



Budget
Fiscal Year 2017/18

Budget FY 2017/18

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Date: March 3, 2017
To: Village President & Board of Trustees
From: Julia Cedillo, Village Manager *JCE*
RE: Message for the FY17-18 Budget

Background

This draft of the FY2017-2018 is transmitted to you for your review and consideration. The Village's fiscal year runs from May 1 to April 30. A new budget must be adopted before the beginning of the fiscal year. This document could not have been prepared without the direction and assistance of Finance Director Larry Noller and the diligence of Department Heads to meet necessary spending targets. Finally, this document could not have been assembled without Deanne Curelo's hard work and attention to detail. This budget message outlines the objectives of this year's process and the goals and highlights of each of the budgets.

Budget Objectives

1. Build capacity for the Lyons Township Area Consolidated Dispatch Center (LTACC).
2. Continue the focus on greater financial sustainability.
 - a. Maintain the minimum 25% fund balance standard and grow it for greater cash security and future projects.
 - b. Add additional fund accounts, as necessary to budget and track the revenues and project costs within the two recently established Tax Increment Financing Districts.
 - c. Add additional fund accounts, as necessary to budget and track the revenues and project costs within the four proposed Business Development Districts.
 - d. Create a new fund to track the cost of the Village's risk management activities and provide a dedicated reserve balance to pay for IRMA coverage and claims expenses.
3. Better meet service demands with enhanced administrative support for departments.
4. Adhere to the Village Board's Five Priorities for the Village.¹
5. Provide structure for the accountability of the referenda bonds.
6. Seek enhanced capacity for capital needs as the Motor Fuel Tax Fund provides greater support for road program maintenance.

In sum, the draft budget meets its listed objectives and links us back to the Village's Core Mission in *"providing its citizens effective and efficient government services in a fiscally responsible manner."*

¹ (1) Maintain Fiscal Responsibility with Sound Budget Practices; (2) Improve and Maintain Infrastructure and Roads; (3) Maintain and Communicate Good Government Practices and Services; (4) Maintain Public Services Through Safe Practices and Proper Equipment; and (5) Attract, Retain and Expand Business (*Strategic Planning, 2014*)

Funds / Budget Construction

Governments are required to use fund accounting which emphasizes accountability rather than profitability. Each fund is segregated for specific purposes in accordance with laws, regulations or limitations. The Village's Budget is composed of governmental funds (general fund, capital projects fund, debt service funds) and proprietary funds (enterprise funds such as water and sewer). This year's budget includes eighteen funds that account for the revenues received and proposed expenditures that allow the Village to provide services to residents. Last year the Village added the Road Bond Fund and the Fire Equipment Bond Fund as a result of the bond referenda. This year's budget introduces eight additional funds to account for the two tax increment financing districts, the four proposed business districts, a new Risk Management Fund and the Foreign Fire Insurance Fund.

Although the General Fund and Capital Projects Fund are treated as separate funds, the General Fund provides the Capital Projects Fund with revenue. Treating Capital Projects as a separate fund gives the Village the opportunity to program and keep better track of capital expenses.

As proposed, the FY 17-18 draft budget expects Village revenues in all funds to total \$16,164,420 (net of transfers) with overall expenses (net of transfers) to total \$21,292,897.

Budget Performance

The draft budget anticipates that the General Fund will finish the current fiscal year in a stronger financial position than was originally forecasted. This is mostly attributable to expenditures coming in lower than budgeted (due to the delay in LTACC implementation) and revenues slightly higher than projected in the General Fund (including the extended receipt of 9-1-1 monies). In the Water and Sewer Funds, we anticipate that revenues will come in lower than expected due to a decline in water utilization.

The FY 16-17 budget included a transfer from the General Fund in the amount of \$200,000 to the Capital Projects Fund, projecting an overall deficit in the amount of \$287,906, and ending fund balance of \$4,978,341. The proposed FY 17-18 draft budget now projects a deficit of \$8,264 in the General Fund, with an ending fund balance of \$5,257,983 for the end of the 2016-17 fiscal year.

Revenues

Table I provides a historical summary of all revenues by fund and includes the major revenue categories of the General Fund. For FY 17-18, revenues in the General Fund are budgeted at a level *less than* what was budgeted for FY 16-17 as well as less than what we now project for FY 16-17.

As proposed, the FY 17-18 draft budget includes a transfer to the Capital Projects Fund in the amount of \$200,000. The draft budget also includes one-time transfers to the newly created Risk Management Fund. The General Fund is programmed to transfer \$400,000, the Water Fund to transfer \$110,000 and the Sewer Fund to transfer \$20,000, totaling \$530,000 of IRMA held deposits, to the new fund. This new fund will account for the cost of the Village's risk management activities and provide a dedicated reserve balance to pay deductibles and other expenses associated with claims against the Village.

The draft budget assumes a 5% increase to the Water Rate. The Village's Lake Michigan water supplier, the Brookfield North Riverside Water Commission (BNRWC), approved a \$0.14 increase in the rate they charge to their customers from \$4.94 per thousand gallons to \$5.08 per thousand gallons, effective July 1, 2017.

Expenses

Table II summarizes expenses by fund. With the introduction of eight new funds, any changes in total expenses (net of transfers) over FY 16-17 are not comparable. Total expenditures in the General Fund are anticipated to be 5.9% more than budgeted in FY 16-17, primarily due to the interfund transfer out to the Risk Management Fund.

The draft budget includes funding for LTACC in the General Fund. Operational costs are included in the Police and Fire Department budgets. The Village will no longer receive local or state shared revenues for 9-1-1 services. Those revenues will be paid directly to LTACC and help fund the operational costs of the center.

Table III summarizes projected changes in ending reserve balances for each fund. Comparing Table III budget years can be useful in understanding changes in fund balances and reserves from one year to the next (or over time). While the budget seeks to grow the reserves of General Fund, a one-time transfer to the newly created Risk Management Fund will reset the fund balance for the General Fund. The draft budget projects fund reserve growth in the Water Fund, Sewer Fund and MFT Fund. While we project that the ending fund balance for the Sewer Fund will grow in FY 17-18, its reserve calculation includes the amount required to be set aside by the 2014 sewer bond covenants for the annual property tax abatement, impacting the amount of the available cash and reserve.

Personnel and Benefits

The FY 17-18 Budget proposes a very minor change to personnel with the reclassification of the Building Inspector to the Building Official position. Staffing levels are otherwise consistent with the current year's budget which sought to better align allocations with changing service needs in Village departments.

Tables IV and V show historical and budgeted staffing levels for full-time and part-time employees. The budgeted expenses include salaries, wages, associated health insurance and pension contributions, and step increases for those employees eligible to progress through the Village's pay plan.

This budget includes cost of living adjustments (COLA) for all employees that are based on the following:

1. The provisions of the appropriate labor agreement for all Employees covered by such agreements, IUOE Local 150 Public Works (2.0% effective May 1), FOP Patrol Officers (2.5% effective May 1); and
2. For those employees not covered by labor agreements, the Personnel Manual provides for COLA increases based on the higher of the Consumer Price Index (Chicago-U) for the twelve months ending in December of the previous year or the average percent increases of all collective bargaining agreements in effect.

3. It should be noted that the Personnel Manual provision on Salary Increases also states that if financial conditions warrant, the Village Board may provide for a reduction or suspension of the increases prescribed.

The FY 17-18 draft budget proposes a 2.25% cost of living adjustment (COLA) for those employees not covered by labor agreements. A 2.25% COLA was granted in FY 16-17, 2% in FY 15-16, 2% in FY 14-15, 1.7% in FY 13-14, and 2.1% and 1% in each of the two years prior. Employee contributions to health insurance are budgeted to remain at 16% of the premium cost, last increased in July 2015.

Overall, the proposed FY 2017-2018 Budget is well aligned with the priority goals and capital projects rankings, as identified by the Village Board. Further, the proposed budget allows the Village to: (1) advance the road program approved by voters, (2) fund the consolidation of a new 911 dispatch center with enhanced technology and services, and (3) account for newly implemented economic development instruments to foster long term financial sustainability for our community.

The Village's Five Priorities

- (1) **Maintain Fiscal Responsibility with Sound Budget Practices.** The draft budget seeks to grow fund reserves. The draft budget also includes an increase to the Police Pension payment in the amount of \$50,000 in accordance with the Pension Funding Policy. This ensures that we responsibly meet our pension obligations now, instead of placing the burden onto future generations.
- (2) **Improve and Maintain Infrastructure and Roads.** The draft budget maintains and accommodates a focus on roads, with over \$4 million planned in road improvements. The budget also includes funds for a substantial water meter system upgrade, and funding for the replacement of trees in our urban forest.
- (3) **Maintain and Communicate Good Government Practices and Services.** In an effort to continue increased understanding of the budget document, the draft budget includes a new addition, Foreign Fire Insurance Fund, for increased accountability of monies that we receive, but for which we have no spending authority. Of further note, Table III has been reorganized to clearly delineate fund balance summaries and identify reserves when necessary.
- (4) **Maintain Public Services Through Safe Practices and Proper Equipment.** The budget includes three new Public Works vehicles, new radios for the Police Department, new computers for staff, a new Village website, and funding for further space modifications in the Police Department due to consolidated dispatch.
- (5) **Attract, Retain and Expand Business.** The budget includes two new funds to budget and track the revenues and project costs within the Village Market TIF District and the 31st Street / Barnsdale TIF District. The budget also includes four new funds to budget and track the revenues and project costs within four proposed business districts.

Resource Management

In recent years, as a result of the Great Recession, the Village has taken proactive measures to control costs, such as eliminating community events, reducing personnel and personnel costs through attrition, increasing employee contributions to healthcare, and keeping cost of living increases low. The Village has also taken a focused look at how services are delivered and through the Local Revenue Study, made several adjustments to fees and fee structures, and has added the Local Debt Recovery Program with increased utilization.

The Village is doing more with less while continuing to provide excellent services in an efficient manner. Despite these efforts, fixed costs related to personnel, insurance, pension costs and materials will continue to increase while revenues are projected to grow at a slower pace. Furthering this challenge are the ever-rising costs of our aging infrastructure.

With the referenda approved by voters, the additional funding will allow the Village to address the condition of our roads at a higher level and with greater consistency for a period of ten years, moving toward a more acceptable replacement cycle. The funding will also allow for the purchase of critical but costly fire equipment, alleviating the additional financial burden on the General Fund and its ability to side aside significant funding while delaying other necessary equipment purposes.

While the Village is fortunate to have the support of its citizens in supporting bond referenda for much needed capital needs, the Village will continue to be challenged by the ever increasing costs of operations and infrastructure maintenance. In the long-term, the Village's projected expenditures in the General Fund and continued aging infrastructure (together) are outpacing projected revenues. As such, the Village will have to remain diligent in the management of its funds and the diversification of revenue to better position itself for the future.

Flexibility – Monitor and Respond

The Village will need to remain watchful and flexible to respond to circumstances beyond the Village's control. These circumstances could include continued weakness in the general economy and/or impacts from the State of Illinois as it works to address its financial issues and budget impasse. In the coming months, the Village will continue its work in identifying potential revenue enhancements, impacts from consolidated dispatch, and the development of economic development incentives. Options and outcomes in these areas will be considered as we further evaluate impacts to Village finances and future budgets. As the Village moves forward, we will need to continue to balance services and service expectations with available resources.

Next Steps

Staff will present an overview to the Finance Committee at 6:00 p.m. on March 14th, before the Village Board Work Session. After the Committee completes its review, a final draft will be presented to the Village Board and to the public at the Budget Hearing on April 11th at 7:15 p.m. The Village Board will consider and approve a final Budget at the April 25th Village Board Meeting.



The ***Village of La Grange Park***
is committed to providing its citizens
effective and efficient
government services
in a fiscally responsible manner.

The Village encourages cooperation among its staff, Board, and other units of government in order to assess community needs and to determine the most effective manner in which to meet those needs.

While committed to maintaining a professional and responsive atmosphere, the Village must weigh individual needs against community standards and resources and determine what is in the best interests of all its residents.

Village of La Grange Park Organizational Chart

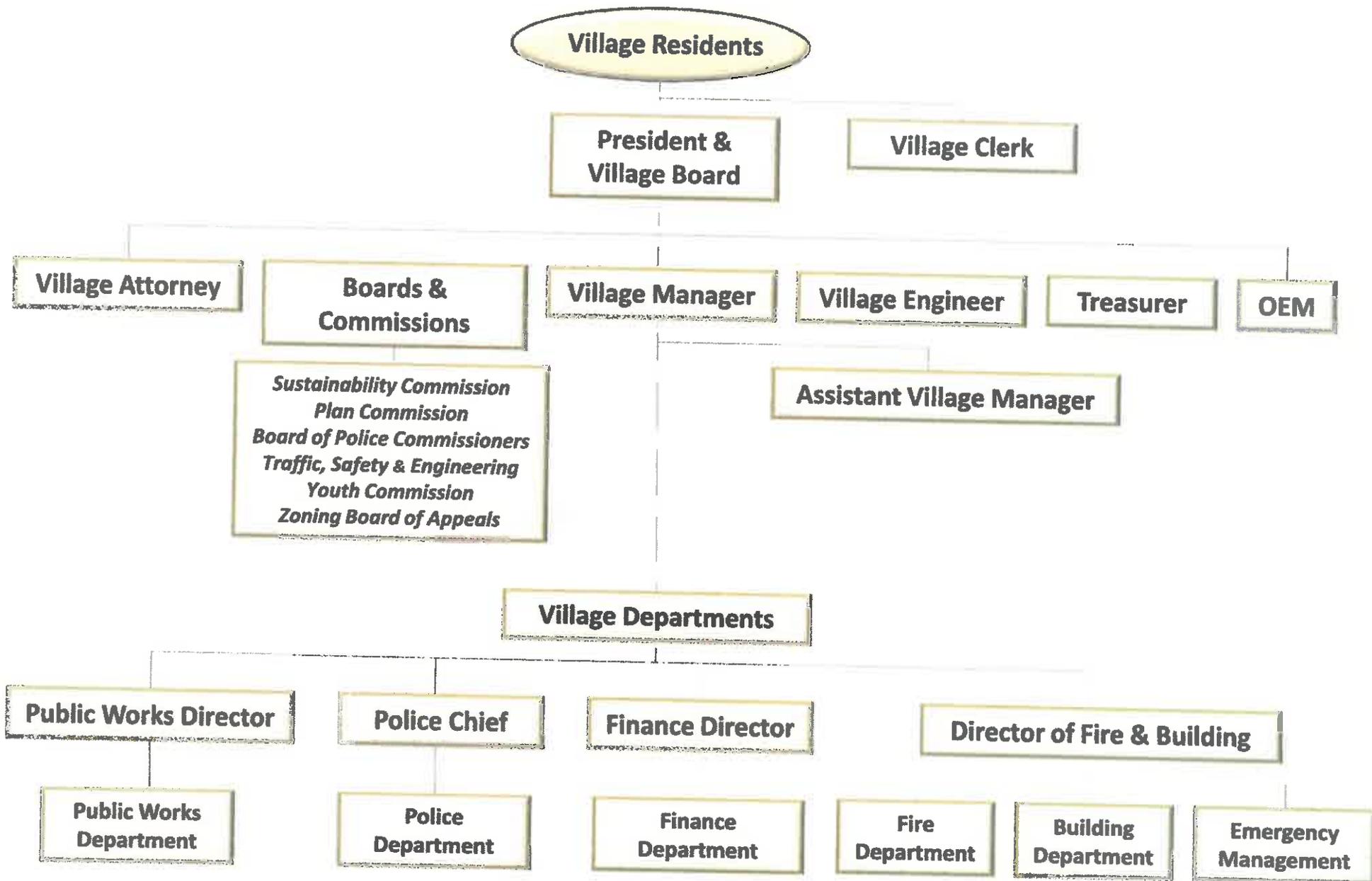


Table I
VILLAGE OF LA GRANGE PARK
SUMMARY OF REVENUES/INFLOWS
5 YEAR HISTORY

	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Actual FY 2015/16	Projected FY 2016/17	Budget FY 2017/18	\$ Change FY 2017/18 Budget vs FY 2016/17 Projected	% Change FY 2017/18 Budget vs FY 2016/17 Projected
General Fund								
Taxes	\$ 4,848,389	\$ 4,871,247	\$ 4,831,779	\$ 4,957,385	\$ 4,918,500	\$ 4,973,000	\$ 54,500	1.1%
Licenses	291,553	328,823	339,477	331,179	328,200	328,200	-	0.0%
Permits	181,132	300,216	379,867	390,759	371,630	286,500	(85,130)	-22.9%
Intergovernmental Revenues	1,547,876	1,591,916	1,699,168	1,757,989	1,678,000	1,762,000	84,000	5.0%
Charges for Service	441,729	500,087	581,424	527,765	499,500	499,500	-	0.0%
Fines & Forfeitures	165,109	207,014	176,106	206,866	193,000	193,000	-	0.0%
Miscellaneous Revenues	341,249	430,715	391,177	894,995	461,029	411,500	(49,529)	-10.7%
Interfund Transfers In	35,000	36,000	49,613	38,000	85,478	-	(85,478)	-100.0%
	<u>7,852,036</u>	<u>8,266,018</u>	<u>8,448,611</u>	<u>9,104,938</u>	<u>8,535,337</u>	<u>8,453,700</u>	<u>(81,637)</u>	<u>-1.0%</u>
Water Fund	2,971,409	3,194,091	3,256,540	3,461,824	3,372,000	3,415,000	43,000	1.3%
Sewer Fund	1,098,781	1,120,493	1,176,427	1,132,947	1,082,000	1,145,000	63,000	5.8%
Motor Fuel Tax Fund	396,046	393,234	448,453	367,967	351,500	352,000	500	0.1%
Risk Management Fund	-	-	-	-	-	800,400	800,400	
Emergency Telephone Fund	152,928	169,884	159,516	166,266	128,500	-	(128,500)	-100.0%
Debt Service Fund	226,357	223,209	215,552	-	-	1,246,000	1,246,000	
Capital Projects Fund	677,614	764,138	1,247,739	444,046	220,500	200,200	(20,300)	-9.2%
Road Bonds Fund	-	-	-	-	10,122,476	30,000	(10,092,476)	-99.7%
Fire Equipment Bonds Fund	-	-	-	-	1,216,537	4,000	(1,212,537)	-99.7%
Village Market TIF Fund	-	-	-	-	-	87,200	87,200	
31St/Barnsdale TIF Fund	-	-	-	-	-	70,200	70,200	
Village Market BD Fund	-	-	-	-	-	51,310	51,310	
31St / N La Grange BD Fund	-	-	-	-	-	39,240	39,240	
31St / Maple BD Fund	-	-	-	-	-	18,110	18,110	
31St / Barnsdale BD Fund	-	-	-	-	-	60,360	60,360	
Foreign Fire Insurance Fund	-	10,250	11,420	11,177	11,081	11,100	19	0.2%
Police Pension Fund	1,786,253	2,013,481	1,777,327	898,225	1,981,000	2,041,000	60,000	3.0%
Sub-Total All Funds	<u>15,161,425</u>	<u>16,154,798</u>	<u>16,741,585</u>	<u>15,587,390</u>	<u>27,020,931</u>	<u>18,024,820</u>	<u>(8,996,111)</u>	<u>-66.8%</u>
(Less Interfund Transfers)	<u>(1,546,242)</u>	<u>(1,287,877)</u>	<u>(2,245,376)</u>	<u>(1,081,853)</u>	<u>(1,155,478)</u>	<u>(1,860,400)</u>	<u>(704,922)</u>	<u>61.0%</u>
Total All Funds	<u>\$13,615,182</u>	<u>\$14,866,921</u>	<u>\$14,496,209</u>	<u>\$14,505,537</u>	<u>\$25,865,453</u>	<u>\$16,164,420</u>	<u>\$ (9,701,033)</u>	<u>-80.0%</u>

Table II
VILLAGE OF LA GRANGE PARK
SUMMARY OF EXPENDITURES/OUTFLOWS
5 YEAR HISTORY

	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Actual FY 2015/16	Projected FY 2016/17	Budget FY 2017/18	\$ Change FY 2016/17 Budget vs FY 2015/16 Projected	% Change FY 2016/17 Budget vs FY 2015/16 Projected
General Fund								
Administration & Finance	\$ 862,259	\$ 926,892	\$ 870,925	\$ 850,435	\$ 873,143	\$ 928,600	\$ 55,457	6.4%
Police	3,694,471	3,725,462	3,911,671	3,915,338	4,025,010	4,192,620	167,610	4.2%
Fire	1,303,364	1,334,705	1,335,801	1,366,972	1,501,238	1,709,295	208,057	13.9%
Public Works	1,020,314	1,148,767	1,338,523	1,338,997	1,245,630	1,259,090	13,460	1.1%
Building	236,262	270,801	272,099	278,005	336,080	346,390	10,310	3.1%
Debt Service	12,500	12,500	12,500	12,500	12,500	12,500	-	0.0%
Interfund Transfers Out	576,340	264,200	1,188,000	200,000	200,000	600,000	400,000	200.0%
Other Financing Uses	-	-	-	-	350,000	-	(350,000)	-
	<u>7,705,509</u>	<u>7,683,327</u>	<u>8,929,519</u>	<u>7,982,247</u>	<u>8,543,601</u>	<u>9,048,495</u>	<u>504,894</u>	<u>5.9%</u>
Water Fund								
Administration	159,323	168,622	162,030	152,882	178,010	166,870	(11,140)	-6.3%
Distribution	2,406,332	3,411,643	3,107,942	2,730,249	3,278,135	3,529,275	251,140	7.7%
Interfund Transfers Out	-	-	-	-	-	110,000	110,000	#DIV/0!
	<u>2,565,655</u>	<u>3,580,265</u>	<u>3,269,972</u>	<u>2,883,131</u>	<u>3,456,145</u>	<u>3,806,145</u>	<u>350,000</u>	<u>10.1%</u>
Sewer Fund								
Administration	120,414	127,337	211,255	185,414	269,105	319,605	50,500	18.8%
Operations & Maintenance	236,629	589,989	449,827	403,839	366,815	544,500	177,685	48.4%
Debt Service	458,530	456,546	445,726	383,068	384,200	385,875	1,475	0.4%
Interfund Transfers Out	38,200	39,340	40,020	40,000	20,000	20,000	-	0.0%
	<u>851,773</u>	<u>1,213,212</u>	<u>1,146,828</u>	<u>1,012,321</u>	<u>1,040,120</u>	<u>1,269,780</u>	<u>229,660</u>	<u>22.1%</u>
Motor Fuel Tax Fund								
MFT Expenditures	-	235,000	150,000	311,251	305,000	261,000	(44,000)	-14.4%
Interfund Transfers Out	226,342	223,203	215,552	-	60,000	-	(60,000)	0.0%
	<u>226,342</u>	<u>458,203</u>	<u>365,552</u>	<u>311,251</u>	<u>365,000</u>	<u>261,000</u>	<u>(104,000)</u>	<u>-28.5%</u>
Risk Management Fund						255,000	255,000	
Emergency Telephone Fund								
ETSB Expenditures	87,058	82,798	83,247	297,107	292,000	-	(292,000)	-100.0%
Interfund Transfers Out	35,000	36,000	37,000	38,000	25,478	-	(25,478)	-100.0%
	<u>122,058</u>	<u>118,798</u>	<u>120,247</u>	<u>335,107</u>	<u>317,478</u>	<u>-</u>	<u>(317,478)</u>	<u>-100.0%</u>
Debt Service Fund	226,342	223,704	220,248	-	-	1,244,077	1,244,077	
Capital Projects Fund	242,777	1,227,043	1,062,550	638,305	280,800	196,450	(84,350)	-30.0%
Road Bonds Fund	-	-	-	-	3,248,946	4,652,000	1,403,054	
Fire Equipment Bonds Fund	-	-	-	-	32,321	1,181,800	1,149,479	
Village Market TIF Fund	-	-	-	-	32,500	11,500	(21,000)	
31St/Barnsdale TIF Fund	-	-	-	-	32,500	11,500	(21,000)	
Village Market BD Fund	-	-	-	-	16,000	6,500	(9,500)	
31St / N La Grange BD Fund	-	-	-	-	16,000	6,500	(9,500)	
31St / Maple BD Fund	-	-	-	-	16,000	6,500	(9,500)	
31St / Barnsdale BD Fund	-	-	-	-	16,000	6,500	(9,500)	
Foreign Fire Insurance Fund	-	1,698	8,197	25,561	12,000	15,000	3,000	25.0%
Police Pension Fund	1,162,466	1,247,363	1,218,952	1,269,954	1,443,500	1,560,000	116,500	8.1%
Sub-Total All Funds	<u>13,102,922</u>	<u>15,753,613</u>	<u>16,342,065</u>	<u>14,457,877</u>	<u>18,868,911</u>	<u>23,538,747</u>	<u>4,669,836</u>	<u>24.7%</u>
(Less Interfund Transfers)	<u>(1,546,242)</u>	<u>(1,287,877)</u>	<u>(2,245,376)</u>	<u>(1,081,853)</u>	<u>(1,155,478)</u>	<u>(1,860,400)</u>	<u>(704,922)</u>	<u>61.0%</u>
Total All Funds	<u>\$ 11,556,679</u>	<u>\$ 14,465,736</u>	<u>\$ 14,096,689</u>	<u>\$ 13,376,024</u>	<u>\$ 17,713,433</u>	<u>\$ 21,678,347</u>	<u>\$ 3,964,914</u>	<u>22.4%</u>

**Table III
VILLAGE OF LA GRANGE PARK
PROJECTED FUND BALANCE SUMMARY
FISCAL YEAR 2017/18**

	<u>Beginning Fund Balance</u>	<u>Revenues/ Inflows</u>	<u>Expenditures/ Outflows</u>	<u>Increase/ (Decrease)</u>	<u>Ending Fund Balance</u>	<u>Cash Basis Adjustment*</u>	<u>Available Cash</u>	<u>Cash Reserves Minimum Standard</u>	<u>Over/ (Under)</u>
✓ Operating Funds									
General Fund	\$ 5,257,983	\$ 8,453,700	\$ 9,048,495	\$ (594,795)	\$ 4,663,188	\$ (1,294,224)	\$ 3,368,964	\$ 2,112,925	\$ 1,256,039
Water Fund	2,870,923	3,415,000	3,806,145	(391,145)	2,479,778	(803,870)	1,675,908	853,750	822,158
Sewer Fund	1,142,935	1,145,000	1,269,780	(124,780)	1,018,155	(564,516)	453,639	258,500	195,139
Motor Fuel Tax Fund	310,242	352,000	261,000	91,000	401,242	(32,233)	369,009	88,000	281,009
▲ Risk Management Fund	-	800,400	255,000	545,400	545,400	(495,000)	50,400	50,000	400
◆ Debt Service & Capital Funds									
Debt Service Fund	-	1,246,000	1,244,077	1,923	1,923	-	1,923		
Capital Projects Fund	126,175	200,200	196,450	3,750	129,925	-	129,925		
Road Bonds Fund	6,873,530	30,000	4,652,000	(4,622,000)	2,251,530	-	2,251,530		
Fire Equipment Bonds Fund	1,184,216	4,000	1,181,800	(1,177,800)	6,416	-	6,416		
◆ Economic Development Funds									
Village Market TIF Fund	(32,500)	87,200	11,500	75,700	43,200	-	43,200		
31St/Barnsdale TIF Fund	(32,500)	70,200	11,500	58,700	26,200	-	26,200		
Village Market BD Fund	(16,000)	51,310	6,500	44,810	28,810	-	28,810		
31St / N La Grange BD Fund	(16,000)	39,240	6,500	32,740	16,740	-	16,740		
31St / Maple BD Fund	(16,000)	18,110	6,500	11,610	(4,390)	-	(4,390)		
31St / Barnsdale BD Fund	(16,000)	60,360	6,500	53,860	37,860	-	37,860		
* Other Funds									
Foreign Fire Insurance Fund	21,923	11,100	15,000	(3,900)	18,023				
Police Pension Fund	13,624,848	2,041,000	1,560,000	481,000	14,105,848				
Totals	\$ 31,283,775	\$ 18,024,820	\$ 23,538,747	\$ (5,513,927)	\$ 25,769,848	\$ (3,189,843)	\$ 8,456,134	\$ 3,363,175	\$ 2,554,745

✓ Minimum standard for operating funds is 25% of revenues excluding transfers in, grants, and bond proceeds.

