



Fiscal Year 2020/21
Budget



**Village of La Grange Park
Fiscal Year 2020/21 Budget**

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Date: April 22, 2020
To: Village President and Board of Trustees
From: Julia Cedillo, Village Manager
Larry Noller, Finance Director
RE: FY 2020/21 Budget Transmittal

The FY 2020/21 budget is transmitted for your review and consideration. The Village is required to adopt a budget before the beginning of each fiscal year, which runs from May 1st to April 30th. As proposed, the FY 2020/21 budget projects Village revenues in all funds to total \$18,078,600 (net of transfers) with overall expenditures (net of transfers) to total \$18,254,976. This memo outlines the objectives of this year's process and the goals and highlights of each fund.

Budget Objectives

1. Continue the focus on greater financial sustainability.
2. Better meet service demands with enhanced administrative support for departments.
3. Adhere to the Village Board's priorities for the Village.
4. Provide structure for the accountability of the referenda bonds.
5. Seek enhanced capacity for capital needs as the Motor Fuel Tax Fund continues to provide support for annual street maintenance.

In sum, the budget meets its listed objectives and links us back to the Village's Core Mission in *"providing its citizens effective and efficient government services in a fiscally responsible manner."*

Budget Revisions

The Finance Committee met on March 10th to review the Draft Budget and had planned a second meeting for March 24th to discuss the Five Year Plan. However, due to the Governor's Stay at Home Order and social distancing requirements enacted due the COVID-19 pandemic, the second meeting was postponed.

In anticipation of fiscal impacts related to the COVID-19 Pandemic, staff recommended a number of revisions to the March 3, 2020 Draft Budget in an effort to prepare for greater financial resiliency. These revisions, listed below, both structural and procedural, were discussed at an additionally scheduled Finance Committee Meeting, held telephonically on April 7, 2020.

1. Reductions to projected revenues;
2. Reductions and changes to planned expenditures;

3. Suspend any increases to the Water and Sewer Rates for one year;
4. Conduct a Three Month Budget Review (July Work Session) and thereafter as deemed necessary; and
5. Postpone the renewal deadline for Village Vehicle Stickers until October 31, 2020.

The Finance Committee supported the measures listed above and the Village Board reviewed the revised budget at the April 14th Work Session Meeting and Public Hearing.

Funds & Budget Structure

Governments are required to use fund accounting which emphasizes accountability rather than profitability. Each fund is segregated for specific purposes in accordance with laws, regulations or limitations. The Village's Budget is composed of governmental funds (General, Capital Projects, Debt Service, Motor Fuel, TIF and Business Districts), proprietary funds (Water and Sewer) and fiduciary funds (Police Pension). This year's budget includes sixteen funds that account for the revenues received and proposed expenditures that allow the Village to provide services to residents.

Although the General Fund and Capital Projects Fund are separate funds, General Fund cash reserves are the primary funding source for the Capital Projects Fund. Utilizing a separate Capital Projects Fund provides the Village the ability to program and track large capital expenses.

FY 2019/20 Budget Performance

The General Fund is projected to end FY 2019/20 with both revenues and expenditures about 1% over budget. State shared revenues have performed better than budgeted. Expenditures are over budget primarily due to the planned police pension contribution which is about \$103,000 greater than was budgeted. Recommended changes to the mortality table by the pension actuary increased the Village's contribution amount by 15.5%.

The FY 2019/20 budget included a transfer from the General Fund in the amount of \$500,000 to the Capital Projects Fund. Projected ending fund balance is slightly above budget and General Fund cash reserves are projected to remain above the target level of 25% of revenues.

In the Water and Sewer Funds, we anticipate that revenues will finish the current fiscal year on target. Favorable pricing for capital projects has contributed to both funds being projected to end the fiscal year with an increase in fund balance and to maintain cash reserves above the minimum policy of 25% of revenues.

Revenues

Table I provides a historical summary of all revenues by fund and includes the major revenue categories of the General Fund. For FY 2020/21, revenues for the General Fund are budgeted to decrease 3.6% compared to what was budgeted for FY 2019/20 as a result of the COVID-19 pandemic.

Due to the anticipated financial impacts on residents from the COVID-19 crisis, the budget also includes maintaining water and sewer rates at current levels rather than increase the rates as outlined in the 2017 Water and Sewer Rate study. The Study recommended a series of water and

sewer rate increases beginning in FY 18/19 in order to provide sufficient funding for a sustainable infrastructure replacement plan. The Village will be able to complete currently planned infrastructure projects, however future projects may be rescheduled based on available funding.

Expenditures

Table II summarizes expenditures by fund. Total FY 2020/21 budgeted expenditures and transfers out for the General Fund are anticipated to decrease 2.6% compared to the FY 2019/20 budget. The proposed transfer to the Capital Projects Fund decreases from \$500,000 to \$250,000. The General Fund has sufficient cash reserves to fund planned capital projects.

The budget includes funding for the Lyons Township Area Communications Center (LTACC) in the General Fund Police and Fire Department budgets. Due to state mandated 9-1-1 consolidation, the Village no longer receives local or state shared revenues for 9-1-1 services. Those revenues are paid directly to LTACC and help fund the operational costs of the center.

Fund Balances and Cash Reserves

Table III summarizes projected changes in ending fund balances and cash reserves for each fund. The budget projects a fund balance decrease for the General Fund due to the use of \$250,000 in cash reserves for funding the Capital Projects Fund. Water Fund cash reserves are projected to decrease as a result of planned capital projects. Sewer Fund cash reserves are also budgeted to decrease due to continued capital project investment. All operating fund cash reserves are projected to remain above their target level of 25% of revenues.

Personnel and Benefits

Tables IV and V show historical and budgeted authorized staffing levels for full-time and part-time employees.

The budgeted costs for personnel include salaries, wages, taxes, health insurance and pension contributions, and factors in pay increases for those employees eligible to progress through the Village's pay plan. The Village's compensation plan is designed to attract and retain the skilled personnel required to provide quality services including police protection, firefighting and ambulance service and the maintenance of the Village's road, water and sewer systems. This budget includes cost of living adjustments (COLA) for all positions that are based on the following.

- The provisions of the appropriate labor agreement for all employees covered by such agreements including IUOE Local 150 Public Works (1.5% effective May 1, 2020) and the FOP Patrol Officers (2.5% effective May 1, 2020)
- For non-union employees not covered by labor agreements, the Village's Personnel Manual provides that COLA increases may be based on the higher of the Chicago-U Consumer Price Index for the twelve months ending in December of the previous year (2.2%) or the average percent increases of all collective bargaining agreements in effect (2.0%). The FY 2020/21 budget includes a 2.0% COLA for non-union employees. A 2.5% COLA was approved in FY 2019/20, corresponding with the labor agreements in effect. The Personnel Manual also

states that if financial conditions warrant, the Village Board may provide for a reduction or suspension of the increases prescribed.

The Village's Priorities

The proposed FY 2020/21 Budget is well aligned with the priority goals and capital projects rankings, as identified by the Village Board. Further, the proposed budget allows the Village to: (1) advance the road paving program approved by voters into a fifth year, (2) fund LTACC, the consolidated 911 dispatch center with enhanced technology and services, and (3) account for newly implemented economic development instruments to foster long term financial sustainability for our community.

- (1) Maintain Fiscal Responsibility with Sound Budget Practices. The budget includes an increase to the Police Pension payment in accordance with the Pension Funding Policy. This ensures that the Village responsibly funds its pension obligations now, instead of placing the burden onto future generations. The Capital Projects Fund includes an assignment of \$300,000 of cash reserves towards the replacement of a Fire Department pumper engine. The assignment is the first step to ensure approximately \$500,000 is on hand for this critical purchase. The budget is flexible to changing conditions as it includes a lower than planned water rate that is sufficient for infrastructure needs for the coming year.
- (2) Improve and Maintain Infrastructure and Roads. The budget maintains and accommodates a focus on infrastructure, with over \$2.4 million planned in road repair and improvements and water and sewer projects. The budget also includes increased funding for the annual maintenance and replacement of trees in the Village's urban forest. The budget includes funding for holding cell repairs and new doors for the Fire Department.
- (3) Attract, Retain and Expand Business. The Tax Increment Financing Districts and Business Districts established in 2017 provide funding to promote further economic development in the Village. Funding is re-budgeted for the construction of seven new parking spaces on Beach Avenue.
- (4) Broaden Communication Practices, Methods & Outreach. The FY 2020/21 budget includes funding to replace a very old phone system at Village Hall and Public Works. The new phone system will take advantage of the recently completed dedicated fiber ring that connects all Village facilities, allowing for VOIP technology. The new ERP software project will also allow for additional ways for residents to communicate and interact with the Village. The Police budget includes funding to transition to e-ticketing within the squads, a new electronic policy and training platform (Lexipol), new scheduling software and enhanced protocols for criminal justice information systems (CJIS) databases.
- (5) Pro-Actively Plan for Our Future While Honoring our Community History, Character & Quality of Life. The budget includes funding for the implementation of Geographical Information Systems (GIS) services through the GIS Consortium. Membership will allow the Village to manage its assets with geo spatial technology, resulting in controlled costs of infrastructure repair and better planning for our future.

- (6) Leverage Staff, Equipment and Technology Resources to Maintain & Enhance Services. The budget includes replacing police, fire and public works vehicles and equipment and includes the funding necessary to continue the ERP software project to replace aging financial software. The new technology will meet current data security standards and provide more efficient processing and the ability to offer enhanced services to residents. The budget also includes restructuring of the Finance Department for the creation of an Account Specialist and transitions from a full-time Fiscal assistant to two part-time positions.

Resource Management

The Village continues to take proactive measures to control costs, such as eliminating community events, reducing personnel and personnel costs through attrition, increasing employee contributions to healthcare, and keeping cost of living increases low. The Village has also taken a focused look at how services are delivered and through the Local Revenue Study, made several adjustments to fees and fee structures, and has added the Local Debt Recovery Program with increased utilization.

The Village is doing more with less while continuing to provide excellent services in an efficient manner. Despite these efforts, costs related to personnel, insurance, pensions and materials will continue to increase at a faster rate than revenues. Furthering this challenge are the ever-rising costs of our aging infrastructure.

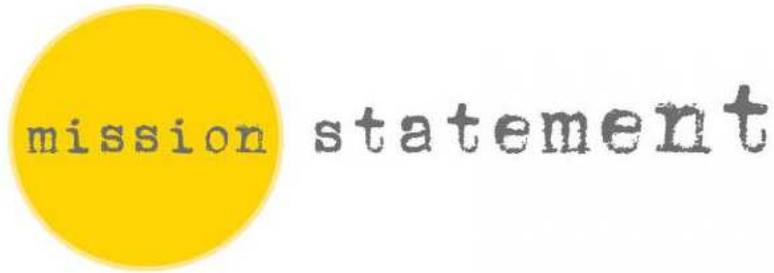
With the 2016 referenda approved by voters, the additional funding allows the Village to address the condition of our roads at a higher level and with greater consistency for a period of ten years, moving toward a more acceptable replacement cycle. The funding also allows for the purchase of critical but costly fire equipment, alleviating the additional financial burden on the General Fund and its ability to side aside significant funding while delaying other necessary equipment purposes.

While the Village is fortunate to have the support of its citizens in supporting bond referenda for much needed capital needs, the Village will continue to be challenged by the ever increasing costs of operations and infrastructure maintenance. In the long-term, the Village's projected expenditures in the General Fund and continued aging infrastructure are outpacing projected revenues. As such, the Village must remain diligent in the management of its funds and the diversification of revenue to better position itself for the future.

Flexibility – Monitor and Respond

The Village will need to remain watchful and flexible to respond to circumstances beyond the Village's control. These circumstances will include downturn in the general economy as a result of the COVID-19 pandemic and impacts from the State of Illinois as it works to address its financial issues. The Village will continue its work in identifying potential revenue enhancements, impacts from consolidated dispatch, and the development of economic development incentives. Options and outcomes in these areas will be considered as we further evaluate impacts to Village finances and future budgets. As the Village moves forward, we will continue to balance services with available resources.

This document could not have been prepared without the direction and assistance of Finance Director Larry Noller and the diligence of Department Heads to meet necessary spending targets. Finally, this document could not have been assembled without Sandy Bakalich's hard work and attention to detail.

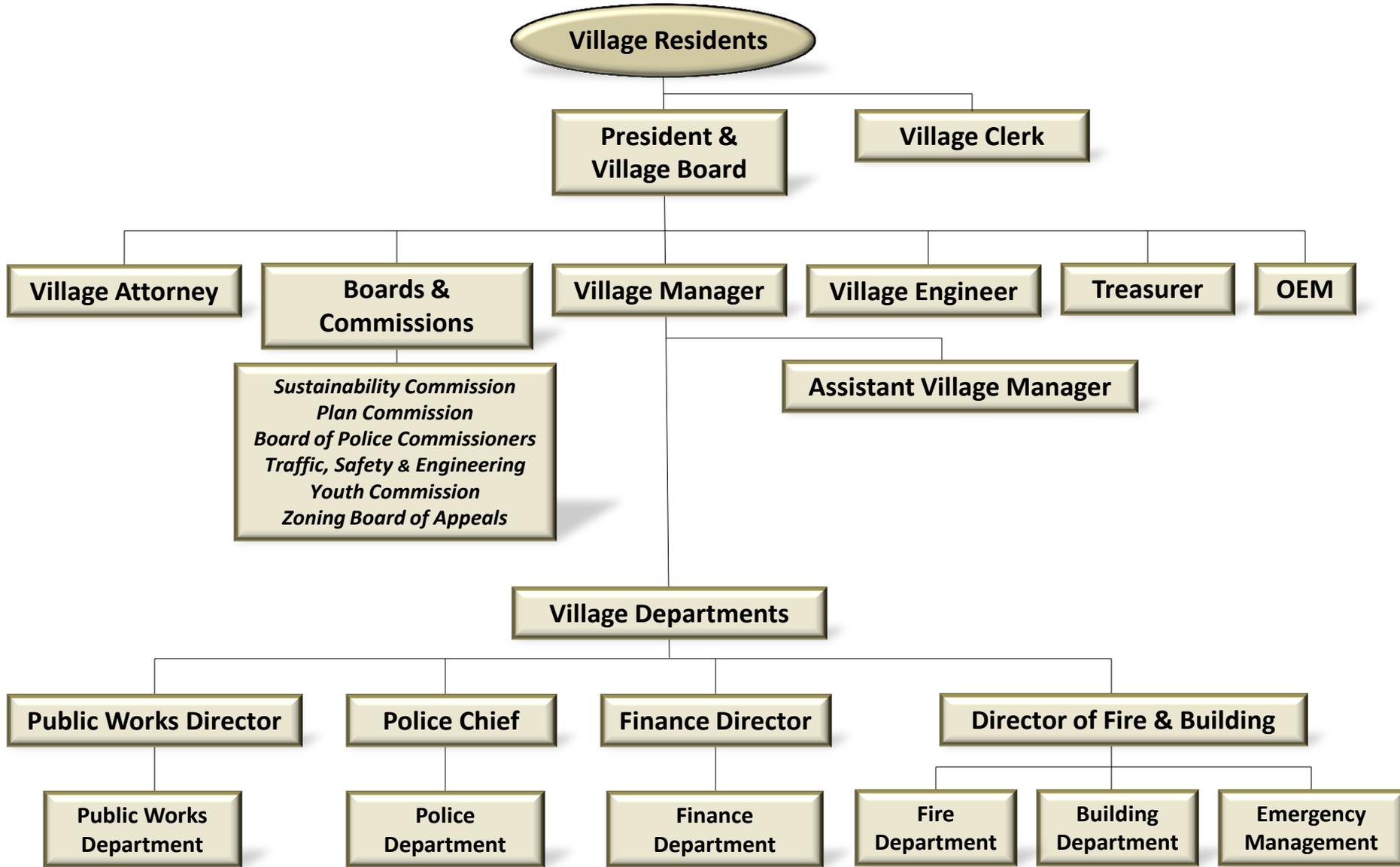


The ***Village of La Grange Park***
is committed to providing its citizens
effective and efficient
government services
in a fiscally responsible manner.

The Village encourages cooperation among its staff,
Board, and other units of government in order to
assess community needs and to determine the most
effective manner in which to meet those needs.

While committed to maintaining a professional and
responsive atmosphere, the Village must weigh
individual needs against community standards and
resources and determine what is in the best
interests of all its residents.

Village of La Grange Park Organizational Chart



**VILLAGE OF LA GRANGE PARK
BUDGET PREPARATION CALENDAR
FISCAL YEAR 2020/21**

Wednesday, December 04, 2019	Distribution of budget files to Department Directors.
Monday, January 06, 2020	Current year projections and next year's budget requests due from Department Directors, including capital requests.
Wednesday, January 15, 2020	Preliminary budget to Village Manager.
January 20 - January 31, 2020	Department budget review meetings.
Tuesday, February 04, 2020	Final narratives due from Department Directors.
Tuesday, February 18, 2020	Distribution of draft budget to Department Directors.
Tuesday, March 03, 2020	Distribution of draft budget and five year plan to Village Board.
Tuesday, March 10, 2020	Finance Committee budget meeting. Village Board budget update.
Tuesday, March 24, 2020	Finance Committee budget meeting (if needed). Village Board budget update (if needed).
Wednesday, April 01, 2020	Publication of public hearing notice in newspaper Budget available for public inspection
Tuesday, April 14, 2020	Budget public hearing. Village Board discussion of budget and five year plan. Village Board discussion of pay plan. Village Board discussion of current fiscal year budget amendments.
Tuesday, April 28, 2020	Village Board approval of budget and five year plan. Village Board approval of pay plan. Village Board approval of current fiscal year budget amendments.
Tuesday, May 05, 2020	File budget ordinance and estimated revenues with County Clerk

Table I
VILLAGE OF LA GRANGE PARK
SUMMARY OF REVENUES/INFLOWS
5 YEAR HISTORY

	<u>Actual</u> <u>FY 2014/15</u>	<u>Actual</u> <u>FY 2015/16</u>	<u>Actual</u> <u>FY 2016/17</u>	<u>Actual</u> <u>FY 2017/18</u>	<u>Actual</u> <u>FY 2018/19</u>	<u>Projected</u> <u>FY 2019/20</u>	<u>Budget</u> <u>FY 2020/21</u>	\$ Change FY 2020/21 Budget vs FY 2019/20 Projected	% Change FY 2020/21 Budget vs FY 2019/20 Projected
General Fund									
Local Taxes	\$ 4,831,779	\$ 4,957,385	\$ 4,996,948	\$ 4,912,639	\$ 5,127,445	\$ 5,135,500	\$ 5,160,500	\$ 25,000	0.5%
Licenses	339,477	331,179	322,448	329,204	323,116	319,625	319,700	75	0.0%
Permits	379,867	390,759	434,334	406,484	350,850	248,300	259,500	11,200	4.5%
Intergovernmental Revenues	1,699,168	1,757,989	1,677,744	1,647,472	1,872,641	1,938,270	1,718,200	(220,070)	-11.4%
Charges for Service	581,424	527,765	505,595	518,611	518,236	492,100	502,100	10,000	2.0%
Fines & Forfeitures	176,106	206,866	194,982	191,032	161,366	172,000	182,000	10,000	5.8%
Miscellaneous Revenues	391,177	894,995	607,538	569,126	863,812	752,800	632,000	(120,800)	-16.0%
Interfund Transfers In	49,613	38,000	85,645	-	-	-	-	-	-
	<u>8,448,611</u>	<u>9,104,938</u>	<u>8,825,234</u>	<u>8,574,568</u>	<u>9,217,466</u>	<u>9,058,595</u>	<u>8,774,000</u>	<u>(284,595)</u>	<u>-3.6%</u>
Water Fund	3,256,540	3,461,824	3,245,240	3,215,290	4,011,530	4,442,850	4,374,000	(68,850)	-1.5%
Sewer Fund	1,176,427	1,132,947	1,018,155	1,005,063	1,247,613	1,158,000	1,125,000	(33,000)	-2.8%
Motor Fuel Tax Fund	448,453	367,967	345,971	352,349	359,664	525,000	565,000	40,000	7.6%
Risk Management Fund	-	-	-	978,742	362,395	245,000	245,000	-	0.0%
Emergency Telephone Fund	159,516	166,266	129,905	-	-	-	-	-	-
Debt Service Fund	215,552	-	-	1,994,283	1,304,068	1,301,000	1,145,000	(156,000)	-12.0%
Capital Projects Fund	1,247,739	444,046	221,483	209,159	261,354	571,000	251,000	(320,000)	-56.0%
Road Bond Fund	-	-	10,149,896	30,431	125,248	10,000	1,000	(9,000)	-90.0%
Fire Equipment Bond Fund	-	-	1,217,385	25,102	325	-	-	-	-100.0%
Village Market TIF Fund	-	-	-	-	344,171	218,000	217,000	(1,000)	-0.5%
31St/Barnsdale TIF Fund	-	-	-	-	460,735	204,000	205,000	1,000	0.5%
Village Market BD Fund	-	-	-	82,919	111,909	113,000	113,000	-	0.0%
31St / N La Grange BD Fund	-	-	-	39,441	55,871	64,500	64,500	-	0.0%
31St / Maple BD Fund	-	-	-	17,811	22,590	24,500	24,500	-	0.0%
31St / Barnsdale BD Fund	-	-	-	56,384	103,667	105,500	105,500	-	0.0%
Foreign Fire Insurance Fund	11,420	11,177	11,081	12,444	13,875	17,042	17,000	(42)	-0.2%
Police Pension Fund	1,777,327	898,225	2,379,332	2,174,596	2,257,030	2,432,150	2,535,100	102,950	4.2%
Sub-Total All Funds	<u>16,741,585</u>	<u>15,587,390</u>	<u>27,543,682</u>	<u>18,768,582</u>	<u>20,259,511</u>	<u>20,490,137</u>	<u>19,761,600</u>	<u>(728,537)</u>	<u>-5.3%</u>
(Less Interfund Transfers)	(2,245,376)	(1,081,853)	(1,169,875)	(2,301,810)	(1,466,893)	(1,886,550)	(1,683,000)	203,550	-10.8%
Total All Funds	<u>\$14,496,209</u>	<u>\$14,505,537</u>	<u>\$26,373,807</u>	<u>\$16,466,772</u>	<u>\$18,792,618</u>	<u>\$18,603,587</u>	<u>\$18,078,600</u>	<u>\$ (524,987)</u>	<u>-4.3%</u>

Table II
VILLAGE OF LA GRANGE PARK
SUMMARY OF EXPENDITURES/OUTFLOWS
5 YEAR HISTORY

	Actual FY 2014/15	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2020/21	\$ Change FY 2020/21 Budget vs FY 2019/20 Projected	% Change FY 2020/21 Budget vs FY 2019/20 Projected
General Fund									
Administration & Finance	\$ 870,925	\$ 850,435	\$ 841,660	\$ 925,066	\$ 886,915	\$ 916,250	\$ 929,520	\$ 13,270	1.4%
Police	3,911,671	3,915,338	3,998,528	4,115,304	4,338,385	4,653,320	4,671,360	18,040	0.4%
Fire	1,335,801	1,386,972	1,408,245	1,669,644	1,790,395	1,862,273	1,800,376	(61,897)	-3.3%
Public Works	1,338,523	1,338,997	1,179,406	1,179,511	1,178,519	1,060,045	1,032,985	(27,060)	-2.6%
Building	272,099	278,005	322,020	294,855	296,568	324,725	338,350	13,625	4.2%
Debt Service	12,500	12,500	12,500	12,500	-	-	-	-	-100.0%
Interfund Transfers Out	1,188,000	200,000	200,000	574,139	200,000	500,000	250,000	(250,000)	-50.0%
	<u>8,929,519</u>	<u>7,982,247</u>	<u>8,217,759</u>	<u>8,771,019</u>	<u>8,690,782</u>	<u>9,316,613</u>	<u>9,022,591</u>	<u>(294,022)</u>	<u>-3.2%</u>
Water Fund									
Administration	162,030	152,882	172,373	167,680	164,694	200,375	197,805	(2,570)	-1.3%
Distribution	3,107,942	2,730,249	3,095,761	3,126,712	3,233,586	3,941,082	4,798,060	856,978	21.7%
Interfund Transfers Out	-	-	-	117,352	-	-	-	-	-100.0%
	<u>3,269,972</u>	<u>2,883,131</u>	<u>3,268,134</u>	<u>3,411,744</u>	<u>3,398,280</u>	<u>4,141,457</u>	<u>4,995,865</u>	<u>854,408</u>	<u>20.6%</u>
Sewer Fund									
Administration	211,255	185,414	196,191	197,629	323,186	222,025	218,690	(3,335)	-1.5%
Operations & Maintenance	449,827	403,839	309,874	497,189	185,700	728,085	657,040	(71,045)	-9.8%
Debt Service	445,726	383,068	384,200	385,675	381,912	391,750	387,450	(4,300)	-1.1%
Interfund Transfers Out	40,020	40,000	20,000	17,255	-	-	-	-	-100.0%
	<u>1,146,828</u>	<u>1,012,321</u>	<u>910,265</u>	<u>1,097,748</u>	<u>890,798</u>	<u>1,341,860</u>	<u>1,263,180</u>	<u>(78,680)</u>	<u>-5.9%</u>
Motor Fuel Tax Fund									
MFT Expenditures	150,000	311,251	223,195	162,327	189,895	211,500	467,500	256,000	121.0%
Interfund Transfers Out	215,552	-	60,000	-	-	-	-	-	0.0%
	<u>365,552</u>	<u>311,251</u>	<u>283,195</u>	<u>162,327</u>	<u>189,895</u>	<u>211,500</u>	<u>467,500</u>	<u>256,000</u>	<u>121.0%</u>
Risk Management Fund	-	-	-	102,919	224,129	249,460	250,000	540	0.2%
Emergency Telephone Fund									
ETSB Expenditures	83,247	297,107	259,635	33,603	-	-	-	-	-
Interfund Transfers Out	37,000	38,000	25,645	-	-	-	-	-	-
	<u>120,247</u>	<u>335,107</u>	<u>285,280</u>	<u>33,603</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Debt Service Fund	220,248	-	-	1,243,551	1,248,475	1,248,225	1,246,500	(1,725)	-0.1%
Capital Projects Fund	1,062,550	638,305	238,781	138,256	212,995	483,070	321,340	(161,730)	-33.5%
Road Bond Fund	-	-	2,767,262	3,174,004	2,470,307	1,385,000	494,000	(891,000)	-64.3%
Fire Equipment Bond Fund	-	-	32,709	1,191,929	18,174	-	-	-	-100.0%
Village Market TIF Fund	-	-	29,063	1,623	15,654	12,825	12,500	(325)	-2.5%
31St/Barnsdale TIF Fund	-	-	31,735	112,022	4,182	20,000	85,500	65,500	327.5%
Village Market BD Fund	-	-	13,140	-	14,768	3,500	5,000	1,500	42.9%
31St / N La Grange BD Fund	-	-	14,462	715	132	5,000	5,000	-	-
31St / Maple BD Fund	-	-	13,733	-	-	-	5,000	5,000	-
31St / Barnsdale BD Fund	-	-	15,530	102,336	10,860	25,000	25,000	-	0.0%
Foreign Fire Insurance Fund	8,197	25,561	8,390	5,219	12,124	15,000	20,000	5,000	33.3%
Police Pension Fund	1,218,952	1,269,954	1,431,022	1,457,647	1,562,319	1,676,000	1,719,000	43,000	2.6%
Sub-Total All Funds	<u>16,342,065</u>	<u>14,457,877</u>	<u>17,560,460</u>	<u>21,006,662</u>	<u>18,963,874</u>	<u>20,134,510</u>	<u>19,937,976</u>	<u>(196,534)</u>	<u>-1.0%</u>
(Less Interfund Transfers)	<u>(2,245,376)</u>	<u>(1,081,853)</u>	<u>(1,169,875)</u>	<u>(2,301,810)</u>	<u>(1,466,893)</u>	<u>(1,886,550)</u>	<u>(1,683,000)</u>	<u>203,550</u>	<u>-10.8%</u>
Total All Funds	<u>\$ 14,096,689</u>	<u>\$ 13,376,024</u>	<u>\$ 16,390,585</u>	<u>\$ 18,704,852</u>	<u>\$ 17,496,981</u>	<u>\$ 18,247,960</u>	<u>\$ 18,254,976</u>	<u>\$ 7,016</u>	<u>0.0%</u>

**Table III
VILLAGE OF LA GRANGE PARK
PROJECTED FUND BALANCE SUMMARY
FISCAL YEAR 2020/21**

	<u>Beginning Fund Balance</u>	<u>Revenues/ Inflows</u>	<u>Expenditures/ Outflows</u>	<u>Increase/ (Decrease)</u>	<u>Ending Fund Balance</u>	<u>Adjustment to Available Cash*</u>	<u>Available Cash</u>	<u>Cash Reserves Minimum Standard</u>	<u>Over/ (Under)</u>
✓ Operating Funds									
General Fund	\$ 5,945,937	\$ 8,774,000	\$ 9,022,591	\$ (248,591)	\$ 5,697,346	\$ (1,418,717)	\$ 4,278,629	\$ 2,193,000	\$ 2,085,629
Water Fund	3,556,341	4,374,000	4,995,865	(621,865)	2,934,476	(840,787)	2,093,689	1,093,500	1,000,189
Sewer Fund	1,359,235	1,125,000	1,263,180	(138,180)	1,221,055	(495,882)	725,173	281,250	443,923
Motor Fuel Tax Fund	1,059,809	565,000	467,500	97,500	1,157,309	(50,000)	1,107,309	141,250	966,059
▲ Risk Management Fund	1,009,629	245,000	250,000	(5,000)	1,004,629	(946,052)	58,577	50,000	8,577
◆ Debt Service & Capital Funds									
Debt Service Fund	859,100	1,145,000	1,246,500	(101,500)	757,600	(757,600)	-		
Capital Projects Fund	376,369	251,000	321,340	(70,340)	306,029	(300,000)	6,029		
Road Bond Fund	519,002	1,000	494,000	(493,000)	26,002	-	26,002		
◆ Economic Development Funds									
Village Market TIF Fund	503,006	217,000	12,500	204,500	707,506	-	707,506		
31St/Barnsdale TIF Fund	496,796	205,000	85,500	119,500	616,296	-	616,296		
Village Market BD Fund	276,420	113,000	5,000	108,000	384,420	(24,791)	359,629		
31St / N La Grange BD Fund	139,503	64,500	5,000	59,500	199,003	(13,790)	185,213		
31St / Maple BD Fund	51,168	24,500	5,000	19,500	70,668	(5,666)	65,002		
31St / Barnsdale BD Fund	111,825	105,500	25,000	80,500	192,325	(24,561)	167,764		
* Other Funds									
Foreign Fire Insurance Fund	36,551	17,000	20,000	(3,000)	33,551				
Police Pension Fund	15,508,757	2,535,100	1,719,000	816,100	16,324,857				
Totals	<u>\$ 31,809,449</u>	<u>\$ 19,761,600</u>	<u>\$ 19,937,976</u>	<u>\$ (176,376)</u>	<u>\$ 31,633,073</u>				

✓ Minimum standard for operating funds is 25% of revenues excluding transfers in, grants, and bond proceeds.

