239-0001

FAX NUMBER 708 239-0006

BY  Peter M. Schipma

TITLE President

REFERENCES:

Provide a minimum of five (5) references from projects completed in the last five years of similar size, scope, and/or complexity. For each project, provide contact information of at least one representative of the project Owner, along with approximate construction cost and completion date.

- A. Project 1: Addition & Renovation to Frankfort Village Hall
 - 1. Owner Contact: The Linden Group- Mr. Grant Courier
 - 2. Project Completion Date (year/month): July 2015
 - 3. Construction cost: 4,023,426
- B. Project 2: Transition Facility Renovation - SWCCCASE
 - 1. Owner Contact: Mr. Tage Shumway - Business Manager 708-342-5336
 - 2. Project Completion Date (year/month): August 2014
 - 3. Construction cost: 472,723
- C. Project 3: Early Childhood Learning Center
 - 1. Owner Contact: Studio GC Architecture - Mr. Pat Callahan-312-253-3400
 - 2. Project Completion Date (year/month): April 2014
 - 3. Construction cost: 1,621,163
- D. Project 4: McCook Athletic Expo Building Expansion
 - 1. Owner Contact: Mr. Sam Krneta- Renovation Associates- Construction Manager - 708-257-1363
 - 2. Project Completion Date (year/month): September 2013
 - 3. Construction cost: 4,408,450
- E. Project 5: East Hazel Crest Police Department Interior Renovations
 - 1. Owner Contact: Mr. Jim Clumpner- Berdusis Architects 708-349-1225
 - 2. Project Completion Date (year/month): January 2015
 - 3. Construction cost: 157,723

END OF SECTION 00 41 13

Document A310™ - 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Construction Solutions of Illinois, Inc.
12540 South Holiday Drive, Unit D
Alsip, IL 60803

SURETY:

(Name, legal status and principal place of business)

Fidelity and Deposit Company of Maryland
300 South Riverside Plaza, Ste. 2100
Chicago, IL 60606
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)

Lyons Township Area Communications Center
304 W. Burlington Avenue
LaGrange, IL 60525

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Lyons Township Area Communications Center (LTACC) Dispatch Remodel - Architects project No. 163026

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

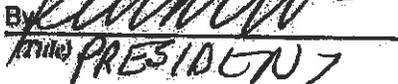
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 10th day of June, 2016.


(Witness)

Construction Solutions of Illinois, Inc.

(Printed)  (Seal)

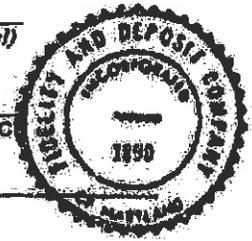
By 
(Title) PRESIDENT

Fidelity and Deposit Company of Maryland

(Surety)  (Seal)

By 
(Title) Rene' Roulo, Attorney-in-Fact

(Witness) See Attached Jurat



STATE OF ILLINOIS
COUNTY OF COOK

I, John J. Naso, Jr., a Notary Public in and for the state and county aforesaid, do hereby certify that Rene' Roulo of Orland Park, Illinois who is personally known to me, appeared before me this day and acknowledged that she signed, sealed and delivered the foregoing instrument as her free and voluntary act as Attorney-in-Fact of the Fidelity and Deposit Company of Maryland, and as the free and voluntary act of the Fidelity and Deposit Company of Maryland, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 10th day of June, A.D. 2016.

My commission expires December 13, 2017
NOTARIAL JURAT



Notary Public



Bond Number Bid Bond

Obligee: Jayons Township Area Communications Center

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by Michael P. Bond, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint Rene' Roule, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: any and all bonds and undertakings, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York, the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland, and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

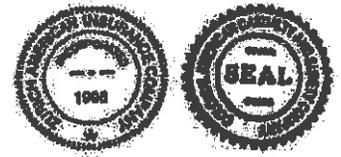
The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 22nd day of July, A.D. 2015.

**ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

Michael P. Bond

By: *Michael P. Bond*
Vice President



Eric D. Barnes

By: *Eric D. Barnes*
Secretary



State of Maryland
County of Baltimore

On this 22nd day of July, A.D. 2015, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, Michael P. Bond, Vice President and Eric D. Barnes, Secretary of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and say, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Constance A. Dunn
Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2019



Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Construction Solutions of Illinois, Inc.
12540 South Holiday Drive, Unit D
Alsip, IL 60803

SURETY:

(Name, legal status and principal place of business)

Fidelity and Deposit Company of Maryland
300 South Riverside Plaza, Ste. 2100
Chicago, IL 60606
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Lyons Township Area Communications Center
304 W. Burlington Avenue
LaGrange, IL 60525

Same As Above

BOND AMOUNT: \$ 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Lyons Township Area Communications Center (LTACC) Dispatch Remodel - Architects project No. 163026

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 10th day of June, 2016.

Construction Solutions of Illinois, Inc.

(Principal)

(Seal)

(Witness)

By:

(Title)

Fidelity and Deposit Company of Maryland

(Surety)

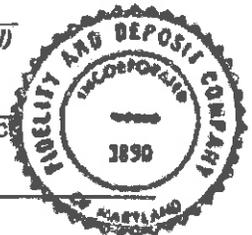
(Seal)

(Witness) See Attached Jurat

By:

(Title) Rene' Roulo

, Attorney-in-Fact



CONSTRUCTION SOLUTIONS OF ILLINOIS, INC.

Please visit our website at www.csofi.com to learn about our company

Completed Projects:

Addition & Renovation to the Village Hall
Village of Frankfort
July 2015
\$4,023,426
The Linden Group
Mr. Grant Courier
708-799-4400

McCook Max Building Expansion
Village of McCook
September 2013
\$4,408,450
Renovation Associates
Mr. Sam Krneta
708-257-1363

Classroom Renovations at Multiple Schools
Schaumburg School District 54
Completion date September 2014
\$1,273,328
Studio GC architecture & BIM
Mr. Pat Callahan
312-253-3400

East Hazel Police Department Interior Renovations
Berdusis Architect
Mr. Jim Clumpner
January 2015
\$157,723
708-349-1225

Itasca Park District
Springbrook Nature Museum Revitalization
Itasca ,IL
\$160,648
FGM Architects
Jason Estes
630-574-8300

Ellis Middle School Door and Hardware Renovation
Elgin School District U-46
Arcon Associates
Mr. Steve Hougsted

708•239•0001
12540 S. HOLIDAY DRIVE UNIT D • ALSIP, ILLINOIS 60803

.....

**Transition Facility Renovation
at SWCCCASE
August 2014
\$472,723
Tage Shumway Business Manager
708-342-5336**

**2014 Renovations at Edmund F. Lindop School
Lindop School District 92
August 2014
472,000
Arcon Associates
Steve Hougsted
630-495-1900**

**Manhattan Elwood Public Library Modular Addition
Manhattan, IL
March 2014
Ms. Ashley Hopper
815-478-3987
\$751,323**

**2013 Summer Renovations
Palos School District 118
\$1,017,523
Wight and Company
Dave Gassen
630-969-7000**

**Early Childhood Learning Center
Keeneyville School District 20
April 2014
\$1,621,163
Studio GC Architecture & BIM
Mr. Pat Callahan
312-253-3400**

**Schaumburg Park District
Pat Shepard Classroom Renovation Phase II
Schaumburg, IL
\$197,723
June 2014
Mr. John Safakas
847-985-2115**

**Homer Township Public Library District
Homer Glen, IL
Director Ms. Sheree Kozel- LaHa
708-301-7908
Contract amount: \$3,461,121**

**708•239•0001
12540 S. HOLIDAY DRIVE UNIT D • ALSIP, ILLINOIS 60803**

.....

2013 Main Office Interior Renovation at Palatine High School
Township High School District 211
Palatine, IL
\$3,532,723
Arcon Associates
August 2013
Mr. Mike Maguire
Mr. Mike Hantel 630-495-1900

New BMW of Orland Park Dealership
SAV II, LLC
May 2012
10, 493,791
OSK Designs
Mr. Jerry Blackman
856-854-0580

Sprinter/ Smart Car Dealership
Remodeling of an existing BMW dealership
Orland Park, IL
Interplan Architects, LLC
Contact: Matt Wisz
630-932-2336
Contract amount: \$824,892

Shop Room Remodeling at
Larsen Middle School
Elgin School District U-46
\$439,923
Arcon Associates
Mr. Steve Hougsted
630-495-1900

HVAC Life Safety Work at
Prospect Heights SD 23
\$996,723
Studio GC Architects & BIM
Mr. Pat Callahan
312-253-3400

QZAB District Wide Capital Improvements at Multiple Schools
Maywood Melrose Park Bellwood School District 89
\$1,825,423
Summer 2011
Studio GC Architecture
Mr. Patrick Callahan
312-258-0301

Palatine Curtain Wall Replacement
Palatine SD 15
\$1,365,458
Summer 2010
Studio GC Architecture
Mr. Patrick Callahan
312-258-0301

**ADA Washroom Upgrades at Multiple School
West Aurora School District 129
\$145,523
Summer 2012
Studio GC Architecture
Mr. Patrick Callahan
312-258-0301**

**Life Skills Lab Addition at Saratoga School
Grundy County Area Special Education
\$192,973
Summer 2010
Studio GC Architecture
Mr. Patrick Callahan
312-258-0301**

Thank you for the opportunity. Please call with any questions.

Sincerely,

Peter M. Schipma pschipma@csofi.com

WOLD

architects
engineers
www.woldae.com

110 North Brockway St
Two Hundred Twenty
Palatine, IL 60067

tel 847 241 6100
fax 847 241 6105
mail@woldae.com



Lyons Township Area Communications Center Dispatch Remodel - Phase 1

304 West Burlington Avenue
La Grange, Illinois 60525

March 8, 2016

Minnesota
Illinois
Michigan
Colorado
Iowa

Commission No: 163022



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PURPOSE

Lyons Township Area Communications Center (LTACC) commissioned Wold Architects and Engineers to complete the Phase 1 Preliminary Design for the potential remodeling of the existing communications center and associated spaces within the LaGrange Police Station located at 304 West Burlington Avenue in La Grange, Illinois. The study is to determine the work scope and anticipated budget for relocating the existing Dispatch Room into the current Records Area – providing four (4) dispatcher positions with flexibility to increase to as many as six (6) positions in the future – with adequate support areas (coats, supply storage, copier, etc.), along with relocating the associated IT Room to be adjacent to the Dispatch Room. Relocation of the current Records Area and File Storage has also been studied, including sequencing of work to limit disruptions to existing police and 911 operations.

BACKGROUND

LTACC is a public agency established in calendar year 2015 by an intergovernmental agreement entered into by the Villages of La Grange, La Grange Park and Western Springs. LTACC is in the process of consolidating the La Grange dispatch center, the Western Springs dispatch center and the La Grange Park dispatch center into two dispatch centers. The primary dispatch center will be located at the Village of La Grange Police Station, and the back-up dispatch center will be located at the Western Springs Police Station.

The LTACC Dispatch Center and the Back-Up Dispatch Center will be located within dedicated areas of the existing police stations and will have to be designed and constructed in a manner that allows the Dispatch Centers and LTACC personnel to exist and operate from, but in conjunction with, these existing police department facilities, La Grange and Western Springs police department personnel and their daily activities.

PLANNING COMMITTEE

Wold was assisted in compiling the Phase 1 Preliminary Design by the following Planning Committee members:

Kim Knutsen, Executive Director, LTACC
Chief Renee Strasser, La Grange Police Department
Chief Don Gay, La Grange Fire Department
Ryan Gillingham, Public Works Director, Village of La Grange
Pat Schramm, IT Director, Village of Western Springs



GUIDING PRINCIPLES

1. As much as possible, the LTACC Dispatch Center should be isolated from LaGrange Police Station building systems.
2. LTACC will operate using a partially-redundant back-up center model.
3. Design should allow for LTACC personnel to operate separate from LaGrange Police Department personnel, however, opportunities for shared common spaces (meeting rooms, break room, toilets, etc.) should be maximized where possible.
4. Design should provide for future growth and be flexibility to adapt to operational or technology changes.
5. Workspace functionality, ergonomics and comfort should be emphasized, as makes practical sense, to support employee productivity and retention.
6. Strategies for protecting people and assets from natural and man-made disasters should be incorporated as makes practical sense.
7. Power systems should be uninterrupted and capable of maintaining critical systems operation for up to 72 hours.
8. Energy efficient design strategies should be incorporated as makes practical sense.
9. Future expansion and maintenance of IT / Network Server Room equipment should be considered.
10. Project shall be designed and phased to minimize disruption to current LTACC and La Grange Police Department operations.
11. Considerations for potential future accreditation of LTACC operations should be evaluated for incorporation into the final design.



SPACE PROGRAMMING & FUNCTIONAL REQUIREMENTS

DISPATCH ROOM (590 SF)

Space	Functional Requirements
Shift Supervisor	One (1) Shift Supervisor position; same console set up as Dispatchers; ideally would also have a separate workstation for administrative duties
Dispatchers	Two (2) Dispatch positions required, with planned expansion of 1-2 additional positions; existing console furniture to be relocated
Filing	One (1) 4-drawer lateral file
Supply Storage	Low cabinets for storage of office supplies and cleaning supplies
Mail Boxes	Mail slots for up to 20 persons
Copier/Printer	Freestanding copier/printer/fax machine
Coat Closet / Personal Storage	Storage space for 6-8 individuals at a time

- Access to the Dispatch Room shall be from main corridor only. Access control system (card reader, fab, etc.) to be implemented.
- Four (4) wall mounted 40" video displays are anticipated for the space – one (1) for cable TV, three (3) for security monitoring.
- Wet sprinkler system is acceptable.

IT / NETWORK SERVER ROOM (247 SF)

Space	Functional Requirements
Data / Communication Racks - Network servers - CAD system - Radio equipment	Six (6) racks to be planned – 4 day one, 2 future; rack size to be 77"h, 23.6"w, 42.8"d
UPS / Battery Back-Up	Rack mounted UPS to be utilized
Electrical sub panel	
Alarm systems equipment	
Telecomm Entrance	

- Access to IT / Network Server Room shall be through the Dispatch Room. Access control system to be implemented.
- FM-200 clean agent fire suppression system to be utilized.
 - Hard cap to be constructed on IT / Network Server Room to limit required volume clean agent tank.
 - FM-200 tanks and pre-action valve to be housed in a separate closet accessible from corridor for maintenance. Closet to be approximately 3' deep by 4' wide with a 3' door.



