

Village of La Grange Park
Regular Board Meeting Minutes
January 22, 2013

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled on January 22, 2013 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

Village President James Discipio called the meeting to order at 7:32 pm. He asked all in attendance to rise for the Pledge of Allegiance. After the Pledge, he asked Village Clerk Seidel to call the roll.

Board Members in attendance were:

Trustees: Scott Mesick
LaVelle Topps
Marshall Seeder
Patricia Rocco
Krista Grimm

Village President: James Discipio

Board Members absent were:

Trustees: Rimas Kozica

Also in Attendance were:

Village Manager: Julia Cedillo
Village Clerk: Amanda Seidel
Village Attorney: Cathleen Keating
Village Engineer: Paul Flood
Finance Director: Pierre Garesche
Police Chief: Dan McCollum
Fire Chief: Dean Maggos
Public Works Director: Brendan McLaughlin
Village Treasurer: Chad Chevalier

President Discipio said the first item on the agenda was a presentation from Jeff Teppema; this presentation will be postponed until the February Village Board Meeting.

Public Participation

President Discipio moved on to Public Participation. There were no citizens who wished to address the Board so President Discipio moved on to the Consent Agenda.

Consent Agenda

Village Clerk Seidel said the following items were on the Consent Agenda for approval:

Minutes

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A. Approval of Minutes

- (i) Village Board Meeting- November 27, 2012
- (ii) Executive Session—November 27, 2012
- (iii) Work Session Meeting – December 11, 2012
- (iv) Executive Session Meeting—December 11, 2012
- (v) Work Session Meeting—January 8, 2013

B. Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers

C. Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and February 26, 2013 subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on February 26, 2013.

After Clerk Seidel finished reading the Consent Agenda President Discipio asked for a motion to approve the Consent Agenda as read. The motion to approve the Consent Agenda as read was made by Trustee Mesick and seconded by Trustee Topps and passed unanimously on a roll call vote.

Village Manager's Report

Village Manager Julia Cedillo mentioned Celebrating Seniors Week which will occur May 16th to May 23rd and the Villages participation with Aging Care Connections in conjunction to this event.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Grimm read the Administration Committee Report. She started with E-Waste Recycling Day extension event that will take place the week of January 22nd at Village Hall, then Legislator Information that is updated on the website, Tree Lighting Ceremony that was held on December 7th, and ended with Community E-Briefs.

Village Manager Cedillo clarified a question regarding revenue and the e-recycling day. The Village received around \$600 from the October event.

Trustee Grimm moved on to her next item approval of an ordinance amending the LaGrange Park Municipal Code as amended. She proceeded to read the Village Board Agenda Memo of January 2, 2013 regarding the local revenue study-increase to existing fees. Discussion began; Trustee Mesick voiced his support for every item except the vehicle sticker fee increase. At the end of discussion Trustee Grimm made a motion approving Ordinance #964 amending the “LaGrange Park Municipal Code” As Amended. The motion was seconded by Trustee Mesick. The motion passed unanimously by roll call vote.

This concluded the Administration Committee report.

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick began with the November Report; he said there were 68 building permits were issued in November, compared to 65 in November 2011. He said permits issued so far YTD are down 10% compared to last year.

He said both estimated Construction Costs and Permit Fees Collected are substantially more for the month compared to November of last year.

He said there were 122 inspections conducted during this past November, compared to 121 in November of 2011. He said of the inspections, 8 were not approved.

He said during the month, a permit was issued for a new home to be located in the 300 block of Stone.

Trustee Scott Mesick moved on to the December report, he said there were 44 building permits were issued in December, compared to 39 in December 2011. He said permits issued so far YTD are down 9% compared to last year.

He said both estimated Construction Costs and Permit Fees Collected are about the same for the month compared to December of last year.

He said there were 113 inspections conducted during this past December, compared to 114 in December of 2011. He said of the inspections, 10 were not approved.

