



VILLAGE OF

LA GRANGE PARK

EST. 1892

Fiscal Year
2019/20
Budget

**Village of La Grange Park
Fiscal Year 2019/20 Budget**

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Date: April 4, 2019
To: Village President and Board of Trustees
From: Julia Cedillo, Village Manager 
Larry Noller, Finance Director 
RE: FY 2019/20 Draft Budget Transmittal

Background

The FY 2019/20 draft budget is transmitted for your review and consideration. The Village is required to adopt a budget before the beginning of each fiscal year, which runs from May 1st to April 30th. As proposed, the FY 2019/20 draft budget projects Village revenues in all funds to total \$18,484,900 (net of transfers) with overall expenses (net of transfers) to total \$19,619,955. This memo outlines the objectives of this year's process and the goals and highlights of each fund.

This document could not have been prepared without the direction and assistance of Finance Director Larry Noller and the diligence of Department Heads to meet necessary spending targets. Finally, this document could not have been assembled without Sandy Bakalich's hard work and attention to detail.

Budget Objectives

1. Continue the focus on greater financial sustainability.
2. Better meet service demands with enhanced administrative support for departments.
3. Adhere to the Village Board's priorities for the Village.
4. Provide structure for the accountability of the referenda bonds.
5. Seek enhanced capacity for capital needs as the Motor Fuel Tax Fund continues to provide support for annual street maintenance.

In sum, the draft budget meets its listed objectives and links us back to the Village's Core Mission in *"providing its citizens effective and efficient government services in a fiscally responsible manner."*

Funds & Budget Structure

Governments are required to use fund accounting which emphasizes accountability rather than profitability. Each fund is segregated for specific purposes in accordance with laws, regulations or limitations. The Village's Budget is composed of governmental funds (General, Capital Projects, Debt Service, Motor Fuel, TIF and Business Districts), proprietary funds (Water and Sewer) and fiduciary funds (Police Pension). This year's budget includes seventeen funds that account for the revenues received and proposed expenditures that allow the Village to provide services to residents.

Although the General Fund and Capital Projects Fund are separate funds, General Fund cash reserves are the primary funding source for the Capital Projects Fund. Utilizing a separate Capital Projects Fund provides the Village the ability to program and track large capital expenses.

FY 2018/19 Budget Performance

The General Fund is projected to end the current fiscal year with revenues exceeding expenditures and transfers out by approximately \$60,000. The FY 2018/19 budget included a transfer from the General Fund in the amount of \$200,000 to the Capital Projects Fund. General Fund cash reserves are projected to remain above the target level of 25% of revenues.

In the Water and Sewer Funds, we anticipate that revenues will finish the current fiscal year slightly lower than budgeted based on water usage. However, both funds are projected to end the fiscal year with an increase in fund balance and to maintain cash reserves above the minimum policy of 25% of revenues. In the Water Fund, the budgeted La Grange Road water main project was delayed due to location conflicts with other utilities. In the Sewer Fund, the Downspout Disconnect Program came to a successful conclusion with 482 homeowners participating over the four year program.

Revenues

Table I provides a historical summary of all revenues by fund and includes the major revenue categories of the General Fund. For FY 2019/20, revenues for the General Fund are budgeted to increase 3.2% over what was budgeted for FY 2018/19.

The draft budget assumes increases in water and sewer rates as outlined in the 2017 Water and Sewer Rate study. If approved by the Village Board, the water rate would increase 15% from \$10.00 to \$11.50 per 100 cubic feet and the sewer rate would increase 7.3% from \$2.75 to \$2.95 per 100 cubic feet. These are the second in a series of rate increases recommended by the study in order for the Village to implement a sustainable water and sewer main replacement program.

Expenditures

Table II summarizes expenditures by fund. Total FY 2019/20 budgeted expenditures and transfers out for the General Fund are anticipated to increase 3.9% compared to FY 2018/19 primarily due to the proposed transfer to the Capital Projects Fund increasing from \$200,000 to \$500,000. The General Fund has sufficient cash reserves to fund planned capital projects, including the ERP software project.

The draft budget includes funding for the Lyons Township Area Communications Center (LTACC) in the General Fund Police and Fire Department budgets. Due to state mandated 9-1-1 consolidation, the Village no longer receives local or state shared revenues for 9-1-1 services. Those revenues are paid directly to LTACC and help fund the operational costs of the center.

Fund Balances and Cash Reserves

Table III summarizes projected changes in ending fund balances and cash reserves for each fund. The draft budget projects a fund balance decrease for the General Fund due to the use of \$500,000 in cash reserves for funding the Capital Projects Fund. Water Fund cash reserves are projected to decrease as a result of planned capital projects. Sewer Fund cash reserves are budgeted to decrease

as sewer lining is completed in alternating years. All operating fund cash reserves are projected to remain above their target level of 25% of revenues.

Personnel and Benefits

Tables IV and V show historical and budgeted authorized staffing levels for full-time and part-time employees.

The budgeted costs for personnel include salaries, wages, taxes, health insurance and pension contributions, and factors in pay increases for those employees eligible to progress through the Village's pay plan. The Village's compensation plan is designed to attract and retain the skilled personnel required to provide quality services including police protection, firefighting and ambulance service and the maintenance of the Village's road, water and sewer systems. This budget includes cost of living adjustments (COLA) for all positions that are based on the following.

- The provisions of the appropriate labor agreement for all employees covered by such agreements including IUOE Local 150 Public Works (contract currently in negotiations) and the FOP Patrol Officers (2.5% effective May 1, 2019)
- For non-union employees not covered by labor agreements, the Village's Personnel Manual provides that COLA increases may be based on the higher of the Chicago-U Consumer Price Index for the twelve months ending in December of the previous year (1.1%) or the average percent increases of all collective bargaining agreements in effect (2.5%). The FY 2019/20 draft budget proposes a 2.5% COLA for non-union employees. A 2.25% COLA was approved in FY 2018/19 and FY 2017/18, corresponding with the labor agreements in effect. The Personnel Manual also states that if financial conditions warrant, the Village Board may provide for a reduction or suspension of the increases prescribed.

The Village's Priorities

Overall, the proposed FY 2019/20 Budget is well aligned with the priority goals and capital projects rankings, as identified by the Village Board. Further, the proposed budget allows the Village to: (1) advance the road paving program approved by voters into a fourth year, (2) fund the consolidation of a new 911 dispatch center with enhanced technology and services, and (3) account for newly implemented economic development instruments to foster long term financial sustainability for our community.

- (1) **Maintain Fiscal Responsibility with Sound Budget Practices.** The draft budget includes an increase to the Police Pension payment in accordance with the Pension Funding Policy. This ensures that the Village responsibly funds its pension obligations now, instead of placing the burden onto future generations. The Capital Projects Fund includes an assignment of \$200,000 of cash reserves towards the replacement of a Fire Department pumper engine. The assignment is the first step to ensure approximately \$500,000 is on hand for this critical purchase in five years.
- (2) **Improve and Maintain Infrastructure and Roads.** The draft budget maintains and accommodates a focus on infrastructure, with over \$2 million planned in road repair and improvements and

\$2.2 million in water and sewer projects. The budget also includes funding for the annual maintenance and replacement of trees in the Village's urban forest.

- (3) **Maintain and Communicate Good Government Practices and Services.** The FY 2019/20 budget includes funding for repaving Brewster Avenue, which is shared with the Village of La Grange. The Village also plans to establish an emergency water supply interconnect with La Grange. The two Villages have worked together to complete these joint projects to the benefit of both communities.
- (4) **Maintain Public Services Through Safe Practices and Proper Equipment.** The budget includes replacing police, fire and public works vehicles and equipment and includes the funding necessary for the ERP software project to replace aging financial software. The new technology will meet current data security standards and provide more efficient processing and the ability to offer enhanced services to residents.
- (5) **Attract, Retain and Expand Business.** The Tax Increment Financing Districts and Business Districts established in 2017 provide funding to promote further economic development in the Village.

Resource Management

The Village continues to take proactive measures to control costs, such as eliminating community events, reducing personnel and personnel costs through attrition, increasing employee contributions to healthcare, and keeping cost of living increases low. The Village has also taken a focused look at how services are delivered and through the Local Revenue Study, made several adjustments to fees and fee structures, and has added the Local Debt Recovery Program with increased utilization.

The Village is doing more with less while continuing to provide excellent services in an efficient manner. Despite these efforts, costs related to personnel, insurance, pensions and materials will continue to increase at a faster rate than revenues. Furthering this challenge are the ever-rising costs of our aging infrastructure.

With the 2016 referenda approved by voters, the additional funding allows the Village to address the condition of our roads at a higher level and with greater consistency for a period of ten years, moving toward a more acceptable replacement cycle. The funding also allows for the purchase of critical but costly fire equipment, alleviating the additional financial burden on the General Fund and its ability to side aside significant funding while delaying other necessary equipment purposes.

While the Village is fortunate to have the support of its citizens in supporting bond referenda for much needed capital needs, the Village will continue to be challenged by the ever increasing costs of operations and infrastructure maintenance. In the long-term, the Village's projected expenditures in the General Fund and continued aging infrastructure are outpacing projected revenues. As such, the Village must remain diligent in the management of its funds and the diversification of revenue to better position itself for the future.

Flexibility – Monitor and Respond

The Village will need to remain watchful and flexible to respond to circumstances beyond the Village's control. These circumstances could include weakness in the general economy and/or impacts from the State of Illinois as it works to address its financial issues and budget impasse. The Village will continue its work in identifying potential revenue enhancements, impacts from consolidated dispatch, and the development of economic development incentives. Options and outcomes in these areas will be considered as we further evaluate impacts to Village finances and future budgets. As the Village moves forward, we will continue to balance services with available resources.

Next Steps

A public hearing will be held on April 9th at 7:15 p.m. to present the proposed budget to the Village Board and residents. The Village Board is scheduled to consider and approve a final budget at the following meeting on April 23rd.

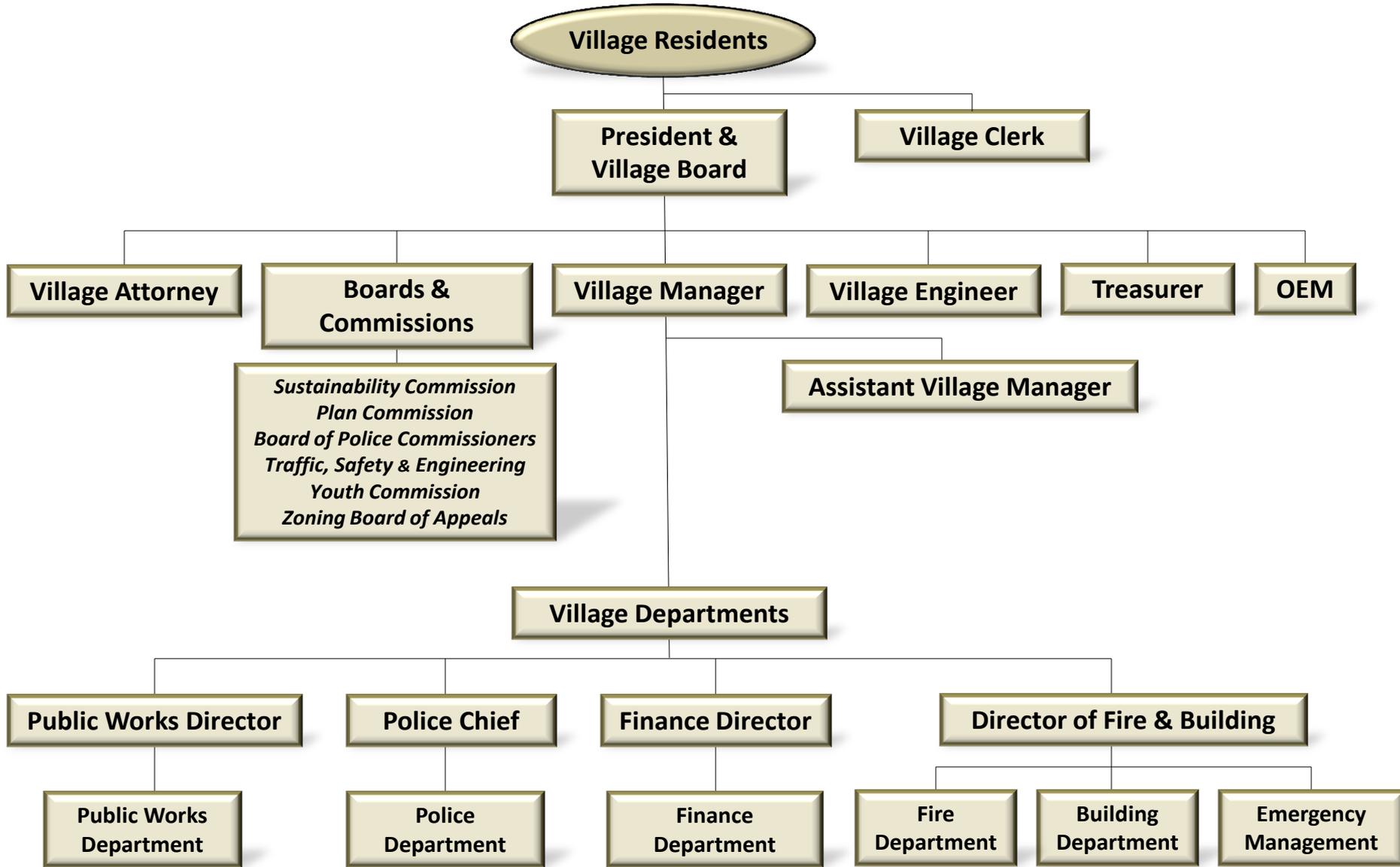


The ***Village of La Grange Park*** is committed to providing its citizens effective and efficient government services in a fiscally responsible manner.

The Village encourages cooperation among its staff, Board, and other units of government in order to assess community needs and to determine the most effective manner in which to meet those needs.

While committed to maintaining a professional and responsive atmosphere, the Village must weigh individual needs against community standards and resources and determine what is in the best interests of all its residents.

Village of La Grange Park Organizational Chart



**VILLAGE OF LA GRANGE PARK
BUDGET PREPARATION CALENDAR
FISCAL YEAR 2019/20**

Wednesday, November 28, 2018	Distribution of budget files to Department Directors.
Friday, January 04, 2019	FY19 projections and FY20 budget requests due from Department Directors, including capital requests.
Wednesday, January 16, 2019	Preliminary budget to Village Manager.
January 21 - February 1, 2019	Department budget review meetings.
Tuesday, February 12, 2019	Final narratives due from Department Directors.
Tuesday, February 19, 2019	Distribution of draft budget to Department Directors.
Tuesday, March 05, 2019	Distribution of draft budget and five year plan to Village Board.
Tuesday, March 12, 2019	Finance Committee budget meeting. Village Board budget update.
Tuesday, March 26, 2019	Finance Committee budget meeting (if needed). Village Board budget update (if needed).
Wednesday, March 27, 2019	Publication of public hearing notice in newspaper Budget available for public inspection
Tuesday, April 09, 2019	Budget public hearing. Village Board discussion of budget and five year plan. Village Board discussion of pay plan. Village Board discussion of current fiscal year budget amendments.
Tuesday, April 23, 2019	Village Board approval of budget and five year plan. Village Board approval of pay plan. Village Board approval of current fiscal year budget amendments.
Tuesday, April 30, 2019	File budget ordinance and estimated revenues with County Clerk

Table I
VILLAGE OF LA GRANGE PARK
SUMMARY OF REVENUES/INFLOWS
5 YEAR HISTORY

	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>	<u>\$ Change FY</u>	<u>% Change</u>
	<u>FY 2013/14</u>	<u>FY 2014/15</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>	<u>2019/20</u>	<u>FY 2019/20</u>
								<u>Budget vs FY</u>	<u>Budget vs</u>
								<u>2018/19</u>	<u>FY 2018/19</u>
								<u>Projected</u>	<u>Projected</u>
General Fund									
Local Taxes	\$ 4,871,247	\$ 4,831,779	\$ 4,957,385	\$ 4,996,948	\$ 4,912,639	\$ 5,090,000	\$ 5,188,000	\$ 98,000	1.9%
Licenses	328,823	339,477	331,179	322,448	329,204	324,900	324,900	-	0.0%
Permits	300,216	379,867	390,759	434,334	406,484	332,000	311,000	(21,000)	-6.3%
Intergovernmental Revenues	1,591,916	1,699,168	1,757,989	1,677,744	1,647,472	1,772,000	1,812,000	40,000	2.3%
Charges for Service	500,087	581,424	527,765	505,595	518,611	504,988	491,600	(13,388)	-2.7%
Fines & Forfeitures	207,014	176,106	206,866	194,982	191,032	187,000	187,000	-	0.0%
Miscellaneous Revenues	430,715	391,177	894,995	607,538	569,126	687,302	680,000	(7,302)	-1.1%
Interfund Transfers In	36,000	49,613	38,000	85,645	-	-	-	-	-
	<u>8,266,018</u>	<u>8,448,611</u>	<u>9,104,938</u>	<u>8,825,234</u>	<u>8,574,568</u>	<u>8,898,190</u>	<u>8,994,500</u>	<u>96,310</u>	<u>1.2%</u>
Water Fund	3,194,091	3,256,540	3,461,824	3,245,240	3,215,290	3,926,170	4,415,000	488,830	12.5%
Sewer Fund	1,120,493	1,176,427	1,132,947	1,018,155	1,005,063	1,217,210	1,151,000	(66,210)	-5.4%
Motor Fuel Tax Fund	393,234	448,453	367,967	345,971	352,349	364,000	365,000	1,000	0.3%
Risk Management Fund	-	-	-	-	978,742	337,100	235,000	(102,100)	-30.3%
Emergency Telephone Fund	169,884	159,516	166,266	129,905	-	-	-	-	-
Debt Service Fund	223,209	215,552	-	-	1,994,283	1,296,500	1,307,000	10,500	0.8%
Capital Projects Fund	764,138	1,247,739	444,046	221,483	209,159	260,065	556,200	296,135	113.9%
Road Bond Fund	-	-	-	10,149,896	30,431	105,791	8,000	(97,791)	-92.4%
Fire Equipment Bond Fund	-	-	-	1,217,385	25,102	400	-	(400)	-100.0%
Village Market TIF Fund	-	-	-	-	-	332,000	229,000	(103,000)	-31.0%
31St/Barnsdale TIF Fund	-	-	-	-	-	461,500	320,000	(141,500)	-30.7%
Village Market BD Fund	-	-	-	-	82,919	111,500	112,800	1,300	1.2%
31St / N La Grange BD Fund	-	-	-	-	39,441	54,500	55,400	900	1.7%
31St / Maple BD Fund	-	-	-	-	17,811	22,150	22,400	250	1.1%
31St / Barnsdale BD Fund	-	-	-	-	56,384	102,200	102,500	300	0.3%
Foreign Fire Insurance Fund	10,250	11,420	11,177	11,081	12,444	13,875	15,000	1,125	8.1%
Police Pension Fund	2,013,481	1,777,327	898,225	2,379,332	2,174,596	2,264,700	2,379,100	114,400	5.1%
Sub-Total All Funds	<u>16,154,798</u>	<u>16,741,585</u>	<u>15,587,390</u>	<u>27,543,682</u>	<u>18,768,582</u>	<u>19,767,851</u>	<u>20,267,900</u>	<u>500,049</u>	<u>3.7%</u>
(Less Interfund Transfers)	(1,287,877)	(2,245,376)	(1,081,853)	(1,169,875)	(2,301,810)	(1,462,400)	(1,783,000)	(320,600)	21.9%
Total All Funds	<u>\$14,866,921</u>	<u>\$14,496,209</u>	<u>\$14,505,537</u>	<u>\$26,373,807</u>	<u>\$16,466,772</u>	<u>\$18,305,451</u>	<u>\$18,484,900</u>	<u>\$ 179,449</u>	<u>1.5%</u>

Table II
VILLAGE OF LA GRANGE PARK
SUMMARY OF EXPENDITURES/OUTFLOWS
5 YEAR HISTORY

	Actual FY 2013/14	Actual FY 2014/15	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2019/20	\$ Change FY 2019/20 Budget vs FY 2018/19 Projected	% Change FY 2019/20 Budget vs FY 2018/19 Projected
General Fund									
Administration & Finance	\$ 926,892	\$ 870,925	\$ 850,435	\$ 841,660	\$ 925,066	\$ 901,420	\$ 917,210	\$ 15,790	1.8%
Police	3,725,462	3,911,671	3,915,338	3,998,528	4,115,304	4,379,910	4,554,230	174,320	4.0%
Fire	1,334,705	1,335,801	1,386,972	1,408,245	1,669,644	1,818,400	1,829,620	11,220	0.6%
Public Works	1,148,767	1,338,523	1,338,997	1,179,406	1,179,511	1,225,562	1,107,530	(118,032)	-9.6%
Building	270,801	272,099	278,005	322,020	294,855	312,880	353,170	40,290	12.9%
Debt Service	12,500	12,500	12,500	12,500	12,500	-	-	-	-100.0%
Interfund Transfers Out	264,200	1,188,000	200,000	200,000	574,139	200,000	500,000	300,000	150.0%
	<u>7,683,327</u>	<u>8,929,519</u>	<u>7,982,247</u>	<u>8,217,759</u>	<u>8,771,019</u>	<u>8,838,172</u>	<u>9,261,760</u>	<u>423,588</u>	<u>4.8%</u>
Water Fund									
Administration	168,622	162,030	152,882	172,373	167,680	162,540	220,635	58,095	35.7%
Distribution	3,411,643	3,107,942	2,730,249	3,095,761	3,126,712	3,373,410	4,460,210	1,086,800	32.2%
Interfund Transfers Out	-	-	-	-	117,352	-	-	-	-100.0%
	<u>3,580,265</u>	<u>3,269,972</u>	<u>2,883,131</u>	<u>3,268,134</u>	<u>3,411,744</u>	<u>3,535,950</u>	<u>4,680,845</u>	<u>1,144,895</u>	<u>32.4%</u>
Sewer Fund									
Administration	127,337	211,255	185,414	196,191	197,629	337,200	244,290	(92,910)	-27.6%
Operations & Maintenance	589,989	449,827	403,839	309,874	497,189	215,220	762,770	547,550	254.4%
Debt Service	456,546	445,726	383,068	384,200	385,675	385,600	391,750	6,150	1.6%
Interfund Transfers Out	39,340	40,020	40,000	20,000	17,255	-	-	-	-100.0%
	<u>1,213,212</u>	<u>1,146,828</u>	<u>1,012,321</u>	<u>910,265</u>	<u>1,097,748</u>	<u>938,020</u>	<u>1,398,810</u>	<u>460,790</u>	<u>49.1%</u>
Motor Fuel Tax Fund									
MFT Expenditures	235,000	150,000	311,251	223,195	162,327	195,400	306,000	110,600	56.6%
Interfund Transfers Out	223,203	215,552	-	60,000	-	-	-	-	0.0%
	<u>458,203</u>	<u>365,552</u>	<u>311,251</u>	<u>283,195</u>	<u>162,327</u>	<u>195,400</u>	<u>306,000</u>	<u>110,600</u>	<u>56.6%</u>
Risk Management Fund									
	-	-	-	-	102,919	208,975	235,000	26,025	12.5%
Emergency Telephone Fund									
ETSB Expenditures	82,798	83,247	297,107	259,635	33,603	-	-	-	-
Interfund Transfers Out	36,000	37,000	38,000	25,645	-	-	-	-	-
	<u>118,798</u>	<u>120,247</u>	<u>335,107</u>	<u>285,280</u>	<u>33,603</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Debt Service Fund									
	223,704	220,248	-	-	1,243,551	1,248,475	1,248,750	275	0.0%
Capital Projects Fund									
	1,227,043	1,062,550	638,305	238,781	138,256	229,200	588,300	359,100	156.7%
Road Bond Fund									
	-	-	-	2,767,262	3,174,004	2,478,080	1,800,000	(678,080)	-27.4%
Fire Equipment Bond Fund									
	-	-	-	32,709	1,191,929	18,249	-	(18,249)	-100.0%
Village Market TIF Fund									
	-	-	-	29,063	1,623	18,325	12,825	(5,500)	-30.0%
31St/Barnsdale TIF Fund									
	-	-	-	31,735	112,022	40,610	106,825	66,215	163.1%
Village Market BD Fund									
	-	-	-	13,140	-	18,000	5,000	(13,000)	-72.2%
31St / N La Grange BD Fund									
	-	-	-	14,462	715	-	5,000	5,000	-
31St / Maple BD Fund									
	-	-	-	13,733	-	-	5,000	5,000	-
31St / Barnsdale BD Fund									
	-	-	-	15,530	102,336	27,210	25,000	(2,210)	-8.1%
Foreign Fire Insurance Fund									
	1,698	8,197	25,561	8,390	5,219	18,000	10,000	(8,000)	-44.4%
Police Pension Fund									
	1,247,363	1,218,952	1,269,954	1,431,022	1,457,647	1,572,590	1,713,840	141,250	9.0%
Sub-Total All Funds									
	<u>15,753,613</u>	<u>16,342,065</u>	<u>14,457,877</u>	<u>17,560,460</u>	<u>21,006,662</u>	<u>19,385,256</u>	<u>21,402,955</u>	<u>2,017,699</u>	<u>10.4%</u>
(Less Interfund Transfers)									
	<u>(1,287,877)</u>	<u>(2,245,376)</u>	<u>(1,081,853)</u>	<u>(1,169,875)</u>	<u>(2,301,810)</u>	<u>(1,462,400)</u>	<u>(1,783,000)</u>	<u>(320,600)</u>	<u>21.9%</u>
Total All Funds									
	<u>\$ 14,465,736</u>	<u>\$ 14,096,689</u>	<u>\$ 13,376,024</u>	<u>\$ 16,390,585</u>	<u>\$ 18,704,852</u>	<u>\$ 17,922,856</u>	<u>\$ 19,619,955</u>	<u>\$ 1,697,099</u>	<u>9.5%</u>

**Table III
VILLAGE OF LA GRANGE PARK
PROJECTED FUND BALANCE SUMMARY
FISCAL YEAR 2019/20**

	<u>Beginning Fund Balance</u>	<u>Revenues/ Inflows</u>	<u>Expenditures/ Outflows</u>	<u>Increase/ (Decrease)</u>	<u>Ending Fund Balance</u>	<u>Adjustment to Available Cash*</u>	<u>Available Cash</u>	<u>Cash Reserves Minimum Standard</u>	<u>Over/ (Under)</u>
✓ Operating Funds									
General Fund	\$ 5,737,289	\$ 8,994,500	\$ 9,261,760	\$ (267,260)	\$ 5,470,029	\$ (1,505,104)	\$ 3,964,925	\$ 2,248,125	\$ 1,716,800
Water Fund	3,125,939	4,415,000	4,680,845	(265,845)	2,860,094	(743,978)	2,116,116	1,103,750	1,012,366
Sewer Fund	1,516,076	1,151,000	1,398,810	(247,810)	1,268,266	(551,706)	716,560	287,750	428,810
Motor Fuel Tax Fund	745,140	365,000	306,000	59,000	804,140	(31,086)	773,054	91,250	681,804
^ Risk Management Fund	1,003,948	235,000	235,000	-	1,003,948	(951,739)	52,209	50,000	2,209
◆ Debt Service & Capital Funds									
Debt Service Fund	798,757	1,307,000	1,248,750	58,250	857,007	(857,007)	-		
Capital Projects Fund	270,945	556,200	588,300	(32,100)	238,845	(200,000)	38,845		
Road Bond Fund	1,866,772	8,000	1,800,000	(1,792,000)	74,772	-	74,772		
Fire Equipment Bond Fund	-	-	-	-	-	-	-		
◆ Economic Development Funds									
Village Market TIF Fund	282,989	229,000	12,825	216,175	499,164	-	499,164		
31St/Barnsdale TIF Fund	277,133	320,000	106,825	213,175	490,308	-	490,308		
Village Market BD Fund	163,279	112,800	5,000	107,800	271,079	(24,069)	247,010		
31St / N La Grange BD Fund	78,764	55,400	5,000	50,400	129,164	(11,610)	117,554		
31St / Maple BD Fund	26,228	22,400	5,000	17,400	43,628	(5,259)	38,369		
31St / Barnsdale BD Fund	13,508	102,500	25,000	77,500	91,008	(26,570)	64,438		
* Other Funds									
Foreign Fire Insurance Fund	32,758	12,500	10,000	2,500	35,258				
Police Pension Fund	15,444,717	2,379,100	1,713,840	665,260	16,109,977				
Totals	<u>\$ 31,384,243</u>	<u>\$ 20,265,400</u>	<u>\$ 21,402,955</u>	<u>\$ (1,137,555)</u>	<u>\$ 30,246,688</u>				

✓ Minimum standard for operating funds is 25% of revenues excluding transfers in, grants, and bond proceeds.

^ Minimum standard for the Risk Management Fund will be set based on deductible level.

◆ Debt service, capital and economic development funds do not have a minimum reserve level.

* The Village Board does not have authority over these funds. As such there is no available cash and these funds are not subject to a minimum reserve policy.