LA GRANGE POLICE RECORDS AREA (374 SF)

Space	Functional Requirements
Work Stations	Three (3) workstations to be relocated from existing
Service Window	Ballistic-resistive window with speak-through and paper pass. Larger parcels can be delivered through Bond-Out door. Also need a drop box for tickets.
File Storage	Quantity to be confirmed by Chief Strasser
Copier/Printer	

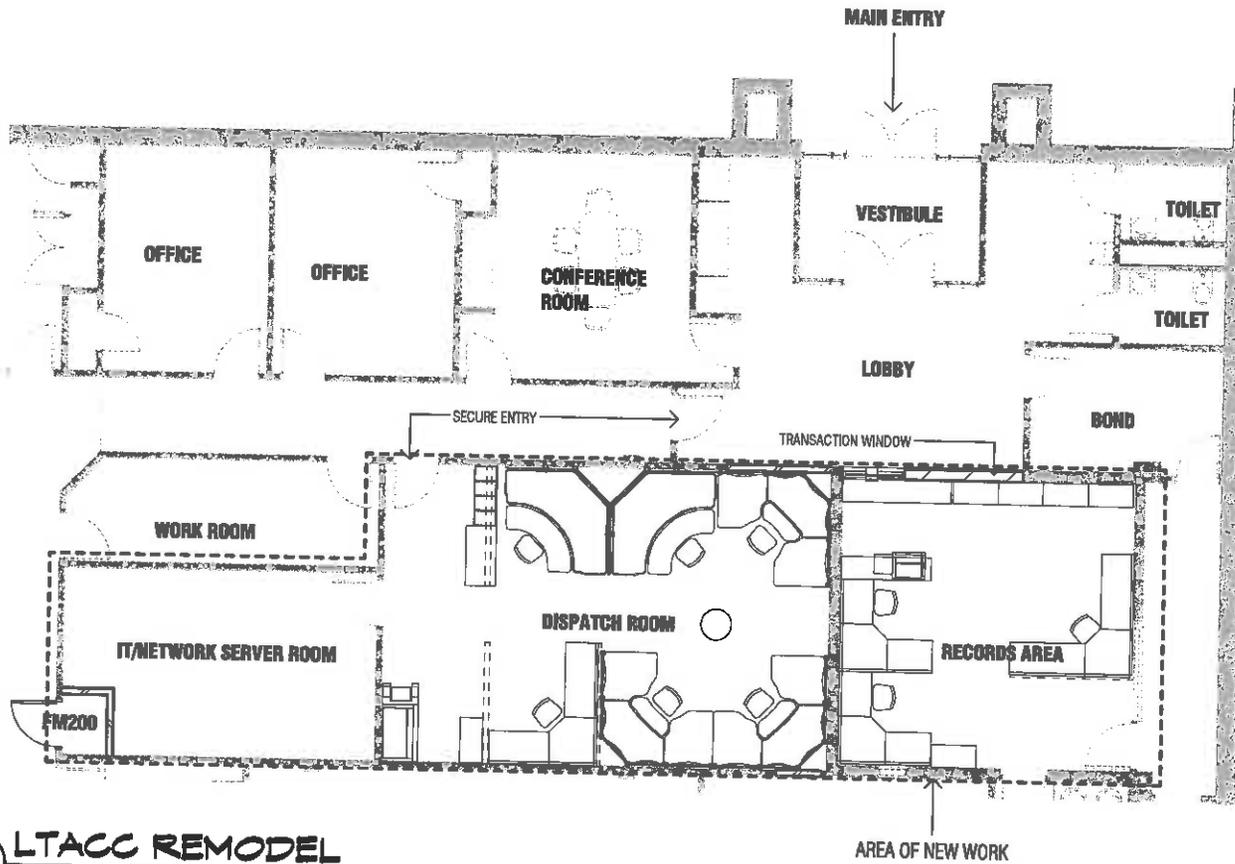
LA GRANGE POLICE FILE STORAGE

Space	Functional Requirements
High density mobile file storage	Existing Bradford system to be relocated to basement by La Grange Public Works



CONCEPTUAL FLOOR PLANS

Lyons Township Area Communications Center
Dispatch Remodel- Phase 1
March 1, 2016

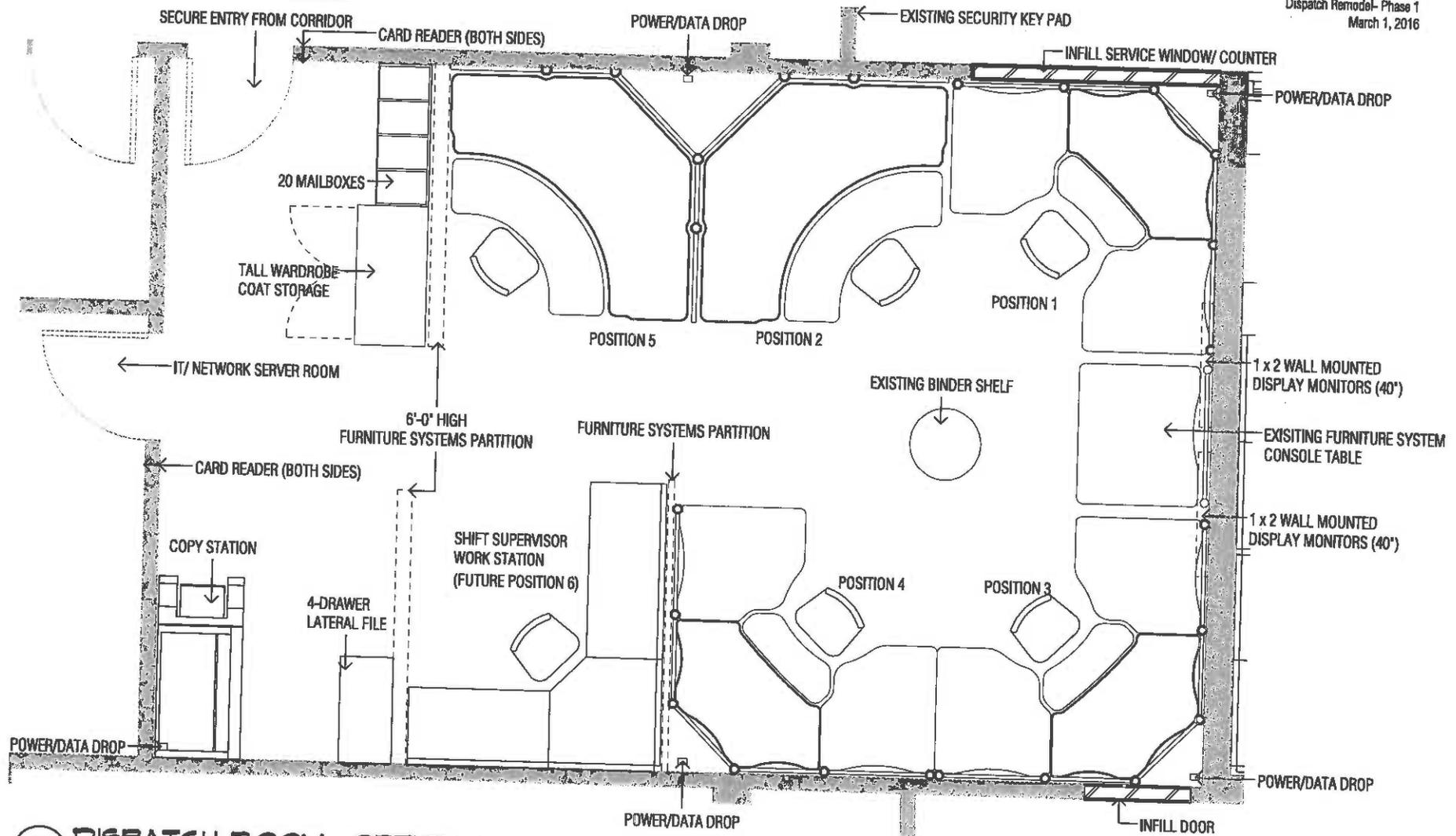


1 **LTACC REMODEL**
1/8" = 1'-0"
0 6' 12'

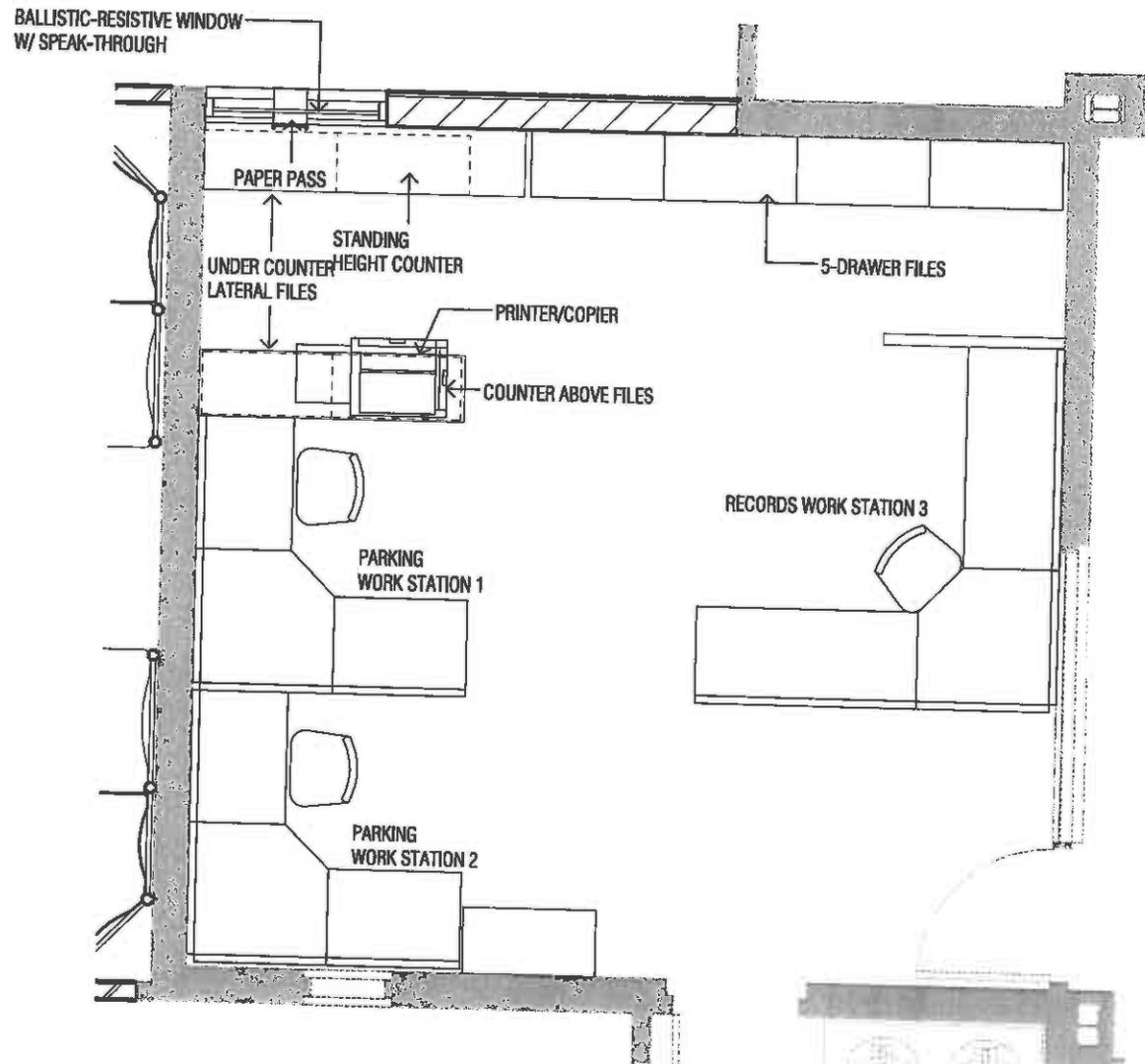


CONCEPTUAL FLOOR PLANS

Lyons Township Area Communications Center
Dispatch Remodel- Phase 1
March 1, 2016



1 **DISPATCH ROOM- OPTION 1**
 3/8" = 1'-0"
 0 2 4'

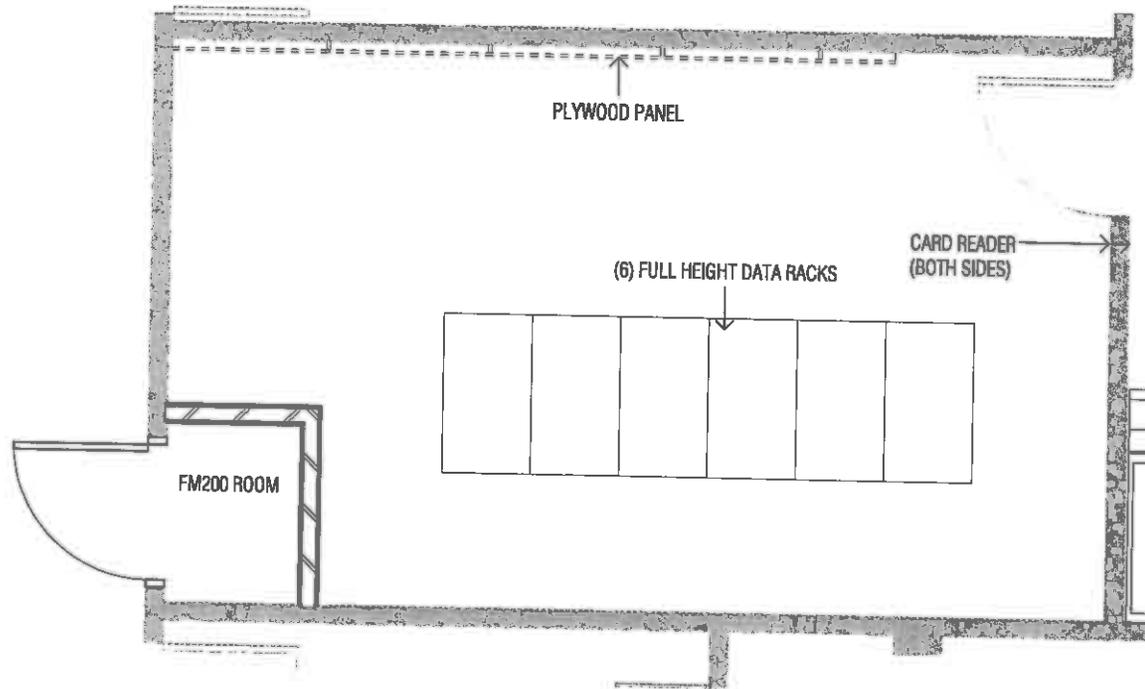


1 **RECORDS AREA**
3/8" = 1'-0"
0 2 4'



CONCEPTUAL FLOOR PLANS

Lyons Township Area Communications Center
Dispatch Remodel- Phase 1
March 1, 2016



1 IT/ NETWORK SERVER ROOM
3/8" = 1'-0"



NEW DISPATCH ROOM SCOPE OF WORK

Demolition & General Construction

- Existing Records furniture removal by Owner. Temporary set-up and power/data for staff relocated during construction will be by Owner.
- Demolition of existing Records Area – removal of carpet, service counter and window (including soffit and down lights), ceiling tile, existing door and frame.
- Installation of anti-static rubber tile flooring throughout new space.
- New acoustical ceiling tile installation.
- New steel door with modifications to existing hollow metal frame for access control system.
- Blocking in walls for mounting of new video monitors.
- Infill and patching as required.
- Acoustic wall panels.
- Painting of drywall walls.
- Installation of relocated dispatch consoles and additional furniture/storage systems as shown on plans by Owner or Owner's separate vendor.
- Optional: Measures to provide additional acoustic separation – installation of gypsum board on resilient channels at entire perimeter of room, and installation of acoustical batt insulation above ceiling.
- Optional: Install high window in northeast corner to allow for borrowed daylight from Lobby skylights.

Mechanical

- New 5-ton roof top unit for Dispatch Room (existing 2-ton unit is too small for new room).
- Modify existing ductwork as necessary to accommodate increased distribution requirements. Install new grilles/diffusers at new ceiling system.

Electrical

- New 100 amp panel from spare switch on main switchboard (backed up by generator) to serve new Dispatch Room and IT Room.
- New grounding system for communications tower.
- Demolition of Records Area electrical systems, including lighting (to be salvaged), lighting controls, power, fire alarm, telecommunications, etc.
- Provide receptacles at perimeter to allow for flexible use of space. Provide power connections for equipment and convenience receptacles as required.
- Provide power connections to consoles and equipment as required. Provide general/convenience receptacles as needed. Provide UPS power to feed consoles and other equipment identified as critical.
- Provide pathways for low voltage cabling to consoles.
- Provide general data cabling and associated devices. Route from IT / Network Server Room.
- Modify existing fire alarm and security systems as required to accommodate new space configuration.
- New LED lighting and controls.



NEW IT/ NETWORK SERVER ROOM SCOPE OF WORK

Demolition & General Construction

- Existing high density mobile file storage system removal by Owner.
- Demolition of existing Police Department File Storage Room – flooring, ceiling tile, existing door, opening at corridor for new access to clean agent closet,
- Installation of new anti-static tile throughout.
- New steel door with modifications to existing hollow metal frame for access control system.
- New drywall ceiling.
- Partitions walls constructed to create separate closet for clean agent room.
- Overhead cable management system.
- Infill and patching as required.
- Painting of drywall walls.

Mechanical

- New FM-200 system for IT Room.
- New 3-ton supplemental cooling unit for IT room with roof-top condensing unit.