He said during the month, the demolition of the Pancake House was completed.

He ended his report with, on December 14th, our Building Inspector/Code Enforcement Officer Rob Wierzba was sworn in as Vice President of the Suburban building Officials Conference. We congratulate him and wish him well in his new position, and in representing our Village Building Department in this organization.

This concluded his report.

ENGINEERING & CAPITAL PROJECTS COMMITTEE
A. MONTHLY REPORT

Trustee Marshall Seeder summarized the reports for November and December. He said construction has been completed on the Beach Ave Parking Lot.

He said that Trine Construction has submitted a preliminary construction schedule for the La Grange Road Water Main Project to the Army Corps of Engineers. In anticipation of the LaGrange Road Water Main replacement Project the Village is performing a number of operations on the existing water systems to prepare for this construction.

This concluded his report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee LaVelle Topps started with the Police Department Summary for November. He said the total for all crimes is nearly identical to 2011, with 300 for 2012 compared to 302 last year.

He said traffic enforcement totals are nearly 20 percent higher during the first 11 months of 2012, with 3,825 citations issued, compared to 3,191 last year.

He said the annual review of all written department directives is underway and any revisions will be finalized and distributed by February of 2013.

Trustee LaVelle Topps moved on to the Police Department Summary for December. He said the total for all crimes during 2012 was 338.

He said incidents of criminal damage accounted for a substantial share of the increase in reported crimes during 2012. A total of 81 incidents were reported in 2012, compared to only 38 during the previous year.

He said overall police activity increased approximately 35 during 2012, with a total of 7,190 incidents in 2012, compared to 6,993 during 2011.

He said traffic enforcement for 2012 was approximately 21% higher than 2011, with 4,207 citations issued, compared to 3,482 during the previous year.

He said the Police Department hired one new officer to fill an existing vacancy during 2012 and entry-level and promotional examinations were conducted by the Board of Police Commissioners

That concluded the Police Department report.

Trustee Topps moved on to the Fire Department report for November. He said there were 100 EMS responses this month and 1307 YTD. Last year at this time there were 1168 YTD. There were 33 fire/ rescue incidents this month, and 426 YTD and last year at this time there were 551 YTD.

He said during the month, EMS personnel conducted a Community CPR Class at the Community Park District.

He said during the month, Paramedic/Firefighters Breen and Dietrich, Lieutenant Tullis, and Firefighter/EMT Palicka received the Run of the Month award from staff at Lagrange Hospital, for attending to a gravely ill nursing home patient, and restoring his heartbeat.

He said Fire Prevention personnel received and reviewed plans for a new fire alarm system for the Chase Products building, and conducted final acceptance testing of such.

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He said during the month. Personnel attended and assisted with the annual training of sever Scene Safety Officers and Incident Safety Officers for personnel from many Fire Departments in MABAS Division 10.

He said during the month, personnel responded to four carbon monoxide alarms, where CO was found to be present, and one natural gas leak.

Trustee Topps moved on to the Fire Department report for December. He said there were 160 EMS responses this month and 1467 YTD. Last year at this time there were 1281 YTD. There were 35 fire/ rescue incidents this month, and 461 YTD and last year at this time there were 604 YTD.

He said during the month, personnel participated in the annual Holiday in the Park event, bringing Santa Claus to the event on a fire engine, and conducting a holiday fire safety demonstration.

He said Fire Prevention staff conducted occupancy inspections for two proposed new businesses tenant spaces, and reviewed Occupant Load for the YMCA, and posted signs regarding such.

He said staff met representatives of AECOM, the company contracted to conduct further research in regards to the consolidation of our emergency communications centers with those of neighboring communities.

Trustee Topps moved on to his next item by reading the Village Board Agenda Memo of January 9th, 2013 regarding Fine Increases for certain Violations. Trustee Topps made a motion to approve Ordinance #965 amending the “LaGrange Park Municipal Code” as amended. The motion was seconded by Trustee Mesick. The motion passed unanimously by roll call vote.