★ Includes receivables and deposits not available for spending as of year end and any reserved or assigned amounts.

Chart I
Village of La Grange Park
Revenues by Fund (Net of Interfund Transfers)
FY 2019/20

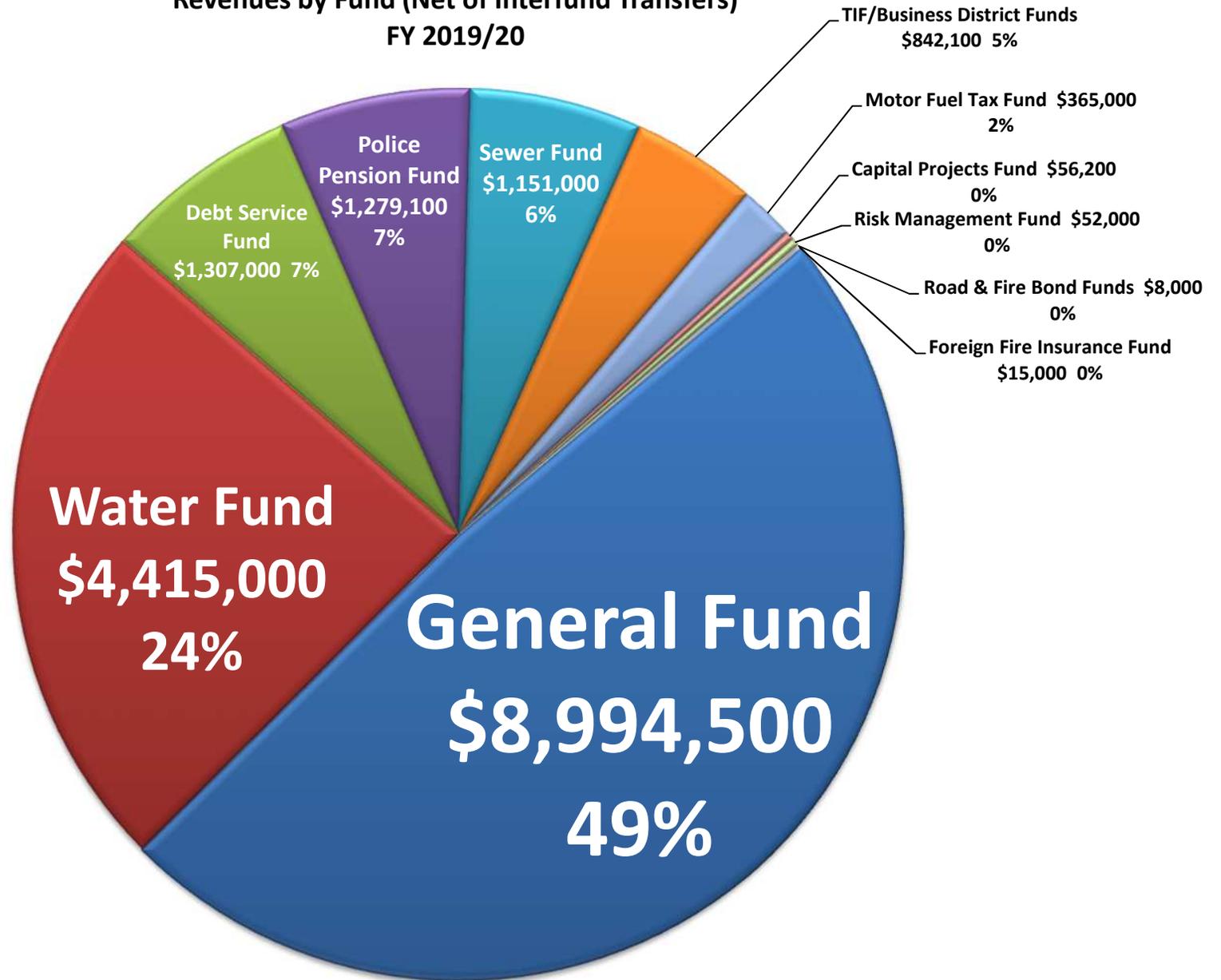


Chart II
Village of La Grange Park
Expenditures by Category - All Funds (Net of Interfund Transfers)
FY 2019/20

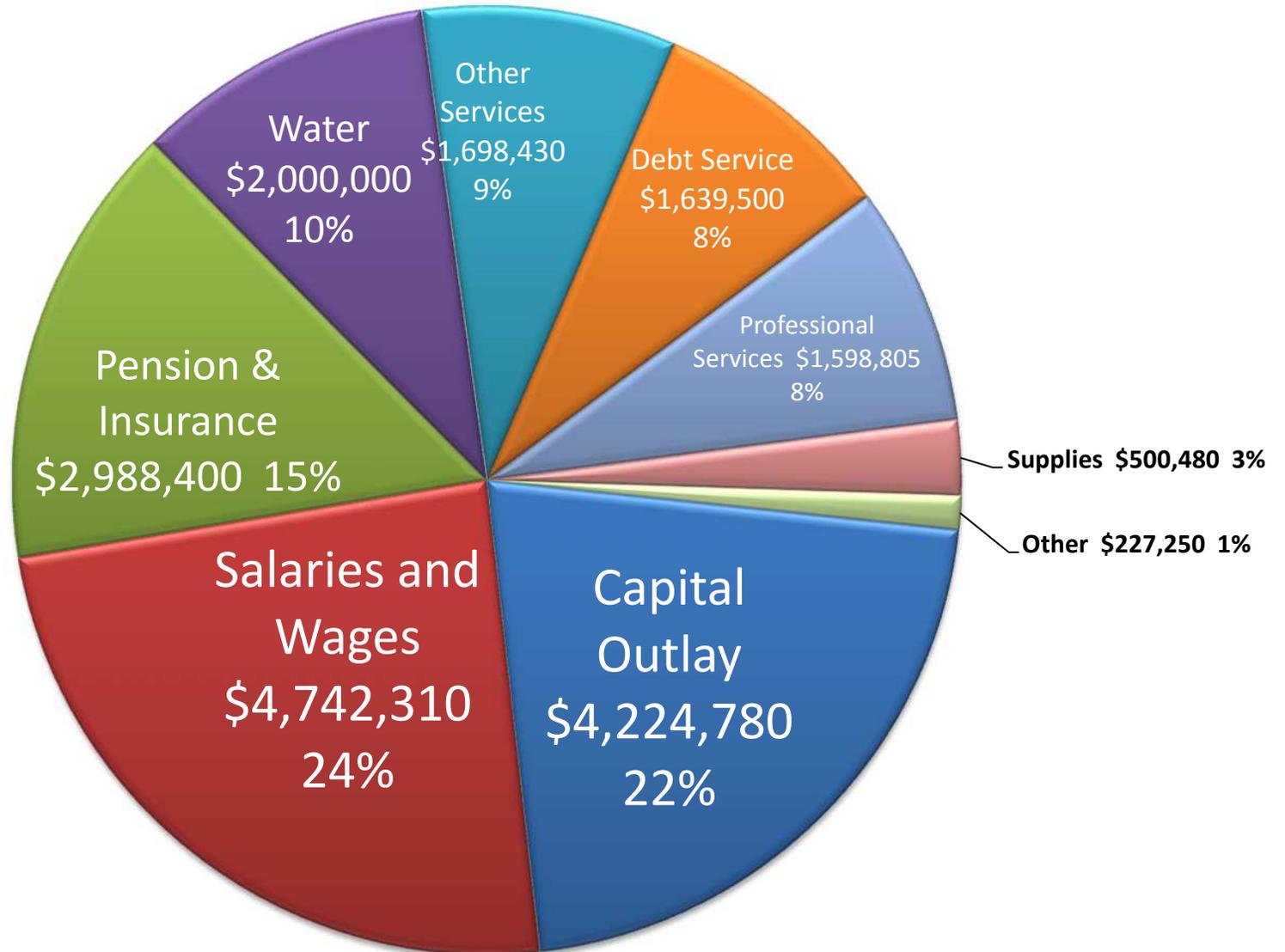


Chart III
Village of La Grange Park
General Fund Revenues
FY 2019/20

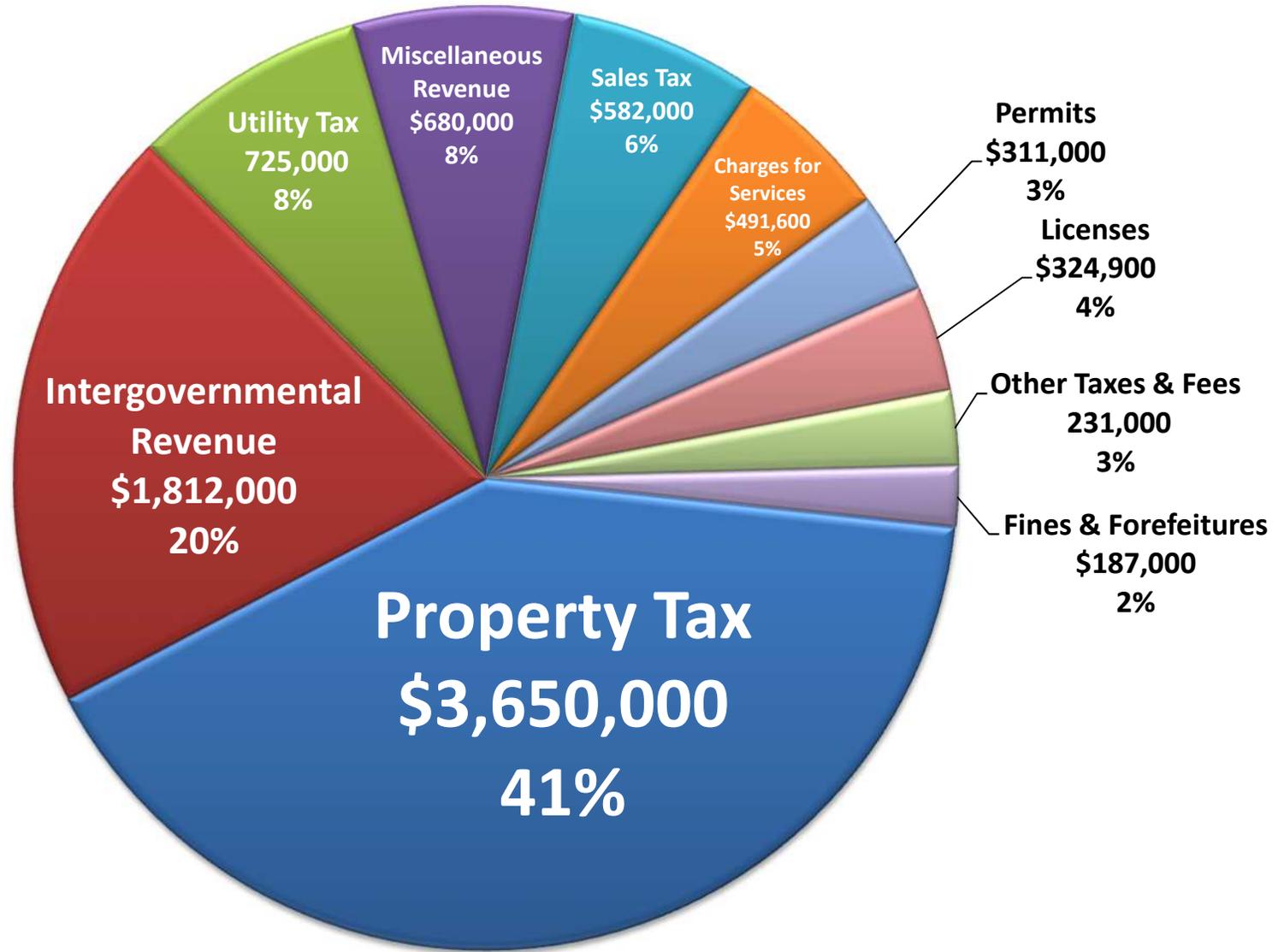


Chart IV
Village of La Grange Park
General Fund Expenditures by Category
FY 2019/20

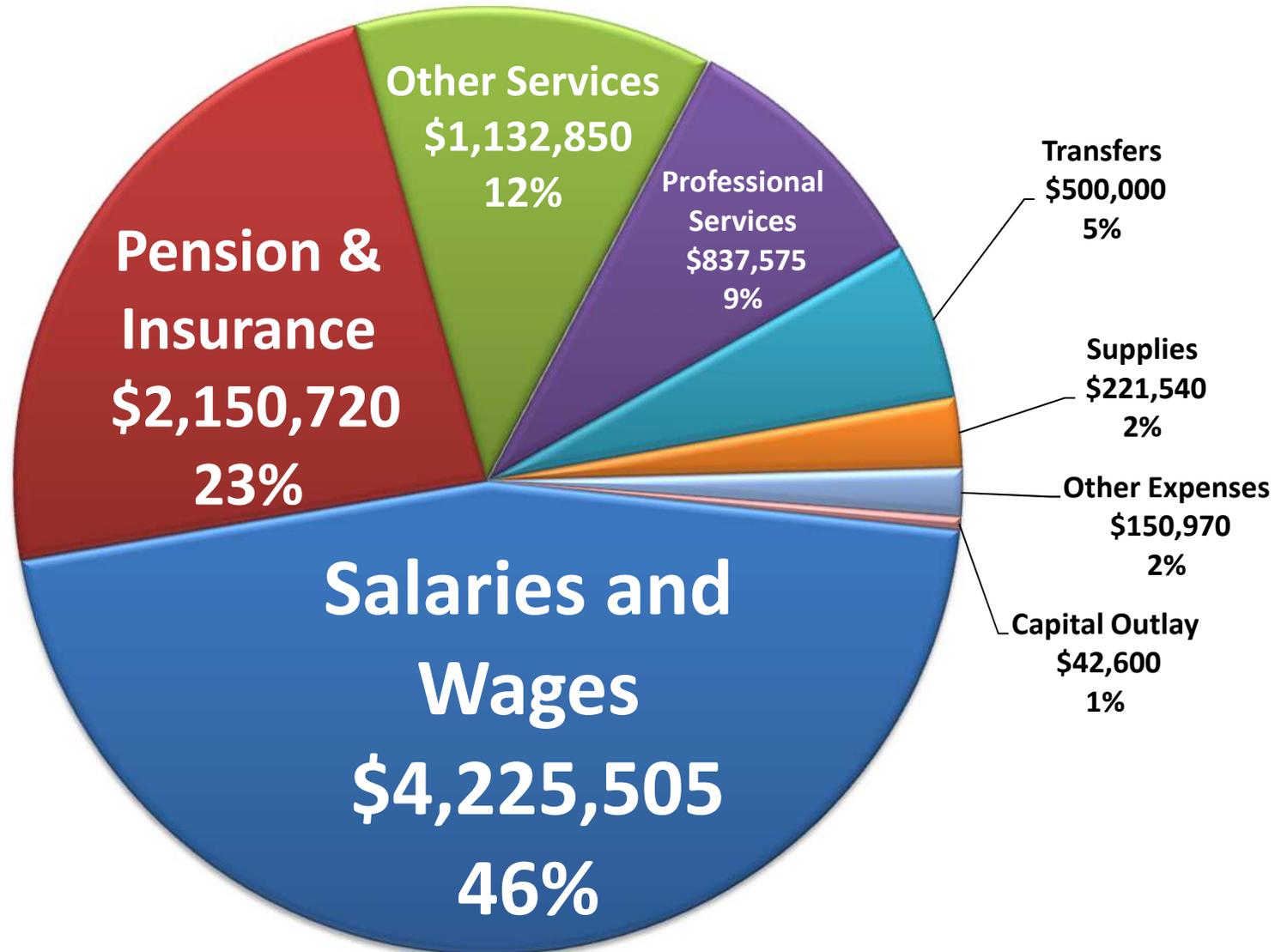


Chart V
Village of La Grange Park
General Fund Expenditures/Outflows by Department
FY 2019/20

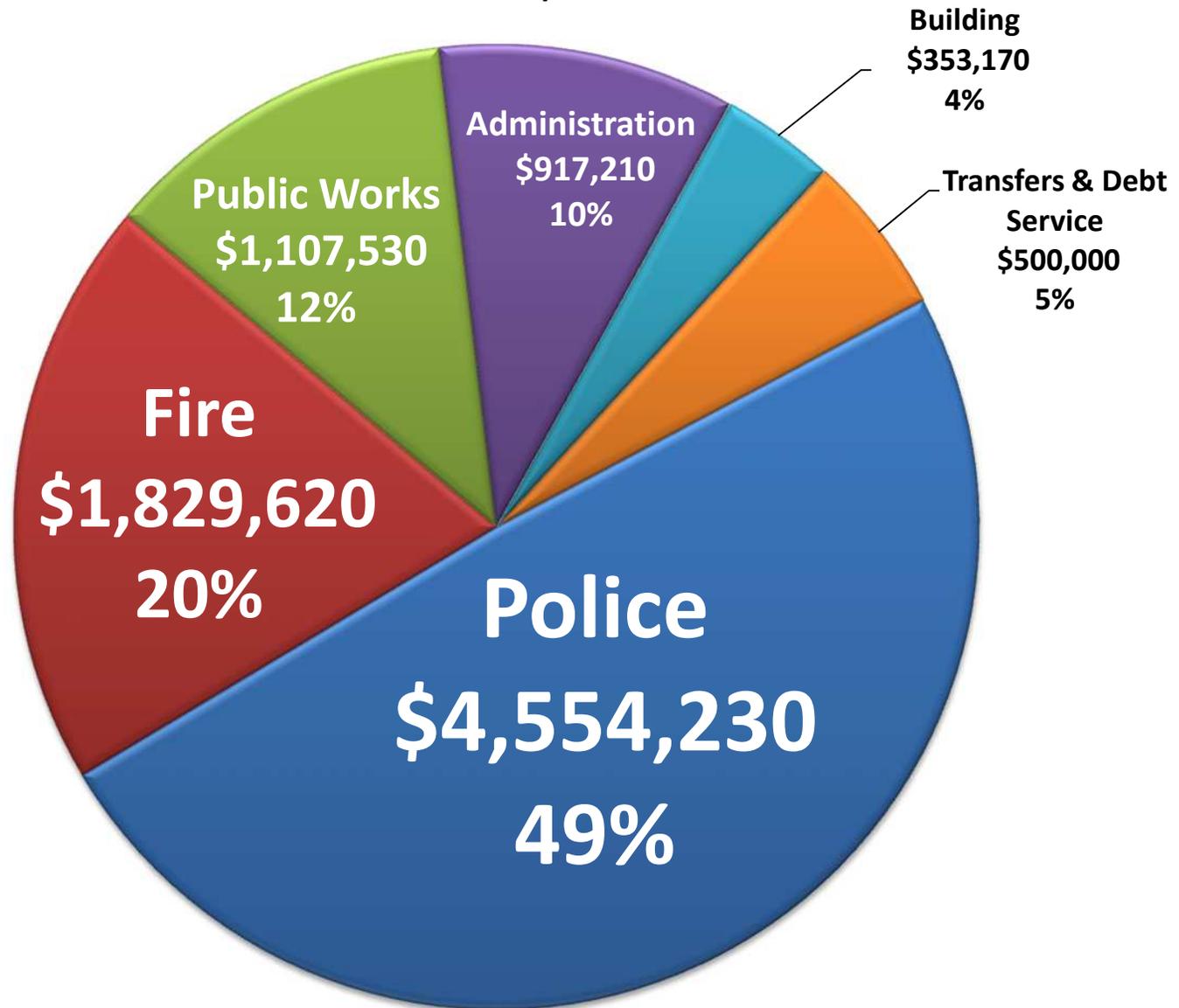


Table IV
VILLAGE AUTHORIZED PERSONNEL
FULL-TIME POSITIONS
5 YEAR HISTORY

	AUTHORIZED FY2015/16	AUTHORIZED FY2016/17	AUTHORIZED FY2017/18	AUTHORIZED FY2018/19	AUTHORIZED FY2019/20
ADMINISTRATION DEPARTMENT					
Village Manager	1	1	1	1	1
Assistant Village Manager	1	1	1	1	1
Executive Secretary	1	1	1	1	1
Administrative Clerk ¹	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	4	3	3	3	3
FINANCE DEPARTMENT					
Finance Director	1	1	1	1	1
Principal Fiscal Assistant	1	1	1	1	1
Senior Fiscal Assistant ²	1	1	1	1	0
Fiscal Assistant ¹	<u>1</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
	4	5	5	5	4
POLICE DEPARTMENT					
Police Chief	1	1	1	1	1
Deputy Police Chief	1	1	1	1	1
Commander	1	1	1	1	1
Sergeants	4	4	4	4	4
Police Officers	14	14	14	14	14
Dispatchers ³	4	4	0	0	0
Secretary	1	1	1	1	1
Records Clerk	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	27	27	23	23	23
FIRE DEPARTMENT					
Director of Fire & Building	1	1	1	1	1
PUBLIC WORKS DEPARTMENT					
Public Works Director	1	1	1	1	1
Crew Foreman	1	1	1	1	1
Water Operator	1	1	1	1	1
Mechanic	1	1	1	1	1
Maintenance Workers	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
	9	9	9	9	9
BUILDING DEPARTMENT					
Building Official/Deputy Commissioner ⁴	1	1	1	1	1
Senior Fiscal Assistant ²	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
	1	1	1	1	2
TOTAL FULL-TIME POSITIONS	46	46	42	42	42

1. The Administrative Clerk position was reclassified to a Fiscal Assistant in FY 15/16.
2. The Senior Fiscal Assistant position will be reallocated primarily to the Building and Fire Departments in FY 19/20.
3. Dispatchers were transferred to the Lyons Township Area Consolidated Dispatch center at the end of FY 16/17.
4. Previously classified as Building Inspector. Position was reclassified in FY 16/17.

Table V
VILLAGE AUTHORIZED PERSONNEL
PART-TIME POSITIONS
5 YEAR HISTORY

	Authorized FY2015/16	Authorized FY2016/17	Authorized FY2017/18	Authorized FY2018/19	Authorized FY2019/20
FINANCE DEPARTMENT					
Fiscal Assistant	0	0	0	0	1
Seasonal Assistance	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		1	1	1	2
<i>Full Time Equivalents (FTEs)</i>	0	0.1	0.1	0.1	0.6
POLICE DEPARTMENT					
Police Officers	3	3	3	3	3
Auxiliary Police Officers	4	4	4	4	4
Crossing Guards	9	9	9	9	9
Dispatchers	<u>3</u>	<u>3</u>	<u>3</u>	<u>0</u>	<u>0</u>
	19	19	19	16	16
<i>Full Time Equivalents (FTEs)</i>	3.9	3.9	3.9	3.5	3.5
FIRE DEPARTMENT					
Division Chief	3	3	3	3	2
Captain	2	2	2	2	3
Lieutenant	4	4	4	4	4
Fire Prevention Coordinator	0	0	0	0	1
Fire Inspector	4	4	4	4	2
Firefighter	40	40	40	40	40
Seasonal Summer Intern	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>
	54	54	54	54	52
<i>Full Time Equivalents (FTEs)</i>	9.2	9.2	9.2	9.2	8.9
PUBLIC WORKS DEPARTMENT					
Seasonal Maintenance Workers	5	5	5	5	5
Executive Secretary	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	6	6	6	6	6
<i>Full Time Equivalents (FTEs)</i>	1.9	1.9	1.9	1.9	1.9
BUILDING DEPARTMENT					
Project Coordinator	1	1	1	1	0
Seasonal Code Enforcement	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>
	2	2	2	2	0
<i>Full Time Equivalents (FTEs)</i>	0.4	0.4	0.4	0.4	0.0
TOTAL PART-TIME POSITIONS	81.0	82.0	82.0	79.0	75.0
<i>TOTAL FULL-TIME EQUIVALENT</i>	15.4	15.5	15.5	15.1	14.9

Table VI
VILLAGE OF LA GRANGE PARK
PERSONNEL COST ALLOCATION BY FUND
Fiscal Year 2019/20 Budget

Position	General Fund Administration & Finance	General Fund Police	General Fund Fire	General Fund Public Works	General Fund Building	Water Fund Administration	Water Fund Distribution	Sewer Fund Administration	Sewer Fund Operations
<i>Full-time</i>									
Village Manager	78%					12%		10%	
Assistant Village Manager	78%					12%		10%	
Executive Secretary	78%					12%		10%	
Finance Director	78%					12%		10%	
Principal Fiscal Assistant	78%					12%		10%	
Senior Fiscal Assistant	10%		30%		56%	2%		2%	
Fiscal Assistant	78%					12%		10%	
Police Chief		100%							
Deputy Police Chief		100%							
Commander		100%							
Sergeant		100%							
Police Officer		100%							
Police Secretary		100%							
Police Records Clerk		100%							
Director of Fire & Building			66%		30%	2%		2%	
Public Works Director				60%			30%		10%
PW Foreman				60%			30%		10%
Water Operator				60%			30%		10%
Mechanic				60%			30%		10%
PW Maintenance Worker				60%			30%		10%
Building Official/Deputy Commissioner					100%				
<i>Part-time</i>									
Village Clerk	78%					12%		10%	
Village Treasurer	78%					12%		10%	
Fiscal Assistant	10%					45%		45%	
Police Officer		100%							
Auxiliary Police Officer		100%							
Crossing Guard		100%							
Fire Division Chief			100%						
Fire Captain			100%						
Fire Lieutenant			100%						
Fire Prevention Coordinator			100%						
Fire Inspector			100%						
Firefighter			100%						
PW Seasonal Maintenance Worker				60%			30%		10%
PW Seasonal Plow				100%					
PW Executive Secretary				60%			30%		10%

Retirement and Health Benefits Summary

Non-Union Full-time Employees

Retirement: State mandated participation in the Illinois Municipal Retirement Fund (IMRF).

- Village contributes a percentage of total salary as set each calendar year by IMRF. For 2019, the Village contribution rate is 5.88% of employee earnings.
- Employees contribute fixed rate of 4.5% of earnings.

Mandatory participation in Social Security and Medicare.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

Health Insurance: Voluntary participation in Village sponsored HMO plan through the Intergovernmental Public Benefits Cooperative pool.

- Village contributes 84% of premium: \$531.33/month for single coverage and \$1,562.47/month for family coverage for plan year 2019.
- Employees contribute 16% of premium: \$101.20/month for single coverage and \$297.6/month for family coverage for plan year 2019.

Public Works Full-time Employees in Midwest Operating Engineers Union

Retirement: State mandated participation in the Illinois Municipal Retirement Fund (IMRF).

- Village contributes a percentage of total salary as set each calendar year by IMRF. For 2019, Village contribution rate is 5.88% of employee earnings.
- Employees contribute fixed rate of 4.5% of earnings.

Public Works Full-time Employees in Midwest Operating Engineers Union (continued)

Mandatory participation in Social Security and Medicare.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

Health Insurance: Voluntary participation in Union sponsored health plan.

- The Village contributes a fixed monthly amount set by the collective bargaining agreement. For FY 2019, \$692/month for single coverage \$1,384/month for single+1 and \$2,109 per month for family coverage.

Sworn Full-time Police Officers

Retirement: State mandated participation in the Village Police Pension Fund.

- Village levies property tax as determined by pension actuary. For FY 2019, amount was \$1,042,388.
- Employees contribute fixed rate of 9.91% of base salary.

Sworn officers do not participate in Social Security, but may participate in Medicare based on hire date.

Voluntary participation in 457(b) plan.

- No Village contribution.
- Employees may contribute up to amount allowed by law each year.

Health Insurance: Voluntary participation in Village sponsored HMO plan through the Intergovernmental Public Benefits Cooperative pool.

- Village contributes 84% of premium: \$531.33/month for single coverage and \$1,562.47/month for family coverage for plan year 2019.
- Employees contribute 16% of premium: \$101.20/month for single coverage and \$297.6/month for family coverage for plan year 2019.