Electrical

- Demolition of existing Police Department File Storage Room – lighting, lighting controls, power, fire alarm, telecommunications, etc.
- Provide power distribution to new IT racks (6 racks total – 4 day one, 2 future).
- New rack-mounted UPS.
- Install new LED lighting and lighting control.
- Modify existing fire alarm and security systems as required to accommodate new space configuration.



NEW RECORDS AREA SCOPE OF WORK

Demolition & General Construction

- Demolition of existing Dispatch Room – removal of raised floor, floor tile, ceiling tile. Removal of existing dispatch console furniture by Owner or Owner's separate vendor.
- Installation of rubber tile flooring throughout new space.
- Installation of new acoustical ceiling tile throughout.
- New service window and counter as shown on plans.
- Infill and patching as required.
- Painting of existing concrete block walls.
- Installation of existing, relocated workstation furniture and file storage as shown on plans by Owner.

Mechanical

- Utilize existing 2-ton roof top unit. Minimal work within this area to adjust existing ducts as necessary to accommodate ceiling modifications. Install new grilles/diffusers at new ceiling system.

Electrical

- Demolition of Dispatch Room electrical systems, including lighting (to be salvaged), lighting controls, power, fire alarm, telecommunications, etc.
- Provide receptacles to proposed workstation furniture locations. Provide power connections for equipment and convenience receptacles as required.
- Provide data cabling and associated devices to workstation furniture and copier/printer. Route from existing Police Department server room.
- Modify existing fire alarm and security systems as required to accommodate new space configuration.
- New LED lighting and controls.



PROJECT BUDGET

The following budget numbers are based on a line item take off of the final conceptual design recommended by the Planning Group. Contractor's assumed mark-up is added to the Construction Budget as outlined below.

Total Project Budgets are construction costs plus all other costs as described below, and as noted in the detailed budget.

	Construction Cost Budget	Soft Cost Budget	FF&E and By Owner Budget *	Total Project Budget
Dispatch Room	\$118,647.90	\$25,017.47	\$4,000.00	\$147,665.37
IT / Network Server Room	\$182,958.64	\$24,699.42	\$35,800.00	\$243,458.05
Records Area	\$34,739.67	\$4,689.86	\$0.00	\$39,429.53
TOTAL	\$336,346.21	\$54,406.74	\$39,800.00	\$430,552.95

(*Note: Work items performed by Owner are reflected as \$0 and do not account for Owner time and materials)

OPTIONAL DESIGN ENHANCEMENTS

The Planning Committee identified that design criteria specific to potential future accreditation requirements be evaluated as possible "a la carte" enhancements to be evaluated by the Board. The criteria for compliance with Motorola's R56 standards for grounding of communications centers have been accounted for in the base construction costs. The following items are additional optional design enhancement for consideration by LTACC.

- | | |
|--|-------------|
| 1. Fur existing walls in new Dispatch Room with drywall and sound batt insulation to roof deck | \$8,000.00 |
| 2. Install high window at northeast corner of new Dispatch Room for borrowed light from lobby skylight | \$3,500.00 |
| 3. Intrusion detection system (NFPA 1221 – 4.6.2.1) | \$10,000.00 |
| 4. Ballistic-resistive wall construction around new Dispatch Room (NFPA 1221 – 4.6.5) | \$50,000.00 |
| 5. Ballistic-resistive door at new Dispatch Room (NFPA 1221 – 4.6.3.2) | \$7,500.00 |
| 6. Vehicle bollards and blast windows at Burlington Avenue (NFPA 1221 – 4.6.7) | \$75,000.00 |
| 7. Provisions for portable or vehicle mounted generator (NFPA 1221 – 4.7.1.3) | \$10,000.00 |
| 8. Protection/enclosure of exterior generator (NFPA 1221 – 4.7.4.6.1) | \$45,000.00 |
| 9. Back-up HVAC systems (NFPA 1221 – 4.10.4.1.5) | \$32,000.00 |

**LTACC Dispatch Remodel
New Dispatch Room Budget Summary**

Item	Unit \$ /Unit	Total # /Unit	Estimate
1 Casework - Base cabinets beneath countertop	\$12.25 LF	8 LF	\$98.00
2 Counter Top	\$8.25 LF	8 LF	\$66.00
3 Interior Doors	\$23.00 EA	2 EA	\$46.00
4 Door - Frames	\$75.00 EA	1 EA	\$75.00
5 Coiling Counter Door	\$200.00 EA	1 EA	\$200.00
6 Security Window	\$100.00 EA	1 EA	\$100.00
7 Acoustical Ceiling	\$1.00 SF	590 SF	\$590.00
8 Carpet	\$0.75 SF	590 SF	\$442.50
9 Vinyl Base	\$0.75 LF	96 LF	\$72.00
10 Drywall Soffits	\$5.00 SF	10.5 SF	\$52.50
11 For Dumpster Fees, Waste Removal, etc. subtotal is doubled			\$1,742.00
GENERAL DEMOLITION - Cost Subtotal			\$3,484.00
26 Doors, Frame Modifications & Hardware - Electric Strike	\$2,800.00 EA	1 EA	\$2,800.00
27 Access Control Hardware	\$2,000.00 EA	1 EA	\$2,000.00
28 Partition Walls (infill service window, misc patching)	\$5.00 SF	60 SF	\$300.00
29 Suspended Ceiling	\$5.00 SF	590 SF	\$2,950.00
30 Floor - Vinyl Base	\$3.00 LF	96 LF	\$288.00
31 Floor - Rubber Tile	\$17.50 SF	590 SF	\$10,325.00
32 Painting - Interior Doors, Frames	\$50.00 EA	1 EA	\$50.00
33 Painting - Interior Walls (including wall in Lobby)	\$1.10 SF	2000 SF	\$2,200.00
34 Acoustic Wall Panels	\$3,500.00 EA	1 EA	\$3,500.00
35 Furniture Partitions, Storage, Mailboxes	\$15,000.00 EA	1 EA	\$15,000.00
36 Fire Extinguisher	\$200.00 EA	1 EA	\$200.00
37 Signage	\$100.00 EA	2 EA	\$200.00
GENERAL CONSTRUCTION - Cost Subtotal			\$39,813.00
41 Demolition	\$4.40 SF	590 SF	\$2,596.00
42 5-ton rooftop unit	\$22,000.00 EA	1 EA	\$22,000.00
43 HVAC distribution	\$8.80 SF	590 SF	\$5,192.00
44 Fire Protection - Modifications to existing wet sprinkler	\$2.20 SF	590 SF	\$1,298.00
45 Temperature controls	\$825.00 EA	1 EA	\$825.00
MECHANICAL - Cost Subtotal			\$31,911.00
49 Demolition	\$2.20 SF	590 SF	\$1,298.00
50 Lighting	\$5.50 SF	590 SF	\$3,245.00
51 Lighting controls	\$1.10 SF	590 SF	\$649.00
52 Power	\$440.00 EA	12 EA	\$5,280.00
53 Data Cabling	\$220.00 EA	12 EA	\$2,640.00
54 Security (Card Readers)	\$1,650.00 EA	2 EA	\$3,300.00
ELECTRICAL - Cost Subtotal			\$16,412.00
Subtotal			\$91,620.00
General Conditions 4.0%			\$3,664.80
Bonds/Insurance 2.5%			\$2,290.50
O&P 18.0%			\$16,491.60
Estimating Contingency 5.0%			\$4,581.00
66 Professional Design Fees (8.5% of Construction Cost Budget)			\$10,085.07
67 Bid Advertising / Printing			\$2,500.00
68 Plan Review & Permit Fees			\$2,500.00
69 Legal Allowance			\$2,500.00
70 Moving Costs			\$1,500.00
71 Contingency (5% of Construction Cost Budget)			\$5,932.40
Soft Costs Subtotal			\$25,017.47
76 Disassembly of existing Dispatch Room consoles by Owner			\$0.00
77 Disassembly of existing dispatch consoles from La Grange Park PD by Owner			\$0.00
78 Installation of re-used dispatch consoles in new Dispatch Room by Owner			\$0.00
79 Technology (reinstallation of existing) by Owner or separate vendor			\$0.00
80 Wall mounted video monitors and brackets	\$1,000.00 EA	4 EA	\$4,000.00
FF&E and By Owner Cost Subtotal			\$4,000.00
PROJECT BUDGET TOTAL - Dispatch Room			\$117,037.47

**LTACC Dispatch Remodel
New Dispatch Room Budget Summary**

Item	Unit \$ /Unit	Total # /Unit	Estimate
OPTIONAL DESIGN ENHANCEMENTS			
86			
87			
88			\$8,000.00
89			\$3,500.00
90			\$10,000.00
91			\$50,000.00
92			\$7,500.00
93			\$75,000.00
94			\$10,000.00
95			\$45,000.00
96			\$32,000.00
Optional Design Enhancements			\$241,000.00

**LTACC Dispatch Remodel
New IT / Network Server Room Budget Summary**

Item	Unit \$ /Unit	Total # /Unit	Estimate
GENERAL DEMOLITION			
1 Interior Doors	\$23.00 EA	1 EA	\$23.00
2 Acoustical Ceiling	\$1.00 SF	247 SF	\$247.00
3 Resilient Flooring	\$0.75 SF	247 SF	\$185.25
4 Vinyl Base	\$0.75 LF	65 LF	\$48.75
5 For Dumpster Fees, Waste Removal, etc. subtotal is doubled			\$504.00
GENERAL DEMOLITION - Cost Subtotal			\$1,008.00
GENERAL CONSTRUCTION			
20 Doors, Frame & Hardware	\$1,750.00 EA	1 EA	\$1,750.00
21 Doors, Frame Modifications & Hardware - Electric Strike	\$2,800.00 EA	1 EA	\$2,800.00
22 Access Control Hardware	\$2,000.00 EA	1 EA	\$2,000.00
23 Partition Walls	\$5.00 SF	100 SF	\$500.00
24 Drywall Ceiling	\$3.50 SF	247 SF	\$864.50
25 Floor - Vinyl Base	\$3.00 LF	65 LF	\$195.00
26 Floor - Rubber Tile	\$17.50 SF	247 SF	\$4,322.50
27 Painting - Interior Doors, Frames	\$50.00 EA	2 EA	\$100.00
28 Painting - Interior Walls	\$1.10 SF	585 SF	\$643.50
29 Fire Extinguisher	\$100.00 EA	1 EA	\$100.00
GENERAL CONSTRUCTION - Cost Subtotal			\$11,525.50
MECHANICAL			
33 Demolition	\$8.80 SF	247 SF	\$2,173.60
34 New 3-ton Supplemental Cooling unit	\$22,000.00 EA	1 EA	\$22,000.00
35 New Ductwork	\$2.20 SF	247 SF	\$543.40
36 Fire Protection - rework of existing piping	\$2.20 SF	247 SF	\$543.40
37 Fire Protection - Pre-action Valve	\$8,800.00 EA	1 EA	\$8,800.00
38 Fire Protection - FM200 System	\$17,600.00 EA	1 EA	\$17,600.00
39 Temperature Controls	\$825.00 EA	1 EA	\$825.00
MECHANICAL - Cost Subtotal			\$52,485.40
ELECTRICAL			
42 Demolition	\$2.20 SF	247 SF	\$543.40
43 Lighting	\$4.40 SF	247 SF	\$1,086.80
44 Lighting Controls	\$1.10 SF	247 SF	\$271.70
45 Server Cabinets	\$3,300.00 EA	4 ea	\$13,200.00
46 Power to Racks	\$660.00 EA	4 EA	\$2,640.00
47 New 100 amp Panel	\$19,800.00 EA	1 EA	\$19,800.00
48 Tower Grounding	\$6,600.00 EA	1 EA	\$6,600.00
49 Ladder Rack	\$110.00 LF	12 LF	\$1,320.00
50 Security (Card Readers)	\$1,650.00 EA	1 EA	\$1,650.00
51 Security (Head End)	\$13,200.00 EA	1 EA	\$13,200.00
52 Rack Mounted UPS (3kW)	\$3,300.00 EA	4 ea	\$13,200.00
53 Room Grounding	\$2,750.00 EA	1 ea	\$2,750.00
ELECTRICAL - Cost Subtotal			\$76,281.90
Subtotal			\$141,280.80
General Conditions 4.0%			\$5,651.23
Bonds/Insurance 2.5%			\$3,532.02
O&P 18.0%			\$25,430.54
Estimating Contingency 5.0%			\$7,064.04
CONSTRUCTION COST SUBTOTAL			\$177,958.59
SOFT COSTS			
66 Professional Design Fees (8.5% of Construction Cost Budget)			\$15,551.48
67 Bid Advertising / Printing			incl w/ Dispatch
68 Plan Review & Permit Fees			incl w/ Dispatch
69 Legal Allowance			incl w/ Dispatch
70 Moving Costs			incl w/ Dispatch
71 Contingency (5% of Construction Cost Budget)			\$9,147.93
Soft Costs Subtotal			\$24,699.42
FF&E BY OWNER COSTS			
76 Disassembly of existing high density mobile file storage by Owner			\$0.00
77 Reinstallation of existing high density mobile file storage in Basement by Owner			\$0.00
78 Network servers, switches, etc.			in Capital Budget
79 Dispatch systems (radio, CAD, security, etc.) by Owner's separate vendors			in Capital Budget
80 Phone system			in Capital Budget
81 Relocation of existing radio equipment from basement to new IT Room(allowance)	\$10,000.00 EA	1 EA	\$10,000.00
82 Security camera head-end/interface with video monitors (allowance)	\$25,000.00 EA	1 EA	\$25,000.00
83 Work table for IT Technicians	\$800.00 EA	1 EA	\$800.00
FF&E and By Owner Cost Subtotal			\$35,800.00
PROJECT BUDGET TOTAL - IT Network Server Room			\$213,758.59

**LTACC Dispatch Remodel
New Records Area Budget Summary**

Item	Unit \$ /Unit	Total # /Unit	Estimate
GENERAL DEMOLITION			
1 Security Window	\$100.00 EA	1 Ea	\$100.00
2 Acoustical Ceiling	\$1.00 SF	374 SF	\$374.00
3 Raised floor w/ Ceramic Tile	\$3.00 SF	374 SF	\$1,122.00
4 Vinyl Base	\$0.75 LF	LF	\$0.00
5 For Dumpster Fees, Waste Removal, etc. subtotal is doubled			\$1,596.00
GENERAL DEMOLITION - Cost Subtotal			\$3,192.00
GENERAL CONSTRUCTION			
20 Suspended Ceiling	\$5.00 SF	374 SF	\$1,870.00
21 Floor - Vinyl Base	\$3.00 LF	78 LF	\$234.00
22 Floor - Rubber Tile	\$17.50 SF	374 SF	\$6,545.00
23 Painting - Interior Doors, Frames w/ Side Lites	\$75.00 EA	1 EA	\$75.00
24 Painting - Interior Walls	\$1.10 SF	740 SF	\$814.00
25 Security Window w/ Pass-Through and Communication	\$4,000.00 EA	1 EA	\$4,000.00
26 Countertop and Transaction Counter	\$40.00 LF	8 LF	\$320.00
27 Drop Box	\$150.00 EA	1 EA	\$150.00
28 Signage	\$100.00 EA	1 EA	\$100.00
GENERAL CONSTRUCTION - Cost Subtotal			\$14,108.00
MECHANICAL			
32 Demolition	\$2.20 SF	374 SF	\$822.80
33 HVAC Distribution	\$4.40 SF	374 SF	\$1,645.60
34 Modifications to existing sprinklers	\$2.20 SF	374 SF	\$822.80
35 Temperature Controls	\$825.00 EA	1 EA	\$825.00
MECHANICAL - Cost Subtotal			\$4,116.20
ELECTRICAL			
39 Demolition	\$2.20 SF	374 SF	\$822.80
40 Lighting	\$4.40 SF	374 SF	\$1,645.60
41 Lighting Controls	\$1.10 SF	374 SF	\$411.40
42 Power	\$440.00 EA	3 EA	\$1,320.00
43 Data Cabling	\$220.00 EA	4 EA	\$880.00
44 Copier Power	\$330.00 EA	1 EA	\$330.00
ELECTRICAL - Cost Subtotal			\$5,409.80
Subtotal			\$26,826.00
General Conditions 4.0%			\$1,073.04
Bonds/Insurance 2.5%			\$670.65
O&P 18.0%			\$4,828.68
Estimating Contingency 5.0%			\$1,341.30
Soft Costs Subtotal			\$4,689.86
FF&E AND BY OWNER COSTS			
66 Disassembly of existing Records Area workstation by Owner			
67 Set-up of temporary workstations for Records staff during construction (including temporary data cabling)			
68 Installation of re-used Records Area workstations and by Owner			
69 Technology (reinstallation of existing) by Owner			
FF&E and By Owner Cost Subtotal			\$0.00
PROJECT BUDGET TOTAL - Records Area			\$31,225.86

Village Board Agenda Memo

Date: 7/6/2016

To: President and Board of Trustees

From: Brendan McLaughlin, Public Works Director *BM*
Julia Cedillo, Village Manager *JLC*

RE: Authorization for Purchase of La Grange Road Street Lights

PURPOSE:

Request authorization to purchase 2 street lights (complete set: pole, arms and lamp fixture), and 2 extra arms and lamp fixtures from Gexpro.