▲ Minimum standard for the Risk Management Fund will be set based on deductible level.

◆ Debt service, capital and economic development funds do not have a minimum reserve level.

* The Village Board does not have authority over these funds. As such there is no available cash and these funds are not subject to a minimum reserve policy.

★ Includes receivables and deposits not available for spending as of year end and any reserved or assigned amounts.

Chart I
Village of La Grange Park
Revenues by Fund (Net of Interfund Transfers)
FY 2020/21

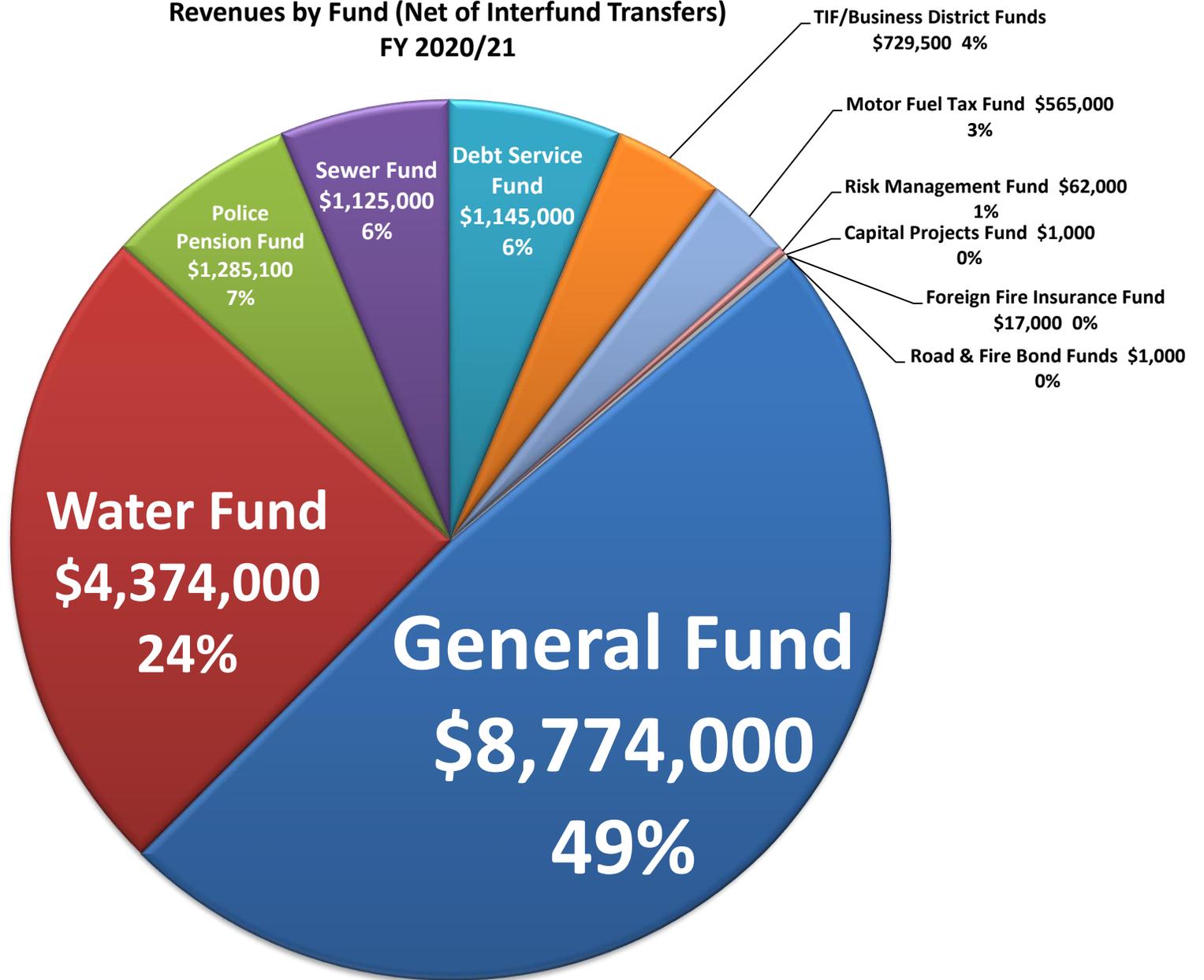


Chart II
Village of La Grange Park
Expenditures by Category - All Funds (Net of Interfund Transfers)
FY 2020/21

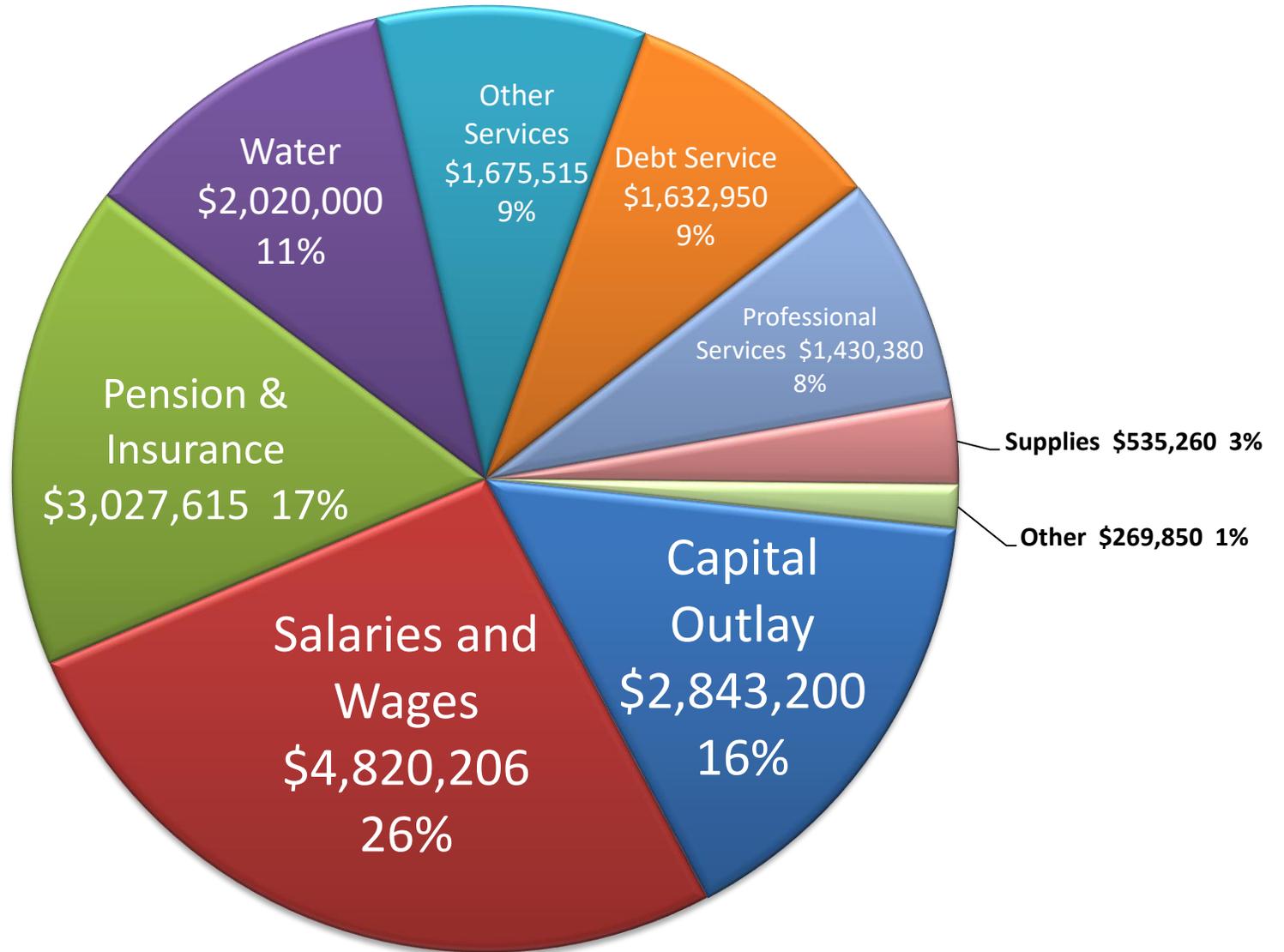
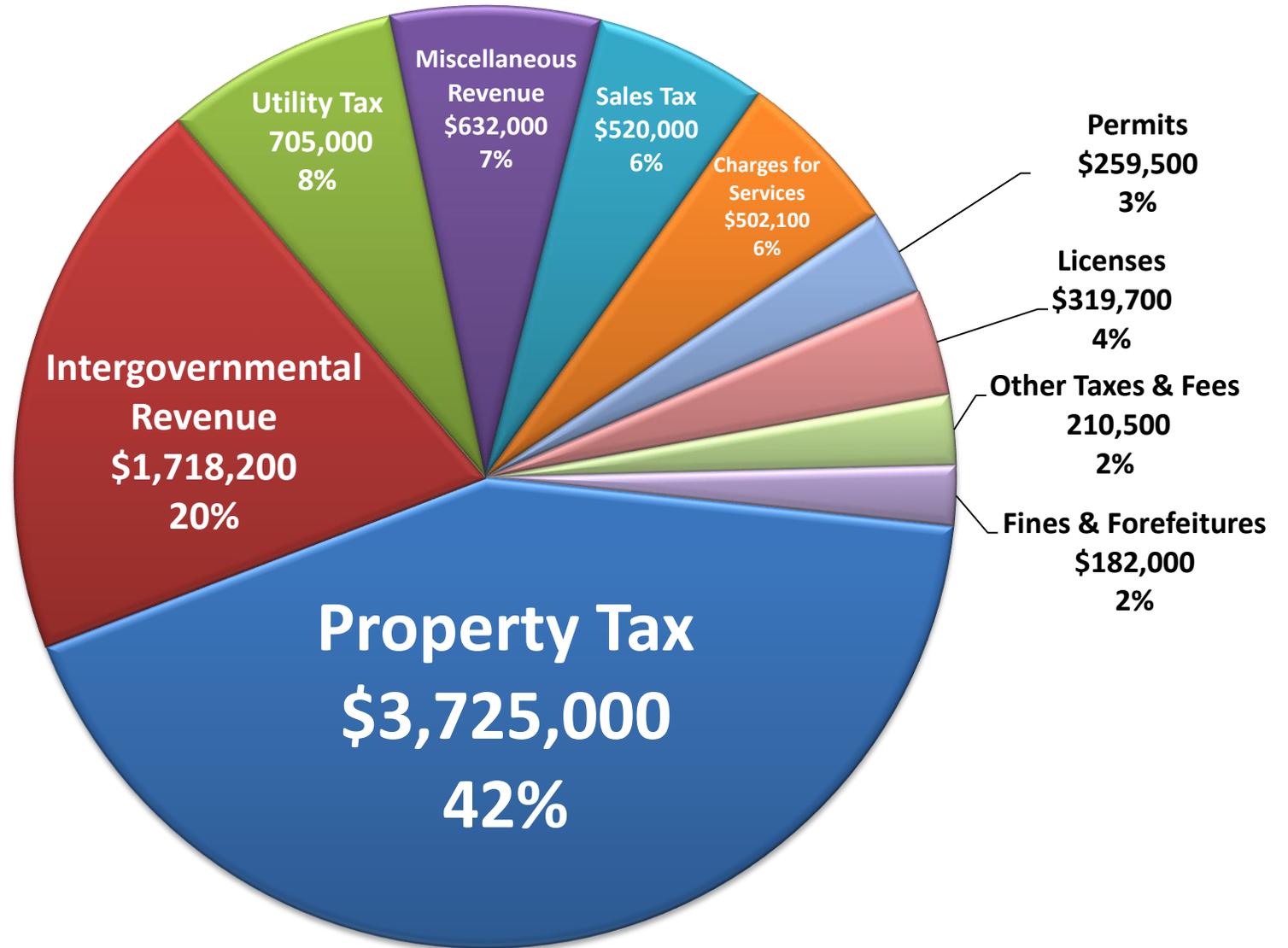


Chart III
Village of La Grange Park
General Fund Revenues
FY 2020/21



**Chart IV
 Village of La Grange Park
 General Fund Expenditures by Category
 FY 2020/21**

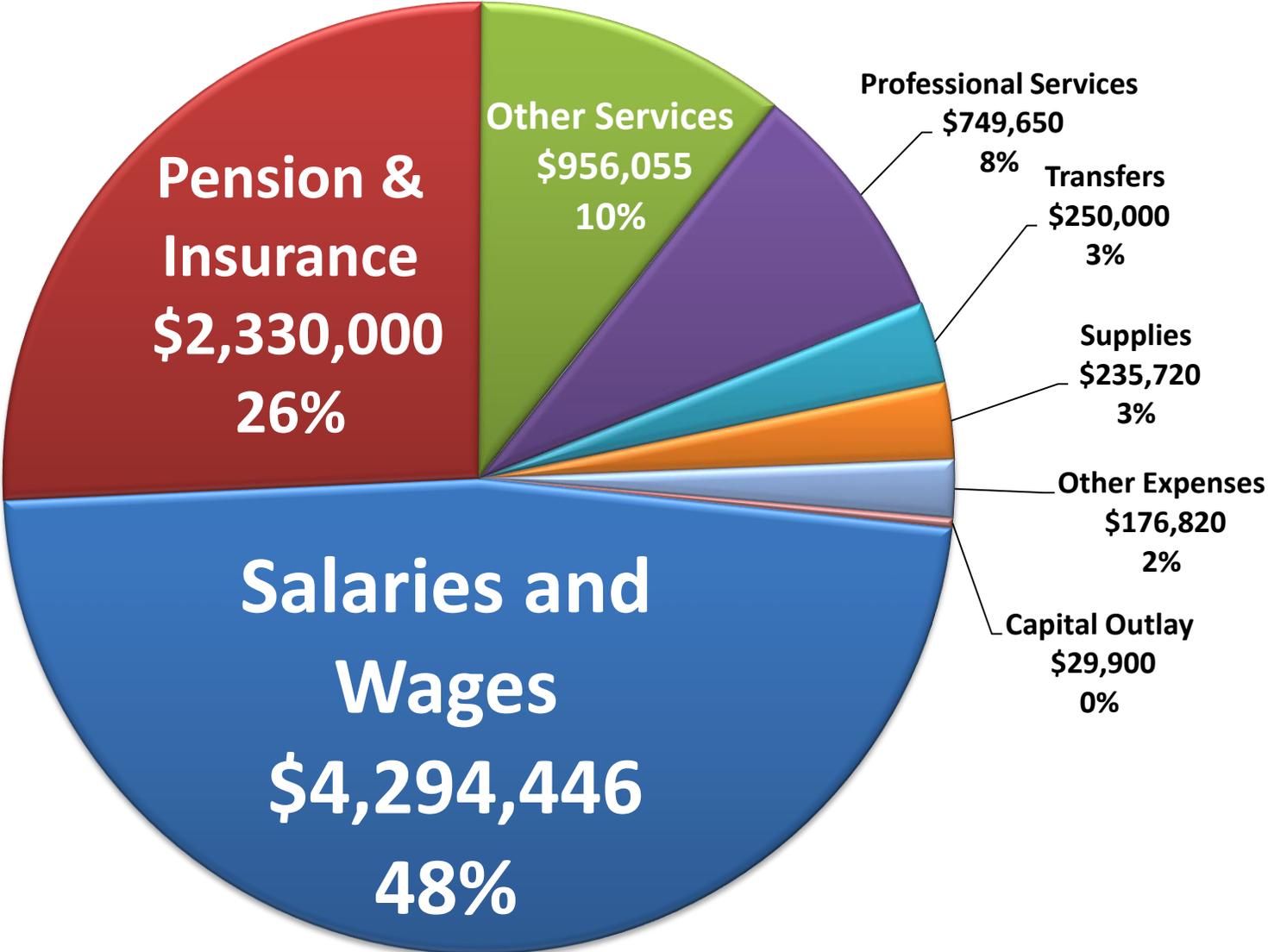


Chart V
Village of La Grange Park
General Fund Expenditures/Outflows by Department
FY 2020/21

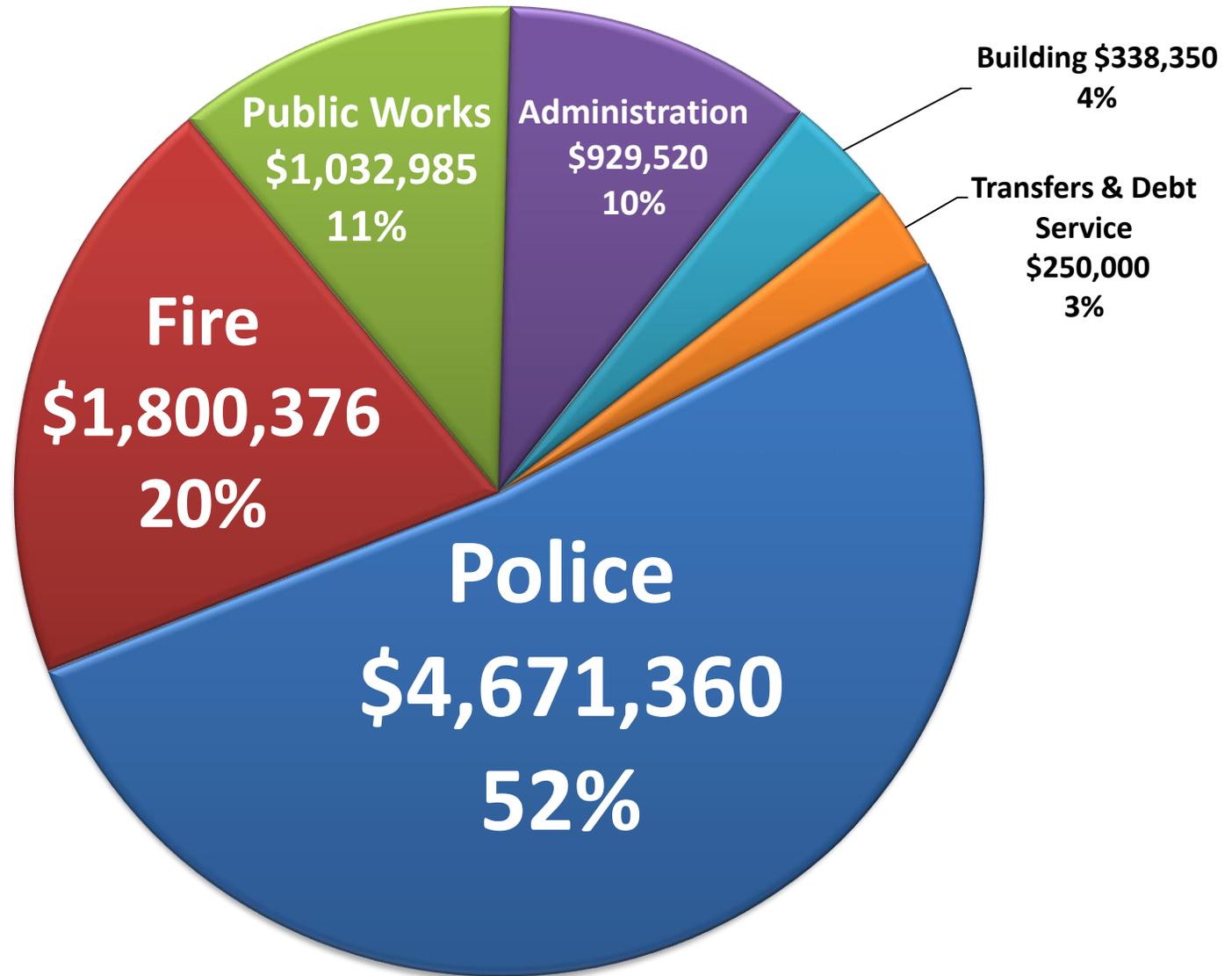


Table IV
VILLAGE AUTHORIZED PERSONNEL
FULL-TIME POSITIONS
5 YEAR HISTORY

	AUTHORIZED FY 2016/17	AUTHORIZED FY 2017/18	AUTHORIZED FY 2018/19	AUTHORIZED FY 2019/20	AUTHORIZED FY 2020/21
ADMINISTRATION DEPARTMENT					
Village Manager	1	1	1	1	1
Assistant Village Manager	1	1	1	1	1
Executive Secretary	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	3	3	3	3	3
FINANCE DEPARTMENT					
Finance Director	1	1	1	1	1
Accounting Specialist	0	0	0	0	1
Principal Fiscal Assistant	1	1	1	1	0
Senior Fiscal Assistant ¹	1	1	1	0	0
Fiscal Assistant ²	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>1</u>
	5	5	5	4	3
POLICE DEPARTMENT					
Police Chief	1	1	1	1	1
Deputy Police Chief	1	1	1	1	1
Commander	1	1	1	1	1
Sergeant	4	4	4	4	4
Police Officer	14	14	14	14	14
Dispatcher ³	4	0	0	0	0
Secretary	1	1	1	1	1
Records Clerk	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	27	23	23	23	23
FIRE DEPARTMENT					
Director of Fire & Building	1	1	1	1	1
PUBLIC WORKS DEPARTMENT					
Public Works Director	1	1	1	1	1
Crew Foreman	1	1	1	1	1
Water Operator	1	1	1	1	1
Mechanic	1	1	1	1	1
Maintenance Worker	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
	9	9	9	9	9
BUILDING DEPARTMENT					
Building Official/Deputy Commissioner ⁴	1	1	1	1	1
Building & Fire Specialist ⁵	0	0	0	0	1
Senior Fiscal Assistant ⁵	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>
	1	1	1	2	2
TOTAL FULL-TIME POSITIONS	46	42	42	42	41

1. The Senior Fiscal Assistant position was reallocated primarily to the Building and Fire Departments in FY 19/20.
2. One Fiscal Assistant position will be split into two part time positions in FY 20/21.
3. Dispatchers were transferred to the Lyons Township Area Consolidated Dispatch center at the end of FY 16/17.
4. The Building Inspector position was reclassified in FY 16/17.
- 5 The Senior Fiscal Assistant position has been reclassified as Building and Fire Specialist.

Table V
VILLAGE AUTHORIZED PERSONNEL
PART-TIME POSITIONS
5 YEAR HISTORY

	Authorized FY2016/17	Authorized FY2017/18	Authorized FY2018/19	Authorized FY2019/20	Authorized FY2020/21
FINANCE DEPARTMENT					
Fiscal Assistant	0	0	0	1	3
Seasonal Assistance	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	1	1	1	2	4
<i>Full Time Equivalents (FTEs)</i>	0.1	0.1	0.1	0.6	2.1
POLICE DEPARTMENT					
Police Officer	3	3	3	3	3
Auxiliary Officer	4	4	4	4	4
Crossing Guard	9	9	9	9	7
Dispatcher	<u>3</u>	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>
	19	19	16	16	14
<i>Full Time Equivalents (FTEs)</i>	3.9	3.9	3.5	3.5	2.8
FIRE DEPARTMENT					
Division Chief	3	3	3	2	2
Captain	2	2	2	3	3
Lieutenant	4	4	4	4	4
Fire Prevention Coordinator	0	0	0	1	1
Fire Inspector	4	4	4	2	2
Firefighter	40	40	40	40	40
Seasonal Summer Intern	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>
	54	54	54	52	52
<i>Full Time Equivalents (FTEs)</i>	9.2	9.2	9.2	8.9	8.9
PUBLIC WORKS DEPARTMENT					
Seasonal Maintenance Worker	5	5	5	5	5
Executive Secretary	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	6	6	6	6	6
<i>Full Time Equivalents (FTEs)</i>	1.9	1.9	1.9	1.9	1.9
BUILDING DEPARTMENT					
Project Coordinator	1	1	1	0	0
Seasonal Code Enforcement	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>
	2	2	2	0	0
<i>Full Time Equivalents (FTEs)</i>	0.4	0.4	0.4	0.0	0.0
TOTAL PART-TIME POSITIONS	82.0	82.0	79.0	76.0	76.0
<i>TOTAL FULL-TIME EQUIVALENT</i>	15.5	15.5	15.1	14.9	15.7

Table VI
VILLAGE OF LA GRANGE PARK
PERSONNEL COST ALLOCATION BY FUND
Fiscal Year 2020/21 Budget

Position	General Fund Administration & Finance	General Fund Police	General Fund Fire	General Fund Public Works	General Fund Building	Water Fund Administration	Water Fund Distribution	Sewer Fund Administration	Sewer Fund Operations
<i>Full-time</i>									
Village Manager	78%					12%		10%	
Assistant Village Manager	78%					12%		10%	
Executive Secretary	78%					12%		10%	
Finance Director	78%					12%		10%	
Accounting Specialist	78%					12%		10%	
Fiscal Assistant	78%					12%		10%	
Police Chief		100%							
Deputy Police Chief		100%							
Commander		100%							
Sergeant		100%							
Police Officer		100%							
Police Secretary		100%							
Police Records Clerk		100%							
Director of Fire & Building			66%		30%	2%		2%	
Public Works Director				60%			30%		10%
Public Works Foreman				60%			30%		10%
Water Operator				60%			30%		10%
Mechanic				60%			30%		10%
Maintenance Worker				60%			30%		10%
Building Official/Deputy Commissioner					100%				
Building & Fire Specialist	10%		30%		56%	2%		2%	
<i>Part-time</i>									
Village Clerk	78%					12%		10%	
Village Treasurer	78%					12%		10%	
Fiscal Assistant-Customer Service	78%					12%		10%	
Fiscal Assistant-Accounts Payable	78%					12%		10%	
Fiscal Assistant-Utility Billing	10%					45%		45%	
Police Officer		100%							
Auxiliary Officer		100%							
Crossing Guard		100%							
Fire Division Chief			100%						
Fire Captain			100%						
Fire Lieutenant			100%						
Fire Prevention Coordinator			100%						
Fire Inspector			100%						
Firefighter			100%						
Seasonal Maintenance Worker				60%			30%		10%
Seasonal Plow				100%					
Public Works Executive Secretary				60%			30%		10%

Retirement and Health Benefits Summary

Non-Union Full-time Employees

Retirement: State mandated participation in the Illinois Municipal Retirement Fund (IMRF).

- Village contributes a percentage of total salary as set each calendar year by IMRF. For 2020, the Village contribution rate is 8.04% of employee earnings.
- Employees contribute fixed rate of 4.5% of earnings.

Mandatory participation in Social Security and Medicare.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

Health Insurance: Voluntary participation in Village sponsored HMO plan through the Intergovernmental Public Benefits Cooperative pool.

- Village contributes 84% of premium: \$530.80/month for single coverage and \$1,560.91/month for family coverage for plan year 2020.
- Employees contribute 16% of premium: \$101.10/month for single coverage and \$297.30/month for family coverage for plan year 2020.
- Village will contribute 83% of premium and employees 17% of premium in the 2021 plan year, which begins July 1, 2020.

