

PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Amanda G. Seidel



TRUSTEES
Scott F. Mesick
Patricia B. Rocco
Michael L. Sheehan
James P. Kucera
Robert T. Lautner
Jamie M. Zaura

VILLAGE BOARD MEETING
Tuesday, March 22, 2016 – 7:30 P.M.

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Presentation by Chuck Bosko on Veteran's Benefits**
- 5. Public Participation (Agenda Related Items Only)**
- 6. Consent Agenda (Roll Call Vote)**

No discussion. Trustees wishing to discuss any of the items below MUST request that item be removed from the Consent Agenda prior to motion to approve.

A. Approval of Minutes

- i. Village Board Meeting – February 23, 2016
- ii. Village Board Executive Session – February 23, 2016
- iii. Work Session Meeting – March 8, 2016

B. Action – Turnout Gear Purchase – *Motion: To approve the purchase of six sets of new protective gear (pants and coats), at the cost of \$1,919.00 per set, or a total of \$11,514.00, from Municipal Emergency Services, Inc.*

C. Action – 3rd Party receiving, managing, filing and sharing Fire Protection System Inspection, Test and Maintenance (ITM) Reports – *Motion:*

- i. To authorize the Village Manager to execute a Service Agreement with Inspection Reports Online (IROL, LLC) for the purpose of receiving, managing, filing and sharing Inspection, Test and Maintenance (ITM) Reports for fire protection systems.*
- ii. To approve an Ordinance amending the Fire Prevention Code requiring those with fire protection systems to register with the Village's designated ITM report management system service provider, and requiring the submittal of ITM reports to such provider.*

D. Action – *Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers.*

VILLAGE BOARD MEETING
Tuesday, March 22, 2016 – 7:30 p.m.

AGENDA (continued – Page 2)

- E. Action – *Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and April 26, 2016 with subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on April 26, 2016.*
- 7. Village Manager’s Report**
- 8. Administration Committee** – Robert Lautner, Chairman
- A. Monthly Report
- B. Discussion & Action – Award of Contract – Boiler Replacement for Village Hall – *Motion: To approve a contract to the lowest bidder, Core Mechanical Inc. in the amount of \$44,895.00 for replacement of the boiler at Village Hall, 447 North Catherine Avenue.*
- 9. Building & Zoning Committee** – Jamie Zaura, Chairwoman
- A. Monthly Report
- 10. Engineering & Capital Projects Committee** – James Kucera, Chairman
- A. Monthly Report
- 11. Public Safety Committee Items**– Scott Mesick, Chairman
- A. Monthly Reports
- i. Police Department
- ii. Discussion & Action – 1000 Block of Newberry Parking Study and Staff Recommendation – *Motion: To direct staff to draft an Ordinance amending Chapter 76: Parking Schedules of the Municipal Code to include new parking regulations for the 1000 Block of Newberry, for the Village Board’s consideration and action.*
- iii. Fire Department
- 12. Public Works Committee** – Michael Sheehan, Chairman
- A. Monthly Report
- 13. Finance Committee Items**- Patricia Rocco, Chairwoman
- A. Monthly Report
- B. Discussion & Action – Fiscal Year 2016 Audit Services – *Motion: To approve BKD, LLP to perform the required annual audit of the Village’s financial statements for fiscal year 2016 in the not to exceed amount of \$20,500 to be expensed to the FY2017 General Fund, Water Fund and Sewer Fund, and authorize the Village Manager to approve the agreement following review by the Village Attorney.*

VILLAGE BOARD MEETING
Tuesday, March 22, 2016 – 7:30 p.m.

AGENDA (continued – Page 3)

- C. Discussion & Action – Village Water Rate – *Motion: To approve an Ordinance Amending Chapter 51, Section 51.43 of the Village of La Grange Park Municipal Code Establishing Water Rates.*

11. Other Reports

- A. Village Clerk
- B. Village Treasurer
- C. Village Engineer
- D. Village Attorney
- E. Committee and Collectors Report

Action – Motion to Approve Committee and Collectors Report as Presented

12. Village President

- A. Proclamation – Honoring the 100th Birthday of Barbaree Holben

13. Public Participation (Non-Agenda Related Items *Only*)

14. New Business

15. Executive Session

Items of Interest

Work Session Meeting: April 12 2016

Village Board Meeting: April 26, 2016

The Village of La Grange Park is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Julia Cedillo, Village Manager, at 708-354-0225 x107 promptly to allow the Village of La Grange Park to make reasonable accommodations for those persons. Website <http://www.lagrangepark.org>



Rules for Public Comment

Village Board Work Session Meetings Village Board Meetings

1. Please step up to the microphone before speaking, and announce your name and address before beginning your comments.
2. After announcing your name and address for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. (a) Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.

(b) Non-agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to Village business, Village services or Village governance.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Ms. Deanne Curelo at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

Consent Agenda Items Divider

Village Board Agenda Memo

Date: March 1, 2016
To: President and Board of Trustees
From: Dean J. Maggos, Director of Fire and Building 
Julia Cedillo, Village Manager 
Re: Turnout Gear Purchase

GENERAL BACKGROUND:

The Fire Department once again is continuing with their budgeted program to replace several sets of structural firefighting turnout gear on an annual basis. The goal of the program is to replace each firefighter's gear approximately every seven years, with some adjustments made depending upon wear and tear of a particular individual's gear, as some firefighters are more active than others.

In the past several years, the fire department conducted extensive research of various vendors of such turnout gear in regards to pricing, quality, options and safety. As noted in previous years, not all turnout gear is exactly the same, as there are minor differences in weight, stitching, available options, and available materials, etc. There is though a National Fire Protection Association Standard, NFPA 1971, which manufacturers need to comply with. Just two years ago, we reviewed and evaluated gear from a new vendor and new manufacturer, different from what had been purchased in the past, and we decided to switch our brand of gear to that which is manufactured by Cairns/Globe. We did again briefly review some basic information and pricing from other manufacturers this year, but have decided to stick with Cairns/Globe at this point.

As we are still very satisfied with the Cairns/Globe gear, we obtained pricing for this gear from the only two authorized dealers in the State of IL. The following are the results.

<u>Vendor</u>	<u>Manufacturer</u>	<u>Style</u>	<u>Cost per set</u>
Municipal Emergency Services, Inc.	Cairns/Globe	Reaxtion	\$1,919.00
Illinois Fire Store	Cairns/Globe	Reaxtion	\$1,995.00

The purchase is being brought to the Village Board as the price exceeds \$10,000.00, which will pay for the purchase of six complete sets of protective gear (trousers and coats). The total price is \$11,514.00, which is less than the \$13,000.00 we have budgeted for in our Capital Projects budget for such purchase. Again, the turnout gear

being purchased meets the current standards of the National Fire Protection Association for Protective Garments for Structural Firefighting; Standard 1971. It should also be noted that in response to a question raised by a Village Board member in previous years, it was re-confirmed that the turnout gear continues to be manufactured in the United States, in Pittsfield, New Hampshire.

RECOMMENDATION:

Staff recommends the purchase of six sets of new protective gear (pants and coats), at the cost of \$1,919.00 per set, or a total of \$11,514.00, from Municipal Emergency Services, Inc., in Washington, Illinois.

ACTION REQUESTED:

Motion: To approve the purchase six sets of new protective gear (pants and coats), at the cost of \$1,919.00 per set, or a total of \$11,514.00, from Municipal Emergency Services, Inc.

DOCUMENTATION:

- Quote from MES, Inc. for Cairns/Globe Structural Firefighting Turnouts
- Specifications and Information for Cairns/Globe Structural Firefighting Turnouts

Dean Maggos

From: Steve Norvilas
Sent: Thursday, January 21, 2016 6:38 PM
To: Dean Maggos
Subject: Fwd: RE: Cairns Model of Gear

Exactly the same stuff as MES. The only 2 vendors who can sell in Illinois.

----- Forwarded message -----

From: Nick Dinges <dinges599@yahoo.com>
Date: Jan 21, 2016 12:38 PM
Subject: RE: Cairns Model of Gear
To: Steve Norvilas <snorvilas@lagrangepark.org>
Cc:

Steve:

Your cost is: \$1,995 Set/Delivered in 2016

Thank you again and feel free to give me a call with any questions.

Nicholas C. Dinges, CEO
Illinois Fire Store
243 E. Main
Amboy, IL 61310
PH: (815) 857-2000
CELL: (815) 703-6140

REACTION® JACKET



Shown with optional American flag, radio pocket, and cuff reinforcements made from outer shell fabric.



COLLBREAK™ ATTACHMENT SYSTEM with the collar sewn to the liner instead of the outer shell for a completely smooth fit across the neck.



FREE-HANGING THROAT TAB stays out of your way when not deployed.



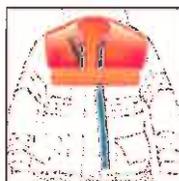
AXTION® SLEEVE provides extra length when you reach.



TELESCOPING SLEEVE WELLS keep water out and add thermal protection.



YOCO™ DRAG RESCUE DEVICE is easy to deploy when you need it, out of the way when you don't.



THERMALLY ENHANCED UPPER BODY is oversized for more coverage.



XP5™ EXTENSION PANEL SYSTEM allows you to choose to extend the back by 3" or 6" for additional overlap and lettering below the SCBA.



REACTION® JACKET

REACTION® combines the latest advances in ergonomic design—like AXTION® Sleeves—with customer-favorite features—like COLLBREAK™—to put it all together for you. A Cairns Collection style.

MORE STANDARD FEATURES

Semi-bellows **CARGO/HANDWARMER POCKETS** lined with shell fabric inside and NOMEX® fleece behind hold a lot but don't bulge out in the front.

CONTOURED SLEEVES are ergonomically curved to work with you—not against you.

AXTION® LINER allows unrestricted movement and easy access between the layers.

GENEROUS LINER POCKET is lined with moisture barrier.

TRIMTRAX® THREAD PROTECTION with patented cording lasts far longer than conventional stitching.

DOUBLE-STITCHED SEAMS with 8–10 stitches per inch for longer service life.

Your choice of **MATERIALS**: Outer Shells, Moisture Barriers, Thermal Liners, Reinforcements, Reflective Trim, and Lettering.

Your choice of **OPTIONS**: Closures, Pockets, Holders/Clips/Straps, Patches, and Sleeve Wells/Wristers.

Your choice of **SIZES**: Chest, Length, and Sleeve, and both Men's and Women's patterns.



Certified to NFPA 1971 (Structural Fire Fighting).

MADE IN THE USA

REACTION® PANTS



Shown with DRAGONHIDE® reinforcements on knees and cuffs and SILIZONE® knee padding on liner.



AXTION® SEAT adds length in the seat to allow you to bend at the waist and knees freely.



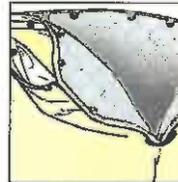
AXTION® KNEE adds length over the knee so you can step up, sit down, kneel, or crawl freely.



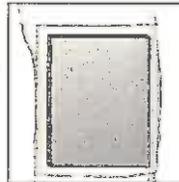
ADJUSTABLE BELT CLOSURE transfers weight to your hips and makes the pants fit like a pair of jeans.



THERMALLY ENHANCED KNEES add a layer of thermal and moisture barrier to protect this high-compression area.



LINER ACCESS OPENING on both sides of the waist for easy access between the layers.



Optional **SILIZONE® FOAM KNEES** make crawling almost heavenly and don't absorb water.



XPS™ EXTENSION PANEL SYSTEM allows you to choose to extend the height by 3" to maintain overlap with shorter jackets.



PADDED H-BACK RIPCORD SUSPENDERS attach to horizontal loops so there is no metal hardware to dig in or pull out.

REACTION® PANTS

When called into action, you need to fight the fire—not your gear. That's when the added length and fullness in the AXTION® Seat and Knee combine to allow you to move unlike any other turnout gear. And with its adjustable belt, REACTION® fits you like you always wanted—like a pair of jeans. A Cairns Collection style.

MORE STANDARD FEATURES

EXPANSION CARGO POCKETS with angled flaps for easy access, reinforced with shell fabric inside.

INDEPENDENT STRETCH WAISTBAND for unrestricted fit and no-gap protection with liner.

DIAMOND CROTCH GUSSET distributes stress in both shell and liner for durability.

REVERSE BOOT CUT is shorter in the back to avoid premature cuff wear.

VERTICAL FLY CLOSURE with hook and loop makes for fast and secure donning.

TRIMTRAX® YTHREAD PROTECTION with patented cording lasts far longer than conventional stitching.

DOUBLE-STITCHED SEAMS with 8–10 stitches per inch for longer service life.

Your choice of **MATERIALS**: Outer Shells, Moisture Barriers, Thermal Liners, Reinforcements, and Reflective Trim.

Your choice of **OPTIONS**: Closures, Pockets, Holders/Clips/Straps, Suspenders, and Harnesses/Loops/Pockets.

Your choice of **SIZES**: Waist and Inseam, and both Men's and Women's patterns.



Certified to NFPA 1971 (Structural Fire Fighting).

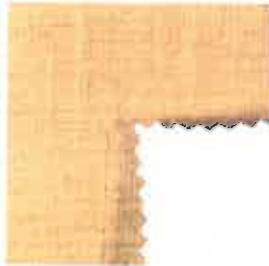
MADE IN THE USA

MATERIALS

NFPA-certified turnout gear consists of three layers of materials, together called a composite, which is made up of an outer shell, a moisture barrier, and a thermal liner. This three-layer system was originally invented and patented by the founder of Globe over 100 years ago. Technology, design, and protection have obviously changed dramatically since those early days, but the original concept of making turnout gear from these three layers still provides the foundation of current turnout gear. For available materials in each of the categories below, please check our website at www.globeturnoutgear.com or contact your Globe Dealer.



OUTER SHELLS



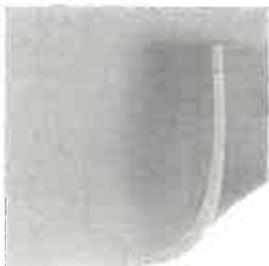
MOISTURE BARRIERS



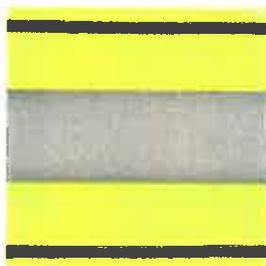
THERMAL LINERS



REINFORCEMENTS



PADDING



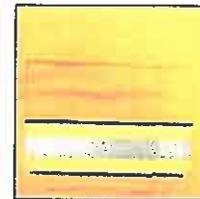
REFLECTIVE TRIM

OPTIONS

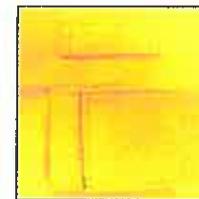
We can customize any of our garment styles with thousands of options from our library, developed in collaboration with our customers for over 125 years. Options are organized into the categories below for easy referencing. For available options in each of these categories, please check our website at www.globeturnoutgear.com or contact your Globe Dealer.