DISCUSSION:

Staff is seeking approval for an expenditure to purchase street light poles, arms, lamps and fixtures, to be used on La Grange Road. It has been a year since the last order for light poles was placed, and the stockpile has been depleted due to accidents on La Grange Road.

In order to match the existing poles on La Grange Road, the Village continues to purchase Millerbernd poles and Sterner fixtures from Gexpro. Gexpro provided a quote on June 14, 2016, in the amount of \$14,208.50 for the purchase of 2 street lights (complete set: pole, arms and lamp fixture), and 2 extra arms and lamp fixtures.

In this fiscal year, the Village has budgeted in the Public Works Fund – Capital Outlay (01-44-4-440) \$7,500. Claims have been submitted for accidents involving these street light poles to the Village's risk management pool, and any funds received will be credited back to this line item.

STAFF RECOMMENDATION:

Staff recommends approval of the expenditure at the July 26th Board Meeting.

MOTION/ACTION REQUESTED:

Motion to approve expenditure for purchase of 2 street lights (complete set: pole, arms and lamp fixture), and 2 extra arms and lamp fixtures from Gexpro in the amount of \$14,208.50.

DOCUMENTATION:

- Quote from Gexpro dated June 14, 2016



Building on GE Supply expertise

QUOTATION NO. _____

DATE 14-Jun-16

Job: IDOT 190

VILLAGE OF LAGRANGE PARK
ATTN: BECKY

FROM: SEAN COSTELLO
PHONE: 630-718-6562

FAX: 630-718-6517

WE THANK YOU FOR YOUR INQUIRY AND ARE PLEASED TO QUOTE AS FOLLOWS:

TERMS-
% CASH DISCOUNT AS SHOWN
10TH PROX-NET 11TH PROX

Unless otherwise stated, this quotation expires 30 days from its date, may be modified or withdrawn, by Gexpro prior to any acceptance and supersedes all previous quotations and agreements relating to this transaction. All communications should refer to the quotation number and be addressed to our office: GEXPRO
2235 CORPORATE LN
NAPERVILLE, IL 60563

Qty	Type	Mfg.	Description	Unit Price	Extended Total
4		STERNER	EXEC-RT25-250HPS-3H-3-C-10-DB		
			DARK BRONZE	\$1,096.03	\$4,384.12
4		STERNER	261-0073-9901 LAMP		
2		MILLER	40B908.0721 X 35" BKWY 13" BC BRZ	\$22.57	\$90.28
			LESS ANCHOR BOLTS	\$4,867.05	\$9,734.10
			SUBJECT TO MFG.'S TERMS AND CONDITIONS		
			PLEASE DOUBLE CHECK PART NUMBERS !!!		
			TOTAL PAGE 1 NOT INCLUDING TAX		\$14,208.50

WE HOPE THAT WE SHALL BE FAVORED WITH YOUR ORDER. ATTIC STOCK IF NEEDED IS NOT INCLUDED IN THIS BID
PARTIAL SHIPMENTS AND/OR PRESHIPMENT OF ANCHOR BOLTS WILL INCUR FREIGHT CHARGES.

All sales are subject to Gexpro's Terms & Conditions of sale at the time of the quotation. Gexpro's Standard Terms and Conditions of Sale are available at www.Gexpro.com/terms.
This quotation supersedes all previous quotations relating to this transaction. Due to market conditions, all products or items set forth in this quotation are subject to price increases through time of shipment unless this quotation expressly states that pricing for any such products or items is firm and fixed. Any services included in this quotation and listed as not being performed by Gexpro shall be provided on a pass-through basis with the actual service provider's terms and conditions governing the provisions of the services.
Notwithstanding anything to the contrary in Customer's purchase order or any subsequent documents, Gexpro expressly objects to any additional or different terms proposed by Customer, and no such terms will be binding on Gexpro unless specifically agreed to in writing by a Gexpro officer or person holding a valid delegation of authority from the Company evidenced by a Secretary's Certificate bearing the corporate seal.

GEX-181 (7/2010)

Village Board Agenda Memo

Date: 7/12/16

To: President and Board of Trustees

From: Brendan McLaughlin, Public Works Director
Julia Cedillo, Village Manager

RE: 2016 Sidewalk and Curb/Gutter Replacement Project

PURPOSE:

Staff is seeking the Board's approval to award a contract for the 2016 Sidewalk and Curb/Gutter Replacement Project to the lowest responsible bidder, Globe Construction.

GENERAL BACKGROUND:

The sidewalk replacement and installation program was approved by the Village Board in the FY2016/17 budget, and continues to focus on the elimination of "trip" hazards to provide safe public sidewalks. The sidewalks that are determined to be a potential trip hazard will be replaced at no cost to the residents. This year we are partnering with La Grange and Riverside in order to have greater quantities that should aid in pricing.

A bid opening was held on July 12, 2016, and the following bids were received:

	<u>Total Base Bid*</u>
Globe Construction	\$119,476.85
Schroeder & Schroeder	\$121,131.50

*Please be aware that this cost is for the entire project for the three municipalities (La Grange Park, La Grange and Riverside).

In this fiscal year, the Village has budgeted in the MFT Fund – Services (04-40-3-342) \$19,500 and IDOT has approved a maximum of \$19,500 for this general maintenance project. At \$7.15 per square foot, the price to replace a 5' x 5' sidewalk square would be \$178.75. With \$19,500 budgeted, we will be able to replace 109 sidewalk squares.

STAFF RECOMMENDATION:

Staff recommends that the Board accept the bid proposal from Globe Construction at the July 26th Village Board meeting.

MOTION/ACTION REQUESTED:

Motion for the following:

- (1) Accept bid proposal from the lowest responsible bidder, GLOBE CONSTRUCTION;
- (2) Authorize spending in an amount not to exceed \$19,500; and
- (3) Authorize the Village Manager to execute all necessary contract documents.

ATTACHMENTS:

Schedule of Prices from Both Bidders

SCHEDULE OF PRICES

Company Name: Globe Construction
 Address: 1781 W Armhage Ct
 City, State, Zip Code: Addicks, IL 60101

Project: **SIDEWALK CURB/GUTTER REPLACEMENT**
 County: **Cook**
 Local Agency: **Villages of La Grange Park, LaGrange, and Riverside**

Item No.	Items	Unit	Quantity	Unit Price	Total	
BASE BID						
1	P.C.C Sidewalk Removal and Replacement, 5"	SQFT	5,375	7.15	38,431.25	38,431.25
2	P.C.C Sidewalk Removal and Replacement, 7"	SQFT	100	7.25	725	725.00
3	10" Combination Curb and Gutter Removal and Replacement	FT	40	22.50	900	900.00
4	Exposed Aggregate P.C.C Removal and Replacement, 5"	SQFT	6674	11.90	79,420.60	79,420.60
5	Exposed Aggregate P.C.C Removal and Replacement, 7"	SQFT	0	13.00	0	
						\$119,476.85
TOTAL BASE BID (Items 1-5)						119,476.85
SUPPLEMENTAL UNIT PRICES						
1	5" Detectable Warnings	SQFT	25	29.00	725	725

Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary.
NOTE TO BIDDERS: Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by SEALED BID ONLY. Fax and e-mail bids are not acceptable and will not be considered.

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1967, as amended.

Authorized Signature: [Signature] Company Name: Globe Construction
 Typed/Printed Name: Peter Martine Date: 7/12/16
 Title: President Telephone Number: 630-620-0313
 E-mail: globeconstructioninc@gmail.com

SCHEDULE OF PRICES

Company Name: SCHROEDER + SCHROEDER INC
 Address: 7306 CENTRAL PARK
 City, State, Zip Code: SKOKIE, IL 60076

Project: **SIDEWALK CURB/GUTTER REPLACEMENT**

County: **Cook**

Local Agency: **Villages of La Grange Park, LaGrange, and Riverside**

Item No.	Items	Unit	Quantity	Unit Price	Total	
BASE BID						
1	P.C.C Sidewalk Removal and Replacement, 5"	SQFT	5,375	7.00	37,625.00	37,625.00
2	P.C.C Sidewalk Removal and Replacement, 7"	SQFT	100	7.50	750.00	750.00
3	10" Combination Curb and Gutter Removal and Replacement	FT	40	25.00	1,000.00	1,000.00
4	Exposed Aggregate P.C.C Removal and Replacement, 5"	SQFT	6674	12.25	81,756.50	81,756.50
5	Exposed Aggregate P.C.C Removal and Replacement, 7"	SQFT	0	13.00	0	121,131.50
TOTAL BASE BID (Items 1-5)					121,131.50	
SUPPLEMENTAL UNIT PRICES						
1	5" Detectable Warnings	SQFT	25	50.00	1,250.00	1,250.00

Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary. NOTE TO BIDDERS: Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by SEALED BID ONLY. Fax and e-mail bids are not acceptable and will not be considered.

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Authorized Signature: Chris Schroeder Company Name: SCHROEDER + SCHROEDER INC.
 Typed/Printed Name: CHRIS SCHROEDER Date: 7-12-16
 Title: PRESIDENT Telephone Number: 847-933-0526
 E-mail: CHRIS@SCHROEDERCONCRETE.NET

Village Board Agenda Memo

Date: June 29, 2016
To: Village President & Board of Trustees
From: Emily Rodman, Assistant Village Manager *ER*
Julia Cedillo, Village Manager *JC*
RE: Resolution Amending the 2016-2017 Pay Plan

PURPOSE

To authorize an amendment to the Village's Pay Plan and Schedule of Authorized Positions to allow for the reclassification of the Building Inspector position to a new Building Official / Deputy Building Commissioner position.

GENERAL BACKGROUND

Before the commencement of each fiscal year, the Village implements a revision to the pay plan that adjusts the starting and maximum wage and salary rates for each position. The Village Board Approved the FY2016-17 Pay Plan Resolution at the April 26, 2016 Village Board Meeting.

With the recent vacancy of the Building Inspector position, the Village evaluated the needs of the Building Department and determined that current service levels necessitate a reclassification of the position. As such, staff recommends reclassification to an exempt supervisory Building Official/Deputy Building Commissioner position with enhanced responsibilities, requiring stronger qualifications and experience.

The new position will supervise Building Department staff, contract personnel, and coordinate operations related to the Building Department and building permit processes. The attached Position Announcement and Job Description provide detail on the functions, responsibilities, and required performance abilities.

This reclassification requires an amendment to the existing Pay Plan and Schedule of Authorized Positions.

MOTION/ACTION REQUESTED

This item is being placed on the July 12, 2016 agenda for discussion only. If there is consensus by the Village Board, the item will be placed on the July 26, 2016 agenda for approval.

Motion to approve a "Resolution Amending Pay Plan and Schedule of Authorized Positions for FY2016-2017."

STAFF RECOMMENDATION

It is recommended that the Village Board approve the attached resolution amending the Village's Pay Plan and Schedule of Authorized Positions for FY2016-2017. The schedule as prepared and included with the resolution provides for the Building Official / Deputy Building Commissioner position with a salary range of \$71,982 - \$94,257.

DOCUMENTATION

- Resolution Amending Pay Plan and Schedule of Authorized Positions for FY 2016-2017
- Schedule of Authorized Positions and Compensation for Full-time and Part-time Employees
- Building Official / Deputy Building Commissioner Position Announcement
- Building Official / Deputy Building Commissioner Job Description

RESOLUTION NO. 16-07

**RESOLUTION AMENDING PAY PLAN AND SCHEDULE
OF AUTHORIZED POSITIONS FOR FY 2016-17**

WHEREAS, on April 26, 2016 the Village of La Grange Park adopted a Pay Plan and Schedule of Authorized Positions for fiscal year 2016-17 that established ranges and pay rates for employees to coincide with the adoption of the annual budget; and

WHEREAS, the Village of La Grange Park amends the Pay Plan and Schedule of Authorized Positions for fiscal year 2016-17 to allow for the reclassification of the Building Inspector position to a new Building Official / Deputy Building Commissioner position.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

Section 1: That an Amendment to the Pay Plan and Schedule of Authorized Positions attached is hereby approved.

Section 2: That all resolutions, or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 26th day of July 2016.

AYES:

NAYS:

ABSENT:

Approved this 26th day of July 2016.

James L. Discipio
Village President

ATTEST:

Amanda Seidel
Village Clerk

**SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION
FULL-TIME EMPLOYEES
FISCAL YEAR 2016-17**

	AUTHORIZED POSITIONS	SALARY RANGE
ADMINISTRATION & FINANCE		
Village Manager	1	<i>VB Determines</i>
Finance Director	1	\$ 79,752 - \$ 121,580
Assistant Village Manager	1	\$ 72,337 - \$ 111,521
Executive Secretary	1	\$ 46,629 - \$ 69,735
Principal Fiscal Assistant	1	\$ 44,410 - \$ 63,725
Senior Fiscal Assistant	1	\$ 40,279 - \$ 57,995
Fiscal Assistant	2	\$ 36,535 - \$ 52,825
FIRE/BUILDING DEPARTMENT		
Director of Fire & Building	1	\$ 83,741 - \$ 125,354
Building Official / Deputy Building Commissioner	1	\$ 71,982 - \$ 94,257
Building Inspector	4	\$ 51,982 - \$ 74,257
POLICE DEPARTMENT		
Police Chief	1	\$ 83,741 - \$ 125,354
Deputy Police Chief	1	\$ 72,337 - \$ 112,637
Commander	1	\$ 71,420 - \$ 98,453
Sergeants	4	\$ 71,420 - \$ 98,453
Police Officers	14	<i>Union Contract</i>
Telecommunicators	4	\$ 40,279 - \$ 55,528
Secretary	1	\$ 40,279 - \$ 55,528
Records Clerk	1	\$ 36,535 - \$ 52,825
PUBLIC WORKS DEPARTMENT		
Public Works Director	1	\$ 79,752 - \$ 121,580
Crew Foreman	1	<i>Union Contract</i>
Mechanic	1	<i>Union Contract</i>
Water Operator	1	<i>Union Contract</i>
Maintenance Worker	5	<i>Union Contract</i>

**SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION
PART-TIME & SEASONAL EMPLOYEES
FISCAL YEAR 2016-17**

	<u>AUTHORIZED POSITIONS</u>	<u>COMPENSATION</u>		
ADMINISTRATION & FINANCE				
Village Clerk	1	\$ 11,642	/ Year	
Village Treasurer	1	\$ 1,000	/ Year	
Summer Intern	1	\$ 10.00	-	\$ 15.00 / Hour
POLICE DEPARTMENT				
Police Officers	3	\$ 20.00	-	\$ 23.52 / Hour
Auxiliary Officers	4	\$ 12.00	-	\$ 16.06 / Hour
Telecommunicators	3	\$ 19.35	-	\$ 22.64 / Hour
Crossing Guards	9	\$ 14.61	/ Hour	
PUBLIC WORKS DEPARTMENT				
Seasonal Maint Workers	5	\$ 11.05	/ Hour	(Year 1)
		\$ 12.27	/ Hour	(Year 2)
		\$ 13.43	/ Hour	(Year 3)
Executive Secretary	1	\$ 22.18	-	\$ 33.52 / Hour
FIRE DEPARTMENT				
Division Chief	3	\$ 30.03	-	\$ 42.18 / Hour
Captain	2	\$ 28.62	-	\$ 40.17 / Hour
Lieutenant	4	\$ 25.95	-	\$ 36.45 / Hour
Fire Inspector	4	\$ 23.54	-	\$ 33.06 / Hour
Firefighter	40	\$ 23.54	-	\$ 33.06 / Hour
Seasonal Summer Intern	1	\$ 12.27	/ Hour	
BUILDING DEPARTMENT				
Building Inspector	0	\$ 28.97	-	\$ 39.87 / Hour
Project Coordinator	1	\$ 28.97	-	\$ 39.87 / Hour
Seasonal Code Enforcement	1	\$ 24.57	/ Hour	



- POSITION ANNOUNCEMENT -

BUILDING OFFICIAL / DEPUTY BUILDING COMMISSIONER

The Village of La Grange Park (population 13,579) seeks a full-time exempt level employee for the Building Department. This position will supervise Building Department staff, contract personnel, and coordinate operations related to the Building Department and building permit process. Current staff includes one full-time municipal employee, and various contractors. This person will report directly to the Director of Fire and Building, with responsibilities to include inspection of residential construction for compliance with Village building codes, and the enforcement of Village codes as they pertain to property maintenance. Responsibilities also include reviewing applications and issuing permits for building construction, remodeling and rehabilitation, conducting residential and commercial plan reviews and inspections.

