
PRESIDENT
Dr. James L. Discipio

VILLAGE MANAGER
Julia A. Cedillo

VILLAGE CLERK
Meghan M. Kooi



TRUSTEES
Scott F. Mesick
Michael L. Sheehan
James P. Kucera
Robert T. Lautner
Jamie M. Zaura
Amanda G. Seidel

VILLAGE BOARD MEETING

Tuesday, June 23, 2020 – 7:30 p.m.

Via Teleconference due to COVID-19 Pandemic

Members of the public are encouraged to attend this meeting.

To Access This Meeting:

You can dial in using your phone.

United States: [+1 \(872\) 240-3412](tel:+18722403412)

Access Code: 203-448-909

Public Comments may be submitted prior to and up until 5:00 p.m. on the day of the meeting via email: info@lagrangepark.org. Please put Public Comment in the subject line and reference the meeting your comment is intended for. You may also submit your comments by calling (708) 354-0225, Monday through Fridays, from 8:30 a.m. – 5:00 p.m.

AGENDA

- 1. Call Meeting to Order**
- 2. Village President Statement:** This meeting is being held *remotely* as a meeting with a quorum of the public body physically present is not practical or prudent due to the State's declaration of a disaster due to the impacts of COVID-19 (**See the attached memo under Village Clerk's Report**)
- 3. Pledge of Allegiance**
- 4. Roll Call: The members of the public body participating in such meeting remotely by audio are considered present for the purpose of establishing a quorum**
- 5. Presentation by Police Chief Tim Contois, Overview of Current Police Department Practices**
- 6. Public Participation (Agenda Related Items Only)**
- 7. Consent Agenda (Roll Call Vote)**

No discussion. Trustees wishing to discuss any of the items below MUST request that the item be removed from the Consent Agenda prior to motion to approve.

A. Approval of Minutes

- i. Village Board Meeting – May 26, 2020*
- ii. Village Board Work Session – June 9, 2020*

VILLAGE BOARD MEETING

June 23, 2020 – 7:30 p.m.

AGENDA (continued – Page 2)

- B. *Action – Vehicle License and Dog License Amendments – Motion: To Approve an Ordinance Amending the Village of La Grange Park Municipal Code Regarding Vehicle Licenses and Animal Licenses*
- C. *Action – Motion to Authorize the President and Chairperson of the Finance Committee to Sign the Register for Bills, and Authorize the Treasurer and Village Clerk to Sign Checks in Payment of Operating Bills and Salaries as Itemized in the Check Registers*
- D. *Action – Motion to Authorize the Village Treasurer and Village Clerk to Sign Checks in the Payment of Payroll and Other Bills that Become Due Between this Date and the Next Village Board Meeting with Subsequent Approval of the Payroll Register and Voucher Register by the Board of Trustees at its Next Meeting*

8. Village Manager’s Report

9. Administration Committee – Amanda Seidel, Chairman

A. Monthly Report

B. Discussion & Action – Suspension of Block Parties, Garage Sales, Plant Shows, etc. due to COVID-19 – *Motion: To Suspend Block Parties Through July 14, 2020*

10. Building & Zoning Committee – Jamie Zaura, Chairman

A. Monthly Report

11. Engineering & Capital Projects Committee – James Kucera, Chairman

A. Monthly Report

12. Public Safety Committee – Robert Lautner, Chairman

A. Monthly Report – Police Department

B. Monthly Report – Fire Department

13. Public Works Committee – Michael Sheehan, Chairman

A. Monthly Report

B. Discussion & Action – Tree Maintenance Program Contracts – One Year Extension (Tree Removal, Stump Removal, Tree Trimming, General Tree Maintenance, and Emergency Tree Work) – *Motion: To Approve One Year Contract Extensions with Winkler Tree Service and A&B Landscape and*

VILLAGE BOARD MEETING

June 23, 2020 – 7:30 p.m.

AGENDA (continued – Page 3)

Tree for Annual Tree Care, and to Authorize the Village President to Execute Necessary Documents

- C. Discussion & Action – 2020/21 – MFT General Maintenance Resolution –
Motion: To Adopt a "Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code" for the Expenditure of \$467,500 in MFT Funds

14. Finance Committee – Scott Mesick, Chairman

- A. Monthly Report

15. Other Reports

- A. Village Clerk

1. Open Meetings Act – New Requirements for Remote Meetings

- B. Village Treasurer

- C. Commercial Revitalization Committee – James Kucera, Chairman

1. Monthly Report

- D. Village Engineer

- E. Village Attorney

- F. Committee and Collectors Report

*Action (**Roll Call Vote**) – Motion: To Approve Committee and Collectors Report as Presented*

16. Village President

- A. Discussion – Local State of Emergency - Review

17. Public Participation (Non-Agenda Related Items Only)

18. Notice for Public Hearing & Special Village Board Meeting to be Held Remotely on Monday, June 29, 2020 at 7:30 p.m.

19. New Business

- 20. Executive Session** – *Motion: To Move into Executive Session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body according to 5ILCS 120/2 (c)(1)*

21. Adjourn

Items of Interest:

Village Board Work Session, July 14, 2020

Village Board Meeting, July 28, 2020



Rules for Public Comment

Village Board Meetings

1. Please step up to the microphone before speaking, and announce your name before beginning your comments.
2. After announcing your name for the record, you will be allowed to speak for three (3) minutes.
3. You may not use profane or obscene language and you may not threaten any person with bodily harm, or engage in conduct which amounts to a threat of physical harm.
4. Agenda-related comments: The Village President reserves the right to disallow comments that are repetitive of comments previously made during the meeting, or comments that do not relate to agenda items.
5. The Village of La Grange Park complies with the Americans with Disabilities Act of 1990. If you require accommodations in order to observe or participate in the meeting, please contact Assistant Village Manager Emily Rodman at (708) 354-0225 between 9:00 and 5:00 before the meeting so that the Village can make reasonable accommodations for you.

