

VILLAGE OF LA GRANGE PARK



BUDGET 2014-2015



Date: April 7, 2014
To: Village President & Board of Trustees
From: Julia Cedillo, Village Manager
RE: Budget Message for the FY2014-15 Budget

This draft of the FY2014-2015 is transmitted to you for your review and consideration. The Village's fiscal year runs from May 1 to April 30. A new budget must be adopted before the beginning of the fiscal year. This document could not have been prepared without the assistance of Finance Director Pierre Garesche and the diligence of Department Heads to meet necessary spending targets. Finally, this document could not have been assembled without Andy Bagley's hard work.

The Village's budget is composed of seven funds that account for the revenues received and proposed expenditures that allow the Village to provide services to residents. Although the General Fund and Capital Projects are treated as separate funds, the General Fund provides the Capital Projects Fund with revenue. Treating Capital Projects as a separate fund gives the Village the opportunity to program and keep better track of capital expenses. As proposed, the FY2014-15 draft budget expects Village revenues in all funds to total \$13,194,418¹ (net of transfers) with overall expenses (net of transfers) to total \$14,893,412².

The draft budget anticipates the Village will finish the current fiscal year in a stronger financial position than was originally forecasted. This is due to revenues performing better than expected, and expenses occurring under budgeted levels. The FY 13-14 budget included a transfer from the General Fund in the amount of \$264,200 to the Capital Projects Fund, projecting an overall deficit in the amount of \$254,720. The proposed FY 14-15 draft Budget now projects a surplus in the amount of \$234,065 for the end of the 2013-14 fiscal year.

The draft budget continues the revenue adjustments made in the FY 13-14 Budget as part of the Local Revenue Study and as approved by the Village Board. Those revenue adjustments to the General Fund include: Ambulance Fee increases, new Wireless Alarm Fees, Vehicle Sticker Fee increases, Police Fine increases (parking, ordinance violations), certain Liquor License Fee increases, additional Wireless Lease revenue, Electric Aggregation Civic

¹ This number has increased by \$1,000 from the March 3, 2014 draft, adjusted for the new ADA entrance at Village Hall.

² This number has increased by \$1,000 from the March 3, 2014 draft, adjusted for the new ADA entrance at Village Hall.

Contribution and increases to the Water Turn On Fee. These increases, along with anticipated increases to the Income Tax and some Local Taxes, allow the Village to maintain a more structurally sound Budget.

Table I provides a historical summary of all revenues by fund and includes the major revenue categories of the General Fund. Revenues in the General Fund are budgeted to remain constant, with a slight increase of 0.1%. When not including the transfer to the Capital Projects Fund, revenues are projected to be higher than expenditures in the General Fund. When including the \$1,188,000³ transfer to the Capital Projects Fund, an overall deficit of \$1,021,567 is projected.

The Budget includes an 8% increase to the Water Rate to offset the increased cost of water passed down by the BNRWC and the City of Chicago. Thus, as proposed, Water Fund revenues are anticipated to increase by 6.9%. Revenues in other funds are anticipated to remain relatively stable and to be consistent with historical experience.

Table II summarizes expenses by fund. Total expenses (net of transfers) are budgeted to increase (over FY 13-14 estimated expenditures) by 6.9% primarily due to proposed road and water work. Operating expenses in the General Fund are anticipated to be 15.9% higher than FY 13-14.

The FY 14-15 Budget, as proposed, is consistent with the Five-Year Plan. Table III summarizes projected changes in ending reserve balances for each fund. The fund balances are consistent with the projections contained in the Five-Year Plan.

The FY 14-15 Budget proposes only a minor increase in staffing levels, with the addition of a part-time inspector in the Building Department. This position is budgeted in the Sewer Fund, under the Administration Budget, and will be offset with revenues from the Illinois Green Infrastructure Grant, payable at 85% (15% local or Village share). Tables IV and V show historical and budgeted staffing levels for full-time and part-time employees. The budgeted expenses include salaries, wages, associated health insurance and pension contributions, and step increases for those employees eligible to progress through the Village's pay plan.

This budget includes cost of living adjustments (COLA) for all employees that are based on the following:

1. The provisions of the appropriate labor agreement for all Employees covered by such agreements (2% for IUOE Local 150 Public Works, FOP Patrol Officers will expire May 1, 2014,); and
2. For those employees not covered by labor agreements, the Personnel Manual provides for COLA increases based on the higher of the Consumer Price Index (Chicago-U) for the twelve months ending in December of the previous year (i.e., December 2012 – the CPI-U was 0.5%) or the average percent increases of all collective bargaining agreements in effect.

It should be noted that the Personnel Manual provision on Salary Increases also states that if financial conditions warrant, the Village Board may provide for a reduction or suspension of the increases prescribed.

The FY 14-15 Budget proposes a 2.0% cost of living adjustment for those employees not covered by labor agreements, to be consistent with the Public Works labor union. A 1.7% cost of living adjustment was granted in

³ This number has increased by \$1,000 from the March 3, 2014 draft, adjusted for the new ADA entrance at Village Hall.

FY 13-14, and 2.1% and 1% in each of the two years prior. Employee contributions to health insurance are proposed to remain at 15%, which were increased from 14% in FY 13-14.

Overall, the FY 2014-2015 Budget provides the Village with necessary funding to meet its primary mission as well as complete approximately \$1 Million in road projects and \$1 Million in water projects, as well some smaller but very important capital projects.

Because the Village's projected expenditures in the General Fund are outpacing projected revenues in the out years, the Village will have to remain diligent in the management of its funds to better position itself for the future. In recent years, as a result of the Great Recession, the Village has taken proactive measures to control costs, such as eliminating community events, reducing personnel and personnel costs through attrition, increasing employee contributions to healthcare, keeping cost of living increases low. The Village has also taken a focused look at how services are delivered and through the Local Revenue Study, made several adjustments to fees and fee structures. The Village is doing more with less while continuing to provide excellent services in an efficient manner. Despite these efforts, fixed costs related to personnel, insurance, pension costs, fuel and materials will continue to increase while revenues are projected to grow at a slower pace.

The Village will need to remain watchful and flexible to respond to circumstances beyond the Village's control. These circumstances could include continued weakness in the general economy and/or impacts from the State of Illinois as it works to address its financial issues. In the coming months, the Village will continue its work on the Local Debt Recovery Program (for unpaid fines), municipal electric aggregation, and the consolidated dispatch study, in effort to further evaluate impacts to Village finances and future budgets.

As the Village moves forward, we will need to continue to balance services and service expectations with available resources.



Date: March 25, 2014
To: Village President & Board of Trustees
From: Julia Cedillo, Village Manager
RE: **FY2014-15 – Summary of Draft Budget Changes**

As a result of the March 11, 2014 Finance Committee review of the Draft Budget, the following changes were made to the updated draft Budget, dated, March 25, 2014:

- Changes were made to the Water Budget to reflect the inclusion of the water main replacement project on La Grange Road (two blocks north of 31st Street). The Edgewood water main replacement project was removed. This change was revenue neutral.

Staff included an additional change to reflect an updated cost estimate for the replacement of the main entrance door at Village Hall, making the doorway ADA compliant.

- Changes were made to the Capital Projects Fund Budget to reflect an increase in the cost of the project from \$12,000 to \$13,000, to allow for “tube frames” which were inadvertently omitted from the initial quote. The adjustment also includes costs associated with electrical work.
- Changes in the amount of \$1,000 were made to other portions of the budget, accordingly. Specifically, a \$1,000 increase was made to miscellaneous income in the General Revenue Fund as well to the total amount for the transfer from the General Fund to the Capital Projects Fund.

Staff is recommending additional changes to the Budget to reflect cost adjustments after the Village Engineer recently completed preliminary field work for road construction projects on Edgewood and Beach. These changes collectively increased the total expenditure for engineering and construction work on Beach, while decreasing these expenditures by equal amounts for Edgewood. In sum, the changes are revenue neutral in terms of budgetary impact to the following funds: Capital Projects, Water, Sewer and MFT (no increases to any of the funds within the Budget).

These changes have been mirrored in the Five Year Plan.

Draft Budget FY 2014-15

TABLE OF CONTENTS

Mission Statement.....	1
Budget Message.....	2
VILLAGE ORGANIZATION	
Organizational Chart.....	5
STATISTICAL SECTION	
Summary of Revenues	6
Summary of Expenses.....	7
Revenue & Expense Fund Summary.....	8
Chart I Revenues by Fund	9
Chart II All Funds Expenditures by Object	10
Authorized Full-Time Positions.....	11
Authorized Part-Time Positions.....	12
Chart III General Fund (Revenues).....	13
Chart IV General Fund (Expenditures).....	14
Chart V General Fund (Expenditures by Department).....	15
BUDGET	
General Fund – Revenues & Expenditures.....	16
General Fund – Revenues	17
General Fund - Expenditures	
Administration	19
Police Department.....	25
Fire Department	31
Public Works Department	39
Building Department	45
2004 Debt Service Fund – Revenue & Expenditures.....	50
Water Fund	52
Administration	56
Distribution	60
Motor Fuel Tax Fund – Revenues & Expenditures	64
Sewer Fund	67
Administration	69
Operations & Maintenance	74
Capital Projects Fund – Revenues & Expenditures	78
Emergency Telephone Fund – Revenues & Expenditures.....	82

Budget FY 2014-15

TABLE OF CONTENTS

Mission Statement.....	1
Budget Message.....	2

VILLAGE ORGANIZATION

Organizational Chart.....	5
---------------------------	---

STATISTICAL SECTION

Summary of Revenues.....	6
Summary of Expenses.....	7
Revenue & Expense Fund Summary.....	8
Chart I Revenues by Fund.....	9
Chart II All Funds Expenditures by Object.....	10
Authorized Full-Time Positions.....	11
Authorized Part-Time Positions.....	12
Chart III General Fund (Revenues).....	13
Chart IV General Fund (Expenditures).....	14
Chart V General Fund (Expenditures by Department).....	15

BUDGET

General Fund – Revenues & Expenditures.....	16
General Fund – Revenues.....	17
General Fund - Expenditures	
Administration.....	19
Police Department.....	25
Fire Department.....	31
Public Works Department.....	39
Building Department.....	45
2004 Debt Service Fund – Revenue & Expenditures.....	50
Water Fund.....	52
Administration.....	56
Distribution.....	60
Motor Fuel Tax Fund – Revenues & Expenditures.....	64
Sewer Fund.....	67
Administration.....	69
Operations & Maintenance.....	74
Capital Projects Fund – Revenues & Expenditures.....	78
Emergency Telephone Fund – Revenues & Expenditures.....	82



mission statement

The ***Village of La Grange Park***
is committed to providing its citizens
effective and efficient
government services
in a fiscally responsible manner.

The Village encourages cooperation among its staff, Board, and other units of government in order to assess community needs and to determine the most effective manner in which to meet those needs.

While committed to maintaining a professional and responsive atmosphere, the Village must weigh individual needs against community standards and resources and determine what is in the best interests of all its residents.

Village of La Grange Park Organizational Chart

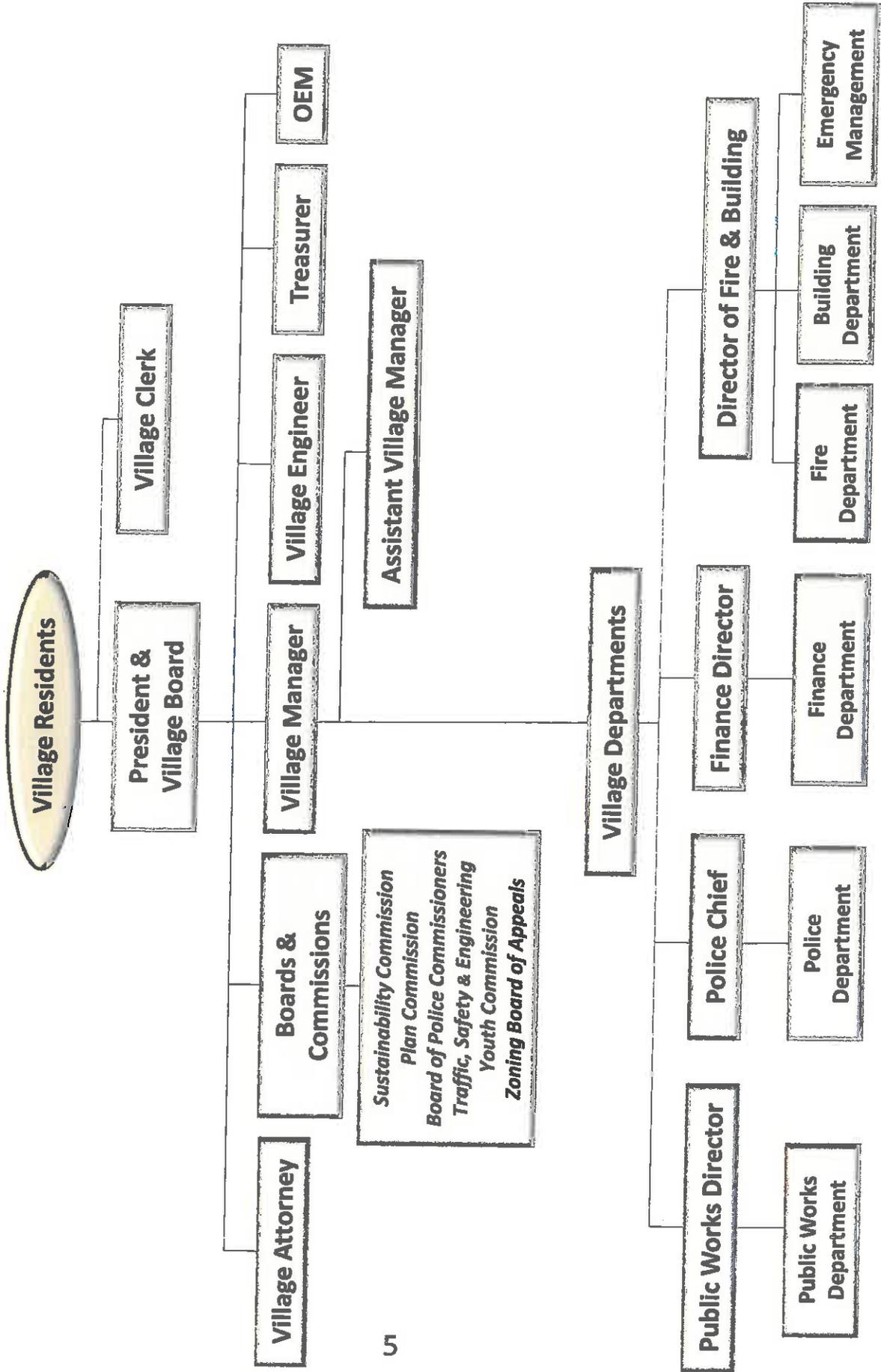


Table I
SUMMARY OF REVENUES
VILLAGE OF LA GRANGE PARK
FY 2011-2012 THROUGH FY 2014-2015

FUND	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Budget	FY 2013-14 Estimated	FY 2014-15 Budget	% CHANGE FY 2013-14 ESTIMATED VS FY 2014-15 BUDGET
GENERAL FUND						
Taxes	\$4,737,300	\$4,848,389	\$4,927,400	\$4,905,000	\$4,971,000	1.3%
Licenses	286,414	291,553	315,800	327,900	320,900	-2.1%
Permits	144,447	181,132	164,000	249,000	182,000	-26.9%
Intergovernmental Revenues	1,436,581	1,547,876	1,467,000	1,572,000	1,592,000	1.3%
Charges for Service	372,449	441,729	409,200	453,000	453,100	0.0%
Fines & Forfeitures	143,873	165,109	164,400	180,200	180,300	0.1%
Miscellaneous Revenues	283,392	341,249	325,000	398,000	388,000	-2.5%
Interfund Transfers	<u>34,000</u>	<u>35,000</u>	<u>36,000</u>	<u>36,000</u>	<u>37,000</u>	2.8%
TOTAL GENERAL FUND	\$7,438,456	\$7,852,036	\$7,808,800	\$8,121,100	\$8,124,300	0.0%
2004 DEBT SERVICE FUND	\$224,268	\$226,357	\$224,100	\$223,219	\$217,010	-2.8%
WATER FUND	\$2,491,062	\$2,955,566	\$3,008,000	\$3,020,000	\$3,228,800	6.9%
MOTOR FUEL TAX FUND	\$561,306	\$396,046	\$330,200	\$382,936	\$320,200	-16.4%
SEWER FUND	\$1,047,215	\$1,096,462	\$1,061,800	\$1,062,300	\$1,217,688	14.6%
CAPITAL PROJECTS FUND	\$256,469	\$677,614	\$903,840	\$753,840	\$1,390,220	84.4%
EMERGENCY PHONE FUND	\$136,999	\$152,928	\$137,200	\$140,200	\$138,200	-1.4%
SUB-TOTAL ALL FUNDS	\$12,155,775	\$13,357,010	\$13,473,940	\$13,703,595	\$14,636,418	6.8%
(MINUS INTERFUND TRANSFERS)	(\$258,253)	(\$837,682)	(\$524,200)	(\$523,404)	(\$1,442,000)	175.5%
TOTAL ALL FUNDS	\$11,897,522	\$12,519,328	\$12,949,740	\$13,180,191	\$13,194,418	0.1%