Experience with a municipal building department or in the construction field is desired. Experience with managing and directing multiple tasks is necessary. Working knowledge of the International Property Maintenance Code, the International Residential Code, and the National Electrical Code is required. Must possess ICC certification as Residential Building Inspector, Residential Electrical Inspector, Property Maintenance and Housing Inspector. Must possess Residential Plans Examiner and Building Plans Examiner Certification within one year of date of hire. Must possess a Bachelor of Science or Bachelor of Arts Degree, although consideration may be given to those candidates with college credit who can demonstrate strong abilities in the requirements of the job. Additional certifications are preferred and may be required as a future condition of ongoing employment.

Must have excellent public relations skills, good written communication skills, and have the ability to ensure code compliance and impartial enforcement of all pertinent municipal ordinances related to property maintenance and construction. Honesty and integrity is critical. Candidates must possess and maintain a valid Illinois Driver's License, and are subject to background investigation. Salary range is \$71,982 to \$94,257 per year. Excellent benefits package, including ongoing educational opportunities.

Applicants must submit a cover letter, current resume, and at least three (3) professional references for consideration. No electronic submissions will be accepted. Application materials must be submitted by no later than **5:00 p.m. on July 29, 2016** to:

**Human Resources
Village of La Grange Park
447 N. Catherine Avenue
La Grange Park, IL 60526
Equal opportunity employer.**

BUILDING OFFICIAL / DEPUTY BUILDING COMMISSIONER

Dept: Building

FLSA Status: Exempt

Employment Status: Full-time

Supervision exercised toward: Senior Fiscal Assistant, and Building Department Contract Personnel

Supervision received from: Director of Fire & Building

Residency: Not required

Nature of Work:

Building inspection and code enforcement involves enforcement of Village ordinances. The Building Official's primary focus is in building and construction work within the Village, enforcing codes related to areas such as carpentry, electrical and mechanical trades. The Building Official will supervise Building Department staff, and coordinate operations related to the building permit process. The Building Official is also involved in property maintenance, identifying code concerns and working with property owners to correct code violations.

Functions and Responsibilities:

Supervise Building Department staff, contract employees, and coordinate operations related to the building permit process.

Conducts inspections for code compliance in regards to municipal codes and ordinances, including but not limited to property maintenance, zoning, building construction, health and sanitation. Documents inspections with reports and photos as deemed necessary.

Manages and directs multiple tasks simultaneously.

Receives and investigates property maintenance and other municipal and building code related complaints from Village Administration, other Village personnel, and the public via phone, mail, in-person, and by email. Conducts surveys of property in the Village on a regular basis to seek out code violations. Conducts various forms of research to identify property owners and those responsible for code compliance.

Works with property owners and others towards code compliance, and scheduling for such compliance. Issues compliance notices, and tickets when deemed appropriate to achieve compliance. Appears in court on behalf of the Village to achieve compliance. Works with property owners and others to educate them regarding Village codes and ordinances, and how to achieve compliance.

Conducts inspections at construction sites to ensure compliance with building codes in a variety of disciplines and trades.

Prepares and maintains various reports, logs, databases, correspondence and other documentation in relation to the job using computers and other equipment, including the use of miscellaneous software programs such as Word, Excel and others.

Regularly conducts plan review for fences, concrete work and other small structures or construction projects and issues reports and coordinates permitting accordingly. Will also have the responsibility to conduct plan reviews for larger residential projects and commercial projects.

Attends meetings, conferences and seminars as required. Communicates with other communities and those people in similar positions through participation in professional organizations.

OTHER JOB FUNCTIONS

Performs related work as required.

Required Performance Abilities:

Basic level of data analysis such as reviewing, prioritizing and entering.

The ability to influence a desired outcome.

Planning, motivation and working independently.

Oral and written communication skills, and the ability to use them to deal with all people in a positive manner.

The ability to operate various machines including cameras, computers, office equipment and motor vehicles.

The ability to use a variety of reference resources.

The ability to add, subtract, multiply, divide, calculate percentages and decimals, and perform other mathematical operations similar in complexity.

The ability to exercise sound and reasonable independent judgment.

Equipment:

Drive and operate a passenger automobile.

Measuring devices such as scales, rulers, tapes.

Wear basic protective equipment such as hard hats when deemed appropriate.

Physical Demands:

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of their job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Requires the ability to frequently sit, talk and hear.

Requires the ability to distinguish colors, shapes and sounds related to the job.

Requires specific vision abilities including close vision, distance vision, color vision, peripheral vision, depth perception and the ability to focus.

Requires the ability to work under adverse environmental and other conditions including but not limited to cold, heat, limited lighting, wetness, traffic, agitated individuals and stress. The employee may be occasionally exposed to dangerous conditions.

Minimum Qualifications:

A Bachelor of Science or Bachelor of Arts Degree; or an approved amount of college credit with demonstrated strong abilities in the requirements of the job.

A valid Illinois driver's license is required.

ICC Certification - Property Maintenance and Housing Inspector

ICC Certification - Residential Building Inspector

ICC Certification - Residential Electrical Inspector

*ICC Certification - Residential Plans Examiner

*ICC Certification - Building Plans Examiner

*Required within one year of hire.

Village Board Agenda Memo

Date: July 6, 2016

To: Finance Committee Chair Patricia Rocco
President Discipio and Board of Trustees

From: Larry Noller, Finance Director 
Julia Cedillo, Village Manager 

Re: PMA Account Applications and Agreements

PURPOSE

Approve updated applications and agreements with PMA Financial Network, Inc. and PMA Securities, Inc.

BACKGROUND

The Village currently utilizes PMA for investment of Village funds. Due to new rules and regulations, PMA Securities, Inc., as a broker-dealer and a municipal advisor registered with the SEC and MSRB, and its affiliate PMA Financial Network, Inc., are requesting existing clients update their account applications and agreements.

STAFF RECOMMENDATION

The Village Attorney has reviewed the applications and agreements and staff recommends Village Board approval at the July 26th meeting.

ACTION REQUESTED

Motion to approve updated applications and agreements with PMA Financial Network, Inc. and PMA Securities, Inc. and authorize the Finance Director to sign the documents.

DOCUMENTATION

- PMA Financial Network Account Application & Agreement
- PMA Securities Account Application & Agreement
- Terms and Conditions - PMA Accounts
- Municipal Advisor Disclosure Statement - PMA 2016

Institutional Brokerage Account Application & Agreement

info@pmanetwork.com | 630.657.6400

1. CLIENT INFORMATION *(please print or type):*

Entity Name to appear on Records / Reports ("Entity"): _____

Legal Entity Name as filed with the IRS (if known): _____

Street Address: _____

City State Zip

Mailing Address (if different): _____

City State Zip

Account Contact: _____ Title: _____

(Person to whom general correspondence, account statements, confirmations, etc. should be addressed)

Telephone: _____ Ext: _____ Fax: _____

E-Mail Address: _____

Federal Employer Identification Number: _____ (complete enclosed IRS Form W-9)

2. TYPE OF ENTITY/FORM OF ORGANIZATION

A. Indicate type of entity:

U.S. Municipal, County, State or Federal Government Entity*

Registered Investment Company*

U.S. Banking Institution/Other Regulated Financial Institution*

Investment adviser registered with U.S. Securities and Exchange Commission or state securities authority

Insurance or reinsurance company

Non-Profit Entities

Non-registered investment fund

Other Institutional: _____

* Exempted from Customer Identification Program (CIP) requirements.

B. Indicate Form of Organization:

(In addition to the information requested below, please provide a signed resolution dated within 12 months of the signature date of this Application and Agreement identifying authorized signers.)

Governmental Entity

Corporation

Limited liability company

Please provide a copy of the corporation's articles of incorporation.

Please provide a copy of the operating agreement.

Trust

Partnership

Please provide a copy of the partnership agreements.

Please provide a copy of the Trust Agreement.

Other: _____

3. LIST OF AUTHORIZED PERSONS

The following person(s) are authorized to take any and all actions, give any and all instructions and execute any and all documents, including but not limited to, agreements to open brokerage accounts, related to the purchase and sale of securities on behalf of the Entity named above. If necessary attach the same information for additional Authorized Persons. The Entity will provide any additions or corrections to the list of Authorized Persons.

Use Authorized Persons on file with PMA.

Print Name _____ Position _____ Signature _____

Print Name _____ Position _____ Signature _____

Print Name _____ Position _____ Signature _____

Include Home addresses for Authorized Signers for any entity that is not exempt from CIP requirements:

Name of Authorized Person	Street Address	City, State and Zip Code
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Institutional Brokerage Account Application & Agreement

info@pmanetwork.com | 630.657.6400

4. INVESTMENT INFORMATION

Investable Assets	<input type="checkbox"/> Up to \$1 million	<input type="checkbox"/> \$5-\$10 million	<input type="checkbox"/> \$25-\$50 million
	<input type="checkbox"/> \$1 - \$5 million	<input type="checkbox"/> \$10 - \$25 million	<input type="checkbox"/> Over \$50 million
Anticipated Number of Trades	<input type="checkbox"/> ≤ 10/year	<input type="checkbox"/> 10-25/year	<input type="checkbox"/> ≥ 25/year
Investment Policy (provide copy)	<input type="checkbox"/> State Statute	<input type="checkbox"/> More Restrictive than State Statute	

5. ELECTRONIC DELIVERY

Check this box if you would like to enroll in electronic delivery and agree to be bound by the terms and conditions of electronic delivery:

As a client that has selected electronic delivery you will receive notifications that documents are available for review rather than physical copies. These notifications will be sent to the email address that you provide below. Any accounts that you open in the future will also be enrolled in electronic delivery.

Email address: _____

6. AGREEMENT AND SIGNATURES

By signing below, you:

- Acknowledge receipt of and agree to the terms of the Terms and Conditions for PMA Financial Network, Inc. and PMA Securities, Inc., which by this reference is incorporated herein, and that the Terms and Conditions, together with this Application and Agreement and any other agreements that we enter into with you, will govern each account that you open or request to be opened with PMA Financial Network.
- Confirm that none of the funds to be deposited in this PMA Financial Network account are proceeds from an offering of municipal securities, and you acknowledge that if you have any proceeds from an offering of municipal securities for investment through PMA, you will open an account through PMA Securities, Inc., a registered municipal advisor.
- Acknowledge that PMA Financial Network is hereby authorized to rely upon the direction of any of the above Authorized Persons with respect to the investment and withdrawal of monies, contracts and agreements on your behalf unless and until PMA has received written notice from you that such person should be removed from the list of Authorized Persons.
- Certify that no one except the account holder listed on this Application and Agreement has an interest in the brokerage account.
- Certify that all information in this Application included in this Application and Agreement is current, accurate, truthful and complete.
- Agree to notify us promptly in writing of any material changes in the information you supply to us on this Application and Agreement. In particular, you agree to notify us in writing if the list of Authorized Persons is amended.

Your accounts at PMA Financial Network are governed by a predispute arbitration clause, starting on page 3, Section 18 of the Terms and Conditions. You acknowledge that you have received a copy of the Terms and Conditions, including the pre-dispute arbitration clause.

Signature _____	Position _____	Date _____
Name (Print) _____		

Mail Completed Application To:

PMA Financial Network, Inc. • 2135 CityGate Lane, 7th Floor • Naperville, IL 60563
Phone : 630-657-6400 • Fax: 630-718-8701

PMA Use Only:	
Approval _____	Date _____
PMA Representative Signature _____	Date _____

Institutional Brokerage Account Application & Agreement

info@pmanetwork.com | 630.657.6400

1. CLIENT INFORMATION *(please print or type):*

Entity Name to appear on Records / Reports ("Entity"): _____

Legal Entity Name as filed with the IRS (if known): _____

Street Address: _____

City State Zip

Mailing Address (if different): _____

City State Zip

Account Contact: _____ Title: _____

(Person to whom general correspondence, account statements, confirmations, etc. should be addressed)

Telephone: _____ Ext: _____ Fax: _____

E-Mail Address: _____

Federal Employer Identification Number: _____ (complete enclosed IRS Form W-9)

2. TYPE OF ENTITY/FORM OF ORGANIZATION

A. Indicate type of entity:

U.S. Municipal, County, State or Federal Government Entity*

Registered Investment Company*

U.S. Banking Institution/Other Regulated Financial Institution*

Investment adviser registered with U.S. Securities and Exchange Commission or state securities authority

Insurance or reinsurance company

Non-Profit Entities

Non-registered investment fund

Other Institutional: _____

* Exempted from Customer Identification Program (CIP) requirements.

B. Indicate Form of Organization:

(In addition to the information requested below, please provide a signed resolution dated within 12 months of the signature date of this Application and Agreement identifying authorized signers.)

Governmental Entity

Corporation

Limited liability company

Please provide a copy of the operating agreement.

Please provide a copy of the corporation's articles of incorporation.

Trust

Please provide a copy of the Trust Agreement.

Partnership

Please provide a copy of the partnership agreements.

Other: _____

3. LIST OF AUTHORIZED PERSONS

The following person(s) are authorized to take any and all actions, give any and all instructions and execute any and all documents, including but not limited to, agreements to open brokerage accounts, related to the purchase and sale of securities on behalf of the Entity named above. If necessary attach the same information for additional Authorized Persons. The Entity will provide any additions or corrections to the list of Authorized Persons.

Use Authorized Persons on file with PMA.

Print Name _____ Position _____ Signature _____

Print Name _____ Position _____ Signature _____

Print Name _____ Position _____ Signature _____

Include Home addresses for Authorized Signers for any entity that is not exempt from CIP requirements:

Name of Authorized Person	Street Address	City, State and Zip Code

Institutional Brokerage Account Application & Agreement

info@pmanetwork.com | 630.657.6400

4. AFFILIATION WITH BROKER-DEALER OR PUBLIC COMPANY

Is any Authorized Person employed by, or an associated person of, a registered broker-dealer, securities exchange, or the Financial Industry Regulatory Authority, Inc. ("FINRA")? Yes No

Is any Authorized Person an officer, director, 10% shareholder or policymaker of a U.S. publicly-traded company? Yes No

If you answered yes to either of the above questions provide the name of the Authorized Person(s) and the name and address of the Authorized Person(s)'s employer:

5. INVESTMENT INFORMATION

Investable Assets Up to \$1 million \$5-\$10 million \$25-\$50 million
 \$1 - \$5 million \$10 - \$25 million Over \$50 million
 Anticipated Number of Trades ≤ 10/year 10-25/year ≥ 25/year
 Investment Policy (provide copy) State Statute More Restrictive than State Statute

6. INSTITUTIONAL ACCOUNT/SOPHISTICATED MUNICIPAL MARKET PROFESSIONAL AFFIRMATION

Will the Entity's account meet the definition of "Institutional Account" under FINRA Rules, which is set forth below? Yes No

The term "Institutional Account" means the account of: (1) a bank, savings and loan association, insurance company or registered investment company; (2) an investment adviser registered either with the United States Securities and Exchange Commission under Section 203 of the Investment Advisers Act or with a state securities commission (or any agency or office performing like functions); or (3) any other person (whether a natural person, corporation, partnership, trust or otherwise) with total assets of at least \$50 million as of the date of this Application and Agreement (whether such assets are invested for such person's own account or under management for the account of others).