▲ Minimum standard for the Risk Management Fund will be set based on deductible level.

◆ Debt service, capital and economic development funds do not have a minimum reserve level.

* The Village Board does not have authority over these funds. As such there is no available cash and these funds are not subject to a minimum reserve policy.

★ Includes receivables and deposits not available for spending as of year end and any reserved amounts.

Chart I
Village of La Grange Park
Revenues by Fund (Net of Interfund Transfers)
FY 2017/18

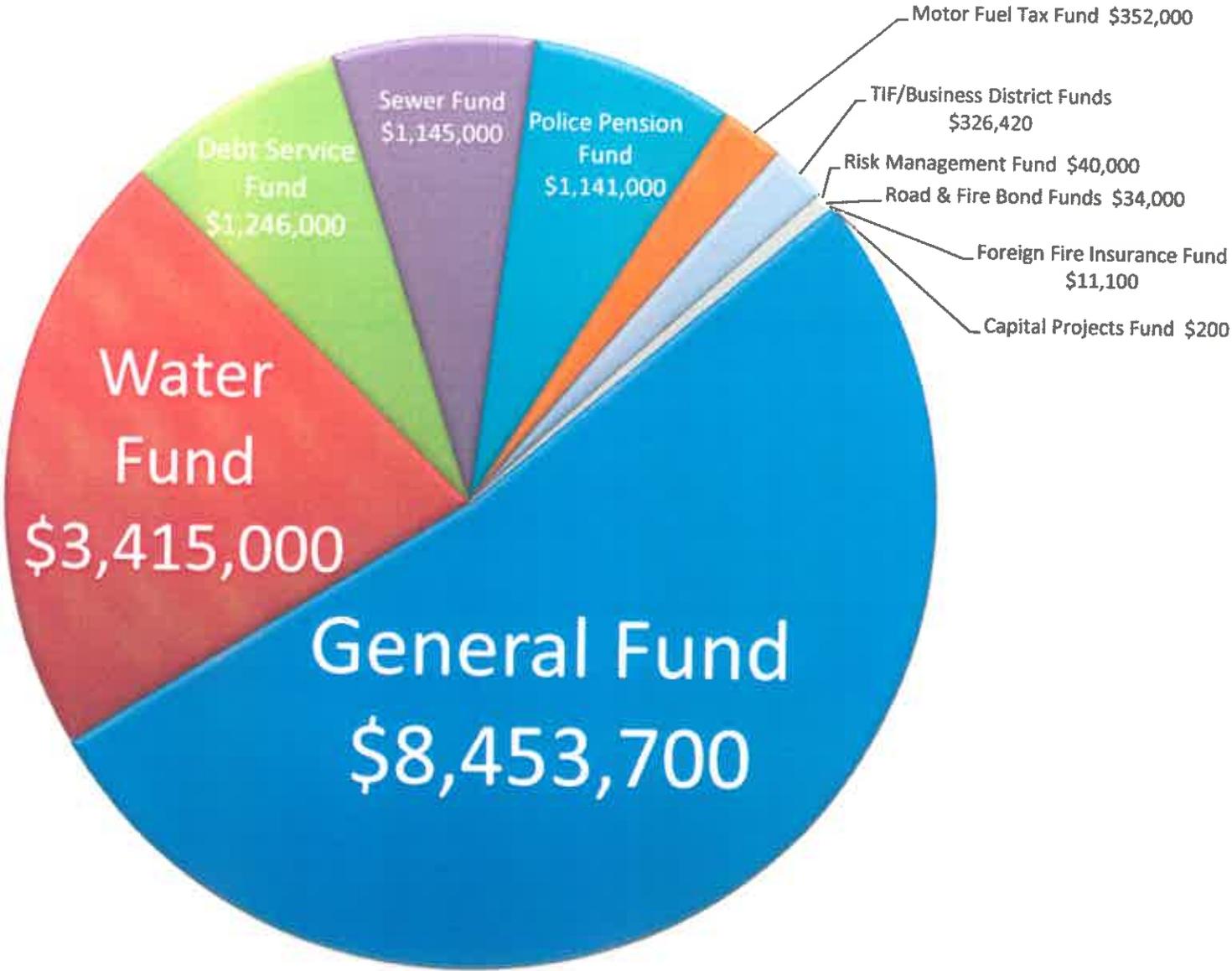
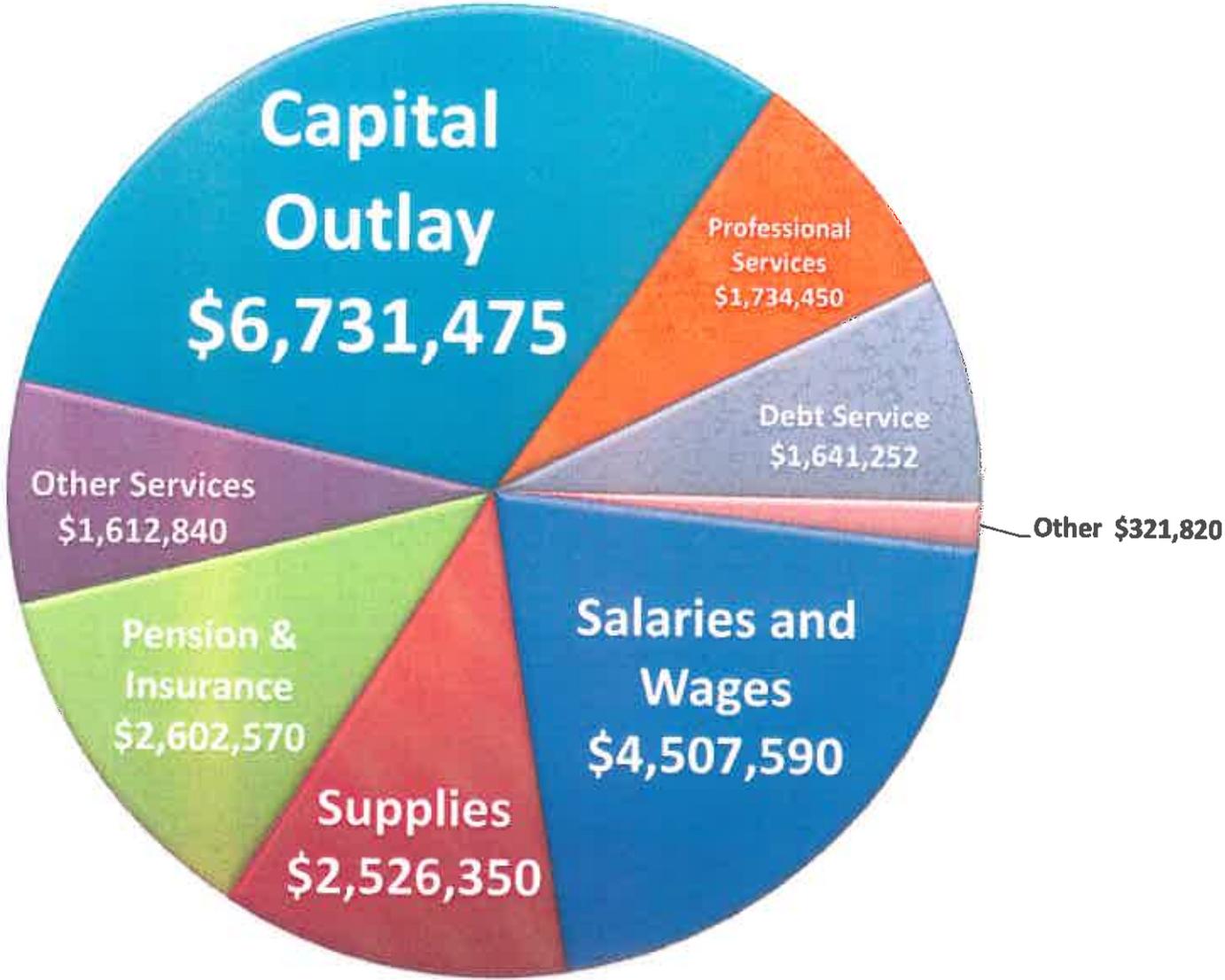


Chart II
Village of La Grange Park
Expenditures by Category - All Funds (Net of Interfund Transfers)
FY 2017/18



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Chart III
Village of La Grange Park
General Fund Revenues
FY 2017/18

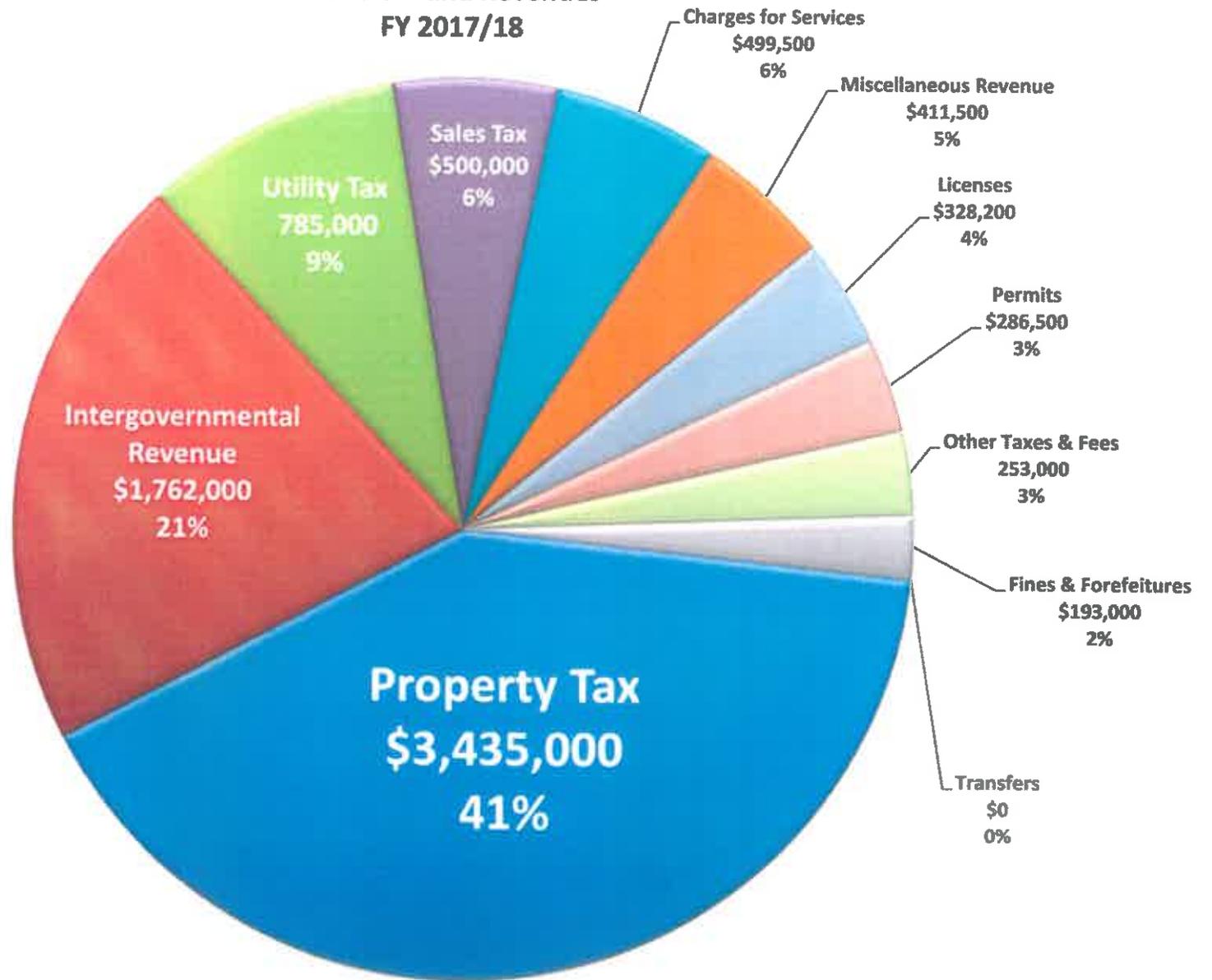
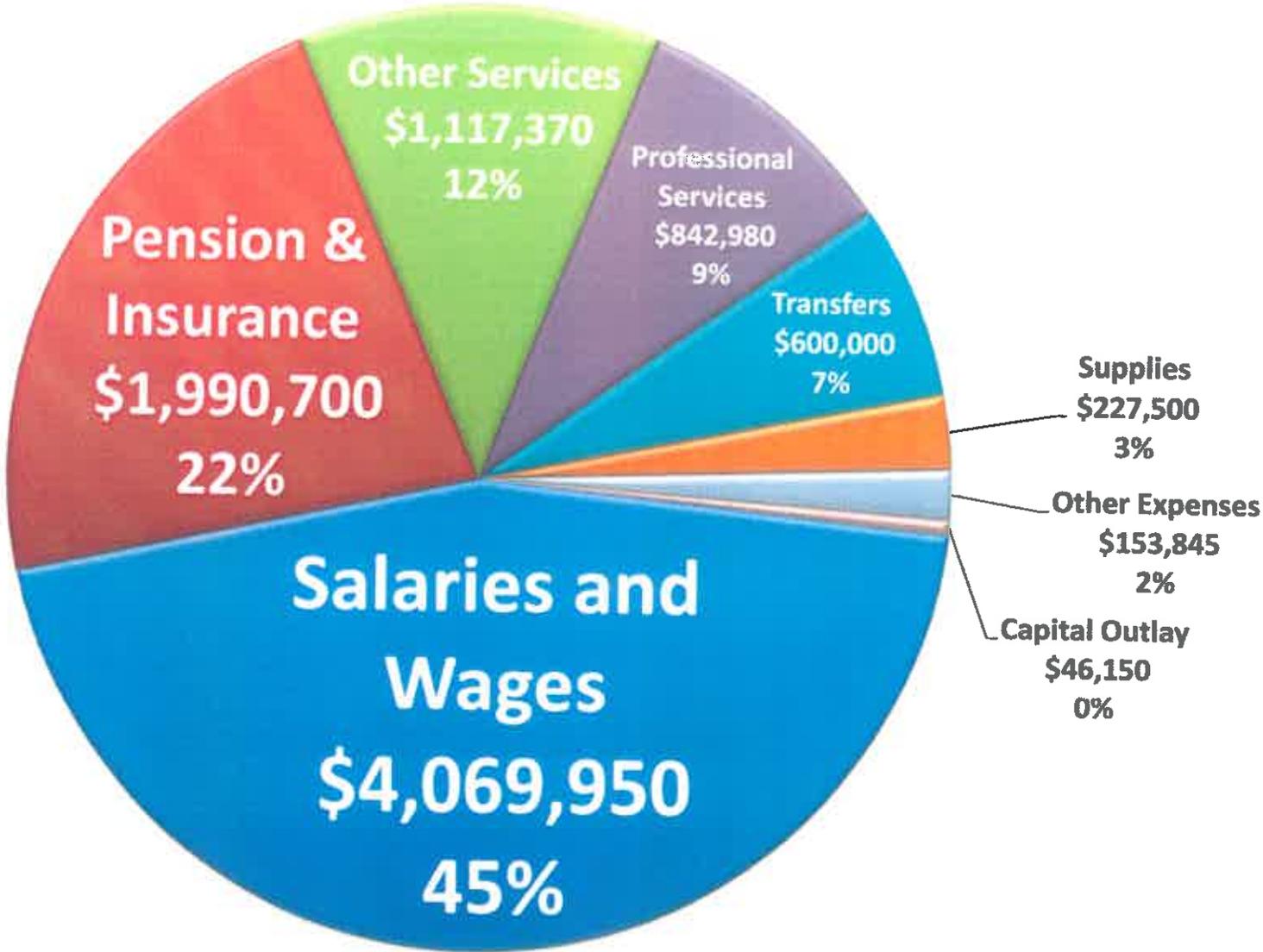
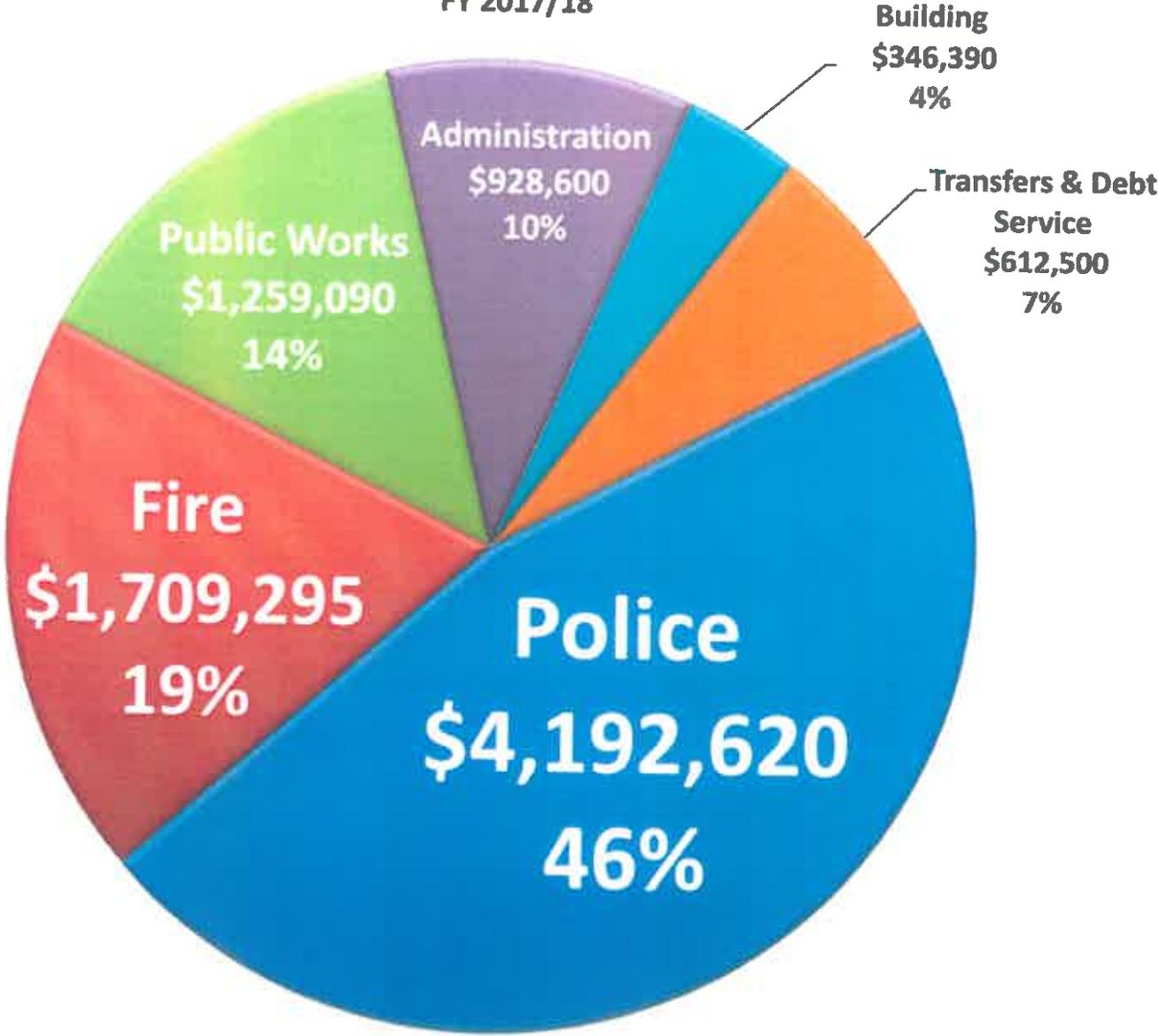


Chart IV
Village of La Grange Park
General Fund Expenditures by Category
FY 2017/18



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Chart V
Village of La Grange Park
General Fund Expenditures/Outflows by Department
FY 2017/18



**Table IV
VILLAGE AUTHORIZED PERSONNEL
FULL-TIME POSITIONS
5 YEAR HISTORY**

	AUTHORIZED FY2013-14	AUTHORIZED FY2014-15	AUTHORIZED FY2015-16	AUTHORIZED FY2016-17	AUTHORIZED FY2017-18
ADMINISTRATION DEPARTMENT					
Village Manager	1	1	1	1	1
Assistant Village Manager	1	1	1	1	1
Executive Secretary	1	1	1	1	1
Administrative Clerk ¹	1	1	1	0	0
	4	4	4	3	3
FINANCE DEPARTMENT					
Finance Director	1	1	1	1	1
Principal Fiscal Assistant	1	1	1	1	1
Senior Fiscal Assistant	1	1	1	1	1
Fiscal Assistant ¹	1	1	1	2	2
	4	4	4	5	5
POLICE DEPARTMENT					
Police Chief	1	1	1	1	1
Deputy Police Chief	1	1	1	1	1
Commander	1	1	1	1	1
Lieutenant	0	0	0	0	0
Sergeants	4	4	4	4	4
Police Officers	14	14	14	14	14
Dispatchers ²	4	4	4	4	0
Secretary	1	1	1	1	1
Records Clerk	1	1	1	1	1
	27	27	27	27	23
FIRE DEPARTMENT					
Director of Fire & Building	1	1	1	1	1
PUBLIC WORKS DEPARTMENT					
Public Works Director	1	1	1	1	1
Crew Foreman	1	1	1	1	1
Water Operator	1	1	1	1	1
Mechanic	1	1	1	1	1
Maintenance Workers	5	5	5	5	5
	9	9	9	9	9
BUILDING DEPARTMENT					
Building Official/Deputy Commissioner ³	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	46	46	46	46	42

1. The Administrative Clerk position was reclassified to a Fiscal Assistant in FY 15/16.

2. Dispatchers were transferred to the Lyons Township Area Consolidated Dispatch center at the end of FY 16/17.

3. Previously classified as Building Inspector. Position was reclassified in FY 16/17.

**Table V
VILLAGE AUTHORIZED PERSONNEL
PART-TIME POSITIONS
5 YEAR HISTORY**

	AUTHORIZED FY2013/14	AUTHORIZED FY2014/15	Authorized FY2015/16	Authorized FY2016/17	Authorized FY2017/18
FINANCE DEPARTMENT					
Summer Seasonal	0	0	0	1	1
<i>Full Time Equivalents (FTEs)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0.72</i>	<i>0.72</i>
POLICE DEPARTMENT					
Police Officers	3	3	3	3	3
Auxiliary Police Officers	4	4	4	4	4
Crossing Guards	9	9	9	9	9
Dispatchers	3	3	3	3	3
	19	19	19	19	19
<i>Full Time Equivalents (FTEs)</i>	<i>3.92</i>	<i>3.92</i>	<i>3.92</i>	<i>3.92</i>	<i>3.92</i>
FIRE DEPARTMENT					
Division Chief	3	3	3	3	3
Captain	2	2	2	2	2
Lieutenant	4	4	4	4	4
Fire Inspector*	4	4	4	4	4
Firefighter	40	40	40	40	40
Seasonal Summer Intern	0	0	1	1	1
	53	53	54	54	54
<i>Full Time Equivalents (FTEs)</i>	<i>8.0</i>	<i>8.0</i>	<i>8.2</i>	<i>8.2</i>	<i>8.2</i>
PUBLIC WORKS DEPARTMENT					
Seasonal Maintenance Workers	5	5	5	5	5
Executive Secretary	1	1	1	1	1
	6	6	6	6	6
<i>Full Time Equivalents (FTEs)</i>	<i>1.1</i>	<i>1.1</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>
BUILDING DEPARTMENT					
Building Inspector	0	0	0	0	0
Project Coordinator	0	0	1	1	1
Bldg/Electrical Inspector	0	0	0	0	0
Code Enforcement Officer	0	0	0	0	0
Seasonal Code Enf. Officer	0	0	1	1	1
	0	0	2	2	2
<i>Full Time Equivalents (FTEs)</i>	<i>0</i>	<i>0</i>	<i>0.4</i>	<i>0.4</i>	<i>0.4</i>
TOTAL PART-TIME POSITIONS	78.0	78.0	81.0	82.0	82.0
TOTAL FULL-TIME EQUIVALENT	14.0	14.0	15.4	15.5	15.5

*Fire Inspectors must be La Grange Park firefighters in order to serve as fire inspectors

**Table VI
VILLAGE OF LA GRANGE PARK
POSITION COST ALLOCATION BY FUND
FISCAL YEAR 2017/18**

Position	General Fund Administration	General Fund Police	General Fund Fire	General Fund Public Works	General Fund Building	Water Fund Administration	Water Fund Distribution	Sewer Fund Administration	Sewer Fund Operations
<i>Full-time</i>									
Village Manager	78%								
Assistant Village Manager	78%					12%		10%	
Executive Secretary	78%					12%		10%	
Finance Director	78%					12%		10%	
Principal Fiscal Assistant	78%					12%		10%	
Senior Fiscal Assistant	12%		14%			12%		10%	
Fiscal Assistant	78%				50%	13%		11%	
Police Chief						12%		10%	
Deputy Police Chief		100%							
Commander		100%							
Sergeant		100%							
Police Officer		100%							
Dispatcher		100%							
Police Secretary		100%							
Police Records Clerk		100%							
Director of Fire & Building			66.67%		30.00%	1.67%		1.67%	
Public Works Director				78%			12%		10%
PW Foreman				70%			25%		5%
Water Operator				45%			50%		5%
Mechanic				85%			15%		
PW Maintenance Worker				70%			25%		
Building Official					100%				5%
<i>Part-time</i>									
Village Clerk	78%								
Village Treasurer	78%					12%		10%	
Auxiliary Police Officer		100%				12%		10%	
Crossing Guard		100%							
Dispatcher		100%							
Fire Division Chief			100%						
Fire Captain			100%						
Fire Lieutenant			100%						
Fire Inspector			100%						
Firefighter			100%						
Fire Seasonal Intern			100%						
PW Seasonal Maintenance Worker				70%			25%		5%
PW Seasonal Plow				100%					
PW Executive Secretary				78%					
Project Coordinator							12%		10%
Seasonal Code Enforcement Officer					100%			100%	

Full-Time Employee Retirement and Health Benefits Summary

Non-Union Employees

Retirement: State mandated participation in the Illinois Municipal Retirement Fund (IMRF).

- Village contributes a percentage of total salary as set each calendar year by IMRF. For 2017, Village contribution rate is 8.88% of employee earnings.
- Employees contribute fixed rate of 4.5% of earnings.

Mandatory participation in Social Security and Medicare.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

Health Insurance: Voluntary participation in Village sponsored HMO plan through the Intergovernmental Public Benefits Cooperative pool.

- Village contributes 84% of premium: \$497.60/month for single coverage and \$1,463.28/month for family coverage for plan year 2017.
- Employees contribute 16% of premium: \$94.78/month for single coverage and \$278.72/month for family coverage for plan year 2017.

Public Works Employees in Midwest Operating Engineers Union

Retirement: State mandated participation in the Illinois Municipal Retirement Fund (IMRF).

- Village contributes a percentage of total salary as set each calendar year by IMRF. For 2016, Village contribution rate is 8.88% of employee earnings.
- Employees contribute fixed rate of 4.5% of earnings.

Public Works Employees in Midwest Operating Engineers Union (continued)

Mandatory participation in Social Security and Medicare.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

Health Insurance: Voluntary participation in Union sponsored health plan.

- The Village contributes a fixed monthly amount set by the collective bargaining agreement. For Fiscal Year 2017, \$630/month for single coverage \$1,260/month for single+1 and \$1,921 per month for family coverage.

Sworn Police Officers

Retirement: State mandated participation in the Village Police Pension Fund.

- Village levies property tax as determined by pension actuary. For FY2017, amount was \$844,299.
- Employees contribute fixed rate of 9.91% of base salary.

Sworn officers do not participate in Social Security, but may participate in Medicare based on hire date.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

Health Insurance: Voluntary participation in Village sponsored HMO plan through the Intergovernmental Public Benefits Cooperative pool.

- Village contributes 84% of premium: \$497.60/month for single coverage and \$1,463.28/month for family coverage for plan year 2017.
- Employees contribute 16% of premium: \$94.78/month for single coverage and \$278.72/month for family coverage for plan year 2017.

