

PRESIDENT  
Dr. James L. Discipio

VILLAGE MANAGER  
Julia A. Cedillo

VILLAGE CLERK  
Amanda G. Seidel



TRUSTEES  
Scott F. Mesick  
Patricia B. Rocco  
Michael L. Sheehan  
James P. Kucera  
Robert T. Lautner  
Jamie M. Zaura

## VILLAGE BOARD WORK SESSION MEETING

Tuesday, April 12, 2016 – 7:15 P.M.

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### AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Hearing Regarding the Proposed Budget (FY 2016-2017)**
5. **Public Participation (agenda and non-agenda related)**
6. **Administrative Committee Items**
  - A. Discussion – Professional Service Contract Renewal – CW Consulting – *Motion: To authorize the Village Manager to execute a one-year contract for services with CW Consulting, with an annual cost not to exceed \$28,405.*
7. **Public Safety Items**
  - A. Discussion & Action – Emergency Generator Replacement Project – Change Order Request – *Motion: To approve a change order in the amount of \$2,345 to Lyons Pinner Electric for costs associated with custom enclosure color for the Emergency Generator Replacement Project.*
  - B. Discussion & Action – Ordinance Amending Chapter 76: Parking Schedules of the Municipal Code – *Motion: Adopting Ordinance Amending the La Grange Park Municipal Code as Amended.*
8. **Public Works Committee Items**
  - A. Discussion – Authorization to Purchase & Plant Trees for FY16/17 Tree Planting Program – *Motion: Authorizing the purchase and planting of trees for the Fiscal Year 2016/17 Tree Planting Program from the Suburban Tree Consortium, in an amount not to exceed \$20,000, plus any resident purchased trees.*
  - B. Discussion – La Grange Road Water Main Replacement (31<sup>st</sup> to 29<sup>th</sup>) – Award of Contract – *Motion:*

**VILLAGE WORK SESSION MEETING**  
**April 12, 2016 – 7:30 p.m.**

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**AGENDA (continued – Page 2)**

- (1) *To accept the lowest bid.*
  - (2) *To establish a ten percent contingency.*
  - (3) *Authorize the Village President to execute the necessary contract documents.*
- C. Discussion & Action – 2015 Paving Project – Finsbury & Pine Tree Lanes – *Motion: Authorizing payment to GA Paving LLC in the amount of \$77,754.25, and authorize that \$29,255.80 be paid from the Capital Funds account to cover the shortage for the Finsbury/Pine Tree Lanes construction project.*
- D. Discussion & Action – 2015/16 – MFT Resolution – Sidewalk Replacement – *Motion: Approving a Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code for the expenditure of \$20,000 in MFT Funds.*
- 9. Finance Committee Items**
- A. Discussion – Fiscal Year 2015-16 Budget Amendment – *Motion: To approve a Resolution amending the Budget for Fiscal Year 2015-2016 for the Village of La Grange Park.*
- B. Discussion – Draft FY 2016-2017 Budget – *Motion: Approve a Resolution approving FY 2016-2017 Operating Budget.*
- C. Discussion – Resolution Approving 2016-2017 Pay Plan – *Motion: Move to Approve a Resolution Approving Pay Plan and Schedule of Authorized Positions for FY2016-2017.*
- D. Discussion Only – 2016 Road and Fire Equipment Bonds Update
- E. Discussion & Action – Financial Advisor Services for 2016 Road and Fire Bonds – *Motion: To approve an agreement with Robert W. Baird & Co., Inc. for financial advisor services for the 2016 road and fire equipment bonds in a not to exceed amount of \$18,100.*
- F. Discussion & Action – Bond Counsel Services for 2016 Road and Fire Bonds – *Motion: To approve an agreement with Chapman and Cutler, LLP. for bond counsel services for the 2016 road and fire equipment bonds in a not to exceed amount of \$31,000.*
- G. Discussion & Action – Fiscal Year 2016 Police Pension Contribution – *Motion: To approve a payment not to exceed \$55,000 to the Police Pension Fund to be expensed to the fiscal year 2016 General Fund.*
- 10. Other Reports**
- A. Village Manager

**VILLAGE WORK SESSION MEETING**  
**April 12, 2016 – 7:30 p.m.**

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**AGENDA (continued – Page 3)**

- B. Village President
    - (1) Discussion Only – Pavement Study
  - C. Village Clerk
  - D. CRC Committee
    - (1) Discussion Only – Tax Increment Financing Feasibility Study Findings
- 11. New Business**
- 12. Executive Session – Motion to move into Executive Session for the purpose to discuss the following:**
- (1) *The selection of a person to fill a Village Commission/Committee according to 5 ILCS 120/2 (c)(3)*
  - (2) *The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body according to 5 ILCS 120/2 (c)(1)*
  - (3) *Pending litigation according to 5 ILCS 120/2 (c)(11)*
- 13. Adjourn**

*Items of Interest*

*Village Board Meeting: April 26, 2016*

*Work Session Meeting: May 9, 2016*

The Village of La Grange Park is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Emily Rodman, Assistant Village Manager, at 708-354-0225 x108 promptly to allow the Village of La Grange Park to make reasonable accommodations for those persons. Website <http://www.lagrangepark.org>



## **Rules for Public Comment**

### **Village Board Work Session Meetings Village Board Meetings**

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.  
  
(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Deanne Curelo at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

# **Administration Committee Divider**

**Robert Lautner, Chairman  
Michael Sheehan  
James Kucera**

# Village Board Agenda Memo

Date: April 7, 2016  
To: Village President & Board of Trustees  
From: Julia Cedillo, Village Manager   
RE: Professional Service Contract Renewal – CW Consulting

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## PURPOSE

To approve a new one year contract with CW Consulting (formerly “Cagwood Consulting”) for lobbyist services.

## GENERAL BACKGROUND

Since May 2007, the Village has engaged CW Consulting (Chris Ganschow) for lobbyist services to represent the Village’s interests in Springfield and at the federal level. The current contract includes specific deliverables and a scope of work at an annual cost of \$27,780, payable at \$2,315 per month. The contract expires on April 30<sup>th</sup> and should be renewed if the Village Board desires CW Consulting to continue to provide services to the Village.

Included with this memorandum is a new contract covering the period May 1, 2016 – April 30, 2017, providing for a new one-year term of service, with a 2.25% increase in fees (payable at \$2,367 monthly), totaling \$28,405. The contract may be cancelled by either party with 30 days written notice. The contract includes new language that updates the scope of consulting services and includes a list of identified goals for the contract term.

## MOTION / ACTION REQUESTED

It is requested that the Village Board authorize the Village Manager to execute a contract for professional services with CW Consulting covering the period May 1, 2016 – April 30, 2017, so that the Village may benefit from the relationships that have been established in recent years.

**MOTION: Motion to authorize the Village Manager to execute a one-year contract for services with CW Consulting, with an annual cost not to exceed \$28,405.**

## STAFF RECOMMENDATION

Staff recommends that the Village authorize execution of a contract with CW Consulting for the period May 1, 2016 – April 30, 2017. Mr. Ganschow has actively represented the Village in seeking, securing, and protecting state and federal funding for much needed projects and services. This year, Mr. Ganschow was particularly helpful in promoting and securing support for legislation that released funding for MTF, 911 services, and State Use Tax. Mr. Ganschow also represents the Village in Springfield with regard to the preservation of municipal revenues, as well as other legislation that may impact our community. It is staff’s recommendation that Village interests would be better served by continuity in representation at the state and federal level.

Chris will be present at the April 26<sup>th</sup> Board Meeting to provide his annual verbal report to the Village Board.

## DOCUMENTATION

- CW Consulting Contract (updated)
- Progress Report, Chris Ganschow (to be provided at the dais on April 12, 2016)

# ***CW Consulting***

PO Box 786, Highland Park, IL

(847) 323-5545 - cagwood@aol.com

With our more than 27 years of experience in communications and developing and executing public affairs strategies, CW Consulting is uniquely positioned to assist the Village of La Grange Park in building key relationships, locally, in Springfield, and in Washington, DC. We can assist the Village in developing and delivering key messages to legislators, the media, residents and other important audiences.

We look forward to continuing our relationship with the Village of La Grange Park, and would suggest working to attain the following goals for 2016-2017:

- **Convey the Village's Concerns on Issues of Importance**
  - Arrange at least five state and federal representatives, including Rep. Luis Gutierrez
  - Identify events where legislators will be in attendance and inform Village officials of those opportunities
  - Arrange meetings with key personnel in Gov. Rauner's administration
  - Seek opportunities to meet with General Assembly caucus leaders (Speaker Madigan, Senate President Cullerton and Republican Leaders Radogno & Durkin)
  - Organize meetings with legislators / officials during the WCMC Drive-Down
  
- **Secure and/or Protect Funding Sources for the Village**
  - Develop strategies to combat any cuts on the Local Government Distributive Fund (LGDF)
  - Monitor developments of the "Statewide Next Generation 9-1-1" regarding impact on local revenues and service operations
  - Identify other funding opportunities, including a possible capital investment program
  
- **Reports and Communications**
  - Bi-weekly reports for Village Board briefs
  - Quarterly reports for the "Rose Clippings"
  - Quarterly reports to the Village Board on lobbying activities
  - Report to the Village Board in person at least twice
  - Prepare materials for annual WCMC Drive-Down, including a summary of key legislative issues
  - *Provide monthly Grant Report to the Village (new for 2016-17)*
  - *Arrange monthly meetings with Village Manager and Village President (new for 2016-17)*
  - *Attend two (2) staff meetings per year (new for 2016-17)*

These goals have been integrated into the services provided under *Section 2.* of the attached Consulting Service Agreement. At your convenience, I would look forward to further discussing with you how CW Consulting might be of assistance to the Village as it moves forward into the future. Thank you in advance for your consideration.

**About CW Consulting**

***Christopher Ganschow*** brings two decades of experience to helping individuals & organizations meet their communications & public affairs priorities. He has assisted leaders in government, private industry & the non-profit sector in getting their message out to key audiences.

Ganschow has worked for five current and former Members of Congress, including Rep. Daniel Lipinski, who sits on the Transportation and Infrastructure Committee, in developing communications strategies and legislative initiatives, including the last three federal transportation bills. He has also worked with several clients, including most recently the Village of La Grange Park, Ill., in successfully obtaining funding in both Washington D.C. and Springfield to meet their infrastructure priorities.

His other clients have included the City of Aurora, Ill., the North Shore Sanitary District; Serafin & Consulting; and the Park District of Highland Park, Ill. Ganschow is an award-winning writer and graduate of the University of Missouri-Columbia with a Bachelor's Degree in Journalism. He is active with the YMCA and Chamber of Commerce, among several civic, charitable and professional organizations.

## Consulting Service Agreement

THIS AGREEMENT ("Agreement") is made as of May 1, 2016 ("Effective Date") by and between CW Consulting ("CW") with offices at 15 Clay Ave, #303, Highwood, IL (PO Box 786, Highland Park, IL) and the Village of La Grange Park ("The VILLAGE") with offices at 447 N. Catherine Ave., La Grange Park, IL. CW and the Village of La Grange Park may also be referred to individually as a "Party" or collectively as the "Parties."

### RECITALS

WHEREAS, the VILLAGE wishes to retain CW to perform certain consulting services subject to the terms and conditions of this Agreement, and;

WHEREAS, CW has represented to the VILLAGE that it is capable and is willing to undertake the performance of consulting services for the VILLAGE;

NOW, THEREFORE, in consideration of the payments to be made to CW as provided herein, and in consideration of the mutual agreements and covenants contained herein, the VILLAGE and CW agree as follows:

#### 1. Term

The term of this Agreement shall commence on the Effective Date, and shall remain in effect for a period of one (1) year (the "Term").

Expiration of the Term shall not terminate any continuing obligations of the Parties, including but not limited to, those obligations set forth in subsequent sections and shall in no way be deemed to be construed as a restriction, limitation or waiver of either Party's rights to pursue any additional available remedy at law or equity.

The term of this Agreement shall cease upon cancellation by either Party with 30 days written notice.

#### 2. Consulting Services

The VILLAGE hereby retains CW, which hereby undertakes to exercise its best efforts to promote the business, products, reputation and interest of the VILLAGE through the performance of consulting services ("Services").

Consulting services include, but are not limited to, the following items:

- MEETING WITH OFFICIALS AND STATE AGENCIES: Facilitating meetings with officials, including elected legislators, and agency representatives at the county, regional, state and federal levels in an effort to convey the Village's concerns on issues of importance.

*Deliverables Include: (1) Arrange at least five meetings with state and federal representatives, including Rep. Luis Gutierrez; (2) Identify events where legislators will be in attendance and inform Village officials of those opportunities; (3) Arrange meetings with key personnel in Governor Rauner's administration; (4) Seek opportunities to meet with General Assembly caucus leaders, including Speaker Madigan, Senate President Cullerton and Republican Leaders Radogno & Durkin; (5) Organize meetings with legislators / officials during the WCMC Drive-Down.*

- **SECURE AND/OR PROTECT FUNDING SOURCES:** Working to find unique sources of revenue for the Village at the federal, regional, state and local levels, and monitoring the progress of applications for grants and other funding earmarks.

*Deliverables Include: (1) Develop strategies to combat any cuts on the Local Government Distributive Fund (LGDF); (2) Execute strategy to secure a an aerial ladder truck for the Village; (3) Monitor developments of the "Statewide Next Generation 9-1-1" regarding impact on local revenues; and (4) Identify other funding opportunities, including a possible capital investment program.*

- **PRODUCE REGULAR REPORTS:** Provide regular reporting to the Village on lobbyist activities.

*Deliverables Include: (1) Bi-weekly reports for Village Board Briefs on issues of importance to include any legislator contacts that have been made on behalf of the Village; (2) Quarterly reports to the Village Board on lobbying activities; (3) Report to the Village Board in person at least twice; (4) Prepare materials for annual WCMC Drive-Down, including a summary of key legislative issues and the Village's position on these issues and provide the materials to the Village Manager no later than 1 week prior to the Drive-Down date; and (5) Provide monthly Grant Report to the Village.*

- **GETTING THE MESSAGE OUT:** Helping the Village of La Grange Park craft its message to residents about its public affairs priorities, including writing newsletter articles & news releases, and working with the media, if requested.

*Deliverables Include: Provide quarterly reports to the Village (due March 15th, June 15th, September 15th and December 15th) for the Rose Clippings on key legislative issues (or other public affairs priorities) impacting the Village for which our residents should be informed.*

- **ATTENDING VILLAGE BOARD MEETINGS:** Upon request, attending Village Board and Committee meetings, as well as other special events.

*Deliverables Include: (1) Attend at least 4 Village Board meetings annually (one per quarter); (2) Attend at least 2 special events annually on behalf of the Village; (3) Arrange*

*monthly meetings with the Village Manager and Village President; and (4) Attend two (2) staff meetings per year.*

- **DRAFTING LEGISLATION**: Meeting with Village officials to define the terms of specific legislation & composing bills and identifying sponsors & cosponsors.
- **ANALYZING LEGISLATION**: Analyzing legislation as it is introduced, determining its possible effects on the Village, as well as providing the Village with copies of these bills and any pertinent information regarding their status.

Services will be provided directly by CW, or where appropriate, by individuals or entities retained by CW that CW believes will help to accomplish the Services outlined in this Paragraph. The VILLAGE shall not be responsible for any fees owed to outside individuals or entities unless pre-approved by the VILLAGE. Furthermore, CW represents that any individual or entity retained by CW will be bound to the same obligations of CW under this Agreement, including the obligation of confidentiality.

### 3. Compensation and Expenses

For and in consideration of CW's performance of Services in accordance with the terms and conditions of this Agreement, the VILLAGE shall pay CW a monthly retainer of \$2,367 (two-thousand three-hundred sixty seven dollars).

If CW determines that there is a need to incur additional costs and expenses in the performances of services hereunder, then in that event, VILLAGE shall reimburse CW for the same, provided the nature, amount and circumstances thereof are fully disclosed to and approved by an authorized representative of the VILLAGE prior to the time such additional costs or expenses are incurred. CW will provide a detailed accounting of all such additional costs and expenses.

### 5. Compliance with State and Federal Laws

Both parties recognize and agree to comply fully with all applicable federal, state, and local laws regulating corporate political and marketing activities, and each agrees to fully comply with all applicable laws, decrees, rules, regulations, orders, ordinances, actions, and requests of any federal, state, or local government or judicial body, agency, or official pertaining to this Agreement.

### 6. Confidentiality

In rendering Services pursuant to this Agreement, CW and its employees may acquire or be exposed to confidential information or trade secrets concerning the business and operations of the VILLAGE or its affiliates. CW agrees to treat and maintain all such information and data as the VILLAGE's confidential property and not to divulge it to others at any time or use it for

private purposes or otherwise, except as such use or disclosure may be required in connection with performance of the Services or as may be consented to in advance and in writing by the VILLAGE. The confidentiality obligations hereunder shall not extend to: (i) Confidential information already in the possession of CW without any obligation of confidentiality; (ii) Confidential information already in the public domain; or (iii) Confidential information independently received by CW without any obligations of confidentiality. The obligations of CW contained in this Paragraph shall ensure that any employees, agents, or subcontractors of CW who have access or exposure to the aforesaid information shall be bound by these obligations of confidentiality.

7. Limitation on Damages

Neither party shall be liable to the other for any punitive, special or exemplary damages.

8. Governing Law

The parties agree that this Agreement shall be governed by and interpreted in accordance with the internal laws of the State of Illinois. This agreement will conform at all times with all applicable laws now and in the future regarding any registered agent business practice.

9. Counterparts

This Agreement may be signed in one or more counterparts, all of which together will constitute one and the same instrument.

IN WITNESS THEREOF, the parties have duly executed this Agreement as of the date first above written:

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For CW Consulting,

For the Village of La Grange Park

Its: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_  
Signature & Date

\_\_\_\_\_  
Signature & Date

# **Public Safety Committee Divider**

**Scott Mesick, Chairman**

**Patricia Rocco**

**Robert Lautner**

## **VILLAGE BOARD AGENDA MEMO**

**DATE:** March 31, 2016

**TO:** President and Board of Trustees

**FROM:** Julia Cedillo, Village Manager 

**RE:** Emergency Generator Replacement Project – Change Order Request

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**PURPOSE:** Staff is seeking Board approval for a change order in the amount of \$2,345 to Lyons Pinner Electric for costs associated with custom enclosure color.

### **BACKGROUND:**

In September 2015, the Village Board approved a contract with the lowest bidder, Lyons & Pinner Electric \$216,700.00 for the Emergency Generator Replacement Project. The scope of the work included the removal of the existing underground storage tank, the purchase and installation of a new generator, the construction of a substantial generator pad, construction of a boundary fence and a screening fence, deconstruction of the existing generator in the basement, and new rewiring to accommodate the full electrical load of 447 N. Catherine Avenue.

The contractor selected a 250 KW diesel generator unit manufactured by Onsite Energy. Onsite Energy generator enclosures are manufactured with the standard color Gray. As Lyons & Pinner advised staff that a portion of the unit would be visible beyond the screened fencing, staff selected a custom color brown (“Beige Gray”) to blend with the color of the Village Hall building. This custom color selection triggers a change order approval as the contract did not include a project contingency line item amount.

There is sufficient funding available in the Capital Projects Fund to provide for this additional cost.

### **MOTION / ACTION REQUESTED**

**Motion to approve a change order in the amount of \$2,345 to Lyons Pinner Electric for costs associated with custom enclosure color for the Emergency Generator Replacement Project.**

### **DOCUMENTATION:**

- Color selections for Onsite Energy Enclosure and Generator Sets

# ENCLOSURE AND GENERATOR SET

## Color Options Data Sheet



### PRODUCT HIGHLIGHTS

MTU Onsite Energy is proud to offer Diamond Vogel's Peridium® TGIC Polyester powder coating paint on our enclosures and generator sets. Peridium® offers excellent application and performance characteristics. Its tightly controlled particle size distribution provides exceptional first pass transfer efficiencies and edge coverage, along with the smoothest film available. Long term exterior durability, high performance mechanical properties, and overtake resistance are also common characteristics of these premium TGIC polyester coatings.

### STANDARD COLOR\*

MTU Onsite Energy uses the following paint color as the standard for our generator sets:



■ EL-0375 ANSI 61  
Gray

### CUSTOM COLORS\*

MTU Onsite Energy also offers custom color options for your MTU Onsite Energy generator set or enclosure.  
**Note:** Additional charges are applicable. Please contact your MTU Onsite Energy Account Manager for details.



■ EL-1399 RAL-9003  
Signal White



■ EL-1312 RAL-1013  
Pearl White



■ EL-0378  
Khaki



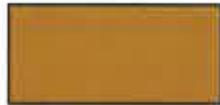
■ EL-8310 RAL-1019  
Gray Beige



■ EL-0380 RAL-7006  
Beige Gray



■ EL-0384 ANSI 70  
Gloss Gray



■ EL-3313  
Construction Yellow



■ EL-5304  
Bright Red



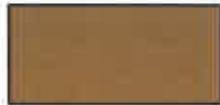
■ EL-5302  
Deep Red



■ EL-5306 RAL-3009  
Oxide Red



■ EL-0386 RAL-7023  
Concrete Gray



■ EL-8307 RAL-8000  
Green Brown



■ EL-6301 RAL-6003  
Olive Green



■ EL-6303 RAL-6001  
Emerald Green



■ EL-6305  
Dark Green



■ EL-0382 RAL-7016  
Anthracite Gray



■ EL-7370 RAL-5012  
Gloss Light Blue



■ EL-7368 RAL-5023  
Distant Blue



■ EL-7366 RAL-5005  
Signal Blue



■ EL-7364 RAL-5013  
Cobalt Blue



■ EL-9399 RAL-9005  
Jet Black

\* Colors shown are produced as close as modern printing techniques permit and are only approximate representation of the actual colors.

**Village Board Agenda Memo**

**Date:** April 4, 2016

**TO:** President Discipio and Village Board

**FROM:** Ed Rompa, Police Chief   
Julia Cedillo, Village Manager 

**RE:** Ordinance Amending Chapter 76: Parking Schedules of the Municipal Code  
(Parking Restrictions 1000 Block of Newberry)

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**PURPOSE:**

Adoption of Ordinance Amending Chapter 76: Parking Schedule of the La Grange Park Municipal Code, adding language to enforce odd/even parking restrictions for the 1000 Block of Newberry.

**DISCUSSION:**

At the March 22, 2016, Board Meeting Staff presented the option of implementing ODD/EVEN parking restrictions for the 1000 Block of Newberry. This would allow parking in front of the homes shared equally by both sides of the block. It also limits the impact, to having vehicles parking in front of the homes for half the days of the year. This process aids in proper enforcement as there are no set hours for the restriction and assists for other departments of the village to safely complete their daily work schedule. In addition, there is a safer travel for pedestrian use of the area.

**STAFF RECOMMENDATION:**

Staff recommends adoption of the Ordinance Amending Chapter 76: Parking Schedule of the La Grange Park Municipal Code, adding attached language to enforce odd/even parking restrictions for the 1000 Block of Newberry.

**MOTION/ACTION REQUESTED:**

*The amended ordinance is being presented at the April 12, 2016, Work Session Meeting for discussion and action.*

Motion adopting Ordinance Amending the La Grange Park Municipal Code as Amended.

**DOCUMENTATION:**

- Ordinance Amending the "La Grange Park Municipal Code" as Amended

**ORDINANCE NO. 1023**

**ORDINANCE AMENDING THE “LA GRANGE PARK  
MUNICIPAL CODE” AS AMENDED**

Whereas, the Board of Trustees has determined that it is in the best interests of the Village of La Grange Park to amend Title VII, Chapter 76 of the La Grange Park Municipal Code.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

**SECTION 1:** That **Chapter 76.00 PARKING SCHEDULES, SCHEDULE IV: RESIDENTIAL PERMIT PARKING** of Title VII of the La Grange Park Municipal Code be and is hereby deleted in its entirety.

**SECTION 2:** That **Chapter 76.00 PARKING SCHEDULES, SCHEDULE II: PARKING SIGNS** of Title VII of the La Grange Park Municipal Code be and hereby is amended to add the following language:

| <i>Street</i>   | <i>Between</i>   | <i>Side</i>   | <i>Sign Text</i>              | <i>Ord. No.</i> | <i>Date Passed</i> |
|-----------------|--|---------------|-------------------------------|-----------------|--------------------|
| Newberry Avenue | The first alley south of 31 <sup>st</sup> Street to a point 20 feet south of the alley | East and West | No Parking Here to Alley      |                 |                    |
| Newberry Avenue | 31st Street and Garfield Avenue  | East          | No Parking EVEN Calendar Days |                 |                    |
| Newberry Avenue | 31st Street and Garfield Avenue  | West          | No Parking ODD Calendar Days  |                 |                    |

**SECTION 3:** That all ordinance and resolutions, or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

**SECTION 4:** That this Ordinance shall be in full force and effect after its passage, approval and publication as required by law.

ADOPTED BY THE PRESIDENT AND THE BOARD OR TRUSTEES of the Village of La Grange Park, Cook County, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2016.

YES: \_\_\_\_\_

NO: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Approved this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Dr. James L. Discipio, Village President

ATTEST: \_\_\_\_\_  
Amanda Seidel, Village Clerk

# **Public Works Committee Divider**

**Michael Sheehan, Chairman**

**Jamie Zaura**

**Scott Mesick**

## VILLAGE BOARD AGENDA MEMO

**Date:** 04/04/16

**To:** Village President and Board of Trustees

**From:** Brendan McLaughlin, Public Works Director *BSM*  
Julia Cedillo, Village Manager *JAC*

**Re:** Authorization to Purchase & Plant Trees for FY16/17 Tree Planting Program

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**PURPOSE:** Authorization to purchase and plant trees for the Fiscal Year 2016/17 Tree Planting Program from the Suburban Tree Consortium, in an amount not to exceed \$20,000, plus any resident purchased trees.

**GENERAL BACKGROUND:**

The FY2016-17 Budget includes a line item in Capital Projects Fund – “Tree Purchases” for \$20,000. These trees are planted in locations where other trees in the Village parkway have been removed, and the planting location is based on the chronological order of removal. Residents are also given the option to reimburse the Village for the wholesale cost of a tree, and they then can be added to the planting program.