Consent Agenda Items Divider

Village Board Agenda Memo

Date: June 2, 2020

To: Finance Committee Chair Scott Mesick
President Discipio and Board of Trustees

From: Larry Noller, Finance Director
Julia Cedillo, Village Manager 

Re: **Vehicle License and Dog License Amendments**

PURPOSE

Consider an ordinance amending the Municipal Code regarding vehicle license and dog licenses.

BACKGROUND

Per Village Code, vehicle licenses are due July 31st and dog licenses are due June 30th with a grace period until August 15th. During the Village budget process in April, staff provided a number of recommendations in response to the COVID-19 pandemic. One recommendation was to postpone the due date for vehicle licenses to October 31st in order to provide some financial relief to residents and minimize the number of people at Village Hall. The Finance Committee and Village Board reviewed the due date change during the budget meetings and expressed support.

While the due date change is recommended now due to COVID-19, it has been considered previously by staff because vehicle sticker sales currently coincide with summer building permits, resulting in longer wait times for customers at Village Hall. Dog tags are typically sold at the same time as vehicle stickers, therefore staff recommends the due dates for both vehicle stickers and dog licenses be changed to October 31st in the Village Code. Additionally, all ancillary dates, such as the dates for incrementing late fees and proration for new residents would be modified to fit with the new due date. The Board concurred with changing the due dates at the May 12th work session.

STAFF RECOMMENDATION

Staff has prepared a draft ordinance amending the Municipal Code to change due dates. In addition, the following “housekeeping” changes have been included in the ordinance.

1. In section 70.052, the language has been modified to remove a disparity in the vehicle license proration amount with section 70.056.
2. The language for the senior discount has been modified to clarify that a resident must be 65 years of age prior to the start of the license year.
3. The fee for transferring a sticker has been set at \$5 to match the fee for replacing a sticker.
4. In section 92.016 the fee for half a year for a dog license has been changed to \$5 rather than \$2.50 in line with the \$10 full year fee.

ACTION REQUESTED

If the Board concurs with the draft ordinance, the following motion is proposed for the June 23rd meeting.

Motion to approve an Ordinance Amending the Village of La Grange Park Municipal Code Regarding Vehicle Licenses and Animal Licenses.

DOCUMENTATION

- Draft Ordinance
- Redlined version of the vehicle license and dog license code

ORDINANCE NO. 1130

**AN ORDINANCE AMENDING THE VILLAGE OF LA GRANGE PARK MUNICIPAL CODE
REGARDING VEHICLE LICENSES AND ANIMAL LICENSES**

WHEREAS, the Village of La Grange Park Municipal Code section 70.051 states that all residents of the village who own a motor vehicle or any person having the control or use of a motor vehicle owned by a resident of the village shall annually obtain a village vehicle license for the current year for each motor vehicle used on any public street or highway in the village; and

WHEREAS, the Village of La Grange Park Municipal Code Section 70.052 states that license fees required shall be due and payable by midnight on July 31 of each year; and

WHEREAS, the Village of La Grange Park Municipal Code section 92.015 states that it shall be the duty of every person owning, keeping or harboring any dog in the village to obtain a license for the dog.; and

WHEREAS, the Village of La Grange Park Municipal Code Section 92.018 states that dog licenses expire on June 30 each year; and

WHEREAS, the President and Board of Trustees have determined that changing the due dates for vehicle licenses and dog licenses is in the best interest of the Village;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois as follows:

SECTION 1: That Section 70.052 of the Village of La Grange Park Municipal Code is repealed in its entirety and the following is substituted therefor:

§ 70.052 WHEN LICENSES DUE; TERM.

License fees required by this subchapter shall be due and payable by midnight on October 31 of each year. A license may be issued at a prorated fee for the duration of the licensing year for new residents of the village or new vehicles as provided in § 70.056 of this subchapter.

SECTION 2: That Section 70.054 of the Village of La Grange Park Municipal Code is repealed in its entirety and the following is substituted therefor:

§ 70.054 FEES.

The following schedule of fees shall be charged for licenses required by this subchapter:

(A) Motor vehicles and motorcycles: \$35.

(B) Senior motor vehicle: \$15.

To qualify for the senior vehicle sticker rate, the senior must be 65 years old or older prior to the first day of the license year. Senior households are limited to one senior vehicle license per year.

(C) Replacement for lost or damaged license: \$5.

SECTION 3: That Section 70.055 of the Village of La Grange Park Municipal Code is repealed in its entirety and the following is substituted therefor:

§ 70.055 DELINQUENCY PENALTY.

- (A) If a vehicle license fee is not paid by October 31 of each year, the fee will increase 50% over the base fee. If the license fee is not paid by November 30, an additional \$5 will be assessed, and if the fee is not paid by December 31, another \$5 fee will be assessed.
- (B) Vehicle license penalties apply to all vehicles not properly licensed within 60 days of purchase, transfer or residency.
- (C) A current year license will not be sold for a vehicle which should have been properly licensed in a prior year except upon the purchase of the prior year license fee and payment of all delinquent fees due thereafter.