GENERAL FUND SUMMARY BY DEPARTMENT
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2019/20 Budget

	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2018/19	Budget FY 2019/20
Revenues						
Local Taxes	\$ 4,957,385	\$ 4,996,948	\$ 4,912,639	\$ 5,090,000	\$ 5,070,800	\$ 5,188,000
Licenses	331,179	322,448	329,204	324,900	323,400	324,900
Permits	390,759	434,334	406,484	332,000	324,200	311,000
Intergovernmental Revenues	1,757,989	1,677,744	1,647,472	1,772,000	1,709,000	1,812,000
Charge For Services	527,765	505,595	518,611	504,988	496,500	491,600
Fines & Forfeitures	206,866	194,982	191,032	187,000	188,000	187,000
Miscellaneous Revenues	894,995	607,538	569,126	687,302	606,500	680,000
Other Financing Sources	38,000	85,645	-	-	-	-
Total Revenues & Transfers In	\$ 9,104,938	\$ 8,825,234	\$ 8,574,568	\$ 8,898,190	\$ 8,718,400	\$ 8,994,500
Expenditures						
Administration & Finance	\$ 850,435	\$ 841,660	\$ 925,066	\$ 901,420	\$ 909,350	\$ 917,210
Police	3,915,338	3,998,528	4,115,304	4,379,910	4,416,210	4,554,230
Fire	1,386,972	1,408,245	1,669,644	1,818,400	1,786,180	1,829,620
Public Works	1,338,997	1,179,406	1,179,511	1,225,562	1,246,550	1,107,530
Building	278,005	322,020	294,855	312,880	356,540	353,170
	\$ 7,769,747	\$ 7,749,859	\$ 8,184,380	\$ 8,638,172	\$ 8,714,830	\$ 8,761,760
Ambulance Loan	12,500	12,500	12,500	-	-	-
Transfer to Capital Projects Fund	200,000	200,000	200,000	200,000	200,000	500,000
LTACC Capital Expenditures	-	255,400	-	-	-	-
Transfer to Risk Management Fund	-	-	374,139	-	-	-
Total Expenditures & Transfers Out	\$ 7,982,247	\$ 8,217,759	\$ 8,771,019	\$ 8,838,172	\$ 8,914,830	\$ 9,261,760
Fund Balance Increase/(Decrease)	1,122,691	\$ 607,475	(196,451)	60,018	(196,430)	(267,260)
Beginning Fund Balance	\$ 4,143,556	\$ 5,266,247	\$ 5,873,722	\$ 5,677,271	\$ 5,677,271	\$ 5,737,289
Ending Fund Balance	\$ 5,266,247	\$ 5,873,722	\$ 5,677,271	\$ 5,737,289	\$ 5,480,841	\$ 5,470,029
Adjustment to Available Cash ¹	(1,914,224)	\$(1,966,425)	\$(1,505,104)	(1,505,104)	(1,505,104)	(1,505,104)
Available Cash at Fiscal Year End¹	\$ 3,352,023	\$ 3,907,297	\$ 4,172,167	\$ 4,232,185	\$ 3,975,737	\$ 3,964,925

1. Includes receivables and deposits as of year end.

GENERAL FUND SUMMARY BY CATEGORY
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2018/19 Budget

	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2018/19	Budget FY 2019/20
Revenues						
Local Taxes	\$ 4,957,385	\$ 4,996,948	\$ 4,912,639	\$ 5,090,000	\$ 5,070,800	\$ 5,188,000
Licenses	331,179	322,448	329,204	324,900	323,400	324,900
Permits	390,759	434,334	406,484	332,000	324,200	311,000
Intergovernmental Revenues	1,757,989	1,677,744	1,647,472	1,772,000	1,709,000	1,812,000
Charge For Services	527,765	505,595	518,611	504,988	496,500	491,600
Fines & Forfeitures	206,866	194,982	191,032	187,000	188,000	187,000
Miscellaneous Revenues	894,995	607,538	569,126	687,302	606,500	680,000
Other Financing Sources	38,000	85,645	-	-	-	-
Total Revenues & Transfers In	\$ 9,104,938	\$ 8,825,234	\$ 8,574,568	\$ 8,898,190	\$ 8,718,400	\$ 8,994,500
Expenditures						
Salaries & Wages	\$ 4,059,154	\$ 4,007,858	\$ 3,977,323	\$ 4,127,515	\$ 4,133,075	\$ 4,225,505
Professional Services	314,213	428,578	732,814	787,555	849,985	837,575
Other Services	1,106,304	1,046,726	1,077,014	1,187,292	1,177,320	1,132,850
Capital Outlay	33,548	39,230	23,037	43,500	48,000	42,600
Supplies	283,874	188,755	219,373	216,860	226,450	221,540
Pension & Insurance	1,882,946	1,956,856	2,035,060	2,137,600	2,148,060	2,150,720
Other	89,708	81,856	119,759	137,850	131,940	150,970
	\$ 7,769,747	\$ 7,749,859	\$ 8,184,380	\$ 8,638,172	\$ 8,714,830	\$ 8,761,760
Ambulance Loan	12,500	12,500	12,500	-	-	-
Transfer to Capital Projects Fund	200,000	200,000	200,000	200,000	200,000	500,000
LTACC Capital Expenditures	-	255,400	-	-	-	-
Transfer to Risk Management Fund	-	-	374,139	-	-	-
Total Expenditures & Transfers Out	\$ 7,982,247	\$ 8,217,759	\$ 8,771,019	\$ 8,838,172	\$ 8,914,830	\$ 9,261,760
Fund Balance Increase/(Decrease)	1,122,691	\$ 607,475	(196,451)	60,018	(196,430)	(267,260)
Beginning Fund Balance	\$ 4,143,556	\$ 5,266,247	\$ 5,873,722	\$ 5,677,271	\$ 5,677,271	\$ 5,737,289
Ending Fund Balance	\$ 5,266,247	\$ 5,873,722	\$ 5,677,271	\$ 5,737,289	\$ 5,480,841	\$ 5,470,029
Adjustment to Available Cash ¹	(1,914,224)	\$(1,966,425)	(1,505,104)	(1,505,104)	(1,505,104)	(1,505,104)
Available Cash at Fiscal Year End	\$ 3,352,023	\$ 3,907,297	\$ 4,172,167	\$ 4,232,185	\$ 3,975,737	\$ 3,964,925

1. Includes receivables and deposits as of year end.

GENERAL FUND REVENUES

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

Account Number	Description	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2018/19	Budget FY 2019/20
Local Taxes							
01-50-1-100	Property Tax - Prior Years	\$ (13,830)	\$ 12,794	\$ (73,891)	\$ (16,000)	\$ -	\$ -
01-50-1-102	Property Tax	3,432,155	3,456,092	3,467,461	3,560,000	3,560,000	3,650,000
01-50-1-110	Sales Tax	507,490	490,860	521,219	570,000	510,000	582,000
01-50-1-112	Amusement Rental Tax	8,837	7,521	4,142	1,000	800	1,000
01-50-1-120	Utility Tax - Nicor Gas	133,802	156,010	167,087	165,000	165,000	165,000
01-50-1-122	Utility Tax - Commonwealth Edison	319,767	343,678	328,800	340,000	340,000	340,000
01-50-1-124	Telecommunications Tax	330,288	293,978	269,099	240,000	260,000	220,000
01-50-1-130	Cable Television Franchise Fee	238,876	236,015	228,722	230,000	235,000	230,000
Total Local Taxes		\$ 4,957,385	\$ 4,996,948	\$ 4,912,639	\$ 5,090,000	\$ 5,070,800	\$ 5,188,000
Licenses							
01-50-2-200	Motor Vehicle Licenses	\$ 236,584	\$ 234,173	\$ 235,592	\$ 235,000	\$ 235,000	\$ 235,000
01-50-2-202	Motor Vehicle Penalties	9,302	9,246	10,508	9,000	9,000	9,000
01-50-2-204	Senior Citizen Licenses	20,060	20,340	20,368	20,000	20,000	20,000
01-50-2-206	Senior Citizen Penalties	227	388	410	300	300	300
01-50-2-212	Motorcycle Licenses	1,715	1,820	2,030	2,000	2,000	2,000
01-50-2-214	Motorcycle Penalties	23	-	143	-	-	-
01-50-2-240	Dog Licenses	6,133	5,642	5,422	6,000	6,000	6,000
01-50-2-242	Dog Penalties	55	170	115	100	100	100
01-50-2-250	Business Licenses	39,160	38,700	36,816	40,000	40,000	40,000
01-50-2-252	Liquor Licenses	17,270	10,975	17,425	12,000	10,000	12,000
01-50-2-290	Miscellaneous Licenses	650	994	375	500	1,000	500
Total Licenses		\$ 331,179	\$ 322,448	\$ 329,204	\$ 324,900	\$ 323,400	\$ 324,900
Permits							
01-50-3-300	New Construction Permits	\$ 52,268	\$ 27,066	\$ 39,803	\$ 31,000	\$ 40,000	\$ 30,000
01-50-3-302	Alteration / Addition Permits	183,599	264,966	165,292	180,000	140,000	150,000
01-50-3-304	Garage Permits	12,106	6,700	9,324	5,000	10,000	10,000
01-50-3-306	Electrical Permits	9,139	9,105	15,362	3,000	9,200	5,000
01-50-3-308	Plumbing Permits	20,281	18,543	37,167	23,000	21,000	21,000
01-50-3-310	Repair Permits	80,858	86,025	94,238	75,000	75,000	75,000
01-50-3-390	Miscellaneous Permits	32,508	21,929	45,298	15,000	29,000	20,000
Total Permits		\$ 390,759	\$ 434,334	\$ 406,484	\$ 332,000	\$ 324,200	\$ 311,000
Intergovernmental Revenues							
01-50-4-400	State Income Tax	\$ 1,388,953	\$ 1,280,334	\$ 1,235,608	\$ 1,340,000	\$ 1,300,000	\$ 1,360,000
01-50-4-402	Personal Property Replacement Tax	46,988	56,148	52,229	50,000	50,000	50,000
01-50-4-406	State Use Tax	318,458	336,712	359,635	380,000	357,000	400,000
01-50-4-410	State Grants	-	561	-	-	-	-
01-50-4-412	County Grants	-	-	-	-	-	-
01-50-4-420	Federal Grants	3,378	2,595	-	2,000	2,000	2,000
01-50-4-430	Other Grants	212	-	-	-	-	-
01-50-4-490	Other Intergovernmental	-	1,394	-	-	-	-
Total Intergovernmental Revenues		\$ 1,757,989	\$ 1,677,744	\$ 1,647,472	\$ 1,772,000	\$ 1,709,000	\$ 1,812,000

GENERAL FUND REVENUES

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

Account Number	Description	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2018/19	Budget FY 2019/20
Charges For Services							
01-50-5-500	Inspection Fees	\$ 10,145	\$ 9,160	\$ 10,062	\$ 9,000	\$ 9,000	\$ 9,000
01-50-5-502	Election Fees	100	100	200	100	100	100
01-50-5-504	Board & Commission Hearing Fees	13,264	6,293	4,525	5,510	5,000	5,000
01-50-5-508	Fingerprinting	1,508	979	1,661	1,500	1,500	1,500
01-50-5-510	Accident Reports	970	845	1,195	1,000	900	1,000
01-50-5-512	Special Event Police Services	20,160	6,480	7,080	15,000	10,000	10,000
01-50-5-514	Alarm Monitoring Fee	15,355	19,407	15,712	7,878	-	-
01-50-5-516	Ambulance Service	466,263	462,331	478,176	465,000	470,000	465,000
Total Charges For Services		\$ 527,765	\$ 505,595	\$ 518,611	\$ 504,988	\$ 496,500	\$ 491,600
Fines & Forfeitures							
01-50-6-600	Court Fines	\$ 42,031	\$ 36,877	\$ 49,486	\$ 35,000	\$ 35,000	\$ 35,000
01-50-6-602	Station Fines	162,354	154,956	138,155	150,000	150,000	150,000
01-50-6-604	False Alarm Violations	1,750	1,000	150	1,000	1,000	1,000
01-50-6-650	DUI Fines	731	2,149	3,241	1,000	2,000	1,000
Total Fines & Forfeitures		\$ 206,866	\$ 194,982	\$ 191,032	\$ 187,000	\$ 188,000	\$ 187,000
Miscellaneous Revenues							
01-50-7-700	Interest on Investments	\$ 6,203	\$ 21,023	\$ 30,571	\$ 80,000	\$ 45,000	\$ 80,000
01-50-7-710	Property Damage Reimbursements	48,391	36,635	-	-	-	-
01-50-7-720	Rentals & Lease Payments	197,970	190,528	245,380	325,000	325,000	347,000
01-50-7-730	Payments in Lieu of Taxes	174,400	138,779	191,508	196,452	195,000	201,000
01-50-7-740	Curbside Recycling	799	576	882	500	500	-
01-50-7-760	Ambulance Contributions	395	55	375	350	-	-
01-50-7-765	Police Contributions	300	1,750	5,901	10,000	1,000	2,000
01-50-7-768	Other Contributions	-	24,463	11,800	-	-	-
01-50-7-790	Miscellaneous Revenue	466,537	193,729	82,709	75,000	40,000	50,000
Total Miscellaneous Revenues		\$ 894,995	\$ 607,538	\$ 569,126	\$ 687,302	\$ 606,500	\$ 680,000
Other Financing Sources							
01-50-9-900	Transfer From Other Funds	-	60,000	-	-	-	-
01-50-9-904	Transfer from 9-1-1 Fund	38,000	25,645	-	-	-	-
Total Other Financing Sources		\$ 38,000	\$ 85,645	\$ -	\$ -	\$ -	\$ -
Total Revenues & Transfers In		\$ 9,104,938	\$ 8,825,234	\$ 8,574,568	\$ 8,898,190	\$ 8,718,400	\$ 8,994,500

ADMINISTRATION & FINANCE



The Administration Department, under the direction of the Village Manager, implements the programs and policies established by the Village Board and coordinates the operations of all Village departments. The Department is responsible for planning and zoning, human resources, information technology and risk management activities. Administration staff also coordinates the Village's communication programs including e-briefs, Rose Clippings, the Village website and the Village cable channel.

The Administration Department consists of three (3) full time employees; the Village Manager, Assistant Village Manager and Executive Secretary.

Primary responsibilities of the Finance Department include cashiering, accounts payable, payroll processing, utility billing, financial reporting, budgeting, cash management and investments.

The Finance Department includes four (4) full-time employees; the Finance Director, Principal Fiscal Assistant and two Fiscal Assistants. An additional full time position, the Senior Fiscal Assistant is shared with the Building Department.

Budget Notes

- Total expenditures for 2019/20 are proposed to be \$917,210 or 0.9% greater than the prior year budget.

ADMINISTRATION & FINANCE

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

Account Number	Description	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2018/19	Budget FY 2019/20
Salaries & Wages							
01-41-1-100	Full-time Salaries	\$ 428,065	\$ 461,628	\$ 471,623	\$ 488,570	\$ 491,240	\$ 505,950
01-41-1-110	Part-time Wages	10,964	11,425	19,987	11,400	12,220	14,220
01-41-1-130	Overtime	253	610	1,473	600	600	600
Total Salaries & Wages		439,282	473,663	493,083	500,570	504,060	520,770
Professional Services							
01-41-2-200	Legal	60,478	58,492	62,701	61,000	61,000	61,000
01-41-2-210	Auditing & Reporting	14,820	15,990	20,307	22,000	22,000	23,090
01-41-2-250	Information Technology	19,453	25,190	30,861	31,000	31,000	31,100
01-41-2-270	Banking Services	-	-	3,779	5,000	3,500	3,900
01-41-2-290	Other Professional Services	58,579	22,739	9,866	7,000	5,000	5,000
Total Professional Services		153,330	122,411	127,514	126,000	122,500	124,090
Other Services							
01-41-3-302	Equipment Maintenance	368	-	832	1,000	1,000	1,000
01-41-3-304	Building Maintenance	9,191	7,952	14,155	10,000	10,000	10,000
01-41-3-310	Equipment Rental	6,536	7,109	6,604	6,020	6,020	6,020
01-41-3-320	Janitorial Service	4,717	4,717	4,717	5,000	5,000	5,000
01-41-3-350	Notices	2,123	2,277	1,031	2,300	2,300	2,300
01-41-3-360	Printing	11,111	11,798	11,462	11,300	11,300	11,300
01-41-3-370	Postage	12,002	10,406	15,063	10,800	10,800	10,800
01-41-3-372	Telephone	9,094	5,388	5,229	5,100	4,930	5,160
01-41-3-390	Miscellaneous Services	23,283	3,785	477	2,000	2,000	2,000
Total Other Services		78,425	53,432	59,570	53,520	53,350	53,580
Capital Outlay							
01-41-4-430	Office Equipment	2,258	227	826	2,500	2,500	2,000
Total Capital Outlay		2,258	227	826	2,500	2,500	2,000
Supplies							
01-41-5-504	Building & Landscape Materials	191	619	630	500	500	470
01-41-5-510	Food	-	-	-	-	-	390
01-41-5-520	Janitorial Supplies	288	419	127	400	400	320
01-41-5-560	Books & Maps	374	195	564	400	400	390
01-41-5-580	Office Supplies	5,981	5,420	5,584	6,000	6,000	5,460
Total Supplies		6,834	6,653	6,905	7,300	7,300	7,030
Pension & Insurance							
01-41-6-600	Property & Liability Insurance	1,678	2,545	2,920	4,440	4,440	3,540
01-41-6-610	Health & Life Insurance	62,698	72,521	84,174	83,000	88,940	84,900
01-41-6-620	FICA	29,557	33,885	35,467	38,300	38,700	39,900
01-41-6-630	IMRF	40,352	42,670	42,358	40,030	46,300	36,900
Total Pension & Insurance		134,285	151,621	164,919	165,770	178,380	165,240
Other Expenses							
01-41-7-700	Dues & Subscriptions	16,236	16,598	18,095	18,570	18,570	18,570
01-41-7-705	Travel, Meals & Lodging	-	55	2,305	4,680	4,680	5,070
01-41-7-710	Training	8,200	7,757	4,526	9,000	4,900	7,800
01-41-7-715	Employee Programs	600	877	1,008	3,010	3,010	3,060
01-41-7-720	Official Functions	5,900	2,799	2,777	3,000	2,000	3,000
01-41-7-730	Zoning Board of Appeals	2,684	2,093	5,909	4,500	4,000	4,000
01-41-7-740	Community Events	1,347	2,431	36,620	3,000	3,000	3,000
01-41-7-750	Recycling Programs	1,010	1,043	1,009	-	1,100	-
01-41-7-790	Contingencies	44	-	-	-	-	-
Total Other Expenses		36,021	33,653	72,249	45,760	41,260	44,500
Total Expenditures		\$ 850,435	\$ 841,660	\$ 925,066	\$ 901,420	\$ 909,350	\$ 917,210

3/1/2019

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
01-41-1-100	Full-time Salaries	Village Manager (78%)	\$ 128,030	
		Assistant Village Manager (78%)	93,220	
		Executive Secretary (78%)	46,200	
		Finance Director (78%)	102,410	
		Principal Fiscal Assistant (78%)	53,270	
		Senior Fiscal Assistant (10%)	6,220	
		2 Fiscal Assistants (78%)	76,600	\$ 505,950
01-41-1-110	Part-time Wages	Village Clerk (78%)	9,100	
		Fiscal Assistant (10%)	2,000	
		Part-Time Assistance (78%)	3,120	14,220
01-41-1-130	Overtime		600	600
<u>Professional Services</u>				
01-41-2-200	Legal	Village Attorney Retainer	52,000	
		Personnel & Labor Issues	6,000	
		Other Litigation	3,000	61,000
01-41-2-210	Auditing & Reporting	Annual Audit	20,670	
		OPEB Report	2,030	
		GFOA Award Program	390	23,090
01-41-2-250	Information Technology	IT Support	23,400	
		Website Support	3,900	
		Financial Software Maintenance	3,800	31,100
01-41-2-270	Banking Services		3,900	3,900
01-41-2-290	Other Professional Services		5,000	5,000
<u>Other Services</u>				
01-41-3-302	Equipment Maintenance		1,000	1,000
01-41-3-304	Building Maintenance		10,000	10,000
01-41-3-310	Equipment Rental	Copier	5,500	
		Postal Machine	520	6,020
01-41-3-320	Janitorial Service	Village Hall Cleaning	5,000	5,000
01-41-3-350	Notices	Legal and Personnel	1,400	
		Annual Treasurer's Report	900	2,300
01-41-3-360	Printing	Village Newsletter	5,700	
		Economic Development	800	
		Vehicle Stickers	2,500	
		Checks and Deposit Slips	800	
		Other	1,500	11,300

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
01-41-3-370	Postage	Vehicle Sticker Applications Vehicle Sticker Reminders Village Newsletter Postal Permits Metered Mail	2,500 800 3,000 500 4,000	10,800
01-41-3-372	Telephone	Land Lines Mobile Phones Internet Access	3,240 600 1,320	5,160
01-41-3-390	Miscellaneous Services		2,000	2,000
<u>Capital Outlay</u>				
01-41-4-430	Office Equipment		2,000	2,000
<u>Supplies</u>				
01-41-5-504	Building & Landscape Materials		470	470
01-41-5-510	Food		390	390
01-41-5-520	Janitorial Supplies		320	320
01-41-5-560	Books & Maps		390	390
01-41-5-580	Office Supplies		5,460	5,460
<u>Pension & Insurance</u>				
01-41-6-600	Property & Liability Insurance	Risk Management Fund Allocation	3,540	3,540
01-41-6-610	Health & Life Insurance	IPBC EAP	84,800 100	84,900
01-41-6-620	FICA	Social Security Medicare	32,300 7,600	39,900
01-41-6-630	IMRF	Employer Contribution	36,900	36,900

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Other Expenses</u>				
01-41-7-700	Dues & Subscriptions	American Planning Association	510	
		American Payroll Association	200	
		Chamber of Commerce	120	
		CMAP	400	
		GFOA	150	
		ICLEI	470	
		ICMA	910	
		IGFOA	160	
		ILCMA	500	
		Illinois Municipal League	980	
		Metropolitan Mayors Caucus	480	
		Municipal Clerks	80	
		Proviso Municipal League	340	
		West Central Municipal Conference	10,290	
		West Suburban Chamber	2,580	
		Newspapers	200	
		Other	200	18,570
01-41-7-705	Travel, Meals & Lodging	Village Board	1,560	
		Village Manager	1,560	
		Assistant Village Manager	780	
		Finance Director	780	
		Other	390	5,070
01-41-7-710	Training	Village Manager	2,340	
		Assistant Village Manager	1,950	
		Finance Director	1,950	
		Other Training	1,560	7,800
01-41-7-715	Employee Programs	Service Awards	-	
		Tuition Reimbursement	1,560	
		Employee Events	1,250	
		Holiday Gifts	250	3,060
01-41-7-720	Official Functions		3,000	3,000
01-41-7-730	Zoning Board of Appeals		4,000	4,000
01-41-7-740	Community Events		3,000	3,000
	Total Budget			\$ 917,210

POLICE DEPARTMENT

Statement of Purpose

The purpose of the La Grange Park Police Department is to keep the peace and maintain order in La Grange Park; to safeguard the community and prevent crime; to uphold the law and bring to justice those who break the law; to help the public, educate the community and encourage compliance with the law; and in fulfilling this purpose to exercise appropriate discretion and sound judgment based on the best interests of the community.



The Police Department consists of twenty three (23) authorized full-time positions. The Department also includes sixteen (16) authorized various part-time positions.

Budget Notes

- Total expenditures of \$4,554,230 are proposed for FY 19/20 or 3.1% higher than the prior year budget.
- There is a new \$7,500 recurring cost for the upgraded ticket software service in the Information Technology line item. This service is designed to work with the local debt recovery program and as its being presently integrated it has allowed for the daily enhancement of the police department's daily functions and will assist with village wide court adjudication and future programming options.
- Telephone costs are increasing due to the rate hikes by AT&T for the Net-West radio lines. The Village is reimbursed for these costs by LTACC and the Village of Brookfield.
- The annual International Association of Chiefs of Police Conference has been budgeted in Training and Travel, Meals & Lodging Accounts line items at an approximate cost of \$2,800.
- Employee Programs include additional funds for planned tuition reimbursements.

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
Salaries & Wages							
01-42-1-100	Sworn Full-Time Salaries	\$1,831,510	\$1,826,725	\$1,881,412	\$1,910,400	\$ 1,930,570	\$ 1,999,040
01-42-1-102	Telecom/Administrative Salaries	305,184	294,889	111,107	106,570	107,150	112,490
01-42-1-112	Crossing Guard Wages	89,028	91,198	85,744	86,000	88,000	88,000
01-42-1-116	Auxiliary Police Officer Wages	6,938	9,812	4,792	6,500	10,000	10,000
01-42-1-130	Overtime Pay	30,423	49,362	40,111	37,000	40,000	40,000
01-42-1-132	Holiday Pay	73,606	71,310	64,986	70,000	70,000	72,500
01-42-1-134	Court Time Pay	16,265	13,571	17,545	19,500	21,000	21,000
01-42-1-136	Officer in Charge Pay	10,669	9,128	10,532	11,000	10,000	12,000
01-42-1-138	Special Events Pay	10,081	1,522	-	16,000	1,000	1,000
Total Salaries & Wages		2,373,704	2,367,517	2,216,229	2,262,970	2,277,720	2,356,030
Professional Services							
01-42-2-200	Legal	22,800	25,861	25,778	30,000	30,000	30,000
01-42-2-250	Information Technology	9,143	16,667	3,677	12,500	17,000	14,500
01-42-2-285	Dispatch Services	-	6,352	221,808	234,300	245,000	247,000
01-42-2-290	Other Professional Services	3,260	5,607	6,028	7,500	18,600	8,600
Total Professional Services		35,203	54,487	257,291	284,300	310,600	300,100
Other Services							
01-42-3-300	Vehicle Maintenance	22,511	11,912	11,847	21,000	20,000	20,000
01-42-3-302	Equipment Maintenance	9,808	12,282	11,612	13,500	14,000	15,500
01-42-3-304	Building Maintenance	14,422	15,544	16,786	14,000	14,000	16,500
01-42-3-310	Equipment Rental	6,761	5,518	6,016	6,000	6,000	6,000
01-42-3-320	Janitorial Service	7,547	7,772	7,317	7,800	8,200	8,200
01-42-3-360	Printing	5,475	1,547	4,194	2,000	3,500	2,500
01-42-3-370	Postage	776	1,414	1,582	1,000	1,500	1,500
01-42-3-372	Telephone	10,661	12,503	70,011	72,900	62,000	77,700
01-42-3-390	Miscellaneous Services	2,616	3,961	3,044	1,500	2,700	3,500
Total Other Services		80,577	72,453	132,409	139,700	131,900	151,400
Capital Outlay							
01-42-4-430	Office Equipment	-	492	-	5,000	5,000	5,000
01-42-4-440	Other Equipment	-	-	4,219	-	-	-
Total Capital Outlay		-	492	4,219	5,000	5,000	5,000
Supplies							
01-42-5-500	Vehicle Parts & Supplies	14,757	14,893	13,982	13,000	13,000	13,000
01-42-5-502	Equipment Parts & Supplies	2,937	3,849	4,255	2,500	4,500	3,000
01-42-5-504	Building & Land Maintenance Materials	201	356	1,232	500	700	1,000
01-42-5-510	Food	470	147	143	300	500	500
01-42-5-512	Ammunition & Targets	2,132	857	1,051	750	2,500	1,500
01-42-5-520	Janitorial Supplies	1,414	1,505	701	1,000	1,000	1,000
01-42-5-540	Uniforms	16,849	17,574	14,468	13,500	16,000	14,000
01-42-5-550	Fuel	34,400	30,156	37,370	40,000	40,000	40,000
01-42-5-560	Books & Maps	41	468	876	300	300	300
01-42-5-580	Office Supplies	7,338	6,225	3,760	5,000	6,000	5,000
Total Supplies		80,539	76,030	77,838	76,850	84,500	79,300

POLICE DEPARTMENT
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> FY 2015/16	<u>Actual</u> FY 2016/17	<u>Actual</u> FY 2017/18	<u>Projected</u> FY 2018/19	<u>Budget</u> FY 2018/19	<u>Budget</u> FY 2019/20
<i>Pension & Insurance</i>							
01-42-6-600	Property & Liability Insurance	70,580	64,412	115,042	108,590	108,590	89,760
01-42-6-610	Health & Life Insurance	358,503	388,282	376,981	375,000	398,450	380,340
01-42-6-620	FICA	56,969	57,192	43,562	45,100	45,900	47,300
01-42-6-630	IMRF	29,574	28,596	10,054	8,750	10,300	8,400
01-42-6-632	Police Pension	803,853	864,230	853,918	1,042,400	1,010,000	1,100,000
<i>Total Pension & Insurance</i>		1,319,479	1,402,712	1,399,557	1,579,840	1,573,240	1,625,800
<i>Other Expenses</i>							
01-42-7-700	Dues & Subscriptions	4,454	3,990	4,115	5,500	6,500	7,550
01-42-7-705	Travel, Meals & Lodging	-	-	456	2,800	2,800	2,800
01-42-7-710	Training	15,598	14,068	12,409	13,000	14,500	13,500
01-42-7-715	Employee Programs	1,414	2,920	2,912	3,950	3,950	6,250
01-42-7-756	Special Programs	3,313	3,859	7,869	6,000	5,500	6,500
01-42-7-790	Contingencies	1,057	-	-	-	-	-
<i>Total Other Expenses</i>		25,836	24,837	27,761	31,250	33,250	36,600
Total Expenditures: Police Department		\$ 3,915,338	\$ 3,998,528	\$ 4,115,304	\$ 4,379,910	\$ 4,416,210	\$ 4,554,230