**STAFF RECOMMENDATION:**

Staff recommends approval of the motion to authorize the tree purchases and planting.

**MOTION / ACTION REQUESTED:**

Motion authorizing the purchase and planting of trees for the Fiscal Year 2016/17 Tree Planting Program from the Suburban Tree Consortium, in an amount not to exceed \$20,000, plus any resident purchased trees.

# Village Board Agenda Memo

**Date:** 04/04/2016

**To:** President and Board of Trustees

**From:** Brendan McLaughlin, Public Works Director *BJM*  
Julia Cedillo, Village Manager *JMC*

**RE:** La Grange Road Water Main Replacement Project (31<sup>st</sup> to 29<sup>th</sup>)  
*Award of Contract*

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## PURPOSE:

Acceptance of lowest bid for the water main installation project along La Grange Road (31<sup>st</sup> to 29<sup>th</sup>).

## BACKGROUND:

This project shall consist of the work necessary to install a new 10" water main system along La Grange Road, from 31<sup>st</sup> to 29<sup>th</sup>. The work shall consist of the installation of water main, sidewalk and pavement removal and replacement, sodding of disturbed parkway areas, and all other necessary work to properly complete this project in accordance with the specifications and bidding documents prepared by the Village's Engineers.

Bid specifications were prepared, and a Notice to Bidders requesting bids was published in the March 16, 2016, Suburban Life newspaper. A bid opening was held on April 5, 2016. Seven contractors submitted bids. The successful low bidder is Suburban General Construction Company with a bid of \$434,385.00. \$478,000 is budgeted for this project in the FY16/17 Water Fund Budget.

## STAFF RECOMMENDATION:

Staff recommends awarding the contract to the lowest responsible bidder and establishing a 10% contingency to allow for unforeseen field conditions.

## MOTION / ACTION REQUESTED:

A motion: (1) to accept the lowest bid; (2) to establish a ten percent contingency and (3) to authorize the Village President to execute the necessary contract documents.

## DOCUMENTATION:

- \* Letter of Recommendation from Hancock Engineering

April 5, 2016

President and Board of Trustees  
Village of LaGrange Park  
447 North Catherine Avenue  
LaGrange Park, Illinois 60526

RECEIVED APR 04 2016

Re: LaGrange Road Watermain Improvement  
Bid Opening Results

Dear President and Board of Trustees:

Bids were received for the above referenced project on April 5, 2016. We offer the following comments and recommendations on the bid results.

The plans and specifications for the project were obtained by eleven (11) contractors, and the Village received bids from seven (7) qualified companies. A summary of the bids received is as follows:

|                                   |              |
|-----------------------------------|--------------|
| Suburban General Construction Co. | \$434,385.00 |
| Unique Plumbing Co.               | \$483,875.60 |
| Cerniglia Underground Contractor  | \$494,132.00 |
| A-Lamp Concrete Contractors, Inc. | \$538,145.00 |
| Riccio Construction Co.           | \$652,215.00 |
| J. Congdon Sewer Service Inc.     | \$719,656.50 |
| Northwest General Contractor Inc. | \$844,310.00 |
| Engineer's Estimate               | \$498,680.00 |

The bids were checked and found to be in order. The lowest bidder Suburban General Construction Co., is a qualified, local Chicago area contractor who has completed municipal projects in the suburban area surrounding Chicago. Therefore, we recommend that the Village accept the bid proposal submitted by Suburban General Construction Co. in the amount of \$434,385.00.

We have enclosed a copy of the bid tabulation for the project and the original bid proposals.

Please feel free to contact our office should you have any questions or require additional information.

Very truly yours,

EDWIN HANCOCK ENGINEERING CO.

  
Paul E. Flood, Principal

Enclosures

cc: Ms. Julia Cedillo, Village Manager (W/Bid Tab)  
Mr. Brendan McLaughlin, Director of Public Works (W/Bid Tab)

BID TABULATION

BID DATE & TIME: Tuesday, April 5, 2016 @ 10:00 a.m.

PROJECT: LaGrange Road Watermain Improvements - Between - Between 29th & 31st Streets

k:/bidtabs/LAGRANGPK14059-LaGrRoad\_WM

|   | QUANTITY | UNIT | ENGINEER'S ESTIMATE |                      | SUBURBAN GENERAL CONST |                      | UNIQUE PLUMBING CO., INC. |                      | CERNIGLIA COMPANY INC. |                      | A.LAMP CONCRETE CONT. |                      | RICCIO CONSTRUCTION |                      | J.CONGDON SEWER SERV. |                      | NORTHWEST GENERAL CONT |                      |
|---|----------|------|---------------------|----------------------|------------------------|----------------------|---------------------------|----------------------|------------------------|----------------------|-----------------------|----------------------|---------------------|----------------------|-----------------------|----------------------|------------------------|----------------------|
|   |          |      | UNIT PRICE          | TOTAL PRICE          | UNIT PRICE             | TOTAL PRICE          | UNIT PRICE                | TOTAL PRICE          | UNIT PRICE             | TOTAL PRICE          | UNIT PRICE            | TOTAL PRICE          | UNIT PRICE          | TOTAL PRICE          | UNIT PRICE            | TOTAL PRICE          | UNIT PRICE             | TOTAL PRICE          |
| 1 10" Dia,Watermain, DIP, Class 52                        | 1,300    | Ft   | 95.00               | 123,500.00           | 88.00                  | 114,400.00           | 74.25                     | 96,525.00            | 71.00                  | 92,300.00            | 90.00                 | 117,000.00           | 118.00              | 153,400.00           | 145.00                | 188,500.00           | 190.00                 | 247,000.00           |
| 2 10" Dia,Watermain, DIP, Class 52,RestrainedJnt, Augured | 150      | Ft   | 100.00              | 15,000.00            | 90.00                  | 13,500.00            | 180.00                    | 27,000.00            | 200.00                 | 30,000.00            | 350.00                | 52,500.00            | 210.00              | 31,500.00            | 300.00                | 45,000.00            | 225.00                 | 33,750.00            |
| 3 6" Dia,Watermain, DIP, Class 52                         | 125      | Ft   | 80.00               | 10,000.00            | 25.00                  | 3,125.00             | 74.00                     | 9,250.00             | 50.00                  | 6,250.00             | 85.00                 | 10,625.00            | 100.00              | 12,500.00            | 100.00                | 12,500.00            | 165.00                 | 20,625.00            |
| 4 Valve & Vault   | 5        | Ea   | 6,000.00            | 30,000.00            | 7,500.00               | 37,500.00            | 3,525.00                  | 17,625.00            | 4,100.00               | 20,500.00            | 3,750.00              | 18,750.00            | 6,000.00            | 30,000.00            | 4,500.00              | 22,500.00            | 5,000.00               | 25,000.00            |
| 5 Fire Hydrant w/Aux Valve & Box                          | 5        | Ea   | 5,500.00            | 27,500.00            | 7,500.00               | 37,500.00            | 4,450.00                  | 22,250.00            | 5,200.00               | 26,000.00            | 5,000.00              | 25,000.00            | 5,500.00            | 27,500.00            | 7,500.00              | 37,500.00            | 6,000.00               | 30,000.00            |
| 6 Special Ductile Iron Fittings                           | 2,150    | LBS  | 3.00                | 6,450.00             | 0.10                   | 215.00               | 4.60                      | 9,890.00             | 1.00                   | 2,150.00             | 2.00                  | 4,300.00             | 6.00                | 12,900.00            | 0.01                  | 21.50                | 9.00                   | 19,350.00            |
| 7 Restrained Joint, 10"                                   | 50       | Ea   | 75.00               | 3,750.00             | 35.00                  | 1,750.00             | 40.00                     | 2,000.00             | 25.00                  | 1,250.00             | 10.00                 | 500.00               | 185.00              | 9,250.00             | 50.00                 | 2,500.00             | 40.00                  | 2,000.00             |
| 8 Restrained Joint, 6"                                    | 35       | Ea   | 65.00               | 2,275.00             | 15.00                  | 525.00               | 20.00                     | 700.00               | 25.00                  | 875.00               | 10.00                 | 350.00               | 145.00              | 5,075.00             | 25.00                 | 875.00               | 25.00                  | 875.00               |
| 9 Fire Hydrant to be Removed                              | 4        | Ea   | 350.00              | 1,400.00             | 250.00                 | 1,000.00             | 450.00                    | 1,800.00             | 500.00                 | 2,000.00             | 650.00                | 2,600.00             | 900.00              | 3,600.00             | 350.00                | 1,400.00             | 2,000.00               | 8,000.00             |
| 10 Water Service Transfer                                 | 15       | Ea   | 1,500.00            | 22,500.00            | 1,500.00               | 22,500.00            | 1,550.00                  | 23,250.00            | 1,200.00               | 18,000.00            | 2,000.00              | 30,000.00            | 1,825.00            | 27,375.00            | 2,750.00              | 41,250.00            | 3,000.00               | 45,000.00            |
| 11 Watermain Connections & Disconnections                 | 4        | Ea   | 5,000.00            | 20,000.00            | 5,500.00               | 22,000.00            | 3,200.00                  | 12,800.00            | 4,000.00               | 16,000.00            | 2,500.00              | 10,000.00            | 3,700.00            | 14,800.00            | 5,500.00              | 22,000.00            | 5,000.00               | 20,000.00            |
| 12 Removal & Disposal of Regulated Substances             | 250      | CuYd | 60.00               | 15,000.00            | 61.00                  | 15,250.00            | 68.00                     | 17,000.00            | 80.00                  | 20,000.00            | 1.00                  | 250.00               | 85.00               | 21,250.00            | 75.00                 | 18,750.00            | 75.00                  | 18,750.00            |
| 13 Trench Backfill  | 1,150    | CuYd | 31.00               | 35,650.00            | 10.00                  | 11,500.00            | 36.00                     | 41,400.00            | 26.00                  | 29,900.00            | 35.00                 | 40,250.00            | 35.00               | 40,250.00            | 30.00                 | 34,500.00            | 1.00                   | 1,150.00             |
| 14 Exploratory Excavation                                 | 16       | Hr   | 125.00              | 2,000.00             | 10.00                  | 160.00               | 280.00                    | 4,480.00             | 100.00                 | 1,600.00             | 10.00                 | 160.00               | 90.00               | 1,440.00             | 100.00                | 1,600.00             | 300.00                 | 4,800.00             |
| 15 Pressure Testing and Disinfection                      | 1        | LS   | 4,500.00            | 4,500.00             | 6,000.00               | 6,000.00             | 1,600.00                  | 1,600.00             | 4,000.00               | 4,000.00             | 6,500.00              | 6,500.00             | 1,800.00            | 1,800.00             | 2,500.00              | 2,500.00             | 2,500.00               | 2,500.00             |
| 16 PVC Sanitary Sewer Service Pipe Replacement            | 300      | Ft   | 25.00               | 7,500.00             | 5.00                   | 1,500.00             | 36.00                     | 10,800.00            | 12.00                  | 3,600.00             | 10.00                 | 3,000.00             | 70.00               | 21,000.00            | 50.00                 | 15,000.00            | 90.00                  | 27,000.00            |
| 17 8" Dia, PVC Storm Sewer Pipe Replacement               | 105      | Ft   | 50.00               | 5,250.00             | 45.00                  | 4,725.00             | 60.00                     | 6,300.00             | 40.00                  | 4,200.00             | 70.00                 | 7,350.00             | 80.00               | 8,400.00             | 75.00                 | 7,875.00             | 85.00                  | 8,925.00             |
| 18 8" Dia, DIP Storm Sewer Pipe Replacement               | 76       | Ft   | 80.00               | 6,080.00             | 75.00                  | 5,700.00             | 68.60                     | 5,213.60             | 52.00                  | 3,952.00             | 90.00                 | 6,840.00             | 95.00               | 7,220.00             | 95.00                 | 7,220.00             | 90.00                  | 6,840.00             |
| 19 Restricted Depth C/B, 4' Dia, Ty1 Fr, Open Lid         | 2        | Ea   | 3,500.00            | 7,000.00             | 4,250.00               | 8,500.00             | 3,400.00                  | 6,800.00             | 4,500.00               | 9,000.00             | 2,950.00              | 5,900.00             | 3,340.00            | 6,680.00             | 2,500.00              | 5,000.00             | 3,500.00               | 7,000.00             |
| 20 Catch Basin, TyC, Ty1 Frame, Open Lid                  | 1        | Ea   | 1,500.00            | 1,500.00             | 2,250.00               | 2,250.00             | 1,800.00                  | 1,800.00             | 2,200.00               | 2,200.00             | 1,500.00              | 1,500.00             | 2,450.00            | 2,450.00             | 1,500.00              | 1,500.00             | 3,500.00               | 3,500.00             |
| 21 Inlet, Ty A, Ty1 Frame, Open Lid                       | 2        | Ea   | 1,200.00            | 2,400.00             | 1,750.00               | 3,500.00             | 1,400.00                  | 2,800.00             | 1,600.00               | 3,200.00             | 1,200.00              | 2,400.00             | 1,675.00            | 3,350.00             | 1,300.00              | 2,600.00             | 1,000.00               | 2,000.00             |
| 22 Connection to Existing Structure                       | 9        | Ea   | 900.00              | 8,100.00             | 250.00                 | 2,250.00             | 450.00                    | 4,050.00             | 1,100.00               | 9,900.00             | 650.00                | 5,850.00             | 700.00              | 6,300.00             | 1,500.00              | 13,500.00            | 300.00                 | 2,700.00             |
| 23 Structure to be Abandoned                              | 4        | Ea   | 300.00              | 1,200.00             | 250.00                 | 1,000.00             | 250.00                    | 1,000.00             | 400.00                 | 1,600.00             | 400.00                | 1,600.00             | 250.00              | 1,000.00             | 250.00                | 1,000.00             | 2,000.00               | 8,000.00             |
| 24 Structure to be Removed                                | 5        | Ea   | 350.00              | 1,750.00             | 250.00                 | 1,250.00             | 470.00                    | 2,350.00             | 600.00                 | 3,000.00             | 400.00                | 2,000.00             | 600.00              | 3,000.00             | 250.00                | 1,250.00             | 600.00                 | 3,000.00             |
| 25 Comb C&G Removal and Replacement                       | 100      | Ft   | 35.00               | 3,500.00             | 31.00                  | 3,100.00             | 39.55                     | 3,955.00             | 36.00                  | 3,600.00             | 35.00                 | 3,500.00             | 58.00               | 5,800.00             | 40.00                 | 4,000.00             | 50.00                  | 5,000.00             |
| 26 Sidewalk Removal & Replacement                         | 6,750    | SF   | 7.00                | 47,250.00            | 5.00                   | 33,750.00            | 7.00                      | 47,250.00            | 6.50                   | 43,875.00            | 6.40                  | 43,200.00            | 12.00               | 81,000.00            | 9.00                  | 60,750.00            | 13.00                  | 87,750.00            |
| 27 Detectable Warnings                                    | 2        | Ea   | 300.00              | 600.00               | 450.00                 | 900.00               | 495.00                    | 990.00               | 700.00                 | 1,400.00             | 350.00                | 700.00               | 500.00              | 1,000.00             | 300.00                | 600.00               | 1,200.00               | 2,400.00             |
| 28 Driveway Pavement Removal                              | 400      | SY   | 10.00               | 4,000.00             | 12.00                  | 4,800.00             | 10.00                     | 4,000.00             | 15.00                  | 6,000.00             | 15.00                 | 6,000.00             | 17.00               | 6,800.00             | 15.00                 | 6,000.00             | 15.00                  | 6,000.00             |
| 29 PCC Driveway Pavement, 7"                              | 215      | SY   | 45.00               | 9,675.00             | 49.00                  | 10,535.00            | 56.80                     | 12,212.00            | 56.00                  | 12,040.00            | 50.00                 | 10,750.00            | 60.00               | 12,900.00            | 85.00                 | 18,275.00            | 110.00                 | 23,850.00            |
| 30 PCC Alley Pavement, 8"                                 | 25       | SY   | 50.00               | 1,250.00             | 60.00                  | 1,500.00             | 76.00                     | 1,900.00             | 90.00                  | 2,250.00             | 60.00                 | 1,500.00             | 85.00               | 2,125.00             | 95.00                 | 2,375.00             | 115.00                 | 2,875.00             |
| 31 Protective Coat  | 7,000    | SY   | 1.00                | 7,000.00             | 0.10                   | 700.00               | 1.50                      | 10,500.00            | 0.30                   | 2,100.00             | 0.01                  | 70.00                | 0.10                | 700.00               | 1.25                  | 8,750.00             | 0.01                   | 70.00                |
| 32 LaGrange Road Pavement Patch                           | 150      | SY   | 100.00              | 15,000.00            | 85.00                  | 12,750.00            | 150.00                    | 22,500.00            | 115.00                 | 17,250.00            | 125.00                | 18,750.00            | 170.00              | 25,500.00            | 150.00                | 22,500.00            | 225.00                 | 33,750.00            |
| 33 Class D Pavement Patches, Types I-IV, 6"               | 50       | SY   | 60.00               | 3,000.00             | 116.00                 | 5,800.00             | 141.50                    | 7,075.00             | 90.00                  | 4,500.00             | 65.00                 | 3,250.00             | 100.00              | 5,000.00             | 55.00                 | 2,750.00             | 100.00                 | 5,000.00             |
| 34 Hot Mix Asphalt Surface Removal, (Sm Quantity)         | 50       | SY   | 25.00               | 1,250.00             | 20.00                  | 1,000.00             | 24.00                     | 1,200.00             | 14.00                  | 700.00               | 100.00                | 5,000.00             | 37.00               | 1,850.00             | 15.00                 | 750.00               | 150.00                 | 7,500.00             |
| 35 Aggregate Base Course, Ty B, 9"                        | 75       | SY   | 9.00                | 675.00               | 15.00                  | 1,125.00             | 30.00                     | 2,250.00             | 10.00                  | 750.00               | 10.00                 | 750.00               | 30.00               | 2,250.00             | 12.00                 | 900.00               | 30.00                  | 2,250.00             |
| 36 Incidental Hot-Mix Asphalt Surfacing, 2"               | 125      | SY   | 35.00               | 4,375.00             | 40.00                  | 5,000.00             | 48.00                     | 6,000.00             | 70.00                  | 8,750.00             | 60.00                 | 7,500.00             | 40.00               | 5,000.00             | 25.00                 | 3,125.00             | 40.00                  | 5,000.00             |
| 37 Sodding (Salt Tolerant) & Topsoil Placement            | 1,000    | SY   | 15.00               | 15,000.00            | 10.00                  | 10,000.00            | 13.20                     | 13,200.00            | 10.00                  | 10,000.00            | 12.00                 | 12,000.00            | 14.00               | 14,000.00            | 15.00                 | 15,000.00            | 21.00                  | 21,000.00            |
| 38 Treet Root Pruning                                     | 12       | Ea   | 200.00              | 2,400.00             | 25.00                  | 300.00               | 125.00                    | 1,500.00             | 200.00                 | 2,400.00             | 125.00                | 1,500.00             | 300.00              | 3,600.00             | 85.00                 | 1,020.00             | 600.00                 | 7,200.00             |
| 39 Tree Protection  | 12       | Ea   | 75.00               | 900.00               | 25.00                  | 300.00               | 50.00                     | 600.00               | 120.00                 | 1,440.00             | 125.00                | 1,500.00             | 200.00              | 2,400.00             | 85.00                 | 1,020.00             | 300.00                 | 3,600.00             |
| 40 Bollard  | 1        | Ea   | 500.00              | 500.00               | 250.00                 | 250.00               | 850.00                    | 850.00               | 600.00                 | 600.00               | 950.00                | 950.00               | 250.00              | 250.00               | 1,500.00              | 1,500.00             | 1,000.00               | 1,000.00             |
| 41 Individual Highway Permit Bond                         | 1        | LS   | 10,000.00           | 10,000.00            | 1,000.00               | 1,000.00             | 1,210.00                  | 1,210.00             | 25,000.00              | 25,000.00            | 6,000.00              | 6,000.00             | 2,000.00            | 2,000.00             | 4,000.00              | 4,000.00             | 2,500.00               | 2,500.00             |
| 42 Traffic Control & Protection                           | 1        | LS   | 12,000.00           | 12,000.00            | 23,975.00              | 23,975.00            | 18,000.00                 | 18,000.00            | 40,000.00              | 40,000.00            | 60,000.00             | 60,000.00            | 28,000.00           | 28,000.00            | 80,000.00             | 80,000.00            | 80,000.00              | 80,000.00            |
| <b>TOTAL AMOUNT OF BID</b>                                |          |      |                     | <b>\$ 498,680.00</b> |                        | <b>\$ 434,385.00</b> |                           | <b>\$ 483,875.60</b> |                        | <b>\$ 494,132.00</b> |                       | <b>\$ 538,145.00</b> |                     | <b>\$ 652,215.00</b> |                       | <b>\$ 719,656.50</b> |                        | <b>\$ 844,310.00</b> |

## Village Board Agenda Memo

**Date:** 04/04/2016

**To:** President and Board of Trustees

**From:** Brendan McLaughlin, Public Works Director *B5m*  
Julia Cedillo, Village Manager *JCC*

**RE:** 2015 Paving Project – Finsbury & Pine Tree Lanes  
*Payment of GA Paving LLC Invoice*

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**PURPOSE:** Authorization of payment to GA Paving, LLC. in the amount of \$77,754.25, for their final pay estimate #2, with \$29,255.80 coming from the Capital Projects Fund.

### **GENERAL BACKGROUND:**

The FY2015-16 budget included MFT funds and Sewer funds for this project totaling \$147,000. During construction, it was determined that additional curb and gutter work would need to take place, increasing the total construction cost to \$171,887.50\*

The Cleveland paving project (budgeted in the Capital Projects Fund) came in under budget, thus freeing up funds to cover the shortage in the Finsbury/Pine Tree Lanes project.

The following is a breakdown of the two paving projects:

|                    | <u>Budget</u> | <u>Bid</u>   | <u>Actual Cost</u> | <u>Available</u>            |
|--------------------|---------------|--------------|--------------------|-----------------------------|
| Cleveland          | \$275,690     | \$236,961.20 | \$219,880.05       | \$55,809.05 (Capital Funds) |
| Finsbury/Pine Tree | \$147,000     | \$149,997.25 | \$176,255.80*      | -\$29,255.80 (MFT Funds)    |

*\*difference between construction cost and actual cost is due to material testing fees*

### **STAFF RECOMMENDATION:**

Staff is recommending to accept the recommendation from the Village Engineer to make the final payment to GA Paving LLC in the amount of \$77,754.25, and authorize that \$29,255.80 be paid from the Capital Funds account to cover the shortage in the MFT Fund for the Finsbury/Pine Tree Lanes construction project.

### **MOTION/ACTION REQUESTED:**

*This item is being placed on the April 12, 2016, Work Session for discussion and action.*

Motion authorizing payment to GA Paving LLC in the amount of \$77,754.25, and authorize that \$29,255.80 be paid from the Capital Projects Fund to cover the shortage for the Finsbury/Pine Tree Lanes construction project.