SECTION 4: That Section 70.056 of the Village of La Grange Park Municipal Code is repealed in its entirety and the following is substituted therefor:

§ 70.056 NEW RESIDENTS; TRANSFER TO NEW VEHICLE.

(A) Any new resident of the village, or any resident of the village who acquires a new vehicle subject to licensing as provided in this subchapter shall be given a 60-day grace period in which to obtain the required village vehicle license.

(B) (1) The fee for a new vehicle license shall be prorated according to the following schedule:

Move In or New Vehicle Date	Fee
September 1-November 30	100% of the fee stated in § 70.054
December 1-March 31	60% of the fee stated in § 70.054
April 1-August 31	40% of the fee stated in § 70.054

(2) If a new resident or new vehicle license fee is not paid in accordance with the required 60-day grace period, the license fee shall increase 50% above the required base fee.

(C) A fee of \$5 shall be charged for transferring a village vehicle license to a new vehicle.

SECTION 5: That Section 92.016 of the Village of La Grange Park Municipal Code is repealed in its entirety and the following is substituted therefor:

§ 92.016 DOG LICENSE FEES.

The annual fee for a dog license shall be \$10. If the dog reaches the age of four or more months of age on or after May 1, the fee shall be \$5.00.

SECTION 6: That Section 92.016 of the Village of La Grange Park Municipal Code is repealed in its entirety and the following is substituted therefor:

§ 92.018 EXPIRATION OF LICENSE.

Dog licenses expire on October 31 of each year. A 50% penalty will be applied to the fees set forth in § 92.016 if the license is not purchased prior to November 1 of the license year.

SECTION 7: If any section, paragraph, clause or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this ordinance.

SECTION 8: All ordinances of the Village of La Grange Park in conflict herewith are hereby repealed.

SECTION 9: This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

APPROVED by the President and Board of Trustees of the Village of La Grange Park, Cook County, Illinois this 23rd day of June, 2020.

Dr. James L. Discipio
Village President

ATTEST:

Meghan Kooi
Village Clerk

VEHICLE LICENSES

§ 70.050 DEFINITION.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

MOTOR VEHICLE. Any self-propelled vehicle subject to the vehicle registration requirements of the Illinois Secretary of State regulating the operation of the vehicle on any public street or highway within the State of Illinois.

RESIDENT OF THE VILLAGE. Any person whose primary dwelling is within the village; or any business or corporation located within the village.

VEHICLE LICENSE. A tax paid to the village for using a motor vehicle on any public street or highway in the village.

§ 70.051 LICENSE REQUIRED.

(A) All residents of the village who own a motor vehicle or any person having the control or use of a motor vehicle owned by a resident of the village shall annually obtain a village vehicle license for the current year for each motor vehicle used on any public street or highway in the village.

(B) No person shall use or cause or permit any of his or her agents or employees to use any motor vehicle upon the public streets or highways in the village unless the vehicle is licensed.

§ 70.052 WHEN LICENSES DUE; TERM.

License fees required by this subchapter shall be due and payable by midnight on ~~July-October~~ 31 of each year. A license may be issued at ~~one-half thea prorated~~ fee for the duration of the licensing year for new residents of the village or new vehicles as provided in § 70.056 of this subchapter.

§ 70.053 APPLICATION REQUIRED; CONTENTS.

Every owner or operator of a motor vehicle requiring a village vehicle license as provided in this subchapter shall file an application, setting forth the name, address and telephone number of the vehicle owner or operator, and a description of the vehicle to be licensed, to include the vehicle's registration plate number.

§ 70.054 FEES.

The following schedule of fees shall be charged for licenses required by this subchapter:

(A) Motor vehicles and motorcycles: \$35.

(B) Senior motor vehicle: \$15.

To qualify for the senior vehicle sticker rate, the senior must be 65 years old or older ~~as of July~~ ~~1-prior to the first day~~ of the license year. Senior households are limited to one senior vehicle license per year.

(C) Replacement for lost or damaged license: \$5.

§ 70.055 DELINQUENCY PENALTY.

- (A) If a vehicle license fee is not paid by ~~July-October~~ 31 of each year, the fee will increase 50% over the base fee. If the license fee is not paid by ~~August-31~~ November 30, an additional \$5 will be assessed, and if the fee is not paid by ~~September-30~~ December 31, another \$5 fee will be assessed.
- (B) Vehicle license penalties apply to all vehicles not properly licensed within 60 days of purchase, transfer or residency.
- (C) A current year license will not be sold for a vehicle which should have been properly licensed in a prior year except upon the purchase of the prior year license fee and payment of all delinquent fees due thereafter.

§ 70.056 NEW RESIDENTS; TRANSFER TO NEW VEHICLE.

- (A) Any new resident of the village, or any resident of the village who acquires a new vehicle subject to licensing as provided in this subchapter shall be given a 60-day grace period in which to obtain the required village vehicle license.
- (B) (1) The fee for a new vehicle license shall be prorated according to the following schedule:

<u>Purchase Date</u>	<u>Fee</u>
June 1—August 31	100% of the fee stated in § 70.054
September 1—December 31	60% of the fee stated in § 70.054
January 1—May 31	40% of the fee stated in § 70.054
<u>Move In or New Vehicle Date</u>	<u>Fee</u>
September 1-November 30	100% of the fee stated in § 70.054
December 1-March 31	60% of the fee stated in § 70.054
April 1-August 31	40% of the fee stated in § 70.054

- (2) If a new resident or new vehicle license fee is not paid in accordance with the required 60-day grace period, the license fee shall increase 50% above the required base fee.
- (C) A fee of ~~\$1-5~~ shall be charged for transferring a village vehicle license to a new vehicle.

