

Approved 2/25/20

Village of La Grange Park
Regular Board Meeting Minutes
January 28, 2020

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled January 28, 2020 at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

Village President James Discipio called the meeting to order at 7:30 p.m. President Discipio asked all in attendance to rise for the Pledge of Allegiance. Spencer Lisek, a representative from the Boy Scouts, led the Pledge of Allegiance. President Discipio then asked Village Clerk Meghan Kooi to call the roll.

Board Members in attendance were (*unless otherwise noted*):

Trustees:	Scott Mesick Michael Sheehan James Kucera Robert Lautner Jamie Zaura Amanda Seidel (absent)
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Village President:	James Discipio
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Also in Attendance were:

Village Manager:	Julia Cedillo
Assistant Village Manager:	Emily Rodman
Village Clerk:	Meghan Kooi
Village Attorney:	Cathy Keating
Village Engineer:	Mark Volk
Public Works Director:	Rick Radde
Police Chief:	Tim Contois
Building Commissioner:	Patrick Boyle
Finance Director:	Larry Noller
Director of Building and Fire:	Dean Maggos

Village Clerk Kooi informed President Discipio that a quorum was present.

Introduction of New Department of Public Works Employee, Matt Smith, by DPW Director Rick Radde

Public Works Director Rick Radde introduced new Public Works Employee Matt Smith. Mr. Smith had previously worked with the Community Park District of La Grange Park for 7 years.

Public Participation (Agenda Related Items Only)

There was none.

Resolution to Celebrate the 100th Anniversary of the League of Women Voters

President Discipio invoked Presidential Privilege to move up the Agenda Memo Item Resolution to Celebrate the 100th Anniversary of the League of Women Voters. *Trustee Lautner made a Motion: To Approve a Resolution to Celebrate the 100th Anniversary of the League of Women Voters. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.* President Discipio came to the podium to present the League of Women Voters with a plaque commemorating their 100th Anniversary. He thanked the League for all of their work in the community. League President Ann Lee accepted the plaque and thanked the Village Board for their support.

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Consent Agenda

Village Clerk Kooi stated the following items were on the Consent Agenda for approval:

- A. *Approval of Minutes*
 - i. *Village Board Meeting – November 26, 2019*
 - ii. *Executive Session Meeting – November 26, 2019*
 - iii. *Village Board Meeting – December 10, 2019*
 - iv. *Executive Session Meeting – December 10, 2019*
 - v. *Village Board Work Session – January 14, 2020*

- B. *Action - FY19/20 Sewer Lining Program – Edwin Hancock Engineering Agreement – Motion: To Approve and Authorize the Village Manager to Execute an Agreement Between the Village of La Grange Park and Edwin Hancock Engineering for Engineering Services in an Amount Not to Exceed \$32,000 for Design and Construction Engineering for the 2020 Sewer Lining Project*

- C. *Action - FY19/20 Alley Improvements and Off-Street Parking Bid Award – Triggs Construction – Motion: (1) To Accept the Bid Proposal from Triggs Construction Company, in the Amount of \$219,862.75 and (2) To Authorize the Village President to Execute the Contract Documents*

- D. *Action – Motion to Authorize the President and Chairperson of the Finance Committee to sign the register for bills, and authorize the Treasurer and Village Clerk to sign checks in payment of operating bills and salaries as itemized in the Check Registers*

- E. *Action – Motion to Authorize the Village Treasurer and Village Clerk to sign checks in the payment of payroll and other bills that become due between this date and February 25, 2020 with subsequent approval of the Payroll Register and Voucher Register by the Board of Trustees at its regular meeting to be held on February 25, 2020*

The motion to approve the Consent Agenda as Presented was made by Trustee Sheehan. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote.

Village Manager's Report

Village Manager Julia Cedillo had two items to report on. She stated the Draft Budget would be available to the Village Board on March 3, 2020. She also stated there would be a Finance Committee Meeting on March 10, 2020, and Public Meeting on April 14, 2020 to go over the proposed Budget. Village Manager Cedillo also updated the Village Board on the new sound system that had been ordered. She stated the installation of the new sound system would begin on January 29, 2020. This concluded the Village Manager's Report.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Michael Sheehan read the monthly report for December 2019. There was a reminder that the Village offices would be closed on Monday, February 17th in observance of the Presidents' Day holiday. Regular office hours would resume on Tuesday, February 18th at 8:30 a.m. There was also a reminder that the 2020 Federal Census would begin in the Spring. This concluded the Administration Committee Report.