### **DOCUMENTATION:**

- Invoice LP2002 dated 3/1/16 from GA Paving LLC.
- Hancock Engineering Letter of Approval dated February 29, 2016

**Invoice To:**  
 Village of LaGrange Park  
 Attn: Accounts Payable  
 447 North Catherine Avenue  
 LaGrange Park, IL 60526

Invoice #LP2002  
 Pay Estimate #2/Final  
 3/1/2016  
 Work Completed through 12/17/2015

**GA Paving LLC**  
 1100 S 25th Ave.  
 Bellwood, IL 60104  
 Phone: 708-540-4585  
 Fax: 708-540-4586  
 Emily@gapaving.us

**Job Name:** Finsbury Lane & Pine Tree Lane / MFT 15-00076-00-RS  
 EHE File No. 520-15-082001

| Item | Pay Item Description                              | Contract Quantity |        |            |             | Previously Billed |             |
|------|---|-------------------|--------|------------|-------------|-------------------|-------------|
|      |   | Est. Qty          | U of M | Unit Price | Amount      | Quantity          | Amount      |
| 1    | Combination Curb and Gutter Removal               | 600               | Foot   | \$1.00     | \$600.00    | 1302.00           | \$1,302.00  |
| 2    | Sidewalk Removal                                  | 800               | Sq Ft  | \$1.00     | \$800.00    | 1275.00           | \$1,275.00  |
| 3    | Driveway Pavement Removal                         | 15                | Sq Yd  | \$40.00    | \$600.00    | 130.00            | \$5,200.00  |
| 4    | Hot-Mix Asphalt Surface Removal (Variable Depth)  | 3,600             | Sq Yd  | \$4.00     | \$14,400.00 | 3476.00           | \$13,904.00 |
| 5    | Preparation of Base                               | 3,600             | Sq Yd  | \$1.00     | \$3,600.00  | 0.00              | \$0.00      |
| 6    | Inlet, Ty A, Ty 1 Frame, Open Lid                 | 1                 | Each   | \$2,000.00 | \$2,000.00  | 0.00              | \$0.00      |
| 7    | Catch Basin, Ty C, Ty 1 Frame, Open Lid           | 1                 | Each   | \$2,800.00 | \$2,800.00  | 0.00              | \$0.00      |
| 8    | Structure to be Adjusted                          | 11                | Each   | \$500.00   | \$5,500.00  | 14.00             | \$7,000.00  |
| 9    | Structure to be Reconstructed                     | 1                 | Each   | \$1,600.00 | \$1,600.00  | 0.00              | \$0.00      |
| 10   | Domestic Water Service Boxes to be Adjusted       | 2                 | Each   | \$150.00   | \$300.00    | 0.00              | \$0.00      |
| 11   | Frames and Lids, Ty 1                             | 2                 | Each   | \$450.00   | \$900.00    | 0.00              | \$0.00      |
| 12   | Combination Curb and Gutter, Ty M-4.12 (Modified) | 600               | Foot   | \$35.00    | \$21,000.00 | 1302.00           | \$45,570.00 |
| 13   | Portland Cement Concrete Sidewalk, 5"             | 800               | Sq Ft  | \$8.00     | \$6,400.00  | 1275.00           | \$10,200.00 |
| 14   | Detectable Warnings                               | 110               | Sq Ft  | \$25.00    | \$2,750.00  | 55.00             | \$1,375.00  |
| 15   | Portland Cement Concrete Driveway Pavement, 7"    | 15                | Sq Yd  | \$100.00   | \$1,500.00  | 130.00            | \$13,000.00 |
| 16   | Class 'D' Patches, Ty II, 6"                      | 100               | Sq Yd  | \$55.00    | \$5,500.00  | 46.00             | \$2,530.00  |
| 17   | Class 'D' Patches, Ty III, 6"                     | 125               | Sq Yd  | \$40.00    | \$5,000.00  | 0.00              | \$0.00      |
| 18   | Class 'D' Patches, Ty IV, 6"                      | 125               | Sq Yd  | \$40.00    | \$5,000.00  | 0.00              | \$0.00      |
| 19   | Protective Coat                                   | 225               | Sq Yd  | \$1.50     | \$337.50    | 561.00            | \$841.50    |
| 20   | Bituminous Materials (Prime Coat)                 | 2,700             | LB     | \$0.70     | \$1,890.00  | 1300.00           | \$910.00    |
| 21   | Leveling Binder (Machine Method), N50             | 225               | Ton    | \$85.00    | \$19,125.00 | 242.00            | \$20,570.00 |
| 22   | Hot-Mix Asphalt Surface Course, Mix D, N50        | 450               | Ton    | \$85.00    | \$38,250.00 | 406.00            | \$34,510.00 |
| 23   | Topsoil Placement, 3"                             | 250               | Sq Yd  | \$4.00     | \$1,000.00  | 550.00            | \$2,200.00  |
| 24   | Sodding   | 250               | Sq Yd  | \$10.00    | \$2,500.00  | 550.00            | \$5,500.00  |
| 25   | Traffic Control & Protection, Standard 701504     | 1                 | L.S.   | \$3,000.00 | \$3,000.00  | 1.00              | \$3,000.00  |
| 26   | Traffic Control & Protection, Standard 701801     | 1                 | L.S.   | \$3,000.00 | \$3,000.00  | 1.00              | \$3,000.00  |

Total Completed to Date: **\$171,887.50**  
 Less 0% Retention: **\$0.00**

Total Amount Less Retainage: **\$171,887.50**

Total Amount of Previous Payouts: **\$94,133.25**

Total Amount Due for Pay Est Number 2/Final: **\$77,754.25**

|                                    |                     |
|------------------------------------|---------------------|
| Total Contract Amount              | <b>\$171,887.50</b> |
| Total Amount of Payouts to Date    | <b>\$171,887.50</b> |
| Total Amount of Contract Remaining | <b>\$0.00</b>       |

February 29, 2016

Honorable President and  
Board of Trustees  
Village of LaGrange Park  
447 North Catherine Avenue  
LaGrange Park, Illinois 60526

Re: Finsbury Lane & Pine Tree Lane  
MFT 15-00076-00-RS  
Award Contract Amount: \$149,352.50  
EHE File No. 520-15-08201  
Pay Estimate No. 2 and Final

Ladies and Gentlemen:

GA Paving LLC, has completed the work on its contract with the Village of LaGrange Park for the Finsbury and Pine Tree Lanes MFT project. They have furnished the following labor and material on their contract for the above

| Items   | Plan Quantity | Completed Quantity | Unit Price | Amount    |
|---|---------------|--------------------|------------|-----------|
| 1. Combination Curb & Gutter Removal                | 600 Foot      | 1,302              | 1.00       | 1,302.00  |
| 2. Sidewalk Removal                                 | 800 SqFt      | 1,275              | 1.00       | 1,275.00  |
| 3. Driveway Pavement Removal                        | 15 SqYd       | 130                | 40.00      | 5,200.00  |
| 4. Hot-Mix Asphalt Surface Removal (Variable Depth) | 3,600 SqYd    | 3,476              | 4.00       | 13,904.00 |
| 5. Preparation of Base                              | 3,600 SqYd    | 0                  | 1.00       | 0.00      |
| 6. Inlet, Ty A, Ty 1 Frame, Open Lid                | 1 Each        | 0                  | 2,000.00   | 0.00      |
| 7. Catch Basin, Ty C, Ty 1 Frame, Open Lide         | 1 Each        | 0                  | 2,800.00   | 0.00      |
| 8. Structure to be Adjusted                         | 11 Each       | 14                 | 500.00     | 7,000.00  |
| 9. Structure to be Reconstructed                    | 1 Each        | 0                  | 1,600.00   | 0.00      |
| 10. Domestic Water Service Box to be Adjusted       | 2 Each        | 0                  | 150.00     | 0.00      |
| 11. Frame and Lids, Ty 1                            | 2 Each        | 0                  | 450.00     | 0.00      |
| 12. Combination Curb & Gutter, Ty M-4.12 (Modified) | 600 Foot      | 1,302              | 35.00      | 45,570.00 |
| 13. Portland Cement Concrete Sidewalk, 5"           | 800 SqFt      | 1,275              | 8.00       | 10,200.00 |
| 14. Detectable Warnings                             | 110 SqFt      | 55                 | 25.00      | 1,375.00  |
| 15. Portland Cement Concrete Driveway Pavement, 7"  | 15 SqYd       | 130                | 100.00     | 13,000.00 |
| 16. Class 'D' Patches, Ty II, 6"                    | 100 SqYd      | 46                 | 55.00      | 2,530.00  |
| 17. Class 'D' Patches, Ty III, 6"                   | 125 SqYd      | 0                  | 40.00      | 0.00      |
| 18. Class, 'D' Patches, Ty IV, 6"                   | 125 SqYd      | 0                  | 40.00      | 0.00      |
| 19. Protective Coat                                 | 225 SqYd      | 561                | 1.50       | 841.50    |
| 20. Bituminous Materials (Prime Coat)               | 2,700 LB      | 1,300              | 0.70       | 910.00    |
| 21. Leveling Binder (Machine Method), N50           | 225 Ton       | 242                | 85.00      | 20,570.00 |
| 22. Hot-Mix Asphalt Surface Course, Mix D, N50      | 450 Ton       | 406                | 85.00      | 34,510.00 |
| 23. Topsoil Placement, 3"                           | 250 SqYd      | 550                | 4.00       | 2,200.00  |
| 24. Sodding   | 250 SqYd      | 550                | 10.00      | 5,500.00  |

Subtotal

Edwin Hancock Engineering Company

\$ 165,887.50

|   |        |   |          |                  |
|---|--------|---|----------|------------------|
| Subtotal, brought forward                         |        |   |          | \$ 165,887.50    |
| 25. Traffic Control & Protection, Standard 701501 | 1 L.S. | 1 | 3,000.00 | 3,000.00         |
| 26. Traffic Control & Protection, Standard 701801 | 1 L.S. | 1 | 3,000.00 | <u>3,000.00</u>  |
| Total Work Completed                              |        |   |          | \$ 171,887.50    |
| Less Previous Estimate(s)                         |        |   |          | <u>94,133.25</u> |
| Total Amount Due, Pay Estimate No. 2 and Final    |        |   |          | \$ 77,754.25     |

It is our recommendation that this Pay Estimate No. 2 and Final, in the amount of \$77,754.25 be approved for payment to the Contractor with payment being made upon receipt of the necessary final waiver's of lien have been received by our office from the Contractor.

Respectfully submitted,

EDWIN HANCOCK ENGINEERING CO.



Paul E. Flood  
Principal

cc: Ms. Julia Cedillo, Village Manager  
Mr. Brendan McLaughlin, Director of Public Works  
GA Paving LLC, 1100 S. 25th Avenue, Bellwood, Illinois 60104

## VILLAGE BOARD AGENDA MEMO

Date: 04/04/16

To: President and Board of Trustees

From: Brendan McLaughlin, Public Works Director *BJM*  
Julia Cedillo, Village Manager *JC*

RE: 2015/16 – MFT Resolution - Sidewalk Replacement

---

**PURPOSE:** Approve a “Resolution for Improvement by Municipality Under the Illinois Highway Code”.

**GENERAL BACKGROUND:**

MFT Funds are used to perform maintenance related activity in the street right-of-way, including sidewalk replacement. The Village has budgeted in FY15/16 \$20,000 for this work and must have authorization for the use of MFT funds from IDOT.

A “Resolution for Improvement by Municipality Under the Illinois Highway Code” has been prepared outlining the maintenance operations expense for the sidewalk replacement project.

**STAFF RECOMMENDATION:**

Staff recommends approval of this document.

**MOTION/ACTION REQUESTED:**

*This item is being placed on the April 12, 2016, Work Session for discussion and action.*

Motion approving a “Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code” for the expenditure of \$20,000 in MFT funds.

**DOCUMENTATION:**

- Resolution for Improvement by Municipality Under the Illinois Highway Code



**Illinois Department  
of Transportation**

**Resolution for Maintenance of  
Streets and Highways by Municipality  
Under the Illinois Highway Code**

BE IT RESOLVED, by the President and Board of Trustees of the  
(Council or President and Board of Trustees)  
Village La Grange Park of La Grange Park, Illinois, that there is hereby  
(City, Town or Village) (Name)  
appropriated the sum of \$20,000.00 of Motor Fuel Tax funds for the purpose of maintaining  
streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2015  
to April 30, 2016 (Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Amanda G. Seidel Clerk in and for the Village  
(City, Town or Village)  
of La Grange Park, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the President and Board of Trustees at a meeting on April 12, 2016  
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 12th day of April, 2016.

(SEAL) \_\_\_\_\_ Village \_\_\_\_\_ Clerk  
(City, Town or Village)

**Approved**  
\_\_\_\_\_  
Regional Engineer  
Department of Transportation  
\_\_\_\_\_  
Date

# **Finance Committee Divider**

**Patricia Rocco, Chairwoman**

**Scott Mesick**

**James Kucera**

## Village Board Agenda Memo

Date: April 1, 2016

To: Finance Committee Chair Patricia Rocco  
President Discipio and Board of Trustees

From: Larry Noller, Finance Director *LN*  
Julia Cedillo, Village Manager *JC*

Re: Fiscal Year 2015-16 Budget Amendment

---

### PURPOSE

To approve an amendment to the fiscal year 2015-16 budget.

### BACKGROUND

Village policy requires that the Village Board amend the annual budget if the total expenditures for a department or fund will exceed the approved budget. State statutes authorize the Village Board to revise the budget by a two-thirds vote.

The General Fund Public Works budget requires an increase of \$17,500 due to multiple light pole replacements as a result of vehicle accidents. This cost is offset by payments from the Village's insurance pool and the individuals involved in the accidents.

The General Fund Building budget requires an increase of \$16,000 due to a change in health insurance cost allocation. This amount is offset by an equal decrease to the Administration budget.

The Capital Projects fund budget requires an increase of \$30,000 for the Village Hall Generator project. The generator bid was higher than originally budgeted and there were unplanned costs that were not included in the budget, such as asbestos testing. An additional \$46,000 is for the purchase of Police in-car cameras. This purchase was fully funded by a grant from the Cook County Department of Homeland Security and Emergency Management (DHSEM).

The Emergency Telephone fund requires an increase of \$140,000 to allow for costs associated with the LTACC consolidated dispatch center. The Village is utilizing cash reserves to fund a portion of these consolidation costs.

### STAFF RECOMMENDATION

Staff recommends approval of the budget amendment resolution at the April 26<sup>th</sup> Village Board meeting.

### ACTION REQUESTED

Motion to approve a Resolution Amending the Budget for Fiscal Year 2015-16 for the Village of La Grange Park.

### DOCUMENTATION

- Budget Amendment Resolution

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AMENDING THE BUDGET  
FOR FISCAL YEAR 2015-16  
FOR THE VILLAGE OF LA GRANGE PARK**

WHEREAS the Village of La Grange Park operates on a May 1 through April 30 fiscal year; and

WHEREAS throughout the fiscal year unanticipated expenses may occur resulting in shortfalls within specific line items and departments; and

WHEREAS the Budget Act allows municipalities to amend the budget by a two-thirds vote of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

SECTION 1: That the Fiscal Year 2015-16 budget is amended according to the revisions identified in Exhibit A.

SECTION 2: That the Village Clerk is hereby directed to file a certified copy of this resolution with the County Clerk of Cook County, Illinois.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois, this 26<sup>th</sup> day of April, 2016.

YES:

NO:

ABSENT:

Approved this 26<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Dr. James L. Discipio, Village President

ATTEST: \_\_\_\_\_  
Amanda G. Seidel, Village Clerk

**Exhibit A**  
**Fiscal Year 2015-16 Budget Amendment**

| <b>Fund</b>                            | <b>Department</b> | <b>Account</b> | <b>Description</b>          | <b>Original Budget</b> | <b>Amended Budget</b> | <b>Change</b>  |
|--|-------------------|----------------|-----------------------------|------------------------|-----------------------|----------------|
| General                                | Public Works      | 01-44-4-440    | Other Equipment & Machinery | 7,500                  | 25,000                | 17,500         |
| General                                | Building          | 01-45-6-610    | Health & Life Insurance     | 5,500                  | 21,500                | 16,000         |
| General                                | Administration    | 01-41-6-610    | Health & Life Insurance     | 95,000                 | 79,000                | (16,000)       |
| <b>General Fund Change</b>             |                   |                |                             |                        |                       | <b>17,500</b>  |
| Capital Projects                       | Administration    | 07-40-3-344    | Buildings and Grounds       | 185,100                | 215,100               | 30,000         |
| Capital Projects                       | Police            | 07-40-4-442    | Police Equipment            | 30,000                 | 76,000                | 46,000         |
| <b>Capital Projects Fund Change</b>    |                   |                |                             |                        |                       | <b>76,000</b>  |
| Emergency Telephone                    | E911              | 08-40-3-385    | Consolidated Dispatch       | 60,000                 | 200,000               | 140,000        |
| <b>Emergency Telephone Fund Change</b> |                   |                |                             |                        |                       | <b>140,000</b> |

## Village Board Agenda Memo

Date: April 5, 2016  
To: President Discipio and Board of Trustees  
From: Julia Cedillo, Village Manager   
Re: **Finance Committee Review**  
**Draft FY 2016-2017 Budget**

---

### PURPOSE

The purpose of this memo is to provide an overview of the Finance Committee's recommendation to the Village Board for the FY 2016 – 2017 Budget.

### BACKGROUND

The Finance Committee first met on March 8<sup>th</sup> to review two preliminary draft budgets. With the favorable results of the March 15, 2016 referenda, the Finance Committee met again on March 22<sup>nd</sup> to review a draft budget that included two additional funds to account for the road and fire equipment bond proceeds and their corresponding projects.

### CHANGES TO THE DRAFT BUDGET

As a result of the Finance Committee's discussion, the Committee recommends the following changes to the draft budget:

1. The addition of \$4,000 in the Administration Department Budget for the hiring of a part-time seasonal employee for the front desk to assist with peak customer service periods.
2. The addition of \$225,000 in the Sewer Fund for sewer lining along La Grange Road, as a result of recent video taken of the sewer line.
3. An increase to the General Fund Fire Department Budget from \$13,295 to \$26,590 to include the turnout gear that was budgeted but not purchased in FY 15-16.

The first two recommendations were included in the draft Budget distributed on March 22, 2016. The draft budget distributed this evening (April 12, 2016) includes the third recommendation. No other changes are recommended.

### ACTION REQUESTED

A public hearing on the FY 2016-17 Budget will be held on April 12, 2016 at 7:15 p.m. The Budget will be on the Work Session Agenda for discussion. The Finance Committee recommends that the Village Board consider the following motion at the April 26, 2016 Board Meeting:

**Motion to approve a Resolution Approving FY 2016-2017 Operating Budget.**

### DOCUMENTATION

- Resolution Approving FY 2016-2017 Operating Budget

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING FY 2016-2017  
OPERATING BUDGET**

WHEREAS, the Village of La Grange Park is required to adopt an annual budget prior to the start of the fiscal year; and

WHEREAS, the Village of La Grange Park operates on a May 1 through April 30 fiscal year; and

WHEREAS, the Village Board has reviewed and has conducted a public hearing on the proposed FY 2016-2017 Budget.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

SECTION ONE: That the FY 2016-2017 Operating Budget is hereby approved.

SECTION TWO: That May 1, 2016 shall be the effective date of the annual operating budget.

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 26<sup>th</sup> day of April, 2016.

YES:

NOS:

ABSENT:

Approved this 26<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
James J. Discipio, Village President  
Village of La Grange Park

ATTEST: \_\_\_\_\_  
Amanda Seidel  
Village Clerk

# Village Board Agenda Memo

Date: April 12, 2016  
To: Village President & Board of Trustees  
From: Emily Rodman, Assistant Village Manager   
Julia Cedillo, Village Manager   
RE: Resolution Approving 2016-2017 Pay Plan

---

## GENERAL BACKGROUND

Every May 1 the Village implements a revision to the pay plan that adjusts the starting and maximum rates for each position. This approval also applies a cost of living adjustment (COLA) to employee wages. The Village's Personnel Policy provides that employees not covered by a collective bargaining agreement may be granted adjustments based upon either of the two following alternatives, with the higher alternative recommended to increase the maximum of the salary range:

1. The percentage increase of the consumer Price Index (Chicago-U) for the twelve months ending in December of the previous year (January 2015 – December 2015); or
2. The May 1 percentage increase of any collective bargaining agreement in effect at that time. If more than one collective bargaining agreement shall be in effect, the mean percentage increase of the agreements shall be applicable. The FOP collective bargaining agreement provides for a 2.25% adjustment while the Public Works Local 150 contract expires April 30, 2016.

The Personnel Policy further provides that "If financial conditions warrant, the Village Board may provide for a reduction or suspension of the increases prescribed."

Attached please find the tables detailing the monthly and annual changes in the CPI-U (Chicago) published by the U.S. Department of Labor Bureau of Labor Statistics. Those figures show that the CPI-U (Chicago) increased by 0.0%. One year ago, a 1.5% COLA increase was implemented for non-union employees, consistent with the twelve month CPI change. This year, it is recommended that non-union employees receive the same adjustment as what is afforded to employees covered under the FOP collective bargaining agreement for patrol officers.

The attached Resolution and Schedule of Authorized Positions reflects a COLA of 2.25% for non-union employees.

## MOTION/ACTION REQUESTED

**Motion:** Move to approve a "Resolution Approving Pay Plan and Schedule of Authorized Positions for FY2016-2017."

## **STAFF RECOMMENDATION**

It is recommended that the Village Board approve the attached resolution approving the pay plan schedule of authorized positions for FY2016-2017. The schedule as prepared and included with the resolution provides for a 2.25% COLA for those positions not covered by a collective bargaining agreement.

## **DOCUMENTATION**

- CPI-U (Chicago) data published by the Bureau of Labor Statistics
- Resolution Approving Pay Plan and Schedule of Authorized Positions for FY 2016-2017
- Schedules of Authorized Positions and Compensation for Full-time and Part-time Employees

**Table A. Chicago CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted**

| Month     | 2012    |          | 2013    |          | 2014    |          | 2015    |          |
|-----------|---------|----------|---------|----------|---------|----------|---------|----------|
|           | 1-month | 12-month | 1-month | 12-month | 1-month | 12-month | 1-month | 12-month |
| January   | 0.6     | 2.1      | 0.2     | 1.2      | 0.9     | 1.2      | -0.2    | 0.4      |
| February  | 0.0     | 1.6      | 1.1     | 2.3      | 0.5     | 0.7      | 0.0     | -0.2     |
| March     | 1.2     | 2.1      | -0.1    | 0.9      | 1.1     | 1.9      | 0.7     | -0.6     |
| April     | 0.0     | 1.7      | 0.0     | 0.9      | 0.5     | 2.4      | 0.1     | -0.9     |
| May       | -0.1    | 1.0      | 0.5     | 1.5      | -0.1    | 1.8      | 0.3     | -0.5     |
| June      | -0.1    | 0.9      | 0.1     | 1.7      | 0.4     | 2.0      | 0.2     | -0.7     |
| July      | -0.2    | 1.1      | -0.2    | 1.7      | -0.4    | 1.9      | -0.1    | -0.5     |
| August    | 0.6     | 1.5      | 0.1     | 1.1      | 0.1     | 1.9      | 0.4     | -0.1     |
| September | 0.3     | 1.6      | -0.2    | 0.7      | 0.0     | 2.1      | -0.3    | -0.4     |
| October   | -0.2    | 1.7      | -0.3    | 0.5      | -0.4    | 2.0      | -0.1    | -0.2     |
| November  | -0.4    | 1.5      | -0.3    | 0.6      | -0.8    | 1.6      | -0.4    | 0.2      |
| December  | -0.3    | 1.7      | -0.3    | 0.5      | -0.4    | 1.5      | -0.6    | 0.0      |

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION APPROVING PAY PLAN AND SCHEDULE  
OF AUTHORIZED POSITIONS FOR FY 2016-17**

WHEREAS, the Village of La Grange Park has adopted a pay plan that establishes ranges and pay rates for employees; and

WHEREAS, the Village of La Grange Park amends the pay plan annually to coincide with the adoption of the annual budget.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

Section 1: That the Pay Plan and Schedule of Authorized Positions attached is hereby approved.

Section 2: That May 1, 2016, shall be the effective date of the Pay Plan and Schedule of Authorized Positions.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 26<sup>th</sup> day of April 2016.

AYES:

NAYS:

ABSENT:

Approved this 26<sup>th</sup> day of April 2016.

\_\_\_\_\_  
James L. Discipio  
Village President

ATTEST:

\_\_\_\_\_  
Amanda Seidel  
Village Clerk

**SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION  
FULL-TIME EMPLOYEES  
FISCAL YEAR 2016-17**

|                                     | <b><u>AUTHORIZED<br/>POSITIONS</u></b> | <b><u>SALARY RANGE</u></b> |   |            |
|-------------------------------------|--|----------------------------|---|------------|
| <b>ADMINISTRATION &amp; FINANCE</b> |  |                            |   |            |
| Village Manager                     | 1                                      | <i>VB Determines</i>       |   |            |
| Finance Director                    | 1                                      | \$ 79,752                  | - | \$ 121,580 |
| Assistant Village Manager           | 1                                      | \$ 72,337                  | - | \$ 111,521 |
| Executive Secretary                 | 1                                      | \$ 46,629                  | - | \$ 69,735  |
| Principal Fiscal Assistant          | 1                                      | \$ 44,410                  | - | \$ 63,725  |
| Senior Fiscal Assistant             | 1                                      | \$ 40,279                  | - | \$ 57,995  |
| Fiscal Assistant                    | 2                                      | \$ 36,535                  | - | \$ 52,825  |
| <b>FIRE/BUILDING DEPARTMENT</b>     |  |                            |   |            |
| Director of Fire & Building         | 1                                      | \$ 83,741                  | - | \$ 125,354 |
| Building Inspector                  | 1                                      | \$ 51,982                  | - | \$ 74,257  |
| <b>POLICE DEPARTMENT</b>            |  |                            |   |            |
| Police Chief                        | 1                                      | \$ 83,741                  | - | \$ 125,354 |
| Deputy Police Chief                 | 1                                      | \$ 72,337                  | - | \$ 112,637 |
| Commander                           | 1                                      | \$ 71,420                  | - | \$ 98,453  |
| Sergeants                           | 4                                      | \$ 71,420                  | - | \$ 98,453  |
| Police Officers                     | 14                                     | <i>Union Contract</i>      |   |            |
| Telecommunicators                   | 4                                      | \$ 40,279                  | - | \$ 55,528  |
| Secretary                           | 1                                      | \$ 40,279                  | - | \$ 55,528  |
| Records Clerk                       | 1                                      | \$ 36,535                  | - | \$ 52,825  |
| <b>PUBLIC WORKS DEPARTMENT</b>      |  |                            |   |            |
| Public Works Director               | 1                                      | \$ 79,752                  | - | \$ 121,580 |
| Crew Foreman                        | 1                                      | <i>Union Contract</i>      |   |            |
| Mechanic                            | 1                                      | <i>Union Contract</i>      |   |            |
| Water Operator                      | 1                                      | <i>Union Contract</i>      |   |            |
| Maintenance Worker                  | 5                                      | <i>Union Contract</i>      |   |            |

**SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION  
PART-TIME & SEASONAL EMPLOYEES  
FISCAL YEAR 2016-17**

|                                     | <b><u>AUTHORIZED<br/>POSITIONS</u></b> | <b><u>COMPENSATION</u></b> |        |                 |
|-------------------------------------|--|----------------------------|--------|-----------------|
| <b>ADMINISTRATION &amp; FINANCE</b> |  |                            |        |                 |
| Village Clerk                       | 1                                      | \$ 11,642                  | / Year |                 |
| Village Treasurer                   | 1                                      | \$ 1,000                   | / Year |                 |
| Summer Seasonal                     | 1                                      | \$ 10.00                   | -      | \$ 15.00 / Hour |
| <b>POLICE DEPARTMENT</b>            |  |                            |        |                 |
| Police Officers                     | 3                                      | \$ 20.00                   | -      | \$ 23.52 / Hour |
| Auxiliary Officers                  | 4                                      | \$ 12.00                   | -      | \$ 16.06 / Hour |
| Telecommunicators                   | 3                                      | \$ 19.35                   | -      | \$ 22.64 / Hour |
| Crossing Guards                     | 9                                      | \$ 14.61                   | / Hour |                 |
| <b>PUBLIC WORKS DEPARTMENT</b>      |  |                            |        |                 |
| Seasonal Maint Workers              | 5                                      | \$ 11.05                   | / Hour | (Year 1)        |
|                                     |  | \$ 12.27                   | / Hour | (Year 2)        |
|                                     |  | \$ 13.43                   | / Hour | (Year 3)        |
| Executive Secretary                 | 1                                      | \$ 22.18                   | -      | \$ 33.52 / Hour |
| <b>FIRE DEPARTMENT</b>              |  |                            |        |                 |
| Division Chief                      | 3                                      | \$ 30.03                   | -      | \$ 42.18 / Hour |
| Captain                             | 2                                      | \$ 28.62                   | -      | \$ 40.17 / Hour |
| Lieutenant                          | 4                                      | \$ 25.95                   | -      | \$ 36.45 / Hour |
| Fire Inspector                      | 4                                      | \$ 23.54                   | -      | \$ 33.06 / Hour |
| Firefighter                         | 40                                     | \$ 23.54                   | -      | \$ 33.06 / Hour |
| Seasonal Summer Intern              | 1                                      | \$ 12.27                   | / Hour |                 |
| <b>BUILDING DEPARTMENT</b>          |  |                            |        |                 |
| Building Inspector                  | 0                                      | \$ 28.97                   | -      | \$ 39.87 / Hour |
| Project Coordinator                 | 1                                      | \$ 28.97                   | -      | \$ 39.87 / Hour |
| Seasonal Code Enforcement           | 1                                      | \$ 24.57                   | / Hour |                 |

## Village Board Agenda Memo

Date: April 4, 2016

To: Finance Committee Chair Patricia Rocco  
President Discipio and Board of Trustees

From: Larry Noller, Finance Director   
Julia Cedillo, Village Manager 

Re: **2016 Road and Fire Equipment Bonds Update**

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### PURPOSE

Update on the 2016 Road and Fire Equipment Bonds process.