§ 70.057 VEHICLE LICENSE REQUIRED.

- (A) Each applicant for a vehicle license who operates a motor vehicle other than a motorcycle, motor-driven cycle or a pedal cycle, as defined in the Illinois Vehicle Code, shall, upon payment of the fee, be given a window sticker which shall be fastened in a prominent and visible place on the lower right-hand portion of the front windshield of the vehicle at all times that it is operated in the village.
- (B) Each applicant for a vehicle license for a motorcycle, motor-driven cycle or motorized pedal cycle, as defined in the Illinois Vehicle Code, shall, upon payment of the fee, be given a metal tag which shall be securely affixed to the rear license plate and clearly visible at all times the vehicle is operated in the village.

§ 70.058 USE OF FEES.

All revenues derived from license fees required by this subchapter shall be used for the purpose of improving, paving, repairing or maintaining the streets and other public roadways within the village, except that the revenues may be used to defray the cost of issuing the licenses and stickers and collecting the fees. An amount not to exceed 35% of the revenues may be used to pay salaries and wages of police officers engaged in the duty of regulating traffic.

LICENSING

§ 92.015 DOGS TO BE LICENSED.

It shall be the duty of every person owning, keeping or harboring any dog in the village to obtain a license for the dog.

§ 92.016 DOG LICENSE FEES.

The annual fee for a dog license shall be \$10. If the dog reaches the age of four or more months of age on or after ~~January~~ May 1, the fee will be ~~\$2.505.00 for the last half of the year.~~

§ 92.017 RABIES VACCINATION.

No license will be issued for a dog four months or more of age without evidence that the dog has received the appropriate rabies vaccination.

§ 92.018 EXPIRATION OF LICENSE.

Dog licenses expire on ~~June 30~~ October 31 of each year. A 50% penalty will be applied to the fees set forth in § 92.016 if the license is not purchased ~~by August 15~~ prior to November 1 of the license year.

Administration Committee Divider

Amanda Seidel, Chairwoman

Michael Sheehan

James Kucera

Village Board Agenda Memo

Date: June 23, 2020
To: Village President & Board of Trustees
From: Emily Rodman, Assistant Village Manager 
Julia Cedillo, Village Manager 
RE: **Suspension of Block Parties, Garage Sales, Plant Shows, etc. due to COVID-19**

GENERAL BACKGROUND

On May 24, 2020, the Village Board suspended certain activities which encouraged people to congregate in order to adhere to the Phase 3 regulations under Governor Pritzker's *Restore Illinois* plan. These activities included:

- Block parties
- House, apartment, garage and yard sales
- Arts and craft shows, and plant shows (indoor or outdoor)
- Sidewalk sales

The suspension is set to expire on June 30, 2020 unless further extended by the Village Board. As of the date of this meeting, the State of Illinois remains in Phase 3, which limits all gatherings to 10 people or less. Staff anticipates our region may move to Phase 4 before the end of June, but this remains unconfirmed as of the writing of this memo. As currently outlined, Phase 4 permits gatherings of up to 50 people, however the specific regulations pertaining to Phase 4 are unknown.

Based upon the current Phase 4 guidelines, staff recommends allowing garage sales, yard sales, arts and craft shows, plant shows and sidewalk sales to resume beginning July 1st. These activities are unlikely to draw crowds of more than 50 people at any given time and if the proper precautions are taken (such as wearing of face coverings, use of hand sanitizer, disinfecting surfaces, etc.) can be conducted in a safe manner.

Due to the potential for block parties to draw more than 50 people and the nature of the activities that occur during block parties (use of bounce houses, sharing of food, children's games, etc.) staff recommends the Village extend the suspension of block parties until the July Work Session (July 14). At the time of the Work Session, the specific regulations for Phase 4 should be known and the Village Board will be able to re-evaluate whether block parties may commence safely under these guidelines.

MOTION/ACTION REQUESTED

This item is for discussion and action.

Motion to suspend block parties through July 14, 2020.

STAFF RECOMMENDATION

Staff recommends approval of the motion.

VILLAGE BOARD AGENDA MEMO

Date: June 23, 2020

To: Village President and Board of Trustees

From: Rick Radde, Director of Public Works *RR 1/20*
Julia Cedillo, Village Manager *JC*

Re: **Tree Maintenance Program Contracts – One Year Extension**
(Tree Removal, Stump Removal, Tree Trimming, General Tree Maintenance and
Emergency Tree Work)

PURPOSE

To recommend a one-year extension of the current tree maintenance program contracts (tree removal, stump removal, trimming, general tree maintenance, and emergency tree work) through FY20/21.

GENERAL BACKGROUND

The Village needs contractor assistance to remove dead parkway trees, removal of tree stumps, tree trimming, perform general tree maintenance and emergency tree work. This assistance is based on the limited equipment and resources of the Public Works Department.

The Village's current contractors (Winkler's Tree Service and A&B Landscaping and Tree Service) have again agreed to hold their FY15/16 rates through the end of FY20/21.

STAFF RECOMMENDATION

Staff believes that it is in the best interest to retain the services of the current contractors at their FY15/16 rates. Staff recommends approving a one-year contract extension at the Board Meeting on June 23, 2020.

MOTION / ACTION REQUESTED

This item is for both discussion and action.

Motion: To Approve One-Year Contract Extensions with Winkler Tree Service and A&B Landscape and Tree for Annual Tree Care, and to Authorize the Village President to Execute Necessary Documents.