CLOSURES



POCKETS



HOLDERS/CLIPS/STRAPS



**SLEEVE WELLS/
WRISTERS**



SUSPENDERS



PATCHES



REINFORCEMENTS



**HARNESSES/LOOPS/
POCKETS**



TRIM STYLES



LETTERING GUIDELINES

About Us

Globe is the oldest, largest, and most trusted manufacturer of turnout gear in the world. For over 125 years, Globe has been providing high quality, customized gear that combines innovative design and construction methods, the skills of our experienced employees, the highest quality standards, and our state-of-the-art customized manufacturing equipment and processes.

Globe operates two plants that build turnout gear (Pittsfield, New Hampshire and Ada, Oklahoma) and one that builds footwear (Auburn, Maine). These plants incorporate some of the latest cutting and sewing manufacturing technology available and employ 425 employees in more than 130,000 square feet of manufacturing space.

HOME > INNOVATION > OUR PARTNERS

Our Partners

For more than 125 years, this family-owned company has had an unwavering commitment to R&D.

Innovation has always been a cornerstone of Globe's business. Globe invented turnout gear in 1887, and invented and patented the original construction concept of a rugged outer shell and the waterproof liner that is still used today.

Globe also was the first to introduce DuPont NOMEX[®] flame resistant material, GORE-TEX[®] and CROSSTECH[®] moisture barrier and 3M SCOTCHLITE[™] reflective material; and the firm participated in setting the National Fire Protection Association standards and was the first manufacturer to be ISO 9001 certified.

Continuing to Lead

We continue to lead the way in state-of-the-science product development, thanks to our experienced in-house design team, our partnerships with university and government researchers, and the commitment of Globe's owners, the Freese Family.

Our design team has extensive fire service expertise, as well as a wealth of product development experience in technical clothing and footwear for marine, outdoor, team sports, law enforcement and fire/rescue applications. Our team leverages this with external resources including leading edge technical textile developers and design talent experienced in activewear, the outdoor industry and gloves.

Who We've Partnered With

- North Carolina State University (TSWG) on the studies, "Lightweight CBRN Protective Fire Fighter Turnout," "Enhanced Performance Tactical CB Boot," and "Whole Glove Testing Technologies"
- Worcester Polytechnic Institute (DHS/FEMA/AFG) on "Integrated Firefighter Locator and Physiological Monitor" and the Fireground Environmental Sensor Monitor System.
- Skidmore College (DHS/FEMA/AFG) on the studies, "Effect of Physical Fitness on Physiological Recovery from Firefighting Duties" and "Improving Structural Firefighting Gear – From the Inside Out"
- US Army/NPC on the "Wearable Advanced Sensor Platform" (WASP)

Learn more about our Research Partners.

Village Board Agenda Memo

Date: March 17, 2016

To: President and Board of Trustees

From: Dean J. Maggos, Director of Fire, Building and Emergency Management
Julia Cedillo, Village Manager  

RE: 3rd Party receiving, managing, filing and sharing of Fire Protection System Inspection, Test and Maintenance (ITM) Reports

GENERAL BACKGROUND:

Village fire codes currently require that all required fire protection systems installed within the Village are inspected and tested on a regular basis, and that the documentation of such inspections and tests are submitted to the La Grange Park Fire Department for review, and are then subsequently filed in the fire prevention file for such property. Such systems include but are not limited to both fire alarm and fire sprinkler systems, where we require annual documentation, and other automatic fire suppression systems, such as those protecting commercial cooking equipment and hoods, of which we require semi-annual documentation. This process provides documentation to the Village that the required systems should operate as designed should a fire occur. It will also help to identify any deficiencies in the systems which require maintenance and/or repair, and will bring them to the attention of the property owner and Fire Department.

Over the years, the tracking and enforcement of both the actual inspection and testing, and of the proper documentation of such, has been cumbersome and time consuming. There have also been periods where it has been somewhat haphazard and less than timely due to limited resources in our Fire Prevention Bureau. Although the Bureau has been assisted by staff from other departments over the years to help with these efforts, which is greatly appreciated, the lack of a specific clerical staff member assigned to the Fire Department has made this program difficult to manage.

As such, for the past several years, we have been contemplating using an outside agency, or 3rd party provider, to handle this task for us. We are currently at a point where we have had the time to research this type of service, and bring it forward for consideration, and potential implementation. Such providers offer an online interface to the tracking programs they use, so we as the Fire Department can access the status of the inspection and testing of fire protection systems on a regular basis. Such providers also offer varied levels of service, and there is no cost to the Village. The cost of the service is initially paid for by the fire protection contractor who is inspecting and testing the fire protection system, who then in most cases, passes that cost along to the end user, or property owner.

RECOMMENDATION:

Based upon the services and options available, staff recommends that we enter into a service agreement with Inspection Reports Online.net, or IROL, LLC of North Aurora, IL, to provide the described service. We have contacted two of their references who have both provided very positive reviews of their products, services and overall customer service. Staff further recommends that we enter into the agreement for IROL's Bronze Plan, at a fee of \$8.99 per report, which again is initially charged to the inspection and testing service provider. The Bronze Plan is the most basic plan currently available by IROL, LLC, and includes the following.

- Receive, manage, file and share ITM reports submitted by any Service Provider
- Direct and real-time communication between AHJ, Service Provider, and/or Property Owner
- Automatic Email and U.S. Mail Notifications (i.e. deficient and due/past-due inspections)
- Training and support
- IROL help desk

Should the Village Board approve entering into a service agreement with IROL, LLC, the Village will also need to amend our Fire Prevention Code. This will ensure that those companies conducting inspection, testing and maintenance of fire protection systems within the Village, as well as those properties where such systems are installed, are properly registered with our 3rd party service provider, and that reports will be submitted as required. As such, staff also recommends amending our Fire Prevention Code in a manner to accommodate such.

NOTE: Although we have not included it as part of our recommendation, you will note that the proposed service agreement from IROL, Inc., also includes the potential for sharing revenue. This would allow for a specified dollar amount to be returned to the Village based upon each report processed, which would be used for cost recovery in relation to managing this program and the related Fire Prevention Bureau services on our end. If there is interest by Village Board members in considering such, we would be happy to review this matter further as part of the discussion on this item.

ADDITIONAL INFORMATION:

Although there was consensus at the Village Board Work Session regarding this item and recommendation, staff contacted IROL, LLC regarding a couple of comments/inquiries made by Village Board members in regards to the program and service agreement.

- *First, staff inquired about data security and liability for data breaches, and it was noted that as part of language included in the Service Agreement, IROL agrees to indemnify and hold us harmless in the event of a breach of data security. They also reviewed with us the type of data they keep for properties within our Village, and most of it appears very generic, and limited to basic contact information, and the actual reports generated by fire protection system service providers.*
- *Staff also inquired about locking in the \$8.99 price per report for longer than the three years, and through the initial five years. Based upon the uncertainty of the economy and business climate over the period of time, they were unwilling to do so.*
- *In addition, although it was not identified at the Work Session, and the Village attorney was fine with the Service Agreement overall, the Village attorney suggested trying to get additional language that would allow the Village to terminate the agreement at point prior to the expiration date of the Agreement, upon written notice by the Village. There was already language allowing the Village to take such action for non-performance by IROL, but no generic language. IROL has agreed to include such language.*

ACTION REQUESTED:

Discussion – 3rd Party receiving, managing, filing and sharing of Fire Protection System Inspection, Test and Maintenance (ITM) Reports

Motion: To authorize the Village Manager to execute a Service Agreement with Inspection Reports Online (IROL, LLC) for the purpose of receiving, managing, filing and sharing Inspection, Test and Maintenance (ITM) Reports for fire protection systems.

Motion: To approve an Ordinance amending the Fire Prevention Code requiring those with fire protection systems to register with the Village's designated ITM report management system service provider, and requiring the submittal of ITM reports to such provider.

DOCUMENTATION:

- Proposed Service Agreement with IROL, LLC
- An Ordinance amending the Fire Prevention Code
- Information about Inspection Reporting Online.com (IROL, LLC)

Service Agreement

Requested Service

Bronze <u>8.99</u> per report	Revenue Share _____ per report	Total _____
Silver _____ per report	Revenue Share _____ per report	Total _____
Gold _____ per report	Revenue Share _____ per report	Total _____

This Agreement is made this date _____ 20____ by and between IROL Operations, Inc., an Illinois Corporation, (IROL) and the ___Village of LaGrange Park___, hereinafter called, "Client."

Article 1: Website Services Rendered

IROL is the legal owner and operator of the website <https://www.InspectionReportsOnline.net> (the site). The site's function and purpose is to increase code compliance, facilitate communications, enhance organization and improve efficiencies for the parties related to the life-safety building inspections. Ultimately, InspectionReportsOnline.net is an online electronic report management system, used by Authorities Having Jurisdiction (AHJs), Service Providers (SPs), and Property Owners (POs). All services provided through the website are free except for the processing fee charged to SPs for submittal of a report.

Article 2: Data Security and Confidentiality

2.1 IROL is a secure website with an SSL certification issued by Comodo, an independent internet security certification company. Site hosting is provided through Microsoft's Azure (azure.microsoft.com) on a dedicated IP address. IROL agrees to indemnify and hold client harmless in the event of any breach of data security. IROL will notify client as soon as practicable of any such breach.

2.2 IROL and its shareholders and employees have no association, formally or informally, with any service providers (SPs).

2.3 Through the security measures in place for the Website, reports which are filed and maintained through the Website are available only to the applicable AHJ, the SP who filed the report and the owners of the property to which the report relates.

2.4 The reports filed through the Website are not normally accessible by IROL or any of its employees, nor are they accessible by any other third parties not expressly authorized by the submitting SP, PO or AHJ. At the request of an AHJ and with expressed written consent; IROL will access reports submitted for the purpose of assessing and accepting reports, notification of deficiencies in need of repair, notification of inspections due or past due and the collection of data needed to support requested analytics. Reports submitted to AHJs may be subject to State or Federal Freedom of Information Acts (FOIA), however; it is the sole responsibility of the AHJ to determine the validity of any FOIA requests.

Service Agreement

2.5 Insurance Clause: (Only applicable if IROL is performing Initial Reviews)

The **Client** will provide **IROL** with a Certificate of Liability Insurance for no less than 3,000,000 aggregate, 1,000,000 per occurrence, naming **IROL** as an additional Insured. **IROL** will provide an identical Certificate to the **Client**.

2.6 Retention of data: All reports submitted through IROL are immediately copied to a backup storage device. A master file backup is performed daily. Individual reports accessed through PDF view by each authorized participant may be downloaded at the discretion of the user. In the event IROL ceases business activities related to the Website, each user will be notified ninety (90) days prior to the site termination in writing. Complete downloads of all archived files will be available at no charge.

2.7 IROL understands the confidential nature of information provided in the completion of any report and agrees that ownership of reports is mutually held by the report originator, the PO and the receiving AHJ.

Article 3: Client Obligations

3.1 It is understood by all parties that **IROL** generates the majority of its revenues from **SP** submission fees. These revenues allow for **IROL**'s performance of the no-charge services offered to the **Client**. Therefore, it is agreed to by all parties that the **Client** will mandate fire and life safety protection system inspection reports be submitted to their jurisdiction and processed through the **IROL** site. Furthermore; the **Client** will make a good faith effort to inform Service Providers/Contractors that inspection reports must be submitted via the site for all required system inspections.

3.2 In order to realize the full benefits of the site, it is recommended that **POs** located within the **Client**'s jurisdiction be encouraged to register. **IROL** will market the benefits of registration throughout the **Client**'s jurisdiction through emails, phone calls and direct mailings. Registered **POs** have electronic access to all reports submitted on their dashboard.

Article 4: Hardware and Software Requirements & Firewall Permission Authorities

4.1 IROL is web-based software. It is designed to be compatible with all modern browsers without the need for additional plug-ins or software. There is nothing to install or configure. In essence; there are no hardware or software requirements or restrictions other than access to the internet.

4.2 As mentioned in Article 2.1, the site is secure (SSL certified) and it is hosted by a professional T3 hosting company with multiple redundancies and an abundance of capacity.

Article 5: Term and Termination of Agreement

5.1 The term of the Agreement is three (3) years from the date of execution. At term-end, the Agreement may be renewed for two (2) years, with written notice by client sixty (60) days prior to the term end date.

5.2 The **Client** may terminate this Agreement, for non-performance by **IROL**, with sixty (60) day written notice. **Client** will in good faith offer **IROL** thirty (30) days to correct non-performance issues. The **Client** may terminate this agreement for any reason, with ninety (90) days written notice. **Client** will not be denied access to the ITM

Service Agreement

portion of the site or its Archived records upon notification of termination and in fact will have access as long as IROL is under current management.

Article 6: Assignability

This Agreement is assignable at the discretion of the parties, upon thirty (30) day written notice to the other party hereto.

Article 7: Survival Clause

If a provision of the Service Agreement or the Standard Terms and Conditions for IROL Service Agreements is held to be illegal, invalid, or unenforceable; the legality, validity, and enforceability of the remaining provisions of the Service Agreement and the Standard Terms and Conditions will not be affected and will remain in full force and effect.

Article 8: Notices

Unless otherwise notified, written communications between the parties shall be delivered as follows:

To:

Address:

Attn:

Phone: _____, Email: _____

To: IROL Operations Inc.
455 Coventry Lane, Suite 105
Crystal Lake, IL 60014
Attn: David Prudden, Vice, President or an Authorized Representative
Phone: 331.454.7800, Email: david@irol-llc.net or info@irol-llc.net

Article 9: Terms and Conditions

This Agreement and IROL's services are subject to the Standard Terms and Conditions for IROL Service Agreements, which may be modified from time to time by IROL, set forth in Exhibit A, attached hereto and made a part of this Agreement as if fully set forth herein.

Agreed to and signed:

Client

IROL Operations, Inc.

Dated: _____

Dated: _____

By: _____
It's Authorized Agent

By _____
It's Authorized Agent

Standard Terms and Conditions for IROL Service Agreements

These Terms and Conditions of Use (the "Terms and Conditions") are binding on all persons that access the website located at <https://www.InspectionReportsOnline.net> (the "Website") without qualifications or exceptions. By entering the Website, the user of this Website (the "User") agrees to be bound by and shall be deemed to have accepted these Terms and Conditions, which the User acknowledges to have read and understood. If the User does not agree to any of the Terms and Conditions, the User may not enter, view or make use of the Website.

The following terminology applies to these Terms and Conditions, Privacy Statement and Disclaimer Notice and any or all Agreements: "Authority Having Jurisdiction", "Property Owner", "Service Provider", "Client", "User", "You" or "Your", refers to you; the person accessing this website and accepting the Company's terms and conditions. "IROL Operations Inc.", "IROL-LLC.net", "Inspection Reports Online", "Ourselves", "We" and "Us", refers to our Company. "Party", "Parties", or "Us", refers to both the Client and ourselves, or either the Client or ourselves. All terms refer to the offer, acceptance and consideration of payment necessary to undertake the process of our assistance to the Client in the most appropriate manner, whether by formal meetings of a fixed duration, or any other means, for the express purpose of meeting the Client's needs in respect of provision of the Company's stated services/products, in accordance with and subject to, prevailing United States Law. Any use of the above terminology or other words in the singular, plural, capitalization and/or he/she or they, are taken as interchangeable and therefore referring to the same. The word "Report" only refers to the life safety reports provided by this web site.

We reserve the right to make any changes to the Website, its content and/or services offered through the Website at any time and without notice.