Public Works Full-time Employees in Midwest Operating Engineers Union

Retirement: State mandated participation in the Illinois Municipal Retirement Fund (IMRF).

- Village contributes a percentage of total salary as set each calendar year by IMRF. For 2020, Village contribution rate is 8.04% of employee earnings.
- Employees contribute fixed rate of 4.5% of earnings.

Public Works Full-time Employees in Midwest Operating Engineers Union (continued)

Mandatory participation in Social Security and Medicare.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

Health Insurance:

Voluntary participation in Union sponsored health plan.

- The Village contributes a fixed monthly amount set by the collective bargaining agreement. For FY 2020, \$762/month for single coverage \$1,524/month for single+1 and \$2,324 per month for family coverage.

Sworn Full-time Police Officers

Retirement:

State mandated participation in the Village Police Pension Fund.

- Village levies property tax as determined by pension actuary. For FY 2020, amount was \$1,203,549.
- Employees contribute fixed rate of 9.91% of base salary.

Sworn officers do not participate in Social Security, but may participate in Medicare based on hire date.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

Health Insurance:

Voluntary participation in Village sponsored HMO plan through the Intergovernmental Public Benefits Cooperative pool.

- Village contributes 84% of premium: \$530.80/month for single coverage and \$1,560.91/month for family coverage for plan year 2020.
- Employees contribute 16% of premium: \$101.10/month for single coverage and \$297.30/month for family coverage for plan year 2020.
- Village will contribute 83% of premium and employees 17% of premium in the 2021 plan year, which begins July 1, 2020.

GENERAL FUND SUMMARY BY DEPARTMENT

VILLAGE OF LA GRANGE PARK

Fiscal Year 2020/21 Budget

	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
Revenues						
Local Taxes	\$ 4,996,948	\$ 4,912,639	\$ 5,127,445	\$ 5,135,500	\$ 5,188,000	\$ 5,160,500
Licenses	322,448	329,204	323,116	319,625	324,900	319,700
Permits	434,334	406,484	350,850	248,300	311,000	259,500
Intergovernmental Revenues	1,677,744	1,647,472	1,872,641	1,938,270	1,812,000	1,718,200
Charge For Services	505,595	518,611	518,236	492,100	491,600	502,100
Fines & Forfeitures	194,982	191,032	161,366	172,000	187,000	182,000
Miscellaneous Revenues	607,538	569,126	863,812	752,800	680,000	632,000
Other Financing Sources	85,645	-	-	-	-	-
Total Revenues & Transfers In	\$ 8,825,234	\$ 8,574,568	\$ 9,217,466	\$ 9,058,595	\$ 8,994,500	\$ 8,774,000
Expenditures						
Administration & Finance	\$ 841,660	\$ 925,066	\$ 886,915	\$ 916,250	\$ 917,210	\$ 929,520
Police	3,998,528	4,115,304	4,338,385	4,653,320	4,554,230	4,671,360
Fire	1,408,245	1,669,644	1,790,395	1,862,273	1,829,620	1,800,376
Public Works	1,179,406	1,179,511	1,178,519	1,060,045	1,107,530	1,032,985
Building	322,020	294,855	296,568	324,725	353,170	338,350
	\$ 7,749,859	\$ 8,184,380	\$ 8,490,782	\$ 8,816,613	\$ 8,761,760	\$ 8,772,591
Ambulance Loan	12,500	12,500	-	-	-	-
Transfer to Capital Projects Fund	200,000	200,000	200,000	500,000	500,000	250,000
LTACC Capital Expenditures	255,400	-	-	-	-	-
Transfer to Risk Management Fund	-	374,139	-	-	-	-
Total Expenditures & Transfers Out	\$ 8,217,759	\$ 8,771,019	\$ 8,690,782	\$ 9,316,613	\$ 9,261,760	\$ 9,022,591
Fund Balance Increase/(Decrease)	\$ 607,475	(196,451)	526,684	(258,018)	(267,260)	(248,591)
Beginning Fund Balance	\$ 5,266,247	\$ 5,873,722	\$ 5,677,271	\$ 6,203,955	\$ 6,203,955	\$ 5,945,937
Ending Fund Balance	\$ 5,873,722	\$ 5,677,271	\$ 6,203,955	\$ 5,945,937	\$ 5,936,695	\$ 5,697,346
Adjustment to Available Cash ¹	\$(1,966,425)	\$(1,505,104)	\$(1,418,717)	(1,418,717)	(1,418,717)	(1,418,717)
Available Cash at Fiscal Year End¹	\$ 3,907,297	\$ 4,172,167	\$ 4,785,238	\$ 4,527,220	\$ 4,517,978	\$ 4,278,629

1. Includes receivables and deposits as of year end.

GENERAL FUND SUMMARY BY CATEGORY

VILLAGE OF LA GRANGE PARK

Fiscal Year 2020/21 Budget

	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
Revenues						
Local Taxes	\$ 4,996,948	\$ 4,912,639	\$ 5,127,445	\$ 5,135,500	\$ 5,188,000	\$ 5,160,500
Licenses	322,448	329,204	323,116	319,625	324,900	319,700
Permits	434,334	406,484	350,850	248,300	311,000	259,500
Intergovernmental Revenues	1,677,744	1,647,472	1,872,641	1,938,270	1,812,000	1,718,200
Charge For Services	505,595	518,611	518,236	492,100	491,600	502,100
Fines & Forfeitures	194,982	191,032	161,366	172,000	187,000	182,000
Miscellaneous Revenues	607,538	569,126	863,812	752,800	680,000	632,000
Other Financing Sources	85,645	-	-	-	-	-
Total Revenues & Transfers In	\$ 8,825,234	\$ 8,574,568	\$ 9,217,466	\$ 9,058,595	\$ 8,994,500	\$ 8,774,000
Expenditures						
Salaries & Wages	\$ 4,007,858	\$ 3,977,323	\$ 4,116,613	\$ 4,203,333	\$ 4,225,505	\$ 4,294,446
Professional Services	428,578	732,814	759,049	825,175	837,575	749,650
Other Services	1,046,726	1,077,014	1,120,307	1,107,110	1,132,850	956,055
Capital Outlay	39,230	23,037	29,862	58,325	42,600	29,900
Supplies	188,755	219,373	204,775	222,870	221,540	235,720
Pension & Insurance	1,956,856	2,035,060	2,118,953	2,242,060	2,150,720	2,330,000
Other	81,856	119,759	141,223	157,740	150,970	176,820
	\$ 7,749,859	\$ 8,184,380	\$ 8,490,782	\$ 8,816,613	\$ 8,761,760	\$ 8,772,591
Ambulance Loan	12,500	12,500	-	-	-	-
Transfer to Capital Projects Fund	200,000	200,000	200,000	500,000	500,000	250,000
LTACC Capital Expenditures	255,400	-	-	-	-	-
Transfer to Risk Management Fund	-	374,139	-	-	-	-
Total Expenditures & Transfers Out	\$ 8,217,759	\$ 8,771,019	\$ 8,690,782	\$ 9,316,613	\$ 9,261,760	\$ 9,022,591
Fund Balance Increase/(Decrease)	\$ 607,475	(196,451)	526,684	(258,018)	(267,260)	(248,591)
Beginning Fund Balance	\$ 5,266,247	\$ 5,873,722	\$ 5,677,271	\$ 6,203,955	\$ 6,203,955	\$ 5,945,937
Ending Fund Balance	\$ 5,873,722	\$ 5,677,271	\$ 6,203,955	\$ 5,945,937	\$ 5,936,695	\$ 5,697,346
Adjustment to Available Cash ¹	\$(1,966,425)	(1,505,104)	(1,418,717)	(1,418,717)	(1,418,717)	(1,418,717)
Available Cash at Fiscal Year End	\$ 3,907,297	\$ 4,172,167	\$ 4,785,238	\$ 4,527,220	\$ 4,517,978	\$ 4,278,629

1. Includes receivables and deposits as of year end.

GENERAL FUND REVENUES

VILLAGE OF LA GRANGE PARK

Fiscal Year 2020/21 Budget

Account Number	Description	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
Local Taxes							
01-50-1-100	Property Tax - Prior Years	\$ 12,794	\$ (73,891)	\$ (24,393)	\$ (25,000)	\$ -	\$ -
01-50-1-102	Property Tax	3,456,092	3,467,461	3,585,214	3,645,000	3,650,000	3,725,000
01-50-1-110	Sales Tax	490,860	521,219	572,364	575,000	582,000	520,000
01-50-1-112	Amusement Rental Tax	7,521	4,142	1,174	500	1,000	500
01-50-1-120	Utility Tax - Nicor Gas	156,010	167,087	177,511	165,000	165,000	165,000
01-50-1-122	Utility Tax - Commonwealth Edison	343,678	328,800	342,646	340,000	340,000	340,000
01-50-1-124	Telecommunications Tax	293,978	269,099	254,999	220,000	220,000	200,000
01-50-1-130	Cable Television Franchise Fee	236,015	228,722	217,930	215,000	230,000	210,000
Total Local Taxes		\$ 4,996,948	\$ 4,912,639	\$ 5,127,445	\$ 5,135,500	\$ 5,188,000	\$ 5,160,500
Licenses							
01-50-2-200	Motor Vehicle Licenses	\$ 234,173	\$ 235,592	\$ 232,687	\$ 230,000	\$ 235,000	\$ 230,000
01-50-2-202	Motor Vehicle Penalties	9,246	10,508	8,114	8,000	9,000	8,000
01-50-2-204	Senior Citizen Licenses	20,340	20,368	20,688	21,000	20,000	21,000
01-50-2-206	Senior Citizen Penalties	388	410	155	300	300	300
01-50-2-212	Motorcycle Licenses	1,820	2,030	2,095	2,000	2,000	2,000
01-50-2-214	Motorcycle Penalties	-	143	147	25	-	100
01-50-2-240	Dog Licenses	5,642	5,422	5,699	5,700	6,000	5,700
01-50-2-242	Dog Penalties	170	115	67	100	100	100
01-50-2-250	Business Licenses	38,700	36,816	40,789	40,000	40,000	40,000
01-50-2-252	Liquor Licenses	10,975	17,425	12,225	12,000	12,000	12,000
01-50-2-290	Miscellaneous Licenses	994	375	450	500	500	500
Total Licenses		\$ 322,448	\$ 329,204	\$ 323,116	\$ 319,625	\$ 324,900	\$ 319,700
Permits							
01-50-3-300	New Construction Permits	\$ 27,066	\$ 39,803	\$ 21,216	\$ 22,000	\$ 30,000	\$ 25,000
01-50-3-302	Alteration / Addition Permits	264,966	165,292	198,468	65,000	150,000	100,000
01-50-3-304	Garage Permits	6,700	9,324	2,800	8,000	10,000	9,000
01-50-3-306	Electrical Permits	9,105	15,362	2,250	8,300	5,000	7,500
01-50-3-308	Plumbing Permits	18,543	37,167	32,461	20,000	21,000	21,000
01-50-3-310	Repair Permits	86,025	94,238	75,251	100,000	75,000	75,000
01-50-3-390	Miscellaneous Permits	21,929	45,298	18,404	25,000	20,000	22,000
Total Permits		\$ 434,334	\$ 406,484	\$ 350,850	\$ 248,300	\$ 311,000	\$ 259,500
Intergovernmental Revenues							
01-50-4-400	State Income Tax	\$ 1,280,334	\$ 1,235,608	\$ 1,404,819	\$ 1,400,000	\$ 1,360,000	\$ 1,200,000
01-50-4-402	Personal Property Replacement Tax	56,148	52,229	47,233	60,000	50,000	45,000
01-50-4-406	State Use Tax	336,712	359,635	418,521	460,000	400,000	470,000
01-50-4-410	State Grants	561	-	-	-	-	-
01-50-4-412	County Grants	-	-	-	-	-	-
01-50-4-420	Federal Grants	2,595	-	-	12,600	2,000	2,000
01-50-4-430	Other Grants	-	-	-	4,460	-	-
01-50-4-490	Other Intergovernmental	1,394	-	2,068	1,210	-	1,200
Total Intergovernmental Revenues		\$ 1,677,744	\$ 1,647,472	\$ 1,872,641	\$ 1,938,270	\$ 1,812,000	\$ 1,718,200

GENERAL FUND REVENUES
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
<i>Charges For Services</i>							
01-50-5-500	Inspection Fees	\$ 9,160	\$ 10,062	\$ 9,852	\$ 9,000	\$ 9,000	\$ 9,000
01-50-5-502	Election Fees	100	200	100	100	100	100
01-50-5-504	Board & Commission Hearing Fees	6,293	4,525	6,290	5,000	5,000	5,000
01-50-5-508	Fingerprinting	979	1,661	1,995	1,500	1,500	1,500
01-50-5-510	Accident Reports	845	1,195	1,285	1,500	1,000	1,500
01-50-5-512	Police Detail	6,480	7,080	18,848	10,000	10,000	20,000
01-50-5-514	Alarm Monitoring Fee	19,407	15,712	7,878	-	-	-
01-50-5-516	Ambulance Service	462,331	478,176	471,988	465,000	465,000	465,000
<i>Total Charges For Services</i>		\$ 505,595	\$ 518,611	\$ 518,236	\$ 492,100	\$ 491,600	\$ 502,100
<i>Fines & Forfeitures</i>							
01-50-6-600	Court Fines	\$ 36,877	\$ 49,486	\$ 26,403	\$ 20,000	\$ 35,000	\$ 15,000
01-50-6-602	Station Fines	154,956	138,155	133,334	150,000	150,000	165,000
01-50-6-604	False Alarm Violations	1,000	150	100	500	1,000	500
01-50-6-650	DUI Fines	2,149	3,241	1,529	1,500	1,000	1,500
<i>Total Fines & Forfeitures</i>		\$ 194,982	\$ 191,032	\$ 161,366	\$ 172,000	\$ 187,000	\$ 182,000
<i>Miscellaneous Revenues</i>							
01-50-7-700	Interest on Investments	\$ 21,023	\$ 30,571	\$ 95,681	\$ 85,000	\$ 80,000	\$ 20,000
01-50-7-710	Property Damage Reimbursements	36,635	-	-	-	-	-
01-50-7-720	Rentals & Lease Payments	190,528	245,380	361,692	370,000	347,000	380,000
01-50-7-730	Payments in Lieu of Taxes	138,779	191,508	196,452	199,800	201,000	200,000
01-50-7-740	Curbside Recycling	576	882	478	-	-	-
01-50-7-760	Ambulance Contributions	55	375	350	-	-	-
01-50-7-765	Police Contributions	1,750	5,901	14,100	8,000	2,000	12,000
01-50-7-768	Other Contributions	24,463	11,800	104	-	-	-
01-50-7-790	Miscellaneous Revenue	193,729	82,709	194,955	90,000	50,000	20,000
<i>Total Miscellaneous Revenues</i>		\$ 607,538	\$ 569,126	\$ 863,812	\$ 752,800	\$ 680,000	\$ 632,000
<i>Other Financing Sources</i>							
01-50-9-900	Transfer From Other Funds	60,000	-	-	-	-	-
01-50-9-904	Transfer from 9-1-1 Fund	25,645	-	-	-	-	-
<i>Total Other Financing Sources</i>		\$ 85,645	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues & Transfers In		\$ 8,825,234	\$ 8,574,568	\$ 9,217,466	\$ 9,058,595	\$ 8,994,500	\$ 8,774,000

ADMINISTRATION & FINANCE



The Administration Department, under the direction of the Village Manager, implements the programs and policies established by the Village Board and coordinates the operations of all Village departments. The Department is responsible for planning and zoning, human resources, information technology and risk management activities. Administration staff also coordinates the Village's communication programs including e-briefs, Rose Clippings, the Village website and the Village cable channel.

The Administration Department consists of three (3) full time employees; the Village Manager, Assistant Village Manager and Executive Secretary.

Primary responsibilities of the Finance Department include cashiering, accounts payable, payroll processing, utility billing, financial reporting, budgeting, cash management and investments.

The Finance Department includes three (3) full-time employees; the Finance Director, Accounting Specialist and Fiscal Assistant, and three (3) part-time Fiscal Assistants.

Budget Notes

- Total proposed expenditures for FY 20/21 are \$929,520 or 1.3% greater than the prior year budget.
- Full-time salaries are decreasing and part-time salaries are increasing due to the reorganization of the Finance Department. One full-time Fiscal Assistant position will be switched with two part-time positions.
- Information Technology services are increasing due to the new ERP software maintenance fees.
- Health & Life Insurance is decreasing due to the full-time Fiscal Assistant position changing to two part-time positions.
- IMRF is increasing as a result of the rate changing from 5.88% in 2019 to 8.04% in 2020. The rate is adjusted primarily due to IMRF investment returns. The Village's rate remains below the average for IMRF employers.
- Due to the anticipated economic impacts of the COVID-19 pandemic, the budgets for other professional services and building maintenance have been reduced.

ADMINISTRATION & FINANCE

VILLAGE OF LA GRANGE PARK

Fiscal Year 2020/21 Budget

Account Number	Description	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
Salaries & Wages							
01-41-1-100	Full-time Salaries	\$ 461,628	\$ 471,623	\$ 489,871	\$ 508,210	\$ 505,950	\$ 476,460
01-41-1-110	Part-time Wages	11,425	19,987	11,047	14,220	14,220	54,540
01-41-1-130	Overtime	610	1,473	197	2,500	600	2,000
Total Salaries & Wages		473,663	493,083	501,115	524,930	520,770	533,000
Professional Services							
01-41-2-200	Legal	58,492	62,701	59,331	61,000	61,000	63,000
01-41-2-210	Auditing & Reporting	15,990	20,307	20,034	23,090	23,090	23,090
01-41-2-250	Information Technology	25,190	30,861	31,003	31,100	31,100	37,300
01-41-2-270	Banking Services	-	3,779	6,277	1,000	3,900	2,000
01-41-2-290	Other Professional Services	22,739	9,866	9,615	5,000	5,000	3,000
Total Professional Services		122,411	127,514	126,260	121,190	124,090	128,390
Other Services							
01-41-3-302	Equipment Maintenance	-	832	980	1,000	1,000	1,000
01-41-3-304	Building Maintenance	7,952	14,155	3,407	5,000	10,000	6,000
01-41-3-310	Equipment Rental	7,109	6,604	4,975	6,020	6,020	6,020
01-41-3-320	Janitorial Service	4,717	4,717	4,717	5,000	5,000	5,000
01-41-3-350	Notices	2,277	1,031	593	2,300	2,300	2,300
01-41-3-360	Printing	11,798	11,462	11,244	11,300	11,300	11,300
01-41-3-370	Postage	10,406	15,063	9,360	10,800	10,800	11,000
01-41-3-372	Telephone	5,388	5,229	4,934	5,160	5,160	5,160
01-41-3-390	Miscellaneous Services	3,785	477	696	8,000	2,000	2,000
Total Other Services		53,432	59,570	40,906	54,580	53,580	49,780
Capital Outlay							
01-41-4-430	Office Equipment	227	826	1,330	2,000	2,000	3,000
Total Capital Outlay		227	826	1,330	2,000	2,000	3,000
Supplies							
01-41-5-504	Building & Landscape Materials	619	630	1,091	1,500	470	1,500
01-41-5-510	Food	-	-	-	1,000	390	1,000
01-41-5-520	Janitorial Supplies	419	127	305	320	320	320
01-41-5-540	Uniforms	-	-	-	600	-	500
01-41-5-560	Books & Maps	195	564	247	250	390	390
01-41-5-580	Office Supplies	5,420	5,584	5,055	5,000	5,460	5,000
Total Supplies		6,653	6,905	6,698	8,670	7,030	8,710
Pension & Insurance							
01-41-6-600	Property & Liability Insurance	2,545	2,920	4,440	3,540	3,540	3,940
01-41-6-610	Health & Life Insurance	72,521	84,174	82,812	84,900	84,900	74,050
01-41-6-620	FICA	33,885	35,467	36,145	38,270	39,900	40,900
01-41-6-630	IMRF	42,670	42,358	39,469	33,670	36,900	43,500
Total Pension & Insurance		151,621	164,919	162,866	160,380	165,240	162,390
Other Expenses							
01-41-7-700	Dues & Subscriptions	16,598	18,095	18,042	18,570	18,570	20,220
01-41-7-705	Travel, Meals & Lodging	55	2,305	5,587	5,070	5,070	5,070
01-41-7-710	Training	7,757	4,526	9,556	7,800	7,800	7,800
01-41-7-715	Employee Programs	877	1,008	3,272	3,060	3,060	3,160
01-41-7-720	Official Functions	2,799	2,777	3,414	3,000	3,000	3,000
01-41-7-730	Zoning Board of Appeals	2,093	5,909	5,056	4,000	4,000	4,000
01-41-7-740	Community Events	2,431	36,620	2,813	3,000	3,000	1,000
01-41-7-750	Recycling Programs	1,043	1,009	-	-	-	-
Total Other Expenses		33,653	72,249	47,740	44,500	44,500	44,250
Total Expenditures		\$ 841,660	\$ 925,066	\$ 886,915	\$ 916,250	\$ 917,210	\$ 929,520

4/19/2020

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
01-41-1-100	Full-time Salaries	Village Manager (78%) Assistant Village Manager (78%) Executive Secretary (78%) Finance Director (78%) Accounting Specialist (78%) Fiscal Assistant (78%) Building & Fire Specialist (10%)	\$ 137,165 95,550 49,715 104,950 47,550 34,920 6,610	\$ 476,460
01-41-1-110	Part-time Wages	Village Clerk (78%) 2 Fiscal Assistants (78%) Fiscal Assistant-UB (10%) Seasonal Assistance (78%)	9,080 39,120 2,600 3,740	54,540
01-41-1-130	Overtime		2,000	2,000
<u>Professional Services</u>				
01-41-2-200	Legal	Village Attorney Retainer Personnel & Labor Issues Other	52,000 6,000 5,000	63,000
01-41-2-210	Auditing & Reporting	Annual Audit OPEB Report GFOA Award Program	20,670 2,030 390	23,090
01-41-2-250	Information Technology	IT Support Website Support ERP Software Support	23,400 3,900 10,000	37,300
01-41-2-270	Banking Services		2,000	2,000
01-41-2-290	Other Professional Services	<i>(Was \$5,000)</i>	3,000	3,000
<u>Other Services</u>				
01-41-3-302	Equipment Maintenance		1,000	1,000
01-41-3-304	Building Maintenance	Village Hall HVAC Maintenance Courtyard/Flagpole Repair (Was \$4000) Other	2,000 4,000	6,000
01-41-3-310	Equipment Rental	Copier Postal Machine	5,500 520	6,020
01-41-3-320	Janitorial Service	Village Hall Cleaning	5,000	5,000
01-41-3-350	Notices	Legal and Personnel Annual Treasurer's Report	1,400 900	2,300

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
01-41-3-360	Printing	Village Newsletter Economic Development Vehicle Stickers Checks and Deposit Slips Other	5,700 800 2,500 800 1,500	11,300
01-41-3-370	Postage	Vehicle Sticker Applications Vehicle Sticker Reminders Village Newsletter Postal Permits Metered Mail	2,500 1,000 3,000 500 4,000	11,000
01-41-3-372	Telephone	Land Lines Mobile Phones Internet Access	3,240 600 1,320	5,160
01-41-3-390	Miscellaneous Services		2,000	2,000
<u>Capital Outlay</u>				
01-41-4-430	Office Equipment		3,000	3,000
<u>Supplies</u>				
01-41-5-504	Building & Landscape Materials		1,500	1,500
01-41-5-510	Food		1,000	1,000
01-41-5-520	Janitorial Supplies		320	320
01-41-5-540	Uniforms		500	500
01-41-5-560	Books & Maps		390	390
01-41-5-580	Office Supplies		5,000	5,000
<u>Pension & Insurance</u>				
01-41-6-600	Property & Liability Insurance	Risk Management Fund Allocation	3,940	3,940
01-41-6-610	Health & Life Insurance	IPBC EAP	73,950 100	74,050
01-41-6-620	FICA	Social Security Medicare	33,100 7,800	40,900
01-41-6-630	IMRF	Employer Contribution	43,500	43,500

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Other Expenses</u>				
01-41-7-700	Dues & Subscriptions	American Planning Association	510	
		American Payroll Association	200	
		Chamber of Commerce	160	
		CMAP	430	
		GFOA	160	
		ICLEI	470	
		ICMA	1,020	
		IGFOA	160	
		ILCMA	550	
		Illinois Municipal League	980	
		Metropolitan Mayors Caucus	480	
		Municipal Clerks	80	
		Proviso Municipal League	340	
		West Central Municipal Conference	11,700	
		West Suburban Chamber	2,580	
		Newspaper subscriptions	200	
		Other	200	20,220
01-41-7-705	Travel, Meals & Lodging	Village Board	1,560	
		Village Manager	1,560	
		Assistant Village Manager	780	
		Finance Director	780	
		Other	390	5,070
01-41-7-710	Training	Village Manager	2,340	
		Assistant Village Manager	1,950	
		Finance Director	1,950	
		Other Training	1,560	7,800
01-41-7-715	Employee Programs	Service Awards	100	
		Tuition Reimbursement	1,560	
		Employee Events	1,250	
		Holiday Gifts	250	3,160
01-41-7-720	Official Functions		3,000	3,000
01-41-7-730	Zoning Board of Appeals		4,000	4,000
01-41-7-740	Community Events		1,000	1,000
	Total Budget			\$ 929,520

POLICE DEPARTMENT

Statement of Purpose

The purpose of the La Grange Park Police Department is to keep the peace and maintain order in La Grange Park; to safeguard the community and prevent crime; to uphold the law and bring to justice those who break the law; to help the public, educate the community and encourage compliance with the law; and in fulfilling this purpose to exercise appropriate discretion and sound judgment based on the best interests of the community.



The Police Department consists of twenty-three (23) authorized full-time positions. The Department also includes sixteen (14) authorized part-time positions.

Budget Notes

- Total expenditures of \$4,671,360 are proposed for FY 20/21 or 2.6% higher than the prior year budget.
- There is a new \$2,400 recurring cost for electronic ticketing software for parking and compliance citations along with a new \$2,100 recurring cost for scheduling software in the Information Technology line item. The ticketing software is designed to work with our current MSI ticket tracking software and will eliminate the need for manual daily data entry while the scheduling software is web based and will replace the outdated current scheduling software that is no longer supported, as the company has gone out of business.
- The budgeted contribution to the Lyons Township Area Communication Center (LTACC) has decreased by \$42,000. The contribution is decreasing due to the addition of a new member.
- Under the Professional Services account is a recurring cost of \$10,500 for Lexipol. Lexipol's Policy and Training services provide State-specific policies vetted by public safety practitioners and public safety attorneys. Lexipol also offers scenario-based training to enhance personnel understanding of policies-verifiable through easy reporting along with a constant monitoring of legislation and case law with policy updates issued as needed.
- The annual International Association of Chiefs of Police Conference has been budgeted in Training and Travel, Meals & Lodging Accounts line items at an approximate cost of \$2,800.
- With the transfer from Netwest to the Starcom 21 network comes the elimination of the Netwest telephone charge, which is a reduction of approximately \$60,000.
- Due to the anticipated economic impacts of the COVID-19 pandemic, the budgets for building maintenance and office equipment have been reduced.