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Police

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
01-42-1-100	Sworn Full-Time Salaries	Chief Deputy Chief Commander Sergeants (4) Police Officers (14)	\$ 134,340 119,460 105,770 423,420 1,216,050	\$ 1,999,040
01-42-1-102	Administrative Salaries	Secretary Records Clerk	55,880 56,610	112,490
01-42-1-112	Crossing Guard Wages		88,000	88,000
01-42-1-116	Auxiliary Police Officer Wages		10,000	10,000
01-42-1-130	Overtime Pay		40,000	40,000
01-42-1-132	Holiday Pay		72,500	72,500
01-42-1-134	Court Time Pay		21,000	21,000
01-42-1-136	Officer in Charge Pay		12,000	12,000
01-42-1-138	Special Events Pay		1,000	1,000
<u>Professional Services</u>				
01-42-2-200	Legal	Village Prosecutor Other	23,000 7,000	30,000
01-42-2-250	Information Technology	IT Support MSI Ticket Software	7,000 7,500	14,500
01-42-2-285	Dispatch Services	LTACC Annual Contribution Other	242,000 5,000	247,000
01-42-2-290	Other Professional Services	Pension Actuary Social Worker Contract Entry Level Testing	3,100 2,500 3,000	8,600
<u>Other Services</u>				
01-42-3-300	Vehicle Maintenance		20,000	20,000
01-42-3-302	Equipment Maintenance	Cook County Livescan Maintenance Other	2,500 13,000	15,500
01-42-3-304	Building Maintenance	Heating and Cooling Maintenance Door repairs Miscellaneous	8,000 7,500 1,000	16,500
01-42-3-310	Equipment Rental	Copier Lease Miscellaneous	4,500 1,500	6,000
01-42-3-320	Janitorial Service	Janitorial Service Cell Cleaning	7,100 1,100	8,200

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Police

Account Number	Description	Detail	Amount	Total
01-42-3-360	Printing	Citation Printing Report Forms, Case Folders Business Cards	1,500 500 500	2,500
01-42-3-370	Postage		1,500	1,500
01-42-3-372	Telephone	Land Lines Mobile Phones & Tablets Netwest	6,600 6,100 65,000	77,700
01-42-3-390	Miscellaneous Services	Kennel/Vet Fees Newspaper Ads/Legal Notices Medical Examiner Transports Towing Fees	1,500 500 1,000 500	3,500
<u>Capital Outlay</u>				
01-42-4-430	Office Equipment	Replacement Desk and Chairs	5,000	5,000
<u>Supplies</u>				
01-42-5-500	Vehicle Parts & Supplies	Parts and Supplies for Police Fleet	13,000	13,000
01-42-5-502	Equipment Parts & Supplies	Fitness Center Equipment	3,000	3,000
01-42-5-504	Building & Landscape Materials	Parking Lot Maintenance Miscellaneous Light Bulbs, etc.	400 600	1,000
01-42-5-510	Food		500	500
01-42-5-512	Ammunition & Targets	Firearms Supplies	1,500	1,500
01-42-5-520	Janitorial Supplies	Miscellaneous Cleaning Supplies	1,000	1,000
01-42-5-540	Uniforms	Quartermaster Program Body Armor Replacement (Partially offset by federal grant)	12,000 2,000	14,000
01-42-5-550	Fuel		40,000	40,000
01-42-5-560	Books & Maps	Criminal Code Updates Uniform Complaint Manuals	150 150	300
01-42-5-580	Office Supplies	Miscellaneous Supplies	5,000	5,000
<u>Pension & Insurance</u>				
01-42-6-600	Property & Liability Insurance	Risk Management Fund Allocation	89,760	89,760
01-42-6-610	Health & Life Insurance	IPBC EAP	379,830 510	380,340
01-426-620	FICA	Social Security Medicare	13,100 34,200	47,300

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Police

Account Number	Description	Detail	Amount	Total
01-42-6-630	IMRF	Employer Contribution	8,400	8,400
01-42-6-632	Police Pension	Village Contribution	1,100,000	1,100,000
<u>Other Expenses</u>				
01-42-7-700	Dues & Subscriptions	West Suburban Investigate Task Force N.I.P.A.S. Illinois Assn. of Chiefs of Police West Suburban Juvenile Officers Intl. Assn. of Chiefs of Police Other	2,500 3,000 1,000 300 500 250	7,550
01-42-7-705	Travel, Meals & Lodging	Intl. Assn. of Chiefs of Police Other	1,800 1,000	2,800
01-42-7-710	Training	Basic Law Enforcement N.E.M.R.T. Annual Fees In-Service Training Days N.I.P.A.S. Firing Range Rental Fees Intl. Assn. of Chiefs of Police Miscellaneous	5,500 2,500 2,000 1,500 500 1,000 500	13,500
01-42-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	750 4,000 1,500	6,250
01-42-7-756	Special Programs (Partially supported with donations and contributions)	National Night Out Adopt A Cop Supplies Shop With A Cop Crime Prevention Materials	2,500 2,000 1,000 1,000	6,500
	Total Budget			\$ 4,554,230

FIRE DEPARTMENT

Mission Statement

The Village of La Grange Park Fire Department is a combination fire department, staffed predominantly by dedicated paid-on-call personnel, along with contracted full-time personnel.



Our primary responsibility is to protect the public from the effects of illness, injury, fire and disaster. This is accomplished through educating the public on fire prevention, injury prevention, and health risks, conducting effective code enforcement, and by providing excellent and efficient emergency response. Personnel are committed to being well trained and prepared for all emergencies, while maintaining the spirit of volunteerism.

We are ever focused on the needs of those we serve, while conducting ourselves at the highest level of moral and ethical standards.

Fire Department staffing consists of the Director of Fire, Building and Emergency Management, (who also serves as the Village's Fire Chief), and 50 paid-on-call firefighters and officers, nearly all of which are EMT-B's, or Paramedics. Staffing also includes the use of a contractual paramedic service, Public Safety Services, Inc., who provides licensed paramedics to provide Advanced Life Support EMS response from our Fire Station 1, utilizing Village-owned ambulance and supplies. Contract personnel also wear our Fire Department uniforms, and are basically integrated into our Fire Department as one.

The Fire Department currently operates three engines, one quint ladder truck, two advanced life support equipped ambulances, one command vehicle, and two staff cars. The Fire Department is a member of MABAS (Mutual Aid Box Alarm System) Division 10 and supports MABAS specialty teams such as Haz-Mat, Technical Rescue and Origin & Cause. In addition to fighting fires, the Fire Department provides other emergency and non-emergency services.

Budget Notes

- Expenditures in the Fire Department for FY 2019/20 are budgeted to be \$1,829,620. This represents a 2.4% increase over the department's budget for FY 2018/19.
- Full-time salaries are increasing due to the proposed re-allocation of the Senior Fiscal Assistant position to provide additional administrative support to the Fire and Building Departments.
- With a significant retirement, and a re-assessment of needs, there is a proposed restructuring of authorized positions in the Fire Department. This includes reducing the number of part-time Division Chiefs to two, and increasing part-time Captains from two to three. Also, there is a proposed part-time Fire Prevention Coordinator position to oversee the department's fire

VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

prevention programs, but this is offset by reducing the number of part-time Fire Inspector positions from four to two. This change is also reflected in the Fire Prevention Pay line item, where regardless of position, there were various issues that needed to be caught up, such as frequency of inspections, miscellaneous ongoing projects, and responsiveness.

- Vehicle Maintenance has decreased as there were additional costs associated with repainting and repairing the second ambulance in FY 2018/19.
- Station 1 Sleeping Quarters HVAC has been re-budgeted, as FY 2018/19 funds for such had to be reallocated to solving Station 1 Watch Office HVAC issues.
- The Station 2 shed has been re-budgeted, as staff has not had the time to properly evaluate the direction and process needed to accomplish such.
- Budgeted training expenditures increase in FY 2019/20 due primarily to a change in the Fire Academy provider for new recruits.

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
Salaries & Wages							
01-43-1-100	Full-Time Salaries	\$ 90,164	\$ 93,288	\$ 94,112	\$ 95,865	\$ 95,865	\$ 108,205
01-43-1-110	Part-Time Wages	202,914	208,296	235,187	245,000	211,960	232,200
01-43-1-114	EMT Wages	145,360	123,347	123,135	130,000	141,000	135,000
01-43-1-140	Mutual Aid Pay	46,070	48,442	55,376	62,000	44,000	52,000
01-43-1-142	Training Pay	82,720	70,963	67,705	94,980	94,980	100,800
01-43-1-144	Fire Prevention Pay	20,641	19,486	20,926	30,000	32,600	40,000
Total Salaries & Wages		587,869	563,822	596,441	657,845	620,405	668,205
Professional Services							
01-43-2-218	Ambulance Billing	30,526	30,177	31,731	29,900	30,600	30,200
01-43-2-250	Information Technology	7,163	8,027	5,018	10,675	10,675	10,975
01-43-2-260	Occupational Health	10,756	14,447	11,440	17,000	17,000	19,000
01-43-2-285	Dispatch Services	-	16,667	220,500	236,680	241,310	243,310
Total Professional Services		48,445	69,318	268,689	294,255	299,585	303,485
Services							
01-43-3-300	Vehicle Maintenance	28,848	29,787	35,710	42,000	47,400	24,900
01-43-3-302	Equipment Maintenance	9,832	11,879	11,084	11,440	11,440	12,740
01-43-3-304	Building Maintenance	19,574	23,786	25,284	15,820	15,820	13,270
01-43-3-310	Equipment Rental	60	62	1,203	100	100	100
01-43-3-320	Janitorial Service	1,210	1,210	1,210	1,200	1,200	1,200
01-43-3-360	Printing	388	193	646	1,400	2,000	2,000
01-43-3-370	Postage	224	460	411	250	250	250
01-43-3-372	Telephone	4,452	7,338	10,127	10,370	10,770	10,370
01-43-3-382	Paramedic Service	514,726	523,734	523,734	532,900	532,900	542,230
01-43-3-390	Miscellaneous Services	1,502	691	956	5,000	1,000	1,000
Total Services		580,816	599,140	610,365	620,480	622,880	608,060
Capital Outlay							
01-43-4-430	Office Equipment	285	1,268	4,402	1,000	1,000	1,000
01-43-4-440	Other Equipment	6,361	19,992	7,985	31,000	31,000	27,100
Total Capital Outlay		6,646	21,260	12,387	32,000	32,000	28,100
Supplies							
01-43-5-500	Vehicle Parts & Supplies	5,110	9,348	15,439	6,000	6,000	6,000
01-43-5-502	Equipment Parts & Supplies	6,836	4,996	8,146	9,150	9,150	8,210
01-43-5-504	Building & Landscape Materials	1,411	2,089	2,112	3,500	3,500	3,500
01-43-5-520	Janitorial Supplies	616	488	867	1,000	1,000	1,000
01-43-5-540	Uniforms	2,837	4,263	3,823	4,500	5,000	5,000
01-43-5-550	Fuel	15,794	13,209	14,817	15,000	18,000	18,000
01-43-5-560	Books & Maps	1,409	1,517	1,312	3,500	3,700	3,700
01-43-5-580	Office Supplies	2,792	1,800	1,499	4,000	4,000	4,000
01-43-5-582	Medical Supplies	7,333	4,448	5,372	9,000	9,000	9,000
Total Supplies		44,138	42,158	53,387	55,650	59,350	58,410

FIRE DEPARTMENT
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2015/16</u>	<u>Actual</u> <u>FY 2016/17</u>	<u>Actual</u> <u>FY 2017/18</u>	<u>Projected</u> <u>FY 2018/19</u>	<u>Budget</u> <u>FY 2018/19</u>	<u>Budget</u> <u>FY 2019/20</u>
<i>Pension & Insurance</i>							
01-43-6-600	Property & Liability Insurance	30,024	29,003	44,733	25,150	25,150	24,480
01-43-6-610	Health & Life Insurance	13,641	13,059	12,770	12,860	12,860	15,310
01-43-6-612	Accident Insurance	1,188	1,188	1,188	1,200	1,200	1,200
01-43-6-620	FICA	39,794	34,957	36,129	50,300	47,500	51,200
01-43-6-630	IMRF	10,035	15,537	15,843	14,700	14,700	12,200
<i>Total Pension & Insurance</i>		94,682	93,744	110,663	104,210	101,410	104,390
<i>Other Expenses</i>							
01-43-7-700	Dues & Subscriptions	7,259	8,821	7,946	11,710	11,710	12,060
01-43-7-705	Travel, Meals & Lodging	-	-	3,321	4,000	6,730	4,800
01-43-7-710	Training	15,511	6,736	2,822	36,000	29,860	39,110
01-43-7-715	Employee Programs	1,376	3,246	3,623	2,250	2,250	3,000
01-43-7-790	Contingencies	230	-	-	-	-	-
<i>Total Other Expenses</i>		24,376	18,803	17,712	53,960	50,550	58,970
Total Expenditures: Fire Department		\$ 1,386,972	\$ 1,408,245	\$ 1,669,644	\$ 1,818,400	\$ 1,786,180	\$ 1,829,620

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
01-43-1-100	Full-Time Salaries	Director of Fire & Building (66%) Senior Fiscal Assistant (30%)	\$ 89,555 18,650	\$ 108,205
01-43-1-110	Part-Time Wages	POC Fire Response POC Duty Officer Standby Admin - EMS (DC, PM Coord) Admin - Operations (DC) Admin - Payroll, General Admin - Safety Committee Admin - Misc. EMA Support Admin - Misc. Lieutenant Duties Admin - Misc. Special Duties Hose Testing SCBA Maintenance Vehicle Maintenance LTACC Support (320 hrs - \$22 hr)	108,000 30,000 22,000 31,000 2,400 500 3,000 15,000 8,000 4,500 800 2,000 5,000	232,200
01-43-1-114	EMT Wages	POC EMS Standby & Response Continuing Education Community CPR New Hire Training (6)	98,000 21,000 1,000 15,000	135,000
01-43-1-140	Mutual Aid Pay	Automatic-Aid & Mutual-Aid	52,000	52,000
01-43-1-142	Training Pay	Weekly Training Training Administration Instructors Specialty Team Continuing Ed State Certification Courses Fire Officer Courses MABAS Division 10 & Misc. Classes NIMS Compliance Candidate Training	43,000 11,400 1,000 2,800 11,500 6,000 2,000 1,500 21,600	100,800
01-43-1-144	Fire Prevention Pay	Part-time Fire Inspectors Inspections, Plan Reviews, Meetings, Evacuation Planning, Fire Drills Open Houses Block Parties Fire Hydrant Testing Misc. Public Education Events	31,400 1,100 3,500 1,500 - 2,500	40,000

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
01-43-2-218	Ambulance Billing	Contracted Billing Service	30,200	30,200
01-43-2-250	Information Technology	IT Support	4,000	
		Meraki Annual Licenses	525	
		Windows and Office upgrades	2,450	
		Fire Software Maintenance	2,000	
		Medical Software Maintenance	2,000	10,975
01-43-2-260	Occupational Health	New Hire Physicals (6)	3,000	
		Existing Personnel Physicals	16,000	19,000
01-43-2-285	Dispatch Services	LTACC Operating Contribution	242,000	
		eDispatches	1,310	243,310
<u>Services</u>				
01-43-3-300	Vehicle Maintenance	Ambulance Safety Lane	200	
		CHF 1201 - PM / Misc.	500	
		DO 1218 - PM / Misc.	800	
		FP 1228 - PM / Misc.	500	
		AMB 1214 - PM / Misc.	800	
		AMB 1215 - PM / Misc.	3,000	
		ENG 1211 - PM / Misc.	2,000	
		ENG 1211 - Pump Service Test	600	
		ENG 1221 - PM / Misc.	2,000	
		ENG 1221 - Pump Service Test	600	
		ENG 1222 - PM / Misc.	2,000	
		ENG 1222 - Pump Service Test	600	
		TRK 1219 - PM / Misc.	1,500	
		TRK 1219 - Pump Service Test	600	
		TRK 1219 - UL Aerial Testing	1,400	
		Re-stripe Existing Apparatus	5,000	
		Soap, Wax	300	
		Repairs - Lighting, Sirens, Etc.	1,500	
		Miscellaneous	1,000	24,900

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total		
01-43-3-302	Equipment Maintenance	SCBA Flow Testing	2,200			
		SCBA Repairs	1,000			
		Cylinder Hydrostatic Testing	500			
		Base Radio Maintenance	900			
		Rescue System Contract	950			
		Rescue System Repair	600			
		Air Bag System Maintenance	-			
		Cardiac Monitors Maint. Contract	1,800			
		Stretcher Maintenance Contract	750			
		SCBA Compressor Maintenance	500			
		SCBA Quarterly Air Test	340			
		Ground Ladder Testing (Bi-Annual)	1,200			
		Radio Repair, Pager Repair, Computer Repairs & Maint., Saw, Hose, Misc. Tool Repair	2,000	12,740		
		01-43-3-304	Building Maintenance	HVAC Maintenance Contract	1,450	
				Elevator Testing	120	
Fire Extinguisher Maintenance	200					
Station 1 Carpet Clean	400					
Station 1 Sleeping Quarters HVAC	6,000					
Station 1 Sewer Vacuum	1,500					
Station 2 Carpet Clean	600					
Miscellaneous Repairs/Maint.	3,000			13,270		
01-43-3-310	Equipment Rental	Copier	100	100		
01-43-3-320	Janitorial Service		1,200	1,200		
01-43-3-360	Printing	EMS, HIPAA, Misc.	1,000			
		Business Cards, Forms, Occupancy	1,000	2,000		
01-43-3-370	Postage		250	250		
01-43-3-372	Telephone	Land Lines	950			
		Mobile Phones & Air Cards	8,100			
		Internet Access	1,320	10,370		
01-43-3-382	Paramedic Service	Contract (Six Shift PM/Firefighters)	542,230	542,230		
01-43-3-390	Miscellaneous Services		1,000	1,000		

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
<u>Capital Outlay</u>				
01-43-4-430	Office Equipment		1,000	1,000
01-43-4-440	Other Equipment	Notification Pagers	2,100	
		Multi-Bank Chargers/Reconditioners	2,800	
		Turnout Gear	13,200	
		Hose Replacement Program	6,000	
		Apparatus - Misc. Small Tools	3,000	27,100
<u>Supplies</u>				
01-43-5-500	Vehicle Parts & Supplies		6,000	6,000
01-43-5-502	Equipment Parts & Supplies	Community CPR Program	1,250	
		SCBA Parts	1,000	
		Training Props & Supplies	1,000	
		Helmets	1,280	
		Boots	800	
		Gloves	900	
		Hoods	480	
		Batteries	1,500	8,210
01-43-5-504	Building and Landscape Materials	HVAC Parts, Building Bulbs, etc.	2,000	
		Station 2 Storage Shed	1,500	3,500
01-43-5-520	Janitorial Supplies		1,000	1,000
01-43-5-540	Uniforms	POC New & Replacements, Chief Uniform Allowance, Misc. Patches, etc.	5,000	5,000
01-43-5-550	Fuel		18,000	18,000
01-43-5-560	Books & Maps	Code Books & Training Manuals	2,000	
		Public Education Supplies	1,700	3,700
01-43-5-580	Office Supplies		4,000	4,000
01-43-5-582	Medical Supplies	Oxygen (ambes, apparatus, police)	2,000	
		Other	7,000	9,000
<u>Pension & Insurance</u>				
01-43-6-600	Property & Liability Insurance	Risk Management Fund Allocation	24,480	24,480
01-43-6-610	Health & Life Insurance	IPBC	14,690	
		EAP	620	15,310
01-43-6-612	Accident Insurance	POC Firefighter Coverage	1,200	1,200
01-43-6-620	FICA	Social Security	41,500	
		Medicare	9,700	51,200

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Fire

Account Number	Description	Detail	Amount	Total
01-43-6-630	IMRF	Employer Contribution	12,200	12,200
<u>Other Expenses</u>				
01-43-7-700	Dues & Subscriptions	MABAS	4,750	
		MABAS 10 Haz-Mat	1,000	
		MABAS 10 Tech-Rescue	1,500	
		Burn Trailer (Salt Creek Cooperative)	1,000	
		IDPH Amb & Personnel Licenses	700	
		NFPA	350	
		IL Fire Chiefs	325	
		Metro Chiefs	50	
		International Chiefs	325	
		NAEMT	50	
		ILEMT	50	
		Fire Service Instructors	150	
		NFPA Code Subscriptions	1,700	
		IL Fire Inspectors	110	12,060
01-43-7-705	Travel, Meals & Lodging		4,800	4,800
01-43-7-710	Training	Investigator Continuing Education	250	
		Technical Rescue Continuing Ed	500	
		Haz-Mat Continuing Ed	460	
		FF State Certification Courses	2,700	
		Haz-Mat Technician (2)	1,900	
		Fire Officer Courses	2,700	
		Fire College Tuition	1,350	
		EMT Tuition (5)	7,500	
		Outside Instructors	500	
		Miscellaneous Course Tuition	500	
		Basic Academy (6 new persons)	15,000	
		Basic FF Additional	1,200	
		FDIC (Training / Misc. Personnel)	1,200	
		IFCA, Etc. (Misc. Personnel)	125	
		Tyler Technologies (1)	1,900	
		FDIC, IAFC, IFCA, IFSTA, Etc.	1,325	39,110
01-43-7-715	Employee Programs	Service Awards	500	
		Tuition Reimbursement	1,000	
		Holiday Gifts	1,500	3,000
	Total Budget			\$ 1,829,620

PUBLIC WORKS

The Public Works Department is charged with the responsibility of maintaining Village streets and property, parkway & tree maintenance, the Village's water system and associated equipment, and the Village's storm, sanitary and combined sewers, and the Villages fleet. The costs attributed to the Village's water and sewer systems are budgeted in the Water and Sewer Funds. The Public Works Department also manages the Villages brush and leaf removal services.



The Public Works Department consists of nine (9) full-time personnel, one (1) part-time executive secretary and five (5) seasonal positions.

Budget Notes

- Total expenditures are proposed to be \$1,107,530 in FY 19/20 or 11.2% lower than the prior year budget.
- Budgeted personnel costs are lower for FY 19/20 due to a reallocation between the General Fund, Water Fund and Sewer Fund following a review of the previous five years history of hours spent on tasks specific to each fund.
- The Tree Maintenance line item budget has decreased for FY 19/20 due to lower projected removal costs.
- The FY 19/20 Other Equipment budget includes \$4,500 for the purchase of a 5,000 - gallon bulk storage tank for anti-icing brine.

PUBLIC WORKS
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
Salaries & Wages							
01-44-1-100	Full-time Salaries	\$433,281	\$437,297	\$449,198	\$464,610	\$ 460,950	\$ 413,390
01-44-1-120	Part-time Wages	49,996	47,560	34,234	35,000	63,000	48,400
01-44-1-130	Overtime	34,987	28,378	36,715	47,940	47,940	47,940
Total Salaries & Wages		518,264	513,235	520,147	547,550	571,890	509,730
Professional Services							
01-44-2-250	Information Technology	473	1,610	1,458	3,000	3,000	3,000
Total Professional Services		473	1,610	1,458	3,000	3,000	3,000
Services							
01-44-3-300	Vehicle Maintenance	36,897	30,183	32,761	35,000	35,000	30,000
01-44-3-302	Equipment Maintenance	3,846	4,187	1,127	5,000	5,000	5,000
01-44-3-304	Building Maintenance	10,514	1,507	13,654	5,090	4,400	9,400
01-44-3-306	Street Light & Traffic Signal Maint	32,980	7,105	6,410	-	-	-
01-44-3-310	Equipment Rental	3,798	1,356	9,049	3,418	2,000	2,000
01-44-3-320	Janitorial Service	1,622	1,622	281	1,500	1,500	1,500
01-44-3-322	Tree Maintenance	172,405	192,877	129,807	185,000	185,000	125,000
01-44-3-324	Refuse Collection & Disposal	31,071	42,379	29,135	39,000	39,000	44,000
01-44-3-326	Landscaping	15,880	14,459	8,781	17,500	17,500	22,000
01-44-3-330	Utilities	33,960	-	-	-	-	-
01-44-3-342	Sidewalks	-	1,982	-	40,650	40,000	40,000
01-44-3-345	Crack Sealing	-	-	20,156	15,000	15,000	15,000
01-44-3-372	Telephone	3,628	4,564	4,382	3,830	3,830	4,690
01-44-3-380	Laundry Service	5,242	5,887	6,876	6,000	6,000	6,000
01-44-3-390	Miscellaneous Services	5,021	4,544	3,802	6,184	3,200	3,500
Total Services		356,864	312,652	266,221	363,172	357,430	308,090
Capital Outlay							
01-44-4-430	Office Equipment	552	87	552	1,500	1,500	1,500
01-44-4-440	Other Equipment	23,977	16,631	5,053	2,000	2,000	5,500
Total Capital Outlay		24,529	16,718	5,605	3,500	3,500	7,000
Supplies							
01-44-5-500	Vehicle Parts & Supplies	21,878	21,190	25,439	15,000	15,000	15,000
01-44-5-502	Equipment Parts & Supplies	5,433	5,224	4,089	6,000	6,000	6,000
01-44-5-504	Building & Landscape Materials	4,063	4,018	12,512	7,960	5,000	7,000
01-44-5-520	Janitorial Supplies	1,454	550	2,455	1,200	1,200	1,200
01-44-5-530	Chemicals	18	-	-	1,000	1,000	1,000
01-44-5-532	Road Salt	66,102	-	782	-	-	-
01-44-5-540	Uniforms	2,716	3,769	2,894	4,000	4,000	4,000
01-44-5-550	Fuel	22,271	20,032	23,184	30,000	30,000	30,000
01-44-5-570	Small Tools	744	2,294	1,860	1,500	1,500	1,500
01-44-5-572	Traffic Control Supplies	3,609	3,261	3,326	4,000	4,000	4,000
01-44-5-574	Materials for Streets	20,209	-	-	-	-	-
01-44-5-580	Office Supplies	1,576	1,754	2,780	1,500	1,500	1,500
Total Supplies		150,073	62,092	79,321	72,160	69,200	71,200
Pension & Insurance							
01-44-6-600	Property & Liability Insurance	83,374	81,214	123,801	36,920	36,920	28,060
01-44-6-610	Health & Life Insurance	109,856	100,722	95,759	103,800	104,850	97,850
01-44-6-620	FICA	39,423	39,197	39,652	41,900	44,100	39,300
01-44-6-630	IMRF	46,280	46,671	45,748	49,300	51,400	35,000
01-44-6-640	Unemployment	7,282	932	-	-	-	-
Total Pension & Insurance		286,215	268,736	304,960	231,920	237,270	200,210

PUBLIC WORKS
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
<i>Other Expenses</i>							
01-44-7-700	Dues & Subscriptions	423	1,045	1,097	1,500	1,500	1,500
01-44-7-705	Travel, Meals & Lodging	-	-	53	1,000	1,000	3,000
01-44-7-710	Training	1,712	3,080	279	1,500	1,500	2,300
01-44-7-715	Employee Programs	444	238	370	260	260	1,500
01-44-7-790	Contingencies	-	-	-	-	-	-
<i>Total Other Expenses</i>		2,579	4,363	1,799	4,260	4,260	8,300
Total Expenditures: Public Works Department		\$ 1,338,997	\$ 1,179,406	\$ 1,179,511	\$ 1,225,562	\$ 1,246,550	\$ 1,107,530

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Public Works

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
01-44-1-100	Full-Time Salaries	Public Works Director (60%) Foreman (60%) Water Operator (60%) Mechanic (60%) 5 Maintenance Workers (60%)	\$ 73,330 50,480 50,930 47,730 190,920	413,390
01-44-1-120	Part-Time Wages	Executive Secretary (60%) 4 Seasonal Maint Worker (60%) Seasonal Winter Plow	21,420 14,980 12,000	48,400
01-44-1-130	Overtime Pay	Snow Operations and Miscellaneous	47,940	47,940
<u>Professional Services</u>				
01-44-2-250	Information Technology	IT Support	3,000	3,000
<u>Services</u>				
01-44-3-300	Vehicle Maintenance		30,000	30,000
01-44-3-302	Equipment Maintenance		5,000	5,000
01-44-3-304	Building Maintenance		9,400	9,400
01-44-3-310	Equipment Rental	Propane Tank Rentals Barricades	500 1,500	2,000
01-44-3-320	Janitorial Service	PW Facility Cleaning	1,500	1,500
01-44-3-322	Tree Maintenance	Tree Removal Services Stump Removal & Restoration Emergency Tree Trimming Tree Trimming Program Tree Planting	30,000 10,000 10,000 55,000 20,000	125,000
01-44-3-324	Refuse Collection & Disposal	Leaf Removal - Hauling Storage Lease Agreement Dumpsters	40,000 2,500 1,500	44,000
01-44-3-326	Landscaping	Landscape Contract Tub Grinding Brush	15,000 7,000	22,000
01-44-3-342	Sidewalks	Sidewalk Grinding Annual Sidewalk Program <i>(\$19,500 in MFT Fund)</i>	20,000 20,000	40,000
01-44-3-345	Crack Sealing	Annual Program <i>(\$19,500 in MFT Fund)</i>	15,000	15,000

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Public Works

Account Number	Description	Detail	Amount	Total
01-44-3-372	Telephone	Land Lines Mobile Phones Internet Access	1,210 2,150 1,330	4,690
01-44-3-380	Laundry Service	Uniform Cleaning	6,000	6,000
01-44-3-390	Miscellaneous Services	Weather Forecasting Other	2,500 1,000	3,500
<u>Capital Outlay</u>				
01-44-4-430	Office Equipment		1,500	1,500
01-44-4-440	Other Equipment	5,000 Gallon Bulk Storage Tank Other	4,500 1,000	5,500
<u>Supplies</u>				
01-44-5-500	Vehicle Parts & Supplies		15,000	15,000
01-44-5-502	Equipment Parts		6,000	6,000
01-44-5-504	Building and Landscape Materials	Landscape Materials (Poet's) Landscape Materials (31st Street) Building Supplies Holiday Decorations	2,000 2,000 2,000 1,000	7,000
01-44-5-520	Janitorial Supplies		1,200	1,200
01-44-5-530	Chemicals		1,000	1,000
01-44-5-540	Uniforms	Boots Outerwear Safety Equipment	1,300 1,300 1,400	4,000
01-44-5-550	Fuel		30,000	30,000
01-44-5-570	Small Tools		1,500	1,500
01-44-5-572	Traffic Control Supplies		4,000	4,000
01-44-5-580	Office Supplies		1,500	1,500
<u>Pension & Insurance</u>				
01-44-6-600	Property & Liability Insurance	Risk Management Fund Allocation	28,060	28,060
01-44-6-610	Health & Life Insurance	IPBC MOE EAP	9,120 88,630 100	97,850
01-44-6-620	FICA	Social Security Medicare	31,900 7,400	39,300

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Public Works

Account Number	Description	Detail	Amount	Total
01-44-6-630	IMRF	Employer Contribution	35,000	35,000
<u>Other Expenses</u>				
01-44-7-700	Dues & Subscriptions	AWWA APWA Consortium Miscellaneous	220 120 500 660	1,500
01-44-7-705	Travel, Meals & Lodging	IPSI PWX (50% Water Fund)	1,500 1,500	3,000
01-44-7-710	Training	IPSI PWX Employee Safety Training	350 450 1,500	2,300
01-44-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	50 1,200 250	1,500
	Total Budget			\$ 1,107,530

BUILDING DEPARTMENT

Mission Statement

The Village of La Grange Park Building Department is staffed by a combination of committed Village and contracted employees, maintaining high moral and ethical standards. Our primary responsibility is to provide for the safety of all persons and structures within our village. This is accomplished by operating an efficient permit process, conducting thorough plan-reviews and by conducting quality inspections. We enforce adherence to established building and zoning codes, while still being responsive and compassionate to property owner's rights and concerns. Through effective code enforcement, we increase the appearance and quality of life within the Village, and for our residents.