### BACKGROUND

Following voter approval of both the Road and Fire Equipment bonds, Village staff has moved forward with the process to issue the bonds. The attached timeline from the Village's finance advisor, Robert W. Baird & Co., projects a late June or early July closing date for the bonds.

Baird, along with the Village's bond counsel, Chapman and Cutler, will assist with preparing all the necessary documents to issue the bonds. Baird is also currently performing an updated analysis to determine the optimal method to sell the bonds.

Staff has also met with the Village's current investment broker, PMA, to discuss their bond proceeds management program. PMA provides assistance with investing the bond proceeds to meet the payment schedule for the projects while earning a competitive rate of return. In addition, PMA will assist with the IRS required arbitrage reporting.

### ACTION REQUESTED

No action required.

### DOCUMENTATION

- Bond Timeline
- PMA Bond Proceeds Management Program Presentation

**Village of La Grange Park, IL**  
**General Obligation Corporate Purpose Bonds, Series 2016**  
**Time and Responsibility Schedule\***  
**As of March 25, 2016**

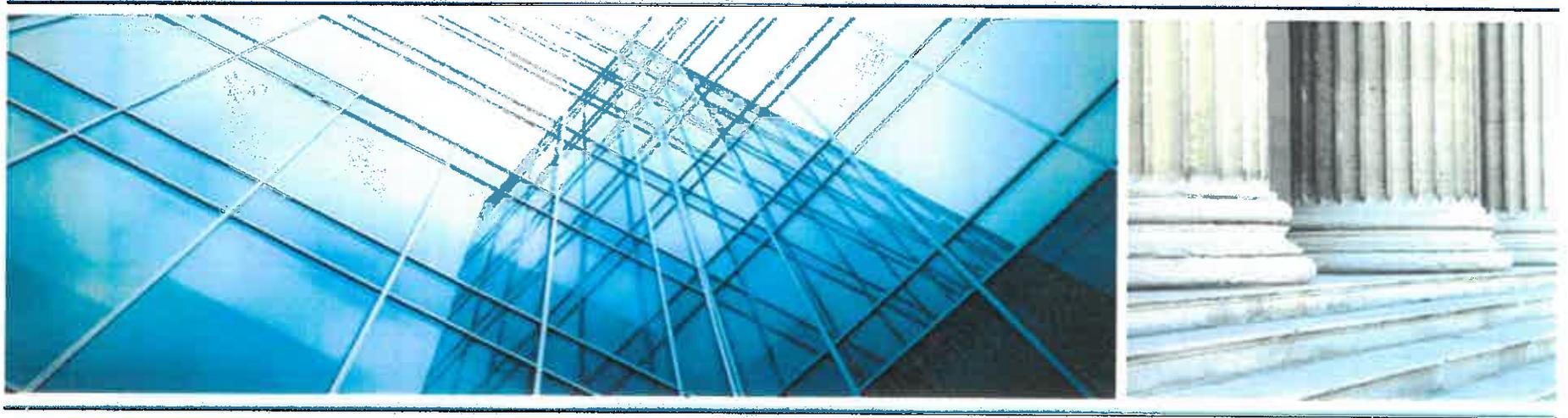
| Role              | Participant               | Abbreviation |
|-------------------|---------------------------|--------------|
| Issuer            | Village of La Grange Park | Village      |
| Bond Counsel      | Chapman and Cutler LLP    | BC           |
| Financial Advisor | Robert W. Baird & Co.     | FA           |
| Paying Agent      | TBD                       | PA           |

| March 2016 |    |    |    |    |    |    | April 2016 |    |    |    |    |    |    | May 2016 |    |    |    |    |    |    | June 2016 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  | S          | M  | T  | W  | T  | F  | S  | S        | M  | T  | W  | T  | F  | S  | S         | M  | T  | W  | T  | F  | S  |
|            |    | 1  | 2  | 3  | 4  | 5  |            |    |    |    |    | 1  | 2  | 1        | 2  | 3  | 4  | 5  | 6  | 7  |           |    |    | 1  | 2  | 3  | 4  |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 | 3          | 4  | 5  | 6  | 7  | 8  | 9  | 8        | 9  | 10 | 11 | 12 | 13 | 14 | 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 | 10         | 11 | 12 | 13 | 14 | 15 | 16 | 15       | 16 | 17 | 18 | 19 | 20 | 21 | 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 | 17         | 18 | 19 | 20 | 21 | 22 | 23 | 22       | 23 | 24 | 25 | 26 | 27 | 28 | 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 27         | 28 | 29 | 30 | 31 |    |    | 24         | 25 | 26 | 27 | 28 | 29 | 30 | 29       | 30 | 31 |    |    |    |    | 26        | 27 | 28 | 29 | 30 |    |    |

☐ Indicates Village Board Meetings

| Date             | Task   | Responsible Participant(s) |
|------------------|--|----------------------------|
| March 15         | Referendum passes.   | Village                    |
| April 5          | Canvass period over.   | Village                    |
| Week of April 11 | Request information for the Preliminary Official Statement ("POS") from the Village.           | FA                         |
| Week of April 25 | Distribute first draft of POS and Notice of Sale ("NOS").                                      | FA                         |
| Week of April 25 | Distribute first draft of Parameters Ordinance ("Ordinance").                                  | BC                         |
| Week of May 2    | Distribute second draft of POS and NOS.  | FA                         |
| Week of May 2    | Distribute second draft of Ordinance.  | BC                         |
| Week of May 2    | Distribute documents to rating agency and distribute third draft of POS and NOS, if necessary. | Village & FA               |
| May 5            | Objection period ends.   | Village                    |
| Week of May 9    | Finalize Ordinance.  | BC                         |
| Week of May 16   | Conference call with rating agency.  | Village & FA               |
| Week of May 23   | Receive bond rating.   | Village & FA               |
| May 24           | Adoption of Ordinance at Village Board Meeting.  | Village                    |
| Week of May 24   | Finalize and post POS and NOS.   | Village & FA               |
| Week of June 7   | Competitive sale of Bonds.   | Village & FA               |
| Week of June 7   | Print Final Official Statement.  | Village & FA               |
| Week of June 27  | Close bond transaction.  | All                        |

\*Preliminary subject to change.



## PMA Bond Proceeds Management Village of La Grange Park

**COURTNEY E. SOESBE**  
*VP | SENIOR RELATIONSHIP OFFICER*

**PMA FINANCIAL NETWORK, INC.**

- **Introduction to PMA** **3**
- **Investment Platform** **4**
- **Bond Proceeds Management** **5**

- **Serving the Public Sector for over 30 Years**
  - Founded as a bank credit rating agency in 1984
  - Investment execution services since 1988
  - Bond proceeds management since 1995
  
- **Client Statistics**
  - Work exclusively with public funds
  - Over 1,450 clients in the Midwest
  - 1,000 Financial Institutions
  - Approximately \$13.8 billion Assets Under Administration as of March 24, 2016
  
- **Midwest Regional Broker-Dealer and Investment Advisor**
  - Naperville, Illinois (Headquarters)
  - Des Moines, Iowa
  - Milwaukee, Wisconsin
  - Minneapolis, Minnesota
  - Palm Coast, Florida

- **Full Service Broker-Dealer**
  - Government Treasury, Government Agencies and Municipal Securities
  
- **Variety of CD Product – 1,000+ Bank Relationships**
  - \$250k FDIC Insured Deposits (Direct & Brokered)
  - CDARS Deposits (for over \$250K)
    - Secured by FDIC Insurance
  - Collateralized Deposits (for over \$250K)
    - Secured by Pledged Securities or Letters of Credit (LOC)
  
- **Liquid Options**
  - Secured through a Letter of Credit (LOC) Issued by FHLB and/or Collateralized by Pledged Securities

- **Stage 1: Pre-execution**
- **Stage 2: Execution**
- **Stage 3: Ongoing Management**
- **Stage 4: Project Completion**

## Stage 1: Pre-execution

- **Potential Arbitrage Rebate Issues**
  - Arbitrage Rebate
    - Small Issuer? **No (Issue is > \$5MM)**
    - Positive/negative arbitrage? **Negative**
    - Meet spend down? **Not applicable due to negative arbitrage**
  - Yield Restriction ~ Reasonable expectation to spend in three years
- **Investment Strategy**
  - Drawdown Schedule
    - Adjust to meet contractors project schedule
  - Indicative Portfolio
    - Interest Estimate
- **Segregated Investment Account**

## Stage 2: Trade Execution

- **Managed Bid Program**
  - PMA Network of dealers and banks
    - Access to market with one call
    - 20+ security dealer relationships
      - Institutional Pricing
    - 1,000+ bank relationships
      - Initial credit review
      - Quarterly credit screening process
      - FDIC Insured, insured, collateralized & letters of credit
- **Investment execution based on client instruction**
- **PMA executes all applicable paperwork**
  - Including monitoring collateral requirements (if applicable)

## Stage 3: Ongoing Management

- **Ongoing relationship for the duration of project**
- **Efficient disbursement process**
  - Actual expense amount wired back to local bank
  - Investment of excess funds to maximize earnings
- **Monthly Reporting**
  - Bond Proceeds Management Report (example follows)
    - Arbitrage Reporting
    - Interest Estimates
  - Investment Portfolio Report
  - Collateral Report



**PMA Financial Network Inc.**  
**Bond Portfolio Management Report**

*Sample Bond Client*

*As of 04/30/08*

**Investment Earnings Detail**

|                     |  |
|---------------------|--|
| \$533,491.78        | Current Portfolio Interest Income Estimate       |
| \$448.16            | Potential Interest Income on Balances (2.%)      |
| <u>\$533,939.94</u> | Estimated Interest Income (Not including Rebate) |
| <br>                |  |
| \$244,734.24        | Original Portfolio Interest Income Estimate      |
| <br>                |  |
| 4.756%              | Total Return for Arbitrage Purposes              |
| 31                  | Weighted Avg Life of Future Projected Expenses   |

**Investment Proceeds Information**

|                |                |  |
|----------------|----------------|--|
| 12/28/2005     | Closing Date   | Investment Proceeds Received                   |
| \$9,429,232.50 |                | Investment Proceeds Received                   |
| +              | \$436,802.34   | Total Interest Income Net of Rebate            |
| =              | \$9,866,034.84 | Total Funding Available as of 04/30/08         |
| <br>           |                |  |
| -              | \$9,282,113.93 | Cumulative Expenses Through 04/30/08           |
| =              | \$583,920.91   | Outstanding P & I Net of Rebate after 04/30/08 |

**Portfolio Arbitrage Status**

**Yield Restriction:** The bond proceeds currently fall under the three year temporary period and are therefore not yield restricted.

**Arbitrage Rebate:** The proceeds are subject to arbitrage rebate. The issuer has not met the two year exception and does expect to pay arbitrage.

|                     |   |                    |        |  |
|---------------------|---|--------------------|--------|--|
| \$533,939.94        | Estimated Interest Income (Not including Reb: | \$533,939.94       | 4.756% | Current Interest Estimate for Arbitrage Purposes |
| \$97,137.60         | Anticipated Arbitrage Rebate Liability        | \$436,802.34       | 3.956% | Maximum Interest Limited by Arbitrage Yield      |
| <u>\$436,802.34</u> | Total Interest Income Net of Rebate           | <u>\$97,137.60</u> | 0.800% | Potential Arbitrage Rebate Liability             |

**Regulatory Requirement**

**Actual/Projected Portfolio Status**

**Regulatory Status as of 04/30/08**

**Estimated Spend-Down Requirements**

**Cumulative Expenses**

**\$9,282,113.93 Expenses to Date - 93.16%**

|            |      |                |        |                |                |                                |
|------------|------|----------------|--------|----------------|----------------|--------------------------------|
| 6/28/2006  | 10%  | \$996,317.24   | 21.60% | \$2,152,352.29 | Actual Expense | Not met regulatory requirement |
| 12/28/2006 | 45%  | \$4,483,427.60 | 46.33% | \$4,615,965.04 | Actual Expense | Not met regulatory requirement |
| 6/28/2007  | 75%  | \$7,472,379.33 | 75.06% | \$7,478,737.76 | Actual Expense | Not met regulatory requirement |
| 12/28/2007 | 100% | \$9,963,172.44 | 88.30% | \$8,797,222.93 | Actual Expense | Not met regulatory requirement |
| 12/28/2008 |      |                |        |                |                | Not met regulatory requirement |

## **Stage 4: Project Completion**

- **Final Reporting**
- **Arbitrage/Yield Calculation (if necessary) to present to the IRS**
- **Clean set of documentation – one binder**

## Village Board Agenda Memo

Date: April 4, 2016

To: Finance Committee Chair Patricia Rocco  
President Discipio and Board of Trustees

From: Larry Noller, Finance Director   
Julia Cedillo, Village Manager 

Re: **Financial Advisor Services for 2016 Road and Fire Bonds**

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### PURPOSE

Approve an agreement with Robert W. Baird & Co., Inc. for financial advisor services for the 2016 road and fire equipment bonds.

### BACKGROUND

Following the recent approval of both the road and fire equipment bond referenda, the Village is preparing to issue the bonds. In order to proceed, the Village will engage a financial advisor to provide the required analysis and guidance with the process. The financial advisor will work with the Village to determine the parameters of the issuance, the structure and timing of the bonds, prepare bond documents, assist with rating agency presentations, and complete the sale as approved by the Village.

The Village Board selected Baird for financial advisor services following an RFP process prior to refunding the 2006 sewer bonds. Baird's proposed fee for the current bonds will depend on the actual issuance amount. The estimated amount for the 2016 issuance is currently \$6.95 million which would result in a fee of \$15,975. For comparison, Baird's fee was \$13,500 for the \$3.495 million sewer bond refunding. If the Village were to issue the full \$11.2 million in one issuance, the maximum fee would be \$18,100. It is more likely that the Village will do two issuances due to the length of the project. In that case, the second issuance will require a separate agreement.

### STAFF RECOMMENDATION

Staff recommends approval of the attached agreement at the April 12<sup>th</sup> meeting. Baird has already started work in order to meet the projected timeline.

### ACTION REQUESTED

Motion to approve an agreement with Robert W. Baird & Co., Inc. for financial advisor services for the 2016 road and fire equipment bonds in a not to exceed amount of \$18,100.

### DOCUMENTATION

- Financial Advisor Agreement

March 31, 2016

Mr. Larry Noller  
Finance Director  
Village of La Grange Park  
447 N. Catherine Street  
LaGrange Park, IL 60526

Re. Financial Advisory Services Agreement

Mr. Noller:

On behalf of Robert W. Baird & Co. Incorporated (“we” or “Baird”), we wish to thank you for the opportunity to serve as exclusive financial advisor to the Village of La Grange Park, Illinois (“you” or the “Client”) with respect to the proposed issuance of General Obligation Corporate Purpose Bonds, Series 2016 (the “Securities”). This Agreement will establish the terms and conditions under which Baird will provide financial advisory services to the Client in connection with the proposed issuance or other financing (the “Financing”).

1. Financial Advisory Services to be Provided by Baird. The Client hereby engages Baird to serve as financial advisor with respect to the Financing, and in such capacity Baird agrees to provide advice as to the structure, timing, terms and other matters regarding the Financing, including the following services, if and as requested by the Client:

- Evaluate possible options, vehicles and structures for the Financing
- Advise the Client as to the methods and types of Financing that are available and appropriate to the Client
- Assist the Client in developing and designing the terms and features of the plan of Financing
- Advise the Client as to strategies for obtaining the Financing
- Review financial and other information regarding the Client, the Financing
- Assist in the preparation and/or review and distribution of documents pertaining to the Financing, including, if applicable, the official statement and/or bid package
- Consult and meet with representatives of the Client and others involved with the Financing
- Respond to questions and requests from potential investors and other possible Financing sources
- If applicable, assist in the selection of one or more underwriters for the Financing
- If applicable, arrange and facilitate visits to, and prepare materials for, credit ratings agencies and insurers
- Prepare a closing memorandum or settlement statement for, and otherwise assist with, the closing of the Financing
- Assist the Client with its continuing disclosure obligation by filing documents on the EMMA website upon request of the Client (Baird would not be serving as dissemination agent)
- Such other usual and customary financial advisory services as may be requested by the Client, including, but not limited to the scope of services described in the Client’s RFP dated July 9, 2014

Baird represents and certifies that services shall be performed in accordance with the generally accepted standards of professional practice, care, and diligence practiced by recognized firms in performing services of a similar nature in existence at the time of performance. The representations and certifications expressed shall be in addition to any other representations and certifications expressed in this Agreement, or expressed or implied by law, which are hereby reserved unto the Client.

Baird represents that its employees, agents and subcontractors currently hold, and shall maintain throughout the term of the Agreement, all required licenses, permits and certificates, and have duly registered and otherwise complied in all respects with any applicable federal, state and local laws, regulations and ordinances applicable to the performance of this Agreement.

Under MSRB Rule G-23, Baird will not be able to serve as underwriter or placement agent for any notes, bonds or other securities to be issued and sold as part of the Financing. Baird is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board. As financial advisor to the Client in connection with the proposed Financing, Baird will have fiduciary duties, including a duty of care and a duty of loyalty. Baird is required to act in the Client's best interests without regard to its own financial and other interests.

2. Fees and Expenses. For its financial advisory services, Baird shall be entitled to a fee (the "Financial Advisory Fee") of \$12,500 plus \$0.50 per \$1,000 of the public offering price of the bonds issued, not to exceed \$18,100 to be paid by the Client. The Financial Advisory Fee shall be paid upon completion of the Financing. Baird acknowledges that if the Financing does not occur within 12 months after the termination of this Agreement, no Financial Advisory Fee will be earned or payable by the Village. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest because it may give Baird an incentive to recommend to the Client a Financing that is unnecessary or to recommend that the size of the transaction be larger than is necessary. For a competitive sale, there could be a fee to post the Village's Preliminary Official Statement on a third party website in order to broaden underwriter participation. The Village would be expected to reimburse Baird for this fee.

3. Term and Termination. The term of this engagement shall extend from the date of this Agreement to the closing of the Financing. Notwithstanding the forgoing, either party may terminate Baird's engagement at any time without liability or penalty upon at least 30 days' prior written notice to the other party. If Baird's engagement is terminated by the Client, the Client agrees to compensate Baird for the services provided and to reimburse Baird for its out-of-pocket expenses incurred until the date of termination (but limited to the Financial Advisory Fee) and if within 12 months following such termination the Client completes the Financing the Client shall pay Baird the Financial Advisory Fee, less any amounts previously paid to Baird by the Village.

4. Indemnification. To the fullest extent permitted by law, Baird shall defend, hold harmless, and indemnify the Client, their corporate authorities, trustees, officers, directors, agents, and employees from and against any and all injury, death, loss, property damage, judgments, liens, claims, suits, liabilities, actions, causes of action, demands, expenses, costs, or other liabilities of any character (including reasonable attorney's fees) arising in whole or in part, relating to or resulting from the performance under this Agreement by Baird, its Subcontractors, or others performing or furnishing any work directly or indirectly on Baird's behalf, including but not limited to (a) failure to comply with, or violation of, any federal, state or local law, statute, regulation, rule, ordinance, order, or governmental directive; (b) negligence; and, (c) failure to comply with the terms, conditions, representations, or warranties contained in the Agreement. In connection with any such liabilities, the Client, their officers, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice and Baird shall be solely liable for all costs, fees and expenses of such defense. Any insurance policies required to be maintained pursuant to the Agreement shall in no way limit the extent of Baird's responsibility to indemnify as herein provided. The terms of this indemnity shall survive the suspension, expiration or termination of the Agreement.

5. No Personal Liability. No elected or appointed official or employee of the Client shall be personally liable, in law or in contract, to the Baird as the result of the execution of this Agreement.

6. Conflicts. Baird is a full service securities firm and as such Baird and its affiliates may from time to time provide advisory, brokerage, consulting and other services and products to municipalities, other institutions, and individuals including the Client, certain Client officials or employees, and potential purchasers of the Securities for which Baird may receive customary compensation; however, such services are not related to the proposed offering. Baird may also be engaged from time to time by the Client to manage investments for the Client (including the proceeds from the proposed offering) through a separate contract that sets forth the fees to be paid to Baird. Baird manages various mutual funds, and from time to time those funds may own bonds and other securities issued by the Issuer (including the Securities). Additionally, clients of Baird may from time to time purchase, hold and sell bonds and other securities issued by the Client (including the Securities).

In the ordinary course of fixed income trading business, Baird may purchase, sell, or hold a broad array of investments and may actively trade securities and other financial instruments, including the Securities and other municipal bonds, for its own account and for the accounts of customers, with respect to which Baird may receive a mark-up or mark-down, commission or other remuneration. Such investment and trading activities may involve or relate to the Financing or other assets, securities and/or instruments of the Client and/or persons and entities with relationships with the Client.

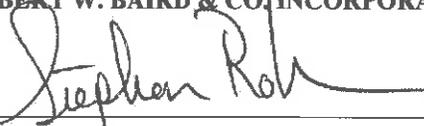
6. Miscellaneous. This Agreement shall be governed and construed in accordance with the laws of the State of Illinois. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party.

If there is any aspect of this Agreement that you believe requires further clarification, please do not hesitate to contact us. If the foregoing is consistent with your understanding of our engagement, please sign and return the enclosed copy of this letter.

Again, we thank you for the opportunity to assist you with the Financing and the confidence you have placed in us.

Very truly yours,

**ROBERT W. BAIRD & CO, INCORPORATED**

By:   
Director

Accepted this \_\_\_ day of \_\_\_\_\_, 2016

**VILLAGE OF LA GRANGE PARK, ILLINOIS**

By: \_\_\_\_\_

Title: \_\_\_\_\_

## Village Board Agenda Memo

Date: April 4, 2016

To: Finance Committee Chair Patricia Rocco  
President Discipio and Board of Trustees

From: Larry Noller, Finance Director   
Julia Cedillo, Village Manager 

Re: **Bond Counsel Services for 2016 Road and Fire Bonds**

---

### PURPOSE

Approve an agreement with Chapman and Cutler, LLP. for bond counsel services for the 2016 road and fire equipment bonds.

### BACKGROUND

Following the recent approval of both the road and fire equipment bond referenda, the Village is preparing to issue the bonds. In order to proceed, the Village must engage bond counsel to provide legal services required during the process. Bond counsel will draft the required ordinances and other legal documents authorizing the issuance of the bonds.

The Village selected Chapman & Cutler for bond counsel services following an RFP process prior to refunding the 2006 sewer bonds. The proposed fee will depend on the actual issuance amount. The estimated amount for the 2016 issuance is currently \$6.95 million which would result in a fee of \$19,500. For comparison, Chapman and Cutler's fee was \$7,500 for the \$3.495 million sewer bond refunding. This issuance has involved more work for bond counsel due to the referendum process. If the Village issues the full \$11.2 million in one issuance, the fee would be \$31,000. It is more likely that the Village will do two issuances due to the length of the project. In that case, the second issuance will require a separate agreement.

### STAFF RECOMMENDATION

Staff recommends approval of the attached agreement at the April 12<sup>th</sup> meeting. Chapman and Cutler has already started working on the issuance in order to meet the projected timeline.

### ACTION REQUESTED

Motion to approve an agreement with Chapman and Cutler, LLP. for bond counsel services for the 2016 road and fire equipment bonds in a not to exceed amount of \$31,000.

### DOCUMENTATION

- Bond Counsel Agreement

April 4, 2016

Mr. Larry Noller  
Director of Finance  
Village of La Grange Park  
447 North Catherine  
La Grange Park, Illinois 60526

Re: Village of La Grange Park, Illinois (the "Village")  
General Obligation Bonds, Series 2016

Dear Larry:

We are pleased to provide an engagement letter for our services as bond counsel for the bonds in reference (the "*Bonds*"). For convenience and clarity, we may refer to the Village in its corporate capacity and to you, the Village officers (including the governing body of the Village) and employees and general and special counsel to the Village, collectively as "*you*" (or the possessive "*your*"). You have advised us that the purpose of the issuance of the Bonds, briefly stated, is to fund various voter-approved capital projects in and for the Village. You are retaining us for the limited purpose of rendering our customary approving legal opinion as described in detail below.

A. DESCRIPTION OF SERVICES

As Bond Counsel, we will work with you and the following persons and firms: the underwriters or other bond purchasers who purchase the Bonds from the Village (all of whom are referred to as the "*Bond Purchasers*"), counsel for the Bond Purchasers, financial advisors, trustee, paying agent and bond registrar and their designated counsel (you and all of the foregoing persons or firms, collectively, the "*Participants*"). We intend to undertake each of the following (the "*Services*") as necessary:

1. Review relevant Illinois law, including pending legislation and other recent developments, relating to the legal status and powers of the Village or otherwise relating to the issuance of the Bonds.

2. Obtain information about the Bond transaction and the nature and use of the facilities or purposes to be financed or, for any portion of the Bonds to be issued for refunding

Mr. Larry Noller

April 4, 2016

Page 2

purposes, the facilities or purposes financed with the proceeds of the bonds to be refunded (the "*Project*").

3. Review the proposed timetable and consult with the Participants as to the issuance of the Bonds in accordance with the timetable.

4. Consider the issues arising under the Internal Revenue Code of 1986, as amended, and applicable tax regulations and other sources of law relating to the issuance of the Bonds on a tax-exempt basis; these issues include, without limitation, ownership and use of the Project, use and investment of Bond proceeds prior to expenditure and security provisions or credit enhancement relating to the Bonds.