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
Salaries & Wages							
01-42-1-100	Sworn Full-Time Salaries	\$1,826,725	\$1,881,412	\$1,903,774	\$1,974,100	\$ 1,999,040	\$ 2,009,215
01-42-1-102	Administrative Salaries	294,889	111,107	103,972	99,020	112,490	106,320
01-42-1-112	Crossing Guard Wages	91,198	85,744	84,873	85,000	88,000	88,000
01-42-1-116	Auxiliary Officer Wages	9,812	4,792	4,273	8,000	10,000	8,000
01-42-1-130	Overtime Pay	49,362	40,111	41,318	52,000	40,000	47,500
01-42-1-132	Holiday Pay	71,310	64,986	60,504	72,500	72,500	70,000
01-42-1-134	Court Time Pay	13,571	17,545	15,705	16,000	21,000	18,000
01-42-1-136	Officer in Charge Pay	9,128	10,532	11,208	12,000	12,000	12,000
01-42-1-138	Detail Pay	1,522	-	16,669	15,000	1,000	20,000
Total Salaries & Wages		2,367,517	2,216,229	2,242,296	2,333,620	2,356,030	2,379,035
Professional Services							
01-42-2-200	Legal	25,861	25,778	22,800	27,000	30,000	28,000
01-42-2-250	Information Technology	16,667	3,677	6,635	14,500	14,500	21,600
01-42-2-285	Dispatch Services	6,352	221,808	235,374	240,000	247,000	205,000
01-42-2-290	Other Professional Services	5,607	6,028	4,754	36,000	8,600	21,200
Total Professional Services		54,487	257,291	269,563	317,500	300,100	275,800
Other Services							
01-42-3-300	Vehicle Maintenance	11,912	11,847	19,258	12,000	20,000	20,000
01-42-3-302	Equipment Maintenance	12,282	11,612	13,319	12,500	15,500	15,500
01-42-3-304	Building Maintenance	15,544	16,786	17,104	16,500	16,500	12,000
01-42-3-310	Equipment Rental	5,518	6,016	5,671	6,000	6,000	6,000
01-42-3-320	Janitorial Service	7,772	7,317	7,383	8,200	8,200	8,200
01-42-3-360	Printing	1,547	4,194	510	2,500	2,500	2,000
01-42-3-370	Postage	1,414	1,582	830	1,500	1,500	1,500
01-42-3-372	Telephone	12,503	70,011	77,050	70,000	77,700	12,700
01-42-3-390	Miscellaneous Services	3,961	3,044	1,231	3,500	3,500	3,500
Total Other Services		72,453	132,409	142,356	132,700	151,400	81,400
Capital Outlay							
01-42-4-430	Office Equipment	492	-	631	5,000	5,000	1,000
01-42-4-440	Other Equipment	-	4,219	-	13,000	-	-
Total Capital Outlay		492	4,219	631	18,000	5,000	1,000
Supplies							
01-42-5-500	Vehicle Parts & Supplies	14,893	13,982	10,965	13,000	13,000	13,000
01-42-5-502	Equipment Parts & Supplies	3,849	4,255	1,848	3,000	3,000	3,000
01-42-5-504	Building & Land Maintenance Materials	356	1,232	1,133	1,000	1,000	1,000
01-42-5-510	Food	147	143	181	500	500	500
01-42-5-512	Ammunition & Targets	857	1,051	1,275	1,900	1,500	2,500
01-42-5-520	Janitorial Supplies	1,505	701	956	1,000	1,000	1,000
01-42-5-540	Uniforms	17,574	14,468	14,521	18,000	14,000	28,000
01-42-5-550	Fuel	30,156	37,370	39,660	36,000	40,000	40,000
01-42-5-560	Books & Maps	468	876	292	900	300	900
01-42-5-580	Office Supplies	6,225	3,760	3,605	4,500	5,000	5,000
Total Supplies		76,030	77,838	74,436	79,800	79,300	94,900

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> FY 2016/17	<u>Actual</u> FY 2017/18	<u>Actual</u> FY 2018/19	<u>Projected</u> FY 2019/20	<u>Budget</u> FY 2019/20	<u>Budget</u> FY 2020/21
<i>Pension & Insurance</i>							
01-42-6-600	Property & Liability Insurance	64,412	115,042	108,590	89,760	89,760	88,845
01-42-6-610	Health & Life Insurance	388,282	376,981	370,990	380,340	380,340	387,255
01-42-6-620	FICA	57,192	43,562	43,629	45,800	47,300	47,100
01-42-6-630	IMRF	28,596	10,054	8,518	8,400	8,400	9,100
01-42-6-632	Police Pension	864,230	853,918	1,046,893	1,203,550	1,100,000	1,250,000
<i>Total Pension & Insurance</i>		1,402,712	1,399,557	1,578,620	1,727,850	1,625,800	1,782,300
<i>Other Expenses</i>							
01-42-7-700	Dues & Subscriptions	3,990	4,115	6,611	7,700	7,550	7,350
01-42-7-705	Travel, Meals & Lodging	-	456	3,085	2,400	2,800	2,800
01-42-7-710	Training	14,068	12,409	10,167	13,500	13,500	24,000
01-42-7-715	Employee Programs	2,920	2,912	4,774	6,250	6,250	3,775
01-42-7-756	Special Programs	3,859	7,869	5,846	14,000	6,500	19,000
<i>Total Other Expenses</i>		24,837	27,761	30,483	43,850	36,600	56,925
Total Expenditures: Police Department		\$ 3,998,528	\$ 4,115,304	\$ 4,338,385	\$ 4,653,320	\$ 4,554,230	\$ 4,671,360

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Police

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
01-42-1-100	Sworn Full-Time Salaries	Chief Deputy Chief Commander Sergeants (4) Police Officers (14)	\$ 128,510 123,725 108,140 430,590 1,218,250	\$ 2,009,215
01-42-1-102	Administrative Salaries	Secretary Records Clerk	48,295 58,025	106,320
01-42-1-112	Crossing Guard Wages		88,000	88,000
01-42-1-116	Auxiliary Officer Wages		8,000	8,000
01-42-1-130	Overtime Pay	Prisoner Watch	40,000 7,500	47,500
01-42-1-132	Holiday Pay		70,000	70,000
01-42-1-134	Court Time Pay		18,000	18,000
01-42-1-136	Officer in Charge Pay		12,000	12,000
01-42-1-138	Detail Pay	Reimbursed by Event Organization	20,000	20,000
<u>Professional Services</u>				
01-42-2-200	Legal	Village Prosecutor Other	23,000 5,000	28,000
01-42-2-250	Information Technology	IT Support CJIS MSI Ticket Software-E-Ticketing Pace Scheduling Software	7,000 2,500 10,000 2,100	21,600
01-42-2-285	Dispatch Services	LTACC Annual Contribution Other	200,000 5,000	205,000
01-42-2-290	Other Professional Services	Pension Actuary Social Worker Contract Promotional/Entry Level Testing Lexipol	3,200 2,500 5,000 10,500	21,200
<u>Other Services</u>				
01-42-3-300	Vehicle Maintenance		20,000	20,000
01-42-3-302	Equipment Maintenance	Cook County Livescan Maintenance Other-Radar Recerts-MA Agreements	2,500 13,000	15,500
01-42-3-304	Building Maintenance	Village Hall HVAC Maintenance Cell Repairs (Was \$7,500) Other	8,000 3,000 1,000	12,000

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Police

Account Number	Description	Detail	Amount	Total
01-42-3-310	Equipment Rental	Copier Lease Other	4,500 1,500	6,000
01-42-3-320	Janitorial Service	Janitorial Service Cell Cleaning	7,100 1,100	8,200
01-42-3-360	Printing	Citation Printing Report Forms, Case Folders Business Cards	1,000 500 500	2,000
01-42-3-370	Postage		1,500	1,500
01-42-3-372	Telephone	Land Lines Mobile Phones & Tablets	6,600 6,100	12,700
01-42-3-390	Miscellaneous Services	Kennel/Vet Fees Newspaper Ads/Legal Notices Medical Examiner Transports Towing Fees	1,500 500 1,000 500	3,500
<u>Capital Outlay</u>				
01-42-4-430	Office Equipment	Replace Desk & Chairs (Was \$5,000)	1,000	1,000
01-42-4-440	Other Equipment		-	-
<u>Supplies</u>				
01-42-5-500	Vehicle Parts & Supplies	Parts and Supplies for Police Fleet	13,000	13,000
01-42-5-502	Equipment Parts & Supplies	Police Parts and Supplies Fitness Center	2,500 500	3,000
01-42-5-504	Building & Landscape Materials	Parking Lot Maintenance Miscellaneous Light Bulbs, etc.	400 600	1,000
01-42-5-510	Food		500	500
01-42-5-512	Ammunition & Targets	Firearms Supplies	2,500	2,500
01-42-5-520	Janitorial Supplies	Miscellaneous Cleaning Supplies	1,000	1,000
01-42-5-540	Uniforms	Quartermaster Program Body Armor Replacement (Partially offset by grant funding)	21,000 7,000	28,000
01-42-5-550	Fuel		40,000	40,000
01-42-5-560	Books & Maps	Criminal Code Updates Uniform Complaint Manuals	450 450	900
01-42-5-580	Office Supplies		5,000	5,000

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Police

Account Number	Description	Detail	Amount	Total
<u>Pension & Insurance</u>				
01-42-6-600	Property & Liability Insurance	Risk Management Fund Allocation	88,845	88,845
01-42-6-610	Health & Life Insurance	IPBC	386,745	
		EAP	510	387,255
01-426-620	FICA	Social Security	12,600	
		Medicare	34,500	47,100
01-42-6-630	IMRF	Employer Contribution	9,100	9,100
01-42-6-632	Police Pension	Village Contribution	1,250,000	1,250,000
<u>Other Expenses</u>				
01-42-7-700	Dues & Subscriptions	West Suburban Investigate Task Force	2,500	
		N.I.P.A.S.	3,000	
		Illinois Assn. of Chiefs of Police	500	
		West Suburban Juvenile Officers	100	
		Intl. Assn. of Chiefs of Police	1,000	
		Other	250	7,350
01-42-7-705	Travel, Meals & Lodging	Intl. Assn. of Chiefs of Police	1,800	
		Other	1,000	2,800
01-42-7-710	Training	Academy (2 New Officers)	10,000	
		Basic Law Enforcement	5,500	
		N.E.M.R.T. Annual Fees	2,500	
		In-Service Training Days	2,000	
		N.I.P.A.S.	1,500	
		Firing Range Rental Fees	1,000	
		Intl. Assn. of Chiefs of Police	1,000	
		Miscellaneous	500	24,000
01-42-7-715	Employee Programs	Service Awards	275	
		Tuition Reimbursement	2,000	
		Holiday Gifts	1,500	3,775
01-42-7-756	Special Programs (Partially supported with donations and contributions)	National Night Out	15,000	
		Adopt A Cop Supplies	2,000	
		Shop With A Cop	1,000	
		Crime Prevention Materials	1,000	19,000
	Total Budget			\$ 4,671,360

FIRE DEPARTMENT

Mission Statement

The Village of La Grange Park Fire Department is a combination fire department, staffed predominantly by dedicated paid-on-call personnel, along with contracted full-time personnel.



Our primary responsibility is to protect the public from the effects of illness, injury, fire and disaster. This is accomplished through educating the public on fire prevention, injury prevention, and health risks, conducting effective code enforcement, and by providing excellent and efficient emergency response. Personnel are committed to being well trained and prepared for all emergencies, while maintaining the spirit of volunteerism.

We are ever focused on the needs of those we serve, while conducting ourselves at the highest level of moral and ethical standards.

Fire Department staffing consists of the Director of Fire, Building and Emergency Management, (who also serves as the Village's Fire Chief), and 50 paid-on-call firefighters and officers, nearly all of which are EMT-B's, or Paramedics. Staffing also includes the use of a contractual paramedic service, Public Safety Services, Inc., who provides licensed paramedics to provide Advanced Life Support EMS response from our Fire Station 1, utilizing Village-owned ambulance and supplies. Contract personnel also wear our Fire Department uniforms, and are basically integrated into our Fire Department as one.

The Fire Department currently operates three engines, one quint ladder truck, two advanced life support equipped ambulances, one command vehicle, and two staff cars. The Fire Department is a member of MABAS (Mutual Aid Box Alarm System) Division 10 and supports MABAS specialty teams such as Haz-Mat, Technical Rescue and Origin & Cause. In addition to fighting fires, the Fire Department provides other emergency and non-emergency services.

Budget Notes

- Expenditures in the Fire Department for FY 20/21 are budgeted to be \$1,800,376. This represents a 1.6% decrease compared to the department's budget for FY 19/20.
- The budgeted contribution to the Lyons Township Area Communication Center (LTACC) has decreased by \$42,000. The contribution is decreasing due to the addition of a new member.
- Paramedic Service cost has decreased for FY 20/21 as a new three-year contract has been negotiated with our service provider.
- Due to the anticipated economic impacts of the COVID-19 pandemic, the budgets for building maintenance and building materials have been reduced.

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
Salaries & Wages							
01-43-1-100	Full-Time Salaries	\$ 93,288	\$ 94,112	\$ 96,384	\$ 108,385	\$ 108,205	\$ 111,625
01-43-1-110	Part-Time Wages	208,296	235,187	239,878	250,000	232,200	238,676
01-43-1-114	EMT Wages	123,347	123,135	134,398	120,000	135,000	145,450
01-43-1-140	Mutual Aid Pay	48,442	55,376	77,699	77,778	52,000	60,000
01-43-1-142	Training Pay	70,963	67,705	101,868	110,000	100,800	102,900
01-43-1-144	Fire Prevention Pay	19,486	20,926	16,378	30,000	40,000	40,000
Total Salaries & Wages		563,822	596,441	666,605	696,163	668,205	698,651
Professional Services							
01-43-2-218	Ambulance Billing	30,177	31,731	30,441	30,200	30,200	30,200
01-43-2-250	Information Technology	8,027	5,018	7,410	10,975	10,975	10,950
01-43-2-260	Occupational Health	14,447	11,440	15,636	19,000	19,000	18,000
01-43-2-285	Dispatch Services	16,667	220,500	236,504	243,310	243,310	201,310
Total Professional Services		69,318	268,689	289,991	303,485	303,485	260,460
Services							
01-43-3-300	Vehicle Maintenance	29,787	35,710	30,954	24,900	24,900	21,400
01-43-3-302	Equipment Maintenance	11,879	11,084	8,272	12,740	12,740	12,020
01-43-3-304	Building Maintenance	23,786	25,284	20,486	13,270	13,270	11,720
01-43-3-310	Equipment Rental	62	1,203	79	350	100	100
01-43-3-320	Janitorial Service	1,210	1,210	1,210	3,000	1,200	1,200
01-43-3-360	Printing	193	646	934	1,000	2,000	2,000
01-43-3-370	Postage	460	411	371	250	250	250
01-43-3-372	Telephone	7,338	10,127	10,653	9,500	10,370	10,370
01-43-3-382	Paramedic Service	523,734	523,734	532,862	542,230	542,230	527,725
01-43-3-390	Miscellaneous Services	691	956	3,903	1,000	1,000	1,000
Total Services		599,140	610,365	609,724	608,240	608,060	587,785
Capital Outlay							
01-43-4-430	Office Equipment	1,268	4,402	366	1,000	1,000	1,000
01-43-4-440	Other Equipment	19,992	7,985	20,963	28,525	27,100	20,900
Total Capital Outlay		21,260	12,387	21,329	29,525	28,100	21,900
Supplies							
01-43-5-500	Vehicle Parts & Supplies	9,348	15,439	9,469	6,000	6,000	6,000
01-43-5-502	Equipment Parts & Supplies	4,996	8,146	4,078	10,200	8,210	8,210
01-43-5-504	Building & Landscape Materials	2,089	2,112	1,953	3,500	3,500	2,000
01-43-5-520	Janitorial Supplies	488	867	1,100	1,000	1,000	1,000
01-43-5-540	Uniforms	4,263	3,823	3,950	4,000	5,000	5,000
01-43-5-550	Fuel	13,209	14,817	17,061	18,000	18,000	18,000
01-43-5-560	Books & Maps	1,517	1,312	1,795	3,700	3,700	3,500
01-43-5-580	Office Supplies	1,800	1,499	1,172	4,000	4,000	4,000
01-43-5-582	Medical Supplies	4,448	5,372	5,640	9,000	9,000	9,000
Total Supplies		42,158	53,387	46,218	59,400	58,410	56,710

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
<i>Pension & Insurance</i>							
01-43-6-600	Property & Liability Insurance	29,003	44,733	25,150	24,480	24,480	26,350
01-43-6-610	Health & Life Insurance	13,059	12,770	12,573	15,310	15,310	15,575
01-43-6-612	Accident Insurance	1,188	1,188	1,188	1,200	1,200	1,200
01-43-6-620	FICA	34,957	36,129	43,028	53,300	51,200	53,600
01-43-6-630	IMRF	15,537	15,843	13,949	12,200	12,200	14,800
01-43-6-640	Unemployment	-	-	2,508	-	-	-
Total Pension & Insurance		93,744	110,663	98,396	106,490	104,390	111,525
<i>Other Expenses</i>							
01-43-7-700	Dues & Subscriptions	8,821	7,946	11,021	12,060	12,060	13,560
01-43-7-705	Travel, Meals & Lodging	-	3,321	1,091	4,800	4,800	4,800
01-43-7-710	Training	6,736	2,822	40,484	39,110	39,110	42,110
01-43-7-715	Employee Programs	3,246	3,623	5,536	3,000	3,000	2,875
Total Other Expenses		18,803	17,712	58,132	58,970	58,970	63,345
Total Expenditures: Fire Department		\$ 1,408,245	\$ 1,669,644	\$ 1,790,395	\$ 1,862,273	\$ 1,829,620	\$ 1,800,376

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
01-43-1-100	Full-Time Salaries	Director of Fire & Building (66%) Building & Fire Specialist (30%)	\$ 91,795 19,830	\$ 111,625
01-43-1-110	Part-Time Wages	POC Fire Response POC Duty Officer Standby Admin - EMS (DC, PM Coord) Admin - Operations (DC) Admin - Payroll, General Admin - Safety Committee Admin - Misc. EMA Support Admin - Misc. Captain Duties Admin - Misc. Lieutenant Duties Admin - Misc. Special Duties Hose Testing SCBA Maintenance Vehicle Maintenance LTACC Support (320 hrs - \$22 hr)	110,160 30,600 22,440 31,620 1,500 500 3,500 9,000 9,000 8,000 4,500 816 2,040 5,000	238,676
01-43-1-114	EMT Wages	POC EMS Standby & Response Continuing Education Community CPR New Hire Training (9)	100,000 22,000 1,200 22,250	145,450
01-43-1-140	Mutual Aid Pay	Automatic-Aid & Mutual-Aid	60,000	60,000
01-43-1-142	Training Pay	Weekly Training Training Administration Instructors Specialty Team Continuing Ed State Certification Courses Fire Officer Courses MABAS Division 10 & Misc. Classes NIMS Compliance Candidate Training	45,000 11,500 1,000 2,800 11,500 6,000 2,000 1,500 21,600	102,900
01-43-1-144	Fire Prevention Pay	Part-time Fire Inspectors Inspections, Plan Reviews, Meetings, Evacuation Planning, Fire Drills Open Houses Block Parties Misc. Public Education Events	31,400 1,100 3,500 1,500 2,500	40,000
<u>Professional Services</u>				
01-43-2-218	Ambulance Billing	Contracted Billing Service	30,200	30,200

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total			
01-43-2-250	Information Technology	IT Support	4,000	10,950			
		Meraki Annual Licenses	550				
		Software/Program Upgrades	2,200				
		Fire Software Maintenance	2,200				
		Medical Software Maintenance	2,000				
01-43-2-260	Occupational Health	New Hire Physicals (6)	3,000	18,000			
		Existing Personnel Physicals	15,000				
01-43-2-285	Dispatch Services	LTACC Operating Contribution	200,000	201,310			
		eDispatches	1,310				
<u>Services</u>							
01-43-3-300	Vehicle Maintenance	Ambulance Safety Lane	200	21,400			
		CHF 1201 - PM / Misc.	500				
		DO 1218 - PM / Misc.	800				
		FP 1228 - PM / Misc.	500				
		AMB 1214 - PM / Misc.	800				
		AMB 1215 - PM / Misc.	3,000				
		ENG 1211 - PM / Misc.	2,000				
		ENG 1211 - Pump Service Test	600				
		ENG 1221 - PM / Misc.	2,500				
		ENG 1221 - Pump Service Test	600				
		ENG 1222 - PM / Misc.	2,000				
		ENG 1222 - Pump Service Test	600				
		TRK 1219 - PM / Misc.	2,500				
		TRK 1219 - Pump Service Test	600				
		TRK 1219 - UL Aerial Testing	1,400				
		Soap, Wax	300				
		Repairs - Lighting, Sirens, Etc.	1,500				
		Miscellaneous	1,000				
		01-43-3-302	Equipment Maintenance		SCBA Flow Testing	2,300	12,020
					SCBA Repairs	1,200	
Cylinder Hydrostatic Testing	500						
Base Radio Maintenance	900						
Rescue System Contract	950						
Rescue System Repair	600						
Air Bag System Maintenance	-						
Cardiac Monitors Maint. Contract	1,800						
Stretcher Maintenance Contract	750						
SCBA Compressor Maintenance	680						
SCBA Quarterly Air Test	340						
Ground Ladder Testing (Bi-Annual)	-						
Radio Repair, Pager Repair, Computer Repairs & Maint., Saw, Hose, Misc. Tool Repair	2,000						

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
01-43-3-304	Building Maintenance	Village Hall HVAC Maintenance	2,500	
		Elevator Testing	120	
		Fire Extinguisher Maintenance	200	
		Stations Carpet Cleaning	1,000	
		Station 1 Rear Overhead Doors (Was \$15,000)		
		Station 1 Sewer Vacuum	1,500	
		Station 1 Floor Runners	1,200	
		Station 2 Roof Annual Maintenance	1,400	
		Station 1/VH Electronic Lock LL	1,800	
		Other	2,000	11,720
01-43-3-310	Equipment Rental	Copier	100	100
01-43-3-320	Janitorial Service		1,200	1,200
01-43-3-360	Printing	EMS, HIPAA, Misc.	1,000	
		Business Cards, Forms, Occupancy	1,000	2,000
01-43-3-370	Postage		250	250
01-43-3-372	Telephone	Land Lines	950	
		Mobile Phones & Air Cards	8,100	
		Internet Access	1,320	10,370
01-43-3-382	Paramedic Service	Contract (Six Shift PM/Firefighters)	527,725	527,725
01-43-3-390	Miscellaneous Services		1,000	1,000
<u>Capital Outlay</u>				
01-43-4-430	Office Equipment		1,000	1,000
01-43-4-440	Other Equipment	Pager Annual Replacement Program	2,100	
		Child Rescue Dummy	800	
		Turnout Gear	15,000	
		Hose Replacement Program	-	
		Apparatus - Misc. Small Tools	3,000	20,900
<u>Supplies</u>				
01-43-5-500	Vehicle Parts & Supplies		6,000	6,000
01-43-5-502	Equipment Parts & Supplies	Community CPR Program	1,250	
		SCBA Parts	1,000	
		Training Props & Supplies	1,000	
		Helmets	1,280	
		Boots	800	
		Gloves	900	
		Hoods	480	
		Batteries	1,500	8,210
01-43-5-504	Building and Landscape Materials	HVAC Parts, Building Bulbs, etc.	2,000	
		Station 2 Storage Shed (Was \$1,500)	-	2,000

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
01-43-5-520	Janitorial Supplies		1,000	1,000
01-43-5-540	Uniforms	POC New & Replacements, Chief Uniform Allowance, Misc. Patches, etc.	5,000	5,000
01-43-5-550	Fuel		18,000	18,000
01-43-5-560	Books & Maps	Code Books & Training Manuals Public Education Supplies	1,500 2,000	3,500
01-43-5-580	Office Supplies		4,000	4,000
01-43-5-582	Medical Supplies	Oxygen (ambus, apparatus, police) Other	2,000 7,000	9,000
Pension & Insurance				
01-43-6-600	Property & Liability Insurance	Risk Management Fund Allocation	26,350	26,350
01-43-6-610	Health & Life Insurance	IPBC EAP	14,955 620	15,575
01-43-6-612	Accident Insurance	POC Firefighter Coverage	1,200	1,200
01-43-6-620	FICA	Social Security Medicare	43,400 10,200	53,600
01-43-6-630	IMRF	Employer Contribution	14,800	14,800
Other Expenses				
01-43-7-700	Dues & Subscriptions	MABAS MABAS 10 Haz-Mat MABAS 10 Tech-Rescue Burn Trailer (Salt Creek Cooperative) IDPH Amb & Personnel Licenses NFPA IL Fire Chiefs Metro Chiefs International Chiefs NAEMT ILEMT Fire Service Instructors NFPA Code Subscriptions IL Fire Inspectors	4,750 1,000 3,000 1,000 700 350 325 50 325 50 50 150 1,700 110	13,560
01-43-7-705	Travel, Meals & Lodging		4,800	4,800

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
01-43-7-710	Training	Investigator Continuing Education	250	
		Technical Rescue Continuing Ed	500	
		Haz-Mat Continuing Ed	460	
		FF State Certification Courses	2,700	
		Haz-Mat Technician (2)	1,900	
		Fire Officer Courses	2,700	
		Fire College Tuition	1,350	
		EMT Tuition (5)	7,500	
		Outside Instructors	500	
		Miscellaneous Course Tuition	500	
		Basic Academy (6 new persons)	18,000	
		Basic FF Additional	1,200	
		FDIC (Training / Misc. Personnel)	1,200	
		IFCA, Etc. (Misc. Personnel)	125	
		Tyler Technologies (1)	1,900	
		FDIC, IAFC, IFCA, IFSTA, Etc.	1,325	42,110
01-43-7-715	Employee Programs	Service Awards	375	
		Tuition Reimbursement	1,000	
		Holiday Gifts	1,500	2,875
	Total Budget			\$ 1,800,376

PUBLIC WORKS

The Public Works Department is charged with the responsibility of maintaining Village streets and property, parkway & tree maintenance, the Village's water system and associated equipment, and the Village's storm, sanitary and combined sewers, and the Villages fleet. The costs attributed to the Village's water and sewer systems are budgeted in the Water and Sewer Funds. The Public Works Department also manages the Villages brush and leaf removal services.



The Public Works Department consists of nine (9) full-time personnel, one (1) part-time executive secretary and five (5) seasonal positions.

Budget Notes

- Total expenditures are proposed to be \$1,032,985 in FY 20/21 or 6.7% lower than the prior year budget.
- Information Technology increases \$5,000 in FY 20/21 for Geographic Information System (GIS) services. A total of \$50,000 is budgeted for GIS across the General, MFT, Water and Sewer Funds.
- Due to the anticipated economic effects of the COVID-19 pandemic, tree planting and sidewalk grinding costs have been moved to the Motor Fuel Tax fund, while tree removal, annual sidewalk program, crack sealing and office equipment have been cut.