GENERAL FUND SUMMARY
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

	Actual FY 2013/14	Actual FY 2014/15	Actual FY 2015/16	Projected FY 2016/17	Budget FY 2016/17	Budget FY 2017/18
Revenues						
Local Taxes	\$ 4,871,247	\$ 4,831,779	\$ 4,957,385	\$ 4,918,500	\$ 4,965,000	\$ 4,973,000
Licenses	328,823	339,477	331,179	328,200	329,500	328,200
Permits	300,216	379,867	390,759	371,630	272,500	286,500
Intergovernmental Revenues	1,591,916	1,699,168	1,757,989	1,678,000	1,763,200	1,762,000
Charge For Services	500,087	581,424	527,765	499,500	504,500	499,500
Fines & Forfeitures	207,014	176,106	206,866	193,000	173,000	193,000
Miscellaneous Revenues	430,715	391,177	894,995	461,029	386,485	411,500
Other Financing Sources	36,000	49,613	38,000	85,478	85,719	-
Total Revenues & Transfers In	\$ 8,266,018	\$ 8,448,611	\$ 9,104,938	\$ 8,535,337	\$ 8,479,904	\$ 8,453,700
Expenditures						
Salaries & Wages	\$ 3,960,614	\$ 4,027,569	\$ 4,059,154	\$ 4,028,450	\$ 4,142,650	\$ 4,069,950
Professional Services	267,405	308,833	314,213	523,920	609,570	842,980
Other Services	1,107,698	1,089,331	1,106,304	1,068,710	1,070,000	1,117,370
Capital Outlay	13,784	22,885	33,548	76,740	63,840	46,150
Supplies	270,694	357,477	283,874	216,605	238,930	227,500
Pension & Insurance	1,715,816	1,842,093	1,882,946	1,968,978	1,966,300	1,990,700
Other	70,616	80,831	89,708	97,698	114,020	141,345
	\$ 7,406,627	\$ 7,729,019	\$ 7,769,747	\$ 7,981,101	\$ 8,205,310	\$ 8,436,995
Ambulance Loan Repayment	12,500	12,500	12,500	12,500	12,500	12,500
Transfer to Capital Projects Fund	264,200	1,188,000	200,000	200,000	200,000	200,000
LTACC Capital Expenditures	-	-	-	350,000	350,000	-
Transfer to Risk Management Fund	-	-	-	-	-	400,000
Total Expenditures & Transfers Out	\$ 7,683,327	\$ 8,929,519	\$ 7,982,247	\$ 8,543,601	\$ 8,767,810	\$ 9,048,495
Fund Balance Increase/(Decrease)	582,691	(480,908)	1,122,691	(8,264)	(287,906)	(594,795)
Beginning Fund Balance	\$ 4,041,773	\$ 4,624,464	\$ 4,143,556	\$ 5,266,247	\$ 5,266,247	\$ 5,257,983
Ending Fund Balance	\$ 4,624,464	\$ 4,143,556	\$ 5,266,247	\$ 5,257,983	\$ 4,978,341	\$ 4,663,188
Adjustment to Available Cash ¹	(1,516,424)	(1,640,147)	(1,914,224)	(1,694,224)	(1,694,224)	(1,294,224)
Available Cash at Fiscal Year End	\$ 3,108,040	\$ 2,503,409	\$ 3,352,023	\$ 3,563,759	\$ 3,284,117	\$ 3,368,964

1. Includes receivables and deposits not available for spending as of year end

GENERAL FUND REVENUES
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Actual FY 2015/16</u>	<u>Projected FY 2016/17</u>	<u>Budget FY 2016/17</u>	<u>Budget FY 2017/18</u>
Local Taxes							
01-50-1-100	Property Tax (Prior Years)	\$ 5,628	\$ (65,377)	\$ (13,830)	\$ 10,000	\$ 10,000	\$ 10,000
01-50-1-102	Property Tax	3,250,559	3,253,115	3,432,155	3,390,000	3,380,000	3,425,000
01-50-1-110	Sales Tax	474,410	522,949	507,490	480,000	515,000	500,000
01-50-1-112	Amusement Rental Tax	8,849	11,166	8,837	8,500	10,000	8,000
01-50-1-120	Utility Tax - Nicor Gas	222,368	201,693	133,802	150,000	165,000	165,000
01-50-1-122	Utility Tax - Commonwealth Edison	342,505	327,662	319,767	340,000	325,000	340,000
01-50-1-124	Telecommunications Tax	357,094	357,011	330,288	300,000	330,000	280,000
01-50-1-130	Cable Television Franchise Fee	209,834	223,560	238,876	240,000	230,000	245,000
Total Local Taxes		\$ 4,871,247	\$ 4,831,779	\$ 4,957,385	\$ 4,918,500	\$ 4,965,000	\$ 4,973,000
Licenses							
01-50-2-200	Motor Vehicle Licenses	\$ 240,389	\$ 242,168	\$ 236,584	\$ 240,000	\$ 240,000	\$ 240,000
01-50-2-202	Motor Vehicle Penalties	13,118	10,758	9,302	9,000	10,000	9,000
01-50-2-204	Senior Citizen Licenses	19,281	19,695	20,060	20,000	20,000	20,000
01-50-2-206	Senior Citizen Penalties	293	315	227	300	300	300
01-50-2-212	Motorcycle Licenses	1,750	1,686	1,715	1,800	1,700	1,800
01-50-2-214	Motorcycle Penalties	73	18	23	-	100	-
01-50-2-240	Dog Licenses	6,352	6,869	6,133	6,000	6,300	6,000
01-50-2-242	Dog Penalties	230	126	55	100	100	100
01-50-2-250	Business Licenses	36,547	41,394	39,160	40,000	40,000	40,000
01-50-2-252	Liquor Licenses	9,820	14,913	17,270	10,000	10,000	10,000
01-50-2-290	Miscellaneous Licenses	970	1,555	650	1,000	1,000	1,000
Total Licenses		\$ 328,823	\$ 339,477	\$ 331,179	\$ 328,200	\$ 328,500	\$ 328,200
Permits							
01-50-3-300	New Construction Permits	\$ 91,129	\$ 49,752	\$ 52,268	\$ 52,630	\$ 40,000	\$ 40,000
01-50-3-302	Alteration / Addition Permits	96,680	172,206	183,599	190,000	120,000	120,000
01-50-3-304	Garage Permits	6,398	13,488	12,106	8,000	8,000	8,000
01-50-3-306	Electrical Permits	7,515	10,461	9,139	9,000	9,000	9,000
01-50-3-308	Plumbing Permits	25,959	23,446	20,281	15,000	17,500	17,500
01-50-3-310	Repair Permits	43,260	74,680	80,858	72,000	48,000	60,000
01-50-3-390	Miscellaneous Permits	29,275	35,834	32,508	25,000	30,000	32,000
Total Permits		\$ 300,216	\$ 379,867	\$ 390,759	\$ 371,630	\$ 272,500	\$ 286,500
Intergovernmental Revenues							
01-50-4-400	State Income Tax	\$ 1,296,773	\$ 1,368,026	\$ 1,388,953	\$ 1,300,000	\$ 1,385,000	\$ 1,370,000
01-50-4-402	Personal Property Replacement Tax	54,098	52,768	46,988	50,000	55,000	50,000
01-50-4-406	State Use Tax	241,045	274,357	318,458	325,000	320,000	340,000
01-50-4-410	State Grants	-	-	-	-	-	-
01-50-4-412	County Grants	-	-	-	-	-	-
01-50-4-420	Federal Grants	-	-	3,378	3,000	3,200	2,000
01-50-4-430	Other Grants	-	4,017	212	-	-	-
Total Intergovernmental Revenues		\$ 1,591,916	\$ 1,699,168	\$ 1,757,989	\$ 1,678,000	\$ 1,763,200	\$ 1,762,000

GENERAL FUND REVENUES
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Actual</u> <u>FY 2015/16</u>	<u>Projected</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2017/18</u>
Charges For Services							
01-50-5-500	Inspection Fees	\$ 7,520	\$ 5,545	\$ 10,145	\$ 7,000	\$ 7,000	\$ 7,000
01-50-5-502	Election Fees	100	200	100	100	100	100
01-50-5-504	Board & Commission Hearing Fees	5,000	4,128	13,264	5,000	5,000	5,000
01-50-5-508	Fingerprinting	-	-	1,508	1,500	1,500	1,500
01-50-5-510	Accident Reports	800	895	970	900	900	900
01-50-5-512	Special Event Police Services	9,045	11,100	20,160	10,000	15,000	10,000
01-50-5-514	Alarm Monitoring Fee	14,625	14,903	15,355	15,000	15,000	15,000
01-50-5-516	Ambulance Service	462,997	544,653	466,263	460,000	460,000	460,000
Total Charges For Services		\$ 500,087	\$ 581,424	\$ 527,765	\$ 499,500	\$ 504,500	\$ 499,500
Fines & Forfeitures							
01-50-6-600	Court Fines	\$ 66,984	\$ 44,099	\$ 42,031	\$ 40,000	\$ 35,000	\$ 40,000
01-50-6-602	Station Fines	138,630	127,987	162,354	150,000	135,000	150,000
01-50-6-604	False Alarm Violations	1,400	1,800	1,750	2,000	2,000	2,000
01-50-6-610	Forfeitures	-	-	-	-	-	-
01-50-6-650	DUI Fines	-	2,220	731	1,000	1,000	1,000
Total Fines & Forfeitures		\$ 207,014	\$ 176,106	\$ 206,866	\$ 193,000	\$ 173,000	\$ 193,000
Miscellaneous Revenues							
01-50-7-700	Interest on Investments	\$ 25,221	\$ (37,742)	\$ 6,203	\$ 15,000	\$ 15,000	\$ 15,000
01-50-7-710	Property Damage Reimbursements	47,299	23,967	48,391	20,000	15,000	-
01-50-7-720	Rentals & Lease Payments	170,475	184,887	197,970	185,000	207,000	200,000
01-50-7-730	Payments in Lieu of Taxes	126,473	128,815	174,400	138,779	138,485	140,000
01-50-7-740	Curbside Recycling	943	494	799	500	500	500
01-50-7-760	Ambulance Donations	-	478	395	-	-	-
01-50-7-765	Police Donations	-	1,750	300	1,750	500	1,000
01-50-7-768	Other Donations	-	-	-	-	-	15,000
01-50-7-790	Miscellaneous Income	60,304	88,528	466,537	100,000	10,000	40,000
Total Miscellaneous Revenues		\$ 430,715	\$ 391,177	\$ 894,995	\$ 461,029	\$ 386,485	\$ 411,500
Other Financing Sources							
01-50-9-900	Transfer From Other Funds	-	12,613	-	60,000	60,000	-
01-50-9-904	Transfer from 9-1-1 Fund	36,000	37,000	38,000	25,478	25,719	-
Total Other Financing Sources		\$ 36,000	\$ 49,613	\$ 38,000	\$ 85,478	\$ 85,719	\$ -
Total Revenues & Transfers in		\$ 8,266,018	\$ 8,448,611	\$ 9,104,938	\$ 8,535,337	\$ 8,479,904	\$ 8,453,700

ADMINISTRATION & FINANCE



The Administration Department, under the direction of the Village Manager, implements the programs and policies established by the Village Board and coordinates the operations of all Village departments. The Department is responsible for planning and zoning, human resources, information technology and risk management activities. Administration staff also coordinates the Village's communication programs including e-briefs, Rose Clippings, the Village website and the Village cable channel.

The Administration Department consists of three (3) full time employees; the Village Manager, Assistant Village Manager and Executive Secretary.

Primary responsibilities of the Finance Department include cashiering, accounts payable, payroll processing, utility billing, financial reporting, budgeting, cash management and investments.

The Finance Department includes four (4) full-time employees; the Finance Director, Principal Fiscal Assistant and two Fiscal Assistants. An additional full time position, the Senior Fiscal Assistant is shared with the Building Department.

FY 17/18 Budget Notes

- Total expenditures for Administration & Finance are proposed to be \$928,600 in FY 17/18 or 2.1% higher than FY 16/17 budget.
- The increase is primarily due to personnel related expenditures and an additional \$25,000 included in Community Events for the Village's anniversary celebration. The anniversary costs are expected to be partially offset by donations.
- A new line item, Banking Services, has been included to better track costs associated with banking operations, including credit card processing fees.
- A new line item, Travel, Meals, & Lodging has been included for greater transparency and to assist with complying with the Local Government Travel Expense Control Act.

ADMINISTRATION & FINANCE
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Actual FY 2015/16</u>	<u>Projected FY 2016/17</u>	<u>Budget FY 2016/17</u>	<u>Budget FY 2017/18</u>
Salaries & Wages							
01-41-1-100	Full-Time Salaries	\$ 465,371	\$ 443,244	\$ 428,065	\$ 462,000	\$ 466,000	\$ 477,000
01-41-1-110	Part-Time Wages	17,236	17,453	10,964	11,500	13,100	12,220
01-41-1-130	Overtime	-	114	253	700	500	600
Total Salaries & Wages		482,607	460,811	439,282	474,200	479,600	489,820
Professional Services							
01-41-2-200	Legal	62,916	100,688	60,478	64,000	69,840	64,000
01-41-2-210	Auditing & Reporting	12,792	14,520	14,820	23,000	23,900	24,000
01-41-2-250	Information Technology	-	-	19,453	30,000	30,840	30,000
01-41-2-270	Banking Services	-	-	-	-	-	5,000
01-41-2-290	Other Professional Services	70,415	51,102	58,579	26,000	46,000	25,000
Total Professional Services		146,123	166,310	153,330	143,000	170,580	146,000
Other Services							
01-41-3-302	Equipment Maintenance & Repair	549	369	368	1,000	1,000	1,000
01-41-3-304	Building Maintenance & Repair	10,692	12,915	9,191	10,000	10,000	10,000
01-41-3-310	Machine & Equipment Rental	5,888	5,893	6,536	6,020	6,020	6,020
01-41-3-320	Janitorial Service	5,111	4,324	4,717	5,000	5,000	5,000
01-41-3-350	Notices	1,465	2,032	2,123	2,300	2,300	2,300
01-41-3-360	Printing	10,594	10,647	11,111	11,300	11,300	11,300
01-41-3-370	Postage	8,560	10,359	12,002	10,800	10,800	10,800
01-41-3-372	Telephone	15,165	6,760	9,094	5,720	5,720	5,980
01-41-3-390	Miscellaneous Services	4,358	4,078	23,283	4,150	4,150	2,000
Total Other Services		62,382	57,377	78,425	56,290	56,290	54,400
Capital Outlay							
01-41-4-430	Office Equipment	2,209	2,036	2,258	2,500	2,500	2,500
Total Capital Outlay		2,209	2,036	2,258	2,500	2,500	2,500
Supplies							
01-41-5-504	Building & Land Maintenance Materials	725	296	191	500	500	500
01-41-5-520	Janitorial Supplies	465	313	288	400	700	400
01-41-5-550	Fuel	19	-	-	-	-	-
01-41-5-560	Books & Maps	340	300	374	400	500	400
01-41-5-580	Office Supplies	8,746	7,803	5,981	6,000	7,000	6,000
Total Supplies		10,295	8,712	6,834	7,300	8,700	7,300
Pension & Insurance							
01-41-6-600	Property & Liability Insurance	23,988	2,483	1,678	1,600	1,600	1,900
01-41-6-610	Health & Life Insurance	66,195	88,955	62,698	72,700	72,700	82,920
01-41-6-620	FICA	41,722	22,156	29,557	36,300	36,800	37,600
01-41-6-630	IMRF	58,508	28,167	40,352	43,260	45,500	43,500
Total Pension & Insurance		190,413	141,761	134,285	153,860	156,600	165,920
Other Expenses							
01-41-7-700	Dues & Subscriptions	15,275	15,261	16,236	17,250	16,590	17,580
01-41-7-705	Travel, Meals & Lodging	-	-	-	2,000	-	4,680
01-41-7-710	Training	8,319	5,124	8,200	7,000	6,590	4,900
01-41-7-715	Employee Programs	-	-	600	700	2,160	400
01-41-7-720	Official Functions	2,523	4,551	5,900	3,000	4,000	2,000
01-41-7-730	Zoning Board of Appeals	2,590	3,428	2,684	4,000	4,000	4,000
01-41-7-740	Community Events	420	724	1,347	1,000	1,000	26,000
01-41-7-750	Recycling Programs	937	1,190	1,010	1,043	1,000	1,100
01-41-7-790	Contingencies	2,799	3,640	44	-	-	-
Total Other Expenses		32,863	33,918	36,021	35,993	35,340	60,660
Total Expenditures: Administration Department		\$ 926,892	\$ 870,925	\$ 850,435	\$ 873,143	\$ 909,610	\$ 928,600

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**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
Salaries & Wages				
01-41-1-100	Administration Full-Time	Village Manager (78%) Assistant Village Manager (78%) Executive Secretary (78%) Finance Director (78%) Principal Fiscal Assistant (78%) Senior Fiscal Assistant (12%) 2 Fiscal Assistants (78%)	\$ 116,000 89,200 41,000 98,000 51,000 7,200 74,600	\$ 477,000
01-41-1-110	Administration Part-Time	Village Clerk (78%) Part-Time Assistance	9,100 3,120	12,220
01-41-1-130	Overtime		600	600
Professional Services				
01-41-2-200	Legal	Village Attorney retainer Personnel & labor issues Other litigation	52,000 6,000 6,000	64,000
01-41-2-210	Auditing	Annual audit OPEB	21,500 2,500	24,000
01-41-2-250	Information Technology	IT Support MSI software annual support	26,000 4,000	30,000
01-41-2-270	Banking Services	Banking Credit card processing	2,000 3,000	5,000
01-41-2-290	Other Professional Services	Lobbyist Other services	22,000 3,000	25,000
Other Services				
01-41-3-302	Equipment Maintenance & Repair		1,000	1,000
01-41-3-304	Building Maintenance & Repair		10,000	10,000
01-41-3-310	Machine & Equipment Rental	Copier Postal Machine	5,500 520	6,020
01-41-3-320	Janitorial Service		5,000	5,000
01-41-3-350	Notices	Legal and Personnel Annual Treasurer's Report	1,400 900	2,300
01-41-3-360	Printing	Village newsletter Economic development Vehicle stickers Checks and deposit slips Other	5,700 800 2,500 800 1,500	11,300

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
01-41-3-370	Postage	Vehicle sticker applications	2,500	
		Vehicle sticker reminders	800	
		Village newsletter	3,000	
		Postal permits	500	
		Mail through postage machine	4,000	10,800
01-41-3-372	Telephone	Land Lines	3,500	
		Mobile Phones	600	
		Internet Access	1,880	5,980
01-41-3-390	Miscellaneous Services		2,000	2,000
<u>Capital Outlay</u>				
01-41-4-430	Office Equipment		2,500	2,500
<u>Supplies</u>				
01-41-5-504	Building & Land Maint. Materials		500	500
01-41-5-520	Janitorial Supplies		400	400
01-41-5-560	Books & Maps		400	400
01-41-5-580	Office Supplies		6,000	6,000
<u>Pension & Insurance</u>				
01-41-6-600	Property & Liability Insurance	Transfer to Risk Management Fund	1,900	1,900
01-41-6-610	Health & Life Insurance	IPBC	82,920	82,920
01-41-6-620	FICA	Social Security	30,400	
		Medicare	7,200	37,600
01-41-6-630	IMRF	Employer Contribution	43,500	43,500
<u>Other Expenses</u>				
01-41-7-700	Dues & Subscriptions	American Planning Association	480	
		American Payroll Association	240	
		CMAA	410	
		GFOA	160	
		ICLEI	480	
		ICMA	890	
		IGFOA	160	
		ILCMA	490	
		Illinois Municipal League	1,000	
		Metropolitan Mayors Caucus	490	
		Municipal Clerks	100	
		Proviso Municipal League	340	
		West Central Municipal Conf	9,230	
		West Suburban Chamber of Comm.	2,630	
		Newspaper subscriptions	80	
		Other	400	17,580

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
01-41-7-705	Travel, Meals & Lodging	Village Board	1,560	
		Village Manager	1,170	
		Assistant Village Manager	780	
		Finance Director	780	
		Other	390	4,680
01-41-7-710	Training	Village Manager	1,560	
		Assistant Village Manager	1,170	
		Finance Director	1,170	
		Other training	1,000	4,900
01-41-7-715	Employee Programs	Service Awards	30	
		Tuition Reimbursement	-	
		Employee Events	200	
		Holiday Gifts	170	400
01-41-7-720	Official Functions		2,000	2,000
01-41-7-730	Zoning Board of Appeals		4,000	4,000
01-41-7-740	Community Events	125th Anniversary	25,000	
		Other events	1,000	26,000
01-41-7-750	Recycling Programs	Recycle Bins	1,100	1,100
	Total Budget			\$ 928,600

POLICE DEPARTMENT

Statement of Purpose

The purpose of the La Grange Park Police Department is to keep the peace and maintain order in La Grange Park; to safeguard the community and prevent crime; to uphold the law and bring to justice those who break the law; to help the public, educate the community and encourage compliance with the law; and in fulfilling this purpose to exercise appropriate discretion and sound judgment based on the best interests of the community.



The Police Department consists of twenty three (23) authorized full-time positions. The Department also includes nineteen (19) authorized various part-time positions.

FY 17/18 Budget Notes

- Police Department expenditures for FY 17/18 are budgeted at \$4,192,620. This represents a 1.5% increase from the prior year budget.
- Salaries and wages are budgeted 4.2% lower than the prior year due to turnover within the department and due to the four dispatchers moving to the new consolidated dispatch center (LTACC).
- The line item for Dispatch Services was created for FY 17/18 to again account for the annual operating contribution for the consolidated dispatch center (LTACC) as well as any other dispatch expenditures. A portion of these costs are also budgeted in the Fire Department.
- NETWEST Radio Operating Costs for FY 17/18 will continued to be collected in the present format and paid at a shared cost of approximately \$3,800 per month with the villages of LaGrange, Western Springs and Brookfield. Next fiscal year LTACC will absorb this operating breakdown cost(s) for future use.
- This year as well, fuel costs are lower due to decreased gasoline prices.
- The Police Pension contribution has been increased to \$900,000 due to planned adjustments based on the Village's pension funding policy.
- International Association of Chiefs of Police Conference this year will be held in Philadelphia, Pennsylvania and has been properly budgeted in the Training / Travel, Meals & Lodging Accounts at an approx. cost of \$2,000.

VILLAGE OF LA GRANGE PARK
Fiscal Year 2017/18 Budget

- There is \$6,000 budgeted in the Legal Fee notation of the Professional Services area to assist with the setup of a village wide court adjudication process to be held once a month, at the Village Hall, within the next fiscal year.
- The Standard Operating Procedure Manual of the Police Department will be updated and computerized with the assistance of Administrative Consulting Specialists LLC for \$11,000.
- Renovations and Upgrades to the overall police department and present radio system(s) has been requested at a Capital Request for \$10,000.

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Actual FY 2015/16</u>	<u>Projected FY 2016/17</u>	<u>Budget FY 2016/17</u>	<u>Budget FY 2017/18</u>
Salaries & Wages							
01-42-1-100	Sworn Full-Time Salaries	\$ 1,764,074	\$1,819,135	\$1,831,510	\$1,823,350	\$ 1,907,600	\$ 1,920,500
01-42-1-102	Telecom/Administrative Salaries	289,801	275,314	305,184	300,000	214,400	111,000
01-42-1-112	Crossing Guard Wages	82,537	89,553	89,028	85,000	85,000	88,000
01-42-1-116	Auxiliary Police Officer Wages	12,145	5,026	8,938	10,000	12,000	12,000
01-42-1-130	Overtime Pay	37,163	78,118	30,423	38,500	41,000	40,000
01-42-1-132	Holiday Pay	67,300	70,660	73,606	71,000	74,000	70,000
01-42-1-134	Court Time Pay	21,400	23,867	16,265	18,000	20,000	21,000
01-42-1-136	Officer in Charge Pay	10,265	11,120	10,669	10,000	10,000	10,000
01-42-1-138	Special Events Pay	-	-	10,081	1,000	10,000	1,000
Total Salaries & Wages		2,284,685	2,372,793	2,373,704	2,356,850	2,374,000	2,273,500
Professional Services							
01-42-2-200	Legal Fees	22,800	22,919	22,800	24,000	24,000	30,000
01-42-2-285	Dispatch Services	-	-	-	40,000	120,000	250,000
01-42-2-250	Information Technology	-	-	9,143	8,000	8,000	8,000
01-42-2-290	Other Professional Services	10,583	28,947	3,260	13,600	13,600	18,800
Total Professional Services		33,383	51,866	35,203	85,600	165,600	306,800
Other Services							
01-42-3-300	Auto Maintenance & Repair	27,538	21,350	22,511	21,000	22,000	22,000
01-42-3-302	Equipment Maintenance & Repair	15,058	18,095	9,808	13,500	14,500	14,500
01-42-3-304	Building Maintenance & Repair	19,321	14,087	14,422	13,000	13,000	13,000
01-42-3-310	Machine & Equipment Rental	4,887	6,724	6,761	5,000	5,300	6,000
01-42-3-320	Janitorial Service	8,106	7,267	7,547	7,800	8,000	8,200
01-42-3-360	Printing	1,448	2,408	5,475	3,000	3,500	3,500
01-42-3-370	Postage	917	1,265	776	1,250	2,000	1,500
01-42-3-372	Telephone	7,086	3,123	10,661	11,500	9,800	15,100
01-42-3-390	Miscellaneous Services	10,297	4,722	2,616	3,000	2,700	2,700
Total Other Services		94,658	79,041	80,577	79,050	80,800	86,500
Capital Outlay							
01-42-4-430	Office Equipment	2,000	371	-	1,000	1,000	5,000
Total Capital Outlay		2,000	371	-	1,000	1,000	5,000
Supplies							
01-42-5-500	Vehicle Parts & Supplies	9,200	12,297	14,757	13,500	12,000	13,000
01-42-5-502	Equipment Parts & Supplies	1,861	6,093	2,937	5,000	5,500	4,500
01-42-5-504	Building & Land Maintenance Materials	334	87	201	200	700	700
01-42-5-510	Food	435	280	470	400	500	500
01-42-5-512	Ammunition & Targets	3,975	1,494	2,132	1,200	1,500	2,500
01-42-5-520	Janitorial Supplies	1,863	1,035	1,414	1,000	1,500	1,000
01-42-5-540	Uniforms	13,570	19,635	16,849	13,500	19,000	16,000
01-42-5-550	Fuel	54,534	43,549	34,400	38,000	42,000	40,000
01-42-5-560	Books & Maps	773	210	41	250	600	300
01-42-5-580	Office Supplies	6,720	7,371	7,338	7,250	7,400	7,400
01-42-5-584	Photo Supplies	16	-	-	-	250	-
Total Supplies		93,281	92,051	80,539	80,300	90,950	85,900

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Actual FY 2015/16</u>	<u>Projected FY 2016/17</u>	<u>Budget FY 2016/17</u>	<u>Budget FY 2017/18</u>
<i>Pension & Insurance</i>							
01-42-6-600	Property & Liability Insurance	117,841	101,506	70,580	68,000	83,600	74,000
01-42-6-610	Health & Life Insurance	272,676	341,011	358,503	392,000	378,000	371,520
01-42-6-612	Accident Insurance	21	21	-	-	-	-
01-42-6-620	FICA	55,773	56,054	56,969	58,660	53,900	46,100
01-42-6-630	IMRF	31,402	32,020	29,574	28,050	21,400	10,400
01-42-6-632	Police Pension	725,134	764,804	803,853	850,000	850,000	900,000
Total Pension & Insurance		1,202,847	1,295,416	1,319,479	1,396,710	1,386,900	1,402,020
<i>Other Expenses</i>							
01-42-7-700	Dues & Subscriptions	4,661	3,578	4,454	5,500	6,500	6,500
01-42-7-705	Travel, Meals & Lodging	-	-	-	-	-	2,800
01-42-7-710	Training	6,558	9,160	15,598	12,500	16,000	14,500
01-42-7-715	Employee Programs	-	-	1,414	2,500	3,975	3,800
01-42-7-756	Special Programs	907	4,951	3,313	4,500	5,500	5,500
01-42-7-790	Contingencies	2,482	2,444	1,057	500	1,000	-
Total Other Expenses		14,608	20,133	25,836	25,500	32,975	33,100
Total Expenditures: Police Department		\$ 3,725,462	\$ 3,911,671	\$ 3,915,338	\$ 4,025,010	\$ 4,132,225	\$ 4,192,620