The Website is owned by IROL Operations and the User acknowledges that IROL Operations or its licensors are the proprietors of all intellectual property subsisting in, pertaining to or used on the Website including, without limitation, patents, inventions, copyright, trademarks, goodwill and trade secrets.

Effective Date

These Terms and Conditions are effective as of September 1, 2015. We reserve the right to change them by posting a revision on this website.

Privacy Statement

We are committed to protecting your privacy. Authorized employees within the company on a need to know basis only use any information collected from individual customers. We constantly review our systems and data to ensure the best possible service to our customers. United States Law has created specific offences for

unauthorized actions against computer systems and data. We will investigate any such actions with a view to prosecuting and/or taking civil proceedings to recover damages against those responsible.

Confidentiality

We will not sell, share, or rent your personal information to any third party or use your email address for unsolicited mail. Any emails sent by this Company will only be in connection with the provision of agreed services and products. Clients have the right to request sight of, and copies of any and all Client Records we keep, on the proviso that we are given reasonable notice of such a request. Information will only be divulged to a third party if legally required to do so to the appropriate authorities.

Disclaimer, Exclusions and Limitations

The information on this web site is provided on an "as is" basis. To the fullest extent permitted by law, this Company:

- Excludes all representations and warranties relating to this web site and its contents or which is or may be provided by any affiliates or any other third party, including in relation to any inaccuracies or omissions in this website and/or the Company's literature; and
- Excludes all liability for damages arising out of or in connection with your use of this website. This includes without limitation, direct loss, loss of business or profits (whether or not the loss of such profits was foreseeable, arose in the normal course of things or you have advised this Company of the possibility of such potential loss), damage caused to your computer, computer software, systems and programs and the data therein or any other direct or indirect, consequential and incidental damages.
- Any and all users agree to indemnify, defend and hold IROL, and its officers, agents and employees, harmless from all liabilities, losses or damages as a result of all claims, demands, costs or judgments arising out of the activities of IROL pursuant to a Service Agreement, including, but not limited to, the initial review by IROL of inspection reports submitted by service providers and the use by the user of the initial review by IROL of inspection reports pursuant to a Service Agreement and for all of the activities performed by IROL pursuant to a Service Agreement, this indemnity shall include the payment of IROL's reasonable attorney's fees and costs, in the defense of or prosecution of any litigation, including litigation brought by IROL regarding all disputes between IROL and any user arising out of a Service Agreement and in the enforcement of the provisions of a Service Agreement by IROL.

The above exclusions and limitations apply only to the extent permitted by law. None of your statutory rights as a consumer are affected.

Payment

Service Providers: PayPal, all major Credit/Debit cards as listed along with Bankers Draft and ACH transfers are all acceptable methods of payment. Our Terms are payment in full at the time a Report is submitted. Each time you make a payment, you may select a Preferred Payment Method. You may do so on the Service Provider Registration Profile page by clicking on the link to change your payment method and selecting from the available payment options. If a Bank Transfer is used as your Payment Method you are requesting an electronic transfer from your bank account. For these transactions, IROL Operations will make electronic transfers via ACH from your bank account in the amount you specify. You agree that such requests constitute your authorization to IROL Operations to make the transfers. Once you have provided your authorization for the transfer, you will not be able to cancel the electronic transfer. You give IROL Operations the right to resubmit any payment you authorized that is returned for insufficient or uncollected funds.

Unauthorized Transactions

Service Providers: If, for any reason, you feel that an unauthorized transaction has occurred or an error has been made on your account please contact IROL Operations immediately. An unauthorized transaction is a type of error that occur when money is sent from your Account that you did not authorize and that did not benefit you. In addition, other errors occur when money is either incorrectly taken from your Account or when transactions are incorrectly recorded. You are responsible for providing accurate information concerning your account and any information regarding payment methods, account numbers, expiration dates, and all other data pertaining to your account. IROL Operations and its affiliates will not be held liable for any false or misleading information provided by you or your representatives.

Identity Authentication

You are responsible for confirming the accuracy of the information you provide about each payment you send. You authorize IROL Operations, directly or through third parties, to make any inquiries we consider necessary to validate your identity. This may include asking you for further information, requiring you to provide a taxpayer identification number, requiring you to take steps to confirm ownership of your email address or financial instruments, ordering a credit report, or verifying your Information against third party databases or through other sources.

Copyright

All intellectual materials, domain name, and trademarks contained on this Site are subject to the ownership rights of IROL Operations and its affiliates. IROL Operations hereby authorizes you to make a single copy of the content herein for your use in learning about, evaluating, or acquiring IROL Operations services. You agree that any copy made must include IROL Operations copyright notice. No other permission is granted to you to print, copy, reproduce, distribute, transmit, upload, download, store, display in public, alter, or modify the content contained on this Site.

Waiver, Choice of Law and Venue

The failure of either party to assert a right hereunder or to insist upon compliance with any term or condition will not constitute a waiver of that right or excuse any subsequent non-performance of any such term or condition by the other party. This Agreement shall be Construed and Enforced according to the laws of the State of Illinois. The exclusive jurisdiction and venue for the resolution of all disputes or the filing of any lawsuit arising out of or regarding the Service Agreement shall be the Circuit Court of Kane County, Illinois, where IROL is located.

Force Majeure

IROL Operations shall not be liable for any delay in, or impairment of, performance resulting in whole or in part from any force majeure event, including but not limited to acts of God, labor disruptions, acts of war, acts of terrorism (whether actual or threatened), governmental decrees or controls, insurrections, epidemics, quarantines, shortages, communication or power failures, fire, accident, explosion, inability to procure or ship product or obtain permits and licenses, inability to procure supplies or raw materials, severe weather conditions, catastrophic events, or any other circumstance or cause beyond the reasonable control of IROL Operations in the conduct of its business.

These terms and conditions form part of the Agreement between the Client and IROL Operations. You're accessing of this website and/or your submittal, review, copy, and email of Report(s) indicates your understanding, agreement to and acceptance, of the Disclaimer Notice and the full Terms and Conditions contained herein.

Initial Here: _____

ORDINANCE NO. 1021

**ORDINANCE AMENDING THE "LA GRANGE PARK
FIRE PREVENTION CODE" AS AMENDED**

Whereas, the Board of Trustees has determined that it is in the best interests of the Village of La Grange Park to amend the La Grange Park Fire Code.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois, as follows:

SECTION 1: That the La Grange Park Fire Prevention Code (Ordinance No. 730), is hereby amended to add Section "1.31 FIRE PROTECTION SYSTEM ITM DOCUMENTATION", with the following language:

Written records and/or reports of inspections, tests and maintenance of fire protection systems are required to be maintained in accordance with this Fire Prevention Code, or those codes adopted and incorporated herein by reference in this code. Those records and reports shall be forwarded to the La Grange Park Fire Department using the Fire Department's designated 3rd party service provider system. Any company doing inspection, testing, and maintenance to fire protection systems shall be required to register with the Fire Department's 3rd party service provider. The property owners where fire protection systems are installed, shall also be required to register with the same 3rd party service provider.

SECTION 2: That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION 3: That this Ordinance shall be in full force and effect after its passage, approval and publication as required by law;

ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 22nd day of March, 2016.

YES:

NO:

ABSENT:

Approved this 22nd day of March, 2016.

Dr. James L. Discipio, Village President

ATTEST:

Amanda Seidel, Village Clerk



La Grange Park Fire Department

447 N. Catherine Ave.

LaGrange Park, IL 60526

(708) 354-0225 Administration

(708) 579-5804 Fax

Memorandum

To: Chief Maggos

From: D/C John Carpenter

A handwritten signature in black ink, appearing to be "John Carpenter", written over the printed name.

Date: 11/24/15

Re: Inspection Reports Online Program

Enclosed is a copy of the proposed on line inspection reports program that I requested from IROL. As you will see the document's include a scope of the services provided, fee option for the end user, three year service agreement, references, sample amended fire code and sample ordinance changes allowing for such program.

I believe this system will benefit the department and Village, relieving some of the tracking, follow up and data collection of annual required fire alarm, sprinkler and kitchen systems. As you are aware and can see in the documents, there is no cost to the Village. The plan that we decide on (recommending Bronze plan) is charged by IROL to the service contractor who in turn charges the end user. The Village incurs no charges and is not responsible for any billing.

Once we establish an account with IROL, we will have full access to all accounts within the Village via the internet from any location at any time. Additionally, all service contractors who service systems within our jurisdiction will have the same access and update and leave notes for their particular account whenever they perform work at that account. Again, this information will be beneficial to us as it will assist in keeping data updated, allow for a faster repair or correction time for deficiency found, and relieve tracking and data entry from our Village staff.

Please advise if you require additional information.



November 10, 2015

LaGrange Park Fire Department
Division Chief John Carpenter
447 N. Catherine Ave
LaGrange Park, IL 60526

Dear Division Chief Carpenter,

Thank you for taking the time to meet with me. I appreciate the opportunity to get a glimpse into your Bureau activities. I believe we can offer you some time and cost saving measures to assist in your Community Risk Reduction efforts.

Along with the proposal you requested, I am including several additional documents for your review:

List of IROL References

Sample amended fire code

Sample ordinance

Three plan options and price plan sheet

A brief description of our Annual Safety Assessments (ASA) or Self Inspection Report (SiR)

A brief description of our Initial Review and Assessment Program

I have also included a copy of our Service Agreement and Terms & Conditions for your legal department's review.

Please feel free to contact us with any other questions or concerns. We look forward to working with you in the near future.

Respectfully,

Heidi Arndorfer

Authorities Having Jurisdiction (AHJ)



IROL's Bronze Plan

Inspection, Testing, and Maintenance (ITM) Only Option

- ✓ Receive, manage, file, and share ITM reports submitted by any Service Provider
- ✓ Direct and real-time communication between AHJ, Service Provider, and/or Property Owner
- ✓ Automatic Email and U.S. Mail Notifications (i.e. deficient and due/past-due inspections)
- ✓ Training and support
- ✓ IROL help desk

Additional Options: Property Owner Participation and Optional Inspector's Report Program (web-based department inspections)

IROL's Fees*

Service Provider Fee
\$8.99 per report

*If your Department is interested in other payment options or IROL's Revenue Sharing Program please contact a Sales Representative for more details.

*For more details on IROL's Inspector's Report Program, please contact a Sales Representative.

www.InspectionReportsOnline.net

P 331.454.7800 | F 331.454.7801 | E info@irol-llc.net



Village of LaGrange Park Proposal

Scope:

I. Inspection, Test & Maintenance (ITM) Reports

The Village of LaGrange Park is responsible for all fire and life-safety inspection reviews. The actual number of annual reports reviewed, or in need of review is unknown, however, at a minimum reports should be submitted on the following:

- Sprinkler System Inspections
- Fire Alarm Inspections
- Engineered and Pre-Engineered Suppression System Inspections

InspectionReportsOnline.net's (IROL) web-based system will greatly improve the efficiency of the review process and ultimately increase compliance.

II. Village of LaGrange Park Inspections and IROL's Annual Safety Assessments

Due to limited resources and funds it is difficult, if not impossible, to inspect every location annually. IROL is offering to supplement those inspections with an Annual Safety Assessment (ASA), or a general safety audit, performed by the location's occupant or responsible party. These assessments are completed and submitted through IROL. Occupancy classification of locations required to submit an ASA would be at the discretion of the Village of LaGrange Park.

III. Costs and Potential Revenue

Through IROL's standard process the cost is placed on the entity performing and submitting an inspection report. Often that entity is an ITM contractor. In the instance of any required ASA, the cost is placed on the location or building owner. One way or another, ultimately the responsibility is placed on the entity owning or occupying a location requiring its fire and life-safety systems to be inspected per code regulations.

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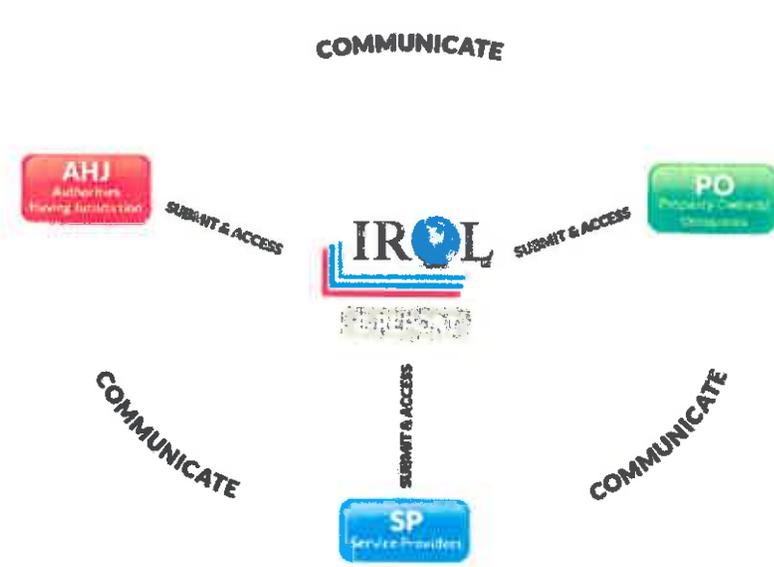
PASSWORD

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What is IROL About Us FAQs Why IROL? Services Trusted Partners

What is IROL?

InspectionReportsOnline.net (IROL) is a Web-Based Inspection Report Management System for **Authorities Having Jurisdiction (AHJ)**, **Service Providers (SP)**, and **Commercial Property Owners/Occupants (PO)**. IROL assists in streamlining the inspection process to increase productivity, communication, and compliance.



Centralized and Secure

IROL acts as one centralized and secure location to perform, complete, submit, receive, manage, file, and share inspection reports. Each entity has specific benefits and features; enhancing productivity and eliminating much of the costs associated with software, hardware, and administrative duties.

IROL understands the uniqueness of our entities. We will act as a Partner and work with our customers in making sure the IROL system provides the best opportunities.

Visit our Home Page and click on the entity which describes you to learn more about specific benefits and features and to also watch a brief tutorial on how IROL works.

CONNECT    CONTACT  SHARE

IROL LLC
197 Poplar Place, Unit 5 | North Aurora, IL 60542
P 877.514.4765 | F 877.714.4765
E info@irol-llc.net



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IROL Fee Options:

I. Bronze Plan

Service Providers (SP) or ITM contractors submit reports to the Village of LaGrange Park through IROL for submittal fee of \$8.99

II. Silver Plan

In addition to the ITM submittals, the Silver Plan includes IROL's Initial Review Program. A qualified member of IROL will organize, manage, and initiate communication with the SP and/or building owner. This saves significant time and costs for the Village of LaGrange Park. The fee for this service is \$12.99 per report.

III. Gold Plan

In addition to ITM and the Initial Reviews, the Gold Plan includes the Annual Safety Assessments. The Service Provider or ITM Contractor fee remains at \$12.99, however the building owner pays a \$25.00 submittal fee for the Annual Safety Assessment.

**All registered users have access to their own IROL dashboard and a comprehensive reports management system.*

The terms offered in this proposal are valid for ninety (90) days from today's date 11/09/2015

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About Us

IROL, LLC was created by a group of individuals who have over 100 years of combined experience in the Fire and Life Safety Industry and as Fire Administrators.