Table II
SUMMARY OF EXPENDITURES
VILLAGE OF LA GRANGE PARK
FY 2011-2012 THROUGH FY 2014-2015

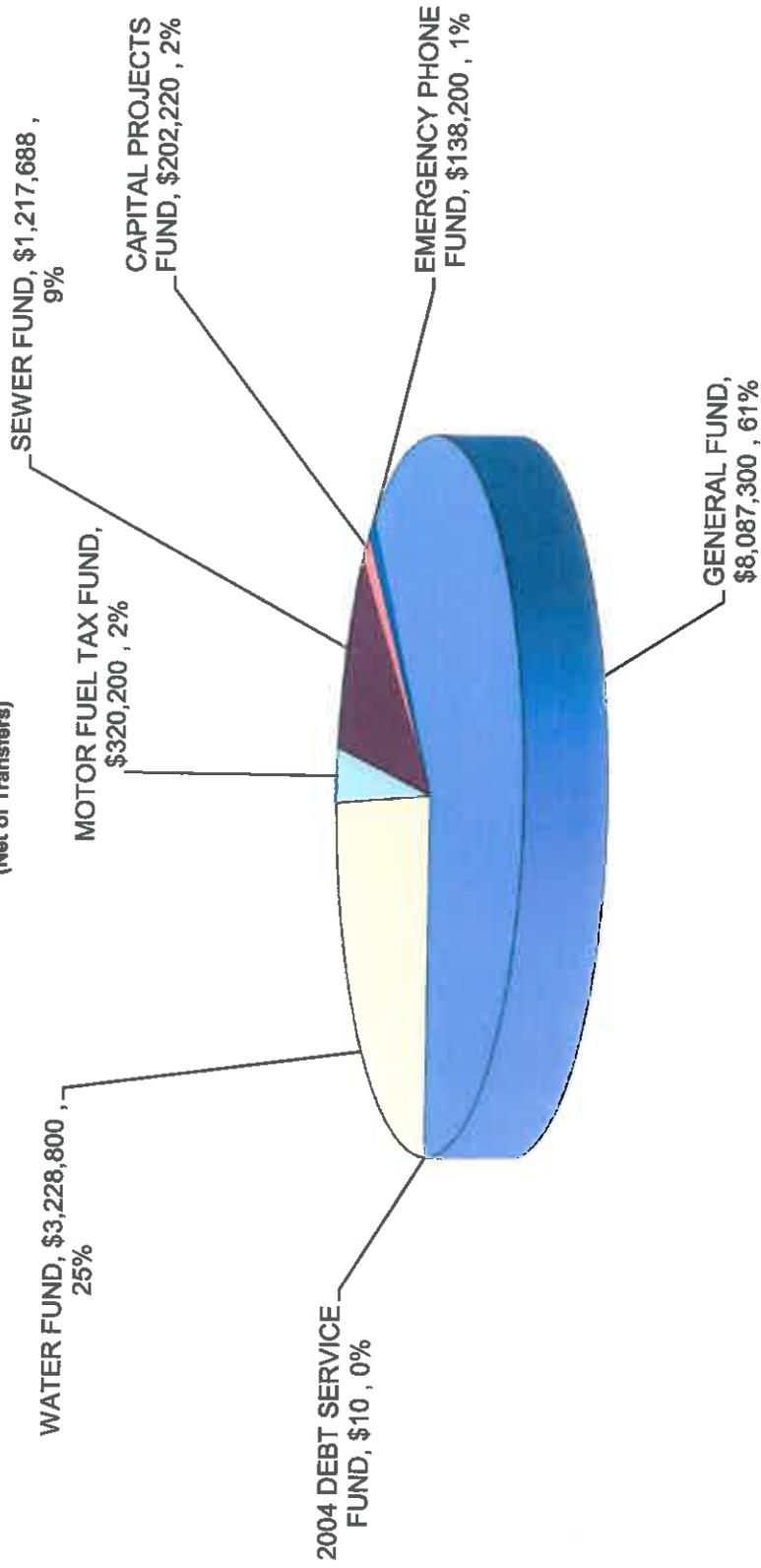
FUND	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Budget	FY 2013-14 Estimated	FY 2014-15 Budget	% CHANGE FY 2013-14 ESTIMATED VS FY 2014-15 BUDGET
GENERAL FUND						
Administration & Finance	\$789,437	\$874,759	\$941,050	\$952,000	\$966,100	1.5%
GF Interfund Transfers	0	576,340	264,200	264,200	1,188,000	349.7%
Police	3,665,589	3,694,471	4,034,280	3,829,101	4,008,300	4.7%
Fire	1,290,184	1,291,215	1,390,510	1,349,814	1,404,897	4.1%
Public Works	938,643	1,016,208	1,166,900	1,188,800	1,282,400	7.9%
Building	<u>227,323</u>	<u>236,262</u>	<u>266,580</u>	<u>303,120</u>	<u>296,170</u>	-2.3%
TOTAL GENERAL FUND	\$6,911,176	\$7,689,254	\$8,063,520	\$7,887,035	\$9,145,867	16.0%
2004 DEBT SERVICE FUND	\$224,253	\$226,342	\$224,500	\$223,704	\$221,500	-1.0%
WATER FUND						
Administration	\$159,607	\$159,910	\$182,020	\$171,405	\$182,154	6.3%
Distribution	<u>1,918,644</u>	<u>2,408,125</u>	<u>3,502,650</u>	<u>3,184,250</u>	<u>3,684,885</u>	15.7%
	\$2,078,251	\$2,568,035	\$3,684,670	\$3,355,655	\$3,867,039	15.2%
MOTOR FUEL TAX FUND						
Interfund Transfer	<u>\$413,726</u>	<u>\$0</u>	<u>\$235,000</u>	<u>\$235,000</u>	<u>\$150,000</u>	N/A
	<u>224,253</u>	<u>226,342</u>	<u>224,000</u>	<u>223,204</u>	<u>217,000</u>	-2.8%
	\$637,979	\$226,342	\$459,000	\$458,204	\$367,000	-19.9%
SEWER FUND						
Administration	\$577,534	\$576,944	\$595,880	\$586,726	\$618,795	5.5%
Oper. & Maint.	<u>505,099</u>	<u>274,829</u>	<u>673,610</u>	<u>644,910</u>	<u>649,230</u>	0.7%
	\$1,082,633	\$851,773	\$1,269,490	\$1,231,636	\$1,268,025	3.0%
CAPITAL PROJECTS FUND						
	\$520,610	\$242,777	\$1,279,438	\$1,198,304	\$1,312,481	9.5%
EMERGENCY PHONE FUND						
Interfund Transfer	\$59,237	\$87,058	\$117,500	\$65,500	\$116,500	77.9%
	<u>34,000</u>	<u>35,000</u>	<u>36,000</u>	<u>36,000</u>	<u>37,000</u>	2.8%
	\$93,237	\$122,058	\$153,500	\$101,500	\$153,500	51.2%
SUB-TOTAL ALL FUNDS	\$11,548,139	\$11,924,561	\$15,134,116	\$14,456,038	\$16,335,412	13.0%
(MINUS INTERFUND TRANSF.)	(\$258,253)	(\$837,682)	(\$524,200)	(\$523,404)	(\$1,442,000)	175.5%
TOTAL ALL FUNDS	\$11,289,886	\$11,086,879	\$14,609,916	\$13,932,634	\$14,893,412	6.9%

Table III
FUND BALANCE, REVENUE AND EXPENSE SUMMARY
VILLAGE OF LA GRANGE PARK
FISCAL YEAR 2014 - 2015

	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Surplus/ (Deficit)</u>	<u>Ending Fund Balance</u>	<u>Minimum Standard 25%*</u>	<u>Over/ (Under)</u>
General Fund	\$3,139,329	\$8,124,300	\$9,145,867	(\$1,021,567)	\$2,117,762	\$1,734,075	\$383,687
2004 Debt Service Fund	\$4,956	\$217,010	\$221,500	(\$4,490)	\$466	\$54,253	(\$53,787)
Water Fund	\$1,973,576	\$3,228,800	\$3,867,039	(\$638,239)	\$1,335,337	\$807,200	\$528,137
Motor Fuel Tax Fund	\$150,445	\$320,200	\$367,000	(\$46,800)	\$103,645	\$80,050	\$23,595
Sewer Fund	\$1,030,101	\$1,217,688	\$1,268,025	(\$50,337)	\$979,764	\$304,422	\$675,342
Capital Projects Fund	\$232,033	\$1,390,220	\$1,312,481	\$77,739	\$309,772	\$310,055	(\$283)
Emergency Telephone System Fund	\$285,121	\$138,200	\$153,500	(\$15,300)	\$269,821	\$34,550	\$235,271
Totals	\$6,815,561	\$14,636,418	\$16,335,412	(\$1,698,994)	\$5,116,567	\$3,324,605	\$1,791,963

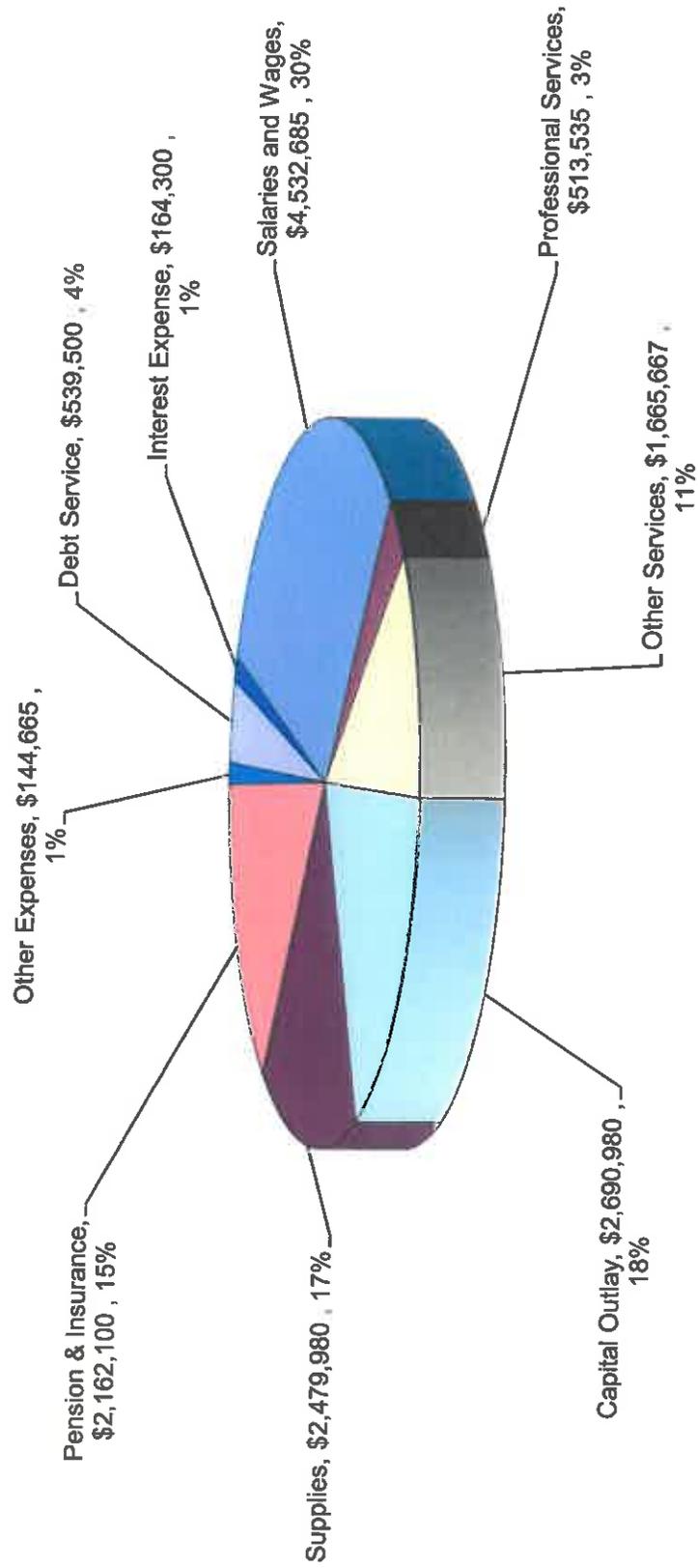
* Note: Reserves standard is 25% of revenues less transfers from the General Fund to the Capital Projects Fund, grants, and bond proceeds

Chart I
Village of La Grange Park
Revenues by Fund
FY 2014-2015
 (Net of Transfers)



GENERAL FUND	2004 DEBT SERVICE FUND	WATER FUND	MOTOR FUEL TAX FUND
SEWER FUND	CAPITAL PROJECTS FUND	EMERGENCY PHONE FUND	

Chart II
Village of La Grange Park
All Funds
FY 2014 - 2015
Expenditures by Object



Salaries and Wages
 Professional Services
 Other Services
 Capital Outlay
 Supplies
 Pension & Insurance
 Debt Service
 Interest Expense
 Other Expenses

Table IV
VILLAGE AUTHORIZED PERSONNEL
FULL-TIME POSITIONS
FY 2010-11 THROUGH FY 2014 - 2015

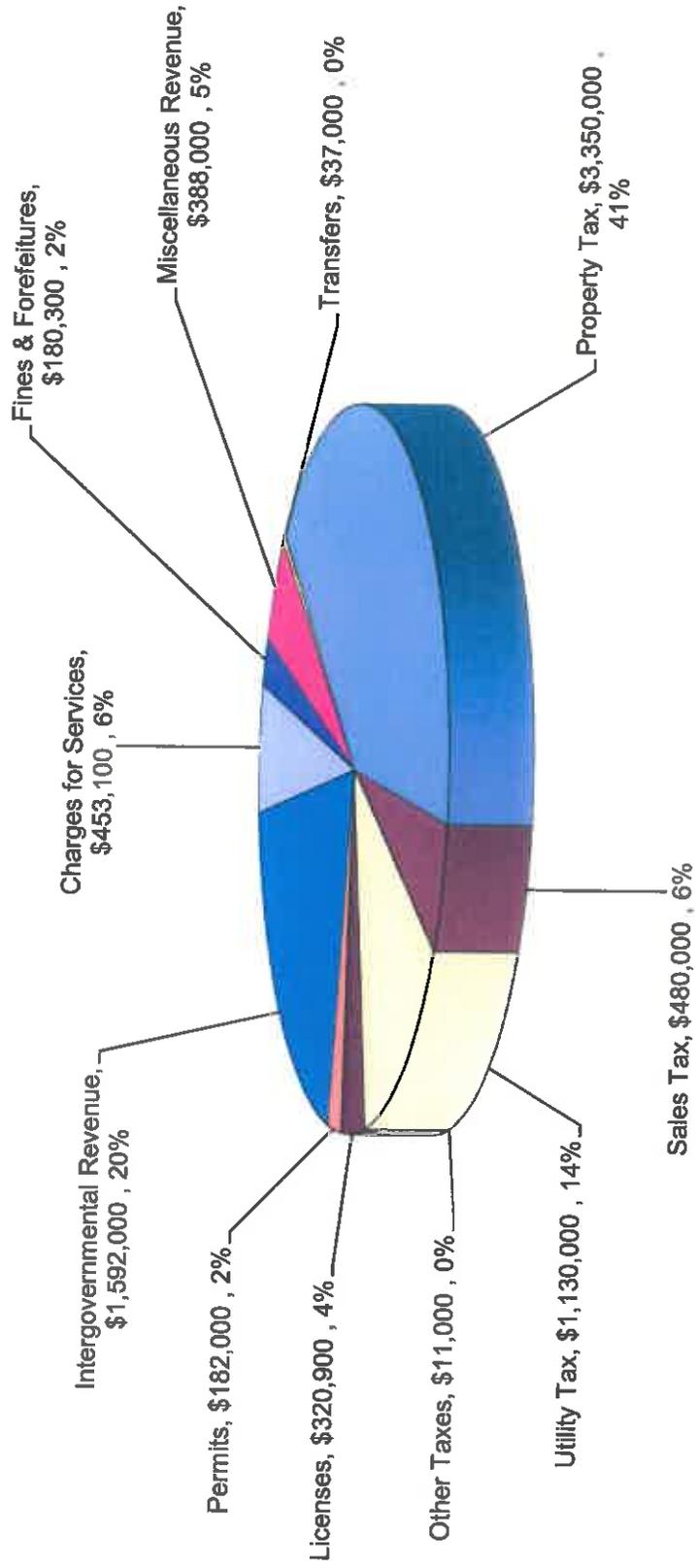
	AUTHORIZED FY2010-11	AUTHORIZED FY2011-12	AUTHORIZED FY2012-13	AUTHORIZED FY2013-14	BUDGETED FY2014-15
ADMINISTRATION					
Village Manager	1	1	1	1	1
Assistant Village Manager	1	1	1	1	1
Executive Secretary	1	1	1	1	1
Administrative Clerk	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	4	4	4	4	4
POLICE DEPARTMENT					
Police Chief	1	1	1	1	1
Deputy Police Chief	1	1	1	1	1
Commander	1	1	1	1	1
Lieutenant	0	0	0	0	0
Sergeants	4	4	4	4	4
Police Officers	17	14	14	14	14
Dispatchers	4	4	4	4	4
Secretary	1	1	1	1	1
Records Clerk	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	30	27	27	27	27
FIRE DEPARTMENT					
Director of Fire & Building	1	1	1	1	1
PUBLIC WORKS DEPARTMENT					
Public Works Director	1	1	1	1	1
Crew Foreman	1	1	1	1	1
Water Operator	1	1	1	1	1
Mechanic	1	1	1	1	1
Maintenance Workers	<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
	10	9	9	9	9
BUILDING DEPARTMENT					
Building Inspector	1	1	1	1	1
FINANCE DEPARTMENT					
Finance Director	1	1	1	1	1
Principal Fiscal Assistant	1	1	1	1	1
Senior Fiscal Assistant	1	1	1	1	1
Fiscal Assistant	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	4	4	4	4	4
TOTAL FULL-TIME POSITIONS	50	46	46	46	46

Table V
VILLAGE AUTHORIZED PERSONNEL
PART-TIME POSITIONS
FY 2010-11 THROUGH FY 2014 - 2015

	AUTHORIZED FY2010-11	AUTHORIZED FY2011-12	AUTHORIZED FY2012-13	AUTHORIZED FY2013-14	BUDGETED FY2014-15
ADMINISTRATION					
Seasonal Summer Intern	1	1	0	0	0
<i>Full Time Equivalents (FTEs)</i>			0	0	0
POLICE DEPARTMENT					
Police Officers	3	3	3	3	3
Auxiliary Police Officers	10	10	4	4	4
Crossing Guards	9	9	9	9	9
Dispatchers	3	3	3	3	3
<i>Full Time Equivalents (FTEs)</i>	25	25	19	19	19
				3.92	3.92
FIRE DEPARTMENT					
Division Chief	3	3	3	3	3
Captain	2	2	2	2	2
Lieutenant	4	4	4	4	4
Fire Inspector*	4	4	4	4	4
Firefighter	40	40	40	40	40
Seasonal Summer Intern	0	0	0	0	0
<i>Full Time Equivalents (FTEs)</i>	53	53	53	53	53
				9.0	9.0
PUBLIC WORKS DEPARTMENT					
Seasonal Maintenance Workers	5	5	5	5	5
Executive Secretary	1	1	1	1	1
<i>Full Time Equivalents (FTEs)</i>	6	6	6	6	6
				1.1	1.1
BUILDING DEPARTMENT					
Building Inspector	0	0	0	0	1
Plumbing Inspector	0	0	0	0	0
Bldg/Electrical Inspector	0	0	0	0	0
Code Enforcement Officer	0	0	0	0	0
<i>Full Time Equivalents (FTEs)</i>	0	0	0	0	1
					0.4
TOTAL PART-TIME POSITION	85	85	78.0	78.0	79.0
<i>TOTAL FULL-TIME EQUIVALENTS (FTEs)</i>				14.0	14.4

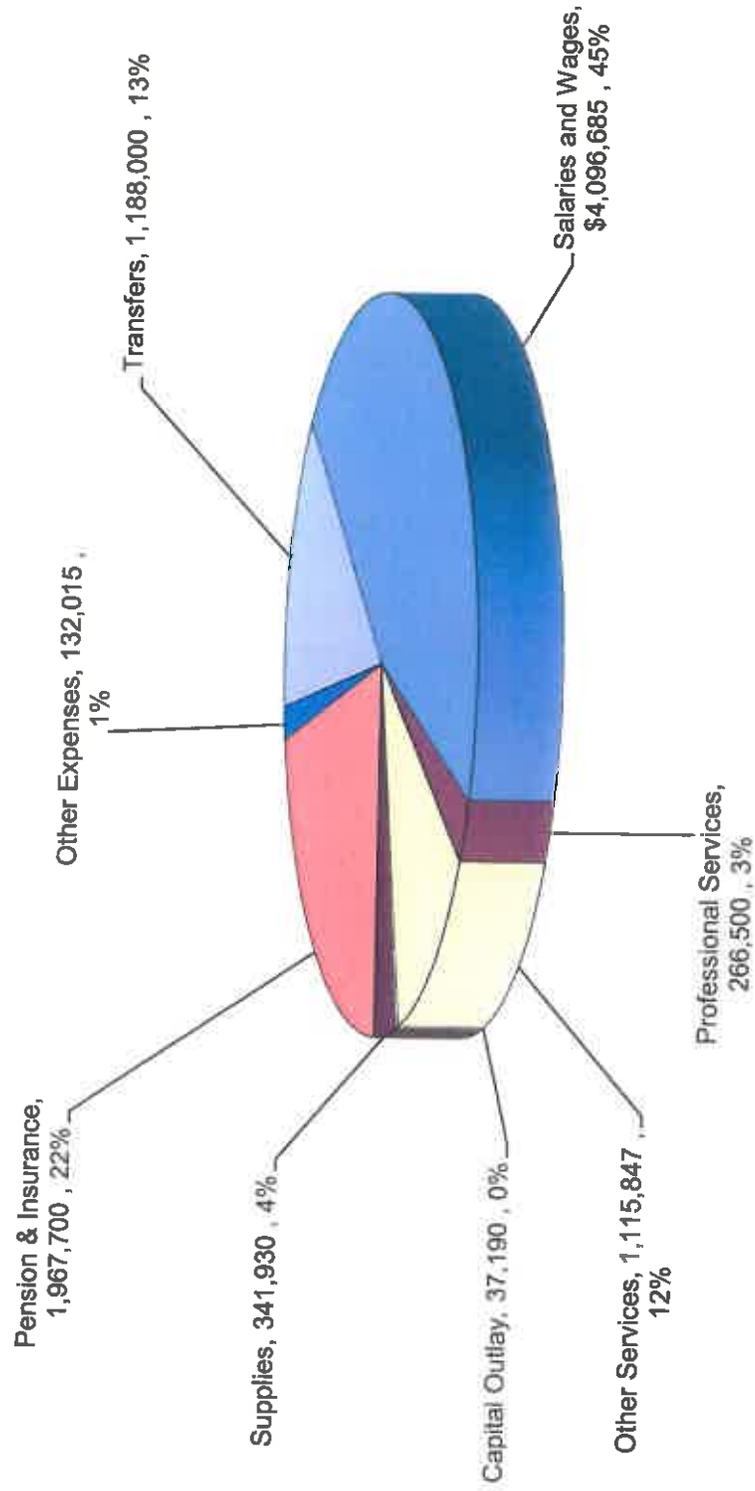
*Fire Inspectors must be La Grange Park firefighters in order to serve as fire inspectors

Chart III
Village of La Grange Park
General Fund
Revenues (\$8,124,300)
FY 2014 - 2015