PUBLIC WORKS
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

Account Number	Description	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
Salaries & Wages							
01-44-1-100	Full-time Salaries	\$437,297	\$449,198	\$467,631	\$394,575	\$ 413,390	\$ 410,855
01-44-1-120	Part-time Wages	47,560	34,234	36,665	35,000	48,400	46,005
01-44-1-130	Overtime	28,378	36,715	43,075	47,940	47,940	48,000
Total Salaries & Wages		513,235	520,147	547,371	477,515	509,730	504,860
Professional Services							
01-44-2-250	Information Technology	1,610	1,458	878	3,000	3,000	8,000
Total Professional Services		1,610	1,458	878	3,000	3,000	8,000
Services							
01-44-3-300	Vehicle Maintenance	30,183	32,761	21,680	37,000	30,000	30,000
01-44-3-302	Equipment Maintenance	4,187	1,127	2,388	5,000	5,000	5,000
01-44-3-304	Building Maintenance	1,507	13,654	6,293	6,500	9,400	9,400
01-44-3-306	Street Light & Traffic Signal Maint	7,105	6,410	-	-	-	-
01-44-3-310	Equipment Rental	1,356	9,049	4,178	4,200	2,000	3,500
01-44-3-320	Janitorial Service	1,622	281	-	2,640	1,500	2,700
01-44-3-322	Tree Maintenance	192,877	129,807	153,796	128,450	125,000	95,000
01-44-3-324	Refuse Collection & Disposal	42,379	29,135	34,617	44,000	44,000	43,300
01-44-3-326	Landscaping	14,459	8,781	17,428	20,000	22,000	22,000
01-44-3-342	Sidewalks	1,982	-	40,650	39,100	40,000	-
01-44-3-345	Crack Sealing	-	20,156	16,852	-	15,000	-
01-44-3-372	Telephone	4,564	4,382	4,395	3,830	4,690	3,860
01-44-3-380	Laundry Service	5,887	6,876	7,859	6,000	6,000	6,000
01-44-3-390	Miscellaneous Services	4,544	3,802	9,020	3,600	3,500	3,500
Total Services		312,652	266,221	319,156	300,320	308,090	224,260
Capital Outlay							
01-44-4-430	Office Equipment	87	552	334	2,100	1,500	1,000
01-44-4-440	Other Equipment	16,631	5,053	6,025	6,200	5,500	1,000
Total Capital Outlay		16,718	5,605	6,359	8,300	7,000	2,000
Supplies							
01-44-5-500	Vehicle Parts & Supplies	21,190	25,439	21,242	20,000	15,000	15,000
01-44-5-502	Equipment Parts & Supplies	5,224	4,089	2,071	3,000	6,000	6,000
01-44-5-504	Building & Landscape Materials	4,018	12,512	11,253	7,000	7,000	7,000
01-44-5-520	Janitorial Supplies	550	2,455	1,969	1,200	1,200	1,200
01-44-5-530	Chemicals	-	-	143	1,000	1,000	1,000
01-44-5-532	Road Salt	-	782	-	-	-	-
01-44-5-540	Uniforms	3,769	2,894	4,139	4,000	4,000	4,600
01-44-5-550	Fuel	20,032	23,184	26,600	26,000	30,000	28,000
01-44-5-570	Small Tools	2,294	1,860	776	1,500	1,500	1,500
01-44-5-572	Traffic Control Supplies	3,261	3,326	5,096	4,000	4,000	4,000
01-44-5-580	Office Supplies	1,754	2,780	1,747	1,500	1,500	1,500
Total Supplies		62,092	79,321	75,036	69,200	71,200	69,800
Pension & Insurance							
01-44-6-600	Property & Liability Insurance	81,214	123,801	36,920	28,060	28,060	29,950
01-44-6-610	Health & Life Insurance	100,722	95,759	103,810	97,850	97,850	105,265
01-44-6-620	FICA	39,197	39,652	41,740	36,500	39,300	39,000
01-44-6-630	IMRF	46,671	45,748	43,023	31,500	35,000	40,300
01-44-6-640	Unemployment	932	-	-	-	-	-
Total Pension & Insurance		268,736	304,960	225,493	193,910	200,210	214,515

PUBLIC WORKS
 VILLAGE OF LA GRANGE PARK
 Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
<i>Other Expenses</i>							
01-44-7-700	Dues & Subscriptions	1,045	1,097	1,587	1,500	1,500	1,500
01-44-7-705	Travel, Meals & Lodging	-	53	216	3,000	3,000	3,000
01-44-7-710	Training	3,080	279	1,911	2,300	2,300	3,300
01-44-7-715	Employee Programs	238	370	512	1,000	1,500	1,750
<i>Total Other Expenses</i>		4,363	1,799	4,226	7,800	8,300	9,550
Total Expenditures: Public Works Department		\$ 1,179,406	\$ 1,179,511	\$ 1,178,519	\$ 1,060,045	\$ 1,107,530	\$ 1,032,985

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Public Works

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
01-44-1-100	Full-Time Salaries	Public Works Director (60%) Foreman (60%) Water Operator (60%) Mechanic (60%) 5 Maintenance Workers (60%)	\$ 76,990 49,905 49,905 47,400 186,655	410,855
01-44-1-120	Part-Time Wages	Executive Secretary (60%) 4 Seasonal Maint Worker (60%) Seasonal Winter Plow	23,025 14,980 8,000	46,005
01-44-1-130	Overtime Pay	Includes Snow Operations	48,000	48,000
<u>Professional Services</u>				
01-44-2-250	Information Technology	IT Support Asset Management (GIS)	3,000 5,000	8,000
<u>Services</u>				
01-44-3-300	Vehicle Maintenance	Contracted Repairs to PW Vehicles	30,000	30,000
01-44-3-302	Equipment Maintenance	Two-Way Eqpt., Trailers, Backhoe Loader, Annual Maint., Copier	5,000	5,000
01-44-3-304	Building Maintenance	Pest Control, HVAC, Lighting, Garage Doors, Extinguishers, Access System	9,400	9,400
01-44-3-310	Equipment Rental	Propane Tank Rentals Equipment Rental Barricades	500 1,500 1,500	3,500
01-44-3-320	Janitorial Service	PW Facility Cleaning	2,700	2,700
01-44-3-322	Tree Maintenance	Tree Removal (Was \$30,000) Stump Removal & Restoration Emergency Tree Trimming Tree Trimming Program Tree Planting (Was \$25,000 Moved to MFT)	20,000 10,000 10,000 55,000	95,000
01-44-3-324	Refuse Collection & Disposal	Leaf Removal - Hauling Storage Lease Agreement Dumpsters	40,000 2,800 500	43,300
01-44-3-326	Landscaping	Landscape Contract Tub Grinding Brush	15,000 7,000	22,000
01-44-3-342	Sidewalks	Sidewalk Grinding (Was \$20,000 Moved to MFT) Annual Sidewalk Program (Was \$20,000) (\$24,500 in MFT Fund)		-

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Public Works

Account Number	Description	Detail	Amount	Total
01-44-3-345	Crack Sealing	Annual Program-(Was \$15,000) (\$24,500 in MFT Fund)		-
01-44-3-372	Telephone	Land Lines Mobile Phones Internet Access	1,210 2,150 500	3,860
01-44-3-380	Laundry Service	Uniform Cleaning	6,000	6,000
01-44-3-390	Miscellaneous Services	Weather Forecasting Pre-Employment, DOT Tests	2,500 1,000	3,500
<u>Capital Outlay</u>				
01-44-4-430	Office Equipment	(Was \$6,000)	1,000	1,000
01-44-4-440	Other Equipment	Other	1,000	1,000
<u>Supplies</u>				
01-44-5-500	Vehicle Parts & Supplies	Tires, Filters, Oil, Wipers, Belts, Fluids	15,000	15,000
01-44-5-502	Equipment Parts		6,000	6,000
01-44-5-504	Building and Landscape Materials	Landscape Materials (Poet's) Landscape Materials (31st Street) Building Supplies Holiday Decorations	2,000 2,000 2,000 1,000	7,000
01-44-5-520	Janitorial Supplies		1,200	1,200
01-44-5-530	Chemicals		1,000	1,000
01-44-5-540	Uniforms	Boots Outerwear Safety Equipment, Vests, Ear Protection	1,300 1,300 2,000	4,600
01-44-5-550	Fuel		28,000	28,000
01-44-5-570	Small Tools		1,500	1,500
01-44-5-572	Traffic Control Supplies		4,000	4,000
01-44-5-580	Office Supplies		1,500	1,500
<u>Pension & Insurance</u>				
01-44-6-600	Property & Liability Insurance	Risk Management Fund Allocation	29,950	29,950

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Public Works

Account Number	Description	Detail	Amount	Total
01-44-6-610	Health & Life Insurance	IPBC MOE EAP	9,285 95,880 100	105,265
01-44-6-620	FICA	Social Security Medicare	31,600 7,400	39,000
01-44-6-630	IMRF	Employer Contribution	40,300	40,300
<u>Other Expenses</u>				
01-44-7-700	Dues & Subscriptions	AWWA APWA Consortium Miscellaneous	220 120 500 660	1,500
01-44-7-705	Travel, Meals & Lodging	IPSI PWX (50% Water Fund)	1,500 1,500	3,000
01-44-7-710	Training	IPSI PWX 150 Training (50% Water) 2 Staff Employee Safety Training	350 450 1,000 1,500	3,300
01-44-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	300 1,200 250	1,750
	Total Budget			\$ 1,032,985

BUILDING DEPARTMENT

Mission Statement

The Village of La Grange Park Building Department is staffed by a combination of committed Village and contracted employees, maintaining high moral and ethical standards. Our primary responsibility is to provide for the safety of all persons and structures within our village. This is accomplished by operating an efficient permit process, conducting thorough plan-reviews and by conducting quality inspections. We enforce adherence to established building and zoning codes, while still being responsive and compassionate to property owner's rights and concerns. Through effective code enforcement, we increase the appearance and quality of life within the Village, and for our residents.



Building Department staffing consists of the Director of Fire, Building and Emergency Management, who also serves as the Village's Fire Chief, one (1) full-time Building Official/Deputy Building Commissioner, and one (1) Building and Fire Specialist. Additional plan review, inspectional services, and property maintenance code enforcement are contracted.

Budget Notes

- The title of the Senior Fiscal Assistant position has recently been changed to Building and Fire Specialist, to better reflect the duties of the position. This position handles technical tracking and coordination of permits, and provides administrative and some technical support to both the Building and Fire departments.
- Expenditures in the Building Department for FY 20/21 are budgeted to be \$338,350. This year's budget represents a 4.2% decrease compared to the department's budget for FY 19/20.
- Due to the anticipated economic effects of the COVID-19 pandemic, the budgeted amounts for plan reviews, inspections and code enforcement have been reduced.

BUILDING DEPARTMENT
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
Salaries & Wages							
01-45-1-100	Full-time Salaries	\$89,600	\$151,423	\$158,933	\$171,105	\$ 170,770	\$ 178,900
01-45-1-130	Overtime	21	-	293	-	-	-
Total Salaries & Wages		89,621	151,423	159,226	171,105	170,770	178,900
Professional Services							
01-45-2-200	Legal Fees	74	-	-	500	500	500
01-45-2-230	Plan Review & Inspections	178,929	67,358	59,411	53,000	69,900	50,000
01-45-2-250	Information Technology	1,749	904	1,426	3,500	3,500	3,500
01-45-2-290	Other Professional Services	-	9,600	11,520	23,000	33,000	23,000
Total Professional Services		180,752	77,862	72,357	80,000	106,900	77,000
Other Services							
01-45-3-300	Vehicle Maintenance	140	-	722	1,000	1,000	1,000
01-45-3-302	Equipment Maintenance	194	328	555	500	500	500
01-45-3-304	Building Maintenance	650	1,327	1,165	2,000	2,000	1,500
01-45-3-310	Equipment Rental	157	214	480	900	150	1,260
01-45-3-320	Janitorial Service	756	756	756	750	750	750
01-45-3-360	Printing	531	1,038	-	800	1,500	1,500
01-45-3-370	Postage	516	533	324	320	320	320
01-45-3-372	Telephone	3,922	3,830	3,762	4,000	3,500	4,000
01-45-3-390	Miscellaneous Services	2,183	423	401	1,000	2,000	2,000
Total Other Services		9,049	8,449	8,165	11,270	11,720	12,830
Capital Outlay							
01-45-4-430	Office Equipment	331	-	213	500	500	2,000
01-45-4-440	Other Equipment	202	-	-	-	-	-
Total Capital Outlay		533	-	213	500	500	2,000
Supplies							
01-45-5-500	Vehicle Parts & Supplies	530	267	945	1,400	500	500
01-45-5-504	Building & Landscape Materials	78	74	100	100	100	100
01-45-5-520	Janitorial Supplies	65	34	45	200	200	200
01-45-5-540	Uniforms	120	-	-	400	600	600
01-45-5-550	Fuel	592	1,141	1,169	1,000	1,000	1,000
01-45-5-560	Books & Maps	-	-	-	2,200	2,200	2,200
01-45-5-580	Office Supplies	437	406	128	500	1,000	1,000
Total Supplies		1,822	1,922	2,387	5,800	5,600	5,600
Pension & Insurance							
01-45-6-600	Property & Liability Insurance	1,577	2,920	2,270	2,270	1,270	1,745
01-45-6-610	Health & Life Insurance	23,468	27,158	26,718	26,790	28,310	28,825
01-45-6-620	FICA	6,715	11,164	11,600	13,100	13,100	13,700
01-45-6-630	IMRF	8,283	13,719	12,990	11,270	12,400	15,000
Total Pension & Insurance		40,043	54,961	53,578	53,430	55,080	59,270
Other Expenses							
01-45-7-700	Dues & Subscriptions	135	210	210	550	550	550
01-45-7-705	Travel, Meals & Lodging	-	-	-	1,000	1,000	1,000
01-45-7-710	Training	36	-	400	1,000	1,000	1,000
01-45-7-715	Employee Programs	29	28	32	70	50	200
Total Other Expenses		200	238	642	2,620	2,600	2,750
Total Expenditures: Building Department		\$ 322,020	\$ 294,855	\$ 296,568	\$ 324,725	\$ 353,170	\$ 338,350

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Building

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
01-45-1-100	Full-Time Salaries	Director of Fire & Building (30%) Building & Fire Specialist (56%) Building Official (100%)	\$ 41,310 37,020 100,570	\$ 178,900
<u>Professional Services</u>				
01-45-2-200	Legal	Review of Building Code Issues	500	500
01-45-2-230	Plan Review & Inspections	Contract Plan Review (Was \$20,000) Contract Plumbing (Was \$10,000) Elevator Inspections Engineering (Was \$3,000) Fire Safety Plan Review Health Inspections	15,000 8,000 5,500 10,000 4,000 7,500	50,000
01-45-2-250	Information Technology	IT Support Permit Software Maintenance	2,500 1,000	3,500
01-45-2-290	Other Professional Services	Contracted Code Enforcement (Was \$30,000)	23,000	23,000
<u>Other Services</u>				
01-45-3-300	Vehicle Maintenance		1,000	1,000
01-45-3-302	Equipment Maintenance	Radio Maintenance	500	500
01-45-3-304	Building Maintenance	Village Hall HVAC Maintenance Other	500 1,000	1,500
01-45-3-310	Equipment Rental	Copier Floor Mats	900 360	1,260
01-45-3-320	Janitorial Service		750	750
01-45-3-360	Printing	Business Cards, Inspection Reports, Permit Applications	1,500	1,500
01-45-3-370	Postage		320	320
01-45-3-372	Telephone	Land Lines Mobile Phones	3,000 1,000	4,000
01-45-3-390	Miscellaneous Services		2,000	2,000
<u>Capital Outlay</u>				
01-45-4-430	Office Equipment		2,000	2,000
<u>Supplies</u>				
01-45-5-500	Vehicle Parts & Supplies		500	500
01-45-5-504	Building and Landscape Materials		100	100

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: General

Department: Building

Account Number	Description	Detail	Amount	Total
01-45-5-520	Janitorial Supplies		200	200
01-45-5-540	Uniforms		600	600
01-45-5-550	Fuel		1,000	1,000
01-45-5-560	Books & Maps	Code Books, Technical Manuals, etc.	2,200	2,200
01-45-5-580	Office Supplies		1,000	1,000
<u>Pension & Insurance</u>				
01-45-6-600	Property & Liability Insurance	Risk Management Fund Allocation	1,745	1,745
01-45-6-610	Health & Life Insurance	IPBC EAP	28,775 50	28,825
01-45-6-620	FICA	Social Security Medicare	11,100 2,600	13,700
01-45-6-630	IMRF	Employer Contribution	15,000	15,000
<u>Other Expenses</u>				
01-45-7-700	Dues & Subscriptions	ICC & BOCA Membership, SBOC Membership, ASPA	550	550
01-45-7-705	Travel, Meals & Lodging		1,000	1,000
01-45-7-710	Training	SBOC Training, U of W, Misc.	1,000	1,000
01-45-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	150 - 50	200
	Total Budget			\$ 338,350

WATER FUND

The Water Fund is an enterprise fund that accounts for the operation and maintenance of the Village's water system. The Village purchases its Lake Michigan water from the Brookfield North Riverside Water Commission (BNRWC).

Administration Budget

The Water Fund Administration budget includes the costs of administrative support functions.

Distribution Budget

The Water Fund Distribution budget consists of the operational activities of the water system, including a portion of public works salaries and associated benefits, equipment and system repairs, and replacement of pipes and equipment as necessary. The single largest expense in the Water Fund Distribution budget is the purchase of water from the BNRWC.

Budget Notes

- FY 20/21 water sales revenue is budgeted at \$4,350,000, about 1.0% lower than FY 19/20. Due to the anticipated economic impacts of the COVID-19 pandemic,, the water rate will be held at the same as FY 19/20 rather than increasing according to the 2017 Rate Study. Budgeted revenue is lower due to the projected continued decrease in water usage due to conservation.
- A total of \$4,995,865 in expenditures is proposed for FY 20/21, an increase of 6.7% from the prior year. The increase is primarily due to planned infrastructure projects.

Administration

- Total proposed expenditures for FY 20/21 are \$197,805 or 10.3% lower than the prior year budget.
- Full-time salaries are decreasing and part-time salaries are increasing due to the reorganization of the Finance Department. One full-time Fiscal Assistant will be replaced with two part-time Fiscal Assistants.
- Information Technology services are increasing due to the new ERP software maintenance fees.
- Information Technology Capital Outlay includes re-budgeted amount for the ERP software conversion that will be completed in the fall of 2020.
- Health & Life Insurance is decreasing due to the full-time Fiscal Assistant changing to two part-time positions.

- IMRF is increasing as a result of the rate changing from 5.88% in 2019 to 8.04% in 2020. The rate is adjusted primarily due to IMRF investment returns. The Village's rate remains below the average for IMRF employers.

Distribution

- Total proposed expenditures for FY 20/21 are \$4,798,060 or 7.6% greater than the prior year budget.
- During the summer and fall of 2019, Hancock Engineering completed the water main design along 31st Street from Meadowcrest to Barnsdale. The FY 20/21 budget includes replacing this current deteriorated water main.
- Staff and Hancock Engineering continue to work on the design and placement of the new water main slated for La Grange Road between Garfield and 31st and East to Meadowcrest. After reviewing all potential alignments, both Hancock and staff agree that utilizing the BP station is still the best option. Surveys are underway to propose utility easements with the residents in the 1000 block of La Grange Road and business owners along the proposed route. This proposed project should be ready for construction in FY 21/22.
- There is \$160,000 allocated for the replacement of a 2000 John Deere backhoe, \$20,000 for the water portion of Geographic Information System services, and \$75,000 for the design of Park Ave water main replacement.

WATER FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2016/17</u>	<u>Actual</u> <u>FY 2017/18</u>	<u>Actual</u> <u>FY 2018/19</u>	<u>Projected</u> <u>FY 2019/20</u>	<u>Budget</u> <u>FY 2019/20</u>	<u>Budget</u> <u>FY 2020/21</u>
Charges For Services							
03-50-5-520	Water Sales	3,192,963	3,184,631	3,931,830	4,387,000	4,387,000	4,350,000
03-50-5-530	Meter Sales & Service	8,871	12,709	18,551	10,000	10,000	10,000
Total Charges For Services		3,201,834	3,197,340	3,950,381	4,397,000	4,397,000	4,360,000
Miscellaneous Revenues							
03-50-7-700	Interest on Investments	11,782	15,222	41,938	45,000	18,000	14,000
03-50-7-710	Property Damage Reimbursements	43	-	4,450	-	-	-
03-50-7-750	Sale of Village Property	-	-	7,720	-	-	-
03-50-7-790	Miscellaneous Revenue	31,581	2,728	7,041	850	-	-
Total Miscellaneous Revenues		43,406	17,950	61,149	45,850	18,000	14,000
Total Revenues		\$ 3,245,240	\$ 3,215,290	\$ 4,011,530	\$ 4,442,850	\$ 4,415,000	\$ 4,374,000
Expenditures							
	Salaries & Wages	\$ 266,327	\$ 280,171	\$ 284,195	\$ 340,745	\$ 356,265	\$ 360,605
	Professional Services	56,314	30,087	104,984	384,442	373,040	329,640
	Other Services	184,179	207,447	249,485	242,250	247,850	247,470
	Supplies	1,946,417	1,944,952	2,133,444	2,123,880	2,137,140	2,166,550
	Pension & Insurance	119,646	152,584	138,775	137,360	141,570	145,295
	Other Expenses	6,610	6,207	8,030	11,580	10,280	11,745
Operating Expenditures		2,579,493	2,621,448	2,918,913	3,240,257	3,266,145	3,261,305
	Capital Outlay	688,641	672,944	479,367	901,200	1,414,700	1,734,560
	Transfer to Risk Management Fund	-	117,352	-	-	-	-
Total Expenditures		\$ 3,268,134	\$ 3,411,744	\$ 3,398,280	\$ 4,141,457	\$ 4,680,845	\$ 4,995,865
Fund Balance Increase/(Decrease)		\$ (22,894)	\$ (196,454)	\$ 613,250	\$ 301,393	\$ (265,845)	\$ (621,865)
Beginning Fund Balance¹		2,955,067	2,932,173	2,735,719	3,254,948	3,254,948	3,556,341
	GASB 75 Restatement			(94,021)			
Ending Fund Balance¹		2,932,173	2,735,719	3,254,948	3,556,341	2,989,103	2,934,476
	Adjustment to Available Cash ²	(911,825)	(743,978)	(840,787)	(840,787)	(840,787)	(840,787)
Available Cash at Fiscal Year End		\$ 2,020,348	\$ 1,991,741	\$ 2,414,161	\$ 2,715,554	\$ 2,148,316	\$ 2,093,689

1. Net position excluding investment in capital assets.

2. Includes receivables and deposits as of year end.

WATER FUND ADMINISTRATION
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
Salaries & Wages							
03-41-1-100	Full-time Salaries	\$ 79,501	\$ 81,154	\$ 84,639	\$ 80,715	\$ 80,365	\$ 75,905
03-41-1-110	Part-time Wages	1,758	3,077	1,714	10,810	10,910	19,755
03-41-1-130	Overtime	64	74	-	500	100	500
03-41-1-900	Compensated Absences	918	227	(167)	-	-	-
Total Salaries & Wages		82,241	84,532	86,186	92,025	91,375	96,160
Professional Services							
03-41-2-200	Legal	2,880	4,540	2,880	3,380	3,380	3,380
03-41-2-210	Auditing & Reporting	2,460	3,124	3,082	3,560	3,560	3,560
03-41-2-250	Information Technology	5,070	7,715	8,740	7,000	7,000	9,000
03-41-2-270	Banking Services	-	1,709	2,718	600	600	2,000
03-41-2-290	Other Professional Services	13,001	6,322	-	1,000	1,000	1,000
Total Professional Services		23,411	23,410	17,420	15,540	15,540	18,940
Other Services							
03-41-3-302	Equipment Maintenance	1,020	139	177	1,500	1,500	1,500
03-41-3-304	Building Maintenance	12,416	5,068	5,595	5,000	5,000	4,860
03-41-3-310	Equipment Rental	1,098	1,034	828	940	940	940
03-41-3-320	Janitorial Service	786	786	786	800	800	800
03-41-3-350	Notices	291	146	179	370	370	370
03-41-3-360	Printing	4,009	3,903	3,789	2,560	2,560	2,560
03-41-3-370	Postage	8,380	8,476	4,763	5,800	5,800	5,800
03-41-3-372	Telephone	2,017	1,882	1,714	1,840	1,840	1,840
03-41-3-390	Miscellaneous Services	1,668	73	70	2,500	500	500
Total Other Services		31,685	21,507	17,901	21,310	19,310	19,170
Capital Outlay							
03-41-4-430	Office Equipment	210	268	398	1,000	320	320
03-41-4-448	Information Technology	-	-	-	35,000	57,920	26,440
Total Capital Outlay		210	268	398	36,000	58,240	26,760
Supplies							
03-41-5-504	Building & Landscape Materials	-	-	-	80	80	250
03-41-5-510	Food	-	-	-	300	60	300
03-41-5-520	Janitorial Supplies	61	20	47	50	50	50
03-41-5-560	Books & Maps	-	-	-	60	60	60
03-41-5-580	Office Supplies	897	761	693	840	840	840
Total Supplies		958	781	740	1,330	1,090	1,500
Pension & Insurance							
03-41-6-600	Property & Liability Insurance	1,399	2,261	2,800	2,360	2,360	2,105
03-41-6-610	Health & Life Insurance	14,308	15,464	18,234	13,340	13,340	11,725
03-41-6-620	FICA	5,911	7,783	6,212	6,760	7,100	7,400
03-41-6-630	IMRF	7,850	7,306	8,696	5,930	6,500	7,900
Total Pension & Insurance		29,468	32,814	35,942	28,390	29,300	29,130
Other Expenses							
03-41-7-700	Dues & Subscriptions	2,631	2,715	2,752	2,790	2,790	3,170
03-41-7-705	Travel, Meals & Lodging	-	349	856	720	720	720
03-41-7-710	Training	1,212	688	1,471	760	760	760
03-41-7-715	Employee Programs	126	189	503	510	510	495
03-41-7-720	Official Functions	431	427	525	1,000	1,000	1,000
03-41-7-790	Contingencies	-	-	-	-	-	-
Total Other Expenses		4,400	4,368	6,107	5,780	5,780	6,145
Total Expenditures		\$ 172,373	\$ 167,680	\$ 164,694	\$ 200,375	\$ 220,635	\$ 197,805

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Water

Department: Administration

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
03-41-1-100	Full-time Salaries	Village Manager (12%) Assistant Village Manager (12%) Executive Secretary (12%) Finance Director (12%) Accounting Specialist (12%) Fiscal Assistant (12%) Building & Fire Specialist (2%) Director of Fire & Building (2%)	\$ 21,100 14,700 7,650 16,145 7,315 5,375 1,325 2,295	\$ 75,905
03-41-1-110	Part-time Wages	Village Clerk (12%) Fiscal Assistant-UB (45%) 2 Fiscal Assistants (12%) Seasonal Assistance (12%)	1,400 11,755 6,020 580	19,755
03-41-1-130	Overtime		500	500
<u>Professional Services</u>				
03-41-2-200	Legal	Village Attorney Retainer Personnel & Labor Issues Other Litigation	2,880 350 150	3,380
03-41-2-210	Auditing & Reporting	Annual Audit OPEB Report GFOA Award Program	3,180 320 60	3,560
03-41-2-250	Information Technology	IT Support Website Support ERP Software Support	3,000 2,000 4,000	9,000
03-41-2-270	Banking Services		2,000	2,000
03-41-2-290	Other Professional Services		1,000	1,000
<u>Other Services</u>				
03-41-3-302	Equipment Maintenance		1,500	1,500
03-41-3-304	Building Maintenance	Village Hall Improvements (Was \$11,000) Village Hall HVAC Improvements Other	 360 4,500	4,860
03-41-3-310	Equipment Rental	Copier Postal Machine	860 80	940
03-41-3-320	Janitorial Service		800	800
03-41-3-350	Notices	Legal and Personnel Annual Treasurer's Report	220 150	370

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Water

Department: Administration

Account Number	Description	Detail	Amount	Total
03-41-3-360	Printing	Utility Bills Village Newsletter Other	1,200 860 500	2,560
03-41-3-370	Postage	Utility Bills Consumer Confidence Report Village Newsletter Metered Mail	3,500 1,000 500 800	5,800
03-41-3-372	Telephone	Land Lines Mobile Phones Internet Access	1,460 160 220	1,840
03-41-3-390	Miscellaneous Services		500	500
<u>Capital Outlay</u>				
03-41-4-430	Office Equipment		320	320
03-41-4-448	Information Technology <i>(Split Capital/Water/Sewer)</i>	Computer Replacement ERP Software Project Phone System Replacement Backup Server Replacement UPS Replacement	1,000 15,000 9,000 420 1,020	26,440
<u>Supplies</u>				
03-41-5-504	Building & Landscape Materials		250	250
03-41-5-510	Food		300	300
03-41-5-520	Janitorial Supplies		50	50
03-41-5-560	Books & Maps		60	60
03-41-5-580	Office Supplies		840	840
<u>Pension & Insurance</u>				
03-41-6-600	Property & Liability Insurance	Risk Management Fund Allocation	2,105	2,105
03-41-6-610	Health & Life Insurance	IPBC EAP	11,705 20	11,725
03-41-6-620	FICA	Social Security Medicare	6,000 1,400	7,400
03-41-6-630	IMRF	Employer Contribution	7,900	7,900

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Water

Department: Administration

Account Number	Description	Detail	Amount	Total
<u>Other Expenses</u>				
03-41-7-700	Dues & Subscriptions	American Planning Association	80	
		American Payroll Association	30	
		Chamber of Commerce	30	
		CMAA	70	
		GFOA	30	
		ICLEI	80	
		ICMA	160	
		IGFOA	30	
		ILCMA	90	
		Illinois Municipal League	150	
		Metropolitan Mayors Caucus	80	
		Municipal Clerks	20	
		Proviso Municipal League	60	
		West Central Municipal Conference	1,800	
		West Suburban Chamber	400	
		Newspaper subscriptions	30	
		Other	30	3,170
03-41-7-705	Travel, Meals & Lodging	Village Board	240	
		Village Manager	180	
		Assistant Village Manager	120	
		Finance Director	120	
		Other	60	720
03-41-7-710	Training	Village Manager	240	
		Assistant Village Manager	180	
		Finance Director	180	
		Other Training	160	760
03-41-7-715	Employee Programs	Service Awards	15	
		Tuition Reimbursement	240	
		Employee Events	190	
		Holiday Gifts	50	495
03-41-7-720	Official Functions		1,000	1,000
	Total Budget			\$ 197,805

