

Village of La Grange Park
Regular Board Meeting Minutes
July 22, 2014

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled on July 22, 2014 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

Village President James Discipio called the meeting to order at 7:30 pm. President Discipio began with the Pledge of Allegiance. After the Pledge, he asked Village Clerk Seidel to call the roll.

Board Members in attendance were:

Trustees:

Scott Mesick
Michael Sheehan
James Kucera
Robert Lautner

Village President: James Discipio

Board Members absent were:

Trustees:

Patricia Rocco
Mario Fotino

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Emily Rodman
Village Clerk: Amanda Seidel
Village Attorney: Cathleen Keating
Village Engineer: Paul Flood
Public Works Director: Brendan McLaughlin
Fire Chief: Dean Maggos
Police Chief: Dan McCollum
Finance Director: Larry Noller

Presentation

President Discipio moved on to the first item which was a presentation to Chief of Police Daniel McCollum for 18 years of service to the Village of La Grange Park. President Discipio introduced the Police Chiefs that were present at the evenings meeting from other communities, summarized the Chiefs background, and introduced the Chiefs wife Nancy McCollum. Chief McCollum was presented with a resolution as well as a plaque in recognition of his service. Chief McCollum then presented a video and introduced his family. A cake and coffee reception in his honor was held prior to the beginning of the evenings meeting.

President Discipio moved on to the next presentation to the outgoing Youth Commissioners. Assistant Village Manager Rodman and Village Clerk Seidel presented Kiley Roache, Aubrey Aikens, and Matt McGuinn a certificate for their participation in the Village's Youth Commission. The Commissioners thanked the Board for the opportunity and said a few words about their future endeavors.

President Discipio moved on to the next presentation and introduced Mary Beth Hepp, the Helping Hands Executive Director. Ms. Hepp provided information to the Board on the Helping Hand Center and how they serve children & adults with disabilities. Ms. Hepp discussed Helping Hands and the programs they offer as well as the details of their property in LaGrange Park. Ms. Hepp discussed their strategic plan and the selection process for their group homes. She discussed the purchasing of a second property located at 1202 Community. The Board voiced support as well as some concerns that they have received from neighbors and residents. The success rates of group homes were discussed. Village Manager Cedillo passed out a packet with information on the Village's Zoning Code in regards to the Fair Housing Act as well as a joint statement of the Department of Justice and the Department of Housing and Urban Development Group Homes, Local Land Use, and the Fair Housing Act. Ms. Hepp answered all questions of the Board. The Board thanked Ms. Hepp for her presentation.

Public Participation

President Discipio moved on to Public Participation. There was none.

Consent Agenda

Village Clerk Seidel said the following items were on the Consent Agenda for approval:

- A. Approval of Minutes
 - (i) Village Board Meeting- June 24, 2014
 - (ii) Work Session Meeting- July 8, 2014
- B. Action- Sale of Surplus Vehicle: *Motion to Approve an Ordinance to Declare the Vehicle as Surplus and Authorize the Sale to Chicago Motors of Chicago, IL*
- C. Action-2014 Sewer Cleaning and Televising Program: *Motion to 1) accept the proposal of Visu-Sewer of Illinois, LLC in the amount of \$32,760.00; and 2) to authorize additional spending not to exceed the total budget of \$40,000.00 for this project should additional locations for cleaning/televising become identified this fiscal year; and 3) to authorize the Village President to execute the contract documents.*
- D. Action- IDOT Traffic Signal Upgrades: *Motion to approve an Agreement between the Illinois Department of Transportation and the Village of La Grange Park to upgrade traffic signals to LED and include battery back-ups.*
- E. Action- Illinois Metropolitan Investment Fund: *Motion to approve a Resolution Approving and Authorizing Execution of a Second Amended and Restated Declaration of Trust.*
- F. *Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers.*
- G. *Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and August 26, 2014 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on August 26, 2014.*