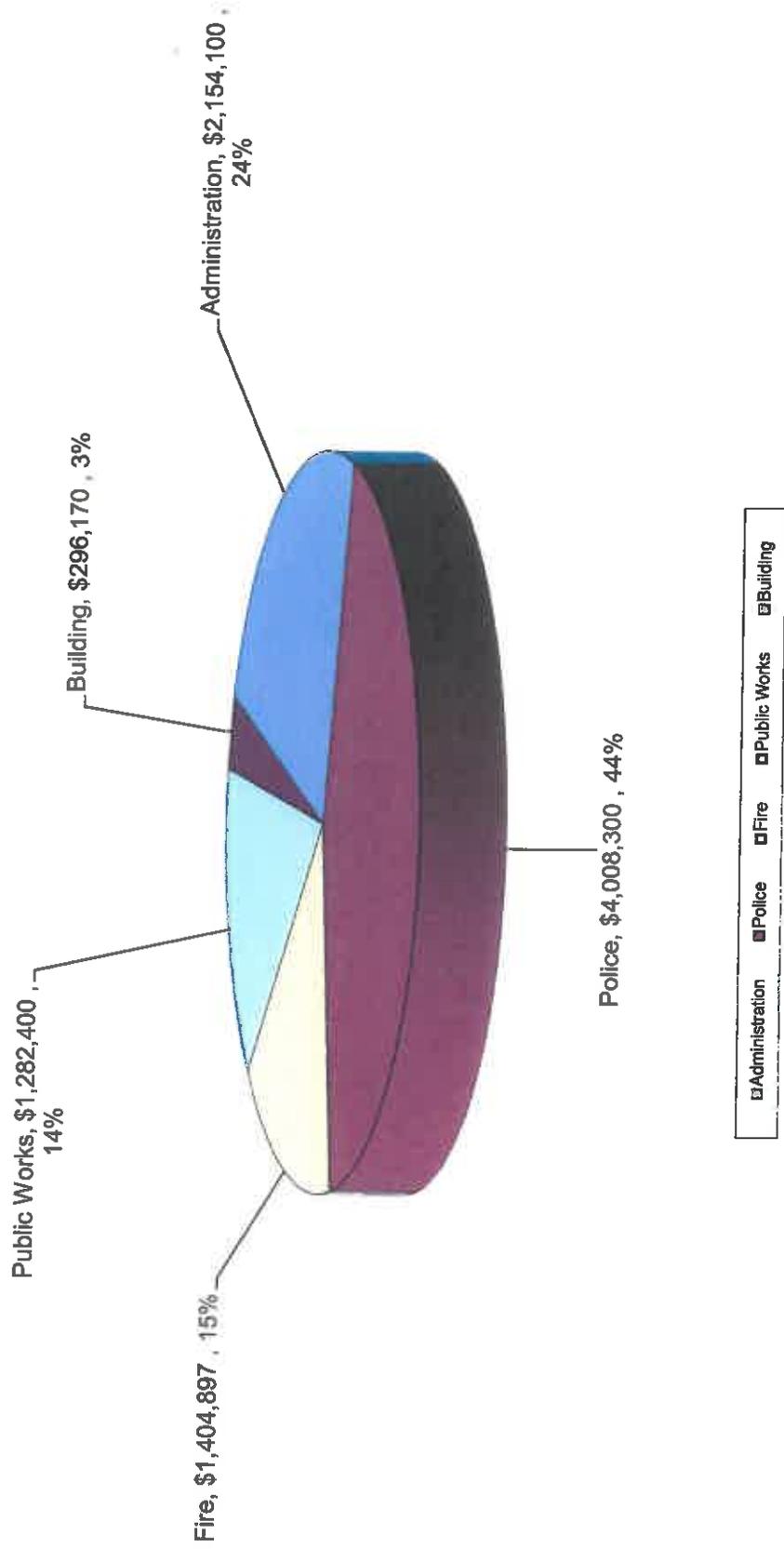
<input type="checkbox"/> Property Tax	<input type="checkbox"/> Sales Tax	<input type="checkbox"/> Other Taxes
<input type="checkbox"/> Licenses	<input type="checkbox"/> Permits	<input type="checkbox"/> Intergovernmental Revenue
<input type="checkbox"/> Fines & Forefeitures	<input type="checkbox"/> Miscellaneous Revenue	<input type="checkbox"/> Charges for Services
	<input type="checkbox"/> Utility Tax	<input type="checkbox"/> Transfers

Chart IV
Village of La Grange Park
General Fund
Expenditures by Object (\$9,145,867)
FY 2014 - 2015



Salaries and Wages	Professional Services	Other Services	Capital Outlay	Supplies	Pension & Insurance	Other Expenses	Transfers
--------------------	-----------------------	----------------	----------------	----------	---------------------	----------------	-----------

Chart V
Village of La Grange Park
General Fund
Expenditures by Department (\$9,145,867)
FY 2014 - 2015



GENERAL FUND
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Revenues</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
	<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Local Taxes	\$4,848,389	\$4,905,000	\$4,927,400	\$4,971,000
Licenses	291,553	327,900	315,800	320,900
Permits	181,132	249,000	164,000	182,000
Intergovernmental Revenues	1,547,876	1,572,000	1,467,000	1,592,000
Charge For Services	441,729	453,000	409,200	453,100
Fines & Forfeitures	165,109	180,200	164,400	180,300
Miscellaneous Revenues	341,249	398,000	325,000	388,000
Other Financing Sources	<u>35,000</u>	<u>36,000</u>	<u>36,000</u>	<u>37,000</u>
Total Revenues	\$7,852,036	\$8,121,100	\$7,808,800	\$8,124,300
<u>Expenses</u>				
Salaries & Wages	\$3,772,749	\$3,937,300	\$4,027,621	\$4,096,685
Professional Services	233,011	283,300	256,500	266,500
Other Services	984,818	1,118,609	1,051,234	1,115,847
Capital Outlay	29,488	24,175	22,875	37,190
Supplies	250,622	281,600	322,330	341,930
Pension & Insurance	1,762,407	1,873,021	1,994,700	1,967,700
Other Expenses	<u>67,318</u>	<u>92,330</u>	<u>111,560</u>	<u>119,515</u>
Total Expenses	\$7,100,414	\$7,610,335	\$7,786,820	\$7,945,367
Ambulance Loan Repayment	\$12,500	\$12,500	\$12,500	\$12,500
Interfund Transfers	\$576,340	\$264,200	\$264,200	\$1,188,000
Total Expenses: General Fund	<u>\$7,689,254</u>	<u>\$7,887,035</u>	<u>\$8,063,520</u>	<u>\$9,145,867</u>
Surplus/(Deficit)	\$162,782	\$234,065	(\$254,720)	(\$1,021,567)
Beginning Fund Balance	\$2,506,578	\$2,905,264	\$2,219,183	\$3,139,329
Increase (Decrease) in Receivable/Payables	\$235,904			
Ending Fund Balance	<u>\$2,905,264</u>	<u>\$3,139,329</u>	<u>\$1,964,463</u>	<u>\$2,117,762</u>

GENERAL FUND REVENUES
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Local Taxes					
01-50-1-100	Prior Years Real Estate Tax	\$21,799	\$4,000	\$0	\$0
01-50-1-102	Real Estate Tax	3,146,620	3,300,000	3,300,000	3,350,000
01-50-1-110	Sales Tax	466,663	470,000	480,000	480,000
01-50-1-112	Amusement Rental Tax	11,266	11,000	7,400	11,000
01-50-1-120	Utility Tax - Nicor Gas	168,850	165,000	160,000	165,000
01-50-1-122	Utility Tax - Commonwealth Edison	347,790	330,000	340,000	340,000
01-50-1-124	Telecommunications Tax	478,382	425,000	450,000	425,000
01-50-1-130	Cable Television Franchise Fee	<u>207,018</u>	<u>200,000</u>	<u>190,000</u>	<u>200,000</u>
	Total Local Taxes	\$4,848,389	\$4,905,000	\$4,927,400	\$4,971,000
Licenses					
01-50-2-200	Motor Vehicle Licenses	\$203,386	\$240,000	\$230,000	\$235,000
01-50-2-202	Motor Vehicle Penalties	10,994	13,000	10,000	12,000
01-50-2-204	Senior Citizen Licenses	19,539	19,000	19,000	19,000
01-50-2-206	Senior Citizen Penalties	475	300	400	300
01-50-2-212	Motorcycle Licenses	1,200	1,700	1,400	1,600
01-50-2-214	Motorcycle Penalties	40	100	100	100
01-50-2-240	Dog Licenses	6,510	6,300	6,000	6,000
01-50-2-242	Dog Penalties	185	200	200	200
01-50-2-250	Business Licenses	37,770	37,000	38,000	37,000
01-50-2-252	Liquor Licenses	8,955	9,600	10,000	9,000
01-50-2-290	Miscellaneous Licenses	<u>2,500</u>	<u>700</u>	<u>700</u>	<u>700</u>
	Total Licenses	\$291,553	\$327,900	\$315,800	\$320,900
Permits					
01-50-3-300	New Construction Permits	\$24,853	\$78,000	\$25,000	\$25,000
01-50-3-302	Alteration / Addition Permits	69,675	75,000	60,000	70,000
01-50-3-304	Garage Permits	4,880	4,000	7,000	5,000
01-50-3-306	Electrical Permits	8,460	8,000	9,000	8,000
01-50-3-308	Plumbing Permits	13,338	23,000	10,000	13,000
01-50-3-310	Repair Permits	40,617	37,000	35,000	40,000
01-50-3-390	Miscellaneous Permits	<u>19,309</u>	<u>24,000</u>	<u>18,000</u>	<u>21,000</u>
	Total Permits	\$181,132	\$249,000	\$164,000	\$182,000
Intergovernmental Revenues					
01-50-4-400	State Income Tax	\$1,284,811	\$1,300,000	\$1,220,000	\$1,310,000
01-50-4-402	Replacement Personal Property Tax	47,272	47,000	47,000	47,000
01-50-4-406	State Use Tax	215,793	225,000	200,000	235,000
01-50-4-410	State Grants	0	0	0	0
01-50-4-412	County Grants	0	0	0	0
01-50-4-420	Federal Grants	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Intergovernmental Revenues	\$1,547,876	\$1,572,000	\$1,467,000	\$1,592,000

GENERAL FUND REVENUES
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Charges For Services</i>					
01-50-5-500	Inspection Fees	\$6,150	\$6,000	\$7,000	\$6,000
01-50-5-502	Election Fees	200	100	100	100
01-50-5-504	Board & Commission Hearing Fees	2,100	1,900	3,500	2,000
01-50-5-506	Community Event Fees	0	0	0	0
01-50-5-510	Accident Reports	780	700	600	700
01-50-5-512	Special Police Services	8,390	8,300	7,000	8,300
01-50-5-514	Alarm Monitoring Fee	10,754	11,000	11,000	11,000
01-50-5-516	Ambulance Service	413,356	425,000	380,000	425,000
01-50-5-522	Refuse Charges / Landscape Rebate	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Charges For Services</i>		\$441,729	\$453,000	\$409,200	\$453,100
<i>Fines & Forfeitures</i>					
01-50-6-600	Court Fines	\$54,007	\$54,000	\$43,000	\$54,000
01-50-6-602	Station Fines	109,902	125,000	120,000	125,000
01-50-6-604	False Alarm Violations	1,200	1,200	1,200	1,200
01-50-6-610	Forfeitures	<u>0</u>	<u>0</u>	<u>200</u>	<u>100</u>
<i>Total Fines & Forfeitures</i>		\$165,109	\$180,200	\$164,400	\$180,300
<i>Miscellaneous Revenues</i>					
01-50-7-700	Interest on Investments	\$23,747	\$23,000	\$4,000	\$5,000
01-50-7-710	Property Damage Reimbursements	24,653	32,000	5,000	5,000
01-50-7-720	Rentals & Lease Payments	163,907	170,000	160,000	185,000
01-50-7-730	Payments in Lieu of Taxes	119,608	125,000	120,000	125,000
01-50-7-740	Curbside Recycling	758	1,000	1,000	1,000
01-50-7-780	Cash Over or Short	19	0	0	0
01-50-7-790	Miscellaneous Income	<u>8,558</u>	<u>47,000</u>	<u>35,000</u>	<u>67,000</u>
<i>Total Miscellaneous Revenues</i>		\$341,249	\$398,000	\$325,000	\$388,000
<i>Other Financing Sources</i>					
01-50-9-904	Transfer from 9-1-1 Fund	\$35,000	\$36,000	\$36,000	\$37,000
<i>Total Other Financing Sources</i>		\$35,000	\$36,000	\$36,000	\$37,000
Total Revenues: General Fund		<u>\$7,852,036</u>	<u>\$8,121,100</u>	<u>\$7,808,800</u>	<u>\$8,124,300</u>

ADMINISTRATION

The Administration and Finance Departments consists of eight (8) full-time employees.

Excluding the GF Interfund Transfer (\$1,188,000) to the Capital Projects Fund and the Ambulance Loan Repayment to Debt Service (\$12,500), total expenses for the Administration Department are proposed to be \$953,600. Administration expenses in FY 14-15 are forecasted to be 2.7 percent higher than the FY 13-14 Budget to adjust for incremental increases in full-time salaries, benefits, office supplies, as well as other services, including equipment maintenance and repair.

The Budget introduces a new pilot program, *Employee & Building Wellness*, designed to improve the health and safety of employees and their work environment. The Administration Budget proposes \$9,100 in program costs, illustrated below. Other components of the program are budgeted in other areas of the Budget. All costs related to this program are proposed to be funded by the Village’s Surplus Terminal Reserve held by the IPBC Health Insurance Pool, and not by existing General Fund Revenues. The Revenue for this program is reflected in the Miscellaneous Revenues portion of the General Fund.

Employee & Building Wellness Program

Account	Item	Amount
01-41-2-290	Wellness Service (RMR)	2,000
01-41-3-304	Elevator Protection Unit	2,000
01-41-3-304	Village Hall Duct Cleaning	3,600
01-41-3-304	Village Hall Lobby AED	1,500
01-42-5-502	Fitness Room	3,400
01-44-4-430	Public Works Lobby AED	1,500
07-40-3-344	Village Hall ADA Door	13,000
	Total	27,000

Program Funded by Health Insurance Excess Terminal Reserve.

ADMINISTRATION DEPARTMENT
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Salaries & Wages					
01-41-1-100	Administration Full-time Salaries	\$420,313	\$465,000	\$450,000	\$460,000
01-41-1-110	Administration Part-time Salaries	14,592	17,000	17,000	18,000
01-41-1-130	Overtime Pay	<u>2,636</u>	<u>0</u>	<u>2,000</u>	<u>1,000</u>
	Total Salaries & Wages	\$437,541	\$482,000	\$469,000	\$479,000
Professional Services					
01-41-2-200	Legal Fees	\$74,212	\$65,000	\$90,000	\$80,000
01-41-2-210	Auditing Fees	12,480	13,000	13,000	14,000
01-41-2-290	Other Professional Services	<u>59,007</u>	<u>65,000</u>	<u>49,500</u>	<u>54,000</u>
	Total Professional Services	\$145,698	\$143,000	\$152,500	\$148,000
Other Services					
01-41-3-302	Equipment Maintenance & Repair	\$701	\$800	\$4,400	\$3,000
01-41-3-304	Building Maintenance & Repair	5,197	5,300	6,000	11,600
01-41-3-310	Machine & Equipment Rental	5,931	7,000	6,000	6,200
01-41-3-320	Janitorial Service	4,842	5,000	5,000	5,000
01-41-3-350	Advertising	1,681	1,800	3,100	2,000
01-41-3-360	Printing	9,499	9,700	10,500	10,000
01-41-3-370	Postage	8,175	11,000	11,000	11,000
01-41-3-372	Telephone	15,162	16,000	14,400	14,500
01-41-3-390	Miscellaneous Services	<u>7,810</u>	<u>5,600</u>	<u>4,800</u>	<u>5,800</u>
	Total Other Services	\$59,000	\$62,200	\$65,200	\$69,100
Capital Outlay					
01-41-4-430	Office Equipment	\$1,754	\$1,000	\$2,000	\$3,500
	Total Capital Outlay	\$1,754	\$1,000	\$2,000	\$3,500
Supplies					
01-41-5-504	Building & Land Maintenance Materials	\$787	\$700	\$700	\$700
01-41-5-520	Janitorial Supplies	325	700	700	700
01-41-5-550	Fuel	0	0	0	0
01-41-5-560	Books & Maps	301	300	250	300
01-41-5-580	Office Supplies	8,573	7,300	8,000	8,000
01-41-5-584	Photo Supplies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Supplies	\$9,987	\$9,000	\$9,650	\$9,700
Pension & Insurance					
01-41-6-600	Property & Liability Insurance	\$29,610	\$27,000	\$29,000	\$29,000
01-41-6-610	Health & Life Insurance	72,392	88,000	82,000	95,000
01-41-6-620	Social Security	32,087	40,000	35,000	37,000
01-41-6-630	I.M.R.F.	<u>45,434</u>	<u>55,000</u>	<u>48,000</u>	<u>48,000</u>
	Total Pension & Insurance	\$179,523	\$210,000	\$194,000	\$209,000

ADMINISTRATION DEPARTMENT
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Other Expenses</i>					
01-41-7-700	Dues & Subscriptions	\$14,191	\$15,000	\$14,900	\$15,000
01-41-7-702	West Central Cable Agency	0	0	0	0
01-41-7-710	Training, Safety & Travel	4,036	6,000	3,400	5,200
01-41-7-720	Receptions / Official Functions	4,020	3,000	5,900	5,000
01-41-7-730	Zoning Board of Appeals	4,214	3,000	5,600	4,000
01-41-7-736	Board of Police Commissioners	0	1,000	1,000	1,000
01-41-7-740	Community Events & Shows	281	100	500	500
01-41-7-742	Rose Show Committee	0	0	0	0
01-41-7-750	Recycling Programs	1,545	1,600	2,000	1,600
01-41-7-790	Contingencies	<u>470</u>	<u>2,600</u>	<u>2,900</u>	<u>3,000</u>
	<i>Total Other Expenses</i>	\$28,757	\$32,300	\$36,200	\$35,300
Total Expenditures: Administration Department		<u>\$862,259</u>	<u>\$939,500</u>	<u>\$928,550</u>	<u>\$953,600</u>
Debt Service					
01-46-8-800	Ambulance Loan Repayment	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>
		\$12,500	\$12,500	\$12,500	\$12,500
Interfund Transfers					
01-46-7-780	Transfer to Other Funds	<u>576,340</u>	<u>264,200</u>	<u>264,200</u>	<u>1,188,000</u>
	<i>Total Interfund Transfers</i>	\$576,340	\$264,200	\$264,200	\$1,188,000
GRAND TOTAL ADMINISTRATION		\$1,451,099	\$1,216,200	\$1,205,250	\$2,154,100

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **General**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
01-41-1-100	Administration Full-Time Wages		\$460,000	\$460,000
01-41-1-110	Administration Part-Time Wages		18,000	18,000
01-41-1-130	Overtime Pay		1,000	1,000
Professional Services				
01-41-2-200	Legal Fees	Retainer for Martin, Craig, Chester... Personnel grievances Other litigation	55,000 5,000 20,000	80,000
01-41-2-210	Auditing Fees	Annual Audit	14,000	14,000
01-41-2-290	Other Professional Services	Information technology consulting Lobbyist MSI financial software support E&B Wellness - Wellness Service (RMR) Other	20,000 22,000 6,000 2,000 4,000	54,000
Other Services				
01-41-3-302	Equipment Maintenance & Repair		3,000	3,000
01-41-3-304	Building Maintenance & Repair	General Repair E&B Wellness - Elevator Protection E&B Wellness - Duct Cleaning	6,000 2,000 3,600	11,600
01-41-3-310	Machine & Equipment Rental	Copy machine lease payments Postal machine lease payments	5,100 1,100	6,200
01-41-3-320	Janitorial Service	Payments to Crystal Management	5,000	5,000
01-41-3-350	Advertising	Legal notices Economic development initiatives Employment advertising	600 800 600	2,000
01-41-3-360	Printing	Village newsletter Letterhead Vehicle sticker applications Municipal Guide Booklets Budgets Business cards Miscellaneous printing	6,000 1,000 1,000 100 300 100 1,500	10,000
01-41-3-370	Postage	Mailing vehicle sticker applications Mailing Village newsletter Postal permits Mail through postage machine	2,750 2,750 500 5,000	11,000

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **General**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-41-3-372	Telephone	Landline service	9,500	14,500
		Cellular service	3,000	
		DSL Broadband	2,000	
01-41-3-390	Miscellaneous Services	Credit card processing fees	1,200	5,800
		Other services	4,600	
<u>Capital Outlay</u>				
01-41-3-304 <i>4-450</i>	Office Equipment	Furniture	1,000	3,500
		E&B Wellness - Lobby AED	1,500	
		Miscellaneous	1,000	
<u>Supplies</u>				
01-41-5-504	Building & Land Maint. Materials	Bushes	100	700
		Parking bumpers	200	
		Light bulbs	200	
		Miscellaneous materials	200	
01-41-5-520	Janitorial Supplies	Paper towels	300	700
		Toilet paper	220	
		Garbage can liners	80	
		Soap	50	
		Miscellaneous supplies	50	
01-41-5-560	Books & Maps	Cook County Sidwell Map	100	300
		Various books	200	
01-41-5-580	Office Supplies	Printer cartridges	4,000	8,000
		Copy paper	2,000	
		Pens	200	
		Calculators	200	
		File jackets	500	
		Labels	100	
		Post-it notes	50	
		Other supplies	950	
<u>Pension & Insurance</u>				
01-41-6-600	Property & Liability Insurance	IRMA	29,000	29,000
01-41-6-610	Health & Life Insurance	IPBC	95,000	95,000
01-41-6-620	Social Security		37,000	37,000
01-41-6-630	I.M.R.F.		48,000	48,000

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **General**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Other Expenses				
01-41-7-700	Dues & Subscriptions	ILCMA dues Proviso Municipal League dues Northeastern Ill. Planning Comm. Government Finance Officers dues Newspaper subscriptions West Central Municipal Conf. Dues West Suburban Chamber of Comm. ICMA dues Illinois Municipal League dues American Planning Ass. dues Other various dues	400 500 1,000 200 100 7,500 1,500 1,500 1,000 300 1,000	15,000
01-41-7-710	Training, Safety & Travel	ICMA conference-Manager ICMA conference-Asst. Manager ILCMA conference-Manager ILCMA conference-Asst. Manager Other training	1,200 0 1,300 1,300 1,400	5,200
01-41-7-720	Receptions / Official Functions	Municipal events Service awards Food for receptions/meetings Flowers Miscellaneous expenses	500 1,200 2,000 500 800	5,000
01-41-7-730	Zoning Board of Appeals		4,000	4,000
01-41-7-736	Board of Police Commissioners		1,000	1,000
01-41-7-740	Community Events & Shows		500	500
01-41-7-750	Recycling Programs	Recycling Bins	1,600	1,600
01-41-7-790	Contingencies	Tuition reimbursement Christmas gift cert. for employees Unanticipated expenses	800 500 1,700	3,000
	Total Budget			\$953,600

POLICE DEPARTMENT

The Police Department consists of twenty-seven (27) authorized full-time positions, all included in the FY 14-15 Budget. The Department also includes nineteen (19) permanent part-time positions that equate to 3.92 full-time equivalents (FTE).