WATER FUND DISTRIBUTION
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
Salaries & Wages							
03-44-1-100	Full-time Salaries	\$ 151,873	\$ 156,195	\$ 162,538	\$ 197,290	\$ 206,690	\$ 205,440
03-44-1-120	Part-time Wages	9,775	7,763	7,901	16,430	23,200	24,005
03-44-1-130	Overtime	24,732	26,005	23,978	35,000	35,000	35,000
03-44-1-900	Compensated Absences	(2,294)	5,676	3,592	-	-	-
Total Salaries & Wages		184,086	195,639	198,009	248,720	264,890	264,445
Professional Services							
03-44-2-220	Engineering	32,160	4,020	78,699	303,000	337,000	244,000
03-44-2-250	Information Technology	743	2,657	2,965	21,000	2,500	48,700
03-44-2-290	Other Professional Services	-	-	5,900	44,902	18,000	18,000
Total Professional Services		32,903	6,677	87,564	368,902	357,500	310,700
Other Services							
03-44-3-300	Vehicle Maintenance	16,631	17,948	20,330	20,000	20,000	20,000
03-44-3-302	Equipment Maintenance	999	86	239	2,000	4,000	4,000
03-44-3-304	Building Maintenance	-	-	-	5,000	5,000	5,000
03-44-3-308	Water Main Maintenance	71,733	107,147	139,870	117,000	117,000	117,000
03-44-3-310	Equipment Rental	-	-	-	200	500	500
03-44-3-320	Janitorial Service	361	43	-	1,200	300	300
03-44-3-324	Dumping Fees	17,331	18,194	22,640	32,300	32,300	32,300
03-44-3-330	Utilities	29,689	30,302	36,144	35,000	35,000	35,000
03-44-3-372	Telephone	1,208	1,283	1,143	1,240	1,240	1,000
03-44-3-380	Laundry Service	906	1,058	1,209	2,000	900	900
03-44-3-390	Miscellaneous Services	13,636	9,879	10,009	5,000	12,300	12,300
Total Other Services		152,494	185,940	231,584	220,940	228,540	228,300
Capital Outlay							
03-44-4-400	Vehicles	-	164,794	56,459	12,000	15,000	160,000
03-44-4-420	Water System	446,973	15,464	39,770	812,000	1,325,000	1,540,000
03-44-4-430	Office Equipment	-	-	-	500	500	500
03-44-4-440	Other Equipment	241,458	492,418	382,740	36,100	15,000	6,300
03-44-4-448	Information Technology	-	-	-	4,600	960	1,000
Total Capital Outlay		688,431	672,676	478,969	865,200	1,356,460	1,707,800
Supplies							
03-44-5-500	Vehicle Parts & Supplies	16,844	16,748	9,380	12,000	10,000	10,000
03-44-5-502	Equipment Parts & Supplies	1,637	703	834	2,000	2,000	2,000
03-44-5-504	Building & Landscape Materials	469	31	913	800	500	500
03-44-5-520	Janitorial Supplies	78	53	305	200	200	200
03-44-5-530	Chemicals	1,293	1,489	1,570	2,000	2,000	2,000
03-44-5-540	Uniforms	570	373	413	600	600	600
03-44-5-550	Fuel	6,539	6,459	8,676	10,000	7,000	7,000
03-44-5-570	Small Tools	698	2,262	617	2,200	1,000	10,000
03-44-5-572	Traffic Control Supplies	118	2,895	141	2,000	2,000	2,000
03-44-5-574	Materials for Water Mains	59,466	46,561	79,981	70,000	90,000	90,000
03-44-5-576	Water Meters	59,159	18,726	8,800	20,000	20,000	20,000
03-44-5-578	Water	1,798,259	1,846,641	2,020,236	2,000,000	2,000,000	2,020,000
03-44-5-580	Office Supplies	329	1,230	838	750	750	750
Total Supplies		1,945,459	1,944,171	2,132,704	2,122,550	2,136,050	2,165,050

WATER FUND DISTRIBUTION
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> FY 2016/17	<u>Actual</u> FY 2017/18	<u>Actual</u> FY 2018/19	<u>Projected</u> FY 2019/20	<u>Budget</u> FY 2019/20	<u>Budget</u> FY 2020/21
<i>Pension & Insurance</i>							
03-44-6-600	Property & Liability Insurance	29,688	48,985	29,340	24,680	24,680	22,165
03-44-6-610	Health & Life Insurance	28,455	34,539	38,270	48,890	48,890	52,600
03-44-6-620	FICA	14,077	14,960	15,153	19,000	20,400	20,300
03-44-6-630	IMRF	17,625	21,286	20,070	16,400	18,300	21,100
03-44-6-640	Unemployment	333	-	-	-	-	-
<i>Total Pension & Insurance</i>		90,178	119,770	102,833	108,970	112,270	116,165
<i>Other Expenses</i>							
03-44-7-700	Dues & Subscriptions	530	437	1,057	500	500	500
03-44-7-705	Travel, Meals & Lodging	-	613	299	2,000	1,000	1,000
03-44-7-710	Training	1,644	744	469	3,000	2,300	3,300
03-44-7-715	Employee Programs	36	45	98	300	700	800
03-44-7-790	Contingencies	-	-	-	-	-	-
<i>Total Other Expenses</i>		2,210	1,839	1,923	5,800	4,500	5,600
Total Expenditures		\$ 3,095,761	\$ 3,126,712	\$ 3,233,586	\$ 3,941,082	\$ 4,460,210	\$ 4,798,060

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Water

Department: Water Distribution

Account Number	Description	Detail	Amount	Total
Salaries & Wages				
03-44-1-100	Full-Time Salaries	Public Works Director (30%) Foreman (30%) Water Operator (30%) Mechanic (30%) 5 Maintenance Workers (30%)	\$ 38,500 24,955 24,955 23,700 93,330	\$ 205,440
03-44-1-120	Part-Time Wages	Executive Secretary (30%) 4 Seasonal Maint Worker (30%) Seasonal CDL Driver	11,515 7,490 5,000	24,005
03-44-1-130	Overtime		35,000	35,000
Professional Services				
03-44-2-220	Engineering	31st Water Main - Construction Park Ave - Design Other Improvements LGRD Water Main Design Material Testing	100,000 75,000 10,000 34,000 25,000	244,000
03-44-2-250	Information Technology	IT Support SCADA - Graphic Upgrades Meter Software Support Asset Management (GIS)	1,500 8,000 19,200 20,000	48,700
03-44-2-290	Other Professional Services	EPA Sampling Annual Water Audit	12,000 6,000	18,000
Services				
03-44-3-300	Vehicle Maintenance		20,000	20,000
03-44-3-302	Equipment Maintenance		4,000	4,000
03-44-3-304	Building Maintenance		5,000	5,000
03-44-3-308	Water Main Maintenance	Valve Exercising & Repairs Leak Detection Watermain / Service Line Repair Hydrant Replacement Pavement Patching Water Tank Cleaning & Inspection	30,000 24,000 30,000 8,000 10,000 15,000	117,000
03-44-3-310	Equipment Rental	Copier	500	500
03-44-3-320	Janitorial Service	PW Facility Cleaning	300	300
03-44-3-324	Dumping Fees	Hauling excavated debris Storage Lease Agreement	30,000 2,300	32,300
03-44-3-330	Utilities	Electricity & Gas	35,000	35,000

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Water

Department: Water Distribution

Account Number	Description	Detail	Amount	Total
03-44-3-372	Telephone	Land Lines Mobile Phones	160 840	1,000
03-44-3-380	Laundry Service	Uniform Cleaning	900	900
03-44-3-390	Miscellaneous Services	Traffic control Meter Calibration Cross-Connection Programs JULIE	5,000 1,000 2,300 4,000	12,300
<u>Capital Outlay</u>				
03-44-4-400	Vehicles	Replacement Backhoe 100%	160,000	160,000
03-44-4-420	Water System	31st - Meadowcrest to Barnsdale Garage Door Improvements	1,500,000 40,000	1,540,000
03-44-4-430	Office Equipment		500	500
03-44-4-440	Other Equipment	Public Works HVAC Improvements	6,300	6,300
03-44-4-448	Information Technology	Computer Replacement	1,000	1,000
<u>Supplies</u>				
03-44-5-500	Vehicle Parts & Supplies		10,000	10,000
03-44-5-502	Equipment Parts		2,000	2,000
03-44-5-504	Building and Landscape Materials		500	500
03-44-5-520	Janitorial Supplies		200	200
03-44-5-530	Chemicals	Chemicals for Water Plant	2,000	2,000
03-44-5-540	Uniforms		600	600
03-44-5-550	Fuel	Regular Fuel Diesel Fuel	3,500 3,500	7,000
03-44-5-570	Small Tools	Misc Service Tapping Machine LED Ballon Lights	1,000 3,000 6,000	10,000
03-44-5-572	Traffic Control Supplies		2,000	2,000
03-44-5-574	Materials for Water Mains	Hydrant purchases Valve purchases Clamps & Miscellaneous Parts Concrete valve vaults Gravel	60,000 6,000 15,000 1,500 7,500	90,000

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Water

Department: Water Distribution

Account Number	Description	Detail	Amount	Total
03-44-5-576	Water Meters	Stock Replace 14" Incoming Meter	16,000 4,000	20,000
03-44-5-578	Water	BNRWC	2,020,000	2,020,000
03-44-5-580	Office Supplies		750	750
<u>Pension & Insurance</u>				
03-44-6-600	Property & Liability Insurance	Risk Management Fund Allocation	22,165	22,165
03-44-6-610	Health & Life Insurance	IPBC MOE EAP	4,640 47,940 20	52,600
03-44-6-620	FICA	Social Security Medicare	16,400 3,900	20,300
03-44-6-630	IMRF	Employer Contribution	21,100	21,100
<u>Other Expenses</u>				
03-44-7-700	Dues & Subscriptions	AWWA APWA	250 250	500
03-44-7-705	Travel, Meals & Lodging		1,000	1,000
03-44-7-710	Training	IPSI PWX Employee Safety Training 150 Trainng (50% PW) 2 Staff	350 450 1,500 1,000	3,300
03-44-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	150 600 50	800
	Total Budget			\$ 4,798,060

SEWER FUND

The Sewer Fund includes the costs to maintain the Village's combined sanitary and storm water sewer system. The Sewer Fund is an enterprise fund supported by the revenues derived from sewer fees.

Administration Budget

The Sewer Fund Administration budget includes the costs of administrative support functions.

Operations and Maintenance Budget

Sewer Operations and Maintenance provides the resources to support the personnel, supplies and equipment necessary for the proper operation of the Village's sewer system.

Budget Notes

- Sewer fee revenue is budgeted at \$1,120,000. Due to the anticipated impact of the COVID-19 pandemic, the sewer rate will be held at the same as FY 19/20 rather than increasing according to the 2017 Rate Study. Budgeted revenue is lower due to the projected continued decrease in water usage due to conservation.
- A total of \$1,263,180 in expenditures is proposed for FY 20/21, a decrease of 9.7% from the prior year budget. The decrease is due primarily to the scheduling of planned infrastructure projects.

Administration

- Full-time salaries are decreasing and part-time salaries are increasing due to the reorganization of the Finance Department. One full-time Fiscal Assistant will be replaced with two part-time Fiscal Assistants.
- Information Technology services are increasing due to the new ERP software maintenance fees.
- Information Technology Capital Outlay includes re-budgeted amount for the ERP software conversion that will be completed in the fall of 2020.
- Health & Life Insurance is decreasing due to the full-time Fiscal Assistant changing to two part-time positions.
- IMRF is increasing as a result of the rate changing from 5.88% in 2019 to 8.04% in 2020. The rate is adjusted primarily due to IMRF investment returns. The Village's rate remains below the average for IMRF employers.

Operations and Maintenance

- Each year, budgeted dollars are included for the cleaning and televising of our collection system. This year an additional \$15,000 is added to allow Public Works staff to have a contractor provide emergency cleaning for “hot spots” or storm drains that are slow draining during rain events. \$50,000 is also budgeted for the annual cleaning and televising to determine point repairs or sewers that are candidates for lining.
- \$200,000 is budgeted for the lining of sewers previously identified. Additionally, \$20,000 is budgeted for the sewer portion of Geographic Information System services.

SEWER FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
Intergovernmental Revenue							
05-50-4-410	State Grants	\$ 39,758	\$ 37,554	\$ 130,280	\$ -	\$ -	\$ -
05-50-4-420	Federal Grants	-	-	-	-	-	-
Total Intergovernmental Revenue		39,758	37,554	130,280	-	-	-
Charges For Services							
05-50-5-520	Sewer Service Charges	964,099	956,686	1,088,171	1,131,000	1,131,000	1,120,000
Total Charges For Services		964,099	956,686	1,088,171	1,131,000	1,131,000	1,120,000
Miscellaneous Revenue							
05-50-7-700	Interest on Investments	6,770	10,003	24,462	27,000	20,000	5,000
05-50-7-750	Sales of Village Property	-	-	1,930	-	-	-
05-50-7-790	Miscellaneous Revenue	7,528	820	2,770	-	-	-
Total Miscellaneous Revenue		14,298	10,823	29,162	27,000	20,000	5,000
Total Revenues		\$ 1,018,155	\$ 1,005,063	\$ 1,247,613	\$ 1,158,000	\$ 1,151,000	\$ 1,125,000
Expenditures							
	Salaries & Wages	\$ 130,022	\$ 137,997	\$ 131,702	\$ 158,070	\$ 160,540	\$ 165,155
	Professional Services	33,559	74,425	42,126	76,540	76,540	118,090
	Other Services	141,308	110,689	93,709	96,980	95,230	119,990
	Supplies	5,795	4,668	4,781	27,550	27,300	28,490
	Pension & Insurance	48,835	59,978	53,493	58,150	60,270	61,320
	Other Expenses	24,854	24,600	45,756	56,000	56,000	56,285
Operating Expenditures		384,373	412,357	371,567	473,290	475,880	549,330
	Downspout Disconnect Grant Program	13,169	16,992	128,204	-	-	-
	Capital Outlay	108,523	265,469	9,115	476,820	531,180	326,400
	Transfer to Capital Projects Fund	20,000	-	-	-	-	-
	Transfer to Risk Management Fund	-	17,255	-	-	-	-
	Bond Principal Payments	280,000	290,000	295,000	310,000	310,000	315,000
	Bond Interest Payments	104,200	95,675	86,912	81,750	81,750	72,450
Total Expenditures & Transfers Out		\$ 910,265	\$ 1,097,748	\$ 890,798	\$ 1,341,860	\$ 1,398,810	\$ 1,263,180
Fund Balance Increase/(Decrease)		\$ 107,890	\$ (92,685)	\$ 356,815	\$ (183,860)	\$ (247,810)	\$ (138,180)
Beginning Fund Balance¹		1,221,681	1,329,571	1,236,886	1,543,095	1,543,095	1,359,235
GASB 75 Restatement				(50,606)			
Ending Fund Balance¹		1,329,571	1,236,886	1,543,095	1,359,235	1,295,285	1,221,055
Adjustment to Available Cash ²		(179,840)	(164,256)	(108,432)	(108,432)	(108,432)	(108,432)
Bond Abatement		(389,300)	(385,600)	(391,750)	(391,750)	(391,750)	(387,450)
Available Cash at Fiscal Year End		\$ 760,431	\$ 687,030	\$ 1,042,913	\$ 859,053	\$ 795,103	\$ 725,173

1. Net position excluding investment in capital assets.
 2. Includes receivables and deposits as of year end.

SEWER ADMINISTRATION
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
Salaries & Wages							
05-41-1-100	Full-time Salaries	\$ 67,010	\$ 68,086	\$ 71,059	\$ 67,845	\$ 67,550	\$ 64,065
05-41-1-110	Part-time Wages	20,602	28,530	19,154	10,540	10,570	18,420
05-41-1-130	Overtime	53	61	-	500	100	500
05-41-1-900	Compensated Absences	771	191	(145)	-	-	-
Total Salaries & Wages		88,436	96,868	90,068	78,885	78,220	82,985
Professional Services							
05-41-2-200	Legal	2,880	2,640	2,880	3,380	3,380	3,380
05-41-2-210	Auditing & Reporting	2,050	2,604	2,568	2,960	2,960	2,960
05-41-2-250	Information Technology	4,503	6,684	7,280	7,450	7,450	9,500
05-41-2-270	Banking Services	-	1,695	2,689	500	500	2,000
05-41-2-290	Other Professional Services	12,929	6,532	1,012	1,000	1,000	1,000
Total Professional Services		22,362	20,155	16,429	15,290	15,290	18,840
Other Services							
05-41-3-302	Equipment Maintenance	1,021	96	105	1,000	1,000	1,000
05-41-3-304	Building Maintenance	8,162	1,971	1,446	1,000	1,000	700
05-41-3-310	Equipment Rental	1,173	865	668	780	780	780
05-41-3-320	Janitorial Service	544	544	544	600	600	600
05-41-3-350	Notices	243	121	-	300	300	300
05-41-3-360	Printing	2,113	1,875	2,794	2,120	2,120	2,120
05-41-3-370	Postage	3,578	2,955	3,354	4,600	4,600	4,600
05-41-3-372	Telephone	2,694	2,550	2,421	2,480	2,480	2,480
05-41-3-390	Miscellaneous Services	1,658	141	58	2,000	500	500
Total Other Services		21,186	11,118	11,390	14,880	13,380	13,080
Capital Outlay							
05-41-4-430	Office Equipment	190	153	316	1,000	260	260
05-41-4-448	Information Technology	-	-	-	32,000	56,600	22,540
Total Capital Outlay		190	153	316	33,000	56,860	22,800
Supplies							
05-41-5-504	Building & Landscape Materials	-	-	-	60	60	200
05-41-5-510	Food	-	-	-	300	50	300
05-41-5-520	Janitorial Supplies	53	17	40	40	40	40
05-41-5-560	Books & Maps	-	-	-	50	50	50
05-41-5-580	Office Supplies	713	826	706	700	700	700
Total Supplies		766	843	746	1,150	900	1,290
Pension & Insurance							
05-41-6-600	Property & Liability Insurance	537	781	2,560	2,230	2,230	2,140
05-41-6-610	Health & Life Insurance	12,000	13,212	14,212	11,210	11,210	9,870
05-41-6-620	FICA	6,457	7,081	6,570	5,795	6,100	6,500
05-41-6-630	IMRF	6,560	6,130	7,278	5,085	5,600	6,400
Total Pension & Insurance		25,554	27,204	30,620	24,320	25,140	24,910

SEWER ADMINISTRATION
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
<i>Other Expenses</i>							
05-41-7-700	Dues & Subscriptions	2,193	2,262	2,312	2,360	2,360	2,630
05-44-7-705	Travel, Meals & Lodging	6	291	727	600	600	600
05-41-7-710	Training	1,010	588	1,203	630	630	630
05-41-7-715	Employee Programs	105	157	406	410	410	425
05-41-7-720	Official Functions	359	356	438	500	500	500
05-41-7-750	Back-up Prevention Program	20,855	20,642	40,327	50,000	50,000	50,000
05-41-7-752	Downspout Disconnect Program	13,169	16,992	128,204	-	-	-
<i>Total Other Expenses</i>		37,697	41,288	173,617	54,500	54,500	54,785
Total Expenditures		\$ 196,191	\$ 197,629	\$ 323,186	\$ 222,025	\$ 244,290	\$ 218,690

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Sewer

Department: Administration

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
05-41-1-100	Full-time Salaries	Village Manager (10%) Assistant Village Manager (10%) Executive Secretary (10%) Finance Director (10%) Accounting Specialist (10%) Fiscal Assistant (10%) Building & Fire Specialist (2%) Director of Fire & Building (2%)	\$ 17,785 12,250 6,375 13,455 6,100 4,480 1,325 2,295	\$ 64,065
05-41-1-110	Part-time Wages	Village Clerk (10%) Fiscal Assistant-UB (45%) 2 Fiscal Assistants (10%) Seasonal Assistance (10%)	1,165 11,755 5,020 480	18,420
05-41-1-130	Overtime		500	500
<u>Professional Services</u>				
05-41-2-200	Legal	Village Attorney Retainer Personnel & Labor Issues Other Litigation	2,880 350 150	3,380
05-41-2-210	Auditing & Reporting	Annual Audit OPEB Report GFOA Award Program	2,650 260 50	2,960
05-41-2-250	Information Technology	IT Support Website ERP Software Support	3,000 2,500 4,000	9,500
05-41-2-270	Banking Services		2,000	2,000
05-41-2-290	Other Professional Services		1,000	1,000
<u>Other Services</u>				
05-41-3-302	Equipment Maintenance		1,000	1,000
05-41-3-304	Building Maintenance	Village Hall Improvements (Was \$9,000) Village Hall HVAC Improvements Other	 200 500	700
05-41-3-310	Equipment Rental	Copier Postal Machine	710 70	780
05-41-3-320	Janitorial Service	PW Facility Cleaning	600	600
05-41-3-350	Notices	Legal and Personnel Annual Treasurer's Report	180 120	300

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Sewer

Department: Administration

Account Number	Description	Detail	Amount	Total
05-41-3-360	Printing	Utility Bills Village Newsletter Other	1,200 720 200	2,120
05-41-3-370	Postage	Utility Bills Village Newsletter Metered Mail	3,500 400 700	4,600
05-41-3-372	Telephone	Land Lines Mobile Phones Internet Access	1,460 890 130	2,480
05-41-3-390	Miscellaneous Services		500	500
<u>Capital Outlay</u>				
05-41-4-430	Office Equipment		260	260
05-41-4-448	Information Technology <i>(Split Capital/Water/Sewer)</i>	Computer Replacement ERP Software Project Phone System Replacement Backup Server Replacement UPS Replacement	840 13,000 7,500 350 850	22,540
<u>Supplies</u>				
05-41-5-504	Building & Landscape Materials		200	200
05-41-5-510	Food		300	300
05-41-5-520	Janitorial Supplies		40	40
05-41-5-560	Books & Maps		50	50
05-41-5-580	Office Supplies		700	700
<u>Pension & Insurance</u>				
05-41-6-600	Property & Liability Insurance	Risk Management Fund Allocation	2,140	2,140
05-41-6-610	Health & Life Insurance	IPBC EAP	9,850 20	9,870
05-41-6-620	FICA	Social Security Medicare	5,200 1,300	6,500
05-41-6-630	IMRF	Employer Contribution	6,400	6,400

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Sewer

Department: Administration

Account Number	Description	Detail	Amount	Total
<u>Other Expenses</u>				
05-41-7-700	Dues & Subscriptions	American Planning Association	70	
		American Payroll Association	30	
		Chamber of Commerce	20	
		CMAF	60	
		GFOA	20	
		ICLEI	60	
		ICMA	130	
		IGFOA	20	
		ILCMA	70	
		Illinois Municipal League	130	
		Metropolitan Mayors Caucus	70	
		Municipal Clerks	10	
		Proviso Municipal League	50	
		West Central Municipal Conference	1,500	
		West Suburban Chamber	330	
		Newspaper subscriptions	30	
		Other	30	2,630
05-41-7-705	Travel, Meals & Lodging	Village Board	200	
		Village Manager	150	
		Assistant Village Manager	100	
		Finance Director	100	
		Other	50	600
05-41-7-710	Training, Safety & Travel	Village Manager	200	
		Assistant Village Manager	150	
		Finance Director	150	
		Other training	130	630
05-41-7-715	Employee Programs	Service Awards	15	
		Tuition Reimbursement	200	
		Employee Events	160	
		Holiday Gifts	50	425
05-41-7-720	Official Functions		500	500
05-41-7-750	Back-up Prevention Program		50,000	50,000
	Total Budget			\$ 218,690

SEWER OPERATIONS AND MAINTENANCE
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
Salaries & Wages							
05-44-1-100	Full-time Salaries	\$33,525	\$34,454	\$ 36,168	\$ 65,765	\$ 68,900	\$ 68,480
05-44-1-120	Part-time Wages	5,339	3,487	4,117	6,070	6,070	6,340
05-44-1-130	Overtime	3,095	1,922	1,497	7,350	7,350	7,350
05-44-1-900	Compensated Absences	(373)	1,266	(148)	-	-	-
Total Salaries & Wages		41,586	41,129	41,634	79,185	82,320	82,170
Professional Services							
05-44-2-220	Engineering	10,991	54,121	25,570	59,750	59,750	77,750
05-44-2-250	Information Technology	206	149	127	1,500	1,500	21,500
Total Professional Services		11,197	54,270	25,697	61,250	61,250	99,250
Other Services							
05-44-3-300	Vehicle Maintenance	-	-	-	5,000	5,000	5,000
05-44-3-302	Equipment Maintenance	7,636	7,275	10,393	6,000	6,000	2,000
05-44-3-304	Building Maintenance	104	355	149	1,000	1,000	1,000
05-44-3-308	Sewer System Maintenance	-	-	-	-	-	14,000
05-44-3-310	Equipment Rental	32,850	-	-	500	500	500
05-44-3-320	Janitorial Service	208	36	-	500	250	500
05-44-3-326	Sewer Cleaning	89,122	76,169	60,346	58,000	58,000	73,000
05-44-3-330	Utilities	2,540	2,999	3,823	2,750	2,750	2,750
05-44-3-372	Telephone	528	562	472	550	550	360
05-44-3-380	Laundry Service	755	882	1,008	800	800	800
05-44-3-390	Miscellaneous Services	6,379	11,293	6,128	7,000	7,000	7,000
Total Other Services		140,122	99,571	82,319	82,100	81,850	106,910
Capital Outlay							
05-44-4-400	Vehicles	-	1,930	7,376	5,000	5,000	-
05-44-4-420	Sewer System	108,333	263,386	-	438,000	468,500	300,000
05-44-4-430	Office Equipment	-	-	-	500	500	500
05-44-4-440	Other Equipment	-	-	1,423	-	-	2,100
05-44-4-448	Information Technology	-	-	-	320	320	1,000
Total Capital Outlay		108,333	265,316	8,799	443,820	474,320	303,600
Supplies							
05-44-5-502	Equipment Parts & Supplies	374	1,012	156	1,000	1,000	1,000
05-44-5-504	Building & Landscape Materials	55	26	360	1,500	1,500	1,500
05-44-5-520	Janitorial Supplies	68	44	35	400	400	400
05-44-5-530	Chemicals	-	-	1,762	2,000	2,000	2,000
05-44-5-540	Uniforms	484	298	267	600	600	600
05-44-5-570	Small Tools	91	-	188	200	200	1,000
05-44-5-572	Traffic Control Supplies	4	-	-	200	200	200
05-44-5-574	Materials for Sewers	3,729	2,081	1,071	20,000	20,000	20,000
05-44-5-576	Water Meters	-	-	-	-	-	-
05-44-5-580	Office Supplies	224	364	196	500	500	500
Total Supplies		5,029	3,825	4,035	26,400	26,400	27,200
Pension & Insurance							
05-44-6-600	Property & Liability Insurance	9,016	19,181	7,930	6,620	6,620	5,760
05-44-6-610	Health & Life Insurance	7,040	6,846	7,597	16,310	16,310	17,550
05-44-6-620	FICA	3,160	3,236	3,159	6,100	6,400	6,400
05-44-6-630	IMRF	3,998	3,511	4,187	4,800	5,800	6,700
05-44-6-640	Unemployment	67	-	-	-	-	-
Total Pension & Insurance		23,281	32,774	22,873	33,830	35,130	36,410

SEWER OPERATIONS AND MAINTENANCE
 VILLAGE OF LA GRANGE PARK
 Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
<i>Other Expenses</i>							
05-44-7-700	Dues & Subscriptions	127	229	74	200	200	200
05-44-7-705	Travel, Meals & Lodging	-	2	27	500	500	500
05-44-7-710	Training	169	36	179	500	500	500
05-44-7-715	Employee Programs	30	37	63	300	300	300
<i>Total Other Expenses</i>		326	304	343	1,500	1,500	1,500
Total Expenditures		\$ 329,874	\$ 497,189	\$ 185,700	\$ 728,085	\$ 762,770	\$ 657,040

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Sewer

Department: Sewer O&M

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
05-44-1-100	Full-time Salaries	Public Works Director (10%) Foreman (10%) Water Operator (10%) Mechanic (10%) 5 Maintenance Workers (10%)	\$ 12,830 8,320 8,320 7,900 31,110	\$ 68,480
05-44-1-120	Part-time Wages	Executive Secretary (10%) 4 Seasonal Maint Worker (10%)	3,840 2,500	6,340
05-44-1-130	Overtime		7,350	7,350
<u>Professional Services</u>				
05-44-2-220	Engineering	Sewer Lining Sewer Main Point Repairs Infiltration Inflow Control Program Emergency Repairs Cleaning & Televising	32,000 20,000 16,000 2,250 7,500	77,750
05-44-2-250	Information Technology	IT Support Asset Management (GIS)	1,500 20,000	21,500
<u>Services</u>				
05-44-3-300	Vehicle Maintenance		5,000	5,000
05-44-3-302	Equipment Maintenance	Other Maintenance	2,000	2,000
05-44-3-304	Building Maintenance		1,000	1,000
05-03-308	Sewer System Maintenance	Lift Station Maintenance Catch Basin	4,000 10,000	14,000
05-44-3-310	Equipment Rental	Copier	500	500
05-44-3-320	Janitorial Service		500	500
05-44-3-326	Sewer Cleaning & Televising	Sewer Cleaning & Televising Street Sweeping Debris Disposal Emergency Sewer Rodding/Cleaning	50,000 8,000 15,000	73,000
05-44-3-330	Utilities	Com Ed & Nicor	2,750	2,750
05-44-3-372	Telephone	Land Lines Mobile Phones	170 190	360
05-44-3-380	Laundry Service	Uniform Cleaning	800	800
05-44-3-390	Miscellaneous Services	NPDES Permit Other	5,000 2,000	7,000

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Sewer

Department: Sewer O&M

Account Number	Description	Detail	Amount	Total
<u>Capital Outlay</u>				
05-44-4-400	Vehicles		-	-
05-44-4-420	Sewer System	Point Repairs Sewer lining	100,000 200,000	300,000
05-44-4-430	Office Equipment		500	500
05-44-4-440	Other Equipment	Public Works HVAC Improvements	2,100	2,100
05-44-4-448	Information Technology	Computer Replacement	1,000	1,000
<u>Supplies</u>				
05-44-5-502	Equipment Parts		1,000	1,000
05-44-5-504	Building & Landscape Materials		1,500	1,500
05-44-5-520	Janitorial Supplies		400	400
05-44-5-530	Chemicals		2,000	2,000
05-44-5-540	Uniforms		600	600
05-44-5-570	Small Tools		1,000	1,000
05-44-5-572	Traffic Control Supplies		200	200
05-44-5-574	Materials for Sewers		20,000	20,000
05-44-5-580	Office Supplies		500	500
<u>Pension & Insurance</u>				
05-44-6-600	Property & Liability Insurance	Risk Management Fund Allocation	5,760	5,760
05-44-6-610	Health & Life Insurance	IPBC MOE EAP	1,550 15,980 20	17,550
05-44-6-620	FICA	Social Security Medicare	5,200 1,200	6,400
05-44-6-630	IMRF	Employer Contribution	6,700	6,700
<u>Other Expenses</u>				
05-44-7-700	Dues & Subscriptions	AWWA APWA	100 100	200
05-44-7-705	Travel, Meals & Lodging		500	500

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Sewer

Department: Sewer O&M

Account Number	Description	Detail	Amount	Total
05-44-7-710	Training	Employee Safety Training	500	500
05-44-7-715	Employee Programs	Service Awards	50	
		Tuition Reimbursement	200	
		Holiday Gifts	50	300
	Total Budget			\$ 657,040

MOTOR FUEL TAX FUND

Motor Fuel Tax Fund (MFT) revenues represent the Village's share of the state gas tax receipts. The state of Illinois remits a percentage of the state gas tax receipts to municipalities on a per capita formula. The use of MFT funds is limited by state statute to expenses related to construction, repair and maintenance of the road system. This includes streets, sidewalks, signs and snow and ice control.