What started as a conversation regarding the Inspection Process and the amount of time it took to correlate with the three main entities involved: **Authorities Having Jurisdiction**, **Service Providers**, and **Commercial Property Owners/Occupants**; soon became a much larger project.

IROL's Team wanted to create a user friendly, web-based site allowing simple, yet efficient and effective solutions. Productivity, organization, communication and compliance are aspects of the Inspection Process our Team knew we could enhance. We've utilized today's technology to meet the needs of Authorities Having Jurisdiction (AHJ), Service Providers (SP), and Commercial Property Owners(PO)/Occupants .

IROL's Mission Is to continuously improve our customer's ability to receive and manage data and information, in turn, improving efficiency and organization via technology. We help connect Authorities, Providers and Owners through one central and secure web location.

While our main focus is Fire and Life Safety, our site does allow for any Inspection a Property Owner/Occupant may need/require to be created; and any Service Provider to offer their selected services to any and all customers. Please Contact us to find out more.

IROL's principals value your input. We are dedicated to creating a site that fits the needs of our users. Please feel free to Contact us with questions, comments, suggestions and feedback.

Click on a Picture to Learn More about IROL's Team Members



Dave Donka
President



Dave Prudden
Vice President



Jake Mathew
Site Development



Charlie Worthley
Assistant Site Development



Jim Woodhall
Site Design, Sales and



Jill Cotton
Marketing and Customer



& Site Administrator

Customer Service

Service Director



Kyle Donka
Assistant Site Design
and Training Director



Al Kaminski
IROL Team Sales
Representative



Colleen Pennington
IROL Team Sales
Representative



Bernie Arends
IROL Team Associate



Heidi Arndorfer
Sales, Training and Customer Service

Dave Donka

President

Dave's Duties:

Dave is the President and Managing Member of IROL, LLC and oversees the administrative functions, finances, insurance and accounting. He comes from over thirty years of experience in the Fire/Life Safety Industry as the previous Owner and Operator of Aurora Tri State Fire Protection. Dave has a Bachelor's Degree of Science in Economics from Northern Illinois University.

"A business has to be involving, it has to be fun, and it has to exercise your creative instincts."
-Richard Branson

Connect with Dave Now! >

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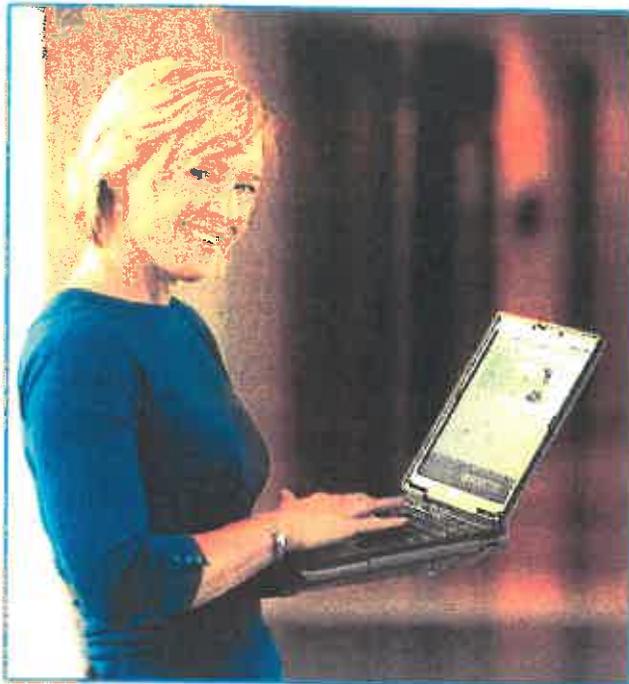
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Why IROL?

InspectionReportsOnline.net was designed and created out of frustrations with the Inspection Process. From registration through continued use IROL offers turnkey solutions best fitting our users needs. Our Team is knowledgeable, experienced, dedicated, passionate, driven, and fun to work with.



Take a Look into our Experience:

Previous Fire and Life Safety Service Providers (Design, Install and Service)

Previous Fire Administrators

Currently Serving Jurisdictions of All Sizes

Respected Service Providers Using the IROL Site

Variety of Commercial Property Owners/Occupants (Single to Multiple Property Owners/Occupants and Management Companies, School Districts, State Universities, Health Facilities, etc)

NFPA, IFC, ICC, and Other Code/Standard Approved

Testimonials

"Exceptional customer service, extremely efficient program and just a great company overall. IROL gives us the ability to effectively and efficiently run our inspection program as a Service Company " - [Mark Favara](#)

"IROL is a great tool for our inspector and plan review staff to keep current on buildings and systems they are responsible for. The system allows critical out of service information to be received quickly as opposed to the old paper method where we would be notified months later. The IROL staff is always working to take their system to the next level and are great people to work with." - [Chief Michael O'Brian](#)

"IROL was our chosen provider due to the customer service we received during the time we were researching. IROL has allowed us to streamline the time spent on inspections, and provided us with a central location for service providers to provide Addison with the required annual system inspection reports, as well as provide us with upcoming due inspections of these systems." - [Fire Marshal Mike Toika](#)

"We are a small Service Provider and IROL has assisted us in being able to do our reporting in the field and offer the reports to our customers at no cost. In the couple months we've been using we've saved money on mailing and time out in the field. We also feel IROL communicates well with us so we are always up to date with what is going on. Thank you. Tom K." - [Tom K.](#)



IROL References

Fire Protection Engineer Paul Valentine, Nexus - A Jensen Hughes Company, IL 60181
630-627-2277 Ext. 344
pvalentine@nexus-tech.com

Fire Marshal Ken Brouillette, Tucson Fire Department, AZ 520-837-7029
kenneth.brouillette@tucsonaz.gov

Fire Inspector Josh Hucker, Lake Forest Fire Department, IL, 847-810-3514,
huckerj@cityoflakeforest.com

Fire Marshal Chuck Riforgiate, Lombard Fire Department, IL 630-873-4576
riforgiatec@villageoflombard.org

Assistant Chief and Fire Marshal George Apple, Cosumnes Fire Department, CA, 916-416-0332,
georgeapple@csdfire.com

Chief Christopher Martin, Sterling Heights Fire Department, Sterling Heights, MI,
586-446-2951, cmartin@sterling-heights.net

Fire Chief Michael O'Brian, Brighton Fire Department, MI, 810-229-6640,
mobrian@brightonareafire.com

John Wagner, DeForest Fire Department, WI, 608-846-4364,
jwagner@deforestfire.com

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Trusted Partners

IROL's success has been based on our partnerships from the beginning. To our loyal Partners, we say thank you; you validate what we do, how we do it, who we do it for, and you always make us better. IROL is honored to promote your goal of reducing the impact of fire in your communities.

The following are just a few of our selected Partners. Please contact IROL if you would like to have your logo and website on our Partners page.

“We did it First, We do it Best.”



Tucson Fire Department
fire.tucsonaz.gov/fire



Dearborn Michigan Fire Department
cityofdearborn.org/city-departments/fire



Lombard Fire Department
villageoflombard.org/index.aspx?nid=114



Sterling Heights Fire Department
ci.sterling-heights.mi.us



Miami Valley Fire District
miamivalleyfiredistrict.org/



Brighton Area Fire Department
brightonareafire.com/



Deforest Area Fire & EMS
deforestfire.com/news/index/layoutfile/home



West Chicago Fire Department
wegofpd.org/



Village of Mundelein Fire



Rolling Meadows Fire



Addison Fire Department



Village of Elmwood Park

Department
mundelein-
il.org/government /fire-
department

Department
ci.rolling-
meadows.il.us/rmfd/

addisonfire.org/

[elmwoodpark.org/departments
/fire-department/](http://elmwoodpark.org/departments/fire-department/)



**Town of Brookfield Fire
Department**
[townofbrookfield.com/TBFD
/index.html](http://townofbrookfield.com/TBFD/index.html)



**Huntley Fire Protection
District**
huntleyfpd.org/



**Grand Traverse Rural Fire
Department**
gtfire.org

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IROL Services

All Inspection Reports IROL offers follow NFPA/IFC/ICC Codes and Standards, as well as, specific Local and/or State Standards per request. Service Providers and AHJs have the ability to also upload/attach their own, in-house inspection reports. You are not limited to Fire/Life Safety Reports; nor are you required to use IROL's forms.



Business	PO ID	Report Type	City/State	Date Submitted	Def Flag	Attachment	Action
East High School	PO11111	FACI	Brownsville, Texas	2012-03-01			
St. Luke's	PO11112	FA	Aurora, Illinois	2012-03-01			
Pizza Place	PO11113	PH	Chicago, Illinois	2012-03-01			
Fishing Club	PO11114	AC	Aurora, Illinois	2012-03-01			
Marshall's	PO11115	CA	Chicago, Illinois	2012-03-01			

Offered Inspection Reports:

- Fire Alarm Inspection
- Fire Sprinkler Inspection
- Fire Pump Inspection
- Engineered (Clean Agent, CO2, etc.)
- Pre-Engineered Inspection (Kitchen Hood, etc.)
- Fire Extinguisher Inspection
- Emergency Light Inspection
- Backflow Inspection
- Inspector's Inspection Reports (AHJ)
- Upload your own Report
- Self-Inspection Report (PO)

Upcoming Reports (including but not limited)

- Elevator Inspection
- Escalator Inspection
- Boiler Inspection

In addition to performing, completing, submitting, receiving, managing, filing and sharing reports, IROL offers additional Services.

- Creating Additional Reports
- Notification Options (beyond IROL's Standard Operations)
- Initial Review and Assessment Options
- And more..

Please do not hesitate to CONTACT US for details.

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Administration Committee Divider

Robert Lautner, Chairman
Michael Sheehan
James Kucera

Village Board Agenda Memo

Date: March 8, 2016
To: President and Board of Trustees
From: Emily Rodman, Assistant Village Manager 
Julia Cedillo, Village Manager 
Re: Award of Contract – Boiler Replacement for Village Hall

GENERAL BACKGROUND

Staff is seeking the Village Board's approval to award a contract for the replacement of the boiler at Village Hall, 447 North Catherine Avenue. In accordance with state law, the Village sought bids for the boiler replacement. The Village received bids from five qualified companies as outlined below.

Core Mechanical Inc.	\$44,895.00
West Town Mechanical	\$49,000.00
Regan Heating Inc.	\$60,484.48
F. E. Moran Inc.	\$82,500.00
Amber Mechanical	\$89,000.00

The Village's Engineer, Edwin Hancock Engineering, has reviewed the submitted bids and provided their recommendation to award the bid to Core Mechanical Inc. The company is well-qualified and has completed several municipal projects in surrounding suburbs. The Village has budgeted \$44,780 for the boiler replacement project in the Water, Sewer and Capital Projects Funds.

RECOMMENDATION

Staff concurs with the Village Engineer's recommendation to award the bid to the lowest bidder, Core Mechanical Inc.

MOTION/ACTION REQUESTED

Motion to approve a contract to the lowest bidder, Core Mechanical Inc. in the amount of \$44,895.00 for replacement of the boiler at Village Hall, 447 North Catherine Avenue.

DOCUMENTATION

- Recommendation Letter from Paul Flood, Hancock Engineering – Dated March 1, 2016
- Bid Tabulation

March 1, 2016

President and Board of Trustees
Village of LaGrange Park
447 North Catherine Avenue
LaGrange Park, Illinois 60526

Re: 2016 Village Hall – Police Department Boiler Replacement Project
Bid Opening Results

Dear President and Board of Trustees:

Bids were received for the above referenced project on March 1, 2016. We offer the following comments and recommendations on the bid results.

The plans and specifications for the project were obtained by six (6) contractors, and the Village received bids from five (5) qualified companies. A summary of the bids received is as follows:

Core Mechanical Inc.	\$44,895.00
West Town Mechanical	\$49,000.00
Regan Heating Inc.	\$60,484.48
F. E. Moran, Inc.	\$82,500.00
Amber Mechanical	\$89,000.00
Engineer's Estimate	\$55,000.00

The bids were checked and found to be in order. The lowest bidder Core Mechanical Inc., is a well-qualified, local Chicago area contractor who has satisfactorily completed municipal projects in the suburban area surrounding Chicago. Therefore, we recommend that the Village accept the bid proposal submitted by Core Mechanical in the amount of \$44,895.00.

We have enclosed a copy of the bid tabulation for the project and the original bid proposals.

Please feel free to contact our office should you have any questions or require additional information.

Very truly yours,

EDWIN HANCOCK ENGINEERING CO.



Paul E. Flood, Principal

Enclosures

cc: Ms. Julia Cedillo, Village Manager (W/Bid Tab)
Mr. Brendan McLaughlin, Director of Public Works (W/Bid Tab)

BID TABULATION

BID DATE & TIME: Tuesday, March 1, 2016 @ 10:00 A.M.

PROJECT: 2016 Village Hall - Police Department Boiler Replacement

k:/bidtabs/LAGRNGPK/15208 - 2016 VH-Police Boiler.xls

	QUANTITY	UNIT	ENGINEER'S ESTIMATE		CORE MECHANICAL, INC		WEST TOWN MECHANICAL		REGAN HEATING INC.		F.E. MORAN, INC.		AMBER MECHANICAL	
			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1. Removal & Disposal of Existing Boiler	1	L.S.	7,500.00	\$7,500.00	\$8,395.00	\$8,395.00	\$3,500.00	\$3,500.00	\$4,800.00	\$4,800.00	\$5,000.00	\$5,000.00	\$9,000.00	\$9,000.00
2. Installation of two (2) Boilers, Complete	1	L.S.	47,500.00	<u>47,500.00</u>	36,500.00	<u>36,500.00</u>	45,500.00	<u>45,500.00</u>	55,684.48	<u>55,684.48</u>	77,500.00	<u>77,500.00</u>	80,000.00	<u>80,000.00</u>
TOTAL AMOUNT OF BID				\$55,000.00		\$ 44,895.00		\$ 49,000.00		\$ 60,484.48		\$ 82,500.00		\$ 89,000.00

Public Safety Committee Divider

Scott Mesick, Chairman

Patricia Rocco

Robert Lautner

Village Board Agenda Memo

Date: March 8, 2016
To: President and Board of Trustees
From: Ed Rompa, Police Chief 
Julia Cedillo, Village Manager 
Re: 1000 Block of Newberry Parking Study and Staff Recommendation

PURPOSE: To advise the Village President and the Board of Trustees about the summary of data collected from December 1, 2015 through February 29, 2016 in relation to the parking study that was completed during the above dates.

GENERAL BACKGROUND

At the November 10, 2015 Work Session the Village Board approved a Parking Study under Option A Study for the 1000 Block of Newberry. Option A included the implementation of odd/even (alternate day) parking restrictions for a period of three months. During this time, the Police Department would collect data related to (1) the tracking of enforcement with the new restrictions; (2) total number of vehicles parked in the roadway; and (3) police service calls to the area.

During the period of December 1, 2015 through February 29, 2016, the Police Department completed 116 passes on the 1000 block of Newberry for which data was observed and collected. The data are attached to this memo, entitled *Parking Study Results*. In summary, the data show:

- East side: on average at peak time (9:00 am), 8 cars are observed, reaching 53% capacity.
- West side: on average at peak time (also 9:00 am), 7 cars are observed, reaching a 64% capacity.
- When checking plates, 1-3 of the parked cars are residents of the area.