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Police

Account Number	Description	Detail	Amount	Total
Salaries & Wages				
01-42-1-100	Sworn Full-Time Salaries	Police Chief Deputy Police Chief Commander 4 Sergeants 14 Police Officers	\$ 129,000 115,500 101,000 405,000 1,170,000	\$ 1,920,500
01-42-1-102	Administrative Salaries	Police Secretary Records Clerk	57,000 54,000	111,000
01-42-1-112	Crossing Guard Wages		88,000	88,000
01-42-1-116	Auxiliary Police Officer Wages		12,000	12,000
01-42-1-130	Overtime Pay		40,000	40,000
01-42-1-132	Holiday Pay		70,000	70,000
01-42-1-134	Court Time Pay		21,000	21,000
01-42-1-136	Officer in Charge Pay		10,000	10,000
01-42-1-138	Special Events Pay		1,000	1,000
Professional Services				
01-42-2-200	Legal Fees	Village Prosecutor Other legal services	23,000 7,000	30,000
01-42-2-250	Information Technology	IT Support MSI Software Support (Tickets)	7,000 1,000	8,000
01-42-2-285	Dispatch Services	LTACC Annual Contribution Other	245,000 5,000	250,000
01-42-2-290	Other Professional Services	Pension Actuary Social Worker Contract Entry Level Testing SOP Update	3,100 2,500 2,000 11,000	18,600
Other Services				
01-42-3-300	Auto Maintenance & Repair		22,000	22,000
01-42-3-302	Equipment Maintenance & Repair	Squad Electrical/Computer/ Video Maintenance and Community Notification System Cook County Livescan Maintenance Miscellaneous	11,000 2,500 1,000	14,500
01-42-3-304	Building Maintenance & Repair	Heating and Cooling Maintenance Miscellaneous	7,000 6,000	13,000

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Police

Account Number	Description	Detail	Amount	Total
01-42-3-310	Machine & Equipment Rental	Copier Lease Miscellaneous	4,500 1,500	6,000
01-42-3-320	Janitorial Service	Janitorial Service Cell Cleaning	7,100 1,100	8,200
01-42-3-360	Printing	Citation Printing Report Forms, Case Folders Business Cards	1,500 1,500 500	3,500
01-42-3-370	Postage		1,500	1,500
01-42-3-372	Telephone	Land Lines Mobile Phones & Tablets	7,500 7,600	15,100
01-42-3-390	Miscellaneous Services	Kennel/Vet Fees Newspaper Ads/Legal Notices Medical Examiner Transports Towing Fees	1,200 500 500 500	2,700
<u>Capital Outlay</u>				
01-42-4-430	Office Equipment	Replacement Desk and Chairs	5,000	5,000
<u>Supplies</u>				
01-42-5-500	Auto Parts & Supplies	Parts and Supplies for Police Fleet	13,000	13,000
01-42-5-502	Equipment Parts & Supplies	Replacement of O.C. spray, digital camera batteries, cassettes, DVD's and miscellaneous parts Fitness Center Equipment	4,500	4,500
01-42-5-504	Building & Land Maintenance Materials	Parking Lot Maintenance Miscellaneous Light Bulbs, etc.	400 300	700
01-42-5-510	Food	Prisoner Meals	500	500
01-42-5-512	Ammunition & Targets	Firearms Supplies	2,500	2,500
01-42-5-520	Janitorial Supplies	Miscellaneous Cleaning Supplies	1,000	1,000
01-42-5-540	Uniforms	Quartermaster Program Body Armor Replacement (Partially offset by grant)	14,000 2,000	16,000
01-42-5-550	Fuel		40,000	40,000
01-42-5-560	Books & Maps	Criminal Code Updates Uniform Complaint Manuals Miscellaneous	150 150 -	300
01-42-5-580	Office Supplies	Miscellaneous Supplies	7,400	7,400

3/2/2017

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Police

Account Number	Description	Detail	Amount	Total
<u>Pension & Insurance</u>				
01-42-6-600	Property & Liability Insurance	Transfer to Risk Management Fund	74,000	74,000
01-42-6-610	Health & Life Insurance	IPBC	371,520	371,520
01-426-620	FICA	Social Security	13,100	
		Medicare	33,000	46,100
01-42-6-630	IMRF	Employer Contribution	10,400	10,400
01-42-6-632	Police Pension	Village Contribution	900,000	900,000
<u>Other Expenses</u>				
01-42-7-700	Dues & Subscriptions	West Suburban Investigate Task Force	2,000	
		N.I.P.A.S.	3,000	
		Illinois Assn. of Chiefs of Police	650	
		West Suburban Juvenile Officers	300	
		Intl. Assn. of Chiefs of Police	300	
		Other	250	6,500
01-42-7-705	Travel, Meals & Lodging	Intl. Assn. of Chiefs of Police		
		Philadelphia Conference	1,800	
		Other	1,000	2,800
01-42-7-710	Training	Basic Law Enforcement	5,500	
		N.E.M.R.T. Annual Fees	2,500	
		In-Service Training Days	2,000	
		N.I.P.A.S.	1,500	
		Firing Range Rental Fees	1,000	
		IACP Conference	1,000	
		Miscellaneous	1,000	14,500
01-42-7-715	Employee Programs	Service Awards	720	
		Tuition Reimbursement	2,000	
		Holiday Gifts	1,080	3,800
01-42-7-756	Special Programs	National Night Out	2,000	
		Adopt A Cop Supplies	2,000	
		Shop With A Cop (Donations)	500	
		Crime Prevention Materials	1,000	5,500
	Total Budget			\$ 4,192,620

FIRE DEPARTMENT

Mission Statement

The Village of La Grange Park Fire Department is a combination fire department, staffed predominantly by dedicated paid-on-call personnel, along with contracted full-time personnel.



Our primary responsibility is to protect the public from the effects of illness, injury, fire and disaster. This is accomplished through educating the public on fire prevention, injury prevention, and health risks, conducting effective code enforcement, and by providing excellent and efficient emergency response. Personnel are committed to being well trained and prepared for all emergencies, while maintaining the spirit of volunteerism.

We are ever focused on the needs of those we serve, while conducting ourselves at the highest level of moral and ethical standards.

Fire Department staffing consists of the Director of Fire, Building and Emergency Management, (who also serves as the Village's Fire Chief), and 50 paid-on-call firefighters and officers, nearly all of which are EMT-B's, or Paramedics. Staffing also includes the use of a contractual paramedic service, Public Safety Services, Inc., who provides licensed paramedics to provide Advanced Life Support EMS response from our Fire Station 1, utilizing Village-owned ambulance and supplies. Contract personnel also wear our Fire Department uniforms, and are basically integrated into our Fire Department as one.

The Fire Department currently operates three engines, one ladder truck, two advanced life support equipped ambulances, one command vehicle, and two staff cars. The Fire Department is a member of MABAS (Mutual Aid Box Alarm System) Division 10 and supports MABAS specialty teams such as Haz-Mat, Technical Rescue and Origin & Cause. In addition to fighting fires, the Fire Department provides other emergency and non-emergency services.

FY 17/18 Budget Notes

- Expenditures in the Fire Department in FY 17/18 are budgeted to be \$1,709,295. This represents a 6.4% increase over the department's budget for FY 16/17. Most of this increase can be attributed to moving an additional \$100,000 into the Fire Department budget for LTACC operational costs.
- There is only a proposed increase of \$1,830 increase in Salaries & Wages, or approximately 0.3%, this budget year. This is based upon an evaluation of spending history and projected costs, but can fluctuate significantly based upon our actual call volume for the fiscal year and our staffing model.

VILLAGE OF LA GRANGE PARK
Fiscal Year 2017/18 Budget

- Our contract cost for paramedic/firefighters remained flat this year, at \$523,750, which represents the first year of a three year contract renewal.
- There is \$14,500 budgeted for Fire Station 2 projects, which includes cleaning and painting the apparatus garage, and to tuck-point the building. There is also \$8,700 budgeted for Station 1 projects, which includes repairing or replacing the roof access door, and modifying our vehicle exhaust system to accommodate the new ambulance.

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Actual FY 2015/16</u>	<u>Projected FY 2016/17</u>	<u>Budget FY 2016/17</u>	<u>Budget FY 2017/18</u>
Salaries & Wages							
01-43-1-100	Full-Time Salaries	\$ 86,520	\$ 88,271	\$ 90,164	\$ 91,780	\$ 91,780	\$ 94,100
01-43-1-110	Part-Time Wages	197,406	188,241	202,914	195,000	201,690	205,700
01-43-1-114	E.M.T. Wages	120,564	133,830	145,360	120,000	134,500	129,000
01-43-1-140	Mutual Aid Pay	51,760	36,705	46,070	44,000	43,000	44,000
01-43-1-142	Training Pay	70,711	79,912	82,720	80,000	90,000	90,000
01-43-1-144	Fire Prevention Pay	23,602	21,416	20,641	28,000	34,000	34,000
Total Salaries & Wages		550,563	548,375	587,869	558,780	594,970	596,800
Professional Services							
01-43-2-218	Ambulance/Paramedic Billing	-	-	30,526	32,400	32,400	32,400
01-43-2-250	Information Technology	-	-	7,163	10,000	8,580	9,450
01-43-2-260	Occupational Health	-	-	10,756	28,000	18,000	18,000
01-43-2-285	Dispatch Services	-	-	-	40,000	111,310	211,310
Total Professional Services		-	-	48,445	110,400	170,270	271,160
Services							
01-43-3-300	Vehicle Maintenance & Repair	25,911	26,760	28,848	33,500	28,200	29,900
01-43-3-302	Equipment Maintenance & Repair	9,322	12,761	9,832	11,000	11,550	12,580
01-43-3-304	Building Maintenance & Repair	10,653	12,854	19,574	18,170	18,170	29,370
01-43-3-310	Machine & Equipment Rental	-	-	60	50	-	100
01-43-3-320	Janitorial Service	1,310	1,421	1,210	1,200	1,200	1,200
01-43-3-360	Printing	746	783	388	2,000	2,000	2,000
01-43-3-370	Postage	322	282	224	500	500	250
01-43-3-372	Telephone	6,396	3,684	4,452	5,490	5,490	11,210
01-43-3-382	Paramedic Service	497,174	505,873	514,726	523,750	523,750	523,750
01-43-3-390	Miscellaneous Services	63,827	44,344	1,502	1,000	1,000	1,000
Total Services		615,661	608,762	580,816	596,660	591,860	611,370
Capital Outlay							
01-43-4-430	Office Equipment	-	80	285	1,500	1,100	2,050
01-43-4-440	Other Equipment & Machinery	6,062	7,198	6,361	44,990	44,990	28,100
Total Capital Outlay		6,062	7,278	6,646	46,490	46,090	30,150
Supplies							
01-43-5-500	Vehicle Parts & Supplies	7,457	4,878	5,110	7,325	5,500	6,000
01-43-5-502	Equipment Parts & Supplies	5,248	4,323	6,836	11,180	11,180	9,000
01-43-5-504	Building & Land Maintenance Materials	3,109	2,185	1,411	2,000	2,000	2,000
01-43-5-520	Janitorial Supplies	752	1,767	616	1,000	1,000	1,000
01-43-5-530	Chemicals	-	-	-	600	600	-
01-43-5-540	Uniforms	3,681	4,430	2,837	4,200	5,000	5,000
01-43-5-550	Fuel	25,707	20,736	15,794	16,000	20,000	18,000
01-43-5-560	Books & Maps	862	1,718	1,409	3,700	3,700	3,700
01-43-5-580	Office Supplies	2,145	1,762	2,792	3,500	3,500	4,000
01-43-5-582	Medical Supplies	5,616	6,665	7,333	8,500	8,500	8,500
Total Supplies		54,577	48,464	44,138	58,005	60,980	57,200
Pension & Insurance							
01-43-6-600	Property & Liability Insurance	27,895	33,764	30,024	30,000	31,000	28,800
01-43-6-610	Health & Life Insurance	10,681	14,228	13,641	12,500	12,500	11,990
01-43-6-612	Accident Insurance	1,167	1,167	1,188	1,188	1,200	1,200
01-43-6-620	FICA	38,972	40,036	39,794	42,750	45,600	45,800
01-43-6-630	IMRF	10,172	10,010	10,035	14,190	13,700	14,100
Total Pension & Insurance		88,887	99,205	94,682	100,628	104,000	101,890

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Actual</u> <u>FY 2015/16</u>	<u>Projected</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2017/18</u>
<i>Other Expenses</i>							
01-43-7-700	Dues & Subscriptions	8,439	7,756	7,259	10,525	10,525	11,160
01-43-7-705	Travel, Meals & Lodging	-	-	-	4,500	-	6,725
01-43-7-710	Training	9,076	14,621	15,511	13,500	24,850	19,860
01-43-7-715	Employee Programs	-	-	1,376	1,750	2,000	2,980
01-43-7-790	Contingencies	1,440	1,340	230	-	500	-
<i>Total Other Expenses</i>		18,955	23,717	24,376	30,275	37,875	40,725
Total Expenditures: Fire Department		\$ 1,334,705	\$ 1,335,801	\$ 1,386,972	\$ 1,501,238	\$ 1,606,045	\$ 1,709,295

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
Salaries & Wages				
01-43-1-100	Full-Time Salaries	Director of Fire & Building (66.67%) Senior Fiscal Assistant (14%)	\$ 85,500 8,600	\$ 94,100
01-43-1-110	Part-Time Wages	POC Fire Response POC Duty Officer Standby Admin - EMS (DC, PM Coord) Admin - Operations (DC) Admin - Payroll, General Admin - Safety Committee Admin - Misc. EMA Support Admin - Misc. Lieutenant Duties Admin - Misc. Special Duties Hose Testing SCBA Maintenance Vehicle Maintenance LTACC Support (320 hrs - \$22 hr)	96,500 27,000 15,000 27,000 5,500 500 3,000 11,000 8,000 4,500 700 2,000 5,000	205,700
01-43-1-114	E.M.T. Wages	POC EMS Standby & Response Continuing Education Community CPR New Hire Training (2)	98,000 25,000 1,000 5,000	129,000
01-43-1-140	Mutual Aid Pay	Automatic-Aid & Mutual-Aid	44,000	44,000
01-43-1-142	Training Pay	Weekly Training Training Administration Instructors Specialty Team Continuing Ed State Certification Courses Fire Officer Courses Fire College MABAS Division 10 & Misc. Classes NIMS Compliance Candidate Training	40,000 11,000 1,000 2,800 12,700 6,000 - 3,000 1,500 12,000	90,000
01-43-1-144	Fire Prevention Pay	Part-time Fire Inspectors Inspections, Plan Reviews, Meetings, Evacuation Planning, Fire Drills Open Houses Block Parties Fire Hydrant Testing Misc. Public Education Events	24,000 1,500 3,500 1,500 2,500 1,000	34,000
Professional Services				
01-43-2-218	Ambulance/Paramedic Billing	Contracted Billing Service	32,400	32,400
01-43-2-285	Dispatch Services	LTACC Operating Contribution eDispatches	210,000 1,310	211,310

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**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total			
01-43-2-250	Information Technology	IT Support	5,000	9,450			
		Meraki Annual Licenses	450				
		Fire Software Maintenance	2,000				
		Medical Software Maintenance	2,000				
01-43-2-260	Occupational Health	New Hire Physicals (6)	4,000	18,000			
		Existing Personnel Physicals	14,000				
<u>Services</u>							
01-43-3-300	Vehicle Maint. & Repair	Ambulance Safety Lane	200	29,900			
		CHF 1201 - PM / Misc.	500				
		CHF 1201 - Corrosion / Paint	4,000				
		DO 1218 - PM / Misc.	800				
		DO 1218 - Corrosion / Paint	4,000				
		FP 1228 - PM / Misc.	500				
		AMB 1214 (Old) - Misc.	500				
		AMB 1214 (New) - PM	500				
		AMB 1214 (New) - Misc.	200				
		AMB 1215 - PM / Misc.	3,000				
		ENG 1211 - PM / Misc.	2,200				
		ENG 1211 - Pump Service Test	600				
		ENG 1221 - PM / Misc.	2,200				
		ENG 1221 - Pump Service Test	600				
		ENG 1222 - PM / Misc.	2,200				
		ENG 1222 - Pump Service Test	600				
		TRK 1219 - (Old) PM / Misc.	2,500				
		TRK 1219 - (Old) Pump Service Test	600				
		TRK 1219 - (Old) UL Aerial Testing	1,400				
		TRK 1219 - (New) PM / Misc.	-				
		TRK 1219 - (New) Pump Service Test	-				
		TRK 1219 - (New) UL Aerial Testing	-				
		Soap, Wax	300				
		Repairs - Lighting, Sirens, Etc.	1,500				
		Miscellaneous	1,000				
		01-43-3-302	Equipment Maint. & Repair		SCBA Flow Testing	2,200	12,590
					SCBA Repairs	1,000	
					Cylinder Hydrostatic Testing	500	
					Base Radio Maintenance	900	
Rescue System Contract	750						
Rescue System Repair	600						
Air Bag System Maintenance	-						
Cardiac Monitors Maint. Contract	1,800						
Stretcher Maintenance Contract	1,000						
SCBA Compressor Maintenance	500						
SCBA Quarterly Air Test	340						
Ground Ladder Testing (BI-Annual)	1,000						
Radio Repair, Pager Repair, Computer Repairs & Maint., Saw, Hose, Misc. Tool Repair	2,000						

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**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
01-43-3-304	Building Maint. & Repair	HVAC Maintenance Contract	1,450	
		Elevator Testing	120	
		Fire Extinguisher Maintenance	200	
		Station 1 Carpet Clean	400	
		Station 2 Carpet Clean	500	
		Landscape Materials	500	
		Station 1 Exhaust Modification	3,000	
		Station 1 Electronic Lock - LL	1,500	
		Station 1 Watch Office Remodel	1,700	
		Station 1 Roof Hatch Door/Ladder	2,500	
		Station 2 Vehicle Bay Clean/Painting	3,500	
		Station 2 Tuckpointing	11,000	
		Miscellaneous Repairs/Maint.	3,000	29,370
01-43-3-310	Machine & Equipment Rental	Copier	100	100
01-43-3-320	Janitorial Service	VH / St. 1 Common Areas	1,200	1,200
01-43-3-360	Printing	EMS, HIPAA, Misc.	1,000	
		Business Cards, Forms, Occupancy	1,000	2,000
01-43-3-370	Postage		250	250
01-43-3-372	Telephone	Land Lines	950	
		Mobile Phones & Air Cards	8,760	
		Internet Access	1,500	11,210
01-43-3-382	Paramedic Service	Contract (Six Shift PM/Firefighters)	523,750	523,750
01-43-3-390	Miscellaneous Services	Miscellaneous	1,000	1,000
Capital Outlay				
01-43-4-430	Office Equipment	Windows/Office Upgrades	1,050	
		Miscellaneous	1,000	2,050
01-43-4-440	Other Equipment & Machinery	Notification Pagers	2,100	
		Turnout Gear	12,000	
		Nozzles	3,000	
		Lock Box Replacement Program	4,000	
		Eng 1221 Battery Smoke Ejector	4,000	
		Apparatus - Misc. Small Tools	3,000	28,100
Supplies				
01-43-5-500	Vehicle Parts & Supplies	Miscellaneous Vehicle Parts	6,000	6,000

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
01-43-5-502	Equipment Parts & Supplies	Community CPR Program	1,250	
		SCBA Parts	1,200	
		Training Props & Supplies	1,500	
		Helmets	1,280	
		Boots	900	
		Gloves	720	
		Batteries	1,500	
		SCBA Sanitizer	150	
		EOC Storage & Supplies	500	9,000
01-43-5-504	Bldg. & Land Maint. Materials	HVAC Parts, Building Bulbs, etc.	2,000	2,000
01-43-5-520	Janitorial Supplies	Squeegees, soap, paper products	1,000	1,000
01-43-5-540	Uniforms	POC New & Replacements, Chief Uniform Allowance, Misc. Patches, etc.	5,000	5,000
01-43-5-550	Fuel		18,000	18,000
01-43-5-560	Books & Maps	Code Books & Training Manuals	2,000	
		Public Education Supplies	1,700	3,700
01-43-5-580	Office Supplies	Ink, Toner, Supplies, etc.	4,000	4,000
01-43-5-582	Medical Supplies	Oxygen (ambus, apparatus, police)	2,500	
		Misc. Medical Supplies	6,000	8,500
<u>Pension & Insurance</u>				
01-43-6-600	Property & Liability Insurance	Transfer to Risk Management Fund	28,800	28,800
01-43-6-610	Health & Life Insurance	IPBC	11,990	11,990
01-43-6-612	Accident Insurance		1,200	1,200
01-43-6-620	FICA	Social Security	37,100	
		Medicare	8,700	45,800
01-43-6-630	IMRF	Employer Contribution	14,100	14,100

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
<u>Other Expenses</u>				
01-43-7-700	Dues & Subscriptions	MABAS	4,500	
		MABAS 10 Haz-Mat	1,000	
		MABAS 10 Tech-Rescue	1,500	
		Burn Trailer (Salt Creek Cooperative)	1,000	
		IDPH Amb & Personnel Licenses	400	
		NFPA	350	
		IL Fire Chiefs	325	
		Metro Chiefs	50	
		International Chiefs	325	
		NAEMT	50	
		ILEMT	50	
		Fire Service Instructors	150	
		NFPA Code Subscriptions	1,350	
		IL Fire Inspectors	110	11,160
01-43-7-705	Travel, Meals & Lodging		6,725	6,725
01-43-7-710	Training	Investigator Continuing Education	250	
		Technical Rescue Continuing Ed	500	
		Haz-Mat Continuing Ed	460	
		FF State Certification Courses	1,500	
		Fire Officer Courses	1,500	
		Fire College Tuition	900	
		EMT Tuition (2)	2,000	
		Outside Instructors	500	
		Miscellaneous Course Tuition	500	
		Basic Academy (6 new persons)	6,000	
		Basic FF Additional	1,200	
		FDIC (Training / Misc. Personnel)	1,200	
		IFCA, Etc. (Misc. Personnel)	125	
		Tyler Technologies (1)	1,900	
		FDIC, IAFC, IFCA, IFSTA, Etc.	1,325	19,860
01-43-7-715	Employee Programs	Service Awards	1,360	
		Tuition Reimbursement	-	
		Holiday Gifts	1,620	2,980
	Total Budget			\$ 1,709,295

PUBLIC WORKS

The Public Works Department is charged with the responsibility of maintaining Village streets and property, parkway & tree maintenance, the Village's water system and associated equipment, and the Village's storm, sanitary and combined sewers. The costs attributed to the Village's water and sewer systems are budgeted in the Water and Sewer Funds.



The Public Works Department consists of nine (9) full-time personnel, one (1) part-time executive secretary and five (5) seasonal positions. This total complement equates to approximately eleven (11) full-time equivalents (FTE).

FY 17/18 Budget Notes

- Expenditures in the Public Works Department for FY 17/18 are budgeted at \$1,259,090. This represents a 1.5% or \$18,530 increase from the department's budget for FY 16/17.
- Wage line items increased by 1% or \$5,550.
- Tree trimming is increased by \$5,000 in FY 17/18, as the section planned for trimming has more trees and labor costs are expected to increase.
- \$20,000 is budgeted for a comprehensive sidewalk safety program. This will inventory all deficiencies in the village sidewalk network and prioritize a multi-year program to address trip and fall hazards.
- \$15,000 is budgeted for additional crack sealing this year. This is in addition to the \$19,500 budgeted in the Motor Fuel Tax Fund.