Budget Notes

- Motor Fuel Tax revenue is projected to increase by over 50% due to the increase in the state gas tax from \$0.19 per gallon to \$0.38 per gallon in 2019.
- \$150,000 is included to fund patching of deteriorated sections of roadway that are in need of repair.
- \$5,000 for Information Technology in FY 20/21 is for Geographic Information System services. A total of \$50,000 is budgeted across the General, MFT, Water and Sewer Funds.
- Due to the anticipated economic impact of the COVID-19 pandemic, additional road maintenance expenditures have been budgeted in the Motor Fuel Tax Fund rather than the General Fund including tree planting and sidewalk grinding.

MOTOR FUEL TAX FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

Account Number	Description	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
Intergovernmental Revenue							
04-50-4-404	State Motor Fuel Tax	\$ 344,180	\$ 346,713	\$ 344,698	\$ 510,000	\$ 350,000	\$ 560,000
04-50-4-410	State Grants	-	-	-	-	-	-
04-50-4-420	Federal Grants	-	-	-	-	-	-
Total Intergovernmental Revenue		344,180	346,713	344,698	510,000	350,000	560,000
Miscellaneous Revenue							
04-50-7-700	Interest on Investments	1,791	5,636	14,966	15,000	15,000	5,000
Total Miscellaneous Revenue		1,791	5,636	14,966	15,000	15,000	5,000
Total Revenues		\$ 345,971	\$ 352,349	\$ 359,664	\$ 525,000	\$ 365,000	\$ 565,000
Expenditures							
Professional Services							
04-40-2-220	Engineering Services	\$ -	\$ -	\$ 28,500	\$ -	\$ 27,000	\$ 27,000
04-40-2-250	Information Technology	-	-	-	-	-	5,000
Total Professional Services		-	-	28,500	-	27,000	32,000
Services							
04-40-3-306	Street Light/Traffic Signal Maint	24,837	24,873	20,280	28,000	28,000	28,000
04-40-3-322	Tree Maintenance	-	-	-	-	-	24,500
04-40-3-330	Utilities	41,377	39,796	51,205	40,000	40,000	40,000
04-40-3-340	Pavement Patching	84,438	-	-	-	75,000	150,000
04-40-3-342	Sidewalks	19,500	19,500	19,500	19,500	19,500	44,500
04-40-3-343	Pavement Marking	8,055	10,236	-	19,500	19,500	19,500
04-40-3-345	Crack Sealing	-	19,500	16,852	-	19,500	24,500
Total Services		178,207	113,905	107,837	107,000	201,500	331,000
Supplies							
04-40-5-532	Road Salt	36,136	34,024	42,453	85,000	85,000	85,000
04-40-5-574	Materials for Streets	8,852	14,398	11,105	19,500	19,500	19,500
Total Supplies		44,988	48,422	53,558	104,500	104,500	104,500
Other Financing Uses							
04-46-7-780	Transfer to Debt Service Fund	-	-	-	-	-	-
04-46-7-785	Transfer to General Fund	60,000	-	-	-	-	-
Total Other Financing Uses		60,000	-	-	-	-	-
Total Expenditures		\$ 283,195	\$ 162,327	\$ 189,895	\$ 211,500	\$ 333,000	\$ 467,500
Fund Balance Increase/(Decrease)		\$ 62,776	\$ 190,022	\$ 169,769	\$ 313,500	\$ 32,000	\$ 97,500
Beginning Fund Balance		323,742	386,518	576,540	746,309	746,309	1,059,809
Ending Fund Balance		386,518	576,540	746,309	1,059,809	778,309	1,157,309
Adjustment to Available Cash ¹		(29,731)	(31,086)	(30,057)	(50,000)	(50,000)	(50,000)
Available Cash at Fiscal Year End		\$ 356,787	\$ 545,454	\$ 716,252	\$ 1,009,809	\$ 728,309	\$ 1,107,309

1. Includes receivables and deposits as of year end.

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Motor Fuel Tax

Department: Public Works

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
04-40-2-220	Engineering	Patching Program	27,000	\$ 27,000
04-40-2-250	Information Technology	Asset Management (GIS)	5,000	5,000
<u>Services</u>				
04-40-3-306	Street Light & Traffic Signal Maint.	IDOT Traffic Signal Maintenance 31st St. Lighting La Grange Rd Lighting	13,000 7,000 8,000	28,000
04-40-3-322	Tree Maintenance	Tree Planting	24,500	24,500
04-40-3-330	Utilities	Electricity for Street Lights	40,000	40,000
04-40-3-340	Pavement Patching	Patching Program	150,000	150,000
04-40-3-342	Sidewalks	Annual Sidewalk Program <i>(\$20,000 in General Fund)</i> Grinding	24,500 20,000	44,500
04-40-3-343	Pavement Marking	Thermoplastic school markings	19,500	19,500
04-40-3-345	Crack Sealing	Annual Program <i>(\$15,000 in General Fund)</i>	24,500	24,500
<u>Supplies</u>				
04-40-5-532	Road Salt	Salt Brine	75,000 10,000	85,000
04-40-5-574	Materials for Streets	Cold Mix Asphalt Hot crack materials Asphalt/concrete materials	5,000 9,500 5,000	19,500
	Total Budget			\$ 467,500

EMERGENCY TELEPHONE SYSTEM FUND

The Emergency Telephone System Fund was established to account for the revenue received from the telephone surcharge to support 9-1-1 services. The revenues generated by the surcharge must be spent on emergency communications. The Village's Emergency Telephone System Board (ETSB) is responsible for supervising the 9-1-1 system and authorizing all disbursements from the Fund.

In 2015, Public Act 99-0006 changed the way 9-1-1 surcharges are collected. Starting January 2016, the Village no longer collects a local surcharge. Instead, there is a uniform statewide surcharge that applies to both landline and wireless phones. The new surcharge is distributed by the state to 9-1-1 providers based on a new formula set by statute.

Also in 2015, the Village entered into an intergovernmental agreement with the Villages of La Grange and Western Springs to consolidate 9-1-1 services and created the Lyons Township Area Communications Center (LTACC). The intergovernmental agreement creating LTACC dissolves the Villages' ETSB and creates a joint ETSB to oversee LTACC's 9-1-1 expenses. LTACC began operations in March 2017 and all 9-1-1 surcharge funds are now provided directly to LTACC by the state

EMERGENCY TELEPHONE SYSTEM FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
Account Number	Description	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2019/20	FY 2020/21
Local Tax							
08-50-1-124	911 Wireline Surcharge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Local Tax		-	-	-	-	-	-
Intergovernmental Revenues							
08-50-4-450	911 Wireless Surcharge	-	-	-	-	-	-
08-50-4-460	911 State Surcharge	85,424	-	-	-	-	-
Total Intergovernmental		85,424	-	-	-	-	-
Miscellaneous Revenue							
08-50-7-700	Interest on Investments	608	-	-	-	-	-
08-50-7-790	Miscellaneous Revenue	43,873	-	-	-	-	-
Total Miscellaneous Revenue		44,481	-	-	-	-	-
Total Revenues		\$ 129,905	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures							
Services							
08-40-3-302	Equipment Maintenance	\$ 19,577	\$ -	\$ -	\$ -	\$ -	\$ -
08-40-3-372	Telephone	42,096	-	-	-	-	-
08-40-3-385	Consolidated Dispatch	169,267	33,603	-	-	-	-
08-40-3-390	Miscellaneous Services	28,695	-	-	-	-	-
Total Services		259,635	33,603	-	-	-	-
Capital Outlay							
08-40-4-410	Building Alterations & Improvements	-	-	-	-	-	-
08-40-4-440	Equipment & Machinery	-	-	-	-	-	-
Total Capital Outlay		-	-	-	-	-	-
Supplies							
08-40-5-502	Equipment Parts & Supplies	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-
Interfund Transfers							
08-46-7-780	Transfer to General Fund	25,645	-	-	-	-	-
Total Interfund Transfers		25,645	-	-	-	-	-
Total Expenditures		\$ 285,280	\$ 33,603	\$ -	\$ -	\$ -	\$ -
Fund Balance Increase/(Decrease)		\$ (155,375)	\$ (33,603)	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance		188,978	33,603	-	-	-	-
Ending Fund Balance		33,603	-	-	-	-	-
Adjustment to Available Cash ¹		(33,603)	-	-	-	-	-
Available Cash at Fiscal Year End		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

1. Includes receivables and deposits as of year end.

RISK MANAGEMENT FUND



The purpose of the Risk Management Fund is to account for the cost of the Village's risk management activities and to provide a dedicated reserve balance to pay deductibles and other expenses associated with insurance claims. The Risk Management Fund is financed by transfers from the General, Water, and Sewer Funds based on revenues and claims experience.

The Village is a member of the Intergovernmental Risk Management Agency (IRMA), which is a risk pool composed of local governments across northeastern Illinois. The Village pays an annual contribution to IRMA for a variety of coverages including general liability and workers compensation. This contribution has trended down in recent years due to focused efforts by the Village to limit risk exposure such as ongoing employee safety training and department participation on IRMA committees.

Budget Notes

- The IRMA annual contribution is based on the Village's revenues, claims experience and deductible level. Staff has reviewed the annual contribution credit available by moving to a higher deductible and determined that remaining at the \$2,500 deductible level is appropriate due to the Village's favorable claim experience.

RISK MANAGEMENT FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

Account Number	Description	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
Revenues / Inflows							
<i>Miscellaneous Revenue</i>							
60-50-7-700	Interest	\$ -	\$ 502	\$ 1,721	\$ 2,000	\$ 2,000	\$ 2,000
60-50-7-710	Property Damage Reimbursement	-	31,363	29,725	30,000	20,000	30,000
60-50-7-771	IRMA Reserves Adjustment	-	207,731	110,949	30,000	30,000	30,000
60-50-7-790	Miscellaneous Revenue	-	-	-	-	-	-
Total Miscellaneous Revenue		-	239,596	142,395	62,000	52,000	62,000
<i>Other Financing Sources</i>							
60-50-9-900	Transfer of IRMA Reserves	-	508,746	-	-	-	-
60-50-9-901	Transfer from General Fund	-	186,300	177,370	147,110	147,110	150,830
60-50-9-903	Transfer from Water Fund	-	33,100	32,140	27,040	27,040	24,270
60-50-9-905	Transfer from Sewer Fund	-	11,000	10,490	8,850	8,850	7,900
Total Other Financing Sources		-	739,146	220,000	183,000	183,000	183,000
Total Revenues / Inflows		-	978,742	362,395	245,000	235,000	245,000
Expenditures / Outflows							
<i>Professional Services</i>							
60-40-2-205	IRMA Annual Contribution	\$ -	\$ 54,956	\$ 169,878	\$ 179,460	\$ 190,000	\$ 190,000
60-40-2-206	IRMA Deductibles	-	12,184	22,961	15,000	15,000	15,000
Total Professional Services		-	67,140	192,839	194,460	205,000	205,000
<i>Services</i>							
60-40-3-302	Reimbursable Services	-	33,106	28,095	20,000	20,000	20,000
Total Services		-	33,106	28,095	20,000	20,000	20,000
<i>Supplies</i>							
60-40-5-502	Reimbursable Supplies	-	2,673	3,195	30,000	10,000	20,000
Total Supplies		-	2,673	3,195	30,000	10,000	20,000
<i>Other Expenses</i>							
60-44-7-710	Training	-	-	-	5,000	-	5,000
Total Other Expenses		-	-	-	5,000	-	5,000
Total Expenditures / Outflows		\$ -	\$ 102,919	\$ 224,129	\$ 249,460	\$ 235,000	\$ 250,000
Fund Balance Increase/(Decrease)		\$ -	\$ 875,823	\$ 138,266	\$ (4,460)	\$ -	\$ (5,000)
Beginning Fund Balance		\$ -	\$ -	\$ 875,823	\$ 1,014,089	\$ 1,014,089	\$ 1,009,629
Ending Fund Balance		\$ -	\$ 875,823	\$ 1,014,089	\$ 1,009,629	\$ 1,014,089	\$ 1,004,629
Adjustment to Available Cash ¹			(826,139)	(946,052)	(946,052)	(946,052)	(946,052)
Available Cash at Fiscal Year End		\$ -	\$ 49,684	\$ 68,037	\$ 63,577	\$ 68,037	\$ 58,577

1. Includes receivables and deposits held at IRMA as of year end.

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Risk Management

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
60-40-2-205	IRMA Annual Contribution		\$ 190,000	\$ 190,000
60-40-2-206	IRMA Deductibles		15,000	15,000
<u>Services</u>				
60-40-3-302	Reimbursable Repairs		20,000	20,000
<u>Supplies</u>				
60-40-5-502	Reimbursable Supplies		20,000	20,000
<u>Other Expenses</u>				
60-40-7-710	Training		5,000	5,000
	Total Budget			\$ 250,000

DEBT SERVICE FUND

The Debt Service Fund accounts for the principal and interest payments on general obligation bonds issued by the Village for governmental type activities such as roads and public safety. Bonds issued for water and sewer purposes are accounted for directly in those enterprise type funds.

The Village currently has two outstanding bond issues. The 2014 bonds refunded the 2006 bonds issued for sewer infrastructure projects and is accounted for directly in the Sewer Fund. The 2016 bonds were issued following a referendum for \$10 million in road projects and \$1.2 million in fire equipment. The 2016 bonds will be paid with property tax collected over a ten year period beginning with the 2016 levy.

DEBT SERVICE FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>	<u>FY 2019/20</u>	<u>FY 2020/21</u>
Local Taxes							
02-50-1-100	Property Tax (Prior Years)	\$ -	\$ -	\$ (230)	\$ (3,000)	\$ -	\$ -
02-50-1-102	Property Tax	-	1,990,299	1,292,638	1,292,000	1,297,000	1,135,000
Total Local Taxes		-	1,990,299	1,292,408	1,289,000	1,297,000	1,135,000
Miscellaneous Revenue							
02-50-7-700	Interest on Investments	-	3,984	11,660	12,000	10,000	10,000
Total Miscellaneous Revenue		-	3,984	11,660	12,000	10,000	10,000
Other Financing Sources							
02-50-9-900	Transfer from MFT Fund	-	-	-	-	-	-
Total Other Financing Sources		-	-	-	-	-	-
Total Revenues		-	1,994,283	1,304,068	1,301,000	1,307,000	1,145,000
Expenditures							
Services							
02-40-3-390	Miscellaneous Services	\$ -	\$ 475	\$ 475	\$ 475	\$ 1,000	\$ 1,000
Total Services		-	475	475	475	1,000	1,000
Debt Service							
02-40-8-800	Principal Payments	-	565,000	805,000	845,000	845,000	885,000
02-40-8-802	Interest Payments	-	678,076	443,000	402,750	402,750	360,500
Total Debt Service		-	1,243,076	1,248,000	1,247,750	1,247,750	1,245,500
Total Expenditures		\$ -	\$ 1,243,551	\$ 1,248,475	\$ 1,248,225	\$ 1,248,750	\$ 1,246,500
Fund Balance Increase/(Decrease)		\$ -	\$ 750,732	\$ 55,593	\$ 52,775	\$ 58,250	\$ (101,500)
Beginning Fund Balance		\$ -	\$ -	\$ 750,732	\$ 806,325	\$ 806,325	\$ 859,100
Ending Fund Balance		\$ -	\$ 750,732	\$ 806,325	\$ 859,100	\$ 864,575	\$ 757,600

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Debt Service Fund

Department: Finance

Account Number	Description	Detail	Amount	Total
<u>Services</u>				
02-40-3-390	Miscellaneous Services	Paying agent fees	\$ 1,000	\$ 1,000
<u>Debt Service</u>				
02-40-8-800	Principal Payments	2016 Road & Fire Bonds	885,000	885,000
02-40-8-802	Interest Payments	2016 Road & Fire Bonds	360,500	360,500
	Total Budget			\$ 1,246,500

CAPITAL PROJECTS FUND

The Capital Projects Fund was established to budget and track major capital improvements and equipment replacements. The Capital Projects Fund generally includes any capital expenditure over \$10,000, other than water and sewer projects.

Budget Notes

- The primary source of funding for the Capital Projects Fund is an annual transfer of cash reserves from the General Fund. Due to the anticipated economic impact of the COVID-19 pandemic, the FY 20/21 transfer is budgeted at \$250,000 rather than the planned \$400,000.
- A total of \$321,340 in expenditures is proposed for FY 20/21.
- \$300,000 of the Capital Projects Fund's cash reserves have been assigned to the purchase of a pumper engine. The amount will be increased each fiscal year to allow for the estimated \$500,000 purchase in FY 22/23.
- Due to the anticipated economic impact of the COVID-19 pandemic, the following items were cut from the budget: (1) \$18,000 for new sidewalk along 26th street; (2) \$20,000 for Village Hall improvements including new flooring and furniture in the Administrative offices; and (3) \$10,000 for a vehicle lift jack in the Public Works garage.
- \$29,880 is budgeted for necessary HVAC improvements in Village Hall and the Public Works building.
- The Police Vehicle & Equipment line item includes \$41,000 to purchase a Ford SUV Interceptor with all-wheel drive to replace an existing squad.
- \$45,000 is budgeted for the replacement of the Fire Department's Chief's vehicle.
- A total of \$177,360 is budgeted in Information Technology, including the re-budgeting of \$110,000 for the ERP software project, \$40,000 for phone system replacement, \$6,630 for UPS upgrades, \$2,730 for backup server replacement and \$18,000 for computer upgrades and replacements.

CAPITAL PROJECTS FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

Account Number	Description	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
Intergovernmental Revenue							
07-50-4-410	State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07-50-4-420	Federal Grants	-	-	-	-	-	-
07-50-4-430	Other Grants	-	-	-	44,000	50,000	-
Total Intergovernmental Revenue		-	-	-	44,000	50,000	-
Miscellaneous Revenue							
07-50-7-700	Interest on Investments	815	2,659	5,290	6,000	6,200	1,000
07-50-7-750	Sale of Village Property	-	6,500	56,064	21,000	-	-
07-50-7-790	Miscellaneous Revenue	668	-	-	-	-	-
Total Miscellaneous Revenue		1,483	9,159	61,354	27,000	6,200	1,000
Other Financing Sources							
07-50-8-810	Transfer from Sewer Fund	20,000	-	-	-	-	-
07-50-9-900	Transfer from General Fund	200,000	200,000	200,000	500,000	500,000	250,000
Total Other Financing Sources		220,000	200,000	200,000	500,000	500,000	250,000
Total Revenues		\$ 221,483	\$ 209,159	\$ 261,354	\$ 571,000	\$ 556,200	\$ 251,000
Expenditures							
Professional Services							
07-40-2-220	Engineering	\$ 5,551	\$ -	\$ -	\$ 900	\$ -	\$ -
Total Professional Services		5,551	-	-	900	-	-
Construction & Maintenance Services							
07-40-3-340	Street Resurfacing	-	-	-	-	-	-
07-40-3-342	Sidewalks	-	8,256	-	-	-	-
07-40-3-344	Buildings and Grounds	125,554	9,400	57,101	-	-	29,880
Total Construction Services		125,554	17,656	57,101	-	-	29,880
Capital Projects & Equipment							
07-40-4-441	Admin Vehicles & Equipment	-	-	-	44,000	50,000	-
07-40-4-442	Police Vehicles & Equipment	51,908	-	62,375	80,000	34,000	41,000
07-40-4-443	Fire Vehicles & Equipment	19,508	22,723	11,838	93,700	91,000	45,000
07-40-4-444	PW Vehicles & Equipment	-	58,955	65,645	63,360	67,000	-
07-40-4-445	Building Vehicles & Equipment	-	-	-	-	28,000	28,100
07-40-4-448	Information Technology	19,039	19,206	16,036	201,110	318,300	177,360
07-40-4-450	Tree Purchases	17,221	19,716	-	-	-	-
Total Capital Outlay		107,676	120,600	155,894	482,170	588,300	291,460
Total Expenditures		\$ 238,781	\$ 138,256	\$ 212,995	\$ 483,070	\$ 588,300	\$ 321,340
Fund Balance Increase/(Decrease)		\$ (17,298)	\$ 70,903	\$ 48,359	\$ 87,930	\$ (32,100)	\$ (70,340)
Beginning Fund Balance		186,475	169,177	240,080	288,439	288,439	376,369
Ending Fund Balance		169,177	240,080	288,439	376,369	256,339	306,029
Assigned for Fire Vehicles		-	-	(100,000)	(200,000)	(200,000)	(300,000)
Adjustment to Available Cash ¹		-	-	-	-	-	-
Available Cash at Fiscal Year End		\$ 169,177	\$ 240,080	\$ 188,439	\$ 176,369	\$ 56,339	\$ 6,029

1. Includes receivables and deposits as of year end.

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Capital Projects

Department: All

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
07-40-2-220	Engineering Services			\$ -
<u>Construction & Maintenance Services</u>				
07-40-3-342	Sidewalks	New Sidewalk (Was \$18,000)	\$ -	\$ -
07-40-3-344	Buildings and Grounds	Village Hall Improvements (Was \$20,000)		
		Village Hall HVAC Improvements	17,280	
		Public Works HVAC Improvements	12,600	29,880
<u>Capital Projects & Equipment</u>				
07-40-4-441	Admin Vehicles & Equipment		-	-
07-40-4-442	Police Vehicles & Equipment	Patrol Replacement	41,000	41,000
07-40-4-443	Fire Vehicles & Equipment	Fire Chief Vehicle	45,000	45,000
07-40-4-444	PW Vehicles & Equipment	Vehicle Jack For Lift (Was \$10,000)	-	-
07-40-4-445	Building Vehicles & Equipment	Building Official Vehicle (On Order)	28,100	28,100
07-40-4-448	Information Technology	Computer Replacement	18,000	
		ERP Software Project-Rebudget (Split Capital/Water/Sewer)	110,000	
		Phone System (Was \$58,500) (Split Capital/Water/Sewer)	40,000	
		UPS Upgrades (Split Capital/Water/Sewer)	6,630	
		Backup Server Replacement (Split Capital/Water/Sewer)	2,730	
				177,360
	Total Budget			\$ 321,340

ROAD BOND FUND

The Road Bond Fund was established to budget and track road projects financed with the proceeds from a \$10 million bond issuance approved by referendum in March 2016.

Budget Notes

- Previous bid prices have come in under budget in the Villages favor which will allow for addition paving to be completed this upcoming fiscal year.
- \$295,0000 is budgeted for Phase 5 engineering and construction.
 - Meadowcrest Road from Jackson to 31st Street
 - Garfield Avenue from La Grange Road to Community
- \$199,000 is budgeted for alley engineering and reconstruction.

ROAD BOND FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2020/21 Budget

Account Number	Description	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
Revenues							
Intergovernmental Revenue							
70-50-4-412	County Grants	\$ -	\$ -	\$ 56,791	\$ -	\$ -	\$ -
Total Intergovernmental Revenue		-	-	56,791	-	-	-
Miscellaneous Revenue							
70-50-7-700	Interest	45,420	30,431	68,457	10,000	8,000	1,000
Total Miscellaneous Revenue		45,420	30,431	68,457	10,000	8,000	1,000
Other Financing Sources							
70-50-9-910	Bond Proceeds	10,104,476	-	-	-	-	-
Total Other Financing Sources		10,104,476	-	-	-	-	-
Total Revenues		\$ 10,149,896	\$ 30,431	\$ 125,248	\$ 10,000	\$ 8,000	\$ 1,000
Expenditures							
Professional Services							
70-44-2-200	Legal Fees	\$ 27,679	\$ -	\$ -	\$ -	\$ -	\$ -
70-44-2-220	Engineering	680,730	517,190	383,088	160,000	152,000	63,000
70-44-2-290	Other Professional Services	76,667	-	-	-	-	-
Total Professional Services		785,076	517,190	383,088	160,000	152,000	63,000
Construction & Maintenance Services							
70-44-3-340	Street Resurfacing	1,982,186	2,656,814	2,087,219	1,225,000	1,648,000	431,000
Total Construction Services		1,982,186	2,656,814	2,087,219	1,225,000	1,648,000	431,000
Total Expenditures		\$ 2,767,262	\$ 3,174,004	\$ 2,470,307	\$ 1,385,000	\$ 1,800,000	\$ 494,000
Fund Balance Increase/(Decrease)		\$ 7,382,634	\$ (3,143,573)	\$ (2,345,059)	\$ (1,375,000)	\$ (1,792,000)	\$ (493,000)
Beginning Fund Balance		-	7,382,634	4,239,061	1,894,002	1,894,002	519,002
Ending Fund Balance		7,382,634	4,239,061	1,894,002	519,002	102,002	26,002
Adjustment to Available Cash ¹		(29,832)	(36,641)	(62,435)	-	-	-
Available Cash at Fiscal Year End		\$ 7,352,802	\$ 4,202,420	\$ 1,831,567	\$ 519,002	\$ 102,002	\$ 26,002

1. Includes receivables and deposits as of year end.

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Road Bond

Department: Public Works

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
70-44-2-220	Engineering Services	Phase 5 - Design & Construction Alley Construction	45,000 18,000	63,000
<u>Construction & Maintenance Services</u>				
70-44-3-340	Street Resurfacing	Phase 5 Construction <i>Meadowcrest - 900-1000 Blocks</i> <i>Garfield - LGRD to Community</i> Alley Reconstruction	250,000 181,000	431,000
	Total Budget			\$ 494,000

FIRE EQUIPMENT BOND FUND

The Fire Equipment Bond Fund was established to budget and track the purchase of vehicles and equipment financed with the proceeds from a \$1.2 million bond issuance approved by referendum in March 2016. The Village purchased an ambulance in 2017 and a Quint ladder truck in 2018 along with other associated equipment.