Trustee Topps moved on to his last item by reading the Village Board Agenda Memo of January 14, 2013 regarding Authorization of Payment of \$13,511.35 to J&L Electric Service, Inc. Trustee Topps made a motion to approve payment to J&L Electric Service, Inc. in the amount of 413,511.35. The motion was seconded by Trustee Mesick. The motion passed unanimously by roll call vote.

This concluded his report.

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the Public Works Department Monthly Report for November and December in regards to Public Works Operation, Mechanic Maintenance (various repairs and preventative maintenance were performed on Public Works Vehicle & Equipment Units, Police Vehicles and Fire Vehicle and Equipment), and Water Department Operations.

Trustee Mesick ended his report by mentioning 2 water main breaks that occurred today 1/22 and thanked Public Works staff for the work they do.

This concluded his report.

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Patti Rocco read the Monthly Report regarding the financial summary.

In summary she said that we are now 2/3 of the way through the fiscal year as of December 31, 2012. The General Fund shows a year-to-date surplus of \$162,000 even though it has transferred \$361,000 to the Capital Projects Fund. Total general fund revenues of \$4,576,000 represent 62% of budgeted revenues, which is less than 66.7% we might expect at this point of the fiscal year. This is largely due to the fact we have only collected approximately 48% of the real estate tax we can collect for the year. We have not yet collected any tax on the 2012 levy the board passed this last November. That money will start arriving in late February. Sales tax is coming in at a pace fairly similar to last year while telecommunications tax and the state income tax are higher than last year.

Finance Director Garesche clarified a question on how the village is operating; he said he will have more information at the end of the month to provide to the Board. He said the village is still operating at a deficit but lower than anticipated.

This concluded her report.

COMMERCIAL REVITALIZATION COMMITTEE

A. MONTHLY REPORT

Trustee LaVelle Topps read the Village Board Agenda Memo of January 22 regarding the Commercial Revitalization Plan. The Board expressed their gratitude and thanked the Committee and staff for all their work creating the plan. At the end of discussion Trustee Topps made a motion to approve Resolution 13-01 adopting a Commercial Revitalization Plan for the Village of LaGrange Park. The motion was seconded by Trustee Mesick. The motion passed unanimously by roll call vote.

VILLAGE CLERK

A. MONTHLY REPORT

Clerk Seidel said she had nothing to report.

VILLAGE TREASURER

A. MONTHLY REPORT

Village Treasurer Chad Chevalier said he had nothing to report.

VILLAGE ENGINEER

A. MONTHLY REPORT

Village Engineer Paul Flood said he had nothing to report.

VILLAGE ATTORNEY

A. MONTHLY REPORT

Village Attorney Cathleen Keating said she had nothing to report.

COMMITTEE AND COLLECTORS REPORT

A. MONTHLY REPORT

There were no other reports; President Discipio said he would entertain a motion to approve the Committee and Collector reports as presented. Trustee Mesick made the motion to approve the Committee and Collector reports as presented. Trustee Topps seconded the motion. The motion to approve Committee and Collector's reports passed unanimously on a voice vote.

PUBLIC PARTICIPATION

There were no citizens who wished to address the Board.

NEW BUSINESS

There was none.

VILLAGE PRESIDENT

Village President Discipio had a few items to report. He mentioned the upcoming Capital Projects Workshop and dates are being planned. He mentioned the continuing process regarding the Village Market and the pancake house property. He ended his report by thanking all the Department Heads on their hard work regarding capital projects and the budget.

ADJOURNMENT

Since there was no further business to be brought before the Village Board Meeting, President Discipio said he would entertain a motion to adjourn. Trustee Mesick made a motion to adjourn. Trustee Seeder seconded the motion and the motion to adjourn passed unanimously on a voice vote.

Meeting adjourned at 8:25 p.m.

Respectfully submitted,

Amanda G. Seidel
Village Clerk