

Village of La Grange Park
Regular Board Meeting Minutes
March 26, 2013

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled on March 26, 2013 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

Village President James Discipio called the meeting to order at 7:30 pm. He asked all in attendance to rise for the Pledge of Allegiance. After the Pledge, he asked Village Clerk Seidel to call the roll.

Board Members in attendance were:

Trustees: Scott Mesick
LaVelle Topps
Marshall Seeder
Krista Grimm

Village President: James Discipio

Board Members absent were:

Trustees: Rimas Kozica
Patricia Rocco

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Emily Rodman
Village Clerk: Amanda Seidel
Village Attorney: Cathleen Keating
Village Engineer: Paul Flood
Village Treasurer: Chad Chevalier
Finance Director: Pierre Garesche
Police Chief: Dan McCollum

President Discipio said he would like to begin with a presentation. President Discipio introduced Assistant Village Manager Emily Rodman. Assistant Village Manager presented a Power Point Presentation on the Commercial Revitalization Plan. The Plan was presented previously at the January 8th Work Session and the Plan was adopted by the Board at the January 22nd Board Meeting. Assistant Village Manager Rodman and the Commercial Revitalization Committee were thanked for all their hard work.

Public Participation

President Discipio moved on to Public Participation. Fred Weisse of 627 N. Brainard and Jason Vittel of 3 Garden Drive expressed their opinions on the Commercial Revitalization Plan. There were no further citizens who wished to address the Board so President Discipio moved on to the Consent Agenda.

Consent Agenda

Village Clerk Seidel said the following items were on the Consent Agenda for approval:

- A. Approval of Minutes
 - (i) Village Board Meeting- February 26, 2013
 - (ii) Executive Session—February 26, 2013
 - (iii) Work Session Meeting – March 12, 2013
- B. Action- Motion to Approve a Resolution Regarding a Delegation of Negotiating Authority to the West Central Cable Agency.
- C. Action- Motion to Approve an Ordinance Amending the LaGrange Park Municipal Code as Amended (weight restriction & loading zone).
- D. Action- Motion to Approve an Ordinance Amending Chapter 51, Section 51.43 of the LaGrange Park Municipal code establishing Water Rates.
- E. Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers
- F. Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and April 23, 2013 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on April 23, 2013.

After Clerk Seidel finished reading the Consent Agenda President Discipio asked for a motion to approve the Consent Agenda as read. President Discipio removed item A (i) Village Board Meeting Minutes of February 26, 2013 to be discussed after the Building & Zoning Committee Report. The motion to approve the Consent Agenda with A (i) removed was made by Trustee Mesick and seconded by Trustee Topps and passed unanimously on a roll call vote.

Village Manager’s Report

Village Manager Julia Cedillo mentioned that DCEO notified the Village that the three modification requests for the Public Works Garage grant funding had been approved.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Grimm read the Administration Committee Report of March 26, 2013. She started with saying that Rose Clippings should be delivered to residents the first week of April. She moved on to Community Volunteer Weekend which was scheduled for April 20th and 21st. She moved on to the Arbor Day celebration and tree planting which was scheduled for April 26th. She ended her report with the Village is accepting applications for the Cool Village Commission and the Youth Commission.

This concluded the Administration Committee report.

Minutes

Village of La Grange Park – Village Board Meeting

March 26, 2013

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick said there were 45 building permits were issued in February, compared to 37 in February 2012.

He said both estimated Construction Costs and Permit Fees Collected are substantially more than in February of last year. Estimated Construction Costs were up approximately 53%, and Permit Fees Collected were up 87%.

He said there were 108 inspections conducted during this past February, compared to 52 in February of 2012. He said of the inspections, 14 were not approved.

He said during the month, further progress was made on a building permit fee survey and evaluation, which will be sent out to surrounding communities in the near future.

He said during the month, our Building Inspector Rob Wierzba issued a Stop Work order for The Grove Living and Rehab Center at 701 N. LaGrange Road, where extensive renovations were occurring on the lower level, and which was discovered during a routine fire inspection.

He said during the month, Building Inspector Rob Wierzba obtained a search warrant for a home in the Village with the assistance of the Village Prosecutor concerning the living conditions.

This concluded his report.

He moved on to the next item by reading the Village Board Agenda Memo of March 20, 2013 regarding Jewel-Osco Temporary Structure. Trustee Mesick made a motion to approve the Temporary Use Permit for Jewel-Osco, located at 507 E. Woodlawn, to allow the construction of a 1560 square foot Temporary Structure for a seasonal retail sales; to be occupied on or after March 27, 2013, and to be removed no later than June 30, 2013. The motion was seconded by Trustee Grimm. The motion passed unanimously by roll call vote.

He moved on to his next item and summarized the Village Board Agenda Memo of March 26th, 2013 regarding February 26, 2013 Amendment to Minutes. Trustee Mesick made a motion to approve February 26, 2013 minutes as amended. The motion was seconded by Trustee Topps. The motion passed unanimously by roll call vote.