DOCUMENTATION

- Contract Extension Through FY20/21, Forest Services Contract (Tree Removal Services);
- Contract Extension Through FY20/21, Forest Services Contract (Stump Removal Services);
- Contract Extension Through FY20/21, Forest Services Contract (Emergency Tree Services); and
- Contract Extension Through FY20/21, Forest Services Contract (General Tree Maintenance Services).
- Contract Extension Through FY20/21, Forest Services Contract (Tree Trimming Services)

A & B Landscaping and Tree Service Inc.

P.O. Box 344

Riverside, IL 60546

708-447-6902 / 708-514-0512

AandBLandInc@hotmail.com

* Arborist * Tree Removal * Lawn Maintenance * Landscape
* Paver Installation * Firewood * Snow Plowing

May 28, 2020

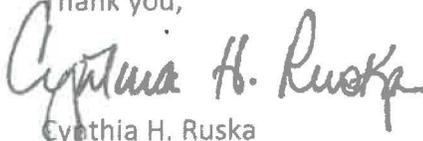
Rick Radde
Director of Public Works
Village of Lagrange Park
447 N. Catherine Ave
LaGrange Park, IL 60526-2099

Mr. Radde,

I am confirming that we will honor our 2019 Tree Removal prices for the 2020 Tree Removal season in writing at the following rates;

- 7-12" diameter = \$9.00 per inch
- 13-18" diameter = \$13.75 per inch
- 19-24" diameter = \$13.75 per inch
- 25-30" diameter = \$17.00 per inch
- 31-36" diameter = \$17.25 per inch
- > 37" diameter = \$17.25 per inch

Please contact me with any further questions.

Thank you,

Cynthia H. Ruska
President

CONTRACT EXTENSION THROUGH FY20/21

**FORESTRY SERVICES CONTRACT
(TREE REMOVAL SERVICES)**

It is hereby agreed that the Agreement entered into on May 1, 2013, between the Village of La Grange Park and A & B LANDSCAPING AND TREE SERVICE, INC., for **tree removal services** shall remain in full force and effect, and that the Contract terms and conditions are hereby extended from May 1, 2020 to April 30, 2021. *Contractor will be compensated based on the FY2015-16 rate as outlined in Attachment #3 of the Contract dated May 1, 2013.*

Dated: June 23, 2020

VILLAGE OF LA GRANGE PARK

A & B LANDSCAPING AND TREE SERVICE, INC.

By: _____

Dr. James L. Discipio

Its: Village President

Attest: _____

Meghan Kooi
Village Clerk

Date: _____

By: _____

Cynthia H. Ruska

Its: President

Attest: _____

Date: _____

Approved as to form –

C. Keating, Village Attorney

A & B Landscaping and Tree Service Inc.

P.O. Box 344

Riverside, IL 60546

708-447-6902 / 708-514-0512

AandBLandInc@hotmail.com

* Arborist * Tree Removal * Lawn Maintenance * Landscape
* Paver Installation * Firewood * Snow Plowing

May 28, 2020

Rick Radde
Director of Public Works
Village of Lagrange Park
447 N. Catherine Ave
LaGrange Park, IL 60526-2099

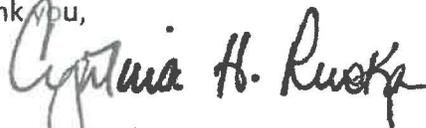
Mr. Radde,

I am confirming that we will honor our 2019 Stump Removal price for the 2020 Tree Removal season in writing at the following rate;

- Stump removal = \$125.00 each

Please contact me with any further questions.

Thank you,



Cynthia H. Ruska
President

CONTRACT EXTENSION THROUGH FY20/21

**FORESTRY SERVICES CONTRACT
(STUMP REMOVAL SERVICES)**

It is hereby agreed that the Agreement entered into on May 1, 2013, between the Village of La Grange Park and A & B LANDSCAPING AND TREE SERVICE, INC., for **stump removal services** shall remain in full force and effect, and that the Contract terms and conditions are hereby extended from May 1, 2020 to April 30, 2021. *Contractor will be compensated based on the FY2015-16 rate as outlined in Attachment #3 of the Contract dated May 1, 2013.*

Dated: June 23, 2020

VILLAGE OF LA GRANGE PARK

A & B LANDSCAPING AND TREE SERVICE, INC.

By: _____

Dr. James L. Discipio

Its: Village President

Attest: _____

Meghan Kooi

Village Clerk

Date: _____

By: _____

Cynthia H. Ruska

Its: President

Attest: _____

Date: _____

Approved as to form –

C. Keating, Village Attorney



Winkler's Tree Service, Inc.

P.O. Box 1154 • LaGrange Park, Illinois 60526

(708) 544-1219 • Fax (708) 544-0405

e-mail: info@winklerstreeservice.com

www.winklerstreeservice.com

Illinois's First Nationally Accredited Tree Care Company



June 18, 2020

Village of LaGrange Park
Attn: Rick Radde
447 N Catherine Ave
LaGrange Park IL 60526

Dear Rick,

Winkler's Tree Service will hold prices the same for 2020/2021 on an extension of services for tree work, general tree maintenance and emergency tree work.

Feel free to call if you have any questions.