Police Department expenses are proposed to be \$4,008,300. This represents 0.64 percent decrease from the FY 13-14 Budget. Included in the department's budget is additional funding for Special Programs related to crime prevention (National Night Out), and \$3,400 for new equipment in the Fitness Room, as part of the pilot Employee & Building Wellness Program (see Administration overview).

The Budget estimates that costs related to the Police Pension Fund will be \$750,000 (\$785,000 was budgeted) for FY 13-14. The actual amount is unknown at this time. The amount of the payment depends on the timing of the County's payments to the Police Pension Fund and the level of the County's collections from the taxpayers of La Grange Park.

The FY 14-15 includes a Police Pension Payment in the amount of \$760,000. While this is less than what was budgeted in FY 13-14, it is a level consistent in approach. This funding amount was an identified option in the 2013 actuarial report by Tepfer Consulting Group and is calculated in accordance with paragraph 36f of Statement 25 of the Government Accounting Standards Board (GASB).

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Salaries & Wages					
01-42-1-100	Police Full-time Salaries	\$1,726,883	\$1,785,000	\$1,824,700	\$1,840,000
01-42-1-102	Telecom/Administrative Salaries	271,296	287,000	295,000	305,000
01-42-1-112	Crossing Guard Wages	83,969	86,000	88,000	87,000
01-42-1-116	Auxiliary Police Officer Wages	8,942	10,000	13,000	13,000
01-42-1-130	Overtime Pay	35,363	36,000	38,000	39,000
01-42-1-132	Holiday Pay	63,437	65,000	67,500	70,000
01-42-1-134	Court Time Pay	26,126	16,000	18,000	19,000
01-42-1-136	O.I.C. Pay	7,739	9,000	11,000	10,000
	Total Salaries & Wages	\$2,223,755	\$2,294,000	\$2,355,200	\$2,383,000
Professional Services					
01-42-2-200	Legal Fees	\$20,900	\$22,500	\$23,000	\$23,000
01-42-2-290	Other Professional Services	14,914	11,500	13,000	12,000
	Total Professional Services	\$35,814	\$34,000	\$36,000	\$35,000
Other Services					
01-42-3-300	Auto Maintenance & Repair	\$21,129	\$24,000	\$26,000	\$25,000
01-42-3-302	Equipment Maintenance & Repair	16,165	15,000	16,000	15,000
01-42-3-304	Building Maintenance & Repair	11,086	6,500	5,000	5,000
01-42-3-310	Machine & Equipment Rental	4,938	4,000	4,500	4,500
01-42-3-320	Janitorial Service	7,686	8,300	8,500	8,000
01-42-3-360	Printing	3,640	4,500	5,000	5,000
01-42-3-370	Postage	987	1,800	2,200	2,000
01-42-3-372	Telephone	8,790	10,000	11,000	10,000
01-42-3-390	Miscellaneous Services	1,486	3,000	3,000	3,000
	Total Other Services	\$75,907	\$77,100	\$81,200	\$77,500
Capital Outlay					
01-42-4-430	Office Equipment	\$389	\$1,800	\$2,000	\$2,000
01-42-4-440	Other Equipment & Machinery	0	0	0	0
	Total Capital Outlay	\$389	\$1,800	\$2,000	\$2,000
Supplies					
01-42-5-500	Auto Parts & Supplies	\$12,440	\$10,500	\$11,500	\$11,000
01-42-5-502	Equipment Parts & Supplies	1,492	3,000	3,000	6,400
01-42-5-504	Building & Land Maintenance Materials	2,292	600	700	700
01-42-5-510	Food	452	500	500	500
01-42-5-512	Ammunition & Targets	3,821	4,000	4,000	4,500
01-42-5-520	Janitorial Supplies	500	2,000	2,500	2,500
01-42-5-540	Uniforms	10,240	20,000	21,000	21,000
01-42-5-550	Fuel	57,332	47,000	48,000	49,000
01-42-5-560	Books & Maps	0	800	900	900
01-42-5-580	Office Supplies	7,396	7,000	6,900	7,400
01-42-5-584	Photo Supplies	0	800	900	800
	Total Supplies	\$95,964	\$96,200	\$99,900	\$104,700

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Pension & Insurance</i>					
01-42-6-600	Property & Liability Insurance	\$148,364	\$120,000	\$140,000	\$135,000
01-42-6-610	Health & Life Insurance	346,909	355,000	430,000	395,000
01-42-6-612	Accident Insurance	21	21	100	100
01-42-6-620	Social Security	52,200	53,400	53,400	56,000
01-42-6-630	I.M.R.F.	27,300	30,480	30,480	32,000
01-42-6-632	Police Pension	670,360	750,000	785,000	760,000
	<i>Total Pension & Insurance</i>	\$1,245,154	\$1,308,901	\$1,438,980	\$1,378,100
<i>Other Expenses</i>					
01-42-7-700	Dues & Subscriptions	\$3,425	\$4,200	\$4,500	\$4,500
01-42-7-710	Training, Safety & Travel	9,984	10,500	12,000	15,000
01-42-7-756	Special Programs	1,386	1,400	1,500	5,500
01-42-7-790	Contingencies	2,692	1,000	3,000	3,000
	<i>Total Other Expenses</i>	\$17,487	\$17,100	\$21,000	\$28,000
Total Expenditures: Police Department		\$3,694,471	\$3,829,101	\$4,034,280	\$4,008,300

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
01-42-1-100	Command Staff Sergeants Patrolmen		\$325,000 375,000 1,140,000	\$1,840,000
01-42-1-102	Telcom/Administrative Salaries		305,000	305,000
01-42-1-112	Crossing Guard Salaries		87,000	87,000
01-42-1-116	Auxiliary Police Officer Wages		13,000	13,000
01-42-1-130	Overtime		39,000	39,000
01-42-1-132	Holiday Pay		70,000	70,000
01-42-1-134	Court Time Pay		19,000	19,000
01-42-1-136	O.I.C. Pay		10,000	10,000
Professional Services				
01-42-2-200	Legal Fees	Village Prosecutor Services	23,000	23,000
01-42-2-290	Other Professional Services	West Central Municipal Conference I.T. Services (P.D. share) Social Worker Contract Entry Level Testing	5,500 2,500 2,000 2,000	12,000
Other Services				
01-42-3-300	Auto Maintenance & Repair		25,000	25,000
01-42-3-302	Equipment Maintenance & Repair	Squad Electrical/Computer/ Video Maintenance and Community Notification System Cook County Livescan Maintenance Miscellaneous	9,500 2,500 3,000	15,000
01-42-3-304	Building Maintenance & Repair	Heating and Cooling Maintenance Winter Floor Coverings Miscellaneous	4,500 100 400	5,000
01-42-3-310	Machine & Equipment Rental	PD Copier Rental Pager Rental Miscellaneous	3,000 200 1,300	4,500

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-42-3-320	Janitorial Service	PD Portion of Shared Janitorial Service	7,000	
		Cell Cleaning	1,000	8,000
01-42-3-360	Printing	Citation Printing	3,000	
		Report Forms, Case Folders	1,600	
		Business Cards	400	5,000
01-42-3-370	Postage	PD Share of Postage Fees	2,000	2,000
01-42-3-372	Telephone	Telephone Costs	10,000	10,000
01-42-3-390	Miscellaneous Services	Kennel/Vet Fees	1,200	
		Newspaper Ads/Legal Notices	700	
		Medical Examiner Transports	600	
		Towing Fees	500	3,000
Capital Outlay				
01-42-4-430	Office Equipment	Replacement Desk and Chairs	2,000	2,000
Supplies				
01-42-5-500	Auto Parts & Supplies	Parts and Supplies for Police Fleet	11,000	11,000
01-42-5-502	Equipment Parts & Supplies	Replacement of O.C. spray, digital camera batteries, cassettes, DVD's and miscellaneous parts	3,000	
		E&B Wellness - Fitness Room	3,400	6,400
01-42-5-504	Building & Land Maintenance Materials	Lawn and Parking Lot Maintenance	400	
		Miscellaneous Light Bulbs, etc.	300	700
01-42-5-510	Food	Prisoner Meals	500	500
01-42-5-512	Ammunition & Targets	Firearms Training Supplies	4,500	4,500
01-42-5-520	Janitorial Supplies	Miscellaneous Cleaning Supplies	2,500	2,500
01-42-5-540	Uniforms	Quartermaster Program	17,000	
		Body Armor Replacement	4,000	21,000
01-42-5-550	Fuel	Fuel for PD Fleet Vehicles	49,000	49,000
01-42-5-560	Books & Maps	Criminal Code Updates	400	
		Uniform Complaint Manuals	300	
		Miscellaneous	200	900
01-42-5-580	Office Supplies	Miscellaneous Supplies	7,400	7,400
01-42-5-584	Photo Supplies	Camera Supplies and Photo Developing	800	800

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **GENERAL**

Department: **POLICE DEPARTMENT**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Pension & Insurance				
01-42-6-600	Property & Liability Insurance		135,000	135,000
01-42-6-610	Health & Life Insurance		395,000	395,000
01-42-6-612	Accident Insurance		100	100
01-426-620	Social Security		56,000	56,000
01-42-6-630	I.M.R.F.		32,000	32,000
01-42-6-632	Police Pension		760,000	760,000
Other Expenses				
01-42-7-700	Dues & Subscriptions	West Suburban Investigate Task Force N.I.P.A.S. Illinois Assn. of Chiefs of Police West Suburban Juvenile Officers Intl. Assn. of Chiefs of Police F.B.I.N.A.A. Other	1,500 1,500 650 200 300 75 275	4,500
01-42-7-710	Training, Safety & Travel	Basic Law Enforcement N.E.M.R.T. Annual Fees In-Service Training Days N.I.P.A.S. Firing Range Rental Fees IACP Conference Miscellaneous	4,000 2,900 1,900 1,000 2,200 2,000 1,000	15,000
01-42-7-756	Special Programs	Various Giveaway Items and Crime Prevention Materials	5,500	5,500
01-42-7-790	Contingencies	Tuition Reimbursement Service Awards/Certificates License Renewal, etc.	2,000 400 600	3,000
	Total Budget			\$4,008,300

FIRE DEPARTMENT

The La Grange Park Fire Department consists of a full-time Director of Fire and Building Services who provides the necessary direction and supervision of 50 paid-on-call firefighters. The fire service is supplemented by a contractual paramedic service whereby certified paramedics are provided by Public Safety Services, Inc. on a 24-hour/7-day schedule and are housed at Station No. 1 using the Village-owned ambulance and supplies.

Total expenses for the Fire Department are budgeted to be \$1,404,897. This represents a slight increase (1.03%) over the previous year's expenses. The Fire Department's budget includes cost increases related to training to stay up-to-date on training requirements. The Budget also includes an increase in costs for Paramedic Services. Finally the department's budget includes \$2,300 in funding for storage and supplies related to Emergency Management and the Emergency Operations Center.

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Salaries & Wages					
01-43-1-100	Fire Department Full-time Wages	\$85,905	\$87,000	\$87,000	\$88,000
01-43-1-110	Fire Department Part-time Wages	177,463	150,000	173,716	168,870
01-43-1-114	E.M.T. Wages	122,630	118,500	118,500	120,300
01-43-1-140	Mutual Aid Pay	51,298	48,500	46,125	46,125
01-43-1-142	Training Pay	75,828	94,800	113,880	112,890
01-43-1-144	Fire Prevention Pay	<u>24,734</u>	<u>32,500</u>	<u>34,200</u>	<u>33,500</u>
	Total Salaries & Wages	\$537,857	\$531,300	\$573,421	\$569,685
Services					
01-43-3-300	Vehicle Maintenance & Repair	\$23,106	\$27,630	\$25,550	\$24,500
01-43-3-302	Equipment Maintenance & Repair	13,780	10,000	12,030	10,830
01-43-3-304	Building Maintenance & Repair	10,250	9,580	9,580	11,230
01-43-3-320	Janitorial Service	1,210	1,250	1,400	1,400
01-43-3-360	Printing	524	1,500	2,000	2,000
01-43-3-370	Postage	205	500	500	500
01-43-3-372	Telephone	5,558	6,590	5,500	6,590
01-43-3-382	Paramedic Service	486,472	497,174	497,174	507,117
01-43-3-390	Miscellaneous Services	<u>47,221</u>	<u>68,325</u>	<u>53,200</u>	<u>54,800</u>
	Total Services	\$588,327	\$622,549	\$606,934	\$618,967
Capital Outlay					
01-43-4-430	Office Equipment	\$527	\$625	\$625	\$1,200
01-43-4-440	Other Equipment & Machinery	<u>3,562</u>	<u>8,500</u>	<u>8,500</u>	<u>11,000</u>
	Total Capital Outlay	\$4,089	\$9,125	\$9,125	\$12,200
Supplies					
01-43-5-500	Vehicle Parts & Supplies	\$5,792	\$5,500	\$5,500	\$5,500
01-43-5-502	Equipment Parts & Supplies	6,527	10,980	10,980	12,980
01-43-5-504	Building & Land Maintenance Materials	677	2,000	2,000	2,000
01-43-5-520	Janitorial Supplies	857	840	1,000	1,000
01-43-5-530	Chemicals	20	600	600	600
01-43-5-540	Uniforms	2,452	4,000	5,000	5,000
01-43-5-550	Fuel	22,156	19,500	19,500	19,500
01-43-5-560	Books & Maps	2,935	4,000	4,000	4,000
01-43-5-580	Office Supplies	3,433	3,000	3,500	3,500
01-43-5-582	Medical Supplies	<u>6,888</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>
	Total Supplies	\$51,737	\$58,920	\$60,580	\$62,580
Pension & Insurance					
01-43-6-600	Property & Liability Insurance	\$32,152	\$31,000	\$31,000	\$29,000
01-43-6-610	Health & Life Insurance	12,655	13,000	15,000	14,000
01-43-6-612	Accident Insurance	1,167	1,200	1,200	1,200
01-43-6-620	Social Security	38,100	36,840	36,840	39,000
01-43-6-630	I.M.R.F.	<u>8,940</u>	<u>9,900</u>	<u>9,900</u>	<u>10,000</u>
	Total Pension & Insurance	\$93,014	\$91,940	\$93,940	\$93,200

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Other Expenses</i>					
01-43-7-700	Dues & Subscriptions	\$6,996	\$8,980	\$9,280	\$9,325
01-43-7-710	Training, Safety & Travel	7,774	25,000	35,230	36,940
01-43-7-790	Contingencies	<u>1,421</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	<i>Total Other Expenses</i>	\$16,190	\$35,980	\$46,510	\$48,265
Total Expenditures: Fire Department		<u>\$1,291,215</u>	<u>\$1,349,814</u>	<u>\$1,390,510</u>	<u>\$1,404,897</u>

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
01-43-1-100	FD Full-time Wages	Fire Chief - Director Salary (2/3) Shared Administrative Clerk (14%)	\$80,000 \$8,000	88,000
01-43-1-110	FD Part-time Wages	POC Fire Response POC Duty Officer Standby Admin - EMS (DC) Admin - Operations (DC) Admin - Payroll, General Admin - Safety Committee Admin - Pharmaceutical Distribution Admin - Misc. Lieutenant Duties Admin - Misc. Special Duties Hose Testing SCBA Maintenance Vehicle Maintenance Intern	85,340 21,245 13,955 13,955 11,375 500 1,000 10,000 5,000 4,500 500 1,500 0	168,870
01-43-1-114	E.M.T. Wages	POC EMS Standby & Response Continuing Education Community CPR New Hire Training (5)	86,800 24,000 1,000 8,500	120,300
01-43-1-140	Mutual Aid Pay	Automatic-Aid & Mutual-Aid	46,125	46,125
01-43-1-142	Training Pay	Weekly Training Training Officer Asst Training Officer Instructors for Academy Investigator Continuing Education Water Rescue Continuing Ed (1) Dive Rescue 1 Technical Rescue Continuing Ed (2) MABAS Division 10 & Misc. Classes O'Hare Training Haz-Mat Technician A (2) Haz-Mat Operations (2) Advanced Academy (4) Fire Apparatus Engineer (4) Rope Operations (4) Vehicle/Machinery Operations (4) FSVO Training Program Manager (1) Fire Officer I Courses (4) Fire Officer II Courses (4) Fire College Consortium Courses (FO, Advanced) NIMS Compliance Basic FF Academy (6 new persons) Courage To Be Safe (6 new persons) Tech Rescue Awareness (6 new per) Haz-Mat Awareness (6 new persons) Haz-Mat Ops (6 new persons)	50,000 5,000 1,500 3,000 1,300 1,500 530 2,100 4,000 0 1,500 1,500 3,000 3,000 3,000 3,000 2,200 0 3,000 3,000 0 3,000 3,000 9,000 720 720 720 3,600	112,890

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-1-144	Fire Prevention Pay	Part-time Fire Inspectors Inspections, Plan Reviews, Meetings, Evacuation Planning, Fire Drills Open Houses Block Parties Fire Hydrant Testing Misc. Public Education Events	23,500 3,500 1,500 2,500 2,500	33,500
Services				
01-43-3-300	Vehicle Maint. & Repair	Ambulance Safety Lane CHF 1201 - Misc. DO 1218 - Misc. FP 1228 - Misc. AMB 1214 - PM AMB 1214 - Misc. AMB 1215 - PM. AMB 1215 - Misc. ENG 1211 - PM ENG 1211 - Pump Service Test ENG 1211 - Misc. ENG 1221 - PM ENG 1221 - Pump Service Test ENG 1221 - Misc. ENG 1222 - PM ENG 1222 - Pump Service Test ENG 1222 - Misc. TRK 1219 - PM TRK 1219 - Pump Service Test TRK 1219 - Misc. TRK 1219 - UL Aerial Testing Soap, Wax Repairs - Lighting, Sirens, Etc. Miscellaneous	200 300 500 500 500 2,000 500 2,000 800 500 1,500 800 500 1,500 800 500 2,500 1,500 500 3,000 1,200 300 1,100 1,000	24,500
01-43-3-302	Equipment Maint. & Repair	SCBA Flow Testing SCBA Repairs Cylinder Hydrostatic Testing Base Radio Maintenance Rescue System Contract Rescue System Repair Air Bag System Maintenance Cardiac Monitors Maint. Contract Stretcher Maintenance Contract SCBA Compressor Maintenance SCBA Quarterly Air Test Ground Ladder Testing (Bi-Annual) Radio Repair, Pager Repair, Computer Repairs & Maint., Saw, Hose, Misc. Tool Repair	2,200 1,000 0 900 650 600 0 1,800 1,000 400 280 0 0 0 2,000	10,830