5. Prepare or review major Bond documents, including tax compliance certificates, review the bond purchase agreement, if applicable, and, at your request, draft descriptions of the documents which we have drafted. We understand that the Bonds will be sold at competitive sale and that the Village will be assisted in the preparation of sale documents and in the process of the sale itself by its financial advisor. As Bond Counsel, we assist you in reviewing only those portions of an official statement or any other disclosure document to be disseminated in connection with the sale of the Bonds involving the description of the Bonds, the security for the Bonds (excluding forecasts, projections, estimates or any other financial or economic information in connection therewith), the description of the federal tax exemption of interest on the Bonds and, if applicable, the "bank-qualified" status of the Bonds.

6. Prepare or review all pertinent proceedings to be considered by the governing body of the Village; confirm that the necessary quorum, meeting and notice requirements are contained in the proceedings and draft pertinent excerpts of minutes of the meetings relating to the financing.

7. Attend or host such drafting sessions and other conferences as may be necessary, including a preclosing, if needed, and closing; and prepare and coordinate the distribution and execution of closing documents and certificates, opinions and document transcripts.

8. Render our legal opinion regarding the validity of the Bonds, the source of payment for the Bonds and the federal income tax treatment of interest on the Bonds, which opinion (the "*Bond Opinion*") will be delivered in written form on the date the Bonds are exchanged for their purchase price (the "*Closing*"). The Bond Opinion will be based on facts and law existing as of its date. Please see the discussion below at Part D. Please note that our opinion represents our legal judgment based upon our review of the law and the facts so supplied to us that we deem relevant and is not a guarantee of a result.

Mr. Larry Noller

April 4, 2016

Page 3

**B. LIMITATIONS; SERVICES WE DO NOT PROVIDE**

Our Services as Bond Counsel are limited as stated above. Consequently, unless otherwise agreed pursuant to a separate engagement letter, our Services *do not* include:

1. Giving any advice, opinion or representation as to the financial feasibility or the fiscal prudence of issuing the Bonds, including, without limitation, the undertaking of the Project, the investment of Bond proceeds, the making of any investigation of or the expression of any view as to the creditworthiness of the Village, of the Project or of the Bonds or the form, content, adequacy or correctness of the financial statements of the Village. We will not offer you financial advice in any capacity beyond that constituting services of a traditionally legal nature.

2. Except as described in Paragraph (A)(5) above, assisting in the preparation or review of an official statement or any other disclosure document with respect to the Bonds (which may be referred to as the "*Official Statement*") or performing an independent investigation to determine the accuracy, completeness or sufficiency of the Official Statement or rendering any advice, view or comfort that the Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading. Please see our comments below at Paragraphs (D)(5) and (D)(6).

3. Independently establishing the veracity of certifications and representations of you or the other Participants. For example, we will not review the data available on the Electronic Municipal Market Access system website created by the Municipal Securities Rulemaking Board (and commonly known as "EMMA") to verify the information relating to the Bonds to be provided by the Bond Purchasers, and we will not undertake a review of your website to establish that information contained corresponds to that which you provide independently in your certificates or other transaction documents.

4. Supervising any state, county or local filing of any proceedings held by the governing body of the Village incidental to the Bonds.

5. Preparing any of the following — requests for tax rulings from the Internal Revenue Service (the "*IRS*"), blue sky or investment surveys with respect to the Bonds, state legislative amendments or pursuing test cases or other litigation.

6. Opining on securities laws compliance or as to the continuing disclosure undertaking pertaining to the Bonds; and, after the execution and delivery of the Bonds, providing advice as to any Securities and Exchange Commission investigations or concerning any actions necessary to assure compliance with any continuing disclosure undertaking.

Mr. Larry Noller  
April 4, 2016  
Page 4

7. After Closing, providing continuing advice to the Village or any other party concerning any actions necessary to assure that interest paid on the Bonds will continue to be tax-exempt; *e.g.*, we will not undertake rebate calculations for the Bonds without a separate engagement for that purpose, we will not monitor the investment, use or expenditure of Bond proceeds or the use of the Project, and we are not retained to respond to IRS audits.

8. Any other services not specifically set forth above in Part A.

C. ATTORNEY-CLIENT RELATIONSHIP; REPRESENTATION OF OTHERS

Upon execution of this engagement letter, the Village will be our client, and an attorney-client relationship will exist between us. However, our Services as Bond Counsel are limited as set forth in this engagement letter, and your execution of this engagement letter will constitute an acknowledgment of those limitations. Also please note that the attorney-client privilege, normally applicable under state law, may be diminished or non-existent for written advice delivered with respect to Federal tax law matters.

This engagement letter will also serve to give you express written notice that from time to time we represent in a variety of capacities and consult with most underwriters, investment bankers, credit enhancers such as bond insurers or issuers of letters of credit, ratings agencies, investment providers, brokers of financial products, financial advisors, banks and other financial institutions and other persons who participate in the public finance market on a wide range of issues. One or more of such firms may be the winning bidder (*i.e.*, become the Bond Purchasers) at the public sale of the Bonds. Prior to execution of this engagement letter we may have consulted with one or more of such firms regarding the Bonds including, specifically, the Bond Purchasers. We are advising you, and you understand that the Village consents to our representation of it in this matter, notwithstanding such consultations, and even though parties whose interests are or may be adverse to the Village in this transaction are clients in other unrelated matters. Your acceptance of the winning bid constitutes consent to these other engagements. Neither our representation of the Village nor such additional relationships or prior consultations will affect, however, our responsibility to render an objective Bond Opinion.

Your consent does not extend to any conflict that is not subject to waiver under applicable Rules of Professional Conduct (including Circular 230 discussed below), or to any matter that involves the assertion of a claim against the Village or the defense of a claim asserted by the Village. In addition, we agree that we will not use any confidential non-public information received from you in connection with this engagement to your material disadvantage in any matter in which we would be adverse to you.

Mr. Larry Noller

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Circular 230 as promulgated by the U.S. Department of Treasury ("*Circular 230*") provides rules of professional conduct governing tax practitioners. Circular 230 includes provisions regarding conflicts of interest and related consents that in some respects are stricter than applicable state rules of professional conduct which otherwise apply. In particular, Circular 230 requires your consent to conflicts of interest be given in writing within 30 days of the date of this letter. If we have not received all of the required written consents by this date, we may be required under Circular 230 to "promptly withdraw from representation" of the Village in this matter.

Further, this engagement letter will also serve to give you express notice that we represent many other municipalities, school districts, park districts, counties, townships, special districts and units of local government both within and outside of the State of Illinois and also the State itself and various of its agencies and authorities (collectively, the "*governmental units*"). Most but not all of these representations involve bond or other borrowing transactions. We have assumed that there are no controversies pending to which the Village is a party and is taking any position which is adverse to any other governmental unit, and you agree to advise us promptly if this assumption is incorrect. In such event, we will advise you if the other governmental unit is our client and, if so, determine what actions are appropriate. Such actions could include seeking waivers from both the Village and such other governmental unit or withdrawal from representation.

We anticipate that the Village will have its general or special counsel available as needed to provide advocacy in the Bond transaction and has had the opportunity to consult with such counsel concerning the conflict consents and other provisions of this letter; and that other Participants will retain such counsel as they deem necessary and appropriate to represent their interests.

D. OTHER TERMS OF THE ENGAGEMENT; CERTAIN OF YOUR UNDERTAKINGS

Please note our understanding with respect to this engagement and your role in connection with the issuance of the Bonds.

1. In rendering the Bond Opinion and in performing any other Services hereunder, we will rely upon the certified proceedings and other certifications you and other persons furnish us. Other than as we may determine as appropriate to rendering the Bond Opinion, we are not engaged and will not provide services intended to verify the truth or accuracy of these proceedings or certifications. We do not ordinarily attend meetings of the governing body of the Village at which proceedings related to the Bonds are discussed or passed unless special circumstances require our attendance.

Mr. Larry Noller

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2. The factual representations contained in those documents which are prepared by us, and the factual representations which may also be contained in any other documents that are furnished to us by you are essential for and provide the basis for our conclusions that there is compliance with State law requirements for the issue and sale of valid bonds and with the Federal tax law for the tax exemption of interest paid on the Bonds. Accordingly, it is important for you to read and understand the documents we provide to you because you will be confirming the truth, accuracy and completeness of matters contained in those documents at the issuance of the Bonds.

3. If the documents contain incorrect or incomplete factual statements, you must call those to our attention. We are always happy to discuss the content or meaning of the transaction documents with you. Any untruth, inaccuracy or incompleteness may have adverse consequences affecting either the tax exemption of interest paid on the Bonds or the adequacy of disclosures made in the Official Statement under the State and Federal securities laws, with resulting potential liability for you. During the course of this engagement, we will further assume and rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security. We understand that you will cooperate with us in this regard.

4. You should carefully review all of the representations you are making in the transaction documents. We are available and encourage you to consult with us for explanations as to what is intended in these documents. To the extent that the facts and representations stated in the documents we provide to you appear reasonable to us, and are not corrected by you, we are then relying upon your signed certifications for their truth, accuracy and completeness.

5. Issuing the Bonds as "securities" under State and Federal securities laws and on a tax-exempt basis is a serious undertaking. As the issuer of the Bonds, the Village is obligated under the State and Federal securities laws and the Federal tax laws to disclose all material facts. The Village's lawyers, financial advisers and bankers can assist the Village in fulfilling these duties, but the Village in its corporate capacity, including your knowledge, has the collective knowledge of the facts pertinent to the transaction and the ultimate responsibility for the presentation and disclosure of the relevant information. Further, there are complicated Federal tax rules applicable to tax-exempt bonds. The IRS has an active program to audit such transactions. The documents we prepare are designed so that the Bonds will comply with the applicable rules, but this means you must fully understand the documents, including the representations and the covenants relating to continuing compliance with the federal tax requirements. Accordingly, we want you to ask questions about anything in the documents that is unclear.

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6. As noted, the members of the governing body of the Village also have duties under the State and Federal securities and tax laws with respect to these matters and should be knowledgeable as to the underlying factual basis for the bond issue size, use of proceeds and related matters.

7. We are also concerned about the adoption by the Village of the gift ban provisions of the State Officials and Employees Ethics Act, any special ethics or gift ban ordinance, resolution, bylaw or code provision, any lobbyist registration ordinance, resolution, bylaw or code provision or any special provision of law or ordinance, resolution, bylaw or code provision relating to disqualification of counsel for any reason. We are aware of the provisions of the State Officials and Employees Ethics Act and will assume that you are aware of these provisions as well and that the Village has adopted proceedings that are only as restrictive as such Act. However, if the Village has stricter provisions than appear in such Act or has adopted such other special ethics or lobbyist provisions, we assume and are relying upon you to advise us of same.

E. FEES

As is customary, we will bill our fees as Bond Counsel on a transactional basis instead of hourly. Disbursements and other non-fee charges, unless extraordinary, will not be billed separately and in addition to our fees for professional services. Factors which affect our billing generally include: (a) the amount of the Bonds; (b) an estimate of the time necessary to do the work; (c) the complexity of the issue (number of parties, timetable, type of financing, legal issues and so forth); (d) recognition of the partially contingent nature of our fee, since it is customary that in the case no financing is ever completed (for example, if the referenda had been unsuccessful), we render a greatly reduced or no statement of charges; and (e) a recognition that we carry the time for services rendered on our books until a financing is completed, rather than billing monthly or quarterly since our work with the Village on this financing began in April 2015. The continuation of this agreement is dependent upon our fee as Bond Counsel being mutually agreeable to you and to us.

Based upon our current understanding of the terms, structure, size and schedule of the proposed financing, the duties we will undertake pursuant to this engagement letter, the time we estimate will be necessary to effectuate the transaction and the responsibilities we will assume, we expect that our fee for a financing of approximately \$7,000,000 would be \$19,500, and our fee for a financing of approximately \$11,200,000 would be \$31,000. If at any time, we believe that circumstances require an adjustment of our original fee estimate, we will consult with you and prepare an amendment to this engagement letter.

Our statement of charges is customarily rendered and paid at Closing, or in some instances upon or shortly after delivery of the bond transcripts; we generally do not submit any

Mr. Larry Noller  
April 4, 2016  
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statement for fees prior to the Closing, except in instances where there is a substantial delay from the expected timetable. In such instances, we reserve the right to present an interim statement of charges. If, for any reason, the Bonds are not issued or are issued without the rendition of our Bond Opinion as bond counsel, or our services are otherwise terminated, we expect to negotiate with you a mutually agreeable compensation.

The undersigned will be the attorney primarily responsible for the firm's services on this Bond issue, with assistance as needed from other members of our bond, securities and tax departments.

**F. RISK OF AUDIT BY INTERNAL REVENUE SERVICE**

The IRS has an ongoing program of auditing tax-exempt obligations to determine whether, in the view of the IRS, interest on such tax-exempt obligations is excludable from gross income of the owners for federal income tax purposes. We can give no assurances as to whether the IRS might commence an audit of the Bonds or whether, in the event of an audit, the IRS would agree with our opinions. If an audit were to be commenced, the IRS may treat the Village as the taxpayer for purposes of the examination. As noted in Paragraph 7 of Part B above, the scope of our representation does not include responding to such an audit. However, if we were separately engaged at the time, and subject to the applicable rules of professional conduct, we may be able to represent the Village in the matter.

**G. END OF ENGAGEMENT AND POST-ENGAGEMENT; RECORDS**

Our representation of the Village and the attorney-client relationship created by this engagement letter will be concluded upon the issuance of the Bonds. Nevertheless, subsequent to the Closing, we will prepare and provide the Participants a bond transcript in a CD-ROM format pertaining to the Bonds and make certain that a Federal Information Reporting Form 8038-G is filed.

Please note that you are engaging us as special counsel to provide legal services in connection with a specific matter. After the engagement, changes may occur in the applicable laws or regulations, or interpretations of those laws or regulations by the courts or governmental agencies, that could have an impact on your future rights and liabilities. Unless you engage us specifically to provide additional services or advice on issues arising from this matter, we have no continuing obligation to advise you with respect to future legal developments.

This will be true even though as a matter of courtesy we may from time to time provide you with information or newsletters about current developments that we think may be of interest to you. While we would be pleased to represent you in the future pursuant to a new engagement

Mr. Larry Noller  
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agreement, courtesy communications about developments in the law and other matters of mutual interest are not indications that we have considered the individual circumstances that may affect your rights or have undertaken to represent you or provide legal services.

At your request, to be made at or prior to Closing, any other papers and property provided by the Village will be promptly returned to you upon receipt of payment for our outstanding fees and client disbursements. All other materials shall thereupon constitute our own files and property, and these materials, including lawyer work product pertaining to the transaction, will be retained or discarded by us at our sole discretion. You also agree with respect to any documents or information relating to our representation of you in any matter which have been lawfully disclosed to the public in any manner, such as by posting on EMMA, your website, newspaper publications, filings with a County Clerk or Recorder or with the Secretary of State, or otherwise, that we are permitted to make such documents or information available to other persons in our reasonable discretion. Such documents might include (without limitation) legal opinions, official statements, resolutions or ordinances, or like documents as assembled and made public in a governmental securities offering.

We call your attention to the Village's own record keeping requirements as required by the IRS. Answers to frequently asked questions pertaining to those requirements can be found on the IRS' website under frequently asked questions related to tax-exempt bonds at [www.irs.gov](http://www.irs.gov) (click on "Tax Exempt Bond Community", then "Frequently Asked Questions"), and it will be your obligation to comply for at least as long as any of the Bonds (or any future bonds issued to refund the Bonds) are outstanding, plus three years.

Chapman and Cutler LLP

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H. YOUR SIGNATURE REQUIRED

If the foregoing terms are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer not later than 30 days after the date of this letter, retaining the original for your files. Please note that if we perform Services prior to your executing this engagement letter, this engagement letter shall be effective as of the date we have begun rendering the Services. We will provide copies of this letter to certain of the Participants to provide them with an understanding of our role. We look forward to working with you.

Very truly yours,

CHAPMAN AND CUTLER LLP

By   
Lawrence E. White

VILLAGE OF LA GRANGE PARK,  
COOK COUNTY, ILLINOIS

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: April \_\_, 2016

LEW/SGM:kd  
Enclosure

cc: Mr. Stephan Roberts

## Village Board Agenda Memo

Date: April 4, 2016

To: Finance Committee Chair Patricia Rocco  
President Discipio and Board of Trustees

From: Larry Noller, Finance Director   
Julia Cedillo, Village Manager 

Re: Fiscal Year 2016 Police Pension Contribution

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### PURPOSE

Request Village Board direction regarding the fiscal year 2016 Police Pension Fund contribution.

### BACKGROUND

The Village annually levies a property tax for the employer contribution to the Police Pension Fund. The contribution is determined by an actuary based on the Village's funding policy and plan assumptions. The current fiscal year contribution of \$812,453 was determined by an actuary jointly selected by the Village Board and the Police Pension Board. This amount was included in the 2015 levy approved by the Village Board in December.

In Cook County, property taxes are due in March and August. The Village's fiscal year ends April 30. As a result, property taxes for a levy year are partially collected in two fiscal years. For example, the 2015 levy will be partially collected in fiscal year 2016 (March bills) and fiscal year 2017 (August bills). Because the County does not calculate tax rates until the second installment, the first installment is set at 55% of the prior year tax bill. The result of the offsetting schedule and the estimated calculation of the first installment is that the actual amount of taxes collected for the police pension contribution in any fiscal year do not typically match the actuary's determined contribution. Sometimes it is more, sometimes less, depending on the difference in the amount levied each year.

As of the end of March, the County has remitted just over \$747,000 in property taxes to the Police Pension Fund. Based on recent trends, an additional \$10,000 or so will be remitted in April, so the fiscal year estimate is about \$760,000. The Village budgeted \$800,000 for the fiscal year 2016 contribution. This amount is lower than the actuarial contribution of \$812,453 because the budget is due before the actuarial report is available. The difference between the Village's actual contribution and the actuarial contribution gets rolled into the actuarial calculation for the next year. It is difficult to estimate how the difference will affect the calculation since it is only one of many factors, including how the fund's investments perform. However, any increase in the amount contributed to the fund works toward reducing the unfunded liability and provides additional opportunity for investment returns to reduce future employer contributions.

### STAFF RECOMMENDATION

Staff recommends the Village Board consider approving a direct payment of up to \$55,000 to the Police Pension Fund to be expensed to the fiscal year 2016 General Fund. The Village's actuary agrees that an additional payment is prudent if the Village has the financial resources. The fiscal year 2016 budget included \$800,000 for the police pension contribution and the full \$812,453 actuarial amount was included in the current year-end projection of a General Fund surplus. If the Village Board chooses to proceed with the additional payment, the following motion is proposed for the April 12<sup>th</sup> meeting.

### ACTION REQUESTED

Motion to approve a payment not to exceed \$55,000 to the Police Pension Fund to be expensed to the fiscal year 2016 General Fund.

# **Village President Divider**

# Village Board Agenda Memo

**Date:** April 4, 2016  
**To:** Board of Trustees  
**From:** James Discipio, Village President  
**RE:** Pavement Study

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## Purpose

1. To discuss with the Village Board the suggestions provided by a resident to complete a more comprehensive road study and seek alternate bids to reconstruct roads with asphalt or concrete.
2. To seek Village Board consensus to direct staff to include a Pavement Study in the Five Year Plan.

## General Background

At the March 8<sup>th</sup> Village Board Work Session, a resident spoke during Public Comment suggesting that the Village perform a more robust analysis of our streets before as we move forward with the repaving program approved by voters on March 15, 2016. I placed this item on the agenda so that we could discuss as a Board and provide staff clear direction on this matter.

## ***Pavement Study***

In a recent meeting with Village Staff and the Village Engineer, they conveyed to me that they saw value in assessing the pavement and creating a comprehensive pavement management plan. In short, having such a plan will aid in scheduling preventative maintenance and prioritizing future streets for repaving. Having such a plan will also be beneficial when the Village faces a future need to issue bonds for another round of street paving. In the interim, the plan can be used to support increased maintenance of the streets to maximize their lifecycle. Recognizing there is value in doing a more comprehensive pavement study and developing a comprehensive pavement management program, I would suggest that the Board include \$30,000 in year three of the Five Year Plan to complete this study.

## ***Alternate Bids for Reconstruction***

The second recommendation was that the Village seeks alternate bids for reconstructing streets in asphalt or concrete. I do not support changing course from the plan we asked voters to approve. I understand that there may be a curiosity in the cost difference but it should be understood that any incremental cost increase will come at the expense of someone not getting their street paved if they are already identified for repaving.

## Motion Action Requested

**No formal action is required at this time. If it is the consensus of the Board to include \$30,000 in year three (FY 18/19) of the Five Year Plan to complete a Pavement Study, we should direct staff accordingly. The Village Board will consider the updated Five Year Plan in June.**

# **Commercial Revitalization Committee Divider**

**James Kucera, Chairman  
Jamie Zaura  
Patricia Rocco**

# Village Board Agenda Memo

Date: April 12, 2016  
To: Village President & Board of Trustees  
From: Emily Rodman, Assistant Village Manager   
Julia Cedillo, Village Manager   
RE: Tax Increment Financing Feasibility Study Findings – Discussion

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## PURPOSE

To discuss the findings of the TIF Feasibility Study and provide staff direction on how the Village Board would like to proceed with implementation of TIF Districts and/or Business Districts.

## GENERAL BACKGROUND

In February 2015, the Village Board held a strategic planning session on Tax Increment Financing districts (TIF's) and business districts. In November 2015, the Board commissioned S.B. Friedman Development Advisors to conduct a TIF Feasibility Study evaluating all commercial and industrial areas within the Village. The findings from the study were presented at the March 8, 2016 Village Board Workshop (presentation is attached). The findings revealed that all of the evaluated areas could potentially qualify for TIF and/or business districts and that a significant amount of revenue could be generated from some of these areas to support their redevelopment.

## TIF DISTRICTS VS. BUSINESS DISTRICTS

As previously discussed the revenue generated from a TIF district is derived from property tax. When a TIF district is implemented, a base year is established and as the assessed value of the property increases, the incremental increase in revenue that results is "captured" by the TIF and may then be used to reinvest within the district. If the Village were to put TIF districts in place in 2016, the base year for those districts would be 2015 and the first revenues would be collected in 2017 (for 2016 tax year).

Business districts allow a municipality to increase the sales tax rate collected from businesses within the district boundaries by quarter increments up to 1%. The revenues derived from the 1% may then be reinvested within the district. This type of sales tax increase is typically seen as more favorable by businesses than a general non-home rule sales tax increase (requiring a referendum) because the revenues must be reinvested within the district (rather than be directed to the Village's General Fund).

For a summary table and comparison of how revenues generated under each type of district may be expended, please see the attached table prepared by S.B. Friedman.

**S.B. FRIEDMAN RECOMMENDATION**

S.B. Friedman recommended the Village proceed with implementation of TIF districts for the Village Market and the combined 31st Street Central/Barnsdale Corridor area, and also create business districts encompassing each of these areas. Their recommendation was based on the potential revenue to be generated from the areas combined with both the short-term and long-term redevelopment opportunities they identified.

|  |                         |   |
|--|-------------------------|---|
| <b>Village Market</b>                        | <b>Est. TIF Revenue</b> | <b>Est. Business District Revenue (@1%)</b> |
|  | \$10-\$12 Million       | \$1.6-\$1.85 Million                        |
| <b>31<sup>st</sup> St. Central/Barnsdale</b> | <b>\$8.2 Million</b>    | <b>\$1.85 Million</b>                       |

The 31<sup>st</sup> Street East area demonstrates the lowest long term revenue potential of all five areas evaluated. S.B. Friedman did not identify any short or long term development opportunities in the area due to existing uses, future constraints on use (e.g. Betty Scheck Center) and also the size and configuration of the lots. As a result, they are not recommending proceeding with a TIF or Business District at this point in time.

|                                 |                         |   |
|---------------------------------|-------------------------|---|
|                                 | <b>Est. TIF Revenue</b> | <b>Est. Business District Revenue (@1%)</b> |
| <b>31<sup>st</sup> St. East</b> | <b>\$1.1 Million</b>    | <b>\$570,000</b>                            |

The 31<sup>st</sup> Street West area demonstrates some significant long-term revenue potential and S.B. Friedman also identified two potential long-term redevelopment opportunities (Jiffy Lube and the dry cleaner). While S.B. Friedman is not recommending implementing a TIF in this area, the Village Board may want to consider it in the future as this corner has high visibility and does serve a “gateway” to the Village.

|                                 |                         |   |
|---------------------------------|-------------------------|---|
|                                 | <b>Est. TIF Revenue</b> | <b>Est. Business District Revenue (@1%)</b> |
| <b>31<sup>st</sup> St. West</b> | <b>\$1.65 Million</b>   | <b>\$1.2 Million</b>                        |

**STAFF RECOMMENDATION – TIF DISTRICTS**

Generally, staff concurs with the findings of S.B. Friedman and their recommendations. However, staff believes it would be in the Village’s best interest to expand the boundary of one of the proposed TIF districts. Staff’s recommendation related to S.B. Friedman’s findings on TIF districts is detailed below, by geographical area.

Village Market

Staff concurs with S.B. Friedman’s findings and recommends proceeding with implementation of a TIF district this fiscal year. Due to the manner in which property is assessed by Cook County, the declining property values experienced over the last few years are cycling out and property values are anticipated to rise. This makes it an opportune time to put a TIF district in place and staff does not see a benefit to delaying implementation.

### 31st Street Central/Barnsdale Corridor

Staff concurs with S.B. Friedman's findings but would recommend that the Village expand the boundary of the proposed TIF district to include the apartments along the west side of Barnsdale Road. (The boundary as currently proposed only includes Barnsdale Road and does not take in the property to the west). The existing uses along Barnsdale include the IHB railroad, the Park District Recreational Facility and several light industrial and warehousing facilities. There is currently no buffer between these existing high intensity uses and the adjacent low intensity residential use to the west. Including these multi-family properties in the TIF would provide the potential to use future TIF revenue to improve the buffering of these incompatible uses. S.B. Friedman has taken a very preliminary look at the area and believes it may qualify as a Conservation Area under the TIF Statute. The formal evaluation needed to qualify the area could be conducted as part of the implementation phase for the overall TIF.