Sincerely,


Vince Winkler



Fully Insured • Certified Arborist • State Licensed Pesticide Applicator



CONTRACT EXTENSION THROUGH FY 20/21

**FORESTRY SERVICES CONTRACT
(EMERGENCY TREE SERVICES)**

It is hereby agreed that the Agreement entered into on May 1, 2013, between the Village of La Grange Park and WINKLER'S TREE SERVICE, INC. for **emergency tree services** shall remain in full force and effect, and that the Contract terms and conditions are hereby extended from May 1, 2020 to April 30, 2021. *The contractor will be compensated based on the FY2015-16 rate as outlined in Attachment #3 of the Contract dated May 1, 2013.*

Dated: June 23, 2020

VILLAGE OF LA GRANGE PARK

By: _____

Dr. James L. Discipio

Its: Village President

Attest: _____

Meghan Kooi

Village Clerk

Date: _____

WINKLER'S TREE SERVICE, INC.

By: _____

Vince Winkler

Its: President

Attest: _____

Date: _____

Approved as to form –

C. Keating, Village Attorney

CONTRACT EXTENSION THROUGH FY20/21

FORESTRY SERVICES CONTRACT

(GENERAL TREE MAINTENANCE SERVICES)

It is hereby agreed that the Agreement entered into on May 1, 2013, between the Village of La Grange Park and WINKLER'S TREE SERVICE, INC., for **general tree maintenance services** shall remain in full force and effect, and that the Contract terms and conditions are hereby extended from May 1, 2020 to April 30, 2021. *Contractor will be compensated based on the FY2015-16 rate as outlined in Attachment #3 of the Contract dated May 1, 2013.*

Dated: June 23, 2020

VILLAGE OF LA GRANGE PARK

By: _____

Dr. James L. Discipio

Its: Village President

Attest: _____

Meghan Kooi

Village Clerk

Date: _____

WINKLER'S TREE SERVICE, INC.

By: _____

Vince Winkler

Its: President

Attest: _____

Date: _____

Approved as to form –

C. Keating, Village Attorney

CONTRACT EXTENSION
FORESTRY SERVICES CONTRACT EXTENSION
FOR THE 2020-21 TREE TRIMMING PROGRAM

It is hereby agreed that the Agreement entered into on October 28, 2014, between the Village of La Grange Park and WINKLER'S TREE AND LANDSCAPING, for the 2014-15 TREE TRIMMING PROGRAM shall remain in full force and effect, and that all Contract terms and conditions are hereby extended from April 1, 2020 to April 1, 2021.

Dated: June 23, 2020

VILLAGE OF LA GRANGE PARK

By: _____

Julia Cedillo

Its: Village Manager

Attest: _____

Meghan Kooi

Village Clerk

Date: _____

WINKLER'S TREE AND LANDSCAPING

By: _____

Vince Winkler

Its: President

Attest: _____

Date: _____

*Approved as to form –
C. Keating, Village Attorney*

Village Board Agenda Memo

Date: June 23, 2020

To: President and Board of Trustees

From: Richard Radde, Public Works Director

Julia Cedillo, Village Manager

RE: 2020/21 – MFT General Maintenance Resolution

PURPOSE: Approve a “Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code.”

GENERAL BACKGROUND:

MFT Funds are used to perform maintenance related activity in the street right-of-way. These activities include street light and traffic signal maintenance, electricity for street lights, sidewalk replacement, pavement markings, crack sealing, road salt, and materials for street maintenance. The Village must request expenditures and have authorization for the use of MFT funds annually from IDOT.

A “Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code” has been prepared to outline the maintenance operations expenses.

In this fiscal year, the Village has budgeted in the MFT Fund \$467,500 for this work.

STAFF RECOMMENDATION:

Staff recommends approval of this Resolution at the Village Board Meeting on June 23, 2020

MOTION/ACTION REQUESTED:

This item is for discussion and action.

Motion: To Adopt a “Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code” for the Expenditure of \$467,500 in MFT Funds.

DOCUMENTATION:

- Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code



BE IT RESOLVED, by the President and Board of Trustees of the
(Council or President and Board of Trustees)
Village La Grange Park of La Grange Park, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$467,500.00 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2020
(Date)
to April 30, 2021
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Meghan Kooi Clerk in and for the Village
(City, Town or Village)
of La Grange Park, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by
the President and Board of Trustees at a meeting on June 23, 2020
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of June, 2020

(SEAL) _____ Village _____ Clerk
(City, Town or Village)

Approved

Regional Engineer
Department of Transportation

Date

Other Reports

Village Clerk

Village Board Agenda Memo

Date: June 18, 2020
To: Board of Trustees
From: Meghan Kooi, Village Clerk
Jim Discipio, Village President
RE: **Open Meetings Act – New Requirements for Remote Meetings**

PUPOSE

To announce the State's new requirements for public meetings held remotely.

GENERAL BACKGROUND

On June 12, 2020, the Governor signed Senate Bill 2135, now Public Act 101-0640 (the "Act"), which amends Sections 2.01 and 7 of the Open Meetings Act (the "OMA"). The Act provides greater flexibility for public bodies to conduct business remotely when in-person attendance is not feasible due to a disaster. The Act was adopted in response to the COVID-19 pandemic and largely codifies provisions in the Governor's executive orders concerning public meetings during the COVID-19 pandemic and actions taken by public bodies in response thereto. The Act allows both open and closed meetings to be conducted via audio or video conference without the physical presence of a quorum of members, if certain conditions are met. A summary of the key elements are as follows:

- The head of the public body declares that a meeting with a quorum of the public body physically present is not practical or prudent due to the disaster.
- All members of the public body participating in the meeting are verified and can hear one another and all discussion and testimony.
- For open meetings, members of the public must be able to hear all of the discussions, testimony, and votes at the meetings and votes.
- If attendance at the regular meeting location is not feasible due to the disaster, including the Issued Disaster Declaration, the public body must make alternative arrangements and provide notice to the public. The alternative arrangements must allow the public to contemporaneously hear all discussion, testimony and roll call votes (such as offering a telephone number or web based link).
- At least one member of the public body, chief legal counsel, or chief administrative officer must be physically present at the regular meeting location, unless unfeasible due to the disaster, including the Issued Disaster Declaration.
- All votes must be conducted by roll call, so each member's vote on each issue can be identified and recorded.
- The public body must keep a verbatim record of such meeting in the form of an audio or video recording, and such verbatim records must be available to the public.