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount	
01-43-3-304	Building Maint. & Repair	HVAC Maintenance Contract	1,430		
		Elevator Testing	120		
		Fire Extinguisher Maintenance	180		
		Station 1 Carpet Clean	600		
		Station 2 Carpet Clean	400		
		Station 2 Hose Tower Refinish	5,500		
		Landscape Materials	500		
		Miscellaneous Repairs/Maint.	2,500	11,230	
01-43-3-320	Janitorial Service	VH / St. 1 Common Areas	1,400	1,400	
01-43-3-360	Printing	EMS, HIPAA, Misc.	1,000		
		Business Cards, Forms, Occupancy	1,000	2,000	
01-43-3-370	Postage		500	500	
01-43-3-372	Telephone	Shared Phone System Costs, Nextel			
		Service for mobile phones	6,590	6,590	
01-43-3-382	Paramedic Service	Contract (Six Shift PM/Firefighters)	507,117	507,117	
01-43-3-390	Miscellaneous Services	Andres Medical Billing	30,000		
		Fire Programs Annual Cost	1,200		
		Medical Software Maintenance	2,000		
		IT Technical Support	4,000		
		New Hire Physicals (6)	3,600		
		Existing Personnel Physicals	13,000		
		Miscellaneous	1,000	54,800	
Capital Outlay					
01-43-4-430	Office Equipment	Training Document Scanner	300		
		New Wireless - Community Room	400		
		Miscellaneous	500	1,200	
01-43-4-440	Other Equipment & Machinery	Notification Pagers	2,000		
		Lock Box Replacement Program	4,000		
		Tablet / Accessories	1,000		
		Apparatus Misc. Small Tools	4,000	11,000	
Supplies					
01-43-5-500	Vehicle Parts & Supplies	Miscellaneous Vehicle Parts	5,500	5,500	
01-43-5-502	Equipment Parts & Supplies	Community CPR Program	1,000		
		SCBA Parts	1,500		
		Training Props & Supplies	1,500		
		Helmets	1,500		
		Boots	1,000		
		Gloves	800		
		Hoods	280		
		Batteries	1,000		
		SCBA Sanitizer	150		
		Calibration Gas	250		
		Miscellaneous Repair Parts	1,700		
		EOC Storage & Supplies	2,300	12,980	

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-5-504	Bldg & Land Maint. Materials	HVAC Parts, Building Bulbs, etc.	2,000	2,000
01-43-5-520	Janitorial Supplies	Squeeges, soap, paper products	1,000	1,000
01-43-5-530	Chemicals	Emulsifier, Etc.	600	600
01-43-5-540	Uniforms	POC New & Replacements, Chief Uniform Allowance, Misc. Patches, etc.	5,000	5,000
01-43-5-550	Fuel		19,500	19,500
01-43-5-560	Books & Maps	Code Books & Training Manuals Public Education Supplies	2,500 1,500	4,000
01-43-5-580	Office Supplies	Ink, Toner, Supplies, etc.	3,500	3,500
01-43-5-582	Medical Supplies	Oxygen (ambes, apparatus, police) Misc. Medical Supplies	2,500 6,000	8,500
<u>Pension & Insurance</u>				
01-43-6-600	Property & Liability Insurance		29,000	29,000
01-43-6-610	Health & Life Insurance		14,000	14,000
01-43-6-612	Accident Insurance		1,200	1,200
01-43-6-620	Social Security		39,000	39,000
01-43-6-630	I.M.R.F.		10,000	10,000
<u>Other Expenses</u>				
01-43-7-700	Dues & Subscriptions	MABAS MABAS Haz-Mat WSSO Contingency Burn Trailer (Salt Creek Cooperative) IDPH Amb & Personnel Licenses NFPA IL Fire Chiefs Metro Chiefs International Chiefs NAEMT ILEMT Fire Service Instructors NFPA Code Subscriptions IL Fire Inspectors Misc. Periodicals, etc.	4,000 1,000 500 1,000 400 350 325 50 230 50 50 150 950 120 150	9,325

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: General

Department: Fire Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-43-7-710	Training, Safety & Travel	Investigator Continuing Education	200	
		Water Rescue Continuing Education	0	
		Dive Rescue 1	400	
		Technical Rescue Continuing Ed	500	
		MABAS Division 10 Classes	600	
		O'Hare Training	0	
		Haz-Mat Tech A (2)	1,100	
		Haz-Mat Ops (2)	800	
		Haz-Mat Awareness-New (10)	400	
		Advanced Academy (4)	2,000	
		Fire Apparatus Engineer (4)	2,000	
		Rope Operations (4)	1,640	
		Vehicle/Machinery Operations (4)	3,100	
		FSVO	600	
		Training Program Manager	0	
		Fire Officer I Courses (4)	2,000	
		Fire Officer II Courses (4)	2,000	
		Consortium Courses (FO, Advanced)	1,000	
		Fire College Tuition and Expenses	2,350	
		Winter Fire College Tuition and Exp	0	
		EMT Tuition (4)	5,050	
		MABAS Division 10 Tower Burn	0	
		Outside Instructors	1,000	
		Miscellaneous Course Tuition	1,000	
		Courage To Be Safe (6 new persons)	300	
		Tech Rescue Awareness (6 new per)	300	
		Haz-Mat Ops (6 new persons)	1,200	
		FDIC (Training / Misc. Personnel)	4,200	
Fire Chief Professional Development - FDIC, IAFC, IFCA, IFSTA, Etc.	3,200	36,940		
01-43-7-790	Contingencies		2,000	2,000
	Total Budget			\$1,404,897

PUBLIC WORKS

The Public Works Department consists of nine (9) full-time personnel, one part-time secretary and five seasonal positions. This total complement equates to ten (10) full-time equivalents (FTE).

The department is charged with the responsibility of maintaining Village streets and property, parkway & tree maintenance, the Village's water system and associated equipment, and the Village's storm, sanitary and combined sewers. The costs attributed to water mains and sewer systems are budgeted in the Water and Sewer Funds.

FY 14-15 expenses in Public Works are budgeted to be \$1,282,400. This represents a 9.9% increase from the previous budget. Costs related to Tree Trimming & Removal (combined) increased by \$73,000 due to the presence of Emerald Ash Borer, necessitating the Village to remove those trees over time as a preventative approach. Finally, the budget includes an increase to Materials for Streets, to accommodate an additional \$20,000 to help replenish the salt supply due to the recent and particularly cold and snowy winter season.

PUBLIC WORKS
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Salaries & Wages					
01-44-1-100	Public Works Full-time Salaries	\$373,047	\$410,000	\$410,000	\$440,000
01-44-1-120	Public Works Temporary Wages	44,035	38,000	38,000	38,000
01-44-1-130	Overtime Pay	<u>27,858</u>	<u>47,000</u>	<u>47,000</u>	<u>47,000</u>
	Total Salaries & Wages	\$444,941	\$495,000	\$495,000	\$525,000
Services					
01-44-3-300	Vehicle Maintenance & Repair	\$25,819	\$30,000	\$35,000	\$30,000
01-44-3-302	Equipment Maintenance & Repair	8,806	17,000	17,000	10,000
01-44-3-304	Building Maintenance & Repair	1,941	7,000	4,000	4,000
01-44-3-306	Street Light & Traffic Signal Maint.	33,409	28,000	28,000	28,000
01-44-3-310	Machine & Equipment Rental	5,578	7,000	7,500	7,000
01-44-3-320	Janitorial Service	1,466	1,200	1,500	1,500
01-44-3-322	Tree Trimming & Removal	69,164	135,000	70,000	148,000
01-44-3-324	Refuse Collection & Disposal	25,723	30,000	35,000	30,000
01-44-3-330	Utilities	39,656	50,000	50,000	40,000
01-44-3-372	Telephone	6,197	6,200	5,000	6,200
01-44-3-380	Laundry Service	3,742	4,000	4,000	4,000
01-44-3-390	Miscellaneous Services	<u>22,021</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
	Total Services	\$243,522	\$340,400	\$282,000	\$333,700
Capital Outlay					
01-44-4-430	Office Equipment	\$0	\$4,000	\$1,500	\$3,000
01-44-4-440	Other Equipment & Machinery	<u>22,760</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
	Total Capital Outlay	\$22,760	\$11,500	\$9,000	\$10,500
Supplies					
01-44-5-500	Vehicle Parts & Supplies	\$8,513	\$10,000	\$15,000	\$15,000
01-44-5-502	Equipment Parts & Supplies	3,741	4,000	10,000	10,000
01-44-5-504	Building & Land Maintenance Materials	2,606	5,000	10,000	10,000
01-44-5-520	Janitorial Supplies	1,160	1,500	1,500	1,500
01-44-5-530	Chemicals	0	1,000	3,000	1,000
01-44-5-540	Uniforms	1,503	3,000	3,000	3,000
01-44-5-550	Fuel	31,281	35,000	35,000	35,000
01-44-5-570	Small Tools	1,142	1,500	1,500	1,500
01-44-5-572	Traffic Control Supplies	3,651	5,000	5,000	4,800
01-44-5-574	Materials for Streets	34,155	44,000	60,000	75,000
01-44-5-580	Office Supplies	<u>1,726</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	Total Supplies	\$89,477	\$112,000	\$146,000	\$158,800

PUBLIC WORKS
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Pension & Insurance</i>					
01-44-6-600	Property & Liability Insurance	\$42,774	\$39,000	\$39,000	\$39,000
01-44-6-610	Health & Life Insurance	96,786	110,000	115,000	120,000
01-44-6-620	Social Security	31,620	32,760	32,760	41,000
01-44-6-630	I.M.R.F.	<u>41,040</u>	<u>43,740</u>	<u>43,740</u>	<u>50,000</u>
	<i>Total Pension & Insurance</i>	\$212,220	\$225,500	\$230,500	\$250,000
<i>Other Expenses</i>					
01-44-7-700	Dues & Subscriptions	\$886	\$1,500	\$1,500	\$1,500
01-44-7-710	Training, Safety & Travel	1,437	1,500	1,500	1,500
01-44-7-790	Contingencies	<u>965</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>
	<i>Total Other Expenses</i>	\$3,288	\$4,400	\$4,400	\$4,400
Total Expenditures: Public Works Department		<u>\$1,016,208</u>	<u>\$1,188,800</u>	<u>\$1,166,900</u>	<u>\$1,282,400</u>

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **General**

Department: **Public Works Department**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
01-44-1-100	PW Full-Time Salaries	7 full time / Union & Director	\$440,000	
01-44-1-120	PW Temporary Wages	4 seasonal/1 part-time	38,000	
01-44-1-130	Overtime Pay	Snow operations / various misc.	47,000	\$525,000
Services				
01-44-3-300	Vehicle Maintenance & Repair	Repairs to PW Vehicles	30,000	30,000
01-44-3-302	Eqpt. Maintenance & Repair	Communications Eqpt. trailers, backhoe, loaders	10,000	10,000
01-44-3-304	Bldg. Maintenance & Repair	Building repairs as needed	4,000	4,000
01-44-3-306	Street Light & Traffic Signal Maint.	IDOT Traffic Signal Maintenance Agreement 31st St. Lighting La Grange Rd Lighting	13,000 7,000 8,000	28,000
01-44-3-310	Machine & Equipment Rental	Propane Tank Rentals Tree Maintenance Barricades	1,500 3,000 2,500	7,000
01-44-3-320	Janitorial Service	PW Facility	1,500	1,500
01-44-3-322	Trimming & Removal	Tree Removal Services EAB Treatment Emergency Tree Trimming Tree Trimming Program	93,000 5,000 10,000 40,000	148,000
01-44-3-324	Refuse Collection & Disposal	Leaf Removal - Hauling Lease Agreement Dumpsters	25,500 3,000 1,500	30,000
01-44-3-330	Utilities	ComEd & Nicor	40,000	40,000
01-44-3-372	Telephone	PW telephone charges Verizon charges	3,000 3,200	6,200
01-44-3-380	Laundry Service	Uniform Cleaning	4,000	4,000
01-44-3-390	Miscellaneous Services	WCMC Landscape Contract Tub Grinding Brush	2,700 12,500 9,800	25,000

Budget Detail Worksheet

Fiscal Year 2014-15

Fund: **General**

Department: **Public Works Department**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Capital Outlay				
01-44-4-430	Office Equipment	Other Office Equipment E&B Wellness - Lobby AED	1,500 1,500	3,000
01-44-4-440	Other Eqpt. & Machinery	Street Light Poles (La Grange Rd)	7,500	7,500
Supplies				
01-44-5-500	Vehicle Parts & Supplies	Tires, repair parts	15,000	15,000
01-44-5-502	Eqpt. Parts & Supplies	Batteries, repair parts, sweeper brooms	10,000	10,000
01-44-5-504	Bldg. & Land Maint. Materials	Landscape Materials (Poet's, V.H.) Landscape Materials - 31st Street Building Supplies Holiday Decorations	4,000 2,000 2,000 2,000	10,000
01-44-5-520	Janitorial Supplies	Paper products & cleaning supplies	1,500	1,500
01-44-5-530	Chemicals	Propane & CaCl	1,000	1,000
01-44-5-540	Uniforms	Boots Outerwear Safety Equipment	1,000 1,000 1,000	3,000
01-44-5-550	Fuel	Diesel Gasoline	19,000 16,000	35,000
01-44-5-570	Small Tools	Various Tools	1,500	1,500
01-44-5-572	Traffic Control Supplies	Signs, posts, materials, paint	4,800	4,800
01-44-5-574	Materials for Streets	Cold Mix Asphalt Hot crack materials Asphalt/concrete materials Road Salt	5,000 5,000 5,000 60,000	75,000
01-44-5-580	Office Supplies	Paper, first aid station, misc. mat'ls.	2,000	2,000
Pension & Insurance				
01-44-6-600	Property & Liability Insurance		39,000	39,000
01-44-6-610	Health & Life Insurance		120,000	120,000
01-44-6-620	Social Security		41,000	41,000
01-44-6-630	I.M.R.F.		50,000	50,000

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **General**

Department: **Public Works Department**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Other Expenses				
01-44-7-710	Dues & Subscriptions	AWWA	220	
		APWA	120	
		Consortium	500	
		Miscellaneous	660	1,500
01-44-7-710	Training, Safety & Travel	Employee Safety Training	1,500	1,500
01-44-7-790	Contingencies	Jewel Certificates	500	
		Tuition Reimbursement	900	1,400
	Total Budget			\$1,282,400

BUILDING DEPARTMENT

Expenses in the Building Department in FY 14-15 are budgeted to be \$296,170. This translates to an 11.10% percent increase over the department's budget for FY 13-14. This increase to the Building Department budget follows two consecutive years of a decrease.

This year's increase is attributable to an increase in contractor services for plan review, anticipating another busy permit and home improvement season. The Building Department's budget also includes an additional \$8,740 to purchase new building permit tracking software, an item that has appeared in the Five Year Plan for the past four years.

BUILDING DEPARTMENT
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual Expenditures)</u>		<u>(Budgeted Expenditures)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Salaries & Wages					
01-45-1-100	Building Full-time Salaries	\$128,655	\$135,000	\$135,000	\$140,000
01-45-1-110	Building Part-time Salaries	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Salaries & Wages		\$128,655	\$135,000	\$135,000	\$140,000
Professional Services					
01-45-2-200	Legal Fees	\$0	\$500	\$500	\$500
01-45-2-230	Plan Review/Inspection Fees	49,854	100,800	62,500	80,500
01-45-2-290	Other Professional Services	<u>1,644</u>	<u>5,000</u>	<u>5,000</u>	<u>2,500</u>
Total Professional Services		\$51,499	\$106,300	\$68,000	\$83,500
Other Services					
01-45-3-300	Auto Maintenance & Repair	\$694	\$1,500	\$1,500	\$1,500
01-45-3-302	Equipment Maintenance & Repair	204	850	850	850
01-45-3-304	Building Maintenance & Repair	726	1,000	1,000	1,200
01-45-3-320	Janitorial Service	756	780	1,100	780
01-45-3-360	Printing	1,449	1,400	1,400	1,500
01-45-3-370	Postage	359	500	500	500
01-45-3-372	Telephone	8,992	8,830	8,050	8,750
01-45-3-390	Miscellaneous Services	<u>4,883</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Total Other Services		\$18,063	\$16,360	\$15,900	\$16,580
Capital Outlay					
01-45-4-430	Office Equipment	\$440	\$500	\$500	\$8,740
01-45-4-440	Other Equipment & Machinery	<u>57</u>	<u>250</u>	<u>250</u>	<u>250</u>
Total Capital Outlay		\$496	\$750	\$750	\$8,990
Supplies					
01-45-5-500	Auto Parts & Supplies	\$234	\$500	\$500	\$500
01-45-5-504	Building & Land Maintenance Materials	27	100	150	150
01-45-5-520	Janitorial Supplies	52	100	200	200
01-45-5-540	Uniforms	313	600	600	600
01-45-5-550	Fuel	1,189	980	1,050	1,000
01-45-5-560	Books & Maps	617	2,200	2,200	2,200
01-45-5-580	Office Supplies	<u>1,025</u>	<u>1,000</u>	<u>1,500</u>	<u>1,500</u>
Total Supplies		\$3,457	\$5,480	\$6,200	\$6,150
Pension & Insurance					
01-45-6-600	Property & Liability Insurance	\$5,768	\$6,000	\$6,000	\$5,000
01-45-6-610	Health & Life Insurance	4,949	5,900	6,500	6,400
01-45-6-620	Social Security	9,060	9,840	9,840	11,000
01-45-6-630	I.M.R.F.	<u>12,720</u>	<u>14,940</u>	<u>14,940</u>	<u>15,000</u>
Total Pension & Insurance		\$32,496	\$36,680	\$37,280	\$37,400

BUILDING DEPARTMENT
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual Expenditures)</u>		<u>(Budgeted Expenditures)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Other Expenses</i>					
01-45-7-700	Dues & Subscriptions	\$225	\$550	\$550	\$550
01-45-7-710	Training, Safety & Travel	1,320	1,000	1,900	2,000
01-45-7-790	Contingencies	51	1,000	1,000	1,000
	<i>Total Other Expenses</i>	\$1,596	\$2,550	\$3,450	\$3,550
Total Expenditures: Building Department		<u>\$236,262</u>	<u>\$303,120</u>	<u>\$266,580</u>	<u>\$296,170</u>
Total General Fund Revenues		\$7,852,036	\$8,121,100	\$7,808,800	\$8,124,300
Total General Fund Expenditures		<u>\$7,689,254</u>	<u>\$7,887,035</u>	<u>\$8,063,520</u>	<u>\$9,145,867</u>
Surplus/(Deficit)		\$162,782	\$234,065	(\$254,720)	(\$1,021,567)

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: General

Department: Building Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
01-45-1-100	Building Full-Time Salaries	Director Salary (1/3) Shared Administrative Clerk (50%) Building Insp./Code Enforcement	\$38,000 29,000 73,000	\$140,000
01-45-1-110	Building Part-time Salaries	Summer (Property Maintenance, etc)	0	0
Professional Services				
01-45-2-200	Legal Fees	Review of Building Code Issues	500	500
01-45-2-230	Plan Review/Inspection Fees	Contract Plan Review/Comm. Insp Contract Plumbing Inspections Elevator Inspections Engineering Fire Safety Plan Review Health Inspections	43,000 9,000 4,500 16,000 4,000 4,000	80,500
01-45-2-290	Other Professional Services	Consulting, Technical Assistance (Possible Code Codification)	2,500	2,500
Other Services				
01-45-3-300	Auto Maint. & Repair		1,500	1,500
01-45-3-302	Equipment Maint. & Repair	Radio Maintenance	850	850
01-45-3-304	Bldg. Maint. & Repair		1,200	1,200
01-45-3-320	Janitorial Service		780	780
01-45-3-360	Printing	Business Cards, Inspection Reports, Permit Applications	1,500	1,500
01-45-3-370	Postage		500	500
01-45-3-372	Telephone	Shared system costs, Mobile	8,750	8,750
01-45-3-390	Miscellaneous Services	Pest Control, Misc.	1,500	1,500
Capital Outlay				
01-45-4-430	Office Equipment	Building Dept. software / misc.	8,740	8,740
01-45-4-440	Other Eqpt. & Machinery	Miscellaneous	250	250
Supplies				
01-45-5-500	Vehicle Parts & Supplies	Miscellaneous vehicle parts	500	500
01-45-5-504	Bldg. & Land Maint. Materials	HVAC Parts, Bldg. Bulbs, etc.	150	150

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: General

Department: Building Department

Division: All

Program: All

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
01-45-5-520	Janitorial Supplies	Squeegees, soap, paper products	200	200
01-45-5-540	Uniforms		600	600
01-45-5-550	Fuel		1,000	1,000
01-45-5-560	Books & Maps	Code Books, Technical Manuals, etc.	2,200	2,200
01-45-5-580	Office Supplies		1,500	1,500
Pension & Insurance				
01-45-6-600	Property & Liability Insurance		5,000	5,000
01-45-6-610	Health & Life Insurance		6,400	6,400
01-45-6-620	Social Security		11,000	11,000
01-45-6-630	I.M.R.F.		15,000	15,000
Other Expenses				
01-45-7-710	Dues & Subscriptions	ICC & BOCA Membership, SBOC Membership, ASPA	550	550
01-45-7-710	Training, Safety & Travel	SBOC Training, U of W, Misc.	2,000	2,000
01-45-7-790	Contingencies		1,000	1,000
	Total Budget			\$296,170

2004 DEBT SERVICE FUND

The 2004 Debt Service Fund was established to provide a mechanism to service the debt incurred with the issuance of \$2.26 million in bonds for street improvements. A transfer from the Motor Fuel Tax Fund (MFT) provides the funds necessary to pay a portion of the annual debt payments. Principal and interest payments in FY 13-14 total \$223,204. The Debt Service Fund will pay approximately \$221,000 (budgeted) in FY 14-15. Portions of the remainder are paid directly by the Water Fund and Sewer Fund. The bonds will be retired in this budget's fiscal year (December 2014).

