

Village of La Grange Park
Regular Board Meeting Minutes
July 23, 2013

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled on July 23, 2013 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

Village President James Discipio called the meeting to order at 7:30 pm. He asked all in attendance to rise for the Pledge of Allegiance. After the Pledge, he asked Village Clerk Seidel to call the roll.

Board Members in attendance were:

Trustees:

Scott Mesick
Patricia Rocco
Michael Sheehan
James Kucera
Mario Fotino
Robert Lautner

Village President: James Discipio

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Emily Rodman
Village Clerk: Amanda Seidel
Village Attorney: Cathleen Keating
Village Engineer: Paul Flood
Village Treasurer: Chad Chevalier
Deputy Police Chief: Phil Kubisztal
Fire Chief: Dean Maggos
Public Works Director: Brendan McLaughlin
Finance Director: Pierre Garesche

President Discipio said he would like to begin with a presentation. Raymond Wielgos of 629 N. Stone and Patrick Kelly of 638 N. Waiola discussed the Park District of La Grange Park's plan for the Veteran's Memorial. The Memorial will be located at the corner of Oak and Sherwood at Memorial Park. This project originated from Patrick Kelly's 2005 Eagle Scout Project. They explained the size and details of the project; the memorial will consist of a patio with 400 bricks. The Board thanked them for all their work and look forward to the completion of the project.

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President Discipio moved on to the next item which was the appointment of Auxiliary police officer Brian P. Freeman. Mr. Freeman was not present at the evening meeting and will be sworn in at a later date.

Public Participation

President Discipio moved on to Public Participation. There was none.

Consent Agenda

Village Clerk Seidel said the following items were on the Consent Agenda for approval:

- A. Approval of Minutes
 - (i) Village Board Meeting- June 25, 2013
 - (ii) Executive Session Meeting- June 25, 2013
 - (iii) Work Session Meeting—July 9, 2013
- B. Action- Purchase of new Police Vehicle- Joint Purchasing: *Motion to Approve the Purchase of One (1) 2014 Chevrolet Tahoe from Currie Motors in Frankfort, Illinois in the Amount of \$24,583*
- C. Action- 2013 Thermoplastic School Zone & Crosswalk Striping: *Motion to Authorize the Participation in the Suburban Joint Purchasing Cooperative Contract with Superior Road Striping in an Amount Not to Exceed \$10,000*
- D. Action- Village Support for the Memorial Park Improvement Project: *Motion: to Approve 20% Discount to the Water Rate for water Supplied to a New Interactive Spray Pad at Memorial Park, Limited to a Period of Four Years at Which Time the Discount Policy shall be reviewed for Continuation and 2nd Motion: to Approve \$3,300 in Financial Support to the Community Park District Public Improvements Planned for the Memorial Park Improvement Project*
- E. Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers
- F. Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and August 27, 2013 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on August 27, 2013.

After Clerk Seidel finished reading the Consent Agenda President Discipio asked for a motion to approve the Consent Agenda as read. *The motion to approve the Consent Agenda as read was made by Trustee Mesick and seconded by Trustee Lautner and passed unanimously on a roll call vote.*

Village Manager's Report

Village Manager Julia Cedillo began a PowerPoint presentation regarding Local Pavement Program Planning-Status Update. She provided a status on the progress of updating plans for the

Local Pavement Program including; capital projects prioritization, what has been done in recent years, what approach the Village is taking, and what needs to be done. Village Manager Cedillo answered any questions of the Board. President Discipio thanked staff for their work.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Robert Lautner read the Administration Report of July 18, 2013. He started with Block Party Requests can now be submitted online via the Village website. He moved on to the Village is currently hiring the position of Water Operator in the Public Works Department. He moved on to the Village is seeking new members for Youth Commission. He moved on to the Village is seeking an Administrative Intern.

This concluded the Administration Committee report.

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Michael Sheehan said there were 98 building permits were issued in June, compared to 74 in June 2012. He said both estimated Construction Costs were slightly less than in June 2012, and Permit Fees collected were substantially lower. He said there were 160 inspections conducted during this past June, compared to 119 in June of 2012, he said of the inspections, 8 were not approved. Year to date 143 more inspections have been conducted as compared to the same time period last year. He said during the month, the site development permit was issued for the Heatherdale Subdivision. This permit includes the public utility work, which allowed the developer to move forward with installing water mains, sewers, roadway, etc. Also, a permit was issued for a 2nd home in the subdivision.

This concluded his report.