FIRE EQUIPMENT BOND FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2020/21 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Actual FY 2018/19</u>	<u>Projected FY 2019/20</u>	<u>Budget FY 2019/20</u>	<u>Budget FY 2020/21</u>
Revenues							
Intergovernmental Revenue							
71-50-4-730	Other Grants	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Total Intergovernmental Revenue		-	15,000	-	-	-	-
Miscellaneous Revenue							
71-50-7-700	Interest	4,848	10,102	325	-	-	-
Total Miscellaneous Revenue		4,848	10,102	325	-	-	-
Other Financing Sources							
71-50-9-910	Bond Proceeds	1,212,537	-	-	-	-	-
Total Other Financing Sources		1,212,537	-	-	-	-	-
Total Revenues		\$ 1,217,385	\$ 25,102	\$ 325	\$ -	\$ -	\$ -
Expenditures							
Professional Services							
71-43-2-200	Legal Fees	\$ 3,321	\$ -	\$ -	\$ -	\$ -	\$ -
71-43-2-290	Other Professional Services	9,200	-	-	-	-	-
Total Professional Services		12,521	-	-	-	-	-
Capital Projects & Equipment							
71-43-4-443	Fire Vehicles & Equipment	20,188	1,191,929	18,174	-	-	-
Total Capital Outlay		20,188	1,191,929	18,174	-	-	-
Total Expenditures		\$ 32,709	\$ 1,191,929	\$ 18,174	\$ -	\$ -	\$ -
Fund Balance Increase/(Decrease)		\$ 1,184,676	\$(1,166,827)	\$ (17,849)	\$ -	\$ -	\$ -
Beginning Fund Balance		-	1,184,676	17,849	-	-	-
Ending Fund Balance		1,184,676	17,849	-	-	-	-
Adjustment to Available Cash ¹		-	-	-	-	-	-
Available Cash at Fiscal Year End		\$ 1,184,676	\$ 17,849	\$ -	\$ -	\$ -	\$ -

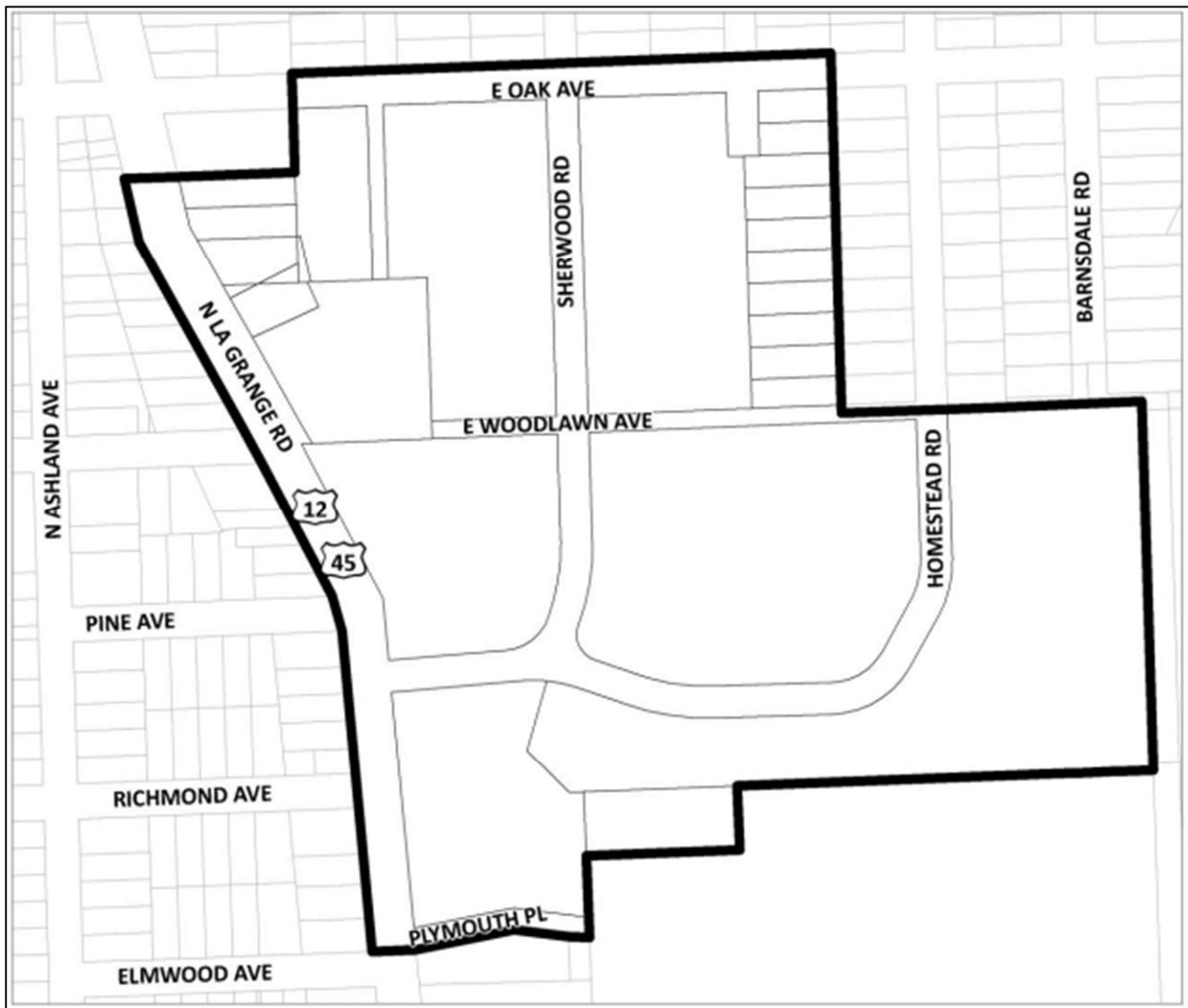
1. Includes receivables and deposits as of year end.

VILLAGE MARKET TAX INCREMENT FINANCING FUND

The Village Market Tax Increment Financing Fund (TIF) was established to account for the revenues and project costs within the Village Market TIF District.

The boundary of the Village Market TIF is generally defined to include the Village Market shopping center located east of La Grange Road between Oak Avenue and Brewster Lane, Memorial Park and the Homestead Apartment complex located east of the shopping center. The property consists of 26 tax parcels and 26 buildings on approximately 47 acres of land. Approximately 37 acres of the land is currently improved. Current uses within the TIF District include retail, restaurant, medical, services, open space, and multi-family residential.

The lifespan of the TIF is 2017 thru 2040.



Budget Notes

- The Village received the first distribution of TIF property taxes during FY 2018/19. Due to the Cook County property tax collection and distribution cycle, the first fiscal year includes all of levy year 2017 and approximately half of levy year 2018. Initial distributions were also higher than projected in the TIF study due to a greater than expected increase in property values following the triennial reassessment.

VILLAGE MARKET TAX INCREMENT FINANCING FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2020/21 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>	<u>FY 2019/20</u>	<u>FY 2020/21</u>
Local Taxes							
80-50-1-102	Property Tax	\$ -	\$ -	\$ 341,164	\$ 212,000	\$ 224,000	\$ 212,000
Total Local Taxes		-	-	341,164	212,000	224,000	212,000
Miscellaneous Revenue							
80-50-7-700	Interest on Investments	-	-	3,007	6,000	5,000	5,000
Total Miscellaneous Revenue		-	-	3,007	6,000	5,000	5,000
Total Revenues		-	-	344,171	218,000	229,000	217,000
Expenditures							
Professional Services							
80-40-2-200	Legal	\$ 5,270	\$ 1,298	\$ 561	\$ 5,000	\$ 5,000	\$ 5,000
80-40-2-210	Auditing & Reporting	-	-	-	2,500	2,500	2,500
80-40-2-290	Other Professional Services	23,258	-	14,768	5,000	5,000	5,000
Total Professional Services		28,528	1,298	15,329	12,500	12,500	12,500
Other Services							
80-40-3-390	Miscellaneous Services	535	325	-	-	-	-
Total Other Services		535	325	-	-	-	-
Other Expenses							
80-40-7-700	Dues & Subscriptions	-	-	325	325	325	-
Total Other Expenses		-	-	325	325	325	-
Total Expenditures		\$ 29,063	\$ 1,623	\$ 15,654	\$ 12,825	\$ 12,825	\$ 12,500
Fund Balance Increase/(Decrease)		\$ (29,063)	\$ (1,623)	\$ 328,517	\$ 205,175	\$ 216,175	\$ 204,500
Beginning Fund Balance		\$ -	\$ (29,063)	\$ (30,686)	\$ 297,831	\$ 297,831	\$ 503,006
Ending Fund Balance		\$ (29,063)	\$ (30,686)	\$ 297,831	\$ 503,006	\$ 514,006	\$ 707,506

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Village Market TIF

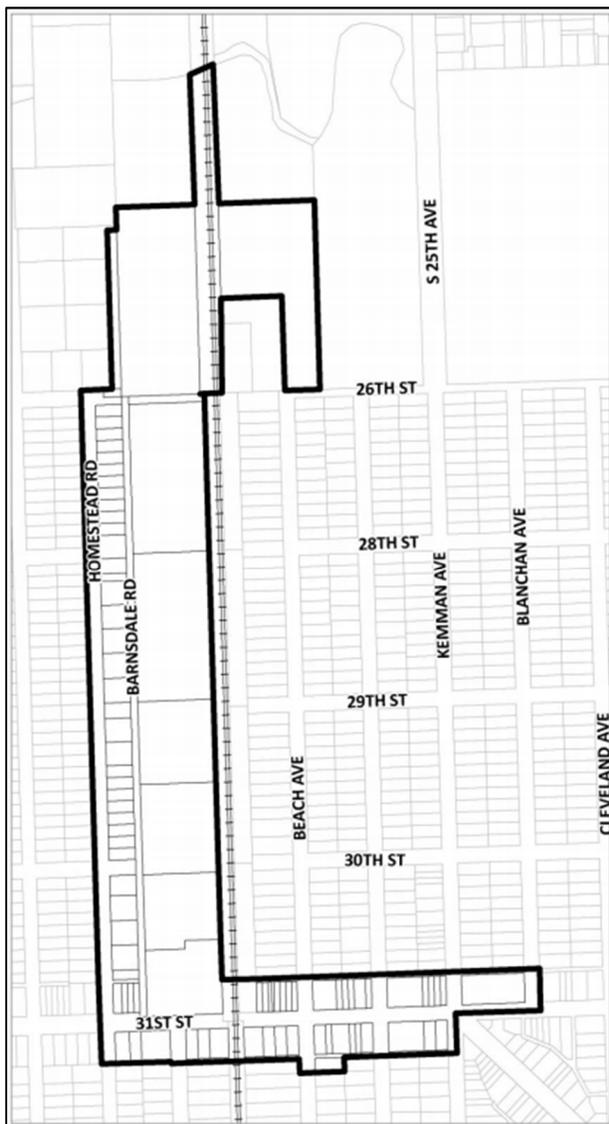
Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
80-40-2-200	Legal		\$ 5,000	\$ 5,000
80-40-2-210	Auditing & Reporting		2,500	2,500
80-40-2-290	Other Professional Services		5,000	5,000
<u>Other Expenses</u>				
80-40-7-700	Dues & Subscriptions	NO	-	-
	Total Budget			\$ 12,500

31ST / BARNSDALE TAX INCREMENT FINANCING FUND

The 31st / Barnsdale Tax Increment Financing Fund (TIF) was established to budget and track the revenues and project costs within the 31st / Barnsdale TIF District.

The 31st Street/Barnsdale TIF District generally runs east along 31st Street from Homestead Road on the west to Blanchan Avenue on the east and along Homestead Road and Barnsdale Road, from East 31st Street on the south to just north of East 26th Street. The area consists of 94 tax parcels and 67 buildings, totaling 163 PINs. Four parcels are comprised of Indian Harbor Belt Railroad Right of Way. Approximately 56 acres of land are included of which approximately 40 acres are improved and 5 acres are vacant. The remaining acreage is rights-of-way. Current uses in the District include commercial, industrial, recreational, open space, and multi-family residential. The lifespan of the TIF is 2017 thru 2040.

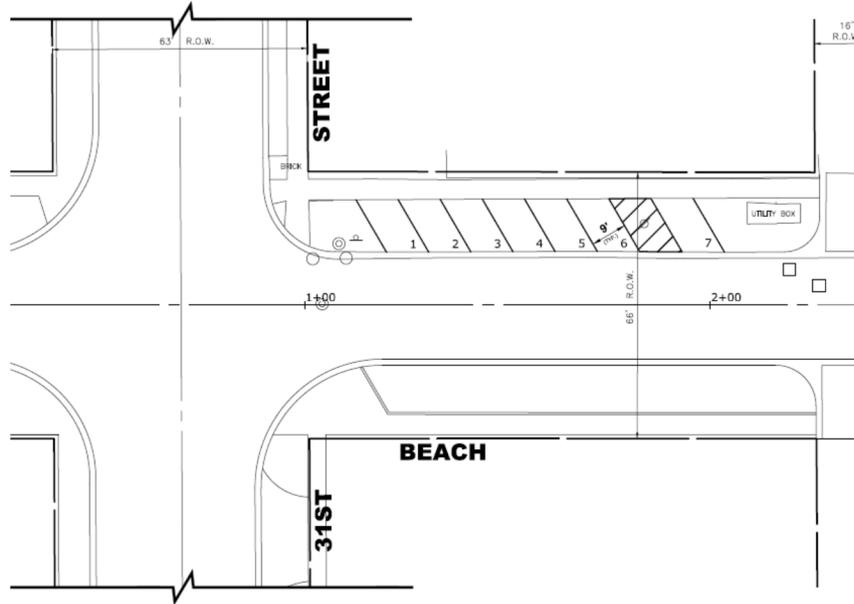


Budget Notes

- The Village received the first distribution of TIF property taxes during FY 2018/19. Due to the Cook County property tax collection and distribution cycle, the first fiscal year includes all of levy year 2017 and approximately half of levy year 2018. Initial distributions were also higher than projected in the TIF study due to a greater than expected increase in property values following the triennial reassessment.
- The FY 2020/21 budget includes \$20,000 in development agreements for potential incentive payments.
- The FY 2020/21 budget includes \$3,000 in engineering and \$45,000 in capital improvements for the North Beach Avenue parking lot. The proposed parking lot will include 7 parking spaces located in the right-of-way along the west side of Beach Avenue, immediately north of 31st Street. Landscaping in the parking lot islands and screening of the existing utility boxes is also included. The existing sidewalk adjacent to the new parking

VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

spaces will be replaced. The pavement will be colored and stamped to provide visual interest and differentiate the spaces from the street.



31ST / BARNSDALE TAX INCREMENT FINANCING FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2020/21 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>	<u>FY 2019/20</u>	<u>FY 2020/21</u>
Local Taxes							
81-50-1-102	Property Tax	\$ -	\$ -	\$ 458,140	\$ 198,000	\$ 315,000	\$ 200,000
Total Local Taxes		-	-	458,140	198,000	315,000	200,000
Miscellaneous Revenue							
81-50-7-700	Interest on Investments	-	-	2,595	6,000	5,000	5,000
Total Miscellaneous Revenue		-	-	2,595	6,000	5,000	5,000
Total Revenues		-	-	460,735	204,000	320,000	205,000
Expenditures							
Professional Services							
81-40-2-200	Legal	\$ 6,420	\$ 9,075	\$ 3,857	\$ 10,000	\$ 10,000	\$ 10,000
81-40-2-210	Auditing & Reporting	-	-	-	2,500	2,500	2,500
81-40-2-220	Engineering	-	11,500	-	2,500	9,000	3,000
81-40-2-290	Other Professional Services	24,783	286	-	5,000	5,000	5,000
Total Professional Services		31,203	20,861	3,857	20,000	26,500	20,500
Other Services							
81-40-3-390	Miscellaneous Services	532	325	-	-	-	-
Total Other Services		532	325	-	-	-	-
Capital Outlay							
81-40-4-420	Capital Improvements	-	90,836	-	-	60,000	45,000
Total Other Services		-	90,836	-	-	60,000	45,000
Other Expenses							
81-40-7-700	Dues & Subscriptions	-	-	325	-	325	-
81-40-7-798	Development Agreements	-	-	-	-	20,000	20,000
Total Other Expenses		-	-	325	-	20,325	20,000
Total Expenditures		\$ 31,735	\$ 112,022	\$ 4,182	\$ 20,000	\$ 106,825	\$ 85,500
Fund Balance Increase/(Decrease)		\$ (31,735)	\$ (112,022)	\$ 456,553	\$ 184,000	\$ 213,175	\$ 119,500
Beginning Fund Balance		\$ -	\$ (31,735)	\$ (143,757)	\$ 312,796	\$ 312,796	\$ 496,796
Ending Fund Balance		\$ (31,735)	\$ (143,757)	\$ 312,796	\$ 496,796	\$ 525,971	\$ 616,296

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: 31st / Barnsdale TIF

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
81-40-2-200	Legal		\$ 10,000	\$ 10,000
81-40-2-210	Auditing & Reporting		2,500	2,500
81-40-2-220	Engineering	Beach Parking	3,000	3,000
81-40-2-290	Other Professional Services		5,000	5,000
<u>Capital Outlay</u>				
81-40-4-420	Capital Improvements	Beach Parking	45,000	45,000
<u>Other Expenses</u>				
81-40-7-798	Development Agreements		20,000	20,000
	Total Budget			\$ 85,500

VILLAGE MARKET BUSINESS DISTRICT FUND

The Village Market Business District Fund was established to account for the revenues and project costs within the Village Market Business District.

Business Districts are a public financing tool used to promote redevelopment and reinvestment in public infrastructure, and fund other community-improvement projects. The business district allows the Village to implement an additional sales tax of up to 1% on retail goods within the district boundaries for up to 23 years. Certain sales are exempt, such as drugs, medicines, and food.



VILLAGE MARKET BUSINESS DISTRICT FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>	<u>FY 2019/20</u>	<u>FY 2020/21</u>
Local Taxes							
85-50-1-110	Sales Tax	\$ -	\$ 82,766	\$ 110,099	\$ 110,000	\$ 110,000	\$ 110,000
Total Local Taxes		-	82,766	110,099	110,000	110,000	110,000
Miscellaneous Revenue							
85-50-7-700	Interest on Investments	-	153	1,810	3,000	2,800	3,000
Total Miscellaneous Revenue		-	153	1,810	3,000	2,800	3,000
Total Revenues		-	82,919	111,909	113,000	112,800	113,000
Expenditures							
Professional Services							
85-40-2-200	Legal	\$ 500	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500
85-40-2-210	Auditing & Reporting	-	-	-	-	-	-
85-40-2-290	Other Professional Services	12,640	-	14,768	3,500	2,500	2,500
Total Professional Services		13,140	-	14,768	3,500	5,000	5,000
Total Expenditures		\$ 13,140	\$ -	\$ 14,768	\$ 3,500	\$ 5,000	\$ 5,000
Fund Balance Increase/(Decrease)		\$ (13,140)	\$ 82,919	\$ 97,141	\$ 109,500	\$ 107,800	\$ 108,000
Beginning Fund Balance		\$ -	\$ (13,140)	\$ 69,779	\$ 166,920	\$ 166,920	\$ 276,420
Ending Fund Balance		\$ (13,140)	\$ 69,779	\$ 166,920	\$ 276,420	\$ 274,720	\$ 384,420

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: Village Market Business District

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
85-40-2-200	Legal		\$ 2,500	\$ 2,500
85-40-2-290	Other Professional Services		2,500	2,500
	Total Budget			\$ 5,000

31ST / NORTH LA GRANGE BUSINESS DISTRICT FUND

The 31st / North La Grange Business District Fund was established to budget and track the revenues and project costs within the 31st / North La Grange Business District.

Business Districts are a public financing tool used to promote redevelopment and reinvestment in public infrastructure, and fund other community-improvement projects. The business district allows the Village to implement an additional sales tax of up to 1% on retail goods within the district boundaries for up to 23 years. Certain sales are exempt, such as drugs, medicines, and food.



31ST / NORTH LA GRANGE BUSINESS DISTRICT FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>	<u>FY 2019/20</u>	<u>FY 2020/21</u>
Local Taxes							
86-50-1-110	Sales Tax	\$ -	\$ 39,373	\$ 55,134	\$ 63,000	\$ 54,000	\$ 63,000
Total Local Taxes		-	39,373	55,134	63,000	54,000	63,000
Miscellaneous Revenue							
86-50-7-700	Interest on Investments	-	68	737	1,500	1,400	1,500
Total Miscellaneous Revenue		-	68	737	1,500	1,400	1,500
Total Revenues		-	39,441	55,871	64,500	55,400	64,500
Expenditures							
Professional Services							
86-40-2-200	Legal	\$ 880	\$ 715	\$ 132	\$ 2,500	\$ 2,500	\$ 2,500
86-40-2-210	Auditing & Reporting	-	-	-	-	-	-
86-40-2-290	Other Professional Services	13,582	-	-	2,500	2,500	2,500
Total Professional Services		14,462	715	132	5,000	5,000	5,000
Total Expenditures		\$ 14,462	\$ 715	\$ 132	\$ 5,000	\$ 5,000	\$ 5,000
Fund Balance Increase/(Decrease)		\$ (14,462)	\$ 38,726	\$ 55,739	\$ 59,500	\$ 50,400	\$ 59,500
Beginning Fund Balance		\$ -	\$ (14,462)	\$ 24,264	\$ 80,003	\$ 80,003	\$ 139,503
Ending Fund Balance		\$ (14,462)	\$ 24,264	\$ 80,003	\$ 139,503	\$ 130,403	\$ 199,003

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: 31st /North La Grange Business District

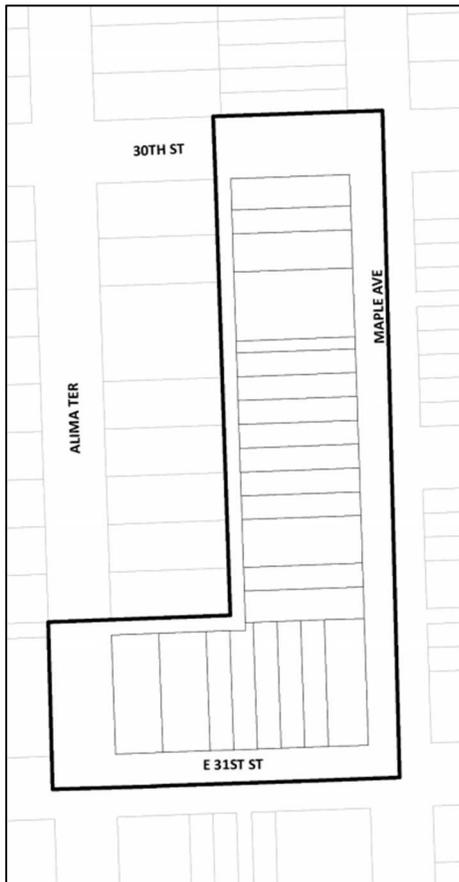
Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
86-40-2-200	Legal		\$ 2,500	\$ 2,500
86-40-2-290	Other Professional Services		2,500	2,500
	Total Budget			\$ 5,000

31ST / MAPLE BUSINESS DISTRICT FUND

The 31st / Maple Business District Fund was established to budget and track the revenues and project costs within the 31st / Maple Business District.

Business Districts are a public financing tool used to promote redevelopment and reinvestment in public infrastructure, and fund other community-improvement projects. The business district allows the Village to implement an additional sales tax of up to 1% on retail goods within the district boundaries for up to 23 years. Certain sales are exempt, such as drugs, medicines, and food.



31ST / MAPLE BUSINESS DISTRICT FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>	<u>FY 2019/20</u>	<u>FY 2020/21</u>
Local Taxes							
87-50-1-110	Sales Tax	\$ -	\$ 17,778	\$ 22,384	\$ 24,000	\$ 22,000	\$ 24,000
Total Local Taxes		-	17,778	22,384	24,000	22,000	24,000
Miscellaneous Revenue							
87-50-7-700	Interest on Investments	-	33	206	500	400	500
Total Miscellaneous Revenue		-	33	206	500	400	500
Total Revenues		-	17,811	22,590	24,500	22,400	24,500
Expenditures							
Professional Services							
87-40-2-200	Legal	\$ 880	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500
87-40-2-210	Auditing & Reporting	-	-	-	-	-	-
87-40-2-290	Other Professional Services	12,853	-	-	-	2,500	2,500
Total Professional Services		13,733	-	-	-	5,000	5,000
Total Expenditures		\$ 13,733	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
Fund Balance Increase/(Decrease)		\$ (13,733)	\$ 17,811	\$ 22,590	\$ 24,500	\$ 17,400	\$ 19,500
Beginning Fund Balance		\$ -	\$ (13,733)	\$ 4,078	\$ 26,668	\$ 26,668	\$ 51,168
Ending Fund Balance		\$ (13,733)	\$ 4,078	\$ 26,668	\$ 51,168	\$ 44,068	\$ 70,668

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: 31st / Maple Business District

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
87-40-2-200	Legal		\$ 2,500	\$ 2,500
87-40-2-290	Other Professional Services		2,500	2,500
	Total Budget			\$ 5,000

31ST / BARNSDALE BUSINESS DISTRICT FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2020/21 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>	<u>FY 2019/20</u>	<u>FY 2020/21</u>
Local Taxes							
88-50-1-110	Sales Tax	\$ -	\$ 56,354	\$ 103,287	\$ 105,000	\$ 102,000	\$ 105,000
Total Local Taxes		-	56,354	103,287	105,000	102,000	105,000
Miscellaneous Revenue							
88-50-7-700	Interest on Investments	-	30	380	500	500	500
Total Miscellaneous Revenue		-	30	380	500	500	500
Total Revenues		-	56,384	103,667	105,500	102,500	105,500
Expenditures							
Professional Services							
88-40-2-200	Legal	\$ 2,890	\$ -	\$ 1,260	\$ 2,500	\$ 2,500	\$ 2,500
88-40-2-210	Auditing & Reporting	-	-	-	-	-	-
88-40-2-220	Engineering	-	10,800	-	-	-	-
88-40-2-290	Other Professional Services	12,640	2,700	-	2,500	2,500	2,500
Total Professional Services		15,530	13,500	1,260	5,000	5,000	5,000
Capital Outlay							
88-40-4-420	Capital Improvements	-	88,836	-	-	-	-
Total Other Services		-	88,836	-	-	-	-
Other Expenses							
88-40-7-798	Development Agreements	-	-	9,600	20,000	20,000	20,000
Total Other Expenses		-	-	9,600	20,000	20,000	20,000
Total Expenditures		\$ 15,530	\$ 102,336	\$ 10,860	\$ 25,000	\$ 25,000	\$ 25,000
Fund Balance Increase/(Decrease)		\$ (15,530)	\$ (45,952)	\$ 92,807	\$ 80,500	\$ 77,500	\$ 80,500
Beginning Fund Balance		\$ -	\$ (15,530)	\$ (61,482)	\$ 31,325	\$ 31,325	\$ 111,825
Ending Fund Balance		\$ (15,530)	\$ (61,482)	\$ 31,325	\$ 111,825	\$ 108,825	\$ 192,325

**Budget Detail Worksheet
Fiscal Year 2020/21**

Fund: 31st /Barnsdale Business District

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
88-40-2-200	Legal		\$ 2,500	\$ 2,500
88-40-2-290	Other Professional Services		2,500	2,500
<u>Other Expenses</u>				
88-40-7-798	Development Agreements		20,000	20,000
	Total Budget			\$ 25,000

FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund accounts for taxes the Village receives from out of state insurance companies. The 2% tax on policies is collected and distributed by the Illinois Municipal League. By law the funds must be remitted to the treasurer of the Village's Foreign Fire Insurance Board. The Foreign Fire Insurance Board determines the use of the funds for the benefit of the Fire Department.

FOREIGN FIRE INSURANCE FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2020/21 Budget

	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
Revenues						
Foreign Fire Insurance Tax	\$ 11,081	\$ 12,444	\$ 13,875	\$ 17,042	\$ 15,000	\$ 17,000
Total Revenues	\$ 11,081	\$ 12,444	\$ 13,875	\$ 17,042	\$ 15,000	\$ 17,000
Expenditures						
Fire Department	\$ 8,390	\$ 5,219	\$ 12,124	\$ 15,000	\$ 20,000	\$ 20,000
Total Expenditures	\$ 8,390	\$ 5,219	\$ 12,124	\$ 15,000	\$ 20,000	\$ 20,000
Fund Balance Increase/(Decrease)	\$ 2,691	\$ 7,225	\$ 1,751	\$ 2,042	\$ (5,000)	\$ (3,000)
Beginning Fund Balance	\$ 22,842	\$ 25,533	\$ 32,758	\$ 34,509	\$ 34,509	\$ 36,551
Ending Fund Balance	\$ 25,533	\$ 32,758	\$ 34,509	\$ 36,551	\$ 29,509	\$ 33,551

POLICE PENSION FUND

The La Grange Park Police Pension Fund is organized under State statute to provide pension benefits to full-time sworn police officers. The fund is administered by a five-member Pension Board as defined by State statutes, and includes two citizens appointed by the Village Board, two active police officers, and one current beneficiary.

Funds used to pay for the benefits of retired police officers come from three sources:

1. **Active Police Officers** – Current police officers contribute 9.91% of base salary towards the pension plan.
2. **Interest and Investment Income** – Income generated by the Fund's investments.
3. **Village Contribution** – The employer contribution based on professional actuarial calculations.

POLICE PENSION FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2020/21 Budget

	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Projected FY 2019/20	Budget FY 2019/20	Budget FY 2020/21
Additions						
Employee Contributions	\$ 179,206	\$ 181,495	\$ 187,915	\$ 195,600	\$ 198,100	\$ 199,100
Interest	238,278	331,490	397,376	300,000	300,000	350,000
Employer Contribution	864,230	853,918	1,046,893	1,203,550	1,100,000	1,250,000
Total Revenues	\$ 1,281,714	\$ 1,366,903	\$ 1,632,184	\$ 1,699,150	\$ 1,598,100	\$ 1,799,100
Deductions						
Pension Benefits	\$ 1,255,696	\$ 1,349,403	\$ 1,450,024	\$ 1,562,000	\$ 1,602,840	\$ 1,603,000
Contribution Refunds	70,469	-	-	-	-	-
Administrative Services	49,753	51,417	52,149	54,000	55,000	56,000
Investment Services	55,104	56,827	60,146	60,000	56,000	60,000
Total Expenditures	\$ 1,431,022	\$ 1,457,647	\$ 1,562,319	\$ 1,676,000	\$ 1,713,840	\$ 1,719,000
Fund Balance Increase/(Decrease)	\$ (149,308)	\$ (90,744)	\$ 69,865	\$ 23,150	\$ (115,740)	\$ 80,100
Unrealized Investment Gain/(Loss)	1,097,618	807,693	624,846	733,000	776,000	736,000
Beginning Net Position	\$ 13,087,348	\$ 14,035,658	\$ 14,752,607	\$ 14,752,607	\$ 14,752,607	\$ 15,508,757
Ending Net Position	\$ 14,035,658	\$ 14,752,607	\$ 15,447,318	\$ 15,508,757	\$ 15,412,867	\$ 16,324,857