Do you agree that in connection with any transaction effected by PMA you can make the following representations? Yes No

a. You are fully capable of evaluating investment risks independently, both in general and with respect to all transactions and investment strategies involving a security or securities; and will exercise independent judgment in evaluating: (i) recommendations of PMA Securities, Inc. ("PMA Securities") or its associated persons; (ii) the quality of execution of your transactions by PMA Securities; and (iii) the transaction price for non-recommended secondary market agency transactions as to which PMA Securities' services have been explicitly limited to providing anonymity, communication and order matching functions and PMA Securities does not exercise discretion over how the transactions are executed.

b. You have timely access to "material information" that is available publicly through "established industry sources," in each case as defined in Rule G-47 of the Municipal Securities Rulemaking Board ("MSRB"); see the explanations below.

"Established industry sources" includes the MSRB's Electronic Municipal Market Access ("EMMA") system, rating agency reports, and other sources of information relating to municipal securities transactions generally used by brokers, dealers, and municipal securities dealers that effect transactions in the type of municipal securities at issue.

Information is considered to be material if there is a substantial likelihood that the information would be considered important or significant by a reasonable investor in making an investment decision.

7. ELECTRONIC DELIVERY

Check this box if you would like to enroll in electronic delivery and agree to be bound by the terms and conditions of electronic delivery:

As a client that has selected electronic delivery you will receive notifications that documents are available for review rather than physical copies. These notifications will be sent to the email address that you provide below. Any accounts that you open in the future will also be enrolled in electronic delivery.

Email address: _____

Institutional Brokerage Account Application & Agreement

info@pmanetwork.com | 630.657.6400

8. AGREEMENT AND SIGNATURES

By signing below, you:

- a. Acknowledge receipt of and agree to the terms of the Terms and Conditions for PMA Financial Network, Inc. and PMA Securities, Inc., which by this reference is incorporated herein, and that the Terms and Conditions, together with this Application and Agreement and any other agreements that we enter into with you, will govern each account that you open or request to be opened with PMA Securities.
- b. If you indicated you are a municipal entity above, you acknowledge receipt of the PMA Securities, Inc. Municipal Advisor Disclosure Statement.
- c. Agree that if you request our investment services with respect to proceeds of an offering of municipal securities, you will identify the proceeds as such and designate the proceeds for a municipal advisory account, and that you will not designate any funds or securities other than municipal bond proceeds for a municipal advisory account.
- d. Acknowledge that PMA Securities is hereby authorized to rely upon the direction of any of the above Authorized Persons with respect to the investment and withdrawal of monies, contracts and agreements on your behalf unless and until PMA has received written notice from you that such person should be removed from the list of Authorized Persons.
- e. Certify that no one except the account holder listed on this Application and Agreement has an interest in the brokerage account.
- f. Certify that all information in this Application included in this Application and Agreement is current, accurate, truthful and complete.
- g. Agree to notify us promptly in writing of any material changes in the information you supply to us on this Application and Agreement. In particular, you agree to notify us in writing if: (i) the list of Authorized Persons is amended; (ii) any Authorized Person becomes affiliated with a broker-dealer, a U.S. stock exchange or FINRA, or becomes an officer, director or policymaker of a U.S. publicly-traded company; or (iii) any representation made above under "INSTITUTIONAL ACCOUNT/SOPHISTICATED MUNICIPAL MARKET PROFESSIONAL AFFIRMATION" above ceases to be true.

Your accounts at PMA Securities are governed by a predispute arbitration clause, starting on page 3, Section 18 of the Terms and Conditions. You acknowledge that you have received a copy of the Terms and Conditions, including the pre-dispute arbitration clause.

Signature	Position	Date
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Name (Print) _____

Mail Completed Application To:

PMA Securities, Inc. • 2135 CityGate Lane, 7th Floor • Naperville, IL 60563
Phone : 630-657-6400 • Fax: 630-718-8701

PMA Use Only:

Approval _____ Date _____

PMA Representative Signature _____ Date _____



TERMS AND CONDITIONS PMA Financial Network, Inc. PMA Securities, Inc.

References in this Agreement to “we,” “our,” or “us” are to PMA Financial Network, Inc. and/or PMA Securities, Inc., as the context requires, and references to “you” or “your” are to the account owner.

General Account Terms

1. *Applicable PMA Entity:* Securities and municipal advisory brokerage services, and investments cleared through our clearing firm are offered through PMA Securities, Inc., a broker-dealer and municipal advisor registered with the U.S. Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB), and a member of the Financial Industry Regulatory Authority (FINRA) and the Securities Investors Protection Corporation (SIPC). All other products and brokerage services are generally provided by PMA Financial Network, Inc.

Sections 1 through 23 of these Terms and Conditions, which are included “The General Terms and Conditions” heading, apply to any accounts maintained with PMA Financial Network, Inc. or PMA Securities, Inc. (collectively “PMA”), which are under common ownership. Sections 24 through 27, which are included under the heading “Terms Applicable to PMA Securities Accounts Only,” apply only to accounts maintained with PMA Securities, Inc. The Application & Agreement for the applicable PMA company, and these Terms and Conditions, constitute the “Agreement.”

2. *Account:* When we approve your Application, we will open a brokerage account for you to purchase and sell investments for your account and on your instructions. Certain of these accounts may constitute Municipal Advisor accounts which are subject to additional Terms and Conditions set forth in paragraphs 28 through 34). In either case, you acknowledge that the account is a non-discretionary account and we do not take discretion over the selection of investments in the account. You agree that you have the ultimate decision making authority over investments in the account and that all orders are based on your own investment decisions or the investment decisions of your duly authorized personnel. You understand that, except as provided by law, you are solely responsible for all orders entered, including, but not limited to, trade qualifiers, the number of trades entered, investment strategies and risks associated with each trade, and will not hold PMA nor any of its officers, directors, employees, agents or affiliates liable for those investment decisions.

Any account that you maintain with us is not an investment advisory account. For you to open an investment advisory account through PMA’s affiliate, Prudent Man Advisors, Inc., you must sign a separate agreement with that entity. If you have any questions as to whether an account is a brokerage account, municipal advisory account or investment advisory account, or the difference between these types of accounts, please contact us.

3. *No Legal or Tax Advice.* You acknowledge that we do not and will not provide legal or tax advice.

4. *Commissions and Fees:* You agree to pay our brokerage commissions, charges and other fees, as they exist from time to time and apply to your transactions and services you receive. You also acknowledge that where we act as principal in buying a security from you or selling a security to you we receive compensation in the form of a markdown, which is a decrease in the price paid to you below the price prevailing in the market, or a markup, which is an increase in the price charged to you over the price prevailing in the market. You also acknowledge that for deposit products, we act as your agent and offer you a net rate, with our fee being taken from the gross rate paid by the financial institution. From time to time, we execute transactions for deposit products with the assistance of a third party consultant or procure insurance. You agree to pay for the cost of such insurance or any fees charged by such third party consultant. You further agree to pay all applicable taxes, including, without limitation, state and local excise taxes.

5. *Rules and Regulations:* You acknowledge that this Agreement, any brokerage or other account(s) that you maintain with us and any transactions you make are subject to all applicable federal and state laws, rules, and regulations and the constitution, rules, regulations, customs, usages, rulings and interpretations of the exchange or market and its clearinghouse (if any) where such transactions are executed. You represent all transactions effected by us for you are in compliance with all laws governing your investments and by your investment guidelines.

6. *Payment, Settlement, and Liquidation:* We will not hold funds or securities for you. All transactions in your account will settle on a delivery versus payment/receipt versus payment basis. When you purchase securities or other investments on a cash basis, you agree to pay for the investments by settlement day.

We may require full payment before we accept your order. When you sell long investments, you must own the investments when you place the order. You also agree to make good delivery of the investments you are selling by settlement day. If you do not pay for a long investment by the settlement day, PMA may liquidate that position at market prices and charge you any actual fees or costs. PMA will use best efforts to notify you electronically before taking such actions but in all cases has the power to liquidate the position without your authorization.

If you have other obligations to us, which you do not satisfy on a timely basis, for our protection, or to satisfy your obligations to us, we may, at our discretion, without prior demand or notice but after using best efforts to notify you electronically, sell or otherwise liquidate all or any part of the securities and other property securing your obligations or close any or all transactions in your Brokerage Account. In this regard, we may transfer securities and other property that are now or in the future, held, carried, or maintained in or through the Brokerage Account and, to the extent of such account holder’s interest, any present or future brokerage account with us in which such an account holder has an interest. You are responsible for costs, commissions, and losses arising from any actions we must take to liquidate or close transactions in your Brokerage Account or from your failure to make timely, good delivery of securities.

7. **Restrictions on Trading:** You understand that we may at any time, in our sole discretion and without prior notice to you, prohibit or restrict your ability to trade securities or investments, or to substitute investments, in your Brokerage Account.
8. **Provision of Market Data:** We may convey to you through telephone, electronic, or other means last sale transaction data, bid and asked quotations, and other information relating to securities or other investments and the securities markets (collectively referred to in this section as "market data").

We obtain market data from securities exchanges and markets and from parties that transmit market data (collectively referred to in this section as "the market data providers"). All market data is protected by copyright laws. We provide market data for your personal, non-commercial use; you may not sell, market, or redistribute it in any way, unless you've entered into written agreements with the appropriate market data providers. We may terminate your access to the market data at any time in our sole and absolute discretion.

We receive the market data from industry sources that are believed to be reliable. However, the accuracy, completeness, timeliness, or correct sequencing of the market data, and the availability of the market data without interruptions, can't be guaranteed either by us or the market data providers. Neither we nor the market data providers will be liable to you or to any other person for any losses or damages arising from inaccuracies, errors, omissions, delays, non-performance, or interruptions in the availability of market data or your access to market data, whether or not due to any negligent act or omission by us or the market data providers. You acknowledge that the provision of such market data does not constitute a recommendation by us to purchase or sell any security or any financial, tax or legal advice by us. The market data is provided "as is" and on an "as available" basis. There is no warranty of any kind, express or implied, regarding the market data.

You are fully capable of evaluating securities, reading markets, and recognizing portfolio diversification. However, the market data and other analysis provided by PMA may assist in your investment decisions. Any quotations generated from market data will also be considered subject to availability.

9. **Orders/Confirmation of Transactions:** You agree not to use email or voicemail to transmit orders to purchase or sell a security or other investment and further agree that we are not liable for any actions taken or any omissions to act as a result of any email or voicemail message you send to us. Transactions entered into for your account shall be confirmed in writing where required by applicable law or regulation. You agree that transactions on your statements and confirmations shall be conclusively be deemed accurate, binding and authorized by you unless you notify us in writing within 10 days.
10. **Consent to Monitoring and Recording:** You understand that we may, in our sole and absolute discretion, monitor or tape record telephone conversations with you, and you consent to such monitoring and recording.
11. **Notification:** We will send all notices and communications relating to your Brokerage Account to you at the mailing address or, where applicable, the electronic mail address indicated in your Institutional Brokerage Account Application ("Application"), or to another address you specify to us in

writing. Any communication we send to such mailing address, whether by mail, courier, or otherwise, or to your electronic mail (email) address is considered delivered to you personally, whether or not you actually receive it. You agree to promptly notify us of any changes in your mailing address or e mail address.

12. **Email and Electronic Delivery.** If you have indicated in your Application that you consent to electronic delivery, you authorize us to deliver all communications to you by the following methods: (i) **by email at the address specified in the Application;** (ii) **by sending you an email that includes a hyperlink to the website or an address on the Internet where the information is posted, and can be read and printed; and** (iii) **by sending you a notice that directs you to an address on the Internet or a place within a website where the communication is posted and from which it can be read and printed.** This delivery will be effective whether or not you access or review the communication. Even if you have consented to electronic delivery, we may choose to send communications to you by other means, and if we do so that will not affect your consent. You must notify us of any change in your email address. Although we will not charge you for sending electronic communications, you understand that other online subscription fees or charges by Internet service providers may apply. You may revoke your consent to electronic delivery of communications and elect to receive documents in paper form.

All email sent to and from us is subject to monitoring, review by or disclosure to someone other than your intended recipient. You acknowledge that there may be delays in email being received by your intended recipient. You agree to hold us harmless for any delay in email delivery regardless of whether the delay was caused by us or a third party. Email sent to and from an address of PMA will be retained by our corporate email system. Electronic communications with us via our website or a wireless device are also subject to monitoring, review by or disclosure to someone other than the recipient and we will retain these communications as may be required by law.

13. **Losses Due to Extraordinary Events; Limitation of Liability:** We shall not be liable for losses caused directly or indirectly by conditions beyond our control, including, but not limited to, war, strikes, natural disasters, terrorist acts, government restrictions, exchange or market rulings, suspensions of trading, interruptions of communications or data processing services, or disruptions in orderly trading on any exchange market.
14. **Warranty Disclaimer; Damage Limitation:** Neither we nor any third party makes any representations or warranties express or implied, including, without limitation, any implied warranties of merchantability or fitness for a particular purpose in respect of any services provided in connection with your Brokerage Account. Both parties to this Agreement agree that the only appropriate measure of damages for any breach of this Agreement are compensatory damages and that in no event shall either party be entitled to incidental, special, indirect, punitive or consequential damages.
15. **Hold Harmless:** You hereby agree to hold PMA and its officers, directors, employees, agents and affiliates harmless from any liability, financial or otherwise, or expense (including attorneys' fees and disbursements), as incurred, as a result of any losses or damages you may suffer with respect to any such decisions, instructions, transactions or strategies employed in

your brokerage account by you or the Authorized Persons identified in your Application, or as a result of any breach by you of any of the covenants, representations, acknowledgments or warranties herein.

16. **Anti-Money Laundering Requirements:** The USA PATRIOT Act is designed to detect, deter, and punish terrorists and others who engage in money laundering or disguising illegally obtained funds so that the funds appear to come from legitimate sources or activities. All brokerage firms are required to have anti-money laundering programs. As part of our program, we may require you to provide various identification documents or other information to verify your identity and/or your institution's identity. Until you provide the information or documents we need, we may not be able to open an account or effect any transaction for you.

You represent that neither you nor any other person who has an ownership interest in, or authority over, your account is or has been a Politically Exposed Person, also known as a senior foreign political figure, or an immediate family member or close associate of a senior foreign political figure, within the meaning of the U.S. Department of the Treasury's Guidance on Enhanced Scrutiny for Transactions That May Involve the Proceeds of Foreign Official Corruption and as referenced in the USA PATRIOT Act. In addition, you represent that neither you nor any other person who has an ownership interest in, or authority over, your account is a corporation, business or other entity that is beneficially or majority owned or controlled by the senior foreign political figure. If you, any other owner of or authorized person on your account is or has been such a figure, you agree to disclose that fact to us and provide the necessary information required by law to open and/or to service your account. You also represent that your account will not be used for any transactions with, or for the benefit of, any person, entity or country that is the subject of any sanctions administered or enforced by the U.S. Treasury Department's Office of Foreign Assets Control (OFAC), including, but not limited to, any person, or entity designated on OFAC's List of Specialty Designated Nationals. For the purpose of this section, a "Politically Exposed Person" is a current or former senior official in the executive, legislative, administrative, a military or judicial branch of a foreign government (whether elected or not) or a senior official of major foreign party, a senior executive of a foreign government-owned corporation or a corporation, business or other entity formed by or for the benefit of such a figure. The term "politically exposed person" includes a current or former senior foreign political figure's "immediate family" which includes, but is not limited to, parents, siblings and in-laws or a "close associate," which means a person who is widely and publicly known to maintain an unusually close relationship with a senior foreign political figure, including a person in a position to conduct substantial domestic and international financial transactions on behalf of such figure.