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee Marshall Seeder summarized an update on the LaGrange Road Water Main Project he said Trine Construction has almost completed the series of job site safety programs required by the Army Corps of Engineers (ACOE) prior to initiating work on the LaGrange Road Water Main Replacement Project. It is anticipated that the actual work on the project will begin in April. In preparation Unique Plumbing will be installing a control valve on Homestead Ave in order to minimize interruption to businesses and residents.

This concluded his report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee LaVelle Topps started with the Police Department Summary for February. He said a total of 32 incidents were reported in February of 2013 compared to 47 during the first month of 2012.

He said traffic enforcement has increased 39% during the first two months of 2013, with 860 citations being issued compared to 619 last year.

He said total police activity remains nearly identical to last year's total, with 1,097 incidents this year, compared to 1116 during 2012.

That concluded the Police Department report.

Trustee Topps moved on to the Fire Department report. He said there were 121 EMS responses this month and 276 YTD. Last year at this time there were 27 this month and 72 YTD. Last year at this time there were 90 YTD.

He said department CPR Instructors conducted three Community CPR and AED classes during the month, including one in conjunction with the Park District and two for businesses.

He said fire prevention staff witnessed hydrostatic pressure testing of the piping for the new fire sprinkler system installed in the building at 1126-1130 Maple.

He said fire prevention staff worked with AIS during the month to install new pre-incident planning software on the Village server and laptops in the Duty Officer and Chief's vehicle.

This concluded his report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the monthly report for February.

He read the summary of Public Works Operations. He moved on to Mechanic Maintenance, he said various repairs and preventative maintenance were performed on Public Works Vehicle & Equipment Units, Police Vehicles and Fire Vehicle and Equipment. He moved on to Water Department Operations, He said the Village purchased 33,830,000 gallons of water from the Brookfield/North Riverside Water Commission. 4 Main Breaks repaired. 1,466 water meters were read in section #2. 50 monthly accounts and 20 final meter readings were taken. He said various inspections, appointments, and service calls were also performed. 15 water samples were taken and all samples successfully passed IEPA standards. 25 utility locations were identified prior to excavations. 1 B-Box repairs.

This concluded his report.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the Monthly Report regarding the financial summary for February.

In summary he said the Village of LaGrange Park is 83.3% of the way through the fiscal year. With general fund revenues exceeding that percentage in relation to the annual budget and expenses less than that percentage, we are temporarily experiencing a sizable operating surplus.

He said telecommunications tax revenue, state income tax revenue, and ambulance service fees are all running significantly ahead of last year's results. This goes a long way toward explaining why overall General Fund revenues are 4.4% higher than last year.

He said expenditures are 10.7% higher than last year. However, much of this increase is related to the \$360,777 the General Fund has transferred so far to the Capital Projects Fund.

He said in relation to the budget our expenses are well in hand. The Administration Department has expended 77.6% of its budget, the Police Department 64.0%, the Fire Department 73.9%, Public Works 71.7%, and the Building Department 70.4%. Overall, 68.4% of the General Fund budget has been spent.

Trustee Seeder commented on the Police Pension, Village Manager Cedillo and Finance Director Garesche clarified his comments.

This concluded his report.

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

Clerk Seidel had a few updates on the April 9th Elections. She wanted to remind voters of Precinct#26 that their polling place has been moved from the Board Room at Village Hall to the Community Room due to a Work Session taking place on April 9th. She also reminded voters of early voting.

VILLAGE TREASURER

A. MONTHLY REPORT

Village Treasurer Chad Chevalier said he had nothing to report.

VILLAGE ENGINEER

A. MONTHLY REPORT

Village Engineer Paul Flood said he had nothing to report.

VILLAGE ATTORNEY

A. MONTHLY REPORT

Village Attorney Cathleen Keating said she had nothing to report.

COMMITTEE AND COLLECTORS REPORT

A. MONTHLY REPORT

There were no other reports; President Discipio said he would entertain a motion to approve the Committee and Collector reports as presented. Trustee Mesick made the motion to approve the Committee and Collector reports as presented. Trustee Seeder seconded the motion. The motion to approve Committee and Collector's reports passed unanimously on a voice vote.

VILLAGE PRESIDENT REPORT

President Discipio mentioned that School District 95 is having a symposium on April 25th to be proactive regarding school security; the LaGrange Park Police will be assisting with the training program. He said this program is designed to make safer schools through emergency response.

PUBLIC PARTICIPATION

Fred Weisse of 627 N. Brainard commented on street light maintenance and specifically the light at Brainard and Woodlawn.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board Meeting, President Discipio said he would entertain a motion to adjourn into Executive Session. Trustee Seeder made a motion to adjourn into Executive Session for the *purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body according to 5 ILCS 120/2 (c)(1)*. Trustee Mesick seconded the motion and the motion to adjourn passed unanimously by roll call vote.

Meeting adjourned at 8:17 p.m.

Respectfully submitted,

Amanda G. Seidel
Village Clerk