2004 DEBT SERVICE FUND
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Revenues</u>	<u>Account Number</u> <u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated</u> <u>FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Miscellaneous Revenue					
	02-50-7-700 Interest on Investments	\$15	\$15	\$100	\$10
	Total Miscellaneous Revenue	\$15	\$15	\$100	\$10
Other Financing Sources					
	02-50-9-900 Transfer from MFT Fund	\$226,342	\$223,204	\$224,000	\$217,000
	Total Other Financing Sources	\$226,342	\$223,204	\$224,000	\$217,000
Total Revenues: 2004 Debt Service Fund		\$226,357	\$223,219	\$224,100	\$217,010
Expenditures					
Services					
	02-40-3-390 Miscellaneous Services	\$500	\$500	\$500	\$500
	Total Services	\$500	\$500	\$500	\$500
Debt Service					
	02-40-8-800 Principal Payments	\$203,777	\$207,936	\$208,000	\$213,000
	02-40-8-802 Interest Payments	22,065	15,268	16,000	8,000
	Total Debt Service	\$225,842	\$223,204	\$224,000	\$221,000
Total Expenditures: 2004 Debt Service Fund		\$226,342	\$223,704	\$224,500	\$221,500
Surplus/(Deficit)		\$15	(\$485)	(\$400)	(\$4,490)
Beginning Fund Balance		\$5,426	\$5,441	\$5,526	\$4,956
Increase (Decrease) in Receivables/Payables		0			
Ending Fund Balance		\$5,441	\$4,956	\$5,126	\$466

WATER FUND

The Water Fund is an enterprise fund that accounts for the all revenues and expenses attendant to the operation and maintenance of the Village's water system. The Brookfield-North Riverside Water Commission (BNRWC) provides all of the Village's potable water pursuant to a long-term supply contract.

The Village purchases its water supply from the Brookfield North Riverside Water Commission (BNRWC). The Village was notified that the BNRWC approved a 12.3% (last year was 11.7%) increase in the rate they charge to their customers from \$3.82 per thousand gallons to \$4.29 per thousand gallons, effective January 1, 2014. The BNRWC took this action in response to a 15% increase from their supplier, the City of Chicago. The new BNRWC rate also includes an increase in operating fees to cover increasing costs of electricity, repairs, upgrades, chemicals, salaries, insurance and general operating expenses. Since January 1, 2014, the Village has been paying the new rate to the BNRWC.

Upon receiving this information, the Village staff examined the impact of this rate change on the condition of the Water Fund. Based on this increase and other demands on the fund, staff is recommending that the Village Board approve an increase in the Village's rate from \$5.99 per 100 cubic feet to \$6.47 per 100 cubic feet. This equates to an 8% adjustment. Of the 8% increase, 7.4% is attributable to the cost of water and 0.6% is attributable to other costs related to the distribution and administration of water service. The budget includes the proposed 8% rate adjustment.

Administration

Water Fund Administration includes the expenses relating to the "office" functions of the fund such as billing, meter reading, auditing, postage, etc. Water Fund Administration also includes the payment of the Water Fund's portion of the 2004 Street Bonds. Total expenses in Water Fund Administration for FY 13-14 are budgeted to be \$182,154, a slight 0.07% increase from the previous year.

Distribution

Water Fund Distribution includes the resources necessary to fund the "field" activities of the water system. This includes salaries and associated benefits, equipment and system repairs, and replacement of pipes and equipment as necessary. The FY 14-15 budgeted expenses are proposed to be \$3,684,885, a 5.20 percent increase attributable to increased costs for Building (water tank) Water Main Maintenance and the increased cost of water supply.

Under Capital Outlay, there are two substantial water main projects proposed for FY 14-15: the

Ogden and La Grange Road water main replacement projects. The Ogden project consists of replacing the water main located on the north side of Ogden Avenue between Park and Edgewood with a new 10" water main. The current water main in place starts as a 4" line at Park and changes to a 6" line at Dover, and then reduces back to a 4" line at Malden. This main also has a history of breakage. By upsizing to a 10" line, water flow will improve in an area that is farthest from the water tower.

The La Grange Road project consists of replacing the water main on La Grange Road between 31st Street and 29th Street. The replacement is necessary due to a history of water main breaks; its location is within the pavement of La Grange Road which makes the repairs more costly and dangerous due to the high volume of traffic. The size of the existing main is 6". The proposed project would replace this main with an 8" water main and the plan is to install the new water main underneath the existing sidewalk making any future repairs or tapping of the main for new service connections safer and less expensive.

The Water Fund Distribution budget also includes the replacement of two valves on Beach Avenue.

The single largest expense in Water Fund Distribution is the purchase of water from the BNRWC. This has been increased to \$1,980,000 from the previous \$1,780,000, in accordance to the rate increase, effective January 1, 2014.

WATER FUND
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Permits					
03-50-3-320	Water Permits	\$0	\$0	\$0	\$0
	Total Permits	\$0	\$0	\$0	\$0
Intergovernmental Revenues					
03-50-4-410	State Grants	\$13,800	\$0	\$0	\$0
03-50-4-420	Federal Grant	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Intergovernmental Revenues	\$13,800	\$0	\$0	\$0
Charges For Services					
03-50-5-500	Cross-Connection Inspection Fees	\$270	\$0	\$0	\$0
03-50-5-520	Water Sales	2,917,714	3,000,000	3,000,000	3,220,000
03-50-5-530	Meter Sales & Service	<u>3,269</u>	<u>5,500</u>	<u>1,400</u>	<u>3,000</u>
	Total Charges For Services	\$2,921,253	\$3,005,500	\$3,001,400	\$3,223,000
Miscellaneous Revenues					
03-50-7-700	Interest on Investments	\$14,823	\$10,000	\$6,000	\$5,000
03-50-7-710	Property Damage Reimbursements	4,208	3,600	0	0
03-50-7-780	Cash Over or Short	(5)	0	0	0
03-50-7-790	Miscellaneous Income	<u>1,487</u>	<u>900</u>	<u>600</u>	<u>800</u>
	Total Miscellaneous Revenues	\$20,513	\$14,500	\$6,600	\$5,800
Total Revenues: Water Fund		<u>\$2,955,566</u>	<u>\$3,020,000</u>	<u>\$3,008,000</u>	<u>\$3,228,800</u>

WATER FUND
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Expenses					
	Salaries & Wages	254,022	258,000	257,000	273,500
	Professional Services	77,814	123,000	133,800	179,985
	Other Services	147,418	220,550	222,350	220,950
	Capital Outlay	267,942	724,250	1,020,850	917,554
	Supplies	1,675,439	1,877,950	1,878,350	2,110,850
	Pension & Insurance	123,488	127,920	145,120	137,700
	Other Expenses	7,453	11,700	14,500	14,200
Total Expenses Water Fund		<u>\$2,553,577</u>	<u>\$3,343,370</u>	<u>\$3,671,970</u>	<u>\$3,854,739</u>
	Non Operating Expense	12,458	12,285	12,700	12,300
Grand Total Expenses		<u>\$2,566,035</u>	<u>\$3,355,655</u>	<u>\$3,684,670</u>	<u>\$3,867,039</u>
Surplus/(Deficit)		389,532	(335,655)	(676,670)	(638,239)
Beginning Fund Balance		1,972,874	2,309,231	2,046,875	1,973,576
Increase (Decrease) in Receivables/Payables		(53,175)			
Ending Fund Balance		<u>\$2,309,231</u>	<u>\$1,973,576</u>	<u>\$1,370,205</u>	<u>\$1,335,337</u>

WATER FUND ADMINISTRATION
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Salaries & Wages					
03-41-1-100	Water Administration Full-time Salaries	\$73,276	\$79,000	\$77,000	\$79,000
03-41-1-110	Water Administration Part-time Salaries	2,233	3,000	3,000	3,000
03-41-1-130	Overtime Pay	370	0	1,000	500
	Total Salaries & Wages	\$75,879	\$82,000	\$81,000	\$82,500
Professional Services					
03-41-2-200	Legal Fees	\$2,880	\$3,000	\$4,000	\$3,500
03-41-2-210	Auditing Fees	1,920	2,000	2,000	2,100
03-41-2-290	Other Professional Services	5,858	7,000	7,000	7,000
	Total Professional Services	\$10,658	\$12,000	\$13,000	\$12,600
Other Services					
03-41-3-302	Equipment Maintenance & Repair	\$1,053	\$1,300	\$1,100	\$1,100
03-41-3-304	Building Maintenance & Repair	743	800	1,000	900
03-41-3-320	Janitorial Service	786	800	900	800
03-41-3-360	Printing	2,716	2,800	3,200	3,000
03-41-3-370	Postage	4,209	6,800	8,000	7,000
03-41-3-372	Telephone	3,133	2,900	3,000	3,000
03-41-3-390	Miscellaneous Services	2,608	2,900	2,900	2,900
	Total Other Services	\$15,249	\$18,300	\$20,100	\$18,700
Capital Outlay					
03-41-4-430	Office Equipment	\$590	\$1,000	\$3,000	\$5,054
	Total Capital Outlay	\$590	\$1,000	\$3,000	\$5,054
Supplies					
03-41-5-520	Janitorial Supplies	\$50	\$100	\$100	\$100
03-41-5-580	Office Supplies	1,375	1,100	1,500	1,500
	Total Supplies	\$1,425	\$1,200	\$1,600	\$1,600
Pension & Insurance					
03-41-6-600	Property & Liability Insurance	\$8,770	\$7,200	\$8,400	\$8,000
03-41-6-610	Health & Life Insurance	15,598	16,000	18,000	17,000
03-41-6-620	Social Security	5,760	5,760	5,760	6,400
03-41-6-630	I.M.R.F.	7,860	8,460	8,460	8,300
	Total Pension & Insurance	\$37,988	\$37,420	\$40,620	\$39,700
Other Expenses					
03-41-7-700	Dues & Subscriptions	\$2,179	\$3,000	\$3,700	\$3,700
03-41-7-710	Training, Safety & Travel	610	1,000	1,000	1,200
03-41-7-720	Receptions / Official Functions	618	700	1,500	1,500
03-41-7-770	Bad Debt Expense	2,214	2,300	3,500	3,000
03-41-7-790	Contingencies	41	200	300	300
	Total Other Expenses	\$5,664	\$7,200	\$10,000	\$9,700
Total Expenditures: Water Fund Administration Department		\$147,452	\$159,120	\$169,320	\$169,854
Nonoperating Expenses					
03-46-8-800	Principal Payments	\$11,358	\$11,590	\$12,000	\$12,000
03-46-8-802	Interest Expense	1,099	695	700	300
	Total Nonoperating Expenses	\$12,458	\$12,285	\$12,700	\$12,300
GRAND TOTAL WATER FUND - Administration Dept.		\$159,910	\$171,405	\$182,020	\$182,154

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **Water**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
03-41-1-100	Administration Full-Time Wages		\$79,000	\$79,000
03-41-1-110	Administration Part-Time Wages		3,000	3,000
03-41-1-130	Overtime Pay		500	500
Professional Services				
03-41-2-200	Legal Fees	Retainer for Martin, Craig, Chester... Personnel grievances Other litigation	3,000 200 300	3,500
03-41-2-210	Auditing Fees	Annual Audit	2,100	2,100
03-41-2-290	Other Professional Services	Information technology consulting MSI financial software support Lobbyist	1,300 2,400 3,300	7,000
Other Services				
03-41-3-302	Equipment Maintenance & Repair		1,100	1,100
03-41-3-304	Building Maintenance & Repair		900	900
03-41-3-320	Janitorial Service	Payments to Crystal Management	800	800
03-41-3-360	Printing	Village newsletter Letterhead Municipal Guide Booklets Budgets Miscellaneous printing	2,000 300 100 200 400	3,000
03-41-3-370	Postage	Mailing Village newsletter Postal permits Mail through postage machine	700 5,400 900	7,000
03-41-3-372	Telephone	Landline service Cellular service DSL Broadband	2,000 600 400	3,000
03-41-3-390	Miscellaneous Services		2,900	2,900
Capital Outlay				
03-41-4-430	Office Equipment	Furniture Printer Miscellaneous Paperless Agenda Transition Computer Network - New Servers	500 500 1,000 1,140 1,914	5,054

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **Water**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount		
Supplies						
03-41-5-520	Janitorial Supplies	Paper towels	30			
		Toilet paper	30			
		Garbage can liners	20			
		Paper towels	10			
		Miscellaneous supplies	10	100		
03-41-5-580	Office Supplies	Printer cartridges	700			
		Copy paper	370			
		Pens	30			
		File jackets	80			
		Labels	20			
		Post-it notes	10			
		Other supplies	290	1,500		
Pension & Insurance						
03-41-6-600	Property & Liability Insurance	IRMA	8,000	8,000		
03-41-6-610	Health & Life Insurance	IPBC	17,000	17,000		
03-41-6-620	Social Security		6,400	6,400		
03-41-6-630	I.M.R.F.		8,300	8,300		
Other Expenses						
03-41-7-700	Dues & Subscriptions	ILCMA dues	170			
		Proviso Municipal League dues	170			
		Northeastern Ill. Planning Comm.	280			
		Government Finance Officers dues	130			
		Newspaper subscriptions	120			
		West Central Municipal Conf. Dues	1,470			
		West Suburban Chamber of Comm.	350			
		ICMA dues	300			
		Illinois Municipal League dues	240			
		American Planning Ass. dues	150			
		Other various dues	320	3,700		
		03-41-7-710	Training, Safety & Travel	ICMA conference-Manager	200	
				ICMA conference-Asst. Manager	0	
ICMA conference-Manager	200					
ILCMA conference-Asst. Manager	200					
Other training	600			1,200		
03-41-7-720	Receptions / Official Functions	Municipal events	500			
		Golf outings	0			
		Service awards	300			
		Food for receptions/meetings	400			
		Flowers	100			
		Miscellaneous expenses	200	1,500		

WATER FUND DISTRIBUTION
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Salaries & Wages					
03-44-1-100	Water Distribution Full-time Salaries	\$130,981	\$130,000	\$130,000	\$145,000
03-44-1-120	Water Distribution Temporary Wages	9,160	11,000	11,000	11,000
03-44-1-130	Overtime Pay	<u>38,002</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
	Total Salaries & Wages	\$178,143	\$176,000	\$176,000	\$191,000
Professional Services					
03-44-2-220	Engineering Fees	\$67,157	\$111,000	\$120,800	\$167,385
	Total Professional Services	\$67,157	\$111,000	\$120,800	\$167,385
Other Services					
03-44-3-300	Vehicle Maintenance & Repair	\$15,411	\$4,000	\$4,000	\$4,000
03-44-3-302	Equipment Maintenance & Repair	6,585	14,500	14,500	14,500
03-44-3-304	Building & Water Main Maintenance	48,044	100,000	100,000	100,000
03-44-3-320	Janitorial Service	245	300	300	300
03-44-3-324	Dumping Fees	5,394	20,000	20,000	20,000
03-44-3-330	Utilities	37,025	35,000	35,000	35,000
03-44-3-372	Telephone	1,600	2,000	2,000	2,000
03-44-3-380	Laundry Service	539	600	600	600
03-44-3-390	Miscellaneous Services	<u>17,326</u>	<u>25,850</u>	<u>25,850</u>	<u>25,850</u>
	Total Other Services	\$132,169	\$202,250	\$202,250	\$202,250
Capital Outlay					
03-44-4-400	Vehicles	\$0	\$11,250	\$11,250	\$0
03-44-4-420	Plant Improvements / Water Mains	256,461	691,000	985,600	890,000
03-44-4-440	Equipment & Machinery	<u>10,891</u>	<u>21,000</u>	<u>21,000</u>	<u>22,500</u>
	Total Capital Outlay	\$267,352	\$723,250	\$1,017,850	\$912,500
Supplies					
03-44-5-500	Vehicle Parts & Supplies	\$4,107	\$3,000	\$3,000	\$3,000
03-44-5-502	Equipment Parts & Supplies	1,811	4,000	4,000	4,000
03-44-5-504	Building & Land Maintenance Materials	118	1,000	1,000	1,000
03-44-5-520	Janitorial Supplies	93	500	500	500
03-44-5-530	Chemicals	2,796	5,500	5,500	5,500
03-44-5-540	Uniforms	375	1,000	1,000	1,000
03-44-5-550	Fuel	11,373	10,000	10,000	10,000
03-44-5-570	Small Tools	915	1,000	1,000	1,000
03-44-5-572	Traffic Control Supplies	5,316	2,000	2,000	2,000
03-44-5-574	Materials for Water Mains	73,301	60,000	60,000	90,000
03-44-5-576	Water Meters	8,502	8,000	8,000	10,500
03-44-5-578	Water	1,565,005	1,780,000	1,780,000	1,980,000
03-44-5-580	Office Supplies	<u>304</u>	<u>750</u>	<u>750</u>	<u>750</u>
	Total Supplies	\$1,674,014	\$1,876,750	\$1,876,750	\$2,109,250

WATER FUND DISTRIBUTION
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Pension & Insurance</i>					
03-44-6-600	Property & Liability Insurance	\$26,294	\$26,000	\$26,000	\$26,000
03-44-6-610	Health & Life Insurance	27,107	30,000	44,000	38,000
03-44-6-620	Social Security	13,680	14,280	14,280	15,000
03-44-6-630	I.M.R.F.	18,420	20,220	20,220	19,000
	<i>Total Pension & Insurance</i>	\$85,501	\$90,500	\$104,500	\$98,000
<i>Other Expenses</i>					
03-44-7-700	Dues & Subscriptions	\$48	\$500	\$500	\$500
03-44-7-710	Training, Safety & Travel	1,376	3,000	3,000	3,000
03-44-7-790	Contingencies	366	1,000	1,000	1,000
	<i>Total Other Expenses</i>	\$1,790	\$4,500	\$4,500	\$4,500
Total Expenditures: Water Fund Distribution Depart.		\$2,406,125	\$3,184,250	\$3,502,650	\$3,684,885
Total Water Fund Expenditures		\$2,566,035	\$3,355,655	\$3,684,670	\$3,867,039
Total Water Fund Revenues		\$2,955,566	\$3,020,000	\$3,008,000	\$3,228,800
Total Water Fund Expenditures		\$2,566,035	\$3,355,655	\$3,684,670	\$3,867,039
Surplus/(Deficit)		\$389,532	(\$335,655)	(\$676,670)	(\$638,239)