Building Department staffing consists of the Director of Fire, Building and Emergency Management, who also serves as the Village's Fire Chief, one (1) full-time Building Official/Deputy Building Commissioner, and one (1) Senior Fiscal Assistant, whose time is shared by the Finance Department. Additional plan review and inspectional services are contracted.

Budget Notes

- Expenses in the Building Department in FY 2019/20 are budgeted to be \$353,170. This year's budget represents a 0.9% decrease from the department's budget for FY 2018/19.
- Full-time salaries are increasing due to the proposed re-allocation of the Senior Fiscal Assistant position to provide additional administrative support to the Fire and Building Departments.
- An amount of \$3,000 has been budgeted to offset any remaining costs we may have in finalizing our new Building and Fire Code updates and adoption.

BUILDING DEPARTMENT
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
Salaries & Wages							
01-45-1-100	Full-time Salaries	\$140,035	\$89,600	\$151,423	\$158,580	\$ 159,000	\$ 170,770
01-45-1-130	Overtime	-	21	-	-	-	-
Total Salaries & Wages		140,035	89,621	151,423	158,580	159,000	170,770
Professional Services							
01-45-2-200	Legal Fees	-	74	-	500	500	500
01-45-2-230	Plan Review & Inspections	75,669	178,929	67,358	53,000	80,300	69,900
01-45-2-250	Information Technology	1,093	1,749	904	3,500	3,500	3,500
01-45-2-290	Other Professional Services	-	-	9,600	23,000	30,000	33,000
Total Professional Services		76,762	180,752	77,862	80,000	114,300	106,900
Other Services							
01-45-3-300	Vehicle Maintenance	51	140	-	1,000	1,000	1,000
01-45-3-302	Equipment Maintenance	232	194	328	500	500	500
01-45-3-304	Building Maintenance	937	650	1,327	2,000	2,000	2,000
01-45-3-310	Equipment Rental	132	157	214	650	150	150
01-45-3-320	Janitorial Service	756	756	756	750	750	750
01-45-3-360	Printing	321	531	1,038	800	1,500	1,500
01-45-3-370	Postage	276	516	533	320	180	320
01-45-3-372	Telephone	5,922	3,922	3,830	3,400	3,680	3,500
01-45-3-390	Miscellaneous Services	995	2,183	423	1,000	2,000	2,000
Total Other Services		9,622	9,049	8,449	10,420	11,760	11,720
Capital Outlay							
01-45-4-430	Office Equipment	115	331	-	500	5,000	500
01-45-4-440	Other Equipment	-	202	-	-	-	-
Total Capital Outlay		115	533	-	500	5,000	500
Supplies							
01-45-5-500	Vehicle Parts & Supplies	209	530	267	500	500	500
01-45-5-504	Building & Landscape Materials	5	78	74	100	100	100
01-45-5-520	Janitorial Supplies	56	65	34	200	200	200
01-45-5-540	Uniforms	103	120	-	400	600	600
01-45-5-550	Fuel	727	592	1,141	1,000	1,000	1,000
01-45-5-560	Books & Maps	508	-	-	2,200	2,200	2,200
01-45-5-580	Office Supplies	682	437	406	500	1,500	1,000
Total Supplies		2,290	1,822	1,922	4,900	6,100	5,600
Pension & Insurance							
01-45-6-600	Property & Liability Insurance	2,999	1,577	2,920	2,270	2,270	1,270
01-45-6-610	Health & Life Insurance	21,566	23,468	27,158	26,790	28,690	28,310
01-45-6-620	FICA	10,599	6,715	11,164	12,300	12,300	13,100
01-45-6-630	IMRF	13,121	8,283	13,719	14,500	14,500	12,400
Total Pension & Insurance		48,285	40,043	54,961	55,860	57,760	55,080
Other Expenses							
01-45-7-700	Dues & Subscriptions	710	135	210	550	550	550
01-45-7-705	Travel, Meals & Lodging	-	-	-	1,000	1,000	1,000
01-45-7-710	Training	165	36	-	1,000	1,000	1,000
01-45-7-715	Employee Programs	21	29	28	70	70	50
Total Other Expenses		896	200	238	2,620	2,620	2,600
Total Expenditures: Building Department		\$ 278,005	\$ 322,020	\$ 294,855	\$ 312,880	\$ 356,540	\$ 353,170

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Building

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
01-45-1-100	Full-Time Salaries	Director of Fire & Building (30%) Senior Fiscal Assistant (56%) Building Official (100%)	\$ 40,300 34,805 95,665	\$ 170,770
<u>Professional Services</u>				
01-45-2-200	Legal	Review of Building Code Issues	500	500
01-45-2-230	Plan Review & Inspections	Contract Plan Review/Comm. Insp Contract Plumbing Inspections Elevator Inspections Engineering Fire Safety Plan Review Health Inspections	25,000 12,000 5,500 15,000 5,000 7,400	69,900
01-45-2-250	Information Technology	IT Support Permit Software Maintenance	2,500 1,000	3,500
01-45-2-290	Other Professional Services	Contracted Code Enforcement Code Updates	30,000 3,000	33,000
<u>Other Services</u>				
01-45-3-300	Vehicle Maintenance		1,000	1,000
01-45-3-302	Equipment Maintenance	Radio Maintenance	500	500
01-45-3-304	Building Maintenance		2,000	2,000
01-45-3-310	Equipment Rental	Copier	150	150
01-45-3-320	Janitorial Service		750	750
01-45-3-360	Printing	Business Cards, Inspection Reports, Permit Applications	1,500	1,500
01-45-3-370	Postage		320	320
01-45-3-372	Telephone	Land Lines Mobile Phones	2,900 600	3,500
01-45-3-390	Miscellaneous Services		2,000	2,000
<u>Capital Outlay</u>				
01-45-4-430	Office Equipment		500	500
<u>Supplies</u>				
01-45-5-500	Vehicle Parts & Supplies		500	500
01-45-5-504	Building and Landscape Materials		100	100

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: General

Department: Building

Account Number	Description	Detail	Amount	Total
01-45-5-520	Janitorial Supplies		200	200
01-45-5-540	Uniforms		600	600
01-45-5-550	Fuel		1,000	1,000
01-45-5-560	Books & Maps	Code Books, Technical Manuals, etc.	2,200	2,200
01-45-5-580	Office Supplies		1,000	1,000
<u>Pension & Insurance</u>				
01-45-6-600	Property & Liability Insurance	Risk Management Fund Allocation	1,270	1,270
01-45-6-610	Health & Life Insurance	IPBC EAP	28,260 50	28,310
01-45-6-620	FICA	Social Security Medicare	10,600 2,500	13,100
01-45-6-630	IMRF	Employer Contribution	12,400	12,400
<u>Other Expenses</u>				
01-45-7-700	Dues & Subscriptions	ICC & BOCA Membership, SBOC Membership, ASPA	550	550
01-45-7-705	Travel, Meals & Lodging		1,000	1,000
01-45-7-710	Training	SBOC Training, U of W, Misc.	1,000	1,000
01-45-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	- - 50	50
	Total Budget			\$ 353,170

WATER FUND

The Water Fund is an enterprise fund that accounts for the operation and maintenance of the Village's water system. The Village purchases its Lake Michigan water from the Brookfield North Riverside Water Commission (BNRWC).

Administration Budget

The Water Fund Administration budget includes the costs of administrative support functions.

Distribution Budget

The Water Fund Distribution budget consists of the operational activities of the water system, including a portion of public works salaries and associated benefits, equipment and system repairs, and replacement of pipes and equipment as necessary. The single largest expense in the Water Fund Distribution budget is the purchase of water from the BNRWC.

Budget Notes

- Water sales revenue is budgeted at \$4,387,000. This projection assumes the Village Board approves the next water rate increase recommendation included in the 2017 Water and Sewer Rate Study. The Study recommended a series of water and sewer rate increases beginning in FY 18/19 in order to provide sufficient funding for a sustainable infrastructure replacement plan.

Effective Date	Proposed Rates			Quarterly Bill	
	Water per 100 CF	Sewer per 100 CF	Total per 100 CF	Minimum Bill 600 CF	Typical Bill 1,400 CF
June 2017	\$ 7.71	\$ 2.32	\$ 10.03	\$ 60.18	\$ 140.42
June 2018	\$ 10.00	\$ 2.75	\$ 12.75	\$ 76.50	\$ 178.50
June 2019	\$ 11.50	\$ 2.95	\$ 14.45	\$ 86.70	\$ 202.30
June 2020	\$ 12.75	\$ 3.15	\$ 15.90	\$ 95.40	\$ 222.60
June 2021	\$ 13.00	\$ 3.30	\$ 16.30	\$ 97.80	\$ 228.20
June 2022	\$ 13.25	\$ 3.45	\$ 16.70	\$ 100.20	\$ 233.80
June 2023	\$ 13.50	\$ 3.85	\$ 17.35	\$ 104.10	\$ 242.90
June 2024	\$ 14.25	\$ 3.95	\$ 18.20	\$ 109.20	\$ 254.80
June 2025	\$ 15.00	\$ 4.05	\$ 19.05	\$ 114.30	\$ 266.70
June 2026	\$ 15.50	\$ 4.15	\$ 19.65	\$ 117.90	\$ 275.10
June 2027	\$ 16.00	\$ 4.25	\$ 20.25	\$ 121.50	\$ 283.50

- A total of \$4,680,845 in expenditures is proposed for FY 19/20, an increase of 10% from the prior year. The increase includes engineering and construction for water main replacement projects. The proposed projects would be reduced if the water rate is not increased as recommended in the Rate Study.

Administration

- Full-time salaries are decreasing and part-time wages are increasing due to the proposed re-allocation of the Senior Fiscal Assistant position to provide additional administrative support to the Fire and Building Departments, which is offset by the addition of a part-time Fiscal Assistant position.
- The Information Technology Capital Outlay line item includes \$50,000 for the ERP Software Replacement project.

Distribution

- Personnel costs have increased in the Distribution budget for FY 19/20 due to a reallocation between the General Fund, Water Fund and Sewer Fund following a review of the previous five years actual hours spent on tasks specific to each fund.
- The Other Professional Services line item includes \$6,000 for an annual water system audit and \$12,000 for EPA sampling fees. The EPA sampling fees had previously been budgeted in the Miscellaneous Services line item.
- Building maintenance is a new line item for FY 19/20. Building maintenance had previously been combined in the water main maintenance line item.
- The FY 19/20 Distribution budget includes \$1,493,000 for the Raymond Avenue main replacement and \$134,000 for design engineering for the La Grange Road/31st Street main replacement project.

WATER FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
Charges For Services							
03-50-5-520	Water Sales	3,357,896	3,192,963	3,184,631	3,861,000	3,910,000	4,387,000
03-50-5-530	Meter Sales & Service	7,657	8,871	12,709	15,000	8,000	10,000
Total Charges For Services		3,365,553	3,201,834	3,197,340	3,876,000	3,918,000	4,397,000
Miscellaneous Revenues							
03-50-7-700	Interest on Investments	5,639	11,782	15,222	35,000	20,000	18,000
03-50-7-710	Property Damage Reimbursements	1,044	43	-	4,450	-	-
03-50-7-750	Sale of Village Property	-	-	-	7,720	-	-
03-50-7-790	Miscellaneous Revenue	89,588	31,581	2,728	3,000	-	-
Total Miscellaneous Revenues		96,271	43,406	17,950	50,170	20,000	18,000
Total Revenues		\$ 3,461,824	\$ 3,245,240	\$ 3,215,290	\$ 3,926,170	\$ 3,938,000	\$ 4,415,000
Expenditures							
	Salaries & Wages	\$ 264,054	\$ 266,327	\$ 280,171	\$ 298,700	\$ 298,040	\$ 356,265
	Professional Services	31,471	56,314	30,087	50,580	147,880	373,040
	Other Services	202,651	184,179	207,447	267,150	265,550	247,850
	Supplies	2,216,086	1,946,417	1,944,952	2,122,150	2,003,150	2,137,140
	Pension & Insurance	139,046	119,646	152,584	133,480	135,780	141,570
	Other Expenses	7,265	6,610	6,207	11,090	10,350	10,280
Operating Expenditures		2,860,573	2,579,493	2,621,448	2,883,150	2,860,750	3,266,145
	Capital Projects	22,558	688,641	672,944	652,800	1,396,800	1,414,700
	Transfer to Risk Management Fund	-	-	117,352	-	-	-
Total Expenditures		\$ 2,883,131	\$ 3,268,134	\$ 3,411,744	\$ 3,535,950	\$ 4,257,550	\$ 4,680,845
Fund Balance Increase/(Decrease)		\$ 578,693	\$ (22,894)	\$ (196,454)	\$ 390,220	\$ (319,550)	\$ (265,845)
Beginning Fund Balance¹		2,376,374	2,955,067	2,932,173	2,735,719	2,735,719	3,125,939
Ending Fund Balance¹		2,955,067	2,932,173	2,735,719	3,125,939	2,416,169	2,860,094
Adjustment to Available Cash ²		(913,870)	(911,825)	(743,978)	(743,978)	(743,978)	(743,978)
Available Cash at Fiscal Year End		\$ 2,041,197	\$ 2,020,348	\$ 1,991,741	\$ 2,381,961	\$ 1,672,191	\$ 2,116,116

1. Net position excluding investment in capital assets.

2. Includes receivables and deposits as of year end.

WATER FUND ADMINISTRATION
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
Salaries & Wages							
03-41-1-100	Full-time Salaries	\$ 74,228	\$ 79,501	\$ 81,154	\$ 84,120	\$ 84,520	\$ 80,365
03-41-1-110	Part-time Wages	1,454	1,758	3,077	1,910	1,910	10,910
03-41-1-130	Overtime	39	64	74	100	100	100
03-41-1-900	Compensated Absences	(693)	918	227	-	-	-
Total Salaries & Wages		75,028	82,241	84,532	86,130	86,530	91,375
Professional Services							
03-41-2-200	Legal	2,880	2,880	4,540	3,380	3,380	3,380
03-41-2-210	Auditing & Reporting	2,280	2,460	3,124	3,000	3,000	3,560
03-41-2-250	Information Technology	4,253	5,070	7,715	7,000	7,000	7,000
03-41-2-270	Banking Services	-	-	1,709	2,200	2,000	600
03-41-2-290	Other Professional Services	4,405	13,001	6,322	1,000	1,000	1,000
Total Professional Services		13,818	23,411	23,410	16,580	16,380	15,540
Other Services							
03-41-3-302	Equipment Maintenance	1,125	1,020	139	500	1,500	1,500
03-41-3-304	Building Maintenance	3,113	12,416	5,068	6,000	2,000	5,000
03-41-3-310	Equipment Rental	899	1,098	1,034	940	940	940
03-41-3-320	Janitorial Service	786	786	786	800	800	800
03-41-3-350	Notices	-	291	146	370	370	370
03-41-3-360	Printing	3,026	4,009	3,903	3,360	3,360	2,560
03-41-3-370	Postage	7,159	8,380	8,476	6,000	7,400	5,800
03-41-3-372	Telephone	3,047	2,017	1,882	1,840	1,840	1,840
03-41-3-390	Miscellaneous Services	4,736	1,668	73	500	500	500
Total Other Services		23,891	31,685	21,507	20,310	18,710	19,310
Capital Outlay							
03-41-4-430	Office Equipment	295	210	268	1,000	1,000	320
03-41-4-448	Information Technology	-	-	-	-	-	57,920
Total Capital Outlay		295	210	268	1,000	1,000	58,240
Supplies							
03-41-5-504	Building & Landscape Materials	-	-	-	-	-	80
03-41-5-510	Food	-	-	-	-	-	60
03-41-5-520	Janitorial Supplies	44	61	20	100	100	50
03-41-5-560	Books & Maps	-	-	-	-	-	60
03-41-5-580	Office Supplies	897	897	761	1,000	1,000	840
Total Supplies		941	958	781	1,100	1,100	1,090
Pension & Insurance							
03-41-6-600	Property & Liability Insurance	1,290	1,399	2,261	2,800	2,800	2,360
03-41-6-610	Health & Life Insurance	15,817	14,308	15,464	14,630	15,730	13,340
03-41-6-620	FICA	5,416	5,911	7,783	6,600	6,700	7,100
03-41-6-630	IMRF	11,579	7,850	7,306	6,890	8,000	6,500
Total Pension & Insurance		34,102	29,468	32,814	30,920	33,230	29,300
Other Expenses							
03-41-7-700	Dues & Subscriptions	2,478	2,631	2,715	2,790	2,790	2,790
03-41-7-705	Travel, Meals & Lodging	-	-	349	720	720	720
03-41-7-710	Training	1,352	1,212	688	1,500	760	760
03-41-7-715	Employee Programs	92	126	189	490	490	510
03-41-7-720	Official Functions	846	431	427	1,000	1,000	1,000
03-41-7-790	Contingencies	39	-	-	-	-	-
Total Other Expenses		4,807	4,400	4,368	6,500	5,760	5,780
Total Expenditures		\$ 152,882	\$ 172,373	\$ 167,680	\$ 162,540	\$ 162,710	\$ 220,635

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Water

Department: Administration

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
03-41-1-100	Full-time Salaries	Village Manager (12%)	\$ 19,700	
		Assistant Village Manager (12%)	14,340	
		Executive Secretary (12%)	7,110	
		Finance Director (12%)	15,750	
		Principal Fiscal Assistant (12%)	8,190	
		Senior Fiscal Assistant (2%)	1,245	
		2 Fiscal Assistants (12%)	11,790	
		Director of Fire & Building (2%)	2,240	\$ 80,365
03-41-1-110	Part-time Wages	Village Clerk (12%)	1,430	
		Fiscal Assistant (45%)	9,000	
		Part Time Assistance (12%)	480	10,910
03-41-1-130	Overtime		100	100
<u>Professional Services</u>				
03-41-2-200	Legal	Village Attorney Retainer	2,880	
		Personnel & Labor Issues	350	
		Other Litigation	150	3,380
03-41-2-210	Auditing & Reporting	Annual Audit	3,180	
		OPEB Report	320	
		GFOA Award Program	60	3,560
03-41-2-250	Information Technology	IT Support	3,000	
		Website	2,000	
		MSI software annual support	2,000	7,000
03-41-2-270	Banking Services		600	600
03-41-2-290	Other Professional Services		1,000	1,000
<u>Other Services</u>				
03-41-3-302	Equipment Maintenance		1,500	1,500
03-41-3-304	Building Maintenance		5,000	5,000
03-41-3-310	Equipment Rental	Copier	860	
		Postal Machine	80	940
03-41-3-320	Janitorial Service		800	800
03-41-3-350	Notices	Legal and Personnel	220	
		Annual Treasurer's Report	150	370
03-41-3-360	Printing	Utility Bills	1,200	
		Village Newsletter	860	
		Other	500	2,560

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Water

Department: Administration

Account Number	Description	Detail	Amount	Total
03-41-3-370	Postage	Utility Bills Consumer Confidence Report Village Newsletter Metered Mail	3,500 1,000 500 800	5,800
03-41-3-372	Telephone	Land Lines Mobile Phones Internet Access	1,460 160 220	1,840
03-41-3-390	Miscellaneous Services		500	500
<u>Capital Outlay</u>				
03-41-4-430	Office Equipment		320	320
03-41-4-448	Information Technology <i>(Split Capital/Water/Sewer)</i>	Computer Replacement ERP Software Project Email Server Replacement Fiber Network Project	1,200 50,000 4,320 2,400	57,920
<u>Supplies</u>				
03-41-5-504	Building & Landscape Materials		80	80
03-41-5-510	Food		60	60
03-41-5-520	Janitorial Supplies		50	50
03-41-5-560	Books & Maps		60	60
03-41-5-580	Office Supplies		840	840
<u>Pension & Insurance</u>				
03-41-6-600	Property & Liability Insurance	Risk Management Fund Allocation	2,360	2,360
03-41-6-610	Health & Life Insurance	IPBC EAP	13,320 20	13,340
03-41-6-620	FICA	Social Security Medicare	5,700 1,400	7,100
03-41-6-630	IMRF	Employer Contribution	6,500	6,500

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Water

Department: Administration

Account Number	Description	Detail	Amount	Total
<u>Other Expenses</u>				
03-41-7-700	Dues & Subscriptions	American Planning Association	80	
		American Payroll Association	40	
		CMAP	70	
		GFOA	30	
		ICLEI	80	
		ICMA	140	
		IGFOA	30	
		ILCMA	80	
		Illinois Municipal League	160	
		Metropolitan Mayors Caucus	80	
		Municipal Clerks	20	
		Proviso Municipal League	60	
		West Central Municipal Conference	1,420	
		West Suburban Chamber	410	
		Newspapers	20	
		Other	70	2,790
03-41-7-705	Travel, Meals & Lodging	Village Board	240	
		Village Manager	180	
		Assistant Village Manager	120	
		Finance Director	120	
		Other	60	720
03-41-7-710	Training	Village Manager	240	
		Assistant Village Manager	180	
		Finance Director	180	
		Other Training	160	760
03-41-7-715	Employee Programs	Service Awards	30	
		Tuition Reimbursement	240	
		Employee Events	190	
		Holiday Gifts	50	510
03-41-7-720	Official Functions		1,000	1,000
	Total Budget			\$ 220,635

WATER FUND DISTRIBUTION
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
Salaries & Wages							
03-44-1-100	Full-time Salaries	\$ 150,321	\$ 151,873	\$ 156,195	\$ 161,140	\$ 160,080	\$ 206,690
03-44-1-120	Part-time Wages	11,134	9,775	7,763	16,430	16,430	23,200
03-44-1-130	Overtime	27,309	24,732	26,005	35,000	35,000	35,000
03-44-1-900	Compensated Absences	262	(2,294)	5,676	-	-	-
Total Salaries & Wages		189,026	184,086	195,639	212,570	211,510	264,890
Professional Services							
03-44-2-220	Engineering	17,110	32,160	4,020	30,000	129,000	337,000
03-44-2-250	Information Technology	170	743	2,657	4,000	2,500	2,500
03-44-2-290	Other Professional Services	373	-	-	-	-	18,000
Total Professional Services		17,653	32,903	6,677	34,000	131,500	357,500
Other Services							
03-44-3-300	Vehicle Maintenance	12,660	16,631	17,948	17,000	17,000	20,000
03-44-3-302	Equipment Maintenance	3,909	999	86	7,000	7,000	4,000
03-44-3-304	Building Maintenance	-	-	-	-	-	5,000
03-44-3-308	Water Main Maintenance	96,242	71,733	107,147	122,000	122,000	117,000
03-44-3-310	Equipment Rental	-	-	-	-	-	500
03-44-3-320	Janitorial Service	230	361	43	300	300	300
03-44-3-324	Dumping Fees	18,478	17,331	18,194	32,300	32,300	32,300
03-44-3-330	Utilities	31,335	29,689	30,302	35,000	35,000	35,000
03-44-3-372	Telephone	903	1,208	1,283	1,240	1,240	1,240
03-44-3-380	Laundry Service	819	906	1,058	900	900	900
03-44-3-390	Miscellaneous Services	14,184	13,636	9,879	31,100	31,100	12,300
Total Other Services		178,760	152,494	185,940	246,840	246,840	228,540
Capital Outlay							
03-44-4-400	Vehicles	-	-	164,794	71,000	15,000	15,000
03-44-4-420	Water System	13,877	446,973	15,464	50,000	850,000	1,325,000
03-44-4-430	Office Equipment	-	-	-	-	-	500
03-44-4-440	Other Equipment	8,386	241,458	492,418	530,800	530,800	15,000
03-44-4-448	Information Technology	-	-	-	-	-	960
Total Capital Outlay		22,263	688,431	672,676	651,800	1,395,800	1,356,460
Supplies							
03-44-5-500	Vehicle Parts & Supplies	9,711	16,844	16,748	10,000	10,000	10,000
03-44-5-502	Equipment Parts & Supplies	1,649	1,637	703	2,000	2,000	2,000
03-44-5-504	Building & Landscape Materials	259	469	31	500	500	500
03-44-5-520	Janitorial Supplies	162	78	53	200	200	200
03-44-5-530	Chemicals	1,821	1,293	1,489	2,000	5,000	2,000
03-44-5-540	Uniforms	629	570	373	600	600	600
03-44-5-550	Fuel	8,034	6,539	6,459	10,000	10,000	7,000
03-44-5-570	Small Tools	1,743	698	2,262	1,000	1,000	1,000
03-44-5-572	Traffic Control Supplies	2,260	118	2,895	2,000	2,000	2,000
03-44-5-574	Materials for Water Mains	78,712	59,466	46,561	90,000	90,000	90,000
03-44-5-576	Water Meters	93,740	59,159	18,726	30,000	30,000	20,000
03-44-5-578	Water	2,016,036	1,798,259	1,846,641	1,972,000	1,850,000	2,000,000
03-44-5-580	Office Supplies	389	329	1,230	750	750	750
Total Supplies		2,215,145	1,945,459	1,944,171	2,121,050	2,002,050	2,136,050

WATER FUND DISTRIBUTION

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
<i>Pension & Insurance</i>							
03-44-6-600	Property & Liability Insurance	28,401	29,688	48,985	29,340	29,340	24,680
03-44-6-610	Health & Life Insurance	32,076	28,455	34,539	37,820	38,010	48,890
03-44-6-620	FICA	14,454	14,077	14,960	16,300	16,300	20,400
03-44-6-630	IMRF	28,681	17,625	21,286	19,100	18,900	18,300
03-44-6-640	Unemployment	1,332	333	-	-	-	-
Total Pension & Insurance		104,944	90,178	119,770	102,560	102,550	112,270
<i>Other Expenses</i>							
03-44-7-700	Dues & Subscriptions	74	530	437	500	500	500
03-44-7-705	Travel, Meals & Lodging	-	-	613	1,000	1,000	1,000
03-44-7-710	Training	1,983	1,644	744	3,000	3,000	2,300
03-44-7-715	Employee Programs	68	36	45	90	90	700
03-44-7-790	Contingencies	333	-	-	-	-	-
Total Other Expenses		2,458	2,210	1,839	4,590	4,590	4,500
Total Expenditures		\$ 2,730,249	\$ 3,095,761	\$ 3,126,712	\$ 3,373,410	\$ 4,094,840	\$ 4,460,210

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Water

Department: Water Distribution

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
03-44-1-100	Full-Time Salaries	Public Works Director (30%) Foreman (30%) Water Operator (30%) Mechanic (30%) 5 Maintenance Workers (30%)	\$ 36,670 25,240 25,460 23,860 95,460	\$ 206,690
03-44-1-120	Part-Time Wages	Executive Secretary (30%) 4 Seasonal Maint Worker (30%) Seasonal CDL Driver	10,710 7,490 5,000	23,200
03-44-1-130	Overtime		35,000	35,000
<u>Professional Services</u>				
03-44-2-220	Engineering	Raymond Avenue Main La Grange Rd/31st St Main Other Improvements	193,000 134,000 10,000	337,000
03-44-2-250	Information Technology	IT Support SCADA	1,500 1,000	2,500
03-44-2-290	Other Professional Services	EPA Sampling Annual Water Audit	12,000 6,000	18,000
<u>Services</u>				
03-44-3-300	Vehicle Maintenance		20,000	20,000
03-44-3-302	Equipment Maintenance		4,000	4,000
03-44-3-304	Building Maintenance		5,000	5,000
03-44-3-308	Water Main Maintenance	Valve Exercising & Repairs Leak Detection Watermain / Service Line Repair Hydrant Replacement Pavement Patching Water Tank Cleaning & Inspection	30,000 24,000 30,000 8,000 10,000 15,000	117,000
03-44-3-310	Equipment Rental	Copier	500	500
03-44-3-320	Janitorial Service	PW Facility Cleaning	300	300
03-44-3-324	Dumping Fees	Hauling excavated debris Storage Lease Agreement	30,000 2,300	32,300
03-44-3-330	Utilities	Electricity & Gas	35,000	35,000
03-44-3-372	Telephone	Land Lines Mobile Phones Internet Access	160 840 240	1,240
03-44-3-380	Laundry Service	Uniform Cleaning	900	900

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Water

Department: Water Distribution

Account Number	Description	Detail	Amount	Total
03-44-3-390	Miscellaneous Services	Traffic control Meter Calibration Cross-Connection Programs JULIE	5,000 1,000 2,300 4,000	12,300
<u>Capital Outlay</u>				
03-44-4-400	Vehicles	Truck #630	15,000	15,000
03-44-4-420	Water System	Raymond Avenue Main Water Garage Doors	1,300,000 25,000	1,325,000
03-44-4-430	Office Equipment		500	500
03-44-4-440	Other Equipment	SCADA Upgrades	15,000	15,000
03-44-4-448	Information Technology	Computer Replacement	960	960
<u>Supplies</u>				
03-44-5-500	Vehicle Parts & Supplies		10,000	10,000
03-44-5-502	Equipment Parts		2,000	2,000
03-44-5-504	Building and Landscape Materials		500	500
03-44-5-520	Janitorial Supplies		200	200
03-44-5-530	Chemicals	Chemicals for Water Plant	2,000	2,000
03-44-5-540	Uniforms		600	600
03-44-5-550	Fuel	Regular Fuel Diesel Fuel	3,500 3,500	7,000
03-44-5-570	Small Tools		1,000	1,000
03-44-5-572	Traffic Control Supplies		2,000	2,000
03-44-5-574	Materials for Water Mains	Hydrant purchases Valve purchases Clamps & Miscellaneous Parts Concrete valve vaults Gravel	60,000 6,000 15,000 1,500 7,500	90,000
03-44-5-576	Water Meters		20,000	20,000
03-44-5-578	Water	BNRWC	2,000,000	2,000,000
03-44-5-580	Office Supplies		750	750
<u>Pension & Insurance</u>				
03-44-6-600	Property & Liability Insurance	Risk Management Fund Allocation	24,680	24,680

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Water

Department: Water Distribution

Account Number	Description	Detail	Amount	Total
03-44-6-610	Health & Life Insurance	IPBC MOE EAP	4,560 44,310 20	48,890
03-44-6-620	FICA	Social Security Medicare	16,500 3,900	20,400
03-44-6-630	IMRF	Employer Contribution	18,300	18,300
<u>Other Expenses</u>				
03-44-7-700	Dues & Subscriptions	AWWA APWA	250 250	500
03-44-7-705	Travel, Meals & Lodging		1,000	1,000
03-44-7-710	Training	IPSI PWX Employee Safety Training	350 450 1,500	2,300
03-44-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	50 600 50	700
	Total Budget			\$ 4,460,210

SEWER FUND

The Sewer Fund includes the costs to maintain the Village’s combined sanitary and storm water sewer system. The Sewer Fund is an enterprise fund supported by the revenues derived from sewer fees.