During their evaluation, S.B. Friedman also discovered that the portion of the IHB railroad that is adjacent to the former Praxair parcel and a portion of the Cook County Sheriff's Facility are not within the Village's municipal boundaries. As a result, the Village cannot include the former Praxair property in the 31<sup>st</sup> Street/Barnsdale Corridor TIF without first annexing the IHB railroad parcel. The IHB has indicated they are amenable to the Village annexing the property. Should the Village Board decide to proceed with a TIF in this area, the Village would incur additional costs related to preparing a plat of annexation for property.

For the same reasons as noted for the Village Market above, staff recommends proceeding with implementation of a TIF district this fiscal year.

### 31st Street East

Staff concurs with S.B. Friedman's findings and does not recommend implementing a TIF district in this area at this time.

### 31st Street West

Staff concurs with S.B. Friedman's findings and does not recommend implementing a TIF district in this area at this time. However, due to the potential revenue to be generated and the potential redevelopment opportunities within the district as well as its high level of visibility as a "gateway," staff recommends the Village continue to consider this area for a TIF in the future.

## **STAFF RECOMMENDATION – BUSINESS DISTRICTS**

S.B. Friedman has recommended the Village implement business districts in the two areas that are also recommended for TIF districts. Staff recommends expanding the use of business districts to include all geographical areas evaluated. Since the implementation of a business district increases the sales tax rate within that district, staff believes it would be more equitable if all commercial and industrial businesses were subject to the same sales tax rate. Additionally, this provides the opportunity for all business to potentially benefit from the revenue derived

from the business district, preventing the perception that the Village is somehow “favoring” certain areas and excluding others.

### IMPLEMENTATION COSTS

At the request of staff, S.B. Friedman prepared costs estimates related to the implementation of TIF and business districts under different scenarios. Should the Village proceed with implementation of multiple TIF districts and/or multiple business districts concurrently, there are some cost savings to be realized. In addition to S.B. Friedman’s fees, there are other incidental costs associated with TIF/business district implementation, including attorney’s fees, boundary legal fees, court reporter fees, fees for legal notice publications and mailings and potentially fees associated with conducting a housing study (Village Market). All costs incurred in implementing a TIF and/or business district may be reimbursed to the Village from the future revenues generated by the respective district. Below is a summary of the estimated costs. Again, these costs may change depending on how districts are implemented, as there are potential cost savings by implementing multiple districts at once.

**TABLE 1: TIF Implementation Costs**

|                      | S.B. Friedman Fees | Attorney's Fees | Boundary Legal Fee | Misc. Fees*  | TOTAL           |
|----------------------|--------------------|-----------------|--------------------|--------------|-----------------|
| Village Market       | \$21,950           | \$5,000         | \$3,000            | \$2,000      | \$31,950        |
| 31st St./Barnsdale** | \$24,535           | \$5,000         | \$3,000            | \$5,000      | \$37,535        |
|                      |                    |                 |                    | <b>Total</b> | <b>\$69,485</b> |

*\*Includes legal fee publication, court reporter, legal notice mailing, plat of annexation for IHB railroad, etc.*

*\*\*Savings of \$2,585 if boundary of 31st/Barnsdale TIF is not expanded*

**TABLE 2: Business District Implementation Costs**

|                    | S.B. Friedman Fees | Attorney's Fees | Boundary Legal Fee | Misc. Fees*                                | TOTAL           |
|--------------------|--------------------|-----------------|--------------------|--|-----------------|
| Village Market     | \$15,860           | \$3,000         | **                 | \$1,000                                    | \$19,860        |
| 31st St./Barnsdale | \$15,860           | \$3,000         | **                 | \$1,000                                    | \$19,860        |
| 31st St. East      | \$15,330           | \$3,000         | \$2,000            | \$1,000                                    | \$21,330        |
| 31st St. West      | \$15,330           | \$3,000         | \$2,000            | \$1,000                                    | \$21,330        |
|                    |                    |                 |                    | <b>Total</b>                               | <b>\$82,380</b> |
|                    |                    |                 |                    | <i>Less Savings if done simultaneously</i> | <i>-\$8,220</i> |
|                    |                    |                 |                    |  | <b>\$74,160</b> |

*\*Includes legal fee publication, court reporter, legal notice mailing, etc.*

*\*\*Boundary legal from TIF District could be used*

Staff has reviewed the implementation costs and the potential revenues to be generated by each district. Based on the projections provided by S.B. Friedman, each district would generate

enough review to cover the costs of implementation within its first year (both for the TIF and business districts).

**IMPLEMENTATION TIMELINE**

As explained above, staff recommends the Village proceed with implementation of TIF Districts for Village Market and the 31st/Barnsdale Corridor this year. Staff also recommends proceeding with implementation of business districts in all five areas evaluated. Due to timing and the staff work involved with implementation, staff recommends the Village proceed with TIF implementation first. This is anticipated to take approximately 3-4 months. Once in place, staff recommends the Village proceed with implementation of the business districts (this fall) which is also anticipated to take 3-4 months.

**MOTION/ACTION REQUESTED**

This item is for discussion only. If there is consensus by the Village Board, they may request staff prepare a formal motion for consideration at the April 26th Village Board Meeting regarding implementation of TIF and/or business districts. Alternatively, the Village Board may choose to continue the discussion to a future meeting.

**DOCUMENTATION**

- S.B. Friedman Presentation “TIF Eligibility Findings & Recommendations for Five Study Areas” – March 8, 2016
- TIF vs. Business District Eligible Expenditures Table



# Village of La Grange Park TIF Eligibility Findings and Recommendations for Five Study Areas

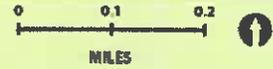
March 08, 2016

# Purpose of Engagement

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- Analyze **eligibility** and **optimal boundaries** of five potential tax increment financing (TIF) districts
- Estimate **potential TIF revenue** generated by study area
- Estimate **potential Business District revenue** generated by study area
- **Identify high-level implementation steps** the Village can take to aid in revitalization

# TIF Eligibility Analyses for Five Study Areas



**BARNSDALE  
CORRIDOR**

**31ST STREET (WEST)**



W 31ST STREET

**31ST STREET (CENTRAL)**



E 31ST STREET

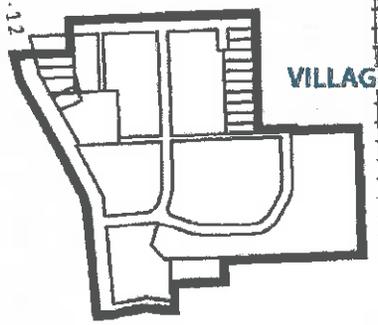
**31ST STREET (EAST) -  
MAPLE AVENUE**



LA GRANGE ROAD

US-12

**VILLAGE MARKET**



# Paths to TIF Eligibility

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## ■ Improved Area

### ▶ Conservation Area

- At least 50% of the primary structures in the district must be 35 years in age or older, and
- Parcels must exhibit three (3) or more of thirteen (13) possible eligibility factors

### ▶ Blighted Area

- Parcels must exhibit five (5) or more of the same thirteen (13) eligibility factors

## ■ Vacant Blighted Area

### ▶ One-Factor Approach

- Parcels must exhibit at least one (1) of six (6) eligibility criteria for vacant land

### ▶ Two-Factor Approach

- Parcels must exhibit at least two (2) of six (6) eligibility factors under a separate set of criteria

- All factors must be found “present to a meaningful extent” and “reasonably distributed” throughout area

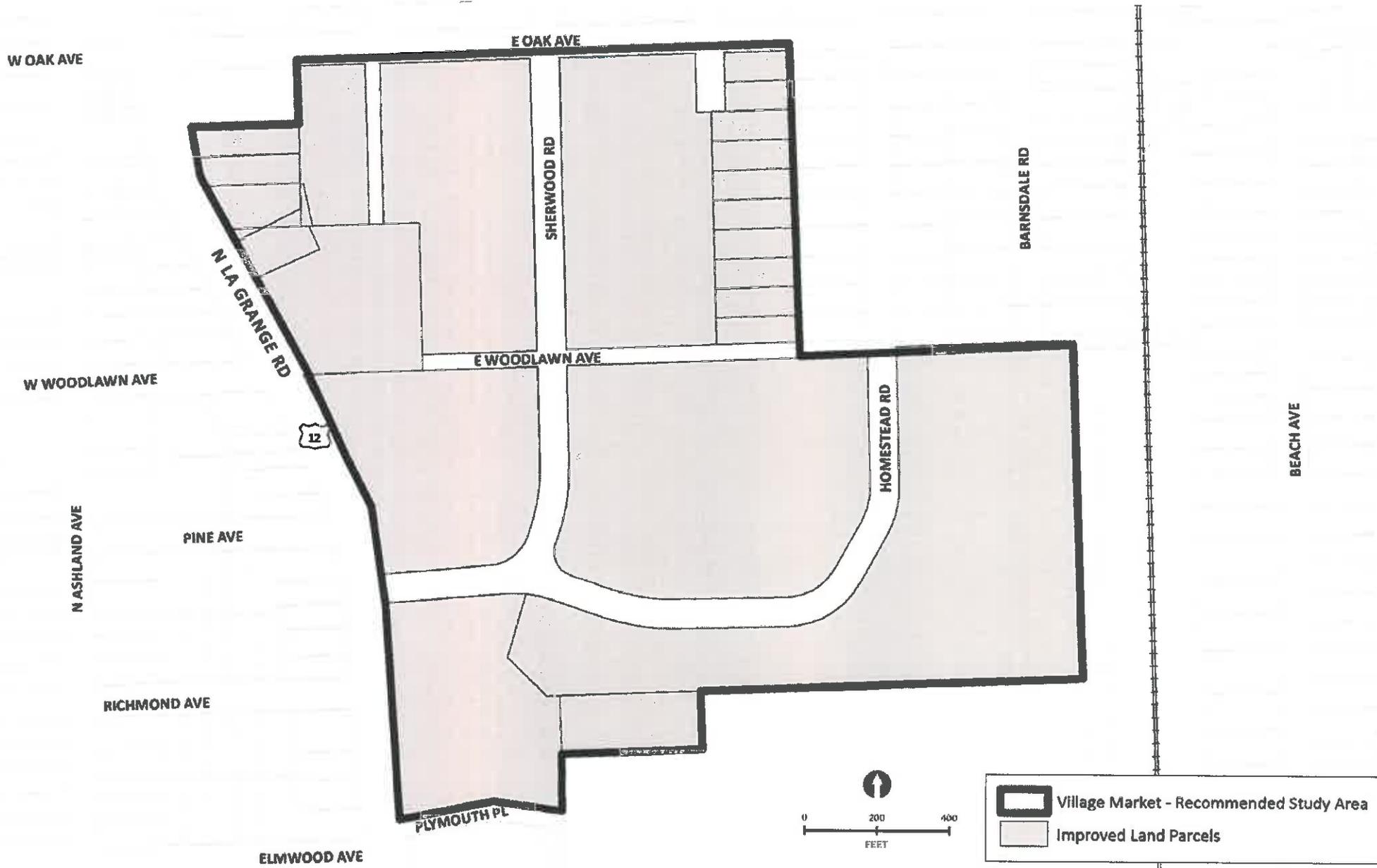
# TIF Eligibility Methodology

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- Review and revise boundaries for analysis
- Collect necessary data
  - ▶ Parcel-by-parcel **fieldwork** documenting external property conditions
  - ▶ **Historic trends in equalized assessed value** (EAV) for the last six years (five year-to-year periods) from the Cook County Assessor's Office (CCAO)
  - ▶ **Prior plans, studies and other background information** provided by the Village
  - ▶ **Building age data** from CCAO and Village records of year built
  - ▶ **Municipal records** for recent building permits and code violations
  - ▶ **Village and county codes** for stormwater, subdivision, building and fire
  - ▶ Village **utility data** regarding present service locations and conditions of water, storm and sanitary sewer infrastructure
  - ▶ **GIS parcel shapefile data** from Cook County
- Assess presence of parcel-level and area-wide factors

# Study Area 1: Village Market

## Improved Land



# Study Area 1: Village Market

## Initial TIF Eligibility Findings

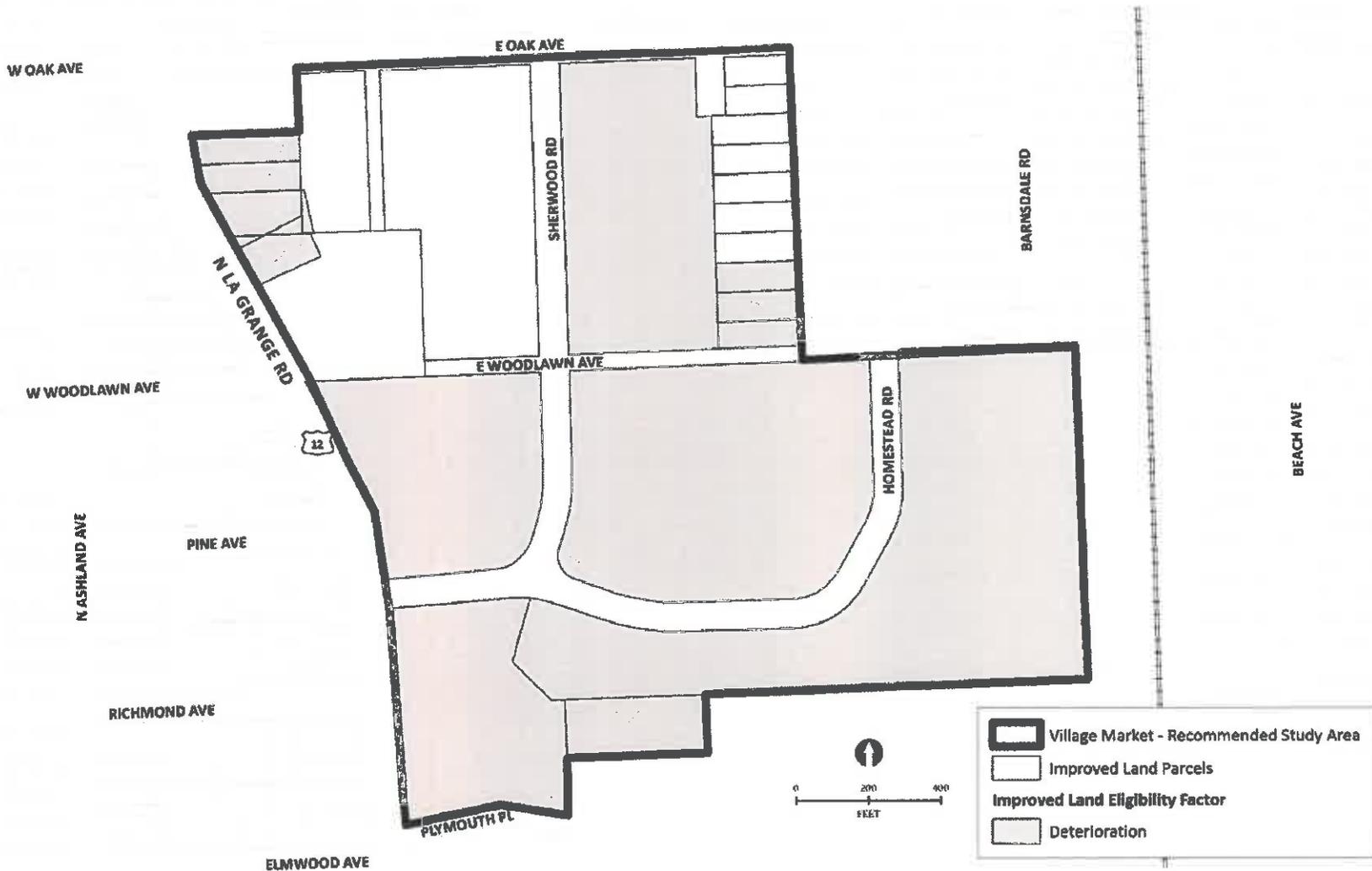
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- **Improved Land – Conservation Area:**
  - ▶ 96% of buildings are 35 years or older
  - ▶ Eligibility factors present to a meaningful extent and reasonably distributed
    - Deterioration
    - Lack of Growth in Equalized Assessed Value (EAV)
    - Inadequate Utilities
    - Presence of Structures Below Minimum Code

# Study Area 1: Village Market

## Improved Land Factor: Deterioration

- 16 of 26 (62%) of parcels have deterioration
- Deterioration of building structures, private improvements (parking lots), public infrastructure





**Public deterioration:**  
Alligatoring in roadway,  
potholes, cracked surface



**Private deterioration:**  
Stair-stepping in brick,  
broken downspouts,  
crumbling foundation

# Study Area 1: Village Market

## Improved Land Factor: Lack of Growth in EAV

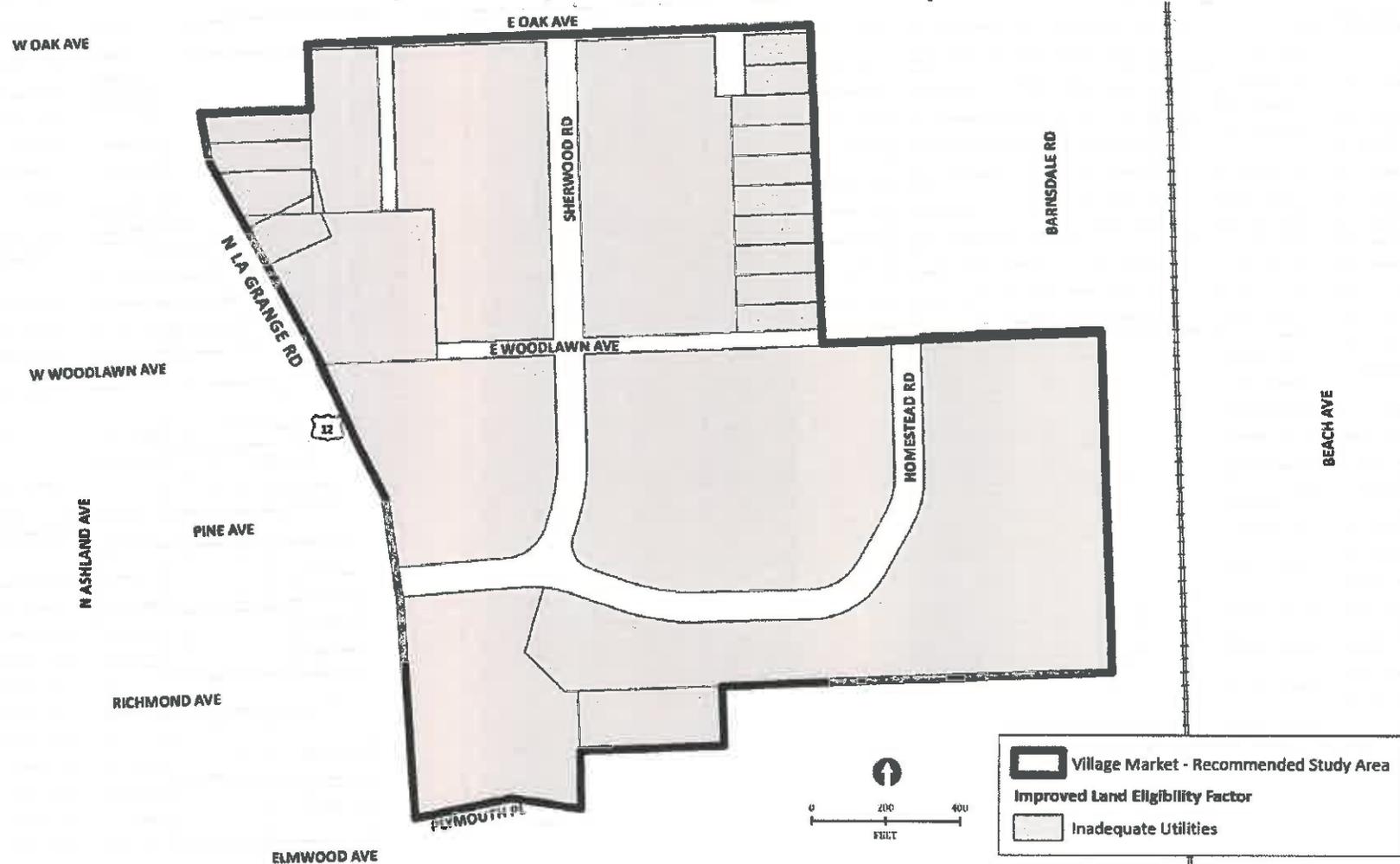
- EAV declined in 4 of 5 periods
- EAV increased less than the balance of the Village rate of change in 3 of 5 periods
- EAV increased less than CPI rate of change in 5 of 5 periods

|                          | 2009         | 2010         | 2011         | 2012         | 2013         | 2014         |
|--------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Improved EAV             | \$21,040,697 | \$18,802,172 | \$16,610,469 | \$15,805,847 | \$14,742,843 | \$14,773,979 |
| Annual Change in EAV     | n/a          | -10.6%       | -11.7%       | -4.8%        | -6.7%        | 0.2%         |
| Decline in EAV           | n/a          | YES          | YES          | YES          | YES          | NO           |
| Growth less than Village | n/a          | YES          | NO           | NO           | YES          | YES          |
| Growth Less than CPI     | n/a          | YES          | YES          | YES          | YES          | YES          |

# Study Area 1: Village Market

## Improved Land Factor: Inadequate Utilities

- Lack of stormwater management facilities
- Inadequate size of storm sewer main results in flooding
- 26 of 26 (100%) of improved parcels have inadequate utilities



# Study Area 1: Village Market

## Improved Land Factor: Structures Below Minimum Code

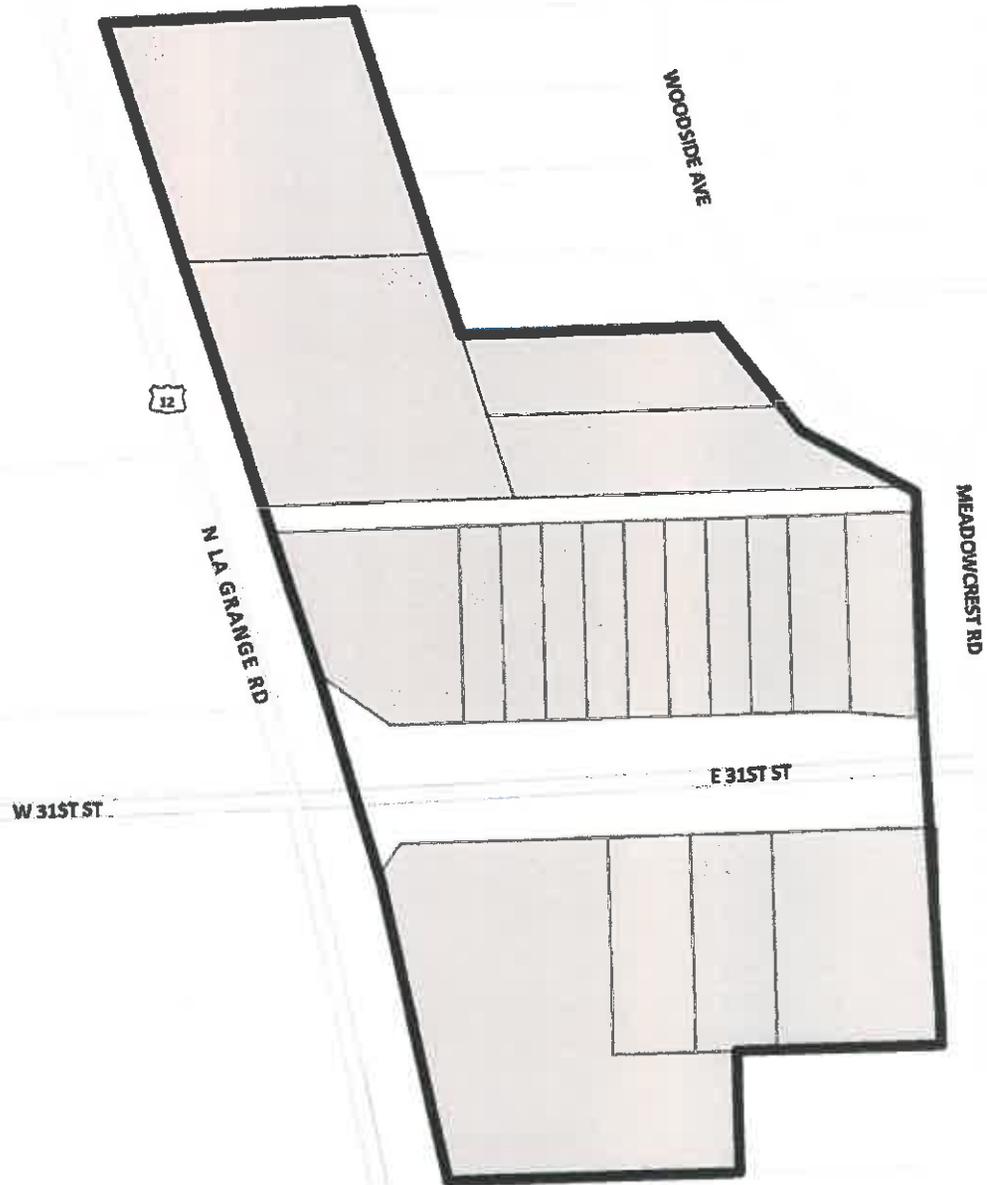
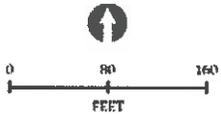
- 26 of 26 (100%) of improved parcels do not meet all building and development codes



# Study Area 2: 31<sup>st</sup> Street West Improved Land

31st St (West) - La Grange Road  
Recommended Study Area

Improved Land Parcels



# Study Area 2: 31<sup>st</sup> Street West

## Initial TIF Eligibility Findings

---

- **Improved Land – Conservation Area:**
  - ▶ 67% of buildings are 35 years or older
  - ▶ Eligibility factors present to a meaningful extent and reasonably distributed
    - Inadequate Utilities
    - Lack of Growth in Equalized Assessed Value (EAV)
      - Decline in 4/5 periods
      - Less than balance of Village 3/5 periods
      - Less than CPI 5/5 periods
    - Presence of Structures Below Minimum Code
    - Deterioration