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Trustee Sheehan then read the Agenda Memo Item New Liquor License Classification. At the end of the discussion *Trustee Sheehan made a Motion: To Approve an Ordinance Amending Chapter 112 or Title XI of the La Grange Park Municipal Code. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote.*

Trustee Sheehan then read the Agenda Memo Item Personnel Manual Update – Drug/Alcohol Free Workplace Policy. Trustee Sheehan stated the update would bring the Village in line with State regulations. At the end of the discussion *Trustee Sheehan made a Motion: To Approve Certain Amendments to the Village's Personnel Manual. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

Trustee Sheehan then read the Agenda Memo Item Collective Bargaining Agreement – IUOE Local 150. Trustee Sheehan thanked Village Staff for all of their hard work on the Agreement. At the end of the discussion *Trustee Sheehan made a Motion: To Approve a "Resolution Authorizing the Execution of Collective Bargaining Agreement between the International Union of Operating Engineers, Local 150 Public Employee Division and the Village of La Grange Park." The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Jamie Zaura read the monthly report for December 2019 which included information on the continued work at Rosati's Pizza at the 31st street shopping plaza, updates on the inspections for the Fifth Third Bank Relocation Project, the approval of the rough inspections of the Panera Bread Remodel set to begin in January, 2020, and the completion of the final inspections of the Bistro at Plymouth Place. This concluded the Building and Zoning Committee Report.

Trustee Zaura then read the Agenda Memo Item New Building and Fire Codes. At the end of the discussion *Trustee Zaura made a Motion: To Approve an Ordinance Amending Chapter 93, Chapter 91 and Chapter 150, of the La Grange Park Municipal Code, Regarding Fire Prevention and Protection, and Building Regulations, Within the Village. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote.*

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee James Kucera read the monthly report for December 2019 which included information on the 2019 Street Paving Program and the Raymond Avenue Water Main Replacement. This concluded the Engineering and Capital Projects Committee Report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee Robert Lautner started with the Police Department Summary of Activities for December 2019. The report included a reminder to secure one's personal property at all times, and to lock all vehicles and residences. Trustee Lautner moved on to the Fire Department Activities for December 2019. The report included information on the various staff trainings that were offered throughout the month, the successful completion of the Park Jr. High Fire Drill, and the Fire Chief's visit to St. Louise for Young Readers Week. This concluded the Public Safety Committee report.

Trustee Lautner then read the Agenda Memo Item Addition to Municipal Code 118.03(h)(1) – Possession of Tobacco by Minor. At the end of the discussion *Trustee Lautner made a Motion: To Approve an Ordinance Amending Chapter 118 of the La Grange Park Municipal Code Regulating Tobacco, E-Cigarettes and Related Products. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

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Trustee Lautner then read the Agenda Memo Item Ordinance Amending Cannabis Regulations. Trustee Lautner stated the amendment would mirror the State's statutes. At the end of the discussion *Trustee Lautner made a Motion: To Approve an Ordinance Amending Chapter 132.02 of the La Grange Park Municipal Code Regulating Possession of Cannabis, Controlled Substances and Drug Paraphernalia. The motion was seconded by Trustee Mesick and passed unanimously by roll call vote.*

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Michael Sheehan read the monthly report for December 2019 which included the summary of Public Works Operations, Mechanic Maintenance, and Water Department Operations. This concluded the Public Works Committee report.

Trustee Sheehan then read the Agenda Memo Item – 2019/20 Salt Purchase Contract – Open Purchase Order. At the end of the discussion, *Trustee Sheehan made a motion To Approve an Open Purchase Order with Cargill Incorporated Salt Division, Not to Exceed a Total Amount of \$75,000.00. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Scott Mesick read the Financial Update - As of December 31, 2019. The memo summarized the Village's General Fund financial performance through December 31, 2019 and noted that the Village had completed eight months or 67% of fiscal year 2020, which begins May 1st and runs through April 30th, 2020. This concluded the Finance Committee report.

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

Village Clerk Meghan Kooi had nothing to report.

VILLAGE TREASURER

B. MONTHLY REPORT

Finance Director Larry Noller had nothing to report.

COMMERCIAL REVITALIZATION COMMITTEE

C. MONTHLY REPORT

Trustee James Kucera read the Commercial Revitalization Report which included information on the Joint Review Board Meeting that was held on December 12, 2019, and updates on the Parkholm Strip Center. This concluded the Commercial Revitalization Committee Report.

VILLAGE ENGINEER

D. MONTHLY REPORT

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Village Engineer Mark Volk had nothing to report.

VILLAGE ATTORNEY

E. MONTHLY REPORT

Village Attorney Cathy Keating had nothing to report.

COMMITTEE AND COLLECTORS REPORT

F. MONTHLY REPORT

There were no other reports. *Trustee Sheehan made a motion to approve the Committee and Collector reports as presented. The motion was seconded by Trustee Mesick and passed unanimously by voice vote.*

VILLAGE PRESIDENT REPORT

President James Discipio had one item to report on. He stated that he and several staff members would be attending the WCMC Legislative Breakfast on February 8, 2020.

President Discipio then read the Agenda Memo Item Sustainability Commission Appointment of New Chair. At the end of the discussion *Trustee Mesick made a Motion: To Appoint Sustainability Commissioner Donna Twickler as the New Chair of the La Grange Park Sustainability Commission. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

Public Participation (Non-Agenda Related Items Only)

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board, President Discipio stated he would entertain a motion to adjourn into Executive Session. *Trustee Mesick made a Motion: To Move into Executive Session for the Purpose of Discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in accordance with 5 ILCS 120/2(c)(1). The motion was seconded by Trustee Lautner and passed unanimously by voice vote.*

Meeting adjourned at 8:17 p.m.

Respectfully submitted,



Meghan Kooi
Village Clerk