Administration Budget

The Sewer Fund Administration budget includes the costs of administrative support functions.

Operations and Maintenance Budget

Sewer Operations and Maintenance provides the resources to support the personnel, supplies and equipment necessary for the proper operation of the Village’s sewer system.

Budget Notes

- Sewer fee revenue is budgeted at \$1,131,000. This projection assumes the Village Board approves the sewer rate increase recommendation included in the 2017 Water and Sewer Rate Study. The Study recommended a series of water and sewer rate increases beginning in FY 18/19 in order to provide sufficient funding for a sustainable infrastructure replacement plan.

Effective Date	Proposed Rates			Quarterly Bill	
	Water per 100 CF	Sewer per 100 CF	Total per 100 CF	Minimum Bill 600 CF	Typical Bill 1,400 CF
June 2017	\$ 7.71	\$ 2.32	\$ 10.03	\$ 60.18	\$ 140.42
June 2018	\$ 10.00	\$ 2.75	\$ 12.75	\$ 76.50	\$ 178.50
June 2019	\$ 11.50	\$ 2.95	\$ 14.45	\$ 86.70	\$ 202.30
June 2020	\$ 12.75	\$ 3.15	\$ 15.90	\$ 95.40	\$ 222.60
June 2021	\$ 13.00	\$ 3.30	\$ 16.30	\$ 97.80	\$ 228.20
June 2022	\$ 13.25	\$ 3.45	\$ 16.70	\$ 100.20	\$ 233.80
June 2023	\$ 13.50	\$ 3.85	\$ 17.35	\$ 104.10	\$ 242.90
June 2024	\$ 14.25	\$ 3.95	\$ 18.20	\$ 109.20	\$ 254.80
June 2025	\$ 15.00	\$ 4.05	\$ 19.05	\$ 114.30	\$ 266.70
June 2026	\$ 15.50	\$ 4.15	\$ 19.65	\$ 117.90	\$ 275.10
June 2027	\$ 16.00	\$ 4.25	\$ 20.25	\$ 121.50	\$ 283.50

- A total of \$1,398,810 in expenditures is proposed for FY 19/20, an increase of 41.8% from the prior year. The increase is due primarily to planned infrastructure projects.

Administration

- Personnel costs are decreasing due to elimination of the Downspout Disconnection Program Project Coordinator position following a successful conclusion of the grant program.

- The Information Technology Capital Outlay line item includes \$50,000 for the ERP Software Replacement project.
- The Downspout Disconnect Program line item budget has been eliminated following a successful conclusion of the grant program.

Operations and Maintenance

- Personnel costs have increased in the Distribution budget for FY 19/20 due to a reallocation between the General Fund, Water Fund and Sewer Fund following a review of the previous five years hours spent on tasks specific to each fund.
- The Engineering line item includes additional funds for the sewer lining project.
- Vehicle maintenance is a new line item now that the Sewer Fund includes direct costs of vehicles following the elimination of the transfer to the Capital Projects Fund in FY 2017/18.
- Sewer System Capital includes \$200,000 this year for sewer lining. Sewer point repairs are also planned for those streets that are part of the 2019 Paving Program and budgeted at \$228,500. Locations will be identified as the sewers on these streets are cleaned and televised.

SEWER FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
Intergovernmental Revenue							
05-50-4-410	State Grants	\$ 16,314	\$ 39,758	\$ 37,554	\$ 130,280	\$ 47,750	\$ -
05-50-4-420	Federal Grants	13,549	-	-	-	-	-
Total Intergovernmental Revenue		29,863	39,758	37,554	130,280	47,750	-
Charges For Services							
05-50-5-520	Wastewater Service Charges	1,064,528	964,099	956,686	1,065,000	1,080,000	1,131,000
Total Charges For Services		1,064,528	964,099	956,686	1,065,000	1,080,000	1,131,000
Miscellaneous Revenue							
05-50-7-700	Interest on Investments	3,506	6,770	10,003	20,000	10,000	20,000
05-50-7-750	Sales of Village Property	-	-	-	1,930	-	-
05-50-7-790	Miscellaneous Revenue	35,050	7,528	820	-	-	-
Total Miscellaneous Revenue		38,556	14,298	10,823	21,930	10,000	20,000
Total Revenues		\$ 1,132,947	\$ 1,018,155	\$ 1,005,063	\$ 1,217,210	\$ 1,137,750	\$ 1,151,000
Expenditures							
	Salaries & Wages	\$ 122,356	\$ 130,022	\$ 137,997	\$ 140,700	\$ 150,360	\$ 160,540
	Professional Services	80,149	33,559	74,425	46,280	46,080	76,540
	Other Services	66,856	141,308	110,689	92,880	91,880	95,230
	Supplies	11,108	5,795	4,668	25,300	25,400	27,300
	Pension & Insurance	56,715	48,835	59,978	50,170	53,950	60,270
	Other Expenses	34,504	24,854	24,600	56,190	55,720	56,000
Operating Expenditures		371,688	384,373	412,357	411,520	423,390	475,880
	Downspout Disconnect Grant Program	11,391	13,169	16,992	127,400	25,000	-
	Capital Projects	206,174	108,523	265,469	13,500	152,500	531,180
	Transfer to Capital Projects Fund	40,000	20,000	-	-	-	-
	Transfer to Risk Management Fund	-	-	17,255	-	-	-
	Bond Principal Payments	270,000	280,000	290,000	295,000	295,000	310,000
	Bond Interest Payments	113,068	104,200	95,675	90,600	90,600	81,750
Total Expenditures & Transfers Out		\$ 1,012,321	\$ 910,265	\$ 1,097,748	\$ 938,020	\$ 986,490	\$ 1,398,810
Fund Balance Increase/(Decrease)		\$ 120,626	\$ 107,890	\$ (92,685)	\$ 279,190	\$ 151,260	\$ (247,810)
Beginning Fund Balance¹		1,101,055	1,221,681	1,329,571	1,236,886	1,236,886	1,516,076
Ending Fund Balance¹		1,221,681	1,329,571	1,236,886	1,516,076	1,388,146	1,268,266
	Adjustment to Available Cash ²	(198,916)	(179,840)	(164,256)	(164,256)	(164,256)	(164,256)
	Reserved for Bond Abatement	(387,700)	(389,300)	(385,600)	(391,750)	(391,750)	(387,450)
Available Cash at Fiscal Year End		\$ 635,065	\$ 760,431	\$ 687,030	\$ 960,070	\$ 832,140	\$ 716,560

1. Net position excluding investment in capital assets.
 2. Includes receivables and deposits as of year end.

SEWER ADMINISTRATION
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
Salaries & Wages							
05-41-1-100	Full-time Salaries	\$ 62,294	\$ 67,010	\$ 68,086	\$ 70,560	\$ 70,890	\$ 67,550
05-41-1-110	Part-time Wages	18,793	20,602	28,530	20,900	30,570	10,570
05-41-1-130	Overtime	33	53	61	100	100	100
05-41-1-900	Compensated Absences	(582)	771	191	-	-	-
Total Salaries & Wages		80,538	88,436	96,868	91,560	101,560	78,220
Professional Services							
05-41-2-200	Legal	2,880	2,880	2,640	3,380	3,380	3,380
05-41-2-210	Auditing & Reporting	1,900	2,050	2,604	3,000	3,000	2,960
05-41-2-250	Information Technology	3,795	4,503	6,684	7,450	7,450	7,450
05-41-2-270	Banking Services	-	-	1,695	2,200	2,000	500
05-41-2-290	Other Professional Services	4,121	12,929	6,532	1,000	1,000	1,000
Total Professional Services		12,696	22,362	20,155	17,030	16,830	15,290
Other Services							
05-41-3-302	Equipment Maintenance	550	1,021	96	1,000	1,000	1,000
05-41-3-304	Building Maintenance	1,716	8,162	1,971	2,000	1,000	1,000
05-41-3-310	Equipment Rental	749	1,173	865	780	780	780
05-41-3-320	Janitorial Service	544	544	544	600	600	600
05-41-3-350	Notices	-	243	121	300	300	300
05-41-3-360	Printing	1,755	2,113	1,875	2,920	2,920	2,120
05-41-3-370	Postage	3,961	3,578	2,955	6,200	6,200	4,600
05-41-3-372	Telephone	2,732	2,694	2,550	2,480	2,480	2,480
05-41-3-390	Miscellaneous Services	4,156	1,658	141	500	500	500
Total Other Services		16,163	21,186	11,118	16,780	15,780	13,380
Capital Outlay							
05-41-4-430	Office Equipment	308	190	153	1,000	1,000	260
05-41-4-448	Information Technology	-	-	-	-	-	56,600
Total Capital Outlay		308	190	153	1,000	1,000	56,860
Supplies							
05-41-5-504	Building & Landscape Materials	-	-	-	-	-	60
05-41-5-510	Food	-	-	-	-	-	50
05-41-5-520	Janitorial Supplies	37	53	17	100	100	40
05-41-5-560	Books & Maps	-	-	-	-	-	50
05-41-5-580	Office Supplies	886	713	826	800	900	700
Total Supplies		923	766	843	900	1,000	900
Pension & Insurance							
05-41-6-600	Property & Liability Insurance	650	537	781	2,560	2,560	2,230
05-41-6-610	Health & Life Insurance	13,381	12,000	13,212	12,240	13,180	11,210
05-41-6-620	FICA	5,881	6,457	7,081	7,000	7,800	6,100
05-41-6-630	IMRF	9,617	6,560	6,130	5,780	6,700	5,600
Total Pension & Insurance		29,529	25,554	27,204	27,580	30,240	25,140

SEWER ADMINISTRATION
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
<i>Other Expenses</i>							
05-41-7-700	Dues & Subscriptions	2,065	2,193	2,262	2,360	2,360	2,360
05-44-7-705	Travel, Meals & Lodging	-	6	291	600	600	600
05-41-7-710	Training	1,137	1,010	588	1,100	630	630
05-41-7-715	Employee Programs	77	105	157	390	390	410
05-41-7-720	Official Functions	705	359	356	500	500	500
05-41-7-750	Back-up Prevention Program	29,850	20,855	20,642	50,000	50,000	50,000
05-41-7-752	Downspout Disconnect Program	11,391	13,169	16,992	127,400	25,000	-
05-41-7-790	Contingencies	32	-	-	-	-	-
<i>Total Other Expenses</i>		45,257	37,697	41,288	182,350	79,480	54,500
Total Expenditures		\$ 185,414	\$ 196,191	\$ 197,629	\$ 337,200	\$ 245,890	\$ 244,290

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Sewer

Department: Administration

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
05-41-1-100	Full-time Salaries	Village Manager (10%)	\$ 16,415	
		Assistant Village Manager (10%)	11,950	
		Executive Secretary (10%)	5,920	
		Finance Director (10%)	13,130	
		Principal Fiscal Assistant (2%)	6,830	
		Senior Fiscal Assistant (2%)	1,245	
		2 Fiscal Assistants (10%)	9,820	
		Director of Fire & Building (2%)	2,240	\$ 67,550
05-41-1-110	Part-time Wages	Village Clerk (10%)	1,170	
		Fiscal Assistant (45%)	9,000	
		Part Time Assistance (10%)	400	10,570
05-41-1-130	Overtime		100	100
<u>Professional Services</u>				
05-41-2-200	Legal	Village Attorney Retainer	2,880	
		Personnel & Labor Issues	350	
		Other Litigation	150	3,380
05-41-2-210	Auditing & Reporting	Annual Audit	2,650	
		OPEB Report	260	
		GFOA Award Program	50	2,960
05-41-2-250	Information Technology	IT Support	3,000	
		Website	2,500	
		MSI software annual support	1,950	7,450
05-41-2-270	Banking Services		500	500
05-41-2-290	Other Professional Services		1,000	1,000
<u>Other Services</u>				
05-41-3-302	Equipment Maintenance		1,000	1,000
05-41-3-304	Building Maintenance		1,000	1,000
05-41-3-310	Equipment Rental	Copier	710	
		Postal Machine	70	780
05-41-3-320	Janitorial Service	PW Facility Cleaning	600	600
05-41-3-350	Notices	Legal and Personnel	180	
		Annual Treasurer's Report	120	300
05-41-3-360	Printing	Utility Bills	1,200	
		Village Newsletter	720	
		Other	200	2,120

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Sewer

Department: Administration

Account Number	Description	Detail	Amount	Total
05-41-3-370	Postage	Utility Bills Village Newsletter Metered Mail	3,500 400 700	4,600
05-41-3-372	Telephone	Land Lines Mobile Phones Internet Access	1,460 890 130	2,480
05-41-3-390	Miscellaneous Services		500	500
<u>Capital Outlay</u>				
05-41-4-430	Office Equipment		260	260
05-41-4-448	Information Technology <i>(Split Capital/Water/Sewer)</i>	Computer Replacement ERP Software Project Email Server Replacement Fiber Network Project	1,000 50,000 3,600 2,000	56,600
<u>Supplies</u>				
05-41-5-504	Building & Landscape Materials		60	60
05-41-5-510	Food		50	50
05-41-5-520	Janitorial Supplies		40	40
05-41-5-560	Books & Maps		50	50
05-41-5-580	Office Supplies		700	700
<u>Pension & Insurance</u>				
05-41-6-600	Property & Liability Insurance	Risk Management Fund Allocation	2,230	2,230
05-41-6-610	Health & Life Insurance	IPBC EAP	11,190 20	11,210
05-41-6-620	FICA	Social Security Medicare	4,900 1,200	6,100
05-41-6-630	IMRF	Employer Contribution	5,600	5,600

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Sewer

Department: Administration

Account Number	Description	Detail	Amount	Total
<u>Other Expenses</u>				
05-41-7-700	Dues & Subscriptions	American Planning Association	70	
		American Payroll Association	40	
		CMAP	60	
		GFOA	20	
		ICLEI	70	
		ICMA	120	
		IGFOA	30	
		ILCMA	70	
		Illinois Municipal League	130	
		Metropolitan Mayors Caucus	70	
		Municipal Clerks	20	
		Proviso Municipal League	50	
		West Central Municipal Conference	1,190	
		West Suburban Chamber	340	
		Newspapers	20	
		Other	60	2,360
05-41-7-705	Travel, Meals & Lodging	Village Board	200	
		Village Manager	150	
		Assistant Village Manager	100	
		Finance Director	100	
		Other	50	600
05-41-7-710	Training, Safety & Travel	Village Manager	200	
		Assistant Village Manager	150	
		Finance Director	150	
		Other training	130	630
05-41-7-715	Employee Programs	Service Awards	-	
		Tuition Reimbursement	200	
		Employee Events	160	
		Holiday Gifts	50	410
05-41-7-720	Official Functions		500	500
05-41-7-750	Back-up Prevention Program		50,000	50,000
	Total Budget			\$ 244,290

SEWER OPERATIONS AND MAINTENANCE

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

Account Number	Description	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2018/19	Budget FY 2019/20
Salaries & Wages							
05-44-1-100	Full-time Salaries	\$32,817	\$33,525	\$34,454	\$ 35,670	\$ 35,330	\$ 68,900
05-44-1-120	Part-time Wages	5,448	5,339	3,487	6,120	6,120	6,070
05-44-1-130	Overtime	3,659	3,095	1,922	7,350	7,350	7,350
05-44-1-900	Compensated Absences	(106)	(373)	1,266	-	-	-
Total Salaries & Wages		41,818	41,586	41,129	49,140	48,800	82,320
Professional Services							
05-44-2-220	Engineering	67,393	10,991	54,121	27,750	27,750	59,750
05-44-2-250	Information Technology	60	206	149	1,500	1,500	1,500
Total Professional Services		67,453	11,197	54,270	29,250	29,250	61,250
Other Services							
05-44-3-300	Vehicle Maintenance	-	-	-	-	-	5,000
05-44-3-302	Equipment Maintenance	3,569	7,636	7,275	6,000	6,000	6,000
05-44-3-304	Building Maintenance	1,230	104	355	1,000	1,000	1,000
05-44-3-310	Equipment Rental	40,000	32,850	-	-	-	500
05-44-3-320	Janitorial Service	227	208	36	-	-	250
05-44-3-326	Sewer Cleaning	36,515	89,122	76,169	58,000	58,000	58,000
05-44-3-330	Utilities	2,846	2,540	2,999	2,750	2,750	2,750
05-44-3-372	Telephone	545	528	562	550	550	550
05-44-3-380	Laundry Service	660	755	882	800	800	800
05-44-3-390	Miscellaneous Services	5,101	6,379	11,293	7,000	7,000	7,000
Total Other Services		90,693	140,122	99,571	76,100	76,100	81,850
Capital Outlay							
05-44-4-400	Vehicles	-	-	1,930	12,500	5,000	5,000
05-44-4-420	Sewer System	205,533	108,333	263,386	-	144,000	468,500
05-44-4-430	Office Equipment	-	-	-	-	-	500
05-44-4-440	Other Equipment	333	-	-	-	2,500	-
05-44-4-448	Information Technology	-	-	-	-	-	320
Total Capital Outlay		205,866	108,333	265,316	12,500	151,500	474,320
Supplies							
05-44-5-502	Equipment Parts & Supplies	1,113	374	1,012	1,000	1,000	1,000
05-44-5-504	Building & Landscape Materials	48	55	26	1,500	1,500	1,500
05-44-5-520	Janitorial Supplies	135	68	44	400	400	400
05-44-5-530	Chemicals	-	-	-	-	-	2,000
05-44-5-540	Uniforms	331	484	298	600	600	600
05-44-5-570	Small Tools	6	91	-	200	200	200
05-44-5-572	Traffic Control Supplies	-	4	-	200	200	200
05-44-5-574	Materials for Sewers	7,874	3,729	2,081	20,000	20,000	20,000
05-44-5-576	Water Meters	400	-	-	-	-	-
05-44-5-580	Office Supplies	278	224	364	500	500	500
Total Supplies		10,185	5,029	3,825	24,400	24,400	26,400
Pension & Insurance							
05-44-6-600	Property & Liability Insurance	9,795	9,016	19,181	7,930	7,930	6,620
05-44-6-610	Health & Life Insurance	7,769	7,040	6,846	7,360	7,480	16,310
05-44-6-620	FICA	3,166	3,160	3,236	3,800	3,900	6,400
05-44-6-630	IMRF	6,190	3,998	3,511	3,500	4,400	5,800
05-44-6-640	Unemployment	266	67	-	-	-	-
Total Pension & Insurance		27,186	23,281	32,774	22,590	23,710	35,130

SEWER OPERATIONS AND MAINTENANCE
 VILLAGE OF LA GRANGE PARK
 Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
<i>Other Expenses</i>							
05-44-7-700	Dues & Subscriptions	55	127	229	200	200	200
05-44-7-705	Travel, Meals & Lodging	-	-	2	500	500	500
05-44-7-710	Training	459	169	36	500	500	500
05-44-7-715	Employee Programs	57	30	37	40	40	300
05-44-7-790	Contingencies	67	-	-	-	-	-
<i>Total Other Expenses</i>		638	326	304	1,240	1,240	1,500
Total Expenditures		\$ 443,839	\$ 329,874	\$ 497,189	\$ 215,220	\$ 355,000	\$ 762,770

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Sewer

Department: Sewer O&M

Account Number	Description	Detail	Amount	Total
<u>Salaries & Wages</u>				
05-44-1-100	Full-time Salaries	Public Works Director (10%) Foreman (10%) Water Operator (10%) Mechanic (10%) 5 Maintenance Workers (10%)	\$ 12,225 8,415 8,490 7,950 31,820	\$ 68,900
05-44-1-120	Part-time Wages	Executive Secretary (10%) 4 Seasonal Maint Worker (10%)	3,570 2,500	6,070
05-44-1-130	Overtime		7,350	7,350
<u>Professional Services</u>				
05-44-2-220	Engineering	Sewer Lining Emergency Repairs Sewer Main Point Repairs Cleaning & Televising	32,000 2,250 18,000 7,500	59,750
05-44-2-250	Information Technology	IT Support	1,500	1,500
<u>Services</u>				
05-44-3-300	Vehicle Maintenance		5,000	5,000
05-44-3-302	Equipment Maintenance	Lift Station Maintenance Other Maintenance	4,000 2,000	6,000
05-44-3-304	Building Maintenance		1,000	1,000
05-44-3-310	Equipment Rental	Copier	500	500
05-44-3-320	Janitorial Service		250	250
05-44-3-326	Sewer Cleaning & Televising	Sewer Cleaning & Televising Street Sweeping Debris Disposal	50,000 8,000	58,000
05-44-3-330	Utilities	Com Ed & Nicor	2,750	2,750
05-44-3-372	Telephone	Land Lines Mobile Phones Internet Access	170 190 190	550
05-44-3-380	Laundry Service	Uniform Cleaning	800	800
05-44-3-390	Miscellaneous Services	NPDES Permit Other	5,000 2,000	7,000

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Sewer

Department: Sewer O&M

Account Number	Description	Detail	Amount	Total
<u>Capital Outlay</u>				
05-44-4-400	Vehicles	Truck #630	5,000	5,000
05-44-4-420	Sewer System	Phase 4 Point Repairs	228,500	
		Sewer lining	200,000	
		Catch Basin Replacements	40,000	468,500
05-44-4-430	Office Equipment		500	500
05-44-4-440	Other Equipment		-	-
05-44-4-448	Information Technology	Computer Replacement	320	320
<u>Supplies</u>				
05-44-5-502	Equipment Parts		1,000	1,000
05-44-5-504	Building & Landscape Materials		1,500	1,500
05-44-5-520	Janitorial Supplies		400	400
05-44-5-530	Chemicals		2,000	2,000
05-44-5-540	Uniforms		600	600
05-44-5-570	Small Tools		200	200
05-44-5-572	Traffic Control Supplies		200	200
05-44-5-574	Materials for Sewers		20,000	20,000
05-44-5-580	Office Supplies		500	500
<u>Pension & Insurance</u>				
05-44-6-600	Property & Liability Insurance	Risk Management Fund Allocation	6,620	6,620
05-44-6-610	Health & Life Insurance	IPBC	1,520	
		MOE	14,770	
		EAP	20	16,310
05-44-6-620	FICA	Social Security	5,200	
		Medicare	1,200	6,400
05-44-6-630	IMRF	Employer Contribution	5,800	5,800

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Sewer

Department: Sewer O&M

Account Number	Description	Detail	Amount	Total
<u>Other Expenses</u>				
05-44-7-700	Dues & Subscriptions	AWWA APWA	100 100	200
05-44-7-705	Travel, Meals & Lodging		500	500
05-44-7-710	Training	Employee Safety Training	500	500
05-44-7-715	Employee Programs	Service Awards Tuition Reimbursement Holiday Gifts	50 200 50	300
	Total Budget			\$ 762,770

MOTOR FUEL TAX FUND

The revenues of the Motor Fuel Tax Fund (MFT) represent the Village's share of the state gas tax receipts. The state of Illinois remits a percentage of the state gas tax receipts to municipalities on a per capita formula. The use of MFT funds is limited by state statute to expenses related to construction, repair and maintenance of the road system. This includes streets, sidewalks, signs and snow and ice control.

Budget Notes

- \$75,000 is included to continue a patching program to repair deteriorated sections of roadway that are in need of repair.