RECOMMENDATION

Staff is recommending the execution of the odd/even parking restrictions on a permanent basis for the 1000 block of Newberry Avenue. This would require a change to the language in our Municipal Code. The benefits to this change are as follows:

- The odd/even parking provides some parking for patrons of area businesses, including the YMCA, reducing the number of pedestrian crossings at Newberry and 31st Street due to patrons parking north of 31st Street.
- The odd/even parking provides for a consistently safer path for pedestrian use and for traffic flow, including emergency equipment (due to the proximity to the Fire Station).
- The odd even parking provides for a quick and efficient means to monitor the area (police patrol).

- The odd/even parking provides greater opportunity for cleaner streets with regard to snow removal, leaf pick up, and street sweeping.

MOTION/ACTION REQUESTED

Should the Village Board be in agreement to make permanent the odd/even parking restrictions, the following Motion is recommended:

Motion to direct staff to draft an Ordinance amending Chapter 76: Parking Schedules of the Municipal Code to include new parking regulations for the 1000 Block of Newberry, for the Village Board's consideration and action.

If the Village Board would like to pursue an alternative approach, they may direct staff accordingly.

DOCUMENTATION

- Parking Study Results
- Staff Memo dated October 19, 2015 with attachments
- Staff Memo dated August 20, 2015
- Schedule IV: Residential Permit Parking Schedule, Chapter 76, Municipal Code

PARKING STUDY RESULTS

**DECEMBER 1, 2015
THROUGH
FEBRUARY 29, 2016**

1000 BLOCK OF NEWBERRY

This report is divided into three sections:

1. Data Collection
2. Feedback - Comments/Concerns
3. Signage



Data Collection

- During the three months, December 1, 2015 through February 29, 2016, the following information was reported, based on random traffic counts performed by La Grange Park officers.
- Please note that according to the Public Works and Police Departments, the 1000 block of Newberry offers 15 parking spaces on the east side of the street and 11 parking spaces on the west side of the street.

REGARDING TOTAL NUMBER OF VEHICLES / PARKING COUNTS

- Officers drove or walked the 1000 Block of Newberry a total of 116 times and counted a total of 468 vehicles parked on the street, for an average of 4.03 vehicles parked on the street each time they passed through. **(Charts 1 and 2)**
- The busiest hours for parking are from 9:00 - 11:00 a.m., and 4:00 - 8:00 p.m. See **Chart 3** for the total number of cars counted throughout the day, for both sides of the street.
- Parking counts vary for each side of the street. For the east side (odd numbered day), the busiest times of the day are 9:00 a.m. (count average is 8) and 6:00 p.m. (count average is 6.5). For the west side, the busiest times of day are 9:00 a.m. and 5:00 p.m., each time averaging about 7 cars. Please keep in mind that the data show that it is likely that some portion of the count (from 1-3 cars) on each side of the street is attributable to residents of the 1000 block. The Police Department ran plates on seven separate but random observational trips and six of the days (one trip per day) included at least one area resident vehicle.
- ‘Visitor’ Parking: According to the Public Works and Police Departments, the block offers 15 parking spaces on the east side of the street while the west side offers 11. Based on the data collected, spaces are likely available for visitors at the busiest time of day.

Street Side	Busiest Times & # of cars	Total Spaces	Spaces Available
East Side (#1)	9:00 am – 8 cars (avg)	15	7 Spaces
East Side (#2)	6:00 pm – 6.5 cars (avg)	15	8 Spaces
West Side (#1)	9:00 am – 7 cars (avg)	11	4 Spaces
West Side (#2)	8:00 pm – 5.5 cars (avg)	11	5 Spaces

Please note that the Police Department does not enforce posted parking restrictions on holidays (with the exception of overnight parking), recognizing the parking needs for family gatherings in the area. The Police Department could notify the residents on the 1000 block of Newberry of this fact to any alleviate concerns.

- On the seven random observational trips, vehicle licensing information was recorded and the registrations run for those vehicles. **(Chart 4)** A total of 33 different vehicles were identified as repeat parkers (parking on the area on more than one occasion). Of the 33 vehicles:

17 belonged to YMCA Members – 1 Member is a La Grange Park Resident
5 belonged to YMCA Employees – 1 Employee is a La Grange Park Resident
5 belonged to Visitors* to the area – 1 visitor is a La Grange Park Resident
6 belonged to residents of the 1000 block of Newberry

*A 'Visitor' is being defined as someone having no verifiable affiliation with the YMCA and not living on the 1000 block of Newberry / therefore assumed to be a visitor to a residence on the block.

TRACKING OF LAW ENFORCEMENT ACTIVITY / CALLS TO THE AREA

- 59 Parking Complaints were called in to the Police Department during this study, originating from 8 separate addresses. This compares to 54 calls being received for the same period one year ago, originating from two addresses. **(Chart 5)**
- During this study period, one Verbal Warning and one Citation were issued by *officers doing parking counts*. These were for vehicles parked on the wrong side of the street. An additional 35 citations were issued on other occasions, as compared to 33 citations issued for the same time period last year. **(Chart 5)**
- **Chart 6** details the time, date and nature of all calls or complaints from the 1000 block of Newberry, noting disposition.
- In addition to the 116 data collection patrol passes, there were additional observations to the area. The Police Chief observed the area on 18 occasions and Police Officer David Escamilla conducted foot patrol and visited homes on 12 occasions. From those visits, please note:
 - No driving backwards was observed.
 - No turn-arounds in driveways was observed.
 - No litter or debris was observed.
 - No speeding was observed.
 - One two occasions, a turn-around at the alley was observed.
- There were two minor vehicle crashes (minor damage) in the public parking right of way on the east side of the street, next to the YMCA.

OTHER RELEVANT DATA

- No burglar alarms, burglaries or thefts were reported by residents in the 1000 block of Newberry during this reporting period. From 2011 to November 2015:

Three prior Burglaries to Motor Vehicle occurred in 2014 at the YMCA (all on the same day/reported at the same time)

Two thefts were reported, one in 2011 (flower pot) and one in 2015 (bicycle).

- 28 Registered dog owners live within a 2 block radius of the YMCA.
(Based on 2016 tag count)

Comments / Concerns

During the study period, Officer David Escamilla was assigned to personally make contact with as many residents as possible in the 1000 block of Newberry. Contact was not made with three addresses, but all others on the block were visited at least once. Input, comments/concerns were requested from those homes visited. (Chart 7)

Some comments/concerns, though recorded on the list, were not pertinent or applicable to this study, so will not be addressed here.

Addressing those applicable comments/concerns:

- We are pleased to hear that some residents reported that they are pleased with the open line of communication between residents and the Village. We hope, and trust, that it will continue even after this study period ends. Residents should feel free to contact the Village offices or the Police Department via telephone, mail, or e-mail at 447 N. Catherine, LaGrange Park, IL 60526 / 708-352-0445 or 708-352-7711 / or complete the contact form on the Village website.
- Vehicles using driveways to turn around: The portion of the drive that is being used for turning around is the 'apron' portion, and therefore, public right of way. While it may be a disagreeable thought, the public portion / the village right of way is accessible to anyone who uses the road. Residents could conceivably park their own vehicles in that part of the drive, as long as the vehicle does not block the sidewalk, thus limiting non-resident access.
- Comparing the current parking restrictions to the previous, the current restrictions provide a buffer for emergency vehicles that may have to access the street. By parking on only one side of the street, snow plows can plow more easily, leaf pick-up can be accomplished more effectively, and police, fire or EMS traffic does not have to worry about the narrowness of the street. From a Village Safety perspective, Even/Odd parking provides the better alternative.
- Vehicles encroaching on driveways & debris: Two residents submitted photos of vehicles encroaching on driveways and debris left in the parkway or street. One set of photos received were not applicable to this study, as they were taken prior to the study period. A second submittal demonstrated that there was indeed a vehicle parked over the edge of the driveway (illegally). As it was reported after the fact, it was not ticketed. However, the Village was able to make contact with the driver later. She was an elderly woman who reported that she was unaware that she parked in such a manner.
- There are 16 houses on the block and 13 of those were contacted. Of the 13 contacted, 5 (38%) indicated that parking on the street was not a problem for them.
- A comment made to Officer Escamilla by one YMCA employee: She will not attend the Board Meeting on March 22nd because of the "hostility she feels she would receive from the residents on Newberry."

Chart 3

All Parking - Both Sides - All Day

time /cars	total cars	avg. cars/pass
430	14	2.80
500	7	3.50
600	9	4.50
700	16	2.67
800	7	2.33
900	58	7.25
1000	44	5.50
1100	20	4.00
1200	12	4.00
100	20	4.00
200	15	3.75
300	24	4.00
400	58	4.46
500	67	6.09
600	29	4.83
700	33	4.13
800	30	4.29
900	0	0.00
1000	5	0.45
	468	4.03

Total Parkers by Hour of the Day

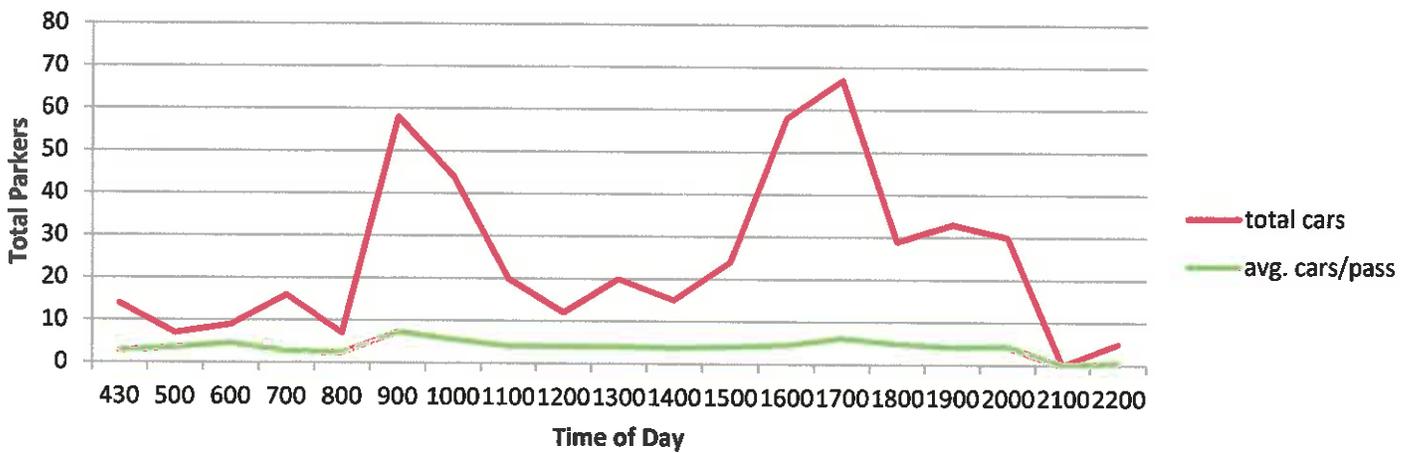


Chart 4
Vehicle License Checks

33 separate vehicles were recorded as being parked on the street.

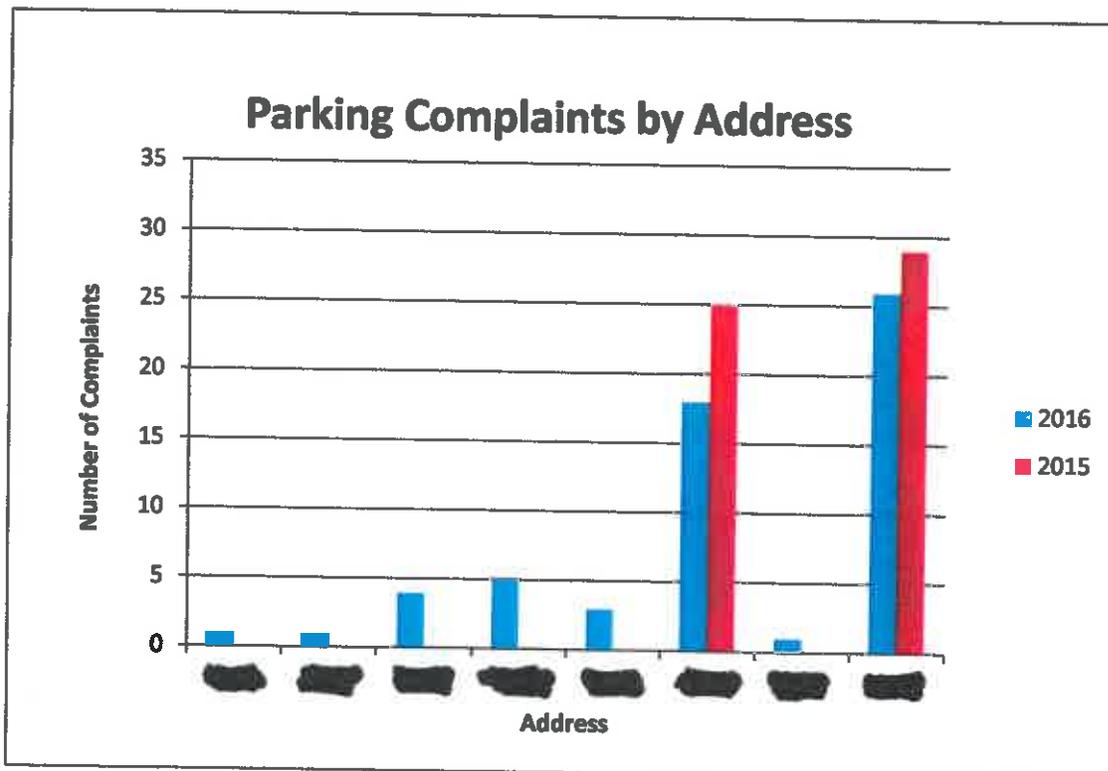
17		5		5		6	
13		4		4		1	
YMCA Members = 17		YMCA Employees = 5		Visitors = 5		1000 Block Newberry Resident Vehicles	
Of the 17 members, 4 are LaGrange Park Residents		Of the 5 employees, 1 is a LaGrange Park Resident		Of the 5 visitors, 1 is a LaGrange Park Resident			

On 7 occasions (separate days), Police ran the license plates of parked vehicles in an effort to understand patterns of use and repetitive use.