PUBLIC WORKS
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Actual FY 2015/16</u>	<u>Projected FY 2016/17</u>	<u>Budget FY 2016/17</u>	<u>Budget FY 2017/18</u>
Salaries & Wages							
01-44-1-100	Full-Time Salaries	\$ 404,423	\$ 421,608	\$433,281	\$438,070	\$ 443,110	\$ 447,270
01-44-1-120	Part-Time Wages	45,370	50,369	49,996	61,610	61,610	63,000
01-44-1-130	Overtime Pay	61,821	38,094	34,987	47,940	47,940	47,940
Total Salaries & Wages		511,614	510,071	518,264	547,620	552,660	558,210
Professional Services							
01-44-2-250	Information Technology	-	-	473	1,000	3,000	3,000
Total Professional Services		-	-	473	1,000	3,000	3,000
Services							
01-44-3-300	Vehicle Maintenance & Repair	25,977	34,350	36,897	30,000	26,000	35,000
01-44-3-302	Equipment Maintenance & Repair	7,647	7,021	3,846	5,000	9,000	5,000
01-44-3-304	Building Maintenance & Repair	7,045	7,602	10,514	4,400	4,400	4,400
01-44-3-306	Street Light & Traffic Signal Maint.	27,045	31,908	32,980	-	-	-
01-44-3-310	Machine & Equipment Rental	4,857	1,345	3,798	2,000	7,000	2,000
01-44-3-320	Janitorial Service	1,342	1,373	1,622	1,500	1,500	1,500
01-44-3-322	Tree Trimming & Removal	139,482	153,960	172,405	205,000	205,000	200,000
01-44-3-324	Refuse Collection & Disposal	28,410	24,644	31,071	34,500	34,500	39,000
01-44-3-326	Landscaping	-	-	15,880	17,500	17,600	17,500
01-44-3-330	Utilities	32,961	43,240	33,960	-	-	-
01-44-3-342	Sidewalks	-	-	-	15,500	15,000	20,000
01-44-3-345	Crack Sealing	-	-	-	-	-	15,000
01-44-3-372	Telephone	6,765	3,268	3,628	4,700	4,700	5,600
01-44-3-380	Laundry Service	4,077	4,900	5,242	5,500	4,000	4,000
01-44-3-390	Miscellaneous Services	34,668	21,829	5,021	4,000	1,000	3,200
Total Services		320,276	335,440	356,864	329,600	329,600	352,200
Capital Outlay							
01-44-4-430	Office Equipment	3,321	1,353	552	1,500	1,500	1,500
01-44-4-440	Other Equipment & Machinery	-	11,613	23,977	20,000	7,500	2,000
Total Capital Outlay		3,321	12,966	24,529	21,500	9,000	3,500
Supplies							
01-44-5-500	Vehicle Parts & Supplies	11,040	13,772	21,878	12,000	12,000	12,000
01-44-5-502	Equipment Parts & Supplies	6,142	7,464	5,433	6,000	6,000	6,000
01-44-5-504	Building & Land Maintenance Materials	4,349	26,264	4,063	5,000	5,000	5,000
01-44-5-520	Janitorial Supplies	728	1,234	1,454	1,200	1,200	1,200
01-44-5-530	Chemicals	93	344	18	500	1,000	1,000
01-44-5-532	Road Salt	-	-	66,102	-	-	-
01-44-5-540	Uniforms	3,438	2,630	2,716	4,000	4,000	4,000
01-44-5-550	Fuel	36,329	27,424	22,271	30,000	35,000	35,000
01-44-5-570	Small Tools	821	2,059	744	1,500	1,500	1,500
01-44-5-572	Traffic Control Supplies	4,194	1,425	3,609	4,000	4,700	4,000
01-44-5-574	Materials for Streets	40,373	121,089	20,209	-	-	-
01-44-5-580	Office Supplies	3,087	2,196	1,576	1,500	2,000	1,500
Total Supplies		110,594	205,901	150,073	65,700	72,400	71,200
Pension & Insurance							
01-44-6-600	Property & Liability Insurance	33,366	75,086	83,374	83,000	64,500	79,700
01-44-6-610	Health & Life Insurance	86,076	106,871	109,856	104,000	111,000	95,520
01-44-6-620	FICA	34,484	40,604	39,423	41,890	42,700	43,000
01-44-6-630	IMRF	45,719	49,425	46,280	48,320	50,800	48,500
01-44-6-640	Unemployment	-	-	7,282	-	-	-
Total Pension & Insurance		199,645	271,986	286,215	277,210	269,000	266,720

PUBLIC WORKS
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Actual</u> <u>FY 2015/16</u>	<u>Projected</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2017/18</u>
<i>Other Expenses</i>							
01-44-7-700	Dues & Subscriptions	1,063	426	423	500	1,500	1,500
01-44-7-705	Travel, Meals & Lodging	-	-	-	-	-	1,000
01-44-7-710	Training	2,008	1,324	1,712	2,000	1,500	1,500
01-44-7-715	Employee Programs	-	-	444	500	1,500	260
01-44-7-790	Contingencies	246	409	-	-	400	-
<i>Total Other Expenses</i>		3,317	2,159	2,579	3,000	4,900	4,260
Total Expenditures: Public Works Department		\$ 1,148,767	\$ 1,338,523	\$ 1,338,997	\$ 1,245,630	\$ 1,240,560	\$ 1,259,090

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**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Public Works

Account Number	Description	Detail	Amount	Total
Salaries & Wages				
01-44-1-100	Full-Time Salaries	Public Works Director (78%) Foreman (70%) Water Operator (45%) Mechanic (85%) Maintenance Worker (70%)	\$ 97,200 50,990 35,530 63,740 199,810	\$ 447,270
01-44-1-120	Part-Time Wages	Executive Secretary (78%) 4 Seasonal Maint Worker (70%) Seasonal Winter Plow	37,630 13,370 12,000	63,000
01-44-1-130	Overtime Pay	Snow operations / Misc	47,940	47,940
Professional Services				
01-44-2-250	Information Technology	IT Support	3,000	3,000
Services				
01-44-3-300	Vehicle Maintenance & Repair	Repairs to PW Vehicles	35,000	35,000
01-44-3-302	Eqpt. Maintenance & Repair	Communications Eqpt. trailers, backhoe, loaders	5,000	5,000
01-44-3-304	Bldg. Maintenance & Repair	Building repairs as needed	4,400	4,400
01-44-3-310	Machine & Equipment Rental	Propane Tank Rentals Barricades	500 1,500	2,000
01-44-3-320	Janitorial Service	PW Facility	1,500	1,500
01-44-3-322	Trimming & Removal	Tree Removal Services Stump Removal & Restoration Emergency Tree Trimming Tree Trimming Program	60,000 75,000 10,000 55,000	200,000
01-44-3-324	Refuse Collection & Disposal	Leaf Removal - Hauling Storage Lease Agreement Dumpsters	35,000 2,500 1,500	39,000
01-44-3-326	Landscaping	Landscape Contract Tub Grinding Brush	12,500 5,000	17,500
01-44-3-342	Sidewalks	Comp Sidewalk Safety Program	20,000	20,000
01-44-3-345	Crack Sealing	Annual Program (\$19,500 in MFT)	15,000	15,000
01-44-3-372	Telephone	Land Lines Mobile Phones Internet Access	1,700 2,500 1,400	5,600

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Public Works

Account Number	Description	Detail	Amount	Total
01-44-3-380	Laundry Service	Uniform Cleaning	4,000	4,000
01-44-3-390	Miscellaneous Services	Weather Forecast Other	2,200 1,000	3,200
Capital Outlay				
01-44-4-430	Office Equipment		1,500	1,500
01-44-4-440	Other Eqpt. & Machinery		2,000	2,000
Supplies				
01-44-5-500	Vehicle Parts & Supplies	Tires, repair parts	12,000	12,000
01-44-5-502	Eqpt. Parts & Supplies	Batteries, repair parts, sweeper brooms	6,000	6,000
01-44-5-504	Bldg. & Land Maint. Materials	Landscape Materials (Poet's, V.H.) Landscape Materials - 31st Street Building Supplies Holiday Decorations	2,000 1,000 1,000 1,000	5,000
01-44-5-520	Janitorial Supplies	Paper products & cleaning supplies	1,200	1,200
01-44-5-530	Chemicals	Propane & Calcium Chloride	1,000	1,000
01-44-5-540	Uniforms	Boots Outerwear Safety Equipment	1,300 1,300 1,400	4,000
01-44-5-550	Fuel	Diesel Gasoline	19,000 16,000	35,000
01-44-5-570	Small Tools	Various Tools	1,500	1,500
01-44-5-572	Traffic Control Supplies	Signs, posts, materials, paint	4,000	4,000
01-44-5-580	Office Supplies	Paper, first aid station, misc. mat'ls.	1,500	1,500
Pension & Insurance				
01-44-6-600	Property & Liability Insurance	Transfer to Risk Management Fund	79,700	79,700
01-44-6-610	Health & Life Insurance	IPBC MOE	11,590 83,930	95,520
01-44-6-620	FICA	Social Security Medicare	34,900 8,100	43,000
01-44-6-630	IMRF	Employer Contribution	48,500	48,500

3/2/2017

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Public Works

Account Number	Description	Detail	Amount	Total
<u>Other Expenses</u>				
01-44-7-700	Dues & Subscriptions	AWWA APWA Consortium Miscellaneous	220 120 500 660	1,500
01-44-7-705	Travel, Meals & Lodging		1,000	1,000
01-44-7-710	Training	Employee Safety Training	1,500	1,500
01-44-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	50 0 210	260
	Total Budget			\$ 1,259,090

BUILDING DEPARTMENT

Mission Statement

The Village of La Grange Park Building Department is staffed by a combination of committed Village and contracted employees, maintaining high moral and ethical standards. Our primary responsibility is to provide for the safety of all persons and structures within our village. This is accomplished by operating an efficient permit process, conducting thorough plan-reviews and by conducting quality inspections. We enforce adherence to established building and zoning codes, while still being responsive and compassionate to property owner's rights and concerns. Through effective code enforcement, we increase the appearance and quality of life within the Village, and for our residents.



Building Department staffing consists of the Director of Fire, Building and Emergency Management, who also serves as the Village's Fire Chief, one (1) full-time Building Official/Deputy Building Commissioner, and one (1) Senior Fiscal Assistant, whose time is shared by the Finance Department. Additional plan review and inspectional services are contracted.

FY 17/18 Budget Notes

- Expenses in the Building Department in FY 17/18 are budgeted to be \$346,390. We expect building activity to continue at the current pace, although there is always some economic uncertainty with change at a national leadership level. Also, some large projects have already been permitted in FY 16/17, with work on such continuing into FY 17/18.
- This year's fiscal budget for the Building Department represents a 9.3% increase over the department's budget for FY 16/17. Most of this increase is related to the amount budgeted for Code Enforcement contract personnel, to get caught up and keep pace with property maintenance enforcement demand, while also recently filling the position of Building Official/Deputy Building Commissioner in the 3rd quarter of FY 16/17.
- The Building Inspector position was reclassified to Building Official/Deputy Building Commission in FY 16/17 based on additional responsibilities assigned to the position.
- We once again budgeted \$5,000 for Building Department software, as we continue to evaluate the needs of more efficient field reporting and tracking of property maintenance violations.

BUILDING DEPARTMENT
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Actual FY 2015/16</u>	<u>Projected FY 2016/17</u>	<u>Budget FY 2016/17</u>	<u>Budget FY 2017/18</u>
Salaries & Wages							
01-45-1-100	Building Full-time Salaries	\$ 131,145	\$ 135,519	\$140,035	\$91,000	\$ 141,420	\$ 151,620
01-45-1-110	Building Part-time Salaries	-	-	-	-	-	-
Total Salaries & Wages		131,145	135,519	140,035	91,000	141,420	151,620
Professional Services							
01-45-2-200	Legal Fees	-	-	-	500	500	500
01-45-2-230	Plan Review/Inspection Fees	85,360	88,611	75,669	170,000	86,200	80,300
01-45-2-250	Information Technology	-	-	1,093	3,420	3,420	3,420
01-45-2-290	Other Professional Services	2,539	2,046	-	10,000	10,000	30,000
Total Professional Services		87,899	90,657	76,762	183,920	100,120	114,220
Other Services							
01-45-3-300	Vehicle Maintenance & Repair	1,420	166	51	1,000	1,000	1,000
01-45-3-302	Equipment Maintenance & Repair	213	224	232	500	500	500
01-45-3-304	Building Maintenance & Repair	1,451	1,826	937	2,000	2,000	2,000
01-45-3-310	Machine & Equipment Rental	-	-	132	150	-	150
01-45-3-320	Janitorial Service	819	693	756	760	500	750
01-45-3-360	Printing	570	744	321	1,500	1,500	1,500
01-45-3-370	Postage	359	491	276	600	600	-
01-45-3-372	Telephone	8,951	3,526	5,922	600	3,850	4,500
01-45-3-390	Miscellaneous Services	938	1,041	995	-	1,500	2,500
Total Other Services		14,721	8,711	9,622	7,110	11,450	12,900
Capital Outlay							
01-45-4-430	Office Equipment	192	229	115	5,000	5,000	5,000
01-45-4-440	Other Equipment & Machinery	-	5	-	250	250	-
Total Capital Outlay		192	234	115	5,250	5,250	5,000
Supplies							
01-45-5-500	Vehicle Parts & Supplies	243	433	209	500	300	600
01-45-5-504	Building & Land Maintenance Materials	54	18	5	100	100	100
01-45-5-520	Janitorial Supplies	95	38	56	200	200	200
01-45-5-540	Uniforms	24	101	103	500	600	600
01-45-5-550	Fuel	985	937	727	800	1,000	800
01-45-5-560	Books & Maps	-	236	508	2,200	2,200	2,200
01-45-5-580	Office Supplies	546	586	682	1,000	1,500	1,500
Total Supplies		1,947	2,349	2,290	5,300	5,900	5,900
Pension & Insurance							
01-45-6-600	Property & Liability Insurance	4,653	1,950	2,999	1,600	1,600	1,900
01-45-6-610	Health & Life Insurance	4,591	4,983	21,566	23,500	23,500	26,750
01-45-6-620	FICA	9,840	11,359	10,599	6,960	10,900	11,700
01-45-6-630	IMRF	14,940	15,433	13,121	8,510	13,800	13,800
Total Pension & Insurance		34,024	33,725	48,285	40,570	49,800	54,150
Other Expenses							
01-45-7-700	Dues & Subscriptions	225	225	710	550	550	550
01-45-7-705	Travel, Meals & Lodging	-	-	-	-	-	1,000
01-45-7-710	Training	500	650	165	2,000	2,000	1,000
01-45-7-715	Employee Programs	-	29	21	80	80	50
01-45-7-790	Contingencies	148	-	-	300	300	-
Total Other Expenses		873	904	896	2,930	2,930	2,600
Total Expenditures: Building Department		\$ 270,801	\$ 272,099	\$ 278,005	\$ 336,080	\$ 316,870	\$ 346,390

3/2/2017

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Building

Account Number	Description	Detail	Amount	Total
Salaries & Wages				
01-45-1-100	Full-Time Salaries	Director of Fire & Building (30%) Senior Fiscal Assistant (50%) Building Inspector	\$ 38,590 29,730 83,300	\$ 151,620
Professional Services				
01-45-2-200	Legal Fees	Review of Building Code Issues	500	500
01-45-2-230	Plan Review/Inspection Fees	Contract Plan Review/Comm. Insp Contract Plumbing Inspections Elevator Inspections Engineering Fire Safety Plan Review Health Inspections	35,000 12,000 5,500 16,000 5,000 6,800	80,300
01-45-2-250	Information Technology	IT Support MSI Software Support (Permits)	2,500 920	3,420
01-45-2-290	Other Professional Services	Contracted Code Enforcement	30,000	30,000
Other Services				
01-45-3-300	Auto Maint. & Repair		1,000	1,000
01-45-3-302	Equipment Maint. & Repair	Radio Maintenance	500	500
01-45-3-304	Bldg. Maint. & Repair		2,000	2,000
01-45-3-310	Machine & Equipment Rental	Copier	150	150
01-45-3-320	Janitorial Service		750	750
01-45-3-360	Printing	Business Cards, Inspection Reports, Permit Applications	1,500	1,500
01-45-3-370	Postage			-
01-45-3-372	Telephone	Land Lines Mobile Phones	3,500 1,000	4,500
01-45-3-390	Miscellaneous Services	Pest Control, Misc.	2,500	2,500
Capital Outlay				
01-45-4-430	Office Equipment	Building software	5,000	5,000
Supplies				
01-45-5-500	Vehicle Parts & Supplies	Miscellaneous vehicle parts	500	500
01-45-5-504	Bldg. & Land Maint. Materials	HVAC Parts, Bldg. Bulbs, etc.	100	100

3/2/2017

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: General

Department: Building

Account Number	Description	Detail	Amount	Total
01-45-5-520	Janitorial Supplies	Squeegees, soap, paper products	200	200
01-45-5-540	Uniforms		600	600
01-45-5-550	Fuel		800	800
01-45-5-560	Books & Maps	Code Books, Technical Manuals, etc.	2,200	2,200
01-45-5-580	Office Supplies		1,500	1,500
<u>Pension & Insurance</u>				
01-45-6-600	Property & Liability Insurance	Transfer to Risk Management Fund	1,900	1,900
01-45-6-610	Health & Life Insurance	IPBC	26,750	26,750
01-45-6-620	FICA	Social Security Medicare	9,500 2,200	11,700
01-45-6-630	IMRF	Employer Contribution	13,800	13,800
<u>Other Expenses</u>				
01-45-7-700	Dues & Subscriptions	ICC & BOCA Membership, SBOC Membership, ASPA	550	550
01-45-7-705	Travel, Meals & Lodging		1,000	1,000
01-45-7-710	Training	SBOC Training, U of W, Misc.	1,000	1,000
01-45-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	- - 50	50
	Total Budget			\$ 346,390

WATER FUND

The Water Fund is an enterprise fund that accounts for the operation and maintenance of the Village's water system. The Village purchases its Lake Michigan water from the Brookfield North Riverside Water Commission (BNRWC).

Administration Budget

The Water Fund Administration budget includes the costs of administrative support functions.

Distribution Budget

The Water Fund Distribution budget consists of the operational activities of the water system, including a portion of public works salaries and associated benefits, equipment and system repairs, and replacement of pipes and equipment as necessary. The single largest expense in Water Fund Distribution budget is the purchase of water from the BNRWC.

FY 17/18 Budget Notes

- The BNRWC anticipates a \$0.14 increase in the rate they charge to their customers from \$4.94 per thousand gallons to \$5.08 per thousand gallons, effective July 1, 2017. The BNRWC took this action to fund the installation of another major supply main. The new BNRWC rate also includes an increase in operating fees to cover increasing costs of electricity, repairs, upgrades, chemicals, salaries, insurance and general operating expenses. The water commission is also awaiting notification from the City of Chicago as to whether the City will be seeking a rate increase. A recommendation for the Village's water rate will be provided upon completion of the rate study in late FY 16/17. The FY 17/18 revenue budget assumes a 5% increase in the Village's rate.
- The FY 17/18 budgeted expenditures are proposed to be \$3,806,145.
- Plant Improvements/Water Mains has decreased significantly due to completion of the La Grange Road water main replacement project.
- The residential meter remote read replacement program is budgeted at \$380,000. This is the second year of a three year replacement program that was planned to begin in late FY 16/17. There is an additional \$125,000 budgeted for fixed point meter reading equipment.
- Dump truck #608 is re-budgeted from FY 16/17. The water van #605 is also budgeted to be upgraded to a 4x4 with utility box at a cost of \$75,000. A share of one ton truck #620 is also budgeted at \$17,000.
- Cost of water purchased from the BNRWC is budgeted at \$2,000,000 which is down due to decreased water loss and decreased consumption.

WATER FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2013/14</u>	<u>Actual FY 2014/15</u>	<u>Actual FY 2015/16</u>	<u>Projected FY 2016/17</u>	<u>Budget FY 2016/17</u>	<u>Budget FY 2017/18</u>
Charges For Services							
03-50-5-500	Cross-Connection Inspection Fees	20	120	-	-	-	-
03-50-5-520	Water Sales	3,167,503	3,181,415	3,357,896	3,350,000	3,574,000	3,400,000
03-50-5-530	Meter Sales & Service	5,862	9,941	7,657	8,000	5,000	5,000
Total Charges For Services		3,173,385	3,191,476	3,365,553	3,358,000	3,579,000	3,405,000
Miscellaneous Revenues							
03-50-7-700	Interest on Investments	15,585	9,564	5,639	13,000	10,000	10,000
03-50-7-710	Property Damage Reimbursements	3,568	-	1,044	-	-	-
03-50-7-790	Miscellaneous Revenue	1,553	55,500	89,588	1,000	500	-
Total Miscellaneous Revenues		20,706	65,064	96,271	14,000	10,500	10,000
Total Revenues		\$ 3,194,091	\$ 3,256,540	\$ 3,461,824	\$ 3,372,000	\$ 3,589,500	\$ 3,415,000
Expenditures							
	Salaries & Wages	\$ 246,282	\$ 248,661	\$ 264,054	\$ 280,220	\$ 284,235	\$ 290,810
	Professional Services	113,796	97,101	31,471	104,480	111,480	31,310
	Other Services	218,748	193,726	202,651	238,645	237,545	262,630
	Supplies	2,074,894	2,159,269	2,216,086	2,030,050	2,284,050	2,153,050
	Pension & Insurance	121,881	146,213	139,046	130,720	130,900	130,250
	Other Expenses	5,796	5,898	7,265	7,530	9,665	10,020
Operating Expenditures		2,781,397	2,850,868	2,860,573	2,791,645	3,057,875	2,878,070
	Bond Payments	12,285	12,082	-	-	-	-
	Capital Projects	786,583	407,022	22,558	664,500	645,500	818,075
	Transfer to Risk Management Fund	-	-	-	-	-	110,000
Total Expenditures		\$ 3,580,265	\$ 3,269,972	\$ 2,883,131	\$ 3,456,145	\$ 3,703,375	\$ 3,806,145
Net Position Increase/(Decrease)		\$ (386,174)	\$ (13,432)	\$ 578,693	\$ (84,145)	\$ (113,875)	\$ (391,145)
Beginning Net Position¹		2,775,980	2,389,806	2,376,374	2,955,068	2,955,068	2,870,923
Ending Net Position¹		2,389,806	2,376,374	2,955,068	2,870,923	2,841,193	2,479,778
Adjustment to Available Cash²		(822,444)	(850,785)	(913,870)	(913,870)	(913,870)	(803,870)
Available Cash at Fiscal Year End		\$ 1,567,362	\$ 1,525,589	\$ 2,041,198	\$ 1,957,053	\$ 1,927,323	\$ 1,675,908

1. Excludes net investment in capital assets

2. Includes receivables and deposits not available for spending as of year end

WATER FUND ADMINISTRATION
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Actual</u> <u>FY 2015/16</u>	<u>Projected</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2017/18</u>
Salaries & Wages							
03-41-1-100	Water Administration Full-time Salaries	\$ 79,000	\$ 75,577	\$ 74,228	\$ 79,930	\$ 79,930	\$ 82,110
03-41-1-110	Water Administration Part-time Salaries	2,652	2,691	1,454	1,800	1,425	1,910
03-41-1-130	Overtime Pay	-	18	39	100	100	100
03-41-1-900	Compensated Absences	(775)	(593)	(693)	-	-	-
Total Salaries & Wages		80,877	77,693	75,028	81,830	81,455	84,120
Professional Services							
03-41-2-200	Legal Fees	2,880	2,880	2,880	3,880	3,880	3,880
03-41-2-210	Auditing Fees	1,968	2,140	2,280	3,670	3,670	3,860
03-41-2-250	Information Technology	-	-	4,253	6,130	6,130	9,770
03-41-2-270	Banking Services	-	-	-	-	-	3,000
03-41-2-290	Other Professional Services	8,030	5,118	4,405	18,300	18,300	3,300
Total Professional Services		12,878	10,138	13,818	31,980	31,980	23,810
Other Services							
03-41-3-302	Equipment Maintenance & Repair	1,030	1,517	1,125	1,500	1,500	1,500
03-41-3-304	Building Maintenance & Repair	686	1,198	3,113	10,000	2,000	2,000
03-41-3-310	Machine & Equipment Rental	-	-	899	940	940	840
03-41-3-320	Janitorial Service	852	721	786	800	800	800
03-41-3-350	Notices	-	-	-	370	370	370
03-41-3-360	Printing	2,490	3,319	3,026	3,360	3,360	3,360
03-41-3-370	Postage	6,337	6,902	7,159	7,400	7,400	7,400
03-41-3-372	Telephone	2,810	1,258	3,047	2,020	2,020	2,100
03-41-3-390	Miscellaneous Services	3,091	3,482	4,736	2,080	2,080	2,080
Total Other Services		17,296	18,397	23,891	28,470	20,470	20,550
Capital Outlay							
03-41-4-430	Office Equipment	312	2,566	295	1,500	1,500	1,500
Total Capital Outlay		312	2,566	295	1,500	1,500	1,500
Supplies							
03-41-5-520	Janitorial Supplies	237	48	44	50	100	100
03-41-5-580	Office Supplies	1,158	1,210	897	800	1,000	1,000
Total Supplies		1,395	1,258	941	850	1,100	1,100
Pension & Insurance							
03-41-6-600	Property & Liability Insurance	7,075	1,950	1,280	1,600	1,600	1,600
03-41-6-610	Health & Life Insurance	16,034	17,430	15,817	12,900	12,900	14,660
03-41-6-620	FICA	5,953	6,629	5,416	6,260	6,300	6,600
03-41-6-630	IMRF	9,919	10,049	11,579	7,480	8,000	7,600
Total Pension & Insurance		38,981	36,058	34,102	28,240	28,800	30,380
Other Expenses							
03-41-7-700	Dues & Subscriptions	2,484	2,322	2,478	2,790	2,790	2,790
03-41-7-705	Travel, Meals & Lodging	-	-	-	-	-	720
03-41-7-710	Training	1,239	800	1,352	1,020	1,020	760
03-41-7-715	Employee Programs	-	-	92	330	330	160
03-41-7-720	Official Functions	397	581	846	1,000	1,000	1,000
03-41-7-770	Bad Debt Expense	285	-	-	-	-	-
03-41-7-790	Contingencies	193	135	39	-	-	-
Total Other Expenses		4,598	3,838	4,807	5,140	5,140	5,430
Total Expenditures		\$ 156,337	\$ 149,948	\$ 152,882	\$ 178,010	\$ 170,445	\$ 166,870
Nonoperating Expenses							
03-46-8-800	Principal Payments	\$ 11,590	\$ 11,821	\$ -	\$ -	\$ -	\$ -
03-46-8-802	Interest Expense	695	261	-	-	-	-
Total Nonoperating Expenses		\$ 12,285	\$ 12,082	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 168,622	\$ 162,030	\$ 152,882	\$ 178,010	\$ 170,445	\$ 166,870

4/6/2017

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Water

Department: Administration

Account Number	Description	Detail	Amount	Total
Salaries & Wages				
03-41-1-100	Administration Full-Time	Village Manager (12%) Assistant Village Manager (12%) Executive Secretary (12%) Finance Director (12%) Principal Fiscal Assistant (12%) Senior Fiscal Assistant (13%) 2 Fiscal Assistant (12%) Director of Fire & Building (1.67%)	\$ 17,840 13,720 6,300 15,070 7,840 7,730 11,470 2,140	\$ 82,110
03-41-1-110	Administration Part-Time	Village Clerk (12%) Part Time Assistance (12%)	1,430 480	1,910
03-41-1-130	Overtime		100	100
Professional Services				
03-41-2-200	Legal Fees	Village Attorney retainer Personnel & labor issues Other litigation	2,880 500 500	3,880
03-41-2-210	Auditing Fees	Annual Audit OPEB	3,500 360	3,860
03-41-2-250	Information Technology	IT Support Website MSI software annual support	4,200 3,600 1,970	9,770
03-41-2-270	Banking Services	Banking Credit card processing	1,000 2,000	3,000
03-41-2-290	Other Professional Services	Lobbyist	3,300	3,300
Other Services				
03-41-3-302	Equipment Maintenance & Repair		1,500	1,500
03-41-3-304	Building Maintenance & Repair	Miscellaneous Repairs	2,000	2,000
03-41-3-310	Machine & Equipment Rental	Copier Postal Machine	860 80	940
03-41-3-320	Janitorial Service		800	800
03-41-3-350	Notices	Legal and Personnel Annual Treasurer's Report	220 150	370
03-41-3-360	Printing	Village newsletter Water Bill Stock Other	860 2,000 500	3,360

4/6/2017

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Water

Department: Administration

Account Number	Description	Detail	Amount	Total
03-41-3-370	Postage	Village newsletter Water Bills Consumer Confidence Report Postal Permits Mail through postage machine	900 4,300 900 500 800	7,400
03-41-3-372	Telephone	Land Lines Mobile Phones Internet Access	1,700 100 300	2,100
03-41-3-390	Miscellaneous Services	Credit card processing fees Other services	1,580 500	2,080
<u>Capital Outlay</u>				
03-41-4-430	Office Equipment	Furniture Miscellaneous	500 1,000	1,500
<u>Supplies</u>				
03-41-5-520	Janitorial Supplies		100	100
03-41-5-580	Office Supplies		1,000	1,000
<u>Pension & Insurance</u>				
03-41-6-600	Property & Liability Insurance	Transfer to Risk Management Fund	1,500	1,500
03-41-6-610	Health & Life Insurance	IPBC	14,660	14,660
03-41-6-620	FICA	Social Security Medicare	5,300 1,300	6,600
03-41-6-630	IMRF	Employer Contribution	7,600	7,600
<u>Other Expenses</u>				
03-41-7-700	Dues & Subscriptions	American Planning Association American Payroll Association CMAP GFOA ICLEI ICMA IGFOA ILCMA Illinois Municipal League Metropolitan Mayors Caucus Municipal Clerks Proviso Municipal League West Central Municipal Conf West Suburban Chamber of Comm. Newspaper subscriptions Other	80 40 70 30 80 140 30 80 160 80 20 60 1,420 410 20 70	2,790

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**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Water

Department: Administration

Account Number	Description	Detail	Amount	Total
03-41-7-705	Travel, Meals & Lodging	Village Board	240	
		Village Manager	180	
		Assistant Village Manager	120	
		Finance Director	120	
		Other	60	
				720
03-41-7-710	Training	Village Manager	240	
		Assistant Village Manager	180	
		Finance Director	180	
		Other training	160	
				760
03-41-7-715	Employee Programs	Service Awards	30	
		Tuition Reimbursement	-	
		Employee Events	100	
		Holiday Gifts	30	
				160
03-41-7-720	Official Functions		1,000	1,000
	Total Budget			\$ 166,870