MOTION/ACTION REQUESTED

None required. The agenda has been modified in accordance with the new requirements. All votes for tonight's meeting require a roll call vote.

Village President Divider

Village Board Agenda Memo

Date: June 18, 2020
To: Board of Trustees
From: Jim Discipio, Village President
RE: Local State of Emergency - Review

PUPOSE

To review of the status of the Village's Local State of Emergency.

GENERAL BACKGROUND

On April 22, 2020, the Village President issued a Declaration of Local State of Emergency in light of the impact of COVID-19 on the Village of La Grange Park, its residents, businesses and property owners. The Declaration allows the President to utilize executive orders to exercise the power and authority of the Corporate Authorities as may be reasonably necessary to respond to the emergency. Any state of emergency declared pursuant to Section 37.21.1 of the La Grange Park Municipal Code expires no later than the adjournment of the first regular meeting of the Corporate Authorities after the state of emergency has been declared, and in accordance with state law.

At the April 28th Village Board Meeting the Village Board approved Ordinance No. 1128, extending the Local State of Emergency. The Ordinance remains in effect without further action until it is withdrawn either by a written declaration issued by the Village President, or by the passage of an ordinance by an affirmative majority vote of the Corporate Authorities. Due to the uncertainties of the ongoing COVID-19 crisis, the Village Board agreed to place the Ordinance on the Board Meeting Agenda for status review and discussion. At the May 26th Village Board Meeting, as planned, the Village discussed the status of the Local State of Emergency and agreed to leave in place and continue to review on a monthly basis.

DISCUSSION

On May 5th, the Governor released *Restore Illinois*, a public health plan to guide the reopening of the state's economy. Phase 1, *Rapid Spread*, is defined by the rate of infection among those tested and the number of patients admitted to the hospital is rapidly increasing. It was Phase 1 where the Stay at Home Order was instituted. Currently, we are in Phase 2, *Flattening*, where the rate of infection and the number of patients admitted to the hospital slows, moving toward a flat or downward trend. Phase 2 allows non-essential retail stores to open for curbside pickup while residents are required to wear a face covering outside the home.

In late May, the State announced that every region met the criteria to move into Phase 3 on May 29th. Phase 3 is the *Recovery* phase where certain public health metrics (i.e. rate of infection) are in decline, and many businesses opened to the public with precautions. Phase 4, *Revitalization*, requires a continued decline of infection and hospitalizations. Gatherings of up to 50 people are allowed, restaurants and bars reopen, travel resumes, child care and schools reopen under guidance from the IDPH. Recently the Governor announced that all regions seem to be meeting the metrics to move to phase 4, which could begin as early as June 26th.

Phase 5, *Restored*, requires the presence of a vaccine or highly effective treatment widely available or the elimination of any new cases over a sustained period. With Phase 5, all businesses, schools, and places of recreation can open with new safety guidance and procedures in place.

In order to adhere to the Restore Illinois regulations and in the interest of protecting the public health and safety of residents as we transition to Phase 4, the Village Board may wish to retain the Local State of Emergency for the time being and review again at the Village's July 28th Board Meeting once more information about the Phase 4 restrictions are known.

MOTION/ACTION REQUESTED

This item is for review and discussion.

Documentation

- Ordinance No. 1128, An Ordinance Extending the Local State of Emergency, Village of La Grange Park, Cook County, Illinois
- Declaration of Local State of Emergency, signed by President Discipio on April 22, 2020

ORDINANCE NO. 1128

**AN ORDINANCE EXTENDING THE
LOCAL STATE OF EMERGENCY**

WHEREAS, Section 11-1-6 of the Illinois Municipal Code (65 ILCS 5/11-1-6) provides that the corporate authorities of each municipality may, by ordinance, grant to the Village President the extraordinary power and authority to exercise, by executive order, during a state of emergency, such of the powers of the corporate authorities as may be reasonably necessary to respond to the emergency; and

WHEREAS, on April 14, 2020, the President and Board of Trustees adopted Ordinance No. 1127, an Ordinance Amending Title III (Administration), Chapter 37 (Emergency Management Agency) of the Municipal Code of the Village of La Grange Park to add a new Section 37.21.1, Village President's Authority to Declare a State of Emergency; and

WHEREAS, On April 22, 2020, Village President James L. Discipio issued a Declaration of Local State of Emergency for the Village of La Grange Park in light of the impact of COVID-19 on the Village of La Grange Park, its residents, businesses and property owners ("Emergency Declaration"), a copy of which is attached hereto, as Exhibit A and made part hereof.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees (together, the "Corporate Authorities") of the Village of La Grange Park, Cook County, Illinois, as follows:

SECTION 1: Any state of emergency declared pursuant to Section 37.21.1 of the La Grange Park Municipal Code shall expire no later than the adjournment of the first regular meeting of the Corporate Authorities after the state of emergency has been declared in accordance with Section 11-1-6 of the Illinois Municipal Code (65 ILCS 5/11-1-6).