**Comparison of Parking Complaints by Address
Calls to the Police Department**

Parking Complaints by Address

Newberry Address	2016	2015
[REDACTED]	1	0
[REDACTED]	1	0
[REDACTED]	4	0
[REDACTED]	5	0
[REDACTED]	3	0
[REDACTED]	18	25
[REDACTED]	1	0
	26	29
	59	54
Citations Issues	35	33



**Chart 6
All Complaints Received by Police - 1000 Block of Newberry**

#	Incident #	DOO	Time	Action Completed	Reason for Call
1	15-6220	12/2/2015	5:56:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
2	15-6225	12/2/2015	11:20:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
3	15-6232	12/2/2015	6:13:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
4	15-6267	12/4/2015	5:17:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
5	15-6298	12/6/2015	9:11:00 AM	2 warning tickets issued	TRAFFIC:PARKING COMPLAINT
6	15-6398	12/12/2015	5:42:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
7	15-6428	12/14/2015	11:45:00 AM	no violations observed	TRAFFIC:PARKING COMPLAINT
8	15-6434	12/14/2015	5:28:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
9	15-6531	12/20/2015	12:09:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
10	15-6608	12/24/2015	8:25:00 AM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
11	15-6660	12/28/2015	9:49:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
12	15-6669	12/28/2015	4:53:00 PM	vehicle moved prior to Ofc. arrival	PUBLIC SERVICE:CITIZEN ASSIST
13	15-6682	12/29/2015	10:50:00 AM	warning ticket issued	TRAFFIC:PARKING COMPLAINT
14	15-6703	12/30/2015	10:23:00 AM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
15	15-6705	12/30/2015	10:55:00 AM	warning ticket issued	TRAFFIC:PARKING COMPLAINT
16	15-6716	12/30/2015	9:12:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
17	16-0009	1/2/2016	9:28:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
18	16-0039	1/4/2016	5:13:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
19	16-0060	1/5/2016	5:16:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
20	16-0067	1/5/2016	9:06:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
21	16-0070	1/6/2016	9:32:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
22	16-0071	1/6/2016	10:26:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
23	16-0080	1/6/2016	4:55:00 PM	warning ticket issued	TRAFFIC:PARKING COMPLAINT
24	16-0081	1/6/2016	5:30:00 PM	warning ticket issued	TRAFFIC:PARKING COMPLAINT
25	16-0110	1/8/2016	8:45:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
26	16-0120	1/8/2016	5:20:00 PM	crash report	TRAFFIC ACCIDENT:PROPERTY DESTRUCTION
27	16-0150	1/10/2016	1:52:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
28	16-0152	1/10/2016	2:18:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
29	16-0185	1/12/2016	10:20:00 AM	resident putting snow in roadway to prevent people from parking	PUBLIC COMPLAINT:OTHER ORDINANCE VIOLATIONS
30	16-0193	1/12/2016	6:35:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
31	16-0194	1/12/2016	6:37:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
32	16-0195	1/12/2016	7:02:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
33	16-0272	1/17/2016	10:02:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
34	16-0286	1/18/2016	7:09:00 AM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
35	16-0315	1/20/2016	8:53:00 AM	2 parking tickets issued	TRAFFIC:PARKING COMPLAINT
36	16-0326	1/20/2016	7:09:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
37	16-0398	1/24/2016	9:15:00 AM	3 parking tickets issued	TRAFFIC:PARKING COMPLAINT
38	16-0421	1/26/2016	5:51:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
39	16-0440	1/27/2016	10:49:00 AM	warning ticket issued	TRAFFIC:PARKING COMPLAINT
40	16-0454	1/28/2016	7:53:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
41	16-0509	1/31/2016	11:03:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
42	16-0520	2/1/2016	9:22:00 AM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
43	16-0554	2/2/2016	7:30:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
44	16-0565	2/3/2016	9:56:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
45	16-0600	2/5/2016	4:30:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
46	16-0669	2/10/2016	4:49:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
47	16-0670	2/10/2016	4:52:00 PM	crash report	TRAFFIC ACCIDENT:PROPERTY DESTRUCTION
48	16-0673	2/10/2016	7:18:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
49	16-0684	2/11/2016	4:14:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
50	16-0693	2/12/2016	9:24:00 AM	no violations observed	TRAFFIC:PARKING COMPLAINT
51	16-0704	2/12/2016	2:56:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
52	16-0717	2/13/2016	8:09:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
53	16-0738	2/14/2016	4:18:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
54	16-0755	2/15/2016	1:09:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
55	16-0775	2/17/2016	8:59:00 AM	no violations observed	TRAFFIC:PARKING COMPLAINT

**Chart 6
All Complaints Received by Police - 1000 Block of Newberry**

56	16-0805	2/18/2016	5:27:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
57	16-0815	2/19/2016	10:00:00 AM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
58	16-0897	2/22/2016	5:03:00 PM	vehicle moved prior to Ofc. arrival	TRAFFIC:PARKING COMPLAINT
59	16-0911	2/23/2016	5:18:00 PM	warning ticket issued	TRAFFIC:PARKING COMPLAINT
60	16-0921	2/24/2016	11:43:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
61	16-0929	2/24/2016	8:53:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
62	16-0958	2/26/2016	8:27:00 AM	parking ticket issued	TRAFFIC:PARKING COMPLAINT
63	16-0969	2/26/2016	6:00:00 PM	parking ticket issued	TRAFFIC:PARKING COMPLAINT

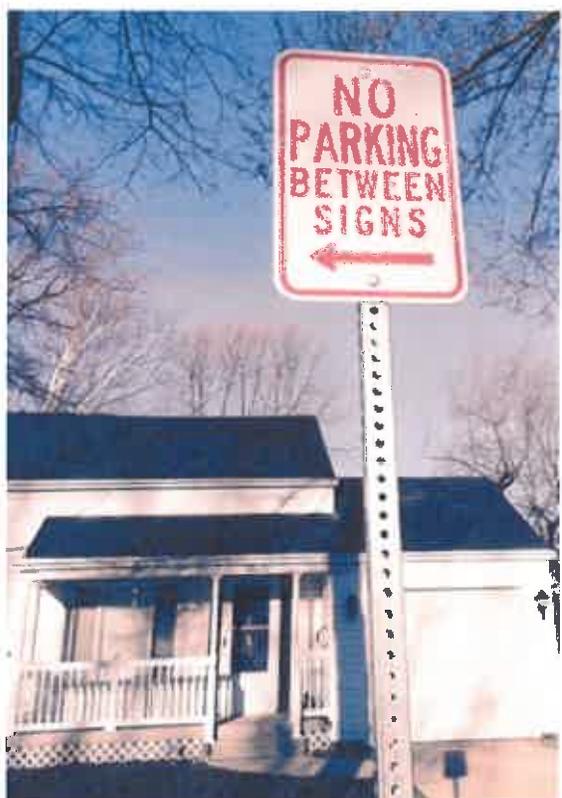
CHART 7

During the trial period, each resident address was contacted in an attempt to interview and obtain input/opinions on the parking situation. The results are summarized below. (An individual address may have input in multiple categories.)

Comment	Residents Responding
Appreciates open line of communication (Ofc. Escamilla's visits)	1
Difficult to exit driveway with vehicles parked on both sides	1
Family/friend visits and is severely inconvenienced by parking	1
Only affected on holidays or when family comes to visit, but even then not a serious problem	1
YMCA employees are parking on the street	1
Speeding vehicles - worse in afternoon (5 - 6:30 pm)	3
Vehicles pulling into driveways to turn around - unsafe	5
People are walking in the area - some with dogs	1
Thinks it is an easy way to 'case' homes on the block	1
Wants "Resident Only" parking	1
Preferred old restrictions	5
Prefers the current parking restrictions (to old ones)	1
Considering moving/selling	1
Dangerous for the neighborhood	1
Decreased property value	1
Feels YMCA needs to go - does not belong in this location	3
Feels Village is unsympathetic to the Newberry situation	2
Feels the Village has no consideration for residents	1
Feels the YMCA has no consideration for residents	1
Not a great deal of difference in parking/driving on the block - still considered an issue	1
Parked cars are not a bother	4
Unable to make contact	3
Suggests slashing tires as an alternative	1

1000 Block of Newberry Signage





Locations are as follows:

No Parking Here to Alley

- 1024
- 1029

No Parking between Signs (existing)

- 1020 either side of fire hydrant

Odd/Even signs at property line +/-

- 10001/1005
- 1017/1021
- 1025/1029
- 1024/1022
- 1020/1016
- 1004/1000

Village Board Agenda Memo

Date: October 19, 2015

TO: President Discipio and Village Board

FROM: Ed Rompa, Police Chief 
Julia Cedillo, Village Manager 

RE: **1000 Block of Newberry – Parking Recommendations**

PURPOSE: Following a previous Village Board meeting, three Department Heads and the Village Engineer were requested to revisit options related to parking restrictions on the 1000 block of Newberry to see if there are other options that the Village Board may want to consider.

Staff has two recommended options that would help to address the concerns of residents parking north of 31st Street, when all other parking spaces are either taken south of 31st Street or restricted to homeowners on Newberry only. These options also address concerns from other La Grange Park homeowners who feel that the on street parking should not be reserved for one set of individuals who reside in town.

The Police Department will monitor the impacts of the changes by taking periodic observations and reviewing calls for service and tickets issued. A report will be prepared after the changes have been in effect for three months.

DISCUSSION:

When considering the options, staff wanted to make sure that the impact would be evenly distributed between all residents in the 1000 block of Newberry.

Current Restrictions for 1000 Block of Newberry:

1. Each residential home eligible for not more than 5 permits
2. From the Alley south of 31st Street to Garfield Avenue, east and west side
3. Monday – Friday, Permit Parking Only, 6AM to 11AM, 3PM – 8PM
4. Saturday, Permit Parking Only 6AM – 11AM

OPTION A – Implement ODD/EVEN parking restrictions for the 1000 Block of Newberry.

This would allow parking in front of the homes shared equally by both sides of the block. It also limits the impact, to having vehicles parking in front of the homes for half the days of the year. It aids in enforcement as there are no set hours for the restriction.

OPTION B – Keep Current Hour & Day Restrictions, Change Signage to allow all La Grange Park Residents to use spaces.

The Permit Parking is currently restricted Monday thru Friday between the hours of 6:00 AM until 11:00 AM and 3:00 PM until 8:00 PM and on Saturday between the hours of 6:00 AM until 11:00 AM. This option would open up the parking spaces to all Village Residents Only. The new signage would read “Resident Parking Only”, and the hours would remain the same.

Other Actions Considered – Driveway Blockages, Parking too Close to Corners or Fire Hydrants

As part of the Department Head meeting with the Village Engineer, it was determined that “No Parking Here to Corner” signs should be erected on Newberry just north of Garfield and “No Parking Here to Alley” should be erected at the north end of Newberry in front of the last two residences. No additional signage is needed to enforce the violations related to driveways. There already are “No Parking” signs posted at the fire hydrant. Staff will also pursue with IDOT to allow directional signage that would direct pedestrians to the traffic signal at Kemman and 31st.

STAFF RECOMMENDATION:

After the Board has determined which Option should be implemented, Staff will collect data for the following categories: (1) tracking of enforcement with the new criteria; (2) total number of vehicles parked in the roadway with a count twice a month at varying hours and days; and (3) police service calls to the area.

Staff is recommending that the process last three months (December 2015 thru February 2016), and be brought back to the Board with the data collected and further review in March 2016.

MOTION/ACTION REQUESTED:

Discussion and action.

OPTION A

Motion recommending the implementation of ODD/EVEN parking restrictions for the 1000 Block of Newberry.

OPTION B

Motion recommending keep Current hours/days of Restrictions, but allow all La Grange Park Residents to use spaces with signage installed stating “Resident Only Parking”.

EXAMPLES OF SIGNAGE

OPTION A - Northbound

**NO PARKING
ODD NUMBERED DAYS**

OPTION A - Southbound

**NO PARKING
EVEN NUMBERED DAYS**

OPTION B

**VILLAGE RESIDENT
PARKING ONLY**

**MONDAY THRU FRIDAY
6:00 AM to 11:00 AM
3:00 PM to 8:00 PM**

**SATURDAY
6:00 AM to 11:00 AM**

AFTER IDOT APPROVAL

ADVISORY SIGNAGE AT EACH LEG OF THE 31ST & NEWBERRY INTERSECTION

**PEDESTRIAN CROSSING SIGNAL
LOCATED AT KEMMAN AVENUE**



Memo

To: Ed Rompa, Police Chief

From: Paul Flood

Date: 11/2/2015

Re: 1000 Block of Newberry – Parking Restrictions

Chief Rompa:

At your request, our office has reviewed the Memo dated October 19, 2015 to President Discipio and Village Board regarding the above captioned topic and offer the following comments and observations from an engineering perspective.

Both Options presented are viable based upon the current pavement geometry. The discussions presented with these Options address the associated issues related to them. Since this is intended to be a 'fluid' process using data collected by the Police Department and participant feedback it does not lend itself to a formal traffic study/review process. In this particular situation, we are supportive of proceeding with the collection of empirical evidence in developing an optimal parking scheme that best addresses the needs of the residents and businesses. Because pavement markings are not needed, adjustments to the 'plan' can be made relatively simply should they prove warranted.

If you have any questions regarding this matter or desire additional detail, please feel free to contact me at your convenience.

PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Amanda G. Seidel



TRUSTEES
Scott F. Mesick
Patricia B. Rocco
Michael L. Sheehan
James P. Kucera
Jamie M. Zaura
Robert T. Lautner

Meeting Notice

Permit Parking Sign Recommendations

Village Board Work Session

November 10, 2015 – 7:30 p.m.

La Grange Park, Village Hall

447 N. Catherine Avenue

La Grange Park, IL 60526

The Village Board will consider new recommendations at their upcoming work session and invite interested residents to attend and provide comment.

If you are unable to attend the Work Session but would like your Parking concerns at this location heard, please put them in writing and submit them to the La Grange Park Police Department on or before November 10, 2015. *Be sure to include your name and contact information. Letters submitted anonymously will not be considered.* These letters can be dropped off at the Police Desk in Village Hall or mailed to:

La Grange Park Police Department

447 N. Catherine Avenue

La Grange Park, IL 60526

Attn: Records

If you have questions or need additional information regarding this meeting, please contact the following police staff: Jackie Vieceli at 708-352-7711 ext. 204.

Village Board Agenda Memo

Date: August 20, 2015

To: President and Board of Trustees

From: Ed Rompa, Chief of Police 
Julia Cedillo, Village Manager 

RE: TEMPORARY REMOVAL OF RESIDENTIAL PERMIT PARKING SIGNS
(1000 Block of Newberry)

PURPOSE: Based on the recommendation of the Traffic, Safety & Engineering Committee which held a meeting on June 10, 2015, Staff is seeking the Board's approval for the temporary removal of the "Residential Permit Parking Only" signs located along the 1000 block of Newberry (alley south of 31st to Garfield Avenue).

GENERAL BACKGROUND:

On May 22, 2007, the Village adopted Ordinance No. 846 which imposed restricted parking due to the YMCA being relocated La Grange to La Grange Park. "Residential Permit Parking Only" signs were installed along the 1000 block of Newberry, which restricted parking to residents only on Monday through Friday (6am-11am and 3pm-8pm) and on Saturdays (6am-11am).

Due to safety concerns raised by residents/business owners/staff about the area along the 1000 block of Newberry, the Traffic, Safety & Engineering Committee met on June 10, 2015, to discuss the potential removal of the "Residential Permit Parking Only" signs. The Committee agreed that many things have changed since the adoption of the Ordinance in 2006, including the YMCA requiring its staff to park 2 blocks away from the location, and also the addition of approximately 6 new parking spaces on the south side of the building.

The YMCA has recognized the problems with parking in this area over the years, and has shown due diligence in making changes to specifically address these issues. These changes include the following: (1) the scheduling of classes/programs to reduce large amounts of people at one time, and the relocation of classes to a variety of other YMCA sites throughout the Chicagoland area, thereby decreasing the overall use of the facility; (2) the restriction to have staff park at least 2 blocks away from the YMCA, and (3) the change in all day day-care services is now a 2-hour maximum. Also, the membership numbers have declined since moving to La Grange Park throughout the years. It is however still a great safety concern of many to have parents crossing 31st Street with small children in order to reach the YMCA building.