WATER FUND DISTRIBUTION
VILLAGE OF LA GRANGE PARK
Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2013/14	Actual FY 2014/15	Actual FY 2015/16	Projected FY 2016/17	Budget FY 2016/17	Budget FY 2017/18
Salaries & Wages							
03-44-1-100	Water Distribution Full-time Salaries	\$ 128,388	\$ 135,369	\$ 150,321	\$ 152,170	\$ 156,560	\$ 155,260
03-44-1-120	Water Distribution Part-Time Wages	8,675	9,568	11,134	11,220	11,220	16,430
03-44-1-130	Overtime Pay	24,783	21,874	27,309	35,000	35,000	35,000
03-44-1-900	Compensated Absences	3,559	4,157	262	-	-	-
Total Salaries & Wages		165,405	170,968	189,026	198,390	202,780	206,690
Professional Services							
03-44-2-220	Engineering Fees	100,918	86,963	17,110	72,000	77,000	5,000
03-44-2-250	Information Technology	-	-	170	500	2,500	2,500
03-44-2-290	Other Professional Services	-	-	373	-	-	-
Total Professional Services		100,918	86,963	17,653	72,500	79,500	7,500
Other Services							
03-44-3-300	Vehicle Maintenance & Repair	17,685	16,303	12,660	16,000	17,000	17,000
03-44-3-302	Equipment Maintenance & Repair	4,276	5,830	3,909	7,000	7,000	7,000
03-44-3-304	Building & Water Main Maintenance	97,947	70,049	96,242	100,000	100,000	122,000
03-44-3-310	Machine & Equipment Rental	-	-	-	-	-	-
03-44-3-320	Janitorial Service	206	279	230	300	300	300
03-44-3-324	Dumping Fees	19,761	25,410	18,478	30,000	30,000	32,300
03-44-3-330	Utilities	35,039	32,463	31,335	35,000	35,000	35,000
03-44-3-372	Telephone	1,687	746	903	1,075	1,075	1,580
03-44-3-380	Laundry Service	634	754	819	800	600	800
03-44-3-390	Miscellaneous Services	24,217	23,495	14,184	20,000	26,100	26,100
Total Other Services		201,452	175,329	178,760	210,175	217,076	242,080
Capital Outlay							
03-44-4-400	Vehicles	6,834	-	-	-	130,000	222,000
03-44-4-420	Plant Improvements / Water Mains	773,113	387,704	13,877	453,000	493,000	50,000
03-44-4-440	Equipment & Machinery	6,324	16,752	8,386	210,000	21,000	544,575
Total Capital Outlay		786,271	404,456	22,263	663,000	644,000	816,575
Supplies							
03-44-5-500	Vehicle Parts & Supplies	7,662	7,169	9,711	15,000	6,000	10,000
03-44-5-502	Equipment Parts & Supplies	1,533	1,200	1,649	2,000	2,000	2,000
03-44-5-504	Building & Land Maintenance Materials	208	423	259	500	500	500
03-44-5-520	Janitorial Supplies	94	133	162	200	200	200
03-44-5-530	Chemicals	4,306	3,191	1,821	4,500	5,000	5,000
03-44-5-540	Uniforms	466	1,073	629	500	500	500
03-44-5-550	Fuel	12,853	10,296	8,034	8,000	10,000	10,000
03-44-5-570	Small Tools	390	1,537	1,743	1,000	1,000	1,000
03-44-5-572	Traffic Control Supplies	3,297	3,346	2,260	2,000	2,000	2,000
03-44-5-574	Materials for Water Mains	67,353	92,348	78,712	70,000	90,000	90,000
03-44-5-576	Water Meters	7,123	22,470	93,740	25,000	20,000	30,000
03-44-5-578	Water	1,967,195	2,014,294	2,016,036	1,900,000	2,145,000	2,000,000
03-44-5-580	Office Supplies	1,019	531	389	500	750	750
Total Supplies		2,073,499	2,158,011	2,215,145	2,029,200	2,282,950	2,151,950
Pension & Insurance							
03-44-6-600	Property & Liability Insurance	22,484	35,931	28,401	30,000	28,000	31,600
03-44-6-610	Health & Life Insurance	24,928	35,284	32,076	39,800	39,800	34,590
03-44-6-620	FICA	14,578	15,788	14,454	15,180	15,600	15,900
03-44-6-630	IMRF	20,910	23,152	28,681	17,500	18,700	17,800
03-44-6-640	Unemployment	-	-	1,332	-	-	-
Total Pension & Insurance		82,900	110,155	104,944	102,480	102,100	99,890

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WATER FUND DISTRIBUTION
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>	<u>Budget</u>
		<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
<i>Other Expenses</i>							
03-44-7-700	Dues & Subscriptions	29	391	74	100	500	500
03-44-7-705	Travel, Meals & Lodging	-	-	-	-	-	1,000
03-44-7-710	Training, Safety & Travel	676	1,584	1,983	2,000	3,000	3,000
03-44-7-715	Employee Programs	-	-	68	90	625	90
03-44-7-790	Contingencies	493	85	333	200	400	-
	<i>Total Other Expenses</i>	1,198	2,060	2,458	2,390	4,525	4,590
Total Expenditures		\$ 3,411,643	\$ 3,107,942	\$ 2,730,249	\$ 3,278,135	\$ 3,532,930	\$ 3,529,275

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Water

Department: Water Distribution

Account Number	Description	Detail	Amount	Total
Salaries & Wages				
03-44-1-100	Distribution Full-Time Salaries	Public Works Director (12%) Foreman (25%) Water Operator (50%) Mechanic (15%) Maintenance Worker (25%)	\$ 14,960 18,210 39,480 11,250 71,360	\$ 155,260
03-44-1-120	Distribution Part-Time Wages	Executive Secretary (12%) 4 Seasonal Maint Worker (25%) Seasonal CDL Driver	4,930 6,500 5,000	16,430
03-44-1-130	Overtime Pay		35,000	35,000
Professional Services				
03-44-2-220	Engineering Fees	Various System Improvements	5,000	5,000
03-44-2-250	Information Technology	IT Support SCADA	1,500 1,000	2,500
03-44-2-290	Other Professional Services		-	-
Services				
03-44-3-300	Vehicle Maintenance & Repair	Truck Repairs	17,000	17,000
03-44-3-302	Eqpt. Maintenance & Repair	Backhoe, skidsteer, front end loader	7,000	7,000
03-44-3-304	Building & Water Main Maintenance	Valve Exercising & Repairs Leak Detection Watermain Repairs Hydrant Replacement Pavement Patching Water Tank Cleaning & Inspection	30,000 24,000 15,000 8,000 15,000 30,000	122,000
03-44-3-310	Machine & Equipment Rental		-	-
03-44-3-320	Janitorial Service	PW Facility Cleaning	300	300
03-44-3-324	Dumping Fees	Hauling excavated debris Storage Lease Agreement	30,000 2,300	32,300
03-44-3-330	Utilities	Electricity & Gas	35,000	35,000
03-44-3-372	Telephone	Land Lines Mobile Phones Internet Access	330 1,000 250	1,580
03-44-3-380	Laundry Service	Uniform Cleaning	800	800

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**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Water

Department: Water Distribution

Account Number	Description	Detail	Amount	Total
03-44-3-390	Miscellaneous Services	Traffic control	7,000	
		Meter Calibration	1,000	
		Cross-Connection Certifications	1,800	
		Cross-Connection Software Maint Agrmt	300	
		Samples	8,000	
		Landscape Contract	2,000	
		JULIE	6,000	26,100
<u>Capital Outlay</u>				
03-44-4-400	Vehicles	Water Van #605	75,000	
		Dump Truck #608	130,000	
		(\$30,000 in Capital Projects Fund)		
		Truck #620		
		(\$83,750 in CPF & \$4,250 in Sewer Fund)	17,000	222,000
03-44-4-420	Plant Improvements/Water Mains	Water Tower Safety Upgrades	50,000	50,000
03-44-4-440	Equipment & Machinery	Residential meters	380,000	
		Commercial meters	8,575	
		Meter reading equipment	125,000	
		Water Plant Equipment Replacement	11,000	
		Field Based Equipment	15,000	
		Misc. Equipment	5,000	544,575
<u>Supplies</u>				
03-44-5-500	Vehicle Parts & Supplies	Parts for truck repairs	10,000	10,000
03-44-5-502	Eqpt. Parts & Supplies	Parts for equipment repairs	2,000	2,000
03-44-5-504	Bldg. & Land Maint. Materials	Bldg. repairs and restoration	500	500
03-44-5-520	Janitorial Supplies	Cleaning Supplies	200	200
03-44-5-530	Chemicals	Chemicals for Water Plant	5,000	5,000
03-44-5-540	Uniforms	Boots and safety gear	500	500
03-44-5-550	Fuel	Regular Fuel	5,000	
		Diesel Fuel	5,000	10,000
03-44-5-570	Small Tools	Shovels, wrenches, etc.	1,000	1,000
03-44-5-572	Traffic Control Supplies	Barricades, detour signs, etc.	2,000	2,000
03-44-5-574	Materials for Water Mains	Hydrant purchases	60,000	
		Valve purchases	6,000	
		Clamps & misc. parts	15,000	
		Concrete valve vaults	1,500	
		Gravel	7,500	90,000
03-44-5-576	Water Meters	Water meter parts	30,000	30,000

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**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Water

Department: Water Distribution

Account Number	Description	Detail	Amount	Total
03-44-5-578	Water	Purchase of water from BNRWC	2,000,000	2,000,000
03-44-5-580	Office Supplies	Paper, hanger cards	750	750
<u>Pension & Insurance</u>				
03-44-6-600	Property & Liability Insurance	Transfer to Risk Management Fund	31,600	31,600
03-44-6-610	Health & Life Insurance	IPBC	1,780	34,590
		MOE	32,810	
03-44-6-620	FICA	Social Security	12,900	15,900
		Medicare	3,000	
03-44-6-630	IMRF	Employer Contribution	17,800	17,800
<u>Other Expenses</u>				
03-44-7-700	Dues & Subscriptions	AWWA	250	500
		APWA	250	
03-44-7-705	Travel, Meals & Lodging	WaterCon	1,000	1,000
03-44-7-710	Training, Safety & Travel	Employee Safety Training	3,000	3,000
03-44-7-715	Employee Programs	Service Awards	20	90
		Tuition Reimbursement	-	
		Holiday Gifts	70	
Total Budget			\$	3,529,275

SEWER FUND

The Sewer Fund includes the costs to maintain the Village's combined sanitary and storm water sewer system. The Sewer Fund is an enterprise fund supported by the revenues derived from sewer fees.

The Sewer Fund budget is separated into Administration and Operations and Maintenance.

Administration Budget

The Sewer Fund Administration budget includes the costs of administrative support functions.

Operations and Maintenance Budget

Sewer Operations and Maintenance provides the resources to support the personnel, supplies and equipment necessary for the proper operation of the Village's sewer system.

FY 17/18 Budget Notes

- A recommendation related to the Village's sewer rate will be provided upon completion of the rate study that is currently underway. The FY 17/18 revenue budget assumes a 5% increase.
- Anticipated revenues include \$111,000 in Illinois Green Infrastructure Grant funds from the State for reimbursements as part of the Downspout Disconnect Assistance Program.
- Total expenses of \$1,024,180 includes a debt payment of \$385,675 for the 2006 sewer improvements.
- The transfer to the Capital Projects Fund for vehicles has been eliminated in FY 17/18 as part of a plan to directly expense sewer vehicle costs to the Sewer Fund.
- \$4,250 is budgeted for the Sewer Fund's portion of purchasing a replacement vehicle (#620) that is used for multiple purposes.
- \$225,000 has been re-budgeted from FY 16/17 for sewer lining.

SEWER FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

Account Number	Description	Actual FY 2013/14	Actual FY 2014/15	Actual FY 2015/16	Projected FY 2016/17	Budget FY 2016/17	Budget FY 2017/18
Intergovernmental Revenue							
05-50-4-410	State Grants	\$ -	\$ 9,494	\$ 16,314	\$ 68,000	\$ 193,800	\$ 111,000
05-50-4-420	Federal Grants	-	-	13,549	-	-	-
Total Intergovernmental Revenue		-	9,494	29,863	68,000	193,800	111,000
Charges For Services							
05-50-5-520	Wastewater Service Charges	1,118,233	1,037,195	1,064,528	1,010,000	1,080,000	1,030,000
Total Charges For Services		1,118,233	1,037,195	1,064,528	1,010,000	1,080,000	1,030,000
Miscellaneous Revenue							
05-50-7-700	Interest on Investments	1,467	1,389	3,506	4,000	4,000	4,000
05-50-7-790	Miscellaneous Revenue	793	-	35,050	-	-	-
Total Miscellaneous Revenue		2,260	1,389	38,556	4,000	4,000	4,000
Other Financing Sources							
05-50-9-900	Transfer In	-	93,089	-	-	-	-
05-50-9-910	Bond Proceeds	-	35,280	-	-	-	-
Total Other Financing Sources		-	128,349	-	-	-	-
Total Revenues		\$ 1,120,493	\$ 1,176,427	\$ 1,132,947	\$ 1,082,000	\$ 1,277,800	\$ 1,145,000
Expenditures							
	Salaries & Wages	\$ 101,444	\$ 117,080	\$ 122,356	\$ 133,480	\$ 144,170	\$ 148,830
	Professional Services	59,794	128,483	80,149	54,110	94,860	79,160
	Other Services	75,790	140,427	86,856	123,870	85,660	90,340
	Supplies	6,269	8,107	11,108	16,100	28,300	28,300
	Pension & Insurance	49,706	59,359	56,715	50,240	51,750	52,020
	Other Expenses	9,054	8,544	34,504	54,620	55,220	55,455
Operating Expenditures		302,057	462,000	371,688	432,420	457,860	450,105
	Downspout Disconnect Grant Program	-	849	11,391	50,000	200,000	100,000
	Capital Projects	415,269	198,233	206,174	153,500	329,750	314,000
	Transfer to Capital Projects Fund	39,340	40,020	40,000	20,000	20,000	-
	Transfer to Risk Management Fund	-	-	-	-	-	20,000
	Bond Principal Payments	290,474	301,083	270,000	280,000	280,000	290,000
	Bond Interest Payments	166,072	144,643	113,088	104,200	104,200	95,675
Total Expenditures & Transfers Out		\$ 1,213,212	\$ 1,146,828	\$ 1,012,321	\$ 1,040,120	\$ 1,391,810	\$ 1,269,780
Net Position Increase/(Decrease)		\$ (92,719)	\$ 29,599	\$ 120,626	\$ 41,880	\$ (114,910)	\$ (124,780)
Beginning Net Position¹		1,164,175	1,071,456	1,101,055	1,101,055	1,101,055	1,142,935
Ending Net Position¹		1,071,456	1,101,055	1,221,681	1,142,935	987,045	1,018,155
Adjustment to Available Cash ²		(198,743)	(142,271)	(198,916)	(198,916)	(198,916)	(178,916)
Reserved for Bond Abatement		(428,556)	(389,660)	(387,700)	(389,300)	(389,300)	(385,600)
Available Cash at Fiscal Year End		\$ 444,157	\$ 569,124	\$ 635,065	\$ 554,719	\$ 398,829	\$ 453,639

1. Excludes net investment in capital assets

2. Includes receivables and deposits not available for spending as of year end

SEWER ADMINISTRATION
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Actual</u> <u>FY 2015/16</u>	<u>Projected</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2017/18</u>
Salaries & Wages							
05-41-1-100	Sewer Administration Full-time Salaries	\$ 66,196	\$ 63,316	\$ 62,294	\$ 66,720	\$ 67,080	\$ 68,870
05-41-1-110	Sewer Administration Part-time Salaries	2,210	13,783	18,793	19,600	29,170	30,070
05-41-1-130	Overtime Pay	-	15	33	100	-	100
05-41-1-900	Compensated Absences	(510)	(568)	(582)	-	-	-
Total Salaries & Wages		67,896	76,546	80,538	86,420	96,250	99,040
Professional Services							
05-41-2-200	Legal Fees	2,880	10,380	2,880	3,880	3,880	3,880
05-41-2-210	Auditing Fees	1,840	1,740	1,900	3,060	3,060	3,360
05-41-2-250	Information Technology	-	-	3,795	5,370	5,370	8,370
05-41-2-270	Banking Services	-	-	-	-	-	3,000
05-41-2-290	Other Professional Services	7,314	74,560	4,121	17,800	17,800	2,800
Total Professional Services		11,834	86,680	12,696	30,110	30,110	21,410
Other Services							
05-41-3-302	Equipment Maintenance & Repair	650	578	550	1,000	1,000	1,000
05-41-3-304	Building Maintenance & Repair	638	999	1,716	6,000	1,000	1,000
05-41-3-310	Machine & Equipment Rental	-	-	749	780	780	780
05-41-3-320	Janitorial Service	590	499	544	600	-	600
05-41-3-350	Notices	-	-	-	300	300	300
05-41-3-360	Printing	2,284	1,745	1,755	2,920	2,920	2,920
05-41-3-370	Postage	3,506	3,803	3,961	6,200	6,200	6,200
05-41-3-372	Telephone	1,934	864	2,732	2,670	2,670	2,850
05-41-3-390	Miscellaneous Services	1,359	2,041	4,156	2,000	500	500
Total Other Services		10,961	10,529	16,163	22,470	15,370	16,150
Capital Outlay							
05-41-4-430	Office Equipment	308	2,652	308	1,000	1,000	1,000
Total Capital Outlay		308	2,652	308	1,000	1,000	1,000
Supplies							
05-41-5-520	Janitorial Supplies	210	40	37	100	100	100
05-41-5-580	Office Supplies	884	1,167	886	900	900	900
Total Supplies		1,094	1,207	923	1,000	1,000	1,000
Pension & Insurance							
05-41-6-600	Property & Liability Insurance	6,031	717	650	550	550	500
05-41-6-610	Health & Life Insurance	12,197	14,606	13,381	10,800	10,800	12,290
05-41-6-620	FICA	4,985	5,640	5,881	6,610	7,400	7,700
05-41-6-630	IMRF	8,273	8,552	9,617	6,250	6,600	6,300
Total Pension & Insurance		31,466	29,515	29,529	24,210	25,350	26,790
Other Expenses							
05-41-7-700	Dues & Subscriptions	2,070	1,940	2,065	2,270	2,270	2,360
05-41-7-705	Travel, Meals & Lodging	-	-	-	-	-	600
05-41-7-710	Training, Safety & Travel	1,032	658	1,137	850	850	630
05-41-7-715	Employee Programs	-	-	77	275	275	125
05-41-7-720	Official Functions	312	478	705	500	500	500
05-41-7-750	Back-up Prevention Program	-	-	29,850	50,000	50,000	50,000
05-41-7-752	Downspout Disconnect Program	-	849	11,391	50,000	200,000	100,000
05-41-7-770	Bad Debt Expense	222	-	-	-	-	-
05-41-7-790	Contingencies	142	201	32	-	-	-
Total Other Expenses		3,778	4,126	45,257	103,895	253,895	154,215
Total Expenditures		\$ 127,337	\$ 211,255	\$ 185,414	\$ 269,105	\$ 422,975	\$ 319,605

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Sewer

Department: Administration

Account Number	Description	Detail	Amount	Total
Salaries & Wages				
05-41-1-100	Administration Full-Time	Village Manager (10%) Assistant Village Manager (10%) Executive Secretary (10%) Finance Director (10%) Principal Fiscal Assistant (10%) Senior Fiscal Assistant (11%) 2 Fiscal Assistant (10%) Director of Fire & Building (1.67%)	\$ 14,860 11,430 5,250 12,560 6,530 6,540 9,560 2,140	\$ 68,870
05-41-1-110	Administration Part-Time	Village Clerk (10%) Part Time Assistance (10%) Downspout Program Inspector (85% Reimbursable by IGIG Grant)	1,170 400 28,500	30,070
05-41-1-130	Overtime		100	100
Professional Services				
05-41-2-200	Legal Fees	Village Attorney retainer Personnel & labor issues Other litigation	2,880 500 500	3,880
05-41-2-210	Auditing Fees	Annual Audit OPEB	3,000 360	3,360
05-41-2-250	Information Technology	IT Support Website MSI software annual support	3,500 3,000 1,870	8,370
05-41-2-270	Banking Services	Banking Credit card processing	1,000 2,000	3,000
05-41-2-290	Other Professional Services	Lobbyist	2,800	2,800
Other Services				
05-41-3-302	Equipment Maintenance & Repair		1,000	1,000
05-41-3-304	Building Maintenance & Repair		1,000	1,000
05-41-3-310	Machine & Equipment Rental	Copier Postal Machine	710 70	780
05-41-3-320	Janitorial Service		600	600
05-41-3-350	Notices	Legal and Personnel Annual Treasurer's Report	180 120	300

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Sewer

Department: Administration

Account Number	Description	Detail	Amount	Total
05-41-3-360	Printing	Village newsletter	720	
		Water Bill Stock	2,000	
		Miscellaneous printing	200	2,920
05-41-3-370	Postage	Village newsletter	500	
		Water Bills	4,500	
		Postal Permits	500	
		Mail through postage machine	700	6,200
05-41-3-372	Telephone	Land Lines	1,700	
		Mobile Phones	900	
		Internet Access	250	2,850
05-41-3-390	Miscellaneous Services		500	500
<u>Capital Outlay</u>				
05-41-4-430	Office Equipment	Furniture	500	
		Miscellaneous	500	1,000
<u>Supplies</u>				
05-41-5-520	Janitorial Supplies		100	100
05-41-5-580	Office Supplies		900	900
<u>Pension & Insurance</u>				
05-41-6-600	Property & Liability Insurance	Transfer to Risk Management Fund	500	500
05-41-6-610	Health & Life Insurance	IPBC	12,290	12,290
05-41-6-620	FICA	Social Security	6,200	
		Medicare	1,500	7,700
05-41-6-630	IMRF	Employer Contribution	6,300	6,300
<u>Other Expenses</u>				
05-41-7-700	Dues & Subscriptions	American Planning Association	70	
		American Payroll Association	40	
		CMAA	60	
		GFOA	20	
		ICLEI	70	
		ICMA	120	
		IGFOA	30	
		ILCMA	70	
		Illinois Municipal League	130	
		Metropolitan Mayors Caucus	70	
		Municipal Clerks	20	
		Proviso Municipal League	50	
		West Central Municipal Conf	1,190	
		West Suburban Chamber of Comm.	340	
		Newspaper subscriptions	20	
		Other	60	2,360

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**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Sewer

Department: Administration

Account Number	Description	Detail	Amount	Total
05-41-7-705	Travel, Meals & Lodging	Village Board Village Manager Assistant Village Manager Finance Director Other	200 150 100 100 50	600
05-41-7-710	Training, Safety & Travel	Village Manager Assistant Village Manager Finance Director Other training	200 150 150 130	630
05-41-7-715	Employee Programs	Service Awards Tuition Reimbursement Employee Events Holiday Gifts	25 - 75 25	125
05-41-7-720	Official Functions		500	500
05-41-7-750	Back-up Prevention Program		50,000	50,000
05-41-7-752	Downspout Disconnect Program	85% Reimbursed by IGIG Grant	100,000	100,000
	Total Budget			\$ 319,605

SEWER OPERATIONS AND MAINTENANCE

VILLAGE OF LA GRANGE PARK

Fiscal Year 2017/18 Budget

Account Number	Description	Actual FY 2013/14	Actual FY 2014/15	Actual FY 2015/16	Projected FY 2016/17	Budget FY 2016/17	Budget FY 2017/18
Salaries & Wages							
05-44-1-100	Operation & Maint. Full-time Salaries	\$ 31,539	\$33,473	\$32,817	\$33,590	\$ 34,450	\$ 34,320
05-44-1-120	Operation & Maint. Part-Time Wages	3,025	3,123	5,448	6,120	6,120	6,120
05-44-1-130	Overtime Pay	2,052	3,584	3,659	7,350	7,350	7,350
05-44-1-900	Compensated Absences	(3,068)	354	(106)	-	-	-
Total Salaries & Wages		<u>33,548</u>	<u>40,534</u>	<u>41,818</u>	<u>47,060</u>	<u>47,920</u>	<u>47,790</u>
Professional Services							
05-44-2-220	Engineering Fees	47,960	41,803	67,393	22,500	63,250	56,250
05-44-2-250	Information Technology	-	-	60	1,500	1,500	1,500
Total Professional Services		<u>47,960</u>	<u>41,803</u>	<u>67,453</u>	<u>24,000</u>	<u>64,750</u>	<u>57,750</u>
Other Services							
05-44-3-302	Equipment Maintenance & Repair	3,052	8,955	3,569	600	6,000	6,000
05-44-3-304	Building Maintenance & Repair	8,160	192	1,230	500	1,000	1,000
05-44-3-310	Machine & Equipment Rental	39,340	40,020	40,000	33,000	24,000	-
05-44-3-320	Janitorial Service	172	196	227	400	400	290
05-44-3-326	Sewer Cleaning	41,419	111,218	36,515	70,000	50,000	50,000
05-44-3-330	Utilities	2,145	2,132	2,846	2,750	2,750	2,750
05-44-3-372	Telephone	838	408	545	550	440	550
05-44-3-380	Laundry Service	516	628	660	600	600	600
05-44-3-390	Miscellaneous Services	8,527	6,169	5,101	13,000	5,000	13,000
Total Other Services		<u>104,169</u>	<u>169,918</u>	<u>90,693</u>	<u>121,400</u>	<u>90,190</u>	<u>74,190</u>
Capital Outlay							
05-44-4-400	Vehicles	-	-	-	-	-	4,250
05-44-4-420	Capital Improvements	414,644	195,581	205,533	150,000	326,250	306,250
05-44-4-440	Equipment & Machinery	317	-	333	2,500	2,500	2,500
Total Capital Outlay		<u>414,961</u>	<u>195,581</u>	<u>205,866</u>	<u>152,500</u>	<u>328,750</u>	<u>313,000</u>
Supplies							
05-44-5-502	Equipment Parts & Supplies	107	1,083	1,113	1,000	1,000	1,000
05-44-5-504	Building & Land Maintenance Materials	163	178	48	2,000	2,000	2,000
05-44-5-520	Janitorial Supplies	92	86	135	400	400	400
05-44-5-540	Uniforms	389	561	331	500	500	500
05-44-5-570	Small Tools	7	108	6	200	200	200
05-44-5-572	Traffic Control Supplies	101	1,031	-	200	200	200
05-44-5-574	Materials for Sewers	3,688	3,109	7,874	10,000	20,000	20,000
05-44-5-576	Water Meters	-	316	400	500	500	500
05-44-5-580	Office Supplies	628	428	278	300	500	500
Total Supplies		<u>5,175</u>	<u>6,900</u>	<u>10,185</u>	<u>15,100</u>	<u>25,300</u>	<u>25,300</u>
Pension & Insurance							
05-44-6-600	Property & Liability Insurance	5,003	12,346	9,795	10,300	10,300	10,500
05-44-6-610	Health & Life Insurance	6,167	8,533	7,769	8,300	8,300	8,830
05-44-6-620	FICA	3,040	3,620	3,166	3,600	3,700	3,700
05-44-6-630	IMRF	4,030	5,345	6,190	3,830	4,100	4,200
05-44-6-640	Unemployment	-	-	286	-	-	-
Total Pension & Insurance		<u>18,240</u>	<u>29,844</u>	<u>27,186</u>	<u>26,030</u>	<u>26,400</u>	<u>25,230</u>
Other Expenses							
05-44-7-700	Dues & Subscriptions	24	55	55	100	200	200
05-44-7-705	Travel, Meals & Lodging	-	-	-	-	-	500
05-44-7-710	Training, Safety & Travel	226	171	459	500	500	500
05-44-7-715	Employee Programs	-	-	57	125	125	40
05-44-7-790	Contingencies	5,026	5,041	67	-	500	-
Total Other Expenses		<u>5,276</u>	<u>5,267</u>	<u>638</u>	<u>725</u>	<u>1,325</u>	<u>1,240</u>
Total Expenditures		<u>\$ 629,329</u>	<u>\$ 489,847</u>	<u>\$ 443,839</u>	<u>\$ 386,815</u>	<u>\$ 584,635</u>	<u>\$ 544,500</u>

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**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Sewer

Department: Sewer O&M

Account Number	Description	Detail	Amount	Total
Salaries & Wages				
05-44-1-100	O&M Full-Time Salaries	Public Works Director (10%) Foreman (5%) Water Operator (5%) Maintenance Worker (5%)	\$ 12,460 3,640 3,950 14,270	\$ 34,320
05-44-1-120	O&M Part-Time Wages	Executive Secretary (10%) 4 Seasonal Maint Worker (25%)	4,120 2,000	6,120
05-44-1-130	Overtime Pay		7,350	7,350
Professional Services				
05-44-2-220	Engineering Fees	Sewer Lining Emergency Repairs Sewer Main Point Repairs Cleaning & Televising	33,750 2,250 12,750 7,500	56,250
05-44-2-250	Information Technology	IT Support	1,500	1,500
Services				
05-44-3-302	Eqpt. Maintenance & Repair	Lift Station Maintenance Maintenance of PW Eqpt.	4,000 2,000	6,000
05-44-3-304	Bldg. Maintenance & Repair	Miscellaneous Repairs	1,000	1,000
05-44-3-320	Janitorial Service	PW Facility	290	290
05-44-3-326	Sewer Cleaning & Televising	Sewer Cleaning & Televising Services	50,000	50,000
05-44-3-330	Utilities	Com Ed & Nicor	2,750	2,750
05-44-3-372	Telephone	Land Lines Mobile Phones Internet Access	110 250 190	550
05-44-3-380	Laundry Service	Uniform Cleaning	600	600
05-44-3-390	Miscellaneous Services	NPDES Permit	5,000 8,000	13,000
Capital Outlay				
05-44-4-400	Vehicles	Truck #620 (\$63,750 in CPF & \$17,000 in Water Fund)	4,250	4,250
05-44-4-420	Capital Improvements	Point repairs and restoration Sewer lining Catch Basin and Sewer Repair	75,000 191,250 40,000	306,250
05-44-4-440	Other Eqpt. & Machinery	Lift Stations	2,500	2,500
Supplies				

4/6/2017

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Sewer

Department: Sewer O&M

Account Number	Description	Detail	Amount	Total
05-44-5-502	Eqpt. Parts & Supplies	Sewer Fund portion of Eqpt. Repairs	1,000	1,000
05-44-5-504	Bldg. & Land Maint. Materials	Facility Maintenance and top soil	2,000	2,000
05-44-5-520	Janitorial Supplies	Sewer Fund Portion Facility Maint	400	400
05-44-5-540	Uniforms	Sewer Fund portion of Uniforms	500	500
05-44-5-570	Small Tools	Various tools	200	200
05-44-5-572	Traffic Control Supplies	Sewer Fund portion of Traffic Control	200	200
05-44-5-574	Materials for Sewers	Concrete pre-cast structures, frames, pipes, asphalt for restoration	20,000	20,000
05-44-5-576	Water Meters	Sewer Fund portion of water meters	500	500
05-44-5-580	Office Supplies	Sewer Fund portion PW office supplies	500	500
<u>Pension & Insurance</u>				
05-44-6-600	Property & Liability Insurance	Transfer to Risk Management Fund	10,500	10,500
05-44-6-610	Health & Life Insurance	IPBC	1,490	
		MOE	5,340	6,830
05-44-6-620	FICA	Social Security	3,000	
		Medicare	700	3,700
05-44-6-630	IMRF	Employer Contribution	4,200	4,200
<u>Other Expenses</u>				
05-44-7-700	Dues & Subscriptions	AWWA	100	
		APWA	100	200
05-44-7-705	Travel, Meais & Lodging		500	500
05-44-7-710	Training, Safety & Travel	Employee Safety Training	500	500
05-44-7-715	Employee Programs	Service Awards	20	
		Tuition Reimbursement	-	
		Holiday Gifts	20	40
	Total Budget			\$ 544,500

MOTOR FUEL TAX FUND

The revenues of the Motor Fuel Tax Fund (MFT) represent the Village's share of the state gas tax receipts. The state of Illinois remits a percentage of the state gas tax receipts to municipalities on a per capita formula. The use of MFT funds is limited by state statute to expenses related to construction, repair and maintenance of the road system. This includes streets, sidewalks, signs and snow and ice control.