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: Water

Department: Water Distribution

Line-Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
03-44-1-100	Distribution Full-Time Salaries		\$145,000	
03-44-1-120	Distribution Temporary Wages		11,000	
03-44-1-130	Overtime Pay		35,000	\$191,000
Professional Services				
03-44-2-220	Engineering Fees	Ogden Avenue - 10" Line La Grange Road Water Project Various System Improvements Edgewood Ave Engineering Beach Ave Engineering	60,000 80,000 20,000 4,500 2,885	167,385
Services				
03-44-3-300	Vehicle Maintenance & Repair	Truck Repairs	4,000	4,000
03-44-3-302	Eqpt. Maintenance & Repair	Backhoe, skidsteer, front end loader Auto Lube Misc. Maintenance Repairs	7,000 5,500 2,000	14,500
03-44-3-304	Building & Water Main Maintenance	Valve Exercising & Repairs Leak Detection Watermain Repairs Hydrant Replacement Water Tank Cleaning & Inspection	23,000 24,000 15,000 8,000 30,000	100,000
03-44-3-320	Janitorial Service	PW Facility Cleaning	300	300
03-44-3-324	Dumping Fees	Hauling excavated debris	20,000	20,000
03-44-3-330	Utilities	ComEd & Nicor	35,000	35,000
03-44-3-372	Telephone	PW telephone charges Verizon charges	1,000 1,000	2,000
03-44-3-380	Laundry Service	Uniform Cleaning	600	600
03-44-3-390	Miscellaneous Services	Traffic control Meter Calibration Cross-Connection Certifications Cross-Connection Software Maint Agrmt Samples Landscape Contract JULIE	7,000 1,000 1,550 300 8,000 2,000 6,000	25,850
Capital Outlay				
03-44-4-400	Vehicles			0
03-44-4-420	Plant Improvements/Water Mains	Water Portion of Edgewood Reconst Water Portion of Beach Ave Reconst Ogden Water Main La Grange Road Water Main Replacement Beach Ave - 2 Valves	21,000 14,000 360,000 480,000 15,000	890,000
03-44-4-440	Equipment & Machinery	Water Plant Equipment Replacement SCADA System Computer Field Based Equipment Misc. Equipment	7,000 1,500 12,000 2,000	22,500
Supplies				
03-44-5-500	Vehicle Parts & Supplies	Parts for truck repairs	3,000	3,000
03-44-5-502	Eqpt. Parts & Supplies	Parts for equipment repairs	4,000	4,000

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: Water

Department: Water Distribution

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
03-44-5-504	Bldg. & Land Maint. Materials	Bldg. repairs and restoration	1,000	1,000
03-44-5-520	Janitorial Supplies	Cleaning Supplies	500	500
03-44-5-530	Chemicals	Chemicals for Water Plant	5,500	5,500
03-44-5-540	Uniforms	Boots and safety gear	1,000	1,000
03-44-5-550	Fuel	Regular Fuel Diesel Fuel	5,000 5,000	10,000
03-44-5-570	Small Tools	Shovels, wrenches, etc.	1,000	1,000
03-44-5-572	Traffic Control Supplies	Barricades, detour signs, etc.	2,000	2,000
03-44-5-574	Materials for Water Mains	Hydrant purchases Valve purchases Clamps & misc. parts Concrete valve vaults Gravel	60,000 6,000 15,000 1,500 7,500	90,000
03-44-5-576	Water Meters	Water meter parts	10,500	10,500
03-44-5-578	Water	Purchase of water from BNRWC	1,980,000	1,980,000
03-44-5-580	Office Supplies	Paper, hanger cards	750	750
Pension & Insurance				
03-44-6-600	Property & Liability Insurance		26,000	26,000
03-44-6-610	Health & Life Insurance		38,000	38,000
03-44-6-620	Social Security		15,000	15,000
03-44-6-630	I.M.R.F.		19,000	19,000
Other Expenses				
03-44-7-710	Dues & Subscriptions	APWA & AWWA	500	500
03-44-7-710	Training, Safety & Travel	Employee Safety Training	3,000	3,000
03-44-7-790	Contingencies	Tuition Reimbursement Miscellaneous	500 500	1,000
	Total Budget			\$3,684,885

MOTOR FUEL TAX FUND

The revenues of the Motor Fuel Tax Fund (MFT) represent the Village's share of the state gas tax receipts. The state of Illinois remits a percentage of the state gas tax receipts to municipalities on a per capita formula. In FY 13-14 MFT receipts are estimated to be \$325,000. This is a slight increase from what the Village received in the previous year, but is less than what was budgeted (\$330,000). As such, the Village is anticipating that MFT funds for FY14-15 will remain the same.

The Illinois Municipal League is predicting a very slight increase in MFT receipts for the upcoming fiscal year. However, the IML (IML Review) noted one year ago that revenues are stagnant due to the trends in: (1) average miles driven and (2) changes in fuel economy. Further, each year there are growing costs taken out of the MFT aggregate to fund the state's costs for administering the vehicle emission testing process.

For FY 2013-14, the *Estimated* revenues column reflects receipt of the fourth of five (\$57,736) installment payments from the state for capital construction funds (2009 Jobs Now! Program for Local Roads). While one installment remains to be disbursed to municipalities, the Budget does not anticipate these funds for FY 14-15 as the Village receives no notification as to when disbursements are made.

The use of MFT funds is limited by state statute to expenses related to construction, repair and maintenance of the road system. This includes streets, sidewalks, signs and snow and ice control. Additionally, MFT funds can be used to pay off bonds for street improvements.

The Budget proposes \$150,000 in funding for the Repaving of Beach Avenue, Phase 4 (final phase), extending from 29th to 26th Street. In FY 12-13, expenses such as the purchase of salt supply (\$40,000) and the Sidewalk Program were transitioned out of MFT to other funds, allowing the MFT Fund to rebound more quickly for future street projects.

Each year (up until December 2014) the MFT Fund transfers over \$200,000 to the Debt Service Fund. In FY 14-15 that transfer will be \$217,000.

MOTOR FUEL TAX FUND
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Intergovernmental Revenue</i>					
04-50-4-404	State Motor Fuel Tax	\$323,351	\$325,000	\$330,000	\$320,000
04-50-4-410	State Grants	<u>72,587</u>	<u>57,736</u>	<u>0</u>	<u>0</u>
<i>Total Intergovernmental Revenue</i>		\$395,938	\$382,736	\$330,000	\$320,000
<i>Miscellaneous Revenue</i>					
04-50-7-700	Interest on Investments	\$108	\$200	\$200	\$200
04-50-7-790	Miscellaneous Income	<u>0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Total Miscellaneous Revenue</i>		\$108	\$200	\$200	\$200
Total Revenues: Motor Fuel Tax Fund		<u>\$396,046</u>	<u>\$382,936</u>	<u>\$330,200</u>	<u>\$320,200</u>
<i>Expenses</i>					
<i>Professional Services</i>					
04-40-2-220	Engineering Fees	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Total Professional Services</i>		\$0	\$0	\$0	\$0
<i>Construction Services</i>					
04-40-3-306	Street Light & Traffic Signal Maint.	\$0	\$0	\$0	\$0
04-40-3-340	Street Resurfacing	<u>0</u>	<u>235,000</u>	<u>235,000</u>	<u>150,000</u>
04-40-3-342	Sidewalks, Curbs & Gutters	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Construction Services</i>		\$0	\$235,000	\$235,000	\$150,000
<i>Capital Outlay</i>					
04-40-4-440	Equipment & Machinery	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Total Capital Outlay</i>		\$0	\$0	\$0	\$0
<i>Supplies</i>					
04-40-5-574	Materials for Streets	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Total Supplies</i>		\$0	\$0	\$0	\$0
<i>Other Financing Uses</i>					
04-46-7-780	Transfer to Debt Service Fund	<u>\$226,342</u>	<u>\$223,204</u>	<u>\$224,000</u>	<u>\$217,000</u>
<i>Total Other Financing Uses</i>		\$226,342	\$223,204	\$224,000	\$217,000
Total Expenditures: Motor Fuel Tax Fund		<u>\$226,342</u>	<u>\$458,204</u>	<u>\$459,000</u>	<u>\$367,000</u>
Surplus/(Deficit)		\$169,704	(\$75,268)	(\$128,800)	(\$46,800)
Beginning Fund Balance		\$53,027	\$225,713	\$214,621	\$150,445
Increase (Decrease) in Receivables/Payables		2,982			
Ending Fund Balance		<u>\$225,713</u>	<u>\$150,445</u>	<u>\$85,821</u>	<u>\$103,645</u>

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **Motor Fuel Tax**

Department: **Motor Fuel Tax**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Professional Services				
04-40-2-220	Engineering Fees		\$0	\$0
Construction Services				
04-40-3-340	Street Resurfacing	Beach Avenue (26th to 29th Streets)	150,000	150,000
04-40-3-342	Sidewalks, Curbs and Gutters		0	0
Supplies				
04-40-5-574	Materials for Streets		0	0
Other Financing Uses				
04-46-7-780	Transfer to Debt Service Fund	Bond Payments	217,000	217,000
	Total Budget			\$367,000

SEWER FUND

The Sewer Fund is an enterprise fund supported by the revenues derived from sewer fees. The current sewer rate is \$2.10 per 100 cubic feet and no change in the rate is proposed. Like the Water Fund, the Sewer Fund expenses are separated into Sewer Fund Administration and Sewer Fund Operations and Maintenance. Total Sewer Fund revenues are projected to be \$1,217,688. Anticipated revenues include \$156,188 in IGIG grant funds from the state for reimbursements as part of the Downspout Disconnect Assistance Program. This program will span three fiscal years. For an estimated cost breakdown of both revenues and expenditures over the course of the program, please reference the chart below. Total expenses of \$1,268,025 include a debt payment of \$458,000 for the 2006 Sewer Bonds and for a portion of the 2004 Street Improvement Bonds.

Administration

Sewer Administration provides the "office" functions. The single largest expense in Sewer Administration is the payment of the principal and interest in outstanding bonds.

Operations and Maintenance

Sewer Operations and Maintenance provides the resources to support the personnel, supplies and equipment necessary for the proper operation of the Village's sewer system. Total costs in Operations are budgeted to be \$649,230. The largest expenditures in Operations are in Capital Outlay. FY 14-15 includes funding for the Downspout Disconnection Assistance Program. Funds are also set aside for the sewer work related to the Edgewood Avenue and Beach Avenue Repaving Projects.

Downspout Disconnection Assistance Program

		FY 14-15	FY 15-16	FY 16-17	
	<i>Budgeted In:</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Total</i>
Part-time Inspector	Sewer Admin	\$24,000	\$32,000	\$8,000	\$64,000
Village Engineer	Sewer O&M	\$12,544	\$16,725	\$4,181	\$33,450
Construction	Sewer O&M	\$147,206	\$196,275	\$49,069	\$392,550
State Reimbursement (85%)	Sewer Admin	\$20,400	\$27,200	\$6,800	\$54,400
	Sewer O&M	\$10,662	\$14,216	\$3,554	\$28,433
	Sewer O&M	\$125,125	\$166,834	\$41,708	\$333,668
		\$156,188	\$208,250	\$52,063	\$416,500
Village Share (15%)	Sewer Admin	\$3,600	\$4,800	\$1,200	\$9,600
	Sewer O&M	\$1,882	\$2,509	\$627	\$5,018
	Sewer O&M	\$22,081	\$29,441	\$7,360	\$58,883
		\$27,563	\$36,750	\$9,188	\$73,500
Total		\$183,750	\$245,000	\$61,250	\$490,000

SEWER FUND
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Intergovernmental Revenue</i>					
05-50-4-410	State Grants	\$0	\$0	\$0	\$156,188
<i>Total Intergovernmental Revenue</i>		\$0	\$0	\$0	\$156,188
<i>Charges For Services</i>					
05-50-5-520	Wastewater Service Charges	\$1,094,865	\$1,060,000	\$1,060,000	\$1,060,000
<i>Total Charges For Services</i>		\$1,094,865	\$1,060,000	\$1,060,000	\$1,060,000
<i>Miscellaneous Revenue</i>					
05-50-7-700	Interest on Investments	\$1,597	\$1,500	\$1,800	\$1,500
05-50-7-790	Miscellaneous Income	0	800	0	0
<i>Total Miscellaneous Revenue</i>		\$1,597	\$2,300	\$1,800	\$1,500
Total Revenues: Sewer Fund		\$1,096,462	\$1,062,300	\$1,061,800	\$1,217,688
Expenses					
	Salaries & Wages	\$101,985	\$111,900	\$111,600	\$162,500
	Professional Services	24,838	55,400	76,600	67,050
	Other Services	105,879	106,950	112,050	112,370
	Capital Outlay	91,627	417,000	414,200	373,755
	Supplies	10,607	21,300	26,800	26,700
	Pension & Insurance	51,314	52,140	59,040	56,700
	Other Expenses	8,993	10,400	11,200	10,950
Total Expenses Sewer Fund		\$395,243	\$775,090	\$811,490	\$810,025
	Non-Operating Expense	\$456,530	\$456,546	\$458,000	\$458,000
Grand Total Expenses		\$851,773	\$1,231,636	\$1,269,490	\$1,268,025
Surplus/(Deficit)		\$244,689	(\$169,336)	(\$207,690)	(\$50,337)
Beginning Fund Balance		\$852,146	\$1,199,437	\$972,745	\$1,030,101
Increase (Decrease) in Receivables/Payables		102,602			
Ending Fund Balance		\$1,199,437	\$1,030,101	\$765,055	\$979,764

SEWER ADMINISTRATION
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Salaries & Wages					
05-41-1-100	Sewer Administration Full-time Salaries	\$61,917	\$66,000	\$65,000	\$66,000
05-41-1-110	Sewer Administration Part-time Salaries	1,883	2,600	3,000	27,000
05-41-1-130	Overtime Pay	308	0	300	200
	Total Salaries & Wages	\$64,107	\$68,600	\$68,300	\$93,200
Professional Services					
05-41-2-200	Legal Fees	\$2,880	\$3,000	\$4,000	\$3,500
05-41-2-210	Auditing Fees	1,600	1,700	1,700	1,800
05-41-2-290	Other Professional Services	5,037	5,700	5,700	5,700
	Total Professional Services	\$9,517	\$10,400	\$11,400	\$11,000
Other Services					
05-41-3-302	Equipment Maintenance & Repair	\$669	\$1,000	\$1,300	\$1,000
05-41-3-304	Building Maintenance & Repair	628	900	1,200	1,000
05-41-3-320	Janitorial Service	544	600	700	600
05-41-3-360	Printing	1,885	2,100	2,300	2,000
05-41-3-370	Postage	2,407	4,000	4,500	4,000
05-41-3-372	Telephone	1,958	2,000	1,900	2,000
05-41-3-390	Miscellaneous Services	2,101	2,000	2,200	2,000
	Total Other Services	\$10,191	\$12,600	\$14,100	\$12,600
Capital Outlay					
05-41-4-430	Office Equipment	\$499	\$1,000	\$2,000	\$4,045
	Total Capital Outlay	\$499	\$1,000	\$2,000	\$4,045
Supplies					
05-41-5-520	Janitorial Supplies	\$42	\$100	\$200	\$100
05-41-5-580	Office Supplies	1,063	900	1,300	1,300
	Total Supplies	\$1,104	\$1,000	\$1,500	\$1,400
Pension & Insurance					
05-41-6-600	Property & Liability Insurance	\$7,476	\$7,000	\$7,200	\$7,000
05-41-6-610	Health & Life Insurance	12,255	13,000	16,000	14,000
05-41-6-620	Social Security	4,860	4,800	4,800	5,300
05-41-6-630	I.M.R.F.	6,600	7,080	7,080	7,000
	Total Pension & Insurance	\$31,191	\$31,880	\$35,080	\$33,300

SEWER ADMINISTRATION
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Other Expenses</i>					
05-41-7-700	Dues & Subscriptions	\$1,816	\$1,900	\$1,900	\$1,900
05-41-7-710	Training, Safety & Travel	509	800	600	950
05-41-7-720	Receptions / Official Functions	515	800	1,100	1,100
05-41-7-770	Bad Debt Expense	935	1,000	1,600	1,000
05-41-7-790	Contingencies	<u>30</u>	<u>200</u>	<u>300</u>	<u>300</u>
	<i>Total Other Expenses</i>	\$3,805	\$4,700	\$5,500	\$5,250
Total Expenditures: Sewer Fund Administration Depart.		\$120,414	\$130,180	\$137,880	\$160,795
<i>Nonoperating Expenses</i>					
05-46-8-800	Principal Payments	\$279,865	\$290,474	\$291,000	\$302,000
05-46-8-802	Interest Expense	<u>176,666</u>	<u>166,072</u>	<u>167,000</u>	<u>156,000</u>
	<i>Total Nonoperating Expenses</i>	\$456,530	\$456,546	\$458,000	\$458,000
GRAND TOTAL SEWER FUND - Administration Department		<u>\$576,944</u>	<u>\$586,726</u>	<u>\$595,880</u>	<u>\$618,795</u>

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
05-41-1-100	Administration Full-Time Wages		\$66,000	\$66,000
05-41-1-110	Administration Part-Time Wages		3,000	
	IGIG - Downspout Program Inspector		24,000	27,000
05-41-1-130	Overtime Pay		200	200
Professional Services				
05-41-2-200	Legal Fees	Retainer for Martin, Craig, Chester...	3,000	
		Personnel grievances	200	
		Other litigation	300	3,500
05-41-2-210	Auditing Fees	Annual Audit	1,800	1,800
05-41-2-290	Other Professional Services	Information technology consulting	1,400	
		MSI financial software support	1,600	
		Lobbyist	2,700	5,700
Other Services				
05-41-3-302	Equipment Maintenance & Repair		1,000	1,000
05-41-3-304	Building Maintenance & Repair		1,000	1,000
05-41-3-320	Janitorial Service	Payments to Crystal Management	600	600
05-41-3-360	Printing	Village newsletter	1,000	
		Letterhead	200	
		Municipal Guide Booklets	100	
		Budgets	200	
		Miscellaneous printing	500	2,000
05-41-3-370	Postage	Mailing Village newsletter	500	
		Postal permits	3,000	
		Mail through postage machine	500	4,000
05-41-3-372	Telephone	Landline service	1,200	
		Cellular service	500	
		DSL Broadband	300	2,000
05-41-3-390	Miscellaneous Services		2,000	2,000
Capital Outlay				
05-41-4-430	Office Equipment	Furniture	500	
		Printer	500	
		Miscellaneous	500	
		Paperless Agenda Transition	950	
		Computer Network - New Servers	1,595	4,045

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount		
Supplies						
05-41-5-520	Janitorial Supplies	Paper towels	50			
		Toilet paper	30			
		Garbage can liners	10			
		Soap	5			
		Miscellaneous supplies	5	100		
05-41-5-580	Office Supplies	Printer cartridges	600			
		Copy paper	300			
		Pens	50			
		File jackets	100			
		Labels	30			
		Post-it notes	20			
		Other supplies	200	1,300		
		Pension & Insurance				
		05-41-6-600	Property & Liability Insurance	IRMA	7,000	7,000
05-41-6-610	Health & Life Insurance	IPBC	14,000	14,000		
05-41-6-620	Social Security		5,300	5,300		
05-41-6-630	I.M.R.F.		7,000	7,000		
Other Expenses						
05-41-7-700	Dues & Subscriptions	ILCMA dues	80			
		Proviso Municipal League dues	50			
		Northeastern Ill. Planning Comm.	190			
		Government Finance Officers dues	40			
		Newspaper subscriptions	30			
		West Central Municipal Conf. Dues	800			
		West Suburban Chamber of Comm.	200			
		ICMA dues	100			
		Illinois Municipal League dues	150			
		American Planning Ass. dues	60			
		Other various dues	200	1,900		
		05-41-7-710	Training, Safety & Travel	ICMA conference-Manager	150	
				ICMA conference-Asst. Manager	0	
ILCMA conference-Manager	200					
ILCMA conference-Asst. Manager	200					
Other training	400			950		

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **Sewer**

Department: **Administration**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
05-41-7-720	Receptions / Official Functions	Service awards	300	
		Food for receptions/meetings	400	
		Flowers	100	
		Miscellaneous expenses	300	1,100
05-41-7-770	Bad Debt Expense		1,000	1,000
05-41-7-790	Contingencies	Tuition reimbursement	100	
		Christmas gift cert. for employees	100	
		Unanticipated expenses	100	300
	Total Budget			\$160,795