After Clerk Seidel finished reading the Consent Agenda President Discipio asked for a motion to approve the Consent Agenda as read. *The motion to approve the Consent Agenda as read was made by Trustee Sheehan and seconded by Trustee Mesick and passed unanimously on a roll call vote.*

Village Manager's Report

Village Manager Julia Cedillo summarized the Village Board Agenda Memo of July 9, 2014 regarding Interim Police Chief Appointment. There was no discussion so *Trustee Mesick made a motion to appoint Deputy Chief Phil Kubisztal as interim Police Chief, effective August 2, 2014. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Robert Lautner said the LaGrange Park Police Department Crime Prevention Unit and Fire Department will host the 2014 National Night Out evening on Tuesday, August 5th at Memorial Park. He moved on to the Village is seeking Crossing Guards for the 2014-2015 school year, to apply visit the Village Website. He moved on to the Village is seeking Part-Time Special Project Coordinator employee for the Building Department with responsibility for the coordination of activities related to the Village's Downspout Disconnection Assistance Program. He moved on to the Village begins search for New Police Chief due to the retirement of Police Chief Dan McCollum.

Trustee Lautner moved on to his next item by summarizing the Village Board Agenda Memo of July 22, 2014 regarding Village Hall Computer Network Server Replacement. At the end of discussion *there was a motion by Trustee Lautner to authorize the Village Manager to approve the purchase and installation of a new computer network server in an amount not to exceed \$15,950.00. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

This concluded his report.

BUILDING AND ZONING COMMITTEE

B. MONTHLY REPORT

Trustee Michael Sheehan said there were 112 building permits were issued in June, which is slightly more than during the month of June 2013. He said estimated Construction Costs for the month were significantly lower than June of last year, and more commercial alteration permits issued in June of 2013. He said Permit fees collected were significantly higher. He said there were 200 inspections conducted during this past June, compared to 160 conducted in June of 2013. Of such, 25 were not approved. He said Building Department staff provided a presentation to members of the LaGrange Park Chamber of Commerce during the month. He said final inspections took place for Jewel during the month, with a grand re-opening which took place on June 25th. He said due to the high volume of permits, inspections, and other Building Department activities taking place, staff has been meeting more regularly.

This concluded his report.

ENGINEERING & CAPITAL PROJECTS COMMITTEE
A. MONTHLY REPORT

Trustee Jim Kucera began with the June report and said One June 3rd bids were received by the Village for the construction of the Ogden Avenue Water Main replacement Project. A contract was awarded to the low responsible bidder, Suburban General Construction. He said construction on the Edgewood Resurfacing Project has been completed by Central Blacktop. He said final plans and specifications were completed for the 2014 Sewer Cleaning Program; bids will be open by the Village on July 15th.

This concluded his report.

PUBLIC SAFETY COMMITTEE
A. MONTHLY REPORT

Trustee Robert Lautner started with the Police Department Summary. He said in the month of June, total crimes reported for the first five months remain lower than last year. To date, all crimes are down approximately 34% when compared to our experience in 2013. He said overall police activity is down slightly from last year, with 3,530 incidents reported thus far, compared to 3,609 in 2013. He said the Board of Police Commissioners, after their July 12, 2014 meeting, should be posting a new probationary police officer eligibility list. He said part-time Police Officer Sam Pulia has submitted a letter of resignation, Sam served as a part-time officer for over 8 years, and he is now free to devote his time serving as Village President of Westchester.

That concluded the Police Department report.

Trustee Lautner moved on to the Fire Department Report. He said there were 135 EMS responses this month, and 769 YTD. There were 32 fire/rescue incidents this month, and 281 YTD. He said personnel continued hydrant flushing, participated with the Chamber of Commerce Bike Fest event at the Village Market, and attended three block parties. He said a final fire occupancy inspection was conducted for a new home at 627 N. Kensington. He said personnel conducted some building construction training using a home being renovated on Deerpath Lane. He said on June 28th, we provided an engine company to standby at Pleasantview Fire District Station 3 to assist them with covering their district services for the unexpected passing of one of their employees.

This concluded his report.