FY 17/18 Budget Notes

- No resurfacing projects are budgeted in the Motor Fuel Tax Fund. The Road Bond Fund includes \$4,175,000 for street resurfacing projects this year.
- \$221,000 in operating expenses have been moved from the General Fund to the Motor Fuel Tax Fund. These include:

\$13,000 IDOT Traffic Signal Maintenance	\$15,000 Street Light Maintenance
\$40,000 Electricity for Street Lights	\$19,500 Pavement Markings
\$19,500 Crack Sealing	\$75,000 Road Salt
\$19,500 Materials for Streets	\$19,500 Sidewalk Replacement
- A line item was removed this year to transfer \$60,000 to the General Fund to pay for personnel costs associated with street maintenance.
- \$40,000 is budgeted to hire a consultant to complete an evaluation of all street pavement and prepare a Pavement Condition Assessment.

MOTOR FUEL TAX FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Actual</u> <u>FY 2015/16</u>	<u>Projected</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2017/18</u>
Intergovernmental Revenue							
04-50-4-404	State Motor Fuel Tax	\$ 335,236	\$ 332,782	\$ 347,336	\$ 350,000	\$ 350,000	\$ 350,000
04-50-4-410	State Grants	57,736	115,472	-	-	-	-
04-50-4-420	Federal Grants	-	-	20,322	-	-	-
Total Intergovernmental Revenue		392,972	448,254	367,658	350,000	350,000	350,000
Miscellaneous Revenue							
04-50-7-700	Interest on Investments	262	199	309	1,500	100	2,000
Total Miscellaneous Revenue		262	199	309	1,500	100	2,000
Total Revenues		\$ 393,234	\$ 448,453	\$ 367,967	\$ 351,500	\$ 350,100	\$ 352,000
Expenditures							
Professional Services							
04-40-2-220	Engineering Services	\$ -	\$ -	\$ 59,072	\$ 5,000	\$ -	\$ 40,000
Total Professional Services		-	-	59,072	5,000	-	40,000
Services							
04-40-3-306	Street Light/Traffic Signal Maint	-	-	-	28,000	28,000	28,000
04-40-3-330	Utilities	-	-	-	40,000	40,000	40,000
04-40-3-340	Street Resurfacing	235,000	150,000	232,266	80,000	85,000	-
04-40-3-342	Sidewalks	-	-	19,913	19,500	19,500	19,500
04-40-3-343	Pavement Marking	-	-	-	19,500	19,500	19,500
04-40-3-345	Crack Sealing	-	-	-	19,500	19,500	19,500
Total Services		235,000	150,000	252,179	206,500	211,500	126,500
Supplies							
04-40-5-532	Road Salt	-	-	-	74,000	75,000	75,000
04-40-5-574	Materials for Streets	-	-	-	19,500	19,500	19,500
Total Supplies		-	-	-	93,500	94,500	94,500
Other Financing Uses							
04-46-7-780	Transfer to Debt Service Fund	223,203	215,552	-	-	-	-
04-46-7-785	Transfer to General Fund	-	-	-	60,000	60,000	-
Total Other Financing Uses		223,203	215,552	-	60,000	60,000	-
Total Expenditures		\$ 458,203	\$ 365,552	\$ 311,251	\$ 365,000	\$ 366,000	\$ 261,000
Fund Balance Increase/(Decrease)		\$ (64,969)	\$ 82,901	\$ 56,716	\$ (13,500)	\$ (16,900)	\$ 91,000
Beginning Fund Balance		249,094	184,125	267,026	323,742	323,742	310,242
Ending Fund Balance		184,125	267,026	323,742	310,242	307,842	401,242
Adjustment to Available Cash ¹		(25,033)	(31,582)	(32,233)	(32,233)	(32,233)	(32,233)
Available Cash at Fiscal Year End		\$ 159,092	\$ 235,444	\$ 291,509	\$ 278,009	\$ 275,609	\$ 369,009

1. Includes receivables and deposits not available for spending as of year end

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Motor Fuel Tax

Department: Public Works

Account Number	Description	Detail	Amount	Total
Professional Services				
04-40-2-220	Engineering Fees	Pavement Condition Assessment	40,000	\$ 40,000
Services				
04-40-3-306	Street Light & Traffic Signal Maint.	IDOT Traffic Signal Maintenance	13,000	
		31st St. Lighting	7,000	
		La Grange Rd Lighting	8,000	\$ 28,000
04-40-3-330	Utilities	Electricity for Street Lights	40,000	40,000
04-40-3-342	Sidewalks	Annual Sidewalk Program (\$15,500 in Capital Projects Fund)	19,500	19,500
04-40-3-343	Pavement Marking	Thermoplastic school markings	19,500	19,500
04-40-3-345	Crack Sealing	Annual Program (\$15,000 in General Fund)	19,500	19,500
Supplies				
04-40-5-532	Road Salt		75,000	75,000
04-40-5-574	Materials for Streets	Cold Mix Asphalt	5,000	
		Hot crack materials	9,500	
		Asphalt/concrete materials	5,000	19,500
	Total Budget			\$ 261,000

EMERGENCY TELEPHONE SYSTEM FUND

The Emergency Telephone System Fund was established to account for the revenue received from the telephone surcharge to support 9-1-1 services. The revenues generated by the surcharge must be spent on emergency communications. The Village's Emergency Telephone System Board (ETSB) is responsible for supervising the 9-1-1 system and authorizing all disbursements from the Fund.

In 2015, Public Act 99-0006 changed the way 9-1-1 surcharges are collected. Starting January 2016, the Village no longer collects a local surcharge. Instead, there is a uniform statewide surcharge of \$0.87 that applies to both landline and wireless phones. The new surcharge will then be distributed by the State to 9-1-1 providers based on a new formula set by statute.

Also in 2015, the Village entered into an intergovernmental agreement with the Villages of La Grange and Western Springs to consolidate 9-1-1 services and created the Lyons Township Area Communications Center (LTACC). The intergovernmental agreement creating LTACC dissolves the Villages' ETSB and creates a joint ETSB to oversee LTACC's 9-1-1 expenses. LTACC is scheduled to begin operations in March 2017. All 9-1-1 surcharge funds will be sent directly to LTACC and therefore the ETSB Fund will be closed at the end of FY2016/17.

EMERGENCY TELEPHONE SYSTEM FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Revenues</u>		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
Local Tax							
08-50-1-124	911 Wireline Surcharge	\$ 133,379	\$ 53,676	\$ 35,408	\$ -	\$ -	\$ -
	Total Local Tax	133,379	53,676	35,408	-	-	-
Intergovernmental Revenues							
08-50-4-450	911 Wireless Surcharge	-	80,746	58,241	-	-	-
08-50-4-460	911 State Surcharge	-	-	42,339	95,000	-	-
	Total Intergovernmental	-	80,746	100,580	95,000	-	-
Miscellaneous Revenue							
08-50-7-700	Interest on Investments	305	633	872	500	200	-
08-50-7-790	Miscellaneous Income	36,200	24,461	29,406	33,000	25,000	-
	Total Miscellaneous Revenue	36,505	25,094	30,278	33,500	25,200	-
Total Revenues		\$ 169,884	\$ 159,516	\$ 166,266	\$ 128,500	\$ 25,200	\$ -
Expenditures							
Services							
08-40-3-302	Equipment Maintenance & Repair	\$ 5,089	\$ 9,957	\$ 11,340	\$ 15,000	\$ 15,000	\$ -
08-40-3-372	Telephone	49,477	54,258	57,112	55,000	55,000	-
08-40-3-385	Consolidated Dispatch	-	-	151,279	192,000	50,000	-
08-40-3-390	Miscellaneous Services	19,782	19,032	27,276	30,000	22,000	-
	Total Services	74,348	83,247	247,007	292,000	142,000	-
Capital Outlay							
08-40-4-410	Building Alterations & Improvements	-	-	-	-	-	-
08-40-4-440	Equipment & Machinery	8,450	-	50,000	-	-	-
	Total Capital Outlay	8,450	-	50,000	-	-	-
Supplies							
08-40-5-502	Equipment Parts & Supplies	-	-	100	-	-	-
	Total Supplies	-	-	100	-	-	-
Interfund Transfers							
08-46-7-780	Transfer to General Fund	36,000	37,000	38,000	25,478	25,719	-
	Total Interfund Transfers	36,000	37,000	38,000	25,478	25,719	-
Total Expenditures		\$ 118,798	\$ 120,247	\$ 335,107	\$ 317,478	\$ 167,719	\$ -
Fund Balance Increase/(Decrease)		\$ 51,086	\$ 39,269	\$ (168,841)	\$ (188,978)	\$ (142,519)	\$ -
Beginning Fund Balance		267,464	318,550	357,819	188,978	188,978	-
Ending Fund Balance		318,550	357,819	188,978	-	46,459	-
Adjustment to Available Cash¹		(48,845)	(55,905)	(80,524)	-	-	-
Available Cash at Fiscal Year End		\$ 269,705	\$ 301,914	\$ 108,454	\$ -	\$ 46,459	\$ -

1. Includes receivables and deposits not available for spending as of year end

RISK MANAGEMENT FUND



The Risk Management Fund is new for fiscal year 2017/18. The purpose of the fund is to account for the cost of the Village’s risk management activities and to provide a dedicated reserve balance to pay deductibles and other expenses associated with claims against the Village. The Risk Management Fund is financed from interfund transfers from the General, Water, and Sewer Funds based on revenues and claims experience.

The Village is a member of the Intergovernmental Risk Management Agency (IRMA), which is a risk pool composed of local governments across northeastern Illinois. The Village pays an annual contribution to IRMA for a variety of coverages including general liability and workers compensation. This contribution has trended down in recent years due to focused efforts by the Village to limit risk exposure such as ongoing employee safety training and department participation on IRMA committees.

FY 17/18 Budget Notes

- The Village can further decrease the annual contribution to IRMA by increasing the deductible amount paid per claim. Currently, the Village is at a \$2,500 deductible. The table below lists the credit the Village would receive by going to a higher deductible in calendar year 2017.

Deductible	Credit (percentage)	Credit (dollars)
\$ 10,000	10%	\$19,202
\$ 25,000	20%	\$38,403
\$ 50,000	31%	\$59,525
\$100,000	43%	\$82,566
\$175,000	54%	\$103,688
\$250,000	61%	\$117,129

IRMA has analyzed the Village’s claim history and the data indicates that the Village will likely benefit from a higher deductible. One of the primary goals of the Risk Management Fund is to build a fund balance that will provide a reserve to cover the higher deductibles by placing the savings from the lower annual contribution into the fund’s reserve balance. The Village will review the annual contribution credit and available reserves for calendar year 2018 in the fall and determine if moving to a higher deductible is appropriate.

RISK MANAGEMENT FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>	<u>Budget</u>
		<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
Revenues / Inflows							
<i>Miscellaneous Revenue</i>							
60-50-7-700	Interest and Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
60-50-7-710	Property Damage Reimbursement	-	-	-	-	-	20,000
60-50-7-790	Miscellaneous Income	-	-	-	-	-	-
Total Miscellaneous Revenue		-	-	-	-	-	40,000
<i>Other Financing Sources</i>							
60-50-9-900	Transfer of IRMA Reserves	-	-	-	-	-	530,000
60-50-9-901	Transfer from General Fund	-	-	-	-	-	186,300
60-50-9-903	Transfer from Water Fund	-	-	-	-	-	33,100
60-50-9-905	Transfer from Sewer Fund	-	-	-	-	-	11,000
Total Other Financing Sources		-	-	-	-	-	760,400
Total Revenues / Inflows		-	-	-	-	-	800,400
Expenditures / Outflows							
<i>Professional Services</i>							
60-40-2-205	IRMA Annual Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,000
60-40-2-206	IRMA Deductible	-	-	-	-	-	25,000
Total Professional Services		-	-	-	-	-	215,000
<i>Services</i>							
60-40-3-302	Reimbursable Services	-	-	-	-	-	15,000
Total Services		-	-	-	-	-	15,000
<i>Supplies</i>							
60-40-5-502	Reimbursable Supplies	-	-	-	-	-	25,000
Total Supplies		-	-	-	-	-	25,000
Total Expenditures / Outflows		\$ -	\$ 255,000				
Fund Balance Increase/(Decrease)		\$ -	\$ 545,400				
Beginning Fund Balance		\$ -					
Ending Fund Balance		\$ -	\$ 545,400				
Adjustment to Available Cash¹		-	-	-	-	-	(495,000)
Available Cash at Fiscal Year End		\$ -	\$ 50,400				

1. Includes receivables and deposits not available for spending as of year end

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Risk Management

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
60-40-2-205	IRMA Annual Contribution		\$ 190,000	\$ 190,000
60-40-2-206	IRMA Deductibles		25,000	25,000
<u>Services</u>				
60-40-3-302	Reimbursable Repairs		15,000	15,000
<u>Supplies</u>				
60-40-5-502	Reimbursable Supplies		25,000	25,000
	Total Budget			\$ 255,000

3/2/2017

DEBT SERVICE FUND

The Debt Service Fund accounts for the principal and interest payments on general obligation bonds issued by the Village for governmental type activities such as roads and public safety. Bonds issued for water and sewer purposes are accounted for directly in those enterprise type funds.

The Village currently has two outstanding bond issues. The 2014 bonds refunded the 2006 bonds issued for sewer infrastructure projects and is accounted for directly in the Sewer Fund. The 2016 bonds were issued following a referendum for \$10 million in road projects and \$1.2 million in fire equipment. The 2016 bonds will be paid with property tax collected over a ten year period beginning with the 2016 levy (paid in 2017).

DEBT SERVICE FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Revenues</u>		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
Local Taxes							
02-50-1-102	Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,245,000
Total Local Taxes		-	-	-	-	-	1,245,000
Miscellaneous Revenue							
02-50-7-700	Interest on Investments	6	-	-	-	-	1,000
Total Miscellaneous Revenue		6	-	-	-	-	1,000
Other Financing Sources							
02-50-9-900	Transfer from MFT Fund	223,203	215,552	-	-	-	-
Total Other Financing Sources		223,203	215,552	-	-	-	-
Total Revenues		223,209	215,552	-	-	-	1,246,000
Expenditures							
Services							
02-40-3-390	Miscellaneous Services	\$ 500	\$ 340	\$ -	\$ -	\$ -	\$ 1,000
Total Services		500	340	-	-	-	1,000
Debt Service							
02-40-8-800	Principal Payments	207,936	212,095	-	-	-	566,000
02-40-8-802	Interest Payments	15,268	7,813	-	-	-	678,077
Total Debt Service		223,204	219,908	-	-	-	1,244,077
Total Expenditures		\$ 223,704	\$ 220,248	\$ -	\$ -	\$ -	\$ 1,244,077
Fund Balance Increase/(Decrease)		\$ (495)	\$ (4,696)	\$ -	\$ -	\$ -	\$ 1,923
Beginning Fund Balance		\$ 5,191	\$ 4,696	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance		\$ 4,696	\$ -	\$ -	\$ -	\$ -	\$ 1,923

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Debt Service Fund

Department: Finance

Account Number	Description	Detail	Amount	Total
Services				
02-40-3-390	Miscellaneous Services	Paying agent fees	\$ 1,000	\$ 1,000
Debt Service				
02-40-8-800	Principal Payments	2016 Road & Fire Bonds	565,000	565,000
02-40-8-802	Interest Payments	2016 Road & Fire Bonds	678,077	678,077
	Total Budget			\$ 1,244,077

CAPITAL PROJECTS FUND

The Capital Projects Fund was established by the Village Board to budget and track major capital improvements and equipment replacements. The Capital Projects Fund generally includes any capital expenditure over \$10,000.

FY 17/18 Budget Notes

- The primary source of funding for the Capital Projects Fund is an annual transfer of cash reserves from the General Fund. For FY 17/18 the transfer is budgeted at \$200,000.
- The sewer transfer for vehicles has been eliminated FY 17/18 as part of a plan to directly expense sewer vehicle costs to the Sewer Fund.
- A total of \$196,450 in expenditures is proposed for FY 17/18.
- No road projects are funded thru the Capital Projects Fund in FY 17/18 as the 2016 road bond projects continue.
- \$15,500 is budgeted for the annual sidewalk replacement program. An addition \$19,500 is budgeted in the Motor Fuel Tax Fund.
- \$10,000 is budgeted for the reorganization of the Police Department front desk area due to dispatch operations moving to LTACC.
- The generator for Fire Station 2 is scheduled for replacement at a budgeted cost of \$10,000.
- \$10,000 is budgeted for replacement radios in the Police Department.
- The replacement of Public Works' dump truck #608 includes \$30,000 in the Capital Projects Fund and \$130,000 in the Water Fund. Truck #620 is budgeted \$63,750 in the Capital Projects Fund, \$17,000 in the Water Fund and \$4,250 in the Sewer Fund.
- \$23,400 is included in Information Technology for updating the Village's website. The total projected cost is \$40,000, which will be also allocated to the Water, Sewer and Business District Funds.
- Tree purchases are budgeted at \$20,000, the same as last year. These are replacement trees for those removed due to the Emerald Ash Borer.

CAPITAL PROJECTS FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Actual</u> <u>FY 2015/16</u>	<u>Projected</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2016/17</u>	<u>Budget</u> <u>FY 2017/18</u>
Intergovernmental Revenue							
07-50-4-410	State Grants	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -
07-50-4-420	Federal Grants	10,000	-	196,000	-	-	-
Total Intergovernmental Revenue		460,000	-	196,000	-	-	-
Miscellaneous Revenue							
07-50-7-700	Interest on Investments	598	194	441	500	200	200
07-50-7-790	Miscellaneous Income	-	19,525	7,605	-	-	-
Total Miscellaneous Revenue		598	19,719	8,046	500	200	200
Other Financing Sources							
07-50-8-810	Transfer from Sewer Fund	39,340	40,020	40,000	20,000	20,000	-
07-50-9-900	Transfer from General Fund	264,200	1,188,000	200,000	200,000	200,000	200,000
Total Other Financing Sources		303,540	1,228,020	240,000	220,000	220,000	200,000
Total Revenues		\$ 764,138	\$ 1,247,739	\$ 444,046	\$ 220,500	\$ 220,200	\$ 200,200
Expenditures							
Professional Services							
07-40-2-220	Engineering Fees	\$ -	\$ -	\$ 37,644	\$ 6,000	\$ -	\$ -
Total Professional Services		-	-	37,644	6,000	-	-
Construction & Maintenance Services							
07-40-3-340	Street Resurfacing	256,486	665,844	202,027	-	-	-
07-40-3-342	Sidewalks	26,612	31,635	15,716	-	-	15,500
07-40-3-344	Buildings and Grounds	753,397	31,836	177,294	125,000	78,000	20,000
07-40-3-346	Other Public Improvements	-	9,950	-	-	-	-
Total Construction Services		1,036,495	739,265	395,037	125,000	78,000	35,500
Capital Projects & Equipment							
07-40-4-410	31st Street Projects	-	187	-	-	-	-
07-40-4-441	Admin Vehicles & Equipment	2,210	18,043	-	-	-	-
07-40-4-442	Police Vehicles & Equipment	31,435	61,033	75,764	54,000	54,000	10,000
07-40-4-443	Fire Vehicles & Equipment	16,180	35,904	73,854	21,000	21,000	-
07-40-4-444	PW Vehicles & Equipment	114,375	183,357	-	34,000	34,000	93,750
07-40-4-445	Building Vehicles & Equipment	-	-	-	-	-	-
07-40-4-448	Information Technology Equipment	-	-	21,427	20,800	20,800	37,200
07-40-4-450	Tree Purchases	26,348	24,761	34,579	20,000	20,000	20,000
Total Capital Outlay		190,548	323,285	205,624	149,800	149,800	180,950
Total Expenditures		\$ 1,227,043	\$ 1,062,550	\$ 638,305	\$ 280,800	\$ 227,800	\$ 196,450
Fund Balance increase/(Decrease)		\$ (462,905)	\$ 185,189	\$ (194,259)	\$ (80,300)	\$ (7,600)	\$ 3,750
Beginning Fund Balance		658,450	195,545	380,734	186,475	186,475	126,175
Ending Fund Balance		195,545	380,734	186,475	126,175	178,875	129,925
Adjustment to Available Cash¹		(10,000)	-	(150,000)	-	-	-
Available Cash at Fiscal Year End		\$ 185,545	\$ 380,734	\$ 36,475	\$ 126,175	\$ 178,875	\$ 129,925

1. Includes receivables and deposits not available for spending as of year end

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Capital Projects

Department: All

Account Number	Description	Detail	Amount	Total
Construction & Maintenance Services				
07-40-3-342	Sidewalks	Annual Sidewalk Program (\$19,500 in MFT Fund)	15,500	15,500
07-40-3-344	Buildings and Grounds	Police Office Reorganization Fire Station 2 Generator	10,000 10,000	\$ 20,000
Capital Projects & Equipment				
07-40-4-442	Police Vehicles & Equipment	Radios	10,000	10,000
07-40-4-444	PW Vehicles & Equipment	Dump Truck #608 (\$130,000 in Water Fund) Truck #620	30,000 63,750	93,750
07-40-4-448	Information Technology	Computer Replacement Administration Finance Police Fire Public Works Building Website (Split with Water, Sewer & BD Funds)	3,200 1,600 1,600 3,200 4,200 23,400	37,200
07-40-4-450	Tree Purchases		20,000	20,000
	Total Budget			\$ 196,450

ROAD BONDS FUND

The Road Bond Fund was established to budget and track road projects financed with the proceeds from a \$10 million bond issuance approved by referendum in March 2016. The road improvement program is expected to be completed within four years, resurfacing 26% or nine miles of the streets that are in most need of repair.

FY 17/18 Budget Notes

- \$477,000 is budgeted for design and construction engineering.
- \$4,175,000 is budgeted for repaving the following streets:

Contract #1

- Richmond (Edgewood to Malden)
- Oak (Dover to Park)
- Park (Oak to Harding)
- Brainard (Southern Village limits to Richmond)
- Harding (Edgewood to Brainard)
- Stone (Harding to Dead End)
- Waiola (Jackson to Dead End)
- Spring (Monroe to Dead End)
- Sherwood (Curb Only) *Paving will completed in 2018 with State money*

Contract #2

- Barnsdale (Woodlawn to 31st)
- Robinhood (30th to Community)
- Scotdale (29th to 29th)
- Scotdale (Scotdale to La Grange Road)
- Stonegate (Scotdale to Scotdale)
- Deerpath (Scotdale to Scotdale)

ROAD BONDS FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>	<u>Budget</u>
		<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
Revenues							
Miscellaneous Revenue							
70-50-7-700	Interest on Investments	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ 30,000
Total Miscellaneous Revenue		-	-	-	18,000	-	30,000
Other Financing Sources							
70-50-9-910	Bond Proceeds	-	-	-	10,104,476	5,750,000	-
Total Other Financing Sources		-	-	-	10,104,476	5,750,000	-
Total Revenues		\$ -	\$ -	\$ -	\$10,122,476	\$ 5,750,000	\$ 30,000
Expenditures							
Professional Services							
70-44-2-200	Legal Fees	\$ -	\$ -	\$ -	\$ 27,679	\$ 15,000	\$ -
70-44-2-220	Engineering Fees	-	-	-	629,000	803,000	477,000
70-44-2-290	Other Professional Services	-	-	-	76,667	60,000	-
Total Professional Services		-	-	-	733,346	878,000	477,000
Construction & Maintenance Services							
70-44-3-340	Street Resurfacing	-	-	-	2,515,600	2,640,000	4,175,000
Total Construction Services		-	-	-	2,515,600	2,640,000	4,175,000
Total Expenditures		\$ -	\$ -	\$ -	\$ 3,248,946	\$ 3,518,000	\$ 4,652,000
Fund Balance Increase/(Decrease)		\$ -	\$ -	\$ -	\$ 6,873,530	\$ 2,232,000	\$(4,822,000)
Beginning Fund Balance		-	-	-	-	-	6,873,530
Ending Fund Balance		-	-	-	6,873,530	2,232,000	2,251,530
Adjustment to Available Cash¹		-	-	-	-	-	-
Available Cash at Fiscal Year End		\$ -	\$ -	\$ -	\$ 6,873,530	\$ 2,232,000	\$ 2,251,530

1. Includes receivables and deposits not available for spending as of year end

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Road Bonds

Department: Public Works

Account Number	Description	Detail	Amount	Total
Professional Services				
70-44-2-220	Engineering Services	Phase 2 Construction	258,000	
		Phase 3 Design	135,000	
		Patching Program	8,000	
		Harding Construction	46,000	
		Sherwood Design	30,000	477,000
Construction & Maintenance Services				
70-44-3-340	Street Resurfacing	Phase 2	4,075,000	
		Patching Program	100,000	4,175,000
	Total Budget			\$ 4,652,000

3/2/2017

FIRE EQUIPMENT BOND FUND

The Fire Equipment Bond Fund was established to budget and track the purchase of vehicles and equipment financed with the proceeds from a \$1.2 million bond issuance approved by referendum in March 2016.

FY 17/18 Budget Notes

- In January 2017, the Village Board approved the purchase of a Quint (Ladder) Truck by Pierce Manufacturing for \$918,800. The anticipated delivery time was initially 12.5 to 13.5 months from contract approval, but the anticipated delivery date is now between December 2017 and January 2018.
- In December 2016, the Village Board approved the purchase of a Type I Ford/Horton ambulance through the Suburban Purchasing Cooperative for \$222,147. The anticipated delivery date at this point is August or September of 2017.
- An additional \$40,000 is budgeted for miscellaneous accessory equipment for the fire truck and a stretcher loading system for the ambulance.