MOTOR FUEL TAX FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2018/19	Budget FY 2019/20
Intergovernmental Revenue							
04-50-4-404	State Motor Fuel Tax	\$ 347,336	\$ 344,180	\$ 346,713	\$ 350,000	\$ 350,000	\$ 350,000
04-50-4-410	State Grants	-	-	-	-	-	-
04-50-4-420	Federal Grants	20,322	-	-	-	-	-
Total Intergovernmental Revenue		367,658	344,180	346,713	350,000	350,000	350,000
Miscellaneous Revenue							
04-50-7-700	Interest on Investments	309	1,791	5,636	14,000	6,000	15,000
Total Miscellaneous Revenue		309	1,791	5,636	14,000	6,000	15,000
Total Revenues		\$ 367,967	\$ 345,971	\$ 352,349	\$ 364,000	\$ 356,000	\$ 365,000
Expenditures							
Professional Services							
04-40-2-220	Engineering Services	\$ 59,072	\$ -	\$ -	\$ 28,500	\$ 40,000	\$ -
Total Professional Services		59,072	-	-	28,500	40,000	-
Services							
04-40-3-306	Street Light/Traffic Signal Maint	-	24,837	24,873	28,000	28,000	28,000
04-40-3-330	Utilities	-	41,377	39,796	40,000	40,000	40,000
04-40-3-340	Street Resurfacing	232,266	84,438	-	-	-	75,000
04-40-3-342	Sidewalks	19,913	19,500	19,500	19,500	19,500	19,500
04-40-3-343	Pavement Marking	-	8,055	10,236	10,400	19,500	19,500
04-40-3-345	Crack Sealing	-	-	19,500	19,500	19,500	19,500
Total Services		252,179	178,207	113,905	117,400	126,500	201,500
Supplies							
04-40-5-532	Road Salt	-	36,136	34,024	30,000	75,000	85,000
04-40-5-574	Materials for Streets	-	8,852	14,398	19,500	19,500	19,500
Total Supplies		-	44,988	48,422	49,500	94,500	104,500
Other Financing Uses							
04-46-7-780	Transfer to Debt Service Fund	-	-	-	-	-	-
04-46-7-785	Transfer to General Fund	-	60,000	-	-	-	-
Total Other Financing Uses		-	60,000	-	-	-	-
Total Expenditures		\$ 311,251	\$ 283,195	\$ 162,327	\$ 195,400	\$ 261,000	\$ 306,000
Fund Balance Increase/(Decrease)		\$ 56,716	\$ 62,776	\$ 190,022	\$ 168,600	\$ 95,000	\$ 59,000
Beginning Fund Balance		267,026	323,742	386,518	576,540	576,540	745,140
Ending Fund Balance		323,742	386,518	576,540	745,140	671,540	804,140
Adjustment to Available Cash ¹		(32,233)	(29,731)	(31,086)	(31,086)	(31,086)	(31,086)
Available Cash at Fiscal Year End		\$ 291,509	\$ 356,787	\$ 545,454	\$ 714,054	\$ 640,454	\$ 773,054

1. Includes receivables and deposits as of year end.

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Motor Fuel Tax

Department: Public Works

Account Number	Description	Detail	Amount	Total
<u>Services</u>				
04-40-3-306	Street Light & Traffic Signal Maint.	IDOT Traffic Signal Maintenance	13,000	
		31st St. Lighting	7,000	
		La Grange Rd Lighting	8,000	\$ 28,000
04-40-3-330	Utilities	Electricity for Street Lights	40,000	40,000
04-40-3-340	Street Resurfacing	Patching Program	75,000	75,000
04-40-3-342	Sidewalks	Annual Sidewalk Program <i>(\$20,000 in General Fund)</i>	19,500	19,500
04-40-3-343	Pavement Marking	Thermoplastic school markings	19,500	19,500
04-40-3-345	Crack Sealing	Annual Program <i>(\$15,000 in General Fund)</i>	19,500	19,500
<u>Supplies</u>				
04-40-5-532	Road Salt	Salt	75,000	
		Brine	10,000	85,000
04-40-5-574	Materials for Streets	Cold Mix Asphalt	5,000	
		Hot crack materials	9,500	
		Asphalt/concrete materials	5,000	19,500
	Total Budget			\$ 306,000

EMERGENCY TELEPHONE SYSTEM FUND

The Emergency Telephone System Fund was established to account for the revenue received from the telephone surcharge to support 9-1-1 services. The revenues generated by the surcharge must be spent on emergency communications. The Village's Emergency Telephone System Board (ETSB) is responsible for supervising the 9-1-1 system and authorizing all disbursements from the Fund.

In 2015, Public Act 99-0006 changed the way 9-1-1 surcharges are collected. Starting January 2016, the Village no longer collects a local surcharge. Instead, there is a uniform statewide surcharge that applies to both landline and wireless phones. The new surcharge is distributed by the state to 9-1-1 providers based on a new formula set by statute.

Also in 2015, the Village entered into an intergovernmental agreement with the Villages of La Grange and Western Springs to consolidate 9-1-1 services and created the Lyons Township Area Communications Center (LTACC). The intergovernmental agreement creating LTACC dissolves the Villages' ETSB and creates a joint ETSB to oversee LTACC's 9-1-1 expenses. LTACC began operations in March 2017 and all 9-1-1 surcharge funds are now provided directly to LTACC by the state

EMERGENCY TELEPHONE SYSTEM FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>
Local Tax							
08-50-1-124	911 Wireline Surcharge	\$ 35,408	\$ -	\$ -	\$ -	\$ -	\$ -
Total Local Tax		35,408	-	-	-	-	-
Intergovernmental Revenues							
08-50-4-450	911 Wireless Surcharge	58,241	-	-	-	-	-
08-50-4-460	911 State Surcharge	42,339	85,424	-	-	-	-
Total Intergovernmental		100,580	85,424	-	-	-	-
Miscellaneous Revenue							
08-50-7-700	Interest on Investments	872	608	-	-	-	-
08-50-7-790	Miscellaneous Revenue	29,406	43,873	-	-	-	-
Total Miscellaneous Revenue		30,278	44,481	-	-	-	-
Total Revenues		\$ 166,266	\$ 129,905	\$ -	\$ -	\$ -	\$ -
Expenditures							
Services							
08-40-3-302	Equipment Maintenance	\$ 11,340	\$ 19,577	\$ -	\$ -	\$ -	\$ -
08-40-3-372	Telephone	57,112	42,096	-	-	-	-
08-40-3-385	Consolidated Dispatch	151,279	169,267	33,603	-	-	-
08-40-3-390	Miscellaneous Services	27,276	28,695	-	-	-	-
Total Services		247,007	259,635	33,603	-	-	-
Capital Outlay							
08-40-4-410	Building Alterations & Improvements	-	-	-	-	-	-
08-40-4-440	Equipment & Machinery	50,000	-	-	-	-	-
Total Capital Outlay		50,000	-	-	-	-	-
Supplies							
08-40-5-502	Equipment Parts & Supplies	100	-	-	-	-	-
Total Supplies		100	-	-	-	-	-
Interfund Transfers							
08-46-7-780	Transfer to General Fund	38,000	25,645	-	-	-	-
Total Interfund Transfers		38,000	25,645	-	-	-	-
Total Expenditures		\$ 335,107	\$ 285,280	\$ 33,603	\$ -	\$ -	\$ -
Fund Balance Increase/(Decrease)		\$ (168,841)	\$ (155,375)	\$ (33,603)	\$ -	\$ -	\$ -
Beginning Fund Balance		357,819	188,978	33,603	-	-	-
Ending Fund Balance		188,978	33,603	-	-	-	-
Adjustment to Available Cash ¹		(80,524)	(33,603)	-	-	-	-
Available Cash at Fiscal Year End		\$ 108,454	\$ -	\$ -	\$ -	\$ -	\$ -

1. Includes receivables and deposits as of year end.

RISK MANAGEMENT FUND



The purpose of the Risk Management Fund is to account for the cost of the Village's risk management activities and to provide a dedicated reserve balance to pay deductibles and other expenses associated with insurance claims. The Risk Management Fund is financed by transfers from the General, Water, and Sewer Funds based on revenues and claims experience.

The Village is a member of the Intergovernmental Risk Management Agency (IRMA), which is a risk pool composed of local governments across northeastern Illinois. The Village pays an annual contribution to IRMA for a variety of coverages including general liability and workers compensation. This contribution has trended down in recent years due to focused efforts by the Village to limit risk exposure such as ongoing employee safety training and department participation on IRMA committees.

Budget Notes

- The IRMA annual contribution is based on the Village's revenues, claims experience and deductible level. Staff has reviewed the annual contribution credit available by moving to a higher deductible and determined that remaining at the \$2,500 deductible level is appropriate due to the Village's favorable claim experience.

RISK MANAGEMENT FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

Account Number	Description	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2018/19	Budget FY 2019/20
Revenues / Inflows							
<i>Miscellaneous Revenue</i>							
60-50-7-700	Interest	\$ -	\$ -	\$ 502	\$ 1,500	\$ 20,000	\$ 2,000
60-50-7-710	Property Damage Reimbursement	-	-	31,363	20,000	20,000	20,000
60-50-7-771	IRMA Reserves Adjustment	-	-	207,731	95,600	-	30,000
60-50-7-790	Miscellaneous Revenue	-	-	-	-	-	-
Total Miscellaneous Revenue		-	-	239,596	117,100	40,000	52,000
<i>Other Financing Sources</i>							
60-50-9-900	Transfer of IRMA Reserves	-	-	508,746	-	-	-
60-50-9-901	Transfer from General Fund	-	-	186,300	177,370	177,370	147,110
60-50-9-903	Transfer from Water Fund	-	-	33,100	32,140	32,140	27,040
60-50-9-905	Transfer from Sewer Fund	-	-	11,000	10,490	10,490	8,850
Total Other Financing Sources		-	-	739,146	220,000	220,000	183,000
Total Revenues / Inflows		-	-	978,742	337,100	260,000	235,000
Expenditures / Outflows							
<i>Professional Services</i>							
60-40-2-205	IRMA Annual Contribution	\$ -	\$ -	\$ 54,956	\$ 168,975	\$ 190,000	\$ 190,000
60-40-2-206	IRMA Deductibles	-	-	12,184	15,000	25,000	15,000
Total Professional Services		-	-	67,140	183,975	215,000	205,000
<i>Services</i>							
60-40-3-302	Reimbursable Services	-	-	33,106	20,000	10,000	20,000
Total Services		-	-	33,106	20,000	10,000	20,000
<i>Supplies</i>							
60-40-5-502	Reimbursable Supplies	-	-	2,673	5,000	10,000	10,000
Total Supplies		-	-	2,673	5,000	10,000	10,000
Total Expenditures / Outflows		\$ -	\$ -	\$ 102,919	\$ 208,975	\$ 235,000	\$ 235,000
Fund Balance Increase/(Decrease)		\$ -	\$ -	\$ 875,823	\$ 128,125	\$ 25,000	\$ -
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ 875,823	\$ 875,823	\$ 1,003,948
Ending Fund Balance		\$ -	\$ -	\$ 875,823	\$ 1,003,948	\$ 900,823	\$ 1,003,948
Adjustment to Available Cash ¹				(826,139)	(921,739)	(921,739)	(951,739)
Available Cash at Fiscal Year End		\$ -	\$ -	\$ 49,684	\$ 82,209	\$ (20,916)	\$ 52,209

1. Includes receivables and deposits as of year end.

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Risk Management

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
60-40-2-205	IRMA Annual Contribution		\$ 190,000	\$ 190,000
60-40-2-206	IRMA Deductibles		15,000	15,000
<u>Services</u>				
60-40-3-302	Reimbursable Repairs		20,000	20,000
<u>Supplies</u>				
60-40-5-502	Reimbursable Supplies		10,000	10,000
	Total Budget			\$ 235,000

DEBT SERVICE FUND

The Debt Service Fund accounts for the principal and interest payments on general obligation bonds issued by the Village for governmental type activities such as roads and public safety. Bonds issued for water and sewer purposes are accounted for directly in those enterprise type funds.

The Village currently has two outstanding bond issues. The 2014 bonds refunded the 2006 bonds issued for sewer infrastructure projects and is accounted for directly in the Sewer Fund. The 2016 bonds were issued following a referendum for \$10 million in road projects and \$1.2 million in fire equipment. The 2016 bonds will be paid with property tax collected over a ten year period beginning with the 2016 levy.

DEBT SERVICE FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>
Local Taxes							
02-50-1-100	Property Tax (Prior Years)	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -
02-50-1-102	Property Tax	-	-	1,990,299	1,286,000	1,300,000	1,297,000
Total Local Taxes		-	-	1,990,299	1,286,500	1,300,000	1,297,000
Miscellaneous Revenue							
02-50-7-700	Interest on Investments	-	-	3,984	10,000	5,000	10,000
Total Miscellaneous Revenue		-	-	3,984	10,000	5,000	10,000
Other Financing Sources							
02-50-9-900	Transfer from MFT Fund	-	-	-	-	-	-
Total Other Financing Sources		-	-	-	-	-	-
Total Revenues		-	-	1,994,283	1,296,500	1,305,000	1,307,000
Expenditures							
Services							
02-40-3-390	Miscellaneous Services	\$ -	\$ -	\$ 475	\$ 475	\$ 1,000	\$ 1,000
Total Services		-	-	475	475	1,000	1,000
Debt Service							
02-40-8-800	Principal Payments	-	-	565,000	805,000	805,000	845,000
02-40-8-802	Interest Payments	-	-	678,076	443,000	443,000	402,750
Total Debt Service		-	-	1,243,076	1,248,000	1,248,000	1,247,750
Total Expenditures		\$ -	\$ -	\$ 1,243,551	\$ 1,248,475	\$ 1,249,000	\$ 1,248,750
Fund Balance Increase/(Decrease)		\$ -	\$ -	\$ 750,732	\$ 48,025	\$ 56,000	\$ 58,250
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ 750,732	\$ 750,732	\$ 798,757
Ending Fund Balance		\$ -	\$ -	\$ 750,732	\$ 798,757	\$ 806,732	\$ 857,007

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Debt Service Fund

Department: Finance

Account Number	Description	Detail	Amount	Total
<u>Services</u>				
02-40-3-390	Miscellaneous Services	Paying agent fees	\$ 1,000	\$ 1,000
<u>Debt Service</u>				
02-40-8-800	Principal Payments	2016 Road & Fire Bonds	845,000	845,000
02-40-8-802	Interest Payments	2016 Road & Fire Bonds	402,750	402,750
	Total Budget			\$ 1,248,750

CAPITAL PROJECTS FUND

The Capital Projects Fund was established to budget and track major capital improvements and equipment replacements. The Capital Projects Fund generally includes any capital expenditure over \$10,000, other than water and sewer projects.

Budget Notes

- The primary source of funding for the Capital Projects Fund is an annual transfer of cash reserves from the General Fund. For FY 2019/20 the transfer is budgeted at \$500,000.
- A total of \$588,300 in expenditures is proposed for FY 2019/20.
- \$200,000 of the Capital Projects Fund's cash reserves have been assigned to the purchase of a pumper engine. The amount will be increased each fiscal year to allow for the estimated \$500,000 purchase in approximately five years.
- No road projects are funded thru the Capital Projects Fund in FY 2019/20 as the 2016 road bond projects continue.
- \$50,000 is budgeted for Village Hall Board Room audio and video improvements. The cost will be offset by a grant from the West Central Cable Agency.
- The Police Vehicle & Equipment line item includes \$34,000 to purchase a Ford SUV Interceptor with all-wheel drive to replace an existing squad.
- \$91,000 is budgeted for the replacement of the Fire Department's Duty Officer's vehicle, CPR device replacements and a power cot for the second ambulance.
- \$11,000 is budgeted for an anti-ice applicator, \$28,000 for new snow plows and \$28,000 is re-budgeted for Truck #630 for Public Works.
- A total of \$318,300 is budgeted in Information Technology, including \$250,000 for the ERP software project, \$28,080 for email server replacement, \$15,600 for the fiber network project and \$24,620 for computer upgrades and replacements.

CAPITAL PROJECTS FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual FY 2015/16</u>	<u>Actual FY 2016/17</u>	<u>Actual FY 2017/18</u>	<u>Projected FY 2018/19</u>	<u>Budget FY 2018/19</u>	<u>Budget FY 2019/20</u>
Intergovernmental Revenue							
07-50-4-410	State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07-50-4-420	Federal Grants	196,000	-	-	-	-	-
07-50-4-430	Other Grants	-	-	-	-	-	50,000
Total Intergovernmental Revenue		196,000	-	-	-	-	50,000
Miscellaneous Revenue							
07-50-7-700	Interest on Investments	441	815	2,659	4,000	2,000	6,200
07-50-7-750	Sale of Village Property	-	-	6,500	56,065	-	-
07-50-7-790	Miscellaneous Revenue	7,605	668	-	-	50,000	-
Total Miscellaneous Revenue		8,046	1,483	9,159	60,065	52,000	6,200
Other Financing Sources							
07-50-8-810	Transfer from Sewer Fund	40,000	20,000	-	-	-	-
07-50-9-900	Transfer from General Fund	200,000	200,000	200,000	200,000	200,000	500,000
Total Other Financing Sources		240,000	220,000	200,000	200,000	200,000	500,000
Total Revenues		\$ 444,046	\$ 221,483	\$ 209,159	\$ 260,065	\$ 252,000	\$ 556,200
Expenditures							
Professional Services							
07-40-2-220	Engineering	\$ 37,644	\$ 5,551	\$ -	\$ -	\$ -	\$ -
Total Professional Services		37,644	5,551	-	-	-	-
Construction & Maintenance Services							
07-40-3-340	Street Resurfacing	202,027	-	-	-	-	-
07-40-3-342	Sidewalks	15,716	-	8,256	-	-	-
07-40-3-344	Buildings and Grounds	177,294	125,554	9,400	59,000	60,000	-
Total Construction Services		395,037	125,554	17,656	59,000	60,000	-
Capital Projects & Equipment							
07-40-4-441	Admin Vehicles & Equipment	-	-	-	-	-	50,000
07-40-4-442	Police Vehicles & Equipment	75,764	51,908	-	64,000	64,000	34,000
07-40-4-443	Fire Vehicles & Equipment	73,854	19,508	22,723	12,000	57,000	91,000
07-40-4-444	PW Vehicles & Equipment	-	-	58,955	75,200	30,000	67,000
07-40-4-445	Building Vehicles & Equipment	-	-	-	-	-	28,000
07-40-4-448	Information Technology	21,427	19,039	19,206	19,000	19,000	318,300
07-40-4-450	Tree Purchases	34,579	17,221	19,716	-	-	-
Total Capital Outlay		205,624	107,676	120,600	170,200	170,000	588,300
Total Expenditures		\$ 638,305	\$ 238,781	\$ 138,256	\$ 229,200	\$ 230,000	\$ 588,300
Fund Balance Increase/(Decrease)		\$ (194,259)	\$ (17,298)	\$ 70,903	\$ 30,865	\$ 22,000	\$ (32,100)
Beginning Fund Balance		380,734	186,475	169,177	240,080	240,080	270,945
Ending Fund Balance		186,475	169,177	240,080	270,945	262,080	238,845
Assigned for Fire Vehicles		-	-	-	(100,000)	(100,000)	(200,000)
Adjustment to Available Cash ¹		(150,000)	-	-	-	-	-
Available Cash at Fiscal Year End		\$ 36,475	\$ 169,177	\$ 240,080	\$ 170,945	\$ 162,080	\$ 38,845

1. Includes receivables and deposits as of year end.

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Capital Projects

Department: All

Account Number	Description	Detail	Amount	Total
<u>Capital Projects & Equipment</u>				
07-40-4-441	Admin Vehicles & Equipment	Board Room Audio and Video <i>(Grant Funded)</i>	50,000	50,000
07-40-4-442	Police Vehicles & Equipment	Squad	34,000	34,000
07-40-4-443	Fire Vehicles & Equipment	CPR Devices (2) Duty Officer Vehicle Power Cot	25,000 45,000 21,000	91,000
07-40-4-444	PW Vehicles & Equipment	Truck #630 Anti-Ice Applicator Front Mount Snow Plow (2)	28,000 11,000 28,000	67,000
07-40-4-445	Building Vehicles & Equipment	Building Official Vehicle	28,000	28,000
07-40-4-448	Information Technology	Computer Replacement Administration Police Fire Public Works Windows 10 Upgrades Fiber Network Project <i>(Split Capital/Water/Sewer)</i> Email Server Replacement <i>(Split Capital/Water/Sewer)</i> ERP Software Project <i>(Split Capital/Water/Sewer)</i>	7,800 4,800 1,600 1,920 8,500 15,600 28,080 250,000	318,300
	Total Budget			\$ 588,300

ROAD BOND FUND

The Road Bond Fund was established to budget and track road projects financed with the proceeds from a \$10 million bond issuance approved by referendum in March 2016.

Budget Notes

- \$152,000 is budgeted for design and construction engineering.
- \$1,648,000 is budgeted for repaving the following streets:

STREETS FROM ORIGINAL BOND PLAN	STREET	BLOCKS	PRELIMINARY ESTIMATE	
1	Brewster	LGRD – Spring ½ of street	\$145,000	
	TOTAL		\$145,000	
ADDITIONAL STREETS				
2	Waiola	700 -800	\$239,000	
3	Spring	700	\$131,000	
4	Jackson	LGRD – Barnsdale Rd	\$334,000	
5	Oak	LGRD – Barnsdale Rd	\$266,000	
6	Beach	500 - 300	\$347,000	
7	Ashland	600	\$118,000	
	TOTAL		\$1,434,000	
ALLEYS				
1	31 st	Raymond - Ostrander	100,000	
2	31st	Ostrander – Alima Tr.	100,000	
	TOTAL		\$200,000	

- Previous bid prices have come in under budget in the Villages favor which will allow for addition paving to be completed this upcoming fiscal year. Per direction from the Village Board, the two alleys identified will be reconstructed using a portion of the remaining funds in the Road Bond Fund.

ROAD BOND FUND
VILLAGE OF LA GRANGE PARK
 Fiscal Year 2019/20 Budget

<u>Account Number</u>	<u>Description</u>	<u>Actual</u> <u>FY 2015/16</u>	<u>Actual</u> <u>FY 2016/17</u>	<u>Actual</u> <u>FY 2017/18</u>	<u>Projected</u> <u>FY 2018/19</u>	<u>Budget</u> <u>FY 2018/19</u>	<u>Budget</u> <u>FY 2019/20</u>
Revenues							
<i>Intergovernmental Revenue</i>							
70-50-4-412	County Grants	\$ -	\$ -	\$ -	\$ 56,791	\$ -	\$ -
Total Intergovernmental Revenue		-	-	-	56,791	-	-
<i>Miscellaneous Revenue</i>							
70-50-7-700	Interest	-	45,420	30,431	49,000	30,000	8,000
Total Miscellaneous Revenue		-	45,420	30,431	49,000	30,000	8,000
<i>Other Financing Sources</i>							
70-50-9-910	Bond Proceeds	-	10,104,476	-	-	-	-
Total Other Financing Sources		-	10,104,476	-	-	-	-
Total Revenues		\$ -	\$ 10,149,896	\$ 30,431	\$ 105,791	\$ 30,000	\$ 8,000
Expenditures							
<i>Professional Services</i>							
70-44-2-200	Legal Fees	\$ -	\$ 27,679	\$ -	\$ -	\$ -	\$ -
70-44-2-220	Engineering	-	680,730	517,190	402,080	323,000	152,000
70-44-2-290	Other Professional Services	-	76,667	-	-	-	-
Total Professional Services		-	785,076	517,190	402,080	323,000	152,000
<i>Construction & Maintenance Services</i>							
70-44-3-340	Street Resurfacing	-	1,982,186	2,656,814	2,076,000	2,896,000	1,648,000
Total Construction Services		-	1,982,186	2,656,814	2,076,000	2,896,000	1,648,000
Total Expenditures		\$ -	\$ 2,767,262	\$ 3,174,004	\$ 2,478,080	\$ 3,219,000	\$ 1,800,000
Fund Balance Increase/(Decrease)		\$ -	\$ 7,382,634	\$ (3,143,573)	\$ (2,372,289)	\$ (3,189,000)	\$ (1,792,000)
Beginning Fund Balance		-	-	7,382,634	4,239,061	4,239,061	1,866,772
Ending Fund Balance		-	7,382,634	4,239,061	1,866,772	1,050,061	74,772
Adjustment to Available Cash ¹		-	(29,832)	(36,641)	(8,400)	-	-
Available Cash at Fiscal Year End		\$ -	\$ 7,352,802	\$ 4,202,420	\$ 1,858,372	\$ 1,050,061	\$ 74,772

1. Includes receivables and deposits as of year end.

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Road Bond

Department: Public Works

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
70-44-2-220	Engineering Services	Phase 4 Construction Alley Design and Construction	118,000 34,000	
				152,000
<u>Construction & Maintenance Services</u>				
70-44-3-340	Street Resurfacing	Phase 4 Construction <i>(Includes Alley Option)</i>	1,648,000	1,648,000
	Total Budget			\$ 1,800,000

FIRE EQUIPMENT BOND FUND

The Fire Equipment Bond Fund was established to budget and track the purchase of vehicles and equipment financed with the proceeds from a \$1.2 million bond issuance approved by referendum in March 2016. The Village purchased an ambulance in 2017 and a Quint ladder truck in 2018 along with other associated equipment.

FIRE EQUIPMENT BOND FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

Account Number	Description	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2018/19	Budget FY 2019/20
Revenues							
Intergovernmental Revenue							
71-50-4-730	Other Grants	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -
Total Intergovernmental Revenue		-	-	15,000	-	-	-
Miscellaneous Revenue							
71-50-7-700	Interest	-	4,848	10,102	400	-	-
Total Miscellaneous Revenue		-	4,848	10,102	400	-	-
Other Financing Sources							
71-50-9-910	Bond Proceeds	-	1,212,537	-	-	-	-
Total Other Financing Sources		-	1,212,537	-	-	-	-
Total Revenues		\$ -	\$ 1,217,385	\$ 25,102	\$ 400	\$ -	\$ -
Expenditures							
Professional Services							
71-43-2-200	Legal Fees	\$ -	\$ 3,321	\$ -	\$ -	\$ -	\$ -
71-43-2-290	Other Professional Services	-	9,200	-	-	-	-
Total Professional Services		-	12,521	-	-	-	-
Capital Projects & Equipment							
71-43-4-443	Fire Vehicles & Equipment	-	20,188	1,191,929	18,249	25,376	-
Total Capital Outlay		-	20,188	1,191,929	18,249	25,376	-
Total Expenditures		\$ -	\$ 32,709	\$ 1,191,929	\$ 18,249	\$ 25,376	\$ -
Fund Balance Increase/(Decrease)		\$ -	\$ 1,184,676	\$(1,166,827)	\$ (17,849)	\$ (25,376)	\$ -
Beginning Fund Balance		-	-	1,184,676	17,849	17,849	-
Ending Fund Balance		-	1,184,676	17,849	-	(7,527)	-
Adjustment to Available Cash ¹		-	-	-	-	-	-
Available Cash at Fiscal Year End		\$ -	\$ 1,184,676	\$ 17,849	\$ -	\$ (7,527)	\$ -

1. Includes receivables and deposits as of year end.

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Fire Equipment Bond

Department: Fire

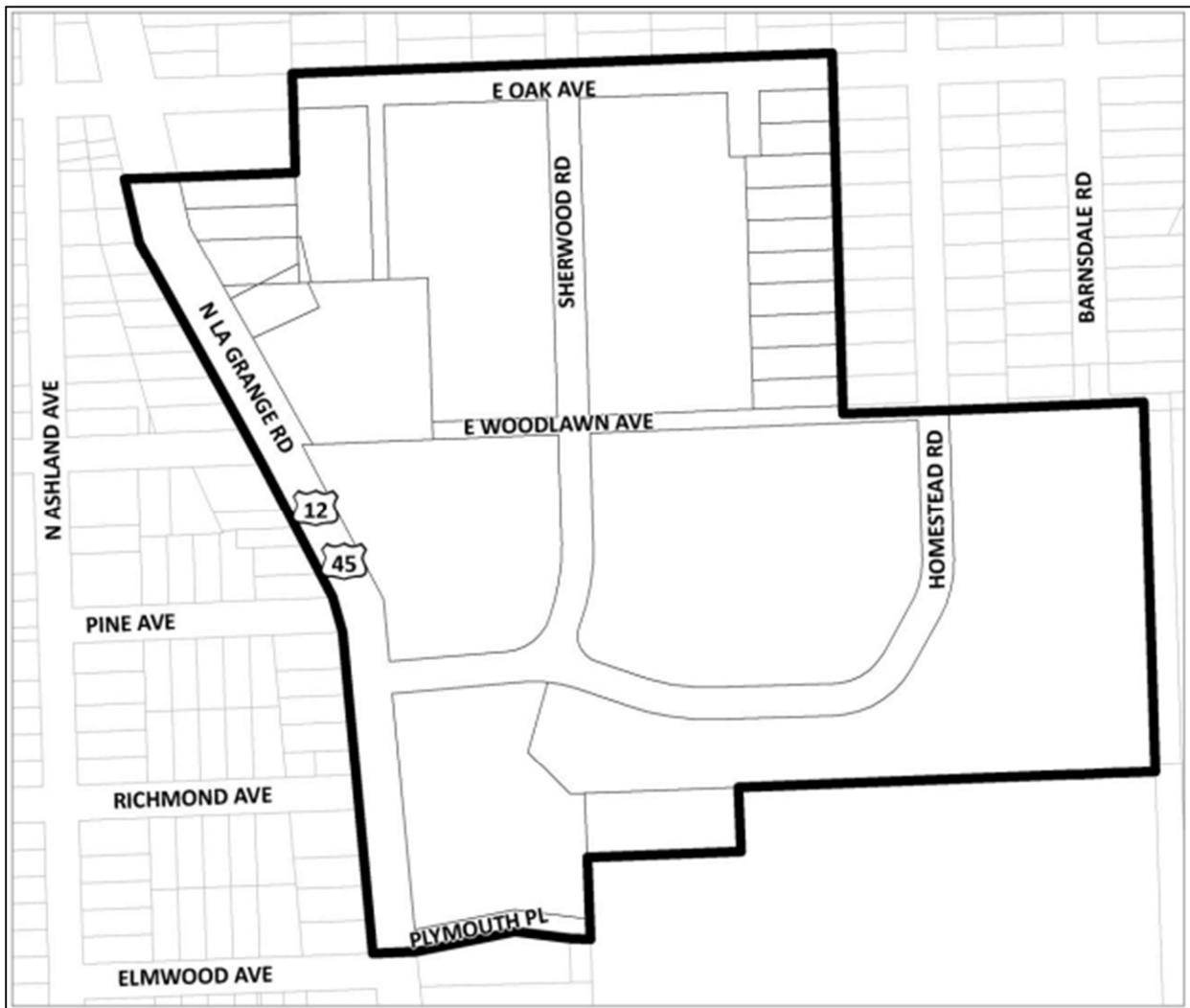
Account Number	Description	Detail	Amount	Total
<u>Capital Projects & Equipment</u>				
71-43-4-443	Fire Vehicles & Equipment		-	-
	Total Budget			\$ -

VILLAGE MARKET TAX INCREMENT FINANCING FUND

The Village Market Tax Increment Financing Fund (TIF) was established to account for the revenues and project costs within the Village Market TIF District.