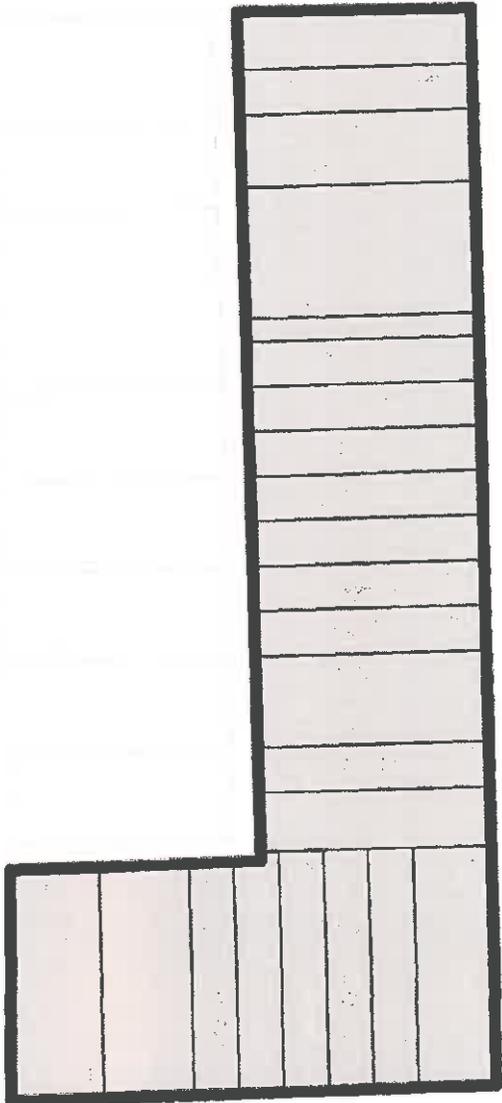
# Study Area 3: 31<sup>st</sup> Street East – Maple Avenue Improved Land

30TH ST

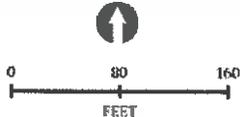
ALIMATER

MAPLE AVE

ROACH AVE



31ST ST



31st St (East) -  
Maple Avenue  
Recommended  
Study Area

Improved Land  
Parcels

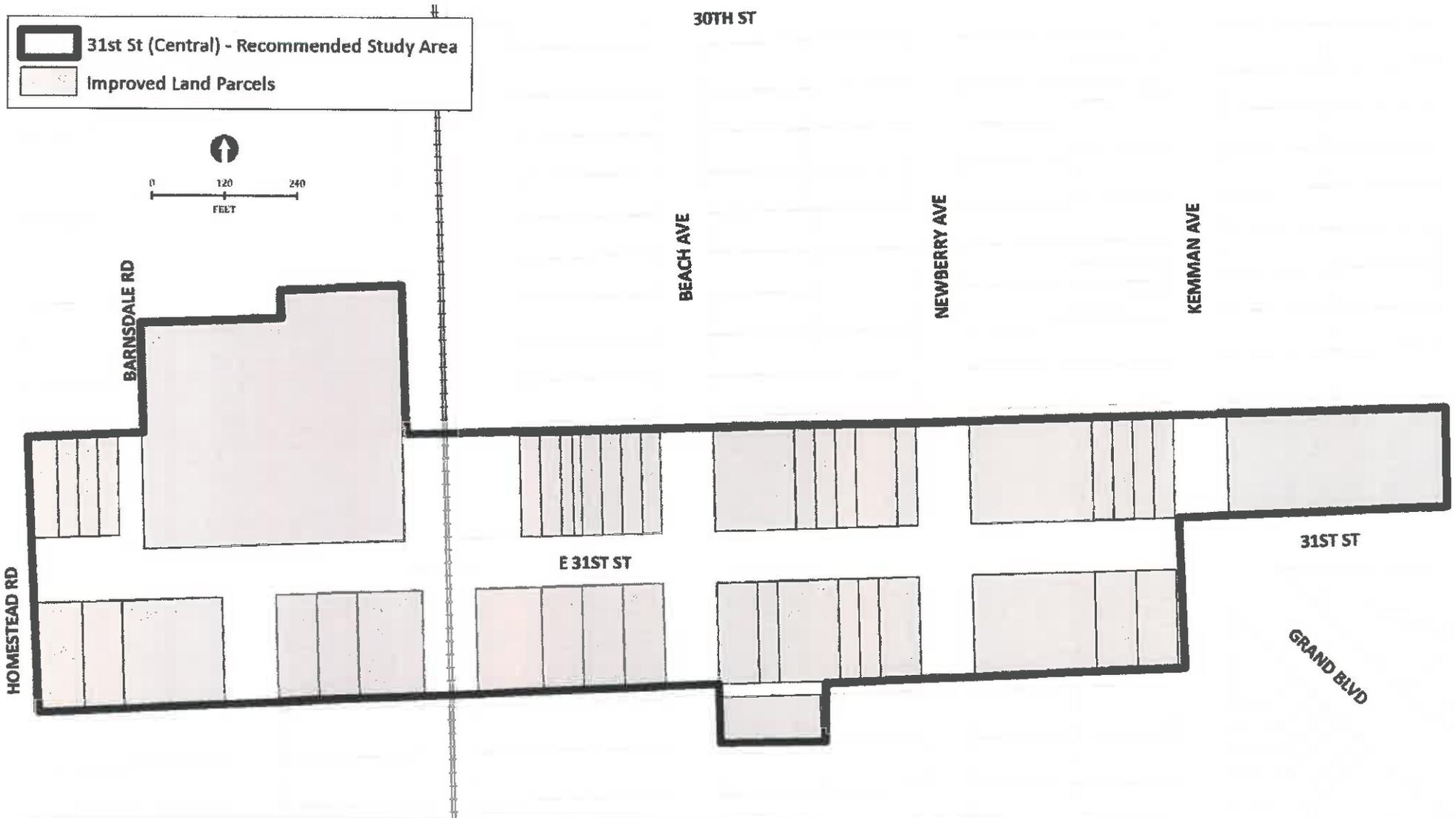
# Study Area 3: 31<sup>st</sup> Street East – Maple Avenue

## Initial TIF Eligibility Findings

---

- **Improved Land – Conservation Area:**
  - ▶ 100% of buildings are 35 years or older
  - ▶ Eligibility factors present to a meaningful extent and reasonably distributed
    - Inadequate Utilities
    - Lack of Growth in Equalized Assessed Value (EAV)
      - Decline in EAV in 4/5 periods
      - Less than CPI rate of change in 4/5 periods
    - Presence of Structures Below Minimum Code
    - Excessive Land Coverage
    - *Minor: Deterioration*

# Study Area 4: 31<sup>st</sup> Street Central Improved Land



**NOTE:** The 31<sup>st</sup> Street Central and Barnsdale Corridor study areas overlap. The findings for the Chemgrout property are included in analyses for both areas.

# Study Area 4: 31<sup>st</sup> Street Central

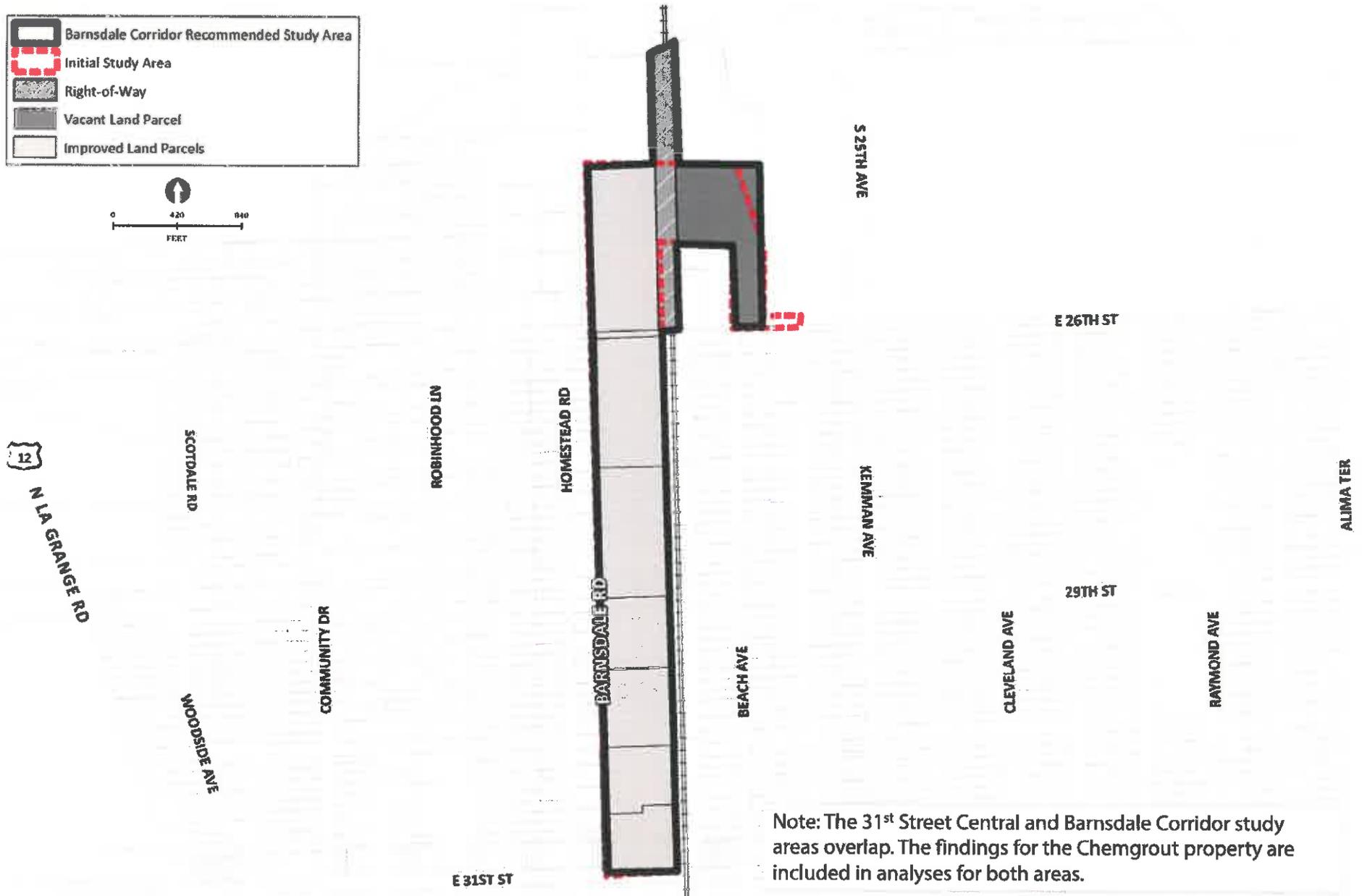
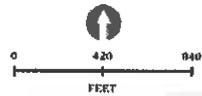
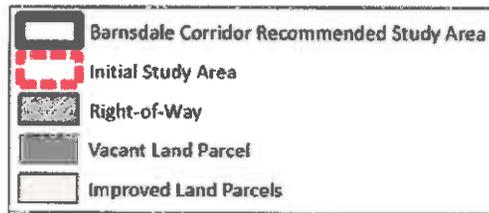
## Initial TIF Eligibility Findings

---

- **Improved Land – Conservation Area:**
  - ▶ 97% of buildings are 35 years or older
  - ▶ Eligibility factors present to a meaningful extent and reasonably distributed
    - Inadequate Utilities
    - Lack of Growth in Equalized Assessed Value (EAV)
      - Decline in 4/5 periods
      - Less than balance of Village in 3/5 periods
      - Less than CPI in 4/5 periods
    - Presence of Structures Below Minimum Code
    - Excessive Land Coverage
    - Deterioration

# Study Area 5: Barnsdale Corridor

## Improved Land and Vacant Land



Note: The 31<sup>st</sup> Street Central and Barnsdale Corridor study areas overlap. The findings for the Chemgrout property are included in analyses for both areas.

# Study Area 5: Barnsdale Corridor

## Initial TIF Eligibility Findings

---

- **Improved Land - Conservation Area:**
  - ▶ 73% of buildings are 35 years or older
  - ▶ Eligibility factors present to a meaningful extent and reasonably distributed
    - Deterioration
    - Inadequate Utilities
    - Lack of Growth in Equalized Assessed Value (EAV)
      - Decline in 5/5 periods
      - Less than balance of Village in 3/5 periods
      - Less than CPI in 5/5 periods
    - Presence of Structures Below Minimum Code
- **Vacant Blighted Area - Two-Factor Approach:**
  - ▶ Lack of Growth in Equalized Assessed Value (EAV)
  - ▶ Obsolete Platting

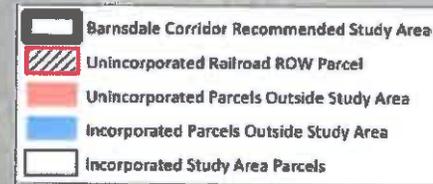
# Study Area 5: Barnsdale Corridor

## Praxair Property Discontiguous

- Initial Study Area appears to be discontiguous
  - ▶ Railroad parcel 15-28-500-002-000 is unincorporated
  - ▶ Praxair property is therefore discontiguous
- Three potential options:
  - ▶ Annex railroad parcel
  - ▶ Standalone Praxair TIF district
  - ▶ Revise boundary to include property across incorporated railroad parcel
- Status of railroad parcel and County building needs to be evaluated in more detail

15-28-500-002-0000

PRAXAIR



E 26TH ST

HOMESTEAD RD

BARNSDALE RD

BEACH AVE

KENNEDY AVE

CLEVELAND AVE

29TH ST

RAYMOND AVE

ALIMA TER

31ST ST

# All Study Areas

## Other Required Findings and Tests

---

- **Lack of Growth and Private Investment**

- ▶ No redevelopment for area as a whole
- ▶ Relatively minor reinvestments in existing properties based on permit data
- ▶ EAV declined or was less than remainder of Village, indicating lack of growth and investment

- **“But For” Analysis**

- ▶ Infill redevelopment is challenging, especially with diverse ownership and need to assemble multiple parcels
- ▶ Public infrastructure investments are costly and necessary pre-conditions to bringing private development

# Eligibility Summary

---

- All Study Areas appear to meet eligibility criteria for designation as “Conservation Areas”
- Praxair site
  - ▶ Eligible as vacant “Blighted Area”
  - ▶ Currently discontinuous from remainder of Barnsdale Corridor Study Area
- Potential to combine 31<sup>st</sup> Street Central and Barnsdale Corridor into one district

# Market Considerations & Sites Susceptible to Change

# Market Considerations

---

- High retail occupancy in La Grange Park, La Grange, Brookfield and Western Springs
- Substantial new development proposed/under construction nearby
  - ▶ Retail: 18,000 sf proposed in downtown La Grange
  - ▶ Residential:
    - 254 units of rental residential under construction just south of Village Market
    - 23 for-sale condominium units proposed in downtown La Grange
    - Potential Pathway Senior Living development in Gordon Park
  - ▶ Industrial: 400,000+ sf developed in Brookfield since 2010

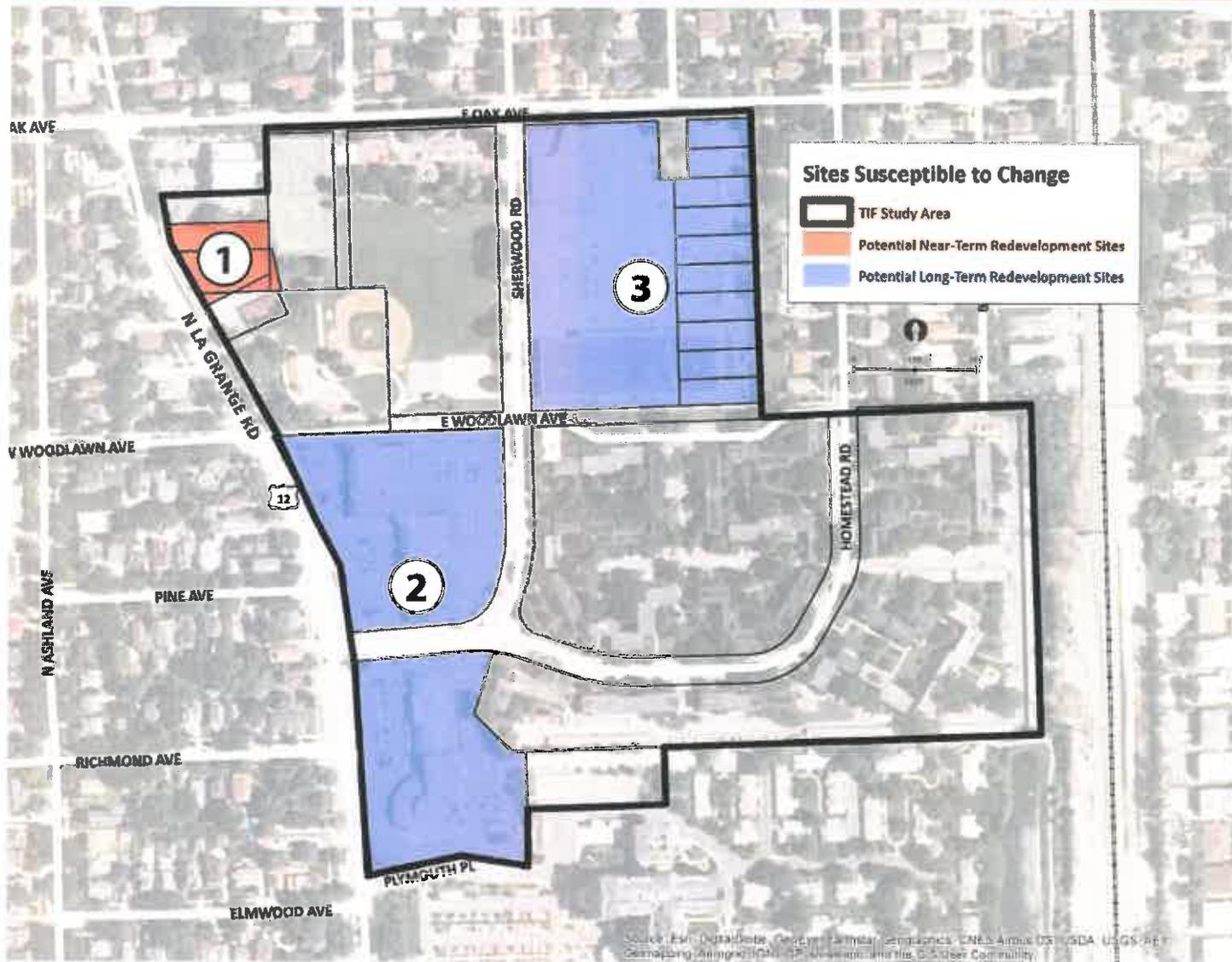


# Sites Susceptible to Change

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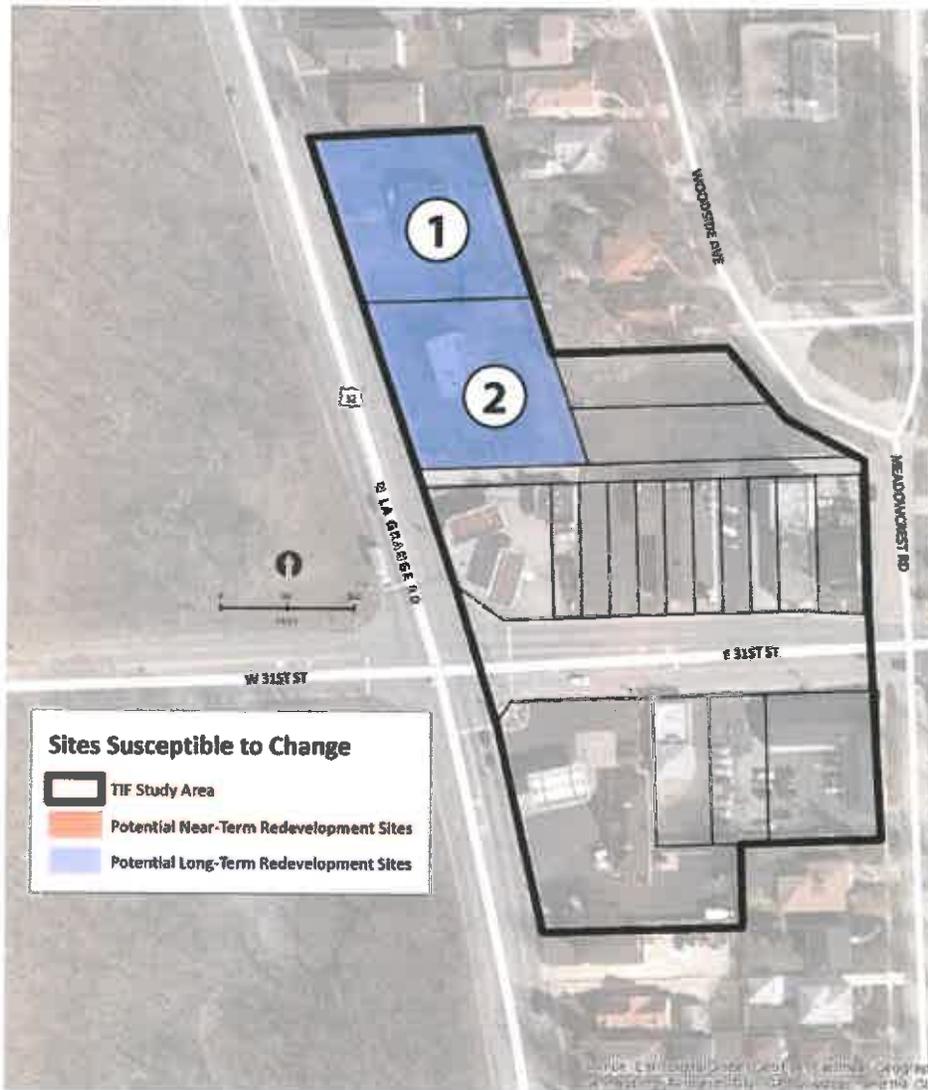
- Vacant sites
- Sites identified as underutilized by the Village
- Properties currently for sale
- Properties with low equalized assessed value per square foot, relative to adjoining or similar parcels
- Sites under common ownership that could be combined for redevelopment
- Sites where existing use does not match underlying zoning

# Sites Susceptible to Change: Village Market



1. **Former Pancake House Site (0.7 ac.)**  
Currently vacant retail site
2. **333-439 N. La Grange Road (6.6 ac.)**  
Two existing commercial buildings; First floor well-occupied, some vacancy on lower level
3. **438 Sherwood Road (6.4 acres)**  
46,000 sf existing Jewel Osco store; Low floor to area ratio; May be potential for outlot development

# Sites Susceptible to Change: 31<sup>st</sup> Street West and East



## 31<sup>st</sup> Street West:

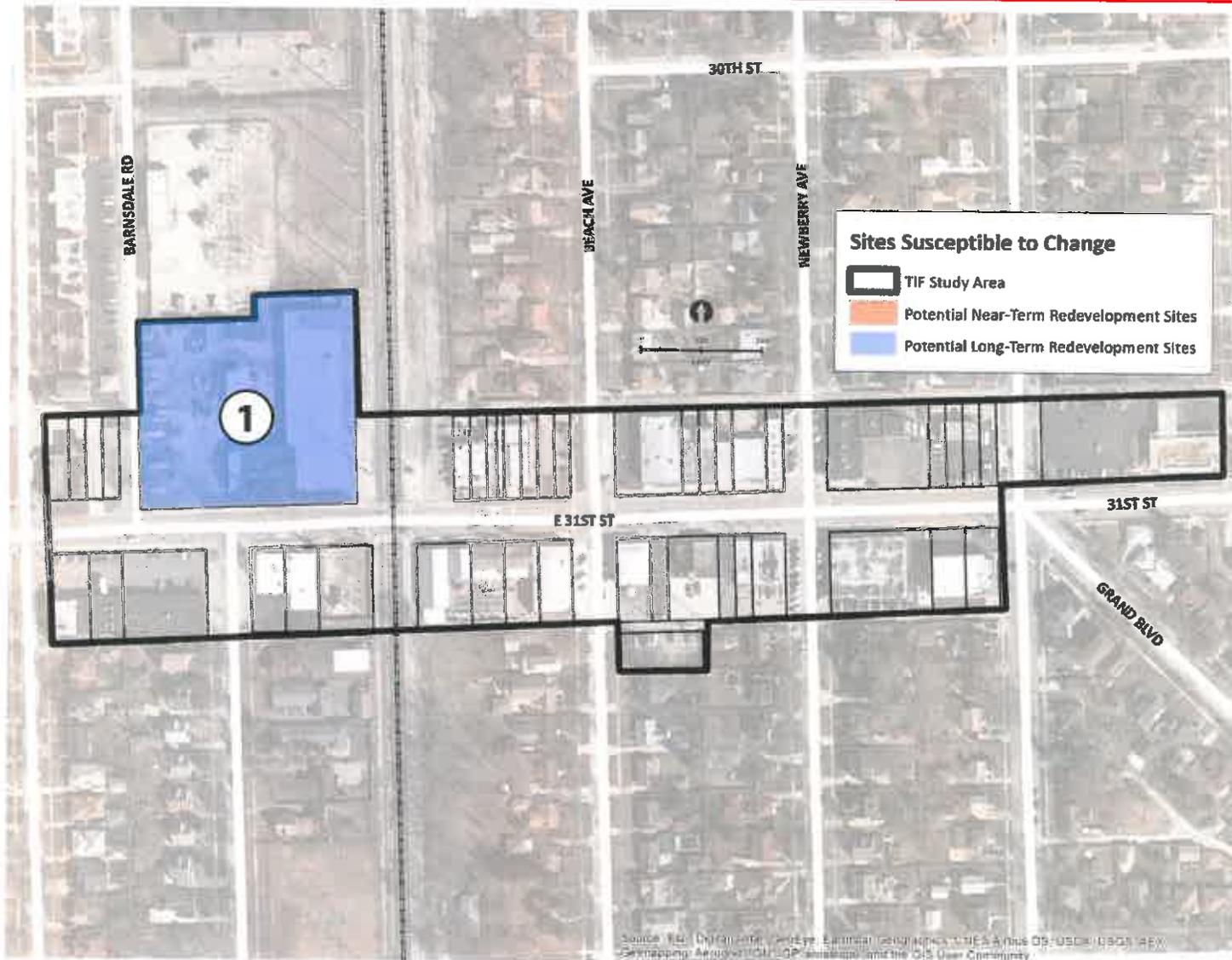
- 1119 N. La Grange Road (0.5 ac.)**  
Existing business (Jiffy Lube); Low floor to area ratio
- 1123 N. La Grange Road (0.5 ac.)**  
Existing business (Superior Cleaners); Low floor to area ratio