PUBLIC WORKS COMMITTEE
A. MONTHLY REPORT

Trustee Scott Mesick read the monthly report for June. He read the summary of Public Works Operations. He moved on to Mechanic Maintenance; he said various repairs and preventative maintenance were performed on Public Works Vehicle & Equipment Units, Police Vehicles and Fire Vehicle and Equipment. He moved on to Water Department Operations; He said the Village purchased 40,480,000 gallons of water were purchased from the Brookfield-North Riverside Water Commission. 1,344 water meters were read in section #3. 50 monthly accounts and 39 final meter readings were taken. He said various inspections, appointments, and service calls were also performed.

Minutes
Village of La Grange Park ó Village Board Meeting
July 22, 2014

15 water samples were taken and all samples successfully passed IEPA standards. 84 utility locations were identified prior to excavations. 3 service lines repaired, 2 Buffalo-Box repairs, and 2 new fire hydrants installed.

Trustee Mesick moved on to his next item by summarizing the Village Board agenda memo of 7/15/14 regarding Emergency Sewer Cleaning and Televising on Richmond, Catherine & Kensington (United Septic, Inc.). At the end of discussion *there was a motion by Trustee Mesick authorizing payment of Invoice 1999 dated July 9, 2014, in the amount of \$26,327.66 to United Septic, Inc. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

Trustee Mesick moved on to his next item by summarizing the Village Board agenda memo of 7/16/14 regarding Request to Add 1100 Block of Forest Road to 2014 Paving Program. At the end of discussion *there was a motion by Trustee Mesick authorizing a Change Order to the contract A Lamp Concrete Contractors, Inc. in the amount of \$44,961 and authorizing an amendment to the Agreement with Edwin Hancock Engineering to increase their fee by \$3,600 and authorize the Village Manager to execute the necessary document. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

This concluded his report.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Jim Kucera read the Fiscal Year 2015 Financial Update-as of June 30, 2014. He said fiscal year to date General Fund revenues are at 11% of the total annual budget and \$13,668 above last year. He said permit revenue is over \$17,000 higher compared with last year at this time. He said state income tax revenue has declined approximately \$29,000 compared to the prior year. He said fiscal year to date General Fund expenditures are within budget expectations at 13% of the total annual budget and \$251,434 above last year. He moved on to the General Fund Revenues including local tax, licenses, permits, fines, intergovernmental, charges for services, misc. revenue. He moved on to General Fund Expenditures.

This concluded his report.

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

Clerk Amanda Seidel said she had nothing to report.

VILLAGE TREASURER

A. MONTHLY REPORT

Village Treasurer Chad Chevalier had nothing to report.

VILLAGE ENGINEER

A. MONTHLY REPORT

Village Engineer Paul Flood said he had nothing to report.

VILLAGE ATTORNEY

A. MONTHLY REPORT

Village Attorney Cathleen Keating said she had nothing to report.

COMMITTEE AND COLLECTORS REPORT

A. MONTHLY REPORT

There were no other reports; President Discipio said he would entertain a motion to approve the Committee and Collector reports as presented. *Trustee Sheehan made the motion to approve the Committee and Collector reports as presented. Trustee Mesick seconded the motion. The motion to approve Committee and Collector's reports passed unanimously by voice vote.*

VILLAGE PRESIDENT REPORT

President Discipio began by mentioning the progress on the IPAD and moving forward to a paperless agenda. He moved on to the Amusement Bark Ribbon Cutting. He moved on to mentioning the success of St. Louise Summerfest. He moved on to mentioning the Fruitful Yield ribbon cutting to be held August 22nd. He ended his report by mentioning National Night Out to be held on August 5th.

PUBLIC PARTICIPATION

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board Meeting, President Discipio said he would entertain a motion to adjourn. *Trustee Lautner made a motion to adjourn. Trustee Mesick seconded the motion and the motion to adjourn passed unanimously by voice vote.*

Meeting adjourned at 9:22 p.m.

Respectfully submitted,

Amanda G. Seidel
Village Clerk