It should be noted that currently there are no restrictions for parking on Sundays, and there have been little to no complaints to the Police Department during this time about problems in the block. Further, recent parking data collected on the weekends during unrestricted hours show a substantial decline in street parking from the 2007 data.

Upon the conclusion of its review, the TS&E Committee recommended the removal of the signs.

STAFF RECOMMENDATION:

Based upon the TS&E recommendation and new information gathered from the area, it is Staff's recommendation that the sign removal take place on a temporary 12 month basis while a parking / traffic study is performed to evaluate whether or how this removal has an impact on the area.

Therefore, Staff is seeking Board approval for the temporary removal of the "Residential Permit Parking Only" signs located along the 1000 block of Newberry. Staff/residents/business owners are concerned with the safety risks associated with crossing 31st Street to reach businesses in this area. By opening up this block, it will help reduce this safety concern. The Police Department currently receives over 200+ calls in a one year period for this area, due to parking complaints.

In summary, Staff feels that there is enough new information to suggest that conditions have changed since 2007 and that a more thorough study is necessary at this time. The study will allow the Village to evaluate the area in an effort to determine a course of action that will enhance the safety of pedestrians and residents and reduce the burden of Village resources without compromising the quality of life for the area.

Once the removal has taken place, an approximate 12 month traffic study will be performed to evaluate the impact of the removal of the signs. After this 12 month time period (or shorter if necessary), Staff will make a recommendation to the Board whether the signs should be reinstalled or removed permanently (or some other course of action is recommended). Should permanent sign removal be recommended, Staff will present the necessary Ordinance to remove this from the Village's Municipal Code.

MOTION/ACTION REQUESTED:

Motion to approve the temporary removal of the "Residential Permit Parking Only" signs located along the 1000 block of Newberry (alley south of 31st to Garfield Avenue), and authorizing a 12 month parking/traffic study to evaluate the impact of the removal of the signs.

DOCUMENTATION

- *New:* Responses to resident questions, dated August 14, 2015
- Map of the YMCA area
- Flyer delivered to homes in the area
- Feedback received to date
- Draft Minutes from TS&E Committee Meeting, June 10, 2015

Questions and Responses (Questions submitted by resident (

Question: Data was shared on the number of calls received for the time period January 2015 to the end of July, I believe? An additional data element would be to share the number of calls and what type of calls police received during that time period. It appeared this parking issue was triggered by the number of calls received by police to respond to illegal parking on Newberry and taking the police away from more serious police work. I understand other businesses beyond the YMCA have expressed parking concerns as well and I can say they were not the main trigger. Gathering this data would further inform the decision.

Response: It should be noted that the primary impetus for revisiting the parking issue is due to the concern of safety of pedestrians crossing 31st street from north Newberry (1100 block) where parking is not restricted. The first chart below shows the number of Non-Criminal Calls for Service, the total number of Parking Complaints and the percentage of those complaints specifically related to the Newberry parking restrictions.

Year	Non-Criminal Calls for Service*	Total Parking Complaints	Newberry Parking Complaints	% of parking complaints occur on Newberry
2015*	2453	90	67	74%
2014	6747	280	173	61%
2013	7082	246	158	64%
2012	6846	287	210	73%
2011	6675	297	229	77%
2010	6743	307	256	83%

*2015 – January thru May

Note: 55 types of Calls for Service are identified in Department reporting. This second chart gives a 5 year comparison of Parking Complaints relative to the number of other Calls for Service.

Non-Criminal Call for Service Type*	Call Volume by Year					
	2015**	2014	2013	2012	2011	2010
911 Transfers (To other agency/town)	371	1016	1156	934	879	1035
911 Abandoned/Misdial	264	606	581	517	471	485
Ambulance Assist	340	1086	996	922	778	1003
Assist Request	134	344	378	479	439	428
Burglar Alarm	90	242	200	181	214	223
Civil Matter	96	225	254	226	192	172
Fire Alarm	75	225	194	211	223	247
Suspicious Circumstance/Person/Vehicle	66	185	281	240	256	171
Traffic Accident	91	240	241	208	209	196
Parking Complaint	90	280	246	287	297	307
Parking Complaint Rank	7th	5th	7th	5th	5th	5th

*Non-Criminal calls for service accounts for all calls received by the police department where an officer is dispatched, but no criminal activity is determined to have occurred.

** 2015 Year to date January 1 through May 31, 2015. (Data for the meeting was compiled in June prior to the June month end reports being completed. Therefore May 31 was the most recent information available.)

In conjunction, with the above information the officers are additionally involved with the following on a routine basis (*in no specific order*):

- *Daily Emergency Calls (Injury, Fire, Ambulance Assist, etc.)
- *Adopt-A-Cop Program (Grades K thru 8th) all LGPK Schools
- *Shop with a Cop (Families w/ special needs)
- *Coffee with a Cop
- *Foot Patrol (one hour each shift worked)
- *Traffic Control - (Speeders, Cell Phone, Over-weight Trucks, No Insurance, etc.) ie. 7,000 tickets written per year
- *Variety of Arrests - (Traffic related / invalid driver's license, DUI), Retail Thefts, Burglaries, Domestic, etc.
- *Walk-In Complaints – Traffic Accidents, Fingerprinting, Neighbor complaints, Civil Matters, etc.
- *School Safety – Drop Off / Pick Up, Crossings, Drill Training (Intruder Alert, Weather, etc.)
- *Assist local towns with emergency calls
- *Business / Residential Checks – Closed Home Checks
- *Variety of Training – (Safe Driver, Firearms, Self Defense, Customer Service, Ethics, Supervisory, etc.)
- *Assist in specialized task forces
- *Self-Initiated Policing (Stop / Talk, Presentations, Safety Alerts, etc.)
- *Lock Outs – Residential / Vehicle
- *Follow-up investigations on thefts, public relations, etc.
- *Report Writing and more

The list above provides some examples of the positive community-involved policing that La Grange Park Police Department accomplishes each day for the residents that we serve. These expectations are completed from the Chief downward thru the Patrol Division.

Question: Another data element would be to better understand the YMCA's customer base. I understand the YMCA is set up to serve five different communities, I myself am a member, but would not be at all disappointed if they moved. If they are serving at a higher rate another sister community how are you as a board member protecting our interest?

Response: According to the YMCA, the greatest percentage of membership is attributable to folks living in La Grange Park. Here is the breakdown:

- 40% La Grange Park
- 29% Brookfield
- 13% La Grange
- 3% Westchester
- No other zip code has more than 1%

The YMCA is a community resource for families. According to their website, the YMCA's mission is to "develop strong children, families and communities across Metropolitan Chicago through academic readiness, character development, violence prevention, fitness and healthy living." For these reasons, the YMCA is generally considered to be a positive element or influence that is typically aligned with the interests and values of the greater community.

Question: It is also important to know if the YMCA has been granted tax exempt status and, if they are tax exempt, how is the Village (tax payers) benefiting from this status? You may make the argument that this business brings folks into the Village and then they may become customers to other surrounding business (economic interest). There must be bigger monetary gains that I may not be seeing as a normal citizen so please help me understand. How is the Village of La Grange Park benefiting from having the YMCA there if it is not for financial reasons.

Response: The property is not tax exempt. The YMCA leases the building. As far as benefit to a community, see the previous response. Further, the YMCA reports that the La Grange Park location focuses on fitness and healthy lifestyle - and on a greater scale, they have a standard set of values that they operate from and they include youth development, healthy living and social responsibility. Finally, the businesses in that area have reported that they like having the YMCA at its location because it brings vibrancy to the area with the daily visits from families (members of all ages).

Question: Even though the YMCA is renting from a private citizen there has to be some incentive or something positive going on for this organization to stay where they presently conduct business. I would like the YMCA to share what is keeping them here, tax exempt status, revenue, affordable rent, etc... Can the YMCA provide a summary of what is motivating their stay?

Response: We have spoken to the YMCA about this and I will briefly summarize their response to the best of my recollection. Generally speaking, the YMCA feels as though they provide value to the community and are meeting their purpose at the current location in La Grange Park. They shared that they like the La Grange Park location because they feel closer and more ingrained with the community – they do not feel distanced as they would with a destination location (campus-like location). Staff has asked the YMCA if they would provide a statement that is more accurate than our summarized recollection. We will forward your way once we receive.

Question: If there is going to be a study I would request a study that does not randomize days for observation. Consideration must be given to place a camera to monitor the daily activities. (This may meet the citizens half way) It would be a credible and reliable element to the study. If we have someone going once or twice a week to take counts, and only share calls from the police that are initiated by the 1000 Newberry residents we may not have a clear picture to make informed decisions.

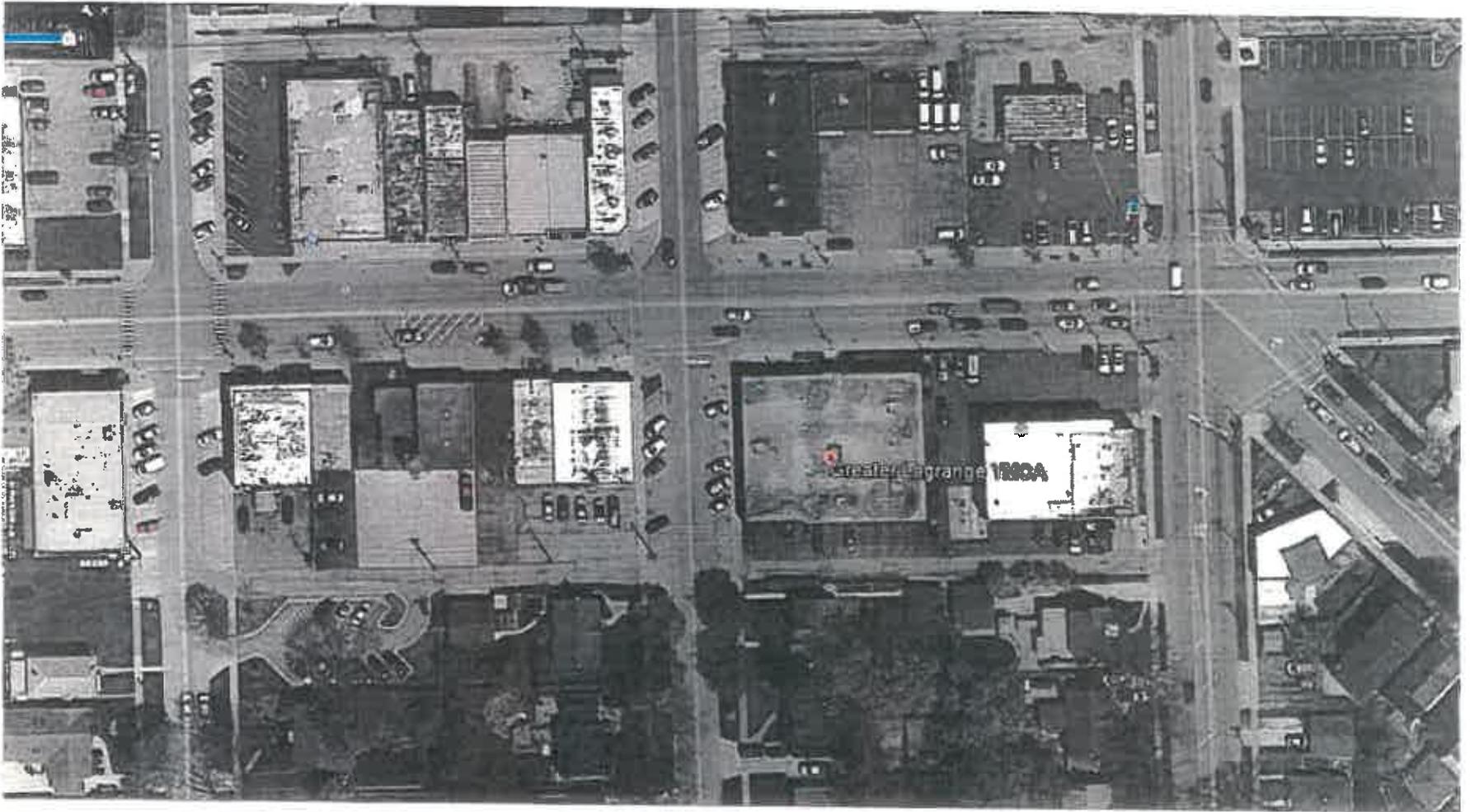
Response: If approved, we will utilize best practices for the collection of data, as recommended by the Village's engineering firm where they are experienced in this area. Randomized observation provides the most accurate representation of impacts because people act differently when they know they are being observed. I encourage folks to research this online as the data on the importance of randomization is fairly standard. Therefore, the days of the study will be random to ensure the integrity of the process. We do not have a camera available to monitor the area and we do not have data storage available for such a purpose. We will be taking photos from time to time to support data – but this will not be done as frequently as other forms of data collection. We are a Village that values and operates with integrity and ethical standards and we will conduct the study accordingly.

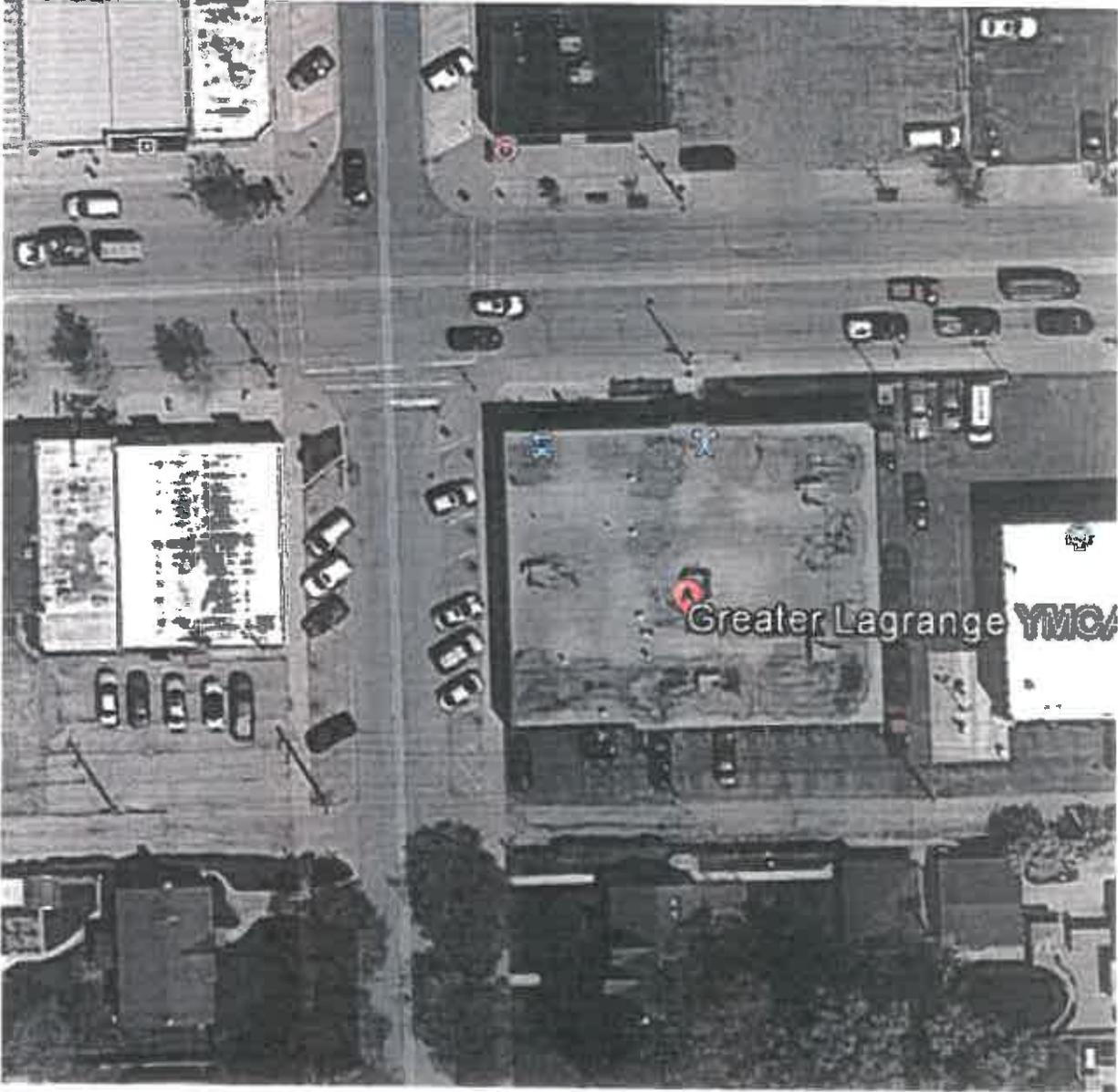
Question: I am about fairness, but I do not see how my interest are being prioritize as a resident of LaGrange Park at this time with the information made available today. I further do not understand how a study without knowing how it will be conducted would be fair in the manner it is executed. Transparency is critical. I do not want to be blindsided. I would like to be informed. Please help me understand by answering my questions and let us collectively continue working together to address everyone's interest.