SEWER OPER. & MAINT.
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Salaries & Wages					
05-44-1-100	Operation & Maint. Full-time Salaries	\$30,510	\$33,000	\$33,000	\$35,000
05-44-1-120	Operation & Maint. Temporary Wages	2,841	3,100	3,100	27,100
05-44-1-130	Overtime Pay	<u>4,528</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>
	Total Salaries & Wages	\$37,878	\$43,300	\$43,300	\$69,300
Professional Services					
05-44-2-220	Engineering Fees	<u>\$15,322</u>	<u>\$45,000</u>	<u>\$65,200</u>	<u>\$56,050</u>
	Total Professional Services	\$15,322	\$45,000	\$65,200	\$56,050
Other Services					
05-44-3-302	Equipment Maintenance & Repair	\$8,069	\$6,000	\$6,000	\$6,000
05-44-3-304	Building Maintenance & Repair	193	1,000	1,000	1,000
05-44-3-310	Machine & Equipment Rental	38,200	40,000	42,200	44,020
05-44-3-320	Janitorial Service	204	400	400	400
05-44-3-326	Sewer Cleaning	42,277	40,000	40,000	40,000
05-44-3-330	Utilities	4,513	2,750	2,750	2,750
05-44-3-372	Telephone	756	700	1,000	1,000
05-44-3-380	Laundry Service	449	500	600	600
05-44-3-390	Miscellaneous Services	<u>1,027</u>	<u>3,000</u>	<u>4,000</u>	<u>4,000</u>
	Total Other Services	\$95,687	\$94,350	\$97,950	\$99,770
Capital Outlay					
05-44-4-420	Capital Improvements	\$91,112	\$415,000	\$409,700	\$367,210
05-44-4-440	Equipment & Machinery	<u>17</u>	<u>1,000</u>	<u>2,500</u>	<u>2,500</u>
	Total Capital Outlay	\$91,128	\$416,000	\$412,200	\$369,710
Supplies					
05-44-5-502	Equipment Parts & Supplies	\$702	\$1,000	\$1,000	\$1,000
05-44-5-504	Building & Land Maintenance Materials	1,156	2,000	2,000	2,000
05-44-5-520	Janitorial Supplies	77	400	400	400
05-44-5-540	Uniforms	178	500	500	500
05-44-5-570	Small Tools	50	200	200	200
05-44-5-572	Traffic Control Supplies	0	200	200	200
05-44-5-574	Materials for Sewers	7,070	15,000	20,000	20,000
05-44-5-576	Water Meters	0	500	500	500
05-44-5-580	Office Supplies	<u>269</u>	<u>500</u>	<u>500</u>	<u>500</u>
	Total Supplies	\$9,502	\$20,300	\$25,300	\$25,300
Pension & Insurance					
05-44-6-600	Property & Liability Insurance	\$6,146	\$6,000	\$6,000	\$6,000
05-44-6-610	Health & Life Insurance	7,017	7,300	11,000	9,500
05-44-6-620	Social Security	3,000	3,000	3,000	3,500
05-44-6-630	I.M.R.F.	<u>3,960</u>	<u>3,960</u>	<u>3,960</u>	<u>4,400</u>
	Total Pension & Insurance	\$20,123	\$20,260	\$23,960	\$23,400

SEWER OPER. & MAINT.
VILLAGE OF LA GRANGE PARK
 2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Other Expenses</i>					
05-44-7-700	Dues & Subscriptions	\$40	\$200	\$200	\$200
05-44-7-710	Training, Safety & Travel	114	500	500	500
05-44-7-790	Contingencies	<u>5,034</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
	<i>Total Other Expenses</i>	\$5,188	\$5,700	\$5,700	\$5,700
 Total Expenditures: Sewer Fund Oper. & Maint. Dept.		 \$274,829	 \$644,910	 \$673,610	 \$649,230
 Total Sewer Fund Expenditures		 <u>\$851,773</u>	 <u>\$1,231,636</u>	 <u>\$1,269,490</u>	 <u>\$1,268,025</u>
 Total Sewer Fund Revenues		 \$1,096,462	 \$1,062,300	 \$1,061,800	 \$1,217,688
Total Sewer Fund Expenditures		\$851,773	\$1,231,636	\$1,269,490	\$1,268,025
Surplus/(Deficit)		\$244,689	(\$169,336)	(\$207,690)	(\$50,337)

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: Sewer

Department: Sewer O&M

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Salaries & Wages				
05-44-1-100	O&M Full-Time Salaries		\$35,000	
05-44-1-120	O&M Temporary Wages		27,100	
05-44-1-130	Overtime Pay		7,200	\$69,300
Professional Services				
05-44-2-220	Engineering Fees	Sewer Fund Portion of Edgewood Repaving	12,532	
		Sewer Fund Portion of Beach Repaving	8,468	
		Emergency Repairs	2,250	
		Sewer Main Point Repairs	12,750	
		Cleaning & Televising	7,500	
		IGIG - Downspout Program	12,550	56,050
Services				
05-44-3-302	Eqpt. Maintenance & Repair	Lift Station Maintenance	4,000	
		Maintenance of PW Eqpt.	2,000	6,000
05-44-3-304	Bldg. Maintenance & Repair	Miscellaneous Repairs	1,000	1,000
05-44-3-310	Machine & Equipment Rental	Vactor Rental	4,000	
		Sewer Fund Portion of PW Fleet	40,020	44,020
05-44-3-320	Janitorial Service	PW Facility	400	400
05-44-3-326	Sewer Cleaning & Televising	Sewer Cleaning & Televising Services	40,000	40,000
05-44-3-330	Utilities	ComEd & Nicor	2,750	2,750
05-44-3-372	Telephone	PW telephone charges	700	
		Verizon charges	300	1,000
05-44-3-380	Laundry Service	Uniform Cleaning	600	600
05-44-3-390	Miscellaneous Services	Legal Notices, Employee Physicals	4,000	4,000
Capital Outlay				
05-44-4-420	Capital Improvements	Sewer Fund Portion of Edgewood Repaving	63,000	
		Sewer Fund Portion of Beach Recons	42,000	
		Point repairs and restoration	75,000	
		Catch Basin and Sewer Repair	40,000	
		IGIG - Downspout Program	147,210	367,210
05-44-4-440	Other Eqpt. & Machinery	Lift Stations	2,500	2,500
Supplies				
05-44-5-502	Eqpt. Parts & Supplies	Sewer Fund portion of Eqpt. Repairs	1,000	1,000
05-44-5-504	Bldg. & Land Maint. Materials	Facility Maintenance and top soil	2,000	2,000
05-44-5-520	Janitorial Supplies	Sewer Fund portion Facility Maintenance	400	400

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: Sewer

Department: Sewer O&M

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
05-44-5-540	Uniforms	Sewer Fund portion of Uniforms	500	500
05-44-5-570	Small Tools	Various tools	200	200
05-44-5-572	Traffic Control Supplies	Sewer Fund portion of Traffic Control	200	200
05-44-5-574	Materials for Sewers	Concrete pre-cast structures, frames, pipes, asphalt for restoration	20,000	20,000
05-44-5-576	Water Meters	Sewer Fund portion of water meters	500	500
05-44-5-580	Office Supplies	Sewer Fund portion for PW office supp	500	500
<u>Pension & Insurance</u>				
05-44-6-600	Property & Liability Insurance		6,000	6,000
05-44-6-610	Health & Life Insurance		9,500	9,500
05-44-6-620	Social Security		3,500	3,500
05-44-6-630	I.M.R.F.		4,400	4,400
<u>Other Expenses</u>				
05-44-7-710	Dues & Subscriptions	Sewer Fund Portion of APWA & AWWA	200	200
05-44-7-710	Training, Safety & Travel	Employee Safety Training	500	500
05-44-7-790	Contingencies	Tuition Reimbursement	5,000	5,000
	Total Budget			\$649,230

CAPITAL PROJECTS FUND

The Capital Projects Fund was established by the Village Board as a mechanism to program and track capital improvements. The Capital Projects Fund includes any capital purchase over \$10,000, which is consistent with the capitalization threshold the Village uses for accounting. In other words, any capital purchase over \$10,000 is converted from an expense to a fixed asset, which depreciates over time.

The major source of revenue for the Capital Projects Fund comes in as a transfer from the General Fund. This year the transfer is programmed to be \$1,188,000. Other sources of revenue include an annual reimbursement from the Sewer Fund and periodic grants. Once again, the proposed budget includes \$150,000 in federal grant dollars for the Generator Project. The total revenues received are dependent on the financial condition of the General Fund and any grants received.

A total of \$1,311,481 in expenditures is proposed for fiscal year 14-15. The most significant expenditures are for street resurfacing projects on Edgewood and Beach Avenues. The Edgewood Project extends from Ogden to Harding. The scope of work includes minor sections of curb repair, sewer manhole reconstruction, pavement base repair and new asphalt overlay. This budget proposes the fourth and final phase of the Beach Avenue Project, extending from 26th to 29th. The scope includes new curb and gutter, rebuilding of sewer manholes, pavement base repair and new asphalt overlay. This budget also includes area pavement patches (3,800 square yards), school zone and other pavement markings and introduces crack sealing as a measure to protect and extend the life of existing street surfaces.

The Capital Projects Fund includes \$20,000 in Tree Replacements, up \$5,000 from prior years, to quicken the reforestation of our urban landscape, impacted by Emerald Ash Borer infestation.

As part of the proposed Employee & Building Wellness Program, the Capital Projects fund includes \$13,000 for a new ADA compliant front door for Village Hall. The current door and its framing is deteriorating, requiring replacement. Its replacement allows the Village to come into compliance with state and federal codes. It also offers the opportunity to include a push button opening mechanism for impaired visitors and employees. This addition would be funded by health fund excess terminal reserves.

The proposed budget for the Capital Projects Fund also includes a number of technology related expenditures. Aging network equipment and a continued reliance on technology necessitates the need for a new server and virtual for Village Hall and the Police Department. Currently, the Village is at risk with limited space on the server, necessitating the need to temporarily remove files until replacement. The Village Hall server has already crashed once at

capacity, and this could be avoided with a new server with a larger capacity. The Police server is nearing the limits of its capacity as well.

In addition to necessary network upgrades and computer replacements, the budget proposes a paperless agenda solution, transitioning the paper agenda to an electronic file to be distributed by way of existing software, to be accessed on new hardware, iPads for the viewing. The process will result in time and process efficiencies in the Administration Department, allowing staff to work on other necessary projects. Staff does not recommend that users utilize their own equipment, as any work conducted by our IT consulting company should be done on Village owned property/equipment. IT costs for the new network equipment (\$15,950) and electronic agenda (\$9,500) are shared between the Capital Projects Fund, and the Water and Sewer Administration Funds.

Finally, the Capital Projects Fund includes funding for a new street sweeper, in the amount of \$195,000. The Public Works Department has identified this expenditure as its top priority. The current 2002 Freightliner Street Sweeper is a vacuum sweeper, and is frequently out of service for costly repairs. The company that produced the piece of equipment is no longer in existence, making replacement parts difficult to obtain / purchase. The Public Works Department would like to replace the sweeper with a mechanical sweeper; a model more commonly used by municipalities and has a better track record in terms of maintenance and repair costs. A mechanical sweeper is able to pick up heavy debris on the streets (twigs, sticks and piles of leaves) that a vacuum cannot. Further, load transitioning with a mechanical sweeper can occur in the field where a vacuum sweeper must empty at a dump site.

The Capital Projects Fund also proposes the following activities:

- Village Hall Generator
- Sidewalk Program
- School Zone / Crosswalk Restriping
- New paint and new carpeting for the Police Department
- The purchase of two Police vehicles
- New five inch fire hose for the Fire Department
- Computer replacements (replaced every four years)

CAPITAL PROJECTS FUND
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

<u>Account Number</u>	<u>Description</u>	<u>(Actual)</u>		<u>(Budgeted)</u>	
		<u>FY 2012-13</u>	<u>Estimated FY 2013-14</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
<i>Intergovernmental Revenue</i>					
07-50-4-410	State Grants	\$62,830	\$450,000	\$450,000	\$0
07-50-4-420	Federal Grants	<u>0</u>	<u>0</u>	<u>150,000</u>	<u>150,000</u>
<i>Total Intergovernmental Revenue</i>		\$62,830	\$450,000	\$600,000	\$150,000
<i>Miscellaneous Revenue</i>					
07-50-7-700	Interest on Investments	\$245	\$300	\$300	\$200
07-50-7-790	Miscellaneous Income	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$12,000</u>
<i>Total Miscellaneous Revenue</i>		\$245	\$300	\$300	\$12,200
<i>Quasi-External Transactions</i>					
07-50-8-810	Reimbursements from Sewer Fund	\$38,200	\$39,340	\$39,340	\$40,020
<i>Total Quasi-External Transactions</i>		\$38,200	\$39,340	\$39,340	\$40,020
<i>Other Financing Sources</i>					
07-50-9-900	Transfer from General Fund	\$576,340	\$264,200	\$264,200	\$1,188,000
<i>Total Other Financing Sources</i>		\$576,340	\$264,200	\$264,200	\$1,188,000
Total Revenues: Capital Projects Fund		<u>\$677,614</u>	<u>\$753,840</u>	<u>\$903,840</u>	<u>\$1,390,220</u>
Expenses					
<i>Construction Services</i>					
07-40-3-340	Street Resurfacing	\$10,000	\$237,438	\$213,460	\$710,000
07-40-3-342	Sidewalks, Curbs & Gutters	23,255	30,000	30,000	30,000
07-40-3-344	Public Buildings & Grounds	<u>14,369</u>	<u>740,000</u>	<u>845,400</u>	<u>208,000</u>
<i>Total Construction Services</i>		\$47,625	\$1,007,438	\$1,088,860	\$948,000
<i>Capital Outlay</i>					
07-40-4-410	31st Street Projects	\$107,457	\$0	\$0	\$0
07-40-4-441	Administration Equipment	2,788	9,400	9,400	22,651
07-40-4-442	Police Equipment	52,613	29,600	29,600	63,800
07-40-4-443	Fire Equipment	11,993	15,672	15,426	63,030
07-40-4-444	Public Works Equipment	1,122	110,000	121,150	195,000
07-40-4-445	Building Equipment	1,128	0	0	0
07-40-4-450	Tree Purchases	<u>18,052</u>	<u>26,194</u>	<u>15,000</u>	<u>20,000</u>
<i>Total Capital Outlay</i>		\$195,152	\$190,866	\$190,576	\$364,481
Total Expenditures: Capital Projects Fund		<u>\$242,777</u>	<u>\$1,198,304</u>	<u>\$1,279,436</u>	<u>\$1,312,481</u>
Surplus/(Deficit)		\$434,837	(\$444,464)	(\$375,596)	\$77,739
Beginning Fund Balance		\$242,185	\$676,497	\$445,199	\$232,033
Increase (Decrease) in Receivables/Payables		(525)			
Ending Fund Balance		<u>\$676,497</u>	<u>\$232,033</u>	<u>\$69,603</u>	<u>\$309,772</u>

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **Capital Projects**

Department: **All**

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Construction Services				
07-40-3-340	Street Resurfacing	Reconstruction of Beach Avenue Engineering for Beach Avenue Paving Edgewood Avenue Engineering for Edgewood Avenue Area Pavement Patches Crack sealing Pavement marking	\$114,000 41,500 396,000 58,500 75,000 15,000 10,000	\$710,000
07-40-3-342	Sidewalks, Curbs & Gutters	Sidewalk removal and replacement Sidewalk slab-jacking	\$20,000 10,000	30,000
07-40-3-344	Public Buildings & Grounds	Repaint Police Department Offices Replace Police Department Carpeting Village Hall Generator Project E&B Wellness - Village Hall ADA Door	\$15,000 30,000 150,000 13,000	208,000
Capital Outlay				
07-40-4-410	31st Street Projects		\$0	0
07-40-4-441	Administration Equipment	Computer replacements VM Server backup solution VHALL & PD Server & Virtual Paperless Agenda Transition	\$1,800 1,000 12,441 7,410	22,651
07-40-4-442	Police Equipment	Two Police Vehicles Computer replacement	\$59,000 4,800	63,800
07-40-4-443	Fire Equipment	Turnout gear Five inch fire hose Ongoing Hose Replacement EMS Laptop Computer replacements	\$13,000 34,630 5,800 8,000 1,600	63,030
07-40-4-444	Public Works Equipment	Replace Street Sweeper Asphalt Hot Patch Trailer	\$195,000 0	195,000
07-40-4-445	Building Equipment		\$0	0
07-40-4-450	Tree Purchases	Tree purchases	\$20,000	20,000
	Total Budget			\$1,312,481

EMERGENCY TELEPHONE SYSTEM FUND

The Emergency Telephone System Fund (ETSF) was established to account for the proceeds received from the telephone 9-1-1 surcharge. The revenues generated by the surcharge must be spent on emergency communications. Total revenues in FY 14-15 are projected to be \$138,200. This is an increase of \$1,000 over the previous fiscal year. The telephone surcharge accounts for \$130,000. Expenses in this fund are used to maintain, repair and replace the Village's emergency communications equipment.

\$50,000 has been budgeted in Capital Outlay for the replacement of the Village Hall Emergency Generator, which provides back-up power supply to the communications center in the event of power failure. The Village was awarded an IEMA Disaster Mitigation grant in the amount of \$150,000, which requires a 25% local match in funding. This has been re-budgeted from the current fiscal year as the grant is still being processed (see Capital Projects Fund overview).

The ETSF also transfers \$36,000 to the General Fund to cover a portion of the salaries attributable to telecommunications operations as permitted by state statute.

EMERGENCY TELEPHONE SYSTEM FUND
VILLAGE OF LA GRANGE PARK
2014-2015 Budget

		(Actual)		(Budgeted)	
		Estimated			
Revenues					
Account Number	Description	FY 2012-13	FY 2013-14	FY 2013-14	FY 2014-15
Local Tax					
08-50-1-124	Telephone Surcharge for 9-1-1	\$144,421	\$130,000	\$130,000	\$130,000
Total Local Tax		\$144,421	\$130,000	\$130,000	\$130,000
Miscellaneous Revenue					
08-50-7-700	Interest on Investments	\$501	\$200	\$200	\$200
08-50-7-790	Miscellaneous Income	8,006	10,000	7,000	8,000
Total Miscellaneous Revenue		\$8,508	\$10,200	\$7,200	\$8,200
Total Revenues: Emergency Telephone System Fund		\$152,928	\$140,200	\$137,200	\$138,200
Expenses					
Services					
08-40-3-302	Equipment Maintenance & Repair	\$15,428	\$19,500	\$21,000	\$19,000
08-40-3-372	Telephone	40,095	25,000	24,000	25,000
08-40-3-390	Miscellaneous Services	18,024	21,000	22,000	22,000
Total Services		\$73,547	\$65,500	\$67,000	\$66,000
Capital Outlay					
08-40-4-410	Building Alterations & Improvements	\$0	\$0	\$0	\$0
08-40-4-440	Equipment & Machinery	13,511	0	50,000	50,000
Total Capital Outlay		\$13,511	\$0	\$50,000	\$50,000
Supplies					
08-40-5-502	Equipment Parts & Supplies	\$0	\$0	\$500	\$500
Total Supplies		\$0	\$0	\$500	\$500
Other Expenses					
08-40-7-790	Contingencies	\$0	\$0	\$0	\$0
Total Other Expenses		\$0	\$0	\$0	\$0
Interfund Transfers					
08-46-7-780	Transfer to General Fund	\$35,000	\$36,000	\$36,000	\$37,000
Total Interfund Transfers		\$35,000	\$36,000	\$36,000	\$37,000
Total Expenditures: Emergency Telephone System		\$122,058	\$101,500	\$153,500	\$153,500
Surplus/(Deficit)		\$30,870	\$38,700	(\$16,300)	(\$15,300)
Beginning Fund Balance		\$216,511	\$246,421	\$207,561	\$285,121
Increase (Decrease) in Receivables/Payables		(\$960)			
Ending Fund Balance		\$246,421	\$285,121	\$191,261	\$269,821

**Budget Detail Worksheet
Fiscal Year 2014-15**

Fund: **Emergency Telephone System Fund**

Department: **Emergency Telephone System**

Division:

Program:

Line Item Detail Information

Account #	Account Title Vendor/Item	Reason	Detail Amount	Total Amount
Services				
08-40-3-302	Equipment Maint. & Repair		\$19,000	\$19,000
08-40-3-372	Telephone		25,000	25,000
08-40-3-390	Miscellaneous Services		22,000	22,000
Capital Outlay				
08-40-4-440	Equipment & Machinery	Village Hall Generator	50,000	50,000
Supplies				
08-40-5-502	Equipment Parts & Supplies		500	500
Other Expenses				
08-40-7-790	Contingencies		0	0
Interfund Transfers				
08-46-7-780	Transfer to General Fund		37,000	37,000
	Total Budget			\$153,500