The boundary of the Village Market TIF is generally defined to include the Village Market shopping center located east of La Grange Road between Oak Avenue and Brewster Lane, Memorial Park and the Homestead Apartment complex located east of the shopping center. The property consists of 26 tax parcels and 26 buildings on approximately 47 acres of land. Approximately 37 acres of the land is currently improved. Current uses within the TIF District include retail, restaurant, medical, services, open space, and multi-family residential.

The lifespan of the TIF is 2017 thru 2040.



Budget Notes

- The Village received the first distribution of TIF property taxes during FY 2018/19. Due to the Cook County property tax collection and distribution cycle, the first fiscal year includes all of levy year 2017 and approximately half of levy year 2018. Initial distributions were also higher than projected in the TIF study due to a greater than expected increase in property values following the triennial reassessment.
- The FY 2018/19 projection includes \$18,000 in Other Professional Services for the redevelopment study of the former Pancake House property. An additional \$18,000 was included in the Village Market Business District Fund.

VILLAGE MARKET TAX INCREMENT FINANCING FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>
Local Taxes							
80-50-1-102	Property Tax	\$ -	\$ -	\$ -	\$ 330,000	\$ 87,000	\$ 224,000
Total Local Taxes		-	-	-	330,000	87,000	224,000
Miscellaneous Revenue							
80-50-7-700	Interest on Investments	-	-	-	2,000	200	5,000
Total Miscellaneous Revenue		-	-	-	2,000	200	5,000
Total Revenues		-	-	-	332,000	87,200	229,000
Expenditures							
Professional Services							
80-40-2-200	Legal	\$ -	\$ 5,270	\$ 1,298	\$ -	\$ 5,000	\$ 5,000
80-40-2-210	Auditing & Reporting	-	-	-	-	1,500	2,500
80-40-2-290	Other Professional Services	-	23,258	-	18,000	5,000	5,000
Total Professional Services		-	28,528	1,298	18,000	11,500	12,500
Other Services							
80-40-3-390	Miscellaneous Services	-	535	325	-	-	-
Total Other Services		-	535	325	-	-	-
Other Expenses							
80-40-7-700	Dues & Subscriptions	-	-	-	325	-	325
Total Other Expenses		-	-	-	325	-	325
Total Expenditures		\$ -	\$ 29,063	\$ 1,623	\$ 18,325	\$ 11,500	\$ 12,825
Fund Balance Increase/(Decrease)		\$ -	\$ (29,063)	\$ (1,623)	\$ 313,675	\$ 75,700	\$ 216,175
Beginning Fund Balance		\$ -	\$ -	\$ (29,063)	\$ (30,686)	\$ (30,686)	\$ 282,989
Ending Fund Balance		\$ -	\$ (29,063)	\$ (30,686)	\$ 282,989	\$ 45,014	\$ 499,164

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Village Market TIF

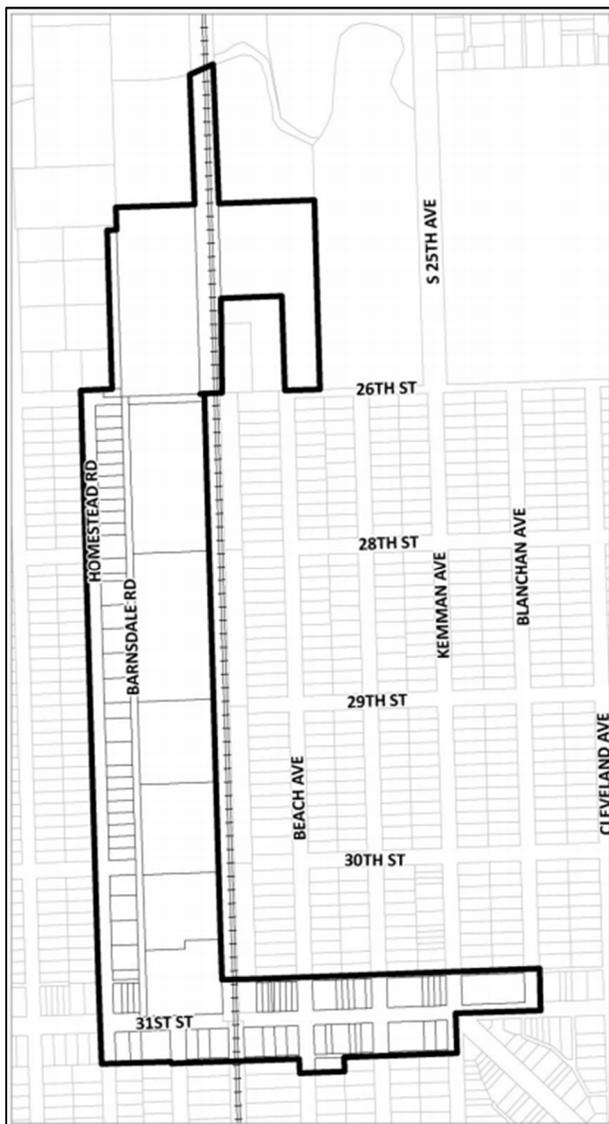
Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
80-40-2-200	Legal		\$ 5,000	\$ 5,000
80-40-2-210	Auditing & Reporting		2,500	2,500
80-40-2-290	Other Professional Services		5,000	5,000
<u>Other Expenses</u>				
80-40-7-700	Dues & Subscriptions	ITIA Membership	325	325
	Total Budget			\$ 12,825

31ST / BARNSDALE TAX INCREMENT FINANCING FUND

The 31st / Barnsdale Tax Increment Financing Fund (TIF) was established to budget and track the revenues and project costs within the 31st / Barnsdale TIF District.

The 31st Street/Barnsdale TIF District generally runs east along 31st Street from Homestead Road on the west to Blanchan Avenue on the east and along Homestead Road and Barnsdale Road, from East 31st Street on the south to just north of East 26th Street. The area consists of 94 tax parcels and 67 buildings, totaling 163 PINs. Four parcels are comprised of Indian Harbor Belt Railroad Right of Way. Approximately 56 acres of land are included of which approximately 40 acres are improved and 5 acres are vacant. The remaining acreage is rights-of-way. Current uses in the District include commercial, industrial, recreational, open space, and multi-family residential. The lifespan of the TIF is 2017 thru 2040.



Budget Notes

- The Village received the first distribution of TIF property taxes during FY 2018/19. Due to the Cook County property tax collection and distribution cycle, the first fiscal year includes all of levy year 2017 and approximately half of levy year 2018. Initial distributions were also higher than projected in the TIF study due to a greater than expected increase in property values following the triennial reassessment.
- The FY 2019/20 budget includes \$9,000 in engineering and \$60,000 in capital improvements for the North Beach Avenue parking lot.
- The FY 2019/20 budget includes \$20,000 in development agreements for potential incentive payments.

31ST / BARNSDALE TAX INCREMENT FINANCING FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>
Local Taxes							
81-50-1-102	Property Tax	\$ -	\$ -	\$ -	\$ 460,000	\$ 70,000	\$ 315,000
Total Local Taxes		-	-	-	460,000	70,000	315,000
Miscellaneous Revenue							
81-50-7-700	Interest on Investments	-	-	-	1,500	200	5,000
Total Miscellaneous Revenue		-	-	-	1,500	200	5,000
Total Revenues		-	-	-	461,500	70,200	320,000
Expenditures							
Professional Services							
81-40-2-200	Legal	\$ -	\$ 6,420	\$ 9,075	\$ 10,000	\$ 10,000	\$ 10,000
81-40-2-210	Auditing & Reporting	-	-	-	-	1,500	2,500
81-40-2-220	Engineering	-	-	11,500	12,500	-	9,000
81-40-2-290	Other Professional Services	-	24,783	286	-	5,000	5,000
Total Professional Services		-	31,203	20,861	22,500	16,500	26,500
Other Services							
81-40-3-390	Miscellaneous Services	-	532	325	-	-	-
Total Other Services		-	532	325	-	-	-
Capital Outlay							
81-40-4-420	Capital Improvements	-	-	90,836	17,785	-	60,000
Total Other Services		-	-	90,836	17,785	-	60,000
Other Expenses							
80-40-7-700	Dues & Subscriptions	-	-	-	325	-	325
81-40-7-798	Development Agreements	-	-	-	-	15,000	20,000
Total Other Expenses		-	-	-	325	15,000	20,325
Total Expenditures		\$ -	\$ 31,735	\$ 112,022	\$ 40,610	\$ 31,500	\$ 106,825
Fund Balance Increase/(Decrease)		\$ -	\$ (31,735)	\$ (112,022)	\$ 420,890	\$ 38,700	\$ 213,175
Beginning Fund Balance		\$ -	\$ -	\$ (31,735)	\$ (143,757)	\$ (143,757)	\$ 277,133
Ending Fund Balance		\$ -	\$ (31,735)	\$ (143,757)	\$ 277,133	\$ (105,057)	\$ 490,308

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: 31st / Barnsdale TIF

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
81-40-2-200	Legal		\$ 10,000	\$ 10,000
81-40-2-210	Auditing & Reporting		2,500	2,500
81-40-2-220	Engineering	North Beach Parking Strip	9,000	9,000
81-40-2-290	Other Professional Services		5,000	5,000
<u>Capital Outlay</u>				
81-40-4-420	Capital Improvements	North Beach Parking Strip	60,000	60,000
<u>Other Expenses</u>				
81-40-7-700	Dues & Subscriptions	ITIA Membership	325	325
81-40-7-798	Development Agreements		20,000	20,000
	Total Budget			\$ 106,825

VILLAGE MARKET BUSINESS DISTRICT FUND

The Village Market Business District Fund was established to account for the revenues and project costs within the Village Market Business District.

Business Districts are a public financing tool used to promote redevelopment and reinvestment in public infrastructure, and fund other community-improvement projects. The business district allows the Village to implement an additional sales tax of up to 1% on retail goods within the district boundaries for up to 23 years. Certain sales are exempt, such as drugs, medicines, and food.



Budget Notes

- The FY 2018/19 projection includes \$18,000 in Other Professional Services for the redevelopment study of the former Pancake House property. An additional \$18,000 was included in the Village Market TIF District Fund.

VILLAGE MARKET BUSINESS DISTRICT FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>
Local Taxes							
85-50-1-110	Sales Tax	\$ -	\$ -	\$ 82,766	\$ 110,000	\$ 96,000	\$ 110,000
Total Local Taxes		-	-	82,766	110,000	96,000	110,000
Miscellaneous Revenue							
85-50-7-700	Interest on Investments	-	-	153	1,500	800	2,800
Total Miscellaneous Revenue		-	-	153	1,500	800	2,800
Total Revenues		-	-	82,919	111,500	96,800	112,800
Expenditures							
Professional Services							
85-40-2-200	Legal	\$ -	\$ 500	\$ -	\$ -	\$ 2,500	\$ 2,500
85-40-2-210	Auditing & Reporting	-	-	-	-	1,500	-
85-40-2-290	Other Professional Services	-	12,640	-	18,000	2,500	2,500
Total Professional Services		-	13,140	-	18,000	6,500	5,000
Total Expenditures		\$ -	\$ 13,140	\$ -	\$ 18,000	\$ 6,500	\$ 5,000
Fund Balance Increase/(Decrease)		\$ -	\$ (13,140)	\$ 82,919	\$ 93,500	\$ 90,300	\$ 107,800
Beginning Fund Balance		\$ -	\$ -	\$ (13,140)	\$ 69,779	\$ 69,779	\$ 163,279
Ending Fund Balance		\$ -	\$ (13,140)	\$ 69,779	\$ 163,279	\$ 160,079	\$ 271,079

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: Village Market Business District

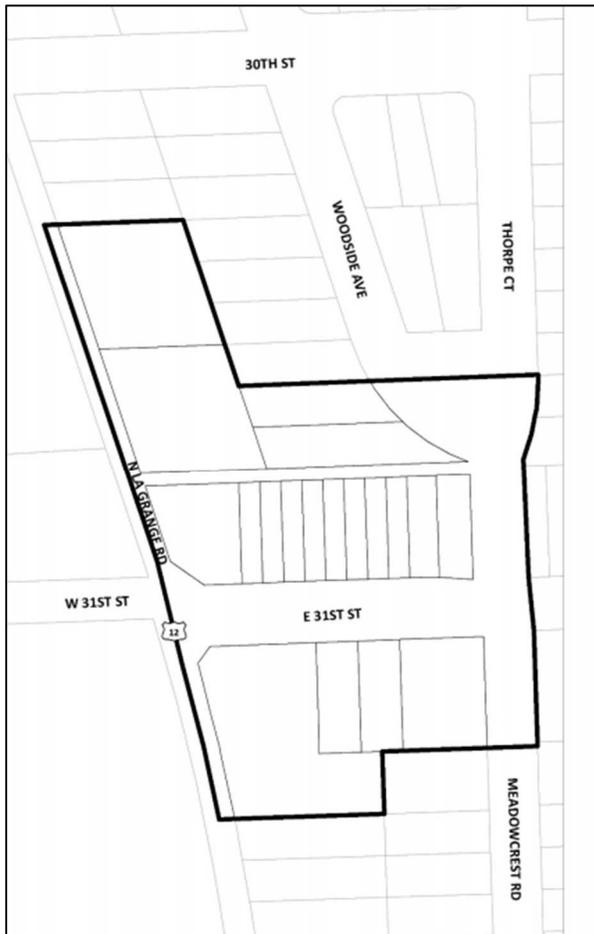
Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
85-40-2-200	Legal		\$ 2,500	\$ 2,500
85-40-2-290	Other Professional Services		2,500	2,500
	Total Budget			\$ 5,000

31ST / NORTH LA GRANGE BUSINESS DISTRICT FUND

The 31st / North La Grange Business District Fund was established to budget and track the revenues and project costs within the 31st / North La Grange Business District.

Business Districts are a public financing tool used to promote redevelopment and reinvestment in public infrastructure, and fund other community-improvement projects. The business district allows the Village to implement an additional sales tax of up to 1% on retail goods within the district boundaries for up to 23 years. Certain sales are exempt, such as drugs, medicines, and food.



31ST / NORTH LA GRANGE BUSINESS DISTRICT FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>
Local Taxes							
86-50-1-110	Sales Tax	\$ -	\$ -	\$ 39,373	\$ 54,000	\$ 46,000	\$ 54,000
Total Local Taxes		-	-	39,373	54,000	46,000	54,000
Miscellaneous Revenue							
86-50-7-700	Interest on Investments	-	-	68	500	250	1,400
Total Miscellaneous Revenue		-	-	68	500	250	1,400
Total Revenues		-	-	39,441	54,500	46,250	55,400
Expenditures							
Professional Services							
86-40-2-200	Legal	\$ -	\$ 880	\$ 715	\$ -	\$ 2,500	\$ 2,500
86-40-2-210	Auditing & Reporting	-	-	-	-	1,500	-
86-40-2-290	Other Professional Services	-	13,582	-	-	2,500	2,500
Total Professional Services		-	14,462	715	-	6,500	5,000
Total Expenditures		\$ -	\$ 14,462	\$ 715	\$ -	\$ 6,500	\$ 5,000
Fund Balance Increase/(Decrease)		\$ -	\$ (14,462)	\$ 38,726	\$ 54,500	\$ 39,750	\$ 50,400
Beginning Fund Balance		\$ -	\$ -	\$ (14,462)	\$ 24,264	\$ 24,264	\$ 78,764
Ending Fund Balance		\$ -	\$ (14,462)	\$ 24,264	\$ 78,764	\$ 64,014	\$ 129,164

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: 31st /North La Grange Business District

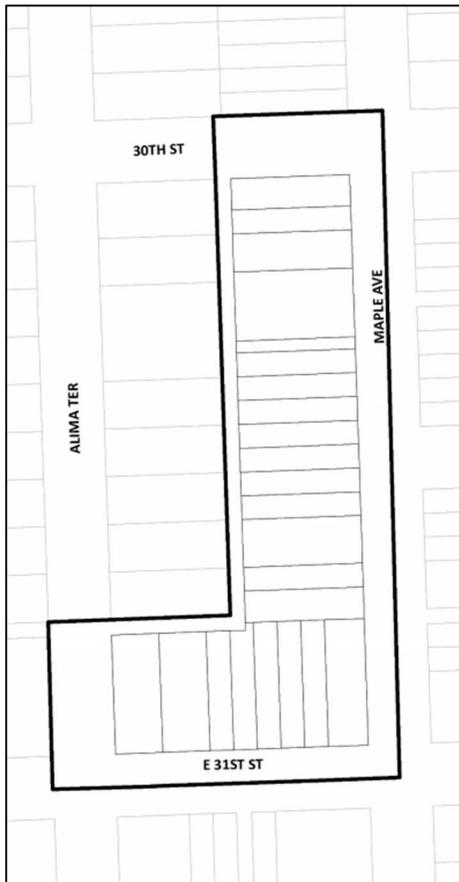
Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
86-40-2-200	Legal		\$ 2,500	\$ 2,500
86-40-2-290	Other Professional Services		2,500	2,500
	Total Budget			\$ 5,000

31ST / MAPLE BUSINESS DISTRICT FUND

The 31st / Maple Business District Fund was established to budget and track the revenues and project costs within the 31st / Maple Business District.

Business Districts are a public financing tool used to promote redevelopment and reinvestment in public infrastructure, and fund other community-improvement projects. The business district allows the Village to implement an additional sales tax of up to 1% on retail goods within the district boundaries for up to 23 years. Certain sales are exempt, such as drugs, medicines, and food.



31ST / MAPLE BUSINESS DISTRICT FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>
Local Taxes							
87-50-1-110	Sales Tax	\$ -	\$ -	\$ 17,778	\$ 22,000	\$ 22,000	\$ 22,000
Total Local Taxes		-	-	17,778	22,000	22,000	22,000
Miscellaneous Revenue							
87-50-7-700	Interest on Investments	-	-	33	150	230	400
Total Miscellaneous Revenue		-	-	33	150	230	400
Total Revenues		-	-	17,811	22,150	22,230	22,400
Expenditures							
Professional Services							
87-40-2-200	Legal	\$ -	\$ 880	\$ -	\$ -	\$ 2,500	\$ 2,500
87-40-2-210	Auditing & Reporting	-	-	-	-	1,500	-
87-40-2-290	Other Professional Services	-	12,853	-	-	2,500	2,500
Total Professional Services		-	13,733	-	-	6,500	5,000
Total Expenditures		\$ -	\$ 13,733	\$ -	\$ -	\$ 6,500	\$ 5,000
Fund Balance Increase/(Decrease)		\$ -	\$ (13,733)	\$ 17,811	\$ 22,150	\$ 15,730	\$ 17,400
Beginning Fund Balance		\$ -	\$ -	\$ (13,733)	\$ 4,078	\$ 4,078	\$ 26,228
Ending Fund Balance		\$ -	\$ (13,733)	\$ 4,078	\$ 26,228	\$ 19,808	\$ 43,628

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: 31st / Maple Business District

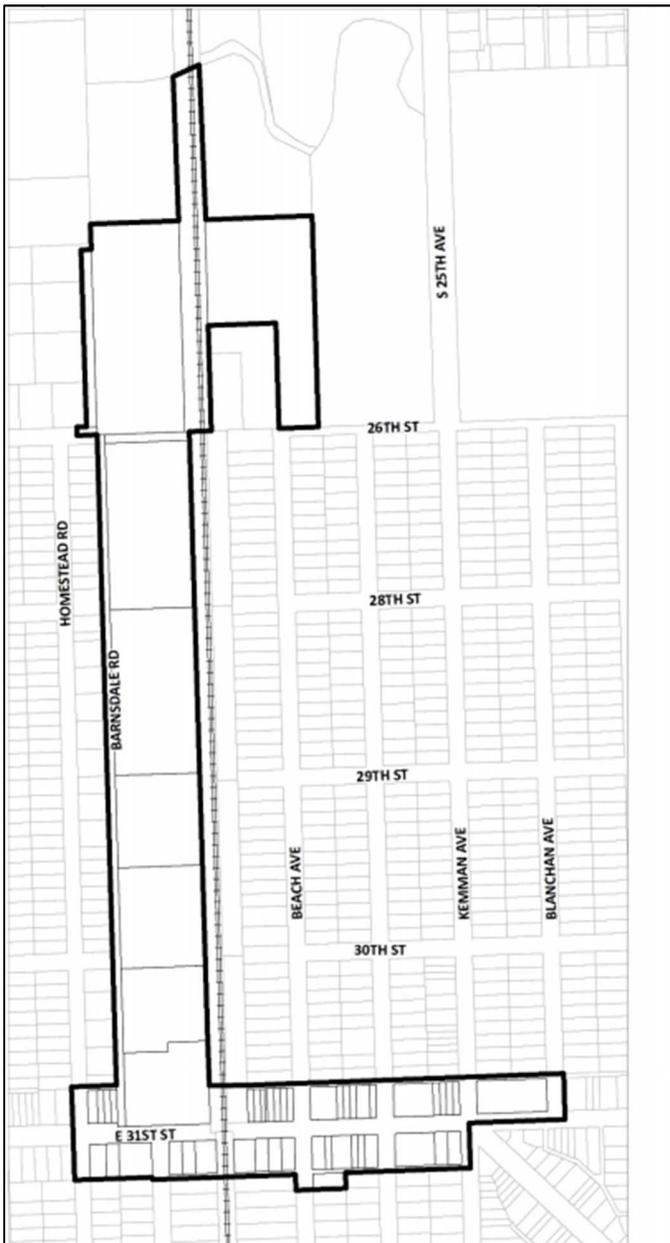
Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
87-40-2-200	Legal		\$ 2,500	\$ 2,500
87-40-2-290	Other Professional Services		2,500	2,500
	Total Budget			\$ 5,000

31ST / BARNSDALE BUSINESS DISTRICT FUND

The 31st / Barnsdale District Fund was established to budget and track the revenues and project costs within the 31st / Barnsdale Business District.

Business Districts are a public financing tool used to promote redevelopment and reinvestment in public infrastructure, and fund other community-improvement projects. The business district allows the Village to implement an additional sales tax of up to 1% on retail goods within the district boundaries for up to 23 years. Certain sales are exempt, such as drugs, medicines, and food.



Budget Notes

- The FY 2019/20 budget includes \$20,000 for existing and potential development agreements.

31ST / BARNSDALE BUSINESS DISTRICT FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

Revenues		Actual	Actual	Actual	Projected	Budget	Budget
<u>Account Number</u>	<u>Description</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>	<u>FY 2017/18</u>	<u>FY 2018/19</u>	<u>FY 2018/19</u>	<u>FY 2019/20</u>
Local Taxes							
88-50-1-110	Sales Tax	\$ -	\$ -	\$ 56,354	\$ 102,000	\$ 65,000	\$ 102,000
Total Local Taxes		-	-	56,354	102,000	65,000	102,000
Miscellaneous Revenue							
88-50-7-700	Interest on Investments	-	-	30	200	100	500
Total Miscellaneous Revenue		-	-	30	200	100	500
Total Revenues		-	-	56,384	102,200	65,100	102,500
Expenditures							
Professional Services							
88-40-2-200	Legal	\$ -	\$ 2,890	\$ -	\$ 1,210	\$ 2,500	\$ 2,500
88-40-2-210	Auditing & Reporting	-	-	-	-	1,500	-
88-40-2-220	Engineering	-	-	10,800	-	-	-
88-40-2-290	Other Professional Services	-	12,640	2,700	-	2,500	2,500
Total Professional Services		-	15,530	13,500	1,210	6,500	5,000
Capital Outlay							
88-40-4-420	Capital Improvements	-	-	88,836	18,000	-	-
Total Other Services		-	-	88,836	18,000	-	-
Other Expenses							
88-40-7-798	Development Agreements	-	-	-	8,000	15,000	20,000
Total Other Expenses		-	-	-	8,000	15,000	20,000
Total Expenditures		\$ -	\$ 15,530	\$ 102,336	\$ 27,210	\$ 21,500	\$ 25,000
Fund Balance Increase/(Decrease)		\$ -	\$ (15,530)	\$ (45,952)	\$ 74,990	\$ 43,600	\$ 77,500
Beginning Fund Balance		\$ -	\$ -	\$ (15,530)	\$ (61,482)	\$ (61,482)	\$ 13,508
Ending Fund Balance		\$ -	\$ (15,530)	\$ (61,482)	\$ 13,508	\$ (17,882)	\$ 91,008

**Budget Detail Worksheet
Fiscal Year 2019/20**

Fund: 31st /Barnsdale Business District

Department: Administration & Finance

Account Number	Description	Detail	Amount	Total
<u>Professional Services</u>				
88-40-2-200	Legal		\$ 2,500	\$ 2,500
88-40-2-290	Other Professional Services		2,500	2,500
<u>Other Expenses</u>				
88-40-7-798	Development Agreements		20,000	20,000
	Total Budget			\$ 25,000

FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund accounts for taxes the Village receives from out of state insurance companies. The 2% tax on policies is collected and distributed by the Illinois Municipal League. By law the funds must be remitted to the treasurer of the Village's Foreign Fire Insurance Board. The Foreign Fire Insurance Board determines the use of the funds for the benefit of the Fire Department.

FOREIGN FIRE INSURANCE FUND

VILLAGE OF LA GRANGE PARK

Fiscal Year 2019/20 Budget

	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2018/19	Budget FY 2019/20
Revenues						
Foreign Fire Insurance Tax	\$ 11,177	\$ 11,081	\$ 12,444	\$ 13,875	\$ 12,500	\$ 15,000
Total Revenues	\$ 11,177	\$ 11,081	\$ 12,444	\$ 13,875	\$ 12,500	\$ 15,000
Expenditures						
Fire Department	\$ 25,561	\$ 8,390	\$ 5,219	\$ 18,000	\$ 10,000	\$ 20,000
Total Expenditures	\$ 25,561	\$ 8,390	\$ 5,219	\$ 18,000	\$ 10,000	\$ 20,000
Fund Balance Increase/(Decrease)	\$ (14,384)	\$ 2,691	\$ 7,225	\$ (4,125)	\$ 2,500	\$ (5,000)
Beginning Fund Balance	\$ 37,226	\$ 22,842	\$ 25,533	\$ 32,758	\$ 32,758	\$ 35,258
Ending Fund Balance	\$ 22,842	\$ 25,533	\$ 32,758	\$ 28,633	\$ 35,258	\$ 30,258

POLICE PENSION FUND

The La Grange Park Police Pension Fund is organized under State statute to provide pension benefits to full-time sworn police officers. The fund is administered by a five-member Pension Board as defined by State statutes, and includes two citizens appointed by the Village Board, two active police officers, and one current beneficiary.

Funds used to pay for the benefits of retired police officers come from three sources:

1. **Active Police Officers** – Current police officers contribute 9.91% of base salary towards the pension plan.
2. **Interest and Investment Income** – Income generated by the Fund's investments.
3. **Village Contribution** – The employer contribution based on professional actuarial calculations.

POLICE PENSION FUND
VILLAGE OF LA GRANGE PARK
Fiscal Year 2019/20 Budget

	Actual FY 2015/16	Actual FY 2016/17	Actual FY 2017/18	Projected FY 2018/19	Budget FY 2018/19	Budget FY 2019/20
Additions						
Employee Contributions	\$ 187,661	\$ 179,206	\$ 181,495	\$ 189,300	\$ 191,300	\$ 198,100
Interest	266,993	238,278	331,490	300,000	250,000	300,000
Employer Contribution	803,853	864,230	853,918	1,042,400	1,010,000	1,100,000
Total Revenues	\$ 1,258,507	\$ 1,281,714	\$ 1,366,903	\$ 1,531,700	\$ 1,451,300	\$ 1,598,100
Deductions						
Pension Benefits	\$ 1,167,361	\$ 1,255,696	\$ 1,349,403	\$ 1,464,590	\$ 1,533,570	\$ 1,602,840
Contribution Refunds	-	70,469	-	-	-	-
Administrative Services	47,026	49,753	51,417	52,000	52,000	55,000
Investment Services	55,567	55,104	56,827	56,000	56,000	56,000
Total Expenditures	\$ 1,269,954	\$ 1,431,022	\$ 1,457,647	\$ 1,572,590	\$ 1,641,570	\$ 1,713,840
Fund Balance Increase/(Decrease)	\$ (11,447)	\$ (149,308)	\$ (90,744)	\$ (40,890)	\$ (190,270)	\$ (115,740)
Unrealized Investment Gain/(Loss)	(360,282)	1,097,618	807,693	733,000	776,000	781,000
Beginning Net Position	\$ 13,459,077	\$ 13,087,348	\$ 14,035,658	\$ 14,752,607	\$ 14,752,607	\$ 15,444,717
Ending Net Position	\$ 13,087,348	\$ 14,035,658	\$ 14,752,607	\$ 15,444,717	\$ 15,338,337	\$ 16,109,977