Response: Thank you for your thoughtful questions and insights. It should be noted that the Village Board has not yet authorized a study. They will make their decision at the August 25th Board Meeting. The benefit of a study is to have accurate data about parking numbers and impacts. This will generally include parking counts at measured intervals and a speed study. We are a transparent organization and are happy to meet with you or your neighbors anytime. If the Board approves the study, we can share the general process with the residents once established and we will share the data once the study is complete. You may contact staff if you have further questions (Chief Rompa or Village Manager Julia Cedillo at 354-0225).

Date: August 14, 2015

31st Street & Newberry / YMCA





SCHEDULE IV: RESIDENTIAL PERMIT PARKING.

The following regulations shall apply to the residential permit parking area:

(A) Residential parking permits may be issued by the Village Manager to residents in the area of the village as described in the residential permit parking schedule below.

(1) Each residential address located within the residential permit parking area shall be eligible to receive not more than five parking permits.

(2) All parking permits issued pursuant to this section shall continue in full force and effect until such time as the residential permit parking schedule is amended or deleted.

(B) *Residential permit parking schedule.*

<i>Street</i>	<i>Between</i>	<i>Side</i>	<i>Sign Text</i>	<i>Ord.</i>	<i>Date Passed</i>
Newberry Avenue	Alley south of 31st Street to Garfield Avenue	East and West	Resident Permit Parking Only Mon. through Fri. - 6:00 a.m. - 11:00 a.m. 3:00 p.m. - 8:00 p.m. Sat. - 6:00 a.m. - 11:00 a.m.	846	5-22-07

Finance Committee Divider

Patricia Rocco, Chairwoman

Scott Mesick

James Kucera

Village Board Agenda Memo

Date: March 16, 2016

To: Finance Committee Chair Patricia Rocco
Village President and Board of Trustees

From: Larry Noller, Finance Director 
Julia Cedillo, Village Manager 

Re: Fiscal Year 2016 Audit Services

PURPOSE

To authorize BKD, LLP to perform the required annual audit of the Village's financial statements for fiscal year 2016.

BACKGROUND

The Village is required by State law to have an annual audit completed by a certified public accounting firm. Staff prepared a Request for Proposals for auditing services, which was sent out to potential firms on January 13, 2016. The Finance Committee met on February 23, 2016 to review the proposals and provide a recommendation to the Village Board. At the Finance Committee meeting, staff recommended the Village engage BKD, LLP to provide auditing services for fiscal years 2016 thru 2018. Following discussion, the Finance Committee concurred with Staff's recommendation of BKD. The Village Board accepted BKD's proposal at the March 8th workshop meeting.

STAFF RECOMMENDATION

Staff recommends the Village Board approve BKD, LLP to perform the required annual audit of the Village's financial statements for fiscal year 2016 in the not to exceed amount of \$20,500 to be expensed to the FY2017 General Fund, Water Fund and Sewer Fund and authorize the Village Manager to approve the agreement following review by the Village Attorney.

ACTION REQUESTED

Motion to approve BKD, LLP to perform the required annual audit of the Village's financial statements for fiscal year 2016 in the not to exceed amount of \$20,500 to be expensed to the FY2017 General Fund, Water Fund and Sewer Fund and authorize the Village Manager to approve the agreement following review by the Village Attorney.

Village Board Agenda Memo

Date: March 15, 2016

To: Finance Committee Chair Patricia Rocco
President Discipio and Board of Trustees

From: Larry Noller, Finance Director 
Julia Cedillo, Village Manager 

Re: Village Water Rate

PURPOSE

To approve an ordinance adjusting the Village's water rate effective May 1, 2016.

BACKGROUND

The Village purchases its Lake Michigan water from the Brookfield North Riverside Water Commission (BNRWC). The BNRWC approved a \$0.10 increase in the rate they charge to their customers from \$4.84 per thousand gallons to \$4.94 per thousand gallons, effective January 1, 2016. The new BNRWC rate includes an increase in operating fees as well as funding the installation of a new supply main. Since January 1, 2016, the Village has been paying the new rate to the BNRWC.

Based on the BNRWC increase and the long term capital needs of the Water Fund, staff is recommending that the Village Board approve a 5% increase in the Village's water rate from \$6.99 per 100 cubic feet to \$7.34 per 100 cubic feet. Less than 1% of the increase is attributable to the cost of water and operating expenses. The remainder of the rate adjustment is to increase the long-term funding available for necessary infrastructure replacement. The large City of Chicago rate increases over the past five years has prevented the Village from allocating additional capital funding within the water rate.

The minimum quarterly water bill based on 600 cubic feet will increase \$2.10 from \$41.94 to \$44.04, or \$8.40 more per year. For a typical household using 2,400 cubic feet of water per quarter, the quarterly water bill will increase \$8.40 from \$167.76 to \$176.16 or \$33.60 per year.

The table below lists the 10 year history of water rate increases approved by the Village Board.

Approved	Effective Date	Rate per 100 cu. ft.	% Increase
1/25/2005	2/1/2005	\$3.83	4.1%
2/28/2006	3/1/2006	\$3.90	1.8%
2/26/2008	5/1/2008	\$4.30	10.3%
2/24/2009	5/1/2009	\$4.73	10.0%
3/23/2010	5/1/2010	\$4.96	5.0%
2/28/2012	3/1/2012	\$5.58	12.5%
3/26/2013	5/1/2013	\$5.99	7.3%
3/25/2014	5/1/2014	\$6.47	8.0%
3/24/2015	5/1/2015	\$6.99	8.0%
Proposed	5/1/2016	\$7.34	5.0%

Last year was the last of the planned double digit rate increases included as part of the City of Chicago's 2012 Budget, as listed below:

25% effective January 1, 2012
15% effective January 1, 2013
15% effective January 1, 2014
15% effective January 1, 2015
Annual increases according to CPI, 2016 and on

The CPI change for 2015 was negative and there has been no announcement of an increase from the City of Chicago for 2016.

Even with the rate increase, the Water Fund is projected to continue to draw down cash reserves to fund the infrastructure replacement of the Village's water system. Staff will be proposing that the Village engage an outside consultant to perform a comprehensive water and sewer rate study in the next fiscal year. The study will examine the long term infrastructure needs of both the water and sewer systems and recommend rate options to ensure adequate funding.

STAFF RECOMMENDATION

Staff recommends approval of the attached ordinance at the March 22, 2016 Village Board meeting.

ACTION REQUESTED

Motion to approve "An Ordinance Amending Chapter 51, Section 51.43 of the Village of La Grange Park Municipal Code Establishing Water Rates."

DOCUMENTATION

- Ordinance Amending Chapter 51, Section 51.43 of the Village of La Grange Park Municipal Code Establishing Water Rates
- 2016 water rate notice from the Brookfield-North Riverside Water Commission.

ORDINANCE NO. 1022

**AN ORDINANCE AMENDING CHAPTER 51, SECTION 51.43 OF
THE VILLAGE OF LA GRANGE PARK MUNICIPAL CODE
ESTABLISHING WATER RATES**

WHEREAS, the Village of La Grange Park operates and maintains a municipal water system to provide potable water to all users connected to said municipal water system; and

WHEREAS, the President and Board of Trustees have determined that an increase to the water rate is necessary to provide for the continued operation and infrastructure requirements of the Village's water system;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

SECTION 1: That Section 51.43 of Chapter 51 of the Village of La Grange Park Municipal Code is repealed and the following Section 51.43 is substituted therefor:

Section 51.43 Rates Established.

The water rate which shall be paid by every person using the Village water supply shall be as follows:

(a) \$7.34 for each one hundred (100) cubic feet of water if the payment is received by the due date printed on the bill.

(b) \$8.07 for each one hundred (100) cubic feet of water if the payment is received after the due date printed on the bill.

(c) A minimum bill shall be calculated on the basis of six hundred (600) cubic feet for those persons using less than 600 cubic feet of water during the billing period.

(d) The above rates are to be effective May 1, 2016.

SECTION 2: If any section, paragraph, clause or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this ordinance.

SECTION 3: All ordinances of this Village in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

APPROVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois this 22nd day of March, 2016.

Dr. James L. Discipio
Village President

ATTEST:

Amanda Seidel
Village Clerk

BROOKFIELD-NORTH RIVERSIDE WATER COMMISSION

8636 Brookfield Avenue

Phone: (708) 485-4244

Brookfield, Illinois 60513

FAX: (708) 485-9321

Jean M. DiMonte, Treasurer
Janice J. Decosola, Clerk
John T. O'Connell, Attorney
Robert F. Novotny, Superintendent



COMMISSIONERS
Edward J. Durec, Chairman
David B. Witken, Commissioner
Mark Lucas, Commissioner

December 31, 2015

Village of LaGrange Park
447 North Catherine Avenue
LaGrange Park, IL. 60525-2099

Re: 2016 Water Rates

RECEIVED JAN 04 2016

Dear Customer:

The City of Chicago has not notified the Brookfield North Riverside Water Commission that it has enacted any water rate increases for 2016 at this time. However, this rate may change according to the rate adjustment described in the enclosed excerpt from the City of Chicago's Web Site. According to this article the Chicago Rate will remain at \$3.81 until June 1st of 2016. If the City's rate changes in June, the increase will be passed through to our customers at that time. We will keep you informed of any changes at that time.

To recap the Brookfield North Riverside Water Commission rate structure and operations, the Commission operates five (5) pumping stations and over 11 miles of large diameter water mains to deliver water to their customer base. The 2015 cost of operating these facilities was \$1.03 per thousand gallons. At this time the Water Commission will be increasing their operating fees by \$0.03 to cover increasing costs of maintenance projects, electricity, repairs, upgrades, chemicals, salaries and general operating expenses. An additional \$0.07 will be added to cover the repayment of a Low Interest IEPA Loan being processed for the new Chicago Supply Main being constructed starting in 2016. This main is being provided to our system to secure an uninterrupted flow of water to our customers for the years to come. As we mentioned previously, our current transmission main was installed in 1938 or 78 years ago and is approaching its life expectancy. This will be the first of seven (7) \$0.07 increases to cover the repayment of the 20 year loan agreement. Therefore the new water rate for 2016 will increase from the old rate of \$4.84 per thousand to \$4.94 per thousand gallons, pending any City of Chicago changes in June. This rate will be reflected on your February water bill for water used in January 2016.

Sincerely,



Robert F. Novotny
Water Superintendent

Village President Divider

**A Proclamation Honoring
The 100th Birthday of
Barbaree Holben**

Whereas, the longevity of life is a blessing to an individual and to a community by providing an opportunity for an investment of knowledge, creativity and experience for all; and

Whereas, Barbaree Holben was born on March 25, 1916 and is now celebrating her 100th birthday; and

Whereas, Barbaree a long time resident of Western Springs, known for her beautiful backyard, is now a beloved member of Plymouth Place since 2008; and

Whereas, Barbaree is a wonderful mother to her two children; and

Whereas, Barbaree is a loving grandmother to her six grandchildren, 4 great grandchildren; and

Whereas, in addition to her duties as wife and mother, Barbaree has been an active member in her church, First Congregational Church of Western Springs; and

Whereas, during her long and productive lifetime, Barbaree has earned the respect and admiration of her family, friends, and people from all walks of life as she has demonstrated in countless ways her dedication to the welfare of others;

Whereas, Barbaree has given back to society on many levels; from her work as a special needs teacher in School District 101 to making mats for the homeless.

NOW, THEREFORE BE IT PROCLAIMED THAT:

The Village would like to honor Barbaree Holben on March 25, 2016 on her momentous birthday.

BE IT FURTHER RESOLVED THAT:

Now, therefore the members of the La Grange Park Village Board urge our citizens to pay special tribute to this very exceptional member of our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of La Grange Park to be affixed this 22nd day of March, 2016.

Dr. James L. Discipio, Village President

ATTEST:

Amanda G. Seidel, Village Clerk



Items of Interest Divider

VILLAGE OF LA GRANGE PARK

La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

Tuesday, March 22 - Finance Meeting before Board Meeting at 6pm

2016 MEETINGS REMINDER

March 22, 2016	Village Board Meeting	7:30 p.m.	Village Hall
April 12, 2016	Work Session Meeting	7:30 p.m.	Village Hall
April 26, 2016	Village Board Meeting	7:30 p.m.	Village Hall
May 10, 2016	Work Session Meeting	7:30 p.m.	Village Hall
May 24, 2016	Village Board Meeting	7:30 p.m.	Village Hall
June 14, 2016	Work Session Meeting	7:30 p.m.	Village Hall
June 28, 2016	Village Board Meeting	7:30 p.m.	Village Hall
July 12, 2016	Work Session Meeting	7:30 p.m.	Village Hall
July 26, 2016	Village Board Meeting	7:30 p.m.	Village Hall
August 9, 2016	Work Session Meeting	7:30 p.m.	Village Hall
August 23, 2016	Village Board Meeting	7:30 p.m.	Village Hall
September 13, 2016	Work Session Meeting	7:30 p.m.	Village Hall
September 27, 2016	Village Board Meeting	7:30 p.m.	Village Hall
October 11, 2016	Work Session Meeting	7:30 p.m.	Village Hall
October 25, 2016	Village Board Meeting	7:30 p.m.	Village Hall
November 8, 2016	Work Session Meeting	7:30 p.m.	Village Hall
November 22, 2016	Village Board Meeting	7:30 p.m.	Village Hall
December 13, 2016	Village Board Meeting	7:30 p.m.	Village Hall