For a discussion of the preceding terms and definitions, see <http://federalreserve.gov/boarddocs/srletters/2001/sr0103/hrm>.

17. **Termination:** You may terminate this Agreement and any account that you maintain with us at any time by giving us written notice, after paying any obligations you owe to us. We may terminate any account that you maintain with us and any or all services rendered under this Agreement at any time and for any reason in our sole and absolute discretion. Closing an account or terminating services will not affect rights and obligations incurred or arising prior to closure or termination. This Agreement will survive termination of your account(s) and

will continue to apply to any disputed or other remaining matters arising from our relationship.

18. **Arbitration:** This Agreement contains a predispute arbitration clause. By signing this Agreement, the parties agree as follows:

- All parties to this Agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided by the rules of the arbitration forum in which a claim is filed.
- Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.
- The ability of the parties to obtain documents, witness statements and other discovery is generally more limited in arbitration than in court proceedings.
- The arbitrators do not have to explain the reason(s) for their award.
- The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.
- The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is ineligible for arbitration may be brought in court.
- The rules of the arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this Agreement.
- The arbitration proceeding will be held at such location as may be required by applicable regulations.

You agree to settle by arbitration any controversy, dispute, claim or grievance between you or your officers, directors, employees or agents, and us, any of our affiliates or our or their shareholders, officers, directors, employees or agents arising out of, or relating to, this Agreement, your Brokerage Account or account transactions, or in any other way arising from your relationship with us. Such arbitration will be conducted before and in accordance with the rules then prevailing of the American Arbitration Association, unless (i) the rules of FINRA, (ii) another United States securities self-regulatory organization or United States securities exchange of which the person, entity or entities against whom the claim is made is a member or (iii) an order of court require that the arbitration be conducted under differing rules. The results of any arbitration proceeding shall be final and may be enforced by a court of competent jurisdiction. Either of us may initiate arbitration by serving or mailing a written notice to the other. The notice must specify which rules will apply to the arbitration, and such specification will be binding on both of us. Any award the arbitrator makes will be final and binding, and judgment on it may be entered in any court of competent jurisdiction.

No person shall bring a putative or certified class action to arbitration, nor seek to enforce any predispute arbitration agreement against any person who has initiated in court a putative class action; or who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until: (i) the class certification is denied; or (ii) the class is decertified; or (iii) the customer is excluded from the class by the court. Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this Agreement

except to the extent stated herein.

19. *Entire Agreement, Amendment, and Waiver:* This Agreement, any attachments hereto, our privacy policy, business continuity policy, and terms contained on statements and confirmations sent to you, as amended from time to time, contains the entire agreement between you and us with respect to the subject matter hereof.
20. *Governing Law:* This Agreement is governed by the laws of the State of Illinois (without regard to its conflict of law provisions), as applied to contracts entered into and completely performed within the State of Illinois.
21. *Assignment:* You may not assign your rights and obligations under this Agreement without first obtaining our prior written consent. We may transfer your Brokerage Account and assign our rights and obligations under this Agreement to any subsidiary, affiliate, or successor by merger or consolidation without notice to you, or to any other entity after 30 days prior written notice to you. This Agreement is binding upon, and inures to the benefit of, your and our successors and permitted assigns, if any.
22. *Severability:* If any provision or condition of this Agreement shall be held to be invalid or unenforceable by any court, or regulatory or self-regulatory agency or body, such provision shall be deemed modified or, if necessary, rescinded in order to comply with the relevant court, or regulatory or self-regulatory agency or body. The validity of the remaining provisions and conditions shall not be affected thereby, and this Agreement shall be carried out as if such invalid or unenforceable provision or condition was not contained herein.
23. *Amendments and Waivers.* We may amend this Agreement and if we do so will give notice to you before the changes take effect. In the event you do not agree to an amendment, we may close and liquidate your Brokerage Account in an orderly manner. No amendment of any nature will affect either of our obligations incurred prior to the effective date of the amendment.

A waiver shall be effective only for the specific purpose for which given. Our failure, at any time, to require strict compliance by you with any provision of this Agreement shall not constitute a waiver, or affect or diminish our right to demand strict compliance by you with any other provision of this Agreement.

Terms Applicable to PMA Securities Accounts Only

24. *Consent/Official Communications Regarding Securities:* You authorize the disclosure of your name, security position(s) and contact information, for purposes of receiving official communications concerning municipal securities, if relevant, to: (1) an issuer of municipal securities; (ii) a trustee for an issue of municipal securities in its capacity as trustee; (iii) a state or federal tax authority; or (iv) a custody agent for a stripped coupon municipal securities program in its capacity as custody agent. You further authorize the disclosure of your name, security position(s) and contact information for purposes of receiving official communications relating to non-municipal publicly traded securities from an issuer of such securities.
25. *FINRA Public Disclosure Program:* As a member of FINRA,

PMA Securities, Inc. is required to disclose the availability of BrokerCheck, an online tool that provides information on FINRA-registered firms. To access BrokerCheck or download a brochure, go to www.finra.org. You can also call the BrokerCheck Hotline at (800) 289-9999.

26. *SIPC and Other Insurance Coverage:* You understand that PMA Securities, Inc. is a member of the Securities Investor Protection Corporation ("SIPC") and that SIPC currently protects the securities in your PMA Securities, Inc. Brokerage Account up to \$500,000, with a limit of \$100,000 for cash balances, which are being held for purposes of investment. Cash balances not held for investment purposes (e.g. the sole purpose is to collect interest) may not be covered by SIPC. You acknowledge that these SIPC protections do not cover fluctuations in the market value of your securities. A brochure with the details of SIPC's protections is available at www.sipc.org or by calling (202) 371-8300.
27. *Restrictions on Ability to Sell Securities:* Before instructing us to sell any securities that are "restricted securities" or securities of an issuer of which you are an "affiliate" as those terms are defined in Rule 144 under the Securities Act of 1933, or securities that are otherwise not freely transferable as the result of an agreement with the issuer of such securities or otherwise. You will advise us as to the status of such securities, obtain clearance from us as to the salability of such securities, promptly furnish whatever information and documents (including opinion of legal counsel) that we may reasonably request and not sell, pledge, assign or transfer such securities unless you first provide any such required or requested documents.

Terms Applicable to Municipal Advisor Accounts—Investment of Bond Proceeds

28. *Identification of Municipal Advisory Accounts.* You agree that if you request our services with respect to proceeds of an offering of municipal securities, you will identify the proceeds as such and designate the proceeds for a municipal advisory account, and that you will not designate any funds or security other than municipal bond proceeds for a municipal advisory account. When performing municipal advisory activities relating to the investment of proceeds of an offering of municipal securities for you as a municipal entity client or an obligated person client, we are acting as a municipal advisor and any accounts with bond proceeds are deemed municipal advisory accounts subject to these provisions. For operational purposes, a municipal advisory account will be a sub-account, but for all other purposes will be treated as a separate account.
29. *Scope of Services.* Upon opening a municipal advisory account, we will work with you in an effort to determine suitable investment options for the investment of your proceeds of municipal securities, given the timetable, cash flow and permitted investments you have presented. You acknowledge that any municipal advisory account is a non-discretionary account and we do not take discretion over the selection of investments in the account. You agree that you have the ultimate decision making authority over investments in the account and that all orders are based on your own investment decisions or the investment decisions of your duly authorized personnel. If all proceeds from the issuance were invested through PMA, if requested, PMA will also assist you in bond proceeds management/arbitrage reporting for

compliance with provisions of the Internal Revenue Service, subject to review by your legal and accounting professionals.

30. *Municipal Advisor Disclosures.* You acknowledge that we have provided you with the PMA Securities, Inc. Municipal Advisor Disclosure Statement, which contain important disclosures on matters such as all material conflicts of interest and all legal and disciplinary events that are material to a client's evaluation of us relevant to our provision of municipal advisory services. This disclosure document also will specify the date of the last material change or addition to the legal or disciplinary event disclosures, if any, on any Form MA or Form MA-I that we file with the SEC and a brief explanation for the materiality of the change or addition.
31. *Limitations on Engagement or Scope of Services.* Nothing in this Agreement should be construed as altering or limiting our duties as a municipal advisor. However, we may limit the scope of our engagement, duties and services with respect to any municipal advisory account by subsequent agreement with you.
32. *Information Required in Connection with Recommendations.* For any recommendation for a municipal advisor account, we will seek to provide suitable recommendations based on information obtained through the reasonable diligence of the firm. You agree to provide such information to assist in this process.
33. *Fee Schedule.* You acknowledge receipt of our standard fee schedule applicable to transactions in your account, unless we have agreed to a different fee schedule which shall supersede the standard fee schedule. The confirmation will provide information relating to fees or sufficient information to determine the markups or markdowns charged for such transaction.
34. *Form MA and MA-I.* As a municipal advisor, we have filed a Form MA for the firm and a Form MA-I for each person conducting municipal advisory activities associated with the firm. Forms MA and MA-I require the disclosure of information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation regarding a municipal advisory firm and its associated persons who engage in municipal advisory activities. You may access these forms regarding the firm through the SEC Edgar system located at <https://www.sec.gov/cgi-bin/browse-edgar?company=English+Concepts%2C+Inc.&owner=exclude&action=getcompany> and searching for English Concepts, Inc., which is our formal corporate name.



**PMA SECURITIES, INC.
MUNICIPAL ADVISOR
DISCLOSURE STATEMENT**

This Disclosure Statement is provided by PMA Securities, Inc. ("Municipal Advisor" or the "Firm") to you as a Municipal Entity Client (the "Client") at or before providing you with an engagement letter or agreement between Municipal Advisor and you (the "Agreement") and is dated as of the date reflected above. This Disclosure Statement provides information regarding conflicts of interest and legal or disciplinary events of Municipal Advisor required to be disclosed to Client pursuant to MSRB Rule G-42(b) and (c)(ii).

PART A – Disclosures of Conflicts of Interest

MSRB Rule G-42 requires that municipal advisors provide to their clients disclosures relating to any material conflicts of interest, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable.

Material Conflicts of Interest – Municipal Advisor makes the disclosures set forth below with respect to material conflicts of interest in connection with the Scope of Services under the Agreement, together with explanations of how Municipal Advisor addresses or intends to manage or mitigate each conflict.

General Mitigations – As general mitigations of Municipal Advisor's conflicts, with respect to all of the conflicts disclosed below, Municipal Advisor mitigates such conflicts through its adherence to its fiduciary duty to Client, which includes a duty of loyalty to Client in performing all municipal advisory activities for Client. This duty of loyalty obligates Municipal Advisor to deal honestly and with the utmost good faith with Client and to act in Client's best interests without regard to Municipal Advisor's financial or other interests. In addition, the success and profitability of Municipal Advisor is not dependent on maximizing short-term revenue generated from individualized recommendations to its clients but instead is dependent on long-term profitability built on a foundation of integrity, and quality of service and adherence to its fiduciary duty. Furthermore, Municipal Advisor's municipal advisory supervisory structure, leveraging our long-standing and comprehensive broker-dealer supervisory processes and practices, provides strong safeguards against individual representatives of Municipal Advisor potentially departing from their regulatory duties due to personal interests. As an additional mitigating factor, Municipal Advisor and its Affiliates (as defined below) do not compensate staff with transaction-based compensation, including for sales activity or referrals. Instead most Municipal Advisor and PMA Affiliate personnel are paid a salary and discretionary bonus based on the combined profitability of the PMA Affiliates and individual performance, with staff also being eligible for stock and/or stock options for Municipal Advisor's Affiliate, Forecast5 Analytics, Inc. Some management personnel are compensated in part based on the profitability of an office or business unit for which they have responsibility, but no personnel receive compensation that is specifically based on transactions that they generate or recommend. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

Background - PMA Securities, Inc. is a broker-dealer and municipal advisor registered with the U.S. Securities and Exchange Commission ("SEC") and Municipal Securities Rulemaking Board ("MSRB") and is a member of the Financial Industry Regulatory Authority and the Securities Investor Protection Corporation. In these roles, PMA Securities generally provides fixed income brokerage services and public finance services to institutional clients, including financial advisory services and advice with respect

to the investment of proceeds of municipal securities. Municipal Advisor is affiliated with PMA Financial Network, Inc., a financial services provider, and Prudent Man Advisors, Inc., an investment adviser registered with the SEC (the "Advisory Affiliate"). These entities operate under common ownership with the Firm and are referred to in this disclosure as the "PMA Affiliates." The Municipal Advisor is also affiliated with Forecast5 Analytics, Inc., a data analytics company which offers software and forecasting and consulting services to municipal entities, and PMA Leasing, Inc., an equipment leasing company. These entities and the PMA Affiliates are referred to in this disclosure collectively as the "Affiliates." Each of these Affiliates also provides services to municipal entity clients. Unless otherwise stated, separate fees are charged for each of these products and services and referrals to its Affiliates result in an increase in revenue to the overall Affiliated companies.

I. Municipal Advisory Business. Municipal Advisor provides certain municipal advisory services to or on behalf of municipal entity clients such as Client that Client may elect to utilize. These services include financial advisory services, under which Municipal Advisor provides advice with respect to the issuance of municipal securities, and services relating to the investment of proceeds of municipal securities. If you elect to retain Municipal Advisor to provide financial advisory services, and you elect to retain Municipal Advisor to provide advice with respect to the investment of proceeds of municipal securities, you will sign a separate agreement with Municipal Advisor regarding the terms of each financial advisory engagement and an omnibus agreement for the investment of bond proceeds, and Municipal Advisor will earn a fee for each service as set forth in the applicable agreement. Municipal Advisor's providing these two distinct types of services creates an incentive for Municipal Advisor, when acting in a financial advisory capacity, to recommend a transaction that results in a greater amount of bond proceeds, or proceeds available for investment for a longer duration, because of the possibility that Municipal Advisor, in providing advice with respect to the investment of bond proceeds, would receive additional compensation. To mitigate this conflict, in the event that Municipal Advisor makes a recommendation as a financial advisor to any Client either retaining or considering to retain the Firm for investment of such bond proceeds, that could influence the amount to be invested, Municipal Advisor will consider alternatives to such recommendation, which will be disclosed to Client along with the impact that the recommendation and its alternatives would have on the business activities of Client with Municipal Advisor. In addition, different products or different structures may have different fees. A recommendation to invest in certain products or structures with higher fees will result in Municipal Advisor earning higher fees. In mitigation, Municipal Advisor will review the structure or portfolio construction, as applicable, in an effort to ensure that the recommendations are in the best interest of the Client.

II. Broker-Dealer Business. Municipal Advisor is a broker-dealer which engages in a broad range of securities-related activities to service its clients in addition to serving as municipal advisor. In addition, such securities-related activities, which may include but are not limited to the buying and selling of new issue and outstanding securities, including securities of Client, may be undertaken on behalf of, or as counterparty to, Client, personnel of Client, and current or potential investors in the securities of Client. These other clients may, from time to time and depending on the specific circumstances, have interests in conflict with those of Client, such as when their buying or selling of Client's securities may have an adverse effect on the market for Client's securities, and the interests of such other clients could create the incentive for Municipal Advisor to make recommendations to Client that could result in more advantageous pricing for the other clients. Furthermore, any potential conflict arising from Municipal Advisor's effecting or otherwise assisting such other clients in connection with such transactions is mitigated by means of such activities being engaged in on customary terms through units of Municipal Advisor that operate independently from Municipal Advisor's public finance municipal advisory business, thereby reducing the likelihood that the interests of such other clients would have an impact on the services provided by Municipal Advisor to Client under the Agreement. Further, Municipal Advisor's policies prohibit it from purchasing or selling municipal securities of a Client for itself or clients in the primary market when Municipal Advisor acted as the financial adviser on the transaction.