FIRE EQUIPMENT BONDS FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>	<u>Budget</u>
		<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
Revenues							
<i>Miscellaneous Revenue</i>							
71-50-7-700	Interest on Investments	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ 4,000
Total Miscellaneous Revenue		-	-	-	4,000	-	4,000
<i>Other Financing Sources</i>							
71-50-9-910	Bond Proceeds	-	-	-	1,212,537	1,200,000	-
Total Other Financing Sources		-	-	-	1,212,537	1,200,000	-
Total Revenues		\$ -	\$ -	\$ -	\$ 1,216,537	\$ 1,200,000	\$ 4,000
Expenditures							
<i>Professional Services</i>							
71-43-2-200	Legal Fees	\$ -	\$ -	\$ -	\$ 3,321	\$ 7,500	\$ -
71-43-2-290	Other Professional Services	-	-	-	9,200	30,000	-
Total Professional Services		-	-	-	12,521	37,500	-
<i>Capital Projects & Equipment</i>							
71-43-4-443	Fire Vehicles & Equipment	-	-	-	19,800	1,160,000	1,181,800
Total Capital Outlay		-	-	-	19,800	1,160,000	1,181,800
Total Expenditures		\$ -	\$ -	\$ -	\$ 32,321	\$ 1,197,500	\$ 1,181,800
Fund Balance Increase/(Decrease)		\$ -	\$ -	\$ -	\$ 1,184,216	\$ 2,500	\$(1,177,800)
Beginning Fund Balance		-	-	-	-	-	1,184,216
Ending Fund Balance		-	-	-	1,184,216	2,500	6,416
Adjustment to Available Cash¹		-	-	-	-	-	-
Available Cash at Fiscal Year End		\$ -	\$ -	\$ -	\$ 1,184,216	\$ 2,500	\$ 6,416

1. Includes receivables and deposits not available for spending as of year end

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Fire Equipment Bonds

Department: Fire

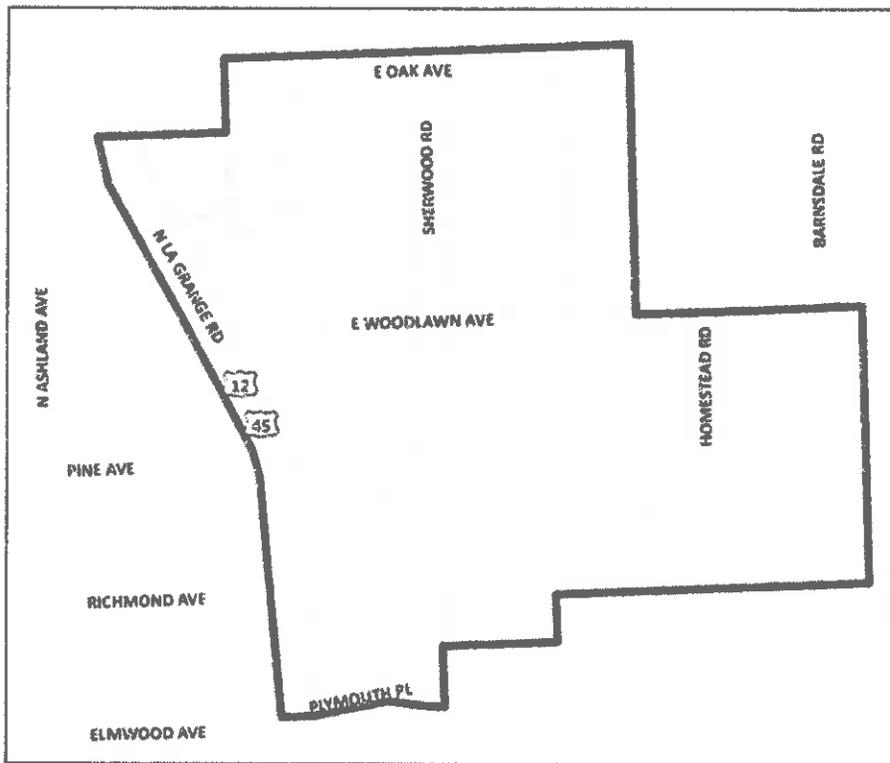
Account Number	Description	Detail	Amount	Total
<u>Capital Projects & Equipment</u>				
71-43-4-443	Fire Vehicles & Equipment	Ladder Truck	918,800	
		Ambulance 1214	223,000	
		Fire Equipment	40,000	1,181,800
	Total Budget			\$ 1,181,800

VILLAGE MARKET TAX INCREMENT FINANCING FUND

The Village Market Tax Increment Financing Fund (TIF) was established to budget and track the revenues and project costs within the Village Market TIF District.

The boundary of the Village Market TIF is generally defined to include the Village Market shopping center located east of La Grange Road between Oak Avenue and Brewster Lane, Memorial Park and the Homestead Apartment complex located east of the shopping center. The property consists of 26 tax parcels and 26 buildings on approximately 47 acres of land. Approximately 37 acres of the land is currently improved. Current uses within the TIF District include retail, restaurant, medical, services, open space, and multi-family residential.

The lifespan of the TIF is 2017 thru 2040.



FY 17/18 Budget Notes

- \$87,000 in property tax revenue is projected based on the TIF feasibility study.
- \$11,500 in administrative costs are budgeted.

VILLAGE MARKET TAX INCREMENT FINANCING FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Revenues</u>		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
Local Taxes							
80-50-1-102	Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,000
Total Local Taxes		-	-	-	-	-	87,000
Miscellaneous Revenue							
80-50-7-700	Interest on Investments	-	-	-	-	-	200
Total Miscellaneous Revenue		-	-	-	-	-	200
Total Revenues		-	-	-	-	-	87,200
Expenditures							
Professional Services							
80-40-2-200	Legal	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ 5,000
80-40-2-210	Auditing & Reporting	-	-	-	-	-	1,500
80-40-2-290	Other Professional Services	-	-	-	25,000	-	5,000
Total Professional Services		-	-	-	32,500	-	11,500
Other Services							
80-40-3-390	Miscellaneous Services	-	-	-	-	-	-
Total Other Services		-	-	-	-	-	-
Total Expenditures		\$ -	\$ -	\$ -	\$ 32,500	\$ -	\$ 11,500
Fund Balance Increase/(Decrease)		\$ -	\$ -	\$ -	\$ (32,500)	\$ -	\$ 75,700
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (32,500)
Ending Fund Balance		\$ -	\$ -	\$ -	\$ (32,500)	\$ -	\$ 43,200

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Village Market TIF

Department: Administration & Finance

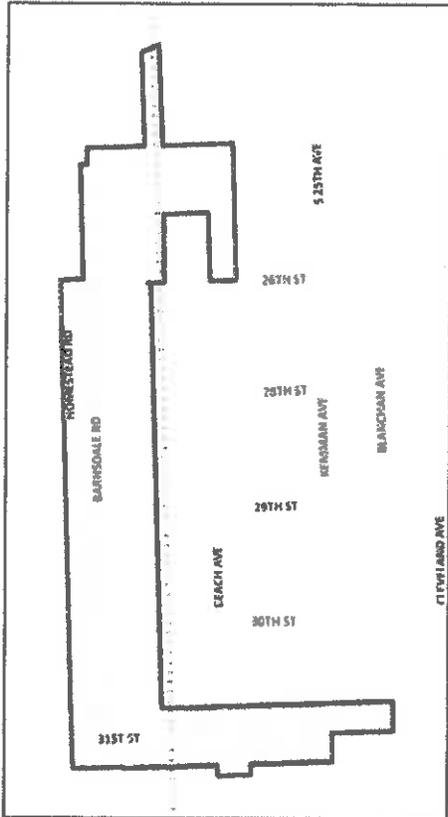
Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
80-40-2-200	Legal		\$ 5,000	\$ 5,000
80-40-2-210	Auditing & Reporting		1,500	1,500
80-40-2-290	Other Professional Services		5,000	5,000
<u>Other Services</u>				
80-40-3-390	Miscellaneous Services			-
	Total Budget			\$ 11,500

31ST / BARNSDALE TAX INCREMENT FINANCING FUND

The 31st / Barnsdale Tax Increment Financing Fund (TIF) was established to budget and track the revenues and project costs within the 31st / Barnsdale TIF District.

The 31st Street/Barnsdale TIF District generally runs east along 31st Street from Homestead Road on the west to Blanchan Avenue on the east and along Homestead Road and Barnsdale Road, from East 31st Street on the south to just north of East 26th Street. The area consists of 94 tax parcels and 67 buildings, totaling 163 PINs. Four parcels are comprised of Indian Harbor Belt Railroad Right of Way. Approximately 56 acres of land are included of which approximately 40 acres are improved and 5 acres are vacant. The remaining acreage is rights-of-way. Current uses in the District include commercial, industrial, recreational, open space, and multi-family residential.

The lifespan of the TIF is 2017 thru 2040.



FY 17/18 Budget Notes

- \$70,000 in property tax revenue is projected based on the TIF feasibility study.
- \$11,500 in administrative costs are budgeted.

2/18/2016

31ST / BARNSDALE TAX INCREMENT FINANCING FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Revenues</u>		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
Local Taxes							
81-50-1-102	Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Total Local Taxes		-	-	-	-	-	70,000
Miscellaneous Revenue							
81-50-7-700	Interest on Investments	-	-	-	-	-	200
Total Miscellaneous Revenue		-	-	-	-	-	200
Total Revenues		-	-	-	-	-	70,200
Expenditures							
Professional Services							
81-40-2-200	Legal	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ 5,000
81-40-2-210	Auditing & Reporting	-	-	-	-	-	1,500
81-40-2-290	Other Professional Services	-	-	-	25,000	-	5,000
Total Professional Services		-	-	-	32,500	-	11,500
Other Services							
81-40-3-390	Miscellaneous Services	-	-	-	-	-	-
Total Other Services		-	-	-	-	-	-
Total Expenditures		\$ -	\$ -	\$ -	\$ 32,500	\$ -	\$ 11,500
Fund Balance Increase/(Decrease)		\$ -	\$ -	\$ -	\$ (32,500)	\$ -	\$ 58,700
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (32,500)
Ending Fund Balance		\$ -	\$ -	\$ -	\$ (32,500)	\$ -	\$ 26,200

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: 31st / Barnsdale TIF

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
Professional Services				
81-40-2-200	Legal		\$ 5,000	\$ 5,000
81-40-2-210	Auditing & Reporting		1,500	1,500
81-40-2-290	Other Professional Services		5,000	5,000
Other Services				
81-40-3-390	Miscellaneous Services		-	-
	Total Budget			\$ 11,500

VILLAGE MARKET BUSINESS DISTRICT FUND

The Village Market Business District Fund was established to budget and track the revenues and project costs within the Village Market Business District.

Business Districts are a public financing tool used to promote redevelopment and reinvestment in public infrastructure, and fund other community-improvement projects. The business district allows the Village to implement an additional sales tax of up to 1% on retail goods within the district boundaries for up to 23 years. Certain sales are exempt, such as drugs, medicines, and food.



FY 17/18 Budget Notes

- \$51,000 in sales tax revenue is projected based on the feasibility study. The new tax will begin in July 2017, resulting in 10 months of collections in the first fiscal year.
- \$6,500 in administrative costs are budgeted.

2/18/2016

VILLAGE MARKET BUSINESS DISTRICT FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2017/18 Budget

<u>Revenues</u>		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
Local Taxes							
85-50-1-110	Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,000
Total Local Taxes		-	-	-	-	-	51,000
Miscellaneous Revenue							
85-50-7-700	Interest on Investments	-	-	-	-	-	310
Total Miscellaneous Revenue		-	-	-	-	-	310
Total Revenues		-	-	-	-	-	51,310
Expenditures							
Professional Services							
85-40-2-200	Legal	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,500
85-40-2-210	Auditing & Reporting	-	-	-	-	-	1,500
85-40-2-290	Other Professional Services	-	-	-	14,000	-	2,500
Total Professional Services		-	-	-	16,000	-	6,500
Other Services							
85-40-3-390	Miscellaneous Services	-	-	-	-	-	-
Total Other Services		-	-	-	-	-	-
Total Expenditures		\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ 6,500
Fund Balance Increase/(Decrease)		\$ -	\$ -	\$ -	\$ (16,000)	\$ -	\$ 44,810
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (16,000)
Ending Fund Balance		\$ -	\$ -	\$ -	\$ (16,000)	\$ -	\$ 28,810

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: Village Market Business District

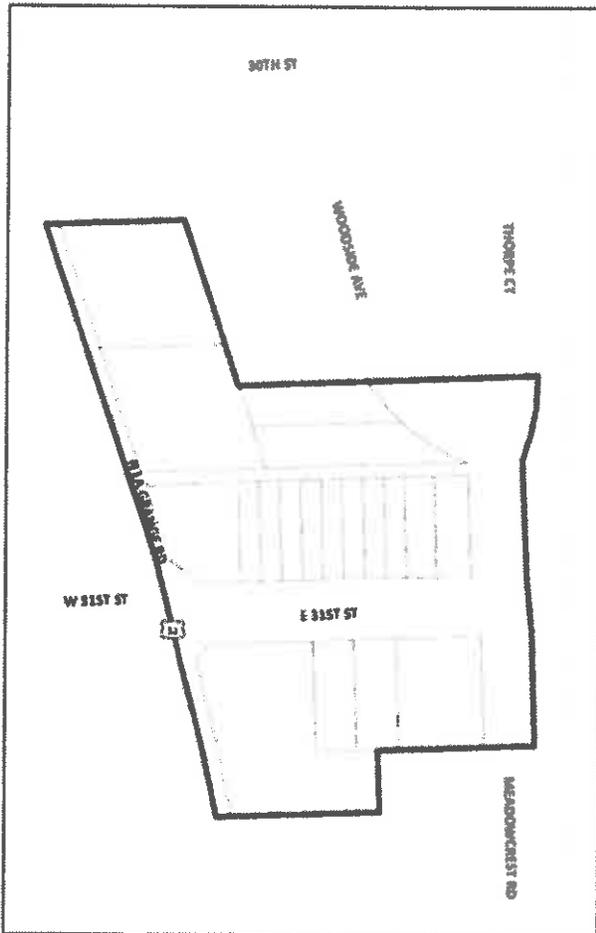
Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
85-40-2-200	Legal		\$ 2,500	\$ 2,500
85-40-2-210	Auditing & Reporting		1,500	1,500
85-40-2-290	Other Professional Services		2,500	2,500
<u>Other Services</u>				
85-40-3-390	Miscellaneous Services		-	-
	Total Budget			\$ 6,500

31ST / NORTH LA GRANGE BUSINESS DISTRICT FUND

The 31st / North La Grange Business District Fund was established to budget and track the revenues and project costs within the 31st / North La Grange Business District.

Business Districts are a public financing tool used to promote redevelopment and reinvestment in public infrastructure, and fund other community-improvement projects. The business district allows the Village to implement an additional sales tax of up to 1% on retail goods within the district boundaries for up to 23 years. Certain sales are exempt, such as drugs, medicines, and food.



FY 17/18 Budget Notes

- \$39,000 in sales tax revenue is projected based on the feasibility study. The new tax will begin in July 2017, resulting in 10 months of collections in the first fiscal year.
- \$6,500 in administrative costs are budgeted.

2/18/2016

31ST / NORTH LA GRANGE BUSINESS DISTRICT FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Revenues</u>		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
Local Taxes							
86-50-1-110	Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,000
Total Local Taxes		-	-	-	-	-	39,000
Miscellaneous Revenue							
86-50-7-700	Interest on Investments	-	-	-	-	-	240
Total Miscellaneous Revenue		-	-	-	-	-	240
Total Revenues		-	-	-	-	-	39,240
Expenditures							
Professional Services							
86-40-2-200	Legal	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,500
86-40-2-210	Auditing & Reporting	-	-	-	-	-	1,500
86-40-2-290	Other Professional Services	-	-	-	14,000	-	2,500
Total Professional Services		-	-	-	16,000	-	6,500
Other Services							
86-40-3-390	Miscellaneous Services	-	-	-	-	-	-
Total Other Services		-	-	-	-	-	-
Total Expenditures		\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ 6,500
Fund Balance Increase/(Decrease)		\$ -	\$ -	\$ -	\$ (16,000)	\$ -	\$ 32,740
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (16,000)
Ending Fund Balance		\$ -	\$ -	\$ -	\$ (16,000)	\$ -	\$ 16,740

4/6/2017

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: 31st /North La Grange Business District

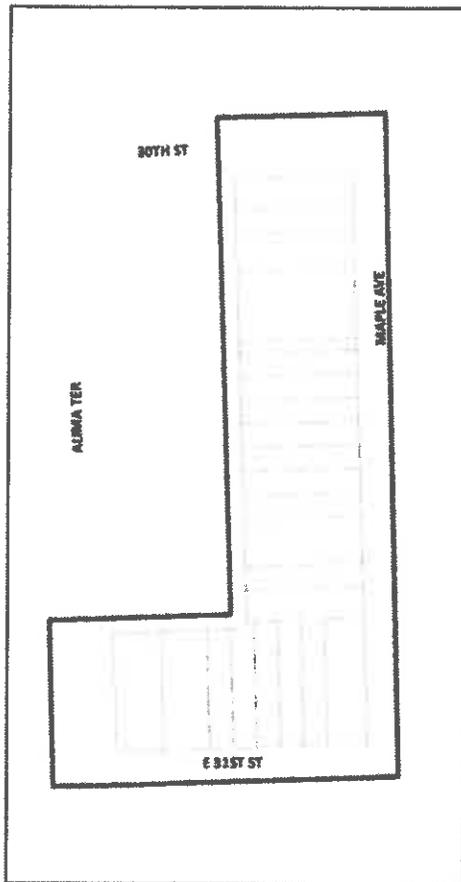
Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
Professional Services				
86-40-2-200	Legal		\$ 2,500	\$ 2,500
86-40-2-210	Auditing & Reporting		1,500	1,500
86-40-2-290	Other Professional Services		2,500	2,500
Other Services				
86-40-3-390	Miscellaneous Services		-	-
	Total Budget			\$ 6,500

31ST / MAPLE BUSINESS DISTRICT FUND

The 31st / Maple Business District Fund was established to budget and track the revenues and project costs within the 31st / Maple Business District.

Business Districts are a public financing tool used to promote redevelopment and reinvestment in public infrastructure, and fund other community-improvement projects. The business district allows the Village to implement an additional sales tax of up to 1% on retail goods within the district boundaries for up to 23 years. Certain sales are exempt, such as drugs, medicines, and food.



FY 17/18 Budget Notes

- \$18,000 in sales tax revenue is projected based on the feasibility study. The new tax will begin in July 2017, resulting in 10 months of collections in the first fiscal year.
- \$6,500 in administrative costs are budgeted.

3/2/2017

31ST / MAPLE BUSINESS DISTRICT FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

<u>Revenues</u>		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
Local Taxes							
87-50-1-110	Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000
Total Local Taxes		-	-	-	-	-	18,000
Miscellaneous Revenue							
87-50-7-700	Interest on Investments	-	-	-	-	-	110
Total Miscellaneous Revenue		-	-	-	-	-	110
Total Revenues		-	-	-	-	-	18,110
Expenditures							
Professional Services							
87-40-2-200	Legal	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,500
87-40-2-210	Auditing & Reporting	-	-	-	-	-	1,500
87-40-2-290	Other Professional Services	-	-	-	14,000	-	2,500
Total Professional Services		-	-	-	16,000	-	6,500
Other Services							
87-40-3-390	Miscellaneous Services	-	-	-	-	-	-
Total Other Services		-	-	-	-	-	-
Total Expenditures		\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ 6,500
Fund Balance Increase/(Decrease)		\$ -	\$ -	\$ -	\$ (16,000)	\$ -	\$ 11,610
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (16,000)
Ending Fund Balance		\$ -	\$ -	\$ -	\$ (16,000)	\$ -	\$ (4,390)

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: 31st / Maple Business District

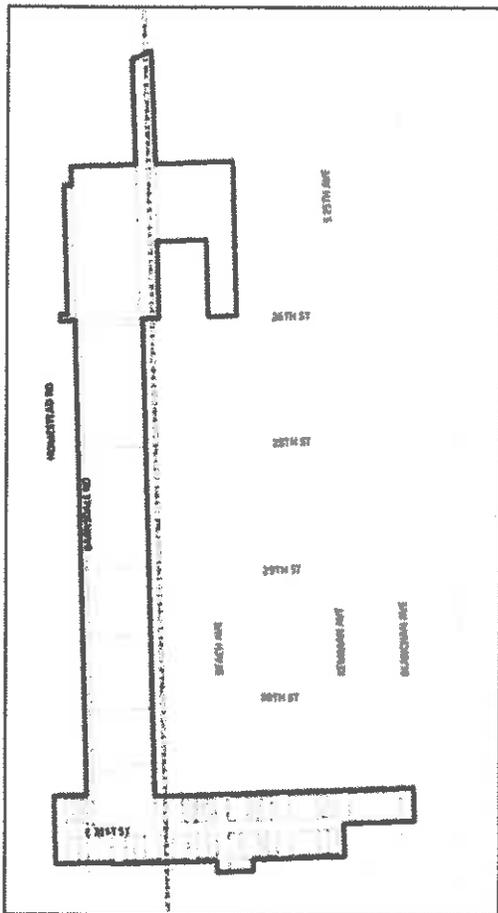
Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
87-40-2-200	Legal		\$ 2,500	\$ 2,500
87-40-2-210	Auditing & Reporting		1,500	1,500
87-40-2-290	Other Professional Services		2,500	2,500
<u>Other Services</u>				
87-40-3-390	Miscellaneous Services		-	-
	Total Budget			\$ 6,500

31ST / BARNSDALE BUSINESS DISTRICT FUND

The 31st / Barnsdale District Fund was established to budget and track the revenues and project costs within the 31st / Barnsdale Business District.

Business Districts are a public financing tool used to promote redevelopment and reinvestment in public infrastructure, and fund other community-improvement projects. The business district allows the Village to implement an additional sales tax of up to 1% on retail goods within the district boundaries for up to 23 years. Certain sales are exempt, such as drugs, medicines, and food.



FY 17/18 Budget Notes

- \$60,000 in sales tax revenue is projected based on the feasibility study. The new tax will begin in July 2017, resulting in 10 months of collections in the first fiscal year.
- \$6,500 in administrative costs are budgeted.

2/18/2016

31ST / BARNSDALE BUSINESS DISTRICT FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2017/18 Budget

<u>Revenues</u>		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>
Local Taxes							
88-50-1-110	Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Total Local Taxes		-	-	-	-	-	60,000
Miscellaneous Revenue							
88-50-7-700	Interest on Investments	-	-	-	-	-	360
Total Miscellaneous Revenue		-	-	-	-	-	360
Total Revenues		-	-	-	-	-	60,360
Expenditures							
Professional Services							
88-40-2-200	Legal	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,500
88-40-2-210	Auditing & Reporting	-	-	-	-	-	1,500
88-40-2-290	Other Professional Services	-	-	-	14,000	-	2,500
Total Professional Services		-	-	-	16,000	-	6,500
Other Services							
88-40-3-390	Miscellaneous Services	-	-	-	-	-	-
Total Other Services		-	-	-	-	-	-
Total Expenditures		\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ 6,500
Fund Balance Increase/(Decrease)		\$ -	\$ -	\$ -	\$ (16,000)	\$ -	\$ 53,860
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (16,000)
Ending Fund Balance		\$ -	\$ -	\$ -	\$ (16,000)	\$ -	\$ 37,860

**Budget Detail Worksheet
Fiscal Year 2017/18**

Fund: 31st /Barnsdale Business District

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
88-40-2-200	Legal		\$ 2,500	\$ 2,500
88-40-2-210	Auditing & Reporting		1,500	1,500
88-40-2-290	Other Professional Services		2,500	2,500
<u>Other Services</u>				
88-40-3-390	Miscellaneous Services		-	-
	Total Budget			\$ 6,500

FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund accounts for taxes the Village receives from out of state insurance companies. The 2% tax on policies is collected and distributed by the Illinois Municipal League. By law the funds must be remitted to the treasurer of the Village's Foreign Fire Insurance Board. The Foreign Fire Insurance Board determines the use of the funds for the benefit of the Fire Department.

FOREIGN FIRE INSURANCE FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2017/18 Budget

	<u>Actual</u> <u>FY 2013/14</u>	<u>Actual</u> <u>FY 2014/15</u>	<u>Actual</u> <u>FY 2015/16</u>	<u>Projected</u> <u>FY 2016/17</u>	<u>Projected</u> <u>FY 2017/18</u>
<u>Revenues</u>					
Foreign Fire Insurance Tax	\$ 10,250	\$ 11,420	\$ 11,177	\$ 11,081	\$ 11,100
Total Revenues	\$ 10,250	\$ 11,420	\$ 11,177	\$ 11,081	\$ 11,100
<u>Expenditures</u>					
Fire Department	\$ 1,698	\$ 8,197	\$ 25,561	\$ 12,000	\$ 15,000
Total Expenditures	\$ 1,698	\$ 8,197	\$ 25,561	\$ 12,000	\$ 15,000
Fund Balance Increase/(Decrease)	\$ 8,552	\$ 3,223	\$ (14,384)	\$ (919)	\$ (3,900)
Beginning Fund Balance	\$ 25,451	\$ 34,003	\$ 37,226	\$ 22,842	\$ 21,923
Ending Fund Balance	\$ 34,003	\$ 37,226	\$ 22,842	\$ 21,923	\$ 18,023

POLICE PENSION FUND

The La Grange Park Police Pension Fund is organized under State statute to provide pension benefits to full-time sworn police officers. The fund is administered by a five-member Pension Board as defined by State statutes, and includes two citizens appointed by the Village Board, two active police officers, and one current beneficiary.

Funds used to pay for the benefits of retired police officers come from three sources:

1. **Active Police Officers** – Current police officers contribute 9.91% of base salary towards the pension plan.
2. **Interest and Investment Income** – Income generated by the Fund's investments.
3. **Village Property Tax Contribution** – The employer contribution based on professional actuarial calculations.

POLICE PENSION FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2017/18 Budget

	Actual FY 2012/13	Actual FY 2013/14	Actual FY 2014/15	Actual FY 2015/16	Projected FY 2016/17	Projected FY 2017/18
Revenues						
Employee Contributions	\$ 169,363	\$ 173,819	\$ 174,138	\$ 187,661	\$ 181,000	\$ 191,000
Interest	286,530	251,382	262,510	266,993	250,000	250,000
Transfer from General Fund	670,360	725,134	764,804	803,853	850,000	900,000
Total Revenues	\$ 1,126,253	\$ 1,150,335	\$ 1,201,452	\$ 1,258,507	\$ 1,281,000	\$ 1,341,000
Expenditures						
Pension Benefits	\$ 1,065,278	\$ 1,066,146	\$ 1,120,540	\$ 1,167,361	\$ 1,263,000	\$ 1,450,000
Contribution Refunds	-	81,529	-	-	70,500	-
Administrative Services	39,916	36,501	38,066	47,026	50,000	50,000
Investment Services	57,272	63,187	60,346	55,567	60,000	60,000
Total Expenditures	\$ 1,162,466	\$ 1,247,363	\$ 1,218,952	\$ 1,269,954	\$ 1,443,500	\$ 1,560,000
Fund Balance Increase/(Decrease)	\$ (36,213)	\$ (97,028)	\$ (17,500)	\$ (11,447)	\$ (162,500)	\$ (219,000)
Unrealized Investment Gain/(Loss)	660,000	863,146	575,875	(360,282)	700,000	700,000
Change in Property Tax Receivable	48,747	35,433	(384,412)	-	-	-
Beginning Fund Balance	\$ 11,811,029	\$ 12,483,563	\$ 13,285,114	\$ 13,459,077	\$ 13,087,348	\$ 13,624,848
Ending Fund Balance	\$ 12,483,563	\$ 13,285,114	\$ 13,459,077	\$ 13,087,348	\$ 13,624,848	\$ 14,105,848