## 31<sup>st</sup> Street East:

No sites

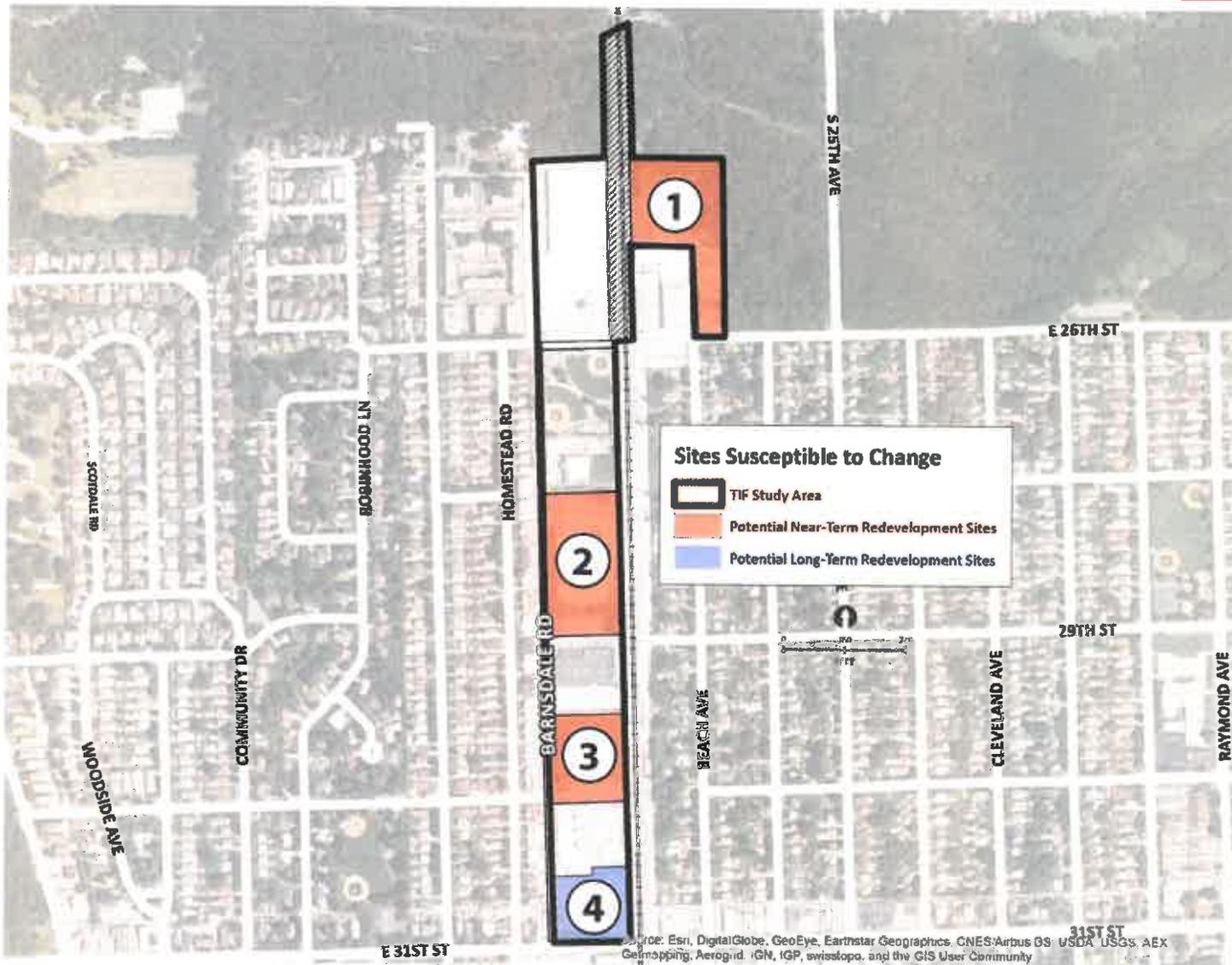


# Sites Susceptible to Change: 31<sup>st</sup> Street Central



- 1. 805 E. 31<sup>st</sup> Street (2.2 ac.)**  
Existing business (Chemgrout Inc.);  
Underlying zoning does not match existing use

# Sites Susceptible to Change: Barnsdale Corridor



1. **1105 26<sup>th</sup> Street**  
(5.1 ac.)  
Former Praxair site;  
Currently vacant
2. **1421 Barnsdale Road**  
(4.7 ac.)  
74,000 sf building;  
Underutilized building, per Village
3. **1201 Barnsdale Road**  
(2.8 ac.)  
44,000 sf building;  
Currently for sale
4. **805 E. 31<sup>st</sup> Street**  
(2.2 ac.)  
Existing business (Chemgrount Inc.);  
Underlying zoning does not match existing use

# Preliminary TIF & Business District Revenue Projections

# Preliminary TIF Revenue Projections

| STUDY AREA  | INCREMENTAL REVENUE IN<br>1 <sup>ST</sup> COLLECTION YEAR<br>(2018) | TOTAL UNDISCOUNTED<br>INCREMENTAL REVENUE<br>OVER 23 YEARS |
|---|---|--|
| Village Market  | \$87,000  | \$10,000,000   |
| <i>Village Market with Hypothetical<br/>Redevelopment Project [1]</i> | <i>\$158,000</i><br><i>[2]</i>                                      | <i>\$11,930,000</i>  |
| 31st Street West  | \$14,000  | \$1,650,000  |
| 31st Street East  | \$10,000  | \$1,140,000  |
| 31st Street Central   | \$41,000  | \$4,720,000  |
| Barnsdale Corridor (without Praxair)                                  | \$29,000  | \$3,300,000  |
| Praxair/Vacant Parcel   | \$2,000   | \$173,000  |

[1] Assumes development of new 4,000 square foot restaurant in 2017.

[2] Incremental revenue in 2<sup>nd</sup> collection year (2019); new value recognized in 2018 and increment collected in 2019.

Source: SB Friedman, CoStar,  
Cook County Assessor's Office

#### GENERAL ASSUMPTIONS:

TIF is established in 2016 and expires in 2039.

Final tax collection occurs in 2040.

2% annual property value growth, applied triennially.

2014 EAV is frozen base EAV.

2014 total tax rate held constant through analysis period.

3% of total incremental tax revenues are uncollected.

# Preliminary Business District Revenue Projections

| STUDY AREA<br><sup>[1]</sup>   | SALES TAX REVENUE IN<br>1 <sup>st</sup> COLLECTION YEAR<br>(2017) |                            | TOTAL UNDISCOUNTED<br>SALES TAX REVENUE<br>OVER 23 YEARS |             |
|--|---|----------------------------|--|-------------|
|  | 0.50%   | 1.00%                      | 0.50%  | 1.00%       |
| Village Market   | \$31,000  | \$62,000                   | \$790,000  | \$1,590,000 |
| <i>Village Market with Hypothetical<br/>Redevelopment Project</i> <sup>[2]</sup> | \$36,000<br><sup>[3]</sup>  | \$72,000<br><sup>[3]</sup> | \$920,000  | \$1,850,000 |
| 31st St West   | \$24,000  | \$47,000                   | \$600,000  | \$1,210,000 |
| 31st St East   | \$11,000  | \$22,000                   | \$280,000  | \$570,000   |
| 31st St Central  | \$32,000  | \$65,000                   | \$840,000  | \$1,670,000 |
| Barnsdale Corridor (without Praxair)   | \$4,000   | \$7,000                    | \$90,000   | \$180,000   |
| Praxair/Vacant Parcel  | \$0   | \$0                        | \$0  | \$0         |

[1] TIF Study Area boundaries. Eligibility of potential Business District was not assessed.

[2] Assumes development of new 4,000 square foot restaurant in 2017.

[3] Incremental revenue in 2<sup>nd</sup> collection year (2018); Assumes redevelopment occurs in 2017, with new sales tax revenue available in 2018.

Source: Village of La Grange Park, SB Friedman

## ASSUMPTIONS:

Business District established in 2016 and will expire in 2039.

31<sup>st</sup> Street Study Areas and Barnsdale Corridor revenue based on 2015 annual sales, as provided by the Village.

Village Market sales based on benchmark sales per square foot for goods subject to Illinois Business District sales taxes.

Source: Urban Land Institute, National Restaurant Association, 2014 SEC filings, SB Friedman.

Sales projections based on annual growth of 1.0% from 2015 estimated sales, assuming same proportion of sales subject to Business District Taxes occurs.

# Recommendations & Next Steps

# Summary of Analysis

|   | VILLAGE MARKET  | 31 <sup>ST</sup> STREET WEST – LA GRANGE ROAD   | 31 <sup>ST</sup> STREET EAST- MAPLE AVENUE  | 31 <sup>ST</sup> STREET CENTRAL  | BARNSDALE CORRIDOR   |
|---|---|---|---|--|--|
| <b>Anticipated TIF Eligibility</b>      | <b>YES</b>  | <b>YES</b>  | <b>YES</b>  | <b>YES</b>   | <b>YES</b>   |
| <b>Estimated TIF Revenue Generation</b> | <b>Yr 1: \$87,000<br/>Total: \$10.0M</b>  | <b>Yr 1: \$14,000<br/>Total: \$1.7M</b>   | <b>Yr 1: \$10,000<br/>Total: \$1.1M</b>   | <b>Yr 1: \$41,000<br/>Total: \$4.7M</b>  | <b>Yr 1: \$30,000<br/>Total: \$3.4M</b>  |
| <b>Estimated BD Revenue Generation</b>  | <b>Yr 1: \$15-62K<br/>Total: \$400K - 1.6M</b>  | <b>Yr 1: \$12-47K<br/>Total: \$300K - \$1.2M</b>  | <b>Yr 1: \$6-22K<br/>Total: \$140-570K</b>  | <b>Yr 1: \$16-65K<br/>Total: \$420K - 1.7M</b>   | <b>Yr 1: \$2-7K<br/>Total: \$50-180K</b>   |
| <b>Site &amp; Market Considerations</b> | <ul style="list-style-type: none"> <li>• One potential near-term redevelopment site</li> <li>• Several long-term redevelopment sites</li> <li>• Potential to build upon retail and residential redevelopment activity in La Grange</li> </ul> | <ul style="list-style-type: none"> <li>• Two potential long-term redevelopment sites</li> </ul> | <ul style="list-style-type: none"> <li>• Limited redevelopment potential due to site constraints</li> </ul> | <ul style="list-style-type: none"> <li>• One potential long-term redevelopment site</li> <li>• Potential to combine with Barnsdale Corridor</li> </ul> | <ul style="list-style-type: none"> <li>• Priority redevelopment site (former Praxair)</li> <li>• Several potential near- and long-term redevelopment sites</li> <li>• New industrial development occurring nearby</li> <li>• Potential to combine with 31<sup>st</sup> Street Central</li> </ul> |

# Recommendations

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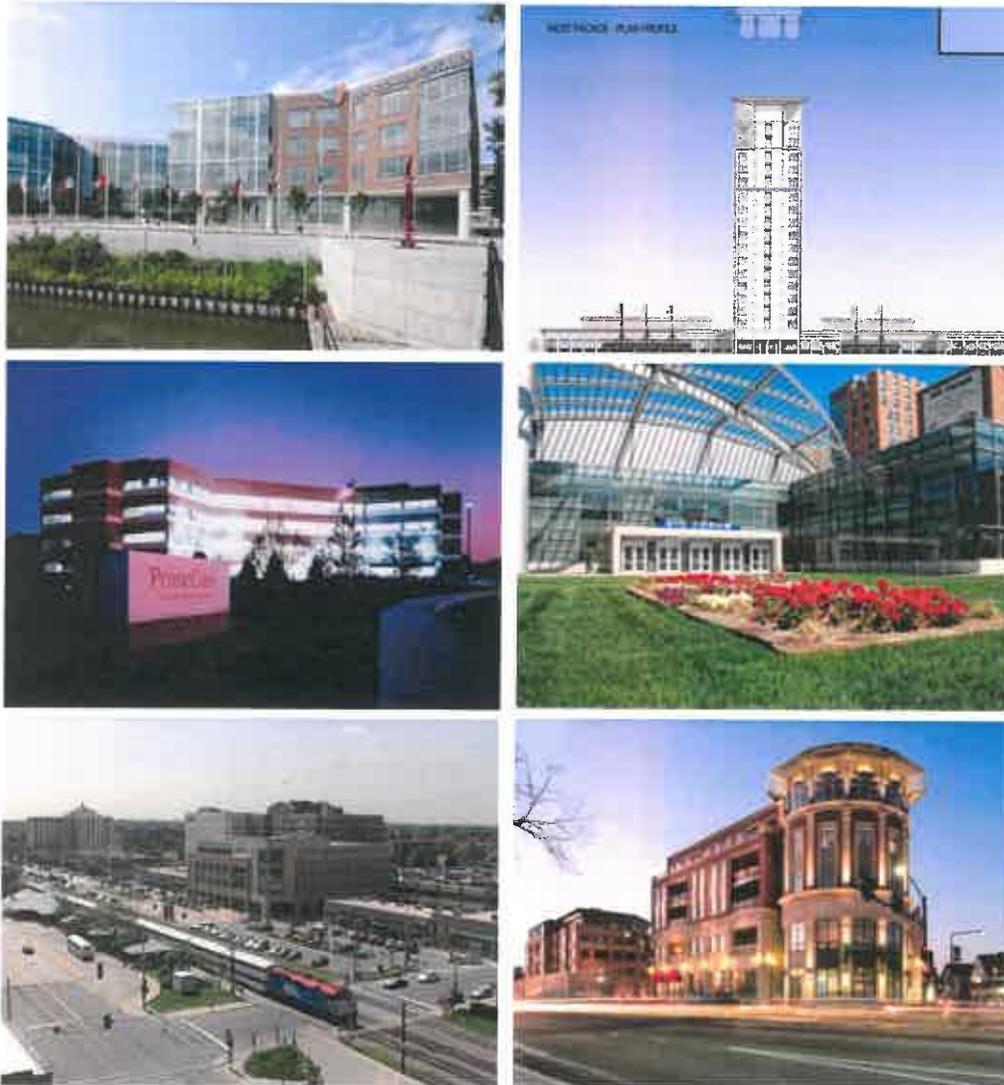
- Consider TIF and/or Business District designation in near term
  - ▶ Village Market Study Area
    - ▶ Combined 31<sup>st</sup> Street Central & Barnsdale Corridor Study Areas
    - ▶ Praxair could be standalone TIF district or added to Barnsdale Corridor
    - ▶ Business District revenue can supplement TIF
- Consider preparing a redevelopment strategy for Village Market or Barnsdale Corridor Study Areas
- Consider TIF designation in other areas when Village/property owner has redevelopment plan

# Potential Next Steps

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- TIF District designation (4 to 6 months):
  - ▶ Convert eligibility analysis into Redevelopment Project Area (RPA) Plan and Project document
  - ▶ Undertake required public noticing and mailings
  - ▶ Conduct public approval process
- Business District designation (3 to 6 months):
  - ▶ Conduct eligibility analysis
  - ▶ Prepare Redevelopment Plan and Project document
  - ▶ Conduct public approval process and noticing
- Prepare redevelopment strategy

# Development Advisors to the Public and Private Sectors



- Real Estate Economics
- Public-Private Partnerships
- Developer Solicitation
- Public Financing
- Area Plans and Implementation
- Fiscal and Economic Impact

**SB Friedman Development Advisors**  
221 North LaSalle Street  
Suite 820  
Chicago, IL 60601  
(312) 424-4250  
[www.sbfriedman.com](http://www.sbfriedman.com)

**Village of La Grange Park**  
**TIF- v. BD-Eligible Expenditures**

| <b>Project Costs</b>   | <b>Eligible for Reimbursement from TIF District Revenues</b> | <b>Eligible for Reimbursement from Business District Revenues</b> |
|--|--|---|
| 1 Studies, administration, professional and legal services in support of implementing the TIF or BD plan | X  | X   |
| 2 Property acquisition/assembly costs  | X  | X   |
| 4 Site preparation, including demolition and site clearance  | X  | X   |
| 5 Construction of public works or improvements   | X  | X   |
| 6 Construction of private buildings  |  | X   |
| 7 Rehabilitation or renovation of existing public or private buildings                                   | X  | X   |
| 8 Financing costs, including those related to the issuance of obligations                                | X  | X   |
| 9 Interest costs incurred by a developer   | X  | X   |
| 10 Relocation costs  | X  | X   |
| 11 Job training implemented by businesses or taxing districts  | X  |   |
| 12 School district costs associated with TIF-assisted housing  | X  |   |
| 13 Library district costs associated with TIF-assisted housing   | X  |   |

Source: *SB Friedman*; Illinois Municipal Code (65 ILCS 5/Art. 11 Div. 74.2 heading); (65 ILCS 5/Art. 11 Div. 74.3 heading)

## **Items of Interest Divider**

# VILLAGE OF LA GRANGE PARK

La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

*Springfield Drive Down – April 6<sup>th</sup>*

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## 2016 MEETINGS REMINDER

|                    |                       |           |              |
|--------------------|-----------------------|-----------|--------------|
| April 12, 2016     | Work Session Meeting  | 7:15 p.m. | Village Hall |
| April 26, 2016     | Village Board Meeting | 7:30 p.m. | Village Hall |
| May 10, 2016       | Work Session Meeting  | 7:30 p.m. | Village Hall |
| May 24, 2016       | Village Board Meeting | 7:30 p.m. | Village Hall |
| June 14, 2016      | Work Session Meeting  | 7:30 p.m. | Village Hall |
| June 28, 2016      | Village Board Meeting | 7:30 p.m. | Village Hall |
| July 12, 2016      | Work Session Meeting  | 7:30 p.m. | Village Hall |
| July 26, 2016      | Village Board Meeting | 7:30 p.m. | Village Hall |
| August 9, 2016     | Work Session Meeting  | 7:30 p.m. | Village Hall |
| August 23, 2016    | Village Board Meeting | 7:30 p.m. | Village Hall |
| September 13, 2016 | Work Session Meeting  | 7:30 p.m. | Village Hall |
| September 27, 2016 | Village Board Meeting | 7:30 p.m. | Village Hall |
| October 11, 2016   | Work Session Meeting  | 7:30 p.m. | Village Hall |
| October 25, 2016   | Village Board Meeting | 7:30 p.m. | Village Hall |
| November 8, 2016   | Work Session Meeting  | 7:30 p.m. | Village Hall |
| November 22, 2016  | Village Board Meeting | 7:30 p.m. | Village Hall |
| December 13, 2016  | Village Board Meeting | 7:30 p.m. | Village Hall |

**LEGAL NOTICE / PUBLIC NOTICE**

**NOTICE OF PUBLIC HEARING**

A public hearing will be held on the proposed budget for the fiscal year 2016-2017 for the Village of La Grange Park at 7:15 p.m., April 12, 2016 at the Village Hall, 447 N. Catherine Avenue.

This hearing will consider anticipated revenues and expenditures for fiscal year 2016-2017.

The public is invited and encouraged to attend this hearing and has the right to provide written and oral comments and suggestion respecting possible uses of funds.

A copy of the proposed budget is available for inspection at the Village Hall at 447 N. Catherine Avenue, La Grange Park, Illinois, and the La Grange Park Public Library, 555 N. La Grange Road, La Grange Park, Illinois, during normal business hours.

Amanda C. Sidel  
Village Clerk

March 23, 2016  
LaGrange Suburban Life 1170526

*Information in Police Reports is obtained from the La Grange Park Police Department. Individuals in Police Reports who have been charged with a crime have not been proved guilty in court.*

**Property damage**

• A garbage can reportedly was damaged overnight March 8 at Robinhood Park. The damaged can was removed from the park.

• An elevator door reportedly was pried open after business hours March 8 at Village Market on La Grange Road. The damage caused the elevator not to work properly.

• Landscape rocks reportedly were thrown at two vehicles between 5:30 and 7:30 p.m. March 10 in the 700 block of Brainard Avenue. The vehicles sustained minor scratches and dents, with additional mirror damage to one.

# La Grange Park voters approve bonds for roads, fire equipment

**SUBURBAN LIFE MEDIA**

**LA GRANGE PARK** – La Grange Park will be issuing \$11.2 million in bonds after voters overwhelmingly showed their support for two referendum measures on the March 15 primary ballot.

One question asked voters to approve a \$10 million bond issuance to fund a major road improvement project.



It was approved with nearly 77 percent of the vote, amounting to 3,689 ballots cast in its favor, according to unofficial poll results from the Cook County Clerk's Office.

The other measure asked if La Grange Park should issue \$1.2 million in bonds for the purchase of a new ladder truck and ambulance.

It received 3,516 votes in favor, or more than 73 percent of the vote.

The village chose to go to referendum for the bond issues because it did not have enough revenue to pay for infrastructure and equipment needs, Village Manager Julia Cedillo previously told Suburban Life.

As a non-home-rule community, La Grange Park can only increase property taxes by 5 percent or the consumer price index, whichever is lower, Cedillo said.

She said the village plans to issue the bonds in three parts, one for the fire equipment needs and two for the road improvement project. Each bond will be active for only 10 years, and once paid off, the extra cost will disappear from residents' tax bills, Cedillo said.

The bonds are estimated, while they're active, to add about \$109 per \$100,000 of home value to residents' tax bills per year.

Cedillo said La Grange Park aims to resurface about 26 percent – or nine miles – of village streets in dire need of repair within six years of the referendum.

The Fire Department's ladder truck is a quarter-century old and suffering from rust, while its ambulance is 16 years old and a new ambulance would ensure the village meets all safety standards, according to the La Grange Park website.

*Suburban Life freelance writer Lee V. Gaines contributed to this report.*

# La Grange Park road work slated for late summer start

BY ANNEMARIE MANNION  
Pioneer Press

La Grange Park residents can expect by late summer to begin seeing some of their roads being repaired.

Voters gave the go-ahead to the village on March 15 to spend up to \$11.2 million to fix streets and buy two emergency vehicles. With all precincts reporting, unofficial results showed 77 percent of voters cast ballots in favor of the village issuing \$10 million in bonds to pay for street repairs. No votes accounted for 23 percent of the vote. The unofficial results also showed that 73 percent voted in favor of spending \$1.2 million for an ambulance and ladder truck for the Fire Department while 27 percent voted against it.

Village manager Julia Cedillo said there are several steps that must be taken before the work on the streets can start.

"The Public Works Department will prioritize the order of construction of the roads," she said. "They will have to identify the scope of the engineering work."

She said the village also will need to contact schools to coordinate with them about the potential for road closures and will be making sure there are other access routes open when a road needs to be closed.

Work also will be done in the coming months on preparing for issuing bonds to pay for the road repairs and purchase of emergency vehicles.

"On the finance side, we'll be working with bond counsel and with our financial consultants on all the work that needs to be done with the bond issuance," she said.

Fire Chief Dean Maggos will assemble committees of staff to study ladder trucks and ambulances and recommend to the village



ANNEMARIE MANNION/PIONEER PRESS

Pamela Podolner of La Grange Park brought her three daughters to vote with her in the March 2016 presidential primary in which she voted for street repairs.

what models to purchase, she said. It has been estimated that a new ladder truck to replace the village's existing one that is 26 years old will cost \$940,000. A new ambulance will cost about \$260,000.

Leaving a polling place at the La Grange Park Village Hall on election day, Pamela Podolner, who has lived in the village for four years, voted in favor of spending the money to make the street repairs.

"I want our city to have everything it needs to support the people who live here," she said. "I want my kids to be able to ride their bikes without falling into a hole."

Another voter, Kasey Penlton, also voted for the street repairs.

"Yes. Absolutely. I live on Barnsdale and my street is a hot mess," she said.

Patrick Tierney, a resident for 36 years, voted for the street repairs and for purchasing the emergency vehicles.

"What if my house is on fire? It only makes sense," he said.

Passage of both measures will cost an estimated \$380 a year over the next decade

for the owner of a home with a market value of \$350,000.

Cedillo said officials worked hard since September when the Village Board approved the ballot questions to educate the voters about the need to fund the village's infrastructure. She said village officials met with residents at town hall meetings, senior citizens homes, school board meetings, PTA meetings and other gatherings.

If voters had rejected the question about funding street work, Cedillo said the village would have been severely hampered in its ability to repair its streets. Without approval of the \$10 million in bonds, the village would have only been able in the next year to repair two blocks of Barnsdale Road.

The influx of cash from the bond sale will enable the village to repair at least 10 miles of the village's 35 miles of roads, targeting streets in poor and fair condition, village officials have said.

"It's good news. Good news, indeed," Cedillo said.

THE DOINGS, LA GRANGE  
THURSDAY, MARCH 31, 2016

# La Grange students raise more than \$50K for St. Baldrick's

By STEPHANIE FORDICE  
From the community

La Grange Elementary District 102 students watched in anticipation as locks of hair fell to the floor and the hum of clippers buzzed during the St. Baldrick's event at The Max in McCook March 11.

Students from Forest Road School in La Grange Park and Ogden Avenue School in La Grange were part of the effort to raise funds for the volunteer-powered St. Baldrick's Foundation, which funds research for children's cancer.

Students from Forest Road School were eligible to shave the head of six participating teachers after school March 7. Students were chosen through a raffle after buying bracelets for St. Baldrick's. Coined "The Forest Roaders" the team of students and staff raised \$33,122, far surpassing their \$20,000 goal, with 61 participants.

At Ogden Avenue School, team bracelets and "lucky charms" were sold to raise funds for the cause. As part of the "Do It For Dominic" team, students and staff raised \$24,253, also surpassing their \$20,000 goal, with 85 participants.

St. Baldrick's began as a head-shaving event and that continues to be the signa-



First-grader Bo Montgomery of Forest Road School getting his head shaved at the St. Baldrick's event at The Max in McCook.

ture event of the foundation. "Shavees" ask friends and family to make donations "on their head" and in return, they attend one of thousands of volunteer-organized events around the world where they have their heads shaved in solidarity with kids fighting cancer.



LA GRANGE DISTRICT 102 PHOTOS

Ogden Avenue School students, from left, Autumn McCareins, Maggie Takash, Ava Wright, Cailin Reising and Morgan Reising at The Max St. Baldrick's event.