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee Jim Kucera said Trine Construction has begun construction on the portion of the La Grange Road Water Main Replacement Project being funded by the Army Corps of Engineers. He said bid proposals were opened for the Beach Avenue, Sewer Televising & Cleaning and Sewer Lining projects. He said work on the public improvements for the Heatherdale Subdivision has commenced. In accordance with the Developments Agreement, McNaughton Development, Inc. is responsible for installing water main, storm & sanitary sewer mains and pavements that will become part of the Villages system.

This concluded his report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee Mario Fotino started with the Police Department Summary for June. He said total crimes remain slightly higher than were reported last year during the same period, a total of 145 incidents were reported thru June of 2013 compared to 131 during the first six months of 2012. He said traffic enforcement continues to be higher in 2013, with 2,495 citations being issued thus far, compared to 1,832 during January through June last year, this is a 37% increase. He said total police activity is up 25% from last year, mostly as a result of the increased number of traffic citations. He said the Police Department has submitted a request to the President and Board of Trustees to purchase a 2014 Chevrolet Tahoe through the Suburban Purchasing Cooperative.

That concluded the Police Department report.

Trustee Fotino moved on to the Fire Department Report. He said there were 123 EMS responses this month and 771 YTD. There were 44 incidents this month and 255 YTD. Last year at this time there were 232 YTD. He said during the month personnel participated in many public education and relations activities including; the Pet Parade, LaGrange Park Chamber of Commerce Bike Fest, Plymouth Place Health Care Fair and attended three block parties. He said personnel continued to flush fire hydrants in the Village; as of the end of June approximately three quarters of our hydrants in the Village have been inspected and flushed. He said during the month, the Fire Chief participated in Fire Service Home Day which took place at the College of DuPage.

This concluded his report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the monthly report for June.

He read the summary of Public Works Operations. He moved on to Mechanic Maintenance; he said various repairs and preventative maintenance were performed on Public Works Vehicle & Equipment Units, Police Vehicles and Fire Vehicle and Equipment. He moved on to Water Department Operations; He said the Village purchased 36,960,000 gallons of water from the Brookfield/North Riverside Water Commission. 1,339 water meters were read in section #3. 50 monthly accounts and 26 final meter readings were taken. He said various inspections, appointments, and service calls were also performed. 15 water samples were taken and all samples successfully passed IEPA standards. 129 utility locations were identified prior to excavations. 3 B-box repairs were made. 2 main breaks were repaired. 1 hydrant modification kit was installed.

This concluded his report.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Patricia Rocco read the Financial Summary. She said we are two months into our fiscal year as of June 30, 2013. Total General Fund revenues of \$891,000 are running slightly higher than last year at this time. Our revenues a year ago were \$857,000. She said among other increases, sales tax revenue, income tax revenue and vehicle sticker sales are all higher than last year. She said General Fund expenses as of June 30th are \$968,000. She ended by saying it is too early in the fiscal year to draw any meaningful conclusions.

This concluded her report.

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

Clerk Seidel said she had nothing to report.

VILLAGE TREASURER

A. MONTHLY REPORT

Village Treasurer Chad Chevalier passed out the Treasurers Report and proceeded to give an update on the Police Pension Fund Board quarterly meeting that was held July 22, 2013. He moved on to discussing key pension fund statistics including asset distribution and asset growth & portfolio returns. He ended his report by mentioning trends and establishing a better communication between the Village Board and Pension Board.

VILLAGE ENGINEER

A. MONTHLY REPORT

Village Engineer Paul Flood said he had nothing to report.

VILLAGE ATTORNEY

A. MONTHLY REPORT

Village Attorney Cathleen Keating said she had nothing to report.

COMMITTEE AND COLLECTORS REPORT

A. MONTHLY REPORT

There were no other reports; President Discipio said he would entertain a motion to approve the Committee and Collector reports as presented. *Trustee Mesick made the motion to approve the Committee and Collector reports as presented. Trustee Sheehan seconded the motion. The motion to approve Committee and Collector's reports passed unanimously by voice vote.*

VILLAGE PRESIDENT REPORT

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President Discipio began by mentioning the Village Board Handbook. This item will appear on the September Work Session Agenda for discussion, and approval at the September Board Meeting.

President Discipio moved on to mentioning the progress of the Public Works Garage. Public Works Director McLaughlin summarized the new windows, roofing, electrical and masonry updates and the project should be completed at the end of August.

PUBLIC PARTICIPATION

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board Meeting, President Discipio said he would entertain a motion to adjourn. Trustee Mesick made a motion to adjourn into Executive Session *for the purpose of discussing the selection of a person to fill a Village Commission/Committee according to 5 ILCS 120/2 (c)(3)*. Trustee Rocco seconded the motion and the motion to adjourn into Executive Session passed unanimously by roll call vote.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Amanda G. Seidel
Village Clerk