III. Affiliate Conflict. Municipal Advisor's Affiliates provide certain other services to or on behalf of municipal entity clients such as Client, or to local government investment pools ("LGIPS") of which Client may be a participant. Some or all of these may relate to or affect Municipal Advisor's activities within the Scope of Services under the Agreement.

Prudent Man Advisors, Inc. as the Advisory Affiliate provides investment advisory services to municipal entity clients such as Client and to LGIPs of which Client may be a participant. In the event Client is also a client of the Advisory Affiliate, the Advisory Affiliate will earn investment advisory fees as set forth in the advisory agreement between the Advisory Affiliate and Client. Moreover, the Affiliate will earn an advisory fee for management of the LGIP assets as set forth in the applicable Information Statement. In addition to the general mitigations reflected above, if these services relate through the investment of bond proceeds through the investment adviser, the potential conflict for Prudent Man Advisors is mitigated by the fact that the Advisory Affiliate is subject to its own comprehensive regulatory regime as an investment adviser under the Investment Advisers Act of 1940. Further, the Advisory Affiliate's procedures prohibit it from purchasing or selling municipal securities of a Municipal Advisor Client for itself or clients in the primary market when Municipal Advisor acted as the financial adviser on the transaction.

PMA Financial Network serves as administrator, providing transfer agent and fund accounting services, for LGIPs of which Client may be a participant and PMA Financial Network also provides fixed rate investment services for municipal entity clients. PMA Financial Network earns an administration fee based on a percentage of the average daily net assets under administration for the applicable LGIP and earns a mark-up/transaction fee for its fixed rate investments per the applicable fee schedule. Thus, Client may be a participant in an LGIP and may purchase fixed rate investments through PMA Financial Network for its operating funds.

In addition, Forecast5 Analytics, Inc. and PMA Financial Network provide services that help municipal entity clients identify its cash flow and periods of financing needs—PMA Financial through its Cash Flow analysis and Forecast5 through its 5Cast long range financial forecasting software and consulting. These Affiliates, in providing financial forecasting, have an incentive to recommend a course of action resulting in the need for a financing resulting in an increase the level of Client's business activities with Municipal Advisor, or to validate or support a plan proposed for financial advisory services. In addition to the general mitigations above, these considerations are mitigated by the fact that the municipal entity clients are providing their financial data and assumptions into the data models in order to generate the results. If the financial forecasting generated for a client indicates a need for financing or support of a financing, representatives of Forecast5 Analytics, Inc. and PMA Financial Network recommending that a municipal entity client engage Municipal Advisor in connection with the financing have a conflict of interest in making these recommendations because of the potential benefit to Municipal Advisor, which is affiliated with both entities. In each case, the recommendation of Municipal Advisor by an Affiliate's representative is made by a person registered as municipal advisor representative with Municipal Advisor, and therefore subject to the regulatory requirements under municipal advisor rules and registrations. Moreover, in the event that Municipal Advisor is making a recommendation to Client based on the financial forecasting by an Affiliate, Municipal Advisor will review the analysis to validate support for the recommendation.

IV. Payments to Obtain/Retain Business. Municipal Advisor does not retain any firms to obtain or retain Client's municipal advisory business under the Agreement as a municipal advisor registered under the Securities Exchange Act. However, representatives of Affiliates of Municipal Advisor that are providing non-municipal advisory services to a client may recommend that the client engage Municipal Advisor to provide municipal advisory services. These representatives are not compensated for such recommendations, however, the representatives receive compensation from the Municipal Advisor and its Affiliates based on the overall profitability of the firms and the individual performance of the employee as outlined in the Background section of this disclosure. This relationship creates an incentive for the representative who is also associated with the Municipal Advisor as a municipal advisor representative to recommend that a client hire Municipal Advisor even if doing so is not in the client's best interests. In addition to the general mitigations described above, this conflict of interest is mitigated by the disclosure to Client of such association, in that knowledge of such association can be considered by Client in determining whether the recommendation by the Affiliate was biased. Furthermore, this potential conflict is mitigated by the fact that the Affiliate's personnel are also registered as municipal advisor representatives of Municipal Advisor and therefore subject to the comprehensive regulatory regime for municipal advisors under the Securities Exchange Act.

V. Fee-Splitting Arrangements. With respect to the investment of proceeds of municipal securities, Municipal Advisor has paid a portion of the fee it has received from Client for services under the Agreement to several third parties ("Third Parties") in connection with municipal advisory investment services provided by Third Party to Client. Municipal Advisor and its Affiliates pay a Royalty and Sponsorship fee to LGIP Funds, various associations that sponsor such LGIP Funds as well as the Independent Community Bankers of America. These royalty fees are generally paid for the right and license to use the names and logos of such organizations to denote their sponsorship of the LGIP and PMA, or for marketing to their membership. These royalty fees to associations or sponsors, which are typically based on total assets under administration in the LGIP, including assets in an associated fixed income investment program, are disclosed in the applicable Fund's Information Statement. They may also be based on a percentage of investments provided by their membership.

Municipal Advisor's payment of royalty fees to Third Parties creates an incentive on the part of the recipients to recommend that a particular participant in an LGIP (an "LGIP Client") hire Municipal Advisor whether or not hiring Municipal Advisor is in the best interests of the LGIP Client. In addition to the general mitigations described above, this conflict of interest is mitigated by the fact that in many instances, the LGIP Client directed the royalty fee, thereby obviating the potential for the payment to influence either party's loyalty. This conflict of interest is also mitigated by the fact that the royalty payments are disclosed in the applicable LGIP's Information Statement, or disclosure to LGIP Client of such payment, in that knowledge of such fees can be considered by Client in determining whether Municipal Advisor or the Third Party have competing loyalties to others besides Client. In addition, the mitigations described below with respect to Compensation-Based Conflicts also generally serve to mitigate this potential conflict of interest.

VI. Compensation-Based Conflicts. The fees due under the Agreement will be contingent on the size or closing of the transaction as to which Municipal Advisor is providing advice. While this form of compensation is customary in the municipal securities market, it presents a conflict because it creates an incentive for Municipal Advisor to recommend unnecessary financings or financings that are disadvantageous to Client, or to advise Client to increase the size of the issue. This conflict of interest is mitigated by the general mitigations described above. In addition, Municipal Advisor has implemented policies and procedures designed to ensure that recommendations be suitable for clients and that Municipal Advisor not receive excessive compensation.

VII. Other Municipal Advisor Relationships. Municipal Advisor serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of Client. Among others, Municipal Advisor acts as a financial advisor, placement agent or bond proceeds investment provider to numerous municipal entity clients, and at any given time a particular municipal advisor representative for Municipal Advisor may be involved in numerous different transactions in different capacities. Accordingly, these municipal advisor representatives have a conflict of interest in allocating their time and activity between clients. Municipal Advisor's compensation varies for different transactions, and municipal advisor professionals have an incentive to devote more of their time and attention to transactions for which Municipal Advisor receives greater compensation. For example, Municipal Advisor serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to Client under the Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, Municipal Advisor sometimes faces a conflict of interest arising from these competing client interests. None of these other engagements or relationships would impair Municipal Advisor's ability to fulfill its regulatory duties to Client.

Fees charged Municipal Advisor clients can and do differ based on the services for the engagement, market conditions, geographic location, LGIP or other restrictive requirements, expansion of business to new locations or client base, state presence and other competitive reasons. Nonetheless, the fees charged are considered in light of the regulatory duties owed to all Municipal Advisor clients.

VIII. Secondary Market Transactions in Client's Securities. Municipal Advisor, in connection with its sales and trading non-municipal advisory activities, may acquire securities in a riskless principal transaction, including securities of Client, and therefore Municipal Advisor could have interests in conflict with those of Client with respect to the value of Client's securities as a principal transaction and the levels of mark-up or mark-down that may be available in connection with purchases and sales thereof. In particular, Municipal Advisor or its Affiliates may submit orders for and acquire Client's securities issued in an Issue under the Agreement from other broker-dealers provided it is not in the primary market, for the accounts of its customers in a riskless principal capacity. This activity results in a conflict of interest with Client in that it creates the incentive for Municipal Advisor to make recommendations to Client that could result in more advantageous pricing of Client's bond in the marketplace. Any such conflict is mitigated by means of such activities being engaged in on customary terms through units of Municipal Advisor that operate independently from Municipal Advisor's public finance municipal advisory business, thereby reducing the likelihood that such investment activities would have an impact on the services provided by Municipal Advisor to Client under the Agreement.

IX. Charitable Contribution at Request of Client Personnel. While we do not believe that the following creates a conflict of interest on the part of Municipal Advisor, we note that Municipal Advisor often makes contributions to charitable organizations, or to fundraisers for such charitable organizations, including foundations associated with our Clients, at the request of personnel of Client. Municipal Advisor believes that contributions to charitable organizations are important philanthropic contributions to society and the goals of our Clients but nonetheless recognizes that it could be viewed as a potential conflict of interest. If Client desires specific information on charitable contributions that may have been made with respect to a charitable organization at the request of its personnel, upon written request of Client, Municipal Advisor will provide such information to Client and Client may wish to consider such information to determine if it has any impact on how it conducts its activities with Municipal Advisor under the Agreement.

X. Other Conflicts of Interest. To the extent there are other conflicts specific to you, they will be set forth in your Agreement or in a supplemental disclosure.

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PART B – Disclosures of Information Regarding Legal Events and Disciplinary History

MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to its client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel. Accordingly, Municipal Advisor sets out below required disclosures and related information in connection with such disclosures.

I. **Material Legal or Disciplinary Event.** There are no legal or disciplinary events that are material to Client's evaluation of Municipal Advisor or the integrity of Municipal Advisor's management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC.

II. **How to Access Form MA and Form MA-I Filings.** Municipal Advisor's most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at <https://www.sec.gov/cgi-bin/browse-edgar?company=English+Concepts%2C+Inc.&owner=exclude&action=getcompany> and searching for English Concepts, Inc., which is the formal corporate legal name for Municipal Advisor. The SEC permits certain items of information required on Form MA or MA-I to be provided by reference to such required information already filed by Municipal Advisor in its capacity as a broker-dealer on Form BD or Form U4 or as an investment adviser on Form ADV, as applicable. Information provided by Municipal Advisor on Form BD or Form U4 is publicly accessible through reports generated by BrokerCheck at <http://brokercheck.finra.org>. For purposes of accessing such BrokerCheck reports, Municipal Advisor's CRD number is 30397. Further, the Form ADV for Prudent Man Advisors, Inc., as an affiliate of Municipal Advisor, is publicly accessible at the Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov> by searching for "Prudent Man Advisors, Inc."

III. **Most Recent Change in Legal or Disciplinary Event Disclosure.** Municipal Advisor has not made any material legal or disciplinary event disclosures on Form MA or any Form MA-I filed with the SEC.

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PART C – Future Supplemental Disclosures

As required by MSRB Rule G-42, this Disclosure Statement may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in the conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of Municipal Advisor. Municipal Advisor will provide Client with any such supplement or amendment as it becomes available throughout the term of the Agreement.

Village President Divider

Village Board Agenda Memo

Date: July 26, 2016
To: Village Board of Trustees
From: Dr. James Discipio, Village President
Julia Cedillo, Village Manager
RE: **Appointment to the Sustainability Commission**

GENERAL BACKGROUND

Consistent with the Membership provision of the Sustainability Commission Charter Document, the Sustainability Commission shall consist of seven voting members, all of whom shall be appointed by the Village President with the advice and consent of the Village Board. Today there is one vacancy on the Sustainability Commission due to the resignation of Commission Member Josh Samos back in 2015. The Village must appoint a member to the commission with a term to expire on May 1, 2019.

I am recommending that Mr. Jeff Nee be appointed to serve the unexpired term. Mr. Nee has 8 years in environmental consulting, as well as an educational background in environmental engineering. The Village has spoken to Mr. Nee regarding the work and progress of the Sustainability Commission and he is eager to dedicate his time in serving this advisory group. His application is attached for your review and consideration.

MOTION / ACTION REQUESTED

This item is for discussion and action.

Motion to appoint Jeff Nee to the Sustainability Commission, for a term to expire on May 1, 2019.

DOCUMENTATION

- Jeff Nee – Commission/Board Application



**VILLAGE COMMISSION/BOARD APPLICATION
LA GRANGE PARK, ILLINOIS**

The Municipal Ordinances of the Village of La Grange Park provide for several advisory citizens committees to make recommendations to the Board of Trustees on local issues.

Most commissions, committees, and boards require a minimal time commitment. We seek interested citizens with a desire to learn, who can be objective and act in the best interests of the entire community.

If you are interested in serving as an unpaid volunteer on one of the Village's citizen commissions, committees, or boards, please complete the form below and check your areas of interest. The Village will retain your information for use when vacancies occur.

NAME: Jeff Nee

EMAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED], La Grange Park

PHONE: (Daytime) [REDACTED] (Evening) [REDACTED]

DATE OF APPLICATION: 5/1/16

CURRENT EMPLOYMENT INFORMATION

POSITION: Director, Environmental, Health & Safety (EHS)

EMPLOYER: GATX Corporation

ADDRESS: 222 W. Adams St., Chicago, IL 60606

BOARD OR COMMISSION(S) YOU WOULD BE WILLING TO SERVE:

Sustainability Commission

DESCRIBE YOUR REASONS FOR INTEREST IN SERVING ON ABOVE-LISTED BOARD OR COMMISSION(S):

My current & previous EHS leadership positions at large public corporations have included responsibility for all things sustainability (metrics, continuous improvement & reporting),

DESCRIBE ANY SPECIAL SKILL, EXPERIENCE OR KNOWLEDGE WHICH RELATES TO YOUR INTEREST IN SERVING AS A COMMISSION MEMBER:

Environmental Engineering, BS from Purdue University (96);
MBA, Indiana University (02); 8 years in environmental consulting;
12 years in EHS Director roles for #1B+ organizations (GATX, Treehouse Foods & Perry International)
(Use additional pages if necessary)
(resume available upon request)

**Please mark your areas of interest below.
(You may check more than one.)**

Zoning Board of Appeals

Comprised of seven members, the Zoning Board conducts hearings and makes recommendations on village zoning issues.

Plan Commission

Comprised of five members, the Commission makes recommendations on future development in the community through comprehensive planning consideration of subdivision requests.

Traffic, Safety, and Engineering Committee

Comprised of seven members, the Committee makes recommendations on topics such as community traffic regulations, traffic safety, and parking.

Board of Police Commissioners

Comprised of three members, the Commission implements State law in the hiring, promotion, and discipline of sworn police personnel.

Police Pension Fund

Comprised of five members, the group's primary responsibility is to oversee the finances and operation of the Police Pension Fund.

X
Sustainability
Cool Village Commission

Comprised of seven members, the Commission shall prepare and recommend to the Village Board a Sustainability Plan designed to educate and inform citizens and facilitate sustainable practices that lead to a reduction of the Village's carbon footprint while promoting water conservation and the improvement of air, climate and water quality.

Please return this form to: the President Dr. James L. Discipio, Village of La Grange Park, 447 North Catherine Avenue, La Grange Park, Illinois 60526.

THANK YOU FOR YOUR INTEREST!

Items of Interest Divider

VILLAGE OF LA GRANGE PARK

La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

Tuesday, August 2nd – National Night Out

2016 MEETINGS REMINDER

July 26, 2016	Village Board Meeting	7:30 p.m.	Village Hall
August 9, 2016	Work Session Meeting	7:30 p.m.	Village Hall
August 23, 2016	Village Board Meeting	7:30 p.m.	Village Hall
September 13, 2016	Work Session Meeting	7:30 p.m.	Village Hall
September 27, 2016	Village Board Meeting	7:30 p.m.	Village Hall
October 11, 2016	Work Session Meeting	7:30 p.m.	Village Hall
October 25, 2016	Village Board Meeting	7:30 p.m.	Village Hall
November 8, 2016	Work Session Meeting	7:30 p.m.	Village Hall
November 22, 2016	Village Board Meeting	7:30 p.m.	Village Hall
December 13, 2016	Village Board Meeting	7:30 p.m.	Village Hall