SECTION 2: That the President and Board of Trustees of the Village of La Grange Park declare that it is in the best interests of the Village that the Local State of Emergency declared by President Discipio on April 22, 2020, be extended and remain in full force and effect without further action by the Village President or Corporate Authorities, until such state of emergency is withdrawn, either by a written declaration issued by the Village President, or by the passage of an ordinance by an affirmative majority vote of the Corporate Authorities taken at a public meeting.

SECTION 3: A declaration of a state of emergency, pursuant to this Section, may not suspend in any way the rights of residents of the Village under the Illinois Constitution or the United States Constitution.

SECTION 4: Pursuant to Section 1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4), the President and Board of Trustees of the Village of La Grange Park declare that it is in the best interests of the Village that the provisions of this Ordinance shall be effective immediately, for purposes of implementation and enforcement, upon its passage by an affirmative vote of two-thirds (2/3rds) of the Corporate Authorities of the Village then holding office (i.e., 5 of 7 members).

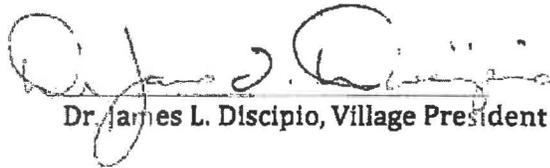
ADOPTED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of La Grange Park, Cook County, Illinois this 28th day of April, 2020.

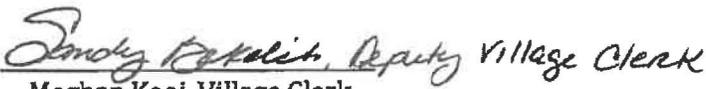
YES: Trustees: Mesick, Sheehan, Kucera, Lautner, Zaura, and Seidel

NO: 0

ABSENT: 0

APPROVED this 28th day of April, 2020.


Dr. James L. Discipio, Village President

ATTEST:  Deputy Village Clerk
Meghan Kooi, Village Clerk

Reviewed by CMK: 04/23/2020

Declaration of Local State of Emergency

State of Illinois
County of Cook
Village of La Grange Park

WHEREAS, the Village of La Grange Park ("Village") is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, COVID-19, also known as the "coronavirus," is a dangerous disease which has spread around the world, including in the United States, the State of Illinois and Cook County; and

WHEREAS, on January 30, 2020, the World Health Organization declared the COVID-19 outbreak to be a public health emergency of international concern; and

WHEREAS, on March 9, 2020, the Governor of the State of Illinois issued a disaster proclamation due to the impact of the COVID-19 outbreak and activated the State Emergency Operations Center; and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

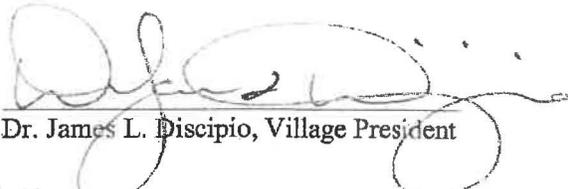
WHEREAS, on March 13, 2020, the President of the United States issued a proclamation declaring a national emergency concerning the COVID-19 outbreak; and

WHEREAS, the COVID-19 outbreak is a direct and serious threat to the health, safety and welfare of the residents of La Grange Park, Illinois; and

WHEREAS, under a local declaration of a State of Emergency, the Village President shall be authorized to exercise, by executive order, such powers of the Corporate Authorities as may be reasonably necessary to respond to the COVID-19 outbreak.

NOW, THEREFORE BE IT RESOLVED, pursuant to the authority vested in the office of **Village President**, by Chapter 20, Section 3305/11 of the Illinois Emergency Management Agency Act (20 ILCS 3305/11), I, **James L. Discipio**, of the Village of La Grange Park, do hereby declare that a **Local State of Emergency exists as of this date**.

Approved this 22 day of April, 2020.


Dr. James L. Discipio, Village President

ATTEST: 
Meghan M. Kooi, Village Clerk

This Declaration of Local Disaster and State of Emergency shall be filed with the Village Clerk as soon as practicable.

**Notice for Public Hearing &
Special Village Board Meeting
to be Held Remotely
on Monday, June 29, 2020 at 7:30 p.m.**

06/29/20 Public Hearing - Sewer Grant
Mon, Jun 29, 2020 7:30 PM - 8:15 PM (CDT)

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/994654685>

You can also dial in using your phone.

United States: +1 (669) 224-3412

Access Code: 994-654-685

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/994654685>

Items of Interest Divider

VILLAGE OF LA GRANGE PARK

La Grange Park Village Hall, 447 N. Catherine Ave., La Grange Park, Illinois

Annual Schedule of Regular Meeting Dates for 2020

June 23, 2020	Village Board Meeting	7:30 p.m.	Village Hall
July 14, 2020	Work Session Meeting	7:30 p.m.	Village Hall
July 28, 2020	Village Board Meeting	7:30 p.m.	Village Hall
August 11, 2020	Work Session Meeting	7:30 p.m.	Village Hall
August 25, 2020	Village Board Meeting	7:30 p.m.	Village Hall
September 8, 2020	Work Session Meeting	7:30 p.m.	Village Hall
September 22, 2020	Village Board Meeting	7:30 p.m.	Village Hall
October 13, 2020	Work Session Meeting	7:30 p.m.	Village Hall
October 27, 2020	Village Board Meeting	7:30 p.m.	Village Hall
November 10, 2020	Work Session Meeting	7:30 p.m.	Village Hall
November 24, 2020	Village Board Meeting	7:30 p.m.	Village Hall
December 8, 2020	Village Board Meeting	7:30 p.m.	Village Hall